



City Council Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
April 7, 2025

- 1. 6:00 PM Call to Order**
- 2. Pledge Of Allegiance**
- 3. Invocation: River Tree Wesleyan**
- 4. Roll Call**
- 5. Approval Of Consent Agenda Items**
Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.
 - A. City Council Minutes**
 - B. Committee Reports**
 - C. Raffle Permits**
 - D. Purchase of 32 Glock Pistols for the Police Department**
 - E. Purchase of 2025 Ford F150 Responder Pursuit Pickup off of State Bid Pricing**
 - F. Agreement #A2025-28, Purchase Agreement with Axon Enterprise**
 - G. Authorize Submitting Grant Application to Game, Fish and Parks for Recreational Trail Program**
 - H. Authorize Resolution #R2025-22, Grant Application to South Dakota Game, Fish & Parks Land and Water Conservation Fund Seeking Matching Funding Toward Playground for Jennewein Park**
 - I. Authorize Application for Palace Transit Section 5311 & Title IIIB Grant Funding**
 - J. Authorize Application for Homeland Security Grant for 3 Gas Detectors for the Fire Department**
 - K. Special Event Permit Application Corn Palace Shrine Circus From Sunday, April 27 through Thursday, May 1, 2025**
 - Parking Lot Closure (\$50 Fee)
 - Street Closure (\$100 Fee)
 - L. Special Event Permit Application Mitchell Main Street & Beyond 1st Fridays on Main on May 2, June 6, July 4, and September 5, 2025**
 - Parking Lot Closure (\$50 Fee)
 - Street Closure (\$100 Fee)
 - Consumption Permit (\$50 Fee)

- Noise Permit (\$0 Fee)
- M. Special Event Permit Application Mitchell Main Street & Beyond 2nd Saturdays on Main for June 14, July 12, August 9, and September 13, 2025**
- Noise Permit (\$0 Fee)
- N. Special Event Permit Application Mitchell Main Street & Beyond Memorial Weekend in Mitchell on Saturday, May 24, 2025**
- Parking Lot Closure (\$50 Fee)
 - Street Closure (\$100 Fee)
 - Special Event Liquor License (\$200 Fee)
 - Consumption Permit - with Special Event Liquor License (\$0 Fee)
 - Noise Permit (\$0 Fee)
- O. Special Event Permit Application Heart & Sole Cancer Walk on Friday, June 13th, 2025**
- Street Closure(s) (\$100 Fee)
 - Noise Permit (\$0 Fee)
- P. Special Event Permit Application Corn Palace Stampede Rodeo Parade on Saturday, July 19, 2025**
- Parking Lot Closure (\$50 Fee)
 - Street Closure (\$100 Fee)
 - Parade Permit (\$50 Fee)
 - Noise Permit (\$0 Fee)
- Q. Special Event Permit Application Mitchell Main Street & Beyond Oktoberfest | 301 Rodz & Ridez Car Show on Saturday, September 20, 2025**
- Parking Lot Closure (\$50 Fee)
 - Street Closure (\$100 Fee)
 - Special Event Liquor License (\$200 Fee)
 - Consumption Permit - with Special Event Liquor License (\$0 Fee)
 - Noise Permit (\$0 Fee)
- R. Special Event Permit Application 301 Rodz & Ridez Car Show on Saturday, September 20, 2025**
- Parade Permit - w/ Escort (\$250 Fee)
- S. Special Event Permit Application Mitchell Main Street & Beyond Parade of Lights on Tuesday, December 2, 2025**
- Parking Lot Closure (\$50 Fee)
 - Street Closure (\$100 Fee)
 - Parade Permit (\$50 Fee)

- Noise Permit (\$0 Fee)

T. Volunteer Board Appointments

- Appoint Elizabeth Luczak to the Historic Preservation Commission to fill an unexpired term to run from April 2025–June 2027
- Appoint Christie Gunkel to the Corn Palace Board to fill an unexpired term to run from April 2025–September 2026

U. Change Order #1 to Halme, Inc. for 23rd Avenue Lift Station Project #2022-03

V. Change Order #2 to Halme Inc. for 23rd Avenue Lift Station Project #2022-03

W. Change Order #1 for Ohlman & South Harmon Lift Station Project #2023-13

X. Pay Estimates

Y. Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. Mayor & City Council Discussion Items

9. Update on Mitchell's Community of the Year Award

10. BOARD OF ADJUSTMENT: Entertain a Motion For The City Council To Recess And Sit As The Board Of Adjustment

A. Hearing and Action on an Application for Michael Larson-Conditional Use Permit

Michael Larson has applied for a conditional use permit for two-family dwellings on his parcel; located in the 408 N Foster St, legally described as Lot 9 except the S 7' of E 86', Block 1, Bridle Acres Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single-Family Residential District.

B. Action to Set Date for Board of Adjustment Hearing 4-21-25

Jensen Capital & Development LLC has applied for a conditional use permit for multi-family dwellings; located at the SE corner of E Spruce St and Urbana Dr, legally described as Lot 23 of Starlite Estates in the NW ¼ of Section 34, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The said real property is zoned HB Highway Oriented Business District.

Doug & Heidi Gehrke have applied for a variance permit for an attached accessory building of 4,600 square feet vs 2,000 square feet; located at the 304 N Mattie St, legally described as Lot 4 of D. & D. Long's First Addition, a subdivision of Irregular Tract No. 3 in the Northeast Quarter (NE 1/4) of Section 23, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.

- 11. RECONVENE AS CITY COUNCIL: Entertain a Motion For The Board of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**
- 12. Update on Ambulance District for Davison & Hanson Counties**
- 13. Hearing on the Application to Transfer RB-25873 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Kareem Inc, dba IMart Stores USA, 512 South Sanborn Blvd to 727 Inc. dba FREEDOM Mitchell, 512 South Sanborn Blvd (The license will be inactive and video lottery is not included) Approval of the license is contingent upon payment of civil penalties assessed to the license.**
- 14. Award Bid (Tentative) for AIG Project #3-46-0037-033-2025 Revenue Producing Hangar-Rebid**
- 15. Action to Approve Special Event Permit Application Your Town Tour featuring Neil McCoy on Friday, April 25, 2025**
 - Street Closure (*\$100 Fee*)
- 16. Action to Approve City Pilot Program for School Age Students for Summer of 2025**
- 17. Action to Approve Agreement #A2025-23, Purchase Agreement for 301 North Main Property (Withdrawn by Seller)**
- 18. Action to Approve Agreement #A2025-25, Corn Palace Railings and ADA Seating Project #2025-18 with Ciavarella Design**
- 19. Action to Approve Agreement #A2025-26, Purchase Agreement for Joramo Property**
- 20. Action to Approve Agreement #A2025-27, AIP Grant Application with FAA for Revenue Producing Hangar**
- 21. Action to Approve Agreement #A2025-29, Purchase Agreement with Toyne for a Fire Engine**
- 22. Action to Approve Resolution #R2025-19, Plat of Lots 2 and 3 of Block 2 of Maui Farms Second Addition**
- 23. Action to Approve Resolution #R2025-20, Plat of Lot 1 of Tract M, Wild Oak Golf Club Addition in the Southeast 1/4 of Section 23, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota**
- 24. Action to Approve Resolution #R2025-21, Plat of Lots 1, 2 & 3 of Tract 3, Backlund Addition in the Northwest 1/4 and Southwest 1/4 of Section 24, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota**
- 25. Action to Approve Resolution #R2025-23, Authorizing Mayor as Signatory for Lifequest Grant Documents**

- 26. Action to Approve Resolution #R2025-24, Authorizing Mayor as Environmental Certifying Officer-Lifequest Grant**
- 27. Second Reading on Ordinance #O2025-02, Supplemental Appropriation Ordinance for the City of Mitchell, SD for Fiscal Year 2025**
- 28. Motion to Adopt Ordinance #O2025-02, Request Public Comment, Roll Call**
- 29. Second Reading on Ordinance #O2025-03, Repealing and Replacing Title 12-Flood Control**
- 30. Motion to Adopt Ordinance #O2025-03, Request Public Comment, Roll Call**
- 31. Approval of Goal Setting for Subsidy Recipients**
- 32. Motion to Enter into Executive Session According to SDCL 1-25-2 (3) Legal and (4) Negotiations**
- 33. Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

**March 17, 2025
6:00 P.M.**

PRESENT: Mike Bathke, John Doescher, Tim Goldammer,
Kevin McCardle, Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT: Marty Barington

PRESIDING: Mayor Jordan Hanson

AGENDA:

Moved by Goldammer, seconded by McCardle, to approve the following items on the consent agenda:

- a. City Council Minutes
 - 1. City Council March 3, 2025
- b. Department Reports
 - 1. Sales Tax Collections (February)
 - 2. Finance (January/February)
 - 3. Building Permits (February)
 - 4. Police (February)
 - 5. Code Enforcement (February)
 - 6. Water (February)
- c. Automatic Supplement Parks-Recreation Center in the amount of \$1,527.00 from grant funds
- d. Raffle Permits
 - 1. South Dakota Shooting Sports Foundation with the drawing to be held on September 6, 2025
- e. 2024 Annual Report
- f. Purchase of Audio/Visual equipment for City Council Chambers
- g. Authorize application for Section 5310 and 5339 Capital Grant Funding for Palace Transit
- h. Authorize application for Title III C1 and C2-Adult Nutrition Grant Funding
- i. Set date for hearing, April 7, 2025 on the application to transfer RB-25873 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Kareem Inc, dba IMart Stores USA, 512 South Sanborn Blvd to 727 Inc. dba FREEDOM Mitchell, 512 South Sanborn Blvd (Video lottery is not included)
- j. Approval of Gas and Fuel Quotations

<u>Howes Oil Company</u>	<u>Requested Gallons</u>	<u>Bid Gallons</u>	<u>Price per Product</u>	<u>Total Bid</u>
Unleaded Gas-10% Ethanol	7,500	7,500	\$2.2995	\$17,246.25

Total Bid:

\$17,246.25

k. Pay Estimates March 17, 2025

Pay Estimate #8 in the amount of \$2,664.68 for Norway/Rowley Bike Path #2021-01 contracted to SD Department of Transportation
Pay Estimate #41 in the amount of \$1,875.00 for Wastewater Treatment Plant Improvements #2021-31 contracted to HDR Engineering
Pay Estimate #6 in the amount of \$4,953.05 for Spruce Street Railroad Crossing #2021-39 contracted to SD Department of Transportation
Pay Estimate #7 in the amount of \$770,525.52 for Wastewater Treatment Plant-Phase II #2022-01 contracted to John T. Jones Construction
Pay Estimate #26 in the amount of \$48,156.03 for Wastewater Treatment Plant-Phase II #2022-01 contracted to HDR Engineering
Pay Estimate #6 in the amount of \$2,942.50 for Wastewater Treatment Plant-Phase II #2022-01 contracted to GeoTek Engineering
Pay Estimate #20 in the amount of \$2,202.00 for 1st/7th & Main Traffic Signals #2022-08 contracted to HR Green
Pay Estimate #17 in the amount of \$1,862.50 for Water & Wastewater Fee Analysis #2022-22 contracted to HDR Engineering
Pay Estimate #15 in the amount of \$2,090.00 for 3rd & Main Streetscape #2022-26 contracted to McLaury Engineering
Pay Estimate #5 in the amount of \$439,360.46 for Jetty & Marina Improvements #2023-03 contracted to Soukup Construction
Pay Estimate #13 in the amount of \$2,076.25 for 2nd/4th & Main Street #2023-21 contracted to McLaury Engineering
Pay Estimate #1 in the amount of \$570,479.64 for Wetland Design & Control Structure #2023-26 contracted to Ducks Unlimited
Pay Estimate #6 in the amount of \$10,000.00 for Airport Snow Removal #2024-22 contracted to Quality Cut Lawn
Pay Estimate #1-Final in the amount of \$29,429.44 for Air Compressor #2025-16 contracted to Interstate Power Systems
Pay Estimate #2 in the amount of \$562.54 for 2024 Bridge Inspections contracted to SD Department of Transportation

l. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer

PAYROLL FEBRUARY 16, 2025 – MARCH 1, 2025: City Council \$3,735.28, Mayor \$1,614.57, City Administrator \$6,691.52, Administrative Boards \$2,442.65, Attorney \$5,601.88, Finance \$15,092.03, Human Resources \$4,601.44, Municipal Building \$5,484.65, Information Technology \$3,453.08, Police \$89,155.56, Traffic \$4,867.74, Fire \$41,778.42, Street \$34,525.84, Public Works \$26,452.19, Cemetery \$5,696.63, Library \$17,002.65, Recreation & Aquatics \$6,872.80, Recreation Center \$18,835.38, Sports Complexes \$11,235.34, Parks \$13,921.93, Supervision \$4,418.10, E911 \$26,483.90, Palace Transit \$32,152.43, JVCC \$2,042.38, Nutrition \$5,160.78, Airport \$2,669.37, Water Distribution \$16,204.08, Sewer \$16,260.97, Recycling Program \$7,895.79, Waste Collection

\$7,306.27, Landfill \$10,906.20, Corn Palace \$25,105.74, Golf Course \$4,492.77, Emergency Medical Services \$41,146.92

NEW HIRES:

CORN PALACE: Ella Kurtenbach-\$12.20

RECREATION CENTER: Vladislav Burkov-\$13.00

SALARY ADJUSTMENTS:

CORN PALACE: Jeffery Hanson-\$33.711

FIRE: Andrew Shank-\$29.218

STREET: Spencer James-\$25.060

TRAFFIC: Joshua Harvey-\$33.375

WARRANTS: A&B Business Solutions, Supplies-\$4,507.43; A-Ox Welding Supply, Supplies-\$269.27; AAA Collections, Pre-collection Fees-\$30.00; AFSCME Council 65, Union Dues-\$520.60; Amazon Capital Services, Supplies-\$2,571.77; Aqua-Pure, Supplies-\$900.00; Arctic Refrigeration, Repair-\$144.42; AT&T Mobility, Utilities-\$700.67; AT&T Mobility, Utilities-\$1,108.43; Avera Occupational Medicine, Testing-\$861.50; B-Y Water District, Water Usage-\$53,495.26; Baker & Taylor, Books-\$414.77; Barco Products, Supplies-\$431.34; BBBB's of South Dakota, Supplies-\$554.70; Big Daddy D's, Contract Services-\$5,927.10; Blackstone Publishing, Audiobooks-\$161.54; Buhl's Drycleaners & Linen, Laundry Service-\$57.50; C&B Operations, Supplies-\$263.25; Carquest Auto Parts, Supplies-\$89.53; Center Point Large Print, Books-\$97.08; Central Electric, Utilities-\$17,239.19; Century Link, Utilities-\$67.92; Chesterman, Supplies-\$3,044.60; CHS Farmers Alliance, Supplies-\$19,073.29; Cindy Gerlach, Supplies-\$450.00; City of Mitchell, Utilities-\$18,943.05; CK Bicycles & Locks, Supplies-\$155.00; Coborns, Contract Services-\$761.60; Column Software, Advertising-\$399.04; Core & Main, Supplies-\$2,646.10; Core-Mark, Supplies-\$6,731.57; Corn Palace, Corn Palace Games-\$818.40; Corporate Translation Services, Translation Services-\$52.77; County Fair, Contract Services-\$974.40; CTM Services, Maintenance-\$2,084.73; Dakota Fluid Power, Supplies-\$4,078.07; Dakota Pro Striping & Irrigation, Supplies-\$13,217.99; Dakota Pump, Supplies-\$14,430.00; Dakota Scuba, Supplies-\$659.85; Dakota Supply Group, Supplies-\$356.56; Darrington Water Conditioning-Rental-\$62.00; Davison County Treasurer, Titles-\$20.00; Davison Rural Water Systems, Utilities-\$161.35; Degen Stump Removal, Maintenance-\$24,170.00; Department of Agriculture, Waste Surcharge-\$1,977.16; Department of Social Services, Child Support-\$633.69; Doosan Bobcat North America, Equipment-\$63,033.83; Ducks Unlimited, 2023-26 P.E. #1-\$570,479.64; Elfstrand's Ace Hardware, Supplies-\$33.03; EPG Companies, Supplies-\$12,759.57; ETix, Ticketing Fees-\$66.70; Fedex, Mailing-\$19.06; Fisher Scientific, Supplies-\$51.75; Fleetpride, Supplies-\$929.40; G&R Controls, Supplies-\$3,700.63; Galls, Supplies-\$27.94; Geotek Engineering & Testing, 2022-1 P.E. #6A-\$2,942.50; Grainger, Supplies-\$258.49; Guardian Alliance Technology, Pre-Screening-\$50.00; Hawkins, Supplies-\$3,853.98; HDR Engineering,

Professional Service-\$57,093.53; Henry Schein, Supplies-\$373.42; Houston Engineering, Professional Service-\$462.50; HR Green, 2022-8 P.E. #20-\$2,202.00; ICan, Advertising-\$750.00; Ingram Library Services, Books-\$687.75; Innovative Office Solution, Supplies-\$226.85; Interstate Office Products, Supplies-\$112.86; Interstate Power Systems, 2025-16 P.E. #1-Final-\$29,618.43; Iverson, Supplies-\$157.95; Jacki Larson, Reimbursed-\$123.00; JCL Solutions, Supplies-\$265.32; John T Jones Construction, 2022-1 P.E. #7-\$770,525.52; Johnson Controls, Repair-\$894.48; Jones Supplies, Supplies-\$2,054.10; Kimball Midwest, Supplies-\$396.79; Lakeview Veterinary Clinic, Management Fee-\$900.00; Larry's I-90 Service, Repair-\$61.05; Lawson Products, Supplies-\$596.59; Leighton Family Farms, Supplies-\$700.00; M&T Fire and Safety, Supplies-\$4,400.00; Mack Metal Sales, Supplies-\$2,154.04; Make it Mine Designs, Supplies-\$657.90; McLaury Engineering, 2022-26 P.E. #15-\$4,166.25; McLeod's Printing, Supplies-\$2,187.90; Menard's, Supplies-\$1,761.96; Mettler Implement, Supplies-\$1,116.35; Microsoft Corporation, Subscription-\$910.00; Midway Service dba Vollan Oil, Supplies-\$19,973.75; Midwest Oil, Supplies-\$982.19; Midwest Turf & Irrigation, Supplies-\$1,444.31; Mitchell Animal Rescue, Management Fee-\$350.00; Mitchell Convention & Visitors Bureau, Tax Distribution-\$21,875.00; Mitchell Iron & Supply, Repair-\$170.10; Mitchell Plumbing & Heating, Maintenance-\$127.22; Mitchell School District, Utilities-\$1,864.45; Mitchell Telecom, Utilities-\$2,981.62; Mitchell United Way, United Way Deductions-\$171.00; Mount Vernon School District, Contract Services-\$160.00; Mueller Lumber, Supplies-\$155.62; N-Able Technologies, Supplies-\$105.12; Napa Central, Supplies-\$272.60; Northern Lake Service, Lab Testing-\$840.00; Northern Truck Equipment, Supplies-\$4,212.00; Northwestern Energy, Utilities-\$92,741.85; Northwestern Energy, Repairs-\$918.21; O'Reilly Automotive, Supplies-\$68.77; One Source The Background, Background Check-\$142.00; Pepsi Cola, Supplies-\$456.17; Peterbilt of Sioux Falls, Supplies-\$1,880.68; Pfeifer Implement, Supplies-\$233.35; Premier Pest Control, Pest Control-\$375.00; Premier Specialty Vehicles, Supplies-\$49.60; Public Health Laboratory, Lab Testing-\$90.00; Qualified Presort Service, Postage-\$236.71; Quality Cut Lawn & Tree Service, 2024-22R P.E. #6-2024-\$10,000.00; Quick Med Claims, Monthly Contract-\$4,947.72; Reeves, Supplies-\$35.43; Region 5B, Corn Palace Games-\$2,475.63; Rockmount Research & Alloy, Supplies-\$444.00; Runnings Supply, Supplies-\$1,623.65; S&M Printing, Supplies-\$136.50; Saga Communications of South Dakota, Advertising-\$819.00; Sanford Health Mitchell, Supplies-\$110.00; Sanitation Products, Repairs-\$4,258.90; Santel Communications, Utilities-\$30.00; Schoenfelder Portables, Rental-\$470.00; Schumacher Elevator, Repair-\$637.50; South Dakota Department of Transportation, 2021-1 P.E. #8-\$8,180.27; South Dakota Public Assurance Alliance, Insurance-\$115.62; South Dakota Transit Providers, Dues-\$150.00; South Dakota-Supplemental Retirement, Supplemental Retirement-\$3,375.00; South Dakota-Supplemental Roth 457, Roth 457 Contributions-\$2,117.50; Soukup Construction, 2023-3 P.E. #5-\$439,360.46; South Dakota 811, Message Fees-\$54.60; Standard Insurance, Life Insurance-\$429.97; Staples, Supplies-\$491.57; Stryker Sales, Supplies-\$43,503.03; Sturdevants Auto Value, Supplies-\$3,947.63; Sun Gold Sports, Supplies-\$125.00; Tapco, 13th & Kimball RRFB Crosswalk-\$10,120.80; Teamsters Local No. 120, Union Dues-\$1,261.00; Tessiers Mechanical Contra, Supplies-\$821.85; The Dugout, Contract Services-\$2,787.00; Thomson Reuters-West, Subscription-\$824.82; Thune True Value & Appliance, Repairs-\$509.26; Titan Machinery-Application, Supplies-\$56.13; TK Electric, Supplies-\$121.80; Traditions Prepared Meals, Meals-\$4,047.64; Transource, Supplies-\$292.90; Transwest Sioux Falls, Supplies-\$853.96; Turfwerks, Supplies-\$515.03; Tyson Sprinkel, Reimbursed-\$48.00; Upper Midwest Garage Door, Repair-\$244.69; United Parcel Service Store #4227, Shipping Charge-\$353.50; Van Wall Equipment, Supplies-\$4,669.92; Verizon Wireless, Utilities-\$763.07; Vestis, Mat

Cleaning-\$168.75; Walmart/Capital One, Supplies-\$1,077.87; Yamaha Golf & Utility, Golf Cart-\$10,424.00; The Safe Place of Eastern South Dakota, Drawdown #9 \$223,520.93; Ellwein Brothers, Supplies-\$770.00; Wage Works, Flexible Spending-15,117.90; Wellmark, Administration, Prescriptions, Medical-\$179,812.21; US Bank, Loan Payment-\$76,416.85; US Bank, Loan Payment-\$398,259.88

Members present voting aye: Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

CITIZENS INPUT:

Mitchell resident, Stewart Hanson, expressed his concerns over the possible expansion of the Corn Palace.

Mitchell resident, Jesse Stroud, stated at one time some of the council expressed two large projects should not be undertaken and completed at once.

MAYOR & CITY COUNCIL DISCUSSION ITEMS:

Council Member Susan Tjarks spoke for Elizabeth Luczak of Mitchell Main Street & Beyond, who could not attend, and stated the St. Patty's Day Extravaganza was a success and reminded everyone that Wingapalooza is ongoing.

Mayor Hanson reported that the State of the City will be held on Tuesday, March 25th at Mitchell Technical College.

BOARD OF ADJUSTMENT:

Moved by Goldammer, seconded by Bathke, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

Moved by Goldammer, seconded by Tjarks, to set date for April 7, 2025 on the application of Michael Larson for a conditional use permit for two family dwellings on his parcel located at 408 North Foster Street, legally described as Lot 9 except the South 7' of the East 86', Block 1, Bridle Acres Addition, City of Mitchell, Davison County, South Dakota. Motion carried.

Moved by Tjarks, seconded by Smith, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

HEARING:

It was advised that this is the date and time set for hearing on the application of Area Community Theatre in Mitchell Inc dba Area Community Theatre in Mitchell Inc, 700 North Main Street for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License. (Video Lottery is not included.) Notice of hearing has been given and affidavit of publication is on file. Moved by Goldammer,

seconded by Sabers, to approve said application. Motion carried.

A public hearing was held regarding an application to the State of South Dakota for a Community Development Block Grant (CDBG) to support Lifequest in the construction of a village of four to six microhomes to provide affordable housing to adults with developmental disabilities. The City of Mitchell expects to apply for approximately \$770,000 of CDBG funds to be used in the construction and administration of the homes.

Moved by Tjarks, seconded by McCardle, to authorize proceeding with the application and will take formal action on the resolution at the April 7, 2025 City Council meeting. Motion carried.

CONSIDER APPROVAL:

Mayor Hanson is requesting the name of the Kelley Property be renamed as the James Valley Nature Preserve. A suggestion was made to rename to Firesteel Nature Preserve or even possibly have a naming contest. Moved by Smith, seconded by McCardle, to rename the property Firesteel Nature Preserve. Motion carried.

Moved by Goldammer, seconded by Tjarks, to approve the Island water main bore with Halme Inc. to loop Maui Drive with Canal Circle in the amount of \$104,220.00. Motion carried.

Moved by Tjarks, seconded by Goldammer, to approve Corn Palace Railings and ADA Upgrade Quote with Bailey Metal Fabrication, Project #2025-18 for a lump sum fee of \$65,000.00. Motion carried.

Moved by Goldammer, seconded by Bathke, to approve Amendment #2 to Agreement #A2024-01 to HR Green, Inc for 7th & Main Traffic Signals, which adds construction phase services for the 1st & Main Traffic Signals project, for an additional fee of \$31,808.40. Motion carried.

Moved by McCardle, seconded by Goldammer, to approve Change Order #1 to Muth Electric for 7th & Main Traffic Light Improvement Project #2022-08 in the amount of \$286,024.36, adjusting the contract price to \$576,035.36. Motion carried.

Moved by McCardle, seconded by Bathke, to approve Agreement #A2025-21, Memorandum of Understanding for the Watershed Protection and Flood Prevention Program between National Resources Conservation Service (NRCS) and City of Mitchell, Aurora County, Jerauld County, and the James River Water Development District (JRWDD). Motion carried.

Moved by Goldammer, seconded by Tjarks, to approve Agreement #A2025-22, Easement in Relation to 118 North Main Street. Motion carried.

Moved by McCardle, seconded by Tjarks, to postpone the approval of Agreement #A2025-23, Purchase Agreement for 301 North Main Property with John Adamo. Motion carried.

Moved by Goldammer, seconded by Smith, to approve Agreement #A2025-24, A Facility Use Agreement between the City of Mitchell and the Eastern South Dakota Chapter of the Red Cross (Corn Palace, JVCC, Recreation Center). Motion carried.

Moved by McCardle, seconded by Smith, to approve waiving \$20,118 of interest owed on interim financing on Resolution #3063. Motion carried.

RESOLUTION:

Moved by Goldammer, seconded by McCardle, to approve Resolution #R2025-16, A Resolution Providing Interim Financing to the Golf Fund, as follows:

Resolution #R2025-16

A Resolution providing Interim Financing to the Golf Fund.

Whereas, the City of Mitchell, South Dakota approved providing financing for Fiscal year 2025 for the following fund until such time as monies are received from revenues:

614-45250-43400	Machinery & Equipment	\$242,000
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Now, therefore, be it resolved, by the City Council of the City of Mitchell, South Dakota, that the City of Mitchell, South Dakota provide the necessary interim financing advancing funds from the following source at an interest rate of 4%:

101- General Fund

Be it further resolved, that when monies are available, the General Fund will be reimbursed without further action on the part of this council.

Motion carried and resolution declared duly adopted.

Moved by Tjarks, seconded by Smith, to approve Resolution #R2025-17, A Resolution Giving Approval to the Acquisition, Construction, and Financing of the Sanitary Sewer Improvements Project, Giving Approval to the Issuance of a Borrower Bond to Finance a Portion of the Costs of Such Project and Authorizing the Sale of Said Bond, as follows:

RESOLUTION NO. 2025-17

RESOLUTION GIVING APPROVAL TO THE ACQUISITION, CONSTRUCTION AND FINANCING OF THE SANITARY SEWER IMPROVEMENTS PROJECT, GIVING APPROVAL TO THE ISSUANCE OF A BORROWER BOND TO FINANCE A PORTION OF THE COSTS OF SUCH PROJECT AND AUTHORIZING THE SALE OF SAID BOND.

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED by the City Council of the City of Mitchell as follows:

1. Recitals. The City of Mitchell (the "City ") desires to make a capital improvement to and finance its Sanitary Sewer Improvements, as described in Exhibit A hereto (the "Project"), details on the project are on file with the Finance Officer and open to public inspection.
2. Authority. The City is authorized to issue a Borrower Bond to finance the capital improvements pursuant to Section 10-52-2.10 of the South Dakota Codified Laws. Pursuant to Chapter 10-52 of the South Dakota Codified Laws (the "Act") the City proposes to issue a municipal non ad valorem borrower bond (as herein authorized, the Bond, or the "Borrower Bond") to finance the Project. The City is authorized by the Act to levy a "non-ad valorem tax" (as defined by the Act) on the sale, use, storage, and consumption of items taxed under Chapters 10-45 and 10-46 of the South Dakota Laws, subject to certain, as amended, exceptions.
3. Sales Tax Ordinance. The City Council has adopted Ordinance 2175 of the City of Mitchell Code of Ordinances, as amended, which imposed as a municipal retail occupational sales and service tax upon the privilege of engaging in business a tax measured by two percent (2%) on the gross receipts of all persons engaged in business within the jurisdiction of the Municipality of Mitchell and a two percent (2%) excise tax on the privilege of use, storage and consumption within the jurisdiction of the municipality of tangible personal property or services purchased (collectively, the "Sales Tax Ordinance"). The Sales Tax Ordinance has been duly adopted pursuant to the Act and effectively and validly imposes the sales and use tax within the City, such tax being hereinafter referred to as the "Sales Tax". The City agrees that it will continue to impose and collect the taxes so long as the bonds are outstanding.
4. Cost of the Project. The cost of the Project is approximately \$25,000,000. The City proposes to finance approximately \$16,815,900 of the Project through the issuance of the 2025 Borrower Bond (the "Bond"). The Bond shall be payable out of collections of the Sales Tax as is necessary to pay principal, premium and interest on the Bond (the "Pledged Tax").
5. Findings. The City Council hereby finds and determines as follows:
 - 5.1. The Project constitutes capital improvements which qualify for the financing under and pursuant to SDCL Chapter 10-52, and the Sales Tax Ordinance; and
 - 5.2. The Borrower Bond authorized hereby is being issued to pay costs of the Project which have not been incurred or paid as of the date hereof and/or which the City has heretofore declared its intention to finance with bond proceeds and for which the City has no other available means or source of financing.
 - 5.3. It is in the best interests of the City to authorize the borrowing of funds to pay a portion of the costs of the Project by authorizing and issuing its Borrower Bond, consistent with the terms approved hereby for an aggregate sum not in excess of the amount of \$16,815,900.
6. Sale of Bond. It is hereby determined to be necessary and in the best interests of the City and its inhabitants that this City Council authorize, issue and sell the Bond in order to finance a portion of the cost of the Project. The Mayor and Finance Officer are authorized to take such action as is necessary to close the loan with the South Dakota Conservancy District (the "District") upon such terms and conditions as the District may require. The Mayor and

Finance Officer are authorized to execute the Borrower Bond and Loan Agreement approved by the District.

7. Approval of the Loan, the Form of Borrower Bond and Loan Agreement. The City does hereby approve the Loan from the District, the form of the Borrower Bond and Loan Agreement. The Form of the Borrower Bond and Loan Agreement which are subject to modification are on file with the Finance Officer and open to public inspection. The Mayor and Finance Officer are authorized to execute a Borrower Bond and Loan Agreement in a form approved by the District.
8. Terms of Bond.
 - 8.1. Date, Amount, Maturities and Interest Rates. The City Council hereby authorizes the issuance of the Bond. The Bond shall be dated in 2025. The principal amount of the Bond shall not exceed any statutory or constitutional debt limitation. The Bond shall have maturities and interest rates as negotiated by the Mayor and Finance Officer.
 - 8.2. Registration. The City hereby appoints U.S. Bank Trust Company, National Association as registrar and transfer agent (the "Registrar") for the Bond. The effect of registration and the rights and duties of the City and the Registrar with respect thereto shall be as follows:
 - 8.2.1.1. Register. The Registrar shall keep at its office a register (the "Register") in which the Registrar shall provide for the registration of ownership of the Bond and the registration of transfers and exchanges of the Bond entitled to be registered, transferred or exchanged.
 - 8.2.1.2. Transfer of Bond. When the Bond is surrendered for transfer it shall be duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer in form satisfactory to the Registrar; duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner thereof. If the Bond is properly surrendered as provided above, the Registrar shall authenticate and deliver, in the name of the designated transferee, a new Bond of a like aggregate principal amount and maturity. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until such interest payment date.
 - 8.2.1.3. Exchange of Bond. Whenever the Bond is surrendered by the registered owner for exchange the Registrar shall authenticate and deliver the new Bond of a like aggregate principal amount and maturity, as required by the registered owner or the owner's attorney in writing.
 - 8.2.1.4. Cancellation. The Bond surrendered upon any transfer or exchange shall be promptly canceled by the Registrar and thereafter disposed of as directed by the City.

8.2.1.5. Improper or Unauthorized Transfer. When the Bond is presented the Registrar may refuse to transfer the same until satisfied that the endorsement on such Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfer which, in their judgment, are deemed improper or unauthorized.

8.2.1.6. Persons Deemed Owners. The City , Paying Agent and Registrar may treat the person whose name any Bond is at any time registered in the Register as the absolute owner of such Bond, whether such Bond shall be overdue or not, for the purpose of receiving payment of or on account of, the principal of and interest on such Bond and for all other purposes, and all such payments so made to any such registered owner or upon the owner's order shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

8.2.1.7. Taxes, Fees and Charges. For every transfer or exchange of Bond, the Registrar may impose a charge upon the owner thereof sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to such transfer or exchange.

8.2.1.8. Mutilated, Lost, Stolen or Destroyed Bond. In case the Bond shall become mutilated or be destroyed, stolen or lost, the Registrar shall deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Bond or in lieu of and in substitution for any such Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory that such Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to the Registrar, in which the City and the Registrar shall be named as obligees. The Bond so surrendered to the Registrar shall be canceled by him and evidence of such cancellation shall be given to the City. If the mutilated, destroyed, stolen or lost certificate has already matured or has been called for redemption in accordance with its terms it shall not be necessary to issue a new Bond prior to payment.

8.3. Preparation and Delivery. The Bond shall be prepared under the direction of the Finance Officer and shall be executed on behalf of the City by the facsimile or manual signatures of the Mayor and the Finance Officer and countersigned by the facsimile or manual signature of an attorney actually residing in the State of South Dakota and duly licensed to practice therein.

8.4. Security Provisions; Funds and Accounts and Other Covenants and Determinations.

- 8.4.1. Clean Water Borrower Bond Fund 2025. The Finance Officer is hereby authorized and directed to establish and shall maintain the Clean Water Borrower Bond Fund 2025 as a separate and special fund in the financial records of the City until the Bond issued and made payable therefrom, and interest due thereon, have been duly paid or discharged. All collections of the Pledged Tax, as hereinafter defined, shall be credited, as received, to the Clean Water Borrower Bond Fund 2025. Within the Clean Water Borrower Bond Fund 2025 there are various separate accounts to be maintained by the City.
- 8.4.2. Pledged Tax. Pursuant to the Act and the Sales Tax Ordinance, the City has levied the Sales Tax on the sale, use, storage and consumption of items taxes under Section 10-45 and 10-46 of South Dakota Codified Laws, subject to certain exceptions. The proceeds of the Pledged Tax are irrevocably pledged and appropriated and amounts sufficient to pay the principal of and interest on the Outstanding Bond as the same become due shall be deposited to the Clean Water Borrower Bond Fund 2025. For purposes of this Resolution, "Outstanding Bond" shall mean the Bond and any parity lien Bond hereafter issued pursuant to this Resolution. The Pledged Tax and the Clean Water Borrower Bond Fund 2025 shall be used and applied only in the manner and order hereinafter set forth.
- 8.4.3. Construction Account. There is hereby created and established as an account of the Clean Water Borrower Bond Fund 2025, a "Construction Account". There shall be credited to the Construction Account the proceeds from the sale of the Bond remaining after payment of the expenses of issuing the Bond. All moneys credited to the Construction Account shall be applied solely to the payment of the costs of the Project. For the purposes of this Resolution, "costs of the Project" shall include costs of acquiring, construction, and installing the Project including cost of labor, services, materials and supplies, financial, architectural, engineering, legal, accounting and other professional expenses relating to the Project, the costs of acquisition or properties, rights, easements, or other interest in properties, insurance premiums, and the costs of publishing, posting or mailing notices in connection with the Project. All sums derived from the investment of moneys in the Construction Account shall remain in and become part of such account. Upon completion of the Project and when all costs of the Project have been paid, any balance remaining in the Construction Account shall be credited to the Principal and Interest Account hereinafter established.
- 8.4.4. Principal and Interest Account. There is hereby created and established as an account of the Clean Water Borrower Bond Fund 2025, a "Principal and Interest Account." Immediately upon delivery of the Bond, there shall be credited to the Principal and Interest Account the amount of any accrued interest received from the Purchaser. Commencing on the first day of the

month following the month in which the Bond is delivered to the Purchaser, there shall be withdrawn from the Clean Water Borrower Bond Fund 2025, at least monthly and credited to the Principal and Interest Account an amount which will equal at least one-third (1/3) of the principal, interest and administrative surcharge becoming due on the next succeeding interest payment date with respect to the Outstanding Bond issued. In all events there shall be credited to the Principal and Interest Account amounts sufficient to pay the principal of and interest on the Outstanding Bond as the same become due.

- 8.4.5. Subordinate Lien Bond. After making the above-required payments, any remaining Pledged Tax shall be used for the payment of the principal of and interest on any additional sales tax revenue bonds having a lien which is on a parity to or subordinate to the lien of the Outstanding Bond, and for a reserve fund as additional security for the payment of such subordinate lien Bond.
- 8.4.6. Inter-fund Transfer. So long as the revenues from the Pledged Tax are sufficient to make all required deposits to the Principal and Interest Account, the City may deposit the excess revenues from the Pledged Tax to the general fund or any other City fund as determined by the City and as permitted by law.
- 8.4.7. Deposit and Investment of Funds. The Finance Officer shall cause all moneys pertaining to the Fund to be deposited as received with one or more banks which are duly qualified public depositories under the provisions of Chapter 4-6A, South Dakota Codified Laws, in a deposit account or accounts, which shall be maintained separate and apart from all other accounts of the City, so long as the Bond and the interest thereon shall remain unpaid. Any of such moneys not necessary for immediate use may be deposited with such depository banks in savings or time deposits. No moneys shall at any time be withdrawn from such deposit accounts except for the purposes of the Fund as authorized in this Resolution; except that moneys from time to time on hand in the Fund may at any time, in the discretion of this Commission, be invested in securities permitted by the provisions of Section 4-5-6, South Dakota Codified Laws, maturing and bearing interest at the times and in the amounts estimated to be required to provide cash when needed for the purposes of the respective accounts. Income received from the deposit or investment of moneys shall be credited to the account from whose moneys the deposit was made or the investment was purchased, and handled and accounted for in the same manner as other moneys in that account.
- 8.5. Additional Debt. The Borrower shall not incur any Debt which has a lien on or right to payment from the Pledged Tax which is superior to that of this Loan Agreement and the Borrower Bond. The Borrower may incur Debt which is on a parity with this Loan Agreement and the Borrower Bond under the following conditions:
 - 8.5.1. Debt secured by Pledged Tax may be incurred to pay or prepay or defease other Debt secured by Pledged Tax if the maximum annual Debt Service of

the new Debt is no greater than that of the Debt being paid, prepaid or defeased.

- 8.5.2. Debt secured by Pledged Tax may be incurred for any purpose so long as prior to the issuance of such Debt the Borrower has delivered to the Trustee and the District a certificate prepared by a Consultant showing that the Pledged Tax collected for any 12 consecutive months out of the 15 consecutive months immediately preceding the issuance of the proposed Debt was at least equal to 125% of maximum annual Debt Service for all Debt secured by Pledged Tax which will be outstanding immediately after the issuance of the proposed Debt.
- 8.5.3. The Borrower may not, without the written consent of the District, incur any (i) variable rate Debt secured by Pledged Tax or (ii) Debt secured by Pledged Tax the payments of principal of and interest on which in any fiscal year are 150% or more of the payments of principal and interest for any other fiscal year.
- 8.5.4. Nothing herein shall prevent the City from issuing Bonds payable from the Pledged Tax and the Clean Water Borrower Bond Fund 2025 or having a lien thereon which is junior and subordinate to the lien of the Bonds authorized herein.
- 8.6. Covenants of the City. The City hereby irrevocably covenants and agrees with each and every holder of the Bonds that so long as any of the Bonds remain outstanding:
 - 8.6.1. It will not amend or repeal the Sales Tax Ordinance relating to the Sales Tax by decreasing the Sales Tax rate or the allocation of revenues thereof to the Clean Water Borrower Bond Fund 2025, or in any way that would adversely affect the amount of Sales Tax revenues which would otherwise be collected and deposited to the Clean Water Borrower Bond Fund 2025. However, nothing shall prevent the City from amending the Sales Tax Ordinance in order to make certain changes in the administration, collection or enforcement of the Sales Tax, provided that such changes would not materially adversely affect the owners of the Bonds.
 - 8.6.2. It will administer, enforce, and collect, or cause to be administered, enforced or collected, the Sales Tax authorized by the Sales Tax Ordinance and shall take such necessary action to collect delinquent payments in accordance with law.
 - 8.6.3. It will keep or cause to be kept such books and records showing the proceeds of the Sales Tax, in which complete entries shall be made in accordance with standard principles of accounting, and any owner of any Bond shall have the right at all reasonable times to inspect the records and accounts relating to the collection and receipts of such Sales Tax.
 - 8.6.4. In the event the Sales Tax of the City is replaced and superseded by the state collected-locally shared sales tax or taxes, or is replaced and superseded in some other manner from other source or sources, the revenues derived by the

City from the replacement source or sources, as received by the City shall be appropriated in the same manner as if the City had levied and imposed a sales tax. From and after the date of a replacement, the Outstanding Bonds shall have a first and prior lien, but not necessarily an exclusive lien, upon such replacement revenues to the extent therein specified.

- 8.7. Defeasance. When the Bond issued has been discharged as provided in this section, all pledges, covenants, and other rights granted by this resolution to the registered owners of the Bond shall cease. The City may discharge its obligations with respect to any Bond which is due on any date by providing to the Paying Agent on or before that date a sum sufficient for the payment thereof in full; or, if the any Bond should not be paid when due, it may nevertheless be discharged by providing to the Paying Agent a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also discharge its liability with reference to all Bonds which are called for redemption on any date in accordance with their terms by depositing funds with the Paying Agent on or before that date in accordance with their terms by depositing funds with the Paying Agent on or before that date, in an amount equal to the principal, interest, and premium, if any, which are then due thereon, provided that notice of such redemption has been duly given. The City may also at any time discharge this issue of Bonds in its entirety, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a bank qualified by law as an escrow agent for this purpose, cash or United States government obligations which are authorized by law to be so deposited, bearing interest payable at such times and at such rates and maturing on such dates as shall be required to provide funds (without an reinvestment) sufficient to pay all principal, interest and premiums, if any, to become due on all Bonds on and before maturity, or, if a Bond has been duly called for redemption, on or before the designated redemption date.

8.8. Tax Matters; Certification of Proceedings and Miscellaneous.

- 8.8.1. Tax Matters. The City covenants and agrees with the registered owners from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bond to become subject to taxation under the Internal Revenue Code of 1986, as amended (the "Code"), and applicable Treasury Regulations (the "Regulations"), and covenants to take any and all actions within its powers to ensure that the interest on the Bond will not become subject to taxation under the Code and the Regulations. The City will cause to be filed with the Secretary of Treasury an information reporting statement in the form and at the time prescribed by the Code.
- 8.8.2. The Mayor and Finance Officer, being the officers of the City charged with the responsibility for issuing the Bond pursuant to this resolution, are authorized and directed to execute and deliver to the purchaser thereof a certificate in accordance with the provisions of Section 148 of the Code and Sections 1.103-13, 1.103-14 and 1.103-15 of the Regulations, stating the facts

estimates and circumstances in existence on the date of issue and delivery of the Bond which make it reasonable to expect that the proceeds of the Bond will not be used in a manner that would cause the Bond to be arbitrage bonds within the meaning of the Code and Regulations.

- 8.8.3. The City recognizes its obligation to comply with the provisions of Section 148(f) of the Code relating to the rebate of certain amounts to the United States, and covenants that it will take or refrain from any actions, the result of which would be to cause the interest on the Bond to become subject to federal income taxation as a result of the failure to comply with Section 148(f) of the Code and applicable Treasury Regulations. The City will take all actions necessary to comply with the rebate requirement, including making or causing to be made the computations of rebate or penalty amounts. The City will make any payments of rebate or penalty amounts, and will pay the costs of computing any such rebate or penalty amounts.
- 8.8.4. It is hereby determined that the Bond is not and will not be "private activity bonds" as defined in Section 141(a) of the Code, and in support of such conclusion the City Council covenants, represents, and certifies as follows:
 - 8.8.4.1. none of the proceeds of the Bond will be used, directly or indirectly, or will be used to replace funds which were used, in any trade or business carried on by any person other than a state or local governmental unit;
 - 8.8.4.2. no direct or indirect payments of the principal of or interest on the Bond will be derived from payments (whether or not to the City), in respect of property, or borrowed money, used or to be used for a private business use by any person other than a state or local governmental unit;
 - 8.8.4.3. none of the proceeds of the Bond are to be used directly or indirectly, to make or finance loans to persons other than a state or local governmental unit; and
 - 8.8.4.4. no user of any facilities or improvements financed with the proceeds of the Bond will use the same on any basis other than the same basis as the general public; and no person other than the City will be a user of said, facilities as a result of (i) ownership; (ii) actual or beneficial use pursuant to a lease or a management or incentive payment contract; or (iii) any other arrangement.
- 8.8.5. The City agrees to comply with all provisions of the Code, which if not complied with by the City, would cause the interest on the Bond not to be tax-exempt in the hands of a holder who is a natural person, including, if determined to be necessary upon advice of bond counsel, the payment of any rebate amount necessary to preserve such tax exemption pursuant to Section 148 of the Code. The City further agrees: (1) through its officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (2) to consult with bond counsel

and to comply with such advice as may be given; (3) to file such forms, statements, and supporting documents as may be required and to do so in a timely manner; and (4) if deemed necessary or advisable by its officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the City in such compliance.

9. Certification of Proceedings. The officers of the City are authorized and directed to prepare and furnish to the purchaser of the Bond certified copies of all proceedings and records of the City relating to the authorization and issuance of the Bond and such other affidavits and certificates as may reasonably be required to show the facts relating to the legality and marketability of the Bond as such facts appear from the officer's books and records or are otherwise known to them. All such certified copies, certificates and affidavits, including any heretofore furnished, shall constitute representations of the City as to the correctness of the facts recited therein and the action stated therein to have been taken.

Motion carried and resolution declared duly adopted.

Moved by Tjarks, seconded by Goldammer, to approve Resolution #R2025-18, A Resolution Amending the 2025 Compensation Plan to Add a Part-Time Position in the Park & Recreation Department (Golf), as follows:

RESOLUTION #R2025-18

A RESOLUTION AMENDING THE 2025 COMPENSATION PLAN FOR THE CITY OF MITCHELL

BE IT RESOLVED, THAT THE FOLLOWING COMPENSATION PLAN FOR THE CITY OF MITCHELL BE AMENDED FOR FY2025 as follows:

NON- GRADED PART TIME POSITIONS

PR-Golf	Mechanic (1 PT)	\$20/hour
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Motion carried and resolution declared duly adopted.

ORDINANCES:

Moved by McCardle, seconded by Tjarks, to place Ordinance #O2025-02, Supplemental Appropriations on first reading. Motion carried.

Moved by McCardle, seconded by Bathke, to place Ordinance #O2025-03, Repealing and Replacing Title 12-Food Control on first reading. Motion carried.

EXECUTIVE SESSION:

Moved by Goldammer, seconded by McCardle, to go into Executive Session as permitted by SDCL 1-25-2(3) Legal. Motion carried.

03-17-2025

Mayor Hanson declared the board out of executive session at 8:47 p.m. and the City Council to reconvene in regular session at 8:48 p.m.

ADJOURN:

There being no further business to come before the meeting, Mayor Hanson adjourned the meeting.



Michelle Bathke
Finance Officer

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WORK SESSION OF THE CITY COUNCIL
MITCHELL, SOUTH DAKOTA

March 31, 2025
5:00 P.M.

PRESENT: Mayor Jordan Hanson, Marty Barington, Mike Bathke, John Doescher,
Tim Goldammer, Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT:

PRESIDING: Council President Kevin McCardle

TOUR:

The work session began with a tour of the CHR building at 1515 North Sanborn.

DISCUSSION:

The City Council met March 31, 2025 for a work session in the Council Chambers of City Hall after the tour was completed. City Council discussed short-term and long-term goal setting.

ADJOURN:

There being no further business to come before the meeting, Council President McCardle adjourned the work session at 7:01 p.m.



Michelle Bathke
Finance Officer

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Planning Commission 2-24-25
City Council Chambers, City Hall, 612 N. Main Street
February 24, 2025

1. Call to Order

Chairperson Genzlinger called the February 24, 2025, City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Doescher, Genzlinger, Havlik, Jirsa (telephonically), Osterloo, Schmitz, Schreurs, Sonne.

Absent:

Staff Present: Boehmer, Dammann, Hegg, Jenniges, J Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests

None.

4. Approve Agenda

Motion by Sonne, seconded by Schmitz to approve the proposed agenda. Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – aye, Osterloo – aye, Schmitz – aye, Schreurs – aye, Sonne – aye. 7 aye, 0 nay; motion carried.

5. Approval of Previous Minutes: February 10, 2025

Motion by Havlik, seconded by Schmitz to approve the proposed minutes of the February 10, 2025 Planning Commission Meeting. All present voting aye; motion carried.

6. Schedule Next Meeting: March 10, 2025

Motion by Schmitz, seconded by Osterloo to set the date for the next Planning Commission Meeting for March 10, 2025. All present voting aye; motion carried.

7. Variance Permit: Todd & Kay Long

Todd & Kay Long have applied for a Variance Permit for the following:

1. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A, Block 1
2. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 4A, Block 1
3. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A,

Block 4.

This is located for the shelterbelt west of 40692 Chase Ct, to be legally described Lots 3A and 4A, Block 1 and Lot 3A, Block 4, all of Circle K Ranch Second Addition, a subdivision of the SE 1/4 of Section 6, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The property is zoned UD Urban Development District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were two responses in favor that made the packet and one response in favor that did not make the packet but was handed out at the meeting. The applicant was present to answer questions.

Jenniges gave an overview of the area, stating the area had a master plan, but the shelterbelt was never included in the plan and is now land-locked. He said that even keeping the plat as 1 lot would still require a variance because it is under the 100' required for non residential.

The abutting neighbors will be purchasing the property and access is through the abutting property as noted in the owners' certificate.

Motion by Havlik, seconded by Schreurs to recommend approval of the variance. Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – aye, Osterloo – aye, Schmitz – aye, Schreurs – aye, Sonne – aye. 7 aye, 0 nay; motion carried.

8. Plat: Todd & Kay Long

Plat of Lots 3A and 4A, Block 1 and Lot 3A, Block 4, all of Circle K Ranch Second Addition, a subdivision of the SE 1/4 of Section 6, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota.

Jenniges noted this plat goes along with variance that was previously recommended for approval. He also noted the plat is outside city limits but within the ETJ so it is the city's zoning jurisdiction. The county will hear it at their next board meetings.

Motion by Schreurs, seconded by Havlik to approve the plat. Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – aye, Osterloo – aye, Schmitz – aye, Schreurs – aye, Sonne – aye. 7 aye, 0 nay; motion carried.

9. Variance Permit: Todd & Nancy Boyd

Todd & Nancy Boyd have applied for a Variance Permit for rear yard setback (road side) of 17'-10" vs 30'. This is located at 155 S Harmon Dr, legally described as Lots 78 & 79 and the East 26' of Lot 80 of Indian Head Subdivision Lake Mitchell Development Plan, SW ¼ of Section 4, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The property is zoned RL Lake Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There was one response in favor that did not make the packet but was handed out at the meeting. The applicant was present to answer questions.

Jenniges gave an overview of the site plan that showed the old house outline and the proposed new house outline which is behind where the existing house was located. The previous house would have been considered non-conforming, but since it was torn down, the

new structure would have to meet current setbacks. The applicant did purchase property to the west to avoid any side yard setback issues. There is floodplain in the front yard, which is why they are requesting to push the house further into the year yard. Jenniges mentioned that he did have a conversation with a neighbor about parking concerns with the narrow ROW, but after seeing the garage was off to the side with a curved driveway, his concerns were lessened than his initial thought of garage parking in front of the house and not enough room. Jenniges mentioned that anyone can park in a public ROW as long as they are parked legally.

Motion by Havlik, seconded by Sonne to recommend approval of the variance. Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – aye, Osterloo – aye, Schmitz – aye, Schreurs – aye, Sonne – aye. 7 aye, 0 nay; motion carried.

10. Plan Approval: Design Interiors Event Center

Jenniges gave an overview of the proposed remodel. There is a change of use and will require a building permit for the remodel, which is what triggered this board to hear the plan. There is seating for 36 with space in other rooms, bringing the occupancy load for the building up to 42 people which would require 14 parking spaces. A site plan for parking was included in the packet which shows access from the north which would require an easement. Parking will have to be hard surfaced. An alternate layout for parking was shown with parking along the alley instead of the north side.

Anne Dailey stated she is remodeling her building to create a dual-purpose building of a showroom and a culinary space for special events with a cooking kitchen. During the remodel, they are adding a handicap bathroom. She will work with the city on the parking requirement.

Motion by Schmitz, seconded by Havlik to approve the plan with the condition that parking requirements are met. Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – aye, Osterloo – aye, Schmitz – aye, Schreurs – aye, Sonne – aye. 7 aye, 0 nay; motion carried.

11. Plat: Firesteel Links LLC

Plat of Lot 2 in the replat of Tract A, Wild Oak Golf Club Addition to the City of Mitchell, Davison County, South Dakota.

Jenniges gave an overview of the area. He noted it follows the master plan and is zoned R4. The plat meets the zoning requirements. The applicant was not present to answer questions.

Motion by Osterloo, seconded by Schmitz to approve the plat. All present voting aye; motion carried.

12. Plat: Firesteel Links LLC

Plat of Lot 8 in the replat of Tract D, Wild Oak Golf Club Addition to the City of Mitchell, Davison County, South Dakota.

Jenniges gave an overview of the area. He noted it follows the master plan and is zoned R4. The plat meets the zoning requirements. The applicant was not present to answer questions.

Motion by Havlik, seconded by Schuers to approve the plat. All present voting aye; motion carried.

13. Plat: B & D Enterprises LLC

Plat of Lot 2 of D. Odegaard's First Addition, a subdivision of previously platted Lot 5 in Fiala's Addition, City of Mitchell, Davison County, South Dakota.

Jenniges gave an overview of the area. He noted it follows the master plan and is zoned RL. The plat meets the zoning requirements. The applicant was not present to answer questions.

Motion by Osterloo, seconded by Schmitz to approve the plat. All present voting aye; motion carried.

14. Other Business:

None.

15. Public Input:

None.

16. Adjourn

Chairperson Genzlinger adjourned the meeting at 12:15 P.M.

A handwritten signature in blue ink, appearing to read "Kevin Genzlinger", is written over a horizontal line.

Kevin Genzlinger
Planning Commission Chairperson



Planning Commission 3-24-25
City Council Chambers, City Hall, 612 N. Main Street
March 24, 2025

1. Call to Order

Chairperson Genzlinger called the March 24, 2025 City Planning Commission Meeting to order at 12:09 P.M. in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Doescher, Genzlinger, Havlik, Jirsa (telephonically), Schmitz.

Absent: Osterloo, Schreurs, Sonne.

Staff Present: Boehmer, Dammann, Hegg, Jenniges, J Johnson.

3. Declaration Of Conflicts Of Interests

Jirsa stated he had done previous work for CJ's Bar and Casino but had nothing to do with this addition for item #9 on the agenda.

4. Approve Agenda

Laurie Kent requested item #7 be tabled because she had not received notice of the meeting yet.

Motion by Schmitz, seconded by Havlik to approve the proposed agenda. All present voting aye; motion carried.

5. Approval of Previous Minutes: February 24, 2025

Motion by Havlik, seconded by Schmitz to approve the proposed minutes of the February 24, 2025 Planning Commission Meeting. All present voting aye; motion carried.

6. Schedule Next Meeting: April 14, 2025

Motion by Havlik, seconded by Schmitz to set the date for the next Planning Commission Meeting for April 14, 2025. All present voting aye; motion carried.

7. Conditional Use Permit: Michael Larson

Michael Larson has applied for a conditional use permit for two-family dwellings on his parcel; located in the 408 N Foster St, legally described as Lot 9 except the S 7' of E 86', Block 1, Bridle Acres Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single-Family Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official

newspaper and sign posted. However, one neighbor did not receive their notification at the same time as the others. After Jenniges was informed they had not received notice, he sent them a letter. There were three responses that made the packet, two in favor and one with comments. There was also one that did not make the packet that was in favor and two opposed that did not make the packet. All letters were handed out at the meeting and shown on the screen. Jenniges also noted that during an internal review of the site plan the new dwelling unit would be considered a principal use and would require a 25' rear yard setback, not a 3'. A variance permit would be required to move closer. The applicant was present to answer questions.

Genzlinger asked legal council if they could proceed to which Johnson said notice was met per ordinance and Mrs Kent was there so she obviously had some notice of the meeting.

Laurie Kent stated she is speaking against the conditional use permit and that it is a single-family neighborhood. She has not received her letter about the meeting but had talked with Jenniges the previous Friday about the application and meeting. She believes the new structure will block her view to the west of the sunsets. She questioned the setbacks and easements per the drawing, which was said that the setback would be 25' and there would be enough room for utility work on the east side of the structure for the overhead lines.

The applicant stated he has another rental in town and was asked by that renter if he had any other rentals or something closer to the hospital. That particular renter is from Lincoln, NE and is there during the week and heads home on weekends. He thought he could build an efficiency apt closer to the hospital for traveling nurses.

Genzlinger asked why he was putting the dwelling in the corner and not on the north half of his property? The applicant answered that he felt it was the best use of his land. He purchased the property 15 years ago and has been trimming trees and cleaning up the lot.

Jirsa said he used to live in the 400 to 500 block of E Hanson in the 60's and knew of these types of dwellings happening back then. He believes it is happening in more places in Mitchell still. He is good with the concept and believes there is enough room, but it should look like the house for exterior finish.

Genzlinger said he thinks the lot should be decided and put the second dwelling on the new lot north of the existing house, and then there would be a single family dwelling on each lot.

Motion by Schmitz, seconded by Havlik to recommend approval of the conditional use. Roll call vote: Genzlinger – nay, Havlik – aye, Jirsa – aye, Osterloo – absent, Schmitz – aye, Schreurs – absent, Sonne – absent. 3 aye, 1 nay, 3 absent; motion carried.

8. Plat: Maui Farms Inc

Plat of Lots 2 and 3 of Block 2 of Maui Farms Second Addition, a subdivision of previously platted Lot 4 in the East 1/2 of the West 1/2 of Section 31, T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota.

Jenniges gave an overview of the area and noted this follows the master plan. The applicant was not present to answer questions.

Motion by Schmitz, seconded by Havlik to approve the plat. All present voting aye; motion

carried.

9. Plan Approval: CJ's Bar and Casino

Jenniges gave an overview of the GIS area. This is zoned HB. The applicant would like to put a roof over their patio on the east side of the building. The applicant was not present at the meeting to answer questions.

Motion by Havlik, seconded by Jirsa to approve the plan. All present voting aye; motion carried.

10. Plat: GL Wild Oak LLC

Lot 1 of Tract M, Wild Oak Golf Club Addition in the Southeast 1/4 of Section 23, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota.

Jenniges presented a revised plat to the board at the meeting. The legal description didn't change or any of the boundaries, just some language in the certificate blocks. The applicant was not present at the meeting to answer questions.

Motion by Havlik, seconded by Schmit to approve the presented and amended plat. All present voting aye; motion carried.

11. Plat: GL Wild Oak LLC

Lots 1, 2 & 3 of Tract 3, Backlund Addition in the Northwest 1/4 and Southwest 1/4 of Section 24, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota.

Jenniges presented a revised plat to the board at the meeting. The legal description didn't change or any of the boundaries just some of the verbiage for easements and language in the certificate blocks. The applicant was not present at the meeting to answer questions.

Motion by Havlik, seconded by Schmit to approve the presented and amended plat. All present voting aye; motion carried.

12. Other Business:

Genzlinger requested an update on the ordinance revision. Jenniges stated the committee has met 3 times and is moving through the ordinance with good conversations.

13. Public Input:

None.

14. Adjourn

Chairperson Genzlinger adjourned the meeting at 12:40 P.M.

Kevin Genzlinger
Planning Commission Chairperson

Public Library Board of Trustees Minutes
City Council Chambers, City Hall, 612 N. Main Street
January 28, 2025

1. Call to Order

With Board President Nath attending the meeting via Zoom, Board member Temple presided at the meeting. Board member Temple called the meeting to order at 5:17 p.m.

2. Roll Call

The following members were present in person: Deb Everson and Ann Temple. Board members Dennis Nath, Emma Shears, and Susan Tjarks attended via Zoom. Board member Diana Goldammer was excused. Also present were Kevin Kenkel, Library Director and Jean Patrick, Children Services Librarian.

3. Approval of Agenda

There were no changes to the agenda. Motion by Nath, seconded by Everson, to approve the agenda. All members present voted "Aye". Motion passed.

4. Approval of Minutes

Board members reviewed the minutes from the November 19, 2024 board meeting. Motion by Everson, seconded by Temple, to approve these minutes. All members present voted "Aye". Motion passed.

5. Director's Report

Board members reviewed written reports and monthly statistics for December 2024. Kenkel and Patrick provided additional comments regarding the written reports. Additional discussion about the library's total 2024 usage was held. Motion by Everson, seconded by Nah, to approve the director's report. All members present voted "Aye". Motion passed.

6. Financial Report & Approval of Bills

Board members reviewed the November and December 2024 bank statements and financial reports. Motion by Tjarks, seconded by Shears, to approve the financial reports. All members present voted "Aye". Motion passed.

7. Business Items

A. Action to Approve Funding Requests for January 2025

Kenkel presented eight funding requests.

Program/Project	Requestor	Amount
iPad and Case for POS System	Kevin Kenkel	\$ 400.00
Bookopoly prizes for adults and teens	Max Velasquez	\$ 1,855.00
Adult/Teen Summer Reading Programming	Max Velasquez	\$ 2,900.00
Tye Die Supplies	Max Velasquez	\$ 175.00
Building Seed Library	Max Velasquez	\$ 350.00
Dungeons & Dragons Program Supplies	Max Velasquez	\$ 75.00
Bookopoly prizes for children	Jean Patrick	\$ 1,300.00
Children's Summer Reading Programming	Jean Patrick	\$ 8,950.00
Total Requested:		\$ 16,005.00

These funding requests are the major requests for the year. Motion by Everson, seconded by Tjarks, to approve the seven funding requests. All members present voted "Aye". Motion passed.

8. Committee Reports

Kenkel provided an update on the library's strategic planning process and shared a draft of the plan's goals. Board members discuss the draft goals and expressed support. Kenkel is working on developing more specificity for an implementation plan, which will include timelines and benchmarks. Kenkel plans to have the planning committee meet in February to review the more detailed plan and plans to bring the plan for approval at the March 2025 Board meeting. Tjarks asked about the supplemental appropriation request for a digital sign. Kenkel shared that he has to submit that request by January 31.

9. Board Input

No additional Board input was given.

10. Citizen's Input

No citizen's input was given.

11. Adjournment

- Board members decided that no training session will be held in February. The next Board of Trustees meeting is scheduled for March 18, 2024 at 5:15 p.m. in City Council Chambers at City Hall.

There being no further business, Temple declared the meeting adjourned at 6:15 pm.

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: 3-19-2025

Organization: Mitchell Music Booster

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☒ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Kristy Rehorst

Address: 110 N Mentzer St (Langfellow School)

Phone #: 995-3092

Email: Kristy.Rehorst@k12.sd.us

501(c) 3 - (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: April 29th 2025

Date of Raffle Drawing: April 29th 2025

Value of Raffle Prize: approximately \$600 (50/50 Raffle)

Proceeds Benefitting: Mitchell Music Boosters (Band)

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 3-19-2025

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer _____

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: 20 Mar 2025

Organization: Mitchell Womens Softball

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☐ Educational organization
☐ Fraternal organization	☒ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Kathy Axson

Address: 610 E 15th Ave Mitchell

Phone #: 605-770-1278

Email: KathyAxson@icloud.com

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: May 1, 2025

Date of Raffle Drawing: June 1, 2025

Value of Raffle Prize: \$10,000 of several prizes

Proceeds Benefitting: Womens Softball

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 3.21-2025

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 3-25-25

Organization: Big Friend Little Friend of the Mitchell Area

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☒ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Linda McEntee

Address: 104 W 5th Ave

Phone #: 605-292-4444

Email: mittchellbfff@gmail.com

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: May 1 - July 14

Date of Raffle Drawing: July 14

Value of Raffle Prize: total values add to 17,500

Proceeds Benefitting: Big Friend Little Friend of the Mitchell Area

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 3-26-2025

For Finance Office Use Only:

Council Approval Date: _____

Signature:

Finance Officer

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: 4-1-25

Organization: Area Community Theatre

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☒ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Devin Carey

Address: PO Box 1181 Mitchell SD 57301

Phone #: 605 996-9137

Email: mittchellact@santel.net

501(c) 3 - (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: MAY 2, 3, 4 & 9, 10, 11

Date of Raffle Drawing: May 12, 2025

Value of Raffle Prize: 50/50

Proceeds Benefitting: Support Our Roof Campaign

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 4-1-2025

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Dean Knippling
Desired Action of City Council:	Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	\$36,000.00		
Agenda Item:	Purchase of 32 Glock Pistols for the Police Department		
Explanation/Background of Agenda Item Requested:	The Police Department is asking for authorization to purchase 32 Glock G47 MOS5 9mm pistols with Ameriglo sights and Holosun 508T optics from Kiesler Police Supply for a total price of \$17,338.56. This price includes trading in 30 Glock 22 Gen 4 pistols and 2 Glock 27 Gen 4 pistols for a total trade in value of \$7520.00.		



Sales Quote

KIESLER POLICE SUPPLY
2802 SABLE MILL RD
JEFFERSONVILLE, IN 47130

Bill-to Customer

MITCHELL POLICE DEPARTMENT SD
201 WEST 1ST AVE
MITCHELL, SD 57301

Ship-to Address

MITCHELL POLICE DEPARTMENT SD
Dean Knippling 605-995-8419 dean.knippling@cityofmitch
201 WEST 1ST
MITCHELL, SD 57301

Your Reference

Bill-to Customer No. L77775
Tax Registration No.

Salesperson

KJELL BJORGEN

Email

Home Page

Phone No.

No. Q161874
Document Date March 28, 2025
Due Date April 27, 2025

Payment Terms

Payment Method

Tax Identification Type Legal Entity

Shipment Method Standard

Dean Knippling

605-995-8419

dean.knippling@cityofmitchellsd.gov

No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
GLOCPA475S302MO S5H1	GLOCK 47MOS5 GEN5 9MM PISTOL BLACK, FRONT SERRATIONS, AMERIGLO NON-TRITIUM FRONT/REAR SIGHTS, W/ HOLOSUN 508T-RD, 5.5LB. -- AGENCY DROP SHIP ONLY -- TOOKL	32	EACH	776.83	24,858.56
KIESLER TRADE GUNS	PLEASE NOTE: KIESLER POLICE SUPPLY ONLY ACCEPTS TRADE IN FIREARMS IN LEGAL,WORKING CONDITION. FIREARMS THAT ARE BROKEN,DEFECTIVE,WITH MISSING OR AFTERMARKET MAGS WILL BE RETURNED OR REDUCED IN PRICE-\$10.00 PER MAG &-\$15.00 FOR NON WORKING NIGHT SIGHTS-ANY ILLEGAL FIREARM (INCLUDING SAWED OFF BARREL & NO SERIAL NUMBERS,ETC) WILL NOT BE ACCEPTED!! DO NOT SHIP!!!! KIESLER IS NOT RESPONSIBLE FOR SHIPPING, COST OF SHIPPING OR ITEMS LOST/DAMAGED IN TRANSIT BY CUSTOMER OR THIRD PARTY	1	EACH	0.00	0.00
KIESLER NOTE	GLOCK 22 GEN 4 W/FIXED SIGHTS TRADE IN	30	EACH	-235.00	-7,050.00
KIESLER NOTE	GLOCK 27 GEN 4 W/FIXED SIGHTS TRADE IN	2	EACH	-235.00	-470.00
FORMAT KJELL	QUOTED BY KJELL BJORGEN KIESLER POLICE SUPPLY 2802 SABLE MILL ROAD	1	EACH	0.00	0.00



No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
	JEFFERSONVILLE, IN 47130 THIS QUOTE IS VALID FOR 30 DAYS. KBJORGEN@KIESLER.COM				
KIESLER SIGNATURE	SIGN/DATE TO APPROVE PURCHASE	1	EACH	0.00	0.00
	X _____ SIGNATURE REQUIRED				
	X _____ DATE				
	X _____ PHONE# FOR FED X QUESTIONS				
Amount Subject to Sales Tax	0.00			Subtotal	17,338.56
Amount Exempt from Sales Tax	0.00			Total Tax	0.00
				Total \$ Incl. Tax	0.00
				Tax Amount	0.00

KIESLER POLICE SUPPLY FFL# 4-35-019-11-7M-08220

RETURNED GOODS POLICY

No returned goods will be accepted without prior consent. Any packages returned without properly displaying a return authorization number will be refused. Returns subject to up to 25% restocking fee

DEFECTIVE MERCHANDISE POLICY

We are not a warranty repair station for any manufacturer. Returns of defective merchandise must be made directly to the manufacturer for repair or replacement.

DAMAGED GOODS POLICY

Claims of shortages or damaged shipments must be made immediately upon receipt of shipment.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Dean Knippling
Desired Action of City Council:	Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	\$69,073.00		
Agenda Item:	Purchase of 2025 Ford F150 Responder Pursuit Pickup off of State Bid Pricing		
Explanation/Background of Agenda Item Requested:	The Police Department is requesting authorization to purchase one 2025 Ford F150 Responder Pursuit rated pickup using South Dakota state bid pricing through Lamb Motors. This request is to replace the aging Community Resource Officer vehicle and will be used primarily as the Community Resource Officer duties, to haul caught animals and recovered bikes, but will also be available as a patrol vehicle when needed. State Vehicle bid #32, contract # 17619 is for a 2025 Ford F150 responder pursuit rated, black in color. The base price is \$48,190.00. With the add-on driver's side spotlight, tow package, other accessories and color-matched topper, the total cost is \$54,175.00. The total amount budgeted for this purchase was \$69,073.00, which included emergency lights and needed equipment.		

32. TRUCK 4 X 4 SPECIAL SERVICE PACKAGE PURSUIT RATED

LAMB MOTORS

FORD F150 RESPONDER PURSUIT RATED

CONTRACT #: 17619

Engine, 3.5L with eco-boost, minimum 364 horsepower
Four Wheel Drive
Leaf Spring rear suspension, no coil springs
Transmission, Automatic
Electronic/Traction Stability Control
1400-pound payload capacity
143.5" wheelbase
170-amp alternator
Power Door Locks
Brakes – ABS
Power Windows
Radio, AM/FM with auxiliary audio/USB Port
Bluetooth Capability
Backup Camera
Air Conditioning/Heat
Air Bags, Side Impact
Bumper, Rear Step
Cruise Control/Tilt
4 full opening doors (no "suicide" doors on rear)
Floor Covering, Rubber
Dark tinted glass
Guard, Skid Plate Package – Manufacturer's Standard
Engine Oil Cooler
Power Heated Mirrors
Seats, Cloth, Front Bucket (no console), power adjustable driver's seat
Seat Bench Type, Second, foldup
Rear Window Defrost
Wiper, Multiple Speed
Police Dome Light, Headliner mounted auxiliary with Red and White illumination (factory installed)
Standard Colors are Silver, Black, White, & Gray
Factory Freight
Locking differential
LT275/65R18 OWL (A/T) Tires
Power remote mirrors
Electronic push button or dial controlled, dash mounted, four-wheel drive control
Minimum of 2 keys with keyless entry

Delivery 60 – 240 days

Base Cost \$48,190

• Engine Block Heater	\$150
• Floor covering in carpet with floor mats front and rear	\$195
• Trailer Tow Package	\$150
• Remote Start	\$600
• Rear Fender Liner	\$200
• Spray on Bed Liner	\$850
• LED Warning Strokes (94R) other colors also available	\$825 (red, white, amber)
• Tailgate Step	\$695
• Running Boards, Black	\$350
• 4 Key FOBs	\$365
• Police Engine Idle Feature	\$285
• Trailer Brake Controller	\$300
• Fog Lamps	\$195
• Sync 4 Upgrade	\$450

• Soft Roll Up Tonneau Cover (Truxedo)	\$695
• Tri-Fold Hard Tonneau Cover	\$1525
• Fiberglass Topper Painted to Match	\$4500
• Aluminum Wheels	\$575
• Rear Door Controls Inoperable	\$190
• Driver's Side Spotlight	\$495
• Grill Guard	\$1450



523 East Capitol, Pierre, South Dakota 57501

605.773.3405 / boa.sd.gov

IFB 2468 – 2022 OR NEWER VEHICLES ANNUAL

NOTICE
ADDENDUM 33

DATE: December 2, 2024
BUYER: Scott Nelson
PHONE: 605-773-4275

Addendum 33 is being issued for the following:

Update options for Lamb Motors on line items #14 (Ford F150), #18 (Ford F250), #20B (Ford F350), and #32 (Ford F150 Pursuit).

A handwritten signature in black ink, appearing to read 'Steven L. Berg'.

Steven L. Berg, Director
Office of Procurement Management



523 East Capitol, Pierre, South Dakota 57501

605.773.3405 / boa.sd.gov

IFB 2468 – 2022 OR NEWER VEHICLES ANNUAL

**NOTICE
ADDENDUM 24**

DATE: May 30, 2024
BUYER: Scott Nelson
PHONE: 605-773-4275

Addendum 24 is being issued for the following:

Extension of contracts with Beck Motors, Boyer Ford, Iverson Automotive, Lamb Chevrolet, Lamb Motors, and Wegner Auto for another year, through September 30, 2025. Vehicles will be added as soon as the pricing becomes available.

Compliance With SDCL Ch 5-18A: Contractor certifies and agrees that the following information is correct:

The bidder or offeror is not an organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company, or other entity or business association, including all wholly-owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates, of those entities or business associations, regardless of their principal place of business, which is ultimately owned or controlled, directly or indirectly, by a foreign parent entity from, or the government of, the People's Republic of China, the Republic of Cuba, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Russian Federation, or the Bolivarian Republic of Venezuela.

It is understood and agreed that, if this certification is false, such false certification will constitute grounds for the purchasing agency to reject the bid or response submitted by the bidder or offeror on this project and terminate any contract awarded based on the bid or response, and further would be cause to suspend and debar a business under SDCL § 5-18D-12.

The successful bidder or offeror further agrees to provide immediate written notice to the purchasing agency if during the term of the contract it no longer complies with this certification and agrees such noncompliance may be grounds for contract termination and would be cause to suspend and debar a business under SDCL § 5-18D-12.

All terms and conditions remain the same.

Steven L. Berg, Director
Office of Procurement Management

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Dean Knippling
Desired Action of City Council:	Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	\$14,525.00		
Agenda Item:	Agreement #A2025-28, Purchase Agreement with Axon Enterprise		
Explanation/Background of Agenda Item Requested:	We are requesting authorization for Mayor Hanson to sign an agreement with AXON for 8 new Taser 10 weapons, 28 holsters, yearly certification supplies and 5-year extended warranty for a cost of \$14,368.80 a year, with a 5-year total for the agreement of \$71,844.08. This agreement allows the Police Department to avoid price increases for a period of five years while providing the necessary supplies and equipment for yearly certifications as required by AXON for the use of their product. Attached is the quote that will be used for budgeting expiring in 2029.		



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-678892-45734.899AS

Issued: 03/18/2025

Quote Expiration: 05/31/2025

Estimated Contract Start Date: 08/01/2025

Account Number: 108130

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Mitchell Police Department - SD 201 W 1st Ave Mitchell, SD 57301-2512 USA	Mitchell Police Department - SD 201 W 1st Ave Mitchell SD 57301-2512 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Adam Smith Phone: 602-751-1798 Email: asmith@taser.com Fax: (480) 463-2201	Sawyer Gibson Phone: 605-995-8400 Email: sawyer.gibson@cityofmitchellsd.gov Fax: (605) 995-8486

Quote Summary

Program Length	60 Months
TOTAL COST	\$71,844.08
ESTIMATED TOTAL W/ TAX	\$71,844.08

Discount Summary

Average Savings Per Year	\$4,686.82
TOTAL SAVINGS	\$23,434.12

Payment Summary

Date	Subtotal	Tax	Total
Jul 2025	\$14,368.80	\$0.00	\$14,368.80
Jul 2026	\$14,368.82	\$0.00	\$14,368.82
Jul 2027	\$14,368.82	\$0.00	\$14,368.82
Jul 2028	\$14,368.82	\$0.00	\$14,368.82
Jul 2029	\$14,368.82	\$0.00	\$14,368.82
Total	\$71,844.08	\$0.00	\$71,844.08

Quote Unbundled Price:	\$95,278.20
Quote List Price:	\$77,664.60
Quote Subtotal:	\$71,844.08

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
C00013	BUNDLE - TASER 10 CERTIFICATION ADD-ON	20	60	\$35.18	\$28.17	\$25.92	\$31,104.00	\$0.00	\$31,104.00
C00010	BUNDLE - TASER 10 CERTIFICATION	8	60	\$100.41	\$81.24	\$75.55	\$36,264.00	\$0.00	\$36,264.00
A la Carte Hardware									
100613	AXON TASER 10 - SAFARILAND HOLSTER - LH	2			\$83.20	\$76.54	\$153.08	\$0.00	\$153.08
20186	AXON TASER - HOLSTER MOLLE ADAPTER - SAFARILAND W/MLS16 FORK	20			\$26.75	\$24.61	\$492.20	\$0.00	\$492.20
100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	20			\$83.20	\$76.54	\$1,530.80	\$0.00	\$1,530.80
A la Carte Services									
101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1			\$2,500.00	\$2,300.00	\$2,300.00	\$0.00	\$2,300.00
Total							\$71,844.08	\$0.00	\$71,844.08

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - TASER 10 CERTIFICATION	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	8	2	07/01/2025
BUNDLE - TASER 10 CERTIFICATION	100394	TASER 10 HALT TRN MAGAZINE BLUE (HOOK-AND-LOOP-TRAINING)	4	1	07/01/2025
BUNDLE - TASER 10 CERTIFICATION	100396	TASER 10 INERT MAGAZINE RED	8	1	07/01/2025
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	160	1	07/01/2025
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	50	1	07/01/2025
BUNDLE - TASER 10 CERTIFICATION	100401	AXON TASER 10 - CARTRIDGE - INERT	80	1	07/01/2025
BUNDLE - TASER 10 CERTIFICATION	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	8	1	07/01/2025
BUNDLE - TASER 10 CERTIFICATION	100623	AXON TASER - TRAINING - ENHANCED HALT SUIT V2	1	1	07/01/2025
BUNDLE - TASER 10 CERTIFICATION	20018	TASER BATTERY PACK, TACTICAL	8	1	07/01/2025
BUNDLE - TASER 10 CERTIFICATION	20018	TASER BATTERY PACK, TACTICAL	2	1	07/01/2025
BUNDLE - TASER 10 CERTIFICATION	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	07/01/2025
BUNDLE - TASER 10 CERTIFICATION	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	1	07/01/2025
BUNDLE - TASER 10 CERTIFICATION	74200	TASER 6-BAY DOCK AND CORE	1	1	07/01/2025
BUNDLE - TASER 10 CERTIFICATION	80087	TASER TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	1	07/01/2025
BUNDLE - TASER 10 CERTIFICATION	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	1	07/01/2025
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100399	AXON TASER 10 - CARTRIDGE - LIVE	200	1	07/01/2025
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	120	1	07/01/2025
A la Carte	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	20	1	07/01/2025

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
A la Carte	100613	AXON TASER 10 - SAFARILAND HOLSTER - LH	2	1	07/01/2025
A la Carte	20186	AXON TASER - HOLSTER MOLLE ADAPTER - SAFARILAND W/MLS16 FORK	20	1	07/01/2025
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	30	1	07/01/2026
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	70	1	07/01/2026
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100399	AXON TASER 10 - CARTRIDGE - LIVE	60	1	07/01/2026
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	160	1	07/01/2026
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	20	1	07/01/2027
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	60	1	07/01/2027
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100399	AXON TASER 10 - CARTRIDGE - LIVE	60	1	07/01/2027
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	160	1	07/01/2027
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	30	1	07/01/2028
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	70	1	07/01/2028
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100399	AXON TASER 10 - CARTRIDGE - LIVE	60	1	07/01/2028
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	160	1	07/01/2028
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	20	1	07/01/2029
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	60	1	07/01/2029
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100399	AXON TASER 10 - CARTRIDGE - LIVE	60	1	07/01/2029
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	160	1	07/01/2029

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 10 CERTIFICATION	101180	AXON TASER - DATA SCIENCE PROGRAM	8	08/01/2025	07/31/2030
BUNDLE - TASER 10 CERTIFICATION	20248	AXON TASER - EVIDENCE.COM LICENSE	8	08/01/2025	07/31/2030
BUNDLE - TASER 10 CERTIFICATION	20248	AXON TASER - EVIDENCE.COM LICENSE	1	08/01/2025	07/31/2030
BUNDLE - TASER 10 CERTIFICATION ADD-ON	101180	AXON TASER - DATA SCIENCE PROGRAM	20	08/01/2025	07/31/2030
BUNDLE - TASER 10 CERTIFICATION ADD-ON	20248	AXON TASER - EVIDENCE.COM LICENSE	20	08/01/2025	07/31/2030

Services

Bundle	Item	Description	QTY
BUNDLE - TASER 10 CERTIFICATION	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	8
BUNDLE - TASER 10 CERTIFICATION	101193	AXON TASER - ON DEMAND CERTIFICATION	1
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	20
BUNDLE - TASER 10 CERTIFICATION ADD-ON	101193	AXON TASER - ON DEMAND CERTIFICATION	1
A la Carte	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 10 CERTIFICATION	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	8	07/01/2026	07/31/2030
BUNDLE - TASER 10 CERTIFICATION	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	8	07/01/2026	07/31/2030
BUNDLE - TASER 10 CERTIFICATION	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	2	07/01/2026	07/31/2030
BUNDLE - TASER 10 CERTIFICATION	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	07/01/2026	07/31/2030

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	201 W 1st Ave	Mitchell	SD	57301-2512	USA
2	201 W 1st Ave	Mitchell	SD	57301-2512	USA

Payment Details

Jul 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	20	\$306.16	\$0.00	\$306.16
Year 1	100613	AXON TASER 10 - SAFARILAND HOLSTER - LH	2	\$30.62	\$0.00	\$30.62
Year 1	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1	\$460.00	\$0.00	\$460.00
Year 1	20186	AXON TASER - HOLSTER MOLLE ADAPTER - SAFARILAND W/MLS16 FORK	20	\$98.44	\$0.00	\$98.44
Year 1	C00010	BUNDLE - TASER 10 CERTIFICATION	8	\$7,252.78	\$0.00	\$7,252.78
Year 1	C00013	BUNDLE - TASER 10 CERTIFICATION ADD-ON	20	\$6,220.80	\$0.00	\$6,220.80
Total				\$14,368.80	\$0.00	\$14,368.80

Jul 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	20	\$306.16	\$0.00	\$306.16
Year 2	100613	AXON TASER 10 - SAFARILAND HOLSTER - LH	2	\$30.62	\$0.00	\$30.62
Year 2	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1	\$460.00	\$0.00	\$460.00
Year 2	20186	AXON TASER - HOLSTER MOLLE ADAPTER - SAFARILAND W/MLS16 FORK	20	\$98.44	\$0.00	\$98.44
Year 2	C00010	BUNDLE - TASER 10 CERTIFICATION	8	\$7,252.80	\$0.00	\$7,252.80
Year 2	C00013	BUNDLE - TASER 10 CERTIFICATION ADD-ON	20	\$6,220.80	\$0.00	\$6,220.80
Total				\$14,368.82	\$0.00	\$14,368.82

Jul 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	20	\$306.16	\$0.00	\$306.16
Year 3	100613	AXON TASER 10 - SAFARILAND HOLSTER - LH	2	\$30.62	\$0.00	\$30.62
Year 3	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1	\$460.00	\$0.00	\$460.00
Year 3	20186	AXON TASER - HOLSTER MOLLE ADAPTER - SAFARILAND W/MLS16 FORK	20	\$98.44	\$0.00	\$98.44
Year 3	C00010	BUNDLE - TASER 10 CERTIFICATION	8	\$7,252.80	\$0.00	\$7,252.80
Year 3	C00013	BUNDLE - TASER 10 CERTIFICATION ADD-ON	20	\$6,220.80	\$0.00	\$6,220.80
Total				\$14,368.82	\$0.00	\$14,368.82

Jul 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	20	\$306.16	\$0.00	\$306.16
Year 4	100613	AXON TASER 10 - SAFARILAND HOLSTER - LH	2	\$30.62	\$0.00	\$30.62
Year 4	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1	\$460.00	\$0.00	\$460.00
Year 4	20186	AXON TASER - HOLSTER MOLLE ADAPTER - SAFARILAND W/MLS16 FORK	20	\$98.44	\$0.00	\$98.44
Year 4	C00010	BUNDLE - TASER 10 CERTIFICATION	8	\$7,252.80	\$0.00	\$7,252.80
Year 4	C00013	BUNDLE - TASER 10 CERTIFICATION ADD-ON	20	\$6,220.80	\$0.00	\$6,220.80

Jul 2028						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Total				\$14,368.82	\$0.00	\$14,368.82

Jul 2029						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	20	\$306.16	\$0.00	\$306.16
Year 5	100613	AXON TASER 10 - SAFARILAND HOLSTER - LH	2	\$30.62	\$0.00	\$30.62
Year 5	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1	\$460.00	\$0.00	\$460.00
Year 5	20186	AXON TASER - HOLSTER MOLLE ADAPTER - SAFARILAND W/MLS16 FORK	20	\$98.44	\$0.00	\$98.44
Year 5	C00010	BUNDLE - TASER 10 CERTIFICATION	8	\$7,252.80	\$0.00	\$7,252.80
Year 5	C00013	BUNDLE - TASER 10 CERTIFICATION ADD-ON	20	\$6,220.80	\$0.00	\$6,220.80
Total				\$14,368.82	\$0.00	\$14,368.82

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Contract NASPO OK-MA-145-21-100 (PA-South Dakota Contract #17828) is incorporated by reference into the terms and conditions of this Agreement. In the event of conflict the terms of Axon's Master Services and Purchasing Agreement shall govern.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

3/18/2025



CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Kevin Nelson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Authorize Submitting Grant Application to Game, Fish and Parks for Recreational Trail Program		
Explanation/Background of Agenda Item Requested:	Seeking funding for pavement of existing trail in city easement along the railroad from West 23rd Avenue to West Harmon Drive		

City of Mitchell
612 North Main Street | Mitchell, SD 57301
Phone: 605-995-8143
CityOfMitchell.org



March 17, 2025

Ms. Kerri Richards
South Dakota Game, Fish and Parks
523 East Capitol Ave.
Pierre, South Dakota 57501-3182

Dear Ms. Richards:

The City of Mitchell is submitting an application to the Recreational Trails Program for funding assistance to help us pave the Railroad Bike Trail. Details about the project are discussed in the project narrative section of the enclosed application. If you have any questions about our proposal, please contact Kevin Nelson, our Director of Parks, Recreation & Forestry, at (605) 995-8450. Thank you.

Yours Sincerely,

Jordan Hanson, Mayor
City of Mitchell

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Kevin Nelson
Desired Action of City Council:	Resolution in support of submitting application		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A		
Agenda Item:	Authorize Resolution #R2025-22, Grant Application to South Dakota Game, Fish & Parks Land and Water Conservation Fund Seeking Matching Funding Toward Playground for Jennewein Park		
Explanation/Background of Agenda Item Requested:	Grant Application for matching funding to replace playground		

Resolution of Governing Body

WHEREAS, the United States of America and the State of South Dakota have authorized the making of grants from the Land and Water Conservation Fund (LWCF) to public bodies to aid in financing the acquisition and/or construction of specific public outdoor recreation projects:

NOW, THEREFORE BE IT RESOLVED:

1. That **Mayor Jordan Hanson** is hereby authorized to execute and file an application on behalf of the **City of Mitchell** with the National Park Service, U.S. Department of the Interior, through the State of South Dakota, Department of Game, Fish and Parks, Division of Parks and Recreation, for an LWCF grant to aid in financing the **Jennewein Park Playground Equipment** for the **City of Mitchell**, South Dakota and its Environs.
2. That **Michelle Bathke**, Municipal Finance Officer, is hereby authorized and directed to furnish such information as the above mentioned federal and/or state agencies may reasonably request in connection with the application which is hereby authorized to be filed.
3. That the **City of Mitchell** shall provide a minimum of 50% of the total cost of the project; and will assume all responsibility in the operation and maintenance of the project upon completion of construction, for the reasonable life expectancy of the facility.

Certification of Recording Officer

The undersigned duly qualified and acting Municipal Finance Officer of the **City of Mitchell** does hereby certify: That the attached Resolution is a true and correct copy of the Resolution, authorizing the filing of application with the National Park Service as regularly adopted at a legally convened meeting of the **City of Mitchell** duly held on the **8th day of April, 2025**, and further that such Resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hand this 8th day of April, 2025.

Recording Officer Signature: _____

Title: Municipal Finance Officer

Seal (notary or city)

City of Mitchell
612 North Main Street | Mitchell, SD 57301
Phone: 605-995-8143
CityOfMitchell.org



April 8, 2025

Ms. Kerri Richards
South Dakota Game, Fish and Parks
523 East Capitol Ave.
Pierre, South Dakota 57501-3182

Dear Ms. Richards:

The City of Mitchell is submitting a Land and Water Conservation Fund application for funding assistance to help us replace the playground equipment at Jennewein Park. The attached project justification provides details about the project. If you have any questions about our proposal, please contact Kevin Nelson, our Director of Parks, Recreation & Forestry, at (605) 995-8450. Thank you.

Yours Sincerely,

Jordan Hanson, Mayor
City of Mitchell

Outside expectations

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Jessica Pickett
Desired Action of City Council:	Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	NA		
Agenda Item:	Authorize Application for Palace Transit Section 5311 & Title IIIB Grant Funding		
Explanation/Background of Agenda Item Requested:	Palace Transit is requesting approval to apply for its annual Administrative and Operating grant funding through the South Dakota Department of Transportation. The transit funding fiscal year runs from October 1, 2025, through September 30, 2026. Palace Transit is a subgrantee under the SD DOT for Surface Transportation Funds provided through the Federal Transit Administration as well as Title IIIB funding. Funding Breakdown: Administrative = 80% Federal & 20% Local Operating = 50% Federal & 50% Local Title IIIB = No local match requirement State Funds = No local match requirement		

*Section 5311 & Title IIIB Application and
Guide for Fiscal Year 2026*



Section 5311 Program

The Surface Transportation Assistance Act authorized the Section 5311 Program. The U.S. Department of Transportation selected the Federal Transit Administration (FTA) for federal liaison and the Governor of South Dakota has designated the South Dakota Department of Transportation (SDDOT) for state administration.

There are three categories of public transportation assistance: 1) administrative costs, 2) operating costs, 3) capital. Administrative costs are reimbursed using 82.82% federal funds; examples are project director salaries, vehicle insurance and secretary and bookkeeper salaries. Operating costs are reimbursed using federal funds to pay 51.76% of the operating deficit examples are driver and dispatcher salaries, oil and fuel costs, vehicle maintenance and repair costs, licenses, and bus barn utilities. Capital costs are reimbursed using federal funds to pay 80% of the capital deficit; examples are Vehicle and facility preventive maintenance and rolling stock (Inter-city bus provider only). The local share must be provided from sources other than federal funds except where specific legislative language of a federal program permits. Projects eligible for Section 5311 assistance must benefit residents in non-urban areas of South Dakota with less than 50,000 population.

Title III-B Program

The Administration for Community Living (ACL) authorizes the Older Americans Act (OAA) Title III B Supportive Services program to make transportation affordable and accessible for people with disabilities, older adults, and caregivers to travel to work, volunteer, spend time with family and friends, and engage in their community while living in their homes avoiding institutionalized care. The U.S. Department of Health and Human Services selected the Administration on Aging (AoA) as the federal liaison and the Governor of South Dakota has designated the South Dakota Department of Human Services (SDDHS), Division of Long-Term Services and Supports as state liaison.

Older Adults aged 60 and over qualify for rides under Title III-B and may contribute back to the transit program by making donations. Any qualifying older individual aged 60 and over cannot be turned away due to inability to pay. A suggested donation should be determined. That amount may be posted and show the full cost of services by stating the cost per mile or trip. The schedule shall be posted as a public announcement in the transit office, senior center, in the vehicle and printed in brochures and newsletters.

There are two categories of Title III-B assistance: 1) administrative costs and 2) service/operating costs. Examples of administrative costs include director salaries, travel, and office supplies. Service/operating cost examples include driver salaries, travel, insurance, oil, fuel, maintenance, and repair costs.

Title III-B administrative and service/operating costs are combined into total costs. This total cost is reduced by reimbursements and participant donations equaling net cost. Assistance may be sought using federal/state funds to pay 75% of the net cost. The remaining 25% of net cost must be provided by the applicant in the form of cash match.

Projects eligible for Title III-B assistance may serve people in urbanized and/or non-urbanized areas.

Technical Assistance

SDDOT and SDDHS intend to assist any prospective applicants in the preparation of applications for projects under this program including those that provide service to predominately low-income and minority populations. Applications prepared with SDDOT and SDDHS assistance will be evaluated on the same basis as those which are not.

Any applicant seeking assistance in preparing an application should contact:

Terri Geigle
Office of Air, Rail & Transit
South Dakota Department of Transportation
700 East Broadway Avenue
Pierre, South Dakota 57501-2586
Phone: 605-773-3014
E-mail: Terri.Geigle@state.sd.us

Jess Marlow
Office of Air, Rail & Transit
South Dakota Department of Transportation
700 East Broadway Avenue
Pierre, South Dakota 57501-2586
Phone: 605-773-7038
E-mail: Jess.Marow@state.sd.us

Taylor McLennan
Division of Long-Term Services and
Supports
South Dakota Department of
Human Services
3800 E. Highway 34
C/O 500 East Capitol
Pierre, South Dakota 57501-5070
Phone: 605-773-3656
E-Mail: Taylor.McLennan@state.sd.us

Application Instructions

An application must be submitted for each project by the appropriate applicant/grantee. Below are a list of definitions and a list of application submittal requirements that must be included in the application submission. The required submittals are described in greater detail later in this application.

Definitions

- **Designated State Agency** - SDDOT, Secretariat and SDDHS, Division of Long-Term Services and Supports.
- **Applicant/Grantee** - the organization undertaking legal responsibility for carrying out project.
- **Eligible applicants** – State Agencies, Local Public Bodies and Agencies thereof (cities-counties), Indian Tribes and Nonprofit Organizations. Private for-profit providers of service are eligible recipients through purchase of service agreements with a local eligible applicant for the provision of public transportation services.

Application Submittal Requirements

Required Document	Required if submitting for 5311 Only	Required if submitting for both 5311 / Title III-B	Required if submitting for Title III-B Only
Application Cover Sheet – Attachment 1	X	X	X
System Description and Level/Use of Service – Attachment 2	X	X	X
Project Description and Justification – Attachment 3	X	X	X
Assurance – Attachment 4	X	X	
Project Budget - Attachment 5	X	X	
Annual Vehicle Certification – Facility - Attachment 6	X	X	X
Annual Shop Equipment or Tool Certification – Attachment 7	X	X	X
Annual Vehicle Use Certification – Attachment 8	X	X	X
Published Public Notice	X	X	
Title III-B Assurance – Attachment 10		X	X
Transportation Service Projections - Title III-B Projects – Attachment 11			X
Transportation Objectives and Budget – Title III-B Projects – Attachment 12			X
Indirect Cost Documentation - Attachment 13	X	X	
Sam.gov: Proof of good standing, not debarred or suspended	X	X	X
Secretary of States- in good standing	X	X	X
FFATA Form			X

IMPORTANT SUBMISSION INFORMATION

To apply for funding, please fill out the required information below and submit your budgets and documentation via the BlackCat Transit system. If you do not currently have access to the BlackCat System but would like to apply, please reach out to Monte Meier with the SDDOT Office of Air, Rail and Transit Terri.Geigle@state.sd.us or (605)773-3014 or Jess Marlow Jess.Marlow@state.sd.us or (605)773-7038.

SDDOT will not accept applications outside of the BlackCat system.

All applicants requesting Title III-B funds ***only*** shall submit applications to the South Dakota Department of Human Services, Division of Long-Term Services and Supports.

Applications not received by the SDDOT imposed deadline will be considered ineligible for consideration. Subrecipients considered non-compliant with grant regulations at the time of project selection may be determined to not have the technical capacity to receive funding.

Any subrecipient considered non-compliant with SDDOT or FTA rules and regulations will be notified of the non-compliance by SDDOT. The subrecipient will have 90 days from the notification date to resolve all non-compliant issues. If the subrecipient fails to resolve compliance issue(s), allocated funding will be redistributed to eligible subrecipients.

Subrecipients will have 90 days to execute the funding agreement provided by the SDDOT. If the subrecipient fails to meet the deadline, the allocated funding will be re-distributed to eligible subrecipients.

All subrecipients applying for the above listed funds will be required to complete a Subrecipient Questionnaire. The Subrecipient Questionnaire will be reviewed and ranked to determine the subrecipient's financial risk. Based on the risk assessment, additional technical assistance and monitoring may be required. It may also result in SDDOT making the decision to withhold or not award federal funds to the applicant.

Applications are due to SDDOT:

April 30, 2025

ATTACHMENTS

Attachment	Title	Pages
1	Application Cover Sheet	12
2	System Description and Level/Use of Service	13-14
3	Project Description and Justification	15
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Attachment 1

Cover Sheet

Each agency is to include a cover sheet to enclose this entire application.

Attachment 2

System Description and Level and Use of Service

These worksheets allow the applicant to describe system characteristics and service level characteristics.

Attachment 3

Project Description and Justification

All applications must include the following information that is not found elsewhere in the application. The narrative must include the following paragraph headings and information for approval:

Purpose

The purpose for applying and how the subrecipient will benefit from this funding.

Project Description/Justification

This section must include a description of the proposed project, including a summary of any proposed or implemented improvements within the current year and/or expansions or reductions in current service, if applicable. This description must include the following supportive information, but it is not limited to these items:

1. Description of proposed service to all users including general public, low-income, elderly, citizens with disabilities and minority populations.
2. The benefits to all users: general public, low-income, elderly, citizens with disabilities, and minority populations.
3. Current map of service area showing communities served or routes.
4. Description of how the general public including low-income, elderly, citizens with disabilities and minority populations will be informed of the service.
5. Preventive Maintenance: The preventive maintenance allocation is based on revenue miles driven by non-5310 funded revenue vehicles from the prior year's performance data by applying an allocated amount per mile allowable. An applicant can submit justification to adjust the rate used for consideration based on preventive maintenance cost history and state of good repair.
6. For Title III-B funds a description of how the project aids those with the greatest economic or social need with particular attention to low-income older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas.

Project Coordination Initiative

All Section 5311 subrecipients that also receive section 5310 are encouraged to use the Statewide Coordinated Public Transit-Human Services Transportation and individual agency Plan an of Action to address coordination from the statewide plan. For more details refer to the subrecipient manual.

If you are a new section 5310 applicant, it is required, to be part of the statewide coordination plan or submit an individual coordination plan for SDDOT approval.

Public Involvement

This illustrates the extent of public involvement in preparing the application. Any meetings, hearings or public notices pertaining to the application or project must be described.

Private Enterprise Involvement

This section describes existing private mass transportation companies in the service area to be covered by the project. If the project provides service in competition with or supplementary to service provided by an existing mass transportation company, the description must outline how the project is essential and how the recipient, to the maximum extent feasible, provides for the participation of the private companies. This description shows the project's efforts to include private providers and other forms of private enterprise in the project. A copy of the required public notice must be sent by direct mail to each private and public provider in your service area. The description must include or describe the results of the mailing. If the recipient contracts directly with a private company for the transportation service, this description is not required.

Provisions for Elderly Persons and Persons with Disabilities and Low-Income or Minority Populations

This section must describe how the needs of the elderly persons and persons with disabilities, especially wheelchair users and semi-ambulatory persons, will be met. The applicant must make every effort to ensure that elderly persons and persons with disabilities will be able to use the public transportation service effectively. In addition, applicants must provide a balanced description of the needs of all users, including low-income or minority users. Applicants are advised that the needs of all populations are to be weighed equally, including those of the general public.

Attachment 4 Standard Assurance (Section 5311 Applications and Title III-B Applications)

The assurances in attachment 4 for Section 5311 are statements assuring compliance with the laws and administrative requirements described in the attachment. Attachment 4 may simply be reproduced, signed, dated, and submitted. However, the submission must use each assurance verbatim.

Before signing the master list of assurances, an applicant is advised to examine the assurances carefully to become fully aware of the obligations being undertaken. While the majority of assurances are self-explanatory, others may require referring to the cited Federal Regulations.

Attachment 5 Project Budget

Each application must include a project budget for each service area. If an area has its own Board of Directors, then a budget will be required. The budget guidance is located in Attachment 5 for Section 5311 applicants and in Attachment 12 for Title III-B applicants.

All increases from the previous year must be clearly identified for each line item along with supportive justifications for the proposed increases.

Attachments 6, 7, 8 Annual Certifications

These certifications are required of all applicants if applicable. If a certification is not applicable to an applicant, please write "N/A" on the certification and return it with those certifications that are applicable to the project. All certifications should be returned with the applications.

Attachment 9 Public Notice (Section 5311 Applications)

Before the application can be approved by SDDOT, the applicant must publish a public notice offering the opportunity for a public hearing on the proposed Section 5311 project and invite service proposals from private and public transit providers.

The applicant must publish the public notice in newspaper(s) of general circulation in the service area. This notice shall be published at least twice, with the first publication at least ten days before the application is submitted to SDDOT. The public should be given thirty days from the first publication to respond. If a sample cover letter and sample public notice is needed, please contact the SDDOT Transit office.

The applicant must document the results of the public notice. If there is a request for a hearing, SDDOT will publish a notice of intent to hold a public hearing in a newspaper of general circulation in the service area. This notice shall be published at least twice before the public hearing with the first publication occurring not less than thirty days before the date of the hearing. SDDOT will make a transcript of the hearing.

A copy of the PUBLIC NOTICE must be sent by direct mail to all public and private transit or paratransit providers in the proposed service area at the time the notice is sent to the newspaper(s) for publishing. Any response to this mailing must be documented.

Attachment 10 Assurance (Section 5311 and Title III-B Applications)

The assurances in attachment 10 for Title III-B are statements assuring compliance with the laws and administrative requirements described in the attachment. Attachment 10 may simply be reproduced, signed, dated, and submitted. However, the applicant must use each assurance verbatim.

Before signing the master list of assurances, an applicant is advised to examine the assurances carefully to become fully aware of the obligations being undertaken. While the majority of assurances are self-explanatory, others may require referring to the cited Federal Regulations.

Attachment 11, 12 Transportation Service Projections (Title III-B Applications)

All Title III-B applications must include completed forms in these sections.

Attachment 13
Indirect Cost
(Section 5311 Application)

Provide Cost Allocation plan and approval by cognizant agency, if applicable.

Attachment 1
Application Cover Sheet
(Section 5311 and Title III-B)

PROJECT PERIOD

Beginning:		Ending:	
------------	--	---------	--

INDICATE FUNDING REQUESTED

Check the funding requested:

☐ Section 5311 ☐ Section 5311/Title III-B ☐ Title III-B

APPLICANT AGENCY

Name:	
Address:	
City:	
State:	
Zip Code:	

The applicant certifies that to the best of its knowledge and belief, the statements in this application are true and correct, and that it will comply with the attached assurances.

<i>Printed Name of Authorized Representative of Board</i>	
<i>Title</i>	<i>Telephone Number</i>
<i>Signature of Authorized Person</i>	<i>Date of Application</i>

CONTACT PERSON FOR QUESTIONS PERTAINING TO THIS APPLICATION

Name:	
Address:	
Telephone Number:	
E-Mail Address:	

Attachment 2
System Description
Section 5311 and Title III-B

1. Type of service (check all that apply):

- ☐ Fixed Route ☐ Demand/Response
☐ Deviated Fixed Route

**If Fixed Route, describe how you meet the requirements of the Americans with Disabilities Act. You will need to provide a Complementary Paratransit Plan to SDDOT office.*

***If Demand/Response is this:*

- ☐ Curb-to-curb ☐ Door-to-door
☐ Door-through-door ☐ Reservations required***

If reservations are required, how far in advance? _____

2. Service Area:

Check one: ☐ City ☐ County ☐ multi-County, ☐ Other (specify):

3. Population:

What is the population of your service area?

4. Connectivity:

Do you connect with other modes of transportation? Check all that apply.

- ☐ Urban Public Systems ☐ Airports/Trains
☐ Intercity Carriers ☐ Other Rural Operators in Your Region **(please list below)**:

As stated in the state management plan, the intercity bus provider is required to perform yearly meetings with all agencies who provide feeder service to ensure the local communities needs are being met.

If applicable, please provide date the meeting was conducted.

Attachment 2
Level and Use of Service
Section 5311 Applicants

1. Ridership:

Estimate the average number of rides:

Per Day:		Per Year:	
----------	--	-----------	--

Projected growth or decline in rides over last year:

Per Day:		Per Year:	
----------	--	-----------	--

2. Passenger Type: **Indicate percent. Must total 100%.**

	Elderly (60 and over)
	Disabled
	General Public
	Youth

3. Trip Purpose: **Indicate percent. Must total 100%.**

	Medical		Employment
	Nutrition		Social/Recreation
	Education		Shopping/Personal
	Other (specify)		

4. Days/Hours of Service:

List days of the week and hours transit provider is in service.

--

5. Marketing or Advertising:

Explain how people know about or can access the transit provider for service.

--

6. Annual Miles of Service:

Total annual mileage of all vehicles:

--

7. What percent of the public transit overall budget is federally subsidized?

--

8. Provide the local match source that will be used to match the Section 5311 funds.

--

9. Provide an explanation of the economic impact transit provided to the service area.

--

Attachment 3
Project Description and Justification

Please refer to the attachment description at the beginning of the application regarding project description and justification as required.

Use additional pages as necessary.

**Attachment 4
Assurance
(Section 5311 Applications)**

The		hereby assures and certifies to the following:
-----	--	--

1. That "special efforts are being made in its service area to provide transportation that people with disabilities, unable to use the recipient's service for the general public, can use. This transportation service shall be reasonable in comparison to the service provided to the general public and shall meet a significant fraction of the actual transportation needs of such persons within a reasonable time."
2. Have the requisite fiscal, managerial, technical, and legal capability to carry out the Section 5311 program and to receive and disburse Federal funds.
3. Some combination of state, local, or private funding sources has been and will be committed to provide the required local share.
4. Have, or will have by the time of delivery, sufficient funds to operate and maintain the vehicles and/or equipment purchased under this project, as applicable.
5. To the maximum extent feasible coordinated with other transportation providers and users, including social service agencies capable of purchasing service.
6. The subrecipient will confirm to the 200CFR Part 200 requirements as it pertains to this funding.

Date:

By:
Signature of Authorized Official

Attachment 5
5311 Project Budget Information
(Section 5311 Applications)

In preparing Section 5311 project budgets, applicants shall itemize entries under each revenue and expense category. Each entry must outline the proposed increase from the previous year with a justification for the proposed increase in each budget submitted. It is particularly important that the itemization of revenues and expenses be sufficient for SDDOT to verify the calculations of eligible operating expenses, net project cost, local match, and eligible Section 5311 assistance. For example, the national RTAP has a cost allocation tool available at <https://www.nationalrtap.org/Technology-Tools/Cost-Allocation-Calculator/Support>.

The budget is developed by Section 5311 applicants on the basis of revenue and expense statements. The budget serves three basic and interrelated purposes:

1. The project budget must fully describe estimated transit operating expenses, the identification of expenses, the application of state and local government funds and other sources of local match, and the resulting eligibility for Section 5311 assistance.
2. To demonstrate the manner in which the eligible expenses are covered by transit operating revenues, state/local government funds, other non-federal income sources, and Section 5311 operating assistance.
3. To demonstrate the required matching of federal funds by a local match. (Throughout this section, the term "local match" is used synonymously with "non-federal share", and may include state funds, county funds, funds provided by regional bodies, certain non-fare box transit revenues, and unrestricted federal funds which are eligible as local match.) For operating assistance, the amount represented as local match must be equal to or greater than the amount of Section 5311 funds requested.

Appropriate documentation in support of the project budget may be provided to demonstrate the proper allocation of revenues to non-operating expenses and such other reconciliations as may be necessary to clarify estimates or projections of financial conditions during the project year. Certification of project budgets based on estimates or projections is not required. Section 5311 funds are disbursed on a reimbursement basis only. The project budget shows estimated Section 5311 funds, but reimbursements are made on all eligible actual costs up to the limiting contract amount.

Use the excel format budget and modify as directed to fit the agency's operations. The budget line items and amounts should match the administrative, operating, and capital expenses of the agency.

1. To calculate Capital Preventive Maintenance Line item for FY26 use .10 per revenue mile. Non-5310 Revenue vehicle miles are to be used from prior year ridership verified with SDDOT for this calculation.
2. Facility Preventative Maintenance - Complete the Facility Maintenance tab to provide details of the projects included in the budget line item. The total from this tab needs to be entered into the budget line item on the budget tab.

All expenses applied for in this application are to be directly related to your transit program and shall relate to an actual cost incurred by the organization while providing public transportation for people. If staff works on multiple programs in your organization, you must only submit bills for work related to the transit program.

The project budget submitted in this exhibit contains several basic line items, as follows:

- Eligible Expenses

- Administrative and Overhead - Some of the more common eligible administrative and overhead expenses are the project director's salary, secretary and bookkeeper salaries, office supplies, office rent, utilities, travel expenses, vehicle insurance, vehicle lease, and training.
- Operating - Eligible operating expenses are fuel, oil, replacement tires, replacement parts, drivers' and mechanics' salaries, dispatcher salaries, and vehicle licenses. Expenses for contractual services directly incidental to the management and operation of transportation services and which are not otherwise reimbursed are also included. In practice, eligible operating expenses are derived as the remainder when various categories of non-eligible expenses are subtracted from total expenses.
- ❖ The following three items are generally **ineligible** for Section 5311 assistance:
 1. Costs of advisory councils, unless prior SDDOT approval has been granted.
 2. Indirect transit-related functions or activities of regional or local entities performed as a normal or direct aspect of general public administration (e.g., expenses of a City Council in considering transit matters).
 3. Expenses for contingencies or capital acquisitions, including contributions to a capital reserve account or fund.
- Capital - Eligible expenses include facility and vehicle preventive maintenance. Refer to SDDOT eligible and ineligible guidance located on SDDOT Website. Rolling stock is only eligible for intercity bus providers.

- Vehicle and Other Income

As indicated above, all funds used to cover eligible operating expenses must be represented in the project budget. This line represents those revenues used to cover eligible expenses. This can include all or part of a service contract.

Revenue items that directly offset transit expenses and which are subtracted from the total project costs to determine net project costs eligible for Section 5311 assistance include:

- All fares must be reported at 100%.
- Interest income earned on working capital.
- Proceeds from the sale of equipment in excess of the depreciated value (Private Operator only).
- Sale of concessions and advertising.
- Cash discounts and refunds that directly offset accrued expenses.
- Insurance claims and reimbursements that directly offset accrued liabilities.

- Net Project Cost

- Administrative: Net administrative cost equals Total Administrative Costs minus Vehicle & Other Income. This is the amount of eligible administrative expenses that is eligible to be covered by Section 5311 funds and the required local match funds. The reimbursement for administration expenses shall not exceed 82.82% of net project costs.

- Operating: Net operating cost equals Total Operating Cost minus Vehicle and Other Income. This is the amount of eligible operating expenses that is eligible to be covered by Section 5311 funds and the required local match funds. The reimbursement for Operating expenses shall not exceed 51.76% of Net Operating Costs.
- Capital: Net Capital costs equals Total Capital Costs minus Vehicle and Other Income. This is the amount of eligible capital expenses that is eligible to be covered by Section 5311 funds and the required local match funds. The reimbursement for capital expenses shall not exceed 80% of Net Capital Costs

- Local Match

Local match (i.e., non-federal share) includes all funds that can be used to match Section 5311 funds. The local match must be 17.18% of the net administrative cost, 48.24% of the net operating cost, and 20% for capital. Local match may include state funds, county funds, contracts, Medicaid, funds provided by regional bodies, non-operating revenues and unrestricted funds from other federal programs.

Non-operating revenues are public grants, service contracts, and income generated from other activities of the local agency not directly related to transit vehicle operation and maintenance, such as ferry operations, airport operations, and interstate carrier ticket sales.

Unrestricted funds are Federal funds allowed by the Federal agency administering them to be used to match other Federal dollars, such as Title III-B funds. However, the applicant must have documentation that authorization has been received from the Federal agency to use funds for matching purposes.

Project applicants are ultimately responsible for identifying unrestricted funds because they are held accountable by the other federal agencies involved.

- Section 5311 Funds Requested

This is the amount determined to be the estimated Section 5311 share. The estimated Section 5311 share is 82.82% of the net administrative cost, 51.76% of the net operating cost, and 80% of the total cost of capital. Total Section 5311 Funds - This amount represents the total of estimated Section 5311 funds requested for administrative, operating, and capital.

- Summary Of All Funds

These amounts summarize the funds breakdown provided in the above budget.

- Intercity Bus (ICB) Feeder Budget Guidance

Complete the ICB feeder budget tab in the excel budget template to include all eligible ICB feeder service costs for your agency. The ICB budget will be added to the budget summary tab to include an overall proposed budget in the application.

Attachment 5
Project Budget Summary – Instructions
Projects requesting Section 5311/Title III-B Funds

TOTAL PROPOSED BUDGET –

Line 1 - Enter Proposed Budget Subtotals from Administrative, Operating, and Capital Budget sheets.

Line 1 – Total Column – Sum of Line 1 Administrative, Operating, and Capital Columns.

BUS AND OTHER INCOME –All revenues directly derived from the bus must be identified in this category.

Line 2a – Vehicle Donations/Fares – Enter estimated donations and fares to be collected. 100% of fares are required to be reported during the month they are received.

Line 2b - Advertising – Enter estimated income from sale of advertisements on the vehicles.

Line 2c – Medicaid – Enter estimated or projected Medicaid reimbursements.

Line 2d – Vehicle Contracts. Show each contract on a separate line. Add lines if necessary.

Line 2e - Other Local Funds – Specify other income that is used to directly offset transit operating or administration expenses, interest income earned on working capital, insurance claims and reimbursements which directly offset accrued liabilities, sale of equipment, cash discounts and refunds that directly offset accrued expenses, etc.

TOTAL VEHICLE AND OTHER INCOME

Line 3 - Sum of Lines 2a through 2e.

Line 3 - Total Column - Sum of Line 3 Administrative, Operating, and Capital Columns.

NET PROJECT COSTS – This calculation is the difference between the total proposed budget and revenues directly coming from the operation of the vehicles indicated per category.

Line 4 - Result of Line 1 minus Line 3.

REQUESTED 5311 FUNDS

Line 6 - Result of Line 4 times the percentage on Line 5. This is the maximum amount that may be requested and reimbursed in Section 5311 program funds.

Line 6 - Total Column – Sum of Line 6 Administrative, Operating, and Capital Columns.

Attachment 5 Instructions

LOCAL MATCH – This category is the match requirements for the Section 5311 program, as follows 17.18% of net administrative project costs, 48.24% of net operating project costs and 20% of net capital project costs.

Match funds may include State funds, county funds, funds provided by regional bodies, non-operating revenues, and unrestricted funds from other federal programs or contracts. Unrestricted funds are Federal funds allowed by the administering agency to be used as match, such as Title III-B funds. The applicant must have documentation that authorization has been received from the Federal agency to use the funds for matching purposes.

Line 7a – Enter the amount of Title III-B Funds being requested. Title III-B funds will be provided at the same level as FY 2025.

Line 7b – Enter state funds received prior year.

Line 7c – Local Funds to be used as local match.

Line 7d – Other Funds to be used as local match.

REQUIRED LOCAL MATCH

Local Match is Required for administrative, operating, and capital.

Line 8 – Sum of Lines 7a through 7d. Administrative Column must equal 17.18% of Line 4 Administrative Column, Operating Column must equal 48.24% of Line 4 Operating Column and Capital Column must equal 20% of Line 4 Capital Column.

Line 8 – Total Column – Sum of Line 8 Administrative, Operating and Capital Columns.

TOTAL REQUESTED SECTION 5311 FUNDS

Line 9 – Enter the amount from Line 6 Total Column.

TOTAL REQUESTED TITLE III-B FUNDS

Line 10 – Enter the sum of Line 7a Administrative, Operating and Capital Columns.

TOTAL REQUESTED STATE FUNDS

Line 11 – Enter the amount received in the current year of State Funds. State Funds will be granted at same levels as FY 2024 based on availability.

TOTAL LOCAL EFFORT

Line 12 – Enter the difference of Line 4 Total Column minus Lines 9, 10, and 11.

TOTAL FUNDING

Line 13 – Enter the sum of Lines 3 and 9 through 12. This should equal Line 1's Total Column.

Attachment 5
Project Budget Summary – Instructions
Projects requesting Section 5311/Title III-B Funds

Please complete Excel FY2025 Budget Template that accompanies the application. This form will allow for easier customization of the budget lines items. By accurately identifying the positions and budget line items, it allows us to capture the data more accurately. This will help us to better identify each agency's needs while assisting with oversight requirements. The agency's request form is required to match the approved budget line items. If you have a budget line item not listed in the approved budget, please insert or replace an unused budget line item.

These funds are a request, and are not a guarantee of an award amount.

Attachment 6
Annual Vehicle Facility Use
Certification(Section 5311)

Annual Vehicle Facility Use Certification

The South Dakota Department of Transportation, Office of Air, Rail and Transit (SDDOT) requires you to submit an annual vehicle facility use certification.

I, [REDACTED], certify to the SDDOT, that the vehicle facility that has been partially funded(Exec Director, Board Pres., etc.)

with funds from the Federal Transit Administration to [REDACTED] is still being used
(Your transit agency name)

in accordance with the terms of the original agreement, and that no part of the local contribution to the cost of the facility has been refunded or reduced. Applicable facilities will be maintained at a high level of cleanliness, safety, and mechanical soundness. It is understood that this facility is to be used for transit-related purposes, and this/these facilities will be maintained in accordance with the Maintenance Facility Policy that was signed on [REDACTED] and submitted to SDDOT.

I understand a template of the Asset Maintenance Plan is available to me at

<https://dot.sd.gov/transportation/public-transit/forms-publications> and will be immediately available to me when requested, and that SDDOT may request a copy of our signed Asset Maintenance Plan at anytime. This certification applies to vehicle facilities in the following community/communities:

--

Printed Name	Transit Agency Name
Signed Name, Title	Date

Attachment 7
Annual Shop Equipment or Tool Certification
(Section 5311 Applications)

Annual Shop Equipment or Tool Certification

The South Dakota Department of Transportation, Office of Air, Rail and Transit (SDDOT) requires you to submit an annual shop equipment or tool certification with your FY 2026 Application.

I [redacted] certify to the SDDOT, that the shop equipment or tools that
(Exec Director, Board Pres., etc.)

have been granted to [redacted] with funds
(Your transit agency name)

from the Federal Transit Administration or the State of South Dakota, are being used in accordance with the terms of the original agreement, and that no part of the local contribution to the cost of the shop equipment or tools have been refunded or reduced. Applicable equipment and tools will be maintained at a high level of cleanliness, safety, and mechanical soundness.

List shop equipment or tools that have been funded in part by funds from the Federal Transit Administration:

--

Printed Name	Transit Agency Name
Signed Name, Title	Date

Attachment 8
Annual Vehicle Use Certification
(Section 5311 Applications)

Annual Vehicle Use Certification

The South Dakota Department of Transportation, Office of Air, Rail and Transit (SDDOT) requires you to submit an annual vehicle use certification.

I [redacted] certify to the SDDOT, that transit vehicles that have been granted
(Exec Director, Board Pres., etc.)

to [redacted] with funds from the Federal Transit
(Your transit agency name)

Administration or the State of South Dakota, are still being used in accordance with the terms of the original agreement, and that no part of the local contribution to the cost of the equipment has been refunded or reduced. Applicable vehicles will be maintained at a high level of cleanliness, safety, and mechanical soundness.

Printed Name	Transit Agency Name
Signed Name, Title	Date

Attachment 9
Public Notice
(Section 5311 Applications)

Applicant must provide documentation of a public notice and copy of the paper affidavit that the notice was in the paper.

Attachment 10
Assurances
(Title III-B Applications)

The Grantee/Applicant hereby assures and certifies that it will comply with the regulations, policies, guidelines and requirements, including 2 CFR Part 200, as they relate to the application, acceptance and use of federal funds for this federally assisted project. Also, the Grantee/Applicant assures and certifies to the grant that:

1. **PROPERTY MANAGEMENT STANDARDS:**
The Grantee agrees to observe Federal Government uniform standards governing the utilization of property whose cost was charged to a project supported by a federal grant.
2. **TECHNICAL ASSISTANCE:**
The State agrees to provide technical assistance regarding Department of Human Services rules, regulations and policies to the Grantee and to assist in the correction of problem areas identified by the State's monitoring activities.
3. **LICENSING AND STANDARD COMPLIANCE:**
The Grantee agrees to comply in full of all licensing and other standards required by Federal, State, County, City or Tribal statute, regulation or ordinance in which the service and/or care is provided for the duration of this agreement. Liability resulting from noncompliance with licensing and other standards required by Federal, State, County, City or Tribal statute, regulation or ordinance or through the Grantee's failure to ensure the safety of all individuals served is assumed entirely by the Grantee.
4. **ASSURANCE REQUIREMENTS:**
The Grantee agrees to abide by all applicable provisions of the following assurances: Lobbying Activity, Drug-Free Workplace, Title VI of the Civil Rights Act of 1964, Section 504 and Section 511 of the Rehabilitation Act of 1973 as amended, Title IX of the Education Amendments of 1972, Age Discrimination Act of 1975, Americans with Disabilities Act of 1990, Health Insurance Portability and Accountability Act (HIPAA) of 1996, Charitable Choice Provisions and Regulations, Deficit Reduction Act of 2005 and American Recovery and Reinvestment Act of 2009, as amended and as applicable.
5. **CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION:**
Grantee certifies, by signing this agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in transactions by the federal government or any state or local government department or agency. Grantee further agrees that it will immediately notify the State, if during the term of this Agreement, the Grantee or its principals become subject to debarment, suspension, proposed for debarment, or declared ineligible from participating in transactions by the federal government, or by any state or local government department or agency.
6. **OFFICE OF INSPECTOR GENERAL EXCLUSIONARY LIST REQUIREMENTS:**
Grantees, who utilize federal Medicaid or Medicare funds, agree to screen all employees and contractors, prior to hiring or contracting and on a regular basis, to determine whether any of them are listed on the Office of Inspector General (OIG) List of Excluded Individuals/Entities. Grantee shall maintain documentation to support the screenings were performed and shall immediately report to DHS all cases in which employees are found on the exclusionary list. Grantee understands that no payment shall be made for any goods or services furnished,

ordered, or prescribed by an excluded individual or entity and any payment made for services provided by excluded parties will be recouped; and recoupment may include penalties.

7. **RETENTION AND INSPECTION OF RECORDS:**

The Grantee agrees to maintain or supervise the maintenance of records necessary for the proper and efficient operation of the program, including records and documents regarding applications, determination of eligibility (when applicable), the provision of services, administrative costs, statistical, fiscal, other, and other information records necessary for reporting and accountability required by the State. The Grantee shall retain such records for three (3) years after the date of the submission of the final expenditure report.

If any litigation, claim, or audit is started before the expiration of the three-year period, the records must be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. The three-year retention period may be extended upon written notice by the State. Records for real property and equipment acquired with Federal funds must be retained for three years after final disposition. When records are transferred to or maintained by the federal awarding agency or the State, the three-year retention requirement is not applicable to the Grantee. In the event Grantee must report program income after the period of performance, the retention period for the records pertaining to the earning of the program income starts from the end of Grantee's fiscal year in which the program income is earned. In the event the documents and their supporting records consist of indirect cost rate computations or proposals, cost allocation plans, and any similar accounting computations of the rate at which a particular group of costs is chargeable, the following applies: (1) If submitted for negotiation - If the proposal, plan, or other computation is required to be submitted to the Federal Government (or to the State) to form the basis for negotiation of the rate, then the three-year retention period for its supporting records starts from the date of such submission. (2) If not submitted for negotiation - If the proposal, plan, or other computation is not required to be submitted to the Federal Government (or to the State) for negotiation purposes, then the three-year retention period for the proposal, plan, or computation and its supporting records starts from the end of the Grantee's fiscal year (or other accounting period) covered by the proposal, plan, or other computation.

The State, through any authorized representative, will have access to and the right to examine and copy all records, books, papers or documents related to services rendered under this Agreement and shall have access to personnel of the Grantee for purposes of interview and discussion related to the records, books, papers and documents. State Proprietary Information, which will include all information disclosed to the Grantee by the State, will be retained in the Grantee's secondary and backup systems and will remain fully subject to the obligations of confidentiality stated in this Agreement until such information is erased or destroyed in accordance with the Grantee's established record retention policies.

All payments to the Grantee by the State are subject to site review and audit as prescribed and carried out by the State. Any over payment under this Agreement must be returned to the State within thirty days after written notification to the Grantee.

8. **AUDIT REQUIREMENTS:**

If the total of all Department of Human Service funding is greater than \$750,000 during the Grantee's fiscal year, the Grantee agrees to submit to the State a copy of an annual entity-wide, independent financial audit. The audit shall be completed and filed with the Department of Human Services by the end of the fourth month following the end of the fiscal year being audited or 30 days after receipt of the auditor's report, whichever is earlier. The audit should be sent to:

Department of Human Services
Provider Reimbursements and Grants
3800 East Highway 34
c/o 500 East Capitol
Pierre, SD 57501

Audits conducted in accordance with this provision shall contain, as part of the supplementary information, for Division of Developmental Disabilities (DDD), a DDD cost report as outlined by the Department of Human Services to include schedule A, Schedule B, Attachment A, and Attachment B. Attachment 1 shall be submitted annually and directly to the Department of Human Services within the same time frame and is not considered part of the audit.

If federal funds of \$750,000 or more have been received by the Grantee the audit shall be conducted in accordance with OMB Uniform Guidance 2 CFR Chapter I, Chapter II, Part 200, et al Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards by an auditor approved by the Auditor General to perform the audit. On continuing audit engagements, the Auditor General's approval should be obtained annually. Audits shall be completed and filed with the Department of Legislative Audit by the end of the fourth month following the end of the fiscal year being audited or 30 days after receipt of the Auditor's report, whichever is earlier. For a Uniform Guidance audit, approval must be obtained by forwarding a copy of the audit engagement letter to:

Department of Legislative
Audit 427 South Chapelle
% 500 East Capitol
Pierre, SD 57501-5070

If Grantee prefers to send the engagement via electronic mail (email), the Grantee should contact the Department of Legislative Audit via telephone number (605) 773-3595 to obtain the email address to use.

If the Grantee expends less than \$750,000.00 during any Grantee fiscal year, the State may perform a more limited program or performance audit related to the completion of the Agreement objects, the eligibility of services or costs, and adherence to Agreement provisions.

Audits will be filed with and approved by the State Auditor General by the end of the ninth month following the end of the fiscal year of the entity being audited or thirty (30) days after receipt of the auditor's report, whichever is earlier.

9. COST PRINCIPLES

Grantee agrees to comply in full with the applicable cost principles as outlined in OMB Uniform Guidance 2 CFR Chapter II, Part 200, et al. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

10. TERMINATION:

- a. For Convenience. The State may, with the concurrence of FTA, terminate the PROJECT and cancel this Agreement if both parties agree that the continuation of the PROJECT would not produce beneficial results commensurate with the further expenditure of funds.
- b. For Cause. The State may, by written notice to the Sub-Recipient, terminate the PROJECT and cancel this Agreement for any of the following reasons:

- i. The Sub-Recipient discontinues the use of the PROJECT equipment for the purpose of providing transportation services to a segment of the general public, as defined by age, disability, or low income, during the equipment's useful life.
- ii. The Sub-Recipient takes any action pertaining to this Agreement without the State's approval and which under the procedures of this Agreement would have required the State's approval.
- iii. The Sub-Recipient's commencement, prosecution, or timely completion of the PROJECT is, for any reason, rendered improbable, impossible, or illegal.
- iv. The Sub-Recipient is in default under any provision of this Agreement.
- v. FTA fails to provide the State with sufficient federal funds to meet the State's share of the PROJECT costs.
- vi. The Sub-Recipient fails to commence, maintain, or continue good faith efforts to coordinate transit services with the public and other entities or organizations providing transit services in the PROJECT area.

c. Action Upon Termination. Upon termination of the PROJECT and cancellation of this Agreement under the provisions of paragraph a. or b. of this Section, the Sub-Recipient will dispose of the PROJECT equipment in accordance with the OMB regulations found at 2 CFR Part 200.

11. FUNDING:

This agreement depends upon the continued availability of appropriated funds and expenditure authority from the Legislature for this purpose. If for any reason the Legislature fails to appropriate funds or grant expenditure authority, or funds become unavailable by operation of the law or federal funds reduction, this agreement will be terminated by the State. Termination for any of these reasons is not a default by the State nor does it give rise to a claim against the State.

12. ASSIGNMENT AND AMENDMENTS:

The Grantee will not assign any portion of the work to be performed under this Agreement, or execute any contract, amendment, or change order, or obligate the Grantee in any manner with any third party with respect to the Grantee's rights and responsibilities under this Agreement, without the State's prior written consent.

13. CONTROLLING LAW:

This Agreement will be governed by and construed in accordance with the laws of the State of South Dakota without regard to any conflicts of law principals, decisional law, or statutory provision which would require or permit the application of another jurisdiction's substantive law. Venue for any lawsuit pertaining to or affecting this Agreement will be in the Circuit Court, Sixth Judicial Circuit, Hughes County, South Dakota.

14. SUPERCESSION:

All other prior discussions, communications and representations concerning the subject matter of this agreement are superseded by the terms of this agreement, and except as specifically provided herein, this agreement constitutes the entire agreement with respect to the subject matter hereof.

15. **SEVERABILITY:**
In the event that any provision of this agreement shall be held unenforceable or invalid by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.
16. **NOTICE:**
Any notice or other communication required under this agreement shall be in writing and sent to the address set forth above. Notices shall be given by and to the Division being contracted with on behalf of the State, and by the Grantee, or such authorized designees as either party may from time to time designate in writing. Notices or communications to or between the parties shall be deemed to have been delivered when mailed by first class mail, provided that notice of default or termination shall be sent by registered or certified mail, or, if personally delivered, when received by such party.
17. **SUBCONTRACTORS/SUB-SUB-RECIPIENTS:**
The Grantee will not use subcontractors or other sub-recipients to perform work under this Agreement without the express prior written consent from the State. The State reserves the right to complete a risk assessment on any proposed sub-contractor or sub-recipient and to reject any person or entity presenting insufficient skills or inappropriate behavior.
- The Grantee will include provisions in its subcontracts or sub-grants requiring its subcontractors and sub-recipients to comply with the applicable provisions of this Agreement, to indemnify the State, and to provide insurance coverage for the benefit of the State in a manner consistent with this Agreement. The Grantee will cause its subcontractors, sub-recipients, agents, and employees to comply with applicable federal, state and local laws, regulations, ordinances, guidelines, permits and requirements and will adopt such review and inspection procedures as are necessary to assure such compliance. The State, at its option, may require the vetting of any subcontractors and sub-recipients. The Grantee is required to assist in this process as needed.
- The subcontractor or other sub-recipient must insert in any subcontracts the clauses contained in 29 CFR 5.5(a)(1) through (10) and such other clauses as the FTA may by appropriate instructions require, and also a clause requiring the subcontractors or other sub-recipients to include these clauses in any lower tier subcontracts. The prime contractor will be responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses in 29 CFR 5.5.
18. **FEDERAL FUNDING ACCOUNTING AND TRANSPARENCY ACT**
The Subrecipient agrees to:
- a. Assist and support State in complying with Federal Funding Accounting and Transparency Act (FFATA) requirements by providing any and all information the State must report to be compliant with FFATA. More information about FFATA reporting requirements can be found at www.fsrs.gov.
 - b. Indemnify and hold harmless State for any amount of costs for non-compliance with FFATA requirements due to Subrecipient (Grantee) non-compliance or failure to comply with subsection (a) of this Provision. Subrecipient understands and agrees that it is liable to State for any costs determined to be not allowed by the United States government for non-compliance with FFATA requirements due to Subrecipient's failure to supply State with any requested information necessary to comply with FFATA.

19. AWARD RECIPIENT ATTESTATION

The award recipient or sub-recipient attest to meeting the following requirements per SDCL § 1-56-10:

- a. A conflict-of-interest policy is enforced within the recipient's or sub-recipient's organization.
- b. The Internal Revenue Service Form 990 has been filed, if applicable, in compliance with federal law, and is displayed immediately after filing on the recipient's or sub-recipient's website.
- c. An effective internal control system is employed by the recipient's or sub-recipient's organization; and
- d. If applicable, the recipient or sub-recipient is in compliance with the federal Single Audit Act, in compliance with SDCL § 4-11-2.1, and audits are displayed on the recipient's or sub-recipient's website.

The Grantee further represents that any and all concerns or issues it had in complying with the foregoing attestations were provided to the State and resolved to their satisfaction prior to signing this Agreement.

The Grantee agrees to disclose to the State, in writing, any conflicts of interest that exist under the Grantee's conflict of interest policy. The State will publicly post any disclosed conflicts of interest along with the corresponding grant agreement on the State of South Dakota's OpenSD website.

In the event of a significant change in the conflict-of-interest policy, the Grantee agrees to provide immediate notice of such change to the State and provide a copy of the new conflict of interest policy. The Grantee understands that any change in the conflict-of-interest policy may result in a change in their monitoring or other performance requirements under the grant and expressly agrees to comply with those changes and to facilitate any additional monitoring as required by the State.

20. HOLD HARMLESS:

The Grantee agrees to hold harmless and indemnify the State of South Dakota, its officers, agents, and employees, from and against any and all actions, suits, damages, liability or other proceedings which may arise as the result of performing services hereunder. This section does not require the Grantee to be responsible for or defend against claims or damages arising solely from errors or omissions of the State, its officers, agents, or employees.

21. INSURANCE:

Before beginning work under this agreement, the Grantee shall furnish the State with properly executed Certificates of Insurance which shall clearly evidence all insurance required in this agreement and which provide that such insurance may not be canceled, except on 30 days' prior written notice to the State. The Grantee shall furnish copies of insurance policies if requested by the State.

a. Commercial General Liability Insurance:

The Grantee shall maintain occurrence-based commercial general liability insurance or an equivalent form with a limit of not less than \$1,000,000 for each occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this agreement or be no less than two times the occurrence limit.

b. Business Automobile Liability Insurance:

The Grantee shall maintain business automobile liability insurance or an equivalent form with a limit of not less than \$500,000 for each accident. Such insurance shall include coverage for owned, hired, and non-owned vehicles.

c. Worker's Compensation Insurance:

The Grantee shall procure and maintain workers' compensation and employer' liability insurance as required by South Dakota law.

d. Professional Liability Insurance:

The Grantee agrees to procure and maintain professional liability insurance with a limit not less than \$1,000,000.

22. REPORTING

Grantee agrees to immediately report to the Department any event or incident encountered in the course of performance of this agreement which results in injury to any person or property, or which may otherwise subject Grantee, or the State of South Dakota or its officers, agents, or employees to liability. Grantee shall report any such event to the State immediately upon discovery.

Grantee's obligation under this section shall only be to report the occurrence of any event to the State and to make any other report provided for by their duties or applicable law. Grantee's obligation to report shall not require disclosure of any information subject to privilege or confidentiality under law. Reporting to the State under this section shall not excuse or satisfy any obligation of Grantee to report any event to law enforcement or other entities under the requirements of any applicable law.

23. CONFLICT OF INTEREST

Grantee agrees to establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal organizational conflict of interest, or personal gain as contemplated by SDCL §§ 5-18A-17 through 5-18A-17.6. Any potential conflict of interest must be disclosed in writing and approved, in writing, by the State. In the event of a conflict of interest, the Grantee expressly agrees to be bound by the conflict-of-interest resolution process set forth in SDCL §§ 5-18A-17 through 5-18A-17.6.

24. CONFIDENTIALITY OF INFORMATION

For the purposes of the sub-paragraph, "State Proprietary Information shall include all information disclosed to the Grantee by the State. Grantee acknowledges that it shall have a duty to not disclose any State Proprietary Information to any third person for any reason without the express written permission of a State officer or employee with authority to authorize the disclosure. Grantee shall not: (i) disclose any State Proprietary information to any third person unless otherwise specifically allowed under this contract;

(ii) make any use of State Proprietary Information except to exercise rights and perform obligations under this contract; (iii) make State Proprietary Information available to any of its employees, officers, agents, or consultants except those who have agreed to obligations of confidentiality at least as strict as those set out in this contract and who have a need to know such information. Grantee is held to the same standard of care in guarding State Proprietary Information as it applies to its own confidential or proprietary information and materials of a similar nature, and no less than holding State Proprietary Information in the strictest confidence. Grantee shall protect confidentiality of the State's Information from the time of receipt to the time that such information is either returned to the State or destroyed to the extent that it cannot be recalled or reproduced. State Proprietary Information shall not include information that (i) was in the public domain at the time it was disclosed to Grantee; (ii) was known to Grantee without restriction at the time of disclosure from the State; (iii) that is disclosed with the prior written approval of the State's officers or employees having authority to disclose such information; (iv) was independently developed by Grantee without the benefit of influence of the State's information; (v) becomes known to Grantee without restriction from a source not connected to the State of South Dakota. State's proprietary Information shall include names, social security numbers, employer numbers, addresses and all other data about applicants, employers or other clients to whom the State provides services of any kind. Grantee understands that this information is confidential and protected under applicable State law at SDCL §1-27-1.5, modified by SDCL 1-27-1.6, SDCL 28-1-29, SDCL 28-1-32, and SDCL 28-1-68 as applicable federal regulation and agrees to immediately notify the State if the information is disclosure, either intentionally or inadvertently. The parties mutually agree that neither of them shall disclose the contents of the agreement except as required by applicable law or as necessary to carry out the terms of the agreement or to enforce that party's rights under this agreement. Grantee acknowledges that the state and its agencies are public entities and thus bound by the South Dakota open meetings and open records laws. It is therefore not a breach of this contract for the State to take any action that the State reasonably believes is necessary to comply with the South Dakota open records or open meetings laws. If work assignments performed in the course of this agreement require additional security requirements or clearance, the Grantee will be required to undergo investigation.

25. TERMS:

By accepting this agreement, the Grantee assumes certain administrative and financial responsibilities. Failure to adhere to these responsibilities without prior written approval by the State shall be in violation of the terms of this agreement, and the agreement shall be subject to termination.

The following shall be completed by the Provider:

Type of Organization:

☐ Individual ☐ Nonprofit ☐ profit

Provider fiscal year begins	and ends

Federal ID Number	
-------------------	--

--

Signature of Authorized Official

--

Title

--

Date

The following shall be completed by the State:

Subrecipient status: XX OR Vendor status: _____

Fund source name: Title III-B CFDA No: 93.044

Program(s): Supportive Services - Transportation

MSA Account Code: 1000\2003 5206070 1920 310E0105

Attachment 11
Title III-B Transportation Service Projections
(Title III-B Application)

PROJECT NAME:

1.

Estimate TOTAL COSTS	\$
Estimate the TOTAL number of miles to be driven	
Estimate the cost per mile: (total costs divided by total miles)	\$

2.

Estimate Units of Service (one-way trips)			
Total Units:		Cost per Unit:	\$
Title III-B Units of Service (for individuals 60 years of age and older:			

3.

Estimate the total number of unduplicated Title III-B participants to be served (60 years of age and older):	
--	--

4.

Estimate the following unduplicated Title III-B participants:	
A. Minority	
B. Greatest Economic Need	
C. Frail/Disabled	

5.

Estimate the number of outreach attempts that will be made to encourage community members to utilize your transportation services	
---	--

Attachment 12
TITLE III-B - TRANSPORTATION
Instructions

Objective:

Complete the objective with the total number of units to be provided and the total number of unduplicated or different people to be served by the end of the grant period.

1. Service Projections:

Fill in the total number of units of service and the total number of unduplicated older persons to be served during each quarter. Individual of greatest economic need have an income at or below the current Bureau of Census poverty threshold. Individuals of greatest social needs may include older adults with low-income including low-income minority individuals, older individuals with limited English proficiency, and older adults residing in rural areas.

2. Geographic Area to be Served:

Enter the area to be served by name of town(s) and surrounding vicinities.

3. Supporting Data:

This section is a request for the information you have which shows that there is a need for the particular service in your geographic area. The answer should include the source of this information and the names, if any, of other agencies providing the services in the area.

4. Self-explanatory.

5. Action Steps:

In this section, please provide a step-by-step explanation of how you will achieve the objectives of the grant. Each entry is called an action step that describes the activities that will occur during the grant year. Indicate the timeframe or completion date for each action step. Please include how each of the following areas will be addressed.

- A Promotion/Advertising
- B Service Analysis & Planning
 - i. Evaluations
 - ii. Community surveys
- C Budget
 - i. Fundraising or local support
 - ii. Donations (methods for encouraging & collecting)
 - iii. Cost Analyses
- D Policy Planning (operating & administrative)
- E Involvement with DHS field staff and other agencies.

Provide time frames for completion of the following activities:

- A. Driver Evaluations
- B. Establishment of transportation advisory board

Attachment 12
Title III-B Objectives and Budget
(Title III-B Applications)

Objective: To provide [redacted] units of service to [redacted] unduplicated
 older persons by [redacted]

1. Service Projections:

	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Total
Units:					
Unduplicated Persons:					

Of the number of unduplicated persons:

	are of greatest economical need
	are of greatest social need
	are minority

2. Geographic Area to be Served: (County/Town)

3. What data do you have that indicates the need for this service in your area?
(Source of information, other agencies providing services in your area, etc.)

Estimated average number of miles to be driven each month:	
--	--

Estimated average number of miles to be driven each year:	
---	--

Scheduling - Describe the hours and days of week service is in operation. Attach schedules.

--

List vehicles to be used and source of acquisition:

Are vehicles used by any other agency or organization? _____

If so, who and on what basis?

--

Indicate other vehicles and transportation systems available in your community, e.g., school buses or vehicles owned by other agencies, and explain efforts made to coordinate services or share vehicle use.

--

Attach additional sheets as necessary

4. Action Steps

Completion Date

[illegible]

Attachment 12
TITLE III-B - TRANSPORTATION
Service Operation Costs - Instructions

1. Personnel:

List each individual whose salary and fringe benefits will be a cost to the grant. Fringe benefits may include Social Security, unemployment compensation, Workers Compensation, health insurance, life insurance and retirement. List by title of position, number of hours per day, times hourly rate per hour, times days per year, plus fringe benefits.

EXAMPLE: Driver: 4 hours/day x \$5.00 x 260 days = \$5,200 + \$980 (fringe benefits) = \$6,180.

***Attach an itemization of fringe benefits for full and part-time employees.**

2. Travel:

This item is for staff travel for the purpose of supporting the objective as described in the application. List travel by trips, number of miles and purpose. Any out-of-state travel will require approval by the Division of Long-Term Services and Supports.

Include here any mileage reimbursement for volunteers. Reimbursement may not exceed .51/c per mile. Meal costs may not exceed \$6.00 for breakfast, \$14.00 for lunch, and \$20.00 for dinner. Lodging may not exceed \$75.00 plus tax. Adult Services and Aging will consider higher lodging costs if rate has been approved by the grantee board of directors.

3. Supplies:

List any supplies that are needed for operation of the grant.

4. Other Costs:

List gas, oil, maintenance, repairs, mileage paid to volunteers for transporting eligible individuals and other items not included in the above categories.

5. Vehicle/Volunteer Insurance:

List vehicle/volunteer insurance.

6. Total:

Enter the total of all costs listed in the above budget categories.

Attachment 12
TITLE III-B - TRANSPORTATION
Service Operation Costs

Applicant Name: _____

Budget Category: _____ **Total:** _____

1. Personnel

Position	Hours/Day	Rate/Hour	Days/Year	Fringe Benefits	Total

2. Travel

--

3. Supplies

--

4. Other Costs (Itemize)

--

5. Vehicle/Volunteer Insurance

--

6. Total

--

Attachment 12
TITLE III-B - TRANSPORTATION
Administration Budget - Instructions

1. Personnel:

List each individual whose salary and fringe benefits will be a cost to the grant. List by title of position, number of hours per day spent in this program times hourly rate times days per year plus fringe benefits. Fringe benefits may include Social Security, unemployment compensation, Workers Compensation, health insurance, life insurance and retirement. Use example in service operation costs instructions.

Administrative personnel include project directors, coordinators, secretaries and bookkeepers whose time cannot be tied directly to a specific service objective.

2. Travel:

This item is for staff travel for the purpose of supporting the objective as described in the application. List travel by trips, number of miles and purpose. Any out-of-state travel will require approval by the Division of Long-Term Services and Supports.

Include here any mileage reimbursement for volunteers. Reimbursement may not exceed .51c/ per mile. Meal costs may not exceed \$6.00 for breakfast, \$14.00 for lunch, and \$20.00 for dinner. Lodging may not exceed \$75.00 plus tax. Division of Long-Term Services and Supports will consider higher lodging costs if rate has been approved by the grantee board of directors.

3. Supplies:

List here office supplies such as paper, stamps, pencils, stamps, file folders, etc., and printing costs.

4. Other Costs:

List here such costs as telephone, DTA dues and other administrative costs not entered in the categories above.

5. Total:

Enter the total of all costs listed in the above budget categories.

Attachment 12
TITLE III-B - TRANSPORTATION
Administration Budget

Applicant Name: _____

Budget Category: _____ **Total:** _____

1. Personnel (Include fringe benefits)

Position	Hours/Day	Rate/Hour	Days/Year	Fringe Benefits	Total

2. Travel

--

3. Supplies (Office)

--

4. Other Costs (Itemize)

--

5. Total

--

Attachment 12
TITLE III-B - TRANSPORTATION
Project Summary - Instructions

A. Total Project Budget:

Bring forward totals from service operation costs and administration costs to each budget category and total.

B. Funding:

- | | |
|---|---|
| 1. Total Cost: | Enter the total of project income. |
| 2. Less Reimbursement: | Enter the total estimated reimbursements. |
| 3. Less Participant Donations: | Enter the total of donations. |
| 4. Net Costs: | Line 1 minus Lines 2 and 3. |
| 5. Local Match: | Enter total match (local cash) from the Supporting Budget Schedule. This figure should be at least 25% of Line 4. (Net Costs) |
| 6. Federal/State Title III-B Funds Requested: | Line 4 (Net Costs) minus Line 5 (Local Match). |

C. Enter the total estimated units of service to be provided.

To determine cost per unit, divide the Total Cost from Line B.1. by the number of units.
Total Cost (\$20,000) / Units of Service (10,000) = \$2.00/unit.

D. To be completed by transportation providers only:

Total miles to be drive: Enter the estimated number of miles to be driven during the year.

Cost per mile: Calculate the cost per mile by dividing total cost from Line B.1 by the total number of miles to be driven.

Example: Total Operating Cost: \$5,100
 Miles to be driven: 6,000

\$5,100 divided by 6,000 miles = \$.85 per mile

Attachment 12
TITLE III-B - TRANSPORTATION
Project Summary

A.

Total Project Budget:	Total Service Operation Costs	Administrative Costs	Total
Personnel:			
Travel:			
Supplies:			
Other Costs:			
Vehicle Insurance:			
Total Costs:			

B.

Funding:

1. Total Cost	
2. Less Reimbursements	
3. Less Participant Donations	
4. Net Costs	
5. Local Match Percentage	0%
6. Federal/State Title III-B Funds Requested	

C.

Service/Cost Projections:	
Estimated units of service: *	
Cost per unit of service:	

D.

Transportation Providers:	
Total Miles to be driven: *	
Cost per mile:	

*Use your current units and miles to project year-end totals.

Attachment 12
TITLE III-B - TRANSPORTATION
Project Supporting Budget Schedule – Instructions

Local cash match for Title III-B must be a minimum of 25% of the net costs (total cost less project income).

1. Local Cash Resources

List the amount of cash contributions and source. Attach letters of commitment from contributing organizations. If through fundraising, explain tentative plans).

2. Total

Add the cash resources and enter on the Project Summary Sheet as local match.

3. Other

Some programs have staff whose salaries are paid through Green Thumb, Job Training Partnership Act (JTPA) or other federal programs. These staff are undoubtedly essential to the operation of the program. Please identify those staff persons and their salaries. Also, show volunteer hours per day or other resources available to the program that are not claimed as match.

Attachment 12
TITLE III-B - TRANSPORTATION
Project Supporting Budget Schedule
Local Match Available

Source: _____ Amount: _____

1. Local Cash Resources (Itemize and attach letters of commitment):

2. Total:

3. Other (Explain):

Attachment 12
TITLE III-B - TRANSPORTATION
Staff Training Plan

All Title III grantees shall establish a staff training plan.

In the space below, indicate the areas of training which will be provided during the grant period. Examples of areas of training include, but are not limited to the following: state-provided fiscal training sessions, Cardiopulmonary resuscitation (CPR), first-aid, bus driver training, etc. Grantees should utilize local resources whenever possible in the provision of staff training. Use additional sheets if necessary.

[illegible]

**Attachment 13
Indirect Cost
(Section 5311 Application)**

Provide Cost Allocation plan and approval by cognizant agency, if applicable.

Attachment 14
FFATA Subrecipient Information Request Form
(Title III-B-ONLY applicants must fill out this form)

State of South Dakota, Department of Human Services
FFATA SUBRECIPIENT INFORMATION REQUEST FORM
Federal Funding Accountability and Transparency Act (FFATA)

The FFATA legislation requires information on federal awards (federal financial assistance and expenditures) be made available to the public via a single, searchable website. Federal awards include grants, subgrants, cooperative agreements, subrecipient agreements and other forms of financial assistance as well as contracts and subcontracts.

To Be Completed By Subrecipient:

Agency Name: _____

SAM.gov (Unique Identity ID): _____

Tax ID Number: _____

Parent Entity Unique Identity ID: _____

Parent Entity Tax ID Number: _____

Registered with SAM? (<https://sam.gov/SAM/pages/public/searchRecords/search.jsf>) YES NO

System for Award Management (SAM) is a registrant database for the U.S. Federal Government. SAM collects, validates, stores and disseminates data in support of agency acquisition missions, including Federal agency contract and assistance awards. SAM consolidates former systems including the Central Contractor Registry (CCR).

Subrecipient Physical Location Where Services Will Be Performed:

Street Address: (Not PO Box) _____

City: _____

State: _____

Zip+4: _____

Entity Email Address: _____

Subrecipient Federal Indirect Rate Agreement

Does your Agency have an Indirect Rate Negotiation Agreement with a cognizant Federal government agency (e.g., Dept. of Health and Human Services, DOE, etc)? YES NO

If your Agency does have Indirect Rate Negotiation Agreement(s), attach a copy of the current year and previous year negotiated agreements to this FFATA Form. Are the Agreements attached? YES NO N/A

If your Agency does NOT currently have an Indirect Rate Agreement, is your Agency submitting a proposal to a Federal agency for an Indirect Rate Agreement? Circle Yes, no or N/A. YES NO N/A

Subrecipient IRS Form 990 (To be completed by Tax-Exempt Organizations)

What is the latest reporting period of your organization's Form 990 submitted to the IRS in accordance with Federal law? Begin Date _____ End Date _____

Attach the latest Form 990 to this FFATA Form. Is the 990 attached to this FFATA Form? YES NO

Is the latest Form 990 displayed on your organizations website? YES NO Do Not have a Website

If the response to the previous question is 'No', what date will the Form 990 be displayed on the organization's website? Date_____

What is the organization's website name used to display the Form 990? _____

(continued on page 2 - back)

Please answer the following sections as required (All Organizations):

Part A:

- 1. In the preceding fiscal year did you receive 80% or more of annual gross revenues in federal awards?
YES NO (if yes, see question 2; if No, then Skip to part C)
- 2. Did you receive \$25,000,000 or more in annual gross revenue from Federal awards?
YES NO (if yes, see questions 3, if No, then skip to part C)
- 3. Does the public have access to information about the compensation of senior executives of the entity through periodical\ reporting to the SEC?
YES NO (if yes,skip to part C; if No and questions 1 and 2 were answered yes, then you are required by the Transparency Act to provide the information required in Part B.)

Subrecipient Executive Compensation

Part B:

If qualifications were met in part A, the Transparency Act requires us to provide the names and total compensation** of the five most highly compensated officers. Please attach a list of this information to this form or complete the information below.

- 1. _____ \$ _____
- 2. _____ \$ _____
- 3. _____ \$ _____
- 4. _____ \$ _____
- 5. _____ \$ _____

***Total compensation is defined as cash and noncash value earned by the executive during the past fiscal year including the following: salary & bonus, award of stocks. stock options, and stock appreciation rights. Earnings for services under non-equity incentive plans, change in pension value, above market earnings on deferred compensation and other compensation > \$10,000.*

Part C:

I certify that to the best of my knowledge that all information on this form is correct.

Signature

Date

Please provide contact information below:

FFATA 04/2022

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Dan Pollreisz
Desired Action of City Council:	Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	NA		
Agenda Item:	Authorize Application for Homeland Security Grant for 3 Gas Detectors for the Fire Department		
Explanation/Background of Agenda Item Requested:	The Fire Department would like authorization to apply for the Homeland Security grant to purchase 3 gas detectors in the amount of \$11,703.00. The grant is 100% funded and would be at no cost to the City. This would allow all fire departments in Davison County to have the same equipment.		

Application

Instructions:

Please complete this page and select **Save**.

Any errors will be noted after saving.

Required fields are marked with *.

Applicant Name: *Tiffany Boehmer*

Date: *02/11/2025*

Date will populate on page save

Agency:

City of Mitchell

Agency UEI:

N/A

Address:

612 N. Main St.

City:

Mitchell

County:

Davison County

State:

South Dakota

Zip Code:

57301

Phone Number:

(605) 995-8445

Email:

tiffany.boehmer@cityofmitchellsd.gov

Attach a W-9 signed and dated within the last year is required. *

2025 W-9 Signed.pdf

1. Select the category that describes your agency: *

☒ Public

☐ State Government

☐ Non-Profit/Other

2. Select funding category: *

☐ Law Enforcement

☒ Discretionary (Other)

3. Select the focus of your project: *

☐ Soft Targets and Crowded Places.

Schools, public venues, government buildings, and similar areas benefit from security measures such as:

- Access control systems such as electronic locks, video entry, door locks, metal detectors, and panic buttons.
- Lighting
- Fencing, gates, barriers
- Surveillance /Security camera systems, replacements, or additions to existing systems (software/AI is not an allowable expense and must be paid for by agencies)

☐ Combating domestic violent extremists who urge violence toward specific groups, examples:

- Personal body armor, helmets, and shields for personnel involved with tactical operations. (These items are for use only by specialized teams such as Tactical Entry or Special Weapons and Tactics (SWAT) Teams.)
- Special Weapons and Tactics (SWAT) training
- Equipment to apprehend terrorist suspects

☒

Community Preparedness and Resilience includes support for fire departments, emergency medical responders, search and rescue, and volunteer Community Emergency Response Teams (CERT) including:

- Taskforce 1 statewide emergency response team training
- Rescue equipment
- CBRNE detection equipment
- Pagers for fire, ambulance, or search and rescue
- Backup generators and transfer switches for PSAPs and EOCs only

☐ Cybersecurity projects such as:

- Projects that address vulnerabilities identified in cybersecurity risk assessments such as hardware, software, access control to systems, training, and testing of the system.
- Migrating online services to the “.gov internet domain

☐ Operational Communications.

- P25 radios compatible with the State Radio System
- P25 repeaters and extenders

☐ Election Security:

- Physical security planning support
- Physical/site security measures – e.g., locks, shatter proof glass, alarms, etc.
- General election security navigator support
- Cyber navigator support
- Cybersecurity risk assessments, training, and planning
- Projects that address vulnerabilities identified in cybersecurity risk assessments
- Iterative backups, encrypted backups, network segmentation, software to monitor/scan, and endpoint protection
- Distributed Denial of Service Protection
- Migrating online services to the “.gov internet domain

☐ Fire Management and Suppression and EMS

Fire department equipment necessary for emergency rescue operations.

Examples of Projects:

- Extrication equipment
- Water rescue equipment
- Hazmat detection
- Pagers for fire or ambulance
- Other specialized response equipment as appropriate
- Equipment for emergency medical services

Only for use by HLS ☐

Intelligence and Information Sharing

The Fusion Center is part of a network that connects local agencies with national intelligence organizations to fight terrorism.

Examples of Projects:

- Promotion of suspicious activity reporting
- Information sharing
- Analysis of intelligence information
- Intelligence Training

4. Project Title: *Davison County FD HAZMAT and Gas Detection*

*

5. Using the focus area you selected above, describe the project you're applying for. To be eligible, projects must counteract terrorism. Minimum of 200 words required.*

Fire departments play a pivotal role in terrorism mitigation, community preparedness, and natural disaster response. During terrorist mitigation, fire departments can engage in various activities, including CBRNE detection and recognition, rescue and emergency medical services (EMS) operations, hazardous materials (HAZMAT) response, fire suppression, law enforcement support, and cleanup. Given the increasing prevalence of physical terrorist threats, such as mass shootings and bombings, terrorists have adopted more sophisticated tactics. This includes utilizing gas lines and other forms of toxic gas to inflict pain and instill fear. Firefighters are often among the initial responders to such incidents, including those related to terrorism.

As a rural community, many residents harbor the misconception that such events will not occur in their vicinity. However, this attitude can inadvertently make rural communities vulnerable to terrorist attacks. The Mitchell Fire Department is one of three fire departments in Davison County and the sole career fire department. Our ambulance serves all of Davison County, as well as two-thirds of Hanson County and certain areas of Hutchinson County. Our immediate 911 coverage encompasses approximately 725 square miles and serves a population of approximately 23,000 individuals. Additionally, we currently have 13 ALS ground ambulance contracts and two air ambulance contracts. These agreements extend to various regions, including McCook County, Hutchinson County, Charles Mix County, Douglas County, Aurora County, Brule County, Jerauld County, Sanborn County, and Miner County, spanning an area exceeding 4,620 square miles. In 2023 alone, we responded to over 2,300 calls for service.

The Mitchell Fire Department currently employs 26 full-time personnel, along with three part-time certified firefighters and five part-time EMTs. The department maintains a maximum of eight staff members with a minimum of six on duty at any given time, necessitating a strong reliance on mutual aid from the Ethan and Mt. Vernon volunteer fire departments. Conversely, these volunteer departments also rely on the Mitchell Fire Department for mutual aid, particularly in hazardous materials (HAZMAT) situations and large-scale incidents, such as the potential for a terrorist attack. Additionally, other out-of-county fire departments will seek assistance from the Mitchell Fire Department, necessitating the collaboration of the Mt. Vernon and Ethan Fire Departments in these significant events.

The Mitchell Fire Department currently possesses two gas detectors that require substantial maintenance and necessitate frequent sensor replacements. The Ethan Fire Department, while equipped with a gas detector, lacks compatibility with the Mitchell Fire Department's charging station and calibration system. Notably, the Mt. Vernon Fire Department does not have any gas detectors. The intent of this grant is to equip all three fire departments in Davison County with the same gas detection systems.

Effective teamwork, regardless of one's department affiliation, is paramount in swiftly and safely mitigating risks. This encompasses training, communication, and equipment familiarity. Given the significant differences between gas detectors, the use of the same equipment among departments fosters a comprehensive understanding of each other's equipment. Furthermore, large-scale incidents can extend over several hours, and compatibility between equipment, such as charging and calibration, enables seamless interchangeability of equipment during emergencies.

The nine categories of hazardous materials transported by trucks and rail are Class 1 explosives, Class 2 gases, Class 3 flammable liquids, Class 4 flammable solids, Class 5 oxidizing substances and organic peroxides, Class 6 poisonous (toxic) and infectious substances, Class 7 radioactive materials, Class 8 corrosives, and Class 9 miscellaneous dangerous goods. Frequently, these materials are transported off-road by rail or pipelines.

The Mitchell, Mt. Vernon, and Ethan Fire Departments' coverage area encompasses numerous miles of Interstate 90, BNSF Railroad, Ringneck & Western Railroad, and pipelines utilized for both gas and hazardous liquid transmissions. The railroads alone pose a significant risk for a devastating terrorist attack, but other areas such as POET Biorefining, CHS Agronomy, and Etria are also heavily laden with hazardous materials that could pose a substantial threat for terrorism.

A newly constructed multi-seed processing facility owned by South Dakota Soybean Processors is currently being built between the cities of Mitchell and Ethan along South Dakota Highway 37. This facility also lies in close proximity to and has direct access to the railroad. In addition to the inherent risks associated with oil storage, grain handling, and the refining process, this facility houses hexane, an extremely hazardous flammable and volatile liquid utilized in the extraction of oils from seeds and vegetables. This substance requires multiple semi-truck shipments annually. The expansion and size of this facility increase the susceptibility of the area to a terrorist threat and enhance the likelihood of a hazardous materials incident in general.

In conclusion, the acquisition of reliable equipment capable of interchangeable use between mutual aid departments collaborating directly with hazardous materials is essential for hazard mitigation and early detection in high-risk areas. By procuring this equipment, the Mitchell, Mt. Vernon, and Ethan Fire Departments will be able to perform their primary objective of safeguarding lives and property with greater safety and efficiency.

Quote(s)

Attach quotes as described below for each project such as access control, security cameras, lighting, fencing, etc.

From 0 - \$3,999 One quote for expenses 0-\$3,999 is required with the application to establish the basis of the funding requested.

Between \$4,000 and \$50,000 At least three (3) written quotes must be obtained from qualified sources for purchases with an aggregate cost of \$4,000-\$50,000. The amount requested on the grant application must be for the lower of the quotes. The quotes provided must match the item and quantity requested on the application budget.

\$50,000 and over. Proposals for goods must be solicited by advertising for competitive sealed bids or competitive sealed proposals. A brief description of the process for obtaining the proposals must be attached to the application budget form in EDGAR IGX.

Procurement by Non-Competitive Sources (Sole Source). 2 CFR § 200.320 Sole source purchases are not allowed without prior approval. Complete a Request for Sole Source Purchase Form available [here](#) and submit it in EDGAR IGX prior to entering into a purchase commitment.

State Contract Pricing Exception. One quote from a vendor under state contract, GSA or NASPO contract is sufficient; the cost comparison has already been done. You must contact the vendor on the state contract, confirm that you are eligible for state contract pricing, and request a quote for the items and quantity you are applying for. The quote must be attached to the application budget form in EDGAR IGX stating "State or GSA, NASPO contract pricing. State contracts are NOT considered quotes and should NOT be uploaded into EDGAR IGX.

Quotes must be provided on vendor letterhead or vendor receipt. Quotes copied from internet pages without vendor information will not be accepted. The sub-recipient must maintain documentation of the quotes in their grant files.

Please identify the project the quotes are for and upload together. The lowest quote must be used for each project.

Please group quotes for each project together

Quote Upload	Business Name	Type of Project Ex. Access Control, Security Cameras, etc.	If quote is over \$25,000, attach debarment search report from www.sam.gov below.
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* *Estimate_13522_from_M__T_Fire_and_Safety.pdf* * M&T Fire * Gas Detector

JJ Quote.png JJS Technical Services Gas Detector

Northside quote.png Northside Gas Detector

Please group quotes for each project together

Quote Upload	Business Name	Type of Project Ex. Access Control, Security Cameras, etc.	If quote is over \$25,000, attach debarment search report from www.sam.gov below.
--------------	---------------	--	--

Please group quotes for each project together

Quote Upload	Business Name	Type of Project Ex. Access Control, Security Cameras, etc.	If quote is over \$25,000, attach debarment search report from www.sam.gov below.	NOTE: More uploads? Select the + sign to the right.
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Budget/Submit

Instructions:

Please complete this page and select **Save**.

Any errors will be noted after saving; you must correct the errors before submitting your application.

Required fields are marked with *.

6. Budget Request

Will you accept partial funding for your project? *

No

Equipment must be listed as allowable on FEMA's Authorized Equipment List (AEL) available here:

<https://www.fema.gov/authorized-equipment-list>

Description of Equipment Requested	AEL Number	Price/Unit	# of Units	Total
Drager X-Am 2800 Gas Monitor	NA11349	\$1,495.00	3	\$4,485.00
Drager-Bump test station	8319131	\$1,056.00	3	\$3,168.00
Drager-Confined Entry Kit	8327117	\$925.00	3	\$2,775.00
Praxair, Portagas, for Drager Monitors	90099174-NI	\$175.00	3	\$525.00
		\$		\$0.00
		\$		\$0.00
		\$		\$0.00
		\$		\$0.00
		\$		\$0.00
		\$		\$0.00
Equipment Subtotal				\$10,953.00

Description of Other Expenses Requested	Total
Freight (Mitchell)	\$250.00
Freight (Mt. Vernon)	\$250.00
Freight (Ethan)	\$250.00
	\$
	\$
Other Expenses Subtotal	\$750.00

Application Total (Equipment + Other Expenses):

\$11,703.00

Contact the Office of Homeland Security at (605) 773-3450 if you need assistance.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit Application Corn Palace Shrine Circus From Sunday, April 27 through Thursday, May 1, 2025		
Explanation/Background of Agenda Item Requested:	Dave Sietsema, Corn Palace Director, is requesting a Special Event Permit for the Shrine Circus from Sunday, April 27th to Thursday, May 1st, 2025. This event is held within the Corn Palace as a ticketed event and is open to the public. Circus personnel, animals, and equipment are staged in the parking lots/streets near City Hall. The event has performances from Monday, April 28th through Wednesday, April 30th, 2025. Total anticipated attendance is 6,000. Please refer to the attached Special Event Permit Application for more details about the event. The Special Event Permit Application requests the following: • Parking Lot Closure (<i>\$50 Fee</i>) • Street Closure (<i>\$100 Fee</i>) The following parking lot closure is requested for <u>Sunday, April 27th at 5 PM until Thursday, May 1st at Noon</u>: • City Hall/Corn Palace parking lot. The following street closure is requested from <u>Noon until 5:00 PM on Sunday, April 27th</u>: • Lawler Street from 5th Ave. to 7th Ave. The following street closure is requested on <u>Tuesday, April 29th, from 8:30 AM until 1 PM</u>. • Main Street from 6th Ave. to 7th Ave. for the FREE Performance nursing home residents. ○ This request is for bus parking for those buses that deliver residents from		

area nursing homes.

***Street closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested street(s).**

Closures are for circus setup, teardown, overnight parking, housing of animals, and campers for workers.

Please see the attached location map for further information regarding street & parking lot closures.

A certificate of Liability Insurance will be submitted by Dave Sietsema as soon as it is available.

*** Final approval of the Special Event Permit will be contingent upon receiving the Certificate of Liability Insurance Form prior to the event.**

Staff recommends City Council approval of the Special Event Permit as stated in the Special Event Permit Application.

[Print](#)**Special Event Permit Application - Submission #4001****Date Submitted: 3/26/2025**

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

Corn Palace Shrine Circus

Event Date:*

4/28/2025

—

4/30/2025

Event Hours:*

09:00 AM

—

10:00 PM

Permit(s) & License(s) requests included in this application:*

- ☒ Parking Lot Closure (\$50 Fee)
- ☒ Street Closure (\$100 Fee)
- ☐ City Park Closure (\$100 Fee)
- ☐ Parade Permit (\$50 Fee)
- ☐ Parade Permit - w/ Escort (\$250 Fee)
- ☐ Special Event Liquor License (\$200 Fee)
- ☐ Consumption Permit (\$50 Fee)
- ☐ Consumption Permit - with Special Event Liquor License (\$0 Fee)
- ☐ Fireworks Permit (\$50 Fee)
- ☐ Noise Permit (\$0 Fee)

Time Requested for Parking Lot Closure

4/27/2025 05:00 PM — 5/1/2025 12:00 PM

Time Requested for Street Closure

4/29/2025 08:30 AM — 4/29/2025 01:00 PM — Main Street
 4/27/2025 12:00 PM — 4/27/2025 5:00 PM — Lawler Street; 5th to 7th

Time Requested for City Park Closure

mm/dd/yyyy hh:mm am/pm — mm/dd/yyyy hh:mm am/pm

Event Information:

Overall Event Description:*

Dave Sletsema, Corn Palace Director is requesting a Special Events Permit for The Shrine Circus April 27th -May1. for set up, performances and teardown.

Performances Monday, 7:30 P.m., Tuesday 10, 4:30 and 7:15 p.m., Wednesday 4:30 and 7:15 pm .

The permit is to request

-Road Closures for busses

-Parking lot closures for event.

Main St. From 6th to 7th Ave. on Tuesday 29th from 8:30 to 1 pm for Free performance for nursing homes.

Lawler St. from 5th to 7th Ave. on Sunday 27th, noon to 5 pm to allow Shriners to transport their items from the Masonic Lodge to Armory using Forklift.

Parking Lot Closure:

City Hall/Com Palace Parking Lot on Sunday April 27th at 5 pm until Thursday May 1st at 12 PM to allow washing down of the parking lot.

Closures are for circus setup, teardown, overnight parking, housing of animals and campers for workers.

**** Certificate of Liability Insurance will be submitted as soon as they receive a signed agreement with Corn Palace.**

See attached map for further information.

Please check all that apply:*

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☒ Admission will be charged.
- ☐ Vendor and / or participant fees are required.
- ☐ The event includes the sale or use of alcoholic beverages.
- ☒ Items and / or services will be sold at the event.
- ☒ The event will be held in a City Park or Facility.

Total anticipated attendance:*

6000

Name of Organization hosting the event:*

Corn Palace Shrine Club

Event Application Contact Person:*

Dave Sletsema

Contact Person Email:*

Dave.Sletsema@cornpalace.com

Contact Person Phone Number: *

605-770-1442

Day of Event Contact Person:*

Dave Sietsema

Contact Person Email:*

Dave.Sietsema@cornpalace.com

Contact Person Phone Number:*

605-770-1442

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

The event will be hosted within the Corn Palace and Armory. No additional equipment is required. See attached Location Map.

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter (\$117.15/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.58/day - Park & Rec Fee)
- ☒ City Facility or Other City Building
- ☐ Picnic Table Rental (\$25 each/day- Park & Rec Fee)
- ☐ Bleacher Rental (\$35 each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

The Shriners provide supervision of the participants at the circus, and the circus contractor provide for the safety of their performers and the animals used in the performance that interact with the attendees. No additional security is requested or required for the event.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- ☐ Yes
☒ No

What time will sound amplification be used?

hh:mm am/pm

—

hh:mm am/pm

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ☐ Yes
☒ No

When will sound checks be performed?

hh:mm am/pm

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City

State

Zip Code

Phone Number

Email Address

Dave.Sietsema@cornpalace.com

Date of Display**Time of Display**

—

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:**What are the width perimeter requirements?**

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
 - A minimum of \$500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: the name of the event and date(s) of the event, and must name: the "City of Mitchell, its officers, employees, and agents" as an additional insured.

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- ☐ Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability per occurrence

Name of Insurance Company**Agent's Name****Policy Number****Phone Number**

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Dave Sietsema

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Dave Sietsema

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Dave Sietsema

I have attached the following items:

- ☒ Parking Lot Closure Map
- ☒ Street Closure Map
- ☐ City Park Closure Map
- ☐ Parade Route Map
- ☐ Special Event Liquor License Boundaries with Map
- ☐ Consumption Permit Boundaries with Map
- ☐ Fireworks Map
- ☐ Event Layout Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Certificate of Fireworks Liability Insurance
- ☐ Additional Document(s)

Parking Lot Closure Map

Choose File No file chosen

Street Closure Map

Choose File No file chosen

City Park Closure Map

Choose File No file chosen

Parade Route Map

Choose File No file chosen

Special Event Liquor License Boundaries with Map

Choose File No file chosen

Consumption Permit Boundaries with Map

Choose File No file chosen

Fireworks Map

Choose File No file chosen

Event Layout Map

Choose File No file chosen

Certificate of Liability Insurance

Choose File No file chosen

Certificate of Liquor Liability Insurance

Choose File No file chosen

Certificate of Fireworks Liability Insurance

Choose File No file chosen

Additional Document

Choose File No file chosen

Additional Document

Choose File No file chosen

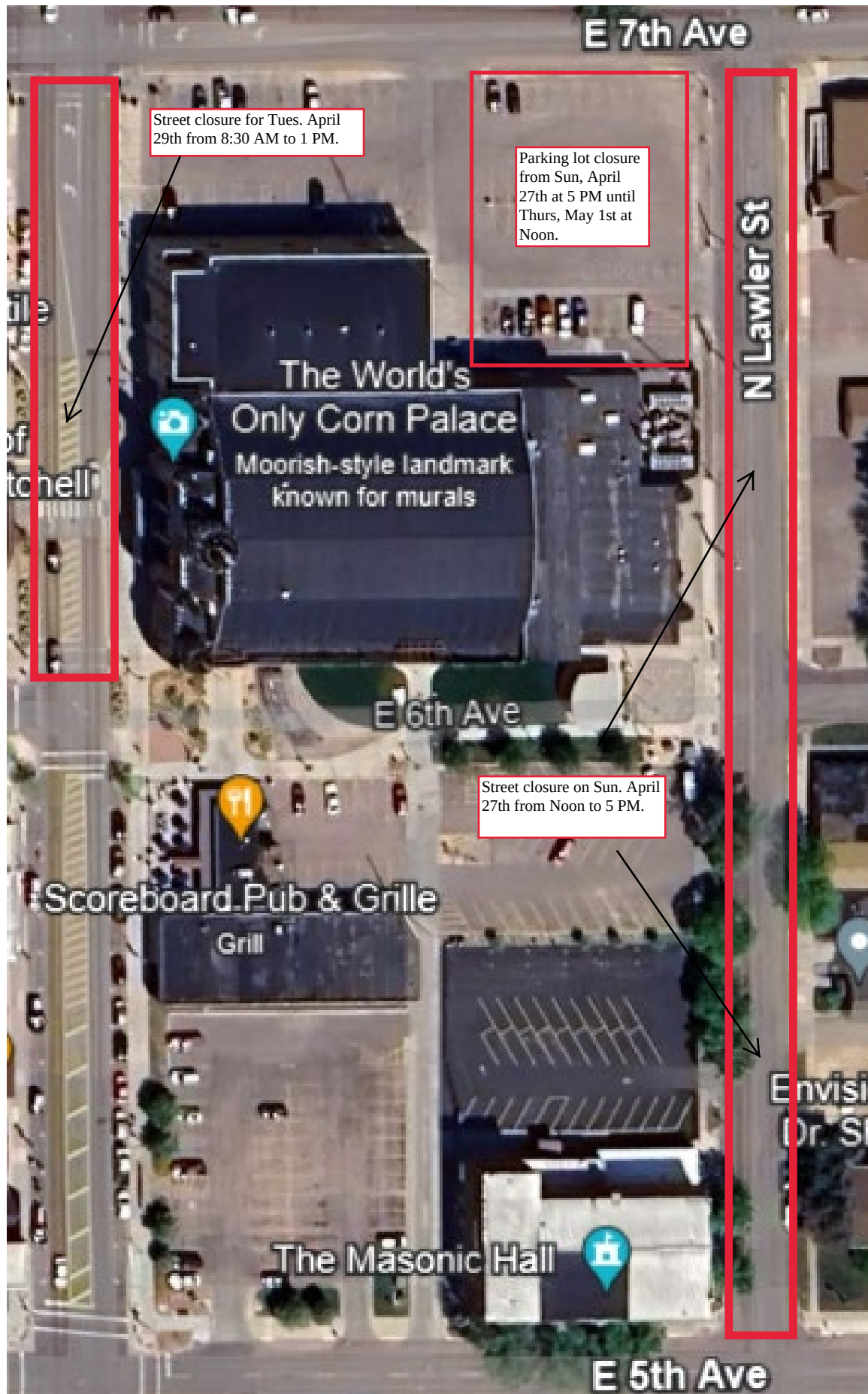
Action of City Council _____

Finance Officer_____
Mayor

(Seal)

Date Approved: _____

Amount of Fees Paid: _____



Street closure for Tues. April 29th from 8:30 AM to 1 PM.

Parking lot closure from Sun, April 27th at 5 PM until Thurs, May 1st at Noon.

Street closure on Sun, April 27th from Noon to 5 PM.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit Application Mitchell Main Street & Beyond 1st Fridays on Main on May 2, June 6, July 4, and September 5, 2025		
Explanation/Background of Agenda Item Requested:	Mitchell Main Street & Beyond is requesting a Special Event Permit for their 1st Fridays on Main events for 2025. Event hours are from 5:00 PM until 9:00 PM. The events will feature different activities such as: live music, food trucks, kids' activities, adult activities, and vendors. 1st Fridays on Main are free, open to the public, vendor and/or participant fees required, include the sale or use of alcoholic beverages, items and/or services will be sold, and are held on Mitchell Main Street. The dates requested are as follows: • May 2nd, 2025 • June 6th, 2025 • July 4th, 2025 • September 5th, 2025 Please refer to the attached Special Event Permit Application for more details about the event(s). The Special Event Permit Application requests the following: • Parking Lot Closure (\$50 Fee) • Street Closure (\$100 Fee) • Consumption Permit (\$50 Fee) • Noise Permit (\$0 Fee) The following parking lot and street closures are requested from 4:00 PM until 11:00 PM on May 2nd, 2025: • E. 5th Ave. and Main St. parking lot • Corn Palace Plaza parking lot • Main St. from halfway between 4th & 5th Ave. to 7th Ave. • Alley from W. 7th Ave to the Mitchell Chamber		

- W. 6th Ave. from alley to Main St.
- E. 5th Ave. from N. Lawler St. to Main St.

The following parking lot and street closures are requested from 10:00 AM until 3:00 PM on **July 4th, 2025**:

- Corn Palace Plaza parking lot
- Main St. from 5th Ave. to 7th Ave.
- Alley from W. 7th Ave to the Mitchell Chamber
- W. 6th Ave. from alley to Main St.

The following parking lot and street closures are requested from 4:00 PM until 11:00 PM for the **remaining 1st Fridays on Main on June 6th and September 5th, 2025**:

- Corn Palace Plaza parking lot
- Main St. from 5th Ave. to 7th Ave.
- Alley from W. 7th Ave to the Mitchell Chamber
- W. 6th Ave. from alley to Main St.

***Street closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested street(s).**

Please reference the attached overlay maps for further information.

Additional Park & Rec equipment needed, along with fees for each 1st Friday on Main (4 events):

- 2 bleachers (\$35/bleacher/event)
- 6 picnic tables (\$25/picnic table/event)
- Cones: As needed for street closure(s)
- Electricity in the Corn Palace Plaza Parking Lot for May, June, July, and September
- Electricity in the E. 5th Ave. and Main St. parking lot for May 2nd

Noise Permit is requested for all 1st Fridays on Main events with sound checks being performed at 3:00 PM along with sound amplification from 5:00 PM until 9:00 PM.

Signage stating "No alcohol beyond this point" will be placed at all consumption permit boundaries.

Staff recommends City Council approval of the Special Event Permit as stated in the Special Event Permit Application.

[Print](#)**Special Event Permit Application - Submission #3970****Date Submitted: 3/12/2025**

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

1st Fridays on Main (May through September)

Event Date:*

—

MAY 2nd
JUNE 6th
JULY 4th
SEPTEMBER 5th

Event Hours:*

05:00 PM — 09:00 PM

Permit(s) & License(s) requests included in this application:*

- ☒ Parking Lot Closure (\$50 Fee)
- ☒ Street Closure (\$100 Fee)
- ☐ City Park Closure (\$100 Fee)
- ☐ Parade Permit (\$50 Fee)
- ☐ Parade Permit - w/ Escort (\$250 Fee)
- ☐ Special Event Liquor License (\$200 Fee)
- ☒ Consumption Permit (\$50 Fee)
- ☐ Consumption Permit - with Special Event Liquor License (\$0 Fee)
- ☐ Fireworks Permit (\$50 Fee)
- ☒ Noise Permit (\$0 Fee)

Time Requested for Parking Lot Closure

5/2/2025	04:00 PM	—	5/2/2025	11:00 PM
<i>6/6; 7/4; 9/5</i>				

Time Requested for Street Closure

5/2/2025	04:00 PM	—	5/2/2025	11:00 PM
<i>6/6; 7/4; 9/5</i>				

Time Requested for City Park Closure

		—		
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Event Information:

Overall Event Description:***Break Down of Event Dates & Times for Closures**

May 2nd, 2025 | Road & Parking Lot Closures 4 PM - 11 PM | Event Time 5 PM - 9 PM

June 6th, 2025 | Road & Parking Lot Closures 4 PM - 11 PM | Event Time 5 PM - 9 PM

July 4th, 2025 | Road & Parking Lot Closures 10 am - 3 PM | Event Time 11 AM - 2 PM*

July 31st, 2025 | Partnership with the City of Mitchell for Palace City Pre-Sturgis Party

September 5th, 2025 | Road & Parking Lot Closures 4 PM - 11 PM | Event Time 5 PM - 9 PM

Event Information:

1st Fridays on Main is a free event open to the Mitchell community and neighboring areas. First Friday of May, June, July, and September, it offers a range of activities, vendors, and family-friendly events along Main Street, between 5th Ave and 7th Ave. Each event will feature different activities and live music. Food trucks will be situated in the parking lot southeast of the Corn Palace Plaza. Local businesses will be selling alcoholic beverages in a special 1st Fridays on Main cup. This event aims to create a welcoming atmosphere for visitors near and far to Mitchell, SD.

Kid activities include, but not limited to: Inflatables, Kid Pedal Pulls, arts & crafts, face painting, strider bikes, sidewalk games, slim event, dunk tanks, vender activities, and more

Adult activities included, but not limited to: Bean Bags, Ring Toss, Yard Bowling, VIP Parking, dunk tanks, inflatable course, beer garden, live music, and more

Vendor: Open to the entire community and surrounding areas. MMSB members have their booth fees waived (FREE booth space).

Non-MMSB members are also encouraged to participate and enjoy the event with a \$25 fee for a 10x10 booth space. Additionally, the space can be expanded with coordination through the MMSB Event Manager.

Please check all that apply:*

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☐ Admission will be charged.
- ☒ Vendor and / or participant fees are required.
- ☒ The event includes the sale or use of alcoholic beverages.
- ☒ Items and / or services will be sold at the event.
- ☐ The event will be held in a City Park or Facility.

Total anticipated attendance:*

2,500

Name of Organization hosting the event:*

Mitchell Main Street & Beyond

Event Application Contact Person:*

Elizabeth M. Luczak

Contact Person Email:*

MMSEvents@MitchellSD.com

Contact Person Phone Number: *

507.995.4637

Day of Event Contact Person:*

507-995-4637

Contact Person Email:*

mmsevents@mitchellsd.com

Contact Person Phone Number: *

507.995.4637

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures. *

Event Map reflects event layout.

- Closure from 5th and Main through 7th and Main including the Southeast Corn Palace parking lot and Corn Palace Plaza.
- Please reference attached map for street closure.

Requests:

- 2 Bleachers
- 6 Picnic Table
- Cones: As needed for Road Closure
- Electricity in the Southeast Corn Palace Parking lot for May, June, July, Aug, & Sept.
- Electricity in the 5th & Main lot for May 2nd, 2025

Thank you!

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter (\$117.15/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.58/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☒ Picnic Table Rental (\$25 each/day- Park & Rec Fee)
- ☒ Bleacher Rental (\$35 each/day- Park & Rec Fee)
- ☒ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

Road Closure:

- Coordinate all road closures with the City Departments to ensure public safety during event.
- 4 PM: Mitchell Main Street & Beyond (MMSB) will use Cones & Signage provided by the Traffic Department to close down event footprint
- Mitchell Main Street & Beyond Staff & Volunteers will monitor cones to ensure they stay in their assigned place
- 9:30 PM - 11 PM: MMSB opens road once all items are off Main Street. Cones & Signage placed back into assigned areas by Traffic Department
- All trash will be picked up & disposed of in appropriate trash receptacles during the event and after in order to maintain a presentable and healthy environment.
- Signage "No Alcohol Beyond this Point" will be place at all consumption permit boundaries.
- If needed, MMSB Staff or Volunteers will contact local Emergency Services (EMT's, Fire, Police, ext.)
- Main Street is Wheel Chair and Handicap accessible.
- Noise Permit: Bands will be performing on the Corn Palace Plaza and local artists will be performing in the Palace Park Mall.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- ☒ Yes
- ☐ No

What time will sound amplification be used?

—

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ☒ Yes
☐ No

When will sound checks be performed?

03:00 PM

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City

State

Zip Code

Phone Number

Email Address

Date of Display

mm/dd/yyyy

Time of Display

hh:mm am/pm — hh:mm am/pm

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
☐ Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
 - A minimum of \$500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured.**

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- ☐ Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability per occurrence

Name of Insurance Company

American Family Insurance

Agent's Name

Jordan Beukelman

Policy Number

Phone Number

605.996.5181

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Elizabeth M. Luczak

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Elizabeth M. Luczak

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Elizabeth M. Luczak

I have attached the following items:

- ☒ Parking Lot Closure Map
- ☒ Street Closure Map
- ☐ City Park Closure Map
- ☐ Parade Route Map
- ☐ Special Event Liquor License Boundaries with Map
- ☒ Consumption Permit Boundaries with Map
- ☐ Fireworks Map
- ☒ Event Layout Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Certificate of Fireworks Liability Insurance
- ☐ Additional Document(s)

Parking Lot Closure Map

1st Friday on Main Overlay Map 2025.pdf

Street Closure Map

1st Friday on Main Overlay Map May 2nd 2025.pdf

City Park Closure Map

No file chosen

Parade Route Map

No file chosen

Special Event Liquor License Boundaries with Map

No file chosen

Consumption Permit Boundaries with Map

1st Friday on Main Overlay Map May 2nd 2025.pdf

Fireworks Map

No file chosen

Event Layout Map

1st Friday on Main Overlay Map 2025.pdf

Certificate of Liability Insurance

Choose File No file chosen

Certificate of Liquor Liability Insurance

Choose File No file chosen

Certificate of Fireworks Liability Insurance

Choose File No file chosen

Additional Document

Choose File No file chosen

Additional Document

Choose File No file chosen

Action of City Council _____

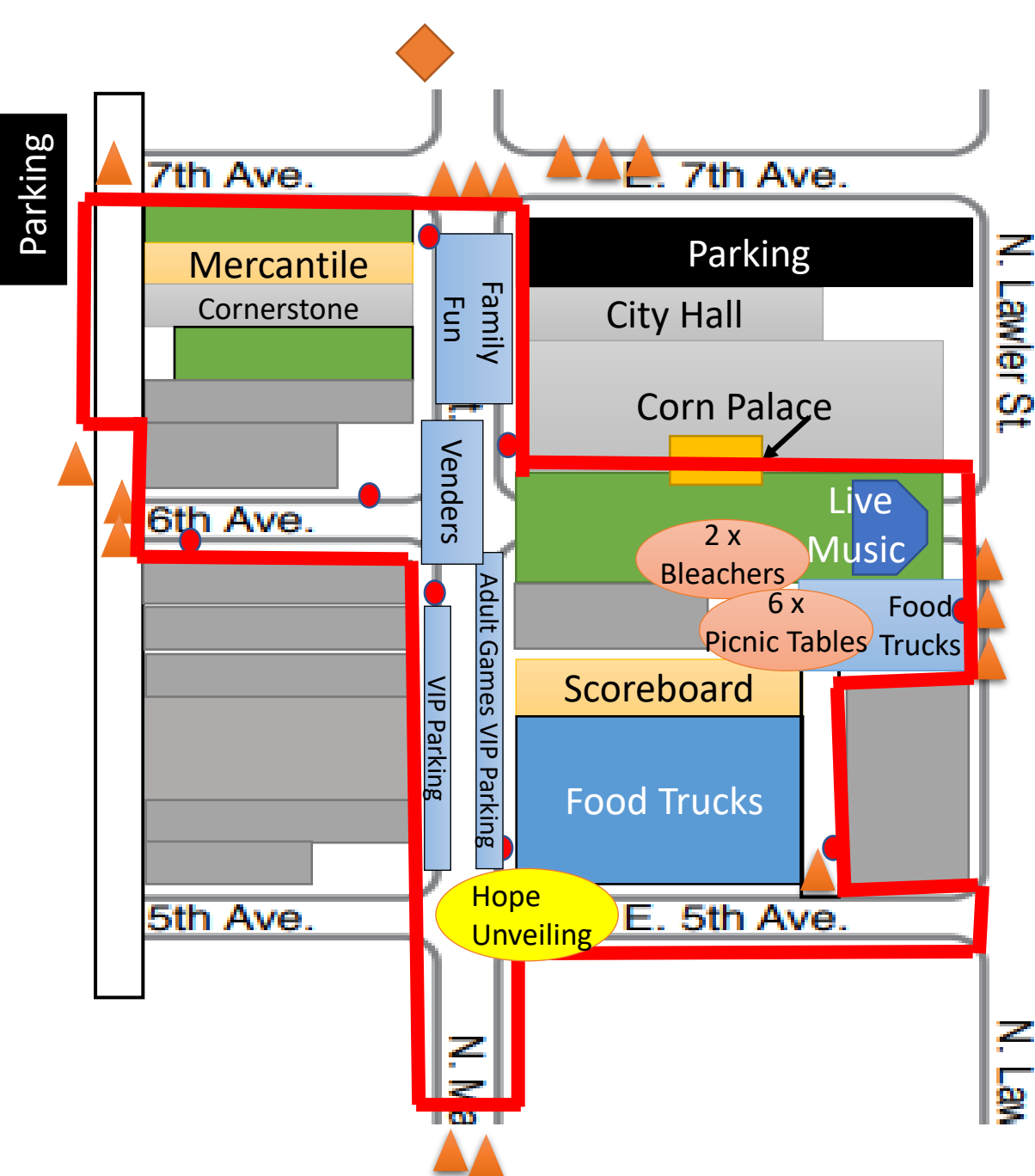
Finance Officer

Mayor

(Seal)

Date Approved: _____

Amount of Fees Paid: _____

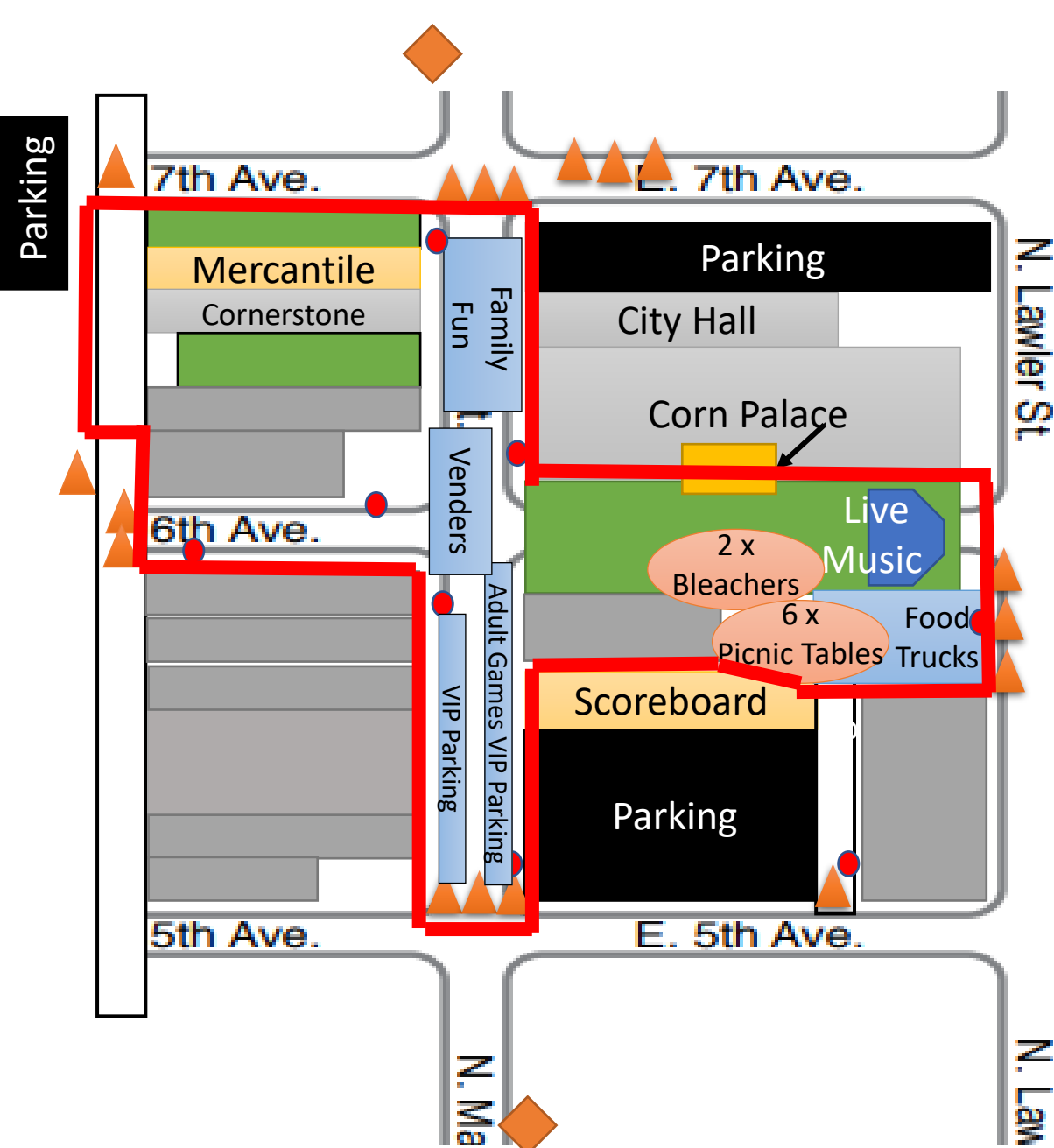


1st Fridays on Main is a free event open to the Mitchell community and neighboring areas. 1st Friday of May, June, July, and September, it offers a range of activities, vendors, and family-friendly events along Main Street, between 5th Ave and 7th Ave. Each event will feature different activities and live music. Food trucks will be situated in the parking lot southeast of the Corn Palace Plaza. Local businesses will be selling alcoholic beverages in a special 1st Fridays on Main cup. This event aims to create a welcoming atmosphere for visitors near and far to Mitchell, SD.

May 2nd 5 PM – 9 PM

Map Key:

	Opportunity to sell alcohol beverages
	Green Space
	1 st Friday Activities
	Request from Parks Department
	Request from Traffic Department
	1 st Friday Alcohol Boundary



1st Fridays on Main is a free event open to the Mitchell community and neighboring areas. 1st Friday of May, June, July, and September, it offers a range of activities, vendors, and family-friendly events along Main Street, between 5th Ave and 7th Ave. Each event will feature different activities and live music. Food trucks will be situated in the parking lot southeast of the Corn Palace Plaza. Local businesses will be selling alcoholic beverages in a special 1st Fridays on Main cup. This event aims to create a welcoming atmosphere for visitors near and far to Mitchell, SD.

June 6th 5 PM – 9 PM | July 4th 11 AM – 2 PM | Sept 5th 5 PM – 9 PM

Map Key:

- Opportunity to sell alcohol beverages
- Green Space
- 1st Friday Activities
- Request from Parks Department
- Request from Traffic Department
- 1st Friday Alcohol Boundary

May 2nd 5 PM – 9 PM
has different Map Layout!

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Mitchell Main Street & Beyond	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☒ Other (see instructions) ► Non Profit Organizaiton 501c6	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)
	5 Address (number, street, and apt. or suite no.) See instructions. 601 N Main Street	Requester's name and address (optional)
	6 City, state, and ZIP code Mitchell SD 57301	
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

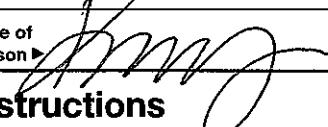
Social security number								
			-				-	
or								
Employer identification number								
2	6		-	1	2	2	4	4 7 0

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► 	Date ► 9/14/2023
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/14/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
AMERICAN FAMILY BROKERAGE, INC.
6000 American Pkwy
Madison, WI 53783

CONTACT NAME

PHONE (A/C No, Ext):

FAX (A/C No):

EMAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURED
MITCHELL MAIN STREET & BEYOND
601 N MAIN ST
MITCHELL, SD 57301

INSURER A: United States Liability Insurance Company

25895

INSUREB B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC			NBP1572848	02/01/2025	02/01/2026	EACH OCCURENCE \$1,000,000	
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000					
			MED EXP (Any one person) \$5,000					
			PERSONAL & ADV INJURY					
			GENERAL AGGREGATE \$2,000,000					
			PRODUCTS-COMP/OP AGG					
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$	
							BODILY INJURY (Per person) \$	
							BODILY INJURY (Per accident) \$	
							PROPERTY DAMAGE (Per accident) \$	
								\$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$ ☐						EACH OCCURENCE \$	
							AGGREGATE \$	
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE ☐ Y / N OFFICER/MEMBER EXCLUDED? ☐ (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					☐ WC STATUTORY LIMITS ☐ OTH-ER	
							E.L. EACH ACCIDENT \$	
							E.L. DISEASE-EA EMPLOYEE \$	
							E.L. DISEASE-POLICY LIMIT \$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (See attached Acord 101 for additional liability limits)

MMS&B 1st Fridays on Main - May 2nd, 2025; June 6th, 2025; July 4th, 2025; September 5th, 2025, MMS&B 2nd Saturdays on Main - June 14th, 2025; July 12th, 2025; August 9th, 2025; September 13th, 2025, MMS&B Memorial Weekend in Mitchell - May 24th, 2025, MMS&B Oktoberfest | 301 Rodz & Ridez Car Show - September 20th, 2025, MMS&B Parade of Lights - December 2nd, 2025

CERTIFICATE HOLDER

City of Mitchell
612 N Main St
Mitchell, SD 57301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

**ADDITIONAL REMARKS SCHEDULE**

Page 1 of 1

AGENCY AMERICAN FAMILY BROKERAGE, INC.		INSURED MITCHELL MAIN STREET & BEYOND 601 N MAIN ST MITCHELL, SD 57301
POLICY NUMBER NBP1572848		
CARRIER United States Liability Insurance Company	NAIC CODE 25895	EFFECTIVE DATE: 2/1/2025

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: **ACORD 25** FORM TITLE: **CERTIFICATE OF LIABILITY INSURANCE**

COVERAGE PART	LIMITS
Businessowners Liability	
Liability and Medical Expenses	\$1,000,000
Medical Expense (per person)	\$5,000
Damages To Premises Rented To You (Any One Premises)	\$100,000
General Aggregate	\$2,000,000

II. COVERED LOCATION(S) AND CORRESPONDING CLASSIFICATIONS

Location #1 - 601 N Main St, Mitchell, SD 57301

Construction: Frame / Protection Class: 4

Property Coverage

Perils: Special

Coverage	Limit	Deductible	Valuation	Rate	Premium
Business Personal Property	\$15,000	\$2,500	Replacement Cost	0.319	\$32
Business Income and Extra Expense	\$50,000	N/A	Not Applicable		Included

Property Coverage Premium for Location #1: \$50 MP

Coverages automatically provided by Businessowners coverage form

Business Personal Property - automatic increase	25% during peak season	Business Personal Property at newly acquired locations	\$100,000
Business Personal Property not at premises	\$10,000	Outdoor Property (including trees, shrubs, and plants)	\$500 per tree/shrub/plant - \$2,500 total limit
Exterior Building Glass	Up to Business Personal Property	Signs attached to the Building	\$1,000
Increased Cost of Construction	\$10,000 - Only when Building coverage with Replacement Cost is provided	Valuable Papers & Records	\$10,000 (\$5,000 not at premises)
Accounts Receivable	\$10,000 (\$5,000 not at premises)	Personal Effects	\$2,500
Forgery and Alteration	\$2,500	Money Orders and Counterfeit Paper Currency	\$1,000
Fire Department Service Charge	\$1,000		

Warranted Property Conditions

- All electric is on functioning and operational circuit breakers [P-6]
- Automatic Sprinkler System, Including related supervisory services. [P-1]
- Functioning and operational smoke/heat detectors in all units or occupancies [P-5]

Liability Coverage

Description	Fire Code	Class Code	Basis	Exposure	Prod/CompOps Rate	All Other Rate	Prod/CompOps Premium	All Other Premium
Membership Organization (Business) - Not-for-Profit only	0702	41668	Total Area	600	0.000	152.852	\$0	\$92
				Per 1,000 Total Area				
Blanket Special Events Liability - Non-Profit Organizations		00041	Flat	Flat	0.000	1300.000	\$0	\$1,300
Blanket Special Events Liquor Liability coverage - Non-Profit Organizations		00043	Flat	Flat	0.000	400.000	\$0	\$400

Liability Coverage Premium for Location #1: \$1,792

Total for Location: \$1,842

III. LIABILITY LIMITS OF INSURANCE**BUSINESSOWNERS GENERAL LIABILITY**

Liability and Medical Expense	\$1,000,000
Medical Expense (Any One Person)	\$5,000
Damage To Premises Rented to You	\$100,000
General Aggregate	\$2,000,000
General Liability Deductible	\$0

Please contact us with any questions regarding the terminology used or the coverages provided.

Read the quote carefully, it may not match the coverages requested

Liability Coverage

Description	Fire Code	Class Code	Basis	Exposure	Prod/CompOps Rate	All Other Rate	Prod/CompOps Premium	All Other Premium
Membership Organization (Business) - Not-for-Profit only	0702	41668	Total Area	600	0.000	152.852	\$0	\$92
				Per 1,000 Total Area				
Blanket Special Events Liability - Non-Profit Organizations		00041	Flat	Flat	0.000	1300.000	\$0	\$1,300
Blanket Special Events Liquor Liability coverage - Non-Profit Organizations		00043	Flat	Flat	0.000	400.000	\$0	\$400

Liability Coverage Premium for Location #1: \$1,792

Total for Location: \$1,842

III. LIABILITY LIMITS OF INSURANCE**BUSINESSOWNERS GENERAL LIABILITY**

Liability and Medical Expense	\$1,000,000
Medical Expense (Any One Person)	\$5,000
Damage To Premises Rented to You	\$100,000
General Aggregate	\$2,000,000
General Liability Deductible	\$0

IV. REQUIRED FORMS & ENDORSEMENTS**Common Endorsements**

BP-104	(12/20) Exclusion of Certified Acts of Terrorism	BP-85	(10/10) Punitive Or Exemplary Damages Exclusion
BP-107	(04/08) Actual Cash Value Definition	BP-88	(04/06) Expanded Definition of Bodily Injury
BP-11	(05/04) Exclusion - Fiduciary Liability and Financial Services	BP-90	(11/10) Amended Definition
BP-115	(07/08) Protective Devices Or Services Provisions	BP-95	(05/07) Exclusion For Climbing, Rebounding And Interactive Games And Devices
BP-15	(07/04) Business Income and Extra Expense Limit	BP-96	(05/07) Exclusion For Firearms, Fireworks And Other Pyrotechnic Devices
BP-152	(01/13) Separation of Insureds Clarification Endorsement	BP-97	(05/07) Exclusion For Event Vendor/Exhibitor & Contractor
BP-165	(05/18) Exclusion - Specific Activities, Events or Conditions or Over 2,500 People	BP0003	(01/10) Businessowners Coverage Form
BP-168	(11/11) Exclusion - Injury To Performers Or Entertainers	BP0126	(10/11) South Dakota Changes
BP-193	(08/14) Limits Of Insurance Under Multiple Coverage Parts	BP0417	(01/10) Employment-Related Practices Exclusion
BP-201	(09/16) Coverage Extension - Education Services	BP0488	(07/02) Liquor Liability
BP-40	(03/11) Molestation Or Abuse Exclusion	BP1505	(05/14) Exclusion - Access Or Disclosure Of Confidential Or Personal Information And Data -Related Liability - Limited Bodily Injury Exception Not Included
BP-48	(05/16) Exclusion - Asbestos, Lead Contamination, Absolute Pollution, Mold, Fungus, Bacteria, Virus And Organic Pathogen	BP1576	(02/21) Cyber Incident Exclusion - South Dakota
BP-49	(01/13) Absolute Exclusion For Pollution, Organic Pathogen, Silica, Asbestos And Lead	BP1591	(12/23) Exclusion - Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS)
BP-58	(05/07) Animal Exclusion	Jacket	(07/19) Policy Jacket
BP-59	(02/13) Exclusion - Athletic Activity Or Sport Participants	Notice-CyberIncidentExclB PSD	(01/21) Cyber Incident Exclusion Endorsement - Advisory Notice to Policyholders
BP-60	(05/07) Exclusion For Bleacher Collapse	TRIADN	(12/20) Disclosure Notice of Terrorism Insurance Coverage
BP-65	(05/07) Exclusion For Mechanical Rides		

V. OFFER OF OPTIONAL COVERAGE(S)

Based on the information provided, the following additional coverages are available to this applicant but are not currently included in the quotation. The additional premium may be subject to taxes & fees. For a firm final amount please contact us and we will revise the quote.

	Coverage	Additional Premium
Option 1	Equipment Breakdown	\$73.00

Important Information

- Addresses potential gaps in coverage by providing coverage for
 - Mechanical Breakdown, Electrical Arcing
 - Loss or damage to hot water boilers & steam equipment
 - Steam explosion of boilers, piping, engines & turbines
 - \$250,000 limit for Refrigeration Contamination
 - \$250,000 limit for Perishable Goods Spoilage
- If this coverage is purchased, add BP-47 Equipment Breakdown
- Includes free jurisdictional inspections (as required by law or regulation)

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A		
Agenda Item:	Special Event Permit Application Mitchell Main Street & Beyond 2nd Saturdays on Main for June 14, July 12, August 9, and September 13, 2025		
Explanation/Background of Agenda Item Requested:	Mitchell Main Street & Beyond is requesting a Special Event Permit for their 2nd Saturday's on Main events for 2025. Event hours are from 10:00 AM until 3:00 PM. The event's theme is "Come and Rediscover Downtown Mitchell, South Dakota", which will incorporate kids' activities and art as well! 2nd Saturdays on Main are open to the public and will feature live music at the 3rd Ave. and Main St. park from 10:00 AM until 3:00 PM. The dates requested are as follows: • June 14th, 2025 • July 12th, 2025 • August 9th, 2025 • September 13th, 2025 Please refer to the attached Special Event Permit Application for more details about the event(s). The Special Event Permit Application requests the following: • Noise Permit (<i>\$0 Fee</i>) The Noise Permit is requested for all 2nd Saturdays on Main events with sound checks being performed at 9:45 AM along with sound amplification from 10:00 AM until 3:00 PM. Staff recommends City Council approval of the Special Event Permit as stated in the Special Event Permit Application.		

Print**Special Event Permit Application - Submission #3974****Date Submitted: 3/12/2025**

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

2nd Saturday's on Main

Event Date:*

6/14/2025

—

July 12th

August 9th

September 13th

Event Hours:*

10:00 AM

—

03:00 PM

Permit(s) & License(s) requests included in this application:*

- ☐ Parking Lot Closure (\$50 Fee)
- ☐ Street Closure (\$100 Fee)
- ☐ City Park Closure (\$100 Fee)
- ☐ Parade Permit (\$50 Fee)
- ☐ Parade Permit - w/ Escort (\$250 Fee)
- ☐ Special Event Liquor License (\$200 Fee)
- ☐ Consumption Permit (\$50 Fee)
- ☐ Consumption Permit - with Special Event Liquor License (\$0 Fee)
- ☐ Fireworks Permit (\$50 Fee)
- ☒ Noise Permit (\$0 Fee)

Time Requested for Parking Lot Closure

mm/dd/yyyy hh:mm am/pm — mm/dd/yyyy hh:mm am/pm

Time Requested for Street Closure

mm/dd/yyyy hh:mm am/pm — mm/dd/yyyy hh:mm am/pm

Time Requested for City Park Closure

mm/dd/yyyy hh:mm am/pm — mm/dd/yyyy hh:mm am/pm

Event Information:

Overall Event Description:*

2nd Saturday's in Mitchell South Dakota is a movement started by Mitchell Main Street & Beyond. Theme is "Come & Rediscover Downtown Mitchell South Dakota". MMSB & other partners may incorporate kid activities & art into this event!

Dates: June 14th, July 12th, Aug 9th, and Sept 13th.

Time for live music at 3rd Ave and Main private park: 10 AM - 3 PM

Artists are welcome to come perform and have fun during Mitchell's 'Jam Session'!

Shoppers are encourage to shop local & Businesses are encourage to do sidewalk sales.

Please check all that apply:*

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☐ Admission will be charged.
- ☐ Vendor and / or participant fees are required.
- ☐ The event includes the sale or use of alcoholic beverages.
- ☐ Items and / or services will be sold at the event.
- ☐ The event will be held in a City Park or Facility.

Total anticipated attendance:*

500

Name of Organization hosting the event:*

Mitchell Main Street & Beyond

Event Application Contact Person:*

Elizabeth M. Luczak

Contact Person Email:*

MMSEvents@MitchellSD.com

Contact Person Phone Number: *

507.995.4637

Day of Event Contact Person:*

Elizabeth M. Luczak

Contact Person Email:*

MMSEvents@MitchellSD.com

Contact Person Phone Number:*

507.995.4637

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

Facility Requested: N/A

Impact Area: 3rd & Main Business and all of downtown

Noise Permit is for the 'Jam Session' held in the 3rd Ave & Main private park.

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter (\$117.15/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.58/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☐ Picnic Table Rental (\$25 each/day- Park & Rec Fee)
- ☐ Bleacher Rental (\$35 each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

3rd Ave & Main - Attendees and public are responsible for obeying all traffic and street laws. Public parking is accessible for all.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- ☒ Yes
- ☐ No

What time will sound amplification be used?

10:00 AM

—

03:00 PM

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ☒ Yes
- ☐ No

When will sound checks be performed?

09:45 AM

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City

State

Zip Code

Phone Number

Email Address

Date of Display

Time of Display

 —

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
 - A minimum of \$500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured.**

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- ☐ Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability per occurrence

Name of Insurance Company

American Family Insurance

Agent's Name

Jordan Beukelman

Policy Number

Phone Number

605.996.5181

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Elizabeth M. Luczak

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Elizabeth M. Luczak

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Elizabeth M. Luczak

I have attached the following items:

- ☐ Parking Lot Closure Map
- ☐ Street Closure Map
- ☐ City Park Closure Map
- ☐ Parade Route Map
- ☐ Special Event Liquor License Boundaries with Map
- ☐ Consumption Permit Boundaries with Map
- ☐ Fireworks Map
- ☐ Event Layout Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Certificate of Fireworks Liability Insurance
- ☐ Additional Document(s)

Parking Lot Closure Map

Choose File No file chosen

Street Closure Map

Choose File No file chosen

City Park Closure Map

Choose File No file chosen

Parade Route Map

Choose File No file chosen

Special Event Liquor License Boundaries with Map

Choose File No file chosen

Consumption Permit Boundaries with Map

Choose File No file chosen

Fireworks Map

Choose File No file chosen

Event Layout Map

Choose File No file chosen

Certificate of Liability Insurance

Choose File No file chosen

Certificate of Liquor Liability Insurance

Choose File No file chosen

Certificate of Fireworks Liability Insurance

Choose File No file chosen

Additional Document

Choose File No file chosen

Additional Document

Choose File No file chosen

Action of City Council _____

Finance Officer

Mayor

(Seal)

Date Approved: _____

Amount of Fees Paid: _____



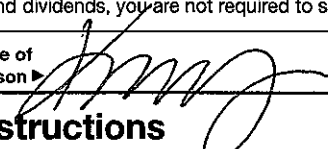
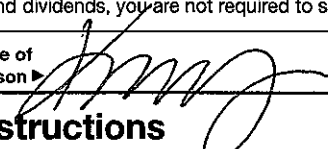
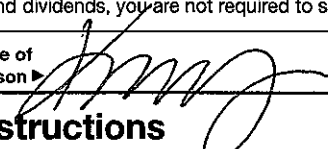
Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Mitchell Main Street & Beyond	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☒ Other (see instructions) ► Non Profit Organizaiton 501c6	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)
	5 Address (number, street, and apt. or suite no.) See instructions. 601 N Main Street	Requester's name and address (optional)
	6 City, state, and ZIP code Mitchell SD 57301	
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN) Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later. Note: If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.	<table border="1"><tr><td colspan="9">Social security number</td></tr><tr><td></td><td></td><td></td><td>-</td><td></td><td></td><td>-</td><td></td><td></td></tr><tr><td colspan="9">or</td></tr><tr><td colspan="9">Employer identification number</td></tr><tr><td>2</td><td>6</td><td></td><td>-</td><td>1</td><td>2</td><td>2</td><td>4</td><td>4 7 0</td></tr></table>	Social security number												-			-			or									Employer identification number									2	6		-	1	2	2	4	4 7 0
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Part II Certification Under penalties of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and 3. I am a U.S. citizen or other U.S. person (defined below); and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.	<table border="1"><tr><td colspan="2">Sign Here</td><td>Signature of U.S. person ► </td><td>Date ► 9/14/2023</td></tr></table>	Sign Here		Signature of U.S. person ► 	Date ► 9/14/2023
Sign Here		Signature of U.S. person ► 	Date ► 9/14/2023		

General Instructions Section references are to the Internal Revenue Code unless otherwise noted. Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9 . Purpose of Form An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following. • Form 1099-DIV (dividends, including those from stocks or mutual funds) • Form 1099-MISC (various types of income, prizes, awards, or gross proceeds) • Form 1099-B (stock or mutual fund sales and certain other transactions by brokers) • Form 1099-S (proceeds from real estate transactions) • Form 1099-K (merchant card and third party network transactions) • Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition) • Form 1099-C (canceled debt) • Form 1099-A (acquisition or abandonment of secured property) Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN. <i>If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.</i>
--



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/14/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
AMERICAN FAMILY BROKERAGE, INC.
6000 American Pkwy
Madison, WI 53783

CONTACT NAME

PHONE (A/C No, Ext):

FAX (A/C No):

EMAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURED
MITCHELL MAIN STREET & BEYOND
601 N MAIN ST
MITCHELL, SD 57301

INSURER A: United States Liability Insurance Company

25895

INSUREB B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			NBP1572848	02/01/2025	02/01/2026	EACH OCCURENCE	\$1,000,000
	☒ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000
	☐ CLAIMS-MADE ☒ OCCUR						MED EXP (Any one person)	\$5,000
							PERSONAL & ADV INJURY	
							GENERAL AGGREGATE	\$2,000,000
							PRODUCTS-COMP/OP AGG	
	GEN'L AGGREGATE LIMIT APPLIES PER:							
	☒ POLICY ☐ PRO-JECT ☐ LOC							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	☐ ANY AUTO						BODILY INJURY (Per person)	\$
	☐ ALL OWNED AUTOS	☐ SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	☐ HIRED AUTOS	☐ NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB	☐ OCCUR					EACH OCCURENCE	\$
	EXCESS LIAB	☐ CLAIMS-MADE					AGGREGATE	\$
	DED	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						☐ WC STATUTORY LIMITS ☐ OTHER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐ Y / ☐ N	N / A				E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE-EA EMPLOYEE	\$
							E.L. DISEASE-POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (See attached Acord 101 for additional liability limits)

MMS&B 1st Fridays on Main - May 2nd, 2025; June 6th, 2025; July 4th, 2025; September 5th, 2025, MMS&B 2nd Saturdays on Main - June 14th, 2025; July 12th, 2025; August 9th, 2025; September 13th, 2025, MMS&B Memorial Weekend in Mitchell - May 24th, 2025, MMS&B Oktoberfest | 301 Rodz & Ridez Car Show - September 20th, 2025, MMS&B Parade of Lights - December 2nd, 2025

CERTIFICATE HOLDER

CANCELLATION

City of Mitchell
612 N Main St
Mitchell, SD 57301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY AMERICAN FAMILY BROKERAGE, INC.		INSURED MITCHELL MAIN STREET & BEYOND 601 N MAIN ST MITCHELL, SD 57301	
POLICY NUMBER NBP1572848		EFFECTIVE DATE: 2/1/2025	
CARRIER United States Liability Insurance Company	NAIC CODE 25895		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

COVERAGE PART	LIMITS
Businessowners Liability	
Liability and Medical Expenses	\$1,000,000
Medical Expense (per person)	\$5,000
Damages To Premises Rented To You (Any One Premises)	\$100,000
General Aggregate	\$2,000,000

II. COVERED LOCATION(S) AND CORRESPONDING CLASSIFICATIONS

Location #1 - 601 N Main St, Mitchell, SD 57301

Construction: Frame / Protection Class: 4

Property Coverage

Perils: Special

Coverage	Limit	Deductible	Valuation	Rate	Premium
Business Personal Property	\$15,000	\$2,500	Replacement Cost	0.319	\$32
Business Income and Extra Expense	\$50,000	N/A	Not Applicable		Included

Property Coverage Premium for Location #1: \$50 MP

Coverages automatically provided by Businessowners coverage form

Business Personal Property - automatic increase	25% during peak season	Business Personal Property at newly acquired locations	\$100,000
Business Personal Property not at premises	\$10,000	Outdoor Property (including trees, shrubs, and plants)	\$500 per tree/shrub/plant - \$2,500 total limit
Exterior Building Glass	Up to Business Personal Property	Signs attached to the Building	\$1,000
Increased Cost of Construction	\$10,000 - Only when Building coverage with Replacement Cost is provided	Valuable Papers & Records	\$10,000 (\$5,000 not at premises)
Accounts Receivable	\$10,000 (\$5,000 not at premises)	Personal Effects	\$2,500
Forgery and Alteration	\$2,500	Money Orders and Counterfeit Paper Currency	\$1,000
Fire Department Service Charge	\$1,000		

Warranted Property Conditions

- All electric is on functioning and operational circuit breakers [P-6]
- Automatic Sprinkler System, Including related supervisory services. [P-1]
- Functioning and operational smoke/heat detectors in all units or occupancies [P-5]

Liability Coverage

Description	Fire Code	Class Code	Basis	Exposure	Prod/CompOps Rate	All Other Rate	Prod/CompOps Premium	All Other Premium
Membership Organization (Business) - Not-for-Profit only	0702	41668	Total Area	600	0.000	152.852	\$0	\$92
				Per 1,000 Total Area				
Blanket Special Events Liability - Non-Profit Organizations		00041	Flat	Flat	0.000	1300.000	\$0	\$1,300
Blanket Special Events Liquor Liability coverage - Non-Profit Organizations		00043	Flat	Flat	0.000	400.000	\$0	\$400

Liability Coverage Premium for Location #1: \$1,792

Total for Location: \$1,842

III. LIABILITY LIMITS OF INSURANCE**BUSINESSOWNERS GENERAL LIABILITY**

Liability and Medical Expense	\$1,000,000
Medical Expense (Any One Person)	\$5,000
Damage To Premises Rented to You	\$100,000
General Aggregate	\$2,000,000
General Liability Deductible	\$0

Please contact us with any questions regarding the terminology used or the coverages provided.

Read the quote carefully, it may not match the coverages requested

Liability Coverage

Description	Fire Code	Class Code	Basis	Exposure	Prod/CompOps Rate	All Other Rate	Prod/CompOps Premium	All Other Premium
Membership Organization (Business) - Not-for-Profit only	0702	41668	Total Area	600	0.000	152.852	\$0	\$92
				Per 1,000 Total Area				
Blanket Special Events Liability - Non-Profit Organizations		00041	Flat	Flat	0.000	1300.000	\$0	\$1,300
Blanket Special Events Liquor Liability coverage - Non-Profit Organizations		00043	Flat	Flat	0.000	400.000	\$0	\$400

Liability Coverage Premium for Location #1: \$1,792

Total for Location: \$1,842

III. LIABILITY LIMITS OF INSURANCE**BUSINESSOWNERS GENERAL LIABILITY**

Liability and Medical Expense	\$1,000,000
Medical Expense (Any One Person)	\$5,000
Damage To Premises Rented to You	\$100,000
General Aggregate	\$2,000,000
General Liability Deductible	\$0

IV. REQUIRED FORMS & ENDORSEMENTS**Common Endorsements**

BP-104	(12/20) Exclusion of Certified Acts of Terrorism	BP-85	(10/10) Punitive Or Exemplary Damages Exclusion
BP-107	(04/08) Actual Cash Value Definition	BP-88	(04/06) Expanded Definition of Bodily Injury
BP-11	(05/04) Exclusion - Fiduciary Liability and Financial Services	BP-90	(11/10) Amended Definition
BP-115	(07/08) Protective Devices Or Services Provisions	BP-95	(05/07) Exclusion For Climbing, Rebounding And Interactive Games And Devices
BP-15	(07/04) Business Income and Extra Expense Limit	BP-96	(05/07) Exclusion For Firearms, Fireworks And Other Pyrotechnic Devices
BP-152	(01/13) Separation of Insureds Clarification Endorsement	BP-97	(05/07) Exclusion For Event Vendor/Exhibitor & Contractor
BP-165	(05/18) Exclusion - Specific Activities, Events or Conditions or Over 2,500 People	BP0003	(01/10) Businessowners Coverage Form
BP-168	(11/11) Exclusion - Injury To Performers Or Entertainers	BP0126	(10/11) South Dakota Changes
BP-193	(08/14) Limits Of Insurance Under Multiple Coverage Parts	BP0417	(01/10) Employment-Related Practices Exclusion
BP-201	(09/16) Coverage Extension - Education Services	BP0488	(07/02) Liquor Liability
BP-40	(03/11) Molestation Or Abuse Exclusion	BP1505	(05/14) Exclusion - Access Or Disclosure Of Confidential Or Personal Information And Data -Related Liability - Limited Bodily Injury Exception Not Included
BP-48	(05/16) Exclusion - Asbestos, Lead Contamination, Absolute Pollution, Mold, Fungus, Bacteria, Virus And Organic Pathogen	BP1576	(02/21) Cyber Incident Exclusion - South Dakota
BP-49	(01/13) Absolute Exclusion For Pollution, Organic Pathogen, Silica, Asbestos And Lead	BP1591	(12/23) Exclusion - Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS)
BP-58	(05/07) Animal Exclusion	Jacket	(07/19) Policy Jacket
BP-59	(02/13) Exclusion - Athletic Activity Or Sport Participants	Notice-CyberIncidentExclB PSD	(01/21) Cyber Incident Exclusion Endorsement - Advisory Notice to Policyholders
BP-60	(05/07) Exclusion For Bleacher Collapse	TRIADN	(12/20) Disclosure Notice of Terrorism Insurance Coverage
BP-65	(05/07) Exclusion For Mechanical Rides		

V. OFFER OF OPTIONAL COVERAGE(S)

Based on the information provided, the following additional coverages are available to this applicant but are not currently included in the quotation. The additional premium may be subject to taxes & fees. For a firm final amount please contact us and we will revise the quote.

	Coverage	Additional Premium
Option 1	Equipment Breakdown	\$73.00

Important Information

- Addresses potential gaps in coverage by providing coverage for
 - Mechanical Breakdown, Electrical Arcing
 - Loss or damage to hot water boilers & steam equipment
 - Steam explosion of boilers, piping, engines & turbines
 - \$250,000 limit for Refrigeration Contamination
 - \$250,000 limit for Perishable Goods Spoilage
- If this coverage is purchased, add BP-47 Equipment Breakdown
- Includes free jurisdictional inspections (as required by law or regulation)

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit Application Mitchell Main Street & Beyond Memorial Weekend in Mitchell on Saturday, May 24, 2025		
Explanation/Background of Agenda Item Requested:	Mitchell Main Street & Beyond is requesting a Special Event Permit for their Memorial Weekend in Mitchell on Saturday, May 24th, 2025, from 11:00 AM until 7:00 PM. The event includes: a Poker Run, Car Show & Shine, Rib Contest, Kid Tractor Pull (Ages 4-12), inflatables, and more family fun. Also, there will be live music at 3rd & Main and by the beer garden. Memorial Weekend in Mitchell is open to the public, vendor and/or participant fees required, includes the sale or use of alcoholic beverages, and is held on Mitchell Main Street. The total anticipated attendance is 5,000. Please refer to the attached Special Event Permit Application for more details about the event. The Special Event Permit Application requests the following: • Parking Lot Closure (\$50 Fee) • Street Closure (\$100 Fee) • Special Event Liquor License (\$200 Fee) • Consumption Permit - with Special Event Liquor License (\$0 Fee) • Noise Permit (\$0 Fee) The following parking lot closures are requested from <u>4:00 PM on Friday, May 23rd to Saturday, May 24th until 9:00 PM:</u> • The city parking lot west of Main St., adjacent to Railroad Street. • The city parking lot east of Main St., south of Casey's General Store and north of Marilyn's Designs. The following street closures are requested on <u>Saturday, May 24th, from 7:00 AM until 9:00 PM:</u> • Main St. from 3rd Ave to The Depot		

- Railroad St. from 1/2 block west of Main St. to 1/2 block east of Main St.

***Street closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested street(s).**

Please reference the attached layout map for further information.

Additional Park & Rec equipment needed, along with fees:

- 3 bleachers (\$35/bleacher)
- 30 picnic tables (\$25/picnic table)
- Cones: As needed for street closure(s)
- Barricades: As needed for street closure(s)

Noise Permit is requested on Saturday, May 24th, 2025 with sound checks being performed at 10:00 AM along with sound amplification from 11:00 AM until 7:00 PM.

Signage stating "No alcohol beyond this point" will be placed at all consumption permit boundaries.

Staff recommends City Council approval of the Special Event Permit as stated in the Special Event Permit Application.

Print**Special Event Permit Application - Submission #3971****Date Submitted: 3/12/2025**

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

Memorial Weekend in Mitchell

Event Date:*

—

Event Hours:*

—

Permit(s) & License(s) requests included in this application:*

- ☒ Parking Lot Closure (\$50 Fee)
- ☒ Street Closure (\$100 Fee)
- ☐ City Park Closure (\$100 Fee)
- ☐ Parade Permit (\$50 Fee)
- ☐ Parade Permit - w/ Escort (\$250 Fee)
- ☒ Special Event Liquor License (\$200 Fee)
- ☐ Consumption Permit (\$50 Fee)
- ☒ Consumption Permit - with Special Event Liquor License (\$0 Fee)
- ☐ Fireworks Permit (\$50 Fee)
- ☒ Noise Permit (\$0 Fee)

Time Requested for Parking Lot Closure

5/23/2025 04:00 PM — 5/24/2025 09:00 PM

Time Requested for Street Closure

5/24/2025 07:00 AM — 5/24/2025 09:00 PM

Time Requested for City Park Closure

mm/dd/yyyy hh:mm am/pm — mm/dd/yyyy hh:mm am/pm

Event Information:

Overall Event Description:*

This event will be the 23 rd Annual Memorial Weekend in Mitchell and we are bringing the Rib contest back to Mitchell! There will be a Poker Run, Show & Shine, Rib Contest, Kid Tractor Pull (Ages 4 -12), Inflatables, and more family fun.

9:00 AM - Closures & Contestants start setting up their cooking stations

11:00 AM - Car Show & Shine Registration

- Poker Run Registration

12:00 PM - Poker Run Starts

1:00 PM - Car Show & Shine Starts

- RTC Pedal Pulls Registration | Inflatables Set Up

2:00 PM - Tractor Pull Starts | Kid Activities

4:00 PM - Ribs are READY TO EAT! Judging Begins

6:00 PM - Car Show awards

6:45 PM - Rib Awards

7:30 PM - Event Complete

There will live music at 3rd & Main and live music by the beer garden. Bars & restaurants in the event area will be invited to participate. All MMSB Members have been notified of MMSB Event dates. Non-MMSB members will be notified pending City Council approval of Special Event Permits.

Please check all that apply:*

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☐ Admission will be charged.
- ☒ Vendor and / or participant fees are required.
- ☒ The event includes the sale or use of alcoholic beverages.
- ☐ Items and / or services will be sold at the event.
- ☐ The event will be held in a City Park or Facility.

Total anticipated attendance:*

5,000

Name of Organization hosting the event:*

Mitchell Main Street & Beyond

Event Application Contact Person:*

Elizabeth M. Luczak

Contact Person Email:*

MMSEvents@MitchellSD.com

Contact Person Phone Number: *

507.995.4637

Day of Event Contact Person:*

Elizabeth M. Luczak

Contact Person Email:*

MMSEvents@MitchellSD.com

Contact Person Phone Number:*

507.995.4637

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

Street Closures:

Main Street from 3rd Ave South to The Depot

Railroad Street form ½ block West of Main to ½ block East of Main

Both City parking lots @ Main & Railroad | North of Marilyn's Designs

May 23rd: Parking Lots Closures at 4 PM – Allow BBQ Teams to set up

May 24th Road Closures from 7 am – 9 pm

Requests:

3 Bleachers

30 Picnic Tables (if possible, 20 picnic tables were packed last year)

Barricades: As needed for Street Closures

Cones: As needed for Street Closures

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter (\$117.15/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.58/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☒ Picnic Table Rental (\$25 each/day- Park & Rec Fee)
- ☒ Bleacher Rental (\$35 each/day- Park & Rec Fee)
- ☒ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

Closures:

- Coordinate all road closures with the Traffic Department to ensure public safety during event.

May 23rd, 2025 | 4:00 PM | MMSB will use cones, signage, and barricades provided by the traffic department to close down parking lots.

Parking Lots include North West City Parking Lot at Railroad & Main and the City Parking Lot North of Marilyn's Designers Den.

May 24th, 2025 | 9:00 AM | MMSB will use cones, signage, and barricades provided by the traffic department to close down the event footprint

- MMSB will monitor cones to ensure they stay in their assigned place

- 9 PM: MMSB opens road once all items are off and clear. All Traffic Department property placed back into assigned areas

- All trash will be picked up & disposed of in appropriate trash receptacles during the event and after in order to maintain a presentable and healthy environment.

- Signage "No Alcohol Beyond this Point" will be placed at all consumption permit boundaries.

- If needed, MMSB Staff & Volunteers will contact local Emergency Services.

- Event is wheelchair and handicap accessible.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit.

MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

☒ Yes

☐ No

What time will sound amplification be used?

11:00 AM

—

07:00 PM

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

☒ Yes

☐ No

When will sound checks be performed?

10:00 AM

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name**Address****City****State****Zip Code****Phone Number****Email Address****Date of Display****Time of Display** — **Type of Fireworks**

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:**What are the width perimeter requirements?**

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
 - A minimum of \$500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents"** as an additional insured.

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- ☐ Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability per occurrence

Name of Insurance Company

American Family Insurance

Agent's Name

Jordan Beukelman

Policy Number

Phone Number

605.996.5181

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Elizabeth M. Luczak

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Elizabeth M. Luczak

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Elizabeth M. Luczak

I have attached the following items:

- ☒ Parking Lot Closure Map
- ☒ Street Closure Map
- ☐ City Park Closure Map
- ☐ Parade Route Map
- ☐ Special Event Liquor License Boundaries with Map
- ☐ Consumption Permit Boundaries with Map
- ☐ Fireworks Map
- ☒ Event Layout Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Certificate of Fireworks Liability Insurance
- ☐ Additional Document(s)

Parking Lot Closure Map

Memorial Weekend in Mitchell 2025 Map.pdf

Street Closure Map

Memorial Weekend in Mitchell 2025 Map.pdf

City Park Closure Map

Choose File No file chosen

Parade Route Map

Choose File No file chosen

Special Event Liquor License Boundaries with Map

Choose File No file chosen

Consumption Permit Boundaries with Map

Choose File No file chosen

Fireworks Map

Choose File No file chosen

Event Layout Map

Memorial Weekend in Mitchell 2025 Map.pdf

Certificate of Liability Insurance

Choose File No file chosen

Certificate of Liquor Liability Insurance

Choose File No file chosen

Certificate of Fireworks Liability Insurance

Choose File No file chosen

Additional Document

Choose File No file chosen

Additional Document

Choose File No file chosen

Action of City Council _____

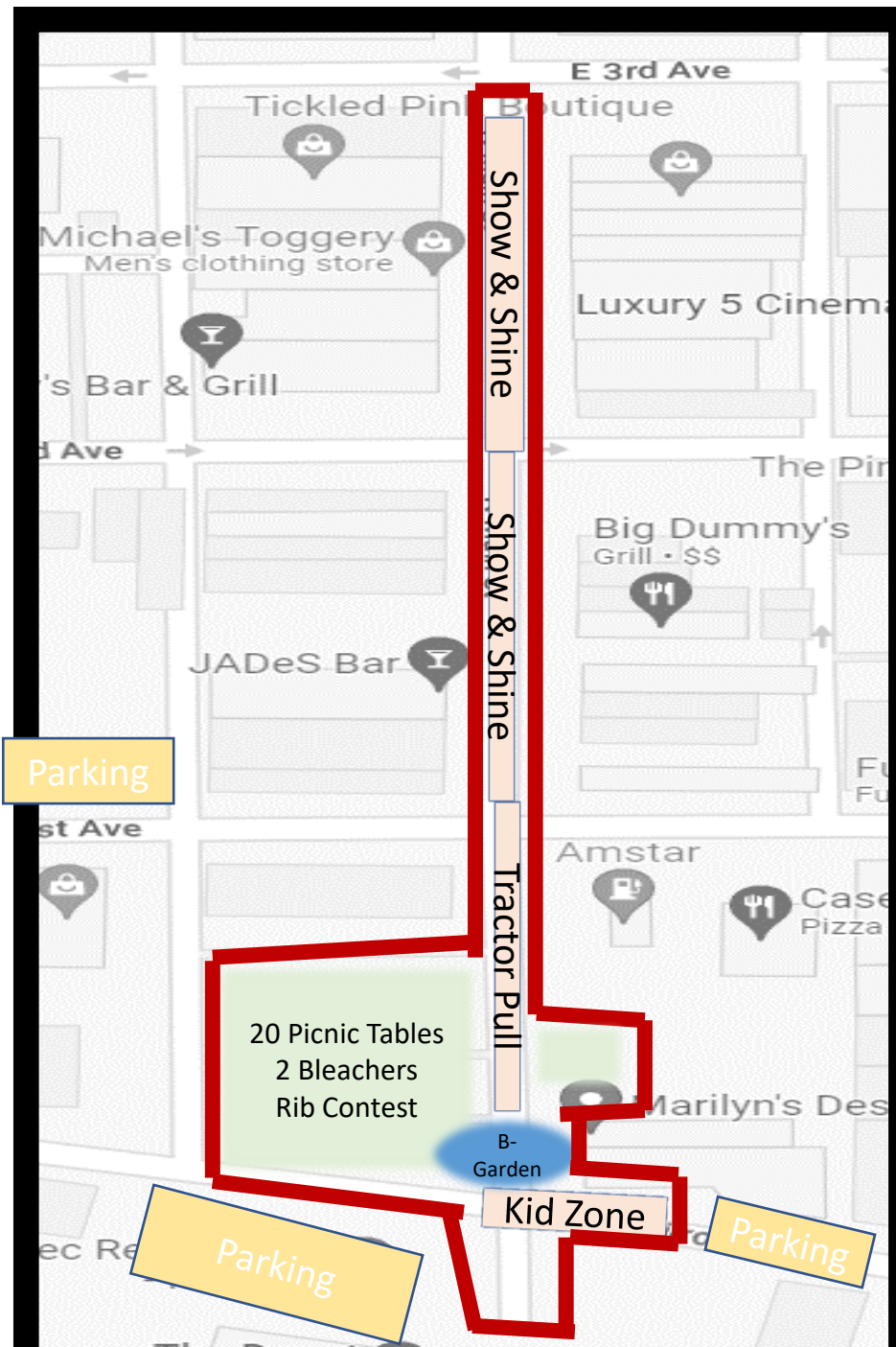
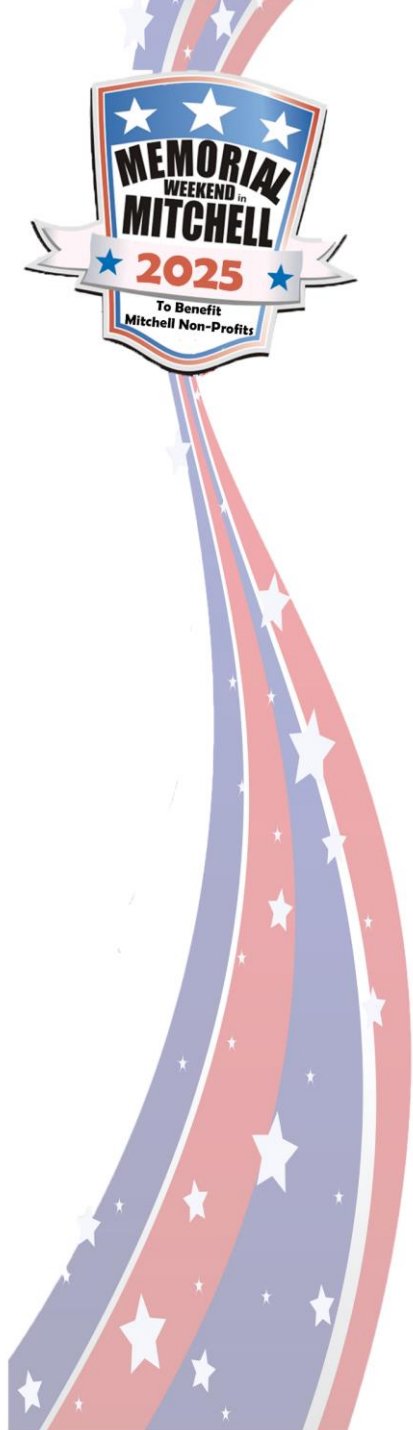
Finance Officer

Mayor

(Seal)

Date Approved: _____

Amount of Fees Paid: _____



Memorial Weekend in Mitchell 2025

Map Overlay & Street Closure

Street Closures:

- Main Street from 3rd Ave South to The Depot
- Railroad Street form ½ block West of Main to ½ block East of Main
- Both City parking lots @ Main & Railroad | North of Marilyn's Designs
- May 23rd: Parking Lots Closures at 4 PM – Allow BBQ Teams to set up
- May 24th Road Closures from 8 am – 9 pm

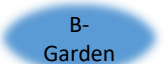
Requests:

- 3 Bleachers
- 30 Picnic Tables (if possible, 20 picnic tables were packed full in 2023)
- Barricades: As needed for Street Closures
- Cones: As needed for Street Closures

Legend

 : Consumption Boundaries

 : Public Parking

 : Beer Garden

 : Activities

 : Food & Music

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Mitchell Main Street & Beyond	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☒ Other (see instructions) ► Non Profit Organizaiton 501c6	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.) See instructions. 601 N Main Street	Requester's name and address (optional)
	6 City, state, and ZIP code Mitchell SD 57301	
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

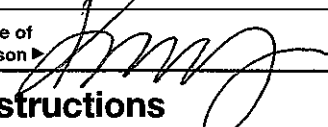
Social security number								
			-				-	
or								
Employer identification number								
2	6		-	1	2	2	4	4 7 0

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► 	Date ► 9/14/2023
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/14/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
AMERICAN FAMILY BROKERAGE, INC.
6000 American Pkwy
Madison, WI 53783

CONTACT NAME

PHONE (A/C No, Ext):

FAX (A/C No):

EMAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURED
MITCHELL MAIN STREET & BEYOND
601 N MAIN ST
MITCHELL, SD 57301

INSURER A: United States Liability Insurance Company

25895

INSUREB B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			NBP1572848	02/01/2025	02/01/2026	EACH OCCURRENCE	\$1,000,000
	☒ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000
	☐ CLAIMS-MADE ☒ OCCUR						MED EXP (Any one person)	\$5,000
							PERSONAL & ADV INJURY	
							GENERAL AGGREGATE	\$2,000,000
							PRODUCTS-COMP/OP AGG	
	GEN'L AGGREGATE LIMIT APPLIES PER:							
	☒ POLICY ☐ PRO-JECT ☐ LOC							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	☐ ANY AUTO						BODILY INJURY (Per person)	\$
	☐ ALL OWNED AUTOS	☐ SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	☐ HIRED AUTOS	☐ NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB	☐ OCCUR					EACH OCCURRENCE	\$
	EXCESS LIAB	☐ CLAIMS-MADE					AGGREGATE	\$
	DED	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						☐ WC STATUTORY LIMITS ☐ OTHER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐ Y / ☐ N	N / A				E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE-EA EMPLOYEE	\$
							E.L. DISEASE-POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (See attached Acord 101 for additional liability limits)

MMS&B 1st Fridays on Main - May 2nd, 2025; June 6th, 2025; July 4th, 2025; September 5th, 2025, MMS&B 2nd Saturdays on Main - June 14th, 2025; July 12th, 2025; August 9th, 2025; September 13th, 2025, MMS&B Memorial Weekend in Mitchell - May 24th, 2025, MMS&B Oktoberfest | 301 Rodz & Ridez Car Show - September 20th, 2025, MMS&B Parade of Lights - December 2nd, 2025

CERTIFICATE HOLDER

City of Mitchell
612 N Main St
Mitchell, SD 57301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY AMERICAN FAMILY BROKERAGE, INC.		INSURED MITCHELL MAIN STREET & BEYOND 601 N MAIN ST MITCHELL, SD 57301
POLICY NUMBER NBP1572848		
CARRIER United States Liability Insurance Company	NAIC CODE 25895	EFFECTIVE DATE: 2/1/2025

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

COVERAGE PART	LIMITS
Businessowners Liability	
Liability and Medical Expenses	\$1,000,000
Medical Expense (per person)	\$5,000
Damages To Premises Rented To You (Any One Premises)	\$100,000
General Aggregate	\$2,000,000

II. COVERED LOCATION(S) AND CORRESPONDING CLASSIFICATIONS

Location #1 - 601 N Main St, Mitchell, SD 57301

Construction: Frame / Protection Class: 4

Property Coverage

Perils: Special

Coverage	Limit	Deductible	Valuation	Rate	Premium
Business Personal Property	\$15,000	\$2,500	Replacement Cost	0.319	\$32
Business Income and Extra Expense	\$50,000	N/A	Not Applicable		Included

Property Coverage Premium for Location #1: \$50 MP

Coverages automatically provided by Businessowners coverage form

Business Personal Property - automatic increase	25% during peak season	Business Personal Property at newly acquired locations	\$100,000
Business Personal Property not at premises	\$10,000	Outdoor Property (including trees, shrubs, and plants)	\$500 per tree/shrub/plant - \$2,500 total limit
Exterior Building Glass	Up to Business Personal Property	Signs attached to the Building	\$1,000
Increased Cost of Construction	\$10,000 - Only when Building coverage with Replacement Cost is provided	Valuable Papers & Records	\$10,000 (\$5,000 not at premises)
Accounts Receivable	\$10,000 (\$5,000 not at premises)	Personal Effects	\$2,500
Forgery and Alteration	\$2,500	Money Orders and Counterfeit Paper Currency	\$1,000
Fire Department Service Charge	\$1,000		

Warranted Property Conditions

- All electric is on functioning and operational circuit breakers [P-6]
- Automatic Sprinkler System, Including related supervisory services. [P-1]
- Functioning and operational smoke/heat detectors in all units or occupancies [P-5]

Liability Coverage

Description	Fire Code	Class Code	Basis	Exposure	Prod/CompOps Rate	All Other Rate	Prod/CompOps Premium	All Other Premium
Membership Organization (Business) - Not-for-Profit only	0702	41668	Total Area	600	0.000	152.852	\$0	\$92
				Per 1,000 Total Area				
Blanket Special Events Liability - Non-Profit Organizations		00041	Flat	Flat	0.000	1300.000	\$0	\$1,300
Blanket Special Events Liquor Liability coverage - Non-Profit Organizations		00043	Flat	Flat	0.000	400.000	\$0	\$400

Liability Coverage Premium for Location #1: \$1,792

Total for Location: \$1,842

III. LIABILITY LIMITS OF INSURANCE**BUSINESSOWNERS GENERAL LIABILITY**

Liability and Medical Expense	\$1,000,000
Medical Expense (Any One Person)	\$5,000
Damage To Premises Rented to You	\$100,000
General Aggregate	\$2,000,000
General Liability Deductible	\$0

Please contact us with any questions regarding the terminology used or the coverages provided.

Read the quote carefully, it may not match the coverages requested

Liability Coverage

Description	Fire Code	Class Code	Basis	Exposure	Prod/CompOps Rate	All Other Rate	Prod/CompOps Premium	All Other Premium
Membership Organization (Business) - Not-for-Profit only	0702	41668	Total Area	600	0.000	152.852	\$0	\$92
				Per 1,000 Total Area				
Blanket Special Events Liability - Non-Profit Organizations		00041	Flat	Flat	0.000	1300.000	\$0	\$1,300
Blanket Special Events Liquor Liability coverage - Non-Profit Organizations		00043	Flat	Flat	0.000	400.000	\$0	\$400

Liability Coverage Premium for Location #1: \$1,792

Total for Location: \$1,842

III. LIABILITY LIMITS OF INSURANCE**BUSINESSOWNERS GENERAL LIABILITY**

Liability and Medical Expense	\$1,000,000
Medical Expense (Any One Person)	\$5,000
Damage To Premises Rented to You	\$100,000
General Aggregate	\$2,000,000
General Liability Deductible	\$0

IV. REQUIRED FORMS & ENDORSEMENTS**Common Endorsements**

BP-104	(12/20) Exclusion of Certified Acts of Terrorism	BP-85	(10/10) Punitive Or Exemplary Damages Exclusion
BP-107	(04/08) Actual Cash Value Definition	BP-88	(04/06) Expanded Definition of Bodily Injury
BP-11	(05/04) Exclusion - Fiduciary Liability and Financial Services	BP-90	(11/10) Amended Definition
BP-115	(07/08) Protective Devices Or Services Provisions	BP-95	(05/07) Exclusion For Climbing, Rebounding And Interactive Games And Devices
BP-15	(07/04) Business Income and Extra Expense Limit	BP-96	(05/07) Exclusion For Firearms, Fireworks And Other Pyrotechnic Devices
BP-152	(01/13) Separation of Insureds Clarification Endorsement	BP-97	(05/07) Exclusion For Event Vendor/Exhibitor & Contractor
BP-165	(05/18) Exclusion - Specific Activities, Events or Conditions or Over 2,500 People	BP0003	(01/10) Businessowners Coverage Form
BP-168	(11/11) Exclusion - Injury To Performers Or Entertainers	BP0126	(10/11) South Dakota Changes
BP-193	(08/14) Limits Of Insurance Under Multiple Coverage Parts	BP0417	(01/10) Employment-Related Practices Exclusion
BP-201	(09/16) Coverage Extension - Education Services	BP0488	(07/02) Liquor Liability
BP-40	(03/11) Molestation Or Abuse Exclusion	BP1505	(05/14) Exclusion - Access Or Disclosure Of Confidential Or Personal Information And Data -Related Liability - Limited Bodily Injury Exception Not Included
BP-48	(05/16) Exclusion - Asbestos, Lead Contamination, Absolute Pollution, Mold, Fungus, Bacteria, Virus And Organic Pathogen	BP1576	(02/21) Cyber Incident Exclusion - South Dakota
BP-49	(01/13) Absolute Exclusion For Pollution, Organic Pathogen, Silica, Asbestos And Lead	BP1591	(12/23) Exclusion - Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS)
BP-58	(05/07) Animal Exclusion	Jacket	(07/19) Policy Jacket
BP-59	(02/13) Exclusion - Athletic Activity Or Sport Participants	Notice-CyberIncidentExclB PSD	(01/21) Cyber Incident Exclusion Endorsement - Advisory Notice to Policyholders
BP-60	(05/07) Exclusion For Bleacher Collapse	TRIADN	(12/20) Disclosure Notice of Terrorism Insurance Coverage
BP-65	(05/07) Exclusion For Mechanical Rides		

V. OFFER OF OPTIONAL COVERAGE(S)

Based on the information provided, the following additional coverages are available to this applicant but are not currently included in the quotation. The additional premium may be subject to taxes & fees. For a firm final amount please contact us and we will revise the quote.

	Coverage	Additional Premium
Option 1	Equipment Breakdown	\$73.00

Important Information

- Addresses potential gaps in coverage by providing coverage for
 - Mechanical Breakdown, Electrical Arcing
 - Loss or damage to hot water boilers & steam equipment
 - Steam explosion of boilers, piping, engines & turbines
 - \$250,000 limit for Refrigeration Contamination
 - \$250,000 limit for Perishable Goods Spoilage
- If this coverage is purchased, add BP-47 Equipment Breakdown
- Includes free jurisdictional inspections (as required by law or regulation)

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit Application Heart & Sole Cancer Walk on Friday, June 13th, 2025		
Explanation/Background of Agenda Item Requested:	The Mitchell Heart & Sole Cancer Walk is requesting a Special Event Permit for their 28th annual event on Friday, June 13th, 2025, from 6:00 PM to approx. 10:30 PM. The event includes: musical entertainment during the walk, lights, food, raffle area, and a kids' play area in Hitchcock Park. The Heart & Sole Cancer Walk is open to the public, items and/or services will be sold, and is held in Hitchcock Park. Total anticipated attendance is 500-600. Please refer to the attached Special Event Permit Application for more details about the event. The Special Event Permit Application requests the following: • Street Closure (\$100 Fee) • Noise Permit (\$0 Fee) The following street closures are requested on <u>Friday, June 13th, from 9:00 AM until 11:00 PM:</u> • S. Gamble St. from Ash Ave. south to E. Birch Ave. • The following entrances to Hitchcock Park: ○ Northwest entrance at the corner of East Hanson / South Gamble ○ Southwest entrance at East Birch Ave. ○ East entrance at Foster St. *Street closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested street(s). Please reference the attached layout map for further information. Additional Park & Rec equipment needed, along with fees: • Kitchen Shelter (\$117.15) • Band Shelter (\$58.58) ○ Jaimie Larson will be sent the Park Shelter Rentals link, and instructed to		

reserve and pay for the shelter rental(s) online.

- 4 bleachers (\$35/bleacher)
- 10 picnic tables (\$25/picnic table)
 - To eliminate the picnic table fee, Jaimie Larson will be instructed to re-locate the picnic tables that are already available in the park and move them back to their original location after the event.
 - Bleachers will need to be moved by certified Park & Rec Department staff to the appropriate location(s), so there will be the fee for bleachers stated above.
- 3 portable power towers / sound system
 - I will provide Jaimie with Dave Sietsema and Jeff Hanson's contact information so she can reach out regarding the use of these items.

Noise Permit is requested on Friday, June 13th, 2025 with sound checks being performed at 4:00 PM along with sound amplification from 6:00 PM until 9:30 PM.

Also, our event insurance (Certificate of Liability Insurance) is not yet available for the event. Brea with Martin Trudeau will get the Certificate of Liability Insurance to the City of Mitchell as soon as it is available.

*** Final approval of the Special Event Permit will be contingent upon receiving the Certificate of Liability Insurance Form prior to the event.**

Staff recommends City Council approval of the Special Event Permit as stated in the Special Event Permit Application.

Print**Special Event Permit Application - Submission #3996****Date Submitted: 3/24/2025**

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

Heart & Sole Cancer Walk

Event Date:*

6/13/2025

—

Event Hours:*

6:00 PM

—

10:30 PM

Permit(s) & License(s) requests included in this application:*

- ☐ Parking Lot Closure (\$50 Fee)
- ☒ Street Closure (\$100 Fee)
- ☐ City Park Closure (\$100 Fee)
- ☐ Parade Permit (\$50 Fee)
- ☐ Parade Permit - w/ Escort (\$250 Fee)
- ☐ Special Event Liquor License (\$200 Fee)
- ☐ Consumption Permit (\$50 Fee)
- ☐ Consumption Permit - with Special Event Liquor License (\$0 Fee)
- ☐ Fireworks Permit (\$50 Fee)
- ☒ Noise Permit (\$0 Fee)

Time Requested for Parking Lot Closure

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Time Requested for Street Closure

6/13/2025	9:00 AM	—	6/13/2025	11:00 PM
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Time Requested for City Park Closure

		—		
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Event Information:

Overall Event Description:*

The 28th Annual Heart & Sole Cancer Walk is on Friday, June 13th, 2025. We do set-up of the event at the park off and on all day starting around 9:00am. The road going through Hitchcock Park will need to be blocked to all traffic as we have lights that lay on that road for our luminary display. We cannot have anyone driving over them, as it will break the display. We utilize the park area around the stage and the picnic shelters in there for music, food, and a kids play area. Opening ceremonies begin at 6:30pm.

We are requesting the closure of Gamble Street from Ash Ave. south. We are also requesting the closure of the entrance to the park off Foster.

We cook pork loin sandwiches on site, slice and wrap in the kitchen, along with hotdogs. Limited volunteers work with food, and wear gloves and follow proper food safety protocol. Money collection is done by different volunteers that are not handling the food. Food serving begins at 6:00pm and goes until the food runs out.

The 5K/10K Run is not taking place on the night of the walk this year, but rather on Saturday morning (May 3rd) at 8:30am. This year the race will start and end on Norway across from the DWU Wellness Complex. A tentative route is currently being mapped that will take runners from DWU, by the Grasslands, past Cabela's and back to DWU. There are water stations along the route, but no road closures are being requested. Runners will cross the streets on their own.

Please check all that apply:*

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☐ Admission will be charged.
- ☐ Vendor and / or participant fees are required.
- ☐ The event includes the sale or use of alcoholic beverages.
- ☒ Items and / or services will be sold at the event.
- ☒ The event will be held in a City Park or Facility.

Total anticipated attendance:*

500-600

Name of Organization hosting the event:*

Mitchell Heart & Sole Cancer Walk Committee

Event Application Contact Person:*

Jaimie Larson

Contact Person Email:*

jmlarson7646@gmail.com

Contact Person Phone Number: *

6059999495

Day of Event Contact Person:*

Jaimie Larson

Contact Person Email:*

jmlarson7646@gmail.com

Contact Person Phone Number:*

6059999495

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

We will be using the stage/shelter area as the main area for the event. We also use the kitchen shelter for food and the other building across from the kitchen for seating. The walk itself uses the road through the park, walkers will walk down one side of the road, around the triangle on the south end back up the other side and turn around for laps. The parking lot of the baseball diamonds is where the fireworks display is planned for set up (if a vendor is found).

The picnic tables are needed nearby the kitchen area. The bleachers by the stage, one-two in front and one on each side. Cooking of the meat is done on a portable smoker, outside the kitchen, and prepped inside. Service of food is outside under the canopy. Previously all the 10 picnic tables and the 3-4 sets of bleachers were provided for use free of charge, since it is a non-profit event.

Trash/dumpsters are provided by Miedema sanitation and are set up by the kitchen area.

We have the Mitchell Telecom trailer that is parked near the stage to distribute WIFI for raffle purchases and to use their TV screens for a scrolling display throughout the night.

Electricity for the stage and additional speakers on the stage is provided by a power tower, borrowed from the city.

Participant "campsites" are scattered throughout the park, but mostly near the stage area. Very few canopies were used last year since there was plenty of shade from the trees.

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter (\$117.15/day - Park & Rec Fee)
- ☒ Outdoor Park Shelter (\$58.58/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☒ Picnic Table Rental (\$25 each/day- Park & Rec Fee)
- ☒ Bleacher Rental (\$35 each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility.

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

Parking along the streets is available. No parking or driving is allowed near the walk, or inside the park for the safety of the walkers and to keep the event activities safe from damage.

The event does not need crowd control or security.

The access for individuals with disabilities is already at the park via sidewalks, the paved walking path and the current restrooms on site. Nothing additional should be needed.

We will have standard first aid equipment available, if needed. We have three trained medical staff on our board that are present the night of the walk for any additional needs.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- ☒ Yes
☐ No

What time will sound amplification be used?

06:00 PM — 09:30 PM

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ☒ Yes
☐ No

When will sound checks be performed?

04:00 PM

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City**State****Zip Code****Phone Number****Email Address****Date of Display****Time of Display** — **Type of Fireworks**

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:**What are the width perimeter requirements?**

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
 - A minimum of \$500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents"** as an additional insured.

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- ☐ Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability per occurrence

Name of Insurance Company

Martin-Trudeau

Agent's Name

Brea Baumgart

Policy Number

not yet available

Phone Number

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Jaimie Larson

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Jaimie Larson

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Jaimie Larson

I have attached the following items:

- ☐ Parking Lot Closure Map
- ☒ Street Closure Map
- ☒ City Park Closure Map
- ☐ Parade Route Map
- ☐ Special Event Liquor License Boundaries with Map
- ☐ Consumption Permit Boundaries with Map
- ☐ Fireworks Map
- ☒ Event Layout Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Certificate of Fireworks Liability Insurance
- ☐ Additional Document(s)

Parking Lot Closure Map No file chosen**Street Closure Map**

Walk Layout Map.jpg

City Park Closure Map

Walk Layout Map.jpg

Parade Route Map No file chosen**Special Event Liquor License Boundaries with Map** No file chosen**Consumption Permit Boundaries with Map** No file chosen**Fireworks Map** No file chosen**Event Layout Map**

Walk Layout Map.jpg

Certificate of Liability Insurance No file chosen**Certificate of Liquor Liability Insurance** No file chosen**Certificate of Fireworks Liability Insurance** No file chosen

Additional Document

Additional Document

Action of City Council _____

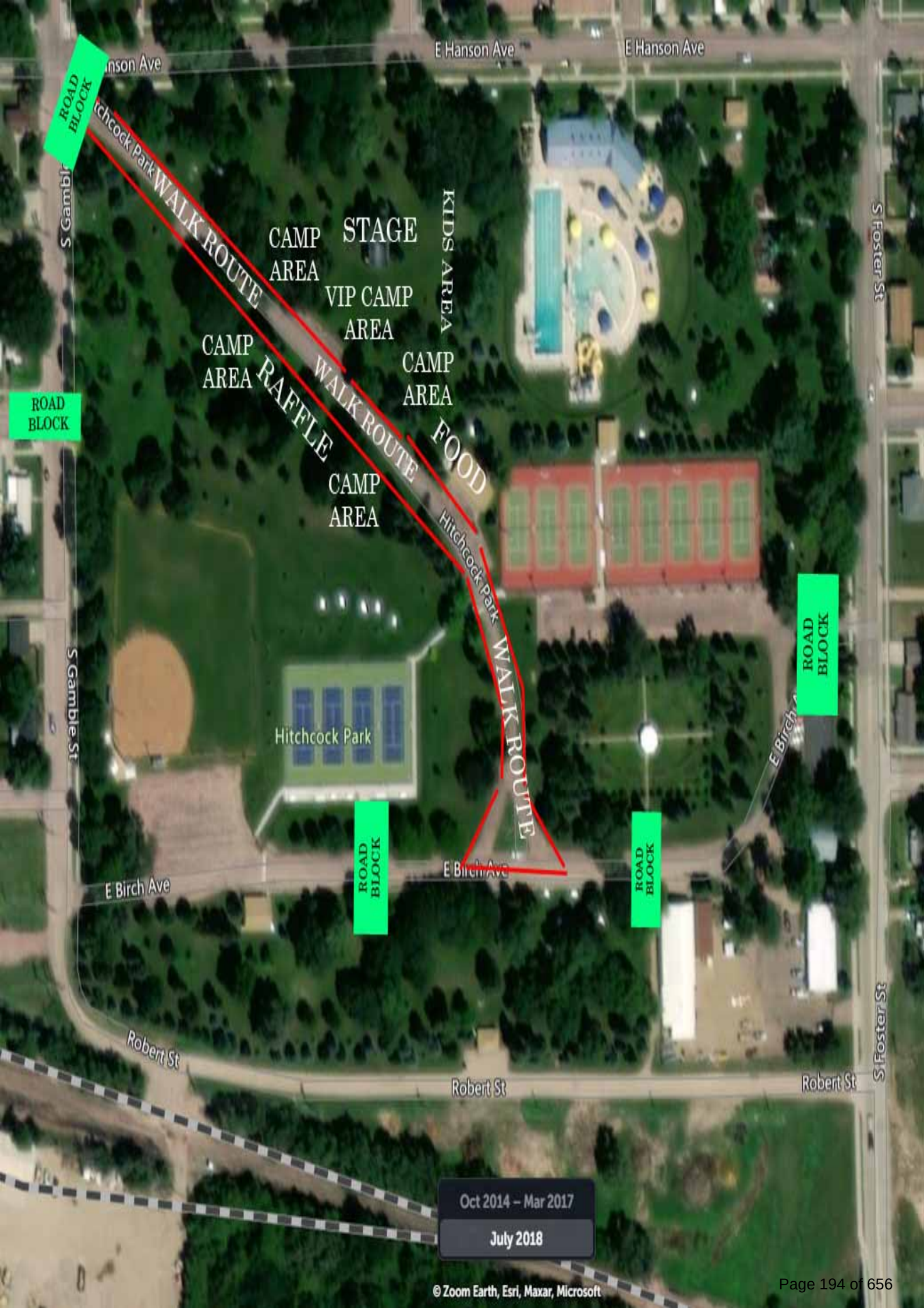
Finance Officer

Mayor

(Seal)

Date Approved: _____

Amount of Fees Paid: _____



Hanson Ave

E Hanson Ave

E Hanson Ave

S Gamble St

S Foster St

ROAD BLOCK

CAMP AREA

RAFFLE

CAMP AREA

CAMP AREA

STAGE

VIP CAMP AREA

CAMP AREA

FOOD

Hitchcock Park

WALK ROUTE

S Gamble St

ROAD BLOCK

E Birch Ave

Hitchcock Park

ROAD BLOCK

E Birch Ave

ROAD BLOCK

E Birch Ave

Robert St

Robert St

Robert St

S Foster St

Oct 2014 – Mar 2017

July 2018

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit Application Corn Palace Stampede Rodeo Parade on Saturday, July 19, 2025		
Explanation/Background of Agenda Item Requested:	The Corn Palace Stampede Rodeo is requesting a Special Event Permit for their annual Corn Palace Stampede Rodeo Parade on Saturday, July 19th, 2025. Event hours are from 10:30 AM until 1:00 PM. This year's theme is "Wild Rides - Past, Present and Future." The Corn Palace Stampede Rodeo Parade is open to the public. Total anticipated attendance is 3,000-5,000. Please refer to the attached Special Event Permit Application for more details about the event. The Special Event Permit Application requests the following: • Parking Lot Closure (\$50 Fee) • Street Closure (\$100 Fee) • Parade Permit (\$50 Fee) • Noise Permit (\$0 Fee) Parade headquarters will be located at the former Campbell Supply parking lot at 12th Ave. and Main Street. The following parking lot closure is requested on <u>Saturday, July 19th, from 3:00 AM until 1:00 PM:</u> • Disco Parking Lot The following street closures are requested on <u>Saturday, July 19th, from 3:00 AM until 1:00 PM:</u> • Main Street from 12th Ave, south to 1st Ave. • Rowley St. 9th Ave. to 11th Ave. east side of street only ○ (100 Block of West 9th, 10th, & 11th Ave.) • 1st Ave. from Main Street east to Lawler St. • Lawler St. from 1st Ave. north to 11th Ave.		

- (100 Block of East 9th, 10th, & 11th Ave.)
- E. 9th Ave. from MCTEA parking lot to Main St.

***There will still need to be business access (Graham Tire Company, TMA, Lawler Automotive, and Tri-M Tunes) from 7th Ave & Lawler St. to the north. Parade floats and vehicles will be required to stage/park in the Disco Parking Lot ONLY.**

***Street closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested street(s).**

Please reference the attached Road Parking Lot Closures Map for further information.

Noise Permit is requested on Saturday, July 19th, 2025, with sound checks being performed at 10:30 AM along with sound amplification from 10:30 AM until 1:00 PM.

Staff recommends City Council approval of the Special Event Permit as stated in the Special Event Permit Application.

[Print](#)**Special Event Permit Application - Submission #4002****Date Submitted: 3/26/2025**

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

Event Date:*

 —

Event Hours:*

 —

Permit(s) & License(s) requests included in this application:*

- ☒ Parking Lot Closure (\$50 Fee)
- ☒ Street Closure (\$100 Fee)
- ☐ City Park Closure (\$100 Fee)
- ☒ Parade Permit (\$50 Fee)
- ☐ Parade Permit - w/ Escort (\$250 Fee)
- ☐ Special Event Liquor License (\$200 Fee)
- ☐ Consumption Permit (\$50 Fee)
- ☐ Consumption Permit - with Special Event Liquor License (\$0 Fee)
- ☐ Fireworks Permit (\$50 Fee)
- ☒ Noise Permit (\$0 Fee)

Time Requested for Parking Lot Closure

7/19/2025 3:00 AM — 7/19/2025 1:00 PM

Time Requested for Street Closure

7/19/2025 03:00 AM — 7/19/2025 01:00 PM

Time Requested for City Park Closure

mm/dd/yyyy hh:mm am/pm — mm/dd/yyyy hh:mm am/pm

Event Information:

Overall Event Description:*

Every year the Corn Palace Stampede Rodeo brings thousands of rodeo fans to our community. A big part of that week long celebration is the Corn Palace Stampede Rodeo Parade held that Saturday of rodeo week. Thousands of spectators line both sides of Main Street in historic downtown Mitchell. Start to finish our parade has it all..... Honor/Color Guards, fire trucks and police cars from local and state agencies, rodeo royalty, our grand marshal, rodeo Hall of Fame recipient, our stock contractors, bull fighters, entertainment, horses and wagons, antique tractors and vehicles, civic and fraternal organizations, churches, youth groups, businesses, clowns, politicians and much, much more! There will be lots of candy for the kids! Trophies are given to entries in several categories with the help of judges that view and go over those entries up on the Corn Palace balcony.

This years theme is "Wild Rides - Past, Present and Future"

Please check all that apply:*

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☐ Admission will be charged.
- ☐ Vendor and / or participant fees are required.
- ☐ The event includes the sale or use of alcoholic beverages.
- ☐ Items and / or services will be sold at the event.
- ☐ The event will be held in a City Park or Facility.

Total anticipated attendance:*

3-5,000

Name of Organization hosting the event:*

Corn Palace Stampede Rodeo

Event Application Contact Person:*

Mike Dittmer

Contact Person Email:*

deadwoodmike@yahoo.com

Contact Person Phone Number: *

605-999-3787

Day of Event Contact Person:*

Mike Dittmer

Contact Person Email:*

deadwoodmike@yahoo.com

Contact Person Phone Number:*

605-999-3787

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

Requesting:

- + Closure of Main Street from 12th Ave all the way down to 1st Ave.
- + Rowley St. 9th Ave. to Eleventh Ave. east side of street only; (100 Block of West 9th, 10th, & 11th Ave.)
- + Closure of 1st Ave from Main Street East to Lawler Street
- + Closure of Lawler Street from 1st Ave north to 12th Ave.; (100 Block of East 9th, 10th, & 11th Ave.)
- + Closure of 9th Street from Mitchell High School Performing Arts parking lot West to Main Street.
- + Closure of Disco Parking Lot

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter (\$117.15/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.58/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☐ Picnic Table Rental (\$25 each/day- Park & Rec Fee)
- ☐ Bleacher Rental (\$35 each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

Every year we are very appreciative to the City of Mitchell's Department of Public Safety to assist us with safety, first aid, security and traffic implementation. We always have dozens of Corn Palace Stampede committee members, wranglers and volunteers to assist the entries registration, staging and each entry has a paperwork listing the route, rules for the parade, contact numbers, etc.

If any questions should arise, I can be contacted before and during the parade at 605-999-3787

Sincerely,

Mike Dittmer
Corn Palace Stampede Rodeo Committee
and Parade Chair

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- ☒ Yes
☐ No

What time will sound amplification be used?

—

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ☒ Yes
☐ No

When will sound checks be performed?

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:**Name****Address****City****State****Zip Code****Phone Number****Email Address****Date of Display****Time of Display**

—

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
 - A minimum of \$500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured.**

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- ☐ Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability per occurrence

Name of Insurance Company

Martin-Trudeau Insurance

Agent's Name

Brea Baumgart

Policy Number

Npp8815092

Phone Number

605-996-3106

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Mike Dittmer

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Mike Dittmer

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Mike Dittmer

I have attached the following items:

- ☒ Parking Lot Closure Map
- ☒ Street Closure Map
- ☐ City Park Closure Map
- ☒ Parade Route Map
- ☐ Special Event Liquor License Boundaries with Map
- ☐ Consumption Permit Boundaries with Map
- ☐ Fireworks Map
- ☐ Event Layout Map
- ☒ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Certificate of Fireworks Liability Insurance
- ☐ Additional Document(s)

Parking Lot Closure Map

Choose File No file chosen

Street Closure Map

Choose File No file chosen

City Park Closure Map

Choose File No file chosen

Parade Route Map

Choose File No file chosen

Special Event Liquor License Boundaries with Map

Choose File

No file chosen

Consumption Permit Boundaries with Map

Choose File

No file chosen

Fireworks Map

Choose File

No file chosen

Event Layout Map

Choose File

No file chosen

Certificate of Liability Insurance

Choose File

No file chosen

Certificate of Liquor Liability Insurance

Choose File

No file chosen

Certificate of Fireworks Liability Insurance

Choose File

No file chosen

Additional Document

Choose File

No file chosen

Additional Document

Choose File

No file chosen

Action of City Council _____

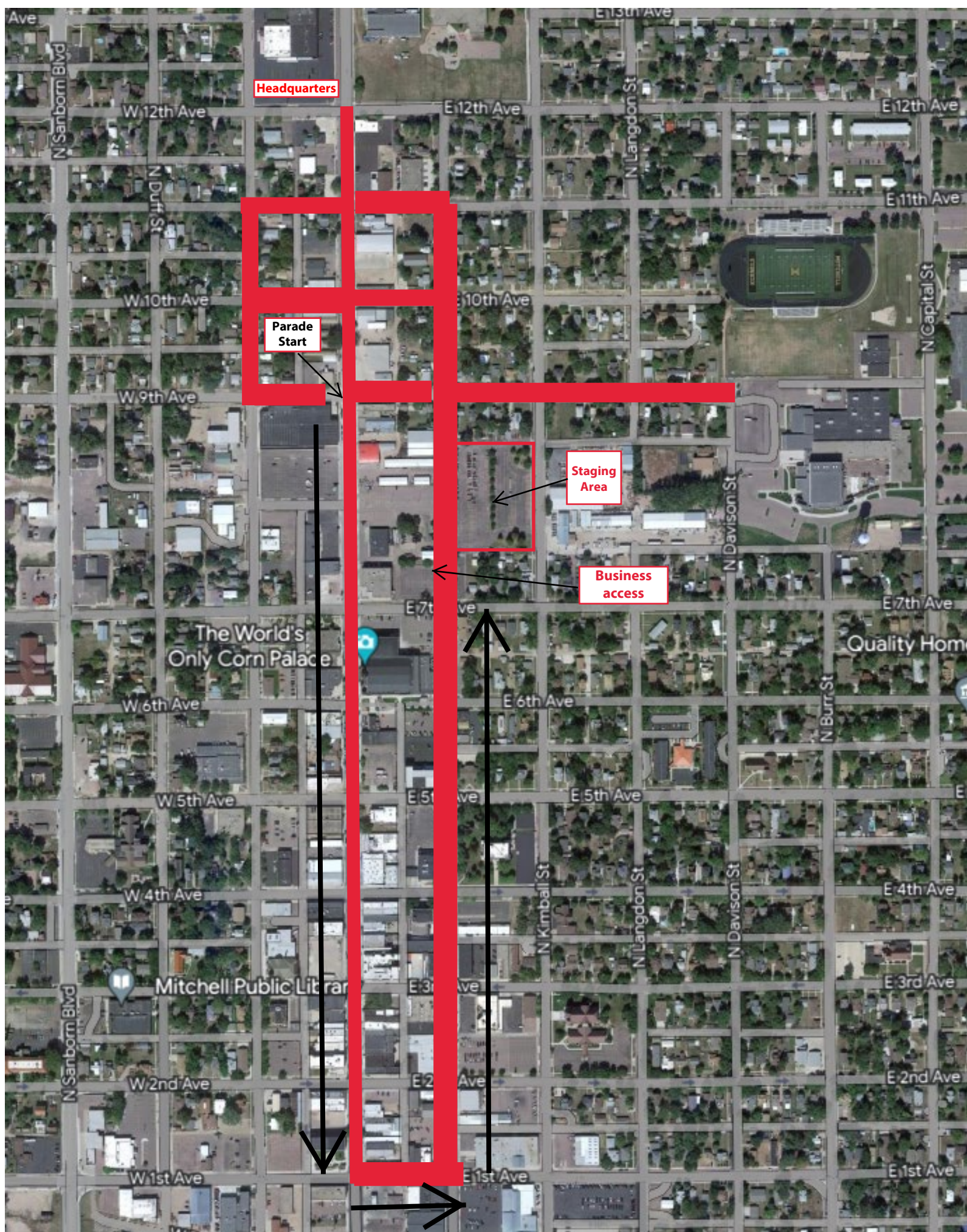
Finance Officer

Mayor

(Seal)

Date Approved: _____

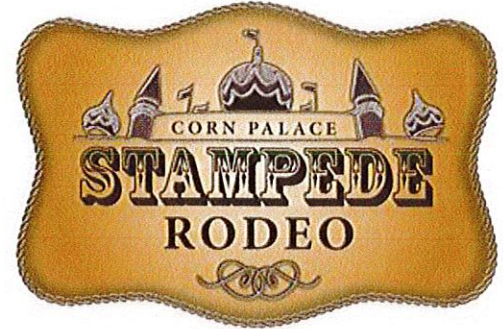
Amount of Fees Paid: _____



City of Mitchell
201 West 1st Street
Mitchell, SD 57301

Attn: City Council

Dear Council Members,



The Corn Palace Stampede Rodeo Committee has filed online for a permit for our rodeo parade scheduled for Saturday, July 19, 2025 beginning at 10:30 a.m.

In preparation for the parade, and as stated in our online submission that beginning at 4:00 a.m., no vehicles be allowed to park on either side of the streets along the parade route as well as the area on Main Street that is used to line up the parade entries.

As always, thanks, appreciation and praise go out to the City of Mitchell, it's Department of Safety, the Corn Palace and those who help make rodeo week and our parade a success and those considerations shown to the Corn Palace Stampede Rodeo and it's events.

We consider this rodeo and its events to be a community event and reach out every year as a non-profit organization to give back to the community.

If you have any questions, please feel free to give me a call.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Dittmer", with a stylized flourish at the end.

Mike Dittmer
Parade Chairman

**"Wild Rides...
Past, Present
and Future"**



1-605-999-3787



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/23/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARTIN-TRUDEAU INSURANCE PO BOX 487 MITCHELL SD 57301	CONTACT NAME: Brea Baumgart PHONE (A/C, No, Ext): 605-996-3106 E-MAIL: bbaumgart@juffer.com ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A : Lloyds of London INSURER B : INSURER C : INSURER D : INSURER E : INSURER F : NAIC #
INSURED Corn Palace Stampede, Inc. PO BOX 177 MITCHELL SD 57301	

COVERAGES**CERTIFICATE NUMBER:** 20210323162032885**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
☒	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y	N	RS100/200PA0950-1	10/01/2024	10/01/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Operations of insured for the Corn Palace Stampede Rodeo Committee Parade July 19, 2025
City of Mitchell Additional Insured.

CERTIFICATE HOLDER**CANCELLATION**

City of Mitchell
612 N Main St
Mitchell, SD 57301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit Application Mitchell Main Street & Beyond Oktoberfest 301 Rodz & Ridez Car Show on Saturday, September 20, 2025		
Explanation/Background of Agenda Item Requested:	Mitchell Main Street & Beyond is requesting a Special Event Permit for Oktoberfest 301 Rodz & Ridez Car Show on Saturday, September 20th, 2025, from 11:00 AM until 4:00 PM. MMS&B and 301 RODZ are coming together to throw a great community event! The event includes: traditional German foods, activities, drinks, and music. Along with Weiner dog races, stein holding, pumpkin throwing, musical chairs, and best dress. 301 RODZ will be stationed between 3rd & 4th Ave. on Main St. for vehicle check-in, parking, and providing light music. Oktoberfest 301 Rodz & Ridez Car Show is open to the public, vendor and/or participant fees required, includes the sale or use of alcoholic beverages, items and/or services will be sold, and is held on Mitchell Main Street. Total anticipated attendance is 5,000. Please refer to the attached Special Event Permit Application for more details about the event. The Special Event Permit Application requests the following: • Parking Lot Closure (\$50 Fee) • Street Closure (\$100 Fee) • Special Event Liquor License (\$200 Fee) • Consumption Permit - with Special Event Liquor License (\$0 Fee) • Noise Permit (\$0 Fee) The following parking lot closures are requested on <u>Saturday, September 20th</u>, from 7:00 AM until 6:00 PM: • The city parking lot west of Main St., adjacent to Railroad Street. The following street closures are requested on <u>Saturday, September 20th</u>, from 7:00 AM until 6:00 PM: • Main St. from 7th Ave. to The Depot with a walking path to the Palace City		

Brewery.

- East and west streets from Main St and 6th Ave. to Railroad, closing up to each alley on east and west streets.

Please reference the attached layout map.

***Street closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested street(s).**

Additional Park & Rec equipment needed, along with fees:

- 3 bleachers (\$35/bleacher)
- 20 picnic tables (\$25/picnic table)
- Cones: As needed for street closure(s)
- Barricades: As needed for street closure(s)

Noise Permit is requested on Saturday, September 20th, 2025 with sound checks being performed at 10:00 AM along with sound amplification from 11:00 AM until 4:00 PM.

Signage stating "No alcohol beyond this point" will be placed at all consumption permit boundaries.

Staff recommends City Council approval of the Special Event Permit as stated in the Special Event Permit Application.

[Print](#)**Special Event Permit Application - Submission #3972****Date Submitted: 3/12/2025**

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

Oktoberfest | 301 Rodz & Ridez Car Show

Event Date:*

9/20/2025

—

Event Hours:*

11:00 AM

—

04:00 PM

Permit(s) & License(s) requests included in this application:*

- ☒ Parking Lot Closure (\$50 Fee)
- ☒ Street Closure (\$100 Fee)
- ☐ City Park Closure (\$100 Fee)
- ☐ Parade Permit (\$50 Fee)
- ☐ Parade Permit - w/ Escort (\$250 Fee)
- ☒ Special Event Liquor License (\$200 Fee)
- ☐ Consumption Permit (\$50 Fee)
- ☒ Consumption Permit - with Special Event Liquor License (\$0 Fee)
- ☐ Fireworks Permit (\$50 Fee)
- ☒ Noise Permit (\$0 Fee)

Time Requested for Parking Lot Closure

9/20/2025 07:00 AM — 9/20/2025 06:00 PM

Time Requested for Street Closure

9/20/2025 07:00 AM — 9/20/2025 06:00 PM

Time Requested for City Park Closure

mm/dd/yyyy hh:mm am/pm — mm/dd/yyyy hh:mm am/pm

Event Information:

Overall Event Description:*

Mitchell Main Street & Beyond & 301 RODZ are coming together to throw a great community event! MMS&B hosting the Oktoberfest activities and 301 RODZ & RIDEZ Car Show celebrating 21 years! We are going to fill Mitchell's Main Street with amazing activities for all ages to enjoy. All business, restaurants, and bars will be invited to participate in event!

Oktoberfest will be at the south end of Main Street. The event will feature traditional German foods, activities, drinks, and music. Collaboration with different community members is underway to coordinate the activities, food, and entertainment for this exciting event. Wiener Dog Races too! German Games Include: Stein Holding, Pumpkin Throwing, Musical Chairs, Best Dress, & more to come in 2025!

301 RODZ will be stationed between 3rd & 4th for vehicle check-in, parking, and light music. The event will kick off with a 301 RODZ & RIDEZ Car Show Parade! The Parade Permit will be submitted by 301 RODZ at a later date.

3rd Ave will be left open for Emergency Route and 1st closed for safety of event partakers.

The Corn Palace Plaza is invited host a live band on the North End of the Event, transforming all of Main Street into a vibrant hub of music, cars, wiener dog races, food, and entertainment for everyone to enjoy!

Please check all that apply:*

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☐ Admission will be charged.
- ☒ Vendor and / or participant fees are required.
- ☒ The event includes the sale or use of alcoholic beverages.
- ☒ Items and / or services will be sold at the event.
- ☐ The event will be held in a City Park or Facility.

Total anticipated attendance:*

5,000

Name of Organization hosting the event:*

Mitchell Main Street & Beyond

Event Application Contact Person:*

Elizabeth M. Luczak

Contact Person Email:*

MMSEvents@MitchellISD.com

Contact Person Phone Number: *

507.995.4637

Day of Event Contact Person:*

Elizabeth M. Luczak

Contact Person Email:*

MMSEvents@MitchellISD.com

Contact Person Phone Number:*

507.995.4637

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

Street Closures:

Main Street from 7th Ave going South to The Depot. Walking path to the Palace City Brewery

Side Streets from 6th Ave to Railroad from to the East & West Allies

City Parking Lot at Railroad & Main (NW parking lot only)

September 20th: 7 AM Street Closure in preparation for OutKast Car Parade and Oktoberfest activities

Requests:

3 Bleachers

20 Picnic Tables (Railroad & Main City Parking Lot)

Barricades: As needed for Street Closures

Cones: As needed for Street Closures

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter (\$117.15/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.58/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☒ Picnic Table Rental (\$25 each/day- Park & Rec Fee)
- ☒ Bleacher Rental (\$35 each/day- Park & Rec Fee)
- ☒ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility.

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

Closures:

- Coordinate all road closures with the Traffic Department to ensure public safety during event.

Sept 20th, 2025 | 7:00 AM | MMSB will cones, signage, and barricades provided by the traffic department to close down parking lots & Street from 7th to the Depot and walking path to Palace City Brewery. Parking Lots include North West City Parking Lot at Railroad & Main.

- All trash will be picked up & disposed of in appropriate trash receptacles during the event and after in order to maintain a presentable and healthy environment.

- Signage "No Alcohol Beyond this Point" will be placed at all consumption permit boundaries.

- MMSB Staff, Volunteers, and 301 RODZ will be in the area and coordinate with each other to ensure public safety. If needed, MMSB Staff & Volunteers will contact local Emergency Services.

- Event is wheelchair and handicap accessible.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- ☒ Yes
☐ No

What time will sound amplification be used?

11:00 AM

—

04:00 PM

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ☒ Yes
☐ No

When will sound checks be performed?

10:00 AM

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City

State

Zip Code

Phone Number

Email Address

Date of Display**Time of Display**

—

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:**What are the width perimeter requirements?**

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
 - A minimum of \$500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured.**

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- ☐ Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability per occurrence

Name of Insurance Company**Agent's Name****Policy Number****Phone Number**

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Elizabeth M. Luczak

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Elizabeth M. Luczak

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Elizabeth M. Luczak

I have attached the following items:

- ☒ Parking Lot Closure Map
- ☒ Street Closure Map
- ☐ City Park Closure Map
- ☐ Parade Route Map
- ☐ Special Event Liquor License Boundaries with Map
- ☐ Consumption Permit Boundaries with Map
- ☐ Fireworks Map
- ☒ Event Layout Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Certificate of Fireworks Liability Insurance
- ☐ Additional Document(s)

Parking Lot Closure Map

Oktoberfest.301 Rodz 2025 Map.pdf

Street Closure Map

Oktoberfest.301 Rodz 2025 Map.pdf

City Park Closure Map

Choose File No file chosen

Parade Route Map

Choose File No file chosen

Special Event Liquor License Boundaries with Map

Choose File No file chosen

Consumption Permit Boundaries with Map

Choose File No file chosen

Fireworks Map

Choose File No file chosen

Event Layout Map

Oktoberfest.301 Rodz 2025 Map.pdf

Certificate of Liability Insurance

Choose File No file chosen

Certificate of Liquor Liability Insurance

Choose File No file chosen

Certificate of Fireworks Liability Insurance

Choose File No file chosen

Additional Document

Choose File No file chosen

Additional Document

Choose File No file chosen

Action of City Council _____

Finance Officer

Mayor

(Seal)

Date Approved: _____

Amount of Fees Paid: _____

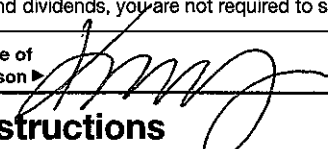
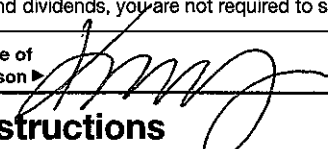
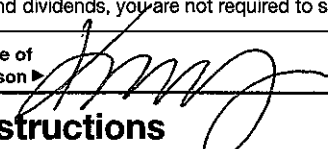
Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Mitchell Main Street & Beyond	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☒ Other (see instructions) ► Non Profit Organizaiton 501c6	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)
	5 Address (number, street, and apt. or suite no.) See instructions. 601 N Main Street	Requester's name and address (optional)
	6 City, state, and ZIP code Mitchell SD 57301	
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN) Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later. Note: If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.	<table border="1"><tr><td colspan="9">Social security number</td></tr><tr><td></td><td></td><td></td><td>-</td><td></td><td></td><td>-</td><td></td><td></td></tr><tr><td colspan="9">or</td></tr><tr><td colspan="9">Employer identification number</td></tr><tr><td>2</td><td>6</td><td></td><td>-</td><td>1</td><td>2</td><td>2</td><td>4</td><td>4 7 0</td></tr></table>	Social security number												-			-			or									Employer identification number									2	6		-	1	2	2	4	4 7 0
Social security number																																														
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or																																														
Employer identification number																																														
2	6		-	1	2	2	4	4 7 0																																						

Part II Certification Under penalties of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and 3. I am a U.S. citizen or other U.S. person (defined below); and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.	<table border="1"><tr><td colspan="9">Sign Here</td></tr><tr><td colspan="4">Signature of U.S. person ► </td><td colspan="5">Date ► 9/14/2023</td></tr></table>	Sign Here									Signature of U.S. person ► 				Date ► 9/14/2023				
Sign Here																			
Signature of U.S. person ► 				Date ► 9/14/2023															

General Instructions Section references are to the Internal Revenue Code unless otherwise noted. Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9 . Purpose of Form An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following: • Form 1099-DIV (dividends, including those from stocks or mutual funds) • Form 1099-MISC (various types of income, prizes, awards, or gross proceeds) • Form 1099-B (stock or mutual fund sales and certain other transactions by brokers) • Form 1099-S (proceeds from real estate transactions) • Form 1099-K (merchant card and third party network transactions) • Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition) • Form 1099-C (canceled debt) • Form 1099-A (acquisition or abandonment of secured property) Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN. <i>If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.</i>	
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/14/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
AMERICAN FAMILY BROKERAGE, INC.
6000 American Pkwy
Madison, WI 53783

CONTACT NAME

PHONE (A/C No, Ext):

FAX (A/C No):

EMAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURED
MITCHELL MAIN STREET & BEYOND
601 N MAIN ST
MITCHELL, SD 57301

INSURER A: United States Liability Insurance Company

25895

INSUREB B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR _____ GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC			NBP1572848	02/01/2025	02/01/2026	EACH OCCURENCE \$1,000,000
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000				
			MED EXP (Any one person) \$5,000				
			PERSONAL & ADV INJURY				
			GENERAL AGGREGATE \$2,000,000				
			PRODUCTS-COMP/OP AGG				
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$ ☐						EACH OCCURENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE Y / N ☐ OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					☐ WC STATU-TORY LIMITS ☐ OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE-EA EMPLOYEE \$
							E.L. DISEASE-POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (See attached Acord 101 for additional liability limits)

MMS&B 1st Fridays on Main - May 2nd, 2025; June 6th, 2025; July 4th, 2025; September 5th, 2025, MMS&B 2nd Saturdays on Main - June 14th, 2025; July 12th, 2025; August 9th, 2025; September 13th, 2025, MMS&B Memorial Weekend in Mitchell - May 24th, 2025, MMS&B Oktoberfest | 301 Rodz & Ridez Car Show - September 20th, 2025, MMS&B Parade of Lights - December 2nd, 2025

CERTIFICATE HOLDER

City of Mitchell
612 N Main St
Mitchell, SD 57301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY AMERICAN FAMILY BROKERAGE, INC.		INSURED MITCHELL MAIN STREET & BEYOND 601 N MAIN ST MITCHELL, SD 57301
POLICY NUMBER NBP1572848		
CARRIER United States Liability Insurance Company	NAIC CODE 25895	EFFECTIVE DATE: 2/1/2025

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

COVERAGE PART	LIMITS
Businessowners Liability	
Liability and Medical Expenses	\$1,000,000
Medical Expense (per person)	\$5,000
Damages To Premises Rented To You (Any One Premises)	\$100,000
General Aggregate	\$2,000,000

II. COVERED LOCATION(S) AND CORRESPONDING CLASSIFICATIONS

Location #1 - 601 N Main St, Mitchell, SD 57301

Construction: Frame / Protection Class: 4

Property Coverage

Perils: Special

Coverage	Limit	Deductible	Valuation	Rate	Premium
Business Personal Property	\$15,000	\$2,500	Replacement Cost	0.319	\$32
Business Income and Extra Expense	\$50,000	N/A	Not Applicable		Included

Property Coverage Premium for Location #1: \$50 MP

Coverages automatically provided by Businessowners coverage form

Business Personal Property - automatic increase	25% during peak season	Business Personal Property at newly acquired locations	\$100,000
Business Personal Property not at premises	\$10,000	Outdoor Property (including trees, shrubs, and plants)	\$500 per tree/shrub/plant - \$2,500 total limit
Exterior Building Glass	Up to Business Personal Property	Signs attached to the Building	\$1,000
Increased Cost of Construction	\$10,000 - Only when Building coverage with Replacement Cost is provided	Valuable Papers & Records	\$10,000 (\$5,000 not at premises)
Accounts Receivable	\$10,000 (\$5,000 not at premises)	Personal Effects	\$2,500
Forgery and Alteration	\$2,500	Money Orders and Counterfeit Paper Currency	\$1,000
Fire Department Service Charge	\$1,000		

Warranted Property Conditions

- All electric is on functioning and operational circuit breakers [P-6]
- Automatic Sprinkler System, Including related supervisory services. [P-1]
- Functioning and operational smoke/heat detectors in all units or occupancies [P-5]

Liability Coverage

Description	Fire Code	Class Code	Basis	Exposure	Prod/CompOps Rate	All Other Rate	Prod/CompOps Premium	All Other Premium
Membership Organization (Business) - Not-for-Profit only	0702	41668	Total Area	600	0.000	152.852	\$0	\$92
				Per 1,000 Total Area				
Blanket Special Events Liability - Non-Profit Organizations		00041	Flat	Flat	0.000	1300.000	\$0	\$1,300
Blanket Special Events Liquor Liability coverage - Non-Profit Organizations		00043	Flat	Flat	0.000	400.000	\$0	\$400

Liability Coverage Premium for Location #1: \$1,792

Total for Location: \$1,842

III. LIABILITY LIMITS OF INSURANCE**BUSINESSOWNERS GENERAL LIABILITY**

Liability and Medical Expense	\$1,000,000
Medical Expense (Any One Person)	\$5,000
Damage To Premises Rented to You	\$100,000
General Aggregate	\$2,000,000
General Liability Deductible	\$0

Please contact us with any questions regarding the terminology used or the coverages provided.

Read the quote carefully, it may not match the coverages requested

Liability Coverage

Description	Fire Code	Class Code	Basis	Exposure	Prod/CompOps Rate	All Other Rate	Prod/CompOps Premium	All Other Premium
Membership Organization (Business) - Not-for-Profit only	0702	41668	Total Area	600	0.000	152.852	\$0	\$92
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Liability Coverage Premium for Location #1: \$1,792

Total for Location: \$1,842

III. LIABILITY LIMITS OF INSURANCE**BUSINESSOWNERS GENERAL LIABILITY**

Liability and Medical Expense	\$1,000,000
Medical Expense (Any One Person)	\$5,000
Damage To Premises Rented to You	\$100,000
General Aggregate	\$2,000,000
General Liability Deductible	\$0

IV. REQUIRED FORMS & ENDORSEMENTS**Common Endorsements**

BP-104	(12/20) Exclusion of Certified Acts of Terrorism	BP-85	(10/10) Punitive Or Exemplary Damages Exclusion
BP-107	(04/08) Actual Cash Value Definition	BP-88	(04/06) Expanded Definition of Bodily Injury
BP-11	(05/04) Exclusion - Fiduciary Liability and Financial Services	BP-90	(11/10) Amended Definition
BP-115	(07/08) Protective Devices Or Services Provisions	BP-95	(05/07) Exclusion For Climbing, Rebounding And Interactive Games And Devices
BP-15	(07/04) Business Income and Extra Expense Limit	BP-96	(05/07) Exclusion For Firearms, Fireworks And Other Pyrotechnic Devices
BP-152	(01/13) Separation of Insureds Clarification Endorsement	BP-97	(05/07) Exclusion For Event Vendor/Exhibitor & Contractor
BP-165	(05/18) Exclusion - Specific Activities, Events or Conditions or Over 2,500 People	BP0003	(01/10) Businessowners Coverage Form
BP-168	(11/11) Exclusion - Injury To Performers Or Entertainers	BP0126	(10/11) South Dakota Changes
BP-193	(08/14) Limits Of Insurance Under Multiple Coverage Parts	BP0417	(01/10) Employment-Related Practices Exclusion
BP-201	(09/16) Coverage Extension - Education Services	BP0488	(07/02) Liquor Liability
BP-40	(03/11) Molestation Or Abuse Exclusion	BP1505	(05/14) Exclusion - Access Or Disclosure Of Confidential Or Personal Information And Data -Related Liability - Limited Bodily Injury Exception Not Included
BP-48	(05/16) Exclusion - Asbestos, Lead Contamination, Absolute Pollution, Mold, Fungus, Bacteria, Virus And Organic Pathogen	BP1576	(02/21) Cyber Incident Exclusion - South Dakota
BP-49	(01/13) Absolute Exclusion For Pollution, Organic Pathogen, Silica, Asbestos And Lead	BP1591	(12/23) Exclusion - Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS)
BP-58	(05/07) Animal Exclusion	Jacket	(07/19) Policy Jacket
BP-59	(02/13) Exclusion - Athletic Activity Or Sport Participants	Notice-CyberIncidentExclB PSD	(01/21) Cyber Incident Exclusion Endorsement - Advisory Notice to Policyholders
BP-60	(05/07) Exclusion For Bleacher Collapse	TRIADN	(12/20) Disclosure Notice of Terrorism Insurance Coverage
BP-65	(05/07) Exclusion For Mechanical Rides		

V. OFFER OF OPTIONAL COVERAGE(S)

Based on the information provided, the following additional coverages are available to this applicant but are not currently included in the quotation. The additional premium may be subject to taxes & fees. For a firm final amount please contact us and we will revise the quote.

	Coverage	Additional Premium
Option 1	Equipment Breakdown	\$73.00

Important Information

- Addresses potential gaps in coverage by providing coverage for
 - Mechanical Breakdown, Electrical Arcing
 - Loss or damage to hot water boilers & steam equipment
 - Steam explosion of boilers, piping, engines & turbines
 - \$250,000 limit for Refrigeration Contamination
 - \$250,000 limit for Perishable Goods Spoilage
- If this coverage is purchased, add BP-47 Equipment Breakdown
- Includes free jurisdictional inspections (as required by law or regulation)

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - PD		
Agenda Item:	Special Event Permit Application 301 Rodz & Ridez Car Show on Saturday, September 20, 2025		
Explanation/Background of Agenda Item Requested:	The 301 Rodz are requesting a Special Event Permit for their annual 301 Rodz & Ridez Car Show (formally the OutKasts Car Show) on Saturday, September 20th, 2025, from 12:00 PM until 4:00 PM. This year's 301 Rodz & Ridez Car Show will be the 21st annual, and in conjunction with Mitchell Main Street & Beyond Oktoberfest. The event is open to the public, vendor and/or participant fees are required, and items and/or services will be sold at the event. Total anticipated attendance is 3,000. Please refer to the attached Special Event Permit Application for more details about the event. The Special Event Permit Application requests the following: • Parade Permit - w/ Escort (\$250 Fee) The 301 Rodz & Ridez Car Show is requesting a police escort from Vern Eide Ford to 1st Ave. & Main St. starting at 11:45 AM on Saturday, September 20th. Also, they are requesting, if an officer is available, to direct traffic coming south on Hwy 37 to go west on the bypass rather than have traffic get mixed in with the parade. The event will include the use of the following Park & Rec equipment, along with fees: • Outdoor Park Shelter (\$58.58/day) Please reference the attached Parade Escort Route Map for further information. Staff recommends City Council approval of the requested Special Event Permit as outlined in the Special Event Permit Application.		

[Print](#)**Special Event Permit Application - Submission #3978****Date Submitted: 3/15/2025**

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

301 Rodz and Ridez Car Show (formally the OutKasts Car Show)

Event Date:*

9/20/2025 — []

Event Hours:*

12:00 PM — 04:00 PM

Permit(s) & License(s) requests included in this application:*

- ☐ Parking Lot Closure (\$50 Fee)
- ☐ Street Closure (\$100 Fee)
- ☐ City Park Closure (\$100 Fee)
- ☐ Parade Permit (\$50 Fee)
- ☒ Parade Permit - w/ Escort (\$250 Fee)
- ☐ Special Event Liquor License (\$200 Fee)
- ☐ Consumption Permit (\$50 Fee)
- ☐ Consumption Permit - with Special Event Liquor License (\$0 Fee)
- ☐ Fireworks Permit (\$50 Fee)
- ☐ Noise Permit (\$0 Fee)

Time Requested for Parking Lot Closure

mm/dd/yyyy hh:mm am/pm — mm/dd/yyyy hh:mm am/pm

Time Requested for Street Closure

— —

Time Requested for City Park Closure

mm/dd/yyyy hh:mm am/pm — mm/dd/yyyy hh:mm am/pm

Event Information:

Overall Event Description:*

The 301 Rodz and Ridez Car Show which was previously called the OutKasts Car Show will be held for the 21st year. We will be joining up again this year with Mitchell Main Street and Beyond for Oktoberfest. We are asking for the parade permit with a police escort from Vern Eide Ford to 1st Ave.

Please check all that apply:*

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☐ Admission will be charged.
- ☒ Vendor and / or participant fees are required.
- ☐ The event includes the sale or use of alcoholic beverages.
- ☒ Items and / or services will be sold at the event.
- ☐ The event will be held in a City Park or Facility.

Total anticipated attendance:*

3000

Name of Organization hosting the event:*

301 Rodz

Event Application Contact Person:*

KayLynn Bren

Contact Person Email:*

the301rodz.sd@outlook.com

Contact Person Phone Number: *

6057700511

Day of Event Contact Person:*

Steven Bren

Contact Person Email:*

steverbren@hotmail.com

Contact Person Phone Number:*

6056303787

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

The only thing that we are asking for this year is for the parade permit with police escort from Verne Eide Ford to 1st Ave. Liz from Mitchell Main Street and Beyond has assured us that everything else is taken care of.

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter (\$117.15/day - Park & Rec Fee)
- ☒ Outdoor Park Shelter (\$58.58/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☐ Picnic Table Rental (\$25 each/day- Park & Rec Fee)
- ☐ Bleacher Rental (\$35 each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

Liz from Mitchell Main Street and Beyond has told us this is all taken care of.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- ☐ Yes
☒ No

What time will sound amplification be used?
 hh:mm am/pm

 hh:mm am/pm

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ☐ Yes
☒ No

When will sound checks be performed?
 hh:mm am/pm

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name**Address****City****State****Zip Code****Phone Number****Email Address****Date of Display****Time of Display** — **Type of Fireworks**

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:**What are the width perimeter requirements?**

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
 - A minimum of \$500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents"** as an additional insured.

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:

- ☐ Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- ☐ Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability per occurrence

Name of Insurance Company

Liz has assured us that we do not need insurance since we are in conjunction with Oktoberfest.

Agent's Name

Policy Number

Phone Number

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

KayLynn Bren

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

KayLynn Bren

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

KayLynn Bren

I have attached the following items:

- ☐ Parking Lot Closure Map
- ☐ Street Closure Map
- ☐ City Park Closure Map
- ☐ Parade Route Map
- ☐ Special Event Liquor License Boundaries with Map
- ☐ Consumption Permit Boundaries with Map
- ☐ Fireworks Map
- ☐ Event Layout Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Certificate of Fireworks Liability Insurance
- ☐ Additional Document(s)

Parking Lot Closure Map No file chosen**Street Closure Map** No file chosen**City Park Closure Map** No file chosen**Parade Route Map** No file chosen**Special Event Liquor License Boundaries with Map** No file chosen**Consumption Permit Boundaries with Map** No file chosen**Fireworks Map** No file chosen**Event Layout Map** No file chosen**Certificate of Liability Insurance** No file chosen**Certificate of Liquor Liability Insurance** No file chosen**Certificate of Fireworks Liability Insurance** No file chosen

Additional Document

Choose File No file chosen

Additional Document

Choose File No file chosen

Action of City Council _____

Finance Officer

Mayor
(Seal)

Date Approved: _____

Amount of Fees Paid: _____

Oktoberfest & 301 Rodz & Ridez Car Show

Map Overlay & Street Closure

Street Closures:

- Main Street from 7th Ave going South to The Depot. Walking path to the Palace City Brewery
- Side Streets from 6th Ave to Railroad from to the East & West Allies
- City Parking Lot at Railroad & Main (NW parking lot only)
- September 20th: 7 AM Street Closure in preparation for OutKast Car Parade and Oktoberfest activities

Requests:

- 3 Bleachers
- 20 Picnic Tables (Railroad & Main City Parking Lot)
- Barricades: As needed for Street Closures
- Cones: As needed for Street Closures

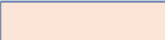
Bar & Restaurants: Will be invited to participate in event. MMSB Members have been notified of dates. Non-members will be notified pending City Council approval.

Legend

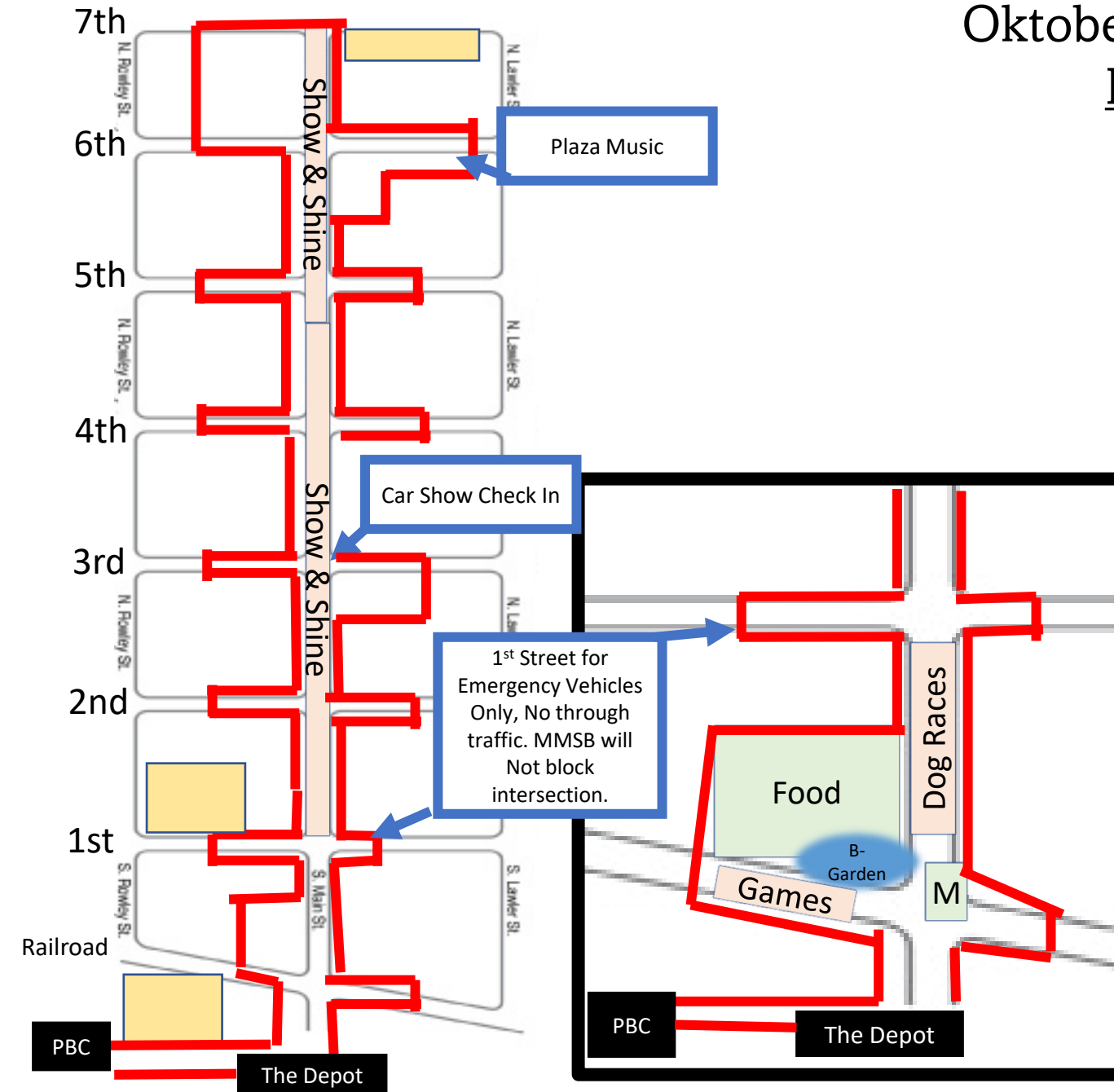
 : Consumption Boundaries

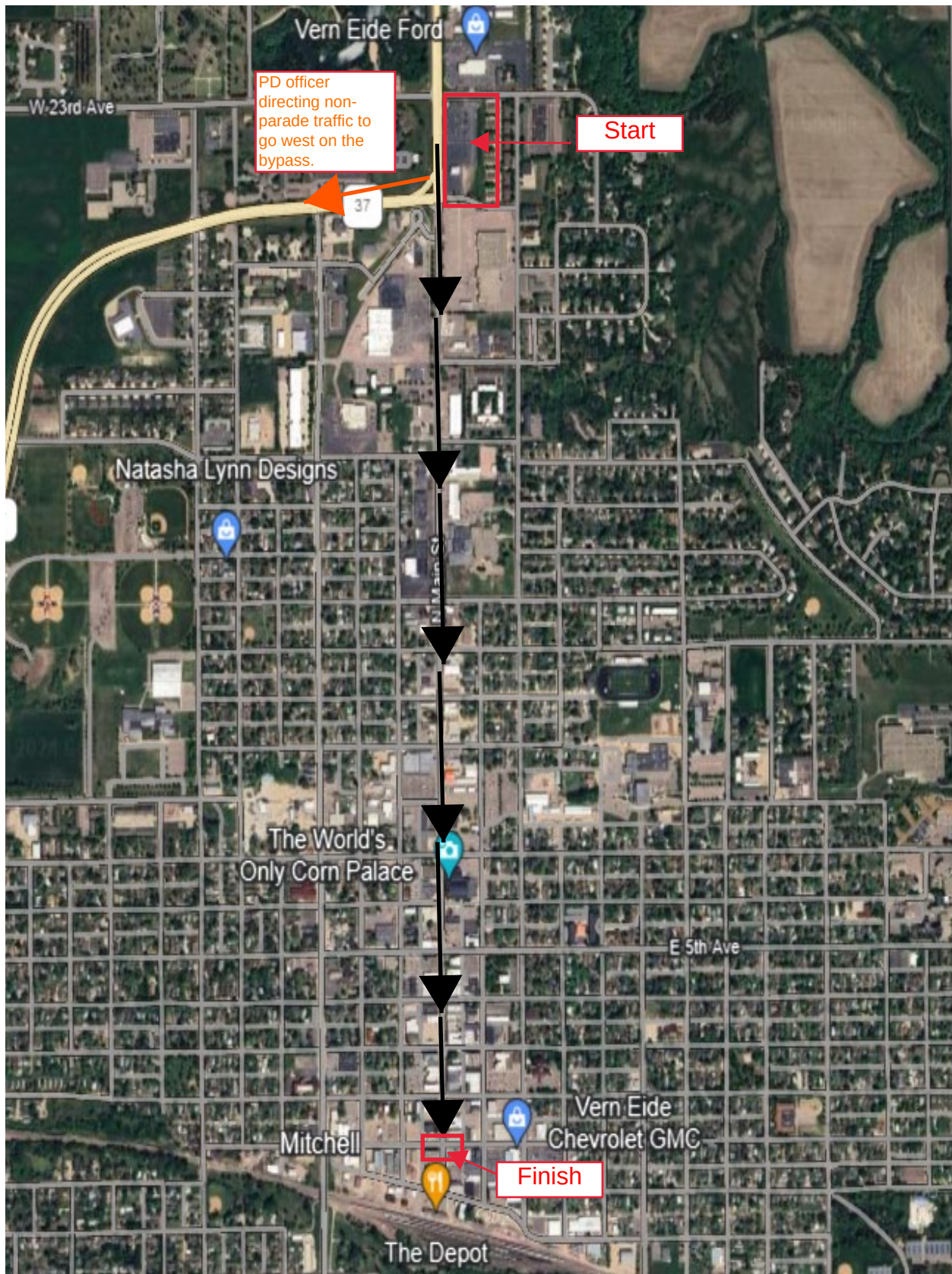
 : Public Parking

 : Beer Garden

 : Activities

 : Food & Music







CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/14/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
AMERICAN FAMILY BROKERAGE, INC.
6000 American Pkwy
Madison, WI 53783

CONTACT NAME

PHONE (A/C No, Ext):

FAX (A/C No):

EMAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURED
MITCHELL MAIN STREET & BEYOND
601 N MAIN ST
MITCHELL, SD 57301

INSURER A: United States Liability Insurance Company

25895

INSUREB B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			NBP1572848	02/01/2025	02/01/2026	EACH OCCURRENCE	\$1,000,000
	☒ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000
	☐ CLAIMS-MADE ☒ OCCUR						MED EXP (Any one person)	\$5,000
							PERSONAL & ADV INJURY	
							GENERAL AGGREGATE	\$2,000,000
							PRODUCTS-COMP/OP AGG	
	GEN'L AGGREGATE LIMIT APPLIES PER:							
	☒ POLICY ☐ PRO-JECT ☐ LOC							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	☐ ANY AUTO						BODILY INJURY (Per person)	\$
	☐ ALL OWNED AUTOS	☐ SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	☐ HIRED AUTOS	☐ NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB	☐ OCCUR					EACH OCCURRENCE	\$
	EXCESS LIAB	☐ CLAIMS-MADE					AGGREGATE	\$
	DED	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						☐ WC STATUTORY LIMITS ☐ OTHER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐ Y / ☐ N	N / A				E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE-EA EMPLOYEE	\$
							E.L. DISEASE-POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (See attached Acord 101 for additional liability limits)

MMS&B 1st Fridays on Main - May 2nd, 2025; June 6th, 2025; July 4th, 2025; September 5th, 2025, MMS&B 2nd Saturdays on Main - June 14th, 2025; July 12th, 2025; August 9th, 2025; September 13th, 2025, MMS&B Memorial Weekend in Mitchell - May 24th, 2025, MMS&B Oktoberfest | 301 Rodz & Ridez Car Show - September 20th, 2025, MMS&B Parade of Lights - December 2nd, 2025

CERTIFICATE HOLDER

City of Mitchell
612 N Main St
Mitchell, SD 57301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY AMERICAN FAMILY BROKERAGE, INC.		INSURED MITCHELL MAIN STREET & BEYOND 601 N MAIN ST MITCHELL, SD 57301
POLICY NUMBER NBP1572848		
CARRIER United States Liability Insurance Company	NAIC CODE 25895	EFFECTIVE DATE: 2/1/2025

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: **ACORD 25** FORM TITLE: **CERTIFICATE OF LIABILITY INSURANCE**

COVERAGE PART	LIMITS
Businessowners Liability	
Liability and Medical Expenses	\$1,000,000
Medical Expense (per person)	\$5,000
Damages To Premises Rented To You (Any One Premises)	\$100,000
General Aggregate	\$2,000,000

II. COVERED LOCATION(S) AND CORRESPONDING CLASSIFICATIONS

Location #1 - 601 N Main St, Mitchell, SD 57301

Construction: Frame / Protection Class: 4

Property Coverage

Perils: Special

Coverage	Limit	Deductible	Valuation	Rate	Premium
Business Personal Property	\$15,000	\$2,500	Replacement Cost	0.319	\$32
Business Income and Extra Expense	\$50,000	N/A	Not Applicable		Included

Property Coverage Premium for Location #1: \$50 MP

Coverages automatically provided by Businessowners coverage form

Business Personal Property - automatic increase	25% during peak season	Business Personal Property at newly acquired locations	\$100,000
Business Personal Property not at premises	\$10,000	Outdoor Property (including trees, shrubs, and plants)	\$500 per tree/shrub/plant - \$2,500 total limit
Exterior Building Glass	Up to Business Personal Property	Signs attached to the Building	\$1,000
Increased Cost of Construction	\$10,000 - Only when Building coverage with Replacement Cost is provided	Valuable Papers & Records	\$10,000 (\$5,000 not at premises)
Accounts Receivable	\$10,000 (\$5,000 not at premises)	Personal Effects	\$2,500
Forgery and Alteration	\$2,500	Money Orders and Counterfeit Paper Currency	\$1,000
Fire Department Service Charge	\$1,000		

Warranted Property Conditions

- All electric is on functioning and operational circuit breakers [P-6]
- Automatic Sprinkler System, Including related supervisory services. [P-1]
- Functioning and operational smoke/heat detectors in all units or occupancies [P-5]

Liability Coverage

Description	Fire Code	Class Code	Basis	Exposure	Prod/CompOps Rate	All Other Rate	Prod/CompOps Premium	All Other Premium
Membership Organization (Business) - Not-for-Profit only	0702	41668	Total Area	600	0.000	152.852	\$0	\$92
				Per 1,000 Total Area				
Blanket Special Events Liability - Non-Profit Organizations		00041	Flat	Flat	0.000	1300.000	\$0	\$1,300
Blanket Special Events Liquor Liability coverage - Non-Profit Organizations		00043	Flat	Flat	0.000	400.000	\$0	\$400

Liability Coverage Premium for Location #1: \$1,792

Total for Location: \$1,842

III. LIABILITY LIMITS OF INSURANCE**BUSINESSOWNERS GENERAL LIABILITY**

Liability and Medical Expense	\$1,000,000
Medical Expense (Any One Person)	\$5,000
Damage To Premises Rented to You	\$100,000
General Aggregate	\$2,000,000
General Liability Deductible	\$0

Please contact us with any questions regarding the terminology used or the coverages provided.

Read the quote carefully, it may not match the coverages requested

Liability Coverage

Description	Fire Code	Class Code	Basis	Exposure	Prod/CompOps Rate	All Other Rate	Prod/CompOps Premium	All Other Premium
Membership Organization (Business) - Not-for-Profit only	0702	41668	Total Area	600	0.000	152.852	\$0	\$92
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Blanket Special Events Liability - Non-Profit Organizations		00041	Flat	Flat	0.000	1300.000	\$0	\$1,300
Blanket Special Events Liquor Liability coverage - Non-Profit Organizations		00043	Flat	Flat	0.000	400.000	\$0	\$400

Liability Coverage Premium for Location #1: \$1,792

Total for Location: \$1,842

III. LIABILITY LIMITS OF INSURANCE**BUSINESSOWNERS GENERAL LIABILITY**

Liability and Medical Expense	\$1,000,000
Medical Expense (Any One Person)	\$5,000
Damage To Premises Rented to You	\$100,000
General Aggregate	\$2,000,000
General Liability Deductible	\$0

IV. REQUIRED FORMS & ENDORSEMENTS**Common Endorsements**

BP-104	(12/20) Exclusion of Certified Acts of Terrorism	BP-85	(10/10) Punitive Or Exemplary Damages Exclusion
BP-107	(04/08) Actual Cash Value Definition	BP-88	(04/06) Expanded Definition of Bodily Injury
BP-11	(05/04) Exclusion - Fiduciary Liability and Financial Services	BP-90	(11/10) Amended Definition
BP-115	(07/08) Protective Devices Or Services Provisions	BP-95	(05/07) Exclusion For Climbing, Rebounding And Interactive Games And Devices
BP-15	(07/04) Business Income and Extra Expense Limit	BP-96	(05/07) Exclusion For Firearms, Fireworks And Other Pyrotechnic Devices
BP-152	(01/13) Separation of Insureds Clarification Endorsement	BP-97	(05/07) Exclusion For Event Vendor/Exhibitor & Contractor
BP-165	(05/18) Exclusion - Specific Activities, Events or Conditions or Over 2,500 People	BP0003	(01/10) Businessowners Coverage Form
BP-168	(11/11) Exclusion - Injury To Performers Or Entertainers	BP0126	(10/11) South Dakota Changes
BP-193	(08/14) Limits Of Insurance Under Multiple Coverage Parts	BP0417	(01/10) Employment-Related Practices Exclusion
BP-201	(09/16) Coverage Extension - Education Services	BP0488	(07/02) Liquor Liability
BP-40	(03/11) Molestation Or Abuse Exclusion	BP1505	(05/14) Exclusion - Access Or Disclosure Of Confidential Or Personal Information And Data -Related Liability - Limited Bodily Injury Exception Not Included
BP-48	(05/16) Exclusion - Asbestos, Lead Contamination, Absolute Pollution, Mold, Fungus, Bacteria, Virus And Organic Pathogen	BP1576	(02/21) Cyber Incident Exclusion - South Dakota
BP-49	(01/13) Absolute Exclusion For Pollution, Organic Pathogen, Silica, Asbestos And Lead	BP1591	(12/23) Exclusion - Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS)
BP-58	(05/07) Animal Exclusion	Jacket	(07/19) Policy Jacket
BP-59	(02/13) Exclusion - Athletic Activity Or Sport Participants	Notice-CyberIncidentExclB PSD	(01/21) Cyber Incident Exclusion Endorsement - Advisory Notice to Policyholders
BP-60	(05/07) Exclusion For Bleacher Collapse	TRIADN	(12/20) Disclosure Notice of Terrorism Insurance Coverage
BP-65	(05/07) Exclusion For Mechanical Rides		

V. OFFER OF OPTIONAL COVERAGE(S)

Based on the information provided, the following additional coverages are available to this applicant but are not currently included in the quotation. The additional premium may be subject to taxes & fees. For a firm final amount please contact us and we will revise the quote.

	Coverage	Additional Premium
Option 1	Equipment Breakdown	\$73.00

Important Information

- Addresses potential gaps in coverage by providing coverage for
 - Mechanical Breakdown, Electrical Arcing
 - Loss or damage to hot water boilers & steam equipment
 - Steam explosion of boilers, piping, engines & turbines
 - \$250,000 limit for Refrigeration Contamination
 - \$250,000 limit for Perishable Goods Spoilage
- If this coverage is purchased, add BP-47 Equipment Breakdown
- Includes free jurisdictional inspections (as required by law or regulation)

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit Application Mitchell Main Street & Beyond Parade of Lights on Tuesday, December 2, 2025		
Explanation/Background of Agenda Item Requested:	Mitchell Main Street & Beyond is requesting a Special Event Permit for the Parade of Lights on Tuesday, December 2nd, 2025, from 7:00 PM until 8:00 PM. The annual Parade of Lights is open to the public and usually attracts between 3,000 and 4,000 spectators, along with 40 to 60 plus parade floats on display. Total anticipated attendance is 3,500. Please refer to the attached Special Event Permit Application for more details about the event. The Special Event Permit Application requests the following: • Parking Lot Closure (\$50 Fee) • Street Closure (\$100 Fee) • Parade Permit (\$50 Fee) • Noise Permit (\$0 Fee) The following parking lot closure is requested on <u>Tuesday, December 2nd, from 4:00 PM until 8:30 PM:</u> • The city parking lot to the northwest of Main St and Railroad Ave. intersection. The following street closures are requested on <u>Tuesday, December 2nd, from 4:00 PM until 8:30 PM:</u> • Main St. from Railroad Ave. to 9th Ave. • East and west streets from 1st to 9th Ave. to the alleys. • Staging Area: From alley west of Main St. on Railroad Ave. to S. Langdon St. ○ (This allows access to The Depot and keeps the doors on the south side of the Public Safety Building accessible in case of an emergency and the equipment inside needs to be used.) • Parade Exit: Half of the 9th Ave. block(s) *Street closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested street(s).		

Please reference the attached layout map.

Additional request:

- We would like to request that the streetlights on Main Street be turned off at 7:00 PM, but leave the Christmas decor lit. Streetlights will be turned back on following the parade.

Noise Permit is requested on Tuesday, December 2nd, 2025, with sound checks being performed at 6:00 PM along with sound amplification from 7:00 PM until 8:00 PM.

Staff recommends City Council approval of the Special Event Permit as stated in the Special Event Permit Application.

Print**Special Event Permit Application - Submission #3973****Date Submitted: 3/12/2025**

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

Parade of Lights

Event Date:*

12/2/2025

—

Event Hours:*

07:00 PM

—

08:00 PM

Permit(s) & License(s) requests included in this application:*

- ☒ Parking Lot Closure (\$50 Fee)
- ☒ Street Closure (\$100 Fee)
- ☐ City Park Closure (\$100 Fee)
- ☒ Parade Permit (\$50 Fee)
- ☐ Parade Permit - w/ Escort (\$250 Fee)
- ☐ Special Event Liquor License (\$200 Fee)
- ☐ Consumption Permit (\$50 Fee)
- ☐ Consumption Permit - with Special Event Liquor License (\$0 Fee)
- ☐ Fireworks Permit (\$50 Fee)
- ☒ Noise Permit (\$0 Fee)

Time Requested for Parking Lot Closure

12/2/2025 04:00 PM — 12/2/2025 08:30 PM

Time Requested for Street Closure

12/2/2025 04:00 PM — 12/2/2025 08:30 PM

Time Requested for City Park Closure

mm/dd/yyyy hh:mm am/pm — mm/dd/yyyy hh:mm am/pm

Event Information:

Overall Event Description:*

The Annual Parade of Lights will take place on Main Street on December 2nd at 7:00 PM. This public event usually attracts between 3,000 - 4,000 spectators. Expect to see 40-60+ parade floats representing different businesses, organizations, and community members from Mitchell and neighboring areas! Parade of Light float entry is free!

Please check all that apply:*

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☐ Admission will be charged.
- ☐ Vendor and / or participant fees are required.
- ☐ The event includes the sale or use of alcoholic beverages.
- ☐ Items and / or services will be sold at the event.
- ☐ The event will be held in a City Park or Facility.

Total anticipated attendance:*

3,500

Name of Organization hosting the event:*

Mitchell Main Street & Beyond

Event Application Contact Person:*

Elizabeth M. Luczak

Contact Person Email:*

MMSEvents@MitchellSD.com

Contact Person Phone Number: *

507.995.4637

Day of Event Contact Person:*

507-995-4637

Contact Person Email:*

MMSEvents@MitchellSD.com

Contact Person Phone Number:*

507.995.4637

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

1. The street closure will include 1st Ave to 9th Ave on Main Street, traveling North.
2. Main Street will be shut down at 3:00pm, with no parking on Main Street. The east-west streets will remain open until 6:30pm and immediately opened back up following the parade.
3. City Lot at Railroad Street and Mainstreet closure at 4:00 PM.
4. Closure at 4:00 PM - From alley West of Main Street on Railroad Avenue to S. Langdon Street. *This allows access to The Depot and keeps the doors on the south side of the Public Safety Building accessible in case of an emergency and the equipment inside needs to be used. MMS&B Staff & Volunteers will redirect floats from parking in this area - including later arrivals.
5. Parade floats will turn east or west onto 9th Ave at the end of the parade route. We would like for half of the 9th Ave block to remain closed and free of vehicles, both to the east and west, to ensure larger vehicles plenty of space to make the turn onto 9th Ave at the end of the route.
6. Additionally, we would like to request that the street lights on Main Street be turned off at 7:00 pm, but leave the Christmas Decor stay lit up and turned back on following the parade.

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter (\$117.15/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.58/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☐ Picnic Table Rental (\$25 each/day- Park & Rec Fee)
- ☐ Bleacher Rental (\$35 each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

Closures:

- Coordinate all road closures with the Traffic Department to ensure public safety during event.
- 3 PM: MMSB/Traffic Department/Police Department will use cones, signage, and barricades provided by the street department to close down the event footprint. Police Department & MMSB work together to get vehicles off Main Street.
- MMSB/Traffic Department/Police Department will monitor cones to ensure they stay in their assign place
- 8:15 PM: MMSB/Traffic Department/Police Department opens road once all items are off and clear. All Street Department property place back into assigned areas. *Parade registration forms will reflect parade exit instructions*
- All trash will be picked up & disposed of in appropriate trash receptacles during the event and after in order to maintain a presentable and healthy environment.
- If needed, MMSB Staff & Volunteers will contact local Emergency Services.
- Event is wheelchair and handicap accessible.
- Noise Permit for vehicle Sirens/Horns and music playing from parade floats

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- ☒ Yes
☐ No

What time will sound amplification be used?

07:00 PM

— 08:00 PM

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ☒ Yes
☐ No

When will sound checks be performed?

06:00 PM

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City

State

Zip Code

Phone Number

Email Address

Date of Display

mm/dd/yyyy

Time of Display

hh:mm am/pm

—

hh:mm am/pm

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
☐ Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
 - A minimum of \$500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured.**

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- ☐ Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability per occurrence

Name of Insurance Company

American Family Insurance

Agent's Name

Jordan Beukelman

Policy Number

Phone Number

605.996.5181

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Elizabeth M. Luczak

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Elizabeth M. Luczak

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Elizabeth M. Luczak

I have attached the following items:

- ☒ Parking Lot Closure Map
- ☒ Street Closure Map
- ☐ City Park Closure Map
- ☒ Parade Route Map
- ☐ Special Event Liquor License Boundaries with Map
- ☐ Consumption Permit Boundaries with Map
- ☐ Fireworks Map
- ☒ Event Layout Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Certificate of Fireworks Liability Insurance
- ☐ Additional Document(s)

Parking Lot Closure Map

2025 Road Closure. Route Map.pdf

Street Closure Map

2025 Road Closure. Route Map.pdf

City Park Closure Map

No file chosen

Parade Route Map

2025 Road Closure. Route Map.pdf

Special Event Liquor License Boundaries with Map

No file chosen

Consumption Permit Boundaries with Map

No file chosen

Fireworks Map

No file chosen

Event Layout Map

2025 Road Closure. Route Map.pdf

Certificate of Liability Insurance

Choose File No file chosen

Certificate of Liquor Liability Insurance

Choose File No file chosen

Certificate of Fireworks Liability Insurance

Choose File No file chosen

Additional Document

Choose File No file chosen

Additional Document

Choose File No file chosen

Action of City Council _____

Finance Officer

Mayor

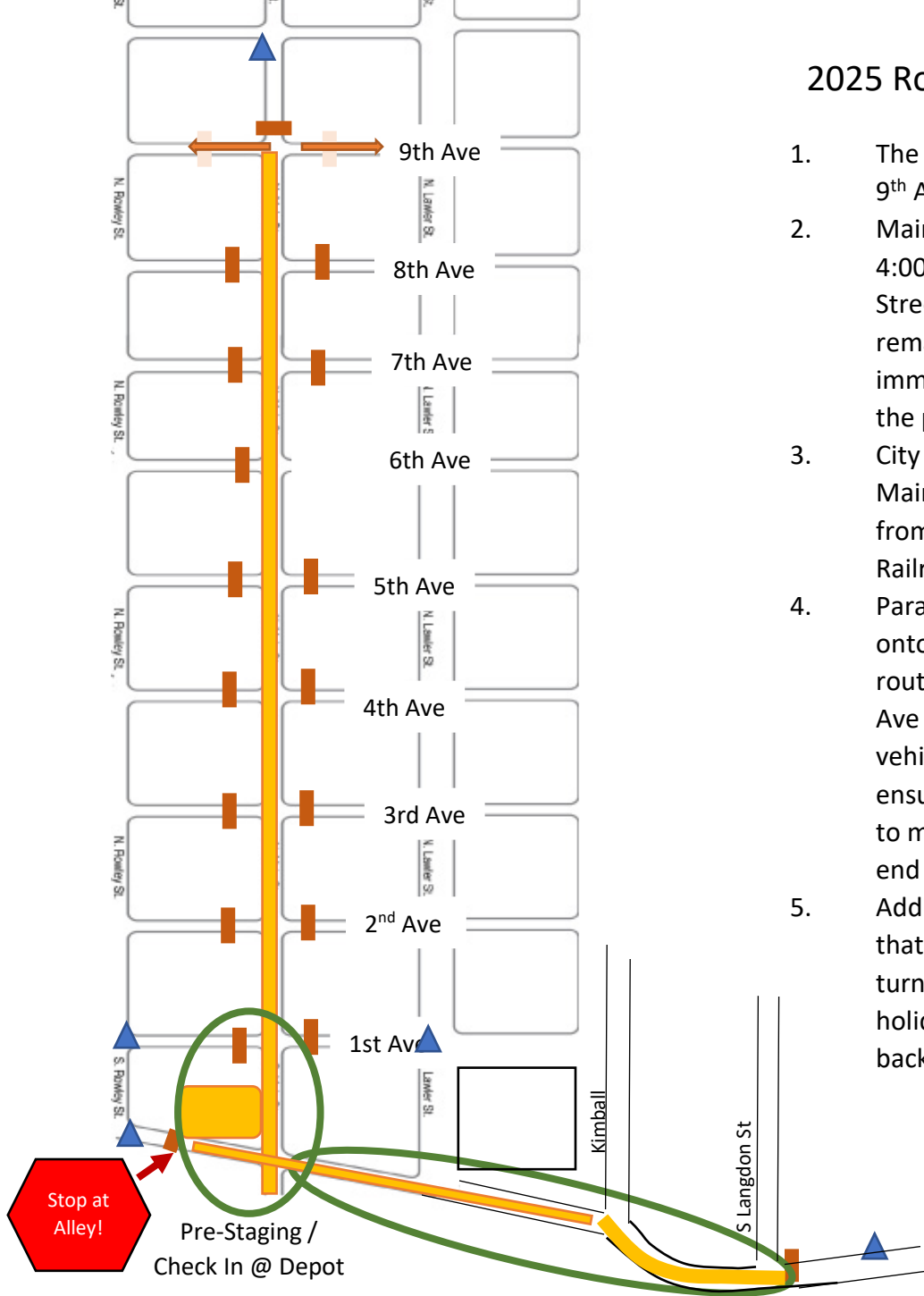
(Seal)

Date Approved: _____

Amount of Fees Paid: _____

2025

Parade of Lights



2025 Road Closure & Map Route

1. The street closure will include 1st Ave to 9th Ave on Main Street, traveling North.
2. Main Street will be shut down at 4:00pm, with no parking on Main Street. The east-west streets will remain open until 6:30pm and immediately opened back up following the parade.
3. City Lot at Railroad Street and Mainstreet closure at 4:00 PM. Also - from alley West of Main Street on Railroad Avenue to S. Langdon Street.
4. Parade floats will turn east or west onto 9th Ave at the end of the parade route. We would like for half of the 9th Ave block to remain closed and free of vehicles, both to the east and west, to ensure larger vehicles plenty of space to make the turn onto 9th Ave at the end of the route.
5. Additionally, we would like to request that the street lights on Main Street be turned off at 7:00 pm, but leave the holiday décor lighting lit up and turned back on following the parade.

Legend:

-  Street Cones
-  Parking Lot / Street Closed
-  Road Closed Ahead Signs
-  Pre-Staging Area



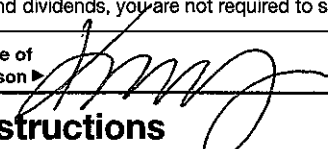
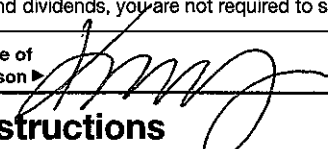
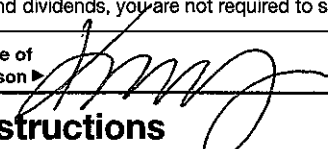
Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Mitchell Main Street & Beyond	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☒ Other (see instructions) ► Non Profit Organizaiton 501c6	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)
	5 Address (number, street, and apt. or suite no.) See instructions. 601 N Main Street	Requester's name and address (optional)
	6 City, state, and ZIP code Mitchell SD 57301	
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN) Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later. Note: If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.	<table border="1"><tr><td colspan="9">Social security number</td></tr><tr><td></td><td></td><td></td><td>-</td><td></td><td></td><td>-</td><td></td><td></td></tr><tr><td colspan="9">or</td></tr><tr><td colspan="9">Employer identification number</td></tr><tr><td>2</td><td>6</td><td></td><td>-</td><td>1</td><td>2</td><td>2</td><td>4</td><td>4 7 0</td></tr></table>	Social security number												-			-			or									Employer identification number									2	6		-	1	2	2	4	4 7 0
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Part II Certification Under penalties of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and 3. I am a U.S. citizen or other U.S. person (defined below); and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.	<table border="1"><tr><td colspan="9">Sign Here</td></tr><tr><td colspan="4">Signature of U.S. person ► </td><td colspan="5">Date ► 9/14/2023</td></tr></table>	Sign Here									Signature of U.S. person ► 				Date ► 9/14/2023				
Sign Here																			
Signature of U.S. person ► 				Date ► 9/14/2023															

General Instructions Section references are to the Internal Revenue Code unless otherwise noted. Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9 . Purpose of Form An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following. • Form 1099-DIV (dividends, including those from stocks or mutual funds) • Form 1099-MISC (various types of income, prizes, awards, or gross proceeds) • Form 1099-B (stock or mutual fund sales and certain other transactions by brokers) • Form 1099-S (proceeds from real estate transactions) • Form 1099-K (merchant card and third party network transactions) • Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition) • Form 1099-C (canceled debt) • Form 1099-A (acquisition or abandonment of secured property) Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN. <i>If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.</i>
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/14/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
AMERICAN FAMILY BROKERAGE, INC.
6000 American Pkwy
Madison, WI 53783

CONTACT NAME

PHONE (A/C No, Ext):

FAX (A/C No):

EMAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURED
MITCHELL MAIN STREET & BEYOND
601 N MAIN ST
MITCHELL, SD 57301

INSURER A: United States Liability Insurance Company

25895

INSUREB B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			NBP1572848	02/01/2025	02/01/2026	EACH OCCURENCE	\$1,000,000
	☒ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000
	☐ CLAIMS-MADE ☒ OCCUR						MED EXP (Any one person)	\$5,000
							PERSONAL & ADV INJURY	
							GENERAL AGGREGATE	\$2,000,000
							PRODUCTS-COMP/OP AGG	
	GEN'L AGGREGATE LIMIT APPLIES PER:							
	☒ POLICY ☐ PRO-JECT ☐ LOC							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	☐ ANY AUTO						BODILY INJURY (Per person)	\$
	☐ ALL OWNED AUTOS	☐ SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	☐ HIRED AUTOS	☐ NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB	☐ OCCUR					EACH OCCURENCE	\$
	EXCESS LIAB	☐ CLAIMS-MADE					AGGREGATE	\$
	DED	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						☐ WC STATUTORY LIMITS ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐ Y / ☐ N	N / A				E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE-EA EMPLOYEE	\$
							E.L. DISEASE-POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (See attached Acord 101 for additional liability limits)

MMS&B 1st Fridays on Main - May 2nd, 2025; June 6th, 2025; July 4th, 2025; September 5th, 2025, MMS&B 2nd Saturdays on Main - June 14th, 2025; July 12th, 2025; August 9th, 2025; September 13th, 2025, MMS&B Memorial Weekend in Mitchell - May 24th, 2025, MMS&B Oktoberfest | 301 Rodz & Ridez Car Show - September 20th, 2025, MMS&B Parade of Lights - December 2nd, 2025

CERTIFICATE HOLDER

CANCELLATION

City of Mitchell
612 N Main St
Mitchell, SD 57301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

**ADDITIONAL REMARKS SCHEDULE**

Page 1 of 1

AGENCY AMERICAN FAMILY BROKERAGE, INC.		INSURED MITCHELL MAIN STREET & BEYOND 601 N MAIN ST MITCHELL, SD 57301
POLICY NUMBER NBP1572848		
CARRIER United States Liability Insurance Company	NAIC CODE 25895	EFFECTIVE DATE: 2/1/2025

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: **ACORD 25** FORM TITLE: **CERTIFICATE OF LIABILITY INSURANCE**

COVERAGE PART	LIMITS
Businessowners Liability	
Liability and Medical Expenses	\$1,000,000
Medical Expense (per person)	\$5,000
Damages To Premises Rented To You (Any One Premises)	\$100,000
General Aggregate	\$2,000,000

II. COVERED LOCATION(S) AND CORRESPONDING CLASSIFICATIONS

Location #1 - 601 N Main St, Mitchell, SD 57301

Construction: Frame / Protection Class: 4

Property Coverage

Perils: Special

Coverage	Limit	Deductible	Valuation	Rate	Premium
Business Personal Property	\$15,000	\$2,500	Replacement Cost	0.319	\$32
Business Income and Extra Expense	\$50,000	N/A	Not Applicable		Included

Property Coverage Premium for Location #1: \$50 MP

Coverages automatically provided by Businessowners coverage form

Business Personal Property - automatic increase	25% during peak season	Business Personal Property at newly acquired locations	\$100,000
Business Personal Property not at premises	\$10,000	Outdoor Property (including trees, shrubs, and plants)	\$500 per tree/shrub/plant - \$2,500 total limit
Exterior Building Glass	Up to Business Personal Property	Signs attached to the Building	\$1,000
Increased Cost of Construction	\$10,000 - Only when Building coverage with Replacement Cost is provided	Valuable Papers & Records	\$10,000 (\$5,000 not at premises)
Accounts Receivable	\$10,000 (\$5,000 not at premises)	Personal Effects	\$2,500
Forgery and Alteration	\$2,500	Money Orders and Counterfeit Paper Currency	\$1,000
Fire Department Service Charge	\$1,000		

Warranted Property Conditions

- All electric is on functioning and operational circuit breakers [P-6]
- Automatic Sprinkler System, Including related supervisory services. [P-1]
- Functioning and operational smoke/heat detectors in all units or occupancies [P-5]

Liability Coverage

Description	Fire Code	Class Code	Basis	Exposure	Prod/CompOps Rate	All Other Rate	Prod/CompOps Premium	All Other Premium
Membership Organization (Business) - Not-for-Profit only	0702	41668	Total Area	600	0.000	152.852	\$0	\$92
				Per 1,000 Total Area				
Blanket Special Events Liability - Non-Profit Organizations		00041	Flat	Flat	0.000	1300.000	\$0	\$1,300
Blanket Special Events Liquor Liability coverage - Non-Profit Organizations		00043	Flat	Flat	0.000	400.000	\$0	\$400

Liability Coverage Premium for Location #1: \$1,792

Total for Location: \$1,842

III. LIABILITY LIMITS OF INSURANCE**BUSINESSOWNERS GENERAL LIABILITY**

Liability and Medical Expense	\$1,000,000
Medical Expense (Any One Person)	\$5,000
Damage To Premises Rented to You	\$100,000
General Aggregate	\$2,000,000
General Liability Deductible	\$0

Please contact us with any questions regarding the terminology used or the coverages provided.

Read the quote carefully, it may not match the coverages requested

Liability Coverage

Description	Fire Code	Class Code	Basis	Exposure	Prod/CompOps Rate	All Other Rate	Prod/CompOps Premium	All Other Premium
Membership Organization (Business) - Not-for-Profit only	0702	41668	Total Area	600	0.000	152.852	\$0	\$92
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Blanket Special Events Liability - Non-Profit Organizations		00041	Flat	Flat	0.000	1300.000	\$0	\$1,300
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Liability Coverage Premium for Location #1: \$1,792

Total for Location: \$1,842

III. LIABILITY LIMITS OF INSURANCE**BUSINESSOWNERS GENERAL LIABILITY**

Liability and Medical Expense	\$1,000,000
Medical Expense (Any One Person)	\$5,000
Damage To Premises Rented to You	\$100,000
General Aggregate	\$2,000,000
General Liability Deductible	\$0

IV. REQUIRED FORMS & ENDORSEMENTS**Common Endorsements**

BP-104	(12/20) Exclusion of Certified Acts of Terrorism	BP-85	(10/10) Punitive Or Exemplary Damages Exclusion
BP-107	(04/08) Actual Cash Value Definition	BP-88	(04/06) Expanded Definition of Bodily Injury
BP-11	(05/04) Exclusion - Fiduciary Liability and Financial Services	BP-90	(11/10) Amended Definition
BP-115	(07/08) Protective Devices Or Services Provisions	BP-95	(05/07) Exclusion For Climbing, Rebounding And Interactive Games And Devices
BP-15	(07/04) Business Income and Extra Expense Limit	BP-96	(05/07) Exclusion For Firearms, Fireworks And Other Pyrotechnic Devices
BP-152	(01/13) Separation of Insureds Clarification Endorsement	BP-97	(05/07) Exclusion For Event Vendor/Exhibitor & Contractor
BP-165	(05/18) Exclusion - Specific Activities, Events or Conditions or Over 2,500 People	BP0003	(01/10) Businessowners Coverage Form
BP-168	(11/11) Exclusion - Injury To Performers Or Entertainers	BP0126	(10/11) South Dakota Changes
BP-193	(08/14) Limits Of Insurance Under Multiple Coverage Parts	BP0417	(01/10) Employment-Related Practices Exclusion
BP-201	(09/16) Coverage Extension - Education Services	BP0488	(07/02) Liquor Liability
BP-40	(03/11) Molestation Or Abuse Exclusion	BP1505	(05/14) Exclusion - Access Or Disclosure Of Confidential Or Personal Information And Data -Related Liability - Limited Bodily Injury Exception Not Included
BP-48	(05/16) Exclusion - Asbestos, Lead Contamination, Absolute Pollution, Mold, Fungus, Bacteria, Virus And Organic Pathogen	BP1576	(02/21) Cyber Incident Exclusion - South Dakota
BP-49	(01/13) Absolute Exclusion For Pollution, Organic Pathogen, Silica, Asbestos And Lead	BP1591	(12/23) Exclusion - Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS)
BP-58	(05/07) Animal Exclusion	Jacket	(07/19) Policy Jacket
BP-59	(02/13) Exclusion - Athletic Activity Or Sport Participants	Notice-CyberIncidentExclB PSD	(01/21) Cyber Incident Exclusion Endorsement - Advisory Notice to Policyholders
BP-60	(05/07) Exclusion For Bleacher Collapse	TRIADN	(12/20) Disclosure Notice of Terrorism Insurance Coverage
BP-65	(05/07) Exclusion For Mechanical Rides		

V. OFFER OF OPTIONAL COVERAGE(S)

Based on the information provided, the following additional coverages are available to this applicant but are not currently included in the quotation. The additional premium may be subject to taxes & fees. For a firm final amount please contact us and we will revise the quote.

	Coverage	Additional Premium
Option 1	Equipment Breakdown	\$73.00

Important Information

- Addresses potential gaps in coverage by providing coverage for
 - Mechanical Breakdown, Electrical Arcing
 - Loss or damage to hot water boilers & steam equipment
 - Steam explosion of boilers, piping, engines & turbines
 - \$250,000 limit for Refrigeration Contamination
 - \$250,000 limit for Perishable Goods Spoilage
- If this coverage is purchased, add BP-47 Equipment Breakdown
- Includes free jurisdictional inspections (as required by law or regulation)

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Joe Schroeder
Desired Action of City Council:	Action to Approve		
Amount Budgeted in current fiscal year for this item (if applicable):	604-43250-43350, \$1,702,507		
Agenda Item:	Change Order #1 to Halme, Inc. for 23rd Avenue Lift Station Project #2022-03		
Explanation/Background of Agenda Item Requested:	Change Order No. 1 adds gate valves to the water main required to isolate the water main within the project limits. Gate valves were also added to the force main to improve future maintenance at the lift station. Please see attached Change Order #1 for detailed information. Original Contract Amount - \$1,547,214.00 Current Contract Amount - \$1,547,214.00 Increase of this Change Order - \$21,700.00 New Contract Amount - \$1,568,914.00 City staff recommends approval of Change Order No. 1 as outlined above. Current Cost of Projects 23rd and Ohlman Lift Station - \$1,702,507.00 Ohlman Lift Station - \$1,329,841.34 Highway 37 Utility Project - \$1,519,239.56 N Harmon Sanitary Sewer - \$3,699,503.25 Contingency - \$266,302		

CHANGE ORDER NO. One

Owner: City of Mitchell Engineer's Project No.: 15994
Engineer: SPN & Associates
Contractor: Halme Inc.
Project: 23rd Ave Lift Station
Contract Name: Bid Schedule A
Date Issued: 3/14/2025 Effective Date: 3/14/2025

The Contract is modified as follows upon execution of this Change Order:

Description:

The Contract is amended by adding 2 water valves which are needed to isolate the water main for the sanitary sewer construction. The cost of valves on the force mains and the sewer into the wet well are added to the Contract.

Attachments: None

Change in Contract Price**Change in Contract Times**

Original Contract Price: \$1,547,214.00	Original Contract Times: Substantial Completion: 6/15/2025 Ready for final payment: 7/15/2025
Increase from previously approved Change Orders No. 1 to No. 1:	Increase from previously approved Change Orders No.1 to No. 1: Substantial Completion: _____ Ready for final payment: _____
Contract Price prior to this Change Order: \$1,547,214.00	Contract Times prior to this Change Order: Substantial Completion: 6/15/2025 Ready for final payment: 7/15/2025
Increase this Change Order: \$21,700.00	Increase this Change Order: Substantial Completion: _____ Ready for final payment: _____
Contract Price incorporating this Change Order: \$1,568,914.00	Contract Times with all approved Change Orders: Substantial Completion: 6/15/2025 Ready for final payment: 7/15/2025

Recommended by Engineer

By: Camden HOF, PE
Title: Project Engineer
Date: 3/14/25

Accepted by Contractor

Greg Kulseth
Project Manager
3/14/2025

Authorized by Owner

By: _____
Title: Mayor
Date: _____

CHANGE ORDER NO: One
PROJECT: 23rd Ave Lift Station
OWNER: City of Mitchell
PROJECT NUMBER: 15994

CONTRACTOR:
Halme Inc.

BID SCHEDULE A		QUANTITY	UNIT PRICE	APPROVED VALUE	RECOMMENDED CHANGES		NEW CONTRACT VALUES	
ITEM	DESCRIPTION				QUANTITY	VALUE	QUANTITY	VALUE
1	Mobilization	1 LS	\$177,000.00	\$177,000.00	LS		1 LS	\$177,000.00
2	Remove and Dispose of Asphalt Surfacing	637 SY	\$5.00	\$3,185.00	SY		637 SY	\$3,185.00
3	Remove and Dispose of Manhole	3 EA	\$300.00	\$900.00	EA		3 EA	\$900.00
4	Remove Existing Lift Station Site and Wet Well	1 LS	\$16,000.00	\$16,000.00	LS		1 LS	\$16,000.00
5	8" Sanitary Sewer Pipe (12ft-14ft)	12 LF	\$290.00	\$3,480.00	LF		12 LF	\$3,480.00
6	8" Sanitary Sewer Pipe (14ft-16ft)	78 LF	\$375.00	\$29,250.00	LF		78 LF	\$29,250.00
7	10" Sanitary Sewer Pipe (14ft-16ft)	15 LF	\$300.00	\$4,500.00	LF		15 LF	\$4,500.00
8	10" Sanitary Sewer Pipe (16ft-18ft)	82 LF	\$380.00	\$31,160.00	LF		82 LF	\$31,160.00
9	10" Sanitary Sewer Pipe (18ft-20ft)	97 LF	\$550.00	\$53,350.00	LF		97 LF	\$53,350.00
10	Post Construction TV Inspection	284 LF	\$30.00	\$8,520.00	LF		284 LF	\$8,520.00
11	6" C900 PVC Force Main	195 LF	\$115.00	\$22,425.00	LF		195 LF	\$22,425.00
12	6" Ductile Iron Force Main	14 LF	\$165.00	\$2,310.00	LF		14 LF	\$2,310.00
13	6" Tee	1 EA	\$1,800.00	\$1,800.00	EA		1 EA	\$1,800.00
14	6" 22.5° Bend	2 EA	\$1,250.00	\$2,500.00	EA		2 EA	\$2,500.00
15	6" 45° Bend	1 EA	\$1,250.00	\$1,250.00	EA		1 EA	\$1,250.00
16	6" 90° Bend	3 EA	\$1,300.00	\$3,900.00	EA		3 EA	\$3,900.00
17	Tracer Wire Access Box	1 EA	\$110.00	\$110.00	EA		1 EA	\$110.00
18	Tracer Wire Ground	1 EA	\$110.00	\$110.00	EA		1 EA	\$110.00
19	48" Diameter Manhole to 8 Feet	4 EA	\$14,000.00	\$56,000.00	EA		4 EA	\$56,000.00
20	Additional Depth Sanitary Sewer Manhole	26.3 VF	\$900.00	\$23,670.00	VF		26.3 VF	\$23,670.00
21	Liner for 48" Manholes	58 VF	\$240.00	\$13,992.00	VF		58 VF	\$13,992.00
22	Sanitary Manhole Inside Drop Assembly	2 EA	\$1,850.00	\$3,700.00	EA		2 EA	\$3,700.00
23	Connect to Sanitary Sewer	4 EA	\$4,400.00	\$17,600.00	EA		4 EA	\$17,600.00
24	Connect to 6" Force Main	1 EA	\$3,000.00	\$3,000.00	EA		1 EA	\$3,000.00
25	1" Water Service Pipe	80 LF	\$86.00	\$6,880.00	LF		80 LF	\$6,880.00
26	12" x 1" Saddle with Corp Stop	1 EA	\$1,500.00	\$1,500.00	EA		1 EA	\$1,500.00
27	1" Curb Stop with Box	1 EA	\$700.00	\$700.00	EA		1 EA	\$700.00
28	1" Yard Hydrant	1 EA	\$700.00	\$700.00	EA		1 EA	\$700.00
29	1" Tee to Dry Pit	1 EA	\$300.00	\$300.00	EA		1 EA	\$300.00
30	Lift Station Wet Well and Appurtenances	1 LS	\$200,000.00	\$200,000.00	LS		1 LS	\$200,000.00
31	Passive Odor Control System	1 LS	\$4,500.00	\$4,500.00	LS		1 LS	\$4,500.00
32	Furnish Dry Pit Station and Appurtenances	1 LS	\$350,000.00	\$350,000.00	LS		1 LS	\$350,000.00
33	Install Dry Pit Station and Appurtenances	1 LS	\$140,000.00	\$140,000.00	LS		1 LS	\$140,000.00
34	Bypass Pumping	1 LS	\$35,000.00	\$35,000.00	LS		1 LS	\$35,000.00
35	Dewatering	1 LS	\$130,000.00	\$130,000.00	LS		1 LS	\$130,000.00
36	Salvage and Replace Topsoil	213 CY	\$10.00	\$2,130.00	CY		213 CY	\$2,130.00
37	Site Grading, Fill and Access Road Embankment	487 CY	\$40.00	\$19,480.00	CY		487 CY	\$19,480.00
38	Asphalt Surfacing	200 TN	\$125.00	\$25,000.00	TN		200 TN	\$25,000.00
39	Gravel Base Course or Surfacing	770 TN	\$30.00	\$23,100.00	TN		770 TN	\$23,100.00
40	Traffic Control	1 LS	\$6,800.00	\$6,800.00	LS		1 LS	\$6,800.00
41	Culvert Protection	3 EA	\$200.00	\$600.00	EA		3 EA	\$600.00
42	Install, Maintain and Remove Silt Fence	202 LF	\$5.50	\$1,111.00	LF		202 LF	\$1,111.00
43	Hydro-Seed (Type 2) and Fertilize Disturbed Area	1,567 SY	\$3.00	\$4,701.00	SY		1,567 SY	\$4,701.00
44	Automatic Stand-By Generator System	1 LS	\$85,000.00	\$85,000.00	LS		1 LS	\$85,000.00
45	Electrical Work and Materials	1 LS	\$30,000.00	\$30,000.00	LS		1 LS	\$30,000.00
Total for Bid Schedule A				\$1,547,214.00			\$1,547,214.00	

Extra Items for Change Order 1					RECOMMENDED CHANGES		NEW CONTRACT VALUES	
ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	APPROVED VALUE	QUANTITY	VALUE	QUANTITY	VALUE
CO1	Install Owner Furnished 12" Gate Valve, Furnish and Install Box and Connections to Isolate Water Main for Sewer Construction	EA	\$9,650.00		2 EA	\$19,300.00	2 EA	\$19,300.00
CO2	Install Owner Furnished 10" Sewer Gate Valve w/Box	EA	\$800.00		1 EA	\$800.00	1 EA	\$800.00
CO3	Install Owner Furnished 6" Force Main Gate Valve w/Box	EA	\$800.00		2 EA	\$1,600.00	2 EA	\$1,600.00
Total Extra Items for CO 1						\$21,700.00		\$21,700.00
Total for Bid Schedule A - CO 1				\$1,547,214.00		\$21,700.00		\$1,568,914.00

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Joe Schroeder
Desired Action of City Council:	Action to Approve		
Amount Budgeted in current fiscal year for this item (if applicable):	604-43250-43350, \$1,702,507		
Agenda Item:	Change Order #2 to Halme Inc. for 23rd Avenue Lift Station Project #2022-03		
Explanation/Background of Agenda Item Requested:	Change Order No. 2 reflects additional costs to move the lift station approximately 27 feet east. The lift station is being moved to accommodate future road improvements. Please see attached Change Order #2 for detailed information. Original Contract Amount - \$1,547,214.00 Increase of Change Order No. 1 - \$21,700.00 Current Contract Amount - \$1,568,914.00 Increase of this Change Order - \$30,228.00 New Contract Amount - \$1,599,142.00 City staff recommends approval of Change Order No. 2 as outlined above. Current Cost of Projects 23rd and Ohlman Lift Station - \$1,702,507.00 Ohlman Lift Station - \$1,329,841.34 Highway 37 Utility Project - \$1,519,239.56 N Harmon Sanitary Sewer - \$3,699,503.25 Contingency - \$266,302		

CHANGE ORDER NO. Two

Owner: City of Mitchell Engineer's Project No.: 15994
Engineer: SPN & Associates
Contractor: Halme Inc.
Project: 23rd Ave Lift Station
Contract Name: Bid Schedule A
Date Issued: 3/27/2025 Effective Date: 3/27/2025

The Contract is modified as follows upon execution of this Change Order:

Description:

The Contract is amended by adding items associated with moving the lift station wet well 27 feet east for future potential roundabout construction in the adjacent intersection.

Attachments: CO 2 Plans

Change in Contract Price	Change in Contract Times
Original Contract Price: \$1,547,214.00	Original Contract Times: Substantial Completion: 6/15/2025 Ready for final payment: 7/15/2025
Increase from previously approved Change Orders No. 1 to No. 1: \$21,700.00	Increase from previously approved Change Orders No.1 to No. 1: Substantial Completion: _____ Ready for final payment: _____
Contract Price prior to this Change Order: \$1,568,914.00	Contract Times prior to this Change Order: Substantial Completion: 6/15/2025 Ready for final payment: 7/15/2025
Increase this Change Order: \$30,228.00	Increase this Change Order: Substantial Completion: _____ Ready for final payment: _____
Contract Price incorporating this Change Order: \$1,599,142.00	Contract Times with all approved Change Orders: Substantial Completion: 6/15/2025 Ready for final payment: 7/15/2025

Recommended by Engineer

By: _____
Title: Project Engineer
Date: _____

Accepted by Contractor

Greg Kulseth 
Project Manager
3/27/2025

Authorized by Owner

By: _____
Title: Mayor
Date: _____

CHANGE ORDER NO: Two
PROJECT: 23rd Ave Lift Station
OWNER: City of Mitchell
PROJECT NUMBER: 15994

CONTRACTOR:
Halme Inc.

BID SCHEDULE A				UNIT	APPROVED	RECOMMENDED CHANGES		NEW CONTRACT VALUES	
ITEM	DESCRIPTION	QUANTITY		PRICE	VALUE	QUANTITY	VALUE	QUANTITY	VALUE
1	Mobilization	1 LS		\$177,000.00	\$177,000.00	LS		1 LS	\$177,000.00
2	Remove and Dispose of Asphalt Surfacing	637 SY		\$5.00	\$3,185.00	120 SY	\$600.00	757 SY	\$3,785.00
3	Remove and Dispose of Manhole	3 EA		\$300.00	\$900.00	EA		3 EA	\$900.00
4	Remove Existing Lift Station Site and Wet Well	1 LS		\$16,000.00	\$16,000.00	LS		1 LS	\$16,000.00
5	8" Sanitary Sewer Pipe (12ft-14ft)	12 LF		\$290.00	\$3,480.00	LF		12 LF	\$3,480.00
6	8" Sanitary Sewer Pipe (14ft-16ft)	78 LF		\$375.00	\$29,250.00	LF		78 LF	\$29,250.00
7	10" Sanitary Sewer Pipe (14ft-16ft)	15 LF		\$300.00	\$4,500.00	LF		15 LF	\$4,500.00
8	10" Sanitary Sewer Pipe (16ft-18ft)	82 LF		\$380.00	\$31,160.00	LF		82 LF	\$31,160.00
9	10" Sanitary Sewer Pipe (18ft-20ft)	97 LF		\$550.00	\$53,350.00	27 LF	\$14,850.00	124 LF	\$68,200.00
10	Post Construction TV Inspection	284 LF		\$30.00	\$8,520.00	27 LF	\$810.00	311 LF	\$9,330.00
11	6" C900 PVC Force Main	195 LF		\$115.00	\$22,425.00	LF		195 LF	\$22,425.00
12	6" Ductile Iron Force Main	14 LF		\$165.00	\$2,310.00	LF		14 LF	\$2,310.00
13	6" Tee	1 EA		\$1,800.00	\$1,800.00	EA		1 EA	\$1,800.00
14	6" 22.5° Bend	2 EA		\$1,250.00	\$2,500.00	EA		2 EA	\$2,500.00
15	6" 45° Bend	1 EA		\$1,250.00	\$1,250.00	EA		1 EA	\$1,250.00
16	6" 90° Bend	3 EA		\$1,300.00	\$3,900.00	EA		3 EA	\$3,900.00
17	Tracer Wire Access Box	1 EA		\$110.00	\$110.00	EA		1 EA	\$110.00
18	Tracer Wire Ground	1 EA		\$110.00	\$110.00	EA		1 EA	\$110.00
19	48" Diameter Manhole to 8 Feet	4 EA		\$14,000.00	\$56,000.00	EA		4 EA	\$56,000.00
20	Additional Depth Sanitary Sewer Manhole	26.3 VF		\$900.00	\$23,670.00	0.2 VF	\$180.00	26.5 VF	\$23,850.00
21	Liner for 48" Manholes	58 VF		\$240.00	\$13,992.00	VF		58 VF	\$13,992.00
22	Sanitary Manhole Inside Drop Assembly	2 EA		\$1,850.00	\$3,700.00	EA		2 EA	\$3,700.00
23	Connect to Sanitary Sewer	4 EA		\$4,400.00	\$17,600.00	EA		4 EA	\$17,600.00
24	Connect to 6" Force Main	1 EA		\$3,000.00	\$3,000.00	EA		1 EA	\$3,000.00
25	1" Water Service Pipe	80 LF		\$86.00	\$6,880.00	LF		80 LF	\$6,880.00
26	12" x 1" Saddle with Corp Stop	1 EA		\$1,500.00	\$1,500.00	EA		1 EA	\$1,500.00
27	1" Curb Stop with Box	1 EA		\$700.00	\$700.00	EA		1 EA	\$700.00
28	1" Yard Hydrant	1 EA		\$700.00	\$700.00	EA		1 EA	\$700.00
29	1" Tee to Dry Pit	1 EA		\$300.00	\$300.00	EA		1 EA	\$300.00
30	Lift Station Wet Well and Appurtenances	1 LS		\$200,000.00	\$200,000.00	LS		1 LS	\$200,000.00
31	Passive Odor Control System	1 LS		\$4,500.00	\$4,500.00	LS		1 LS	\$4,500.00
32	Furnish Dry Pit Station and Appurtenances	1 LS		\$350,000.00	\$350,000.00	LS		1 LS	\$350,000.00
33	Install Dry Pit Station and Appurtenances	1 LS		\$140,000.00	\$140,000.00	LS		1 LS	\$140,000.00
34	Bypass Pumping	1 LS		\$35,000.00	\$35,000.00	LS		1 LS	\$35,000.00
35	Dewatering	1 LS		\$130,000.00	\$130,000.00	LS		1 LS	\$130,000.00
36	Salvage and Replace Topsoil	213 CY		\$10.00	\$2,130.00	47 CY	\$470.00	260 CY	\$2,600.00
37	Site Grading, Fill and Access Road Embankment	487 CY		\$40.00	\$19,480.00	108 CY	\$4,320.00	595 CY	\$23,800.00
38	Asphalt Surfacing	200 TN		\$125.00	\$25,000.00	37 TN	\$4,625.00	237 TN	\$29,625.00
39	Gravel Base Course or Surfacing	770 TN		\$30.00	\$23,100.00	98 TN	\$2,940.00	868 TN	\$26,040.00
40	Traffic Control	1 LS		\$6,800.00	\$6,800.00	LS		1 LS	\$6,800.00
41	Culvert Protection	3 EA		\$200.00	\$600.00	EA		3 EA	\$600.00
42	Install, Maintain and Remove Silt Fence	202 LF		\$5.50	\$1,111.00	8 LF	\$44.00	210 LF	\$1,155.00
43	Hydro-Seed (Type 2) and Fertilize Disturbed Area	1,567 SY		\$3.00	\$4,701.00	113 SY	\$339.00	1,680 SY	\$5,040.00
44	Automatic Stand-By Generator System	1 LS		\$85,000.00	\$85,000.00	LS		1 LS	\$85,000.00
45	Electrical Work and Materials	1 LS		\$30,000.00	\$30,000.00	LS		1 LS	\$30,000.00
Total for Bid Schedule A					\$1,547,214.00	\$29,178.00		\$1,576,392.00	

Extra Items for Change Order 1		QUANTITY	UNIT PRICE	APPROVED VALUE	RECOMMENDED CHANGES		NEW CONTRACT VALUES	
ITEM	DESCRIPTION				QUANTITY	VALUE	QUANTITY	VALUE
CO1	Install Owner Furnished 12" Gate Valve, Furnish and Install Box and Connections to Isolate Water Main for Sewer Construction	2 EA	\$9,650.00	\$19,300.00	EA		2 EA	\$19,300.00
CO2	Install Owner Furnished 10" Sewer Gate Valve w/Box	1 EA	\$800.00	\$800.00	EA		1 EA	\$800.00
CO3	Install Owner Furnished 6" Force Main Gate Valve w/Box	2 EA	\$800.00	\$1,600.00	EA		2 EA	\$1,600.00
Total Extra Items for CO 1				\$21,700.00			\$21,700.00	
Total for Bid Schedule A - CO 1				\$1,568,914.00		\$29,178.00	\$1,598,092.00	
Extra Items for Change Order 2								
CO4	Remove and Dispose of 24" RCP	LF	\$15.00		70 LF	\$1,050.00	70 LF	\$1,050.00
Total for Bid Schedule A - CO 2				\$1,568,914.00		\$30,228.00	\$1,599,142.00	

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Joe Schroeder
Desired Action of City Council:	Action to Approve		
Amount Budgeted in current fiscal year for this item (if applicable):	604-43250-43350, \$1,329,841.34		
Agenda Item:	Change Order #1 for Ohlman & South Harmon Lift Station Project #2023-13		
Explanation/Background of Agenda Item Requested:	Change Order No. 1 adds gate valves to improve future maintenance at the lift station. Please see attached Change Order #1 for detailed information. Original Contract Amount - \$1,239,223.50 Current Contract Amount - \$1,239,223.50 Increase of this Change Order - \$1,600 New Contract Amount - \$1,240,823.50 City staff recommends approval of Change Order No. 1 as outlined above. Current Cost of Projects 23rd and Ohlman Lift Station - \$1,702,507.00 Ohlman Lift Station - \$1,329,841.34 Highway 37 Utility Project - \$1,519,239.56 N Harmon Sanitary Sewer - \$3,699,503.25 Contingency - \$266,302		

CHANGE ORDER NO. One

Owner: City of Mitchell Engineer's Project No.: 16205
Engineer: SPN & Associates
Contractor: Halme Inc.
Project: Ohlman Lift Station
Contract Name: Bid Schedule A
Date Issued: 3/14/2025 Effective Date: 3/14/2025

The Contract is modified as follows upon execution of this Change Order:

Description:

The Contract is amended by adding valves on the force main and wet well.

Attachments: None

Change in Contract Price	Change in Contract Times
Original Contract Price: \$1,239,223.50	Original Contract Times: Substantial Completion: 10/15/2025 Ready for final payment: 11/14/2025
Increase from previously approved Change Orders No. 1 to No. 1:	Increase from previously approved Change Orders No.1 to No. 1: Substantial Completion: _____ Ready for final payment: _____
Contract Price prior to this Change Order: \$1,239,223.50	Contract Times prior to this Change Order: Substantial Completion: 10/15/2025 Ready for final payment: 11/14/2025
Increase this Change Order: \$1,600.00	Increase this Change Order: Substantial Completion: _____ Ready for final payment: _____
Contract Price incorporating this Change Order: \$1,240,823.50	Contract Times with all approved Change Orders: Substantial Completion: 10/15/2025 Ready for final payment: 11/14/2025

Recommended by Engineer

By: Camden Hofs, PE
Title: Project Engineer
Date: 3/14/25

Accepted by Contractor

Greg Kulseth
Project Manager
3/14/2025

Authorized by Owner

By: _____
Title: Mayor
Date: _____

CHANGE ORDER NO: One
PROJECT: Ohlman Lift Station
OWNER: City of Mitchell
PROJECT NUMBER: 16205

CONTRACTOR:
Halme Inc.

BID SCHEDULE A		QUANTITY	UNIT PRICE	APPROVED VALUE	RECOMMENDED CHANGES		NEW CONTRACT VALUES	
ITEM	DESCRIPTION				QUANTITY	VALUE	QUANTITY	VALUE
1	Mobilization	1 LS	\$128,000.00	\$128,000.00	LS		1 LS	\$128,000.00
2	Remove and Dispose of Lift Station and Wet Well	1 LS	\$12,000.00	\$12,000.00	LS		1 LS	\$12,000.00
3	Remove and Dispose of Manhole	2 EA	\$500.00	\$1,000.00	EA		2 EA	\$1,000.00
4	Furnish Dry Pit Station and Appurtenances	1 LS	\$375,000.00	\$375,000.00	LS		1 LS	\$375,000.00
5	Install Dry Pit Station and Appurtenances	1 LS	\$172,000.00	\$172,000.00	LS		1 LS	\$172,000.00
6	Wet Well and Related Equipment	1 LS	\$247,000.00	\$247,000.00	LS		1 LS	\$247,000.00
7	Passive Odor Control System	1 LS	\$5,000.00	\$5,000.00	LS		1 LS	\$5,000.00
8	Automatic Stand-By Generator System	1 LS	\$42,000.00	\$42,000.00	LS		1 LS	\$42,000.00
9	General Electrical Work	1 LS	\$80,000.00	\$80,000.00	LS		1 LS	\$80,000.00
10	48" Sanitary Sewer Manhole (0-6')	2 EA	\$10,750.00	\$21,500.00	EA		2 EA	\$21,500.00
11	Additional Depth Sanitary Sewer Manhole	8 VF	\$870.00	\$6,786.00	VF		8 VF	\$6,786.00
12	Liner for 48" Manholes	20 VF	\$400.00	\$7,920.00	VF		20 VF	\$7,920.00
13	8" Sanitary Sewer Main	61 LF	\$200.00	\$12,200.00	LF		61 LF	\$12,200.00
14	10" Sanitary Sewer Main	82 LF	\$240.00	\$19,680.00	LF		82 LF	\$19,680.00
15	Post Construction TV Inspection	131 LF	\$5.00	\$655.00	LF		131 LF	\$655.00
16	Connect to Existing Sanitary Sewer Main	6 EA	\$4,200.00	\$25,200.00	EA		6 EA	\$25,200.00
17	Temporary 8"x8" Tee	1 EA	\$150.00	\$150.00	EA		1 EA	\$150.00
18	8"x4" Wye	1 EA	\$160.00	\$160.00	EA		1 EA	\$160.00
19	4" Sanitary Sewer Service Pipe	4 LF	\$85.00	\$340.00	LF		4 LF	\$340.00
20	Connect to Existing Sanitary Sewer Service	1 EA	\$800.00	\$800.00	EA		1 EA	\$800.00
21	Vertical 6" DIP from Dry Pit	22 LF	\$160.00	\$3,520.00	LF		22 LF	\$3,520.00
22	6" Force Main	51 LF	\$80.00	\$4,080.00	LF		51 LF	\$4,080.00
23	6" Tee	1 EA	\$1,750.00	\$1,750.00	EA		1 EA	\$1,750.00
24	6" 45° Bend	2 EA	\$1,250.00	\$2,500.00	EA		2 EA	\$2,500.00
25	6" 90° Bend	1 EA	\$1,300.00	\$1,300.00	EA		1 EA	\$1,300.00
26	Connect to Existing 6" Force Main	2 EA	\$3,000.00	\$6,000.00	EA		2 EA	\$6,000.00
27	Tracer Wire Access Box	1 EA	\$110.00	\$110.00	EA		1 EA	\$110.00
28	Tracer Wire Ground	2 EA	\$110.00	\$220.00	EA		2 EA	\$220.00
29	Bypass Pumping	1 LS	\$7,000.00	\$7,000.00	LS		1 LS	\$7,000.00
30	8"x1" Saddle w/ Corp Stop	1 EA	\$2,000.00	\$2,000.00	EA		1 EA	\$2,000.00
31	1" Curb Stop w/ Box	1 EA	\$700.00	\$700.00	EA		1 EA	\$700.00
32	1" Water Service Pipe	98 LF	\$50.00	\$4,900.00	LF		98 LF	\$4,900.00
33	1" Yard Hydrant	1 EA	\$650.00	\$650.00	EA		1 EA	\$650.00
34	1" Tee to Dry Pit	1 EA	\$300.00	\$300.00	EA		1 EA	\$300.00
35	Remove and Dispose of Asphalt Surfacing	211 SY	\$4.50	\$949.50	SY		211 SY	\$949.50
36	Remove and Dispose of Tree (15"-24" Dia.)	6 EA	\$750.00	\$4,500.00	EA		6 EA	\$4,500.00
37	Remove and Dispose of Wood Post	6 EA	\$48.00	\$288.00	EA		6 EA	\$288.00
38	Salvage and Install Fence Cable	75 LF	\$14.00	\$1,050.00	LF		75 LF	\$1,050.00
39	Furnish and Install Wood Posts	10 EA	\$160.00	\$1,600.00	EA		10 EA	\$1,600.00
40	Install New Cable for Fence	33 LF	\$30.00	\$990.00	LF		33 LF	\$990.00
41	Gravel Base Course or Surfacing	240 TN	\$36.00	\$8,640.00	TN		240 TN	\$8,640.00
42	3/4" Rock Surfacing	10 TN	\$50.00	\$500.00	TN		10 TN	\$500.00

BID SCHEDULE A, CONTINUED		QUANTITY	UNIT PRICE	APPROVED VALUE	RECOMMENDED CHANGES		NEW CONTRACT VALUES	
ITEM	DESCRIPTION				QUANTITY	VALUE	QUANTITY	VALUE
43	Asphalt Surfacing	60 TN	\$200.00	\$12,000.00	TN		60 TN	\$12,000.00
44	Salvage and Replace Topsoil	90 CY	\$25.00	\$2,250.00	CY		90 CY	\$2,250.00
45	Site Grading, Fill and Access Road Embankment	40 CY	\$80.00	\$3,200.00	CY		40 CY	\$3,200.00
46	Traffic Control Signs	104 SF	\$2.50	\$260.00	SF		104 SF	\$260.00
47	Type III Barricades	6 EA	\$125.00	\$750.00	EA		6 EA	\$750.00
48	Traffic Control, Miscellaneous	1 LS	\$4,200.00	\$4,200.00	LS		1 LS	\$4,200.00
49	Install, Maintain and Remove Silt Fence	220 LF	\$9.00	\$1,980.00	LF		220 LF	\$1,980.00
50	Hydro-Seed (Type 2) and Fertilize Disturbed Area	405 SY	\$9.00	\$3,645.00	SY		405 SY	\$3,645.00
Total for Bid Schedule A				\$1,239,223.50				\$1,239,223.50

Extra Items for Change Order 1								
CO1	Install Owner Furnished 10" Sewer Gate Valve w/Box	EA	\$800.00		1 EA	\$800.00	1 EA	\$800.00
CO2	Install Owner Furnished 6" Force Main Gate Valve w/Box	EA	\$800.00		1 EA	\$800.00	1 EA	\$800.00
Total Extra Items for CO 1						\$1,600.00		\$1,600.00
Total for Bid Schedule A - CO 1				\$1,239,223.50		\$1,600.00		\$1,240,823.50

PAY ESTIMATES FOR APRIL 7, 2025

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
Infrastructure Design Group	#2020-20 Ground Storage Tank - Piping	#54	\$ 8,242.90	\$ 1,419,701.68	\$ 1,462,687.34
Barr Engineering Co.	#2021-20 Lake Mitchell - Phase II	#PH2-37	\$ 18,025.31	\$ 640,057.78	\$ 767,500.00
Infrastructure Design Group	#2021-25 Livesay Lane Utility/Infrast. Improv.	#18	\$ 1,020.50	\$ 216,967.25	\$ 219,386.00
WS Construction Management	#2021-30 New Recycling Bldg at Landfill	#8	\$ 111,322.42	\$ 2,029,875.29	\$ 2,256,510.23
John T. Jones Construction Comp	#2022-1 WWTP -Phase II - South Plant	#8	\$ 1,156,249.76	\$ 7,566,651.12	\$ 31,328,750.00
Halme, Inc.	#2022-3 23rd & Ohlman Lift Station Replacement	#3	\$ 246,942.22	\$ 33,338.15	\$ 1,607,544.10
SPN & Associates	#2022-3 23rd & Ohlman Lift Station Replacement	#19	\$ 4,012.32	\$ 44,377.43	\$ 112,500.00
HR Green Inc.	#2022-8 1st & Main/7th & Main Signals	#21	\$ 3,075.00	\$ 86,968.78	\$ 123,648.00
Traffic Control Corporation	#2022-8 7th & Main Signal Replacement(1st)	#2	\$ 36,565.00	\$ 73,130.00	\$ 73,130.00
Schoenfelder Construction Inc.	#2022-26 3rd & Main Streetscape	#8	\$ 141,619.11	\$ 1,321,881.06	\$ 1,520,099.25
Soukup Construction, Inc.	#2023-3 Marina Improvements	#6	\$ 384,979.96	\$ 1,935,977.18	\$ 2,685,433.41
Brosz Engineering, Inc.	#2023-3 Jetty & Marina Bike Trail	#22	\$ 10,802.50	\$ 224,670.50	\$ 309,630.00
SPN & Associates	#2023-6 North Harmon Sanitary Sewer Outfall	#21	\$ 35,665.28	\$ 207,379.85	\$ 325,000.00
Halme, Inc.	#2023-6 North Harmon Sanitary Sewer Outfall	#7	\$ 371,899.71	\$ 2,512,145.86	\$ 3,347,607.25
SPN & Associates	#2023-14 Hitchcock Pickle Ball Courts	#10	\$ 378.75		
SPN & Associates	#2023-14 Hitchcock Pickle Ball Courts	#11	\$ 4,182.27	\$ 30,441.02	\$ 62,500.00
SPN & Associates	#2023-16 Ohlman & S. Harmon Lift Station	#18	\$ 7,336.36	\$ 26,990.35	\$ 42,900.00
Halme Inc.	#2023-16 Ohlman & S. Harmon Lift Station	#3	\$ 778,885.20	\$ 853,392.55	\$ 1,239,223.50
Brosz Engineering	#2023-23 West End Bridge (BIG Grant)	#9	\$ 1,475.00	\$ 31,875.00	\$ 49,400.00
Geotek	#2023-33 Lake Mitchell Tornado Shelter	#1	\$ 3,750.00	\$ 3,750.00	
L.L. Jirsa, Architect	#2023-33 Lake Mitchell Tornado Shelter	#2	\$ 9,618.00	\$ 19,596.00	\$ 48,990.00
AE2S	#2024-37 Mitchell Water Distribution System Model	#6	\$ 414.75	\$ 9,041.50	\$ 10,000.00
SPN & Associates	#2025-1 North Ohlman 23rd to Kemper	#1	\$ 24,054.65	\$ 24,054.65	\$ 245,000.00
SPN & Associates	#2025-6 1st Avenue - Burr to Foster	#2	\$ 5,508.56	\$ 9,376.41	\$ 265,000.00
SPN & Associates	#2025-23 Cadwell Park Infield Improvements	#1	\$ 4,032.99	\$ 4,032.99	\$ 33,000.00
	TOTALS		\$ 3,370,058.52	\$ 19,325,672.40	\$ 48,135,439.08

Prepared by Deb Hanson-Sudbeck

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1110 CITY COUNCIL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03498	COLUMN SOFTWARE PBC					
		I-35882B15-0163	101-41110-42300	LEGAL PUBLICA REGULAR MEETING MINUTES	206132	300.35
		I-35882B15-0165	101-41110-42300	LEGAL PUBLICA NOTICE OF HEARING	206132	13.98
		I-35882B15-0167	101-41110-42300	LEGAL PUBLICA 03.22.25 MEETING MINUTES	206132	508.90
01-04015	CORN PALACE					
		I-202503040386	101-41110-42600	SUPPLIES & MA CITY COUNCIL WATER	206140	15.00
		I-202503170414	101-41110-42600	SUPPLIES & MA CITY COUNCIL WATER	206141	15.00
		I-202503240433	101-41110-42600	SUPPLIES & MA CITY COUNCIL WATER	206142	15.00
01-09060	MITCHELL ROTARY CLUB					
		I-2549	101-41110-42700	TRAVEL, CONF ELLWEIN DUES	206242	40.00
				DEPARTMENT 1110 CITY COUNCIL	TOTAL:	908.23

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1210 MAYOR'S OFFICE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01590	MCLEOD'S PRINTING					
		I-82814	101-41210-42600	SUPPLIES & MA FRAME,SEAL	206229	30.71
01-03267	WALMART/CAPITAL ONE					
		I-8312.03252025	101-41210-42600	SUPPLIES & MA FRAME	206326	5.98
				DEPARTMENT 1210 MAYOR'S OFFICE	TOTAL:	36.69

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1220 CITY ADMINISTRATOR

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02615	SD MUNICIPAL LEAGUE					
		I-200002120	101-41220-42700	TRAVEL, CONF, ELLWEIN,HANSON RIB DINNER REG	206291	30.00
01-08815	STEPHANIE ELLWEIN					
		I-03312025	101-41220-42800	UTILITIES-TEL 2025 1ST QTR CELL PHONE	206164	45.00
DEPARTMENT 1220 CITY ADMINISTRATOR						TOTAL: 75.00

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1230 ADMINISTRATIVE BOARDS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10597	AARON HIEB					
		I-03312025	101-41230-42800	UTILITIES-TEL 2025 1ST QTR CELL PHONE	206192	45.00
DEPARTMENT 1230 ADMINISTRATIVE BOARDS					TOTAL:	45.00

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1420 FINANCE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01590	MCLEOD'S PRINTING					
		I-82578	101-41420-42600	SUPPLIES & MA FOLDERS	206229	79.99
		I-83005	101-41420-42620	CHECKS, RCPTS SELF SEAL ENVELOPES	206229	469.90
01-03498	COLUMN SOFTWARE PBC					
		I-35882B15-0162	101-41420-42630	SURPLUS AUCTI NOTICE OF SURPLUS ONLINE AUCTN 206132		59.65
01-04361	MICHELLE BATHKE					
		I-03312025	101-41420-42800	UTILITIES - T 2025 1ST QTR CELL PHONE	206118	45.00
01-09703	AMAZON CAPITAL SERVICES					
		I-1TJ3-XL6C-3DNP	101-41420-42600	SUPPLIES & MA DESK DOOR RELEASE	206100	40.58
				DEPARTMENT 1420 FINANCE	TOTAL:	695.12

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1440 HUMAN RESOURCES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR					
		C-3932	101-41440-42950	EMPLOYEE BANQ HOPPER FLIPS RETURNED	206162	63.00-
		I-3918	101-41440-42950	EMPLOYEE BANQ GRIDDLE SCISSOR,HOPPER,RUBS	206162	516.46
01-00483	COUNTY FAIR					
		I-03142025	101-41440-42950	EMPLOYEE BANQ GIFT CARDS,MEAT	206144	533.20
		I-03252025	101-41440-42950	EMPLOYEE BANQ SODAS	206144	43.14
01-02880	THUNE TRUE VALUE & APPL					
		I-B301143	101-41440-42950	EMPLOYEE BANQ TOOL SET,THERMOMETER,FLOWER	206311	165.58
01-03063	JANICE PETERSON					
		I-03172025	101-41440-42950	EMPLOYEE BANQ MARY KAY DOOR PRIZE	206264	80.00
01-04779	AVERA OCCUPATIONAL MEDI					
		I-00119677-00	101-41440-42231	EMPLOYEE PHYS DRUG SCREENINGS	206110	1,166.00
01-05319	AVERA OCCUPATIONAL MEDI					
		I-00119072-00	101-41440-42231	EMPLOYEE PHYS LABS	206111	36.60
		I-00119352-00	101-41440-42231	EMPLOYEE PHYS LABS	206111	73.20
01-06686	LIZ KITCHENS					
		I-03122025	101-41440-42950	EMPLOYEE BANQ PAMPERED CHEF BANQUET PRIZE	206214	349.00
		I-03312025	101-41440-42800	UTILITIES 2025 1ST QTR CELL PHONE	206214	45.00
01-09703	AMAZON CAPITAL SERVICES					
		I-1PC4-4XKD-9QQR	101-41440-42950	EMPLOYEE BANQ PEANUTS,CANDY,CUTLERY,TBLCCLTH	206100	213.97
		I-1XRM-317T-W4TC	101-41440-42950	EMPLOYEE BANQ CUPS,NUTS	206100	18.79
DEPARTMENT 1440 HUMAN RESOURCES					TOTAL:	3,177.94

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1920 MUNICIPAL BUILDINGS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00517	MELISSA HOBAUGH					
		I-03312025	101-41920-42800	UTILITIES - T 2025 1ST QTR CELL PHONE	206195	33.75
01-01830	NORTHWESTERN ENERGY					
		I-2830632-2.03.25	101-41920-42810	UTILITIES-STO 5951 AIRPORT RD	206252	283.16
01-08281	VESTIS					
		I-6380268405	101-41920-43410	REPAIRS-CITY MAT CLEANING	206324	66.84
		I-6380271861	101-41920-42520	REPAIR-CITY H MAT CLEANING	206324	66.84
01-09978	KEVIN DYKES					
		I-03312025	101-41920-42800	UTILITIES - T 2025 1ST QTR CELL PHONE	206161	45.00
				DEPARTMENT 1920 MUNICIPAL BUILDINGS	TOTAL:	495.59

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1935 INFORMATION TECHNOLOGY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT SERVI					
	I-2279-1618		101-41935-42615	POSTAGE POSTAGE 03.01-14.2025	206273	199.13
01-03738	MID STATES AUDIO INC					
	I-33982		101-41935-43510	COMPUTER HARD CITY HALL COUNCIL SOUND SYSTEM	206233	55,497.38
01-08827	ANDREW SCHNEIDER					
	I-03312025		101-41935-42850	UTILITIES/TEL 2025 1ST QTR CELL PHONE	206285	45.00
01-09703	AMAZON CAPITAL SERVICES					
	I-1NJH-QWGD-4W7D		101-41935-42600	SUPPLIES ETHERNET ADAPTOR	206100	105.98
DEPARTMENT 1935 INFORMATION TECHNOLOGY TOTAL:						55,847.49

4/02/2025 3:21 PM
 REGULAR DEPARTMENT PAYMENT REGISTER
 PACKET : 07287 07288 07289
 VENDOR SET: Mult
 FUND : 101 GENERAL
 DEPARTMENT: 2110 POLICE DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 9
 BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00712	NAPA CENTRAL					
		I-812741	101-42110-42500	REPAIR & MAIN BLOWER MOTOR RESISTOR	206249	170.39
01-00809	GALLS LLC					
		I-030594170	101-42110-42640	UNIFORM ALLOW KEY HOLDER CLIPS	206175	47.53
		I-030721984	101-42110-42640	UNIFORM ALLOW MPD PINS	206175	122.24
01-01050	IVERSON					
		I-6098523/1	101-42110-42500	REPAIR & MAIN RADIATOR REPAIR	206206	283.34
01-01199	STURDEVANTS AUTO VALUE					
		I-815052699	101-42110-42600	SUPPLIES CABIN AIR,OIL FILTERS	206306	77.65
01-01322	LARRY'S I-90 SERVICE IN					
		I-106303	101-42110-42610	GAS OIL TIRES TIRE	206220	130.84
		I-106339	101-42110-42500	REPAIR & MAIN MOUNT & BALANCE TIRE	206220	30.00
01-01497	GRAINGER					
		C-9426548179	101-42110-42600	SUPPLIES RETURNED DOOR STOP	206179	44.86-
		I-9417155083	101-42110-42600	SUPPLIES DOOR STOP,CIGARETTE RECEPTACLE	206179	279.26
01-02413	PIONEER DESIGNS					
		I-32098	101-42110-42200	PROFESSIONAL VEHICLE LETTERING REMOVED	206266	340.00
01-02567	S & M PRINTING INC					
		I-84043	101-42110-42600	SUPPLIES MIRANDA RIGHTS CARDS	206280	135.00
01-02679	MENARD'S INC					
		I-84229	101-42110-42500	REPAIR & MAIN LED LIGHT FIXTURES	206230	59.99
		I-84627	101-42110-42600	SUPPLIES STAPLES	206230	12.97
01-02684	STREICHER'S - MINNEAPOL					
		I-I1750542	101-42110-42600	SUPPLIES VESTS	206304	1,248.17
		I-I1751219	101-42110-42600	SUPPLIES VESTS	206304	828.17
01-02790	SUN GOLD SPORTS LLC					
		I-31551	101-42110-42600	SUPPLIES AWARDS, PLAQUES, PLATES	206308	47.00
		I-31858	101-42110-42640	UNIFORM ALLOW BADGES	206308	200.00
01-03267	WALMART/CAPITAL ONE					
		I-8858.03122025	101-42110-42600	SUPPLIES POWERPOINT PRESENTER	206326	29.98
01-05231	FULL SOURCE					
		I-FS4513613-IN	101-42110-42640	UNIFORM ALLOW SHIRTS,JACKETS	206174	79.09
01-05406	PANTHER					
		I-N74433	101-42110-42600	SUPPLIES CRIME FREE SIGNS	206260	555.00
01-08281	VESTIS					

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-08281	VESTIS		continued			
		I-6380269316	101-42110-42200	PROFESSIONAL MAT CLEANING	206324	68.65
		I-6380272769	101-42110-42200	PROFESSIONAL MAT CLEANING	206324	68.65
01-08594	MAKE IT MINE DESIGNS					
		I-39875	101-42110-42600	SUPPLIES GOLF CART PERMITS	206227	99.00
01-09349	HOWES OIL CO					
		I-354230	101-42110-42610	GAS OIL TIRES UNLEADED GAS	206198	4,829.92
01-09509	INNOVATIVE OFFICE SOLUT					
		I-IN4796944	101-42110-42600	SUPPLIES TISSUES,BATTERIES	206203	98.68
01-10304	AUSTIN RESICK					
		I-03262025	101-42110-42640	UNIFORM ALLOW SHIRTS,PANTS REIMBURSED	206274	124.96
01-10486	AT&T MOBILITY - POLICE					
		I-9001X03232025	101-42110-42800	TELEPHONE ACCT #287283989001	206109	1,062.24
DEPARTMENT 2110 POLICE DEPARTMENT						TOTAL: 10,983.86

PACKET : 07287 07288 07289
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 2130 TRAFFIC DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00145	AMERICAN GARAGE DOOR CO					
	I-M43689	101-42130-42500	REPAIRS	REPAIR TRAFFIC DOOR SPRING	206102	540.82
01-00428	CARQUEST AUTO PARTS INC					
	I-4977-330744	101-42130-42500	REPAIRS	BELT	206125	12.60
01-00917	DAKOTA FLUID POWER INC					
	I-7313188	101-42130-42500	REPAIRS	POST PULLER MEGACRIMP COUPLING	206148	105.48
01-01450	MUTH ELECTRIC INC					
	I-678935	101-42130-42570	REPAIRS-TRAFF	QUICK CONNECT FAUCET	206247	2,526.23
01-01490	MUELLER LUMBER CO. INC.					
	I-300779	101-42130-42530	TRAFFIC LIGHT	MARKING PAINT	206246	22.92
	I-300896	101-42130-42530	TRAFFIC LIGHT	MARKING PAINT	206246	91.70
01-01805	FASTENAL COMPANY					
	I-SDMIT177310	101-42130-42530	TRAFFIC LIGHT	BATTERY	206167	12.99
01-01830	NORTHWESTERN ENERGY					
	I-2579139-3.03.25	101-42130-42810	UTILITIES-TRA	901 N MINNESOTA ST	206252	13.42
	I-2579461-1.03.25	101-42130-42810	UTILITIES-TRA	N SANBORN AND 12TH AVE	206252	67.54
	I-2580311-5.03.25	101-42130-42810	UTILITIES-TRA	1204 N KIMBALL ST	206252	13.42
	I-2580312-3.03.25	101-42130-42810	UTILITIES-TRA	N MAIN AND 12TH AVE	206252	53.60
	I-2580491-5.03.25	101-42130-42810	UTILITIES-TRA	1403 N KIMBALL ST	206252	13.59
	I-2581249-6.03.25	101-42130-42520	EMERGENCY SIR	E GOLF COURSE SIREN	206252	29.32
	I-2581250-4.03.25	101-42130-42520	EMERGENCY SIR	800 W 8TH AVE	206252	25.43
	I-2581251-2.03.25	101-42130-42520	EMERGENCY SIR	1221 S MINNESOTA ST	206252	23.84
	I-2581252-0.03.25	101-42130-42520	EMERGENCY SIR	100 MATTIE ST	206252	32.32
	I-2581521-8.03.25	101-42130-42810	UTILITIES-TRA	W HAVENS AND OHLMAN	206252	129.08
	I-2582741-1.03.25	101-42130-42835	UTILITIES-STR	I 90 AND OHLMAN	206252	584.71
	I-2583138-9.03.25	101-42130-42810	UTILITIES-TRA	W UNIV AND NORWAY	206252	13.95
	I-2583139-7.03.25	101-42130-42810	UTILITIES-TRA	1309 W UNIVERSITY AVE	206252	13.59
	I-2583145-4.03.25	101-42130-42810	UTILITIES-TRA	1522 W UNIVERSITY AVE	206252	13.23
	I-2583147-0.03.25	101-42130-42810	UTILITIES-TRA	310 W NORWAY	206252	13.76
	I-2583319-5.03.25	101-42130-42810	UTILITIES-TRA	HAVENS AND MINN ST	206252	92.86
	I-2583840-0.03.25	101-42130-42810	UTILITIES-TRA	S SANBORN AND HAVEN ST	206252	132.36
	I-2585321-9.03.25	101-42130-42810	UTILITIES-TRA	E HAVENS AND BURR ST	206252	199.36
	I-2585416-7.03.25	101-42130-42810	UTILITIES-TRA	700 E NORWAY AVE	206252	285.76
	I-2585457-1.03.25	101-42130-42810	UTILITIES-TRA	700 E KAY AVE	206252	178.80
	I-2585833-3.03.25	101-42130-42810	UTILITIES-TRA	1909 N MAIN ST	206252	138.69
	I-2719916-5.03.25	101-42130-42520	EMERGENCY SIR	CABELA AND SPRUCE EMERGENCY SI	206252	31.79
	I-2745956-9.03.25	101-42130-42520	EMERGENCY SIR	W END BOAT RAMP	206252	29.14
	I-2748245-4.03.25	101-42130-42810	UTILITIES-TRA	BURR & SPRUCE SIGNAL LIGHTS	206252	294.84
	I-2748246-2.03.25	101-42130-42810	UTILITIES-TRA	N RAMPS I 90 SIGNAL LIGHTS	206252	183.83
	I-2784889-4.03.25	101-42130-42810	UTILITIES-TRA	1120 W CEDAR	206252	13.42
	I-2784890-2.03.25	101-42130-42810	UTILITIES-TRA	1501 W CEDAR	206252	13.42
	I-2812391-7.03.25	101-42130-42520	EMERGENCY SIR	5861 TOWER RD	206252	30.73
	I-2860182-1.03.25	101-42130-42810	UTILITIES-TRA	MINNESOTA AND 16 AVE	206252	12.89

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01830	NORTHWESTERN ENERGY	continued				
		I-2860183-9.03.25	101-42130-42810	UTILITIES-TRA MINNESOTA AND 18 AVE	206252	12.70
		I-2943370-3.03.25	101-42130-42810	UTILITIES-TRA SPRUCE AND CABELA DR TRAFFIC	206252	73.15
		I-2980768-2.03.25	101-42130-42810	UTILITIES-TRA 121 W HAVENS	206252	120.75
		I-3621835-2.03.25	101-42130-42810	UTILITIES-TRA S RAMPS I 90 SIGNAL LIGHTS	206252	190.21
		I-3701975-9.03.25	101-42130-42835	UTILITIES-STR N RAMPS I 90 SIGNAL LIGHT	206252	526.93
		I-4242942-3.03.25	101-42130-42835	UTILITIES-STR N HWY 37 STREET LIGHTS	206252	259.83
01-02880	THUNE TRUE VALUE & APPL					
		I-A591075	101-42130-42530	TRAFFIC LIGHT POLY ROPE	206311	14.99
		I-B301560	101-42130-42540	SIGNS NUTS,BOLTS	206311	3.99
		I-B301561	101-42130-42540	SIGNS 6ML THREADLOCKER	206311	8.79
01-03334	MOTOROLA SOLUTIONS INC					
		I-8282095243	101-42130-43420	RADIOS NEW RADIOS FOR TRUCKS	206245	27,816.65
01-05118	FEDERAL SIGNAL CORPORAT					
		I-8878188	101-42130-42560	SIREN REPAIR DC BATTERY CHARGER	206168	816.00
		I-8881592	101-42130-42560	SIREN REPAIR BATTERY SHIPPING CHARGE	206168	51.00
01-06045	TRAFFIC CONTROL CORPORA					
		I-157077	101-42130-43410	BATTERY BACKU BATTERY BACKUP SYSTEM	206316	7,855.00
		I-157086	101-42130-42530	TRAFFIC LIGHT YELLOW ROAD TAGS	206316	740.00
		I-157196	101-42130-42530	TRAFFIC LIGHT NEW STYLE APS BUTTON	206316	530.00
		I-2022-8 P.E. #2	101-42130-43343	7TH & 1ST INT 2022-8 P.E. #2	206316	36,565.00
01-08524	HR GREEN INC					
		I-2022-8 P.E. #21	101-42130-43343	7TH & 1ST INT 2022-8 P.E. #21	206199	3,075.00
01-09065	CREATIVE SAFETY SUPPLY					
		I-INV00234592	101-42130-42540	SIGNS LABEL TEC SILVER,YELLOW VINYL	206145	651.36
01-09349	HOWES OIL CO					
		I-354230	101-42130-42610	GAS, OIL, TIR UNLEADED GAS	206198	322.16
01-10382	SIGN SOLUTIONS USA LLC					
		I-416234	101-42130-42540	SIGNS WHITE ROAD TAGS	206298	262.27
		I-416396	101-42130-42540	SIGNS SCREW LOCKS,UPRIGHT	206298	53.51
DEPARTMENT 2130 TRAFFIC DEPARTMENT					TOTAL:	85,940.72

01/02/2025 3:21 PM
PACKET : 07287 07288 07289
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 2200 FIRE DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 13

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-329515	101-42200-42500	REPAIR & MAIN BATTERY	206125	277.98
01-01830	NORTHWESTERN ENERGY					
		I-2583799-8.03.25	101-42200-42800	TELEPHONE 201 W 1ST AVE FIRE	206252	3,924.32
		I-3566523-1.03.25	101-42200-42810	UTILITIES 5971 AIRPORT RD BLDG 21	206252	80.49
01-02679	MENARD'S INC					
		I-84229	101-42200-42500	REPAIR & MAIN LED LIGHT FIXTURES	206230	59.99
		I-84405	101-42200-42600	SUPPLIES BATTERIES	206230	7.99
01-02790	SUN GOLD SPORTS LLC					
		I-31551	101-42200-42600	SUPPLIES AWARDS, PLAQUES, PLATES	206308	57.00
01-04287	JOE DOLEZAL					
		I-03312025	101-42200-42800	TELEPHONE 2025 1ST QTR CELL PHONE	206160	45.00
01-05276	M & T FIRE AND SAFETY I					
		I-14186	101-42200-42500	REPAIR & MAIN CHARGER	206226	1,344.25
01-07045	ZACH DALRYMPLE					
		I-03312025	101-42200-42800	TELEPHONE 2025 1ST QTR CELL PHONE	206151	45.00
01-07517	INTERSTATE ALL BATTERY					
		I-1912903032719	101-42200-42600	SUPPLIES BATTERY	206204	31.50
01-07590	ANDREW SHANK					
		I-03292025	101-42200-42700	TRAVEL, CONF FTEP TRAINING MEALS,FUEL REIMB	206294	48.00
		I-03292025	101-42200-42610	GAS & OIL FTEP TRAINING MEALS,FUEL REIMB	206294	78.00
01-07756	CHAD CODY					
		I-03312025	101-42200-42800	TELEPHONE 2025 1ST QTR CELL PHONE	206131	45.00
01-09326	DAN POLLREISZ					
		I-03312025	101-42200-42800	TELEPHONE 2025 1ST QTR CELL PHONE	206268	45.00
01-09349	HOWES OIL CO					
		I-354230	101-42200-42610	GAS & OIL UNLEADED GAS	206198	352.77
		I-354230	101-42200-42610	GAS & OIL UNLEADED GAS	206198	16.81
01-09509	INNOVATIVE OFFICE SOLUT					
		I-IN4797712	101-42200-42600	SUPPLIES BATTERIES	206203	21.75
01-09879	TIFFANY BOEHMER					
		I-03312025	101-42200-42800	TELEPHONE 2025 1ST QTR CELL PHONE	206121	37.50
01-10347	ABIGAIL SQUIER					
		I-03312025	101-42200-42700	TRAVEL, CONF FTO TRAINING MEALS,FUEL REIMB	206301	88.00
		I-03312025	101-42200-42610	GAS & OIL FTO TRAINING MEALS,FUEL REIMB	206301	36.12

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2200 FIRE DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10451	COLE PALMER					
		I-03302025	101-42200-42700	TRAVEL, CONF FTO TRAINING MEALS REIMBURSED	206259	88.00
01-10512	MASON BRUNS					
		I-04012025	101-42200-42700	TRAVEL, CONF FTO TRAINING MEALS REIMBURSE	206123	88.00
				DEPARTMENT 2200 FIRE DEPARTMENT	TOTAL:	6,818.47

4/02/2025 3:21 PM
PACKET : 07287 07288 07289
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 3100 STREET DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 15

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2024070	101-43100-42650	UNIFORMS DICUS BOOTS	206278	189.94
01-00917	DAKOTA FLUID POWER INC					
		I-7318373	101-43100-42600	SUPPLIES GATE HOSE ASSMBLY,ELBOW,FLANGE	206148	234.79
	PROJ: L10-42600	106		SUPPLIES MATERIALS		
01-01117	FLEETPRIDE					
		I-124432332	101-43100-42600	SUPPLIES CONNECTORS,SWIVEL MALE,TEES	206170	245.82
	PROJ: L55-42600	156		SUPPLIES MATERIALS		
		I-124553400	101-43100-42600	SUPPLIES BATTERY LUG,FENDER,BRACKET KIT	206170	1,535.56
	PROJ: L55-42600	156		SUPPLIES MATERIALS		
01-01404	MITCHELL IRON & SUPPLY					
		I-85203	101-43100-42600	SUPPLIES BLACK PIPES,CUTTING CHARGE	206239	119.32
	PROJ: L55-42600	156		SUPPLIES MATERIALS		
01-01417	NEWVISION SECURITY LLC					
		I-23494	101-43100-42800	UTILITIES 2025 2ND QTR ALARM MONITORING	206250	75.00
01-02418	SANITATION PRODUCTS INC					
		I-92204	101-43100-42600	SUPPLIES HOSE ASSEMBLY	206282	98.68
	PROJ: L10-42600	106		SUPPLIES MATERIALS		
01-02607	SD FEDERAL PROPERTY AGE					
		I-553767101	101-43100-42600	SUPPLIES GRINDER WHEEL,TOOLS,HEAT GUN	206290	256.00
01-03099	LAWSON PRODUCTS INC					
		I-9312335476	101-43100-42600	SUPPLIES GLOVES,SHANK	206221	63.23
		I-9312347873	101-43100-42600	SUPPLIES GLOVES	206221	36.57
01-04066	TRANSWEST - SIOUX FALLS					
		I-094P11499	101-43100-42600	SUPPLIES HEADER BOLT,PUMP COVER	206318	779.98
	PROJ: L23-42600	124		SUPPLIES MATERIALS		
01-04081	STEVE ANDERSON					
		I-03312025	101-43100-42800	UTILITIES 2025 1ST QTR CELL PHONE	206105	45.00
01-04440	NATE HEGG					
		I-03312025	101-43100-42800	UTILITIES 2025 1ST QTR CELL PHONE	206189	45.00
01-08380	PETERBILT OF SIOUX FALL					
		I-A696165	101-43100-42600	SUPPLIES DEF DOSING MODULE	206262	1,308.99
	PROJ: L23-42600	124		SUPPLIES MATERIALS		
01-08558	KEVIN ROTH					
		I-03312025	101-43100-42800	UTILITIES 2025 1ST QTR CELL PHONE	206277	45.00
01-09349	HOWES OIL CO					

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09349	HOWES OIL CO		continued			
		I-354230	101-43100-42610	GAS UNLEADED GAS	206198	623.57
01-09509	INNOVATIVE OFFICE SOLUT					
		I-IN4780999	101-43100-42600	SUPPLIES LAMINATING POUCH,HIGHLIGHTERS	206203	55.58
01-09512	ENVIRONMENTAL EQUIPMENT					
		I-24794	101-43100-42600	SUPPLIES BROOM TILT SWITCHES	206165	136.50
	PROJ: L25-42600	127		SUPPLIES MATERIALS		
01-09594	TRAVIS HOHRMAN					
		I-2025-1	101-43100-42661	MECHANICS TOO TOOLS REIMBURSED	206196	350.00
DEPARTMENT 3100 STREET DEPARTMENT						TOTAL: 6,244.53

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00059	JOELLE DAMMANN					
		I-03312025	101-43110-42800	UTILITIES	2025 1ST QTR CELL PHONE	206152 45.00
01-00424	RUNNINGS SUPPLY INC					
		I-2026177	101-43110-42650	UNIFORMS	LOGO HOODIE,NOLOGO JEANS,GLVS	206278 128.47
01-01313	FRONTIER PRECISION INC					
		I-INV320262	101-43110-42600	SUPPLIES	STAKES	206173 543.60
01-02615	SD MUNICIPAL LEAGUE					
		I-200002120	101-43110-42700	TRAVEL CONF D ELLWEIN,HANSON RIB DINNER REG	206291	30.00
01-03114	SUBWAY					
		I-2/A-676270	101-43110-42750	PLANNING COMM 03.24.25 PLANNING COMM MEALS	206307	26.97
01-03130	JOHN HEGG					
		I-03282025	101-43110-42650	UNIFORMS	GLOVES REIMBURSED	206188 11.24
		I-03312025	101-43110-42800	UTILITIES	2025 1ST QTR CELL PHONE	206188 45.00
01-03678	INTERSTATE OFFICE PRODU					
		I-01EG0292	101-43110-42600	SUPPLIES	POST-ITS	206205 13.90
		I-01EG0663	101-43110-42600	SUPPLIES	FOLDERS,TAPE	206205 69.96
01-06997	TERRY JOHNSON					
		I-03312025	101-43110-42800	UTILITIES	2025 1ST QTR CELL PHONE	206208 45.00
01-09349	HOWES OIL CO					
		I-354230	101-43110-42610	GAS	UNLEADED GAS	206198 584.40
01-09620	JOE GALPIN					
		I-03312025	101-43110-42800	UTILITIES	2025 1ST QTR CELL PHONE	206176 45.00
01-09767	JOE SCHROEDER					
		I-03312025	101-43110-42800	UTILITIES	2025 1ST QTR CELL PHONE	206288 45.00
01-10412	JON THURMAN					
		I-03312025	101-43110-42800	UTILITIES	2025 1ST QTR CELL PHONE	206312 45.00
DEPARTMENT 3110 PUBLIC WORKS ADMIN						TOTAL: 1,678.54

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3120 STREET & SIDEWALK CONST

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00559	DICKS TOWING LLC					
		I-T4002	101-43120-42670	CHIP SEAL AGG CHIP SEAL TOWING	206159	160.00
		I-T4003	101-43120-42670	CHIP SEAL AGG CHIP SEAL TOWING	206159	160.00
01-02485	SCHOENFELDER CONSTRUCTI					
		I-2022-26 P.E. #8	101-43120-43300	STREET OVERLA 2022-26 P.E. #8	206286	75,058.13
01-06294	BROSZ ENGINEERING INC					
		I-2023-23 P.E. #9	101-43120-43312	WEST END BRID 2023-23 P.E. #9	206122	1,475.00
DEPARTMENT 3120 STREET & SIDEWALK CONST TOTAL:						76,853.13

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

01/02/2025 3:21 PM
 PACKET : 07287 07288 07289
 VENDOR SET: Mult
 FUND : 101 GENERAL
 DEPARTMENT: 3700 CEMETERY
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00008	ELFSTRAND'S ACE HARDWAR					
	I-5364	101-43700-42600	SUPPLIES & MA CHAIN SPROCKET		206162	28.49
01-00210	BAILEY METAL FABRICATOR					
	I-64518	101-43700-42600	SUPPLIES & MA PLASMA CUTTING EDGE		206113	583.72
01-00436	CHS FARMERS ALLIANCE					
	I-IG1885	101-43700-42610	GAS & FUEL GOLF MAINT RUBY FIELDMASTER		206127	147.42
01-00936	DOUG CUNNINGHAM					
	I-03312025	101-43700-42800	UTILITIES 2025 1ST QTR CELL PHONE		206146	45.00
01-01490	MUELLER LUMBER CO. INC.					
	I-300834	101-43700-42600	SUPPLIES & MA NYLON ROPE		206246	69.98
01-01830	NORTHWESTERN ENERGY					
	I-2581639-8.03.25	101-43700-42800	UTILITIES 700 W 23RD AVE		206252	237.69
	I-2581641-4.03.25	101-43700-42800	UTILITIES W 23RD		206252	16.60
	I-2939180-2.03.25	101-43700-42800	UTILITIES 825 INDIAN VILLAGE RD		206252	17.00
01-02567	S & M PRINTING INC					
	I-84064	101-43700-42600	SUPPLIES & MA GOLF/CEMETERY RECEIPTS		206280	117.00
01-02679	MENARD'S INC					
	I-84243	101-43700-42600	SUPPLIES & MA OWL DECOY,WALL PACK		206230	438.60
	I-84323	101-43700-42600	SUPPLIES & MA HANGING KIT,MARKING FLAG		206230	50.89
01-02880	THUNE TRUE VALUE & APPL					
	I-A590897	101-43700-42600	SUPPLIES & MA CEILING BOX,WALLPLATES		206311	4.27
	I-A591123	101-43700-42600	SUPPLIES & MA EYE BOLT SNAP		206311	22.74
01-03588	ZIMCO SUPPLY CO					
	I-202539	101-43700-42602	CHEMICALS EPEC120,MUTECH MICROS,DEFENDER		206329	3,828.75
01-08130	C & B OPERATIONS LLC					
	I-13150379	101-43700-42600	SUPPLIES & MA HOSE FITTING		206124	10.04
01-08281	VESTIS					
	I-6380270536	101-43700-42600	SUPPLIES & MA MAT CLEANING		206324	33.26
01-09703	AMAZON CAPITAL SERVICES					
	I-1MF3-QYK1-H4FP	101-43700-42600	SUPPLIES & MA BINDERS,GUNNARE LOGOD SHIRT		206100	26.38
DEPARTMENT 3700 CEMETERY					TOTAL:	5,677.83

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 4110 HEALTH & WELFARE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01749	THE SAFE PLACE OF EASTE					
	I-759		101-44110-42950	SAFE PLACE OF 2025 2ND QTR ALLOCATION	206281	5,000.00
DEPARTMENT 4110 HEALTH & WELFARE					TOTAL:	5,000.00

04/02/2025 3:21 PM
PACKET : 07287 07288 07289
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 4120 ANIMAL CONTROL
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01210	LAKEVIEW VETERINARY CLI					
		I-337627	101-44120-42900	IMPOUNDING DO MAR 2025 MANAGEMENT FEE	206219	900.00
01-01830	NORTHWESTERN ENERGY					
		I-2719777-1.03.25	101-44120-42800	UTILITIES-POU 2020 W HAVENS NEW BLDG	206252	153.21
01-02880	THUNE TRUE VALUE & APPL					
		I-B300765	101-44120-42500	REPAIRS LAKEVIEW WASHER REPAIR	206311	213.00
01-09865	MITCHELL ANIMAL RESCUE					
		I-04012025	101-44120-42900	IMPOUNDING DO APR 2025 MANAGEMENT FEE	206238	350.00
				DEPARTMENT 4120 ANIMAL CONTROL	TOTAL:	1,616.21

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00138	SCHOLASTIC LIBRARY PUBL					
	I-69308179	101-45500-43420	BOOKS	CHILDREN'S BOOKS	206287	423.56
01-00445	CITY OF MITCHELL					
	I-04.001100.00.03.25	101-45500-42830	UTILITIES-WAT	211 N DUFF ST	206128	235.40
01-01015	INGRAM LIBRARY SERVICES					
	I-86002371	101-45500-43420	BOOKS	BOOKS	206202	52.02
	I-86307992	101-45500-43420	BOOKS	BOOKS	206202	30.48
	I-86451705	101-45500-43420	BOOKS	BOOKS	206202	121.77
	I-86862862	101-45500-43420	BOOKS	BOOK	206202	23.39
	I-86891310	101-45500-43420	BOOKS	BOOKS	206202	63.88
	I-86945427	101-45500-43420	BOOKS	BOOKS	206202	386.89
	I-86950583	101-45500-43420	BOOKS	BOOKS	206202	98.02
	I-86964249	101-45500-43420	BOOKS	BOOKS	206202	47.99
	I-86988939	101-45500-43420	BOOKS	BOOKS	206202	44.99
01-01590	MCLEOD'S PRINTING					
	I-82494	101-45500-42600	SUPPLIES & MA	ENVELOPES	206229	179.90
01-01830	NORTHWESTERN ENERGY					
	I-2585828-3.03.25	101-45500-42800	UTILITIES	221 N DUFF ST	206252	4,249.21
01-02679	MENARD'S INC					
	I-83853	101-45500-42600	SUPPLIES & MA SEAL LID,EASY TOUCH SPRAY		206230	21.95
	I-84367	101-45500-42600	SUPPLIES & MA PAIL,VINYL,DROP CLOTH,FRZR BAG		206230	16.84
01-02811	JONES SUPPLIES					
	I-150951	101-45500-42500	REPAIR & MAIN BRUSH BEARING		206210	47.75
	I-151191	101-45500-42600	SUPPLIES & MA AIR FILTERS		206210	91.81
	I-151218	101-45500-42600	SUPPLIES & MA PAPER TOWEL		206210	42.56
01-05454	AIA CORPORATION					
	I-SSC3183437	101-45500-42600	SUPPLIES & MA SOLMAN LOGOD SHIRTS,VEST		206099	229.22
01-06583	BAKER & TAYLOR					
	I-2038906817	101-45500-43420	BOOKS	CHILDREN'S BOOKS	206114	62.86
	I-2038931584	101-45500-43420	BOOKS	CHILDREN'S BOOKS	206114	49.71
01-06656	PREMIER PEST CONTROL LL					
	I-31026	101-45500-42600	SUPPLIES & MA INSECT SPRAYING		206270	125.00
01-08281	VESTIS					
	I-6380267075	101-45500-42600	SUPPLIES & MA MAT CLEANING		206324	61.48
01-09703	AMAZON CAPITAL SERVICES					
	I-1LQV-N6LH-4DPG	101-45500-43421	AUDIO-VISUAL	MOVIE	206100	24.96
	I-1V9C-44CR-XMHQ	101-45500-42600	SUPPLIES & MA AIR FRESHNER DISPENSER		206100	31.48
	I-1WF6-PTCJ-1YK9	101-45500-42600	SUPPLIES & MA LAMINATING POUCHES,LABELS		206100	35.69

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-10205	KEVIN KENKEL					
		I-03312025	101-45500-42800	UTILITIES	2025 1ST QTR CELL PHONE	206212 45.00
DEPARTMENT 5500 LIBRARY					TOTAL:	6,843.81

FUND 101 GENERAL					TOTAL:	319,142.99

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-08707	CITY OF MITCHELL					
		I-33125	201-346369	REFUNDS AND R SOFTBALL CONCESSION STARTUP	206129	2,000.00
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 2,000.00

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5110 RECREATION & AQUATICS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00539	KEVIN DEVRIES					
		I-03312025	201-45110-42800	UTILITIES 2025 1ST QTR CELL PHONE	206157	45.00
01-08101	JAMIE HENKEL					
		I-03312025	201-45110-42800	UTILITIES 2025 1ST QTR CELL PHONE	206190	45.00
DEPARTMENT 5110 RECREATION & AQUATICS					TOTAL:	90.00

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01843	PREVENTION MAGAZINE					
	I-2564	201-45140-42300	PUBLISHING	SUBSCRIPTION	206271	150.00
	PROJ: J08-GENERAL	REC CTR PUBLISHING	PUBLISHING-GENERAL			
01-02560	PEPSI COLA COMPANY					
	I-97814788	201-45140-42601	CONCESSION SU	SODAS,GATORADES,WATER	206261	390.92
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS	CONCESSION SUPPLY			
01-02567	S & M PRINTING INC					
	I-84045	201-45140-42600	SUPPLIES & MA	HEALTHY PLATE MAGNETS	206280	197.00
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL			
01-02679	MENARD'S INC					
	I-84274	201-45140-42600	SUPPLIES & MA	RODS,SCREWS,COMPOUND,LOCKNUTS	206230	40.33
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL			
	I-84319	201-45140-42600	SUPPLIES & MA	TAPCON.DRILL BITS	206230	48.64
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL			
	I-84369	201-45140-42600	SUPPLIES & MA	DRILL BIT,TAPCON	206230	33.97
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL			
	I-84480	201-45140-42600	SUPPLIES & MA	DRILL BITS	206230	38.96
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-BLDG			
01-02880	THUNE TRUE VALUE & APPL					
	I-A590853	201-45140-42600	SUPPLIES & MA	COBALT	206311	18.99
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL			
	I-A590889	201-45140-42600	SUPPLIES & MA	WRENCH,PROTECT/SEALER	206311	13.98
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL			
	I-A591268	201-45140-42600	SUPPLIES & MA	NUTS, BOLTS	206311	1.15
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-BLDG			
01-03267	WALMART/CAPITAL ONE					
	I-8775.03122025	201-45140-42601	CONCESSION SU	BUBBLRS	206326	77.64
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS	CONCESSION SUPPLY			
01-03700	CORE-MARK US LLC					
	I-2043826	201-45140-42601	CONCESSION SU	CANDY,TAFFY,CHIPS	206134	1,212.93
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS	CONCESSION SUPPLY			
01-04821	SHAWN LACHNIT					
	I-03312025	201-45140-42800	UTILITIES	2025 1ST QTR CELL PHONE	206218	30.00
01-06627	THOMAS GULLEDGE					
	I-03312025	201-45140-42800	UTILITIES	2025 1ST QTR CELL PHONE	206181	45.00
01-09126	IDENTISYS INC					
	I-701921	201-45140-42600	SUPPLIES & MA	COMPATIBLE KEY TAG	206200	375.00
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL			
01-09633	STAPLES					

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5140 RECREATION CENTER

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09633	STAPLES		continued			
		I-6026559126	201-45140-42600	SUPPLIES & MA PORTABLE FILE STORAGE	206303	35.69
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
		I-6027475609	201-45140-42600	SUPPLIES & MA TERRY BAR TOWELS	206303	127.86
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
01-09703	AMAZON CAPITAL SERVICES					
		I-1NRJ-3CVN-GT17	201-45140-42601	CONCESSION SU M&MS,GUMBALLS,AIRHEADS	206100	156.85
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY		
		I-1P47-YWDD-4TRT	201-45140-42601	CONCESSION SU CANDY DISKS	206100	53.85
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY		
01-10356	CK BICYCLES & LOCKS LLC					
		I-18607	201-45140-42600	SUPPLIES & MA KEY	206130	5.00
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
DEPARTMENT 5140 RECREATION CENTER					TOTAL:	3,053.76

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-3198	201-45160-42600	SUPPLIES & MA MISC FASTENERS	206162	9.50
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
		I-4412	201-45160-42600	SUPPLIES & MA HARNESS	206162	13.99
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
		I-4860	201-45160-42600	SUPPLIES & MA FASTENERS	206162	5.54
	PROJ: H07-42600		PEPSI COMPLEX	SUPPLIES/MATERIALS		
01-00145	AMERICAN GARAGE DOOR CO					
		I-M43634	201-45160-42500	REPAIR & MAIN ICE ARENA DOOR REPAIR	206102	120.00
	PROJ: H13-42500		ARENA-SOUTH RINK	REPAIR-MAINTENANCE		
01-00404	NOLAN TEGELS					
		I-03312025	201-45160-42800	UTILITIES 2025 1ST QTR CELL PHONE	206309	45.00
01-00424	RUNNINGS SUPPLY INC					
		I-2023894	201-45160-42600	SUPPLIES & MA WINCH HAND	206278	89.98
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-330623	201-45160-42600	SUPPLIES & MA BRAKE CLEAN NON-CHLR	206125	41.28
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
		I-4977-330788	201-45160-42600	SUPPLIES & MA LIGHT BAR	206125	110.00
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
01-00436	CHS FARMERS ALLIANCE					
		I-IG4060	201-45160-42610	GAS & FUEL HOCKEY PROPANE FILL	206127	26.00
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
		I-IG4097	201-45160-42610	GAS & FUEL HOCKEY PROPANE FILL	206127	26.00
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
		I-IG4140	201-45160-42610	GAS & FUEL HOCKEY PROPANE BOTTLE FILL	206127	52.00
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
01-00752	MITCHELL PLUMBING & HEA					
		I-36643	201-45160-42500	REPAIR & MAIN REPLACE STORAGE TANK PUMP	206241	1,718.77
	PROJ: H13-42500		ARENA-SOUTH RINK	REPAIR-MAINTENANCE		
01-00839	PIONEER MANUFACTURING C					
		I-INV-241467	201-45160-42600	SUPPLIES & MA BRITE STRIPE WHITE	206267	1,176.85
	PROJ: H07-42600		PEPSI COMPLEX	SUPPLIES/MATERIALS		
01-01199	STURDEVANTS AUTO VALUE					
		I-815052703	201-45160-42600	SUPPLIES & MA OIL FILTER	206306	7.93
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
		I-815053110	201-45160-42600	SUPPLIES & MA AIR CONST,FARM,SUPER FUNNEL	206306	47.48
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
		I-815053408	201-45160-42600	SUPPLIES & MA OIL FILTER	206306	5.73
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
		I-815053435	201-45160-42600	SUPPLIES & MA GEAR OIL	206306	12.58
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01199	STURDEVANTS AUTO VALUE	continued				
		I-815053577	201-45160-42600	SUPPLIES & MA OIL FILTER	206306	11.97
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
01-01497	GRAINGER					
		I-9453467590	201-45160-42600	SUPPLIES & MA CABLE TIES	206179	232.54
	PROJ: H07-42600	PEPSI COMPLEX		SUPPLIES/MATERIALS		
01-01830	NORTHWESTERN ENERGY					
		I-2579141-9.03.25	201-45160-42800	UTILITIES 1001 N MINNESOTA EMTR	206252	9,809.90
	PROJ: H06-42800	ARENA-NORTH RINK		UTILITIES		
		I-2991007-2.03.25	201-45160-42800	UTILITIES 1001 N MINNESOTA GMTR	206252	1,391.30
	PROJ: H06-42800	ARENA-NORTH RINK		UTILITIES		
01-02480	SPN & ASSOCIATES					
		I-2025-23 P.E. #1	201-45160-43300	CAPITAL IMPRO 2025-23 P.E. #1	206300	4,032.99
01-02804	TMA STORES					
		I-108321	201-45160-42500	REPAIR & MAIN IRONHEAD TIRES	206314	671.83
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-03490	VAN WALL EQUIPMENT INC					
		I-6498685	201-45160-42500	REPAIR & MAIN BUSHING,NUTS,WHEEL,ROLLER,PIN	206321	489.45
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-06290	TURFWERKS					
		I-OI57734	201-45160-42500	REPAIR & MAIN TILT STEERING	206320	877.05
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
		I-OI57751	201-45160-42500	REPAIR & MAIN BRAKE DISC,LOW HEAD CA	206320	68.72
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-06698	BEACON ATHLETICS LLC					
		I-0607262-IN	201-45160-42600	SUPPLIES & MA DOUBLE SIDED HOME PLATE	206119	3,337.00
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-08130	C & B OPERATIONS LLC					
		I-13130364	201-45160-42600	SUPPLIES & MA MOWER WHEEL BOLT	206124	9.84
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
		I-13141333	201-45160-42500	REPAIR & MAIN BLADE	206124	116.28
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-08281	VESTIS					
		I-6380270130	201-45160-42600	SUPPLIES & MA MAT CLEANING	206324	59.73
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS		
01-09035	TYLER VETCH					
		I-03312025	201-45160-42800	UTILITIES 2025 1ST QTR CELL PHONE	206325	45.00
01-09076	ROGER PREWETT II					

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09076	ROGER PREWETT II		continued			
		I-03312025	201-45160-42800	UTILITIES 2025 1ST QTR CELL PHONE	206272	45.00
01-09349	HOWES OIL CO					
		I-354230	201-45160-42610	GAS & FUEL UNLEADED GAS	206198	294.38
01-09633	STAPLES					
		I-6027013057	201-45160-42600	SUPPLIES & MA PAPER TOWELS	206303	119.98
	PROJ: H06-42600		ARENA-NORTH RINK	SUPPLIES-MATERIALS		
01-10356	CK BICYCLES & LOCKS LLC					
		I-18625	201-45160-42600	SUPPLIES & MA KEYS CUT	206130	24.00
	PROJ: H05-42600		SOFTBALL	SUPPLIES/MATERIALS		
01-10446	JESSE SCHLIMGEN					
		I-03312025	201-45160-42800	UTILITIES 2025 1ST QTR CELL PHONE	206284	45.00
DEPARTMENT 5160 SPORTS COMPLEXES					TOTAL:	25,190.59

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00177	RON'S SAW SALES					
		I-221689	201-45210-42600	SUPPLIES & MA CHAIN,CARBURETOR COVER BOX	206276	132.48
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-00424	RUNNINGS SUPPLY INC					
		I-2020440	201-45210-42600	SUPPLIES & MA OIL ABSORBENT	206278	37.96
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-2023066	201-45210-42650	UNIFORMS BRUSKE PANTS	206278	139.96
		I-2023655	201-45210-42600	SUPPLIES & MA HILLMAN BULK PRODUCTS	206278	10.68
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-2024317	201-45210-42600	SUPPLIES & MA BULK BIN PRODUCTS	206278	4.49
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-00436	CHS FARMERS ALLIANCE					
		I-IG1887	201-45210-42610	GAS & FUEL P&R RUBY FIELDMASTER	206127	192.89
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
		I-IG1888	201-45210-42610	GAS & FUEL P&R RUBY FIELDMASTER	206127	211.28
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
		I-IG1889	201-45210-42610	GAS & FUEL P&R UNLEADED GAS	206127	691.53
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
01-00734	PRAIRIELAND AWNING CANV					
		I-936164	201-45210-42500	REPAIR & MAIN REPAIR MOWER BAGS	206269	86.50
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-01117	FLEETPRIDE					
		I-124195213	201-45210-42500	REPAIR & MAIN RED LAMP COMBINATION BOX	206170	57.99
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-01199	STURDEVANTS AUTO VALUE					
		I-815053254	201-45210-42500	REPAIR & MAIN BATTERY	206306	129.73
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-01830	NORTHWESTERN ENERGY					
		I-2581647-1.03.25	201-45210-42800	UTILITIES 950 INDIAN VILLAGE RD	206252	26.84
	PROJ: H77-42800	SPORTSMANS CLUB		UTILITIES		
		I-2582639-7.03.25	201-45210-42800	UTILITIES PATTON YOUNG	206252	158.91
	PROJ: H87-42800	PATTON YOUNG		UTILITIES		
		I-2698971-5.03.25	201-45210-42800	UTILITIES CHRISTMAS LIGHTS	206252	2,420.50
	PROJ: H82-42800	DOWNTOWN BEAUTIFCATION		UTILITIES		
		I-2748483-1.03.25	201-45210-42800	UTILITIES ACCESS LOT METER	206252	12.00
	PROJ: H79-42800	LAKE PARK ACCESS AREAS		UTILITIES		
		I-2967874-5.03.25	201-45210-42800	UTILITIES 3100 INDIAN VILLAGE RD	206252	49.92
	PROJ: H65-42800	AMPHITHEATER		UTILITIES		
		I-2997129-8.03.25	201-45210-42800	UTILITIES 800 E 11TH AVE	206252	17.30
	PROJ: H60-42800	NORTH RIDGE PARK		UTILITIES		
		I-3975325-6.03.25	201-45210-42800	UTILITIES 612 W ASH AVE	206252	47.35
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES		

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01944	PFEIFER IMPLEMENT CO IN					
		I-01-191784	201-45210-42500	REPAIR & MAIN VALVE,FLUID HYDRAULIC,CLAMP,FL	206265	3,065.92
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-01964	DAKOTA SUPPLY GROUP					
		I-S104537900.001	201-45210-42600	SUPPLIES & MA PVC PIPES,ELBOWS,COUPLINGS	206150	1,401.20
	PROJ: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
		I-S104550303.001	201-45210-42600	SUPPLIES & MA CAP PVCS	206150	21.56
	PROJ: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
		I-S104550303.002	201-45210-42600	SUPPLIES & MA CAP PVC	206150	7.62
	PROJ: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
		I-S104553138.001	201-45210-42600	SUPPLIES & MA PVC CAP	206150	2.90
	PROJ: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
01-02480	SPN & ASSOCIATES					
		I-2023-14 P.E. #10	201-45210-43300	CAPITAL IMPRO 2023-14 P.E. #10	206300	378.75
		I-2023-14 P.E. #11	201-45210-43300	CAPITAL IMPRO 2023-14 P.E. #11	206300	4,182.27
01-02650	STAN HOUSTON EQUIP CO I					
		I-2607848	201-45210-42600	SUPPLIES & MA LAWN RAKE	206302	147.80
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-02679	MENARD'S INC					
		I-84180	201-45210-42600	SUPPLIES & MA WHITE PVC TRIM	206230	126.84
	PROJ: H72-42600	LIONS POINT PARK		SUPPLIES/MATERIALS		
		I-84540	201-45210-42600	SUPPLIES & MA PVC CAP	206230	7.56
	PROJ: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
		I-84683	201-45210-42600	SUPPLIES & MA FIR,HEX NUT,FLAT WASHER,BOLT	206230	33.37
	PROJ: H78-42600	WEST END BOAT LAUNCH		SUPPLIES/MATERIALS		
01-07205	BARCO PRODUCTS LLC					
		I-INVRCO31015	201-45210-42600	SUPPLIES & MA HOOD TOP RECEPTACLES	206116	1,844.32
	PROJ: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
01-08371	BRAD GATES					
		I-03312025	201-45210-42800	UTILITIES 2025 1ST QTR CELL PHONE	206177	45.00
01-09349	HOWES OIL CO					
		I-354230	201-45210-42610	GAS & FUEL UNLEADED GAS	206198	22.29
01-09703	AMAZON CAPITAL SERVICES					
		I-1LN9-9QDN-1P7N	201-45210-42600	SUPPLIES & MA TENNIS NETS,BLUETOOTH EARPIECE	206100	1,396.93
	PROJ: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
		I-1M1G-MH4D-CMYX	201-45210-42600	SUPPLIES & MA SCREEN PROTECTOR	206100	33.89
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-10356	CK BICYCLES & LOCKS LLC					
		I-18963	201-45210-42600	SUPPLIES & MA KEY	206130	7.00
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		

4/02/2025 3:21 PM
PACKET : 07287 07288 07289
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5210 PARKS
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 35

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10453	BRADY ANDERA	I-03312025	201-45210-42800	UTILITIES	206104	45.00
DEPARTMENT 5210 PARKS					TOTAL:	17,198.53

PACKET : 07287 07288 07289
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5220 SUPERVISION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-1618	201-45220-42300	PUBLISHING POSTAGE 03.01-14.2025	206273	0.73
01-03363	N R P A					
		I-438603.2025	201-45220-42700	TRAVEL, CONF. NELSON 2025 DUES	206248	180.00
DEPARTMENT 5220 SUPERVISION					TOTAL:	180.73

FUND 201 PARK FUND					TOTAL:	47,713.61

PACKET : 07287 07288 07289
VENDOR SET: Mult
FUND : 203 LAKE MITCHELL
DEPARTMENT: 5220 LAKE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-06294	BROSZ ENGINEERING INC					
		I-2023-3 P.E. #22	203-45220-43300	LAKE IMPROVEM 2023-3 P.E. #22	206122	10,802.50
01-07801	SOUKUP CONSTRUCTION INC					
		I-2023-3 P.E. #6	203-45220-43300	LAKE IMPROVEM 2023-3 P.E. #6	206299	384,979.96
01-10410	BARR ENGINEERING CO INC					
		I-2021-20PE#PH2-37	203-45220-43300	LAKE IMPROVEM 2021-20 P.E. #PH2-37	206117	18,025.31
DEPARTMENT 5220 LAKE					TOTAL:	413,807.77

FUND 203 LAKE MITCHELL					TOTAL:	413,807.77

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 209 BUSINESS IMPROV DIST #4

DEPARTMENT: 6530 BUSINESS IMPROV #4

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-05328	AMERICAN OUTLAWS WRESTL					
		I-3986	209-46530-42920	SPORTS AUTHOR A NIGHT WITH DAN GAMBLE EVENT	206103	750.00
01-05901	KNIGHTS OF COLUMBUS					
		I-3969	209-46530-42920	SPORTS AUTHOR SPECIAL OLYMPICS BANQUET	206215	1,500.00
DEPARTMENT 6530 BUSINESS IMPROV #4						TOTAL: 2,250.00

FUND 209 BUSINESS IMPROV DIST #4						TOTAL: 2,250.00

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 213 BUSINESS IMPROV DIST #3

DEPARTMENT: 6311 BUSINESS IMPROV DIST #3

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02716	DAN HAUSER					
		I-03172025	213-46311-42900	PROJECT IMPRO BID #3 ROOF REPAIR/REPLACEMENT	206186	8,400.00
DEPARTMENT 6311 BUSINESS IMPROV DIST #3 TOTAL:						8,400.00

FUND 213 BUSINESS IMPROV DIST #3 TOTAL:						8,400.00

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 214 E-911 EMERGENCY

DEPARTMENT: 3500 E-911

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02790	SUN GOLD SPORTS LLC					
		I-31551	214-43500-42600	SUPPLIES & MA AWARDS, PLAQUES, PLATES	206308	30.00
01-10486	AT&T MOBILITY - POLICE					
		I-9001X03232025	214-43500-42800	UTILITIES - T ACCT #287283989001	206109	46.19
				DEPARTMENT 3500 E-911	TOTAL:	76.19
				FUND 214 E-911 EMERGENCY	TOTAL:	76.19

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5150 PALACE TRANSIT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-330075	218-45150-42500	REPAIR AND MA LIFT SUPPORT	206125	26.53
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-01199	STURDEVANTS AUTO VALUE					
		I-815053088	218-45150-42500	REPAIR AND MA OIL,AIR FILTERS,BLADES.,BRAKE	206306	511.46
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-03498	COLUMN SOFTWARE PBC					
		I-3D782A3D-0003	218-45150-42320	ADVERTISING PUBLIC NOTICE	206132	15.87
	PROJ: E01-ADS	5311-FY18/19		Marketing/Ads/Promotion		
		I-3D782A3D-0004	218-45150-42320	ADVERTISING PUBLIC NOTICE	206132	15.32
	PROJ: E01-ADS	5311-FY18/19		Marketing/Ads/Promotion		
01-03555	JORDON SEHNERT					
		I-03312025	218-45150-42800	UTILITIES 2025 1ST QTR CELL PHONE	206293	30.00
01-07644	WANDA GRAVES					
		I-03312025	218-45150-42800	UTILITIES 2025 1ST QTR CELL PHONE	206180	45.00
01-07987	AT&T MOBILITY - PALACE					
		I-3882X03232025	218-45150-42920	COMPUTER SOFT ACCT #287298243882	206108	914.72
	PROJ: E01-SHAH	5311-FY18/19		Tablet/Radio Contract		
		I-3882X03232025	218-45150-42800	UTILITIES ACCT #287298243882	206108	68.34
	PROJ: E01-OFFUT	5311-FY18/19		Office Utilities		
01-09349	HOWES OIL CO					
		I-354230	218-45150-42610	GAS OIL TIRES UNLEADED GAS	206198	6,816.09
01-09703	AMAZON CAPITAL SERVICES					
		I-1GT6-9LHR-7YCL	218-45150-42600	SUPPLIES & MA SEAT BELT GUARDS,LOCKS	206100	89.70
	PROJ: E01-GASUP	5311-FY18/19		Garage Supplies		
		I-1THR-6L6V-39GQ	218-45150-42600	SUPPLIES & MA CUPHOLDER TABLET VAN MOUNT	206100	33.88
	PROJ: E01-GASUP	5311-FY18/19		Garage Supplies		
				DEPARTMENT 5150 PALACE TRANSIT	TOTAL:	8,566.91

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5180 JVCC

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01193	KROHMER PLUMBING INC					
	I-88166	218-45180-42500	REPAIR & MAIN JVCC WALL HUNG SINK		206216	67.42
01-02679	MENARD'S INC					
	I-84476A	218-45180-42600	SUPPLIES & MA TOOL SET		206230	40.97
01-02811	JONES SUPPLIES					
	I-151138	218-45180-42600	SUPPLIES & MA T-PAPER,BLACK LINERS		206210	86.25
01-02880	THUNE TRUE VALUE & APPL					
	I-B301088	218-45180-42500	REPAIR & MAIN NEW SINK,PLUMBING PARTS		206311	113.96
01-07987	AT&T MOBILITY - PALACE					
	I-3882X03232025	218-45180-42800	UTILITIES ACCT #287298243882		206108	17.08
01-09251	WATERTOWN WHOLESALE					
	I-53503	218-45180-42900	FUNDRAISING BINGO SUPPLIES		206327	187.01
01-09703	AMAZON CAPITAL SERVICES					
	I-1CR9-W7L9-HTRL	218-45180-42600	SUPPLIES & MA PURELL SANITIZER		206100	49.64
DEPARTMENT 5180 JVCC					TOTAL:	562.33

FUND 218 COMMUNITY SERVICES					TOTAL:	9,129.24

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 219 NUTRITION

DEPARTMENT: 5140 NUTRITION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00712	NAPA CENTRAL					
		I-812192	219-45140-42530	VEHICLE MAINT NUTRITION BUS OIL	206249	53.40
01-02811	JONES SUPPLIES					
		I-150970	219-45140-42605	MEAL SUPPLIES SOAP CONTAINER,FOAM CUP,LID	206210	236.63
01-07987	AT&T MOBILITY - PALACE					
		I-3882X03232025	219-45140-42800	UTILITIES ACCT #287298243882	206108	17.08
01-09069	BIG DADDY D'S INC					
		I-972	219-45140-42911	CONTRACT SERV SR MEALS 03.03-07.2025	206120	2,090.70
		I-974	219-45140-42911	CONTRACT SERV SR MEALS 03.10-14.2025	206120	2,221.80
		I-975	219-45140-42911	CONTRACT SERV SR MEAL 03.17-21.2025	206120	2,463.30
		I-976	219-45140-42911	CONTRACT SERV SR MEALS 03.24-28.2025	206120	2,325.30
01-09349	HOWES OIL CO					
		I-354230	219-45140-42610	GAS, OIL, TIR UNLEADED GAS	206198	248.40
01-09703	AMAZON CAPITAL SERVICES					
		I-1CR9-W7L9-HTRL	219-45140-42605	MEAL SUPPLIES PURELL SANITIZER	206100	49.64
					DEPARTMENT 5140 NUTRITION	TOTAL: 9,706.25
					FUND 219 NUTRITION	TOTAL: 9,706.25

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 230 AIRPORT

DEPARTMENT: 3500 AIRPORT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00445	CITY OF MITCHELL					
		I-04.000100.00.03.25	230-43500-42830	UTILITIES-WAT AIRPORT SHOP	206128	47.40
		I-04.000111.00.03.25	230-43500-42830	UTILITIES-WAT AIRPORT CRASH STN	206128	47.40
01-02495	TITAN MACHINERY-MITCHEL					
		I-PS0648160-1	230-43500-42500	REPAIR & MAIN RESERVOIR	206313	112.00
01-02679	MENARD'S INC					
		I-84221	230-43500-42600	SUPPLIES & MA LAWN BAGS,NOZZLE,SPRAYPAINT	206230	55.08
01-09668	DAN LONDON					
		I-03312025	230-43500-42800	UTILITIES 2025 1ST QTR CELL PHONE	206225	45.00
DEPARTMENT 3500 AIRPORT					TOTAL:	306.88
FUND 230 AIRPORT					TOTAL:	306.88

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
		I-2019111	602-43330-42600	SUPPLIES & MA PLIERS	206278	42.90
		I-2019283	602-43330-42600	SUPPLIES & MA TAPE MEASURE,KNIFE,BIN PRDCT	206278	31.02
		I-2019548	602-43330-42600	SUPPLIES & MA CLEVIS PIN HANDLE	206278	8.99
01-00520	HAWKINS INC					
		I-7013538	602-43330-42800	UTILITIES CHLORINE CYLINDERS	206187	70.00
01-01450	MUTH ELECTRIC INC					
		I-678571	602-43330-42600	SUPPLIES & MA PROBE AT NEW PUMP STATION	206247	818.47
01-01830	NORTHWESTERN ENERGY					
		I-2585902-6.03.25	602-43330-42800	UTILITIES 2800 N MAIN ST	206252	8,522.40
		I-2586002-4.03.25	602-43330-42800	UTILITIES N LAKE MITCHELL	206252	167.67
		I-4240509-2.03.25	602-43330-42800	UTILITIES 41008 256TH ST	206252	608.87
01-02624	SD PUBLIC ASSURANCE ALL					
		I-31268-4221	602-43330-42100	INSURANCE GROUND STORAGE TANK COVERAGE	206292	9,934.05
01-02679	MENARD'S INC					
		I-84189	602-43330-42600	SUPPLIES & MA DUST PAN,TRASH CAN,BROOMS	206230	83.94
		I-84286	602-43330-42600	SUPPLIES & MA TISSUE PAPER,CABLE TIES,CLIPS	206230	47.22
01-03330	VESSCO INC					
		I-096645	602-43330-42600	SUPPLIES & MA PM KITS, CHLORINE INJECTOR	206323	1,994.95
01-06656	PREMIER PEST CONTROL LL					
		I-54251	602-43330-42600	SUPPLIES & MA MAR 2025 PEST CONTROL	206270	75.00
01-08281	VESTIS					
		I-6380270543	602-43330-42600	SUPPLIES & MA MAT CLEANING	206324	65.93
01-09349	HOWES OIL CO					
		I-354230	602-43330-42610	GAS & FUEL UNLEADED GAS	206198	113.78
01-09703	AMAZON CAPITAL SERVICES					
		I-1NPR-C9LT-DJFX	602-43330-42600	SUPPLIES & MA DROP CABLE & HOSE COVER	206100	102.38
DEPARTMENT 3330 WATER TREATMENT PLANT TOTAL:						22,687.57

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 602 WATER

DEPARTMENT: 3340 WATER DISTRIBUTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR					
	I-64607	602-43340-42600	SUPPLIES & MA BLACK PIPES		206113	17.36
01-00356	QUALIFIED PRESORT SERVI					
	I-2279-1618	602-43340-42660	POSTAGE POSTAGE 03.01-14.2025		206273	42.10
01-00424	RUNNINGS SUPPLY INC					
	I-2020661	602-43340-42600	SUPPLIES & MA SWIVEL CONNECT,BUSHING PIPE		206278	40.54
	I-2021070	602-43340-42600	SUPPLIES & MA DRILL BIT,NUT DRIVER		206278	29.96
	I-2028277	602-43340-42600	SUPPLIES & MA CABLE TIES		206278	21.95
01-00532	A-OX WELDING SUPPLY CO					
	I-0000322850	602-43340-42600	SUPPLIES & MA CO2 CYLINDER FILL		206096	21.53
01-01830	NORTHWESTERN ENERGY					
	I-2941237-6.03.25	602-43340-42800	UTILITIES 1416 E SPRUCE ST		206252	27.91
	I-2958403-4.03.25	602-43340-42800	UTILITIES 1800 VAN DYKE DR		206252	912.92
01-01964	DAKOTA SUPPLY GROUP					
	I-S104548545.001	602-43340-42600	SUPPLIES & MA CURB BOX		206150	146.56
01-02170	DAVISON COUNTY REGISTER					
	I-03212025	602-43340-42225	PROFESSIONAL BY EASEMENT RESEARCH		206155	13.00
01-02470	CORE & MAIN LP					
	I-W588186	602-43340-43409	WATER METERS METER ADAPTOR		206133	1,363.56
	I-W611523	602-43340-43311	VALVE REPLACE DI BODY,MEGALUG,GASKETS,HYMAX		206133	10,518.20
	I-W652624	602-43340-42600	SUPPLIES & MA HYMAX 2 FLIP COUPLING		206133	3,425.90
01-02480	SPN & ASSOCIATES					
	I-2025-1 P.E. #2	602-43340-42225	PROFESSIONAL 2025-1 P.E. #2		206300	13,230.01
	I-2025-6 P.E. #2	602-43340-42225	PROFESSIONAL 2025-6 P.E. #2		206300	2,203.40
01-02485	SCHOENFELDER CONSTRUCTI					
	I-2022-26 P.E. #8	602-43340-43338	2ND, 4TH, RAI 2022-26 P.E. #8		206286	12,745.72
01-02537	SHERWIN-WILLIAMS COMPAN					
	I-5208-7	602-43340-42600	SUPPLIES & MA BLUE PAINT		206295	348.84
01-02679	MENARD'S INC					
	I-84231	602-43340-42600	SUPPLIES & MA MOP BUCKET,MOP		206230	78.98
	I-84678A	602-43340-42600	SUPPLIES & MA RATCH WRENCH		206230	16.97
	I-84996A	602-43340-42600	SUPPLIES & MA FLUSH BUSHING,COUPLING,ELBOWS		206230	47.75
01-03678	INTERSTATE OFFICE PRODU					
	I-01EG0663	602-43340-42600	SUPPLIES & MA FOLDERS,TAPE		206205	9.39
01-04721	TYLOR PETERSON					
	I-03312025	602-43340-42800	UTILITIES 2025 1ST QTR CELL PHONE		206263	45.00

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-06656	PREMIER PEST CONTROL LL					
	I-54008	602-43340-42600	SUPPLIES & MA	MAR 2025 PEST CONTROL	206270	75.00
01-08304	THOMAS SCHUMAN					
	I-03312025	602-43340-42800	UTILITIES	2025 1ST QTR CELL PHONE	206289	45.00
01-08417	INFRASTRUCTURE DESIGN G					
	I-2020-20 P.E. #54	602-43340-43355	ABOVE GROUND	2020-20 P.E. #54	206201	8,242.90
	I-2021-25 P.E. #18	602-43340-43326	LIVESAY UTILI	2021-25 P.E. #18	206201	40.82
01-08466	CHR SOLUTIONS INC					
	I-770423	602-43340-42660	POSTAGE	FEB 2024 MAILING SERVICE	206126	868.91
	I-770423	602-43340-42910	BILLING OFFIC	FEB 2024 MAILING SERVICE	206126	387.20
01-08566	KEVIN SIBSON					
	I-03312025	602-43340-42800	UTILITIES	2025 1ST QTR CELL PHONE	206296	45.00
01-09349	HOWES OIL CO					
	I-354230	602-43340-42610	GAS & FUEL	UNLEADED GAS	206198	1,220.72
01-09439	ADVANCED ENGINEERING AN					
	I-2024-37 P.E. #6	602-43340-42225	PROFESSIONAL	2024-37 P.E. #6	206097	414.75
01-10598	RYLAND DEVRIES					
	I-03312025	602-43340-42800	UTILITIES	2025 1ST QTR CELL PHONE	206158	45.00
01-10599	ROBERT MCCARDLE					
	I-03312025	602-43340-42800	UTILITIES	2025 1ST QTR CELL PHONE	206228	45.00
DEPARTMENT 3340 WATER DISTRIBUTION					TOTAL:	56,737.85

FUND 602 WATER					TOTAL:	79,425.42

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-1618	604-43200-42660	POSTAGE	POSTAGE 03.01-14.2025	206273 41.37
		I-618042	604-43200-42660	POSTAGE	FLATS POSTAGE 03.01-14.2025	206273 5.43
01-00424	RUNNINGS SUPPLY INC					
		I-2019957	604-43200-42650	UNIFORMS	HOLLEMAN JEANS,PANTS	206278 109.98
		I-2019960	604-43200-42650	UNIFORMS	KING JEANS	206278 86.95
		I-2023678	604-43200-42600	SUPPLIES	PROPANE CYLINDER	206278 5.89
		I-2027739	604-43200-42600	SUPPLIES	HITCHPIN	206278 2.49
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-330986	604-43200-42600	SUPPLIES	FUEL LINE CLIP	206125 6.41
01-00525	DAKOTA PUMP LLC					
		I-19172	604-43200-42600	SUPPLIES	VALVE LUG KEYSTONE	206149 391.88
01-00750	FISHER SCIENTIFIC					
		I-9551278	604-43200-42600	SUPPLIES	SOD THIOSULFATE	206169 87.50
		I-9583130	604-43200-42600	SUPPLIES	BEAKER GRIFFIN	206169 68.89
		I-9822156	604-43200-42600	SUPPLIES	MEMBRANE,ELECTRODE,CALCIUM	206169 565.48
		I-9891371	604-43200-42600	SUPPLIES	MN SULFATE	206169 97.58
01-00991	JON VERMEULEN					
		I-03312025	604-43200-42800	UTILITIES	2025 1ST QTR CELL PHONE	206322 45.00
01-01021	JOHN T JONES CONSTRUCTI					
		I-2022-1 P.E. #8	604-43200-43310	SOUTH PLANT I	2022-1 P.E. #8	206207 1,156,249.76
01-01050	IVERSON					
		I-5029713	604-43200-42600	SUPPLIES	FUEL PUMP MODULE KIT	206206 945.30
01-01830	NORTHWESTERN ENERGY					
		I-2581747-9.03.25	604-43200-42800	UTILITIES	S HARMON DR	206252 100.44
01-02679	MENARD'S INC					
		I-84365	604-43200-42600	SUPPLIES	MERV 8 GREEN	206230 18.60
		I-84628A	604-43200-42600	SUPPLIES	HOSE CLAMP,ALL THRD	206230 10.05
01-03540	JOSEPH KING					
		I-03312025	604-43200-42800	UTILITIES	2025 1ST QTR CELL PHONE	206213 45.00
01-03571	CONNOR DAVIS					
		I-03312025	604-43200-42800	UTILITIES	2025 1ST QTR CELL PHONE	206154 45.00
01-06832	ADVANTAGE AUTO GLASS LL					
		I-IAA-0321-13471	604-43200-42500	REPAIRS	WINDSHIELD REPAIR	206098 50.00
01-08335	BRIAN DAUGHTERS					
		I-03312025	604-43200-42800	UTILITIES	2025 1ST QTR CELL PHONE	206153 45.00

04/02/2025 3:21 PM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 49

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3200 WASTE WATER TREATMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-08466	CHR SOLUTIONS INC					
		I-770423	604-43200-42660	POSTAGE	FEB 2024 MAILING SERVICE	206126 868.92
01-09349	HOWES OIL CO					
		I-354230	604-43200-42610	GAS & FUEL	UNLEADED GAS	206198 300.26
01-09697	THOMAS HOLLEMAN					
		I-03312025	604-43200-42800	UTILITIES	2025 1ST QTR CELL PHONE	206197 45.00
01-10424	H & H ELECTRIC & MOTOR					
		I-5432	604-43200-42600	SUPPLIES	MOTOR 20HP 3PHASE	206182 1,300.00
DEPARTMENT 3200 WASTE WATER TREATMENT						TOTAL: 1,161,538.18

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3210 WASTE WATER IND PRETREAT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-331063	604-43210-42600	SUPPLIES TOW HOOKS	206125	133.83
01-01199	STURDEVANTS AUTO VALUE					
		I-815053089	604-43210-42600	SUPPLIES GASKET	206306	19.80
01-01710	MINNESOTA VALLEY TESTIN					
		I-1296420	604-43210-42550	LABORATORY FE LAB FEES	206237	2,147.00
DEPARTMENT 3210 WASTE WATER IND PRETREAT TOTAL:						2,300.63

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3250 WASTE WATER COLLECTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-5846	604-43250-42600	SUPPLIES MISC FASTENERS	206162	2.98
01-00081	RINKER MATERIALS					
		I-30869998	604-43250-42600	SUPPLIES CONCRETE PIPE	206275	615.21
01-00227	BARCO MUNICIPAL PRODUCT					
		I-IN-251511	604-43250-42600	SUPPLIES MAGNETIC LOCATOR,CARRYING CASE	206115	1,194.00
01-00424	RUNNINGS SUPPLY INC					
		I-2023305	604-43250-42600	SUPPLIES WHEEL CUTOFF	206278	14.99
		I-2023708	604-43250-42600	SUPPLIES RATCHET STRAP	206278	59.94
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-330385	604-43250-42600	SUPPLIES TERRACAIR DEF	206125	28.48
01-01819	NORTHWEST PIPE FITTINGS					
		I-461527	604-43250-42600	SUPPLIES GATE VALVES,PVC,T-BOLTS,GASKET	206251	4,120.95
01-01830	NORTHWESTERN ENERGY					
		I-2572870-0.03.25	604-43250-42800	UTILITIES 1511 N COMMERCE	206252	82.83
		I-2579460-3.03.25	604-43250-42800	UTILITIES N SANBORN AND 13TH AVE	206252	161.52
		I-2581214-0.03.25	604-43250-42800	UTILITIES N FOSTER ST	206252	953.83
		I-2581590-3.03.25	604-43250-42800	UTILITIES N HARMON DR	206252	240.21
		I-2581650-5.03.25	604-43250-42800	UTILITIES KIPPES CV	206252	150.28
		I-2581719-8.03.25	604-43250-42800	UTILITIES S HARMON AND OHLMAN	206252	210.74
		I-2582035-8.03.25	604-43250-42800	UTILITIES 1500 W 23RD AVE	206252	207.11
		I-2582739-5.03.25	604-43250-42800	UTILITIES 1300 W NORWAY AVE	206252	254.21
		I-2585907-5.03.25	604-43250-42800	UTILITIES AIRPORT RD WST WTR	206252	158.21
		I-2809477-9.03.25	604-43250-42800	UTILITIES 1423 COUNTRY DR	206252	265.56
		I-2828568-2.03.25	604-43250-42800	UTILITIES 5709 ISLAND CT	206252	32.05
		I-3907866-2.03.25	604-43250-42800	UTILITIES 1040 N HARMON DR LIFT	206252	357.42
01-02480	SPN & ASSOCIATES					
		I-2022-3 P.E. #19	604-43250-43347	23RD & OHLMAN 2022-3 P.E. #19	206300	4,012.32
		I-2023-16 P.E. #18	604-43250-43350	S HARMON/OHLM 2023-16 P.E. #18	206300	7,336.36
		I-2023-6 P.E. #21	604-43250-43349	N HARMON/AIRP 2023-6 P.E. #21	206300	35,665.28
		I-2025-1 P.E. #2	604-43250-42200	PROFESSIONAL 2025-1 P.E. #2	206300	10,824.54
		I-2025-6 P.E. #2	604-43250-42200	PROFESSIONAL 2025-6 P.E. #2	206300	3,305.16
01-02485	SCHOENFELDER CONSTRUCTI					
		I-2022-26 P.E. #8	604-43250-43343	2ND, 4TH, & R 2022-26 P.E. #8	206286	25,491.44
01-02679	MENARD'S INC					
		I-84679	604-43250-42600	SUPPLIES PASSAGE LEVER,GRIPPER PRO TAPE	206230	46.96
01-03495	HALME INC					
		I-2022-3 P.E. #3	604-43250-43347	23RD & OHLMAN 2022-3 P.E. #3	206183	246,942.22
		I-2023-16 P.E. #3	604-43250-43350	S HARMON/OHLM 2023-16 P.E. #3	206183	778,885.20

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3250 WASTE WATER COLLECTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03495	HALME INC	continued				
		I-2023-6 P.E. #7	604-43250-43349	N HARMON/AIRP 2023-6 P.E. #7	206183	371,899.71
01-06656	PREMIER PEST CONTROL LL					
		I-54005	604-43250-42600	SUPPLIES MAR 2025 PEST CONTROL	206270	95.00
01-07430	ELLIOTT EQUIPMENT CO					
		I-184739	604-43250-42600	SUPPLIES WIRELESS REMOTE	206163	1,847.55
01-08417	INFRASTRUCTURE DESIGN G					
		I-2021-25 P.E. #18	604-43250-43336	LIVESAY UTILI 2021-25 P.E. #18	206201	387.79
01-08466	CHR SOLUTIONS INC					
		I-770423	604-43250-42910	BILLING OFFIC FEB 2024 MAILING SERVICE	206126	387.20
01-09349	HOWES OIL CO					
		I-354230	604-43250-42610	GAS UNLEADED GAS	206198	176.75
					DEPARTMENT 3250 WASTE WATER COLLECTION TOTAL:	1,496,414.00

					FUND 604 SEWER TOTAL:	2,660,252.81

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 612 SANITATION

DEPARTMENT: 3220 RECYCLING PROGRAM

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2023651	612-43220-42600	SUPPLIES GATE HINGE	206278	119.97
		I-2023762	612-43220-42500	REPAIR & MAIN DRILL BITS,TAPE MEASURE,WASHER	206278	45.96
01-00917	DAKOTA FLUID POWER INC					
		I-7317344	612-43220-42600	SUPPLIES REEL,MALE PIPE	206148	374.31
	PROJ: L73-42600	905		SUPPLIES MATERIALS		
01-01117	FLEETPRIDE					
		I-124432239	612-43220-42500	REPAIR & MAIN JUMPER HOSES,ALUMINUM	206170	239.37
	PROJ: L73-42500	905		REPAIR MAINTENANCE		
01-01417	NEWVISION SECURITY LLC					
		I-23493	612-43220-42800	UTILITIES 2025 2ND QTR ALARM MONITORING	206250	76.00
01-01830	NORTHWESTERN ENERGY					
		I-3750165-7.03.25	612-43220-42800	UTILITIES 2801 E HAVENS ST	206252	505.71
01-02418	SANITATION PRODUCTS INC					
		I-92190	612-43220-42600	SUPPLIES TRAVEL COVER RUBBER HINGE	206282	200.36
	PROJ: L92-42600	178		SUPPLIES MATERIALS		
01-02624	SD PUBLIC ASSURANCE ALL					
		I-31295-4221	612-43220-42100	INSURANCE RECYCLING BUILDING ADDTNL CVRG	206292	2,022.63
01-03662	WS CONSTRUCTION MANAGEM					
		I-2021-30 P.E. #8	612-43220-43200	BUILDINGS 2021-30 P.E. #8	206328	111,322.42
01-06656	PREMIER PEST CONTROL LL					
		I-54003	612-43220-42500	REPAIR & MAIN MAR 2025 PEST CONTROL	206270	175.00
01-09891	MILLENNIUM RECYCLING					
		I-1309124	612-43220-42200	CONTRACT-MILL FEB 2025 SINGLE STREAM FEE,CRD	206236	632.80
				DEPARTMENT 3220 RECYCLING PROGRAM	TOTAL:	115,714.53

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-1618	612-43230-42660	POSTAGE POSTAGE 03.01-14.2025	206273	40.64
01-00917	DAKOTA FLUID POWER INC					
		I-7313186	612-43230-42600	SUPPLIES MEGACRIMP COUPLINGS,CABLE TIES	206148	111.05
	PROJ: L3A-42600	950		SUPPLIES SUPPLIES		
01-02418	SANITATION PRODUCTS INC					
		I-92205	612-43230-42600	SUPPLIES OA PIN	206282	128.84
	PROJ: L1A-42600	177		SUPPLIES MATERIALS		
		I-92255	612-43230-42600	SUPPLIES PROX ACTUATOR,HINGE COVER	206282	146.31
	PROJ: L4A-42600	951		SUPPLIES MATERIALS		
01-08466	CHR SOLUTIONS INC					
		I-770423	612-43230-42660	POSTAGE FEB 2024 MAILING SERVICE	206126	868.92
		I-770423	612-43230-42910	BILLING OFFIC FEB 2024 MAILING SERVICE	206126	387.20
DEPARTMENT 3230 WASTE COLLECTION						TOTAL: 1,682.96

01/02/2025 3:21 PM
PACKET : 07287 07288 07289
VENDOR SET: Mult
FUND : 612 SANITATION
DEPARTMENT: 3240 LANDFILL
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 55

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-1618	612-43240-42600	SUPPLIES POSTAGE 03.01-14.2025	206273	34.01
01-00436	CHS FARMERS ALLIANCE					
		I-IG1890	612-43240-42610	GAS & OIL LANDFILL RUBY FIELDMASTER	206127	919.40
		I-IG1891	612-43240-42610	GAS & OIL LANDFILL RUBY FIELDMASTER	206127	917.15
		I-IZ9725	612-43240-42600	SUPPLIES HANKOOK TIRES,MOBILGREASE	206127	1,146.00
	PROJ: L2B-42600	186		SUPPLIES MATERIALS		
01-01417	NEWVISION SECURITY LLC					
		I-23492	612-43240-42800	UTILITIES 2025 2ND QTR ALARM MONITORING	206250	76.00
01-02527	TRANSOURCE					
		I-41P59260	612-43240-42600	SUPPLIES SENSOR DEF TEMP/LEVEL	206317	1,670.93
	PROJ: L3C-42600	197		SUPPLIES MATERIALS		
01-02679	MENARD'S INC					
		I-84250	612-43240-42600	SUPPLIES PATCH CABLE,ADAPTOR	206230	20.77
01-02711	JAYLON TOLLEFSON					
		I-03312025	612-43240-42800	UTILITIES 2025 1ST QTR CELL PHONE	206315	45.00
01-02939	DEPARTMENT OF AGRICULTU					
		I-04012025	612-43240-42210	STATE GARBAGE MAR 2025 SOLID WASTE SURCHARGE	206156	3,887.55
01-08417	INFRASTRUCTURE DESIGN G					
		I-24670	612-43240-42200	PROF FEES & S BOUNDARY SURVEY-PROF FEES	206201	3,229.35
01-09349	HOWES OIL CO					
		I-354230	612-43240-42610	GAS & OIL UNLEADED GAS	206198	249.73
01-09509	INNOVATIVE OFFICE SOLUT					
		I-IN4783074	612-43240-42600	SUPPLIES WRIST REST,RULER,TISSUE,FILES	206203	125.66
DEPARTMENT 3240 LANDFILL					TOTAL:	12,321.55

FUND 612 SANITATION					TOTAL:	129,719.04

01/02/2025 3:21 PM
PACKET : 07287 07288 07289
VENDOR SET: Mult
FUND : 613 CORN PALACE
DEPARTMENT: 5650 CORN PALACE
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 56

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-1618	613-45650-42660	SHIPPING/POST POSTAGE 03.01-14.2025	206273	4.38
01-00517	MELISSA HOBAUGH					
		I-03312025	613-45650-42800	UTILITIES 2025 1ST QTR CELL PHONE	206195	11.25
01-00974	HILLYARD/SIOUX FALLS					
		I-605775427	613-45650-42600	SUPPLIES & MA RUBBER BAND RED LINER	206194	135.36
01-01450	MUTH ELECTRIC INC					
		I-678808	613-45650-42500	REPAIRS & MAI GYM LED LIGHTS REPLACED	206247	447.08
01-01601	ARCTIC REFRIGERATION IN					
		I-54915	613-45650-42500	REPAIRS & MAI NORTH CONCESSION ICE MCHN REPR	206106	112.00
01-01830	NORTHWESTERN ENERGY					
		I-2587292-0.03.25	613-45650-42800	UTILITIES 600 N MAIN ST	206252	3,759.41
01-02537	SHERWIN-WILLIAMS COMPAN					
		I-5313-5	613-45650-42600	SUPPLIES & MA PAINT	206295	337.70
01-02560	PEPSI COLA COMPANY					
		I-97815001	613-45650-42610	COST OF GOODS POP,BUBBLRS	206261	585.43
01-02679	MENARD'S INC					
		I-84523	613-45650-42600	SUPPLIES & MA TOGGLE,BRUSH,TAPERED SHIM	206230	62.07
		I-84571	613-45650-42600	SUPPLIES & MA ADHESIVE,RUBBER BASE,CAULK	206230	214.12
		I-84857	613-45650-42600	SUPPLIES & MA PAINT LINERS,FRAME,BRUSH	206230	52.15
01-02811	JONES SUPPLIES					
		I-150775	613-45650-42610	COST OF GOODS CLEAR FOOD BAGS	206210	540.00
		I-150839	613-45650-42600	SUPPLIES & MA FOIL SHEETS	206210	93.75
		I-150858	613-45650-42600	SUPPLIES & MA BLACK LINERS	206210	52.81
		I-150867	613-45650-42600	SUPPLIES & MA URINAL SCREENS,T-TISSUE,TOWELS	206210	239.96
		I-150977	613-45650-42600	SUPPLIES & MA BLACK LINERS,TOILET CLEANERS	206210	360.18
		I-150978	613-45650-42600	SUPPLIES & MA GLOVES	206210	77.80
		I-151085	613-45650-42600	SUPPLIES & MA BLACK LINERS,ROLL TOWELS,T-TIS	206210	234.66
		I-151131	613-45650-42600	SUPPLIES & MA DUST MOP WITH SNAPS	206210	573.12
01-03267	WALMART/CAPITAL ONE					
		I-7975.03192025	613-45650-42600	SUPPLIES & MA STICKY NOTES,VAC	206326	209.53
01-03700	CORE-MARK US LLC					
		I-2041686	613-45650-42610	COST OF GOODS SUCKERS,FRANKS,BURGERS,BUNS	206134	3,637.36
01-04107	JEFF HANSON					
		I-03312025	613-45650-42800	UTILITIES 2025 1ST QTR CELL PHONE	206185	45.00
01-04874	DAVE SIETSEMA					

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-04874	DAVE SIETSEMA	continued				
		I-03312025	613-45650-42800	UTILITIES 2025 1ST QTR CELL PHONE	206297	45.00
01-06656	PREMIER PEST CONTROL LL					
		I-54021	613-45650-42500	REPAIRS & MAI MAR 2025 PEST CONTROL	206270	200.00
01-08281	VESTIS					
		I-6380268404	613-45650-42500	REPAIRS & MAI MAT CLEANING	206324	42.29
		I-6380271860	613-45650-42500	REPAIRS & MAI MAT CLEANING	206324	42.29
01-08741	KATHY HANKS					
		I-03312025	613-45650-42800	UTILITIES 2025 1ST QTR CELL PHONE	206184	45.00
01-09349	HOWES OIL CO					
		I-354230	613-45650-42620	GAS & FUEL UNLEADED GAS	206198	89.56
01-09703	AMAZON CAPITAL SERVICES					
		I-11YM-CLLK-RYPX	613-45650-42600	SUPPLIES & MA WEATHER STRIPPING	206100	78.60
		I-13XN-QYXK-3D1D	613-45650-42600	SUPPLIES & MA SCISSORS,BOTTLE OPENER	206100	32.20
		I-1NRJ-3CVN-PK7K	613-45650-42600	SUPPLIES & MA MEAT THERMOMETER	206100	110.97
		I-1R6Y-D3YN-66P4	613-45650-42600	SUPPLIES & MA WALKIE TALKIES	206100	56.98
01-10254	LEIGHTON FAMILY FARMS					
		I-2566	613-45650-42610	COST OF GOODS POPCORN	206223	700.00
01-10309	MICHAEL LEACH					
		I-03312025	613-45650-42800	UTILITIES 2025 1ST QTR CELL PHONE	206222	45.00
01-10425	ETIX INC					
		I-CP022825	613-45650-42900	TICKETING FEE TICKETING FEES	206166	60.55
01-10438	CRAIG STUCKY					
		I-03312025	613-45650-42800	UTILITIES 2025 1ST QTR CELL PHONE	206305	45.00
					TOTAL:	13,378.56

DEPARTMENT 5650 CORN PALACE					TOTAL:	13,378.56

FUND 613 CORN PALACE					TOTAL:	13,378.56

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-6311	614-45250-42600	SUPPLIES & MA MILKHOUSE HEATER	206162	32.99
01-00424	RUNNINGS SUPPLY INC					
		I-2023019	614-45250-42600	SUPPLIES & MA LED BULBS, D PIN	206278	32.76
		I-2027073	614-45250-42600	SUPPLIES & MA KNIFE,HILLMAN BULK PRODUCTS	206278	41.84
01-00436	CHS FARMERS ALLIANCE					
		I-IG1884	614-45250-42610	GAS & FUEL LAKEVIEW UNLEADED GAS	206127	248.46
		I-IG1886	614-45250-42610	GAS & FUEL GOLF MAINT UNLEADED GAS	206127	175.72
01-00712	NAPA CENTRAL					
		I-812193	614-45250-42600	SUPPLIES & MA WINDSHIELD WASH	206249	136.49
		I-812455	614-45250-42600	SUPPLIES & MA OIL,AIR FILTER	206249	69.53
		I-812460	614-45250-42600	SUPPLIES & MA FUEL FILTER,V-BELT	206249	30.62
01-01355	MIDWEST TURF & IRRIGATI					
		I-3947341-00	614-45250-42600	SUPPLIES & MA BALL BEARING,SEAL,V-RING	206235	369.57
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8.03.25	614-45250-42800	UTILITIES 700 W 23RD AVE	206252	237.70
		I-2581875-8.03.25	614-45250-42800	UTILITIES GOLF CLUB HOUSE	206252	324.80
		I-2581876-6.03.25	614-45250-42800	UTILITIES GOLF CART SHED	206252	16.77
01-02051	MIDCONTINENT COMMUNICAT					
		I-02630670214604	614-45250-42800	UTILITIES ACCT #026306702	206234	95.39
01-02811	JONES SUPPLIES					
		I-151081	614-45250-42600	SUPPLIES & MA FOAM HAND SOAP	206210	147.26
01-02880	THUNE TRUE VALUE & APPL					
		I-A591683	614-45250-42600	SUPPLIES & MA BRUSH,TAPE,TRAY LINER	206311	19.97
01-03501	ALEX DAGEN					
		I-03312025	614-45250-42800	UTILITIES 2025 1ST QTR CELL PHONE	206147	45.00
01-03588	ZIMCO SUPPLY CO					
		I-202539	614-45250-42602	CHEMICALS EPEC120,MUTECH MICROS,DEFENDER	206329	6,860.50
		I-202540	614-45250-42602	CHEMICALS ACELEPRYN XTRA	206329	3,400.00
01-08892	ERIC HIEB					
		I-04012025	614-45250-42200	GOLF PRO CONT BASE CONTRACT 04.2025	206193	9,880.15
		I-040125	614-45250-42200	GOLF PRO CONT CLOVER CC FEES 04.2025	206193	188.58
01-09703	AMAZON CAPITAL SERVICES					
		I-1MF3-QYK1-H4FP	614-45250-42650	UNIFORMS BINDERS,GUNNARE LOGOD SHIRT	206100	39.99
01-09734	FOREUP GOLF SOFTWARE					
		I-04-2025-49942	614-45250-42920	COMPUTER SOFT FOREUP BASE PLAN,TEE SHEETS	206172	1,731.00

DEPARTMENT 5250 GOLF COURSE

TOTAL:

24,125.09

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00469	GEOTEK ENGINEERING & TE					
		I-2023-33 P.E. #1	619-45220-43200	BUILDINGS 2023-33 P.E. #1	206178	3,750.00
01-01802	L.L. JIRSA, ARCHITECT					
		I-2023-33 P.E. #2	619-45220-43200	BUILDINGS 2023-33 P.E. #2	206217	9,618.00
01-03488	FLOWBIRD AMERICA INC					
		I-AI001684	619-45220-42620	COMPUTER SOFT ALARM MONITORING	206171	69.00
01-08594	MAKE IT MINE DESIGNS					
		I-40119	619-45220-42600	SUPPLIES BROWN VINYL, REFLECTIVE SIGN	206227	30.00
DEPARTMENT 5220 CAMPGROUND					TOTAL:	13,467.00

FUND 619 CAMPGROUND					TOTAL:	13,467.00

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 621 EMERGENCY MEDICAL SERVICE

DEPARTMENT: 4600 EMS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00532	A-OX WELDING SUPPLY CO					
		I-0000322852	621-44600-42600	SUPPLIES MEDICAL CYLINDER FILL	206096	47.99
		I-0088073422	621-44600-42600	SUPPLIES 5 YR CYLINDER LEASE	206096	1,760.95
01-01199	STURDEVANTS AUTO VALUE					
		I-815053090	621-44600-42600	SUPPLIES BATTERIES	206306	265.34
01-02700	HENRY SCHEIN INC					
		I-37950128	621-44600-42600	SUPPLIES NEEDLES	206191	65.00
		I-38380735	621-44600-42600	SUPPLIES MASKS, IV FLUSH, SHEETS, BANDAGES	206191	848.66
01-03478	AVERA QUEEN OF PEACE					
		I-CINV-001229	621-44600-42600	SUPPLIES MEDICAL SUPPLIES	206112	67.51
		I-CINV-001453	621-44600-42600	SUPPLIES AMBULANCE MEDICATIONS	206112	411.01
		I-CINV-002766	621-44600-42600	SUPPLIES AMBULANCE MEDICINE	206112	45.25
01-05231	FULL SOURCE					
		I-FS4513613-IN	621-44600-42640	UNIFORMS SHIRTS, JACKETS	206174	578.16
01-08340	LEWIS FAMILY DRUG LLC					
		I-224873	621-44600-42600	SUPPLIES GLUCOCARD TEST STRIPS	206224	29.97
		I-779997	621-44600-42600	SUPPLIES LANCETS	206224	3.99
01-09320	MITCHELL LOCAL 4166					
		I-03092025	621-44600-42700	TRAVEL, TRAIN EMT REFRESHER	206240	2,700.00
01-09349	HOWES OIL CO					
		I-354230	621-44600-42610	GAS & OIL UNLEADED GAS	206198	1,005.07
01-09800	TELEFLEX LLC					
		I-9509721872	621-44600-42600	SUPPLIES NEEDLES	206310	1,100.00
01-10398	TRISTIAN JOHNSON					
		I-04012025	621-44600-42700	TRAVEL, TRAIN JOHNSON NREMT RECERT	206209	32.00
01-10568	DR. MATTHEW SCHAFER					
		I-04012025	621-44600-42200	PROFESSIONAL 2025 2ND QTR PAYMENT	206283	1,500.00
DEPARTMENT 4600 EMS					TOTAL:	10,460.90
FUND 621 EMERGENCY MEDICAL SERVICE						TOTAL: 10,460.90

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 700 AGENCY FUNDS

DEPARTMENT: 5300 AGENCY FUNDS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03094	TRIPP DELMONT ARMOUR SC					
		I-04012025	700-45300-42904	CORN PALACE G TDA ETHAN JV/VARSITY B/G GAMES	206319	1,636.40
01-04015	CORN PALACE					
		I-03302025	700-45300-42904	CORN PALACE G 2025 GIRLS SODAK 16 BB	206135	842.35
		I-03312025	700-45300-42904	CORN PALACE G TDA-ETHAN JV/VARSITY B/G BB	206136	975.60
		I-03312025A	700-45300-42904	CORN PALACE G BOYS REG 5 & REG 3 BB	206137	1,226.75
		I-033125	700-45300-42904	CORN PALACE G REG 5B GIRLS BB	206138	798.40
		I-04012025	700-45300-42904	CORN PALACE G 2025 BOYS BB SODAK 16	206139	871.60
01-07306	MITCHELL SCHOOL DISTRIC					
		I-03302025	700-45300-42904	CORN PALACE G 2025 GIRLS SODAK 16 BB	206243	6,054.65
		I-04012025	700-45300-42904	CORN PALACE G 2025 BOYS SODAK 16 BB	206244	3,160.40
01-09322	CORSICA STICKNEY SCHOOL					
		I-03312025	700-45300-42904	CORN PALACE G TICKETS MINUS RENT	206143	273.97
		I-033125	700-45300-42904	CORN PALACE G 2025 BOYS REG 5 & REG 3 BB	206143	4,108.25
				DEPARTMENT 5300 AGENCY FUNDS	TOTAL:	19,948.37
				FUND 700 AGENCY FUNDS	TOTAL:	19,948.37
					REPORT GRAND TOTAL:	3,761,310.12

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2025-2026	101-41110-42300	LEGAL PUBLICATIONS	823.23	13,000	10,251.66		
	101-41110-42600	SUPPLIES & MATERIALS	45.00	1,000	614.31		
	101-41110-42700	TRAVEL, CONF & DUES	40.00	200	120.00		
	101-41210-42600	SUPPLIES & MATERIALS	36.69	100	43.66		
	101-41220-42700	TRAVEL, CONF, DUES	30.00	5,500	5,224.31		
	101-41220-42800	UTILITIES-TELEPHONE	45.00	250	202.46		
	101-41230-42800	UTILITIES-TELEPHONE	45.00	230	185.00		
	101-41420-42600	SUPPLIES & MATERIALS	120.57	6,120	5,161.92		
	101-41420-42620	CHECKS, RCPTS, FORMS	469.90	2,140	934.20		
	101-41420-42630	SURPLUS AUCTION	59.65	300	240.35		
	101-41420-42800	UTILITIES - TELEPHONE	45.00	260	205.99		
	101-41440-42231	EMPLOYEE PHYSICALS, DRUG TE	1,275.80	39,151	29,210.50		
	101-41440-42800	UTILITIES	45.00	250	200.77		
	101-41440-42950	EMPLOYEE BANQUET	1,857.14	0	3,219.46-	Y	
	101-41920-42520	REPAIR-CITY HALL	66.84	4,500	4,232.64		
	101-41920-42800	UTILITIES - TELEPHONE	78.75	360	1,996.37-	Y	
	101-41920-42810	UTILITIES-STORAGE BLDG	283.16	2,400	2,116.84		
	101-41920-43410	REPAIRS-CITY HALL	66.84	0	133.68-	Y	
	101-41935-42600	SUPPLIES	105.98	1,000	894.02		
	101-41935-42615	POSTAGE	199.13	7,500	6,179.57		
	101-41935-42850	UTILITIES/TELEPHONE	45.00	16,690	9,150.57		
	101-41935-43510	COMPUTER HARDWARE	55,497.38	136,000	80,502.62		
	101-42110-42200	PROFESSIONAL SERVICES	477.30	9,800	6,937.91		
	101-42110-42500	REPAIR & MAINTENANCE	543.72	11,970	8,009.03		
	101-42110-42600	SUPPLIES	3,366.02	31,019	23,649.42		
	101-42110-42610	GAS OIL TIRES	4,960.76	65,000	53,374.30		
	101-42110-42640	UNIFORM ALLOWANCE	573.82	7,000	2,675.35		
	101-42110-42800	TELEPHONE	1,062.24	14,500	10,985.85		
	101-42130-42500	REPAIRS	658.90	6,000	3,095.31		
	101-42130-42520	EMERGENCY SIREN UTILITIES	202.57	2,900	2,106.28		
	101-42130-42530	TRAFFIC LIGHTS MAINT	1,412.60	16,000	11,827.90		
	101-42130-42540	SIGNS	979.92	16,000	14,837.90		
	101-42130-42560	SIREN REPAIR	867.00	2,500	1,633.00		
	101-42130-42570	REPAIRS-TRAFFIC ACCIDENTS	2,526.23	0	3,746.78-	Y	
	101-42130-42610	GAS, OIL, TIRES	322.16	5,000	3,391.92		
	101-42130-42810	UTILITIES-TRAFFIC LIGHTS	2,288.22	38,000	27,982.23		
	101-42130-42835	UTILITIES-STREET LIGHTS	1,371.47	260,000	210,402.21		
	101-42130-43343	7TH & 1ST INTER SIGNAL LIG	39,640.00	0	56,760.50-	Y	
	101-42130-43410	BATTERY BACKUP	7,855.00	10,000	2,145.00		
	101-42130-43420	RADIOS	27,816.65	33,500	5,683.35		
	101-42200-42500	REPAIR & MAINTENANCE	1,682.22	17,650	15,454.71		
	101-42200-42600	SUPPLIES	118.24	24,950	22,029.84		
	101-42200-42610	GAS & OIL	483.70	11,150	9,706.53		
	101-42200-42700	TRAVEL, CONF & DUES	312.00	14,175	8,617.92		
	101-42200-42800	TELEPHONE	4,141.82	2,500	1,949.90-	Y	

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE
	101-42200-42810	UTILITIES	80.49	44,000	33,952.79			
	101-43100-42600	SUPPLIES	4,871.02	20,000	24,999.84-	Y		
	101-43100-42610	GAS	623.57	87,000	79,231.35			
	101-43100-42650	UNIFORMS	189.94	3,750	3,335.13			
	101-43100-42661	MECHANICS TOOL ALLOWANCE	350.00	1,400	707.79			
	101-43100-42800	UTILITIES	210.00	15,000	10,234.76			
	101-43110-42600	SUPPLIES	627.46	4,200	2,455.50			
	101-43110-42610	GAS	584.40	7,000	5,733.41			
	101-43110-42650	UNIFORMS	139.71	2,000	1,860.29			
	101-43110-42700	TRAVEL CONF DUES	30.00	4,000	3,110.32			
	101-43110-42750	PLANNING COMMISSION EXPENS	26.97	1,200	957.27			
	101-43110-42800	UTILITIES	270.00	2,000	1,544.92			
	101-43120-42670	CHIP SEAL AGGREGATE	320.00	77,000	76,680.00			
	101-43120-43300	STREET OVERLAY MAINT	75,058.13	749,250	619,487.82			
	101-43120-43312	WEST END BRIDGE	1,475.00	0	2,365.00-	Y		
	101-43150-42800	UTILITIES	39.12	350	226.50			
	101-43150-43317	LIVESAY UTILITY IMPROVEMEN	591.89	0	591.89-	Y		
	101-43150-43343	2ND, 4TH, & RAILROAD	28,323.82	0	39,893.68-	Y		
	101-43700-42600	SUPPLIES & MATERIALS	1,385.37	16,000	10,929.41			
	101-43700-42602	CHEMICALS	3,828.75	8,500	4,671.25			
	101-43700-42610	GAS & FUEL	147.42	10,000	8,839.12			
	101-43700-42800	UTILITIES	316.29	5,500	4,438.28			
	101-44110-42950	SAFE PLACE OF EASTERN SD	5,000.00	20,000	10,000.00			
	101-44120-42500	REPAIRS	213.00	0	213.00-	Y		
	101-44120-42800	UTILITIES-POUND	153.21	2,400	1,713.32			
	101-44120-42900	IMPOUNDING DOGS	1,250.00	15,300	11,108.69			
	101-45000-42910	AREA COMMUNITY THEATRE	21,250.00	42,500	21,250.00			
	101-45500-42500	REPAIR & MAINTENANCE	47.75	7,500	7,423.66			
	101-45500-42600	SUPPLIES & MATERIALS	835.93	12,000	10,118.60			
	101-45500-42800	UTILITIES	4,294.21	43,375	30,798.99			
	101-45500-42830	UTILITIES-WATER/SEWER	235.40	2,100	1,864.60			
	101-45500-43420	BOOKS	1,405.56	47,000	35,901.16			
	101-45500-43421	AUDIO-VISUAL	24.96	4,000	3,496.67			
	201-346369	REFUNDS AND REI*NON-EXPENS	2,000.00	6,249-	8,163.00-			
	201-45110-42800	UTILITIES	90.00	400	304.31			
	201-45140-42300	PUBLISHING	150.00	46,500	33,824.00			
	201-45140-42600	SUPPLIES & MATERIALS	936.57	35,027	26,656.93			
	201-45140-42601	CONCESSION SUPPLIES	1,892.19	15,000	10,182.28			
	201-45140-42800	UTILITIES	75.00	159,440	117,980.61			
	201-45160-42500	REPAIR & MAINTENANCE	4,062.10	98,284	77,343.61			
	201-45160-42600	SUPPLIES & MATERIALS	5,315.92	54,400	45,466.41			
	201-45160-42610	GAS & FUEL	398.38	15,000	13,464.62			
	201-45160-42800	UTILITIES	11,381.20	156,420	111,160.07			
	201-45160-43300	CAPITAL IMPROVEMENTS - OTH	4,032.99	278,000	273,967.01			
	201-45210-42500	REPAIR & MAINTENANCE	3,340.14	88,080	79,279.52			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE
	201-45210-42600	SUPPLIES & MATERIALS	5,216.60	90,300	79,478.51			
	201-45210-42610	GAS & FUEL	1,117.99	33,000	28,872.59			
	201-45210-42650	UNIFORMS	139.96	2,100	1,892.12			
	201-45210-42800	UTILITIES	2,822.82	79,200	69,865.46			
	201-45210-43300	CAPITAL IMPROVEMENTS - OTH	4,561.02	281,000	264,852.73			
	201-45220-42300	PUBLISHING	0.73	0	0.73-	Y		
	201-45220-42700	TRAVEL, CONF. & DUES	180.00	2,675	2,495.00			
	203-45220-43300	LAKE IMPROVEMENTS	413,807.77	22,050,000	20,859,274.82			
	209-46530-42920	SPORTS AUTHORITY PROMO	2,250.00	150,000	92,250.00			
	213-46311-42900	PROJECT IMPROVEMENTS	8,400.00	30,000	17,880.00			
	214-43500-42600	SUPPLIES & MATERIALS	30.00	965	899.12			
	214-43500-42800	UTILITIES - TELEPHONE	46.19	2,102	1,588.60			
	218-45150-42320	ADVERTISING	31.19	900	868.81			
	218-45150-42500	REPAIR AND MAINTENANCE	537.99	9,500	7,843.08			
	218-45150-42600	SUPPLIES & MATERIALS	123.58	8,800	7,681.91			
	218-45150-42610	GAS OIL TIRES	6,816.09	100,000	83,624.80			
	218-45150-42800	UTILITIES	143.34	1,565	1,278.04			
	218-45150-42920	COMPUTER SOFTWARE/SUPPORT	914.72	50,750	48,769.25			
	218-45180-42500	REPAIR & MAINTENANCE	181.38	5,000	3,800.75			
	218-45180-42600	SUPPLIES & MATERIALS	176.86	5,900	4,763.51			
	218-45180-42800	UTILITIES	17.08	32,302	27,152.85			
	218-45180-42900	FUNDRAISING	187.01	4,750	4,082.82			
	219-45140-42530	VEHICLE MAINTENANCE	53.40	400	346.60			
	219-45140-42605	MEAL SUPPLIES	286.27	4,000	3,374.20			
	219-45140-42610	GAS, OIL, TIRES	248.40	2,500	2,002.96			
	219-45140-42800	UTILITIES	17.08	415	363.25			
	219-45140-42911	CONTRACT SERVICES-MEALS	9,101.10	211,490	168,561.55			
	230-43500-42500	REPAIR & MAINTENANCE	112.00	10,000	9,588.74			
	230-43500-42600	SUPPLIES & MATERIALS	55.08	8,500	8,105.11			
	230-43500-42800	UTILITIES	45.00	19,500	14,315.74			
	230-43500-42830	UTILITIES-WATER/SEWER	94.80	500	405.20			
	602-43330-42100	INSURANCE	9,934.05	34,000	19,049.95			
	602-43330-42600	SUPPLIES & MATERIALS	3,270.80	18,000	8,312.47			
	602-43330-42610	GAS & FUEL	113.78	3,000	2,633.49			
	602-43330-42800	UTILITIES	9,368.94	200,000	152,888.82			
	602-43340-42225	PROFESSIONAL SERVICES	15,861.16	10,000	36,046.57-	Y		
	602-43340-42600	SUPPLIES & MATERIALS	4,280.73	125,000	105,734.97			
	602-43340-42610	GAS & FUEL	1,220.72	14,000	11,281.92			
	602-43340-42660	POSTAGE	911.01	10,000	7,183.72			
	602-43340-42800	UTILITIES	1,165.83	11,000	6,139.78			
	602-43340-42910	BILLING OFFICE	387.20	10,700	9,325.73			
	602-43340-43311	VALVE REPLACEMENT-CONTRACT	10,518.20	75,000	64,481.80			
	602-43340-43326	LIVESAY UTILITIES	40.82	0	40.82-	Y		
	602-43340-43338	2ND, 4TH, RAILROAD, & MAIN	12,745.72	0	18,327.12-	Y		
	602-43340-43355	ABOVE GROUND STORAGE	8,242.90	0	34,107.19-	Y		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE
	602-43340-43409	WATER METERS	1,363.56	0	3,286.32-	Y		
	604-43200-42500	REPAIRS	50.00	20,000	17,078.06			
	604-43200-42600	SUPPLIES	3,500.07	25,000	11,992.64			
	604-43200-42610	GAS & FUEL	300.26	10,000	9,403.22			
	604-43200-42650	UNIFORMS	196.93	1,750	1,089.13			
	604-43200-42660	POSTAGE	915.72	9,000	6,145.94			
	604-43200-42800	UTILITIES	325.44	215,000	175,240.50			
	604-43200-43310	SOUTH PLANT IMPROVEMENTS	1,156,249.76	0	3,033,850.23-	Y		
	604-43210-42550	LABORATORY FEES & SERVICES	2,147.00	5,500	993.00			
	604-43210-42600	SUPPLIES	153.63	1,000	95.73			
	604-43250-42200	PROFESSIONAL SERVICES	14,129.70	0	49,176.33-	Y		
	604-43250-42600	SUPPLIES	8,026.06	50,000	33,131.06			
	604-43250-42610	GAS	176.75	6,000	5,493.98			
	604-43250-42800	UTILITIES	3,073.97	50,000	28,457.61			
	604-43250-42910	BILLING OFFICE	387.20	8,000	6,625.72			
	604-43250-43336	LIVESAY UTILITIES	387.79	0	387.79-	Y		
	604-43250-43343	2ND, 4TH, & RAILROAD	25,491.44	0	60,669.04-	Y		
	604-43250-43347	23RD & OHLMAN LIFT STATION	250,954.54	0	250,954.54-	Y		
	604-43250-43349	N HARMON/AIRPORT LIFT STAT	407,564.99	0	1,037,369.87-	Y		
	604-43250-43350	S HARMON/OHLMAN LIFT STATI	786,221.56	0	786,653.30-	Y		
	612-43220-42100	INSURANCE	2,022.63	1,500	522.63-	Y		
	612-43220-42200	CONTRACT-MILLENNIUM	632.80	30,000	25,960.60			
	612-43220-42500	REPAIR & MAINTENANCE	460.33	10,000	7,637.83			
	612-43220-42600	SUPPLIES	694.64	18,000	16,475.96			
	612-43220-42800	UTILITIES	581.71	6,000	4,398.95			
	612-43220-43200	BUILDINGS	111,322.42	0	333,470.15-	Y		
	612-43230-42600	SUPPLIES	386.20	42,000	26,515.25			
	612-43230-42660	POSTAGE	909.56	8,000	6,071.00			
	612-43230-42910	BILLING OFFICE	387.20	8,000	6,625.71			
	612-43240-42200	PROF FEES & SERVICES	3,229.35	0	6,624.20-	Y		
	612-43240-42210	STATE GARBAGE FEES	3,887.55	35,000	26,759.91			
	612-43240-42600	SUPPLIES	2,997.37	60,000	18,741.81			
	612-43240-42610	GAS & OIL	2,086.28	110,000	98,205.60			
	612-43240-42800	UTILITIES	121.00	13,000	8,587.88			
	613-45650-42500	REPAIRS & MAINTENANCE	843.66	0	10,020.84-	Y		
	613-45650-42600	SUPPLIES & MATERIALS	2,921.96	0	16,149.35-	Y		
	613-45650-42610	COST OF GOODS SOLD	5,462.79	0	63,564.41-	Y		
	613-45650-42620	GAS & FUEL	89.56	0	215.11-	Y		
	613-45650-42660	SHIPPING/POSTAGE	4.38	0	276.51-	Y		
	613-45650-42800	UTILITIES	3,995.66	0	18,678.47-	Y		
	613-45650-42900	TICKETING FEES	60.55	0	127.25-	Y		
	614-45250-42200	GOLF PRO CONTRACT	10,068.73	73,840	48,169.25			
	614-45250-42600	SUPPLIES & MATERIALS	881.03	25,000	15,430.89			
	614-45250-42602	CHEMICALS	10,260.50	25,000	14,739.50			
	614-45250-42610	GAS & FUEL	424.18	15,000	14,135.13			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	614-45250-42650	UNIFORMS	39.99	500	460.01				
	614-45250-42800	UTILITIES	719.66	20,180	18,010.36				
	614-45250-42920	COMPUTER SOFTWARE	1,731.00	7,834	4,918.75				
	619-45220-42600	SUPPLIES	30.00	2,500	2,440.00				
	619-45220-42620	COMPUTER SOFTWARE	69.00	4,144	2,319.07				
	619-45220-43200	BUILDINGS	13,368.00	10,000	3,368.00-	Y			
	621-44600-42200	PROFESSIONAL SERVICES	1,500.00	19,900	16,900.00				
	621-44600-42600	SUPPLIES	4,645.67	30,400	46,282.24-	Y			
	621-44600-42610	GAS & OIL	1,005.07	13,775	11,579.82				
	621-44600-42640	UNIFORMS	578.16	3,600	1,825.10				
	621-44600-42700	TRAVEL, TRAINING & CONFERE	2,732.00	11,590	8,098.02				
	700-45300-42904	CORN PALACE GAMES	19,948.37	0	97,703.55-	Y			
** 2025-2026 YEAR TOTALS **			3,761,310.12						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1110	CITY COUNCIL	908.23
101-1210	MAYOR'S OFFICE	36.69
101-1220	CITY ADMINISTRATOR	75.00
101-1230	ADMINISTRATIVE BOARDS	45.00
101-1420	FINANCE	695.12
101-1440	HUMAN RESOURCES	3,177.94
101-1920	MUNICIPAL BUILDINGS	495.59
101-1935	INFORMATION TECHNOLOGY	55,847.49
101-2110	POLICE DEPARTMENT	10,983.86
101-2130	TRAFFIC DEPARTMENT	85,940.72
101-2200	FIRE DEPARTMENT	6,818.47
101-3100	STREET DEPARTMENT	6,244.53
101-3110	PUBLIC WORKS ADMIN	1,678.54
101-3120	STREET & SIDEWALK CONST	76,853.13
101-3150	STORM DRAINAGE	28,954.83
101-3700	CEMETERY	5,677.83
101-4110	HEALTH & WELFARE	5,000.00
101-4120	ANIMAL CONTROL	1,616.21
101-5000	CULTURE & RECREATION	21,250.00
101-5500	LIBRARY	6,843.81

101 TOTAL	GENERAL	319,142.99

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
201	NON-DEPARTMENTAL	2,000.00
201-5110	RECREATION & AQUATICS	90.00
201-5140	RECREATION CENTER	3,053.76
201-5160	SPORTS COMPLEXES	25,190.59
201-5210	PARKS	17,198.53
201-5220	SUPERVISION	180.73

201 TOTAL	PARK FUND	47,713.61
203-5220	LAKE	413,807.77

203 TOTAL	LAKE MITCHELL	413,807.77
209-6530	BUSINESS IMPROV #4	2,250.00

209 TOTAL	BUSINESS IMPROV DIST #4	2,250.00
213-6311	BUSINESS IMPROV DIST #3	8,400.00

213 TOTAL	BUSINESS IMPROV DIST #3	8,400.00
214-3500	E-911	76.19

214 TOTAL	E-911 EMERGENCY	76.19
218-5150	PALACE TRANSIT	8,566.91
218-5180	JVCC	562.33

218 TOTAL	COMMUNITY SERVICES	9,129.24
219-5140	NUTRITION	9,706.25

219 TOTAL	NUTRITION	9,706.25
230-3500	AIRPORT	306.88

230 TOTAL	AIRPORT	306.88

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
602-3330	WATER TREATMENT PLANT	22,687.57
602-3340	WATER DISTRIBUTION	56,737.85

602 TOTAL	WATER	79,425.42
604-3200	WASTE WATER TREATMENT	1,161,538.18
604-3210	WASTE WATER IND PRETREAT	2,300.63
604-3250	WASTE WATER COLLECTION	1,496,414.00

604 TOTAL	SEWER	2,660,252.81
612-3220	RECYCLING PROGRAM	115,714.53
612-3230	WASTE COLLECTION	1,682.96
612-3240	LANDFILL	12,321.55

612 TOTAL	SANITATION	129,719.04
613-5650	CORN PALACE	13,378.56

613 TOTAL	CORN PALACE	13,378.56
614-5250	GOLF COURSE	24,125.09

614 TOTAL	GOLF COURSE	24,125.09
619-5220	CAMPGROUND	13,467.00

619 TOTAL	CAMPGROUND	13,467.00
621-4600	EMS	10,460.90

621 TOTAL	EMERGENCY MEDICAL SERVICE	10,460.90
700-5300	AGENCY FUNDS	19,948.37

700 TOTAL	AGENCY FUNDS	19,948.37

** TOTAL **		3,761,310.12

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
E01 5311-FY18/19	ADS	Marketing/Ads/Promotion	31.19
	GASUP	Garage Supplies	123.58
	MAINT	Maintenance/Repairs	537.99
	OFFUT	Office Utilities	68.34
	SHAH	Tablet/Radio Contract	914.72
		** PROJECT E01 TOTAL **	1,675.82
H01 SPORTS COMPLEX EQUIPMENT	42500	REPAIR/MAINTENANCE	2,223.33
	42600	SUPPLIES/MAINTENANCE	360.28
	42610	GAS-FUEL	104.00
		** PROJECT H01 TOTAL **	2,687.61
H05 SOFTBALL	42600	SUPPLIES/MATERIALS	3,361.00
		** PROJECT H05 TOTAL **	3,361.00
H06 ARENA-NORTH RINK	42600	SUPPLIES-MATERIALS	179.71
	42800	UTILITIES	11,201.20
		** PROJECT H06 TOTAL **	11,380.91
H07 PEPSI COMPLEX	42600	SUPPLIES/MATERIALS	1,414.93
		** PROJECT H07 TOTAL **	1,414.93
H13 ARENA-SOUTH RINK	42500	REPAIR-MAINTENANCE	1,838.77
		** PROJECT H13 TOTAL **	1,838.77
H50 PARKS EQUIPMENT	42500	REPAIR/MAINTENANCE	3,340.14
	42610	GAS/FUEL	1,095.70
		** PROJECT H50 TOTAL **	4,435.84
H51 PARK SHOP	42600	SUPPLIES/MATERIALS	374.30
		** PROJECT H51 TOTAL **	374.30
H55 DRY RUN CREEK PARK	42800	UTILITIES	47.35
		** PROJECT H55 TOTAL **	47.35
H56 HITCHCOCK PARK	42600	SUPPLIES/MATERIALS	4,682.09
		** PROJECT H56 TOTAL **	4,682.09
H60 NORTHRIDGE PARK	42800	UTILITIES	17.30
		** PROJECT H60 TOTAL **	17.30

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
H65 AMPHITHEATER	42800	UTILITIES	49.92
		** PROJECT H65 TOTAL **	49.92
H72 LIONS POINT PARK	42600	SUPPLIES/MATERIALS	126.84
		** PROJECT H72 TOTAL **	126.84
H77 SPORTSMANS CLUB	42800	UTILITIES	26.84
		** PROJECT H77 TOTAL **	26.84
H78 WEST END BOAT LAUNCH	42600	SUPPLIES/MATERIALS	33.37
		** PROJECT H78 TOTAL **	33.37
H79 LAKE PARK ACCESS AREAS	42800	UTILITIES	12.00
		** PROJECT H79 TOTAL **	12.00
H82 DOWNTOWN BEAUTIFCATION	42800	UTILITIES	2,420.50
		** PROJECT H82 TOTAL **	2,420.50
H87 PATTON YOUNG	42800	UTILITIES	158.91
		** PROJECT H87 TOTAL **	158.91
J05 REC CTR CONCESSIONS		CONC SUP CONCESSION SUPPLY	1,892.19
		** PROJECT J05 TOTAL **	1,892.19
J06 REC CTR-GENERAL BLDG	SM-BLDG	SUPPLIES/MATERIAL-BLDG	40.11
	SM-GENER	SUPPLIES/MATERIAL-GENERAL	860.77
	SM-OFFIC	SUPPLIES/MATERIAL-OFFICE	35.69
		** PROJECT J06 TOTAL **	936.57
J08 REC CTR PUBLISHING	GENERAL	PUBLISHING-GENERAL	150.00
		** PROJECT J08 TOTAL **	150.00
L10 106	42600	SUPPLIES MATERIALS	333.47
		** PROJECT L10 TOTAL **	333.47
L1A 177	42600	SUPPLIES MATERIALS	128.84
		** PROJECT L1A TOTAL **	128.84
L23 124	42600	SUPPLIES MATERIALS	2,088.97
		** PROJECT L23 TOTAL **	2,088.97

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
L25 127	42600 SUPPLIES MATERIALS	136.50
	** PROJECT L25 TOTAL **	136.50
L2B 186	42600 SUPPLIES MATERIALS	1,146.00
	** PROJECT L2B TOTAL **	1,146.00
L3A 950	42600 SUPPLIES SUPPLIES	111.05
	** PROJECT L3A TOTAL **	111.05
L3C 197	42600 SUPPLIES MATERIALS	1,670.93
	** PROJECT L3C TOTAL **	1,670.93
L4A 951	42600 SUPPLIES MATERIALS	146.31
	** PROJECT L4A TOTAL **	146.31
L55 156	42600 SUPPLIES MATERIALS	1,900.70
	** PROJECT L55 TOTAL **	1,900.70
L73 905	42500 REPAIR MAINTENANCE	239.37
	42600 SUPPLIES MATERIALS	374.31
	** PROJECT L73 TOTAL **	613.68
L92 178	42600 SUPPLIES MATERIALS	200.36
	** PROJECT L92 TOTAL **	200.36

NO ERRORS

** END OF REPORT **

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on an Application for Michael Larson-Conditional Use Permit		
Explanation/Background of Agenda Item Requested:	Michael Larson has applied for a conditional use permit for two-family dwellings on his parcel; located in the 408 N Foster St, legally described as Lot 9 except the S 7' of E 86', Block 1, Bridle Acres Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single-Family Residential District. Planning Commission motioned to recommend approval; 3 aye, 1 nay, absent. Motion carried. See Planning Commission Unsigned Minutes 03-24-25.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** *\$250 application fee due with the application.*

- Applicant is request to rezone property from [Click or tap here to enter text.](#) District to [Click or tap here to enter text.](#) District.

☐ **Variance** *\$150 application fee due with application.*

- Description of Variance: [Click or tap here to enter text.](#)
- Description of Hardship: [Click or tap here to enter text.](#)

☒ **Conditional Use Permit** *\$150 application fee due with application*

- Description of Conditional Use: Two-family dwellings.

☐ **Plat Application** *\$100 application fee due with application*

This Application is for the following described real property:

Legal Description: Lot 9 except the S 7' of E 86', Block 1, Bridle Acres Addition, City of Mitchell, Davison County, South Dakota

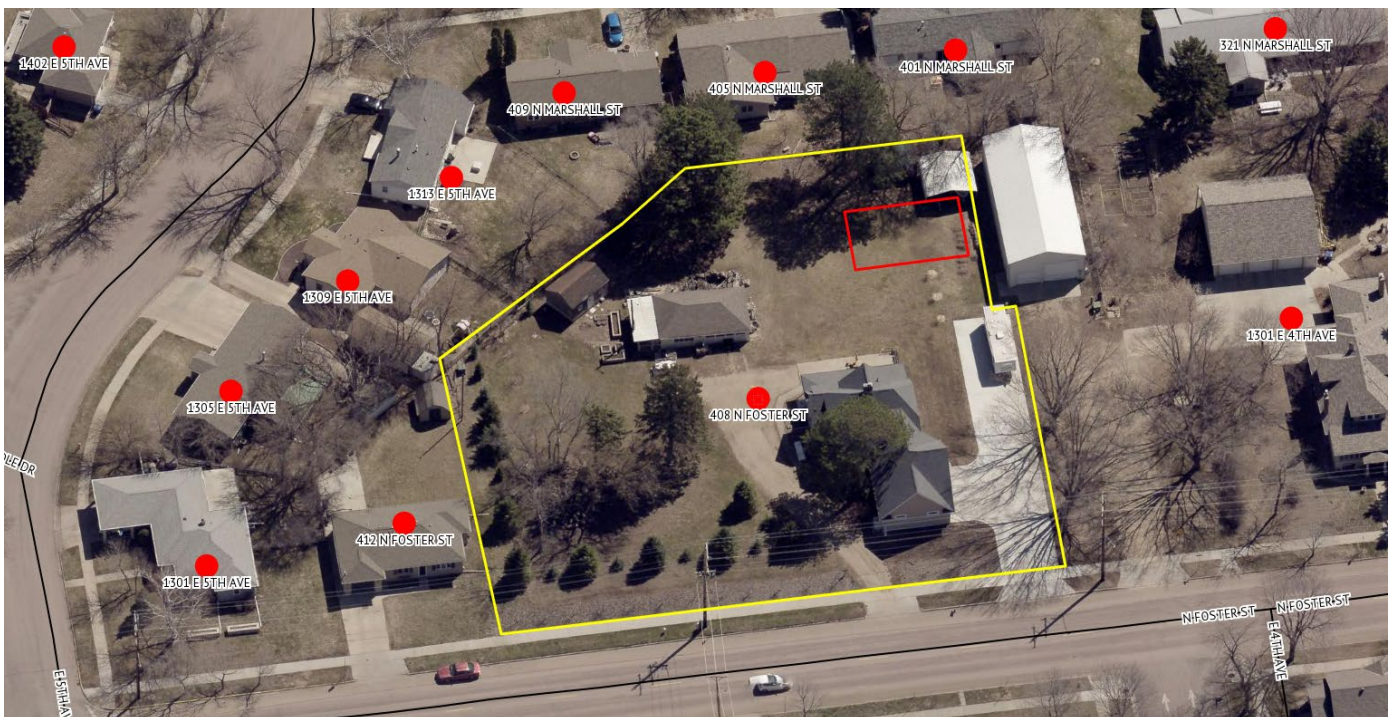
Property Address: 408 N Foster

Dated this *28th* **of** *February* **, 2025.**

APPLICANT

Michael Larson
Michael Larson

OWNER





$\Gamma = 40'$

N. FOSTER ST.

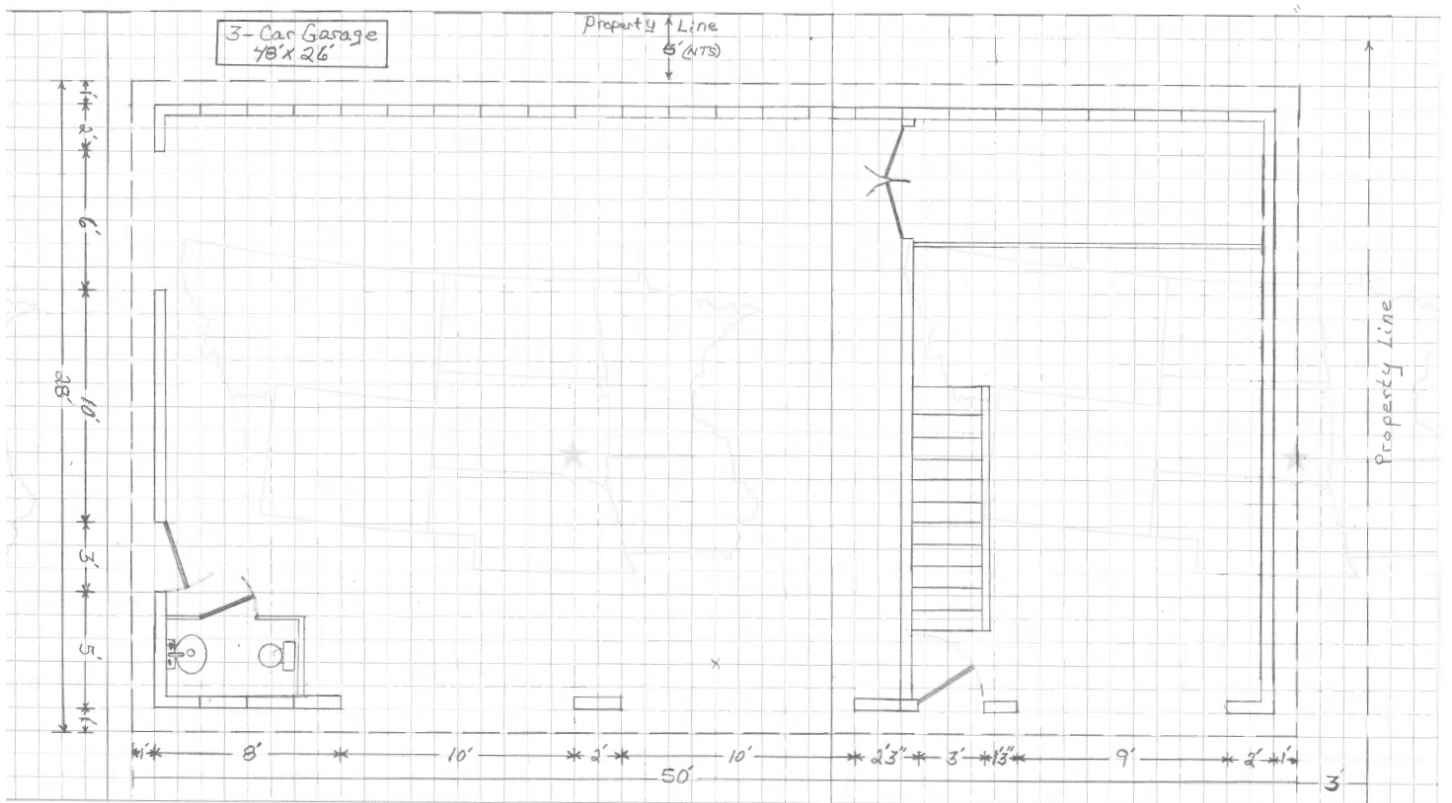
LOT 9

HOUSE

3-Car Garage
4/8' x 26'

LOT 9A

100.0 (P) = PLATTED DISTANCE
● = EXISTING IRON MONUMENT
■ = EXISTING SET NAIL



NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED that Michael Larson has applied for a conditional use permit for two-family dwellings on his parcel; located in the 408 N Foster St, legally described as Lot 9 except the S 7' of E 86', Block 1, Bridle Acres Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single-Family Residential District.

YOU ARE FURTHER NOTIFIED, that public hearings will be held by the City Planning Commission on Monday, March 24, 2025, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, April 7, 2025 at 6:00 P.M., at the Council Chambers, Mitchell City Hall, 612 N Main St. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

Dated this 6th day of March, 2025.

Michelle Bathke

FINANCE OFFICER

Publish once: 12th day of March, 2025

Approximate Cost:

1Michael Larson
408 N Foster St
Mitchell, SD 57301

Avera Queen of Peace
525 N Foster Ave
Mitchell, SD 57301

Mary Huffman
1212 E 4th Ave
Mitchell, SD 57301

Dorothy Hoscheid
411 N Foster Ave
Mitchell, SD 57301

Darren Swenson
1220 E 4th Ave
Mitchell, SD 57301

Chad Callies
1215 E 4th Ave
Mitchell, SD 57301

Jensen Capital & Development LLC
25063 Alex Ct
Mitchell, SD 57301

Cory Schoenfelder
1221 E 4th Ave
Mitchell, SD 57301

Colleen Nohr Credit Shelter Trust
1301 E 5th Ave
Mitchell, SD 57301

Craig & Janet Knutson
1301 E 4th Ave
Mitchell, SD 57301

Joyce Berg
Larry Weisser
321 N Marshall St
Mitchell, SD 57301

Nyla & Kyle Potter
320 N Marshall St
Mitchell, SD 57301

Kristen Winters
405 N Marshall St
Mitchell, SD 57301

Hon Kasselder
180 S Harmon Dr
Mitchell, SD 57301

Austin Van Horn
1313 E 5th Ave
Mitchell, SD 57301

Krista Olson
Bailey Olson
1309 E 5th Ave
Mitchell, SD 57301

David Punt
Pamela Morgan
1305 E 5th Ave
Mitchell, SD 57301

Tami Dammann
PO Box 1093
Mitchell, SD 57301

Paul & Becky Dagen
1400 E 4th Ave
Mitchell, SD 57301

Shirley Greene Revocable Trust
404 N Marshall St
Mitchell, SD 57301

Earl Davis
1404 E 5th Ave
Mitchell, SD 57301

Craig & Linnea Fuerst
1404 E 5th Ave
Mitchell, SD 57301

Don Brody
1402 E 5th Ave
Mitchell, SD 57301

William & Cheri Hamilton
Joint Revocable Living Trust
1400 E 5th Ave
Mitchell, SD 57301

Josh Russell
40457 261st St
Mitchell, SD 57301

David & Laurie Kent
401 N Marshall St
Mitchell, SD 57301

March 12, 2025

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that Michael Larson has applied for a conditional use permit for two-family dwellings on his parcel; located in the 408 N Foster St, legally described as Lot 9 except the S 7' of E 86', Block 1, Bridle Acres Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single-Family Residential District.

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All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

The complete application and all supporting documents can be found on the City of Mitchell's agenda center located @ <https://mitchellsd.portal.civicclerk.com/>. If you have any questions regarding this matter, you can reach Mark Jenniges at the above location and phone number or by email @ mark.jenniges@cityofmitchellsd.gov.

I/We *Earl Jensen*
 OWNER
 1401 E 5th AVE
 ADDRESS
 ✓ APPROVE
 DISAPPROVE

COMMENTS:

March 12, 2025

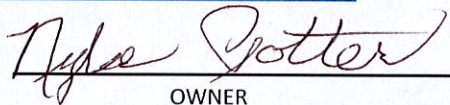
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I/We 
OWNER

ADDRESS

 APPROVE

_____ DISAPPROVE

COMMENTS:

March 12, 2025

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I/We Ellwyn Nohr
OWNER
1301 E 5th Mitchell, SDak
ADDRESS

_____ APPROVE

_____ DISAPPROVE

COMMENTS:

* Concerns of drainage off of own property
* required setbacks

March 12, 2025

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I/We Austin Van Horn / Haley Dolezal
OWNER
1313 E 5th Ave Mitchell SD 57301
ADDRESS

☒ APPROVE

☐ DISAPPROVE

COMMENTS:

March 12, 2025

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I/We

OWNER

ADDRESS

APPROVE

DISAPPROVE

COMMENTS:

March 12, 2025

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I/We Kristen Winters
OWNER
405 N Marshall St.
ADDRESS

 APPROVE

X DISAPPROVE

COMMENTS:

Concerned w/ setback - 3 ft is way too close for population structure
Concerned w/ height at the current proposed setback
Concerned w/ possible drainage issues - into my backyard
Safety concerns w/ structure located so close to my house
Concern for resale value of my home with its proximity

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Set Date for Board of Adjustment Hearing 4-21-25		
Explanation/Background of Agenda Item Requested:	Jensen Capital & Development LLC has applied for a conditional use permit for multi-family dwellings; located at the SE corner of E Spruce St and Urbana Dr, legally described as Lot 23 of Starlite Estates in the NW ¼ of Section 34, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The said real property is zoned HB Highway Oriented Business District. Doug & Heidi Gehrke have applied for a variance permit for an attached accessory building of 4,600 square feet vs 2,000 square feet; located at the 304 N Mattie St, legally described as Lot 4 of D. & D. Long's First Addition, a subdivision of Irregular Tract No. 3 in the Northeast Quarter (NE 1/4) of Section 23, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** \$150 application due with the application.

Applicant is request to rezone property from [Click or tap here to enter text.](#) District to [Click or tap here to enter text.](#) District.

☐ **Variance** \$100 application fee due with application.

Description of Variance: [Click or tap here to enter text.](#)

☒ **Conditional Use Permit** \$150 application fee due with application

Description of Conditional Use: Multi-family dwellings

This Application is for the following described real property:

Legal Description: Lot 23 of Starlite Estates in the NW ¼ of Section 34, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota.

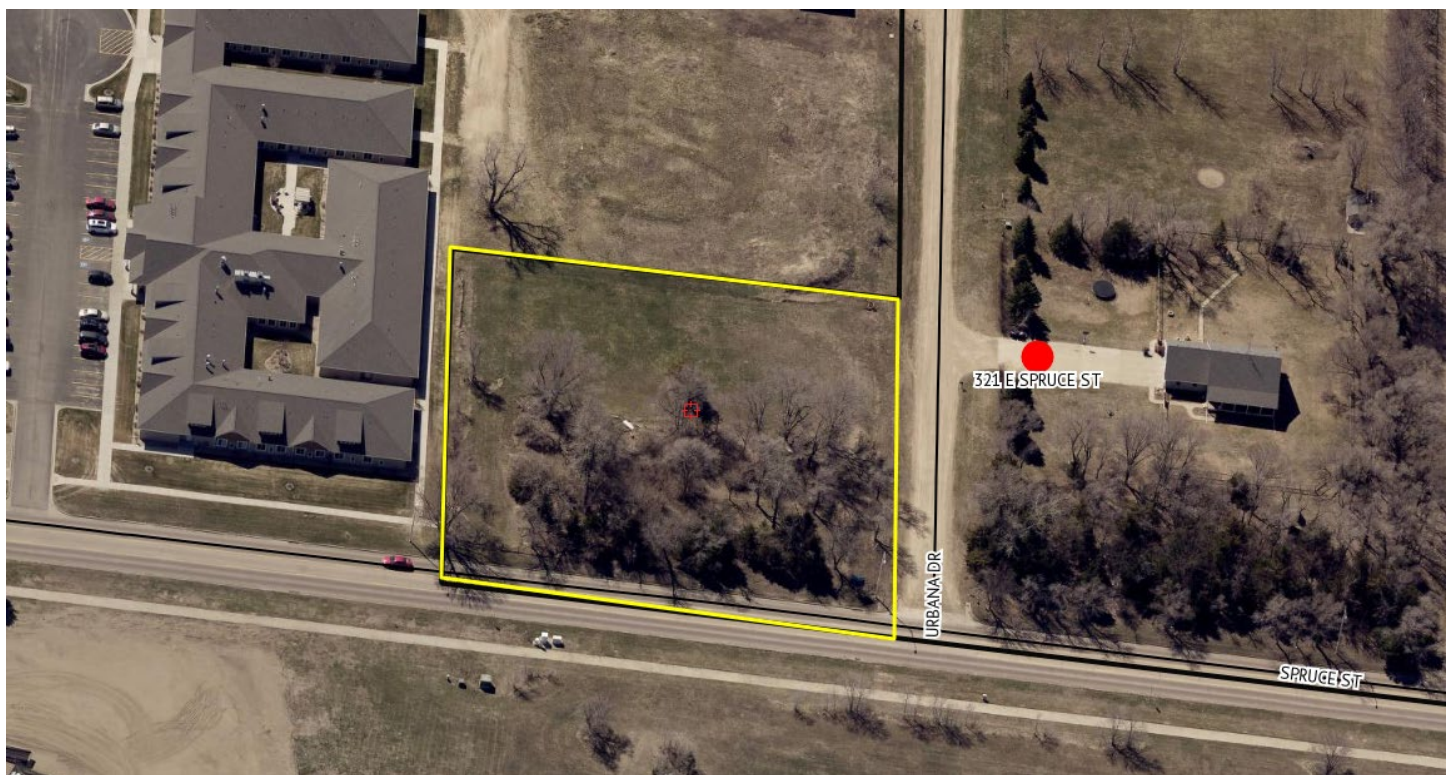
Property Address: SE corner of E Spruce St and Urbana Dr

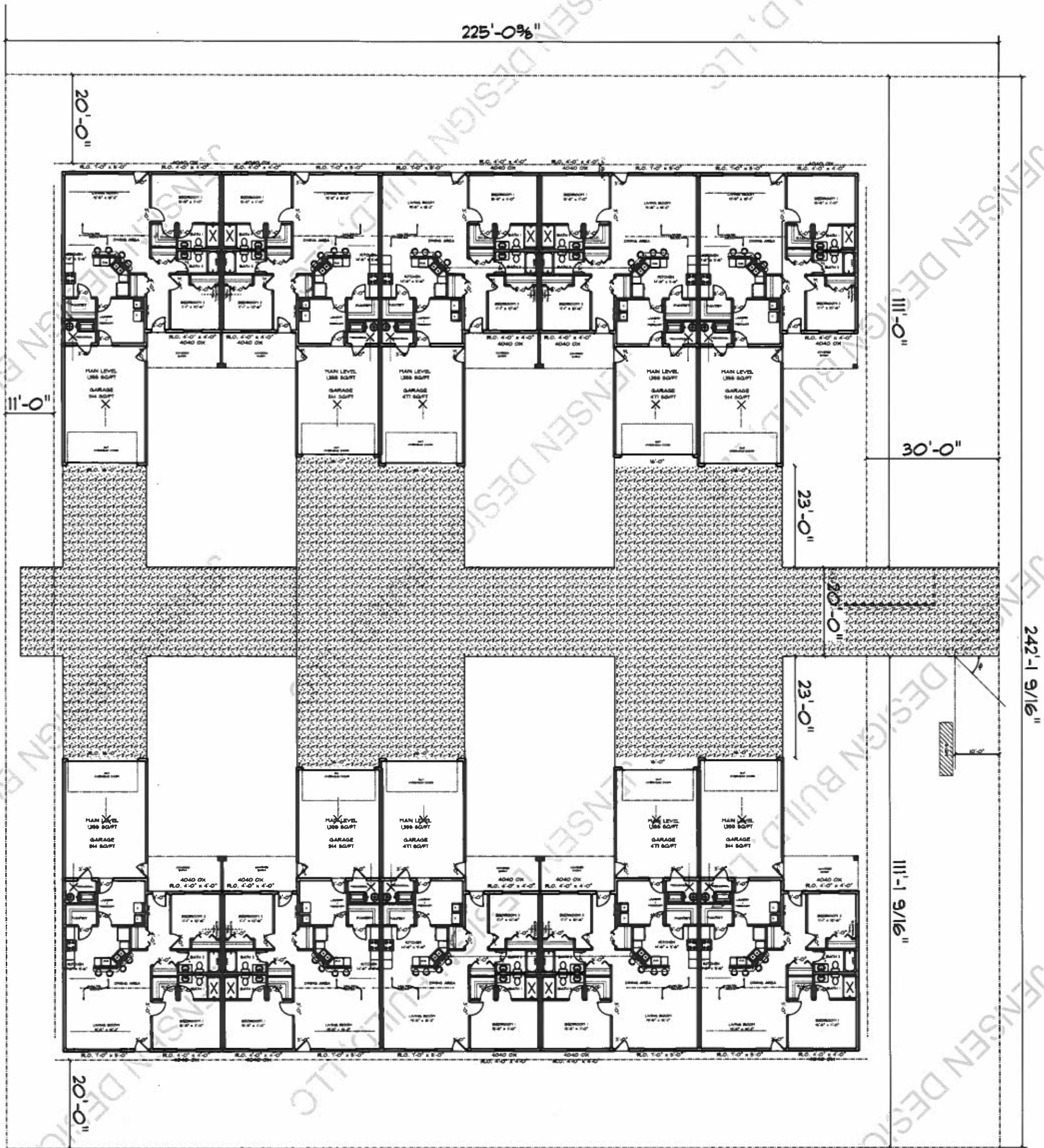
Dated this 17th of March , 2025.

Jensen Capital & Development LLC
APPLICANT

OWNER

Handwritten signature of Jensen Capital & Development LLC, dated 3.17.25.







TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** \$250 application fee due with the application.

- Applicant is request to rezone property from Click or tap here to enter text. District to Click or tap here to enter text. District.

☒ **Variance** \$150 application fee due with application.

- Description of Variance: 4,600 square feet vs 2,000 square feet for an attached accessory building.
- Description of Hardship: I would like to add another 1600 square feet for camper and trailer storage onto the existing plan permitted on 11/15/24. This would be added onto the east end of the existing. The setback of the structure will be 100' west, 80' south, 163' east, and 50' north

☐ **Conditional Use Permit** \$150 application fee due with application

- Description of Conditional Use: Click or tap here to enter text.

☐ **Plat Application** \$100 application fee due with application

This Application is for the following described real property:

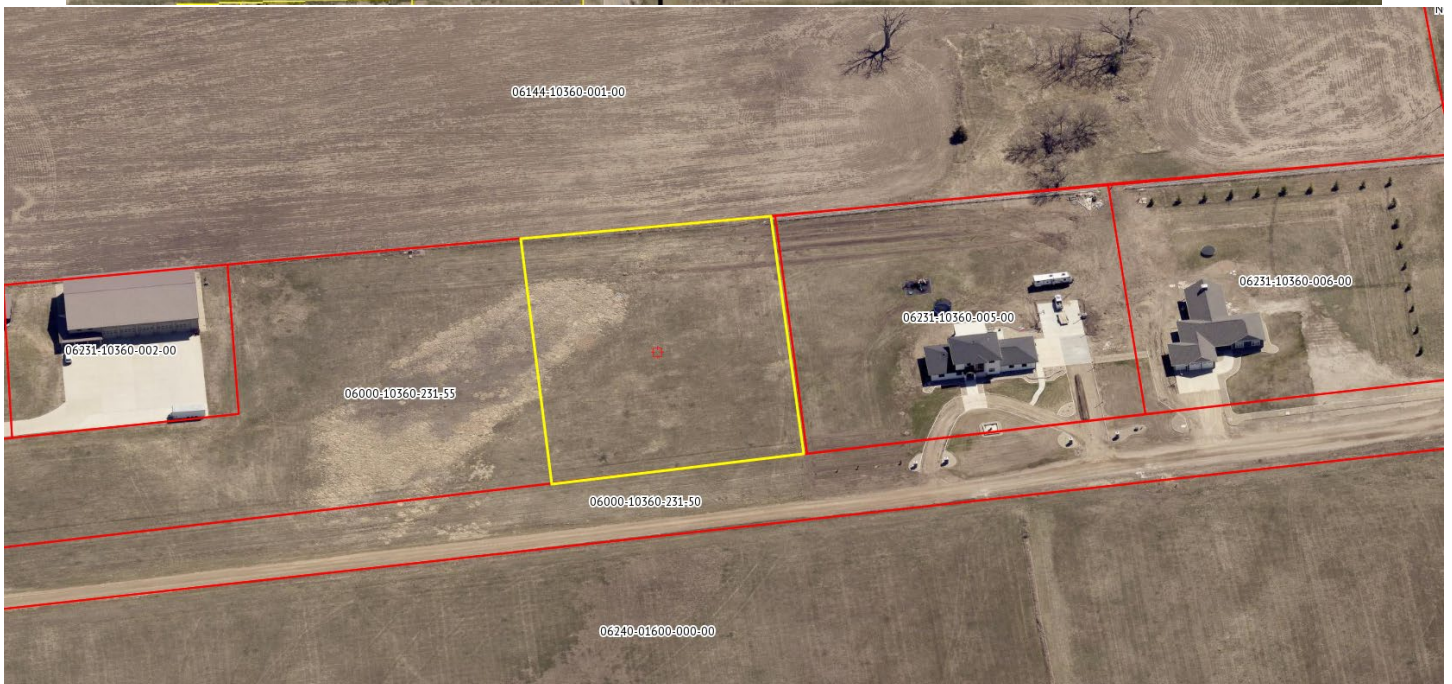
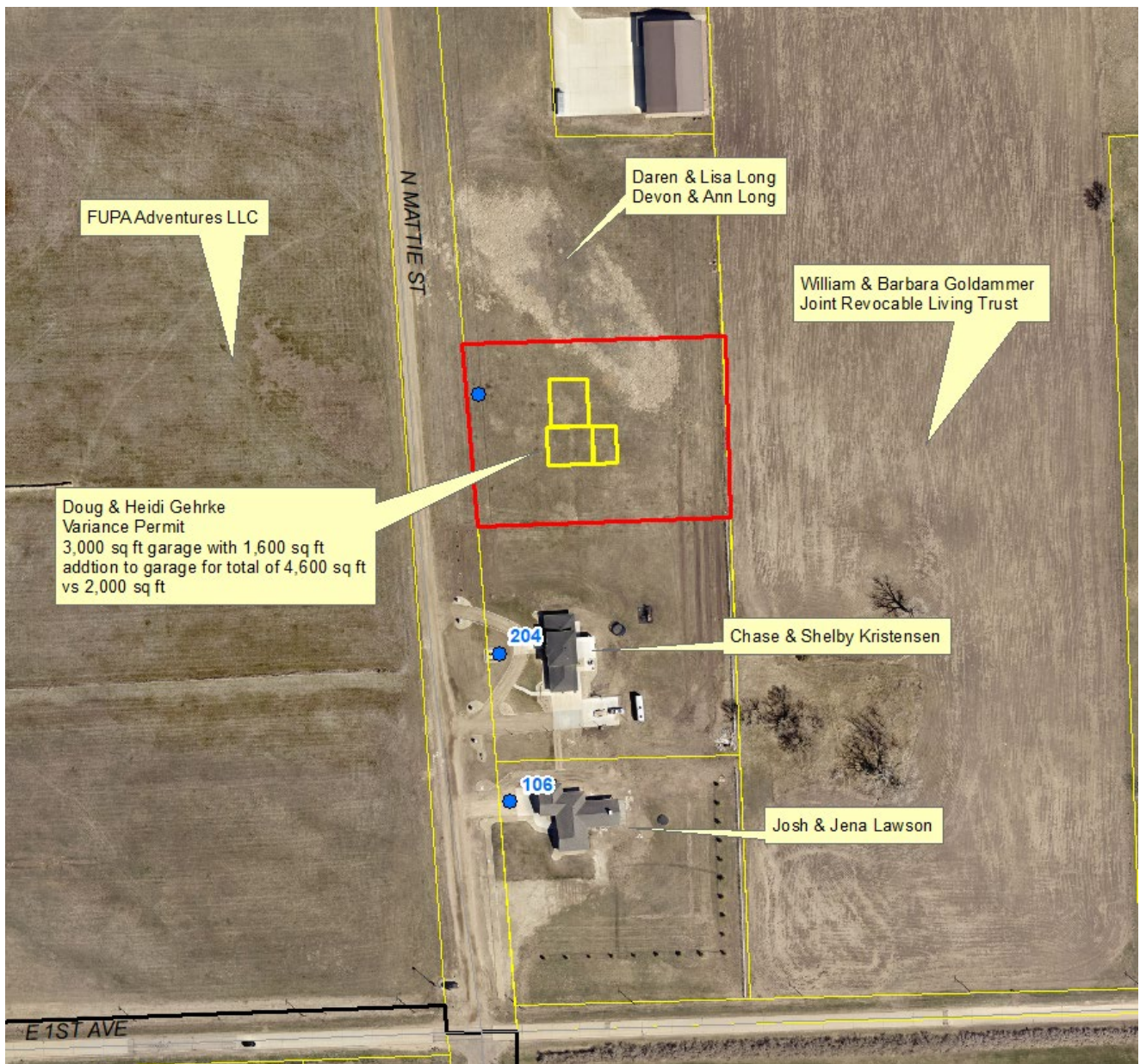
Legal Description: Plat of Lot 4 of D. & D. Long's First Addition, a subdivision of Irregular Tract No. 3 in the Northeast Quarter (NE 1/4) of Section 23, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota

Property Address: **304 N Mattie St**

Dated this 01st of March, 2025.

APPLICANT

Doug & Heidi Gehrke
OWNER





CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	CINDY ROTH
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing on the Application to Transfer RB-25873 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Kareem Inc, dba IMart Stores USA, 512 South Sanborn Blvd to 727 Inc. dba FREEDOM Mitchell, 512 South Sanborn Blvd (The license will be inactive and video lottery is not included) Approval of the license is contingent upon payment of civil penalties assessed to the license.		
Explanation/Background of Agenda Item Requested:	Hearing on the application to transfer RB-25873 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Kareem Inc, dba IMart Stores USA, 512 South Sanborn Blvd to 727 Inc. dba FREEDOM Mitchell, 512 South Sanborn Blvd (The license will be inactive and video lottery is not included) Approval of the license is contingent of payment of civil penalties assessed to the license. All required documents have been submitted.		

Date Received _____
Date Issued _____

License No. RB-25873

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

727 INC
7053 W 111th ST
Worth IL 60482

B. Business Name and Address

FREEDOM Mitchell
512 S SANBORN BLVD
MITCELL, SD 57301

Owner's Telephone #: 763-393-8474

Business Telephone #: 605-996-1852

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Place of business is located in a municipality? ☒ Yes ☐ No

County: Davison

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

VAN EPS 1ST ADDN-SE (21) SW (22)
LOTS 10,11+12 BLK 7

Is this license in active use? ☒ Yes ☒ No

Have you ever been convicted of a felony? ☐ Yes ☒ No

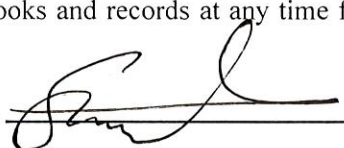
Do you or any officers, directors, partners, or stockholders
hold any other alcohol retail, manufacturing, or
wholesaler licenses?

E. State Sales Tax Number 1039-7315-ST

☒ Yes ☐ No If Yes, please list on the back page.

F. New license ☐ Transfer? (\$150) ☒ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 03/03/2025 Print Name SAED AWADALLAH Signature 

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

(Seal) _____
Mayor or Chairman

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

If disapproved, endorse reason thereon and return to applicant

Please complete the reverse side if applicable

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC 727 INC

Address of office and principal place of business of corporation/partnership/LP/LLC 7053 W 111TH ST, WORTH IL 60482

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
SAED AWADALLAH	PRESIDENT	1816 E 34TH ST, SCOTTSBLUFF, NE 69361	DOCTOR

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
MUNADEL RIZEK	RETAIL ON & OFF SALE MALT, RB-25745 727 INC 830 E CHERRY ST, VERMILLION SD 57069

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

7053 W 111TH ST, WORTH IL 60482

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



3-3-2025

A F F I D A V I T

STATE OF SOUTH DAKOTA)
COUNTY OF Davison) ss

MUNADEL RIZEK , being first duly sworn on oath deposes and says: That on the 28 day of FEBRUARY 2025 he was the owner of the license/business/stock of KAREEM INC situated on (legal description) 512 S SANBORN BLVD in the city/county of MITCHELL, DAVISON South Dakota and that on the said date he made a transfer/sale of said license operated under an alcoholic beverage license to 727 INC of Watertown ☒ South Dakota.

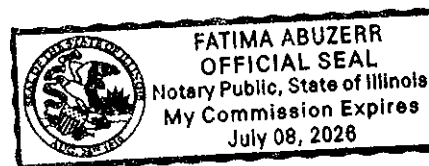
(signature) _____ (owner)

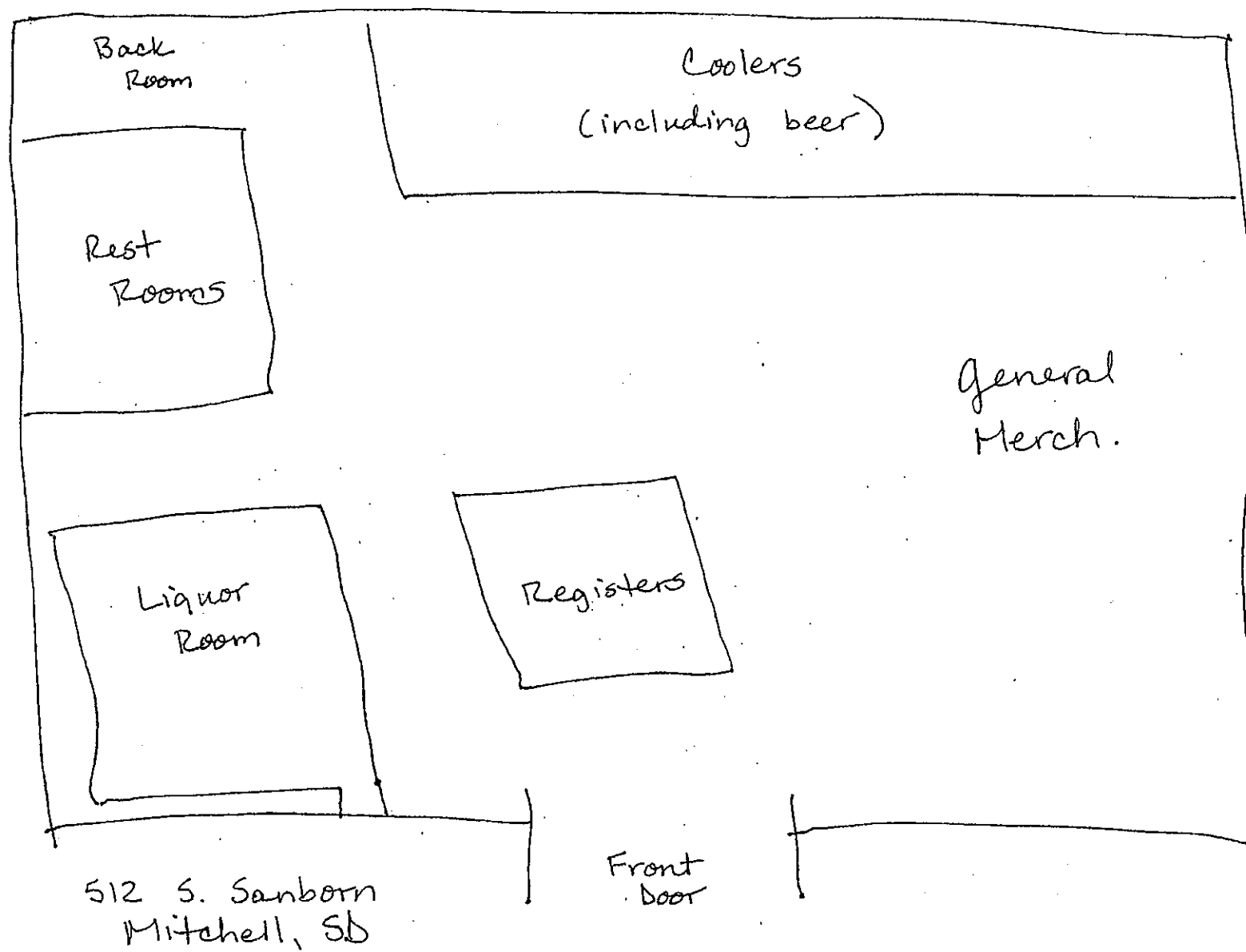
(signature) _____ (owner)

Subscribed and sworn to before me this 28th day of Fr 2005.

[Signature] (Notary Public)
Commission Expires: 7/8/20

(Notary Seal)





CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Joe Schroeder
Desired Action of City Council:	Action to Approve		
Amount Budgeted in current fiscal year for this item (if applicable):	230-43500-43205, \$1,621,129 Grant - \$1,370,400 City - \$140,822.90		
Agenda Item:	Award Bid (Tentative) for AIG Project #3-46-0037-033-2025 Revenue Producing Hangar-Rebid		
Explanation/Background of Agenda Item Requested:	Bids were opened on March 19, 2025, in City Hall Council Chambers at 1:30 PM. Four bids were received as follows: Explanation of Bids Bid Schedule A - Site Work Bid Schedule B - Hangar Construction (162'x50') Bid Schedule A1 - Site Work (54'x50' Hangar Bay) Bid Schedule B1 - Hangar Construction (54'x50' Bay) Bid Schedule B2 - Hangar Insulation Bid Schedule B3 - Hangar Insulation (54'x50' Hangar Bay) Bid Schedule B4 - Hangar Heater Units Bid Schedule B5 - Hangar Heater Unit (54'x54' Hangar Bay) Pro Contracting Bid Schedule A - \$105,371.19 Bid Schedule B - \$829,442.60 Bid Schedule A1 - \$53,163.30 Bid Schedule B1 - \$231,517.52 Bid Schedule B2 - \$37,469.46 Bid Schedule B3 - \$14,363.29 Bid Schedule B4 - \$37,469.46 Bid Schedule B5 - \$9,617.16 Rexwinkel Concrete Bid Schedule A - \$59,210.40 Bid Schedule B - \$862,500.00 Bid Schedule A1 - \$33,917.00 Bid Schedule B1 - \$295,500.00 Bid Schedule B2 - \$32,000.00 Bid Schedule B3 - \$10,700.00 Bid Schedule B4 - \$34,500.00 Bid Schedule B5 - \$7,900.00 VanderPol Dragline, Inc. Bid Schedule A - \$71,771.15 Bid Schedule B - \$1,120,000.00		

Bid Schedule A1 - \$33,364.60
Bid Schedule B1 - \$296,000.00
Bid Schedule B2 - \$1,000.00
Bid Schedule B3 - \$500.00
Bid Schedule B4 - \$30,000.00
Bid Schedule B5 - \$7,000.00

First Dakota Enterprises, Inc.
Bid Schedule A - \$99,001.00
Bid Schedule B - \$1,054,000.00
Bid Schedule A1 - \$60,768.00
Bid Schedule B1 - \$263,000.00
Bid Schedule B2 - \$36,000.00
Bid Schedule B3 - \$10,200.00
Bid Schedule B4 - \$31,800.00
Bid Schedule B5 - \$7,100.00

Engineer's Estimate
Bid Schedule A - \$105,371.19
Bid Schedule B - \$829,442.60
Bid Schedule A1 - \$53,163.30
Bid Schedule B1 - \$231,517.52
Bid Schedule B2 - \$37,469.46
Bid Schedule B3 - \$14,363.29
Bid Schedule B4 - \$37,469.46
Bid Schedule B5 - \$9,617.16

Current Project Budget-\$1,507,151.00
2025 Supplemental Requests - \$100,000

Professional Services - \$202,251.30
Bid Recommendation - VanderPol Dragline, Inc.
4-Unit Hangar W/ Insulation
Bid Schedule A - \$105,371.19
Bid Schedule B - \$829,442.60
Bid Schedule A1 - \$53,163.30
Bid Schedule B1 - \$231,517.52
Bid Schedule B2 - \$37,469.46
BidSchedule B3 - \$14,363.29
Total Bid Amount - \$1,271,273.36

Total Project Cost - \$1,410,891.61
Project Contingency - \$196,259.39

Staff recommends awarding the bid to Pro Contracting as described above for a total bid amount of \$1,271,327.36. The award shall be contingent upon receipt of an FAA Grant offer.



REVENUE PRODUCING HANGAR
MITCHELL MUNICIPAL AIRPORT
MITCHELL, SOUTH DAKOTA
AIP #3-46-037-033-2025
HELMS #A-9432
BID TABULATION
MARCH 19, 2025

Bid Schedule A - Site Work					Pro Contracting Mitchell, SD		Rexwinkel Concrete Corsica, SD		VanderPol Dragline Inc. Mitchell, SD		First Dakota Enterprises, Inc. Fort Pierre, SD	
Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization	1	L.S.	\$ 10,195.44	\$ 10,195.44	\$ 6,500.00	\$ 6,500.00	\$ 22,500.00	\$ 22,500.00	\$ 10,000.00	\$ 10,000.00
2	S-100	Construction Safety Phasing Plan	1	L.S.	\$ 49,959.27	\$ 49,959.27	\$ 5,900.00	\$ 5,900.00	\$ 4,600.00	\$ 4,600.00	\$ 12,400.00	\$ 12,400.00
3	Plans	6" Concrete Approach Pavement	322	SqYd	\$ 77.86	\$ 25,070.92	\$ 71.30	\$ 22,958.60	\$ 68.20	\$ 21,960.40	\$ 108.00	\$ 34,776.00
4	P-605	Silicone Joint Sealing Filler	432	Ft	\$ 5.90	\$ 2,548.80	\$ 3.50	\$ 1,512.00	\$ 3.50	\$ 1,512.00	\$ 5.00	\$ 2,160.00
5	SP-2	Geotextile Separator Fabric	338	SqYd	\$ 6.65	\$ 2,247.70	\$ 6.00	\$ 2,028.00	\$ 5.00	\$ 1,690.00	\$ 8.00	\$ 2,704.00
6	Plans	Aggregate Base Course	171	CuYd	\$ 49.58	\$ 8,478.18	\$ 72.00	\$ 12,312.00	\$ 72.00	\$ 12,312.00	\$ 40.00	\$ 6,840.00
7	Plans	Site Grading	1	L.S.	\$ 3,746.95	\$ 3,746.95	\$ 6,000.00	\$ 6,000.00	\$ 5,000.00	\$ 5,000.00	\$ 28,000.00	\$ 28,000.00
8	Plans	High Flow Silt Fence	303	Ft	\$ 10.31	\$ 3,123.93	\$ 6.60	\$ 1,999.80	\$ 7.25	\$ 2,196.75	\$ 7.00	\$ 2,121.00
Bid Schedule A - Site Work Total					\$ 105,371.19		\$ 59,210.40		\$ 71,771.15		\$ 99,001.00	

Bid Schedule B - Hangar Construction (162' x 50')					Pro Contracting		Rexwinkel Concrete		VanderPol Dragline Inc.		First Dakota Enterprises, Inc.	
Item #	Spec#	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Plans	3-Unit Revenue Producing Hangar, Complete	1	L.S.	\$ 829,442.60	\$829,442.60	\$862,500.00	\$862,500.00	\$1,120,000.00	\$1,120,000.00	\$ 1,054,000.00	\$ 1,054,000.00
Bid Schedule B - Hangar Construction (162' x 50') Total					\$ 829,442.60		\$ 862,500.00		\$ 1,120,000.00		\$ 1,054,000.00	

Alternate Bid No. A1 - Site Work (54' x 50' Hangar Bay)					Pro Contracting		Rexwinkel Concrete		VanderPol Dragline Inc.		First Dakota Enterprises, Inc.	
Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
A1	C-105	Mobilization	1	L.S.	\$ 5,783.16	\$ 5,783.16	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	\$ 7,000.00	\$ 7,000.00
A2	P-101	Asphalt Pavement Removal	125	SqYd	\$ 14.99	\$ 1,873.75	\$ 13.00	\$ 1,625.00	\$ 13.00	\$ 1,625.00	\$ 20.00	\$ 2,500.00
A3	P-101	6" Concrete Valley Gutter Removal	18	SqYd	\$ 106.16	\$ 1,910.88	\$ 25.00	\$ 450.00	\$ 25.00	\$ 450.00	\$ 80.00	\$ 1,440.00
A4	Plans	4" Asphalt Concrete Repair	18	SqYd	\$ 360.82	\$ 6,494.76	\$ 100.00	\$ 1,800.00	\$ 70.00	\$ 1,260.00	\$ 125.00	\$ 2,250.00
A5	Plans	6" Concrete Valley Gutter	27	SqYd	\$ 106.16	\$ 2,866.32	\$ 104.00	\$ 2,808.00	\$ 115.00	\$ 3,105.00	\$ 108.00	\$ 2,916.00
A6	Plans	6" Concrete Approach Pavement	108	SqYd	\$ 106.16	\$ 11,465.28	\$ 62.00	\$ 6,696.00	\$ 68.20	\$ 7,365.60	\$ 108.00	\$ 11,664.00
A7	P-605	Silicone Joint Sealing Filler	162	Ft	\$ 9.75	\$ 1,579.50	\$ 5.00	\$ 810.00	\$ 6.00	\$ 972.00	\$ 5.00	\$ 810.00
A8	P-154	Geotextile Separator Fabric	141	SqYd	\$ 11.09	\$ 1,563.69	\$ 6.00	\$ 846.00	\$ 5.00	\$ 705.00	\$ 8.00	\$ 1,128.00
A9	P-208	Aggregate Base Course	66	CuYd	\$ 49.46	\$ 3,264.36	\$ 72.00	\$ 4,752.00	\$ 72.00	\$ 4,752.00	\$ 40.00	\$ 2,640.00
A10	D-701	18" RCP	16	Ft	\$ 195.15	\$ 3,122.40	\$ 65.00	\$ 1,040.00	\$ 65.00	\$ 1,040.00	\$ 135.00	\$ 2,160.00
A11	D-751	2' x 3' Type B Inlet w/Type E Frame and Grate	1	Each	\$ 3,247.35	\$ 3,247.35	\$ 3,990.00	\$ 3,990.00	\$ 3,990.00	\$ 3,990.00	\$ 3,000.00	\$ 3,000.00
A12	D-751	Remove and Salvage Existing Inlet Frame and Grate	1	Each	\$ 1,873.47	\$ 1,873.47	\$ 1,200.00	\$ 1,200.00	\$ 1,000.00	\$ 1,000.00	\$ 620.00	\$ 620.00
A13	D-751	Install Solid Frame and Lid on Existing Inlet Box	1	Each	\$ 1,873.47	\$ 1,873.47	\$ 1,200.00	\$ 1,200.00	\$ 2,300.00	\$ 2,300.00	\$ 8,000.00	\$ 8,000.00
A14	Plans	Site Grading	1	L.S.	\$ 2,497.96	\$ 2,497.96	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 13,640.00	\$ 13,640.00
A15	Plans	Inlet Protection	1	Each	\$ 3,746.95	\$ 3,746.95	\$ 200.00	\$ 200.00	\$ 300.00	\$ 300.00	\$ 1,000.00	\$ 1,000.00
Alternate Bid No. A1 - Site Work (54' x 50' Hangar Bay) Total					\$ 53,163.30		\$ 33,917.00		\$ 33,364.60		\$ 60,768.00	



REVENUE PRODUCING HANGAR
MITCHELL MUNICIPAL AIRPORT
MITCHELL, SOUTH DAKOTA
AIP #3-46-037-033-2025
HELMS #A-9432
BID TABULATION
MARCH 19, 2025

Alternate Bid No. B1 - Hangar Construction (54' x 50' Hangar Bay)					Pro Contracting		Rexwinkel Concrete		VanderPol Dragline Inc.		First Dakota Enterprises, Inc.	
Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Plans	1-Unit Revenue Producing Hagar, Complete	1	L.S.	\$ 231,517.52	\$ 231,517.52	\$ 295,500.00	\$ 295,500.00	\$ 296,000.00	\$ 296,000.00	\$ 263,000.00	\$ 263,000.00
Alternate Bid No. B1 - Hangar Construction (54' x 50' Hangar Bay) Total					\$	231,517.52	\$	295,500.00	\$	296,000.00	\$	263,000.00
Alternate Bid No. B2 - Hangar Insulation					Pro Contracting		Rexwinkel Concrete		VanderPol Dragline Inc.		First Dakota Enterprises, Inc.	
Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Plans	3-Unit Revenue Producing Hangar Insulation, Complete	1	L.S.	\$ 37,469.46	\$ 37,469.46	\$ 32,000.00	\$ 32,000.00	\$ 1,000.00	\$ 1,000.00	\$ 36,000.00	\$ 36,000.00
Alternate Bid No. B2 - Hangar Insulation Total					\$	37,469.46	\$	32,000.00	\$	1,000.00	\$	36,000.00
Alternate Bid No. B3 - Hangar Insulation (54' x 50' Hangar Bay)					Pro Contracting		Rexwinkel Concrete		VanderPol Dragline Inc.		First Dakota Enterprises, Inc.	
Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Plans	1-Unit Revenue Producing Hangar Insulation, Complete	1	L.S.	\$ 14,363.29	\$ 14,363.29	\$ 10,700.00	\$ 10,700.00	\$ 500.00	\$ 500.00	\$ 10,200.00	\$ 10,200.00
Alternate Bid No. B3 - Hangar Insulation (54' x 50' Hangar Bay) Total					\$	14,363.29	\$	10,700.00	\$	500.00	\$	10,200.00
Alternate Bid No. B4 - Hangar Heater Units					Pro Contracting		Rexwinkel Concrete		VanderPol Dragline Inc.		First Dakota Enterprises, Inc.	
Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Plans	3-Unit Revenue Producing Hangar Heater Unit, Complete	3	Each	\$ 12,489.82	\$ 37,469.46	\$ 11,500.00	\$ 34,500.00	\$ 10,000.00	\$ 30,000.00	\$ 10,600.00	\$ 31,800.00
Alternate Bid No. B4 - Hangar Heater Units Total					\$	37,469.46	\$	34,500.00	\$	30,000.00	\$	31,800.00
Alternate Bid No. B5 - Hangar Heater Unit (54' x 50' Hangar Bay)					Pro Contracting		Rexwinkel Concrete		VanderPol Dragline Inc.		First Dakota Enterprises, Inc.	
Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Plans	1-Unit Revenue Producing Hangar Heater Unit, Complete	1	Each	\$ 9,617.16	\$ 9,617.16	\$ 7,900.00	\$ 7,900.00	\$ 7,000.00	\$ 7,000.00	\$ 7,100.00	\$ 7,100.00
Alternate Bid No. B5 - Hangar Heater Unit (54' x 50' Hangar Bay) Total					\$	9,617.16	\$	7,900.00	\$	7,000.00	\$	7,100.00
Total Bid Schedule A and B (3-Unit Hangar and Site Work)					Pro Contracting		Rexwinkel Concrete		VanderPol Dragline Inc.		First Dakota Enterprises, Inc.	
					\$	934,813.79	\$	921,710.40	\$	1,191,771.15	\$	1,153,001.00
Total Bid Schedule A, B, A1, and B1 (4-Unit Hangar and Site Work)					\$	1,219,494.61	\$	1,251,127.40	\$	1,521,135.75	\$	1,476,769.00
Total Bid Schedule A, B, B2, and B4 (3-Unit Hangar and Site Work w/ Insulation and Heaters)					\$	1,009,752.71	\$	988,210.40	\$	1,222,771.15	\$	1,220,801.00
Total All Bid Schedules (4-Unit Hangar and Site Work w/ Insulation and Heaters)					\$	1,318,413.98	\$	1,336,227.40	\$	1,559,635.75	\$	1,561,869.00

I HEREBY CERTIFY THAT THE FOREGOING IS AN ACCURATE REPRESENTATION AND TABULATION OF ALL BIDS RECEIVED AND THAT THE MATHEMATICS HAVE BEEN CHECKED AND IS TO THE BEST OF MY KNOWLEDGE CORRECT:

PROJECT ENGINEER: Brocke Edgaw DATE: 3/19/2025

March 20, 2025

Joe Schroeder, Public Works Director
City of Mitchell
612 N. Main St.
Mitchell, SD 57301

Re: Revenue Producing Hangar
Mitchell Municipal Airport,
Mitchell, South Dakota
BIL # 3-46-0037-033-2025
A-9432

Dear Mr. Schroeder,

We would like to take this opportunity to make our "Engineer's Recommendation of Award" for the above referenced project.

The description of work is:

The project shall consist of the construction of Revenue Producing Hangar at the Mitchell Municipal Airport. This Work will include: clearing and grubbing, excavation, site grading, concrete footings and foundation, construction of a prefabricated steel hangar building, approach pavement, site restoration, seeding, mulching, and various other items of related construction.

We have reviewed the bid proposal documents received and recommend that the 4-unit hangar with insulation (Bid Schedules A, B, A1, B1-B3) tentatively be awarded to the lowest bidder Pro Contracting of Mitchell, SD. in the amount of \$1,271,327.36 as their bid was complete and reasonable. We have also confirmed that Pro Contracting has not been excluded at www.sam.gov.

The Disadvantaged Business Enterprise (DBE) goal was 3.0% for this project. The intended participation listed in Pro Contracting is 2.1%. We have reviewed the DBE Good Faith Effort (GFE), and have deemed it acceptable.

The motion for award should read "Tentative award for AIG Project #3-46-0037-033-2025 Revenue Producing Hangar, Bid Schedules A, B, A1, B1-B3, is made to Pro Contracting of Mitchell, SD, in the amount of \$1,271,327.36 contingent upon receipt of an FAA Grant Offer."

Also, to help meet what we expect to be short time lines in the grant process, the Council should authorize the Mayor to sign the FAA Grant Applications, Grant Offers and all necessary paperwork for the Contract Documents.

For your information, the Insulation is not FAA eligible. Additionally, the FY2025 AIG Federal Funds available do not cover the entire 4-unit T-Hangar project, therefore, Alternate Bid Schedule B1 costs will be applied for under a FY 2026 AIG Grant. The Total Project Summary and anticipated Grant Summaries are below:

Total Project Cost Summary (4-Unit Hangar w/ Insulation)

Estimated Total Project Cost	\$ 1,413,832.75
Federal Share	\$ 1,293,900.00
Local Share (Local Share from each Grant and Alternate Bid No. B2-B3 (FAA ineligible expenses))	\$ 119,932.75

AIG 3-46-0037-033-2025

Total Bid Schedule A, B, and Alternate Bid Schedule A1	\$ 987,977.09
Engineering	\$ 109,443.68
Estimated Utility Relocation Costs	\$ 20,000.00
Estimated Administration Costs	\$ 9,579.23
Estimated Total Project Cost	\$ 1,127,000.00
Federal Share	\$ 1,070,650.00
Local Share	\$ 56,350.00

AIG 3-46-0037-034-2026

Total Alternate Bid Schedule B1	\$ 231,517.52
Estimated Administration Costs	\$ 3,482.48
Estimated Total Project Cost	\$ 235,000.00
Federal Share	\$ 223,250.00
Local Share	\$ 11,750.00

FAA Ineligible Costs

Total Alternate Bid Schedule B2, B3	\$ 51,832.75
Estimated Total Project Cost	\$ 51,832.75
Federal Share	\$ -
Local Share	\$ 51,832.75

If you have any questions, comments, or need any further information, please feel free to contact our office at your convenience.

Sincerely,
Helms and Associates



Brooke B. Edgar, P.E.

Cc: Kyle Sebesta, FAA – Dakota-Minnesota Airports District Office
Jon Becker, SD-DOT – Office of Air, Rail, and Transit

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Action to Approve Special Event Permit Application Your Town Tour featuring Neil McCoy on Friday, April 25, 2025		
Explanation/Background of Agenda Item Requested:	The World's Only Corn Palace and Corn Palace Director, Dave Sietsema, are requesting a Special Event Permit for the Your Town Tour featuring Neil McCoy on Friday, April 25th, 2025, from 7:00 PM until 11:00 PM. The Your Town Tour featuring Neil McCoy is a first time event, is open to the public, admission will be charged (tickets available online and at the door), alcohol will be sold and consumed, items and/or services will be sold during the concert, and the event takes place at The World's Only Corn Palace. Total anticipated attendance is 1,500. Please refer to the attached Special Event Permit Application for more details about the event. The Special Event Permit Application requests the following: • Street Closure (\$100 Fee) The following street closure is requested on <u>Friday, April 25th, from 8:00 AM until 11:45 PM</u>: • Lawler St. from 6th Ave. to 7th Ave. ○ Street closure will assist with the safety of unloading, loading, and staging of the tour buses. *Street closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested street(s). Please reference the attached street closure map. Staff recommends City Council approval of the Special Event Permit as stated in the Special Event Permit Application.		

[Print](#)**Special Event Permit Application - Submission #4010****Date Submitted: 4/1/2025**

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

Your Town Tour - Neal McCoy

Event Date:

4/25/2025

Event Hours:*

7:00 PM

— 11:00 PM

Event Date(s):

mm/dd/yyyy

—

mm/dd/yyyy

Permit(s) & License(s) requests included in this application:*

- ☐ Parking Lot Closure (\$50 Fee)
- ☒ Street Closure (\$100 Fee)
- ☐ City Park Closure (\$100 Fee)
- ☐ Parade Permit (\$50 Fee)
- ☐ Parade Permit - w/ Escort (\$250 Fee)
- ☐ Special Event Liquor License (\$200 Fee)
- ☐ Consumption Permit (\$50 Fee)
- ☐ Consumption Permit - with Special Event Liquor License (\$0 Fee)
- ☐ Fireworks Permit (\$50 Fee)
- ☐ Noise Permit (\$0 Fee)

Time Requested for Parking Lot Closure

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Time Requested for Street Closure

4/25/2025	08:00 AM	—	4/25/2025	11:45 PM
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Time Requested for City Park Closure

mm/dd/yyyy	hh:mm am/pm	—	mm/dd/yyyy	hh:mm am/pm
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Event Information:

Overall Event Description:*

Neil MCCoy Concert

Friday, April 25, 2025

Lawler from 6th-7th for Tour Bus

Please check all that apply:*

- ☒ This is a first time event.
- ☒ This event is open to the public.
- ☒ Admission will be charged.
- ☐ Vendor and / or participant fees are required.
- ☒ The event includes the sale or use of alcoholic beverages.
- ☒ Items and / or services will be sold at the event.
- ☒ The event will be held in a City Park or Facility.

Total anticipated attendance:*

1500

Organization:*

Dave Sietsema

Address:*

612 N. Main St.

City:*

Mitchell

State:*

SD

Zip Code:*

57301

Event Application Contact Person:*

Dave Sietsema

Contact Person Email:*

Dave.Sietsema@cornpalace.com

Contact Person Phone Number: *

605-770-1442

Day of Event Contact Person:*

Same

Contact Person Email:*

Dave.Sietsema@cornpalace.com

Contact Person Phone Number:*

Same

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

Corn Palace

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter (\$117.15/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.58/day - Park & Rec Fee)
- ☒ City Facility or Other City Building
- ☐ Picnic Table Rental (\$25 each/day- Park & Rec Fee)
- ☐ Bleacher Rental (\$35 each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

City Parking Lots

Security MPD

Handicap Assessable

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- ☐ Yes
☒ No

What time will sound amplification be used?

hh:mm am/pm

—

hh:mm am/pm

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ☐ Yes
☒ No

When will sound checks be performed?

hh:mm am/pm

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City

State

Zip Code

Phone Number

Email Address

Dave.Sietsema@cornpalace.com

Date of Display**Time of Display**

—

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:**What are the width perimeter requirements?**

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
 - A minimum of \$500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents"** as an additional insured.

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:

- ☐ Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- ☐ Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability per occurrence

Name of Insurance Company**Agent's Name****Policy Number****Phone Number**

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Dave Sietsema

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Dave Sietsema

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Dave Sietsema

I have attached the following items:

- ☒ Parking Lot Closure Map
- ☒ Street Closure Map
- ☐ City Park Closure Map
- ☐ Parade Route Map
- ☐ Special Event Liquor License Boundaries with Map
- ☐ Consumption Permit Boundaries with Map
- ☐ Fireworks Map
- ☐ Event Layout Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Certificate of Fireworks Liability Insurance
- ☐ Additional Document(s)

Parking Lot Closure Map

No file chosen

Street Closure Map

No file chosen

City Park Closure Map

No file chosen

Parade Route Map

No file chosen

Special Event Liquor License Boundaries with Map No file chosen**Consumption Permit Boundaries with Map** No file chosen**Fireworks Map** No file chosen**Event Layout Map** No file chosen**Certificate of Liability Insurance** No file chosen**Certificate of Liquor Liability Insurance** No file chosen**Certificate of Fireworks Liability Insurance** No file chosen**Additional Document** No file chosen**Additional Document** No file chosen

Action of City Council

Finance Officer

Mayor

(Seal)

Date Approved:

Amount of Fees Paid:



SOUTH DAKOTA PUBLIC ASSURANCE ALLIANCE

CERTIFICATE OF COVERAGE

This Certificate is issued as a matter of information only and confers no rights upon the Certificate holder. This Certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the Risk Sharing Certificate listed below.

NAME AND ADDRESS OF MEMBER: City of Mitchell

612 N. Main St., Mitchell, SD 57301

RISK SHARING/MEMBER NO.: 005

This is to certify that the Risk Sharing Certificates listed below have been issued to the Member named above and is in force at this time. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this Certificate may be issued or may pertain, the coverage afforded by the Risk Sharing Certificate described herein is subject to all the terms, exclusions and conditions of such Risk Sharing Certificate and the Intergovernmental Contract under which it is issued.

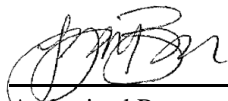
EFFECTIVE DATES	TYPE OF COVERAGE	LIMIT OF COVERAGE	
<u>1/01/2025 -</u> <u>1/01/2026</u>	Governmental General Liability		
	General Cvg	<u>\$3,000,000</u>	Each Occurrence
		<u>\$5,000</u>	Deductible Each Claim Including LAE
<u>1/01/2025 -</u> <u>1/01/2026</u>	Governmental Automobile Liability		
	General Cvg	<u>\$3,000,000</u>	Each Occurrence
		<u>\$0</u>	Deductible Each Claim Including LAE
<u>1/01/2025 -</u> <u>1/01/2026</u>	Municipal Property		
	Buildings - Blanket Coverage	<u>\$117,218,575</u>	<u>\$5,000</u> Deductible
	Contents - Blanket Coverage	<u>\$15,087,335</u>	<u>\$5,000</u> Deductible

This certificate does not affirmatively or negatively amend, extend, or alter the coverage afforded by the coverage document. In the event the coverage document is cancelled prior to the expiration date, notice will be delivered in accordance with the coverage provisions.

NAME AND ADDRESS OF CERTIFICATE HOLDER:

City of Mitchell
612 N. Main St.
Mitchell, SD 57301

DATE ISSUED: 3/10/2025



Authorized Representative

South Dakota Public Assurance Alliance
PO Box 91348
Sioux Falls, SD 57106

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

The City of Mitchell was approached by the Mitchell School District to start a certified summer childcare program designed to provide a safe, structured, and engaging environment for children while school is out. This full-day program includes hands-on learning, physical activity, and fun, with daily activities such as STEM projects, arts and crafts, outdoor play, and team-building games. Supervised free time encourages creativity and social interaction. The program would maintain a 12:1 student-to-teacher ratio, and breakfast and lunch would be provided. The estimated cost is approximately \$80 per week per student to cover the cost of the program.

The school district surveyed parents to gauge interest and there appears to be up to 136 families interested. The school district is asking the City to lead the program by charging the fees, providing the liability insurance requirements, and hiring staff to run the program. The school district would make a facility available at no charge for the program.

If successful, it is possible that the program could be taken over by an outside organization in the future. This summer would serve as a pilot program to demonstrate the need within the community.

If the City Council approves moving forward with the pilot program, Staff will bring a supplemental appropriation ordinance for the program and an amendment to the Compensation Plan Resolution so that spending authority is approved, and necessary staff can be hired. The program would be run by the Parks & Recreation Department.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Justin Johnson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Agreement #A2025-23, Purchase Agreement for 301 North Main Property (Withdrawn by Seller)		
Explanation/Background of Agenda Item Requested:	This purchase agreement relates to the purchase of property in the 301 North Main area by the City for \$1. The City is acquiring the property for the purpose of constructing a parking lot. The existing owners will be retaining a portion of the property for their own purposes. The agreement includes an exhibit showing which part of the property will be transferred to the city and which part will be retained by the current owners. This item was postponed from the March 17, 2025, City Council meeting. Since that meeting, the Seller has withdrawn their offer to transfer the property to the City. No action is necessary on this item and it is included only to provide a record that the offer was withdrawn.		

REAL ESTATE PURCHASE AGREEMENT

This Real Estate Purchase Agreement (“Agreement”), made and entered into this ____ day of March, 2025, by and between John B. and Diane G. Adamo, husband and wife, hereinafter referred to as “Seller,” and the City of Mitchell, a South Dakota municipal corporation, hereinafter referred to as “Buyer.”

WITNESSETH:

WHEREAS, Seller is the owner of the real property in Davison County, South Dakota, legally described as:

The South Twenty (20') Feet of Lot Six (6), Block Three (3), Original Town (now City) of Mitchell, Davison County, South Dakota; and

Lots Seven (7), Eight (8), Nine (9), Ten (10), Eleven (11), and Twelve (12), all in Block Three (3), Original Town (now City) of Mitchell, Davison County, South Dakota.

which real property is hereinafter collectively referred to as the “Property”; and

WHEREAS, Seller desires to sell and transfer a portion of the Property to Buyer, and Buyer desires to purchase said portion of the Property from Seller upon the terms and conditions described herein.

NOW, THEREFORE, in consideration of the mutual representations, warranties, and covenants set forth herein, and of other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties do agree as follows:

1. Conveyance. On the terms and subject to the conditions set forth in this Agreement, Seller shall sell, convey, transfer, warrant, and assign to Buyer, and Buyer shall purchase, acquire, and assume from Seller, the Transferred Property, together with all improvements thereon and all appurtenances attached thereto. The Retained Property and Transferred Property are depicted in Exhibit A, attached hereto and incorporated by reference, and are legally defined as:

Portion to be retained by Seller (“Retained Property”):

The West Thirty-Eight (38') Feet of Lot Twelve (12), Block Three (3), Original Town (now City) of Mitchell, Davison County, South Dakota; and

The South Fifteen (15') Feet of the West Thirty-Eight (38') Feet of Lot Eleven (11), Block Three (3), Original Town (now City) of Mitchell, Davison County, South Dakota.

Portion to be transferred to Buyer (“Transferred Property”): All of the Property except the Retained Property.

2. Purchase Price. In consideration of the conveyance of the Transferred Property by Seller to Buyer, Buyer agrees to pay Seller a total purchase price of One Dollar (\$1.00) (the “Purchase Price”).

3. Closing. The “Closing” or “Closing Date” shall be held as soon as possible following the satisfaction of all conditions contained in Section 5 below. At Closing, Seller shall transfer the Transferred Property to Buyer by good and sufficient Warranty Deed.

4. Special Terms of Transfer. The parties agree that the following additional terms shall apply to the transfer and will survive the closing:

- a. The parties acknowledge that the Property is subject to City of Mitchell Tax Increment District #26. The developer agreement contains a statement that the “property in its totality shall not be transferred to any entity which would make the totality of the real property tax exempt until such time as the TIF-borrowed funds are fully paid.” The parties acknowledge that this transaction does not involve a transfer of the property in its totality and that additional property not subject to this purchase agreement also remains in Tax Increment District #26. However, the transfer will result in a portion of the property becoming tax exempt, which will potentially result in less tax increment flowing to the TIF developer and through to Seller pursuant to the project plans and developer agreements for the TIF.
- b. Buyer will execute an easement following closing which will provide ingress/egress to the east side of Seller’s Retained Property from West 3rd Avenue.

5. Conditions Precedent to Closing.

- a. Survey. If Buyer elects, it may cause a survey of the Property to be prepared for the purpose of locating and identifying the boundaries and locations of improvements of the Property (the “Survey”) and any encroachments into or out of the property boundaries. The cost of said Survey shall be borne solely by Buyer.
- b. Review of Title Commitment, Title Documents & Survey. Buyer shall examine title to the Property and determine that no issues which may serve to cloud title are known to the Buyer, determined in the Buyer’s sole discretion to be exercised in good faith.

6. Due Diligence. Buyer’s obligation to purchase the Transferred Property is specifically subject to a satisfactory inspection, test, and review of the Transferred Property, including but not limited to, any feasibility studies, environmental assessments (including but not limited to a Phase I and/or Phase II or other environmental tests, studies or reports), zoning review, examinations, appraisals, boring, or other surveys or tests, and any other test, review or inspection deemed necessary by Buyer. The costs and expenses incurred in the due diligence review performed by Buyer shall be Buyer’s obligation. Buyer shall complete the due diligence review prior to March 14th, 2025 and agrees to promptly commence its due diligence review. Buyer shall have reasonable access to the Transferred Property to conduct its inspections, tests, and due diligence review. To the extent the due diligence review is not acceptable to Buyer, then Buyer

shall have the option to terminate this Agreement. In such event, the parties hereto shall have no further rights, duties or obligations under this Agreement.

7. Seller's Representations and Warranties. Seller represents and warrants the following to Buyer, each of which representation and warranty shall be true and effective as of the date of Closing:

- a. Ownership. Seller has good and marketable fee simple title to the Transferred Property. At Closing, Seller shall sell, transfer, convey and assign to Buyer fee simple ownership in the Transferred Property free and clear of any and all liens, mortgages, encumbrances, security interests, pledges and restrictions or other interest or obligations of whatever kind and nature, except as permitted pursuant to this Agreement.
- b. Ability to Contract. Seller has the full right, power, and authority to enter into this Agreement to sell and convey the Transferred Property to Buyer and this Agreement shall be a valid and binding obligation of Seller, subject to the terms and conditions contained herein.
- c. Proceedings. To the best of Seller's knowledge, there is no action, litigation, investigation, condemnation proceeding, judgment, executions, bankruptcies, zoning changes or any other proceeding of any kind outstanding, pending, or threatened, against Seller or any portion of the Property.
- d. Liens. No work has been performed or is in the process of being performed by Seller or at the direction of Seller, and no materials have been furnished to the Transferred Property or any portion thereof, which might give rise to mechanic's, materialman's or other liens against the Transferred Property.

8. Buyer's Representations and Warranties. Buyer represents and warrants as follows:

- a. Ability to Contract. Buyer has the authority to enter into this Agreement and this Agreement shall be a valid and binding obligation on Buyer, subject to the terms and conditions contained herein.
- b. Payment. Subject to the terms and conditions of this Agreement, upon closing of this Agreement, Buyer agrees to pay Seller the Purchase Price.
- c. Familiarity with the Property. Subject to the completion of its due diligence investigation, Buyer is familiar with the physical condition of the Transferred Property, has inspected the same, and is taking the same in its "AS IS" condition without any warranty or guaranty by Seller.

9. Obligations at Closing. At Closing, the following shall occur:

- a. Seller shall deliver to Buyer, or its assigns, the following executed documents:
 - (i) A good and sufficient Warranty Deed(s) for the Transferred Property;

- (ii) Certificate(s) of Real Estate Value;
 - (iii) Such other documents as deemed necessary by Buyer or its counsel to transfer the Transferred Property to Buyer or as may be required pursuant to this Agreement.
- b. Buyer shall deliver to Seller:
 - (i) The Purchase Price as described in paragraph 2 above; and
- c. In addition to the items set forth above, Buyer and Seller shall cause the following deliveries to be made at Closing:
 - (i) Any applicable Closing fees shall be paid equally by Seller and Buyer;
 - (ii) Settlement statements showing the Purchase Price, and any adjustments thereto, if applicable; and
 - (iii) Any other documents as required effectuating the transfer of the Transferred Property, including any other documents required by the Title Company or closing agent.
 - (iv) Seller will remain responsible for all property taxes in relation to the Retained Property. Seller will also remain responsible for payment of all property taxes for the Transferred Property which are due or accrue up to the date of closing. Seller is not responsible for any property taxes for the Transferred Property accruing after closing.

11. Miscellaneous.

- a. Possession. Buyer shall be entitled to sole, exclusive and immediate possession and the right to occupy the Transferred Property upon the Closing, except as may be provided herein.
- b. Governing Law. This Agreement is subject to and shall be governed by and construed and enforced in accordance with the laws of the State of South Dakota without regard to conflict of laws principles.
- c. Survival of Representations and Warranties. The representations and warranties contained herein shall survive Closing and are and shall be deemed to be continuing representations and warranties.
- d. Counterparts/Facsimile/Electronic Signature. This Agreement may be executed by electronic signature, facsimile and in any number of counterparts as deemed appropriate by the parties, all of which taken together shall constitute one and the same instrument. Reproductions of original signature via pdf/scanned signatures shall be deemed an original for purposes of execution of this instrument.

- e. Time is of the Essence. It is expressly understood and agreed by the parties that time is of the essence in this Agreement.
- f. Benefit. This Agreement shall inure to the benefit of and be binding upon the parties hereto and also upon their respective heirs, representatives, successors and assigns.
- g. Severability. Should any provision in this Agreement be deemed unenforceable as to a particular circumstance or set of facts, the unenforceability shall be limited to such circumstance or set of facts and all remaining provisions of this Agreement shall remain fully binding and enforceable as between Seller and Buyer.
- h. Further Assurances. Each party, upon the request of the other, agrees to perform any further acts, and to execute and deliver any other documents, which are reasonably necessary to carry out the provisions of this Agreement.
- i. Entire Agreement; Waiver. This Agreement contains the entire agreement of the parties. It may not be changed orally but only by an agreement in writing signed by the party against whom enforcement of any waiver, change, modification, extension, or discharge is sought. A waiver of any term or provision shall not be construed as waiver of any other term or provisions or as waiver of subsequent performance of the same provision of this Agreement.
- j. Drafting Presumption. Buyer and Seller agree that they participated in the drafting of this Agreement and, in the event that any dispute arises in the interpretation or construction of this Agreement, no presumption shall arise that either one party or the other drafted this Agreement.
- k. Notices. All notices or demands given or required to be given hereunder shall be in writing and sent by United States registered or certified mail, postage prepaid, to the last known address of the parties, or at any other address to which the parties designate notices shall be sent.

IN WITNESS WHEREOF, Buyer and Seller have hereunto executed this Agreement on the date and year first above written.

[signature pages to follow]

John B. Adamo

STATE OF _____):
COUNTY OF _____):SS

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission Expires:_____

(seal)

BUYER:
CITY OF MITCHELL, SOUTH DAKOTA

Jordan Hanson, Mayor

Attest:

Michelle Bathke, Finance Officer

(seal)

STATE OF SOUTH DAKOTA)
 :SS
COUNTY OF DAVISON)

On this _____ day of March, 2025, before me, the undersigned officer, personally appeared Jordan Hanson and Michelle Bathke, who acknowledged themselves to be the Mayor and Finance Officer, respectively, of the City of Mitchell, a South Dakota municipal corporation, and that in their official capacities, being authorized to do so, executed the foregoing instrument for the purposes stated therein.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public – South Dakota

My Commission Expires: _____

(seal)

Exhibit A



Legend

-  = Transferred Property
-  = Retained Property

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Joe Schroeder
Desired Action of City Council:	Action to Approve		
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Agreement #A2025-25, Corn Palace Railings and ADA Seating Project #2025-18 with Ciavarella Design		
Explanation/Background of Agenda Item Requested:	The proposed agreement will provide construction phase services for adding railings and ADA seating on the west side of the Corn Palace. Services will include shop drawing review, pay estimate review, and site inspections to ensure the work is completed per plans and specifications. Staff recommends City Council approval of the attached agreement from Ciavarella Design at an hourly fee not to exceed \$3,700.		



An Agreement for the Provisions of Limited Professional Services

Design Professional Firm: Ciavarella Design, Inc.
1600 N Main St
Mitchell, SD 57301

Client: Joe Schroeder
Public Works Director, City of Mitchell
(605) 995-8433
jschroeder@cityofmitchell.org

Date: March 19, 2025

Project Name / Location: Corn Palace Railings and ADA Seating
Mitchell, SD

Scope/Intent and Extent of Services:

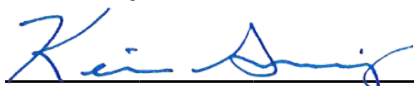
Construction administration services for Corn Palace ADA Railings and ADA Seating work scope. Assist with seating layout as necessary. Hourly rate: Principal Architect \$185/hour.

Fee Arrangement: Hourly, not to exceed \$3,700
The fees above include expenses for mileage. All site visits are included.

Retainer Amount: No retainer will be required.

Special Conditions:

Prepared by: Kevin Genzlinger, Principal Architect
printed name/title

Offered by:
 3/19/2025
signature *date*

Kevin Genzlinger, Principal Architect
printed name/title

Ciavarella Design, Inc.
name of design professional firm

Accepted by:

signature *date*

printed name/title

name of client

Terms and Conditions

The Firm shall perform the services outlined in this agreement for the stated fee arrangement.

Access to Site:

Unless otherwise stated, the Firm will have access to the site for activities necessary for the performance of the services. The firm will take precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage.

Dispute Resolution:

Any claims or disputes made during design, construction or post-construction between the Client and Firm shall be submitted to non-binding mediation. Client and Firm agree to include a similar mediation agreement with all contractors, subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between all parties.

Billings/Payments:

Invoices for the Firm's services shall be submitted, at the Firm's option, either upon completion of such services or on a monthly basis. Invoices shall be payable within 30 days after the invoice date. If the invoice is not paid within 30 days, the Firm may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice.

Late Payments:

Accounts unpaid 60 days after the invoice date may be subject to a monthly service charge of 1.5% (or the legal rate) on the then unpaid balance. In the event any portion or all of an account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

Indemnification:

Design Professional agrees to indemnify and hold harmless Client, its officers, directors, partners, employees, and any other entity or person for which Design Professional is legally liable, from and against any damages, losses, liabilities, judgments, settlements, expenses, and costs (including reasonable attorneys' fees, costs and expenses recoverable under applicable law), that Client incurs from claims by third parties, to the extent caused by negligent acts, errors or omissions or willful misconduct of Design Professional in the performance of professional services under this Agreement and any other entity or person for which Design Professional is legally liable. Client expressly agree that the indemnity contained in this article does not include, and in no event shall Design Professional be required to assume, under this Agreement or otherwise, any obligation or duty to defend any claim covered by the foregoing indemnity unless the defense is provided by the insurance Design Professional purchased pursuant to Exhibit A. Design Professional has no obligation to pay for any of Client's defense related cost (including reasonable attorney's fees, costs and expenses), prior to a final determination of liability, or to pay any amount that exceeds Design Professional's finally determined percentage of liability based upon Design Professional's proportionate percentage of fault.

Certifications:

Guarantees and Warranties: The Firm shall not be required to execute any document that would result in its certifying, guaranteeing or warranting the existence of conditions whose existence the Firm cannot ascertain.

Limitation of Liability:

In recognition of the relative risks, rewards and benefits of the project to both the Client and the Firm, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, the Firm's total liability to the Client for any injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement from any cause or causes, shall not exceed the Fee. Such causes include, but are not limited to, the Firms' negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

Termination of Services:

This agreement may be terminated by the Client or the Firm should the other fail to perform its obligations hereunder. In the event of termination, the Client shall pay the Firm for all services rendered to the date of termination, all reimbursable expenses, and reimbursable termination expenses.

Ownership of Documents:

All raw data, studies, reports, and other work products of Firm for this project ("Project Documents") are instruments of service for the project only and shall be deemed the joint property of Firm and Client whether the project is completed or not. The Client may make and retain copies of the Project Documents which may be used by the Client and others. Both Firm and Client may use the Project Documents for their own purposes outside of the project when appropriate. However, the Project Documents are not intended or represented to be suitable for reuse by the Client or others on extensions of the project or on any other project. Any such use without written verification or adaptation by Firm for the specific purpose intended will be at Client's sole risk and without liability or legal exposure to Firm and the Client shall indemnify and hold harmless Firm and their consultants and each of their officers, and employees from and against any and all liability claims, losses, damage and expenses, including attorney's fees, arising out of or resulting from the negligent use or intentional misuse of the Project Documents by City.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Justin Johnson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	101-46500-43100 - Property acquisition - \$1,000,000 (currently in the supplemental appropriation process)		
Agenda Item:	Action to Approve Agreement #A2025-26, Purchase Agreement for Joramo Property		
Explanation/Background of Agenda Item Requested:	This item relates to the purchase of property currently owned by the Elaine M. Joramo Trust in the East 1100 and 1200 Blocks of 1st Avenue in Mitchell. The property is currently used for rentals of several permanent structures as well as mobile home units. The City will be buying the property subject to the existing leases, all of which expire by the end of calendar year 2025 at the latest. There are 4 mobile homes that are renter-owned and will be removed at the owner's expense when the leases expire. The remaining units are owned by the trust and the city will need to surplus and sell or dispose of those at a future date. Other terms of the purchase agreement are fairly standard with other purchases the City has made. The purchase price is \$1,000,000.		

PURCHASE AGREEMENT

THIS AGREEMENT, made and entered into effective as of the last dated and executed signature set forth below, by and between Bryan P. Joramo, Carolyn J. Joramo, and Justin D. Joramo, as Trustees of the Elaine M. Joramo Trust, of Mitchell, South Dakota (hereinafter “Seller”), and the City of Mitchell, a South Dakota municipal corporation, of 601 North Main Street, Mitchell, South Dakota 57301 (hereinafter referred to as “Buyer”); WITNESSETH:

1. PROPERTY. Seller agrees to sell and convey, and Buyer agrees to purchase the following described real property located in the East 1100 and 1200 blocks of 1st Avenue in Mitchell, SD, which real property is more particularly described as follows, to-wit:

- (a) Lots One through Twelve (1-12), Block One (1), Driving Park Addition to the City of Mitchell, Davison County, South Dakota.
- (b) Lots One through Six (1-6), Block Two (2), Driving Park Addition to the City of Mitchell, Davison County, South Dakota.
- (c) Lots Eight and Nine (8-9), Block Thirteen (13), Gleeson’s Addition to City of Mitchell, Davison County, South Dakota.
- (d) Lots Seven through Twelve (7-12), Block Fourteen (14), Gleeson’s Addition to the City of Mitchell, Davison County, South Dakota.

all subject to easements, reservations, and restrictions of record (the “Property”).

2. PRICE/ALLOCATION OF PURCHASE PRICE. The total purchase price for the Property shall be the sum of One Million Dollars (\$1,000,000), payable as follows:

- (a) The full balance of One Million Dollars (\$1,000,000) shall be paid by Buyer to Seller in cash or other readily-available funds at the time of closing as hereinafter provided, less any fees and costs shared as provided by this Agreement.

3. CONDITIONS OF SALE. This agreement is conditioned upon the following:

- (a) Buyer receiving approval by the Mitchell City Council to proceed with the transaction set forth within this Agreement including completing any appropriation process necessary to fund such purchase.
- (b) In the event the transaction referred to herein is referred to a vote of the citizens of the City of Mitchell, Seller may re-list the Property for sale and may enter into an agreement to sell the Property to an outside third party, subject to the condition that such third-party sale may only take place if the referendum vote results serve to prohibit Buyer from proceeding with the purchase under this Agreement.

- (c) The above-described Property is subject to the leases described in Exhibit A which is attached hereto and incorporated by reference. Seller shall assign said leases to Buyer at the time of closing, and Buyer shall be obligated to fulfill all obligations as lessor pursuant to said lease. Buyer shall have 14 days from the date of the Mitchell City Council approving this Agreement in which to review such leases and Buyer shall have the option to void this Agreement if Buyer determines, in Buyer's sole discretion, that such leases would impose an unacceptable burden on Buyer.
- (d) Buyer will take the Property in the condition it is in at the time of approving this Agreement. Seller shall not commit waste upon the property prior to closing, but Seller shall not be responsible for the removal of any structures, mobile home units, damaged trees, or other similar conditions from the Property.
- (e) Seller's transfer of good and merchantable title, and Seller furnishing Warranty Deeds, and any official ownership documents relating to the mobile home units.
- (f) If Buyer elects, it may cause a survey of the Property to be prepared for the purpose of locating and identifying the boundaries and locations of improvements of the Property (the "Survey") and any encroachments into or out of the property boundaries. The cost of said Survey shall be borne solely by Buyer.
- (g) Buyer shall examine title to the Property and determine that no issues which may serve to cloud title are known to the Buyer, determined in the Buyer's sole discretion to be exercised in good faith.

4. POSSESSION AND RISK OF LOSS. Possession shall transfer to Buyer at the time of closing, subject to the terms of any existing leases. Seller shall retain risk of loss until possession or closing.

5. CLOSING DATE. The parties hereto agree that closing shall be held at Mitchell, South Dakota, as soon as possible upon the following conditions being satisfied:

- (a) approval of this Agreement by the Mitchell City Council;
- (b) Buyer completing any appropriation process necessary to fund the purchase;
- (c) expiration of all referendum periods applicable to this transaction; and
- (d) in the event of a referendum, a vote in favor of proceeding with the transaction must be canvassed.

6. BUYER'S INSPECTION. Buyer has inspected the Property and this purchase is based upon its own inspection and not based upon any representations made by the Seller or Seller's agents. Buyer is purchasing the Property in its "AS IS/WHERE IS" condition.

7. REAL PROPERTY TAXES. Seller shall pay all real property taxes due and payable in 2025 and before. Seller shall also pay at closing an amount representing prorated 2025 taxes due and payable in 2026 to Buyer up to the date of closing based on the 2024 tax levy. Real

property tax payments allocated to Seller shall be deducted from the purchase price and credited to Buyer at the time of closing and Buyer agrees to pay said taxes after the closing when due.

8. TITLE INSURANCE. An owner's policy of title insurance will be furnished showing good and merchantable title in the Seller subject to easements and reservations of record, if any. In the event the title insurance policy discloses any defects in the title then Seller shall have a reasonable time in which to cure the same after receiving notice of said defect. The cost of said owner's policy of title insurance shall be shared equally between the parties. The cost of any required lender's policy of title insurance shall be the sole responsibility of Buyer, if applicable.

9. CLOSING COSTS. Seller and Buyer agree that the costs and expenses incurred in closing this transaction, other than as specifically set forth herein, shall be paid as follows:

- (a) Preparation of Warranty Deeds, Certificate of Value, Lease Assignments, Bill of Sale, transfer fee, and recording fee – Split equally between Seller and Buyer;
- (b) Title insurance/owner's - Split equally between Seller and Buyer; Lender's, if any - paid by Buyer; and
- (d) Preparation of documents for closing/closing fee for transaction - Split equally between Seller and Buyer.
- (e) Buyer shall be entitled to a setoff from the purchase price to reflect the security deposit applicable for leases assumed by Buyer at closing. This amount is itemized in Exhibit A and currently totals nine thousand two hundred seventy-five dollars (\$9,275) and will only be reduced if a lot is vacated and the security deposit for said lot is released prior to closing.

10. DEFAULT. In the event of default by either party, the other party shall have such remedies as provided by South Dakota law, to include the right of specific performance.

11. W-9 FORM. Seller agrees to execute a Form W-9, Request for Taxpayer Identification Number, at closing of this transaction, if required.

12. TIME AND BINDING EFFECT. Time is of the essence of this Agreement. This Agreement is binding upon the parties and their successors and assigns. This Agreement constitutes the entire agreement between the parties and may only be modified in writing signed by the parties hereto.

13. EFFECT OF SIGNATURE. The Purchase Agreement may be signed and become binding upon Seller at the time Seller signs. The Mayor of the City of Mitchell may sign the Purchase Agreement on behalf of Buyer. However, the Mayor's signature shall initially serve only to make the Purchase Agreement binding until such time as the City Council hears and votes on the Purchase Agreement. If the City Council approves the Purchase Agreement, the

Mayor's signature shall be ratified and the Purchase Agreement shall become permanently binding as to the Buyer, subject to referendum. If the City Council does not approve the Purchase Agreement, the Mayor's signature will be treated as though the Mayor did not sign the Purchase Agreement and the entire Purchase Agreement shall be deemed void.

14. COUNTERPARTS. This Agreement may be executed in separate counterparts, all of which executed counterparts shall constitute one complete document.

15. ELECTRONIC EXECUTION. The exchange of copies of this Agreement and of signature pages by facsimile transmission or by electronic transmission in PDF format shall constitute effective execution and delivery of this Agreement as to the parties and may be used in lieu of the original Agreement for all purposes. Signatures of the parties transmitted by facsimile transmission or by electronic transmission in PDF format shall be deemed to be their original signatures for all purposes. At the request of any party, any facsimile or electronic document shall be re-executed in original form by the parties who executed the facsimile or electronic document.

IN WITNESS WHEREOF the parties have hereunto set their hands effective the last dated and executed signature set forth below.

BUYER

City of Mitchell, SD

(seal)

Jordan Hanson, Mayor

Attest: _____
Michelle Bathke, Finance Officer

Date

STATE OF SOUTH DAKOTA)
 :SS
COUNTY OF DAVISON)

Jordan Hanson and Michelle Bathke, being first duly sworn on oath, depose and say that each is the Mayor and Finance Officer respectively of the City of Mitchell, South Dakota, a South Dakota municipal corporation, and, being duly authorized to do so, have hereto executed the foregoing instrument on behalf of the City of Mitchell, SD in their official capacity.

Subscribed and sworn to before me this ____ day of April, 2025.

Notary Public
My Commission Expires: _____

(seal)

SELLER

Elaine M. Joramo Trust
(Trustee 1 of 3)

Date

By _____
Bryan P. Joramo, Trustee

STATE OF _____:SS

COUNTY OF _____

On this the ____ day of April, 2025, before me, the undersigned officer, personally appeared Bryan P. Joramo, who acknowledged herself to be the Trustee of the Elaine M. Joramo Trust, and that she, being authorized so to do, executed the foregoing instrument in her official capacity for the purposes therein contained.

Subscribed and sworn to before me this ____ day of April, 2025.

Notary Public

My Commission Expires:

(seal)

SELLER

Elaine M. Joramo Trust
(Trustee 2 of 3)

Date

By _____
Carolyn J. Joramo, Trustee

STATE OF _____
:SS
COUNTY OF _____

On this the _____ day of April, 2025, before me, the undersigned officer, personally appeared Carolyn J. Joramo, who acknowledged herself to be the Trustee of the Elaine M. Joramo Trust, and that she, being authorized so to do, executed the foregoing instrument in her official capacity for the purposes therein contained.

Subscribed and sworn to before me this _____ day of April, 2025.

Notary Public
My Commission Expires:

(seal)

SELLER

Elaine M. Joramo Trust
(Trustee 3 of 3)

Date

By _____
Justin D. Joramo, Trustee

STATE OF _____
:SS
COUNTY OF _____

On this the _____ day of April, 2025, before me, the undersigned officer, personally appeared Justin D. Joramo, who acknowledged herself to be the Trustee of the Elaine M. Joramo Trust, and that she, being authorized so to do, executed the foregoing instrument in her official capacity for the purposes therein contained.

Subscribed and sworn to before me this _____ day of April, 2025.

Notary Public
My Commission Expires:

(seal)

EXHIBIT A – SUMMARY OF EXISTING LEASES

Property	Lessee(s)	Start Date	End Date	Rent per month	Security Deposit	Dwelling Ownership
1105 E 1 st – Lot 2	Rachael Fischer	Month to Month	30 days after notice to terminate	\$725	\$500	Seller
1105 E 1 st – Lot 4	Gladys and Joseph Chasse	Month to Month	30 days after notice to terminate	\$700	\$500	Seller
1105 E 1 st – Lot 6	Walter and Danielle Maki	3/6/2025	12/31/2025	\$0	\$0	Renter
1105 E 1 st – Lot 9	Corbin Snyders & Shafaye McKeague	Month to Month	30 days after notice to terminate	\$600	\$500	Seller
1116 E 1 st – Lot 35	Jamie Stricker	Month to month	30 days after notice to terminate	\$500	\$500	Seller
1116 E 1 st – Lot 36	Courtney Anderson	Month to month	30 days after notice to terminate	\$700	\$500	Seller
1116 E 1 st – Lot 37	Derek Fiddler	Month to month	30 days after notice to terminate	\$575	\$550	Seller
1116 E 1 st – Lot 38	Erin and Jordan VandenBos	Month to month	30 days after notice to terminate	\$700	\$700	Seller
1116 E 1 st – Lot 39	Liz Goldammer	Month to month	30 days after notice to terminate	\$700	\$500	Seller
1116 E 1 st – Lot 40	Warren Clark	3/6/2025	12/31/2025	\$0	\$0	Renter
120 E 1 st – Lot 17	Walter and Danielle Maki	3/6/2025	12/31/2025	\$0	\$0	Renter
1201 E 1 st – Lot 19	Warren Clark	3/6/2025	12/31/2025	\$0	\$0	Renter
1201 E 1 st – Lot 20	Brittany Maas	Month to month	30 days after notice to terminate	\$675	\$675	Seller
1201 E 1 st – Lot 21	Gracie Larvie	Month to month	30 days after notice to terminate	\$625	\$550	Seller

EXHIBIT A CONTINUED

Property	Lessee(s)	Start Date	End Date	Rent per month	Security Deposit	Dwelling Ownership
1201 E 1 st – Lot 22 (+ bare lot)	Randy and Brandi Hamann	Month to Month	30 days after notice to terminate	\$750	\$550	Seller
1219 E 1 st	Della Stricker & Cody Zephier	Month to month	30 days after notice to terminate	\$800	\$800	Seller
1221 E 1 st – Lot 26	Matt McDonald & Roseanne Payne	8/25/2024	8/24/2025	\$775	\$750	Seller
101 S Foster	Warren Clark	3/6/2025	12/31/2025	\$0	\$0	Seller
103 S Foster – Lot 25	Cheryl McManus	Month to Month	30 days after notice to terminate	\$575	\$400	Seller
117 S Foster – Lot 15	Billy McDonald	12/20/2024	12/19/2025	\$625	\$625	Seller
1201 E Hanson – Lot 13	John Running Horse, Jr. & Magen Chief	4/17/2024	4/16/2025	\$675	\$675	Seller

The house at 1215 E 1st Ave is not leased or occupied and is owned by Seller.

The following lots without a lease do not have a mobile home unit present: 16, 18, 23, 24, 27, 28, 29, 30, 31, 32, 33, 34, and 42.

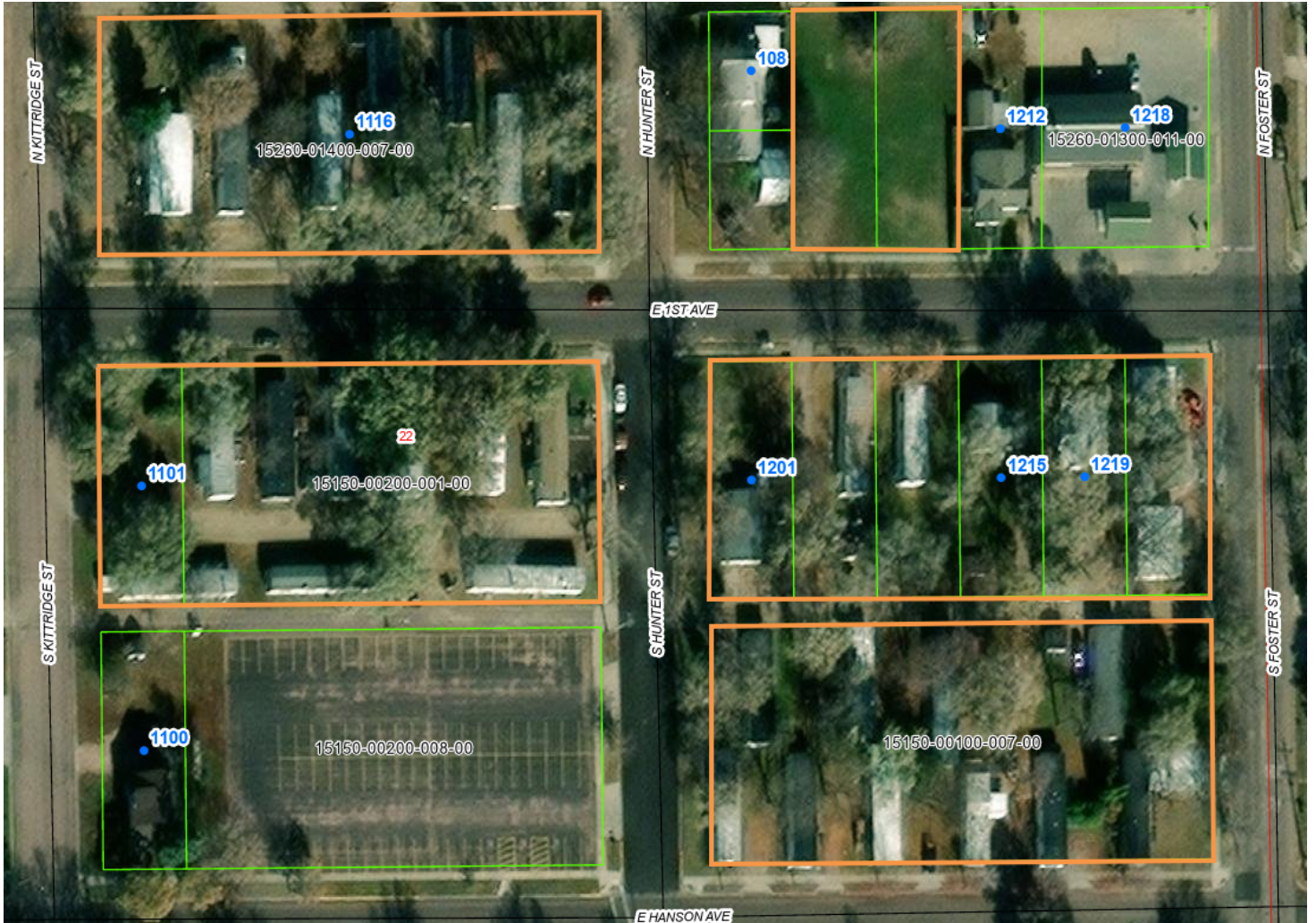
The following lots without a lease do have a mobile home unit present which is owned by the Seller: 1, 3, 5, 7, 8, 10, 11, 12, 14, and 41.

The lease for Lot 35 requires the lessor to cover utilities. For all other leases, tenant is responsible for utilities.

Seller states and affirms that no other portion of the Property, as described in the Purchase Agreement, is leased and that Seller has the sole right to any and all mobile home units or other property located on unleased portions of the Property, except as to mobile home units listed in the above table as Renter owned. Renter owned mobile home units will be removed by such tenant at the expiration of the lease.

Property Map

The property being transferred is depicted with an orange border.



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Joe Schroeder
Desired Action of City Council:	Action to Approve		
Amount Budgeted in current fiscal year for this item (if applicable):	230-43500-43205, \$1,513,900		
Agenda Item:	Action to Approve Agreement #A2025-27, AIP Grant Application with FAA for Revenue Producing Hangar		
Explanation/Background of Agenda Item Requested:	The airport is requesting City Council approve an application for a Bipartisan Infrastructure Law (BIL) Grant for the construction of a revenue producing hangar. The application requests \$1,070,650 with 90% Federal share and 10% City share. The proposed hangar will consist of four separate areas to store aircraft. Please see the attached location map for additional information. Staff recommends council approval and to grant authorization for the Mayor to sign and for the grant application to be executed.		

BIL Grant Application Checklist

AIRPORT NAME: Mitchell Municipal Airport DATE: March 20, 2025

SYSTEM FOR AWARD MANAGEMENT (SAM) CAGE CODE #: 5FM75

SYSTEM FOR AWARD MANAGEMENT (SAM) EXPIRATION DATE: 1/30/2026

This checklist (and attached instructions) is a tool to assist a grantee (airport sponsor) in identifying the requirements and considerations associated with preparing an Airport Improvement Program (AIP) grant application package for submittal to the FAA. Airport sponsors should read and consider each of the items carefully. **Some of the items can be answered by simply checking the “Yes” and “No” boxes while others require providing additional information as part of the airport’s request for AIP funds.**

PROJECT DESCRIPTION: Construct Hangar - Phase 2: Construction (216'x50')

Ref.		Yes	No	N/A	Comments Attached
ITEMS REQUIRED TO COMPLETE APPLICATION REVIEW:					
1.	Standard Form 424 <i>(signed)</i>	X			
2.	Project Cost Breakdown <i>(attached)</i>	X			
3.	Project Sketch <i>(at the request of the ADO)</i>	X			
4.	Project Narrative <i>(attached or within Form 5100-100/101 Part IV)</i>	X			
5.	Form 5100-100 (parts II – IV) <i>(airport development grants)</i> Form 5100-101 (parts II- IV) <i>(planning grants)</i>	X			
6.	Bid Tabulations/Negotiated Amounts <i>(attached or previously submitted to the ADO)</i>			X	
7.	Exhibit A <i>(attached or previously submitted to the ADO)</i>	X			
8.	Title Certificate or Long Term Lease Agreement <i>(at the request of the ADO)</i>	X			

Application for Federal Assistance SF-424***1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

***2. Type of Application**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):***** Other (Specify)*****3. Date Received:****4. Applicant Identifier:****5a. Federal Entity Identifier:*****5b. Federal Award Identifier:****State Use Only:****6. Date Received by State:****7. State Application Identifier:****8. APPLICANT INFORMATION:*****a. Legal Name:** City of Mitchell***b. Employer/Taxpayer Identification Number (EIN/TIN):**
46-6000305***c. UEI:**
JXEFNSSK2VF4**d. Address:**

***Street 1:** 612 N. Main St.
Street 2:
***City:** Mitchell
County/Parish: Davison
***State:** SD
***Province:**
***Country:** USA: United States
***Zip / Postal Code** 57301-2620

e. Organizational Unit:**Department Name:****Division Name:****f. Name and contact information of person to be contacted on matters involving this application:**

Prefix: ***First Name:** Joe
Middle Name:
***Last Name:** Schroeder
Suffix:

Title: Public Works Director**Organizational Affiliation:**
City of Mitchell***Telephone Number:** 605-995-8420**Fax Number:*****Email:** joe.schroeder@cityofmitchellsd.gov

Application for Federal Assistance SF-424***9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government



Type of Applicant 2: Select Applicant Type:

Pick an applicant type

Type of Applicant 3: Select Applicant Type:

Pick an applicant type

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

Airport Infrastructure Grant

***12. Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):***15. Descriptive Title of Applicant's Project:**

Construct Hangar - Phase 2: Construction (216'x50')

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

*a. Applicant: At-Large

*b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: 01/01/2025

*b. End Date: 12/31/2026

18. Estimated Funding (\$):

*a. Federal	\$ 1,070,650
*b. Applicant	\$ 56,350
*c. State	\$ 0
*d. Local	\$ 0
*e. Other	\$ 0
*f. Program Income	\$ 0
*g. TOTAL	\$ 1,127,000

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____.
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?**☐ Yes ☒ No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: _____ *First Name: Jordan _____

Middle Name: _____

*Last Name: Hanson _____

Suffix: _____

*Title: Mayor

*Telephone Number: 605995-8420

Fax Number:

* Email: joe.schroeder@cityofmitchellsd.gov

*Signature of Authorized Representative:

*Date Signed:

Authorized Representative:	
Prefix: Mr. v	*First Name: Jack
Middle Name:	
*Last Name: Dokken	
Suffix:	
*Title: Program Manager	
*Telephone Number: 605-773-7045	Fax Number:
* Email: jack.dokken@state.sd.us	
*Signature of Authorized Representative:	*Date Signed:



REVENUE PRODUCING HANGAR
MITCHELL MUNICIPAL AIRPORT
MITCHELL, SOUTH DAKOTA
AIP #3-46-037-033-2025
HELMS #A-9432
BID TABULATION
MARCH 19, 2025

Bid Schedule A - Site Work					Pro Contracting Mitchell, SD		Rexwinkel Concrete Corsica, SD		VanderPol Dragline Inc. Mitchell, SD		First Dakota Enterprises, Inc. Fort Pierre, SD	
Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization	1	L.S.	\$ 10,195.44	\$ 10,195.44	\$ 6,500.00	\$ 6,500.00	\$ 22,500.00	\$ 22,500.00	\$ 10,000.00	\$ 10,000.00
2	S-100	Construction Safety Phasing Plan	1	L.S.	\$ 49,959.27	\$ 49,959.27	\$ 5,900.00	\$ 5,900.00	\$ 4,600.00	\$ 4,600.00	\$ 12,400.00	\$ 12,400.00
3	Plans	6" Concrete Approach Pavement	322	SqYd	\$ 77.86	\$ 25,070.92	\$ 71.30	\$ 22,958.60	\$ 68.20	\$ 21,960.40	\$ 108.00	\$ 34,776.00
4	P-605	Silicone Joint Sealing Filler	432	Ft	\$ 5.90	\$ 2,548.80	\$ 3.50	\$ 1,512.00	\$ 3.50	\$ 1,512.00	\$ 5.00	\$ 2,160.00
5	SP-2	Geotextile Separator Fabric	338	SqYd	\$ 6.65	\$ 2,247.70	\$ 6.00	\$ 2,028.00	\$ 5.00	\$ 1,690.00	\$ 8.00	\$ 2,704.00
6	Plans	Aggregate Base Course	171	CuYd	\$ 49.58	\$ 8,478.18	\$ 72.00	\$ 12,312.00	\$ 72.00	\$ 12,312.00	\$ 40.00	\$ 6,840.00
7	Plans	Site Grading	1	L.S.	\$ 3,746.95	\$ 3,746.95	\$ 6,000.00	\$ 6,000.00	\$ 5,000.00	\$ 5,000.00	\$ 28,000.00	\$ 28,000.00
8	Plans	High Flow Silt Fence	303	Ft	\$ 10.31	\$ 3,123.93	\$ 6.60	\$ 1,999.80	\$ 7.25	\$ 2,196.75	\$ 7.00	\$ 2,121.00
Bid Schedule A - Site Work Total					\$	105,371.19	\$	59,210.40	\$	71,771.15	\$	99,001.00

Bid Schedule B - Hangar Construction (162' x 50')					Pro Contracting		Rexwinkel Concrete		VanderPol Dragline Inc.		First Dakota Enterprises, Inc.	
Item #	Spec#	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Plans	3-Unit Revenue Producing Hangar, Complete	1	L.S.	\$ 829,442.60	\$829,442.60	\$862,500.00	\$862,500.00	\$1,120,000.00	\$1,120,000.00	\$ 1,054,000.00	\$ 1,054,000.00
Bid Schedule B - Hangar Construction (162' x 50') Total					\$	829,442.60	\$	862,500.00	\$	1,120,000.00	\$	1,054,000.00

Alternate Bid No. A1 - Site Work (54' x 50' Hangar Bay)					Pro Contracting		Rexwinkel Concrete		VanderPol Dragline Inc.		First Dakota Enterprises, Inc.	
Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
A1	C-105	Mobilization	1	L.S.	\$ 5,783.16	\$ 5,783.16	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	\$ 7,000.00	\$ 7,000.00
A2	P-101	Asphalt Pavement Removal	125	SqYd	\$ 14.99	\$ 1,873.75	\$ 13.00	\$ 1,625.00	\$ 13.00	\$ 1,625.00	\$ 20.00	\$ 2,500.00
A3	P-101	6" Concrete Valley Gutter Removal	18	SqYd	\$ 106.16	\$ 1,910.88	\$ 25.00	\$ 450.00	\$ 25.00	\$ 450.00	\$ 80.00	\$ 1,440.00
A4	Plans	4" Asphalt Concrete Repair	18	SqYd	\$ 360.82	\$ 6,494.76	\$ 100.00	\$ 1,800.00	\$ 70.00	\$ 1,260.00	\$ 125.00	\$ 2,250.00
A5	Plans	6" Concrete Valley Gutter	27	SqYd	\$ 106.16	\$ 2,866.32	\$ 104.00	\$ 2,808.00	\$ 115.00	\$ 3,105.00	\$ 108.00	\$ 2,916.00
A6	Plans	6" Concrete Approach Pavement	108	SqYd	\$ 106.16	\$ 11,465.28	\$ 62.00	\$ 6,696.00	\$ 68.20	\$ 7,365.60	\$ 108.00	\$ 11,664.00
A7	P-605	Silicone Joint Sealing Filler	162	Ft	\$ 9.75	\$ 1,579.50	\$ 5.00	\$ 810.00	\$ 6.00	\$ 972.00	\$ 5.00	\$ 810.00
A8	P-154	Geotextile Separator Fabric	141	SqYd	\$ 11.09	\$ 1,563.69	\$ 6.00	\$ 846.00	\$ 5.00	\$ 705.00	\$ 8.00	\$ 1,128.00
A9	P-208	Aggregate Base Course	66	CuYd	\$ 49.46	\$ 3,264.36	\$ 72.00	\$ 4,752.00	\$ 72.00	\$ 4,752.00	\$ 40.00	\$ 2,640.00
A10	D-701	18" RCP	16	Ft	\$ 195.15	\$ 3,122.40	\$ 65.00	\$ 1,040.00	\$ 65.00	\$ 1,040.00	\$ 135.00	\$ 2,160.00
A11	D-751	2' x 3' Type B Inlet w/Type E Frame and Grate	1	Each	\$ 3,247.35	\$ 3,247.35	\$ 3,990.00	\$ 3,990.00	\$ 3,990.00	\$ 3,990.00	\$ 3,000.00	\$ 3,000.00
A12	D-751	Remove and Salvage Existing Inlet Frame and Grate	1	Each	\$ 1,873.47	\$ 1,873.47	\$ 1,200.00	\$ 1,200.00	\$ 1,000.00	\$ 1,000.00	\$ 620.00	\$ 620.00
A13	D-751	Install Solid Frame and Lid on Existing Inlet Box	1	Each	\$ 1,873.47	\$ 1,873.47	\$ 1,200.00	\$ 1,200.00	\$ 2,300.00	\$ 2,300.00	\$ 8,000.00	\$ 8,000.00
A14	Plans	Site Grading	1	L.S.	\$ 2,497.96	\$ 2,497.96	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 13,640.00	\$ 13,640.00
A15	Plans	Inlet Protection	1	Each	\$ 3,746.95	\$ 3,746.95	\$ 200.00	\$ 200.00	\$ 300.00	\$ 300.00	\$ 1,000.00	\$ 1,000.00
Alternate Bid No. A1 - Site Work (54' x 50' Hangar Bay) Total					\$	53,163.30	\$	33,917.00	\$	33,364.60	\$	60,768.00



REVENUE PRODUCING HANGAR
MITCHELL MUNICIPAL AIRPORT
MITCHELL, SOUTH DAKOTA
AIP #3-46-037-033-2025
HELMS #A-9432
BID TABULATION
MARCH 19, 2025

Alternate Bid No. B1 - Hangar Construction (54' x 50' Hangar Bay)					Pro Contracting		Rexwinkel Concrete		VanderPol Dragline Inc.		First Dakota Enterprises, Inc.	
Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Plans	1-Unit Revenue Producing Hagar, Complete	1	L.S.	\$ 231,517.52	\$ 231,517.52	\$ 295,500.00	\$ 295,500.00	\$ 296,000.00	\$ 296,000.00	\$ 263,000.00	\$ 263,000.00
Alternate Bid No. B1 - Hangar Construction (54' x 50' Hangar Bay) Total					\$	231,517.52	\$	295,500.00	\$	296,000.00	\$	263,000.00
Alternate Bid No. B2 - Hangar Insulation					Pro Contracting		Rexwinkel Concrete		VanderPol Dragline Inc.		First Dakota Enterprises, Inc.	
Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Plans	3-Unit Revenue Producing Hangar Insulation, Complete	1	L.S.	\$ 37,469.46	\$ 37,469.46	\$ 32,000.00	\$ 32,000.00	\$ 1,000.00	\$ 1,000.00	\$ 36,000.00	\$ 36,000.00
Alternate Bid No. B2 - Hangar Insulation Total					\$	37,469.46	\$	32,000.00	\$	1,000.00	\$	36,000.00
Alternate Bid No. B3 - Hangar Insulation (54' x 50' Hangar Bay)					Pro Contracting		Rexwinkel Concrete		VanderPol Dragline Inc.		First Dakota Enterprises, Inc.	
Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Plans	1-Unit Revenue Producing Hangar Insulation, Complete	1	L.S.	\$ 14,363.29	\$ 14,363.29	\$ 10,700.00	\$ 10,700.00	\$ 500.00	\$ 500.00	\$ 10,200.00	\$ 10,200.00
Alternate Bid No. B3 - Hangar Insulation (54' x 50' Hangar Bay) Total					\$	14,363.29	\$	10,700.00	\$	500.00	\$	10,200.00
Alternate Bid No. B4 - Hangar Heater Units					Pro Contracting		Rexwinkel Concrete		VanderPol Dragline Inc.		First Dakota Enterprises, Inc.	
Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Plans	3-Unit Revenue Producing Hangar Heater Unit, Complete	3	Each	\$ 12,489.82	\$ 37,469.46	\$ 11,500.00	\$ 34,500.00	\$ 10,000.00	\$ 30,000.00	\$ 10,600.00	\$ 31,800.00
Alternate Bid No. B4 - Hangar Heater Units Total					\$	37,469.46	\$	34,500.00	\$	30,000.00	\$	31,800.00
Alternate Bid No. B5 - Hangar Heater Unit (54' x 50' Hangar Bay)					Pro Contracting		Rexwinkel Concrete		VanderPol Dragline Inc.		First Dakota Enterprises, Inc.	
Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Plans	1-Unit Revenue Producing Hangar Heater Unit, Complete	1	Each	\$ 9,617.16	\$ 9,617.16	\$ 7,900.00	\$ 7,900.00	\$ 7,000.00	\$ 7,000.00	\$ 7,100.00	\$ 7,100.00
Alternate Bid No. B5 - Hangar Heater Unit (54' x 50' Hangar Bay) Total					\$	9,617.16	\$	7,900.00	\$	7,000.00	\$	7,100.00
Total Bid Schedule A and B (3-Unit Hangar and Site Work)					Pro Contracting		Rexwinkel Concrete		VanderPol Dragline Inc.		First Dakota Enterprises, Inc.	
					\$	934,813.79	\$	921,710.40	\$	1,191,771.15	\$	1,153,001.00
Total Bid Schedule A, B, A1, and B1 (4-Unit Hangar and Site Work)					\$	1,219,494.61	\$	1,251,127.40	\$	1,521,135.75	\$	1,476,769.00
Total Bid Schedule A, B, B2, and B4 (3-Unit Hangar and Site Work w/ Insulation and Heaters)					\$	1,009,752.71	\$	988,210.40	\$	1,222,771.15	\$	1,220,801.00
Total All Bid Schedules (4-Unit Hangar and Site Work w/ Insulation and Heaters)					\$	1,318,413.98	\$	1,336,227.40	\$	1,559,635.75	\$	1,561,869.00

I HEREBY CERTIFY THAT THE FOREGOING IS AN ACCURATE REPRESENTATION AND TABULATION OF ALL BIDS RECEIVED AND THAT THE MATHEMATICS HAVE BEEN CHECKED AND IS TO THE BEST OF MY KNOWLEDGE CORRECT:

PROJECT ENGINEER: Brocke Edgaw DATE: 3/19/2025



416 N. PRODUCTION ST.
ABERDEEN, SD 57401
PHONE: (605) 225-1212

REVENUE PRODUCING HANGAR
MITCHELL MUNICIPAL AIRPORT
MITCHELL, SOUTH DAKOTA
AIP #3-46-0037-033-2025
HELMS #A-9432
REVISED ENGINEER'S ESTIMATE
March, 2025

Bid Schedule A - Site Work

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
1	MoAlGization	1	L.S.	\$ 10,195.44	\$ 10,195.44
2	Construction Safety Phasing Plan	1	L.S.	\$ 49,959.27	\$ 49,959.27
3	6" Concrete Approach Pavement	322	SqYd	\$ 77.86	\$ 25,070.92
4	Silicone Joint Sealing Filler	432	Ft	\$ 5.90	\$ 2,548.80
5	Geotextile Separator Fabric	338	SqYd	\$ 6.65	\$ 2,247.70
6	Aggregate Base Course	171	CuYd	\$ 49.58	\$ 8,478.18
7	Site Grading	1	L.S.	\$ 3,746.95	\$ 3,746.95
8	High Flow Silt Fence	303	Ft	\$ 10.31	\$ 3,123.93
Bid Schedule A Total					\$ 105,371.19

Bid Schedule B - Hangar Construction (162' x 50')

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
1	3-Unit Revenue Producing Hangar, Complete	1	L.S.	\$ 829,442.60	\$ 829,442.60
Bid Schedule B Total					\$ 829,442.60

Alternate Bid No. A1 - Site Work (54' x 50' Hangar Bay)

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
A1	MoAlGization	1	L.S.	\$ 5,783.16	\$ 5,783.16
A2	Asphalt Pavement Removal	125	SqYd	\$ 14.99	\$ 1,873.75
A3	6" Concrete Valley Gutter Removal	18	SqYd	\$ 106.16	\$ 1,910.88
A4	4" Asphalt Concrete Repair	18	SqYd	\$ 360.82	\$ 6,494.76
A5	6" Concrete Valley Gutter	27	SqYd	\$ 106.16	\$ 2,866.32
A6	6" Concrete Approach Pavement	108	SqYd	\$ 106.16	\$ 11,465.28
A7	Silicone Joint Sealing Filler	162	Ft	\$ 9.75	\$ 1,579.50
A8	Geotextile Separator Fabric	141	SqYd	\$ 11.09	\$ 1,563.69
A9	Aggregate Base Course	66	CuYd	\$ 49.46	\$ 3,264.36
A10	18" RCP	16	Ft	\$ 195.15	\$ 3,122.40
A11	2' x 3' Type B Inlet w/Type E Frame and Grate	1	Each	\$ 3,247.35	\$ 3,247.35
A12	Remove and Salvage Existing Inlet Frame and Grate	1	Each	\$ 1,873.47	\$ 1,873.47
A13	Install Solid Frame and Lid on Existing Inlet Box	1	Each	\$ 1,873.47	\$ 1,873.47
A14	Site Grading	1	L.S.	\$ 2,497.96	\$ 2,497.96
A15	Inlet Protection	1	Each	\$ 3,746.95	\$ 3,746.95
Alternate Bid No. A1 Total					\$ 53,163.30

Alternate Bid No. B1 - Hangar Construction (54' x 50' Hangar Bay)

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
B1	1-Unit Revenue Producing Hangar, Complete	1	L.S.	\$ 231,517.52	\$ 231,517.52
Alternate Bid No. B1 Total					\$ 231,517.52



416 N. PRODUCTION ST.
ABERDEEN, SD 57401
PHONE: (605) 225-1212

Alternate Bid No. B2 - Hangar Insulation

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
1	3-Unit Revenue Producing Hangar Insulation, Complete	1	L.S.	\$ 37,469.46	\$ 37,469.46
Alternate Bid No. B2 Total					\$ 37,469.46

Alternate Bid No. B3 - Hangar Insulation (54' x 50' Hangar Bay)

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
1	1-Unit Revenue Producing Hangar Insulation, Complete	1	L.S.	\$ 14,363.29	\$ 14,363.29
Alternate Bid No. B3 Total					\$ 14,363.29

Alternate Bid No. B4 - Hangar Heater Units

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
1	3-Unit Revenue Producing Hangar Heater Unit, Complete	3	Each	\$ 12,489.82	\$ 37,469.46
Alternate Bid No. B4 Total					\$ 37,469.46

Alternate Bid No. B5 - Hangar Heater Unit (54' x 50' Hangar Bay)

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
1	1-Unit Revenue Producing Hangar Heater Unit, Complete	1	Each	\$ 9,617.16	\$ 9,617.16
Alternate Bid No. B1 Total					\$ 9,617.16

Total Bid Schedule A and B (3-Unit Hangar and Site Work)	\$ 934,813.79
Total Bid Schedule A, B, and B2 (3-Unit Hangar and Site Work w/ insulation)	\$ 972,283.25
Total Bid Schedule A, B, B2, and B4 (3-Unit Hangar and Site Work w/ insulation and heaters)	\$ 1,009,752.71
Total Bid Schedule A, B, A1, and B1 (4-Unit Hangar and Site Work)	\$ 1,219,494.61
Total Bid Schedule A, B, A1, B1, B2, B3 (4-Unit Hangar and Site Work w/ insulation)	\$ 1,271,327.36
Total All Bid Schedules (4-Unit Hangar and Site Work w/ insulation and heaters)	\$ 1,318,413.98
Bidding & Negotiations	\$ 9,784.90
Construction Administration	\$ 43,118.76
Construction Engineering	\$ 56,540.02
Estimated Utility Relocation Costs	\$ 20,000.00
Estimated Administration Costs	\$ 13,061.71
Estimated Project Total (All Bid Schedules)	\$ 1,460,919.37



416 N. PRODUCTION ST.
ABERDEEN, SD 57401
PHONE: (605) 225-1212

Project Summary for 4-Unit Hangar

AIG 3-46-0037-033-2025

Total Bid Schedule A, B, and Alternate Bid Schedule A1	\$ 987,977.09
Engineering	\$ 109,443.68
Estimated Utility Relocation Costs	\$ 20,000.00
Estimated Administration Costs	\$ 9,579.23
Estimated Total Project Cost	\$ 1,127,000.00
Federal Share	\$ 1,070,650.00
Local Share	\$ 56,350.00

AIG 3-46-0037-034-2026

Total Alternate Bid Schedule B1	\$ 231,517.52
Estimated Administration Costs	\$ 3,482.48
Estimated Total Project Cost	\$ 235,000.00
Federal Share	\$ 223,250.00
Local Share	\$ 11,750.00

Total Project Cost Summary (4-Unit Hangar w/ Insulation and Heaters)

Estimated Total Project Cost	\$ 1,460,919.37
Federal Share	\$ 1,293,900.00
Local Share (Local Share from each Grant and Alternate Bid No. B2-B5 (FAA ineligible expenses))	\$ 167,019.37

OR

Total Project Cost Summary (4-Unit Hangar w/ Insulation)

Estimated Total Project Cost	\$ 1,413,643.36
Federal Share	\$ 1,293,900.00
Local Share (Local Share from each Grant and Alternate Bid No. B2-B3 (FAA ineligible expenses))	\$ 119,743.36

Project Summary for 3-Unit Hangar

AIG 3-46-0037-033-2025

Total Bid Schedule A and B	\$ 934,813.79
Engineering	\$ 109,443.68
Estimated Utility Relocation Costs	\$ 20,000.00
Estimated Administration Costs	\$ 7,681.10
Estimated Total Project Cost	\$ 1,071,938.57
Federal Share	\$ 1,018,341.64
Local Share	\$ 53,596.93

Total Project Cost Summary (3-Unit Hangar w/ Insulation and Heaters)

Estimated Total Project Cost	\$ 1,152,589.79
Federal Share	\$ 1,018,341.64
Local Share (Local Share from each Grant and Alternate Bid No. B2 & B4 (FAA ineligible expenses))	\$ 134,248.15

OR

Final Project Cost Summary (3-Unit Hangar w/ Insulation)

Estimated Total Project Cost	\$ 1,115,091.81
Federal Share	\$ 1,018,341.64
Local Share (Local Share from each Grant and Alternate Bid No. B2 (FAA ineligible expense))	\$ 96,750.17

Project Narrative (Justification)

AIG – Construction of Revenue Producing Hangar

The Mitchell Municipal Airport is currently in need of a new hangar to meet the current demands for aircraft storage and to increase airport revenue. There are numerous existing hangars at the airport, however the hangars are full and there is no storage space available for more aircrafts. The airport manager has stated that there is interest from multiple pilots on basing their aircraft at the Mitchell Municipal Airport. However, with the lack of storage space available, the prospective pilots have not made the move. Constructing a new hangar will allow users to rent the space from the city for storing their aircraft. The hangar will be owned by the City of Mitchell and would be rented out to pilots allowing them to store their aircraft inside while using the airport. By collecting rent from the proposed hangar, the city would be able to have another source of income from the airport. Having more space available for aircraft will also bring more traffic to the airport. In order for aircraft to use the proposed hangar, access to the existing hangar taxiway will be constructed with the project. The proposed hangar will be pre-fabricated steel building with 4 separate units for pilots to store aircraft. Each of the units will be large enough to store a single aircraft or a couple smaller aircraft.

The Building will be completed through the acquisition of 3 grants.

FY 2024 AIG – Design of the Hangar

FY 2025 AIG – Construction of Bid Schedules A, B, A1 of the Hangar

FY 2026 AIG – Reimbursement of Bid Schedule B1



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-100, Application for Federal Assistance (Development and Equipment Projects)

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 28 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200; no assurance of confidentiality is provided. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

INSTRUCTIONS FOR FORM 5100-100

PART I – Application for Federal Assistance

Part I of the Application for Federal Assistance consists of a completed Standard Form (SF) 424. The remaining parts of Form 5100-100 (Parts II, III and IV) represent continuation pages that the Sponsor must attach to the associated SF-424 form. The signature of the Sponsor's authorized representative on the SF-424 form represents acceptance of the representations and certifications made within the corresponding FAA 5100-100 form.

PART II – Project Approval Information

This information is necessary for the Federal Aviation Administration to evaluate this request for Federal assistance. Responses do not require an explanation unless explicitly requested by the question.

SECTION A. STATUTORY CONDITIONS

Item 1 – Indicate whether the Sponsor maintains an active registration in the Federal System for Award Management (SAM). Pursuant to 2 CFR §25.200(b), a Sponsor must maintain an active registration in the Central Contractor Registration repository (housed within SAM) with current information at the time of the application and during the active period of the Federal award.

Item 2 – Indicate whether the Sponsor can commence the project within the same fiscal year the grant is made or within 6 months of when the grant is made, whichever is later. Attach explanation for negative responses. This information is considered when allocating discretionary funds. (49 U.S.C. § 47115(d)(2))

Item 3 – Indicate whether the Sponsor can complete the project without unreasonable delays. If applicable, provide listing of foreseeable events (winter shutdown, land acquisition issues, non-aeronautical events, etc.) that have potential to delay completion of the project. (49 USC § 47106(a))

Item 4 – Indicate whether the environmental review (i.e. environmental assessment, mitigated FONSI, etc.) identified impacts or effects on the environment that require mitigating measures that lessen the impact or effect on the environment. If yes, provide a summary listing of mitigating measures. (49 U.S.C. § 47106(c))

Item 5 – Indicate whether the project covered by this request is also covered by an approved Passenger Facility Charge (PFC) application or other Federal assistance program by selecting all applicable check boxes (49 U.S.C. § 40117(d) and 2 CFR § 200.403). If the approved PFC application only addresses the Sponsor's AIP matching share, select the appropriate check box.

If the project, or portions thereof, is covered by another Federal assistance program, identify the Federal assistance program by name and the Catalog of Federal Domestic Assistance (CFDA) number.

Item 6 – Indicate whether the Sponsor intends to seek reimbursement of Sponsor indirect costs as defined by 2 CFR §200.414 and 2 CFR Appendix VII to Part 200. This information request **does not** include the indirect costs claimed by a for-profit entity (e.g. consultant).

- The de minimis rate may only be used if the Sponsor has not previously received a negotiated Indirect Cost Rate (ICR) and does not exceed the limitations prescribed in Appendix VII to Part 200.
- A Sponsor with an existing approved negotiated ICR must identify the ICR value, the name of the cognizant agency that approved the ICR and the date of approval.

SECTION B. CERTIFICATION REGARDING LOBBYING

This section addresses the Sponsor's declaration regarding lobbying activities. The declaration made in the section are under signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached.

Title 31 U.S.C. § 1352 establishes that no appropriated funds may be expended by a recipient of a Federal grant to pay any person for influencing or attempting to influence an officer or employee of any agency, Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this covered Federal assistance action. Pursuant to 40 CFR part 20, this certification attests that the Sponsor has not made, and will not make, any prohibited payment by 31 U.S.C. § 1352.

SECTION C. REPRESENTATIONS AND CERTIFICATION

1. **Compatible Land Use** (49 U.S.C. § 47107(a)(10)) – Identify actions the Sponsor has taken to assure land uses in close proximity to the airport are compatible with normal airport operations.
2. **Defaults** – Confirm that Sponsor is not in default on any obligation to the United States or any agency of the United States government.
3. **Possible Disabilities** – Confirm that Sponsor has no facts or circumstances (i.e. legal, financial or otherwise) that might adversely affect the Sponsor in completing the project and carrying out the provisions of the associated Grant Assurances.
4. **Consistency with Local Plans** (49 U.S.C. § 47106(a)) – Confirm project is consistent with plans (existing at the time the project is approved) of public agencies authorized by the State in which the airport is located to plan.
5. **Consideration of Local Interests** (49 U.S.C. § 47106(b)) – Confirm the Sponsor has given fair consideration to the community in and near the project.
6. **Consultation with Users** (49 U.S.C. § 47105(a)) - Confirm the Sponsor has consulted with airport users that will be affected by the project.
7. **Public Hearings** (49 U.S.C. § 47106(c)) – For projects involving the location of an airport, runway or major runway extension, confirm the Sponsor:
 - a. Provided an opportunity for a public hearing to consider economic, social and environmental effects of the project.
 - b. Has voting representation from the communities in which the project is located; or has advised the communities that they have the right to petition the Secretary about the proposed project.
8. **Air and Water Quality Standards** - Confirm Sponsor will comply with applicable air and water quality standards.
9. **Exclusive Rights** (49 U.S.C. § 47107(a)) – Identify all instances of exclusive rights to conduct aeronautical services at the airport.
10. **Land (49 U.S.C. § 47106(b))** –
 - a. Identify property interests specific to the development project and/or land acquisition. The declaration of property interest is to be based upon a title opinion submitted by an attorney. When identifying the property interest, use the same parcel numbers as used to identify the property on the associated Exhibit A property map.
Example: “*Sponsor maintains property interest as depicted within the property table on the Exhibit A property map dated __/__/__ originally filed with AIP Project ###.*”
 - b. Complete this subpart if the Sponsor proposes a project for which they have not yet obtained appropriate property interests. Note that the work may not commence until Sponsor obtains acceptable property interests. Identify such property by parcel number that corresponds to the associated Exhibit A property map.
 - c. Complete this subpart when acquiring property interests under the grant. Identify such property by parcel number that corresponds to the associated Exhibit A property map.

PART III – Budget Information

SECTION A. GENERAL

1. Assistance Listing Number - Show the Assistance Listing Number from which the assistance is requested.

2. Functional or Other Breakout: Indicate “Airport Improvement Program”. Prepare a separate set of Part III forms for other Federal program categories.

SECTION B. CALCULATION OF FEDERAL GRANT

When applying for a new grant, use the Total Amount Column only. Use all columns when requesting revisions of previously awarded amounts.

Line 1 - Enter amounts needed for administration expenses, which may include such items as: legal fees, mailing/shipping expenses, audit fees and documented Sponsor employee time that is necessary to administer the grant.

Line 2 - Enter amounts pertaining to allowable preliminary expenses. These include such expenses as independent fee estimate preparation, advertising expenses and permits.

Line 3 - Enter amounts directly associated with the acquisition of land, existing structures, and related right-of-way.

Line 4 - Enter fees for architectural engineering basic services.

Line 5 - Enter amounts for architectural engineering special services (e.g. surveys, tests and borings).

Line 6 - Enter fees for inspection, testing and monitoring of construction and related programs.

Line 7 - Enter amounts associated with the development of land where the primary purpose of the grant is land improvement. Site work normally associated with major construction should be excluded from this category and shown on line 11.

Line 8 - Enter the dollar amounts needed to provide relocation advisory assistance, and the net amounts for replacement (last resort) housing. Do not include relocation administration expenses on this Line; include them on Line 1.

Line 9 - Enter the estimated amount of relocation payments to be made to displaced persons, business concerns, and non-profit organizations for moving expenses and replacement housing.

Line 10 - Enter the cost of demolition or removal of improvements on developed land. Reduce the costs on this line by the amount of expected proceeds from the sale of salvage, if so instructed by the Federal grantor agency. Otherwise, show the proceeds on Line 15.

Line 11 - Enter amounts for the actual construction of, addition to or restoration of a facility. Include in this category the amounts of project improvements such as grading, drainage, paving, marking, lighting, buildings, seeding/sodding, etc.

Line 12 - Enter amounts for equipment. Examples include ARFF vehicles, SRE equipment, AWOS equipment, interactive training, NAVAID equipment, etc.)

Line 13 - Enter miscellaneous amounts for items not specifically covered by previous categories.

Line 14 - Enter the sum of Lines 1-13.

Line 15 - Enter the estimated amount of program income that will be earned during the grant period and applied to the program. Examples include vehicle trade-in value, sale of millings resulting from project, credits passed on from contractor, etc. This line may be used to indicate applied liquidated damages.

Line 16 - Enter the difference between Line 14 and Line 15.

Line 17 - Enter the aggregate amount for those items, which are a part of the project but not subject to Federal participation. Refer to Section C, exclusions.

Line 18 - Enter the subtotal sum of Lines 16 and 17. (This is the amount to which the matching share ratio prescribed in program legislation is applied.)

Line 19 - Indicate the total amount of the Federal assistance requested. This value is determined by multiplying the grant participation rate by the amount indicated in line 18.

Line 20 - Indicate the amount of the Grantee's share (from Section D).

Line 21 - Indicate the amount of other shares (from Section D)

Line 22 - Indicate sum of Lines 19, 20 and 21.

SECTION C. EXCLUSIONS

Line 23 a-g - Identify and list those costs which are part of the project cost but are not subject to Federal participation because of program legislation or Federal grantor agency instructions. The total amount on Line g should agree with the amount shown on Line 17 of Section B.

SECTION D. PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE

Line 24 a-g - Show the source of the grantee's share. If cash is not immediately available, specify the actions completed to date and those actions remaining to make cash available under Section E - Remarks. Indicate also the period of time that will be required after execution of the grant agreement to obtain the funds. If there is a non-cash contribution, explain what this contribution will consist of.

Line 24h - Indicate total of Lines 24 a-g. This amount must equal the amount in Section B, Line 20.

Line 25a - Show the amount that will be contributed by a State or state agency, only if the applicant is not a State or state agency. If there is a non-cash or other contribution, explain what the contribution will consist of under Section E - Remarks.

Line 25b - Show the amount that will be contributed from other sources. If there is a non-cash contribution, explain what the contribution will consist of under Section E - Remarks.

Line 25c - Show the total of Lines 25a and 25b. This amount must be the same as the amount shown in Section B, Line 21.

Line 26 - Enter the totals of Lines 24h and 25c.

SECTION E. OTHER REMARKS

Make any remarks pertinent to the project and provide any other information required by these instructions or the grantor agency. Attach additional sheets, if necessary.

PART IV – Program Narrative

Prepare the program narrative statement in accordance with the following instructions for all new grant programs. Requests for supplemental assistance should be responsive to Item 5b only. Requests for continuation or refunding or other changes of an approved project should be responsive to Item 5c only.

1. OBJECTIVES AND NEED FOR THIS ASSISTANCE

Provide a short and concise description of the proposed improvement. Include a narrative on why this improvement is needed.

2. RESULTS OR BENEFITS EXPECTED

Identify results and benefits to be derived. For example, include a description of who will occupy the facility and show how the facility will be used. For land acquisition or development projects, explain how the project will benefit the public.

3. APPROACH

- a. Outline a plan of action pertaining to the scope and detail of how the Sponsor proposes to accomplish the work.
- b. Cite factors, which might accelerate or decelerate the work, and your reason for taking this approach as opposed to others. Describe any unusual features of the project such as construction approach, reductions in cost or time or extraordinary social and community involvements.
- c. Provide projections of project milestone dates. As a minimum, identify target dates for defining project costs (i.e. bid opening or completion of negotiations), anticipated issuance of notice-to-proceed and anticipated project completion date.
- d. Identify monitoring and oversight mechanisms the Sponsor proposes to implement.
- e. List key individuals and entities such as consultant, Sponsor personnel and contractor who will work on the project. Provide a short description of the nature of their effort or contribution.

4. GEOGRAPHIC LOCATION

Identify location of the project. This will typically be the name of the airport.

5. IF APPLICABLE, PROVIDE THE FOLLOWING INFORMATION:

- a. Describe the relationship between this project and other work planned, anticipated or underway under the Federal Assistance listed under Part II, Section A, Item 5.
- b. Explain the reason for all requests for supplemental assistance and justify the need for additional funding.
- c. If there have been significant changes in the project objectives, location, approach or time delays, explain and justify. For other requests for changes or amendments, explain the reason for the change(s). If the scope, budget, or objectives have changed or an extension of time is necessary, explain the circumstances and justify.

6. SPONSOR'S REPRESENTATIVE

Identify contact information of Sponsor's representative.

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A	
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.	
Item 1. Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	☒ Yes ☐ No
Item 2. Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	☒ Yes ☐ No ☐ N/A
Item 3. Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	☐ Yes ☒ No ☐ N/A
Item 4. Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	☐ Yes ☒ No ☐ N/A
Item 5. Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.	
☐ The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? ☐ Yes ☐ No	
☐ The project is included in another Federal Assistance program. Its CFDA number is below.	
Item 6. Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?	
☐ Yes ☒ No ☐ N/A	
If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:	
☐ De Minimis rate of 10% as permitted by 2 CFR § 200.414.	
☐ Negotiated Rate equal to _____ % as approved by _____ (the Cognizant Agency) on _____ (Date) (2 CFR part 200, appendix VII).	
<i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>	

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

No structure can be built over 200 feet or no structure can be built or altered within two miles of any public airport boundary that would obstruct a 50:1 slope from any boundary of the airport without first filing an application and obtaining approval of the SD Aeronautics Commission. -SD Codified Laws (50-9) & Administrative Rules (70:02:03)

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

The sponsor is not in default on any obligation to the US or any agency of the US.

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

N/A

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

Yes

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

Yes

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

Yes

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

N/A

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

N/A

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

N/A

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

N/A

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

N/A

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

N/A

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL	
1. Assistance Listing Number:	
2. Functional or Other Breakout:	Bipartisan Infrastructure Law

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			\$ 9,579
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			109,444
5. Other Architectural engineering fees			
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			987,977
12. Equipment			
13. Miscellaneous			20,000
14. Subtotal (Lines 1 through 13)			\$ 1,127,000
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			\$ 1,127,000
19. Federal Share requested of Line 18			1,070,650
20. Grantee share			56,350
21. Other shares			
22. TOTAL PROJECT (Lines 19, 20 & 21)			\$ 1,127,000

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	56,350
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	\$ 56,350
25. Other Shares	Amount
a. State	
b. Other	
c. TOTAL - Other Shares	
26. TOTAL NON-FEDERAL FINANCING	\$ 56,350

SECTION E – REMARKS (Attach sheets if additional space is required)

PART IV – PROGRAM NARRATIVE
(Suggested Format)

PROJECT: BIL #3-46-0037-033-2025

AIRPORT:

1. Objective:

Construct Hangar - Phase 2: Construction (216'x50')

2. Benefits Anticipated:

The Mitchell Regional Airport is currently in need of a new hangar to meet the current demands for aircraft storage and to increase airport revenue. There are numerous existing hangars at the airport, but the hangars are full and there is no storage space available. Providing users the opportunity to rent, a new City owned hangar, will provide additional revenue and traffic for the airport.

3. Approach: (See approved Scope of Work in Final Application)

Helms and Associates (Engineer) will arrange for SD Registered Professional Engineers to provide professional services required to complete environmental studies, all necessary field surveying, geotechnical investigation, preparation of design reports, and all appurtenances for the preparation of construction plans and specifications for the PROJECT. HKG Architects (the Subconsultant) will provide airport architectural services to the Engineer.

*For additional information, refer to the Project approved Scope of Work.

4. Geographic Location:

Mitchell Municipal Airport
Mitchell, Davison County, South Dakota

5. If Applicable, Provide Additional Information:

6. Sponsor's Representative: (include address & telephone number)

Jordan Hanson, Mayor 605-995-8420
612 N. Main St.
Mitchell, SD 57301-2620

REVENUE PRODUCING HANGAR
MITCHELL MUNICIPAL AIRPORT
MITCHELL, SOUTH DAKOTA
AIP #3-46-0037-032-2024
HELMS #A-9432
ENGINEER'S ESTIMATE
FEBRUARY, 2024

Bid Schedule A - Site Work

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
1	Mobilization	1	L.S.	\$7,200.00	\$7,200.00
2	Construction Safety Phasing Plan	1	L.S.	\$8,000.00	\$8,000.00
3	6" Concrete Approach Pavement	322	SqYd	\$100.00	\$32,200.00
4	Silicone Joint Sealing Filler	432	Ft	\$6.00	\$2,592.00
5	Geotextile Separator Fabric	338	SqYd	\$5.00	\$1,690.00
6	Aggregate Base Course	171	CuYd	\$80.00	\$13,680.00
7	Site Grading	1	L.S.	\$10,000.00	\$10,000.00
8	High Flow Silt Fence	303	Ft	\$10.00	\$3,030.00
Estimated Bid Schedule A Total					\$78,392.00

Alternate Bid No. A1 - Site Work (54' x 50' Hangar Bay)

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
A1	Mobilization	1	L.S.	\$4,100.00	\$4,100.00
A2	Asphalt Pavement Removal	125	SqYd	\$20.00	\$2,500.00
A3	6" Concrete Valley Gutter Removal	18	SqYd	\$25.00	\$450.00
A4	4" Asphalt Concrete Repair	18	SqYd	\$200.00	\$3,600.00
A5	6" Concrete Valley Gutter	27	SqYd	\$150.00	\$4,050.00
A6	6" Concrete Approach Pavement	108	SqYd	\$100.00	\$10,800.00
A7	Silicone Joint Sealing Filler	162	Ft	\$6.00	\$972.00
A8	Geotextile Separator Fabric	141	SqYd	\$5.00	\$705.00
A9	Aggregate Base Course	66	CuYd	\$80.00	\$5,280.00
A10	18" RCP	16	Ft	\$100.00	\$1,600.00
A11	2' x 3' Type B Inlet w/Type E Frame and Grate	1	Each	\$6,000.00	\$6,000.00
A12	Remove and Salvage Existing Inlet Frame and Grate	1	Each	\$750.00	\$750.00
A13	Install Solid Frame and Lid on Existing Inlet Box	1	Each	\$1,500.00	\$1,500.00
A14	Site Grading	1	L.S.	\$2,000.00	\$2,000.00
A15	Inlet Protection	1	Each	\$500.00	\$500.00
Estimated Alternate Bid No. A1 Total					\$44,807.00

Bid Schedule B - Hangar Construction (162' x 50')

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
1	3-Unit Revenue Producing Hangar, Complete	1	L.S.	\$765,000.00	\$765,000.00
Estimated Bid Schedule B Total					\$765,000.00

Alternate Bid No. B1 - Hangar Construction (54' x 50' Hangar Bay)

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
B1	1-Unit Revenue Producing Hangar, Complete	1	L.S.	\$232,000.00	\$250,000.00
Estimated Alternate Bid No. B1 Total					\$250,000.00

Design Engineering	\$ 92,807.64
Bidding & Negotiations	\$ 9,784.90
Construction Administration	\$ 43,118.76
Construction Engineering	\$ 56,540.02
Estimated Administration Costs	\$ 24,549.68
Estimated Project Total	\$ 1,365,000.00

BIL 3-46-0037-032-2024

Total Bid Schedule B	\$ 765,000.00
Estimated Engineering	\$ 202,251.32
Estimated Administration Costs	\$ 12,748.68
Estimated Total Project Cost	\$ 980,000.00
Federal Share	\$ 882,000.00
Local Share	\$ 98,000.00

BIL 3-46-0037-033-2025

Total Bid Schedule A	\$ 78,392.00
Estimated Administration Costs	\$ 11,801.00
Estimated Total Project Cost	\$ 90,193.00
Federal Share	\$ 81,173.70
Local Share	\$ 9,019.30

OR

BIL 3-46-0037-032-2024

Total Bid Schedule B	\$ 765,000.00
Estimated Engineering	\$ 202,251.32
Estimated Administration Costs	\$ 12,748.68
Estimated Total Project Cost	\$ 980,000.00
Federal Share	\$ 882,000.00
Local Share	\$ 98,000.00

BIL 3-46-0037-033-2025

Total Bid Schedule A, Alternate Bid A1 & B1	\$ 373,199.00
Estimated Administration Costs	\$ 11,801.00
Estimated Total Project Cost	\$ 385,000.00
Federal Share	\$ 346,500.00
Local Share	\$ 38,500.00

e-Signature Grant Sponsor Request Form

FAA Airports Division (ARP) is offering e-signature for all grants via Adobe e-Signature. This will expedite the process so that airport Sponsors receive grants as quickly as possible. If you would like to receive your grant via email for e-signature, please complete this form.

Sponsors do not need any special software to sign grants electronically.

Documents are emailed in the order specified below, and only one signature is required for each step (known as a signature block) in the process. The request for signature is sent by email, sequentially after the signature from the previous block is complete.

For each signature block, a Sponsor may submit more than one individual to have an equal right to sign, however only one signature is applied. For example, two Sponsor names can be entered under the Sponsor signature block, a primary and back-up, however only one will be able to sign.

If an airport has co-sponsors, the airport co-sponsors will need to fill out the Sponsor, Attorney, Co-Sponsor and Co-Sponsor Attorney signature blocks.

If an airport has more than two sponsors, the sponsors need to indicate this in the space provided at the end of the form.

When the e-signature process is complete, everyone, including the individuals listed below that did not sign, will receive an email copy of the signed document.

Airport Name	City	State
Mitchell Municipal Airport	Mitchell	South Dakota

Sponsor Signature Block:

Full Name	Title	Email Address	Phone Number
Jordan Hanson	Mayor	jordan.hanson@cityofmitchell.gov	605-999-2975

Attorney Signature Block:

Full Name	Title	Email Address	Phone Number
Justin Johnson	City Attorney	jjohnson@cityofmitchell.gov	605-990-7940

Co-Sponsor Signature Block:

Full Name	Title	Email Address	Phone Number

Co-Sponsor Attorney Signature Block:

Full Name	Title	Email Address	Phone Number

CC Recipient – (Read-only access to grant – will receive email and copy of grant when grant submitted and completed)

Full Name	Title	Email Address	Phone Number
Brooke Edgar	Project Engineer	brookee@helmsengineering.com	605-225-1212
Joe Schroeder	Public Works Director	joe.schroeder@cityofmitchell.gov	605-995-8433

Please note, if you need multiple Sponsor signatures, or other exceptions, please explain below:



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-129, Construction Project Final Acceptance – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Construction Project Final Acceptance Airport Improvement Program Sponsor Certification

Sponsor: City of Mitchell

Airport: Mitchell Municipal Airport

Project Number: 3-46-0037-033-2025

Description of Work: Construct Hangar - Phase 2: Construction (216'x50')

Application

49 USC § 47105(d), authorizes the Secretary to require me certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program. General standards for final acceptance and close out of federally funded construction projects are in 2 CFR § 200.343 – Closeout and supplemented by FAA Order 5100.38. The sponsor must determine that project costs are accurate and proper in accordance with specific requirements of the grant agreement and contract documents.

Certification Statements

Except for certification statements below marked not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgment and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The personnel engaged in project administration, engineering supervision, project inspection, and acceptance testing were or will be determined to be qualified and competent to perform the work (Grant Assurance).
☒ Yes ☐ No ☐ N/A
2. Construction records, including daily logs, were or will be kept by the resident engineer/construction inspector that fully document contractor's performance in complying with:
 - a. Technical standards (Advisory Circular (AC) 150/5370-12);
 - b. Contract requirements (2 CFR part 200 and FAA Order 5100.38); and
 - c. Construction safety and phasing plan measures (AC 150/5370-2).☒ Yes ☐ No ☐ N/A
3. All acceptance tests specified in the project specifications were or will be performed and documented. (AC 150/5370-12).
☒ Yes ☐ No ☐ N/A

4. Sponsor has taken or will take appropriate corrective action for any test result outside of allowable tolerances (AC 150/5370-12).
☒ Yes ☐ No ☐ N/A
5. Pay reduction factors required by the specifications were applied or will be applied in computing final payments with a summary made available to the FAA (AC 150/5370-10).
☒ Yes ☐ No ☐ N/A
6. Sponsor has notified, or will promptly notify the Federal Aviation Administration (FAA) of the following occurrences:
- a. Violations of any federal requirements set forth or included by reference in the contract documents (2 CFR part 200);
 - b. Disputes or complaints concerning federal labor standards (29 CFR part 5); and
 - c. Violations of or complaints addressing conformance with Equal Employment Opportunity or Disadvantaged Business Enterprise requirements (41 CFR Chapter 60 and 49 CFR part 26).
- ☒ Yes ☐ No ☐ N/A
7. Weekly payroll records and statements of compliance were or will be submitted by the prime contractor and reviewed by the sponsor for conformance with federal labor and civil rights requirements as required by FAA and U.S. Department of Labor (29 CFR Part 5).
☒ Yes ☐ No ☐ N/A
8. Payments to the contractor were or will be made in conformance with federal requirements and contract provisions using sponsor internal controls that include:
- a. Retaining source documentation of payments and verifying contractor billing statements against actual performance (2 CFR § 200.302 and FAA Order 5100.38);
 - b. Prompt payment of subcontractors for satisfactory performance of work (49 CFR § 26.29);
 - c. Release of applicable retainage upon satisfactory performance of work (49 CFR § 26.29); and
 - d. Verification that payments to DBEs represent work the DBE performed by carrying out a commercially useful function (49 CFR §26.55).
- ☒ Yes ☐ No ☐ N/A
9. A final project inspection was or will be conducted with representatives of the sponsor and the contractor present that ensure:
- a. Physical completion of project work in conformance with approved plans and specifications (Order 5100.38);
 - b. Necessary actions to correct punch list items identified during final inspection are complete (Order 5100.38); and
 - c. Preparation of a record of final inspection and distribution to parties to the contract (Order 5100.38);
- ☒ Yes ☐ No ☐ N/A
10. The project was or will be accomplished without material deviations, changes, or modifications from approved plans and specifications, except as approved by the FAA (Order 5100.38).
☒ Yes ☐ No ☐ N/A

11. The construction of all buildings have complied or will comply with the seismic construction requirements of 49 CFR § 41.120.

☐ Yes ☐ No ☒ N/A

12. For development projects, sponsor has taken or will take the following close-out actions:

- a. Submit to the FAA a final test and quality assurance report summarizing acceptance test results, as applicable (Grant Condition);
- b. Complete all environmental requirements as established within the project environmental determination (Order 5100.38); and
- c. Prepare and retain as-built plans (Order 5100.38).

☒ Yes ☐ No ☐ N/A

13. Sponsor has revised or will revise their airport layout plan (ALP) that reflects improvements made and has submitted or will submit an updated ALP to the FAA no later than 90 days from the period of performance end date. (49 USC § 47107 and Order 5100.38).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Mitchell

Name of Sponsor's Authorized Official: Jordan Hanson

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

[Submit by Email](#)



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-130, Drug-Free Workplace – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor: City of Mitchell

Airport: Mitchell Municipal Airport

Project Number: 3-46-0037-033-2025

Description of Work: Construct Hangar - Phase 2: Construction (216'x50')

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

☒ Yes ☐ No ☐ N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:

- a. The dangers of drug abuse in the workplace;
- b. The sponsor's policy of maintaining a drug-free workplace;
- c. Any available drug counseling, rehabilitation, and employee assistance programs; and
- d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

☒ Yes ☐ No ☐ N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

☒ Yes ☐ No ☐ N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

- a. Abide by the terms of the statement; and
- b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

☒ Yes ☐ No ☐ N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

☒ Yes ☐ No ☐ N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

- a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
- b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

☒ Yes ☐ No ☐ N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

☒ Yes ☐ No ☐ N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1

Name of Location: Mitchell Municipal Airport

Address: 5971 Hangar Rd.

Location 2 (if applicable)

Name of Location:

Address:

Location 3 (if applicable)

Name of Location:

Address:

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Mitchell

Name of Sponsor's Authorized Official: Jordan Hanson

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

[Submit by Email](#)



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-131, Equipment and Construction Contracts – Airport Improvement Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Equipment and Construction Contracts Airport Improvement Sponsor Certification

Sponsor: City of Mitchell

Airport: Mitchell Municipal Airport

Project Number: 3-46-0037-033-2025

Description of Work: Construct Hangar - Phase 2: Construction (216'x50')

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General procurement standards for equipment and construction contracts within Federal grant programs are described in 2 CFR §§ 200.317-200.326. Labor and Civil Rights Standards applicable to the AIP are established by the Department of Labor (www.dol.gov) AIP Grant Assurance C.1—General Federal Requirements identifies all applicable Federal Laws, regulations, executive orders, policies, guidelines and requirements for assistance under the AIP. Sponsors may use state and local procedures provided the procurement conforms to these federal standards.

This certification applies to all equipment and construction projects. Equipment projects may or may not employ laborers and mechanics that qualify the project as a “covered contract” under requirements established by the Department of Labor requirements. Sponsor shall provide appropriate responses to the certification statements that reflect the character of the project regardless of whether the contract is for a construction project or an equipment project.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A written code or standard of conduct is or will be in effect prior to commencement of the project that governs the performance of the sponsor’s officers, employees, or agents in soliciting, awarding and administering procurement contracts (2 CFR § 200.318).

☒ Yes ☐ No ☐ N/A

2. For all contracts, qualified and competent personnel are or will be engaged to perform contract administration, engineering supervision, construction inspection, and testing (Grant Assurance C.17).
☒ Yes ☐ No ☐ N/A
3. Sponsors that are required to have a Disadvantage Business Enterprise (DBE) program on file with the FAA have included or will include clauses required by Title VI of the Civil Rights Act and 49 CFR Part 26 for Disadvantaged Business Enterprises in all contracts and subcontracts.
☒ Yes ☐ No ☐ N/A
4. Sponsors required to have a DBE program on file with the FAA have implemented or will implement monitoring and enforcement measures that:
- a. Ensure work committed to Disadvantaged Business Enterprises at contract award is actually performed by the named DBEs (49 CFR § 26.37(b));
 - b. Include written certification that the sponsor has reviewed contract records and has monitored work sites for performance by DBE firms (49 CFR § 26.37(b)); and
 - c. Provides for a running tally of payments made to DBE firms and a means for comparing actual attainments (i.e. payments) to original commitments (49 CFR § 26.37(c)).
- ☒ Yes ☐ No ☐ N/A
5. Sponsor procurement actions using the competitive sealed bid method (2 CFR § 200.320(c)). was or will be:
- a. Publicly advertised, allowing a sufficient response time to solicit an adequate number of interested contractors or vendors;
 - b. Prepared to include a complete, adequate and realistic specification that defines the items or services in sufficient detail to allow prospective bidders to respond;
 - c. Publicly opened at a time and place prescribed in the invitation for bids; and
 - d. Prepared in a manner that result in a firm fixed price contract award to the lowest responsive and responsible bidder.
- ☒ Yes ☐ No ☐ N/A
6. For projects the Sponsor proposes to use the competitive proposal procurement method (2 CFR § 200.320(d)), Sponsor has requested or will request FAA approval prior to proceeding with a competitive proposal procurement by submitting to the FAA the following:
- a. Written justification that supports use of competitive proposal method in lieu of the preferred sealed bid procurement method;
 - b. Plan for publicizing and soliciting an adequate number of qualified sources; and
 - c. Listing of evaluation factors along with relative importance of the factors.
- ☒ Yes ☐ No ☐ N/A
7. For construction and equipment installation projects, the bid solicitation includes or will include the current federal wage rate schedule(s) for the appropriate type of work classifications (2 CFR Part 200, Appendix II).
☒ Yes ☐ No ☐ N/A

8. Concurrence was or will be obtained from the Federal Aviation Administration (FAA) prior to contract award under any of the following circumstances (Order 5100.38D):

- a. Only one qualified person/firm submits a responsive bid;
- b. Award is to be made to other than the lowest responsible bidder; and
- c. Life cycle costing is a factor in selecting the lowest responsive bidder.

☒ Yes ☐ No ☐ N/A

9. All construction and equipment installation contracts contain or will contain provisions for:

- a. Access to Records (§ 200.336)
- b. Buy American Preferences (Title 49 U.S.C. § 50101)
- c. Civil Rights - General Provisions and Title VI Assurances(41 CFR part 60)
- d. Federal Fair Labor Standards (29 U.S.C. § 201, et seq)
- e. Occupational Safety and Health Act requirements (20 CFR part 1920)
- f. Seismic Safety – building construction (49 CFR part 41)
- g. State Energy Conservation Requirements - as applicable(2 CFR part 200, Appendix II)
- h. U.S. Trade Restriction (49 CFR part 30)
- i. Veterans Preference (49 USC § 47112(c))

☒ Yes ☐ No ☐ N/A

10. All construction and equipment installation contracts exceeding \$2,000 contain or will contain the provisions established by:

- a. Davis-Bacon and Related Acts (29 CFR part 5)
- b. Copeland “Anti-Kickback” Act (29 CFR parts 3 and 5)

☒ Yes ☐ No ☐ N/A

11. All construction and equipment installation contracts exceeding \$3,000 contain or will contain a contract provision that discourages distracted driving (E.O. 13513).

☒ Yes ☐ No ☐ N/A

12. All contracts exceeding \$10,000 contain or will contain the following provisions as applicable:

- a. Construction and equipment installation projects - Applicable clauses from 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375 on Equal Employment Opportunity;
- b. Construction and equipment installation - Contract Clause prohibiting segregated facilities in accordance with 41 CFR part 60-1.8;
- c. Requirement to maximize use of products containing recovered materials in accordance with 2 CFR § 200.322 and 40 CFR part 247; and
- d. Provisions that address termination for cause and termination for convenience (2 CFR Part 200, Appendix II).

☒ Yes ☐ No ☐ N/A

13. All contracts and subcontracts exceeding \$25,000: Measures are in place or will be in place (e.g. checking the System for Award Management) that ensure contracts and subcontracts are not awarded to individuals or firms suspended, debarred, or excluded from participating in federally assisted projects (2 CFR parts 180 and 1200).

☒ Yes ☐ No ☐ N/A

14. Contracts exceeding the simplified acquisition threshold (currently \$250,000) include or will include provisions, as applicable, that address the following:

- a. Construction and equipment installation contracts - a bid guarantee of 5%, a performance bond of 100%, and a payment bond of 100% (2 CFR § 200.325);
- b. Construction and equipment installation contracts - requirements of the Contract Work Hours and Safety Standards Act (40 USC 3701-3708, Sections 103 and 107);
- c. Restrictions on Lobbying and Influencing (2 CFR part 200, Appendix II);
- d. Conditions specifying administrative, contractual and legal remedies for instances where contractor or vendor violate or breach the terms and conditions of the contract (2 CFR §200, Appendix II); and
- e. All Contracts - Applicable standards and requirements issued under Section 306 of the Clean Air Act (42 USC 7401-7671q), Section 508 of the Clean Water Act (33 USC 1251-1387, and Executive Order 11738.

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Mitchell

Name of Sponsor's Authorized Official: Jordan Hanson

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Submit by Email



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-132, Project Plans and Specifications – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Project Plans and Specifications

Airport Improvement Program Sponsor Certification

Sponsor: City of Mitchell

Airport: Mitchell Municipal Airport

Project Number: 3-46-0037-033-2025

Description of Work: Construct Hangar - Phase 2: Construction (216'x50')

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).
☒ Yes ☐ No ☐ N/A
2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).
☒ Yes ☐ No ☐ N/A

3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).
☒ Yes ☐ No ☐ N/A
4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).
☒ Yes ☐ No ☐ N/A
5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).
☒ Yes ☐ No ☐ N/A
6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).
☒ Yes ☐ No ☐ N/A
7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).
☒ Yes ☐ No ☐ N/A
8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).
☒ Yes ☐ No ☐ N/A
9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).
☒ Yes ☐ No ☐ N/A
10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).
☒ Yes ☐ No ☐ N/A
11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)
☐ Yes ☐ No ☒ N/A
12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:
- a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.
☒ Yes ☐ No ☐ N/A

b. Snow Removal Equipment as contained in AC 150/5220-20.

☐ Yes ☐ No ☒ N/A

c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.

☐ Yes ☐ No ☒ N/A

13. For construction activities within or near aircraft operational areas(AOA):

a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming to Advisory Circular 150/5370-2.

b. Compliance with CSPP safety provisions has been or will be incorporated into the plans and specifications as a contractor requirement.

c. Sponsor will not initiate work until receiving FAA's concurrence with the CSPP (FAA Order 5100.38, Par. 5-29).

☒ Yes ☐ No ☐ N/A

14. The project was or will be physically completed without federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design (49 USC §47110(b)(1) and FAA Order 5100.38d, par. 3-100).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Mitchell

Name of Sponsor's Authorized Official: Jordan Hanson

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

[Submit by Email](#)



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-134, Selection of Consultants – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

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Selection of Consultants

Airport Improvement Program Sponsor Certification

Sponsor: City of Mitchell

Airport: Mitchell Municipal Airport

Project Number: 3-46-0037-033-2025

Description of Work: Construct Hangar - Phase 2: Construction (216'x50')

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

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1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).
☒ Yes ☐ No ☐ N/A
2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A
3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).
- ☒ Yes ☐ No ☐ N/A
5. Sponsor has publicized or will publicize a RFQ that:
- a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and
- b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).
- ☒ Yes ☐ No ☐ N/A
6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).
- ☒ Yes ☐ No ☐ N/A
7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR § 180.300).
- ☒ Yes ☐ No ☐ N/A
8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:
- a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and
- b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).
- ☒ Yes ☐ No ☐ N/A
9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).
- ☒ Yes ☐ No ☐ N/A
10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).
- ☒ Yes ☐ No ☐ N/A
11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR § 200.318(i)).
- ☒ Yes ☐ No ☐ N/A
12. Sponsor has incorporated or will incorporate mandatory contract provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)
- ☒ Yes ☐ No ☐ N/A

13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:

- a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
- b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
- c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

☒ Yes ☐ No ☐ N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this day of , .

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Name of Sponsor's Authorized Official: Jordan Hanson

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

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[Submit by Email](#)



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-135, Certification and Disclosure Regarding Potential Conflicts of Interest – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

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Certification and Disclosure Regarding Potential Conflicts of Interest

Airport Improvement Program Sponsor Certification

Sponsor: City of Mitchell

Airport: Mitchell Municipal Airport

Project Number: 3-46-0037-033-2025

Description of Work: Construct Hangar - Phase 2: Construction (216'x50')

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

☒ Yes ☐ No

2. The sponsor's or sub-recipient's officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

☒ Yes ☐ No

3. The sponsor or sub-recipient certifies that it has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

☒ Yes ☐ No

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Mitchell

Name of Sponsor's Authorized Official: Jordan Hanson

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

[Submit by Email](#)

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Dan Pollreisz
Desired Action of City Council:	Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	\$355,000.00		
Agenda Item:	Action to Approve Agreement #A2025-29, Purchase Agreement with Toyne for a Fire Engine		
Explanation/Background of Agenda Item Requested:	The Fire Department would like authorization to purchase a Toyne Fire Engine with a Spartan Custom Chassis, in the amount of \$758,624.48, made in 3 payments over 3 years. A down payment of \$350,000 will be made in 2025, \$300,849.92 in 2026, and \$107,774.56 upon delivery in 2027, saving us a total of \$41,213.52. If we do not purchase the engine now, we will end up paying an additional \$91,000 due to federal emission regulations for an updated motor and transmission. This engine will be replacing a 1985 fire truck, which will be surplussed. This request is for the engine only; equipment will be budgeted in 2026-2027.		



TOYNE INC.

104 Granite Ave. Breda, IA 51436
(712) 673-2328 FAX (712) 673-2200

APPARATUS PURCHASE AGREEMENT

THIS AGREEMENT (the "Agreement"), made by and between Toyne, Inc. Breda, IA, ("Toyne"), and the purchaser (the "Customer"):

Mitchell Fire / EMS Department
201 West 1st Ave.
Mitchell SD, 57301

Toyne, Inc. hereby agrees to furnish the apparatus and equipment according to the specifications hereto attached and made part of this contract, and to deliver the same as hereinafter provided.

Toyne agrees that all material and workmanship of the apparatus and equipment shall comply with the proposal specifications. In the event there is any conflict between Customer Specifications previously submitted to Toyne, and the specifications attached hereto, it is understood and agreed between the parties that the apparatus and equipment made the basis of this Agreement shall meet only the specifications attached hereto and made a part hereof, as if fully and completely set out herein, and no other. The sole and exclusive warranty accompanying this sale is contained in the warranty attached hereto, and made a part hereof by reference, as if fully and completely set out herein. Surety Bond, if required, will cover standard one year warranty period only and will not cover any extended warranties allowed by seller or other component manufacturers.

This fire apparatus shall conform with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of Agreement's signing, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of Agreement's signing, except as modified by Customer Specifications.

Changes in state or federal regulations may require changes to the Specifications and/or apparatus. In any such event any cost increases incurred to comply with these changes will be passed along to the Customer as an addition to the price set forth below. In addition, any future upgrades to drive train (engines, transmissions, axles, etc.) or model-year surcharges will be passed along to the Customer as an addition to the price set forth below.

The apparatus and equipment shall be ready for delivery from Breda, IA, within about 825 days after the receipt and acceptance of this Agreement at Toyne's office at Breda, IA. Toyne shall not be responsible for delays due to strikes, failures to obtain chassis, materials, or other causes beyond its control; provided, any such delay shall be documented in writing to and accepted by the Customer, such acceptance not be unreasonably denied.

A competent representative shall, upon request, be furnished by first party to provide familiarization of the apparatus to the designated officials of the second party. It will be the responsibility of the second party to insure necessary instructions in the operation and handling of the apparatus is given to all individuals that will currently be using the apparatus as well as any potential future users.



The Customer hereby purchases and agrees to pay for said apparatus and equipment, the sum ("Contract Price") of:

\$758,624.48

This contract price represents the following payment schedule:

A payment of: \$ 350,000.00 due within 15 days of signing the contract by the purchaser.
(for this the contract price includes a discount of \$17,152.40)

Invoice # 8543 is attached to this contract.

A payment of: \$ 300,849.92 due within 15 days of the arrival of the chassis at Toyne Inc.
(for this the contract price includes a discount of \$24,061.12)

A payment of: \$ 107,774.56 due upon the delivery of the apparatus to the purchaser.

Interest at 12 percent per annum, payable monthly, shall be charged on all past due payments. If deferred payment arrangements are made, such arrangements shall be in writing, and second party's obligation shall be evidenced by properly executed lease documents.

If more than one piece of apparatus is covered by this contract, the above terms of payment shall apply to each piece, and an invoice covering each piece shall be rendered in the proper amount.

In the event the apparatus is placed in fire service prior to payment in full, the first party reserves the right to charge a rental fee of Two Hundred Fifty Dollars (\$ 250.00) per day.

The name of the person authorized by the second party to authorize change orders shall be:

Dan Pollreis

Any applicable taxes not specified noted above will be paid by the Customer directly, or will be added to the Contract Price and paid by the Toyne. If the Customer claims exemption from any tax, the Customer agrees to furnish applicable exemption certificate and save the party harmless from any such tax, interest or penalty, which may at any time, is assessed against Toyne.

Acceptance of goods shall occur when the Customer takes delivery. In case the Customer desires to test the apparatus, such tests shall be made within 10 days after arrival of the goods at destination and a written report of such tests shall be delivered to Toyne at its principal office at Breda, IA. If no such tests are to be made, or if no such report is made by the Customer within 10 days after arrival, then said apparatus and equipment shall be conclusively determined to be in full compliance with Agreement specifications and conclusively determined to be conforming and in accordance with the obligations under this Agreement. No revocation of acceptance shall take place unless communicated to Toyne within 10 days after delivery of the goods. In the event notice of revocation of acceptance is communicated to Toyne within 10 days, the Customer's right to revoke its acceptance shall be governed by the laws of the State of Iowa.

Toyne shall not be liable if performance failure arises out of causes beyond its control and without the fault or negligence of Toyne (acts of God, war, fires, floods, freight embargoes, order of any court, or specific cause reasonably beyond Toyne's control and not attributable to its neglect or nonfeasance). Should a performance failure occur, it will be the responsibility of Toyne to notify the Customer in writing and submit proof of the circumstances for non-performance. Immediately following the resolution of circumstances responsible for non-performance, Toyne must renegotiate delivery schedules.

It is agreed that the apparatus and equipment covered by this Agreement shall remain the property of Toyne until the entire Contract Price has been paid, but if more than one piece of apparatus is covered by this Agreement, then each piece shall remain the property of Toyne until the above listed price for such piece has been paid in full, and in case of an default in payment, Toyne may take full possession of the apparatus and equipment, or of the piece or pieces upon which default has been made, and any payments that have been made shall be applied as payment for the use of the apparatus and equipment up to date of taking possession.



This Agreement to be binding must be signed and approved by an officer of Toyne, or someone authorized in writing by it to do so. This Agreement and Specifications take precedence over all previous negotiations and no representatives are considered as entering into this Agreement except as are contained herein or in the specifications attached hereto. This Agreement cannot be altered or modified except by mutual written agreement signed by the parties.

If for any reason, the Purchaser wishes to cancel this Agreement. Toyne will be entitled to an amount not to exceed 10% of the total Agreement price plus 100% of all expenses incurred by Toyne and its authorized representative as a result of the cancelation. Such expenses would include, but not limited to, the following items:

- Manufacturing or engineering work already performed.
- Cancellation fees charged by component manufacturer's.
- Full cost of all un-returnable items.

If any part hereof is contrary to, prohibited by, or deemed invalid under applicable laws or regulations, such provision shall be deemed inapplicable and deemed omitted to the extent to contrary, prohibited or invalid, but remainder shall be deemed inapplicable and deemed omitted to the extent to contrary, prohibited or invalid, but remainder shall not be invalidated and shall be given effect so far as possible.

IN WITNESS WHEREOF, the said parties have caused these presents to be executed and the the Customer has caused its seal to be affixed, and attested by its authorized representatives on this:

_____ day of _____, 20 ____.

By: _____

Title: _____
the Customer's Registered Name

By: _____
M&T Fire and Safety, Inc. Sales Representative

Accepted at Toyne Inc. Corporate Office in Breda, IA

By: _____
Michael D. Schwabe - President

Date: _____



INVOICE

Date: 04/01/2025

Invoice# 8543

Sold To: Mitchell Fire / EMS Department
201 West 1st Ave.
Mitchell SD, 57301

Dealer: M&T Fire and Safety, Inc.

This invoice represents the amount due for the Fire Apparatus described below.

Type of Apparatus:	Prepay
Chassis Make, Model, (and Year):	N/A
Engine Make & Model:	N/A
VIN#	N/A
TID#	N/A

INVOICE AMOUNT:

Prepayment Due Upon Signing of Contract	\$ 350,000.00
---	---------------

Thank you for your business!

104 Granite Avenue · Breda, IA 51436 · P 712 673 2328 · F 712 673 2200 · www.toyne.com

Built to take the call™

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2025-19, Plat of Lots 2 and 3 of Block 2 of Maui Farms Second Addition		
Explanation/Background of Agenda Item Requested:	Plat of Lots 2 and 3 of Block 2 of Maui Farms Second Addition, a subdivision of previously platted Lot 4 in the East 1/2 of the West 1/2 of Section 31, T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota; as requested by Maui Farms Inc. Planning Commission motioned to approve; all present voting aye. Motion carried. See Planning Commission Unsigned Minutes 04-24-25.		

RESOLUTION #R2025-19

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 24th day of March, 2025; and

WHEREAS, it appears from an examination of the PLAT OF LOTS 2 AND 3 OF BLOCK 2 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 4 IN THE EAST 1/2 OF THE WEST 1/2 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOTS 2 AND 3 OF BLOCK 2 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 4 IN THE EAST 1/2 OF THE WEST 1/2 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 7th day of April, 2025.

MAYOR

ATTEST:

FINANCE OFFICER

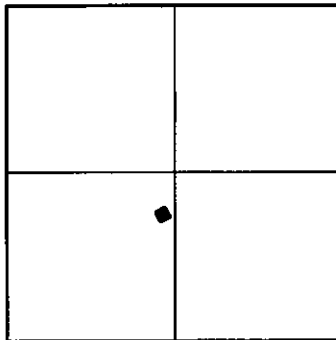
{SEAL}



LEGEND

- = FOUND IRON MONUMENT
 ○ = SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 13714
 100' (P) = PLATTED BEARING OR DISTANCE
 100' = MEASURED BEARING OR DISTANCE
 WM = WITNESS MONUMENT

SEC. 31, T 104 N, R 60 W



1/4 LINE

CENTER
OF SECTION
31-104-60

NOTE:
THIS SURVEY WAS PERFORMED WITHOUT
THE BENEFIT OF A TITLE REPORT OR TITLE
COMMITMENT. EASEMENTS OF RECORD WERE
NOT RESEARCHED AND ARE NOT SHOWN
UNLESS OTHERWISE NOTED.

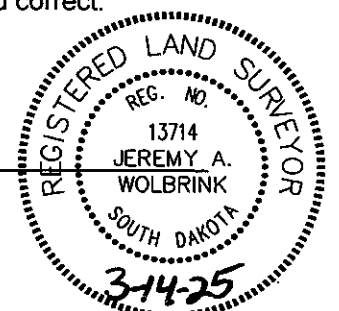
NOTE:
THIS SURVEY WAS PERFORMED WITHOUT
THE BENEFIT OF A TITLE REPORT OR TITLE
COMMITMENT. EASEMENTS OF RECORD WERE
NOT RESEARCHED AND ARE NOT SHOWN
UNLESS OTHERWISE NOTED.

LOT 2, 8400± SQ-FT, 0.19± ACRES
LOT 3, 8400± SQ-FT, 0.19± ACRES

SURVEYOR'S CERTIFICATE

Dated this 14TH day of MARCH, 2025.


Registered Land Surveyor #SD13714



SPN

& Associates
Engineers, Planners and Surveyors
 2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
 Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOTS 2 AND 3 OF BLOCK 2 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 4 IN THE EAST 1/2 OF THE WEST 1/2 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

OWNER'S CERTIFICATE, DEDICATION AND AGREEMENT OF PROTECTION OF WATER

KNOW ALL MEN BY THESE PRESENTS that I, the undersigned, hereby certify that Maui Farms Inc., a South Dakota corporation, is the absolute and unqualified owner of all of the land included in the within and foregoing plat; the plat is of a parcel of ground located in BLOCK 2 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 4 IN THE EAST 1/2 OF THE WEST 1/2 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at the request of Maui Farms Inc., a South Dakota corporation, and under its direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as LOTS 2 AND 3 OF BLOCK 2 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 4 IN THE EAST 1/2 OF THE WEST 1/2 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and Maui Farms Inc., a South Dakota corporation, hereby dedicates to the public, for public use forever as such, the streets and alleys, if any, as shown and marked on said plat; and that development of the land included within the boundaries of said Lots 2 and 3 shall conform to all existing applicable zoning, subdivision, erosion, sediment control and drainage regulations and ordinances; further that there now exists Sam Street. Pursuant to SDCL 11-3-8.1 and 11-3-8.2 the developer of the property described within this plat shall be responsible for protecting any waters of the state located adjacent to or within such platted area from pollution from sewage from such subdivision and shall, in prosecution of such protections conform to and follow all regulations of the South Dakota Department of Agriculture and Natural Resources relating to the same. Additionally, the developer of the property described within this plat shall be liable for any pollution that occurs from failure to execute such protections or follow such regulations, exception being those lots in subdivisions that show documentation that wastewater drainage shall be connected to a municipal system.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2025.

Charles J. Mauszycki, Jr., Vice President of Maui Farms, Inc.,
a South Dakota corporation

CORPORATION ACKNOWLEDGMENT

STATE OF SOUTH DAKOTA))SS
COUNTY OF DAVISON)

On this, the _____ day of _____, 2025, before me, _____, the undersigned officer, personally appeared Charles J. Mauszycki, Jr., of Maui Farms Inc., a South Dakota corporation, and that he, as such Vice President, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as Vice President.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public, South Dakota
My Commission Expires:

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of LOTS 2 AND 3 OF BLOCK 2 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 4 IN THE EAST 1/2 OF THE WEST 1/2 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOTS 2 AND 3 OF BLOCK 2 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 4 IN THE EAST 1/2 OF THE WEST 1/2 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

The undersigned hereby certifies that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 2025.

Chairperson/Vice-Chairperson of the City of Mitchell Planning Commission

RESOLUTION OF CITY COUNCIL

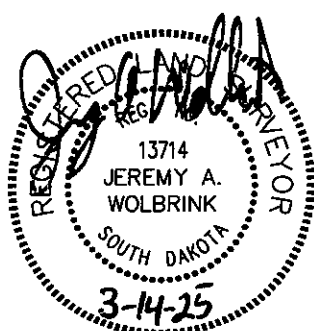
WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the _____ day of _____, 2025; and

WHEREAS, it appears from an examination of the plat of LOTS 2 AND 3 OF BLOCK 2 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 4 IN THE EAST 1/2 OF THE WEST 1/2 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOTS 2 AND 3 OF BLOCK 2 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 4 IN THE EAST 1/2 OF THE WEST 1/2 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

The undersigned hereby certifies that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the _____ day of _____, 2025.

Finance Officer/Deputy Finance Officer



SPN

& Associates
Engineers, Planners and Surveyors
 2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
 Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOTS 2 AND 3 OF BLOCK 2 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 4 IN THE EAST 1/2 OF THE WEST 1/2 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

RESOLUTION OF COUNTY PLANNING COMMISSION

WHEREAS, the plat of LOTS 2 AND 3 OF BLOCK 2 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 4 IN THE EAST 1/2 OF THE WEST 1/2 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the County Auditor of Davison County, South Dakota, has been submitted to the County Planning Commission of the said County of Davison, South Dakota; and

WHEREAS, the County Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the County of Davison, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the County Planning Commission of Davison County, South Dakota, that the plat of LOTS 2 AND 3 OF BLOCK 2 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 4 IN THE EAST 1/2 OF THE WEST 1/2 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the Board of Commissioners of the County of Davison, South Dakota, is hereby recommended.

The undersigned does hereby certify that the foregoing resolution was passed by the County Planning Commission of Davison County, South Dakota, at a meeting thereof held on the _____ day of _____, 2025.

Chairperson/Vice Chairperson of the Davison County
Planning Commission

RESOLUTION BY BOARD OF COUNTY COMMISSIONERS

Be it resolved by the Board of County Commissioners of Davison County, South Dakota, that the plat of LOTS 2 AND 3 OF BLOCK 2 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 4 IN THE EAST 1/2 OF THE WEST 1/2 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, which has been submitted for examination pursuant to law, is hereby approved and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated this _____ day of _____, 2025.

Chairperson/Vice Chairperson of the Board of County
Commissioners of Davison County

AUDITOR'S CERTIFICATE

The undersigned does hereby certify that the above resolution was adopted by the Board of County Commissioners of Davison County, South Dakota, at a regular meeting held on _____, 2025, approving the above named plat.

Auditor/Deputy Auditor, Davison County

CERTIFICATE OF HIGHWAY AUTHORITY

The location of the existing/proposed approaches is hereby approved. Any change in the location of the existing/proposed approaches shall require additional approval.

By: _____ Title: _____ Date: _____
Highway Authority

CERTIFICATE OF COUNTY TREASURER

The undersigned hereby certifies that all taxes which would, if not paid, be liens upon any of the land included in the within and foregoing plat, as shown by the records of this office, have been fully paid.

Treasurer/Deputy Treasurer, Davison County

Date

DIRECTOR OF EQUALIZATION

The undersigned hereby certifies that a copy of the plat of LOTS 2 AND 3 OF BLOCK 2 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 4 IN THE EAST 1/2 OF THE WEST 1/2 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, has been received by me and is filed in this office.

Director of Equalization/Deputy Director of Equalization

Date

REGISTER OF DEEDS

STATE OF SOUTH DAKOTA)
COUNTY OF DAVISON)SS

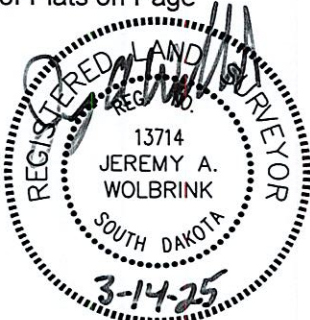
FILED for record this _____ day of _____, 2025, at _____, and recorded in Book _____ of Plats on Page _____ therein and recorded on Microfilm Number _____.

Register of Deeds, Davison County

By _____ Deputy



& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015



CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2025-20, Plat of Lot 1 of Tract M, Wild Oak Golf Club Addition in the Southeast 1/4 of Section 23, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota		
Explanation/Background of Agenda Item Requested:	Plat of Lot 1 of Tract M, Wild Oak Golf Club Addition in the Southeast 1/4 of Section 23, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota; as requested by GL Wild Oak LLC. Planning Commission motioned to approve; all present voting aye. Motion carried. See Planning Commission Unsigned Minutes 04-24-25.		

RESOLUTION #R2025-20

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 24th day of March, 2025; and

WHEREAS, it appears from an examination of the PLAT OF LOT 1 OF TRACT M, WILD OAK GOLF CLUB ADDITION IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Robert D. Kummer, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOT 1 OF TRACT M, WILD OAK GOLF CLUB ADDITION IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Robert D. Kummer, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 7th day of April, 2025.

MAYOR

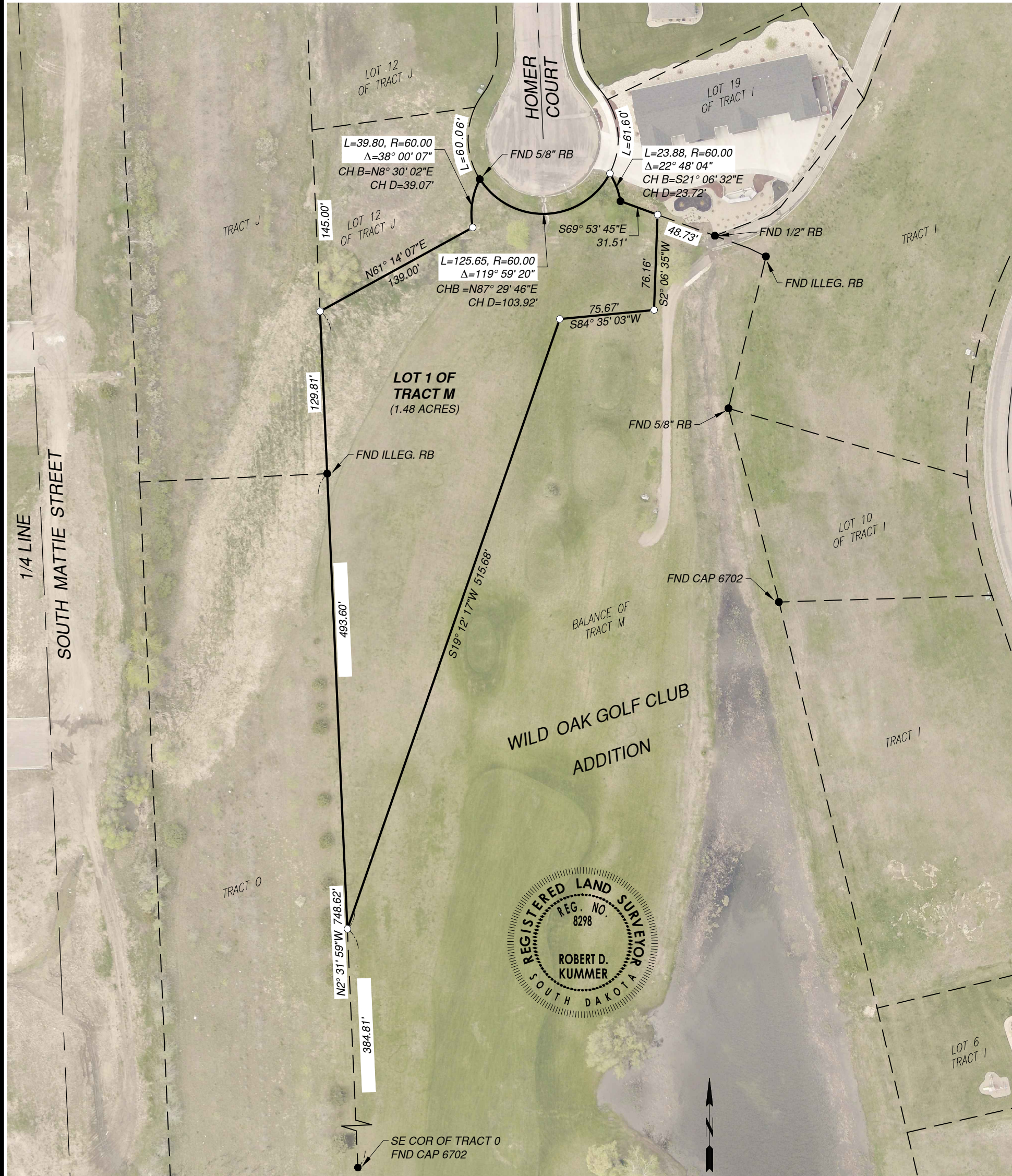
ATTEST:

FINANCE OFFICER

{SEAL}

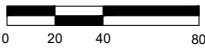
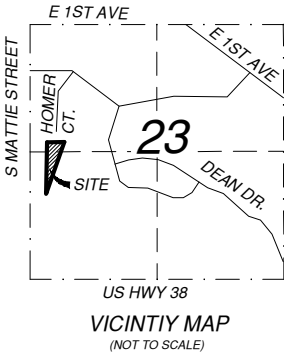
LOT 1 OF TRACT M, WILD OAK GOLF CLUB ADDITION

IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M.,
DAVISON COUNTY, SOUTH DAKOTA



SURVEYOR'S NOTES

1. BEARINGS ARE BASED ON SOUTH DAKOTA STATE PLANE, SOUTH ZONE.
2. ALL DISTANCES ARE GROUND.
3. THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT. EASEMENTS OF RECORD MAY EXIST AND ARE NOT SHOWN ON THIS PLAT.



LEGEND

- PROPOSED PROPERTY LINE
- - - EXISTING PROPERTY LINE
- FOUND BARE REBAR OR ILLEGIBLE CAP UNLESS NOTED OTHERWISE
- SET NO.5 REBAR W/CAP RLS NO. 8298

PREPARED BY:

infrastructure
design group, inc.

520 N LAWLER ST., SUITE 400
MITCHELL, SD 57301
PHONE: 605-292-0231
WEB: infrastructureedg.com

LOT 1 OF TRACT M, WILD OAK
GOLF CLUB ADDITION

IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH,
RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

PROJ. NO.: 25017

DATE: 02/21/2025

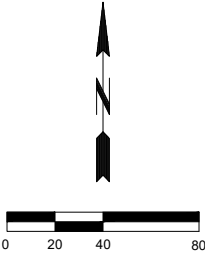
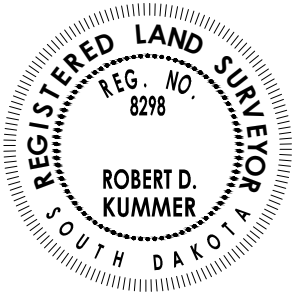
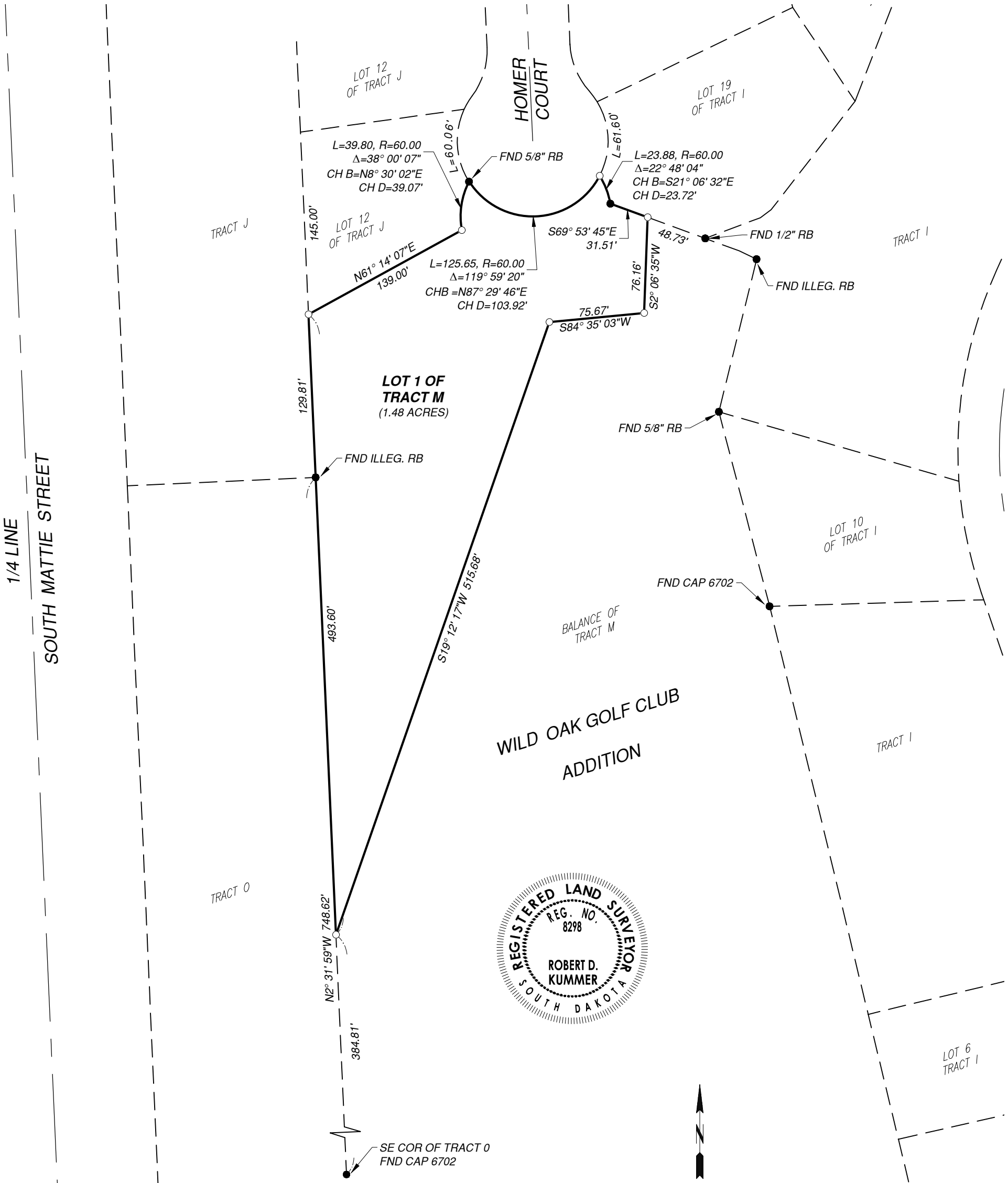
DRAWN BY: RDK

CHECKED BY: RDK

SHEET NO: 1 OF 3

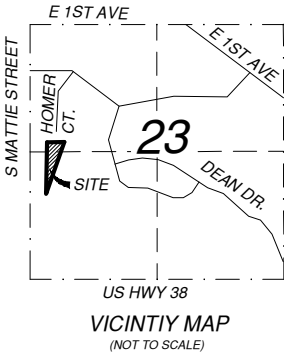
LOT 1 OF TRACT M, WILD OAK GOLF CLUB ADDITION

IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M.,
DAVISON COUNTY, SOUTH DAKOTA



SURVEYOR'S NOTES

- 1. BEARINGS ARE BASED ON SOUTH DAKOTA STATE PLANE, SOUTH ZONE.
- 2. ALL DISTANCES ARE GROUND.
- 3. THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT. EASEMENTS OF RECORD MAY EXIST AND ARE NOT SHOWN ON THIS PLAT.



LEGEND

- PROPOSED PROPERTY LINE
- EXISTING PROPERTY LINE
- FOUND BARE REBAR OR ILLEGIBLE CAP UNLESS NOTED OTHERWISE
- SET NO.5 REBAR W/CAP RLS NO. 8298

PREPARED BY:



520 N LAWLER ST., SUITE 400
MITCHELL, SD 57301
PHONE: 605-292-0231
WEB: infrastructuredg.com

LOT 1 OF TRACT M, WILD OAK
GOLF CLUB ADDITION

IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH,
RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

PROJ. NO.: 25017

DATE: 02/21/2025

DRAWN BY: RDK

CHECKED BY: RDK

SHEET NO: 1 OF 3

LOT 1 OF TRACT M, WILD OAK GOLF CLUB ADDITION

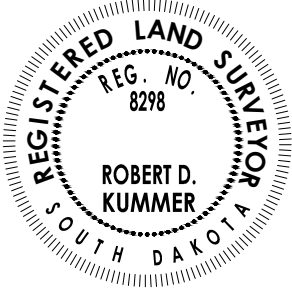
IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M.,
DAVISON COUNTY, SOUTH DAKOTA

SURVEYOR'S CERTIFICATE

I, ROBERT D. KUMMER, A REGISTERED LAND SURVEYOR OF THE STATE OF SOUTH DAKOTA, DO HEREBY CERTIFY THAT I DID ON OR BEFORE MARCH 19, 2025, FOR THE PURPOSE OF PLATTING FOR CONVEYANCE, DID SURVEY TRACT M, WILD OAK GOLF CLUB ADDITION IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA AS SHOWN ON THE ABOVE PLAT. THE SAME SHALL HEREAFTER BE KNOWN AND DESCRIBED AS **LOT 1 OF TRACT M, WILD OAK GOLF CLUB ADDITION IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA.**

DATED THIS ____ DAY OF _____, 2025.

ROBERT D. KUMMER
REGISTERED LAND SURVEYOR NO. 8298



OWNER'S CERTIFICATE

KNOW ALL MEN BY THESE PRESENTS THAT WE DO HEREBY CERTIFY THAT WE ARE THE OWNERS OF ALL LAND INCLUDED IN THE ABOVE PLAT AND THAT SAID PLAT HAS BEEN MADE AT OUR REQUEST AND IN ACCORDANCE WITH OUR INSTRUCTIONS FOR THE PURPOSE OF TRANSFER, AND THAT THE DEVELOPMENT OF THIS LAND SHALL CONFORM TO ALL EXISTING APPLICABLE ZONING, SUBDIVISION, AND EROSION AND SEDIMENT CONTROL LAWS, ORDINANCES, AND REGULATIONS. PURSUANT TO SDCL 11-3-8.1 AND 11-3-8.2 THE DEVELOPER OF THE PROPERTY DESCRIBED WITHIN THIS PLAT SHALL BE RESPONSIBLE FOR PROTECTING ANY WATER OF THE STATE LOCATED ADJACENT TO OR WITHIN SUCH PLATTED AREA FROM POLLUTION FROM SEWAGE FROM SUCH SUBDIVISION AND SHALL, IN PROSECUTION OF SUCH PROTECTIONS CONFORM TO AND FOLLOW ALL REGULATION OF THE SOUTH DAKOTA DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES RELATING TO THE SAME. ADDITIONALLY, THE DEVELOPER OF THE PROPERTY DESCRIBED WITHIN THIS PLAT SHALL BE LIABLE FOR ANY POLLUTION THAT OCCURS FROM FAILURE TO EXECUTE SUCH PROTECTIONS OR FOLLOW SUCH REGULATIONS, EXCEPTION BEING THOSE LOTS IN SUBDIVISIONS THAT SHOW DOCUMENTATION THAT WASTEWATER DRAINAGE SHALL BE CONNECTED TO A MUNICIPAL SYSTEM.

WE HEREBY DEDICATE TO THE PUBLIC FOR PUBLIC USE FOREVER THE STREETS, ROADS AND ALLEYS, AND PARKS AND PUBLIC GROUNDS, IF ANY, AS SHOWN ON SAID PLAT , INCLUDING ALL SEWERS, CULVERTS, BRIDGES, WATER DISTRIBUTION LINES, SIDEWALKS, AND OTHER IMPROVEMENTS ON OR UNDER THE STREETS, ALLEYS, PARKS AND PUBLIC GROUNDS WHETHER SUCH IMPROVEMENTS ARE SHOWN OR NOT. I/WE ALSO HEREBY GRANT EASEMENTS TO RUN WITH THE LAND FOR WATER, DRAINAGE, SEWER, GAS, ELECTRIC, TELEPHONE, OR OTHER PUBLIC UTILITY LINES OR SERVICE UNDER, ON, OR OVER THOSE STRIPS OF LAND DESIGNATED HEREON AS EASEMENTS.

DATED THIS ____ DAY OF _____, 2025.

GL WILD OAK, LLC, OWNER

STATE OF: SOUTH DAKOTA)
COUNTY OF: _____) :SS

ON THIS ____ DAY OF _____, 2025, BEFORE ME, THE UNDERSIGNED OFFICER, PERSONALLY APPEARED, _____, WHO ACKNOWLEDGED HIMSELF TO BE A MEMBER OF GL WILD OAK, LLC, A SOUTH DAKOTA LIMITED LIABILITY COMPANY, AND THAT HE AS SUCH MEMBER BEING AUTHORIZED SO TO DO, EXECUTED THE FOREGOING INSTRUMENT FOR THE PURPOSES THEREIN CONTAINED, BY SIGNING THE NAME OF THE LIMITED LIABILITY COMPANY BY HIMSELF AS A MEMBER.

IN WITNESS THEREOF, I HAVE HEREUNTO SET MY HAND AND OFFICIAL SEAL THIS

____ DAY OF _____, 2025.

NOTARY PUBLIC, SOUTH DAKOTA

MY COMMISSION EXPIRES: _____

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, THE PLAT OF **LOT 1 OF TRACT M, WILD OAK GOLF CLUB ADDITION IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA**, HAS BEEN SUBMITTED TO THE CITY PLANNING COMMISSION OF SAID CITY OF MITCHELL, SOUTH DAKOTA; AND

WHEREAS, THE CITY PLANNING COMMISSION, IN REGULAR MEETING ASSEMBLED, HAD DULY CONSIDERED SAID PLAT AND FINDS AS A FACT THAT SAID PLAT IS IN CONFORMITY AND DOES NOT CONFLICT WITH THE MASTER PLAN FOR THE CITY OF MITCHELL, SOUTH DAKOTA, HERETOFORE ADOPTED BY THIS COMMISSION;

NOW THEREFORE, BE IT RESOLVED BY THE CITY PLANNING COMMISSION OF MITCHELL, SOUTH DAKOTA, THAT THE PLAT OF **LOT 1 OF TRACT M, WILD OAK GOLF CLUB ADDITION IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA**, BE AND THE SAME IS HEREBY APPROVED AND ITS ADOPTION BY THE CITY COUNCIL OF THE CITY OF MITCHELL, SOUTH DAKOTA, IS HEREBY RECOMMENDED.

I, _____, CHAIRMAN/VICE CHAIRMAN OF THE CITY PLANNING COMMISSION FOR THE CITY OF MITCHELL, SOUTH DAKOTA, DO HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS PASSED BY THE CITY PLANNING COMMISSION OF MITCHELL, SOUTH DAKOTA, AT A MEETING THEREOF HELD ON THE ____ DAY OF _____, 2025.

CHAIRMAN/VICE CHAIRMAN CITY PLANNING COMMISSION

RESOLUTION OF CITY COUNCIL

WHEREAS, IT APPEARS THAT THE CITY PLANNING COMMISSION OF THE CITY OF MITCHELL, SOUTH DAKOTA, DID DULY CONSIDER AND DID RECOMMEND THE APPROVAL AND ADOPTION OF THE HEREINAFTER DESCRIBED PLAT, AT ITS MEETING HELD ON THE ____ DAY OF _____, 2025; AND

WHEREAS, IT APPEARS FROM AN EXAMINATION OF THE PLAT OF **LOT 1 OF TRACT M, WILD OAK GOLF CLUB ADDITION IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA**, THAT SAID PLAT IS IN ACCORDANCE WITH THE SYSTEM OF STREETS AND ALLEYS SET FORTH IN THE MASTER PLAN ADOPTED BY THE CITY PLANNING COMMISSION OF THE CITY OF MITCHELL, SOUTH DAKOTA, AND THAT SUCH PLAT HAS BEEN PREPARED ACCORDING TO LAW;

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MITCHELL, SOUTH DAKOTA, THAT THE PLAT OF **LOT 1 OF TRACT M, WILD OAK GOLF CLUB ADDITION IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA**, BE AND THE SAME IS APPROVED AND THE DESCRIPTION SET FORTH THEREIN AND THE ACCOMPANYING SURVEYOR'S CERTIFICATE SHALL PREVAIL.

I, _____, FINANCE OFFICER/DEP. FINANCE OFFICER OF THE CITY OF MITCHELL, SOUTH DAKOTA, DO HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS PASSED BY THE CITY OF MITCHELL, SOUTH DAKOTA, AT A MEETING THEREOF HELD ON THE ____ DAY OF _____, 2025.

FINANCE OFFICER/DEP. FINANCE OFFICER

PREPARED BY:



520 N LAWLER ST., SUITE 400
MITCHELL, SD 57301
PHONE: 605-292-0231
WEB: infrastructuredg.com

LOT 1 OF TRACT M, WILD OAK GOLF CLUB ADDITION

IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH,
RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

PROJ. NO.: 25017

DATE: 02/21/2025

DRAWN BY: RDK

CHECKED BY: RDK

SHEET NO: 2 OF 3

LOT 1 OF TRACT M, WILD OAK GOLF CLUB ADDITION

IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M.,
DAVISON COUNTY, SOUTH DAKOTA

RESOLUTION OF COUNTY PLANNING COMMISSION

WHEREAS, THE PLAT OF **LOT 1 OF TRACT M, WILD OAK GOLF CLUB ADDITION IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA**, HERETOFORE FILED IN THE OFFICE OF THE COUNTY AUDITOR OF DAVISON COUNTY, SOUTH DAKOTA HAS BEEN SUBMITTED TO THE COUNTY PLANNING COMMISSION OF THE SAID COUNTY OF DAVISON, SOUTH DAKOTA; AND

WHEREAS, THE COUNTY PLANNING COMMISSION, IN REGULAR MEETING ASSEMBLED, HAD DULY CONSIDERED SAID PLAT AND FINDS AS A FACT THAT SAID PLAT IS IN CONFORMITY AND DOES NOT CONFLICT WITH THE MASTER PLAN FOR THE COUNTY OF DAVISON, SOUTH DAKOTA, HERETOFORE ADOPTED BY THIS COMMISSION;

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY PLANNING COMMISSION OF DAVISON COUNTY, SOUTH DAKOTA, THAT THE PLAT OF **LOT 1 OF TRACT M, WILD OAK GOLF CLUB ADDITION IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA**, PREPARED BY ROBERT D. KUMMER, A LAND SURVEYOR, BE AND THE SAME IS HEREBY APPROVED AND ITS ADOPTION BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF DAVISON, SOUTH DAKOTA, IS HEREBY RECOMMENDED.

THE UNDERSIGNED HEREBY CERTIFIES THAT THE FOREGOING RESOLUTION WAS PASSED BY THE COUNTY PLANNING COMMISSION OF DAVISON COUNTY, SOUTH DAKOTA, AT A MEETING THEREOF HELD ON THE ____ DAY OF _____, 2025.

CHAIRMAN/VICE-CHAIRMAN OF DAVISON COUNTY PLANNING COMMISSION

RESOLUTION BY BOARD OF COUNTY COMMISSIONERS

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DAVISON COUNTY, SOUTH DAKOTA, THAT THE PLAT OF **LOT 1 OF TRACT M, WILD OAK GOLF CLUB ADDITION IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA**, WHICH HAS BEEN SUBMITTED FOR EXAMINATION PURSUANT TO LAW, IS HEREBY APPROVED AND THE COUNTY AUDITOR IS HEREBY AUTHORIZED AND DIRECTED TO ENDORSE ON SUCH PLAT A COPY OF THIS RESOLUTION AND CERTIFY THE SAME.

DATED THIS ____ DAY OF _____, 2025.

CHAIRPERSON/VICE CHAIRPERSON, BOARD OF COUNTY COMMISSIONERS
DAVISON COUNTY, SOUTH DAKOTA

AUDITOR'S CERTIFICATE

I, _____, DO HEREBY CERTIFY THAT I AM THE DULY ELECTED, QUALIFIED, AND ACTING COUNTY AUDITOR OF DAVISON COUNTY, SOUTH DAKOTA, AND THAT THE ABOVE RESOLUTION WAS ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS OF DAVISON COUNTY, SOUTH DAKOTA AT A REGULAR MEETING HELD ON _____, 2025, APPROVING THE ABOVE PLAT.

AUDITOR/DEPUTY AUDITOR, DAVISON COUNTY, SOUTH DAKOTA

CERTIFICATE OF ROAD AUTHORITY

THE LOCATIONS OF THE EXISTING APPROACHES ARE HEREBY APPROVED. ANY CHANGE IN THE LOCATIONS OF THE EXISTING APPROACHES SHALL REQUIRE ADDITIONAL APPROVAL.

BY: _____
ROAD AUTHORITY TITLE DATE

COUNTY TREASURER'S CERTIFICATE

I HEREBY CERTIFY THAT ALL TAXES WHICH ARE LIENS UPON ANY LAND INCLUDED IN THE ABOVE (AND THE FOREGOING) PLAT, AS SHOWN BY THE RECORDS OF MY OFFICE, HAVE BEEN FULLY PAID.

DATED THIS ____ DAY OF _____, 2025.

COUNTY TREASURER/DEPUTY TREASURER
DAVISON COUNTY, SOUTH DAKOTA

DIRECTOR OF EQUALIZATION

I HEREBY CERTIFY THAT A COPY OF THE PLAT OF **LOT 1 OF TRACT M, WILD OAK GOLF CLUB ADDITION IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA**, HAS BEEN RECEIVED BY ME AND FILED IN MY OFFICE.

DIRECTOR OF EQUALIZATION/DEPUTY DIRECTOR OF EQUALIZATION
DAVISON COUNTY, SOUTH DAKOTA

REGISTER OF DEEDS

FILED FOR RECORD THIS ____ DAY OF _____, 2025, AT ____

O'CLOCK __.M., AND RECORDED IN BOOK _____ OF PLATS ON PAGE _____.

REGISTER OF DEEDS/DEPUTY REGISTER OF DEEDS
DAVISON COUNTY, SOUTH DAKOTA

PREPARED BY:



520 N LAWLER ST., SUITE 400
MITCHELL, SD 57301
PHONE: 605-292-0231
WEB: infrastructuredg.com

LOT 1 OF TRACT M, WILD OAK GOLF CLUB ADDITION

IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH,
RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

PROJ. NO.: 25017

DATE: 02/21/2025

DRAWN BY: RDK

CHECKED BY: RDK

SHEET NO: 3 OF 3

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2025-21, Plat of Lots 1, 2 & 3 of Tract 3, Backlund Addition in the Northwest 1/4 and Southwest 1/4 of Section 24, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota		
Explanation/Background of Agenda Item Requested:	Lots 1, 2 & 3 of Tract 3, Backlund Addition in the Northwest 1/4 and Southwest 1/4 of Section 24, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota; as requested by GL Wild Oak LLC. Planning Commission motioned to approve; all present voting aye. Motion carried. See Planning Commission Unsigned Minutes 04-24-25.		

RESOLUTION #R2025-21

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 24th day of March, 2025; and

WHEREAS, it appears from an examination of the PLAT OF LOTS 1, 2 & 3 OF TRACT 3, BACKLUND ADDITION IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Robert D. Kummer, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOTS 1, 2 & 3 OF TRACT 3, BACKLUND ADDITION IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Robert D. Kummer, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 7th day of April, 2025.

MAYOR

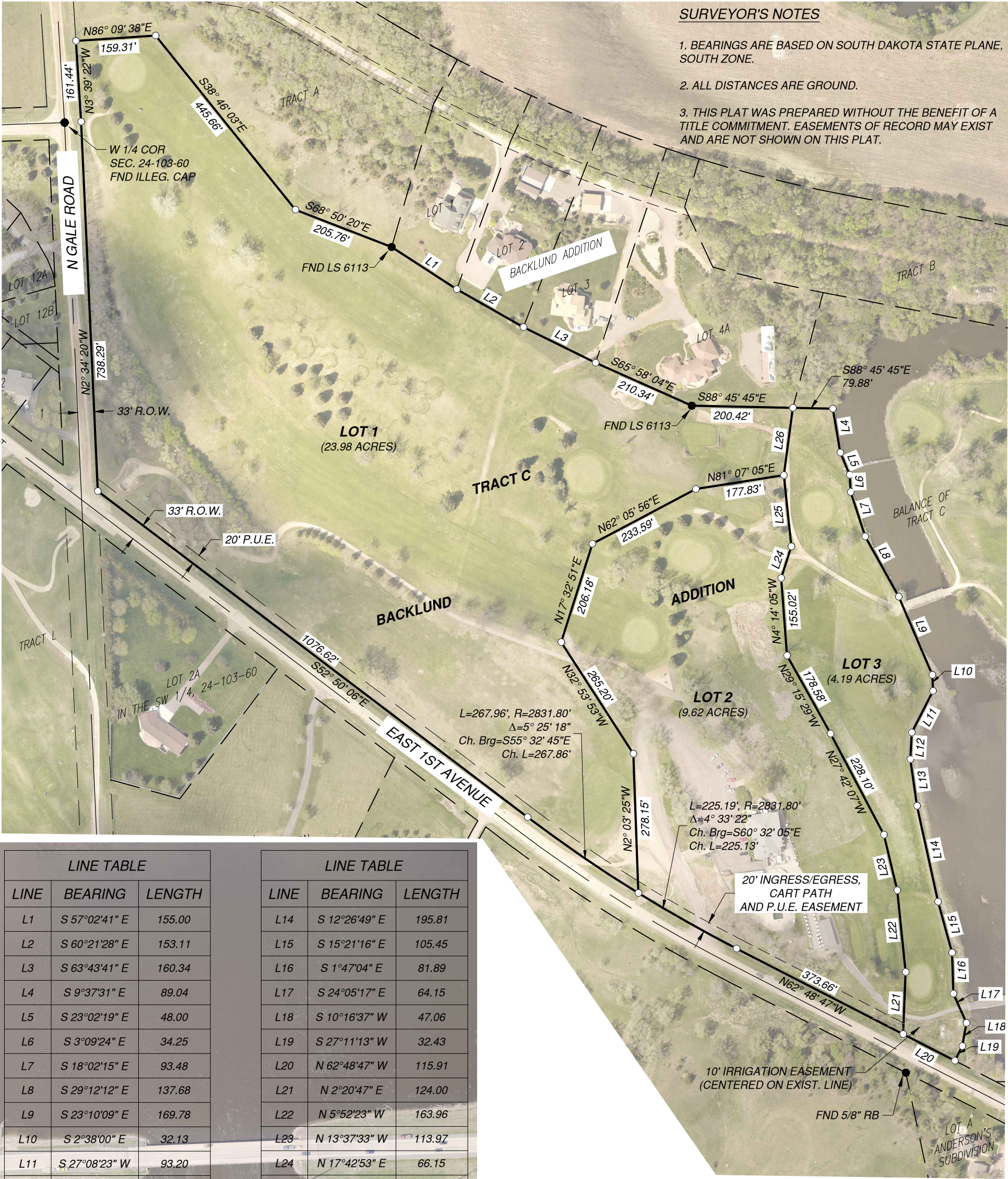
ATTEST:

FINANCE OFFICER

{SEAL}

LOTS 1, 2 & 3 OF TRACT C, BACKLUND ADDITION

IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

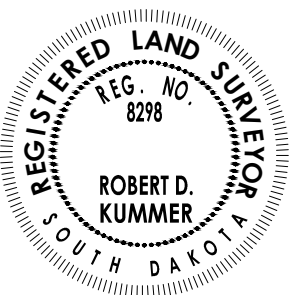
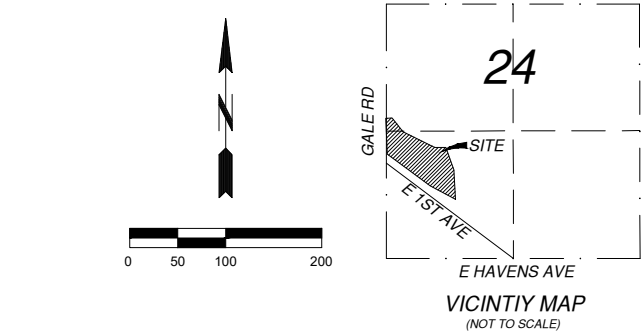


LINE TABLE		
LINE	BEARING	LENGTH
L1	S 57°02'41" E	155.00
L2	S 60°21'28" E	153.11
L3	S 63°43'41" E	160.34
L4	S 9°37'31" E	89.04
L5	S 23°02'19" E	48.00
L6	S 3°09'24" E	34.25
L7	S 18°02'15" E	93.48
L8	S 29°12'12" E	137.68
L9	S 23°10'09" E	169.78
L10	S 2°38'00" E	32.13
L11	S 27°08'23" W	93.20
L12	S 3°10'10" W	53.54
L13	S 8°09'39" E	93.87

LINE TABLE		
LINE	BEARING	LENGTH
L14	S 12°26'49" E	195.81
L15	S 15°21'16" E	105.45
L16	S 1°47'04" E	81.89
L17	S 24°05'17" E	64.15
L18	S 10°16'37" W	47.06
L19	S 27°11'13" W	32.43
L20	N 62°48'47" W	115.91
L21	N 2°20'47" E	124.00
L22	N 5°52'23" W	163.96
L23	N 13°37'33" W	113.97
L24	N 17°42'53" E	66.15
L25	N 5°59'16" W	143.10
L26	N 7°34'52" E	135.67

LEGEND

- PROPOSED PROPERTY LINE
- EXISTING PROPERTY LINE
- P.U.E.
- FOUND MONUMENT AS NOTED
- SET NO.5 REBAR W/CAP
- RLS NO. 8298



PREPARED BY:



520 N LAWLER ST., SUITE 400
MITCHELL, SD 57301
PHONE: 605-292-0231
WEB: infrastructureddg.com

LOTS 1, 2 & 3 OF TRACT C, BACKLUND ADDITION

IN THE NORTHWEST NW 1/4 AND SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

PROJ. NO.: 25017

DATE: 03/19/2025

DRAWN BY: RDK

CHECKED BY: RDK

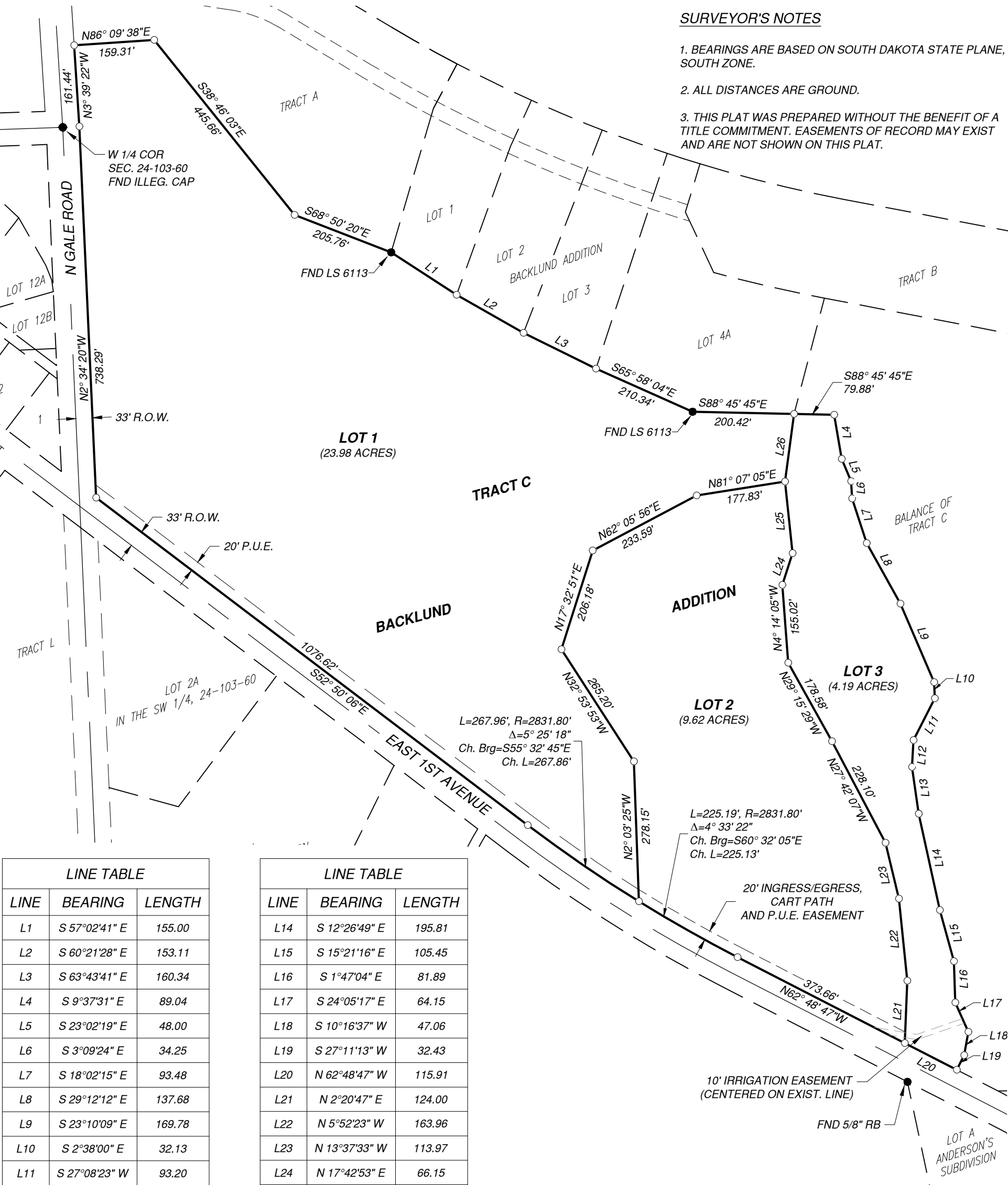
SHEET NO: 1 OF 3

LOTS 1, 2 & 3 OF TRACT C, BACKLUND ADDITION

IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

SURVEYOR'S NOTES

- 1. BEARINGS ARE BASED ON SOUTH DAKOTA STATE PLANE, SOUTH ZONE.
- 2. ALL DISTANCES ARE GROUND.
- 3. THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT. EASEMENTS OF RECORD MAY EXIST AND ARE NOT SHOWN ON THIS PLAT.

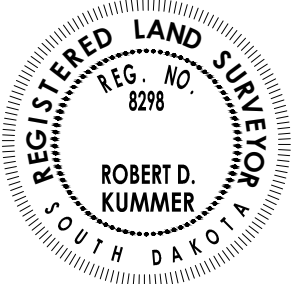


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LEGEND

- PROPOSED PROPERTY LINE
- EXISTING PROPERTY LINE
- P.U.E. PUBLIC UTILITY EASEMENT
- FOUND MONUMENT AS NOTED
- SET NO.5 REBAR W/CAP RLS NO. 8298



PREPARED BY:



520 N LAWLER ST., SUITE 400
MITCHELL, SD 57301
PHONE: 605-292-0231
WEB: infrastructuredg.com

LOTS 1, 2 & 3 OF TRACT C, BACKLUND ADDITION

IN THE NORTHWEST NW 1/4 AND SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

PROJ. NO.: 25017

DATE: 03/19/2025

DRAWN BY: RDK

CHECKED BY: RDK

SHEET NO: 1 OF 3

LOTS 1, 2 & 3 OF TRACT C, BACKLUND ADDITION

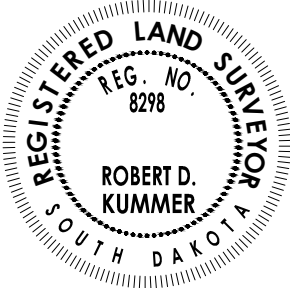
IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

SURVEYOR'S CERTIFICATE

I, ROBERT D. KUMMER, A REGISTERED LAND SURVEYOR OF THE STATE OF SOUTH DAKOTA, DO HEREBY CERTIFY THAT I DID ON OR BEFORE MARCH 19, 2025, FOR THE PURPOSE OF PLATTING FOR CONVEYANCE, DID SURVEY TRACT C, BACKLUND ADDITION IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA AS SHOWN ON THE ABOVE PLAT. THE SAME SHALL HEREAFTER BE KNOWN AND DESCRIBED AS **LOTS 1, 2 & 3 OF TRACT C, BACKLUND ADDITION IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA.**

DATED THIS ____ DAY OF _____, 2025.

ROBERT D. KUMMER
 REGISTERED LAND SURVEYOR NO. 8298



OWNER'S CERTIFICATE

KNOW ALL MEN BY THESE PRESENTS THAT WE DO HEREBY CERTIFY THAT WE ARE THE OWNERS OF ALL LAND INCLUDED IN THE ABOVE PLAT AND THAT SAID PLAT HAS BEEN MADE AT OUR REQUEST AND IN ACCORDANCE WITH OUR INSTRUCTIONS FOR THE PURPOSE OF TRANSFER, AND THAT THE DEVELOPMENT OF THIS LAND SHALL CONFORM TO ALL EXISTING APPLICABLE ZONING, SUBDIVISION, AND EROSION AND SEDIMENT CONTROL LAWS, ORDINANCES, AND REGULATIONS. PURSUANT TO SDCL 11-3-8.1 AND 11-3-8.2 THE DEVELOPER OF THE PROPERTY DESCRIBED WITHIN THIS PLAT SHALL BE RESPONSIBLE FOR PROTECTING ANY WATER OF THE STATE LOCATED ADJACENT TO OR WITHIN SUCH PLATTED AREA FROM POLLUTION FROM SEWAGE FROM SUCH SUBDIVISION AND SHALL, IN PROSECUTION OF SUCH PROTECTIONS CONFORM TO AND FOLLOW ALL REGULATION OF THE SOUTH DAKOTA DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES RELATING TO THE SAME. ADDITIONALLY, THE DEVELOPER OF THE PROPERTY DESCRIBED WITHIN THIS PLAT SHALL BE LIABLE FOR ANY POLLUTION THAT OCCURS FROM FAILURE TO EXECUTE SUCH PROTECTIONS OR FOLLOW SUCH REGULATIONS, EXCEPTION BEING THOSE LOTS IN SUBDIVISIONS THAT SHOW DOCUMENTATION THAT WASTEWATER DRAINAGE SHALL BE CONNECTED TO A MUNICIPAL SYSTEM.

WE HEREBY DEDICATE TO THE PUBLIC FOR PUBLIC USE FOREVER THE STREETS, ROADS AND ALLEYS, AND PARKS AND PUBLIC GROUNDS, IF ANY, AS SHOWN ON SAID PLAT , INCLUDING ALL SEWERS, CULVERTS, BRIDGES, WATER DISTRIBUTION LINES, SIDEWALKS, AND OTHER IMPROVEMENTS ON OR UNDER THE STREETS, ALLEYS, PARKS AND PUBLIC GROUNDS WHETHER SUCH IMPROVEMENTS ARE SHOWN OR NOT. I/WE ALSO HEREBY GRANT EASEMENTS TO RUN WITH THE LAND FOR WATER, DRAINAGE, SEWER, GAS, ELECTRIC, TELEPHONE, OR OTHER PUBLIC UTILITY LINES OR SERVICE UNDER, ON, OR OVER THOSE STRIPS OF LAND DESIGNATED HEREON AS EASEMENTS.

DATED THIS ____ DAY OF _____, 2025.

GL WILD OAK, LLC, OWNER

STATE OF: SOUTH DAKOTA)
 :SS
 COUNTY OF: _____)

ON THIS ____ DAY OF _____, 2025, BEFORE ME, THE UNDERSIGNED OFFICER, PERSONALLY APPEARED, _____, WHO ACKNOWLEDGED HIMSELF TO BE A MEMBER OF GL WILD OAK, LLC, A SOUTH DAKOTA LIMITED LIABILITY COMPANY, AND THAT HE AS SUCH MEMBER BEING AUTHORIZED SO TO DO, EXECUTED THE FOREGOING INSTRUMENT FOR THE PURPOSES THEREIN CONTAINED, BY SIGNING THE NAME OF THE LIMITED LIABILITY COMPANY BY HIMSELF AS A MEMBER.

IN WITNESS THEREOF, I HAVE HEREUNTO SET MY HAND AND OFFICIAL SEAL THIS

____ DAY OF _____, 2025.

NOTARY PUBLIC, SOUTH DAKOTA

MY COMMISSION EXPIRES: _____

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, THE PLAT OF **LOTS 1, 2 & 3 OF TRACT C, BACKLUND ADDITION IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA**, HAS BEEN SUBMITTED TO THE CITY PLANNING COMMISSION OF SAID CITY OF MITCHELL, SOUTH DAKOTA; AND

WHEREAS, THE CITY PLANNING COMMISSION, IN REGULAR MEETING ASSEMBLED, HAD DULY CONSIDERED SAID PLAT AND FINDS AS A FACT THAT SAID PLAT IS IN CONFORMITY AND DOES NOT CONFLICT WITH THE MASTER PLAN FOR THE CITY OF MITCHELL, SOUTH DAKOTA, HERETOFORE ADOPTED BY THIS COMMISSION;

NOW THEREFORE, BE IT RESOLVED BY THE CITY PLANNING COMMISSION OF MITCHELL, SOUTH DAKOTA, THAT THE PLAT OF **LOTS 1, 2 & 3 OF TRACT C, BACKLUND ADDITION IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA**, BE AND THE SAME IS HEREBY APPROVED AND ITS ADOPTION BY THE CITY COUNCIL OF THE CITY OF MITCHELL, SOUTH DAKOTA, IS HEREBY RECOMMENDED.

I, _____, CHAIRMAN/VICE CHAIRMAN OF THE CITY PLANNING COMMISSION FOR THE CITY OF MITCHELL, SOUTH DAKOTA, DO HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS PASSED BY THE CITY PLANNING COMMISSION OF MITCHELL, SOUTH DAKOTA, AT A MEETING THEREOF HELD ON THE ____ DAY OF _____, 2025.

CHAIRMAN/VICE CHAIRMAN CITY PLANNING COMMISSION

RESOLUTION OF CITY COUNCIL

WHEREAS, IT APPEARS THAT THE CITY PLANNING COMMISSION OF THE CITY OF MITCHELL, SOUTH DAKOTA, DID DULY CONSIDER AND DID RECOMMEND THE APPROVAL AND ADOPTION OF THE HEREINAFTER DESCRIBED PLAT, AT ITS MEETING HELD ON THE ____ DAY OF _____, 2025; AND

WHEREAS, IT APPEARS FROM AN EXAMINATION OF THE PLAT OF **LOTS 1, 2 & 3 OF TRACT C, BACKLUND ADDITION IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA**, THAT SAID PLAT IS IN ACCORDANCE WITH THE SYSTEM OF STREETS AND ALLEYS SET FORTH IN THE MASTER PLAN ADOPTED BY THE CITY PLANNING COMMISSION OF THE CITY OF MITCHELL, SOUTH DAKOTA, AND THAT SUCH PLAT HAS BEEN PREPARED ACCORDING TO LAW;

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MITCHELL, SOUTH DAKOTA, THAT THE PLAT OF **LOTS 1, 2 & 3 OF TRACT C, BACKLUND ADDITION IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA**, BE AND THE SAME IS APPROVED AND THE DESCRIPTION SET FORTH THEREIN AND THE ACCOMPANYING SURVEYOR'S CERTIFICATE SHALL PREVAIL.

I, _____, FINANCE OFFICER/DEP. FINANCE OFFICER OF THE CITY OF MITCHELL, SOUTH DAKOTA, DO HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS PASSED BY THE CITY OF MITCHELL, SOUTH DAKOTA, AT A MEETING THEREOF HELD ON THE ____ DAY OF _____, 2025.

FINANCE OFFICER/DEP. FINANCE OFFICER

PREPARED BY:



520 N LAWLER ST., SUITE 400
 MITCHELL, SD 57301
 PHONE: 605-292-0231
 WEB: infrastructuredg.com

LOTS 1, 2 & 3 OF TRACT C, BACKLUND ADDITION

IN THE NORTHWEST NW 1/4 AND SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

PROJ. NO.: 25017
 DATE: 03/19/2025
 DRAWN BY: RDK
 CHECKED BY: RDK
 SHEET NO: 2 OF 3

LOTS 1, 2 & 3 OF TRACT C, BACKLUND ADDITION

IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

RESOLUTION OF COUNTY PLANNING COMMISSION

WHEREAS, THE PLAT OF **LOTS 1, 2 & 3 OF TRACT C, BACKLUND ADDITION IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA**, HERETOFORE FILED IN THE OFFICE OF THE COUNTY AUDITOR OF DAVISON COUNTY, SOUTH DAKOTA HAS BEEN SUBMITTED TO THE COUNTY PLANNING COMMISSION OF THE SAID COUNTY OF DAVISON, SOUTH DAKOTA; AND

WHEREAS, THE COUNTY PLANNING COMMISSION, IN REGULAR MEETING ASSEMBLED, HAD DULY CONSIDERED SAID PLAT AND FINDS AS A FACT THAT SAID PLAT IS IN CONFORMITY AND DOES NOT CONFLICT WITH THE MASTER PLAN FOR THE COUNTY OF DAVISON, SOUTH DAKOTA, HERETOFORE ADOPTED BY THIS COMMISSION;

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY PLANNING COMMISSION OF DAVISON COUNTY, SOUTH DAKOTA, THAT THE PLAT OF **LOTS 1, 2 & 3 OF TRACT C, BACKLUND ADDITION IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA**, PREPARED BY ROBERT D. KUMMER, A LAND SURVEYOR, BE AND THE SAME IS HEREBY APPROVED AND ITS ADOPTION BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF DAVISON, SOUTH DAKOTA, IS HEREBY RECOMMENDED.

THE UNDERSIGNED HEREBY CERTIFIES THAT THE FOREGOING RESOLUTION WAS PASSED BY THE COUNTY PLANNING COMMISSION OF DAVISON COUNTY, SOUTH DAKOTA, AT A MEETING THEREOF HELD ON THE ____ DAY OF _____, 2025.

CHAIRMAN/VICE-CHAIRMAN OF DAVISON COUNTY PLANNING COMMISSION

RESOLUTION BY BOARD OF COUNTY COMMISSIONERS

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DAVISON COUNTY, SOUTH DAKOTA, THAT THE PLAT OF **LOTS 1, 2 & 3 OF TRACT C, BACKLUND ADDITION IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA**, WHICH HAS BEEN SUBMITTED FOR EXAMINATION PURSUANT TO LAW, IS HEREBY APPROVED AND THE COUNTY AUDITOR IS HEREBY AUTHORIZED AND DIRECTED TO ENDORSE ON SUCH PLAT A COPY OF THIS RESOLUTION AND CERTIFY THE SAME.

DATED THIS ____ DAY OF _____, 2025.

CHAIRPERSON/VICE CHAIRPERSON, BOARD OF COUNTY COMMISSIONERS
DAVISON COUNTY, SOUTH DAKOTA

AUDITOR'S CERTIFICATE

I, _____, DO HEREBY CERTIFY THAT I AM THE DULY ELECTED, QUALIFIED, AND ACTING COUNTY AUDITOR OF DAVISON COUNTY, SOUTH DAKOTA, AND THAT THE ABOVE RESOLUTION WAS ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS OF DAVISON COUNTY, SOUTH DAKOTA AT A REGULAR MEETING HELD ON _____, 2025, APPROVING THE ABOVE PLAT.

AUDITOR/DEPUTY AUDITOR, DAVISON COUNTY, SOUTH DAKOTA

CERTIFICATE OF ROAD AUTHORITY

ACCESS TO EAST 1ST AVENUE TO LOT 2 IS APPROVED. THIS ACCESS APPROVAL DOES NOT REPLACE THE NEED FOR ANY PERMITS REQUIRED BY LAW TO ESTABLISH THE PRECISE ACCESS LOCATION, INCLUDING PERMIT REQUIREMENTS SET FORTH IN ADMINISTRATIVE RULE OF SOUTH DAKOTA 70:09:01:02.

BY: _____
HWY/STREET AUTHORITY TITLE DATE

COUNTY TREASURER'S CERTIFICATE

I HEREBY CERTIFY THAT ALL TAXES WHICH ARE LIENS UPON ANY LAND INCLUDED IN THE ABOVE (AND THE FOREGOING) PLAT, AS SHOWN BY THE RECORDS OF MY OFFICE, HAVE BEEN FULLY PAID.

DATED THIS ____ DAY OF _____, 2025.

COUNTY TREASURER/DEPUTY TREASURER
DAVISON COUNTY, SOUTH DAKOTA

DIRECTOR OF EQUALIZATION

I HEREBY CERTIFY THAT A COPY OF THE PLAT OF **LOTS 1, 2 & 3 OF TRACT C, BACKLUND ADDITION IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA**, HAS BEEN RECEIVED BY ME AND FILED IN MY OFFICE.

DIRECTOR OF EQUALIZATION/DEPUTY DIRECTOR OF EQUALIZATION
DAVISON COUNTY, SOUTH DAKOTA

REGISTER OF DEEDS

FILED FOR RECORD THIS ____ DAY OF _____, 2025, AT ____

O'CLOCK __.M., AND RECORDED IN BOOK _____ OF PLATS ON PAGE _____.

REGISTER OF DEEDS/DEPUTY REGISTER OF DEEDS
DAVISON COUNTY, SOUTH DAKOTA

PREPARED BY:



520 N LAWLER ST., SUITE 400
MITCHELL, SD 57301
PHONE: 605-292-0231
WEB: infrastructuredg.com

LOTS 1, 2 & 3 OF TRACT C, BACKLUND ADDITION

IN THE NORTHWEST NW 1/4 AND SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

PROJ. NO.: 25017

DATE: 03/19/2025

DRAWN BY: RDK

CHECKED BY: RDK

SHEET NO: 3 OF 3

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Stephanie Ellwein
Desired Action of City Council:	Action to Approve Resolution 2025-23		
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2025-23, Authorizing Mayor as Signatory for Lifequest Grant Documents		
Explanation/Background of Agenda Item Requested:	The Mitchell City Council approved proceeding with a Community Development Block Grant (CDBG) application to support Lifequest's construction of microhomes to provide affordable housing to adults with developmental disabilities. This resolution is required as part of the Community Development Block Grant application discussed at that meeting when the City Council authorized moving forward with the application. Staff recommends approval of the resoluiton.		

**AUTHORIZING GOVERNMENTAL RESOLUTION for
PROJECT AUTHORIZED OFFICIAL**

PROJECT AUTHORIZED OFFICIAL

Resolution #R2025-23

WHEREAS, the City of Mitchell is a subgrantee of a Community Development Block Grant from the U.S. Department of Housing and Urban Development as administered by the State of South Dakota, and;

WHEREAS, the City of Mitchell is required to designate an authorized official for the purpose of signing required documents pertaining to this grant;

NOW THEREFORE, BE IT RESOLVED, that Jordan Hanson, Mayor, for the City of Mitchell be hereby designated as the City's official for the purpose of signing Grant Agreements and Contracts.

AND BE IT FURTHER RESOLVED, that Jordan Hanson, Mayor, for the City of Mitchell be hereby designated as the City's authorized official for the purpose of signing correspondence, pay requests, and other required documents.

Dated this ___ day of _____, 2025.

BY: _____
Jordan Hanson, Mayor

ATTEST: _____
Michelle Bathke, Finance Officer

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Stephanie Ellwein
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2025-24, Authorizing Mayor as Environmental Certifying Officer-Lifequest Grant		
Explanation/Background of Agenda Item Requested:	The Mitchell City Council approved proceeding with a Community Development Block Grant (CDBG) application to support Lifequest's construction of microhomes to provide affordable housing to adults with developmental disabilities. This resolution is required as part of the Community Development Block Grant application discussed at that meeting when the City Council authorized moving forward with the application. Staff recommends approval of the resolution.		

ENVIRONMENTAL CERTIFYING OFFICER RESOLUTION

ENVIRONMENTAL CERTIFYING OFFICER

Resolution: #R2025-24

WHEREAS, the City of Mitchell is a subgrantee of a Community Development Block Grant from the U.S. Department of Housing and Urban Development as administered by the State of South Dakota, and;

WHEREAS, the City of Mitchell is required to designate an environmental certifying officer for the purpose of signing required environmental documents pertaining to this grant,

NOW THEREFORE, BE IT RESOLVED, that the Mayor for the City of Mitchell be hereby designated as the City's environmental certifying officer for the purpose of signing correspondence and other required documents and forms.

Dated this ____ day of April, 2025.

BY: _____
Mayor

ATTEST: _____
Finance Officer

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	
Desired Action of City Council:	Second Reading on Supplemental Appropriation Ordinance for Fiscal Year 2026.		
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Second Reading on Ordinance #O2025-02, Supplemental Appropriation Ordinance for the City of Mitchell, SD for Fiscal Year 2025		
Explanation/Background of Agenda Item Requested:	Included in the packet is an overview of the supplemental budget requests, updated cash balance estimates, and ordinance for the 2025 Supplemental Budget requests. In total, \$51,664,091 of supplemental requests are included in the ordinance. Of that total, \$48,184,841 (or 93.5%) of the total requests are for projects budgeted, but not completed in 2024. The remaining supplements are for projects budgeted in 2025, but costs have increased; repair items discovered after the 2025 budget process; items cut from the 2025 budget; and new items authorized by council after the budget process. To fund these supplements, an additional \$650,000 will be transferred from general fund, with \$100,000 of that total going to the Airport Fund and \$550,000 of that total going to the Corn Palace Fund. The following items have been added or changed since the first reading: • \$15,000 for the Library department due to cost increases for the budgeted lighting upgrade project in 2025.		

ORDINANCE NO. 02025-02
SUPPLEMENTAL APPROPRIATION ORDINANCE
CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

BE IT ORDAINED, BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, that the following sums be appropriated to authorize certain expenditures and to meet certain obligations for the year 2025 according to statute. All appropriations will come from cash balance and financing in the listed funds.

GENERAL FUND

FINANCE

101-41420-42200	Professional Services	\$ 15,000
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HUMAN RESOURCES

101-41440-42231	Employee Physicals, Drug Tests	\$ 6,700
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101-41440-42600	Supplies & Materials	\$ 2,000
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INSURANCE & BONDS

101-41460-42110	Liability & Property Insurance	\$ 19,000
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INFORMATION TECHNOLOGY

101-41935-42250	Managed Print Services	\$ 7,000
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101-41935-42645	Computer Hardware	\$ 14,500
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101-41935-43510	Computer Hardware (Capital)	\$ 8,000
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POLICE

101-42110-43400	Machinery & Equipment	\$ 32,000
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TRAFFIC

101-42130-42835	Utilities- Street Lights	\$ 45,000
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101-42130-42570	Repairs – Traffic Accident	\$ 80,000
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101-42130-43320	Upgrade Signal Lights	\$ 19,977
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101-42130-43343	7 th & 1 st Intersection Signal Lights	\$ 880,095
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FIRE

101-42200-41700	Compensated Absences	\$ 13,050
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101-42200-42641	Protective Clothing	\$ 19,000
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101-42200-43400	Machinery & Equipment	\$ 95,000
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101-42200-43300	Improvements Other Than Buildings	\$ 7,000
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STREET

101-43100-42630	Gravel-Base	\$ 25,560
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101-43100-43419	Dump Truck	\$ 97,928
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STREET & SIDEWALK CONSTRUCTION

101-43120-42200	Professional Services-Design	\$ 79,000
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101-43120-43300	Street Overlay Maintenance	\$ 886,000
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101-43120-43305	Bike Path Construction	\$ 155,000
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101-43120-43310	Parking Lot/ Alley Paving	\$ 12,000
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101-43120-43312	West End Bridge	\$ 294,229
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101-43120-43324	Rowley St I-90	\$ 250,000
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101-43120-43325	Norway/Rowley Sidewalk	\$ 377,300
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STORM DRAINAGE

101-43150-43307	3rd & Main	\$ 20,000
101-43150-43309	Lake Storm Sewer	\$ 50,000
101-43150-43317	Livesay Utility Improvements	\$ 100,000
101-43150-43343	2 nd , 4 th , & Railroad	\$ 425,034

CEMETERY

101-43700-43200	Capital Buildings	\$ 27,000
101-43700-43400	Machinery & Equipment	\$ 16,950

LIBRARY

101-45500-41120	Part Time Wages	\$ 5,000
101-45500-43300	Building	\$15,000
101-45500-43400	Furniture & Equipment	\$ 35,000

ECONOMIC DEVELOPMENT

101-46500-43100	Property Acquisition	\$ 1,000,000
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TRANSFERS OUT

101-49000-51104	Transfer out to Airport	\$ 100,000
101-49000-51105	Transfer out to Corn Palace Fund	\$ 550,000

PARK FUND

SPORTS COMPLEX

201-45160-42600	Supplies & Materials	\$ 4,900
201-45160-43300	Capital Improvements-Other	\$ 198,287
201-45160-43320	Capital Improvements- Press Box	\$ 13,242

REC CENTER

201-45140-43300	Capital Improvements- Other	\$6,048
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PARKS

201-45210-42200	Professional Services	\$ 65,000
201-45210-43300	Capital Improvements	\$550,000
201-45210-43400	Capital Equipment	\$ 85,000

LAKE MITCHEL FUND

203-45220-43300	Lake Improvements	\$ 5,060,360
203-45220-43310	Watershed Improvements	\$ 100,000

BUSINESS IMPROVEMENT DISTRICT #4 FUND

209-46530-42920	Sports Authority Promotion	\$ 44,640
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ENTERTAINMENT TAX FUND

211-46311-42963	Community Projects	\$ 391,185
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E911 FUND

214-43500-43400	Equipment	\$58,430
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AIRPORT FUND

230-43500-43205	Hangar	\$ 207,229
230-43500-43320	AIP- Reconstruct Runway	\$ 104,600

WATER FUND
DISTRIBUTION

602-43340-42225	Professional Services	\$ 345,000
602-43340-43333	Highway 37 Utilities	\$ 1,013,372
602-43340-43338	2 nd , 4 th , & Railroad	\$ 250,000
602-43340-43343	B-Y Water Main	\$ 600,000
602-43340-43355	Above Ground Storage	\$ 2,319,688

SEWER FUND
TREATMENT

604-43200-43300	North Plant Improvements	\$ 2,430,601
604-43200-43310	South Plant Improvements	\$ 23,130,800

COLLECTION

604-43250-42200	Professional Services	\$ 300,000
604-43250-43317	CIPP	\$ 450,000
604-43250-43336	Livesay Utilities	\$ 100,000
604-43250-43343	2 nd , 4 th & Railroad	\$ 278,782
604-43250-43347	23 rd & Ohlman Lift Station	\$ 1,665,149
604-43250-43348	Highway 37 Utilities	\$ 1,440,936
604-43250-43349	N. Harmon/ Airport Lift Station	\$ 2,100,000
604-43250-43350	S. Harmon/ Ohlman Lift Station	\$ 1,284,850

SANITATION FUND
RECYCLING

612-43220-43200	Buildings	\$ 675,428
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CORN PALACE FUND

613-45650-43460	Seating Replacement	\$ 650,000
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GOLF FUND

614-45250-43400	Capital Machinery & Equipment	\$ 16,500
614-45250-43300	Improvements	\$ 20,000

619-45220-43200

CAMPGROUND FUND
Buildings

\$ 790,202

Mayor

Attest:

Finance Officer
[Seal]

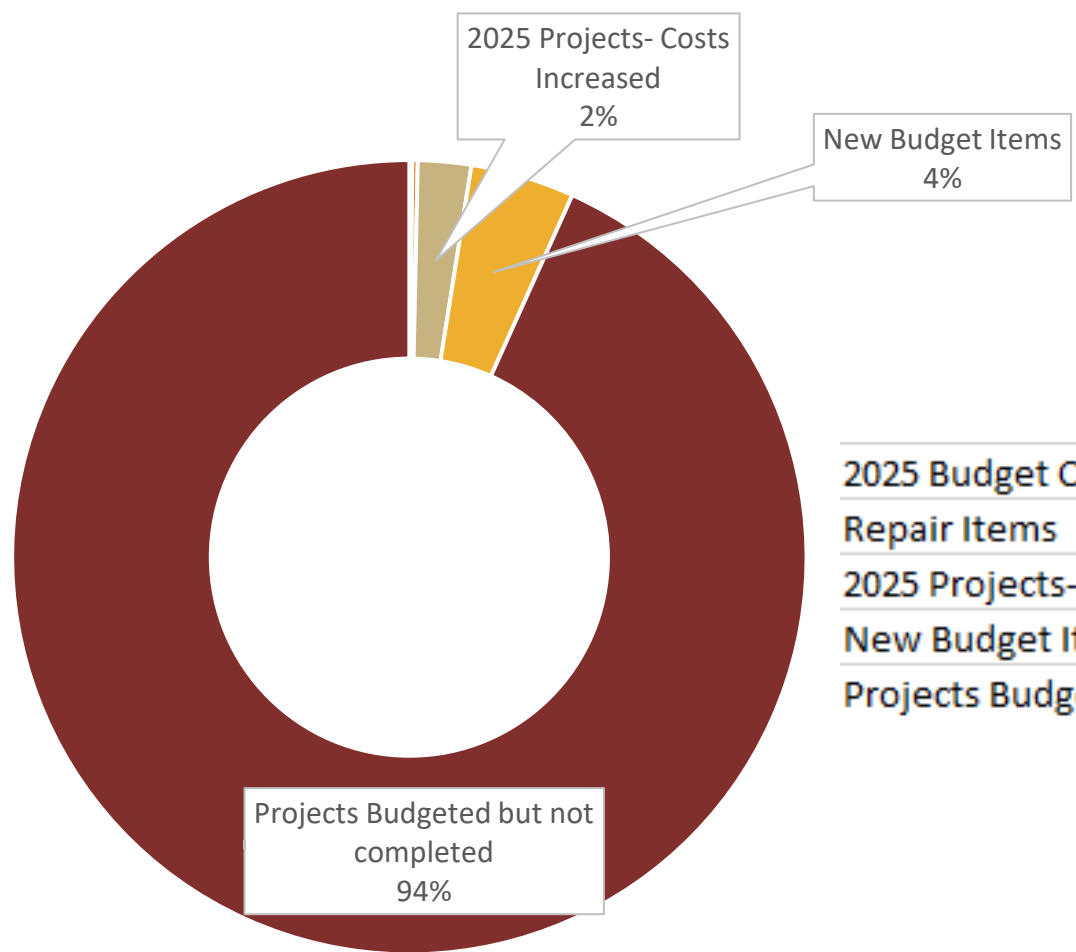
First Reading: March 17, 2025
Second Reading: April 7, 2025
Adoption: April 7, 2025

2025 Supplemental Budget Ordinance

Total Supplements \$51,664,091

- \$48,199,841 Projects Budgeted but not completed in 2024
49 projects, 93% of total supplements
- \$1,119,350 Projects budget in 2025, but costs have increased.
14 projects, 2% of total supplements
- \$114,900 Repair Items discovered after the 2025 budget process
10 projects, .2% of total supplements
- \$60,000 Items that were cut from the 2025 Budget
3 projects, .1% of total supplements
- \$2,185,000 New items outside of the regular budget process, authorized by Council.
8 projects, 4% of total supplements
- \$650,000 Transfers from General Fund to other Funds

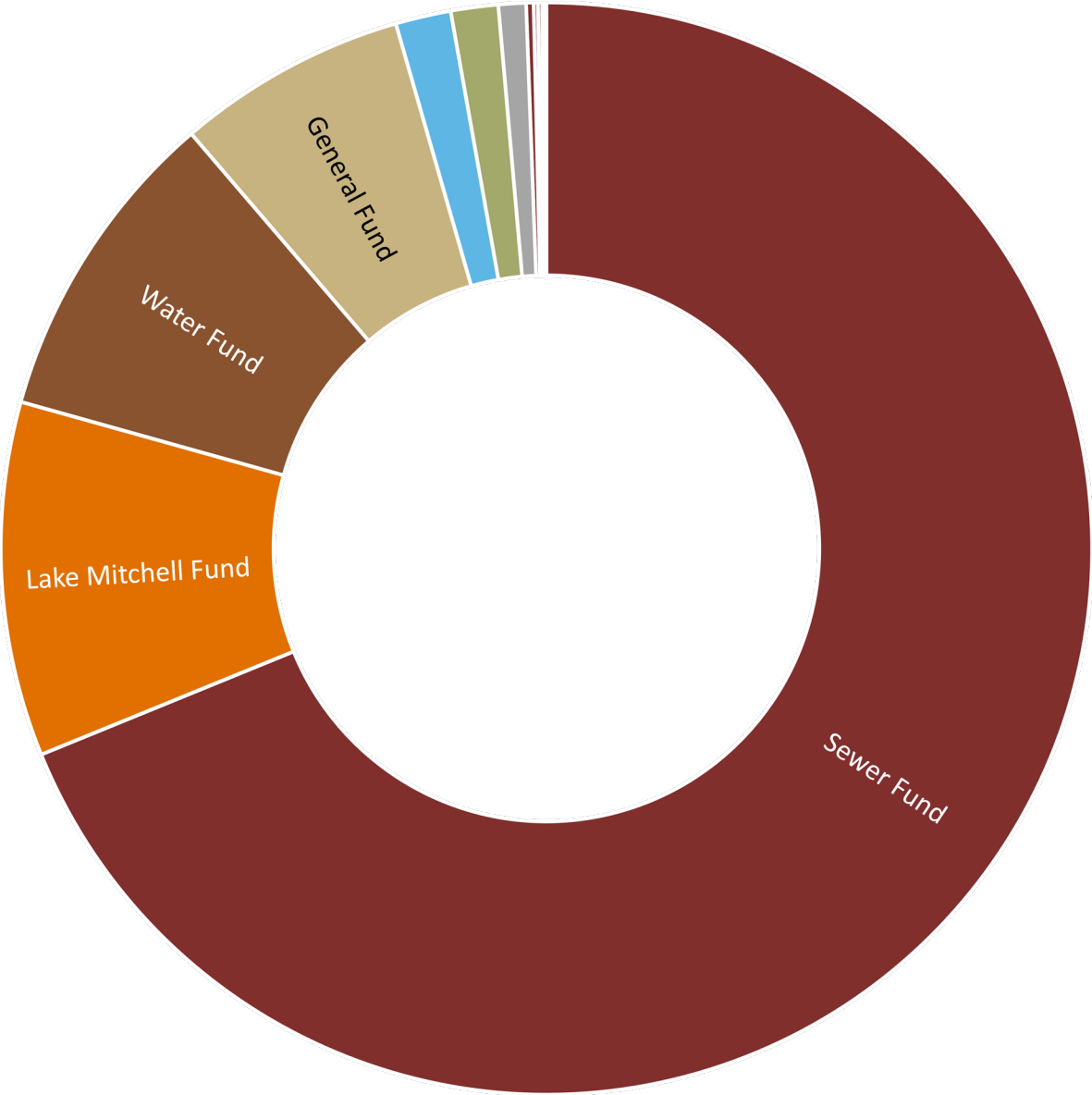
2025 Supplemental Budget Ordinance



2025 Budget Cuts	\$ 60,000
Repair Items	\$ 114,900
2025 Projects- Costs Increased	\$ 1,119,350
New Budget Items	\$ 2,185,000
Projects Budgeted but not completed	\$ 48,199,841



Budgeted Projects not Completed in 2024



Golf Fund	\$	16,500
BID 4 Fund	\$	44,640
E911	\$	58,430
Park Fund	\$	60,882
Airport Fund	\$	107,229
Entertainment Tax Fund	\$	391,185
Sanitation Fund	\$	675,428
Campground Fund	\$	790,202
General Fund	\$	3,291,573
Water Fund	\$	4,528,060
Lake Mitchell Fund	\$	5,054,594
Sewer Fund	\$	33,181,118

General Fund

Revenue	Budget	Actual	Designated	Difference			
Taxes	\$ 19,889,849	\$ 21,930,776		\$ 2,040,927			
Licenses and Permits	\$ 230,500	\$ 303,075		\$ 72,575			
Intergovernmental Revenue	\$ 1,655,193	\$ 2,866,014		\$ 1,210,821			
Charges for Goods & Services	\$ 292,130	\$ 282,302		\$ (9,828)			
Misc Revenue	\$ 1,008,816	\$ 1,454,476		\$ 445,660			
Other Sources	\$ -	\$ 37,421		\$ 37,421			
Budgeted Cash Applied from Reserves- Designated Projects	\$ 2,165,807	\$ 2,165,807		\$ -			
Totals	\$ 25,242,295	\$ 29,039,872	\$ -	\$ 3,797,577			

Expenses	Budget	Actual	Difference	2025 Supplement	Note	2025 Revenue Anticipated	Balance
CITY COUNCIL	\$ 1,640,611	\$ 1,541,653	\$ 98,958				\$ 98,958
CONTINGENCY	\$ 804,628	\$ 737,600	\$ 67,028				\$ 67,028
MAYOR'S OFFICE	\$ 54,605	\$ 51,463	\$ 3,142				\$ 3,142
CITY ADMINISTRATOR	\$ 232,161	\$ 216,396	\$ 15,765				\$ 15,765
ADMINISTRATIVE BOARDS	\$ 163,931	\$ 74,665	\$ 89,266				\$ 89,266
ELECTION	\$ 21,500	\$ 21,400	\$ 100				\$ 100
ATTORNEY'S OFFICE	\$ 226,384	\$ 194,091	\$ 32,293				\$ 32,293
FINANCE	\$ 602,062	\$ 550,690	\$ 51,372	\$ (15,000)			\$ 36,372
HUMAN RESOURCES	\$ 283,618	\$ 241,784	\$ 41,834	\$ (8,700)	Employee Physicals, supplies- cabinet		\$ 33,134
INSURANCE & BONDS	\$ 304,000	\$ 290,455	\$ 13,545	\$ (19,000)	Liability Insurance Premiums		\$ (5,455)
MUNICIPAL BUILDINGS	\$ 201,021	\$ 172,980	\$ 28,041				\$ 28,041
INFORMATION TECHNOLOGY	\$ 476,145	\$ 416,963	\$ 59,182	\$ (29,500)	Managed Print Increase, Cameras, point to point not completed in 2024		\$ 29,682
POLICE DEPARTMENT	\$ 3,642,797	\$ 3,296,313	\$ 346,484	\$ (32,000)	Ford F150 increase cost, firearm equipment increase		\$ 314,484
TRAFFIC DEPARTMENT	\$ 1,440,222	\$ 795,296	\$ 644,926	\$ (1,025,072)	Push buttons at cabellas & spruce, 7th Stop light & 1st Stop Light		\$ (380,146)
FIRE DEPARTMENT	\$ 1,921,251	\$ 1,771,128	\$ 150,123	\$ (134,050)	Retirement, new engine, protective clothing, repeater replacement, repairs		\$ 16,073
STREET DEPARTMENT	\$ 2,300,443	\$ 1,768,781	\$ 531,662	\$ (123,488)	Gravel & Dump Truck		\$ 408,174
PUBLIC WORKS ADMIN	\$ 1,127,031	\$ 1,011,960	\$ 115,071				\$ 115,071
STREET & SIDEWALK CONST	\$ 4,930,972	\$ 2,953,656	\$ 1,977,316	\$ (2,053,529)	2024 Projects & 13th & Wisconsin Design	\$ 235,383.00	\$ (76,213)
SNOW REMOVAL	\$ 113,600	\$ 114,030	\$ (430)				\$ (430)
STORM DRAINAGE	\$ 1,187,683	\$ 440,207	\$ 747,476	\$ (595,034)	2024 Projects		\$ 152,442
CEMETERY	\$ 430,314	\$ 366,095	\$ 64,219	\$ (43,950)	Cab for snowblower, 2024 project		\$ 20,269
HEALTH & WELFARE	\$ 33,000	\$ 33,000	\$ -				\$ -
ANIMAL CONTROL	\$ 103,791	\$ 35,387	\$ 68,404				\$ 68,404
CULTURE & RECREATION	\$ 40,000	\$ 40,000	\$ -				\$ -
LIBRARY	\$ 881,235	\$ 796,619	\$ 84,616	\$ (55,000)	part time hours, digital sign, lighting in building	\$ 17,500.00	\$ 29,616
ECONOMIC DEVELOPMENT	\$ 307,000	\$ 232,000	\$ 75,000	\$ (1,000,000)			\$ (925,000)
GENERAL LONG TERM DEBT	\$ 850,000	\$ 848,908	\$ 1,093				\$ 1,093
TRANSFERS OUT	\$ 6,766,859	\$ 6,516,859	\$ 250,000	\$ (650,000)	To P&R for tennis courts, hitchcock lights, pickleball courts; to Corn Palace for seats		\$ (400,000)
Totals	\$ 31,086,864	\$ 25,530,379	\$ 5,556,485	\$ (5,784,323)		\$ 252,883	\$ (227,838)

General Fund

2024 Rev. Surplus	\$	3,797,577				Cash Balance as of 12/31/24	\$	21,289,632
2024 Budget Surplus	\$	5,556,485				Cash applied to 2025 Supplements	\$	(5,531,440.00)
Supplements	\$	(5,784,323)				Cash applied in the 2025 budget	\$	(4,684,100.00)
2024 Remaining Budget- 2025 Supplemental Requests	\$	3,569,738				Designated Reserves for Cash Applied	\$	4,684,100.00
2024 Cash Balance Changes						2025 Designated Cash	\$	(5,750,000.00)
2025 Total General Fund supplements	\$	(5,784,323)				2024 Bills Paid in 2025	\$	(200,449.35)
Anticipated Revenue for 2025 supplements	\$	252,883				Estimated new Ending Fund Balance	\$	9,807,743
Total 2024 Cash Needed for 2025 Supplements	\$	(5,531,440)				Percentage of Unobligated Reserve		40%

\$3,291,573

\$ 307,750

\$ 110,000

\$ 40,000

\$1,385,000

\$ 650,000

Projects Budgeted but not completed in 2024

Projects Budgeted in 2025, but costs increased after budget approval

Repair items discovered after the 2025 budget was approved

Items cut from the 2025 Budget Requests to Balance

New request outside of the regular budget- approved by Council

Transfers out to other funds

General Fund Projects Budgeted not completed in 2024

IT	\$9,500	Camera Replacements
	\$5,000	Point to Point Links
	\$8,000	NVR & Lake Cameras
CEMETERY	\$27,000	Improvements to the Cemetery/Golf shop
	\$16,950	Cab & snowblower for Ventrac Machine
STORM DRAINAGE	\$20,000	3 rd & Main
	\$100,000	Livesay Utility Improvements
	\$425,034	2 nd , 4 th & Railroad
STREET & SIDEWALK CONSTRUCTION	\$880,000	2 nd , 7 th & Railroad
	\$155,000	Cemetery & Golf Course bike path relocation
	\$294,229	West End Bridge Project
	\$250,000	Rowley St/I-90
	\$377,300	Norway/Rowley Sidewalk
STREET	\$25,560	Gravel-Base
	\$97,928	Dump Truck
TRAFFIC	\$19,977	Upgrade Signal Lights
	\$580,095	7 th & 1 st Signal Lights

General Fund Projects Budgeted – Costs Increased

IT	\$7,000	Managed Print Services
FINANCE	\$15,000	Audit
HR	\$6,700	New Employee Testing (Drug/Physicals)
INSURANCE	\$19,000	Liability Insurance Premiums
POLICE	\$12,000 \$20,000	Ford F150 Responder Pick-up Red Dot Optics & Holsters for Firearms
FIRE	\$13,050 \$75,000	Compensated Absences. Fire Truck Purchase
TRAFFIC	\$45,000 \$80,000	Utilities- Street Lights Repairs from Traffic Accidents
LIBRARY	\$15,000	Building Lighting Improvements

General Fund Projects – Repair Items

FIRE	\$19,000	Protective Clothing Replacements
	\$20,000	Repeater
	\$ 7,000	Repairs to Fire Station #2 (Roof & Electrical)
HR	\$2,000	Employee HR Files- Cabinet
STORM	\$50,000	Re-route storm sewer at Lake
STREET & SIDEWALK	\$12,000	Add Storm Drain to Corn Palace/City Hall Parking Lot

General Fund Projects – Budget Cuts

LIBRARY	\$35,000	Digital Sign (\$17,500 from Library Trust Fund)
	\$5,000	Part Time Employees

General Fund Requests After Budget- Approved by Council

STORM	\$79,000	Design of Storm Improvements at 14 th & Wisconsin
STREET & SIDEWALK	\$ 6,000	Additional Tree Removal – Highway 37
TRAFFIC	\$300,000	Adding 1 st & Main Signal Lights to the 7 th & Main Signal Lights Project
ECONOMIC DEVELOPMENT	\$1,000,000	Property Acquisition for Economic Development

General Fund Transfers out to Other Funds

Airport Fund	\$100,000	Additional Hangars
Corn Palace Fund	\$550,000	For Seating Replacement Project

Park Fund

Revenue	Budget	Actual	Designated	Difference			
Intergovernmental Revenue	\$ 12,000	\$ 65,583.23		\$ 53,583.23			
Charges for Goods & Services	\$ 1,092,930	\$ 1,126,322.84	\$ 7,938.01	\$ 25,454.83			
<i>Capital Improvement Fee</i>	\$ 6,630	\$ 7,938.01	\$ 7,938.01				
Misc Revenue	\$ 340,032	\$ 39,196.37	\$ 4,025.00	\$ (304,860.63)			
<i>Contributions P&A</i>	\$ -	\$ 3,325.00	\$ 3,325.00				
<i>Contributions Park</i>	\$ 330,700	\$ 100.00	\$ 100.00				
<i>Contributions private source- Rec</i>	\$ -	\$ -					
<i>Contributions Cadwell</i>							
Other Sources	\$ 2,930,000	\$ 3,041,726.18		\$ 111,726.18			
Cash Applied- from designated (budgeted)	\$ 98,000	\$ 98,000.00		\$ 196,000.00			
Totals	\$ 4,460,962	\$ 4,305,245	\$ 11,963	\$ (167,679.62)			
2025 Revenue							
Expenses	Budget	Actual	Difference	2025 Supplement	Note	Anticipated	Balance
RECREATION & AQUATICS	\$ 686,682	\$ 621,020.54	\$ 65,661.46				\$ 65,661.46
RECREATION CENTER	\$ 1,233,302	\$ 1,134,616.67	\$ 98,685.33	\$ (6,048)		\$ 6,048.00	\$ 98,685.33
SPORTS COMPLEX	\$ 1,866,804	\$ 1,569,729.40	\$ 297,074.60	\$ (216,734)			\$ 80,340.60
CADWELL CONCESSIONS	\$ 49,581	\$ 31,417.37	\$ 18,163.63				\$ 18,163.63
PARKS	\$ 1,574,150	\$ 1,049,118.73	\$ 525,031.27	\$ (700,000)		\$ 310,000.00	\$ 135,031.27
SUPERVISION	\$ 369,682	\$ 341,334.97	\$ 28,347.03				\$ 28,347.03
Totals	\$ 5,780,201	\$ 4,747,237.68	\$ 1,032,963.32	\$ (922,782)		\$ 316,048.00	\$ 426,229.32
<i>Revenue Surplus</i>	\$ (167,679.62)						
<i>Budget Surplus</i>	\$ 1,032,963.32						
<i>Supplements</i>	\$ (922,782.00)						
2024 Remaining Budget- 2025 Supplemental Requests	\$ (57,498.30)						
Cash Balance Changes							
Total Requested 2025 Supplements	\$ (922,782)						
Anticipated Revenue for 2025 supplements	\$ 316,048						
2024 Cash Applied for 2025 Supplements	\$ (606,734)						
Fund Balance as of 12/31/24	\$ 861,379						
Cash Applied for 2025 Supplements	\$ (606,734)						
2024 Bills Paid in 2025	\$ (68,382)						
Budgeted Cash Applied for 2025	\$ -						
Estimated new Ending Fund Balance	\$ 186,262						

Park Fund

\$ 60,882	Projects Budgeted but not completed in 2024
\$ 707,000	Projects Budgeted in 2025, but costs increased after budget approval
\$ 4,900	Repair items discovered after the 2025 budget was approved
\$ 85,000	Items cut from the 2025 Budget Requests to Balance
\$ 65,000	New request outside of the regular budget- approved by Council

Park Fund Projects Budgeted not completed in 2024

REC CENTER	\$6,048	Youth Playground Room & Fitness Equipment
SPORTS COMPLEX	\$29,287	Ice Arena Roof Repairs
	\$12,000	Cadwell Irrigation
	\$13,547	Cadwell- Press Box

Park Fund Projects Budgeted – Costs Increased

Parks	\$550,000	Pickleball Courts (\$392,914 budget remaining)
	\$157,000	Cadwell Park- drainage, infield mix, design, contingency

Park Fund Repair Items

REC CENTER	\$6,048	Youth Playground Room & Fitness Equipment
SPORTS COMPLEX	\$29,287	Ice Arena Roof Repairs
	\$12,000	Cadwell Irrigation
	\$13,547	Cadwell- Press Box

Park Fund Requests after the 2025 Budget

Parks	\$85,000	Toolcat with bucket & broom- due to additional staffing
	\$65,000	Tennis Court Design (approved by Council)

Lake Fund

Revenue	Budget	Actual	Designated	Difference					
Intergovernmental Revenue	\$ 1,000,000	\$ 720,842		\$ (279,158)					
Charges for Goods & Services	\$ 255,571	\$ 230,525		\$ (25,046)					
Other Financing Sources				\$ -					
Totals	\$ 1,255,571	\$ 951,367	\$ -	\$ (304,204)					
Expenses	Budget	Actual	Designated	Difference	2025 Supplement	Note	2025 Revenue Anticipated	Note- Source	Balance
Current	\$ 8,400	\$ 20,642		\$ (12,242)					\$ (12,242)
Capital Outlay	\$ 6,000,000	\$ 1,848,064		\$ 4,151,936	\$ (5,054,594)		\$ 975,123	\$875,000 Jetty Grant, \$100,000 NAWCA Grant	\$ 72,465
Debt Service	\$ 291,388	\$ 291,348		\$ 41					\$ 41
Totals	\$ 6,299,788	\$ 2,160,053	\$ -	\$ 4,139,735	\$ (5,054,594)		\$ 975,123		\$ 60,264
Revenue Surplus	\$ (304,204)								
Budget Surplus	\$ 4,139,735								
Supplements	\$ (5,054,594)								
2024 Remaining Budget- 2025 Supplemental Requests	\$ (1,219,064)								
Cash Balance Changes									
2025 Total supplements	\$ (5,054,594)								
2024 Anticipated, unbudgeted revenue for 2024 supplements	\$ 975,123								
Total 2022 Cash Needed for 2021 Supplements	\$ (4,079,471)								
Cash Balance as of 12/31/24	\$ 4,031,967								
Cash applied to 2025 Supplements	\$ (4,079,471)								
2024 Bills Paid in 2025	\$ (53,448)								
Anticipated Revenue	\$ 975,123								
Cash applied in the 2025 Budget	\$ (685,329)								
Estimated new Ending Fund Balance	\$ 188,843								

Lake Fund Projects Budgeted not completed in 2024

LAKE IMPROVEMENTS	\$3,397,991	Drawdown Project
	\$1,556,603	Jetty/Marina Project (\$875,000 Grant Revenue to offset)
WATERSHED IMPROVEMENTS	\$100,000	NAWCA Projects (\$100,000 Revenue to offset)

Entertainment Tax

Revenue	Budget	Actual	Designated	Difference				
Entertainment Tax	\$ 929,195.00	\$ 1,034,854.90		\$ 105,659.90				
Contributions/Donations	\$ -	\$ -		\$ -				
Totals	\$ 929,195.00	\$ 1,034,854.90	\$ -	\$ 105,659.90				
Expenses	Budget	Actual	Difference	2025 Supplement	Note	2025 Revenue Anticipated	Note-Source	Balance
CVB	\$ 250,000.00	\$ 250,000.00	\$ -					\$ -
Community Projects	\$ 505,123.00	\$ 128,937.73	\$ 376,185.27	\$ (391,185)	Streetscape budgeted in 2023 but moved to 2024			\$(14,999.62)
Transfer to Corn Palace	\$ 420,000.00	\$ 420,000.00	\$ -					\$ -
Totals	\$ 1,175,123.00	\$ 798,937.73	\$ 376,185.27	\$ (391,185)		\$ -		\$(14,999.62)
Revenue Surplus	\$ 105,659.90							
Budget Surplus	\$ 376,185.27							
Supplements	\$ (391,184.89)							
2024 Remaining Budget- 2025 Supplemental Requests	\$ 90,660.28							
2024 Cash Balance Changes								
2025 Total supplements	\$ (391,184.89)							
2025 Anticipated Revenue for Supplements	\$ -							
Total 2024 Cash Needed for 2025 Supplements	\$ (391,184.89)							
Cash Balance as of 12/31/24	\$ 1,058,380.01							
Cash applied to 2025 Supplements	\$ (391,184.89)							
Cash applied in the 2025 Budget	\$ (12,500.00)							
Revenue for 2025 Supplements	\$ -							
2024 Bills Paid in 2025	\$ (3,657.40)							
Estimated new Ending Fund Balance	\$ 651,037.72							

Entertainment Tax Fund Projects Budgeted not completed in 2024

COMMUNITY PROJECTS

\$307,902 Streetscape
\$83,283 Plaza Expansion

E911 Fund

Revenue	Budget	Actual	Designated	Difference				
Intergovernmental Revenue	\$ 265,900.00	\$ 320,365.67		\$ 54,465.67				
Charges for Goods & Services	\$ 436,300.00	\$ 436,331.12		\$ 31.12				
Misc Revenue	\$ -	\$ 8,612.89		\$ 8,612.89				
Transfer in from GF	\$ 300,000.00	\$ 300,000.00		\$ -				
Totals	\$ 1,002,200.00	\$ 1,065,309.68		\$ 63,109.68				

Expenses	Budget	Actual	Difference	2025 Supplement	Note	2025 Revenue Anticipated	Note- Source	Balance
Salaries	\$ 1,055,266.00	\$ 834,853.49	\$ 220,412.51					\$ 220,412.51
Current Expenses	\$ 44,814.00	\$ 36,269.67	\$ 8,544.33					\$ 8,544.33
Capital Outlay	\$ 58,430.00		\$ 58,430.00	\$ (58,430.00)				\$ 116,860.00
Totals	\$ 1,158,510.00	\$ 871,123.16	\$ 287,386.84	\$ (58,430.00)				\$ 345,816.84

2024 Revenue Surplus	\$ 63,109.68							
2024 Budget Surplus	\$ 287,386.84							
2025 Supplements	\$ (58,430.00)							
2024 Remaining Budget- 2025 Supplemental Requests	\$ 292,066.52							

Cash Balance Changes								
Total Requested 2025 Supplements	\$ (58,430)							
Unanticipated Revenue for Supplements	\$ -							
2024 Cash Applied for 2025 Supplements	\$ (58,430)							

Fund Balance as of 12/31/24	\$ 1,016,808							
Cash Applied for 2025 Supplements	\$ (58,430)							
2024 Bills Paid in 2025	\$ (3,657)							
Budgeted Cash Applied for 2025 Budget	\$ (74,300)							
Estimated new Ending Fund Balance	\$ 880,421							

E911 Fund Projects Budgeted not completed in 2024

EQUIPMENT

\$58,430 Radio Upgrades

Airport Fund

Revenue	Budget	Actual	Designated	Difference				
Intergovernmental Revenue	\$ -	\$ 125,953.31		\$ 125,953.31				
Charges for Goods & Services	\$ 165,215.00	\$ 164,153.80		\$ (1,061.20)				
Misc	\$ -			\$ -				
Other Sources	\$ 22,122.00	\$ 94,998.00		\$ 72,876.00				
Totals	\$ 187,337.00	\$ 385,105.11		\$ 197,768.11				
Expenses	Budget	Actual	Difference	2025 Supplement	Note	2025 Revenue Anticipated	Note- Source	Balance
Other	\$ -	\$ -	\$ -					\$ -
Salaries	\$ 118,763.00	\$ 111,792.99	\$ 6,970.01					\$ 6,970.01
Current Expenses	\$ 146,950.00	\$ 141,434.40	\$ 5,515.60					\$ 5,515.60
Capital Outly	\$ 352,000.00	\$ 109,980.84	\$ 242,019.16	\$ (311,829.00)	Hangar Project & Runway Reconstruction	\$ 298,492	FFA & General Fund	\$ 228,682.31
Totals	\$ 617,713.00	\$ 363,208.23	\$ 254,504.77	\$ (311,829.00)		\$ 298,492		\$ 241,167.92
Revenue Surplus	\$ 197,768.11							
Budget Surplus	\$ 254,504.77							
Supplements	\$ (311,829.00)							
2024 Remaining Budget- 2025 Supplemental F	\$ 140,443.88							
Cash Balance Changes								
2025 Total supplements	\$ (311,829.00)							
2025 anticipated, unbudgeted revenue for 2025 supplements	\$ 298,492.15							
Total 2023 Cash Needed for 2024 Supplement	\$ (13,336.85)							
Cash Balance as of 12/31/24	\$ 116,320.93							
Cash applied to 2025 Supplements	\$ (13,336.85)							
2025 Budgeted Cash Applied	\$ -							
2024 bills paid in 2025	\$ (50,576.14)							
Estimated new Ending Fund Balance	\$ 52,408							

Airport Fund Budgeted not completed in 2024

HANGAR	\$107,229	Hangar Design (\$96,506 revenue offset)
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Airport Fund Projects Budgeted – Costs Increased

Runway Reconstruction	\$104,600	Council Approved 12/16/2024 (revenue offset \$101,986)
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Airport Fund Requests after the 2025 Budget

Additional Hangar	\$100,000	To allow for additional hangars to be constructed with the project. (General Fund Transfer \$100,000)
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Water Fund

Revenue	Budget	Actual	Designated	Difference		
Intergovernmental Revenue	\$ -	\$ -		\$ -		
Charges for Goods & Services	\$ 6,372,918	\$ 6,808,656		\$ 435,738		
Other Sources	\$ -	\$ 9,021,633		\$ 9,021,633		
Totals	\$ 6,372,918	\$ 15,830,289		\$ 9,457,371		
Expenses	Budget	Actual	Difference	2025 Supplement	2025 Revenue Anticipated	Balance
Water Treatment Plant	\$ 1,262,350	\$ 1,129,002	\$ 133,348			\$ 133,348
Water Distribution	\$ 13,680,873	\$ 9,687,935	\$ 3,992,938	\$ (4,528,060)	\$ 3,333,060	\$ (535,122)
Other	\$ -	\$ 805,229	\$ (805,229)			\$ (805,229)
Debt Service	\$ 320,118	\$ 354,202	\$ (34,084)			\$ (34,084)
Totals	\$ 15,263,341	\$ 11,976,369	\$ 3,286,972	\$ (4,528,060)	\$ 3,333,060	\$ (1,241,088)
2024 Rev. Surplus	\$ 9,457,371.20					
2024 Budget Surplus	\$ 3,286,972.08					
Supplements	\$ (4,528,060.00)					
2024 Remaining Budget- 2025 Supplemental Requests	\$ 8,216,283.28					
2024 Cash Balance Changes						
2024 Total supplements	\$ (4,528,060.00)					
2024 Anticipated, unbudgeted revenue for 2024 supplements	\$ 3,333,060.00					
Total Cash Needed for 2025 Supplements	\$ (1,195,000.00)					
Cash Balance as of 12/31/24	\$ 9,056,450					
2025 Total General Fund supplements	\$ (4,528,060)					
2024 Bills paid in 2025	\$ (331,375)					
Cash applied in the 2025 Budget	\$ 2,497,567					
Anticipated Revenue for 2025 supplements	\$ 3,333,060					
Total 2024 Cash Needed for 2025 Supplements	\$ 10,027,642					

Water Fund Projects Budgeted not completed in 2024

PROFESSIONAL SERVICES	\$30,000	Engineering / Design 5 TH Ave Burr to Foster
	\$25,000	Engineering / Design HDR Rate Study
	\$150,000	Engineering / Design 1 st Avenue Burr to Foster
	\$135,000	Engineering / Design Ohlman Street 23 rd to Kemper
HIGHWAY 37 UTILITIES	\$1,013,372	Remaining Project Costs (SRF Financed)
2nd, 4th & Railroad	\$250,000	Remaining Project Costs
BY Water Main	\$600,000	Not completed in 2024.
Above Ground Storage Tank	\$2,319,688	Remaining Costs (SRF Financed)

Sewer Fund

Revenue	Budget	Actual	Designated	Difference		
Intergovernmental Revenue	\$ -	\$ 4,914,043		\$ 4,914,043		
Charges for Goods & Services	\$ 5,034,378	\$ 5,113,795		\$ 79,417		
Other Sources	\$ -	\$ 2,628,911		\$ 2,628,911		
Totals	\$ 5,034,378	\$ 12,656,749		\$ 7,622,371		
Expenses	Budget	Actual	Difference	2025 Supplement	2025 Revenue Anticipated	Balance
Waste Water Treatment	\$ 34,620,065	\$ 8,976,432	\$ 25,643,633	\$ (25,561,401)	\$ 24,411,401	\$ 51,205,034
Independent Pre Treatment	\$ 8,100	\$ 10,389	\$ (2,289)			\$ (2,289)
Collection	\$ 8,303,693	\$ 3,461,089	\$ 4,842,604	\$ (7,619,717)	\$ 2,885,145	\$ 12,462,321
Debt Service	\$ 1,521,719	\$ 1,239,267	\$ 282,452			\$ 282,452
Totals	\$ 44,453,577	\$ 13,687,177	\$ 30,766,400	\$ (33,181,118)	\$ 27,296,546	\$ 63,947,518
2024 Rev. Surplus	\$ 7,622,371					
2024 Budget Surplus	\$ 30,766,400					
Supplements	\$ (33,181,118)					
2024 Remaining Budget- 2025 Supplemental Requests	\$ 5,207,654					
2024 Cash Balance Changes	\$ 4,052,234					
2024 Total supplements	\$ (33,181,118)					
2024 Anticipated, unbudgeted revenue for 2024 supplements	\$ 27,296,546					
Total 2023 Cash Needed for 2024 Supplements	\$ (5,884,572)					
Cash Balance as of 12/31/24	\$ 4,052,234					
Total 2025 Supplements	\$ (33,181,118)					
2024 Bills paid in 2025	\$ (2,500,814)					
Cash applied in the 2025 Budget	\$ 1,371,450					
2024 Revenue Received in 2025	\$ 3,271,596					
Anticipated Revenue for 2025 supplements	\$ 27,296,546					
Total 2024 Cash Needed for 2025 Supplements	\$ 309,894					

Sewer Fund Projects Budgeted not completed in 2024

Collection	\$50,000	Professional Services – Engineering/ Design- 5 TH Ave Burr to Foster
	\$25,000	Professional Services – Engineering/ Design- HDR Rate Study
	\$115,000	Professional Services - Engineering/ Design -1 st Ave Burr to Foster
	\$110,000	Professional Services – Engineering/ Design Ohlman 23 rd to Kemper
	\$450,000	CIPP- Large Cast in place Project
	\$100,000	Livesay Utility Improvements
	\$278,782	2 nd , 4 th & Railroad
	\$1,665,149	23 rd & Ohlman Lift Station (SRF Financing \$1,061,235)
	\$1,440,936	Highway 37 Utilities (SRF Financing \$508,151)
	\$2,100,000	N. Harmon / Airport Lift Station (SRF Financing \$544,869)
	\$1,284,850	S. Harmon / Airport Lift Station (SRF Financing \$770,890)
TREATMENT	\$2,430,601	N. Plant Improvements (SRF Financing \$2,430,601)
	\$23,130,800	S. Plant Improvements (SRF Financing \$21,980,800)

Sanitation Fund

Revenue	Budget	Actual	Designated	Difference		
Intergovernmental Revenue	\$ -	\$ 174,519		\$ 174,519		
Misc. Revenue	\$ 102,050	\$ 296,247				
Charges for Goods & Services	\$ 2,465,550	\$ 2,863,163		\$ 397,613		
Totals	\$ 2,567,600	\$ 3,333,929		\$ 572,132		
Expenses	Budget	Actual	Difference	2025 Supplement	2025 Revenue Anticipated	Balance
Recycling	\$ 3,074,309	\$ 2,358,188	\$ 716,121	\$ (675,428)		\$ 1,391,549
Waste Collection	\$ 1,025,447	\$ 826,668	\$ 198,779			\$ 198,779
Landfill	\$ 1,081,550	\$ 911,334	\$ 170,216			\$ 170,216
Other	\$ -	\$ 631,707	\$ (631,707)			\$ (631,707)
Municipal Lanfill Project	\$ -	\$ (4,295)	\$ 4,295			\$ 4,295
Debt Service	\$ 5,329,474	\$ 4,871,767	\$ 457,707			\$ 457,707
Totals	\$ 10,510,780	\$ 9,595,370	\$ 915,410	\$ (675,428)	\$ -	\$ 1,590,838
2024 Rev. Surplus	\$ 572,131.65					
2024 Budget Surplus	\$ 915,409.84					
Supplements	\$ (675,428.00)					
2024 Remaining Budget- 2025 Supplemental Requests	\$ 812,113.49					
2023 Cash Balance Changes						
2024 Total supplements	\$ (675,428.00)					
2024 anticipated, unbudgeted revenue for 2024 supplements	\$ -					
Total 2023 Cash Needed for 2024 Supplements	\$ (675,428.00)					
Cash Balance as of 12/31/24	\$ 3,372,870					
Total 2025 Supplements	\$ (675,428)					
2024 Bills paid in 2025	\$ (203,541)					
Cash applied in the 2025 Budget	\$ (918,928)					
Anticipated Revenue for 2025 supplements	\$ -					
Total 2024 Cash Needed for 2025 Supplements	\$ 1,574,973					

Sanitation Fund Projects Budgeted not completed in 2024

Recycling

\$675,248

Recycling Building

Corn Palace Fund

Revenue	Budget	Actual	Designated	Difference		
Intergovernmental Revenue	\$ -			\$ -		
Charges for Goods & Services	\$ 1,066,600	\$ 1,349,674		\$ 283,074		
Misc Revenue	\$ 4,300	\$ 575		\$ (3,725)		
Other Sources	\$ 537,316	\$ 637,316		\$ 100,000		
Totals	\$ 1,608,216	\$ 1,987,565		\$ 379,349		
				2025		
Expenses	Budget	Actual	Difference	2025 Supplement	2025 Revenue Anticipated	Balance
Salaries & Benefits	\$ 866,506	\$ 798,847	\$ 67,659			\$ 67,659
Current	\$ 995,200	\$ 960,196	\$ 35,004			\$ 35,004
Capital Outlay	\$ -	\$ -	\$ -	\$ (550,000)	\$ 550,000	\$ 550,000
Totals	\$ 1,861,706	\$ 1,759,044	\$ 102,663	\$ (550,000)	\$ 550,000	\$ 652,663
Revenue Surplus	\$ 379,349					
Budget Surplus	\$ 102,663					
Supplements	\$ (550,000)					
2024 Remaining Budget- 2025 Supplemental Requests	\$ (67,989)					
2024 Cash Balance Changes						
2024 Total supplements	\$ (550,000.00)					
2024 Anticipated, unbudgeted revenue for 2024 supplements	\$ 550,000.00					
Total Cash Needed for 2025 Supplements	\$ -					
Cash Balance as of 12/31/24	\$ 330,959					
Total 2025 Supplements	\$ (550,000)					
2024 Bills paid in 2025	\$ (20,194)					
Cash applied in the 2025 Budget	\$ -					
Anticipated Revenue for 2025 supplements	\$ 550,000					
Total 2024 Cash Needed for 2025 Supplements	\$ 310,765					

Corn Palace Fund Requests after the 2025 Budget

\$550,000

Corn Palace Seating Project (approved by Council)

Golf Fund

Revenue	Budget	Actual	Designated	Difference			
Intergovernmental Revenue		\$ -		\$ -			
Charges for Goods & Services	\$ 494,000	\$ 681,985		\$ 187,985			
Misc Revenue	\$ 9,000	\$ 16,727		\$ 7,727			
Other Sources (inc. general fund transfer)				\$ -			
Totals	\$ 503,000	\$ 698,713		\$ 195,713			
2025							
				2025	Revenue		
Expenses	Budget	Actual	Difference	Supplement	Note	Anticipated	Balance
Salaries & Benefits	\$ 227,854	\$ 203,972	\$ 23,882				\$ 23,882
Current	\$ 195,387	\$ 227,558	\$ (32,171)				\$ (32,171)
Capital Outlay	\$ 788,436	\$ 728,622	\$ 59,814	\$ (36,500)			\$ 23,314
Totals	\$ 1,211,677	\$ 1,160,152	\$ 51,525	\$ (36,500)		\$ -	\$ 15,025
2024 Rev. Surplus	\$ 195,712.50						
2024 Budget Surplus	\$ 51,525.33						
Supplements							
2024 Remaining Budget- 2025 Supplemental Requests	\$ 247,237.83						
2024 Cash Balance Changes							
2024 Total supplements	\$ (36,500.00)						
2024 Anticipated, unbudgeted revenue for 2024 supplements	\$ -						
Total Cash Needed for 2025 Supplements	\$ (36,500.00)						
Cash Balance as of 12/31/24	\$ 414,652						
Total 2025 Supplements	\$ (36,500)						
2024 Bills paid in 2025	\$ (2,468)						
2025 Designation	\$ (300,000)						
Cash applied in the 2025 Budget	\$ 38,471						
Anticipated Revenue for 2025 supplements	\$ -						
Total 2024 Cash Needed for 2025 Supplements	\$ 114,155						

Golf Fund Budgeted not completed in 2024

CAPITAL MACHINERY & EQUIPMENT	\$5,000	Used Reels
	\$11,500	New Reels

Golf Fund 2025 Budget Cuts

Golf Course Improvements	\$20,000	Golf Course Entrance Sign
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Campground

Revenue	Budget	Actual	Designated	Difference		
Intergovernmental Revenue	\$ -	\$ -		\$ -		
Charges for Goods & Services	\$ 115,600	\$ 114,538		\$ (1,062)		
Misc Revenue	\$ (3,100)	\$ (3,398)		\$ (298)		
Other Sources	\$ -	\$ 120,000		\$ 120,000		
Totals	\$ 112,500	\$ 231,140		\$ 118,640		
Expenses	Budget	Actual	Difference	2025 Supplement	2025 Revenue Anticipated	Balance
Salaries & Benefits	\$ 29,556	\$ 31,731	\$ (2,175)			\$ (2,175)
Current	\$ 40,450	\$ 40,700	\$ (250)			\$ (250)
Capital Outlay	\$ 853,000	\$ 55,037	\$ 797,964	\$ (790,202)	\$ 594,769	\$ 602,530
Totals	\$ 923,006	\$ 127,467	\$ 795,539	\$ (790,202)	\$ 594,769	\$ 600,106
2024 Rev. Surplus	\$ 118,640.00					
2024 Budget Surplus	\$ 795,538.68					
Supplements	\$ (790,202.00)					
2024 Remaining Budget- 2025 Supplemental Requests	\$ 123,976.68					
2024 Cash Balance Changes						
2024 Total supplements	\$ (790,202.00)					
2024 Anticipated, unbudgeted revenue for 2024 supplements	\$ 594,768.90					
Total Cash Needed for 2025 Supplements	\$ (195,433.10)					
Cash Balance as of 12/31/24	\$ 218,359					
Total 2025 Supplements	\$ (790,202)					
2024 Bills paid in 2025	\$ (10,834)					
Cash applied in the 2025 Budget	\$ 30,156					
Anticipated Revenue for 2025 supplements	\$ 594,769					
Total 2024 Cash Needed for 2025 Supplements	\$ 42,248					

Campground Fund Budgeted not completed in 2024

CAPITAL BUILDINGS

\$790,202

FEMA storm Shelter (\$594,769 revenue offset)

Projected Unassigned Fund Balance													
	2025 Beginning Balance	2024 Bills Paid (1/6/2025)	2024 Bills Paid (1/21/2025)	2024 Bills Paid- CC Bills (1/23/2025)	2024 Revenue received in 2025	2025 Cash Applied in Budget (-)	2025 Supplements	2025 Designated Resrvs for Cash applied	2025 Unbudgeted Revenue for Supplements	2025- Approved Designations	Adjusted 2025 Cash Balance Available	2025 Budgeted Revenue	% of Reserves
101-General	\$ 21,289,632	\$ (43,986)	\$ (153,664)	\$ (2,799)		\$ (4,684,100)	\$ (5,784,323)	\$ 4,684,100	\$ 252,883	\$ (5,750,000)	\$ 9,807,743	\$ 24,595,983	40%
201-Parks	\$ 861,379	\$ (27,394)	\$ (40,868)	\$ (120)		\$ (100,000)	\$ (922,782)	\$ 100,000	\$ 316,048		\$ 186,262	\$ 4,971,498	4%
203- Lake Mitchell	\$ 4,031,967	\$ (46,141)	\$ (7,307)			\$ (685,329)	\$ (5,054,594)		\$ -		\$ (1,761,405)	\$ 21,665,571	-8%
209- BID 4	\$ 268,613						\$ 44,640				\$ 313,253		
211-Entertainment Tax	\$ 1,058,380		\$ (3,657)			\$ (112,500)	\$ (391,185)	\$ 100,000		\$ (600,000)	\$ 51,038	\$ 974,199	5%
213 BID 3	\$ 88,487										\$ 88,487		#DIV/0!
214-E911	\$ 1,016,808	\$ (50)	\$ (222)			\$ (74,300)	\$ (58,430)				\$ 883,806	\$ 1,064,410	83%
216- Special Asses.	\$ 176,916										\$ 176,916		#DIV/0!
218-Community Services	\$ 118,608	\$ (6,948)	\$ (7,250)	\$ (104)							\$ 104,305	\$ 1,552,193	7%
219-Nutrition	\$ 278,470	\$ (4,692)	\$ (9,838)			\$ (56,573)					\$ 207,367	\$ 349,728	59%
226- Library Fines	\$ 107,012								\$ (17,500)		\$ 89,512		
230- Airport	\$ 116,321	\$ (28,635)	\$ (21,941)				\$ (311,829)		\$ 298,492		\$ 52,408	\$ 2,188,621	2%
350- Indoor Pool Debt Service	\$ 633,610					\$ (53,500)					\$ 580,110		
602-Water	\$ 9,056,450	\$ (114,852)	\$ (216,523)			\$ 2,497,567	\$ (4,528,060)		\$ 6,666,120		\$ 13,360,702	\$ 9,585,865	139%
604-Sewer	\$ 4,052,234	\$ (1,786,343)	\$ (714,471)		\$ 3,271,596	\$ 1,371,450	\$ (25,561,401)		\$ 27,296,546		\$ 7,929,611	\$ 7,000,141	113%
612-Sanitation	\$ 3,372,870	\$ (186,753)	\$ (16,788)			\$ (918,928)	\$ (675,428)		0		\$ 1,574,973	\$ 2,972,950	53%
613-Corn Palace	\$ 330,959	\$ (1,665)	\$ (18,289)	\$ (240)			\$ (550,000)		\$ 550,000		\$ 310,765	\$ 1,953,186	16%
614-Golf	\$ 414,652	\$ (2,164)	\$ (303)			\$ 38,471	\$ (36,500)		\$ -	\$ (300,000)	\$ 114,155	\$ 570,700	20%
619-Campground	\$ 218,359	\$ (200)	\$ (10,558)	\$ (76)		\$ 30,156	\$ (790,202)		\$ 594,769		\$ 42,248	\$ 115,000	37%
621-EMS	\$ 591,209	\$ (19,511)	\$ (7,877)	\$ (92)		\$ (173,613)					\$ 390,116	\$ 1,503,732	26%
Projected Designated Cash Balance													
						2025 Beginning Balance	2025 Cash Applied in Budget (-)	2025 Supplements	2025 Unbudgeted Revenue for Supplements		Adjusted 2025 Cash Balance Available		
101-General	Lake Mitchell Improvement Project					\$ 4,684,100	\$ (4,684,100.00)				\$ -		
101- General	Veterans Park					\$ 38,874					\$ 38,874		
101- General	Fire/Mitchell Township					\$ 61,635					\$ 61,635		
101- General	Fire/ Satellite Fire Station					\$ 40,166					\$ 40,166		
101- General	Assessments					\$ 500,000					\$ 500,000		
101-General	STP					\$ 53,582	\$ (53,581.71)				\$ -		
201- Park	Capital Improvement Fee					\$ 11,823					\$ 11,823		
201- Park	Liferequest					\$ 99,907	\$ (99,907)				\$ -		
211- Ent Tax	Streetscape					\$ 10,568	\$ (10,568)				\$ -		
211-Ent Tax	Plaza Expansion					\$ 100,000	\$ (100,000)						

Supplemental Requests- Detail By Fund														
Department	Division	Fund	Dept Budget	GL Line	Description	Project	Reasons	Requested supplement	Total By Dept	2024 GL Remaining	Total by Fund	Type	Note	Other Source
Public Works	Airport	Airport	Airport	230-43500-43205	Hangar Design		amount budgeted for professional services for the design of the hangar	\$ 107,229		\$ 107,229		1		\$ 96,506
Public Works	Airport	Airport	Airport	230-4350--43205	Hangar Design	Additional Hangars		\$ 100,000				5		\$ 100,000
Public Works	Airport	Airport	Airport	230-43500-43320	AIP Reconstruct Runway		Costs of the project have increased. Council approved this on 12/16/2024	\$ 104,600		\$ 37,152		2		\$ 101,986
									\$ 311,829		\$ 311,829			\$ 298,492
Park & Rec	Campground	Campground	Campground	619-45220-43200	Capital Buildings	FEMA Shelter	Project was budgeted, but not completed in 2024	\$ 790,202	\$ 790,202	\$ 790,202	\$ 790,202	1		\$ 594,769
Police/911	E911	E911	E911	214-43500-43400	Equipment	Radio Upgrades	This was budgeted in 2024, but was not completed due to an update being completed by the state of SD in 2024.	\$ 58,430	\$ 58,430	\$ 58,430	\$ 58,430	1		
Admin	Ent Tax	Entertainment	Ent Tax	211-46311042963	Community Projects	Streetscape	Tree to add at Railroad plaza	\$ 15,000		\$ -		1		
Admin	Ent Tax	Entertainment	Ent Tax	211-46311-42963	Community Projects	Streetscape	Project was budgeted, but not completed in 2024	\$ 292,902		\$ 292,902		1		
Admin	Ent Tax	Entertainment	Ent Tax	211-46311-42963	Community Projects	Plaza Expansion	Project was budgeted, but not completed in 2024	\$ 83,283		\$ 83,283		1		
									\$ 391,185		\$ 391,185			
Admin	IT	General	IT	101-41935-42250	Managed Print Services	managed print services- city wide	costs increased after budget	\$ 7,000		\$ (6,407)		2		
Admin	IT	General	IT	101-41935-42645	Computer Hardware	Camera Replacements	budgeted but not completed in 2024	\$ 7,000		\$ 7,000		1		
Admin	IT	General	IT	101-41935-42645	Computer Hardware	Point to Point Links	budgeted but not completed in 2024	\$ 5,000		\$ 5,000		1		
Admin	IT	General	IT	101-41935-43510	Computer Hardware (capital)	NVR & Cameras at the Lake	budgeted but not completed in 2024	\$ 8,000		\$ 17,137		1		
Admin	IT	General	IT	101-41935042645	Computer Hardware	Hitchcock Park Cameras	budgeted but not completed in 2024	\$ 2,500		\$ 3,659		1		
									\$ 29,500					
Finance	Finance	General	Finance	101-41420-42200	Professional Services	Audit	cost increased after budget	\$ 15,000	\$ 15,000	\$ 4,684		2		
Fire/EMS	Fire	General	Fire	101-42200-41700	Compensated Absences		The retirement was announced after budget	\$ 13,050		\$ -		2		
Fire/EMS	Fire	General	Fire	101-42200-43400	Machinery & Equipment	Towards new fire engine	Project is budgeted in 2025; but will need additional funds in the next two years	\$ 75,000		\$ 5,700		2		
Fire/EMS	Fire	General	Fire	101-42200-42641	Protective Clothing	New firefighting gear for new hires	Current gear does not fit the new employee hires	\$ 19,000		\$ 183		3		
Fire/EMS	Fire	General	Fire	101-42200-43400	Machinery & Equipment	Repeater Replacement	The equipment on the south water tower failed in December	\$ 20,000		\$ 5,700		3		
Fire/EMS	Fire	General	Fire	101-42200-43300	Improvements other than Buildings	Repair of electrical and roof at station #2	The repairs that are needed were discovered late in 2024	\$ 7,000		\$ 220		3		
									\$ 134,050					
HR	HR	General	HR	101-41440-42231	Employee Physicals, Drug Tests	New employee required testing	costs have increased.	\$ 6,700		\$ (6,612)		2		
HR	HR	General	HR	101-41440-42600	Supplies & Materials	File Cabinet	Employee Record File Cabinet Broke & had to be replaced	\$ 2,000		\$ 534		3		
									\$ 8,700					
HR	Insurance & Bonds	General	Insurance & Bonds	101-41460-42110	Liability & Property Insurance	Liability insurance premiums	Premium increased due to additional equipment added	\$ 19,000	\$ 19,000	\$ (18,520)		2		
Library	Library	General	Library	101-45500-43400	Furniture & Equipment	Digital Sign for the Library	originally cut from budget	\$ 35,000		\$ 225		4		\$ 17,500
Library	Library	General	Library	101-45500-43300	Biuldings	Additional lighting in library	costs increased after budget	\$ 15,000				2		
Library	Library	General	Library	101-45500-41120	Part Time Wages	part time employees	increase part time hours to provide additional coverage at busy times	\$ 5,000		\$ (1,954)		4		
									\$ 55,000					
Park & Rec	Cemetery	General	Cemetery	101-43700-43200	Capital Buildings		Improvements to the golf/cemetery shop. Budgeted but not completed in 2024	\$ 27,000		\$ 27,000		1		
Park & Rec	Cemetery	General	Cemetery	101-43700-43400	Capital Machinery & Equipment	cab and snowblower for ventrac machine		\$ 16,950		\$ 16,950		1		
									\$ 43,950					
Police/911	Police	General	Police	101-42110-43400	Machinery & Equipment	Ford F150 Responder Pickup	The vehichle that was budgeted is no longer available on the state contract. The available vehichle is now above the requested 2025 budget	\$ 12,000		\$ (24,758)		2		

Supplemental Requests- Detail By Fund														
Department	Division	Fund	Dept Budget	GL Line	Description	Project	Reasons	Requested supplement	Total By Dept	2024 GL Remaining	Total by Fund	Type	Note	Other Source
Police/911	Police	General	Police	101-42110-43400	Machinery & Equipment	Red Dot optics, lights & Holsters for budgeted firearms	These items were not included in the requested budget. The equipment will assist officers in obtaining higher firearm qualification scores. The new equipment will be added to the budgeted firearms	\$ 20,000		\$ (24,758)		2		
									\$ 32,000					
Public Works	Storm Drainage	General	Storm Drainage	101-43150-43307	3rd & Main	3rd & Main	Remaining items not completed in 2024	\$ 20,000		\$ 15,671		1		
Public Works	Storm Drainage	General	Storm Drainage	101-43150-43317	Livesay Utility Improvements	Livesay Utility Improvements	Remaining items not completed in 2024	\$ 100,000		\$ 281,448		1		
Public Works	Storm Drainage	General	Storm Drainage	101-43150-43309	Lake Lots Storm Sewer	Re-route storm sewer at lake lots	Re-route storm sewers at Lake Lots	\$ 50,000		\$ -		3		
Public Works	Storm Drainage	General	Storm Drainage	101-43150-43343	2nd, 4th & Railroad	2nd, 4th & Railroad	Remaining items not completed in 2024	\$ 425,034		\$ 425,034		1		
									\$ 595,034					
Public Works	Street & Sidewalk	General	Street & Sidewalk	101-43120-43300	Street Overlay Mainteannce	2nd, 4th & Railroad	Remaining items not completed in 2024	\$ 880,000		\$ 786,451		1		
Public Works	Street & Sidewalk	General	Street & Sidewalk	101-43120-42200	Professional Services	Design of Storm Drain Imiprovements at 13th & Wisconsin		\$ 79,000		\$ 1,182		5		
Public Works	Street & Sidewalk	General	Street & Sidewalk	101-43120-43300	Street Overlay Mainteannce	Tree Remova Highway 37		\$ 6,000		\$ 786,451		5		
Public Works	Street & Sidewalk	General	Street & Sidewalk	101-43120-43305	Bike Path Construction	Cemetery & Golf Course bike path relocation project		\$ 155,000		\$ 155,950		1		
Public Works	Street & Sidewalk	General	Street & Sidewalk	101-43120-43310	Parking Lot/Alley Paving	Add storm drain to Corn Palace Parking lot to alleviate low spot		\$ 12,000		\$ 13,959		3		
Public Works	Street & Sidewalk	General	Street & Sidewalk	101-43120-43312	West End Bridge	West End Bridge Project		\$ 294,229		\$ 294,229		1		\$ 235,383
Public Works	Street & Sidewalk	General	Street & Sidewalk	101-43120-43324	Rowley st I-90			\$ 250,000		\$ 250,000		1		
Public Works	Street & Sidewalk	General	Street & Sidewalk	101-43120-43325	Norway/Rowley Sidewalk			\$ 377,300		\$ 376,326		1		
									\$ 2,053,529					
Public Works	Street Department	General	Street Department	101-43100-42630	Gravel-Base			\$ 25,560		\$ 25,560		1		
Public Works	Street Department	General	Street Department	101-43100-43419	Dump Truck			\$ 97,928		\$ 97,928		1		
									\$ 123,488					
Public Works	Traffic	General	Traffic	101-42130-43320	Upgrade Signal Lights	push buttons at Cabela Drive & Spruce Street	new request	\$ 19,977		\$ 19,977		1		
Public Works	Traffic	General	Traffic	101-42130-42835	Utilities- Street Lights	Utilities- Street Lights	Utilities- Street Lights	\$ 45,000		\$ (6,431)		2		
Public Works	Traffic	General	Traffic	101-42130-42570	Repair Traffic Accident	Repair Traffic Accident	Repair Traffic Accident	\$ 80,000		\$ 485		2		
Public Works	Traffic	General	Traffic	101-42130-43343	7th & 1st Signal Lights		not completed in 2024	\$ 580,095		\$ 580,095		1		
Public Works	Traffic	General	Traffic	101-42130-43343	7th & 1st Signal Lights	adding in the 1st & Main light	approved by council	\$ 300,000		\$ -		5		
									\$ 1,025,072					
	Economic Development	General	Economic Development	101-46500-43100	Property Acquisition	1st Avenue Development		\$ 1,000,000	\$ 1,000,000	\$ -		5		
	Transfers Out	General	Transfers Out	101-49000-51101	Transfers out to Park Fund	for the tennis court resurfacing & perimiter lights & pickleball court increases				\$ -				
	Transfers Out	General	Transfers Out	101-49000-51104	Transfers out to Airport	for additional hangar		\$ 100,000		\$ -				
	Transfers Out	General	Transfers Out	101-4900-51105	Transfer out to Corn Palace Fund	for the corn palace seat replacements	Seats \$400,000, Railings \$100,000 concrete work \$50,000	\$ 550,000						
									\$ 650,000		\$ 5,784,323			
Park & Rec	Golf Course	Golf	Golf Course	614-45250-43400	Capital Machinery & Equipment	reels for fairway mower	additional set of reels (used)	\$ 5,000		\$ 5,000		1		
Park & Rec	Golf Course	Golf	Golf Course	614-45250-43400	Capital Machinery & Equipment	New Reels	didn't purchase due to cost increases on other projects	\$ 11,500		\$ 1,000		1		
Park & Rec	Golf Course	Golf	Golf Course	614-45250-43300	Golf Course Capital Improvements	Entrance Sign	cut from the 2025 budget. Requested in Golf & Ent. Tx	\$ 20,000		\$ 53,814		4		
									\$ 36,500		\$ 36,500			
		Lake Mitchell	Lake Mitchell	203-45220-43300	Lake Improvements			\$ 4,954,594		\$ 4,954,594		1	\$102,009 paid towards drawdown (\$3,397,991 remaining). \$943,397 towards jetty. (\$1,556,603 remaining)	\$ 875,125

Supplemental Requests- Detail By Fund														
Department	Division	Fund	Dept Budget	GL Line	Description	Project	Reasons	Requested supplement	Total By Dept	2024 GL Remaining	Total by Fund	Type	Note	Other Source
Lake	Lake	Lake Mitchell	Lake Mitchell	203-45220-43310	Watershed Improvements	NAWCA grant Projects	This is the remaining balance for the grant projects	\$ 100,000		\$ (908,424)		1		\$ 100,000
									\$ 5,054,594		\$ 5,054,594			\$ 975,125
Park & Rec	Parks	Park	Parks	201-45210-43400	Capital Equipment	Toolcat w bucket & broom attachment.	due to additional park staffing	\$ 85,000		\$ 11,391		5		
Park & Rec	Parks	Park	Parks	201-45210-42200	Professional Services	Tennis Courts Design		\$ 65,000		\$ -		5		
Park & Rec	Parks	Park	Parks	201-45210-43300	Capital Improvements	Pickleball Courts	budgeted but not completed in 2024-cost increases	\$ 550,000		\$ 392,914		2		\$ 310,000
Park & Rec	Parks	Park	Parks	201-45210-42604	Trees	Trees	to plant additional trees above budgeted grant.	\$ -		\$ -				
Park & Rec	Parks	Park	Parks	201-45210-43300	Capital Improvements	Hitchcock Lighting	Perimeter lighting around pool, and inside of hitchcock park	\$ -		\$ -				
									\$ 700,000					
Park & Rec	Recreation	Park	Rec Center	201-45140-43300	Capital Improvements- Other	Youth Playground Room & Fitness Equipment	costs have increased- out of dediccated reserves from Lifequest	\$ 6,048	\$ 6,048	\$ 6,048		1		\$ 6,048
Park & Rec	Sports	Park	Sports Complex	201-45160-43300	Capital Improvements-Other	Roof at Ice Arena		\$ 29,287		\$ 29,287		1		
		Park	Sports Complex	201-45160-43300	Capital Improvements-Other	Roof at Ice Arena	to replace roof	\$ -						
Park & Rec	Sports	Park	Sports Complex	201-45160-43300	Capital Improvements-Other	Cadwell Irrigation		\$ 12,000		\$ 12,000		1		
Park & Rec	Sports	Park	Sports Complex	201-45160-43300	Capital Improvements-Other	Soccer Concessions Stand upgrades		\$ -		\$ -				
Park & Rec	Sports	Park	Sports Complex	201-45160-43320	Capital Improvements- Pressbox	Press Box	The project was budgeted in 2024, but not completed.	\$ 13,547		\$ 13,547		1		
Park & Rec	Sports	Park	Sports Complex	201-45160-43300	Capital Improvements Other	Cost increases for infield work.	drainage, infield mix, design & cont	\$ 157,000		\$ -		2		
Park & Rec	Sports	Park	Sports Complex	201-45160-42600	Supplies & Materials	Monroe Shelter		\$ 300		\$ 300		3		
Park & Rec	Sports	Park	Sports Complex	201-45160-42600	Supplies & Materials	Wood Chips for Monroe Playground		\$ 2,500		\$ 2,500		3	\$ 60,882	
Park & Rec	Sports	Park	Sports Complex	201-45160-42600	Supplies & Materials	Replace doors on old soccer restrooms		\$ 600		\$ 600		3		
Park & Rec	Sports	Park	Sports Complex	201-45160-42600	Supplies & Materials	Replace back gate at the stadium		\$ 1,500		\$ 9,639		3		
									\$ 216,734		\$ 922,782			
		BID 4	BID 4	209-46530-42920	Sports & Events Authority	unspent grant funds from 2024		\$ 44,640	\$ 44,640	\$ 44,640	\$ 44,640	1		
Public Works	Sanitation	Sanitation	Sanitation	612-43220-43200	Buildings		Recylcing Building	\$ 675,428	\$ 675,428	\$ 675,428	\$ 675,428	1		\$ 236,400
Public Works	Collection	Sewer	Collection	604-43250-42200	Professional Services	Brosz- 5th ave Burr to Foster (\$50,000); HDR Rate Study (25,000); 1st Ave Burr to Foster (115,000); Ohlman Street- 23rd to Kemper (110,000)		\$ 300,000		\$ 20,508		1		
Public Works	Collection	Sewer	Collection	604-43250-43317	CIPP	Large cast in place pipe project		\$ 450,000		\$ 457,909		1		
	Collection	Sewer	Collection	604-43250-53336	Livesay Utility Improvements	Livesay Utility Improvements		\$ 100,000		\$ 156,335		1		
Public Works	Collection	Sewer	Collection	604-43250-43343	2nd, 4th & Railroad	2nd, 4th & Railroad		\$ 278,782		\$ 93,566		1		
Public Works	Collection	Sewer	Collection	604-43250-43347	23rd & Ohlman Lift Station	23rd & Ohlman Lift Station		\$ 1,665,149		\$ 1,665,149		1		\$ 1,061,235.00
Public Works	Collection	Sewer	Collection	605-43250-43348	Highway 37 Utilities	Highway 37 Utilities		\$ 1,440,936		\$ 1,440,936		1		\$ 508,151.00
Public Works	Collection	Sewer	Collection	604-43250-43349	Nharmon/Airport Lift Station	Nharmon/Airport Lift Station		\$ 2,100,000		\$ 520,632		1		\$ 544,869.00
Public Works	Collection	Sewer	Collection	604-43250-43350	S.Harmon / Ohlman Lift Station	S.Harmon / Ohlman Lift Station		\$ 1,284,850		\$ 1,284,850		1		\$ 770,890.00
									\$ 7,619,717					\$ 2,885,145.00
Public Works	Treatment	Sewer	Treatment	604-43200-43300	N.Plant Improvements	N.Plant Improvements		\$ 2,430,601		\$ 2,430,602		1		\$ 2,430,601.00
Public Works	Treatment	Sewer	Treatment	604-43200-43310	S.Plant Improvements	S.Plant Improvements		\$ 23,130,800		\$ 23,130,800		1		\$ 21,980,800.00
									\$ 25,561,401		\$ 33,181,118			\$ 24,411,401.00
Public Works	Distribution	Water	Water	602-43340-42225	Professional Services	Brosz- 5th ave Burr to Foster (\$30,000); HDR Rate Study (25,000); 1st Ave Burr to Foster (150,000); Ohlman Street- 23rd to Kemper (135,000)		\$ 345,000		\$ 264,967		1		
Public Works	Distribution	Water	Water	602-43340-43333	Highway 37 Utilities	Highway 37 Utilities		\$ 1,013,372		\$ 1,013,372		1		\$ 1,013,372
Public Works	Distribution	Water	Water	602-43340-43338	2nd, 4th & Railroad	2nd, 4th & Railroad		\$ 250,000		\$ 202,181		1		
Public Works	Distribution	Water	Water	602-43340-43343	BY Water Main	BY Water Main		\$ 600,000		\$ 600,000		1		
Public Works	Distribution	Water	Water	602-43340-43355	Above Ground Storage	Above Ground Storage		\$ 2,319,688		\$ 2,319,688		1		\$ 2,319,688
									\$ 4,528,060		\$ 4,528,060			\$ 3,333,060
		Corn Palace	Corn Palace	613-45650-43460	Seat Replacement	Seat Replacements (400,000), Railings/ ADA platform (100,000), concrete work (50,000)		\$ 550,000	\$ 550,000	\$ -	\$ 550,000	5		\$ 550,000

General Fund

Revenue	Budget	Actual	Designated	Difference				
Taxes	\$ 19,889,849	\$ 21,930,776		\$ 2,040,927				
Licenses and Permits	\$ 230,500	\$ 303,075		\$ 72,575				
Intergovernmental Revenue	\$ 1,655,193	\$ 2,866,014		\$ 1,210,821				
Charges for Goods & Services	\$ 292,130	\$ 282,302		\$ (9,828)				
Misc Revenue	\$ 1,008,816	\$ 1,454,476		\$ 445,660				
Other Sources	\$ -	\$ 37,421		\$ 37,421				
Budgeted Cash Applied from Reserves- Designated Projects	\$ 2,165,807	\$ 2,165,807		\$ -				
Totals	\$ 25,242,295	\$ 29,039,872	\$ -	\$ 3,797,577				
Expenses	Budget	Actual	Difference	2025 Supplement	Note	2025 Revenue Anticipated	Balance	
CITY COUNCIL	\$ 1,640,611	\$ 1,541,653	\$ 98,958				\$ 98,958	
CONTINGENCY	\$ 804,628	\$ 737,600	\$ 67,028				\$ 67,028	
MAYOR'S OFFICE	\$ 54,605	\$ 51,463	\$ 3,142				\$ 3,142	
CITY ADMINISTRATOR	\$ 232,161	\$ 216,396	\$ 15,765				\$ 15,765	
ADMINISTRATIVE BOARDS	\$ 163,931	\$ 74,665	\$ 89,266				\$ 89,266	
ELECTION	\$ 21,500	\$ 21,400	\$ 100				\$ 100	
ATTORNEY'S OFFICE	\$ 226,384	\$ 194,091	\$ 32,293				\$ 32,293	
FINANCE	\$ 602,062	\$ 550,690	\$ 51,372	\$ (15,000)			\$ 36,372	
HUMAN RESOURCES	\$ 283,618	\$ 241,784	\$ 41,834	\$ (8,700)	Employee Physicals, supplies- cabinet		\$ 33,134	
INSURANCE & BONDS	\$ 304,000	\$ 290,455	\$ 13,545	\$ (19,000)	Liability Insurance Premiums		\$ (5,455)	
MUNICIPAL BUILDINGS	\$ 201,021	\$ 172,980	\$ 28,041				\$ 28,041	
INFORMATION TECHNOLOGY	\$ 476,145	\$ 416,963	\$ 59,182	\$ (29,500)	Managed Print Increase, Cameras, point to point not completed in 2024		\$ 29,682	
POLICE DEPARTMENT	\$ 3,642,797	\$ 3,296,313	\$ 346,484	\$ (32,000)	FordF150 increase cost, firearm equipment increase		\$ 314,484	
TRAFFIC DEPARTMENT	\$ 1,440,222	\$ 795,296	\$ 644,926	\$ (1,025,072)	Push buttons at cabellas & spruce, 7th Stop light & 1st Stop Light		\$ (380,146)	
FIRE DEPARTMENT	\$ 1,921,251	\$ 1,771,128	\$ 150,123	\$ (134,050)	Retirement, new engine, protective clothing, repeater replacement, repairs		\$ 16,073	
STREET DEPARTMENT	\$ 2,300,443	\$ 1,768,781	\$ 531,662	\$ (123,488)	Gravel & Dump Truck		\$ 408,174	
PUBLIC WORKS ADMIN	\$ 1,127,031	\$ 1,011,960	\$ 115,071				\$ 115,071	
STREET & SIDEWALK CONST	\$ 4,930,972	\$ 2,953,656	\$ 1,977,316	\$ (2,053,529)	2024 Projects & 13th & Wisconsin Design	\$ 235,383.00	\$ (76,213)	
SNOW REMOVAL	\$ 113,600	\$ 114,030	\$ (430)				\$ (430)	
STORM DRAINAGE	\$ 1,187,683	\$ 440,207	\$ 747,476	\$ (595,034)	2024 Projects		\$ 152,442	
CEMETERY	\$ 430,314	\$ 366,095	\$ 64,219	\$ (43,950)	Cab for snowblower, 2024 project		\$ 20,269	
HEALTH & WELFARE	\$ 33,000	\$ 33,000	\$ -				\$ -	
ANIMAL CONTROL	\$ 103,791	\$ 35,387	\$ 68,404				\$ 68,404	
CULTURE & RECREATION	\$ 40,000	\$ 40,000	\$ -				\$ -	
LIBRARY	\$ 881,235	\$ 796,619	\$ 84,616	\$ (55,000)	part time hours, digital sign, lighting in building	\$ 17,500.00	\$ 29,616	
ECONOMIC DEVELOPMENT	\$ 307,000	\$ 232,000	\$ 75,000	\$ (1,000,000)			\$ (925,000)	
GENERAL LONG TERM DEBT	\$ 850,000	\$ 848,908	\$ 1,093				\$ 1,093	
TRANSFERS OUT	\$ 6,766,859	\$ 6,516,859	\$ 250,000	\$ (650,000)	To P&R for tennis courts, hitchcock lights, pickleball courts; to Corn Palace for seats		\$ (400,000)	
Totals	\$ 31,086,864	\$ 25,530,379	\$ 5,556,485	\$ (5,784,323)		\$ 252,883	\$ (227,838)	
2024 Rev. Surplus	\$ 3,797,577				Cash Balance as of 12/31/24	\$ 21,289,632		
2024 Budget Surplus	\$ 5,556,485				Cash applied to 2025 Supplements	\$ (5,531,440.00)		
Supplements	\$ (5,784,323)				Cash applied in the 2025 budget	\$ (4,684,100.00)		
2024 Remaining Budget- 2025 Supplemental Requests	\$ 3,569,738				Designated Reserves for Cash Applied	\$ 4,684,100.00		
					2025 Designated Cash	\$ (5,750,000.00)		
2024 Cash Balance Changes					2024 Bills Paid in 2025	\$ (200,449.35)		
2025 Total General Fund supplements	\$ (5,784,323)				Estimated new Ending Fund Balance	\$ 9,807,743		
Anticipated Revenue for 2025 supplements	\$ 252,883							
Total 2024 Cash Needed for 2025 Supplements	\$ (5,531,440)				Percentage of Unobligated Reserve	40%		

Park Fund

Revenue	Budget	Actual	Designated	Difference			
Intergovernmental Revenue	\$ 12,000	\$ 65,583.23		\$ 53,583.23			
Charges for Goods & Services	\$ 1,092,930	\$ 1,126,322.84	\$ 7,938.01	\$ 25,454.83			
<i>Capital Improvement Fee</i>	\$ 6,630	\$ 7,938.01	<i>7,938.01</i>				
Misc Revenue	\$ 340,032	\$ 39,196.37	\$ 4,025.00	\$ (304,860.63)			
<i>Contributions P&A</i>	\$ -	\$ 3,925.00	<i>3,925.00</i>				
<i>Contributions Park</i>	\$ 330,700	\$ 100.00	<i>100.00</i>				
<i>Contributions private source- Rec</i>	\$ -	\$ -					
<i>Contributions Cadwell</i>							
Other Sources	\$ 2,930,000	\$ 3,041,726.18		\$ 111,726.18			
Cash Applied- from designated (budgeted)	\$ 98,000	\$ 98,000.00		\$ 196,000.00			
Totals	\$ 4,460,962	\$ 4,305,245	\$ 11,963	\$ (167,679.62)			
2025 Revenue							
Expenses	Budget	Actual	Difference	2025 Supplement	Note	Anticipated	Balance
RECREATION & AQUATICS	\$ 686,682	\$ 621,020.54	\$ 65,661.46				\$ 65,661.46
RECREATION CENTER	\$ 1,233,302	\$ 1,134,616.67	\$ 98,685.33	\$ (6,048)		\$ 6,048.00	\$ 98,685.33
SPORTS COMPLEX	\$ 1,866,804	\$ 1,569,729.40	\$ 297,074.60	\$ (216,734)			\$ 80,340.60
CADWELL CONCESSIONS	\$ 49,581	\$ 31,417.37	\$ 18,163.63				\$ 18,163.63
PARKS	\$ 1,574,150	\$ 1,049,118.73	\$ 525,031.27	\$ (700,000)		\$ 310,000.00	\$ 135,031.27
SUPERVISION	\$ 369,682	\$ 341,334.97	\$ 28,347.03				\$ 28,347.03
Totals	\$ 5,780,201	\$ 4,747,237.68	\$ 1,032,963.32	\$ (922,782)		\$ 316,048.00	\$ 426,229.32
<i>Revenue Surplus</i>	\$ (167,679.62)						
<i>Budget Surplus</i>	\$ 1,032,963.32						
<i>Supplements</i>	\$ (922,782.00)						
2024 Remaining Budget- 2025 Supplemental Requests	\$ (57,498.30)						
Cash Balance Changes							
Total Requested 2025 Supplements	\$ (922,782)						
Anticipated Revenue for 2025 supplements	\$ 316,048						
2024 Cash Applied for 2025 Supplements	\$ (606,734)						
Fund Balance as of 12/31/24	\$ 861,379						
Cash Applied for 2025 Supplements	\$ (606,734)						
2024 Bills Paid in 2025	\$ (68,382)						
Budgeted Cash Applied for 2025	\$ -						
Estimated new Ending Fund Balance	\$ 186,262						

Lake Fund									
Revenue	Budget	Actual	Designated	Difference					
Intergovernmental Revenue	\$ 1,000,000	\$ 720,842		\$ (279,158)					
Charges for Goods & Services	\$ 255,571	\$ 230,525		\$ (25,046)					
Other Financing Sources				\$ -					
Totals	\$ 1,255,571	\$ 951,367	\$ -	\$ (304,204)					
2025 Revenue									
Expenses	Budget	Actual	Designated	Difference	2025 Supplement	Note	Anticipated	Note- Source	Balance
Current	\$ 8,400	\$ 20,642		\$ (12,242)					\$ (12,242)
Capital Outlay	\$ 6,000,000	\$ 1,848,064		\$ 4,151,936	\$ (5,054,594)		\$ 975,123	\$875,000 Jetty Grant, \$100,000 NAWCA Grant	\$ 72,465
Debt Service	\$ 291,388	\$ 291,348		\$ 41					\$ 41
Totals	\$ 6,299,788	\$ 2,160,053	\$ -	\$ 4,139,735	\$ (5,054,594)		\$ 975,123		\$ 60,264
Revenue Surplus	\$ (304,204)								
Budget Surplus	\$ 4,139,735								
Supplements	\$ (5,054,594)								
2024 Remaining Budget- 2025 Supplemental Requests	\$ (1,219,064)								
Cash Balance Changes									
2025 Total supplements	\$ (5,054,594)								
2024 Anticipated, unbudgeted revenue for 2024 supplements	\$ 975,123								
Total 2022 Cash Needed for 2021 Supplements	\$ (4,079,471)								
Cash Balance as of 12/31/24	\$ 4,031,967								
Cash applied to 2025 Supplements	\$ (4,079,471)								
2024 Bills Paid in 2025	\$ (53,448)								
Anticipated Revenue	\$ 975,123								
Cash applied in the 2025 Budget	\$ (685,329)								
Estimated new Ending Fund Balance	\$ 188,843								

Entertainment Tax

Revenue	Budget	Actual	Designated	Difference				
Entertainment Tax	\$ 929,195.00	\$ 1,034,854.90		\$ 105,659.90				
Contributions/Donations	\$ -	\$ -		\$ -				
Totals	\$ 929,195.00	\$ 1,034,854.90	\$ -	\$ 105,659.90				
Expenses	Budget	Actual	Difference	2025 Supplement	Note	2025 Revenue Anticipated	Note-Source	Balance
CVB	\$ 250,000.00	\$ 250,000.00	\$ -					\$ -
Community Projects	\$ 505,123.00	\$ 128,937.73	\$ 376,185.27	\$ (391,185)	Streetscape budgeted in 2023 but moved to 2024			\$ (14,999.62)
Transfer to Corn Palace	\$ 420,000.00	\$ 420,000.00	\$ -					\$ -
Totals	\$ 1,175,123.00	\$ 798,937.73	\$ 376,185.27	\$ (391,185)		\$ -		\$ (14,999.62)
Revenue Surplus	\$ 105,659.90							
Budget Surplus	\$ 376,185.27							
Supplements	\$ (391,184.89)							
2024 Remaining Budget- 2025 Supplemental Requests	\$ 90,660.28							
2024 Cash Balance Changes								
2025 Total supplements	\$ (391,184.89)							
2025 Anticipated Revenue for Supplements	\$ -							
Total 2024 Cash Needed for 2025 Supplements	\$ (391,184.89)							
Cash Balance as of 12/31/24	\$ 1,058,380.01							
Cash applied to 2025 Supplements	\$ (391,184.89)							
Cash applied in the 2025 Budget	\$ (12,500.00)							
Revenue for 2025 Supplements	\$ -							
2024 Bills Paid in 2025	\$ (3,657.40)							
Estimated new Ending Fund Balance	\$ 651,037.72							

E911 Fund

Revenue	Budget	Actual	Designated	Difference				
Intergovernmental Revenue	\$ 265,900.00	\$ 320,365.67		\$ 54,465.67				
Charges for Goods & Services	\$ 436,300.00	\$ 436,331.12		\$ 31.12				
Misc Revenue	\$ -	\$ 8,612.89		\$ 8,612.89				
Transfer in from GF	\$ 300,000.00	\$ 300,000.00		\$ -				
Totals	\$ 1,002,200.00	\$ 1,065,309.68		\$ 63,109.68				
Expenses	Budget	Actual	Difference	2025 Supplement	Note	2025 Revenue Anticipated	Note- Source	Balance
Salaries	\$ 1,055,266.00	\$ 834,853.49	\$ 220,412.51					\$ 220,412.51
Current Expenses	\$ 44,814.00	\$ 36,269.67	\$ 8,544.33					\$ 8,544.33
Capital Outlay	\$ 58,430.00		\$ 58,430.00	\$ (58,430.00)				\$ 116,860.00
Totals	\$ 1,158,510.00	\$ 871,123.16	\$ 287,386.84	\$ (58,430.00)				\$ 345,816.84
2024 Revenue Surplus	\$ 63,109.68							
2024 Budget Surplus	\$ 287,386.84							
2025 Supplements	\$ (58,430.00)							
2024 Remaining Budget- 2025 Supplemental Requests	\$ 292,066.52							
Cash Balance Changes								
Total Requested 2025 Supplements	\$ (58,430)							
Unanticipated Revenue for Supplements	\$ -							
2024 Cash Applied for 2025 Supplements	\$ (58,430)							
Fund Balance as of 12/31/24	\$ 1,016,808							
Cash Applied for 2025 Supplements	\$ (58,430)							
2024 Bills Paid in 2025	\$ (3,657)							
Budgeted Cash Applied for 2025 Budget	\$ (74,300)							
Estimated new Ending Fund Balance	\$ 880,421							

Airport Fund

Revenue	Budget	Actual	Designated	Difference				
Intergovernmental Revenue	\$ -	\$ 125,953.31		\$ 125,953.31				
Charges for Goods & Services	\$ 165,215.00	\$ 164,153.80		\$ (1,061.20)				
Misc	\$ -			\$ -				
Other Sources	\$ 22,122.00	\$ 94,998.00		\$ 72,876.00				
Totals	\$ 187,337.00	\$ 385,105.11		\$ 197,768.11				
Expenses	Budget	Actual	Difference	2025 Supplement	Note	2025 Revenue Anticipated	Note- Source	Balance
Other	\$ -	\$ -	\$ -					\$ -
Salaries	\$ 118,763.00	\$ 111,792.99	\$ 6,970.01					\$ 6,970.01
Current Expenses	\$ 146,950.00	\$ 141,434.40	\$ 5,515.60					\$ 5,515.60
Capital Outly	\$ 352,000.00	\$ 109,980.84	\$ 242,019.16	\$ (311,829.00)	Hangar Project & Runway Reconstruction	\$ 298,492	FFA & General Fund	\$ 228,682.31
Totals	\$ 617,713.00	\$ 363,208.23	\$ 254,504.77	\$ (311,829.00)		\$ 298,492		\$ 241,167.92
Revenue Surplus	\$ 197,768.11							
Budget Surplus	\$ 254,504.77							
Supplements	\$ (311,829.00)							
2024 Remaining Budget- 2025 Supplemental Req	\$ 140,443.88							
Cash Balance Changes								
2025 Total supplements	\$ (311,829.00)							
2025 anticipated, unbudgeted revenue for 2025 supplements	\$ 298,492.15							
Total 2023 Cash Needed for 2024 Supplements	\$ (13,336.85)							
Cash Balance as of 12/31/24	\$ 116,320.93							
Cash applied to 2025 Supplements	\$ (13,336.85)							
2025 Budgeted Cash Applied	\$ -							
2024 bills paid in 2025	\$ (50,576.14)							
Estimated new Ending Fund Balance	\$ 52,408							

Water Fund

Revenue	Budget	Actual	Designated	Difference		
Intergovernmental Revenue	\$ -	\$ -		\$ -		
Charges for Goods & Services	\$ 6,372,918	\$ 6,808,656		\$ 435,738		
Other Sources	\$ -	\$ 9,021,633		\$ 9,021,633		
Totals	\$ 6,372,918	\$ 15,830,289		\$ 9,457,371		
Expenses	Budget	Actual	Difference	2025 Supplement	2025 Revenue Anticipated	Balance
Water Treatment Plant	\$ 1,262,350	\$ 1,129,002	\$ 133,348			\$ 133,348
Water Distribution	\$ 13,680,873	\$ 9,687,935	\$ 3,992,938	\$ (4,528,060)	\$ 3,333,060	\$ (535,122)
Other	\$ -	\$ 805,229	\$ (805,229)			\$ (805,229)
Debt Service	\$ 320,118	\$ 354,202	\$ (34,084)			\$ (34,084)
Totals	\$ 15,263,341	\$ 11,976,369	\$ 3,286,972	\$ (4,528,060)	\$ 3,333,060	\$ (1,241,088)
2024 Rev. Surplus	\$ 9,457,371.20					
2024 Budget Surplus	\$ 3,286,972.08					
Supplements	\$ (4,528,060.00)					
2024 Remaining Budget- 2025 Supplemental Requests	\$ 8,216,283.28					
2024 Cash Balance Changes						
2024 Total supplements	\$ (4,528,060.00)					
2024 Anticipated, unbudgeted revenue for 2024 supplements	\$ 3,333,060.00					
Total Cash Needed for 2025 Supplements	\$ (1,195,000.00)					
Cash Balance as of 12/31/24	\$ 9,056,450					
2025 Total General Fund supplements	\$ (4,528,060)					
2024 Bills paid in 2025	\$ (331,375)					
Cash applied in the 2025 Budget	\$ 2,497,567					
Anticipated Revenue for 2025 supplements	\$ 3,333,060					
Total 2024 Cash Needed for 2025 Supplements	\$ 10,027,642					

Sewer Fund

Revenue	Budget	Actual	Designated	Difference		
Intergovernmental Revenue	\$ -	\$ 4,914,043		\$ 4,914,043		
Charges for Goods & Services	\$ 5,034,378	\$ 5,113,795		\$ 79,417		
Other Sources	\$ -	\$ 2,628,911		\$ 2,628,911		
Totals	\$ 5,034,378	\$ 12,656,749		\$ 7,622,371		
2025 Revenue						
Expenses	Budget	Actual	Difference	2025 Supplement	Anticipated	Balance
Waste Water Treatment	\$ 34,620,065	\$ 8,976,432	\$ 25,643,633	\$ (25,561,401)	\$ 24,411,401	\$ 51,205,034
Independent Pre Treatment	\$ 8,100	\$ 10,389	\$ (2,289)			\$ (2,289)
Collection	\$ 8,303,693	\$ 3,461,089	\$ 4,842,604	\$ (7,619,717)	\$ 2,885,145	\$ 12,462,321
Debt Service	\$ 1,521,719	\$ 1,239,267	\$ 282,452			\$ 282,452
Totals	\$ 44,453,577	\$ 13,687,177	\$ 30,766,400	\$ (33,181,118)	\$ 27,296,546	\$ 63,947,518
2024 Rev. Surplus	\$ 7,622,371					
2024 Budget Surplus	\$ 30,766,400					
Supplements	\$ (33,181,118)					
2024 Remaining Budget- 2025 Supplemental Requests	\$ 5,207,654					
2024 Cash Balance Changes	\$ 4,052,234					
2024 Total supplements	\$ (33,181,118)					
2024 Anticipated, unbudgeted revenue for 2024 supplements	\$ 27,296,546					
Total 2023 Cash Needed for 2024 Supplements	\$ (5,884,572)					
Cash Balance as of 12/31/24	\$ 4,052,234					
Total 2025 Supplements	\$ (33,181,118)					
2024 Bills paid in 2025	\$ (2,500,814)					
Cash applied in the 2025 Budget	\$ 1,371,450					
2024 Revenue Received in 2025	\$ 3,271,596					
Anticipated Revenue for 2025 supplements	\$ 27,296,546					
Total 2024 Cash Needed for 2025 Supplements	\$ 309,894					

Sanitation Fund

Revenue	Budget	Actual	Designated	Difference		
Intergovernmental Revenue	\$ -	\$ 174,519		\$ 174,519		
Misc. Revenue	\$ 102,050	\$ 296,247				
Charges for Goods & Services	\$ 2,465,550	\$ 2,863,163		\$ 397,613		
Totals	\$ 2,567,600	\$ 3,333,929		\$ 572,132		
Expenses	Budget	Actual	Difference	2025 Supplement	2025 Revenue Anticipated	Balance
Recycling	\$ 3,074,309	\$ 2,358,188	\$ 716,121	\$ (675,428)		\$ 1,391,549
Waste Collection	\$ 1,025,447	\$ 826,668	\$ 198,779			\$ 198,779
Landfill	\$ 1,081,550	\$ 911,334	\$ 170,216			\$ 170,216
Other	\$ -	\$ 631,707	\$ (631,707)			\$ (631,707)
Municipal Lanfill Project	\$ -	\$ (4,295)	\$ 4,295			\$ 4,295
Debt Service	\$ 5,329,474	\$ 4,871,767	\$ 457,707			\$ 457,707
Totals	\$ 10,510,780	\$ 9,595,370	\$ 915,410	\$ (675,428)	\$ -	\$ 1,590,838
2024 Rev. Surplus	\$ 572,131.65					
2024 Budget Surplus	\$ 915,409.84					
Supplements	\$ (675,428.00)					
2024 Remaining Budget- 2025 Supplemental Requests	\$ 812,113.49					
2023 Cash Balance Changes						
2024 Total supplements	\$ (675,428.00)					
2024 anticipated, unbudgeted revenue for 2024 supplements	\$ -					
Total 2023 Cash Needed for 2024 Supplements	\$ (675,428.00)					
Cash Balance as of 12/31/24	\$ 3,372,870					
Total 2025 Supplements	\$ (675,428)					
2024 Bills paid in 2025	\$ (203,541)					
Cash applied in the 2025 Budget	\$ (918,928)					
Anticipated Revenue for 2025 supplements	\$ -					
Total 2024 Cash Needed for 2025 Supplements	\$ 1,574,973					

Corn Palace Fund

Revenue	Budget	Actual	Designated	Difference		
Intergovernmental Revenue	\$ -			\$ -		
Charges for Goods & Services	\$ 1,066,600	\$ 1,349,674		\$ 283,074		
Misc Revenue	\$ 4,300	\$ 575		\$ (3,725)		
Other Sources	\$ 537,316	\$ 637,316		\$ 100,000		
Totals	\$ 1,608,216	\$ 1,987,565		\$ 379,349		
2025						
Revenue						
Expenses	Budget	Actual	Difference	2025 Supplement	Anticipated	Balance
Salaries & Benefits	\$ 866,506	\$ 798,847	\$ 67,659			\$ 67,659
Current	\$ 995,200	\$ 960,196	\$ 35,004			\$ 35,004
Capital Outlay	\$ -	\$ -	\$ -	\$ (550,000)	\$ 550,000	\$ 550,000
Totals	\$ 1,861,706	\$ 1,759,044	\$ 102,663	\$ (550,000)	\$ 550,000	\$ 652,663
<i>Revenue Surplus</i>	\$ 379,349					
<i>Budget Surplus</i>	\$ 102,663					
<i>Supplements</i>	\$ (550,000)					
2024 Remaining Budget- 2025 Supplemental Requests	\$ (67,989)					
2024 Cash Balance Changes						
2024 Total supplements	\$ (550,000.00)					
2024 Anticipated, unbudgeted revenue for 2024 supplements	\$ 550,000.00					
Total Cash Needed for 2025 Supplements	\$ -					
Cash Balance as of 12/31/24	\$ 330,959					
Total 2025 Supplements	\$ (550,000)					
2024 Bills paid in 2025	\$ (20,194)					
Cash applied in the 2025 Budget	\$ -					
Anticipated Revenue for 2025 supplements	\$ 550,000					
Total 2024 Cash Needed for 2025 Supplements	\$ 310,765					

Golf Fund

Revenue	Budget	Actual	Designated	Difference			
Intergovernmental Revenue		\$ -		\$ -			
Charges for Goods & Services	\$ 494,000	\$ 681,985		\$ 187,985			
Misc Revenue	\$ 9,000	\$ 16,727		\$ 7,727			
Other Sources (inc. general fund transfer)				\$ -			
Totals	\$ 503,000	\$ 698,713		\$ 195,713			
2025							
				2025	Revenue		
Expenses	Budget	Actual	Difference	Supplement	Note	Anticipated	Balance
Salaries & Benefits	\$ 227,854	\$ 203,972	\$ 23,882				\$ 23,882
Current	\$ 195,387	\$ 227,558	\$ (32,171)				\$ (32,171)
Capital Outlay	\$ 788,436	\$ 728,622	\$ 59,814	\$ (36,500)			\$ 23,314
Totals	\$ 1,211,677	\$ 1,160,152	\$ 51,525	\$ (36,500)		\$ -	\$ 15,025
2024 Rev. Surplus	\$ 195,712.50						
2024 Budget Surplus	\$ 51,525.33						
Supplements							
2024 Remaining Budget- 2025 Supplemental Requests	\$ 247,237.83						
2024 Cash Balance Changes							
2024 Total supplements	\$ (36,500.00)						
2024 Anticipated, unbudgeted revenue for 2024 supplements	\$ -						
Total Cash Needed for 2025 Supplements	\$ (36,500.00)						
Cash Balance as of 12/31/24	\$ 414,652						
Total 2025 Supplements	\$ (36,500)						
2024 Bills paid in 2025	\$ (2,468)						
2025 Designation	\$ (300,000)						
Cash applied in the 2025 Budget	\$ 38,471						
Anticipated Revenue for 2025 supplements	\$ -						
Total 2024 Cash Needed for 2025 Supplements	\$ 114,155						

Campground

Revenue	Budget	Actual	Designated	Difference		
Intergovernmental Revenue	\$ -	\$ -		\$ -		
Charges for Goods & Services	\$ 115,600	\$ 114,538		\$ (1,062)		
Misc Revenue	\$ (3,100)	\$ (3,398)		\$ (298)		
Other Sources	\$ -	\$ 120,000		\$ 120,000		
Totals	\$ 112,500	\$ 231,140		\$ 118,640		
Expenses	Budget	Actual	Difference	2025 Supplement	2025 Revenue Anticipated	Balance
Salaries & Benefits	\$ 29,556	\$ 31,731	\$ (2,175)			\$ (2,175)
Current	\$ 40,450	\$ 40,700	\$ (250)			\$ (250)
Capital Outlay	\$ 853,000	\$ 55,037	\$ 797,964	\$ (790,202)	\$ 594,769	\$ 602,530
Totals	\$ 923,006	\$ 127,467	\$ 795,539	\$ (790,202)	\$ 594,769	\$ 600,106
2024 Rev. Surplus	\$ 118,640.00					
2024 Budget Surplus	\$ 795,538.68					
Supplements	\$ (790,202.00)					
2024 Remaining Budget- 2025 Supplemental Requests	\$ 123,976.68					
2024 Cash Balance Changes						
2024 Total supplements	\$ (790,202.00)					
2024 Anticipated, unbudgeted revenue for 2024 supplements	\$ 594,768.90					
Total Cash Needed for 2025 Supplements	\$ (195,433.10)					
Cash Balance as of 12/31/24	\$ 218,359					
Total 2025 Supplements	\$ (790,202)					
2024 Bills paid in 2025	\$ (10,834)					
Cash applied in the 2025 Budget	\$ 30,156					
Anticipated Revenue for 2025 supplements	\$ 594,769					
Total 2024 Cash Needed for 2025 Supplements	\$ 42,248					

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Second Reading on Ordinance #O2025-03, Repealing and Replacing Title 12-Flood Control		
Explanation/Background of Agenda Item Requested:	Federal Emergency Management Agency (FEMA) has completed The Flood Insurance Study for Davison County, South Dakota and Incorporated Areas and as part of such project, the City of Mitchell must update its ordinances for flood control. The existing 2010 ordinance does not meet the minimum requirements for FEMA. The new ordinance is from a FEMA developed template. The project of updating the floodplain began in 2016. New maps will become effective May 6, 2025.		

ORDINANCE #O2025-03

AN ORDINANCE.

WHEREAS, the Federal Emergency Management Agency (FEMA) has completed The Flood Insurance Study for Davison County, South Dakota and Incorporated Areas and as part of such project, the City of Mitchell must update its ordinances for flood control; therefore

BE IT ORDAINED BY THE CITY OF MITCHELL, SOUTH DAKOTA AS FOLLOWS:

Section 1.

That Mitchell City Code Title 12 FLOOD CONTROL, and all chapters, sections, and subsections thereof, is hereby REPEALED and shall be REPLACED with the provisions of Section 2 of this ordinance.

Section 2.

TITLE 12 FLOOD CONTROL

CHAPTER 1 STATUTORY AUTHORIZATION, FINDINGS OF FACT, PURPOSE AND METHODS

- 12-1-1: Statutory Authorization**
- 12-1-2: Findings Of Facts**
- 12-1-3: Statement Of Purpose**
- 12-1-4: Methods Of Reducing Flood Loss**

12-1-1: STATUTORY AUTHORIZATION

The Legislature of the State of South Dakota has in SDCL 11-2-13 and 11-4-1 delegated the responsibility of local governmental units to adopt regulations designed to minimize flood losses. Therefore, the Council of the City of Mitchell, South Dakota, does ordain as follows:

The City of Mitchell elects to comply with the requirements of the National Flood Insurance Act of 1968 (P.L. 90-488, as amended). The National Flood Insurance Program (NFIP) is a voluntary program administered by the Federal Emergency Management Agency (FEMA), a component of the U.S. Department of Homeland Security, and the City of Mitchell's community officials have elected to join the program, participate, and enforce this Flood Damage Prevention Ordinance and the requirements and regulations of the NFIP. The NFIP, established in the aforesaid act, provides that areas of the City of Mitchell having a special flood hazard be identified by FEMA, and that floodplain management measures be applied in such flood hazard areas. Furthermore, the City of Mitchell may elect to administer the Flood Damage Prevention Ordinance to areas not identified as Special Flood Hazard Areas (SFHAs) by FEMA on the community's effective

Flood Insurance Rate Map (FIRM), if the community has documentation to support that there is an inherent risk of flooding in such areas.

12-1-2: FINDINGS OF FACT

The flood hazard areas of the City of Mitchell are subject to periodic inundation by flood waters, which results in potential loss of life and property, health and safety hazards, disruption of commerce and governmental services, and extraordinary public expenditures for flood protection and relief; all of which adversely affect the public health, safety and general welfare of the inhabitants of the City of Mitchell.

These potential flood losses are caused by:

1. The cumulative effect of obstructions in floodplains that are known to cause increases in flood heights and velocities;
2. The occupancy of flood hazard areas by structures vulnerable to floods because they are inadequately elevated or otherwise unprotected from flood damages; and
3. Uses deemed unsuitable for floodplain areas or that do not account for the increased flood risk.

12-1-3: STATEMENT OF PURPOSE

It is the purpose of this ordinance to promote the public health, safety and general welfare of the community and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

1. Protect human life and health;
2. Minimize damage to public infrastructure, including but not limited to utilities, streets, and bridges that are susceptible to flooding;
3. Minimize prolonged business interruptions caused by flooding;
4. Minimize public expenditures on flood control projects;
5. Minimize the need for rescue and relief efforts associated with flooding and are generally undertaken at the expense of the public;
6. Protect and safeguard the welfare and safety of first responders should an emergency response is needed;
7. Help maintain a stable tax base by providing for the sound use and development of floodprone areas in such a manner as to minimize future flood blight areas; and
8. Promote that potential buyers are notified if properties are in a flood area.

12-1-4 METHODS OF REDUCING FLOOD LOSSES

To accomplish the purposes outlined in **12-1-3 STATEMENT OF PURPOSE**, this ordinance applies the following methods:

1. Restricts or prohibits land uses that are dangerous to health, safety, or property in times of flooding, or cause excessive increases in flood heights or velocities;
2. Requires that land uses vulnerable to floods, including facilities that serve such uses, be protected against flood damage at the time of initial construction;
3. Controls the alteration of natural floodplains, stream channels, and natural protective barriers, which are involved in the accommodation of flood waters;
4. Controls filling, grading, dredging and other developments that may increase flood damage; and

5. Prevents or regulates the construction of flood barriers that will unnaturally divert floodwaters or may increase flood hazards to other lands.

CHAPTER 2

DEFINITIONS

12-2-1: Definitions

12-2-1: DEFINITIONS

Unless specifically defined below, words or phrases used in this ordinance shall be interpreted to give them the meaning they have in common usage and to give this ordinance its most reasonable application.

100-YEAR FLOOD: flood having a recurrence interval that has a 1-percent chance of being equaled or exceeded during any given year (1-percent-annual-chance flood). The terms “100-hundred-year flood” and “1-percent-annual-chance flood” are synonymous. The term does not imply that the flood will necessarily happen once every 100 hundred years. Mandatory flood insurance requirements may apply.

100-YEAR FLOODPLAIN: area of land susceptible to being inundated due to the occurrence of a 1-percent-annual-chance flood.

500-YEAR FLOOD: flood having a recurrence interval that has a 0.2-percent chance of being equaled or exceeded during any given year (0.2-percent-annual-chance flood). The term does not imply that the flood will necessarily happen once every 500 years and mandatory flood insurance requirement generally does not apply.

500-YEAR FLOODPLAIN: area of land susceptible to being inundated due to the occurrence of a 0.2-percent-annual-chance flood.

ACCESSORY STRUCTURE: structure that is on the same parcel of property as a principal structure. Its use is incidental to the use of the principal structure the ownership of the accessory structure is the same owner as of the principal structure. An accessory structure is a non-residential structure of low value that is used solely for the parking of vehicles and storage of tools, materials, or equipment. No human habitation is allowed within an accessory structure.

ADDITION: any improvement that expands the enclosed footprint or increases the square footage of an existing structure. This includes lateral additions added to the side, front, or rear of a structure; vertical additions added on top of a structure; and enclosures added underneath a structure.

ALLUVIAL FAN FLOODING: flooding occurring on the surface of an alluvial fan or similar landform that originates at the apex. It is characterized by high-velocity flows; active processes of erosion, sediment transport, and deposition; and unpredictable flow paths.

APEX: point on an alluvial fan or similar landform below which the flow path of the major stream that formed the fan becomes unpredictable and alluvial fan flooding can occur.

APPURTENANT STRUCTURE: see definition of Accessory Structure.

AREA OF FUTURE-CONDITIONS FLOOD HAZARD: land area that would be inundated by the 1-percent-annual-chance (100-year) flood, based on future-conditions hydrology.

AREA OF SHALLOW FLOODING: designated AO, AH, AR/AO, or AR/AH zone on a community's Flood Insurance Rate Map (FIRM) with a 1 percent or greater annual chance of flooding to an average depth of 1 to 3 feet where a clearly defined channel does not exist, where the path of flooding is unpredictable, and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

AREA OF SPECIAL FLOOD-RELATED EROSION HAZARD: land within a community that is most likely to be subject to severe flood-related erosion losses. The area may be designated as Zone E on the Flood Hazard Boundary Map (FHBM). After the detailed evaluation of the special flood-related erosion hazard area, in preparation for publication of the FIRM, Zone E may be further refined.

AREA OF SPECIAL FLOOD HAZARD: land in the flood plain within a community subject to a 1 percent or greater chance of flooding in any given year. The area may be designated as Zone A on the FHBM. After detailed ratemaking has been completed in preparation for publication of the FIRM, Zone A usually is refined into Zones A, AO, AH, A1-30, AE, A99, AR, AR/A1-30, AR/AE, AR/AO, AR/AH, AR/A, or V1-30, VE, or V. For purposes of these regulations, the term "special flood hazard area" is synonymous in meaning with the phrase "area of special flood hazard".

BASE FLOOD: flood having a 1-percent chance of being equaled or exceeded in any given year.

BASE FLOOD ELEVATION (BFE): water surface elevation of the 1-percent-annual-chance flood event. It is the height in relation to mean sea level expected to be reached by the waters of the base flood at pertinent points in the floodplains of coastal and riverine areas. It is also the elevation shown on the FIRM and found in the accompanying Flood Insurance Study (FIS) for Zones A, AE, AH, A1-A30, AR, V1-V30, or VE that indicates the water surface elevation resulting from the flood that has a 1-percent chance of equaling or exceeding that level in any given year.

BASEMENT: any area of the building having its floor subgrade (below ground level) on all sides. A walkout basement that does not require a step up to grade is not considered a basement.

BEST AVAILABLE DATA: existing flood hazard information adopted by a community and reflected on an effective FIRM, FBFM, FHBM and/or within an FIS report; or draft or preliminary flood hazard information supplied by FEMA or from another source. Other sources may include, but are not limited to, state, other federal agencies, or local studies, the more restrictive of which would be reasonably used by the community.

BREAKAWAY WALL: wall that is not part of the structural support of the building and is intended through its design and construction to collapse under specific lateral loading forces, without causing damage to the elevated portion of the building or supporting foundation system. Any walls below the lowest floor in a building in a V or VE Zone should give way under wind and water loads without causing collapse, displacement, or other damage to the elevated portion of the building or the supporting pilings or columns. Breakaway walls apply only to V or VE Zones.

BUILDING: see definition of Structure.

CHANNELIZATION: artificial creation, enlargement, realignment, or alteration of a stream channel's slope, shape, or alignment. Streambank restoration may be deemed as channelization.

CODE OF FEDERAL REGULATIONS (CFR): codification of the general and permanent rules published in the Federal Register by the executive departments and agencies of the Federal Government.

CONDITIONAL LETTER OF MAP REVISION (CLOMR): FEMA's comment on a proposed project that would, upon construction, affect the hydrologic and/or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective BFEs, and/or the SFHA. The letter does not revise an effective map; it indicates whether the project, if built as proposed, would be recognized by FEMA.

CONDITIONAL LETTER OF MAP REVISION BASED ON FILL (CLOMR-F): FEMA's comment on a proposed structure or property. The letter does not revise an effective map; it indicates whether the project, if built as proposed, would be removed from the floodplain.

CRAWLSPACE: under-floor space that has its interior floor area (finished or not) no more than 4 feet from the bottom floor joist to the next higher floor elevation, designed with proper openings that equalize hydrostatic pressures of flood water, and is not used for habitation. Reference: **12-5-2-4: CRAWLSPACE**

CRITICAL FACILITY: facility or building where even a slight chance of flooding is too great a threat. Typical critical facilities include hospitals, fire stations, police stations, schools, storage of critical records, assisted living and similar facilities.

DEED RESTRICTION: clause in a deed that limits the future use of the property in some respect. Deed restrictions may impose a vast variety of limitations and conditions. For example, they may limit the density of buildings, dictate the types of structures that can be erected, or prevent buildings from being used for specific purposes or from being used at all.

DESIGNATED OFFICIAL: City Planner, or other employee designated by the director of public works.

DETACHED GARAGE: building that is used solely for storage of materials or vehicle parking for up to four housing occupants. If a detached garage is designed or used for habitation or

conducting business, or has multiple stories, then the building is not considered a detached garage under the NFIP.

DEVELOPMENT: any human-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, demolition, excavation or drilling operations, or storage either temporary or permanent of equipment or materials.

ELEVATED BUILDING: non-basement building built, in the case of a building in Zone A1-30, AE, A, A99, AR, AO, AH, B, C, X and D, to have the top of the elevated floor above the ground level by means of pilings, columns (post and piers), or shear walls parallel to the flow of the water and adequately anchored so as not to impair the structural integrity of the building during a flood of up to the magnitude of the base flood. In the case of a building in Zone A1-30, AE, A, A99, AR, AO, AH, B, C, X and D, an “elevated building” also includes a building elevated by means of fill or solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of flood waters.

ENCLOSURE: enclosed walled-in area below the lowest floor of an elevated building. Enclosures below the BFE may only be used for building access, vehicle parking, and storage.

EROSION: process of the gradual wearing away of land masses by wind, water, or other natural agents.

EXISTING CONSTRUCTION: structures for which the “start of construction” commenced before the effective date of the FIRM or before January 1, 1975, for FIRMs effective before that date. It may also be referred to as Existing Structures.

EXISTING MANUFACTURED HOME PARK OR SUBDIVISION: manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.

EXISTING STRUCTURES: see definition of Existing Construction.

EXPANSION TO AN EXISTING MANUFACTURED HOME PARK OR SUBDIVISION: preparation of additional sites by the construction of facilities for servicing the lots on which the manufacturing homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

FEMA: Federal Emergency Management Agency.

FILL: placement of materials, such as dirt, sand, or rock to elevate a structure, property, or portion of a property above the natural elevation of the site, regardless of where the material was obtained from. The common practice of removing unsuitable material and replacing with engineered material is not considered fill if the elevations are returned to the existing conditions.

Any fill placed or used prior to the area being mapped as a flood hazard area is not deemed as fill.

FLOOD OR FLOODING:

1. A general and temporary condition of partial or complete inundation of normally dry land areas from:
 - a. The overflow of inland or tidal waters.
 - b. The unusual and rapid accumulation or runoff of surface waters from any source.
2. Mudslides (i.e., mudflows) that are proximately caused by flooding as defined in this ordinance and are akin to a river of liquid and flowing mud on the surfaces of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.
3. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in this ordinance.

FLOOD INSURANCE MANUAL: document FEMA produces twice a year and is used to write flood insurance policies underwritten by the NFIP. The document contains definitions, policy rates, coverage and limitations, application and insurance policy forms.

FLOOD INSURANCE RATE MAP (FIRM): official map of a community, on which the Administrator has delineated both the SFHAs and the risk premium zones applicable to the community.

FLOOD INSURANCE STUDY (FIS) OR FLOOD ELEVATION STUDY: an examination, evaluation, and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudslide (i.e., mudflow) and/or flood-related erosion hazards.

FLOODPLAIN DEVELOPMENT PERMIT: community issued permit or document that is used for any development that occurs within an SFHA identified by FEMA or the community. It is used to address the proposed development to ensure compliance with the community's ordinance.

FLOODPLAIN OR FLOOD-PRONE AREA: any land area susceptible to being inundated by water from any source whether or not identified by FEMA (see definition of Flooding).

FLOODPLAIN MANAGEMENT: operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works, mitigation plans, and floodplain management regulations.

FLOODPLAIN MANAGEMENT REGULATIONS: zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance,

grading ordinance and erosion control ordinance) and other applications of police power. The term describes such state or local regulations, in any combination thereof, which provide standards for flood damage prevention and reduction.

FLOOD OPENING: an opening in the wall of an enclosed structure that allows floodwaters to automatically enter and exit the enclosure. Refer to FEMA Technical Bulletin 1.

FLOOD PROTECTION SYSTEM: physical structural works for which funds have been authorized, appropriated, and expended and which have been constructed specifically to modify flooding in order to reduce the extent of the area within a community subject to an SFHA and to reduce the depths of associated flooding. Such a system typically includes hurricane tidal barriers, dams, reservoirs, levees or dikes. These specialized, flood modifying works are those constructed in conformance with sound engineering standards. FEMA only accredits levees, both private and public, that have been certified by a professional engineer or firm in which the certification shows that the levee have met and continue to meet the minimum regulatory standards cited in Title 44, Chapter 1, Section 65.10 of the Code of Federal Regulations (44 CFR 65.10).

FLOODPROOFING: any combination of structural and non-structural additions, changes, or adjustments to structures that reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents. Floodproofing can either be accomplished in the form of dry floodproofing in which the structure is watertight below the levels that need flood protection, or wet floodproofing in permanent or contingent measures applied to a structure that prevent or provide resistance to damage from flooding, while allowing floodwaters to enter the structure or area.

FLOODWAY: see definition of Regulatory Floodway.

FLOODWAY ENCROACHMENT LINES: lines marking the limits of floodways on federal, state, and local flood plain maps.

FREEBOARD: factor of safety usually expressed in feet above a flood level for purposes of flood plain management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed.

FUNCTIONALLY DEPENDENT USE: development that cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and repair facilities. It does not include long-term storage or related manufacturing facilities.

HIGHEST ADJACENT GRADE (HAG): highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure. In AO Zones, the highest adjacent grade is

utilized by comparing the lowest floor elevation to that of the highest adjacent grade and the depth of the AO Zone.

HISTORIC STRUCTURE: any structure that is:

1. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
2. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
3. Individually listed on a state inventory of historic places in states with historic reservation programs that have been approved by the Secretary of the Interior; or
4. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - a. By an approved state program as determined by the Secretary of the Interior, or
 - b. Directly by the Secretary of the Interior in states without approved programs.

LETTER OF MAP AMENDMENT (LOMA): official amendment, by letter, to an effective FIRM. A LOMA establishes a property's location in relation to the SFHA. It is usually issued because a property or structure has been inadvertently mapped as being in the floodplain, when the property or structure is actually on natural high ground above the BFE.

LETTER OF MAP REVISION (LOMR): FEMA's modification or revision to an entire or portion of the effective FIRM, or Flood Boundary and Floodway Map, or both. LOMRs are generally based on the implementation of physical measures that affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective BFEs, or the SFHA.

LETTER OF MAP REVISION BASED ON FILL (LOMR-F): FEMA's amendment, by letter, to an effective FIRM where fill was brought in or used to elevate a property, portion of property or structure above the BFE.

LEVEE: man-made structure usually an earthen embankment, designed and constructed in accordance with sound engineering practices to contain, control, or divert the flow of water so as to provide protection from temporary flooding.

LEVEE SYSTEM: flood protection system that consists of a levee, or levees, and associated structures, such as closure and drainage devices, which are constructed and operated in accordance with sound engineering practices.

LOWEST ADJACENT GRADE (LAG): lowest natural elevation of the ground surface prior to construction next to the proposed walls of a structure. For an existing structure, it means the lowest point where the structure and ground touch, including but not limited to attached garages, decks, stairs, and basement windows.

LOWEST FLOOR: lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided, that such

enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of Section 60.3.

MANUFACTURED HOME: structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term “manufactured home” does not include a “recreational vehicle”; however, a manufactured home may be used for both residential and non-residential use.

MANUFACTURED HOME PARK OR SUBDIVISION: parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

MAP: FHBM or FIRM for a community issued by FEMA.

MEAN SEA LEVEL: for purposes of the NFIP, the National Geodetic Vertical Datum (NGVD) of 1929, North American Vertical Datum (NAVD) of 1988, or other datum, to which BFEs shown on a community's FIRM are referenced.

MIXED USE STRUCTURES: structures with both a business and a residential component, but where the area used for business is less than 50 percent of the total floor area of the structure.

NEW CONSTRUCTION: structures for which the start of construction commenced on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures. For the purposes of determining insurance rates, structures for which the “start of construction” commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures.

NEW MANUFACTURED HOME PARK OR SUBDIVISION: manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of floodplain management regulations adopted by a community.

NO-RISE CERTIFICATIONS: formal certifications signed and stamped by a professional engineer licensed to practice in the state, demonstrating through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that a proposed development will not result in any increase (0.00 feet) in flood levels within the community during the occurrence of a base flood event.

PHYSICAL MAP REVISION (PMR): FEMA’s action whereby one or more map panels are physically revised and republished.

RECREATIONAL VEHICLE: vehicle which is:

1. Built on a single chassis;
2. 400 square feet or less when measured at the largest horizontal projection;

3. Designed to be self-propelled or permanently towable by a light duty truck; and
4. Designed primarily, not for use as a permanent dwelling but, as temporary living quarters for recreational, camping, travel, or seasonal use.

REGULATORY FLOODWAY: channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

RIVERINE: relating to, formed by, or resembling a river (including tributaries), stream, brook, creek, etcetera, which can be intermittent or perennial.

SECTION 1316: refers to the section of the National Flood Insurance Act of 1968, as amended, which provides for the denial of flood insurance coverage for any property that the Administrator finds has been declared by a duly constituted State or local authority to be in violation of State or local floodplain management regulations. Section 1316 is issued for a property, not a property owner, and remains with the property even after a change of ownership.

SPECIAL FLOOD HAZARD AREA: see definition of Area of Special Flood Hazard.

START OF CONSTRUCTION: (for other than new construction or substantial improvements under the Coastal Barrier Resources Act (Pub. L. 97-348)) includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

STRUCTURE: for floodplain management purposes, a walled and roofed building, culvert, bridge, dam, or a gas or liquid storage tank that is principally above ground, as well as a manufactured home. Structure, for insurance purposes, means:

1. A building with two or more outside rigid walls and a fully secured roof, which is affixed to a permanent site;
2. A manufactured home ("a manufactured home," also known as a mobile home, is a structure: built on a permanent chassis, transported to its site in one or more sections, and affixed to a permanent foundation); or
3. A travel trailer without wheels built on a chassis and affixed to a permanent foundation, that is regulated under the community's floodplain management and building ordinances or laws.

For insurance purposes, “structure” does not mean a recreational vehicle or a park trailer or other similar vehicle, except as described in paragraph (3) of this definition, or a gas or liquid storage tank.

SUBSTANTIAL DAMAGE: damage of any origin sustained by a structure whereby the cost of restoring the structure to its pre-damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

SUBSTANTIAL IMPROVEMENT: any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the “start of construction” of the improvement. This term includes structures which have incurred “substantial damage”, regardless of the actual repair work performed.

The term does not, however, include:

1. Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications that have been identified by the local code enforcement official and are the minimum necessary to assure safe living conditions; or
2. Any alteration of a “historic structure”, if the alteration will not preclude the structure's continued designation as a “historic structure.”

VARIANCE: grant of relief by a community from the terms of a flood plain management regulation. Reference: **12-4-5: VARIANCE AND APPEAL PROCEDURES**

VIOLATION: failure of a structure or other development to be fully compliant with the community's flood plain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in Sections 44 CFR 60.3(b)(5), (c)(4), (c)(10), (d)(3), (e)(2), (e)(4), or (e)(5) is presumed to be in violation until such time as that documentation is provided.

WATER SURFACE ELEVATION: height, in relation to the North American Vertical Datum (NAVD) of 1988, (or other datum, where specified) of floods of various magnitudes and frequencies, such as the 1-percent-annual-chance flood event, in the flood plains of coastal or riverine areas.

WATERCOURSE: channel and banks of an identifiable water in a creek, brook, stream, river, ditch or other similar feature.

CHAPTER 3

GENERAL PROVISIONS

12-3-1: Lands To Which This Ordinance Applies

12-3-2: Basis For Establishing The Areas Of Special Flood Hazard

12-3-3: Establishment Of Floodplain Development Permit

12-3-4: Abrogation And Greater Restrictions

12-3-5: Interpretation

12-3-6: Warning And Disclaimer Or Liability

12-3-7: Severability**12-3-8: Compliance****12-3-9: Stop Work Order****12-3-10: Penalties For Noncompliance****12-3-1: LANDS TO WHICH THIS ORDINANCE APPLIES**

The ordinance shall apply to all areas of special flood hazard identified by FEMA within the jurisdiction of the City of Mitchell.

12-3-2: BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD

The areas of special flood hazard identified by FEMA in a scientific and engineering report entitled, "The Flood Insurance Study for Davison County, South Dakota and Incorporated Areas" dated May 6, 2025, accompanying FIRMs, and any Letters of Map Change including Letters of Map Amendment, Letters of Map Revision based on Fill, and Letters of Map Revision, thereto are hereby automatically adopted by reference and declared to be a part of this ordinance.

12-3-3: ESTABLISHMENT OF FLOODPLAIN DEVELOPMENT PERMIT

A Floodplain Development Permit shall be required to ensure conformance with the provisions of this ordinance.

12-3-4: ABROGATION AND GREATER RESTRICTIONS

This ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and another ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

12-3-5: INTERPRETATION

In the interpretation and application of this ordinance, all provisions shall be:

1. Considered as minimum requirements;
2. Liberally construed in favor of the governing body; and
3. Deemed neither to limit nor repeal any other powers granted under state statutes.

12-3-6: WARNING AND DISCLAIMER OR LIABILITY

The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. On rare occasions, greater floods can and will occur and flood heights may be increased by human-made or natural causes.

This ordinance does not imply that land outside the areas of special flood hazards or uses permitted within such areas will be free from flooding or flood damages. This ordinance shall not create liability on the part of the community or any official or employee thereof for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made thereunder.

12-3-7: SEVERABILITY

If any section, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court, the remainder of the ordinance shall not be affected.

12-3-8: COMPLIANCE

No structures or developments including buildings, recreation vehicles, or manufactured homes or land shall hereafter be located, altered, or have its use changed without full compliance with the terms of this ordinance and other applicable regulations. Nothing herein shall prevent the City of Mitchell Council from taking such lawful action as is necessary to prevent or remedy any violations.

12-3-9: STOP WORK ORDER

1. Authority. Whenever the floodplain administrator or other community official discovers any work or activity regulated by this ordinance being performed in a manner contrary to the provision of this ordinance, the floodplain administrator is authorized to issue a stop work order.
2. Issuance. The stop work order shall be in writing and shall be given to the owner of the property involved, or to the owner's agent, or to the person doing the work. Upon issuance of a stop work order, the cited work shall immediately cease. The stop work order shall state the reason for the order, and the conditions under which the cited work will be permitted to resume.
3. Unlawful continuance. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to penalties as prescribed by local or state law including but not limited to the penalties outlined in **12-3-10: PENALTIES FOR NONCOMPLIANCE**.

12-3-10: PENALTIES FOR NONCOMPLIANCE

In accordance with Section 59.2(b) of CFR 44, Chapter 1, of the NFIP regulation, to qualify for the sale of federally subsidized flood insurance, a community must adopt floodplain management regulations that meet or exceed the minimum standards of Section 60. "These regulations must include effective enforcement provisions." In accordance with Section 60.1(b) of CFR 44, Chapter 1, of the NFIP regulations, "These regulations must be legally-enforceable, applied uniformly throughout the community to all privately and publicly owned land within flood-prone (i.e. mudflow) or flood-related erosion areas, and the community must provide that the regulations take precedence over less restrictive conflicting local laws, ordinances, or codes."

No structure or land shall hereafter be constructed, located, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations. Violation of the provisions of this ordinance by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a misdemeanor. Any person who violates this ordinance or fails to comply with any of its requirements shall upon conviction thereof be fined not to exceed the current maximum penalty for conviction of a class 2 misdemeanor from time to time in effect under South Dakota code or imprisoned for not more than 30 days, or both, for each violation assessed daily, and in addition shall pay all costs and expenses involved in the case. Nothing herein contained shall prevent the City of Mitchell from taking such other lawful action as is necessary to prevent or remedy any violation.

CHAPTER 4 ADMINISTRATION

12-4-1: Designation Of The Floodplain Administrator

12-4-2: Duties And Responsibilities Of The Floodplain Administrator

12-4-3: Requirement To Submit New Technical Data

12-4-4: Permit Procedures

12-4-5: Variance And Appeal Procedures

12-4-1: DESIGNATION OF THE FLOODPLAIN ADMINISTRATOR

The City of Mitchell Designated Official is hereby appointed the Floodplain Administrator to administer and implement the provisions of this ordinance and other appropriate sections of the NFIP Regulations and 44 CFR pertaining to floodplain management.

12-4-2: DUTIES AND RESPONSIBILITIES OF THE FLOODPLAIN ADMINISTRATOR

Duties and responsibilities of the Floodplain Administrator shall include, but not be limited to, the following:

1. Uphold the goals of the community and the NFIP to reduce risk when possible and increase the community's resistance to future disasters.
2. Maintain and hold open for public inspection all records pertaining to the provisions of this ordinance, including the actual elevation of the lowest floor (including basement or crawlspace) of all new or substantially improved structures and any floodproofing certificates, including the data supporting such certificates.
3. Maintain and hold open for public inspection maps that identify and locate the boundaries of the SFHAs to which this ordinance applies, including, but not limited to, the FIRM.
4. Review development proposals to determine whether a proposed building site, including sites designed for the placement of manufactured homes, will be reasonably safe from flooding.
5. Review, approve, or deny all applications for development permits required by adoption of this ordinance.
6. Ensure that all necessary permits have been obtained from those federal, state, or local governmental agencies (including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334 and the Endangered Species Act of 1973) from which prior approval is required.
7. Assure that the flood carrying capacity within the altered or relocated portion of any watercourse is maintained.
8. Notify, in riverine situations, adjacent communities and the State Coordinating Agency which is the South Dakota Office of Emergency Management, prior to any alteration or relocation of a watercourse, and submit evidence of such notification to FEMA.
9. Where interpretation is needed as to the exact location of the boundaries of the areas of special flood hazards (for example, where there appears to be a conflict between a mapped boundary and actual field conditions), the Floodplain Administrator shall make the necessary interpretation.
10. When BFE data has not been provided by FEMA, the Floodplain Administrator shall obtain, review, and reasonably utilize any BFE data and floodway data available from a

federal, state, or other source including data provided by the applicant, in order to administer the provisions of this ordinance.

11. When a regulatory floodway has not been designated, no new construction, substantial improvements, or other development (including fill) shall be permitted within Zones A1-30, AE, and AH on the community's FIRM, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than 1.00 foot at any point within the community.
 - A. Under the provisions of 44 CFR Chapter 1, Section 65.12 of the NFIP Regulations, a community may approve certain development in Zones A1-30, AE, and AH on the community's FIRM, which increases the water surface elevation of the base flood by more than 1.00 foot, provided that the community first meets the requirements of Section 65.12 for a conditional FIRM revision through FEMA's CLOMR process.
12. If the project is determined or reasonably believed to cause an adverse effect on the BFE(s), boundaries of the floodplain or any insurable structures, technical justification for the proposed development shall be submitted and the community may require a CLOMR or LOMR to be submitted prior to the permit approval or as a requirement of the permit.

12-4-3: REQUIREMENT TO SUBMIT NEW TECHNICAL DATA

1. The property owner or developer shall notify FEMA by submittal of a LOMR within 6 months of project completion when an applicant had obtained a CLOMR from FEMA or when development altered a watercourse, modified floodplain boundaries, or modified BFE.
2. The property owner or developer shall be responsible for preparing technical data to support the CLOMR or LOMR application and paying any processing or application fees to FEMA. The property owner or developer is responsible for submitting the CLOMR and LOMR to FEMA and shall provide all necessary data to FEMA if requested during the review process to ensure the CLOMR or LOMR is issued.
3. The Floodplain Administrator shall be under no obligation to sign the Community Acknowledgement Form, which is part of the CLOMR/LOMR application, until the applicant demonstrates that the project will or has met the requirements of this ordinance and all applicable state federal, and local laws.

12-4-4: PERMIT PROCEDURES

Application for a Development Permit shall be presented to the Floodplain Administrator on forms furnished by him/her and may include, but not be limited to:

1. Duplicated plans drawn to scale showing the location, dimensions, and elevation of proposed landscape alterations.
2. Duplicated plans drawn to scale showing the location, dimensions, and elevation of existing and proposed structures, including the placement of manufactured homes.
3. Location of the foregoing in relation to SFHAs.
4. Elevation (in relation to mean sea level), of the lowest floor (including basement and crawlspace) of all new and substantially improved structures, if applicable;

5. Elevation (in relation to mean sea level), to which any nonresidential structure (if applicable) shall be floodproofed.
6. A certificate from a registered professional engineer or architect that the nonresidential floodproofed structure (if applicable) shall meet the floodproofing criteria of this ordinance and the NFIP Regulations.
7. Description of the extent to which any watercourse or natural drainage will be altered or relocated because of proposed development, if applicable.
8. At the community's discretion, the community may charge a fee for issuance of floodplain development permits.
9. Copies of all floodplain development permits and the associated documents shall become property of the community and a permanent record.

Approval or denial of a Development Permit by the Floodplain Administrator shall be based on all of the provisions of this ordinance and the following relevant factors:

1. The danger to life and property due to flooding or erosion damage.
2. The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner.
3. The danger that materials may be swept onto other lands to the injury of others.
4. The compatibility of the proposed use with existing and anticipated development.
5. The safety of access to the property in times of flood for ordinary and emergency vehicles.
6. The costs of providing governmental services during and after flood conditions including maintenance and repair of streets and bridges, and public utilities and facilities such as sewer, gas, electrical, and water systems.
7. The expected heights, velocity, duration, rate of rise and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site.
8. The necessity to the facility of a waterfront location, where applicable.
9. The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use.
10. The relationship of the proposed use to the comprehensive plan for that area.

12-4-5: VARIANCE AND APPEAL PROCEDURES

1. **VARIANCE**
 - A. An application for a variance must be submitted to the Designated Official on the form provided by the City of Mitchell and include at a minimum the same information required for a development permit and an explanation for the basis for the variance request.
 - B. Upon receipt of a completed application for a variance, the variance request will be set for public hearing at the next City Council meeting in which time is available for the matter.
 - C. Prior to the public hearing, Notice of the hearing will be published in the official newspaper of the City at least 15 days prior to the hearing. In addition to the newspaper publication, written notice shall be provided to all adjoining property owners.
 - D. The burden to show that the variance is warranted and meets the criteria set out herein is on the applicant.

2. **CRITERIA FOR VARIANCES**

- A. Generally, the only condition under which a variance from the elevation standard may be issued is for new construction and substantial improvements to be erected on a small or irregularly shaped lot contiguous to and surrounded by lots with existing structures constructed below the base flood level. As the lot size increases the technical justification required for issuing the variance increases.
- B. Variances shall not be issued within a designated floodway if any increase in flood levels during the base flood discharge would result.
- C. Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
- D. Variances may be issued upon;
 - i. A showing by the applicant of good and sufficient cause;
 - ii. A determination that failure to grant the variance would result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws and ordinances.
- E. Variances pertain to a physical piece of property; they are not personal in nature and do not pertain to the structure, its inhabitants, economic or financial circumstances. They primarily address small lots in densely populated residential neighborhoods.

3. **VARIANCE DECISION**

The decision to either grant or deny a variance shall be in writing and shall set forth the reasons for such approval or denial. If the variance is granted, the property owner shall be put on notice along with the written decision that the permitted building will have its lowest floor below the Flood Protection Elevation and that the cost of flood insurance likely will be commensurate with the increased flood damage risk.

4. **APPEALS**

The City Council shall hear and decide appeals from the interpretations of the Administrator.

- A. An appeal must be filed with the Designated Official within fourteen (14) days of the date of any permit denial or interpretation of the Administrator. Failure to timely file an appeal shall be considered a failure to exhaust the administrative remedies. The appeal must set out the interpretation of the Administrator and a narrative setting forth the facts relied upon by the appellant and the appellants claim regarding the error in the interpretation.
- B. Upon receipt of a completed appeal, the appeal will be scheduled for the next available City Council meeting to be heard. In ruling on an appeal, the City Council shall consider all technical evaluations, all relevant factors, and standards specified in other sections of this ordinance, including:
 - i. The danger that materials may be swept onto other lands to the injury of others;
 - ii. The danger to life and property due to flooding or erosion damage;

- iii. The susceptibility of the proposed facility and its contents to flood damage and the effects of such damage on the individual landowner;
- iv. The importance of the services provided by the proposed facility to the community;
- v. The necessity of the facility to a waterfront location, where applicable;
- vi. The availability of alternative locations for the proposed use which are not subject to flooding or erosion damage;
- vii. The compatibility of the proposed use with existing and anticipated development;
- viii. The relationship of the proposed use to the comprehensive plan and floodplain management program for that area;
- ix. The safety of access to the property in times of flooding for ordinary and emergency vehicles;
- x. The expected heights, velocity, duration, rate of rise, and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site; and
- xi. The cost of providing government services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges.

5. DECISION

The City Council's decision on appeal shall be in writing and set out the facts, technical information, and the legal basis for the decision.

CHAPTER 5 PROVISIONS FOR FLOOD HAZARD REDUCTION

12-5-1: General Standards

12-5-2: Specific Standards

12-5-3: Standards For Subdivision Proposals

12-5-4: Floodways

12-5-1: GENERAL STANDARDS

In all areas of special flood hazards, the following provisions are required for all new construction and substantial improvements:

1. All new construction or substantial improvements shall be designed (or modified) and adequately anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy.
2. All new construction or substantial improvements shall be constructed by methods and practices that minimize flood damage.
3. All new construction or substantial improvements shall be constructed with materials resistant to flood damage.

4. All new construction or substantial improvements shall be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.
5. All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system.
6. New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the system and discharge from the systems into flood waters.
7. On-site waste disposal systems shall be designed or located to avoid impairment to them or contamination from them during flooding.

12-5-1-1: SUBSTANTIAL IMPROVEMENT

Any combination of repair, reconstruction, rehabilitation, addition, or improvement of a building or structure, if the cumulative cost of the entire project equals or exceeds 50 percent of the market value of the structure only (not of the structure and land value combined) before the improvement or repair is started then the work shall be considered as substantial improvement. If the structure has sustained substantial damage, any repairs are considered substantial improvements regardless of the actual repair work performed. For Substantial Damage, refer to

12-5-1-2: SUBSTANTIAL DAMAGE. The term does not, however, include either:

- A. Any project for improvement of a building required to correct existing health, sanitary, or safety code violations identified by the building official and that are the minimum necessary to assure safe living conditions.
- B. Any alteration of a historic structure provided that the alteration will not preclude the structure's continued designation as a historic structure.

12-5-1-2: SUBSTANTIAL DAMAGE

Substantial damage means damage of any origin sustained by a structure whereby the cost of restoring the structure to its pre-damaged condition would equal or exceed 50 percent of the market value of the structure only before the damage occurred. This term also applies to structures which have incurred any damage that equals or exceeds 50 percent of the structure's market value regardless of the actual repair work performed. When a structure or building has been determined as substantially damaged, any work or repair on said structure or building will be considered as substantial improvement and will be required to meet the development requirements set forth within this ordinance for substantial improvement.

12-5-1-3: SUBSTANTIAL IMPROVEMENT AND SUBSTANTIAL DAMAGE DETERMINATION

For applications for building permits to improve buildings and structures, including alterations, movement, enlargement, replacement, repair, change of occupancy, additions, rehabilitations, renovations, and any other improvement of or work on such buildings and structures, the Floodplain Administrator, in coordination with the applicable community officials and staff, shall:

- A. Estimate the market value, or require the applicant to obtain an appraisal of the market value prepared by a qualified independent appraiser, of the building or structure only, not of land and building, before the start of construction of the proposed work. In the case of

repair, the market value of the building or structure shall be the market value before the damage occurred and before any repairs are made.

- B. Compare the cost to perform the improvement, the cost to repair a damaged building to its pre-damaged condition, or the combined costs of improvements and repairs, if applicable, to the market value of the building or structure.
- C. Determine and document whether the proposed work constitutes substantial improvement or repair of substantial damage; the determination requires evaluation of previous permits issued for improvements and repairs as specified in the **12-5-1-1: SUBSTANTIAL IMPROVEMENT**.
- D. Utilize FEMA's Substantial Improvement/Substantial Damage Desk Reference when making any determination on Substantial Improvement and/or Substantial Damage.
- E. The substantial improvement regulations apply to all of the work that is proposed as the improvement, even if multiple permits are issued. Therefore, the determination of the cost of the improvement should consider all costs of all phases of the work before issuance of the first permit.
- F. Notify the applicant that if it is determined that the work constitutes substantial improvement or repair of substantial damage, that compliance with the floodplain management ordinance is required.

12-5-2: SPECIFIC STANDARDS

In all SFHAs the following provisions are required:

12-5-2-1: RESIDENTIAL CONSTRUCTION

New construction and substantial improvement of any residential structure shall have the lowest floor (including basement) elevated to the BFE, unless a freeboard option is noted below. If a freeboard option is noted, new construction and substantial improvement shall have the lowest floor (including basement) elevated to the freeboard elevation. A registered professional engineer, architect, or land surveyor shall submit certified elevations to the Floodplain Administrator that the standards of this ordinance are satisfied.

In AO/AH Zones, new and substantially improved residential structures must have their lowest floor (including basement) above the highest adjacent grade at least one foot above the FIRM's depth number (at least three feet if no depth number is specified). In AO/AH Zones, adequate drainage paths around structures on slopes are required to guide flood waters away from proposed structures.

12-5-2-1-A: RESIDENTIAL CONSTRUCTION FREEBOARD

The City of Mitchell has elected to adopt a freeboard option for new construction and substantial improvement of any residential structure. The freeboard option requires that lowest floor elevation to be built above the BFE by the height selected. The City of Mitchell has elected a 1 foot of freeboard meaning the lowest floor must be built 1 foot above the BFE.

12-5-2-2: NONRESIDENTIAL CONSTRUCTION

New construction and substantial improvements of any commercial, industrial, or other nonresidential structure shall either have the lowest floor (including basement) elevated to the base flood level, unless a freeboard option is noted below, or together with attendant utility and

sanitary facilities, be designed so that below the base flood level the structure is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy. A registered professional engineer or architect shall develop and/or review structural design, specifications, and plans for the construction, and shall certify that the design and methods of construction are in accordance with accepted standards of practice as outlined in this subsection. A record of such certification that includes the specific elevation (in relation to mean sea level) to which such structures are floodproofed shall be maintained by the Floodplain Administrator. If the use or occupancy of the building changes in the future to residential, then the dry floodproofing of the structure cannot be used when determining compliance of the structure to the residential construction of this ordinance, **12-5-1-1 RESIDENTIAL CONSTRUCTION** and **12-5-2-1-A: RESIDENTIAL CONSTRUCTION FREEBOARD**. As such, the building will not be grandfathered into compliance and will be required to be brought into compliance with the residential construction requirements of this ordinance.

In AO/AH Zones, new and substantially improved non-residential structures must have their lowest floor (including basement) above the highest adjacent grade at least one foot above the FIRM's depth number (at least three feet if no depth number is specified). In AO/AH Zones, adequate drainage paths around structures on slopes are required to guide flood waters away from proposed structures.

12-5-2-2-A: NONRESIDENTIAL CONSTRUCTION FREEBOARD

The City of Mitchell has elected to adopt a freeboard option for new construction and substantial improvement of any nonresidential structure. The freeboard option requires that lowest floor elevation to be built above the BFE by the height selected. The City of Mitchell has elected a 1 foot of freeboard meaning the lowest floor must be built 1 foot above the BFE.

12-5-2-3: ENCLOSURES

New construction and substantial improvements, with fully enclosed areas below the lowest floor that are to be used solely for parking of vehicles, building access, or storage in an area other than a basement, and are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect, or must meet or exceed the following minimum criteria:

- A. A minimum of two openings having a total net area of not less than 1 square inch for every square foot of enclosed area subject to flooding shall be provided.
- B. The bottom of all openings shall be no higher than 1 foot above grade.
- C. Openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters.

The development and construction of the structure must conform with the provision in FEMA/Federal Insurance Administration (FIA)-Technical Bulletins 1 and 2. Certification and documentation from a professional, licensed engineer or architect is required if the structure's lowest floor is built below the BFE.

12-5-2-4: CRAWLSPACE

New construction and substantial improvements built on a crawlspace or sub-grade (below grade) crawlspace may be permitted if the development is designed and meets or exceeds the standards found in FEMA's Technical Bulletins 1, 2, and 11, which include but are not limited to the following:

- A. The structure must be affixed to a permanent foundation, designed and adequately anchored to resist flotation, collapse, and lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy. Because of hydrodynamic loads, crawlspace construction is not allowed in areas with flood velocities greater than 5 feet per second unless the design is reviewed by a qualified design professional, such as a registered architect or professional engineer.
- B. The crawlspace is an enclosed area below the BFE and, as such, must have openings that equalize hydrostatic pressures by allowing the automatic entry and exit of floodwaters. The bottom of each flood vent opening can be no more than 1 foot above the LAG.
- C. The crawlspace enclosure must have proper openings that allow equalization of hydrostatic pressure by allowing automatic entry and exit of floodwaters. To achieve this, a minimum of 1 square inch of flood opening is required per 1 square foot of the enclosed area subject to flooding.
- D. Portions of the building below the BFE must be constructed with materials resistant to flood damage. This includes not only the foundation walls of the crawlspace used to elevate the building, but also any joists, insulation, piers, or other materials that extend below the BFE. Ductwork, in particular, must either be placed above the BFE or sealed from floodwaters.
- E. Any building utility systems within the crawlspace must be elevated above the BFE or designed so that floodwaters cannot enter or accumulate within the system components during flood conditions.
- F. The interior grade of a crawlspace below the BFE must not be more than 2 feet below the LAG.
- G. The height of the below-grade crawlspace, measured from the lowest interior grade of the crawlspace floor to the bottom of the floor joist of the next higher floor cannot exceed 4 feet at any point.
- H. There must be an adequate drainage system that removes floodwaters from the interior area of the crawlspace. The enclosed area should be drained within a reasonable time after a flood event.
- I. Buildings with below-grade crawlspaces will have higher flood insurance premiums than buildings that have the preferred crawlspace construction, with the interior elevation at or above the LAG.

12-5-2-5: MANUFACTURED HOMES

- A. Require that all manufactured homes to be placed within Zone A on a community's FHBM or FIRM shall be installed using methods and practices that minimize flood damage. For the purposes of this requirement, manufactured homes must be elevated and anchored to resist flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable State and local anchoring requirements for resisting wind forces.

- B. Require that manufactured homes that are placed or substantially improved within Zones A1-30, AH, and AE on the community's FIRM on sites outside of a manufactured home park or subdivision;) in a new manufactured home park or subdivision; in an expansion to an existing manufactured home park or subdivision; or in an existing manufactured home park or subdivision on which a manufactured home has incurred "substantial damage" as a result of a flood, be elevated on a permanent foundation such that the lowest floor of the manufactured home is elevated at least 1 foot above the BFE, and be securely anchored to an adequately anchored foundation system to resist flotation, collapse, and lateral movement.
- C. In A-1-30, AH, AO and AE Zones, require that manufactured homes to be placed or substantially improved in an existing manufactured home park to be elevated so that the lowest floor is at least 1 foot above the BFE; or the chassis is supported by reinforced piers no less than 36 inches in height above grade and securely anchored.

12-5-2-6: RECREATIONAL VEHICLES

Require that recreational vehicles placed on sites within Zones A1-30, AH, and AE on the community's FIRM either:

- A. Be on the site for fewer than 180 consecutive days and be fully licensed and ready for highway use;
 - i. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions.
- B. Or meet the permit requirements of **12-4-4: PERMIT PROCEDURES**, and the elevation and anchoring requirements for "manufactured homes" of this section.

12-5-3: STANDARDS FOR SUBDIVISION PROPOSALS

1. All subdivision proposals including the placement of manufactured home parks and subdivisions shall be consistent with the provisions of this ordinance.
2. All subdivision proposals including the placement of manufactured home parks and subdivisions shall have adequate drainage provided to reduce exposure to flood hazards.
3. All proposals for the development of subdivisions including the placement of manufactured home parks and subdivisions shall meet Development Permit requirements of this ordinance.
4. BFE data shall be generated for subdivision proposals and other proposed development including the placement of manufactured home parks and subdivisions, which is greater than 50 lots or 5 acres, or whichever is lesser.
5. All subdivision proposals including the placement of manufactured home parks and subdivisions shall minimize flood damage.
6. All subdivision proposals including the placement of manufactured home parks and subdivisions shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize or eliminate flood damage.

12-5-4: FLOODWAYS

Floodways located within SFHAs are extremely hazardous areas due to the velocity of flood waters that carry debris, potential projectiles, and erosion potential, the following provisions shall apply:

1. Designate a regulatory floodway that will not increase the base flood level more than 1 foot.
2. Encroachments are prohibited, including fill, new construction, substantial improvements and other development within the adopted regulatory floodway *unless* it has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the proposed encroachment would not result in any increase greater than 0.00 feet in flood levels within the community during the occurrence of the base flood discharge.
3. All new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of Article V in this ordinance.
4. Under the provisions of 44 CFR Chapter 1, Section 65.12, of the NFIP Regulations, a community may permit encroachments within the adopted regulatory floodway that would result in an increase in BFEs, provided that the community first applies for a conditional LOMR and floodway revision through FEMA.

Section 3

All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 4.

The City Finance Officer shall cause notice of adoption of this ordinance to be published in the official newspaper and twenty (20) days after the completed publication, unless the referendum is invoked, this ordinance shall become effective.

Adopted by majority vote of the Mitchell SD City Council in regular session this ____ day of _____, 2025.

Jordan Hanson – Mayor

Attest:

(seal)

Michelle Bathke – City Finance Officer

First Reading: _____

Second Reading: _____

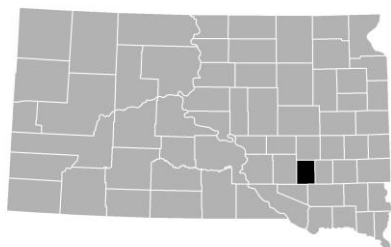
Adoption: _____

Published: _____

FLOOD INSURANCE STUDY

FEDERAL EMERGENCY MANAGEMENT AGENCY

VOLUME 1 OF 1



DAVISON COUNTY, SOUTH DAKOTA

AND INCORPORATED AREAS

COMMUNITY NAME	COMMUNITY NUMBER
DAVISON COUNTY, UNINCORPORATED AREAS	460020
ETHAN, TOWN OF*	460111
MITCHELL, CITY OF	460021
MOUNT VERNON, CITY OF	460022

*No Special Flood Hazard Areas Identified



FEMA

REVISED:

MAY 6, 2025

FLOOD INSURANCE STUDY NUMBER

46035CV000B

Version Number 2.6.4.6

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Published Separately

Flood Insurance Rate Map (FIRM)

FLOOD INSURANCE STUDY REPORT

DAVISON COUNTY, SOUTH DAKOTA

SECTION 1.0 – INTRODUCTION

1.1 The National Flood Insurance Program

The National Flood Insurance Program (NFIP) is a voluntary Federal program that enables property owners in participating communities to purchase insurance protection against losses from flooding. This insurance is designed to provide an alternative to disaster assistance to meet the escalating costs of repairing damage to buildings and their contents caused by floods.

For decades, the national response to flood disasters was generally limited to constructing flood-control works such as dams, levees, sea-walls, and the like, and providing disaster relief to flood victims. This approach did not reduce losses nor did it discourage unwise development. In some instances, it may have actually encouraged additional development. To compound the problem, the public generally could not buy flood coverage from insurance companies, and building techniques to reduce flood damage were often overlooked.

In the face of mounting flood losses and escalating costs of disaster relief to the general taxpayers, the U.S. Congress created the NFIP. The intent was to reduce future flood damage through community floodplain management ordinances, and provide protection for property owners against potential losses through an insurance mechanism that requires a premium to be paid for the protection.

The U.S. Congress established the NFIP on August 1, 1968, with the passage of the National Flood Insurance Act of 1968. The NFIP was broadened and modified with the passage of the Flood Disaster Protection Act of 1973 and other legislative measures. It was further modified by the National Flood Insurance Reform Act of 1994 and the Flood Insurance Reform Act of 2004. The NFIP is administered by the Federal Emergency Management Agency (FEMA), which is a component of the Department of Homeland Security (DHS).

Participation in the NFIP is based on an agreement between local communities and the Federal Government. If a community adopts and enforces floodplain management regulations to reduce future flood risks to new construction and substantially improved structures in Special Flood Hazard Areas (SFHAs), the Federal Government will make flood insurance available within the community as a financial protection against flood losses. The community's floodplain management regulations must meet or exceed criteria established in accordance with Title 44 Code of Federal Regulations (CFR) Part 60, *Criteria for Land Management and Use*.

SFHAs are delineated on the community's Flood Insurance Rate Maps (FIRMs). Under the NFIP, buildings that were built before the flood hazard was identified on the community's FIRMs are generally referred to as "Pre-FIRM" buildings. When the NFIP was created, the U.S. Congress recognized that insurance for Pre-FIRM buildings would be prohibitively expensive if the premiums were not subsidized by the Federal Government. Congress also recognized that most of these floodprone buildings were

built by individuals who did not have sufficient knowledge of the flood hazard to make informed decisions. The NFIP requires that full actuarial rates reflecting the complete flood risk be charged on all buildings constructed or substantially improved on or after the effective date of the initial FIRM for the community or after December 31, 1974, whichever is later. These buildings are generally referred to as “Post-FIRM” buildings.

1.2 Purpose of this Flood Insurance Study Report

This Flood Insurance Study (FIS) Report revises and updates information on the existence and severity of flood hazards for the study area. The studies described in this report developed flood hazard data that will be used to establish actuarial flood insurance rates and to assist communities in efforts to implement sound floodplain management.

In some states or communities, floodplain management criteria or regulations may exist that are more restrictive than the minimum Federal requirements. Contact your State NFIP Coordinator to ensure that any higher State standards are included in the community’s regulations.

1.3 Jurisdictions Included in the Flood Insurance Study Project

This FIS Report covers the entire geographic area of Davison County, South Dakota.

The jurisdictions that are included in this project area, along with the Community Identification Number (CID) for each community and the United States Geological Survey (USGS) 8-digit Hydrologic Unit Code (HUC-8) sub-basins affecting each, are shown in Table 1. The FIRM panel numbers that affect each community are listed. If the flood hazard data for the community is not included in this FIS Report, the location of that data is identified.

Jurisdictions that have no identified SFHAs as of the effective date of this study are indicated in the table. Changed conditions in these communities (such as urbanization or annexation) or the availability of new scientific or technical data about flood hazards could make it necessary to determine SFHAs in these jurisdictions in the future.

Table 1: Listing of NFIP Jurisdictions

Community	CID	HUC-8 Sub-Basin(s)	Located on FIRM Panel(s)	If Not Included, Location of Flood Hazard Data
Davison County, Unincorporated Areas	460020	10160011, 10170101	46035C0025D ² 46035C0050D ² 46035C0055D 46035C0059D 46035C0060D 46035C0063D 46035C0064D 46035C0065D 46035C0066D 46035C0067D 46035C0069D 46035C0076D 46035C0078D 46035C0080D 46035C0090D 46035C0109D 46035C0110D ² 46035C0125D ² 46035C0150D ² 46035C0154D 46035C0155D 46035C0156D 46035C0157D 46035C0165D 46035C0166D 46035C0167D 46035C0168D 46035C0169D 46035C0176D 46035C0177D 46035C0178D 46035C0179D 46035C0190D 46035C0225D ² 46035C0250D ² 46035C0275D 46035C0280D 46035C0286D 46035C0290D 46035C0325D ² 46035C0350D ² 46035C0375D ² 46035C0400C ²	
Ethan, Town of ¹	460111	10160011	46035C0286D	

Table 1: Listing of NFIP Jurisdictions (continued)

Community	CID	HUC-8 Sub-Basin(s)	Located on FIRM Panel(s)	If Not Included, Location of Flood Hazard Data
Mitchell, City of	460021	10160011	46035C0064D 46035C0065D 46035C0066D 46035C0067D 46035C0068D 46035C0069D 46035C0154D 46035C0155D 46035C0156D 46035C0157D 46035C0158D 46035C0159D 46035C0165D 46035C0166D 46035C0167D 46035C0176D 46035C0178D 46035C0190D	
Mount Vernon, City of	460022	10160011	46035C0109D	

¹ No Special Flood Hazard Areas Identified

² Panel Not Printed

1.4 Considerations for using this Flood Insurance Study Report

The NFIP encourages State and local governments to implement sound floodplain management programs. To assist in this endeavor, each FIS Report provides floodplain data, which may include a combination of the following: 10-, 4-, 2-, 1-, and 0.2-percent annual chance flood elevations (the 1-percent-annual-chance flood elevation is also referred to as the Base Flood Elevation (BFE)); delineations of the 1-percent-annual-chance and 0.2-percent-annual-chance floodplains; and 1-percent-annual-chance floodway. This information is presented on the FIRM and/or in many components of the FIS Report, including Flood Profiles, Floodway Data tables, Summary of Non-Coastal Stillwater Elevations tables, and Coastal Transect Parameters tables (not all components may be provided for a specific FIS).

This section presents important considerations for using the information contained in this FIS Report and the FIRM, including changes in format and content. Figures 1, 2, and 3 present information that applies to using the FIRM with the FIS Report.

- Part or all of this FIS Report may be revised and republished at any time. In addition, part of this FIS Report may be revised by a Letter of Map Revision (LOMR), which does not involve republication or redistribution of the FIS Report. Refer to Section 6.5 of this FIS Report for information about the process to revise the FIS Report and/or FIRM.

It is, therefore, the responsibility of the user to consult with community officials by contacting the community repository to obtain the most current FIS Report

components. Communities participating in the NFIP have established repositories of flood hazard data for floodplain management and flood insurance purposes. Community map repository addresses are provided in Table 30, "Map Repositories," within this FIS Report.

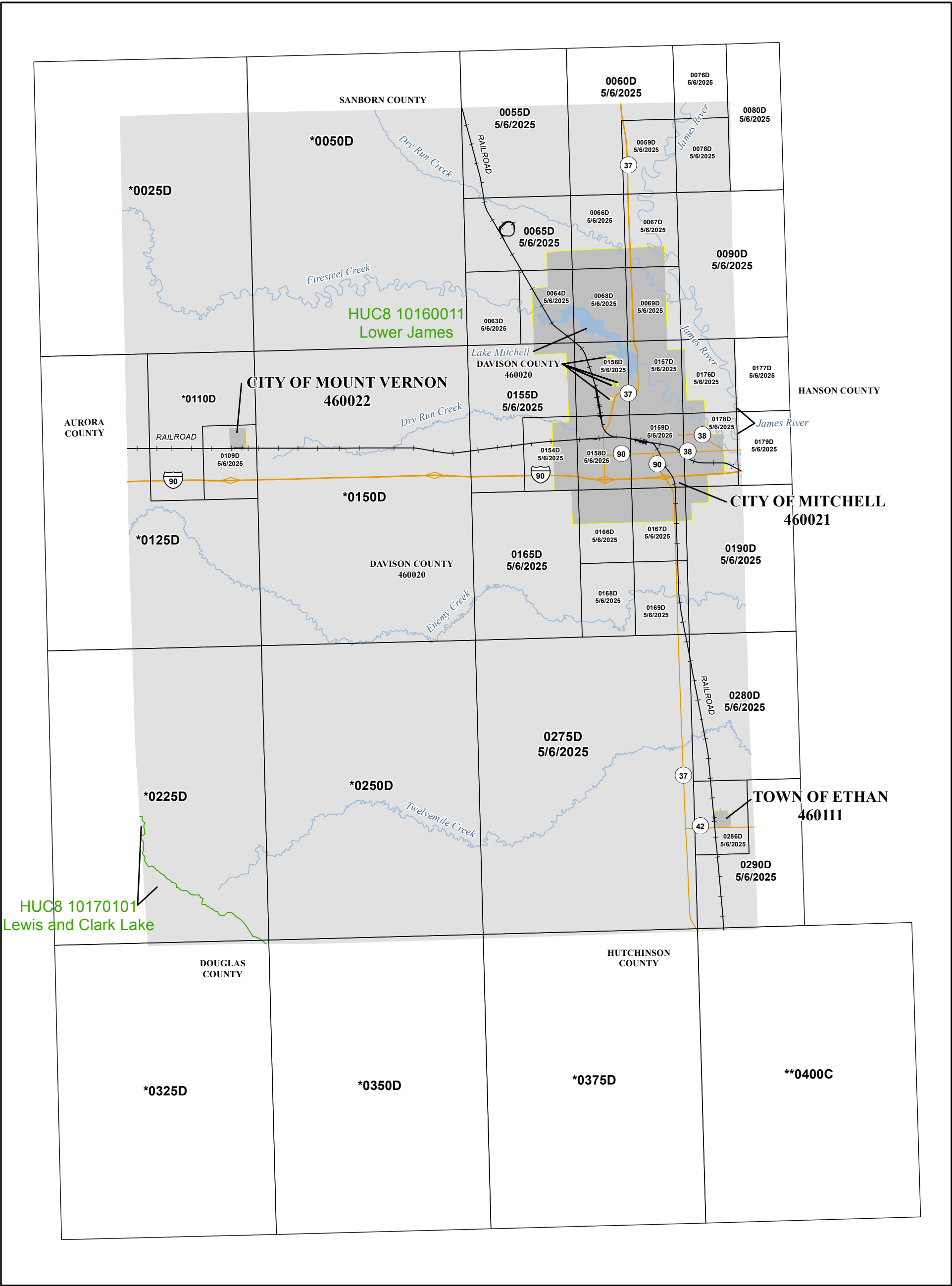
- New FIS Reports are frequently developed for multiple communities, such as entire counties. A countywide FIS Report incorporates previous FIS Reports for individual communities and the unincorporated area of the county (if not jurisdictional) into a single document and supersedes those documents for the purposes of the NFIP.

The initial Countywide FIS Report for Davison County became effective on September 29, 2010. Refer to Table 27 for information about subsequent revisions to the FIRMs.

- FEMA has developed a *Guide to Flood Maps* (FEMA 258) and online tutorials to assist users in accessing the information contained on the FIRM. These include how to read panels and step-by-step instructions to obtain specific information. To obtain this guide and other assistance in using the FIRM, visit the FEMA Web site at www.fema.gov/flood-maps/tutorials.

The FIRM Index in Figure 1 shows the overall FIRM panel layout within Davison County, and also displays the panel number and effective date for each FIRM panel in the county. Other information shown on the FIRM Index includes community boundaries, flooding sources, major roads, watershed boundaries, and USGS HUC-8 codes.

Figure 1: FIRM Index



1 inch = 14,704 feet 1:176,444

0 4,150 8,300 16,600 24,900 33,200 feet

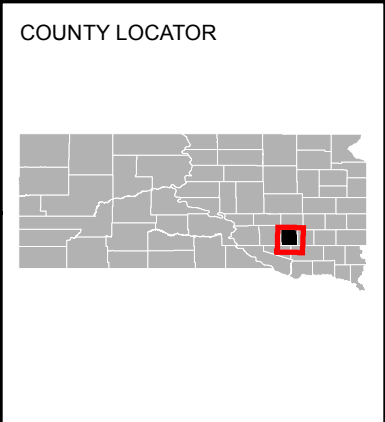
Map Projection:
State Plane Lambert Conformal Conic, South Dakota South Zone 4002; North American Datum 1983

THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT
[HTTPS://MSC.FEMA.GOV](https://MSC.FEMA.GOV)

SEE FLOOD INSURANCE STUDY FOR ADDITIONAL INFORMATION

* PANEL NOT PRINTED - Flood hazard data exists that may represent best available data though it has not been the subject of a formal determination. Please contact your local Floodplain Manager for access and applicability.

** PANEL NOT PRINTED - NO SPECIAL FLOOD HAZARD AREAS



NATIONAL FLOOD INSURANCE PROGRAM
FLOOD INSURANCE RATE MAP INDEX

DAVISON COUNTY, SOUTH DAKOTA and Incorporated Areas

PANELS PRINTED:
0055, 0059, 0060, 0063, 0064, 0065, 0066, 0067, 0068, 0069, 0076, 0078, 0080, 0090, 0109, 0154, 0155, 0156, 0157, 0158, 0159, 0165, 0166, 0167, 0168, 0169, 0176, 0177, 0178, 0179, 0190, 0275, 0280, 0286, 0290


FEMA

MAP NUMBER
46035CIND08

MAP REVISED
MAY 6, 2025

Each FIRM panel may contain specific notes to the user that provide additional information regarding the flood hazard data shown on that map. However, the FIRM panel does not contain enough space to show all the notes that may be relevant in helping to better understand the information on the panel. Figure 2 contains the full list of these notes.

Figure 2: FIRM Notes to Users

NOTES TO USERS

For information and questions about this Flood Insurance Rate Map (FIRM), available products associated with this FIRM including historic versions of this FIRM, how to order products, or the National Flood Insurance Program in general, please call the FEMA Mapping and Insurance eXchange at 1-877-FEMA-MAP (1-877-336-2627) or visit the FEMA Flood Map Service Center website at msc.fema.gov. Available products may include previously issued Letters of Map Change, a Flood Insurance Study Report, and/or digital versions of this map. Many of these products can be ordered or obtained directly from the website. Users may determine the current map date for each FIRM panel by visiting the FEMA Flood Map Service Center website or by calling the FEMA Mapping and Insurance eXchange.

Communities annexing land on adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM Index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and countywide map dates, refer to Table 27 in this FIS Report.

To determine if flood insurance is available in the community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

The map is for use in administering the NFIP. It may not identify all areas subject to flooding, particularly from local drainage sources of small size. Consult the community map repository to find updated or additional flood hazard information.

BASE FLOOD ELEVATIONS: For more detailed information in areas where Base Flood Elevations (BFEs) and/or floodways have been determined, consult the Flood Profiles and Floodway Data and/or Summary of Non-Coastal Stillwater Elevations tables within this FIS Report. Use the flood elevation data within the FIS Report in conjunction with the FIRM for construction and/or floodplain management.

FLOODWAY INFORMATION: Boundaries of the floodways were computed at cross sections and interpolated between cross sections. The floodways were based on hydraulic considerations with regard to requirements of the National Flood Insurance Program. Floodway widths and other pertinent floodway data are provided in the FIS Report for this jurisdiction.

FLOOD CONTROL STRUCTURE INFORMATION: Certain areas not in Special Flood Hazard Areas may have reduced flood hazards due to flood control structures. Refer to Section 4.3 "Dams and Other Flood Hazard Reduction Measures" of this FIS Report for information on flood control structures for this jurisdiction.

Figure 2. FIRM Notes to Users (continued)

PROJECTION INFORMATION: The projection used in the preparation of the map was State Plane Lambert Conformal Conic, South Dakota South Zone 4002. The horizontal datum was the North American Datum of 1983 NAD83, GRS1980 spheroid. Differences in datum, spheroid, projection or State Plane zones used in the production of FIRMs for adjacent jurisdictions may result in slight positional differences in map features across jurisdiction boundaries. These differences do not affect the accuracy of the FIRM.

ELEVATION DATUM: Flood elevations on the FIRM are referenced to the North American Vertical Datum of 1988. These flood elevations must be compared to structure and ground elevations referenced to the same vertical datum. For information regarding conversion between the National Geodetic Vertical Datum of 1929 and the North American Vertical Datum of 1988, visit the National Geodetic Survey website at www.ngs.noaa.gov.

Local vertical monuments may have been used to create the map. To obtain current monument information, please contact the appropriate local community listed in Table 30 of this FIS Report.

BASE MAP INFORMATION: Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021, U.S. Geological Survey, dated 2014-2021, U.S. Census Bureau, dated 2019, U.S. Bureau of Land Management, dated 2019, South Dakota Department of Revenue, dated 2021, and South Dakota Game, Fish, and Parks, dated 2021. For information about base maps, refer to Section 6.2 “Base Map” in this FIS Report.

Corporate limits shown on the map are based on the best data available at the time of publication. Because changes due to annexations or de-annexations may have occurred after the map was published, map users should contact appropriate community officials to verify current corporate limit locations.

NOTES FOR FIRM INDEX

REVISIONS TO INDEX: As new studies are performed and FIRM panels are updated within Davison County, South Dakota, corresponding revisions to the FIRM Index will be incorporated within the FIS Report to reflect the effective dates of those panels. Please refer to Table 27 of this FIS Report to determine the most recent FIRM revision date for each community. The most recent FIRM panel effective date will correspond to the most recent index date.

SPECIAL NOTES FOR SPECIFIC FIRM PANELS

This Notes to Users section was created specifically for Davison County, South Dakota, effective May 6, 2025.

FLOOD RISK REPORT: A Flood Risk Report (FRR) may be available for many of the flooding sources and communities referenced in this FIS Report. The FRR is provided to increase public awareness of flood risk by helping communities identify the areas within their jurisdictions that have the greatest risks. Although non-regulatory, the information provided within the FRR can assist communities in assessing and evaluating mitigation opportunities to reduce these risks. It can also be used by communities developing or updating flood risk mitigation plans. These plans allow communities to identify and evaluate opportunities to reduce potential loss of life and property. However, the FRR is not intended to be the final authoritative source of all flood risk data for a project area; rather, it should be used with other data sources to paint a comprehensive picture of flood risk.

Each FIRM panel contains an abbreviated legend for the features shown on the maps. However, the FIRM panel does not contain enough space to show the legend for all map features. Figure 3 shows the full legend of all map features. Note that not all of these features may appear on the FIRM panels in Davison County.

Figure 3: Map Legend for FIRM

SPECIAL FLOOD HAZARD AREAS: The 1% annual chance flood, also known as the base flood or 100-year flood, has a 1% chance of happening or being exceeded each year. Special Flood Hazard Areas are subject to flooding by the 1% annual chance flood. The Base Flood Elevation is the water surface elevation of the 1% annual chance flood. The floodway is the channel of a stream plus any adjacent floodplain areas that must be kept free of encroachment so that the 1% annual chance flood can be carried without substantial increases in flood heights. See note for specific types. If the floodway is too narrow to be shown, a note is shown.	
	Special Flood Hazard Areas subject to inundation by the 1% annual chance flood (Zones A, AE, AH, AO, AR, A99, V and VE)
Zone A	The flood insurance rate zone that corresponds to the 1% annual chance floodplains. No base (1% annual chance) flood elevations (BFEs) or depths are shown within this zone.
Zone AE	The flood insurance rate zone that corresponds to the 1% annual chance floodplains. Base flood elevations derived from the hydraulic analyses are shown within this zone.
Zone AH	The flood insurance rate zone that corresponds to the areas of 1% annual chance shallow flooding (usually areas of ponding) where average depths are between 1 and 3 feet. Whole-foot BFEs derived from the hydraulic analyses are shown at selected intervals within this zone.
Zone AO	The flood insurance rate zone that corresponds to the areas of 1% annual chance shallow flooding (usually sheet flow on sloping terrain) where average depths are between 1 and 3 feet. Average whole-foot depths derived from the hydraulic analyses are shown within this zone.
Zone AR	The flood insurance rate zone that corresponds to areas that were formerly protected from the 1% annual chance flood by a flood control system that was subsequently decertified. Zone AR indicates that the former flood control system is being restored to provide protection from the 1% annual chance or greater flood.
Zone A99	The flood insurance rate zone that corresponds to areas of the 1% annual chance floodplain that will be protected by a Federal flood protection system where construction has reached specified statutory milestones. No base flood elevations or flood depths are shown within this zone.
Zone V	The flood insurance rate zone that corresponds to the 1% annual chance coastal floodplains that have additional hazards associated with storm waves. Base flood elevations are not shown within this zone.
Zone VE	Zone VE is the flood insurance rate zone that corresponds to the 1% annual chance coastal floodplains that have additional hazards associated with storm waves. Base flood elevations derived from the coastal analyses are shown within this zone as static whole-foot elevations that apply throughout the zone.
	Regulatory Floodway determined in Zone AE.

Figure 3: Map Legend for FIRM (continued)

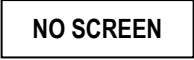
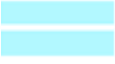
OTHER AREAS OF FLOOD HAZARD	
	Shaded Zone X: Areas of 0.2% annual chance flood hazards and areas of 1% annual chance flood hazards with average depths of less than 1 foot or with drainage areas less than 1 square mile.
	Future Conditions 1% Annual Chance Flood Hazard – Zone X: The flood insurance rate zone that corresponds to the 1% annual chance floodplains that are determined based on future-conditions hydrology. No base flood elevations or flood depths are shown within this zone.
	Area with Reduced Flood Hazard due to Accredited or Provisionally Accredited Levee System: Area is shown as reduced flood hazard from the 1-percent-annual-chance or greater flood by a levee system. Overtopping or failure of any levee system is possible.
	Area with Undetermined Flood Hazard due to Non-Accredited Levee System: Analysis and mapping procedures for non-accredited levee systems were applied resulting in a flood insurance rate zone where flood hazards are undetermined, but possible.
OTHER AREAS	
	Zone D (Areas of Undetermined Flood Hazard): The flood insurance rate zone that corresponds to unstudied areas where flood hazards are undetermined, but possible.
	Unshaded Zone X: Areas of minimal flood hazard.
FLOOD HAZARD AND OTHER BOUNDARY LINES	
 (ortho)  (vector)	Flood Zone Boundary (white line on ortho-photography-based mapping; gray line on vector-based mapping)
	Limit of Study
	Jurisdiction Boundary
	Limit of Moderate Wave Action (LiMWA): Indicates the inland limit of the area affected by waves greater than 1.5 feet
GENERAL STRUCTURES	
 Aqueduct Channel Culvert Storm Sewer	Channel, Culvert, Aqueduct, or Storm Sewer
 Dam Jetty Weir	Dam, Jetty, Weir
	Levee, Dike, or Floodwall

Figure 3: Map Legend for FIRM (continued)

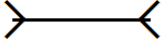
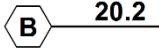
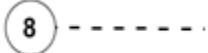
	Bridge
REFERENCE MARKERS	
	River mile Markers
CROSS SECTION & TRANSECT INFORMATION	
	Lettered Cross Section with Regulatory Water Surface Elevation (BFE)
	Numbered Cross Section with Regulatory Water Surface Elevation (BFE)
	Unlettered Cross Section with Regulatory Water Surface Elevation (BFE)
	Coastal Transect
	Profile Baseline: Indicates the modeled flow path of a stream and is shown on FIRM panels for all valid studies with profiles or otherwise established base flood elevation.
	Coastal Transect Baseline: Used in the coastal flood hazard model to represent the 0.0-foot elevation contour and the starting point for the transect and the measuring point for the coastal mapping.
	Base Flood Elevation Line
ZONE AE (EL 16)	Static Base Flood Elevation value (shown under zone label)
ZONE AO (DEPTH 2)	Zone designation with Depth
ZONE AO (DEPTH 2) (VEL 15 FPS)	Zone designation with Depth and Velocity
BASE MAP FEATURES	
	River, Stream or Other Hydrographic Feature
	Interstate Highway
	U.S. Highway
	State Highway
	County Highway

Figure 3: Map Legend for FIRM (continued)

MAPLE LANE 	Street, Road, Avenue Name, or Private Drive if shown on Flood Profile
 RAILROAD	Railroad
	Horizontal Reference Grid Line
	Horizontal Reference Grid Ticks
	Secondary Grid Crosshairs
Land Grant	Name of Land Grant
7	Section Number
R. 43 W. T. 22 N.	Range, Township Number
⁴² 76 ^{000m} E	Horizontal Reference Grid Coordinates (UTM)
365000 FT	Horizontal Reference Grid Coordinates (State Plane)
80° 16' 52.5"	Corner Coordinates (Latitude, Longitude)

SECTION 2.0 – FLOODPLAIN MANAGEMENT APPLICATIONS

2.1 Floodplain Boundaries

To provide a national standard without regional discrimination, the 1-percent-annual-chance (100-year) flood has been adopted by FEMA as the base flood for floodplain management purposes. The 0.2-percent-annual-chance (500-year) flood is employed to indicate additional areas of flood hazard in the community.

Each flooding source included in the project scope has been studied and mapped using professional engineering and mapping methodologies that were agreed upon by FEMA and Davison County as appropriate to the risk level. Flood risk is evaluated based on factors such as known flood hazards and projected impact on the built environment. Engineering analyses were performed for each studied flooding source to calculate its 1-percent-annual-chance flood elevations; elevations corresponding to other floods (e.g. 10-, 4-, 2-, 0.2-percent annual chance, etc.) may have also been computed for certain flooding sources. Engineering models and methods are described in detail in Section 5.0 of this FIS Report. The modeled elevations at cross sections were used to delineate the floodplain boundaries on the FIRM; between cross sections, the boundaries were interpolated using elevation data from various sources. More information on specific mapping methods is provided in Section 6.0 of this FIS Report.

Depending on the accuracy of available topographic data (Table 22), study methodologies employed (Section 5.0), and flood risk, certain flooding sources may be mapped to show both the 1-percent and 0.2-percent-annual-chance floodplain boundaries, regulatory water surface elevations (BFEs), and/or a regulatory floodway. Similarly, other flooding sources may be mapped to show only the 1-percent-annual-chance floodplain boundary on the FIRM, without published water surface elevations. In cases where the 1-percent and 0.2-percent-annual-chance floodplain boundaries are close together, only the 1-percent-annual-chance floodplain boundary is shown on the FIRM. Figure 3, “Map Legend for FIRM”, describes the flood zones that are used on the FIRMs to account for the varying levels of flood risk that exist along flooding sources within the project area. Table 2 and Table 3 indicate the flood zone designations for each flooding source and each community within Davison County, respectively.

Table 2, “Flooding Sources Included in this FIS Report,” lists each flooding source, including its study limits, affected communities, mapped zone on the FIRM, and the completion date of its engineering analysis from which the flood elevations on the FIRM and in the FIS Report were derived. Descriptions and dates for the latest hydrologic and hydraulic analyses of the flooding sources are shown in Table 12. Floodplain boundaries for these flooding sources are shown on the FIRM (published separately) using the symbology described in Figure 3. On the map, the 1-percent-annual-chance floodplain corresponds to the SFHAs. The 0.2-percent-annual-chance floodplain shows areas that, although out of the regulatory floodplain, are still subject to flood hazards.

Small areas within the floodplain boundaries may lie above the flood elevations but cannot be shown due to limitations of the map scale and/or lack of detailed topographic data. The procedures to remove these areas from the SFHA are described in Section 6.5 of this FIS Report.

Table 2: Flooding Sources Included in this FIS Report

Flooding Source	Community	Downstream Limit	Upstream Limit	HUC-8 Sub-Basin(s)	Length (mi) (streams or coastlines)	Floodway (Y/N)	Zone shown on FIRM	Date of Analysis
Diversion Ditch	Davison County, Unincorporated Areas; Mount Vernon, City of	Confluence with Dry Run Creek near the intersection of 253 St and Lindman St	Approximately 175 feet upstream of the confluence with East Drainage	10160011	0.9	N	AE	2020
Dry Run Creek	Mitchell, City of	Approximately 4,050 feet downstream of SD Hwy 38	Approximately 95 feet downstream of 407 Ave	10160011	4.6	Y	AE	2020
Dry Run Creek	Davison County, Unincorporated Areas; Mitchell, City of	Confluence with James River	Approximately 2,000 feet downstream of 408 Ave	10160011	5.7	N	AE	2020
Dry Run Creek	Mount Vernon, City of	Confluence with Diversion Ditch approximately 150 feet north of 253 St	Confluence with East Drainage immediately south of the railroad	10160011	0.7	N	AE	2020
East Drainage	Davison County, Unincorporated Areas; Mount Vernon, City of	Confluence with Dry Run Creek immediately south of the railroad	Confluence with Diversion Ditch at the intersection of the railroad and 397 Ave	10160011	0.14	N	AE	2020
Enemy Creek	Davison County, Unincorporated Areas	SD Hwy 37	Approximately 60 feet downstream of 409 Ave	10160011	1.8	Y	AE	2020
Firesteel Creek	Davison County, Unincorporated Areas; Mitchell, City of	At Davison/Hanson County Boundary approximately 300 feet upstream of confluence with James River	Approximately 1.3 miles upstream of 405 Ave	10160011	14.8	N	AE	2020

Table 2: Flooding Sources Included in this FIS Report (continued)

Flooding Source	Community	Downstream Limit	Upstream Limit	HUC-8 Sub-Basin(s)	Length (mi) (streams or coastlines)	Floodway (Y/N)	Zone shown on FIRM	Date of Analysis
James River	Davison County, Unincorporated Areas; Mitchell, City of	At Davison/Hanson County Boundary	At Davison/Sanborn County Boundary	10160011	25	Y	AE	2020
Unnamed Tributary to Enemy Creek	Davison County, Unincorporated Areas; Mitchell, City of	Confluence with Enemy Creek	Approximately 30 feet downstream of 406 Ave	10160011	4.8	Y	AE	2020
Zone A flooding sources within Davison County	Davison County, Unincorporated Areas; Mitchell, City of; Mount Vernon, City of	All within Davison County	All within Davison County	10160011	141.2	N	A	2017

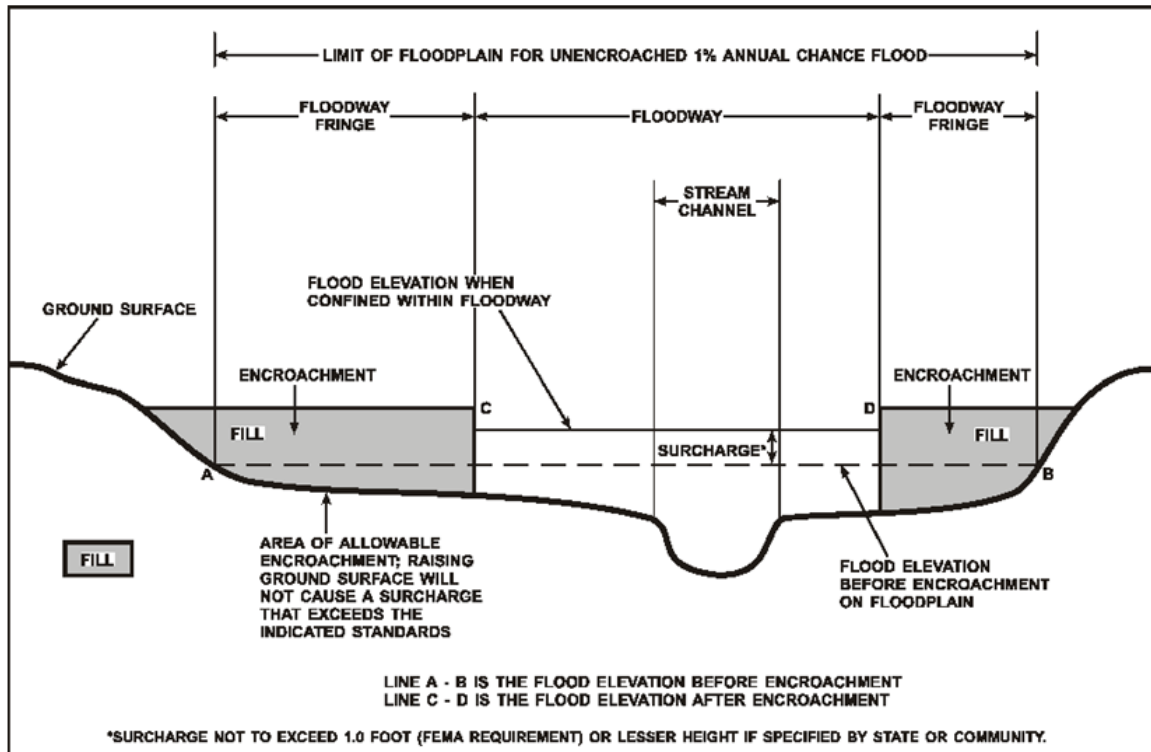
2.2 Floodways

Encroachment on floodplains, such as structures and fill, reduces flood-carrying capacity, increases flood heights and velocities, and increases flood hazards in areas beyond the encroachment itself. One aspect of floodplain management involves balancing the economic gain from floodplain development against the resulting increase in flood hazard.

For purposes of the NFIP, a floodway is used as a tool to assist local communities in balancing floodplain development against increasing flood hazard. With this approach, the area of the 1-percent-annual-chance floodplain on a river is divided into a floodway and a floodway fringe based on hydraulic modeling. The floodway is the channel of a stream, plus any adjacent floodplain areas, that must be kept free of encroachment in order to carry the 1-percent-annual-chance flood. The floodway fringe is the area between the floodway and the 1-percent-annual-chance floodplain boundaries where encroachment is permitted. The floodway must be wide enough so that the floodway fringe could be completely obstructed without increasing the water surface elevation of the 1-percent-annual-chance flood more than 1 foot at any point. Typical relationships between the floodway and the floodway fringe and their significance to floodplain development are shown in Figure 4.

To participate in the NFIP, Federal regulations require communities to limit increases caused by encroachment to 1.0 foot, provided that hazardous velocities are not produced. The floodways in this project are presented to local agencies as minimum standards that can be adopted directly or that can be used as a basis for additional floodway projects.

Figure 4: Floodway Schematic



All floodways that were developed for this Flood Risk Project are shown on the FIRM using the symbology described in Figure 3. In cases where the floodway and 1-percent-annual-chance floodplain boundaries are either close together or collinear, only the floodway boundary has been shown on the FIRM. For information about the delineation of floodways on the FIRM, refer to Section 6.3.

2.3 Base Flood Elevations

The hydraulic characteristics of flooding sources were analyzed to provide estimates of the elevations of floods of the selected recurrence intervals. The BFE is the elevation of the 1-percent-annual-chance flood. These BFEs are most commonly rounded to the whole foot, as shown on the FIRM, but in certain circumstances or locations they may be rounded to 0.1 foot. Cross section lines shown on the FIRM may also be labeled with the BFE rounded to 0.1 foot. Whole-foot BFEs derived from engineering analyses that apply to coastal areas, areas of ponding, or other static areas with little elevation change may also be shown at selected intervals on the FIRM.

BFEs are primarily intended for flood insurance rating purposes. Cross sections with BFEs shown on the FIRM correspond to the cross sections shown in the Floodway Data table and Flood Profiles in this FIS Report. For construction and/or floodplain management purposes, users are cautioned to use the flood elevation data presented in this FIS Report in conjunction with the data shown on the FIRM. For example, the user may use the FIRM to determine the stream station of a location of interest and then use the profile to determine the 1-percent annual chance elevation at that location. Because only selected cross sections may be shown on the FIRM for riverine areas, the profile

should be used to obtain the flood elevation between mapped cross sections. Additionally, for riverine areas, whole-foot elevations shown on the FIRM may not exactly reflect the elevations derived from the hydraulic analyses; therefore, elevations obtained from the profile may more accurately reflect the results of the hydraulic analysis.

2.4 Non-Encroachment Zones

This section is not applicable to this Flood Risk Project.

2.5 Coastal Flood Hazard Areas

This section is not applicable to this Flood Risk Project.

2.5.1 Water Elevations and the Effects of Waves

This section is not applicable to this Flood Risk Project.

Figure 5: Wave Runup Transect Schematic
[Not Applicable to this Flood Risk Project]

2.5.2 Floodplain Boundaries and BFEs for Coastal Areas

This section is not applicable to this Flood Risk Project.

2.5.3 Coastal High Hazard Areas

This section is not applicable to this Flood Risk Project.

Figure 6: Coastal Transect Schematic
[Not Applicable to this Flood Risk Project]

2.5.4 Limit of Moderate Wave Action

This section is not applicable to this Flood Risk Project.

SECTION 3.0 – INSURANCE APPLICATIONS

3.1 National Flood Insurance Program Insurance Zones

For flood insurance applications, the FIRM designates flood insurance rate zones as described in Figure 3, “Map Legend for FIRM.” Flood insurance zone designations are assigned to flooding sources based on the results of the hydraulic or coastal analyses. Insurance agents use the zones shown on the FIRM and depths and base flood elevations in this FIS Report in conjunction with information on structures and their contents to assign premium rates for flood insurance policies.

The 1-percent-annual-chance floodplain boundary corresponds to the boundary of the areas of special flood hazards (e.g. Zones A, AE, V, VE, etc.), and the 0.2-percent-annual-chance floodplain boundary corresponds to the boundary of areas of additional flood hazards.

Table 3 lists the flood insurance zones in Davison County.

Table 3: Flood Zone Designations by Community

Community	Flood Zone(s)
Davison County, Unincorporated Areas	A, AE, X
Ethan, Town of	X
Mitchell, City of	A, AE, X
Mount Vernon, City of	A, AE, X

SECTION 4.0 – AREA STUDIED

4.1 Basin Description

Table 4 contains a description of the characteristics of the HUC-8 sub-basins within which each community falls. The table includes the main flooding sources within each basin, a brief description of the basin, and its drainage area.

Table 4: Basin Characteristics

HUC-8 Sub-Basin Name	HUC-8 Sub-Basin Number	Primary Flooding Source	Description of Affected Area	Drainage Area (square miles)
Lewis and Clark Lake	10170101	Lewis and Clark Lake	Drains southwest corner of Davison County, southeast towards Missouri River.	3,229
Lower James	10160011	James River	James River begins just south of Huron, South Dakota, and flows southward. It is the largest watershed within Davison County, encompassing most of the county.	3,640

4.2 Principal Flood Problems

Table 5 contains a description of the principal flood problems that have been noted for Davison County by flooding source.

Table 5: Principal Flood Problems
[Not Applicable to this Flood Risk Project]

Table 6 contains information about historic flood elevations in the communities within Davison County.

Table 6: Historic Flooding Elevations
[Not Applicable to this Flood Risk Project]

4.3 Dams and Other Flood Hazard Reduction Measures

Table 7 contains information about non-levee flood hazard reduction measures within Davison County such as dams or jetties. Levee systems are addressed in Section 4.4 of this FIS Report.

Table 7: Dams and Other Flood Hazard Reduction Measures
[Not Applicable to this Flood Risk Project]

4.4 Levee Systems

This section is not applicable to this Flood Risk Project.

Table 8: Levee Systems
[Not Applicable to this Flood Risk Project]

SECTION 5.0 – ENGINEERING METHODS

For the flooding sources in the community, standard hydrologic and hydraulic study methods were used to determine the flood hazard data required for this study. Flood events of a magnitude that are expected to be equaled or exceeded at least once on the average during any 10-, 25-, 50-, 100-, or 500-year period (recurrence interval) have been selected as having special significance for floodplain management and for flood insurance rates. These events, commonly termed the 10-, 25-, 50-, 100-, and 500-year floods, have a 10-, 4-, 2-, 1-, and 0.2-percent-annual-chance, respectively, of being equaled or exceeded during any year.

Although the recurrence interval represents the long-term, average period between floods of a specific magnitude, rare floods could occur at short intervals or even within the same year. The risk of experiencing a rare flood increases when periods greater than 1 year are considered. For example, the risk of having a flood that equals or exceeds the 100-year flood (1-percent chance of annual exceedance) during the term of a 30-year mortgage is approximately 26 percent (about 3 in 10); for any 90-year period, the risk increases to approximately 60 percent (6 in 10). The analyses reported herein reflect flooding potentials based on conditions existing in the community at the time of completion of this study. Maps and flood elevations will be amended periodically to reflect future changes.

In addition to these flood events, the “1-percent-plus”, or “1%+”, annual chance flood elevation has been modeled for certain flooding sources in this FIS Report. While not used for regulatory or insurance purposes, this flood event has been calculated to help illustrate the variability range that exists between the regulatory 1-percent-annual-chance flood elevation and a 1-percent-annual-chance elevation that has taken into account an additional amount of uncertainty in the flood discharges (thus, the 1% “plus”). For flooding sources whose discharges were estimated using regression equations, the

1%+ flood elevations are derived by taking the 1-percent-annual-chance flood discharges and increasing the modeled discharges by a percentage equal to the average predictive error for the regression equation. For flooding sources with gage- or rainfall-runoff-based discharge estimates, the upper 84-percent confidence limit of the discharges is used to compute the 1%+ flood elevations.

5.1 Hydrologic Analyses

Hydrologic analyses were carried out to establish the peak elevation-frequency relationships for floods of the selected recurrence intervals for each flooding source studied. Hydrologic analyses are typically performed at the watershed level. Depending on factors such as watershed size and shape, land use and urbanization, and natural or man-made storage, various models or methodologies may be applied. A summary of the hydrologic methods applied to develop the discharges used in the hydraulic analyses for each stream is provided in Table 12. Greater detail (including assumptions, analysis, and results) is available in the archived project documentation.

Stream gage information is provided in Table 11.

Table 9: Summary of Discharges
[Not Applicable to this Flood Risk Project]

Figure 7: Frequency Discharge-Drainage Area Curves
[Not Applicable to this Flood Risk Project]

Table 10: Summary of Non-Coastal Stillwater Elevations
[Not Applicable to this Flood Risk Project]

Table 11: Stream Gage Information used to Determine Discharges

Flooding Source	Gage Identifier	Agency that Maintains Gage	Site Name	Drainage Area (Square Miles)	Period of Record	
					From	To
Enemy Creek	06478052	USGS	Enemy Creek near Mitchell, SD	164	9/30/1975	9/30/1987
Firesteel Creek	06477500	USGS	Firesteel Creek near Mount Vernon, SD	588	9/1/1955	3/22/2021
James River	06478000	USGS	James River near Mitchell, SD	17,037	7/1/1953	3/22/2021
James River	0647700	USGS	James River near Forestburg, SD	15,652	3/1/1950	3/22/2021
James River	06478500	USGS	James River near Scotland, SD	18,616	9/1/1928	3/22/2021
Rock Creek	06477150	USGS	Rock Creek near Fulton, SD	238	10/1/1966	9/29/1972
Wolf Creek	06478390	USGS	Wolf Creek near Clayton, SD	397	10/1/1975	3/18/2021

5.2 Hydraulic Analyses

Analyses of the hydraulic characteristics of flooding from the sources studied were carried out to provide estimates of the elevations of floods of the selected recurrence intervals. Base flood elevations on the FIRM represent the elevations shown on the Flood Profiles and in the Floodway Data tables in the FIS Report. Rounded whole-foot elevations may be shown on the FIRM in coastal areas, areas of ponding, and other areas with static base flood elevations. These whole-foot elevations may not exactly reflect the elevations derived from the hydraulic analyses. Flood elevations shown on the FIRM are primarily intended for flood insurance rating purposes. For construction and/or floodplain management purposes, users are cautioned to use the flood elevation data presented in this FIS Report in conjunction with the data shown on the FIRM.

A summary of the methods used in hydraulic analyses performed for this project is provided in Table 12. Roughness coefficients are provided in Table 13. Roughness coefficients are values representing the frictional resistance water experiences when passing overland or through a channel. They are used in the calculations to determine water surface elevations. Greater detail (including assumptions, analysis, and results) is available in the archived project documentation.

Table 12: Summary of Hydrologic and Hydraulic Analyses

Flooding Source	Study Limits Downstream Limit	Study Limits Upstream Limit	Hydrologic Model or Method Used	Hydraulic Model or Method Used	Date Analyses Completed	Flood Zone on FIRM	Special Considerations
Diversion Ditch	Confluence with Dry Run Creek near the intersection of 253 St and Lindman St	Approximately 175 feet upstream of the confluence with East Drainage	HEC-HMS 4.1	HEC-RAS 5.0.1	06/24/2020	AE	2D BLE Enhanced Methods
Dry Run Creek	Approximately 4,050 feet downstream of SD Hwy 38	Approximately 95 feet downstream of 407 Ave	HEC-HMS 4.1	HEC-RAS 5.0.1	06/24/2020	AE w/ Floodway	2D BLE Enhanced Methods
Dry Run Creek	Confluence with James River	Approximately 2,000 feet downstream of 408 Ave	HEC-HMS 4.1	HEC-RAS 5.0.1	06/24/2020	AE	2D BLE Enhanced Methods
Dry Run Creek	Confluence with Diversion Ditch approximately 150 feet north of 253 St	Confluence with East Drainage immediately south of the railroad	HEC-HMS 4.1	HEC-RAS 5.0.1	06/24/2020	AE	2D BLE Enhanced Methods
East Drainage	Confluence with Dry Run Creek immediately south of the railroad	Confluence with Diversion Ditch at the intersection of the railroad and 397 Ave	HEC-HMS 4.1	HEC-RAS 5.0.1	06/24/2020	AE	2D BLE Enhanced Methods
Enemy Creek	SD Hwy 37	Approximately 60 feet downstream of 409 Ave	HEC-HMS 4.1	HEC-RAS 5.0.1	06/24/2020	AE w/ Floodway	2D BLE Enhanced Methods
Firesteel Creek	At Davison/Hanson County Boundary approximately 300 feet upstream of confluence with James River	Approximately 1.3 miles upstream of 405 Ave	HEC-HMS 4.1	HEC-RAS 5.0.1	06/24/2020	AE	2D BLE Enhanced Methods
James River	At Davison/Hanson County Boundary	At Davison/Sanborn County Boundary	HEC-SSP 2.2	HEC-RAS 5.0.7	06/15/2020	AE w/ Floodway	2D BLE Enhanced Methods

Table 12: Summary of Hydrologic and Hydraulic Analyses (continued)

Flooding Source	Study Limits Downstream Limit	Study Limits Upstream Limit	Hydrologic Model or Method Used	Hydraulic Model or Method Used	Date Analyses Completed	Flood Zone on FIRM	Special Considerations
Unnamed Tributary to Enemy Creek	Confluence with Enemy Creek	Approximately 30 feet downstream of 406 Ave	HEC-HMS 4.1	HEC-RAS 5.0.1	06/24/2020	AE w/ Floodway	2D BLE Enhanced Methods
Zone A flooding sources within Davison County	All within Davison County	All within Davison County	HEC-HMS 4.1	HEC-RAS 5.0.1	01/27/2017	A	2D BLE Approximate Methods

Table 13: Roughness Coefficients

Flooding Source	Channel “n”	Overbank “n”
Diversion Ditch	0.033	0.035-0.160
Dry Run Creek	0.033	0.035-0.160
Dry Run Creek	0.033	0.035-0.160
Dry Run Creek	0.033	0.035-0.160
East Drainage	0.033	0.035-0.160
Enemy Creek	0.033	0.035-0.160
Firesteel Creek	0.033	0.035-0.160
James River	0.033	0.020-0.150
Unnamed Tributary to Enemy Creek	0.033	0.035-0.160

5.3 Coastal Analyses

This section is not applicable to this Flood Risk Project.

Table 14: Summary of Coastal Analyses
[Not Applicable to this Flood Risk Project]

5.3.1 Total Stillwater Elevations

This section is not applicable to this Flood Risk Project.

Figure 8: 1% Annual Chance Total Stillwater Elevations for Coastal Areas
[Not Applicable to this Flood Risk Project]

Table 15: Tide Gage Analysis Specifics
[Not Applicable to this Flood Risk Project]

5.3.2 Waves

This section is not applicable to this Flood Risk Project.

5.3.3 Coastal Erosion

This section is not applicable to this Flood Risk Project.

5.3.4 Wave Hazard Analyses

This section is not applicable to this Flood Risk Project.

Table 16: Coastal Transect Parameters
[Not Applicable to this Flood Risk Project]

Figure 9: Transect Location Map
[Not Applicable to this Flood Risk Project]

5.4 Alluvial Fan Analyses

This section is not applicable to this Flood Risk Project.

Table 17: Summary of Alluvial Fan Analyses
[Not Applicable to this Flood Risk Project]

Table 18: Results of Alluvial Fan Analyses
[Not Applicable to this Flood Risk Project]

SECTION 6.0 – MAPPING METHODS

6.1 Vertical and Horizontal Control

All FIS Reports and FIRMs are referenced to a specific vertical datum. The vertical datum provides a starting point against which flood, ground, and structure elevations can be referenced and compared. Until recently, the standard vertical datum used for newly created or revised FIS Reports and FIRMs was the National Geodetic Vertical Datum of 1929 (NGVD29). With the completion of the North American Vertical Datum of 1988 (NAVD88), many FIS Reports and FIRMs are now prepared using NAVD88 as the referenced vertical datum.

Flood elevations shown in this FIS Report and on the FIRMs are referenced to NAVD88. These flood elevations must be compared to structure and ground elevations referenced to the same vertical datum. For information regarding conversion between NGVD29 and NAVD88 or other datum conversion, visit the National Geodetic Survey website at www.ngs.noaa.gov.

Temporary vertical monuments are often established during the preparation of a flood hazard analysis for the purpose of establishing local vertical control. Although these monuments are not shown on the FIRM, they may be found in the archived project documentation associated with the FIS Report and the FIRMs for this community. Interested individuals may contact FEMA to access these data.

To obtain current elevation, description, and/or location information for benchmarks in the area, please visit the NGS website at www.ngs.noaa.gov.

The datum conversion locations and values that were calculated for Davison County are provided in Table 19.

Table 19: Countywide Vertical Datum Conversion
[Not Applicable to this Flood Risk Project]

Table 20: Stream-Based Vertical Datum Conversion
[Not Applicable to this Flood Risk Project]

6.2 Base Map

The FIRMs and FIS Report for this project have been produced in a digital format. The flood hazard information was converted to a Geographic Information System (GIS) format that meets FEMA's FIRM Database specifications and geographic information standards. This information is provided in a digital format so that it can be incorporated into a local GIS and be accessed more easily by the community. The FIRM Database includes most of the tabular information contained in the FIS Report in such a way that the data can be associated with pertinent spatial features. For example, the information contained in the Floodway Data table and Flood Profiles can be linked to the cross sections that are shown on the FIRMs. Additional information about the FIRM Database and its contents can be found in FEMA's *Guidelines and Standards for Flood Risk Analysis and Mapping*, www.fema.gov/flood-maps/guidance-partners/guidelines-standards.

Base map information shown on the FIRM was derived from the sources described in Table 21.

Table 21: Base Map Sources

Data Type	Data Provider	Data Date	Data Scale	Data Description
National Public Land Survey System (PLSS)	U.S. Bureau of Land Management	2019	*	PLSS data from the National Public Land Survey System
Roads and Railroads	South Dakota Department of Transportation	2021	*	Roads and railroads
South Dakota City Boundaries	South Dakota Department of Revenue	2021	*	Municipal boundaries
Statewide Waterbodies	South Dakota Game, Fish, and Parks	2021	*	Lakes and ponds
TIGER/Line Shapefile, South Dakota, Current County Subdivision State-Based	U.S. Census Bureau	2019	*	County boundary
USGS National Hydrography Dataset	U.S. Geological Survey	2021	*	Streams and rivers were derived from NHD data
Watershed Boundary Database HU8	U.S. Geological Survey	2014	*	HUC-8 watershed boundaries

*Data not available

6.3 Floodplain and Floodway Delineation

The FIRM shows tints, screens, and symbols to indicate floodplains and floodways as well as the locations of selected cross sections used in the hydraulic analyses and floodway computations.

For riverine flooding sources, the mapped floodplain boundaries shown on the FIRM have been delineated using the flood elevations determined at each cross section; between cross sections, the boundaries were interpolated using the topographic elevation data described in Table 22.

In cases where the 1-percent and 0.2-percent-annual-chance floodplain boundaries are close together, only the 1-percent-annual-chance floodplain boundary has been shown. Small areas within the floodplain boundaries may lie above the flood elevations but cannot be shown due to limitations of the map scale and/or lack of detailed topographic data.

The floodway widths presented in this FIS Report and on the FIRM were computed for certain stream segments on the basis of equal conveyance reduction from each side of the floodplain. Floodway widths were computed at cross sections. Between cross sections, the floodway boundaries were interpolated. Table 2 indicates the flooding sources for which floodways have been determined. The results of the floodway computations for those flooding sources have been tabulated for selected cross sections and are shown in Table 23, "Floodway Data."

Table 22: Summary of Topographic Elevation Data used in Mapping

Community	Flooding Source	Source for Topographic Elevation Data			
		Description	Vertical Accuracy	Horizontal Accuracy	Citation
Davison County, Unincorporated Areas; Ethan, Town of; Mitchell, City of; Mount Vernon, City of	All within HUC 10160011	Eastern South Dakota LiDAR Project	12.8 cm RMSEz at 95% confidence level	1.04 m RMSE at 95% confidence level	South Dakota 2012

BFEs shown at cross sections on the FIRM represent the 1-percent-annual-chance water surface elevations shown on the Flood Profiles and in the Floodway Data tables in the FIS Report.

Table 23: Floodway Data

[Not Applicable to this Flood Risk Project]

Table 24: Flood Hazard and Non-Encroachment Data for Selected Streams

[Not Applicable to this Flood Risk Project]

6.4 Coastal Flood Hazard Mapping

This section is not applicable to this Flood Risk Project.

Table 25: Summary of Coastal Transect Mapping Considerations

[Not Applicable to this Flood Risk Project]

6.5 FIRM Revisions

This FIS Report and the FIRM are based on the most up-to-date information available to FEMA at the time of its publication; however, flood hazard conditions change over time. Communities or private parties may request flood map revisions at any time. Certain types of requests require submission of supporting data. FEMA may also initiate a revision. Revisions may take several forms, including Letters of Map Amendment (LOMAs), Letters of Map Revision Based on Fill (LOMR-Fs), Letters of Map Revision (LOMRs) (referred to collectively as Letters of Map Change (LOMCs)), Physical Map Revisions (PMRs), and FEMA-contracted restudies. These types of revisions are further described below. Some of these types of revisions do not result in the republishing of the FIS Report. To assure that any user is aware of all revisions, it is advisable to contact the community repository of flood-hazard data (shown in Table 30, “Map Repositories”).

6.5.1 Letters of Map Amendment

A LOMA is an official revision by letter to an effective NFIP map. A LOMA results from an administrative process that involves the review of scientific or technical data submitted by the owner or lessee of property who believes the property has incorrectly been included in a designated SFHA. A LOMA amends the currently effective FEMA map and establishes that a specific property is not located in a SFHA.

To obtain an application for a LOMA, visit www.fema.gov/flood-maps/change-your-flood-zone and download the form “MT-1 Application Forms and Instructions for Conditional and Final Letters of Map Amendment and Letters of Map Revision Based on Fill”. Visit the “Flood Map-Related Fees” section to determine the cost, if any, of applying for a LOMA.

FEMA offers a tutorial on how to apply for a LOMA. The LOMA Tutorial Series can be accessed at www.fema.gov/flood-maps/tutorials.

For more information about how to apply for a LOMA, call the FEMA Mapping and Insurance eXchange; toll free, at 1-877-FEMA MAP (1-877-336-2627).

6.5.2 Letters of Map Revision Based on Fill

A LOMR-F is an official revision by letter to an effective NFIP map. A LOMR-F states FEMA’s determination concerning whether a structure or parcel has been elevated on fill above the base flood elevation and is, therefore, excluded from the SFHA.

Information about obtaining an application for a LOMR-F can be obtained in the same manner as that for a LOMA, by visiting www.fema.gov/flood-maps/change-your-flood-zone for the “MT-1 Application Forms and Instructions for Conditional and Final Letters of Map Amendment and Letters of Map Revision Based on Fill” or by calling the FEMA Mapping and Insurance eXchange, toll free, at 1-877-FEMA MAP (1-877-336-2627). Fees for applying for a LOMR-F, if any, are listed in the “Flood Map-Related Fees” section.

A tutorial for LOMR-F is available at www.fema.gov/flood-maps/tutorials.

6.5.3 Letters of Map Revision

A LOMR is an official revision to the currently effective FEMA map. It is used to change

flood zones, floodplain and floodway delineations, flood elevations and planimetric features. All requests for LOMRs should be made to FEMA through the chief executive officer of the community, since it is the community that must adopt any changes and revisions to the map. If the request for a LOMR is not submitted through the chief executive officer of the community, evidence must be submitted that the community has been notified of the request.

To obtain an application for a LOMR, visit www.fema.gov/flood-maps/change-your-flood-zone and download the form “MT-2 Application Forms and Instructions for Conditional Letters of Map Revision and Letters of Map Revision”. Visit the “Flood Map-Related Fees” section to determine the cost of applying for a LOMR. For more information about how to apply for a LOMR, call the FEMA Mapping and Insurance eXchange; toll free, at 1-877-FEMA MAP (1-877-336-2627) to speak to a Map Specialist.

Previously issued mappable LOMCs (including LOMRs) that have been incorporated into the Davison County FIRM are listed in Table 26.

Table 26: Incorporated Letters of Map Change
[Not Applicable to this Flood Risk Project]

6.5.4 Physical Map Revisions

A Physical Map Revisions (PMR) is an official republication of a community’s NFIP map to effect changes to base flood elevations, floodplain boundary delineations, regulatory floodways and planimetric features. These changes typically occur as a result of structural works or improvements, annexations resulting in additional flood hazard areas or correction to base flood elevations or SFHAs.

The community’s chief executive officer must submit scientific and technical data to FEMA to support the request for a PMR. The data will be analyzed and the map will be revised if warranted. The community is provided with copies of the revised information and is afforded a review period. When the base flood elevations are changed, a 90-day appeal period is provided. A 6-month adoption period for formal approval of the revised map(s) is also provided.

For more information about the PMR process, please visit www.fema.gov and visit the “Flood Map Revision Processes” section.

6.5.5 Contracted Restudies

The NFIP provides for a periodic review and restudy of flood hazards within a given community. FEMA accomplishes this through a national watershed-based mapping needs assessment strategy, known as the Coordinated Needs Management Strategy (CNMS). The CNMS is used by FEMA to assign priorities and allocate funding for new flood hazard analyses used to update the FIS Report and FIRM. The goal of CNMS is to define the validity of the engineering study data within a mapped inventory. The CNMS is used to track the assessment process, document engineering gaps and their resolution, and aid in prioritization for using flood risk as a key factor for areas identified for flood map updates. Visit www.fema.gov to learn more about the CNMS or contact the FEMA Regional Office listed in Section 8 of this FIS Report.

6.5.6 Community Map History

The current FIRM presents flooding information for the entire geographic area of Davison County. Previously, separate FIRMs, Flood Hazard Boundary Maps (FHBMs) and/or Flood Boundary and Floodway Maps (FBFMs) may have been prepared for the incorporated communities and the unincorporated areas in the county that had identified SFHAs. Current and historical data relating to the maps prepared for the project area are presented in Table 27, "Community Map History." A description of each of the column headings and the source of the date is also listed below.

- *Community Name* includes communities falling within the geographic area shown on the FIRM, including those that fall on the boundary line, nonparticipating communities, and communities with maps that have been rescinded. Communities with No Special Flood Hazards are indicated by a footnote. If all maps (FHBM, FBFM, and FIRM) were rescinded for a community, it is not listed in this table unless SFHAs have been identified in this community.
- *Initial Identification Date (First NFIP Map Published)* is the date of the first NFIP map that identified flood hazards in the community. If the FHBM has been converted to a FIRM, the initial FHBM date is shown. If the community has never been mapped, the upcoming effective date or "pending" (for Preliminary FIS Reports) is shown. If the community is listed in Table 27 but not identified on the map, the community is treated as if it were unmapped.
- *Initial FHBM Effective Date* is the effective date of the first FHBM. This date may be the same date as the Initial NFIP Map Date.
- *FHBM Revision Date(s)* is the date(s) that the FHBM was revised, if applicable.
- *Initial FIRM Effective Date* is the date of the first effective FIRM for the community.
- *FIRM Revision Date(s)* is the date(s) the FIRM was revised, if applicable. This is the revised date that is shown on the FIRM panel, if applicable. As countywide studies are completed or revised, each community listed should have its FIRM dates updated accordingly to reflect the date of the countywide study. Once the FIRMs exist in countywide format, as PMRs of FIRM panels within the county are completed, the FIRM Revision Dates in the table for each community affected by the PMR are updated with the date of the PMR, even if the PMR did not revise all the panels within that community.

The initial effective date for the Davison County FIRMs in countywide format was 09/29/2010.

Table 27: Community Map History

Community Name	Initial Identification Date	Initial FHBM Effective Date	FHBM Revision Date(s)	Initial FIRM Effective Date	FIRM Revision Date(s)
Davison County, Unincorporated Areas	05/20/1977	05/20/1977	N/A	04/01/1987	5/6/2025 09/29/2010
Ethan, Town of ^{1,2}	09/29/2010	N/A	N/A	09/29/2010	5/6/2025
Mitchell, City of	03/22/1974	03/22/1974	02/06/1976	02/01/1979	5/6/2025 09/29/2010
Mount Vernon, City of	09/20/2006	N/A	N/A	09/20/2006	5/6/2025 09/29/2010

¹ No Special Flood Hazard Areas Identified

² This community did not have a FIRM prior to the first countywide FIRM for Davison County

SECTION 7.0 – CONTRACTED STUDIES AND COMMUNITY COORDINATION

7.1 Contracted Studies

Table 28 provides a summary of the contracted studies, by flooding source, that are included in this FIS Report.

Table 28: Summary of Contracted Studies Included in this FIS Report

Flooding Source	FIS Report Dated	Contractor	Number	Work Completed Date	Affected Communities
Diversion Ditch	5/6/2025	Compass PTS JV	HSFE60-15-D-0003	June 2020	Davison County, Unincorporated Areas; Mount Vernon, City of
Dry Run Creek	5/6/2025	Compass PTS JV	HSFE60-15-D-0003	June 2020	Mitchell, City of
Dry Run Creek	5/6/2025	Compass PTS JV	HSFE60-15-D-0003	June 2020	Davison County, Unincorporated Areas; Mitchell, City of
Dry Run Creek	5/6/2025	Compass PTS JV	HSFE60-15-D-0003	June 2020	Mount Vernon, City of
East Drainage	5/6/2025	Compass PTS JV	HSFE60-15-D-0003	June 2020	Davison County, Unincorporated Areas; Mount Vernon, City of
Enemy Creek	5/6/2025	Compass PTS JV	HSFE60-15-D-0003	June 2020	Davison County, Unincorporated Areas

Table 28: Summary of Contracted Studies Included in this FIS Report (continued)

Flooding Source	FIS Report Dated	Contractor	Number	Work Completed Date	Affected Communities
Firesteel Creek	5/6/2025	Compass PTS JV	HSFE60-15-D-0003	June 2020	Davison County, Unincorporated Areas; Mitchell, City of
James River	5/6/2025	Compass PTS JV	HSFE60-15-D-0003	June 2020	Davison County, Unincorporated Areas; Mitchell, City of
Unnamed Tributary to Enemy Creek	5/6/2025	Compass PTS JV	HSFE60-15-D-0003	June 2020	Davison County, Unincorporated Areas; Mitchell, City of
Zone A flooding sources within Davison County	5/6/2025	Compass PTS JV	HSFE60-15-D-0003	January 2017	Davison County, Unincorporated Areas; Mitchell, City of; Mount Vernon, City of

7.2 Community Meetings

The dates of the community meetings held for this Flood Risk Project and previous Flood Risk Projects are shown in Table 29. These meetings may have previously been referred to by a variety of names (Community Coordination Officer (CCO), Scoping, Discovery, etc.), but all meetings represent opportunities for FEMA, community officials, study contractors, and other invited guests to discuss the planning for and results of the project.

Table 29: Community Meetings

Community	FIS Report Dated	Date of Meeting	Meeting Type	Attended By
Davison County, Unincorporated Areas	5/6/2025	08/25/2016	Project Discovery	FEMA, Davison County, Planning District III
		02/05/2020	Flood Risk Review	FEMA, Davison County, Planning District III, KORN News Radio
		7/20/2022	Final CCO	FEMA, Davison County
Ethan, Town of	5/6/2025	08/25/2016	Project Discovery	FEMA, Town of Ethan, Planning District III
		02/05/2020	Flood Risk Review	FEMA, Planning District III
		7/20/2022	Final CCO	FEMA
Mitchell, City of	5/6/2025	08/25/2016	Project Discovery	FEMA, City of Mitchell, Planning District III
		02/05/2020	Flood Risk Review	FEMA, City of Mitchell, Planning District III, KORN News Radio, Mitchell Daily Republic
		7/20/2022	Final CCO	FEMA, City of Mitchell, Mitchell Daily Republic
Mount Vernon, City of	5/6/2025	08/25/2016	Project Discovery	FEMA, City of Mount Vernon, Planning District III
		02/05/2020	Flood Risk Review	FEMA, City of Mount Vernon, Planning District III
		7/20/2022	Final CCO	FEMA, City of Mount Vernon

SECTION 8.0 – ADDITIONAL INFORMATION

Information concerning the pertinent data used in the preparation of this FIS Report can be obtained by submitting an order with any required payment to the FEMA Engineering Library. For more information on this process, see www.fema.gov.

Table 30 is a list of the locations where FIRMs for Davison County can be viewed. Please note that the maps at these locations are for reference only and are not for distribution. Also, please note that only the maps for the community listed in the table are available at that particular repository. A user may need to visit another repository to view maps from an adjacent community.

Table 30: Map Repositories

Community	Address	City	State	Zip Code
Davison County, Unincorporated Areas	Davison County Emergency Management Office 200 East 4 th Avenue	Mitchell	SD	57301
Ethan, Town of ¹	Town Office 201 West Main Street	Ethan	SD	57334
Mitchell, City of	City Hall 612 North Main Street	Mitchell	SD	57301
Mount Vernon, City of	Davison County Emergency Management Office 200 East 4 th Avenue	Mitchell	SD	57301

¹ No Special Flood Hazard Areas Identified

The National Flood Hazard Layer (NFHL) dataset is a compilation of effective FIRM Databases and LOMCs. Together they create a GIS data layer for a State or Territory. The NFHL is updated as studies become effective and extracts are made available to the public monthly. NFHL data can be viewed or ordered from the website shown in Table 31.

Table 31 contains useful contact information regarding the FIS Report, the FIRM, and other relevant flood hazard and GIS data. In addition, information about the State NFIP Coordinator and GIS Coordinator is shown in this table. At the request of FEMA, each Governor has designated an agency of State or territorial government to coordinate that State's or territory's NFIP activities. These agencies often assist communities in developing and adopting necessary floodplain management measures. State GIS Coordinators are knowledgeable about the availability and location of State and local GIS data in their state.

Table 31: Additional Information

FEMA and the NFIP	
FEMA and FEMA Engineering Library website	www.fema.gov/flood-maps/products-tools/know-your-risk/engineers-surveyors-architects
NFIP website	www.fema.gov/flood-insurance
NFHL Dataset	msc.fema.gov
FEMA Region VIII	Denver Federal Center Building 710, Box 25267 Denver, CO 80225-0267 (303) 235-4800
Other Federal Agencies	
USGS website	www.usgs.gov
Hydraulic Engineering Center website	www.hec.usace.army.mil
State Agencies and Organizations	
State NFIP Coordinator	N/A
State GIS Coordinator	Mark Freund State GIS Coordinator South Dakota Bureau of Information & Telecommunications 700 Governors Drive Pierre, SD 57501 (605) 773-2455 mark.freund@state.sd.us

SECTION 9.0 – BIBLIOGRAPHY AND REFERENCES

Table 32 includes sources used in the preparation of and cited in this FIS Report as well as additional studies that have been conducted in the study area.

Table 32: Bibliography and References

Citation in this FIS	Publisher/ Issuer	Publication Title, "Article," Volume, Number, etc.	Author/Editor	Place of Publication	Publication Date/ Date of Issuance	Link
BLM 2019	U.S. Bureau of Land Management	<i>National Public Land Survey System (PLSS)</i>	BLM	Washington D.C.	December 23, 2019	https://landscape.blm.gov
Compass 2017a	Compass PTS JV	<i>Davison County, South Dakota: 2D Large Scale Automated Engineering</i>	Compass PTS JV	Washington, D.C.	January 27, 2017	https://www.msc.fema.gov/
Compass 2017b	Compass PTS JV	<i>Davison County, South Dakota Field Survey Data Development Report</i>	Compass PTS JV	Dallas, TX	November 30, 2017	Not Provided
Compass 2020a	Compass PTS JV	<i>Davison County BLE with Enhanced Areas</i>	Compass PTS JV	Washington, D.C.	June 24, 2020	https://www.msc.fema.gov/
Compass 2020b	Compass PTS JV	<i>James River 2D BLE with Floodway</i>	Compass PTS JV	Washington, D.C.	June 15, 2020	Not Provided
FEMA 2010	Federal Emergency Management Agency	<i>Flood Insurance Study, Davison County, South Dakota, and Incorporated Areas</i>	FEMA	Washington, D.C.	September 29, 2010	https://msc.fema.gov/
FEMA 2016	Federal Emergency Management Agency	<i>FEMA Policy Standards for Flood Risk Analysis and Mapping</i>	FEMA	Washington, D.C.	November 1, 2016	https://www.fema.gov/media-library-data/
FEMA 2017	Federal Emergency Management Agency	<i>Best Practice for Flood Risk Analysis and Mapping 2D Modeling: Zone AE Upgrades and Floodways</i>	FEMA	Washington, D.C.	March 1, 2017	Not Provided

Table 32: Bibliography and References (continued)

Citation in this FIS	Publisher/ Issuer	Publication Title, "Article," Volume, Number, etc.	Author/Editor	Place of Publication	Publication Date/ Date of Issuance	Link
FHWA 2013	Federal Highway Administration	<i>Urban Drainage Design Manual – Hydraulic Engineering Circular 22, Third Edition</i>	S.A. Brown, J.D. Schall, J.L. Morris, C.L. Doherty, S.M. Stein, J.C. Warner	Washington, D.C.	August 1, 2013	https://www.fhwa.dot.gov/engineering/hydraulics/pubs/10009/10009.pdf
NOAA 2013	National Oceanic and Atmospheric Administration	<i>Atlas-14, Volume 8, Hydrometeorological Design Studies, Precipitation Frequency Data Server</i>	NOAA	Washington, D.C.	July 5, 2013	http://www.nws.noaa.gov/oh/hdsc/PF_documents/Atlas14_Volume8.pdf
SDDOT 2021	South Dakota Department of Transportation	<i>Roads and Railroads</i>	SDDOT	Pierre, SD	August 18, 2021	https://opendata2017-09-18t192802468z-sdbit.opendata.arcgis.com/search?tags=transportation
SDDR 2021	South Dakota Department of Revenue	<i>South Dakota City Boundaries</i>	SDDR	Pierre, SD	July 22, 2021	https://opendata2017-09-18t192802468z-sdbit.opendata.arcgis.com/search?tags=transportation%2Cboundaries
SDGFP 2021	South Dakota Game, Fish, and Parks	<i>Statewide Waterbodies</i>	SDGFP	Pierre, SD	June 21, 2021	Not Provided
South Dakota 2012	The State of South Dakota	<i>Eastern South Dakota LiDAR Project</i>	GeoDigital	Lompoc, CA	November 30, 2012	Not Provided
USACE 1978	U.S. Army Corps of Engineers	<i>Phase I Inspection Report, Mitchell Dam, Davison County, South Dakota</i>	USACE	Omaha, Nebraska	November 8, 1978	Not Provided

Table 32: Bibliography and References (continued)

Citation in this FIS	Publisher/ Issuer	Publication Title, "Article," Volume, Number, etc.	Author/Editor	Place of Publication	Publication Date/ Date of Issuance	Link
USACE 2000	U.S. Army Corps of Engineers	<i>Hydrologic Modeling System HEC-HMS, Technical Reference Manual</i>	USACE	Davis, CA	March 1, 2000	https://www.hec.usace.army.mil/software/hechms/documentation/HEC-HMS_Technical%20Reference%20Manual_(CPD-74B).pdf
USACE 2012	U.S. Army Corps of Engineers	<i>HEC-GeoRAS, GIS Tools for Support of HEC-RAS using ArcGIS 10</i>	USACE	Davis, CA	May 1, 2012	http://www.hec.usace.army.mil/software/hec-georas/downloads.aspx
USACE 2016	U.S. Army Corps of Engineers	<i>HEC-RAS River Analysis System, 2D Modeling User's Manual, Version 5.0</i>	USACE	Davis, CA	February 1, 2016	http://www.hec.usace.army.mil/
USACE 2017	U.S. Army Corps of Engineers	<i>HEC-RAS River Analysis System, version 5.0.5</i>	USACE	Davis, CA	April 1, 2017	http://www.hec.usace.army.mil/
USCB 2019	U.S. Census Bureau	<i>TIGER/Line Shapefile, South Dakota, Current County Subdivision State-based</i>	USCB	Washington D.C.	January 1, 2019	Not Provided
USGS 1982	U.S. Geological Survey	<i>Guidelines for Determining Flood Flow Frequency, Bulletin #17B of the Hydrology Subcommittee</i>	Interagency Advisory Committee on Water Data	Washington, D.C.	March 1, 1982	http://water.usgs.gov/osw/bulletin17b/dl_flow.pdf
USGS 1998	U.S. Geological Survey	<i>Techniques for Estimating Peak Flow Magnitude and Frequency Relations for South Dakota Streams; WRIR 98-4055</i>	Steven K. Sando	Washington, D.C.	June 20, 1998	http://pubs.water.usgs.gov/wri984055

Table 32: Bibliography and References (continued)

Citation in this FIS	Publisher/ Issuer	Publication Title, "Article," Volume, Number, etc.	Author/Editor	Place of Publication	Publication Date/ Date of Issuance	Link
USGS 2011	U.S. Geological Survey	<i>Completion of the 2011 National Land Cover Database for the conterminous United States-Representing a decade of land cover change information. Photogrammetric Engineering and Remote Sensing, v. 81, no. 5, p. 345-354</i>	Homer, C.G., Dewitz, J.A., Yang, L., Jin, S., Danielson, P., Xian, G., Coulston, J., Herold, N.D., Wickham, J.D., and Megown, K.	Washington, D.C.	July 3, 2011	http://bit.ly/1K7WjO3
USGS 2014	U.S. Geological Survey	<i>Watershed Boundary Database HUC8</i>	USGS	Reston, VA	March 1, 2014	Not Provided
USGS 2017a	U.S. Geological Survey	<i>Peak Streamflow for South Dakota Streams</i>	USGS	Washington, D.C.	July 9, 2017	https://nwis.waterdata.usgs.gov/nwis/peak?state_cd=SD&format=station_list
USGS 2017b	U.S. Geological Survey	<i>USGS WaterWatch Toolkit, Flood Table & Rating Curve Builder</i>	USGS	Washington, D.C.	May 1, 2017	https://waterwatch.usgs.gov/
USGS 2021	U.S. Geological Survey	<i>USGS National Hydrography Dataset</i>	USGS	Reston, VA	July 8, 2021	https://apps.nationalmap.gov/downloader/#/
WISE 2004	Watershed Concepts	<i>WISE (Watershed Information System)</i>	Watershed Concepts	Greensboro, NC	June 26, 2004	Not Provided

FINAL SUMMARY OF MAP ACTIONS

Community: MITCHELL, CITY OF

Community No: 460021

To assist your community in maintaining the Flood Insurance Rate Map (FIRM), we have summarized below the effects of the enclosed revised FIRM panels(s) on previously issued Letter of Map Change (LOMC) actions (i.e., Letters of Map Revision (LOMRs), Letter of Map Revision based on Fill (LOMR-Fs), and Letters of Map Amendment (LOMAs)) that will be affected when the revised FIRM becomes effective on May 6, 2025.

1. LOMCs Incorporated

The modifications effected by the LOMCs listed below will be reflected on the revised FIRM. In addition, these LOMCs will remain in effect until the revised FIRM becomes effective.

LOMC	Case No.	Date Issued	Project Identifier	Original Panel	Current Panel
			NO CASES RECORDED		

2. LOMCs Not Incorporated

The modifications effected by the LOMCs listed below will not be reflected on the revised FIRM panels or will not be reflected on the revised FIRM panels because of scale limitations or because the LOMC issued had determined that the lot(s) or structure(s) involved were outside the Special Flood Hazard Area, as shown on the FIRM. These LOMCs will remain in effect until the revised FIRM becomes effective. These LOMCs will be revalidated free of charge 1 day after the revised FIRM becomes effective through a single revalidation letter that reaffirms the validity of the previous LOMCs.

FINAL SUMMARY OF MAP ACTIONS

Community: MITCHELL, CITY OF

Community No: 460021

2A. LOMCs on Revised Panels

LOMC	Case No.	Date Issued	Project Identifier	Original Panel	Current Panel
LOMR-F	10-08-1040A	10/26/2010	(65-RS) LOT B-1 -- 600 SOUTH BURR STREET	46035C0159C	46035C0159D
LOMA	11-08-0233A	01/20/2011	(70-RS) 87 SOUTH HARMON DRIVE -- LOTS 42, 42A, 43 & 43A, INDIAN HEAD SUBDIVISION	46035C0070C	46035C0068D
LOMA	11-08-0267A	02/01/2011	(70-RS) INDIAN HEAD SUBDIVISION, LOT 106-A -- 211 SOUTH HARMON DRIVE	46035C0156C	46035C0156D
LOMA	11-08-0356A	03/01/2011	(70-RS) INDIAN HEAD SUBDIV, LOTS 48 & 49 -- 95 SOUTH HARMON DRIVE	46035C0070C 46035C0156C	46035C0068D 46035C0156D
LOMA	11-08-0432A	03/31/2011	INDIAN HEAD SUBDIVISION, LOT 56 & 57 ----- 111 SOUTH HARMON DRIVE	46035C0156C	46035C0156D
LOMA	11-08-0542A	05/03/2011	MAUI FARMS' SECOND ADDITION, LOT 5 & 6 -- 2917 DAILEY DRIVE	46035C0075C	46035C0064D
LOMA	11-08-0721A	07/07/2011	PLEASANT HILLS ADDITION, BLOCK 1, LOT 3 -- 1805 SCENIC COURT DRIVE	46035C0157C	46035C0157D
LOMA	11-08-0919A	08/30/2011	LOT 3, BLK 1, PLEASANT HILLS ADDITION -- 1805 SCENIC COURT DRIVE (GARAGE)	46035C0157C	46035C0157D
LOMA	11-08-1039A	09/29/2011	INDIAN HEAD SUBDIVISION, LOTS 53-55 -- 107 SOUTH HARMON DRIVE	46035C0156C	46035C0156D
LOMA	12-08-0065A	11/23/2011	INDIAN HEAD, LAKE MITCHELL DEVELOPMENT PLAN, LOTS 51 & 52 -- 103 S. HARMON DRIVE	46035C0156C	46035C0156D
LOMA	12-08-0066A	11/23/2011	INDIAN HEAD, LAKE MITCHELL DEVELOPMENT PLAN, LOT 50 -- 99 SOUTH HARMON DRIVE	46035C0156C	46035C0156D
LOMA	13-08-0643A	09/30/2013	PLEASANT HILLS ADDITION, BLOCK 1, LOT 2 -- 1801 SCENIC COURT DRIVE	46035C0157C	46035C0157D
LOMA	13-08-1394A	09/30/2013	PLEASANT HILLS ADDITION, BLOCK 1, LOT 2 -- 1801 SCENIC COURT DRIVE (GARAGE)	46035C0157C	46035C0157D
LOMA	14-08-0076A	12/17/2013	SUNSET POINT SUBDIVISION, LAKE MITCHELL DEVELOPMENT PLAN, LOTS 15-18 -- 132 NORTH HARMON DRIVE	46035C0070C	46035C0068D
LOMR-F	14-08-0839A	06/10/2014	INDIAN VILLAGE FIRST ADDITION, TRACT 1B -- 1001 INDIAN VILLAGE ROAD	46035C0156C	46035C0156D
LOMA	15-08-0123A	12/23/2014	POTTER'S ADDITION, BLOCK 1, LOT 8 & A PORTION OF LOT 7 -- 918 WEST HANSON AVENUE	46035C0158C	46035C0158D

FINAL SUMMARY OF MAP ACTIONS

Community: MITCHELL, CITY OF

Community No: 460021

LOMC	Case No.	Date Issued	Project Identifier	Original Panel	Current Panel
LOMA	16-08-1049A	08/05/2016	INDIAN HEAD, LOTS 65-68 -- 129 SOUTH HARMON DRIVE	46035C0156C	46035C0156D
LOMA	17-08-1498A	10/25/2017	INDIANHEAD SUBDIVISION, LOTS 37/37A/38/38A -- 75 SOUTH HARMON DRIVE	46035C0070C	46035C0068D
LOMA	20-08-0030A	11/14/2019	LOT 38 - 39, SUNSET POINT SUBDIVISION - 174 NORTH HARMON DRIVE	46035C0070C	46035C0068D
LOMA	21-08-0998A	08/06/2021	BAYSIDE SUBDIVISION, LOT 4 -- 8 NORTH HARMON DRIVE	46035C0157C	46035C0157D
LOMA	21-08-1106A	08/31/2021	SUNSET POINT SUBDIVISION, LOTS 18-19 & 19A -- 136 NORTH HARMON DRIVE	46035C0070C	46035C0068D
LOMA	23-08-0705A	09/13/2023	BAYSIDE, LOT 42 -- 84 NORTH HARMON DRIVE	46035C0156C	46035C0156D

2B. LOMCs on Unrevised Panels

LOMC	Case No.	Date Issued	Project Identifier	Original Panel	Current Panel
			NO CASES RECORDED		

FINAL SUMMARY OF MAP ACTIONS

Community: MITCHELL, CITY OF

Community No: 460021

3. LOMCs Superseded

The modifications effected by the LOMCs listed below have not been reflected on the Final revised FIRM panels because they are being superseded by new or revised flood hazard information or the information available was not sufficient to make a determination. The reason each is being superseded is noted below. These LOMCs will no longer be in effect when the revised FIRM becomes effective.

LOMC	Case No.	Date Issued	Project Identifier	Reason Determination Will be Superseded
LOMR-F	05-08-0508A	09/13/2005	ISLAND 1ST ADDITION, LOT 38, 39 & TRACT A	6
LOMR-F	05-08-0699A	09/27/2005	THE ISLAND 1ST ADDITION	3
LOMR-F	13-08-0401A	03/26/2013	RAILROAD ADDITION, BLOCK 13, A PORTION OF LOTS 1-6 -- 408 WEST BIRCH AVENUE (EAST & WEST BLDGS.)	2
LOMA	14-08-0079A	10/31/2013	WESTERN HEIGHTS ADDITION, LOT 2 & PORTION OF LOT 3 -- 1010 WEST HANSON AVENUE (RESIDENCE)	2
LOMR-F	14-08-0034A	11/19/2013	WESTERN HEIGHTS ADDITION, LOT 2 & PORTION OF LOT 3 -- 1010 WEST HANSON AVENUE (DETACHED GARAGE)	2
LOMA	15-08-0902A	06/01/2015	STORLA'S SUBDIVISION, LOT A -- 24950 406TH AVENUE	4
LOMA	16-08-1061A	08/03/2016	SUB LOT A, LOTS 1-3, BLOCK 6, RAILROAD ADDITION -- 800 WEST HANSON AVENUE	2
LOMA	22-08-0828A	10/13/2022	INDIAN HEAD SUBDIVISION -- 207 SOUTH HARMON DRIVE	4

1. Insufficient information available to make a determination.
2. Lowest Adjacent Grade and Lowest Finished Floor are below the proposed Base Flood Elevation.
3. Lowest Ground Elevation is below the proposed Base Flood Elevation.
4. Revised hydrologic and hydraulic analyses.
5. Revised topographic information.
6. Superseded by another LOMC.

FINAL SUMMARY OF MAP ACTIONS

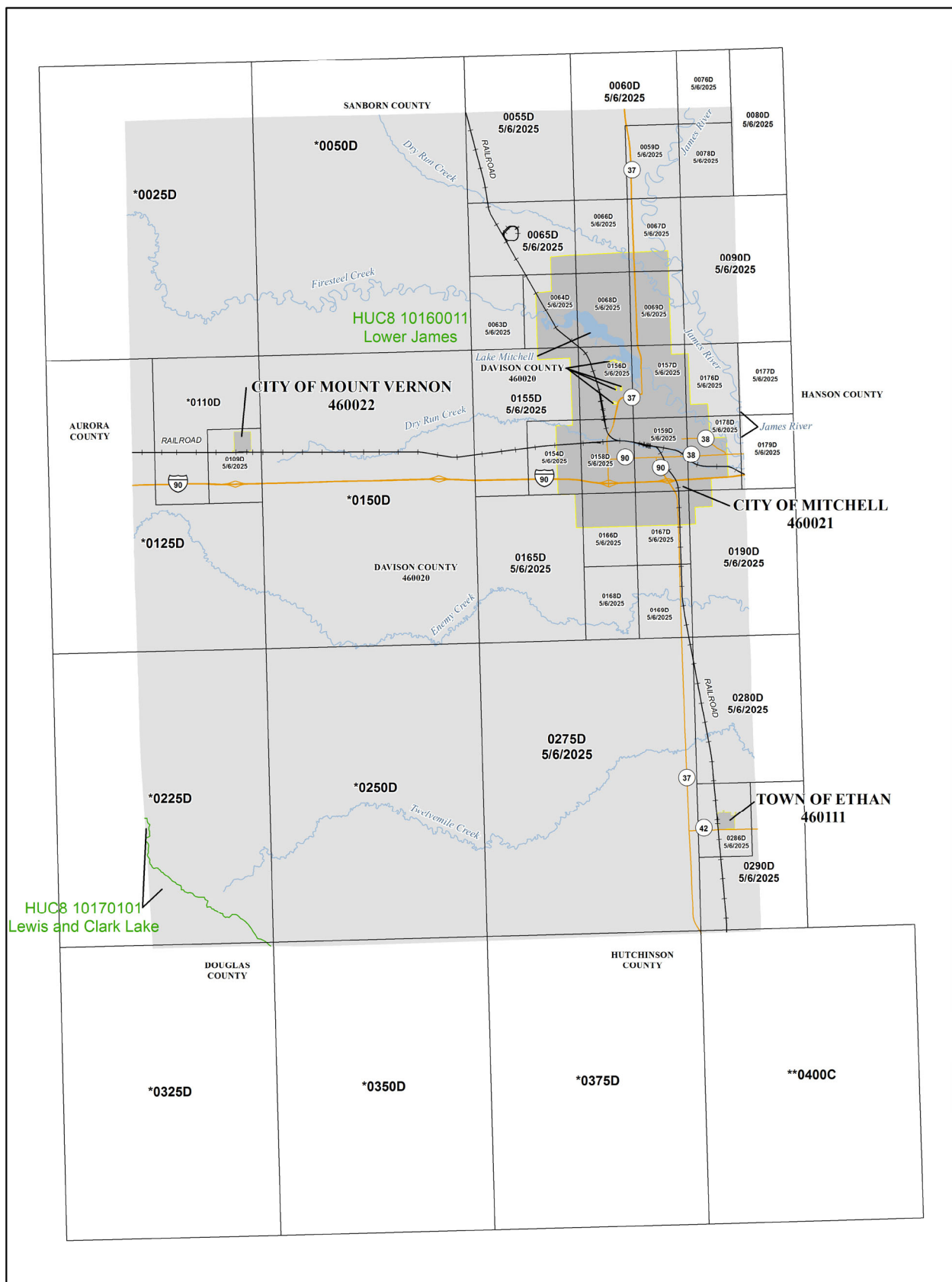
Community: MITCHELL, CITY OF

Community No: 460021

4. LOMCs To Be Redetermined

The LOMCs in Category 2 above will be revalidated through a single revalidation letter that reaffirms the validity of the determination in the previously issued LOMC. For LOMCs issued for multiple lots or structures where the determination for one or more of the lots or structures is no longer valid, the LOMC cannot be revalidated through this administrative process. Therefore, we will review the data previously submitted for the LOMC requests listed below and if appropriate issue a new determination for the affected properties after the effective date of the revised FIRM.

LOMC	Case No.	Date Issued	Project Identifier	Original Panel	Current Panel
LOMA	20-08-0694A	08/28/2020	INDIAN HEAD, LOT 107-A -- 213 SOUTH HARMON DRIVE	46035C0156C	46035C0156D



1 inch = 14,704 feet
 0 4,150 8,300 16,600 24,900 33,200 feet

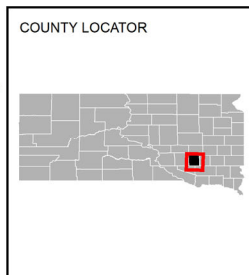
Map Projection:
 State Plane Lambert Conformal Conic, South Dakota South
 Zone 4002; North American Datum 1983

THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING
 DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT
[HTTPS://MSC.FEMA.GOV](https://MSC.FEMA.GOV)

SEE FLOOD INSURANCE STUDY FOR ADDITIONAL INFORMATION

* PANEL NOT PRINTED - Flood hazard data exists that may
 represent best available data though it has not been the subject
 of a formal determination. Please contact your local Floodplain
 Manager for access and applicability.

** PANEL NOT PRINTED - NO SPECIAL FLOOD HAZARD AREAS



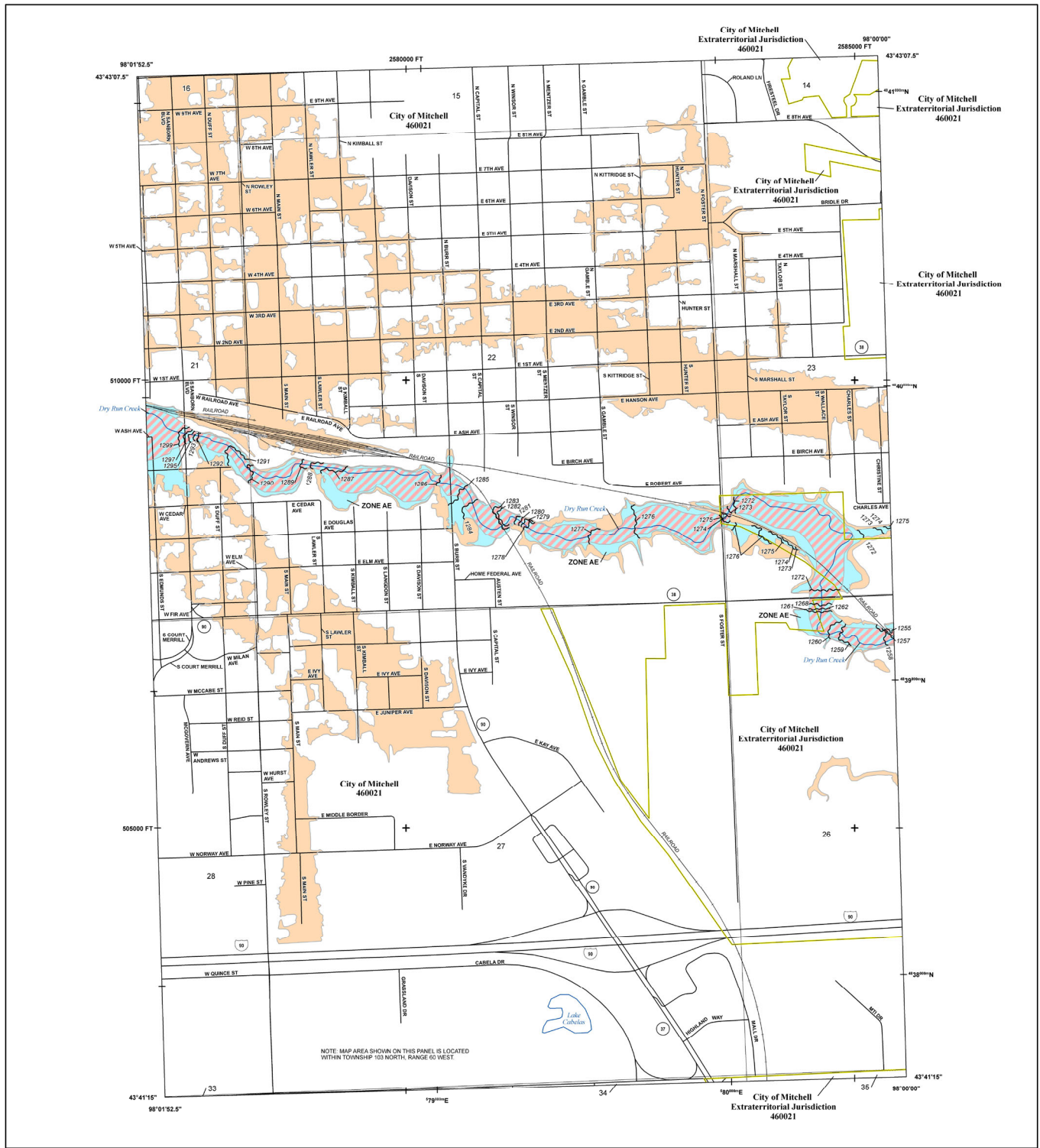
NATIONAL FLOOD INSURANCE PROGRAM

FLOOD INSURANCE RATE MAP INDEX

DAVISON COUNTY, SOUTH DAKOTA and Incorporated Areas

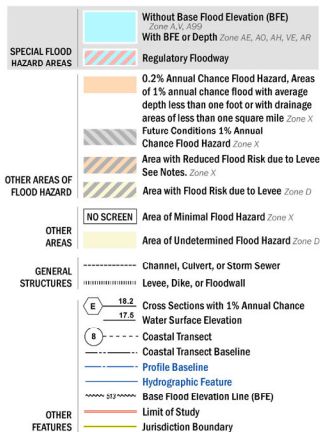
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 0078, 0080, 0090, 0109, 0154, 0155, 0156, 0157, 0158, 0159, 0165,
 0166, 0167, 0168, 0169, 0176, 0177, 0178, 0179, 0190, 0275, 0280,
 0286, 0290





FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT [HTTPS://MSC.FEMA.GOV](https://MSC.FEMA.GOV)



NOTES TO USERS

For information and questions about this Flood Insurance Rate Map (FIRM), available products associated with this FIRM, including historic versions, the current map data for each FIRM panel, how to order products, or the National Flood Insurance Program (NFIP) in general, please call the FEMA Mapping and Insurance helpline at 1-877-FEMA-Map (1-877-369-2671) or visit the FEMA Flood Map Service Center website at www.fema.gov. Available products may include previously issued Letters of Map Change, a Flood Insurance Study Report, and/or digital versions of this map. Many of these products can be ordered or obtained directly from the website.

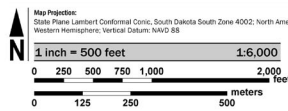
Communities receiving hard on adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

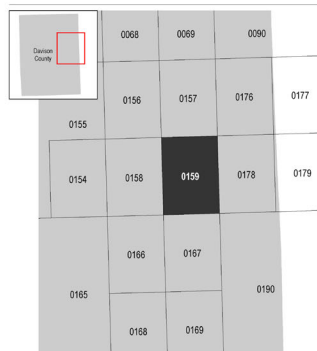
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



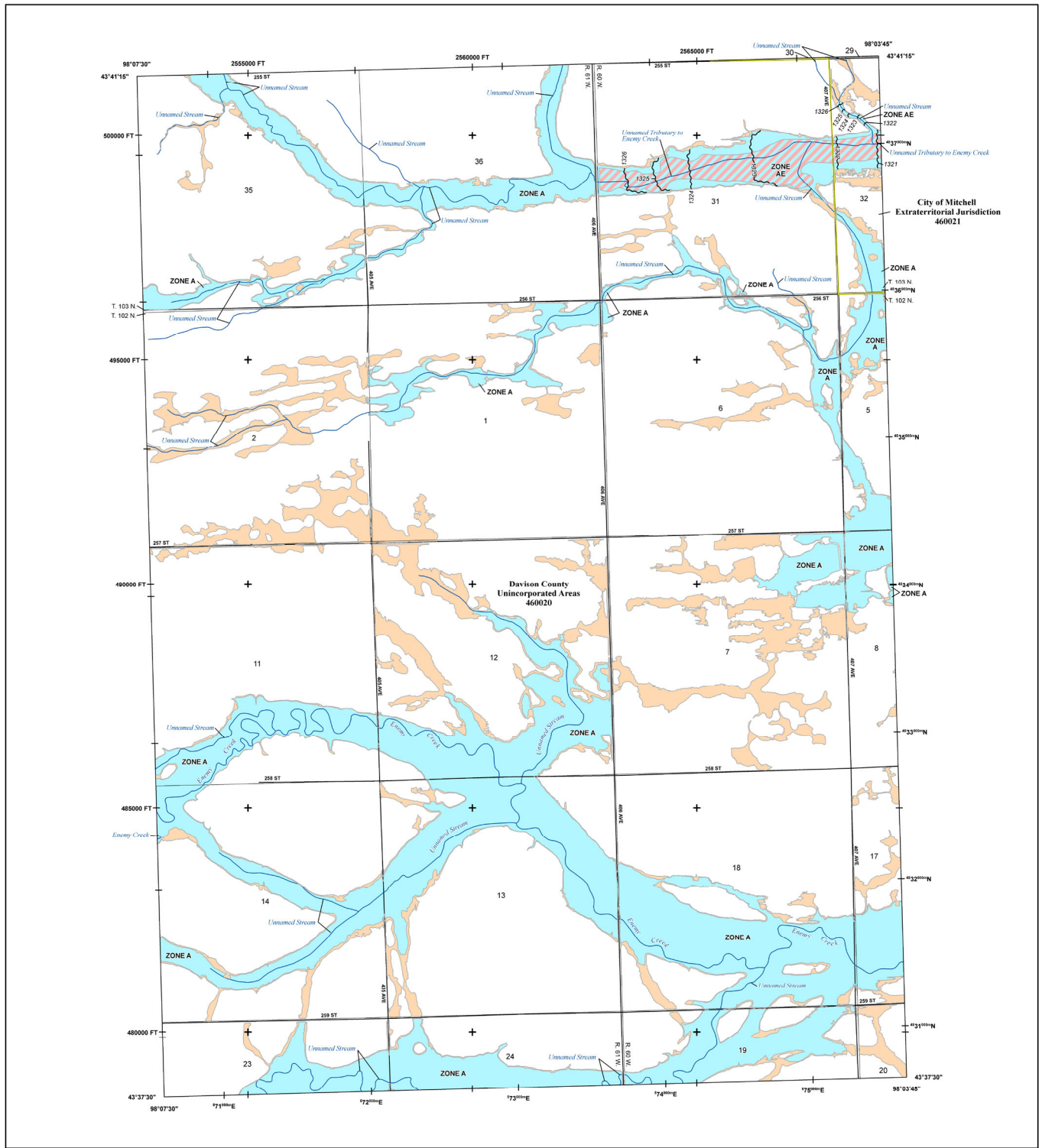
PANEL LOCATOR



FEMA
 National Flood Insurance Program

NATIONAL FLOOD INSURANCE PROGRAM
 FLOOD INSURANCE RATE MAP
 DAVISON COUNTY,
 SOUTH DAKOTA
 Panel 159 of 400
 Panel Contains:
 COMMUNITY: MITCHELL, CITY OF
 NIMFRR: PANFI
 SUFFIX: 0159 D

VERSION NUMBER
 2.6.4.6
 MAP NUMBER
 46035C0159D
 MAP REVISION
 01/22



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT [HTTPS://MSC.FEMA.GOV](https://MSC.FEMA.GOV)

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) (Zone A, X, AE)
		With BFE or Depth Zone AE, AO, AH, VE, AR
OTHER AREAS OF FLOOD HAZARD		Regulatory Floodway
		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee See Notes, Zone X
OTHER AREAS		Area with Flood Risk due to Levee Zone D
		Area of Minimal Flood Hazard Zone X
GENERAL STRUCTURES		Area of Undetermined Flood Hazard Zone D
		Channel, Culvert, or Storm Sewer Levee, Dike, or Floodwall
OTHER FEATURES		Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect
OTHER FEATURES		Coastal Transect Baseline
		Profile Baseline
OTHER FEATURES		Hydrographic Feature
		Base Flood Elevation Line (BFE)
OTHER FEATURES		Limit of Study
		Jurisdiction Boundary

NOTES TO USERS

For information and questions about this Flood Insurance Rate Map (FIRM), available products associated with this FIRM, including historic versions, the current map data for each FIRM panel, how to order products, or the National Flood Insurance Program (NFIP) in general, please call the FEMA Mapping and Insurance Exchange at 1-877-FEMA-Map (1-877-366-2627) or visit the FEMA Flood Map Service Center website at <https://mfc.fema.gov>. Available products may include previously issued Letters of Map Change, a Flood Insurance Study Report, and/or digital versions of this map. Many of these products can be viewed or obtained directly from the website.

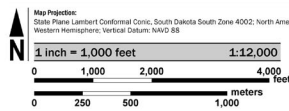
Comments received on or adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

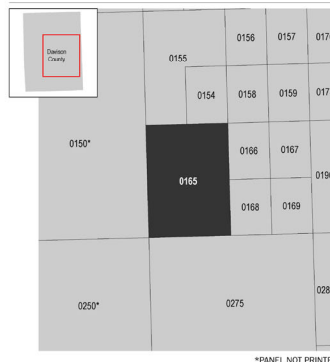
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE

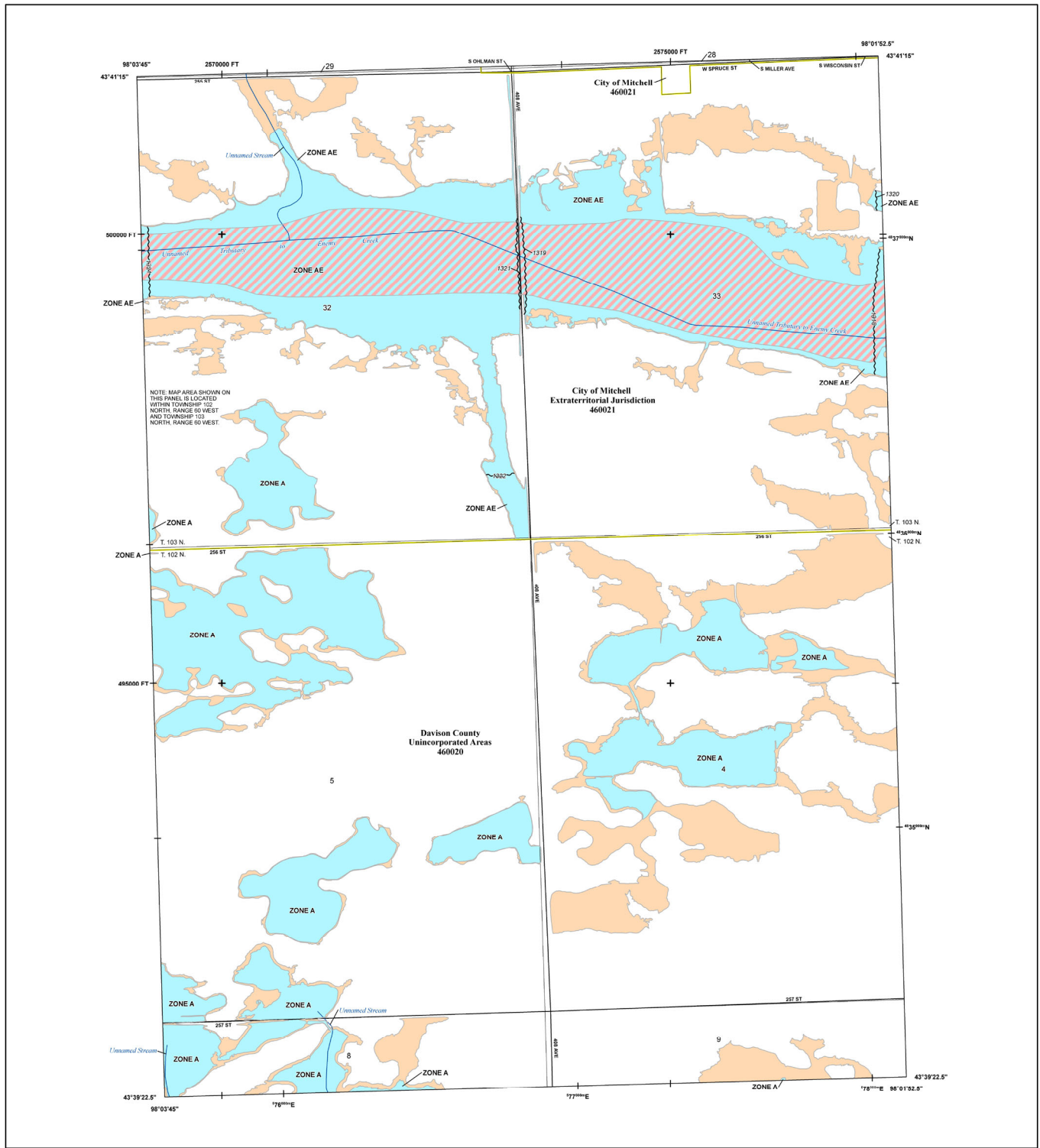


PANEL LOCATOR



NATIONAL FLOOD INSURANCE PROGRAM FLOOD INSURANCE RATE MAP			
DAVIDSON COUNTY, SOUTH DAKOTA and Unincorporated Areas			
PANEL 165 OF 400			
Panel Contains:	NUMBER	PANEL	SUFFIX
COMMUNITY	460020	0165	D
DAVIDSON COUNTY	460021	0165	D
MITCHELL, CITY OF			

VERSION NUMBER
2.6.4.6
MAP NUMBER
46035C0165D
MAP REVISION
DATE 04/23/2023



FLOOD HAZARD INFORMATION

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DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT
[HTTPS://MSC.FEMA.GOV](https://MSC.FEMA.GOV)

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) (Zone A, X, AE)
		With BFE or Depth Zone AE, AO, AH, VE, AR
OTHER AREAS OF FLOOD HAZARD		Regulatory Floodway
		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee See Notes, Zone X
OTHER AREAS		Area with Flood Risk due to Levee Zone D
		Area of Minimal Flood Hazard Zone X
GENERAL STRUCTURES		Area of Undetermined Flood Hazard Zone D
		Channel, Culvert, or Storm Sewer
OTHER FEATURES		Levee, Dike, or Floodwall
		Cross Sections with 1% Annual Chance Water Surface Elevation
OTHER FEATURES		Coastal Transect
		Coastal Transect Baseline
OTHER FEATURES		Profile Baseline
		Hydrographic Feature
OTHER FEATURES		Base Flood Elevation Line (BFE)
		Limit of Study
OTHER FEATURES		Jurisdiction Boundary

NOTES TO USERS

For information and questions about this Flood Insurance Rate Map (FIRM), available products associated with this FIRM, including historic versions, the current map data for each FIRM panel, how to order products, or the National Flood Insurance Program (NIP) in general, please call the FEMA Mapping and Insurance Exchange at 1-877-FEMA-MAP (1-877-369-6277) or visit the FEMA Flood Map Service Center website at <https://mfc.fema.gov>. Available products may include previously issued Letters of Map Change, a Flood Insurance Study Report, and/or digital versions of this map. Many of these products can be ordered or obtained directly from the website.

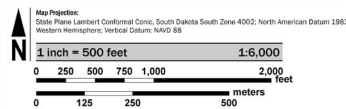
Communities appearing on adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

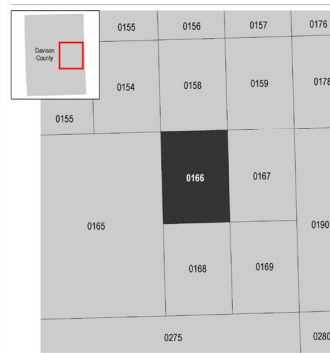
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

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SCALE



PANEL LOCATOR



FEMA
National Flood Insurance Program

NATIONAL FLOOD INSURANCE PROGRAM FLOOD INSURANCE RATE MAP

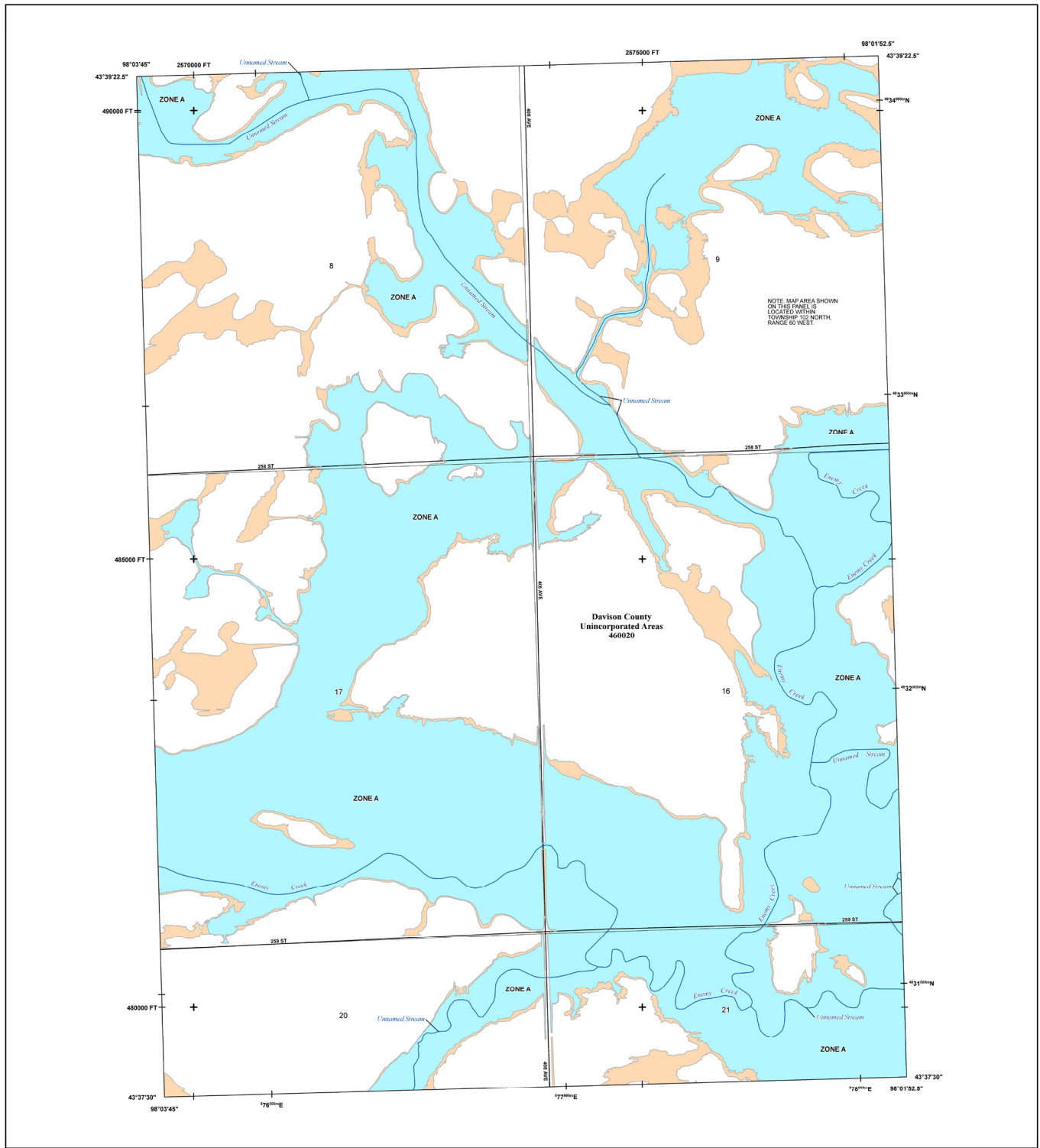
DAVISON COUNTY,
SOUTH DAKOTA
and Incorporated Areas
PANEL 166 of 400

Panel Contains:
COMMUNITY 460020 0166 D
DAVISON COUNTY 460021 0166 D
MITCHELL CITY OF

VERSION NUMBER
2.6.4.6

MAP NUMBER
46035C0166D

MAP REVISION
DATE



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
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DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT
[HTTPS://MSC.FEMA.GOV](https://MSC.FEMA.GOV)

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, X, AE, AH, VE, AR
		With BFE or Depth Zone AE, AO, AH, VE, AR
OTHER AREAS OF FLOOD HAZARD		Regulatory Floodway
		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee See Notes, Zone X
OTHER AREAS		Area with Flood Risk due to Levee Zone D
		Area of Minimal Flood Hazard Zone X
GENERAL STRUCTURES		Area of Undetermined Flood Hazard Zone D
		Channel, Culvert, or Storm Sewer Levee, Dike, or Floodwall
OTHER FEATURES		Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect Coastal Transect Baseline Profile Baseline Hydrographic Feature Base Flood Elevation Line (BFE) Limit of Study Jurisdiction Boundary

NOTES TO USERS

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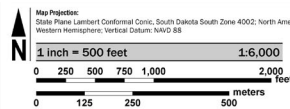
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For community and countywide map status refer to the Flood Insurance Study Report for this jurisdiction.

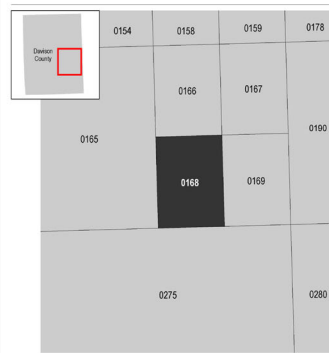
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



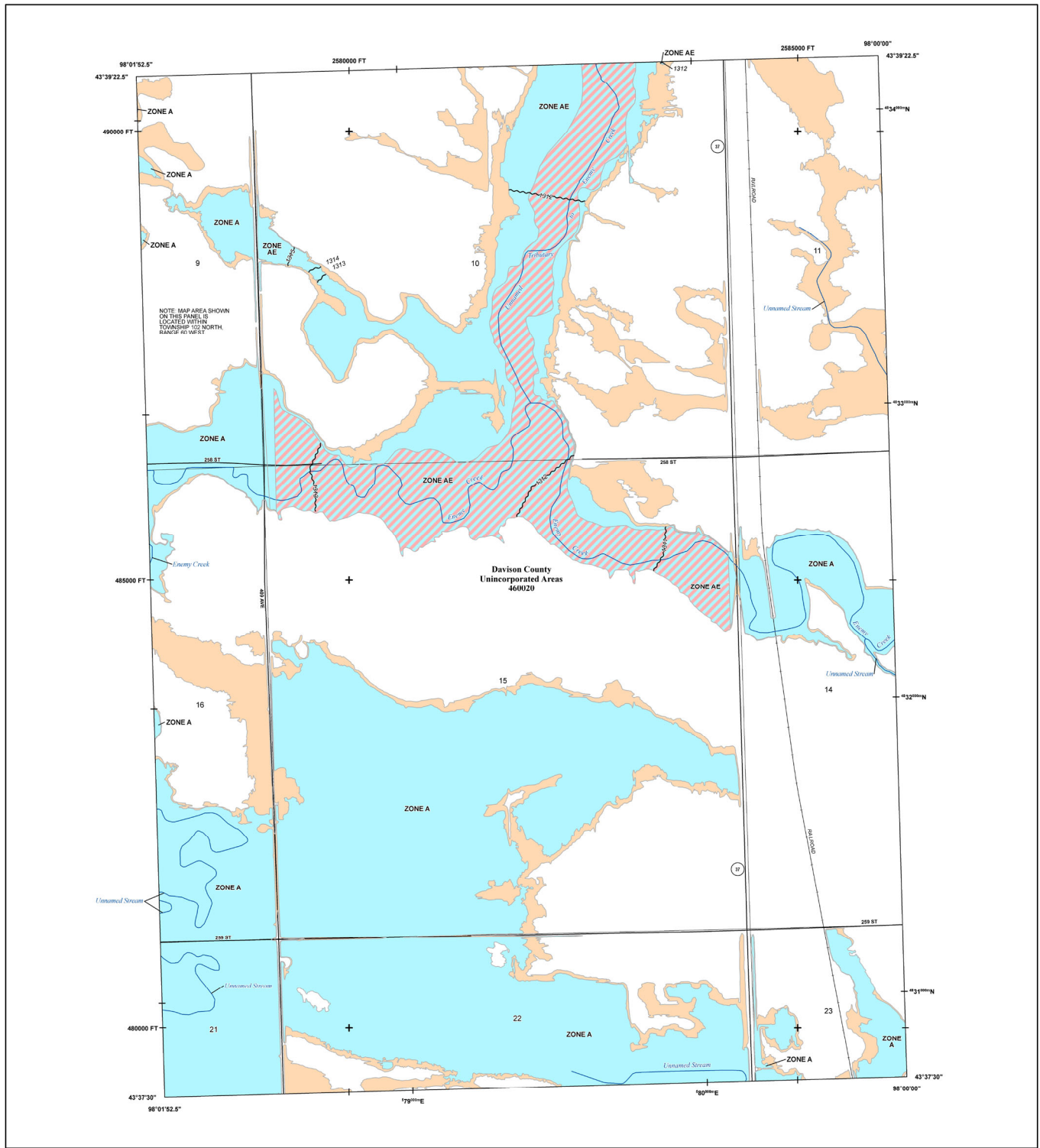
PANEL LOCATOR



NATIONAL FLOOD INSURANCE PROGRAM
FLOOD INSURANCE RATE MAP
DAVISON COUNTY, SOUTH DAKOTA
and Incorporated Areas
PANEL 168 of 400

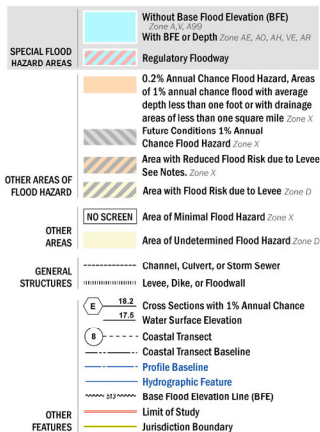
Panel Contains:
COMMUNITY 460020 NIMFR PAN1 SUFFIX 0168 D

VERSION NUMBER 2.6.4.6
MAP NUMBER 46035C0168D
MAP REVISION



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT [HTTPS://MSC.FEMA.GOV](https://MSC.FEMA.GOV)



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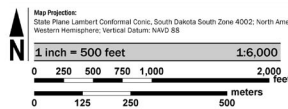
Communities receiving hard or adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM Index. These may be ordered directly from the Flood Map Service Center at the number listed above.

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SCALE



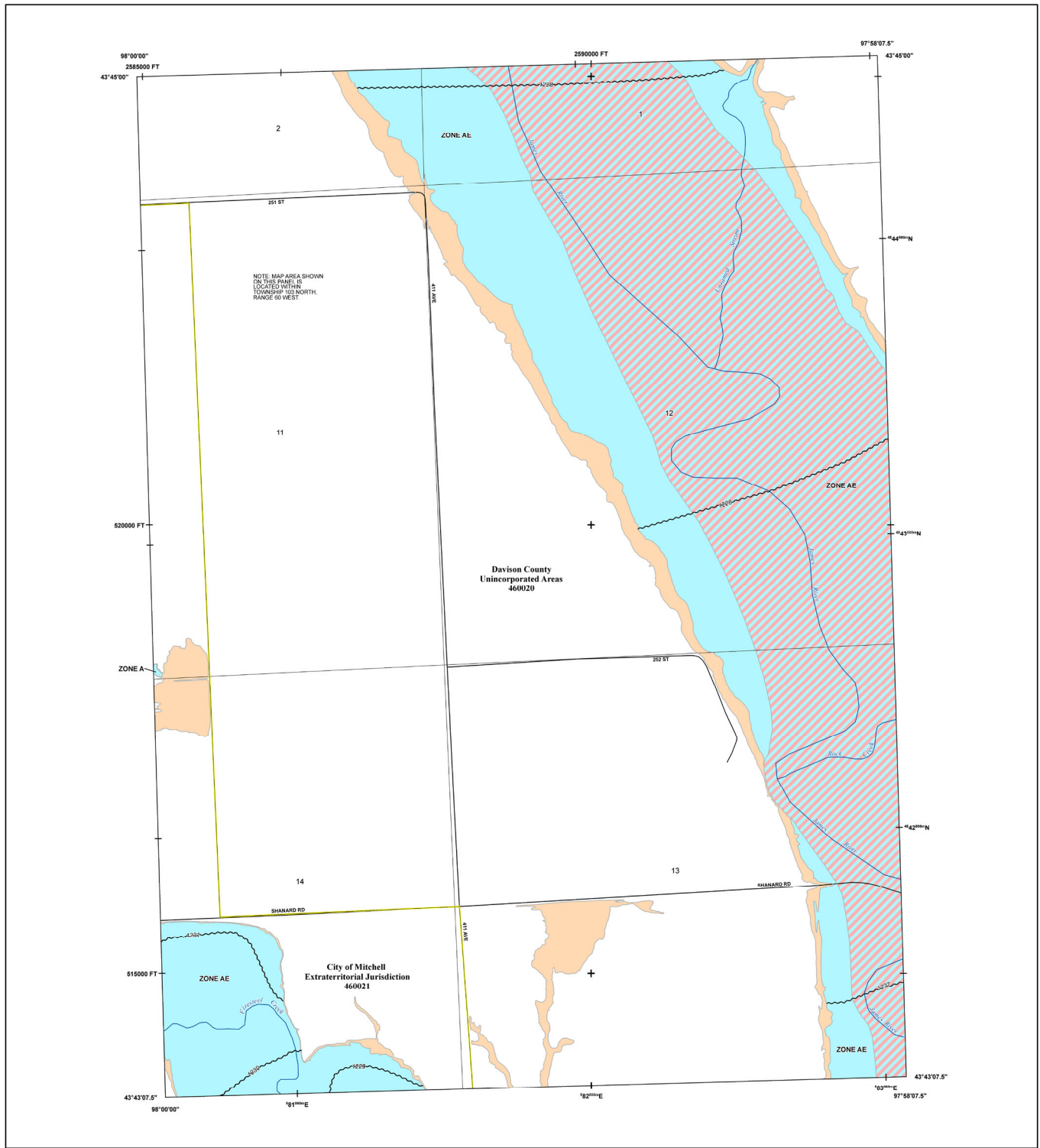
PANEL LOCATOR



NATIONAL FLOOD INSURANCE PROGRAM
 FLOOD INSURANCE RATE MAP
DAVISON COUNTY, SOUTH DAKOTA
 and Unincorporated Areas
 PANEL 169 of 400

Panel Contains:
 COMMUNITY NIMFR PANFI SUFRF
 DAVISON COUNTY 460020 0169 D

VERSION NUMBER
 2.6.4.6
 MAP NUMBER
 46035C0169D
 MAP REVISED
 MAY 2022



FLOOD HAZARD INFORMATION

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SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, X, AE
		With BFE or Depth Zone AE, AO, AH, VE, AR
OTHER AREAS OF FLOOD HAZARD		Regulatory Floodway
		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee See Notes, Zone X
OTHER AREAS		Area with Flood Risk due to Levee Zone D
		Area of Minimal Flood Hazard Zone X
GENERAL STRUCTURES		Area of Undetermined Flood Hazard Zone D
		Channel, Culvert, or Storm Sewer Levee, Dike, or Floodwall
OTHER FEATURES		Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect Coastal Transect Baseline Profile Baseline Hydrographic Feature Base Flood Elevation Line (BFE) Limit of Study Jurisdiction Boundary

NOTES TO USERS

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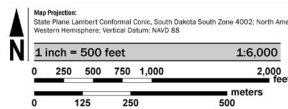
Communities appearing listed on adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM Index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

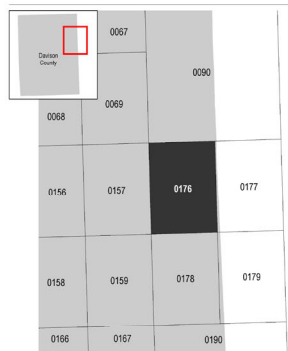
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



PANEL LOCATOR



FEMA
National Flood Insurance Program

NATIONAL FLOOD INSURANCE PROGRAM
FLOOD INSURANCE RATE MAP

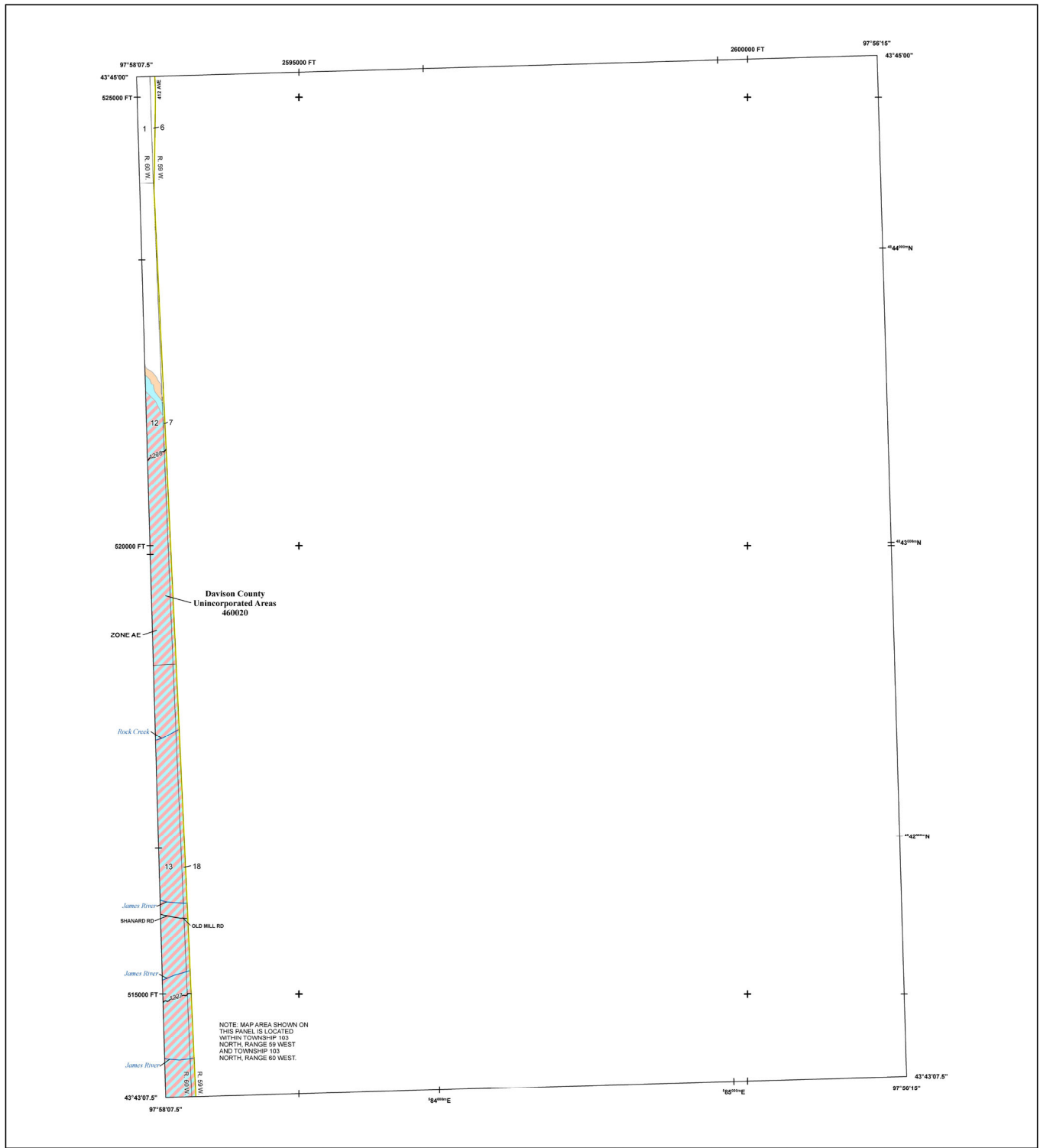
DAVISON COUNTY, SOUTH DAKOTA
 Unincorporated Areas

PANEL 176 of 400

COMMUNITY
 DAVISON COUNTY
 MITCHELL, CITY OF

NUMRR 460020
 PANFI 0176
 SUFFIX D

VERSION NUMBER
 2.6.4.6
 MAP NUMBER
 46035C0176D
 MAP REVISION
 01/2021



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
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[HTTPS://MSC.FEMA.GOV](https://msc.fema.gov)

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, V, AE, AH, VE, AR
		With BFE or Depth Zone AE, AO, AH, VE, AR
OTHER AREAS OF FLOOD HAZARD		Regulatory Floodway
		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee See Notes, Zone X
OTHER AREAS		Area with Flood Risk due to Levee Zone D
		NO SCREEN Area of Minimal Flood Hazard Zone X
GENERAL STRUCTURES		Area of Undetermined Flood Hazard Zone D
		Channel, Culvert, or Storm Sewer Levee, Dike, or Floodwall
OTHER FEATURES		Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect
		Coastal Transect Baseline
		Profile Baseline
		Hydrographic Feature
		Base Flood Elevation Line (BFE)
		Limit of Study
		Jurisdiction Boundary

NOTES TO USERS

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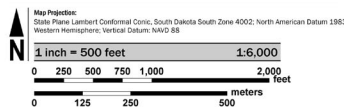
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For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-635-6920.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



PANEL LOCATOR



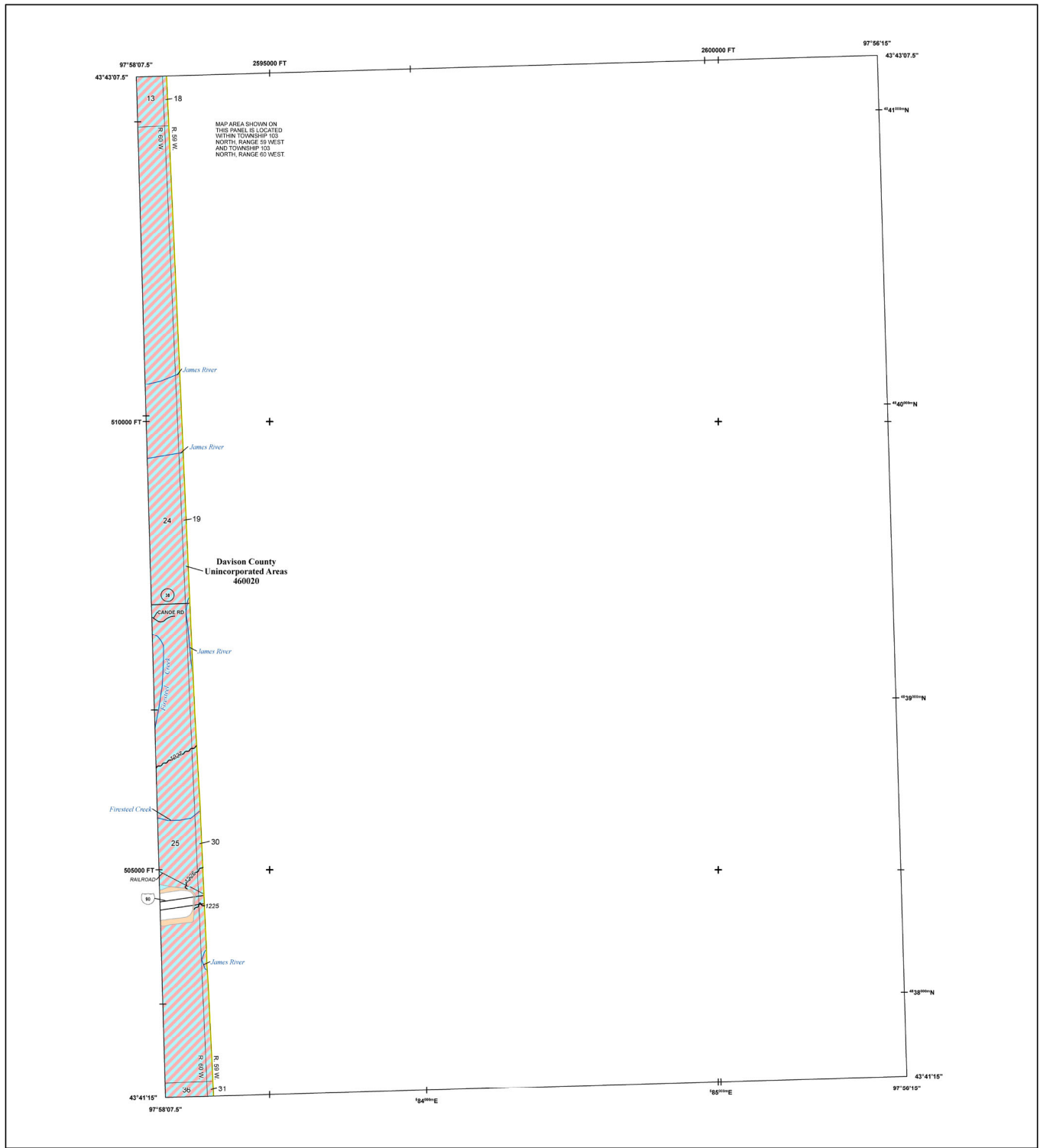
NATIONAL FLOOD INSURANCE PROGRAM
 FLOOD INSURANCE RATE MAP
 DAVISON COUNTY, SOUTH DAKOTA
 and Unincorporated Areas
 PANEL 177 of 400

Panel Contains:
 COMMUNITY 460020 NIMRFR 0177 SUFFIX D

VERSION NUMBER
 2.6.4.6

MAP NUMBER
 46035C0177D

MAP REVISION
 01/2021



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
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DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT
[HTTPS://MSC.FEMA.GOV](https://MSC.FEMA.GOV)

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, X, AG, AP
		With BFE or Depth Zone AE, AO, AH, VE, AR
OTHER AREAS OF FLOOD HAZARD		Regulatory Floodway
		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee See Notes, Zone X
OTHER AREAS		Area with Flood Risk due to Levee Zone D
		Area of Minimal Flood Hazard Zone X
GENERAL STRUCTURES		Area of Undetermined Flood Hazard Zone D
		Channel, Culvert, or Storm Sewer Levee, Dike, or Floodwall
OTHER FEATURES		Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect Coastal Transect Baseline Profile Baseline Hydrographic Feature Base Flood Elevation Line (BFE) Limit of Study Jurisdiction Boundary

NOTES TO USERS

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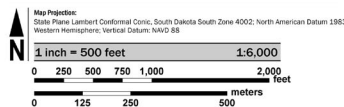
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For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

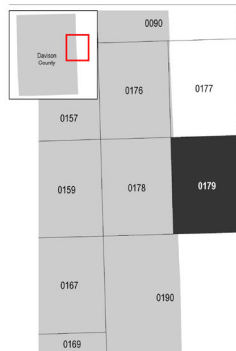
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SCALE



PANEL LOCATOR



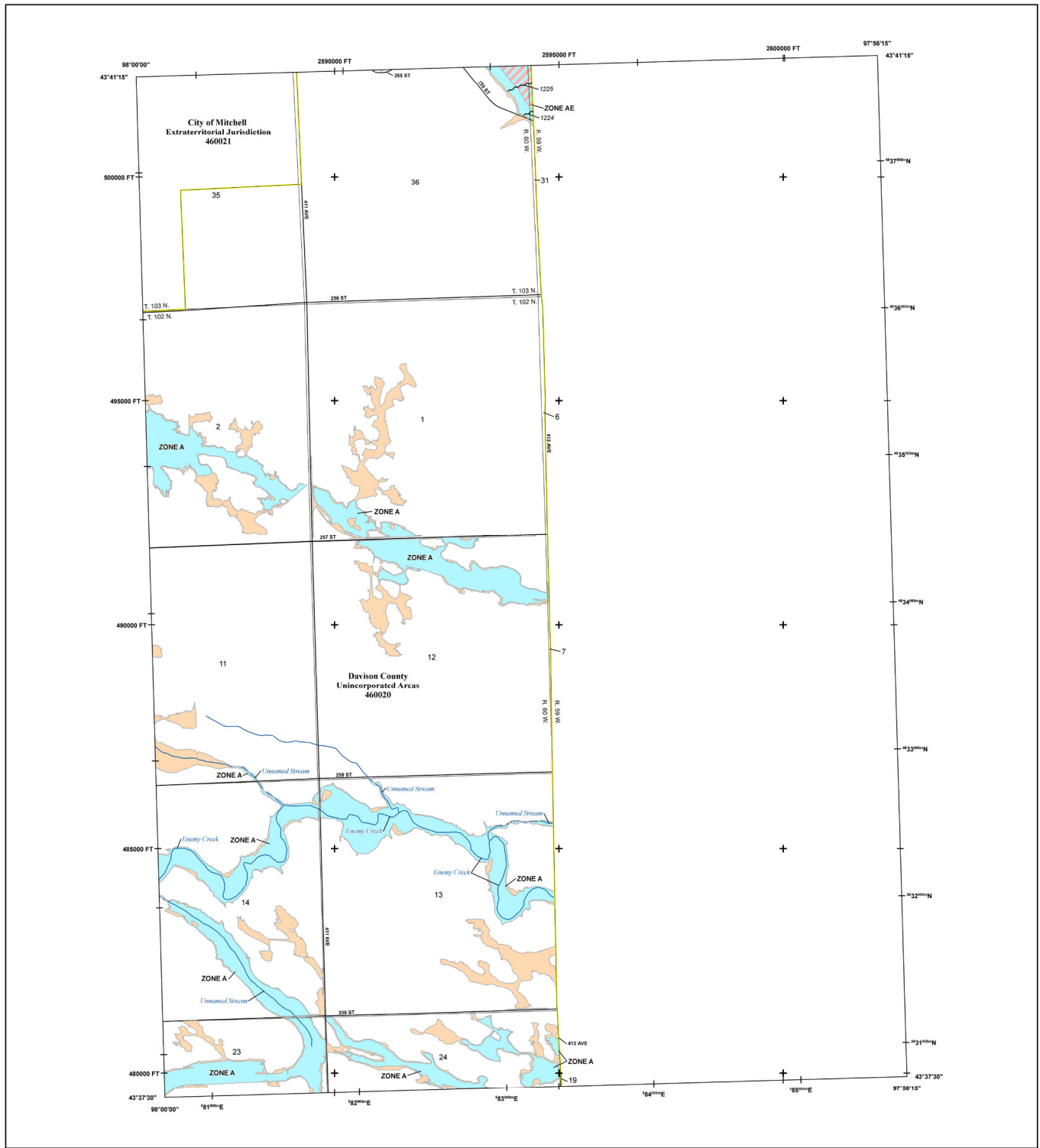
NATIONAL FLOOD INSURANCE PROGRAM
FLOOD INSURANCE RATE MAP
DAVISON COUNTY,
SOUTH DAKOTA
Unincorporated Areas
PANEL 179 of 400

Panel Contains:
COMMUNITY NIMFR PANI SUFFIX
DAVISON COUNTY 460020 0179 D

VERSION NUMBER
2.6.4.6

MAP NUMBER
46035C0179D

MAP REVISION
DATE 01/2021



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT [HTTPS://MSC.FEMA.GOV](https://msc.fema.gov)

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, X, AE, AO, AH, VE, AR
		With BFE or Depth Zone AE, AO, AH, VE, AR
OTHER AREAS OF FLOOD HAZARD		Regulatory Floodway
		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee See Notes, Zone X
OTHER AREAS		Area with Flood Risk due to Levee Zone D
		Area of Minimal Flood Hazard Zone X
GENERAL STRUCTURES		Area of Undetermined Flood Hazard Zone D
		Channel, Culvert, or Storm Sewer Levee, Dike, or Floodwall
OTHER FEATURES		Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect
OTHER FEATURES		Coastal Transect Baseline
		Profile Baseline
OTHER FEATURES		Hydrographic Feature
		Base Flood Elevation Line (BFE)
OTHER FEATURES		Limit of Study
		Jurisdiction Boundary

NOTES TO USERS

For information and questions about this Flood Insurance Rate Map (FIRM), available products associated with this FIRM, including historic versions, the current map date for each FIRM panel, how to order products, or the National Flood Insurance Program (NFIP) in general, please call the FEMA Mapping and Insurance Exchange at 1-877-FEMA-Map (1-877-366-2627) or visit the FEMA Flood Map Service Center website at <https://msc.fema.gov>. Available products may include previously issued Letters of Map Change, a Flood Insurance Study Report, and/or digital versions of this map. Many of these products can be ordered or obtained directly from the website.

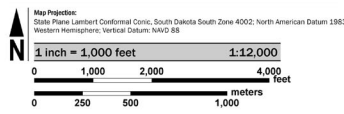
Communities appearing on adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and out-of-state map data refer to the Flood Insurance Study Report for this jurisdiction.

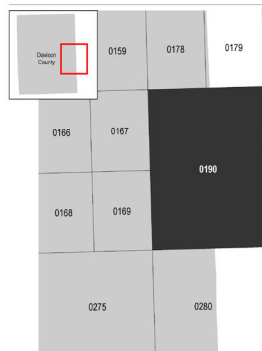
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-6820.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



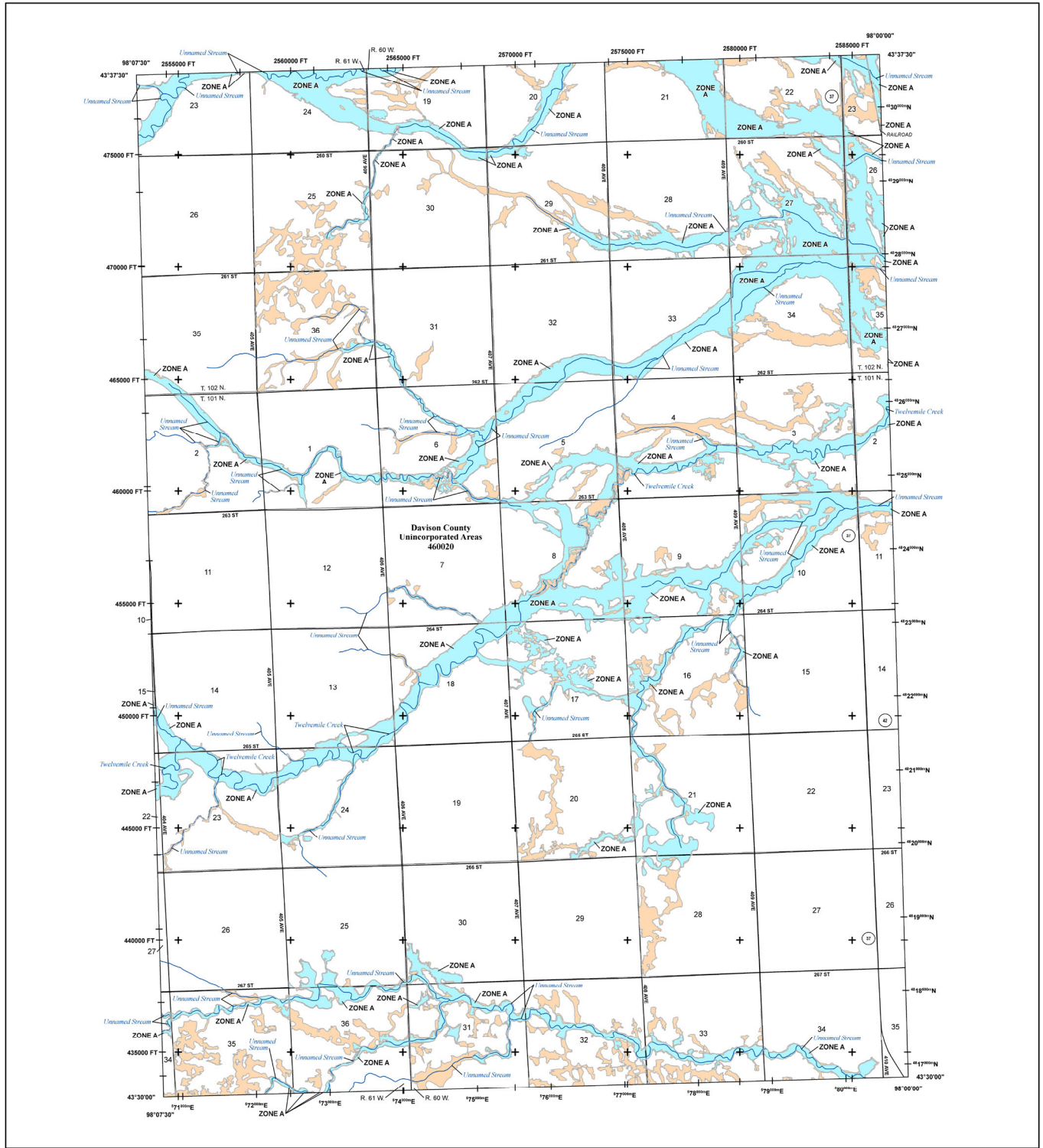
PANEL LOCATOR



NATIONAL FLOOD INSURANCE PROGRAM
 FLOOD INSURANCE RATE MAP
DAVISON COUNTY, SOUTH DAKOTA
 and Unincorporated Areas
 PANEL 190 of 400

Panel Contains:
 COMMUNITY 460020 0180 D
 DAVISON COUNTY 460021 0180 D
 MITCHELL, CITY OF

VERSION NUMBER
 2.6.4.6
 MAP NUMBER
 46035C01900
 MAP REVISION
 01/2021



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT
[HTTPS://MSC.FEMA.GOV](https://msc.fema.gov)

SPECIAL FLOOD HAZARD AREAS	Without Base Flood Elevation (BFE) (Zone A, X, D)
	With BFE or Depth Zone AE, AO, AH, VE, AR
OTHER AREAS OF FLOOD HAZARD	Regulatory Floodway
	0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
	Future Conditions 1% Annual Chance Flood Hazard Zone X
	Area with Reduced Flood Risk due to Levee See Notes, Zone X
OTHER AREAS	Area with Flood Risk due to Levee Zone D
	NO SCREEN Area of Minimal Flood Hazard Zone X
GENERAL STRUCTURES	Area of Undetermined Flood Hazard Zone D
	Channel, Culvert, or Storm Sewer
OTHER FEATURES	Levee, Dike, or Floodwall
	Cross Sections with 1% Annual Chance Water Surface Elevation
	Coastal Transect
	Coastal Transect Baseline
	Profile Baseline
	Hydrographic Feature
	Base Flood Elevation Line (BFE)
	Limit of Study
	Jurisdiction Boundary

NOTES TO USERS

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Communities annexing land on adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM index. These may be ordered directly from the Flood Map Service Center at the number listed above.

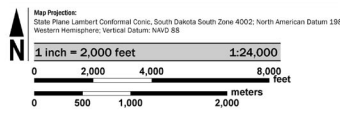
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

For community and county-level map data refer to the Flood Insurance Study Report for this jurisdiction.

To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



PANEL LOCATOR

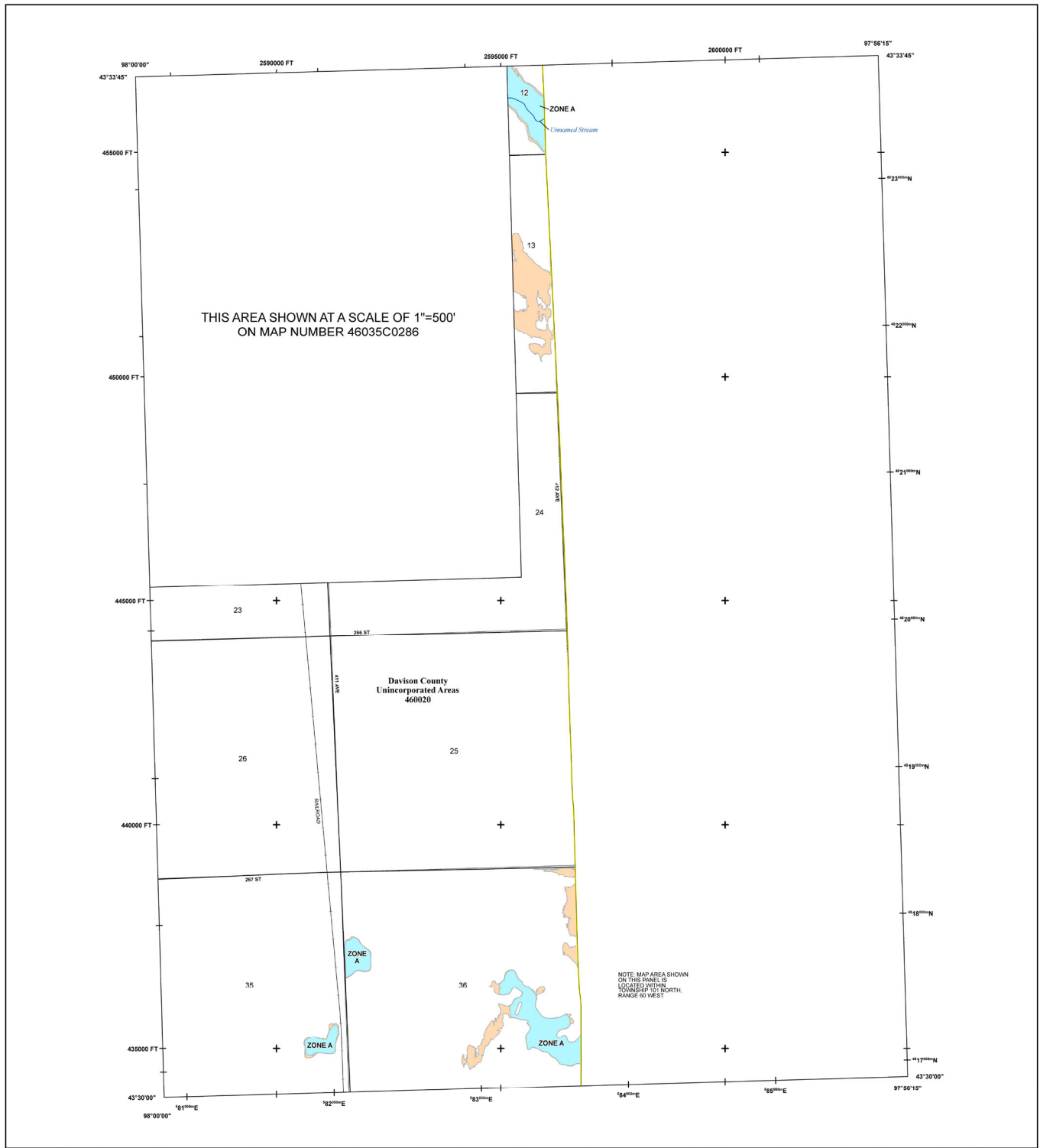


FEMA
National Flood Insurance Program

NATIONAL FLOOD INSURANCE PROGRAM
FLOOD INSURANCE RATE MAP
DAVISON COUNTY, SOUTH DAKOTA
Unincorporated Areas
PANEL 275 of 400

Panel Contains:
 COMMUNITY NIMFR PANFI SUFFIX
 DAVISON COUNTY 460020 0275 D

VERSION NUMBER
 2.6.4.6
 MAP NUMBER
 46035C0275D
 MAP REVISED
 MAY 2021



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING
DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT
[HTTPS://MSC.FEMA.GOV](https://MSC.FEMA.GOV)

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, X, AG
		With BFE or Depth Zone AE, AO, AH, VE, AR
OTHER AREAS OF FLOOD HAZARD		Regulatory Floodway
		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee See Notes, Zone X
OTHER AREAS		Area with Flood Risk due to Levee Zone D
		Area of Minimal Flood Hazard Zone X
GENERAL STRUCTURES		Area of Undetermined Flood Hazard Zone D
		Channel, Culvert, or Storm Sewer Levee, Dike, or Floodwall
OTHER FEATURES		Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect Coastal Transect Baseline Profile Baseline Hydrographic Feature Base Flood Elevation Line (BFE) Limit of Study Jurisdiction Boundary

NOTES TO USERS

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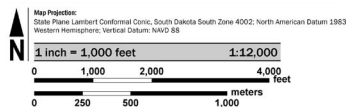
Communities annexing land on adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

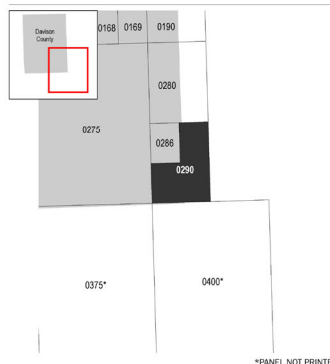
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-635-6920.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



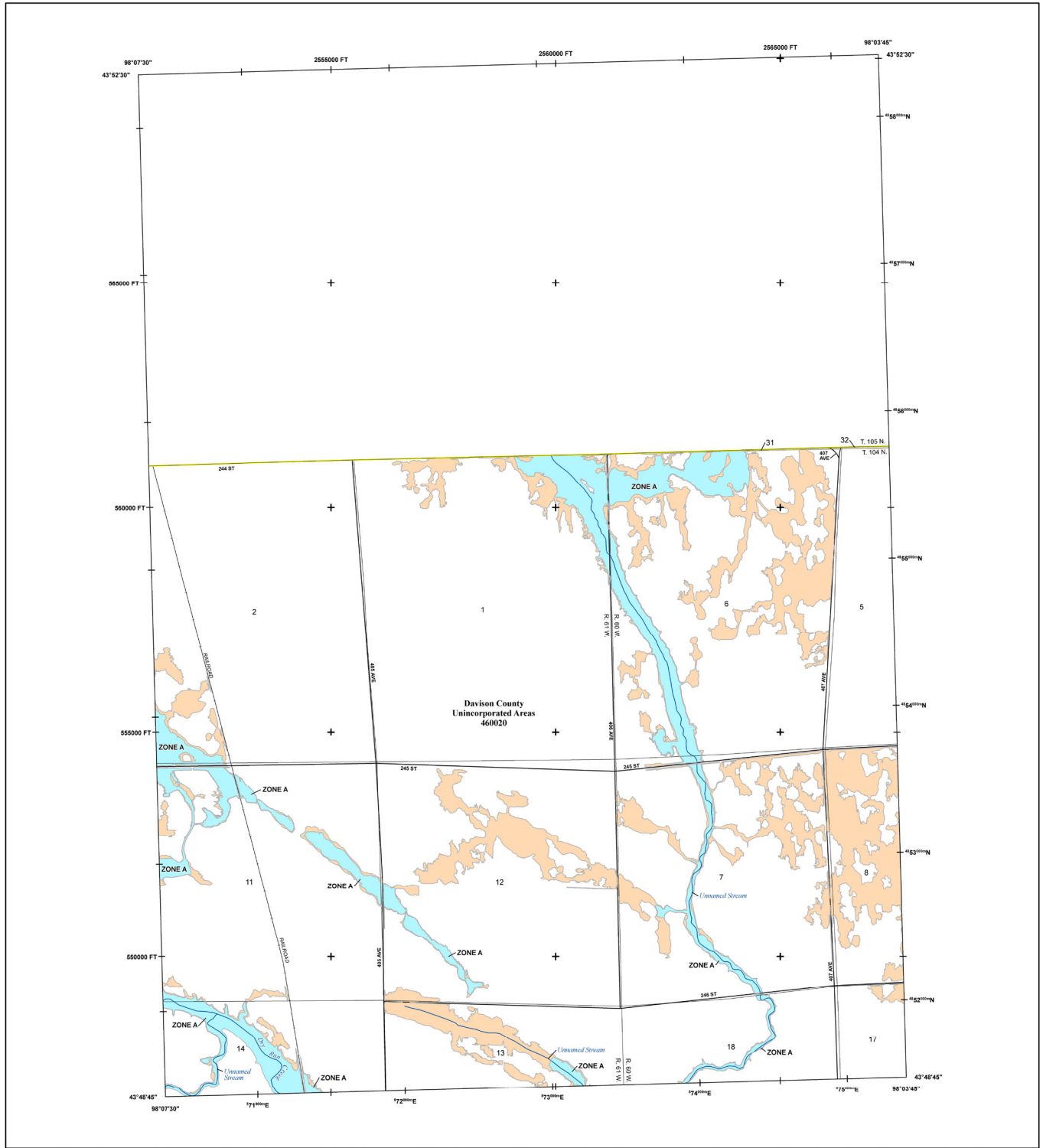
PANEL LOCATOR



FEMA
National Flood Insurance Program

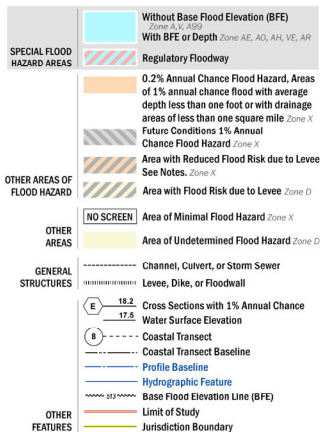
NATIONAL FLOOD INSURANCE PROGRAM
FLOOD INSURANCE RATE MAP
DAVISON COUNTY,
SOUTH DAKOTA
Unincorporated Areas
PANEL 290 OF 400
Panel Contains:
COMMUNITY NIMFR PANI SUFFIX
DAVISON COUNTY 460020 0290 D

VERSION NUMBER
2.6.4.6
MAP NUMBER
46035C02900
MAP REVISION
DATE



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING
DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT
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NOTES TO USERS

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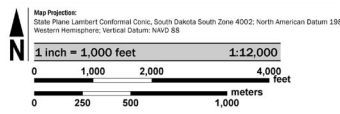
Communities appearing listed on adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM Index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



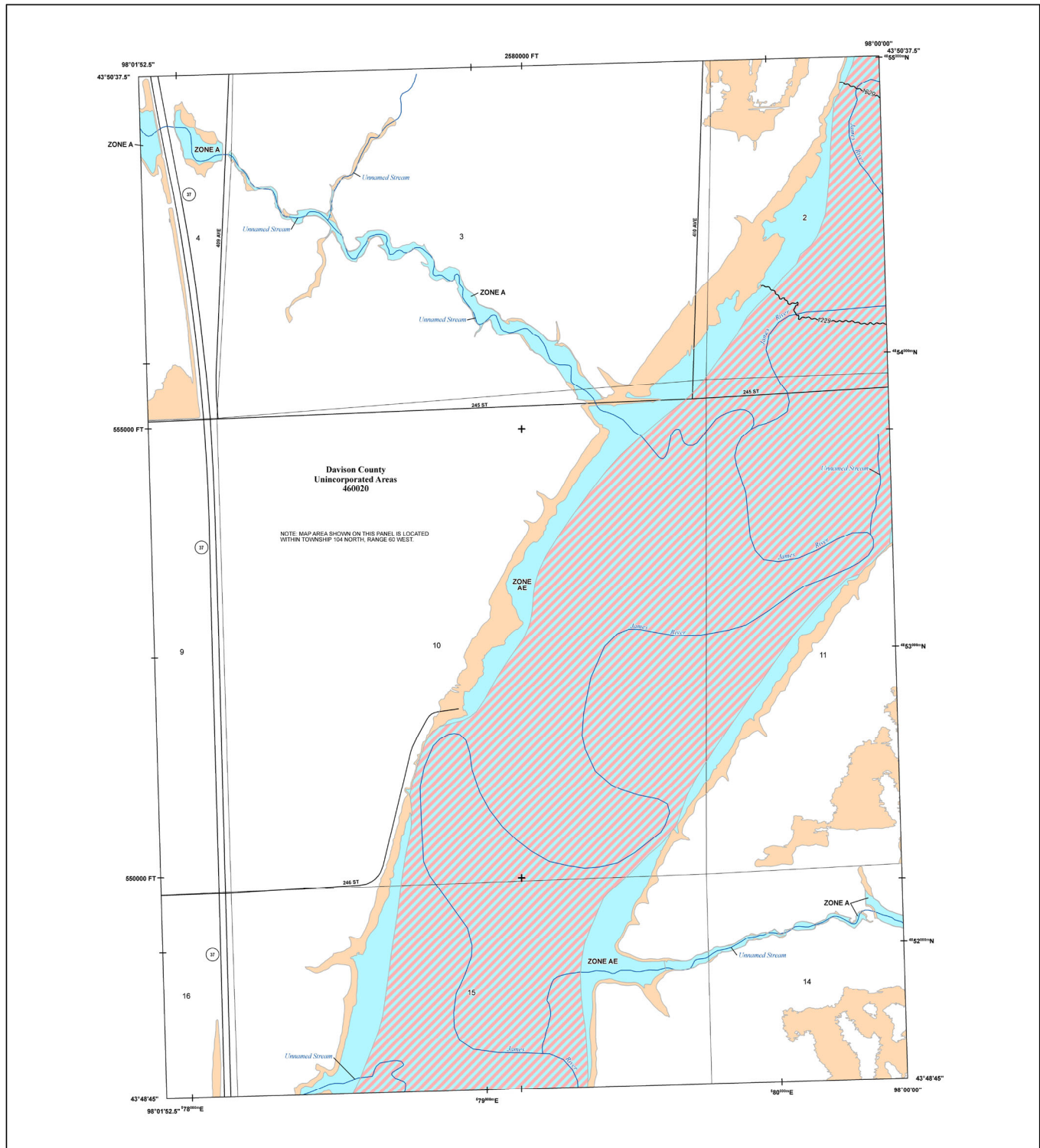
PANEL LOCATOR



FEMA
National Flood Insurance Program

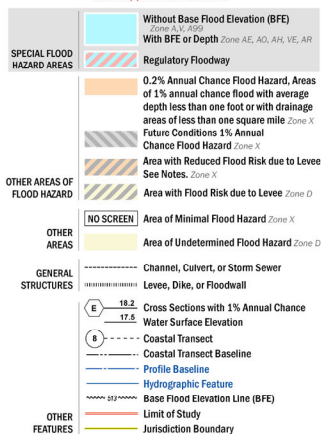
NATIONAL FLOOD INSURANCE PROGRAM
FLOOD INSURANCE RATE MAP
DAVISON COUNTY,
SOUTH DAKOTA
and Incorporated Areas
PANEL 55 OF 400
Panel Contains:
COMMUNITY NIMFRR PANFI SUFFIX
DAVISON COUNTY 460020 0055 D

VERSION NUMBER
2.6.4.6
MAP NUMBER
46035C0055D
MAP REVISION
DATE



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT [HTTPS://MSC.FEMA.GOV](https://MSC.FEMA.GOV)



NOTES TO USERS

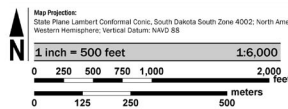
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For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-433-6820.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



PANEL LOCATOR



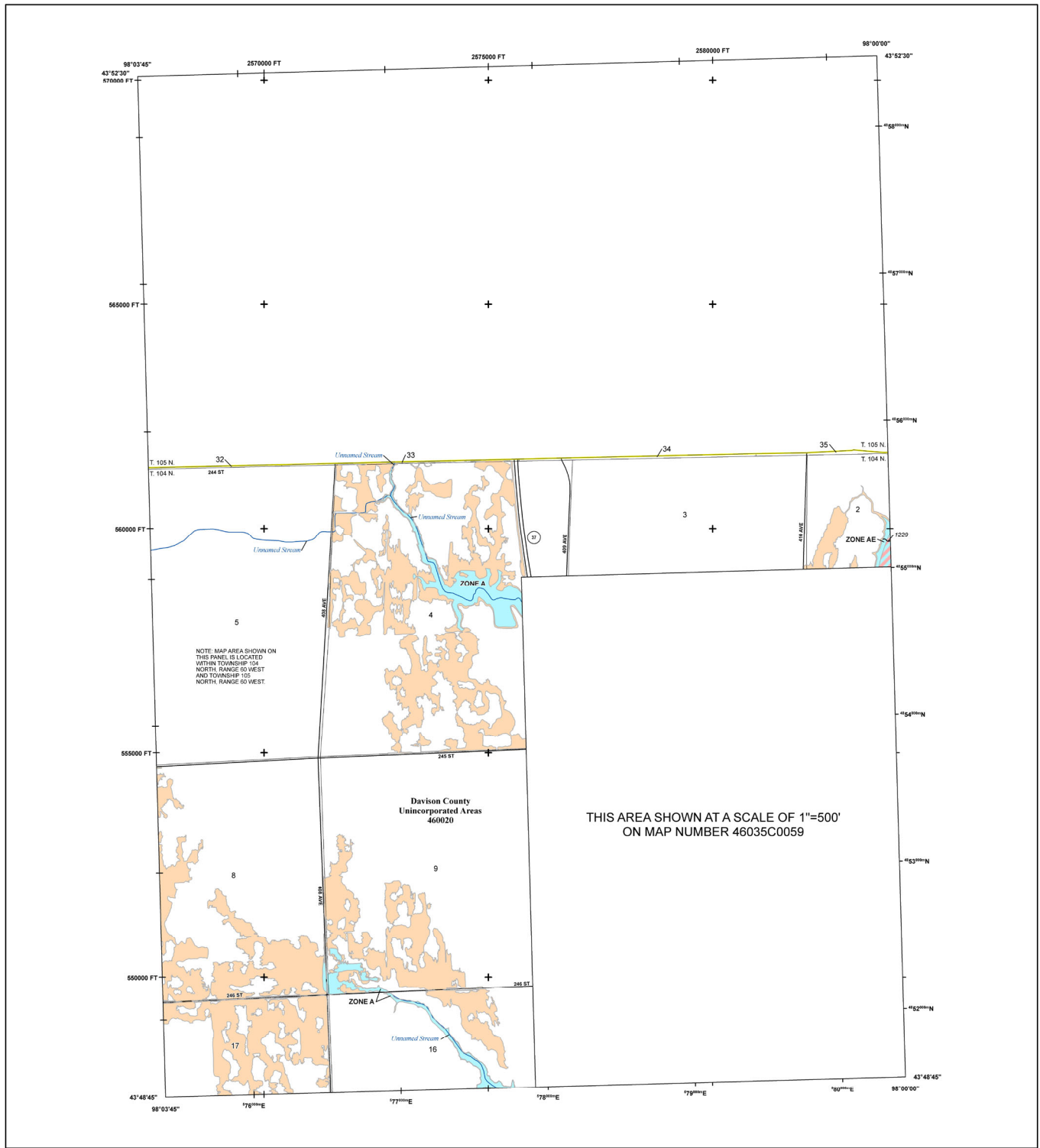
NATIONAL FLOOD INSURANCE PROGRAM
 FLOOD INSURANCE RATE MAP
DAVISON COUNTY, SOUTH DAKOTA
 and Unincorporated Areas
 PANEL 59 OF 400

Panel Contains:
 COMMUNITY
 DAVISON COUNTY

NIMFR PANFI SUFFIX
 460020 0059 D

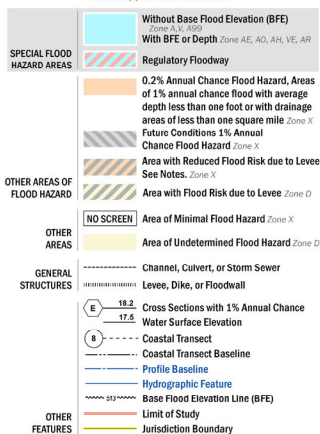
FEMA

VERSION NUMBER
 2.6.4.6
 MAP NUMBER
 46035C0059D
 MAP REVISION
 000000



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
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NOTES TO USERS

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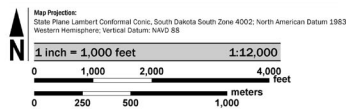
Communities annexing land on adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-635-6920.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2001; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



PANEL LOCATOR

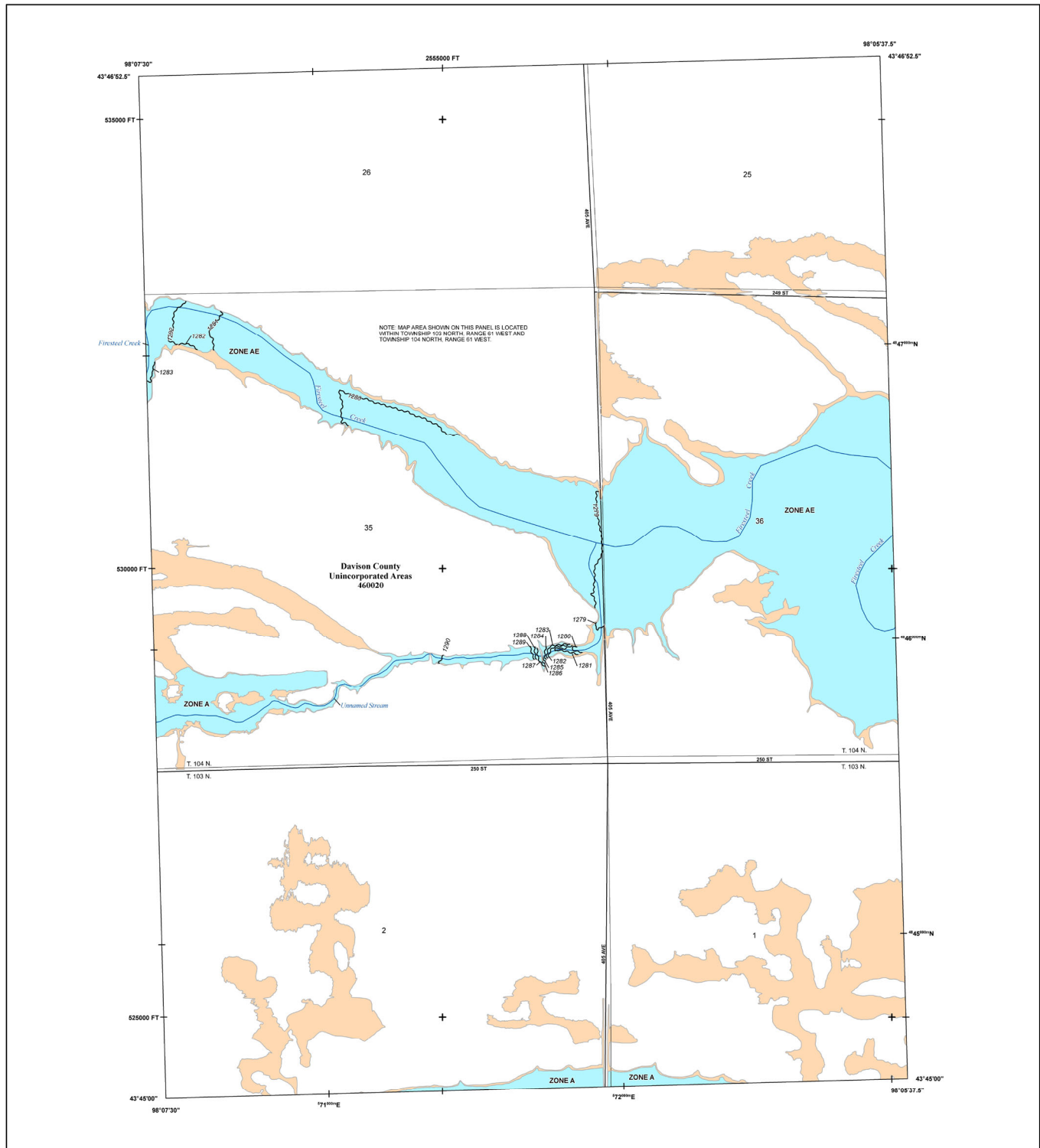


FEMA
National Flood Insurance Program

NATIONAL FLOOD INSURANCE PROGRAM
FLOOD INSURANCE RATE MAP
DAVISON COUNTY,
SOUTH DAKOTA
Panel 60 of 400

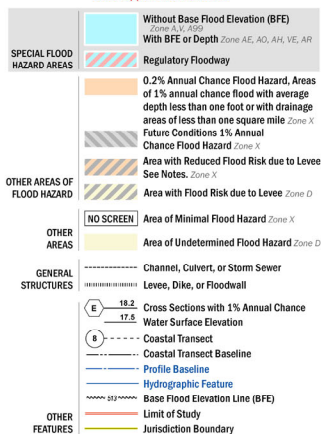
Panel Contains:
COMMUNITY NIMFR PANI SUFFIX
DAVISON COUNTY 460020 0060 D

VERSION NUMBER
2.6.4.6
MAP NUMBER
46035C00600
MAP REVISED
DATE



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT [HTTPS://MSC.FEMA.GOV](https://msc.fema.gov)



NOTES TO USERS

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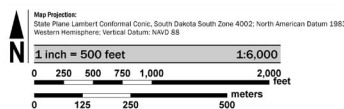
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For community and outcounty map data refer to the Flood Insurance Study Report for this jurisdiction.

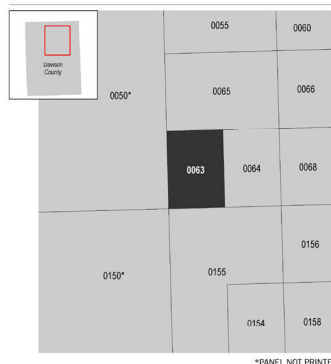
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-635-6920.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



PANEL LOCATOR

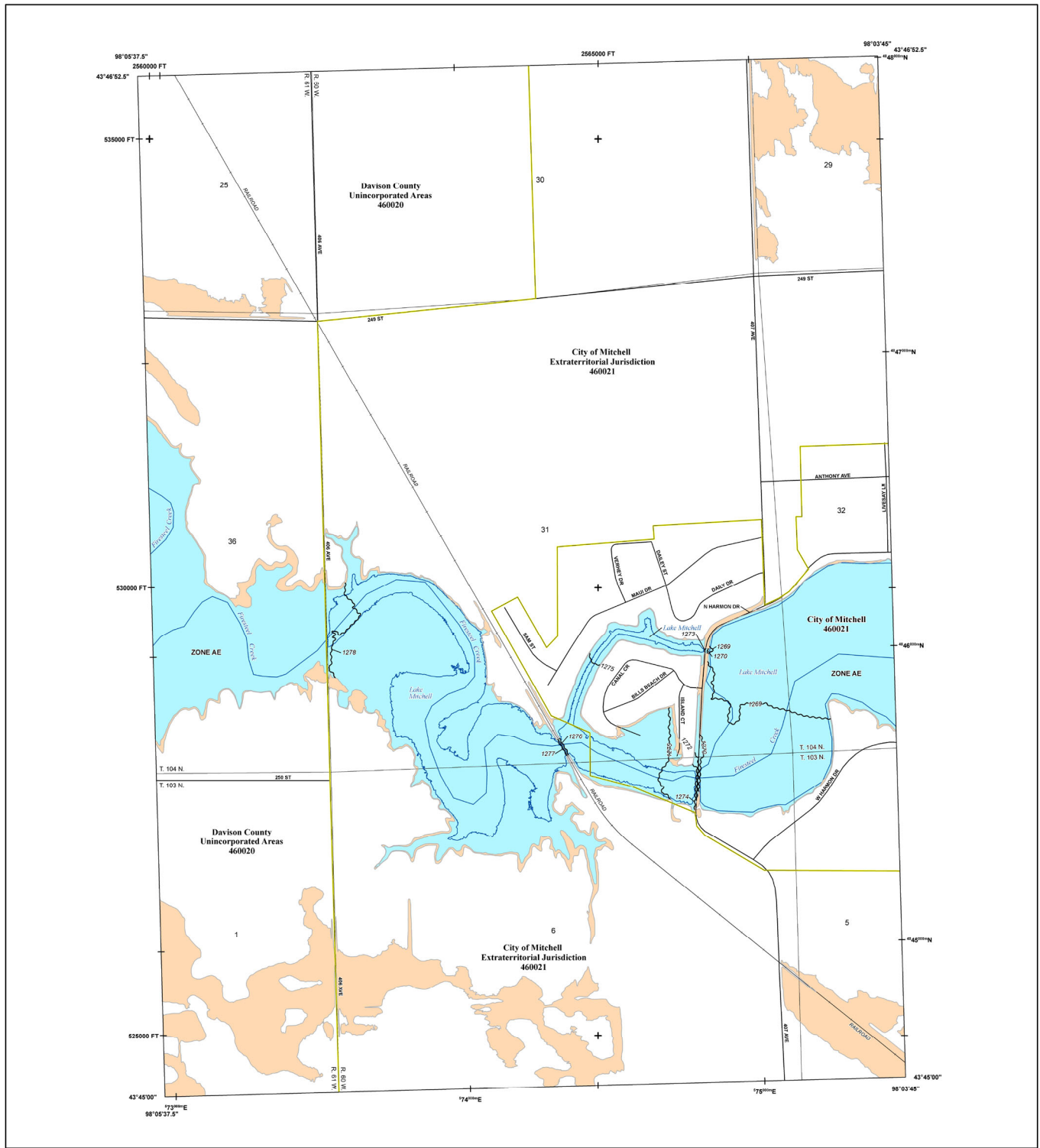


National Flood Insurance Program

NATIONAL FLOOD INSURANCE PROGRAM
FLOOD INSURANCE RATE MAP
DAVISON COUNTY, SOUTH DAKOTA
and Incorporated Areas
PANEL 63 OF 400

Panel Contains:
COMMUNITY: DAVISON COUNTY
NIMFR: 460020
PANEL: 0063
SUFFIX: D

VERSION NUMBER: 2.6.4.6
MAP NUMBER: 46035C0063D
MAP REVISED: 06/2021



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT [HTTPS://MSC.FEMA.GOV](https://MSC.FEMA.GOV)

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, V, AE, AH
		With BFE or Depth Zone AE, AO, AH, VE, AR
		Regulatory Floodway
OTHER AREAS OF FLOOD HAZARD		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee See Notes, Zone X
		Area with Flood Risk due to Levee Zone D
OTHER AREAS		NO SCREEN Area of Minimal Flood Hazard Zone X
		Area of Undetermined Flood Hazard Zone D
GENERAL STRUCTURES		Channel, Culvert, or Storm Sewer
		Levee, Dike, or Floodwall
OTHER FEATURES		Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect
		Coastal Transect Baseline
		Profile Baseline
		Hydrographic Feature
		Base Flood Elevation Line (BFE)
		Limit of Study
		Jurisdiction Boundary

NOTES TO USERS

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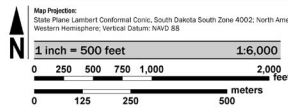
Communities appearing on adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

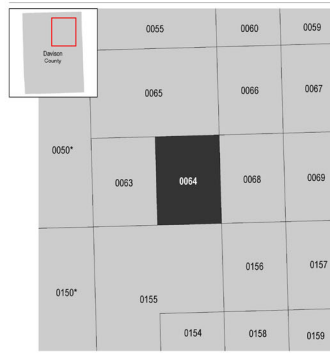
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-435-8620.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



PANEL LOCATOR



*PANEL NOT PRINTED

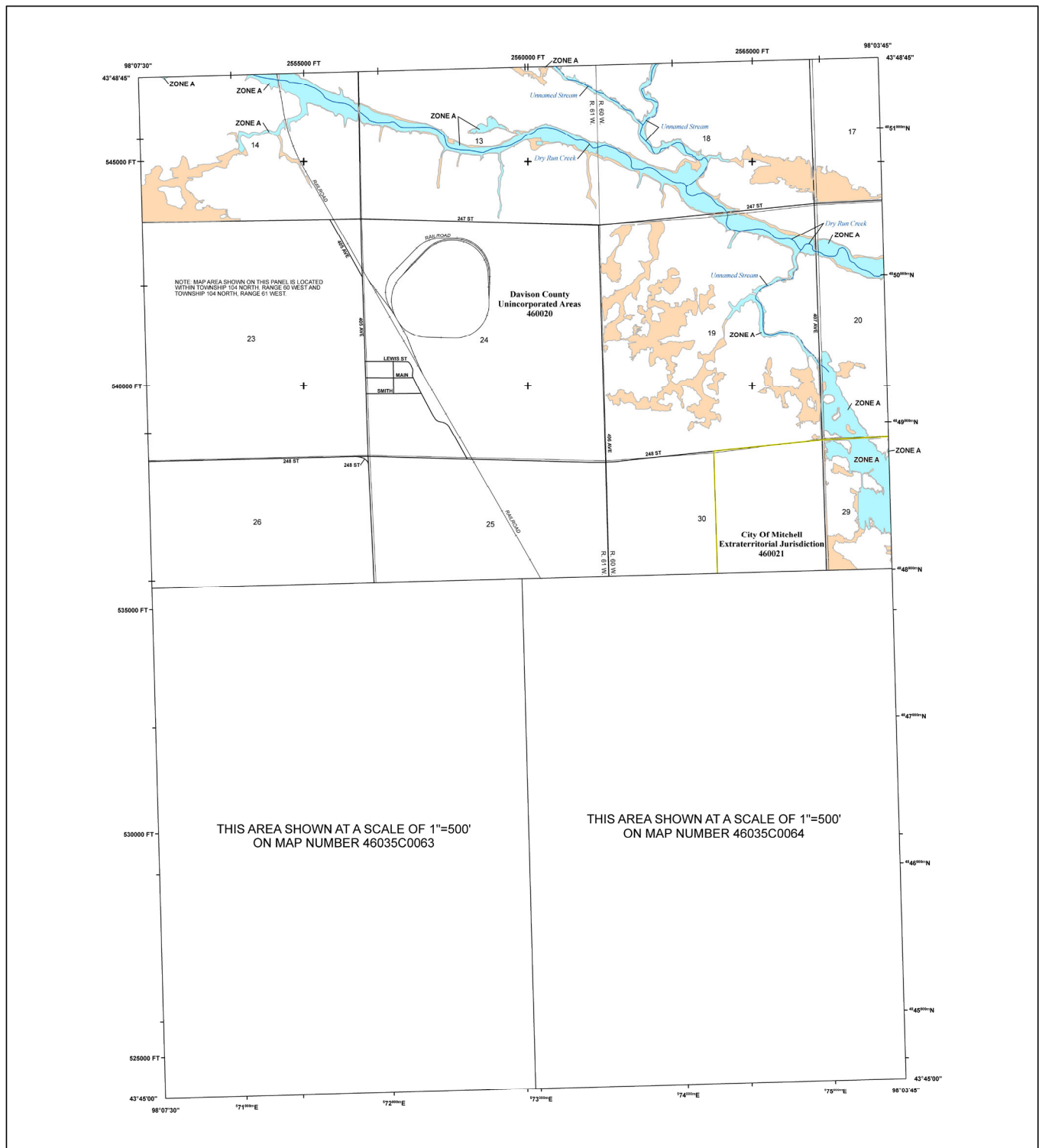
FEMA
National Flood Insurance Program

NATIONAL FLOOD INSURANCE PROGRAM
FLOOD INSURANCE RATE MAP
DAVISON COUNTY, SOUTH DAKOTA
and Incorporated Areas
PANEL 64 OF 400

Panel Contains:
COMMUNITY
DAVISON COUNTY
MITCHELL, CITY OF

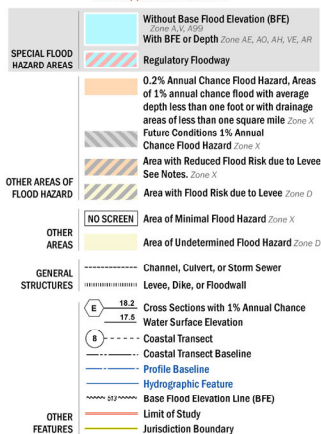
NIMFR PANFI SUFFIX
460020 0064 D
460021 0064 D

VERSION NUMBER
2.6.4.6
MAP NUMBER
4603SC0064D
MAP REVISED
DATE



FLOOD HAZARD INFORMATION

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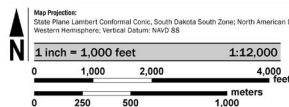
Communities receiving land on adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

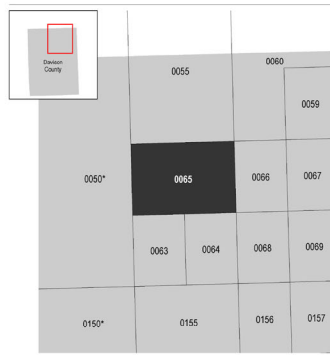
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-635-6920.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



PANEL LOCATOR



FEMA
National Flood Insurance Program

NATIONAL FLOOD INSURANCE PROGRAM FLOOD INSURANCE RATE MAP

DAVISON COUNTY,
SOUTH DAKOTA

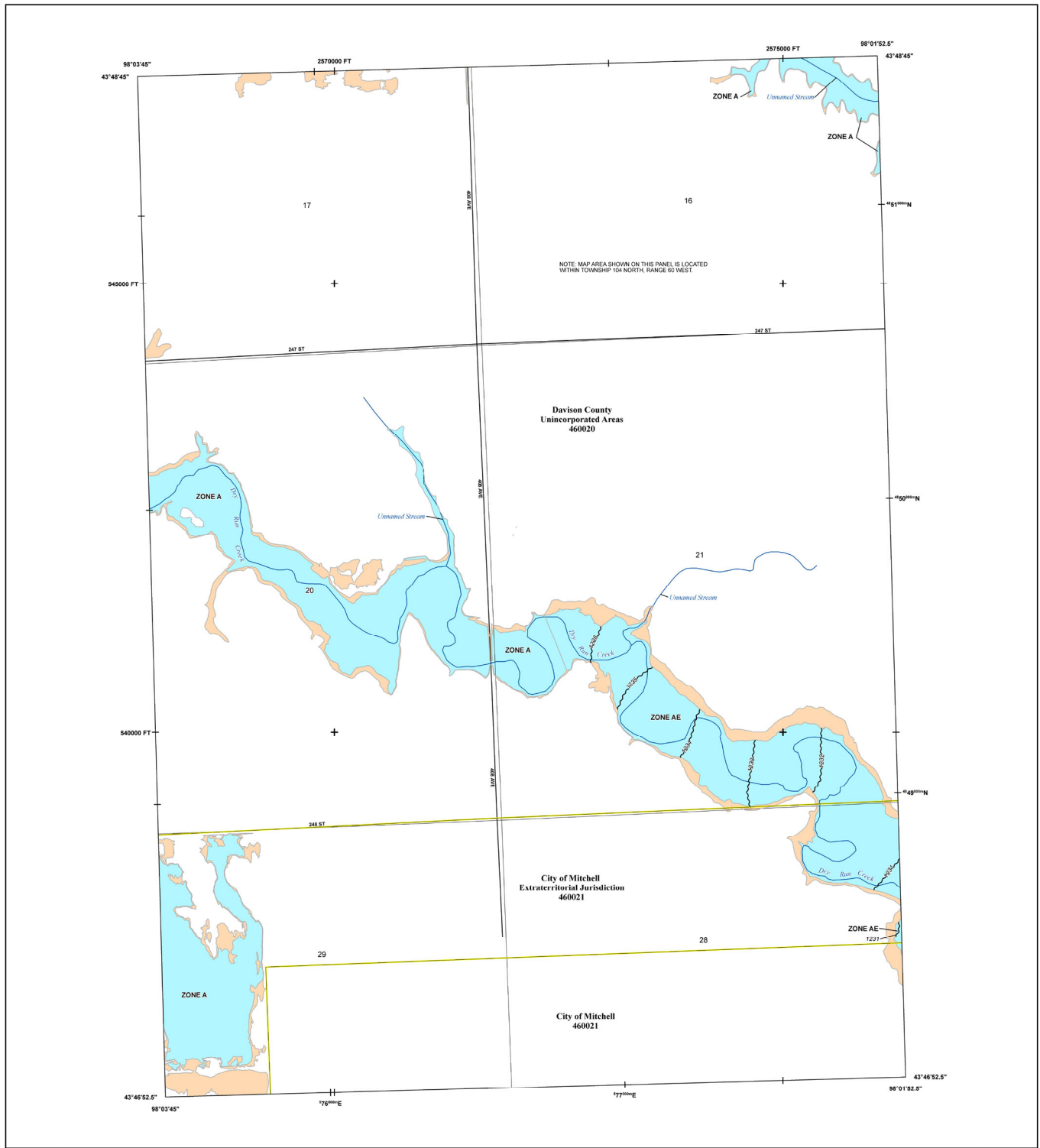
Panel 65 of 400

Panel Contains:
COMMUNITY 460020 0065 D
DAVISON COUNTY 460021 0065 D
MITCHELL, CITY OF

VERSION NUMBER
2.6.4.6

MAP NUMBER
46035C0065D

MAP REVISION
DATE



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING
DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT
[HTTPS://MSC.FEMA.GOV](https://msc.fema.gov)

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, X, AE
		With BFE or Depth Zone AE, AO, AH, VE, AR
OTHER AREAS OF FLOOD HAZARD		Regulatory Floodway
		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee See Notes, Zone X
OTHER AREAS		Area with Flood Risk due to Levee Zone D
		Area of Minimal Flood Hazard Zone X
GENERAL STRUCTURES		Area of Undetermined Flood Hazard Zone D
		Channel, Culvert, or Storm Sewer Levee, Dike, or Floodwall
OTHER FEATURES		Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect Coastal Transect Baseline Profile Baseline Hydrographic Feature Base Flood Elevation Line (BFE) Limit of Study Jurisdiction Boundary

NOTES TO USERS

For information and questions about this Flood Insurance Rate Map (FIRM), available products associated with this FIRM, including historic versions, the current map data for each FIRM panel, how to order products, or the National Flood Insurance Program (NFIP) in general, please call the FEMA Mapping and Insurance Exchange at 1-877-FEMA-MAP (1-877-369-6271) or visit the FEMA Flood Map Service Center website at <https://www.fema.gov/flood-maps>. Available products may include previously issued Letters of Map Change, a Flood Insurance Study Report, and/or digital versions of this map. Many of these products can be ordered or obtained directly from the website.

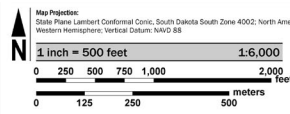
Communities appearing on adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

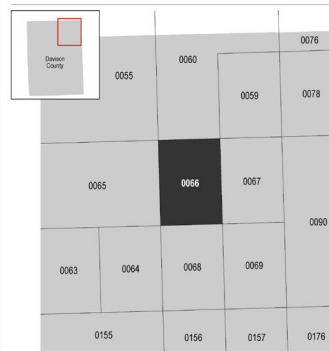
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-635-6920.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



PANEL LOCATOR

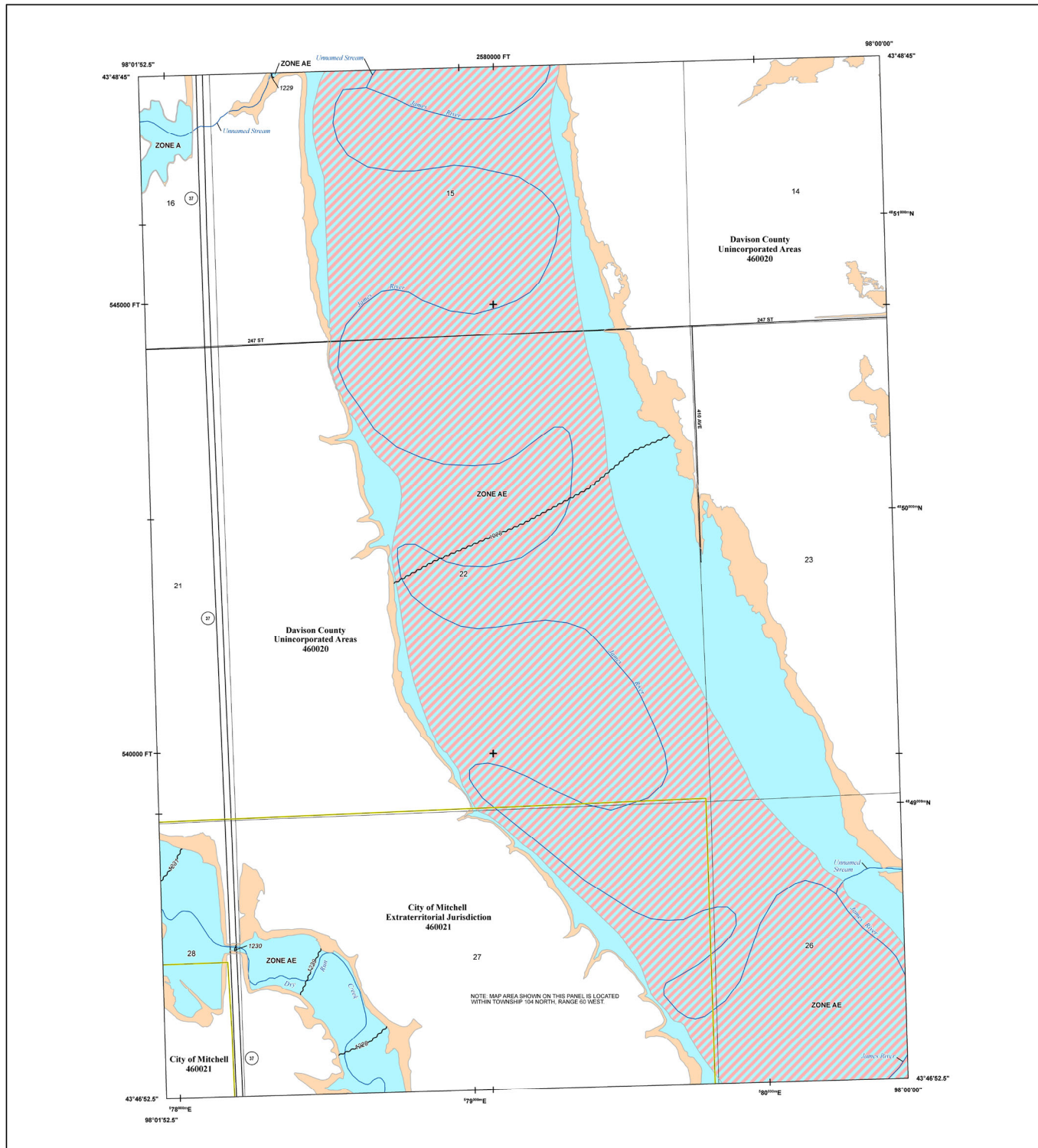


FEMA
National Flood Insurance Program

NATIONAL FLOOD INSURANCE PROGRAM
FLOOD INSURANCE RATE MAP
DAVISON COUNTY,
SOUTH DAKOTA
Unincorporated Areas
PANEL 66 OF 400

Panel Contains:
COMMUNITY 460020 0066 D
DAVISON COUNTY 460021 0066 D
MITCHELL CITY OF

VERSION NUMBER
2.6.4.6
MAP NUMBER
4603SC0066D
MAP REVISED
DATE



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT [HTTPS://MSC.FEMA.GOV](https://MSC.FEMA.GOV)

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, X, AE
		With BFE or Depth Zone AE, AO, AH, VE, AR
OTHER AREAS OF FLOOD HAZARD		Regulatory Floodway
		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee See Notes, Zone X
OTHER AREAS		Area with Flood Risk due to Levee Zone D
		Area of Minimal Flood Hazard Zone X
GENERAL STRUCTURES		Area of Undetermined Flood Hazard Zone D
		Channel, Culvert, or Storm Sewer Levee, Dike, or Floodwall
OTHER FEATURES		Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect
OTHER FEATURES		Coastal Transect Baseline
		Profile Baseline
OTHER FEATURES		Hydrographic Feature
		Base Flood Elevation Line (BFE)
OTHER FEATURES		Limit of Study
		Jurisdiction Boundary

NOTES TO USERS

For information and questions about this Flood Insurance Rate Map (FIRM), available products associated with this FIRM, including historic versions, the current map date for each FIRM panel, how to order products, or the National Flood Insurance Program (NFIP) in general, please call the FEMA Mapping and Insurance Exchange at 1-877-FEMA-MAP (1-877-362-6271) or visit the FEMA Flood Service Center website at <https://fema.gov/flood-service-center>. For more information, available products may include previously issued Letters of Map Change, a Flood Insurance Study Report, and/or digital versions of this map. Many of these products can be ordered or obtained directly from the website.

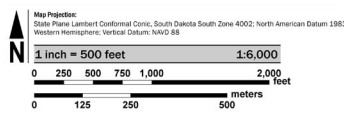
Communities annexing land on adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and countywide map status refer to the Flood Insurance Study Report for this jurisdiction.

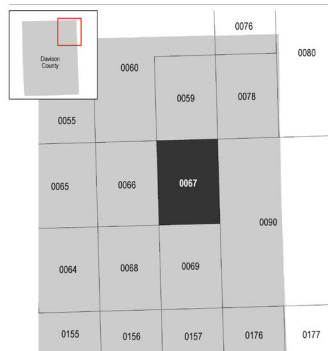
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



PANEL LOCATOR



National Flood Insurance Program

NATIONAL FLOOD INSURANCE PROGRAM
FLOOD INSURANCE RATE MAP
DAVISON COUNTY, SOUTH DAKOTA
Unincorporated Areas
PANEL 67 OF 400

Panel Contains:
COMMUNITY
DAVISON COUNTY
MITCHELL, CITY OF

NUMBER
460020
460021

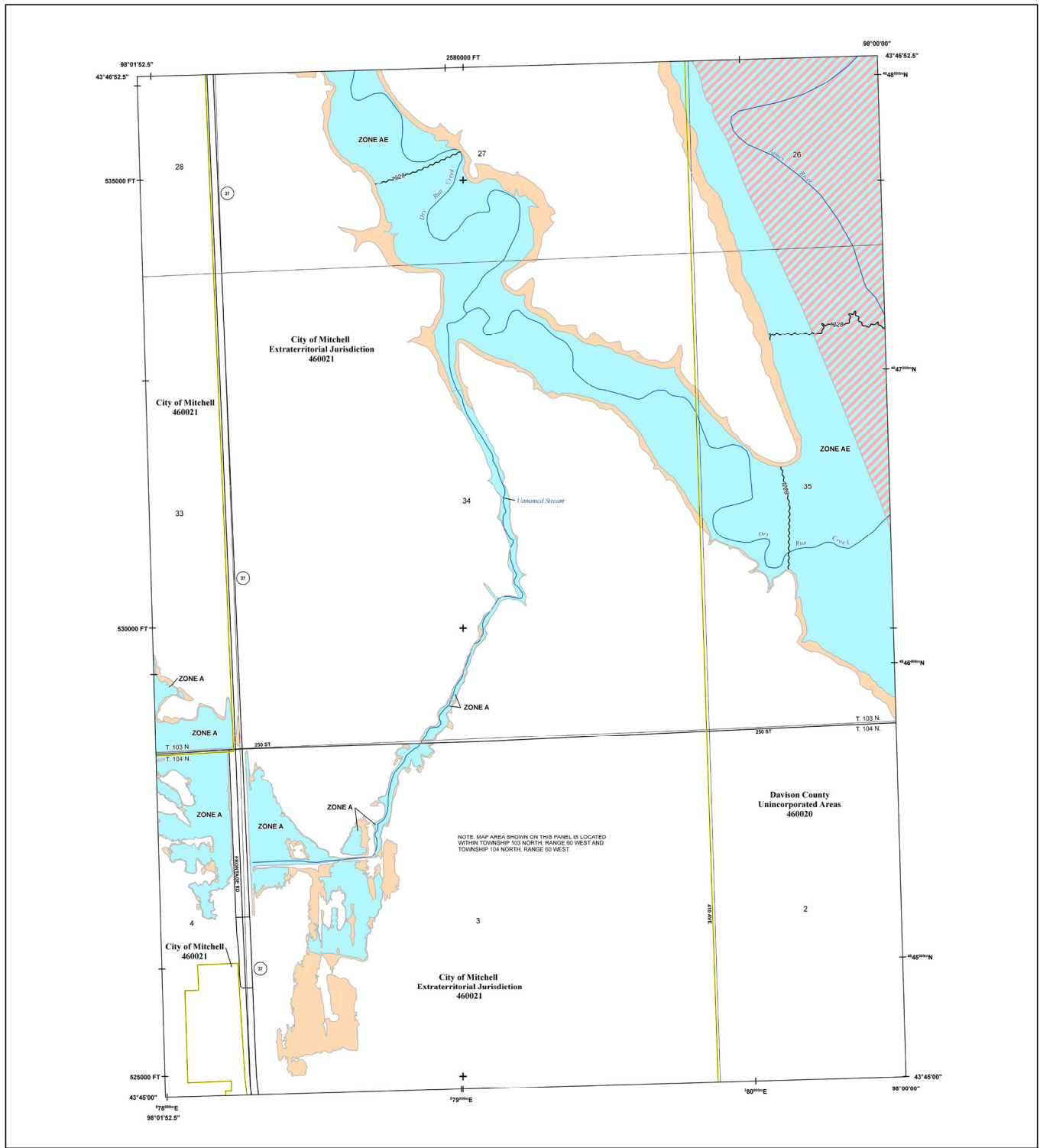
PANEL
0067
0067

SUFFIX
D
D

VERSION NUMBER
2.6.4.6

MAP NUMBER
4603SC0067D

MAP REVISED
DATE



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT [HTTPS://MSC.FEMA.GOV](https://MSC.FEMA.GOV)

SPECIAL FLOOD HAZARD AREAS	Without Base Flood Elevation (BFE) Zone A, X, AE, AH, VE, AR
	With BFE or Depth Zone AE, AO, AH, VE, AR
	Regulatory Floodway
	0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
	Future Conditions 1% Annual Chance Flood Hazard Zone X
	Area with Reduced Flood Risk due to Levee See Notes, Zone X
	Area with Flood Risk due to Levee Zone D
OTHER AREAS OF FLOOD HAZARD	NO SCREEN Area of Minimal Flood Hazard Zone X
OTHER AREAS	Area of Undetermined Flood Hazard Zone D
GENERAL STRUCTURES	Channel, Culvert, or Storm Sewer
	Levee, Dike, or Floodwall
	Cross Sections with 1% Annual Chance Water Surface Elevation
	Coastal Transect
	Coastal Transect Baseline
	Profile Baseline
	Hydrographic Feature
	Base Flood Elevation Line (BFE)
	Limit of Study
OTHER FEATURES	Jurisdiction Boundary

NOTES TO USERS

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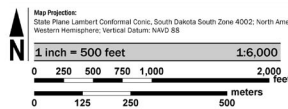
Communities appearing listed on adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

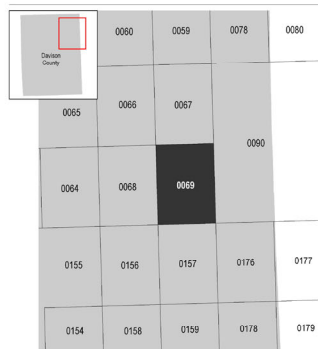
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



PANEL LOCATOR



FEMA
 National Flood Insurance Program

NATIONAL FLOOD INSURANCE PROGRAM
 FLOOD INSURANCE RATE MAP

DAVISON COUNTY, SOUTH DAKOTA
 and Incorporated Areas

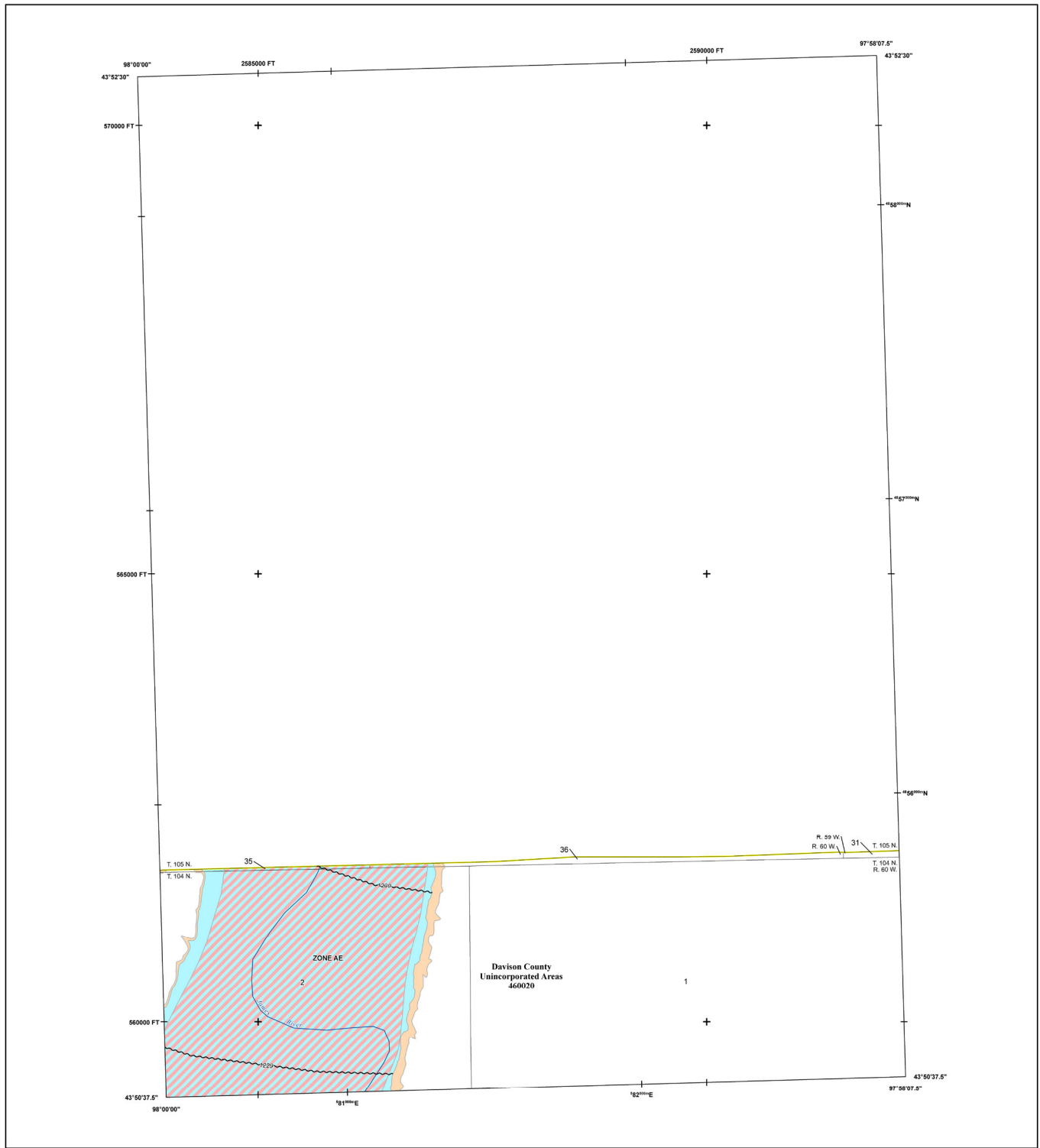
PANEL 69 OF 400

Panel Contains:
 COMMUNITY 460020 0069
 DAVISON COUNTY 460021 0069
 MITCHELL, CITY OF 460021 0069

VERSION NUMBER
 2.6.4.6

MAP NUMBER
 46035C0069D

MAP REVISED
 04/2021



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING
DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT
[HTTPS://MSC.FEMA.GOV](https://msc.fema.gov)

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, X, APG
		With BFE or Depth Zone AE, AO, AH, VE, AR
OTHER AREAS OF FLOOD HAZARD		Regulatory Floodway
		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee See Notes, Zone X
OTHER AREAS		Area with Flood Risk due to Levee Zone D
		Area of Minimal Flood Hazard Zone X
GENERAL STRUCTURES		Area of Undetermined Flood Hazard Zone D
		Channel, Culvert, or Storm Sewer
OTHER FEATURES		Levee, Dike, or Floodwall
		Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect
		Coastal Transect Baseline
		Profile Baseline
		Hydrographic Feature
		Base Flood Elevation Line (BFE)
		Limit of Study
		Jurisdiction Boundary

NOTES TO USERS

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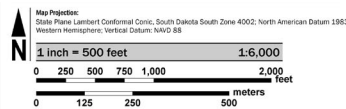
Communities receiving land on adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-635-6920.

Base map information shown on this FIRM was derived from original data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2021; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE

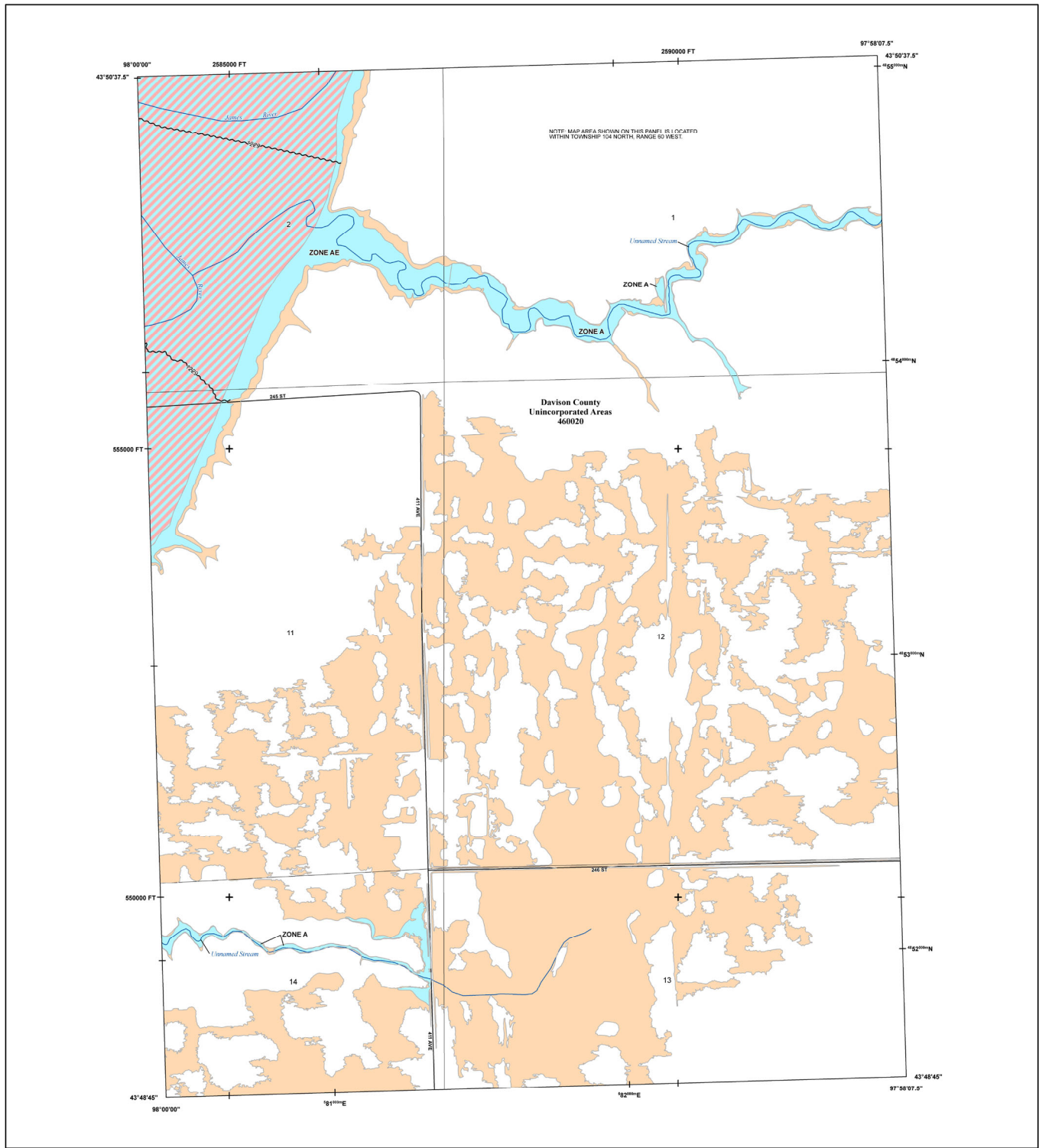


PANEL LOCATOR



NATIONAL FLOOD INSURANCE PROGRAM
FLOOD INSURANCE RATE MAP
DAVISON COUNTY, SOUTH DAKOTA
Unincorporated Areas
PANEL 76 OF 400
Panel Contains:
COMMUNITY NIMFR PANFI SURFI
DAVISON COUNTY 460020 0076 D

VERSION NUMBER
2.6.4.6
MAP NUMBER
46035C0076D
MAP REVISED
DATE



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING
DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT
[HTTPS://MSC.FEMA.GOV](https://MSC.FEMA.GOV)

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, X, AE, AH, VE, AR
		With BFE or Depth Zone AE, AO, AH, VE, AR
OTHER AREAS OF FLOOD HAZARD		Regulatory Floodway
		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee See Notes, Zone X
OTHER AREAS		Area with Flood Risk due to Levee Zone D
		Area of Minimal Flood Hazard Zone X
GENERAL STRUCTURES		Area of Undetermined Flood Hazard Zone D
		Channel, Culvert, or Storm Sewer Levee, Dike, or Floodwall
OTHER FEATURES		Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transsect Coastal Transsect Baseline Profile Baseline Hydrographic Feature Base Flood Elevation Line (BFE) Limit of Study Jurisdiction Boundary

NOTES TO USERS

For information and questions about this Flood Insurance Rate Map (FIRM), available products associated with this FIRM, including historic versions, the current map data for each FIRM panel, how to order products, or the National Flood Insurance Program (NFIP) in general, please call the FEMA Mapping and Insurance Exchange at 1-877-FEMA-Map (1-877-366-2627) or visit the FEMA Flood Map Service Center website at <https://mhc.fema.gov>. Available products may include previously issued Letters of Map Change, a Flood Insurance Study Report, and/or digital versions of this map. Many of these products can be ordered or obtained directly from the website.

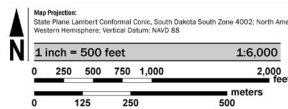
Communities receiving land on adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

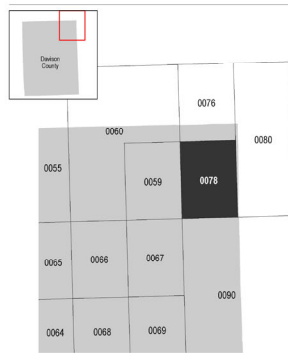
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

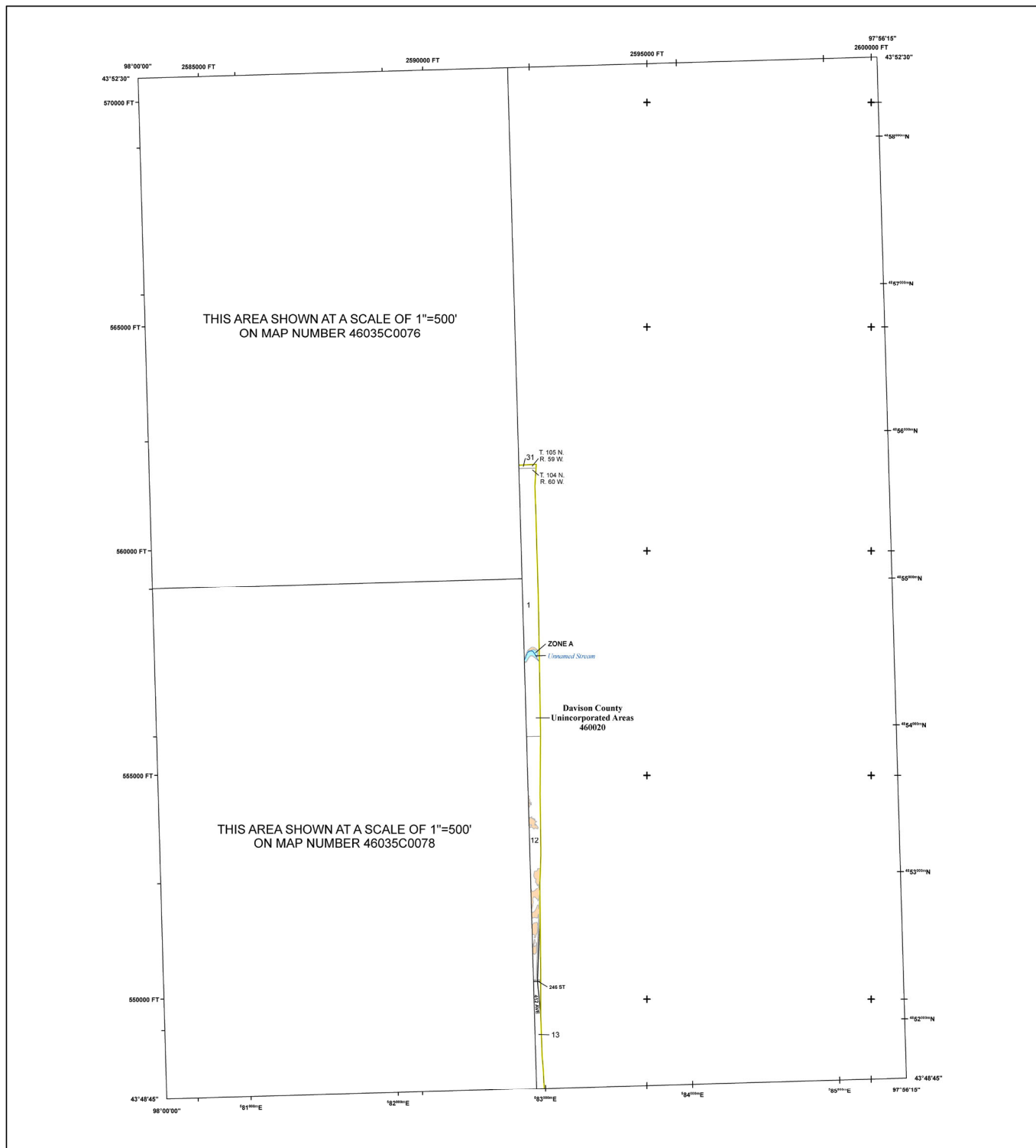
Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2001; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



PANEL LOCATOR





FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING
DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT
[HTTPS://MSC.FEMA.GOV](https://MSC.FEMA.GOV)

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, V, AE, AH, VE, AR
		Regulatory Floodway
OTHER AREAS OF FLOOD HAZARD		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee See Notes, Zone X
		Area with Flood Risk due to Levee Zone D
OTHER AREAS		Area of Minimal Flood Hazard Zone X
		Area of Undetermined Flood Hazard Zone D
GENERAL STRUCTURES		Channel, Culvert, or Storm Sewer
		Levee, Dike, or Floodwall
OTHER FEATURES		Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect
		Coastal Transect Baseline
		Profile Baseline
		Hydrographic Feature
		Base Flood Elevation Line (BFE)
		Limit of Study
		Jurisdiction Boundary

NOTES TO USERS

For information and questions about this Flood Insurance Rate Map (FIRM), available products associated with this FIRM, including historic versions, the current map data for each FIRM panel, how to order products, or the National Flood Insurance Program (NFIP) in general, please call the FEMA Mapping and Insurance Exchange at 1-877-FEMA-MAP (1-877-366-2677) or visit the FEMA Flood Map Service Center website at <https://www.fema.gov/flood-maps>. Available products may include previously issued Letters of Map Change, a Flood Insurance Study Report, and/or digital versions of this map. Many of these products can be ordered or obtained directly from the website.

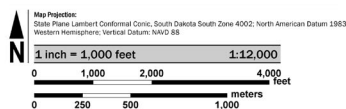
Communities annexing land on adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

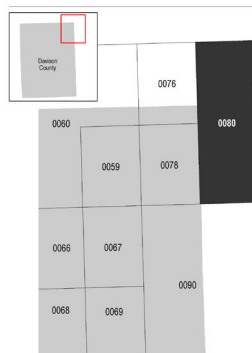
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-6820.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



PANEL LOCATOR



NATIONAL FLOOD INSURANCE PROGRAM FLOOD INSURANCE RATE MAP

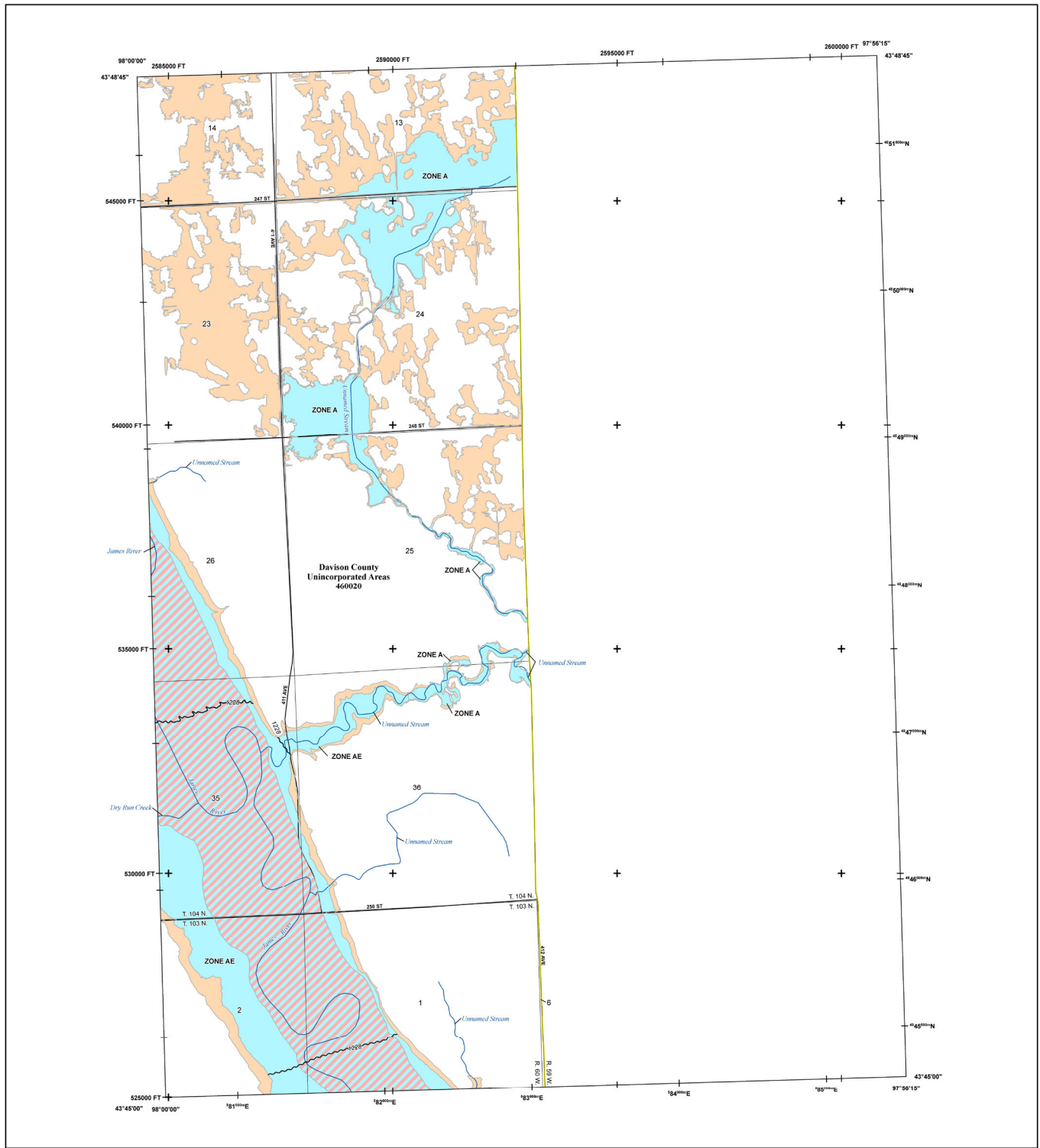
DAVISON COUNTY,
SOUTH DAKOTA
and Incorporated Areas
PANEL 80 OF 400

Panel Contains:
COMMUNITY NIMFR PANFI SUFFIX
DAVISON COUNTY 460020 0080 D

VERSION NUMBER
2.6.4.6

MAP NUMBER
46035C0080D

MAP REVISED
DATE



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT [HTTPS://MSC.FEMA.GOV](https://MSC.FEMA.GOV)

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, X, AE, AO, AH, VE, AR
		With BFE or Depth Zone AE, AO, AH, VE, AR
OTHER AREAS OF FLOOD HAZARD		Regulatory Floodway
		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee See Notes, Zone X
OTHER AREAS		Area with Flood Risk due to Levee Zone D
		Area of Minimal Flood Hazard Zone X
GENERAL STRUCTURES		Area of Undetermined Flood Hazard Zone D
		Channel, Culvert, or Storm Sewer Levee, Dike, or Floodwall
OTHER FEATURES		Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect
		Coastal Transect Baseline
		Profile Baseline
		Hydrographic Feature
		Base Flood Elevation Line (BFE)
		Limit of Study
		Jurisdiction Boundary

NOTES TO USERS

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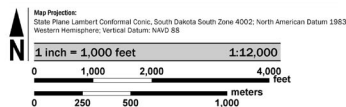
Communities appearing on adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-635-6320.

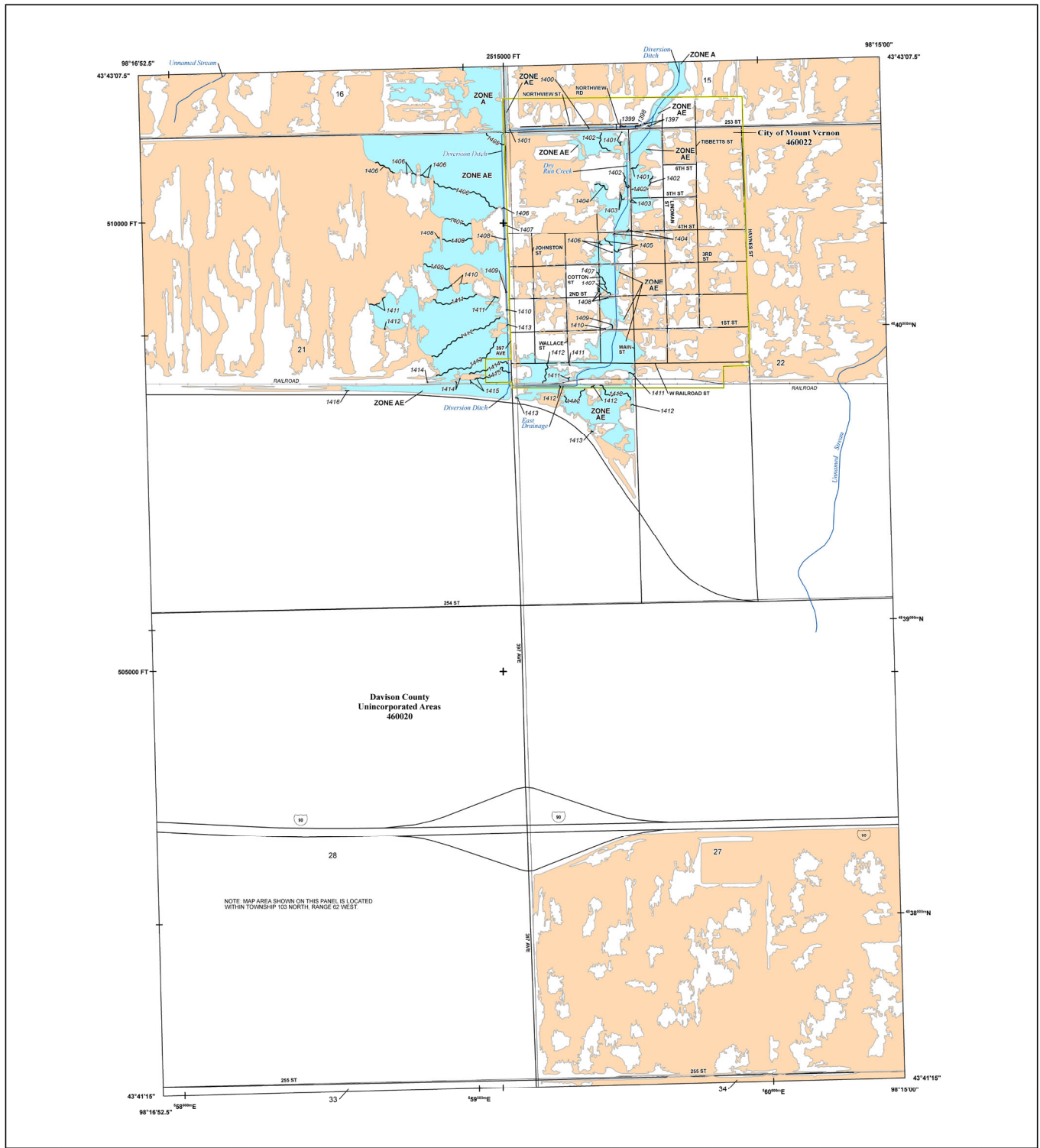
Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



PANEL LOCATOR





FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT [HTTPS://MSC.FEMA.GOV](https://MSC.FEMA.GOV)

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, X, AE, AH, VE, AR
		Regulatory Floodway
OTHER AREAS OF FLOOD HAZARD		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee See Notes, Zone X
		Area with Flood Risk due to Levee Zone D
OTHER AREAS		Area of Minimal Flood Hazard Zone X
		Area of Undetermined Flood Hazard Zone D
GENERAL STRUCTURES		Channel, Culvert, or Storm Sewer
		Levee, Dike, or Floodwall
OTHER FEATURES		Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect
		Coastal Transect Baseline
		Profile Baseline
		Hydrographic Feature
		Base Flood Elevation Line (BFE)
		Limit of Study
		Jurisdiction Boundary

NOTES TO USERS

For information and questions about this Flood Insurance Rate Map (FIRM), available products associated with this FIRM, including historic versions, the current map data for each FIRM panel, how to order products, or the National Flood Insurance Program (NFIP) in general, please call the FEMA Mapping and Insurance Exchange at 1-877-FEMA-Map (1-877-366-2627) or visit the FEMA Map Service Center website at <https://msc.fema.gov>. Available products may include previously issued Letters of Map Change, a Flood Insurance Study Report, and/or digital versions of this map. Many of these products can be ordered or obtained directly from the website.

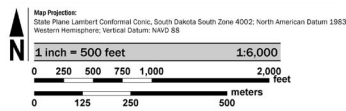
Communities receiving land on adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM Index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

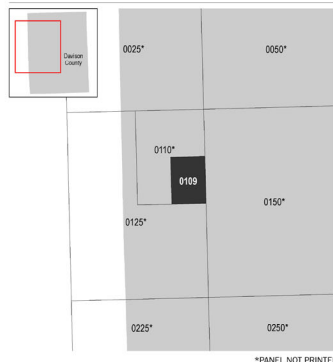
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-635-6920.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



PANEL LOCATOR

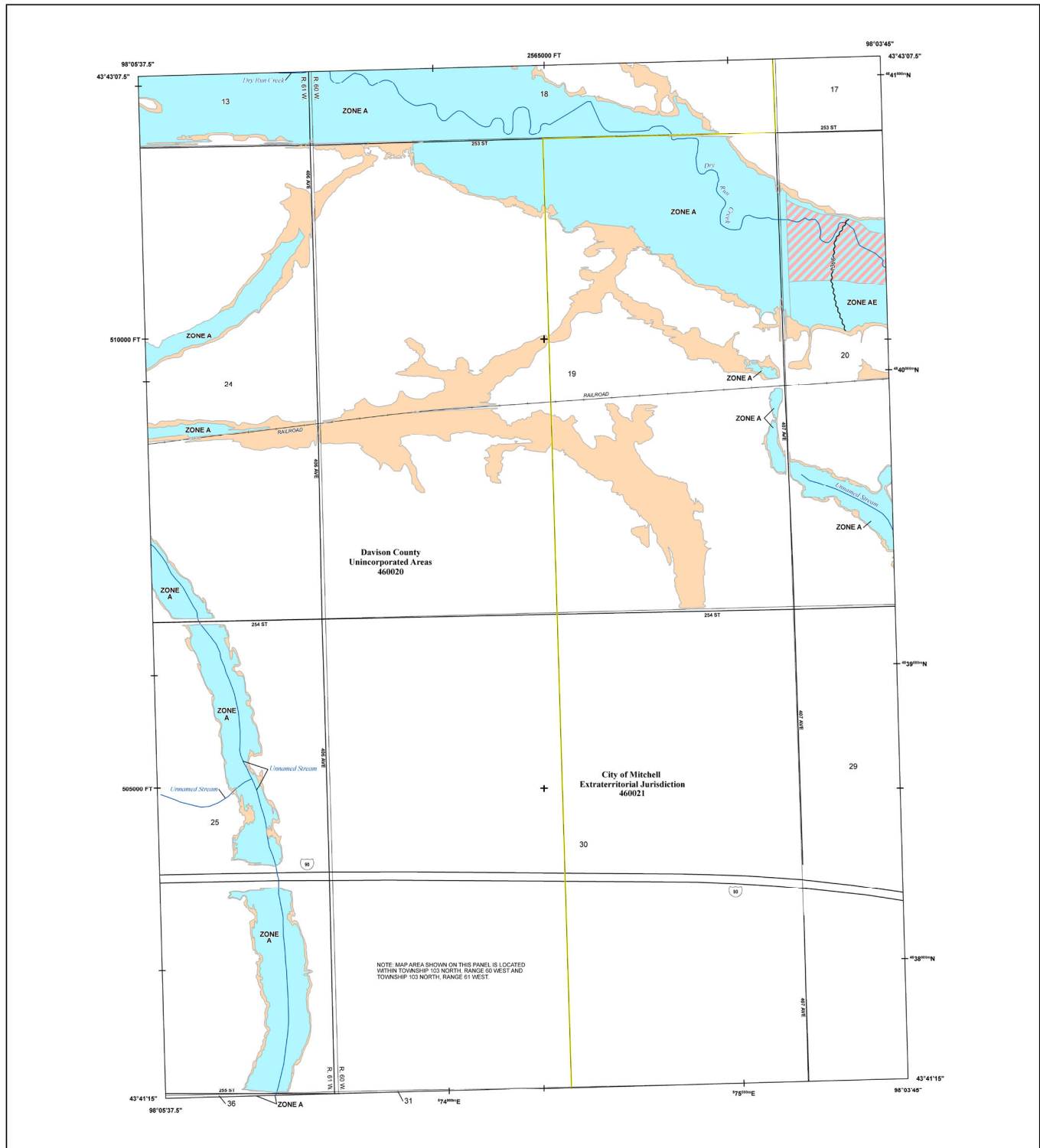


FEMA
National Flood Insurance Program

NATIONAL FLOOD INSURANCE PROGRAM
FLOOD INSURANCE RATE MAP
DAVISON COUNTY, SOUTH DAKOTA
Unincorporated Areas
PANEL 109 of 400

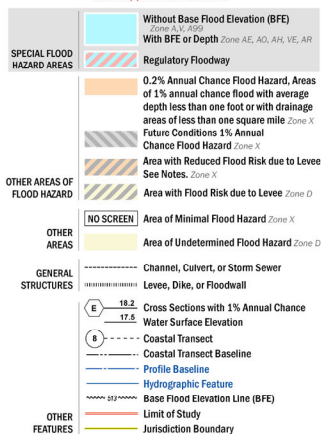
Panel Contains:
 COMMUNITY 460020
 COUNTY MOUNT VERNON, CITY OF
 NIMFR 0109
 PANFI 0109
 SUFFIX D

VERSION NUMBER
 2.6.4.6
 MAP NUMBER
 4603SC0109D
 MAP REVISION
 NONE



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT [HTTPS://MSC.FEMA.GOV](https://MSC.FEMA.GOV)



NOTES TO USERS

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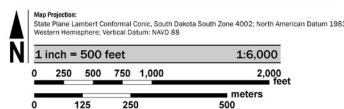
Communities appearing on or adjacent FIRM panels must obtain a current copy of the adjustment panel as well as the current FIRM index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

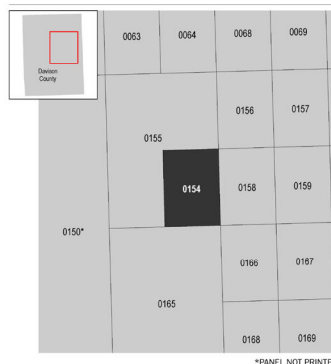
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-635-6920.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



PANEL LOCATOR



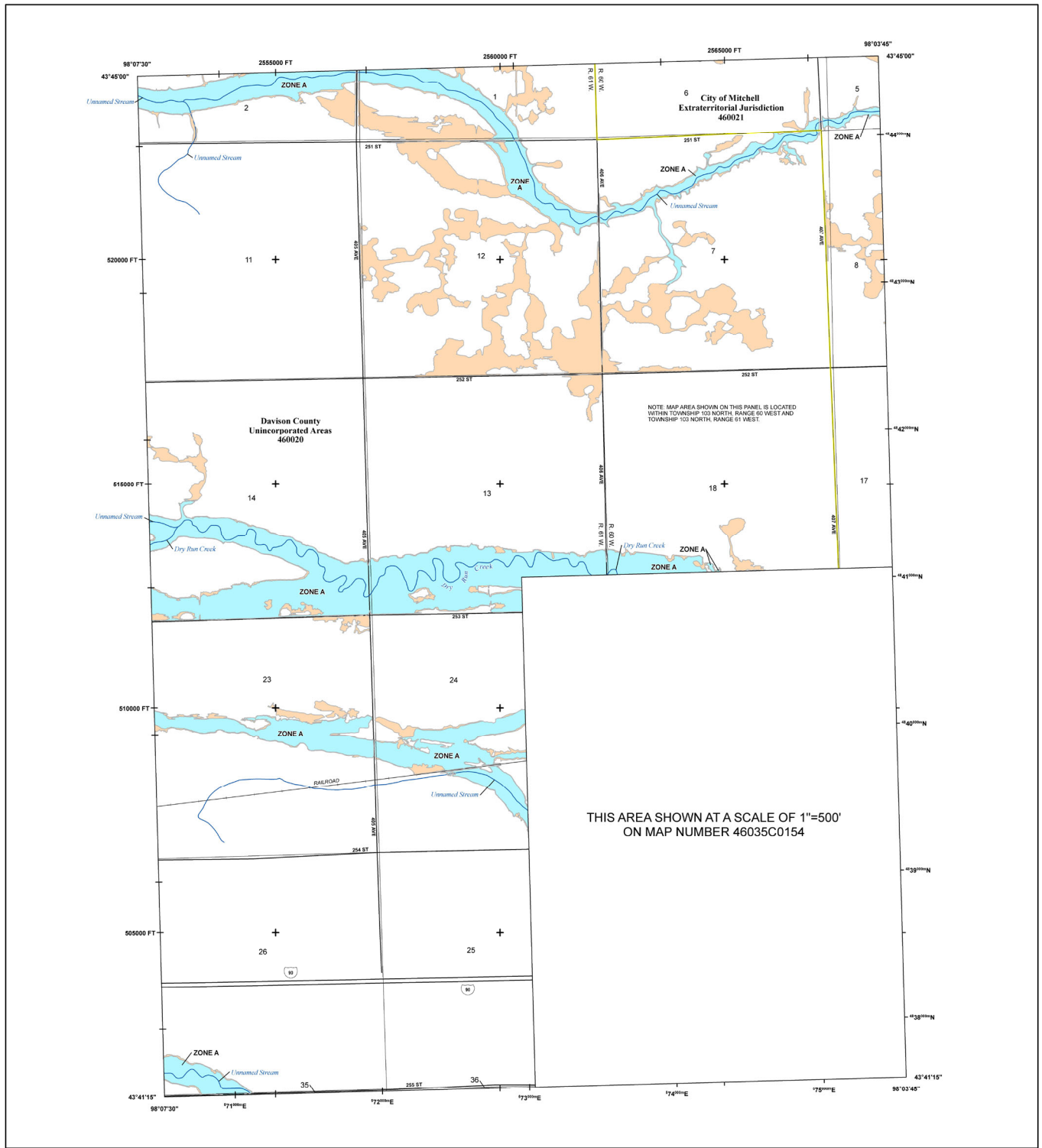
FEMA
National Flood Insurance Program

NATIONAL FLOOD INSURANCE PROGRAM FLOOD INSURANCE RATE MAP

DAVISON COUNTY,
SOUTH DAKOTA
Unincorporated Areas
PANEL 154 of 400

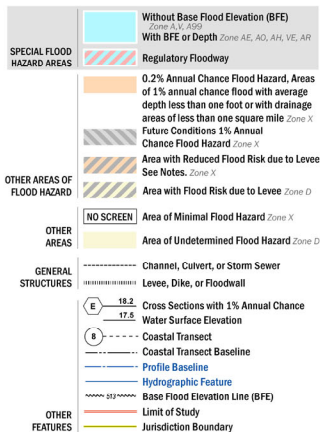
Panel Contains:
COMMUNITY: DAVISON COUNTY, MITCHELL CITY OF
NIMFR: 460020, 460021
PANEL: 0154
SUFFIX: D

VERSION NUMBER
2.6.4.6
MAP NUMBER
46035C0154D
MAP REVISION
DATE: 04/2021



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING
DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT
[HTTPS://MSC.FEMA.GOV](https://MSC.FEMA.GOV)



NOTES TO USERS

For information and questions about this Flood Insurance Rate Map (FIRM), available products associated with this FIRM, including historic versions, the current map data for each FIRM panel, how to order products, or the National Flood Insurance Program (NFIP) in general, please call the FEMA Mapping and Insurance Exchange at 1-877-FEMA-Map (1-877-366-2671) or visit the FEMA Flood Map Service Center website at <https://msc.fema.gov>. Available products may include previously issued Letters of Map Change, a Flood Insurance Study Report, and/or digital versions of this map. Many of these products can be ordered or obtained directly from the website.

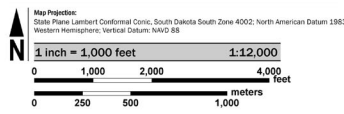
Communities appearing listed on adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM Index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

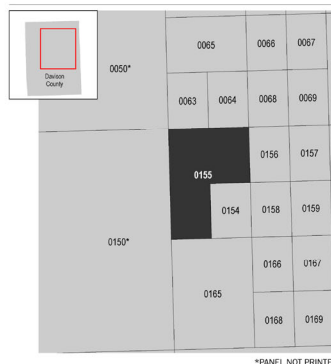
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



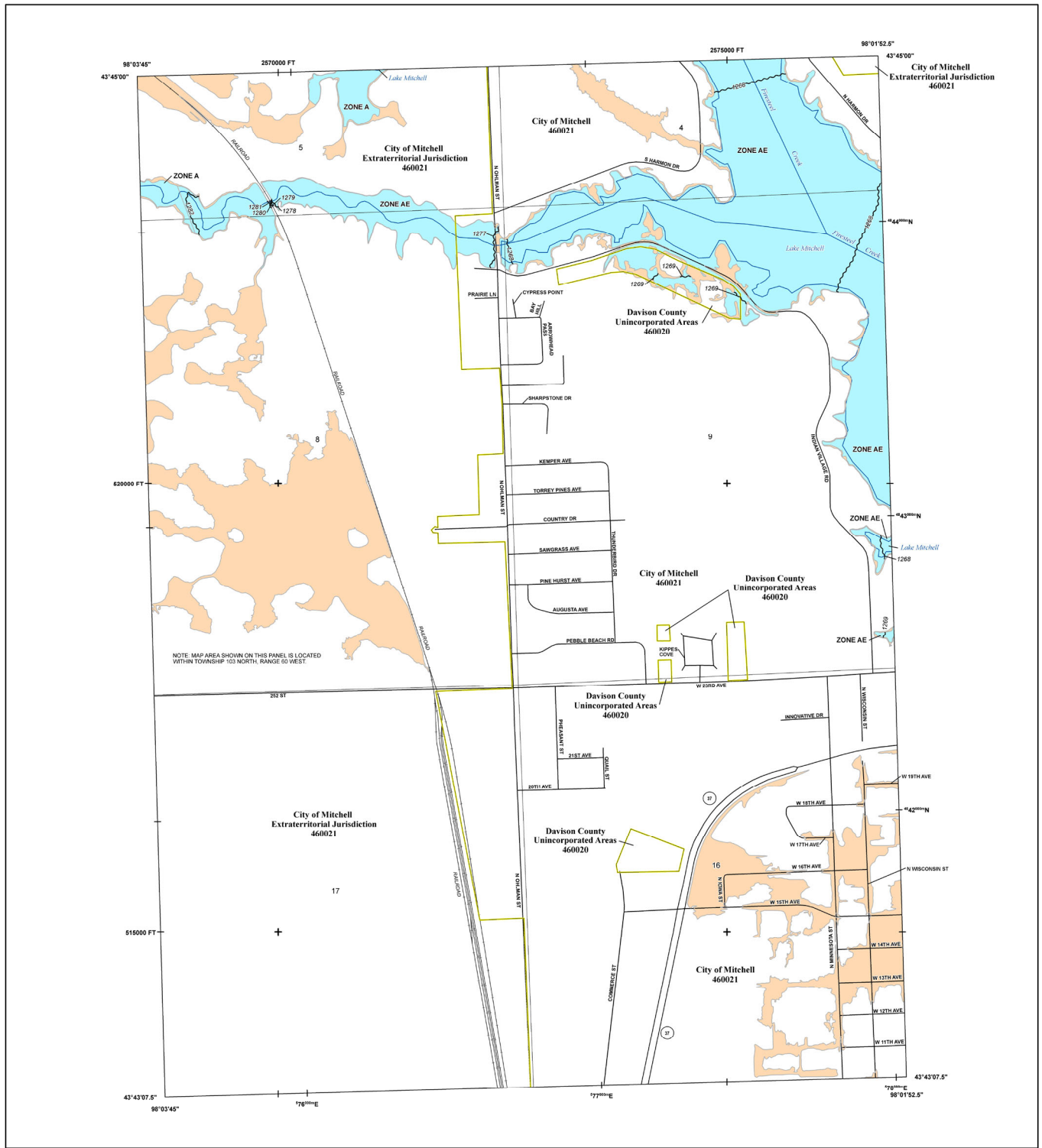
PANEL LOCATOR



NATIONAL FLOOD INSURANCE PROGRAM
FLOOD INSURANCE RATE MAP
DAVISON COUNTY,
SOUTH DAKOTA
Unincorporated Areas
PANEL 155 of 400

COMMUNITY	NUMRFR	PANEL	SUFFIX
DAVISON COUNTY	460020	0155	D
MITCHELL CITY OF	460021	0155	D

VERSION NUMBER
2.6.4.6
MAP NUMBER
46035C01550
MAP REVISION
DATE 07/2021



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT [HTTPS://MSC.FEMA.GOV](https://MSC.FEMA.GOV)

SPECIAL FLOOD HAZARD AREAS	Without Base Flood Elevation (BFE) Zone A, X, AE, AR
	With BFE or Depth Zone AE, AO, AH, VE, AR
	Regulatory Floodway
OTHER AREAS OF FLOOD HAZARD	0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
	Future Conditions 1% Annual Chance Flood Hazard Zone X
	Area with Reduced Flood Risk due to Levee See Notes, Zone X
	Area with Flood Risk due to Levee Zone D
OTHER AREAS	NO SCREEN Area of Minimal Flood Hazard Zone X
	Area of Undetermined Flood Hazard Zone D
GENERAL STRUCTURES	Channel, Culvert, or Storm Sewer
	Levee, Dike, or Floodwall
OTHER FEATURES	Cross Sections with 1% Annual Chance Water Surface Elevation
	Coastal Transect
	Coastal Transect Baseline
	Profile Baseline
	Hydrographic Feature
	Base Flood Elevation Line (BFE)
	Limit of Study
	Jurisdiction Boundary

NOTES TO USERS

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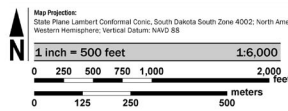
Communities receiving land on adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and countywide map status refer to the Flood Insurance Study Report for this jurisdiction.

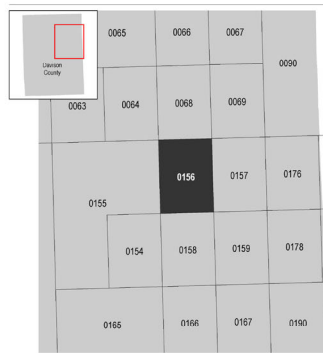
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



PANEL LOCATOR



FEMA
National Flood Insurance Program

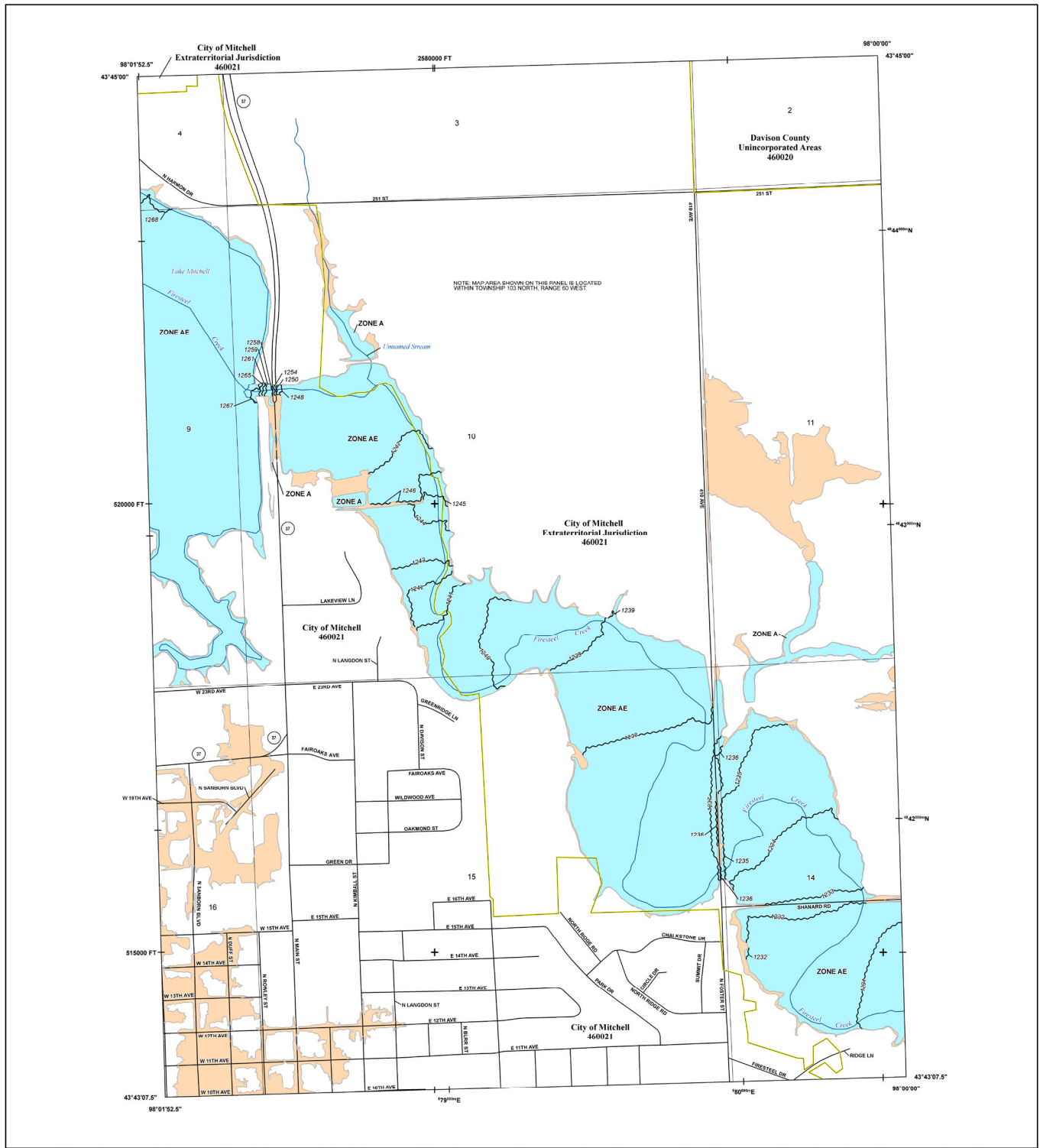
NATIONAL FLOOD INSURANCE PROGRAM
FLOOD INSURANCE RATE MAP

DAVISON COUNTY, SOUTH DAKOTA
 and Unincorporated Areas

PANEL 156 OF 400

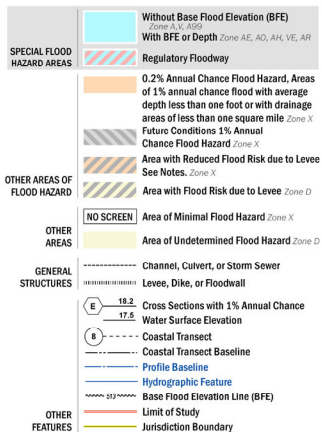
COMMUNITY	NUMBER	PANEL	SUFFIX
DAVISON COUNTY	460020	0156	D
MITCHELL, CITY OF	460021	0156	D

VERSION NUMBER
 2.6.4.6
 MAP NUMBER
 46035C0156D
 MAP REVISION
 NONE



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT [HTTPS://MSC.FEMA.GOV](https://MSC.FEMA.GOV)



NOTES TO USERS

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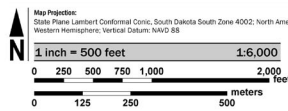
Communities receiving hard or adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM index. These may be ordered directly from the Flood Map Service Center at the number listed above.

For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

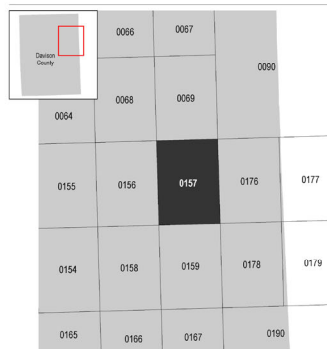
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-635-6920.

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SCALE



PANEL LOCATOR



FEMA
 National Flood Insurance Program

NATIONAL FLOOD INSURANCE PROGRAM
 FLOOD INSURANCE RATE MAP

DAVISON COUNTY,
 SOUTH DAKOTA

Panel 157 of 400

Panel Contains:

COMMUNITY: DAVISON COUNTY, SOUTHERN CITY OF

NUMRFR: 460020, 0157

PANFI: 0157

SUFFIX: D

MAP NUMBER: 46035C0157D

MAP REVISION: 0157

MAP DATE: 01/15/2021

MAP SCALE: 1 inch = 500 feet

MAP STATUS: Final

MAP TYPE: Flood Insurance Rate Map

MAP SOURCE: FEMA

MAP PROJECT: 46035C0157D

MAP DATE: 01/15/2021

MAP SCALE: 1 inch = 500 feet

MAP STATUS: Final

MAP TYPE: Flood Insurance Rate Map

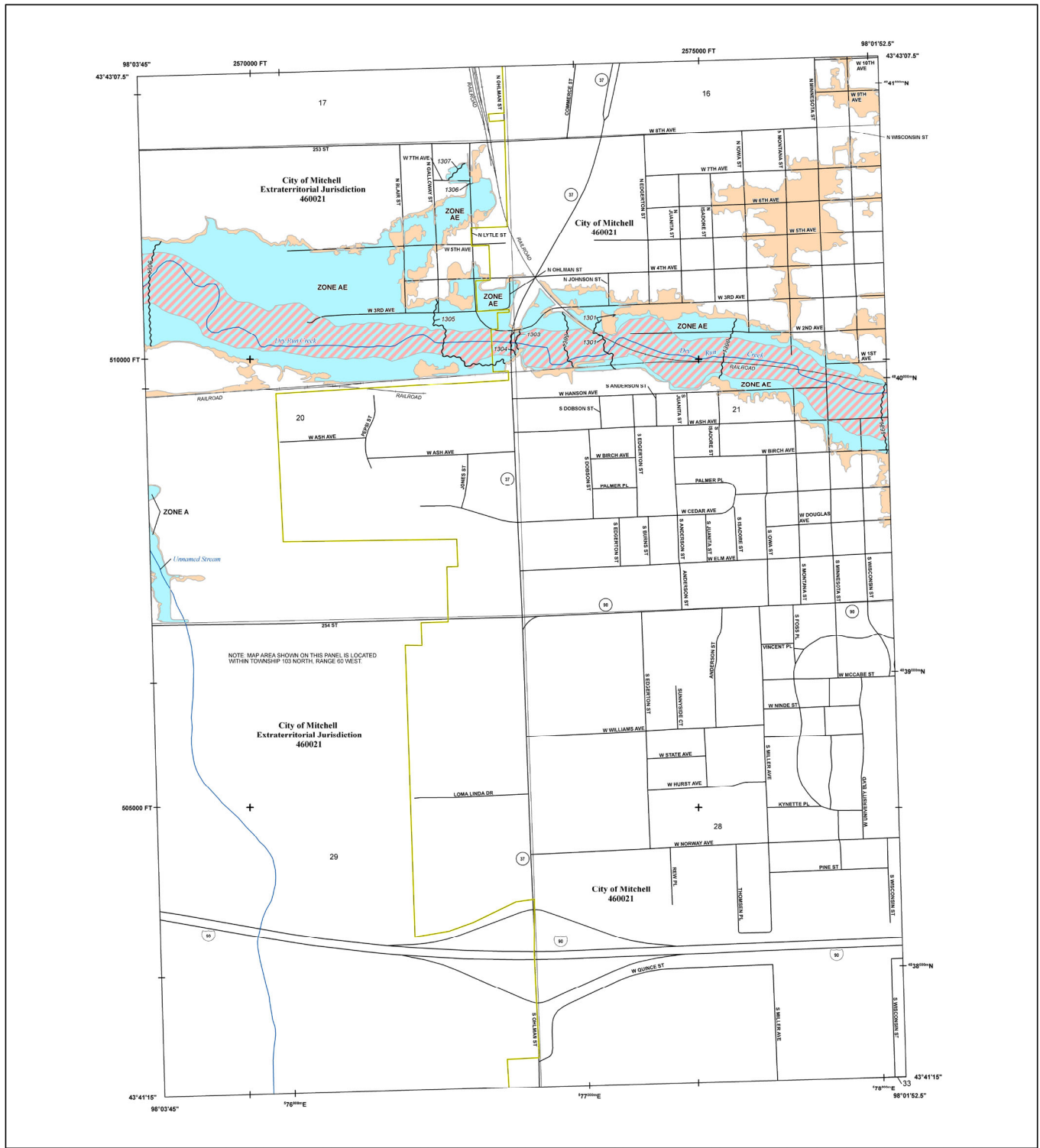
MAP SOURCE: FEMA

MAP PROJECT: 46035C0157D

MAP DATE: 01/15/2021

MAP SCALE: 1 inch = 500 feet

MAP STATUS: Final



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
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[HTTPS://MSC.FEMA.GOV](https://MSC.FEMA.GOV)

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, X, AE, AH, VE, AR
		With BFE or Depth Zone AE, AO, AH, VE, AR
OTHER AREAS OF FLOOD HAZARD		Regulatory Floodway
		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee See Notes, Zone X
OTHER AREAS		Area with Flood Risk due to Levee Zone D
		Area of Minimal Flood Hazard Zone X
GENERAL STRUCTURES		Area of Undetermined Flood Hazard Zone D
		Channel, Culvert, or Storm Sewer Levee, Dike, or Floodwall
OTHER FEATURES		Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect
OTHER FEATURES		Coastal Transect Baseline
		Profile Baseline
OTHER FEATURES		Hydrographic Feature
		Base Flood Elevation Line (BFE)
OTHER FEATURES		Limit of Study
		Jurisdiction Boundary

NOTES TO USERS

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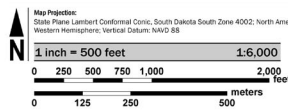
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For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

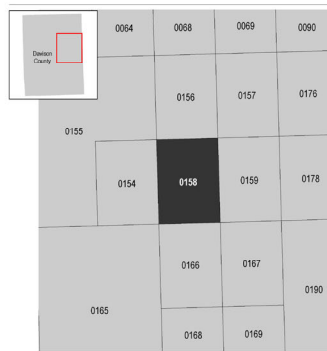
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-635-8320.

Base map information shown on this FIRM was derived from digital data obtained from the South Dakota Department of Transportation, dated 2021; U.S. Geological Survey, dated 2014-2021; U.S. Census Bureau, dated 2019; U.S. Bureau of Land Management, dated 2019; South Dakota Department of Revenue, dated 2021; and South Dakota Game, Fish, and Parks, dated 2021.

SCALE



PANEL LOCATOR



NATIONAL FLOOD INSURANCE PROGRAM
 FLOOD INSURANCE RATE MAP
DAWSON COUNTY, SOUTH DAKOTA
 and Incorporated Areas
 PANEL 158 of 400

Panel Contains:
 COMMUNITY NIMFR PANFI SUFFIX
 MITCHELL, CITY OF 460021 0158 D

VERSION NUMBER
 2.6.4.6
 MAP NUMBER
 46035C0158D
 MAP REVISION
 NONE

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 7, 2025	Requested By:	Jordan Hanson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Approval of Goal Setting for Subsidy Recipients		
Explanation/Background of Agenda Item Requested:	Mayor Hanson is requesting that the City Council establish measurable goals for subsidy recipients as part of the 2026 funding applications.		