



**Golf and Cemetery Board Meeting Agenda**  
City Council Chambers, City Hall, 612 N. Main Street  
April 14, 2025

- 1. 5:45 PM Call to Order**
- 2. Citizen's Input**  
*If you need to address the board on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.*
- 3. DELEGATIONS**
- 4. Review and Approve Minutes**
- 5. Review and Approve Financial Reports**
- 6. Review and Selection/Approval of Golf Course Entrance Sign Design**
- 7. Clubhouse Report**
- 8. Superintendent Report**
- 9. Projects Discussion**
- 10. Set Date for Next Meeting**
- 11. Adjournment**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

**Golf and Cemetery Board Meeting Minutes**  
**City Council Chambers, City Hall, 612 North Main Street**  
**March 10, 2025**

The meeting was called to order at 5:45 p.m. by board president Jeff McEntee.

**Board members present:** Joel Reinesch, Joe Schlimgen, Tom Young, Jeff McEntee, and city council rep Dan Sabers

**Staff present:** Eric Hieb, Jason Gunnare, and Kevin Nelson

**Absent:** Mark Graham, Terry Reitveld, and Lynette Shattuck

**Delegations:** None

**Additions or Deletions to the Agenda:** None

**The board minutes** from the March 10, 2025 meeting were motioned to be approved by Schlimgen and seconded by Reinesch. Motion carried.

Next was a review of the **financial reports**. A motion was made by Reinesch and seconded by Young to approve the financial reports for both the cemetery and golf course. Motion carried.

Next, an overview of the **clubhouse report was presented by Eric Hieb**.

Next was the **superintendent report Jason Gunnare**.

Next was an overview of the 2024 Golf and Cemetery Annual report.

Next was an overview of and date set for the 2026 Mid-Amateur Golf Tourney. A motion made by Reinesch to set the dates for June 6/7, 2026, seconded by Young. Motion carried.

Next was an overview of and acceptance to host the Boys' State A Golf Tourney. A motion was made Young to approve hosting the tourney in October 2026, seconded by Schlimgen. Motion carried.

Next was an overview and approval of a proposed increase in the 'After 1:00 Weekend Fee for Graceland Cemetery.' A motion was made by Reinesch to adjust the related fee from \$150 to \$200 effective immediately, seconded by Young. Motion carried.

Next was discussion on the possibility of hosting the 2025 ESD Cross Country Meet on October 11. AD from Mitchell Schools Cory Odland noted that Lakeview was only hoped to be considered as a back-up plan to the back-up plan for a host site. The possible need was to be re-visited in August.

The next meeting was set for April 14 at 5:45pm.

Given that there were no further discussion items, the meeting was adjourned at 6:40 p.m.

CHECK : 07266 07267 07268  
 ORDER SET: Mult  
 ID : 101 GENERAL  
 DEPARTMENT: 3700 CEMETERY  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

ORDER	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
00436	CHS FARMERS ALLIANCE					
		I-IG1646	101-43700-42610	GAS & FUEL GOLF UNLEADED GAS	205911	194.51
		I-IG3889	101-43700-42610	GAS & FUEL LP GAS HEAT SD	205911	266.38
00445	CITY OF MITCHELL					
		I-04.000400.00.03.25	101-43700-42830	UTILITIES-WAT 600 W 23RD AVE	205913	94.40
00712	NAPA CENTRAL					
		I-811833	101-43700-42600	SUPPLIES & MA OIL FILTER	205995	5.06
01355	MIDWEST TURF & IRRIGATI					
		I-3947003-01	101-43700-42600	SUPPLIES & MA SINGLE POLE SWITCH	205985	32.46
01518	VERIZON WIRELESS					
		I-6107215243	101-43700-42800	UTILITIES ACCT #886931646-00001	206057	73.32
02679	MENARD'S INC					
		I-83748	101-43700-42600	SUPPLIES & MA SPIN MOP,UTILITY HOOK,CLEANERS	205979	27.54
		I-84020	101-43700-42600	SUPPLIES & MA DECK STAR DRIVE,FLEXZILLA CORD	205979	134.20
02880	THUNE TRUE VALUE & APPL					
		I-A589372	101-43700-42600	SUPPLIES & MA CAULK,CLEANER,CLEANER REFILLS	206047	42.46
08281	VESTIS					
		I-6380267063	101-43700-42600	SUPPLIES & MA MAT CLEANING	206058	33.26
DEPARTMENT 3700 CEMETERY					TOTAL:	903.59

KEY: 07282 CREDIT CARDS 03.24.2025

ENDOR SET: 01

ID : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

ENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
07141	FIRST NATIONAL BANK OMA	I-03102025.2164	101-43700-42700	TRAVEL, CONF. DAGEN, CUNNINGHAM GCSAA CONF	206080	225.00
DEPARTMENT 3700 CEMETERY					TOTAL:	225.00

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR	I-5364	101-43700-42600	SUPPLIES & MA CHAIN SPROCKET	206162	28.49
01-00210	BAILEY METAL FABRICATOR	I-64518	101-43700-42600	SUPPLIES & MA PLASMA CUTTING EDGE	206113	583.72
01-00436	CES FARMERS ALLIANCE	I-IG1895	101-43700-42610	GAS & FUEL GOLF MAINT RUBY FIELDMASTER	206127	147.42
01-00936	DOUG CUNNINGHAM	I-03312025	101-43700-42800	UTILITIES 2025 1ST QTR CELL PHONE	206146	45.00
01-01490	MUELLER LUMBER CO. INC.	I-300834	101-43700-42600	SUPPLIES & MA NYLON ROPE	206246	69.98
01-01830	NORTHWESTERN ENERGY	I-2581639-8.03.25	101-43700-42800	UTILITIES 700 W 23RD AVE	206252	237.69
		I-2581641-4.03.25	101-43700-42800	UTILITIES W 23RD	206252	16.60
		I-2939180-2.03.25	101-43700-42800	UTILITIES 825 INDIAN VILLAGE RD	206252	17.00
01-02567	S & M PRINTING INC	I-84064	101-43700-42600	SUPPLIES & MA GOLF/CEMETERY RECEIPTS	206280	117.00
01-02679	MENARD'S INC	I-84243	101-43700-42600	SUPPLIES & MA OWL DECOY,WALL PACK	206230	438.60
		I-84323	101-43700-42600	SUPPLIES & MA HANGING KIT,MARKING FLAG	206230	50.89
01-02880	THUNE TRCE VALCE & APPL	I-A590897	101-43700-42600	SUPPLIES & MA CEILING BOX,WALLPLATES	206311	4.27
		I-A591123	101-43700-42600	SUPPLIES & MA EYE BOLT SNAP	206311	22.74
01-03588	ZIMCO SUPPLY CO	I-202539	101-43700-42602	CHEMICALS EPEC120,MUTECH MICROS,DEFENDER	206329	3,828.75
01-08130	C & B OPERATIONS LLC	I-13150379	101-43700-42600	SUPPLIES & MA HOSE FITTING	206124	10.04
01-08281	VESTIS	I-6380270536	101-43700-42600	SUPPLIES & MA MAT CLEANING	206324	33.26
01-09703	AMAZON CAPITAL SERVICES	I-1MF3-QYK1-E4FP	101-43700-42600	SUPPLIES & MA BINDERS,GUNNARE LOGOD SHIRT	206100	26.38
DEPARTMENT 3700 CEMETERY					TOTAL:	5,677.83

: 07266 07267 07268  
 SET: Mult  
 : 614 GOLF COURSE  
 : 5250 GOLF COURSE  
 GET TO USE: CB-CURRENT BUDGET

BANK: Multi

IDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
00436	CHS FARMERS ALLIANCE	I-IG1645	614-45250-42610	GAS & FUEL GOLF RUBY FIELDMASTER	205911	242.71	
00445	CITY OF MITCHELL	I-04.000800.00.03.25	614-45250-42830	UTILITIES-WAT 3300 N OHLMAN ST	205913	106.55	
00525	DAKOTA PUMP LLC	I-19110	614-45250-42920	COMPUTER SOFT CLOUD 9 CONTRACT C9C2025-208	205928	1,184.25	
00712	NAPA CENTRAL	I-812130	614-45250-42600	SUPPLIES & MA OIL	205995	53.40	
01355	MIDWEST TURF & IRRIGATI	I-3947003-00	614-45250-42600	SUPPLIES & MA SEAL GREASE, BLADE, BEDKNIFE	205985	1,276.11	
		I-3947192-00	614-45250-42600	SUPPLIES & MA SEAL, V-RING, PEDAL SWITCH KIT	205985	135.74	
01518	VERIZON WIRELESS	I-6107215243	614-45250-42800	UTILITIES ACCT #886931646-00001	206057	42.74	
02811	JONES SUPPLIES	I-150830	614-45250-42600	SUPPLIES & MA T-TISSUE, TOILET BOWL, URNL SCRNL	205966	1,005.99	
03514	TITAN MACHINERY-APPLICA	I-PS0631931-1	614-45250-42600	SUPPLIES & MA SEAL KIT, NUT IMPELLER	206048	56.13	
					DEPARTMENT 5250 GOLF COURSE	TOTAL:	4,103.62
					FUND 614 GOLF COURSE	TOTAL:	4,103.62

KEY: 07282 CREDIT CARDS 03.24.2025

IDOR SET: 01

ID : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: APBNK

OBJECT TO USE: CB-CURRENT BUDGET

IDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
07141	FIRST NATIONAL BANK OMA					
		I-03102025.2164	614-45250-42700	TRAVEL, CONF. GUNNARE CHECK BAG PURCHASE	206080	40.00
		I-03102025.2164	614-45250-42700	TRAVEL, CONF. GUNNARE-SAN DIEGO ROOMS	206080	743.82
		I-03102025.2164	614-45250-42700	TRAVEL, CONF. DAGEN,CUNNINGHAM GCSAA CONF	206080	225.00
					DEPARTMENT 5250 GOLF COURSE	TOTAL: 1,008.82
					FUND 614 GOLF COURSE	TOTAL: 1,008.82

PACKET : 07287 07288 07289

VENDOR SET: Mult

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR	I-6311	614-45250-42600	SUPPLIES & MA MILKHOUSE HEATER	206162	32.99
01-00424	RUNNINGS SUPPLY INC	I-2023019	614-45250-42600	SUPPLIES & MA LED BULBS, D PIN	206278	32.76
		I-2027073	614-45250-42600	SUPPLIES & MA KNIFE,HILLMAN BULK PRODUCTS	206278	41.84
01-00436	CES FARMERS ALLIANCE	I-IG1884	614-45250-42610	GAS & FUEL LAKEVIEW UNLEADED GAS	206127	248.46
		I-IG1886	614-45250-42610	GAS & FUEL GOLF MAINT UNLEADED GAS	206127	175.72
01-00712	NAPA CENTRAL	I-812193	614-45250-42600	SUPPLIES & MA WINDSHIELD WASH	206249	136.49
		I-812455	614-45250-42600	SUPPLIES & MA OIL,AIR FILTER	206249	69.53
		I-812460	614-45250-42600	SUPPLIES & MA FUEL FILTER,V-BELT	206249	30.62
01-01355	MIDWEST TURF & IRRIGATI	I-3947341-00	614-45250-42600	SUPPLIES & MA BALL BEARING,SEAL,V-RING	206235	369.57
01-01830	NORTEHWESTERN ENERGY	I-2581639-8.03.25	614-45250-42800	UTILITIES 700 W 23RD AVE	206252	237.70
		I-2581875-8.03.25	614-45250-42800	UTILITIES GOLF CLUB HOUSE	206252	324.80
		I-2581876-6.03.25	614-45250-42800	UTILITIES GOLF CART SHED	206252	16.77
01-02051	MIDCONTINENT COMMUNICAT	I-02630670214604	614-45250-42800	UTILITIES ACCT #026306702	206234	95.39
01-02811	JONES SUPPLIES	I-151081	614-45250-42600	SUPPLIES & MA FOAM HAND SOAP	206210	147.26
01-02880	THUNE TRUE VALUE & APPL	I-A591683	614-45250-42600	SUPPLIES & MA BRUSH,TAPE,TRAY LINER	206311	19.97
01-03501	ALEX DAGEN	I-03312025	614-45250-42800	UTILITIES 2025 1ST QTR CELL PHONE	206147	45.00
01-03588	ZIMCO SUPPLY CO	I-202539	614-45250-42602	CHEMICALS EPEC120,MUTECH MICROS,DEFENDER	206329	6,860.50
		I-202540	614-45250-42602	CHEMICALS ACELEPRYN XTRA	206329	3,400.00
01-08892	ERIC HIEB	I-04012025	614-45250-42200	GOLF PRO CONT BASE CONTRACT 04.2025	206193	9,880.15
		I-040125	614-45250-42200	GOLF PRO CONT CLOVER CC FEES 04.2025	206193	188.58
01-09703	AMAZON CAPITAL SERVICES	I-1MF3-QYK1-E4FP	614-45250-42650	UNIFORMS BINDERS,GUNNARE LOGOD SHIRT	206100	39.99
01-09734	FOREUP GOLF SOFTWARE	I-04-2025-49942	614-45250-42920	COMPUTER SOFT FOREUP BASE PLAK,TEE SHEETS	206172	1,731.00

DEPARTMENT 5250 GOLF COURSE TOTAL: 24,125.09

CITY OF MITCHELL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2025

101-GENERAL  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
CHARGES-GOODS & SERVICES	<u>138,400</u>	<u>7,060.00</u>	<u>42,818.69</u>	<u>42,507.80</u>	<u>95,892.20</u>	<u>30.71</u>
TOTAL REVENUES	138,400	7,060.00	42,818.69	42,507.80	95,892.20	69.29
<u>EXPENDITURE SUMMARY</u>						
<u>CEMETERY</u>						
SALARIES	261,590	17,407.32	51,619.83	52,362.38	209,227.62	20.02
CURRENT EXPENSES	73,700	1,950.41	5,595.68	6,326.81	67,373.19	8.58
CAPITAL OUTLAY	<u>77,950</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>77,950.00</u>	<u>0.00</u>
TOTAL CEMETERY	<u>413,240</u>	<u>19,357.73</u>	<u>57,215.51</u>	<u>58,689.19</u>	<u>354,550.81</u>	<u>85.80</u>
TOTAL EXPENDITURES	413,240	19,357.73	57,215.51	58,689.19	354,550.81	85.80
REVENUE OVER/ (UNDER) EXPENDITURES	( 274,840)	( 12,297.73)	( 14,396.82)	( 16,181.39)	( 258,658.61)	94.11

CITY OF MITCHELL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2025

101-GENERAL

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>CHARGES-GOODS &amp; SERVICES</u>						
101-348 CEMETERY PERMITS	5,000	710.00	865.00	770.00	4,230.00	15.40
101-3481 CEMETERY OPENINGS	60,000	6,350.00	7,825.00	15,000.00	45,000.00	25.00
101-3482 CEMETERY LOT SALES	38,000	0.00	12,054.30	2,360.00	35,640.00	6.21
101-3483 CEMETERY SAT FUNERAL FEE	5,000	0.00	700.00	850.00	4,150.00	17.00
101-3484 CEMETERY MAINTENANCE FEES	22,000	0.00	21,374.39	23,527.80	( 1,527.80)	106.94
101-3485 COLUMBARIUM LOT SALES	<u>8,400</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,400.00</u>	<u>0.00</u>
TOTAL CHARGES-GOODS & SERVICES	138,400	7,060.00	42,818.69	42,507.80	95,892.20	69.29
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TOTAL REVENUE	138,400	7,060.00	42,818.69	42,507.80	95,892.20	69.29

CITY OF MITCHELL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2025

101-GENERAL  
CEMETERY

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SALARIES</u>						
101-43700-41100 SALARIES	149,717	11,251.25	32,127.23	33,753.70	115,963.30	22.55
101-43700-41110 OVERTIME	1,250	0.00	0.00	0.00	1,250.00	0.00
101-43700-41120 PART-TIME	30,308	71.00	1,382.45	343.80	29,964.20	1.13
101-43700-41200 SOCIAL SECURITY/MEDICARE	13,868	803.17	2,375.15	2,419.18	11,448.82	17.44
101-43700-41300 RETIREMENT	9,058	675.06	1,927.62	2,025.18	7,032.82	22.36
101-43700-41500 GROUP INSURANCE	57,389	4,606.84	13,807.38	13,820.52	43,568.48	24.08
101-43700-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	261,590	17,407.32	51,619.83	52,362.38	209,227.62	79.98
<u>CURRENT EXPENSES</u>						
101-43700-42200 PROFESSIONAL FEES/SERVIC	22,000	0.00	0.00	0.00	22,000.00	0.00
101-43700-42500 REPAIR & MAINTENANCE	3,000	0.00	95.66	284.30	2,715.70	9.48
101-43700-42510 HEADSTONE REPAIR & MAINT	1,000	0.00	0.00	0.00	1,000.00	0.00
101-43700-42600 SUPPLIES & MATERIALS	16,000	526.57	2,971.03	3,685.22	12,314.78	23.03
101-43700-42602 CHEMICALS	8,500	0.00	0.00	0.00	8,500.00	0.00
101-43700-42603 WEED EATERS SUPPLIES	1,500	0.00	415.93	279.00	1,221.00	18.60
101-43700-42604 TREES, SOD & SEED	2,000	0.00	0.00	0.00	2,000.00	0.00
101-43700-42610 GAS & FUEL	10,000	730.25	665.45	1,013.46	8,986.54	10.13
101-43700-42650 UNIFORMS	500	0.00	203.37	0.00	500.00	0.00
101-43700-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
101-43700-42700 TRAVEL, CONF. & DUES	500	225.00	530.88	225.00	275.00	45.00
101-43700-42800 UTILITIES	5,500	374.19	713.36	745.43	4,754.57	13.55
101-43700-42830 UTILITIES-WATER/SEWER	2,000	94.40	0.00	94.40	1,905.60	4.72
101-43700-42999 REFUND OF FEES	<u>1,200</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,200.00</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	73,700	1,950.41	5,595.68	6,326.81	67,373.19	91.42
<u>CAPITAL OUTLAY</u>						
101-43700-43200 BUILDINGS	27,000	0.00	0.00	0.00	27,000.00	0.00
101-43700-43300 IMPROVEMENTS	19,000	0.00	0.00	0.00	19,000.00	0.00
101-43700-43400 MACHINERY & EQUIPMENT	<u>31,950</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>31,950.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	77,950	0.00	0.00	0.00	77,950.00	100.00
 TOTAL CEMETERY	 413,240	 19,357.73	 57,215.51	 58,689.19	 354,550.81	 85.80
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TOTAL EXPENDITURES	413,240	19,357.73	57,215.51	58,689.19	354,550.81	85.80
REVENUE OVER/(UNDER) EXPENDITURES	( 274,840)	( 12,297.73)	( 14,396.82)	( 16,181.39)	( 258,658.61)	94.11

\*\*WARNING\*\* 2,214 RESTRICTED ACCOUNT(S) OMITTED FROM THIS REPORT

CITY OF MITCHELL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2025

614-GOLF COURSE  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
CHARGES-GOODS & SERVICES	554,200	129,089.96	94,969.69	140,996.19	413,203.81	25.44
MISCELLANEOUS REVENUE	<u>16,500</u>	<u>2,070.49</u>	<u>172.11</u>	<u>2,070.49</u>	<u>14,429.51</u>	<u>12.55</u>
TOTAL REVENUES	570,700	131,160.45	95,141.80	143,066.68	427,633.32	74.93

<u>EXPENDITURE SUMMARY</u>						
<u>GOLF COURSE</u>						
OTHER	0	0.00	0.00	0.00	0.00	0.00
SALARIES	245,907	15,799.73	42,270.53	45,494.93	200,412.07	18.50
CURRENT EXPENSES	211,322	13,738.23	39,818.86	32,977.83	178,344.17	15.61
CAPITAL OUTLAY	<u>111,500</u>	<u>0.00</u>	<u>35,000.00</u>	<u>0.00</u>	<u>111,500.00</u>	<u>0.00</u>
TOTAL GOLF COURSE	<u>568,729</u>	<u>29,537.96</u>	<u>117,089.39</u>	<u>78,472.76</u>	<u>490,256.24</u>	<u>86.20</u>
TOTAL EXPENDITURES	568,729	29,537.96	117,089.39	78,472.76	490,256.24	86.20

REVENUE OVER/(UNDER) EXPENDITURES	1,971	101,622.49 (	21,947.59)	64,593.92 (	62,622.92)	3,177.22-
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OTHER SOURCES	0	0.00	0.00	0.00	0.00	0.00
OTHER USES	0	0.00	0.00	0.00	0.00	0.00

REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	1,971	101,622.49 (	21,947.59)	64,593.92 (	62,622.92)	0.00
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CITY OF MITCHELL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2025

614-GOLF COURSE

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>INTERGOVERNMENTAL REV</u>						
614-33930 FEMA DISAST ASST-CFDA #97.036	0	0.00	0.00	0.00	0.00	0.00
614-33931 STATE OF SD-DISASTER ASSIST	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
<u>CHARGES-GOODS &amp; SERVICES</u>						
614-3461 MEMBERSHIP FEES	166,000	63,605.48	47,267.00	71,446.96	94,553.04	43.04
614-3462 RANGE MEMBERSHIP	23,000	12,929.13	7,929.11	12,929.13	10,070.87	56.21
614-34620 RANGE BALLS	23,000	3,253.92	3,343.13	3,253.92	19,746.08	14.15
614-34622 ADULT GREEN FEES	120,000	5,884.34	4,200.56	5,884.34	114,115.66	4.90
614-34623 ADULT 9/18 SPLIT	0	0.00	0.00	0.00	0.00	0.00
614-34626 PUNCH CARDS	17,000	1,529.85	1,781.72	1,529.85	15,470.15	9.00
614-3463 ELECTRIC CART & STORAGE FEE	21,000	1,632.46	2,203.72	2,581.38	18,418.62	12.29
614-34630 1.5% TOURISM TAX~RANGE BALLS	300	48.81	50.15	48.81	251.19	16.27
614-34631 CART RENTAL	135,000	33,637.47	21,960.21	36,753.30	98,246.70	27.22
614-34632 LAWN BOWLING MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
614-3464 ANNUAL TRAIL FEES	18,000	6,131.81	6,026.35	6,131.81	11,868.19	34.07
614-34641 LOCKER FEE	1,200	395.49	197.74	395.49	804.51	32.96
614-3465 TOURNAMENT SPONSOR FEE	24,000	0.00	0.00	0.00	24,000.00	0.00
614-3466 MISC/GAS/PROG/CLUBHOUSE	1,700	41.20	10.00	41.20	1,658.80	2.42
614-3467 ADVERTISING REVENUE (NO TAX)	4,000	0.00	0.00	0.00	4,000.00	0.00
614-3469 INTEREST EARNED	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CHARGES-GOODS & SERVICES	554,200	129,089.96	94,969.69	140,996.19	413,203.81	74.56
<u>MISCELLANEOUS REVENUE</u>						
614-367 CONTRIBUTION FR PRIVATE SOURCE	0	0.00	0.00	0.00	0.00	0.00
614-3671 CONTR FR PRIVATE SOURCE LAWN B	0	0.00	0.00	0.00	0.00	0.00
614-3672 CITY CONTRIBUTION	4,500	0.00	0.00	0.00	4,500.00	0.00
614-369 REFUNDS AND REIMBURSEMENTS	<u>12,000</u>	<u>2,070.49</u>	<u>172.11</u>	<u>2,070.49</u>	<u>9,929.51</u>	<u>17.25</u>
TOTAL MISCELLANEOUS REVENUE	16,500	2,070.49	172.11	2,070.49	14,429.51	87.45
<b>TOTAL REVENUE</b>	<b>570,700</b>	<b>131,160.45</b>	<b>95,141.80</b>	<b>143,066.68</b>	<b>427,633.32</b>	<b>74.93</b>

CITY OF MITCHELL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2025

614-GOLF COURSE  
GOLF COURSE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>OTHER</u>						
614-45250-21610 ACCRUED LEAVE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21620 PENSION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21630 OPEB EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21670 DEPRECIATION EXPENSE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER	0	0.00	0.00	0.00	0.00	0.00
<u>SALARIES</u>						
614-45250-41100 SALARIES	112,122	8,608.74	24,308.01	25,826.23	86,295.77	23.03
614-45250-41110 OVERTIME	1,000	0.00	411.47	0.00	1,000.00	0.00
614-45250-41120 PART-TIME	67,136	1,398.48	3,238.30	2,426.83	64,709.17	3.61
614-45250-41200 SOCIAL SECURITY/MEDICARE	13,790	686.85	1,957.90	1,924.89	11,865.11	13.96
614-45250-41300 RETIREMENT	6,787	516.54	1,483.15	1,549.62	5,237.38	22.83
614-45250-41500 GROUP INSURANCE	45,072	4,589.12	10,871.70	13,767.36	31,304.64	30.55
614-45250-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	245,907	15,799.73	42,270.53	45,494.93	200,412.07	81.50
<u>CURRENT EXPENSES</u>						
614-45250-42100 INSURANCE	12,000	0.00	11,436.40	2,711.00	9,289.00	22.59
614-45250-42200 GOLF PRO CONTRACT	73,840	5,115.25	15,354.28	15,602.02	58,237.98	21.13
614-45250-42250 PROFESSIONAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
614-45250-42300 PUBLISHING	2,000	160.00	0.00	234.00	1,766.00	11.70
614-45250-42400 RENTALS	3,000	0.00	0.00	0.00	3,000.00	0.00
614-45250-42500 REPAIR & MAINTENANCE	12,000	0.00	356.00	0.00	12,000.00	0.00
614-45250-42600 SUPPLIES & MATERIALS	25,000	5,043.06	6,572.19	8,688.08	16,311.92	34.75
614-45250-42601 SUPPLIES-LAWN BOWLING	0	0.00	0.00	0.00	0.00	0.00
614-45250-42602 CHEMICALS	25,000	0.00	0.00	0.00	25,000.00	0.00
614-45250-42603 SAND/GOLF COURSE	6,000	0.00	0.00	0.00	6,000.00	0.00
614-45250-42604 TREES & SOD	2,500	0.00	0.00	0.00	2,500.00	0.00
614-45250-42610 GAS & FUEL	15,000	276.65	558.44	440.69	14,559.31	2.94
614-45250-42650 UNIFORMS	500	0.00	125.97	0.00	500.00	0.00
614-45250-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
614-45250-42700 TRAVEL, CONF. & DUES	2,950	1,008.82	755.88	2,561.26	388.74	86.82
614-45250-42800 UTILITIES	20,180	843.65	1,476.39	1,449.98	18,730.02	7.19
614-45250-42830 UTILITIES-WATER/SEWER	3,218	106.55	0.00	106.55	3,111.45	3.31
614-45250-42920 COMPUTER SOFTWARE	7,834	1,184.25	3,182.40	1,184.25	6,649.75	15.12
614-45250-42931 SALES TAX	300	0.00	0.91	0.00	300.00	0.00
614-45250-42940 LIABILITY CLAIM	0	0.00	0.00	0.00	0.00	0.00
614-45250-42999 REFUNDS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	211,322	13,738.23	39,818.86	32,977.83	178,344.17	84.39

CITY OF MITCHELL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2025

614-GOLF COURSE  
 GOLF COURSE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>CAPITAL OUTLAY</u>						
614-45250-43200 BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
614-45250-43300 IMPROVEMENTS	20,000	0.00	0.00	0.00	20,000.00	0.00
614-45250-43400 MACHINERY & EQUIPMENT	<u>91,500</u>	<u>0.00</u>	<u>35,000.00</u>	<u>0.00</u>	<u>91,500.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	111,500	0.00	35,000.00	0.00	111,500.00	100.00
TOTAL GOLF COURSE	568,729	29,537.96	117,089.39	78,472.76	490,256.24	86.20
	=====	=====	=====	=====	=====	=====

TOTAL EXPENDITURES	568,729	29,537.96	117,089.39	78,472.76	490,256.24	86.20
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REVENUE OVER/(UNDER) EXPENDITURES	1,971	101,622.49 (	21,947.59)	64,593.92 (	62,622.92)	3,177.22-
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<u>OTHER FINANCING SOURCES</u>						
614-3900 FROM GENERAL FUND	0	0.00	0.00	0.00	0.00	0.00
614-39104 DAMAGE/LOSS REIMB-CAPITAL ASSE	0	0.00	0.00	0.00	0.00	0.00
614-39127 NOTE PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
614-39131 SALE OF FIXED ASSETS~EQUIP	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER FINANCING SOURCES	0	0.00	0.00	0.00	0.00	0.00

<u>OTHER FINANCING USES</u>						
614-49000-51100 TRANSFER OUT TO GENERAL	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER USES	0	0.00	0.00	0.00	0.00	0.00

REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	1,971	101,622.49 (	21,947.59)	64,593.92 (	62,622.92)	3,177.22-
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Front View:

Side View:



Rear View:

Customer: ESCO Manufacturing  
File Name: ESCO - Lakeview Golf Course  
Opt-Rev #: Opt D-2 Sales ID: CW  
Date: 4/10/2025 Designer: JMK

**Project Specifications:**

- Custom monument sign
- Two color stucco finish on sign face & caps
- Faux woodgrain finish on top beam
- EIFS stone finish on base and column
- Direct burial installation
- Foam copy coated into sign face
- Mounting area on column for plaque
- Pick points for installation

**Copy Information:**

- "L" in LAKEVIEW is 20.0"h
- "A" in LAKEVIEW is 14.8"h
- "G" in GOLF is 5.4"h
- "3300" is 3.9"h

**Colors:**

TBD

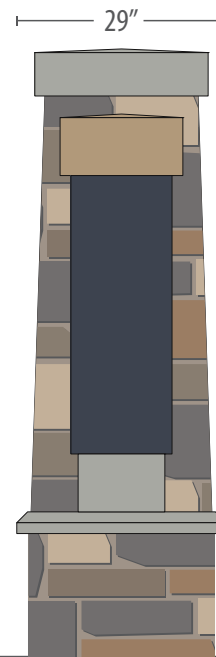
Please use for sign layout purposes only. Due to monitor limitations, colors in this layout may not accurately represent the finished product. Physical paint samples available upon request.

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Approved  Revise  Approved as Noted By: \_\_\_\_\_ Date: \_\_\_\_\_



Front View:



Side View:



Rear View:

Customer: ESCO Manufacturing  
File Name: ESCO - Lakeview Golf Course  
Opt-Rev #: Opt E-2 Sales ID: CW  
Date: 4/10/2025 Designer: JMK

**Project Specifications:**

- Custom monument sign
- Two color stucco finish on sign face & caps
- Faux woodgrain finish on top beam
- EIFS stone finish on base and column
- Direct burial installation
- Foam copy coated into sign face
- Mounting area on column for plaque
- Pick points for installation

**Copy Information:**

- "L" in LAKEVIEW is 15.9"h
- "A" in LAKEVIEW is 11.8"h
- "G" in GOLF is 4.3"h
- "3300" is 3.1"h

**Colors:**

TBD

Please use for sign layout purposes only. Due to monitor limitations, colors in this layout may not accurately represent the finished product. Physical paint samples available upon request.

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Approved  Revise  Approved as Noted By: \_\_\_\_\_ Date: \_\_\_\_\_



Front View:

Side View:



Rear View:

Customer: ESCO Manufacturing  
File Name: ESCO - Lakeview Golf Course  
Opt-Rev #: Opt D-1 Sales ID: CW  
Date: 4/1/2025 Designer: JMK

**Project Specifications:**

- Custom monument sign
- Two color stucco finish on sign face & caps
- Faux woodgrain finish on top beam
- EIFS stone finish on base and column
- Direct burial installation
- Foam copy coated into sign face
- Mounting area on column for plaque
- Pick points for installation

**Copy Information:**

- "L" in LAKEVIEW is 21.0"h
- "G" in GOLF is 3.6"h
- "3300" is 3.9"h

**Colors:**

TBD

Please use for sign layout purposes only. Due to monitor limitations, colors in this layout may not accurately represent the finished product. Physical paint samples available upon request.

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Approved  Revise  Approved as Noted By: \_\_\_\_\_ Date: \_\_\_\_\_

## April Lakeview Golf Course Clubhouse Report

- Opened on Sunday, March 9<sup>th</sup>
  - Weather has been up and down but memberships, play and rounds have been steady
  - Busy and a full tee sheet on nice days; even on not so nice days play is still up
- First event of the year was DWU Men's and Women's Spring Invite which was Sunday, Monday and Tuesday, April 6<sup>th</sup> – 8<sup>th</sup>
- High School Practices started on March 31<sup>st</sup>
  - Busy times through May from 3:30-5:30 every day with those going on
- 2 More high school events in April ( Friday, April 11<sup>th</sup> & Friday, April 25<sup>th</sup>)
- Scheduling and organizing the events for Lakeview this year, this spring
- 2025 SDGA Adult/Junior and Junior Championships at Lakeview – July 20<sup>th</sup> through July 23<sup>rd</sup>, 2025
- 2026 State Events
  - SDGA Mid-Am Championship – June 6<sup>th</sup> & 7<sup>th</sup>, 2026
    - 70-90 participants
  - SDHSAA State A Boys Championship – October 5<sup>th</sup> & 6<sup>th</sup>, 2026

Thanks,

Eric Hieb

## 2025 Rounds Played & Membership Numbers

### Rounds

Total Rounds Played in 2023 = 25,416  
Total Rounds Played in 2024 = 37,155  
2025 Month of March Rounds = 1,205  
Total Rounds Played Through March 2025 = 1,205

### Membership

#### 2022 Numbers

Single: 159  
Couples: 110  
College: 14  
Student: 33  
Family: 232  
Total: 548

#### 2023 Numbers

Single: 160  
Couples: 104  
College: 17  
Student: 34  
Family: 228  
Total: 543

#### 2024 Numbers

Single: 168  
Couples: 102  
College: 23  
Student: 43  
Family: 349  
Total: 685

#### 2025 Numbers

Single: 108  
Couples: 52  
College: 10  
Student: 12  
Family: 185  
Total: 367

Single Range Passes: 40 (74 in 2024)

Family Range Passes: 31 (39 in 2024)

**New Members: 42**

#### Punch cards:

- 4 without Cart (9 Holes)
- 6 with Cart (9 Holes)
- 1 without Cart (18 Holes)
- 2 with Cart (18 Holes)

# **Golf and Cemetery Board**

**5:45 PM**

**April 14th**

## **Cemetery**

- Digital mapping is on the city website.
  - Working out small details.
  - Will make signs with QR code to inform visitors.
- Packing graves.

## **Community Garden**

- 15 spots still available.
- Waiting for soils to warm before we till.

## **Golf**

- Irrigation is up and running.
  - Clearing clogged heads.
  - Fixing stuck sprinklers.
- Waiting for last piece of new equipment to get here.
- Will start doing some mowing next week.
- Working with Terry from engineering on SHPO application.

Golf & Cemetery Superintendent

Jason Gunnare