



Golf and Cemetery Board Meeting Agenda

Golf and Cemetery Shop Conference Room, 600 West 23rd Avenue, Mitchell

May 12, 2025

- 1. 5:45 PM Call to Order**
- 2. Citizen's Input**
If you need to address the board on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
- 3. Delegations**
- 4. Additions or Deletions/Approve Agenda**
- 5. Approve Minutes**
- 6. Approve Financial Reports**
- 7. Clubhouse Report**
- 8. Superintendent Report**
- 9. Discussion - Event Schedule**
- 10. Discussion - Project Progress**
- 11. Discussion - Capital Projects Priority**
- 12. Set Next Meeting Date**
- 13. Adjournment**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

Golf and Cemetery Board Meeting Minutes
City Council Chambers, City Hall, 612 North Main Street
April 14, 2025

The meeting was called to order at 5:45 p.m. by board president Jeff McEntee.

Board members present: Joel Reinesch, Joe Schlimgen, Tom Young, Jeff McEntee, Lynette Shattuck, and city council rep Dan Sabers

Staff present: Eric Hieb, Jason Gunnare, and Kevin Nelson

Absent: Mark Graham and Terry Reitveld

Delegations: None

Additions or Deletions to the Agenda: None

The board minutes from the March 10, 2025 meeting were motioned to be approved by Schlimgen and seconded by Reinesch. Motion carried.

Next was a review of the **financial reports**. A motion was made by Shattuck and seconded by Reinesch to approve the financial reports for both the cemetery and golf course. Motion carried.

Next was a discussion on the to-be **replacement entrance sign** for Lakeview. Nelson overviewed and showed on the screen the several options to which choices had been narrowed, all of them staying within the branding restrictions. A motion was by Young to proceed with Option 1 (picture D-2) with the addition of solar lighting and seconded by Schlimgen. Motion carried.

Next, an overview of the **clubhouse report was presented by Eric Hieb**. Hieb overviewed the early-season happenings at the course, indicating that it had been a very good March, in terms of rounds played, and that April was looking just as good to date. He noted that they were experiencing some quirks in the online booking system.

Next was the **superintendent report by Jason Gunnare**. Gunnare over-viewed happenings and projects at the golf course and cemetery. He then displayed several options of prototypes for tee markers that were created by Steve Rice on a 3-D printer. It was note that 144 total markers would be needed for the course, regardless of whatever style were selected. He noted that the larger of these two would amount to approximately \$7,000. He also expressed concern over whether or not this style would take being struck by a golf ball. Discussion ensued regarding types of markers, regularly moving markers from 'divot' lines, etc.

Next was the Projects Discussion. It was noted that the Council asked for the Golf and Cemetery Board to prioritize work that hoped to be completed at Lakeview as a part of 'phase 3,' etc. over the next several years and to estimate costs of each. Those priorities were determined to be as follows:

1. Short Course (north) Concept – It was suggested and discussed that this proposed short course would be on a fee basis, as in a short course membership or part of a full membership.
2. Driving Range Improvements including bigger targets, make them sloped, pins need to be centered/visible for the golfer, artificial turf line, and a practice bunker at the south end of the range. Need to decide if there would be another three practice holes at the (south) end of the driving range, as this option would shorten up the length of the driving range. Given the heavy use of the range, there was concern expressed about the thought of reducing the length (frontage) of the range.

(A preference was indicated by Joel to completing both of the above aspects together [primary]with the #14 area [below] being secondary).

3. Hole #14 (improvements, new green, berms behind to provide cover for maintenance shop and equipment, pond between #5 green and #4 tee box drainage – in succession with other ponds) plus Holes 11 & 12

It was noted that the original projection for just the one portion of phase 3 was \$279K, but it would likely now be in the range of \$550-\$600K. An estimate from the course architect Kevin Norby for all of the above was expected in the near future, but since this was something that he was doing pro bono, it will be completed in his free time, and it (likely) will not be in great detail.

It was suggested that 5-6 holes north (short course) plus the range improvements would be more of a priority than developing eight holes north without being able to address the driving range.

The next meeting was set for May 12 at 5:45pm.

The meeting was adjourned at 7:21 p.m.

:KET : 07300 07301 07302
 IDOR SET: Mult
 ID : 101 GENERAL
 DEPARTMENT: 3700 CEMETERY
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

IDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01355	MIDWEST TURF & IRRIGATI	I-3947501-00	101-43700-43400	MACHINERY & E WORKMAN GTX, BUCKET SEAT, BED	206461	13,759.00
01518	VERIZON WIRELESS	I-6109711731	101-43700-42800	UTILITIES ACCT #886931646-00001	206526	73.32
01590	MCLEOD'S PRINTING	I-82966	101-43700-42600	SUPPLIES & MA DUST CLEANER, BINDER, PENS	206449	87.96
02679	MEMARD'S INC	I-85403	101-43700-42600	SUPPLIES & MA HOOKS FOR BELTS	206450	14.95
02880	THUNE TRUE VALUE & APPL	I-A591766	101-43700-42600	SUPPLIES & MA ROPE HOOK	206522	15.92
08281	VESTIS	I-6380273988	101-43700-42600	SUPPLIES & MA MAT CLEANING	206527	33.26
09696	UPPER MIDWEST GARAGE DO	I-72292	101-43700-42500	REPAIR & MAIN REPAIR GARAGE DOOR	206525	330.10
DEPARTMENT 3700 CEMETERY					TOTAL:	14,314.51

PKET: 07307 CC CARD 04.23.2025

IDOR SET: 01

ID : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

IDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
07141	FIRST NATIONAL BANK OMA					
		I-04092025.2164	101-43700-43400	MACHINERY & E 40 GAL SLIDE-IN W/BOOMLESS NOZ	206533	1,040.00
		I-04092025.6468	101-43700-42600	SUPPLIES & MA MARKING FLAGS	206533	37.98
				DEPARTMENT 3700 CEMETERY	TOTAL:	1,077.98

:KET : 07313 07314 07315
 IDOR SET: Mult
 ID : 101 GENERAL
 DEPARTMENT: 3700 CEMETERY
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

IDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
00436	CHS FARMERS ALLIANCE					
		I-IG2123	101-43700-42610	GAS & FUEL GOLF RUBY FIELDMASTER	206563	59.63
		I-IG2124	101-43700-42610	GAS & FUEL GOLF UNLEADED GAS	206563	121.41
01199	STURDEVANTIS AUTO VALUE					
		I-815055237	101-43700-42600	SUPPLIES & MA BATTERY, HD COMM TERMINAL	206667	100.80
01404	MITCHELL IRON & SUPPLY					
		I-85510	101-43700-42600	SUPPLIES & MA DRILL ROD WATER HARDENING	206628	7.62
01830	NORTHWESTERN ENERGY					
		I-2581639-8.04.25	101-43700-42800	UTILITIES 700 W 23RD AVE	206637	187.05
		I-2581641-4.04.25	101-43700-42800	UTILITIES W 23RD	206637	16.07
02170	DAVISON COUNTY REGISTER					
		I-04172025	101-43700-42600	SUPPLIES & MA CEMETERY RESEARCH	206577	9.00
02880	THUNE TRUE VALUE & APPL					
		I-A593709	101-43700-42600	SUPPLIES & MA GARBAGE BAGS	206673	20.99
06001	WANDA RAMBIN					
		I-04212025	101-43700-42999	REFUND OF FEE REFUND 2 GRAVE LOTS	206649	1,000.00
08281	VESTIS					
		I-6380277442	101-43700-42600	SUPPLIES & MA MAT CLEANING	206683	33.26
09058	SITEONE LANDSCAPE SUPPL					
		I-152244193-001	101-43700-42602	CHEMICALS ROUNDUP,FERTILIZER	206660	111.35
DEPARTMENT 3700 CEMETERY					TOTAL:	1,667.18

BKET : 07300 07301 07302
 IDOR SET: Mult
 ID : 614 GOLF COURSE
 DEPARTMENT: 5250 GOLF COURSE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

IDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
00712	NAPA CENTRAL	I-813045	614-45250-42600	SUPPLIES & MA OIL FILTER	206473	5.06
01355	MIDWEST TURF & IRRIGATI	I-3922981-00	614-45250-43400	MACHINERY & E REELMASTER 3575D	206458	136,902.00
		I-3946733-00	614-45250-43400	MACHINERY & E GROUNDMASTER 4000-D T4	206459	78,294.00
		I-3946976-00	614-45250-43400	MACHINERY & E VENTRAC 4520N,DECK,WHEEL KIT	206460	44,700.00
01518	VERIZON WIRELESS	I-6109711731	614-45250-42800	UTILITIES ACCT #886931646-00001	206526	42.74
02051	MIDCONTINENT COMMUNICAT	I-02630670214661	614-45250-42800	UTILITIES ACCT #026306702	206453	95.39
02880	THUNE TRUE VALUE & APPL	I-A592418	614-45250-42600	SUPPLIES & MA BALL VALVE	206522	30.99
		I-B302123	614-45250-42600	SUPPLIES & MA FAUCET CARTRIDGE	206522	25.99
03588	ZIMCO SUPPLY CO	I-203289	614-45250-42604	TREES & SOD LAKE VIEW SPECIAL MIX	206532	875.00
09058	SITEONE LANDSCAPE SUPPL	I-148038450-001	614-45250-42602	CHEMICALS VIVAX HYDRATION,SUCCESS KIT	206509	6,489.13
		I-150706784-001	614-45250-42602	CHEMICALS HERBICIDES,FUNGICIDES,CHEMICAL	206509	6,722.46
		I-150706784-002	614-45250-42602	CHEMICALS BALLWASHER,FERTILIZER	206509	687.00
		I-150706784-003	614-45250-42600	SUPPLIES & MA BALLWASHER,RAKES,BUNKER HEAD	206509	1,255.87
					DEPARTMENT 5250 GOLF COURSE	TOTAL: 276,125.63
					FUND 614 GOLF COURSE	TOTAL: 276,125.63

KEY: 07307 CC CARD 04.23.2025

IDOR SET: 01

ID : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

IDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
07141	FIRST NATIONAL BANK OMA	I-04092025.2164	614-45250-42920	COMPUTER SOFT SELECT CONTROL ANNUAL SUPPORT	206533	795.00
				DEPARTMENT 5250 GOLF COURSE	TOTAL:	795.00
				FUND 614 GOLF COURSE	TOTAL:	795.00

KET : 07313 07314 07315
 IDOR SET: Mult
 ID : 614 GOLF COURSE
 DEPARTMENT: 5250 GOLF COURSE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

IDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
00436	CHS FARMERS ALLIANCE					
		I-IG2122	614-45250-42610	GAS & FUEL LAKEVIEW UNLEADED GAS	206563	458.00
		I-IG2123	614-45250-42610	GAS & FUEL GOLF RUBY FIELDMASTER	206563	59.63
		I-IG2124	614-45250-42610	GAS & FUEL GOLF UNLEADED GAS	206563	121.42
00525	DAKOTA PUMP LLC					
		I-19251	614-45250-42500	REPAIR & MAIN GOLF COURSE FLOW METER BOOSTER	206575	63.78
01450	MUTH ELECTRIC INC					
		I-679767	614-45250-42500	REPAIR & MAIN SANP IN BOX, JACK, CAT6	206632	487.25
01830	NORTHWESTERN ENERGY					
		I-2581639-8.04.25	614-45250-42800	UTILITIES 700 W 23RD AVE	206637	187.05
		I-2581643-0.04.25	614-45250-42800	UTILITIES GOLF PUMP 100 H	206637	290.46
		I-2581875-8.04.25	614-45250-42800	UTILITIES GOLF CLUB HOUSE	206637	456.45
		I-2581876-6.04.25	614-45250-42800	UTILITIES GOLF CART SHED	206637	28.26
		I-2939180-2.04.25	614-45250-42800	UTILITIES 825 INDIAN VILLAGE RD	206637	17.00
02679	MENARD'S INC					
		I-86530	614-45250-42600	SUPPLIES & MA ADPATOR, BRUSH, TINNING FLUX	206619	12.23
06633	GF ADVERTISING SERVICES					
		I-62113	614-45250-42300	PUBLISHING 9 HOLE PUNCH CARDS	206591	51.40
07696	FERGUSON WATERWORKS #25					
		I-0517134	614-45250-42600	SUPPLIES & MA VALVE ASSEMBLY, VALVE SEALS, SWG	206586	5,881.75
08892	ERIC HIEB					
		I-04282025	614-45250-42200	GOLF PRO CONT BASE CONTRACT 05.2025	206600	9,416.20
		I-042825	614-45250-42200	GOLF PRO CONT CLOVER CC FEES 05.2025	206600	1,357.63
09058	SITEONE LANDSCAPE SUPPL					
		I-152244193-001	614-45250-42602	CHEMICALS ROUNDUP, FERTILIZER	206660	103.68
10312	REEL SHARP					
		I-873	614-45250-43400	MACHINERY & E TORO 3575 REELS	206650	4,995.00
DEPARTMENT 5250 GOLF COURSE					TOTAL:	23,987.19
FUND 614 GOLF COURSE					TOTAL:	23,987.19

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: April 30, 2025

101-GENERAL
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
CHARGES-GOODS & SERVICES	<u>138,400</u>	<u>5,931.00</u>	<u>9,435.00</u>	<u>5,931.00</u>	<u>132,469.00</u>	<u>4.29</u>
TOTAL REVENUES	138,400	5,931.00	9,435.00	5,931.00	132,469.00	95.71
<u>EXPENDITURE SUMMARY</u>						
<u>CEMETERY</u>						
SALARIES	261,590	17,624.19	16,710.24	17,624.19	243,965.81	6.74
CURRENT EXPENSES	73,700	2,019.71	300.86	2,019.71	71,680.29	2.74
CAPITAL OUTLAY	<u>77,950</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>77,950.00</u>	<u>0.00</u>
TOTAL CEMETERY	<u>413,240</u>	<u>19,643.90</u>	<u>17,011.10</u>	<u>19,643.90</u>	<u>393,596.10</u>	<u>95.25</u>
TOTAL EXPENDITURES	413,240	19,643.90	17,011.10	19,643.90	393,596.10	95.25
REVENUE OVER/ (UNDER) EXPENDITURES	(274,840)	(13,712.90)	(7,576.10)	(13,712.90)	(261,127.10)	95.01

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: April 30, 2025

101-GENERAL

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>CHARGES-GOODS & SERVICES</u>						
101-348 CEMETERY PERMITS	5,000	0.00	360.00	0.00	5,000.00	0.00
101-3481 CEMETERY OPENINGS	60,000	2,650.00	650.00	2,650.00	57,350.00	4.42
101-3482 CEMETERY LOT SALES	38,000	675.00	8,425.00	675.00	37,325.00	1.78
101-3483 CEMETERY SAT FUNERAL FEE	5,000	500.00	0.00	500.00	4,500.00	10.00
101-3484 CEMETERY MAINTENANCE FEES	22,000	2,106.00	0.00	2,106.00	19,894.00	9.57
101-3485 COLUMBARIUM LOT SALES	<u>8,400</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,400.00</u>	<u>0.00</u>
TOTAL CHARGES-GOODS & SERVICES	138,400	5,931.00	9,435.00	5,931.00	132,469.00	95.71
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TOTAL REVENUE	138,400	5,931.00	9,435.00	5,931.00	132,469.00	95.71

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: April 30, 2025

101-GENERAL
CEMETERY

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SALARIES</u>						
101-43700-41100 SALARIES	149,717	11,251.22	10,709.07	11,251.22	138,465.78	7.51
101-43700-41110 OVERTIME	1,250	0.00	0.00	0.00	1,250.00	0.00
101-43700-41120 PART-TIME	30,308	272.80	0.00	272.80	30,035.20	0.90
101-43700-41200 SOCIAL SECURITY/MEDICARE	13,868	818.27	756.17	818.27	13,049.73	5.90
101-43700-41300 RETIREMENT	9,058	675.06	642.54	675.06	8,382.94	7.45
101-43700-41500 GROUP INSURANCE	57,389	4,606.84	4,602.46	4,606.84	52,782.16	8.03
101-43700-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	261,590	17,624.19	16,710.24	17,624.19	243,965.81	93.26
<u>CURRENT EXPENSES</u>						
101-43700-42200 PROFESSIONAL FEES/SERVIC	22,000	0.00	0.00	0.00	22,000.00	0.00
101-43700-42500 REPAIR & MAINTENANCE	3,000	284.30	0.00	284.30	2,715.70	9.48
101-43700-42510 HEADSTONE REPAIR & MAINT	1,000	0.00	0.00	0.00	1,000.00	0.00
101-43700-42600 SUPPLIES & MATERIALS	16,000	1,735.41	43.04	1,735.41	14,264.59	10.85
101-43700-42602 CHEMICALS	8,500	0.00	0.00	0.00	8,500.00	0.00
101-43700-42603 WEED EATERS SUPPLIES	1,500	0.00	165.94	0.00	1,500.00	0.00
101-43700-42604 TREES, SOD & SEED	2,000	0.00	0.00	0.00	2,000.00	0.00
101-43700-42610 GAS & FUEL	10,000	0.00	0.00	0.00	10,000.00	0.00
101-43700-42650 UNIFORMS	500	0.00	56.00	0.00	500.00	0.00
101-43700-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
101-43700-42700 TRAVEL, CONF. & DUES	500	0.00	35.88	0.00	500.00	0.00
101-43700-42800 UTILITIES	5,500	0.00	0.00	0.00	5,500.00	0.00
101-43700-42830 UTILITIES-WATER/SEWER	2,000	0.00	0.00	0.00	2,000.00	0.00
101-43700-42950 CREDIT CARD FEES	0	0.00	0.00	0.00	0.00	0.00
101-43700-42999 REFUND OF FEES	<u>1,200</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,200.00</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	73,700	2,019.71	300.86	2,019.71	71,680.29	97.26
<u>CAPITAL OUTLAY</u>						
101-43700-43200 BUILDINGS	27,000	0.00	0.00	0.00	27,000.00	0.00
101-43700-43300 IMPROVEMENTS	19,000	0.00	0.00	0.00	19,000.00	0.00
101-43700-43400 MACHINERY & EQUIPMENT	<u>31,950</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>31,950.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	77,950	0.00	0.00	0.00	77,950.00	100.00
TOTAL CEMETERY	413,240	19,643.90	17,011.10	19,643.90	393,596.10	95.25
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TOTAL EXPENDITURES	413,240	19,643.90	17,011.10	19,643.90	393,596.10	95.25
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REVENUE OVER/(UNDER) EXPENDITURES	(274,840)	(13,712.90)	(7,576.10)	(13,712.90)	(261,127.10)	95.01
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WARNING 2,218 RESTRICTED ACCOUNT(S) OMITTED FROM THIS REPORT

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: April 30, 2025

614-GOLF COURSE
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
CHARGES-GOODS & SERVICES	554,200	6,576.83	4,876.03	6,576.83	547,623.17	1.19
MISCELLANEOUS REVENUE	<u>16,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,500.00</u>	<u>0.00</u>
TOTAL REVENUES	570,700	6,576.83	4,876.03	6,576.83	564,123.17	98.85
<u>EXPENDITURE SUMMARY</u>						
<u>GOLF COURSE</u>						
OTHER	0	0.00	0.00	0.00	0.00	0.00
SALARIES	245,907	14,293.92	13,031.82	14,293.92	231,613.08	5.81
CURRENT EXPENSES	211,322	9,175.18	4,919.80	9,175.18	202,146.82	4.34
CAPITAL OUTLAY	<u>111,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>111,500.00</u>	<u>0.00</u>
TOTAL GOLF COURSE	<u>568,729</u>	<u>23,469.10</u>	<u>17,951.62</u>	<u>23,469.10</u>	<u>545,259.90</u>	<u>95.87</u>
TOTAL EXPENDITURES	568,729	23,469.10	17,951.62	23,469.10	545,259.90	95.87
REVENUE OVER/(UNDER) EXPENDITURES	1,971 (16,892.27) (13,075.59) (16,892.27)	18,863.27	957.04
<u>OTHER SOURCES</u>						
OTHER SOURCES	0	0.00	0.00	0.00	0.00	0.00
OTHER USES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	1,971 (16,892.27) (13,075.59) (16,892.27)	18,863.27	0.00

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: April 30, 2025

614-GOLF COURSE

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>INTERGOVERNMENTAL REV</u>						
614-33930 FEMA DISAST ASST-CFDA #97.036	0	0.00	0.00	0.00	0.00	0.00
614-33931 STATE OF SD-DISASTER ASSIST	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
<u>CHARGES-GOODS & SERVICES</u>						
614-3461 MEMBERSHIP FEES	166,000	4,282.21	3,436.01	4,282.21	161,717.79	2.58
614-3462 RANGE MEMBERSHIP	23,000	0.00	0.00	0.00	23,000.00	0.00
614-34620 RANGE BALLS	23,000	0.00	5.52	0.00	23,000.00	0.00
614-34622 ADULT GREEN FEES	120,000	0.00	0.00	0.00	120,000.00	0.00
614-34623 ADULT 9/18 SPLIT	0	0.00	0.00	0.00	0.00	0.00
614-34626 PUNCH CARDS	17,000	0.00	0.00	0.00	17,000.00	0.00
614-3463 ELECTRIC CART & STORAGE FEE	21,000	578.04	423.84	578.04	20,421.96	2.75
614-34630 1.5% TOURISM TAX~RANGE BALLS	300	0.00	0.08	0.00	300.00	0.00
614-34631 CART RENTAL	135,000	1,716.58	1,010.58	1,716.58	133,283.42	1.27
614-34632 LAWN BOWLING MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
614-3464 ANNUAL TRAIL FEES	18,000	0.00	0.00	0.00	18,000.00	0.00
614-34641 LOCKER FEE	1,200	0.00	0.00	0.00	1,200.00	0.00
614-3465 TOURNAMENT SPONSOR FEE	24,000	0.00	0.00	0.00	24,000.00	0.00
614-3466 MISC/GAS/PROG/CLUBHOUSE	1,700	0.00	0.00	0.00	1,700.00	0.00
614-3467 ADVERTISING REVENUE (NO TAX)	4,000	0.00	0.00	0.00	4,000.00	0.00
614-3469 INTEREST EARNED	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CHARGES-GOODS & SERVICES	554,200	6,576.83	4,876.03	6,576.83	547,623.17	98.81
<u>MISCELLANEOUS REVENUE</u>						
614-367 CONTRIBUTION FR PRIVATE SOURCE	0	0.00	0.00	0.00	0.00	0.00
614-3671 CONTR FR PRIVATE SOURCE LAWN B	0	0.00	0.00	0.00	0.00	0.00
614-3672 CITY CONTRIBUTION	4,500	0.00	0.00	0.00	4,500.00	0.00
614-369 REFUNDS AND REIMBURSEMENTS	<u>12,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,000.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS REVENUE	16,500	0.00	0.00	0.00	16,500.00	100.00
TOTAL REVENUE	570,700	6,576.83	4,876.03	6,576.83	564,123.17	98.85

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: April 30, 2025

614-GOLF COURSE

GOLF COURSE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>OTHER</u>						
614-45250-21610 ACCRUED LEAVE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21620 PENSION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21630 OPEB EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21670 DEPRECIATION EXPENSE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER	0	0.00	0.00	0.00	0.00	0.00
<u>SALARIES</u>						
614-45250-41100 SALARIES	112,122	8,608.75	7,919.80	8,608.75	103,513.25	7.68
614-45250-41110 OVERTIME	1,000	0.00	411.47	0.00	1,000.00	0.00
614-45250-41120 PART-TIME	67,136	0.00	0.00	0.00	67,136.00	0.00
614-45250-41200 SOCIAL SECURITY/MEDICARE	13,790	579.51	576.78	579.51	13,210.49	4.20
614-45250-41300 RETIREMENT	6,787	516.54	499.87	516.54	6,270.46	7.61
614-45250-41500 GROUP INSURANCE	45,072	4,589.12	3,623.90	4,589.12	40,482.88	10.18
614-45250-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	245,907	14,293.92	13,031.82	14,293.92	231,613.08	94.19
<u>CURRENT EXPENSES</u>						
614-45250-42100 INSURANCE	12,000	2,711.00	0.00	2,711.00	9,289.00	22.59
614-45250-42200 GOLF PRO CONTRACT	73,840	5,222.49	4,919.05	5,222.49	68,617.51	7.07
614-45250-42250 PROFESSIONAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
614-45250-42300 PUBLISHING	2,000	74.00	0.00	74.00	1,926.00	3.70
614-45250-42400 RENTALS	3,000	0.00	0.00	0.00	3,000.00	0.00
614-45250-42500 REPAIR & MAINTENANCE	12,000	0.00	0.00	0.00	12,000.00	0.00
614-45250-42600 SUPPLIES & MATERIALS	25,000	472.69	0.00	472.69	24,527.31	1.89
614-45250-42601 SUPPLIES-LAWN BOWLING	0	0.00	0.00	0.00	0.00	0.00
614-45250-42602 CHEMICALS	25,000	0.00	0.00	0.00	25,000.00	0.00
614-45250-42603 SAND/GOLF COURSE	6,000	0.00	0.00	0.00	6,000.00	0.00
614-45250-42604 TREES & SOD	2,500	0.00	0.00	0.00	2,500.00	0.00
614-45250-42610 GAS & FUEL	15,000	0.00	0.00	0.00	15,000.00	0.00
614-45250-42650 UNIFORMS	500	0.00	0.00	0.00	500.00	0.00
614-45250-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
614-45250-42700 TRAVEL, CONF. & DUES	2,950	695.00	0.00	695.00	2,255.00	23.56
614-45250-42800 UTILITIES	20,180	0.00	0.00	0.00	20,180.00	0.00
614-45250-42830 UTILITIES-WATER/SEWER	3,218	0.00	0.00	0.00	3,218.00	0.00
614-45250-42920 COMPUTER SOFTWARE	7,834	0.00	0.00	0.00	7,834.00	0.00
614-45250-42931 SALES TAX	300	0.00	0.75	0.00	300.00	0.00
614-45250-42940 LIABILITY CLAIM	0	0.00	0.00	0.00	0.00	0.00
614-45250-42999 REFUNDS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	211,322	9,175.18	4,919.80	9,175.18	202,146.82	95.66

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: April 30, 2025

614-GOLF COURSE
 GOLF COURSE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>CAPITAL OUTLAY</u>						
614-45250-43200 BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
614-45250-43300 IMPROVEMENTS	20,000	0.00	0.00	0.00	20,000.00	0.00
614-45250-43400 MACHINERY & EQUIPMENT	<u>91,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>91,500.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	111,500	0.00	0.00	0.00	111,500.00	100.00
TOTAL GOLF COURSE	568,729	23,469.10	17,951.62	23,469.10	545,259.90	95.87
	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	568,729	23,469.10	17,951.62	23,469.10	545,259.90	95.87

REVENUE OVER/(UNDER) EXPENDITURES 1,971 (16,892.27) (13,075.59) (16,892.27) 18,863.27 957.04

OTHER FINANCING SOURCES

614-3900 FROM GENERAL FUND	0	0.00	0.00	0.00	0.00	0.00
614-39104 DAMAGE/LOSS REIMB-CAPITAL ASSE	0	0.00	0.00	0.00	0.00	0.00
614-39127 NOTE PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
614-39131 SALE OF FIXED ASSETS~EQUIP	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER FINANCING SOURCES	0	0.00	0.00	0.00	0.00	0.00

OTHER FINANCING USES

614-49000-51100 TRANSFER OUT TO GENERAL	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER USES	0	0.00	0.00	0.00	0.00	0.00

REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES) 1,971 (16,892.27) (13,075.59) (16,892.27) 18,863.27 957.04

April/May Lakeview Golf Course Clubhouse Report

- April was a busy month with nice weather
- Play is up from last year; weekdays are 110-170 golfers; weekends are upwards of 225-275 golfers on really nice days
- Ladies Day Opening Scramble started on Wednesday, May 7th
- Men's League will be starting on May 20th
- 5 High School Tournaments in May
- 2 Fundraiser events during the end of May
- Organizing Junior Golf that starts in June; First Tee Junior Program in July

Thanks,

Eric Hieb

2025 Rounds Played & Membership Numbers

Rounds

Total Rounds Played in 2023 = 25,416
Total Rounds Played in 2024 = 37,155
2025 Month of April Rounds = 3,413
Total Rounds Played Through March 2025 = 4,618

Membership

2022 Numbers

Single: 159
Couples: 110
College: 14
Student: 33
Family: 232
Total: 548

2023 Numbers

Single: 160
Couples: 104
College: 17
Student: 34
Family: 228
Total: 543

2024 Numbers

Single: 168
Couples: 102
College: 23
Student: 43
Family: 349
Total: 685

2025 Numbers

Single: 176
Couples: 90
College: 17
Student: 30
Family: 300
Total: 613

Single Range Passes: 57 (74 in 2024)

Family Range Passes: 45 (39 in 2024)

New Members: 85

Punch cards:

- 8 without Cart (9 Holes)
- 17 with Cart (9 Holes)
- 3 without Cart (18 Holes)
- 4 with Cart (18 Holes)

Golf and Cemetery Board

5:45 PM

May 12th

Cemetery

- Started mowing the last two weeks.
- Getting things ready for Memorial Day.
- Setting up many future cremation burials.

Community Garden

- 6 spots still available.
- Thank you to Tom for donating tomato cages.

Golf

- Should be fully staffed in the next two weeks.
- Start full mowing schedule next week.
- Sprayer is the last piece of equipment to arrive.
- Picked up used set of fairway reels.
- Ordered new greens reels.
- Issue with tractor rental.
 - JD and C & B discontinued rental program.
 - Working on solution.
- Updated irrigation computer arrived.
 - This will allow more control from on the course or off site.
 - It will make managing and maintaining system more efficient.
- Project manager will be here on the 23rd.
 - Warranty work will follow up shortly after.
 - Sodding of tee tops will be involved.
- Getting plans for preventing Zebra Mussel issues.
- Working on 5 year capital plan.

Golf & Cemetery Superintendent

Jason Gunnare