



City Council Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
June 2, 2025

- 1. 6:00 PM Call to Order**
- 2. Pledge Of Allegiance**
- 3. Invocation: Assembly of God**
- 4. Roll Call**
- 5. Approval Of Consent Agenda Items**
Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.
 - A. City Council Minutes**
 - B. Committee Reports**
 - C. Raffle Permits**
 - D. Special Event Permit Application Corn Palace Stampede Rodeo on July 15-20, 2025**
 - Special Event Liquor License (\$200 Fee)
 - Consumption Permit - with Special Event Liquor License (\$0 Fee)
 - Noise Permit (\$0 Fee)
 - E. Special Event Permit Application Arts in the Park on July 25-27, 2025**
 - Street Closure (\$100 Fee)
 - City Park Closure (\$100 Fee)
 - Special Event Liquor License (\$200 Fee)
 - Consumption Permit - with Special Event Liquor License (\$0 Fee)
 - Noise Permit (\$0 Fee)
 - F. Declare Surplus Property-1st Avenue**
 - G. Change Order #1 to John T. Jones Construction for Wastewater Treatment South Plant-Phase II Project #2022-01**
 - H. Change Order #5 to Soukup Construction for Marina Jetty #2023-03**
 - I. Approval of Gasoline & Fuel Quotes**
 - J. Pay Estimates**
 - K. Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the**

Finance Officer

- 6. Motion To Approve, Request Public Comment, Roll Call**
- 7. Citizens Input**

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
- 8. Mayor & City Council Discussion Items**
- 9. BOARD OF ADJUSTMENT: Entertain a Motion For The City Council To Recess And Sit As The Board Of Adjustment**
 - A. Hearing and Action on an Application for LifeQuest Inc-Variance Permit**

LifeQuest Inc has applied for a Variance Permit for the following; front yard setback of 10' vs 25', rear yard setback of 20' vs 25' and both side yard setbacks of 3' vs 5'. This is located in the 1000 Block of E 8th Ave, legally described as Lot R-1 in the NE 1/4 of Section 22, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The property is zoned R4 High Density Residential District.
- 10. RECONVENE AS CITY COUNCIL: Entertain a Motion For The Board of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**
- 11. Hearing and Action on the following Alcohol License Applications**
 - a. John & Chiara Adamo dba Adamo's, 223 North Main Street for a new Retail (on-off sale) Wine and Cider License (Video lottery is not included)**
 - b. John & Chiara Adamo dba Adamo's, 223 North Main Street for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License (Video lottery is not included)**
- 12. Action to Approve 2025-2026 Renewal of Malt Beverage License for Mitchell Meat Lodge**
- 13. Action to Award Bid on Mitchell Regional Landfill Fencing Project #2025-35**
- 14. Hearing & Second Reading on Ordinance #O2025-07, Rezoning of N 90' of Lot 3, plus the N 90' of the E 25' of Lot 4; the N 90' of Lot 5, plus the N 90' of the W 25' of Lot 4; and the S 76' of Lot 5, plus the S 76' of the W 12' of Lot 4, all in Block 2 of Home Park Original Addition, in the NE 1/4 of Section 20-103-60, Davison County, SD; be changed from R4 High Density Residential District to TWC Transportation, Warehousing and Commercial District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.**
- 15. Motion to Adopt Ordinance #O2025-07, Request Public Comment, Roll Call**
- 16. Action to Approve Request for Proposals Document for the Development of the City-Owned Properties on First Avenue**
- 17. Action to Approve Resolution #R2025-42, A Resolution Expressing Interest in the**

Construction of a State Correctional Facility in Davison County, South Dakota

- 18. Action to Approve Resolution #R2025-43, Surplus of Trailers at 1200 Block East 1st Avenue**
- 19. Action to Approve Resolution #R2025-44, Plat of North Winsor Street, a subdivision of a portion of previously vacated North Winsor Street Right-of-Way and portions of Lots 4 and 5, Block 4, Hammer's Addition to the City of Mitchell, Davison County, South Dakota**
- 20. Action to Approve Resolution #R2025-45, Plat of Lot A of Tract I, Wild Oak Golf Club Addition**
- 21. Second Reading on Ordinance #O2025-05, Establishing Term Limits for Mayor and City Council**
- 22. Motion to Adopt Ordinance #O2025-05, Request Public Comment, Roll Call**
- 23. Second Reading on Ordinance #O2025-06, Creating a Rental Housing Code**
- 24. Motion to Adopt Ordinance #O2025-06, Request Public Comment, Roll Call**
- 25. Hearing & First Reading on Ordinance #O2025-08, Rezoning Tract F, Wild Oak Golf Club Addition, City of Mitchell, in the Southeast Quarter (SE1/4) of Section Twenty-three (23), Township One Hundred Three (103) North, Range Sixty (60), West of the 5th P.M., Davison County, South Dakota, be changed from R4 High Density Residential District to Conservation District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.**
- 26. Discussion on Partial Alley Closure of Alley joining 6th and 7th Between Main and Rowley Streets Approved at the May 5, 2025 City Council Meeting**
- 27. Motion to Enter into Executive Session According to SDCL 1-25-2 (4) Negotiations**
- 28. Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

**May 19, 2025
6:00 P.M.**

PRESENT: Marty Barington, Mike Bathke, John Doescher, Tim Goldammer
Kevin McCardle, Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT:

PRESIDING: Mayor Jordan Hanson

AGENDA:

Moved by McCardle, seconded by Goldammer, to approve the following items on the consent agenda:

- a. City Council Minutes
 - 1. City Council May 5, 2025
- b. Committee Reports
 - 1. Planning Commission April 28, 2025
 - 2. Planning Commission May 12, 2025 (unsigned)
 - 3. Library Board March 18, 2025
 - 4. Community Services Board May 8, 2025
- c. Department Reports
 - 1. Sales Tax Collections (April)
 - 2. Finance (April)
 - 3. Building Permits (April)
 - 4. Police (April)
 - 5. Fire (April)
 - 6. Code Enforcement (April)
 - 7. Water (March/April)
- d. Raffle Permits
 - 1. Twin Rivers Old Iron Association with the drawing to be held on September 14, 2025
 - 2. Mitchell Main Street & Beyond with the drawing to be held on July 31, 2025
 - 3. VFW Post 2750 with the drawing to be held on June 19, 2026
- e. Declare Surplus Property-Public Works to be sold on Purple Wave (2001 Chev Pickup)
- f. Declare Surplus Property-mobile homes on East 1st Avenue to be transferred to Mitchell Area Development Corporation or disposed of (list on file in Finance Office)
- g. Authorize the purchase of two 2025 Ford Interceptor SUV's from Lamb Motors off of state bid
- h. Authorize Palace Transit to enter into an agreement with Jefferson Partners LP to be a ticketing agent for services as part of the statewide coordination plan

- i. Recognize volunteer list for work comp purposes
- j. Special Event Permit Application for Palace City Pre-Sturgis Party on Thursday, July 31, 2025
- k. Special Event Permit Application for Palace City Brewing Co. for Mitchell Main Street & Beyond's 1st Fridays on Main on Friday, June 6, 2025
- l. Special Event Permit Application for Palace City Brewing Co. for Palace City Pre-Sturgis Party on Thursday, July 31, 2025
- m. Change Order #5 for Above Ground Storage Tank Project #2020-20 increasing the contract amount by \$16,858.00 to Rice Lake West adjust contract amount to \$11,705,677.02
- n. Change Order #1 for Asphalt/Concrete Crushing Project #2024-09 increasing the contract amount by \$100,587.50 to Zacharias Construction adjust contract amount to \$351,837.50
- o. Set date 1:30 p.m., May 27, 2025 for bid opening for Mitchell Regional Landfill Fencing Improvements Project #2025-35
- p. Set date of June 2, 2025 for hearing and action on the following alcohol license applications:
 - 1. John and Chiara Adamo dba Adamo's, 223 North Main Street for a new Retail (on-off sale) Wine and Cider License (Video lottery is not included)
 - 2. John and Chiara Adamo dba Adamo's, 223 North Main Street for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License (Video lottery is not included)
- q. Pay Estimates May 19, 2025
 - Pay Estimate #21-Final in the amount of \$721,298.96 for Above Ground Storage Tank #2020-20 contracted to Rice Lake West
 - Pay Estimate #9 in the amount of \$1,642,059.05 for Wastewater Treatment Plant-Phase II Improvements #2022-01 contracted to John T. Jones Construction Company
 - Pay Estimate #8 in the amount of \$3,370.00 for Wastewater Treatment Plant-Phase II Improvements #2022-01 contracted to GeoTek Engineering
 - Pay Estimate #16 in the amount of \$1,402.50 for 3rd & Main Streetscape #2022-26 contracted to McLaury Engineering
 - Pay Estimate #10 in the amount of \$1,136.00 for Jetty & Marina Improvements #2023-03 contracted to Shive-Hattery
 - Pay Estimate #4 in the amount of \$10,691.55 for Cadwell Booster Station #2023-19 contracted to 605 Companies
 - Pay Estimate #15 in the amount of \$27,141.25 for 2nd/4th Construction #2023-21 contracted to McLaury Engineering
 - Pay Estimate #4 in the amount of \$12,315.00 for Lake Mitchell Tornado Shelter #2023-33 contracted to LL Jirsa Architect
 - Pay Estimate #1 in the amount of \$45,565.00 for Dump Truck Box #2024-18 contracted to Sanitation Products
 - Pay Estimate #8 in the amount of \$5,000.00 for Airport Snow Removal #2024-22 contracted to Quality Cut Lawn
 - Pay Estimate #1 in the amount of \$10,981.25 for 13th & Wisconsin Drainage Study #2025-08 contracted to McLaury Engineering
 - Pay Estimate #1 in the amount of \$24,428.17 for Corn Palace Expansion #2025-19 contracted to Schemmer
 - Pay Estimate #1 in the amount of \$6,500.00 for Ice Arena Roof Repair #2025-24 contracted to DesignArc Group

r. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer

PAYROLL APRIL 27, 2025 – MAY 10, 2025: City Council \$3,735.28, Mayor \$1,614.57, City Administrator \$6,841.52, Administrative Boards \$2,442.65, Attorney \$5,601.88, Finance \$15,949.70, Human Resources \$4,601.44, Municipal Building \$5,630.01, Information Technology \$3,453.08, Police \$91,725.78, Traffic \$5,082.17, Fire \$42,322.21, Street \$33,177.86, Public Works \$26,505.05, Cemetery \$7,952.19, Library \$17,213.02, Recreation & Aquatics \$7,036.22, Recreation Center \$17,922.89 Sports Complexes \$11,400.29, Ballpark Concessions-\$972.44, Parks \$16,674.18, Supervision \$4,418.10, E911 \$25,834.06, Palace Transit \$32,166.63, JVCC \$2,151.08, Nutrition \$4,812.01, Airport \$2,669.37, Water Distribution \$16,515.81, Sewer \$16,143.48, Recycling Program \$8,053.03, Waste Collection \$6,572.37, Landfill \$10,238.05, Corn Palace \$19,190.17, Golf Course \$7,337.18, Emergency Medical Services \$42,094.37

NEW HIRES:

CADWELL CONCESSIONS: Taryn Bultje-\$12.70, Megyn Estrada-\$14.20, Makayla Feldhaus-\$11.50, Sydney Love-\$12.20, Abbi Schnabel-\$13.70, Clara Schroeder-\$11.50, Teresa Schroeder-\$12.70, Jaeda Stunes-\$12.70, Kyana Thomas-\$13.20, Kaelyn Wellnitz-\$11.50, Jordyn Wilson-\$14.20

CAMPGROUND: Carl Earls-\$15.20, Cynthia Earls-\$15.20, Thomas Johnson-\$15.20, Glenda Phipps-Johnson-\$15.20

CEMETERY: Douglas Burns-12.70

FINANCE: JoDel Dierks-\$23.152

GOLF: Bailey Berg-\$13.70, Jordan Meyerink-\$12.70, Noah Pudwill-\$12.70

PARKS: Mason Fosness-\$12.70, Roger Hartley-\$13.70, Cole Hennings-\$13.70, Tanner Hennings-\$15.20, John Mortimore-\$14.20, Greyce Northrup-\$12.70, Tyler Schroeder-\$13.70, Vernon Stanga-\$14.70

RECREATION CENTER: Kaitlyn Gukeisen-\$13.70, Rorey Koch-\$13.70, Amelia Konrad-\$13.70, Peyton Miller-\$13.70

SPORTS COMPLEXES: Dayton Adams-\$13.70, Camdyn Beatch-\$13.70, Kolton Duis-\$12.70, Nolan Dvorak-\$12.70, Jaxson Hartman-\$13.70, Carter McCormick-\$13.70, Steele Morgan-\$14.70, Oliver Olegario-\$12.70, Gavin Paul-\$12.70, Tyler Sanderson-\$13.70, Esten Schlimgen-\$14.70, Nolan Widstrom-\$12.70

SALARY ADJUSTMENTS:

POLICE: Ryan Erickson-\$27.119, Patrick Marler-\$39.104

TERMINATIONS:

E911: Mary Leary, Megan Lynde

FINANCE: Jeri Mickelson

FIRE: Gavin Whitledge

POLICE: Cole Albaugh-Edgecomb

RECREATION CENTER: Kendyl Horan

SPORTS COMPLEX: Noah Schnee

WARRANTS: 605 Companies, 2023-19 P.E. #4-\$10,691.55; A&B Business Solutions, Supplies-\$4,653.58; A-Ox Welding Supply, Supplies-\$518.49; AAA Collections, Pre-Collection Letters-\$70.00; Adam Schulz, Training-\$3,000.00; AFLAC, Aflac Withholding-\$9,624.78; AFSCME Council 65, Union Dues-\$546.63; Amazon Capital Services, Supplies-\$2,316.63; American Legal Publishing, Ordinances-\$358.43; Andrew Becker, Training-\$150.00; Aqua-Pure, Supplies-\$675.00; Avera Occupational Medicine, Screenings-\$3,706.00; Avera Occupational Medicine, Labs-\$109.80; Avera Queen of Peace, Supplies-\$105.17; B-Y Water District, Water Usage-\$64,268.26; Bailey Metal Fabricators, Repair-\$169.37; Baker & Taylor, Books-\$73.33; Big Daddy D's, Contract Services-\$4,367.70; Brian Daughters, Conference-\$40.00; Butler Machinery, Supplies-\$55.54; C&B Operations, Supplies-\$308.25; Carquest Auto Parts, Supplies-\$328.84; Casa First Circuit, 2025 2nd Quarter Allocation-\$1,250.00; Center Point Large Print, Books-\$97.08; Central Electric, Utilities-\$16,639.71; Century Link, Utilities-\$73.16; Chesterman, Supplies-\$1,332.75; CHS Farmers Alliance, Maintenance-\$322.00; City of Mitchell, April 2025 Hotel Tax-\$18.00; City of Mitchell, Corn Palace Games-\$2,375.00; City of Mitchell, Golf Course Deductions-\$1,766.74; City of Mitchell, Recreation Deductions-\$2,420.36; CK Bicycles & Locks, Supplies-\$745.00; Claims Associates, Liability-\$5,000.00; Coborns, Contract Services-\$1,181.60; Column Software, Legal Publications-\$460.85; Connor Davis, CDL License Reimbursed-\$33.00; Core & Main, Supplies-\$9,090.83; Core-Mark, Supplies-\$5,926.85; Corn Palace, Supplies-\$30.00; Corporate Translation Service, Translation Services-\$273.29; County Fair, Supplies-\$1,359.99; Dakota Fluid Power, Repairs-\$3,186.04; Dakota Supply Group, Supplies-\$301.57; Darrington Water Conditioning, Rental-\$54.00; Davison County Auditor, Davison County Fee-\$61,025.52; Davison County Treasurer, 2025 Durango-\$26.70; Davison Rural Water Systems, Utilities-\$118.75; Delta Dental Plan of South Dakota, Dental Insurance-\$17,316.44; Department of Agriculture, Solid Waste-\$2,921.04; Department of Social Services, Child Support-\$359.54; Designarc Group, 2025-24 P.E. #1-\$6,500.00; Dogpoopbags.Com, Supplies-\$445.14; Don Dahl, Fundraiser-\$50.00; Dakota Wesleyan University Baseball, Ticket Takers-\$2,000.00; Elfstrand's Ace Hardware, Supplies-\$446.45; ETix, Ticketing Fees-\$3,258.47; Fastenal, Supplies-\$146.63; Fleetpride, Supplies-\$236.37; Flowbird America, Monitoring-\$69.00; Forum Communications, Publishing-\$4,027.22; Geotek Engineering & Testing, 2022-1 P.E. #8A-\$3,370.00; Great Western Tire, Supplies-\$1,551.60; Guardian Alliance Technology, Professional Service-\$50.00; H&H Electric & Motor Repair, Supplies-\$423.00; Harve's Sport Shop, Supplies-\$13.99; Hunter Heating & Cooling, Maintenance-

\$5,876.79; ICcan, Advertising-\$750.00; Industrial Chem Labs & Service, Supplies-\$127.03; Info USA Marketing, City Directory-\$455.00; Ingram Library Services, Books-\$695.98; Innovative Office Solution, Supplies-\$90.81; Interstate Office Products, Supplies-\$235.70; J&D Masonry, Repair-\$1,632.16; James Valley Landscape Solutions, Supplies-\$ 2,250.51; Jason Tuttle, Reimbursed-\$94.98; JCL Solutions, Supplies-\$113.62; Joelle Dammann, Re-Tree Program-\$200.00; John Badker, Training-\$150.00; John T Jones Construction, 2022-1 P.E. #9-\$1,642,059.05; Jones Supplies, Supplies-\$1,202.98; Josh's Tools, Supplies-\$240.00; Kathy Kaye Foods, Supplies-\$3,916.80; Kevin Sibson, Reimbursement-\$40.00; Key Contracting, Repairs-\$50,140.00; Kone, Maintenance-\$999.57; Krohmer Plumbing, Supplies-\$31.37; L.L. Jirsa Architect, 2023-33 P.E. #4-\$12,315.00; Lakeview Veterinary Clinic, Supplies-\$1,014.56; Larry's I-90 Service, Maintenance-\$30.00; Lewis Family Drug, Supplies-\$10.98; M&T Fire and Safety, Supplies-\$14,372.00; Mack Metal Sales, Supplies-\$718.23; Make it Mine Designs, Maintenance-\$562.35; Maximum Promotions, Supplies-\$365.20; McLaury Engineering, 2022-26 P.E. #16-\$39,525.00; McLeod's Printing, Forms-\$266.90; Medical Waste Transport, Medical Waste Disposal-\$133.67; Menard's, Supplies-\$1,933.67; Michael Johnson Construction, Supplies-\$544.26; Midcontinent Communication, Advertising-\$1,300.00; Midwest Turf & Irrigation, Supplies-\$658.92; Mike Carpentier, Testing-\$150.00; Mitchell Concrete Product, Supplies-\$1,291.40; Mitchell Convention & Visitors Bureau, May 2025 Entertainment Tax-\$21,875.00; Mitchell Municipal Band, 2025 Allocation-\$11,500.00; Mitchell Republic, Subscription-\$302.29; Mitchell Telecom, Utilities-\$3,306.49; Mitchell United Way, United Way Deductions-\$251.00; Mount Vernon School District, Contract Services-\$187.00; Mueller Lumber, Supplies-\$11.04; Muth Electric, Maintenance-\$1,562.80; N-Able Technologies, Data Backup and Recover-\$185.40; Napa Central, Supplies-\$1,835.14; Northwestern Energy, Utilities-\$48,722.14; O'Reilly Automotive, Supplies-\$59.13; One Source the Background, Background Checks-\$971.45; Optilegra, Vision Plan Deductions-\$259.84; Pepper Entertainment, Entertainment-\$15,000.00; Pepsi Cola, Supplies-\$2,174.32; Peterbilt of Sioux Falls, Supplies-\$929.77; Pfeifer Implement, 2025 Bobcat Angle Broom-\$82,540.33; Playtime, Deposit Equipment-\$8,000.00; Premier Pest Control, Maintenance-\$200.00; Public Health Laboratory, Testing-\$120.00; Pye-Barker, Supplies-\$540.00; Qualified Presort Service, Postage-\$422.31; Quality Cut Lawn & Tree Service, 2024-22R P.E. #8-2024-\$5,000.00; Quick Med Claims, Monthly Contract-\$4,460.62; R Place Kennel, Service-\$319.00; Rice Lake West, 2020-20 P.E. #21-Final-\$721,298.96; Rinker Materials, Supplies-\$1,745.28; Runnings Supply, Supplies-\$1,982.28; Saga Communications of South Dakota, Advertising-\$660.00; Sanitation Products, 2024-18 P.E. #1-\$45,565.00; Santel Communications, Utilities-\$30.00; Schemmer, 2025-19 P.E. #1-\$24,428.17; Schoenfelder Construction, Supplies-\$734.70; Schoenfelder Portables, Maintenance-\$200.00; South Dakota Association of Rural Water, 2025 Expo Registration-\$270.00; South Dakota Municipal League, Registration Finance School-\$75.00; South Dakota Public Assurance Alliance, Insurance-\$110.03; South Dakota Retirement System, Retirement Contributions-\$128,419.14; South Dakota-Supplemental Retirement, Supplemental Retirement-\$3,350.00; South Dakota-Supplemental Roth 457, Roth 457 Contributions-\$2,122.50; Shive-Hattery, 2023-3 P.E. #10-\$1,136.00; South Dakota 811, Message Fees-\$346.50; Southeast South Dakota Tourism, Membership Dues-\$275.00; Stan Houston Equipment, Supplies-\$9,334.39; Standard Insurance, Life Insurance-\$2,587.70; Staples, Supplies-\$341.98; Streicher's Minneapolis, Supplies-\$320.49; Sturdevants Auto Value, Supplies-\$2,721.95; Subway, Meals-\$44.95; Sun Gold Sports, Supplies-\$1,566.00; Teresa Matson, Supplies-\$10.35; Tessiers Mechanical Contractors, Maintenance-\$7,985.00; The Dugout, Contract Services-\$3,411.00; The Fire Group, Inspection-\$485.00; Thomas L Price, Professional Service-\$1,050.00;

Thomson Reuters West, Subscription-\$824.82; Thune True Value & Appliance, Supplies-\$234.17; TMA Stores, Repair-\$182.32; Traf-Sys, Supplies-\$240.00; Transource, Supplies-\$249.33; Tylor Cassingham, Training-\$93.62; Verizon Wireless, Utilities-\$762.96; Vern Eide Ford, Supplies-\$96.25; Vestis, Service-\$357.00; Walmart/Capital One, Supplies-\$108.14; Watertown Wholesale, Supplies-\$550.26; Zach Scott Construction, Maintenance-\$22,588.00; Ellwein Brothers, Supplies-\$3,541.30; Clover Subscription, Fees-\$4,625.55; Wellmark of South Dakota, Administration, Prescriptions, Medical-\$288,289.22; Wage Works, Flex Spending-\$13,820.44; Global Payment, Fees-\$23,355.65; The Title Company, 1st Street Property-\$999,802.30; Wage works, FSA Admin Fees-\$348.75; Authorize.net, Credit Card Fees-\$302.48

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

CITIZENS INPUT:

Mitchell resident, Terry Sabers, recognized and thanked John McLeod and Dwight Scott for the cleanup of shore trees around Lake Mitchell.

MAYOR & CITY COUNCIL DISCUSSION ITEMS:

Council Member Tjarks reminded everyone of all of the events Mitchell Main Street & Beyond has going on during the month of May and throughout the summer.

Council Member Bathke thanked Fire Chief Dan Pollreis for all of the work with the ambulance district and the passing vote.

Mayor Hanson stated Public Works Director Joe Schroeder is working on setting up tours of some of the new facilities.

BOARD OF ADJUSTMENT:

Moved by Goldammer, seconded by Tjarks, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

It was advised that this is the date and time set for hearing on the application of Shayna Loecker for a conditional use permit to operate a family residential daycare located at 710 North Kittridge Street, legally described as Lot A in Block 2 of Robert Wilkinson's Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District. The Planning Commission recommended approval of said application with the following conditions; the permit is non-transferable, if the business ceases to operate for six months, a new application is required, and pass a fire inspection. Moved by Tjarks, seconded by Goldammer, to approve said application. Motion carried.

It was advised that this is the date and time set for hearing on the application of First Presbyterian Church for a conditional use permit to install and operate an electric message center in a residential

district located at 500 East 5th Avenue, legally described as Lots 7-11, Block 8, C.S. Burr's Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District. The Planning Commission recommended approval of said application. Moved by McCardle, seconded by Bathke, to approve said application. Motion carried.

It was advised that this is the date and time set for hearing on the application of Todd and Nancy Boyd for a front-yard variance (lake side) of 24' vs 35' located at 155 South Harmon Drive, legally described as Lots 78 and 79, and the east 26' of Lot 80 of Indian Head Subdivision, Lake Mitchell Development Plan, SW ¼ of Section 4, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The property is zoned RL Lake Residential District. The Planning Commission recommended approval of said application. Moved by Tjarks, seconded by Smith, to approve said application. Motion carried.

It was advised that this is the date and time set for hearing on the application of Van Buskirk Homes LLC on behalf of Koch Premier Properties LLC for a conditional use permit for multi-family dwelling units between 5-12 units located at 1517 Lakeview Lane, legally described as Lots 9 and 10 of Lake Park Addition to the City of Mitchell in the SW ¼ of Section 10, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The property is zoned R3 Medium Density Residential District. The Planning Commission recommended approval of said application. Moved by Tjarks, seconded by Barington, to approve said application. Motion carried.

It was advised that this is the date and time set for hearing on the application of Van Buskirk Homes LLC on behalf of Koch Premier Properties LLC for a conditional use permit for multi-family dwelling units between 5-12 units located in the 100 block of Lakeview Lane, legally described as Lot 13 of Lake Park Addition to the City of Mitchell in the SW ¼ of Section 10, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The property is zoned R3 Medium Density Residential District. The Planning Commission recommended approval of said application. Moved by McCardle, seconded by Sabers, to approve said application. Motion carried.

Moved by Smith, seconded by Goldammer, to set date for June 2, 2025 on the application of Lifequest Inc. for a front-yard variance of 10' vs 25', a rear-yard variance of 20' vs 25', and both side-yard variances of 3' vs 5' located in the 1000 block of East 8th Avenue, legally described as Lot R-1 in the NE ¼ of Section 22, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. Motion carried.

Moved by Goldammer, seconded by Bathke, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

CONSIDER APPROVAL:

Moved by Goldammer, seconded by McCardle, to approve the applications for renewal of malt beverage licenses for 2025-2026. Motion carried.

Moved by Tjarks, seconded by Sabers, to approve the applications of the Corn Palace Shrine Club for Special Event Liquor Licenses located at the Masonic Hall for June 7, 2025 for a wedding and June 21, 2025 for a wedding. Motion carried.

AWARD BID:

Bids were opened and read on Paving & Overlay Project #2025-15 on the 13th day of May, 2025. Moved by Goldammer, seconded by Bathke, to award, as follows:

**PAVING & OVERLAY
PROJECT #2025-15**

Commercial Asphalt, 25254 413th Avenue, Mitchell, SD 57301

Bid Schedule A \$529,601.25

Bid Schedule B \$78/ton

Motion carried.

CONSIDER APPROVAL:

Moved by Tjarks, seconded by Goldammer, to deny the request for a reserved parking spot at 200 East 11th Avenue. Motion carried.

Moved by Goldammer, seconded by Tjarks, to approve Agreement #A2025-35, Hosted Software and Service Agreement with H2O Analytics Corp in the amount of \$37,805.00. This includes the first year of annual fees in the amount of \$11,755.00. Motion carried.

Moved by Goldammer, seconded by McCardle, to approve Agreement #A2025-36, Developer Agreement for Tax Increment District #41-Woods Apartments. Motion carried.

Moved by McCardle, seconded by Goldammer, to approve Agreement #A2025-37, Developer Agreement for Tax Increment District #42-Long Brothers LLC. Motion carried.

Moved by Goldammer, seconded by Barington, to approve Agreement #A2025-38, Transfer Agreement with Mitchell Area Development Corporation for 2 lots in the 1200 Block of East 1st to be donated to Habitat for Humanity. Motion carried.

RESOLUTION:

Moved by McCardle, seconded by Bathke, to approve Resolution #R2025-39, Surplus of Building at 1215 East 1st Avenue, as follows:

RESOLUTION #R2025-39

A RESOLUTION PROVIDING FOR THE SURPLUS AND AUCTION OF THE BUILDING AT 1215 EAST 1ST AVENUE

WHEREAS the City of Mitchell is the owner of real property at 1215 East 1st Avenue in Mitchell and there is currently a building built upon that lot; and

WHEREAS the City desires to remove the building as it is no longer necessary, useful, or suitable for the purpose for which it was acquired; and

WHEREAS the City intends to auction the building itself, not including any interest in the land itself, upon the conditions further provided in this resolution, and if no buyer is found for the building, then such building shall be demolished and removed.

THEREFORE, BE IT RESOLVED by the City Council of the City of Mitchell, SD that the City hereby determines that the building at 1215 E 1st Avenue is no longer necessary, useful, or suitable for the purpose for which it was acquired; and

IT IS FURTHER RESOLVED that such building shall be sold at auction upon such terms as the Public Works department may provide in advance of the auction. However, the auction shall be for the building itself in as is condition and no interest in the real property itself shall accrue, transfer, or otherwise vest to any successful buyer. Upon completion of the auction, the mayor and finance officer are authorized to award the building to the successful bidder by signing the terms and conditions sheet of the successful bidder; and

IT IS FURTHER RESOLVED that if at auction no buyer is found, such building shall be demolished and removed from the lot.

Motion carried and resolution declared duly adopted.

Moved by Goldammer, seconded by Barington, to approve Resolution #R2025-40, Annexation of Lot 2B and 2C, a subdivision of Lot 2, Block 4 of Westwood First Addition, a subdivision of the NW ¼ of Section 16, T 103 N, R 60 W of the 5th P.M., portions of which lie within the City of Mitchell, Davison County, South Dakota, as follows:

RESOLUTION #R2025-40

ANNEXATION OF LOT 2B AND 2C, A SUBDIVISION OF LOT 2, BLOCK 4 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE NW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., PORTIONS OF WHICH LIE WITHIN THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

WHEREAS, CJM Consulting Inc has petitioned to annex the real property legally described as Lot 2B and 2C, a subdivision of Lot 2, Block 4 of Westwood First Addition, a subdivision of the NW 1/4

of Section 16, T 103 N, R 60 W of the 5th P.M., portions of which lie within the City of Mitchell, Davison County, South Dakota.

WHEREAS: CJM Consulting Inc is the sole owner and petitioners of the real property described in this resolution; and

WHEREAS: There are no registered voters residing in the territory sought to be annexed and

WHEREAS: the real property is contiguous to the corporate limits of the City of Mitchell, Davison County, South Dakota; and

WHEREAS: an exhibit depiction is hereto attached.

NOW THEREFORE, be it resolved that in accordance with SDCL Chapter 9-4, the City Council of the City of Mitchell, Davison County South Dakota hereby annexes the above real property

Motion carried and resolution declared duly adopted.

Moved by Goldammer, seconded by McCardle, to approve Resolution #R2025-41, Annexation of Lot 2 of Singapore Slab Tract 1, a subdivision of the East ½ of the SE ¼ of Section 32, T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota. Motion carried and resolution declared duly adopted.

This resolution will be published separate from these proceedings.

ORDINANCE:

Moved by Goldammer, seconded by Bathke, to place Ordinance #O2025-05, Establishing Term Limits for Mayor and City Council (Version 1-all past/present terms shall be considered) on first reading. Bathke voting aye. Barington, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks voting nay. Motion failed. Moved by Smith, seconded by McCardle, to place Ordinance #O2025-05, Establishing Term Limits for Mayor and City Council (Version 2-no past/present terms shall be considered) on first reading. Roll call vote-

Members present voting aye: Barington, McCardle, Sabers, Smith,. Members present voting nay: Bathke, Doescher, Goldammer, Tjarks. Tie vote: 4-4. Mayor Hanson voting aye to break tie. Motion carried and ordinance placed on first reading.

Moved by Goldammer, seconded by Barington, to place Ordinance #O2025-06, Creating a Rental Housing Code on first reading. Motion carried.

Moved by Smith, seconded by Tjarks, to place Ordinance #O2025-07, Rezoning of N 90' of Lot 3, plus the N 90' of the E 25' of Lot 4; the N 90' of Lot 5, plus the N 90' of the W 25' of Lot 4; and the S 76' of Lot 5, plus the S 76' of the W 12' of Lot 4, all in Block 2 of Home Park Original Addition, in the NE ¼ of Section 20-103-60, Davison County, South Dakota; be changed from R4 High

Density Residential District to TWC Transportation, Warehousing and Commercial District on first reading. Bathke abstained. Motion carried.

ADJOURN:

There being no further business to come before the meeting, Mayor Hanson adjourned the meeting.


Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.



Planning Commission 5-12-25
City Council Chambers, City Hall, 612 N. Main Street
May 12, 2025

1. Call to Order

Chairperson Genzlinger called the May 12, 2025 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Doescher, Genzlinger, Gunkel, Osterloo, Schreurs, Sonne.

Absent: Havlik, Schmitz.

Staff Present: Boehmer, Dammann, Ellwein, Mayor Hanson, Hegg, Jenniges, J Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests

Sonne item #7.

4. Approve Agenda

Motion by Sonne, seconded by Osterloo to approve the proposed agenda. All present voting aye; motion carried.

5. Approval of Previous Minutes: April 28, 2025

Motion by Osterloo, seconded by Schreurs to approve the proposed minutes of the April 28, 2025 Planning Commission Meeting. All present voting aye; motion carried.

6. Schedule Next Meeting: May 27, 2025

Motion by Sonne, seconded by Osterloo to set the date for the next Planning Commission Meeting for May 27, 2025. All present voting aye; motion carried.

7. Plan Approval: Jensen Capital & Development LLC

Jensen Capital & Development LLC would like to build some business suits or a contractor's storage yard. This is located at 1303 S Ohlman St and zoned Highway Oriented Business District. These would be called Lux Lockers. The intent is to build and sell individual units to the contractors. There would be an HOA for lawn care, parking lot maintenance and snow removal. SPN is working on the drainage plan for the project. An overall sight plan was provided as well as an individual first unit layout. The water and sewer would run along the north side of the property. The applicant was present to answer questions.

Jensed said he has owned the property for three years. There is easy access to I-90 from this location. This will be an independent business park. He has the first unit under contract.

Motion by Schreurs, seconded by Osterloo to approve the plan. Roll call vote: Genzlinger – aye, Gunkel – aye, Havlik – absent, Osterloo – aye, Schmitz – absent, Schreurs – aye, Sonne – abstain. 4 aye, 0 nay, 2 absent, 1 abstain; motion carried.

8. Conditional Use Permit: Shayna Loecker

Shayna Loecker has applied for a conditional use permit to operate a Family Residential Daycare; located at 710 N Kittridge St, legally described as Lot A in Block 2 of Robert Wilkinson's Addition to the City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. He received a complaint about a daycare being run without a Conditional Use Permit at this location. There was one response in favor with no comments that did not make the packet. Jenniges said that he talked to 1028 E 7th and 1015/1017 E 8th Ave, and they did not have an issue with the daycare. They both just had safety concerns with high school kids speeding in the area and the possibility of needing a fence. The applicant was not present to answer questions.

Traci Loecker stated she had just recently purchased the property and was there to represent her daughter, the applicant. She said they have not noticed any speeding traffic in the area but maybe a slowdown sign in the area could be possible. They have been cleaning up the property. They have taken down trees and are reseeding the grass. They have moved all the toys to the backyard and intend to put up a fence in the front yard and possibly the backyard.

Motion by Osterloo, seconded by Sonne to recommend approval of the conditional use with the following conditions; 1) the permit is non-transferable, 2) if the business ceases to operate for six months, then a new application would be required, 3) pass fire inspection. All present voting aye; motion carried.

9. Conditional Use Permit: First Presbyterian Church

First Presbyterian Church has applied for a conditional use permit to install and operate an electric message center in a residential district located at 500 E 5th Ave, legally described as Lots 7-11, Block 8, C.S. Burr's Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There was one response in favor returned that made the packet and one that was in favor with no comment that did not make the packet. The applicant was not present to answer questions.

Jenniges said the applicant would like to replace the interior of one of their monument signs with an electric message center. Because it's in a residential zone, the sign code requires the CUP. The interior of the sign will be the same size as the existing box.

Motion by Osterloo, seconded by Schreurs to recommend approval of the conditional use. All

present voting aye; motion carried.

10. Rezone Hearing & Recommendation: Gold Key Properties LLC

Gold Key Properties LLC is requesting the following property legally described as; N 90' of Lot 3, plus the N 90' of the E 25' of Lot 4; the N 90' of Lot 5, plus the N 90' of the W 25' of Lot 4; and the S 76' of Lot 5, plus the S 76' of the W 12' of Lot 4, all in Block 2 of Home Park Original Addition, in the NE ¼ of Section 20-103-60, Davison County, SD; be changed from R4 High Density Residential District to TWC Transportation, Warehousing and Commercial District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were no responses in favor or opposition that made the packet, but one response that didn't make the packet that is opposed to the rezone and was handed out at the meeting with drainage and flooding his property as a concern. This area was rezoned from TWC to R4 in 2014. The applicant was present to answer questions.

Pam Bathke stated she has a purchase agreement for the three parcels contingent on the rezone being approved. She believes the desired buyer would like to put storage units on the parcels similar to what is to the east. The rezones are contiguous to TWC zoning.

Osterloo questioned why it was rezoned in 2014 and Bathke answered that it was for them to be able to get a conventional mortgage on the dwelling unit. With it zoned as a commercial property, it could not. They are leaving the house portion of the property as R4 to not create any issues for mortgages in the future on the dwelling.

Schroeder said that because this land is not over an acre, a drainage plan would not be required however, any building permits would have to follow the city code and show a site plan for where drainage will go and follow all South Dakota laws. The board is looking at the rezone portion, not the building permit portion.

Motion by Osterloo, seconded by Sonne to recommend approval of the rezone. All present voting aye; motion carried.

11. Variance Permit: Todd & Nancy Boyd

Todd & Nancy Boyd have applied for a Variance Permit for front yard setback (lake side) of 24' vs 35'. This is located at 155 S Harmon Dr, legally described as Lots 78 & 79 and the East 26' of Lot 80 of Indian Head Subdivision Lake Mitchell Development Plan, SW ¼ of Section 4, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The property is zoned RL Lake Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There was one in favor that made the packet, one in favor with no comments that didn't make the packet and one in favor that didn't make the packet but with comments and was handed out at the meeting. The applicant was present to answer questions.

Jenniges reminded the board that the applicant had recently been awarded a rear yard setback (road side). They are presenting the same plan as previously, but from the drawings to the real world layout, something isn't laying out correctly to meet the setbacks. The

applicant was digging footings and piers for their deck with a roof and realized it was too close to the front setback and stopped work on that portion until they could figure out what the issue was. They have been looking at their options for changing their roof lines or to have a partial or no-covered roof over the deck like originally planned.

Todd Boyd said he agreed with what Jenniges presented and that they stopped work once they found the issue and are waiting to see how to proceed based on the outcome of the variance for the covered deck.

Motion by Osterloo, seconded by Schreurs to recommend approval of the variance. All present voting aye; motion carried.

12. Conditional Use Permit: Koch Premeir Properties LLC

Van Buskirk Homes LLC, on behalf of Koch Premier Properties LLC, has applied for a conditional use permit for multifamily dwelling units between 5–12 units, located at 1517 Lakeview Ln, legally described as Lot 9 and 10 of Lake Park Addition to the City of Mitchell in the SW ¼ of Sec 10-T103N-R60W of the 5th P.M., Davison County, South Dakota. The said real property is zoned R3 Medium Density Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were two responses in favor and one opposed that made the packet. Jenniges also said he talked with one of the neighbors who was questioning how many units at each location and wanted more information. The applicant was present to answer questions.

Jordan Hefner of Van Buskirk Homes LLC said this would be another four-unit ranch town home mirrored on the north side of the property and use the existing access.

Chet Edinger of 1524 Lakeview Ln has concerns about the layout and access to them. The current road is narrow and has no storm sewer. He would like to see a looped system from the property to the south into this one. He also questioned who the clientele would be for these townhomes as there are currently older people that rent them out.

Hefner said at this time there are no plans to connect the two properties with a concrete loop and this property would use the existing driveway access. He could not speak to who would be renting them.

Jenniges noted that this parcel is actually two lots and when it was proposed to be more than 4 units, the idea of splitting the two lots to not require a conditional use permit was thought of. However, the lot would not be wide enough for four units and require a variance, so the route of a conditional use was sought.

Genzlinger questioned if the city had looked at developing the street at all. Schroeder said there has been no request yet to develop the street. If they did, it would most likely be done as a special assessment and the abutting landowner would have to pay for everything except what was already there. The city would pay to put that back in because the landowners were already assessed for that portion of the street.

Motion by Schreurs, seconded by Genzlinger to recommend approval of the conditional use. Roll call vote: Genzlinger – aye, Gunkel – aye, Havlik – absent, Osterloo – aye, Schmitz –

absent, Schreurs – aye, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

13. Conditional Use Permit: Koch Premeir Properties LLC

Van Buskirk Homes LLC, on behalf of Koch Premier Properties LLC, has applied for a conditional use permit for multifamily dwelling units between 5–12 units, located in the 100 Block of Lakeview Ln, legally described as Lot 13 of Lake Park Addition to the City of Mitchell in the SW ¼ of Sec 10-T103N-R60W of the 5th P.M., Davison County, South Dakota. The said real property is zoned R3 Medium Density Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There was one response in favor and one opposed that made the packet. The applicant was present to answer questions.

Hafner stated this would be two four-unit ranch-style townhomes running north and south with a shared driveway access between the two buildings.

Motion by Osterloo, seconded by Schreurs to recommend approval of the conditional use. All present voting aye; motion carried.

14. Other Business:

None.

15. Public Input:

None.

16. Adjourn

Chairperson Genzlinger adjourned the meeting at 12:38 P.M.



Kevin Genzlinger
Planning Commission Chairperson



Planning Commission 5-27-25
City Council Chambers, City Hall, 612 N. Main Street
May 27, 2025

1. Call to Order

Chairperson Genzlinger called the May 27, 2025 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Doescher, Genzlinger, Gunkel, Havlik, Osterloo, Schreurs.

Absent: Schmitz, Sonne.

Staff Present: Dammann, Ellwein, Jenniges, J Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests

Genzling item #7.

4. Approve Agenda

Motion by Osterloo, seconded by Schreurs to approve the proposed agenda. All present voting aye; motion carried.

5. Approval of Previous Minutes: May 12, 2025

Motion by Osterloo, seconded by Schreurs to approve the proposed minutes of the May 12, 2025 Planning Commission Meeting. All present voting aye; motion carried.

6. Schedule Next Meeting: June 9, 2025

Motion by Havlik, seconded by Osterloo to set the date for the next Planning Commission Meeting for June 9, 2025. All present voting aye; motion carried.

7. Variance Permit: LifeQuest Inc

LifeQuest Inc has applied for a Variance Permit for the following; front yard setback of 10' vs 25', rear yard setback of 20' vs 25' and both side yard setbacks of 3' vs 5'. This is located in the 1000 Block of E 8th Ave, legally described as Lot R-1 in the NE 1/4 of Section 22, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The property is zoned R4 High Density Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were no responses in favor or opposed. An applicant

representative was present to answer questions.

Jenniges gave an overview of the seven buildings and how they layout. There are six dwelling units with a center office unit with a garage. They are laid out in an arc, so the office has a view of the front of all the dwelling units. There is a twenty-foot utility easement along the rear of the property and that's why they didn't request a bigger variance on the rear yard versus the front yard. There is a public sidewalk along 8th Ave as well as a private arched sidewalk going by all of the units as well as a driveway up to the center building with the garage.

Genzlinger stated the land to the west is an open space that the ownership is questionable but possibly the railroad or city. The land to the east is a ROW that LifeQuest will petition to vacate, so there should be no neighbors on the sideyards. He also said the layout has the units 6' to 7' apart.

Don Peterson of Morgan Theeler agreed with Genzlinger and said they have been working on the ownership research and petitions.

Motion by Havlik, seconded by Gunkel to recommend approval of the variance. Roll call vote: Genzlinger – abstain, Gunkel – aye, Havlik – aye, Osterloo – aye, Schmitz – absent, Schreurs – aye, Sonne – absent. 4 aye, 0 nay, 1 abstain and 2 absent; motion carried.

8. Rezone Hearing & Recommendation: Legacy Links LLC

Ronald L. Kristensen & Legacy Links LLC is requesting the following property legally described as; Tract F, Wild Oak Golf Club Addition, City of Mitchell, in the Southeast Quarter (SE1/4) of Section Twenty-three (23), Township One Hundred Three (103) North, Range Sixty (60), West of the 5th P.M., Davison County, South Dakota, be changed from R4 High Density Residential District to Conservation District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME. (2400 Block of Dean Drive).

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were two responses in favor. An applicant representative was present to answer questions.

Jenniges gave an overview of the area with GIS. The applicant would like to use this portion of land for the golf course and add another hole to the course. The applicant has an agreement with the HOA that no housing can be built on areas that are intended for the golf course for the next 50 years and this is one of the areas that has to remain golf course.

Don Petersen of Morgan Theeler said that if this was rezoned they plan to petition for deannexation of the property as the rest of the golf course is in the county.

Motion by Schreurs, seconded by Havlik to recommend approval of the rezone. All present voting aye; motion carried.

9. Plat: Mitchecll School District 17-2

Plat of North Winsor Street, a subdivision of a portion of previously vacated North Winsor Street Right-of-Way and portions of Lots 4 and 5, Block 4, Hammer's Addition to the City of Mitchell, Davison County, South Dakota.

Jenniges gave an overview of the area with GIS. The applicants had previously vacated a portion of N Winsor St with the intention of putting the cul-de-sac in. Neighbors were notified about the vacation and no one spoke up about it. An applicant representative was present to answer questions.

Motion by Osterloo, seconded by Schreurs to approve the plat. All present voting aye; motion carried.

10. Plat: Firestell Links LLC

Plat of Lot A of Tract I, Wild Oak Golf Club Addition to the City of Mitchell, Davison County, South Dakota.

Jenniges gave an overview of the area with GIS. This area is used for a golf path to get to hole #2. This is part of the sale of the golf course. The strip of land is between the adjacent properties but part of a bigger tract and that's why it has to be platted so that they can transfer just this portion of land to the new owners. An applicant representative was present to answer questions.

Motion by Havlik, seconded by Osterloo to approve the plat. All present voting aye; motion carried.

11. Other Business:

None.

12. Public Input:

None.

13. Adjourn

Chairperson Genzlinger adjourned the meeting at 12:12 P.M.

Kevin Genzlinger
Planning Commission Chairperson

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: MAY 27 2025

Organization: DAVISON COUNTY DEMOCRATS

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☒ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: DAVE MITCHELL

Address: 621 SOUTH DUFF ST.

Phone #: 605-999-8435

Email: DAVE.MITCHELL@DWM.EDU

501(c) 3 - (Non-Profit): yes ☐ no ☒ eligible ☐

Dates of Ticket Sales: JUNE 30 OCT 27 2025

Date of Raffle Drawing: OCT 27 2025

Value of Raffle Prize: \$100, \$50, \$50

Proceeds Benefitting: LOCAL CANDIDATE AND EVENTS

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: MAY 27 2025

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 5-15-2025

Organization: Arts in the Park

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☒ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Nancy Conzemius

Address: 929 E Ash Mitchell, SD 57301

Phone #: 605-999-4489

Email: naconzem@outlook.com

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: July 25th - 27th

Date of Raffle Drawing: July 27th (maybe 26th + 27th)

Value of Raffle Prize: unknown - 50/50 raffle hopefully \$250 or more

Proceeds Benefitting: Arts in the Park

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 5-16-2025

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: 5/19/25

Organization: Longfellow PTO

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☒ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Stacey Hofer

Address: 110 N. Mentzer

Phone #: 995-3092 (999-8198, cell)

Email: stacey.hofer@k12.sd.us

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: Sept. 10-26, 2025

Date of Raffle Drawing: Oct. 3, 2025

Value of Raffle Prize: \$300, \$200, \$100 (1st, 2nd, 3rd prizes)

Proceeds Benefitting: Longfellow PTO

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 5-19-2025

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 2, 2025	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit Application Corn Palace Stampede Rodeo on July 15-20, 2025		
Explanation/Background of Agenda Item Requested:	The Corn Palace Stampede Inc. are requesting a Special Event Permit for their annual Corn Palace Stampede Community Kick-Off, Corn Palace Stampede Rodeo, and Chili Cook-Off Competition, which takes place Tuesday, July 15th through Sunday, July 20th, 2025. The Corn Palace Stampede Rodeo is a four-day community event held annually in July at the newly developed Stampede Park in Mitchell, South Dakota. This PRCA-sanctioned rodeo has been a local tradition since 1971, and features a full slate of professional rodeo events including bull riding, bronc riding, barrel racing, steer wrestling, and more. The event kicks off with Xtreme Bull Riding and continues with three nights of PRCA rodeo performances, drawing top cowboys and cowgirls from across the country. In addition to the rodeo itself, the week includes a variety of family-friendly and community-centered events, such as a parade through downtown Mitchell, Community Kickoff, Family Fun Day, Cowboy Church, and a Chili Cookoff. These activities encourage strong local participation and are designed to bring people of all ages together. The event is open to the public, admission will be charged, vendor and/or participant fees are required, and there will be the sale and use of alcoholic beverages at the event. Total anticipated attendance for the entirety of the event(s) is 25,000. Please refer to the attached Special Event Permit Application for more details. The Special Event Permit Application requests the following: • Special Event Liquor License (\$200 Fee) • Consumption Permit - with Special Event Liquor License (\$0 Fee) • Noise Permit (\$0 Fee) The Special Event Liquor License and Consumption Permit boundaries for the rodeo, as well as the Community Kick-Off and Chili Cook-Off Competition are provided on the attached boundaries map. Please reference the attached Special Event Liquor License Boundary Map for more information. The Noise Permit requests the following:		

- Sound amplification will be used on Thursday, July 17th through Sunday, July 20th, from 8:00 PM to 11:00 PM each evening.
- Sound checks will be performed at 3:00 PM each evening as well.

Also, the event has requested that the gates on the north and south ends of the Pepsi Soccer Complex remain open, so attendees can utilize the sidewalks when arriving and leaving the rodeo each evening.

Please reference the attached Pepsi Soccer Complex gate access map for more information.

Additional Park & Rec equipment requested, along with fees:

- 4 picnic tables (\$25/picnic table)
 - Picnic tables are needed for their Family Fun Day on Sunday, July 20th.
 - Please deliver and set picnic tables on the east side of the complex, south of the retention pond/drainage area.

Staff recommends City Council approval of the requested Special Event Permit as outlined in the Special Event Permit Application.

[Print](#)**Special Event Permit Application - Submission #4085****Date Submitted: 5/13/2025**

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:***Event Date:****Event Hours:*** — **Event Date(s):** —

Permit(s) & License(s) requests included in this application:*

- ☐ Parking Lot Closure (\$50 Fee)
- ☐ Street Closure (\$100 Fee)
- ☐ City Park Closure (\$100 Fee)
- ☐ Parade Permit (\$50 Fee)
- ☐ Parade Permit - w/ Escort (\$250 Fee)
- ☒ Special Event Liquor License (\$200 Fee)
- ☐ Consumption Permit (\$50 Fee)
- ☒ Consumption Permit - with Special Event Liquor License (\$0 Fee)
- ☐ Fireworks Permit (\$50 Fee)
- ☒ Noise Permit (\$0 Fee)

Time Requested for Parking Lot Closure

mm/dd/yyyy hh:mm am/pm — mm/dd/yyyy hh:mm am/pm

Time Requested for Street Closure

mm/dd/yyyy hh:mm am/pm — mm/dd/yyyy hh:mm am/pm

Time Requested for City Park Closure

mm/dd/yyyy hh:mm am/pm — mm/dd/yyyy hh:mm am/pm

Event Information:

Overall Event Description:*

The Corn Palace Stampede Rodeo is a four-day community event held annually in July at the newly developed Stampede Park in Mitchell, South Dakota. This PRCA-sanctioned rodeo has been a local tradition since 1971 and features a full slate of professional rodeo events including bull riding, bronc riding, barrel racing, steer wrestling, and more. The event kicks off with Xtreme Bull Riding and continues with three nights of PRCA rodeo performances, drawing top cowboys and cowgirls from across the country. In addition to the rodeo itself, the week includes a variety of family-friendly and community-centered events such as a parade through downtown Mitchell, Community Kickoff, Family Fun Day, Cowboy Church, and a Chili Cookoff. These activities encourage strong local participation and are designed to bring people of all ages together.

The Corn Palace Stampede Rodeo is one of the region's largest annual events, attracting thousands of spectators, many of whom travel from outside the area and stay multiple days. The event not only provides entertainment but also serves as a major economic and tourism driver for the Mitchell community.

Please check all that apply:*

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☒ Admission will be charged.
- ☒ Vendor and / or participant fees are required.
- ☒ The event includes the sale or use of alcoholic beverages.
- ☐ Items and / or services will be sold at the event.
- ☐ The event will be held in a City Park or Facility.

Total anticipated attendance:*

25,000

Organization:*

Corn Palace Stampede Rodeo

Address:*

6320 N Ohlman St

City:*

Mitchell

State:*

SD

Zip Code:*

57301

Event Application Contact Person:*

Jim Miskimins

Contact Person Email:*

Statesatty@davidsoncounty.org

Contact Person Phone Number: *

605-770-4919

Day of Event Contact Person:*

Jim Miskimins

Contact Person Email:*

Statesatty@devisioncounty.org

Contact Person Phone Number:*

605-770-4919

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

The Corn Palace Stampede Rodeo will require access to multiple facilities and equipment throughout the week of the event. We will need four picnic tables on Sunday, July 20th for FAMILY FUN DAY. We will need to coordinate with law enforcement including the MPD for traffic control and parking. We will need to work with the fire department for ambulance services.

☐ **This event will include the use of:**

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter (\$117.15/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.58/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☒ Picnic Table Rental (\$25 each/day- Park & Rec Fee)
- ☐ Bleacher Rental (\$35 each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

Parking plans will be coordinated with law enforcement and volunteers.

Shelters will be available if needed at the National Guard Armory. Arrangements have been made with the National Guard to utilize these structures in the case of an emergency.

Request to LeAve the gATES to the Pepsi Soccer CoMPLEX open for those pARKing Around the soccer fieLDs.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- ☒ Yes
☐ No

What time will sound amplification be used?

08:00 AM

—

11:00 PM

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ☒ Yes
☐ No

When will sound checks be performed?

03:00 PM

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City

State

Zip Code

Phone Number

Email Address

Date of Display**Time of Display**

—

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
 - A minimum of \$500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: the name of the event and date(s) of the event, and must name: the "City of Mitchell, its officers, employees, and agents" as an additional insured.

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- ☒ Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability per occurrence

Name of Insurance Company**Agent's Name****Policy Number****Phone Number**

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Jim Miskimins

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Jim Miskimins

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Jim Miskimins

I have attached the following items:

- ☐ Parking Lot Closure Map
- ☐ Street Closure Map
- ☐ City Park Closure Map
- ☐ Parade Route Map
- ☒ Special Event Liquor License Boundaries with Map
- ☒ Consumption Permit Boundaries with Map
- ☐ Fireworks Map
- ☐ Event Layout Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Certificate of Fireworks Liability Insurance
- ☐ Additional Document(s)

Parking Lot Closure Map

Choose File No file chosen

Street Closure Map

Choose File No file chosen

City Park Closure Map

Choose File No file chosen

Parade Route Map

Choose File No file chosen

Special Event Liquor License Boundaries with Map

Liquor License Boundaries Map.PNG

Consumption Permit Boundaries with Map

Choose File No file chosen

Fireworks Map

Choose File No file chosen

Event Layout Map

Choose File No file chosen

Certificate of Liability Insurance

Choose File No file chosen

Certificate of Liquor Liability Insurance

Liquor License Boundaries Map.PNG

Certificate of Fireworks Liability Insurance

Choose File No file chosen

Additional Document

Choose File No file chosen

Additional Document

Choose File No file chosen

Action of City Council _____

Finance Officer

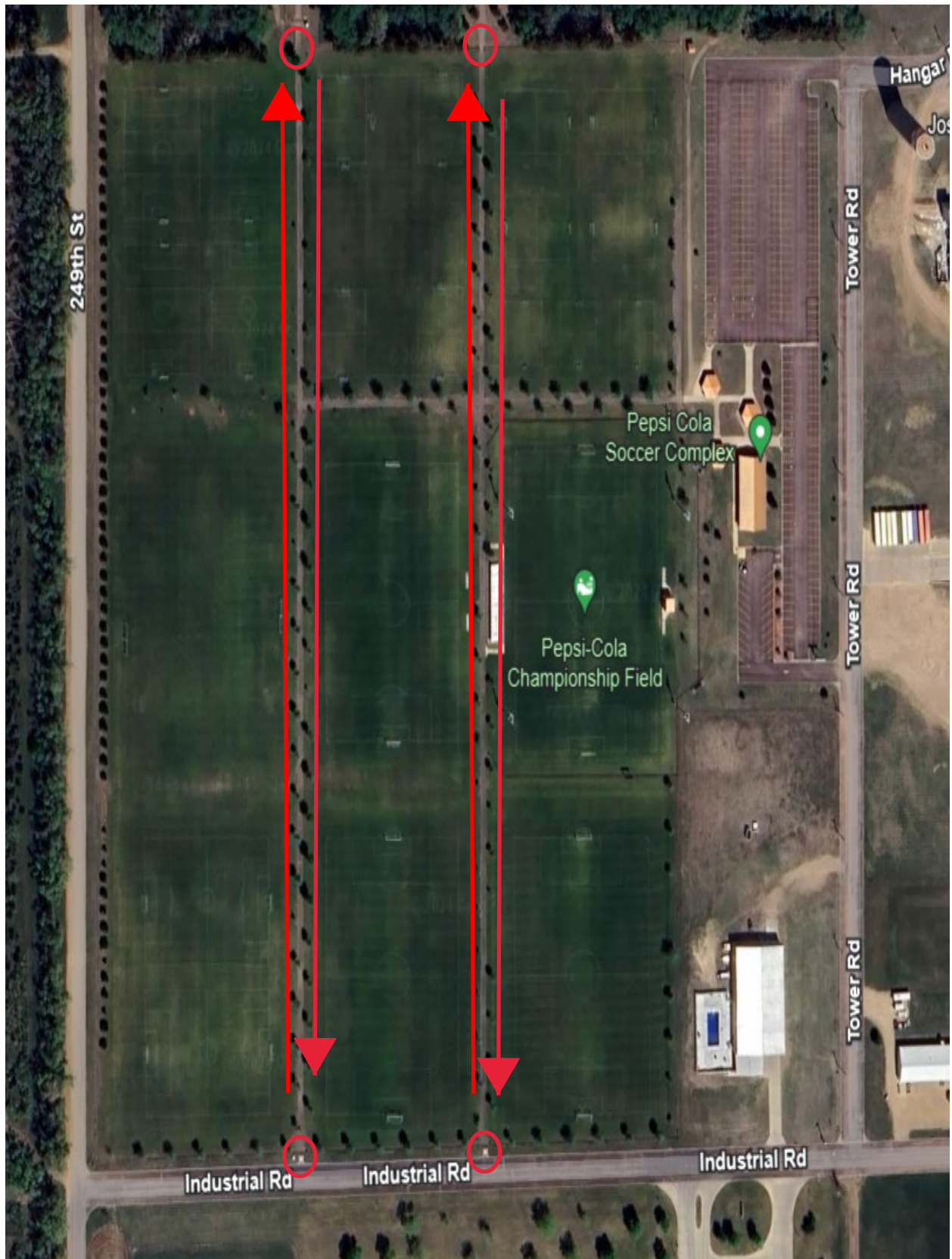
Mayor

(Seal)

Date Approved: _____

Amount of Fees Paid: _____







CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/13/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARTIN-TRUDEAU INSURANCE PO BOX 487 MITCHELL SD 57301	CONTACT NAME: Brea Baumgart PHONE (A/C, No, Ext): 605-996-3106 E-MAIL ADDRESS: bbaumgart@juffer.com FAX (A/C, No): 605-996-7644 INSURER(S) AFFORDING COVERAGE INSURER A: Lloyds of London INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Corn Palace Stampede, Inc. PO BOX 177 MITCHELL SD 57301	NAIC #

COVERAGES

CERTIFICATE NUMBER: 20210323162032885

REVISION NUMBER:

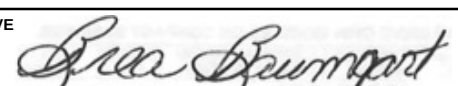
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
☒	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y	N	RS100/200PA0950-1	10/01/2024	10/01/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Liquor Liability \$ \$1,000,000
☐	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
☐	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
☐	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N ☐	N / A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Mitchell Additional Insured.
Corn Palace Stampede Rodeo, Community Kick-Off, & Chili Cook-Off – July 15th-July 20th, 2025

CERTIFICATE HOLDER**CANCELLATION**

City of Mitchell 612 N Main St Mitchell, SD 57301	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 2, 2025	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit Application Arts in the Park on July 25-27, 2025		
Explanation/Background of Agenda Item Requested:	Arts in the Park is requesting a Special Event Permit for Arts in the Park, which takes place Friday, July 25th through Sunday, July 27th, 2025. Arts in the Park will take place in Hitchcock Park and host multiple vendors that are selling a variety of goods including arts/crafts, handmade items, produce, and other items. There will be multiple food trucks, live entertainment on the Band Shell, a car show, and various activities for kids and families. The event is open to the public, vendor and/or participant fees are required, there will be the sale and use of alcoholic beverages, items and/or services will be sold at the event, and it will take place in Hitchcock Park. Total anticipated attendance for the entirety of the event is 12,000. Please refer to the attached Special Event Permit Application for more details. The Special Event Permit Application requests the following: • Street Closure (\$100 Fee) • City Park Closure (\$100 Fee) • Special Event Liquor License (\$200 Fee) • Consumption Permit - with Special Event Liquor License (\$0 Fee) • Noise Permit (\$0 Fee) The following street closure(s) in Hitchcock Park are requested from July 25th, at 12:00 PM until July 27th, at 8:00 PM: • Northwest entrance at the corner of East Hanson / South Gamble • Southwest entrance at East Birch Ave. *Street closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested street(s). The requested City Park Closure (Hitchcock Park), which is outlined in blue on the Event Layout Map, is requested from July 25th, at 12:00 PM until July 27th, at 8:00 PM. The Special Event Liquor License and Consumption Permit boundaries are outlined in blue on the provided Event Layout Map.		

Please reference the attached Event Layout Map for more information.

The Noise Permit requests the following:

- Sound amplification will be used from July 25th through July 27th, from 9:00 AM to 10:00 PM.
- Sound checks will be performed at 8:30 AM each morning as well.

Also, the event has requested the following equipment:

- Electrical hook-ups for food trucks (multiple - 50 AMP plug-ins)
- Water source for food trucks
- Electricity for the band shell
- The large roll-off dumpsters will need to be moved from their current location to further east in the park.

Additional Park & Rec shelter rentals requested, along with fees:

- Band Shell (\$58.41/day)
- Indoor Enclosed Shelter - air conditioning (\$159.30/day)

Please reference the attached Event Layout Map for more information.

Arts in the Park will provide a Certificate of Liability Insurance as soon as it is available.

***Final approval of the Special Event Permit Application will be contingent upon receipt of the Certificate of Liability Insurance prior to the event.**

Staff recommends City Council approval of the requested Special Event Permit as outlined in the Special Event Permit Application.

[Print](#)**Special Event Permit Application - Submission #4088****Date Submitted: 5/14/2025**

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

Arts in the Park

Event Date:

mm/dd/yyyy

Event Hours:*

08:00 AM

—

10:30 PM

Event Date(s):

7/25/2025

—

7/27/2025

Permit(s) & License(s) requests included in this application:*

- ☐ Parking Lot Closure (\$50 Fee)
- ☒ Street Closure (\$100 Fee)
- ☒ City Park Closure (\$100 Fee)
- ☐ Parade Permit (\$50 Fee)
- ☐ Parade Permit - w/ Escort (\$250 Fee)
- ☒ Special Event Liquor License (\$200 Fee)
- ☐ Consumption Permit (\$50 Fee)
- ☒ Consumption Permit - with Special Event Liquor License (\$0 Fee)
- ☐ Fireworks Permit (\$50 Fee)
- ☒ Noise Permit (\$0 Fee)

Time Requested for Parking Lot Closure

mm/dd/yyyy hh:mm am/pm — mm/dd/yyyy hh:mm am/pm

Time Requested for Street Closure

7/25/2025 12:00 PM — 7/27/2025 08:00 PM

Time Requested for City Park Closure

7/25/2025 12:00 PM — 7/27/2025 08:00 PM

Event Information:

Overall Event Description:*

Open to the public event located at Hitchcock Park that is hosting multiple vendors that are selling a variety of goods including arts/crafts, handmade items, produce, and other items. We will also have multiple food trucks, live entertainment on the stage, and various activities for kids and families, and a car show.

Please check all that apply:*

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☐ Admission will be charged.
- ☒ Vendor and / or participant fees are required.
- ☒ The event includes the sale or use of alcoholic beverages.
- ☒ Items and / or services will be sold at the event.
- ☒ The event will be held in a City Park or Facility.

Total anticipated attendance:*

12000

Organization:*

Arts in the Park

Address:*

929 East Ash

City:*

Mitchell

State:*

SD

Zip Code:*

57301

Event Application Contact Person:*

Nancy Conzemius or Jorden Hanson

Contact Person Email:*

naconzem@outlook.com

Contact Person Phone Number: *

605-999-4489 or 605-999-2975

Day of Event Contact Person:*

Nancy Conzemius or Jorden Hanson

Contact Person Email:*

naconzem@outlook.com

Contact Person Phone Number:*

605-999-4489 or 605-999-2975

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

Areas that will be used - Hitchcock Park, indoor shelter area near tennis courts

Will need electrical hookups for food trucks (multiple 50amp plug ins) water source for food trucks, electricity for band shelter. (same as 2024)

Street closure - the road that runs through the center of Hitchcock Park, and the road that runs by the softball court that goes past the tennis courts. indicated by red lines on the event map.

Will need the large roll off dumpsters moved from their current location to a location further east. (same as 2024)

Consumption area is marked off in blue on the event map. CAST certified volunteers will check ID's and wristband signs will be posted, security will enforce compliance.

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☒ Indoor Park Shelter (\$117.15/day - Park & Rec Fee)
- ☒ Outdoor Park Shelter (\$58.58/day - Park & Rec Fee)
- ☒ City Facility or Other City Building
- ☐ Picnic Table Rental (\$25 each/day- Park & Rec Fee)
- ☐ Bleacher Rental (\$35 each/day- Park & Rec Fee)
- ☒ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☒ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

We will utilize volunteers and private security to handle crowd control issues. Will talk with local law enforcement to increase patrols in the area. Will have a designated parking area for handicap parking with a shuttle for elderly/disabled individuals. First aid stand will be located in the picknick shelter and will have a RN available will have phones available to call 911.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- ☒ Yes
☐ No

What time will sound amplification be used?

—

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ☒ Yes
☐ No

When will sound checks be performed?

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:**Name****Address****City****State****Zip Code****Phone Number****Email Address****Date of Display****Time of Display**

—

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
 - A minimum of \$500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured.**

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:

- ☐ Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- ☐ Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability per occurrence

Name of Insurance Company

Farmers Union Insurance

Agent's Name

David Schelske

Policy Number

pending

Phone Number

605-292-3333

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

nancy conzemius

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

nancy conzemius

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

nancy conzemius

I have attached the following items:

- ☐ Parking Lot Closure Map
- ☒ Street Closure Map
- ☐ City Park Closure Map
- ☐ Parade Route Map
- ☐ Special Event Liquor License Boundaries with Map
- ☒ Consumption Permit Boundaries with Map
- ☐ Fireworks Map
- ☒ Event Layout Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Certificate of Fireworks Liability Insurance
- ☐ Additional Document(s)

Parking Lot Closure Map

Choose File No file chosen

Street Closure Map

Choose File No file chosen

City Park Closure Map

Choose File No file chosen

Parade Route Map

Choose File No file chosen

Special Event Liquor License Boundaries with Map **Consumption Permit Boundaries with Map** **Fireworks Map** **Event Layout Map**

event map.jpg

Certificate of Liability Insurance **Certificate of Liquor Liability Insurance** **Certificate of Fireworks Liability Insurance** **Additional Document** **Additional Document**

Action of City Council _____

Finance Officer_____
Mayor

(Seal)

Date Approved: _____

Amount of Fees Paid: _____



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: Requested By:

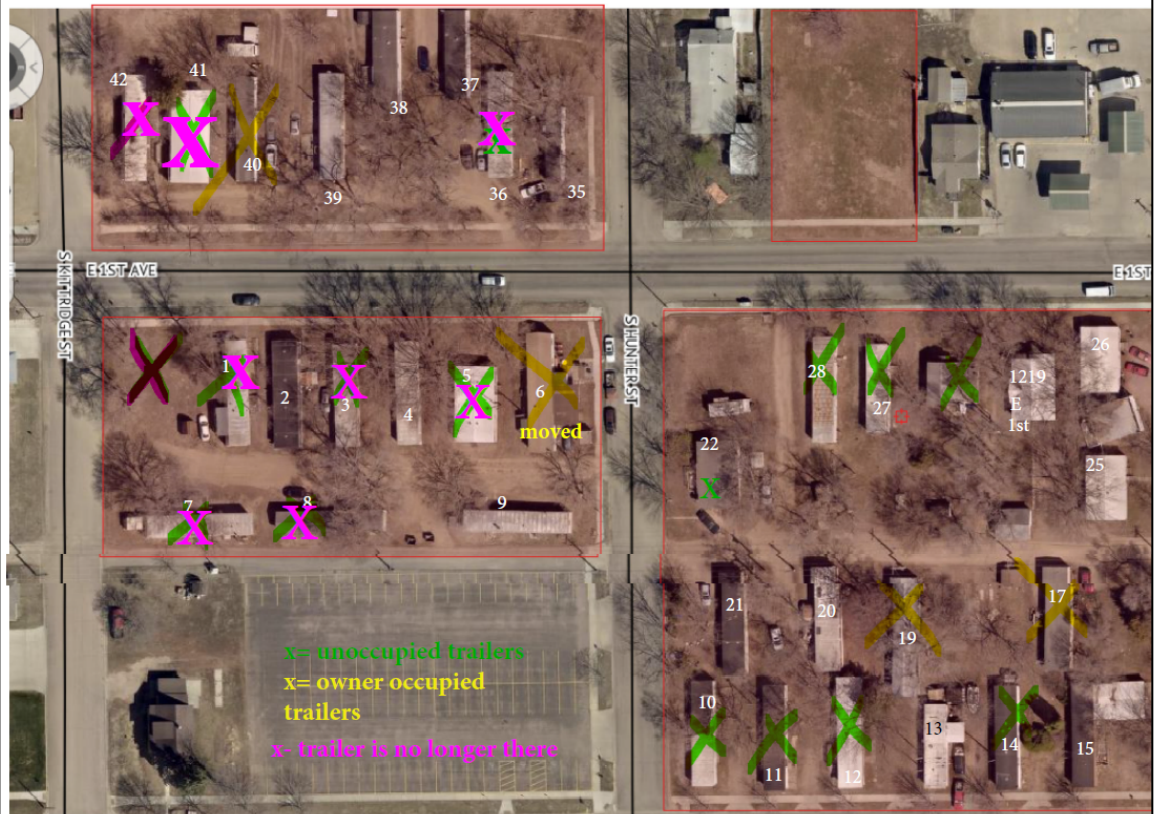
Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

- 1201 E. 1st Avenue Lot 22.



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 2, 2025	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	604-43200-43310, \$30,000,000		
Agenda Item:	Change Order #1 to John T. Jones Construction for Wastewater Treatment South Plant-Phase II Project #2022-01		
Explanation/Background of Agenda Item Requested:	Change Order No. 1 for Wastewater Treatment Project Phase II - South Plant - City Project #2022-01 to John T. Jones Construction Change Order No. 1 reflects changes to the contract to date. Work added to the contract is as follows: Adding Xypex to the concrete for the new clarifier and sludge storage tank - \$61,032.00 Flyt WAS Pump - \$ 39,489.00 Pump Allowance Per Addendum # 3 for acceptable pump selection - (100,000.00) Additional Dewatering Piping - 29,468.00 Sludge Storage Tank Over Excavation - \$120,386.00 Credit for Moving the Power from the Middle of the Aeration Cells - \$(3,500.00) Switch from Natural Gas to Propane - 62,090.00 Forcemain Connection with MH Casting - \$52,240.00 North Plant Unsuitable Soils, Concrete Debris - \$67,622.00 Temporary Tie-In to Existing Forcemain - \$37,425.00 Please see attached Change Order #1 for detailed information. Original Contract Amount - \$31,328,750.00 Current Contract Amount - \$31,328,750 Increase of this Change Order - \$366,252.00 New Contract Amount - \$31,695,002.00 Project Contingency - \$1,200,188.00 Original Contract Date - September 3, 2026 Current Contract Date - September 3, 2026 City staff recommends approval of Change Order No. 1 as outlined above.		

CHANGE ORDER NO. 1

Owner: City of Mitchell, SD Owner's Project No.:
 Engineer: HDR Engineering, Inc. Engineer's Project No.: 10359481
 Contractor: John T Jones Construction Co. Contractor's Project No.:
 Project: City of Mitchell South WWTP Phase II Improvements
 Contract Name: City of Mitchell South WWTP Phase II Improvements
 Date Issued: 05/15/2025 Effective Date of Change Order: 05/15/2025

The Contract is modified as follows upon execution of this Change Order:

Description:

Adding Xypex to the concrete for the new clarifier and sludge storage tank.	\$61,032.00
Flyt WAS Pump	\$39,489.00
Pump Allowance Per Addendum # 3 for acceptable pump selection.	-\$100,000.00
Additional Dewatering Piping	\$29,468.00
Sludge Storage Tank Over Excavation	\$120,386.00
Credit for Moving the Power from the Middle of the Aeration Cells	-\$3,500.00
Switch from Natural Gas to Propane	\$62,090.00
Forcemain Connection with MH Casting	\$52,240.00
North Plant Unsuitable Soils, Concrete Debris	\$67,622.00
Temporary Tie-In to Existing Forcemain	\$37,425.00
Attachments: See attached supporting documentation	

Change In Contract Price	Change In Contract Times
Original Contract Price: \$31,328,750.00	Original Contract Times: Substantial Completion: 9/3/2026 Ready for final payment: 10/3/2026
[Increase][Decrease] from previously approved Change Orders No. 0 to No. 0 \$0.00	[Increase][Decrease] from previously approved Change Orders No.1 to No. [0] : Substantial Completion: _____0 Ready for Final Payment: _____0
Contract Price prior to this Change Order: \$31,328,750.00	Contract Times prior to this Change Order: Substantial Completion: _____9/3/2026 Ready for final payment: _____10/3/2026
Increase this Change Order: \$366,252.00	[Increase][Decrease] this Change Order: Substantial Completion: _____0 Ready for Final Payment: _____0
Contract Price incorporating this Change Order: \$31,695,002.00	Contract Times with all approved Change Orders: Substantial Completion: _____9/3/2026 Ready for Final Payment: _____10/3/2026

Recommended by Engineer (if required)
By: [Signature]
Title: Project Manager
Date: 5/28/25
Authorized By Owner
By: _____
Title: _____
Date: _____

Authorized by Contractor
[Signature]
YPI
5-27-25

Project Name: Mitchell, SD WWTP

Location: Mitchell, SD

PROPOSED CHANGE ORDER

REQUEST # 1E

JTJ PROJECT # 2401

DATE

08/01/24

PROPOSED CHANGE: Adding Xypex to the Water holding structure concrete.
(Sludge Holding Tank)

SUMMARY SHEET

1	MATERIAL			
2	Material Cost		29,610	
3	Sales Tax	@	4.20%	1,244
4	Material Handling Cost	@	5%	1,481
5	Expendable Material Cost	@	5%	1,481
6	TOTAL MATERIAL COST			\$33,815
7	LABOR			
	Manhours	0.0 @	\$48.00	\$0
	Supervision (Superintendent)	0.0 @	\$161.00	\$0
8	Fringe Benefits	0.0 @	\$10.67	\$0
9	Hourly Labor Cost			\$0
10	Labor Overhead	@	45%	\$0
11	Tool Replacement Cost	@	5%	\$0
12	TOTAL LABOR COST			\$0
13	EQUIPMENT COSTS			\$0
14	OTHER DIRECT COSTS			\$478
15	SUBTOTAL			\$34,293
16	MARKUP	@	15%	\$5,143.89
17	SUBTOTAL			\$39,437
18	SUBCONTRACT COST			\$0
19	MARKUP	@	5%	\$0
20	TOTAL SUB CONTRACT COST			\$0
21	SUBTOTAL			\$39,437
22	BOND COST	@	1%	\$394
23	BUILDERS RISK	@	1%	\$394
24	SD EXCISE TAX	@	2.04%	\$805
25	SUBTOTAL			\$41,030

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

Rates subject to Change after March 31, 2025

25	CHANGE REQUEST TOTAL	\$41,030
	CONTRACT DURATION CHANGE REQUEST	0 DAYS

LABOR & MATERIAL WORKSHEET #1

[illegible]

DIRECT COSTS

DESCRIPTION	TIME USED	COST RATE	LUMP SUM	TOTAL COST
ENGINEERING OR DESIGN				
OFFICER	0.00	\$200.00	0.00	\$0.00
PROJECT MANAGER	3.00	\$139.00	0.00	\$417.00
ASSISTANT PROJECT M	0.00	\$106.00	0.00	\$0.00
ADMIN. ASSISTANT	1.00	\$61.00	0.00	\$61.00
PROJECT ENGINEER	0.00	\$110.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$110.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$139.00	0.00	\$0.00
DRAFTING	0.00	\$139.00	0.00	\$0.00
SCHEDULER	0.00	\$139.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
COPIER (per sheet)	0.00	\$0.09	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$50.00	0.00	\$0.00
COMPUTER TIME				
PLOTTING (per sheet)	0.00	\$15.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (1/2 Ton Pick	0.00	\$0.67	0.00	\$0.00
SITE VISIT (3/4 or 1T Pic	0.00	\$1.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$1,200.00	0.00	\$0.00
Lodging	0.00	\$150.00	0.00	\$0.00
Meals	0.00	\$100.00	0.00	\$0.00
OTHER EXPENSE				
Shop Labor	0.00	\$76.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TOTAL DIRECT COST		\$478.00		

Rates subject to Change after March 31, 2025

Project Name: Mitchell, SD WWTP

Location: Mitchell, SD

PROPOSED CHANGE ORDER

REQUEST # 1F

JTJ PROJECT # 2401

DATE

08/01/24

PROPOSED CHANGE: Adding Xypex to the Water holding structure concrete.
(Clarifier #3)

SUMMARY SHEET

1	MATERIAL			
2	Material Cost		14,220	
3	Sales Tax	@	4.20%	597
4	Material Handling Cost	@	5%	711
5	Expendable Material Cost	@	5%	711
6	TOTAL MATERIAL COST			\$16,239
7	LABOR			
	Manhours	0.0 @	\$48.00	\$0
	Supervision (Superintendent)	0.0 @	\$161.00	\$0
8	Fringe Benefits	0.0 @	\$10.67	\$0
9	Hourly Labor Cost			\$0
10	Labor Overhead	@	45%	\$0
11	Tool Replacement Cost	@	5%	\$0
12	TOTAL LABOR COST			\$0
13	EQUIPMENT COSTS			\$0
14	OTHER DIRECT COSTS			\$478
15	SUBTOTAL			\$16,717
16	MARKUP	@	15%	\$2,507.59
17	SUBTOTAL			\$19,225
18	SUBCONTRACT COST			\$0
19	MARKUP	@	5%	\$0
20	TOTAL SUB CONTRACT COST			\$0
21	SUBTOTAL			\$19,225
22	BOND COST	@	1%	\$192
23	BUILDERS RISK	@	1%	\$192
24	SD EXCISE TAX	@	2.04%	\$392
25	SUBTOTAL			\$20,002

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

Rates subject to Change after March 31, 2025

25	CHANGE REQUEST TOTAL	\$20,002
	CONTRACT DURATION CHANGE REQUEST	0 DAYS

LABOR & MATERIAL WORKSHEET #1

[illegible]

DIRECT COSTS

DESCRIPTION	TIME USED	COST RATE	LUMP SUM	TOTAL COST
ENGINEERING OR DESIGN				
OFFICER	0.00	\$200.00	0.00	\$0.00
PROJECT MANAGER	3.00	\$139.00	0.00	\$417.00
ASSISTANT PROJECT M	0.00	\$106.00	0.00	\$0.00
ADMIN. ASSISTANT	1.00	\$61.00	0.00	\$61.00
PROJECT ENGINEER	0.00	\$110.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$110.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$139.00	0.00	\$0.00
DRAFTING	0.00	\$139.00	0.00	\$0.00
SCHEDULER	0.00	\$139.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
COPIER (per sheet)	0.00	\$0.09	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$50.00	0.00	\$0.00
COMPUTER TIME				
PLOTTING (per sheet)	0.00	\$15.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (1/2 Ton Pick	0.00	\$0.67	0.00	\$0.00
SITE VISIT (3/4 or 1T Pic	0.00	\$1.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$1,200.00	0.00	\$0.00
Lodging	0.00	\$150.00	0.00	\$0.00
Meals	0.00	\$100.00	0.00	\$0.00
OTHER EXPENSE				
Shop Labor	0.00	\$76.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TOTAL DIRECT COST		\$478.00		

Rates subject to Change after March 31, 2025

Project Name: Mitchell, SD WWTP

Location: Mitchell, SD

PROPOSED CHANGE ORDER

REQUEST # 2

JTJ PROJECT # 2401

DATE

07/19/24

PROPOSED CHANGE: WAS Pumps for WAS pump station wet well. (Flyt)- Allowance

SUMMARY SHEET

1	MATERIAL			
2	Material Cost		28,565	
3	Sales Tax	@	4.20%	1,200
4	Material Handling Cost	@	5%	1,428
5	Expendable Material Cost	@	5%	1,428
6	TOTAL MATERIAL COST			\$32,621
7	LABOR			
	Manhours	0.0 @	\$48.00	\$0
	Supervision (Superintendent)	0.0 @	\$161.00	\$0
8	Fringe Benefits	0.0 @	\$10.67	\$0
9	Hourly Labor Cost			\$0
10	Labor Overhead	@	45%	\$0
11	Tool Replacement Cost	@	5%	\$0
12	TOTAL LABOR COST			\$0
13	EQUIPMENT COSTS			\$0
14	OTHER DIRECT COSTS			\$384
15	SUBTOTAL			\$33,005
16	MARKUP	@	15%	\$4,950.78
17	SUBTOTAL			\$37,956
18	SUBCONTRACT COST			\$0
19	MARKUP	@	5%	\$0
20	TOTAL SUB CONTRACT COST			\$0
21	SUBTOTAL			\$37,956
22	BOND COST	@	1%	\$380
23	BUILDERS RISK	@	1%	\$380
24	SD EXCISE TAX	@	2.04%	\$774
25	SUBTOTAL			\$39,489

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

Rates subject to Change after March 31, 2025

25	CHANGE REQUEST TOTAL	\$39,489
	CONTRACT DURATION CHANGE REQUEST	0 DAYS

LABOR & MATERIAL WORKSHEET #1

[illegible]

DIRECT COSTS

DESCRIPTION	TIME USED	COST RATE	LUMP SUM	TOTAL COST
ENGINEERING OR DESIGN				
OFFICER	0.00	\$200.00	0.00	\$0.00
PROJECT MANAGER	2.00	\$139.00	0.00	\$278.00
ASSISTANT PROJECT M	1.00	\$106.00	0.00	\$106.00
ADMIN. ASSISTANT	0.00	\$61.00	0.00	\$0.00
PROJECT ENGINEER	0.00	\$110.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$110.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$139.00	0.00	\$0.00
DRAFTING	0.00	\$139.00	0.00	\$0.00
SCHEDULER	0.00	\$139.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
COPIER (per sheet)	0.00	\$0.09	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$50.00	0.00	\$0.00
COMPUTER TIME				
PLOTTING (per sheet)	0.00	\$15.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (1/2 Ton Pick	0.00	\$0.67	0.00	\$0.00
SITE VISIT (3/4 or 1T Pic	0.00	\$1.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$1,200.00	0.00	\$0.00
Lodging	0.00	\$150.00	0.00	\$0.00
Meals	0.00	\$100.00	0.00	\$0.00
OTHER EXPENSE				
Shop Labor	0.00	\$76.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TOTAL DIRECT COST		\$384.00		

Rates subject to Change after March 31, 2025



4280 E. 14th St.
Des Moines, IA 50313
Office: 515-265-2222
Toll Free: 800-383-7867
Fax: 515-265-8079

201 4th Ave SW
New Prague, MN 56071
Office: 952-758-6600
Toll Free: 800-536-5394
Fax: 952-758-7778

TO: John T. Jones Construction Co.
REF: WWTP Phase 2 South Plant Imp.
Mitchell, SD
DATE: July 19, 2024
ENG: HDR

Section 43 25 13 – Pumping Equipment – Submersible Non-Clog Sewage Pumps

Tags: WAS-P-70310 & WAS-P-70320

- Two (2) Flygt NP3085-SH submersible pump complete with the following:
- 4hp, 460V, 3phase, 60Hz, explosion proof motor
 - Hard Iron Impeller
 - 50' Power cable
 - Discharge Elbow 4"
 - **Non-Sparking Arrestor Kit**, Installed
 - **Factory Performance & Hydrostatic Testing**
 - 2" 316SS Guiderails (40' per pump)
 - Upper guide brackets 2", 316SS
 - 316SS cable holder
 - SS lifting chain with bow shackle
 - Flygt Mini-Cas for pump monitoring (*to be mounted in a control panel*)

One (1) Lot of freight and startup services included

Total Selling Price: \$28,565.00 plus tax

Note the following:

- Current Estimated Lead Times:
 - Submittals: 1 – 2 weeks ARO
 - Equipment: 12 – 16 weeks after approved submittals
- Controls, Hatches, Concrete, Vibration Testing, Cranes, Hoists, Anchor bolts, Junction Box, Reducers, Valves, Piping, Conduit, Installation of equipment and anything that's not specifically mentioned in this proposal are the responsibility of others

Thank you for your consideration,

Pat Schmitt (515) 707-6028
cc: Taylor Musselman (515) 265-2222

Purchase Agreement:

**Ship to Address:

ATTN: _____

Tagging Instructions: _____

Note the following:

- Return this purchase agreement to Taylor Musselman at tmusselman@electricpump.com or via fax (515) 265-8079

Payment: Net 30 Days – Retainage upon completion

We are pleased to make the following offer to sell the listed Merchandise which if firm for (30) thirty days from the above date and is automatically withdrawn thereafter without any further notice.

1. Signing and returning this document to Electric Pump's office in Des Moines, IA may accept this offer.
2. This offer and acceptance constitute the entire Agreement between the parties and may be modified only by a writing signed by both parties.
3. The prices quoted for equipment are valid for (30) thirty days. If the quote includes start up services and it is scheduled by the request of the buyer for a time other than Monday through Friday 8:00 to 5:00 additional charges will be due.
4. Payment terms are NET 30 (thirty days) after the mailing of seller's invoice.
5. Delivery terms are F.O.B. Place of Shipment. Seller agrees to put the merchandise in the possession of the carrier, to make a reasonable contract of carriage for their transportation, to obtain and deliver or tender such documents as may be necessary to enable Buyer to obtain possession, and to promptly notify the Buyer of shipment. After seller has delivered the merchandise to the carrier, the risk of loss of the merchandise will be borne by the Buyer. The prices quoted herein include transportation charges based on existing truckload rates, any change in delivery rates existing at the time of delivery will be billed to your account. Dates of delivery are determined from the date of Seller's acceptance of any order or orders by Buyer and are estimates of approximate dates of delivery, not a guaranty of a particular day of delivery.
6. FORCE MAJEURE. If the Seller is delayed by any cause beyond Seller's control, Seller shall be entitled to an equitable extension of time to the extent permitted by the Prime Contract. The seller shall submit any requests for equitable extensions of the Delivery Schedule
7. Sales and use tax are not included.
8. Buyer shall notify seller in writing at Seller's place of business as shown on the reverse side of this page, within twenty (20) days of receipt of merchandise, or any complaint whatsoever buyer may have concerning such merchandise. Failure to give such notice shall constitute a waiver by Buyer of all claims in respect to such goods.
9. If notice of complaints is provided within twenty (20) days of Buyer's receipt of the merchandise, Seller agrees to inspect the merchandise at Seller's place of business during Seller's normal business hours and days. Upon inspection, if the merchandise is determined to be defective in material or workmanship, Seller, at Seller's option, shall repair or replace said merchandise at no cost to Buyer, or Seller may refund the purchase price. If the examined merchandise is found not to be defective or is not for some other reason within the warranty coverage, Seller's service time expended on and off-location will be charged to Buyer.
10. Seller will have no further warranty obligation under this Agreement if the Equipment is subjected to abuse, misuse, negligence or accident or if buyer fails to perform any of its duties set forth in Paragraphs 8 and 9.

11. THE WARRANTY PRINTED ABOVE IS THE ONLY WARRANTY MADE BY THE SELLER REGARDING THIS PURCHASE. SELLER DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. NOTHING HEREIN CONTAINED SHALL LIMIT BUYER'S RIGHTS AGAINST THE MANUFACTURER, WITH RESPECT TO MANUFACTURER'S WARRANTIES, IF ANY.
12. WARRANTY REPAIRS (which fall under the manufacturer's warranty, if any) ARE F.O.B. ELECTRIC PUMP, INC. SERVICE LOCATION. ELECTRIC PUMP, INC. WILL NOT ASSUME ANY EXTENDED WARRANTIES UNLESS APPROVED BY PRIOR WRITTEN CONSENT. THIS INCLUDES SERVICE CALLS TO JOB SITES ON PRODUCT COVERED DURING THE WARRANTY PERIOD. PLEASE REFER TO THE ATTACHED PRODUCT WARRANTY STATEMENT FOR CLARIFICATION.
13. IT IS UNDERSTOOD AND AGREED THAT SELLER'S LIABILITY WHETHER IN CONTRACT, IN TORT, UNDER ANY WARRANTY, IN NEGLIGENCE OR OTHERWISE SHALL NOT EXCEED THE RETURN OF THE AMOUNT OF THE PURCHASE PRICE PAID BY BUYER AND UNDER NO CIRCUMSTANCES SHALL SELLER BE LIABLE FOR SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES. THE PRICE STATED FOR THE MERCHANDISE IS A CONSIDERATION IN LIMITING SELLER'S LIABILITY. NO ACTION, REGARDLESS OF FORM, ARISING OUT OF THE TRANSACTION UNDER THIS AGREEMENT MAY BE BROUGHT BY BUYER MORE THAN ONE-YEAR AFTER THE CAUSE OF ACTION HAS ACCRUED.
14. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Iowa. Any dispute or disputes arising between the parties hereunder, insofar as the same cannot be settled by friendly agreement, shall be litigated only in The Iowa District Court for Polk County, in Des Moines, Iowa. Seller also has the right to commence an action against the Buyer in the County of the Buyer's principal place of business.

We need a hard copy of this agreement and/or a Purchase Order to start the submittal process. **

Business Name _____

Street Address _____

City/State/Zip _____

Phone _____ Fax _____

Email _____

Purchase Order Number _____

Purchase Order Amount _____

SIGNATURE _____

DATE _____

**A signed copy of this must be returned with your P.O.

Is Project Taxable? Y or N, if No a tax-exempt form must be supplied for our records

Project Name: Mitchell, SD WWTP

Location: Mitchell, SD

PROPOSED CHANGE ORDER

REQUEST # 3

JTJ PROJECT # 2401

DATE 09/06/24

PROPOSED CHANGE: Adding additional piping in the dewatering building per HDR drawings.

SUMMARY SHEET

1	MATERIAL			
2	Material Cost			17,962
3	Sales Tax	@	7.00%	1,257
4	Material Handling Cost	@	5%	898
5	Expendable Material Cost	@	5%	898
6	TOTAL MATERIAL COST			\$21,015
7	LABOR			
	Manhours	26.0 @	\$48.00	\$1,248
	Supervision (Superintendent)	3.9 @	\$161.00	\$628
8	Fringe Benefits	26.0 @	\$10.67	\$277
9	Hourly Labor Cost			\$2,153
10	Labor Overhead	@	45%	\$969
11	Tool Replacement Cost	@	5%	\$108
12	TOTAL LABOR COST			\$3,230
13	EQUIPMENT COSTS			\$0
14	OTHER DIRECT COSTS			\$384
15	SUBTOTAL			\$24,629
16	MARKUP	@	15%	\$3,694.41
17	SUBTOTAL			\$28,324
18	SUBCONTRACT COST			\$0
19	MARKUP	@	5%	\$0
20	TOTAL SUB CONTRACT COST			\$0
21	SUBTOTAL			\$28,324
22	BOND COST	@	1%	\$283
23	BUILDERS RISK	@	1%	\$283
24	SD EXCISE TAX	@	2.04%	\$578
25	SUBTOTAL			\$29,468

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

Rates subject to Change after March 31, 2025

25	CHANGE REQUEST TOTAL	\$29,468
	CONTRACT DURATION CHANGE REQUEST	TBD

LABOR & MATERIAL WORKSHEET #1

[illegible]

DIRECT COSTS

DESCRIPTION	TIME USED	COST RATE	LUMP SUM	TOTAL COST
ENGINEERING OR DESIGN				
OFFICER	0.00	\$200.00	0.00	\$0.00
PROJECT MANAGER	2.00	\$139.00	0.00	\$278.00
ASSISTANT PROJECT M	1.00	\$106.00	0.00	\$106.00
ADMIN. ASSISTANT	0.00	\$61.00	0.00	\$0.00
PROJECT ENGINEER	0.00	\$110.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$110.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$139.00	0.00	\$0.00
DRAFTING	0.00	\$139.00	0.00	\$0.00
SCHEDULER	0.00	\$139.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
COPIER (per sheet)	0.00	\$0.09	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$50.00	0.00	\$0.00
COMPUTER TIME				
PLOTTING (per sheet)	0.00	\$15.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (1/2 Ton Pick	0.00	\$0.67	0.00	\$0.00
SITE VISIT (3/4 or 1T Pic	0.00	\$1.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$1,200.00	0.00	\$0.00
Lodging	0.00	\$150.00	0.00	\$0.00
Meals	0.00	\$100.00	0.00	\$0.00
OTHER EXPENSE				
Shop Labor	0.00	\$76.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TOTAL DIRECT COST		\$384.00		

Rates subject to Change after March 31, 2025

Bid Proposal

Mitchell, SD - Change Proposal #1



JOHN T JONES CONSTRUCTION
 Job Location: Mitchell, SD
 Engineer:
 Bid Date: 09/05/2024
 Bid Due Date:
 Addendum Number:
 Plan Sheet Date:
 Core & Main Bid #: 3740751

Core & Main
 15800 W 79th St
 Eden Prairie, MN 55344
 Phone: 9529379666
 Fax: 9529378065

Disclaimers

THIS PROJECT IS BEING BID IN ACCORDANCE WITH AIS REQUIREMENTS.

Seq #	Qty	Description	UoM	Sell	Ext Sell	Ext Weight	Line
20	-1	4 FLG TEE G/L PR USA	EA	\$1,542.45	-\$1,542.45	-90	1
30	1	4 FLG CROSS G/L PR USA	EA	\$1,830.69	\$1,830.69	80	2
40	4	4 FL X FL 3'0" G/L PR USA	EA	\$1,296.60	\$5,186.40	264	3
50	2	6 FL X FL 2'6" G/L PR USA	EA	\$1,426.20	\$2,852.40	176	4
60	1	4 FLG PLUG VALVE W/ G&HW	EA	QBO	QBO		5
70	3	4 FLG 90 G/L PR USA	EA	\$827.69	\$2,483.07	135	6
80	1	6X4 FLG CONC RED G/L PR USA	EA	\$1,084.82	\$1,084.82	45	7
90	1	6 FL X FL 7'0" G/L PR USA	EA	\$2,614.20	\$2,614.20	187	8
100	-1	6 FLG TEE G/L PR USA	EA	\$2,032.88	-\$2,032.88	-95	9
110	1	6 FLG CROSS G/L PR USA	EA	\$2,657.32	\$2,657.32	120	10
120	1	FREIGHT (ESTIMATED)	EA	\$750.00	\$750.00		11
							12
							13
		ACCESSORIES (AS NEEDED)					14
150	16	3/4"X3-1/2" ZINC HEX BOLT USA	EA	\$6.75	\$108.00		15
160	16	3/4" ZINC HEX NUT USA	EA	\$1.50	\$24.00		16
170	2	6" FLANGE GASKET	EA	\$4.73	\$9.46		17
180	80	5/8"X3" ZINC HEX BOLT USA	EA	\$4.88	\$390.40		18
190	80	5/8 ZINC PLATED HEX NUT DOMEST	EA	\$1.08	\$86.40		19
200	10	4" FLANGE GASKET	EA	\$3.15	\$31.50		20
							21
		Grand Total			\$16,533.33	822	22

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER
 FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE
 PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL
 COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD
 TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE
 OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME,

<https://coreandmain.com/TandC/>



Municipal
Industrial
Flow Control
Custom Chemical Feed
Service

WATER TREATMENT'S TOTAL SOLUTION

DATE: 8/29/2024
TO: ALL BIDDING CONTRACTORS
PROJECT: CITY OF MITCHELL, SD SOUTH WWTP PHASE 2 IMPROVEMENTS
OWNER: HDR
FROM: CORY STOUGH

Vessco hereinafter referred to as "Company" proposes to furnish, under the Terms and Conditions hereinafter set forth and described in the accompanying description and specifications, the following equipment. Vessco, Inc. will provide pricing and any additional information you may require prior to the bid opening. Good luck on your bid and we look forward to working with you on this most important project.

The following is a list of Sections and Equipment included in our Scope of Supply.

SECTION	ITEM
40 05 62	PLUG VALVES

QTY	ITEM	SIZE	ACTUATOR	UNIT	EXT
	PLUG VALVES				
1	DEZURIK PEC FLANGED	4	HANDWHEEL	\$ 1,428.57	\$ 1,428.57

FREIGHT: INCLUDED

STARTUP: INCLUDED

DELIVERIES: 22-24 WEEKS

The above quotation is offered in accordance with Vessco's and the attached individual Terms and Conditions of sale. If you have any questions regarding the above equipment, please direct them to my attention.

I would be more than happy to discuss any part of this proposal with you via phone at 612-417-7530, via email at cstough@vessco.com, or by arranging a meeting at a mutually acceptable time. Again, good luck to all of you and I look forward to working with you on this project.

Respectfully Submitted,
VESSCO, INC.
Cory Stough
Inside Sales - Flow Control

Cory Stough

Project Name: Mitchell, SD WWTP

Location: Mitchell, SD

PROPOSED CHANGE ORDER

REQUEST # 4A

JTJ PROJECT # 2401

DATE 11/25/24

PROPOSED CHANGE: Over excavation of sludge storage tank, imported fill for bad soils per Geotech
Over excavation of Dewatering Building and Blower Building for bad soils, imported fill

SUMMARY SHEET

1	MATERIAL			
2	Material Cost		0	
3	Sales Tax	@	7.00%	0
4	Material Handling Cost	@	5%	0
5	Expendable Material Cost	@	5%	0
6	TOTAL MATERIAL COST			\$0
7	LABOR			
	Manhours	0.0 @	\$48.00	\$0
	Supervision (Superintendent)	0.0 @	\$161.00	\$0
8	Fringe Benefits	0.0 @	\$10.67	\$0
9	Hourly Labor Cost			\$0
10	Labor Overhead	@	45%	\$0
11	Tool Replacement Cost	@	5%	\$0
12	TOTAL LABOR COST			\$0
13	EQUIPMENT COSTS			\$0
14	OTHER DIRECT COSTS			\$339
15	SUBTOTAL			\$339
16	MARKUP	@	15%	\$50.85
17	SUBTOTAL			\$390
18	SUBCONTRACT COST		\$110,900	
19	MARKUP	@	5%	\$5,545
20	TOTAL SUB CONTRACT COST			\$116,445
21	SUBTOTAL			\$116,834
22	BOND COST	@	1%	\$1,168
23	BUILDERS RISK	@	0%	\$0
24	SD EXCISE TAX	@	2.04%	\$2,383
25	SUBTOTAL			\$120,386

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

Rates subject to Change after March 31, 2025

25	CHANGE REQUEST TOTAL	\$120,386
	CONTRACT DURATION CHANGE REQUEST	TBD

DIRECT COSTS

DESCRIPTION	TIME USED	COST RATE	LUMP SUM	TOTAL COST
ENGINEERING OR DESIGN				
OFFICER	0.00	\$200.00	0.00	\$0.00
PROJECT MANAGER	2.00	\$139.00	0.00	\$278.00
ASSISTANT PROJECT M	0.00	\$106.00	0.00	\$0.00
ADMIN. ASSISTANT	1.00	\$61.00	0.00	\$61.00
PROJECT ENGINEER	0.00	\$110.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$110.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$139.00	0.00	\$0.00
DRAFTING	0.00	\$139.00	0.00	\$0.00
SCHEDULER	0.00	\$139.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
COPIER (per sheet)	0.00	\$0.09	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$50.00	0.00	\$0.00
COMPUTER TIME				
PLOTTING (per sheet)	0.00	\$15.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (1/2 Ton Pick	0.00	\$0.67	0.00	\$0.00
SITE VISIT (3/4 or 1T Pic	0.00	\$1.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$1,200.00	0.00	\$0.00
Lodging	0.00	\$150.00	0.00	\$0.00
Meals	0.00	\$100.00	0.00	\$0.00
OTHER EXPENSE				
Shop Labor	0.00	\$76.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TOTAL DIRECT COST		\$339.00		

Rates subject to Change after March 31, 2025

SUBCONTRACTS

SUBCONTRACTOR #1

Lieber Inc.

3/4" Minus Material Sand for Sludge Storage Tank	\$62,345.85
Over Excavation of Sludge Stroage Tank	\$9,198.00
Extra Rock for Dewatering Building	\$13,755.69
Over Excavation of Dewatering Building	\$25,600.00
	\$0.00

TOTAL \$110,899.54

SUBCONTRACTOR #2

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL \$0.00

SUBCONTRACTOR #3

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL \$0.00

SUBCONTRACTOR #4

TOTAL

SUBCONTRACTOR TOTAL

\$110,899.54

Will Widmer

From: adamsnoozy@lieberinc.com
Sent: Thursday, October 31, 2024 2:30 PM
To: Will Widmer
Cc: Scott Nath; 'Jake Conley'
Subject: RE: Mitchell, SD South WWTP Sludge/ Dewatering Building
Attachments: We sent you safe versions of your files; DOC103124-10312024112101.pdf; 2891.pdf; 2878.pdf; 2870.pdf

Mimecast Attachment Protection has deemed this file to be safe, but always exercise caution when opening files.

See below in **Red**.

Adam Snoozy – Project Estimator
O - 605-422-0543
C - 712-203-0120
F - 605-422-0544
Lieberconstruction.com



From: Will Widmer <will@jtjconst.com>
Sent: Wednesday, October 30, 2024 4:07 PM
To: adamsnoozy@lieberinc.com
Cc: Scott Nath <scott@jtjconst.com>
Subject: Mitchell, SD South WWTP Sludge/ Dewatering Building

Adam,

Per our phone conversation:

- \$30 dollars per ton is acceptable on the sand material brought in for the Sludge Storage Tank (tickets to be provided by Lieber to JTJ and HDR). **Tickets are attached to this email – Total qty = 2,078.195 = \$62,345.85**
- Lieber to get JTJ price on the over excavation of the Sludge Storage Tank. (in \$ per CY with a total) **290CY per 1' Lift @ \$14.00/CY – 2 extra feet, plus the areas that were requested be dug to 1334. Total CY = 657, Total - \$9,198.00**
- Lieber to get JTJ a price per ton on hauling in of the extra rock needed for the Dewatering Building due to the over excavation of the dewatering building due to the bad soils. (\$ per ton) **Tickets are provided to this quote – Total qty = 464.71 minus the 1' under the footings that was in the original bid (1 foot of clean Rock under Footings & Floor slab). Footings only is a deduct 112 = TN 352.71 @ \$39/TN for the aggregate. Total additional aggregate hauled and placed = \$13,755.69**

Project Name: Mitchell, SD WWTP

Location: Mitchell, SD

PROPOSED CHANGE ORDER

REQUEST # 5B

JTJ PROJECT # 2401

DATE 11/26/24

PROPOSED CHANGE: Switching from Natural Gas to Propane Tanks
No concrete pads, set tanks on concrete blocks on gravel pads.

SUMMARY SHEET

1	MATERIAL			
2	Material Cost		13,480	
3	Sales Tax	@	7.00%	944
4	Material Handling Cost	@	5%	674
5	Expendable Material Cost	@	5%	674
6	TOTAL MATERIAL COST			\$15,772
7	LABOR			
	Manhours	10.0 @	\$48.00	\$480
	Supervision (Superintendent)	1.5 @	\$161.00	\$242
8	Fringe Benefits	10.0 @	\$10.67	\$107
9	Hourly Labor Cost			\$828
10	Labor Overhead	@	45%	\$373
11	Tool Replacement Cost	@	5%	\$41
12	TOTAL LABOR COST			\$1,242
13	EQUIPMENT COSTS			\$750
14	OTHER DIRECT COSTS			\$400
15	SUBTOTAL			\$18,164
16	MARKUP	@	15%	\$2,724.59
17	SUBTOTAL			\$20,888
18	SUBCONTRACT COST			\$37,495
19	MARKUP	@	5%	\$1,875
20	TOTAL SUB CONTRACT COST			\$39,370
21	SUBTOTAL			\$60,258
22	BOND COST	@	1%	\$603
23	BUILDERS RISK	@	0%	\$0
24	SD EXCISE TAX	@	2.04%	\$1,229
25	SUBTOTAL			\$62,090

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

Rates subject to Change after March 31, 2025

25	CHANGE REQUEST TOTAL	\$62,090
	CONTRACT DURATION CHANGE REQUEST	TBD

LABOR & MATERIAL WORKSHEET #1

[illegible]

EQUIPMENT SHEET

EQUIPMENT DESCRIPTION -----	TIME USED ----	COST RATE ----	TOTAL COST ----	FOG COST ----
BACKHOES				
PC 300/360 (70-80,000lb)	0.00	\$185.00	\$0.00	\$0.00
PC 400/490 (80-100,000lb)	0.00	\$225.00	\$0.00	\$0.00
KUBOTA MINI EXCAVATOR	4.00	\$80.00	\$320.00	\$0.00
LOADERS/DOZERS				
KOMATSU WA320	0.00	\$135.00	\$0.00	\$0.00
KOMATSU DOZER	0.00	\$175.00	\$0.00	\$0.00
COMPACTORS				
DRUM	2.00	\$65.00	\$130.00	\$0.00
CRANES				
3 TON SPYDER CRANE	0.00	\$60.00	\$0.00	\$0.00
50 TON HYDRO	0.00	\$235.00	\$0.00	\$0.00
75 TON HYDRO	0.00	\$275.00	\$0.00	\$0.00
100 TON CRAWLER	0.00	\$375.00	\$0.00	\$0.00
200 TON CRAWLER	0.00	\$450.00	\$0.00	\$0.00
WELDERS				
TRAILBLAZER	0.00	\$55.00	\$0.00	\$0.00
PUMPS				
DIESEL WATER PUMP	0.00	\$10.00	\$0.00	\$0.00
OTHER EQUIPMENT				
BOBCAT	4.00	\$75.00	\$300.00	\$0.00
FORKLIFT	0.00	\$85.00	\$0.00	\$0.00
EQUIPMENT FREIGHT				
TRUCKING (one way/load)	0.00	\$2,100.00	\$0.00	\$0.00
	0.00	\$0.00	\$0.00	\$0.00
TOTAL EQUIPMENT			\$750.00	
				\$0.00
			\$750.00	

Rates subject to Change after March 31, 2025

DIRECT COSTS

DESCRIPTION	TIME USED	COST RATE	LUMP SUM	TOTAL COST
ENGINEERING OR DESIGN				
OFFICER	0.00	\$200.00	0.00	\$0.00
PROJECT MANAGER	2.00	\$139.00	0.00	\$278.00
ASSISTANT PROJECT M	0.00	\$106.00	0.00	\$0.00
ADMIN. ASSISTANT	2.00	\$61.00	0.00	\$122.00
PROJECT ENGINEER	0.00	\$110.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$110.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$139.00	0.00	\$0.00
DRAFTING	0.00	\$139.00	0.00	\$0.00
SCHEDULER	0.00	\$139.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
COPIER (per sheet)	0.00	\$0.09	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$50.00	0.00	\$0.00
COMPUTER TIME				
PLOTTING (per sheet)	0.00	\$15.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (1/2 Ton Pick	0.00	\$0.67	0.00	\$0.00
SITE VISIT (3/4 or 1T Pic	0.00	\$1.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$1,200.00	0.00	\$0.00
Lodging	0.00	\$150.00	0.00	\$0.00
Meals	0.00	\$100.00	0.00	\$0.00
OTHER EXPENSE				
Shop Labor	0.00	\$76.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TOTAL DIRECT COST		\$400.00		

Rates subject to Change after March 31, 2025

SUBCONTRACTS

SUBCONTRACTOR #1

Krohmer Plumbing	\$31,436.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00

TOTAL	\$31,436.00
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SUBCONTRACTOR #2

Muth Electric	\$6,059.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00

TOTAL	\$6,059.00
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SUBCONTRACTOR #3

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL	\$0.00
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SUBCONTRACTOR #4

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL	\$0.00
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SUBCONTRACTOR TOTAL	\$37,495.00
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Proposal

KROHMER PLUMBING

P.O. BOX 1264

1900 N. MAIN

MITCHELL, SD 57301

PHONE: 605-996-2752 FAX: 605-996-0929

PROPOSAL SUBMITTED TO	PHONE	DATE
T. Jones Construction Co.	701-232-3358 Attention: Will Widmer	10/21/2024
2213 7th Ave N.	Job	
Fargo, North Dakota 58102	Mitchell S. WWTP Ph.2	
	Location	
	Mitchell, SD	
ARCHITECT/ENGINEER	ESTIMATOR	JOB PHONE
HDR	Dana Jensen	

We hereby submit our proposal for the following scope of work:

CHANGE ORDER TO SWITCH TO AN LP SYSTEM WITH VAPORIZER

This Change Order Proposal Is To Switch From Natural Gas To An LP Gas System,
As Requested.

GAS LINES AND EQUIPMENT

(1) Alga's Torrex 50-T3 Vaporizer

Vaporizer Is Only Necessary On The Dewatering Building

The Blower Building Does Not Require A Vaporizer, Based On CHS Reports

1" Poly Pipe, Pipe Risers & Trenching

Black Iron Pipe & Gas Regulators

Parts & Brackets

No Propane Tanks, Propane Or Concrete Pads. By Others

NOTE: No Other Work Is Included In This Proposal.

CHANGE ORDER FOR LP/VAPORIZER SYSTEM: \$31,463.00

NOTES: SOUTH DAKOTA SALES TAX INCLUDED NO BOND FEES OR ALLOWANCES
HVAC, CONDENSATE DRAINS, TEMPERATURE CONTROLS, & BALANCING ARE NOT INCLUDED
NO TEMPORARY SERVICES, HEAT, COOLING, WATER, SEWER, OR VENTILATION
NO GAS SERVICE OR LINE FEES INCLUDED.

Does not include excise tax, payment & performance bond, builder's risk insurance, painting, cutting or patching of walls, floors, ceilings, and/or concrete pads, sheet metal work, HVAC, balancing, temperature controls, fire protection work, temporary heat, temporary water & sewer, ground thawing equipment, engineered backfill materials, or removal and/or replacement of unsuitable soils.

Payment to be made as follows: **Payment & Retainage as per Specifications**

All material is guaranteed to be as specified above. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the proposal. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized

Signature

Note: This proposal may be
withdrawn by us if not accepted within

Dana Jensen

30 days.



Muth Electric Inc.

730 North Kimball • PO Box 1400 • Mitchell, SD 57301
PHONE (605) 996-7300 • FAX (605) 996-6201
www.muthelectric.com



November 19, 2024

John T Jones Construction
2213 7th Ave. North
Fargo, ND 58102

Attn: Will Widmer

Re: Mitchell WWTP PH 2
Mitchell, SD
Muth Job # 1559

RFP #2 – Added Vaporizer
Muth CO C001 - #62254

Muth Electric, Inc. would like to propose the following change order pricing for the added material and labor of the following:

The total cost of the change order request is \$6,059.00.

- Added propane vaporizer for Dewatering Building.

Upon Acceptance of this Change Order and Approved Submittals if required, Muth Electric has requested zero added working days to the contract schedule in order to allow time for Completion/Lead time of Materials.

This change order pricing is good for 30 days.

If you have any questions regarding the pricing of this change order, please call me at 605-996-7300. Thank you for working with us on the project, we greatly appreciate your business.

Sincerely,

MUTH ELECTRIC, INC.

Gary Schoenfelder
Division Manager
Change Order
GS/amk

Acceptance of Proposal: The above prices, specifications
And conditions are satisfactory and are hereby accepted.
You are authorized to do the work as specified.

Date of Acceptance: _____

Signature: _____

"Professional Answers For All Your Electrical Needs"

CORPORATE
(605) 996-3983

RAPID CITY, SD
(605) 341-3554

SIOUX FALLS, SD
(605) 338-6586

WATERTOWN, SD
(605) 882-2680

HURON, SD
(605) 352-8579

ABERDEEN, SD
(605) 226-8424

BROOKINGS, SD
(605) 692-0800

OMAHA, NE
(402) 551-7780

Muth Electric, Inc.

Bid Summary Sheet

Estimate #: 62254 Location: Mitchell

Muth Job Number: 1559

Customer: JOHN T JONES

Address

Description: RFP #2 ADDED PROPANE VAPORIZER FOR DEWATERING BLDG

Estimated By: GAS

Checked By:

Estimate Date: 11/19/2024

Revision Date:

Submission Date

Change Order
Status

☐

Approved

☐

Proposed

GC C/O #

RFP #2

Approval Date

☐

Executed

☐

Void

Muth C/O #:

C001

Coordination Time	Hours
Superintendent Time:	0.00
Travel Time:	0.00
Miscellaneous Time:	0.00
Total (A)	0.00

	Material Cost	Labor Hours
Total from Estimate Item Detail	\$3,380.81	21.96
Misc Material and Labor: 3.00 %	\$101.42	0.66
Coordination Time		0.00
TOTAL MATERIAL (C) AND LABOR (D)	\$3,482.23	22.62
22.62 Regular Labor Hours @ \$60.00		\$1,357.13

Job Expense			
Tools, Scaffolds -	10 % of Labor Total	\$183.21	
Safety -	6 % of Labor Total	\$109.93	
Clean Up -	4 % of Labor Total	\$73.28	
Warranty -	3 % of Labor Total	\$54.96	
BIM Coordination -	4 % of Labor Total	\$73.28	
Temporary Power		\$0.00	
Cutting, Patching, Painting		\$0.00	
Misc. Equipment Used		\$16.96	
Use/Sales Tax 6.20 %		\$215.90	
Inspection and Permit Fees		\$0.00	
Field Incentive \$0.75 per hour		\$16.96	
Material Storage		\$0.00	
Freight		\$0.00	
Mileage 0 Miles @ \$1.05 per Mile		\$0.00	
Muth Equipment (Trench/Plow/Bhoe)		\$0.00	
Equipment/Tools - Rental		\$0.00	
Muth Equipment 0 Units x \$0.00		\$0.00	
Muth Equipment #2 0 Units x \$0.00		\$0.00	
Meals/ Lodging		\$0.00	
Total Job Expenses (B)		\$744.50	

0.00 Overtime Hours @ \$0.00		\$0.00
Labor Burden 35 %		\$474.99
Labor Total		\$1,832.12
Subcontracts		\$0.00
Job Expense (B)		\$744.50
Material Cost		\$3,482.23
Total Direct Cost		\$6,058.85
Overhead 0 %		\$0.00
Sub Total		\$6,058.85
Profit 0 %		\$0.00
Sub Total		\$6,058.85
SD Contractors Excise Tax 0 %		\$0.00
Sub Total		\$6,058.85
Performance Bond		\$0.00
Total		\$6,058.85

SubContractor Report

Subcontractor Name:	PO Number:	Phase:	Amount:
NONE	0	0	\$0.00
			\$0.00

19-Nov-24 03:04 PM

Muth Electric - Estimate Detail Report

Muth Job Number: 1559

Estimate#: 62254 Estimated By: GAS

Customer: JOHN T JONES

Job Desc: RFP #2 ADDED PROPANE VAPORIZER FOR DEWATERING BLDG

Location: Mitchell

Muth Item #	Description	Quantity	Material Cost	Material Extension	Labor Units	Labor Units Extension
QO330	SQ D 30A BREAKER 3-POLE	1	67.22595	\$67.23	0.2400	0.24
GETGN3324	GE 200A 250V NO FUSE 1 OR 3 PH DIS	1	211.3749	\$211.37	3.9990	4.00
EXSO75	3/4" EX PRF SEAL-OFF VERT	2	18.714375	\$37.43	0.6000	1.20
CCG75	3/4" PVC COATED GRC	110	13.905	\$1,529.55	0.0810	8.91
PVC8075	3/4" SCH 80 PVC CONDUIT	50	1.64835	\$82.42	0.0435	2.18
GRC75	3/4" RIGID CONDUIT	10	5.71725	\$57.17	0.0765	0.76
CCGCP75	3/4" PVC COATED GRC COUP	12	15.89625	\$190.76	0.0465	0.56
CCG7590	3/4" PVC COATED GRC SWEEP 90	6	58.806	\$352.84	0.2220	1.33
PVCFCN75	3/4" PVC FEMALE ADAPT/CONN	2	0.624375	\$1.25	0.1785	0.36
MHUB75	3/4" WEATHERPROOF MEYERS HUB	2	6.3963	\$12.79	0.2655	0.53
GRC7590	3/4" GRC SWEEP 90 EL"	1	12.338325	\$12.34	0.2220	0.22
GRCCP75	3/4" GRC COUPLING THRD	2	4.92075	\$9.84	0.0015	0.00
LN75	3/4" LOCKNUT	2	0.2808	\$0.56	0.0435	0.09
GBS75	3/4" GRD BUSH CU/AL STEEL	1	5.265	\$5.26	0.1785	0.18
	3/4" HAZFLEX CONNECTOR	1	405	\$405.00	0.1605	0.16
	GRC PVC COATED LB	2	202.5	\$405.00	0.6165	1.23
Totals				\$3,380.81		21.95

#####

Project Name: Mitchell, SD WWTP

Location: Mitchell, SD

PROPOSED CHANGE ORDER

REQUEST # 10A (Option1)

JTJ PROJECT # 2401

DATE 05/14/25

PROPOSED CHANGE: Adding 60" manhole, upsizing 8" HDPE line to 10" C900 PVC, adding additional 10" bypass insulation for pipe, casing pipe. Updated without temp bypass 5/14/25

SUMMARY SHEET

1	MATERIAL			
2	Material Cost		21,415	
3	Sales Tax	@	6.20%	1,328
4	Material Handling Cost	@	5%	1,071
5	Expendable Material Cost	@	5%	1,071
6	TOTAL MATERIAL COST			\$24,884
7	LABOR			
	Manhours	118.0 @	\$48.00	\$5,664
	Supervision (Superintendent)	17.7 @	\$161.00	\$2,850
8	Fringe Benefits	118.0 @	\$10.67	\$1,259
9	Hourly Labor Cost			\$9,773
10	Labor Overhead	@	45%	\$4,398
11	Tool Replacement Cost	@	5%	\$489
12	TOTAL LABOR COST			\$14,659
13	EQUIPMENT COSTS			\$3,925
14	OTHER DIRECT COSTS			\$617
15	SUBTOTAL			\$44,086
16	MARKUP	@	15%	\$6,612.84
17	SUBTOTAL			\$50,698
18	SUBCONTRACT COST			\$0
19	MARKUP	@	5%	\$0
20	TOTAL SUB CONTRACT COST			\$0
21	SUBTOTAL			\$50,698
22	BOND COST	@	1%	\$507
23	BUILDERS RISK	@	0%	\$0
24	SD EXCISE TAX	@	2.04%	\$1,034
25	SUBTOTAL			\$52,240

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

Rates subject to Change after March 31, 2025

25	CHANGE REQUEST TOTAL	\$52,240
	CONTRACT DURATION CHANGE REQUEST	TBD

LABOR & MATERIAL WORKSHEET #1

[illegible]

EQUIPMENT SHEET

EQUIPMENT DESCRIPTION	TIME USED	COST RATE	TOTAL COST	FOG COST
BACKHOES				
PC 300/360 (70-80,000lb)	15.00	\$185.00	\$2,775.00	\$0.00
PC 400/490 (80-100,000lb)	0.00	\$225.00	\$0.00	\$0.00
KUBOTA MINI EXCAVATOR	0.00	\$80.00	\$0.00	\$0.00
LOADERS/DOZERS				
KOMATSU WA320	5.00	\$135.00	\$675.00	\$0.00
KOMATSU DOZER	0.00	\$175.00	\$0.00	\$0.00
COMPACTORS				
DRUM	5.00	\$65.00	\$325.00	\$0.00
CRANES				
3 TON SPYDER CRANE	0.00	\$60.00	\$0.00	\$0.00
50 TON HYDRO	0.00	\$235.00	\$0.00	\$0.00
75 TON HYDRO	0.00	\$275.00	\$0.00	\$0.00
100 TON CRAWLER	0.00	\$375.00	\$0.00	\$0.00
200 TON CRAWLER	0.00	\$450.00	\$0.00	\$0.00
WELDERS				
TRAILBLAZER	0.00	\$55.00	\$0.00	\$0.00
PUMPS				
DIESEL WATER PUMP	0.00	\$10.00	\$0.00	\$0.00
OTHER EQUIPMENT				
BOBCAT	0.00	\$75.00	\$0.00	\$0.00
FORKLIFT	0.00	\$85.00	\$0.00	\$0.00
Fusion Machine	0.00	\$55.00	\$0.00	\$150.00
EQUIPMENT FREIGHT				
TRUCKING (one way/load)	0.00	\$2,100.00	\$0.00	\$0.00
	0.00	\$0.00	\$0.00	\$0.00
TOTAL EQUIPMENT			\$3,775.00	
				\$150.00
			\$3,925.00	

Rates subject to Change after March 31, 2025

DIRECT COSTS

DESCRIPTION	TIME USED	COST RATE	LUMP SUM	TOTAL COST
ENGINEERING OR DESIGN				
OFFICER	0.00	\$200.00	0.00	\$0.00
PROJECT MANAGER	4.00	\$139.00	0.00	\$556.00
ASSISTANT PROJECT M	0.00	\$106.00	0.00	\$0.00
ADMIN. ASSISTANT	1.00	\$61.00	0.00	\$61.00
PROJECT ENGINEER	0.00	\$110.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$110.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$139.00	0.00	\$0.00
DRAFTING	0.00	\$139.00	0.00	\$0.00
SCHEDULER	0.00	\$139.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
COPIER (per sheet)	0.00	\$0.09	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$50.00	0.00	\$0.00
COMPUTER TIME				
PLOTTING (per sheet)	0.00	\$15.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (1/2 Ton Pick	0.00	\$0.67	0.00	\$0.00
SITE VISIT (3/4 or 1T Pic	0.00	\$1.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$1,200.00	0.00	\$0.00
Lodging	0.00	\$150.00	0.00	\$0.00
Meals	0.00	\$100.00	0.00	\$0.00
OTHER EXPENSE				
Shop Labor	0.00	\$76.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TOTAL DIRECT COST		\$617.00		

Rates subject to Change after March 31, 2025

SUBCONTRACTS

SUBCONTRACTOR #1

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL -----
\$0.00

SUBCONTRACTOR #2

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL -----
\$0.00

SUBCONTRACTOR #3

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL -----
\$0.00

SUBCONTRACTOR #4

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL -----
\$0.00

SUBCONTRACTOR TOTAL \$0.00



Bid Proposal for Mitchell WWTP Phase 2 Imp 10" Gravity

JOHN T JONES CONSTRUCTION

Job Location: Mitchell, SD

Bid Date: 03/19/2025 10:00 am

Core & Main Bid #: 4087412

Core & Main

2101 E 54th St N

Sioux Falls, SD 57104

Phone: 6053392814

Fax: 6053392632

Seq#	Qty	Description	Units	Price	Ext Price
20		OPTION 1			
30		10" GRAVITY			
40	80	10" DR18 C900 PVC PIPE	FT	31.57	2,525.60
50	2	10" MJ GATE VALVE AIS	EA	2,752.56	5,505.12
60	2	666 HD DOMESTIC VALVE BOX KIT	EA	360.70	721.40
110	2	VALVE BOX ADAPTOR II TYPE B	EA	59.00	118.00
120	1	10" MJ TEE USA	EA	730.44	730.44
130	2	10" MJ 90 BEND USA	EA	495.69	991.38
140	11	10" MJ GLAND	EA	37.20	409.20
150	11	10" MJ GASKET	EA	12.31	135.41
160	88	3/4" X 4" SS MJ B&N USA	EA	18.53	1,630.64
		10" GRAVITY TOTAL			12,767.19
180		CORE DRILL OPENING FOR 10"			
190		PIPE AND MECHANICAL SEAL			
200	10	LS-410-SS LINK SEAL	EA	19.47	194.70
220		60" CONCRETE MANHOLE			
230		CONTRACTOR TO VERIFY KIND OF			
240		CASTING NEEDED FOR MH			
250	1	1772 TYPE B T-SEAL "SANITARY	EA	265.34	265.34
260	1	NEENAH R1772 MH FRAME 7"	EA	301.34	301.34
		CASTING TOTAL			566.68
280		8" STUB-OUT W/ GV			
290		& PLUG FOR FUTURE FM			
300	20	8" DR11 DIPS HDPE PIPE	FT	25.18	503.60
310	1	8" MJ GATE VALVE AIS	EA	2,998.63	2,998.63
320	1	666 HD DOMESTIC VALVE BOX KIT	EA	360.70	360.70
370	1	VALVE BOX ADAPTOR II TYPE A	EA	56.81	56.81
380	1	8" MJ PLUG USA	EA	167.25	167.25
390	3	8" SDR11 DIPS MJ X PE ADAPTER	EA	146.60	439.80
400	3	8" MJ PVC RESTRAINT USA	EA	90.05	270.15
410	3	8" MJ GASKET	EA	7.48	22.44
420	18	3/4X6 T-HEAD B&N 304SS USA	EA	27.34	492.12
		8" STUB OUT TOTAL			5,311.50
440		TEMPORARY BYPASS			
450	60	8" DR11 DIPS HDPE PIPE	FT	25.18	1,510.80
460	1	8" SDR11 DIPS 45 BEND	EA	183.89	183.89
470	3	8" FLG 90 BEND PRIMED USA C110	EA	682.08	2,046.24
480	6	8" SDR9 DIPS PE FLG ADAPT	EA	55.76	334.56
490	6	8" SEAL-TITE FLANGE GASKET	EA	8.75	52.50

** For reference only - not included in total

04/14/2025 - 3:53 PM

Actual taxes may vary

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Bid Proposal for Mitchell WWTP Phase 2 Imp 10" Gravity

Bid #: 4087412

Seq#	Qty	Description	Units	Price	Ext Price
500	48	3/4X6 HEX HEAD BOLT 304SS USA	EA	19.95	957.60
510	48	3/4" SS HEX NUT USA	EA	5.53	265.44
530		ADD (2) MORE 8" 45 BENDS			
540	2	8 MJ 45 BEND C153 P401/ZN USA	EA	619.67	1,239.34
550	4	8" MJ GASKET	EA	7.48	29.92
560	4	8" MJ DI RESTRAINT	EA	49.90	199.60
570	24	3/4" X 4" BLUE MJ B&N USA	EA	5.28	126.72
		TEMP BYPASS TOTAL			6,946.61
		OPTION 1 TOTAL			25,786.68
590		OPTION 2			
600		10" GRAVITY			
610	80	10" DR18 C900 PVC PIPE	FT	31.57	2,525.60
620	2	10" MJ GATE VALVE AIS	EA	2,752.56	5,505.12
630	2	666 HD DOMESTIC VALVE BOX KIT	EA	360.70	721.40
680	2	VALVE BOX ADAPTOR II TYPE B	EA	59.00	118.00
690	1	10" MJ 22-1/2 BEND USA	EA	318.06	318.06
700	1	10" MJ TEE USA	EA	730.44	730.44
710	2	10" MJ 90 BEND USA	EA	495.69	991.38
720	9	10" MJ GLAND	EA	37.20	334.80
730	9	10" MJ GASKET	EA	12.31	110.79
740	72	3/4" X 4" SS MJ B&N USA	EA	18.53	1,334.16
		10" GRAVITY TOTAL			12,689.75
760		CORE DRILL OPENING FOR 10"			
770		PIPE AND MECHANICAL SEAL			
780	10	LS-410-SS LINK SEAL	EA	19.47	194.70
800		60" CONCRETE MANHOLE			
810		CONTRACTOR TO VERIFY KIND OF			
820		CASTING NEEDED FOR MH			
830	1	1772 TYPE B T-SEAL "SANITARY	EA	265.34	265.34
840	1	NEENAH R1772 MH FRAME 7"	EA	301.34	301.34
		CASTING TOTAL			566.68
860		8" STUB-OUT W/ GV			
870		& PLUG FOR FUTURE FM			
880	20	8" DR11 DIPS HDPE PIPE	FT	25.18	503.60
890	1	8" MJ GATE VALVE AIS	EA	2,998.63	2,998.63
900	1	666 HD DOMESTIC VALVE BOX KIT	EA	360.70	360.70
950	1	VALVE BOX ADAPTOR II TYPE A	EA	56.81	56.81
960	1	8" MJ PLUG USA	EA	167.25	167.25
970	3	8" SDR11 DIPS MJ X PE ADAPTER	EA	146.60	439.80
980	3	8 STAR 4008 PVC REST SB IMP	EA	76.95	230.85
990	3	8" MJ GASKET	EA	7.48	22.44
1000	18	3/4X6 T-HEAD BOLT & NUT 304SS	EA	8.20	147.60
		8" STUB OUT TOTAL			4,927.68
1020		TEMPORARY BYPASS			

** For reference only - not included in total

04/14/2025 - 3:53 PM

Actual taxes may vary

Page 2 of 4



Bid Proposal for Mitchell WWTP Phase 2 Imp 10" Gravity

Bid #: 4087412

Seq#	Qty	Description	Units	Price	Ext Price
1030	60	8" DR11 DIPS HDPE PIPE	FT	25.18	1,510.80
1040	1	8" SDR11 DIPS 45 BEND	EA	183.89	183.89
1050	3	8" FLG 90 BEND PRIMED USA C110	EA	682.08	2,046.24
1060	6	8" SDR9 DIPS PE FLG ADAPT	EA	55.76	334.56
1070	6	8" SEAL-TITE FLANGE GASKET	EA	8.75	52.50
1080	48	3/4X6 HEX HEAD BOLT 304SS USA	EA	19.95	957.60
1090	48	3/4" SS HEX NUT USA	EA	5.53	265.44
1110		ADD (3) MORE 8" 45 BENDS			
1120	3	8 MJ 45 BEND C153 P401/ZN USA	EA	619.67	1,859.01
1130	6	8" MJ GASKET	EA	7.48	44.88
1140	6	8" MJ DI RESTRAINT	EA	49.90	299.40
1150	36	3/4" X 4" BLUE MJ B&N USA	EA	5.28	190.08
		TEMP BYPASS TOTAL			7,744.40
		OPTION 2 TOTAL			26,123.21
1170		FUSING INFORMATION			
1180		12 FUSES AT 30 MINUTES PER FUSE			
1190	1	RENT #618 FUSION MACHINE-#1 DAY RENT	DY	550.00	550.00
1210	1	DAILY RENTAL/DATA LOGGER	DY	165.00	165.00
1220	1	FUSION TECH DAILY RATE	EA	1,320.00	1,320.00
1230	1	MOBILIZATION CHARGE	EA	1,500.00	1,500.00
		FUSING TOTAL			3,535.00
1250		CASING PIPE, SEALS AND SPACERS			
1260	21	16 OD X 3/8" CS CASING PIPE (DELIVERED PRICE)	LF	175.00	3,675.00
1270	2	8" X 16" CASING PIPE END SEAL	EA	49.88	99.76
1280	4	8.4" OD X 15.25" ID SPACER	EA	90.77	363.08
		SUBTOTAL, CASING PIPE:			4,137.84
1300		INCIDENTALS			
1310**	440	24X440 POLYWRAP BLK 3-10 DIP	FT	0.60	264.00
1320**	500	3"-8" VBIO POLYWRAP	FT	1.05	525.00
1330**	380	10"-12" VBIO POLYWRAP	FT	1.40	532.00
1340**	1	2X100 POLYWRAP TAPE BLK 10MIL	EA	7.09	7.09
		**INCIDENTALS TOTAL			1,328.09
1360		CREDIT FOR 8" FM DEDUCT			
1370	-62	8 TR FLEX CL53 DI PIPE P401	FT	104.69	(6,490.78)
1380	-2	8 MJ 90 C153 P401 ZN USA	EA	693.26	(1,386.52)
1390	-4	8" MJ GASKET	EA	7.48	(29.92)
1400	-4	8" MJ DI RESTRAINT	EA	49.90	(199.60)
1410	-24	3/4" X 4" BLUE MJ B&N USA	EA	5.28	(126.72)

** For reference only - not included in total

04/14/2025 - 3:53 PM

Actual taxes may vary

Page 3 of 4



Bid Proposal for Mitchell WWTP Phase 2 Imp 10" Gravity

Bid #: 4087412

Seq#	Qty	Description	Units	Price	Ext Price
SUBTOTAL, CREDIT FOR 8" FM:					(8,233.54)
Sub Total					51,349.19
Tax					0.00
Total					51,349.19

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/terms-of-sale/>

THIS BID MAY INCLUDE GLOBALLY SOURCED (IMPORTED) MATERIALS THAT ARE SUBJECT TO CHANGING TARIFFS. PRICES ARE SUBJECT TO CHANGE DUE TO POTENTIAL ADDITIONAL TARIFFS IMPOSED BY THE U.S. GOVERNMENT. IF IMPOSED, PRICES WILL INCREASE BY THE SAME PERCENTAGE AND WILL BE EFFECTIVE ON THE DATE THAT THE NEW TARIFFS ARE IMPLEMENTED. THESE ITEMS SHOULD BE PURCHASED WITH HASTE TO AVOID ANY ADDITIONAL RISING TARIFF COSTS.

** For reference only - not included in total

04/14/2025 - 3:53 PM

Actual taxes may vary

Page 4 of 4

Project: SD Mitchell WWTP CO 60" MH

Quote: 4225091MH1

Engineer: SPN & Associates

Location: SD Mitchell

Sales Contact: Jason Van Roekel 605-630-2230

Owner: City of Mitchell

Bid Date: March 17, 2025 at 10:00 AM

Item	Description	Qty	Price	Unit	Total
	60" MANHOLE	2.00	\$3,186.94	EA	\$6,373.88
	Includes Monobases, Risers, Top Slabs, Adjusting Rings, Joint Seal				
	Minimum Haul Charge	1.00	\$334.80	EA	\$334.80
GRAND TOTAL (estimated)					\$6,708.68

NOTES:

- 1) Please allow three (3) weeks notice prior to anticipated delivery date to allow for delivery scheduling.
- 2) Items not listed above such as castings, hatches, vent pipes, linings, insulation and coatings, etc. are not included in this quote.
- 3) Prices are FOB jobsite
- 4) Please note, the above prices do not include applicable sales taxes
- 5) Return Policy: 35% restocking fee on all product returned by Rinker trucks. 25% restocking fee on all product returned by customer, 0% credit on damaged and made-to-order items. Returns must be approved before sending back to the plant.
- 6) Bid item prices are average prices based on the components included in each bid item (Pipe, tie bolts, joint seal, etc.) A summary of the individual component prices used to create each bid item unit price can be provided to the customer on request. The final price can vary up or down depending upon additions or deletions to the various components assumed at the time of quoting.
- 7) If required, Joint Fabric is available in 30" wide x 360' long rolls at a price of \$200.00 each.
- 8) The above quantities are not guaranteed to be correct. Rinker Pipe reserves the right to adjust pricing if the quantities need to be adjusted. Any additions or deletions are the purchaser's responsibility to let Rinker Pipe know in a timely manner.
- 9) Final production and delivery schedule cannot be confirmed until after the approved shop drawings are received by Rinker. Because Rinker Pipe has no control of the timeliness of the contract award process and submittal review process, we cannot guarantee a firm delivery date at bid time and will not be held responsible for penalties or liquidated damages for missed contract deadlines.
- 10) Quotation valid for 30 days from date of issue.
- 11) Remedy: Please contact the plant immediately if there are any problems with the delivered product. Rinker Pipe reserves the right to investigate and remedy noted problems and will endeavor to begin to do so immediately upon notice with our forces or by mutual agreement with the Contractor. Rinker Pipe will not be held responsible for costs for delays, equipment rental, or repairs attempted, for which we are not afforded the opportunity to remedy in a timely manner.

Sales Contact: Jason Van Roekel 605-630-2230

Prepared By: Jesse Grosdidier

TERMS AND CONDITIONS OF SALE: Rinker Materials' offer to sell the products described in this quotation is expressly conditioned upon Buyer's assent to the Rinker Materials' Standard Terms and Conditions ('Rinker Materials STCs') viewable at www.rinkerpipe.com/terms-and-conditions. A valid tax exemption certificate must be issued to Rinker Materials or sales tax will be

ACCEPTANCE: I WARRANT AND REPRESENT THAT I HAVE AUTHORITY TO ENTER INTO THIS AGREEMENT ON BEHALF OF THE BUYER. WE HEREBY ORDER THE DESCRIBED MATERIAL SUBJECT TO ALL TERMS AND CONDITIONS OF THIS QUOTATION AND IN THE RINKER MATERIALS STCS VIEWABLE AT www.rinkerpipe.com/terms-and-conditions.

PURCHASER

BY

BY

Shane Conley, Sales Manager

TITLE

DATE

Rinker Materials , A Quikrete Company.

Project: SD Mitchell WWTP CO 60" MH

Quote: 4225091MH1

Owner: City of Mitchell

Sales Contact: Jason Van Roekel 605-630-2230

TERMS AND CONDITIONS OF SALE

PAYMENT TERMS ARE NET 30. THIS OFFER IS SUBJECT TO CREDIT APPROVAL. PRICES QUOTED APPLY ONLY TO THE REFERENCED PROJECT AND ARE IN EFFECT FOR 30 DAYS FROM THE DATE OF QUOTATION. PRICES ARE BASED ON THE QUANTITIES SHOWN. IF A DIFFERENT QUANTITY IS PURCHASED, RINKER MATERIALS RESERVES THE RIGHT TO ADJUST THE PRICES. THIS QUOTATION CONTAINS THE ENTIRE AGREEMENT WITH RESPECT TO PURCHASE AND SALE OF PRODUCTS DESCRIBED AND SUPERSEDES ALL PREVIOUS COMMUNICATIONS. BUYER'S SIGNATURE BELOW, DIRECTION TO MANUFACTURE, OR ACCEPTANCE OF DELIVERY OF GOODS DESCRIBED ABOVE, SHALL BE DEEMED AN ACCEPTANCE OF THE RINKER MATERIALS STCS. SELLER EXPRESSLY REJECTS ANY OTHER TERMS AND CONDITIONS. PRICES ARE F.O.B. ORIGIN (UNLESS OTHERWISE SPECIFIED IN THE STANDARD NOTES) WITH TRUCK DELIVERY AND UNLOADING NEAR AS POSSIBLE TO JOBSITE UNDER OWN POWER.

Project Name: Mitchell, SD WWTP

Location: Mitchell, SD

PROPOSED CHANGE ORDER

REQUEST # 12

JTJ PROJECT # 2401

DATE 05/14/25

PROPOSED CHANGE: North Plant EQ Basin- Unsuitable Soils, Concrete debris
Update post on site walk through 5-13-25

SUMMARY SHEET

1	MATERIAL			
2	Material Cost		0	
3	Sales Tax	@	6.80%	0
4	Material Handling Cost	@	5%	0
5	Expendable Material Cost	@	5%	0
6	TOTAL MATERIAL COST			\$0
7	LABOR			
	Manhours	0.0 @	\$48.00	\$0
	Supervision (Superintendent)	0.0 @	\$161.00	\$0
8	Fringe Benefits	0.0 @	\$10.67	\$0
9	Hourly Labor Cost			\$0
10	Labor Overhead	@	45%	\$0
11	Tool Replacement Cost	@	5%	\$0
12	TOTAL LABOR COST			\$0
13	EQUIPMENT COSTS			\$0
14	OTHER DIRECT COSTS			\$339
15	SUBTOTAL			\$339
16	MARKUP	@	15%	\$50.85
17	SUBTOTAL			\$390
18	SUBCONTRACT COST			\$62,131
19	MARKUP	@	5%	\$3,107
20	TOTAL SUB CONTRACT COST			\$65,238
21	SUBTOTAL			\$65,627
22	BOND COST	@	1%	\$656
23	BUILDERS RISK	@	0%	\$0
24	SD EXCISE TAX	@	2.04%	\$1,339
25	SUBTOTAL			\$67,622

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

Rates subject to Change after March 31, 2025

25	CHANGE REQUEST TOTAL	\$67,622
	CONTRACT DURATION CHANGE REQUEST	TDB

DIRECT COSTS

DESCRIPTION	TIME USED	COST RATE	LUMP SUM	TOTAL COST
ENGINEERING OR DESIGN				
OFFICER	0.00	\$200.00	0.00	\$0.00
PROJECT MANAGER	2.00	\$139.00	0.00	\$278.00
ASSISTANT PROJECT M	0.00	\$106.00	0.00	\$0.00
ADMIN. ASSISTANT	1.00	\$61.00	0.00	\$61.00
PROJECT ENGINEER	0.00	\$110.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$110.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$139.00	0.00	\$0.00
DRAFTING	0.00	\$139.00	0.00	\$0.00
SCHEDULER	0.00	\$139.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
COPIER (per sheet)	0.00	\$0.09	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$50.00	0.00	\$0.00
COMPUTER TIME				
PLOTTING (per sheet)	0.00	\$15.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (1/2 Ton Pick	0.00	\$0.67	0.00	\$0.00
SITE VISIT (3/4 or 1T Pic	0.00	\$1.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$1,200.00	0.00	\$0.00
Lodging	0.00	\$150.00	0.00	\$0.00
Meals	0.00	\$100.00	0.00	\$0.00
OTHER EXPENSE				
Shop Labor	0.00	\$76.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TOTAL DIRECT COST		\$339.00		

Rates subject to Change after March 31, 2025

SUBCONTRACTS

SUBCONTRACTOR #1

Lieber Inc.	\$62,131.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00

TOTAL	\$62,131.00
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SUBCONTRACTOR #2

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL	\$0.00
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SUBCONTRACTOR #3

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL	\$0.00
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SUBCONTRACTOR #4

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL	\$0.00
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SUBCONTRACTOR TOTAL	\$62,131.00
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Will Widmer

From: adamsnoozy@lieberinc.com
Sent: Tuesday, May 13, 2025 3:29 PM
To: Will Widmer; Scott Nath
Subject: Updated

CO #2
2-May-25
Lieber

Item	Description	Units	Qty	Unit Price	Total Price
1	Organic Materials Over Ex - 2'	CY	2,459	12.76	31,376.84
2	Organic Materials Over Ex - 1'	CY	576	12.76	7,349.76
3	14x30 Area - centralized in EQ Basin over ex - 5'	CY	106	19.75	2,093.50
4	Unstable Proof Roll Over Ex - 10"	CY	45	12.50	562.50
5	Existing Structure Foundation Subgrade recompact & In Fill - 5'	CY	68	7.00	476.00
6	Burn Pit over ex - 5'	CY	100	19.75	1,975.00
7	Existing Sludge Drying Bed subgrade recompact & In Fill - 7'	CY	980	7.00	6,860.00
1	Concrete Haul Out - 4/22, 4/30	HR	10	375.00	3,750.00
2	Sludge Drying Bed Removal - 4/21, 4/22, 4/23	HR	19.5	375.00	7,312.50
3	Structure/Foundation Removal - 4/28	HR	1	375.00	375.00
Total Contract Cost Proposal					62,131.10

Adam Snoozy – Project Estimator
O - 605-422-0543
C - 712-203-0120
F - 605-422-0544
Lieberconstruction.com

Project Name: Mitchell, SD WWTP

Location: Mitchell, SD

PROPOSED CHANGE ORDER

REQUEST # 13

JTJ PROJECT # 2401

DATE

05/15/25

PROPOSED CHANGE: 8" Forcemain temp Tie-In to existing 24" forcemain

SUMMARY SHEET

1	MATERIAL			
2	Material Cost			11,788
3	Sales Tax	@	6.20%	731
4	Material Handling Cost	@	5%	589
5	Expendable Material Cost	@	5%	589
6	TOTAL MATERIAL COST			\$13,697
7	LABOR			
	Manhours	114.0 @	\$48.00	\$5,472
	Supervision (Superintendent)	17.1 @	\$161.00	\$2,753
8	Fringe Benefits	114.0 @	\$10.67	\$1,216
9	Hourly Labor Cost			\$9,441
10	Labor Overhead	@	45%	\$4,249
11	Tool Replacement Cost	@	5%	\$472
12	TOTAL LABOR COST			\$14,162
13	EQUIPMENT COSTS			\$3,385
14	OTHER DIRECT COSTS			\$339
15	SUBTOTAL			\$31,583
16	MARKUP	@	15%	\$4,737.51
17	SUBTOTAL			\$36,321
18	SUBCONTRACT COST			\$0
19	MARKUP	@	5%	\$0
20	TOTAL SUB CONTRACT COST			\$0
21	SUBTOTAL			\$36,321
22	BOND COST	@	1%	\$363
23	BUILDERS RISK	@	0%	\$0
24	SD EXCISE TAX	@	2.04%	\$741
25	SUBTOTAL			\$37,425

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

Rates subject to Change after March 31, 2025

25	CHANGE REQUEST TOTAL	\$37,425
	CONTRACT DURATION CHANGE REQUEST	0 DAYS

LABOR & MATERIAL WORKSHEET #1

[illegible]

EQUIPMENT SHEET

EQUIPMENT DESCRIPTION	TIME USED	COST RATE	TOTAL COST	FOG COST
BACKHOES				
PC 300/360 (70-80,000lb)	14.00	\$185.00	\$2,590.00	\$0.00
PC 400/490 (80-100,000lb)	0.00	\$225.00	\$0.00	\$0.00
KUBOTA MINI EXCAVATOR	0.00	\$80.00	\$0.00	\$0.00
LOADERS/DOZERS				
KOMATSU WA320	3.00	\$135.00	\$405.00	\$0.00
KOMATSU DOZER	0.00	\$175.00	\$0.00	\$0.00
COMPACTORS				
DRUM	6.00	\$65.00	\$390.00	\$0.00
CRANES				
3 TON SPYDER CRANE	0.00	\$60.00	\$0.00	\$0.00
50 TON HYDRO	0.00	\$235.00	\$0.00	\$0.00
75 TON HYDRO	0.00	\$275.00	\$0.00	\$0.00
100 TON CRAWLER	0.00	\$375.00	\$0.00	\$0.00
200 TON CRAWLER	0.00	\$450.00	\$0.00	\$0.00
WELDERS				
TRAILBLAZER	0.00	\$55.00	\$0.00	\$0.00
PUMPS				
DIESEL WATER PUMP	0.00	\$10.00	\$0.00	\$0.00
OTHER EQUIPMENT				
BOBCAT	0.00	\$75.00	\$0.00	\$0.00
FORKLIFT	0.00	\$85.00	\$0.00	\$0.00
EQUIPMENT FREIGHT				
TRUCKING (one way/load)	0.00	\$2,100.00	\$0.00	\$0.00
	0.00	\$0.00	\$0.00	\$0.00
TOTAL EQUIPMENT			\$3,385.00	
				\$0.00
			\$3,385.00	

Rates subject to Change after March 31, 2025

DIRECT COSTS

DESCRIPTION	TIME USED	COST RATE	LUMP SUM	TOTAL COST
ENGINEERING OR DESIGN				
OFFICER	0.00	\$200.00	0.00	\$0.00
PROJECT MANAGER	2.00	\$139.00	0.00	\$278.00
ASSISTANT PROJECT M	0.00	\$106.00	0.00	\$0.00
ADMIN. ASSISTANT	1.00	\$61.00	0.00	\$61.00
PROJECT ENGINEER	0.00	\$110.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$110.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$139.00	0.00	\$0.00
DRAFTING	0.00	\$139.00	0.00	\$0.00
SCHEDULER	0.00	\$139.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
COPIER (per sheet)	0.00	\$0.09	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$50.00	0.00	\$0.00
COMPUTER TIME				
PLOTTING (per sheet)	0.00	\$15.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (1/2 Ton Pick	0.00	\$0.67	0.00	\$0.00
SITE VISIT (3/4 or 1T Pic	0.00	\$1.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$1,200.00	0.00	\$0.00
Lodging	0.00	\$150.00	0.00	\$0.00
Meals	0.00	\$100.00	0.00	\$0.00
OTHER EXPENSE				
Shop Labor	0.00	\$76.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TOTAL DIRECT COST		\$339.00		



Bid Proposal for Mitchell, SD - Temporary Bean Field Tie-In

JOHN T JONES CONSTRUCTION

Job Location: Mitchell, SD

Bid Date: 05/14/2025

Core & Main Bid #: 4210420

Core & Main

2101 E 54th St N

Sioux Falls, SD 57104

Phone: 6053392814

Fax: 6053392632

Seq#	Qty	Description	Units	Price	Ext Price
10	1	3490MJ 24AX8 SS TAP SLV SS MJ (7 BUSINESS DAYS TO SHIP)	EA	3,134.15	3,134.15
20	1	8" MJ GATE VALVE	EA	1,986.38	1,986.38
30	1	8" GATE VALVE ADAPTER	EA	106.83	106.83
40	20	6" SDR26 CL160 PVC PIPE	FT	8.10	162.00
50	1	10" ALUMINUM VALVE BOX	EA	64.62	64.62
60	1	VALVE BOX COVER	EA	22.61	22.61
70	1	7' ADJ VALVE EXT STEM	EA	159.60	159.60
80	40	8" DR18 C900 PVC PIPE	FT	22.47	898.80
90	1	8" MJ LONG SLEEVE	EA	255.20	255.20
100	1	8" MJ 90 BEND	EA	252.88	252.88
110	6	8" MJ GASKET	EA	9.18	55.08
120	6	8" MJ PVC RESTRAINT	EA	97.88	587.28
130	36	3/4" X 4" BLUE MJ BOLT & NUT	EA	8.74	314.64
140	1	FREIGHT (ESTIMATED)	EA	500.00	500.00
				Sub Total	8,500.07
				Tax	0.00
				Total	8,500.07

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/terms-of-sale/>

THIS BID MAY INCLUDE GLOBALLY SOURCED (IMPORTED) MATERIALS THAT ARE SUBJECT TO CHANGING TARIFFS. PRICES ARE SUBJECT TO CHANGE DUE TO POTENTIAL ADDITIONAL TARIFFS IMPOSED BY THE U.S. GOVERNMENT. IF IMPOSED, PRICES WILL INCREASE BY THE SAME PERCENTAGE AND WILL BE EFFECTIVE ON THE DATE THAT THE NEW TARIFFS ARE IMPLEMENTED. THESE ITEMS SHOULD BE PURCHASED WITH HASTE TO AVOID ANY ADDITIONAL RISING TARIFF COSTS.

Scott Nath

From: Reikofski, Shane <Shane.Reikofski@coreandmain.com>
Sent: Thursday, May 15, 2025 11:05 AM
To: Pritchard, Jim; Will Widmer; Vietze, Jacob
Cc: Scott Nath
Subject: RE: Mitchell, SD South WWTP Temp soybean connection

24x8" Live tap by Core and Main \$2,900.00

.Core and Main does not install the saddle or the valve.

We will pressure test before doing the tap and then conduct the tap.

Let me know if you have any questions

Thanks

Shane Reikofski
Core and Main
2940 Cornhusker Hwy
Lincoln NE 68504
Shane.reikofski@coreandmain.com
C: (531)301-9810
O: (402)817-1800
F: (402)817-1801



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 2, 2025	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	203-45220-43300 - \$3,000,000		
Agenda Item:	Change Order #5 to Soukup Construction for Marina Jetty #2023-03		
Explanation/Background of Agenda Item Requested:	Change Order No. 3 for Marina Improvements Phases 1 and 2 - City Project #2023-03 Change Order No. 3 reflects the removal of 3/4" granular surfacing and adding 1" Class A Rock to be placed under the jetty concrete path and increase cost to place the concrete path due to the 1" Class A Rock. Please see attached Change Order #3 for detailed information. Original Contract Amount - \$2,667,995.66 Change Order No. 1 - \$17,437.75 Change Order No. 2 - \$8,607.17 Current Contract Amount - \$2,694,040.58 Increase of this Change Order - \$31,094.06 New Contract Amount - \$2,725,134.64 City staff recommends approval of Change Order No. 3 as outlined above. Project Budget: \$3,000,000 (\$1,000,000 EDA Grant) Current Professional Services - \$136,000 Original Project Cost - \$2,667,995.66 Change Order No. 1 - \$17,437.75 Change Order No. 2 - \$8,607.17 Project Contingency - \$138,865.36		

Change Order No. 3

Date of Issuance:	5/14/2025	Effective Date:	5/14/2025
Owner:	City of Mitchell	Owner's Contract No.:	EDA Award No. 05-79-06173
Contractor:	Soukup Construction, Inc.	Contractor's Project No.:	N/A
Engineer:	Brosz Engineering	Engineer's Project No.:	2407014
Project:	Marina Improvements Phase 1 - Accessible Trail Improvements and Phase 2 Breakwater Jetty	Contract Name:	Marina Improvements Jetty- Trail

The Contract is modified as follows upon execution of this Change Order:

Bid Schedule 2: Base Bid Change Order

Item	Description	quantity	unit	\$ / unit	extended
3	3/4" Granular Surfacing	-303	TON	\$ 35.00	\$ (10,605.00)
8 CO	1" Class A Rock	303	TON	\$ 46.02	\$ 13,944.06

The bid item 3/4" Granular Surfacing will be eliminated and replaced with 1" Class A Rock. The negotiated price of \$46.02/Ton for the 1" Class A Rock includes all costs associated for the material, hauling and placement. This change provides a larger aggregate with fewer fines to improve longterm durability of the concrete base against water wave action and high water events.

Bid Schedule 3: Base Bid Change Order

8 CO	Extra Work, 6" Fiber Reinforced PCC Pavment	1	LS	\$ 27,755.00	\$ 27,755.00
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The Extra Work, 6" Fiber Reinforced PCC Pavment, is to provide payment to form, deliver and place concrete, remove forms, and all additional costs associated with the placement of the concrete on the Jetty with the 1" Class A Rock base.

Attachments Included: None

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES [note changes in Milestones if applicable]
Original Contract Price:	Contract Time: <u>n/a</u>
\$ <u>2,667,995.66</u>	Substantial Completion: <u>July 1, 2025</u> days or dates
Increase from previously approved Change Orders No. 1 to No. 2	[Increase] [Decrease] from previous approved Change Orders No. XX to No. XX: <u>-</u>
\$ <u>26,044.92</u>	Contract Time: <u>-</u>
	Substantial Completion: <u>July 1, 2025</u> days or dates
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$ <u>2,694,040.58</u>	Contract Time: <u>-</u>
	Substantial Completion: <u>July 1, 2025</u> days or dates
Increase of this Change Order:	[Increase] [Decrease] of this Change Order:
\$ <u>31,094.06</u>	Contract Time: <u>none</u>
	Substantial Completion: <u>none</u> days or dates
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$ <u>2,725,134.64</u>	Contract Time: <u>n/a</u>
	Substantial Completion: <u>July 1, 2025</u> days or dates

RECOMMENDED:
By: [Signature]
Engineer (if required)
Title: Engineer
Date: 5/14/2025

ACCEPTED:
By: _____
Owner (authorized signature)
Title: _____
Date: _____

ACCEPTED:
By: [Signature]
Contractor (authorized signature)
Title: Project Manager
Date: 20 May 25



May 21, 2025

TO: MAYOR & CITY COUNCIL

RE: On Road & Off-Road Diesel Fuel & Unleaded Gasoline

Howes Oil Company Inc.

On Road Diesel- #2	0	0	\$0	\$0
Unleaded Gas-10% Ethanol	7500	7500	\$2.409	\$18,067.50*
Unleaded Gas-No Ethanol	0	0	\$0	\$0
Off Road Diesel- #2	0	0	\$0	\$0
Total:				\$18,067.50*

Vollan Oil

On Road Diesel- #2	0	0	\$0	\$0
Unleaded Gas-10% Ethanol	7500	7500	\$2.44	\$18,300.00
Unleaded Gas-No Ethanol	0	0	\$0	\$0
Off Road Diesel- #2	0	0	\$0	\$0
Total:				\$18,300.00

Howes Oil was the low quote for the items marked with asterisk. They were awarded the quote.

Sincerely,
Kevin Roth
Street & Sanitation Superintendent

cc: Howe's Oil Company
Vollan Oil



May 27, 2025

TO: MAYOR & CITY COUNCIL

RE: On Road & Off-Road Diesel Fuel & Unleaded Gasoline

Howes Oil Company Inc.

On Road Diesel- #2	3700	3700	\$2.5225	\$9,333.25*
Unleaded Gas-10% Ethanol	0	0	\$0	\$0
Unleaded Gas-No Ethanol	0	0	\$0	\$0
Off Road Diesel- #2	3800	3800	\$2.2475	\$8,540.50*
Total:				\$17,873.75*

Vollan Oil

On Road Diesel- #2	3700	0	\$0	\$0
Unleaded Gas-10% Ethanol	0	0	\$0	\$0
Unleaded Gas-No Ethanol	0	0	\$0	\$0
Off Road Diesel- #2	3800	0	\$0	\$0
Total:				\$0

Howes Oil was the only quote for the items marked with asterisk. They were awarded the quote.

Sincerely,
Kevin Roth
Street & Sanitation Superintendent

cc: Howe's Oil Company
Vollan Oil

Outside expectations

PAY ESTIMATES FOR JUNE 2, 2025

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
Infrastructure Design Group	#2020-20 Ground Storage Tank - Piping	#57	\$ 48,584.25		
Infrastructure Design Group	#2020-20 Ground Storage Tank - Piping	#58	\$ 32,379.33	\$ 1,511,983.95	\$ 1,628,242.34
Fischer Aerial, LLC	#2021-14 Firesteel NAWCAA	#1	\$ 3,437.38	\$ 3,437.38	
Barr Engineering Co.	#2021-20 Lake Mitchell - Phase II	#PH2-39	\$ 50,932.75	\$ 719,117.53	\$ 767,500.00
Foerster Testing Limited	#2021-30 New Recycling Bldg at Landfill	#2	\$ 6,855.00	\$ 17,820.00	\$ 17,820.00
HDR Engineering Inc.	#2021-31 North Waste Water Improvements	#43	\$ 2,650.00	\$ 1,800,478.24	\$ 1,806,325.00
GeoTek Engineering & Testing	#2021-31 North WWTP Improvements	#15	\$ 3,622.50	\$ 76,721.15	
Michels Road & Stone Inc.	#2021-45 North Hwy #37 Utility Improvements	#7	\$ 782,853.49	\$ 1,577,424.10	\$ 3,660,676.61
SPN & Associates	#2021-45 Highway #37 Utility -Sewer	#45	\$ 326.74		
SPN & Associates	#2021-45 Highway #37 Utility -Water	#46	\$ 18,791.78	\$ 141,310.34	\$ 280,000.00
HDR Engineering Inc.	#2022-1 WWTP -Phase II - South Plant	#28	\$ 81,597.39	\$ 1,843,428.55	\$ 1,908,860.00
SPN & Associates	#2022-3 23rd & Ohlman Lift Station Replacement	#21	\$ 12,936.58	\$ 66,998.63	\$ 112,500.00
Halme, Inc.	#2022-3 23rd & Ohlman Lift Station Replacement	#5	\$ 257,383.42	\$ 1,202,348.70	\$ 1,599,142.00
HDR Engineering Inc.	#2022-22 Water & Wastewater Fee Analysis	#19	\$ 4,260.00	\$ 86,833.09	\$ 97,620.00
Schoenfelder Construction Inc.	#2022-26 3rd & Main Streetscape	#10	\$ 83,163.72	\$ 1,472,654.95	\$ 1,520,099.25
Soukup Construction, Inc.	#2023-3 Marina Improvements	#8	\$ 106,386.46	\$ 2,120,412.07	\$ 2,725,134.64
Brosz Engineering, Inc.	#2023-3 Jetty & Marina Bike Trail	#24	\$ 26,677.50	\$ 280,078.00	\$ 309,630.00
SPN & Associates	#2023-6 North Harmon Sanitary Sewer Outfall	#23	\$ 12,176.78	\$ 244,312.81	\$ 325,000.00
Halme, Inc.	#2023-6 North Harmon Sanitary Sewer Outfall	#9	\$ 64,421.66	\$ 2,744,537.62	\$ 3,347,607.25
Schoenfelder Construction, Inc.	#2023-10 2nd & 4th Main Streetscapes	#2	\$ 162,173.16	\$ 288,178.88	\$ 936,218.29
Rexwinkel Construction	#2023-14 Hitchcock Pickle Ball Courts	#2	\$ 85,928.42	\$ 160,909.37	\$ 399,001.10
SPN & Associates	#2023-14 Hitchcock Pickle Ball Courts	#13	\$ 5,189.54	\$ 44,551.29	\$ 62,500.00
Halme Inc.	#2023-16 Ohlman & S. Harmon Lift Station	#5	\$ 117,453.76	\$ 1,061,068.88	\$ 1,240,823.50
SPN & Associates	#2023-16 Ohlman & S. Harmon Lift Station	#20	\$ 12,840.75	\$ 61,587.83	\$ 96,900.00
SPN & Associates	#2025-1 North Ohlman 23rd to Kemper	#4	\$ 8,002.75	\$ 54,450.05	\$ 245,000.00
SPN & Associates	#2025-6 1st Avenue - Burr to Foster	#4	\$ 8,577.94	\$ 33,568.98	\$ 265,000.00
SPN & Associates	#2025-23 Cadwell Park Infield Improvements	#3	\$ 3,540.00	\$ 9,542.99	\$ 33,000.00
SPN & Associates	#2025-36 Maul Drive Meter Pit Design	#1	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
	TOTALS		\$ 2,008,143.05	\$ 17,628,755.38	\$ 23,389,599.98

Prepared by Deb Hanson-Sudbeck

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1110 CITY COUNCIL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03498	COLUMN SOFTWARE	PBC				
		I-35882B15-0188	101-41110-42300	LEGAL PUBLICA NOTICE OF PUBLIC HEARING	206901	86.94
		I-35882B15-0194	101-41110-42300	LEGAL PUBLICA CITY PROJECT #2025-35,CONSLT	206901	54.18
		I-35882B15-0196	101-41110-42300	LEGAL PUBLICA LIFEQUEST NOTICE	206901	14.29
		I-35882B15-0198	101-41110-42300	LEGAL PUBLICA RESOLUTION #R2025-41	206901	19.46
		I-35882B15-0204	101-41110-42300	LEGAL PUBLICA NOTICE OF HEARING	206901	20.06
				DEPARTMENT 1110 CITY COUNCIL	TOTAL:	194.93

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1420 FINANCE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09703	AMAZON CAPITAL SERVICES					
		I-1VQX-366F-3LVP	101-41420-42600	SUPPLIES & MA FINGER MOISTENERS,TAPE,PENCILS	206881	66.43
DEPARTMENT 1420 FINANCE						TOTAL: 66.43

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1440 HUMAN RESOURCES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09703	AMAZON CAPITAL SERVICES					
		I-1KV3-7RG4-JYH6	101-41440-42980	SAFETY COMMIT CANDY BARS	206881	152.00
DEPARTMENT 1440 HUMAN RESOURCES						TOTAL: 152.00

PACKET : 07338 07339 07340
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 1460 INSURANCE & BONDS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02488	CLAIMS ASSOCIATES INC					
		I-05212025	101-41460-42110	LIABILITY, PR CLAIM # GC25.122360	206899	5,000.00
DEPARTMENT 1460 INSURANCE & BONDS						TOTAL: 5,000.00

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1920 MUNICIPAL BUILDINGS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03100	CENTURY LINK					
		I-334168265.05.25	101-41920-42800	UTILITIES - T ACCT #334168265	206895	161.81
				DEPARTMENT 1920 MUNICIPAL BUILDINGS	TOTAL:	161.81

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1935 INFORMATION TECHNOLOGY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-3175	101-41935-42615	POSTAGE		
				POSTAGE 05.01-15.2025	206974	292.92
DEPARTMENT 1935 INFORMATION TECHNOLOGY TOTAL:						292.92

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00809	GALLS LLC					
		I-031345135	101-42110-43400	MACHINERY AND GUN MOUNT	206917	2,947.46
01-01050	IVERSON					
		I-STD-0007526	101-42110-42902	ALCOHOL TASK VEHICLE RENTAL	206930	101.96
01-01199	STURDEVANTS AUTO VALUE					
		I-815056057	101-42110-42500	REPAIR & MAIN RADIATOR FAN ASSEMBLY	206990	230.99
01-01322	LARRY'S I-90 SERVICE IN					
		I-106462	101-42110-42610	GAS OIL TIRES MOUNT & BALANCE TIRES	206934	30.00
		I-106609	101-42110-42610	GAS OIL TIRES MOUNT & BALANCE TIRES	206934	60.00
01-01457	MIDWEST FIRE & SAFETY					
		I-30010238	101-42110-42200	PROFESSIONAL FIRE EXTINGUISHER MAINTENANCE	206948	49.00
01-02109	JABR TRUCKING LLC					
		I-25-0502-525	101-42110-42980	VEHICLE TOWIN VEHICLE TOWING	206931	297.50
		I-25-0502-526	101-42110-42980	VEHICLE TOWIN VEHICLE TOWING	206931	297.50
01-02413	PIONEER DESIGNS					
		I-32174	101-42110-43400	MACHINERY AND 2025 DODGE DURANGO DECALS	206971	550.00
01-02679	MENARD'S INC					
		I-87254	101-42110-42600	SUPPLIES 40 GALLON TOTES	206943	37.98
01-02684	STREICHER'S - MINNEAPOL					
		I-I1762436	101-42110-42600	SUPPLIES NAME TAG	206989	11.99
01-02811	JONES SUPPLIES					
		I-151941	101-42110-42600	SUPPLIES SANITIZER,DISPENSER,T-PAPER	206933	115.89
01-05231	FULL SOURCE					
		I-FS4514534-IN	101-42110-42640	UNIFORM ALLOW HATS,JACKET	206916	81.59
01-06832	ADVANTAGE AUTO GLASS LL					
		I-IAA-0522-13550	101-42110-42500	REPAIR & MAIN WINDSHIELD REPAIR	206880	382.80
01-06922	B & L COMMUNICATIONS					
		I-20853	101-42110-43400	MACHINERY AND REMOVE EQUIPMENT	206885	504.00
		I-20854	101-42110-43400	MACHINERY AND REMOVE EQUIPMENT	206885	504.00
01-07717	VERN EIDE FORD					
		I-25048320	101-42110-42500	REPAIR & MAIN SENSOR ASSEMBLY	206999	38.25
01-08281	VESTIS					
		I-6380286599	101-42110-42200	PROFESSIONAL MAT CLEANING	207000	74.79
01-09253	CREEKSIDE VETERINARY CL					

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2110 POLICE DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09253	CREEKSIDE VETERINARY CL	continued				
		I-174669	101-42110-42670	SERVICE DOG S K9 WELLNESS EXAM	206904	300.00
01-10304	AUSTIN RESICK					
		I-05192025	101-42110-42700	TRAVEL, CONF BLAINE MN CONF MEALS,CLOTHING	206975	184.00
		I-05192025	101-42110-42640	UNIFORM ALLOW BLAINE MN CONF MEALS,CLOTHING	206975	112.50
01-10486	AT&T MOBILITY - POLICE					
		I-9001X05232025	101-42110-42800	TELEPHONE ACCT #287283989001	206884	1,062.24
				DEPARTMENT 2110 POLICE DEPARTMENT	TOTAL:	7,974.44

PACKET : 07338 07339 07340
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 2130 TRAFFIC DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2057613	101-42130-42600	SUPPLIES NITRILE GLOVES	206979	17.98
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-334623	101-42130-42500	REPAIRS MARINE BATTERY,CORE RETURN	206894	102.99
01-00436	CHS FARMERS ALLIANCE					
		I-IA0762	101-42130-42600	SUPPLIES PROPANE BOTTLE FILL	206896	27.97
01-01490	MUELLER LUMBER CO. INC.					
		I-301582	101-42130-42545	PAINT MARKING PAINT	206958	45.85
01-01830	NORTHWESTERN ENERGY					
		I-2576730-2.05.25	101-42130-42810	UTILITIES-TRA N SANBORN AND 5TH AVE	206961	84.08
		I-2577687-3.05.25	101-42130-42810	UTILITIES-TRA N SANBORN AND 7TH AVE	206961	65.81
		I-2577895-2.05.25	101-42130-42810	UTILITIES-TRA 710 N MINNESOTA ST	206961	12.71
		I-2578443-0.05.25	101-42130-42840	BUILDING UTIL 705 N CAPITAL ST	206961	250.70
		I-2579139-3.05.25	101-42130-42810	UTILITIES-TRA 901 N MINNESOTA ST	206961	13.42
		I-2579461-1.05.25	101-42130-42810	UTILITIES-TRA N SANBORN AND 12TH AVE	206961	62.47
		I-2580311-5.05.25	101-42130-42810	UTILITIES-TRA 1204 N KIMBALL ST	206961	13.77
		I-2580312-3.05.25	101-42130-42810	UTILITIES-TRA N MAIN AND 12TH AVE	206961	52.01
		I-2580491-5.05.25	101-42130-42810	UTILITIES-TRA 1403 N KIMBALL ST	206961	13.60
		I-2581249-6.05.25	101-42130-42520	EMERGENCY SIR E GOLF COURSE SIREN	206961	27.12
		I-2581250-4.05.25	101-42130-42520	EMERGENCY SIR 800 W 8TH AVE	206961	26.20
		I-2581251-2.05.25	101-42130-42520	EMERGENCY SIR 1221 S MINNESOTA ST	206961	25.01
		I-2581252-0.05.25	101-42130-42520	EMERGENCY SIR 100 MATTIE ST	206961	30.31
		I-2581521-8.05.25	101-42130-42810	UTILITIES-TRA W HAVENS AND OHLMAN	206961	122.73
		I-2582741-1.05.25	101-42130-42835	UTILITIES-STR I 90 AND OHLMAN	206961	551.65
		I-2583138-9.05.25	101-42130-42810	UTILITIES-TRA W UNIV AND NORWAY	206961	13.60
		I-2583139-7.05.25	101-42130-42810	UTILITIES-TRA 1309 W UNIVERSITY AVE	206961	13.77
		I-2583145-4.05.25	101-42130-42810	UTILITIES-TRA 1522 W UNIVERSITY AVE	206961	13.43
		I-2583147-0.05.25	101-42130-42810	UTILITIES-TRA 310 W NORWAY	206961	14.13
		I-2583319-5.05.25	101-42130-42810	UTILITIES-TRA HAVENS AND MINN ST	206961	83.51
		I-2583840-0.05.25	101-42130-42810	UTILITIES-TRA S SANBORN AND HAVEN ST	206961	131.36
		I-2719916-5.05.25	101-42130-42520	EMERGENCY SIR CABELA AND SPRUCE EMERGENCY	206961	27.28
		I-2734281-5.05.25	101-42130-42520	EMERGENCY SIR 900 BLOCK OF E 11TH ST SIREN	206961	27.26
		I-2735044-6.05.25	101-42130-42835	UTILITIES-STR 801 N KIMBALL ST	206961	12.00
		I-2745956-9.05.25	101-42130-42520	EMERGENCY SIR W END BOAT RAMP	206961	23.92
		I-2784889-4.05.25	101-42130-42810	UTILITIES-TRA 1120 W CEDAR	206961	13.41
		I-2784890-2.05.25	101-42130-42810	UTILITIES-TRA 1501 W CEDAR	206961	13.41
		I-2943370-3.05.25	101-42130-42810	UTILITIES-TRA SPRUCE AND CABELA DR TRAFFIC	206961	68.85
		I-3045379-9.05.25	101-42130-42810	UTILITIES-TRA 800 N CAPITAL	206961	13.06
		I-3045401-1.05.25	101-42130-42810	UTILITIES-TRA 921 N CAPITAL	206961	12.88
01-02679	MENARD'S INC					
		I-87195	101-42130-42600	SUPPLIES SAFETY HOODIE	206943	29.99
01-02790	SUN GOLD SPORTS LLC					
		I-32838	101-42130-42600	SUPPLIES JACKET EMBROIDERY	206992	10.00

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2130 TRAFFIC DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02811	JONES SUPPLIES					
		I-152066	101-42130-42600	SUPPLIES	206933	77.15
01-09703	AMAZON CAPITAL SERVICES					
		I-1DMQ-HFHH-47J6	101-42130-42500	REPAIRS	206881	231.98
DEPARTMENT 2130 TRAFFIC DEPARTMENT					TOTAL:	2,377.37

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2200 FIRE DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00145	AMERICAN GARAGE DOOR CO					
		I-M44074	101-42200-42500	REPAIR & MAIN FIRE STATION DOOR #1 REPAIR	206882	177.55
01-00236	BENDER SEWER & DRAIN LL					
		I-37128	101-42200-42500	REPAIR & MAIN CLEAN KITCHEN SINK LINE	206888	395.00
01-00762	FLOOR TO CEILING STORE					
		I-CG500373	101-42200-43200	BUILDINGS CARPET TO VINYL ADAPTOR	206914	129.36
01-01199	STURDEVANTS AUTO VALUE					
		I-815056427	101-42200-42500	REPAIR & MAIN TANK HEAD,FLUX HEAD,VALVES,EPA	206990	416.43
01-02555	TWO WAY SOLUTIONS INC					
		I-135792	101-42200-43400	MACHINERY AND REPEATER SETUP	206998	16,912.67
01-02679	MENARD'S INC					
		I-87403	101-42200-43200	BUILDINGS PLUMBING ELBOW,NIPPLE,MASK	206943	18.71
		I-87444	101-42200-43200	BUILDINGS EPOXY KIT,SUPPLIES	206943	394.88
		I-87597	101-42200-43200	BUILDINGS WOOD,STAIN,STAINING SUPPLIES	206943	344.86
		I-87738	101-42200-43200	BUILDINGS BOARD	206943	62.40
01-02811	JONES SUPPLIES					
		I-151940	101-42200-42600	SUPPLIES FLOOR CLEANER	206933	43.95
01-05231	FULL SOURCE					
		I-FS4514534-IN	101-42200-42640	UNIFORMS HATS,JACKET	206916	45.16
01-08154	COLT MAYFIELD					
		I-05232025	101-42200-42640	UNIFORMS BOOTS REIMBURSED	206940	70.00
01-08380	PETERBILT OF SIOUX FALL					
		I-A705892	101-42200-42500	REPAIR & MAIN TURBO ACTUATOR	206970	1,717.85
		I-A705893	101-42200-42500	REPAIR & MAIN CORE	206970	200.00
		I-A706717	101-42200-42500	REPAIR & MAIN GASKET,INJECTOR,O RING	206970	50.28
DEPARTMENT 2200 FIRE DEPARTMENT					TOTAL:	20,979.10

PACKET : 07338 07339 07340
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 3100 STREET DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2060021	101-43100-42600	SUPPLIES WIRE BRUSHES	206979	16.38
01-00436	CHS FARMERS ALLIANCE					
		I-IA0674	101-43100-42500	REPAIRS MOUNT TIRES	206896	120.00
	PROJ: L10-42500	106		REPAIR MAINTENANCE		
		I-IA0774	101-43100-42600	SUPPLIES MOBILE DELVAC	206896	135.80
	PROJ: L47-42600	148		SUPPLIES MATERIALS		
01-00712	NAPA CENTRAL					
		I-814817	101-43100-42600	SUPPLIES U-BOLT, CLAMP	206960	6.78
	PROJ: L47-42600	148		SUPPLIES MATERIALS		
01-00917	DAKOTA FLUID POWER INC					
		I-7337882	101-43100-42600	SUPPLIES MAIN HARNESS, O-CLOCK	206905	782.65
	PROJ: L39-42600	140		SUPPLIES MATERIALS		
01-01117	FLEETPRIDE					
		I-125770948	101-43100-42600	SUPPLIES HEAVY DUTY TRUCK WASH	206913	206.97
01-01199	STURDEVANTS AUTO VALUE					
		I-815056428	101-43100-42600	SUPPLIES OIL FILTER FOR DOME, FUEL PUMP	206990	7.93
	PROJ: L11-42600	108		SUPPLIES MATERIALS		
		I-815056428	101-43100-42600	SUPPLIES OIL FILTER FOR DOME, FUEL PUMP	206990	25.45
01-01830	NORTHWESTERN ENERGY					
		I-2576521-5.05.25	101-43100-42800	UTILITIES 1405 W 8TH AVE	206961	802.28
01-02418	SANITATION PRODUCTS INC					
		I-92968	101-43100-42600	SUPPLIES SUCTION HOSE, WELDMENT, CONNCTR	206981	3,709.11
	PROJ: L10-42600	106		SUPPLIES MATERIALS		
01-02679	MENARD'S INC					
		I-87030	101-43100-42500	REPAIRS PVC ELBOW, ADAPTOR, COUPLING	206943	11.39
		I-87433	101-43100-42620	ASPHALT MIX SEALBEST POTHOLE PATCH	206943	1,034.10
01-02811	JONES SUPPLIES					
		I-151887	101-43100-42600	SUPPLIES PAPER TOWELS, T-TISSUE, WIPES	206933	1,043.67
01-03099	LAWSON PRODUCTS INC					
		I-9312462690	101-43100-42600	SUPPLIES EAR PLUGS	206935	125.42
		I-9312485830	101-43100-42600	SUPPLIES SCREWS, FASTENERS	206935	487.56
01-08130	C & B OPERATIONS LLC					
		I-13244410	101-43100-42600	SUPPLIES NUT	206893	5.85
	PROJ: L47-42600	148		SUPPLIES MATERIALS		
01-10554	MIDWEST OIL COMPANY					
		I-1034902	101-43100-42600	SUPPLIES MIDWEST ISO 32	206949	419.35
	PROJ: L55-42600	156		SUPPLIES MATERIALS		

DEPARTMENT 3100 STREET DEPARTMENT

TOTAL:

8,940.69

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3110 PUBLIC WORKS ADMIN

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02170	DAVISON COUNTY REGISTER					
		I-05212025	101-43110-42200	PROFESSIONAL WINSOR ST VACATION	206907	30.00
01-03114	SUBWAY					
		I-2/A-682937	101-43110-42750	PLANNING COMM 05.27.25 PLANNING COMM MEALS	206991	62.93
				DEPARTMENT 3110 PUBLIC WORKS ADMIN	TOTAL:	92.93

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3120 STREET & SIDEWALK CONST

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01395	MITCHELL CONCRETE PRODU					
		I-110606	101-43120-43300	STREET OVERLA LANDSCAPE BLOCKS,ROCK FACE	206953	1,240.00
01-02485	SCHOENFELDER CONSTRUCTI					
		I-2022-26 P.E. #10	101-43120-43300	STREET OVERLA 2022-26 P.E. #10	206982	44,076.77
		I-2023-10 P.E. #2	101-43120-43300	STREET OVERLA 2023-10 P.E. #2	206982	63,247.54
DEPARTMENT 3120 STREET & SIDEWALK CONST TOTAL:						108,564.31

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3150 STORM DRAINAGE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00081	RINKER MATERIALS					
		I-31216307	101-43150-43309	LAKE LOTS 199 S HARMON DR	206977	6,000.00
01-01830	NORTHWESTERN ENERGY					
		I-3288018-9.05.25	101-43150-42800	UTILITIES CABELA DR	206961	28.89
01-02485	SCHOENFELDER CONSTRUCTI					
		I-2022-26 P.E. #10	101-43150-43343	2ND, 4TH, & R 2022-26 P.E. #10	206982	16,632.74
		I-2023-10 P.E. #2	101-43150-43343	2ND, 4TH, & R 2023-10 P.E. #2	206982	43,786.76
01-02939	DEPARTMENT OF AGRICULTU					
		I-258-05.2025	101-43150-42600	SUPPLIES & MA 0214,28.1101-08,SDG860077	206908	50.00
		I-SDR10P55U	101-43150-42600	SUPPLIES & MA SDR10P55U	206908	100.00
		I-SDR10P586	101-43150-42600	SUPPLIES & MA SDR10P586	206908	100.00
				DEPARTMENT 3150 STORM DRAINAGE	TOTAL:	66,698.39

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2054061	101-43700-42603	WEED EATERS S COUPLING,ENGINE OIL,TRIMMER LI	206979	194.71
01-00436	CHS FARMERS ALLIANCE					
		I-IG2404	101-43700-42610	GAS & FUEL GOLF RUBY FIELDMASTER	206896	88.51
		I-IG2405	101-43700-42610	GAS & FUEL GOLF RUBY FIELDMASTER	206896	374.64
		I-IG2406	101-43700-42610	GAS & FUEL GOLF UNLEADED GAS	206896	380.12
01-00712	NAPA CENTRAL					
		I-814387	101-43700-42600	SUPPLIES & MA PLUGS	206960	13.86
		I-814652	101-43700-42600	SUPPLIES & MA HYDRAULIC FILTER	206960	8.20
01-01239	BUTLER MACHINERY INC					
		I-13PS0086721	101-43700-42600	SUPPLIES & MA TIP-TWIN CL	206892	173.12
01-01355	MIDWEST TURF & IRRIGATI					
		I-3950499-00	101-43700-42600	SUPPLIES & MA HYDRAULIC PUMP,SMOOTH TIRE	206950	777.76
		I-3951163-00	101-43700-42600	SUPPLIES & MA BLADE ATOMIC BOTH	206950	170.66
01-01395	MITCHELL CONCRETE PRODU					
		I-110340	101-43700-42600	SUPPLIES & MA CONCRETE PRE-MIX	206953	55.00
01-01490	MUELLER LUMBER CO. INC.					
		I-301425	101-43700-42600	SUPPLIES & MA STEEL TAPE MEASURE	206958	29.91
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8.05.25	101-43700-42800	UTILITIES 700 W 23RD AVE	206961	148.51
		I-2581641-4.05.25	101-43700-42800	UTILITIES W 23RD	206961	15.56
		I-2581642-2.05.25	101-43700-42800	UTILITIES 600 W 23RD AVE PMP	206961	142.63
01-02679	MENARD'S INC					
		I-87262	101-43700-42600	SUPPLIES & MA SEWAGE BASIN,COVER KIT	206943	131.98
		I-87562	101-43700-42600	SUPPLIES & MA MULCH,SOLAR FLAG,FLOWERS	206943	29.50
01-02880	THUNE TRUE VALUE & APPL					
		I-A593861	101-43700-42600	SUPPLIES & MA DIAMOND WHEEL	206994	29.99
		I-B303534	101-43700-42600	SUPPLIES & MA PLUG	206994	4.58
01-08281	VESTIS					
		I-6380284388	101-43700-42600	SUPPLIES & MA MAT CLEANING	207000	33.26
DEPARTMENT 3700 CEMETERY					TOTAL:	2,802.50

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 4120 ANIMAL CONTROL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09865	MITCHELL ANIMAL RESCUE					
		I-06012025	101-44120-42900	IMPOUNDING DO JUNE 2025 MANAGMENT FEE	206952	350.00
				DEPARTMENT 4120 ANIMAL CONTROL	TOTAL:	350.00

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 5500 LIBRARY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01015	INGRAM LIBRARY SERVICES					
		I-87914370	101-45500-43420	BOOKS BOOKS	206928	645.62
		I-87936665	101-45500-43420	BOOKS BOOKS	206928	81.55
		I-87948351	101-45500-43420	BOOKS BOOKS	206928	127.55
		I-87964178	101-45500-43420	BOOKS BOOKS	206928	74.35
		I-88116373	101-45500-43420	BOOKS BOOKS	206928	80.17
01-02679	MENARD'S INC					
		I-87256	101-45500-42600	SUPPLIES & MA ELECTRONIC LEVER	206943	149.99
		I-87438	101-45500-42600	SUPPLIES & MA CRACK SEAL,CLEAR WIRE	206943	24.56
01-02811	JONES SUPPLIES					
		I-151977	101-45500-42600	SUPPLIES & MA PAPER TOWEL	206933	37.56
01-06184	OFFICESUPPLY					
		I-6490345	101-45500-42600	SUPPLIES & MA COPY PAPER	206967	85.98
01-06583	BAKER & TAYLOR					
		I-2039042759	101-45500-43420	BOOKS CHILDREN'S BOOKS	206886	524.05
01-08223	OVERDRIVE INC					
		I-02495C025148442	101-45500-42693	E-BOOKS/AUDIO EBOOKS,EAUDIOBOOKS	206968	1,635.87
01-09633	STAPLES					
		C-603078921	101-45500-42600	SUPPLIES & MA CREDIT PANEL	206988	23.04-
		I-6031253263	101-45500-42600	SUPPLIES & MA BUBBLER MAILER	206988	51.36
01-09703	AMAZON CAPITAL SERVICES					
		I-1J6C-JMWK-6CG1	101-45500-42600	SUPPLIES & MA FLASHLIGHT,DECORATIONS	206881	45.13
		I-1MLD-7N7J-NQ44	101-45500-43421	AUDIO-VISUAL MOVIE	206881	22.95
				DEPARTMENT 5500 LIBRARY	TOTAL:	3,563.65
				FUND 101 GENERAL	TOTAL:	228,211.47

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5110 RECREATION & AQUATICS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01830	NORTHWESTERN ENERGY					
		I-2868739-0.05.25	201-45110-42850	UTILITIES-AQU 1201 E HANSON ST POOL	206961	357.14
	PROJ: J50-ELE/GAS	OUTDOOR AQUATIC CENTER		UTILITIES-ELECTRIC/GAS		
01-02679	MENARD'S INC					
		I-86627	201-45110-42605	SUPPLIES & MA SEWAG PUMP	206943	219.99
	PROJ: J50-SM-EQUIP	OUTDOOR AQUATIC CENTER		SUPPLIES/MATERIAL-EQUIPMENT		
		I-86987	201-45110-42605	SUPPLIES & MA GROUT SPONGE,VULKEM 116	206943	92.84
	PROJ: J50-SM-GENER	OUTDOOR AQUATIC CENTER		SUPPLIES/MATERIAL-GENERAL		
DEPARTMENT 5110 RECREATION & AQUATICS					TOTAL:	669.97

01/28/2025 10:06 AM
PACKET : 07338 07339 07340
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5140 RECREATION CENTER
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 20

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
		I-2058350	201-45140-42600	SUPPLIES & MA SPRAYER	206979	22.99
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
01-00621	MC&R POOLS INC					
		I-1250663-IN	201-45140-42500	REPAIR & MAIN LID,CAM & RAM	206941	152.80
	PROJ: J06-RM-BLDG	REC CTR-GENERAL BLDG		REPAIR/MAINT-BUILDING		
		I-2250105-IN	201-45140-42500	REPAIR & MAIN PUCKS,SLEEVE	206941	172.26
	PROJ: J06-RM-BLDG	REC CTR-GENERAL BLDG		REPAIR/MAINT-BUILDING		
		I-2250105-IN	201-45140-42602	CHEMICALS PUCKS,SLEEVE	206941	598.10
	PROJ: J02-CHEMICAL	INDOOR AQUATIC CTR		CHEMICALS		
01-01145	CLIMATE SYSTEMS INC					
		I-20056	201-45140-42500	REPAIR & MAIN INSTALLED ASP HOTFIX	206900	395.00
	PROJ: J06-RM-HVAC	REC CTR-GENERAL BLDG		REPAIR/MAINT-HVAC		
01-01404	MITCHELL IRON & SUPPLY					
		I-85710	201-45140-42500	REPAIR & MAIN V BELT	206954	26.16
	PROJ: J06-RM-HVAC	REC CTR-GENERAL BLDG		REPAIR/MAINT-HVAC		
01-01410	MITCHELL SCHOOL DISTRIC					
		I-2701763-1.04.25	201-45140-42800	UTILITIES 1301 N KIMBALL ST-CITY SHARE	206955	1,858.22
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
01-01830	NORTHWESTERN ENERGY					
		I-3510842-2.05.25	201-45140-42800	UTILITIES 1300 N MAIN BLDG AQUACTICS	206961	4,648.44
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
01-02560	PEPSI COLA COMPANY					
		I-97818860	201-45140-42601	CONCESSION SU POP,WATER,BUBBLRS,GATORADES	206969	238.20
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY		
01-02679	MENARD'S INC					
		I-87279	201-45140-42600	SUPPLIES & MA TRAVELING SPRINKLER	206943	59.99
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
01-03700	CORE-MARK US LLC					
		I-2134091	201-45140-42601	CONCESSION SU CANDY,CHIPS,BARS	206903	1,029.94
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY		
01-09633	STAPLES					
		I-6031927487	201-45140-42600	SUPPLIES & MA LAMINATING POUCH	206988	12.99
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
01-09703	AMAZON CAPITAL SERVICES					
		I-1WR1-YTLH-QDVV	201-45140-42601	CONCESSION SU AIRHEADS	206881	39.36
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY		
DEPARTMENT 5140 RECREATION CENTER					TOTAL:	9,254.45

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00008	ELFSTRAND'S ACE HARDWAR					
	I-15959	201-45160-42600	SUPPLIES & MA WATER NOZZLE,HOSES	206910	153.95	
	PROJ: H06-42600	ARENA-NORTH RINK	SUPPLIES-MATERIALS			
	I-16589	201-45160-42600	SUPPLIES & MA GARDEN SPADE	206910	131.96	
	PROJ: H05-42600	SOFTBALL	SUPPLIES/MATERIALS			
01-00424	RUNNINGS SUPPLY INC					
	I-2059833	201-45160-42500	REPAIR & MAIN PACKOUT SHOCKWAVE KIT	206979	49.99	
	PROJ: H06-42500	ARENA-NORTH RINK	REPAIR-MAINTENANCE			
01-00428	CARQUEST AUTO PARTS INC					
	I-4977-334480	201-45160-42600	SUPPLIES & MA BLACK WIPER	206894	44.60	
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE			
01-00985	HONDA OF MITCHELL					
	I-139481	201-45160-42600	SUPPLIES & MA FILES	206926	6.99	
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE			
01-01075	JOHNSON CONTROLS					
	I-1-135734724199	201-45160-42500	REPAIR & MAIN S RINK DEHUMIDIFER REPAIR	206932	1,756.54	
	PROJ: H13-42500	ARENA-SOUTH RINK	REPAIR-MAINTENANCE			
01-01199	STURDEVANTS AUTO VALUE					
	I-815056455	201-45160-42600	SUPPLIES & MA BRAKE PART,OIL FILTER,GREASE G	206990	115.23	
	PROJ: H07-42600	PEPSI COMPLEX	SUPPLIES/MATERIALS			
	I-815056507	201-45160-42600	SUPPLIES & MA AIR,MULTI-PURPOSE FUNNEL,BRUSH	206990	35.34	
	PROJ: H05-42600	SOFTBALL	SUPPLIES/MATERIALS			
01-01450	MUTH ELECTRIC INC					
	I-800275	201-45160-42500	REPAIR & MAIN INSTALLED NEW SWITCH	206959	151.91	
	PROJ: H05-42500	SOFTBALL	REPAIR/MAINTENANCE			
01-01830	NORTHWESTERN ENERGY					
	I-2579141-9.05.25	201-45160-42800	UTILITIES 1001 N MINNESOTA EMTR	206961	8,992.81	
	PROJ: H06-42800	ARENA-NORTH RINK	UTILITIES			
01-01964	DAKOTA SUPPLY GROUP					
	I-S104720950.001	201-45160-42600	SUPPLIES & MA ADAPTOR,VALVE BALL,PLUG	206906	240.46	
	PROJ: H04-42600	BASEBALL	SUPPLIES/MATERIALS			
01-02480	SPN & ASSOCIATES					
	I-2025-23 P.E. #3	201-45160-43300	CAPITAL IMPRO 2025-23 P.E. #3	206986	3,540.00	
01-02790	SUN GOLD SPORTS LLC					
	I-32894	201-45160-42650	UNIFORMS NIELSEN LOGOD SHIRT	206992	57.25	
01-02804	TMA STORES					
	I-109100	201-45160-42500	REPAIR & MAIN INSTALL TUBE	206995	36.22	
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT	REPAIR/MAINTENANCE			

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02804	TMA STORES		continued			
		I-109162	201-45160-42500	REPAIR & MAIN LOOSE FLAT REPAIR	206995	30.25
	PROJ: H01-42500		SPORTS COMPLEX EQUIPMENT	REPAIR/MAINTENANCE		
		I-109286	201-45160-42500	REPAIR & MAIN LOOSE FLAT REPAIR	206995	62.61
	PROJ: H01-42500		SPORTS COMPLEX EQUIPMENT	REPAIR/MAINTENANCE		
01-02811	JONES SUPPLIES					
		I-151740	201-45160-42600	SUPPLIES & MA T-PAPER, DEODERIZER, BLACK LINER	206933	484.46
	PROJ: H05-42600		SOFTBALL	SUPPLIES/MATERIALS		
01-02880	THUNE TRUE VALUE & APPL					
		I-A595333	201-45160-42600	SUPPLIES & MA SHEETING	206994	15.99
	PROJ: H07-42600		PEPSI COMPLEX	SUPPLIES/MATERIALS		
01-03279	INTERSTATE GLASS & DOOR					
		I-65490	201-45160-42500	REPAIR & MAIN REPLACED BROKEN WINDOW	206929	350.00
	PROJ: H04-42500		BASEBALL	REPAIR/MAINTENANCE		
01-08010	METTLER IMPLEMENT INC-M					
		I-80541	201-45160-42500	REPAIR & MAIN SPARK PLUG	206945	168.98
	PROJ: H01-42500		SPORTS COMPLEX EQUIPMENT	REPAIR/MAINTENANCE		
01-08281	VESTIS					
		I-6380283997	201-45160-42500	REPAIR & MAIN MAT CLEANING	207000	59.73
	PROJ: H06-42500		ARENA-NORTH RINK	REPAIR-MAINTENANCE		
DEPARTMENT 5160 SPORTS COMPLEXES					TOTAL:	16,485.27

PACKET : 07338 07339 07340
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5165 CADWELL CONCESSIONS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02560	PEPSI COLA COMPANY					
		I-97818423	201-45165-42610	COST OF GOODS POP,GATORADES,WATER	206969	1,187.80
01-03700	CORE-MARK US LLC					
		I-2129652	201-45165-42610	COST OF GOODS PICKLES,SEEDS,FRANKS,BUNS	206903	637.34
01-08594	MAKE IT MINE DESIGNS					
		I-41119	201-45165-42600	SUPPLIES WHITE VINYL STRIPS	206939	63.00
DEPARTMENT 5165 CADWELL CONCESSIONS					TOTAL:	1,888.14

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5210 PARKS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-3175	201-45210-42300	PUBLISHING POSTAGE 05.01-15.2025	206974	0.73
01-01036	REXWINKEL CONCRETE INC.					
		I-2023-14 P.E. #2	201-45210-43300	CAPITAL IMPRO 2023-14 P.E. #2	206976	85,928.42
01-02480	SPN & ASSOCIATES					
		I-2023-14 P.E. #13	201-45210-43300	CAPITAL IMPRO 2023-14 P.E. #13	206986	5,189.54
01-03533	MARC WHIPKEY					
		I-05212025	201-45210-42604	TREES RETREE MITCHELL TREES	207001	191.14
	PROJ: H52-42604	FORESTRY		TREES		
DEPARTMENT 5210 PARKS					TOTAL:	91,309.83
FUND 201 PARK FUND					TOTAL:	119,607.66

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 203 LAKE MITCHELL

DEPARTMENT: 5220 LAKE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06229	FISCHER AERIAL LLC					
		I-2021-14 P.E. #1	203-45220-43310	WATERSHED IMP 2021-14 P.E. #1	206912	3,437.38
01-06294	BROSZ ENGINEERING INC					
		I-2023-3 P.E. #24	203-45220-43300	LAKE IMPROVEM 2023-3 P.E. #24	206891	26,677.50
01-07801	SOUKUP CONSTRUCTION INC					
		I-2023-3 P.E. #8	203-45220-43300	LAKE IMPROVEM 2023-3 P.E. #8	206985	106,386.46
01-10410	BARR ENGINEERING CO INC					
		I-2021-20PE#PH2-39	203-45220-43300	LAKE IMPROVEM 2021-20 P.E. #PH2-39	206887	50,932.75
DEPARTMENT 5220 LAKE					TOTAL:	187,434.09

FUND 203 LAKE MITCHELL					TOTAL:	187,434.09

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 209 BUSINESS IMPROV DIST #4

DEPARTMENT: 6530 BUSINESS IMPROV #4

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03543	MAC AREA EVENTS INC					
		I-4095	209-46530-42920	SPORTS AUTHOR PC MOUNTAIN BIKE CLASSIC	206938	1,500.00
01-03544	ARTS IN THE PARK					
		I-4097	209-46530-42920	SPORTS AUTHOR ARTS IN THE PARK 2025	206883	1,500.00
01-08857	DWU ATHLETICS					
		I-4096	209-46530-42920	SPORTS AUTHOR BLARNEY'S BASEBALL CLASSIC	206909	2,500.00
DEPARTMENT 6530 BUSINESS IMPROV #4						TOTAL: 5,500.00

FUND 209 BUSINESS IMPROV DIST #4						TOTAL: 5,500.00

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 214 E-911 EMERGENCY

DEPARTMENT: 3500 E-911

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10486	AT&T MOBILITY - POLICE					
		I-9001X05232025	214-43500-42800	UTILITIES - T ACCT #287283989001	206884	46.19
				DEPARTMENT 3500 E-911	TOTAL:	46.19
				FUND 214 E-911 EMERGENCY	TOTAL:	46.19

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5150 PALACE TRANSIT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01199	STURDEVANTS AUTO VALUE					
		I-815056056	218-45150-42500	REPAIR AND MA HD OIL FLEET	206990	29.61
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-01830	NORTHWESTERN ENERGY					
		I-2782802-9.05.25	218-45150-42810	UTILITIES-GAR 1321 W 8TH	206961	495.14
	PROJ: E01-GAUT	5311-FY18/19		Garage Utilities		
01-03555	JORDON SEHNERT					
		I-05142025	218-45150-42700	TRAVEL, CONFE PIERRE TRAINING-MEAL	206983	18.00
	PROJ: E01-TRA	5311-FY18/19		Travel/Training		
01-05193	TYSON SPRINKEL					
		I-05232025	218-45150-42231	DRUG TESTING/ SPRINKEL CDL REIMBURSED	206987	35.00
	PROJ: E01-CDLDUE	5311-FY18/19		CDL/Dues		
01-06832	ADVANTAGE AUTO GLASS LL					
		I-IAA-0514-13529	218-45150-42500	REPAIR AND MA REPLACED WINDSHIELD	206880	380.30
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-07644	WANDA GRAVES					
		I-05142025	218-45150-42700	TRAVEL, CONFE PIERRE-SDDOT TRANSIT MTNG MEAL	206920	18.00
	PROJ: E01-TRA	5311-FY18/19		Travel/Training		
01-07717	VERN EIDE FORD					
		I-25048367	218-45150-42500	REPAIR AND MA HORN ASSEMBLY	206999	58.00
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-09703	AMAZON CAPITAL SERVICES					
		I-1NPX-T7JM-CN3M	218-45150-42500	REPAIR AND MA MIRROR FOR BUS	206881	177.44
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
				DEPARTMENT 5150 PALACE TRANSIT	TOTAL:	1,211.49

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5180 JVCC

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02679	MENARD'S INC					
		I-87349	218-45180-42600	SUPPLIES & MA ERASER,BOWL BRUSH,BOOSTER	206943	40.05
01-02811	JONES SUPPLIES					
		I-151912	218-45180-42600	SUPPLIES & MA LINERS,T-PAPER,ROLL TOWEL	206933	199.61
		I-152048	218-45180-42600	SUPPLIES & MA BLACK LINERS	206933	45.50
01-03209	GREENWOOD CLEANING					
		I-6193	218-45180-42500	REPAIR & MAIN CLEAN KITCHEN HOOD	206921	590.00
01-09703	AMAZON CAPITAL SERVICES					
		I-1QPM-K147-WX7X	218-45180-42500	REPAIR & MAIN ELECTRONIC MODULE FOR TOILET	206881	158.99
DEPARTMENT 5180 JVCC					TOTAL:	1,034.15

FUND 218 COMMUNITY SERVICES					TOTAL:	2,245.64

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 219 NUTRITION

DEPARTMENT: 5140 NUTRITION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01221	MT VERNON SCHOOL DISTRI					
		I-05272025	219-45140-42911	CONTRACT SERV MAY 2025 SR MEALS-MT VERNON	206957	115.00
01-09069	BIG DADDY D'S INC					
		I-983	219-45140-42911	CONTRACT SERV SR MEALS 05.05-09.2025	206889	2,194.20
		I-984	219-45140-42911	CONTRACT SERV SR MEALS 05.12-16.2025	206889	2,111.40
				DEPARTMENT 5140 NUTRITION	TOTAL:	4,420.60
				FUND 219 NUTRITION	TOTAL:	4,420.60

PACKET : 07338 07339 07340
VENDOR SET: Mult
FUND : 602 WATER
DEPARTMENT: 3330 WATER TREATMENT PLANT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2060630	602-43330-42600	SUPPLIES & MA DISCHARGE HOSE,FITTINGS	206979	60.68
01-00520	HAWKINS INC					
		I-7067034	602-43330-42600	SUPPLIES & MA AMMONIA CYLINDER	206923	10.00
01-01830	NORTHWESTERN ENERGY					
		I-2941237-6.05.25	602-43330-42800	UTILITIES 1416 E SPRUCE ST	206961	47.02
01-02470	CORE & MAIN LP					
		I-W940713	602-43330-42600	SUPPLIES & MA 10X16 POWERSEAL REPAIR	206902	1,190.00
01-06656	PREMIER PEST CONTROL LL					
		I-54405	602-43330-42600	SUPPLIES & MA MAY 2025 PEST CONTROL	206972	75.00
01-08281	VESTIS					
		I-6380284395	602-43330-42600	SUPPLIES & MA MAT CLEANING	207000	65.93
				DEPARTMENT 3330 WATER TREATMENT PLANT	TOTAL:	1,448.63

PACKET : 07338 07339 07340
VENDOR SET: Mult
FUND : 602 WATER
DEPARTMENT: 3340 WATER DISTRIBUTION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00259	BLACKBURN MANUFACTURING					
	I-IN0005027	602-43340-42600	SUPPLIES & MA FLAGS		206890	64.77
01-00356	QUALIFIED PRESORT SERVI					
	I-2279-3175	602-43340-42660	POSTAGE POSTAGE 05.01-15.2025		206974	56.21
01-00424	RUNNINGS SUPPLY INC					
	I-2058439	602-43340-42600	SUPPLIES & MA ADAPTOR		206979	12.99
	I-2064155	602-43340-42600	SUPPLIES & MA VALVE BALL,PUSH FIT		206979	21.88
01-00436	CHS FARMERS ALLIANCE					
	I-IA0704	602-43340-42600	SUPPLIES & MA TURF,MOUNT TIRE		206896	90.00
01-00520	HAWKINS INC					
	I-7067035	602-43340-42600	SUPPLIES & MA CHLORINE,AMMONIA CYLINDERS		206923	70.00
01-01239	BUTLER MACHINERY INC					
	I-13PS0086843	602-43340-42600	SUPPLIES & MA SWITCH		206892	150.98
01-01830	NORTHWESTERN ENERGY					
	I-2576810-2.05.25	602-43340-42800	UTILITIES 1224 1/2 W 5THA VE		206961	328.86
01-02143	HDR ENGINEERING INC					
	I-2022-22 P.E. #19	602-43340-42225	PROFESSIONAL 2022-22 P.E. #19		206924	2,130.00
01-02470	CORE & MAIN LP					
	I-W964375	602-43340-42600	SUPPLIES & MA SCREW VALVE BOX,GASKET,FLIP		206902	14,927.04
01-02480	SPN & ASSOCIATES					
	I-2021-45 P.E. #46	602-43340-43333	HIGHWAY 37 WA 2021-45 P.E. #46		206986	18,791.78
	I-2025-1 P.E. #4	602-43340-42225	PROFESSIONAL 2025-1 P.E. #4		206986	4,401.52
	I-2025-36 P.E. #1	602-43340-42225	PROFESSIONAL 2025-36 P.E. #1		206986	5,000.00
	I-2025-6 P.E. #4	602-43340-42225	PROFESSIONAL 2025-6 P.E. #4		206986	4,855.12
01-02485	SCHOENFELDER CONSTRUCTI					
	I-2022-26 P.E. #10	602-43340-43338	2ND, 4TH, RAI 2022-26 P.E. #10		206982	7,484.73
	I-2023-10 P.E. #2	602-43340-43338	2ND, 4TH, RAI 2023-10 P.E. #2		206982	34,056.37
01-02679	MENARD'S INC					
	I-87710	602-43340-42600	SUPPLIES & MA CAPS,CLEANERS,CEMENT		206943	75.31
	I-87758	602-43340-42600	SUPPLIES & MA CAP,HOSE CLAMP,MALE ADAPTER		206943	10.60
01-02880	THUNE TRUE VALUE & APPL					
	I-B303935	602-43340-42600	SUPPLIES & MA ENDSTOP,COUPLING		206994	56.47
01-02939	DEPARTMENT OF AGRICULTU					
	I-258-05.2025	602-43340-42705	STATE DRINKIN 0214,28.1101-08,SDG860077		206908	5,400.00
01-03576	MICHELS ROAD & STONE IN					

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 602 WATER

DEPARTMENT: 3340 WATER DISTRIBUTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03576	MICHEL'S ROAD & STONE IN	continued				
		I-2021-45 P.E. #7	602-43340-43333	HIGHWAY 37 WA 2021-45 P.E. #7	206946	625,284.72
01-06656	PREMIER PEST CONTROL LL					
		I-54430	602-43340-42600	SUPPLIES & MA MAY 2025 PEST CONTROL	206972	75.00
01-08417	INFRASTRUCTURE DESIGN G					
		I-2020-20 P.E. #57	602-43340-43355	ABOVE GROUND 2020-20 P.E. #57	206927	48,584.25
		I-2020-20 P.E. #58	602-43340-43355	ABOVE GROUND 2020-20 P.E. #58	206927	32,379.33
				DEPARTMENT 3340 WATER DISTRIBUTION	TOTAL:	804,307.93
				FUND 602 WATER	TOTAL:	805,756.56

PACKET : 07338 07339 07340
VENDOR SET: Mult
FUND : 604 SEWER
DEPARTMENT: 3200 WASTE WATER TREATMENT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION		CHECK#	AMOUNT
=====							
01-00356	QUALIFIED PRESORT SERVI						
		I-2279-3175	604-43200-42660	POSTAGE	POSTAGE 05.01-15.2025	206974	56.21
01-00424	RUNNINGS SUPPLY INC						
		I-2062798	604-43200-42650	UNIFORMS	DAVIS LOGOD SHIRTS	206979	64.97
		I-2064184	604-43200-42600	SUPPLIES	STIHL PART,FUEL LINE HOSE	206979	7.98
01-00469	GEOTEK ENGINEERING & TE						
		I-2021-31 P.E. #15	604-43200-43300	NORTH PLANT I	2021-31 P.E. #15	206919	3,622.50
01-02143	HDR ENGINEERING INC						
		I-2021-31 P.E. #43	604-43200-43300	NORTH PLANT I	2021-31 P.E. #43	206924	2,650.00
		I-2022-1 P.E. #28	604-43200-43310	SOUTH PLANT I	2022-1 P.E. #28	206924	81,597.39
01-02840	TESSIERS MECHANICAL CON						
		I-30010664	604-43200-42600	SUPPLIES	PLEATED FILTERS	206993	108.86
01-06656	PREMIER PEST CONTROL LL						
		I-54429	604-43200-42600	SUPPLIES	MAY 2025 PEST CONTROL	206972	95.00
				DEPARTMENT 3200	WASTE WATER TREATMENT	TOTAL:	88,202.91

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3250 WASTE WATER COLLECTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00081	RINKER MATERIALS					
		I-31216307	604-43250-42600	SUPPLIES 199 S HARMON DR	206977	852.22
01-00236	BENDER SEWER & DRAIN LL					
		I-37201	604-43250-43317	CIPP CAMERA UNIT W 13TH	206888	1,932.30
01-00424	RUNNINGS SUPPLY INC					
		I-2064109	604-43250-42600	SUPPLIES FUEL LINE KIT	206979	14.99
01-01050	IVERSON					
		I-5030013	604-43250-42600	SUPPLIES FLANGE BOLT, STUD, SCREW, GASKETS	206930	287.16
01-01199	STURDEVANTS AUTO VALUE					
		I-815056058	604-43250-42600	SUPPLIES MANIFOLD RESURFACING, EPA	206990	37.08
01-01830	NORTHWESTERN ENERGY					
		I-2572870-0.05.25	604-43250-42800	UTILITIES 1511 N COMMERCE	206961	98.23
		I-2582739-5.05.25	604-43250-42800	UTILITIES 1300 W NORWAY AVE	206961	165.90
		I-2809477-9.05.25	604-43250-42800	UTILITIES 1423 COUNTRY DR	206961	219.13
01-01833	NORTHWESTERN ENERGY					
		I-90309202	604-43250-43347	23RD & OHLMAN GAS SERVICE FROM MAIN	206966	481.74
		I-90309205	604-43250-43347	23RD & OHLMAN GAS SERVICE FROM MAIN	206966	864.39
01-02143	HDR ENGINEERING INC					
		I-2022-22 P.E. #19	604-43250-42200	PROFESSIONAL 2022-22 P.E. #19	206924	2,130.00
01-02480	SPN & ASSOCIATES					
		I-2021-45 P.E. #45	604-43250-43348	HIGHWAY 37 UT 2021-45 P.E. #45	206986	326.74
		I-2022-3 P.E. #21	604-43250-43347	23RD & OHLMAN 2022-3 P.E. #21	206986	12,936.58
		I-2023-16 P.E. #20	604-43250-43350	S HARMON/OHLM 2023-16 P.E. #20	206986	12,840.75
		I-2023-6 P.E. #23	604-43250-43349	N HARMON/AIRP 2023-6 P.E. #23	206986	12,176.78
		I-2025-1 P.E. #4	604-43250-42200	PROFESSIONAL 2025-1 P.E. #4	206986	3,601.23
		I-2025-6 P.E. #4	604-43250-42200	PROFESSIONAL 2025-6 P.E. #4	206986	3,722.82
01-02485	SCHOENFELDER CONSTRUCTI					
		I-2022-26 P.E. #10	604-43250-43343	2ND, 4TH, & R 2022-26 P.E. #10	206982	14,969.48
		I-2023-10 P.E. #2	604-43250-43343	2ND, 4TH, & R 2023-10 P.E. #2	206982	21,082.49
01-03495	HALME INC					
		I-2022-3 P.E. #5	604-43250-43347	23RD & OHLMAN 2022-3 P.E. #5	206922	257,383.42
		I-2023-16 P.E. #5	604-43250-43350	S HARMON/OHLM 2023-16 P.E. #5	206922	117,453.76
		I-2023-6 P.E. #9	604-43250-43349	N HARMON/AIRP 2023-6 P.E. #9	206922	64,421.66
01-03576	MICHELS ROAD & STONE IN					
		I-2021-45 P.E. #7	604-43250-43348	HIGHWAY 37 UT 2021-45 P.E. #7	206946	157,568.77
DEPARTMENT 3250 WASTE WATER COLLECTION					TOTAL:	685,567.62

FUND 604 SEWER					TOTAL:	773,770.53

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 612 SANITATION

DEPARTMENT: 3220 RECYCLING PROGRAM

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2037679	612-43220-42600	SUPPLIES RAKE	206979	43.98
01-01199	STURDEVANTS AUTO VALUE					
		I-815056429	612-43220-42600	SUPPLIES BATTERY,CORE RETURN	206990	432.57
	PROJ: L92-42600	178		SUPPLIES MATERIALS		
01-03486	FOERSTER TESTING LIMITE					
		I-2021-30 P.E. #2	612-43220-43200	BUILDINGS 2021-30 P.E. #2	206915	6,855.00
01-09891	MILLENNIUM RECYCLING					
		I-1039250	612-43220-42200	CONTRACT-MILL APR 2025 SINGLE STREAM FEE	206951	2,044.32
				DEPARTMENT 3220 RECYCLING PROGRAM	TOTAL:	9,375.87

BANK: Multi

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PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 612 SANITATION

DEPARTMENT: 3240 LANDFILL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-3175	612-43240-42600	SUPPLIES POSTAGE 05.01-15.2025	206974	42.61
01-00436	CHS FARMERS ALLIANCE					
		I-IA0775	612-43240-42600	SUPPLIES INDOL EH ISO	206896	842.60
01-01117	FLEETPRIDE					
		I-125768624	612-43240-42600	SUPPLIES BRAKE CLEANER	206913	52.68
	PROJ: L1B-42600	185		SUPPLIES MATERIALS		
01-01199	STURDEVANTS AUTO VALUE					
		I-815055949	612-43240-42600	SUPPLIES GL COMMAND RED,MALE PLUG	206990	89.94
	PROJ: L3C-42600	197		SUPPLIES MATERIALS		
		I-815055949	612-43240-42600	SUPPLIES GL COMMAND RED,MALE PLUG	206990	9.99
		I-815056055	612-43240-42600	SUPPLIES BATTERY,AIR FARM,FUEL CONST	206990	107.62
	PROJ: L1C-42600	195		SUPPLIES MATERIALS		
		I-815056055	612-43240-42600	SUPPLIES BATTERY,AIR FARM,FUEL CONST	206990	98.78
01-01239	BUTLER MACHINERY INC					
		I-13PS0086869	612-43240-42600	SUPPLIES GLASS FRONT,BOTTLE,MIRROR	206892	1,746.82
	PROJ: L8A-42600	181		SUPPLIES MATERIALS		
01-02170	DAVISON COUNTY REGISTER					
		I-052125	612-43240-42200	PROF FEES & S J RIVER RIDGE FARM-AGRMNT PURC	206907	30.00
01-02527	TRANSOURCE					
		I-41P61393	612-43240-42600	SUPPLIES NOX SENSOR FOR AFTER TRTMNT SY	206997	4,147.48
	PROJ: L3C-42600	197		SUPPLIES MATERIALS		
01-02711	JAYLON TOLLEFSON					
		I-05162025	612-43240-42700	TRAVEL, CONF. PIERRE SDSWMA MOLO-MEALS	206996	74.00
01-02939	DEPARTMENT OF AGRICULTU					
		I-258-05.2025	612-43240-42700	TRAVEL, CONF. 0214,28.1101-08,SDG860077	206908	524.61
01-03099	LAWSON PRODUCTS INC					
		I-9312487844	612-43240-42600	SUPPLIES HAND PAD KIT,SCRUBBERS,CAP,PLG	206935	386.40
01-08558	KEVIN ROTH					
		I-05152025	612-43240-42700	TRAVEL, CONF. PIERRE-SDSWMA MOLO CONF MEALS	206978	68.00
01-08576	CLAYTON MOORE					
		I-05162025	612-43240-42700	TRAVEL, CONF. PIERRE-SDSWMA TRNG MEALS	206956	74.00
DEPARTMENT 3240 LANDFILL					TOTAL:	8,295.53

FUND 612 SANITATION					TOTAL:	26,507.09

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 613 CORN PALACE

DEPARTMENT: 5650 CORN PALACE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-3175	613-45650-42660	SHIPPING/POST POSTAGE 05.01-15.2025	206974	6.57
01-00424	RUNNINGS SUPPLY INC					
		I-2035408	613-45650-42600	SUPPLIES & MA BULK BIN PRODUCT	206979	3.38
		I-2043142	613-45650-42650	UNIFORMS HANSON JACKET, SHOES	206979	195.99
		I-2049730	613-45650-42500	REPAIRS & MAI AUTO BATTERY	206979	99.99
01-00445	CITY OF MITCHELL					
		I-202505200703	613-45650-42907	PRE-STURGIS P PRE-STURGIS EVENT PERMIT	206897	450.00
	PROJ: W08-42907	PRESTURGIS		PRE STURGIS PARTY		
01-01075	JOHNSON CONTROLS					
		I-1-135254987080	613-45650-42502	CONTRACT SERV CP QUARTERLY MAINTENANCE	206932	4,906.98
01-01590	MCLEOD'S PRINTING					
		I-84081	613-45650-42907	PRE-STURGIS P PRE-STURGIS YARD SIGNS	206942	290.00
	PROJ: W08-42907	PRESTURGIS		PRE STURGIS PARTY		
01-02679	MENARD'S INC					
		I-87009	613-45650-42600	SUPPLIES & MA FILTERS, SPRAY BOTTLE, CLEANERS	206943	77.35
01-02880	THUNE TRUE VALUE & APPL					
		I-A592309	613-45650-42600	SUPPLIES & MA METAL WHEELS	206994	5.98
		I-A592360	613-45650-42600	SUPPLIES & MA WHEELS	206994	19.50
		I-A593006	613-45650-42600	SUPPLIES & MA WIRES	206994	23.98
01-05892	GAYLEN'S GOURMET POPCOR					
		I-1922	613-45650-42610	COST OF GOODS CARAMEL POPCORN, COBS	206918	2,232.00
01-06237	SHELBY LEE LOWE					
		I-05272025	613-45650-42907	PRE-STURGIS P SHELBY LEE LOWE-PRE STURGIS DE	206984	3,000.00
	PROJ: W08-42907	PRESTURGIS		PRE STURGIS PARTY		
01-08707	CITY OF MITCHELL					
		I-202505210724	613-45650-42907	PRE-STURGIS P PRE-STURGIS RENTALS	206898	1,085.00
	PROJ: W08-42907	PRESTURGIS		PRE STURGIS PARTY		
01-10254	LEIGHTON FAMILY FARMS					
		I-2604	613-45650-42610	COST OF GOODS POPCORN	206936	1,362.00
DEPARTMENT 5650 CORN PALACE					TOTAL:	13,758.72
FUND 613 CORN PALACE					TOTAL:	13,758.72

01/28/2025 10:06 AM
 PACKET : 07338 07339 07340
 VENDOR SET: Mult
 FUND : 614 GOLF COURSE
 DEPARTMENT: 5250 GOLF COURSE
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 40

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00008	ELFSTRAND'S ACE HARDWAR					
	I-16739	614-45250-42600	SUPPLIES & MA	INSERTS,ADAPTOR	206910	7.96
01-00356	QUALIFIED PRESORT SERVI					
	I-2279-3175	614-45250-42600	SUPPLIES & MA	POSTAGE 05.01-15.2025	206974	0.73
01-00424	RUNNINGS SUPPLY INC					
	I-2054209	614-45250-42600	SUPPLIES & MA	FITTINGS	206979	85.24
	I-2059809	614-45250-42600	SUPPLIES & MA	BOLTS,FITTINGS	206979	15.74
	I-2059943	614-45250-42600	SUPPLIES & MA	SPRAY HOSE,TRIMMER LINE,DRAIN	206979	184.17
01-00436	CHS FARMERS ALLIANCE					
	I-IG2403	614-45250-42610	GAS & FUEL	LAKEVIEW UNLEADED GAS	206896	1,130.23
	I-IG2404	614-45250-42610	GAS & FUEL	GOLF RUBY FIELDMASTER	206896	88.51
	I-IG2405	614-45250-42610	GAS & FUEL	GOLF RUBY FIELDMASTER	206896	374.64
	I-IG2406	614-45250-42610	GAS & FUEL	GOLF UNLEADED GAS	206896	380.12
01-01300	M & M GREENHOUSE					
	I-135155	614-45250-42600	SUPPLIES & MA	LAKEVIEW GOLF PLANTS	206937	91.00
01-01355	MIDWEST TURF & IRRIGATI					
	C-3948917-00	614-45250-42600	SUPPLIES & MA	RETURNED HYDRAULIC CYLINDER	206950	1,098.78-
	I-3947880-00	614-45250-42600	SUPPLIES & MA	TURF WARR LABOR	206950	1,098.78
	I-3950499-00	614-45250-42600	SUPPLIES & MA	HYDRAULIC PUMP,SMOOTH TIRE	206950	517.90
	I-3951415-00	614-45250-42600	SUPPLIES & MA	CABLE THROTTLE,SWITCH IGNITION	206950	145.78
	I-3951591-00	614-45250-42600	SUPPLIES & MA	END ROD,DAMPER	206950	583.51
01-01830	NORTHWESTERN ENERGY					
	I-2581639-8.05.25	614-45250-42800	UTILITIES	700 W 23RD AVE	206961	148.52
	I-2581643-0.05.25	614-45250-42800	UTILITIES	GOLF PUMP 100 H	206961	1,732.68
	I-2581875-8.05.25	614-45250-42800	UTILITIES	GOLF CLUB HOUSE	206961	484.60
	I-2581876-6.05.25	614-45250-42800	UTILITIES	GOLF CART SHED	206961	43.67
	I-2939180-2.05.25	614-45250-42800	UTILITIES	825 INDIAN VILLAGE RD	206961	17.00
01-02051	MIDCONTINENT COMMUNICAT					
	I-02630670214717	614-45250-42800	UTILITIES	ACCT #026306702	206947	95.39
01-02679	MENARD'S INC					
	I-87386	614-45250-42600	SUPPLIES & MA	BUSHING,ADAPTER,RISER	206943	23.72
	I-87833	614-45250-42600	SUPPLIES & MA	CART SHED COMPRESSOR	206943	139.99
	I-87910	614-45250-42600	SUPPLIES & MA	MULCH	206943	17.68
01-02880	THUNE TRUE VALUE & APPL					
	I-A595452	614-45250-42600	SUPPLIES & MA	HOSE SPLICER	206994	1.49
01-05227	PRESTIGE FLAG					
	I-754533	614-45250-42600	SUPPLIES & MA	TOURNAMENT POLES	206973	649.28
	I-755228	614-45250-42600	SUPPLIES & MA	RED,BLUE,WHITE FLAGS	206973	484.47

PACKET : 07338 07339 07340

VENDOR SET: Mult

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07696	FERGUSON WATERWORKS #25					
		I-0517134-1	614-45250-42600	SUPPLIES & MA GOLF FIELD DECODER	206911	985.00
01-08281	VESTIS					
		I-6380280948	614-45250-42600	SUPPLIES & MA MAT CLEANING	207000	33.26
01-08892	ERIC HIEB					
		I-05272025	614-45250-42200	GOLF PRO CONT BASE CONTRACT 06.2025	206925	9,074.49
		I-052725	614-45250-42200	GOLF PRO CONT CLOVER CC FEES 06.2025	206925	1,883.11
				DEPARTMENT 5250 GOLF COURSE	TOTAL:	19,419.88
				FUND 614 GOLF COURSE	TOTAL:	19,419.88
					REPORT GRAND TOTAL:	2,186,678.43

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL	BUDGET OVER	ANNUAL	BUDGET OVER
				BUDGET	AVAILABLE BUDG	BUDGET	AVAILABLE BUDG
2025-2026	101-41110-42300	LEGAL PUBLICATIONS	194.93	13,000	8,851.46		
	101-41420-42600	SUPPLIES & MATERIALS	66.43	6,120	4,793.77		
	101-41440-42980	SAFETY COMMITTEE	152.00	750	598.00		
	101-41460-42110	LIABILITY, PROPERTY INS &	5,000.00	227,260	20,966.22-	Y	
	101-41920-42800	UTILITIES - TELEPHONE	161.81	360	2,158.18-	Y	
	101-41935-42615	POSTAGE	292.92	7,500	4,803.85		
	101-42110-42200	PROFESSIONAL SERVICES	123.79	9,800	5,785.35		
	101-42110-42500	REPAIR & MAINTENANCE	652.04	11,970	49.62		
	101-42110-42600	SUPPLIES	165.86	31,019	13,597.84		
	101-42110-42610	GAS OIL TIRES	90.00	65,000	46,640.71		
	101-42110-42640	UNIFORM ALLOWANCE	194.09	7,000	2,907.41		
	101-42110-42670	SERVICE DOG SUPPLY	300.00	2,030	1,128.05		
	101-42110-42700	TRAVEL, CONF & DUES	184.00	12,500	5,953.03		
	101-42110-42800	TELEPHONE	1,062.24	14,500	8,589.88		
	101-42110-42902	ALCOHOL TASK FORCE	101.96	2,000	1,714.44		
	101-42110-42980	VEHICLE TOWING	595.00	5,500	4,660.00		
	101-42110-43400	MACHINERY AND EQUIPMENT	4,505.46	201,604	145,768.54		
	101-42130-42500	REPAIRS	334.97	6,000	2,335.07		
	101-42130-42520	EMERGENCY SIREN UTILITIES	187.10	2,900	1,648.07		
	101-42130-42545	PAINT	45.85	21,000	7,427.25		
	101-42130-42600	SUPPLIES	163.09	4,500	3,848.60		
	101-42130-42810	UTILITIES-TRAFFIC LIGHTS	832.01	38,000	23,174.00		
	101-42130-42835	UTILITIES-STREET LIGHTS	563.65	305,000	205,635.82		
	101-42130-42840	BUILDING UTILITIES	250.70	6,000	3,421.53		
	101-42200-42500	REPAIR & MAINTENANCE	2,957.11	17,650	9,906.80		
	101-42200-42600	SUPPLIES	43.95	24,950	16,073.90		
	101-42200-42640	UNIFORMS	115.16	4,900	3,761.28		
	101-42200-43200	BUILDINGS	950.21	20,000	6,066.10		
	101-42200-43400	MACHINERY AND EQUIPMENT	16,912.67	380,900	8,466.83		
	101-43100-42500	REPAIRS	131.39	150,000	138,187.24		
	101-43100-42600	SUPPLIES	6,972.92	20,000	49,756.54-	Y	
	101-43100-42620	ASPHALT MIX	1,034.10	100,000	98,242.03		
	101-43100-42800	UTILITIES	802.28	15,000	8,422.72		
	101-43110-42200	PROFESSIONAL SERVICES	30.00	10,000	9,447.50		
	101-43110-42750	PLANNING COMMISSION EXPENS	62.93	1,200	723.53		
	101-43120-43300	STREET OVERLAY MAINT	108,564.31	1,635,250	1,264,026.87		
	101-43150-42600	SUPPLIES & MATERIALS	250.00	10,000	9,750.00		
	101-43150-42800	UTILITIES	28.89	350	159.61		
	101-43150-43309	LAKE LOTS	6,000.00	50,000	166.92		
	101-43150-43343	2ND, 4TH, & RAILROAD	60,419.50	425,034	280,163.19		
	101-43700-42600	SUPPLIES & MATERIALS	1,457.82	16,000	8,931.95		
	101-43700-42603	WEED EATERS SUPPLIES	194.71	1,500	1,026.29		
	101-43700-42610	GAS & FUEL	843.27	10,000	7,814.81		
	101-43700-42800	UTILITIES	306.70	5,500	3,781.83		
	101-44120-42900	IMPOUNDING DOGS	350.00	15,300	9,481.12		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	101-45500-42600	SUPPLIES & MATERIALS	371.54	12,000	8,516.76		
	101-45500-42693	E-BOOKS/AUDIO BOOKS	1,635.87	19,350	11,563.26		
	101-45500-43420	BOOKS	1,533.29	47,000	28,325.45		
	101-45500-43421	AUDIO-VISUAL	22.95	4,000	3,103.52		
	201-45110-42605	SUPPLIES & MAT-AQUATICS	312.83	6,750	5,290.72		
	201-45110-42850	UTILITIES-AQUATICS	357.14	84,000	82,246.96		
	201-45140-42500	REPAIR & MAINTENANCE	746.22	34,000	19,800.91		
	201-45140-42600	SUPPLIES & MATERIALS	95.97	35,027	18,409.02		
	201-45140-42601	CONCESSION SUPPLIES	1,307.50	15,000	8,129.63		
	201-45140-42602	CHEMICALS	598.10	18,000	12,818.92		
	201-45140-42800	UTILITIES	6,506.66	159,440	91,039.26		
	201-45160-42500	REPAIR & MAINTENANCE	2,666.23	98,284	72,422.41		
	201-45160-42600	SUPPLIES & MATERIALS	1,228.98	60,968	46,453.26		
	201-45160-42650	UNIFORMS	57.25	1,400	1,080.61		
	201-45160-42800	UTILITIES	8,992.81	156,420	89,783.99		
	201-45160-43300	CAPITAL IMPROVEMENTS - OTH	3,540.00	476,287	449,552.46		
	201-45165-42600	SUPPLIES	63.00	1,000	894.07		
	201-45165-42610	COST OF GOODS SOLD	1,825.14	33,000	24,410.74		
	201-45210-42300	PUBLISHING	0.73	0	1.46-	Y	
	201-45210-42604	TREES	191.14	3,000	2,608.86		
	201-45210-43300	CAPITAL IMPROVEMENTS - OTH	91,117.96	831,000	639,833.09		
	203-45220-43300	LAKE IMPROVEMENTS	183,996.71	27,110,360	25,598,113.19		
	203-45220-43310	WATERSHED IMPROVEMENTS	3,437.38	100,000	489,154.42-	Y	
	209-46530-42920	SPORTS AUTHORITY PROMO	5,500.00	194,640	125,890.00		
	214-43500-42800	UTILITIES - TELEPHONE	46.19	2,102	1,247.46		
	218-45150-42231	DRUG TESTING/PHYSICALS	35.00	600	134.00		
	218-45150-42500	REPAIR AND MAINTENANCE	645.35	9,500	6,081.02		
	218-45150-42700	TRAVEL, CONFERENCE, TRAINI	36.00	300	204.00		
	218-45150-42810	UTILITIES-GARAGE	495.14	12,722	7,212.51		
	218-45180-42500	REPAIR & MAINTENANCE	748.99	5,000	3,016.26		
	218-45180-42600	SUPPLIES & MATERIALS	285.16	5,900	3,969.12		
	219-45140-42911	CONTRACT SERVICES-MEALS	4,420.60	211,490	136,829.09		
	602-43330-42600	SUPPLIES & MATERIALS	1,401.61	18,000	1,822.65		
	602-43330-42800	UTILITIES	47.02	200,000	141,484.39		
	602-43340-42225	PROFESSIONAL SERVICES	16,386.64	355,000	262,141.31		
	602-43340-42600	SUPPLIES & MATERIALS	15,555.04	125,000	47,701.03		
	602-43340-42660	POSTAGE	56.21	10,000	6,348.85		
	602-43340-42705	STATE DRINKING WATER FEES	5,400.00	6,000	600.00		
	602-43340-42800	UTILITIES	328.86	11,000	4,632.88		
	602-43340-43333	HIGHWAY 37 WATER MAIN REPL	644,076.50	1,013,372	169,634.03		
	602-43340-43338	2ND, 4TH, RAILROAD, & MAIN	41,541.10	250,000	155,475.83		
	602-43340-43355	ABOVE GROUND STORAGE	80,963.58	2,319,688	1,471,249.58		
	604-43200-42600	SUPPLIES	211.84	25,000	8,731.91		
	604-43200-42650	UNIFORMS	64.97	1,750	964.18		
	604-43200-42660	POSTAGE	56.21	9,000	5,324.89		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	604-43200-43300	NORTH PLANT IMPROVEMENTS	6,272.50	2,430,601	2,418,016.00		
	604-43200-43310	SOUTH PLANT IMPROVEMENTS	81,597.39	23,130,800	18,224,260.60		
	604-43250-42200	PROFESSIONAL SERVICES	9,454.05	300,000	208,767.42		
	604-43250-42600	SUPPLIES	1,191.45	50,000	20,416.49		
	604-43250-42800	UTILITIES	483.26	50,000	24,002.07		
	604-43250-43317	CIPP	1,932.30	650,000	648,067.70		
	604-43250-43343	2ND, 4TH, & RAILROAD	36,051.97	278,782	160,607.36		
	604-43250-43347	23RD & OHLMAN LIFT STATION	271,666.13	1,665,149	521,261.58		
	604-43250-43348	HIGHWAY 37 UTILITIES	157,895.51	1,440,936	1,255,405.07		
	604-43250-43349	N HARMON/AIRPORT LIFT STAT	76,598.44	2,100,000	793,305.41		
	604-43250-43350	S HARMON/OHLMAN LIFT STATI	130,294.51	1,284,850	271,286.74		
	612-43220-42200	CONTRACT-MILLENNIUM	2,044.32	30,000	23,114.78		
	612-43220-42600	SUPPLIES	476.55	18,000	14,686.25		
	612-43220-43200	BUILDINGS	6,855.00	675,428	102,948.94		
	612-43230-42600	SUPPLIES	8,747.20	42,000	15,159.65		
	612-43230-42660	POSTAGE	56.94	8,000	5,252.97		
	612-43230-42800	UTILITIES	31.55	750	591.76		
	612-43240-42200	PROF FEES & SERVICES	30.00	0	6,654.20-	Y	
	612-43240-42600	SUPPLIES	7,524.92	60,000	7,115.99		
	612-43240-42700	TRAVEL, CONF. & DUES	740.61	4,000	1,459.39		
	613-45650-42500	REPAIRS & MAINTENANCE	99.99	0	14,382.54-	Y	
	613-45650-42502	CONTRACT SERVICES	4,906.98	0	4,906.98-	Y	
	613-45650-42600	SUPPLIES & MATERIALS	130.19	0	26,264.62-	Y	
	613-45650-42610	COST OF GOODS SOLD	3,594.00	0	77,746.44-	Y	
	613-45650-42650	UNIFORMS	195.99	0	258.94-	Y	
	613-45650-42660	SHIPPING/POSTAGE	6.57	0	448.65-	Y	
	613-45650-42907	PRE-STURGIS PARTY	4,825.00	0	6,565.00-	Y	
	614-45250-42200	GOLF PRO CONTRACT	10,957.60	73,840	26,437.82		
	614-45250-42600	SUPPLIES & MATERIALS	3,966.92	25,000	4,351.56		
	614-45250-42610	GAS & FUEL	1,973.50	15,000	11,522.58		
	614-45250-42800	UTILITIES	2,521.86	20,180	14,328.42		
**	2025-2026 YEAR TOTALS	**	2,186,678.43				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1110	CITY COUNCIL	194.93
101-1420	FINANCE	66.43
101-1440	HUMAN RESOURCES	152.00
101-1460	INSURANCE & BONDS	5,000.00

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1920	MUNICIPAL BUILDINGS	161.81
101-1935	INFORMATION TECHNOLOGY	292.92
101-2110	POLICE DEPARTMENT	7,974.44
101-2130	TRAFFIC DEPARTMENT	2,377.37
101-2200	FIRE DEPARTMENT	20,979.10
101-3100	STREET DEPARTMENT	8,940.69
101-3110	PUBLIC WORKS ADMIN	92.93
101-3120	STREET & SIDEWALK CONST	108,564.31
101-3150	STORM DRAINAGE	66,698.39
101-3700	CEMETERY	2,802.50
101-4120	ANIMAL CONTROL	350.00
101-5500	LIBRARY	3,563.65

101 TOTAL	GENERAL	228,211.47
201-5110	RECREATION & AQUATICS	669.97
201-5140	RECREATION CENTER	9,254.45
201-5160	SPORTS COMPLEXES	16,485.27
201-5165	CADWELL CONCESSIONS	1,888.14
201-5210	PARKS	91,309.83

201 TOTAL	PARK FUND	119,607.66
203-5220	LAKE	187,434.09

203 TOTAL	LAKE MITCHELL	187,434.09
209-6530	BUSINESS IMPROV #4	5,500.00

209 TOTAL	BUSINESS IMPROV DIST #4	5,500.00
214-3500	E-911	46.19

214 TOTAL	E-911 EMERGENCY	46.19
218-5150	PALACE TRANSIT	1,211.49
218-5180	JVCC	1,034.15

218 TOTAL	COMMUNITY SERVICES	2,245.64

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
219-5140	NUTRITION	4,420.60

219 TOTAL	NUTRITION	4,420.60
602-3330	WATER TREATMENT PLANT	1,448.63
602-3340	WATER DISTRIBUTION	804,307.93

602 TOTAL	WATER	805,756.56
604-3200	WASTE WATER TREATMENT	88,202.91
604-3250	WASTE WATER COLLECTION	685,567.62

604 TOTAL	SEWER	773,770.53
612-3220	RECYCLING PROGRAM	9,375.87
612-3230	WASTE COLLECTION	8,835.69
612-3240	LANDFILL	8,295.53

612 TOTAL	SANITATION	26,507.09
613-5650	CORN PALACE	13,758.72

613 TOTAL	CORN PALACE	13,758.72
614-5250	GOLF COURSE	19,419.88

614 TOTAL	GOLF COURSE	19,419.88

** TOTAL **		2,186,678.43

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
E01 5311-FY18/19	CDLDUE	CDL/Dues	35.00
	GAUT	Garage Utilities	495.14
	MAINT	Maintenance/Repairs	645.35
	TRA	Travel/Training	36.00
		** PROJECT E01 TOTAL **	1,211.49
H01 SPORTS COMPLEX EQUIPMENT	42500	REPAIR/MAINTENANCE	298.06
	42600	SUPPLIES/MAINTENANCE	51.59
		** PROJECT H01 TOTAL **	349.65
H04 BASEBALL	42500	REPAIR/MAINTENANCE	350.00
	42600	SUPPLIES/MATERIALS	240.46
		** PROJECT H04 TOTAL **	590.46
H05 SOFTBALL	42500	REPAIR/MAINTENANCE	151.91
	42600	SUPPLIES/MATERIALS	651.76
		** PROJECT H05 TOTAL **	803.67
H06 ARENA-NORTH RINK	42500	REPAIR-MAINTENANCE	109.72
	42600	SUPPLIES-MATERIALS	153.95
	42800	UTILITIES	8,992.81
		** PROJECT H06 TOTAL **	9,256.48
H07 PEPSI COMPLEX	42600	SUPPLIES/MATERIALS	131.22
		** PROJECT H07 TOTAL **	131.22
H13 ARENA-SOUTH RINK	42500	REPAIR-MAINTENANCE	1,756.54
		** PROJECT H13 TOTAL **	1,756.54
H52 FORESTRY	42604	TREES	191.14
		** PROJECT H52 TOTAL **	191.14
J02 INDOOR AQUATIC CTR	CHEMICAL	CHEMICALS	598.10
		** PROJECT J02 TOTAL **	598.10
J05 REC CTR CONCESSIONS	CONC SUP	CONCESSION SUPPLY	1,307.50
		** PROJECT J05 TOTAL **	1,307.50
J06 REC CTR-GENERAL BLDG	RM-BLDG	REPAIR/MAINT-BUILDING	325.06
	RM-HVAC	REPAIR/MAINT-HVAC	421.16
	SM-BLDG	SUPPLIES/MATERIAL-BLDG	59.99

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
	SM-GENER SUPPLIES/MATERIAL-GENERAL	22.99
	SM-OFFIC SUPPLIES/MATERIAL-OFFICE	12.99
	** PROJECT J06 TOTAL **	842.19
J09 REC CTR UTILITIES	ELE/GAS UTILITIES-ELECTRIC/GAS	6,506.66
	** PROJECT J09 TOTAL **	6,506.66
J50 OUTDOOR AQUATIC CENTER	ELE/GAS UTILITIES-ELECTRIC/GAS	357.14
	SM-EQUIP SUPPLIES/MATERIAL-EQUIPMENT	219.99
	SM-GENER SUPPLIES/MATERIAL-GENERAL	92.84
	** PROJECT J50 TOTAL **	669.97
L10 106	42500 REPAIR MAINTENANCE	120.00
	42600 SUPPLIES MATERIALS	3,709.11
	** PROJECT L10 TOTAL **	3,829.11
L11 108	42600 SUPPLIES MATERIALS	7.93
	** PROJECT L11 TOTAL **	7.93
L1B 185	42600 SUPPLIES MATERIALS	52.68
	** PROJECT L1B TOTAL **	52.68
L1C 195	42600 SUPPLIES MATERIALS	107.62
	** PROJECT L1C TOTAL **	107.62
L39 140	42600 SUPPLIES MATERIALS	782.65
	** PROJECT L39 TOTAL **	782.65
L3A 950	42600 SUPPLIES SUPPLIES	1,252.17
	** PROJECT L3A TOTAL **	1,252.17
L3C 197	42600 SUPPLIES MATERIALS	4,237.42
	** PROJECT L3C TOTAL **	4,237.42
L47 148	42600 SUPPLIES MATERIALS	148.43
	** PROJECT L47 TOTAL **	148.43
L55 156	42600 SUPPLIES MATERIALS	419.35
	** PROJECT L55 TOTAL **	419.35

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
L8A 181	42600 SUPPLIES MATERIALS	1,746.82
	** PROJECT L8A TOTAL **	1,746.82
L92 178	42600 SUPPLIES MATERIALS	432.57
	** PROJECT L92 TOTAL **	432.57
L98 175	42600 SUPPLIES MATERIALS	7,495.03
	** PROJECT L98 TOTAL **	7,495.03
W08 PRESTURGIS	42907 PRE STURGIS PARTY	4,825.00
	** PROJECT W08 TOTAL **	4,825.00

NO ERRORS

** END OF REPORT **

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 2, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on an Application for LifeQuest Inc-Variance Permit		
Explanation/Background of Agenda Item Requested:	LifeQuest Inc has applied for a Variance Permit for the following; front yard setback of 10' vs 25', rear yard setback of 20' vs 25' and both side yard setbacks of 3' vs 5'. This is located in the 1000 Block of E 8th Ave, legally described as Lot R-1 in the NE 1/4 of Section 22, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The property is zoned R4 High Density Residential District. Planning Commission motioned to recommend approval; 4 aye, 0 nay, 1 abstain and 2 absent. Motion carried. See Planning Commission Unsigned Minutes from 05-27-2025.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** \$150 application due with the application.

- Applicant is request to rezone property from _____ District to _____ District.

☒ **Variance** \$100 application due with the application.

• Description of Variance Requested: Applicant is requesting a variance on four sides of the property to construct a micro home development consisting of 7 units for LifeQuest. Applicant requests the following variances: a 20-foot setback on the north side of the property; a 10-foot setback on the south of the property; and a 3-foot variance on the east & west sides of theh property. Attached hereto is the site plan. Please refer to highlighted portions on Page A101.

☐ **Conditional Use Permit** \$150 application due with the application.

- Description of Conditional Use: _____

This Application is for the following described real property:

• Legal Description: Lot R-1 in the Northeast Quarter (NE1/4) of Section Twenty-two (22), Township One Hundred Three (103), Range Sixty (60), in Mitchell, Davison County, South Dakota.

- Property Address: 804 North Mentzer, Mitchell, SD 57301

Dated this 24th day of April, 2025.

Pam Hanna

Applicant

Pam Hanna

Owner



Micro Home Development

LifeQuest

My Own Front Door

APRIL 07, 2025



NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED that LifeQuest Inc has applied for a Variance Permit for the following; front yard setback of 10' vs 25', rear yard setback of 20' vs 25' and both side yard setbacks of 3' vs 5'. This is located in the 1000 Block of E 8th Ave, legally described as Lot R-1 in the NE 1/4 of Section 22, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The property is zoned R4 High Density Residential District.

YOU ARE FURTHER NOTIFIED, that public hearings will be held by the City Planning Commission on Tuesday, May 27, 2025, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, June 2, 2025 at 6:00 P.M., at the Council Chambers, Mitchell City Hall, 612 N Main St. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

Dated this 8th day of May, 2025.

Michelle Bathke

FINANCE OFFICER

Publish once: 14th day of May, 2025

Approximate Cost:

Lifquest Inc
804 N Mentzer St
Mitchell, SD 57301

Toshiba America Business
Solutions Inc
25530 Commercentre Dr
Lake Forest, CA 92630

Sherylin Schuldt
937 E 8th Ave
Mitchell, SD 57301

Sarah Ludwig
The Faith Home & School
1009 E 6th Ave
Mitchell, SD 57301

Palmer Place LLC
3313 N Ohlman St
Mitchell, SD 57301

Ralph Woodraska
1009 E 8th Ave
Mitchell, SD 57301

John & Judith Magstadt
1015 E 8th Ave
Mitchell, SD 57301

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 2, 2025	Requested By:	CINDY ROTH
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on the following Alcohol License Applications a. John & Chiara Adamo dba Adamo's, 223 North Main Street for a new Retail (on-off sale) Wine and Cider License (Video lottery is not included) b. John & Chiara Adamo dba Adamo's, 223 North Main Street for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License (Video lottery is not included)		
Explanation/Background of Agenda Item Requested:	All required documents have been submitted.		

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

JOHN AND CHIARA ADAMO
210 1/2 N. MAIN ST. APT. F
MITCHELL, SD 57301

Owner's Telephone #: 916 832 8024, 916 832 0490

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☒ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this license in active use? ☒ Yes ☒ No **YES** SW

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☒ Yes ☐ No If Yes, please list on the back page.

B. Business Name and Address

ADAMO'S
223 N MAIN STREET
MITCHELL SD 57301

Business Telephone #: 916 832 8024

Place of business is located in a municipality? ☒ Yes ☐ No

County: DAVISON

Do you own or lease this property? ☒ Own ☐ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

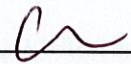
FULL SERVICE RESTAURANT
LOTS 1 and 2 BLOCK 8
MITCHELL ORIGINAL

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1042-3377 ST

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 4/23/25 Print Name CHIARA ADAMO Signature 

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Please complete the reverse side if applicable

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC ADAMOS

Address of office and principal place of business of corporation/partnership/LP/LLC 210 1/2 N MAIN ST APT F
MITCHELL SD 57301

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
CHIARA ADAMO	PARTNER	210 1/2 N MAIN STREET F	SELF EMPLOYED
JOHN ADAMO	PARTNER	210 1/2 N MAIN STREET F	

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
CHIARA ADAMO	CA 41 ON SALE BEER+WINE-EATING PLACE 544986 40%
JOHN ADAMO	CA 41 ON SALE BEER+WINE-EATING PLACE 544986 60%
	2107 P STREET SACRAMENTO CA 95816

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

JOHN ADAMO 210 1/2 N MAIN ST APT F

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



4/23/25

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

same as Sales tax #
A. Owner Name and Address

JOHN & CHIARA ADAMO
210 1/2 N MAIN ST MITCHELL SD
APT. F 57301

Owner's Telephone #: 916 832 8024, 916 832 0490

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this license in active use? ☒ Yes ☒ No **YES**

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☒ Yes ☐ No If Yes, please list on the back page.

B. Business Name and Address

ADAMO'S
223 N MAIN STREET MITCHELL SD
57301

Business Telephone #: 916 832 8024

Place of business is located in a municipality? ☒ Yes ☐ No

County: DAVISON

Do you own or lease this property? ☒ Own ☐ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

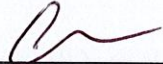
FULL SERVICE RESTAURANT
LOTS 1 and 2 BLOCK 8
MITCHELL ORIGINAL

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1042-3377 57

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 4/23/25 Print Name CHIARA ADAMO Signature 

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

Please complete the reverse side if applicable

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC ADAMOS

Address of office and principal place of business of corporation/partnership/LP/LLC 210 1/2 N MAIN ST APT F
MITCHELL SD 57301

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
CHIARA ADAMO	PARTNER	210 1/2 N MAIN STREET F	SELF EMPLOYED
JOHN ADAMO	PARTNER	210 1/2 N MAIN STREET F	

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
CHIARA ADAMO	CA 41 ON SALE BEER+WINE-EATING PLACE 544986 40%
JOHN ADAMO	CA 41 ON SALE BEER+WINE-EATING PLACE 544986 60%
	2107 P STREET SACRAMENTO CA 95814

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

JOHN ADAMO 210 1/2 N MAIN ST APT F

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



4/23/25

ATION.

1. ELEVATION
11° 15'

(5) ELEVATION

/6/ ELEVATION

NOTE: SEE DRAWING 5
FOR SOUND PROOF
EXHAUST HOOD

NOTE: SEE DRAWING SHEET A-1
FOR BAR DETAILS

NOTE: SEE DRAWING SHEET A-4 FOR
INTERIOR ELEVATIONS OF RESTROOMS

1 FLOOR PLAN. N ↑
A-1 2/16" = 1'-0"

MAIN STREET.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 2, 2025	Requested By:	CINDY ROTH
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve 2025-2026 Renewal of Malt Beverage License for Mitchell Meat Lodge		
Explanation/Background of Agenda Item Requested:	License: RB-30312
All required documents have been submitted.		

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:
Bids were opened on May 27, 2025 in City Hall Council Chambers at 1:30 PM. Two bids were received as follows:

LT Companies, Inc - \$98,548.00
American Fence Co. - \$128,764.16
Engineer's Estimate - \$139,350.00

The bid tabulation is attached for detailed bidding information.

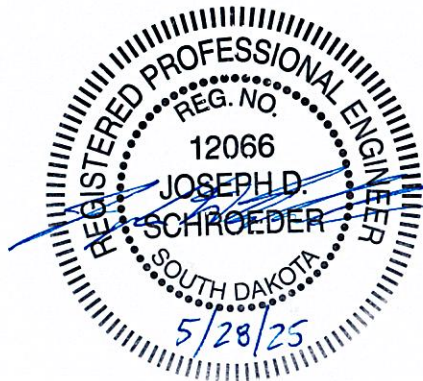
The project moves the containment fence to better suit our operations and catch blowing trash. Project completion date is November 1, 2025.

Staff recommends awarding the bid to LT Companies for a total bid amount of \$98,548.00.

BID TABULATION FOR MITCHELL REGIONAL LANDFILL FENCING PROJECT #2025-35

BID OPENING: 1:30 PM, MAY 27, 2025 - CITY HALL, MITCHELL, SOUTH DAKOTA

				LT COMPANIES INC 27070 DUKES AVENUE TEA, SD 57064		AMERICAN FENCE CO. 47061 CHARLOTTE CT. SIOUX FALLS, SD 57108	
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	MOBILIZATION	1	LS	\$ 3,000.00	\$ 3,000.00	\$ 500.00	\$ 500.00
2	REMOVE AND SALVAGE EXISTING FENCE	1186	FT	\$ 5.00	\$ 5,930.00	\$ 11.18	\$ 13,259.48
3	WOVEN WIRE BRACE/ENG PANEL	8	EACH	\$ 450.00	\$ 3,600.00	\$ 1,000.00	\$ 8,000.00
4	WOVEN WIRE CORNER PANEL	2	EACH	\$ 500.00	\$ 1,000.00	\$ 1,200.00	\$ 2,400.00
5	CHAIN LINK BRACE PANEL	7	EACH	\$ 250.00	\$ 1,750.00	\$ 350.00	\$ 2,450.00
6	10 FT. CHAIN LINK FENCE	715	FT	\$ 36.00	\$ 25,740.00	\$ 52.00	\$ 37,180.00
7	10 FT. WOVEN WIRE FENCE	1598	FT	\$ 36.00	\$ 57,528.00	\$ 40.66	\$ 64,974.68
TOTAL ALL UNIT PRICE BID ITEMS					\$ 98,548.00		\$ 128,764.16



CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

ORDINANCE NO. O2025-07

AN ORDINANCE OF THE CITY OF MITCHELL, THAT CHANGES THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; N 90' of Lot 3, plus the N 90' of the E 25' of Lot 4; the N 90' of Lot 5, plus the N 90' of the W 25' of Lot 4; and the S 76' of Lot 5, plus the S 76' of the W 12' of Lot 4, all in Block 2 of Home Park Original Addition, in the NE ¼ of Section 20-103-60, Davison County, SD; be changed from R4 High Density Residential District to TWC Transportation, Warehousing and Commercial District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

BE IT ORDAINED BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA:

Section 1: THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; N 90' of Lot 3, plus the N 90' of the E 25' of Lot 4; the N 90' of Lot 5, plus the N 90' of the W 25' of Lot 4; and the S 76' of Lot 5, plus the S 76' of the W 12' of Lot 4, all in Block 2 of Home Park Original Addition, in the NE ¼ of Section 20-103-60, Davison County, SD; be changed from R4 High Density Residential District to TWC Transportation, Warehousing and Commercial District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

Section 2. The City Finance Officer shall publish notice of this ordinance and the same shall be effective 20 days after the completed publication thereof, unless the referendum shall be invoked as provided by law.

Passed and approved this the ____ day of _____, 2025.

MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}

FIRST READING: May 19, 2025
SECOND READING: June 2, 2025
ADOPTION: June 2, 2025



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☒ **Rezoning** *\$250 application due with the application.*

- Applicant is request to rezone property from R4 District to TWC District.

☐ **Variance** *\$150 application fee due with application.*

- Description of Variance: [Click or tap here to enter text.](#)
- Description of Hardship: [Click or tap here to enter text.](#)

☐ **Conditional Use Permit** *\$150 application fee due with application*

- Description of Conditional Use: [Click or tap here to enter text.](#)

☐ **Plat Application** *\$100 application fee due with application*

This Application is for the following described real property:

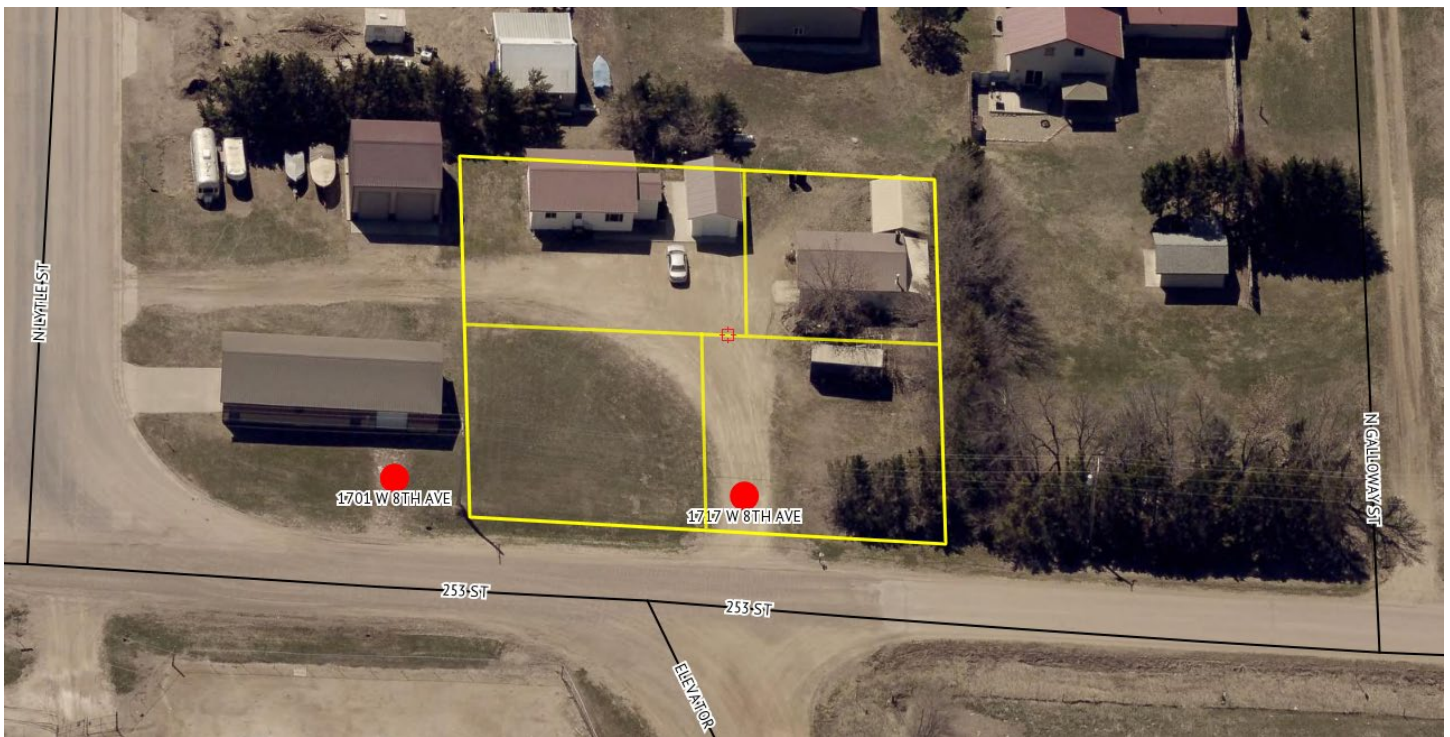
Legal Description: N 90' of Lot 3, plus the N 90' of the E 25' of Lot 4, the N 90' of Lot 5, plus the N 90' of the W 25' of Lot 4, and the S 76' of Lot 5, plus the S 76' of the W 12' of Lot 4, all in Block 2 of Home Park Original Addition, in the NE ¼ of Section 20-103-60, Davison County, SD.

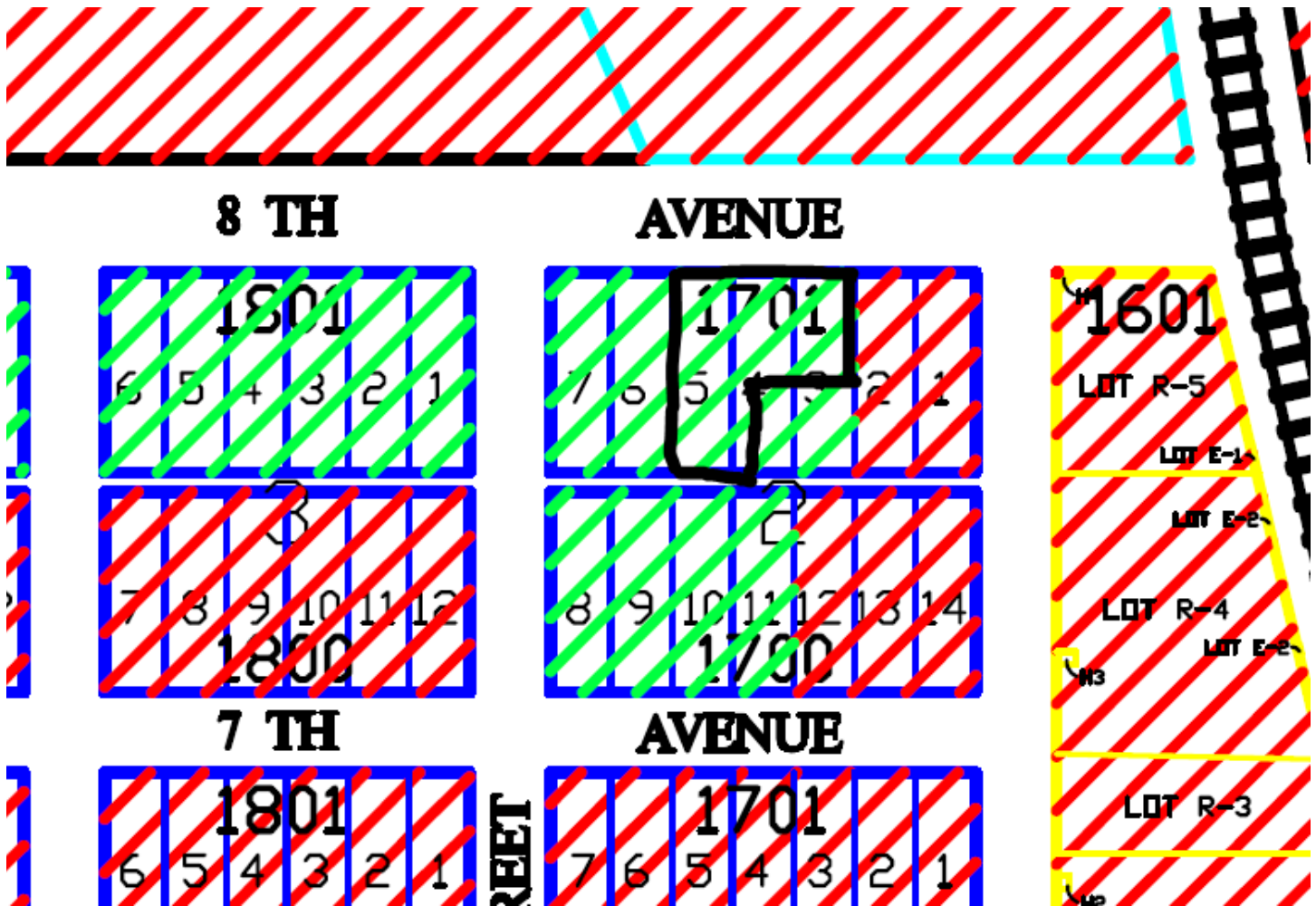
Property Address: 1717 W. 8th St.

Dated this 17th of April , 2025.

Gold Key Properties LLC/Pam Bathke
APPLICANT

Gold Key Properties LLC/Pam Bathke
OWNER





NOTICE OF HEARING

TO: Mitchell City Planning Commission, City Council, and the General Public:

The City Planning Commission has scheduled a public hearing and action on the following ordinance. The Planning Commission hearing will be Monday, May 12, 2025 at 12:00 p.m., the City Council will consider 1st Reading of the Ordinance on Monday, May 19, 2025 at 6:00 p.m. and 2nd Reading and Adoption on Monday, June 2, 2025 at 6:00 p.m. all meetings will be held in the Council Chambers, City Hall, 612 N Main St, Mitchell, SD. All interested parties are encouraged to attend the meetings.

ORDINANCE NO. O2025-

AN ORDINANCE OF THE CITY OF MITCHELL, THAT CHANGES THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; N 90' of Lot 3, plus the N 90' of the E 25' of Lot 4; the N 90' of Lot 5, plus the N 90' of the W 25' of Lot 4; and the S 76' of Lot 5, plus the S 76' of the W 12' of Lot 4, all in Block 2 of Home Park Original Addition, in the NE ¼ of Section 20-103-60, Davison County, SD.; be changed from R4 High Density Residential District to TWC Transportation, Warehousing and Commercial District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

BE IT ORDAINED BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA:

Section 1: THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; N 90' of Lot 3, plus the N 90' of the E 25' of Lot 4; the N 90' of Lot 5, plus the N 90' of the W 25' of Lot 4; and the S 76' of Lot 5, plus the S 76' of the W 12' of Lot 4, all in Block 2 of Home Park Original Addition, in the NE ¼ of Section 20-103-60, Davison County, SD.; be changed from R4 High Density Residential District to TWC Transportation, Warehousing and Commercial District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

Section 2. The City Finance Officer shall publish notice of this ordinance and the same shall be effective 20 days after the completed publication thereof, unless the referendum shall be invoked as provided by law.

Passed and approved this the ____ day of _____, 2025.

MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}

FIRST READING: May 19, 2025
SECOND READING: June 2, 2025
ADOPTION: June 2, 2025

Published three times: April 30, 2025 and May 7 and 21, 2025
Approximate Costs:

Gold Key Properties LLC
1660 E 8th Ave
Mitchell, SD 57301

Bertha King
2124 W 8th Ave
Mitchell, SD 57301

CHS Inc
PO Box 64089
St. Paul, MN 55164

CJG Properties LLC
909 N Main St
Mitchell, SD 57301

Steven & Linda Walberg
1620 W 7th Ave
Mitchell, SD 57301

Craig & Brenda Freidel
40 Bay Hill
Mitchell, SD 57301

Brandon & Kristin Vilhauer
2924 Dailey Dr
Mitchell, SD 57301

Gary Donvito
1602 W 7th Ave
Mitchell, SD 57301

Warner & Verylis Boyd
400 N Main Ave
Unit 5
Tea, SD 57064

April 30, 2025

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that Gold Key Properties LLC is requesting the following property legally described as; N 90' of Lot 3, plus the N 90' of the E 25' of Lot 4; the N 90' of Lot 5, plus the N 90' of the W 25' of Lot 4; and the S 76' of Lot 5, plus the S 76' of the W 12' of Lot 4, all in Block 2 of Home Park Original Addition, in the NE ¼ of Section 20-103-60, Davison County, SD; be changed from R4 High Density Residential District to TWC Transportation, Warehousing and Commercial District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing on this application on Monday, May 12, 2025 at 12:00 p.m., the City Council will consider 1st Reading of the Ordinance on Monday, May 19, 2025 at 6:00 p.m. and 2nd Reading and Adoption on Monday, June 2, 2025 at 6:00p.m. all meetings will be held in the Council Chambers, City Hall, 612 N Main St, Mitchell, SD. All interested parties are encouraged to attend the meetings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

The complete application and all supporting documents can be found on the City of Mitchell's agenda center located @ <https://mitchellsd.portal.civicclerk.com/>. If you have any questions regarding this matter, you can reach Mark Jenniges at the above location and phone number or by email @ mark.jenniges@cityofmitchellsd.gov.

I/We Steve & Linda Walberg
OWNER
1620 West 7th Ave Mitchell SD 57301
ADDRESS

 APPROVE

X DISAPPROVE

COMMENTS: If fill is hauled in to raise elevation to build a large building. This will cause flooding to my property. what does TWC Districts allow? what are the plans for property
Need for rezoning. Keep R4
Steve Walberg

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 2, 2025	Requested By:	Jordan Hanson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	n/a		
Agenda Item:	Action to Approve Request for Proposals Document for the Development of the City-Owned Properties on First Avenue		
Explanation/Background of Agenda Item Requested:	The enclosed request for proposals would be used to solicit proposals for the redevelopment of city-owned property located on East First Avenue. The RFP allows developers to submit proposals for any of the three locations shown on the property map. No specific requirements of the type of development were included in the proposal in order to ensure that developers had the ability to submit what they think would work best in that area. The City expects that we will receive proposals for owner-occupied, rental and/or mixed-use development ideas. If the City Council approves of the RFP format, the Mayor will proceed with assigning a committee for the proposal review. The timeline proposed for the RFP process is shown below. Objectives of the RFP: • Develop a high-quality, well-designed residential and/or mixed-use project that meets community needs with the highest & best use of the area. • Maximize the property's long-term public benefit and value. • Promote sustainable and equitable development principles. • Demonstrate sensitivity to neighborhood context. Timeline for development: • RFP Issued: June 9, 2025 • On-Site Inspections mid-July • RFPs due by August 15, 2025 • Selection Committee Recommendation to City Council: October 6, 2025		



Request for Proposals (RFP)
Redevelopment of City-Owned Lots for Residential Use

Issue Date: June 9, 2025

Proposal Due Date: August 15, 2025

I. Introduction

The City of Mitchell invites proposals from qualified developers, development teams, non-profit organizations, and other interested parties for the redevelopment of three, City-owned properties located on east First Avenue. (Proposals can be submitted for one or all of the properties discussed in this RFP.) The goal of the project is to support revitalization of an existing neighborhood to increase housing supply and enhance community livability.

The City seeks innovative proposals that represent the highest and best use of the site for residential and/or mixed-use development, aligned with the community's long-term goals. To encourage visionary responses, the City will allow the developer to propose methods for the City to recover a portion or all of the costs incurred for the purchase of the property.

II. Property Information *The property would be conveyed to the developer with no structures remaining on the property. All properties are currently being used as residential (rentals and owner occupied) and are Zoned R4.*

- **Location 1** (*red on map*): 1116 E. 1st Avenue
Size:
- **Location 2** (*yellow on map*): 1101 E. 1st Avenue
Size:
- **Location 3** (*blue on map*): The block located south of 1st avenue and west of foster Street, and North of Hanson Avenue and east of Hunter Street.
Size:

III. Objectives

The City seeks proposals that achieve the following objectives:

- Develop a high-quality, well-designed residential and/or mixed-use project that meets community needs with the highest & best use of the area.
- Maximize the property's long-term public benefit and value.
- Promote sustainable and equitable development principles.
- Demonstrate sensitivity to neighborhood context.

IV. Proposal Requirements

Proposals must include the following:

1. **Project Narrative**
 - Description of proposed development concept
 - Targeted resident population (e.g., families, seniors, workforce housing, income based etc)
 - Housing type(s) and unit count
 - Rental or Owner Occupied
 - Which location the development is proposed for
 - Design approach and architectural concept
 - Community benefits
2. **Site Plan and Renderings**
 - Preliminary site plan and development plans
 - Any open space, parking, or streetscape improvements

3. Development Team Information

- Description of developer or team
- Relevant experience
- References and previous project examples

4. Financial Plan

- Total development cost and sources of funds
- Financing strategy
- Proposed Purchase Price and method of payment
- Operating plan and long-term sustainability

5. Timeline

- Proposed development schedule including key milestones

V. Evaluation Criteria

Proposals will be evaluated based on:

- Creativity and quality of the proposed development
- Alignment with community and city planning goals
- Developer qualifications and experience
- Financial feasibility and strength of funding sources
- Design compatibility with surrounding neighborhood
- Long-term benefit to the City and community
- Development providing a repayment source to the City towards a portion or all of the property acquisition costs.
- Preference will be given for proposals that:
 - Show a project completion within a two-year time frame.
 - Show the highest & best use of the property.
 - Show the highest density in housing units.

VI. Timeline

RFP Issued	June 9, 2025
On-Site Inspections	Mid-July
RFP Response Deadline	August 15, 2025
RFP Evaluation	August 19- September 12, 2025
RFP Interviews by Selection Committee	August 19- September 12, 2025
Selection Committee Recommendation to City Council	October 6, 2025

***Please note that the above schedule is subject to change. It is anticipated that construction could begin in Spring/Summer of 2026.**

VII. Submission Instructions

All proposals must be submitted by _____ to:

City of Mitchell
Attn: Stephanie Ellwein
612 N. Main
Mitchell SD 57301

Email: stephanie.ellwein@cityofmitchellsd.gov

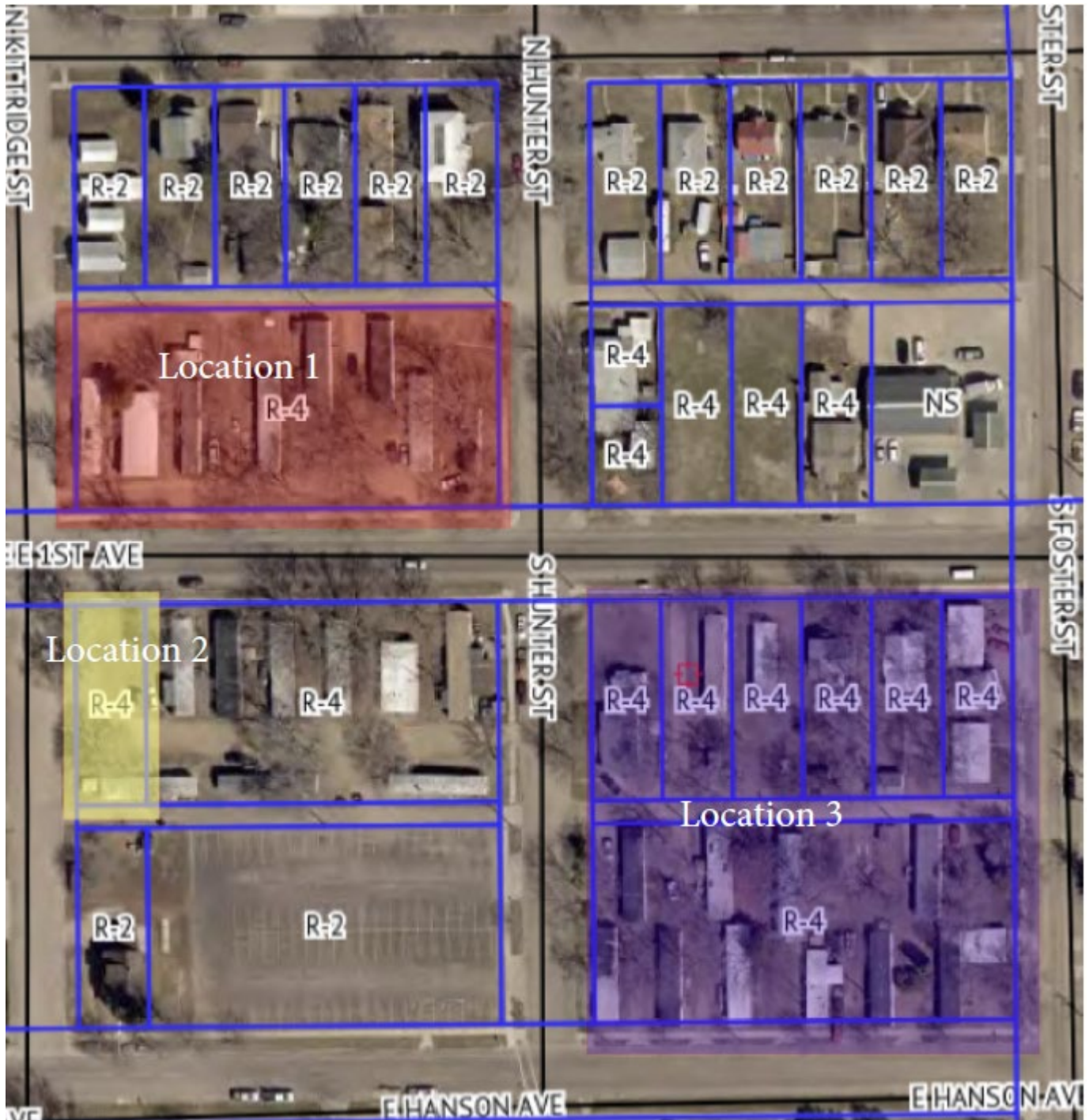
Please submit one (1) digital copy (PDF format) and [1] printed copy.

VIII. Additional Information

- The City reserves the right to reject any or all proposals.
- The City will negotiate a Developer's Agreement with one or more preferred applicant(s), up to one for each location available, which will be subject to City Council approval.
- Development of the project area must be substantially completed within 24 months of council approval, or the property will revert back to the City.
- Proposals can be made for any number of the three locations available.

- Questions may be directed to Stephanie Ellwein at stephanie.ellwein@cityofmitchellsd.gov by August 1, 2025. Any questions submitted will be posted on the 1st Avenue Development webpage at www.cityofmitchellsd.gov/firstavenue.

LOCATION MAP



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 2, 2025	Requested By:	
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2025-42, A Resolution Expressing Interest in the Construction of a State Correctional Facility in Davison County, South Dakota		
Explanation/Background of Agenda Item Requested:	Council Member Goldammer requested that the enclosed resolution be included on the agenda for Council consideration.		

**RESOLUTION #R2025-42: A RESOLUTION EXPRESSING INTEREST
IN THE CONSTRUCTION OF A STATE CORRECTIONAL FACILITY IN DAVISON COUNTY, SOUTH DAKOTA.**

WHEREAS, the City of Mitchell, South Dakota, recognizes the growing need for correctional infrastructure to meet the increasing demands of the criminal justice system in the state; and

WHEREAS, the establishment of a prison facility in Davison County would create significant economic opportunities, including the creation of stable, well-paying jobs, increased demand for local goods and services, and long-term infrastructure investments; and

WHEREAS, Mitchell's strategic location and strong workforce make it a suitable and supportive host for such a facility; and

WHEREAS, local law enforcement, Mitchell community leaders, Davison County Commission, and economic development organizations have expressed interest in collaborating to ensure the facility is integrated in a way that promotes public safety and community well-being; and

WHEREAS, the City acknowledges that the development of a correctional facility may raise concerns regarding community perception, infrastructure strain, and long-term planning; and

WHEREAS, we recognize the importance of addressing these challenges through open dialogue, careful planning, and engagement with residents to ensure that concerns are heard and solutions are implemented;

NOW, THEREFORE, BE IT RESOLVED by the Mitchell City Council that:

1. We formally express our interest for the location and construction of a state correctional facility in Davison County, South Dakota;
2. We commit to working in partnership with relevant agencies and stakeholders to ensure the successful planning, development, and operation of the facility; and
3. We call upon local, state, and federal representatives to advocate for investment in the Mitchell area that supports public safety and regional economic growth.

Dated this 2nd day of June, 2025.

Signed: _____
Mayor Jordan Hanson

ATTEST: _____
Michelle Bathke, Finance Officer

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 2, 2025	Requested By:	
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2025-43, Surplus of Trailers at 1200 Block East 1st Avenue		
Explanation/Background of Agenda Item Requested:	This resolution provides for the surplus of four trailers in the 1200 Block of East 1st Avenue and sets terms for the removal of the trailers for the successful bidder. The auction will be for the trailers only, which are sold individually, and not for any interest in the land itself. Notice of the Auction will be published twice with the first publication to be at least 10 days before the auction. It is anticipated that the auction will be held on June 25th, 2025 at 10:00 AM in City Hall Council Chambers. One of these trailers has not yet been surplused. Three of these trailers were previously approved for surplus but this resolution changes the disposal method.		

RESOLUTION #R2025-43

**A RESOLUTION PROVIDING FOR THE SURPLUS AND AUCTION OF FOUR TRAILER
UNITS LOCATED IN THE 1200 BLOCK OF EAST 1ST AVENUE**

WHEREAS the City of Mitchell is the owner of real property in the 1200 Block of East 1st Avenue in Mitchell and there are currently multiple trailer units located on the property; and

WHEREAS the City previously approved the surplus of several trailers and provided that they may be transferred to Mitchell Area Development corporation or be disposed of. There are three of those trailers, plus one that has not been previously surplus (located on Lots 11, 12, 27, and 37) that the Mayor would like to auction. The City desires to remove the trailer units as they are no longer necessary, useful, or suitable for the purpose for which they were acquired; and

WHEREAS the City intends to auction the trailer units themselves, not including any interest in the land itself, upon the conditions further provided in this resolution, and if no buyer is found, then such trailer unit(s) shall be demolished and removed.

THEREFORE, BE IT RESOLVED by the City Council of the City of Mitchell, SD that the City hereby determines that the trailer units located on Lots 11, 12, 27, and 37 of the Parkview Homes complex in the 12 Block of East 1st Avenue are no longer necessary, useful, or suitable for the purpose for which it was acquired; and

IT IS FURTHER RESOLVED that such trailer units shall be sold at auction upon such terms as the Public Works department may provide in advance of the auction. However, the auction shall be for the trailer units themselves, sold individually, in as is condition and no interest in the real property itself shall accrue, transfer, or otherwise vest to any successful buyer. Upon completion of the auction, the mayor and finance officer are authorized to award the trailer unit(s) to the successful bidder by signing the terms and conditions sheet of the successful bidder; and

IT IS FURTHER RESOLVED that if at auction no buyer is found, such trailer unit(s) shall be demolished and removed from the property.

Adopted by the Mitchell, South Dakota City Council in regular session this _____ day of _____, 2025, with:

_____ votes cast in favor of adoption,
_____ votes cast against adoption, and
_____ votes abstaining.

Attest:

Jordan Hanson – Mayor

Michelle Bathke – Finance Officer

(seal)

City of Mitchell Terms and Conditions Sheet
Sale and Removal of Trailers in the 1200 Block of East 1st Avenue

THE FOLLOWING TERMS AND CONDITIONS apply to the auction of four trailers at the Parkview Homes complex located in the 1200 Block of East 1st Ave pursuant to Resolution R2025-43. The terms and conditions have been provided in advance of the auction of said building and the Awardee agrees to the terms and conditions by bidding on the building.

1. Awardee understands and agrees that the auction, sale, and removal of four trailers in the 1200 Block of East 1st Ave is for the trailer units themselves in as is condition and the removal thereof. Four trailers will be sold individually and are currently located on Lots 11, 12, 27, and 37 of the Parkview Homes complex. No interest in the real property itself shall accrue, transfer, or otherwise vest in Awardee, other than the right of ingress and egress to complete the removal of the building as herein provided.
2. The Awardee shall make payment in full for the trailer unit(s) at the time of the auction.
3. The Awardee shall remove the building no later than September 1, 2025. If Awardee fails to remove the trailer unit(s) by September 1, 2025, then Awardee shall be responsible to pay City liquidated damages in the amount of \$200 per day for every day after September 1, 2025.
4. If Awardee fails to complete the removal of the trailer unit(s) by October 1, 2025, then Awardee shall forfeit the trailer unit(s) and shall not be entitled to a refund of any portion of their payment. In addition, the City will then demolish the trailer unit(s) upon a failure to remove the trailer unit(s) by September 1, 2025. Should it be necessary for the City to proceed with demolition of the trailer unit(s), the Awardee will be responsible for liquidated damages in the amount of \$15,000.
5. Awardee shall have the right to take anything attached to the trailer unit(s) outside or inside.
6. Awardee shall be solely responsible for providing the equipment and personnel necessary to complete the removal of the trailer unit(s). Awardee will be compliant with all federal, state, and local laws and regulations applicable to Awardee's operation.
7. Awardee will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, or on the basis of any other protected class characteristics. Such action shall include, but not limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment training, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Awardee agrees to post in conspicuous places, available to employees and applicants for employment, any applicable federal government notices setting forth the provision of this non-discrimination clause.
8. Awardee shall maintain general liability insurance with a limit of not less than \$1,000,000.00 each occurrence. If such insurance contains a general aggregate limit, it shall apply separately to the removal project or be no less than two times the occurrence limit. Such insurance shall add the City of Mitchell, its officials, employees, agents, and assigns, as additional insured. Awardee shall keep a certificate of insurance on file with the City indicating such coverage amounts.

9. To the extent permitted by law, Awardee shall indemnify and hold harmless the City, its officers, employees, and agents, from and against all claims, damages, losses, and expenses, including but not limited to, attorney's fees, arising out of the removal project and which are caused in whole or in part by any act or omission of Awardee, its employees, volunteers, and agents.

10. Awardee shall be deemed an independent party and no special legal relationship shall arise between the City and Awardee as a result of the auction or removal project which would result in City being liable for the acts or omissions of Awardee.

11. If any provision of these terms and conditions, or any part of a provision, is deemed unenforceable by a court of competent jurisdiction, then the remaining provisions and parts of provisions shall remain in full force and effect to the maximum extent permitted by law.

12. These terms and conditions constitute the full and final agreement of the parties and may not be amended or assigned except in writing signed by both parties.

EVERY BIDDER MUST AGREE TO THESE TERMS AND CONDITIONS BY SIGNING THE AWARDEE LINE BELOW AS A PREREQUISITE TO BIDDING ON THE STRUCTURE.

AWARDEE

Signature

Date: _____

Print Name

Time: _____

UPON COMPLETION OF THE AUCTION, THE MAYOR AND FINANCE OFFICER ARE AUTHORIZED TO AWARD THE TRAILER UNIT(S) TO THE SUCCESSFUL BIDDER BY SIGNING THE TERMS AND CONDITIONS SHEET OF THE SUCCESSFUL BIDDER. THIS AWARD IS EFFECTIVE AS TO:

LOT _____	IN THE AMOUNT OF _____
LOT _____	IN THE AMOUNT OF _____
LOT _____	IN THE AMOUNT OF _____
LOT _____	IN THE AMOUNT OF _____

CITY OF MITCHELL

Jordan Hanson, Mayor

Date: _____

Attest:

Michelle Bathke, Finance Officer

(seal)

NOTICE OF AUCTION
SALE AND REMOVAL OF TRAILERS IN THE 1200 BLOCK OF EAST 1ST AVENUE
MITCHELL, SOUTH DAKOTA

An Auction for four trailers to be removed from the Parkview Homes complex located in the 1200 Block of East 1st Avenue will be conducted at 10:00 AM on June 25, 2025 at City Hall Council Chambers located at 612 N Main Street Mitchell SD. The bidder must complete a Terms and Conditions Sheet and be in attendance for a bid to be submitted. Bids will not be accepted over the phone.

Awardee understands and agrees that the auction, sale, and removal of the trailers in the 1200 Block of East 1st Avenue is for the trailer units themselves in as is condition and the removal thereof. Four trailers will be sold individually and are currently located on Lots 11, 12, 27, and 37 of the Parkview Homes complex. No interest in the real property itself shall accrue, transfer, or otherwise vest in Awardee, other than the right of ingress and egress to complete the removal of the building as provided in the Terms and Conditions Sheet. Awardee shall have the right to take anything attached to the trailer units outside or inside. The Awardee shall make payment in full for the building at the time of the auction.

The Terms and Conditions Sheet is on file in the Office of the Finance Officer, and may be obtained from the Engineering Department, 612 North Main Street, Mitchell, South Dakota 57301. Bidder agrees to be bound by the Terms and Conditions Sheet if bidding on the property.

Please contact the Office of Public Works at (605) 995-8433 or stop at the office at 612 N Main Street to schedule a viewing of the building.

The City of Mitchell reserves the right to reject any or all bids.

Dated _____.

Michelle Bathke
Finance Officer

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 2, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2025-44, Plat of North Winsor Street, a subdivision of a portion of previously vacated North Winsor Street Right-of-Way and portions of Lots 4 and 5, Block 4, Hammer's Addition to the City of Mitchell, Davison County, South Dakota		
Explanation/Background of Agenda Item Requested:	Plat of North Winsor Street, a subdivision of a portion of previously vacated North Winsor Street Right-of-Way and portions of Lots 4 and 5, Block 4, Hammer's Addition to the City of Mitchell, Davison County, South Dakota; as requested by Mitchell School District 17-2. Planning Commission motioned to approve; all present voting aye. Motion carried. See Planning Commission Unsigned Minutes 05-27-25.		

RESOLUTION #R2025-44

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 27th day of May, 2025; and

WHEREAS, it appears from an examination of the PLAT OF NORTH WINSOR STREET, A SUBDIVISION OF A PORTION OF PREVIOUSLY VACATED NORTH WINSOR STREET RIGHT-OF-WAY AND PORTIONS OF LOTS 4 AND 5, BLOCK 4, HAMMER'S ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF NORTH WINSOR STREET, A SUBDIVISION OF A PORTION OF PREVIOUSLY VACATED NORTH WINSOR STREET RIGHT-OF-WAY AND PORTIONS OF LOTS 4 AND 5, BLOCK 4, HAMMER'S ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 2nd day of June, 2025.

MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}





1 Inch = 100 Feet

- LEGEND**
- = FOUND IRON MONUMENT
 - = SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 13714
 - 100' (P) = PLATTED BEARING OR DISTANCE
 - 100' = MEASURED BEARING OR DISTANCE
 - = SET NAIL
 - ▲ = SET SURVEY SPIKE
 - = FOUND NAIL
 - ◇ = SET 3/8" X 12" SPIKE W/WASHER JAW-13714
 - WM = WITNESS MONUMENT

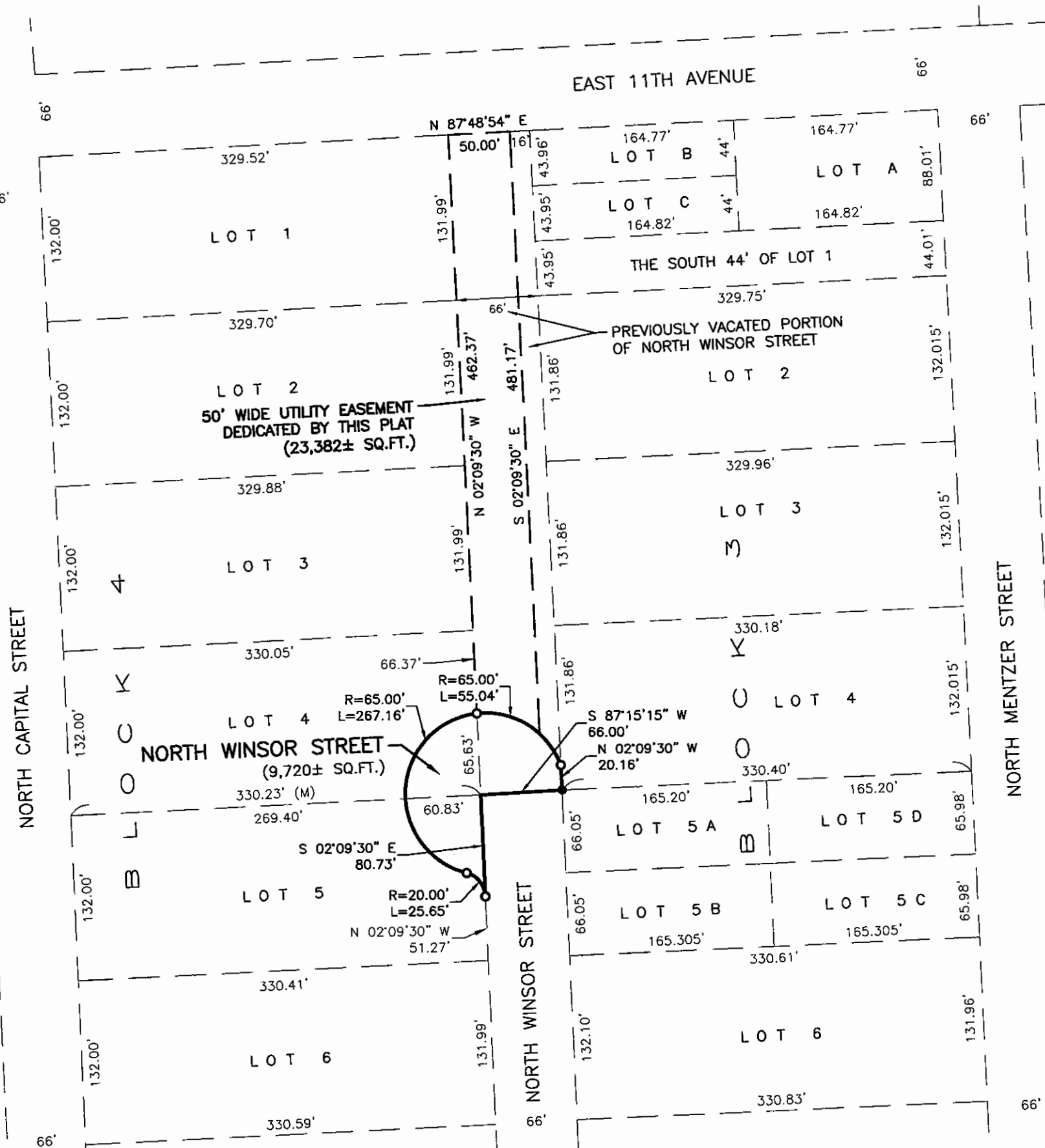
PREPARED BY: JEREMY A. WOLBRINK, R.L.S.
2100 NORTH SANBORN BLVD. - P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

COORDINATE SYSTEM IS SOUTH DAKOTA SOUTH ZONE,
STATE PLANE - NORTH AMERICAN
DATUM 1983 - GEOID 18.
GRID BEARINGS AND GROUND DISTANCES ARE SHOWN.

NOTE:
THIS SURVEY WAS PERFORMED WITHOUT THE
BENEFIT OF A TITLE REPORT OR TITLE COMMITMENT.
EASEMENTS OF RECORD WERE NOT RESEARCHED
AND ARE NOT SHOWN UNLESS OTHERWISE NOTED.

SQUARE FOOTAGE BREAKDOWN:

PREVIOUSLY VACATED NORTH WINSOR STREET = 3,574± SQ.FT.
LOT 4, BLOCK 4 = 3,095± SQ.FT.
LOT 5, BLOCK 4 = 3,051± SQ.FT.



A PLAT OF NORTH WINSOR STREET, A SUBDIVISION OF A PORTION OF PREVIOUSLY VACATED NORTH WINSOR STREET RIGHT-OF-WAY AND PORTIONS OF LOTS 4 AND 5, BLOCK 4, HAMMER'S ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

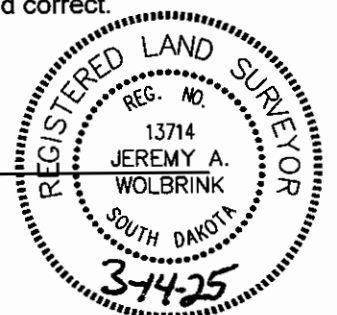
SURVEYOR'S CERTIFICATE

I, Jeremy A. Wolbrink, the undersigned, do hereby certify that I am a Registered Land Surveyor in and for the State of South Dakota. At the request of the owner as listed in the Owner's Certificate, Dedication and Agreement of Protection of Water, and under its direction for purposes indicated therein, I did on or prior to March 4, 2025, survey those parcels of land described as follows: NORTH WINSOR STREET, A SUBDIVISION OF A PORTION OF PREVIOUSLY VACATED NORTH WINSOR STREET RIGHT-OF-WAY AND PORTIONS OF LOTS 4 AND 5, BLOCK 4, HAMMER'S ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this 14TH day of MARCH, 2025.

Jeremy A. Wolbrink
Registered Land Surveyor #SD13714



SPN

& Associates

Engineers, Planners and Surveyors

2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

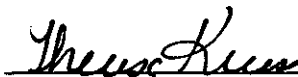
A PLAT OF NORTH WINSOR STREET, A SUBDIVISION OF A PORTION OF PREVIOUSLY VACATED NORTH WINSOR STREET RIGHT-OF-WAY AND PORTIONS OF LOTS 4 AND 5, BLOCK 4, HAMMER'S ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

OWNER'S CERTIFICATE, DEDICATION AND AGREEMENT OF PROTECTION OF WATER

KNOW ALL MEN BY THESE PRESENTS that we, the undersigned, hereby certify that Mitchell School District No. 17-2, is the absolute and unqualified owner of all of the land included in the within and foregoing plat; the plat is of a parcel of ground located in A PORTION OF PREVIOUSLY VACATED NORTH WINSOR STREET RIGHT-OF-WAY AND PORTIONS OF LOTS 4 AND 5, BLOCK 4, HAMMER'S ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at the request of Mitchell School District No. 17-2 and under its direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as NORTH WINSOR STREET, A SUBDIVISION OF A PORTION OF PREVIOUSLY VACATED NORTH WINSOR STREET RIGHT-OF-WAY AND PORTIONS OF LOTS 4 AND 5, BLOCK 4, HAMMER'S ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; Mitchell School District No. 17-2 hereby dedicates to the public, for public use forever as such, the portion of North Winsor Street being platted; and that development of the land included within the boundaries of said North Winsor Street shall conform to all existing applicable zoning, subdivision, erosion, sediment control and drainage regulations and ordinances; further that there now exists North Winsor Street. Pursuant to SDCL 11-3-8.1 and 11-3-8.2 the developer of the property described within this plat shall be responsible for protecting any waters of the state located adjacent to or within such platted area from pollution from sewage from such subdivision and shall, in prosecution of such protections conform to and follow all regulations of the South Dakota Department of Agriculture and Natural Resources relating to the same. Additionally, the developer of the property described within this plat shall be liable for any pollution that occurs from failure to execute such protections or follow such regulations, exception being those lots in subdivisions that show documentation that wastewater drainage shall be connected to a municipal system.

IN WITNESS WHEREOF, we have hereunto set our hands this 20th day of March, 2025.


 Joe Childs, Superintendent
 Mitchell School District No. 17-2

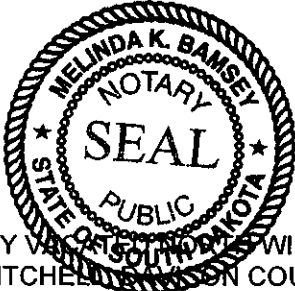

 Theresa Kriese, Business Manager
 Mitchell School District No. 17-2

STATE OF SOUTH DAKOTA)
)SS
 COUNTY OF DAVISON)

On this, the 20th day of March, 2025, before me, Melinda Bamsey, the undersigned officer, personally appeared Joe Childs, as Superintendent of Mitchell School District No. 17-2, and Theresa Kriese, as Business Manager of Mitchell School District No. 17-2, known to me or satisfactorily proven to be the persons whose names are subscribed to the within instrument and acknowledged to me that they executed the same in the capacity therein stated and for the purposes contained within.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.


 Notary Public, South Dakota
 My Commission Expires: 6/30/2026



RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of NORTH WINSOR STREET, A SUBDIVISION OF A PORTION OF PREVIOUSLY VACATED NORTH WINSOR STREET RIGHT-OF-WAY AND PORTIONS OF LOTS 4 AND 5, BLOCK 4, HAMMER'S ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and
 WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;
 NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of NORTH WINSOR STREET, A SUBDIVISION OF A PORTION OF PREVIOUSLY VACATED NORTH WINSOR STREET RIGHT-OF-WAY AND PORTIONS OF LOTS 4 AND 5, BLOCK 4, HAMMER'S ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.
 The undersigned does hereby certify that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 2025.

 Chairperson/Vice-Chairperson of the City Planning Commission

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 2, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2025-45, Plat of Lot A of Tract I, Wild Oak Golf Club Addition		
Explanation/Background of Agenda Item Requested:	Plat of Lot A of Tract I, Wild Oak Golf Club Addition to the City of Mitchell, Davison County, South Dakota; as requested by Firesteel Links LLC. Planning Commission motioned to approve; all present voting aye. Motion carried. See Planning Commission Unsigned Minutes 05-27-25.		

RESOLUTION #R2025-45

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 27th day of May, 2025; and

WHEREAS, it appears from an examination of the PLAT OF LOT A OF TRACT I, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Robert D. Kummer, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOT A OF TRACT I, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Robert D. Kummer, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

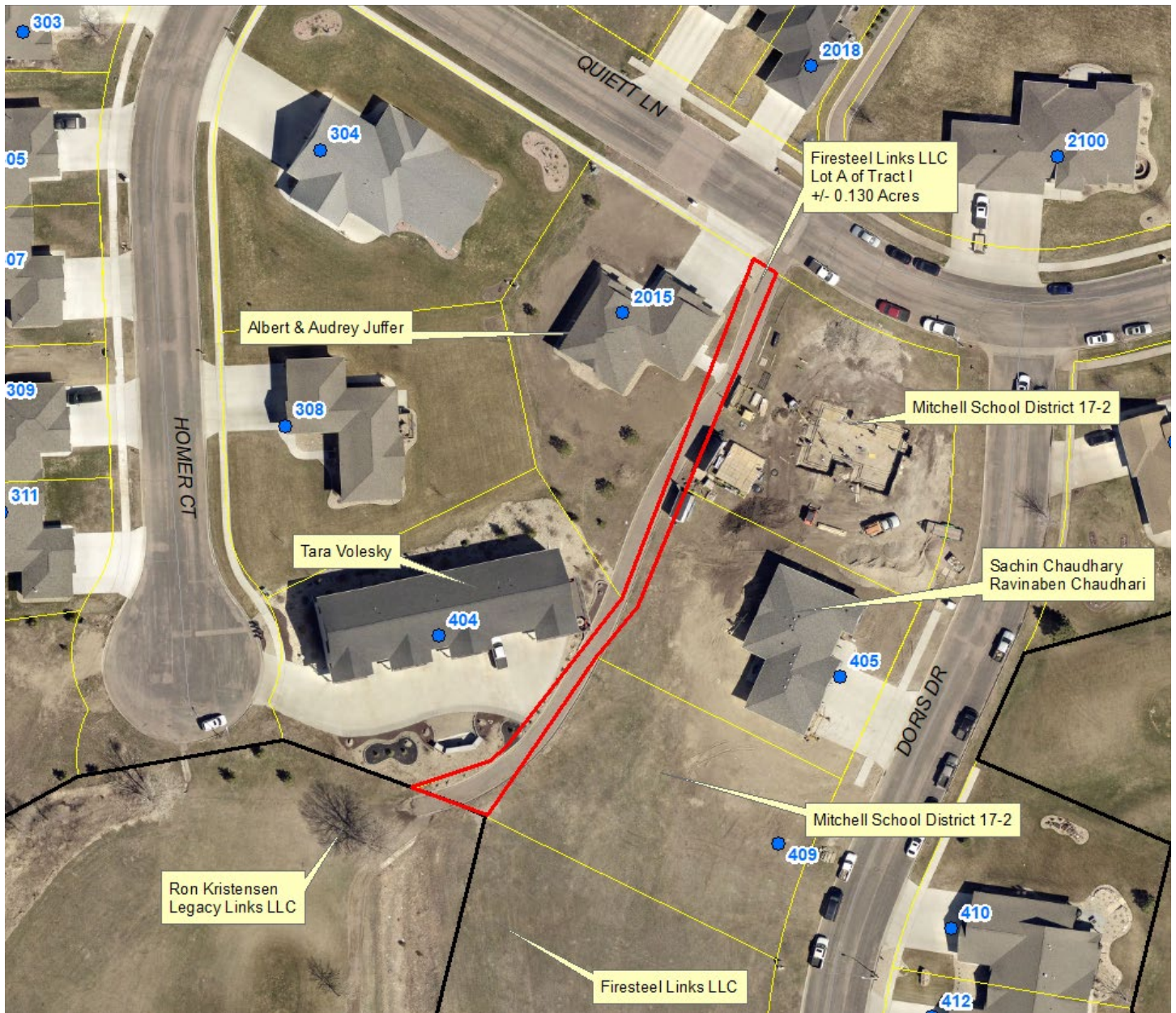
I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 2nd day of June, 2025.

MAYOR

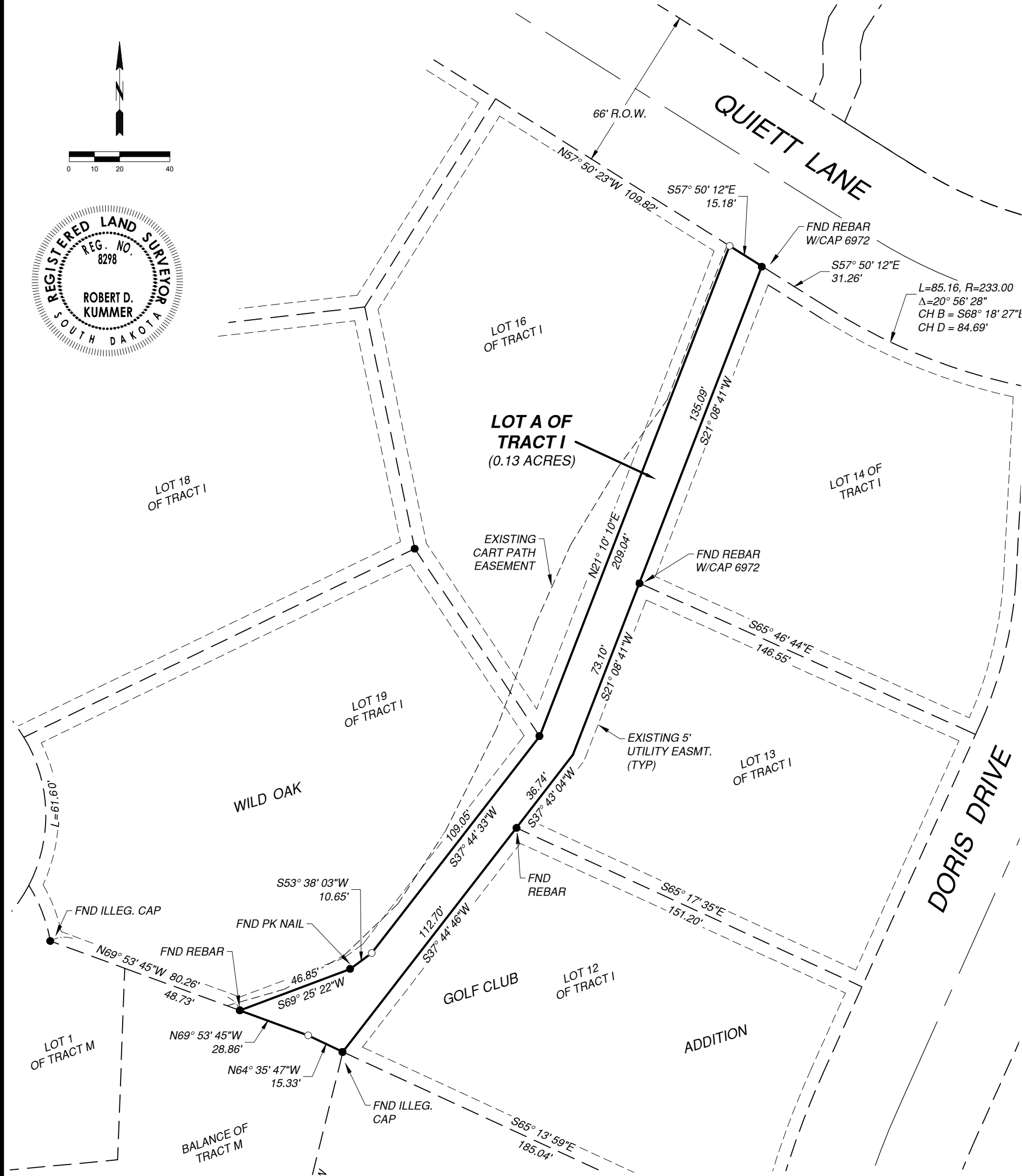
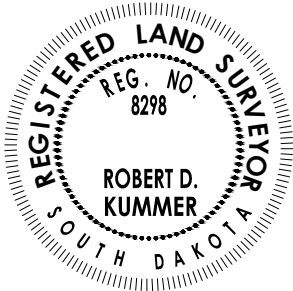
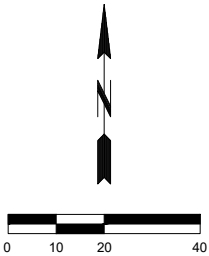
ATTEST:

FINANCE OFFICER

{SEAL}

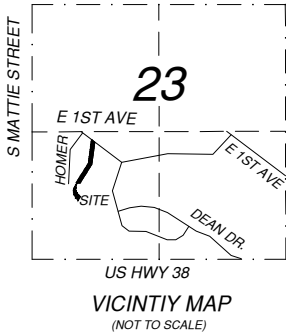


LOT A OF TRACT I, WILD OAK GOLF CLUB ADDITION
TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA



SURVEYOR'S NOTES

1. BEARINGS ARE BASED ON SOUTH DAKOTA STATE PLANE, SOUTH ZONE.
2. ALL DISTANCES ARE GROUND.
3. THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT. EASEMENTS OF RECORD MAY EXIST AND ARE NOT SHOWN ON THIS PLAT.



LEGEND

- PROPOSED PROPERTY LINE
- EXISTING PROPERTY LINE
- FOUND BARE REBAR OR ILLEGIBLE CAP UNLESS NOTED OTHERWISE
- SET NO.5 REBAR W/CAP RLS NO. 8298
- DRAINAGE EASEMENT

PREPARED BY:



520 N LAWLER ST., SUITE 400
MITCHELL, SD 57301
PHONE: 605-292-0231
WEB: infrastructuredg.com

LOT A OF TRACT I, WILD OAK GOLF CLUB ADDITION
TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

PROJ. NO.: 25017
DATE: 05/21/2025
DRAWN BY: RDK
CHECKED BY: RDK
SHEET NO: 1 OF 3

LOT A OF TRACT I, WILD OAK GOLF CLUB ADDITION

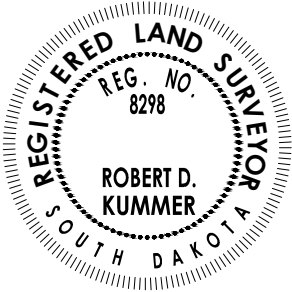
TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

SURVEYOR'S CERTIFICATE

I, ROBERT D. KUMMER, A REGISTERED LAND SURVEYOR OF THE STATE OF SOUTH DAKOTA, DO HEREBY CERTIFY THAT I DID ON OR BEFORE MARCH 19, 2025, FOR THE PURPOSE OF PLATTING FOR CONVEYANCE, DID SURVEY A PORTION OF TRACT I, WILD OAK GOLF CLUB ADDITION IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA AS SHOWN ON THE ABOVE PLAT. THAT PORTION OF LAND SHALL HEREAFTER BE KNOWN AND DESCRIBED AS LOT A OF TRACT I, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

DATED THIS DAY OF , 2025.

ROBERT D. KUMMER
REGISTERED LAND SURVEYOR NO. 8298



OWNER'S CERTIFICATE

KNOW ALL MEN BY THESE PRESENTS THAT WE DO HEREBY CERTIFY THAT WE ARE THE OWNERS OF ALL LAND INCLUDED IN THE ABOVE PLAT AND THAT SAID PLAT HAS BEEN MADE AT OUR REQUEST AND IN ACCORDANCE WITH OUR INSTRUCTIONS FOR THE PURPOSE OF TRANSFER, AND THAT THE DEVELOPMENT OF THIS LAND SHALL CONFORM TO ALL EXISTING APPLICABLE ZONING, SUBDIVISION, AND EROSION AND SEDIMENT CONTROL LAWS, ORDINANCES, AND REGULATIONS. PURSUANT TO SDCL 11-3-8.1 AND 11-3-8.2 THE DEVELOPER OF THE PROPERTY DESCRIBED WITHIN THIS PLAT SHALL BE RESPONSIBLE FOR PROTECTING ANY WATER OF THE STATE LOCATED ADJACENT TO OR WITHIN SUCH PLATTED AREA FROM POLLUTION FROM SEWAGE FROM SUCH SUBDIVISION AND SHALL, IN PROSECUTION OF SUCH PROTECTIONS CONFORM TO AND FOLLOW ALL REGULATION OF THE SOUTH DAKOTA DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES RELATING TO THE SAME. ADDITIONALLY, THE DEVELOPER OF THE PROPERTY DESCRIBED WITHIN THIS PLAT SHALL BE LIABLE FOR ANY POLLUTION THAT OCCURS FROM FAILURE TO EXECUTE SUCH PROTECTIONS OR FOLLOW SUCH REGULATIONS, EXCEPTION BEING THOSE LOTS IN SUBDIVISIONS THAT SHOW DOCUMENTATION THAT WASTEWATER DRAINAGE SHALL BE CONNECTED TO A MUNICIPAL SYSTEM.

WE HEREBY DEDICATE TO THE PUBLIC FOR PUBLIC USE FOREVER THE STREETS, ROADS AND ALLEYS, AND PARKS AND PUBLIC GROUNDS, IF ANY, AS SHOWN ON SAID PLAT , INCLUDING ALL SEWERS, CULVERTS, BRIDGES, WATER DISTRIBUTION LINES, SIDEWALKS, AND OTHER IMPROVEMENTS ON OR UNDER THE STREETS, ALLEYS, PARKS AND PUBLIC GROUNDS WHETHER SUCH IMPROVEMENTS ARE SHOWN OR NOT. I/WE ALSO HEREBY GRANT EASEMENTS TO RUN WITH THE LAND FOR WATER, DRAINAGE, SEWER, GAS, ELECTRIC, TELEPHONE, OR OTHER PUBLIC UTILITY LINES OR SERVICE UNDER, ON, OR OVER THOSE STRIPS OF LAND DESIGNATED HEREON AS EASEMENTS.

DATED THIS DAY OF , 2025.

FIRESTEEL LINKS, LLC, OWNER

STATE OF: SOUTH DAKOTA)
COUNTY OF:) :SS

ON THIS DAY OF , 2025, BEFORE ME, THE UNDERSIGNED OFFICER, PERSONALLY APPEARED, , WHO ACKNOWLEDGED HIMSELF TO BE A MEMBER OF FIRESTEEL LINKS, LLC, A SOUTH DAKOTA LIMITED LIABILITY COMPANY, AND THAT HE AS SUCH MEMBER BEING AUTHORIZED SO TO DO, EXECUTED THE FOREGOING INSTRUMENT FOR THE PURPOSES THEREIN CONTAINED, BY SIGNING THE NAME OF THE LIMITED LIABILITY COMPANY BY HIMSELF AS A MEMBER.

IN WITNESS THEREOF, I HAVE HEREUNTO SET MY HAND AND OFFICIAL SEAL THIS

DAY OF , 2025.

NOTARY PUBLIC, SOUTH DAKOTA

MY COMMISSION EXPIRES:

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, THE PLAT OF LOT A OF TRACT I, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, HAS BEEN SUBMITTED TO THE CITY PLANNING COMMISSION OF SAID CITY OF MITCHELL, SOUTH DAKOTA; AND

WHEREAS, THE CITY PLANNING COMMISSION, IN REGULAR MEETING ASSEMBLED, HAD DULY CONSIDERED SAID PLAT AND FINDS AS A FACT THAT SAID PLAT IS IN CONFORMITY AND DOES NOT CONFLICT WITH THE MASTER PLAN FOR THE CITY OF MITCHELL, SOUTH DAKOTA, HERETOFORE ADOPTED BY THIS COMMISSION;

NOW THEREFORE, BE IT RESOLVED BY THE CITY PLANNING COMMISSION OF MITCHELL, SOUTH DAKOTA, THAT THE PLAT OF LOT A OF TRACT I, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, BE AND THE SAME IS HEREBY APPROVED AND ITS ADOPTION BY THE CITY COUNCIL OF THE CITY OF MITCHELL, SOUTH DAKOTA, IS HEREBY RECOMMENDED.

I, , CHAIRMAN/VICE CHAIRMAN OF THE CITY PLANNING COMMISSION FOR THE CITY OF MITCHELL, SOUTH DAKOTA, DO HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS PASSED BY THE CITY PLANNING COMMISSION OF MITCHELL, SOUTH DAKOTA, AT A MEETING THEREOF HELD ON THE DAY OF , 2025.

CHAIRMAN/VICE CHAIRMAN CITY PLANNING COMMISSION

RESOLUTION OF CITY COUNCIL

WHEREAS, IT APPEARS THAT THE CITY PLANNING COMMISSION OF THE CITY OF MITCHELL, SOUTH DAKOTA, DID DULY CONSIDER AND DID RECOMMEND THE APPROVAL AND ADOPTION OF THE HEREINAFTER DESCRIBED PLAT, AT ITS MEETING HELD ON THE DAY OF , 2025; AND

WHEREAS, IT APPEARS FROM AN EXAMINATION OF THE PLAT OF LOT A OF TRACT I, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, THAT SAID PLAT IS IN ACCORDANCE WITH THE SYSTEM OF STREETS AND ALLEYS SET FORTH IN THE MASTER PLAN ADOPTED BY THE CITY PLANNING COMMISSION OF THE CITY OF MITCHELL, SOUTH DAKOTA, AND THAT SUCH PLAT HAS BEEN PREPARED ACCORDING TO LAW;

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MITCHELL, SOUTH DAKOTA, THAT THE PLAT OF LOT A OF TRACT I, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, BE AND THE SAME IS APPROVED AND THE DESCRIPTION SET FORTH THEREIN AND THE ACCOMPANYING SURVEYOR'S CERTIFICATE SHALL PREVAIL.

I, , FINANCE OFFICER/DEP. FINANCE OFFICER OF THE CITY OF MITCHELL, SOUTH DAKOTA, DO HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS PASSED BY THE CITY OF MITCHELL, SOUTH DAKOTA, AT A MEETING THEREOF HELD ON THE DAY OF , 2025.

FINANCE OFFICER/DEP. FINANCE OFFICER

PREPARED BY:



520 N LAWLER ST., SUITE 400
MITCHELL, SD 57301
PHONE: 605-292-0231
WEB: infrastructuredg.com

LOT A OF TRACT I, WILD OAK GOLF CLUB ADDITION
TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

PROJ. NO.: 25017

DATE: 05/21/2025

DRAWN BY: RDK

CHECKED BY: RDK

SHEET NO: 2 OF 3

LOT A OF TRACT I, WILD OAK GOLF CLUB ADDITION

TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

COUNTY TREASURER'S CERTIFICATE

I HEREBY CERTIFY THAT ALL TAXES WHICH ARE LIENS UPON ANY LAND INCLUDED IN THE ABOVE (AND THE FOREGOING) PLAT, AS SHOWN BY THE RECORDS OF MY OFFICE, HAVE BEEN FULLY PAID.

DATED THIS DAY OF , 2025.

COUNTY TREASURER/DEPUTY TREASURER
DAVISON COUNTY, SOUTH DAKOTA

DIRECTOR OF EQUALIZATION

I HEREBY CERTIFY THAT A COPY OF THE PLAT OF **LOT A OF TRACT I, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA**, HAS BEEN RECEIVED BY ME AND FILED IN MY OFFICE.

DIRECTOR OF EQUALIZATION/DEPUTY DIRECTOR OF EQUALIZATION
DAVISON COUNTY, SOUTH DAKOTA

REGISTER OF DEEDS

FILED FOR RECORD THIS DAY OF , 2025, AT

O'CLOCK __.M., AND RECORDED IN BOOK OF PLATS ON PAGE .

REGISTER OF DEEDS/DEPUTY REGISTER OF DEEDS
DAVISON COUNTY, SOUTH DAKOTA

PREPARED BY:



520 N LAWLER ST., SUITE 400
MITCHELL, SD 57301
PHONE: 605-292-0231
WEB: infrastructuredg.com

LOT A OF TRACT I, WILD OAK GOLF CLUB ADDITION

TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

PROJ. NO.: 25017
DATE: 05/21/2025
DRAWN BY: RDK
CHECKED BY: RDK
SHEET NO: 3 OF 3

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 2, 2025	Requested By:	Justin Johnson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Second Reading on Ordinance #O2025-05, Establishing Term Limits for Mayor and City Council		
Explanation/Background of Agenda Item Requested:	The mayor asked that this ordinance be brought to council for consideration. The ordinance would set term limits for the mayor and city council positions. These elected positions would be limited to 3 consecutive terms of office. A partial term of more than half of the regular term length is counted as a full term. A person could run for office again after a break in service of at least 18 months. Also, a mayor could run for a council seat without a break in service and vice versa. There is also language to allow a person who is term limited to still run if no other candidate runs for that seat during that election cycle. At first reading, council chose to move forward with the version of the ordinance that would not count current or previous terms towards the new cap.		

ORDINANCE #O2025-05

AN ORDINANCE ESTABLISHING TERM LIMITS FOR THE MAYOR AND CITY COUNCIL MEMBERS OF THE CITY OF MITCHELL.

BE IT ORDAINED BY THE CITY OF MITCHELL, SOUTH DAKOTA AS FOLLOWS:

Section 1.

That a NEW SECTION be added to Chapter 1-5: MAYOR AND CITY COUNCIL of the Mitchell City Code as Section 1-5-7 to read as follows:

“1-5-7: ESTABLISHING TERM LIMITS FOR MAYOR AND CITY COUNCIL POSITIONS:

- A. No person shall serve more than three (3) consecutive full terms of office as mayor or city council member. For purposes of this section, a full term is more than half of the regular length of the term for the position the person is elected or appointed.
- B. For implementation of term limits, no terms served by past or sitting elected officials shall be considered, whether such terms are completed or pending. For all terms beginning after the passage of this ordinance, whether that term begins as a result of election or appointment, such new terms shall count towards the term limits established by this section.
- C. A person who is term-limited for a position is eligible to run as follows:
 - 1. A person term-limited as a city council member is eligible to serve as mayor.
 - 2. A person term-limited as mayor is eligible to serve as a city council member.
 - 3. A person is eligible to serve in the role in which they are term-limited after a break in service of eighteen (18) months, during which the person may have served in a different elected office.
 - 4. A person is eligible to serve in the role in which they are term-limited if no other candidate has submitted a valid petition for the position. In such case, the term-limited person shall submit their petition for the position pursuant to the generally applicable procedures for becoming a candidate for such position. The finance officer shall hold the nominating petition of the term-limited person until such time as the submission deadline has passed. If any other candidate has submitted a valid petition for the office, the finance officer shall reject the petition of the term-limited person. If no other candidate has submitted a valid petition for the office, the finance officer shall process the nomination petition of the term-limited person as if the person was not term-limited.

Section 2.

All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 3.

The City Finance Officer shall cause notice of adoption of this ordinance to be published in the official newspaper and twenty (20) days after the completed publication, unless the referendum is invoked, this ordinance shall become effective.

Adopted by majority vote of the Mitchell SD City Council in regular session this ____ day of _____, 2025.

Jordan Hanson – Mayor

Attest:

(seal)

Michelle Bathke – City Finance Officer

First Reading: _____

Second Reading: _____

Adoption: _____

Published: _____

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 2, 2025	Requested By:	Justin Johnson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Second Reading on Ordinance #O2025-06, Creating a Rental Housing Code		
Explanation/Background of Agenda Item Requested:	This ordinance would create a rental housing code in Mitchell. This includes setting minimum standards relating to certain conditions of the house. It also provides the framework for the applications, licensing, inspections, appeals, etc. The attached ordinance includes comments that help explain and summarize the various sections of the ordinance.		

ORDINANCE #O2025-06

AN ORDINANCE CREATING A RENTAL HOUSING CODE.

WHEREAS, the City Council for the City of Mitchell deems it necessary, for the purposes of protecting, preserving, and promoting the health, welfare, and safety of the residents of Mitchell, to adopt a rental housing code and establish a licensing program which provides minimum standards for life safety, sanitation, maintenance, and other related matters regarding the habitability and safety of rental units in the city;

BE IT ORDAINED BY THE CITY OF MITCHELL, SOUTH DAKOTA AS FOLLOWS:

Section 1.

That a new chapter be added to the Mitchell City Code as **Chapter 4-12: Rental Housing Code** with sections to read as follows:

4-12-1: Definitions

CAMPGROUND: A plot of ground for public use upon which two or more campsites are located, established, maintained, advertised, or held out to the public to be a place where camping units not provided by or in connection with the operator can be located and occupied as temporary living quarters.

LOCAL AGENT: A natural person residing within seventy-five (75) miles of the city of Mitchell who is appointed by the owner of a rental house to be responsible for duties established by this code for a rental house.

LODGING ESTABLISHMENT: Any building or other structure and property or premises kept, used, maintained, advertised or held out to the public to be a place where sleeping accommodations are furnished for pay to one or more transient guests. This term includes hotels, motels, bed and breakfasts, lodges, resorts, and other similar premises which only serve transient guests.

OWNER: An owner, manager, landlord, agent, or other person having control of any rental house.

RENTAL INSPECTOR: an employee or employees of the city of Mitchell who are designated and authorized to perform the duties of the rental inspector under this chapter.

RENTAL HOUSE: A building or a portion thereof used exclusively for permanent residential occupancy, including single-family dwellings, multi-family dwellings, apartments, condominiums, townhouses, and mobile homes.

RENTAL UNIT: An area of a rental house intended for occupancy by a single family with such area having dedicated living, cooking, sleeping, and sanitary facilities.

TRANSIENT GUEST: Any person who resides in a lodging establishment less than twenty-eight (28) consecutive days.

4-12-2: Scope and Application

This chapter applies to all rental houses except as further provided by this section. This chapter does not apply to facilities that may otherwise meet the definition for a rental house but:

- A. are owned or operated by a governmental entity;
- B. are owned or operated by an educational institution;
- C. are a public or private campground; or
- D. are a lodging establishment that only serves transient guests; or
- E. are an assisted living or similarly orientated facility.

4-12-3: License Required

No owner of any rental house may lease, rent, or permit to be leased or rented, any rental unit within the city without first being issued a rental house license that reflects a passing grade for such rental unit from the city and paying all fees pertaining thereto. An owner may be temporarily exempt from this requirement during the initial implementation of this chapter only as provided in Section 4-12-4 below.

4-12-4: Initial Implementation

A. The adoption of this rental housing code is not intended to require the discontinuance of any existing rental house use due to an initial lack of a rental house license.

B. Owners of existing rental houses shall promptly apply for a rental house license within thirty (30) days of the rental housing code going into effect. Initial inspections will be scheduled and conducted as time and staffing permits.

C. So long as an application for a rental house license is submitted during the thirty (30) day period, a rental unit covered by such pending application may continue to be rented and occupied without a rental house license being issued. Such operation without a rental house license shall not extend beyond initial inspection and the deadline provided for completing any remedial actions arising out of the initial inspection.

D. Applications for rental house licenses for rental houses which were not existing at the time of adoption may be granted the same temporary operation periods by the rental inspector if the volume of initial inspections to be conducted will unreasonably delay the initial inspection for the new rental house.

Commented [JJ1]: Applies to everything except the types we list as exempt.

Commented [JJ2]: Require every rental house to be licensed
Allowance for initial implementation

Commented [JJ3]: Owners can keep renting while inspections get rolling

Commented [JJ4]: Grace period ends when they need to have everything fixed after the inspection takes place

Commented [JJ5]: If a new rental comes along, they don't have to be inspected before they start until we get all the initial inspections caught up.

E. Once applications received under the conditions described by this section are all processed, no new rental house license applicants will be allowed to begin operating a new rental unit without first passing initial inspection and being issued a rental house license covering the rental unit under the further procedures set by this chapter.

Commented [JJ6]: Once all the initial inspections are caught up, then new applications get processed normally and people will have to get new units checked before they start operating.

4-12-5: Application and Appointment of Local Agent

A. Each owner of a rental house shall complete an application form provided by the city and submit the application to the finance officer. The owner must identify the location of each rental house under the owner's control within city limits and provide the number of rental units in each rental house. An owner need only hold one rental house license, but each rental house and rental unit under the owner's control must be identified under that license. The effectiveness of a rental house license applies independently to each rental house and rental unit as further provided by this chapter.

Commented [JJ7]: Owner has to apply for a license and list each house and the units in them. Owner only needs one license which covers all their buildings and units, but the individual units and buildings all still need to pass inspection independent of each other.

B. The owner shall appoint a local agent, which may be the owner if the owner meets all the requirements in the definition of local agent. The owner must provide the name, address and telephone number of the local agent. Any notices pertaining to the administration of this article or of any provisions of the city's laws, rules, regulations, resolutions, ordinances and codes pertaining to such rental house shall be served upon the local agent and service upon the local agent will constitute service upon the owner. The local agent shall be present during the inspection of the rental house.

Commented [JJ8]: Owner has to designate a local contact. Needs to be someone here or within 75 miles. Can be the owner if they are here and are person and not an entity. Agent gets all the notices and has to be present for inspections.

4-12-6: Processing of New Applications

A. Upon submission of a complete application for a rental house license, along with payment for any fees which apply, the finance officer will forward the application to the rental inspector for processing. The rental inspector will schedule an initial inspection within sixty (60) days to determine compliance with the standards provided by this chapter.

Commented [JJ9]: Applications come in and get scheduled for an inspection

B. Each individual rental house and rental unit is evaluated independently for compliance with the standards of this chapter. A rental house with multiple rental units will receive a separate grade for the rental house itself, such grade representing conditions in common areas outside of rental units if applicable, and each rental unit. A rental house with only one rental unit will receive only one grade that reflects compliance both as a rental house and a rental unit.

Commented [JJ10]: Houses and units are evaluated independently. Each part gets graded separately.

C. A rental unit will be given a passing grade if it meets all of the standards applicable to rental units provided by this chapter. A rental house will be given a passing grade if it meets all the standards applicable to rental houses provided by this chapter. A rental house license will be issued to an owner who has at least one rental house, with at least one rental unit, which receive passing grades.

Commented [JJ11]: Everything meets standards, it passes. Everything passes, owner gets a license.

D. If a rental house receives a failing grade, any rental unit impacted by the non-compliant condition of the rental house cannot receive a passing grade. If a rental unit in

a rental house receives a failing grade, the rental house and other rental units in the rental house which are compliant can still receive passing grades.

Commented [JJ12]: Failures in common areas can potentially cause a failure for units impacted by that failure. Failures in units do not have an impact outside of that unit.

E. If an owner has a rental house or rental unit fail inspection, such failure shall only pertain to the actual rental house or rental units that are directly impacted by the non-compliant conditions. Such failure does not prevent an owner's other rental houses or rental units which are not directly impacted by the non-compliant conditions from receiving passing grades.

Commented [JJ13]: Owner has a bunch of different houses. A failure at one house doesn't mean all their houses fail.

F. An owner holding a rental house license seeking to add a new rental house or rental unit shall submit an updated application and pass initial inspection as provided above as to any newly added rental house or rental unit before occupancy of the new rental house or rental unit is permitted.

Commented [JJ14]: If an owner is adding a house or units, they need to update their application and have the new stuff inspected before it gets rented.

G. A rental house license shall become effective upon receiving a passing grade for at least one rental house with at least one passing rental unit and shall remain in effect per calendar year unless the rental house license is suspended, revoked, or terminated as further provided by this chapter.

Commented [JJ15]: Owner just needs one license that remains in effect per calendar year. They have to renew the license annually, do inspections as required, and fix any issues.

4-12-7: Inspections and Renewals.

A. Once an application is received, and an initial inspection is scheduled, the local agent will arrange for any of the locations identified for inspection to be open and accessible on the date and time provided. The local agent shall be present for inspection and ensure that all items to be inspected are observable and testable by the rental inspector. The rental inspector will inspect the identified rental houses and rental units to ensure compliance with the provisions of this chapter. The rental inspector will create a report based on the conditions observed and issue a passing or failing grade to each rental house and rental unit inspected. If non-compliant conditions are found during an inspection, the rental inspector will issue an order to correct at the completion of the inspection which details the conditions that require correction and sets a deadline for the non-compliant conditions to be corrected. For new rental house licenses, or for new rental houses or rental units being added to an existing rental house license, no occupancy is permitted without receiving a passing grade prior to the rental unit being occupied, except as provided in Section 4-12-4 above.

Commented [JJ16]: Basics for inspections- get app, schedule, have agent be present and prep site, do the inspection

Commented [JJ17]: Make a report

Commented [JJ18]: Order issued at the time of inspection if problems identified.

Commented [JJ19]: New stuff should not be occupied before passing inspection.

B. If no non-compliant conditions are identified during initial inspection, or if non-compliant conditions are identified during the initial inspection but are corrected within the deadline provided by the rental inspector, a rental house or rental unit will be given a passing grade and may be occupied. Such passing status will remain in effect until the time the rental house or rental unit is next inspected.

Commented [JJ20]: If it passes, or they fix the stuff that needs to be fixed and then it passes, then that passing status stays in place as to those places until the next inspection

C. If non-compliant conditions are identified during the initial inspection for a rental house or rental unit and owner fails to complete the corrections within the deadline provided by the inspector, the owner may request reinspection once the repairs are complete.

Commented [JJ21]: This scenario deals with a new house that is unoccupied when it fails the initial inspection and then also fails to complete corrections on time.

D. Rental houses and rental units that have received a passing grade will be placed on a schedule for reinspection. As part of the inspection report provided to owner, the rental inspector will list the next anticipated reinspection date. The scheduled reinspection will be no earlier than 12 months from the date of passing. The rental inspector will provide a written notice to the local agent approximately sixty (60) days in advance of the next scheduled reinspection with a date and estimated time of the reinspection. A scheduled reinspection uses the same procedure as initial inspections. A report, in like form as initial inspections, will be provided to local agent following reinspection.

Commented [JJ22]: Basics for reinspection-scheduled at least 12 months out, provide notice of date, use same basic procedures as initial inspections

E. An inspection for cause may be necessary based upon a complaint filed with the city in relation to a rental house or rental unit. For an inspection for cause, the rental inspector will provide as much notice as is practicable under the circumstances to the local agent for the property to be inspected. An inspection for cause is not intended to be a full inspection. An inspection for cause is intended to be focused on the specific items in the complaint, but if other non-compliant conditions are discovered incidental to the inspection for cause, they must be addressed. A report, in like form as initial inspections, will be provided to local agent following an inspection for cause. An inspection for cause will not change the date of the next scheduled reinspection.

Commented [JJ23]: This would allow inspections as needed if complaints come in about substandard conditions.
If it happens, we'd go in and look at that specific thing giving as much notice as possible. Emergencies would obviously need to happen faster.
If other violations are found, then those would get addressed, but we wouldn't be going out of our way to look for other stuff.

F. If during an inspection for cause or a scheduled reinspection a non-compliant condition is identified, the rental inspector will issue an order to correct in like form as initial inspections. If the rental house or rental unit is occupied, a non-compliant condition will not require the tenant to vacate the premises during the time provided for the non-compliant condition to be corrected unless the failure poses an imminent risk of serious injury or death. If a non-compliant condition is not corrected within the time provided, the owner may be required to remove tenants from the premises if the rental house license is suspended or revoked as to the occupied location.

Commented [JJ24]: Orders to correct will identify issues found and give deadlines for correction.

G. For any inspection where a deadline for correcting non-compliant conditions has been set, the rental inspector may extend such deadline if the city determines the circumstances warrant an extension. Factors that may weigh in favor of an extension include, but are not limited to, the corrective action being in progress but incomplete, prevention of corrections by tenant actions, and the occurrence of circumstances outside the owner's control which prevented or delayed correction.

Commented [JJ25]: We don't want to make anyone get out unless it's a very serious issue.

Commented [JJ26]: If they aren't fixing the problem, then we'd look to terminate or suspend the rental license which would require the unit to be vacated.

Commented [JJ27]: Broad authority to extend correction deadlines

4-12-8: Renewals, Transfers, and Updating Information.

A. For annual renewals, an owner shall submit a renewal application, pay any fees associated with the rental house license, complete any scheduled reinspection or inspection for cause that is necessary, and correct any non-compliant conditions within the completion deadline provided by the city if any non-compliant conditions were identified. Renewal applications must be submitted to the rental inspector no later than November 30th of each year. Any rental house license not approved for renewal by the end of the calendar year shall automatically terminate and such owner must follow the process for obtaining a new rental house license if they intend to resume operations.

Commented [JJ28]: Procedure for renewals

B. A rental house license, or a rental house under a rental house license, may be transferred to another owner by submitting a transfer application. The transfer application will identify if the transfer is for the entire rental house license or for a rental house under the rental house license. The application will identify the current owner and the proposed owner for the identified rental house or rental house, and any impacted rental units. Once a completed transfer application is received, along with payment of any applicable fees, the rental inspector will process the request. The request will be effective once the inspector has determined that the request does not result in a violation of this chapter.

Commented [JJ29]: Procedure for transfers

C. For any change in information an owner may have regarding a rental house license, such as an addition or removal of a rental house, change in local agent, or contact information, an owner shall submit an updated application form with the new information. Once an updated application is received, along with payment of any applicable fees, the rental inspector will process the request. The request will be effective once the inspector has determined that the request does not result in a violation of this chapter.

Commented [JJ30]: Procedure for info updates

4-12-9: Suspension and Revocation

A. If an inspection identifies non-compliant conditions in a rental house or rental unit for which the tenant was not required to vacate and such conditions are not corrected within the deadline provided for corrections, or any extensions thereof, a rental house license shall be suspended as to the impacted rental house or rental unit. In this scenario, the suspension is effective upon the expiration of the deadline provided for corrections unless the order to correct has been appealed in which case the suspension will not become effective until after the appeal is complete and the order to correct is upheld.

Commented [JJ31]: Scenario 1 for suspension- fail inspection and don't fix stuff in time. Not life-threatening conditions

Commented [JJ32]: Effective once the deadline passes except if appealed

B. If an inspection identifies non-compliant conditions in a rental house or rental unit posing an imminent risk of serious injury or death for which the tenant must vacate the rental house or rental unit, a rental house license shall be suspended as to the impacted rental house or rental unit. In this scenario, the suspension is effective immediately upon the issuance of the order to correct. If the order to correct is appealed, such appeal will not remove the requirement for the impacted rental house or rental unit to be vacated until such time as the conditions are corrected or the appeal results in a determination that an imminent risk of serious injury or death did not exist at the time the order to correct was issued.

Commented [JJ33]: Scenario 2 for suspension- Fails with life-threatening conditions. Requires immediate vacancy of the unit(s)

C. If a rental house license has been suspended as to a rental house or rental unit, the owner must cause the impacted rental house or rental unit to be vacated during the period of suspension. The period of suspension may not be less than the time it takes for the impacted rental house or rental unit to complete necessary corrections and pass inspection.

Commented [JJ34]: Effective at the time of inspection and appeal does not stop the house from needing to be vacant unless the appeal finds the conditions weren't severe enough to warrant that in the first place

Commented [JJ35]: Place the burden on the owner to get the occupants out of the house when necessary.

D. If an owner has had their rental house license suspended multiple times in relation to a specific rental house or rental unit, or if an owner has had their rental house license suspended multiple times in relation to different rental houses or different rental units under the same rental house license, the city may revoke the rental house license as to either the specific rental house or rental unit which has been repeatedly suspended or as to the rental house license in its entirety. Factors that may weigh in favor of revoking the rental house license include, but are not limited to, the number, frequency, types, locations, and severity of violations, as well as the effectiveness and timeliness of required corrections for violations.

Commented [JJ36]: Sets two different ways things can lead to termination. Adds factors to consider for termination

E. The rental inspector may recommend to the city council that a rental house license be revoked. The city council will hold a hearing on all rental house license revocations prior to the revocation becoming effective. However, if a suspension of the rental house license is in effect, a pending revocation hearing does not prevent the suspension from being effective while awaiting the revocation hearing. The rental inspector will provide a written notice of the proposed revocation to the local agent which identifies the rental house license, rental house, or rental unit subject to revocation, provides a summary of facts and violations giving rise to the proposed revocation, and provides the time, date, and location of the hearing. Revocation hearings will use the hearing procedure provided for in Section 4-12-10 below.

Commented [JJ37]: Process for starting a termination

4-12-10: Violations, Enforcement, Appeals, and Hearings

A. Any owner or local agent who violates any provision of this chapter shall be subject to the general penalty provided under Section 1-4-1 of the Mitchell City Code.

Commented [JJ38]: General penalty

B. The rental inspector is authorized to take such lawful actions as are necessary to carry out the provisions of this chapter including, but not limited to, scheduling inspections, creating reports, issuing orders, establishing deadlines, imposing applicable administrative fees, suspending rental house licenses, recommending revocation of a rental house license to the city council, and referring matters to the city attorney for legal action.

Commented [JJ39]: General authority for rental inspector

C. An owner may appeal the issuance of an order to correct by submitting a written notice of appeal to the rental inspector within five (5) days of the issuance of an order to correct. The written appeal must identify the owner, reference the order to correct being appealed, including the impacted rental house or rental units, and contain a clear and concise statement of the grounds on which the owner claims that the non-compliant conditions identified in the order to correct are actually compliant. The written notice of appeal must be signed by the owner and received by the rental inspector within the appeal window provided. Upon receipt of a complete written notice of appeal within the appeal window, the rental inspector will set the matter for a hearing with the city council and provide notice of the time, date, and location of the hearing to the local agent.

Commented [JJ40]: How an owner can appeal an order to correct and what they need to provide to do it

D. The following hearing rules and procedures apply to appeals for an order to correct and to rental house license revocations.

Commented [JJ41]: If we get an appeal, rental inspector will schedule it with council

1. At the hearing, an owner may appear, call witnesses, provide testimony and evidence, cross examine witnesses, and rebut evidence presented. An owner who fails to appear and present their case is deemed to have waived their right to a hearing provided proper notice was provided.

Commented [JJ42]: Rights at the hearing, consequence of not appearing.

2. For appeals of an order to correct, the city must prove, by a preponderance of the evidence, that conditions existed at the time of inspection that violated the standards provided by this chapter.

Commented [JJ43]: Not as high of a standard as criminal matters since this is a civil/administrative issue

3. For revocations, the city must first prove, by a preponderance of the evidence, that multiple violations have occurred either at the same rental house or rental unit or at different rental houses or rental units under owner's rental house license. If so, the council must determine whether the continuing risk to public health and safety outweighs the owner's interest in continuing operations. The council will consider the factors identified in Section 4-12-9 above, and any other factors relevant to such determination. If the council determines that the continuing risk to public health and safety outweighs the owner's interest in continuing operations, the council shall revoke the rental house license in whole or in part. The rental house license will be revoked in part if the owner's interest in continuing operations outweighs the continuing risk to public health and safety under that portion of the rental house license that will remain. The rental house license will be revoked in full if the owner's interest in continuing operations is outweighed by the continuing risk to public health and safety if any of the rental house license were allowed to remain.

4. Upon conclusion of the hearing, the city council will provide a written determination to include a summary of relevant facts and administrative conclusions explaining how the standards of this chapter apply to the facts and lead to the council's decision.

Commented [JJ44]: This process is very involved. Council has to consider a bunch of factors and weigh the risks of letting the rental continue. If the risk is too great then the license is revoked in full or in part. Just in part if the risk can be mitigated by partial revocation (just the place or places that have been having problems). In full if the risk can only be effectively reduced by full revocation (every place the owner has whether it had problems or not).

Ideally, it never gets to revocation. And if it does, hopefully it never gets to full revocation.

5. For appeals of an order to correct, the written determination will be filed with the rental inspector and provide whether the order to correct is upheld in full, partially upheld and partially reversed, or reversed in full. If reversed, the conditions which were found to not be in violation pursuant to the appeal may not serve as grounds for suspension for purposes of that inspection. If after appeal, no grounds remain to support the order to correct, then the suspension will be lifted. If after appeal the order to correct was upheld, in whole or in part, the rental house license will be suspended until such time as the remaining non-compliant conditions have been corrected and pass inspection.

Commented [JJ45]: Need to identify the key facts in reaching the decision and explain how that leads to the result council is reaching. Need to make sure these are well established in case the decision is challenged in court.

6. For revocations, the written determination will be filed with the rental inspector and thirty (30) days thereafter, the rental house(s) or rental unit(s) which were revoked must be vacated and may not be leased or rented, or permitted to be leased or rented, for a period of at least one (1) year from the date of revocation, or in the event of judicial review, one (1) year from the date of the final decree upholding the revocation and the exhaustion of judicial appeal options. After such one (1) year

Commented [JJ46]: How to handle the various appeal outcomes

Commented [JJ47]: Consequence of revocation is they can't rent it for a year and then need to reapply

period, the impacted rental house or rental unit may only be leased or rented, or permitted to be leased or rented, by completing the new or updated application process.

7. For both appeals of an order to correct and revocations, an owner may seek judicial review of such decision of the city council to the South Dakota circuit court in Davison County, unless owner failed to exhaust the city's available appeals processes. The rental house or rental unit which is the subject of the judicial review shall maintain the same occupancy status it held while the appeal or revocation was pending with the city unless the court issues an injunction preventing the city from enforcing such status. The circuit court may review all questions of law and fact de novo and apply the same factors and tests provided by this chapter for the city council in making determinations on appeals of an order to correct and revocations.

Commented [JJ48]: Provide some guidelines to decisions being taken to court

4-12-11: Fees

In addition to any penalty that may apply under Section 4-12-10 above, the city council may set and impose administrative fees by resolution. The fees set by the city council may include fees for applications, updates, transfers, renewals, and hearings, or other administrative matters relative to this chapter for which the city council determines a fee is appropriate. The fees may also include administrative fees for violations of the provisions of this chapter such as renting without a valid rental house license and inspection status, failure to be present for an inspection, failure to prepare the rental house or rental unit for inspection, failure to maintain a rental house or rental unit up to the standards set by this chapter, failure to correct non-compliant conditions by the deadline provided to complete such corrections, failure to submit for renewal on time, failure to prevent occupancy during periods of suspension, revocation, or termination, or violations of this chapter for which the city council determines that a fee is appropriate.

Commented [JJ49]: Set these by resolution. Listed out a bunch that I could think of off the top of my head, but we can also do more if it didn't make the list.

4-12-12: Inspection Standards

A. General Standards

1. Each rental unit must have a heating system which provides heat to each habitable room.
2. Roof must be leak free and visibly intact.
3. Walls and ceilings must be in safe condition.
4. Private sidewalks and walking paths must be in safe condition free of tripping or other hazards.
5. Flooring must be in safe condition free of tripping or other hazards.
6. Balconies, porches, and landings that are thirty inches (30") above grade must have guardrails and vertical spacings no farther than four inches (4") apart.
7. Steps must have uniform riser height and tread and decks and landings must be in safe condition.
8. Stairways with 4 or more risers must have a handrail compliant with city code.

Commented [JJ50]: These are the actual standards that we will be inspecting for. I won't comment on each of them.

Commented [JJ51]: There was a lot of discussion on whether to require this or not.

9. Passageway and stairways in rental houses with multiple rental units must be adequately lighted at all times.
10. Each habitable room must have a functional ceiling or wall mounted light fixture with a switch or switched outlet for a lamp.
11. Cover plates for outlets, switches, and junction boxes must not be broken.
12. Switches, outlets, and electrical fixtures in good working order.
13. Extension cords must not be substituted for permanent wiring.
14. Smoke detectors must be located where required by city code. Smoke detectors must be hardwired with battery backup and be unexpired at the time of inspection.
15. At least one carbon monoxide detector, or dual CO/smoke detector, must be located near mechanical room.
16. The water heater must have a pressure relief valve with an extension pipe directing to the floor.
17. Plumbing fixtures must operate properly.
18. Plumbing fixtures must have traps where necessary to prevent the infiltration of sewer gases.
19. Clean-out openings and floor drains must have proper covers.
20. Combustive gases must be vented outside as required by code.
21. Fuel burning devices must not be present where prohibited by code.
22. Owner supplied kitchen appliances must be in safe working order.
23. Window glass must not be missing or broken.
24. Windows designed to open and close must be able to open and close properly without the use of a separate means of support.
25. Windows within six feet (6') of the ground must have functional locks.
26. Window types and locations must be compliant with city code, including emergency escape and rescue openings for all bedrooms.
27. Bathrooms must have a functional window or exhaust fan vented outside.
28. Exterior doors must function without any component requiring considerable force and must have functional locks.
29. Address numbers must be visible from the street and numbers must be at least four inches (4") in height and minimum one-half inch (1/2") in width.
30. Rental houses and rental units must not have areas or materials that are damp or leaking which are not designed for such wet conditions.
31. The property must be kept free of infestation by rodents, vermin, insects, and other pests, as well as conditions which may encourage such infestation.
32. Rental houses and rental units shall be kept free of building materials or conditions which generate noxious odors, such as carpet soiled by pet waste.
33. The property must be kept free of any nuisance code violations.

B. Implementation and Tenant Notices

For purposes of implementing this chapter, certain conditions of rental houses and rental units which are occupied at the time of implementation of this code will be deemed to have legal non-conforming status. Legal non-conforming status will lapse if either the rental house or rental unit remains unoccupied for a period of six (6) months or the

Commented [JJ52]: There was a lot of discussion on whether or not to grandfather units that were originally constructed without emergency escape and rescue openings in basement bedrooms.

After discussion, the ordinance is being presented to council with the general requirement to have emergency escape and rescue openings for all new rental units. However, there will be some grandfathering for existing rental units (which is covered below).

property changes ownership. The following standards are eligible for legal non-conforming status:

1. For standard 4-12-12(A)(6), vertical spacings in old construction do not need to be re-spaced to meet the requirement, but any broken or missing vertical spacings must be repaired or replaced.
2. For standard 4-12-12(A)(7), stairs without uniform risers in old construction do not need to be replaced, but must be in safe working condition.
3. For standard 4-12-12(A)(14), smoke detectors in old construction that are not hardwired do not need to be hardwired, but must be functional and unexpired.
4. For standard 4-12-12(A)(26), emergency escape and rescue openings below ground level must have a net clear opening of at least five (5.0 ft²) square feet. Emergency escape and rescue openings at or above ground level must have a net clear opening of at least three and three-tenths (3.3 ft²) square feet and a total opening of at least five (5.0 ft²) square feet.
5. For standard 4-12-12(A)(27), existing rentals are exempt.

C. If a property has legal non-conforming status, the owner is required to make existing and prospective tenants aware of the specific conditions receiving legal non-conforming status in writing as to the rental house or rental unit having such conditions. The owner must also notify existing and prospective tenants if lead pipes serve water to the rental house or rental unit and if the electrical in the rental house or rental unit is not up to state standards.

D. Hazardous Mold

The City will not inspect or test for mold as part of the City's normal inspection process. However, if a tenant provides a report from a professional mold testing company which indicates the presence of hazardous mold in a rental house or rental unit, the presence of such hazardous mold shall be treated as a violation found during an inspection for cause. Hazardous mold shall remediate the hazardous mold in accordance with professional standards and repair the conditions which allowed the hazardous mold to grow.

4-12-13: Status Registry

City will maintain a status registry on its website for each rental house or rental unit which has been inspected. The registry will show whether the rental house or rental unit currently holds a passing or failing grade. The registry will also list the last time a rental house or rental unit was subject to a suspension or revocation.

4-12-14: Severability

If any section, sentence, clause, or phrase of this chapter is for any reason held to be invalid, unenforceable or unconstitutional by a decision of any authority or court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this chapter and the remainder shall remain in full force and effect.

Commented [JJ53]: Grandfather status, and what conditions make it go away.

Commented [JJ54]: These are the conditions that get grandfather status and how that applies to each standard

Commented [JJ55]: This would allow some limited grandfathering for egress windows. It also gives a little more flexibility for rooms that are at or above ground level vs in the basement.

Commented [JJ56]: Sets certain conditions that landlords will need to notify existing and prospective tenants of

Commented [JJ57]: This is complaint based and we need to be presented with a credible test from a professional tester before we would take action.

Commented [JJ58]: I know there was some concern about what was being made available and how current it would be kept. We kept it minimal as to what's required while still providing the things people care most about.

Commented [JJ59]: Standard language for a program like this

4-12-15: Application with Other Codes

The adoption of this chapter does not preclude other generally applicable codes adopted by the city from applying to rental houses or rental units. The duties and obligations imposed by this chapter are in addition to, not in replacement of, other such codes.

Commented [JJ60]: clarifies that things like the building, fire, nuisance codes, all still apply on their own

Section 2.

All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 3.

The City Finance Officer shall cause notice of adoption of this ordinance to be published in the official newspaper and, unless the referendum is invoked within 20 days, this ordinance shall become effective as of January 1, 2026.

Commented [JJ61]: Ordinance would become effective Jan 1 to allow time for further development of the program prior to it becoming effective, authorize staffing, hire employees, set fees, etc.

Adopted by majority vote of the Mitchell SD City Council in regular session this ____ day of _____, 2025.

Jordan Hanson – Mayor

Attest:

(seal)

Michelle Bathke – City Finance Officer

First Reading: _____

Second Reading: _____

Adoption: _____

Published: _____

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 2, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing & First Reading on Ordinance #O2025-08, Rezoning Tract F, Wild Oak Golf Club Addition, City of Mitchell, in the Southeast Quarter (SE1/4) of Section Twenty-three (23), Township One Hundred Three (103) North, Range Sixty (60), West of the 5th P.M., Davison County, South Dakota, be changed from R4 High Density Residential District to Conservation District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.		
Explanation/Background of Agenda Item Requested:	AN ORDINANCE OF THE CITY OF MITCHELL, THAT CHANGES THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Tract F, Wild Oak Golf Club Addition, City of Mitchell, in the Southeast Quarter (SE1/4) of Section Twenty-three (23), Township One Hundred Three (103) North, Range Sixty (60), West of the 5th P.M., Davison County, South Dakota, be changed from R4 High Density Residential District to Conservation District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME. Planning Commission recommended approval;. All present voting aye; motion carried. See Planning Commission Unsigned Minutes 05-27-25.		

ORDINANCE NO. O2025-08

AN ORDINANCE OF THE CITY OF MITCHELL, THAT CHANGES THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Tract F, Wild Oak Golf Club Addition, City of Mitchell, in the Southeast Quarter (SE1/4) of Section Twenty-three (23), Township One Hundred Three (103) North, Range Sixty (60), West of the 5th P.M., Davison County, South Dakota, be changed from R4 High Density Residential District to Conservation District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

BE IT ORDAINED BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA:

Section 1: THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Tract F, Wild Oak Golf Club Addition, City of Mitchell, in the Southeast Quarter (SE1/4) of Section Twenty-three (23), Township One Hundred Three (103) North, Range Sixty (60), West of the 5th P.M., Davison County, South Dakota, be changed from R4 High Density Residential District to Conservation District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

Section 2. The City Finance Officer shall publish notice of this ordinance and the same shall be effective 20 days after the completed publication thereof, unless the referendum shall be invoked as provided by law.

Passed and approved this the _____ day of _____, 2025.

MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}

FIRST READING: June 2, 2025
SECOND READING: June 16, 2025
ADOPTION: June 16, 2025



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☒ **Rezoning** *\$250 application fee due with the application.*

- Applicant is request to rezone property from R4 District to CN District.

☐ **Variance** *\$150 application fee due with application.*

- Description of Variance: Click or tap here to enter text.
- Description of Hardship: Click or tap here to enter text.

☐ **Conditional Use Permit** *\$150 application fee due with application*

- Description of Conditional Use: Click or tap here to enter text.

☐ **Plat Application** *\$100 application fee due with application*

This Application is for the following described real property:

Legal Description: Tract F, Wild Oak Golf Club Addition, City of Mitchell, in the Southeast Quarter (SE1/4) of Section Twenty-three (23), Township One Hundred Three (103) North, Range Sixty (60), West of the 5th P.M., Davison County, South Dakota

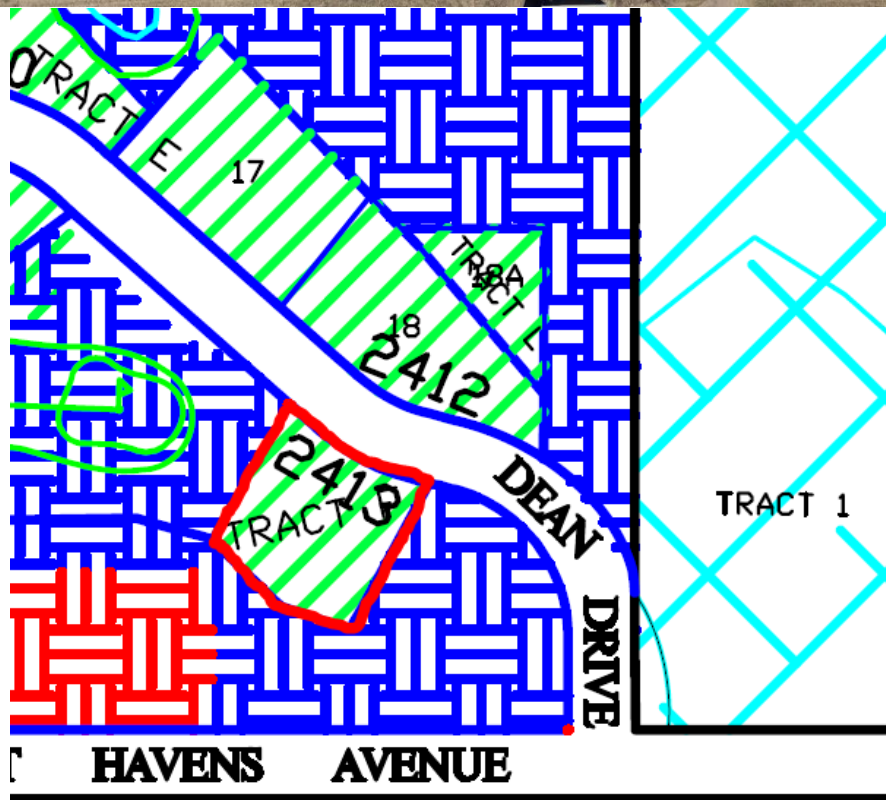
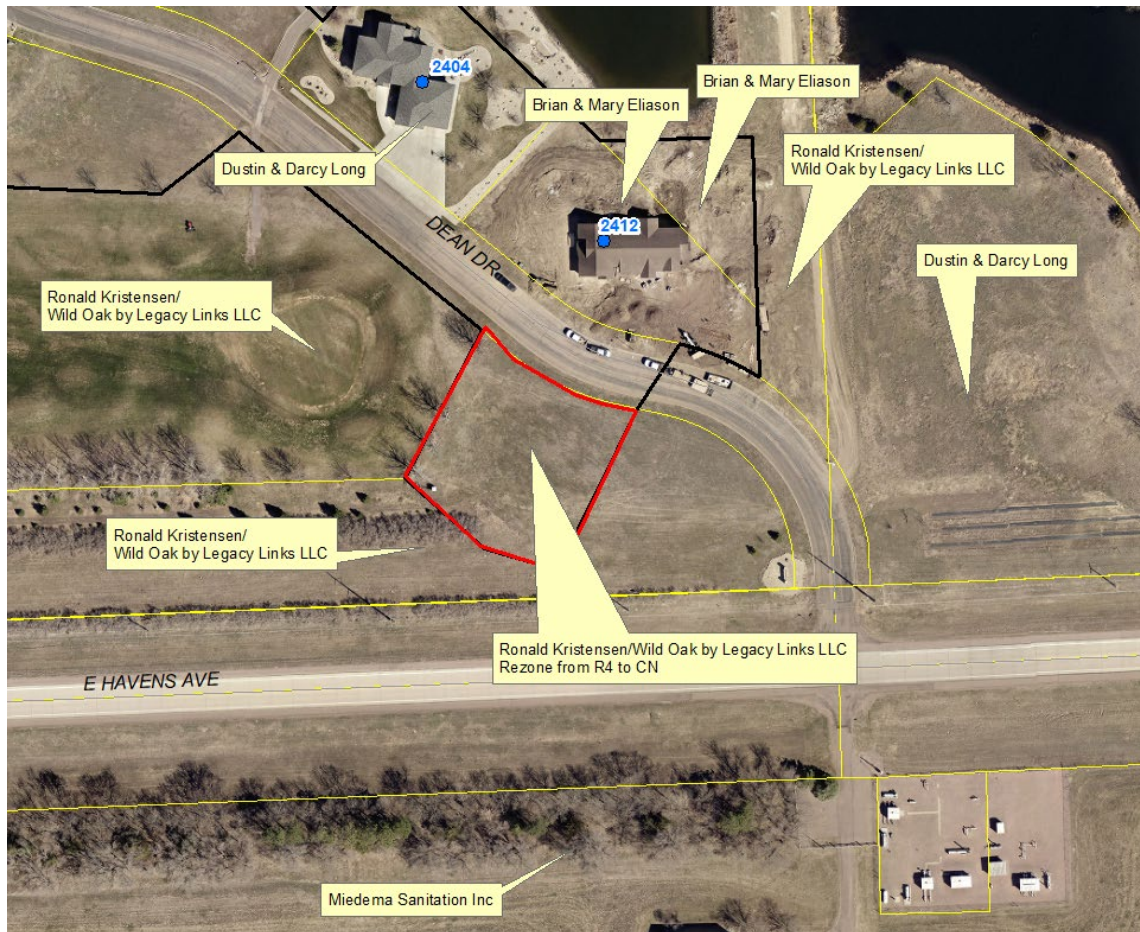
Property Address: **2400 Block of Dean Dr**

Dated this 30th of April , 2025.

APPLICANT

A handwritten signature in blue ink, appearing to read "Chase Kristensen", with a stylized flourish at the end.

Ronald L. Kristensen (owner) Chase Kristensen, Member of Legacy Links LLC (operator)
OWNER



NOTICE OF HEARING

TO: Mitchell City Planning Commission, City Council, and the General Public:

The City Planning Commission has scheduled a public hearing and action on the following ordinance. The Planning Commission hearing will be Tuesday, May 27, 2025 at 12:00 p.m., the City Council will consider 1st Reading of the Ordinance on Monday, June 2, 2025 at 6:00 p.m. and 2nd Reading and Adoption on Monday, June 16, 2025 at 6:00 p.m. all meetings will be held in the Council Chambers, City Hall, 612 N Main St, Mitchell, SD. All interested parties are encouraged to attend the meetings.

ORDINANCE NO. O2025-

AN ORDINANCE OF THE CITY OF MITCHELL, THAT CHANGES THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Tract F, Wild Oak Golf Club Addition, City of Mitchell, in the Southeast Quarter (SE1/4) of Section Twenty-three (23), Township One Hundred Three (103) North, Range Sixty (60), West of the 5th P.M., Davison County, South Dakota, be changed from R4 High Density Residential District to Conservation District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

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Section 1: THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Tract F, Wild Oak Golf Club Addition, City of Mitchell, in the Southeast Quarter (SE1/4) of Section Twenty-three (23), Township One Hundred Three (103) North, Range Sixty (60), West of the 5th P.M., Davison County, South Dakota, be changed from R4 High Density Residential District to Conservation District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

Section 2. The City Finance Officer shall publish notice of this ordinance and the same shall be effective 20 days after the completed publication thereof, unless the referendum shall be invoked as provided by law.

Passed and approved this the ____ day of _____, 2025.

MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}

FIRST READING: June 2, 2025
SECOND READING: June 16, 2025
ADOPTION: June 16, 2025

Published three times: May 14 and 21, 2025 and June 4, 2025

Approximate Costs:

Ronald Kristensen
PO Box 145
Plankinton, SD 57368

Wild Oak
Legacy Links LLC
2500 E 1st Ave
Mitchell, SD 57301

Dustin & Darcy Long
2404 Dean Dr
Mitchell, SD 57301

Brian & Mary Eliason
2412 Dean Dr
Mitchell, SD 57301

Miedema Sanitation Inc
PO Box 1165
Mitchell, SD 57301

May 14, 2025

TO WHOM IT MAY CONCERN:

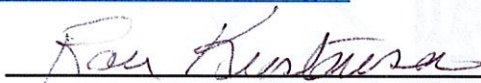
YOU ARE HEREBY NOTIFIED that Ronald L. Kristensen & Legacy Links LLC is requesting the following property legally described as; Tract F, Wild Oak Golf Club Addition, City of Mitchell, in the Southeast Quarter (SE1/4) of Section Twenty-three (23), Township One Hundred Three (103) North, Range Sixty (60), West of the 5th P.M., Davison County, South Dakota, be changed from R4 High Density Residential District to Conservation District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME. (2400 Block of Dean Drive)

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing on this application on Tuesday, May 27, 2025 at 12:00 p.m., the City Council will consider 1st Reading of the Ordinance on Monday, June 2, 2025 at 6:00 p.m. and 2nd Reading and Adoption on Monday, June 16, 2025 at 6:00p.m. all meetings will be held in the Council Chambers, City Hall, 612 N Main St, Mitchell, SD. All interested parties are encouraged to attend the meetings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

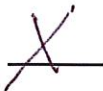
The complete application and all supporting documents can be found on the City of Mitchell's agenda center located @ <https://mitchellsd.portal.civicclerk.com/>. If you have any questions regarding this matter, you can reach Mark Jenniges at the above location and phone number or by email @ mark.jenniges@cityofmitchellsd.gov .

I/We



OWNER

ADDRESS



APPROVE

DISAPPROVE

DISAPPROVE

COMMENTS:

City of Mitchell | Public Works
612 North Main Street | Mitchell, SD 57301
Phone: 605-995-8433 | Fax: 605-995-8410
cityofmitchellsd.gov



May 14, 2025

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that Ronald L. Kristensen & Legacy Links LLC is requesting the following property legally described as; Tract F; Wild Oak Golf Club Addition, City of Mitchell, in the Southeast Quarter (SE1/4) of Section Twenty-three (23), Township One Hundred Three (103) North, Range Sixty (60), West of the 5th P.M., Davison County, South Dakota, be changed from R4 High Density Residential District to Conservation District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME. (2400 Block of Dean Drive)

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All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

The complete application and all supporting documents can be found on the City of Mitchell's agenda center located @ <https://mitchellsd.portal.civiclerk.com/>. If you have any questions regarding this matter, you can reach Mark Jenniges at the above location and phone number or by email @ mark.jenniges@cityofmitchellsd.gov.

I/We Brian & Mary Eliason
OWNER
2912 Dean Dr, Mitchell, SD 57301
ADDRESS

X APPROVE

_____ DISAPPROVE

COMMENTS:

Sounds great to us!

Outside expectations



Approximate Location of Closure Request