



Golf and Cemetery Board Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
June 9, 2025

- 1. 5:45 PM Call to Order**
- 2. Citizen's Input**
If you need to address the board on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
- 3. DELEGATIONS**
- 4. Minutes**
- 5. Approve Financial Reports**
- 6. Clubhouse Report**
- 7. Superintendent Report**
- 8. Approval of Mausoleum Lot Size and Pricing**
Board members will be asked to approve the proposed lot size and pricing
- 9. Approval 2026 Capital Requests**
Golf and Cemetery Board will be asked to approve items to submit for 2026 capital budget
- 10. Set July Meeting Date**
- 11. Adjournment**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

***DRAFT*- Golf and Cemetery Board Meeting Minutes**
Golf and Cemetery Shop Conference Room, 600 West 23rd Avenue
May 12, 2025

The meeting was called to order at 5:45 p.m. by board president Jeff McEntee.

Board members present: Joel Reinesch, Joe Schlimgen, Tom Young, Jeff McEntee, Lynette Shattuck, Mark Graham, and city council rep Dan Sabers

Staff present: Eric Hieb, Jason Gunnare, and Kevin Nelson

Absent: Terry Reitveld

Delegations: None

Additions or Deletions to the Agenda: None. Motion to approve by Reinesch and seconded by Shattuck. Motion carried.

The board minutes from the April 14, 2025 meeting were motioned to be approved by Schlimgen and seconded by Young. Motion carried.

Next, was an overview of the **clubhouse report was presented by Eric Hieb**. Hieb overviewed the April course stats, indicating that an average of right around 200 golfers per day are making use of the course as of late, with a high of 290 rounds played on Saturday, 5/10, and a low of 150 on a recent 'very windy' day. Hieb also noted that there are 85 'new-new' members (had never before been members) at Lakeview thus far this season. He explained that the inflow of new memberships pretty much subsides for the season by the end of June, with the exception of Fun Passes (city employee 'package' memberships that include member access to several recreational facilities).

Next, was a review of the **financial reports**. Gunnare printed and distributed a 'current' copy of the financials, as Nelson indicated that all entries (by the finance department) for the month of April had not been completed when he had printed them. Gunnare overviewed first the cemetery financials, pointing out a couple of larger purchases. Regarding the golf course, he pointed out that membership revenue was more than \$27K ahead of last year at this time, that range memberships were \$1,400 ahead (of the same), that driving range ball (by paid-per-bucket) use was up over 30 percent, and that green fees were up \$3,500. The question was asked as to from where all the golfers were coming, to which Hieb replied, "all over." A motion was then made by Reinesch and seconded and Graham to approve the financial reports for both the cemetery and golf course. Motion carried.

Next, was the **superintendent report by Jason Gunnare**. Gunnare overviewed seasonal staffing to date, indicating that cemetery grounds prep could be challenging due to the timing of MHS (some of his workers) graduation being later and that of Memorial Day being earlier, essentially the same weekend that work needs to be completed. He also discussed the challenges with

heavy course use and the way that golfers do not respect the course/grounds (in that they are traveling repeat paths on the fairways, getting close to greens, driving over tee boxes, etc. Discussion ensued as to geo fences (to impact Lakeview carts), possibly phasing out private carts, educating golfers on course etiquette, signs indicating, 'Carts on Cart Paths Only' (near the greens), the possible need for a course 'Marshall,' etc. Gunnare explained that the ropes are moved every time they mow but that this approach can do only so much (to alleviate overuse, misuse, and abuse).

Next was the **events schedule**. Hieb overviewed what seemed to be a very lengthy schedule of events, but he indicated that it was only one more than last year, that being the House GOP Fundraiser w/Shotgun Start. It was determined that this event should be on August 11 versus the possibly two weeks later on August 25.

Next, was the **Project Progress Discussion**. It was noted by Gunnare that Jeff Clapp from Duinnick Construction was scheduled to be on site on May 23 to address the sod on the tee tops. He further explained that the newly seeded areas started 'coming in' on June 12, and that these areas should be ready for play at the end of June. Gunnare also noted that traffic around number 14 was causing the most concern.

Next, was **Capital Projects Priority** discussion. Gunnare distributed a list of proposed capital projects for 2026 through 2030. He explained that Kevin Norby (course phases architect) would be providing estimates soon for the proposed next phase. Discussion ensued as to timing versus budgeting, etc. Also discussed were secured and proposed/possible State high school golf tournaments to be held at Lakeview in 2028 and 2029 in relation to how this might impact course work. It was noted that they should plan to accommodate the meets and then change (to not be able to accommodate) if necessary. Gunnare noted that one item that wasn't addressed in the project list was a (needed) new overlay or rebuild of existing cart paths.

The next meeting was set for June 9 at 5:45pm.

The meeting was adjourned at 7:33 p.m.

PKET : 07326 07327 07328

ENDOR SET: Mult

ID : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

ENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01518	VERIZON WIRELESS	I-6112205723	101-43700-42800	UTILITIES ACCT #886931646-00001	206865	73.31
DEPARTMENT 3700 CEMETERY					TOTAL:	73.31

HEET: 07331 CREDIT CARDS 05.21.2025

DCR SET: 01

ID : 101 GENERAL

ARTMENT: 3700 CEMETERY

BANK: APBNK

GET TO USE: CB-CURRENT BUDGET

DCR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
07141	FIRST NATIONAL BANK OMA	I-05082025.6468	101-43700-42600	SUPPLIES & MA US FLAGS	206873	177.90
					DEPARTMENT 3700 CEMETERY	TOTAL: 177.90

BKET : 07338 07339 07340
 IDOR SET: Mult
 ID : 101 GENERAL
 DEPARTMENT: 3700 CEMETERY
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

IDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
00424	RUNNINGS SUPPLY INC					
		I-2054061	101-43700-42603	WEED EATERS S COUPLING,ENGINE OIL,TRIMMER LI	206979	194.71
00436	CHS FARMERS ALLIANCE					
		I-IG2404	101-43700-42610	GAS & FUEL GOLF RUBY FIELEMASTER	206896	88.51
		I-IG2405	101-43700-42610	GAS & FUEL GOLF RUBY FIELEMASTER	206896	374.64
		I-IG2406	101-43700-42610	GAS & FUEL GOLF UNLEADED GAS	206896	380.12
00712	NAPA CENTRAL					
		I-814387	101-43700-42600	SUPPLIES & MA PLUGS	206960	13.86
		I-814652	101-43700-42600	SUPPLIES & MA HYDRAULIC FILTER	206960	8.20
01239	BUTLER MACHINERY INC					
		I-13PS0086721	101-43700-42600	SUPPLIES & MA TIP-TWIN CL	206892	173.12
01355	MIDWEST TURF & IRRIGATI					
		I-3950499-00	101-43700-42600	SUPPLIES & MA HYDRAULIC PUMP,SMOOTH TIRE	206950	777.76
		I-3951163-00	101-43700-42600	SUPPLIES & MA BLADE ATOMIC BOTH	206950	170.66
01395	MITCHELL CONCRETE PRODU					
		I-110340	101-43700-42600	SUPPLIES & MA CONCRETE PRE-MIX	206953	55.00
01490	MUELLER LUMBER CO. INC.					
		I-301425	101-43700-42600	SUPPLIES & MA STEEL TAPE MEASURE	206958	29.91
01830	NORTHWESTERN ENERGY					
		I-2581639-8.05.25	101-43700-42800	UTILITIES 700 W 23RD AVE	206961	148.51
		I-2581641-4.05.25	101-43700-42800	UTILITIES W 23RD	206961	15.56
		I-2581642-2.05.25	101-43700-42800	UTILITIES 600 W 23RD AVE PMP	206961	142.63
02679	MENARD'S INC					
		I-87262	101-43700-42600	SUPPLIES & MA SEWAGE BASIN,COVER KIT	206943	131.98
		I-87562	101-43700-42600	SUPPLIES & MA MULCH,SOLAR FLAG,FLOWERS	206943	29.50
02880	THUNE TRUE VALUE & APPL					
		I-A593861	101-43700-42600	SUPPLIES & MA DIAMOND WHEEL	206994	29.99
		I-B303534	101-43700-42600	SUPPLIES & MA PLUG	206994	4.58
08281	WESTIS					
		I-6380284388	101-43700-42600	SUPPLIES & MA MAT CLEANING	207000	33.26
DEPARTMENT 3700 CEMETERY					TOTAL:	2,802.50

MET : 07326 07327 07328
 IDOR SET: Mult
 ID : 614 GOLF COURSE
 DEPARTMENT: 5250 GOLF COURSE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

IDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01355	MIDWEST TURF & IRRIGATI	C-3947311-00	614-45250-42600	SUPPLIES & MA RETURNED SWITCH, SEAL KIT	206798	168.45-
01518	VERIZON WIRELESS	I-6112205723	614-45250-42800	UTILITIES ACCT #886931646-00001	206865	42.73
					DEPARTMENT 5250 GOLF COURSE	TOTAL: 125.72-
					FUND 614 GOLF COURSE	TOTAL: 125.72-

HEET: 07331 CREDIT CARDS 05.21.2025

IDOR SET: 01

ID : 614 GOLF COURSE

ARTMENT: N/A NON-DEPARTMENTAL

BANK: APBANK

GET TO USE: CB-CURRENT BUDGET

IDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
07141	FIRST NATIONAL BANK CMA	C-04172025A	614-369	REFUNDS AND R CASH BACK REDEMPTION-GOLF	206873	25.00-
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 25.00-

NET: 07331 CREDIT CARDS 05.21.2025

IDOR SET: 01

ID : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

IDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
07141	FIRST NATIONAL BANK OMA	I-05082025.6468	614-45250-42600	SUPPLIES & MA US FLAGS	206873	68.97
				DEPARTMENT 5250 GOLF COURSE	TOTAL:	68.97
				FUND 614 GOLF COURSE	TOTAL:	43.97

PKET : 07338 07339 07340
 IDOR SET: Mult
 ID : 614 GOLF COURSE
 DEPARTMENT: 5250 GOLF COURSE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

IDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
00008	ELFSTRAND'S ACE HARDWAR	I-16739	614-45250-42600	SUPPLIES & MA INSERTS,ADAPTOR	206910	7.96
00356	QUALIFIED PRESORT SERVI	I-2279-3175	614-45250-42600	SUPPLIES & MA POSTAGE 05.01-15.2005	206974	0.73
00424	RUNNINGS SUPPLY INC	I-2054209	614-45250-42600	SUPPLIES & MA FITTINGS	206979	85.24
		I-2059309	614-45250-42600	SUPPLIES & MA BOLTS,FITTINGS	206979	15.74
		I-2059943	614-45250-42600	SUPPLIES & MA SPRAY HOSE,TRIMMER LINE,DRAIN	206979	184.17
00436	CHS FARMERS ALLIANCE	I-IG2403	614-45250-42610	GAS & FUEL LAKEVIEW UNLEADED GAS	206896	1,130.23
		I-IG2404	614-45250-42610	GAS & FUEL GOLF RUBY FIELEMASTER	206896	88.51
		I-IG2405	614-45250-42610	GAS & FUEL GOLF RUBY FIELEMASTER	206896	374.64
		I-IG2406	614-45250-42610	GAS & FUEL GOLF UNLEADED GAS	206896	380.12
01300	M & M GREENHOUSE	I-135155	614-45250-42600	SUPPLIES & MA LAKEVIEW GOLF PLANTS	206937	91.00
01355	MIDWEST TURF & IRRIGATI	C-3948917-00	614-45250-42600	SUPPLIES & MA RETURNED HYDRAULIC CYLINDER	206950	1,098.78-
		I-3947880-00	614-45250-42600	SUPPLIES & MA TURF WARR LABOR	206950	1,098.78
		I-3950499-00	614-45250-42600	SUPPLIES & MA HYDRAULIC PUMP,SMOOTH TIRE	206950	517.90
		I-3951415-00	614-45250-42600	SUPPLIES & MA CABLE THROTTLE,SWITCH IGNITION	206950	145.76
		I-3951591-00	614-45250-42600	SUPPLIES & MA END ROD,DAMPER	206950	583.51
01830	NORTHWESTERN ENERGY	I-2581639-8.05.25	614-45250-42800	UTILITIES 700 W 23RD AVE	206961	148.52
		I-2581643-0.05.25	614-45250-42800	UTILITIES GOLF PUMP 100 H	206961	1,732.68
		I-2581875-8.05.25	614-45250-42800	UTILITIES GOLF CLUB HOUSE	206961	484.60
		I-2581876-6.05.25	614-45250-42800	UTILITIES GOLF CART SHED	206961	43.67
		I-2939180-2.05.25	614-45250-42800	UTILITIES 825 INDIAN VILLAGE RD	206961	17.00
02051	MIDCONTINENT COMMUNICAT	I-02630670214717	614-45250-42800	UTILITIES ACCT #026306702	206947	95.39
02679	MENARD'S INC	I-87386	614-45250-42600	SUPPLIES & MA BUSHING,ADAPTER,RISER	206943	23.72
		I-87833	614-45250-42600	SUPPLIES & MA CART SHED COMPRESSOR	206943	139.99
		I-87910	614-45250-42600	SUPPLIES & MA MULCH	206943	17.68
02880	THUNE TRUE VALUE & APPL	I-A595452	614-45250-42600	SUPPLIES & MA HOSE SPLICER	206994	1.49
05227	PRESTIGE FLAG	I-754533	614-45250-42600	SUPPLIES & MA TOURNAMENT POLES	206973	649.28
		I-755228	614-45250-42600	SUPPLIES & MA RED,BLUE,WHITE FLAGS	206973	484.47

RET : 07338 07339 07340

DCR SET: Mult

ID : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

IDCR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
07696	FERGUSON WATERWORKS #25	I-0517134-1	614-45250-42600	SUPPLIES & MA GOLF FIELD DECODER	206911	985.00	
08281	VESTIS	I-6360280948	614-45250-42600	SUPPLIES & MA MAT CLEANING	207000	33.26	
08892	ERIC HIEB	I-05272025	614-45250-42200	GOLF PRO CONT BASE CONTRACT 06.2025	206925	9,074.49	
		I-052725	614-45250-42200	GOLF PRO CONT CLOVER CC FEES 06.2025	206925	1,833.11	
					DEPARTMENT 5250 GOLF COURSE	TOTAL:	19,419.88
					FUND 614 GOLF COURSE	TOTAL:	19,419.88
						REPORT GRAND TOTAL:	2,186,678.43

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2025

101-GENERAL
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
CHARGES-GOODS & SERVICES	<u>138,400</u>	<u>9,960.00</u>	<u>57,478.69</u>	<u>64,597.80</u>	<u>73,802.20</u>	<u>46.67</u>
TOTAL REVENUES	138,400	9,960.00	57,478.69	64,597.80	73,802.20	53.33
<u>EXPENDITURE SUMMARY</u>						
<u>CEMETERY</u>						
SALARIES	261,590	30,486.24	101,642.75	100,649.65	160,940.35	38.48
CURRENT EXPENSES	73,700	2,227.19	19,354.42	14,825.32	58,874.68	20.12
CAPITAL OUTLAY	<u>77,950</u>	<u>0.00</u>	<u>45,900.00</u>	<u>14,799.00</u>	<u>63,151.00</u>	<u>18.99</u>
TOTAL CEMETERY	<u>413,240</u>	<u>32,713.43</u>	<u>166,897.17</u>	<u>130,273.97</u>	<u>282,966.03</u>	<u>68.47</u>
TOTAL EXPENDITURES	413,240	32,713.43	166,897.17	130,273.97	282,966.03	68.47
REVENUE OVER/ (UNDER) EXPENDITURES	(274,840)	(22,753.43)	(109,418.48)	(65,676.17)	(209,163.83)	76.10

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2025

101-GENERAL

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>CHARGES-GOODS & SERVICES</u>						
101-348 CEMETERY PERMITS	5,000	60.00	1,225.00	1,610.00	3,390.00	32.20
101-3481 CEMETERY OPENINGS	60,000	5,350.00	20,625.00	27,650.00	32,350.00	46.08
101-3482 CEMETERY LOT SALES	38,000	4,550.00	12,354.30	10,160.00	27,840.00	26.74
101-3483 CEMETERY SAT FUNERAL FEE	5,000	0.00	1,900.00	1,650.00	3,350.00	33.00
101-3484 CEMETERY MAINTENANCE FEES	22,000	0.00	21,374.39	23,527.80 (1,527.80)	106.94
101-3485 COLUMBARIUM LOT SALES	<u>8,400</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,400.00</u>	<u>0.00</u>
TOTAL CHARGES-GOODS & SERVICES	138,400	9,960.00	57,478.69	64,597.80	73,802.20	53.33
<hr/>						
TOTAL REVENUE	138,400	9,960.00	57,478.69	64,597.80	73,802.20	53.33

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2025

101-GENERAL
CEMETERY

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SALARIES</u>						
101-43700-41100 SALARIES	149,717	16,876.83	58,899.93	61,881.76	87,835.24	41.33
101-43700-41110 OVERTIME	1,250	175.95	910.50	175.95	1,074.05	14.08
101-43700-41120 PART-TIME	30,308	6,105.39	10,240.72	6,884.87	23,423.13	22.72
101-43700-41200 SOCIAL SECURITY/MEDICARE	13,868	1,708.64	5,045.33	4,960.04	8,907.96	35.77
101-43700-41300 RETIREMENT	9,058	1,012.59	3,533.97	3,712.83	5,345.17	40.99
101-43700-41500 GROUP INSURANCE	57,389	4,606.84	23,012.30	23,034.20	34,354.80	40.14
101-43700-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	261,590	30,486.24	101,642.75	100,649.65	160,940.35	61.52
<u>CURRENT EXPENSES</u>						
101-43700-42200 PROFESSIONAL FEES/SERVIC	22,000	0.00	0.00	0.00	22,000.00	0.00
101-43700-42500 REPAIR & MAINTENANCE	3,000	0.00	3,658.85	614.40	2,385.60	20.48
101-43700-42510 HEADSTONE REPAIR & MAINT	1,000	0.00	2,800.00	0.00	1,000.00	0.00
101-43700-42600 SUPPLIES & MATERIALS	16,000	349.57	6,157.74	5,610.23	10,389.77	35.06
101-43700-42602 CHEMICALS	8,500	111.35	2,562.39	3,940.10	4,559.90	46.35
101-43700-42603 WEED EATERS SUPPLIES	1,500	0.00	415.93	279.00	1,221.00	18.60
101-43700-42604 TREES, SOD & SEED	2,000	0.00	290.00	0.00	2,000.00	0.00
101-43700-42610 GAS & FUEL	10,000	181.04	1,271.16	1,341.92	8,658.08	13.42
101-43700-42650 UNIFORMS	500	0.00	203.37	0.00	500.00	0.00
101-43700-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
101-43700-42700 TRAVEL, CONF. & DUES	500	0.00	566.76	225.00	275.00	45.00
101-43700-42800 UTILITIES	5,500	276.43	1,354.71	1,411.47	4,088.53	25.66
101-43700-42830 UTILITIES-WATER/SEWER	2,000	0.00	73.51	94.40	1,905.60	4.72
101-43700-42950 CREDIT CARD FEES	0	308.80	0.00	308.80	(308.80)	0.00
101-43700-42999 REFUND OF FEES	<u>1,200</u>	<u>1,000.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>200.00</u>	<u>83.33</u>
TOTAL CURRENT EXPENSES	73,700	2,227.19	19,354.42	14,825.32	58,874.68	79.88
<u>CAPITAL OUTLAY</u>						
101-43700-43200 BUILDINGS	27,000	0.00	0.00	0.00	27,000.00	0.00
101-43700-43300 IMPROVEMENTS	19,000	0.00	0.00	0.00	19,000.00	0.00
101-43700-43400 MACHINERY & EQUIPMENT	<u>31,950</u>	<u>0.00</u>	<u>45,900.00</u>	<u>14,799.00</u>	<u>17,151.00</u>	<u>46.32</u>
TOTAL CAPITAL OUTLAY	77,950	0.00	45,900.00	14,799.00	63,151.00	81.01
TOTAL CEMETERY	413,240	32,713.43	166,897.17	130,273.97	282,966.03	68.47
=====						
TOTAL EXPENDITURES	413,240	32,713.43	166,897.17	130,273.97	282,966.03	68.47

REVENUE OVER/(UNDER) EXPENDITURES	(274,840)	(22,753.43)	(109,418.48)	(65,676.17)	(209,163.83)	76.10

WARNING 2,224 RESTRICTED ACCOUNT(S) OMITTED FROM THIS REPORT

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2025

614-GOLF COURSE
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
CHARGES-GOODS & SERVICES	554,200	106,882.80	347,927.77	389,914.70	164,285.30	70.36
MISCELLANEOUS REVENUE	<u>16,500</u>	<u>2,588.02</u>	<u>5,164.48</u>	<u>6,987.17</u>	<u>9,512.83</u>	<u>42.35</u>
TOTAL REVENUES	570,700	109,470.82	353,092.25	396,901.87	173,798.13	30.45
<u>EXPENDITURE SUMMARY</u>						
<u>GOLF COURSE</u>						
OTHER	0	0.00	0.00	0.00	0.00	0.00
SALARIES	245,907	28,541.92	87,370.40	89,982.08	155,924.92	36.59
CURRENT EXPENSES	211,322	19,037.26	88,363.10	103,535.08	107,786.92	48.99
CAPITAL OUTLAY	<u>111,500</u>	<u>4,995.00</u>	<u>35,000.00</u>	<u>264,891.00</u>	<u>(153,391.00)</u>	<u>237.57</u>
TOTAL GOLF COURSE	<u>568,729</u>	<u>52,574.18</u>	<u>210,733.50</u>	<u>458,408.16</u>	<u>110,320.84</u>	<u>19.40</u>
TOTAL EXPENDITURES	568,729	52,574.18	210,733.50	458,408.16	110,320.84	19.40
REVENUE OVER/(UNDER) EXPENDITURES	1,971	56,896.64	142,358.75	(61,506.29)	63,477.29	3,220.56
<u>OTHER SOURCES</u>						
OTHER SOURCES	0	0.00	0.00	3,470.00	(3,470.00)	0.00
OTHER USES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	1,971	56,896.64	142,358.75	(58,036.29)	60,007.29	0.00

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2025

614-GOLF COURSE

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>INTERGOVERNMENTAL REV</u>						
614-33930 FEMA DISAST ASST-CFDA #97.036	0	0.00	0.00	0.00	0.00	0.00
614-33931 STATE OF SD-DISASTER ASSIST	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
<u>CHARGES-GOODS & SERVICES</u>						
614-3461 MEMBERSHIP FEES	166,000	26,035.51	137,062.64	158,593.19	7,406.81	95.54
614-3462 RANGE MEMBERSHIP	23,000	3,163.51	20,366.95	22,518.73	481.27	97.91
614-34620 RANGE BALLS	23,000	7,775.56	14,300.81	17,822.51	5,177.49	77.49
614-34622 ADULT GREEN FEES	120,000	20,774.64	38,062.49	41,357.67	78,642.33	34.46
614-34623 ADULT 9/18 SPLIT	0	0.00	0.00	0.00	0.00	0.00
614-34626 PUNCH CARDS	17,000	7,686.53	12,490.67	12,182.80	4,817.20	71.66
614-3463 ELECTRIC CART & STORAGE FEE	21,000	1,395.71	6,050.55	5,963.58	15,036.42	28.40
614-34630 1.5% TOURISM TAX~RANGE BALLS	300	116.66	214.53	267.35	32.65	89.12
614-34631 CART RENTAL	135,000	32,807.89	90,569.33	105,477.15	29,522.85	78.13
614-34632 LAWN BOWLING MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
614-3464 ANNUAL TRAIL FEES	18,000	2,910.19	15,781.46	14,548.57	3,451.43	80.83
614-34641 LOCKER FEE	1,200	164.78	790.99	790.97	409.03	65.91
614-3465 TOURNAMENT SPONSOR FEE	24,000	3,672.32	7,777.79	6,440.68	17,559.32	26.84
614-3466 MISC/GAS/PROG/CLUBHOUSE	1,700	179.50	308.00	321.50	1,378.50	18.91
614-3467 ADVERTISING REVENUE (NO TAX)	4,000	200.00	4,151.56	3,630.00	370.00	90.75
614-3469 INTEREST EARNED	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CHARGES-GOODS & SERVICES	554,200	106,882.80	347,927.77	389,914.70	164,285.30	29.64
<u>MISCELLANEOUS REVENUE</u>						
614-367 CONTRIBUTION FR PRIVATE SOURCE	0	0.00	116.18	0.00	0.00	0.00
614-3671 CONTR FR PRIVATE SOURCE LAWN B	0	0.00	0.00	0.00	0.00	0.00
614-3672 CITY CONTRIBUTION	4,500	0.00	0.00	0.00	4,500.00	0.00
614-369 REFUNDS AND REIMBURSEMENTS	<u>12,000</u>	<u>2,588.02</u>	<u>5,048.30</u>	<u>6,987.17</u>	<u>5,012.83</u>	<u>58.23</u>
TOTAL MISCELLANEOUS REVENUE	16,500	2,588.02	5,164.48	6,987.17	9,512.83	57.65
TOTAL REVENUE	570,700	109,470.82	353,092.25	396,901.87	173,798.13	30.45

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2025

614-GOLF COURSE
 GOLF COURSE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>OTHER</u>						
614-45250-21610 ACCRUED LEAVE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21620 PENSION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21630 OPEB EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21670 DEPRECIATION EXPENSE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER	0	0.00	0.00	0.00	0.00	0.00
<u>SALARIES</u>						
614-45250-41100 SALARIES	112,122	12,913.11	44,793.27	47,348.08	64,773.92	42.23
614-45250-41110 OVERTIME	1,000	281.93	847.07	281.93	718.07	28.19
614-45250-41120 PART-TIME	67,136	8,393.24	16,449.58	12,351.25	54,784.75	18.40
614-45250-41200 SOCIAL SECURITY/MEDICARE	13,790	1,572.80	4,448.73	4,197.34	9,592.66	30.44
614-45250-41300 RETIREMENT	6,787	791.72	2,712.25	2,857.88	3,929.12	42.11
614-45250-41500 GROUP INSURANCE	45,072	4,589.12	18,119.50	22,945.60	22,126.40	50.91
614-45250-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	245,907	28,541.92	87,370.40	89,982.08	155,924.92	63.41
<u>CURRENT EXPENSES</u>						
614-45250-42100 INSURANCE	12,000	0.00	11,436.40	13,032.46	(1,032.46)	108.60
614-45250-42200 GOLF PRO CONTRACT	73,840	10,773.83	34,425.73	36,444.58	37,395.42	49.36
614-45250-42250 PROFESSIONAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
614-45250-42300 PUBLISHING	2,000	51.40	285.37	285.40	1,714.60	14.27
614-45250-42400 RENTALS	3,000	0.00	0.00	0.00	3,000.00	0.00
614-45250-42500 REPAIR & MAINTENANCE	12,000	551.03	2,944.19	551.03	11,448.97	4.59
614-45250-42600 SUPPLIES & MATERIALS	25,000	5,794.50	16,025.80	16,681.52	8,318.48	66.73
614-45250-42601 SUPPLIES-LAWN BOWLING	0	0.00	0.00	0.00	0.00	0.00
614-45250-42602 CHEMICALS	25,000	103.68	12,191.72	24,262.77	737.23	97.05
614-45250-42603 SAND/GOLF COURSE	6,000	0.00	0.00	0.00	6,000.00	0.00
614-45250-42604 TREES & SOD	2,500	0.00	0.00	875.00	1,625.00	35.00
614-45250-42610 GAS & FUEL	15,000	639.05	1,691.68	1,503.92	13,496.08	10.03
614-45250-42650 UNIFORMS	500	0.00	125.97	39.99	460.01	8.00
614-45250-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
614-45250-42700 TRAVEL, CONF. & DUES	2,950	0.00	955.86	2,561.26	388.74	86.82
614-45250-42800 UTILITIES	20,180	1,021.95	3,046.64	3,329.72	16,850.28	16.50
614-45250-42830 UTILITIES-WATER/SEWER	3,218	0.00	287.16	106.55	3,111.45	3.31
614-45250-42920 COMPUTER SOFTWARE	7,834	0.00	4,830.91	3,710.25	4,123.75	47.36
614-45250-42931 SALES TAX	300	101.82	115.67	150.63	149.37	50.21
614-45250-42940 LIABILITY CLAIM	0	0.00	0.00	0.00	0.00	0.00
614-45250-42999 REFUNDS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	211,322	19,037.26	88,363.10	103,535.08	107,786.92	51.01

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2025

614-GOLF COURSE
 GOLF COURSE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>CAPITAL OUTLAY</u>						
614-45250-43200 BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
614-45250-43300 IMPROVEMENTS	20,000	0.00	0.00	0.00	20,000.00	0.00
614-45250-43400 MACHINERY & EQUIPMENT	<u>91,500</u>	<u>4,995.00</u>	<u>35,000.00</u>	<u>264,891.00</u>	<u>(173,391.00)</u>	<u>289.50</u>
TOTAL CAPITAL OUTLAY	111,500	4,995.00	35,000.00	264,891.00	(153,391.00)	137.57-
TOTAL GOLF COURSE	568,729	52,574.18	210,733.50	458,408.16	110,320.84	19.40
	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	568,729	52,574.18	210,733.50	458,408.16	110,320.84	19.40

REVENUE OVER/(UNDER) EXPENDITURES	1,971	56,896.64	142,358.75	(61,506.29)	63,477.29	3,220.56
-----------------------------------	-------	-----------	------------	--------------	-----------	----------

<u>OTHER FINANCING SOURCES</u>						
614-3900 FROM GENERAL FUND	0	0.00	0.00	0.00	0.00	0.00
614-39104 DAMAGE/LOSS REIMB-CAPITAL ASSE	0	0.00	0.00	0.00	0.00	0.00
614-39127 NOTE PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
614-39131 SALE OF FIXED ASSETS~EQUIP	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>3,470.00</u>	<u>(3,470.00)</u>	<u>0.00</u>
TOTAL OTHER FINANCING SOURCES	0	0.00	0.00	3,470.00	(3,470.00)	0.00

<u>OTHER FINANCING USES</u>						
614-49000-51100 TRANSFER OUT TO GENERAL	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER USES	0	0.00	0.00	0.00	0.00	0.00

REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	1,971	56,896.64	142,358.75	(58,036.29)	60,007.29	3,044.51
---	-------	-----------	------------	--------------	-----------	----------

May/June Lakeview Golf Course Clubhouse Report

- May was a wet month with some postponements and cancellations of some high school events and leagues
 - All in all May was a busy month with lots of activity at Lakeview
- Play is up from last year; weekdays are 110-170 golfers; weekends are upwards of 225-275 golfers on really nice days
- Lakeview's Junior Golf Clinic started on June 2nd and 3rd
 - Great numbers for the youth and junior golfers
 - 28 signed up for the 11-14 year old age group
 - 51 signed up for the 7-10 year old age group
 - 6 sessions during the month of June plus the Adult/Junior Fun Scramble on Friday, June 27th evening
 - Volunteers for that are awesome and I thank my staff and the volunteers for their help with that many kids
- First Tee Junior Program in July
- Some upcoming events and fundraisers at Lakeview
 - John Paul II 'Bids for Kids' – Friday, June 6
 - IVG 4 Woman 9 Hole Scramble – Wednesday, June 11
 - Chamber Golf Classic – Friday, June 13
 - Veterans Fundraiser 2 Person Scramble – Sunday, June 15
 - SDGA Junior Tour Event – Tuesday, June 17
 - Lakeview 4 Person Scramble – Sunday, June 29

Thanks,

Eric Hieb

2025 Rounds Played & Membership Numbers

Rounds

Total Rounds Played in 2023 = 25,416
Total Rounds Played in 2024 = 37,155
2025 Month of May Rounds = 4,582
Total Rounds Played Through March 2025 = 9,200

Membership

2022 Numbers

Single: 159
Couples: 110
College: 14
Student: 33
Family: 232
Total: 548

2023 Numbers

Single: 160
Couples: 104
College: 17
Student: 34
Family: 228
Total: 543

2024 Numbers

Single: 168
Couples: 102
College: 23
Student: 43
Family: 349
Total: 685

2025 Numbers

Single: 195
Couples: 100
College: 23
Student: 40
Family: 340
Total: 698

Single Range Passes: 62 (74 in 2024)

Family Range Passes: 50 (39 in 2024)

New Members: 85

Punch cards:

- 14 without Cart (9 Holes)
- 34 with Cart (9 Holes)
- 8 without Cart (18 Holes)
- 6 with Cart (18 Holes)

Golf and Cemetery Board

5:45 PM

June 9th

Community Gardens

- Garden is Full with waiting list in case anyone drops out.
- We will add compost and black dirt this fall.

Cemetery

- Started sodding cremations with sod from traditional.
- Chasing a couple water breaks.
- Clean up after Memorial Day.
 - 3 days before and 7 days after.
 - Will start pulling flowers and decorations.
- Working on 2026 budget.

Golf

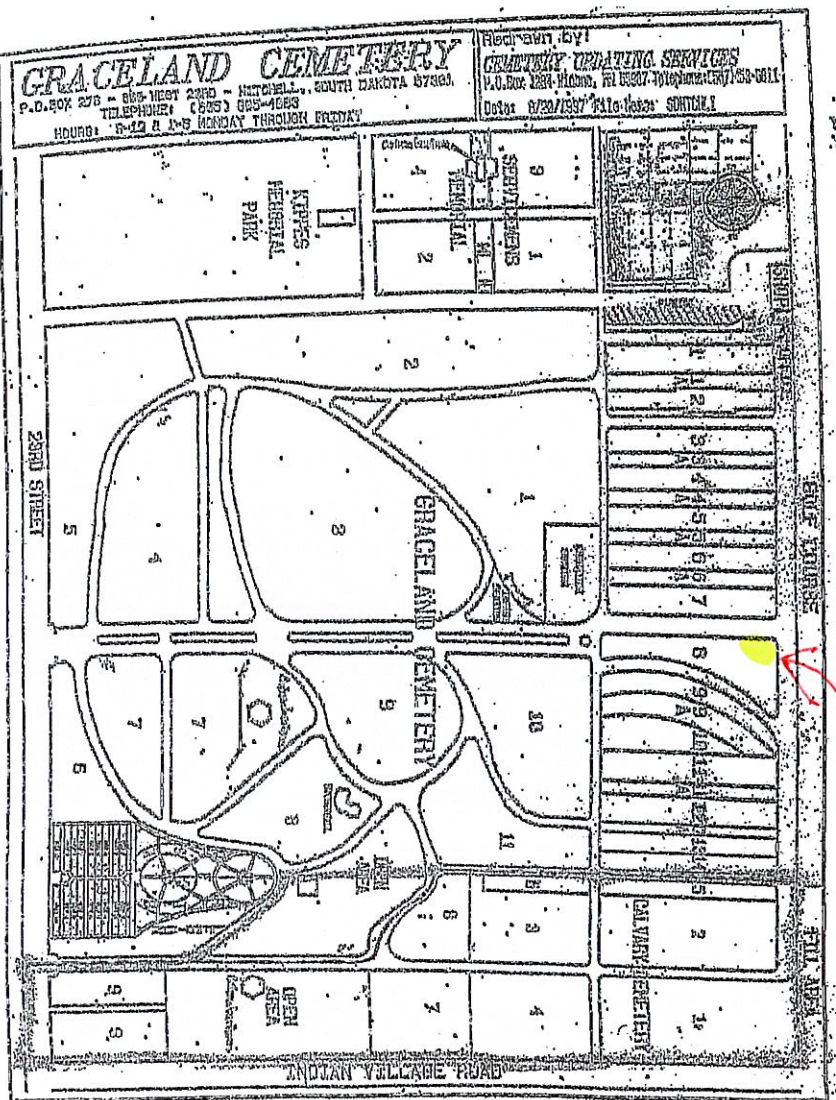
- Fertilize fairways.
- Fully staffed.
 - Mostly new staff.
 - Having to train new staff.
- Roped off areas of wear.
- New irrigation computer is installed.
- Working on irrigation issues in the field.
- Prepping for opening of new holes.
 - Start dropping mowing heights.
 - Taking care of issues.
- Weed eater golf course last week.
- Getting onto more of a routine for mowing and rolling.
- Working on 2026 budget.

Golf & Cemetery Superintendent

Jason Gunnare

Cemetery Mausoleum lot size and pricing.

We have had a request to place a new mausoleum in the cemetery. We are looking at putting this one in Grace 1 Block 8 shown on the map below that is highlighted.



Lot Size: 14' x14'
Lot Price: \$3,500

LONG RANGE PHASING -**Lakeview Golf Course****May 28, 2025**

<u>Phase</u>	<u>Description</u>	<u>Projected Cost</u>
Phase 1	Removal of damaged & diseased trees and those trees impacting cart paths or turf quality. Also, install new cooling fan for irrigation pumphouse.	Complete
Phase 2	Construct a new par 3 fourteenth hole including new tees on hole 15. Also Reconstruct existing bunker with new drainage and sand.	Complete
Phase 3	Reconstruct hole 14 including pond excavation, new green, forward tees, bunkers and cart path. Construct new green on hole 5 and tees on hole 4. Also construct new 5-hole par three course and reconstruct 3 remaining bunkers on holes 7 & 9.	\$1,329,884
Phase 4	Construct driving range with synthetic tee line, target greens, new expanded turf tee and new short-game practice area.	\$766,075
Phase 5	Reconstruct hole 11 with new green. Also construct new tees on hole 12 and install new cart path from 11 green to 12 tee.	\$311,742
Phase 6	Reconstruct hole 7 to improve safety and playability including new green, tee and irrigation. Construct 18 new bunkers including select cart path realignment and new forward tees on holes 1-10 and 16-18.	\$805,067
Phase 7	Reconstruct greens on holes 6 and 8 including new tees on hole 8. Also resurface greens on holes 9 & 18 to improve pinnable areas.	\$538,318
Phase 8	Construct new 32,000 sf Himalayas putting course	\$283,520
	Subtotal	\$4,044,606
	10% contingency	\$404,461
	Total Project Cost	\$4,449,067

Prepared by:
Kevin Norby, Norby Golf Course Design, Inc.

2026 Capital Request

Cemetery

Tuck Point entrance pillars	\$85,000
Crack seal, chip seal, and Fog coat	\$20,000
Payloader	\$100,000
Rotary brush	\$6,600
Concrete West shop	\$10,000
Used Truck	\$25,000

Golf

General Fund Payment	\$75,000
Irrigation Filter	\$50,000
Mussel Treatment Equip.	\$10,000
Tractor buy out	\$55,000
Cart Path	\$70,000
Phase III	\$1,330,000
Driving range picker	\$7,000
Range Dispenser Upgrade	\$8,500