City Council Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
July 21, 2025

1. **6:00 PM Call to Order**
2. **Pledge Of Allegiance**
3. **Invocation: United Church of Christ**
4. **Roll Call**
5. **Approval Of Consent Agenda Items**
   Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

   A. **City Council Minutes**

   B. **Committee Reports**

   C. **Department Reports**

   D. **Raffle Permits**

   E. **Special Event Permit Application Grace Baptist Church Vacation Bible School Family Night on August 8, 2025**
   Street Closure (*$100 Fee*)

   F. **Special Event Permit Application Tour de Corn on August 16, 2025**
   Parking Lot Closure (*$50 Fee*)
   Street Closure (*$100 Fee*)
   Parade Permit (*$50 Fee*)

   G. **Declare Surplus Existing Corn Palace Seats to be Sold on Purple Wave or Destroyed**

   H. **Declare Surplus Property-1st Avenue**

   I. **Volunteer List**

   J. **Volunteer Board Appointments**

   - **Appoint Ed Goff to the Parks & Recreation Board for a Term Running From July 2025-June 2028**

   K. **Set Date 1:30 PM, July 29, 2025 for Bid Opening for Corn Palace Murals Project #2025-40**

   L. **Approval of Gasoline & Fuel Quotes**

   M. **Pay Estimates**

N. Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. Mayor & City Council Discussion Items

9. BOARD OF ADJUSTMENT: Entertain a Motion For The City Council To Recess And Sit As The Board Of Adjustment

A. Action to Set Date for Board of Adjustment Hearing 8-4-25

James Bauder has applied for a Variance Permit for a rear yard setback of 14' vs 25' for an attached accessory building. This is located at 700 W Norway Ave, legally described as Lot E, Block 43, University Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single-family Residential District.

Mitchell Telecom has applied for a Variance Permit for a front yard setback of 25' vs 30' for an attached accessory building. This is located at 1524 Commerce St, legally described as S 166' of Lot 2, Block 4, Westwood First Addition, City of Mitchell, Davison County, South Dakota. The property is zoned HB Highway Oriented Business District.

10. RECONVENE AS CITY COUNCIL: Entertain a Motion For The Board of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

11. Hearing and Action on the following Alcohol License Applications
a. Wolfgang Dallmann dba LUPO, 108 North Main Street for a new Retail (on-off sale) Wine and Cider License (Video lottery is not included)

b. Wolfgang Dallmann dba LUPO, 108 North Main Street for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License (Video lottery is not included)

c. Transfer of RB-26966 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Lucky Clovers LLC dba Lucky Clovers, 909 North Main St to Lucky Clovers LLC dba Lucky Clovers, 605 South Sanborn Blvd (Video Lottery is included)

d. Transfer of RB-26967 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Lucky Clovers LLC dba Lucky Clovers, 909 North Main St to Lucky Clovers LLC dba Lucky Clovers, 605 South Sanborn Blvd (Video Lottery is included)

12. Action to Award Bid for Cadwell Infield Improvements #2025-23 (Tabled from the July 7, 2025 City Council Meeting)

13. Action to Award Bid for Street Sweeper Project #2025-38

14. **Action to Approve Moving Forward with the Corn Palace Renovation Project at a Cost of up to $23,000,000 to be Financed and Paid by the City of Mitchell**

15. **Action to Approve Agreement #A2025-43, Level III Cultural Resources Survey at Firesteel Park with Kogel Archaeological Consulting Services (KACS)**

16. **Action to Approve Agreement #A2025-44, Lifequest Microhome Village Project with District III Planning & Development**

17. **Action to Approve Agreement #A2025-45, Tax Increment District 43 Developer Agreement-Peaceful Pines**

18. **Action to Approve Resolution #R2025-56, Plat of Lot 11, Block 1, Westwood First Addition**

19. **Motion to Enter into Executive Session According to SDCL 1-25-2 (3) Legal and (4) Employee Negotiations**

20. **Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA

July 7, 2025
6:00 P.M.

PRESENT: Marty Barington, Mike Bathke, John Doescher, Tim Goldammer
Kevin McCardle, Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT:

PRESIDING: Mayor Jordan Hanson

APPOINT DEPARTMENT HEADS:

Mayor Hanson recommended the following three-year appointments for City Department Heads:

Michelle Bathke	Finance Officer
Justin Johnson	City Attorney
Elizabeth Kitchens	Human Resources Director
Dean Knippling	Chief of Police
Kevin Nelson	Parks & Recreation Director
Jessica Pickett	Community Services Director
Dan Pollreisz	Chief of Fire/EMS
Joe Schroeder	Public Works Director
Dave Sietsema	Corn Palace Director

Mayor Hanson issued the Oath of Office to City Department Heads.

ELECTION OF PRESIDENT AND VICE-PRESIDENT OF COUNCIL:

Mayor Hanson called for nominations for President and Vice-President of the City Council. Moved by Smith, seconded by Tjarks, to nominate Kevin McCardle as President. Moved by Sabers, seconded by Tjarks to cease nominations. Motion carried. Members present voting aye: Barington, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: Bathke. Motion carried.

Moved by Barington, seconded by Bathke, to nominate Tim Goldammer as Vice-President. Moved by Tjarks, seconded by Barington to cease nominations. Motion carried. Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

CITY COUNCIL ASSIGNMENTS:

Mayor Hanson recommended City Council assignments. Moved by McCardle, seconded by Tjarks, to remove Council Member Bathke from Mitchell Area Development Corporation Liaison and replace with Council Member Smith. Members present voting aye: Barington, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: Bathke. Motion carried.

Moved by Goldammer, seconded by Barington, to amend the list to remove Council Member Doescher as Planning Commission Liaison and replace with Council Member Bathke and approve the list as follows:

Chamber of Commerce Liaison-Jeff Smith
Community Services Board Liaison-John Doescher
Corn Palace Board Member-Tim Goldammer
Golf Board Ex Officio-Dan Sabers
Housing & Redevelopment Commission Liaison-John Doescher
Library Board Member-Susan Tjarks
Mitchell Area Development Corporation Liaison-Jeff Smith
Mitchell Main Street & Beyond Liaison-Susan Tjarks
Parks & Recreation Board Liaison-Dan Sabers
Planning Commission Liaison-Mike Bathke
Sports & Events Authority Committee Member-Kevin McCardle

Bathke voting nay. Motion carried.

AGENDA:

Moved by Tjarks, seconded by Goldammer, to approve the following items on the consent agenda:

a. City Council Minutes
   1. City Council June 16, 2025
b. Committee Reports
   1. Planning Commission June 9, 2025
   2. Planning Commission June 23, 2025 (unsigned)
c. Automatic Supplements
   1. EMS Fund in the amount of $189,561.14 from grant funds
   2. Parks-Sports Complex in the amount of $7,160.00 from a donation of funds
d. Raffle Permits
   1. Mitchell Rodeo Foundation with the drawing to be held July 17-20, 2025
   2. Davison County Child Protection Team with the drawing to be held on July 31, 2025
   3. Dakota Wesleyan University Football with the drawing to be held at 2025 home football games
   4. American Legion Post 18 with the drawing to be held October 2, 2025
e. Volunteer Board Appointments
   1. Reappoint Jay Larson to the Community Services Board (Nutrition) for a term of July 2025-June 2028

2. Reappoint Wendy Linke to the Community Services Board (MVP) for a term of July 2025-June 2028
3. Reappoint Al Jacklin to the Community Services Board (JVCC) for a term of July 2025-June 2028
4. Reappoint Kristi Bitterman to the Community Services Board (Transit) for a term of July 2025-June 2028

f. Special Event Permit Application for Palace City Kiwanis Half Marathon, 10K, & 5K on October 5, 2025

g. Declare Surplus Property-mobile home (Lot 9) on East 1st Avenue to be transferred to Mitchell Area Habitat for Humanity or disposed of

h. Set date 10:00 A.M., July 15, 2025 for bid opening for Street Sweeper Project #2025-38

i. Change Order #2-Final for South Wastewater Treatment Plant Phase II-Schedule B Project #2022-01 increasing the contract amount by $1,740.50 to First Rate Excavating adjust contract amount to $634,494.40

j. Change Order #1 for 2nd/4th & Main Streetscape Improvements Project #2023-10 increasing the contract amount by $23,680.02 to Schoenfelder Construction adjust contract amount to $959,898.31

k. Set Date of July 21, 2025 for Hearing and Action on the following Alcohol License Applications:
1. Wolfgang Dallmann dba LUPO, 108 North Main Street for a new Retail (on-off sale) Wine and Cider License (Video lottery is not included)
2. Wolfgang Dallmann dba LUPO, 108 North Main Street for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License (Video lottery is not included)
3. Transfer of RB-26966 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Lucky Clovers LLC dba Lucky Clovers, 909 North Main Street to Lucky Clovers LLC dba Lucky Clovers, 605 South Sanborn Blvd (Video lottery is included)
4. Transfer of RB-26967 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Lucky Clovers LLC dba Lucky Clovers, 909 North Main Street to Lucky Clovers LLC dba Lucky Clovers, 605 South Sanborn Blvd (Video lottery is included)

l. Authorization to apply for the T-Mobile Hometown Grant to upgrade to LED lighting at the library

m. Update Personnel Policy to address HB1218

n. Approval of Gas and Fuel Quotations

Vollan Oil	**Requested Gallons**	**Bid Gallons**	**Price per Product**	**Total Bid**
Unleaded Gas-10% Ethanol	7,500	7,500	$2.226	$16,695.00
	Total Bid:			$16,695.00

o. Pay Estimates July 7, 2025

Pay Estimate #59 in the amount of $15,046.62 for Above Ground Storage Tank #2020-20 contracted to Infrastructure Design Group

Pay Estimate #6 in the amount of $45,999.91 for Firesteel Creek #2021-18 contracted to Ducks Unlimited

Pay Estimate #40 in the amount of $18,377.42 for Lake Mitchell-Phase II #2021-20 contracted to Barr Engineering

Pay Estimate #16 in the amount of $9,527.50 for Wastewater Treatment Plant Improvements #2021-31 contracted to GeoTek Engineering

Pay Estimate #47 in the amount of $14,970.64 for Highway 37 Utilities #2021-45 contracted to SPN & Associates
Pay Estimate #48 in the amount of $15,332.93 for Highway 37 Utilities #2021-45 contracted to SPN & Associates
Pay Estimate #8 in the amount of $595,432.73 for Highway 37 Utilities #2021-45 contracted to Michels Road & Stone
Pay Estimate #29 in the amount of $48,948.58 for Wastewater Treatment Plant-Phase II Improvements #2022-01 contracted to HDR Engineering
Pay Estimate #5-Final in the amount of $81,642.54 for Wastewater Treatment Plant-Phase II Improvements #2022-01 contracted to First Rate Excavate
Pay Estimate #22 in the amount of $11,732.56 for 23rd & Ohlman Lift Station #2022-03 contracted to SPN & Associates
Pay Estimate #6 in the amount of $143,892.63 for 23rd & Ohlman Lift Station #2022-03 contracted to Halme Inc
Pay Estimate #1 in the amount of $6,146.00 for 1st/7th & Main Traffic Signals #2022-08 contracted to Mobotrex
Pay Estimate #23 in the amount of $388.25 for 1st/7th & Main Traffic Signals #2022-08 contracted to HR Green
Pay Estimate #11 in the amount of $1,386.00 for Jetty & Marina Bike Trail #2023-03 contracted to Shive-Hattery
Pay Estimate #25 in the amount of $27,032.50 for Jetty & Marina Bike Trail #2023-03 contracted to Brosz Engineering
Pay Estimate #9 in the amount of $178,533.03 for Jetty & Marina Bike Trail #2023-03 contracted to Soukup Construction
Pay Estimate #24 in the amount of $16,397.65 for North Harmon Sanitary Sewer Outfall #2023-06 contracted to SPN & Associates
Pay Estimate #10 in the amount of $207,291.77 for North Harmon Sanitary Sewer Outfall #2023-06 contracted to Halme Inc
Pay Estimate #3 in the amount of $132,836.47 for 2nd/4th & Main Streetscapes #2023-10 contracted to Schoenfelder Construction
Pay Estimate #14 in the amount of $1,817.45 for Hitchcock Pickle Ball Courts #2023-14 contracted to SPN & Associates
Pay Estimate #15 in the amount of $7,335.93 for Hitchcock Pickle Ball Courts #2023-14 contracted to SPN & Associates
Pay Estimate #3 in the amount of $63,957.56 for Hitchcock Pickle Ball Courts #2023-14 contracted to Rexwinkel Construction
Pay Estimate #6 in the amount of $82,002.81 for Ohlman/South Harmon Lift Station #2023-16 contracted to Halme Inc
Pay Estimate #21 in the amount of $5,093.96 for Ohlman/South Harmon Lift Station #2023-16 contracted to SPN & Associates
Pay Estimate #1 in the amount of $19,970.64 for West End Bridge #2023-23 contracted to SFC Civil Constructors
Pay Estimate #1 in the amount of $11,840.00 for Lake Mitchell Tornado Shelter #2023-33 contracted to Ciavarella Design

Pay Estimate #9 in the amount of $3,298.25 for Mitchell Water Distribution System Model #2024-37 contracted to AE2S
Pay Estimate #5 in the amount of $8,225.15 for North Ohlman-23rd to Kemper #2025-01 contracted to SPN & Associates
Pay Estimate #5 in the amount of $27,051.98 for 1st Avenue-Burr to Foster #2025-06 contracted to SPN & Associates
Pay Estimate #1 in the amount of $46,713.07 for Rock Chips #2025-10 contracted to Spencer Quarries
Pay Estimate #1 in the amount of $13,743.75 for Paving & Overlay #2025-15 contracted to Commercial Asphalt
Pay Estimate #4 in the amount of $853.75 for Cadwell Park Infield Improvements #2025-23 contracted to SPN & Associates
Pay Estimate #5 in the amount of $960.00 for Cadwell Park Infield Improvements #2025-23 contracted to SPN & Associates
Pay Estimate #3 in the amount of $1,510.00 for Old Landfill Leachate Monitoring #2025-28 contracted to GeoTek Engineering
Pay Estimate #3 in the amount of $2,365.00 for New Landfill Monitoring #2025-29 contracted to GeoTek Engineering

p. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer

PAYROLL JUNE 8, 2025 – JUNE 21, 2025: City Council $3,735.28, Mayor $1,614.57, City Administrator $6,841.52, Administrative Boards $2,442.65, Attorney $5,601.88, Finance $16,991.15, Human Resources $4,601.44, Municipal Building $5,484.66, Information Technology $3,453.08, Police $92,517.89, Traffic $5,813.65, Fire $40,765.46, Street $35,644.50, Public Works $26,601.88, Cemetery $8,278.36, Library $17,012.62, Recreation & Aquatics $33,648.15, Recreation Center $16,494.33 Sports Complexes $22,242.88, Ballpark Concessions-$2,346.42, Parks $26,490.10, Supervision $4,418.10, E911 $20,959.79, Palace Transit $29,789.54, JVCC $1,954.16, Nutrition $4,699.23, Airport $2,669.37, Water Distribution $16,394.21, Sewer $15,201.83, Recycling Program $8,778.95, Waste Collection $7,762.15, Landfill $12,023.47, Corn Palace $29,125.53, Golf Course $12,610.64, Campground $2,705.60, Emergency Medical Services $39,975.51

NEW HIRES:

CORN PALACE: Landon Bollinger-$14.20, Matthew Bruch-$11.50, Hudson Haley-$13.70, Charles McCardle-$14.70, Malia Reitzel-$11.50, Oaklyn Soulek-$11.50

POLICE: Garrett Douglas-$29.636

RECREATION & AQUATICS: Macy Allhiser-$12.70, Ciara Blake-$12.70, April Geist-$14.20, Jayda Horton-$12.20, Jessica Phillips-$13.20, Addisen VanderWilt-$14.70

RECREATION CENTER: Jaycee Heezen-$12.20, MacKenzie Stange-$15.70

SPORTS COMPLEXES: Matthew Hagen-$12.70, Randy Rosenquist-$12.70, Landen Soulek-$13.70

SALARY ADJUSTMENTS:

CORN PALACE: Michael Leach-$23.615

FIRE: Michael Bartell-$21.715

POLICE: Daniel Kopfmann-$39.104

PUBLIC WORKS: Jonathon Thurman-$29.935

RECREATION CENTER: Carver Denning-$14.20, Baylor Dykstra-$14.20, Andrew Kampmann-$14.20, Amelia Konrad-$14.70, Jack Lentz-$14.70, Addyson Moody-$14.20, Bella Russell-$14.20, Alexandra Stange-$14.70

RECYCLING: Travis Platt-$28.222

SPORTS COMPLEXES: Roger Prewett-$30.541

WARRANTS: A&B Business Solutions, Supplies-$4,694.51; A-Ox Welding Supply, Supplies-$78.53; AAA Collections, Collection Fees-$162.75; AAA Lawn Care and Maintenance-$2,372.50; Aaron Hieb, Reimbursement-$45.00; ACP International/SA-SO, Supplies-$3,274.80; Adam Fosness, Reimbursement-$30.00; Advanced Engineering and Environmental Services, 2024-37 P.E. #9-$3,298.25; AFLAC, Aflac Withholding-$9,553.54; AFSCME Council 65, Union Dues-$546.63; Agronomy Plus, Supplies-$110.00; AJY LLC dba Centennial Carpet and Flooring, Supplies-$1,009.70; Alex Dagen, Reimbursement-$45.00; Amazon Capital Services, Mailing Labels-$1,849.60; American Garage Door, Repair-$1,092.78; AMG Occupational Medicine, Labs-$219.60; Andrew Becker, Training-$138.00; Andrew Schneider, Reimbursement-$45.00; Associated Supply, Supplies-$516.92; AT&T Mobility, Utilities-$623.39; AT&T Mobility, Utilities-$1,108.43; Avera Occupational Medicine, Lab-$884.00; Avera Queen of Peace Hospital, Supplies-$64.00; B&L Communications, Maintenance-$2,584.00; Bailey Metal Fabricators, Maintenance-$137.40; Baker & Taylor, Books-$59.73; Barr Engineering, 2021-20 P.E.#PH240-$18,377.42; Beacon Athletics, Supplies-$129.00; Bechen Electric, Maintenance-$7,540.98; Bender Sewer & Drain, Maintenance-$8,464.50; Big Daddy D's, Sr Meals-$3,463.80; Blackstone Publishing, Audiobooks-$164.73; Brad Gates, Reimbursement-$45.00; Brady Andera, Reimbursement-$45.00; Brandon Manchester, Reimbursed-$84.00; Brian Daughters, Reimbursement-$45.00; Brittany Maas, Refund of Deposit-$675.00; Brosz Engineering, 2023-3 P.E. #25-$27,032.50; Buhl's Drycleaners & Linen, Service-$164.00; Builders First Source, Supplies-$899.50; Butler Machinery, Supplies-$1,670.74; C&B Operations, Supplies-$910.18; Carquest Auto Parts, Supplies-$27.39; CDW Government, Supplies-$211.49; Central Electric, Utilities-$952.00; Chad Cody, Reimbursement-$45.00; Cheryl McManus, Lot 25 Deposit Refunded-$687.50; Chesterman, Supplies-$1,214.80; CHR Solutions, Mail Billing-$10,651.92; CHS Farmers Alliance, Repair-$9,572.70; Ciavarella Design, 2022-33 P.E. #1-$11,840.00; City of Mitchell, 5th/N Main-$19,607.90; City of Mitchell, Golf Course Deductions-

$1,449.70; City of Mitchell, Recreation Deductions-$2,328.68; City of Mitchell, Campground Hotel Tax-$104.00; Clayton Moore, Training-$34.00; Cole Palmer, Training-$105.99; Colours 59, Supplies-$1,455.42; Column Software, Advertising-$3,858.68; Commercial Asphalt, Supplies-$23,233.75; Connor Davis, Reimbursement-$45.00; Core & Main, Supplies-$35,719.06; Core-Mark, Supplies-$24,133.17; Corporate Translation Service, Translation Services-$251.25; Cory Hauser, Reimbursed-$313.29; Craig Stucky, Reimbursement-$45.00; Cummins Sales & Service, Maintenance-$874.95; Custom Outfitters Plus, Supplies-$225.00; DAC, Subscription-$299.00; Dakota Fluid Power, Supplies-$1,573.26; Dakota Pump, Repair-$24,413.02; Dakota Supply Group, Supplies-$1,409.95; Dakota Wesleyan Athletics, Dakota Wesleyan University Baseball Program-$1706.32; Dakota Wesleyan Track & Field, Dakota Wesleyan University Track-$1,941.10; Daktech, Supplies-$3,600.00; Dale's A-1 Transmission, Maintenance-$2,964.95; Dan London, Reimbursement-$45.00; Dan Pollreisz, Reimbursement-$365.00; Daniel Fechner, Reimbursement-$57.47; Darrington Water Conditioning, Rental-$133.00; Dave Sietsema, Reimbursement-$45.00; Davison County Register of Deeds, Annexation-$189.00; Deanna Davidson, Contractor Agreement-$900.00; Del Favero Holdings, Bid District #3 Grant Payment-$4,000.00; Delta Dental Plan of South Dakota, Dental Insurance-$16,903.34; Demco, Supplies-$307.54; Department of Agriculture, Proof Fees-$800.00; Department of Social Services, Child Support-$359.54; Dimock Dairy, Supplies-$502.20; Doug Cunningham, Reimbursement-$45.00; Ducks Unlimited, #2021-18 P.E. #6-$45,999.91; Emme Sand & Gravel, Supplies-$1,740.41; Environmental Resource, Supplies-$683.34; Eric Hieb, Credit Card Fees-$11,136.14; ETix, Ticketing Fees-$303.30; Eurofins Environment Testing, Testing-$3,094.00; Fedex, Mailing-$49.95; First Dakota National Bank, Antach/MHA-TID #19-$12,965.66; First National Bank Omaha, Cash Back Redemption-$15,509.35; First Rate Excavate, 2022-1 P.E.#5final-$81,642.54; Fisher Scientific, Supplies-$824.56; Fleetpride, Supplies-$1,315.83; Floor Tec, Service-$832.50; Forum Communications, Advertising-$1,310.00; Frontier Precision, Supplies-$2,400.00; Geotek Engineering & Testing, 2021-31 P.E.#16-$13,402.50; Graham Tire, Maintenance-$28.00; Grainger, Maintenance-$237.14; Great Western Tire, Repair-$4,535.20; H&H Electric & Motor Repair, Repairs-$116.00; Halme, 2022-3 P.E.#6-$433,187.21; Harve's Sport Shop, Supplies-$294.98; Hawkins, Supplies-$10,298.52; HDR Engineering, 2022-1 P.E.#29-$48,948.58; Henry Schein, Supplies-$910.62; Honda of Mitchell, Supplies-$887.90; HR Green, 2022-8 P.E. #23-$388.25; Industrial Chem Labs & Service, Supplies-$246.88; Infrastructure Design Group, 2020-20 P.E. #59-$15,046.62; Ingram Library Services, Books-$3,218.02; Interstate Glass & Door, Maintenance-$564.90; Interstate Office Products, Supplies-$353.50; Interstate Power Systems, Supplies-$58.74; James Valley Landscape Solutions, Supplies-$32,096.48; Jamie Henkel, Reimbursement-$45.00; Jaylon Tollefson, Reimbursement-$45.00; JCL Solutions, Supplies-$1,145.46; Jeff Hanson, Reimbursement-$45.00; Jesse Schlimgen, Reimbursement-$45.00; Joe Galpin, Reimbursement-$45.00; Joe Schroeder, Reimbursement-$45.00; Joelle Dammann, Reimbursement-$45.00; John Hegg, Training-$283.00; Johnson Controls, Supplies-$1,877.82; Jon Thurman, Reimbursement-$45.00; Jon Vermeulen, Reimbursement-$45.00; Jones Supplies, Supplies-$4,097.69; Jordon Sehnert, Reimbursement-$45.00; Joseph King, Reimbursement-$45.00; Kathy Hanks, Reimbursement-$45.00; Kathy Kaye Foods, Supplies-$3,916.80; Kevin Devries, Reimbursement-$22.50; Kevin Dykes, Reimbursement-$45.00; Kevin Kenkel, Reimbursement-$45.00; Kevin Roth, Reimbursement-$45.00; Kevin Sibson, Reimbursement-$45.00; Krohmer Plumbing, Maintenance-$1,403.79; Lakeview Golf Course, Sports Authority Promo-$1,500.00; Larry's I-90 Service, Maintenance-$30.00; Lawson Products, Supplies-$274.48; Light & Siren, Maintenance-$8,571.38; Liz Kitchens, Reimbursement-$45.00; M&T Fire and Safety, Supplies-

$3,868.00; Make it Mine Designs, Maintenance-$183.00; Mason Bruns, Travel-$86.00; McLeod's Printing, Supplies-$6,668.73; Melissa Hobaugh, Reimbursement-$45.00; Menard's, Supplies-$2,148.31; Messerli & Kramer, Garnishment-$369.74; Michael Leach, Reimbursement-$45.00; Michelle Bathke, Reimbursement-$45.00; Michels Road & Stone, 2021-45 P.E. #8-$595,432.73; Microsoft, Subscription-$910.00; Midcontinent Communication, Utilities-$95.39; Midcontinent Communication, Advertising-$595.00; Midway Service Dba Vollan Oil, Supplies-$676.37; Midwest Oil, Supplies-$1,283.02; Midwest Turf & Irrigation, Supplies-$1,143.41; Miedema Sanitation, Rolloff Service-$200.00; Mike Bartell, Reimbursement-$76.35; Millennium Recycling, Single Stream Fee-$907.70; Minnesota Valley Testing, Lab-$1,582.25; Mitchell Animal Rescue, Management-$350.00; Mitchell Concrete Product, Supplies-$935.24; Mitchell Gun Club, Sports Authority Promo-$2,200.00; Mitchell Iron & Supply, Supplies-$88.61; Mitchell Marlins Boys Varsity, Maintenance-$3,000.00; Mitchell School District, Utilities-$1,843.72; Mitchell Telecom, Utilities-$208.54; Mitchell United Way, United Way Deductions-$141.00; Mitchell Women's Softball, Softball Tournament-$2,500.00; Mobotrex, 2022-8R P.E. #1-$6,146.00; Mueller Lumber, Supplies-$415.72; Muth Electric, Maintenance-$1,986.13; N-Able Technologies, Data Backup-$105.12; Napa Central, Supplies-$308.21; Nate Hegg, Reimbursed-$124.99; Natural Formulations, Supplies-$846.32; Nedved Media, Advertising-$3,150.00; Newman Signs, Supplies-$886.13; Newvision Security, Maintenance-$748.25; Nolan Tegels, Reimbursement-$45.00; North Central Seed, Supplies-$208.50; Northwest Pipe Fittings, Supplies-$2,814.91; Northwestern Energy, Utilities-$75,740.47; One Source The Background, Background Check-$440.00; Optilegra Vision Plan-$259.84; Paul's Sandblasting, Supplies-$175.00; Pepsi Cola, Supplies-$4,660.65; Peterbilt of Sioux Falls, Supplies-$1,567.01; Pfeifer Implement, Supplies-$338.31; Pictometry International, Supplies-$10,605.43; Porter Distributing, Supplies-$67.65; Premier Equipment, Supplies-$535.18; Premier Pest Control, Contract Service-$645.00; Public Health Laboratory, Supplies-$60.00; Qualified Presort Service, Postage-$743.72; Quincy Salmen, Reimbursement-$15.00; Ramkota Hotel & Conference, Travel-$843.50; Raymond Dean, Reimbursement-$22.50; Rehrig Pacific, Supplies-$35,335.00; Rexwinkel Concrete, 2023-14 P.E. #3-$63,957.56; Rinker Materials, Supplies-$1,253.04; Robert McCardle, Reimbursement-$45.00; Roger Prewett II, Reimbursement-$45.00; Runnings Supply, Supplies-$1,549.17; Ryland Devries, Reimbursement-$45.00; S & M Printing, Supplies-$200.00; Saga Communications of South Dakota, Advertising-$488.00; Sanitation Products, Supplies-$3,021.74; Savvik Buying Group, Supplies-$150.94; Schoenfelder Construction, 2023-10 P.E. #3-$132,836.47; Schoenfelder Portables, Rental-$660.00; Schumacher Elevator, Maintenance-$242.73; South Dakota Retirement System, Retirement Contributions-$126,352.32; South Dakota-Supplemental, Supplemental Retirement-$3,300.00; South Dakota-Supplemental Roth 457, Roth 457 Contributions-$1,697.50; SFC Civil Constructors, 2023-23 P.E. #1-$19,970.64; Shawn Lachnit, Reimbursement-$45.00; Sherwin-Williams, Supplies-$1,237.18; Shive-Hattery, 2023-3 P.E. #11-$1,386.00; Sign Pro, Advertising-$4,548.93; Siteone Landscape Supply, Supplies-$529.22; Smart Apple Media, Books-$551.22; Smart Commercial Construction, Deposit-$2,000.00; Soukup Construction, 2023-3 P.E. #9-$178,533.03; Spencer Quarries, 2025-10 P.E. #1-$46,713.07; SPN & Associates, 2021-45 P.E. #47-$109,772.00; Standard Insurance, Life Insurance-$2,512.70; Staples, Supplies-$1,260.21; Stephanie Ellwein, Reimbursement-$45.00; Stern, Supplies-$4,178.95; Steve Anderson, Reimbursement-$45.00; Streicher's-Minneapolis, Supplies-$1,260.16; Sturdevants Auto Value, Supplies-$5,374.02; Subway, Planning meals-$62.93; Sun Gold Sports, Supplies-$908.60; T.H. Custom Manufacturing, Supplies-$6,800.00; Terry Johnson, Reimbursement-$45.00; Tessiers Mechanical Contractor, Labor-$745.00; Thomas Gulledge, Reimbursement-$45.00;

Thomas Holleman, Reimbursement-$45.00; Thomas L Price, Screening-$350.00; Thomas Schuman, Reimbursement-$45.00; Thune True Value & Appliance, Supplies-$102.21; Tiffany Boehmer, Reimbursement-$45.00; TMA Stores, Supplies-$912.09; Traditions Prepared Meals, Supplies-$4,579.27; Traffic Control, Supplies-$1,106.00; Transource, Supplies-$3,638.73; Transwest - Sioux Falls, Supplies-$944.69; Travis Platt, Reimbursed-$109.99; Tritech Software Systems, Renewal-$32,144.84; Turfwerks, Supplies-$45.06; Two Way Solutions, Maintenance-$935.64; Tyler Vetch, Reimbursement-$45.00; Tylor Peterson, Reimbursement-$45.00; United Rentals (North American), Maintenance-$748.80; United Parcel Service Store #4227, Shipping Charges-$708.39; Van Diest Supply, Supplies-$8,349.15; Van Wall Equipment, Supplies-$958.04; Verizon Wireless, Utilities-$340.19; Vestis, Mat Cleaning-$398.23; Walmart/Capital One, Supplies-$236.18; Wanda Graves, Reimbursement-$45.00; World Archives, Newspaper Database-$1,382.00; Your Shop, Program Services-$519.39; Zach Dalrymple, Reimbursement-$45.00; Zimco Supply, Supplies-$9,280.00; Ellwein Brothers, Supplies-$230.25; South Dakota Department of Revenue, Sales Tax Payment-$40,581.66; Wellmark, Administration, Prescription, Medical-$188,825.33; Wageworks, Claims-$12,980.70; Authorize.net, Credit Card Fees-$225.56; Global, Credit Card Fees-$49,533.20

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

CITIZENS INPUT:

Chase Moon of the SDSU Extension Office introduced himself and spoke about the Community Vitality extension office and what it does.

MAYOR & CITY COUNCIL DISCUSSION ITEMS:

Council Member McCardle asked about the 6th & Windsor intersection and if it warrants a stop sign. Mayor Hanson stated Public Works Director Schroeder and Chief Knippling are looking into traffic counts in the area.

BOARD OF ADJUSTMENT:

Moved by Goldammer, seconded by McCardle, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

It was advised that this is the date and time set for hearing on the application of Maurice & Julie Hartmann for a rear-yard variance of 3' vs 25' for an attached garage located at 1301 Roland Lane, legally described as Lot 14, Block 4, Firesteel Heights Subdivision, City of Mitchell, Davison County, South Dakota. The property is zoned R3 Medium Density Residential District. The Planning Commission recommended approval of a 5' rear yard setback instead of the requested 3'. Moved by Sabers, seconded by Tjarks, to approve said application with Planning Commission recommendation of a 5' rear yard setback. Bathke voting nay. Motion carried.

It was advised that this is the date and time set for hearing on the application of Karl Knight for a rear-yard variance of 11' vs 25' for an attached covered patio located at 318 Christine Street, legally

described as Lot 9, Block 9, Woods First Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R4 High Density Residential District. The Planning Commission recommended approval of said application. Moved by McCardle, seconded by Goldammer, to approve said application. Motion carried

It was advised that this is the date and time set for hearing on the application of VanBuskirk Homes LLC on behalf of Myron VanBuskirk 2nd Amended & Restated Revoc Trust for a conditional use permit for multi-family dwelling units between 5-12 units located in the 900 block of West Norway Avenue, legally described as Lot 16F, a subdivision of Block 16, Sunnyside Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R3 Medium Density Residential District. The Planning Commission recommended approval of said application. Moved by Sabers, seconded by Tjarks, to approve said application. Motion carried

Moved by Goldammer, seconded by Bathke, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

DISCUSSION:

Members of the Municipal Band were in attendance to discuss funding requests and difficulties in obtaining insurance coverage while not being a city entity. After discussion, it was decided additional costs will be gathered and added to the information provided in the subsidy application due for the 2026 budget.

PROJECT UPDATE:

Eric Lund, an engineer with Barr Engineering was present to give an update on the permitting, design, and drawdown process for the Lake Mitchell project.

AWARD BID:

Moved by Sabers, seconded by Goldammer, to table awarding the bid for Cadwell Infield Improvements Project #2025-23 until the next meeting. Motion carried.

CONSIDER APPROVAL:

Moved by Sabers, seconded by McCardle, to approve the quote from Williams Masonry for Cadwell Dugout Improvements in the amount of $58,500.00. Motion carried.

Moved by McCardle, seconded by Barington, to approve Agreement #A2025-40, Utility Cost and Annexation Agreement with Maynard and Betty Hieb. Motion carried.

Moved by Goldammer, seconded by Smith, to approve Agreement #A2025-41, Infrastructure Investment and Jobs Act (IIJA) Airport Infrastructure Grant (AIG) for the Construction of a Revenue Producing Hangar Grant Offer AIP '33. Motion carried.

Moved by Goldammer, seconded by Barington, to approve Agreement #A2025-42, Rural Emergency Medical Services Agreement with Davison-Hanson Ambulance District. Motion carried.

RESOLUTION:

Moved by Goldammer, seconded by Bathke, to approve Resolution #R2025-48, Plat of Tract 2 of Tupper's Addition, in the NE ¼ of the NE ¼ of Section 8, T 102 N, R 60 W of the 5th P.M., Davison County, South Dakota, as follows:

RESOLUTION #R2025-48

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 23rd day of June, 2025; and

WHEREAS, it appears from an examination of the plat of TRACT 2 OF TUPPER'S ADDITION, IN THE NE 1/4 OF THE NE 1/4 OF SECTION 8, T 102 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Thomas Lynn Week, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the plat of TRACT 2 OF TUPPER'S ADDITION, IN THE NE 1/4 OF THE NE 1/4 OF SECTION 8, T 102 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Thomas Lynn Week, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by McCardle, seconded by Goldammer, to approve Resolution #R2025-49, Plat of Lots 1A, 2B1 and 2C1, Block 4 of Westwood First Addition, and a Portion of Commerce Street, as follows:

RESOLUTION #R2025-49

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 23rd day of June, 2025; and

WHEREAS, it appears from an examination of the PLAT OF LOTS 1A, 2B1 AND 2C1, BLOCK 4 OF WESTWOOD FIRST ADDITION, AND A PORTION OF COMMERCE STREET, A SUBDIVISION OF THE NW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the

system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOTS 1A, 2B1 AND 2C1, BLOCK 4 OF WESTWOOD FIRST ADDITION, AND A PORTION OF COMMERCE STREET, A SUBDIVISION OF THE NW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by Goldammer, seconded by Tjarks, to approve Resolution #R2025-50, Plat of Lots 3 and 4 of Singapore Slab Tract 1, a subdivision of the East ½ of the SE ¼ of Section 32, T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota, as follows:

RESOLUTION #R2025-50

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 23rd day of June, 2025; and

WHEREAS, it appears from an examination of the PLAT OF LOTS 3 AND 4 OF SINGAPORE SLAB TRACT 1, A SUBDIVISION OF THE EAST 1/2 OF THE SE 1/4 OF SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOTS 3 AND 4 OF SINGAPORE SLAB TRACT 1, A SUBDIVISION OF THE EAST 1/2 OF THE SE 1/4 OF SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by Sabers, seconded by Goldammer, to approve Resolution #R2025-51, Plat of Tract 5 of Prairie Ethanol Addition in Lot 1 of the Southwest Quarter of Section 24, Township 104 North, Range 61 West of the 5th P.M., Davison County, South Dakota, as follows:

RESOLUTION #R2025-51

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 23rd day of June, 2025; and

WHEREAS, it appears from an examination of the PLAT OF TRACT 5 OF PRAIRIE ETHANOL ADDITION IN LOT 1 OF THE SOUTHWEST QUARTER OF SECTION 24, TOWNSHIP 104 NORTH, RANGE 61 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Joe Dale Whitlock, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF TRACT 5 OF PRAIRIE ETHANOL ADDITION IN LOT 1 OF THE SOUTHWEST QUARTER OF SECTION 24, TOWNSHIP 104 NORTH, RANGE 61 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Joe Dale Whitlock, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by McCardle, seconded by Goldammer, to approve Resolution #R2025-52, Plat of Tract 6 of Prairie Ethanol Addition in the Northwest Quarter of Section 25, Township 104 North, Range 61 West of the 5th P.M., Davison County, South Dakota, as follows:

RESOLUTION #R2025-52

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 23rd day of June, 2025; and

WHEREAS, it appears from an examination of the PLAT OF TRACT 6 OF PRAIRIE ETHANOL ADDITION IN THE NORTHWEST QUARTER OF SECTION 25, TOWNSHIP 104 NORTH, RANGE 61 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Joe Dale Whitlock, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF TRACT 6 OF PRAIRIE ETHANOL ADDITION IN THE NORTHWEST QUARTER OF SECTION 25, TOWNSHIP 104 NORTH, RANGE 61 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Joe Dale Whitlock, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by Barington, seconded by Tjarks, to approve Resolution #R2025-53, Plat of Tract 7 of Prairie Ethanol Addition in the Northeast Quarter of Section 25, Township 104 North, Range 61 West of the 5th P.M., Davison County, South Dakota, as follows:

RESOLUTION #R2025-53

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 23rd day of June, 2025; and

WHEREAS, it appears from an examination of the PLAT OF TRACT 7 OF PRAIRIE ETHANOL ADDITION IN THE NORTHEAST QUARTER OF SECTION 25, TOWNSHIP 104 NORTH, RANGE 61 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Joe Dale Whitlock, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF TRACT 7 OF PRAIRIE ETHANOL ADDITION IN THE NORTHEAST QUARTER OF SECTION 25, TOWNSHIP 104 NORTH, RANGE 61 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Joe Dale Whitlock, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by Goldammer, seconded by Barington, to approve Resolution #R2025-54, Plat of Tract 8 of Prairie Ethanol Addition in the Southeast Quarter of Section 25, Township 104 North, Range 61 West of the 5th P.M., Davison County, South Dakota, as follows:

RESOLUTION #R2025-54

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 23rd day of June, 2025; and

WHEREAS, it appears from an examination of the PLAT OF TRACT 8 OF PRAIRIE ETHANOL ADDITION IN THE SOUTHEAST QUARTER OF SECTION 25, TOWNSHIP 104 NORTH, RANGE 61 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Joe Dale Whitlock, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF TRACT 8 OF PRAIRIE ETHANOL ADDITION IN THE SOUTHEAST QUARTER OF SECTION 25, TOWNSHIP 104 NORTH, RANGE 61 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Joe Dale Whitlock, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by McCardle, seconded by Barington, to approve Resolution #R2025-55, Surplus and Auction of Three Trailers and One Building in the 1100 and 1200 Blocks of East 1st Avenue, as follows:

RESOLUTION #R2025-55

A RESOLUTION PROVIDING FOR THE SURPLUS AND AUCTION OF THREE TRAILER UNITS LOCATED IN THE 1100 AND 1200 BLOCK OF EAST 1ST AVENUE AND THE HOUSE AT 1215 E 1ST AVENUE

WHEREAS the City of Mitchell is the owner of real property in the 1100 and 1200 Block of East 1st Avenue in Mitchell, and there are currently multiple trailer units located on the property as well as a building at 1215 E 1st Avenue; and

WHEREAS the City previously approved the surplus of the building at 1215 E 1st Avenue and which did not sell at auction. There are also three trailers at this location, which have not been previously surplused, that the City desires to auction; and

WHEREAS, the City desires to remove the building and trailer units as they are no longer necessary, useful, or suitable for the purpose for which they were acquired; and

WHEREAS the City intends to auction the building and trailer units themselves, not including any interest in the land itself, upon the conditions further provided in this resolution, and if no buyer is found, then such trailer unit(s) shall be demolished and removed.

THEREFORE, BE IT RESOLVED by the City Council of the City of Mitchell, SD that the City hereby determines that the trailer units located on Lots 20, 25, and 39 of the Parkview Homes complex in the 1100 and 1200 Block of East 1st Avenue, as well as the building at 1215 E 1st Ave, are no longer necessary, useful, or suitable for the purpose for which they were acquired; and

IT IS FURTHER RESOLVED that such building and trailer units shall be sold at auction upon such terms as the Public Works department may provide in advance of the auction. Notice of the auction shall be published twice with the first occurring at least 10 days prior to the sale. However, the auction shall be for the building and trailer units themselves, sold individually, in as is condition, and no interest in the real property itself shall accrue, transfer, or otherwise vest to any successful buyer. Upon completion of the auction, the mayor and finance officer are authorized to award the trailer unit(s) to the successful bidder by signing the terms and conditions sheet of the successful bidder or bidders; and

IT IS FURTHER RESOLVED that if at auction no buyer is found, such trailer unit(s) shall be demolished and removed from the property.

Motion carried and resolution declared duly adopted.

CONSIDER APPROVAL:

Moved by Goldammer, seconded by Barington, to approve a temporary easement with the South Dakota Department of Transportation for a new bike path and approve waiving the associated fees. Motion carried.

Moved by Goldammer, seconded by Tjarks, to approve the request to participate in the North American Wetland Conservation Administration Grant (NAWCA) by FarWide Conservation Trust. Motion carried.

ORDINANCE:

Moved by Smith, seconded by Tjarks, to place Ordinance #O2025-09, Rezoning Lot 2 of Singapore Slab Tract 1, a subdivision of the East ½ of the SE ¼ of Section 32, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; Lot 1 of Singapore Slab Tract 1, a Subdivision of the East ½ of the Southeast ¼ of Section 32, Township 104 North, Range 60 West of the 5th P.M., Davison County, South Dakota; Singapore Slab Tract 1, Except Lots 1 and 2 of Singapore Slab Tract 1, a subdivision of the East ½ of the SE ¼ of Section 32, T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota; be changed from UD Urban Development District to Lakeshore Planned Unit Development District on second reading. Motion carried. Moved by Sabers, seconded by Goldammer, to adopt Ordinance #O2025-09, Rezoning Lot 2 of Singapore Slab Tract 1, a subdivision of the East ½ of the SE ¼ of Section 32, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; Lot 1 of Singapore Slab Tract 1, a Subdivision of the East ½ of the Southeast ¼ of Section 32, Township 104 North, Range 60 West of the 5th P.M., Davison County, South Dakota; Singapore Slab Tract 1, Except Lots 1 and 2 of Singapore Slab Tract 1, a subdivision of the East ½ of the SE ¼ of Section 32, T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota; be changed from UD Urban Development District to Lakeshore Planned Unit Development District, as follows:

ORDINANCE NO. O2025-09

AN ORDINANCE OF THE CITY OF MITCHELL, THAT CHANGES THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Lot 2 of Singapore Slab Tract 1, a subdivision of the East 1/2 of the SE 1/4 of Section 32, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; Lot 1 of Singapore Slab Tract 1, a Subdivision of the East ½ of the Southeast ¼ of Section 32, Township 104 North, Range 60 West of the 5th P.M., Davison County, South Dakota; Singapore Slab Tract 1, Except Lots 1 and 2 of Singapore Slab Tract 1, a subdivision of the East 1/2 of the SE 1/4 of Section 32, T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota; be changed from UD Urban Development District

to Lakeshore Planned Development District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA:

ARTICLE J. LAKESHORE PLANNED DEVELOPMENT DISTRICT

10-9J-1: Legal Description
10-9J-2: Purpose
10-9J-3: Permitted Uses
10-9J-4 Conditional Uses
10-9J-5 Accessory Uses
10-9J-6 Parking Requirements
10-9J-7 Sign Regulations
10-9J-8 Density, Area, and Height Regulations

10-9J-1: LEGAL DESCRIPTION

Lot 2 of Singapore Slab Tract 1, a subdivision of the East 1/2 of the SE 1/4 of Section 32, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota;

Lot 1 of Singapore Slab Tract 1, a Subdivision of the East ½ of the Southeast ¼ of Section 32, Township 104 North, Range 60 West of the 5th P.M., Davison County, South Dakota;

Singapore Slab Tract 1, Except Lots 1 and 2 of Singapore Slab Tract 1, a subdivision of the East 1/2 of the SE 1/4 of Section 32, T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota.

10-9J-2: PURPOSE

This area is intended to provide residential and commercial opportunities and provide for densities, which reflect both the cost and best utilization of the real property.

10-9J-3: PERMITTED USES

Alcohol sales (off-sale).

Alcohol sales (on-sale).

Assembly hall (auditorium).

Assisted living facility.

Bed & breakfast.

Car wash (self service).

Coffee house.

Community garden.

Congregate care housing.

Convenience store.

Dwelling, multi-family.

Dwelling, single-family.

Electric vehicle charging station restricted.

Electric vehicle charging station rapid charging.

Fuel dispensing station.

Fuel service station.

Hospice residential care facility.

Nursing home.

Office, professional.

Open Space.

Parks (playground).

Personal health services.

Religious institution.

Supportive living home.

Transient commercial use of property.

10-9J-4 CONDITIONAL USES

Childcare center, preschool and nursery.

Childcare family residential.

Home occupations.

Recreation indoor facility.

Recreation outdoor facility.

Retail services and trade.

Shopping center.

Student housing (off-campus).

10-9J-5 ACCESSORY USES

Accessory building and uses for permitted and approved conditional uses.

Residential accessory buildings/use.

An accessory building shall not be permitted in any required front yard and no separate accessory building she be erected within three feet (3') of any principal building's line.

Accessory buildings shall be at least three feet (3') from zoning lot lines of adjoining lots, footage to be measured form the overhang building line.

No dwelling unit detached accessory building shall exceed twenty-two feet (22') in height.

Dwelling units attached and detached accessory buildings shall not exceed two thousand (2,000) square feet each per dwelling unit and the principal and accessory buildings shall not exceed the maximum zoning lot coverage.

10-9J-6 PARKING REQUIREMENTS

Parking requirements shall be regulated in conformance with title 10, chapter 11 of this code.

10-9J-7 SIGN REGULATIONS

Signs shall be regulated in conformance with title 9, chapter 4 of this code.

10-9J-8 DENSITY, AREA, AND HEIGHT REGULATIONS

	Minimum Lot Area[1]	Minimum Lot Width	Minimum Front Yard	Minimum Rear Yard	Minimum Side Yard[3]	Minimum Side Yard Corner Lot	Maximum Zoning Lot Coverage	Maximum Height[2]
1 dwelling unit	6,000 sq. ft.	60'	25'	20'	3'	15'	60%	35'
2 dwelling units	8,000 sq. ft.	75'	25'	20'	3'	15'	60%	35'
3 dwelling units	9,000 sq. ft.	75'	25'	25'	5'	15'	75%	65'
4 dwelling units	14,000 sq. ft.	100'	25'	25'	5'	15'	75%	65'
Other Buildings	10,000 sq. ft.	100'	30'	0'	0'	0'	100%	65'

Notes:

1. For each additional dwelling unit over four (4) dwelling units, add at least one thousand (1,000) square feet to minimum lot area.
2. No building shall exceed six (6) stories in building height, except, that one foot (1') of height may be added to the building for each foot that the building is set back from the required front yard.

Zero lot line in the event a townhome/duplex is subdivided and sold individually.

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried and ordinance declared duly adopted.

RESOLUTION:

Moved by Tjarks, seconded by Goldammer, to approve Resolution #R2025-47, Creating Tax Increment District #43 and Approving Project Plan, as follows:

RESOLUTION R2025-47

A RESOLUTION PROVIDING FOR THE CREATION OF CITY OF MITCHELL TAX INCREMENTAL DISTRICT NUMBER FORTY-THREE

WHEREAS, the City of Mitchell has the power, pursuant to SDCL 11-9-2, to create Tax Incremental District Number Forty-three (TID 43) and to define the district's boundaries; and

WHEREAS notice of the hearing before the city planning commission was provided pursuant to SDCL 11-9-3; and

WHEREAS, the City of Mitchell Planning Commission held a hearing on June 23, 2025 at which any interested parties were afforded a reasonable opportunity to express their views on the proposed creation of a tax incremental district; and

WHEREAS the City of Mitchell Planning Commission after said hearing has recommended the proposed plan for Tax Incremental District Number Forty-three and has recommended its

creation, setting the boundaries as listed in the project plan, and recommending adoption of the project plan.

THEREFORE, IT IS HEREBY RESOLVED:

1. Pursuant to SDCL 11-9-5, there is hereby created, as of July 7, 2025, the City of Mitchell Tax Incremental District Number Forty-three (TID 43). TID 43 is legally described as follows:

   Lot 2 Singapore Slab Tract 1 a subdivision of the East 1/2 of the Southeast 1/4 of Section 32, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota;

   with a map showing said boundaries included in the Project Plan presented to Council on July 7, 2025.

2. A hearing by the City of Mitchell Planning Commission concerning the creation and boundaries of TID 43 was held on June 23, 2025.

3. The City Council, in consideration of the project plan, other documentary evidence, and testimony, hereby makes the following findings:
   a. Pursuant to SDCL 11-9-8, not less than fifty percent (50%) by area of the real property within the proposed tax increment district will stimulate and develop the general economic welfare and prosperity of the City of Mitchell and State of South Dakota through the promotion and advancement of industrial, commercial, manufacturing, agricultural, or natural resources;
   b. Further pursuant to SDCL 11-9-8, the improvement of the area is likely to enhance significantly the value of substantially all of the other real property in TID 43;
   c. Pursuant to SDCL 11-9-13, the project plan for TID 43 includes information satisfying each of the 5 requirements contained therein;
   d. Pursuant to SDCL 11-9-16, the project plan for TID 43 includes information satisfying each of the 6 requirements contained therein; and
   e. The plan is feasible and in conformity with the master plan of the City.
   f. The aggregate assessed value of the taxable property in the District, plus all other tax incremental districts does not exceed ten (10%) percent of the total assessed valuation of the City.
   g. TID 43 will be designated as an Annual Appropriations TIF to ensure that it does NOT count against constitutional debt.

4. Based on the findings in Section 3 above, the City hereby approves and adopts the project plan and the proposed boundaries as recommended by the City of Mitchell Planning Commission.

5. The City hereby directs the City of Mitchell Finance Officer to take such action as is deemed necessary to accomplish SDCL 11-9-20.

6. There is hereby created, pursuant to SDCL 11-9-31, the Tax Incremental District Number Forty-three Fund (TID 43 Fund).

7. All tax increments collected pursuant to TID 43 shall be deposited into the TID 43 Fund.

8. All funds in the TID 43 Fund shall be used solely for the purposes expressly stated and reasonably inferred in SDCL 11-9.

9. The City finds that the aggregate assessed value of the taxable property in the district plus the tax incremental base of all other existing districts does not exceed ten percent of the total assessed value of taxable property in the municipality.

10. The project plan is on file with the City of Mitchell Finance Officer.

11. A Developer's Agreement consistent with the provisions of this Resolution and the Project Plan shall be approved by separate action of the City Council.

Motion carried and resolution declared duly adopted.

EXECUTIVE SESSION:

Moved by Goldammer, seconded by McCardle, to go into Executive Session as permitted by SDCL 1-25-2(4) Negotiations. Motion carried.

Mayor Hanson declared the board out of executive session at 8:39 p.m. and the City Council to reconvene in regular session at 8:40 p.m.

ADJOURN:

There being no further business to come before the meeting, Mayor Hanson adjourned the meeting.

Michelle Bathke

Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.

Planning Commission 6-23-25
City Council Chambers, City Hall, 612 N. Main Street
June 23, 2025

1. Call to Order
Chairperson Genzlinger called the June 23, 2025 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call
Quorum is met, simple majority vote required for all items.
Present: Doescher, Genzlinger, Gunkel, Havlik, Osterloo, Schreurs, Sonne.
Absent: Schmitz.
Staff Present: Dammann, Ellwein, Hegg, Jenniges, J Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests
Sonne item #10 & #14.

4. Approve Agenda
Motion by Sonne, seconded by Osterloo to approve the proposed agenda. All present voting aye; motion carried.

5. Approval of Previous Minutes: June 9, 2025
Motion by Sonne, seconded by Osterloo to approve the proposed minutes of the June 9, 2025, Planning Commission Meeting. All present voting aye; motion carried.

6. Schedule Next Meeting: July 14, 2025
Motion by Havlik, seconded by Osterloo to set the date for the next Planning Commission Meeting for July 14, 2025. All present voting aye; motion carried.

7. Variance Permit: Maurice & Julie Hartmann
Maurice & Julie Hartmann have applied for a Variance Permit for a rear yard setback of 3' vs 25' for an attached garage. This is located at 1301 Roland Lane, legally described as Lot 14, Block 4, Firesteel Heights Subdivision, City of Mitchell, Davison County, South Dakota. The property is zoned R3 Medium Density Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. The applicant would like to build a 28' x 32' attached garage. The trees would be cut down along N Foster St for access. There was one letter returned in

favor that made the packet and one response opposed that did not make the packet but was handed out. After receiving Bathke's letter, Jenniges noted that he had found a 5' wide utility easement along the rear property line on the plat. The applicant was present to answer questions.

Genzlinger questioned why the 3' request for a setback. The applicant stated he would like a 28' wide garage addition but would survive if it was moved to a 5' setback. He said there is only cable in the utility easement. He has to move his gas line for the addition.

Schroeder said Public Works would not recommend building over the easement. Genzlinger agreed that he would not want to see a utility company come and tear down his wall at his own expense.

Sonne said there are other sheds in the neighborhood that are at that distance from the setback.

Motion by Havlik, seconded by Schreurs to recommend approval of the variance at a 5' setback instead of the requested 3'. All present voting aye; motion carried.

8. Variance Permit: Karl Knight

Karl Knight has applied for a Variance Permit for a rear yard setback of 11' vs 25' for an attached covered patio. This is located at 318 Christine St, legally described as Lot 9, Block 9, Woods First Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R4 High Density Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There was one response in favor that did not make the packet but was handed out. The applicant was not present to answer questions.

Genzlinger stated his concerns about people enclosing the sides in the future and Osterloo said he had the same concern.

Motion by Osterloo, seconded by Schreurs to recommend approval of the variance. All present voting aye; motion carried.

9. Conditional Use Permit: Myron VanBuskirk 2nd Amended & Restated Revoc Trust

Van Buskirk Homes LLC on behalf of Myron VanBuskirk 2nd Amended & Restated Revoc Trust has applied for a conditional use permit for multi-family dwelling units between 5-12 units; located in the 900 block of W Norway Ave, legally described as Lot 16F, a subdivision of Block 16, Sunnyside Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R3 Medium Density Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. The applicant would like to build two, four-plex dwelling units on this parcel. There one response in favor and two responses opposed that made the packet and three responses that were opposed that did not make the packet but were handed out at the meeting. The applicant was present to answer questions.

Jordan Hefner representing the applicant, stated this location was originally supposed to be a

12-plex like is currently constructed to the south. Access will be from the west through the Wheatridge apartments across the drainage ditch. They will install two 24" culverts. They have changed their original plan and would like to build two 4-plex dwelling units running east/west. They believe this will be easier on the eyes than a 3-story building. All parking will be in between the buildings or in their garages like they were just approved for up north on Lakeview Ln. They have owned the land since 1992.

Havlik questioned if the city has any issues with the proposed conditional use permit. Schroeder stated the applicant will be required to have a drainage plan and that there is already an existing detention pond to the west. He said the fire department would be reviewing the plan just like any regular building permit and following the procedures. It's not uncommon to do the hydrological survey after the CUP is approved as to not to spend extra costs if not approved.

Genzlinger questioned if there were any water problems with the area. Schroeder explained that Norway Ave does back up due to an undersized storm sewer in the area. The backup does go into the detention pond. The city has studied this area and it's on their radar for a future storm drainage project.

Dave Driscoll said the land does drain to the southeast during heavy rains. He has called the management system in the past about their weed control, but this year they have been mowing it. He is concerned about proper drainage and snow removal. He questioned if they would use the drainage ditch for snow storage. Hefner answered that they plan to use the hammerhead to place some of their snow but also might have to backdrag it to the apartment complex.

Colleen Hunt of 920 W Norway, apt #203, questioned the access to the property and her concerns about them going through their property. She thinks there should be a fence installed to block traffic. She is also concerned about foot traffic crossing their property.

Richard Stedman also agreed access is very easy for walking traffic and that some people from the apartment complex use their trash.

Norma Eppel has concerns about traffic in the area before construction starts and if they will access using their condo parking lot. She said she has lived there 25 years and the ditch gets full and takes 8 to 10 hours to drain. Currently the land obsorbs the rain but with the new building the water will have to go to into the ditch. There has been water two feet away from some air conditioners and garages already.

Paige Radke of 1513 S Miller requested to see a site plan. Hefner showed her a black and white site plan and passed it around to the board for them to see it as well.

Schreurs and Havlik voiced their concerns about walking traffic using the easiest and quickest route as well.

Hefner stated within their plan is a fence on the south and possibly on the east side of the land. However, a fence around the whole property would cost $60,000, which ends up raising rent prices.

Ann Morris stated she wanted a guarantee that no one would be using their parking lot or

accessing the site through their parking lot. Hefner reassured her that no one would be accessing the site through the parking lot because of the SWPPP that will be required during construction.

Motion by Schreurs, seconded by Havlik to recommend approval of the conditional use. All present voting aye; motion carried.

10. Hearing & Action on Establishing the Boundaries and Approval of the Project Plan for Tax Increment Financing District #43

Jenniges gave a description of the proposed TIF 43. This would be a developer financed grant pass through TIF. This land is located within city limits and is bare ground currently. This would be called Peaceful Pines Senior Living. It is a 59,000-square-foot facility that includes 21 assisted living units, 18 independent living units and 16 memory care units along with other amenities. They anticipate a $1.5 million dollar payroll and the creation of 30-plus jobs. This would be a 14-month construction period. The current base tax value is $26,040. The TIF eligible costs and request is $2,893,558 of which is $375,000 for administrative costs to the City of Mitchell. The new estimated tax value will be $172,653 which would produce an estimated increment of $2,935,106. The property is currently going through a rezoning process. There is a Department of Revenue Classification Letter within the packet with a preliminary determination of this being an economic development TIF.

Johnson said city staff did their regular review of the TIF. This TIF meets the statutory requirements and city guidelines. This parcel is located within city limits and that's why this is a city TIF and not a county TIF. He stated that there would be no additional rezoning required. The zoning going through the process is in conjunction with the TIF.

Motion by Havlik, seconded by Osterloo, to set the boundaries for TIF District #43 to include the following:

Lot 2 of Singapore Slab Tract 1, a subdivision of the East 1/2 of the SE 1/4 of Section 32, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Roll call vote: Genzlinger – aye, Gunkel – aye, Havlik – aye, Osterloo – aye, Schmitz – absent, Schreurs – aye, Sonne – abstain. 5 aye, 0 nay, 1 abstain and 1 absent; motion carried.

Motion by Osterloo, seconded by Havlik to approve the project plan and recommend approval of TIF District #43. Roll call vote: Genzlinger – aye, Gunkel – aye, Havlik – aye, Osterloo – aye, Schmitz – absent, Schreurs – aye, Sonne – abstain. 5 aye, 0 nay, 1 abstain and 1 absent; motion carried.

11. Plat: Focus Land & Cattle LLC

Plat of Tract 2 of Tupper's Addition, in the NE 1/4 of the NE 1/4 of Section 8, T 102 N, R 60 W of the 5th P.M., Davison County, South Dakota.

Jenniges gave an overview of the area with GIS. It is located outside the ETJ but within three miles of city limits. Therefore, it is the county's zoning jurisdiction. The county will hear this at their July meetings. The applicant is platting off the land to sell with the property to the north, and it will remain as pasture land. The access to 408th Ave will have to be approved by the County Highway Superintendent. The applicant was not present to answer questions.

Motion by Havlik, seconded by Schreurs to approve the plat. All present voting aye; motion carried.

12. Plat: CJM Consulting Inc

Plat of Lots 1A, 2B1 and 2C1, Block 4 of Westwood First Addition, and a Portion of Commerce Street, a subdivision of the NW 1/4 of Section 16, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Jenniges gave an overview of the area with GIS. This is the next phase of the project for a potential steakhouse. This was previously platted but was in the county. Lots 2C1 and 2B1 have been annexed into city limits. This plat is vacating some existing parcel lines and straightening out Commerce Street, which will be a public ROW. The applicant was not present to answer questions.

Osterloo questioned if 20' was a wide enough easement to access Lot 2D to which Jenniges answered yes. Schroeder also answered that if a future buyer of Lot 2D wanted a wider easement that could be done with the purchase agreement at that time.

Motion by Osterloo, seconded by Havlik to approve the plat. All present voting aye; motion carried.

13. Plan Approval: Superior Steel

Jenniges gave an overview of the area using GIS. The applicant would like to fill in the portion between the buildings. This is zoned Highway Oriented Business District and requires approval from the board prior to the issuance of a building permit. The east building was approved in October 2023. After the addition is built, they will remodel the 20' x 30' existing building on the west side. The applicant was not present to answer questions.

Genzlinger said he doesn't foresee any neighbors having an issue with it and shouldn't affect in drainage in the area. Jenniges noted that the surface for the addition is already a hard surface.

Motion by Osterloo, seconded by Schreurs to approve the plan. All present voting aye; motion carried.

14. Plat: JTZ Properties LLC

Plat of Lots 3 and 4 of Singapore Slab Tract 1, a subdivision of the East 1/2 of the SE 1/4 of Section 32, T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota.

Jenniges gave an overview of the area using GIS. The applicant is platting out two lots for future development of the area. These are currently outside the city limits but within the ETJ, so it is the City of Mitchell's zoning jurisdiction. The county will hear this at their July meetings. The applicant was present to answer questions.

Motion by Havlik, seconded by Osterloo to approve the plat. Roll call vote: Genzlinger – aye, Gunkel – aye, Havlik – aye, Osterloo – aye, Schmitz – absent, Schreurs – aye, Sonne – abstain. 5 aye, 0 nay, 1 abstain and 1 absent; motion carried.

15. Plat: Prairie Ethanol LLC
Plat of Tract 5 of Prairie Ethanol Addition in Lot 1 of the Southwest Quarter of Section 24, Township 104 North, Range 61 West of the 5th P.M., Davison County, South Dakota.

Jenniges gave an overview of the area with GIS. It is located outside the ETJ but within three miles of city limits. Therefore, it is the county's zoning jurisdiction. The county will hear this at their July meetings. The applicant is purchasing the land to expand their rail system. The applicant was not present to answer questions.

Jenniges noted he had received an update version of the plat since the packet had been sent out. The new plat has some updated language within the signature blocks.

Motion by Schreurs, seconded by Sonne to approve the plat with the amended language. All present voting aye; motion carried.

16. Plat: Prairie Ethanol LLC
Plat of Tract 6 of Prairie Ethanol Addition in the Northwest Quarter of Section 25, Township 104 North, Range 61 West of the 5th P.M., Davison County, South Dakota.

Jenniges gave an overview of the area with GIS. It is located outside the ETJ but within three miles of city limits. Therefore, it is the county's zoning jurisdiction. The county will hear this at their July meetings. The applicant is purchasing the land to expand their rail system. The applicant was not present to answer questions.

Jenniges noted he had received an update version of the plat since the packet had been sent out. The new plat has some updated language within the signature blocks.

Motion by Osterloo, seconded by Sonne to approve the plat with the amended language. All present voting aye; motion carried.

17. Plat: Prairie Ethanol LLC
Plat of Tract 7 of Prairie Ethanol Addition in the Northeast Quarter of Section 25, Township 104 North, Range 61 West of the 5th P.M., Davison County, South Dakota.

Jenniges gave an overview of the area with GIS. It is located outside the ETJ but within three miles of city limits. Therefore, it is the county's zoning jurisdiction. The county will hear this at their July meetings. The applicant is purchasing the land to expand their rail system. The applicant was not present to answer questions.

Jenniges noted he had received an update version of the plat since the packet had been sent out. The new plat has some updated language within the signature blocks.

Motion by Schreurs, seconded by Sonne to approve the plat with the amended language. All present voting aye; motion carried.

18. Plat: Prairie Ethanol LLC
Plat of Tract 8 of Prairie Ethanol Addition in the Southeast Quarter of Section 25, Township

104 North, Range 61 West of the 5th P.M., Davison County, South Dakota.

Jenniges gave an overview of the area with GIS. It is located outside the ETJ but within three miles of city limits. Therefore, it is the county's zoning jurisdiction. The county will hear this at their July meetings. The applicant is purchasing the land to expand their rail system. The applicant was not present to answer questions.

Jenniges noted he had received an update version of the plat since the packet had been sent out. The new plat has some updated language within the signature blocks.

Motion by Sonne, seconded by Schreurs to approve the plat with the amended language. All present voting aye; motion carried.

19. Plan Approval-Corona Village

Jenniges gave an overview of the area with GIS. This is zoned Highway Oriented Business District. The applicant would like to apply for a building permit to put a roof on the front of the building for an outdoor seating area and also expand some storage in the back of the building. It meets all setbacks. The applicant was not present to answer questions.

Motion by Osterloo, seconded by Schreurs to approve the plan. All present voting aye; motion carried.

20. Other Business:

None.

21. Public Input:

None

22. Adjourn

Chairperson Genzlinger adjourned the meeting at 12:58 P.M.

_____

Kevin Genzlinger
Planning Commission Chairperson

Planning Commission 7-14-25
City Council Chambers, City Hall, 612 N. Main Street
July 14, 2025

1. Call to Order

Jenniges called the July 14, 2025 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.
Present: Bathke, Gunkel, Havlik, Osterloo, Schmitz, Schreurs.
Absent: Genzlinger, Sonne.
Staff Present: Boehmer, Mayor Hanson, Hegg, Jenniges, J Johnson, Schroeder.

3. Election of Officers

Election of Chairperson for a 1-year term from July 2025 to June 2026.
Motion by Schmitz, seconded by Osterloo to nominate Genzlinger as Chairperson.

There being no other nominations, motion by Osterloo, seconded by Havlik, that nominations cease, and a unanimous ballot be cast. All present voting aye; motion carried.

Election of Vice-Chairperson for a 1-year term from July 2025 to June 2026.
Motion by Osterloo, seconded by Havlik to nominate Schmitz as Vice-Chairperson.

There being no other nominations, motion by Schreurs, seconded by Havlik, that nominations cease, and a unanimous ballot be cast. All present voting aye; motion carried.

4. Declaration Of Conflicts Of Interests

None.

5. Approve Agenda

Motion by Havlik, seconded by Schmitz to approve the proposed agenda. All present voting aye; motion carried.

6. Approval of Previous Minutes: June 23, 2025

Motion by Osterloo, seconded by Scheurs to approve the proposed minutes of the June 23, 2025 Planning Commission Meeting. All present voting aye; motion carried.

7. Schedule Next Meeting: July 28, 2025

Motion by Schmitz, seconded by Osterloo to set the date for the next Planning Commission Meeting for July 28, 2025. All present voting aye; motion carried.

8. Plat: CJM Consulting Inc

Plat of Lot 11, Block 1 of Westwood First Addition, a subdivision of SW 1/4 of Section 16, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Jenniges gave an overview of the area using GIS. He noted the parcel to the north had been platted a few months ago and has some structures being built on it. This plat follows zoning ordinances. The applicant was present to answer questions.

Motion by Osterloo, seconded by Schmitz to approve the plat. All present voting aye; motion carried.

9. Other Business:

None.

10. Public Input:

None.

11. Adjourn

Jenniges adjourned the meeting at 12:05 P.M.

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Jon Schmitz
Planning Commission Vice-Chairperson

CITY OF MITCHELL
1ST and 2ND PENNY SALES TAX

QUARTERLY COLLECTION HISTORY

Reported figures reflect actual collections for each one cent of sales tax (double the total collected).

	TOTAL:	% INCREASE:	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC
2011	**4,916,440.28**	3.66%	998,091.40	1,176,128.73	1,307,903.85	1,434,316.30
2012	**5,368,608.63**	9.20%	1,143,164.57	1,218,120.94	1,418,090.62	1,589,232.50
2013	**5,213,186.08**	-2.89%	1,136,426.56	1,191,087.68	1,399,370.45	1,486,301.39
			-0.59%	2,327,514.24. -1.43%	3,726,884.69. -1.41%	5,213,186.08 -2.89%
2014	**5,408,745.24**	3.75%	1,132,139.50	1,177,315.69	1,503,870.05	1,595,420.00
			-0.37%	2,309,455.19. -0.78%	3,813,325.24 2.32%	5,408,745.24 3.75%
2015	**5,560,346.84**	2.80%	1,246,307.22	1,111,031.77	1,542,948.86	1,660,058.99
			10.08%	2,357,338.99 2.07%	3,900,287.85 2.28%	5,560,346.84 2.80%
2016	**5,471,800.14**	-1.59%	1,121,498.95	1,189,015.16	1,640,952.14	1,520,333.89
			-10.01%	2,310,514.11 -1.99%	3,951,466.25 1.31%	5,471,800.14 -1.59%
2017	**5,472,944.38**	0.02%	1,168,606.89	1,172,899.95	1,719,455.47	1,411,982.07
			4.20%	2,341,506.84 1.34%	4,060,962.31 2.77%	5,472,944.38 0.02%
2018	**5,724,840.89**	4.60%	1,336,167.88	1,130,017.30	1,793,804.79	1,464,850.92
			14.34%	2,466,185.18 5.32%	4,259,989.97 4.90%	5,724,840.89 4.60%
2019	**5,645,323.19**	-1.39%	1,295,844.66	1,108,413.91	1,729,191.09	1,511,873.53
			-3.02%	2,404,258.57 -2.51%	4,133,449.66 -2.97%	5,645,323.19 -1.39%
2020	**5,615,768.74**	-0.52%	1,282,714.51	1,054,141.12	1,780,199.71	1,498,713.40
			-1.01%	2,336,855.63 -2.80%	4,117,055.34 -.40%	5,615,768.74 -.52%
2021	**6,187,725.34**	10.18%	1,264,770.83	1,255,519.24	2,026,764.68	1,640,670.59
			-1.40%	2,520,290.07 7.85%	4,547,054.75 10.44%	6,187,725.34 10.18%
2022	**6,775,812.09**	9.50%	1,484,890.62	1,621,947.17	1,847,020.72	1,821,953.58
			17.40%	3,106,837.79 23.27%	4,953,858.51 8.95%	6,775,812.09 9.50%
2023	**7,250,061.70**	7.00%	1,593,252.54	1,709,516.39	1,994,129.14	1,953,163.63
			7.30%	3,302,768.93 6.31%	5,296,898.07 6.92%	7,250,061.70 7.00%
2024	**7,658,645.68**	5.64%	1,755,977.81	1,525,978.27	2,292,687.17	2,084,002.43
			10.21%	3,281,956.08 -0.63%	5,574,643.25 5.24%	7,658,645.68 5.64%
2025	**3,227,194.59**	-1.67%	1,836,550.27	1,390,644.32		
			4.59%	3,227,194.59 -1.67%		

CITY OF MITCHELL

1ST & 2ND PENNY SALES TAX
MONTHLY COLLECTION HISTORY

YEAR	BUDGET AMOUNT:	TOTAL ACTUAL COLLECTIONS:	ACTUAL % INCREASE:	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	
2011+	4,750,000	4,916,440.28	3.66	250,103.91	365,260.54	382,726.95	412,828.04	393,665.81	369,634.88	432,490.26	545,861.28	329,552.31	385,888.30	469,123.49	579,304.51	
2012	4,975,000	5,368,608.63	9.20	346,788.91	449,455.86	346,919.80	430,304.87	380,434.30	407,381.77	437,148.87	539,313.62	441,628.13	439,166.07	577,488.90	572,577.53	
2013	5,228,000	5,213,186.08	(2.89)	284,189.92	465,006.00	387,230.64	362,587.02	351,657.77	476,842.89	352,938.41	534,399.25	512,032.79	374,128.92	529,966.32	582,206.15	
2014	5,375,000	5,408,745.24	3.75	288,281.34	488,723.56	355,134.60	426,999.34	431,734.62	318,581.73	617,399.39	425,433.42	461,037.24	495,377.71	536,821.64	563,220.65	
2015	5,375,000	5,560,346.84	2.80	339,858.56	484,146.43	422,302.23	381,710.90	460,723.61	268,597.26	646,185.82	427,106.91	469,656.13	515,639.93	439,824.99	704,594.07	
2016	5,590,000	5,471,800.14	(1.59)	262,045.44	454,696.09	404,757.42	457,175.98	427,186.92	304,652.26	636,229.69	495,486.87	509,235.58	491,896.66	386,211.17	642,226.06	
2017	5,590,000	5,472,944.38	0.02	314,226.16	439,907.44	414,473.29	428,428.32	360,943.07	383,528.56	703,067.14	450,666.82	565,721.51	395,455.72	467,453.85	549,072.50	
2018	5,471,800	5,724,840.89	4.60	383,276.70	505,707.15	447,184.03	402,686.59	443,340.74	283,989.97	720,544.06	546,190.43	527,070.30	378,035.60	429,741.17	657,074.15	
2019	5,521,800	5,645,323.19	(1.39)	380,964.38	475,050.96	439,829.32	286,501.27	595,560.40	226,352.24	617,301.74	648,368.69	463,520.66	487,890.04	535,978.36	488,005.13	
2020	5,378,333	5,615,768.74	(0.52)	482,425.98	401,397.66	398,890.87	476,968.75	422,410.65	154,761.72	820,662.75	494,907.24	464,629.72	520,474.40	441,945.44	536,293.56	
2021	5,593,333	6,187,725.34	10.18	504,793.07	370,090.20	389,887.56	596,963.70	510,380.97	148,174.57	935,626.32	509,241.13	581,897.23	540,337.38	461,781.44	638,551.77	
2022	5,715,769	6,775,812.09	9.50	583,303.14	371,021.69	530,565.79	581,055.46	484,781.15	556,110.56	656,824.67	536,419.86	653,776.19	614,839.88	529,332.04	677,781.66	
2023	5,900,000	7,250,061.70	7.00	540,211.39	535,030.61	518,010.54	587,336.88	552,642.54	569,536.97	740,477.38	532,185.96	721,465.80	595,898.42	622,051.08	735,214.13	
2024	6,526,817	7,658,645.68	5.64	523,359.33	671,681.61	560,936.87	521,925.50	716,780.80	287,271.97	875,526.51	801,243.12	615,917.54	672,847.10	735,394.79	675,760.54	Monthly
				523,359.33	1,195,040.94	1,755,977.81	2,277,903.31	2,994,684.11	3,281,956.08	4,157,482.59	4,958,725.71	5,574,643.25	6,247,490.35	6,982,885.14	7,658,645.68	YTD
						1,836,550.27			1,390,644.32			0.00			0.00	Quarter
2025	6,716,495	3,227,194.59	(1.67)	649,870.29	634,870.82	551,809.16	607,818.80	629,146.18	153,679.34							Monthly
				649,870.29	1,284,741.11	1,836,550.27	2,444,369.07	3,073,515.25	3,227,194.59	3,227,194.59	3,227,194.59	3,227,194.59	3,227,194.59	3,227,194.59	3,227,194.59	YTD
				24.17%	**7.51%**	**4.59%**	**7.31%**	**2.63%**	**-1.67%**							YTD %

\+ Adjusted for Sales Tax Repayment to the City of Mitchell from the Dept. of Revenue in the amount of $179,411.96 ($89,705.98 per penny).

CITY OF MITCHELL
ENTERTAINMENT TAX

QUARTERLY COLLECTION HISTORY

	TOTAL:	% INCREASE:	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC
2011	**656,532.15**	-1.21%	118,695.00	136,300.85	208,391.15	193,145.15
2012	**697,676.11**	6.27%	125,969.05	147,874.96	203,448.99	220,383.11
2013	**691,101.94**	-0.94%	131,955.75	144,977.31	221,211.54	192,957.34
			4.53%	276,933.06 1.13%	498,144.60 4.37%	691,101.94 -0.94%
2014	**725,646.21**	5.00%	135,546.54	142,149.17	225,519.46	222,431.04
			2.72%	277,695.71 0.28%	503,215.17 1.02%	725,646.21 5.00%
2015	**770,673.56**	6.21%	154,511.20	146,311.07	253,959.91	215,891.12
			13.99%	300,822.27 8.33%	554,782.44 10.25%	770,673.56 6.21%
2016	**793,240.17**	2.93%	145,551.59	157,655.63	250,026.46	240,006.49
			-5.80%	303,207.22 .79%	553,233.68 -.28%	793,240.17 2.93%
2017	**790,107.66**	-0.39%	147,688.45	169,649.01	269,219.66	203,550.54
			1.47%	317,337.46 4.66%	586,557.12 6.02%	790,107.66 -.39%
2018	**789,559.57**	-0.07%	164,059.02	143,388.32	278,327.96	203,784.27
			11.08%	307,447.34 -3.12%	585,775.30 -.13%	789,559.57 -.07%
2019	**833,576.12**	5.57%	174,314.16	155,419.75	280,794.78	223,047.43
			6.25%	329,733.91 7.25%	610,528.69 4.23%	833,576.12 5.57%
2020	**755,428.66**	-9.37%	172,442.09	124,320.72	245,967.43	212,698.42
			-1.07%	296,762.81 -10.00%	542,730.24 -11.10%	755,428.66 -9.37%
2021	**929,153.77**	23.00%	158,059.05	179,764.88	345,504.57	245,825.27
			-8.34%	337,823.93 13.84%	683,328.50 25.91%	929,153.77 23.00%
2022	**974,002.42**	4.83%	184,256.30	233,236.54	300,335.19	256,174.39
			16.57%	417,492.84 23.58%	717,828.03 5.05%	974,002.42 4.83%
2023	**974,198.96**	0.02%	199,200.39	210,464.62	305,683.90	258,850.05
			8.11%	409,665.01 -1.87%	715,348.91 -.35%	974,198.96 .02%
2024	**1,034,854.90**	6.23%	207,640.71	194,906.04	337,926.29	294,381.86
			4.24%	402,546.75 -1.74%	740,473.04 3.51%	1,034,854.90 6.23%
2025	**439,082.27**	9.08%	238,539.31	200,542.96		
			14.88%	439,082.27 9.08%		

CITY OF MITCHELL

3RD PENNY SALES TAX

MONTHLY COLLECTION HISTORY

YEAR	BUDGET AMOUNT:	TOTAL ACTUAL COLLECTIONS:	ACTUAL % INCREASE:	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	
2011	633,000	656,532.15	(1.21)	26,671.51	39,718.12	52,305.37	38,082.17	55,190.54	43,028.14	60,191.20	88,869.14	59,330.81	63,627.23	61,965.11	67,552.81	
2012	685,000	697,676.11	6.27	35,495.28	50,249.85	40,223.92	53,342.71	41,471.21	53,061.04	66,511.13	70,424.58	66,513.28	78,163.66	70,292.30	71,927.15	
2013	698,000	691,101.94	(0.94)	39,093.16	45,866.76	46,995.83	46,613.05	43,611.55	54,752.71	59,752.01	73,658.78	87,800.75	58,844.21	66,328.60	67,784.53	
2014	722,000	725,646.21	5.00	40,589.02	55,025.37	39,932.15	52,364.46	50,247.07	39,537.64	84,347.73	60,746.51	80,425.22	79,444.10	76,788.99	66,197.95	
2015	722,000	770,673.56	6.21	40,576.25	59,215.80	54,719.15	45,861.63	61,744.01	38,705.69	88,722.32	81,104.74	84,132.85	72,490.69	70,456.90	72,943.53	
2016	750,000	793,240.17	2.93	41,867.71	51,009.46	52,674.42	63,143.71	49,546.19	44,965.73	86,758.93	77,118.75	86,148.78	89,887.83	68,789.53	81,329.13	
2017	680,000	790,107.66	(0.39)	40,489.65	56,521.74	50,677.06	61,899.68	49,494.55	58,254.78	101,128.39	68,449.71	99,641.56	64,528.02	65,496.74	73,525.78	
2018	820,000	789,559.57	(0.07)	41,017.18	62,200.06	60,841.78	50,561.37	49,355.07	43,471.88	107,048.99	85,942.83	85,336.14	55,490.48	63,417.12	84,876.67	
2019	790,000	833,576.12	5.57	51,576.74	62,859.78	59,877.64	39,434.95	78,468.82	37,515.98	89,755.78	102,353.23	88,685.77	76,541.45	80,242.70	66,263.28	
2020	790,000	755,428.66	(9.37)	59,397.75	56,494.36	56,549.98	60,882.27	40,520.39	22,918.06	96,077.01	74,822.08	75,068.34	83,093.78	57,532.07	72,072.57	
2021	650,000	929,153.77	23.00	55,833.11	50,072.02	52,153.92	82,977.05	65,403.88	31,383.95	141,572.27	88,289.63	115,642.67	86,501.58	70,472.20	88,851.49	
2022	755,000	974,002.42	4.83	69,159.45	43,370.47	71,726.38	88,038.67	65,622.79	79,575.08	101,833.57	86,884.13	111,617.49	86,439.65	81,092.65	88,642.09	
2023	845,000	974,198.96	0.02	58,654.19	75,561.41	64,984.79	70,927.22	60,049.02	79,488.38	103,248.21	77,102.98	125,332.71	81,233.49	85,474.21	92,142.35	
2024	929,195	1,034,854.90	6.23	61,771.89	83,007.31	62,861.51	56,488.20	92,082.15	46,335.69	119,713.09	118,739.00	99,474.20	100,572.32	108,687.09	85,122.45	Monthly
				61,771.89	144,779.20	207,640.71	264,128.91	356,211.06	402,546.75	522,259.84	640,998.84	740,473.04	841,045.36	949,732.45	1,034,854.90	YTD
						238,539.31			200,542.96			0.00			0.00	Quarter
2025	975,000	439,082.27	9.08	75,709.81	88,295.13	74,534.37	81,432.06	81,373.64	37,737.26							Monthly
				75,709.81	164,004.94	238,539.31	319,971.37	401,345.01	439,082.27	439,082.27	439,082.27	439,082.27	439,082.27	439,082.27	439,082.27	YTD
				22.56%	**13.28%**	**14.88%**	**21.14%**	**12.67%**	**9.08%**							YTD %

CITY OF MITCHELL
CASH BALANCES REPORT
AS OF: JUNE 30TH, 2025

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
GENERAL					
101-102 CASH CHANGE	200.00	0.00	0.00	200.00	0.00
101-1021 CASH CHANGE-PS	200.00	0.00	0.00	200.00	0.00
101-103 CASH CHANGE-FINANCE	300.00	0.00	0.00	300.00	0.00
101-104 CASH IN INT BEARING ACCTS	20,134,569.67	19,892,553.70	(27,919,062.76)	12,108,060.61	(8,026,509.06)
101-1044 INVESTMENT-FIT	408,022.83	6,779.46	0.00	414,802.29	6,779.46
101-1046 ASSIGN CASH-LAKE MITCH IMPROV	4,684,100.00	0.00	(4,684,100.00)	0.00	(4,684,100.00)
101-10465DESIGNATED CASH-VETERAN'S PARK	38,874.49	0.00	0.00	38,874.49	0.00
101-10467ASSIGNED CASH-CAPITAL PROJECTS	0.00	5,750,000.00	0.00	5,750,000.00	5,750,000.00
101-10471ASSIGNED CASH-MIT TOWNSHIP	61,635.00	0.00	0.00	61,635.00	0.00
101-10472ASSIGNED CASH-SAT FIRE STAT	40,166.21	0.00	0.00	40,166.21	0.00
101-10473ASSIGNED CASH-LAKE SHORE STABI	0.00	0.00	0.00	0.00	0.00
101-10474ASSIGNED CASH-JETTY/BOAT DOCKS	0.00	0.00	0.00	0.00	0.00
101-10475ASSIGNED CASH-ASSESSMENTS	500,000.00	0.00	0.00	500,000.00	0.00
101-1048 ASSIGNED CASH-EMS EQUIP REPL	0.00	0.00	0.00	0.00	0.00
101-1049 ASSIGNED CASH-27TH PAYROLL	0.00	0.00	0.00	0.00	0.00
101-1051 CERTIFICATE OF DEPOSIT-FIT	0.00	0.00	0.00	0.00	0.00
101-1053 CERT OF DEPOSIT-GENERAL FUND	750,000.00	0.00	0.00	750,000.00	0.00
101-1054 CERT OF DEPOSIT-GENERAL FUND	0.00	0.00	0.00	0.00	0.00
101-1076 RESTRICTED SAVINGS-BID #2/SA	0.00	0.00	0.00	0.00	0.00
101-1077 RESTRICTED-CLFRF FUNDS	0.00	0.00	0.00	0.00	0.00
101-1079 RESTRICTED-STP PURPOSES	53,581.71	0.00	0.00	53,581.71	0.00
TOTAL 101-GENERAL	26,671,649.91	25,649,333.16	(32,603,162.76)	19,717,820.31	(6,953,829.60)
PARK FUND					
201-102 CASH CHANGE	510.00	0.00	0.00	510.00	0.00
201-104 CASH IN INT BEARING ACCTS	860,868.93	4,410,279.13	(2,272,958.56)	2,998,189.50	2,137,320.57
201-1045 DESIGNATED CASH-SKATEPARK	0.00	0.00	0.00	0.00	0.00
201-1046 DESIGNATED CASH-CADWELL	0.00	0.00	0.00	0.00	0.00
201-1047 DESIGNATED CASH-CAP IMPROV FEE	11,823.09	0.00	0.00	11,823.09	0.00
201-1048 DESIGNATED-LIFEQUEST	99,907.07	0.00	0.00	99,907.07	0.00
201-1049 DESIGNATED-DISC GOLF	0.00	970.00	0.00	970.00	970.00
201-107 RESTRICTED CASH	0.00	0.00	0.00	0.00	0.00
TOTAL 201-PARK FUND	973,109.09	4,411,249.13	(2,272,958.56)	3,111,399.66	2,138,290.57
CORN PALACE FUND					
202-102 ATM CASH CHANGE	0.00	0.00	0.00	0.00	0.00
202-1021 CASH CHANGE	0.00	0.00	0.00	0.00	0.00
202-104 CASH IN INT BEARING ACCTS	0.00	3,548.82	(4,915.60)	(1,366.78)	(1,366.78)
202-1074 DESIGNATED-PRE STURGIS PARTY	0.00	0.00	0.00	0.00	0.00
TOTAL 202-CORN PALACE FUND	0.00	3,548.82	(4,915.60)	(1,366.78)	(1,366.78)

CASH BALANCES REPORT

AS OF: JUNE 30TH, 2025

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
LAKE MITCHELL					
203-104 CASH IN INT BEARING ACCTS	4,031,927.21	5,104,505.54	(2,229,476.83)	6,906,955.92	2,875,028.71
TOTAL 203-LAKE MITCHELL	4,031,927.21	5,104,505.54	(2,229,476.83)	6,906,955.92	2,875,028.71
BUSINESS IMPROV DIST #4					
209-104 CASH IN INT BEARING ACCTS	268,612.50	117,321.00	(78,745.00)	307,188.50	38,576.00
TOTAL 209-BUSINESS IMPROV DIST #4	268,612.50	117,321.00	(78,745.00)	307,188.50	38,576.00
ENTERTAINMENT TAX					
211-104 CASH IN INT BEARING ACCTS	1,058,380.01	456,998.78	(1,156,431.66)	358,947.13	(699,432.88)
211-1041 ASSIGNED CASH-STREETSCAPE	10,567.94	0.00	0.00	10,567.94	0.00
211-1042 ASSIGNED-CP PLAZA EXPANSION	100,000.00	0.00	0.00	100,000.00	0.00
211-1043 ASSIGNED CASH-CP CAP IMP FACIL	0.00	600,000.00	0.00	600,000.00	600,000.00
211-107 RESTRICTED CASH-BONDS	0.00	0.00	0.00	0.00	0.00
TOTAL 211-ENTERTAINMENT TAX	1,168,947.95	1,056,998.78	(1,156,431.66)	1,069,515.07	(99,432.88)
BUSINESS IMPROV DIST #3					
213-104 CASH IN INT BEARING ACCTS	88,486.90	18,155.35	(60,538.22)	46,104.03	(42,382.87)
TOTAL 213-BUSINESS IMPROV DIST #3	88,486.90	18,155.35	(60,538.22)	46,104.03	(42,382.87)
E-911 EMERGENCY					
214-104 CASH IN INT BEARING ACCTS	1,016,807.58	653,636.43	(464,908.68)	1,205,535.33	188,727.75
TOTAL 214-E-911 EMERGENCY	1,016,807.58	653,636.43	(464,908.68)	1,205,535.33	188,727.75
SPECIAL ASSESS REVOLVING					
216-104 CASH IN INT BEARING ACCTS	176,915.99	0.00	0.00	176,915.99	0.00
TOTAL 216-SPECIAL ASSESS REVOLVING	176,915.99	0.00	0.00	176,915.99	0.00
COMMUNITY SERVICES					
218-102 CASH CHANGE	0.00	0.00	0.00	0.00	0.00
218-104 CASH IN INT BEARING ACCTS	119,498.91	767,142.11	(719,182.54)	167,458.48	47,959.57
218-1045 DESIGNATED CASH-IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
TOTAL 218-COMMUNITY SERVICES	119,498.91	767,142.11	(719,182.54)	167,458.48	47,959.57
NUTRITION					
219-102 CASH CHANGE	25.00	0.00	0.00	25.00	0.00
219-104 CASH IN INT BEARING ACCTS	278,444.89	162,528.97	(187,610.94)	253,362.92	(25,081.97)
TOTAL 219-NUTRITION	278,469.89	162,528.97	(187,610.94)	253,387.92	(25,081.97)
LIBRARY FINES FUND					
226-104 CASH IN INT BEARING ACCTS	107,012.15	19,538.18	(6,637.19)	119,913.14	12,900.99
TOTAL 226-LIBRARY FINES FUND	107,012.15	19,538.18	(6,637.19)	119,913.14	12,900.99

CASH BALANCES REPORT

AS OF: JUNE 30TH, 2025

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
AIRPORT					
230-104 CASH IN INT BEARING ACCTS	116,320.93	439,154.91	(224,740.51)	330,735.33	214,414.40
TOTAL 230-AIRPORT	116,320.93	439,154.91	(224,740.51)	330,735.33	214,414.40
DEBT SER-TID #7 WSTWD ADD					
303-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 303-DEBT SER-TID #7 WSTWD ADD	0.00	0.00	0.00	0.00	0.00
DEBT SER-TID #8 CONF CTR					
304-104 CASH IN INT BEARING ACCTS	75,533.49	103,078.10	(82,500.00)	96,111.59	20,578.10
TOTAL 304-DEBT SERV-TID #8-HIGHLAND	75,533.49	103,078.10	(82,500.00)	96,111.59	20,578.10
DEBT SERV-TID #9 VANTAGE					
305-104 CASH IN INT BEARING ACCTS	0.00	15,318.40	(26,846.78)	(11,528.38)	(11,528.38)
TOTAL 305-DEBT SERV-TID #9-VANTAGE	0.00	15,318.40	(26,846.78)	(11,528.38)	(11,528.38)
TID #14 - PEPSI WIS-PAK					
308-104 CASH IN INT BEARING ACCTS	0.00	63,879.68	(31,939.84)	31,939.84	31,939.84
TOTAL 308-TID #14 - PEPSI WIS-PAK	0.00	63,879.68	(31,939.84)	31,939.84	31,939.84
TID #15 - PROBUILD					
309-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 309-TID #15 - PROBUILD	0.00	0.00	0.00	0.00	0.00
TID #16 - INNOVATIVE SYS					
310-104 CASH IN INT BEARING ACCTS	0.00	47,962.92	0.00	47,962.92	47,962.92
TOTAL 310-DEBT SERV-TID #16-INNOVAT	0.00	47,962.92	0.00	47,962.92	47,962.92
TID #17 - WOODS ADDITION					
311-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 311-DEBT SERV-TID #17-WOODS	0.00	0.00	0.00	0.00	0.00
TIE #18 - STARLITE ESTAT					
312-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 312-TID #18-STARLITE ESTATES	0.00	0.00	0.00	0.00	0.00
TID #19 - ANTACH/MHA					
313-104 CASH IN INT BEARING ACCTS	12,584.43	12,965.66	(25,550.09)	0.00	(12,584.43)
TOTAL 313-TID #19 ANTACH/MHA	12,584.43	12,965.66	(25,550.09)	0.00	(12,584.43)
TID #20 - MORRIS					
314-104 CASH IN INT BEARING ACCTS	0.00	22,508.42	(11,254.21)	11,254.21	11,254.21
TOTAL 314-TID #20-MORRIS	0.00	22,508.42	(11,254.21)	11,254.21	11,254.21

CASH BALANCES REPORT

AS OF: JUNE 30TH, 2025

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
TID #21 - HOHN ENTERPR.					
315-104 CASH IN INT BEARING ACCTS	0.00	8,578.61	(8,578.61)	0.00	0.00
TOTAL 315-TID #21 HOHN ENTERPRISES	0.00	8,578.61	(8,578.61)	0.00	0.00
TID #22 - KUSTOM CYCLES					
316-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 316-TID#22-KUSTOM CYCLES	0.00	0.00	0.00	0.00	0.00
TID #24 - PERFORMANCE PET					
318-104 CASH IN INT BEARING ACCTS	0.00	96,310.49	0.00	96,310.49	96,310.49
TOTAL 318-TID #24-PERFORMANCE PET	0.00	96,310.49	0.00	96,310.49	96,310.49
TID #26 - WESTERN BLDG					
319-104 CASH IN INT BEARING ACCTS	0.00	4,856.45	0.00	4,856.45	4,856.45
TOTAL 319-TID #26-WESTERN BUILDING	0.00	4,856.45	0.00	4,856.45	4,856.45
TID #27 - FIALA HOUSING					
320-104 CASH IN INT BEARING ACCTS	1,049.76	19,875.37	0.00	20,925.13	19,875.37
TOTAL 320-TID#27-FIALA HOUSING	1,049.76	19,875.37	0.00	20,925.13	19,875.37
TID #28 - FLATS ON HAVENS					
321-104 CASH IN INT BEARING ACCTS	0.00	2,542.30	0.00	2,542.30	2,542.30
TOTAL 321-TID #28-FLATS ON HAVENS	0.00	2,542.30	0.00	2,542.30	2,542.30
TID #29 - WOOLWORTH					
322-104 CASH IN INT BEARING ACCTS	0.00	1,726.12	0.00	1,726.12	1,726.12
TOTAL 322-TID #29-WOOLWORTH	0.00	1,726.12	0.00	1,726.12	1,726.12
TID #30 - SHARPSTONE					
323-104 CASH IN INT BEARING ACCTS	101.37	4,825.80	0.00	4,927.17	4,825.80
TOTAL 323-TID #30-SHARPSTONE	101.37	4,825.80	0.00	4,927.17	4,825.80
TID #31 - 15TH STREET					
324-104 CASH IN INT BEARING ACCTS	0.00	5,034.54	0.00	5,034.54	5,034.54
TOTAL 324-TID #31-15TH STREET	0.00	5,034.54	0.00	5,034.54	5,034.54
INDOOR SWIMMING POOL					
350-104 CASH IN INT BEARING ACCTS	633,610.17	16,500.00	(130,972.97)	519,137.20	(114,472.97)
TOTAL 350-INDOOR SWIMMING POOL	633,610.17	16,500.00	(130,972.97)	519,137.20	(114,472.97)
WATER					
602-104 CASH IN INT BEARING ACCTS	9,056,450.00	4,776,732.32	(3,475,025.91)	10,358,156.41	1,301,706.41
602-1072 WATER OPERATING CERT OF DEPOSI	0.00	0.00	0.00	0.00	0.00
TOTAL 602-WATER	9,056,450.00	4,776,732.32	(3,475,025.91)	10,358,156.41	1,301,706.41

CASH BALANCES REPORT

AS OF: JUNE 30TH, 2025

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
SEWER					
604-104 CASH IN INT BEARING ACCTS	4,052,234.07	16,736,589.87	(14,289,228.31)	6,499,595.63	2,447,361.56
604-10701DESIGNATED CASH-STORM SEWER	0.00	0.00	0.00	0.00	0.00
604-1071 RESTRICTED CASH-SEWER REPLACE	0.00	0.00	0.00	0.00	0.00
TOTAL 604-SEWER	4,052,234.07	16,736,589.87	(14,289,228.31)	6,499,595.63	2,447,361.56
AIRPORT					
606-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 606-AIRPORT	0.00	0.00	0.00	0.00	0.00
SANITATION					
612-102 CASH CHANGE	300.00	200.00	0.00	500.00	200.00
612-104 CASH IN INT BEARING ACCTS	3,372,869.97	1,343,213.23	(3,370,402.40)	1,345,680.80	(2,027,189.17)
612-1041 LANDFILL CLOSURE RESERVES	0.00	0.00	0.00	0.00	0.00
612-1042 MRLF CLOSURE/POST CLOSURE RESE	0.00	0.00	0.00	0.00	0.00
612-1043 MRLF CELL CONSTRUCTION RESERVE	0.00	0.00	0.00	0.00	0.00
612-1046 INVESTMENT FOR LF POST-CLOSURE	678,720.19	2,334.43	0.00	681,054.62	2,334.43
612-1047 INVESTMENT FOR MRLF CL/POST-C	978,219.87	41,202.97	0.00	1,019,422.84	41,202.97
612-1071 RESTRICTED CASH-2004 RLFL #1	13,622.00	0.00	0.00	13,622.00	0.00
612-1072 RESTRICTED CASH-2004 RLFL #2	14,318.00	0.00	0.00	14,318.00	0.00
TOTAL 612-SANITATION	5,058,050.03	1,386,950.63	(3,370,402.40)	3,074,598.26	(1,983,451.77)
CORN PALACE					
613-102 ATM CASH CHANGE	10,000.00	0.00	0.00	10,000.00	0.00
613-1021 CASH CHANGE	6,620.00	0.00	0.00	6,620.00	0.00
613-104 CASH IN INT BEARING ACCTS	314,338.73	1,585,933.84	(766,731.91)	1,133,540.66	819,201.93
613-1072 DESIGNATED CP TILES-PHASE 2	0.00	0.00	0.00	0.00	0.00
613-1073 DESIGNATED FOR CAPITAL IMPROVE	0.00	0.00	0.00	0.00	0.00
613-1074 DESIGNATED-PRE STURGIS PARTY	6,906.32	0.00	0.00	6,906.32	0.00
TOTAL 613-CORN PALACE	337,865.05	1,585,933.84	(766,731.91)	1,157,066.98	819,201.93
GOLF COURSE					
614-104 CASH IN INT BEARING ACCTS	414,652.02	724,403.28	(814,166.42)	324,888.88	(89,763.14)
614-1045 DESIGNATED-CART REPLACEMENT	0.00	50,000.00	0.00	50,000.00	50,000.00
614-1046 DESIGNATED-PHASE III	0.00	250,000.00	0.00	250,000.00	250,000.00
TOTAL 614-GOLF COURSE	414,652.02	1,024,403.28	(814,166.42)	624,888.88	210,236.86
CAMPGROUND					
619-102 CASH CHANGE	100.00	0.00	0.00	100.00	0.00
619-104 CASH IN INT BEARING ACCTS	218,359.09	62,274.57	(82,775.89)	197,857.77	(20,501.32)
TOTAL 619-CAMPGROUND	218,459.09	62,274.57	(82,775.89)	197,957.77	(20,501.32)

CASH BALANCES REPORT

AS OF: JUNE 30TH, 2025

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
EMERGENCY MEDICAL SERVICE					
621-104 CASH IN INT BEARING ACCTS	591,209.08	1,438,392.54	(1,087,451.44)	942,150.18	350,941.10
621-1045 ASSIGNED CASH-AMBULANCE REPL	0.00	0.00	0.00	0.00	0.00
621-1046 ASSIGNED CASH-UTV	0.00	0.00	0.00	0.00	0.00
TOTAL 621-EMERGENCY MEDICAL SERVICE	591,209.08	1,438,392.54	(1,087,451.44)	942,150.18	350,941.10
HEALTH INSURANCE					
652-104 CASH IN INT BEARING ACCTS	4,574,665.08	2,017,591.50	(1,646,365.30)	4,945,891.28	371,226.20
TOTAL 652-HEALTH INSURANCE	4,574,665.08	2,017,591.50	(1,646,365.30)	4,945,891.28	371,226.20
AGENCY FUNDS					
700-104 CASH IN INT BEARING ACCTS	0.00	568,326.21	(568,326.21)	0.00	0.00
700-1041 BID DEPOSITS	55,800.00	12,000.00	(4,000.00)	63,800.00	8,000.00
700-10411CORN PALACE GAMES	22,395.57	156,263.28	(178,658.85)	0.00	(22,395.57)
700-1042 REVENUE FOR STATE	24,564.56	110,565.09	(104,365.70)	30,763.95	6,199.39
700-1044 PARKS & RECREATION	3,627.46	0.00	0.00	3,627.46	0.00
700-1045 MCSF ROUND-UP	730.74	484.81	0.00	1,215.55	484.81
700-1050 PUBLIC SAFETY-DARE	1,365.29	0.00	0.00	1,365.29	0.00
TOTAL 700-AGENCY FUNDS	108,483.62	847,639.39	(855,350.76)	100,772.25	(7,711.37)
SPECIAL ASSESSMENT-710					
710-104 CASH IN INT BEARING ACCTS	574,489.22	25,145.98	0.00	599,635.20	25,145.98
TOTAL 710-SPECIAL ASSESSMENT-710	574,489.22	25,145.98	0.00	599,635.20	25,145.98
2011 STREET CONST					
724-104 CASH IN INT BEARING ACCTS	267,050.11	30,518.47	0.00	297,568.58	30,518.47
TOTAL 724-STREET CONSTRUCTION	267,050.11	30,518.47	0.00	297,568.58	30,518.47
FLEXIBLE SPENDING ACCT					
753-104 CASH IN INT BEARING ACCTS	0.00	55,856.78	(82,621.23)	(26,764.45)	(26,764.45)
TOTAL 753-FLEXIBLE SPENDING ACCT	0.00	55,856.78	(82,621.23)	(26,764.45)	(26,764.45)
GRAND TOTAL	60,994,245.60	68,817,104.41	(66,797,070.56)	63,014,279.45	2,020,033.85

*** END OF REPORT ***

Date:
To: **Mayor & City Council**
Re: **June permits 2025**

	Permit #	Name	Address	Building	Contractor	Cost	Fee	Category
1	15440	Mike Keena	3621 Liberty Dr.	Garden Shed	Owner	$ 5,250.00	$ 51.00	Garages/Sheds
2	15441	Merv Bouchie	1520 N. Ridge Rd.	Reside Home	Bldrs 1st Source	$ 34,000.00	$ 20.00	Re-roof/shingle
3	15442	Mary Huffman	1212 E. 4th Ave.	Egress Windows	Guevara Const.	$ 4,200.00	$ 20.00	Re-roof/shingle
4	15443	Mueller Lumber	1700/1702 S. Miller St.	New Duplex	MLC	$ 309,890.00	$ 958.00	Duplexes
5	15444	Jerry Tommey	185 S. Harmon Sr.	Reroof Home	Karl Knight	$ 8,300.00	$ 20.00	Re-roof/shingle
6	15445	Corn Palace Stampede Rodeo	6320 N. Ohlman St.	20x30 Ticket Booth	Riggs Const.	$ 12,000.00	$ 93.00	Garages/Sheds
7	15446	Frank and Pam Wells	409 S. Wisconson St.	Reroof Home	Owner	$ 11,000.00	$ 20.00	Re-roof/shingle
8	15447	Brian and Vanessa Klock	540 N. Harmon Dr.	Demo and Reside Shed	Lance Baum	$ 15,500.00	$ 20.00	Re-roof/shingle
9	15448	Patti Larson	701 W. 6th Ave.	Detached Garage	Revival Const.	$ 11,600.00	$ 93.00	Garages/Sheds
10	15449	Matt Bosma	25051 Alex Ct.	Pourch Addn.	Schmitz Const.	$ 26,400.00	$ 175.00	Residential Additions
11	15450	Shelton Mack	1512 E. Hanson	Reroof Home	Eric Steiner	$ 16,100.00	$ 20.00	Re-roof/shingle
12	15451	Davison Co.	1224 W. 5th Ave.	Shop Addn.	Owner	$ 30,000.00	$ 193.00	Garages/Sheds
13	15452	Scott Sadowski	320 E. 14th Ave.	Reroof Home	Major Leauge Const.	$ 15,800.00	$ 20.00	Re-roof/shingle
14	15453	Toni Schmidt	1512 Sawgrass Ave.	Reroof Home	CE Const.	$ 12,000.00	$ 20.00	Re-roof/shingle
15	15454	Taylor Doell	1004 Palmer Place	Reroof Home	CE Const.	$ 16,600.00	$ 20.00	Re-roof/shingle
16	15455	Jon Hatwan	201 S. Montana St.	Reroof Home	CE Const.	$ 21,000.00	$ 20.00	Re-roof/shingle
17	15456	Dean Uher	3409 N. Ohlman St.	Reroof Home	CE Const.	$ 14,000.00	$ 20.00	Re-roof/shingle
18	15457	Corona Village	1101 S Burr. St.	Covered Patio	H-T Const.	$ 151,000.00	$ 815.00	Commercial Additions
19	15458	Wolfgang Dahlman	108 N. Main	Rework Restaurant	H-T Const.	$ 50,000.00	$ 285.00	Commercial Additions
20	15459	Emily Nelson	1133 Woods Cr.	New Home	Owner	$ 145,200.00	$ 498.00	New Residential
21	15460	Alexa Petersen	416 S. Main St.	Windows	YHIC	$ 6,800.00	$ 20.00	Re-roof/shingle
22	15461	Bob Jackson	1817 Charles Ave.	New Home	ECL	$ 272,400.00	$ 866.00	New Residential
23								
24								
25								
26								
27								
28								
29								
30								
31								
32								
					Total	**$ 1,189,040.00**	**$ 4,267.00**	

Sincerely,
John D. Hegg

Building Official

MITCHELL POLICE DEPARTMENT
ACTIVITY REPORT FOR JUNE 2025

	JUNE 2024	JUNE 2025	YEAR TO DATE 2025
CALLS			
Calls for Service (6 Counties)	975	**922**	4,467
Calls for Service (City of Mitchell)	928	**825**	4,667
Case Reports Written (City Mitchell)	194	**185**	1,075
TOTAL CALLS ANSWERED	2097	**1932**	10,209

TRAFFIC STOPS PERFORMED			
Mitchell Police	151	**229**	1,630
All other counties	672	**1166**	5,310
TOTAL TRAFFIC STOPS	823	**1395**	6,940

ACCIDENTS			
TOTAL ACCIDENTS REPORTED	17	**19**	127

TICKETS ISSUED	83	**94**	681

WARNING TICKETS ISSUED	109	**216**	1,357

PARKING TICKETS ISSUED	14	**12**	201

Dean Knippling
Chief of Police

Mitchell Fire Rescue Monthly reports for 2025

Amb Call Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Total amb calls	171	181	132	162	182	161							989
Amb. Transfers Out of Town	9	4	3	1	7	6							30
													1019
Fire Call Activity	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**	**July**	**Aug**	**Sept**	**Oct**	**Nov**	**Dec**	**Total**
Total fire calls	19	38	24	29	31	18							159
City fire calls	16	32	18	23	7	11							107
County fire calls	3	6	6	6	4	7							32
EMS assist calls	53	75	42	45	69	63							347
Total Responses													645
Fire Preven. Activity	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**	**July**	**Aug**	**Sept**	**Oct**	**Nov**	**Dec**	**Total**
Fire Inspections	0	32	7	20	39	48							146
Consultations/Plans	13	28	70	58	73	80							322
Public Education	3	3	2	5	3	1							17
Fire Investigations	0	0	1	1	2	1							5
Total Activity													490
Dept. Other Activity	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**	**July**	**Aug**	**Sept**	**Oct**	**Nov**	**Dec**	**Total**
Total Activities	22	27	19	19	18	16							121
Dept. tours	8	3	2	7	11	4							35
Public Education	3	5	10	3	3	5							29
Total Activity													185
Total CFS/Activity													**Total**
													2309

City of Mitchell | Dept. of Public Safety
201 West 1st Ave | Mitchell, SD 57301
Phone: 605-995-8400 | Fax: 605-995-8486
CityOfMitchell.org

June 2025 monthly Code Enforcement report:

-As of 07/10/25 Code Enforcement is currently monitoring 18 properties in the city of Mitchell.

-9 properties were mowed by the contractor in the month of June.

Sincerely,

Ryan Erickson | Department of Public Safety
City of Mitchell
201 W. 1st Street, Mitchell. SD 57301
605-995-8400
Ryan.Erickson@cityofmitchellsd.gov

To: Mayor & City Council
Re: Lawn Mowing

Date	Name	Address	Contractor	Admin Fee	Contractor Fee	Total Billed
6/4/2025	Buttercup LLC	1305 W Hanson	AAA	$100.00	$195.00	$295.00
6/4/2025	Douglas Schleder	518 N Rowley	AAA	$100.00	$130.00	$230.00
6/4/2025	Nathan Larsen (done)	220 E 6th	AAA	$0.00	$0.00	$0.00
6/9/2025	Bradley Clark (done)	1009 E 7th	AAA	$0.00	$0.00	$0.00
6/13/2025	Abul Shaifulla	601 S Edmunds	AAA	$100.00		
6/16/2025	Cassandra Werkmeister	519 W 3rd	AAA	$100.00	$195.00	$295.00
6/25/2025	Beekay Enterprise LLC	523 E 2nd	AAA	$100.00	$65.00	$165.00
6/30/2025	Scott Ziebart	52 S Harmon	AAA	$100.00	$162.50	$262.50
6/30/2025	First Bank of South Dakota	1421 N Main	AAA	$100.00	$162.50	$262.50
Total				**$700.00**	**$ 910.00**	**$1,510.00**

Sincerely,

Ryan Erickson
Code Enforcement

CITY OF MITCHELL

MONTHLY WATER TREATMENT CHEMICAL COMSUMPTION REPORT

MONTH / YEAR—June, 2025----- Jon Vermeulen – Utilities Superintendent

Chlorine =_____0# or 0.0- TON'S_____X _____$1.45/LB._____ =____$0.00__

Poly Phosphate =___118.0 Gallons_____X _____$11.51 Gallons _____= ___$1,358.18_

Ammonia =__ 0# or ___0.0- TON'S___X _____$2.17 /LB._____= _____$0.00___

TOTAL = __$1,358.18

Raw Water Treated (LAKE) _____0____MG------or ___0___ MGD----------or---------- PEAK DAY___0___MG

B-Y- Water (INFLUENT) ___82.459___MG------ or ___2.749___MGD--------or---------- PEAK DAY_3.492___ MG

Chemical cost = 2,238.04__= ___$32.62____per MG or ___0.024___cents per Unit (750 GALLONS).

CHEMICAL FEED RATES IN Mg/L

Chlorine =_____0_____Mg/L -- _____0_____lbs. / 11.75 lbs. per Gallon / Raw Water

Poly Phosphate =____1.50_____Mg/L-- ____118.0____gal. / 10.5 lbs. per Gallon / Raw Water

Ammonia =_____0_____Mg/L --_____0_____lbs. / 5.15 lbs. per Gallon / Raw Water

CITY OF MITCHELL

Monthly - Chemical Inventory at the Water Treatment Plant

Date: 7/1/25

Coagulant – (AF-1102) ____0____Gallons

Lime __159,104__lbs. or __79.552__Ton's

Fluoride ____720____ Gallon's

Sodium Chlorite – (PHI-3125) ___80___ Gallon's

`

Polymer-(PHI-2386) ____0____Gallon's
(AF-84500)____0____Gallon's

Activated Carbon ___6,650__lbs. or ___3.325___Ton's

Chlorine ___582___lbs. or ___0.290___Ton

Poly-phosphate __118___Gallons

Carbon Dioxide ___0___Lbs. or ___0___Ton's

Ammonia ___472.5___ lbs. or ___0.236___Ton's

MONTHLY -- B-Y WATER-GALLON AND CHEMICAL USAGE REPORT

MONTH --- June YEAR - 2025

Influent -------- 82.459-- Million Gallon's

Chemical costs for B-Y Water:

Chlorine usage --------- 0 lbs. @ $1.45 per lb. = $0.00

Ammonia usage ------- 0 lbs. @ $2.17 per lb. = $0.00

Poly –phosphate------ 118 gall. @ $11.51 per gall. = $1,358.18

Total = $1,358.18

Cost per Unit (750 gallon) = $0.012

Cost per 1,000 gallons of water = $0.016

2025 - WATER CONSUMPTION

DATE	B-Y Rual Water Influent					
6/1/2025	2.226					
6/2/2025	2.880					
6/3/2025	2.432					
6/4/2025	2.853					
6/5/2025	2.860					
6/6/2025	2.560					
6/7/2025	2.630					
6/8/2025	2.466					
6/9/2025	2.786					
6/10/2025	3.028					
6/11/2025	3.052					
6/12/2025	2.695					
6/13/2025	2.745					
6/14/2025	2.581					
6/15/2025	2.595					
6/16/2025	2.876					
6/17/2025	3.246					
6/18/2025	2.997					
6/19/2025	2.877					
6/20/2025	2.872					
6/21/2025	3.492					
6/22/2025	3.338					
6/23/2025	3.039					
6/24/2025	2.858					
6/25/2025	2.554					
6/26/2025	2.355					
6/27/2025	2.494					
6/28/2025	2.477					
6/29/2025	2.194					
6/30/2025	2.405					
TOTALS	82.459					

Utilities Superintendent-Jon Vermeulen

Date	Source	Site	Chlorine PPM 0.5PPM-4.00PPM	Bacteria
5/6/2025	East Cuby's Store	#4	2.83	Absent
5/6/2025	Jmart Sinclair	#5	2.66	Absent
5/6/2025	Dakota Medical Specialis	#6	2.90	Absent
5/6/2025	Erickson Oil	#7	2.60	Absent
5/6/2025	Arnies	#8	2.62	Absent
5/6/2025	Culvers	#10	2.91	Absent
5/6/2025	City Hall	#15	2.83	Absent
5/6/2025	Mitchell Middle School	#18	2.73	Absent
5/13/2025	Wesley Acers	#9	2.50	Absent
5/13/2025	Moose Lodge	#11	2.68	Absent
5/13/2025	City Library	#12	2.67	Absent
5/13/2025	City Park Dept	#13	2.63	Absent
5/13/2025	Mitchell Tech Inst	#16	2.63	Absent
5/13/2025	Casey's	#14	2.64	Absent
5/13/2025	Holy Family	#17	2.61	Absent
Average			**2.70**	**Absent**

B-Y WATER DISTRICT

31039 428th AVENUE PO BOX 248
TABOR SD 57063

Phone (605) 463-2531 Toll Free (800) 286-3654
E-mail msmudder@hcinet.net or srwoods@hcinet.net

Office Hours:
Monday-Friday 8:00 A.M. to 4:30 P.M.

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301

B-Y WATER
602-43330-42850

JV

Service Address

Acct # 06771

Date Printed JUL 1 25

Monthly Billing Statement

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
JUL 1 25	305,692,000	218,001,000	87,691,000	143,813.24		143,813.24
						0.00

Balance Due Upon Receipt $143,813.24

If not paid by the 20th of the month, we will apply a $25.00 late fee to your bill.

B-Y Water District is an Equal Opportunity Employer and Provider
PLEASE RETURN BOTTOM PORTION WITH YOUR PAYMENT

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301

06771

JUL 1 25

CUST ACCT # 06771

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
JUL 1 25	305,692,000	218,001,000	87,691,000	143,813.24		143,813.24
						0.00

Service Address

Balance Due Upon Receipt $143,813.24

Remit to:

B-Y WATER DISTRICT
P O BOX 248
TABOR SD 57063

TOTAL PAYMENT $ 143,813.24

City of Mitchell Water Rate Charged

7/1/2025

	Base Rate (1,000 Gallons)	Added Rate (1,000 Gallons)	Combined Rate (1,000 Gallons)
Use below 2.65 MGD =	$1.33	$0.00	$1.33
Use between 2.65 MGD to 2.90 MGD =	$1.33	$1.00	$2.33
Use between 2.90 MGD to 3.15 MGD =	$1.33	$1.50	$2.83
All use over 3.15 MGD =	$1.33	$2.00	$3.33

Month: 5 **Year:** 2025 **Billing Month:** 6

Day of Month	24 Hour Use(Kgal)	Use Above 2.65 MGD	Base Rate Use	Base Rate Cost	2.65 - 2.9 MGD Usage	2.65 - 2.9 MGD Added Cost	2.9 - 3.15 MGD Usage	2.9 - 3.15 MGD Added Cost	All Use Over 3.15 MGD	All Use Over 3.15 MGD Cost	Total Daily Cost
1	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
2	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
3	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
4	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
5	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
6	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
7	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
8	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
9	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
10	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
11	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
12	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
13	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
14	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
15	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
16	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
17	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
18	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
19	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
20	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
21	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
22	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
23	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
24	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
25	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
26	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
27	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
28	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
29	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
30	2,609,000	0	2,609,000	$3,469.97	0	$0.00	0	$0.00	0	$0.00	$3,469.97
31	2,356,000	0	2,356,000	$3,133.48	0	$0.00	0	$0.00	0	$0.00	$3,133.48
TOTALS	**4,965,000**	**0**	**4,965,000**	**$6,603.45**	**0**	**$0.00**	**0**	**$0.00**	**0**	**$0.00**	**$6,603.45**

Previous Month Read =	218,001,000
Current Month Read =	222,966,000
Current Month Use =	4,965,000

	Total Cost	Gallons Used	Base Cost	Cost Over 2.65MGD
Days billed in June =	$6,603.45	4,965,000	$6,603.45	$0.00
Days carried from previous month =	$0.00	0	$0.00	$0.00
Total bill for June =	$6,603.45	4,965,000	$6,603.45	$0.00

Days that will be billed in July = $0.00

Note: June billing meter was read on May 30th therefore May 30th & 31st will be included in July billing.

B-Y WATER DISTRICT

31039 428th AVENUE PO BOX 248
TABOR SD 57063

Phone (605) 463-2531 Toll Free (800) 286-3654
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CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301

B-Y WATER
602-43330-42850

Service Address

Acct # 06771

Date Printed JUL 1 25

Monthly Billing Statement

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
JUL 1 25	305,692,000	305,692,000	0	4,626.85		4,626.85
						0.00

OVERAGE USAGE INCLUDED IN THE ADJUSTMENT WAS RATE CHANGE FOR THE LAST TWO DAYS OF MAY

Balance Due Upon Receipt $ 4,626.85

If not paid by the 20th of the month, we will apply a $25.00 late fee to your bill.

B-Y Water District is an Equal Opportunity Employer and Provider
PLEASE RETURN BOTTOM PORTION WITH YOUR PAYMENT

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301

06771

JUL 1 25

CUST ACCT # 06771

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
JUL 1 25	305,692,000	305,692,000	0	4,626.85		4,626.85

OVERAGE USAGE INCLUDED IN THE ADJUSTMENT WAS RATE CHANGE FOR THE LAST TWO DAYS OF MAY 0.00

Service Address

Balance Due Upon Receipt $ 4,626.85

Remit to:

B-Y WATER DISTRICT
P O BOX 248
TABOR SD 57063

TOTAL PAYMENT $ 4626.85

City of Mitchell Water Rate Charged

7/1/2025

	Base Rate (1,000 Gallons)	Added Rate (1,000 Gallons)	Combined Rate (1,000 Gallons)
Use below 2.65 MGD =	$1.64	$0.00	$1.64
Use between 2.65 MGD to 2.90 MGD =	$1.64	$1.00	$2.64
Use between 2.90 MGD to 3.15 MGD =	$1.64	$1.50	$3.14
All use over 3.15 MGD =	$1.64	$2.00	$3.64

Month: 6 **Year:** 2025 **Billing Month:** 7

Day of Month	24 Hour Use(Kgal)	Use Above 2.65 MGD	Base Rate Use	Base Rate Cost	2.65 - 2.9 MGD Usage	2.65 - 2.9 MGD Added Cost	2.9 - 3.15 MGD Usage	2.9 - 3.15 MGD Added Cost	All Use Over 3.15 MGD	All Use Over 3.15 MGD Cost	Total Daily Cost
1	2,462,000	0	2,462,000	$4,037.68	0	$0.00	0	$0.00	0	$0.00	$4,037.68
2	2,752,000	102,000	2,752,000	$4,513.28	102,000	$102.00	0	$0.00	0	$0.00	$4,615.28
3	2,580,000	0	2,580,000	$4,231.20	0	$0.00	0	$0.00	0	$0.00	$4,231.20
4	2,934,000	284,000	2,934,000	$4,811.76	250,000	$250.00	34,000	$51.00	0	$0.00	$5,112.76
5	2,617,000	0	2,617,000	$4,291.88	0	$0.00	0	$0.00	0	$0.00	$4,291.88
6	2,661,000	11,000	2,661,000	$4,364.04	11,000	$11.00	0	$0.00	0	$0.00	$4,375.04
7	2,603,000	0	2,603,000	$4,268.92	0	$0.00	0	$0.00	0	$0.00	$4,268.92
8	2,526,000	0	2,526,000	$4,142.64	0	$0.00	0	$0.00	0	$0.00	$4,142.64
9	3,043,000	393,000	3,043,000	$4,990.52	250,000	$250.00	143,000	$214.50	0	$0.00	$5,455.02
10	3,058,000	408,000	3,058,000	$5,015.12	250,000	$250.00	158,000	$237.00	0	$0.00	$5,502.12
11	2,825,000	175,000	2,825,000	$4,633.00	175,000	$175.00	0	$0.00	0	$0.00	$4,808.00
12	2,582,000	0	2,582,000	$4,234.48	0	$0.00	0	$0.00	0	$0.00	$4,234.48
13	2,764,000	114,000	2,764,000	$4,532.96	114,000	$114.00	0	$0.00	0	$0.00	$4,646.96
14	2,634,000	0	2,634,000	$4,319.76	0	$0.00	0	$0.00	0	$0.00	$4,319.76
15	2,738,000	88,000	2,738,000	$4,490.32	88,000	$88.00	0	$0.00	0	$0.00	$4,578.32
16	3,145,000	495,000	3,145,000	$5,157.80	250,000	$250.00	245,000	$367.50	0	$0.00	$5,775.30
17	2,949,000	299,000	2,949,000	$4,836.36	250,000	$250.00	49,000	$73.50	0	$0.00	$5,159.86
18	2,949,000	299,000	2,949,000	$4,836.36	250,000	$250.00	49,000	$73.50	0	$0.00	$5,159.86
19	2,900,000	250,000	2,900,000	$4,756.00	250,000	$250.00	0	$0.00	0	$0.00	$5,006.00
20	3,392,000	742,000	3,392,000	$5,562.88	250,000	$250.00	250,000	$375.00	242,000	$484.00	$6,671.88
21	3,390,000	740,000	3,390,000	$5,559.60	250,000	$250.00	250,000	$375.00	240,000	$480.00	$6,664.60
22	3,114,000	464,000	3,114,000	$5,106.96	250,000	$250.00	214,000	$321.00	0	$0.00	$5,677.96
23	2,774,000	124,000	2,774,000	$4,549.36	124,000	$124.00	0	$0.00	0	$0.00	$4,673.36
24	2,650,000	0	2,650,000	$4,346.00	0	$0.00	0	$0.00	0	$0.00	$4,346.00
25	2,535,000	0	2,535,000	$4,157.40	0	$0.00	0	$0.00	0	$0.00	$4,157.40
26	2,463,000	0	2,463,000	$4,039.32	0	$0.00	0	$0.00	0	$0.00	$4,039.32
27	2,490,000	0	2,490,000	$4,083.60	0	$0.00	0	$0.00	0	$0.00	$4,083.60
28	2,253,000	0	2,253,000	$3,694.92	0	$0.00	0	$0.00	0	$0.00	$3,694.92
29	2,302,000	0	2,302,000	$3,775.28	0	$0.00	0	$0.00	0	$0.00	$3,775.28
30	2,641,000	0	2,641,000	$4,331.24	0	$0.00	0	$0.00	0	$0.00	$4,331.24
31	0	0	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00
TOTALS	**82,726,000**	**4,988,000**	**82,726,000**	**$135,670.64**	**3,114,000**	**$3,114.00**	**1,392,000**	**$2,088.00**	**482,000**	**$964.00**	**$141,836.64**

Previous Month Read =	222,966,000
Current Month Read =	305,692,000
Current Month Use =	82,726,000

	Total Cost	Gallons Used	Base Cost	Cost Over 2.65MGD
Days billed in June =	$141,836.64	82,726,000	$135,670.64	$6,166.00
Days carried from previous month =	$6,603.45	4,965,000	$6,603.45	$0.00
Total bill for June =	$148,440.09	87,691,000	$142,274.09	$6,166.00

Days that will be billed in July = $0.00

Note: June billing meter was read on May 30th therefore May 30th & 31st will be included in July billing.
July billing meter was read on July 1st therefore no June days will be included in the August billing.

CITY OF MITCHELL
RAFFLE PERMIT

Date of Application: July 9, 2025

Organization: Palace City Pedalers

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

_____Chartered veterans' organization
X Charitable organization
_____Fraternal organization
_____Political party
_____Political action committee or political committee on behalf of any candidate for a political office
_____Religious organization
_____Educational organization
_____Local civic or service club
_____Volunteer fire department

Contact Information:

Name: Kourtney Denne

Address: 25665 Kibbee Ct Mitchell SD 57301

Phone #: 605-680-4023

Email: kourtney.denne@elocpa.com

501(c) 3 – (Non-Profit): yes X no_____ eligible_____

Dates of Ticket Sales: August 15 and 16 2025

Date of Raffle Drawing: August 16 2025

Value of Raffle Prize: $2,000

Proceeds Benefitting: Palace City Pedalers

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 7-10-25

For Finance Office Use Only:

Council Approval Date: _____

Signature:

_____
Finance Officer

CITY OF MITCHELL
RAFFLE PERMIT

Date of Application: 7/10/25

Organization: ANCHOR'D RECOVERY INC.

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

_____ Chartered veterans' organization
_____ Charitable organization
_____ Fraternal organization
_____ Political party
_____ Political action committee or political committee on behalf of any candidate for a political office
X Religious organization
_____ Educational organization
_____ Local civic or service club
_____ Volunteer fire department

Contact Information:

Name: JAI MIMMACK

Address: 1517 SAWGRASS AVE. MITCHELL, SD 57301

Phone #: 605-770-0555

Email: help@anchordrecovery.com

501(c) 3 – (Non-Profit): yes ✓ no_____ eligible_____

Dates of Ticket Sales: AUGUST 20TH - 24TH

Date of Raffle Drawing: AUGUST 24TH

Value of Raffle Prize: $500

Proceeds Benefitting: ANCHOR'D RECOVERY CENTER (TREATMENT FACILITY OPENING AUGUST 1)

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 7/10/25

For Finance Office Use Only:

Council Approval Date: _____

Signature:

_____
Finance Officer

CITY OF MITCHELL
RAFFLE PERMIT

Date of Application: July 2, 2025

Organization: See attached. Power of Possibility

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

_____ Chartered veterans' organization
_____ Charitable organization
_____ Fraternal organization
_____ Political party
_____ Political action committee or political committee on behalf of any candidate for a political office
_____ Religious organization
_____ Educational organization
X Local civic or service club
_____ Volunteer fire department

NOTE: We are not a club but rather a group of women conducting a Mah Jongg tournament.

Contact Information:

Name: CATHLEEN POWERS

Address: 808 W. PINE AVE., MITCHELL

Phone #: 605-999-0217

Email: koolahemp@gmail.com

501(c) 3 – (Non-Profit): yes ✓ no_____ eligible_____

Dates of Ticket Sales: September 18, 2025

Date of Raffle Drawing: September 18, 2025

Value of Raffle Prize: 3 Prizes @ no more than $20.00 each

Proceeds Benefitting: DWU Power of Possibility Scholarship Fund

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 7-3-2025

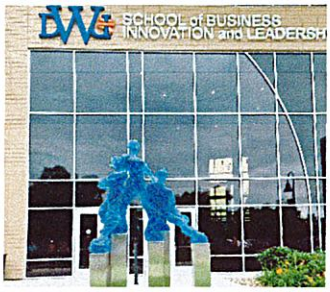
For Finance Office Use Only:

Council Approval Date: _____

Signature:

_____
Finance Officer

‘POWER OF POSSIBILITY’



Doubles

Mah Jongg Tournament

DATE: September 18th, 2025

TIME: 9:30am to 4pm

VENUE: Pratt Alumni Conference Room
School of Business, Innovation and Leadership
Dakota Wesleyan University, Mitchell SD

COST: $25.00 + $7.00 for lunch box (if pre-ordered)

REGISTRATION CONTACT: Jean Koehler
koehlerje@midco.net

Note: Registrations close September 4th, 2025

A charitable tournament to benefit the DWU
Power of Possibility Scholarship Fund

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	July 21, 2025	**Requested By:**	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit Application Grace Baptist Church Vacation Bible School Family Night on August 8, 2025		

Explanation/Background of Agenda Item Requested:

Grace Baptist Church is requesting a Special Event Permit for their annual Vacation Bible School Family Night, which takes place Friday, August 8th, 2025, from 4:00 PM until 10:00 PM.

This event is open to the public, and will have a carnival with games and activities.

Please refer to the attached Special Event Permit Application for more details about the event.

The Special Event Permit Application requests the following:

- Street Closure (*$100 fee*)

The following street closure is requested from 4:00 PM to 10:00 PM on Friday, August 8th:

- W. Douglas Ave. from S. Edmunds St. east to the alley.

***Street closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested street(s).**

Please reference the attached Street Closure Map for further information.

Parking will be available on surrounding streets and Grace Baptist Church parking lots.

A Certificate of Liability Insurance form has been provided.

Staff recommends City Council approval of the requested Special Event Permit as outlined in the Special Event Permit Application.

Print

Special Event Permit Application - Submission #4189

Date Submitted: 7/9/2025

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

Grace Baptist Church Vacation Bible School Family Night

Event Date:

8/8/2025

Event Hours:*

04:00 PM — 10:00 PM

Event Date(s):

mm/dd/yyyy — mm/dd/yyyy

Permit(s) & License(s) requests included in this application:*

- ☐ Parking Lot Closure ($50 Fee)
- ☑ Street Closure ($100 Fee)
- ☐ City Park Closure ($100 Fee)
- ☐ Parade Permit ($50 Fee)
- ☐ Parade Permit - w/ Escort ($250 Fee)
- ☐ Special Event Liquor License ($200 Fee)
- ☐ Consumption Permit ($50 Fee)
- ☐ Consumption Permit - with Special Event Liquor License ($0 Fee)
- ☐ Fireworks Permit ($50 Fee)
- ☐ Noise Permit ($0 Fee)

Time Requested for Parking Lot Closure

mm/dd/yyyy	hh:mm am/pm	—	mm/dd/yyyy	hh:mm am/pm

Time Requested for Street Closure

8/8/2025	04:00 PM	—	8/8/2025	10:00 PM

Time Requested for City Park Closure

mm/dd/yyyy	hh:mm am/pm	—	mm/dd/yyyy	hh:mm am/pm

Event Information:

Overall Event Description:*

We request a temporary closure of the west 1/2 block of W. Douglas Ave. from S. Edmunds St. east to the alley from 4:00 PM until 10:00 PM on Friday, August 8th, for the purpose of a Family Night/Carnival.

Our church building is located on the south side of Douglas Ave., but we also own the property/lot on the north side of Douglas Ave., which we would use for the carnival.

Please check all that apply:*

- ☐ This is a first time event.
- ☑ This event is open to the public.
- ☐ Admission will be charged.
- ☐ Vendor and / or participant fees are required.
- ☐ The event includes the sale or use of alcoholic beverages.
- ☐ Items and / or services will be sold at the event.
- ☐ The event will be held in a City Park or Facility.

Total anticipated attendance:*

125

Organization:*

Grace Baptist Church

Address:*

600 S Edmunds St.

City:*

Mitchell

State:*

SD

Zip Code:*

57301

Event Application Contact Person:*

Pastor Carroll Torberson

Contact Person Email:*

pastorb1@juno.com

Contact Person Phone Number: *

605-933-0219

Day of Event Contact Person:*

Pastor Carroll Torberson

Contact Person Email:*

pastorb1@juno.com

Contact Person Phone Number:*

605-933-0219

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

The only affected area will be 1/2 (one half) block of Douglas Ave. between Sanborn Blvd. and South Edmunds St. from the east side of Edmunds St. to the west side of the alley. We will not be using any city property, facilities or utilities (other than the 1/2 block of Douglas Ave.).

We will have a carnival with games and activities set up on the north side of the street, and people will be walking back and fo11h across the street.

Grace Baptist Church will be providing first aid supplies and trash receptacles as needed.

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter - air conditioning ($159.30/day - Park & Rec Fee)
- ☐ Indoor Park Shelter - no air conditioning ($116.82/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter ($58.41/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☐ Picnic Table Rental ($25 each/day- Park & Rec Fee)
- ☐ Bleacher Rental ($35 each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

With the street blocked off, there will be no traffic in the designated areas.

Grace Baptist Church will provide security and first aid as needed. Sufficient ramps and driveways provide accessibility.

Parking will be available on streets and Grace Baptist Church parking lots.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- ○ Yes
- ◉ No

What time will sound amplification be used?

hh:mm am/pm — hh:mm am/pm

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ○ Yes
- ◉ No

When will sound checks be performed?

hh:mm am/pm

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a $1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City

State

Zip Code

Phone Number

Email Address

ahieb@cityofmitchell.org

Date of Display

mm/dd/yyyy

Time of Display

hh:mm am/pm — hh:mm am/pm

Type of Fireworks

- [ ] Class B Explosive (special fireworks)
- [ ] Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need $1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
    - A minimum of $500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require $1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured**.

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:

- [x] Special Event Permit: $1,000,000 Commercial General Liability per occurrence
- [ ] Special Event Liquor License: $500,000 Liquor Liability per occurrence
- [ ] Fireworks Permit: $1,000,000 General Liability per occurrence

Name of Insurance Company	Agent's Name
Church Mutual Insurance Company	

Policy Number	Phone Number
0088700 25-763234	1-800-554-2642

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Carroll Torberson

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Carroll Torberson

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Carroll Torberson

I have attached the following items:

- [ ] Parking Lot Closure Map
- [x] Street Closure Map
- [ ] City Park Closure Map
- [ ] Parade Route Map
- [ ] Special Event Liquor License Boundaries with Map
- [ ] Consumption Permit Boundaries with Map
- [ ] Fireworks Map
- [ ] Event Layout Map
- [x] Certificate of Liability Insurance
- [ ] Certificate of Liquor Liability Insurance
- [ ] Certificate of Fireworks Liability Insurance
- [ ] Additional Document(s)

Parking Lot Closure Map

Choose File No file chosen

Street Closure Map

Grace Baptist Church Street Closure Map.pdf

City Park Closure Map

Choose File No file chosen

Parade Route Map

Choose File No file chosen

Special Event Liquor License Boundaries with Map

Choose File No file chosen

Consumption Permit Boundaries with Map

Choose File No file chosen

Fireworks Map

Choose File No file chosen

Event Layout Map

Choose File No file chosen

Certificate of Liability Insurance

Certificate of Liability Insurance 2025.pdf

Certificate of Liquor Liability Insurance

Choose File No file chosen

Certificate of Fireworks Liability Insurance

Choose File No file chosen

Additional Document

Choose File No file chosen

Additional Document

Choose File No file chosen

Action of City Council _____

_____

_____

_____ _____

Finance Officer Mayor

(Seal)

Date Approved: _____ Amount of Fees Paid: _____

W Cedar Ave
37
37
Requested Closure Location
W Douglas Ave
S Edmunds St
SD Highway 37
W El
37
37

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 07/09/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		
Church Mutual Insurance Company, S.I. 3000 Schuster Lane P.O. Box 357 Merrill WI 54452	CONTACT NAME: Church Mutual Insurance Company, S.I. PHONE (A/C, No, Ext): 1-800-554-2642 FAX (A/C, No): 855-264-2329 E-MAIL ADDRESS: customerservice@churchmutual.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Church Mutual Insurance Company, S.I.	18767
INSURED GRACE BAPTIST CHURCH 600 S Edmunds St Mitchell SD 57301-3344	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:	Y	N	0088700 25-763234	08/31/2024	08/31/2025	EACH OCCURRENCE	$ 300,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 300,000
							GENERAL AGGREGATE	$ 1,000,000
							PRODUCTS - COMP/OP AGG	$ 300,000
								$
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					[ ] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is an additional insured as required by written contract or agreement per the General Liability Enhancement endorsement attached to the policy.

Vacation Bible School Family Night Street Closure on Douglas Avenue Between Sandborn & Edmunds

CERTIFICATE HOLDER

CITY OF MITCHELL
612 N MAIN STREET
MITCHELL SD 57301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Pamela G Rushing

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CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	July 21, 2025	**Requested By:**	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit Application Tour de Corn on August 16, 2025		

Explanation/Background of Agenda Item Requested:

The Palace City Pedalers are requesting a Special Event Permit for their 31st annual Tour de Corn, which takes place on Saturday, August 16th, 2025, from 5:00 AM until 5:00 PM.

The Tour de Corn is a 3-day biking event engaging around 400 riders from Mitchell and the surrounding areas. Riders can choose from 15, 35, 62, and I00 mile routes, all ending at the picturesque Lake Mitchell Day Camp for our popular BBQ lunch festival. With sag stations along the way and friendly local spectators and support, the Tour de Corn brings in hundreds of cyclers from several states.

This event is open to the public, vendor and/or participant fees are required, and the event is being held within a City parking lot (City Hall).

Total anticipated attendance for the event is 350.

Please refer to the attached Special Event Permit Application for more details about the event.

The Special Event Permit Application requests the following:

- Parking Lot Closure (*$50 fee*)
- Street Closure (*$100 fee*)
- Parade Permit (*$50 fee*)

The following parking lot and street closure(s) are requested on Saturday, August 16th, from 5:00 AM until 12:00 PM:

- Parking lot directly north of City Hall (Utilized to stage the riders prior to the four rides beginning.)
- E. 7th Ave. from Main Street to N. Lawler St.

***Street closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested street(s).**

Please reference the attached Street.Parking Lot Closure Map for further information.

Please see the attached 15 and 35 mile route maps and cue sheets, and the 62 and 100 mile route maps.

Last of all, the following additional equipment along with fees has been requested to be delivered to the Day Camp by 8 AM on Saturday, August 16th:

- 8 picnic tables ($25/picnic table/day, plus tax, if applicable)

A Certificate of Liability Insurance form has been provided.

Staff recommends City Council approval of the requested Special Event Permit as outlined in the Special Event Permit Application.

Print

Special Event Permit Application - Submission #4182

Date Submitted: 7/8/2025

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

Tour de Corn

Event Date:

8/16/2025

Event Hours:*

05:00 AM — 05:00 PM

Event Date(s):

8/15/2025 — 8/17/2025

Permit(s) & License(s) requests included in this application:*

- [x] Parking Lot Closure ($50 Fee)
- [x] Street Closure ($100 Fee)
- [ ] City Park Closure ($100 Fee)
- [x] Parade Permit ($50 Fee)
- [ ] Parade Permit - w/ Escort ($250 Fee)
- [ ] Special Event Liquor License ($200 Fee)
- [ ] Consumption Permit ($50 Fee)
- [ ] Consumption Permit - with Special Event Liquor License ($0 Fee)
- [ ] Fireworks Permit ($50 Fee)
- [ ] Noise Permit ($0 Fee)

Time Requested for Parking Lot Closure

8/16/2025	05:00 AM	—	8/16/2025	12:00 PM

Time Requested for Street Closure

8/16/2025	05:00 AM	—	8/16/2025	12:00 PM

Time Requested for City Park Closure

mm/dd/yyyy	hh:mm am/pm	—	mm/dd/yyyy	hh:mm am/pm

Event Information:

Overall Event Description:*

21st Annual Tour de Corn Bike Event

This A-Maize-Ing bike event has become a signature summer highlight in the Mitchell area, hosted by Palace City Pedalers in conjunction with a long list of sponsors. Riders can choose from 15, 35, 62 and 100 mile routes, all ending at the picturesque Lake Mitchell Day Camp for our popular BBQ lunch festival. With sag stations along the way and friendly local spectators and support, the Tour de Corn brings in hundreds of cyclers from several states.

Gather at the Mitchell Corn Palace to register and get ready to ride on Saturday morning. If you didn't register/check-in on Friday night, you may do so this morning. Helmets are required and water bottles/camelbacks highly encouraged.

15 Mile Route: A casual ride around Lake Mitchell, beginning at the Corn Palace and ending at the Lake Mitchell Day Camp.

35 Mile Route: Our most popular ride starts at the Corn Palace and takes your north of town through some scenic corn country, around Lake Mitchell and south on Foster Street then to the Lake Mitchell Day Camp.

62 Mile Route: See some serious rolling country on our 60 mile route, starting at the Corn Palace and ending at the Lake Mitchell Day Camp.

100 Mile Route: The century ride gets you up early and keeps you going with plenty of great scenery and sag stations along the way. Starts at the Corn Palace and ends at the Lake Mitchell Day Camp.

Please check all that apply:*

- ☐ This is a first time event.
- ☑ This event is open to the public.
- ☐ Admission will be charged.
- ☑ Vendor and / or participant fees are required.
- ☐ The event includes the sale or use of alcoholic beverages.
- ☐ Items and / or services will be sold at the event.
- ☐ The event will be held in a City Park or Facility.

Total anticipated attendance:*

350

Organization:*

Palace City Pedalers

Address:*

PO Box 404

City:*

Mitchell

State:*

SD

Zip Code:*

57301

Event Application Contact Person:*

Kourtney Denne

Contact Person Email:*

kourtney.denne@gmail.com

Contact Person Phone Number: *

605-680-4023

Day of Event Contact Person:*

Kourtney Denne

Contact Person Email:*

kourtney.denne@gmail.com

Contact Person Phone Number:*

605-680-4023

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

Parking Lot Closure- parking lot directly North of City Hall

Street Closure- block off the one block between the City Hall/Corn Palace and the Mitchell Area Community Theater. Riders will leave from this street as they have in the past and we will clean up all cones and open the street back up and parking lot as soon as our 15 mile riders leave which will be around 10 am and cleanup will happen immediately after

Maps- please use previous year maps for closures

Day Camp has already been reserved and paid for

Picnic Table Rental- 8 picnic tables delivered to Day Camp by 8 am Saturday Morning August 16

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter - air conditioning ($159.30/day - Park & Rec Fee)
- ☐ Indoor Park Shelter - no air conditioning ($116.82/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter ($58.41/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☑ Picnic Table Rental ($25 each/day- Park & Rec Fee)
- ☐ Bleacher Rental ($35 each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

Event Volunteers will handle rider gathering- no issues with crowd control

We will have first aid kits available with volunteers- parking will be in parking lots and at Day Camp

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- ○ Yes
- ◉ No

What time will sound amplification be used?

hh:mm am/pm — hh:mm am/pm

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ○ Yes
- ◉ No

When will sound checks be performed?

hh:mm am/pm

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a $1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City

State

Zip Code

Phone Number

Email Address

Date of Display

mm/dd/yyyy

Time of Display

hh:mm am/pm — hh:mm am/pm

Type of Fireworks

- [ ] Class B Explosive (special fireworks)
- [ ] Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need $1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
  - A minimum of $500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require $1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured**.

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:

- [x] Special Event Permit: $1,000,000 Commercial General Liability per occurrence
- [ ] Special Event Liquor License: $500,000 Liquor Liability per occurrence
- [ ] Fireworks Permit: $1,000,000 General Liability per occurrence

Name of Insurance Company

First National Insurance Company

Agent's Name

Policy Number

Phone Number

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Kourtney Denne

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Kourtney Denne

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Kourtney Denne

I have attached the following items:

- ☐ Parking Lot Closure Map
- ☐ Street Closure Map
- ☐ City Park Closure Map
- ☐ Parade Route Map
- ☐ Special Event Liquor License Boundaries with Map
- ☐ Consumption Permit Boundaries with Map
- ☐ Fireworks Map
- ☐ Event Layout Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Certificate of Fireworks Liability Insurance
- ☐ Additional Document(s)

Parking Lot Closure Map

Choose File No file chosen

Street Closure Map

Choose File No file chosen

City Park Closure Map

Choose File No file chosen

Parade Route Map

Choose File No file chosen

Special Event Liquor License Boundaries with Map

Choose File No file chosen

Consumption Permit Boundaries with Map

Choose File No file chosen

Fireworks Map

Choose File No file chosen

Event Layout Map

Choose File No file chosen

Certificate of Liability Insurance

Choose File No file chosen

Certificate of Liquor Liability Insurance

Choose File No file chosen

Certificate of Fireworks Liability Insurance

Choose File No file chosen

Additional Document

Choose File No file chosen

Additional Document

Choose File No file chosen

Action of City Council _____

_____

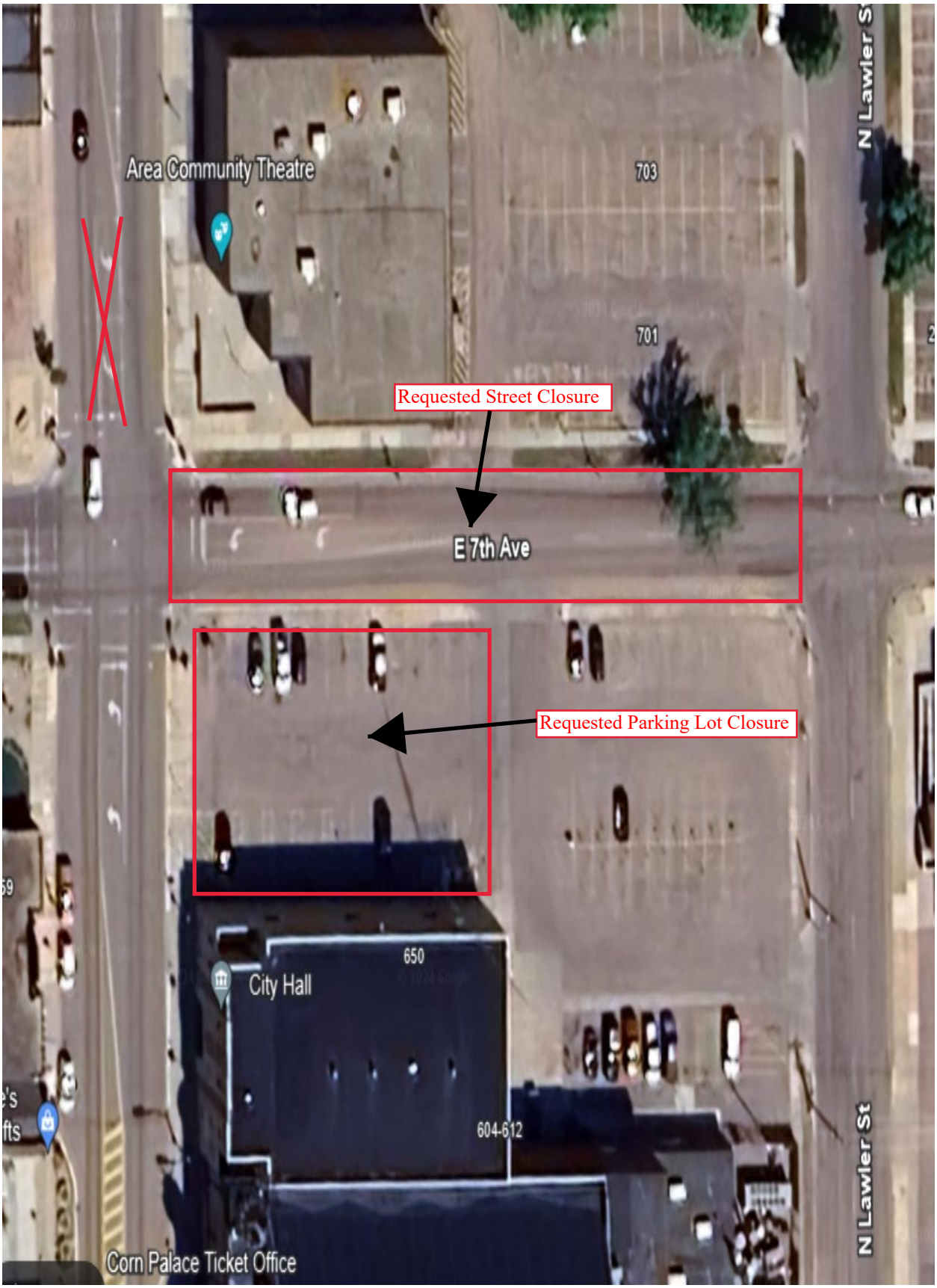
_____

_____ _____

Finance Officer Mayor

(Seal)

Date Approved: _____ Amount of Fees Paid: _____


Area Community Theatre
703
701
N Lawler St
Requested Street Closure
E 7th Ave
Requested Parking Lot Closure
650
City Hall
604-612
Corn Palace Ticket Office
N Lawler St

Tour de Corn 2024

15-mile route cue sheet

- Keep right onto North Main Street

  0.2 mi
- Turn sharp left onto North Main Street

  0.2 mi
- Make a U-turn onto North Main Street

  0.2 mi
- Continue onto North Main Street, SD 37

  1.0 mi
- Turn left onto West 23rd Avenue

  1.1 mi
- Turn left onto Indian Village Road

  1.5 mi
- Turn right onto North Ohlman Street

  3.0 mi
- Turn right onto South Harmon Drive

  3.1 mi
- Turn slight right onto West Harmon Drive

  4.2 mi
- Turn right onto West Harmon Drive

  5.7 mi
- Continue onto North Harmon Drive

  6.7 mi
- Continue onto National Guard Road

  7.8 mi
- Turn left onto Airport Road

8.1 mi

- Keep right onto Airport Road

8.3 mi

- Turn sharp left onto Airport Road

8.6 mi

- Turn left onto Hangar Road

8.6 mi

- Turn right onto Industrial Road

8.9 mi

- Turn left onto North Ohlman Street

9.2 mi

- Turn right onto North Harmon Drive

9.4 mi

- Turn left onto West Harmon Drive

11.3 mi

- Keep left onto South Harmon Drive

12.8 mi

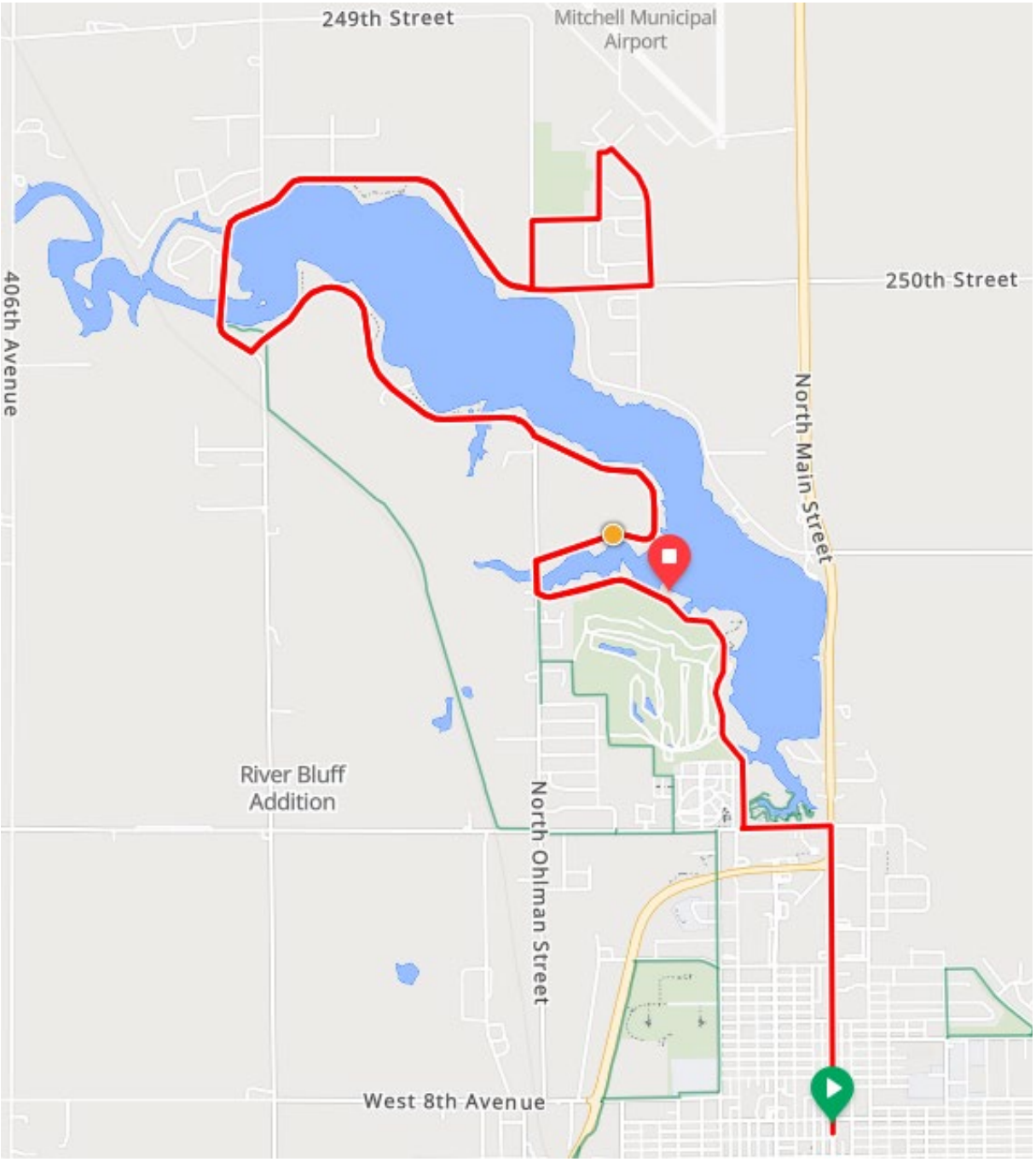
- Turn left onto North Ohlman Street

13.9 mi

- Turn left onto Indian Village Road

14.0 mi

15 Mile Route
2024 Tour de Corn



If you need assistance along the route, please call:

- **Cody Denne (Ron's Bike Shop)- 605-770-6932**

Tour de Corn 2024

35-mile route cue sheet

- Turn left onto North Main Street

  0.0 mi
- Continue onto North Main Street, SD 37

  0.9 mi
- Turn left onto West 23rd Avenue

  1.1 mi
- Continue onto 252nd Street

  3.2 mi
- Turn right onto 403rd Avenue

  7.2 mi
- Turn right onto 247th Street

  12.2 mi
- Turn right

  14.1 mi
- Turn slight right onto 405th Avenue

  14.3 mi
- Turn left onto 252nd Street

  19.1 mi
- Continue onto West 23rd Avenue

  21.1 mi
- Turn left onto Indian Village Road

  22.8 mi
- Turn right onto North Ohlman Street

  24.3 mi

- Turn right onto South Harmon Drive

  24.5 mi
- Turn slight right onto West Harmon Drive

  25.6 mi
- Turn right onto West Harmon Drive

  27.1 mi
- Continue onto North Harmon Drive

  28.0 mi
- Continue onto National Guard Road

  29.1 mi
- Turn left onto Airport Road

  29.4 mi
- Turn left onto Hangar Road

  30.0 mi
- Turn right onto Industrial Road

  30.3 mi
- Turn left onto North Ohlman Street

  30.5 mi
- Turn left onto North Harmon Drive

  30.8 mi
- Turn left onto West Harmon Drive

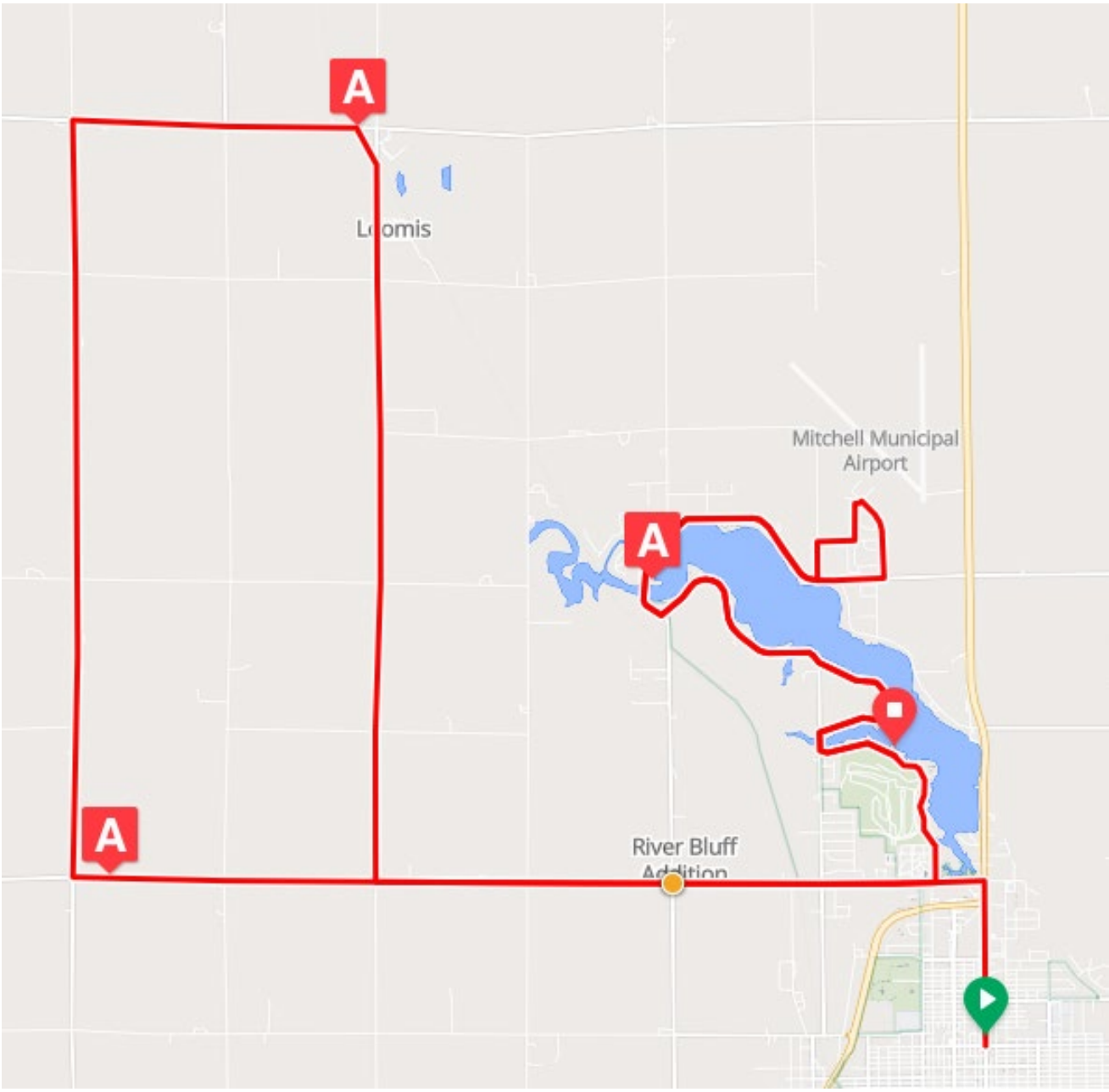
  32.7 mi
- Keep left onto South Harmon Drive

  34.1 mi
- Turn left onto North Ohlman Street

  35.3 mi
- Turn left onto Indian Village Road

35.4 mi

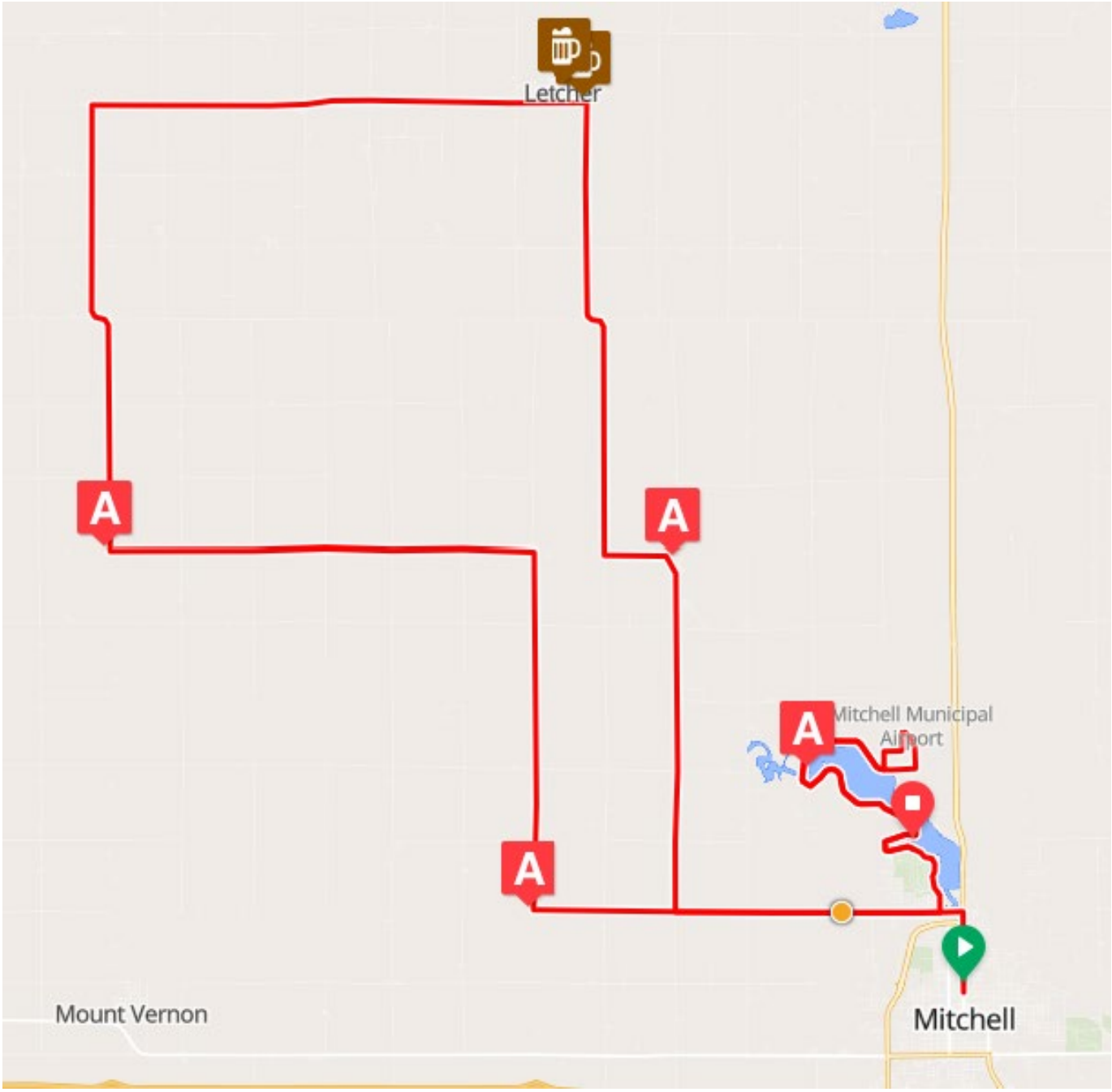
35 Mile Route
2024 Tour de Corn



If you need assistance along the route, please call:

- **Cody Denne (Ron's Bike Shop)- 605-770-6932**

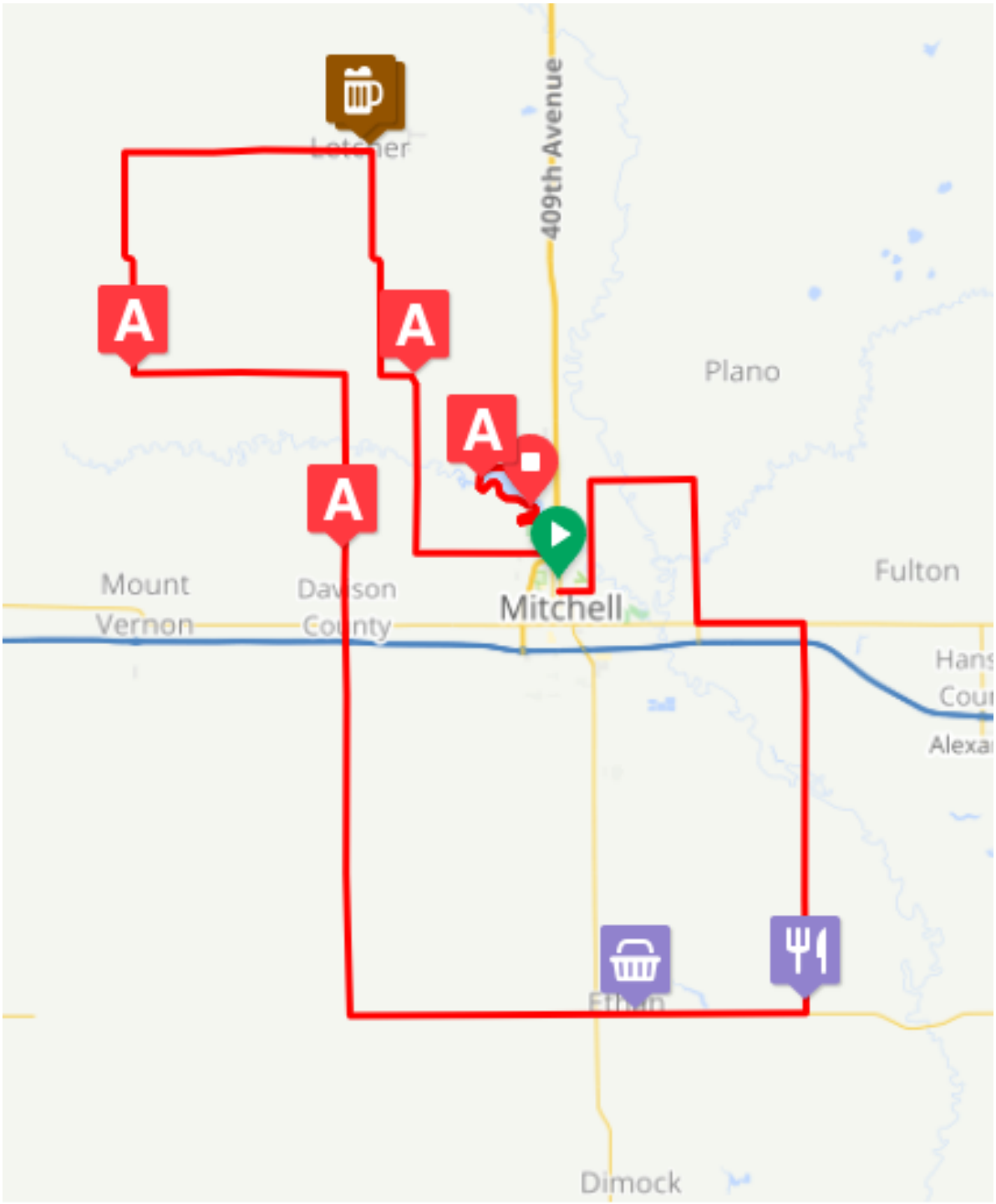
62 Mile Route
2024 Tour de Corn



If you need assistance along the route, please call:

- **Cody Denne (Ron's Bike Shop)- 605-770-6932**

100 Mile Route
2024 Tour de Corn



If you need assistance along the route, please call:

- **Cody Denne (Ron's Bike Shop)- 605-770-6932**

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 7/8/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
FNIC
PO Box 1166
Mitchell SD 57301

License#: BR-1045608

CONTACT NAME:
PHONE (A/C, No, Ext): 605-996-6565 **FAX (A/C, No):** 605-799-4828
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Auto Owners Insurance Company	18988
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Joe Krall
80 N Harmon Dr
Mitchell SD 57301

JOEKRAL-01

COVERAGES **CERTIFICATE NUMBER:** 1521533403 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			77795563	5/31/2025	5/31/2026	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 50,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N	N / A					PER STATUTE / OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?						E.L. EACH ACCIDENT	$
	(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Tour De Corn - August 15th, 16th, 17th, 2025.

CERTIFICATE HOLDER

City of Mitchell
612 N Main
Mitchell SD 57301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: July 21, 2025 **Requested By:** Stephanie Ellwein

Desired Action of City Council: Action to declare mobile homes as surplus property.

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item: Declare Surplus Property-1st Avenue

Explanation/Background of Agenda Item Requested: The City is declaring the mobile homes listed on the lots below as surplus property. The City will be working with Mitchell Area Habitat for Humanity to identify any mobile homes or components of the mobile homes that can be repurposed for public, charitable, or humanitarian purposes. Any such identified items will be transferred in as-is condition and everything else will be disposed of due to poor condition. The locations and lots are as follows:

1105 E. 1st Lot 35

Volunteer List

Lisa Bruch

Karen Wegleitner

Judy Freeman

Avery Swanstrom

Amber Kohlenberg

Dina VanderWilt

Kutter Basting

Carrie Grosdidier

Kourtney Denne

Emily Hohn

Tom Osborne

Jerry Webber

Peyton Mandel

City of Mitchell | Street & Sanitation Department
612 North Main Street | Mitchell, SD 57301
Phone: 605-995-8465 | Fax: 605-995-8467
www.cityofmitchellsd.gov

Mitchell
SOUTH DAKOTA
Outside expectations

July 14, 2025

TO: MAYOR & CITY COUNCIL

RE: On Road & Off-Road Diesel Fuel & Unleaded Gasoline

Howes Oil Company Inc.

On Road Diesel- #2	3300	3300	$2.815	$9,289.50*
Unleaded Gas-10% Ethanol	0	0	$0	$0
Unleaded Gas-No Ethanol	0	0	$0	$0
Off Road Diesel- #2	4200	4200	$2.540	$10,668.00*
				Total: $19,987.50*

Vollan Oil

On Road Diesel- #2	3300	3300	$2.843	$9,381.90
Unleaded Gas-10% Ethanol	0	0	$0	$0
Unleaded Gas-No Ethanol	0	0	$0	$0
Off Road Diesel- #2	4200	4200	$2.5779	$10,827.18
				Total: $20,209.08

Howes Oil was the low quote for the items marked with asterisk. They were awarded the quote.

Sincerely,
Kevin Roth
Street & Sanitation Superintendent

cc: Howe's Oil Company
Vollan Oil

PAY ESTIMATES FOR JULY 21, 2025

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
HDR Engineering Inc.	#2021-31 North Waste Water Improvements	#44	$ 1,230.00	$ 1,802,938.24	$ 1,806,325.00
HDR Engineering Inc.	#2022-1 WWTP -Phase II - South Plant	#30	$ 16,475.91	$ 1,908,853.04	$ 1,908,860.00
John T. Jones Construction Comp	#2022-1 WWTP -Phase II - South Plant	#11	$ 2,715,103.16	$ 13,351,392.95	$ 31,328,750.00
GeoTek	#2022-1 South WWTP - Phase II - Schedule A	#10A	$ 3,910.00	$ 36,410.50	$ 70,350.00
McLaury Engineering, Inc.	#2022-26 3rd & Main Streetscape	#18	$ 8,690.00	$ 287,675.35	$ 301,956.00
McLaury Engineering	#2023-21 2nd & 4th Construction	#17	$ 20,451.25	$ 273,877.62	$ 342,295.00
McLaury Engineering	#2025-8 13th & Wisconsin Drainage Study	#3	$ 2,030.00	$ 20,991.25	$ 79,000.00
Bailey Metal Fabricators	#2025-18A CP Seating Floor Prep	#1	$ 8,107.50	$ 8,107.50	$ 65,000.00
Helms & Associates	AIP '33 Municipal Hangar Construction	#9	$ 978.49		
Helms & Associates	AIP '33 Municipal Hangar Construction	#10	$ 1,701.07	$ 99,401.16	$ 202,251.30
Helms & Associates	AIP '34 Airport Runway 18/36 Reconstruction	#6	$ 3,075.43	$ 73,810.24	$ 981,619.00
	TOTALS		$ 2,781,752.81	$ 17,863,457.85	$ 37,086,406.30

Prepared by Deb Hanson-Sudbeck

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 1110 CITY COUNCIL BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03498	COLUMN SOFTWARE PBC					
		I-35882B15-0203	101-41110-42300	LEGAL PUBLICA ZONING	207545	61.65
		I-35882B15-0212	101-41110-42300	LEGAL PUBLICA GENERAL PUBLIC NOTICE	207545	295.49
		I-35882B15-0214	101-41110-42300	LEGAL PUBLICA GENERAL PUBLIC NOTICE	207545	63.84
01-04015	CORN PALACE					
		I-202507010930	101-41110-42600	SUPPLIES & MA COUNCIL CHAMBERS WATER	207550	15.00
				DEPARTMENT 1110 CITY COUNCIL	TOTAL:	435.98

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 1220 CITY ADMINISTRATOR BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06750	MITCHELL TELECOM					
		I-11101107	101-41220-42800	UTILITIES-TEL ACCT #00223662-2	207612	0.98
01-09060	MITCHELL ROTARY CLUB					
		I-2601	101-41220-42200	PROFESSIONAL DUES	207611	45.00
				DEPARTMENT 1220 CITY ADMINISTRATOR TOTAL:		45.98

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 1410 ATTORNEY'S OFFICE BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06739	THOMSON REUTERS - WEST					
		I-852152667	101-41410-42610	WEST GROUP LA ONLINE SOFTWARE SUBSCRIPTION	207649	824.82
01-06750	MITCHELL TELECOM					
		I-11101107	101-41410-42810	UTILITIES-TEL ACCT #00223662-2	207612	0.56
				DEPARTMENT 1410 ATTORNEY'S OFFICE TOTAL:		825.38

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 1420 FINANCE BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03498	COLUMN SOFTWARE PBC					
		I-35882B15-0211	101-41420-42630	SURPLUS AUCTI PUBLIC NOTICE	207545	38.85
01-03678	INTERSTATE OFFICE PRODU					
		I-01EH1554	101-41420-42600	SUPPLIES & MA PEN MARKERS	207585	20.24
01-04361	MICHELLE BATHKE					
		I-07082025	101-41420-42700	TRAVEL MUNICIPAL LEAGUE BUDGET TRAINI	207531	96.48
01-06750	MITCHELL TELECOM					
		I-11101107	101-41420-42800	UTILITIES - T ACCT #00223662-2	207612	2.99
				DEPARTMENT 1420 FINANCE	TOTAL:	158.56

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 1440 HUMAN RESOURCES BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-03268	DAKOTA WESLEYAN UNIVERS						
		I-LEC-180643	101-41440-42300	PUBLISHING	WELCOME FEST 2025	207555	25.00
01-04779	AVERA OCCUPATIONAL MEDI						
		I-00122960-00	101-41440-42231	EMPLOYEE PHYS	PHYSICALS	207527	1,208.00
01-06352	AVERA HEART HOSPITAL OF						
		I-07072025	101-41440-42630	AED REPLACEME	PHYSIO-CONTROL CR2 AED	207526	1,601.00
01-06750	MITCHELL TELECOM						
		I-11101107	101-41440-42800	UTILITIES	ACCT #00223662-2	207612	1.30
01-09650	CONNECTIONS INC EAP						
		I-06262025	101-41440-42230	EMPLOYEE ASSI	2025 QUARTERLY PAYMENT	207547	2,487.84
					DEPARTMENT 1440 HUMAN RESOURCES	TOTAL:	5,323.14

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 1920 MUNICIPAL BUILDINGS BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01450	MUTH ELECTRIC INC					
		I-801195	101-41920-42520	REPAIR-CITY H WIRE MOLD STARTER BOX	207613	549.50
01-01830	NORTHWESTERN ENERGY					
		I-2587293-8.06.25	101-41920-42811	UTILITIES-CIT 612 N MAIN ST	207615	1,817.75
01-03771	INDEPENDENT VIKING GLAS					
		I-42664	101-41920-43300	IMPROV OTHER REPLACED DOOR	207581	7,500.01
01-08281	VESTIS					
		I-6380296138	101-41920-43410	REPAIRS-CITY MAT SERVICE	207656	66.84
				DEPARTMENT 1920 MUNICIPAL BUILDINGS	TOTAL:	9,934.10

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 1935 INFORMATION TECHNOLOGY BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06700	SWIFTEL COMMUNICATIONS					
		I-10117666	101-41935-43510	COMPUTER HARD CARD FOR PHONE IN COUNCIL CHAM	207647	115.36
01-06750	MITCHELL TELECOM					
		I-11101107	101-41935-42850	UTILITIES/TEL ACCT #00223662-2	207612	1.64
		I-11101107	101-41935-42850	UTILITIES/TEL ACCT #00223662-2	207612	2,501.32
01-06790	DEANNA DAVIDSON					
		I-08042025	101-41935-42200	PROFESSIONAL 3RD PAYMENT CONTRACTOR	207559	450.00
				DEPARTMENT 1935 INFORMATION TECHNOLOGY TOTAL:		3,068.32

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 2110 POLICE DEPARTMENT BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-01050	IVERSON						
		I-07082025	101-42110-42902	ALCOHOL TASK	VEHICLE RENTAL	207586	101.96
01-01322	LARRY'S I-90 SERVICE IN						
		I-107407	101-42110-42600	SUPPLIES	TIRE REPAIR	207595	31.05
01-02615	SD MUNICIPAL LEAGUE						
		I-200002206	101-42110-42700	TRAVEL, CONF	DUES	207636	200.00
01-02684	STREICHER'S - MINNEAPOL						
		I-I1769856	101-42110-42600	SUPPLIES	VESTS	207644	3,113.04
01-03518	HUNTER HEATING & COOLIN						
		I-1	101-42110-42500	REPAIR & MAIN	MAINTENANCE	207579	379.50
01-06750	MITCHELL TELECOM						
		I-11101107	101-42110-42800	TELEPHONE	ACCT #00223662-2	207612	23.08
		I-11102149	101-42110-42810	UTILITIES	INTERNET	207612	61.43
01-06862	PROJECT LIFESAVER INTER						
		I-S250025583	101-42110-42630	PROJECT LIFES	LEATHER BAND KIT VINYL BANDS	207625	139.71
01-08252	CORPORATE TRANSLATION S						
		I-305918	101-42110-42200	PROFESSIONAL	LANGUAGE TRANSLATION	207594	55.18
01-08281	VESTIS						
		I-6380296637	101-42110-42200	PROFESSIONAL	MAT CLEANING	207656	78.54
01-09000	CASEY TEGETHOFF						
		I-07092025	101-42110-42640	UNIFORM ALLOW	REIMBURSEMENT	207648	67.99
01-09509	INNOVATIVE OFFICE SOLUT						
		I-IN4867039	101-42110-42600	SUPPLIES	PAPER BATTERY FILTERS	207583	47.82
		I-IN4867333	101-42110-42600	SUPPLIES	PAPER	207583	44.88
01-09703	AMAZON CAPITAL SERVICES						
		I-1Y1J-QQGF-RJXJ	101-42110-42600	SUPPLIES	GLOW HANGERS	207524	35.18
01-10407	GUARDIAN ALLIANCE TECHN						
		I-29339	101-42110-42200	PROFESSIONAL	SOFTWARE PLATFORM	207572	100.00

DEPARTMENT 2110 POLICE DEPARTMENT TOTAL: 4,479.36

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 2130 TRAFFIC DEPARTMENT BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS						
		I-6117222175	101-42130-42820	TELEPHONE	ACCT #886931646-00001	207655	136.04
01-01830	NORTHWESTERN ENERGY						
		I-2581243-9.06.25	101-42130-42835	UTILITIES-STR	STREET LIGHTS	207615	22,744.38
		I-2586693-0.06.25	101-42130-42835	UTILITIES-STR	112 W 2ND AVE	207615	46.24
		I-2586929-8.06.25	101-42130-42835	UTILITIES-STR	111 W 5TH AVE	207615	17.85
		I-2586966-0.06.25	101-42130-42835	UTILITIES-STR	111 W 7TH AVE	207615	101.84
		I-2955717-0.06.25	101-42130-42835	UTILITIES-STR	500 N MAIN LOT PARKING	207615	32.05
		I-3480194-4.06.25	101-42130-42810	UTILITIES-TRA	111 W 7TH PWSP SIGNAL	207615	121.62
		I-3480195-1.06.25	101-42130-42810	UTILITIES-TRA	112 W 2ND PWSP SIGNAL	207615	98.01
		I-3480197-7.06.25	101-42130-42810	UTILITIES-TRA	111 W 5TH PWSP SIGNAL	207615	113.63
		I-4255820-5.06.25	101-42130-42835	UTILITIES-STR	103 S MIAN ST	207615	12.00
01-02880	THUNE TRUE VALUE & APPL						
		I-A597887	101-42130-42540	SIGNS	BRACKET MOUNTING BASE	207650	16.05
		I-A598779	101-42130-42540	SIGNS	EYE BOLT	207650	2.98
		I-B304925	101-42130-42540	SIGNS	TUBING	207650	0.93

DEPARTMENT 2130 TRAFFIC DEPARTMENT TOTAL: 23,443.62

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 2200 FIRE DEPARTMENT BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01193	KROHMER PLUMBING INC					
		I-90571	101-42200-42500	REPAIR & MAIN LEAKING FITTING	207591	132.90
01-01199	STURDEVANTS AUTO VALUE					
		I-815058197	101-42200-42500	REPAIR & MAIN HD OIL FUEL FARM AIR CONSTRCTI	207645	168.32
		I-815058605	101-42200-42500	REPAIR & MAIN BATTERY	207645	444.21
01-02679	MENARD'S INC					
		I-89753	101-42200-42600	SUPPLIES ELING COMMERCIAL SEAT	207602	25.99
		I-89829	101-42200-42600	SUPPLIES LOCK	207602	47.96
01-03518	HUNTER HEATING & COOLIN					
		I-1	101-42200-42500	REPAIR & MAIN MAINTENANCE	207579	237.19
01-05276	M & T FIRE AND SAFETY I					
		I-14725	101-42200-42600	SUPPLIES SWIVEL	207598	255.00
01-06750	MITCHELL TELECOM					
		I-11101107	101-42200-42800	TELEPHONE ACCT #00223662-2	207612	1.24
		I-11102149	101-42200-42810	UTILITIES INTERNET	207612	61.42
01-07038	PARKSTON PRECISION MACH					
		I-6411	101-42200-42500	REPAIR & MAIN ALUM SHEET MISC SUPPLIES	207623	162.54
01-07105	BENJAMIN TEGETHOFF					
		I-07022025	101-42200-42640	UNIFORMS HELMET FLASHLIGHT	207532	86.72
01-08688	DAKOTA SCUBA					
		I-07032025	101-42200-42700	TRAVEL, CONF SUIT/MASK	207553	600.00
01-09509	INNOVATIVE OFFICE SOLUT					
		I-IN4867039	101-42200-42600	SUPPLIES PAPER BATTERY FILTERS	207583	26.95
		I-IN4867333	101-42200-42600	SUPPLIES PAPER	207583	44.88

DEPARTMENT 2200 FIRE DEPARTMENT TOTAL: 2,295.32

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 3100 STREET DEPARTMENT BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00145	AMERICAN GARAGE DOOR CO						
		I-M44355	101-43100-42500	REPAIRS	SERVICE CHARGE	207525	122.45
01-00436	CHS FARMERS ALLIANCE						
		I-88366	101-43100-42500	REPAIRS	ROLLER TIRE TUBE	207542	499.25
	PROJ: L13-42500	110		REPAIR MAINTENANCE			
		I-IA1885	101-43100-42500	REPAIRS	REPAIR	207542	25.00
	PROJ: L71-42500	903		REPAIR MAINTENANCE			
01-01239	BUTLER MACHINERY INC						
		I-13PS0087846	101-43100-42500	REPAIRS	FILTER GP	207536	275.44
	PROJ: L37-42500	138		REPAIR MAINTENANCE			
01-03884	COMMERCIAL ASPHALT						
		I-0022060-IN	101-43100-42620	ASPHALT MIX	HOT MIX	207546	15,936.63
01-06750	MITCHELL TELECOM						
		I-11101107	101-43100-42800	UTILITIES	ACCT #00223662-2	207612	2.12
01-08130	C & B OPERATIONS LLC						
		I-13311470	101-43100-42500	REPAIRS	WHEEL	207537	185.16
		I-13322857	101-43100-42500	REPAIRS	DRY TECH RECEIVER DRIER	207537	529.12
	PROJ: L21-42500	121		REPAIRS MAINTENANCE			
				DEPARTMENT 3100	STREET DEPARTMENT	TOTAL:	17,575.17

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 3110 PUBLIC WORKS ADMIN BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS					
		I-6117222175	101-43110-42800 UTILITIES	ACCT #886931646-00001	207655	80.02
01-02170	DAVISON COUNTY REGISTER					
		I-07092025	101-43110-42600 SUPPLIES	ANNEXATION AND UTILITY COST	207560	30.00
01-06750	MITCHELL TELECOM					
		I-11101107	101-43110-42800 UTILITIES	ACCT #00223662-2	207612	8.54
		I-11102346	101-43110-42916 NUISANCE ABAT	ACCT #00019259-0	207612	5.31
				DEPARTMENT 3110 PUBLIC WORKS ADMIN TOTAL:		123.87

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 3120 STREET & SIDEWALK CONST BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02537	SHERWIN-WILLIAMS COMPAN					
		I-7815-7	101-43120-42521	SIDEWALK CONS ALLEYWAY CONCRETE	207638	47.53
01-09869	MCLAURY ENGINEERING INC					
		I-2022-26 P.E.#18	101-43120-43300	STREET OVERLA 2022-26 P.E.#18	207600	4,605.70
		I-2023-21 P.E.#17	101-43120-43300	STREET OVERLA 2023-21 P.E.#17	207600	7,975.99
		I-2025-8 P.E.#3	101-43120-42200	PROF SERVICES 2025-8 P.E.#3	207600	2,030.00
				DEPARTMENT 3120 STREET & SIDEWALK CONST TOTAL:		14,659.22

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 3150 STORM DRAINAGE BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01395	MITCHELL CONCRETE PRODU					
		I-110871	101-43150-42600	SUPPLIES & MA 5 BAG WRDA	207606	504.00
01-09869	MCLAURY ENGINEERING INC					
		I-2022-26 P.E.#18	101-43150-43343	2ND, 4TH, & R 2022-26 P.E.#18	207600	1,564.20
		I-2023-21 P.E.#17	101-43150-43343	2ND, 4TH, & R 2023-21 P.E.#17	207600	5,521.84
				DEPARTMENT 3150 STORM DRAINAGE	TOTAL:	7,590.04

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 3700 CEMETERY BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00850	GRAHAM TIRE CO					
		I-404191396	101-43700-42500	REPAIR & MAIN BALANCER COMPUTER SPIN	207570	299.54
		I-404191398	101-43700-42500	REPAIR & MAIN DISMOUNT AND MOUNT TITAN HD	207570	900.00
01-01199	STURDEVANTS AUTO VALUE					
		I-815058637	101-43700-42600	SUPPLIES & MA HZ BATTERY	207645	146.87
01-01355	MIDWEST TURF & IRRIGATI					
		I-3952206-01	101-43700-42600	SUPPLIES & MA BELT	207605	70.77
01-01518	VERIZON WIRELESS					
		I-6117222175	101-43700-42800	UTILITIES ACCT #886931646-00001	207655	73.31
01-01830	NORTHWESTERN ENERGY					
		I-2581642-2,06.25	101-43700-42800	UTILITIES 600 W 23RD AVE PMP	207615	233.18
01-01964	DAKOTA SUPPLY GROUP					
		I-S104699048.001	101-43700-42600	SUPPLIES & MA PVC PIPE CLEAR PVC CEMENT	207554	162.31
01-08281	VESTIS					
		I-6380297807	101-43700-42600	SUPPLIES & MA MAT	207656	33.26
01-08594	MAKE IT MINE DESIGNS					
		I-42173	101-43700-42650	UNIFORMS CLOTHING ALLOWANCE-9654	207599	30.00
				DEPARTMENT 3700 CEMETERY TOTAL:		1,949.24

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 4110 HEALTH & WELFARE BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00523	DAKOTA COUNSELING INST/					
		I-07012025	101-44110-42940	DAKOTA COUNSE QTR JULY AUGUST SEPTEMBER 2025	207552	3,250.00
01-01749	THE SAFE PLACE OF EASTE					
		I-819	101-44110-42950	SAFE PLACE OF 3RD QUARTER ALLOCATION	207630	5,000.00
				DEPARTMENT 4110 HEALTH & WELFARE	TOTAL:	8,250.00

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 4120 ANIMAL CONTROL BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01210	LAKEVIEW VETERINARY CLI					
		I-339207	101-44120-42900	IMPOUNDING DO DOG POUND MANAGEMENT	207593	946.31
01-02017	DAVISON RURAL WATER SYS					
		I-4837.07.25	101-44120-42800	UTILITIES-POU JULY 2025 WATER USAGE	207561	60.30
				DEPARTMENT 4120 ANIMAL CONTROL	TOTAL:	1,006.61

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 5000 CULTURE & RECREATION BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01414	MITCHELL PREHISTORIC IN					
		I-07112025	101-45000-42908	MIT PREHISTOR 3RD QUARTER ALLOCATION	207610	4,750.00
01-09219	CASA - FIRST CIRCUIT					
		I-2774	101-45000-42925	CASA 3RD QUARTER ALLOCATION	207540	1,250.00
				DEPARTMENT 5000 CULTURE & RECREATION	TOTAL:	6,000.00

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 5500 LIBRARY BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR						
		I-27849	101-45500-42600	SUPPLIES & MA	CLEANING SUPPLIES	207565	27.98
01-00141	OCLC INC						
		I-1000444172	101-45500-42690	MINITEX FEES	CATALOGING SUBSCRIPTION	207620	5,151.56
		I-1000446539	101-45500-42690	MINITEX FEES	INTERLIBRARY LOAN SUB	207620	598.29
01-01015	INGRAM LIBRARY SERVICES						
		I-88876634	101-45500-43420	BOOKS	BOOKS	207582	47.97
		I-88951394	101-45500-43420	BOOKS	BOOKS	207582	1,489.49
		I-88996282	101-45500-43420	BOOKS	BOOK	207582	20.99
		I-89009496	101-45500-43420	BOOKS	BOOKS	207582	652.36
01-02679	MENARD'S INC						
		I-89504	101-45500-42600	SUPPLIES & MA	BOLT MAGIC ERASER	207602	16.94
01-02811	JONES SUPPLIES						
		I-152697	101-45500-42600	SUPPLIES & MA	PAPER TOWEL	207590	75.99
01-05088	BLACKSTONE PUBLISHING						
		I-2201785	101-45500-43421	AUDIO-VISUAL	AUDIOBOOKS	207534	131.94
01-06750	MITCHELL TELECOM						
		I-11101107	101-45500-42800	UTILITIES	ACCT #00223662-2	207612	2.25
		I-11103621	101-45500-42800	UTILITIES	ACCT #00217267-0	207612	77.95
01-08223	OVERDRIVE INC						
		I-02495C025212177	101-45500-42693	E-BOOKS/AUDIO	EBOOKS AUDIO BOOKS	207621	1,527.40
		I-02495DA25215506	101-45500-42693	E-BOOKS/AUDIO	EBOOKS/AUDIOBOOKS	207621	75.00
		I-02495MG25209686	101-45500-42692	PERIODICALS	PERIDICAL SUBSCIPTIONS	207621	2,000.00
01-09633	STAPLES						
		I-6035181201	101-45500-42600	SUPPLIES & MA	BUBBLE MAILER	207643	67.96
01-09703	AMAZON CAPITAL SERVICES						
		I-1QDN-PX3W-J4H1	101-45500-42600	SUPPLIES & MA	ZEP GROUT CLEANER	207524	74.96
01-10526	REGENTS OF THE UNIVERSI						
		I-2170001714	101-45500-42600	SUPPLIES & MA	SINGLE BARCODE LABELS	207628	187.83

DEPARTMENT 5500 LIBRARY TOTAL: 12,226.86

FUND 101 GENERAL TOTAL: 119,390.77

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 201 PARK FUND
DEPARTMENT: 5110 RECREATION & AQUATICS BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00520	HAWKINS INC					
		I-7109599	201-45110-42602	POOL CHEMICAL CHEMICALS	207574	5,995.72
	PROJ: J50-CHEM	OUTDOOR AQUATIC CENTER		CHEMICALS		
01-02602	PUBLIC HEALTH LABORATOR					
		I-10621502	201-45110-42602	POOL CHEMICAL LAB	207626	30.00
	PROJ: J50-CHEM	OUTDOOR AQUATIC CENTER		CHEMICALS		
01-02679	MENARD'S INC					
		I-88968	201-45110-42605	SUPPLIES & MA RAID WASH & HORNET	207602	41.72
	PROJ: J50-SM-BLDG	OUTDOOR AQUATIC CENTER		SUPPLIES/MATERIAL-BLDG		
01-02880	THUNE TRUE VALUE & APPL					
		I-A598497	201-45110-42605	SUPPLIES & MA LG BLK PICT HANG STRIP	207650	6.49
	PROJ: J50-SM-OFFIC	OUTDOOR AQUATIC CENTER		SUPPLIES/MATERIAL-OFFICE		
01-03267	WALMART/CAPITAL ONE					
		I-8775.06302025	201-45110-42600	SUPPLIES & MA SUNSCREEN POOL GUARD	207657	91.35
	PROJ: J50-SM-LIFEG	OUTDOOR AQUATIC CENTER		SUPPLIES/MATERIAL-LIFEGRD SUPP		
		I-8775.07072025	201-45110-42600	SUPPLIES & MA DAKOTA KIDS COTTON	207657	14.91
	PROJ: J51-SM-EQUIP	P&A YOUTH PROGRAMS		SUPPLIES/MATERIAL-EQUIPMENT		
01-03700	CORE-MARK US LLC					
		C-2203217	201-45110-42601	CONCESSION SU FOOD SERVICE PAPER	207549	56.05-
	PROJ: J50-CONCESS	OUTDOOR AQUATIC CENTER		CONCESSIONS		
		C-2209672	201-45110-42601	CONCESSION SU CREDIT	207549	34.00-
	PROJ: J50-CONCESS	OUTDOOR AQUATIC CENTER		CONCESSIONS		
		I-2214419	201-45110-42601	CONCESSION SU CONCESSIONS	207549	1,184.84
	PROJ: J50-CONCESS	OUTDOOR AQUATIC CENTER		CONCESSIONS		
01-06750	MITCHELL TELECOM					
		I-11101107	201-45110-42800	UTILITIES ACCT #00223662-2	207612	2.40
01-08594	MAKE IT MINE DESIGNS					
		I-42247	201-45110-42605	SUPPLIES & MA AVERY CLEAR OVERLAMINATE	207599	49.65
	PROJ: J50-SM-BLDG	OUTDOOR AQUATIC CENTER		SUPPLIES/MATERIAL-BLDG		

DEPARTMENT 5110 RECREATION & AQUATICS TOTAL: 7,327.03

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 201 PARK FUND
DEPARTMENT: 5140 RECREATION CENTER BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02679	MENARD'S INC					
		I-89665	201-45140-42600	SUPPLIES & MA HINGE HASP	207602	4.79
	PROJ: J06-SM-BLDG		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-BLDG		
		I-90092	201-45140-42600	SUPPLIES & MA HEAVY WT PEVA BONE	207602	9.98
	PROJ: J06-SM-BLDG		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-BLDG		
01-02880	THUNE TRUE VALUE & APPL					
		I-B305483	201-45140-42600	SUPPLIES & MA TILEX REMOVER	207650	13.98
	PROJ: J06-SM-JANIT		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-JANITORIAL		
		I-B305796	201-45140-42600	SUPPLIES & MA KEY	207650	5.98
	PROJ: J06-SM-BLDG		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-BLDG		
01-04293	JCL SOLUTIONS					
		I-2010135	201-45140-42600	SUPPLIES & MA WHITE POLISH PAD	207587	32.50
	PROJ: J06-SM-JANIT		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-JANITORIAL		
01-04950	MIDCONTINENT COMMUNICAT					
		I-BIL-554222	201-45140-42300	PUBLISHING ADVERTISING	207604	200.00
	PROJ: J08-MIDCO		REC CTR PUBLISHING	PUBLISHING-MIDCO		
		I-BIL-557486	201-45140-42300	PUBLISHING ADVERTISING	207604	300.00
	PROJ: J08-MIDCO		REC CTR PUBLISHING	PUBLISHING-MIDCO		
		I-BIL-560724	201-45140-42300	PUBLISHING ADVERTISING	207604	789.00
	PROJ: J08-MIDCO		REC CTR PUBLISHING	PUBLISHING-MIDCO		
01-06750	MITCHELL TELECOM					
		I-11104615	201-45140-42800	UTILITIES ACCT #00037690-1	207612	118.90
	PROJ: J09-TV		REC CTR UTILITIES	UTILITIES-TV		
01-07716	SAGA COMMUNICATIONS OF					
		I-MC-12505110939	201-45140-42300	PUBLISHING ADVERTISING	207631	492.00
	PROJ: J08-KMIT		REC CTR PUBLISHING	PUBLISHING-KMIT		
		I-MC-1250611114	201-45140-42300	PUBLISHING ADVERTISING	207631	522.00
	PROJ: J08-KMIT		REC CTR PUBLISHING	PUBLISHING-KMIT		
01-09143	ICAN INC					
		I-126474	201-45140-42300	PUBLISHING SPOTS AIRED	207580	750.00
	PROJ: J08-ICAN		REC CTR PUBLISHING	PUBLISHING-ICAN		
01-09206	NIHCA					
		I-107950	201-45140-42600	SUPPLIES & MA ANNUAL MEMBERSHIP INVESTMENT	207614	199.00
	PROJ: J06-SM-OFFIC		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-OFFICE		

DEPARTMENT 5140 RECREATION CENTER TOTAL: 3,438.13

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 201 PARK FUND
DEPARTMENT: 5160 SPORTS COMPLEXES BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-21893	201-45160-42600	SUPPLIES & MA HAMMER BALL PEIN	207565	96.97
	PROJ: H04-42600	BASEBALL		SUPPLIES/MATERIALS		
		I-22001	201-45160-42600	SUPPLIES & MA DRAIN VALVE TUBE CUTTER	207565	97.96
	PROJ: H04-42600	BASEBALL		SUPPLIES/MATERIALS		
		I-22083	201-45160-42600	SUPPLIES & MA DRAIN VALVE PIPE TEE BIBB HOSE	207565	27.57
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
		I-23235	201-45160-42600	SUPPLIES & MA CLOTH HDW MULTISCREW	207565	32.98
	PROJ: H07-42600	PEPSI COMPLEX		SUPPLIES/MATERIALS		
		I-23602	201-45160-42600	SUPPLIES & MA MISC FASTENERS	207565	3.37
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
		I-24865	201-45160-42600	SUPPLIES & MA MOWING HEAD DUROCUT	207565	36.99
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
		I-26154	201-45160-42600	SUPPLIES & MA PLATINUM OIL	207565	62.98
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
		I-26590	201-45160-42600	SUPPLIES & MA BRASS KEY	207565	59.90
	PROJ: H04-42600	BASEBALL		SUPPLIES/MATERIALS		
		I-27592	201-45160-42600	SUPPLIES & MA CLAMP	207565	21.14
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-00424	RUNNINGS SUPPLY INC					
		I-2091557	201-45160-42600	SUPPLIES & MA FITTING PIPT TEE ADAPTOR	207629	193.12
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-00537	DAKTRONICS INC					
		I-7150360	201-45160-42600	SUPPLIES & MA SCOREBOARDS PITCH COUNTER KIT	207556	6,725.00
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-00985	HONDA OF MITCHELL					
		I-139922	201-45160-42600	SUPPLIES & MA WEEDEATER	207578	4.25
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
		I-139923	201-45160-42600	SUPPLIES & MA STARTER HANDLE	207578	4.54
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
01-01199	STURDEVANTS AUTO VALUE					
		I-815058205	201-45160-42600	SUPPLIES & MA AIR OIL FILTER	207645	237.16
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
		I-815058706	201-45160-42600	SUPPLIES & MA GL PRIME GREEN	207645	29.98
	PROJ: H04-42600	BASEBALL		SUPPLIES/MATERIALS		
		I-815059132	201-45160-42600	SUPPLIES & MA OIL FILTER FOR CUSHMAN	207645	73.56
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
01-01395	MITCHELL CONCRETE PRODU					
		I-111216	201-45160-42600	SUPPLIES & MA 2X8X16C SOLID	207606	25.00
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-01518	VERIZON WIRELESS					
		I-6117222175	201-45160-42800	UTILITIES ACCT #886931646-00001	207655	48.01

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 201 PARK FUND
DEPARTMENT: 5160 SPORTS COMPLEXES BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY						
		I-2579265-6.06.25	201-45160-42800	UTILITIES	1101 N EDMUNDS PWSP M SHLTR	207615	37.45
	PROJ: H10-42800	MUNROE PARK		UTILITIES			
		I-2586408-3.06.25	201-45160-42800	UTILITIES	TOURNEY HDQT	207615	52.43
	PROJ: H04-42800	BASEBALL		UTILITIES			
		I-2586410-9.06.25	201-45160-42800	UTILITIES	1301 N MINNESOTA LIFT	207615	35.66
	PROJ: H04-42800	BASEBALL		UTILITIES			
		I-2718054-6.06.25	201-45160-42800	UTILITIES	5825 TOWER RD	207615	165.11
	PROJ: H07-42800	PEPSI COMPLEX		UTILITIES			
		I-2787244-9.06.25	201-45160-42800	UTILITIES	D E CONCESSION	207615	123.58
	PROJ: H05-42800	SOFTBALL		UTILITIES			
		I-2787247-2.06.25	201-45160-42800	UTILITIES	WEST ELEC D E	207615	106.49
	PROJ: H05-42800	SOFTBALL		UTILITIES			
		I-2787248-0. 06.25	201-45160-42800	UTILITIES	WEST ELEC F G	207615	285.20
	PROJ: H05-42800	SOFTBALL		UTILITIES			
		I-2787249-8.06.25	201-45160-42800	UTILITIES	H I J K SHOP	207615	184.36
	PROJ: H05-42800	SOFTBALL		UTILITIES			
		I-27872837-7.06.25	201-45160-42800	UTILITIES	SOCCER FIELD	207615	94.91
	PROJ: H07-42800	PEPSI COMPLEX		UTILITIES			
		I-2787285-2.06.25	201-45160-42800	UTILITIES	CADWELL PARK CONCESSION	207615	189.34
	PROJ: H04-42800	BASEBALL		UTILITIES			
		I-2825237-7.06.25	201-45160-42800	UTILITIES	1301 N MINNESOTA	207615	583.53
	PROJ: H13-42800	ARENA-SOUTH RINK		UTILITIES			
		I-2920373-4.06.25	201-45160-42800	UTILITIES	STAD SCOREBOARD 23	207615	190.03
	PROJ: H04-42800	BASEBALL		UTILITIES			
01-02470	CORE & MAIN LP						
		I-X242618	201-45160-42500	REPAIR & MAIN	DI BODY	207548	1,127.91
	PROJ: H05-42500	SOFTBALL		REPAIR/MAINTENANCE			
01-02679	MENARD'S INC						
		I-89269	201-45160-42600	SUPPLIES & MA	BROWN MULCH EDGER XHOSE	207602	139.89
	PROJ: H07-42600	PEPSI COMPLEX		SUPPLIES/MATERIALS			
		I-89440	201-45160-42600	SUPPLIES & MA	INFINIWEB PREM	207602	188.70
	PROJ: H07-42600	PEPSI COMPLEX		SUPPLIES/MATERIALS			
		I-89463	201-45160-42600	SUPPLIES & MA	INFINIWEB PREM	207602	31.45
	PROJ: H07-42600	PEPSI COMPLEX		SUPPLIES/MATERIALS			
01-02804	TMA STORES						
		I-110092	201-45160-42500	REPAIR & MAIN	CARL TURF SAVER TIRE MOUNTING	207652	73.63
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE			
01-08130	C & B OPERATIONS LLC						
		I-13311471	201-45160-42600	SUPPLIES & MA	BELT	207537	35.62
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE			

DEPARTMENT 5160 SPORTS COMPLEXES TOTAL: 11,425.77

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 201 PARK FUND
DEPARTMENT: 5165 CADWELL CONCESSIONS BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02560	PEPSI COLA COMPANY					
		I-97821540	201-45165-42610	COST OF GOODS MT DEW DR PEPPER ROOT BEER	207624	3,083.12
		I-97822015	201-45165-42610	COST OF GOODS DR PEPPER PEPSI WATER	207624	1,127.20
01-03700	CORE-MARK US LLC					
		I-2211706	201-45165-42610	COST OF GOODS CANDY BARS FREEZER BARS	207549	2,041.76
		I-2224184	201-45165-42610	COST OF GOODS FROZEN MEAT ICE CREAM	207549	595.10
				DEPARTMENT 5165 CADWELL CONCESSIONS	TOTAL:	6,847.18

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 201 PARK FUND
DEPARTMENT: 5210 PARKS BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2084106	201-45210-42650	UNIFORMS GLOVES	207629	21.98
		I-2084366	201-45210-42600	SUPPLIES & MA BALL MOUNT FUSION DROP	207629	59.98
	PROJ: H50-42600	PARKS EQUIPMENT		SUPPLIES/MATERIALS		
		I-2087704	201-45210-42602	CHEMICALS ROUNDUP PROMAX	207629	169.97
	PROJ: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
		I-2088672	201-45210-42500	REPAIR & MAIN ADAPTER WIRE FLAT STEEL	207629	59.94
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-2089032	201-45210-42600	SUPPLIES & MA HOSE	207629	44.99
	PROJ: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
		I-2089286	201-45210-42600	SUPPLIES & MA GAS CAN	207629	49.98
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-01199	STURDEVANTS AUTO VALUE					
		I-815058200	201-45210-42500	REPAIR & MAIN OIL FILTERS FOR DOME	207645	8.10
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815058201	201-45210-42500	REPAIR & MAIN HD OIL FARM LAMP	207645	29.48
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815058399	201-45210-42500	REPAIR & MAIN TAIL LIGHT CIRCUIT B	207645	39.99
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815058602	201-45210-42500	REPAIR & MAIN HD OIL FILTERS GASKET	207645	47.49
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-01450	MUTH ELECTRIC INC					
		I-801192	201-45210-43300	CAPITAL IMPRO SPLICED ON TO FEED PICNIC SHEL	207613	590.51
	PROJ: H56-43300	HITCHCOCK PARK		CAPITAL IMPROVEMENTS		
01-01518	VERIZON WIRELESS					
		I-6117222175	201-45210-42800	UTILITIES ACCT #886931646-00001	207655	42.73
01-01830	NORTHWESTERN ENERGY					
		I-2581590-3.06.25	201-45210-42800	UTILITIES N HARMON DR	207615	149.16
	PROJ: H66-42800	CAMP ARROYA		UTILITIES		
		I-2581647-1.06.25	201-45210-42800	UTILITIES 950 INDIAN VILLAGE RD	207615	95.42
	PROJ: H77-42800	SPORTSMANS CLUB		UTILITIES		
		I-2581648-9.06.25	201-45210-42800	UTILITIES ACCESS LOT LITE	207615	9.78
	PROJ: H79-42800	LAKE PARK ACCESS AREAS		UTILITIES		
		I-2582639-7.06.25	201-45210-42800	UTILITIES PATTON YOUNG	207615	195.78
	PROJ: H87-42800	PATTON YOUNG		UTILITIES		
		I-2584325-1.06.25	201-45210-42800	UTILITIES 1300 S ROWLEY ST PARK PIONEER	207615	21.69
	PROJ: H61-42800	PIONEER PARK		UTILITIES		
		I-2584526-4.06.25	201-45210-42800	UTILITIES DRY RUN RESTROOMS 20	207615	16.13
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES		
		I-2748483-1.06.25	201-45210-42800	UTILITIES ACCESS LOT METER	207615	12.00
	PROJ: H79-42800	LAKE PARK ACCESS AREAS		UTILITIES		
		I-2967874-5.06.25	201-45210-42800	UTILITIES 3100 INDIAN VILLAGE RD	207615	50.78
	PROJ: H65-42800	AMPHITHEATER		UTILITIES		
		I-2973566-9.06.25	201-45210-42800	UTILITIES 621 N MAIN ST	207615	15.24
	PROJ: H62-42800	ROTARY PARK		UTILITIES		

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 201 PARK FUND
DEPARTMENT: 5210 PARKS BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY continued					
		I-3045799-8.06.25	201-45210-42800	UTILITIES 311 1/2 N HARMON	207615	114.80
	PROJ: H66-42800	CAMP ARROYA		UTILITIES		
		I-3328555-2.06.25	201-45210-42800	UTILITIES 425 S BURR	207615	49.01
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES		
		I-3449572-1.06.25	201-45210-42850	UTILITIES-VET 101 N MAIN ST	207615	57.31
	PROJ: H63-42850	VETERANS PARK		UTILITES/VETERANS PARK		
		I-3600484-4.06.25	201-45210-42800	UTILITIES 745 N HARMON DR RSTA	207615	22.40
	PROJ: H76-42800	SANDY BEACH		UTILITIES		
		I-3975325-6.06.25	201-45210-42800	UTILITIES 612 W ASH AVE	207615	40.68
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES		
01-01964	DAKOTA SUPPLY GROUP					
		I-S104826069.001	201-45210-42600	SUPPLIES & MA BRASS URINAL SPUD	207554	37.40
	PROJ: H77-42600	SPORTSMANS CLUB		SUPPLIES/MATERIALS		
01-02602	PUBLIC HEALTH LABORATOR					
		I-10621502	201-45210-42600	SUPPLIES & MA LAB	207626	153.00
	PROJ: H85-42600	LAKE MITCHELL WATER		SUPPLIES-MAINTENANCE		
01-02679	MENARD'S INC					
		I-88933	201-45210-42600	SUPPLIES & MA RED BUSHING TEFLON TAPE	207602	33.52
	PROJ: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
01-02804	TMA STORES					
		I-110050	201-45210-42500	REPAIR & MAIN TURF MASTER VALVE STEM	207652	104.70
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-02811	JONES SUPPLIES					
		I-152709	201-45210-42600	SUPPLIES & MA LINER T PAPER	207590	325.68
	PROJ: H66-42600	CAMP ARROYA		SUPPLIES/MATERIALS		
01-02880	THUNE TRUE VALUE & APPL					
		I-A598483	201-45210-42600	SUPPLIES & MA INSERT PLUG POLY COUPLING	207650	19.00
	PROJ: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
		I-D30837	201-45210-42600	SUPPLIES & MA REFRIGERATOR	207650	699.99
	PROJ: H67-42600	DAY CAMP		SUPPLIES/MATERIALS		
01-08130	C & B OPERATIONS LLC					
		I-13300406	201-45210-42500	REPAIR & MAIN HY-GARD PRE MIX	207537	105.87
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-08594	MAKE IT MINE DESIGNS					
		I-42151	201-45210-42600	SUPPLIES & MA GOLSS PRINTABLE VINYL	207599	537.90
	PROJ: H71-42600	KIWANIS WOODLOT		SUPPLIES/MATERIALS		
01-09703	AMAZON CAPITAL SERVICES					
		I-16RX-3G41-4YGX	201-45210-42600	SUPPLIES & MA AVERY PRINTABLE LABELS	207524	58.95
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		

DEPARTMENT 5210 PARKS TOTAL: 4,091.33

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 201 PARK FUND
DEPARTMENT: 5220 SUPERVISION BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS						
		I-6117222175	201-45220-42800	UTILITIES	ACCT #886931646-00001	207655	47.73
01-06750	MITCHELL TELECOM						
		I-11101107	201-45220-42800	UTILITIES	ACCT #00223662-2	207612	2.61
				DEPARTMENT 5220	SUPERVISION	TOTAL:	50.34
				FUND 201	PARK FUND	TOTAL:	33,179.78

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 209 BUSINESS IMPROV DIST #4
DEPARTMENT: 6530 BUSINESS IMPROV #4 BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07037	PALACE CITY POOL PROMOT					
		I-07082025	209-46530-42920	SPORTS AUTHOR 8BALL OPEN SPORTS AUTHORITY	207622	4,000.00
01-09579	MITCHELL KIWANIS CLUB					
		I-07082025	209-46530-42920	SPORTS AUTHOR HALF MARATHON 10K & 5K	207609	750.00
01-09677	USA SOFTBALL MENS SLOWP					
		I-07082025	209-46530-42920	SPORTS AUTHOR USA MENS SLOWPITCH-SPORTS AUTH	207654	2,000.00
				DEPARTMENT 6530 BUSINESS IMPROV #4 TOTAL:		6,750.00
				FUND 209 BUSINESS IMPROV DIST #4 TOTAL:		6,750.00

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 211 ENTERTAINMENT TAX
DEPARTMENT: 6311 ENTERTAINMENT TAX BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01396	MITCHELL CONVENTION & V					
		I-07012025	211-46311-42960	CONV VISITORS ENTERTAINMENT TAX DISTRIBUTION	207607	21,875.00
				DEPARTMENT 6311 ENTERTAINMENT TAX TOTAL:		21,875.00
				FUND 211 ENTERTAINMENT TAX TOTAL:		21,875.00

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 214 E-911 EMERGENCY
DEPARTMENT: 3500 E-911 BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02555	TWO WAY SOLUTIONS INC					
		I-137693	214-43500-42500	REPAIRS & MAI REPLACED CORD ON JACKBOX	207653	59.49
01-03518	HUNTER HEATING & COOLIN					
		I-1	214-43500-42910	SERVICE CONTR MAINTENANCE	207579	94.87
01-04308	SANTEL COMMUNICATIONS C					
		I-11129935	214-43500-42800	UTILITIES - T ACCT #00212623-2	207632	30.00
01-06750	MITCHELL TELECOM					
		I-11101107	214-43500-42800	UTILITIES - T ACCT #00223662-2	207612	17.35
		I-11102227	214-43500-42800	UTILITIES - T ACCT #00024899-5	207612	82.93
01-08252	CORPORATE TRANSLATION S					
		I-305918	214-43500-42200	PROFESSIONAL LANGUAGE TRANSLATION	207594	14.14

DEPARTMENT 3500 E-911 TOTAL: 298.78

FUND 214 E-911 EMERGENCY TOTAL: 298.78

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 218 COMMUNITY SERVICES
DEPARTMENT: 5150 PALACE TRANSIT BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03566	SPARE LABS INC					
		I-SL-202507-0535	218-45150-42920	COMPUTER SOFT SPARE SOFTWARE GRANT 812212	207642	45,000.00
	PROJ: E01-SHAH	5311-FY18/19		Tablet/Radio Contract		
01-06750	MITCHELL TELECOM					
		I-11101107	218-45150-42800	UTILITIES ACCT #00223662-2	207612	2.14
	PROJ: E01-OFFUT	5311-FY18/19		Office Utilities		
				DEPARTMENT 5150 PALACE TRANSIT	TOTAL:	45,002.14

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 218 COMMUNITY SERVICES
DEPARTMENT: 5180 JVCC BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02880	THUNE TRUE VALUE & APPL					
		I-B305968	218-45180-42600	SUPPLIES & MA YELLOW CABLE TIE	207650	5.19
01-04293	JCL SOLUTIONS					
		I-2009640	218-45180-42600	SUPPLIES & MA SUPPLIES WAX FLOOR	207587	96.95
01-06750	MITCHELL TELECOM					
		I-11101107	218-45180-42800	UTILITIES ACCT #00223662-2	207612	0.09
01-09703	AMAZON CAPITAL SERVICES					
		I-11FK-1Q7T-7CXL	218-45180-42600	SUPPLIES & MA CARDSTOCK PAPER	207524	13.97
		I-1HCN-P49N-9GNW	218-45180-42600	SUPPLIES & MA PEN REFILLS CARDSTOCK PAPER	207524	45.92

DEPARTMENT 5180 JVCC TOTAL: 162.12

FUND 218 COMMUNITY SERVICES TOTAL: 45,164.26

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 219 NUTRITION
DEPARTMENT: 5140 NUTRITION BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00483	COUNTY FAIR					
		I-07012025	219-45140-42911	CONTRACT SERV JUNE MEALS	207551	1,254.40
01-02811	JONES SUPPLIES					
		I-152779	219-45140-42605	MEAL SUPPLIES TO GO CONTAINERS	207590	267.50
01-06232	COBORNS INC					
		I-06012025	219-45140-42911	CONTRACT SERV JUNE 2025 SR MEALS	207544	1,041.60
01-09069	BIG DADDY D'S INC					
		I-994	219-45140-42911	CONTRACT SERV SR MEALS 06.23-27.2025	207533	1,835.40
		I-998	219-45140-42911	CONTRACT SERV SR MEALS 06.30-07.3.2025	207533	1,531.80
01-10569	THE DUGOUT					
		I-06302025	219-45140-42911	CONTRACT SERV JUNE 2025 SR MEALS	207564	3,054.00
				DEPARTMENT 5140 NUTRITION	TOTAL:	8,984.70
				FUND 219 NUTRITION	TOTAL:	8,984.70

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 230 AIRPORT
DEPARTMENT: 3500 AIRPORT BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00281	HELMS AND ASSOCIATES						
		I-AIP 33 P.E.#10	230-43500-43205	HANGAR	AIP 33 P.E.#10	207576	1,701.07
		I-AIP 33. P.E.#9	230-43500-43205	HANGAR	AIP 33. P.E.#9	207576	978.49
		I-AIP 34 P.E.#6	230-43500-43320	AIP-RECONSTRU	AIP 34 P.E.#6	207576	3,075.43
01-00436	CHS FARMERS ALLIANCE						
		I-IG2642	230-43500-42610	GAS & OIL	UNLEADED BLEND GAS	207542	262.64
		I-IG2669	230-43500-42610	GAS & OIL	RUBY FIELDMASTER	207542	146.19
		I-IG2670	230-43500-42610	GAS & OIL	RUBY FIELDMASTER	207542	424.38
01-01450	MUTH ELECTRIC INC						
		I-801019	230-43500-42605	LIGHTING MAIN	PRIVATE LOCATES FOR RUNWAY LI	207613	111.73
01-01518	VERIZON WIRELESS						
		I-6117222175	230-43500-42800	UTILITIES	ACCT #886931646-00001	207655	47.73
01-01830	NORTHWESTERN ENERGY						
		I-2585924-0.06.25	230-43500-42800	UTILITIES	MITCHELL AIRPORT	207615	176.65
		I-2585926-5.06.25	230-43500-42800	UTILITIES	AIRPORT SECURITY GATE	207615	14.32
		I-2585934-9.06.25	230-43500-42800	UTILITIES	MITCHLL AIRPORT 5	207615	680.80
		I-2585936-4.06.25	230-43500-42800	UTILITIES	5971 AIRPORT RD BLDG 24	207615	60.30
		I-2585992-7.06.25	230-43500-42800	UTILITIES	6601 N MAIN	207615	232.67
		I-2830030-9.06.25	230-43500-42800	UTILITIES	NG RD AND HWY 37 AP SIGN	207615	15.76
01-02615	SD MUNICIPAL LEAGUE						
		I-200002059	230-43500-42700	TRAVEL, CONFE	MEMBERSHIP	207635	50.00
01-03279	INTERSTATE GLASS & DOOR						
		I-65640	230-43500-42600	SUPPLIES & MA	LAMINATED GLASS FOR ELECTRICAL	207584	163.11
01-06750	MITCHELL TELECOM						
		I-11101206	230-43500-42800	UTILITIES	ACCT #00248999-0	207612	77.95

DEPARTMENT 3500 AIRPORT TOTAL: 8,219.22

FUND 230 AIRPORT TOTAL: 8,219.22

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 602 WATER
DEPARTMENT: 3330 WATER TREATMENT PLANT BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2088371	602-43330-42600	SUPPLIES & MA SAWZALL BLADE	207629	91.45
01-01518	VERIZON WIRELESS					
		I-6117222175	602-43330-42800	UTILITIES ACCT #886931646-00001	207655	95.46
01-01830	NORTHWESTERN ENERGY					
		I-2585902-6.06.25	602-43330-42800	UTILITIES 2800 N MAIN ST	207615	2,570.11
01-02679	MENARD'S INC					
		I-89263	602-43330-42600	SUPPLIES & MA ENR RECHARGEABLE AA-4	207602	22.18
01-04692	B-Y WATER DISTRICT					
		I-06771. 07.01.25	602-43330-42850	B-Y WATER CHA JUNE 2025 WATER USAGE	207529	4,626.85
		I-06771.07.25	602-43330-42850	B-Y WATER CHA JUNE 2025 WATER USAGE	207529	143,813.24
01-08281	VESTIS					
		I-6380297815	602-43330-42600	SUPPLIES & MA HANDLE MAT WIPER LAUNDRY BAG	207656	89.06

DEPARTMENT 3330 WATER TREATMENT PLANT TOTAL: 151,308.35

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 602 WATER
DEPARTMENT: 3340 WATER DISTRIBUTION BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2091892	602-43340-42600	SUPPLIES & MA FLAP DISC GRIT	207629	16.28
		I-2097367	602-43340-42650	UNIFORMS BOOTS	207629	174.95
01-00532	A-OX WELDING SUPPLY CO					
		I-0000329261	602-43340-42600	SUPPLIES & MA CYLINDER	207522	22.99
01-00786	SOUTH DAKOTA 811					
		I-SD25-01534	602-43340-42200	LOCATES MESSAGE FEES FOR JUNE	207640	175.87
01-01700	AAA COLLECTIONS INC					
		I-778205312025	602-43340-42910	BILLING OFFIC COLLECTION FEES	207523	6.67
01-01964	DAKOTA SUPPLY GROUP					
		I-S104816741.001	602-43340-42600	SUPPLIES & MA SPLICE CONN	207554	117.98
01-02470	CORE & MAIN LP					
		I-X137599	602-43340-42600	SUPPLIES & MA ALLY 7WHL	207548	3,800.00
01-03495	HALME INC					
		I-3733	602-43340-43333	HIGHWAY 37 WA MOBILIZATION WATERMAN BEND	207573	227,440.21
		I-3734	602-43340-42522	WATER MAIN RE PVC BENDS SADDLE INSTALL	207573	40,973.27
01-09869	MCLAURY ENGINEERING INC					
		I-2022-26 P.E.#18	602-43340-43338	2ND, 4TH, RAI 2022-26 P.E.#18	207600	782.10
		I-2023-21 P.E.#17	602-43340-43338	2ND, 4TH, RAI 2023-21 P.E.#17	207600	4,294.77

DEPARTMENT 3340 WATER DISTRIBUTION TOTAL: 277,805.09

FUND 602 WATER TOTAL: 429,113.44

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 604 SEWER
DEPARTMENT: 3200 WASTE WATER TREATMENT BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00469	GEOTEK ENGINEERING & TE						
		I-2022-1 P.E.#10A	604-43200-43310	SOUTH PLANT I	2022-1 P.E.#10A	207569	3,910.00
01-00750	FISHER SCIENTIFIC						
		I-1959817	604-43200-42600	SUPPLIES	ASA ORDER PART SS3701	207567	87.50
01-01021	JOHN T JONES CONSTRUCTI						
		I-2022-1 P.E.#11	604-43200-43310	SOUTH PLANT I	2022-1 P.E.#11	207588	2,715,103.16
01-01450	MUTH ELECTRIC INC						
		I-801218	604-43200-42500	REPAIRS	REWIRED PUMP	207613	260.10
01-01518	VERIZON WIRELESS						
		I-6117222175	604-43200-42800	UTILITIES	ACCT #886931646-00001	207655	47.73
01-02143	HDR ENGINEERING INC						
		I-2021-31 P.E.#44	604-43200-43300	NORTH PLANT I	2021-31 P.E.#44	207575	1,230.00
		I-2022-1 P.E.#30	604-43200-43310	SOUTH PLANT I	2022-1 P.E.#30	207575	16,475.91
01-02495	TITAN MACHINERY-MITCHEL						
		I-PS0827734-1	604-43200-42500	REPAIRS	O-RING	207651	9.30
01-02679	MENARD'S INC						
		I-89258	604-43200-42600	SUPPLIES	SOFTSOAP LYSOL CLOROX	207602	37.87
01-08335	BRIAN DAUGHTERS						
		I-07102025	604-43200-42700	TRAVEL, CONF,	TRAINING	207558	35.88

DEPARTMENT 3200 WASTE WATER TREATMENT TOTAL: 2,737,197.45

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 604 SEWER
DEPARTMENT: 3210 WASTE WATER IND PRETREAT BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02323	WEF					
		I-000446303	604-43210-42700	TRAVEL CONFER MEMBERSHIP-17523451	207658	159.00
				DEPARTMENT 3210 WASTE WATER IND PRETREAT TOTAL:		159.00

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 604 SEWER
DEPARTMENT: 3250 WASTE WATER COLLECTION BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR						
		I-23489	604-43250-42600	SUPPLIES	LANDSCAPE PIN	207565	4.99
		I-26333	604-43250-42600	SUPPLIES	FERT MILOGANITE	207565	65.97
		I-26339	604-43250-42600	SUPPLIES	GROUT CLEANING	207565	27.98
		I-26796	604-43250-42600	SUPPLIES	CAP PVC SOLV WELD CAP FLEX	207565	18.97
		I-27660	604-43250-42600	SUPPLIES	SPRINKLER	207565	12.99
01-00428	CARQUEST AUTO PARTS INC						
		I-4977-338216	604-43250-42600	SUPPLIES	SAS SAFETY GLASSES	207539	38.97
01-00786	SOUTH DAKOTA 811						
		I-SD25-01534	604-43250-42200	PROFESSIONAL	MESSAGE FEES FOR JUNE	207640	175.88
01-01404	MITCHELL IRON & SUPPLY						
		I-86238	604-43250-42500	REPAIRS	SOCKET HEAD CAP	207608	2.60
01-01700	AAA COLLECTIONS INC						
		I-778205312025	604-43250-42910	BILLING OFFIC	COLLECTION FEES	207523	6.67
01-01830	NORTHWESTERN ENERGY						
		I-2585907-5.06.25	604-43250-42800	UTILITIES	AIRPORT RD WST WTR	207615	73.48
		I-2828568-2.06.25	604-43250-42800	UTILITIES	5709 ISLAND CT	207615	37.85
		I-3907866-2.06.25	604-43250-42800	UTILITIES	1040 N HARMON DR LIFT	207615	148.03
01-09869	MCLAURY ENGINEERING INC						
		I-2022-26 P.E.#18	604-43250-43343	2ND, 4TH, & R	2022-26 P.E.#18	207600	1,738.00
		I-2023-21 P.E.#17	604-43250-43343	2ND, 4TH, & R	2023-21 P.E.#17	207600	2,658.65

DEPARTMENT 3250 WASTE WATER COLLECTION TOTAL: 5,011.03

FUND 604 SEWER TOTAL: 2,742,367.48

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 612 SANITATION
DEPARTMENT: 3220 RECYCLING PROGRAM BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02484	DARRINGTON WATER COND					
		I-06302025.A	612-43220-42500	REPAIR & MAIN COOLER RENT	207557	30.00
				DEPARTMENT 3220 RECYCLING PROGRAM TOTAL:		30.00

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 612 SANITATION
DEPARTMENT: 3230 WASTE COLLECTION BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01700	AAA COLLECTIONS INC					
		I-778205312025	612-43230-42910	BILLING OFFIC COLLECTION FEES	207523	6.66
				DEPARTMENT 3230 WASTE COLLECTION TOTAL:		6.66

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 612 SANITATION
DEPARTMENT: 3240 LANDFILL BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02484	DARRINGTON WATER COND					
		I-06302025	612-43240-42500	REPAIR AND MA WATER COOLER RENTAL	207557	94.00
		I-800241191	612-43240-42500	REPAIR AND MA RENTAL	207557	118.00
01-04046	CAROLINA SOFTWARE, INC.					
		I-95005	612-43240-42540	REPAIRS/MAINT WASTE WORKS SOFTWARE SUPPORT	207538	500.00
				DEPARTMENT 3240 LANDFILL	TOTAL:	712.00
				FUND 612 SANITATION	TOTAL:	748.66

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 613 CORN PALACE
DEPARTMENT: 5650 CORN PALACE BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR					
		I-2025-18A P.E.#1	613-45650-43460	SEATING REPLA 2025-18A P.E.#1	207530	8,107.50
01-00424	RUNNINGS SUPPLY INC					
		I-2091500	613-45650-42600	SUPPLIES & MA PRUNER GRIP	207629	49.95
01-00450	CITY OF MITCHELL					
		I-07012025	613-45650-42907	PRE-STURGIS P BIKE SHOW PRIZES PRE-STURGIS P	207543	1,000.00
	PROJ: W08-42907	PRESTURGIS		PRE STURGIS PARTY		
		I-202504080496	613-45650-42913	STREET EXPENS ROAD CLOSURE NEAL MCCOY	207543	250.00
01-00532	A-OX WELDING SUPPLY CO					
		I-0001455658	613-45650-42600	SUPPLIES & MA SERVICE CHARGE	207522	12.50
01-01199	STURDEVANTS AUTO VALUE					
		I-815058604	613-45650-42500	REPAIRS & MAI FUEL	207645	18.01
01-01497	GRAINGER					
		I-9544633143	613-45650-42600	SUPPLIES & MA AIR FRESHNER REFILL	207571	108.44
01-01590	MCLEOD'S PRINTING					
		I-85055	613-45650-42320	ADVERTISING/P ENVELOPES CARDS	207601	224.00
01-01830	NORTHWESTERN ENERGY					
		I-2587291-2.07.25	613-45650-42850	CP PLAZA UTIL 600 N MAIN ST	207615	182.21
		I-3219913-5.06.25	613-45650-42850	CP PLAZA UTIL 617 N MAIN	207615	12.00
		I-3458684-2.06.25	613-45650-42850	CP PLAZA UTIL 6TH AVE PARK	207615	60.39
01-02614	SOUTHEAST SD TOURISM AS					
		I-2461	613-45650-42320	ADVERTISING/P WESTROADS RACK CARD	207641	350.00
01-02679	MENARD'S INC					
		I-89385	613-45650-42600	SUPPLIES & MA 3M ORIGINAL 14 DAY 2"	207602	11.76
01-02790	SUN GOLD SPORTS LLC					
		I-33684	613-45650-42907	PRE-STURGIS P PALACE CITY PRE STURGIS PARTY	207646	649.00
	PROJ: W08-42907	PRESTURGIS		PRE STURGIS PARTY		
01-02811	JONES SUPPLIES					
		I-152554	613-45650-42600	SUPPLIES & MA TISSUE TOWEL DISF BATH CLEANER	207590	337.79
		I-152671	613-45650-42600	SUPPLIES & MA JONES SUPPLIES	207590	381.13
		I-152731	613-45650-42600	SUPPLIES & MA T-TISSUE	207590	103.41
		I-152773	613-45650-42600	SUPPLIES & MA LINER CLEANER TISSUE	207590	438.26
		I-152774	613-45650-42600	SUPPLIES & MA TOWEL GLOVE	207590	81.12
01-03700	CORE-MARK US LLC					
		I-2202701-50	613-45650-42610	COST OF GOODS SEEDS CHICKEN	207549	177.70
		I-2202702-90	613-45650-42610	COST OF GOODS FROZEN MEAT GROCERY	207549	2,823.60
		I-2214420	613-45650-42610	COST OF GOODS FROZEN FOODS CHEESE OIL POULTR	207549	1,380.43

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 613 CORN PALACE
DEPARTMENT: 5650 CORN PALACE BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03700	CORE-MARK US LLC continued					
		I-2214421-700	613-45650-42610	COST OF GOODS CINNAMON POPCORN SALT OIL	207549	652.83
01-04994	DIALED ACTION AGENCY LL					
		I-07312025	613-45650-42907	PRE-STURGIS P PERFORMANCE FEE PALACE CITY	207562	4,210.00
	PROJ: W08-42907	PRESTURGIS		PRE STURGIS PARTY		
01-05892	GAYLEN'S GOURMET POPCOR					
		I-1967	613-45650-42610	COST OF GOODS CARMEL CINNOAMAN ROLL	207568	1,735.20
01-06237	SHELBY LEE LOWE					
		I-07012025	613-45650-42907	PRE-STURGIS P PALACE CITY PRE STURGIS PARTY	207637	3,000.00
	PROJ: W08-42907	PRESTURGIS		PRE STURGIS PARTY		
01-06750	MITCHELL TELECOM					
		I-11101107	613-45650-42800	UTILITIES ACCT #00223662-2	207612	0.41
		I-11102935	613-45650-42800	UTILITIES ACCT #00239559-9	207612	99.45
01-07035	LIFE 96.5 KNWC					
		I-9116-1	613-45650-42320	ADVERTISING/P CORN PALACE FESTIVAL MICAH TYL	207597	540.00
01-07344	CHESTERMAN COMPANY					
		I-11794268	613-45650-42610	COST OF GOODS BERRY BLAST FRUIT PUNCH PAPER	207541	939.85
01-08281	VESTIS					
		I-6380296137	613-45650-42502	CONTRACT SERV MAT NAPKINS TABLECLOTH	207656	42.29
01-09011	WESTON FRANK LIVE					
		I-07012025	613-45650-42907	PRE-STURGIS P PRE STURGIS PARTY	207659	1,000.00
	PROJ: W08-42907	PRESTURGIS		PRE STURGIS PARTY		
01-09230	LAB LLC					
		I-1000	613-45650-42907	PRE-STURGIS P ADVERTISING PRE STURGIS PARTY	207592	525.00
	PROJ: W08-42907	PRESTURGIS		PRE STURGIS PARTY		
01-09703	AMAZON CAPITAL SERVICES					
		I-1G7G-RCJQ-TLKD	613-45650-42666	MINOR EQUIPME AUDIO & LIGHTING	207524	164.12
		I-1X7Q-KMR1-QPT6	613-45650-42600	SUPPLIES & MA CEILING AIR DIVERTER	207524	62.98
		I-1YTQ-WNMT-CXNM	613-45650-42600	SUPPLIES & MA PLASTIC BINS	207524	61.26
01-10353	DIMOCK DAIRY INC					
		I-250601630	613-45650-42610	COST OF GOODS CHEESE	207563	319.05

DEPARTMENT 5650 CORN PALACE TOTAL: 30,111.64

FUND 613 CORN PALACE TOTAL: 30,111.64

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 614 GOLF COURSE
DEPARTMENT: 5250 GOLF COURSE BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS						
		I-6117222175	614-45250-42800	UTILITIES	ACCT #886931646-00001	207655	42.73
01-02485	SCHOENFELDER CONSTRUCTI						
		I-16011	614-45250-42600	SUPPLIES & MA	5 LOADS BLACK DIRT END DUMP	207634	800.00
01-07716	SAGA COMMUNICATIONS OF						
		I-IN-12506111135	614-45250-42300	PUBLISHING	ADVERTISING	207631	200.00
01-09058	SITEONE LANDSCAPE SUPPL						
		I-154143397-001	614-45250-42600	SUPPLIES & MA	LESCO SOIL KIT	207639	139.80
				DEPARTMENT 5250	GOLF COURSE	TOTAL:	1,182.53
				FUND 614	GOLF COURSE	TOTAL:	1,182.53

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 619 CAMPGROUND
DEPARTMENT: 5220 CAMPGROUND BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY						
		I-33941025-2.06.25	619-45220-42800	UTILITIES	2601 N MAIN ST	207615	2,136.23
		I-3394130-3.06.25	619-45220-42800	UTILITIES	2601N MAIN ST TRLR	207615	108.66
		I-3988458-0.06.25	619-45220-42800	UTILITIES	2601 N MAIN ST SHWR	207615	19.64
				DEPARTMENT 5220	CAMPGROUND	TOTAL:	2,264.53
				FUND 619	CAMPGROUND	TOTAL:	2,264.53

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 621 EMERGENCY MEDICAL SERVICE
DEPARTMENT: 4600 EMS BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00532	A-OX WELDING SUPPLY CO						
		I-0000329263	621-44600-42600	SUPPLIES	MEDICAL CYL	207522	52.28
01-01518	VERIZON WIRELESS						
		I-6117222175	621-44600-42800	UTILITIES	ACCT #886931646-00001	207655	102.32
01-02700	HENRY SCHEIN INC						
		I-43502511	621-44600-42600	SUPPLIES	FOAM SNAP WET GEL	207577	365.94
01-03478	AVERA QUEEN OF PEACE						
		I-CINV-007835	621-44600-42600	SUPPLIES	MED SUPPLIES	207528	162.44
01-03518	HUNTER HEATING & COOLIN						
		I-1	621-44600-42500	REPAIRS & MAI	MAINTENANCE	207579	237.19
01-08340	LEWIS FAMILY DRUG LLC						
		I-432486	621-44600-42600	SUPPLIES	PLASTIC BANDAIDS	207596	38.88
01-08978	BUHL'S DRYCLEANERS & LI						
		I-105517	621-44600-42500	REPAIRS & MAI	LAUNDRY SERVICE	207535	27.50
01-09962	QUICK MED CLAIMS						
		I-INV42945	621-44600-42250	CONTRACT-QMC	MONTHY CONTRACT	207627	4,107.15
01-10398	TRISTIAN JOHNSON						
		I-07032025	621-44600-42700	TRAVEL, TRAIN	MEDIC RENEWAL PRINT FEE	207589	60.00

DEPARTMENT 4600 EMS TOTAL: 5,153.70

FUND 621 EMERGENCY MEDICAL SERVICETOTAL: 5,153.70

PACKET: 07406 MEETING 07.21.2025 A
VENDOR SET: 01
FUND : 700 AGENCY FUNDS
DEPARTMENT: 5300 AGENCY FUNDS BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07148	SCG					
		I-06202025	700-45300-42900	BID DEPOSITS BID DEPOSIT	207633	2,000.00
				DEPARTMENT 5300 AGENCY FUNDS	TOTAL:	2,000.00
				FUND 700 AGENCY FUNDS	TOTAL:	2,000.00
					REPORT GRAND TOTAL:	3,456,804.49

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=========LINE ITEM========= ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	=======GROUP BUDGET======= ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2025-2026	101-41110-42300	LEGAL PUBLICATIONS	420.98	13,000	4,253.88				
	101-41110-42600	SUPPLIES & MATERIALS	15.00	1,000	494.31				
	101-41220-42200	PROFESSIONAL FEES/SERVICES	45.00	2,300	733.00				
	101-41220-42800	UTILITIES-TELEPHONE	0.98	250	152.85				
	101-41410-42610	WEST GROUP LAW DATABASE	824.82	15,000	10,051.08				
	101-41410-42810	UTILITIES-TELEPHONE	0.56	100	95.15				
	101-41420-42600	SUPPLIES & MATERIALS	20.24	6,120	4,575.33				
	101-41420-42630	SURPLUS AUCTION	38.85	300	156.63				
	101-41420-42700	TRAVEL	96.48	6,550	4,737.13				
	101-41420-42800	UTILITIES - TELEPHONE	2.99	260	146.68				
	101-41440-42230	EMPLOYEE ASSISTANCE & TRAI	2,487.84	12,100	4,703.98				
	101-41440-42231	EMPLOYEE PHYSICALS,DRUG TE	1,208.00	45,851	20,500.90				
	101-41440-42300	PUBLISHING	25.00	7,600	7,565.01				
	101-41440-42630	AED REPLACEMENT PROGRAM	1,601.00	11,350	9,749.00				
	101-41440-42800	UTILITIES	1.30	250	147.77				
	101-41920-42520	REPAIR-CITY HALL	549.50	4,500	2,739.42				
	101-41920-42811	UTILITIES-CITY HALL	1,817.75	19,000	9,601.10				
	101-41920-43300	IMPROV OTHER THAN BLDGS	7,500.01	55,000	47,499.99				
	101-41920-43410	REPAIRS-CITY HALL	66.84	0	267.36-	Y			
	101-41935-42200	PROFESSIONAL SERVICES	450.00	0	1,350.00-	Y			
	101-41935-42850	UTILITIES/TELEPHONE	2,502.96	16,690	922.09-	Y			
	101-41935-43510	COMPUTER HARDWARE	115.36	144,000	88,387.26				
	101-42110-42200	PROFESSIONAL SERVICES	233.72	9,800	4,078.48				
	101-42110-42500	REPAIR & MAINTENANCE	379.50	11,970	1,115.76-	Y			
	101-42110-42600	SUPPLIES	3,271.97	31,019	8,181.47				
	101-42110-42630	PROJECT LIFESAVER	139.71	200	9.75				
	101-42110-42640	UNIFORM ALLOWANCE	67.99	7,000	2,589.42				
	101-42110-42700	TRAVEL, CONF & DUES	200.00	12,500	3,817.98				
	101-42110-42800	TELEPHONE	23.08	14,500	7,395.90				
	101-42110-42810	UTILITIES	61.43	7,150	2,401.85				
	101-42110-42902	ALCOHOL TASK FORCE	101.96	2,000	1,612.48				
	101-42130-42540	SIGNS	19.96	16,000	14,586.73				
	101-42130-42810	UTILITIES-TRAFFIC LIGHTS	333.26	38,000	18,697.58				
	101-42130-42820	TELEPHONE	136.04	1,200	364.05				
	101-42130-42835	UTILITIES-STREET LIGHTS	22,954.36	305,000	155,682.33				
	101-42200-42500	REPAIR & MAINTENANCE	1,145.16	17,650	7,487.35				
	101-42200-42600	SUPPLIES	400.78	24,950	12,124.16				
	101-42200-42640	UNIFORMS	86.72	4,900	3,590.56				
	101-42200-42700	TRAVEL, CONF & DUES	600.00	14,175	4,757.53				
	101-42200-42800	TELEPHONE	1.24	2,500	2,438.85-	Y			
	101-42200-42810	UTILITIES	61.42	44,000	23,590.37				
	101-43100-42500	REPAIRS	1,636.42	150,000	123,518.17				
	101-43100-42620	ASPHALT MIX	15,936.63	100,000	66,179.70				
	101-43100-42800	UTILITIES	2.12	15,000	7,400.53				
	101-43110-42600	SUPPLIES	30.00	4,200	887.08-	Y			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=========LINE ITEM========= ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	=======GROUP BUDGET======= ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	101-43110-42800	UTILITIES	88.56	2,000	927.78		
	101-43110-42916	NUISANCE ABATEMENT	5.31	15,000	12,590.33		
	101-43120-42200	PROF SERVICES-DESIGN	2,030.00	79,000	57,609.70		
	101-43120-42521	SIDEWALK CONSTRUCT	47.53	75,000	65,158.10		
	101-43120-43300	STREET OVERLAY MAINT	12,581.69	1,635,250	1,152,333.61		
	101-43150-42600	SUPPLIES & MATERIALS	504.00	10,000	9,246.00		
	101-43150-43343	2ND, 4TH, & RAILROAD	7,086.04	425,034	226,818.31		
	101-43700-42500	REPAIR & MAINTENANCE	1,199.54	3,000	1,186.06		
	101-43700-42600	SUPPLIES & MATERIALS	413.21	16,000	6,690.99		
	101-43700-42650	UNIFORMS	30.00	500	335.00		
	101-43700-42800	UTILITIES	306.49	5,500	2,982.44		
	101-44110-42940	DAKOTA COUNSELING	3,250.00	13,000	3,250.00		
	101-44110-42950	SAFE PLACE OF EASTERN SD	5,000.00	20,000	5,000.00		
	101-44120-42800	UTILITIES-POUND	60.30	2,400	1,135.28		
	101-44120-42900	IMPOUNDING DOGS	946.31	15,300	7,257.24		
	101-45000-42908	MIT PREHISTORIC IND VILLAG	4,750.00	19,000	4,750.00		
	101-45000-42925	CASA	1,250.00	5,000	1,250.00		
	101-45500-42600	SUPPLIES & MATERIALS	451.66	12,000	7,004.29		
	101-45500-42690	MINITEX FEES	5,749.85	5,800	50.15		
	101-45500-42692	PERIODICALS	2,000.00	5,250	3,185.80		
	101-45500-42693	E-BOOKS/AUDIO BOOKS	1,602.40	19,350	9,960.86		
	101-45500-42800	UTILITIES	80.20	43,375	20,396.57		
	101-45500-43420	BOOKS	2,210.81	47,000	20,279.07		
	101-45500-43421	AUDIO-VISUAL	131.94	4,000	2,806.85		
	201-45110-42600	SUPPLIES & MATERIALS	106.26	10,000	4,021.73		
	201-45110-42601	CONCESSION SUPPLIES	1,094.79	25,000	3,156.46		
	201-45110-42602	POOL CHEMICALS	6,025.72	45,000	22,839.13		
	201-45110-42605	SUPPLIES & MAT-AQUATICS	97.86	6,750	2,811.57		
	201-45110-42800	UTILITIES	2.40	400	199.23		
	201-45140-42300	PUBLISHING	3,053.00	46,500	20,830.00		
	201-45140-42600	SUPPLIES & MATERIALS	266.23	35,027	16,279.89		
	201-45140-42800	UTILITIES	118.90	159,440	69,526.97		
	201-45160-42500	REPAIR & MAINTENANCE	1,201.54	98,284	59,979.81		
	201-45160-42600	SUPPLIES & MATERIALS	8,128.13	68,128	32,766.72		
	201-45160-42800	UTILITIES	2,096.10	156,420	75,383.68		
	201-45165-42610	COST OF GOODS SOLD	6,847.18	33,000	2,125.33		
	201-45210-42500	REPAIR & MAINTENANCE	395.57	88,080	66,801.08		
	201-45210-42600	SUPPLIES & MATERIALS	2,020.39	90,300	20,528.53		
	201-45210-42602	CHEMICALS	169.97	6,000	4,355.07		
	201-45210-42650	UNIFORMS	21.98	2,100	709.17		
	201-45210-42800	UTILITIES	835.60	79,200	59,286.24		
	201-45210-42850	UTILITIES-VETERAN'S PARK	57.31	5,625	3,234.04		
	201-45210-43300	CAPITAL IMPROVEMENTS - OTH	590.51	831,000	566,131.64		
	201-45220-42800	UTILITIES	50.34	640	344.55		
	209-46530-42920	SPORTS AUTHORITY PROMO	6,750.00	194,640	107,940.00		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=========LINE ITEM========= ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	=======GROUP BUDGET======= ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	211-46311-42960	CONV VISITORS BUR	21,875.00	262,500	109,375.00				
	214-43500-42200	PROFESSIONAL SERVICES	14.14	1,490	1,372.62				
	214-43500-42500	REPAIRS & MAINTENANCE	59.49	2,624	2,564.51				
	214-43500-42800	UTILITIES - TELEPHONE	130.28	2,102	944.44				
	214-43500-42910	SERVICE CONTRACTS	94.87	24,057	1,515.80				
	218-45150-42800	UTILITIES	2.14	1,565	975.05				
	218-45150-42920	COMPUTER SOFTWARE/SUPPORT	45,000.00	50,750	1,979.37				
	218-45180-42600	SUPPLIES & MATERIALS	162.03	5,900	3,721.64				
	218-45180-42800	UTILITIES	0.09	32,302	21,352.33				
	219-45140-42605	MEAL SUPPLIES	267.50	4,000	2,682.44				
	219-45140-42911	CONTRACT SERVICES-MEALS	8,717.20	211,490	109,117.52				
	230-43500-42600	SUPPLIES & MATERIALS	163.11	8,500	6,148.45				
	230-43500-42605	LIGHTING MAINTENANCE	111.73	1,500	1,388.27				
	230-43500-42610	GAS & OIL	833.21	5,700	3,973.64				
	230-43500-42700	TRAVEL, CONFERENCE, DUES	50.00	500	124.00				
	230-43500-42800	UTILITIES	1,306.18	19,500	8,193.72				
	230-43500-43205	HANGAR	2,679.56	1,721,129	1,704,711.45				
	230-43500-43320	AIP-RECONSTRUCT RUNWAY	3,075.43	319,600	270,393.18				
	602-43330-42600	SUPPLIES & MATERIALS	202.69	18,000	1,007.88				
	602-43330-42800	UTILITIES	2,665.57	200,000	131,723.91				
	602-43330-42850	B-Y WATER CHARGES	148,440.09	975,000	506,624.75				
	602-43340-42200	LOCATES	175.87	2,000	1,241.88				
	602-43340-42522	WATER MAIN REPAIRS	40,973.27	20,000	23,290.80-	Y			
	602-43340-42600	SUPPLIES & MATERIALS	3,957.25	125,000	2,047.70				
	602-43340-42650	UNIFORMS	174.95	1,250	650.36				
	602-43340-42910	BILLING OFFICE	6.67	10,700	25,463.67-	Y			
	602-43340-43333	HIGHWAY 37 WATER MAIN REPL	227,440.21	1,013,372	353,059.12-	Y			
	602-43340-43338	2ND, 4TH, RAILROAD, & MAIN	5,076.87	250,000	114,419.87				
	604-43200-42500	REPAIRS	269.40	20,000	3,542.22-	Y			
	604-43200-42600	SUPPLIES	125.37	25,000	3,859.55-	Y			
	604-43200-42700	TRAVEL, CONF, DUES	35.88	2,500	2,077.28				
	604-43200-42800	UTILITIES	47.73	215,000	108,271.45				
	604-43200-43300	NORTH PLANT IMPROVEMENTS	1,230.00	2,430,601	2,407,258.50				
	604-43200-43310	SOUTH PLANT IMPROVEMENTS	2,735,489.07	23,130,800	13,925,528.29				
	604-43210-42700	TRAVEL CONFERENCE & DUES	159.00	1,200	1,041.00				
	604-43250-42200	PROFESSIONAL SERVICES	175.88	300,000	192,699.60				
	604-43250-42500	REPAIRS	2.60	20,000	17,433.69				
	604-43250-42600	SUPPLIES	169.87	50,000	16,960.69				
	604-43250-42800	UTILITIES	259.36	50,000	17,967.98				
	604-43250-42910	BILLING OFFICE	6.67	8,000	28,163.69-	Y			
	604-43250-43343	2ND, 4TH, & RAILROAD	4,396.65	278,782	133,937.99				
	612-43220-42500	REPAIR & MAINTENANCE	30.00	10,000	6,433.22				
	612-43230-42910	BILLING OFFICE	6.66	8,000	28,163.70-	Y			
	612-43240-42500	REPAIR AND MAINTENANCE	212.00	32,000	17,277.11				
	612-43240-42540	REPAIRS/MAINTENANCE COMPUT	500.00	0	1,500.00-	Y			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	LINE ITEM OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	GROUP BUDGET OVER BUDG
	613-45650-42320	ADVERTISING/PRINTING	1,114.00	0	12,499.81-	Y			
	613-45650-42500	REPAIRS & MAINTENANCE	18.01	0	21,319.62-	Y			
	613-45650-42502	CONTRACT SERVICES	42.29	0	11,367.08-	Y			
	613-45650-42600	SUPPLIES & MATERIALS	1,648.60	0	31,911.42-	Y			
	613-45650-42610	COST OF GOODS SOLD	8,028.66	0	104,408.01-	Y			
	613-45650-42666	MINOR EQUIPMENT	164.12	0	1,098.22-	Y			
	613-45650-42800	UTILITIES	99.86	0	48,904.72-	Y			
	613-45650-42850	CP PLAZA UTILITIES	254.60	0	960.32-	Y			
	613-45650-42907	PRE-STURGIS PARTY	10,384.00	0	16,949.00-	Y			
	613-45650-42913	STREET EXPENSES	250.00	0	250.00-	Y			
	613-45650-43460	SEATING REPLACEMENT	8,107.50	650,000	632,192.50				
	614-45250-42300	PUBLISHING	200.00	2,000	834.70				
	614-45250-42600	SUPPLIES & MATERIALS	939.80	25,000	2,765.25				
	614-45250-42800	UTILITIES	42.73	20,180	11,807.31				
	619-45220-42800	UTILITIES	2,264.53	21,150	14,766.55				
	621-44600-42250	CONTRACT-QMC	4,107.15	54,000	24,802.35				
	621-44600-42500	REPAIRS & MAINTENANCE	264.69	1,500	780.93				
	621-44600-42600	SUPPLIES	619.54	219,961	86,228.85				
	621-44600-42700	TRAVEL, TRAINING & CONFERE	60.00	11,590	7,714.02				
	621-44600-42800	UTILITIES	102.32	3,200	1,625.48				
	700-45300-42900	BID DEPOSITS	2,000.00	0	6,000.00-	Y			
	** 2025-2026 YEAR TOTALS **		3,456,804.49						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1110	CITY COUNCIL	435.98
101-1220	CITY ADMINISTRATOR	45.98
101-1410	ATTORNEY'S OFFICE	825.38
101-1420	FINANCE	158.56
101-1440	HUMAN RESOURCES	5,323.14
101-1920	MUNICIPAL BUILDINGS	9,934.10
101-1935	INFORMATION TECHNOLOGY	3,068.32
101-2110	POLICE DEPARTMENT	4,479.36
101-2130	TRAFFIC DEPARTMENT	23,443.62
101-2200	FIRE DEPARTMENT	2,295.32
101-3100	STREET DEPARTMENT	17,575.17
101-3110	PUBLIC WORKS ADMIN	123.87
101-3120	STREET & SIDEWALK CONST	14,659.22
101-3150	STORM DRAINAGE	7,590.04

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-3700	CEMETERY	1,949.24
101-4110	HEALTH & WELFARE	8,250.00
101-4120	ANIMAL CONTROL	1,006.61
101-5000	CULTURE & RECREATION	6,000.00
101-5500	LIBRARY	12,226.86
101 TOTAL	GENERAL	119,390.77
201-5110	RECREATION & AQUATICS	7,327.03
201-5140	RECREATION CENTER	3,438.13
201-5160	SPORTS COMPLEXES	11,425.77
201-5165	CADWELL CONCESSIONS	6,847.18
201-5210	PARKS	4,091.33
201-5220	SUPERVISION	50.34
201 TOTAL	PARK FUND	33,179.78
209-6530	BUSINESS IMPROV #4	6,750.00
209 TOTAL	BUSINESS IMPROV DIST #4	6,750.00
211-6311	ENTERTAINMENT TAX	21,875.00
211 TOTAL	ENTERTAINMENT TAX	21,875.00
214-3500	E-911	298.78
214 TOTAL	E-911 EMERGENCY	298.78
218-5150	PALACE TRANSIT	45,002.14
218-5180	JVCC	162.12
218 TOTAL	COMMUNITY SERVICES	45,164.26
219-5140	NUTRITION	8,984.70
219 TOTAL	NUTRITION	8,984.70

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
230-3500	AIRPORT	8,219.22
230 TOTAL	AIRPORT	8,219.22
602-3330	WATER TREATMENT PLANT	151,308.35
602-3340	WATER DISTRIBUTION	277,805.09
602 TOTAL	WATER	429,113.44
604-3200	WASTE WATER TREATMENT	2,737,197.45
604-3210	WASTE WATER IND PRETREAT	159.00
604-3250	WASTE WATER COLLECTION	5,011.03
604 TOTAL	SEWER	2,742,367.48
612-3220	RECYCLING PROGRAM	30.00
612-3230	WASTE COLLECTION	6.66
612-3240	LANDFILL	712.00
612 TOTAL	SANITATION	748.66
613-5650	CORN PALACE	30,111.64
613 TOTAL	CORN PALACE	30,111.64
614-5250	GOLF COURSE	1,182.53
614 TOTAL	GOLF COURSE	1,182.53
619-5220	CAMPGROUND	2,264.53
619 TOTAL	CAMPGROUND	2,264.53
621-4600	EMS	5,153.70
621 TOTAL	EMERGENCY MEDICAL SERVICE	5,153.70

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
700-5300	AGENCY FUNDS	2,000.00
700 TOTAL	AGENCY FUNDS	2,000.00
	** TOTAL **	3,456,804.49

*** PROJECT TOTALS ***

PROJECT	LINE ITEM		AMOUNT
E01 5311-FY18/19	OFFUT	Office Utilities	2.14
	SHAH	Tablet/Radio Contract	45,000.00
		** PROJECT E01 TOTAL **	45,002.14
H01 SPORTS COMPLEX EQUIPMENT	42500	REPAIR/MAINTENANCE	73.63
	42600	SUPPLIES/MAINTENANCE	455.10
		** PROJECT H01 TOTAL **	528.73
H04 BASEBALL	42600	SUPPLIES/MATERIALS	284.81
	42800	UTILITIES	467.46
		** PROJECT H04 TOTAL **	752.27
H05 SOFTBALL	42500	REPAIR/MAINTENANCE	1,127.91
	42600	SUPPLIES/MATERIALS	6,995.20
	42800	UTILITIES	699.63
		** PROJECT H05 TOTAL **	8,822.74
H07 PEPSI COMPLEX	42600	SUPPLIES/MATERIALS	393.02
	42800	UTILITIES	260.02
		** PROJECT H07 TOTAL **	653.04
H10 MUNROE PARK	42800	UTILITIES	37.45
		** PROJECT H10 TOTAL **	37.45
H13 ARENA-SOUTH RINK	42800	UTILITIES	583.53
		** PROJECT H13 TOTAL **	583.53
H50 PARKS EQUIPMENT	42500	REPAIR/MAINTENANCE	395.57
	42600	SUPPLIES/MATERIALS	59.98
		** PROJECT H50 TOTAL **	455.55

*** PROJECT TOTALS ***

PROJECT	LINE ITEM		AMOUNT
H51 PARK SHOP	42600	SUPPLIES/MATERIALS	108.93
		** PROJECT H51 TOTAL **	108.93
H55 DRY RUN CREEK PARK	42800	UTILITIES	105.82
		** PROJECT H55 TOTAL **	105.82
H56 HITCHCOCK PARK	42600	SUPPLIES/MATERIALS	267.48
	43300	CAPITAL IMPROVEMENTS	590.51
		** PROJECT H56 TOTAL **	857.99
H61 PIONEER PARK	42800	UTILITIES	21.69
		** PROJECT H61 TOTAL **	21.69
H62 ROTARY PARK	42800	UTILITIES	15.24
		** PROJECT H62 TOTAL **	15.24
H63 VETERANS PARK	42850	UTILITES/VETERANS PARK	57.31
		** PROJECT H63 TOTAL **	57.31
H65 AMPHITHEATER	42800	UTILITIES	50.78
		** PROJECT H65 TOTAL **	50.78
H66 CAMP ARROYA	42600	SUPPLIES/MATERIALS	325.68
	42800	UTILITIES	263.96
		** PROJECT H66 TOTAL **	589.64
H67 DAY CAMP	42600	SUPPLIES/MATERIALS	699.99
		** PROJECT H67 TOTAL **	699.99
H71 KIWANIS WOODLOT	42600	SUPPLIES/MATERIALS	537.90
		** PROJECT H71 TOTAL **	537.90
H76 SANDY BEACH	42800	UTILITIES	22.40
		** PROJECT H76 TOTAL **	22.40
H77 SPORTSMANS CLUB	42600	SUPPLIES/MATERIALS	37.40
	42800	UTILITIES	95.42
		** PROJECT H77 TOTAL **	132.82
H79 LAKE PARK ACCESS AREAS	42800	UTILITIES	21.78
		** PROJECT H79 TOTAL **	21.78

*** PROJECT TOTALS ***

PROJECT	LINE ITEM		AMOUNT
H85 LAKE MITCHELL WATER	42600	SUPPLIES-MAINTENANCE	153.00
		** PROJECT H85 TOTAL **	153.00
H87 PATTON YOUNG	42800	UTILITIES	195.78
		** PROJECT H87 TOTAL **	195.78
J06 REC CTR-GENERAL BLDG	SM-BLDG	SUPPLIES/MATERIAL-BLDG	20.75
	SM-JANIT	SUPPLIES/MATERIAL-JANITORIAL	46.48
	SM-OFFIC	SUPPLIES/MATERIAL-OFFICE	199.00
		** PROJECT J06 TOTAL **	266.23
J08 REC CTR PUBLISHING	ICAN	PUBLISHING-ICAN	750.00
	KMIT	PUBLISHING-KMIT	1,014.00
	MIDCO	PUBLISHING-MIDCO	1,289.00
		** PROJECT J08 TOTAL **	3,053.00
J09 REC CTR UTILITIES	TV	UTILITIES-TV	118.90
		** PROJECT J09 TOTAL **	118.90
J50 OUTDOOR AQUATIC CENTER	CHEM	CHEMICALS	6,025.72
	CONCESS	CONCESSIONS	1,094.79
	SM-BLDG	SUPPLIES/MATERIAL-BLDG	91.37
	SM-LIFEG	SUPPLIES/MATERIAL-LIFEGRD SUPP	91.35
	SM-OFFIC	SUPPLIES/MATERIAL-OFFICE	6.49
		** PROJECT J50 TOTAL **	7,309.72
J51 P&A YOUTH PROGRAMS	SM-EQUIP	SUPPLIES/MATERIAL-EQUIPMENT	14.91
		** PROJECT J51 TOTAL **	14.91
L13 110	42500	REPAIR MAINTENANCE	499.25
		** PROJECT L13 TOTAL **	499.25
L21 121	42500	REPAIRS MAINTENANCE	529.12
		** PROJECT L21 TOTAL **	529.12
L37 138	42500	REPAIR MAINTENANCE	275.44
		** PROJECT L37 TOTAL **	275.44
L71 903	42500	REPAIR MAINTENANCE	25.00
		** PROJECT L71 TOTAL **	25.00

*** PROJECT TOTALS ***

PROJECT	LINE ITEM		AMOUNT
W08 PRESTURGIS	42907	PRE STURGIS PARTY	10,384.00
		** PROJECT W08 TOTAL **	10,384.00

NO ERRORS

** END OF REPORT **

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	July 21, 2025	**Requested By:**	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Set Date for Board of Adjustment Hearing 8-4-25		
Explanation/Background of Agenda Item Requested:	James Bauder has applied for a Variance Permit for a rear yard setback of 14' vs 25' for an attached accessory building. This is located at 700 W Norway Ave, legally described as Lot E, Block 43, University Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single-family Residential District. Mitchell Telecom has applied for a Variance Permit for a front yard setback of 25' vs 30' for an attached accessory building. This is located at 1524 Commerce St, legally described as S 166' of Lot 2, Block 4, Westwood First Addition, City of Mitchell, Davison County, South Dakota. The property is zoned HB Highway Oriented Business District.		

City of Mitchell
SOUTH DAKOTA

TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** *$250 application due with the application.*

- Applicant is request to rezone property from Click or tap here to enter text. District to Click or tap here to enter text. District.

☒ **Variance** *$150 application fee due with application.*

- Description of Variance: Rear yard setback of 14' vs 25' for an attached garage
- Description of Hardship: Has an existing single stahl detached garage on a corner lot and would like to remove and put an attached 30' wide x 34' deep. House is already set back from the center of the lot so rear yard setback for the house is already under the required 25'.

☐ **Conditional Use Permit** *$150 application fee due with application*

- Description of Conditional Use: Click or tap here to enter text.

☐ **Plat Application** *$100 application fee due with application*

This Application is for the following described real property:

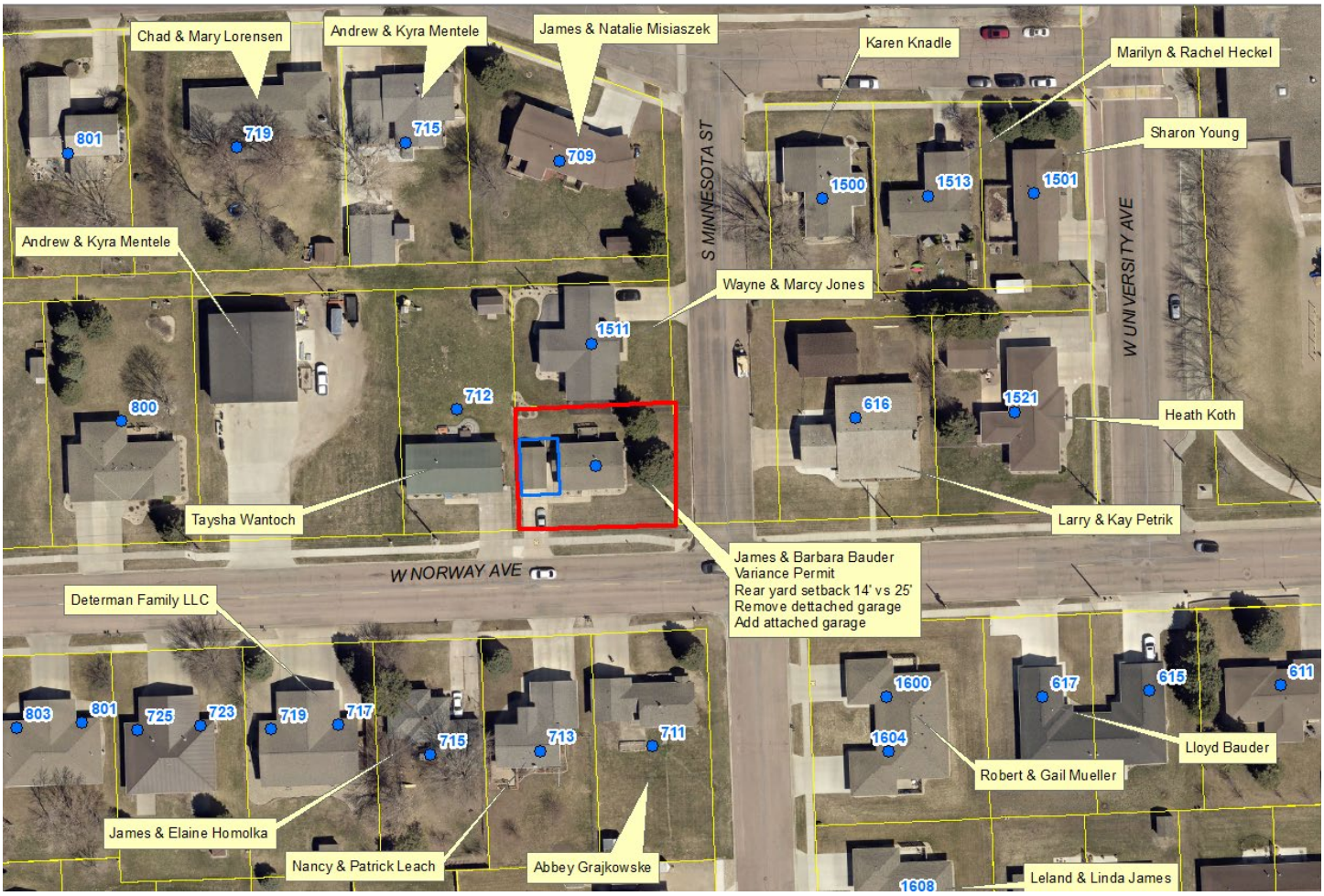
Legal Description: **Lot E, Block 43, University Addition, City of Mitchell, Davison County, South Dakota**

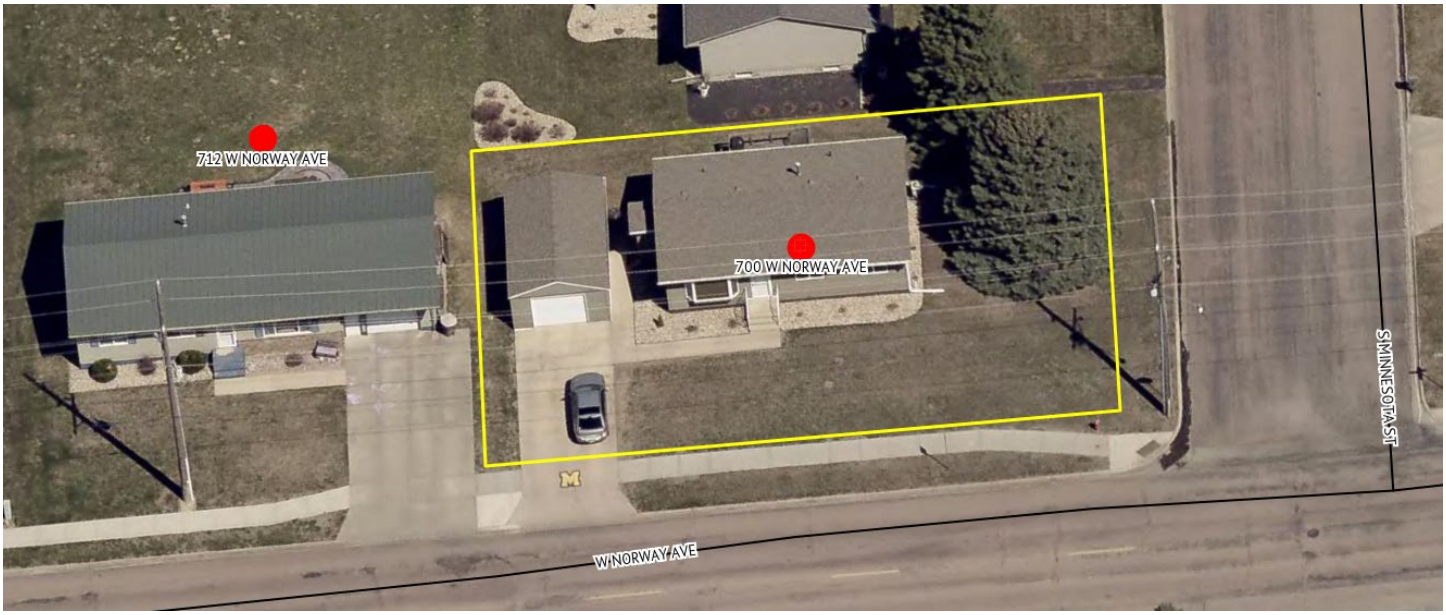
Property Address: **700 W Norway Ave**

Dated this 26 of June , 2025.

James Bauder
APPLICANT

OWNER


Chad & Mary Lorensen
Andrew & Kyra Mentele
James & Natalie Misiaszek
Karen Knadle
Marilyn & Rachel Heckel
Sharon Young
801
719
715
709
1500
1513
1501
S MINNESOTA ST
W UNIVERSITY AVE
Andrew & Kyra Mentele
Wayne & Marcy Jones
1511
800
712
616
1521
Heath Koth
Taysha Wantoch
Larry & Kay Petrik
W NORWAY AVE
James & Barbara Bauder
Variance Permit
Rear yard setback 14' vs 25'
Remove dettached garage
Add attached garage
Determan Family LLC
803
801
725
723
719
717
715
713
711
1600
1604
617
615
611
Lloyd Bauder
Robert & Gail Mueller
James & Elaine Homolka
Nancy & Patrick Leach
Abbey Grajkowske
1608
Leland & Linda James


712 W NORWAY AVE
700 W NORWAY AVE
S MINNESOTA ST
W NORWAY AVE

TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** *$250 application due with the application.*

- Applicant is request to rezone property from Click or tap here to enter text. District to Click or tap here to enter text. District.

☒ **Variance** *$150 application fee due with application.*

- Description of Variance: Front yard setback of 25' vs 30'
- Description of Hardship: We are requesting to leave the building roughly five feet to the west due to low wet ground to the east, the structure is a small communications hut that will not have daily traffic and sits on a floating slab, it is also sitting along a drainage ditch so it should not effect anything being built in the future

☐ **Conditional Use Permit** *$150 application fee due with application*

- Description of Conditional Use: Click or tap here to enter text.

☐ **Plat Application** *$100 application fee due with application*

This Application is for the following described real property:

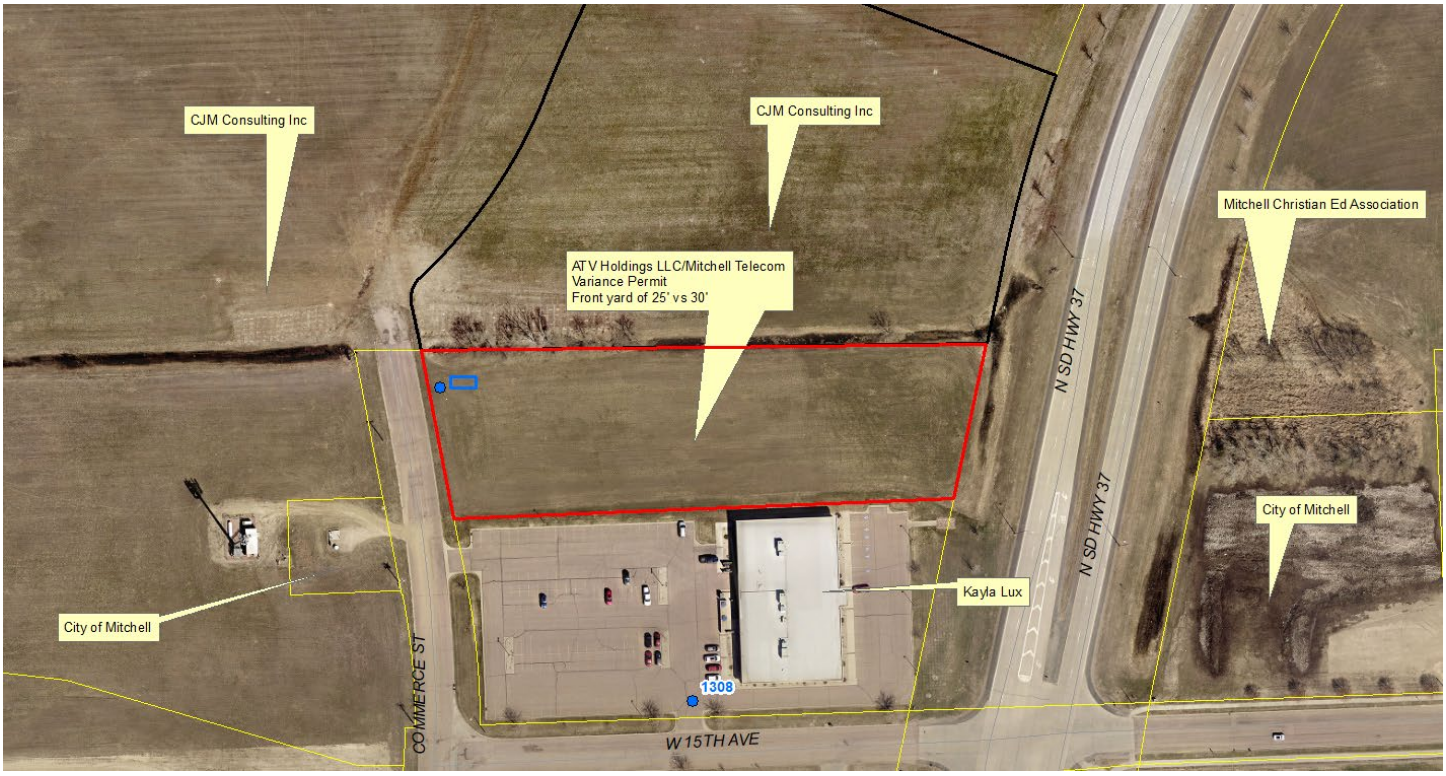
Legal Description: S 166' of Lot 2, Block 4, Westwood First Addition, City of Mitchell, Davison County, South Dakota

Property Address: 1524 Commerce St

Dated this July 9th of , 2025.

APPLICANT

ATV Holdings LLC/Mitchell Telecom
OWNER


CJM Consulting Inc
CJM Consulting Inc
ATV Holdings LLC/Mitchell Telecom
Variance Permit
Front yard of 25' vs 30'
Mitchell Christian Ed Association
N SD HWY 37
N SD HWY 37
City of Mitchell
Kayla Lux
City of Mitchell
1308
COMMERCE ST
W 15TH AVE

SD HWY 37 N
W 15TH AVE
W 15TH AVE
SD HWY 37 S
1308 W 15TH AVE
1301 W 15TH AVE
1420 COMMERCE ST
50 ft
20 m

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	July 21, 2025	**Requested By:**	CINDY ROTH

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Hearing and Action on the following Alcohol License Applications
a. Wolfgang Dallmann dba LUPO, 108 North Main Street for a new Retail (on-off sale) Wine and Cider License (Video lottery is not included)

b. Wolfgang Dallmann dba LUPO, 108 North Main Street for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License (Video lottery is not included)

c. Transfer of RB-26966 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Lucky Clovers LLC dba Lucky Clovers, 909 North Main St to Lucky Clovers LLC dba Lucky Clovers, 605 South Sanborn Blvd (Video Lottery is included)

d. Transfer of RB-26967 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Lucky Clovers LLC dba Lucky Clovers, 909 North Main St to Lucky Clovers LLC dba Lucky Clovers, 605 South Sanborn Blvd (Video Lottery is included)

Explanation/Background of Agenda Item Requested:

All Required documents have been submitted

Date Received_____ License No._____
Date Issued_____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

WOLFGANG DALLMANN
1035 E. 5TH AVE.,
MITCHELL, SD 57301

Owner's Telephone #: 605-999 8383

B. Business Name and Address

LUPO
108 N. MAIN ST.
MITCHELL, SD 57301

Business Telephone #: 605-999 83 83

Place of business is located in a municipality? ☐ Yes ☒ No

County: DAVISON

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
- ☐ Retail (on-sale) Liquor - Restaurant
- ☐ Convention Center (on-sale) Liquor
- ☐ Package (off-sale) Liquor
- ☒ Retail (on-off sale) Wine and Cider
- ☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
- ☐ Package Delivery
- ☐ Hunting Preserve
- ☐ Other_____

Is this license in active use? ☐ Yes ☒ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?
☐ Yes ☒ No **If Yes, please list on the back page.**

D. Legal description of licensed premise:

LOT 11 OF BLOCK 12 OF THE CITY OF MITCHELL IN SECTION 22, TOWNSHIP 103 NORTH RANGE 60, WEST OF THE 5TH P.M, DAVISON COUNTY, SOUTH DAKOTA

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1042-5334-ST

F. New license ☒ Transfer? ($150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 6-16-2025 Print Name DALLMANN Signature _____

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐
Amount of fee collected with application $_____
Amount of fee retained $_____
Forwarded with application $ _____

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From:_____

Sales tax approval_____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL_____ **REVIEW**_____

Please complete the reverse side if applicable

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC THIRD MILLENNIUM LLC

Address of office and principal place of business of corporation/partnership/LP/LLC 1035 E. 5TH AVE, MITCHELL SD 57301

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
WOLFGANG DALLMANN	PRESIDENT	1035 E. 5TH AVE, MITCHELL, SD 57301	ENTREPRENEUR

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
n/a.	

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

PERSONAL OFFICE OF MR. DALLMANN @ 1035 E. 5TH AVE, MITCHELL, SD 57301

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner **Date**

Date Received_____ License No._____
Date Issued_____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

WOLFGANG DALLMANN
1035 E. 5TH AVE
MITCHELL, SD 57301

Owner's Telephone #: 605-999 8383

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
- ☐ Retail (on-sale) Liquor - Restaurant
- ☐ Convention Center (on-sale) Liquor
- ☐ Package (off-sale) Liquor
- ☐ Retail (on-off sale) Wine and Cider
- ☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
- ☐ Package Delivery
- ☐ Hunting Preserve
- ☐ Other_____

Is this license in active use? ☐ Yes ☒ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?
☐ Yes ☒ No **If Yes, please list on the back page.**

B. Business Name and Address

LUPO
108 N. MAIN ST.
MITCHELL, SD 57301

Business Telephone #: 605-999 8383
Place of business is located in a municipality? ☐ Yes ☒ No
County: DAVISON
Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

LOT 11 OF BLOCK 12 OF THE CITY OF MITCHELL. IN SECTION 22, TOWNSHIP 103 NORTH RANGE 60, WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1042-5334-ST

F. New license ☒ Transfer? ($150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 6-16-2025 Print Name DALLMANN Signature _____

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐
Amount of fee collected with application $_____
Amount of fee retained $_____
Forwarded with application $_____

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From:_____

Sales tax approval_____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL_____ **REVIEW**_____

Please complete the reverse side if applicable

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC THIRD MILLENNIUM LLC

Address of office and principal place of business of corporation/partnership/LP/LLC 1035 E. 5TH AVE, MITCHELL SD 57301

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
WOLFGANG DALLMANN	PRESIDENT	1035 E. 5TH AVE, MITCHELL, SD 57301	ENTREPRENEUR

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
n/a.	

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

PERSONAL OFFICE OF MR. DALLMANN @ 1035 E. 5TH AVE, MITCHELL, SD 57301

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

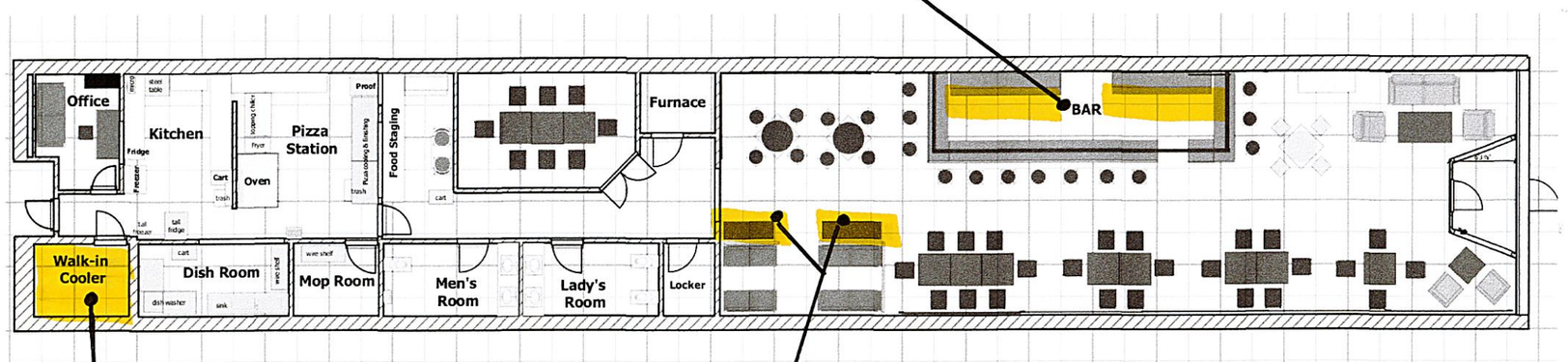
Signature of Authorized Officer/Director/Partner **Date**

WOLFGANG DALLMANN
JULY 3RD, 2025

Restaurant Lupo

Beer & Wine Storage/Locations

Beer & Wine Storage behind Bar
in coolers, shelves or cabinets



Beer Storage in walk-in cooler

Wine Storage in locked cabinets

Date Received _____

Date Issued _____

2025-2026

License No. RB-26966

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and Mailing Address

LUCKY CLOVERS LLC
25721 SD Hwy 37
MITCHELL, SD 57301

B. Doing Business As Name and Physical Address

Lic # RB-26966 **INACTIVE**
LUCKY CLOVERS LLC
605 S. Sanborn Blvd.
MITCHELL, SD 57301

Owner's Telephone#: (605) 999-5448

Business Telephone #: (605) 999-5448

C. Indicate the class of license being applied for (submit separate application for each class of license).

- [ ] Retail (on-sale) Liquor
- [ ] Retail (on-sale) Liquor - Restaurant
- [ ] Convention Center (on-sale) Liquor
- [ ] Package (off-sale) Liquor
- [ ] Retail (on-off sale) Wine and Cider
- [X] Retail (on-off sale) Malt Beverage & SD Farm Wine
- [ ] Package Delivery
- [ ] Hunting Preserve
- [ ] Other _____

Is this License in active use? [ ] Yes [ ] No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?
[X] Yes [ ] No **If Yes, please list on the back page**

Place of business is located in a municipality? [X] Yes [ ] No

County: Davison

Do you own [ ] or lease [X] this property? (Check one)

Are real property taxes paid to date? [X] Yes [ ] No

Are you of good moral character having never been convicted of a felony? [X] Yes [ ] No

D. Legal description of licensed premise:

Lots one (1), two (2), Three (3), and the North half (N1/2) of lot four (4), Block fifteen (15), Van Zos Addition to the town of Mitchell, Davison County, South Dakota

E. State Sales Tax Number: 1039-7321-ST

F. New license? ____ Transfer? ($150) X Re-issuance? ____

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 6-26-25 Print Name Kara McCloud Signature Kara McCloud

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

Renewal - no public hearing held [ ]
Amount of fee collected with application $ _____
Amount of fee retained $ _____
Forwarded with application $ _____

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP/LLC Lucky Clovers LLC

Address of office and principal place of business of corporation/partnership/LP/LLC 25721 SD Hwy 37 Mitchell SD

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? [X] Yes [ ] No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP, or LLC:

Name	Office	Address	Occupation
See attached document #1			

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
See attached document #1	
Retail (on-off) Malt Beverage & SD Wine License # RB-26967	

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

25721 SD Hwy 37 Mitchell SD - Kaela McCloud & Seth Sprock

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner Kaela McCloud

Date 6-26-2025

Date Received _____

Date Issued _____

2025-2026

License No. RB-26967

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and Mailing Address

LUCKY CLOVERS LLC
25721 SD Hwy 37
MITCHELL, SD 57301

B. Doing Business As Name and Physical Address

Lic # RB-26967 **INACTIVE**
LUCKY CLOVERS LLC
605 S. Sanborn Blvd.
MITCHELL, SD 57301

Owner's Telephone#: (605) 999-5448

Business Telephone #: (605) 999-5448

C. Indicate the class of license being applied for (submit separate application for each class of license).

- [ ] Retail (on-sale) Liquor
- [ ] Retail (on-sale) Liquor - Restaurant
- [ ] Convention Center (on-sale) Liquor
- [ ] Package (off-sale) Liquor
- [ ] Retail (on-off sale) Wine and Cider
- [X] Retail (on-off sale) Malt Beverage & SD Farm Wine
- [ ] Package Delivery
- [ ] Hunting Preserve
- [ ] Other _____

Is this License in active use? [ ] Yes [ ] No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?
[X] Yes [ ] No **If Yes, please list on the back page.**

Place of business is located in a municipality? [X] Yes [ ] No

County: Davison

Do you ~~own~~ or lease [X] this property? (Check one)

Are real property taxes paid to date? [X] Yes [ ] No

Are you of good moral character having never been convicted of a felony? [X] Yes [ ] No

D. Legal description of licensed premise:

Lots One(1), Two(2), Three(3), and the North Half (N1/2) of Lot Four(4), Block Fifteen(15), Van Eps Addition to the town of Mitchell, Davison County, South Dakota

E. State Sales Tax Number: 1039-7321-ST

F. New license? ____ Transfer? ($150) X Re-issuance? ____

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 6-26-25 Print Name Kayla McCloud Signature Kayla McCloud

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

Renewal - no public hearing held [ ]
Amount of fee collected with application $ _____
Amount of fee retained $ _____
Forwarded with application $ _____

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP/LLC Lucky Clovers LLC

Address of office and principal place of business of corporation/partnership/LP/LLC 25721 SD Hwy 37 Mitchell SD

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? [X] Yes [ ] No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP, or LLC:

Name	Office	Address	Occupation
See attached document #1			

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
See attached document #1	
Retail (on-off) Malt Beverage & SD Wine License #RB-269166	

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

25721 SD Highway 37 Mitchell SD - Kacia McCloud & Seth Sprock

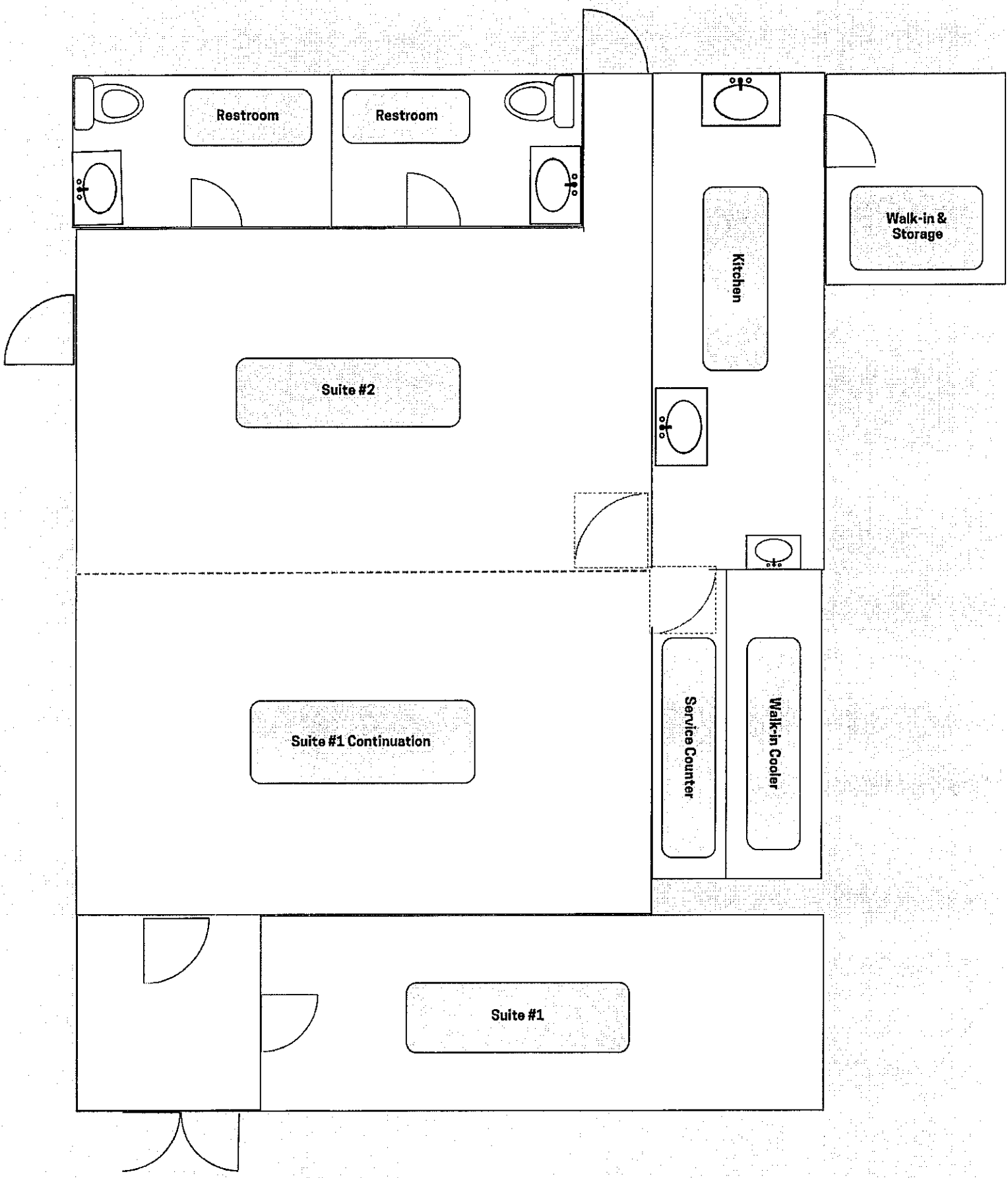
With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner Kacia McCloud

Date 6-26-2025



605 South Sanborn Blvd. Mitchell, South Dakota

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	July 21, 2025	**Requested By:**	Joe Schroeder

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable): 201-45210-43300, $377,000

Agenda Item: Action to Award Bid for Cadwell Infield Improvements #2025-23 (Tabled from the July 7, 2025 City Council Meeting)

Explanation/Background of Agenda Item Requested:

Bids were opened on June 26, 2025 in City Hall at 1:30 PM. Three bids were received as follows:

Lt Companies, Inc. - Tea, SD
Bid Schedule A - $256,392.00

Mid-America Sports Construction - Lee's Summit, MO
Bid Schedule A - $377,386.25

Minnesota Sodding Company - Welch, MN
Bid Schedule A - $650,950.20

Engineer's Estimate
Bid Schedule A - $266,533.00

Please see the attached bid tabulation for detailed information.

Jacob Sonne, PE with SPN and Associates has reviewed the bid and applicable documents and recommends awarding the bid to LT Companies, Inc. at the contract bid amount of $256,392.00.

Current Project Budget-$377,000
Professional Services - $33,000
Base Bid - $256,392.00
Total Bid Amount - $289,392.00
Project Contingency - $87,608
Potential of $29,500 to be used towards dugout project.

Staff recommends awarding the bid to Lt Companies, Inc. for a total bid amount of $256,392.00.

Cadwell Park Infield Improvements

Mitchell, SD
SPN# 16650
Bid Schedule A

Item #	Description	Quantity	LT Companies Inc 27070 Duke Avenue Tea SD 57064		Mid-America Sports Construction 1621 SE Summit Street Lee's Summit MO 64081		Minnesota Sodding Company 14995 218th Street SE Welch MN 55089		Engineer's Estimate	
			Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Mobilization	1 LS	$70,000.00	$70,000.00	$17,000.00	$17,000.00	$50,383.00	$50,383.00	$35,000.00	$35,000.00
2	Clearing and Grubbing	1 LS	$30,000.00	$30,000.00	$10,625.00	$10,625.00	$13,930.00	$13,930.00	$3,000.00	$3,000.00
3	Remove Existing Irrigation Pipe and Heads	1 LS	$1,550.00	$1,550.00	$3,750.00	$3,750.00	$3,230.00	$3,230.00	$2,500.00	$2,500.00
4	Remove Salvage and Replace Agrilime - Outfield Warning Track	150 SY	$10.00	$1,500.00	$7.50	$1,125.00	$25.33	$3,799.50	$10.00	$1,500.00
5	Remove and Dispose Asphalt Surfacing	121 SY	$15.00	$1,815.00	$18.75	$2,268.75	$10.04	$1,214.84	$15.00	$1,815.00
6	Full Depth Asphalt Saw Cut	10 LF	$5.00	$50.00	$18.75	$187.50	$30.30	$303.00	$12.00	$120.00
7	Topsoil Excavation	292 CY	$8.00	$2,336.00	$15.00	$4,380.00	$59.36	$17,333.12	$20.00	$5,840.00
8	Infield Skin Excavation and Placement	11 CY	$25.00	$275.00	$22.50	$247.50	$463.63	$5,099.93	$50.00	$550.00
9	Core Drill Existing Inlet and Connect w/ 12" PVC Storm Sewer	1 EA	$500.00	$500.00	$1,062.50	$1,062.50	$2,429.00	$2,429.00	$1,500.00	$1,500.00
10	12" SDR 35 PVC Storm Sewer	304 LF	$42.00	$12,768.00	$20.00	$6,080.00	$44.44	$13,509.76	$80.00	$24,320.00
11	12" SDR 35 PVC Drain Tile w/ Drainage Aggregate and Fabric Separator	214 LF	$46.00	$9,844.00	$20.00	$4,280.00	$53.10	$11,363.40	$100.00	$21,400.00
12	8" SDR 35 PVC Drain Tile w/ Drainage Aggregate and Fabric Separator	26 LF	$32.00	$832.00	$16.25	$422.50	$47.88	$1,244.88	$85.00	$2,210.00
13	4" SDR 35 PVC Drain Tile w/ Drainage Aggregate and Fabric Separator	608 LF	$20.00	$12,160.00	$13.75	$8,360.00	$37.37	$22,720.96	$75.00	$45,600.00
14	12" 45 Degree PVC Bend	3 EA	$175.00	$525.00	$125.00	$375.00	$1,024.66	$3,073.98	$100.00	$300.00
15	12"x8" PVC Wye	1 EA	$285.00	$285.00	$243.75	$243.75	$1,947.00	$1,947.00	$200.00	$200.00
16	12"x4" Cleanout w/ Cap, Plug, Bend, Riser Pipe, and Casting	1 EA	$300.00	$300.00	$187.50	$187.50	$1,757.00	$1,757.00	$1,200.00	$1,200.00
17	12"x8" PVC Reducer	1 EA	$200.00	$200.00	$225.00	$225.00	$732.00	$732.00	$200.00	$200.00
18	Connect to Existing 8" Dugout Drain Pipe	2 EA	$250.00	$500.00	$625.00	$1,250.00	$805.00	$1,610.00	$500.00	$1,000.00
19	10" Depth 80/20 Rootzone Mix	268 CY	$65.00	$17,420.00	$350.00	$93,800.00	$251.90	$67,509.20	$60.00	$16,080.00
20	4" Pea Gravel	81 CY	$35.00	$2,835.00	$162.50	$13,162.50	$224.45	$18,180.45	$60.00	$4,860.00
21	Geotextile Fabric Separator	730 SY	$2.00	$1,460.00	$25.00	$18,250.00	$7.25	$5,292.50	$2.00	$1,460.00
22	Place Salvaged Topsoil and Grading	100 CY	$20.00	$2,000.00	$18.75	$1,875.00	$2,800.00	$280,000.00	$50.00	$5,000.00
23	42" Sod	3420 SY	$4.85	$16,587.00	$26.25	$89,775.00	$5.46	$18,673.20	$5.00	$17,100.00
24	DuraEdge FS 50 Amendment	25 TN	$385.00	$9,625.00	$468.75	$11,718.75	$664.00	$16,600.00	$500.00	$12,500.00
25	DuraEdge Classic Infield Mix	25 TN	$400.00	$10,000.00	$343.75	$8,593.75	$564.00	$14,100.00	$500.00	$12,500.00
26	Finely Crushed Dolomitic Limestone	15 TN	$100.00	$1,500.00	$218.75	$3,281.25	$124.60	$1,869.00	$150.00	$2,250.00
27	Pitcher's Mound Rehab	1 LS	$7,200.00	$7,200.00	$6,250.00	$6,250.00	$6,000.00	$6,000.00	$2,250.00	$2,250.00
28	Batter's Box Rehab	1 LS	$8,800.00	$8,800.00	$4,375.00	$4,375.00	$6,000.00	$6,000.00	$2,250.00	$2,250.00
29	Bullpen Mound Rehab (Both Base Lines)	1 LS	$11,600.00	$11,600.00	$12,500.00	$12,500.00	$6,000.00	$6,000.00	$2,500.00	$2,500.00
30	Install City Furnished Bases, Pitching Rubber, and Home Plate	1 LS	$1,500.00	$1,500.00	$937.50	$937.50	$1,600.00	$1,600.00	$1,000.00	$1,000.00
31	5" Concrete Surfacing	121 SY	$10.00	$1,210.00	$100.00	$12,100.00	$93.22	$11,279.62	$100.00	$12,100.00
32	Granular Cushion	29 TN	$35.00	$1,015.00	$127.50	$3,697.50	$49.34	$1,430.86	$32.00	$928.00
33	Install New Irrigation Pipe and Heads at Removal Locations	1 LS	$16,000.00	$16,000.00	$16,250.00	$16,250.00	$17,230.00	$17,230.00	$7,500.00	$7,500.00
34	Install New Infield Skin Irrigation Zone Piping, Fittings, and Heads	1 LS	$2,200.00	$2,200.00	$18,750.00	$18,750.00	$23,504.00	$23,504.00	$18,000.00	$18,000.00
	Total for Bid Schedule A Items 1 - 34 Inclusive		$256,392.00		$377,386.25		$650,950.20		$266,533.00	

I hereby certify that the foregoing is an accurate representation and tabulation of all bids received and that the mathematics have been checked and are to the best of my knowledge correct.

Jacob D. Sonne, P.E., Project Engineer, SPN & Associates

REGISTERED PROFESSIONAL ENGINEER
REG. NO.
15046
JACOB D.
SONNE
SOUTH DAKOTA

SPN Helms
ENGINEERS & SURVEYORS

Schmucker, Paul, Nohr and Associates
2100 North Sanborn Blvd — PO Box 398
Mitchell SD 57301-0398
Phone (605) 996-7761
Fax (605) 996-0015
www.spn-assoc.com

July 1, 2025

Joe Schroeder, P.E., Public Works Director
City of Mitchell
601 North Main Streeet
Mitchell SD 57301

RE: Cadwell Park Infield Improvements
Mitchell, South Dakota
SPN #16650 City #2025-23

Dear Mr. Schroeder:

SPN and Associates has reviewed the submitted bids for the above project. LT Companies, Inc. was the low bidder. SPN recommends that the City of Mitchell award the Bid for the above project to LT Companies, Inc. at the contract bid amount of $256,392.00 for Bid Schedule A. This bid is less than the Engineer's estimate of $266,533.00.

Enclosed herewith for the City's files are:

- Bid Tabulation (for City's files)
- The three bids that were received (for City's files—copies have been made for our files and use)
- Low bidder's Statement of Qualifications

.
Sincerely,

SCHMUCKER, PAUL, NOHR & ASSOCIATES

Jacob D. Sonne /tm

Jacob D. Sonne, P.E.
Project Manager

JDS:tm

Enclosures

SECTION 00436 STATEMENT OF QUALIFICATIONS

To: **City of Mitchell, South Dakota**

Project: **Cadwell Park Infield Improvements**

At: **Mitchell, South Dakota**

Date Submitted: 06·26·25 Bid Letting Date 06·26·25

The following statements of qualifications and experience are current for:

LT Companies Inc 27070 Duke Ave Tea, SD 57064

Name of Organization Address

We are incorporated in the State of South Dakota

Our principal work is General Contracting

EXPERIENCE RECORD

A. Completed projects: (List several from past two years.)

Location and Description of Work	Owner	Contract Amount	Date Completed
Beresford Ballfield	City of Beresford	1,859,000	11·2024
Tea Complex	City of Tea	1,844,000	08·2024
Harmodin Park Drainage Improv.	City of Sioux Falls	431,800	11·2024

B. Work in Progress

Location and Description of Work	Owner	Contract Amount	Date Completed
Harrisburg Softball & Baseball Complex	Harrisburg School District	1,678,000	est. July 1, 2025

C. Major Equipment

The following list of major equipment is proposed for use on this Project:

Description	Manufacturer	Size & Class Capacity	Year Mfd.
dozer	John Deere	450	
excavator	Bobcat	E85	
excavator	Cat	320	
Blade	John Deere	570	
laser grader	John Deere	333G	

D. Superintendant

Our superintendent or foreman of this project will be:

Tony Brown

His experience includes: Owner, estimator and project manager for past 35 years

General statement of experience and qualification of this organization includes: 35 years of general contracting doing many projects for local cities.

E. Bonding Company

Our Bonding Company is: Pate Bonding

Address: 1276 S Robert St. West St. Paul, MN Phone No. 651-457-6842

F. Subcontractors and Suppliers

Proposed Sub-Contractors: Identify and give brief narrative on each subcontractor including name, address, work to be performed and qualifications. (Indicate which firms are MBE or WBE)

- Pro Contracting - 1804 W Havens, Mitchell, SD - Concrete
- First Rate - 1509 E 39th St N, SF, SD - aggerate Supplier / 80/20 mix
- Ferguson Waterworks 40997 Sunset, SF, SD - pipe supplier
- Spencer Quarries, - 25341 430 Spencer, SD - aggerates supplier
- Bryan Rock - Box 215 Shakopee MN - ager lime supplier
- Waupaca E 3481 Royalton St, Waupaca WI - root zone supplier
- Site One landscaping - 201 E Highpoint St, Tea, SD - Supply dura edge products + sprinker parts

G. Certification

I certify that all of the statements outlined above are true representations.

FIRM NAME LT Companies Inc

Prepared by _____
Signature

Title President

Address 27070 Duke Ave
Tea, SD 57064

Telephone No. 605-368-2253

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	July 21, 2025	**Requested By:**	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	101-43100-43602, $310,000		
Agenda Item:	Action to Award Bid for Street Sweeper Project #2025-38		
Explanation/Background of Agenda Item Requested:	Bids were opened on July 15 at 10:00 AM in City Hall Council Chambers for the 2025 Street Sweeper bid. One bid was received by Environmental Equipment and Services, Inc. from Elko, Minnesota for $200,000. The street sweeper is a 2020 TYMCO with 16,579 miles. Please see the attached bid tabulation. Staff recommends accepting the low bid from Environmental Equipment and Services, Inc. in the amount of $200,000.		

BID TABULATION FOR 2025 STREET SWEEPER PROJECT #2025-38

BID OPENING: 10:00 AM, JULY 15, 2025 - CITY HALL, MITCHELL, SOUTH DAKOTA

			Environmental Equipment & Services, Inc. 27365 Zachary Ave Elko, MN 55020
Item #	Description	Quantity	Total Price
1	Vehicle as Described in Specifications	1	$200,000.00

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	July 21, 2025	**Requested By:**	
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Moving Forward with the Corn Palace Renovation Project at a Cost of up to $23,000,000 to be Financed and Paid by the City of Mitchell		
Explanation/Background of Agenda Item Requested:	Mayor Hanson would like the City Council to decide whether the City will be moving forward with the Corn Palace Remodeling Project at a cost of up to $23,000,000. The remodeling project would need to be financed by the City, and a future financing resolution would be brought back for Council approval if the City Council decides to move forward with the project.		

SCHEMMER

Design with Purpose. Build with Confidence.

The World's Only

Corn Palace

604 N. Main Street

Mitchell, South Dakota

Schematic Design Report

June 16, 2025

PHONE 605.332.7850
FAX 605.332.3539
1300 W. 57th Street, Suite 2
Sioux Falls, South Dakota 57108

EMPLOYEE OWNED

SCHEMMER.COM

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Background information

In 2022, after spending several months developing design options for the council to consider, Schemmer Associates' architects Robin Miller and Convergence Design's David Greusel narrowed their report to three requested options labelled Good, Better, and Best. The study revealed a serious need to repair many parts of the Corn Palace but with COVID and other factors in the mix, no action was taken on pursuing one of these proposed plans.

With recent changes in City leadership, it was determined that two reduced scope options should be explored. Both options were to replace the stage, locker room, and mechanical room additions east of the existing basketball floor extending east toward Lawler.

Deliverables as worded by the contract for this study include the following:

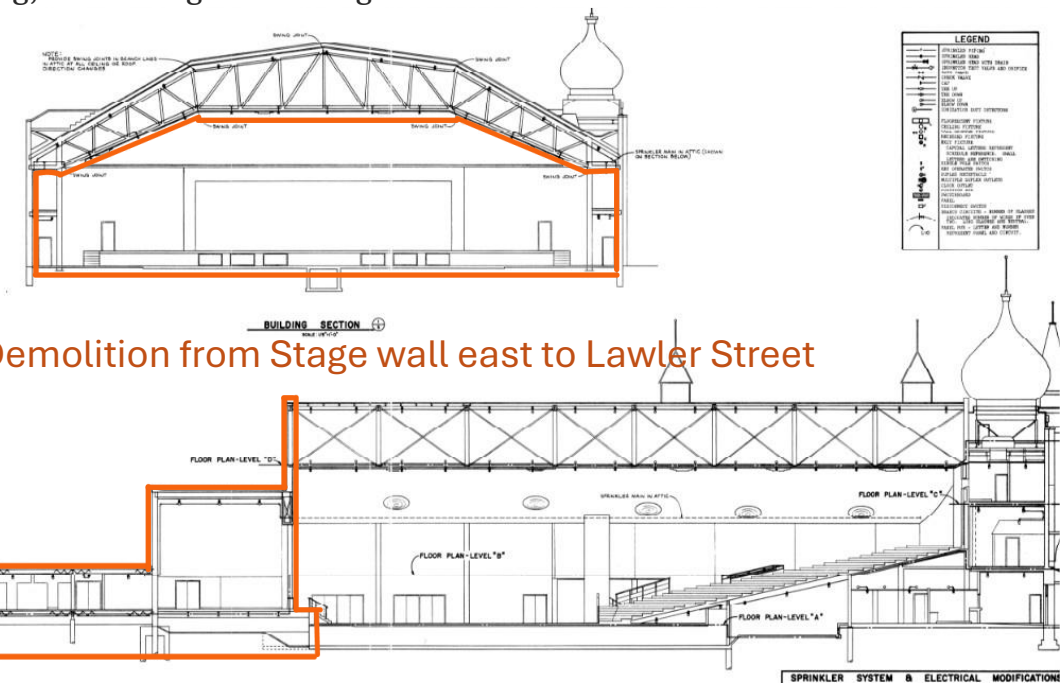
The Architect will consult with the Owner to provide two schematic design concepts that consider a) an option that provides for zero to minimal down-time due to mechanical, electrical, and other considerations and b) an option that provides for a compact design that may result in more down-time but less construction costs.

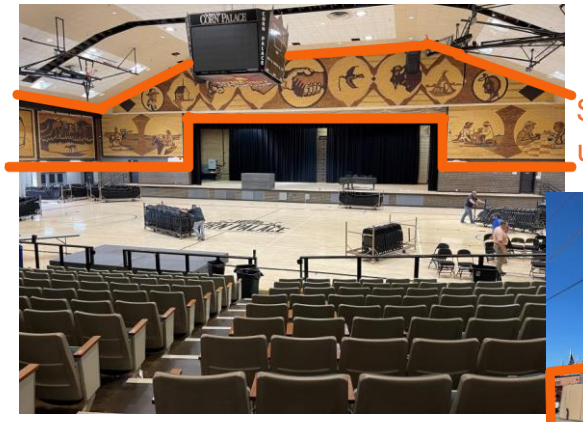
Deliverables for each option:

- First floor plan with seating in-place and retracted
- Second floor plan with seating in-place and retracted
- Third floor plan with all seating in-place
- East-west section
- North-south section
- South, East, and North exterior elevations
- Sketches, 3D images, or renderings provided at the architect's discretion
- Written outline of architectural specifications
- Written narrative of mechanical system
- Written narrative of electrical system
- Probable Cost of Construction
- Estimation of probable construction time

The appointed design committee, including members Joe Schroeder, Jordan Hanson, Kevin McCardle, Marty Barington, Tim Goldammer, Stephanie Ellwein, Jason Christensen, and Dave Sietsema met regularly to discuss concepts as they developed.

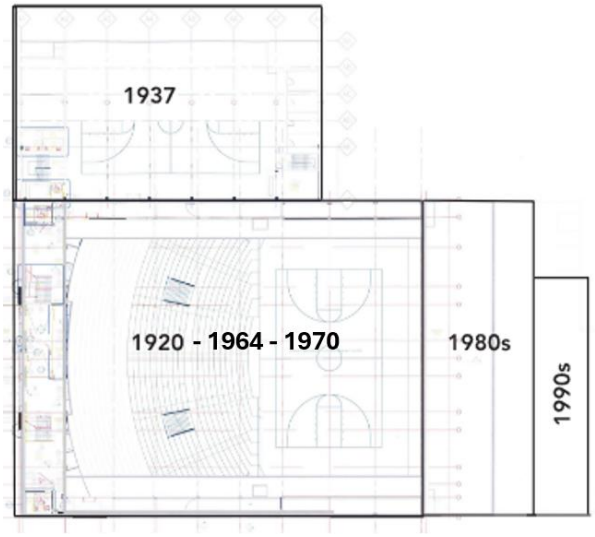
Scans conducted for the 2022 study and many of the 2022 design committee requests carried forward into this new study, such as more flexible event space, increased seating, and adding box seating.



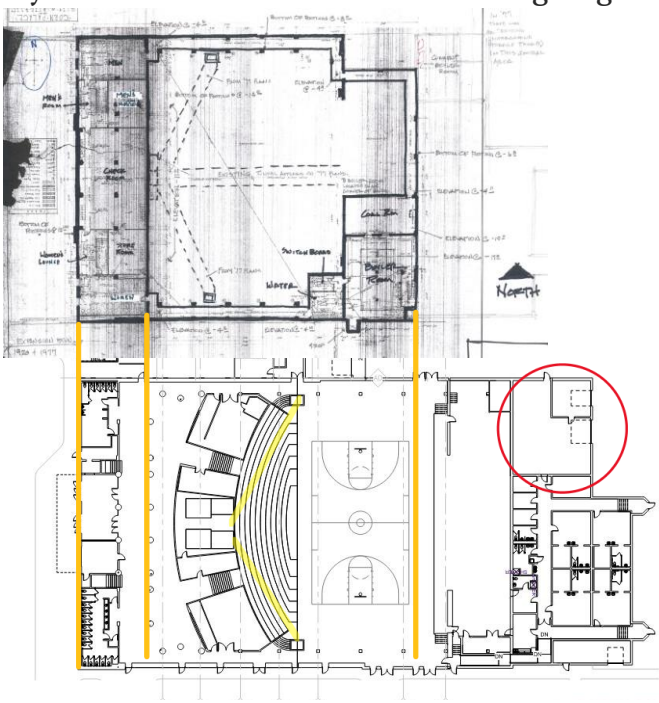


Salvage murals for reuse on upper level and 2 story east wall

While developing the concepts we conducted multiple architectural, mechanical, plumbing, and electrical field observation trips to gain additional insight into the existing condition and development of the current footprint of the facility.



In 1964, the footprint was expanded from the 1920 layout that ended approximately 5' west of the east sideline of the basketball court. The 1920 and current plans are aligned below, with the use of yellow lines to indicate common aligning elements.



Although the 1964 construction plans are no longer available, this extensive remodel infilled basement-level restrooms, coat and smoking rooms, coal, boiler, and various mechanical tunnel systems. Much of the roof, seating, mechanical, and electrical systems were replaced. Restrooms were added on the first-floor west end and later renovated to comply with accessibility standards. Several new under-slab tunnels were added for air distribution.

What remains of an existing 1920 tunnel along the south end of the basketball court, houses what we believe is a roof drain system and some sump pump discharge piping. The structural ceiling of the tunnel, which supports a portion of event space flooring, and piping should be upgraded during the construction of this project.

Images from inside the tunnel

Fire sprinkler upgrades were installed in the 1970s, stage and mechanical equipment rooms added in the 80s, and locker rooms added in the 90s.

A mechanical crawl space under the stage will be removed during the proposed remodel.

Mechanical crawl space under the Stage

Design Considerations

The intent of this study was to prepare two options for design committee review, refine the options until an obvious solution became apparent and then to refine the selected concept for presentation to Mitchell City Council and the community of Mitchell.

Although both options were to achieve identical space and use requirements, they differed dramatically in "down-time;" defined as the amount of time the existing Corn Palace would be unusable to the point of not being able to heat or cool the building for a period of time.

Option 1 was loosely defined as a plan to construct a fast-paced concept with more down-time. It was assumed that this option could be constructed in less total time and less cost than option 2.

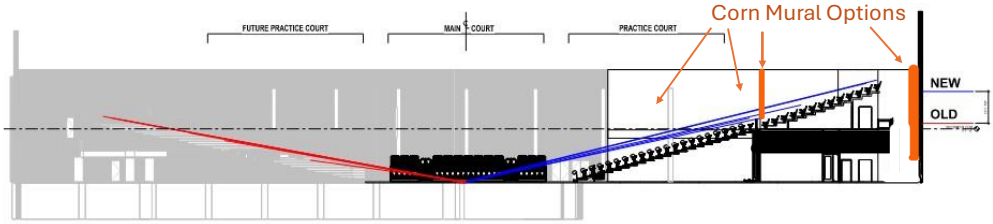
Option 2 was loosely defined as a slower-paced concept to construct new mechanical and electrical systems prior to removing any of the existing Corn Palace footprint. It was assumed that this option would take longer to construct and cost more than option 1 but with much less down-time.

As contracted, initial design criteria includes incorporating the following conditions into the design:

- 4 locker rooms sized the same as the existing locker rooms, each with 4 showers (6 would be nice but only if it is economical to square off a space), 2 toilet stalls (no urinals – pending approval of the plumbing inspector), and 2 lavs. Home and visiting teams shall have separate paths to and from the courts.
- Official's Suite with a common center to 2 toilet/shower rooms. Officials shall be separated from the teams.
- Green Room/staging area
- Training room at ½ or less of the current training room's size.
- Stairs, elevator, toilet rooms as necessary for the occupant load(s).
- Connection of the addition's second floor across both endzones of the basketball courts, to the existing West second floor (pending resolution of Overhead door sizes to the north).
- New mechanical and electrical services as required to replace those demolished by the addition and sized to reasonably accommodate anticipated future remodel per the 2022 study.
- Replace the boilers and pump replacement. $600,000. *
- New chillers. $800,000*.
- 4 new air handling unites. $1,200,000*.
- Update the Freight Elevator. $550,000*

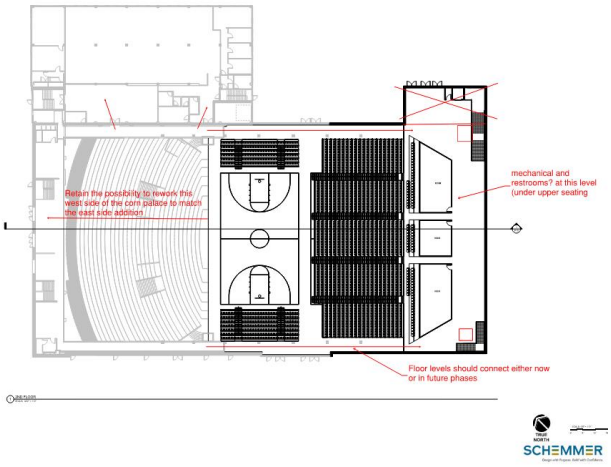
Images advanced forward from the 1922 study conducted by this firm indicate desired improvements that were integrated with minor modifications into the concepts presented herein.

Wasted Ceiling Space Steeper Seating Angles Improved Viewing



Blocked Sightlines Enhanced Sightlines

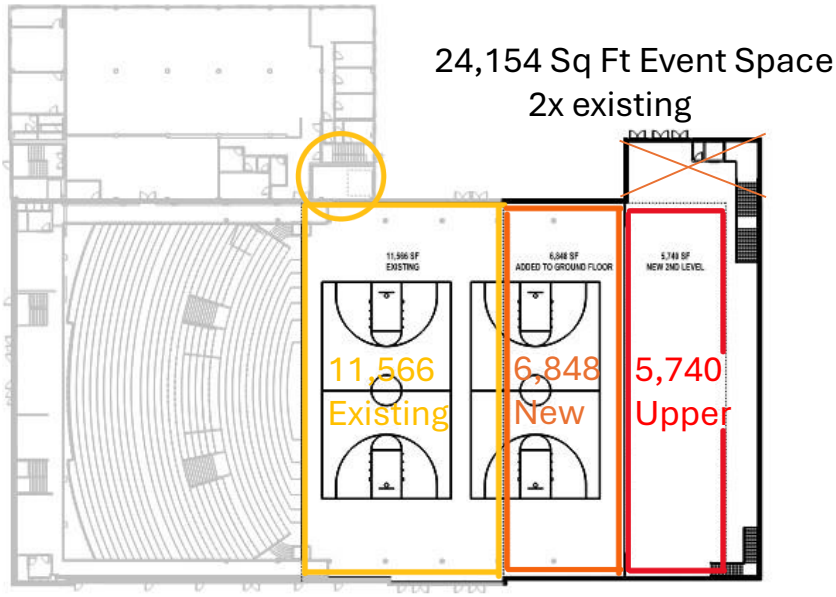
Prior to the award of this study, a plan had been developed that indicated the general approach to either of the two concepts.

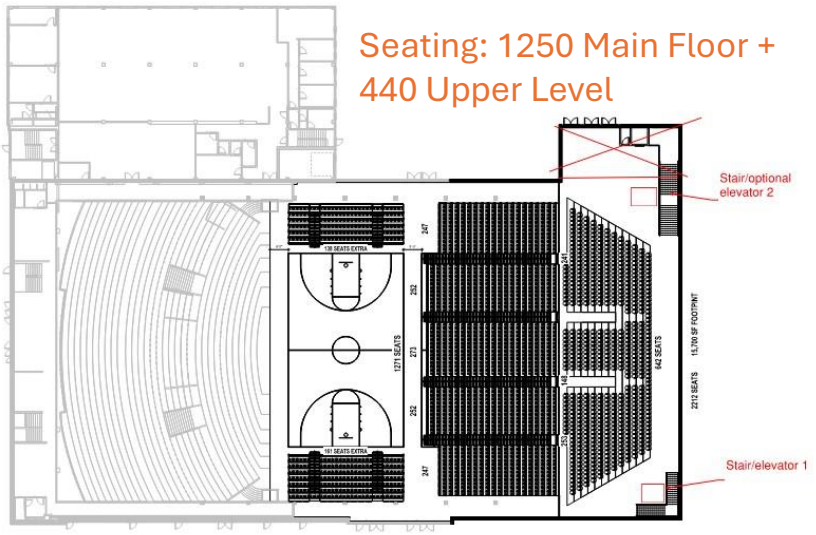


This concept contemplated retractable seats on first-floor with fixed seats on second and third floor levels with mechanical, electrical and support spaces placed underneath the second level fixed-seats.

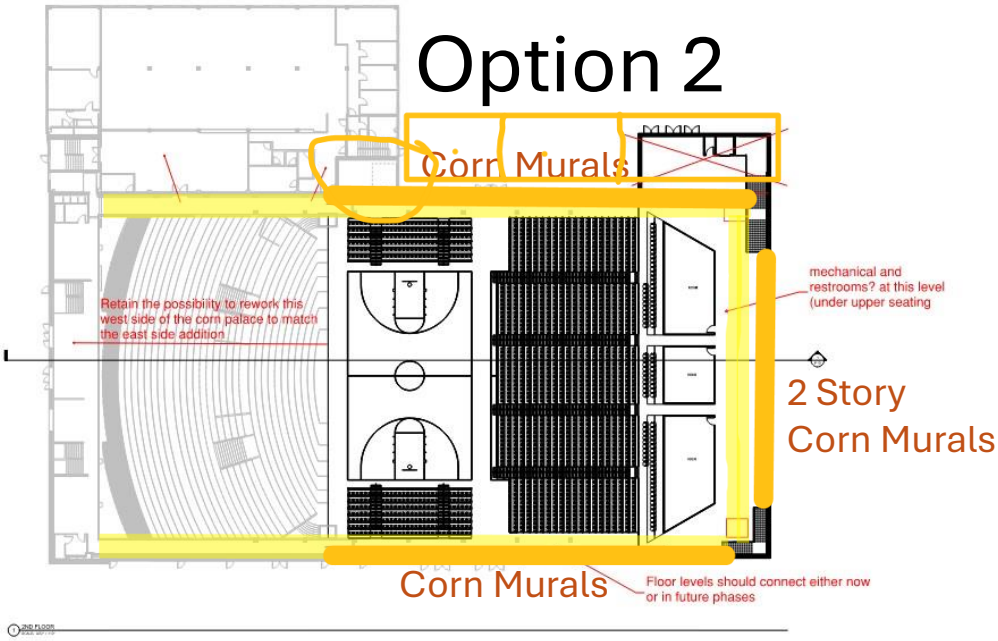
Design Refinements

With the award of a contract in February the design team reviewed multiple refinements of each option.

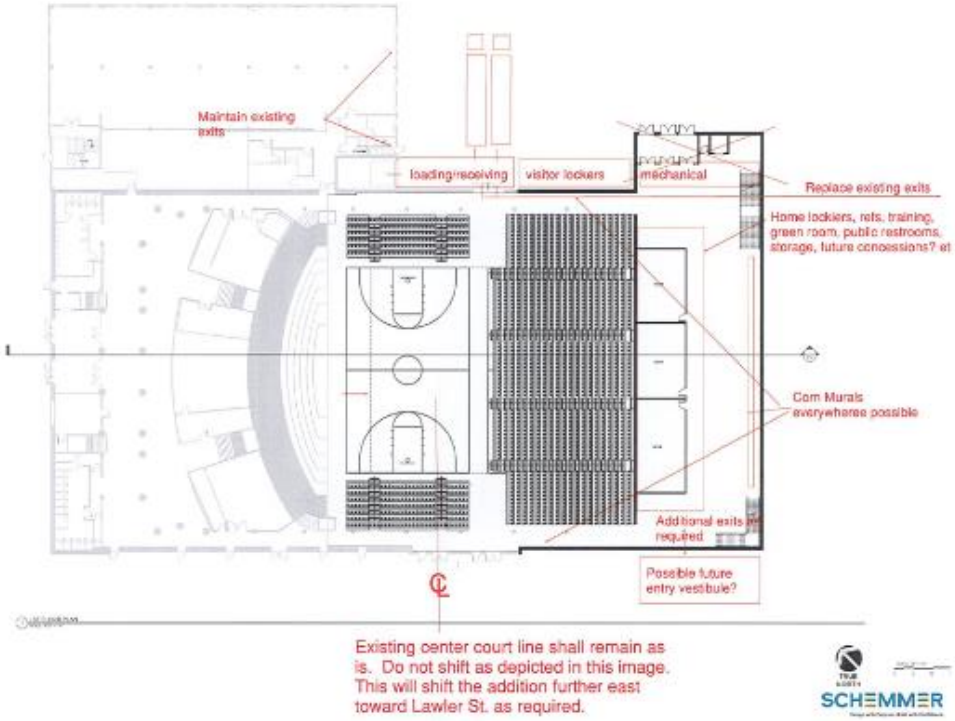


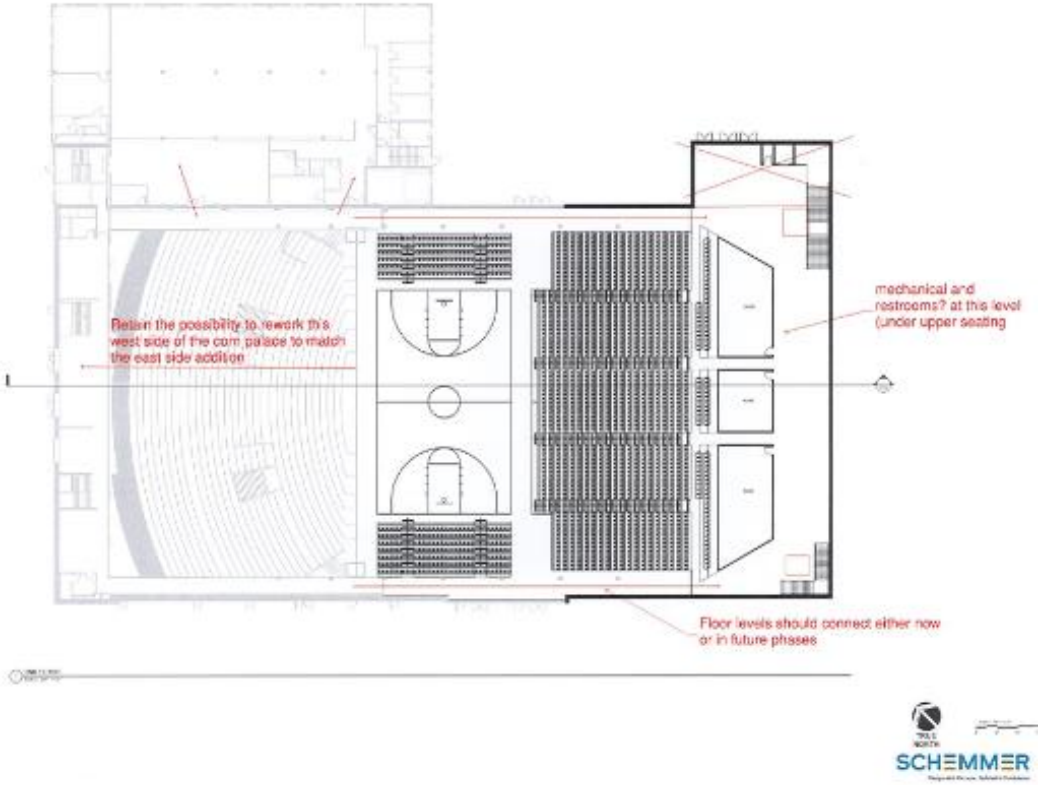


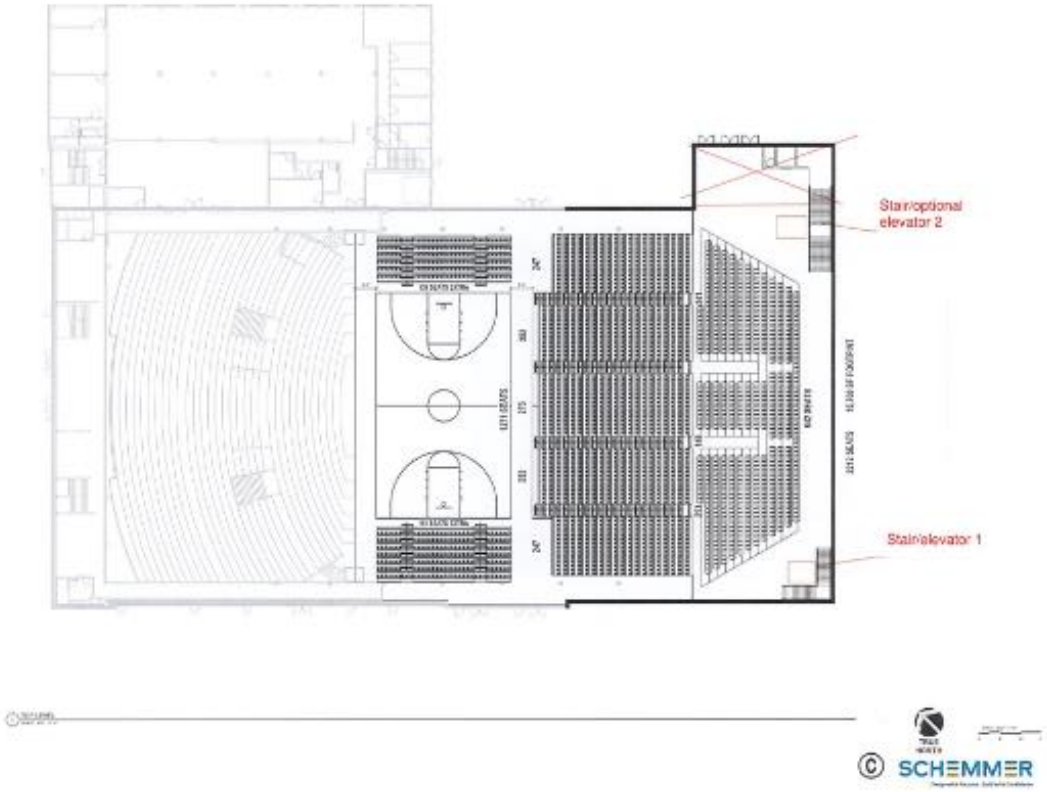
TOP LEVEL

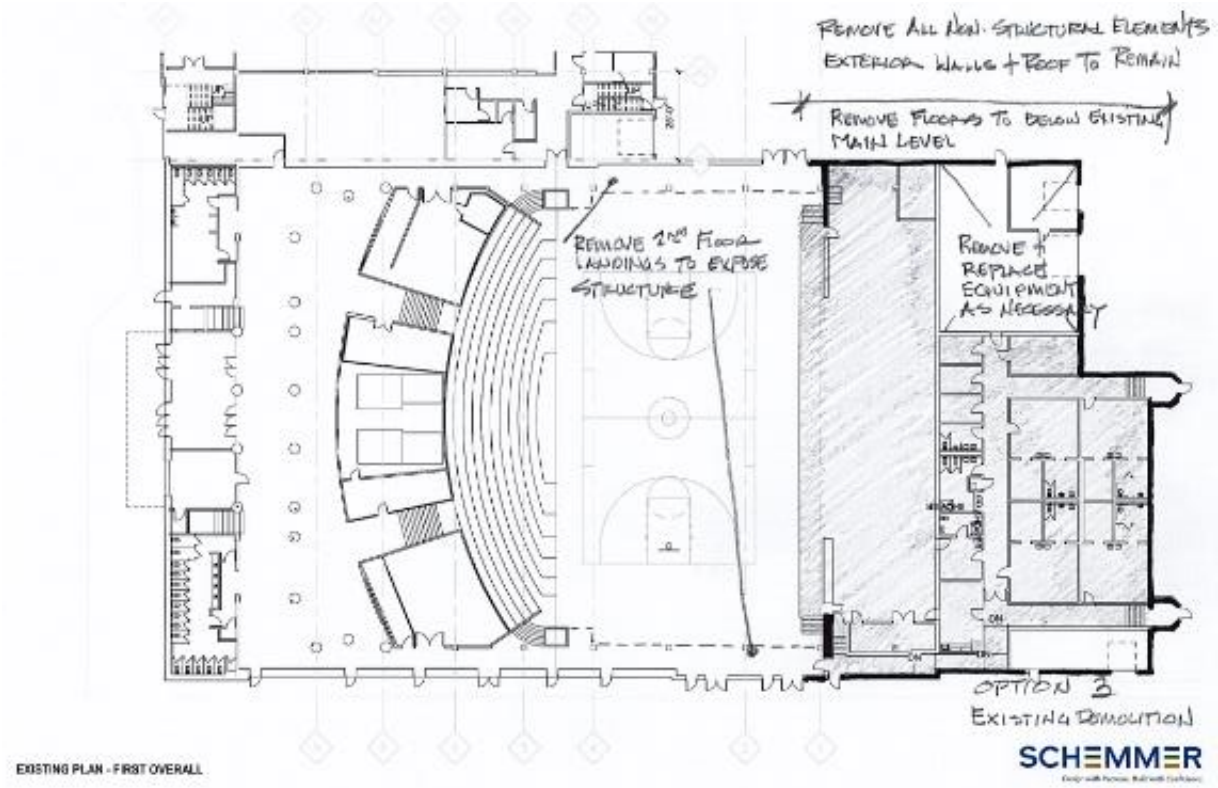

Option 2
Corn Murals
Retain the possibility to rework this west side of the corn palace to match the east side addition
mechanical and restrooms? at this level (under upper seating
2 Story Corn Murals
Corn Murals
Floor levels should connect either now or in future phases

2ND FLOOR

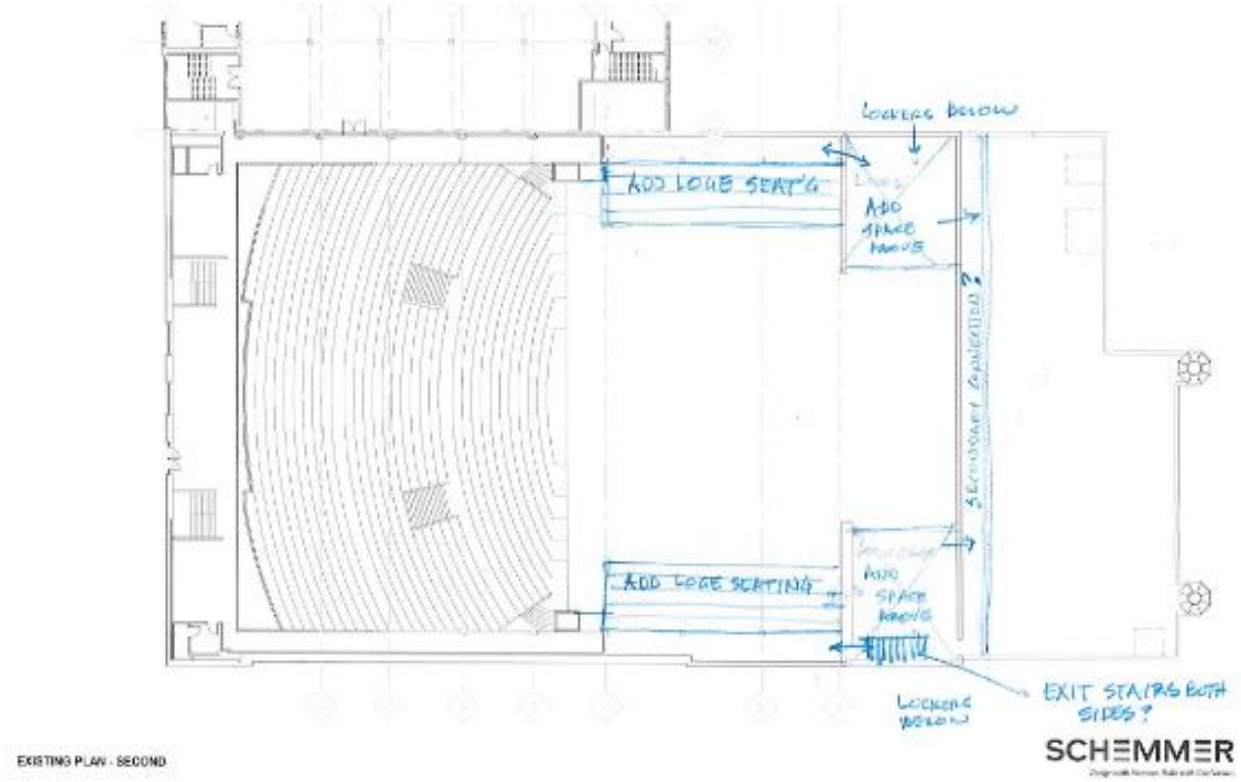

Maintain existing exits
loading/receiving
visitor lockers
mechanical
Replace existing exits
Home lockers, refs, training, green room, public restrooms, storage, future concessions? et
Corn Murals everywhere possible
Additional exits required
Possible future entry vestibule?
Existing center court line shall remain as is. Do not shift as depicted in this image. This will shift the addition further east toward Lawler St. as required.


Retain the possibility to rework this west side of the corn palace to match the east side addition
mechanical and restrooms? at this level (under upper seating
Floor levels should connect either now or in future phases
SCHEMMER


Stair/optional elevator 2
Stair/elevator 1
© SCHEMMER

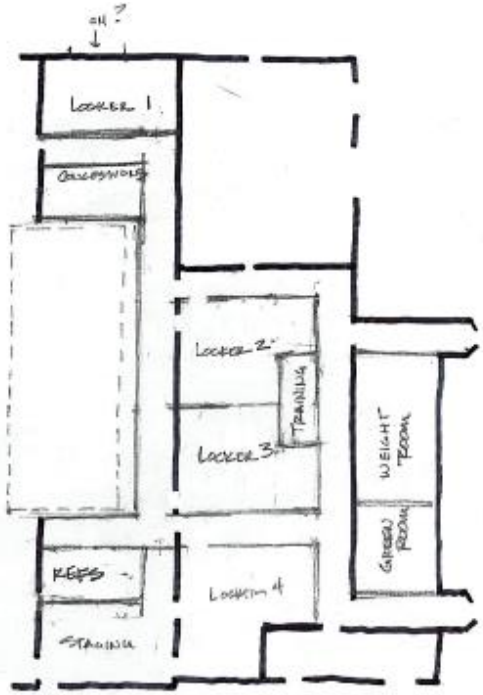


EXISTING PLAN - FIRST OVERALL



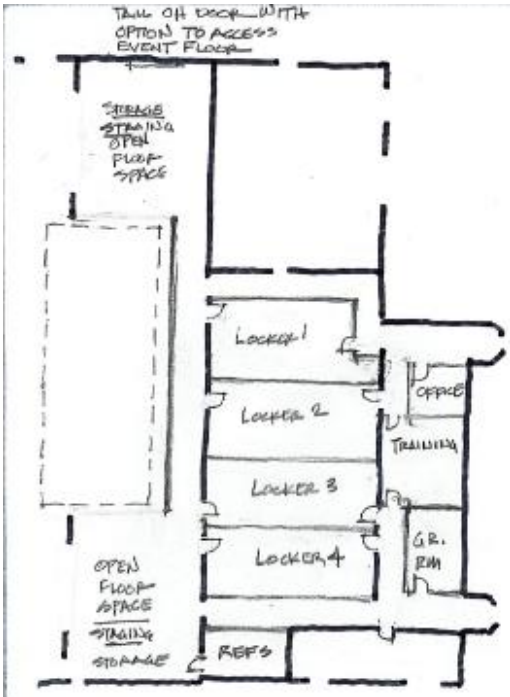
EXISTING PLAN - SECOND

OPTION 3A



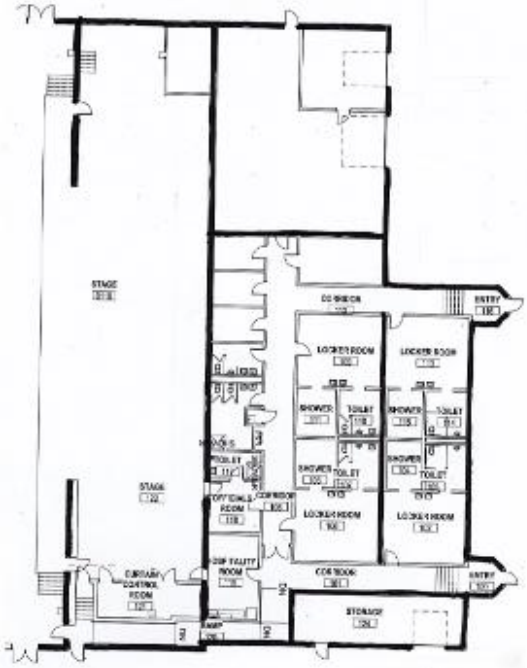
OPTION 3B

SCHEMMER



OPTION 3C

SCHEMMER



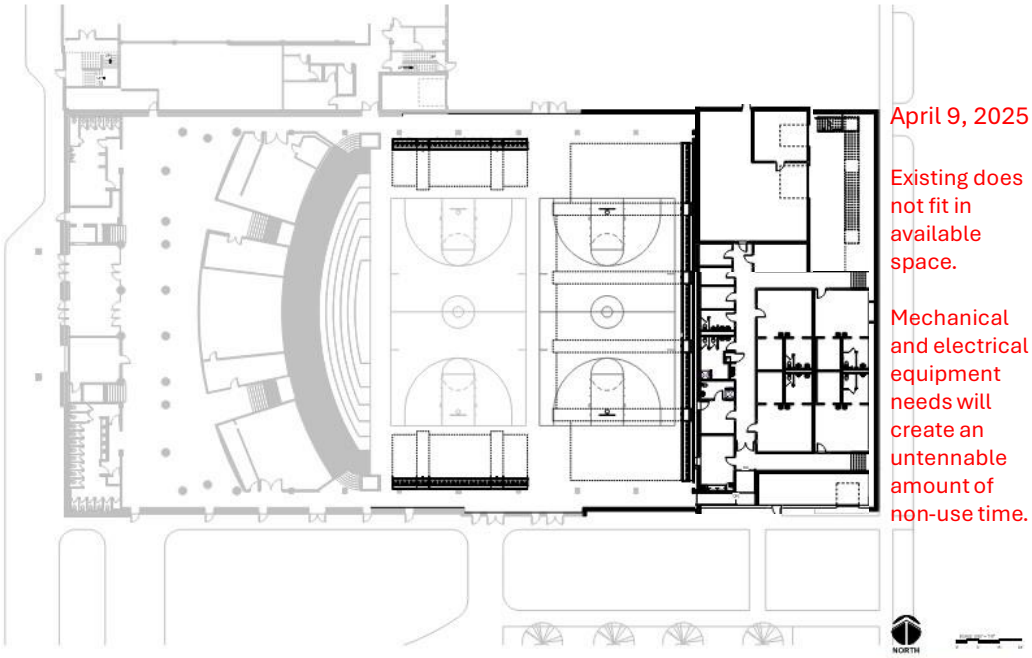
EXISTING

On April 9, the committee chose to abandon Option 1 (fast construction/less cost/more "down time") for the following reasons;

1. With the intent of utilizing retractable seating on first *and second floor levels*, the required support spaces (mechanical, restrooms, etc.) will extend well into Lawler Street.

2. The total time the Corn Palace would be unusable (from the start of demolition of mechanical and electrical service equipment to completion of the addition) would create an untenable condition.

3. The net gain in usable space was considered unacceptable.



OPTION 1 -FIRST FLOOR PLAN

SCHEMMER

Option 1 was no longer pursued with Schemmer offering a partial refund of fees for not completing this part of its assigned task.

On April 23, the committee elected to refine what was then called, "Option 2" as the final concept for adoption, with the following additions to the Program statement.

- Add concessions.
- Add up to or into Lawler Street, reducing lanes for bus traffic only.
- Women's: 11 toilets, 4 lavs
- Men's: 7 toilets, 4 lavs
- 4 electric water coolers
- Janitor Closets with mop basins
- Outdoor equipment garage.

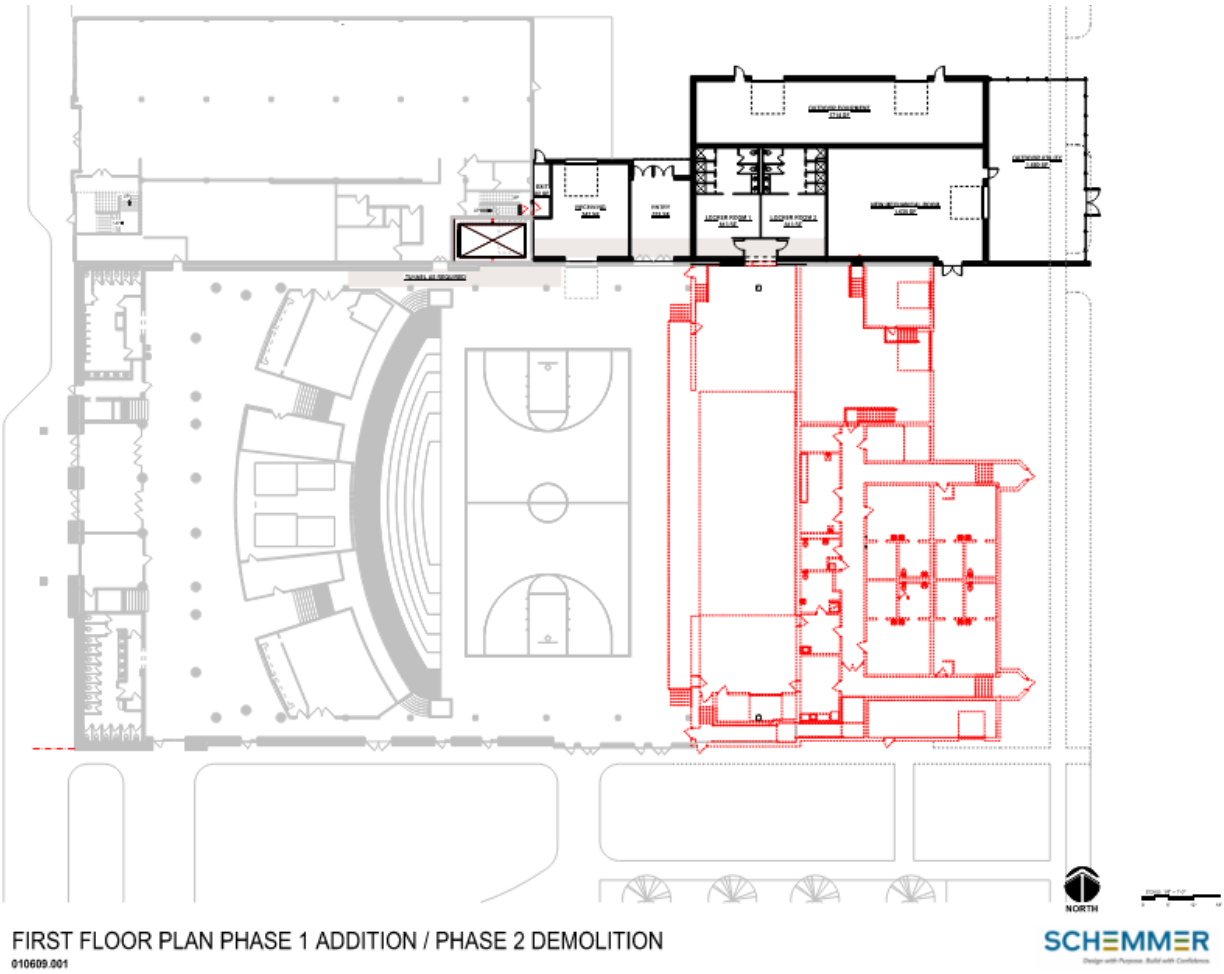
Design cost savings realized by dropping development of Option 1 was offset by these additions to the program.

Through a series of developmental drawings, the schematic design was refined to incorporate these latest additions with proposed construction phasing as depicted in the progressive set of plan drawings that follow.

The addition will repeat the existing roof line and extend slightly into Lawler Street.

Phased Construction

Phase 1: New construction to the North



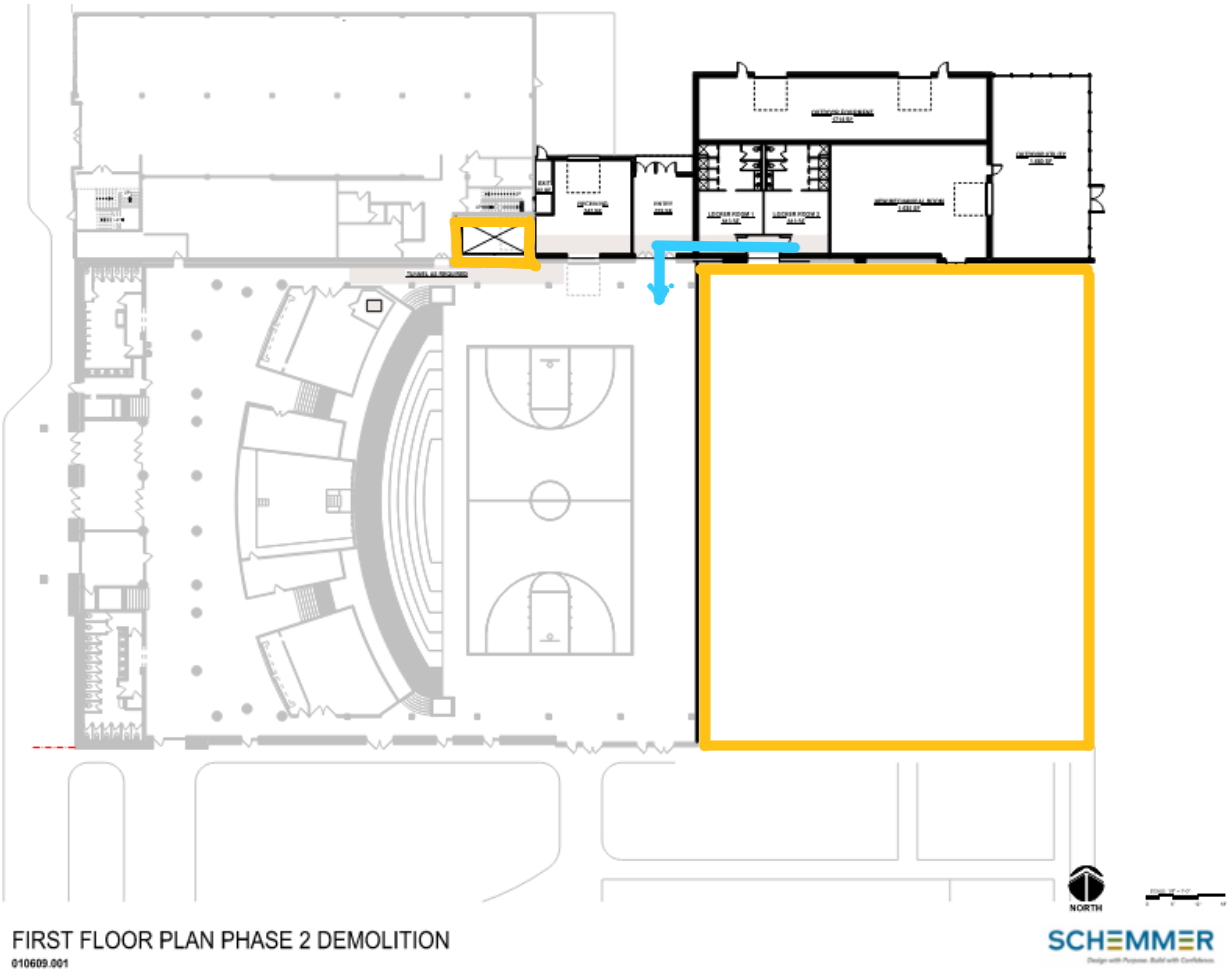
This plan indicates an addition to the north that includes mechanical/electrical equipment interior and exterior spaces, a new outdoor equipment storage room, and two locker rooms that will be used by the home teams during the construction period. In the completed plan, these locker room will be utilized for visiting teams. Temporary access from the new locker rooms will be through the existing north facing exit doors.

Lightly shaded portions along the north side of the plan indicate locations for under-slab tunnels that will connect new mechanical and electrical systems to the remaining facility.

While this addition is under construction, the existing east end of the Corn Palace will remain operational.

Once new connections are in place, the stage opening will be filled with masonry and the existing plan area (shown in red) will be removed.

Phase 2: Demolition

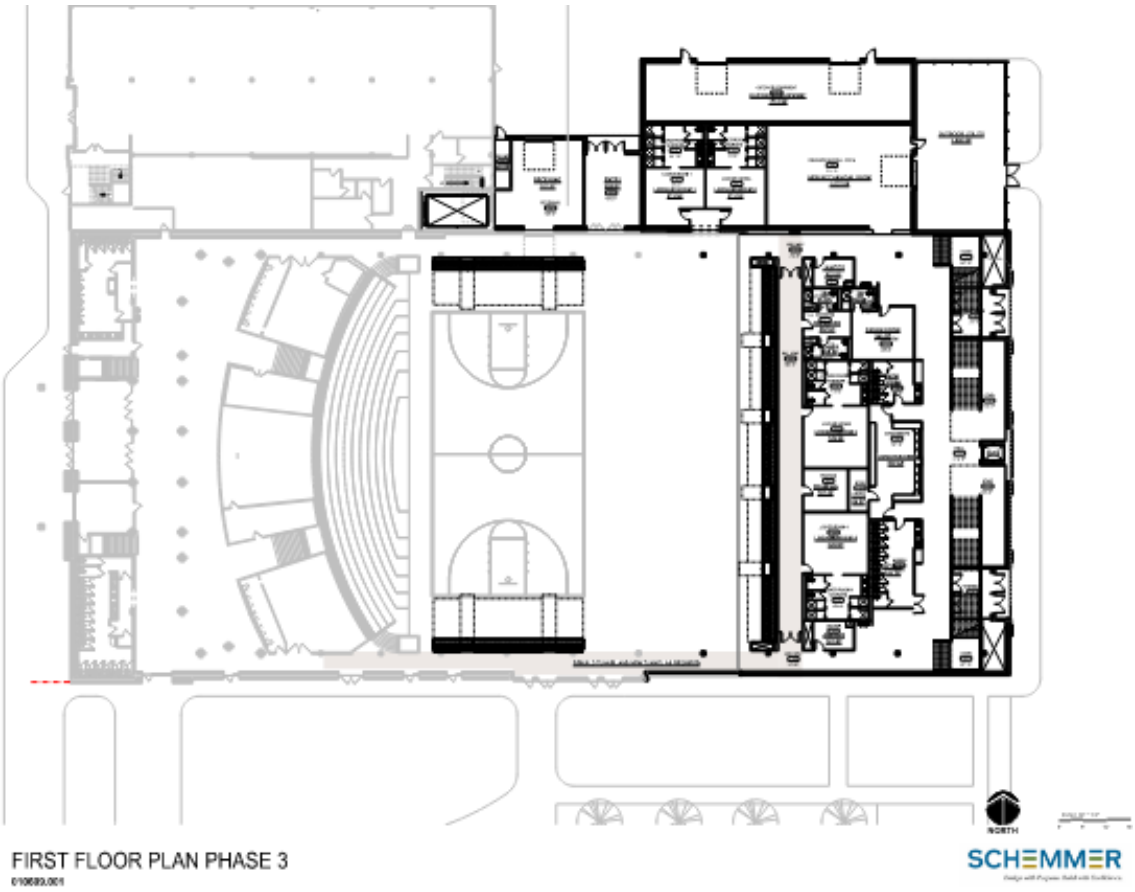


The existing stage, locker rooms, and mechanical/electrical rooms will be removed, and the exposed site will be made ready for new construction.

The freight elevator will be reworked to function along with an enlarged interior receiving area, affording direct access to the freight elevator, basement storage under City Hall, and onto main exhibit floor without crossing back into outside space.

The elevator will need safety gates on each floor with an electrical sensor that shows gate is shut. There is also a small hydraulic leak on the cylinder. Without these improvements, the service company will no longer service the elevator; “if it goes out.”

Phase 3: New Construction extends into Lawler Street



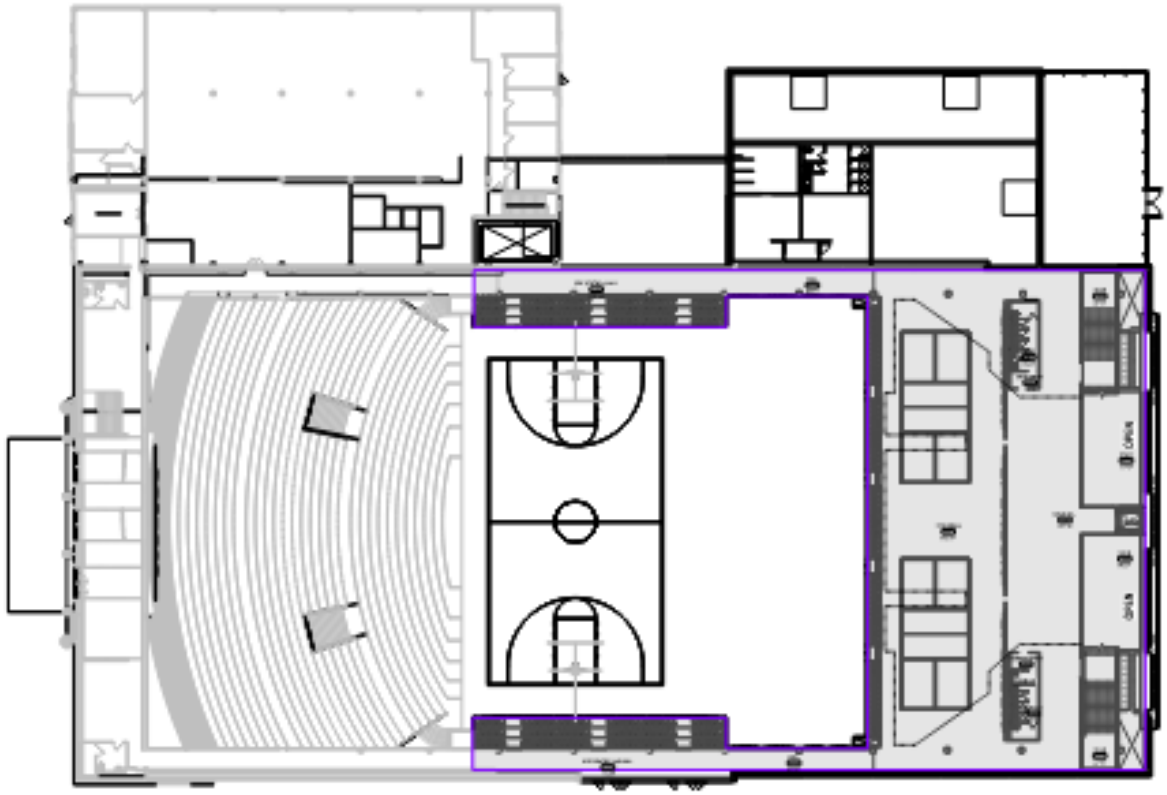
Near the completion of this phase the existing stage wall will be removed, opening the existing facility to nearly double the event floor space with the ability to add to another basketball court or three to four pickleball courts.

Retractable seating may be pulled toward the existing basketball court to provide approximately 1,064 bleacher seats. Combined with the 1,538 new (2025) soft seats and 328 bleacher seats that are frequently placed at each end, approximately 2,930 first floor seats will be available.

East of the expanded floor area, we have designed a semi-private corridor leading to both home-team locker rooms, referee lockers, and training.

Men's and Women's restrooms, Concessions, a Green Room, and Custodial Rooms round out the remaining floor area while the Commons connects to stairs and an elevator to 2nd and 3rd floors. We created a vertical opening where 2 ½ story corn murals may be displayed and observed from every floor level.

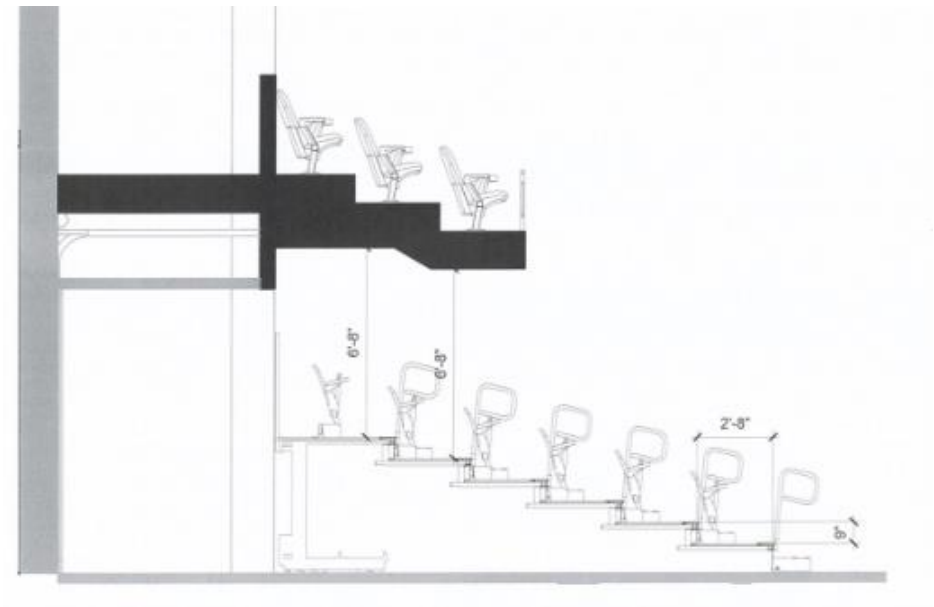
Phase 3: Second Floor



Second Floor adds another 5,260 square feet of event floor space that could be overlayed with an additional 472 retractable “soft seats”. Men’s and women’s restrooms and a second concourse level face toward a 3-story corn mural wall to the east.

This second-floor plan reintroduces second-level loge seating similar to this early 1900s Corn Palace image: one at each end of the existing basketball court.

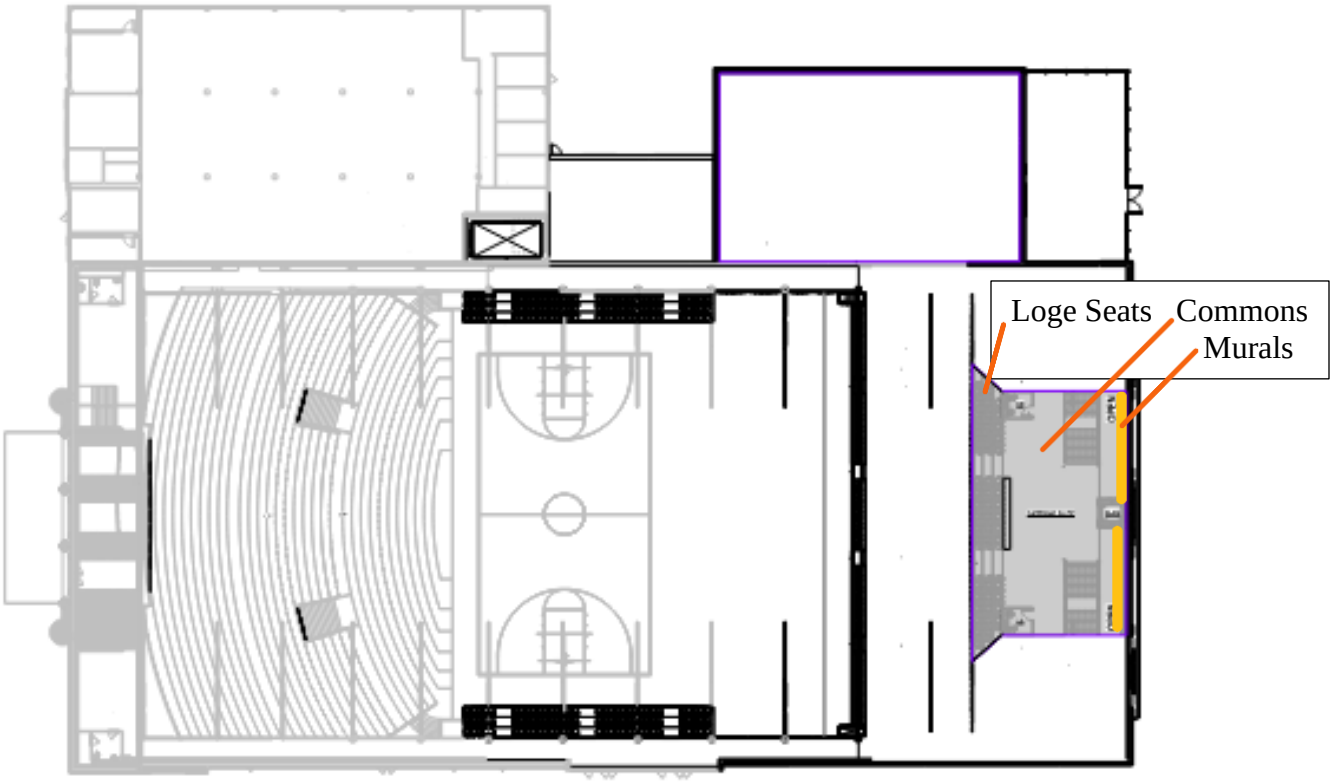
Unlike the 1900s concept these new cantilevered loge seats will extend from the second-floor walkway and add ninety-six seats on each end. Combined with the previously mentioned retractable seats there will be the option for 664 total seats at this second-floor level.



New cantilevered loge seats at north and south ends of existing basketball court.

As depicted by the orange lines above, extending existing first and second floor perimeter walk spaces allow for expansion of exhibits and murals throughout. Smaller red lines indicate primary interior surfaces for donor recognition.

Phase 3: Third Floor



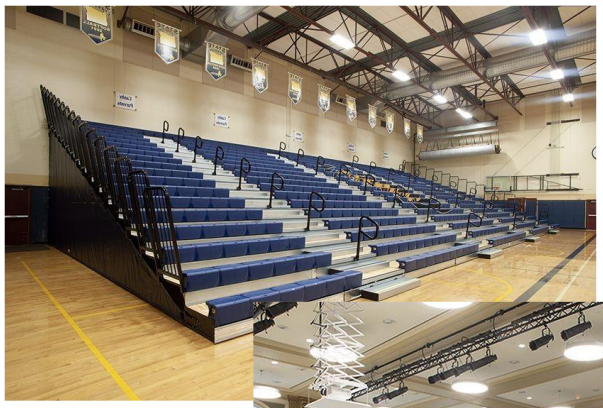
THIRD FLOOR PLAN PHASE 3

SCHEMMER

A 3,565 square foot VIP club lounge takes advantage of the volume inside the extended roof lines. One hundred balcony loge seats at the top of the Corn Palace provide an unmatched view of the entire Corn Palace interior. Seats such as these have been shown to significantly increase the financial bottom line of similar sports complexes, which could provide the City with a new revenue stream and offer the ability to serve higher-end food and beverage choices.

To appreciate the incredible views available from this level, one must ask for special permission to access the existing balconies located above the existing soft seats on the west.

Seating



Retractable Seating Options

Existing Capacities

Fixed		Retractable	
New West Side Soft Seats	1,538	Existing North End Court	164
		Existing South End Court	164

Total Existing Seats: 1,866

Added Capacities

Fixed		Retractable	
North New Loge Seats	96	New East First Floor	1064
South New Loge Seats	96	New East Second Floor*	472
East 3rd level Loge Seats:	100		

New Seats in Expanded Footprint: 1,828

Removed Stage Seating: 752 (for added flexible floor area)

Net gain in seats: 1,076

Total Seats: 2,942

Additional Floor Seating @ 7SF/person

With bleachers retracted	2046
With bleachers extended	981

Square Foot Analysis

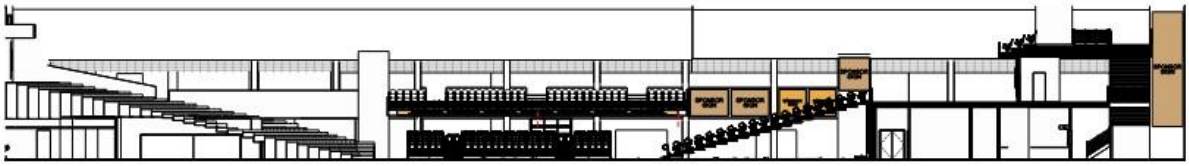
By Function

	First Floor	Second Floor	Third Floor	Total
Existing Event Floor	7,500	0	0	7,500
New Event Floor	7,310	5,260	0	12,570
Existing Support Spaces	30,075	3,785	0	33,860
New Support Spaces	12,275	7,175	3,565	23,015
Total	57,160	16,220	3,565	76,945

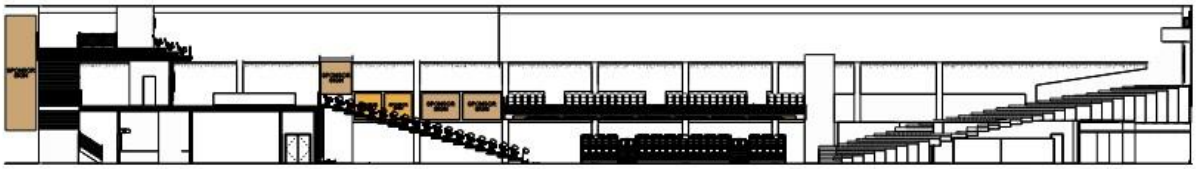
Gross Floor Areas

	First Floor	Second Floor	Third Floor	Total
Existing	37,575	3,785	0	41,360
New	19,585	12,435	3,565	35,585
Total	57,160	16,220	3,565	76,945

Interior Signage & Sponsorship Options



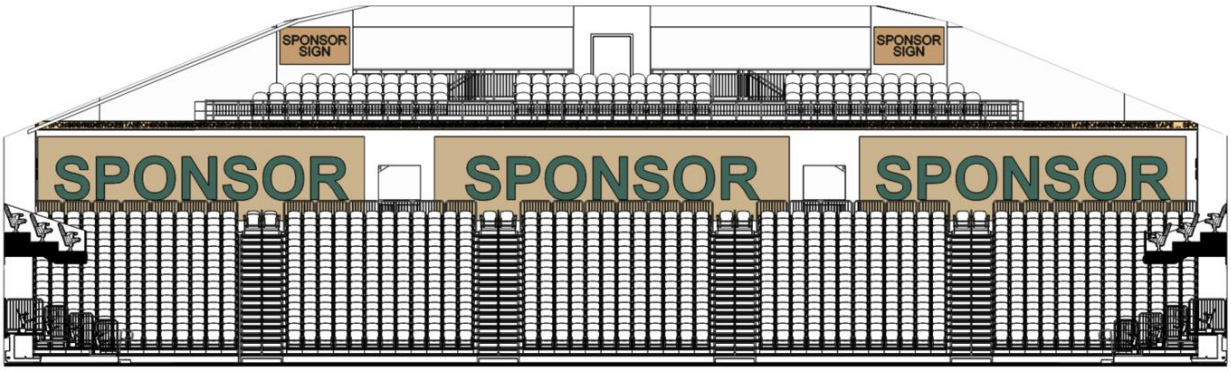
Looking North

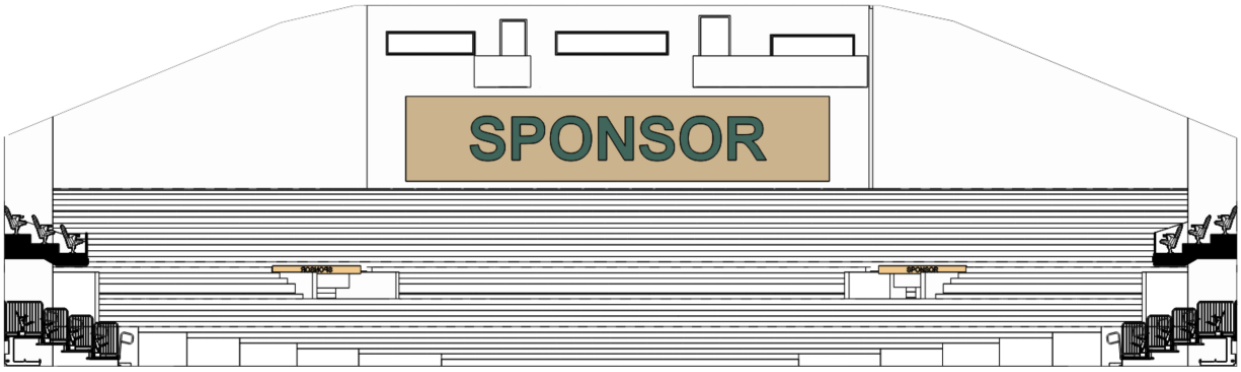


Looking South

May 22, 2025
SPONSORSHIP LOCATIONS
010609.001

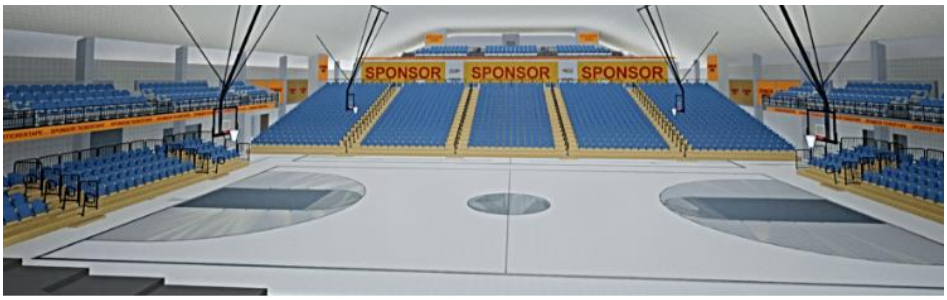
SCHEMMER



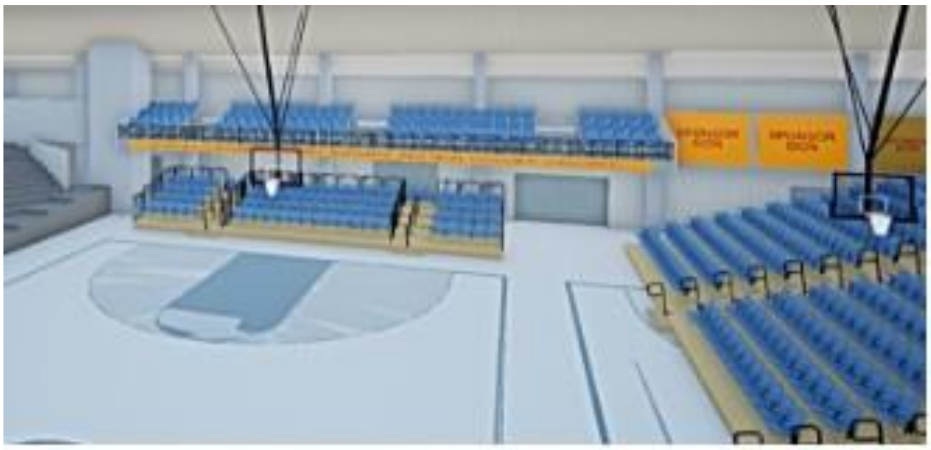


Interior Images

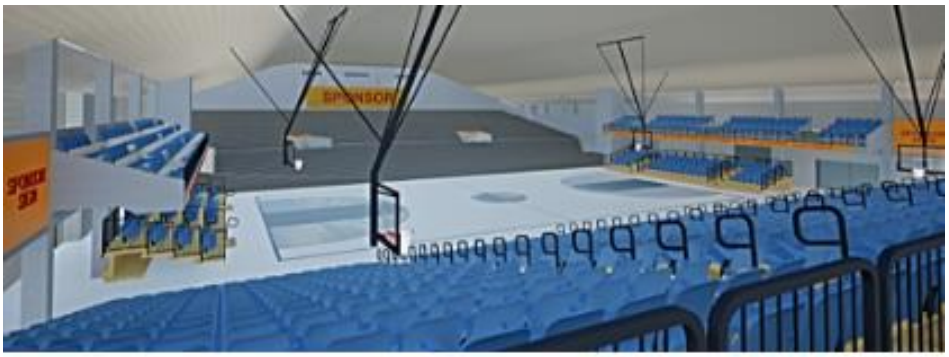
Keep in mind that colors are not set at this point. These images are generated to help depict interior views of multiple surface that could be sold or leased to various sponsors.



From the soft seats looking east into the addition



From the second-floor walkway looking north toward the new loge seats with leading edge ticker tape wall surface.



From the second-floor event floor looking west

Exterior Corn Mural & Sponsorship Options

Although a major donor may request a significant panel(s) along Main Street, remaining corn mural surfaces should continue to be changed as an integral part of the annual celebration for corn.

The proposed addition provides almost double the amount of exterior wall space for fixed murals that could extend around the entire Corn Palace.

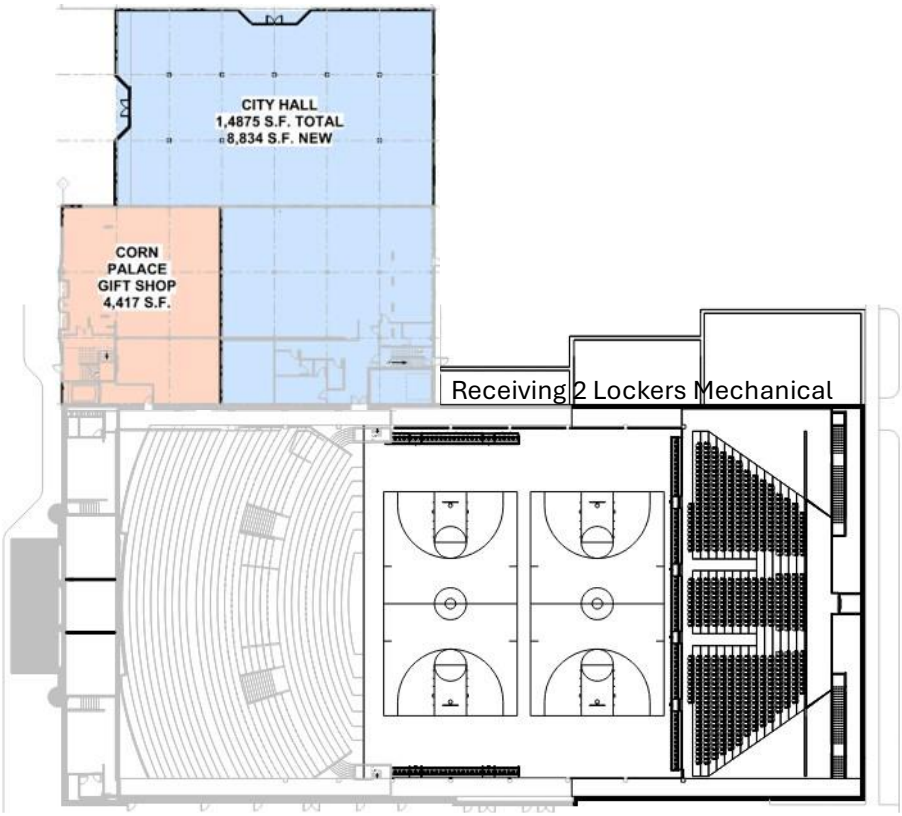
In an effort to reduce the annual burden of redesign and installation, we suggest offering permanent sponsorship and mural locations.

A nation-wide competition for permanent designs to be created in the brick veneer would draw attention to the expansion and help fuel future tourism. As depicted, brick veneer comes in sizes and colors that may reasonably replicate the existing corn murals.

Future Considerations

Although not part of this study, the existing Armory/City Hall Building is not disturbed and unless we uncover hidden or concealed information, may remain operational throughout.

Potentially, half of the existing City Hall footprint could be incorporated into the east half of the existing City Hall along with expansion to the north into the existing parking lot.



STRUCTURAL

Originally constructed in the 1920s, the main roof consists of structural steel trusses and steel beams supporting wood joists and wood roof decking. The steel trusses are supported by steel columns located approximately eight feet from the exterior wall with infill beams supporting the roof between the column line and exterior wall. The exterior wall is constructed of masonry. It appears the masonry walls function as shear walls to provide resistance to lateral loads for the structure. The mezzanine floor structure consists of cast-in-place concrete framing supported on concrete columns. The structure is supported on shallow foundations.

The attached City Hall to the north has the roof framed with wood joists and wood trusses that clear span across the building. A one-way concrete slab floor system spans between concrete beams supported by concrete columns. Lateral support for the structure appears to be provided by the concrete columns and beams acting as moment frames. Their structure is also supported on shallow foundations.

For new construction, refer to architecture for details on proposed phasing. The north addition (Phase 1) will consist of metal deck over steel bar joists at the roof. The exterior walls will be CMU. The second-floor structure will be concrete over metal deck supported by steel beams and columns. We are anticipating shallow foundations for this area.

The east extension of the building (Phase 3) will consist of steel roof trusses to match the existing structure. We will mimic the layout of the existing structural steel and the configuration of the trusses to extend the space to the east. However, rather than wood construction for the roof we will use light gauge purlins and metal deck. The exterior walls will be CMU to match the existing structure. The second-floor structure will be concrete over metal deck supported by steel beams and columns. We are anticipating shallow foundations for this area.

MECHANICAL

Existing System Description

The existing corn palace is served by three boilers and two chillers configured as a two-pipe changeover hydronic system. This type of system needs to be manually switched over to heating or cooling depending on the season. Two-pipe changeover systems are outdated and have limited dehumidification ability. Major HVAC equipment has reached its useful life.

The hydronic system is paired with four air handlers and various fan coil units. The air handlers and most of the fan coils have reached their useful life.

There are two air handlers located in the mechanical room below the seating area. These units have outside air and recirculation capabilities. They serve the area directly above the court and stage area. One for the north half and one for the south half. Return air is pulled from below the seating areas through grilles located on the concessions and maintenance walls. In addition, some return air is pulled through the main central tunnel from grilles located on the front of the stage.

Two more air handlers are located overhead on the second level, one in the NW corner and the other in the SW corner. These units are configured as outside air with no recirculation ability. They serve the seating area, one for the north half and the other for the south half. In addition, these second-floor units are thought to serve the lobby area based on the ducts that were observed.

Fan coils serve the third floor and some other corridor areas. The outside air intakes are located on the roof on the west side of the building.

Much of the existing ducting is located below grade, within inaccessible chases, or hard to reach attic spaces.

There are four large exhaust/relief fans that serve the corn palace. All four are located on the east side of the building. Two are located on the east side of the attic and pull air directly from the attic. The other two are located in the mechanical room and pull air from grilles located on the stage floor. It is believed that these units were originally

designed to be interlocked with each air handler. One for each air handler to exhaust the air that is brought in from outside. This is not how they are currently operating. The building systems utilize a DDC automation system managed by Johnson Control's.

Possible Phasing

1. Build new tunnel for piping to existing building.
    a. Install new chilled water supply, chilled water return, hot water supply, and hot water return piping in new tunnel.
    b. Tie new chilled water piping into existing piping to serve the two-pipe system during construction of the new addition.
2. Install new natural gas service and piping to new mechanical room.
3. Install new boilers, pumps, piping, and associated accessories in the new mechanical room.
4. Install new chiller, pumps, piping, and associated accessories. Chillers to be adjacent to or on top of the new mechanical room. Pumps and accessories will be inside the new mechanical room.
5. Configure system as two-pipe system to run the existing building temporarily during construction of the new expansion. Provide valves for future tie-ins to new building systems.
6. Demolish old mechanical equipment within the existing mechanical room and demolished areas:
    a. Three Boilers
    b. Two Chillers
    c. Pumps
    d. Gas Service
    e. Locker room area split systems and ducting
    f. Two exhaust/relief fans and ducting that is below stage.
    g. Two attic exhaust/relief fans
    h. Restroom/locker room exhaust fans and ducting
    i. Restroom/locker room fin tube heat and piping
    j. Hydronic mains that are under the stage (cap at tunnel)
7. Install new systems for expansion:
    a. Piping
    b. Air handler(s), VAV's, and ducting

c. Restroom/locker room exhaust fans and ducting
d. New relief air fan(s) within attic
e. Fan coil(s) as required for vestibules, etc.

8. Configure and commission new systems as four-pipe system. Bring old existing systems offline.
9. Once new system is operational, demo existing air handlers and fan coils within the existing space.
10. Install new four-pipe air handlers and fan coils in existing space.
    a. Route two new pipes to each unit to serve as hot water heating piping.
        i. Connect to headers previously installed in the new tunnel.
        ii. Some of this piping may be able to be routed in advance to minimize downtime.
    b. Connect (2) existing and (2) new pipes to each unit.
    c. New controls.
11. Remove any blockages on existing return air grates on main floor.
12. Other areas of ductwork and piping may need to be rerouted to accommodate new seating/walkways in the existing building. This will be done as needed with detailed routing determined during the design phase.

New System Description

- The new addition will be served by a four-pipe cooling and heating system. VAV air handler(s) will be provided with VAV terminal units w/reheat as required. Zoning will be determined during detailed design. These air handler(s) will be located on top of the new mechanical room for easy access to the new attic for duct routing.
- A new gas service will be routed to the new mechanical room.
- Fan coil units will be provided for entry ways and vestibules.
- The new restrooms will be served by exhaust ducting routed to a common fan (or) fans depending on space available.
- A new exhaust/relief fan(s) will be installed in the new attic space or on the new roof to serve as relief air for the outside air to the existing and new air handlers. This fan(s) will be on a VFD and controlled based on building pressure.
- The chillers, boilers, and pumps will be located in or near the new mechanical room. This equipment will serve both the old and new parts of the building.

- Ductwork for the addition will be new and kept separate from the existing ductwork.
- Piping for the new addition will be new. It will also be tied into the existing building systems via the new tunnel.
- All new systems and equipment will be controlled via a DDC system by Johnson Controls.

Upgraded Existing System Description

- The old system will be upgraded to a four-pipe system with both cooling and heating water loops. This will offer better temperature control and dehumidification. Four-pipe systems will require some boiler use during the cooling months for reheat of supply air to different zones as required.
- The existing (4) air handlers and all existing fan coils will be upgraded to four-pipe units.
    - Upgraded units will be sized to accommodate the new additional seating within the existing court area.
    - All four air handlers will be configured to provide recirculation ability.
    - All existing return air paths for the lower air handlers will need to be unblocked.
- All existing ductwork will be reused except for modifications necessary to accommodate new equipment.
    - Much of this ductwork is in hard-to-reach areas and/or encased in concrete.
- Piping
    - Assuming the existing two-pipe system pipes are adequately sized to be used for chilled water for new air handlers.
    - New hot water supply and return headers to be installed to each new air handler and fan coil.

PLUMBING

Existing System Description

The existing domestic water service is located in the existing mechanical room and domestic water piping is distributed throughout the building from there. Per 1996 plans for the current locker rooms, the existing sanitary is routed to the west toward N. Main Street.

Domestic hot water is provided by three water heaters. One located in the existing mechanical room and two more in rooms near the second level restrooms on the west side of the building.

Possible Phasing

1. Construct new mechanical room.
2. Install new water and sanitary service.
3. Install new water heater(s).
4. Install new plumbing systems for the mechanical room addition.
5. Install new domestic water header to tie into and serve the existing building system.
6. Demolish old mechanical room, including water service and water heater.
7. Demolish old locker room and stage areas, including sanitary service.
8. Cap existing sanitary service at edge of existing building.
9. Construct new addition.
10. Install new plumbing systems for the new addition.

New System Description

A new domestic water service will be routed to the new mechanical room from the north or Lawler Street (to be confirmed during detailed design). All new domestic hot water, cold water, and hot water recirc will be installed in the new addition. A new header will be installed to reconnect to the existing system. This will be routed as required (possibly) through the new tunnel. All new fixtures will be provided for the building addition.

A new 6” sanitary service will be routed to the north or Lawler Street to serve the new addition (to be confirmed during detailed design). The existing building sanitary will be capped at the end of the existing building. The existing building will remain on the existing sanitary service. All new below grade sanitary, above grade sanitary, and vent piping will be installed in the new addition.

No work will be completed in the existing building except as required to facilitate demolition and construction of the new addition.

FIRE PROTECTION

Existing System Description
The existing fire water service is located in the existing mechanical room and fire sprinkler piping is distributed throughout the building from there. The existing building is fully sprinkled, including the attic space. The fire protection system was originally installed in 1977. The plans from 1977 show a 6” fire water service coming from the north.

Possible Phasing

1. Construct new mechanical room.
2. Install new fire water service.
3. Install fire protection systems for the mechanical room addition.
4. Install new fire water header to tie into and serve the existing building system.
5. Demolish old mechanical room, including fire water service.
    a. Demolish old locker room and stage areas, including all fire protection systems.
    b. Cap existing fire sprinkler piping at edge of existing building as required.
6. Construct new addition.
7. Install new fire protection systems for the new addition.

New System Description
A new fire water service will be routed to the new mechanical room from the north or Lawler Street (to be confirmed during detailed design). All new wet pipe fire sprinkler piping will be installed in the new addition to comply with NFPA 13. A new header will be installed to reconnect to the existing system. This will be routed as required, through the new tunnel or existing attic.

No work will be completed in the existing building except as required to facilitate demolition and construction of the new addition.

ELECTRICAL & POWER

Existing System Description

The existing Corn Palace facility is served by two (2) main electrical services. The first service is an 800-amp, 277/480 volt, three-phase, four-wire system connected to an existing Square D Power-Style Switchboard with a bolted pressure switch main device. This system appears to serve the two (2) chillers in the East utility courtyard, their associated water pumps, and a few other larger equipment loads. The 277/480 volt, three-phase service originates from a pad mount transformer located in the East utility courtyard. The electrical gear in this facility has an approximate install date within the range of 1977 and 1996, which puts a majority of the electrical gear beyond its useful life span. Electrical gear within the existing East mechanical room will be removed as part of Phase 2 demolition.

The second service is a 2,000-amp, 120/208 volt, three-phase, four-wire system connected to an existing Square D Power-Style Switchboard with a bolted pressure switch main device. This system appears to serve the various branch circuit panels, lighting loads, and small equipment loads distributed throughout the facility. The 120/208 volt, three-phase service originates from pole-mounted transformers located on a wood utility pole in the East utility courtyard. The electrical gear in this facility has an approximate install date within the range of 1977 and 1996, which puts a majority of the electrical gear beyond its useful life span. Electrical gear within the existing East mechanical room will be removed as part of Phase 2 demolition.

There is an existing motor control center that appears to only serve a few motor loads. Most other loads that were on the control center appear to have had their controls replaced as equipment was replaced. The motor control center will be removed as part of Phase 2 demolition.

There is an existing Onan 75 kW standby rated backup generator that appears to feed various lighting and equipment loads. It would need to be evaluated, but it appears to be undersized and will be removed as part of Phase 2 demolition.

New System Description

The new North addition will contain new mechanical and electrical rooms that will serve as new service entrances as well. All main electrical infrastructure will be housed in this location. The new North addition will be constructed as part of Phase 1 construction.

A new 277/480 volt, three-phase, four-wire system will be provided to a new switchboard location. It will be sized appropriately for the new addition and any existing equipment loads to remain. As part of this new system, new feeders will be provided to the West side of the Corn Palace facility for equipment loads to remain as well as branch circuit panels that are to remain. New services will be coordinated with Northwestern energy and should still originate on the East side of the facility. New switchboard and service will be provided as part of Phase 1 construction.

A new 120/208 volt, three-phase, four-wire system will be provided to a new switchboard location. It will be sized appropriately for the new addition and any branch circuit panels, lighting loads, and small equipment loads to remain. As part of this new system, new feeders will be provided to the West side of the Corn Palace facility for equipment loads to remain as well as branch circuit panels that are to remain. New services will be coordinated with Northwestern energy and should still originate on the East side of the facility. New switchboard and service will be provided as part of Phase 1 construction.

A new utility tunnel will be constructed under the North addition that will cross into the existing facility and provide a pathway to the existing West side of the Corn Palace facility. This utility tunnel will be constructed as part of Phase 1 construction. Any feeders or branch circuits that need to traverse from the new mechanical and electrical rooms in the North addition to the existing West portion of the facility to remain and vice versa will use this utility tunnel as the main pathway moving forward. It is proposed that new feeders for existing branch circuit panelboards in the West side of the Corn Palace facility to remain shall be installed as part of Phase 1 construction before Phase 2 demolition begins. This will allow for the least amount of downtime due to utility switch-over to the new North addition.

New branch circuit panels will be installed in the West addition to serve branch circuits, lighting, and small equipment loads as part of Phase 3 construction. Large equipment loads will be served by the new switchboards.

LIGHTING

Existing System Description
The Corn Palace facility contains a mix of updated LED luminaires and older fluorescent and HID luminaires. A majority of the Back of House areas contain fluorescent industrial and strip type luminaires. The main gymnasium has HID downlights that provide a significant portion of the playing surface and spectator area illumination. The lobby and main concourse appear to have been renovated in recent years. These areas utilize up-to-date LED luminaires. It would be recommended to update all existing luminaires to LED luminaires for longevity and energy saving purposes.

SPECIAL SYSTEMS

Existing System Description
The existing fire alarm system for the Corn Palace facility appears to be based on a Siemens FireFinder control panel, with voice evacuation capabilities. The existing control panel and associated annunciator panel is recommended to be replaced as part of the renovation.

There is an existing door access and surveillance camera system for the Corn Palace facility. It appears most exterior doors are monitored, with a few access controlled doors and cameras on the interior for sensitive spaces. The system is functional as far as Schemmer is aware. This system will be expanded upon as needed as part of the renovations.

Proposed Project Timeline:

2025

June	Present Report to City Council
July	Council Approval of Report and Request for Proposal to Proceed
August	Proposal for Design Development, Construction Documents and Construction Administration Submitted
September	Award of A/E Contract

2026

January	Submit Design Development Documents
February	Approval to advance to Construction Document Phase
July	Submit Construction Plans, Specifications, Bidding, and Construction Conditions
August	Receive Construction Bids and Award Construction Contract
September	Break Ground

2027

March	Completion of Phase I interior tunnel(s), construction north of new footprint, infill stage opening
May	Demolition of stage, existing mechanical/electrical equipment, locker rooms, etc. east of stage opening.
December	Exterior envelope enclosure.

2028

April	Exterior façade improvements complete
August	Interior construction complete.

Estimate of Probable Cost*

Phase	June 16, 2025	Midpoint of Construction**
Phase I Addition (includes replacement of boilers, pumps, chillers and new utilities to the building and tunnel.)	$ 5,289,200.00	$ 5,606,600.00
Phase II Demolition & Masonry Wall Infill	$ 687,200.00	$ 728,400.00
Phase III New Construction	$10,784,800.00	$ 11,431,900.00
Sitework & Street replacement	$ 316,300.00	$ 335,200.00
Replace and Upgrade Air Handling Units & Fan Coils from Existing Building & Change to 4 Pipe HVAC System	$ 1,753,000.00	$ 1,858,100.00
Total	**$ 18,830,500.00**	**$ 19,960,200.00**

*Estimate is based on "RS Means Square Foot Assemblies" Year 2025 Quarter 1 Database.

**A 3% per year inflation factor has been added to each phase as indicated by the June 1, 2027 Estimate.

Additional Cost Considerations

Design Fee Estimate @ 7%	$ 1,318,135.00	$ 1,397,214.00
Storage, Moving and Downtime Costs		
Furniture and Equipment		
Owner or A/E Contingency		

Retractable Seating

*** Companies contacted Re: "Reduction Seating."**

A: Those who perceive "no problem":

Figueras: Barcellona/Florida, Texas, Colorado: Jacqui Micci, Marcos Sanchez, Daniel
Surrallesi: Sees no problem with retractable seating. Allow min. 12" for plastic seatback and 18" for cushioned seats and backs.

B: Those who replied but did not answer the questions:

Hussy: Contact Cicilia Kusturn, Victoria Ryder
Sheridan: General info sent. Chris Yarnell (Omaha installer called to say he cannot do reduction seating.)
Irwin
Audience Systems: London/New York: Jenna, Anthony Edgar

C: Those who did not reply"

Cascadia
Avant
Seatorium
Master Industrie

From Audience Systems online information:

CPD 18 2014: Specifying retractable seating

Retractable seating systems are tiers of seating that fold away into a space the depth of a single row. Our latest CPD module, sponsored by Audience Systems, will examine the different systems available and the key factors that specifiers should consider.

INTRODUCTION

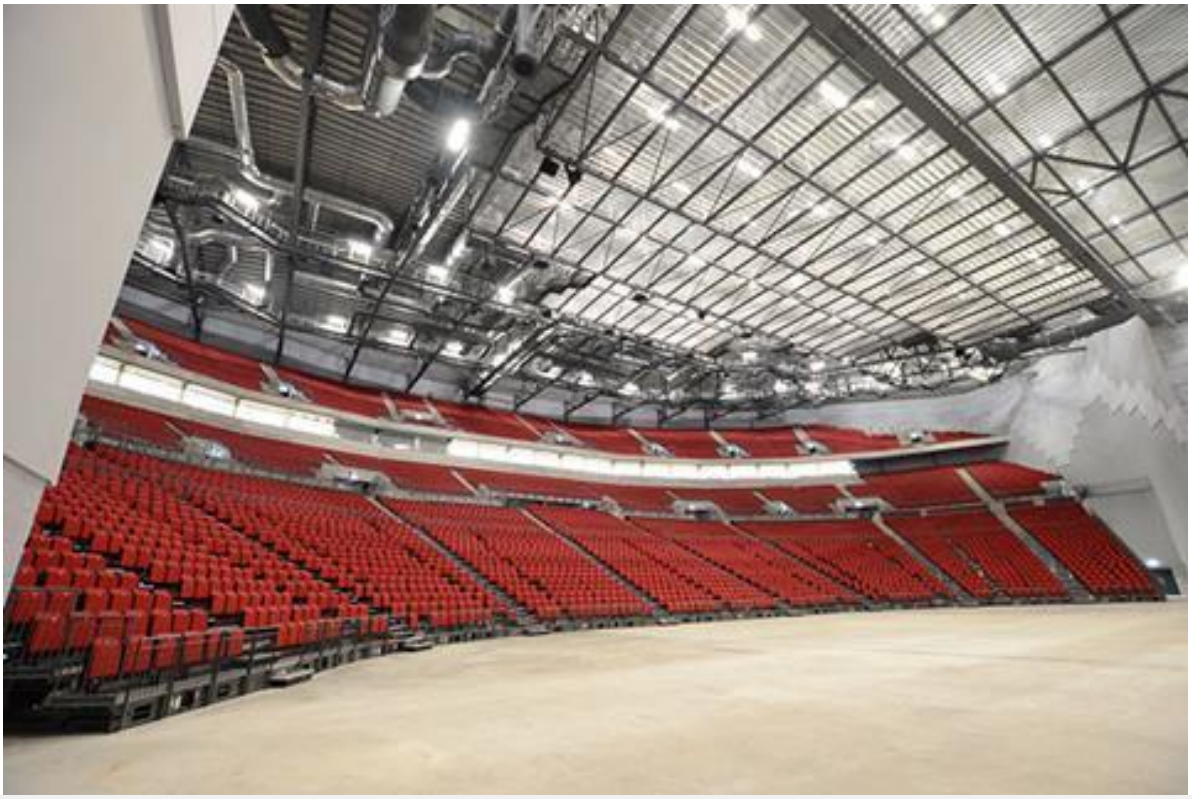
Retractable seating systems – sometimes referred to as telescopic seating, tribunes, or bleachers – are tiers of seating that fold away into a space the depth of a single row. They are most commonly used in multipurpose spaces where seating is not always required and can be designed to be stored in situ or in a separate location.

This CPD will examine the different systems available, and the key factors that specifiers should consider, such as seating capacity, operational requirements, aesthetics and maintenance and safety issues.

KEY FEATURES OF A RETRACTABLE SEATING SYSTEM

The main elements of a retractable seating system are similar to any theatre or auditorium. Rows of seating rise in tiers and are divided vertically by access aisles or gangways. Seats can be tipping to improve access and can include writing tablets for use in lecture theatres. There are a number of key terms that aid specification.

- The seatway is the clear space between two rows – in other words, the gap that the audience members walk along to reach their seats. If the seats are non-tipping, the seatway is measured from the front of the seat to the back of the seat in front. If they are tipping, the seatway is measured from the front of the arm, unless this too can be folded away. In lecture theatres, the distance is measured from the front edge of the writing tablet.
- The row rise is the difference in height between one level of seating and the row immediately behind it. The step that marks the change in level is known as the riser.
- The row depth is the distance measured at right angles between one riser and the next.
- The lateral gangway or aisle is the access space across the seating block joining two or more vertical aisles or gangways.
- The half-step is an intermediate step introduced in the aisle or gangway when the row rise exceeds the allowable dimension. The minimum depth of a half-step is 280mm.
- The vomitory or egress is the space beneath a stand allowing access to internal aisles or gangways.



Audience Systems' TX telescopic platform system is installed in more than 1000 venues worldwide, including the First Direct arena in Leeds

DIMENSIONS AND CAPACITY

Retractable seating systems can be specified in a range of sizes and seating capacities. The main constraints on the number of rows are the height and length of the room, and the key variables are the row depth and row rise.

- Row depth for audience comfort, a minimum row depth of 850mm is recommended. Manufacturers offer systems with a range of different row depths and rises. For example, Audience Systems' chair platforms are available in depths of 800mm, 850mm, 900mm, 950mm, 1,000mm, as well as 650mm for use with benches. Double row depths are also available for use in venues with limited headroom. It also offers row rises of 260mm, 280mm, 300mm, 320mm, 340mm, 360mm and 380mm, as well as 150mm for use with no chairs or benches.

- Unit length The extended length (L) of the system can be calculated using the following equation: L = ((Number of rows + 0.5) x row depth) + 300mm. The extra half-row depth allows for the half-step at the front of the unit, and the 300mm is an allowance for the small platform at the rear.

- Partial opening A facility to open only selected platforms at the front of each unit of telescopic seating. This configuration allows fewer rows of seating to be used while maximizing available floor space in front of each row.

- Load transference Units can be partially opened with the front rows closed, thereby creating a raised seating area. This must be specified at design stage because “truncation posts” must be supplied to transfer load from the open rows to the floor.

- Unit height There must be a clearance of no less than 2,100mm between the top of the seating system and the ceiling. The unit height can be calculated by multiplying the number of rows in the unit by the row rise.

- Unit width Individual manually operated units and mobile units (See “Functional options,” below) can be specified in widths of 3-6m. Units can be joined to form larger blocks of theoretically unlimited width, but these must be power operated. Furthermore, mobile units cannot be joined together in this way.

As well as the overall dimensions, more specific aspects of the system layout need to be considered.

- Seatways These must be wide enough to provide easy movement towards the gangway for everyone in the event of a fire. According to Part 6 of BS 9999:2008, Code of practice for fire safety in the design, management, and use of buildings, seatway widths should be a minimum of 300mm and should be constant throughout the length of a row. Consider specifying tipping chairs with a minimal close envelope to maximize the seatway.

- Rows BS 9999 Part 6 gives guidelines for the maximum number of seats in a row, depending on the seatway and the number of aisles. With a 300mm seatway, for example, there should be a maximum of seven seats beside an aisle or 14 seats between two aisles. With a 350mm seatway, there should be a maximum of nine seats beside an aisle or 18 between two aisles.

- Aisles Aisles should not be less than 1,100mm, and this should increase as capacity rises. In stepped tiers, the height of each step in an aisle should not be less than 125mm and should not exceed 170mm. Where there are two or more rises to each row, each step should be of equal height. The number of steps in a tier uninterrupted by lateral aisles should not exceed 40.

Mobile seating from Audience Systems was specified for the extension of the International Convention Centre at London's ExCeL. This can be retracted and stored when not in use.

FUNCTIONAL OPTIONS

Once the overall dimensions and seating capacity have been determined, there a number of operational factors that need to be considered. These include the means of opening, moving, and storing the unit and the means of folding down the chairs and storing the rails.

Opening, closing and storage

There are three options for operating the system:

- Manual opening, which is ideal for smaller units.
- Integral power operation, which uses a friction drive operated by an attached pendant or wireless fob.
- External power trucks, which are used for very large venues with multiple retractable units.

Systems can either be fixed in a permanent location or mobile. Permanently located systems can be fixed to the wall and/or floor and either rest against the wall in their closed position or are stored in a recess provided in the building.

Mobile systems also require storage areas, although not necessarily in the room where the seating is required. There are three options for moving these systems:

- Hydraulic trucks for units with up to 10 rows. Additional power trucks can be supplied to aid movement.

- Air hover for units with up to 10-14 rows, depending on depth. Floors must be perfectly even and airtight. This is an option if units need to be moved over sprung flooring – for example, in sports halls.
- Forklift Units are supplied with forklift pockets.

In addition to mobile systems, there are also travelling systems, which can be driven (using straight-line travel only) once closed to a storage location.

Storage areas must also be considered for removable rails, half-steps, trolleys, and any removable seats.

Chair options

One of the key considerations for the seating itself is the means of folding the chairs down prior to closing the system. There are three alternatives:

- Manual Chairs can be folded down in groups of up to four using a removable lever. Gas struts can be added for dampening.
- Semi-automatic Chairs fold down automatically as the unit closes but have to be picked up again once the unit is open. Most semi-automatic systems have the chairs grouped in threes or fours. Again, gas struts can be added for dampening.
- Fully automatic Chairs both fold down and rise up automatically. This requires motorization.

There are also a number of options for providing space for wheelchairs. The front row can include independently retractable sections, the top row can include removable seats, or a drop-in plinth can be placed above seats that have been folded down. This last option is also useful if a sound desk needs to be included in the seating system.

Rail options

Rails are an essential part of any tiered seating system. The main options for retractable units are:

- Removable These must be removed from the system and stored separately.
- Self-storing These lean outwards and “nest” together when the unit closes. Clearances must be considered when specifying self-storing rails.

- Folding rails These can only be used next to an aisle, or next to chairs if the row rise is sufficient.
- Kickplates These can be used where the unit is next to a wall, with a gap of no more than 100mm.

DURABILITY, SAFETY AND MAINTENANCE

The strength and safety of any seating system is a key consideration for specifiers. Retractable systems should comply with the strength requirements of BS EN 13200-5:2006, which covers spectator facilities and telescopic stands. If in doubt, request structural calculations from the manufacturer.

Rhythmic and excited crowd movement can result in disconcerting “dynamic movement” of the unit. Retractable units can be specifically designed to withstand this. This is only a concern if the unit is to be used during rock or pop concerts or sporting events where rhythmic stamping may occur.

Features to look for include:

- Row locking This prevents row movement when the unit is open. Gravity and spring locking provides extra safety.
- Alignment frames These ensure each platform opens evenly side-to-side, preventing jamming. All steel alignment frames are hardwearing.
- Adjustability Bolted structures allow adjustment to compensate for floor movement. Welded structures are not easily adjusted.

For the chairs themselves, in demanding environments such as most education facilities, arenas and some theatres, they should be tested to level 4 of BS EN 12727, which applies to ranked seating. In other environments, chairs certified to lower levels of BS EN 12727 may be acceptable.

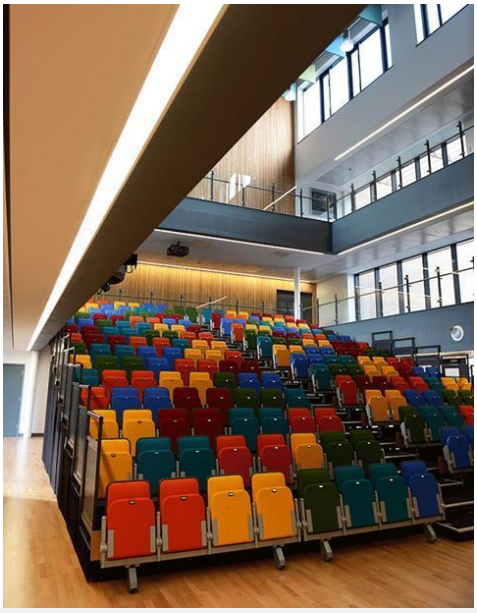
In high wear environments, choose chairs with plastic panels that wrap around the upholstery for corner protection. Consider the risk of:

- Kicks from the rear
- Wear as the audience / students move along the row to their seats (particularly in lecture theatres)
- Chewing gum, particularly under seats

- Picking of upholstery.

In medium wear environments, choose plastic or timber panels, and in low wear environments, fully upholstered chairs will be sufficient.

In terms of the flooring, this should ideally be concrete or hardwood, with no underfloor heating or services in the fixing zone. For carpet and linoleum floors, it may be possible to use running boards, while air hover transportation is advised for sports flooring.



For Dixons Allerton Academy, colorful seat backs and facias were chosen from Audience System's TX range.

AESTHETICS

When the system is open, the main aesthetics considerations concern the seat finishes and the flooring. Options to consider include:

- Coordinating chair backs and armrests with interior finishes
- Using timber under-seat panels
- Using random patterns of seating
- Incorporating LED aisle lights.

When the system is closed, it is also important to consider the aesthetics of the facias and side panels.

ACOUSTICS

All chairs have an acoustic ability. Test certificates for each type of chair demonstrate to what level they aid in sound minimization. For some chair models, acoustic under-panels are also available for further sound management, as well as acoustic fascia boards to minimize the effect of a closed system.

For quiet environments, a number of factors should be considered. These include:

- Seats with gravity or dampened spring tips
- Retractable platforms with cushioned row-to-row contact. Choose high-grade carpet to maximize sound absorption.

General acoustic data is available for some chairs. If acoustics is a major concern, then the seating design and layout should be checked by an acoustician.

The World’s Only Corn Palace

Schematic Design 6/16/2025
Schemmer Associates, Robin Miller, AIA, NCARB Architect

Design Committee

Joe Schroeder

Jordan Hanson

Kevin McCardle

Marty Barington

Tim Goldammer

Stephanie Ellwein

Jason Christensen

Dave Sietsema

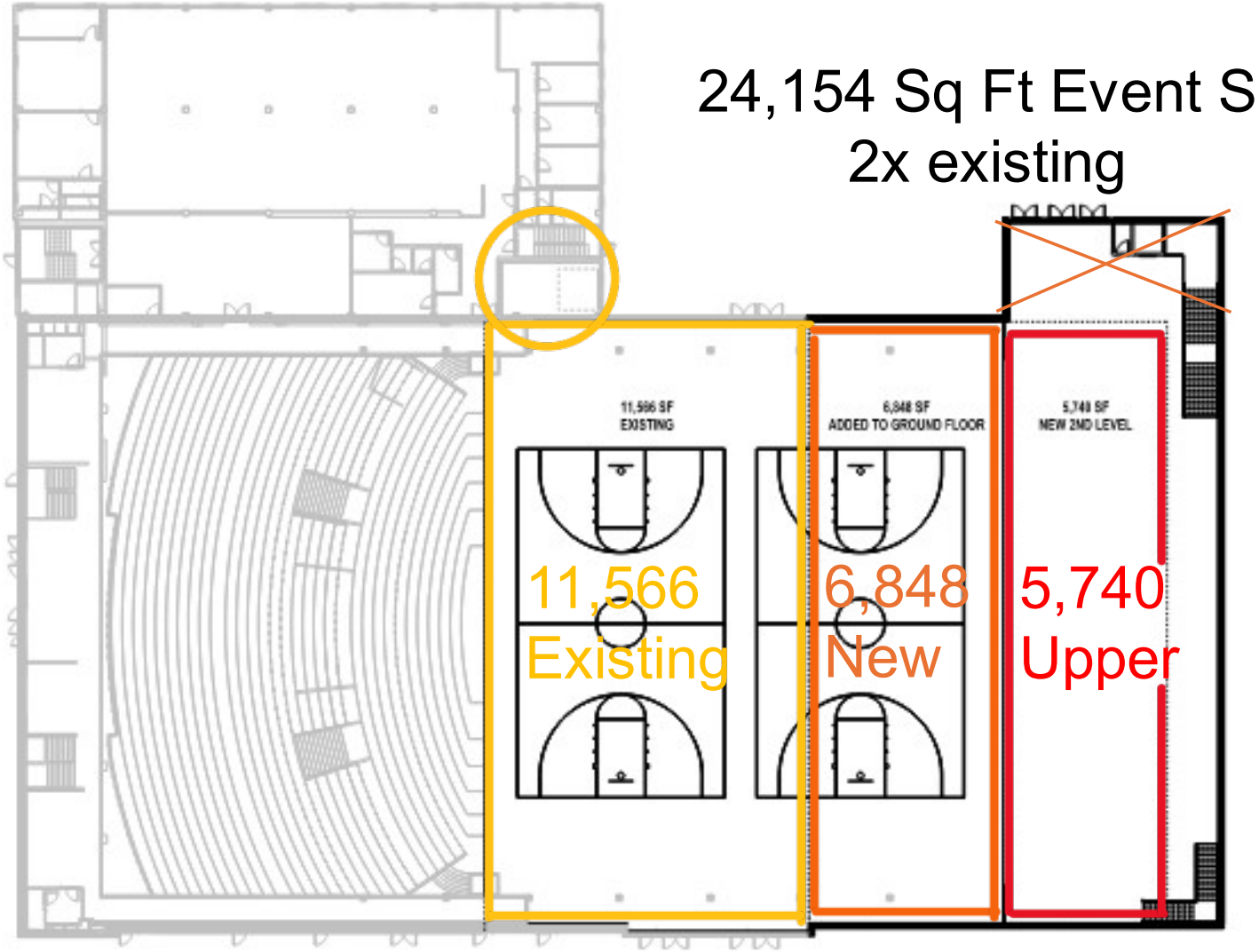
The Architect will consult with the Owner to provide two schematic design concepts that consider a) an option that provides for zero to minimal down-time due to mechanical, electrical, and other considerations and b) an option that provides for a compact design that may result in more down-time but less construction costs.

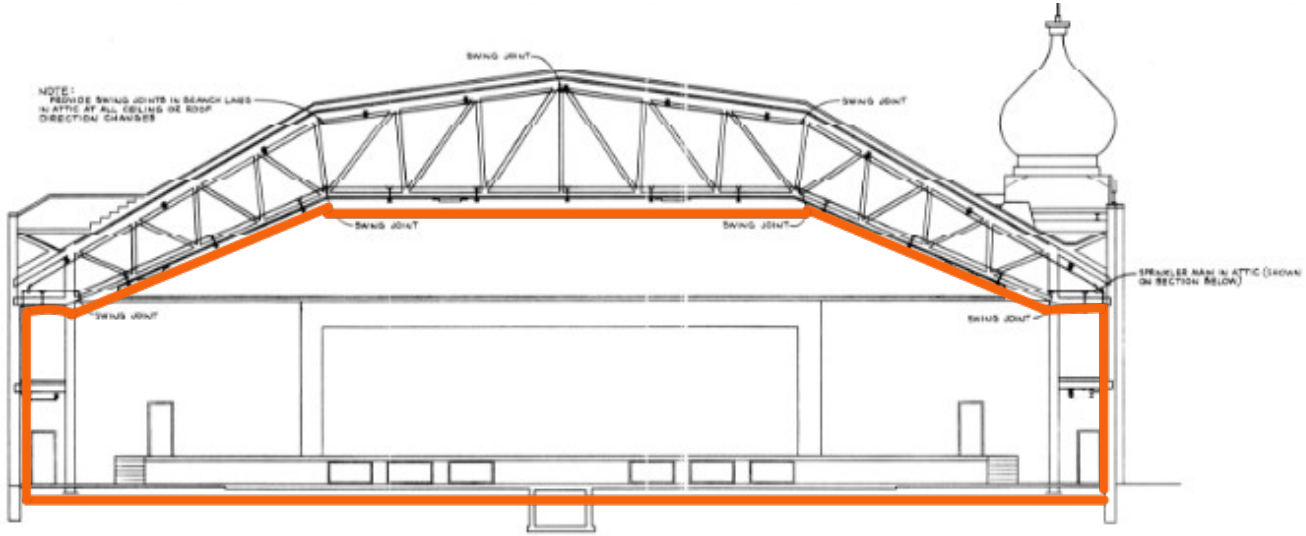
Deliverables for each option:

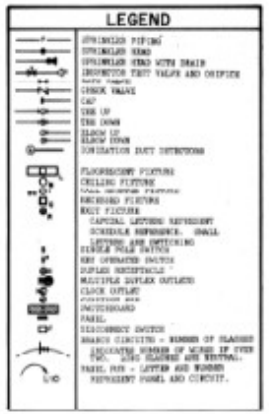
- First floor plan with seating in-place and retracted
- Second floor plan with seating in-place and retracted
- Third floor plan with all seating in-place
- East-west section
- North-south section
- South, East, and North exterior elevations
- Sketches, 3D images, or renderings provided at the architect's discretion
- Written outline of architectural specifications
- Written narrative of mechanical system
- Written narrative of electrical system
- Probable Cost of Construction
- Estimation of probable construction time

- 4 locker rooms sized the same as the existing locker rooms, each with 4 showers (6 would be nice but only if it is economical to square off a space), 2 toilet stalls (no urinals – pending approval of the plumbing inspector), and 2 lavs. Home and visiting teams shall have separate paths to and from the courts.
- Official's Suite with a common center to 2 toilet/shower rooms. Officials shall be separated from the teams.
- Green Room/staging area
- Training room at ½ or less of the current training room's size.
- Stairs, elevator, toilet rooms as necessary for the occupant load(s).
- Connection of the addition's second floor across both endzones of the basketball courts, to the existing West second floor (pending resolution of Overhead door sizes to the north).
- New mechanical and electrical services as required to replace those demolished by the addition and sized to reasonably accommodate anticipated future remodel per the 2022 study.
- Replace the boilers and pump replacement. $600,000. *
- New chillers. $800,000*.
- 4 new air handling unites. $1,200,000*.
- Update the Freight Elevator. $550,000*

24,154 Sq Ft Event Space
2x existing

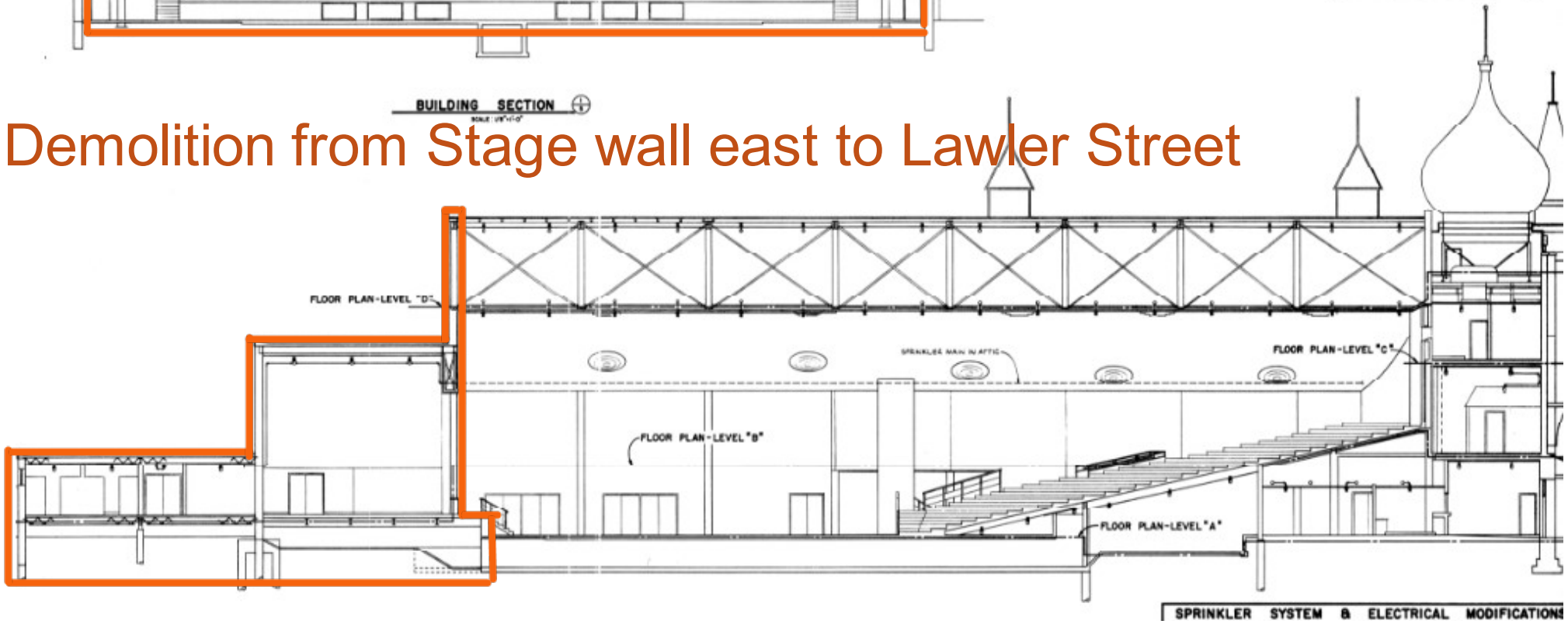


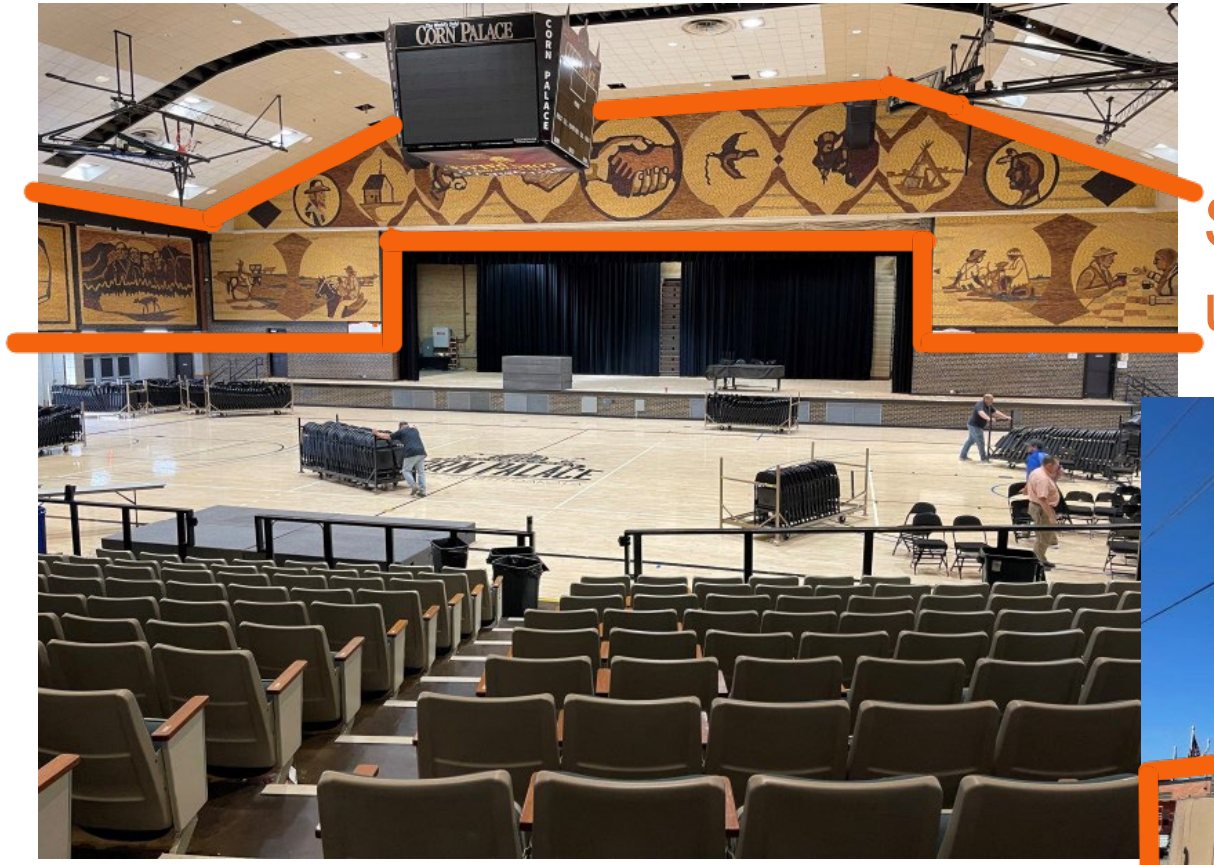




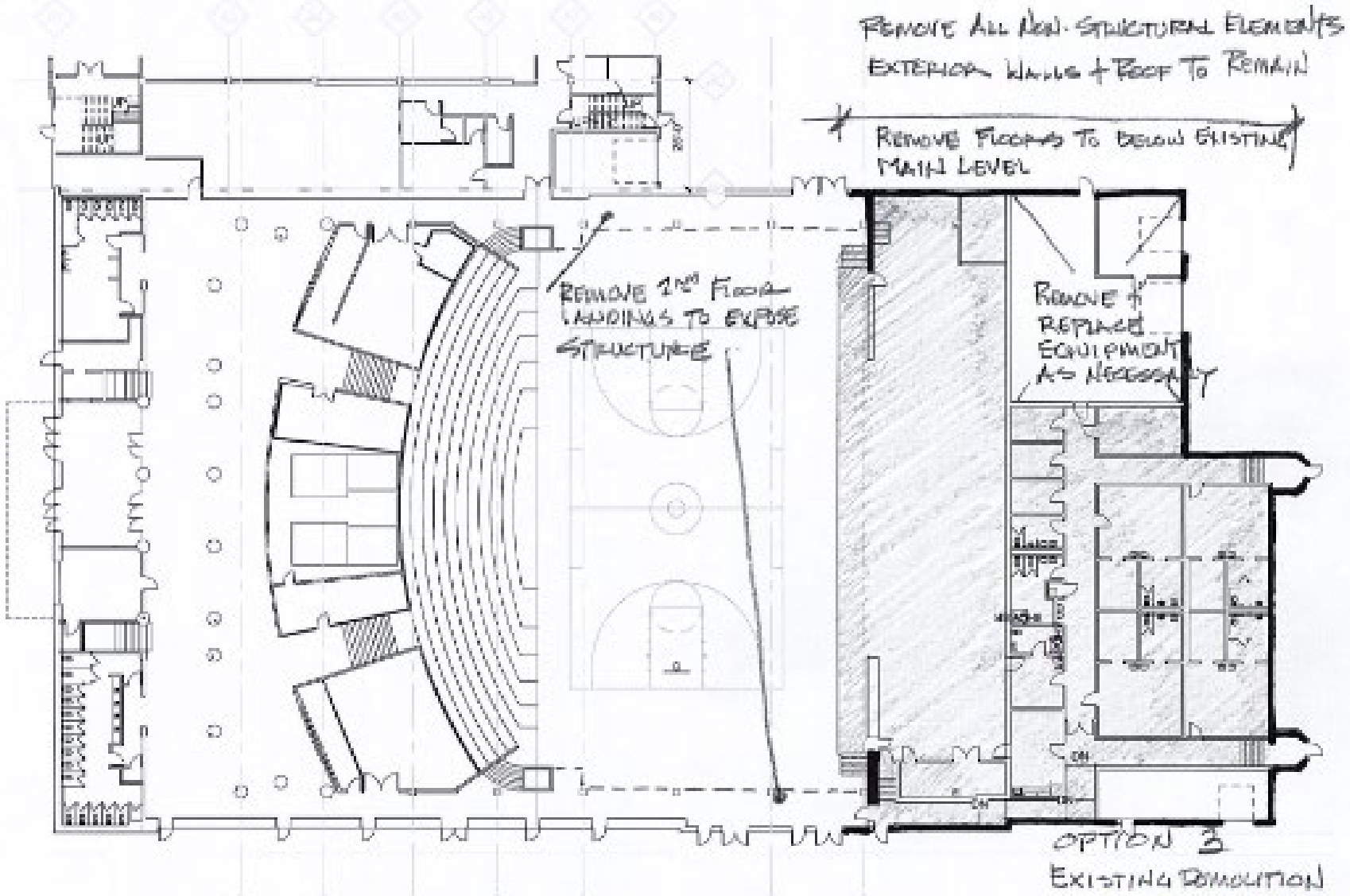
BUILDING SECTION

Demolition from Stage wall east to Lawler Street



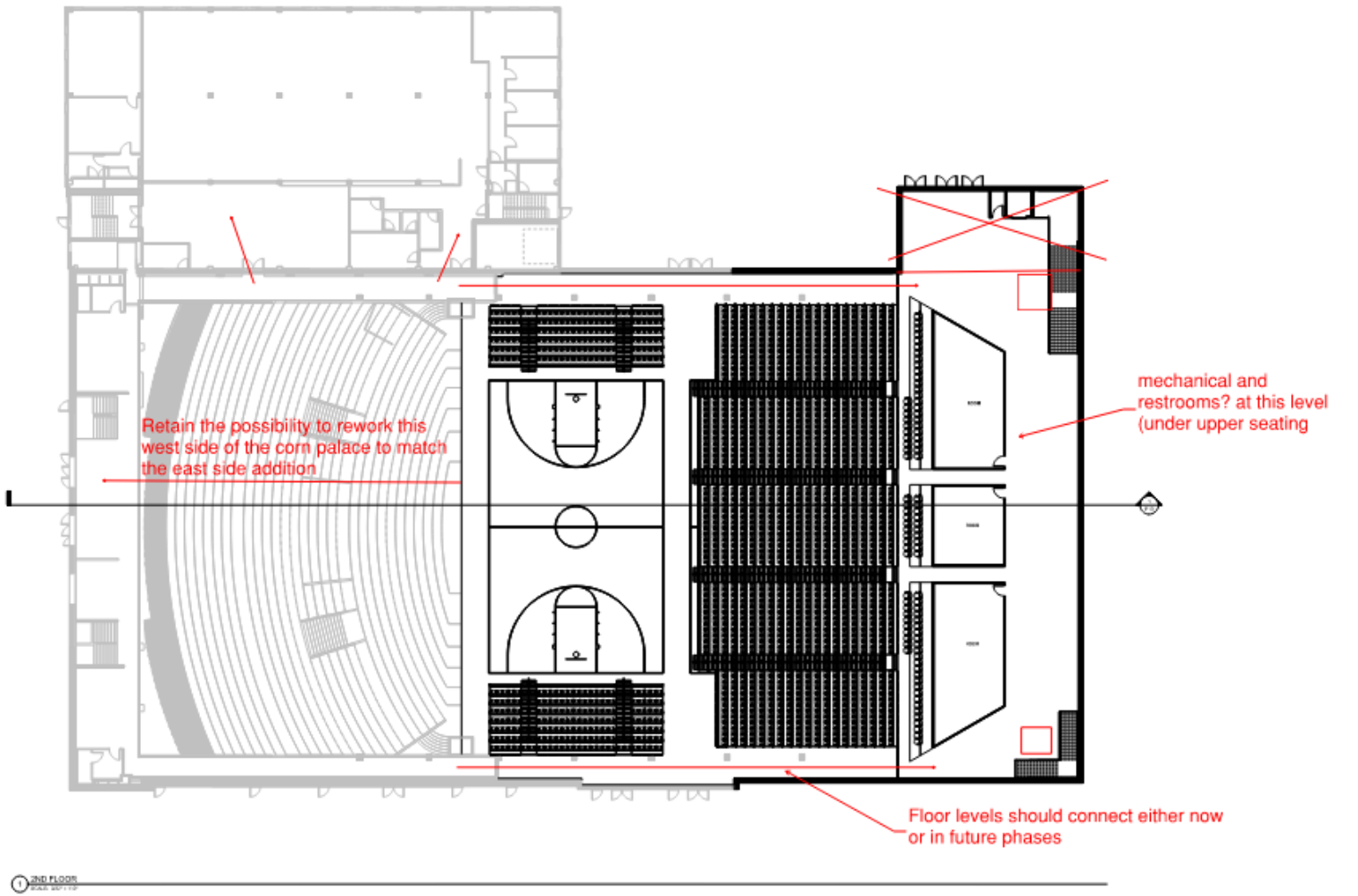


Salvage murals for reuse on upper level and 2 story east wall



EXISTING PLAN - FIRST OVERALL

SCHEMMER

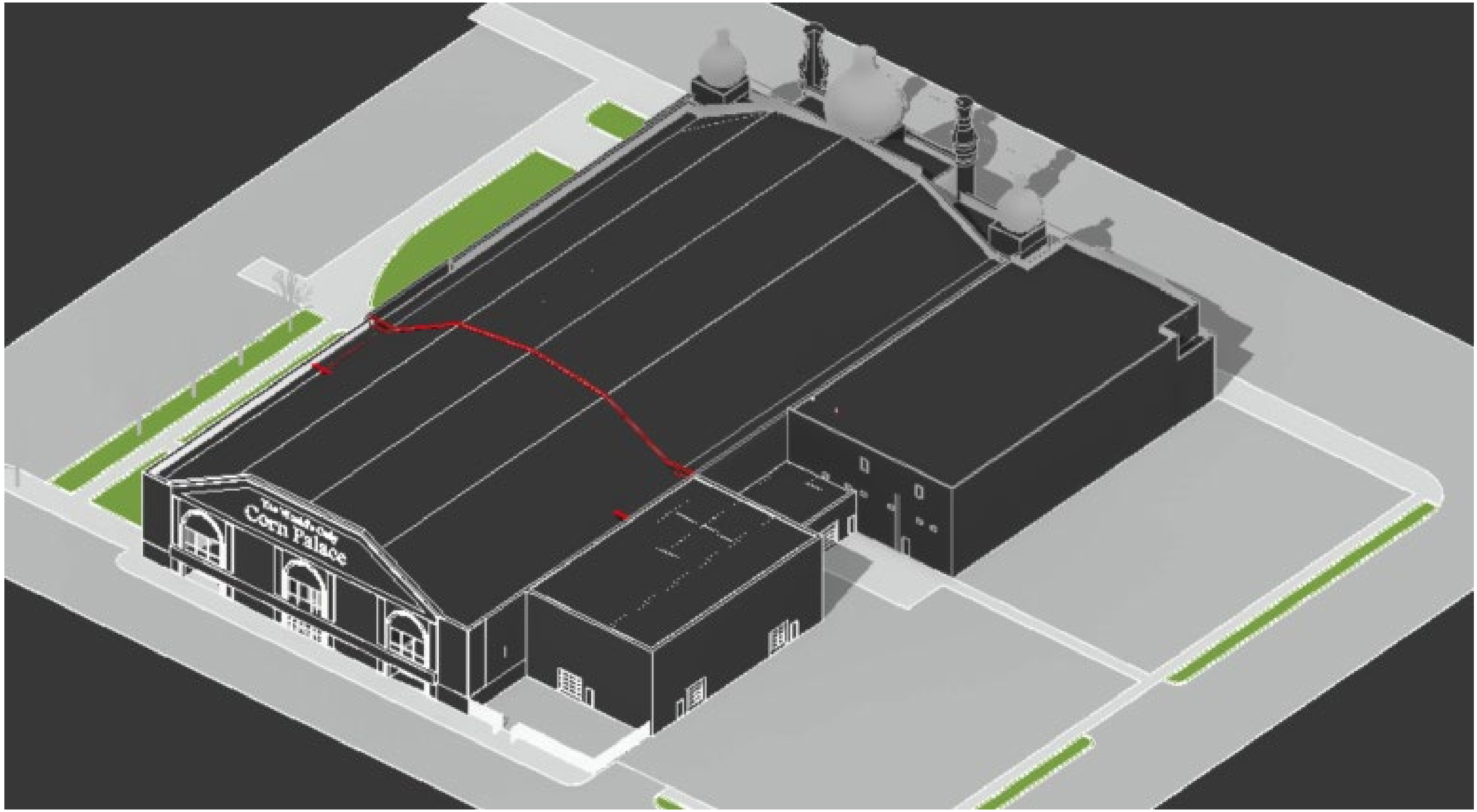


2ND FLOOR

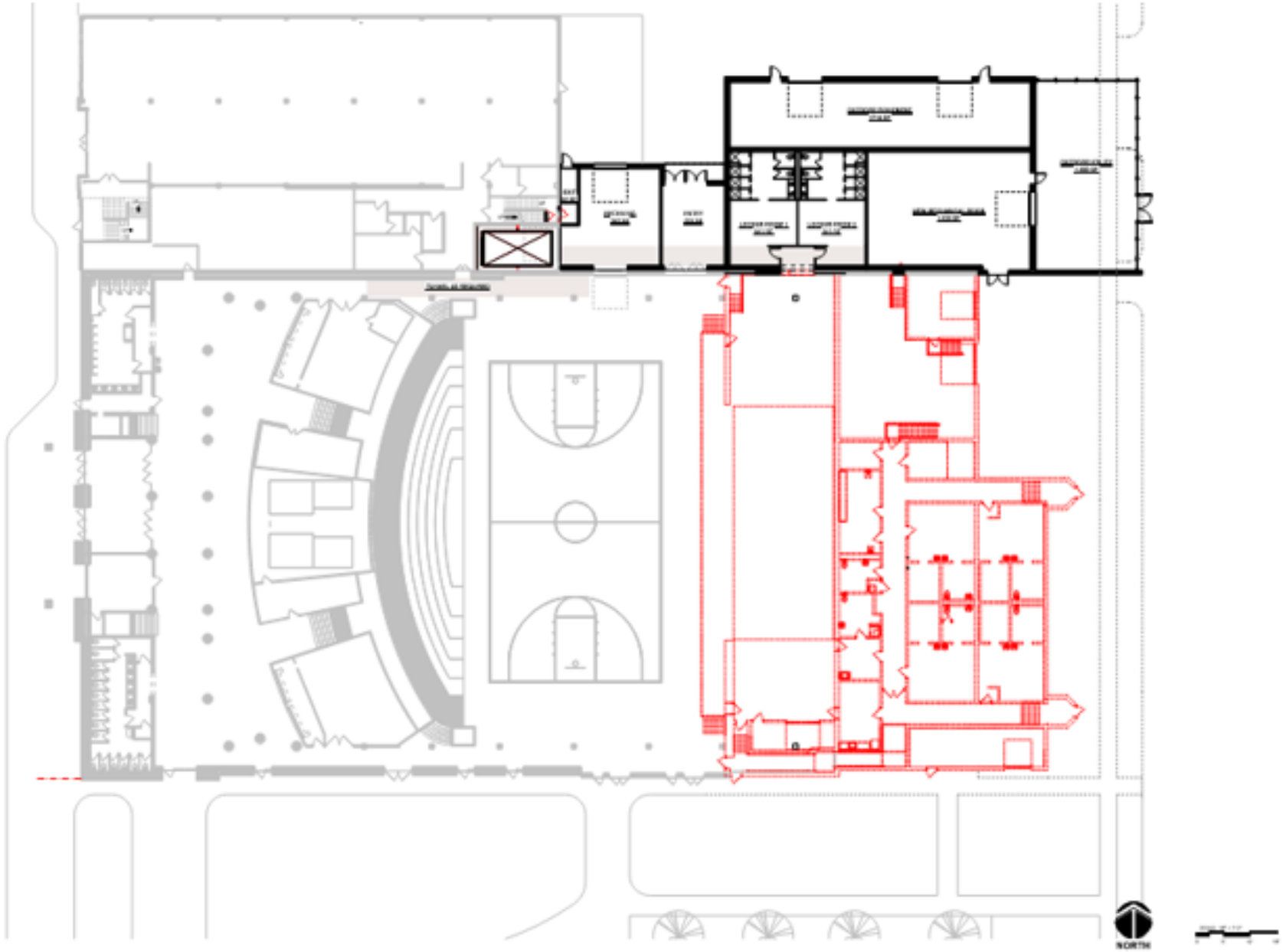
TRUE NORTH

SCHEMMER

Design with Purpose. Build with Confidence.


Corn Palace

Phase 1: New construction to the North

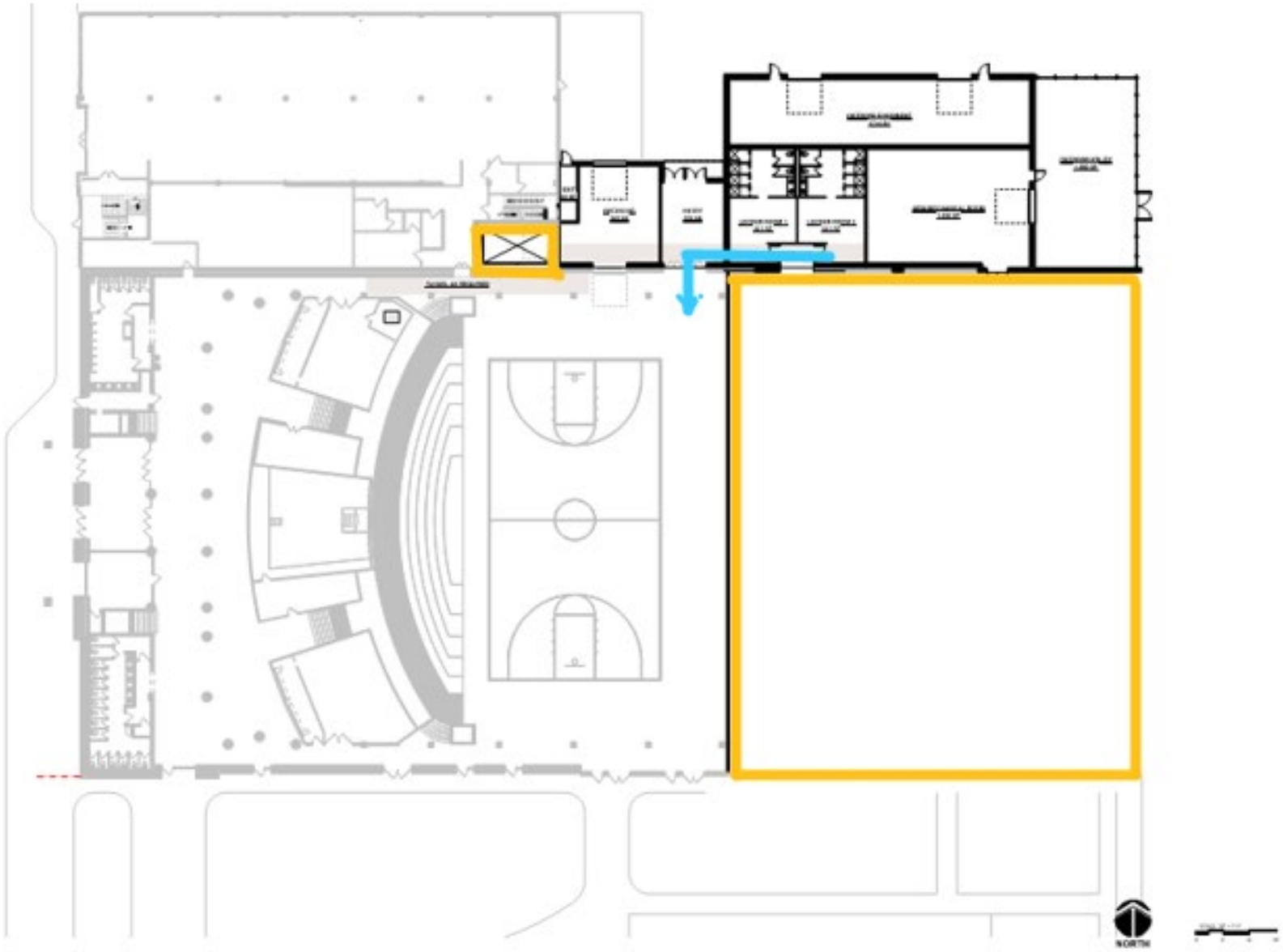


FIRST FLOOR PLAN PHASE 1 ADDITION / PHASE 2 DEMOLITION

010609.001

SCHEMMER

Phase 2: Demolition

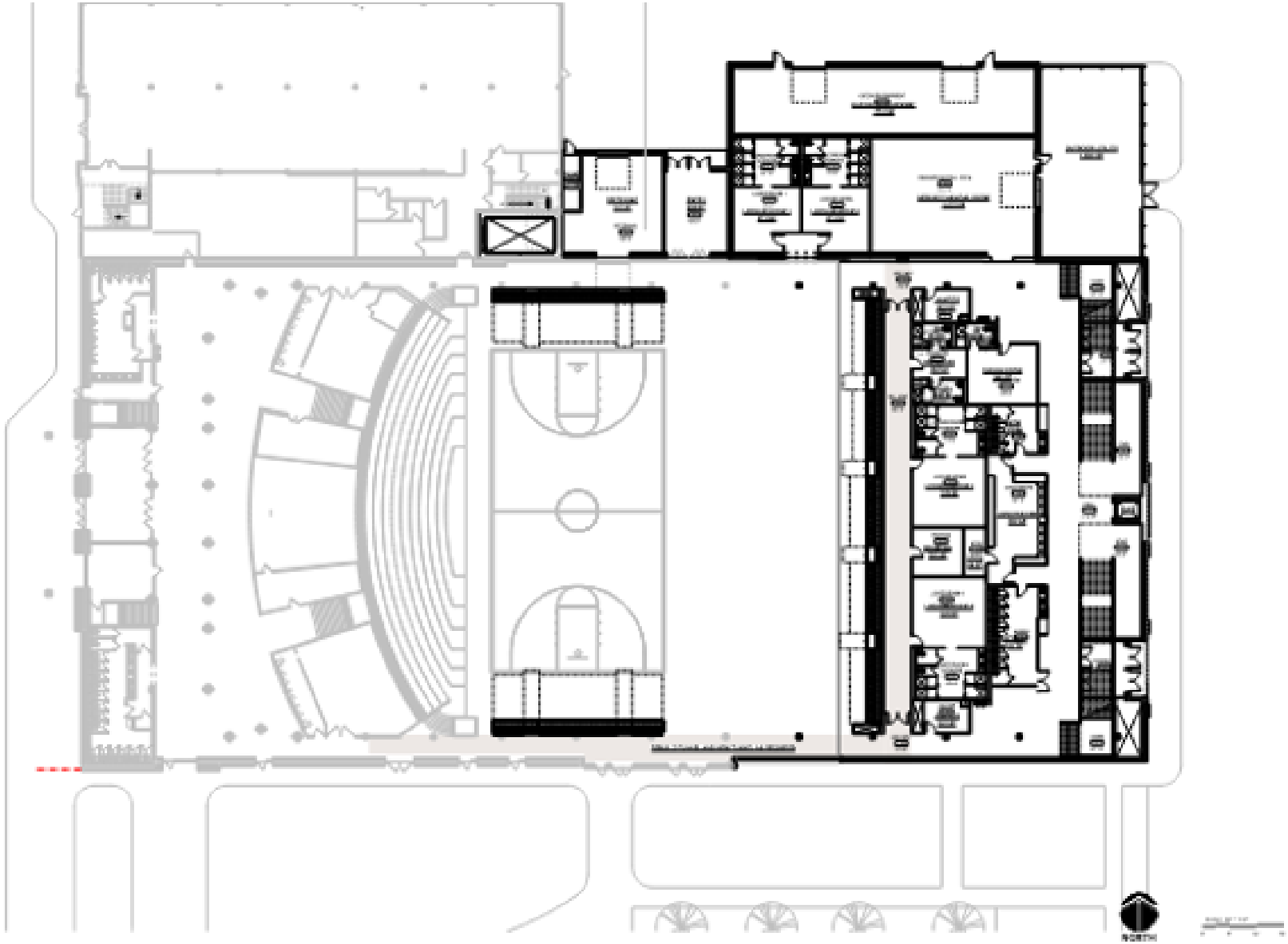


FIRST FLOOR PLAN PHASE 2 DEMOLITION

010609.001

SCHEMMER

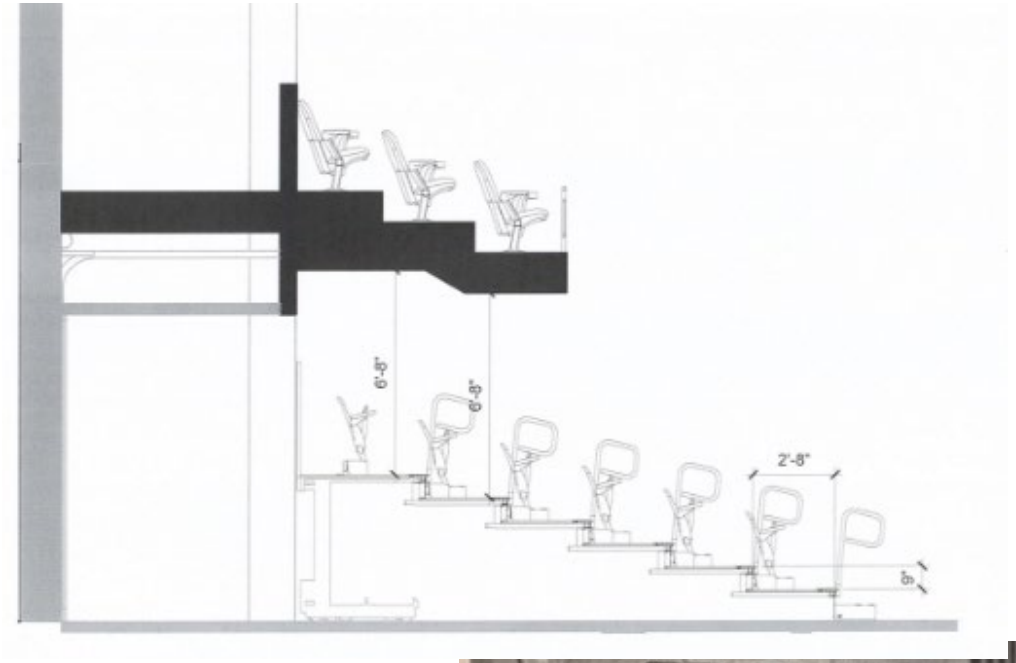
Phase 3: New Construction extends into Lawler Street



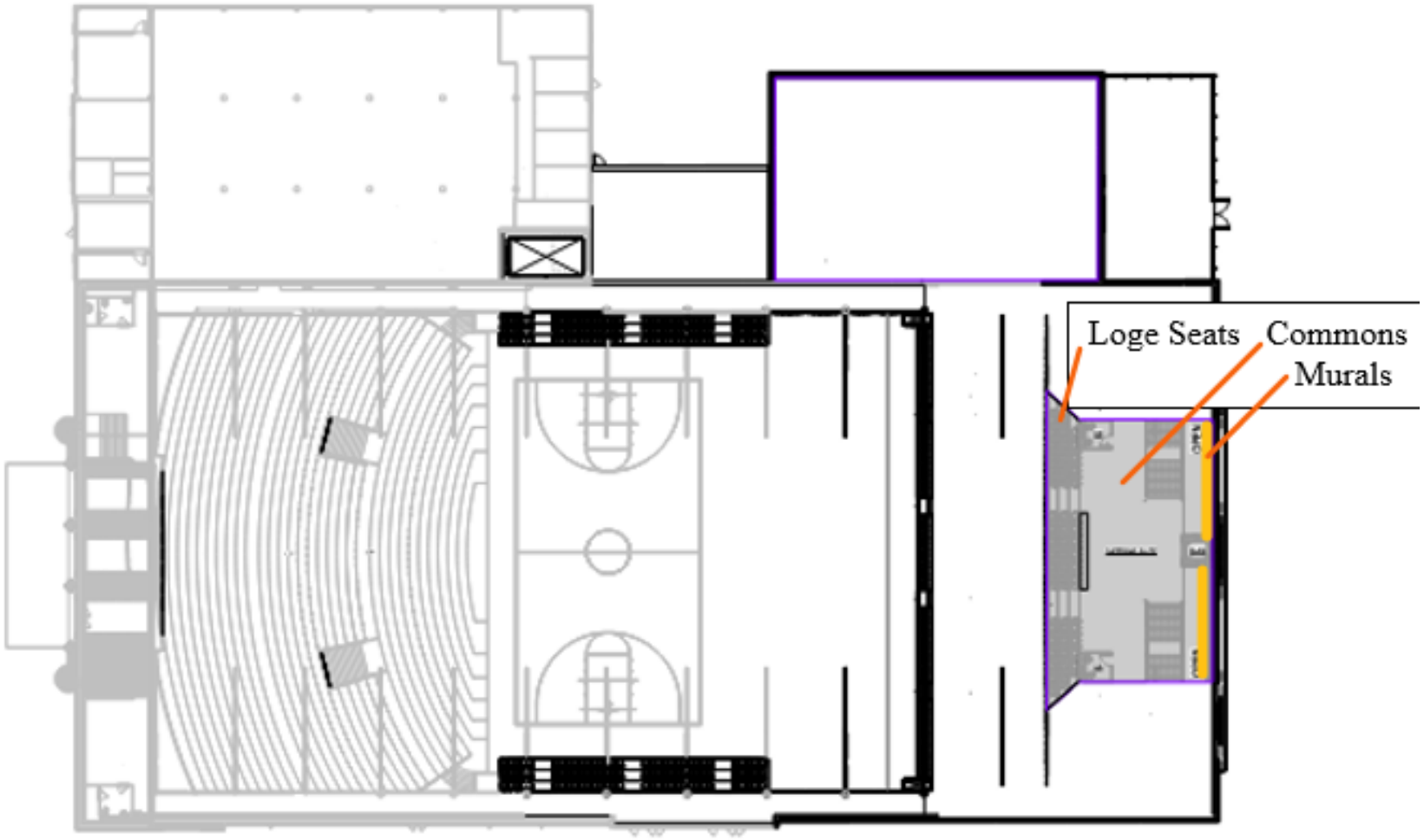
FIRST FLOOR PLAN PHASE 3

SCHEMMER

Phase 3: Second Floor

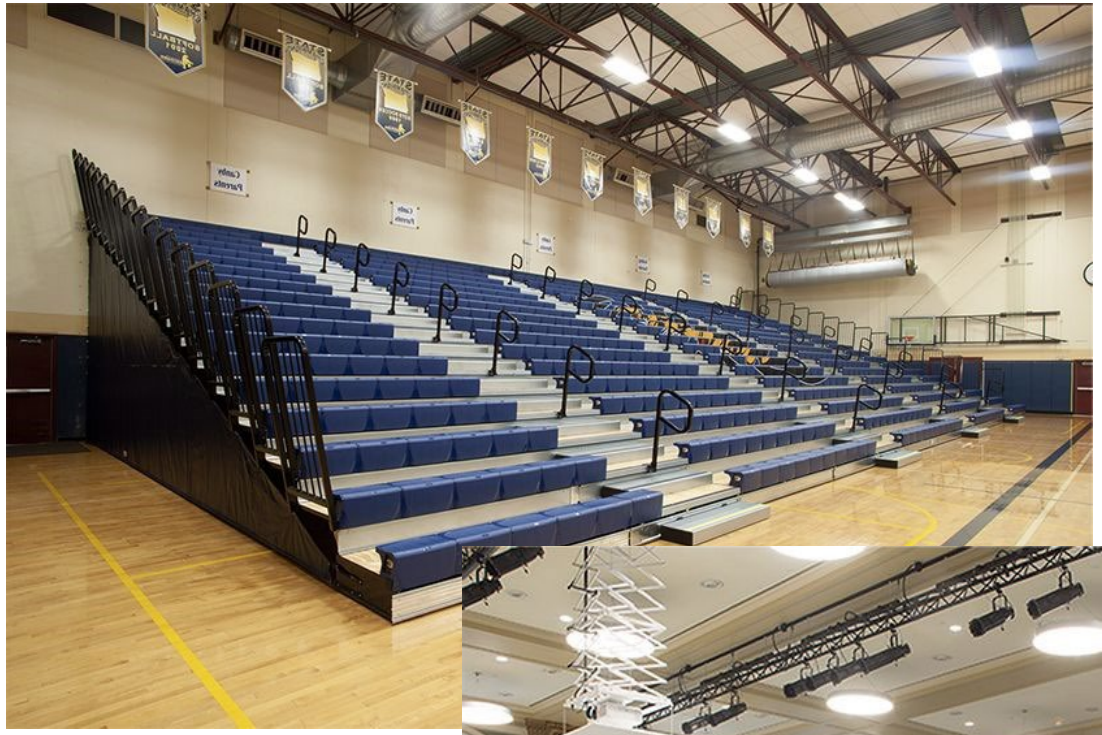

6'-8"
6'-8"
2'-8"
6"

Phase 3: Third Floor



THIRD FLOOR PLAN PHASE 3

SCHEMMER



Retractable Seating Options

Existing Capacities

Fixed		Retractable	
New West Side Soft Seats	1,538	Existing North End Court	164
		Existing South End Court	164

Total Existing Seats: 1,866

Added Capacities

Fixed		Retractable	
North New Loge Seats	96	New East First Floor	1064
South New Loge Seats	96	New East Second Floor*	472
East 3rd level Loge Seats:	100		

New Seats in Expanded Footprint: 1,828

Removed Stage Seating: 752 (for added flexible floor area)

Net gain in seats: 1,076

Total Seats: 2,942

Gross Floor Areas

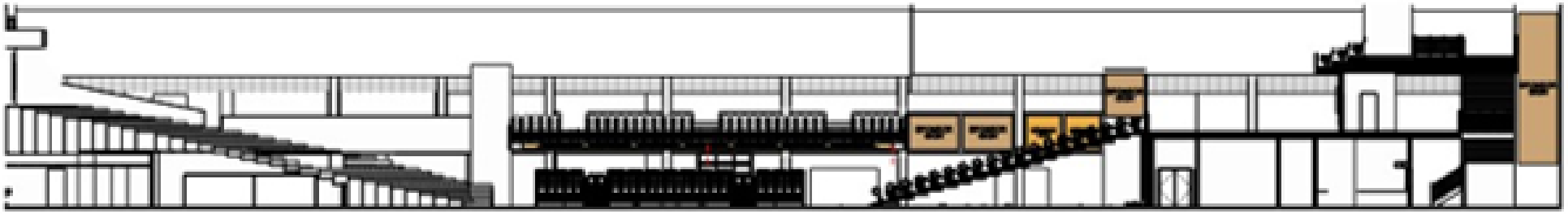
	First Floor	Second Floor	Third Floor	Total
Existing	37,575	3,785	0	41,360
New	19,585	12,435	3,565	35,585
Total	57,160	16,220	3,565	76,945

Square Foot Analysis

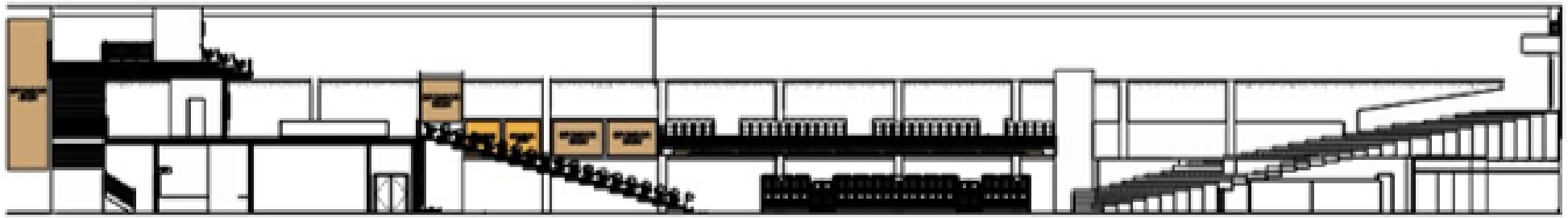
By Function

	First Floor	Second Floor	Third Floor	Total
Existing Event Floor	7,500	0	0	7,500
New Event Floor	7,310	5,260	0	12,570
Existing Support Spaces	30,075	3,785	0	33,860
New Support Spaces	12,275	7,175	3,565	23,015
Total	57,160	16,220	3,565	76,945

Interior Signage & Sponsorship Options



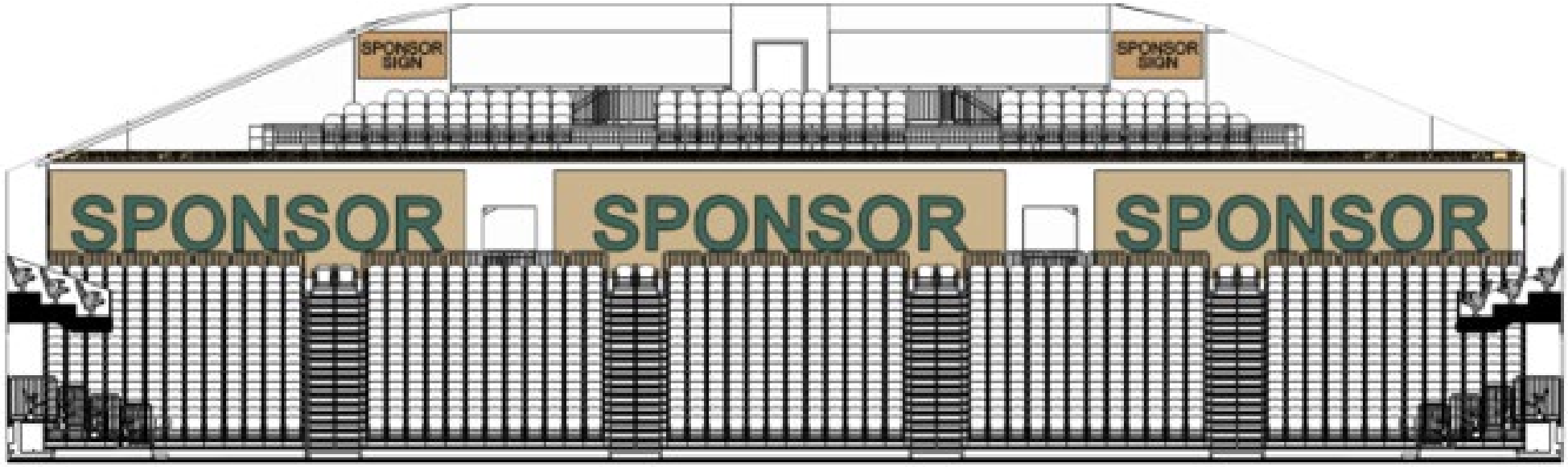
Looking North



Looking South

May 22, 2025
SPONSORSHIP LOCATIONS

SCHEMMER


SPONSOR SIGN
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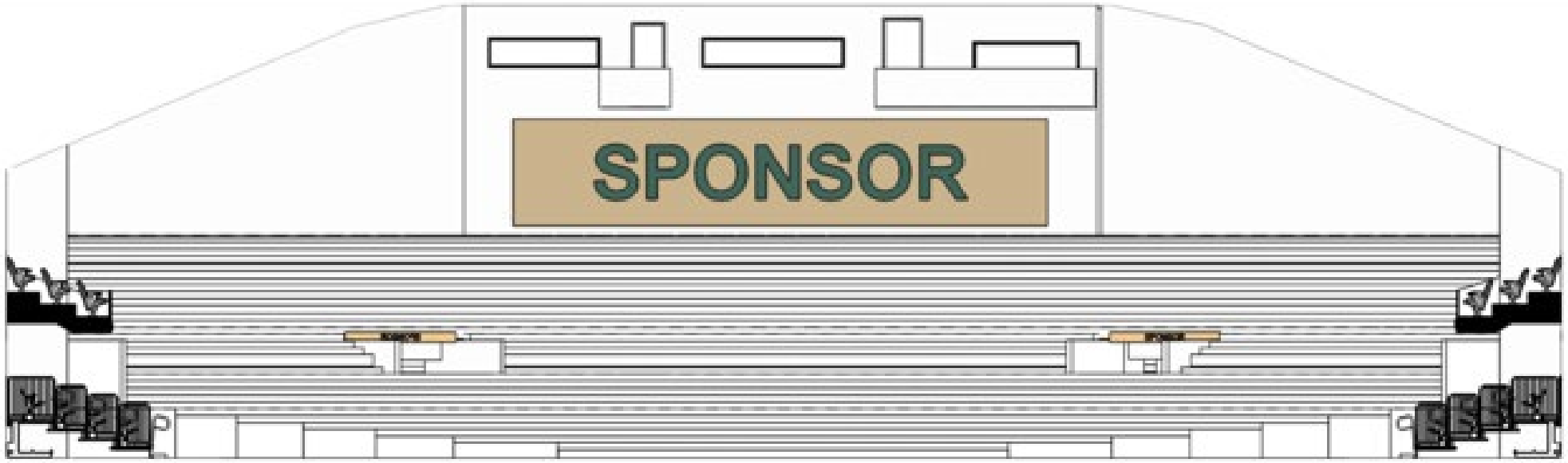
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100 YEARS

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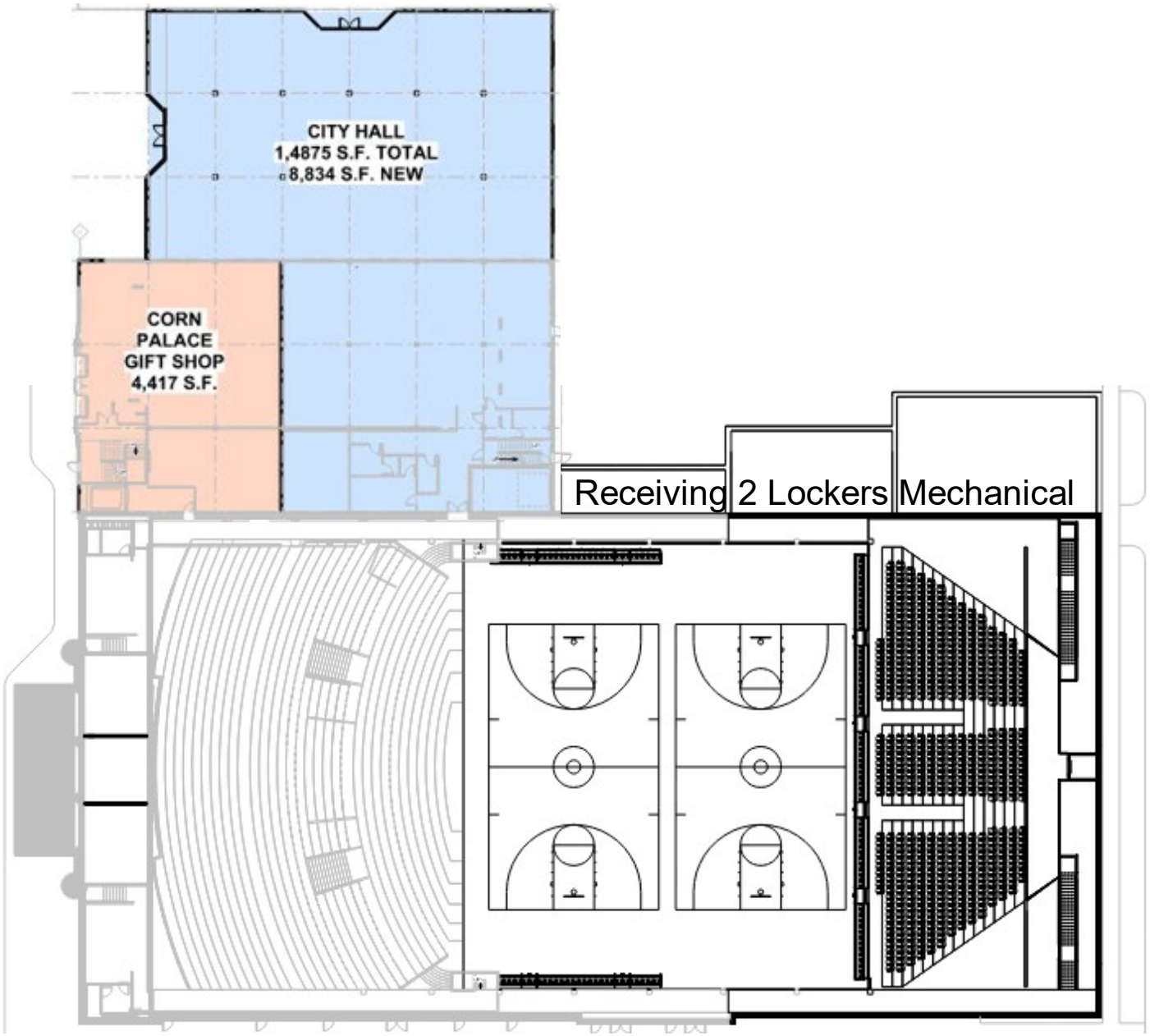
NEW U.S. ARMORY
Mitchell Area Historical Society


CITY HALL
1,4875 S.F. TOTAL
8,834 S.F. NEW
CORN
PALACE
GIFT SHOP
4,417 S.F.
Receiving
2 Lockers
Mechanical

Engineer’s Reports – Schemmer Associates

- Structural - Kevin Wenninghoff
- Mechanical, Plumbing, Fire Protection – Aaron Aristeo
- Electrical, Power, Lighting, Special Systems -

Proposed Project Timeline:

2025

June	Present Report to City Council
July	Council Approval of Report and Request for Proposal to Proceed
August	Proposal for Design Development, Construction Documents and Construction Administration Submitted
September	Award of A/E Contract

2026

January	Submit Design Development Documents
February	Approval to advance to Construction Document Phase
July	Submit Construction Plans, Specifications, Bidding, and Construction Conditions
August	Receive Construction Bids and Award Construction Contract
September	Break Ground

2027

March	Completion of Phase I interior tunnel(s), construction north of new footprint, infill stage opening
May	Demolition of stage, existing mechanical/electrical equipment, locker rooms, etc. east of stage opening.
December	Exterior envelope enclosure.

2028

April	Exterior façade improvements complete
August	Interior construction complete.

Estimate of Probable Cost*

Phase	June 16, 2025	Midpoint of Construction**
Phase I Addition (includes replacement of boilers, pumps, chillers and new utilities to the building and tunnel.)	$ 5,289,200.00	$ 5,606,600.00
Phase II Demolition & Masonry Wall Infill	$ 687,200.00	$ 728,400.00
Phase III New Construction	$10,784,800.00	$ 11,431,900.00
Sitework & Street replacement	$ 316,300.00	$ 335,200.00
Replace and Upgrade Air Handling Units & Fan Coils from Existing Building & Change to 4 Pipe HVAC System	$ 1,753,000.00	$ 1,858,100.00
Total	**$ 18,830,500.00**	**$ 19,960,200.00**

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	July 21, 2025	**Requested By:**	Joe Schroeder

Desired Action of City Council:	
Amount Budgeted in current fiscal year for this item (if applicable):	203-45220-43300 - Lake Improvements, $3,500,000
Agenda Item:	Action to Approve Agreement #A2025-43, Level III Cultural Resources Survey at Firesteel Park with Kogel Archaeological Consulting Services (KACS)
Explanation/Background of Agenda Item Requested:	The Army Corp of Engineers has required a Level III Cultural Resource Survey be completed as part of their permitting process for the Firesteel Park area for the lake project. The survey will include a records search for surveys or cultural resources previously identified, examine historic atlas and plat maps, conduct a pedestrian survey and a subsurface evaluation to evaluate the likelihood of buried cultural resources. The findings will be prepared in a final written report suitable for submission to the South Dakota State Historic Preservation Office (SHPO) with a recommendation of the projects effect on the area. Kogel Archaeological Consulting Services has provided a proposal at a fee not to exceed $7,500. City staff recommends approval.

A Level III Cultural Resources Survey Proposal for the Firesteel Park Project Area in Mitchell, Davison County, South Dakota

2101 South Lincoln Avenue
Sioux Falls, South Dakota 57105

July 8, 2025

Prepared for:

City of Mitchell
612 North Main Street
Mitchell, South Dakota 57301

Kogel Archaeological Consulting Services (KACS) is pleased to provide a proposal for a Level III cultural resources survey of the Firesteel Park Project Area in Mitchell, Davison County, South Dakota (Figure 1). The project area encompasses a total of approximately 46.0 acres.

Kogel Archaeological Consulting Services assumes:

- That landowner permission has been obtained for KACS to conduct the Level III cultural resources survey of the proposed project area.

- That the land within the project area is not under the jurisdiction of a state, tribal, or federal government agency.

Kogel Archaeological Consulting Services proposes to:

- Conduct a records search of the State of South Dakota Archaeological Research Center's G.I.S. database to determine if any previous surveys or cultural resources have been previously identified within the proposed project area.

- Examine historic atlas and plat maps for potential site or structure locations.

- Conduct a pedestrian survey of the project area. The pedestrian survey will be conducted at intervals less than 15 meters (50 feet) (State Historic Preservation Office guideline).

- Document only those cultural resources within the proposed project area that meet the minimum age requirement to be considered eligible for the National Register of Historic Places.

- Conduct a subsurface evaluation to determine the soil profile and the likelihood of buried cultural resources within the proposed project area.

- Prepare a final report suitable for submission to the South Dakota State Historic Preservation Office that summarizes the results of the records search, the background research, and the fieldwork.

- Make recommendations of the project's effect on the area surveyed.

Project Completion Schedule

The Level III cultural resources survey is divided into three key phases: background research, fieldwork, and report preparation. Kogel Archaeological Consulting Services proposes to complete the three phases of the Level III cultural resources survey no later than the milestone dates below.

- Complete the records search and background within one week after a notice to proceed has been awarded.

- Complete the fieldwork within two weeks after a notice to proceed has been awarded.

- Prepare and submit a final report within four weeks after a notice to proceed has been awarded.

Cost Estimate

Kogel Archaeological Consulting Services will complete the Level III cultural resources survey for a **not to exceed** fee of $7,500.00. This fee includes a records search of the Archaeological Research Center's G.I.S. database, background research, fieldwork, mileage, report preparation, and administrative tasks. If the proposed scope of work meets your approval, please sign, and return this proposal.

Accepted by:

City of Mitchell

Authorizing Signature:_____

Print Name: _____

Title: _____

Date: _____

Figure 1. Overview of the proposed Firesteel Park Project Area (red polygon) within the city of Mitchell, Davison County, South Dakota.

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	July 21, 2025	**Requested By:**	Joe Schroeder

Desired Action of City Council:	
Amount Budgeted in current fiscal year for this item (if applicable):	NA - Pass Through
Agenda Item:	Action to Approve Agreement #A2025-44, Lifequest Microhome Village Project with District III Planning & Development
Explanation/Background of Agenda Item Requested:	LifeQuest is planning to construct microhomes to provide affordable housing to adults with developmental disabilities. A public hearing for the project was held at the March 17 council meeting. Council approved a grant application at the April 7 council meeting to apply for a $770,000 Community Block Grant (CDBG). The grant was awarded on June 6, 2025. The attached agreement is with Planning and Development District III to provide administrative assistance for the grant. Staff recommends council approval of said agreement at a lump sum fee of $20,000 and to grant authorization for the Mayor to sign.

AGREEMENT FOR ADMINISTRATIVE ASSISTANCE

City of Mitchell CDBG Grant – LifeQuest Microhome Village Project

THIS AGREEMENT is entered into by and between the City of Mitchell hereinafter referred to as "**GRANTEE**" and the Planning and Development District III Committee, hereinafter referred to as "**DISTRICT**".

WHEREAS, the GRANTEE has entered into a grant agreement with the State of South Dakota to receive a Community Development Block Grant award,

WHEREAS, the GRANTEE desires assistance in meeting the administrative requirements of the State Community Development Block Grant program.

NOW, THEREFORE, BE IT AGREED that the DISTRICT will provide the administrative assistance and services as follows upon the request of the GRANTEE.

1) The DISTRICT will assist the GRANTEE in the preparation of the documents and reports as follows:

   a) Completion of the project's Environmental Review Record and all subsequent environmental documents;

   b) All periodic financial and project status reports required by the state including payment requests and final performance reports;

   c) Equal Opportunity Compliance documentation; and

   d) Any other reports or documents required by Office of Management and Budget (OMB) Circulars A-102 and A-87.

2) The DISTRICT will provide the following technical assistance:

   a) Attend pre-bid, bid opening, and pre-construction meetings as requested to provide information on state requirements;

   b) Assist the GRANTEE in setting up and maintaining administrative files which will contain, at a minimum, the following items: CDBG application, other project funding applications, state and federal agency correspondence, CDBG grant agreement, environmental review record, financial transactions, state monitoring file, special agreements and contracts, labor standards, equal opportunity records, periodic and final performance reports, and audit (if required);

c) Assist the GRANTEE in complying with accounting and financial procedures set forth by the State and OMB Circular A-102, A-110, and A-128 as requested;

d) Assist the GRANTEE in complying with equal opportunity, labor and purchasing requirements including monitoring visits;

e) Aid in preparing correspondence to the State and other project agencies;

f) Assist in advertising for an independent auditing firm if necessary;

g) Assist the GRANTEE in preparing and distributing public information about the project; and

h) Provide other administrative duties as agreed by both parties.

3) The DISTRICT will furthermore provide the following liaison functions:

a) Facilitate communication between the GRANTEE and the Governor's Office of Economic Development;

b) Provide information to the GRANTEE and other parties associated with the project about each entity's responsibilities; and

c) Maintain the flow of information between the GRANTEE and all other funding agencies in the project.

4) During the performance of this Agreement, the District will comply with all civil rights and equal employment opportunity mandates applicable to the CDBG program, including, but not limited to, the following:

- Titles VI and VII of the Civil Right Act of 1964 (P.L. 88-352), as amended, and the regulations issued pursuant thereto;

- Section 109 of the Housing and Community Development Act of 1974, as amended, and the regulations issued pursuant thereto (24 CFR Part 570.601);

- Title VIII of the Civil Rights Act of 1968 (P.L. 90-284), as amended;

- Executive Order 11246, and the regulations issued pursuant thereto (24 CFR Part 130 and 41 CFR Chapter 60), and Section 4 (b) of the CDBG Grant Agreement;

- Section 3 of the Housing and Urban Development Act of 1968, as amended, and the regulations issued pursuant thereto (24 CFR Part 570), and all appli-

cable rules and orders of the Department of Housing and Urban Development (HUD) issued thereunder;

- Sections 503 and 504 of the Rehabilitation Act of 1973, as amended; and

- Labor standards requirements set forth in Subsection 570.605 and HUD regulations issued to implement such requirements.

IT IS FURTHER AGREED that the above services shall begin upon notification of grant award from the State to the GRANTEE. Such notification will normally be in the form of a letter from the Governor to the GRANTEE.

IT FURTHER IS AGREED that compensation to the DISTRICT for the above services shall be made in lump sum payments.

IT FURTHER IS AGREED that compensation to the DISTRICT shall be in the amount not to exceed **$20,000** and shall be based upon the following schedule.

1) Fifty percent (50%) of the total compensation amount will be paid to the DISTRICT upon the completion, submittal, and approval by the State of the GRANTEE's first payment request.

2) Fifty percent (50%) of the total compensation amount will be paid to the DISTRICT upon the completion, submittal, and approval by the State of the GRANTEE's second payment request.

IT FURTHER IS AGREED that the compensation schedule shall include those activities completed by the DISTRICT on behalf of the Grantee from the date of the official grant award or offer letter.

IT FURTHER IS AGREED that no additional administrative charges will be assessed to the GRANTEE by the DISTRICT. All DISTRICT travel, salary, and office expenses are included in the lump sum compensation figure.

IT FURTHER IS AGREED that the DISTRICT will continue to provide all agreed administrative services to the GRANTEE beyond the final compensation payment date.

IT FURTHER IS AGREED that the GRANTEE will maintain the ultimate responsibility for administering the project; the DISTRICT can only assist in the administration of the grant.

IT FURTHER IS AGREED that this agreement may, from time to time, be amended when mutually agreed to, in writing, by the parties of the Agreement.

IT FURTHER IS AGREED that this agreement shall terminate upon completion of the grant received by the GRANTEE or as referenced below.

IT FURTHER IS AGREED that this Agreement may be extended or terminated prior to the expiration date when mutually agreed to, in writing, by the parties to the Agreement.

IT FURTHER IS AGREED that the GRANTEE accepts no obligations incurred under this Agreement in the event that the GRANTEE declines or is unable to accept the grant award from the State.

This Agreement is entered on the _____ day of _____, 2025.

FOR:	***FOR:***
City of Mitchell	***Planning & Development District III***
BY:	***BY:***
_____	_____
Mayor	***Chairman***
ATTEST:	***ATTEST:***
_____	_____

S E A L

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	July 21, 2025	**Requested By:**	Justin Johnson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Agreement #A2025-45, Tax Increment District 43 Developer Agreement-Peaceful Pines		
Explanation/Background of Agenda Item Requested:	This agreement relates to the previously approved Tax Increment District #43 for the Peaceful Pines project. This developer agreement lays out additional terms upon which the increment would be passed through to the developer. Much of the language is the same as previously approved developer agreements. There are a couple of general additions made at the request of the developer which do not change how the agreement functions.		

A2025-45

CONTRACT FOR PRIVATE DEVELOPMENT

TAX INCREMENT DISTRICT NUMBER FORTY-THREE

CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

Between

PPSL Mitchell, LLC,
a South Dakota limited liability company

and the

City of Mitchell, South Dakota

Dated as of July 22, 2025

THIS AGREEMENT is made effective as of the 22nd day of July, 2025, between PPSL Mitchell LLC, a South Dakota limited liability company ("Developer"), and the CITY OF MITCHELL, a municipal corporation and political subdivision of the State of South Dakota (hereinafter referred to as the "City").

SECTION 1. The City created Tax Increment District Number Forty-three (TID #43) by resolution dated July 7, 2025. The purpose of TID #43 is to provide funds to assist in the development of a new senior living facility (the "Senior Living Facility"). The Senior Living Facility is located in the City of Mitchell, South Dakota, with a legal description of Lot 2 Singapore Slab Tract 1 a subdivision of the East 1/2 of the Southeast 1/4 of Section 32, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota, pursuant to the City of Mitchell Tax Increment District Number 43 Project Plan (the "Project Plan").

SECTION 2. The City approved the Project Plan for TID #43 on July 7, 2025.

SECTION 3. The estimated Project costs to be paid by TID #43, as originally set forth in the Plan, are as follows:

Eligible Costs:

PROJECT COSTS			
Kind of Project	Location[1]	Amount	Reference[2]
Capital Costs (Street, Water & Sewer) (cleaning & grading of land & associated costs)	District		11-9-15(1)
Financing Costs	District		11-9-15(1)
Real Property Assembly	District		11-9-15(1)
Professional Fees	District		11-9-15(1)
Administrative Costs	District	$375,000	11-9-15(1)
Relocation Costs	District		11-9-15(1)
Organizational Costs	District		11-9-15(1)
Discretionary Costs and Grants	District	$2,518,558	11-9-15(1)
Eligible Project Costs		$2,893,558	

Except as modified by Section 6 below, City agrees to pay to Developer Available Tax Increment Funds revenues it receives from the District, the total of which shall not exceed $2,893,558 during the life of the TIF, as follows: up to the sum of $2,518,558 for TIF eligible costs associated with the Senior Living Facility. Once the Developer increment is paid as

provided in the project plan, up to an additional $375,000 may be paid to City for administrative costs as provided for in the project plan.

SECTION 4. The right to receive the Available Tax Increment Funds referred to in Section 3 is a Grant Under Chapter 11-9 of the South Dakota Codified Laws (the "Act"). Subject to the constitutional debt provisions contained in the project plan, the Grant is a personal property right vested with the Developer on the date of execution of this Agreement. The Grant shall constitute a specific project cost under the Act and is deemed made on the date of the execution of this Agreement. Notwithstanding any other term of this Agreement, City shall have no obligation to pay, and Developer shall not have the right to receive accumulated tax increment to Developer unless the conditions specifically described in Section 11 of this Agreement have been met or are waived in writing, either in full or upon further conditions, by the City.

SECTION 5. The base value of the property located in TID #43 has or will be certified by the South Dakota Department of Revenue at approximately $26,040.

SECTION 6. Financing for TID #43 shall be secured by the Developer procuring financing to fund the TID improvements through financing from a commercial lender, at Developer's sole risk and expense. Developer represents that it understands and agrees that the City will not issue any certified tax revenue bonds pursuant to SDCL Chapter 6-8B to cover any cost directly or indirectly relating to Developer's improvement of the TID under this Agreement. The Grant shall constitute "proceeds" under SDCL Chapter 11-9 as being acquired upon the exchange of this monetary obligation. Developer and City acknowledge that this is a "zero interest" TID, meaning that City's only obligation is to pay on the tax increment received from TID #43 to Developer pursuant to the terms of the Project Plan.

It is understood by the parties that the Developer may spend all or any portion of the approved TID funds designated towards the Senior Living Facility as set forth in Section 3 above in its sole discretion as the Developer shall determine, in its sole discretion, the amounts if any which shall be spent from TID funds for public improvements in the tax increment district. Developer TID proceeds, as defined herein, shall be utilized only to pay eligible TID project costs or reimbursement for eligible project costs advanced by Developer, notwithstanding any other provision in this Agreement.

SECTION 7. City and Developer acknowledge that the property upon which the development will occur (other than public rights of way) is or will be owned by Developer, and the property shall not be transferred to any entity which would make the totality of the real property tax exempt until such time as the Grant funds are fully paid. Developer may use any or part of the TID property as collateral for the construction loan or loans as required for the financing of the Project.

Developer understands that only improvements incurred for TIF-eligible expenses, as described and undertaken in the approved Project Plan, which are completed by the Developer within five (5) years of the date of the creation of this TID #43 shall be eligible to be reimbursed via the passthrough of the proceeds of the positive tax increment from TID #43.

SECTION 8. All positive tax increments received in Tax Increment District Number Forty-three shall, upon receipt by the City, be deposited in a special fund to be known as the "Tax Increment District Number Forty-three Fund," hereinafter referred to as the "Fund," pursuant to SDCL 11-9-31 and paid out pursuant to SDCL 11-9-32, and as set forth in Section 7 above.

SECTION 9. It is specifically a condition of this Agreement that the City's obligation to pay is limited to the proceeds of the positive tax increment from Tax Increment District Number 43 receipted into the Fund specified in Section 8. The obligation of the City to pay pursuant to this Agreement does not constitute a general indebtedness of the City or a charge against the City's general taxing power. It is also specifically agreed that the City has made no representation that the proceeds from such Fund shall be sufficient to retire the indebtedness incurred by Developer under Section 8 hereof. The parties further acknowledge that SDCL 11-9-25 limits the duration of allocability of the positive tax increment payments and the fund created by TID #43. The provisions of SDCL 11-9-25 are specifically incorporated herein by this reference.

SECTION 10. Developer represents that it understands that any contributions made by Developer in anticipation of reimbursement from Available Tax Increment Funds shall not be, nor be construed to be, a general obligation of the City. The funds are payable only out of the account created under SDCL §11-9-31 of the Act. THIS AGREEMENT OR THE PROJECT PLAN SHALL NOT CONSTITUTE A GENERAL INDEBTEDNESS OF THE CITY OR A CHARGE AGAINST ITS GENERAL TAXING POWER. Developer shall bear all risks including, but not limited to: income estimates of tax increment, changes in tax rates or tax collections, or a change in state law; however, the State of South Dakota pursuant to §11-9-39.1 of the Act has pledged not to alter any of the rights vested in this Agreement until they are fully met and discharged.

THIS AGREEMENT DOES NOT CONSTITUTE A DEBT WITHIN THE MEANING OF ACRTICLE 13 SECTION 4 OF THE SOUTH DAKOTA CONSTITUTION. NO OBLIGATION IS CREATED BEYOND A FISCAL YEAR IN WHICH AN ANNUAL APPROPRIATION HAS BEEN MADE.

Subject to annual appropriation, the right to receive the available tax increment funds is a grant. The grant is a personal property right vested with Developer and shall constitute a specific project cost as of the date of execution of this Agreement.

SECTION 11. Developer agrees to immediately satisfy any and all mechanic's liens or materialman's liens that arise as a result of this project. This provision shall not prevent Developer from subsequently seeking compensation from subcontractors or others who may be responsible for such liens or for such payment.

SECTION 12. Developer agrees to certify project costs in relation to the project to the City for reimbursement. Developer shall also complete any other reporting requirements established in the Project Plans.

SECTION 13. This document, along with the Project Plan for Tax Increment District Number 43, constitutes the entire Agreement of the parties. No other promises or consideration form a part of this Agreement. All prior discussions and negotiations are merged into these documents or intentionally omitted.

SECTION 14. This Agreement shall be construed and the parties' actions governed by the laws of the State of South Dakota. Any disputes arising out of or related to this Agreement shall be litigated in the First Judicial Circuit Court for the State of South Dakota, located in Mitchell, Davison County, South Dakota.

SECTION 15. This Agreement may be executed in separate counterparts, all of which executed counterparts shall constitute one complete document.

SECTION 16. Assignment of Payments. The City represents that Developer may rely upon the payments to be made to it out of the Available Tax Increment Funds as specified in this Agreement and that Developer may assign its rights to such payments, either in full or in trust, for the purposes of financing its obligations related to this Agreement, but Developer's right to such payments is subject to the other limitations of this Agreement. The City will issue a check or other form of payment made payable to the Developer or its assigns.

SECTION 17. Default and Termination. In the event that Developer fails to commence construction of the Project, fails to complete construction of the Project, or fails to perform any other obligation pursuant to the terms of this Agreement, City may terminate this Agreement if Developer does not take adequate steps to cure its failure within ninety (90) calendar days after receiving written notice from City requesting the failure be cured.

SECTION 18. Insurance. Developer shall maintain a policy of liability insurance, acceptable to the City, with liability limits of at least one million dollars $1,000,000.00 that names the City of Mitchell as an additional insured. Such a policy shall remain in effect until the City accepts any public improvements.

SECTION 19. Indemnification. Developer covenants and agrees to fully indemnify and hold harmless, the City (and the elected officials, employees, officers, directors, and representatives of City) from and against any and all costs, claims, liens, damages, losses, expenses, fees, fines, penalties, proceedings, actions, demands, causes of action, liability and suits of any kind and nature, including but not limited to, personal injury or death and property damage, made upon City directly or indirectly arising out of, resulting from or related to Developer's negligence, willful misconduct or criminal conduct in its activities under this Agreement, including any such acts or omissions of Developer, any agent, officer, director, representative, employee, consultant or subconsultants of Developer, and their respective officers, agents, employees, directors and representatives while in the exercise or performance of the rights or duties under this Agreement, all without, however, waiving any governmental immunity available to City under South Dakota Law and without waiving any defenses of the parties under South Dakota Law. The provisions of this indemnification are solely for the benefit of the parties hereto and not intended to create or grant any rights, contractual or otherwise, to any other person or entity. Developer shall promptly advise City in writing of any claim or demand against City related to or arising out of Developer's activities under this

Agreement and shall see to the investigation and defense of such claim or demand at Developer's cost to the extent required under the Indemnity in this paragraph. City shall have the right, at their option and at their own expense, to participate in such defense without relieving Developer of any of its obligations under this

Section 20. Venue and Governing Law. This Agreement shall be construed under and in accordance with the laws of the state of South Dakota. Any legal action or proceeding brought or maintained, directly or indirectly, as a result of this Agreement shall be heard and determined in Davison County, South Dakota

SECTION 21. The parties hereto agree that execution of a facsimile or electronic copy of this Agreement shall have the same force and effect as an executed original and shall be binding upon the parties hereto.

Dated this 14th day of July, 2025.

PPSL MITCHELL LLC

By_____
Kirk Simet, Manager

By_____
Justin Thiesse, Manager

STATE OF SOUTH DAKOTA
SS
COUNTY OF BROOKINGS

On this the 14th day of July, 2025, before me, the undersigned officer, personally appeared Kirk Simet and Justin Thiesse, who acknowledged themself to be Managers of PPSL Mitchell LLC, a South Dakota limited liability company, and that he as such Manager being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the limited liability company by himself as its Member.

In Witness Whereof I hereunto set my hand and official seal.

_____ [SEAL]
Notary Public
My Commission Expires:

[remainder of page intentionally left blank
to accommodate City of Mitchell signature page]

Dated this 22nd day of July, 2025.

CITY OF MITCHELL

By_____
Jordan Hanson, Mayor

ATTEST:

_____ (SEAL)
Michelle Bathke, Finance Officer

STATE OF SOUTH DAKOTA
SS
COUNTY OF DAVISON

On this the 22nd day of July, 2025, before me, the undersigned officer, personally appeared Jordan Hanson and Michelle Bathke, who acknowledged themselves to be the Mayor and Finance Officer, respectively, of the City of Mitchell, South Dakota, and that they, as such Mayor and Finance Officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing as such Mayor and Finance Officer of the City of Mitchell, South Dakota.

In Witness Whereof I hereunto set my hand and official seal.

_____ [SEAL]
Notary Public
My Commission Expires:

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	July 21, 2025	**Requested By:**	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2025-56, Plat of Lot 11, Block 1, Westwood First Addition		
Explanation/Background of Agenda Item Requested:	Plat of Lot 11, Block 1 of Westwood First Addition, a subdivision of SW 1/4 of Section 16, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; as requested by CJM Consulting Inc. Planning Commission motioned to approve. All present voting aye; motion carried. See Planning Commission Unsigned Minutes 07-14-2025.		

RESOLUTION #R2025-56

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 14th day of July, 2025; and

WHEREAS, it appears from an examination of the PLAT OF LOT 11, BLOCK 1 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOT 11, BLOCK 1 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 21st day of July, 2025.

_____

MAYOR

ATTEST:

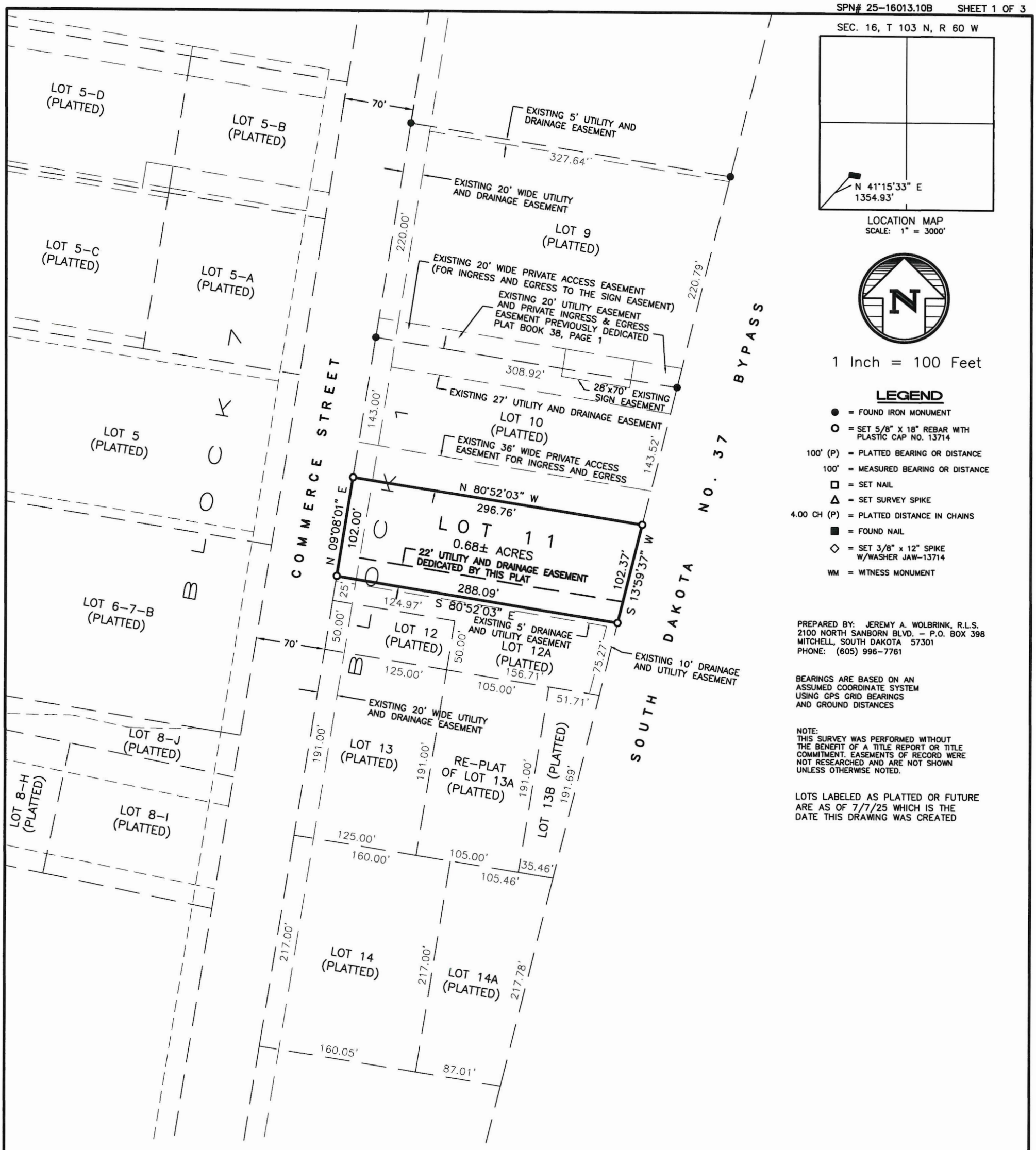
_____

FINANCE OFFICER

{SEAL}

1101
1019
1015
COMMERCE ST
Lot 11
+/- .68 Acres
N SD HWY 37
N SD HWY 37
1001
1300
960
955
955
955
955
955
955
955
955
955
955
955
950

SD HWY 37 N
SD HWY 37 S
1300 SHAWD DR
960 COMMERCE ST
ST



PREPARED BY: JEREMY A. WOLBRINK, R.L.S.
2100 NORTH SANBORN BLVD. – P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

BEARINGS ARE BASED ON AN ASSUMED COORDINATE SYSTEM USING GPS GRID BEARINGS AND GROUND DISTANCES

NOTE:
THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT OR TITLE COMMITMENT. EASEMENTS OF RECORD WERE NOT RESEARCHED AND ARE NOT SHOWN UNLESS OTHERWISE NOTED.

LOTS LABELED AS PLATTED OR FUTURE ARE AS OF 7/7/25 WHICH IS THE DATE THIS DRAWING WAS CREATED

A PLAT OF LOT 11, BLOCK 1 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

SURVEYOR'S CERTIFICATE

I, Jeremy A. Wolbrink, the undersigned, do hereby certify that I am a Registered Land Surveyor in the State of South Dakota. At the request of CJM Consulting, Inc., a South Dakota corporation, as owner, and under its direction for purposes indicated therein, I did on or prior to July 3, 2025, survey those parcels of land described as follows: LOT 11, BLOCK 1 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this _____ day of July, 2025.

REGISTERED LAND SURVEYOR
REG. NO. 13714
JEREMY A. WOLBRINK
SOUTH DAKOTA

_____
Registered Land Surveyor #SD13714

SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOT 11, BLOCK 1 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

OWNER'S CERTIFICATE, DEDICATION AND AGREEMENT OF PROTECTION OF WATER

KNOW ALL MEN BY THESE PRESENTS that I, the undersigned, hereby certify that CJM Consulting, Inc., a South Dakota corporation, is the absolute and unqualified owner of all of the land included in the within and foregoing plat; the plat is of a parcel of ground located in BLOCK 1 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at the request of CJM Consulting, Inc., a South Dakota corporation, and under its direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as LOT 11, BLOCK 1 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and CJM Consulting, Inc., a South Dakota corporation, hereby dedicates to the public, for public use forever as such, the streets and alleys, if any, as shown and marked on said plat; and that development of the land included within the boundaries of said Lot 11, Block 1 shall conform to all existing applicable zoning, subdivision, erosion, sediment control and drainage regulations and ordinances; further that there now exists Commerce Street. Pursuant to SDCL 11-3-8.1 and 11-3-8.2 the developer of the property described within this plat shall be responsible for protecting any waters of the state located adjacent to or within such platted area from pollution from sewage from such subdivision and shall, in prosecution of such protections conform to and follow all regulations of the South Dakota Department of Agriculture and Natural Resources relating to the same. Additionally, the developer of the property described within this plat shall be liable for any pollution that occurs from failure to execute such protections or follow such regulations, exception being those lots in subdivisions that show documentation that wastewater drainage shall be connected to a municipal system.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2025.

_____
Charles J. Mauszycki, Jr., Vice President of CJM Consulting, Inc.,
a South Dakota corporation

CORPORATION ACKNOWLEDGMENT

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

On this, the _____ day of _____, 2025, before me, _____, the undersigned officer, personally appeared Charles J. Mauszycki, Jr., of CJM Consulting, Inc., a South Dakota corporation, and that he, as such Vice President, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as Vice President.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

_____
Notary Public, South Dakota
My Commission Expires:_____

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of LOT 11, BLOCK 1 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOT 11, BLOCK 1 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

The undersigned does hereby certify that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 2025.

_____
Chairperson/Vice Chairperson of the City of Mitchell
Planning Commission

REGISTERED LAND SURVEYOR
REG. NO.
13714
JEREMY A.
WOLBRINK
SOUTH DAKOTA

SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOT 11, BLOCK 1 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the _____ day of _____, 2025; and

WHEREAS, it appears from an examination of the plat of LOT 11, BLOCK 1 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOT 11, BLOCK 1 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

The undersigned does hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the _____ day of _____, 2025.

_____
Finance Officer/Deputy Finance Officer of the City of Mitchell

CERTIFICATE OF COUNTY TREASURER

The undersigned does hereby certify that all taxes which would, if not paid, be liens upon any of the land included in the within and foregoing plat, as shown by the records of this office, have been fully paid.

_____ _____
Treasurer/Deputy Treasurer of Davison County Date

DIRECTOR OF EQUALIZATION

The undersigned does hereby certify that a copy of the plat of LOT 11, BLOCK 1 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, has been received by me and is filed in this office.

_____ _____
Director of Equalization/Deputy Director of Equalization of Davison County Date

REGISTER OF DEEDS

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

FILED for record this _____ day of _____, 2025, at _____, and recorded in Book _____ of Plats on Page _____ therein.

_____ By_____
Register of Deeds, Davison County Deputy

REGISTERED LAND SURVEYOR
REG. NO.
13714
JEREMY A.
WOLBRINK
SOUTH DAKOTA

SPN & Associates
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