

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

July 21, 2025

6:00 P.M.

PRESENT:

Marty Barington, Mike Bathke, John Doescher, Tim Goldammer
Kevin McCardle, Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT:

PRESIDING:

Mayor Jordan Hanson

AGENDA:

Moved by Barington, seconded by Tjarks, to remove Item #14-Approving Corn Palace Renovation Project until a later date. Bathke opposed. Motion carried.

Moved by McCardle, seconded by Sabers, to approve the following items on the consent agenda:

- a. City Council Minutes
 - 1. City Council July 7, 2025
- b. Committee Reports
 - 1. Planning Commission June 23, 2025
 - 2. Planning Commission July 14, 2025 (unsigned)
- c. Department Reports
 - 1. Sales Tax Collections (June)
 - 2. Finance (June)
 - 3. Building Permits (June)
 - 4. Police (June)
 - 5. Fire (June)
 - 6. Code Enforcement (June)
 - 7. Water (June)
- d. Raffle Permits
 - 1. Palace City Pedalers with the drawing to be held August 16, 2025
 - 2. Anchor'D Recovery with the drawing to be held on August 24, 2025
 - 3. Power of Possibility with the drawing to be held on September 18, 2025
- e. Special Event Permit Application for Grace Baptist Church Vacation Bible School Family Night on August 8, 2025
- f. Special Event Permit Application for Tour de Corn on August 16, 2025
- g. Declare surplus existing Corn Palace seats to be sold on Purple Wave or destroyed
- h. Declare Surplus Property-mobile home (Lot 35) on East 1st Avenue to be transferred to Mitchell Area Habitat for Humanity or disposed of

i. Volunteer List

j. Volunteer Board Appointments

1. Appoint Ed Goff to the Parks & Recreation Board for a term of July 2025-June 2028

k. Set date 1:30 P.M., July 29, 2025 for bid opening for Corn Palace Murals Project #2025-40

l. Approval of Gas and Fuel Quotations

<u>Howes Oil Company</u>	<u>Requested Gallons</u>	<u>Bid Gallons</u>	<u>Price per Product</u>	<u>Total Bid</u>
On Road Diesel-#2	3,300	3,300	\$2.815	\$9,289.50
Off Road Diesel-#2	4,200	4,200	\$2.540	\$10,668.00
Total Bid:				\$19,957.50

m. Pay Estimates July 21, 2025

Pay Estimate #44 in the amount of \$1,230.00 for Wastewater Treatment Plant Improvements #2021-31 contracted to HDR Engineering

Pay Estimate #30 in the amount of \$16,475.91 for Wastewater Treatment Plant-Phase II Improvements #2022-01 contracted to HDR Engineering

Pay Estimate #11 in the amount of \$2,715,103.16 for Wastewater Treatment Plant-Phase II Improvements #2022-01 contracted to John T. Jones Construction

Pay Estimate #10 in the amount of \$3,910.00 for Wastewater Treatment Plant-Phase II Improvements #2022-01 contracted to GeoTek Engineering

Pay Estimate #18 in the amount of \$8,690.00 for 3rd & Main Streetscape #2022-26 contracted to McLaury Engineering

Pay Estimate #17 in the amount of \$20,451.25 for 2nd & 4th Construction #2023-21 contracted to McLaury Engineering

Pay Estimate #3 in the amount of \$2,030.00 for 13th & Wisconsin Drainage Study #2025-08 contracted to McLaury Engineering

Pay Estimate #1 in the amount of \$8,107.50 for Corn Palace Seating Floor Prep #2025-18 contracted to Bailey Metal Fabricators

Pay Estimate #9 in the amount of \$978.49 for AIP '33 Municipal Hangar Construction contracted to Helms & Associates

Pay Estimate #10 in the amount of \$1,701.07 for AIP '33 Municipal Hangar Construction contracted to Helms & Associates

Pay Estimate #6 in the amount of \$3,075.43 for AIP '34 Airport Runway 18/36 Reconstruction contracted to Helms & Associates

n. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer

PAYROLL JUNE 22, 2025 – JULY 5, 2025: City Council \$3,735.28, Mayor \$1,614.57, City Administrator \$6,691.52, Administrative Boards \$2,442.65, Attorney \$5,601.88, Finance \$17,054.06, Human Resources \$4,601.44, Municipal Building \$5,484.64, Information Technology \$3,453.08, Police \$92,816.12, Traffic \$6,080.65, Fire \$43,926.61, Street \$36,074.58, Public Works

\$26,736.70, Cemetery \$8,041.44, Library \$17,193.25, Recreation & Aquatics \$34,158.50, Recreation Center \$16,120.44 Sports Complexes \$23,287.56, Ballpark Concessions-\$1,636.16, Parks \$26,749.87, Supervision \$4,418.10, E911 \$33,907.49, Palace Transit \$28,741.61, JVCC \$1,856.79, Nutrition \$4,693.80, Airport \$2,669.37, Water Distribution \$17,485.39, Sewer \$15,070.37, Recycling Program \$8,961.47, Waste Collection \$6,938.40, Landfill \$11,517.96, Corn Palace \$29,292.74, Golf Course \$12,862.81, Campground \$2,553.60, Emergency Medical Services \$40,846.37

NEW HIRES:

CORN PALACE: Shaylee Hanson-\$11.50, Haidlee Hanson-Sinkie-\$11.50

E-911: Shelly Kutilek-Olson-\$23.152, Gavin Whitledge-\$23.152

FIRE: Joseph Doyle-\$28.208, Adam Squiers-\$28.208

SALARY ADJUSTMENTS:

CEMETERY: Douglas Cunningham-\$24.087

FIRE: Colt Mayfield-\$24.938

PALACE TRANSIT: Theresa Horsemanko-\$22.477

RECREATION CENTER: Kelsey Van Loh-\$13.20

RECYCLING: Troy Sipes-\$30.548

TERMINATION:

E911: Kyleena Dumas

WARRANTS: A-Ox Welding Supply, Supplies-\$87.77; AAA Collections, Collection Fees-\$20.00; AFSCME Council 65, Union Dues-\$546.63; Amazon Capital Services, Supplies-\$517.34; American Garage Door, Service Charge-\$122.45; Avera Heart Hospital of South Dakota, AED Program-\$1,601.00; Avera Occupational Medicine, Physicals-\$1,208.00; Avera Queen of Peace, Supplies-\$162.44; B-Y Water District, Water Usage-\$148,440.09; Bailey Metal Fabricators, 2025-18A P.E.#1-\$8,107.50; Benjamin Tegethoff, Supplies-\$86.72; Big Daddy D's, Contract Services-\$3,367.20; Blackstone Publishing, Audiobooks-\$131.94; Brian Daughters, Reimbursement-\$35.88; Buhl's Drycleaners & Linen, Laundry Service-\$27.50; Butler Machinery, Supplies-\$275.44; C&B Operations, Supplies-\$855.77; Carolina Software, Software-\$500.00; Carquest Auto Parts, Supplies-\$38.97; Casa - First Circuit, Allocation-\$1,250.00; Casey Tegethoff, Reimbursement-\$67.99; Chesterman, Supplies-\$939.85; CHS Farmers Alliance, Supplies-\$1,357.46; City of Mitchell, Bike Show Prizes Pre-Sturgis Party-\$1,250.00; Coborns, Contract Services-\$1,041.60; Column Software, Advertising-\$459.83; Commercial Asphalt, Supplies-\$15,936.63; Connections, Quarterly Payment-

\$2,487.84; Core & Main, Supplies-\$4,927.91; Core-Mark, Supplies-\$8,766.21; Corn Palace, Supplies-\$15.00; Corporate Translation Service, Language Translation-\$69.32; County Fair, Contract Services-\$1,254.40; Dakota Counseling, Service-\$3,250.00; Dakota Scuba, Supplies-\$600.00; Dakota Supply Group, Supplies-\$317.69; Dakota Wesleyan University, Welcome Fest 2025-\$25.00; Daktronics, Supplies-\$6,725.00; Darrington Water, Rental-\$242.00; Davison County Register of Deeds, Annexation-\$30.00; Davison Rural Water Systems, Water Usage-\$60.30; Deanna Davidson, 3rd Payment Contractor-\$450.00; Department of Social Services, Child Support-\$359.54; Dialed Action Agency, Performance Fee Palace City-\$4,210.00; Dimock Dairy, Supplies-\$319.05; Elfstrand's Ace Hardware, Supplies-\$598.74; Fisher Scientific, Supplies-\$87.50; Gaylen's Gourmet Popcorn, Supplies-\$1,735.20; Geotek Engineering & Testing, 2022-1 P.E.#10A-\$3,910.00; Graham Tire, Maintenance-\$1,199.54; Grainger, Supplies-\$108.44; Guardian Alliance Technology, Software-\$100.00; Halme, Repair-\$268,413.48; Hawkins, Supplies-\$5,995.72; HDR Engineering, 2021-31 P.E.#44-\$17,705.91; Helms and Associates, AIP 3 P.E.#10-\$5,754.99; Henry Schein, Supplies-\$365.94; Honda of Mitchell, Supplies-\$8.79; Hunter Heating & Cooling, Maintenance-\$948.75; ICan, Advertising-\$750.00; Independent Viking Glass, Maintenance-\$7,500.01; Ingram Library Services, Books-\$2,210.81; Innovative Office Solution, Supplies-\$164.53; Interstate Glass & Door, Supplies-\$163.11; Interstate Office Products, Supplies-\$20.24; Iverson, Rental-\$101.96; Jamie Stricker, Deposit-\$500.00; JCL Solutions, Supplies-\$129.45; John T Jones Construction, 2022-1 P.E.#11-\$2,715,103.16; Jones Supplies, Supplies-\$2,010.88; Krohmer Plumbing, Maintenance-\$132.90; Lab, Advertising Pre Sturgis Party-\$525.00; Lakeview Veterinary Clinic, Dog Pound Management-\$946.31; Larry's I-90 Service, Repair-\$31.05; Lewis Family Drug, Supplies-\$38.88; Life 96.5 KNWC, Corn Palace Festival-\$540.00; M&T Fire and Safety, Supplies-\$255.00; Make It Mine Designs, Supplies-\$617.55; McLaury Engineering, 2022-26 P.E.#18-\$31,171.25; McLeod's Printing, Supplies-\$224.00; Menard's, Supplies-\$612.75; Messerli & Kramer, Garnishment-\$636.46; Michelle Bathke, Training-\$96.48; Midcontinent Communication, Advertising-\$1,289.00; Midwest Turf & Irrigation, Supplies-\$70.77; Mitchell Concrete Product, Supplies-\$529.00; Mitchell Convention & Visitors Bureau, Entertainment Tax Distribution-\$21,875.00; Mitchell Iron & Supply, Supplies-\$2.60; Mitchell Kiwanis Club, Half Marathon 10k & 5k Sports Authority Promo-\$750.00; Mitchell Prehistoric Indian Village, Allocation-\$4,750.00; Mitchell Rotary Club, Dues-\$45.00; Mitchell Telecom, Utilities-\$3,156.36; Mitchell United Way, Deductions-\$141.00; Muth Electric, Maintenance-\$1,511.84; NIHCA, Annual Membership-\$199.00; Northwestern Energy, Utilities-\$34,765.92; OCLC, Subscription-\$5,749.85; Overdrive, Ebooks-\$3,602.40; Palace City Pool Promotion, 8 ball Open Sports Authority-\$4,000.00; Parkston Precision Machining LLC & Waterjet, Supplies-\$162.54; Pepsi Cola, Supplies-\$4,210.32; Project Lifesaver International, Supplies-\$139.71; Public Health Laboratory, Lab-\$183.00; Quick Med Claims, Contract-\$4,107.15; Regents of the University of Minnesota, Supplies-\$187.83; Runnings, Supplies-\$932.59; Saga Communications of South Dakota, Advertising-\$1,214.00; Santel Communications, Utilities-\$30.00; SCG, Bid Deposit-\$2,000.00; Schoenfelder Construction, Supplies-\$800.00; South Dakota Municipal League, Membership-\$250.00; South Dakota-Supplemental, Retirement Contributions-\$3,325.00; South Dakota-Supplemental Roth 457, Roth 457 Contributions-\$1,697.50; Shelby Lee Lowe, Palace City Pre Sturgis Party-\$3,000.00; Sherwin-Williams, Supplies-\$47.53; Siteone Landscape Supply, Supplies-\$139.80; South Dakota 811, Supplies-\$351.75; Southeast South Dakota Tourism, Advertising-\$350.00; Spare Labs, Supplies-\$45,000.00; Standard Insurance, Life Insurance-\$433.48; Staples, Supplies-\$67.96; Streicher's, Supplies-\$3,113.04; Sturdevants Auto Value, Supplies-\$1,243.17; Sun Gold Sports, Palace City Pre Sturgis Party-\$649.00; Swiftel

Communications, Supplies-\$115.36; Teamsters Local No. 120, Union Dues-\$1,501.00; The Dugout, Contract Services-\$3,054.00; The Safe Place of Eastern South Dakota, 3rd Quarter Allocation-\$5,000.00; Thomson Reuters, Subscription-\$824.82; Thune True Value & Appliance, Supplies-\$770.59; Titan Machinery-Mitchell, Supplies-\$9.30; TMA Stores, Supplies-\$178.33; Tristian Johnson, Renewal-\$60.00; Two Way Solutions, Maintenance-\$59.49; USA Softball Mens Slowpitch, Sports Authority-\$2,000.00; Verizon Wireless, Utilities-\$763.81; Vestis, Supplies-\$309.99; Walmart/Capital One, Supplies-\$106.26; WEF, Membership-\$159.00; Weston Frank Live, Pre Sturgis Party-\$1,000.00; Global Payments, Credit Card Fees-\$23,606.32; Clover, Credit Card Fees-\$4,049.33; Authorize Net, Credit Card Fees-\$225.56; NIHCA, Fees-\$12.00; Csgforte, Landfill Fees-\$719.1.

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

CITIZENS INPUT:

Council Member Sabers stated the City was very busy with events at the rodeo grounds, Cadwell, and the golf course over the weekend and thanked the Parks Department for how well the city facilities looked.

Mitchell resident, Roger Musick, stated he does support the Corn Palace, however adding floor space is very expensive and the focus needs to be on essential maintenance and minor improvements.

Mitchell resident, Stewart Hanson, stated the five councilmen in a bar is not a good look for the City and is disappointed that Council Member Bathke was not appointed as the MADC liaison.

Kevin Doorn, representing Mitchell Pickleball, had questions about the timeline for completion of the courts. Jacob Sonne of SPN & Associates stated the fence will be installed this week, substantial completion is scheduled for August 30th and final completion by September 29th.

MAYOR & CITY COUNCIL DISCUSSION ITEMS:

Mayor Hanson said the rodeo parade was fun and he was able to ride through the parade with two former Mayors.

Council Member Bathke reminded the public that the Shootout at the Lake will be held on August 1st and 2nd.

Council Member Bathke read a statement questioning the credibility and integrity of certain City Council actions and stated City business should be conducted in a clear and transparent manner.

Council Member Tim Goldammer stated the painted block in the alley across the street looks great.

Mayor Hanson reminded the public about Arts in the Park this weekend at Hitchcock Park.

EXECUTIVE SESSION:

Moved by Tjarks, seconded by Goldammer, to go into Executive Session as permitted by SDCL 1-25-2(3) Legal. Motion carried.

Mayor Hanson declared the board out of executive session at 6:54 p.m. and the City Council to reconvene in regular session at 6:55 p.m.

BOARD OF ADJUSTMENT:

Moved by Bathke, seconded by Goldammer, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

Moved by McCardle, seconded by Goldammer, to set date for August 4, 2025 on the application of the following:

James Bauder for a rear-yard variance of 14' vs 25' for an attached accessory building located at 700 West Norway Avenue, legally described as Lot E, Block 43, University Addition, City of Mitchell, Davison County, South Dakota and

Mitchell Telecom for a front-yard variance of 25' vs 30' for an attached accessory building located at 1524 Commerce Street, legally described as S 166' of Lot 2, Block 4, Westwood First Addition, City of Mitchell, Davison County, South Dakota.

Motion carried.

Moved by Barington, seconded by Goldammer, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

HEARING:

It was advised that this is the date and time set for hearing on the application of Wolfgang Dallmann dba LUPO, 108 North Main Street for a new Retail (on-off sale) Wine and Cider License (Video lottery is not included). Notice of hearing has been given and affidavit of publication is on file. Moved by Goldammer, seconded by McCardle, to approve said application. Motion carried.

It was advised that this is the date and time set for hearing on the application of Wolfgang Dallmann dba LUPO, 108 North Main Street for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License (Video lottery is not included). Notice of hearing has been given and affidavit of publication is on file. Moved by Goldammer, seconded by Smith, to approve said application. Motion carried.

It was advised that this is the date and time set for hearing on the application to transfer RB-26966 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Lucky Clovers LLC dba Lucky Clovers, 909 North Main Street to Lucky Clovers LLC dba Lucky Clovers, 605 South Sanborn Blvd (Video lottery is included). Notice of hearing has been given and affidavit of publication is on file.

Moved by McCardle, seconded by Goldammer, to approve said application. Motion carried.

It was advised that this is the date and time set for hearing on the application to transfer RB-26967 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Lucky Clovers LLC dba Lucky Clovers, 909 North Main Street to Lucky Clovers LLC dba Lucky Clovers, 605 South Sanborn Blvd (Video lottery is included). Notice of hearing has been given and affidavit of publication is on file. Moved by Sabers, seconded by Goldammer, to approve said application. Motion carried.

AWARD BID:

Moved by Sabers, seconded by Barington, to reject all bids for Cadwell Infield Improvements Project #2025-23. Motion carried.

Bids were opened and read on Street Sweeper Project #2025-38 on the 15th day of July, 2025. Moved by Goldammer, seconded by McCardle, to award, as follows:

**STREET SWEEPER
PROJECT #2025-38**

Environmental Equipment & Services, Inc, 27365 Zachary Avenue, Elko, MN 55020

Total Bid \$200,000.00

Motion carried.

CONSIDER APPROVAL:

Moved by Tjarks, seconded by Goldammer, to approve Agreement #A2025-43, Level III Cultural Resources Survey at Firesteel Park with Kogel Archaeological Consulting Services (KACS). Motion carried.

Moved by McCardle, seconded by Bathke, to approve Agreement #A2025-44, Lifequest Microhome Village Project with District III Planning & Development in a lump sum fee of \$20,000.00. Motion carried.

Moved by Smith, seconded by Sabers, to approve Agreement #A2025-45, Tax Increment District #43 Developer Agreement-Peaceful Pines. Motion carried.

RESOLUTION:

Moved by Goldammer, seconded by Bathke, to approve Resolution #R2025-56, Plat of Lot 11, Block 1, Westwood First Addition, as follows:

RESOLUTION #R2025-56

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 14th day of July, 2025; and

WHEREAS, it appears from an examination of the PLAT OF LOT 11, BLOCK 1 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOT 11, BLOCK 1 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

EXECUTIVE SESSION:

Moved by McCardle, seconded by Goldammer, to go into Executive Session as permitted by SDCL 1-25-2(1) Personnel, 1-25-2(3) Legal, and 1-25-2(4) Negotiations. Motion carried.

Mayor Hanson declared the board out of executive session at 7:55 p.m. and the City Council to reconvene in regular session at 7:56 p.m.

ADJOURN:

There being no further business to come before the meeting, Mayor Hanson adjourned the meeting.


Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.