



Planning Commission 7-14-25
City Council Chambers, City Hall, 612 N. Main Street
July 14, 2025

1. Call to Order

Jenniges called the July 14, 2025 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Bathke, Gunkel, Havlik, Osterloo, Schmitz, Schreurs.

Absent: Genzlinger, Sonne.

Staff Present: Boehmer, Mayor Hanson, Hegg, Jenniges, J Johnson, Schroeder.

3. Election of Officers

Election of Chairperson for a 1-year term from July 2025 to June 2026.

Motion by Schmitz, seconded by Osterloo to nominate Genzlinger as Chairperson.

There being no other nominations, motion by Osterloo, seconded by Havlik, that nominations cease, and a unanimous ballot be cast. All present voting aye; motion carried.

Election of Vice-Chairperson for a 1-year term from July 2025 to June 2026.

Motion by Osterloo, seconded by Havlik to nominate Schmitz as Vice-Chairperson.

There being no other nominations, motion by Schreurs, seconded by Havlik, that nominations cease, and a unanimous ballot be cast. All present voting aye; motion carried.

4. Declaration Of Conflicts Of Interests

None.

5. Approve Agenda

Motion by Havlik, seconded by Schmitz to approve the proposed agenda. All present voting aye; motion carried.

6. Approval of Previous Minutes: June 23, 2025

Motion by Osterloo, seconded by Schreurs to approve the proposed minutes of the June 23, 2025 Planning Commission Meeting. All present voting aye; motion carried.

7. Schedule Next Meeting: July 28, 2025

Motion by Schmitz, seconded by Osterloo to set the date for the next Planning Commission Meeting for July 28, 2025. All present voting aye; motion carried.

8. Plat: CJM Consulting Inc

Plat of Lot 11, Block 1 of Westwood First Addition, a subdivision of SW 1/4 of Section 16, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Jenniges gave an overview of the area using GIS. He noted the parcel to the north had been platted a few months ago and has some structures being built on it. This plat follows zoning ordinances. The applicant was present to answer questions.

Motion by Osterloo, seconded by Schmitz to approve the plat. All present voting aye; motion carried.

9. Other Business:

None.

10. Public Input:

None.

11. Adjourn

Jenniges adjourned the meeting at 12:05 P.M.

Jon Schmitz

Jon Schmitz

Planning Commission Vice-Chairperson