



City Council Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
August 4, 2025

- 1. 6:00 PM Call to Order**
- 2. Pledge Of Allegiance**
- 3. Invocation: First United Methodist**
- 4. Roll Call**
- 5. Approval Of Consent Agenda Items**
Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.
 - A. City Council Minutes**
 - B. Committee Reports**
 - C. Automatic Supplements**
Parks-Supplies in the amount of \$6,551.56 from a donation of funds
 - D. Raffle Permits**
 - E. Special Event Permit Application Central Electric Cooperative Annual Meeting on September 9, 2025**
Parking Lot Closure (\$50 Fee)
 - F. Special Event Permit Application The 437 Project on September 27, 2025**
Parade Permit - w/Escort (\$250 Fee)
 - G. Special Event Permit Application VFW Post 2750 Annual Chili Cook Off on October 11, 2025**
Parking Lot Closure (\$50 Fee)
Street Closure (\$100 Fee)
Consumption Permit (\$50 Fee)
Noise Permit (\$0 Fee)
 - H. Volunteer Board Appointments:**
 - Bryce Berletic to the Parks & Recreation Board for a term to run July 2025-June 2028
 - I. Change Order #3-Final to Schoenfelder Construction Inc. for 3rd & Main Streetscape Improvements Project #2022-26**
 - J. Set Date 6:00 P.M., August 18, 2025 for Public Hearing for Proposed Special Assessments for Fiala Road Improvements**
 - K. Set Date 1:30 August 12, 2025 for Cadwell Infield Improvements Rebid City**

Project #2025-23R

L. Set date for August 18, 2025 for Hearing and Action on the following Alcohol License Applications

a. Jeff and Denise Del Favero dba Bread and Vine Bistro LLC, 312 North Main Street, Mitchell, SD for a new Retail (on-off sale) Wine and Cider License (Video lottery is not included)

b. Jeff and Denise Del Favero dba Bread and Vine Bistro LLC, 312 North Main Street, Mitchell, SD for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License (Video lottery is not included)

M. Pay Estimates

N. Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. BOARD OF ADJUSTMENT: Entertain a Motion For The City Council To Recess And Sit As The Board Of Adjustment

A. Hearing and Action on an Application for James Bauder-Variance Permit

James Bauder has applied for a Variance Permit for a rear yard setback of 14' vs 25' for an attached accessory building. This is located at 700 W Norway Ave, legally described as Lot E, Block 43, University Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single-family Residential District.

B. Hearing and Action on an Application for Mitchell Telecom-Variance Permit

Mitchell Telecom has applied for a Variance Permit for a front yard setback of 25' vs 30' for an attached accessory building. This is located at 1524 Commerce St, legally described as S 166' of Lot 2, Block 4, Westwood First Addition, City of Mitchell, Davison County, South Dakota. The property is zoned HB Highway Oriented Business District.

C. Action to Set Date for Board of Adjustment Hearing 8-11-25

Amanda Nava has applied for a conditional use permit for family residential daycare; located in the 516 W 10th Ave, legally described as Lot 8, Block 39,

Capital Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

9. **RECONVENE AS CITY COUNCIL: Entertain a Motion For The Board of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**
10. **Action to Approve Special Event Permit Application in the Corn Palace Plaza for Dr. Feel Good on August 9, 2025**
Parking Lot Closure (*\$50 Fee*)
Noise Permit (*\$0 Fee*)
11. **Amendment #1 to Agreement #A2022-51, South Plant Construction Phase with HDR for Waste Water Treatment Plant Improvement Project Phase II Project #2022-01**
12. **Action to Approve Agreement #A2025-46, Financial Assistance Agreement with South Dakota Department of Transportation Division of Air, Rail and Transit for Infrastructure Investment and Jobs Act (IIJA) Airport Infrastructure Grant (AIG) for the Construction of a Revenue Producing Hangar AIP #3-46-4600-37-2025**
13. **Action to Approve Agreement #A2025-47, Acknowledgment Agreement with South Dakota Housing Development Authority (SDHDA) for Tax Increment District 36 (TID 36)**
14. **Action to Approve Agreement #A2025-48, Work Order No. 3 with Barr Engineering**
15. **Action to Approve Resolution #R2025-58, A Resolution for Honorific Naming of City Land**
16. **Hearing and First Reading on Ordinance #O2025-10, Amending Title 10 Zoning Regulations: 10-6A-3-Neighborhood Shopping Conditional Use Permit-Alcohol Sales (on-sale)**
17. **Executive Session According to SDCL 1-25-2 (1) Personnel and (3) Legal**
18. **Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

July 21, 2025

6:00 P.M.

PRESENT:

Marty Barington, Mike Bathke, John Doescher, Tim Goldammer
Kevin McCardle, Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT:

PRESIDING:

Mayor Jordan Hanson

AGENDA:

Moved by Barington, seconded by Tjarks, to remove Item #14-Approving Corn Palace Renovation Project until a later date. Bathke opposed. Motion carried.

Moved by McCardle, seconded by Sabers, to approve the following items on the consent agenda:

- a. City Council Minutes
 - 1. City Council July 7, 2025
- b. Committee Reports
 - 1. Planning Commission June 23, 2025
 - 2. Planning Commission July 14, 2025 (unsigned)
- c. Department Reports
 - 1. Sales Tax Collections (June)
 - 2. Finance (June)
 - 3. Building Permits (June)
 - 4. Police (June)
 - 5. Fire (June)
 - 6. Code Enforcement (June)
 - 7. Water (June)
- d. Raffle Permits
 - 1. Palace City Pedalers with the drawing to be held August 16, 2025
 - 2. Anchor'D Recovery with the drawing to be held on August 24, 2025
 - 3. Power of Possibility with the drawing to be held on September 18, 2025
- e. Special Event Permit Application for Grace Baptist Church Vacation Bible School Family Night on August 8, 2025
- f. Special Event Permit Application for Tour de Corn on August 16, 2025
- g. Declare surplus existing Corn Palace seats to be sold on Purple Wave or destroyed
- h. Declare Surplus Property-mobile home (Lot 35) on East 1st Avenue to be transferred to Mitchell Area Habitat for Humanity or disposed of

- i. Volunteer List
- j. Volunteer Board Appointments
 - 1. Appoint Ed Goff to the Parks & Recreation Board for a term of July 2025-June 2028
- k. Set date 1:30 P.M., July 29, 2025 for bid opening for Corn Palace Murals Project #2025-40
- l. Approval of Gas and Fuel Quotations

<u>Howes Oil Company</u>	<u>Requested Gallons</u>	<u>Bid Gallons</u>	<u>Price per Product</u>	<u>Total Bid</u>
On Road Diesel-#2	3,300	3,300	\$2.815	\$9,289.50
Off Road Diesel-#2	4,200	4,200	\$2.540	\$10,668.00
Total Bid:				\$19,957.50

- m. Pay Estimates July 21, 2025
 - Pay Estimate #44 in the amount of \$1,230.00 for Wastewater Treatment Plant Improvements #2021-31 contracted to HDR Engineering
 - Pay Estimate #30 in the amount of \$16,475.91 for Wastewater Treatment Plant-Phase II Improvements #2022-01 contracted to HDR Engineering
 - Pay Estimate #11 in the amount of \$2,715,103.16 for Wastewater Treatment Plant-Phase II Improvements #2022-01 contracted to John T. Jones Construction
 - Pay Estimate #10 in the amount of \$3,910.00 for Wastewater Treatment Plant-Phase II Improvements #2022-01 contracted to GeoTek Engineering
 - Pay Estimate #18 in the amount of \$8,690.00 for 3rd & Main Streetscape #2022-26 contracted to McLaury Engineering
 - Pay Estimate #17 in the amount of \$20,451.25 for 2nd & 4th Construction #2023-21 contracted to McLaury Engineering
 - Pay Estimate #3 in the amount of \$2,030.00 for 13th & Wisconsin Drainage Study #2025-08 contracted to McLaury Engineering
 - Pay Estimate #1 in the amount of \$8,107.50 for Corn Palace Seating Floor Prep #2025-18 contracted to Bailey Metal Fabricators
 - Pay Estimate #9 in the amount of \$978.49 for AIP '33 Municipal Hangar Construction contracted to Helms & Associates
 - Pay Estimate #10 in the amount of \$1,701.07 for AIP '33 Municipal Hangar Construction contracted to Helms & Associates
 - Pay Estimate #6 in the amount of \$3,075.43 for AIP '34 Airport Runway 18/36 Reconstruction contracted to Helms & Associates

- n. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer

PAYROLL JUNE 22, 2025 – JULY 5, 2025: City Council \$3,735.28, Mayor \$1,614.57, City Administrator \$6,691.52, Administrative Boards \$2,442.65, Attorney \$5,601.88, Finance \$17,054.06, Human Resources \$4,601.44, Municipal Building \$5,484.64, Information Technology \$3,453.08, Police \$92,816.12, Traffic \$6,080.65, Fire \$43,926.61, Street \$36,074.58, Public Works

\$26,736.70, Cemetery \$8,041.44, Library \$17,193.25, Recreation & Aquatics \$34,158.50, Recreation Center \$16,120.44 Sports Complexes \$23,287.56, Ballpark Concessions-\$1,636.16, Parks \$26,749.87, Supervision \$4,418.10, E911 \$33,907.49, Palace Transit \$28,741.61, JVCC \$1,856.79, Nutrition \$4,693.80, Airport \$2,669.37, Water Distribution \$17,485.39, Sewer \$15,070.37, Recycling Program \$8,961.47, Waste Collection \$6,938.40, Landfill \$11,517.96, Corn Palace \$29,292.74, Golf Course \$12,862.81, Campground \$2,553.60, Emergency Medical Services \$40,846.37

NEW HIRES:

CORN PALACE: Shaylee Hanson-\$11.50, Haidlee Hanson-Sinkie-\$11.50

E-911: Shelly Kutilek-Olson-\$23.152, Gavin Whitledge-\$23.152

FIRE: Joseph Doyle-\$28.208, Adam Squiers-\$28.208

SALARY ADJUSTMENTS:

CEMETERY: Douglas Cunningham-\$24.087

FIRE: Colt Mayfield-\$24.938

PALACE TRANSIT: Theresa Horsemanko-\$22.477

RECREATION CENTER: Kelsey Van Loh-\$13.20

RECYCLING: Troy Sipes-\$30.548

TERMINATION:

E911: Kyleena Dumas

WARRANTS: A-Ox Welding Supply, Supplies-\$87.77; AAA Collections, Collection Fees-\$20.00; AFSCME Council 65, Union Dues-\$546.63; Amazon Capital Services, Supplies-\$517.34; American Garage Door, Service Charge-\$122.45; Avera Heart Hospital of South Dakota, AED Program-\$1,601.00; Avera Occupational Medicine, Physicals-\$1,208.00; Avera Queen of Peace, Supplies-\$162.44; B-Y Water District, Water Usage-\$148,440.09; Bailey Metal Fabricators, 2025-18A P.E.#1-\$8,107.50; Benjamin Tegethoff, Supplies-\$86.72; Big Daddy D's, Contract Services-\$3,367.20; Blackstone Publishing, Audiobooks-\$131.94; Brian Daughters, Reimbursement-\$35.88; Buhl's Drycleaners & Linen, Laundry Service-\$27.50; Butler Machinery, Supplies-\$275.44; C&B Operations, Supplies-\$855.77; Carolina Software, Software-\$500.00; Carquest Auto Parts, Supplies-\$38.97; Casa - First Circuit, Allocation-\$1,250.00; Casey Tegethoff, Reimbursement-\$67.99; Chesterman, Supplies-\$939.85; CHS Farmers Alliance, Supplies-\$1,357.46; City of Mitchell, Bike Show Prizes Pre-Sturgis Party-\$1,250.00; Coborns, Contract Services-\$1,041.60; Column Software, Advertising-\$459.83; Commercial Asphalt, Supplies-\$15,936.63; Connections, Quarterly Payment-

\$2,487.84; Core & Main, Supplies-\$4,927.91; Core-Mark, Supplies-\$8,766.21; Corn Palace, Supplies-\$15.00; Corporate Translation Service, Language Translation-\$69.32; County Fair, Contract Services-\$1,254.40; Dakota Counseling, Service-\$3,250.00; Dakota Scuba, Supplies-\$600.00; Dakota Supply Group, Supplies-\$317.69; Dakota Wesleyan University, Welcome Fest 2025-\$25.00; Daktronics, Supplies-\$6,725.00; Darrington Water, Rental-\$242.00; Davison County Register of Deeds, Annexation-\$30.00; Davison Rural Water Systems, Water Usage-\$60.30; Deanna Davidson, 3rd Payment Contractor-\$450.00; Department of Social Services, Child Support-\$359.54; Dialed Action Agency, Performance Fee Palace City-\$4,210.00; Dimock Dairy, Supplies-\$319.05; Elfstrand's Ace Hardware, Supplies-\$598.74; Fisher Scientific, Supplies-\$87.50; Gaylen's Gourmet Popcorn, Supplies-\$1,735.20; Geotek Engineering & Testing, 2022-1 P.E.#10A-\$3,910.00; Graham Tire, Maintenance-\$1,199.54; Grainger, Supplies-\$108.44; Guardian Alliance Technology, Software-\$100.00; Halme, Repair-\$268,413.48; Hawkins, Supplies-\$5,995.72; HDR Engineering, 2021-31 P.E.#44-\$17,705.91; Helms and Associates, AIP 3 P.E.#10-\$5,754.99; Henry Schein, Supplies-\$365.94; Honda of Mitchell, Supplies-\$8.79; Hunter Heating & Cooling, Maintenance-\$948.75; ICan, Advertising-\$750.00; Independent Viking Glass, Maintenance-\$7,500.01; Ingram Library Services, Books-\$2,210.81; Innovative Office Solution, Supplies-\$164.53; Interstate Glass & Door, Supplies-\$163.11; Interstate Office Products, Supplies-\$20.24; Iverson, Rental-\$101.96; Jamie Stricker, Deposit-\$500.00; JCL Solutions, Supplies-\$129.45; John T Jones Construction, 2022-1 P.E.#11-\$2,715,103.16; Jones Supplies, Supplies-\$2,010.88; Krohmer Plumbing, Maintenance-\$132.90; Lab, Advertising Pre Sturgis Party-\$525.00; Lakeview Veterinary Clinic, Dog Pound Management-\$946.31; Larry's I-90 Service, Repair-\$31.05; Lewis Family Drug, Supplies-\$38.88; Life 96.5 KNWC, Corn Palace Festival-\$540.00; M&T Fire and Safety, Supplies-\$255.00; Make It Mine Designs, Supplies-\$617.55; McLaury Engineering, 2022-26 P.E.#18-\$31,171.25; McLeod's Printing, Supplies-\$224.00; Menard's, Supplies-\$612.75; Messerli & Kramer, Garnishment-\$636.46; Michelle Bathke, Training-\$96.48; Midcontinent Communication, Advertising-\$1,289.00; Midwest Turf & Irrigation, Supplies-\$70.77; Mitchell Concrete Product, Supplies-\$529.00; Mitchell Convention & Visitors Bureau, Entertainment Tax Distribution-\$21,875.00; Mitchell Iron & Supply, Supplies-\$2.60; Mitchell Kiwanis Club, Half Marathon 10k & 5k Sports Authority Promo-\$750.00; Mitchell Prehistoric Indian Village, Allocation-\$4,750.00; Mitchell Rotary Club, Dues-\$45.00; Mitchell Telecom, Utilities-\$3,156.36; Mitchell United Way, Deductions-\$141.00; Muth Electric, Maintenance-\$1,511.84; NIHCA, Annual Membership-\$199.00; Northwestern Energy, Utilities-\$34,765.92; OCLC, Subscription-\$5,749.85; Overdrive, Ebooks-\$3,602.40; Palace City Pool Promotion, 8 ball Open Sports Authority-\$4,000.00; Parkston Precision Machining LLC & Waterjet, Supplies-\$162.54; Pepsi Cola, Supplies-\$4,210.32; Project Lifesaver International, Supplies-\$139.71; Public Health Laboratory, Lab-\$183.00; Quick Med Claims, Contract-\$4,107.15; Regents of the University of Minnesota, Supplies-\$187.83; Runnings, Supplies-\$932.59; Saga Communications of South Dakota, Advertising-\$1,214.00; Santel Communications, Utilities-\$30.00; SCG, Bid Deposit-\$2,000.00; Schoenfelder Construction, Supplies-\$800.00; South Dakota Municipal League, Membership-\$250.00; South Dakota-Supplemental, Retirement Contributions-\$3,325.00; South Dakota-Supplemental Roth 457, Roth 457 Contributions-\$1,697.50; Shelby Lee Lowe, Palace City Pre Sturgis Party-\$3,000.00; Sherwin-Williams, Supplies-\$47.53; Siteone Landscape Supply, Supplies-\$139.80; South Dakota 811, Supplies-\$351.75; Southeast South Dakota Tourism, Advertising-\$350.00; Spare Labs, Supplies-\$45,000.00; Standard Insurance, Life Insurance-\$433.48; Staples, Supplies-\$67.96; Streicher's, Supplies-\$3,113.04; Sturdevants Auto Value, Supplies-\$1,243.17; Sun Gold Sports, Palace City Pre Sturgis Party-\$649.00; Swiftel

Communications, Supplies-\$115.36; Teamsters Local No. 120, Union Dues-\$1,501.00; The Dugout, Contract Services-\$3,054.00; The Safe Place of Eastern South Dakota, 3rd Quarter Allocation-\$5,000.00; Thomson Reuters, Subscription-\$824.82; Thune True Value & Appliance, Supplies-\$770.59; Titan Machinery-Mitchell, Supplies-\$9.30; TMA Stores, Supplies-\$178.33; Tristian Johnson, Renewal-\$60.00; Two Way Solutions, Maintenance-\$59.49; USA Softball Mens Slowpitch, Sports Authority-\$2,000.00; Verizon Wireless, Utilities-\$763.81; Vestis, Supplies-\$309.99; Walmart/Capital One, Supplies-\$106.26; WEF, Membership-\$159.00; Weston Frank Live, Pre Sturgis Party-\$1,000.00; Global Payments, Credit Card Fees-\$23,606.32; Clover, Credit Card Fees-\$4,049.33; Authorize Net, Credit Card Fees-\$225.56; NIHCA, Fees-\$12.00; Csgforte, Landfill Fees-\$719.1.

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

CITIZENS INPUT:

Council Member Sabers stated the City was very busy with events at the rodeo grounds, Cadwell, and the golf course over the weekend and thanked the Parks Department for how well the city facilities looked.

Mitchell resident, Roger Musick, stated he does support the Corn Palace, however adding floor space is very expensive and the focus needs to be on essential maintenance and minor improvements.

Mitchell resident, Stewart Hanson, stated the five councilmen in a bar is not a good look for the City and is disappointed that Council Member Bathke was not appointed as the MADC liaison.

Kevin Doorn, representing Mitchell Pickleball, had questions about the timeline for completion of the courts. Jacob Sonne of SPN & Associates stated the fence will be installed this week, substantial completion is scheduled for August 30th and final completion by September 29th.

MAYOR & CITY COUNCIL DISCUSSION ITEMS:

Mayor Hanson said the rodeo parade was fun and he was able to ride through the parade with two former Mayors.

Council Member Bathke reminded the public that the Shootout at the Lake will be held on August 1st and 2nd.

Council Member Bathke read a statement questioning the credibility and integrity of certain City Council actions and stated City business should be conducted in a clear and transparent manner.

Council Member Tim Goldammer stated the painted block in the alley across the street looks great.

Mayor Hanson reminded the public about Arts in the Park this weekend at Hitchcock Park.

EXECUTIVE SESSION:

Moved by Tjarks, seconded by Goldammer, to go into Executive Session as permitted by SDCL 1-25-2(3) Legal. Motion carried.

Mayor Hanson declared the board out of executive session at 6:54 p.m. and the City Council to reconvene in regular session at 6:55 p.m.

BOARD OF ADJUSTMENT:

Moved by Bathke, seconded by Goldammer, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

Moved by McCardle, seconded by Goldammer, to set date for August 4, 2025 on the application of the following:

James Bauder for a rear-yard variance of 14' vs 25' for an attached accessory building located at 700 West Norway Avenue, legally described as Lot E, Block 43, University Addition, City of Mitchell, Davison County, South Dakota and

Mitchell Telecom for a front-yard variance of 25' vs 30' for an attached accessory building located at 1524 Commerce Street, legally described as S 166' of Lot 2, Block 4, Westwood First Addition, City of Mitchell, Davison County, South Dakota.

Motion carried.

Moved by Barington, seconded by Goldammer, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

HEARING:

It was advised that this is the date and time set for hearing on the application of Wolfgang Dallmann dba LUPO, 108 North Main Street for a new Retail (on-off sale) Wine and Cider License (Video lottery is not included). Notice of hearing has been given and affidavit of publication is on file. Moved by Goldammer, seconded by McCardle, to approve said application. Motion carried.

It was advised that this is the date and time set for hearing on the application of Wolfgang Dallmann dba LUPO, 108 North Main Street for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License (Video lottery is not included). Notice of hearing has been given and affidavit of publication is on file. Moved by Goldammer, seconded by Smith, to approve said application. Motion carried.

It was advised that this is the date and time set for hearing on the application to transfer RB-26966 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Lucky Clovers LLC dba Lucky Clovers, 909 North Main Street to Lucky Clovers LLC dba Lucky Clovers, 605 South Sanborn Blvd (Video lottery is included). Notice of hearing has been given and affidavit of publication is on file.

Moved by McCardle, seconded by Goldammer, to approve said application. Motion carried.

It was advised that this is the date and time set for hearing on the application to transfer RB-26967 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Lucky Clovers LLC dba Lucky Clovers, 909 North Main Street to Lucky Clovers LLC dba Lucky Clovers, 605 South Sanborn Blvd (Video lottery is included). Notice of hearing has been given and affidavit of publication is on file. Moved by Sabers, seconded by Goldammer, to approve said application. Motion carried.

AWARD BID:

Moved by Sabers, seconded by Barington, to reject all bids for Cadwell Infield Improvements Project #2025-23. Motion carried.

Bids were opened and read on Street Sweeper Project #2025-38 on the 15th day of July, 2025. Moved by Goldammer, seconded by McCardle, to award, as follows:

**STREET SWEEPER
PROJECT #2025-38**

Environmental Equipment & Services, Inc, 27365 Zachary Avenue, Elko, MN 55020

Total Bid \$200,000.00

Motion carried.

CONSIDER APPROVAL:

Moved by Tjarks, seconded by Goldammer, to approve Agreement #A2025-43, Level III Cultural Resources Survey at Firesteel Park with Kogel Archaeological Consulting Services (KACS). Motion carried.

Moved by McCardle, seconded by Bathke, to approve Agreement #A2025-44, Lifequest Microhome Village Project with District III Planning & Development in a lump sum fee of \$20,000.00. Motion carried.

Moved by Smith, seconded by Sabers, to approve Agreement #A2025-45, Tax Increment District #43 Developer Agreement-Peaceful Pines. Motion carried.

RESOLUTION:

Moved by Goldammer, seconded by Bathke, to approve Resolution #R2025-56, Plat of Lot 11, Block 1, Westwood First Addition, as follows:

RESOLUTION #R2025-56

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 14th day of July, 2025; and

WHEREAS, it appears from an examination of the PLAT OF LOT 11, BLOCK 1 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOT 11, BLOCK 1 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

EXECUTIVE SESSION:

Moved by McCardle, seconded by Goldammer, to go into Executive Session as permitted by SDCL 1-25-2(1) Personnel, 1-25-2(3) Legal, and 1-25-2(4) Negotiations. Motion carried.

Mayor Hanson declared the board out of executive session at 7:55 p.m. and the City Council to reconvene in regular session at 7:56 p.m.

ADJOURN:

There being no further business to come before the meeting, Mayor Hanson adjourned the meeting.


Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.



Planning Commission 7-14-25
City Council Chambers, City Hall, 612 N. Main Street
July 14, 2025

1. Call to Order

Jenniges called the July 14, 2025 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Bathke, Gunkel, Havlik, Osterloo, Schmitz, Schreurs.

Absent: Genzlinger, Sonne.

Staff Present: Boehmer, Mayor Hanson, Hegg, Jenniges, J Johnson, Schroeder.

3. Election of Officers

Election of Chairperson for a 1-year term from July 2025 to June 2026.

Motion by Schmitz, seconded by Osterloo to nominate Genzlinger as Chairperson.

There being no other nominations, motion by Osterloo, seconded by Havlik, that nominations cease, and a unanimous ballot be cast. All present voting aye; motion carried.

Election of Vice-Chairperson for a 1-year term from July 2025 to June 2026.

Motion by Osterloo, seconded by Havlik to nominate Schmitz as Vice-Chairperson.

There being no other nominations, motion by Schreurs, seconded by Havlik, that nominations cease, and a unanimous ballot be cast. All present voting aye; motion carried.

4. Declaration Of Conflicts Of Interests

None.

5. Approve Agenda

Motion by Havlik, seconded by Schmitz to approve the proposed agenda. All present voting aye; motion carried.

6. Approval of Previous Minutes: June 23, 2025

Motion by Osterloo, seconded by Scheurs to approve the proposed minutes of the June 23, 2025 Planning Commission Meeting. All present voting aye; motion carried.

7. Schedule Next Meeting: July 28, 2025

Motion by Schmitz, seconded by Osterloo to set the date for the next Planning Commission Meeting for July 28, 2025. All present voting aye; motion carried.

8. Plat: CJM Consulting Inc

Plat of Lot 11, Block 1 of Westwood First Addition, a subdivision of SW 1/4 of Section 16, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Jenniges gave an overview of the area using GIS. He noted the parcel to the north had been platted a few months ago and has some structures being built on it. This plat follows zoning ordinances. The applicant was present to answer questions.

Motion by Osterloo, seconded by Schmitz to approve the plat. All present voting aye; motion carried.

9. Other Business:

None.

10. Public Input:

None.

11. Adjourn

Jenniges adjourned the meeting at 12:05 P.M.

Jon Schmitz

Jon Schmitz

Planning Commission Vice-Chairperson



Planning Commission 7-28-25
City Council Chambers, City Hall, 612 N. Main Street
July 28, 2025

1. Call to Order

Chairperson Genzlinger called the July 28, 2025 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Bathke, Genzlinger, Havlik, Osterloo, Schmitz, Schreurs.

Absent: Gunkel, Sonne.

Staff Present: Boehmer, Dammann, Ellwein, Jenniges, Schroeder.

3. Declaration Of Conflicts Of Interests

None.

4. Approve Agenda

Motion by Schmitz, seconded by Osterloo to approve the proposed agenda. All present voting aye; motion carried.

5. Approval of Previous Minutes: July 14, 2025

Motion by Havlik, seconded by Schreurs to approve the proposed minutes of the July 14, 2025 Planning Commission Meeting. All present voting aye; motion carried.

6. Schedule Next Meeting: August 11, 2025

Motion by Osterloo, seconded by Havlik to set the date for the next Planning Commission Meeting for August 11, 2025. All present voting aye; motion carried.

7. Variance Permit: James Bauder

James Bauder has applied for a Variance Permit for a rear yard setback of 14' vs 25' for an attached accessory building. This is located at 700 W Norway Ave, legally described as Lot E, Block 43, University Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single-family Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were three responses in favor. The applicant was present to answer questions.

Jenniges gave an overview of the area using GIS. He stated the applicant would like to remove the existing unattached single-car garage and build an attached two-car garage. The lot is 75' deep and the house currently does not sit perfectly in the center and doesn't already meet the rear yard setback. The site plan shows only a rear yard setback is needed for the garage addition.

Motion by Havlik, seconded by Schmitz to recommend approval of the variance. All present voting aye; motion carried.

8. Variance Permit: Mitchell Telecom

Mitchell Telecom has applied for a Variance Permit for a front yard setback of 25' vs 30' for an attached accessory building. This is located at 1524 Commerce St, legally described as S 166' of Lot 2, Block 4, Westwood First Addition, City of Mitchell, Davison County, South Dakota. The property is zoned HB Highway Oriented Business District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were no responses in favor or opposed. The applicant was present to answer questions.

Jenniges gave an overview of the area using GIS. He noted this would not be an attached accessory building as described on the agenda and an overall plan had come before the board at a previous meeting for the 12' x 28' structure. The application said there was more water to the east of where they wanted to place it so they moved it from their original plan.

Bathke asked if the building had already been placed to which Jenniges said it had.

Genzlinger questioned if this was more asking for forgiveness than approval. Jenniges said it could be because they might have measured from the back of the curb instead of the property line when pouring the slab.

Motion by Schmitz, seconded by Schreurs to recommend approval of the variance but removing the word attached in the description of the variance. All present voting aye; motion carried.

9. Hearing and Recommendation on Ordinance #O2025-10-Amending Title 10 Zoning Regulations: 10-6A-3-Neighborhood Shopping Conditional Use Permit-Alcohol Sales (on-sale)

Jenniges said he was asked by the mayor to present this ordinance amendment prior to the entire ordinance amendment that is being worked on. He said the mayor had talked with business owners that requested the amendment. Jenniges stated by having this as a conditional use permit instead of a permitted use it does not give blanket approval of the alcohol sales (on sale) to all locations where Neighborhood Shopping is zoned. If this ordinance amendment were to pass, applicants would have to go through the conditional use process, giving neighbors their time to approve or disapprove of the conditional use permit and the Board of Adjustment to make the final decision. Jenniges gave an overview of the locations Neighborhood Shopping is located in the city.

Motion by Havlik, seconded by Schmitz to recommend approval of the zoning amendment. All present voting aye; motion carried.

10. Other Business:

None.

11. Public Input:

None.

12. Adjourn

Chairperson Genzlinger adjourned the meeting at 12:10 P.M.

Kevin Genzlinger
Planning Commission Chairperson

Public Library Board of Trustees Minutes

Community Room, Mitchell Public Library, 221 N. Duff Street

May 13, 2025

1. Call to Order

Board President Nath called the meeting to order at 5:17 p.m.

2. Roll Call

The following members were present in person: Dennis Nath, Deb Everson and Diana Goldammer, Ann Temple, and Susan Tjarks. Board member Emma Shears attended via Zoom. Also present was Kevin Kenkel, Library Director.

3. Approval of Agenda

There were no changes to the agenda. Motion by Goldammer, seconded by Everson, to approve the agenda. All members present voted "Aye". Motion passed.

4. Approval of Minutes

Board members reviewed the minutes from the March 18, 2025 board meeting. No changes were needed. Motion by Everson, seconded by Temple, to approve these minutes. All members present voted "Aye". Motion passed.

5. Director's Report

Board members reviewed written reports and monthly statistics for April 2025. Kenkel provided additional comments regarding the written reports. Additional discussion about federal funding to the SD State Library and its effects on Mitchell Public Library was held. Motion by Temple, seconded by Everson, to approve the director's report. All members present voted "Aye". Motion passed.

6. Financial Report & Approval of Bills

Board members reviewed the March and April 2025 bank statements and financial reports. Discussion on interlibrary loan and the library's postage account was held. Motion by Goldammer, seconded by Temple, to authorize Kenkel to use Board funds to pay for postage costs after the postage budget is expended later this year. This authorization is through 12/31/2025. All members present voted "Aye". Motion passed. Motion by Tjarks, seconded by Everson, to approve the financial reports. All members present voted "Aye". Motion passed.

7. Business Items

A. Action to Approve Bylaws Updates

Board members reviewed updates to the Board Bylaws. Motion by Everson, seconded by Goldammer, to approve these updates. All members present voted "Aye". Motion passed.

B. Action to Approve Policy Updates

Board members reviewed updates to the Collection Development Policy, the Confidentiality Policy, the Library Room Use Policy, and the Public Computer Use Policy. Board members also reviewed the Rules of Conduct Policy with no updates. No changes were recommended. Motion by Goldammer, seconded by Tjarks, to approve these updates. All members present voted "Aye". Motion passed.

8. Committee Reports

There were no committee reports.

9. Board Input

Goldammer asked about the Little Free Library in the courtyard across Corn Palace. Kenkel informed Board members that library staff recently added books in preparation for the summer months. Over the winter, few books were removed from the Little Free Library. Kenkel expects more books taken as the tourist picks up. Library staff will regularly check the Little Free Library over the summer months to make sure it has plenty of books.

Temple commented that she liked the April training at which Board members were trained on circulation desk functions.

Board members and Kenkel thanked Emma Shears for her five years of service on the Library Board of Trustees. Shears chose to not be reappointed to another term, so this meeting was her last meeting. Shears commented on appreciating the improvements to the library during her time on the Board.

10. Citizen's Input

No citizen's input was given.

11. Adjournment

Kenkel announced that there will be no Board training in June. Library staff will be busy with the Summer Reading Program.

The next Board of Trustees meeting is scheduled for July 15, 2025 at 5:15 p.m. in City Council Chambers at City Hall.

There being no further business, Nath declared the meeting adjourned at 6:28 p.m.

Public Library Board of Trustees Minutes

Mitchell Public Library, 221 N. Duff Street

July 15, 2025

1. Call to Order

Board President Nath called the meeting to order at 5:15 p.m. New board member Megan Luther was welcomed to the Board.

2. Roll Call

The following member was present in person: Deb Everson, and Megan Luther. Board member Dennis Nath attended via Zoom. Board members Diana Goldammer, Ann Temple, and Susan Tjarks were excused. Also present was Kevin Kenkel, Library Director.

3. Approval of Agenda

There were no changes to the agenda. Motion by Everson, seconded by Luther, to approve the agenda. All members present voted "Aye". Motion passed.

4. Approval of Minutes

Board members reviewed the minutes from the May 13, 2025 board meeting. Motion by Everson, seconded by Luther, to approve these minutes. All members present voted "Aye". Motion passed.

5. Director's Report

Board members reviewed written reports and monthly statistics for May and June 2025. Kenkel provided additional comments regarding the written reports and projects from the strategic plan. Motion by Luther, seconded by Everson, to approve the director's report. All members present voted "Aye". Motion passed.

6. Financial Report & Approval of Bills

Board members reviewed the May and June 2025 bank statements and financial reports. Motion by Everson, seconded by Luther, to approve payment of the submitted bills and to approve the financial reports. All members present voted "Aye". Motion passed.

7. Business Items

A. Annual Meeting Actions

Kenkel presided over the selection of a Board President for the coming year. Everson nominated Dennis Nath as President for 2025-2026. Motion by Everson, seconded

by Luther, to close nominations and elect Nath by acclamation. All members present voted "Aye". Motion passed.

At this point, re-elected Board President Nath again presided at the meeting and asked for nominations for Vice-president. Everson nominated Goldammer for 2025-2026. Motion by Luther, seconded by Everson, to close nominations and elect Goldammer by acclamation. All members present voted "Aye". Motion passed.

Board members reaffirmed the third Tuesday at 5:15 p.m. of each odd month as the meeting date for board meetings. Board members will continue having training sessions as needed the third Tuesday of each even month at Mitchell Public Library. These sessions will be at 5:15 p.m.

B. Review of 2025 Library Budget Request

Kenkel presented the draft 2026 budget request for city funding. Board members reviewed and asked questions about a number of items. Board members affirmed the draft request.

Due to poor audio quality for Nath's Zoom connection, board member Everson was asked to run the remainder of the meeting.

8. Committee Reports

There were no committee reports.

9. Board Input

Luther asked about progress on the window in the children's area that shattered in June. Kenkel informed board members that the replacement window was ordered, but hasn't arrived yet.

10. Citizen's Input

No citizen's input was given.

11. Adjournment

The next Board of Trustees meeting is scheduled for September 16, 2024 at 5:15 p.m. in City Council Chambers at City Hall. With summer schedules there will be no August training session.

There being no further business, Board member Everson declared the meeting adjourned at 6:03 p.m.

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

A donation was received to fully fund the requested installation of story-walk frames within Patton Young Park. This amount was entered as a donation so is hereby being requested to be transferred to the appropriate expense account.

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☐ yes ☒ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 7/21/2025

Organization: First Circuit CASA

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☒ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Jackie Horton

Address: 115 E 11th Avenue, Mitchell SD 57301

Phone #: 605-996-1212

Email: jackie.horton@mitchellcasa.org

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: August 1 - November 22

Date of Raffle Drawing: November 22

Value of Raffle Prize: \$1100

Proceeds Benefiting: First Circuit CASA

For Finance Office Use Only:

Council Approval Date: _____

Signature:

Finance Officer

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	August 4, 2025	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit Application Central Electric Cooperative Annual Meeting on September 9, 2025		
Explanation/Background of Agenda Item Requested:	Central Electric Cooperative is requesting a Special Event Permit for their annual meeting, which takes place on Tuesday, September 9th, 2025, from 5:00 PM until 8:00 PM at The World's Only Corn Palace. This event will be held in a City facility (The World's Only Corn Palace). The total anticipated attendance is 750. Please refer to the attached Special Event Permit Application for more details about the event. The Special Event Permit Application requests the following: • Parking Lot Closure (\$50 fee) The following parking lot closure is requested from 4:00 PM to 9:00 PM on Tuesday, September 9th: • Parking lots (2) directly north of City Hall and The World's Only Corn Palace. ○ Four (4) parking spots will remain open for Corn Palace Staff parking ONLY. ○ Please allow entrance into parking lots from north entrance only, block off / close east entrance into parking lots. Central Electric Cooperative will post signage at the north entrance of the parking lot(s) for handicap and elderly parking ONLY. Please reference the attached Parking Lot Closure Map 2025 for further information. A Certificate of Liability Insurance form has been provided. Staff recommends City Council approval of the requested Special Event Permit as outlined in the Special Event Permit Application.		

[Print](#)**Special Event Permit Application - Submission #4196****Date Submitted: 7/15/2025**

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

Central Electric Cooperative Annual Meeting

Event Date:

9/9/2025

Event Hours:*

05:00 PM

—

08:00 PM

Event Date(s):

mm/dd/yyyy

—

mm/dd/yyyy

Permit(s) & License(s) requests included in this application:*

- ☒ Parking Lot Closure (\$50 Fee)
- ☐ Street Closure (\$100 Fee)
- ☐ City Park Closure (\$100 Fee)
- ☐ Parade Permit (\$50 Fee)
- ☐ Parade Permit - w/ Escort (\$250 Fee)
- ☐ Special Event Liquor License (\$200 Fee)
- ☐ Consumption Permit (\$50 Fee)
- ☐ Consumption Permit - with Special Event Liquor License (\$0 Fee)
- ☐ Fireworks Permit (\$50 Fee)
- ☐ Noise Permit (\$0 Fee)

Time Requested for Parking Lot Closure

9/9/2025 04:00 PM — 9/9/2025 09:00 PM

Time Requested for Street Closure

mm/dd/yyyy hh:mm am/pm — mm/dd/yyyy hh:mm am/pm

Time Requested for City Park Closure

mm/dd/yyyy hh:mm am/pm — mm/dd/yyyy hh:mm am/pm

Event Information:

Overall Event Description:*

Central Electric Cooperative hosts its Annual Meeting for cooperative members inside the World's Only Corn Palace each year. Roughly 750 people attend the meeting. Members have asked us to reserve the parking lot connected to the north side of the building for handicap and elderly parking for the event to provide enhanced access to the main entrance for individuals with disabilities and mobility challenges. We could post signage for handicap and elderly parking at the north parking lot entrance.

Please check all that apply:*

- ☐ This is a first time event.
- ☐ This event is open to the public.
- ☐ Admission will be charged.
- ☐ Vendor and / or participant fees are required.
- ☐ The event includes the sale or use of alcoholic beverages.
- ☐ Items and / or services will be sold at the event.
- ☒ The event will be held in a City Park or Facility.

Total anticipated attendance:*

750

Organization:*

Central Electric Cooperative

Address:*

25487 403rd Avenue

City:*

Mitchell

State:*

South Dakota

Zip Code:*

57301

Event Application Contact Person:*

Tara Miller

Contact Person Email:*

taram@centralec.coop

Contact Person Phone Number: *

605-996-7516

Day of Event Contact Person:*

Tara Miller

Contact Person Email:*

taram@centralec.coop

Contact Person Phone Number:*

605-553-7096

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

Central Electric can post signage for handicap and elderly parking at the north entrance. We may ask that the east entrance be closed. If that's not possible, we can post signs at each entrance. The attached map has the parking spots highlighted that we would like to reserve for our members.

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter - air conditioning (\$159.30/day - Park & Rec Fee)
- ☐ Indoor Park Shelter - no air conditioning (\$116.82/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.41/day - Park & Rec Fee)
- ☒ City Facility or Other City Building
- ☐ Picnic Table Rental (\$25 each/day- Park & Rec Fee)
- ☐ Bleacher Rental (\$35 each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

We are making this request to accommodate individuals with disabilities and mobility challenges who attend our Annual Meeting. Members have asked us to reserve the parking lot connected to the north side of the building for handicap and elderly parking to provide safer access to the main entrance of the Corn Palace.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- ☐ Yes
- ☒ No

What time will sound amplification be used?

hh:mm am/pm — hh:mm am/pm

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

☐ Yes

☒ No

When will sound checks be performed?

hh:mm am/pm

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City

State

Zip Code

Phone Number

Email Address

Date of Display

mm/dd/yyyy

Time of Display

hh:mm am/pm

—

hh:mm am/pm

Type of Fireworks

☐ Class B Explosive (special fireworks)

☐ Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
 - A minimum of \$500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured.**

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- ☐ Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability per occurrence

Name of Insurance Company

Federated Rural Electric Insurance Exchange

Agent's Name

Policy Number

40 ARB 054-24

Phone Number

913-541-0150

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Tara Miller

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Tara Miller

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Tara Miller

I have attached the following items:

- ☒ Parking Lot Closure Map
- ☐ Street Closure Map
- ☐ City Park Closure Map
- ☐ Parade Route Map
- ☐ Special Event Liquor License Boundaries with Map
- ☐ Consumption Permit Boundaries with Map
- ☐ Fireworks Map
- ☐ Event Layout Map
- ☒ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Certificate of Fireworks Liability Insurance
- ☐ Additional Document(s)

Parking Lot Closure Map

ParkingLot.JPG

Street Closure Map

No file chosen

City Park Closure Map

No file chosen

Parade Route Map

No file chosen

Special Event Liquor License Boundaries with Map

No file chosen

Consumption Permit Boundaries with Map

No file chosen

Fireworks Map

No file chosen

Event Layout Map

No file chosen

Certificate of Liability Insurance

Central Certificate of Insurance - City of Mitchell 7-15-2025.pdf

Certificate of Liquor Liability Insurance

Choose File No file chosen

Certificate of Fireworks Liability Insurance

Choose File No file chosen

Additional Document

Choose File No file chosen

Additional Document

Choose File No file chosen

Action of City Council _____

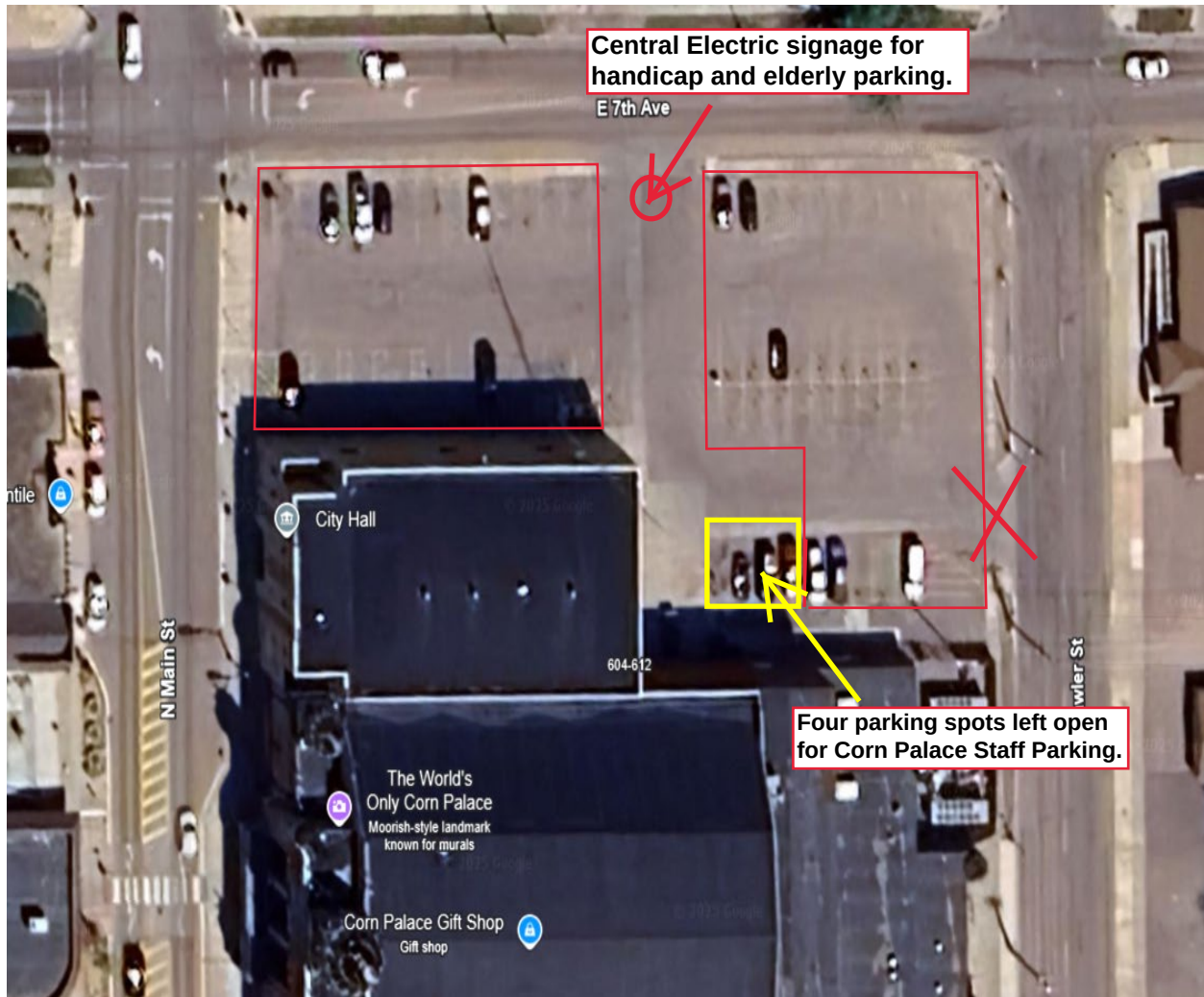
Finance Officer

Mayor

(Seal)

Date Approved: _____

Amount of Fees Paid: _____



CERTIFICATE OF INSURANCE

1/13/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

THIS IS TO CERTIFY THAT:

Central Electric Cooperative
P.O. Box 850
Mitchell, SD 57301



FEDERATED RURAL ELECTRIC
INSURANCE EXCHANGE

NAIC: 11118
P.O. Box 15147, Lenexa, KS 66285-5147
(913) 541-0150 fax (913) 541-9004
www.federatedrural.com

IS, AT THE ISSUE DATE OF THIS CERTIFICATE, INSURED BY THE COMPANY UNDER THE POLICY(IES) LISTED BELOW. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	POLICY NUMBER	POLICY DATES	LIMITS (\$)	
GENERAL LIABILITY COMMERCIAL GENERAL LIABILITY OCCURRENCE-BASIS COMPREHENSIVE FORM PREMISES / OPERATIONS UND / EXPLOSION & COLLAPSE PRODUCTS / COMP OPS CONTRACTUAL BROAD-FORM PROPERTY DAMAGE NO GENERAL AGGREGATE	40 ARB 054-24	1/1/2024 to 1/1/2026	EACH OCCURRENCE	\$2,000,000
			DAMAGE TO RENTED PREMISES	\$2,000,000
			MED EXP (PER PERSON)	\$1,000
			PERSONAL & ADV INJURY	\$2,000,000
			GENERAL AGGREGATE LIMIT	UNLIMITED
AUTOMOBILE ANY AUTO HIRED & NON-OWNED AUTO GARAGE LIABILITY (ANY AUTO)	40 ARB 054-24	1/1/2024 to 1/1/2026	COMBINED SINGLE LIMIT (EACH ACCIDENT)	\$2,000,000
			COMP DEDUCTIBLE	\$500
			COLLISION DEDUCTIBLE	\$500
WORKERS COMPENSATION AND EMPLOYERS LIABILITY	40 WC 054-25	2/1/2025 to 2/1/2026	WC LIMITS	STATUTORY
			E.L. EACH ACCIDENT	\$500,000
			E.L. DISEASE EACH EMPLOYEE	\$500,000
			E.L. DISEASE - POLICY LIMIT	\$500,000
ALL-RISK BLANKET PROPERTY	40 ARB 054-24	1/1/2024 to 1/1/2026	PROPERTY LIMIT	\$20,177,555
			PROPERTY DEDUCTIBLE	\$500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EQUIPMENT / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

It is agreed that where required by mortgage, lease, or other legal agreement, the interests of mortgagees, lessors, and loss payees are insured as their interests may appear as additional insured's and/or loss payees. Blanket Additional Insured and Waiver of Subrogation are included under General Liability and Automobile Liability insurance if required by written contract or agreement. Policy provisions include a 60-day cancellation notice.

CERTIFICATE HOLDER:

CITY OF MITCHELL
612 NORTH MAIN STREET
MITCHELL, SD 57301

CANCELLATION:

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE:

Jennifer L. Hays Willey

Blanket Additional Insured & Waiver of Subrogation Endorsement

40 ARB 054-24

Central Electric Cooperative

Section II, General Liability and Automobile Liability Insurance, Item F. Persons Insured, is amended to include any person or organization for whom the policyholder is performing operations when the policyholder and the person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured or insureds to this policy. Such person or organization is an additional insured only with respect to liability caused, in whole or in part, by the policyholder's acts or omissions, or by the acts or omissions of others acting on the policyholder's behalf, provided:

1. The insurance afforded to such additional insured or insureds only applies to the extent permitted by law; and
2. If such coverage is required by written contract or agreement, the insurance afforded will not be broader than that required by the contract or agreement to be provided to the additional insured or insureds; and
3. If such coverage is required by written contract or agreement, the insurance afforded shall not exceed the limit of insurance required by the contract or agreement, or the applicable Limit of Liability stated in the Declarations, whichever is less.
4. If required by written contract or agreement, the Company waives any rights of recovery against the additional insureds shown above because of payments made under Section II, General Liability. Such waiver applies only to the extent that the policyholder has waived its rights of recovery against such person(s) or organization(s) prior to loss.
5. The following amends General Condition H. Other Insurance, and supersedes any provision to the contrary:
This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under this policy provided that:
 - (1) The additional insured is a Named Insured under such other insurance; and
 - (2) It is required by written contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

With respect to the insurance afforded to these additional insureds, no coverage shall apply to Personal Injury or Property Damage arising out of or caused directly or indirectly by providing or failing to provide any professional service. This exclusion shall not apply to the rendering of emergency first aid or incidental medical service.
A professional service can mean, but is not limited to Personal Injury or Property Damage arising out of the rendering of, or the failure to render, any architectural, engineering or surveying services, including:

- a. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
- b. Supervisory, inspection, architectural or engineering activities.

This endorsement shall not, in any event, increase the Limit of Liability stated in the Declarations.

All other policy provisions apply.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	August 4, 2025	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - PD		
Agenda Item:	Special Event Permit Application The 437 Project on September 27, 2025		
Explanation/Background of Agenda Item Requested:	The Helpline Center is requesting a Special Event Permit for The 437 Project on Saturday, September 27th, 2025, from 7:00 PM until 8:00 PM. The 437 Project was born of a passion for bolstering both physical and mental wellness, and often overlooked connections between the two. In 2025, The 437 Project will run 437 miles across the state of South Dakota, raising funds to support the Helpline Center. The event is open to the public and will be held in a City Park or Facility (Corn Palace Plaza). The total anticipated attendance is 100. Please refer to the attached Special Event Permit Application for more details about the event. The Special Event Permit Application requests the following: • Parade Permit - w/ escort (\$250 Fee) The 437 Project will run through Mitchell on Saturday, September 27th at approximately 7:00 PM, coming into Mitchell on Highway 37 from the north and making an hour-long stop at the Corn Palace from approximately 7:00 PM until 8:00 PM. They request a police escort once the runner turns onto Highway 37 and travels south into Mitchell, and arrives at The World's Only Corn Palace. The RVs and SUVs following the runner will be parked in the coned areas on N. Lawler St. Then a police escort will be needed once they leave the Corn Palace and take N. Main St. to E. 4th St to Foster St. then east on E. 1st Ave out of Mitchell. They will have an SUV and RV following the runner with an amber light, as well as signs on those vehicles letting upcoming and oncoming traffic aware of the runner. Also, the runner will be wearing a reflective vest along the route. * The Corn Palace suggests the use of temporary cones to block off the area(s) behind the Corn Palace, on Lawler St. where the RVs and SUVs will park, rather than a street closure for an hour. Please reference the attached Runner Route Map, Event Layout(s) Map, and RV-SUV Parking Map for further information. A Certificate of Liability Insurance form has been provided.		

Staff recommends City Council approval of the requested Special Event Permit as outlined in the Special Event Permit Application.

Print**Special Event Permit Application - Submission #4204****Date Submitted: 7/22/2025**

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

The 437 Project

Event Date:

9/27/2025

Event Hours:*

07:00 PM

—

08:00 PM

Event Date(s):

mm/dd/yyyy

—

mm/dd/yyyy

Permit(s) & License(s) requests included in this application:*

- ☐ Parking Lot Closure (\$50 Fee)
- ☐ Street Closure (\$100 Fee)
- ☐ City Park Closure (\$100 Fee)
- ☐ Parade Permit (\$50 Fee)
- ☒ Parade Permit - w/ Escort (\$250 Fee)
- ☐ Special Event Liquor License (\$200 Fee)
- ☐ Consumption Permit (\$50 Fee)
- ☐ Consumption Permit - with Special Event Liquor License (\$0 Fee)
- ☐ Fireworks Permit (\$50 Fee)
- ☐ Noise Permit (\$0 Fee)

Time Requested for Parking Lot Closure

—

Time Requested for Street Closure

—

Time Requested for City Park Closure

—

Event Information:

Overall Event Description:*

The 437 Project was born of a passion for bolstering both physical and mental wellness and the often overlooked connection between the two. In 2025, the 4th annual 437 Project will run 437 miles across the state of South Dakota, raising funds to support the Helpline Center, the only accredited suicide crisis center in the state.

This group of twelve runners is made up of community leaders who will stop at nothing to influence and create positive change in the Mount Rushmore State. On Thursday, September 25th, runners will depart from the west side of the state to begin the 437 mile relay-style journey. Tackling the ever-changing South Dakota weather and terrain, runners will connect with communities as they raise funds and awareness for this initiative, finishing in Sioux Falls on Sunday, September 28th.

The Helpline Center also answers the 988 Lifeline for South Dakota. Providing crisis response 24/7 to anyone in emotional distress or experiencing a mental health, substance use or suicide crisis. 988 can be reached through a call, text or chat. The line is answered by caring and compassionate crisis counselors.

Join us in Mitchell as The 437 Project team runs through town on their journey across South Dakota! Come cheer on our twelve inspiring runners and connect with The 437 Project team. Bring your family and friends for an evening filled with community, conversation, yard games, and more.

Please check all that apply:*

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☐ Admission will be charged.
- ☐ Vendor and / or participant fees are required.
- ☐ The event includes the sale or use of alcoholic beverages.
- ☐ Items and / or services will be sold at the event.
- ☒ The event will be held in a City Park or Facility.

Total anticipated attendance:*

100

Organization:*

Helpline Center

Address:*

3817 S Elmwood Ave,

City:*

Sioux Falls

State:*

SD

Zip Code:*

57105

Event Application Contact Person:*

Lexi Knutson

Contact Person Email:*

info@the437project.org

Contact Person Phone Number: *

2533153362

Day of Event Contact Person:*

Lexi Knutson

Contact Person Email:*

info@the437project.org

Contact Person Phone Number:*

2533153362

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

We will arrive at the backside of the Corn Palace on Lawler St. and park our RVs and SUVs in the designated area that will be coned off for the formal event. We plan to use the AV at the Corn Palace and have appreciated the Corn Palace being lit up in blue and yellow in the past.

Please reference the attached route map and RV & SUV parking map.

Ca

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter - air conditioning (\$159.30/day - Park & Rec Fee)
- ☐ Indoor Park Shelter - no air conditioning (\$116.82/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.41/day - Park & Rec Fee)
- ☒ City Facility or Other City Building
- ☐ Picnic Table Rental (\$25 each/day- Park & Rec Fee)
- ☐ Bleacher Rental (\$35 each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility.

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

From Letcher -> 404th Ave -> 247th St -> Badger St -> 252nd St -> W 23rd Ave -> N Main Street; we will be stopping at the corn palace at approximately 7:00 PM and staying there until 8:00 PM. They will then need an escort out of town as they continue on through town. N Main St -> E 4th Street -> Foster St -> E 1st Ave.

We will have an SUV and an RV following the runner with amber lights, as well as a sign on the vehicles. Portable signage will be dropped every 10 miles (see below):

Collapsible sign: Runners Next 10 Miles

Size 48"

Sign on back of SUV & RV: Runners Ahead/Use Caution

Size 24" by 48"

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- ☐ Yes
☒ No

What time will sound amplification be used?

—

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ☐ Yes
☒ No

When will sound checks be performed?

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City

State

Zip Code

Phone Number

Email Address

Date of Display**Time of Display**

—

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:**What are the width perimeter requirements?**

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
 - A minimum of \$500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured.**

Insurance coverage must be maintained for the duration of the event.

--I have the following coverage(s) and attached a copy of the Certificate(s) listed below:

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- ☐ Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability per occurrence

Name of Insurance Company**Agent's Name****Policy Number****Phone Number**

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Lexi Knutson

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Lexi Knutson

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Lexi Knutson

— I have attached the following items: —

- ☐ Parking Lot Closure Map
- ☐ Street Closure Map
- ☐ City Park Closure Map
- ☒ Parade Route Map
- ☐ Special Event Liquor License Boundaries with Map
- ☐ Consumption Permit Boundaries with Map
- ☐ Fireworks Map
- ☒ Event Layout Map
- ☒ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Certificate of Fireworks Liability Insurance
- ☒ Additional Document(s)

Parking Lot Closure Map

Choose File No file chosen

Street Closure Map

Choose File No file chosen

City Park Closure Map

Choose File No file chosen

Parade Route Map

Screenshot 2025-07-21 at 3.54.33 PM.png

Special Event Liquor License Boundaries with Map

Choose File No file chosen

Consumption Permit Boundaries with Map

Choose File No file chosen

Fireworks Map

Choose File No file chosen

Event Layout Map

Event Layouts (4).pdf

Certificate of Liability Insurance

Insurance - The 437 Project (2).pdf

Certificate of Liquor Liability Insurance

Choose File No file chosen

Certificate of Fireworks Liability Insurance

Choose File No file chosen

Additional Document

2025 RV-SUV Parking (1) (1).pdf

Additional Document

The 437 Project 2025 letter (1) (1).pdf

Action of City Council _____

Finance Officer

Mayor

(Seal)

Date Approved: _____

Amount of Fees Paid: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/07/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER North Risk Partners - McKinneyOlson Insurance 7001 S Lyncrest Pl Suite 102 Sioux Falls SD 57108	CONTACT NAME: Lori Hilmoe, CIC, CISR PHONE (A/C, No, Ext): (605) 335-7777 E-MAIL ADDRESS: lori.hilmoe@northriskpartners.com FAX (A/C, No):
INSURED Helpline Center, Inc. 1000 N West Ave, Ste 310 Sioux Falls SD 57104-1314	INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Insurance Company INSURER B: First Dakota Indemnity Company INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 000001 10351

COVERAGES**CERTIFICATE NUMBER:** Master**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			PHPK2641824	01/06/2025	01/06/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			PHPK2641824	01/06/2025	01/06/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Hired Physical Damage \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			PHUB896062	01/06/2025	01/06/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC200002600-2024A	04/01/2024	04/01/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1000000 E.L. DISEASE - EA EMPLOYEE \$ 1000000 E.L. DISEASE - POLICY LIMIT \$ 1000000
A	Professional Liability Directors & Officers			PHPK2641824	01/06/2025	01/06/2026	Limit \$1,000,000 NFP0121009 \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project 437.

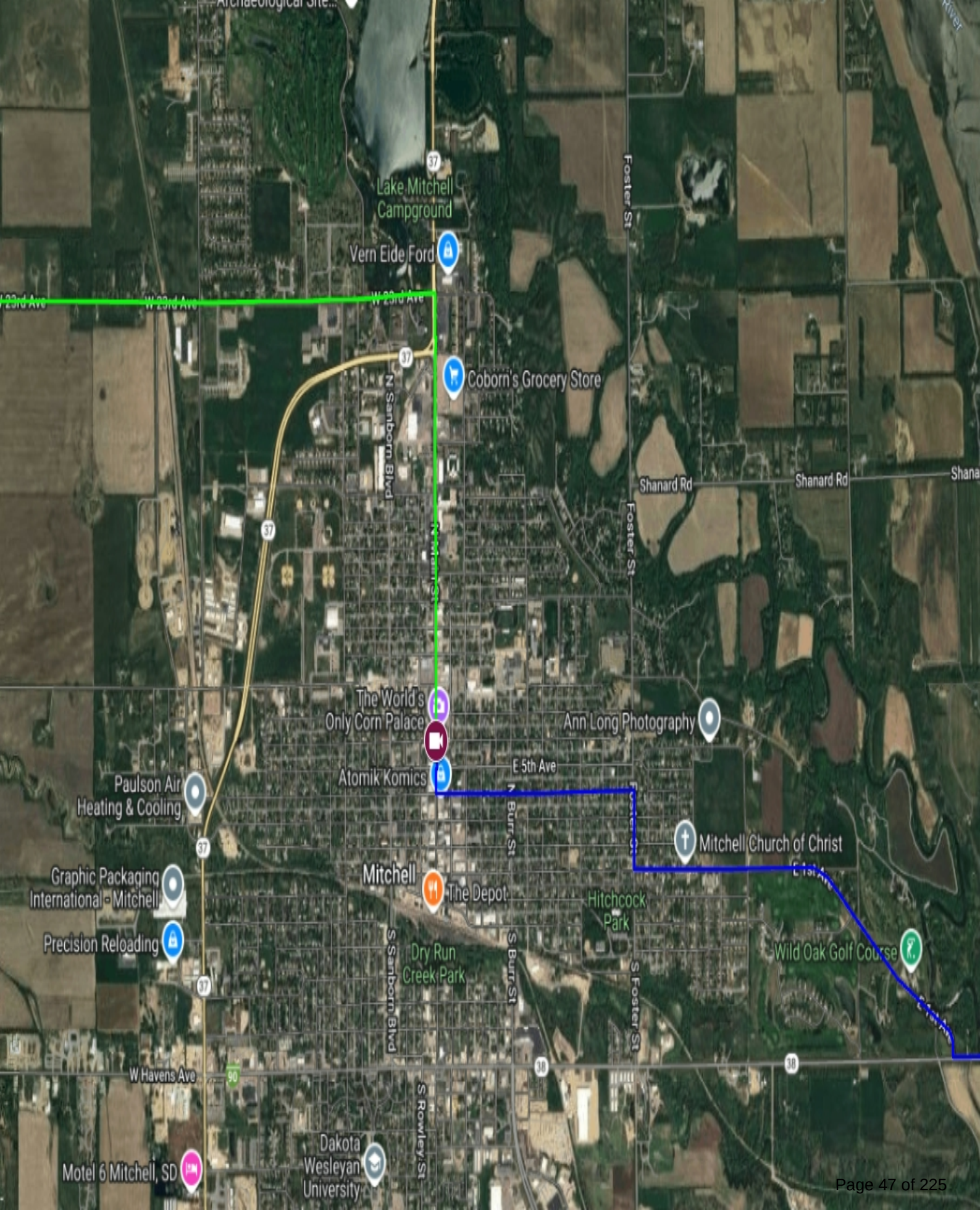
CERTIFICATE HOLDER**CANCELLATION**City of Mitchell
612 N. Main St.

Mitchell

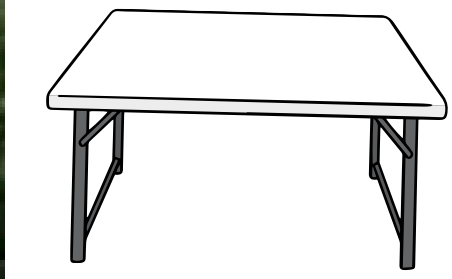
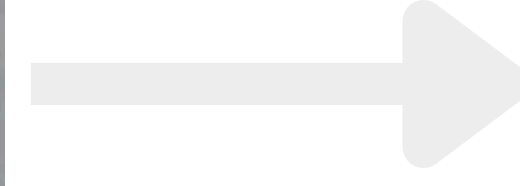
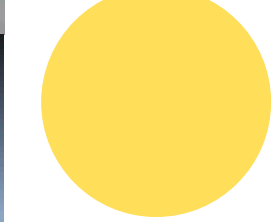
SD 57301

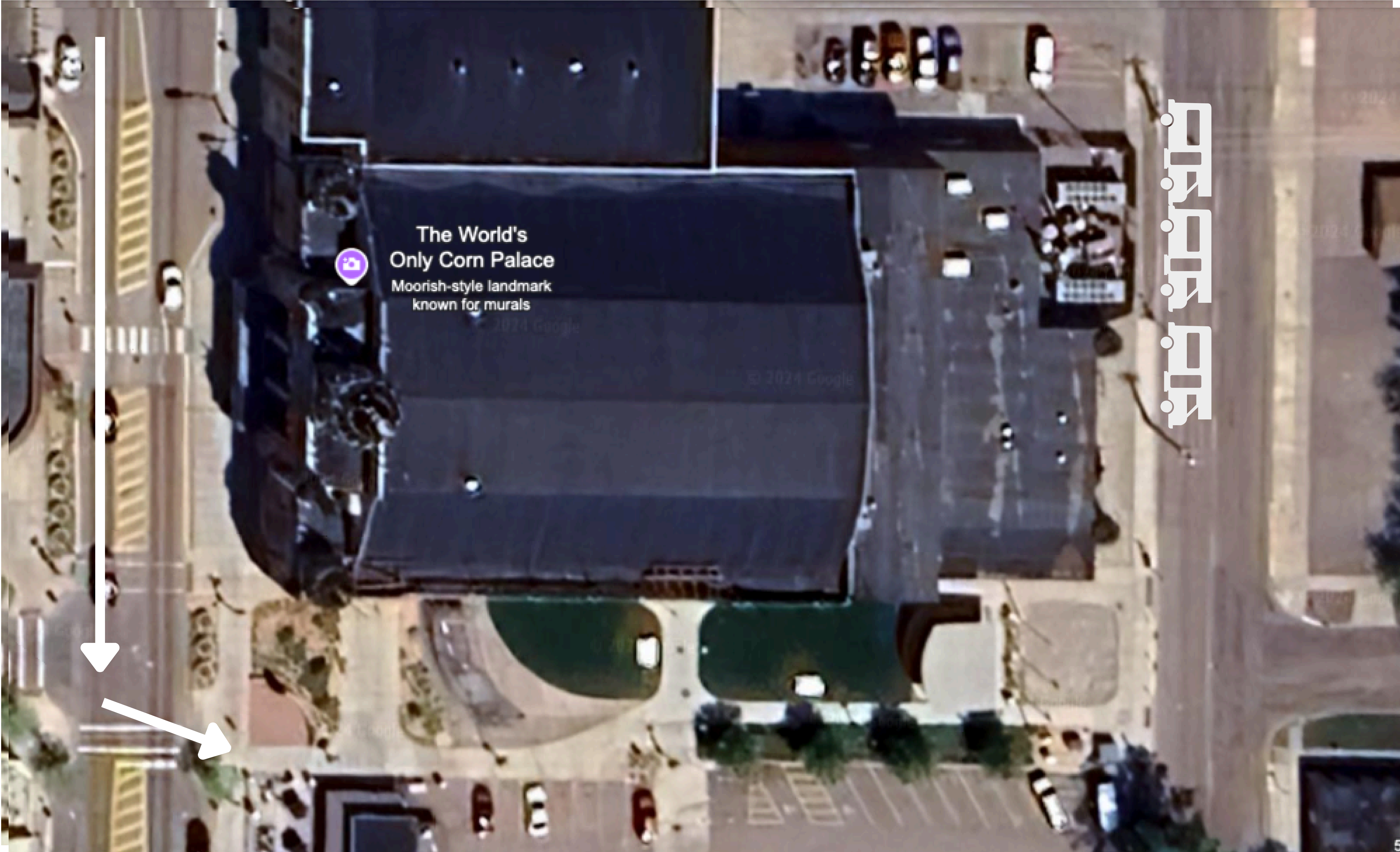
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE





-  Sponsor Table
-  Step & Repeat
-  Restroom
-  Runner Direction
-  Staked Signage







Department of Transportation

Sioux Falls Area Office

5316 West 60 Street North

Sioux Falls, SD 57107 605/367-5680

FAX: 605/367-5685

March 17, 2025

The 437 Project
3817 S Elmwood Avenue
Sioux Falls, SD 57105

Re: The 437 Project

Dear Ms. Knutson,

Please find attached the Permit to Occupy Right-of-Way (DOT-295) for the Purpose of a Relay Run, along with the special conditions that must be adhered to for the safety of runners and motorists. These conditions are essential to ensure a safe and coordinated event:

1. The permittee shall notify the South Dakota Highway Patrol and the respective county sheriff's offices in advance of the run and provide details of the route.
2. The permittee is responsible for carrying liability insurance for the duration of the event.
3. Runners must use paved shoulders adjacent to the traveled lane whenever possible.
4. A minimum of one support vehicle must accompany each runner. The support vehicle shall:
 - Be equipped with a flashing or rotating amber light visible from all directions for at least one-half mile.
 - Travel behind the runner to provide advance warning to motorists.
 - Operate only between dawn (½ hour after sunrise) and dusk (½ hour before sunset).
5. In the event of inclement weather or poor visibility, where safety is compromised, the permit will be considered canceled.

For coordination within the Sioux Falls area, please contact the appropriate authorities:

- South Dakota Highway Patrol (Sioux Falls) – (605) 367-5700
- Lake County Sheriff – (605) 256-7615
- Lincoln County Sheriff – (605) 987-5651
- Minnehaha County Sheriff – (605) 335-2423
- Turner County Sheriff – (605) 297-3225

Please ensure compliance with these conditions to promote a safe and successful event. If you have any questions, feel free to reach out.

Best regards,



Harry Johnston

Sioux Falls Area Engineer

ecc:

- Keith Voegeli, Maintenance Supervisor, Unit 271 (Sioux Falls Area – SDDOT)
- John Matthesen – Belle Fourche Area Engineer
- Mike Carlson – Rapid City Area Engineer
- Dean VandeWiele – Pierre Area Engineer
- Brad Letcher – Huron Area Engineer
- Jay Peppel – Mitchell Area Engineer



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/07/2025

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PRODUCER North Risk Partners - McKinneyOlson Insurance 7001 S Lyncrest Pl Suite 102 Sioux Falls SD 57108	CONTACT NAME: Lori Hilmoie, CIC, CISR PHONE (A/C, No, Ext): (605) 335-7777 E-MAIL ADDRESS: lori.hilmoie@northriskpartners.com FAX (A/C, No): INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Insurance Company INSURER B: First Dakota Indemnity Company INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 000001 10351
INSURED Helpline Center, Inc. 1000 N West Ave, Ste 310 Sioux Falls SD 57104-1314		

COVERAGES**CERTIFICATE NUMBER:** Master**REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
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A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			PHPK2641824	01/06/2025	01/06/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Hired Physical Damage \$
A	☒ UMBRELLA LIAB ☒ EXCESS LIAB DED ☒ RETENTION \$ 10,000			PHUB896062	01/06/2025	01/06/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ Y	N/A	WC200002600-2024A	04/01/2024	04/01/2025	☒ PER STATUTE E.L. EACH ACCIDENT \$ 1000000 E.L. DISEASE - EA EMPLOYEE \$ 1000000 E.L. DISEASE - POLICY LIMIT \$ 1000000
A	Professional Liability Directors & Officers			PHPK2641824	01/06/2025	01/06/2026	Limit \$1,000,000 NFP0121009 \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project 437.

CERTIFICATE HOLDER**CANCELLATION**City of Mitchell
612 N. Main St.

Mitchell

SD 57301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Internal Revenue Service

Department of the Treasury

**P. O. Box 2508
Cincinnati, OH 45201**

Date: October 6, 2000

Helpline Center, Inc.
1000 N. West Ave. Ste. 310
Sioux Falls, SD 57104-1314

Person to Contact:
Ruth Ohmer 31-03159
Customer Service Specialist
Toll Free Telephone Number:
8:00 a.m. to 9:30 p.m. EST
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
23-7424387

Dear Madam:

This is in response to your letter dated August 7, 2000, requesting a copy of your organization's determination letter reflecting the current name. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in January 1975, granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Helpline Center, Inc.
23-7424387

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

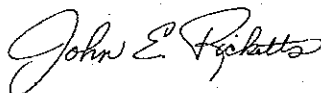
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,

A handwritten signature in cursive script that reads "John E. Ricketts".

John E. Ricketts, Director, TE/GE
Customer Account Services

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	August 4, 2025	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit Application VFW Post 2750 Annual Chili Cook Off on October 11, 2025		
Explanation/Background of Agenda Item Requested:	The VFW Post 2750 is requesting a Special Event Permit for their annual Chili Cook-Off on Saturday, October 11th, 2025. Event hours are from 12:00 PM until 6:00 PM. The event is open to the public and includes the sale or use of alcoholic beverages. The event will include a program with the National Anthem, a ceremony to honor deceased veterans, a Billy Lurken performance, and children's games. They plan to begin setting up for the event on Friday, October 10th, at Noon. The total anticipated attendance is 150. Please refer to the attached Special Event Permit Application for more details about the event. The Special Event Permit Application requests the following: • Parking Lot Closure (<i>\$50 Fee</i>) • Street Closure (<i>\$100 Fee</i>) • Consumption Permit (<i>\$50 Fee</i>) • Noise Permit (<i>\$0 Fee</i>) The following parking lot closure is requested on Friday, October 10th, from 12:15 PM, until Saturday, October 11th, at 6:00 PM: • The north half of the 2nd and Rowley St. parking lot. The following street closure is requested on Friday, October 10th, from 3:15 PM, until Saturday, October 11th, at 6:00 PM: • The alley located adjacent to the parking lot closure between 2nd and 3rd Avenues. *Street closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested street(s).		

Please reference the attached Parking Lot Closure and Chili Cook-Off Map(s) for further information.

Also, the Special Event Permit Application is requesting a Noise Permit and a Consumption Permit.

- The Noise Permit with sound amplification will be used from Noon until 3:00 PM, with sound checks being performed at 11:30 AM.
- The Consumption Permit will allow alcoholic beverages to be carried within the closed area, as long as the alcoholic drinks are in a designated cup.

Last of all, the following additional equipment along with fees has been requested:

- 6 picnic tables (\$25/picnic table/day, plus tax, if applicable)

The VFW Post 2750 will provide the Certificate of Liability Insurance as soon as it is available.

***Approval of the submitted Special Event Permit Application will be contingent upon receipt of the Certificate of Liability Insurance and payment of the respective fees.**

Staff recommends City Council approval of the Special Event Permit as stated in the Special Event Permit Application.

[Print](#)**Special Event Permit Application - Submission #4201****Date Submitted: 7/22/2025**

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:***Event Date:****Event Hours:***

—

Event Date(s): —

Permit(s) & License(s) requests included in this application:*

- ☒ Parking Lot Closure (\$50 Fee)
- ☒ Street Closure (\$100 Fee)
- ☐ City Park Closure (\$100 Fee)
- ☐ Parade Permit (\$50 Fee)
- ☐ Parade Permit - w/ Escort (\$250 Fee)
- ☐ Special Event Liquor License (\$200 Fee)
- ☒ Consumption Permit (\$50 Fee)
- ☐ Consumption Permit - with Special Event Liquor License (\$0 Fee)
- ☐ Fireworks Permit (\$50 Fee)
- ☒ Noise Permit (\$0 Fee)

Time Requested for Parking Lot Closure

10/10/2025 12:15 PM — 10/11/2025 06:00 PM

Time Requested for Street Closure

10/10/2025 03:15 PM — 10/11/2025 06:00 PM

Time Requested for City Park Closure

— —

Event Information:

Overall Event Description:*

VFW POST2750 ANNUAL CHILLI COOK OFF-10-11 OCT 2025

1. SET UP BEGINS AT 1200 PM 10 OCT 25 ON FRODAY ONPARKNG LOT AT 2ND AND ROWLEY AND VALT PARKNG LOT , NEED PARKING LOT CLEARED AND ALLEY CLOSED 3RD AVE TO HALF OF PARKING LOTTO ALLOW ACES TO HARVES
2. CHILI COOKERS ARRIVE AT 0700 HRS 11 OCT 25
3. JUDGING STARTS AT 11 AM ON 11 OCT 25
- 4.PROGRAM WITH NATIONAL ANTHEM, HONORING DECEASED VETERANS, BILLY LURKRN PLAYS FOR 2 HRS, CHILDREN GAMES ON VAULT PARKING LOT
5. ANNOUNCE WINNERS AT 1500 HRS
6. TAKE DOWN 1600-1730 HRS

Please check all that apply:*

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☐ Admission will be charged.
- ☐ Vendor and / or participant fees are required.
- ☒ The event includes the sale or use of alcoholic beverages.
- ☐ Items and / or services will be sold at the event.
- ☐ The event will be held in a City Park or Facility.

Total anticipated attendance:*

150

Organization:*

Corn Palace City Post 2750 Veterans Of Foreign War

Address:*

215 N. Main St

City:*

Mitchell

State:*

SD

Zip Code:*

57301

Event Application Contact Person:*

Martin Christensen

Contact Person Email:*

mchristensen@santel.net

Contact Person Phone Number: *

6059332220

Day of Event Contact Person:*

Martin Christensen

Contact Person Email:*

mchristensen@santel.net

Contact Person Phone Number:*

6059332220

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

SEE ATTCHED SHEET ; 6 PICNIC TABLES NEED TO BE RESERVED

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter - air conditioning (\$159.30/day - Park & Rec Fee)
- ☐ Indoor Park Shelter - no air conditioning (\$116.82/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.41/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☒ Picnic Table Rental (\$25 each/day- Park & Rec Fee)
- ☐ Bleacher Rental (\$35 each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

1. SAFETY- BARRIER AROUND PARKING LOT, WITH WALK THROUGH GATES,
2. SECURITY - MPS 1 BLOCK AWAY TO SOUTH, VETERANS PROVIDE SECURITY OF EVENT INSIDE VFW AND SET UP AREA
3. ADA ACCESSIBILITY TO EVENT ANF VFW INSIDE BATHROOMS
4. PARKING IN PARKING LOT -SOUTH HALF AND SIDE STREETS
5. FIRST AID IN VFW AND FIRST RESPONDERS AND AMBULANCE 1 BLOCK AWAY

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

— Will sound amplification be used?

☒ Yes

☐ No

What time will sound amplification be used?

12:00 PM

—

03:00 PM

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

☒ Yes

☐ No

When will sound checks be performed?

11:30 AM

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City

State

Zip Code

Phone Number

Email Address

Date of Display

Time of Display

—

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
 - A minimum of \$500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured.**

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- ☐ Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability per occurrence

Name of Insurance Company

MARTIN - TRUDEAU

Agent's Name

BEAU

Policy Number

PENDING

Phone Number

605-996-3106

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

MARTIN CHRISTENSEN

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

MARTIN CHRISTENSEN

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Corn Palace City Post 2750 Veterans Of Foreign War

I have attached the following items:

- ☒ Parking Lot Closure Map
- ☒ Street Closure Map
- ☐ City Park Closure Map
- ☐ Parade Route Map
- ☐ Special Event Liquor License Boundaries with Map
- ☒ Consumption Permit Boundaries with Map
- ☐ Fireworks Map
- ☐ Event Layout Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Certificate of Fireworks Liability Insurance
- ☐ Additional Document(s)

Parking Lot Closure Map No file chosen**Street Closure Map**

VFW Chili Cook.docx

City Park Closure Map No file chosen**Parade Route Map** No file chosen**Special Event Liquor License Boundaries with Map** No file chosen**Consumption Permit Boundaries with Map** No file chosen**Fireworks Map** No file chosen**Event Layout Map** No file chosen**Certificate of Liability Insurance** No file chosen**Certificate of Liquor Liability Insurance** No file chosen**Certificate of Fireworks Liability Insurance** No file chosen

Additional Document

Choose File No file chosen

Additional Document

Choose File No file chosen

Action of City Council _____

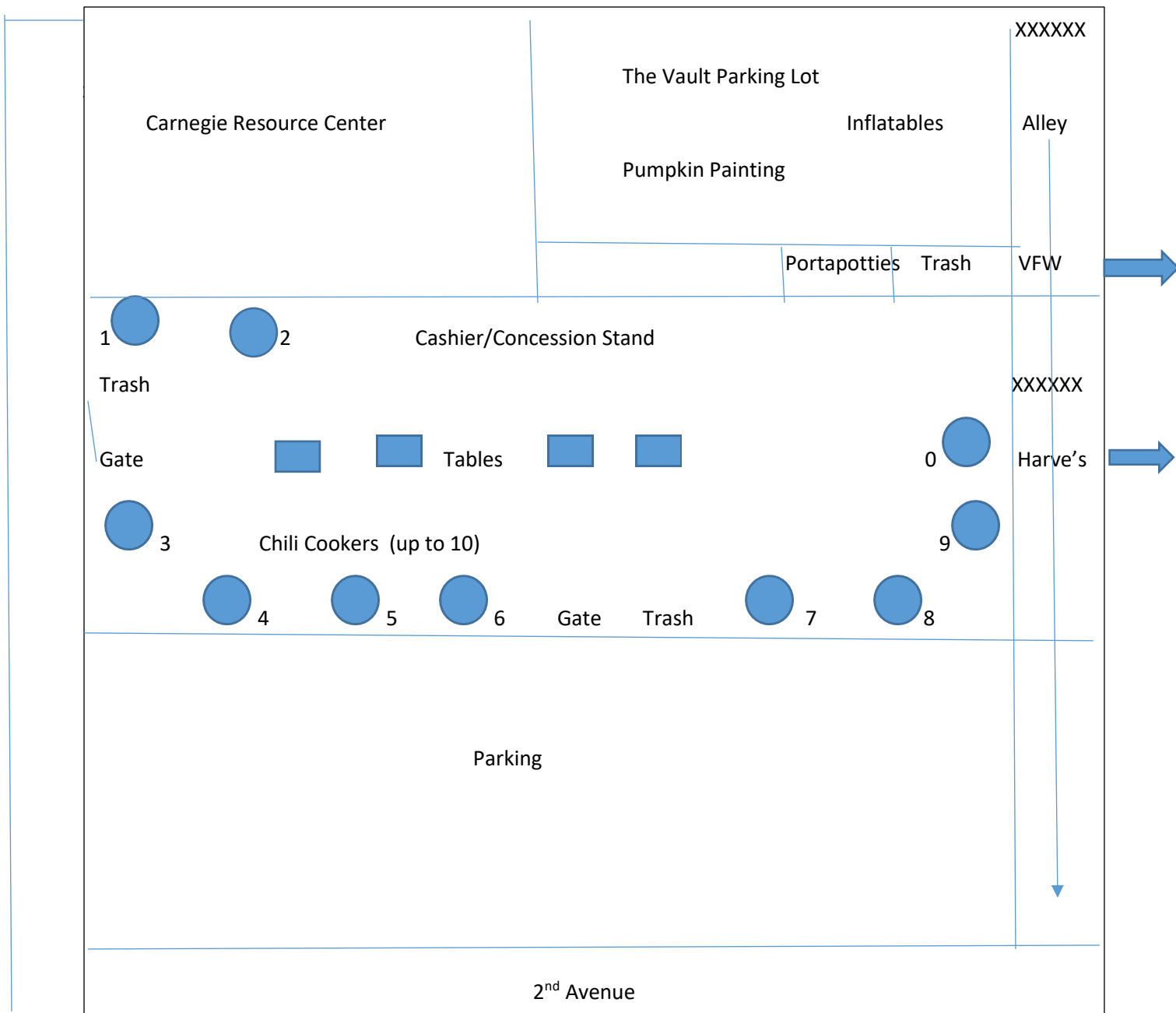
Finance Officer

Mayor

(Seal)

Date Approved: _____

Amount of Fees Paid: _____



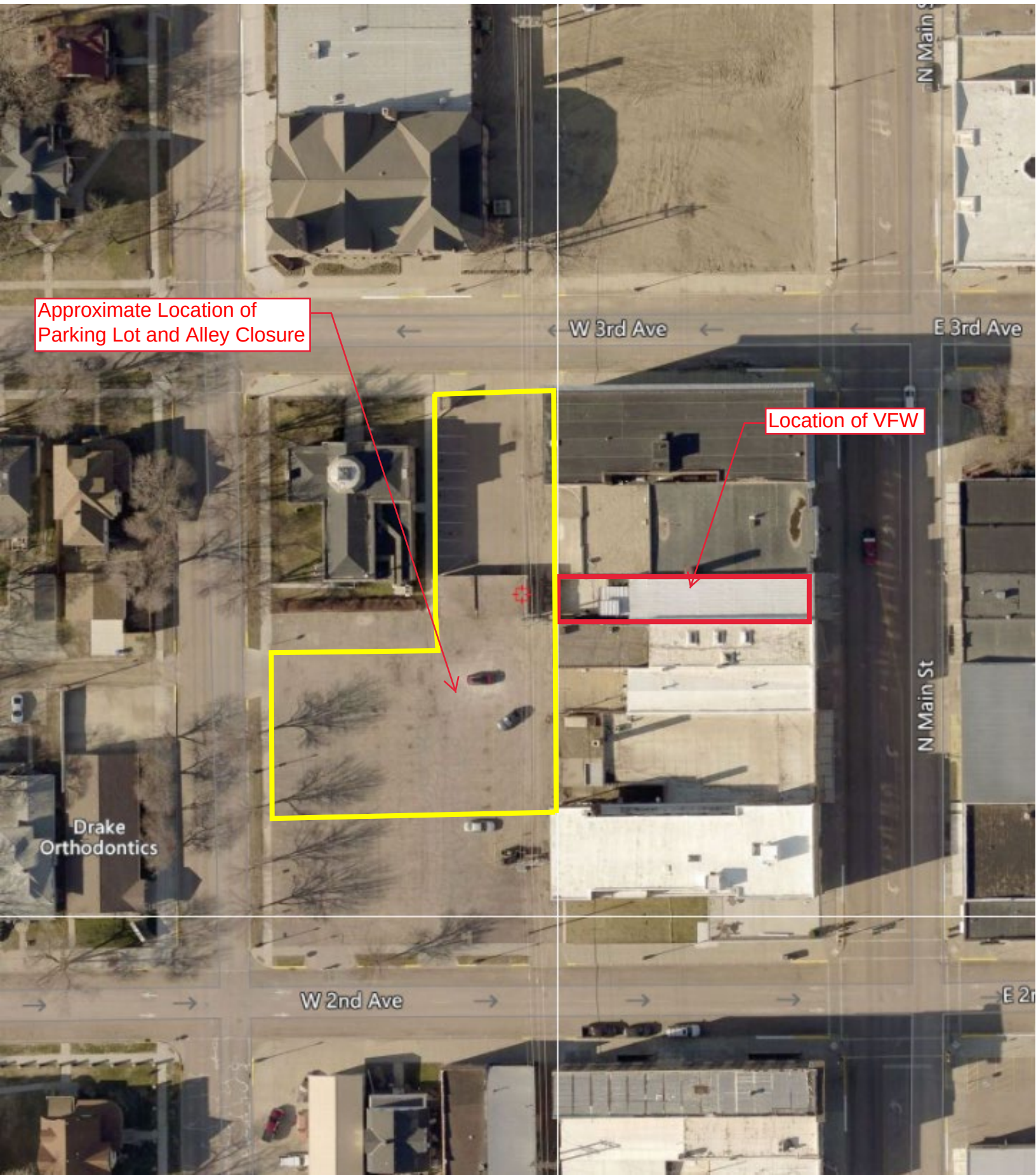
= Chili Cookers



= tables

XXXXX= block off alley at 3rd Avenue and North of Harve's

We plan to use the north ½ of the city parking lot and the Vault parking lot



Approximate Location of
Parking Lot and Alley Closure

Location of VFW

Drake
Orthodontics

N Main St

W 3rd Ave

E 3rd Ave

W 2nd Ave

E 2nd Ave

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

MAR 10 2016

CORN PALACE CITY POST 2750 VETERANS
OF FOREIGN WARS OF THE UNITED
STATES INC
C/O MARTIN CHRISTENSEN
215 NORTH MAIN
MITCHELL, SD 57301

Employer Identification Number:

46-0271005

DLN:

17053324342045

Contact Person:

JO A CHRISTMAS

ID# 31546

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

May 31

Form 990/990-EZ/990-N Required:

Yes

Effective Date of Exemption:

May 15, 2012

Contribution Deductibility:

Yes

Addendum Applies:

No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(19). This letter could help resolve questions on your exempt status. Please keep it for your records.

We based this determination on your representation that at least 75 percent of your members are past or present members of the Armed Forces of the United States. We also based it on your representation that substantially all of your other members, if any, are individuals who are cadets, or are spouses, widows, or widowers of past or present members of the Armed Forces of the United States or of cadets (see IRC Section 501(c)(19)).

Based on your representation that at least 90 percent of your members are war veterans and that you're organized and operated primarily for purposes consistent with your current status as a war veteran's organization, donors can deduct contributions they make to you or for your use. If, in the future, you don't meet this membership test or if your purposes, character, or method of operation changes, donors cannot deduct contributions they make to you or for your use, as provided by IRC Section 170.

Based on the information you submitted with your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is retroactive to your date of revocation.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N,

Letter 948

CORN PALACE CITY POST 2750 VETERANS

the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-NC" in the search bar to view Publication 4221-NC, Compliance Guide for Tax-Exempt Organizations (Other than 501(c)(3) Public Charities and Private Foundations), which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,



Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

Date of Issuance: **7/11/2025**Effective Date: **7/21/2025**Owner: **City of Mitchell**Owner's Contract No.: **2022-26**Contractor: **Schoenfelder Construction, Inc.**

Contractor's Project No.:

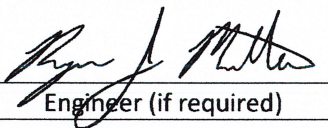
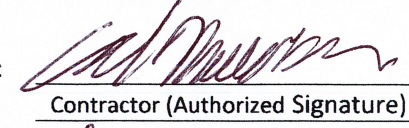
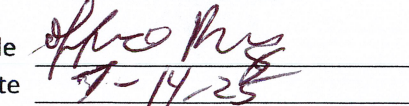
Engineer: **McLaury Engineering, Inc.**Engineer's Project No.: **22220901**Project: **3rd & Main Streetscape Improvements**

Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Description: **Closing of Project Quantities**Attachments: **Change Order 3 Attachment 1 – 3rd & Main**

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ 663,573.90	Original Contract Times: Substantial Completion: <u>October 15th, 2024</u> Ready for Final Payment: <u>November 15th, 2024</u> days or dates
Increase from previously approved Change Orders No. <u>1</u> to No. <u>2</u> : \$ 856,525.35	Changes from previously approved Change Orders No. <u>1</u> to No. <u>2</u> : Substantial Completion: <u>365 Days</u> Ready for Final Payment: <u>182 Days</u> days
Contract Price prior to this Change Order: \$ 1,520,099.25	Contract Times prior to this Change Order: Substantial Completion: <u>October 15th, 2025</u> Ready for Final Payment: <u>May 16th, 2025</u> days or dates
Decrease of this Change Order: \$ 32,569.00	Increase of this Change Order: Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>N/A</u> days or dates
Contract Price incorporating this Change Order: \$ 1,487,530.25	Contract Times with all approved Change Orders: Substantial Completion: <u>October 15th, 2025</u> Ready for Final Payment: <u>May 16th, 2025</u> days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By:  _____ Engineer (if required)	By: _____ Owner (Authorized Signature)	By:  _____ Contractor (Authorized Signature)
Title: <u>Senior Project Manager</u>	Title: _____	Title:  _____ Contractor (Authorized Signature)
Date: <u>7/11/2025</u>	Date: _____	Date: <u>7-14-25</u>

Change Order Summary

For (Contract): 3rd Ave & Main Streetscape						Change Order Number: 3					
Application Period: Jun-25						Application Date: 6/23/2025					
A				B		C	D	E	F		G
Item		Contract Information				Change Order Information				% of Original (F/B)	Increase or (Decrease) in Contract Price (F-B)
Bid Item No.	Description	Original Item Quantity	Units	Unit Price	Total Value of Item (\$)	New Item Quantity	Units	New Unit Price	New Total Value of Item (\$)		
86	2" Schedule 80 PVC Conduit	500	Ft	\$ 24.50	\$ 12,250.00	465	Ft	\$24.50	\$11,392.50	93.0%	(\$857.50)
86A	2.5" Schedule 40 PVC Conduit	60	Ft	\$ 31.90	\$ 1,914.00	40	Ft	\$31.90	\$1,276.00	66.7%	(\$638.00)
86B	3" Schedule 40 PVC Conduit	375	Ft	\$ 33.00	\$ 12,375.00	0	Ft	\$33.00	\$0.00	0.0%	(\$12,375.00)
86C	3.5" Schedule 40 PVC Conduit	400	Ft	\$ 37.40	\$ 14,960.00	620	Ft	\$37.40	\$23,188.00	155.0%	\$8,228.00
87	#6 CU THWN Wire	3900	Ft	\$ 2.65	\$ 10,335.00	2565	Ft	\$2.65	\$6,797.25	65.8%	(\$3,537.75)
87B	#2 CU THWN Wire	425	Ft	\$ 5.50	\$ 2,337.50	310	Ft	\$5.50	\$1,705.00	72.9%	(\$632.50)
87C	#3 CU THWN Wire	1500	Ft	\$ 4.50	\$ 6,750.00	820	Ft	\$4.50	\$3,690.00	54.7%	(\$3,060.00)
88	#12 CU THWN Wire	7700	Ft	\$ 1.50	\$ 11,550.00	4200	Ft	\$1.50	\$6,300.00	54.5%	(\$5,250.00)
88A	250 KCMIL CU THWN Wire	80	Ft	\$ 15.00	\$ 1,200.00	30	Ft	\$15.00	\$450.00	37.5%	(\$750.00)
88B	500 KCMIL CU THWN Wire	200	Ft	\$ 29.50	\$ 5,900.00	90	Ft	\$29.50	\$2,655.00	45.0%	(\$3,245.00)
88C	350 KCMIL AL Wire	1100	Ft	\$ 7.75	\$ 8,525.00	1155	Ft	\$7.75	\$8,951.25	105.0%	\$426.25
88D	500 KCMIL AL Wire	1300	Ft	\$ 10.25	\$ 13,325.00	990	Ft	\$10.25	\$10,147.50	76.2%	(\$3,177.50)
89	24" x 24" In-Ground J-Box	13	Each	\$ 3,850.00	\$ 50,050.00	11	Each	\$3,850.00	\$42,350.00	84.6%	(\$7,700.00)
Totals											(\$32,569.00)

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	August 4, 2025	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	Special Assessments		
Agenda Item:	Set Date 6:00 P.M., August 18, 2025 for Public Hearing for Proposed Special Assessments for Fiala Road Improvements		
Explanation/Background of Agenda Item Requested:	This is to set the date for August 18, 2025 at 6:00 PM in Council Chambers of City Hall to hold a public hearing for the 2025 Special Assessment Hearing for a Resolution of Necessity on Fiala Rd. Notices will be sent out to all property owners affected.		

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Jeff and Denise Del Favero
2019 W 8th Ave
Mitchell, SD 57301

Owner's Telephone #: 203-213-2031

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☒ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this license in active use? ☒ Yes ☐ No *gms*

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

B. Business Name and Address

Bread And Vine Bistro LLC
312 N Main Street
Mitchell, SD 57301

Business Telephone #: 605-990-2233

Place of business is located in a municipality? ☒ Yes ☐ No
County: Davison

Do you own or lease this property? ☒ Own ☐ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

Lot Thirteen (13), Block Two (2), Original Town (now City) of Mitchell, SD. Plat filed for record October 1, 1981, Book B of Deeds Pgs 54-56 in Office of the Register of Deeds, Davison County, South Dakota

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1042-2020-ST

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 07/23/2025

Print Name Jeff Del Favero

Signature *Jeff Del Favero*

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ **REVIEW** _____

Please complete the reverse side if applicable

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC Bread And Vine Bistro LLC

Address of office and principal place of business of corporation/partnership/LP/LLC 2019 W 8th Ave, Mitchell, SD 57301

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
Jeff Del Favero	Member	2019 W 8th Ave, Mitchell, SD 57301	Cafe Owner
Denise Del Favero	Member	2019 W 8th Ave, Mitchell, SD 57301	Cafe Owner

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

Don Peterson, Attorney

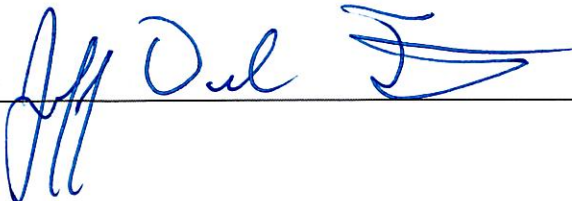
With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



7/23/25

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Jeff and Denise Del Favero
2019 W 8th Ave
Mitchell, SD 57301

B. Business Name and Address

Bread And Vine Bistro LLC
312 N Main Street
Mitchell, SD 57301

Owner's Telephone #: 203-213-2031

Business Telephone #: 605-990-2233

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this license in active use? ☒ Yes ☐ No *RED*

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

Place of business is located in a municipality? ☒ Yes ☐ No
County: Davison

Do you own or lease this property? ☒ Own ☐ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

Lot Thirteen (13), Block Two (2), Original Town (now city) of Mitchell, SD. Plat filed for record October 1, 1891, Book B of Deeds, Pgs 54-56 in Office of the Register of Deeds, Davison County, South Dakota

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1042-2020-ST

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 07/23/2025 Print Name Jeff Del Favero Signature *Jeff Del Favero*

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ **REVIEW** _____

Please complete the reverse side if applicable

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC Bread And Vine Bistro LLC

Address of office and principal place of business of corporation/partnership/LP/LLC 2019 W 8th Ave, Mitchell, SD 57301

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
Jeff Del Favero	Member	2019 W 8th Ave, Mitchell, SD 57301	Cafe Owner
Denise Del Favero	Member	2019 W 8th Ave, Mitchell, SD 57301	Cafe Owner

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
------	--

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

Don Peterson, Attorney

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

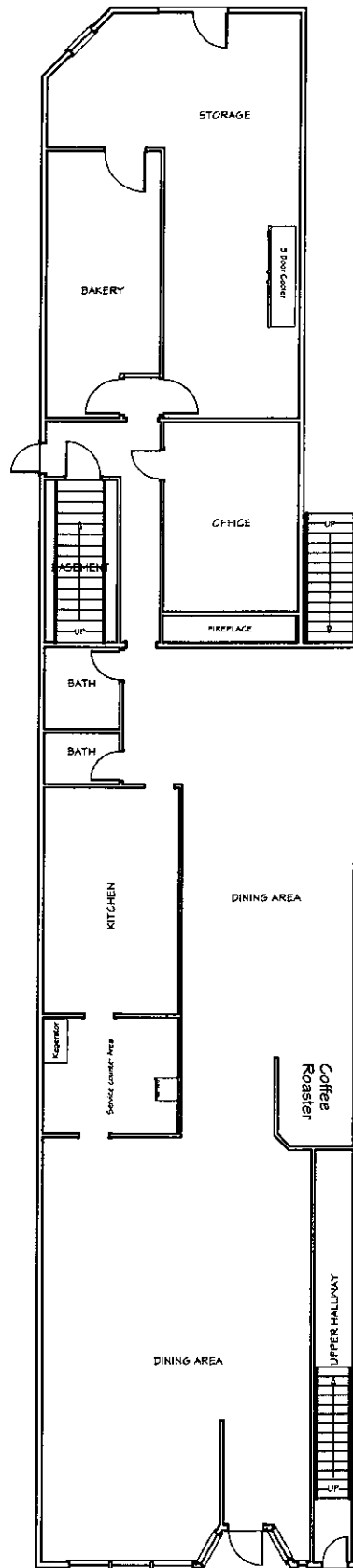
We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



7/23/25



Bread and Vine Bistro
312 N Main St
Mitchell, SD

312 N MAIN ST



Sidewalk

N Main St

PAY ESTIMATES FOR AUGUST 4, 2025

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
Infrastructure Design Group	#2020-20 Ground Storage Tank - Piping	#60	\$ 5,263.42	\$ 1,524,051.09	\$ 1,628,242.34
Barr Engineering Co.	#2021-20 Lake Mitchell - Phase II	#PH2-41	\$ 19,547.50	\$ 757,042.45	\$ 767,500.00
Infrastructure Design Group	#2021-25 Livesay Lane Utility/Infrast. Improv.	#19	\$ 264.00	\$ 217,231.25	\$ 219,386.00
Helms & Associates	#2021-30 New Recycling Bldg at Landfill	#29	\$ 160.00	\$ 214,332.95	\$ 236,005.00
SPN & Associates	#2021-45 Highway #37 Utility -Water	#49	\$ 7,777.13		
SPN & Associates	#2021-45 Highway #37 Utility -Sewer	#50	\$ 16,131.00	\$ 195,522.04	\$ 280,000.00
Michels Road & Stone Inc.	#2021-45 North Hwy #37 Utililty Improvements	#9	\$ 366,775.32	\$ 2,539,632.15	\$ 3,693,834.61
Halme, Inc.	#2022-3 23rd & Ohlman Lift Station Replacement	#7	\$ 18,855.00	\$ 1,365,096.33	\$ 1,599,142.00
SPN & Associates	#2022-3 23rd & Ohlman Lift Station Replacement	#23	\$ 2,693.70	\$ 81,388.89	\$ 112,500.00
HR Green Inc.	#2022-8 1st & Main/7th & Main Signals	#24	\$ 882.75	\$ 89,101.78	\$ 111,218.00
Schoenfelder Construction Inc.	#2022-26 3rd & Main Streetscape	#11	\$ 14,875.30	\$ 1,487,530.25	\$ 1,487,530.25
Brosz Engineering, Inc.	#2023-3 Jetty & Marina Bike Trail	#26	\$ 2,150.00	\$ 309,260.50	\$ 309,630.00
SPN & Associates	#2023-6 North Harmon Sanitary Sewer Outfall	#25	\$ 2,165.45	\$ 262,875.91	\$ 619,000.00
Halme, Inc.	#2023-6 North Harmon Sanitary Sewer Outfall	#11	\$ 7,200.00	\$ 2,959,029.39	\$ 3,287,810.43
SPN & Associates	#2023-16 Ohlman & S. Harmon Lift Station	#22	\$ 1,439.06	\$ 157,222.63	\$ 96,900.00
Halme Inc.	#2023-16 Ohlman & S. Harmon Lift Station	#7	\$ 9,684.90	\$ 152,756.59	\$ 1,280,840.66
AES2	#2024-37 Mitchell Water Distribution System Model	#10	\$ 2,621.25	\$ 19,724.00	\$ 30,000.00
SPN & Associates	#2025-1 North Ohlman 23rd to Kemper	#6	\$ 3,630.00	\$ 78,151.88	\$ 245,000.00
SPN & Associates	#2025-6 1st Avenue - Burr to Foster	#6	\$ 18,873.34	\$ 79,494.30	\$ 265,000.00
Spencer Quarries	#2025-10 Rock Chips	#2	\$ 2,067.80	\$ 48,780.87	\$ 49,000.00
SPN & Associates	#2025-34 Hitchcock Tennis Courts Recon&Lighting	#1	\$ 2,295.40	\$ 2,295.40	\$ 52,700.00
Midwest Petroleum Equipment	#2025-22 Islander Prime Fuel Management System	#1	\$ 21,102.77	\$ 21,102.77	\$ 21,102.77
Environmental Equip & Service	#2025-38 Street Sweeper	#1	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
Helms & Associates	AIP '34 Airport Runway 18/36 Reconstruction	#7	\$ 27,678.83	\$ 101,489.07	\$ 981,619.00
SDDOT-Finance & Management	2025 Bridge Inspections	#1	\$ 1,069.34	\$ 1,069.34	
	TOTALS		\$ 755,203.26	\$ 12,864,181.83	\$ 17,573,961.06

Prepared by Deb Hanson-Sudbeck

PACKET: 07419 MEETING 08-04-2025 A-L

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1110 CITY COUNCIL

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03498	COLUMN SOFTWARE PBC					
		I-33882B15-0222	101-41110-42300	LEGAL PUBLICA PUBLIC NOITICE	207708	13.95
		I-35882B15-0215	101-41110-42300	LEGAL PUBLICA PUBLIC NOTICE	207708	32.83
		I-35882B15-0216	101-41110-42300	LEGAL PUBLICA ADVERTISING	207708	46.89
		I-35882B15-0217	101-41110-42300	LEGAL PUBLICA PUBLIC NOTICE	207708	25.12
		I-35882B15-0220	101-41110-42300	LEGAL PUBLICA MEETING MINUTES	207708	795.44
		I-35882B15-0221	101-41110-42300	LEGAL PUBLICA PUBLIC NOTICE	207708	13.64
		I-35882B15-0224	101-41110-42300	LEGAL PUBLICA ADVERTISING	207708	53.59
		I-35882B15-0229	101-41110-42300	LEGAL PUBLICA PUBLIC NOTICE	207708	46.89
01-04015	CORN PALACE					
		I-202507140974	101-41110-42600	SUPPLIES & MA WATER FOR COUNCIL REFRIDGE	207713	15.00
DEPARTMENT 1110 CITY COUNCIL						TOTAL: 1,043.35

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-04361	MICHELLE BATHKE					
		I-07282025	101-41420-42700	TRAVEL	GFOA ANNUAL CONFERNECE	207694 268.44
DEPARTMENT 1420 FINANCE					TOTAL:	268.44

PACKET: 07419 MEETING 08-04-2025 A-L
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 1440 HUMAN RESOURCES
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01716	NEPSTADS FLOWER SHOP					
		I-027115	101-41440-42232	EMPLOYEE RECO GREEN PLANT-SEBERT	207782	83.00
01-04779	AVERA OCCUPATIONAL MEDI					
		I-00123346-00	101-41440-42231	EMPLOYEE PHYS DRUG SCREENINGS	207690	945.00
DEPARTMENT 1440 HUMAN RESOURCES					TOTAL:	1,028.00

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-08281	VESTIS					
		I-63802990066	101-41920-42520	REPAIR-CITY H MAT	207840	66.84
DEPARTMENT 1920 MUNICIPAL BUILDINGS						TOTAL: 66.84

PACKET: 07419 MEETING 08-04-2025 A-L

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1935 INFORMATION TECHNOLOGY

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-4329	101-41935-42615	POSTAGE POSTAGE	207801	272.64
		I-2279-4710	101-41935-42615	POSTAGE POSTAGE	207801	306.49
		I-624363	101-41935-42615	POSTAGE EZ FLATS	207801	3.50
		I-625313	101-41935-42615	POSTAGE EZ FLATS	207801	4.59
01-03678	INTERSTATE OFFICE PRODU					
		I-01EH3316	101-41935-42640	COPY MACHINE PAPER	207744	127.48
01-05195	A & B BUSINESS SOLUTION					
		I-IN1279944	101-41935-42250	MANAGED PRINT COPY	207681	5,359.46
01-09044	INTELLIPRO SECURITY LLC					
		I-4390	101-41935-43510	COMPUTER HARD SYSTEM HARWARE CADWELL	207743	7,198.00
01-09119	CIVICPLUS LLC					
		I-334505	101-41935-42920	COMPUTER SOFT AGENDA AND MEETING ANNUAL FEE	207706	5,955.75
01-09769	N-ABLE TECHNOLOGIES LTD					
		I-4504021	101-41935-42920	COMPUTER SOFT VIRTUAL MACHINE SERVER	207780	105.60
		I-4562845	101-41935-42920	COMPUTER SOFT ENDPOINT DETECTION AND RESPONS	207780	9,836.32
				DEPARTMENT 1935 INFORMATION TECHNOLOGY TOTAL:		29,169.83

PACKET: 07419 MEETING 08-04-2025 A-L

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 2110 POLICE DEPARTMENT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01020	CENTRAL ELECTRIC COOPER					
		I-14579002.07.25	101-42110-42800	TELEPHONE 14579002	207703	112.84
01-01199	STURDEVANTS AUTO VALUE					
		I-815058938	101-42110-42500	REPAIR & MAIN OIL FILTERS FOR DOME	207823	15.90
01-01518	VERIZON WIRELESS					
		I-6117870269	101-42110-42800	TELEPHONE ACCT #786752327-00002	207838	80.02
01-02679	MENARD'S INC					
		I-90335	101-42110-42600	SUPPLIES MENARD'S INC	207758	3.24
01-05910	DAVISON COUNTY SHERRIF'					
		I-07082025	101-42110-42902	ALCOHOL TASK COMPLIANCE CHECK REIMBURSEMENT	207717	122.42
01-10414	MIDWAY SERVICE dba VOLL					
		I-82311	101-42110-42610	GAS OIL TIRES BULK GAS	207765	4,047.86
				DEPARTMENT 2110 POLICE DEPARTMENT	TOTAL:	4,382.28

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
		I-2104818	101-42130-42535	LIGHT MAINTEN CABLE TIE	207805	31.98
01-01020	CENTRAL ELECTRIC COOPER					
		I-12553001.07.25	101-42130-42835	UTILITIES-STR 12553001	207703	276.00
		I-14579001.07.25	101-42130-42835	UTILITIES-STR 14579001	207703	257.00
01-01450	MUTH ELECTRIC INC					
		I-801720	101-42130-42600	SUPPLIES LABOR INSALLED OUTLET BOXES	207779	1,380.38
		I-801720	101-42130-42510	STORAGE BUILD LABOR INSALLED OUTLET BOXES	207779	700.00
		I-801733	101-42130-42530	TRAFFIC LIGHT HOOKED UP BATTERY BACK	207779	631.90
		I-801793	101-42130-42535	LIGHT MAINTEN LED LIGHTS -15TH AND MAIN NORT	207779	3,511.20
01-01700	AAA COLLECTIONS INC					
		I-06302025	101-42130-42570	REPAIRS-TRAFF PRECOLLECTION LETTER	207683	15.00
01-01830	NORTHWESTERN ENERGY					
		I-2580311-5.07.25	101-42130-42810	UTILITIES-TRA 1204 N KIMBALL ST	207785	12.36
		I-2580491-5.07.25	101-42130-42810	UTILITIES-TRA 1403 N KIMBALL ST	207785	12.00
		I-2581249-6.07.25	101-42130-42520	EMERGENCY SIR E GOLF COURSE SIREN	207785	28.61
		I-2581251-2.07.25	101-42130-42520	EMERGENCY SIR 1221 S MINNESOTA ST	207785	24.32
		I-2581252-0.07.25	101-42130-42520	EMERGENCY SIR 100 MATTIE ST	207785	30.60
		I-2581521-8.07.25	101-42130-42810	UTILITIES-TRA W HAVENS AND OHLMAN	207785	104.08
		I-2582741-1.07.25	101-42130-42835	UTILITIES-STR I 90 AND OHLMAN	207785	500.89
		I-2583138-9.07.25	101-42130-42810	UTILITIES-TRA W UNIV AND NORWAY	207785	12.55
		I-2583139-7.07.25	101-42130-42810	UTILITIES-TRA 1309 W UNIVERSITY AVE	207785	12.00
		I-2583145-4.07.25	101-42130-42810	UTILITIES-TRA 1522 W UNIVERSITY AVE	207785	12.00
		I-2583147-0.07.25	101-42130-42810	UTILITIES-TRA 310 W NORWAY	207785	12.36
		I-2583319-5.07.25	101-42130-42810	UTILITIES-TRA HAVENS AND MINNESOTA ST	207785	82.40
		I-2583840-0.07.25	101-42130-42810	UTILITIES-TRA S SANBORN AND HAVEN ST	207785	127.54
		I-2719916-5.07.25	101-42130-42520	EMERGENCY SIR CABELA AND SPRUCE EMERGENCY SI	207785	27.35
		I-2745956-9.07.25	101-42130-42520	EMERGENCY SIR W END BOAT RAMP	207785	81.42
		I-2748245-4.07.25	101-42130-42810	UTILITIES-TRA BURR AND SPRUCE SIGNAL LIGHTS	207785	261.53
		I-2748246-2.07.25	101-42130-42810	UTILITIES-TRA N RAMPS I 90 SIGNAL LIGHTS SGN	207785	157.53
		I-2784889-4.07.25	101-42130-42810	UTILITIES-TRA 1120 W CEDAR	207785	12.00
		I-2784890-2.07.25	101-42130-42810	UTILITIES-TRA 1501 W CEDAR	207785	12.00
		I-2943370-3.07.25	101-42130-42810	UTILITIES-TRA SPRUCE AND CABELA DR TRAFFIC S	207785	69.78
		I-3621835-2.07.25	101-42130-42810	UTILITIES-TRA S RAMPS I 90 SIGNAL LIGHTS SGN	207785	164.45
		I-3701975-9.07.25	101-42130-42835	UTILITIES-STR N RAMPS I 90 STREET LIGHTS	207785	464.42
01-02537	SHERWIN-WILLIAMS COMPAN					
		I-944448965	101-42130-42545	PAINT TTP YELLOW	207816	3,836.25
01-02679	MENARD'S INC					
		I-90796A	101-42130-42535	LIGHT MAINTEN SPRING SNAP	207758	22.10
		I-90803	101-42130-42535	LIGHT MAINTEN SPRING SNAP	207758	32.22
01-02790	SUN GOLD SPORTS LLC					
		I-33513	101-42130-42600	SUPPLIES CAP	207826	80.00

PACKET: 07419 MEETING 08-04-2025 A-L

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 2130 TRAFFIC DEPARTMENT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03334	MOTOROLA SOLUTIONS INC					
		C-8282153699	101-42130-43420	RADIOS MOBILE RADIO	000000	22,253.32-
		I-8282155885	101-42130-43420	RADIOS MOBILE RADIO	000000	22,253.32
01-08524	HR GREEN INC					
		I-2022-8 P.E.#24	101-42130-43343	7TH & 1ST INT 2022-8 P.E.#24	207738	882.75
01-09118	MOBOTREX					
		I-283654	101-42130-42530	TRAFFIC LIGHT EAGLE DEFENDER POWER PANEL	207777	653.00
01-09703	AMAZON CAPITAL SERVICES					
		I-11KV-PNDV-3N4V	101-42130-42500	REPAIRS CAR ADAPTER FOR PEAK	207686	19.92
01-10356	CK BICYCLES & LOCKS LLC					
		I-17870	101-42130-42545	PAINT BRAKE CABLE PAINTER	207707	15.00
01-10382	SIGN SOLUTIONS USA LLC					
		I-418317	101-42130-42545	PAINT YELLOW 2 WAY	207818	294.32
		I-418357	101-42130-42550	CONSTRUCTION WIDEBODY CONE	207818	1,975.76
01-10414	MIDWAY SERVICE dba VOLL					
		I-82311	101-42130-42610	GAS, OIL, TIR BULK GAS	207765	393.03
DEPARTMENT 2130 TRAFFIC DEPARTMENT					TOTAL:	17,230.00

PACKET: 07419 MEETING 08-04-2025 A-L

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 2200 FIRE DEPARTMENT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2102083	101-42200-42600	SUPPLIES WRENCH BUCKET JACK TON BOTTLE	207805	40.78
01-01199	STURDEVANTS AUTO VALUE					
		I-815058942	101-42200-42500	REPAIR & MAIN FUEL LINE HOSE	207823	131.76
01-01518	VERIZON WIRELESS					
		I-6117870269	101-42200-42800	TELEPHONE ACCT #786752327-00002	207838	100.07
01-02679	MENARD'S INC					
		I-89651A	101-42200-42600	SUPPLIES VINEGAR	207758	10.45
		I-90212	101-42200-42600	SUPPLIES AUTO CREEPER	207758	39.99
		I-90335	101-42200-42600	SUPPLIES MENARD'S INC	207758	3.25
01-08380	PETERBILT OF SIOUX FALL					
		C-A710597	101-42200-42500	REPAIR & MAIN CORE	207794	200.00-
01-09349	HOWES OIL CO					
		I-359614	101-42200-42610	GAS & OIL GAS	207737	990.77
01-09703	AMAZON CAPITAL SERVICES					
		I-1D96-9DYN-FP4G	101-42200-42600	SUPPLIES PELICAN CASE	207686	183.06
01-10414	MIDWAY SERVICE dba VOLL					
		I-82311	101-42200-42610	GAS & OIL BULK GAS	207765	325.91
		I-82311	101-42200-42610	GAS & OIL BULK GAS	207765	46.82
DEPARTMENT 2200 FIRE DEPARTMENT					TOTAL:	1,672.86

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00283	GAVYN DEGEN					
		I-07102025	101-43100-42600	SUPPLIES REIMBURSE CDL TANKER TEST	207719	65.00
01-00424	RUNNINGS SUPPLY INC					
		I-2088378	101-43100-42650	UNIFORMS GLOVES	207805	19.99
01-00917	DAKOTA FLUID POWER INC					
		I-7358786	101-43100-42500	REPAIRS VEEJET BRAS SPRAY NOZZLE	207714	54.96
	PROJ: L55-42500	156		REPAIR MAINTENANCE		
		I-7358787	101-43100-42500	REPAIRS DEP ASSBY KIT	207714	6,580.39
	PROJ: L51-42500	155		REPAIR MAINTENANCE		
01-01117	FLEETPRIDE					
		I-127038450	101-43100-42600	SUPPLIES CRANKCASE FILTER	207727	133.99
	PROJ: L05-42600	104		SUPPLIES MATERIALS		
01-01199	STURDEVANTS AUTO VALUE					
		I-815058937	101-43100-42600	SUPPLIES FUEL FLEET HD AIR CONSTRUCTION	207823	94.02
	PROJ: L37-42600	138		SUPPLIES MATERIALS		
		I-815058937	101-43100-42600	SUPPLIES FUEL FLEET HD AIR CONSTRUCTION	207823	243.46
	PROJ: L13-42600	110		SUPPLIES MATERIALS		
		I-815058937	101-43100-42600	SUPPLIES FUEL FLEET HD AIR CONSTRUCTION	207823	16.02
	PROJ: L56-42600	160		SUPPLIES MATERIALS		
		I-815058937	101-43100-42600	SUPPLIES FUEL FLEET HD AIR CONSTRUCTION	207823	107.62
	PROJ: L45-42600	146		SUPPLIES MATERIALS		
		I-815058937	101-43100-42600	SUPPLIES FUEL FLEET HD AIR CONSTRUCTION	207823	157.94
	PROJ: L37-42600	138		SUPPLIES MATERIALS		
		I-815059315	101-43100-42600	SUPPLIES HD AIR FARM	207823	891.51
		I-815059701	101-43100-42600	SUPPLIES FUEL DOMESTIC HD FUEL FLEET	207823	385.96
01-01239	BUTLER MACHINERY INC					
		C-13CS0009976	101-43100-42600	SUPPLIES CORE CREDIT	207701	561.21-
01-01490	MUELLER LUMBER CO. INC.					
		I-302597	101-43100-42500	REPAIRS FELT PLEADED FILTER	207778	77.24
01-02527	TRANSOURCE					
		I-41P63078	101-43100-42500	REPAIRS CONTROL PANEL	207832	556.39
	PROJ: L21-42500	121		REPAIRS MAINTENANCE		
01-02679	MENARD'S INC					
		I-90168	101-43100-42600	SUPPLIES TEST PLUG FLUSH REPAIR PLUG	207758	24.27
	PROJ: L37-42600	138		SUPPLIES MATERIALS		
		I-90208	101-43100-42600	SUPPLIES SUMP KIT GLOVE ADPTR FIP ELBOW	207758	111.79
		I-90234	101-43100-42500	REPAIRS HOSE BARB HOUSE FILTER HOSE	207758	68.06
01-03099	LAWSON PRODUCTS INC					
		I-9312598553	101-43100-42600	SUPPLIES WASHER BRAKE PARTS CLEANER	207753	310.61

PACKET: 07419 MEETING 08-04-2025 A-L
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 3100 STREET DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03548	MIDWEST PETROLEUM EQUIP					
		I-2025-22 P.E.#1	101-43100-43421	FUEL SYSTEM U 2025-22 P.E.#1	207768	21,102.77
		I-28699	101-43100-42500	REPAIRS DISPENSER	207768	272.75
01-03884	COMMERCIAL ASPHALT					
		I-0022106-IN	101-43100-42620	ASPHALT MIX HOT MIX	207709	16,979.80
01-04066	TRANSWEST - SIOUX FALLS					
		C-09P13916	101-43100-42500	REPAIRS DPF CORE	207833	795.00-
	PROJ: L25-42500	127		REPAIRS MAINTENANCE		
		I-092P13523	101-43100-42500	REPAIRS GASKET CORE	207833	2,477.49
	PROJ: L25-42500	127		REPAIRS MAINTENANCE		
01-04352	UPS STORE #4227					
		I-07152025	101-43100-42500	REPAIRS SHIPPING	207835	38.42
	PROJ: L25-42500	127		REPAIRS MAINTENANCE		
01-08380	PETERBILT OF SIOUX FALL					
		I-A714236	101-43100-42500	REPAIRS FUEL CONTROL SENSOR PRESSURE	207794	592.47
	PROJ: L59-42500	163		REPAIR MAINTENANCE		
		I-A714237	101-43100-42500	REPAIRS SENSOR PRS TEMP	207794	93.80
	PROJ: L05-42500	104		REPAIR MAINTENANCE		
01-09349	HOWES OIL CO					
		I-359614	101-43100-42610	GAS GAS	207737	5,787.72
		I-359614	101-43100-42610	GAS GAS	207737	363.59
01-09512	ENVIRONMENTAL EQUIPMENT					
		I-2025-38 P.E.#1	101-43100-43602	STREET SWEEPE 2025-38 P.E.#1	207724	200,000.00
01-09693	TESSIER'S INC					
		I-30011530	101-43100-42500	REPAIRS LENNOX FURNACE AND AC	207828	10,272.00
01-09703	AMAZON CAPITAL SERVICES					
		C-1DHK-KMLQ-64LJ	101-43100-42600	SUPPLIES EXCELMARK SELF INKING STAMP RE	207686	6.99-
		I-11RT-RCPJ-479D	101-43100-42600	SUPPLIES SELF INKING STAMP REFILL	207686	14.97
		I-1NHQ-MVXM-1NHW	101-43100-42500	REPAIRS MANITOWOC ICE WATER TROUGH	207686	75.06
		I-1WVK-CMDT-9KC3	101-43100-42600	SUPPLIES ICE BAGS WITH DRAWSTRING	207686	48.29
01-10414	MIDWAY SERVICE dba VOLL					
		I-82311	101-43100-42610	GAS BULK GAS	207765	1,070.84
DEPARTMENT 3100 STREET DEPARTMENT					TOTAL:	267,725.99

PACKET: 07419 MEETING 08-04-2025 A-L

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3110 PUBLIC WORKS ADMIN

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01199	STURDEVANTS AUTO VALUE					
		I-815059704	101-43110-42500	REPAIRS OIL FILTERS FOR DOME	207823	7.93
01-03114	SUBWAY					
		I-07142025	101-43110-42750	PLANNING COMM PLANNING COMM	207825	53.94
		I-07282025	101-43110-42750	PLANNING COMM MEAL PLANNING COMM	207825	71.92
01-03678	INTERSTATE OFFICE PRODU					
		I-01EH2382	101-43110-42600	SUPPLIES CALENDAR	207744	50.63
		I-01EH3208	101-43110-42600	SUPPLIES FOLDER	207744	145.70
01-09172	AAA LAWN CARE AND MAINT					
		I-959	101-43110-42916	NUISANCE ABAT MOWING	207684	1,007.50
01-10414	MIDWAY SERVICE dba VOLL					
		I-82311	101-43110-42610	GAS BULK GAS	207765	701.49
DEPARTMENT 3110 PUBLIC WORKS ADMIN					TOTAL:	2,039.11

PACKET: 07419 MEETING 08-04-2025 A-L
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 3120 STREET & SIDEWALK CONST
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00430	JEBRO INC					
		I-303964	101-43120-42680	CHIP SEAL ASP LIQUID ASPHALT	207747	18,351.75
		I-304118	101-43120-42680	CHIP SEAL ASP LIQUID ASPHALT	207747	18,268.05
		I-304278	101-43120-42680	CHIP SEAL ASP LIQUID ASPHALT	207747	18,079.72
		I-304280	101-43120-42680	CHIP SEAL ASP LIQUID ASPHALT	207747	17,849.54
		I-304372	101-43120-42680	CHIP SEAL ASP LIQUID ASPHALT	207747	18,093.67
		I-304480	101-43120-42680	CHIP SEAL ASP ASPHALT	207747	18,414.53
		I-304569	101-43120-42680	CHIP SEAL ASP ASPHALT	207747	18,414.53
		I-304582	101-43120-42680	CHIP SEAL ASP ASPHALT	207747	17,975.09
		I-304739	101-43120-42680	CHIP SEAL ASP ASPHALT	207747	18,302.92
		I-304753	101-43120-42680	CHIP SEAL ASP ASPHALT	207747	17,514.73
01-00436	CHS FARMERS ALLIANCE					
		I-IE6981	101-43120-42680	CHIP SEAL ASP LP GAS HEAT SD	207705	149.45
01-00939	MITCHELL TOWING AND REC					
		I-25-00863	101-43120-42680	CHIP SEAL ASP TOW	207776	120.00
		I-25-00864	101-43120-42680	CHIP SEAL ASP TOW	207776	60.00
		I-25-00865	101-43120-42680	CHIP SEAL ASP TOW	207776	60.00
		I-25-00871	101-43120-42680	CHIP SEAL ASP TOW	207776	120.00
01-01036	REXWINKEL CONCRETE INC.					
		I-24202A	101-43120-43300	STREET OVERLA ASSESMENT STREET OVERLAY	207803	500.00
		I-25263	101-43120-43300	STREET OVERLA MAINTENANCE HAZ SIDEWALK	207803	33,532.00
		I-25263	101-43120-42520	HAZARDOUS SID MAINTENANCE HAZ SIDEWALK	207803	2,801.40
01-02485	SCHOENFELDER CONSTRUCTI					
		I-2022-26 P.E.#11	101-43120-43300	STREET OVERLA 2022-26 P.E.#11	207810	6,545.14
01-02537	SHERWIN-WILLIAMS COMPAN					
		I-7908-0	101-43120-42521	SIDEWALK CONS PAINT	207816	120.90
01-02642	SPENCER QUARRIES INC					
		I-2025-10 P.E.#2	101-43120-42670	CHIP SEAL AGG 2025-10 P.E.#2	207820	2,067.80
01-03771	INDEPENDENT VIKING GLAS					
		I-42836	101-43120-43300	STREET OVERLA REPAIR DOOR BY HANDICAP RAMP	207740	775.38
01-04871	SD DEPT OF TRANSPORTATI					
		I-2025 P.E.#1	101-43120-42526	BRIDGE INSPEC 2025 P.E.#1	207813	1,069.34
01-07709	TAYLOR CONCRETE CONSTRU					
		I-07162025	101-43120-42521	SIDEWALK CONS 2 HANDICAP RAMPS	207827	1,849.36
DEPARTMENT 3120 STREET & SIDEWALK CONST TOTAL:						231,035.30

PACKET: 07419 MEETING 08-04-2025 A-L

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3150 STORM DRAINAGE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY					
		I-3288018-9.07.25	101-43150-42800	UTILITIES CABELA DR	207785	29.07
01-02485	SCHOENFELDER CONSTRUCTI					
		I-2022-26 P.E.#11	101-43150-43307	3RD & MAIN 2022-26 P.E.#11	207810	4,165.09
				DEPARTMENT 3150 STORM DRAINAGE	TOTAL:	4,194.16

PACKET: 07419 MEETING 08-04-2025 A-L
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 3700 CEMETERY
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2097349	101-43700-42600	SUPPLIES & MA REPLACEMENT PUMP	207805	59.99
		I-2105094	101-43700-42603	WEED EATERS S TRIMMER LINE	207805	105.98
01-00985	HONDA OF MITCHELL					
		I-139998	101-43700-42600	SUPPLIES & MA THROTTLE TRIGGER	207736	9.88
01-01130	KIMBALL MIDWEST					
		I-103556223	101-43700-42600	SUPPLIES & MA CLEANER	207750	78.26
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8.07.25	101-43700-42800	UTILITIES 700 W 23RD AVE	207785	201.31
		I-2581641-4.07.25	101-43700-42800	UTILITIES W 23RD	207785	15.26
		I-2581642-2.07.25	101-43700-42800	UTILITIES 600 W 23RD AVE PMP	207785	252.16
01-02880	THUNE TRUE VALUE & APPL					
		I-A5999938	101-43700-42600	SUPPLIES & MA CIT GEL DEODORIZER	207829	43.96
01-04685	RIGGS CONSTRUCTION					
		I-1602	101-43700-43200	BUILDINGS PUT STEEL ON SOUTH SIDE OF MAI	207804	21,406.28
01-08281	VESTIS					
		I-6380301079	101-43700-42600	SUPPLIES & MA MAT	207840	33.26
01-09058	SITEONE LANDSCAPE SUPPL					
		I-156076209-001	101-43700-42602	CHEMICALS HERBICIDES	207819	1,682.39
DEPARTMENT 3700 CEMETERY					TOTAL:	23,888.73

BANK: APBNK

PACKET: 07419 MEETING 08-04-2025 A-L

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 5500 LIBRARY

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION		CHECK#	AMOUNT
=====							
01-00553	DEMCO INC						
		I-7667820	101-45500-42600	SUPPLIES & MA PROCESSING SUPPLIES		207720	183.53
01-01015	INGRAM LIBRARY SERVICES						
		I-88095052	101-45500-43420	BOOKS	BOOKS	207742	40.78
		I-88322033	101-45500-43420	BOOKS	BOOKS	207742	28.93
		I-89064344	101-45500-43420	BOOKS	BOOKS	207742	439.57
		I-89136200	101-45500-43420	BOOKS	BOOKS	207742	58.19
		I-89208654	101-45500-43420	BOOKS	BOOKS	207742	373.00
		I-89221409	101-45500-43420	BOOKS	BOOKS	207742	462.06
		I-89248973	101-45500-43420	BOOKS	BOOKS	207742	103.14
01-01450	MUTH ELECTRIC INC						
		I-801701	101-45500-43300	BUILDING	NEW TRACK LIGHTING	207779	21,108.00
01-02679	MENARD'S INC						
		I-89287A	101-45500-42600	SUPPLIES & MA CUPS STRAWS TILE PAPER TOWEL		207758	71.26
01-02811	JONES SUPPLIES						
		I-153058	101-45500-42600	SUPPLIES & MA VACUUM BAGS		207749	23.56
01-02880	THUNE TRUE VALUE & APPL						
		I-B306360	101-45500-42600	SUPPLIES & MA NUTS AND BOLTS		207829	6.56
01-05088	BLACKSTONE PUBLISHING						
		I-2203794	101-45500-43421	AUDIO-VISUAL	AUDIO BOOK	207698	43.99
01-06583	BAKER & TAYLOR						
		I-2039155580	101-45500-43420	BOOKS	BOOK	207691	10.19
		I-2039179065	101-45500-43420	BOOKS	BOOKS	207691	335.57
		I-2039183951	101-45500-43420	BOOKS	BOOKS	207691	612.51
01-09001	BOOK SYSTEMS INC						
		I-144440	101-45500-42930	ATRIUUM	ATRIUUM SUBSCRIPTION	207699	3,530.00
01-09703	AMAZON CAPITAL SERVICES						
		I-16VY-QNHH-6JXD	101-45500-42600	SUPPLIES & MA PAPER		207686	35.50
		I-194X-DKRR-6CRL	101-45500-42600	SUPPLIES & MA OFFICE SUPPLIES		207686	107.45
		I-1G7G-MTRQ-PM6J	101-45500-43420	BOOKS	BOOK	207686	36.35
		I-1GQX-6GYX-6CFM	101-45500-43421	AUDIO-VISUAL	MOVIES	207686	66.19
				DEPARTMENT 5500 LIBRARY		TOTAL:	27,676.33

PACKET: 07419 MEETING 08-04-2025 A-L
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 6500 ECONOMIC DEVELOPMENT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01193	KROHMER PLUMBING INC					
		I-90946	101-46500-43100	PROPERTY ACQU LABOR WATER LINE LAV SINK	207751	106.97
01-01400	MITCHELL AREA DEVELOPME					
		I-07162025	101-46500-42900	MITCHELL AREA 2025 3RD QTR ALLOCATION	207771	45,500.00
01-02386	MITCHELL MAIN STREET AN					
		I-07162025	101-46500-42918	MITCHELL MAIN 2025 3RD QTR ALLOCATION	207774	11,250.00
01-07652	DAKOTA HEARTLAND DEVELO					
		I-07162025	101-46500-42911	REGIONAL ECON 2025 3RD QTR ALLOCATION	207715	6,250.00
					DEPARTMENT 6500 ECONOMIC DEVELOPMENT	TOTAL: 63,106.97

					FUND 101 GENERAL	TOTAL: 685,153.19

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
		I-2095841	201-45110-42500	REPAIR & MAIN DOOR STOP KICKDOWN CHR	207805	13.78
	PROJ: J50-RM-BLDG	OUTDOOR AQUATIC CENTER		REPAIR/MAINT-GENERAL BLDG		
01-00520	HAWKINS INC					
		I-7116758	201-45110-42602	POOL CHEMICAL CHEMICALS	207732	2,676.93
	PROJ: J50-CHEM	OUTDOOR AQUATIC CENTER		CHEMICALS		
		I-7122787	201-45110-42602	POOL CHEMICAL CHEMICALS	207732	4,364.46
	PROJ: J50-CHEM	OUTDOOR AQUATIC CENTER		CHEMICALS		
		I-7124029	201-45110-42602	POOL CHEMICAL CHEMICALS	207732	206.00
	PROJ: J50-CHEM	OUTDOOR AQUATIC CENTER		CHEMICALS		
		I-7128433	201-45110-42602	POOL CHEMICAL CHEMICALS	207732	3,005.96
	PROJ: J50-CHEM	OUTDOOR AQUATIC CENTER		CHEMICALS		
		I-7138106	201-45110-42602	POOL CHEMICAL CHEMICALS	207732	3,938.16
	PROJ: J50-CHEM	OUTDOOR AQUATIC CENTER		CHEMICALS		
01-01193	KROHMER PLUMBING INC					
		I-90847	201-45110-42500	REPAIR & MAIN LABOR TO REPAIR POOL HEATER	207751	698.77
	PROJ: J50-RM-HVAC	OUTDOOR AQUATIC CENTER		REPAIR-MAINT-HVAC		
01-01198	SIGN PRO					
		I-75359	201-45110-42600	SUPPLIES & MA SHALLOW POOL RULES SLIDE RULES	207817	188.00
	PROJ: J50-SM-BLDG	OUTDOOR AQUATIC CENTER		SUPPLIES/MATERIAL-BLDG		
01-01450	MUTH ELECTRIC INC					
		I-801775	201-45110-42500	REPAIR & MAIN LABOR	207779	101.38
	PROJ: J50-RM-ELEC	OUTDOOR AQUATIC CENTER		REPAIR/MAINT-ELECTRICAL		
01-02560	PEPSI COLA COMPANY					
		I-97823289	201-45110-42601	CONCESSION SU WATER	207793	278.08
	PROJ: J50-CONCESS	OUTDOOR AQUATIC CENTER		CONCESSIONS		
01-02602	PUBLIC HEALTH LABORATOR					
		I-10621992	201-45110-42602	POOL CHEMICAL LAB	207800	70.00
	PROJ: J50-CHEM	OUTDOOR AQUATIC CENTER		CHEMICALS		
01-02679	MENARD'S INC					
		I-90334	201-45110-42500	REPAIR & MAIN ADAPTER	207758	7.99
	PROJ: J50-RM-PLUMB	OUTDOOR AQUATIC CENTER		REPAIR/MAINT-PLUMBING		
		I-90392	201-45110-42500	REPAIR & MAIN BRASS PLUG	207758	9.35
	PROJ: J50-RM-PLUMB	OUTDOOR AQUATIC CENTER		REPAIR/MAINT-PLUMBING		
		I-90437	201-45110-42605	SUPPLIES & MA SOFTY LINER WHITE	207758	11.98
	PROJ: J50-SM-JANIT	OUTDOOR AQUATIC CENTER		SUPPLIES/MATERIAL-JANITORIAL		
		I-90546A	201-45110-42500	REPAIR & MAIN SCOTCH FASTNER	207758	9.48
	PROJ: J50-RM-PLUMB	OUTDOOR AQUATIC CENTER		REPAIR/MAINT-PLUMBING		
01-02811	JONES SUPPLIES					
		I-152960	201-45110-42605	SUPPLIES & MA BLACK LINER T PAPER FLOOR CLEA	207749	588.23
	PROJ: J50-SM-JANIT	OUTDOOR AQUATIC CENTER		SUPPLIES/MATERIAL-JANITORIAL		

PACKET: 07419 MEETING 08-04-2025 A-L

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5110 RECREATION & AQUATICS

BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02880	THUNE TRUE VALUE & APPL					
		I-A599429	201-45110-42500	REPAIR & MAIN NUTS AND BOLTS	207829	7.20
	PROJ: J50-RM-BLDG		OUTDOOR AQUATIC CENTER	REPAIR/MAINT-GENERAL BLDG		
		I-A599438	201-45110-42500	REPAIR & MAIN NUTS AND BOLTS	207829	2.60
	PROJ: J50-RM-BLDG		OUTDOOR AQUATIC CENTER	REPAIR/MAINT-GENERAL BLDG		
		I-B306433	201-45110-42605	SUPPLIES & MA HANDI SPRAYER	207829	6.08
	PROJ: J50-SM-CONC		OUTDOOR AQUATIC CENTER	SUPPLIES/MATERIAL-CONCESSIONS		
01-03567	YOUR SHOP					
		I-06302025A	201-45110-42250	PROGRAMMING S PROGRAM SERVICES	207843	104.11
01-03700	CORE-MARK US LLC					
		I-2226649	201-45110-42601	CONCESSION SU ICE CREAM FROZEN FOOD	207712	978.07
	PROJ: J50-CONCESS		OUTDOOR AQUATIC CENTER	CONCESSIONS		
		I-2238628	201-45110-42601	CONCESSION SU ICE CREAM SANDWICHES FROZEN	207712	1,808.77
	PROJ: J50-CONCESS		OUTDOOR AQUATIC CENTER	CONCESSIONS		
		I-2250770	201-45110-42605	SUPPLIES & MA ICE CREAM FOOD	207712	797.36
	PROJ: J50-SM-BLDG		OUTDOOR AQUATIC CENTER	SUPPLIES/MATERIAL-BLDG		
01-08935	DWU FOOTBALL					
		I-07242025	201-45110-42250	PROGRAMMING S DWU FOOTBALL PROGRAM SERVICES	207722	2,293.58
DEPARTMENT 5110 RECREATION & AQUATICS					TOTAL:	22,166.32

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-4710	201-45140-42600	SUPPLIES & MA POSTAGE	207801	41.61
01-00531	PAULSON SHEET METAL INC					
		I-50491	201-45140-43400	CAPITAL EQUIP STORED EQUIPMENT	207792	12,000.00
01-00621	MC&R POOLS INC					
		I-2250607-IN	201-45140-42500	REPAIR & MAIN REMOVE DEBRIS FROM JET NOZZLE	207756	175.00
	PROJ: J06-RM-PLUMB	REC CTR-GENERAL BLDG		REPAIR/MAINT-PLUMBING		
		I-2250652-IN	201-45140-42500	REPAIR & MAIN LAB MILAGE	207756	550.29
	PROJ: J06-RM-PLUMB	REC CTR-GENERAL BLDG		REPAIR/MAINT-PLUMBING		
01-01830	NORTHWESTERN ENERGY					
		I-2580493-1.07.25	201-45140-42800	UTILITIES 1300 N MAIN	207785	4,957.81
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
		I-2583796-4.07.25	201-45140-42800	UTILITIES 1301 N KIMBALL ST	207785	2,037.92
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
		I-3510842-2.07.25	201-45140-42800	UTILITIES 1300 N MAIN BLDG AQUATICS	207785	7,779.59
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
01-02567	S & M PRINTING INC					
		I-84749	201-45140-42600	SUPPLIES & MA BROCHURES	207807	50.00
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
01-02602	PUBLIC HEALTH LABORATOR					
		I-10622332	201-45140-42602	CHEMICALS CHEMICAL	207800	150.00
	PROJ: J02-CHEMICAL	INDOOR AQUATIC CTR		CHEMICALS		
01-02679	MENARD'S INC					
		I-90142	201-45140-42500	REPAIR & MAIN ELCTAP	207758	105.98
	PROJ: J06-RM-ELEC	REC CTR-GENERAL BLDG		REPAIR/MAINT-ELECTRICAL		
		I-90405	201-45140-42601	CONCESSION SU FROZEN BOMBICLE	207758	7.38
		I-90406	201-45140-42600	SUPPLIES & MA AIR FILTER	207758	122.04
	PROJ: J06-SM-HVAC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-HVAC		
		I-90499	201-45140-42600	SUPPLIES & MA CAT5E CONNECTOR	207758	8.98
	PROJ: J06-SM-ELEC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-ELECTRICAL		
		I-90885	201-45140-42600	SUPPLIES & MA TEFLON TAPE	207758	7.78
	PROJ: J06-SM-PLUMB	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-PLUMBING		
		I-91061	201-45140-42600	SUPPLIES & MA US FLAG	207758	69.68
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
01-02790	SUN GOLD SPORTS LLC					
		I-33777	201-45140-42600	SUPPLIES & MA VINYL SIGN	207826	65.00
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
01-03267	WALMART/CAPITAL ONE					
		I-8775.07152025	201-45140-42601	CONCESSION SU SUPPLIES	207841	47.76
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY		
		I-8775.07242025	201-45140-42600	SUPPLIES & MA CONCESSIONS	207841	45.68
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		

PACKET: 07419 MEETING 08-04-2025 A-L

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5140 RECREATION CENTER

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-04293	JCL SOLUTIONS					
		I-2010913	201-45140-42600	SUPPLIES & MA TOILET TISSUE TOWEL	207746	413.05
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
01-04950	MIDCONTINENT COMMUNICAT					
		I-BIL-554223	201-45140-42300	PUBLISHING ADVERTISING	207764	200.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-557487	201-45140-42300	PUBLISHING ADVERTISING	207764	300.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-562183	201-45140-42300	PUBLISHING ADVERTISING	207764	620.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-562261	201-45140-42300	PUBLISHING ADVERTISING	207764	250.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
01-05434	PLAYTIME LLC					
		I-31425	201-45140-43400	CAPITAL EQUIP TOWER RUBBER SAFETY TILE	207796	56,000.00
01-07349	OVR PERFORMANCE LLC					
		I-24600523	201-45140-43300	CAPITAL IMPRO JUMP VELOCITY ROLLER MAGNET	207791	507.00
01-08594	MAKE IT MINE DESIGNS					
		I-42449	201-45140-42650	UNIFORMS T-SHIRT	207755	57.45
	PROJ: J10-THOMAS	REC CTR UNIFORMS		UNIFORMS-THOMAS		
01-09143	ICAN INC					
		I-127373	201-45140-42300	PUBLISHING SPOTS AIRED	207739	750.00
	PROJ: J08-ICAN	REC CTR PUBLISHING		PUBLISHING-ICAN		
01-09703	AMAZON CAPITAL SERVICES					
		I-11KV-PNDV-4NTD	201-45140-42600	SUPPLIES & MA BANDS YARD ROLL LATEX	207686	21.41
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
		I-1KYN-DJMD-CKTR	201-45140-42600	SUPPLIES & MA FLAT MODULAR CABLE CORD	207686	360.51
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
		I-1XTT-R6F6-7LDR	201-45140-42600	SUPPLIES & MA CANDY CALENDAR	207686	16.05
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
		I-1XTT-R6F6-7LDR	201-45140-42601	CONCESSION SU CANDY CALENDAR	207686	132.40
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY		
DEPARTMENT 5140 RECREATION CENTER					TOTAL:	87,850.37

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-32363	201-45160-42600	SUPPLIES & MA MLW RECIP MLW RCIP WRK	207723	53.98
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-00424	RUNNINGS SUPPLY INC					
		I-2095189	201-45160-42600	SUPPLIES & MA AIR TANK PLUG PRESSURE GAUGE	207805	63.64
	PROJ: H04-42600	BASEBALL		SUPPLIES/MATERIALS		
		I-2101909	201-45160-42603	SMALL EQUIPME POWER SUPPLY	207805	84.15
	PROJ: H05-42603	SOFTBALL		SMALL EQUIPMENT		
01-00985	HONDA OF MITCHELL					
		I-06062025	201-45160-42500	REPAIR & MAIN INTERMOUNTAIN STIHL	207736	146.90
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
		I-139986	201-45160-42600	SUPPLIES & MA SPRING	207736	20.37
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
		I-140023	201-45160-42600	SUPPLIES & MA REWIND SPRING	207736	27.98
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
01-01054	JAMES VALLEY LANDSCAPE					
		I-10300675	201-45160-42500	REPAIR & MAIN SPRINKLER CONTROLLER REPAIR	207745	1,125.00
	PROJ: H07-42500	PEPSI COMPLEX		REPAIR/MAINTENANCE		
01-01199	STURDEVANTS AUTO VALUE					
		I-815058945	201-45160-42600	SUPPLIES & MA OIL FILTERS HD AIR CONS OIL	207823	161.04
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
01-01497	GRAINGER					
		I-9568393350	201-45160-42600	SUPPLIES & MA CABLE TIE	207730	376.44
	PROJ: H07-42600	PEPSI COMPLEX		SUPPLIES/MATERIALS		
01-01819	NORTHWEST PIPE FITTINGS					
		I-469452-1	201-45160-42600	SUPPLIES & MA FALCON SERIES FULL CIRCLE	207784	514.68
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
		I-469554	201-45160-42600	SUPPLIES & MA FALCON SERIES	207784	514.68
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-01830	NORTHWESTERN ENERGY					
		I-2579141-9.07.25	201-45160-42800	UTILITIES 1001 N MINNESOTA EMTR	207785	1,176.57
	PROJ: H06-42800	ARENA-NORTH RINK		UTILITIES		
		I-2834109-7.07.25	201-45160-42800	UTILITIES LAKE MITCHELL PUMP CADWELL	207785	1,471.46
	PROJ: H04-42800	BASEBALL		UTILITIES		
		I-2991007-2.07.25	201-45160-42800	UTILITIES 1001 N MINNESOTA GMTR	207785	39.07
	PROJ: H13-42800	ARENA-SOUTH RINK		UTILITIES		
01-01944	PFEIFER IMPLEMENT CO IN					
		I-01-196053	201-45160-42600	SUPPLIES & MA BELT AIR CONDITIONER	207795	26.47
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
01-01964	DAKOTA SUPPLY GROUP					

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01964	DAKOTA SUPPLY GROUP	continued				
		I-S104864320.001	201-45160-42600	SUPPLIES & MA MOGUL BASE	207716	1,305.61
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
		I-S104874797.001	201-45160-42600	SUPPLIES & MA FOIL TAPE	207716	57.35
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS		
01-02537	SHERWIN-WILLIAMS COMPAN					
		I-0312-8	201-45160-42600	SUPPLIES & MA PAINT BRUSH TRIM BARGAL	207816	103.54
	PROJ: H10-42600	MUNROE PARK		SUPPLIES/MATERIALS		
01-02679	MENARD'S INC					
		I-90141	201-45160-42600	SUPPLIES & MA EDGER FLAT EDGER STAR	207758	131.88
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
		I-90460	201-45160-42600	SUPPLIES & MA 48" T8 LED A	207758	279.96
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS		
01-02811	JONES SUPPLIES					
		I-152901	201-45160-42600	SUPPLIES & MA T PAPER FOAMING HAND SOAP	207749	589.44
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
		I-153072	201-45160-42600	SUPPLIES & MA T-PAPER HANDSOAP BLACK LINER	207749	443.51
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-08281	VESTIS					
		I-6380297419	201-45160-42500	REPAIR & MAIN MAT CLASSIC BRUSH	207840	59.73
	PROJ: H06-42500	ARENA-NORTH RINK		REPAIR-MAINTENANCE		
01-09349	HOWES OIL CO					
		I-359614	201-45160-42610	GAS & FUEL GAS	207737	1,657.24
01-09696	UPPER MIDWEST GARAGE DO					
		I-72162	201-45160-42500	REPAIR & MAIN GREEN DOOR SOFTBALL BUILDING	207834	1,224.49
	PROJ: H05-42500	SOFTBALL		REPAIR/MAINTENANCE		
01-10154	SCHOENFELDER PORTABLES					
		I-4420	201-45160-42500	REPAIR & MAIN TOILET RENTAL BOAT DOCK	207811	450.00
	PROJ: H04-42500	BASEBALL		REPAIR/MAINTENANCE		
01-10378	TATE WILLIAMS					
		I-154	201-45160-42500	REPAIR & MAIN MATERIAL AND LABOR	207842	1,920.00
	PROJ: H05-42500	SOFTBALL		REPAIR/MAINTENANCE		
01-10414	MIDWAY SERVICE dba VOLL					
		I-82311	201-45160-42610	GAS & FUEL BULK GAS	207765	863.64
DEPARTMENT 5160 SPORTS COMPLEXES					TOTAL:	14,888.82

PACKET: 07419 MEETING 08-04-2025 A-L
VENDOR SET: 01
FUND : 201 PARK FUND
DEPARTMENT: 5165 CADWELL CONCESSIONS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02560	PEPSI COLA COMPANY					
		I-97822831	201-45165-42610	COST OF GOODS MTN DEW ROOT BEER DR PEPPER	207793	2,040.96
		I-97823272	201-45165-42610	COST OF GOODS PEPSI MT DEW DR PEPPER	207793	3,083.12
01-02880	THUNE TRUE VALUE & APPL					
		I-A599504	201-45165-42600	SUPPLIES KITCH BAG SCISSOR	207829	32.96
01-03700	CORE-MARK US LLC					
		I-2235868	201-45165-42610	COST OF GOODS FREEZER BAGS CHIPS CANDY	207712	4,204.92
		I-2247883	201-45165-42610	COST OF GOODS CANDY CHIP HOT DOG BUNS	207712	4,459.92
				DEPARTMENT 5165 CADWELL CONCESSIONS	TOTAL:	13,821.88

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-31208	201-45210-42600	SUPPLIES & MA TAILPIE SINK STRAINER PUTTY GS	207723	36.96
	PROJ: H77-42600	SPORTSMANS CLUB		SUPPLIES/MATERIALS		
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-4710	201-45210-42300	PUBLISHING POSTAGE	207801	0.73
01-00424	RUNNINGS SUPPLY INC					
		I-2089031	201-45210-42650	UNIFORMS UNIFORMS-BRADY	207805	14.87
		I-2095029	201-45210-42600	SUPPLIES & MA WINCH STRAP	207805	29.99
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-2095365	201-45210-42650	UNIFORMS PANT CANVAS	207805	69.98
		I-2095912	201-45210-42600	SUPPLIES & MA HOSE MENDER HOSE CLAMP COUPLIN	207805	14.67
	PROJ: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
		I-2097571	201-45210-42600	SUPPLIES & MA WASP AND HORNET SPRAY	207805	40.74
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-2104627	201-45210-42600	SUPPLIES & MA HEDGE TRIMMER ELECTRIC B & D	207805	55.90
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-00436	CHS FARMERS ALLIANCE					
		I-IG2909	201-45210-42610	GAS & FUEL RUBY FIEDMASTER	207705	2,173.52
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
		I-IG2910	201-45210-42610	GAS & FUEL UNLEADED GAS	207705	2,009.59
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
01-00532	A-OX WELDING SUPPLY CO					
		I-0000329271	201-45210-42600	SUPPLIES & MA CYLINDER	207682	102.97
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-00671	VAN DIEST SUPPLY CO					
		I-240348	201-45210-42602	CHEMICALS BUCCANEER PLUS	207837	344.00
	PROJ: H51-42602	PARK SHOP		CHEMICALS		
		I-240349	201-45210-42602	CHEMICALS VESSEL HEREBICINDE	207837	2,406.50
	PROJ: H51-42602	PARK SHOP		CHEMICALS		
01-01199	STURDEVANTS AUTO VALUE					
		I-815058943	201-45210-42500	REPAIR & MAIN JOINTS SENSOR	207823	114.98
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815059702	201-45210-42500	REPAIR & MAIN HD OIL AIR CONSTRUCTION	207823	93.07
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-01787	NORTH CENTRAL SEED CO					
		I-26282	201-45210-42600	SUPPLIES & MA GOLD STAR LAWN MIX	207783	700.00
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-01830	NORTHWESTERN ENERGY					
		I-2573053-2.07.25	201-45210-42800	UTILITIES 421 S FOSTER ST SHOP	207785	278.91
	PROJ: H51-42800	PARK SHOP		UTILITIES		
		I-2573054-0.07.25	201-45210-42800	UTILITIES 401 S FOSTER TNCT	207785	474.91
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01830	NORTHWESTERN ENERGY	continued				
		I-2573055-7.07.25	201-45210-42800	UTILITIES 1001 E BIRCH AVE SW SPSP P SHL	207785	41.95
PROJ: H56-42800	HITCHCOCK PARK			UTILITIES		
		I-2573056-5.07.25	201-45210-42800	UTILITIES 1001 E BIRCH AVE PWSP CONC 5	207785	10.46
PROJ: H56-42800	HITCHCOCK PARK			UTILITIES		
		I-2573203-3.07.25	201-45210-42800	UTILITIES 1001 E HANSON AVE UNIT 91013	207785	32.79
PROJ: H56-42800	HITCHCOCK PARK			UTILITIES		
		I-2581644-8.07.25	201-45210-42800	UTILITIES KIWANIS WOODLOT	207785	41.84
PROJ: H71-42800	KIWANIS WOODLOT			UTILITIES		
		I-2581647-1.07.25	201-45210-42800	UTILITIES 950 INDIAN VILLAGE RD	207785	285.74
PROJ: H77-42500	SPORTSMANS CLUB			REPAIR/MAINTENANCE		
		I-2582639-7.07.25	201-45210-42800	UTILITIES PATTON YOUNG	207785	128.71
PROJ: H87-42800	PATTON YOUNG			UTILITIES		
		I-2707036-6.07.25	201-45210-42800	UTILITIES W TENNIS COURT 11	207785	267.89
PROJ: H56-42800	HITCHCOCK PARK			UTILITIES		
		I-2748483-1.07.25	201-45210-42800	UTILITIES ACCESS LOT METER	207785	12.00
PROJ: H79-42800	LAKE PARK ACCESS AREAS			UTILITIES		
		I-2787841-2.07.25	201-45210-42800	UTILITIES 421 S FOSTER SHOP	207785	90.24
PROJ: H51-42800	PARK SHOP			UTILITIES		
		I-2787842-0.07.25	201-45210-42800	UTILITIES 1001 E BIRCH AVE LT SB	207785	12.00
PROJ: H56-42800	HITCHCOCK PARK			UTILITIES		
		I-2810876-9.07.25	201-45210-42800	UTILITIES 1001 E HANSON AVE PWSP P SHLTR	207785	101.59
PROJ: H56-42800	HITCHCOCK PARK			UTILITIES		
		I-2967874-5.07.25	201-45210-42800	UTILITIES 3100 INDIAN VILLAGE RD	207785	102.11
PROJ: H65-42800	AMPHITHEATER			UTILITIES		
01-02480	SPN & ASSOCIATES					
		I-2025-34 P.E.#1	201-45210-42200	PROFESSIONAL 2025-34 P.E.#1	207821	2,295.40
01-02537	SHERWIN-WILLIAMS COMPAN					
		I-7833-0	201-45210-42600	SUPPLIES & MA PAINT	207816	175.69
PROJ: H54-42600	DOTY PARK			SUPPLIES/MATERIALS		
		I-8005-4	201-45210-42600	SUPPLIES & MA PAINT	207816	119.90
PROJ: H60-42600	NORTH RIDGE PARK			SUPPLIES/MATERIALS		
01-02602	PUBLIC HEALTH LABORATOR					
		I-10621992	201-45210-42600	SUPPLIES & MA LAB	207800	285.00
PROJ: H85-42600	LAKE MITCHELL WATER			SUPPLIES-MAINTENANCE		
01-02679	MENARD'S INC					
		I-89026A	201-45210-42600	SUPPLIES & MA HANDY PAIL LINERS TRIM BRUSH	207758	42.42
PROJ: H55-42600	DRY RUN CREEK PARK			SUPPLIES/MATERIALS		
		I-89275	201-45210-42600	SUPPLIES & MA FORK LATCH KIT BOLT	207758	41.59
PROJ: H56-42600	HITCHCOCK PARK			SUPPLIES/MATERIALS		
		I-90105	201-45210-42600	SUPPLIES & MA ELBOW	207758	2.37
PROJ: H56-42600	HITCHCOCK PARK			SUPPLIES/MATERIALS		
		I-90140	201-45210-42600	SUPPLIES & MA CLAY LAP APPLICATOR	207758	659.33
PROJ: H56-42600	HITCHCOCK PARK			SUPPLIES/MATERIALS		
		I-90159	201-45210-42600	SUPPLIES & MA CEDAR RUSTIC SOLID TREATED	207758	76.30
PROJ: H56-42600	HITCHCOCK PARK			SUPPLIES/MATERIALS		

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02679	MENARD'S INC		continued			
		I-90339	201-45210-42600	SUPPLIES & MA PAINT PAIL LINERS TRIM LINER	207758	74.40
	PROJ: H56-42600		HITCHCOCK PARK	SUPPLIES/MATERIALS		
		I-90348	201-45210-42600	SUPPLIES & MA RUSTIC SOLID GREEN TREATED	207758	230.46
	PROJ: H61-42600		PIONEER PARK	SUPPLIES/MATERIALS		
		I-90380	201-45210-42600	SUPPLIES & MA PVC PIPE BOILER DRAIN GASKET	207758	192.34
	PROJ: H56-42600		HITCHCOCK PARK	SUPPLIES/MATERIALS		
		I-90490	201-45210-42500	REPAIR & MAIN BASEKT STRAINER WASHER TAILPIE	207758	48.65
	PROJ: H77-42600		SPORTSMANS CLUB	SUPPLIES/MATERIALS		
		I-90500	201-45210-42600	SUPPLIES & MA POST CAP GREEN COVER BOX KIT	207758	52.44
	PROJ: H56-42600		HITCHCOCK PARK	SUPPLIES/MATERIALS		
01-02804	TMA STORES					
		I-110153	201-45210-42500	REPAIR & MAIN FLAT REPAIR	207831	33.36
	PROJ: H50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE		
		I-110346	201-45210-42500	REPAIR & MAIN MOWER TIRE	207831	32.58
	PROJ: H50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE		
01-02880	THUNE TRUE VALUE & APPL					
		I-A599366	201-45210-42600	SUPPLIES & MA BLADE KIT	207829	51.96
	PROJ: H77-42600		SPORTSMANS CLUB	SUPPLIES/MATERIALS		
		I-A599450	201-45210-42600	SUPPLIES & MA FLANGKITCH TAILPIECE	207829	7.27
01-03107	BBBB'S OF SOUTH DAKOTA					
		I-46941	201-45210-42600	SUPPLIES & MA PLANK POST	207695	187.25
	PROJ: H68-42600		FRANKS BAY	SUPPLIES/MAINTENANCE		
01-06257	BARKING DOG INTERPRETIV					
		I-20987	201-45210-42600	SUPPLIES & MA STORYWALK SOLUTIONS ALUM POST	207692	3,275.78
	PROJ: H87-42600		PATTON YOUNG	SUPPLIES-MAINTENANCE		
01-07260	GERRY DEGELDER					
		I-07092025	201-45210-42604	TREES RE-TREE MITCHELL	207729	36.95
	PROJ: H52-42600		FORESTRY	SUPPLIES/MATERIALS		
01-08130	C & B OPERATIONS LLC					
		I-13330621	201-45210-42500	REPAIR & MAIN BLADE	207702	488.40
	PROJ: H50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE		
		I-13339449	201-45210-42600	SUPPLIES & MA BELT	207702	35.62
	PROJ: H50-42600		PARKS EQUIPMENT	SUPPLIES/MATERIALS		
01-09058	SITEONE LANDSCAPE SUPPL					
		I-155687863-001	201-45210-42500	REPAIR & MAIN DECODER CONTROLLER	207819	1,651.10
	PROJ: H56-42500		HITCHCOCK PARK	REPAIR/MAINTENANCE		
01-09703	AMAZON CAPITAL SERVICES					
		I-1J13-7N6R-WK7X	201-45210-42500	REPAIR & MAIN TOW WIREING	207686	39.00
	PROJ: H50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE		

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-10154	SCHOENFELDER PORTABLES					
		I-4420	201-45210-42600	SUPPLIES & MA TOILET RENTAL BOAT DOCK	207811	510.00
	PROJ: H56-42600		HITCHCOCK PARK	SUPPLIES/MATERIALS		
		I-4558	201-45210-42600	SUPPLIES & MA TOILET RENTAL BOAT DOCK	207811	265.00
	PROJ: H67-42600		DAY CAMP	SUPPLIES/MATERIALS		
DEPARTMENT 5210 PARKS					TOTAL:	21,000.17

PACKET: 07419 MEETING 08-04-2025 A-L
VENDOR SET: 01
FUND : 201 PARK FUND
DEPARTMENT: 5220 SUPERVISION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02624	SD PUBLIC ASSURANCE ALL					
	I-31731-4221	201-45220-42100	INSURANCE	STORAGE BLDG FISCHER BLDG	207814	272.83
01-09703	AMAZON CAPITAL SERVICES					
	I-1JQL-HP1G-TYLY	201-45220-42600	SUPPLIES & MA BAGS		207686	277.67
DEPARTMENT 5220 SUPERVISION						TOTAL: 550.50

FUND 201 PARK FUND					TOTAL:	160,278.06

PACKET: 07419 MEETING 08-04-2025 A-L

VENDOR SET: 01

FUND : 203 LAKE MITCHELL

DEPARTMENT: 5220 LAKE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06294	BROSZ ENGINEERING INC					
		I-2023-3 P.E.#26	203-45220-43300	LAKE IMPROVEM 2023-3 P.E.#26	207700	2,150.00
01-09239	MIDWEST LABORATORIES IN					
		I-1242270	203-45220-42550	TESTING LAB	207766	1,294.54
	PROJ: H85-42500	LAKE MITCHELL WATER		REPAIR-MAINTENANCE		
01-10410	BARR ENGINEERING CO INC					
		I-2021-20 P.E.#PH241	203-45220-43300	LAKE IMPROVEM 2021-20 P.E.#PH241	207693	19,547.50
				DEPARTMENT 5220 LAKE	TOTAL:	22,992.04
				FUND 203 LAKE MITCHELL	TOTAL:	22,992.04

PACKET: 07419 MEETING 08-04-2025 A-L
VENDOR SET: 01
FUND : 214 E-911 EMERGENCY
DEPARTMENT: 3500 E-911
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02790	SUN GOLD SPORTS LLC					
		I-33659	214-43500-42650	UNIFORMS JACKET	207826	182.20
01-03267	WALMART/CAPITAL ONE					
		I-8858.06302025	214-43500-42650	UNIFORMS SHIRTS	207841	72.00
		I-8858.06302025.A	214-43500-42600	SUPPLIES & MA ANT BAIT	207841	4.28
DEPARTMENT 3500 E-911						TOTAL: 258.48

FUND 214 E-911 EMERGENCY					TOTAL:	258.48

PACKET: 07419 MEETING 08-04-2025 A-L
VENDOR SET: 01
FUND : 218 COMMUNITY SERVICES
DEPARTMENT: 5150 PALACE TRANSIT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01199	STURDEVANTS AUTO VALUE					
		I-815058204	218-45150-42500	REPAIR AND MA OIL FILTERS POLLEN FILTER	207823	47.49
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
		I-815058601A	218-45150-42500	REPAIR AND MA OIL FILTER	207823	8.10
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
		I-815058944	218-45150-42500	REPAIR AND MA REPLACED HEADLIGHT BULB	207823	10.99
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
		I-815059677	218-45150-42500	REPAIR AND MA ANTIFREEZE FOR 754	207823	19.94
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-01322	LARRY'S I-90 SERVICE IN					
		I-107896	218-45150-42610	GAS OIL TIRES 2017 FORD F550 7744	207752	604.27
	PROJ: E01-TIR	5311-FY18/19		Tires		
01-08965	PRO-VISION SOLUTIONS, L					
		I-INV2138665	218-45150-42600	SUPPLIES & MA GRANT #812188 CAMERA RECORDER	207799	3,986.04
	PROJ: E01-OFFSUP	5311-FY18/19		Office Supplies		
01-09349	HOWES OIL CO					
		I-359614	218-45150-42610	GAS OIL TIRES GAS	207737	396.72
01-09516	BECHEN ELECTRIC INC					
		I-5339	218-45150-42511	GARAGE REPAIR REPLACED 4 EXTERIOR WALLPACKS	207696	1,343.47
	PROJ: E01-GAMAIN	5311-FY18/19		Garage Maintenance		
01-09633	STAPLES					
		I-6036706658	218-45150-42600	SUPPLIES & MA PAPER TOWELS	207822	34.84
	PROJ: E01-GASUP	5311-FY18/19		Garage Supplies		
01-10414	MIDWAY SERVICE dba VOLL					
		I-82311	218-45150-42610	GAS OIL TIRES BULK GAS	207765	4,984.42
				DEPARTMENT 5150 PALACE TRANSIT	TOTAL:	11,436.28

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02811	JONES SUPPLIES					
		I-153039	218-45180-42600	SUPPLIES & MA T-PAPER ROLL TOWEL BLACK LINER	207749	169.55
01-09703	AMAZON CAPITAL SERVICES					
		I-1NWM-MY3N-MC6H	218-45180-42600	SUPPLIES & MA FLOOR WAX	207686	40.38
DEPARTMENT 5180 JVCC						TOTAL: 209.93

FUND 218 COMMUNITY SERVICES						TOTAL: 11,646.21

PACKET: 07419 MEETING 08-04-2025 A-L

VENDOR SET: 01

FUND : 219 NUTRITION

DEPARTMENT: 5140 NUTRITION

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01199	STURDEVANTS AUTO VALUE					
		I-815058601	219-45140-42530	VEHICLE MAINT BRAKE MASTER CY LINDER	207823	168.99
01-02679	MENARD'S INC					
		I-90149	219-45140-42605	MEAL SUPPLIES FRIDGE FOR NUTRITION MILK & ME	207758	159.99
01-07717	VERN EIDE FORD					
		I-07092025	219-45140-42530	VEHICLE MAINT VEHICLE MAINTENANCE	207839	107.20
		I-25049131	219-45140-42530	VEHICLE MAINT VEHICLE MAINTENANCE	207839	155.83
01-09069	BIG DADDY D'S INC					
		I-07162025	219-45140-42911	CONTRACT SERV SR MEALS 07.16.2025	207697	1,876.80
		I-07222025	219-45140-42911	CONTRACT SERV JULY MEALS	207697	2,035.50
		I-1002	219-45140-42911	CONTRACT SERV JULY MITCHELL MEALS	207697	1,752.60
01-10414	MIDWAY SERVICE dba VOLL					
		I-82311	219-45140-42610	GAS, OIL, TIR BULK GAS	207765	176.80
				DEPARTMENT 5140 NUTRITION	TOTAL:	6,433.71
				FUND 219 NUTRITION	TOTAL:	6,433.71

PACKET: 07419 MEETING 08-04-2025 A-L
 VENDOR SET: 01
 FUND : 230 AIRPORT
 DEPARTMENT: 3500 AIRPORT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00281	HELMS AND ASSOCIATES					
	I-AIP'34 AIRPORT#7	230-43500-43330	RUNWAY ENVIRO AIP'34 AIRPORT#7		207733	27,678.83
01-00436	CHS FARMERS ALLIANCE					
	I-IG2881	230-43500-42600	SUPPLIES & MA GAS		207705	163.60
01-01450	MUTH ELECTRIC INC					
	I-801783	230-43500-42800	UTILITIES 2 HRS LABOR		207779	211.63
01-02679	MENARD'S INC					
	I-90435	230-43500-42600	SUPPLIES & MA GLACIER MIST CITRUS GLUE		207758	24.76
01-03100	CENTURY LINK					
	I-33866399.06.25	230-43500-42800	UTILITIES 333866399		207704	73.16
01-09693	TESSIER'S INC					
	I-30011531	230-43500-42500	REPAIR & MAIN NEW FUJITSU MINI SPLIT SYSTEM		207828	8,519.99
01-09703	AMAZON CAPITAL SERVICES					
	I-1M1H-YK3K-4N6X	230-43500-42500	REPAIR & MAIN THROTTLE CABLE		207686	18.48
					TOTAL:	36,690.45

FUND 230 AIRPORT					TOTAL:	36,690.45

PACKET: 07419 MEETING 08-04-2025 A-L
VENDOR SET: 01
FUND : 602 WATER
DEPARTMENT: 3330 WATER TREATMENT PLANT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2099728	602-43330-42600	SUPPLIES & MA BULK BIN PRODUCTS	207805	60.96
01-00520	HAWKINS INC					
		I-7131994	602-43330-42600	SUPPLIES & MA BAR CODE	207732	10.00
		I-7131995	602-43330-42600	SUPPLIES & MA CHEMICALS	207732	70.00
01-01020	CENTRAL ELECTRIC COOPER					
		I-14579003. 07.25	602-43330-42800	UTILITIES 14579003	207703	4,131.78
01-01830	NORTHWESTERN ENERGY					
		I-2941237-6.07.25	602-43330-42800	UTILITIES 1416 E SPRUCE ST	207785	48.11
		I-4240509-2.07.25	602-43330-42800	UTILITIES 41008 256TH ST	207785	12.00
01-04312	USA BLUEBOOK					
		I-INV00768244	602-43330-42600	SUPPLIES & MA BRASS CORP STOP CHLORINE	207836	934.65
		I-INV00768410	602-43330-42600	SUPPLIES & MA CHLORINE COLORIMETER	207836	650.00
		I-INV00782075	602-43330-42600	SUPPLIES & MA REFILL TABLETS BOX CHLORINE	207836	277.61
01-07598	AQUA-PURE INC					
		I-MITSD062325	602-43330-42620	CHEMICAL SERV TOTE OF AQ 3025	207688	5,752.50
01-09349	HOWES OIL CO					
		I-359614	602-43330-42610	GAS & FUEL GAS	207737	132.44
01-10414	MIDWAY SERVICE dba VOLL					
		I-82311	602-43330-42610	GAS & FUEL BULK GAS	207765	615.23
DEPARTMENT 3330 WATER TREATMENT PLANT					TOTAL:	12,695.28

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-4329	602-43340-42660	POSTAGE POSTAGE	207801	24.44
		I-2279-4710	602-43340-42660	POSTAGE POSTAGE	207801	15.34
01-00712	NAPA CENTRAL					
		I-816923	602-43340-42600	SUPPLIES & MA NPF002 NAF 2.5 DEF	207781	38.97
01-01590	MCLEOD'S PRINTING					
		I-85093	602-43340-42600	SUPPLIES & MA BOX	207757	37.98
01-02470	CORE & MAIN LP					
		I-X120047	602-43340-42600	SUPPLIES & MA FORD 202BS	207711	1,472.42
		I-X157291	602-43340-42600	SUPPLIES & MA FORD 202BS	207711	1,472.42
		I-X306143	602-43340-42600	SUPPLIES & MA CABLE MATCHES METER BODY	207711	3,114.22
		I-X360374	602-43340-42600	SUPPLIES & MA SAD DBL BAND POWERSEAL	207711	388.34
01-02480	SPN & ASSOCIATES					
		I-2021-45 P.E.#49	602-43340-43333	HIGHWAY 37 WA 2021-45 P.E.#49	207821	7,777.13
		I-2025-1 P.E.#6	602-43340-42225	PROFESSIONAL 2025-1 P.E.#6	207821	1,996.50
		I-2025-6 P.E.#6	602-43340-42225	PROFESSIONAL 2025-6 P.E.#6	207821	10,682.31
01-02485	SCHOENFELDER CONSTRUCTI					
		I-2022-26 P.E.#11	602-43340-43334	3RD & MAIN 2022-26 P.E.#11	207810	2,380.05
01-02679	MENARD'S INC					
		I-90410	602-43340-42600	SUPPLIES & MA STACK BIN SHELF BIN	207758	48.66
01-03576	MICHELS ROAD & STONE IN					
		I-2021-45 P.E.#9	602-43340-43333	HIGHWAY 37 WA 2021-45 P.E.#9	207762	104,465.50
01-04312	USA BLUEBOOK					
		I-INVOO768244	602-43340-42600	SUPPLIES & MA LEAD BRASS CORP PVC QUILL	207836	934.65
01-04740	SDWWA					
		I-08012025	602-43340-42700	TRAVEL, CONF SDWWA	207815	150.00
01-06656	PREMIER PEST CONTROL LL					
		I-54826	602-43340-42600	SUPPLIES & MA BAIT STATION	207797	75.00
01-08417	INFRASTRUCTURE DESIGN G					
		I-2020-20 P.E.#60	602-43340-43355	ABOVE GROUND 2020-20 P.E.#60	207741	5,263.42
01-09439	ADVANCED ENGINEERING AN					
		I-2024-37 P.E.#10	602-43340-42225	PROFESSIONAL 2024-37 P.E.#10	207685	2,621.25
01-10414	MIDWAY SERVICE dba VOLL					
		I-82311	602-43340-42610	GAS & FUEL BULK GAS	207765	1,491.25
DEPARTMENT 3340 WATER DISTRIBUTION					TOTAL:	144,449.85

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-4329	604-43200-42660	POSTAGE	207801	24.44
		I-2279-4710	604-43200-42660	POSTAGE	207801	15.34
01-00424	RUNNINGS SUPPLY INC					
		I-2100569	604-43200-42600	SUPPLIES	207805	22.99
		I-2104598	604-43200-42600	SUPPLIES	207805	122.95
01-00436	CHS FARMERS ALLIANCE					
		I-II6752	604-43200-42600	SUPPLIES	207705	1,295.13
01-01020	CENTRAL ELECTRIC COOPER					
		I-12550001.07.25	604-43200-42800	UTILITIES	207703	9,015.00
01-01710	MINNESOTA VALLEY TESTIN					
		I-1314950	604-43200-42650	UNIFORMS	207770	92.00
01-02495	TITAN MACHINERY-MITCHEL					
		I-PS0810594-1	604-43200-42600	SUPPLIES	207830	241.25
01-04352	UPS STORE #4227					
		I-06302025	604-43200-42600	SUPPLIES	207835	120.40
01-04740	SDWWA					
		I-08012025	604-43200-42700	TRAVEL, CONF, SDWWA	207815	150.00
01-06656	PREMIER PEST CONTROL LL					
		I-54845	604-43200-42600	SUPPLIES	207797	95.00
01-09349	HOWES OIL CO					
		I-359614	604-43200-42610	GAS & FUEL	207737	660.22
01-09693	TESSIER'S INC					
		I-30011839	604-43200-42500	REPAIRS	207828	1,543.04
01-10414	MIDWAY SERVICE dba VOLL					
		I-82311	604-43200-42610	GAS & FUEL	207765	478.16
DEPARTMENT 3200 WASTE WATER TREATMENT TOTAL:						13,875.92

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-04740	SDWWA					
		I-08012025	604-43210-42700	TRAVEL CONFER SDWWA	207815	150.00
DEPARTMENT 3210 WASTE WATER IND PRETREAT TOTAL:						150.00

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-28881	604-43250-42600	SUPPLIES STEEL ANGLE BOLT	207723	55.14
		I-31033	604-43250-42600	SUPPLIES LIME A WAY SPRAY	207723	24.41
01-01020	CENTRAL ELECTRIC COOPER					
		I-12552001.07.25	604-43250-42800	UTILITIES 12552001	207703	326.00
01-01199	STURDEVANTS AUTO VALUE					
		I-815059316	604-43250-42600	SUPPLIES HZ BATTERY	207823	140.65
01-01395	MITCHELL CONCRETE PRODU					
		I-111260	604-43250-42600	SUPPLIES 5 BAG WRDA	207772	168.00
01-01819	NORTHWEST PIPE FITTINGS					
		I-469261	604-43250-42600	SUPPLIES SEWER DRAIN REPAIR	207784	652.61
01-01830	NORTHWESTERN ENERGY					
		I-2572870-0.07.25	604-43250-42800	UTILITIES 1511 N COMMERCE	207785	94.77
		I-2582739-5.07.25	604-43250-42800	UTILITIES 1300 W NORWAY AVE	207785	160.29
		I-2809477-9.07.25	604-43250-42800	UTILITIES 1423 COUNTRY DR	207785	185.47
		I-4276036-3.07.25	604-43250-42800	UTILITIES 1527 W 23RD AVE	207785	233.07
01-02480	SPN & ASSOCIATES					
		I-2021-45 P.E.#50	604-43250-43348	HIGHWAY 37 UT 2021-45 P.E.#50	207821	16,131.00
		I-2022-3 P.E.#23	604-43250-43347	23RD & OHLMAN 2022-3 P.E.#23	207821	2,693.70
		I-2023-16 P.E.#22	604-43250-43350	S HARMON/OHLM 2023-16 P.E.#22	207821	1,439.06
		I-2023-6 P.E.#25	604-43250-43349	N HARMON/AIRP 2023-6 P.E.#25	207821	2,165.45
		I-2025-1 P.E.#6	604-43250-42200	PROFESSIONAL 2025-1 P.E.#6	207821	1,633.50
		I-2025-6 P.E.#6	604-43250-42200	PROFESSIONAL 2025-6 P.E.#6	207821	8,191.03
01-02485	SCHOENFELDER CONSTRUCTI					
		I-2022-26 P.E.#11	604-43250-43346	3RD & MAIN 2022-26 P.E.#11	207810	1,785.02
01-02679	MENARD'S INC					
		I-90495	604-43250-42600	SUPPLIES LED WAFER DRYWALL SAW	207758	24.75
01-03495	HALME INC					
		I-2022-3 P.E.#7	604-43250-43347	23RD & OHLMAN 2022-3 P.E.#7	207731	18,855.00
		I-2023-16 P.E.#7	604-43250-43350	S HARMON/OHLM 2023-16 P.E.#7	207731	9,684.90
		I-2023-6 P.E.#11	604-43250-43349	N HARMON/AIRP 2023-6 P.E.#11	207731	7,200.00
01-03576	MICHELS ROAD & STONE IN					
		I-2021-45 P.E.#9	604-43250-43348	HIGHWAY 37 UT 2021-45 P.E.#9	207762	262,309.82
01-08417	INFRASTRUCTURE DESIGN G					
		I-2021-25 P.E.#19	604-43250-43336	LIVESAY UTILI 2021-25 P.E.#19	207741	264.00
01-09349	HOWES OIL CO					
		I-359614	604-43250-42610	GAS GAS	207737	220.30

PACKET: 07419 MEETING 08-04-2025 A-L
 VENDOR SET: 01
 FUND : 604 SEWER
 DEPARTMENT: 3250 WASTE WATER COLLECTION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-10414	MIDWAY SERVICE dba VOLL					
		I-82311	604-43250-42610	GAS		
				BULK GAS	207765	169.17
DEPARTMENT 3250 WASTE WATER COLLECTION					TOTAL:	334,807.11

FUND 604 SEWER					TOTAL:	348,833.03

PACKET: 07419 MEETING 08-04-2025 A-L

VENDOR SET: 01

FUND : 612 SANITATION

DEPARTMENT: 3220 RECYCLING PROGRAM

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00281	HELMS AND ASSOCIATES					
		I-2021-30 P.E.#29	612-43220-43200	BUILDINGS 2021-30 P.E.#29	207733	160.00
01-01199	STURDEVANTS AUTO VALUE					
		I-815058941	612-43220-42600	SUPPLIES HD OIL FLEET HD OIL AIR	207823	61.76
	PROJ: L92-42600 178			SUPPLIES MATERIALS		
		I-815058941	612-43220-42600	SUPPLIES HD OIL FLEET HD OIL AIR	207823	95.96
	PROJ: L94-42600 920			SUPPLIES MATERIALS		
		I-815058941	612-43220-42600	SUPPLIES HD OIL FLEET HD OIL AIR	207823	61.76
	PROJ: L5A-42600 952			SUPPLIES MATERIALS		
01-01830	NORTHWESTERN ENERGY					
		I-3750165-7.07.25	612-43220-42800	UTILITIES 2801 E HAVENS ST	207785	92.62
01-06656	PREMIER PEST CONTROL LL					
		I-54843	612-43220-42500	REPAIR & MAIN CONTRACT SERVICE	207797	275.00
01-09891	MILLENNIUM RECYCLING					
		I-484345	612-43220-42200	CONTRACT-MILL SINGLE STREAM FEE	207769	1,121.66
				DEPARTMENT 3220 RECYCLING PROGRAM	TOTAL:	1,868.76

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

PACKET: 07419 MEETING 08-04-2025 A-L
 VENDOR SET: 01
 FUND : 612 SANITATION
 DEPARTMENT: 3240 LANDFILL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-4710	612-43240-42600	SUPPLIES POSTAGE	207801	40.15
01-00424	RUNNINGS SUPPLY INC					
		I-2092673	612-43240-42600	SUPPLIES AUGER DRUM DRAIN SPIN GLADE	207805	30.47
	PROJ: L8B-42600	192		SUPPLIES MATERIALS		
		I-2101393	612-43240-42600	SUPPLIES DAIRY SPRAY ADPTOR OIL	207805	109.55
01-00436	CHS FARMERS ALLIANCE					
		I-IA2117	612-43240-42500	REPAIR AND MA REPAIR TIRE	207705	20.00
		I-IG2907	612-43240-42610	GAS & OIL FM DYED SELL SD	207705	1,438.09
		I-IG2911	612-43240-42610	GAS & OIL FM DYED SELL SD	207705	2,593.24
01-00532	A-OX WELDING SUPPLY CO					
		I-0001450097	612-43240-42600	SUPPLIES T CYL 3 YEAR LEASE	207682	148.00
		I-0001450231	612-43240-42600	SUPPLIES ARGON HAZARDOUS MATERIAL	207682	142.46
01-01020	CENTRAL ELECTRIC COOPER					
		I-13061001.07.25	612-43240-42800	UTILITIES 13061001	207703	793.88
01-01080	JOHNSTONE SUPPLY OF SIO					
		I-1730562	612-43240-42500	REPAIR AND MA TANK ARKEMA TANK CORE	207748	166.86
01-01199	STURDEVANTS AUTO VALUE					
		I-815058940	612-43240-42600	SUPPLIES AIR FILTER OIL CONSTRUCTION	207823	333.88
	PROJ: L3C-42600	197		SUPPLIES MATERIALS		
		I-815058940	612-43240-42600	SUPPLIES AIR FILTER OIL CONSTRUCTION	207823	350.32
	PROJ: L8A-42600	181		SUPPLIES MATERIALS		
01-01239	BUTLER MACHINERY INC					
		I-13W0051086	612-43240-42500	REPAIR AND MA TRAVEL SERVICE CALL	207701	1,932.10
	PROJ: L8A-42500	181		REPAIR MAINTENANCE		
01-01404	MITCHELL IRON & SUPPLY					
		I-86296	612-43240-42500	REPAIR AND MA O RING	207773	22.80
01-01590	MCLEOD'S PRINTING					
		I-85326	612-43240-42600	SUPPLIES LASER LANDFILL TICKETS	207757	569.90
01-02017	DAVISON RURAL WATER SYS					
		I-5095.07.25	612-43240-42800	UTILITIES JULY 2025 WATER USAGE	207718	60.30
01-02527	TRANSOURCE					
		I-41P60750	612-43240-42600	SUPPLIES FILLER CAP	207832	178.66
	PROJ: L3C-42600	197		SUPPLIES MATERIALS		
01-02679	MENARD'S INC					
		I-90548	612-43240-42600	SUPPLIES PVC CAP SOFTSOAP GAS CAN	207758	196.62

PACKET: 07419 MEETING 08-04-2025 A-L

VENDOR SET: 01

FUND : 612 SANITATION

DEPARTMENT: 3240 LANDFILL

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02939	DEPARTMENT OF AGRICULTU					
		I-06012025	612-43240-42210	STATE GARBAGE SOLID WASTE MANAGEMENT	207721	3,097.32
01-06543	EUROFINS ENVIRONMENT TE					
		I-3100156762	612-43240-42550	LAB FEES LAB	207726	2,446.00
		I-3100157134	612-43240-42550	LAB FEES LANDFILL ALKALINITY	207726	48.00
01-09349	HOWES OIL CO					
		I-359614	612-43240-42610	GAS & OIL GAS	207737	2,877.92
		I-359614	612-43240-42610	GAS & OIL GAS	207737	2,104.28
01-10414	MIDWAY SERVICE dba VOLL					
		I-82311	612-43240-42610	GAS & OIL BULK GAS	207765	210.35
				DEPARTMENT 3240 LANDFILL	TOTAL:	19,911.15
				FUND 612 SANITATION	TOTAL:	117,294.44

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-4329	613-45650-42660	SHIPPING/POST POSTAGE	207801	2.92
01-00532	A-OX WELDING SUPPLY CO					
		I-0001092785-00	613-45650-42600	SUPPLIES & MA HAZ MAT SUR CHARGE	207682	78.53
01-01590	MCLEOD'S PRINTING					
		I-85178	613-45650-42907	PRE-STURGIS P YARD SIGN PATCH	207757	75.90
	PROJ: W08-42907	PRESTURGIS		PRE STURGIS PARTY		
		I-85404	613-45650-42907	PRE-STURGIS P CALENDAR	207757	390.00
	PROJ: W08-42907	PRESTURGIS		PRE STURGIS PARTY		
01-02679	MENARD'S INC					
		I-90052	613-45650-42600	SUPPLIES & MA PVC ELBOW PIPE	207758	100.16
		I-90145	613-45650-42600	SUPPLIES & MA PAINT GLADE	207758	54.51
		I-90150	613-45650-42600	SUPPLIES & MA PVC PIPE PIPE CUTER	207758	26.31
01-02790	SUN GOLD SPORTS LLC					
		I-33539	613-45650-42650	UNIFORMS T-SHIRTS	207826	884.40
		I-33951	613-45650-42907	PRE-STURGIS P PRE STURGIS PARTY	207826	115.00
	PROJ: W08-42907	PRESTURGIS		PRE STURGIS PARTY		
01-02811	JONES SUPPLIES					
		I-152813	613-45650-42600	SUPPLIES & MA WAXED PAPER	207749	34.68
		I-152899	613-45650-42600	SUPPLIES & MA NAPKIN	207749	59.47
		I-152900	613-45650-42600	SUPPLIES & MA TISSUE TOWEL LINER FOAMING SOA	207749	338.33
		I-152947	613-45650-42600	SUPPLIES & MA BLACK LINER	207749	30.06
01-03700	CORE-MARK US LLC					
		I-2238629	613-45650-42610	COST OF GOODS MUSTARD KETCHUP RELISH CANY	207712	1,917.26
		I-2238630-50	613-45650-42610	COST OF GOODS CANDY PEANUT BUTTER	207712	179.85
		I-2238631-700	613-45650-42610	COST OF GOODS POPCORN SALT COCOUNT OIL	207712	425.62
01-04950	MIDCONTINENT COMMUNICAT					
		I-BIL-559802	613-45650-42320	ADVERTISING/P ADVERTISING	207764	250.00
		I-BIL-559804	613-45650-42320	ADVERTISING/P ADVERTISING	207764	175.00
		I-BIL-559806	613-45650-42320	ADVERTISING/P ADVERTISING	207764	75.00
01-07716	SAGA COMMUNICATIONS OF					
		I-MC-12506111184	613-45650-42320	ADVERTISING/P ADVERTISING	207808	512.00
01-09495	SCHUMACHER ELEVATOR COM					
		I-90653361	613-45650-42500	REPAIRS & MAI MAINTENANCE	207812	242.73
01-10414	MIDWAY SERVICE dba VOLL					
		I-82311	613-45650-42620	GAS & FUEL BULK GAS	207765	198.86
		I-82311	613-45650-42620	GAS & FUEL BULK GAS	207765	183.23
01-10425	ETIX INC					

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-10425	ETIX INC		continued			
		I-05012025	613-45650-42900	TICKETING FEE TICKETING FEES	207725	276.30
01-10581	PRIORITY PLUMBING & HEA					
		I-1926	613-45650-42500	REPAIRS & MAI REPLACED FLOAT AND ACTIVATION	207798	254.98
				DEPARTMENT 5650 CORN PALACE	TOTAL:	6,881.10

				FUND 613 CORN PALACE	TOTAL:	6,881.10

PACKET: 07419 MEETING 08-04-2025 A-L
VENDOR SET: 01
FUND : 614 GOLF COURSE
DEPARTMENT: 5250 GOLF COURSE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01130	KIMBALL MIDWEST					
		I-103556223	614-45250-42600	SUPPLIES & MA CLEANER	207750	78.26
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8.07.25	614-45250-42800	UTILITIES 700 W 23RD AVE	207785	201.32
		I-2581643-0.07.25	614-45250-42800	UTILITIES GOLF PUMP 100 H	207785	1,981.88
		I-2581875-8.07.25	614-45250-42800	UTILITIES GOLF CLUB HOUSE	207785	826.44
		I-2581876-6.07.25	614-45250-42800	UTILITIES GOLF CART SHED	207785	54.54
		I-2939180-2.07.25	614-45250-42800	UTILITIES 825 INDIAN VILLAGE RD	207785	445.16
01-02051	MIDCONTINENT COMMUNICAT					
		I-02630670214830	614-45250-42800	UTILITIES ACCT #026306702	207763	95.39
01-07504	LEGACY LINKS, LLC					
		I-LMGC-2025A	614-45250-42400	RENTALS GOLF CART RENTAL	207754	200.00
01-08892	ERIC HIEB					
		I-07282025	614-45250-42200	GOLF PRO CONT BASE CONTRACT	207735	4,870.00
		I-07282025	614-45250-42200	GOLF PRO CONT FUN PASS CART	207735	185.40
		I-07282025	614-45250-42200	GOLF PRO CONT CLOVER CART	207735	3,025.25
		I-07282025	614-45250-42200	GOLF PRO CONT RANGE MEMBERSHIP	207735	39.18
		I-07282025	614-45250-42200	GOLF PRO CONT RANGE BUCKETS	207735	489.24
		I-07282025A	614-45250-42200	GOLF PRO CONT CREDIT CARD FEES	207735	2,138.50
		I-07282025A	614-45250-42200	GOLF PRO CONT CLOVER SERVICE FEES	207735	132.59
01-09058	SITEONE LANDSCAPE SUPPL					
		C-145050808-001	614-45250-42602	CHEMICALS M CUSTOMER REBATE	207819	298.10-
		C-148667187-001	614-45250-42602	CHEMICALS 2024 EXPIRING POINT REDEM	207819	94.00-
		I-155578927-001	614-45250-42600	SUPPLIES & MA HOSE	207819	404.58
		I-156074945-001	614-45250-42602	CHEMICALS HERBICIDE	207819	470.38
		I-156076209-001	614-45250-42602	CHEMICALS HERBICIDES	207819	110.59
				DEPARTMENT 5250 GOLF COURSE	TOTAL:	15,356.60
				FUND 614 GOLF COURSE	TOTAL:	15,356.60

PACKET: 07419 MEETING 08-04-2025 A-L

VENDOR SET: 01

FUND : 619 CAMPGROUND

DEPARTMENT: 5220 CAMPGROUND

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2091780	619-45220-42500	REPAIR & MAIN ROPE NYLON	207805	30.98
		I-2096701	619-45220-42600	SUPPLIES BATTERY ATTWOOD ANCHOR PVC	207805	84.47
01-03488	FLOWBIRD AMERICA INC					
		I-AI002411	619-45220-42620	COMPUTER SOFT PARKFOLIO LEVEL 3	207728	69.00
		I-AI002697	619-45220-42620	COMPUTER SOFT ALARMS	207728	71.00
01-06750	MITCHELL TELECOM					
		I-11104957	619-45220-42800	UTILITIES INTERNET SERVICE	207775	77.95
				DEPARTMENT 5220 CAMPGROUND	TOTAL:	333.40
				FUND 619 CAMPGROUND	TOTAL:	333.40

PACKET: 07419 MEETING 08-04-2025 A-L

VENDOR SET: 01

FUND : 621 EMERGENCY MEDICAL SERVICE

DEPARTMENT: 4600 EMS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS					
		I-6117870268	621-44600-42800	UTILITIES ACCT 786752327-00001	207838	40.04
		I-6117870269	621-44600-42800	UTILITIES ACCT #786752327-00002	207838	120.06
01-02700	HENRY SCHEIN INC					
		I-43675839	621-44600-42600	SUPPLIES MED SUPPLIES	207734	6.00
01-09349	HOWES OIL CO					
		I-359614	621-44600-42610	GAS & OIL GAS	207737	168.36
01-10414	MIDWAY SERVICE dba VOLL					
		I-82311	621-44600-42610	GAS & OIL BULK GAS	207765	735.71
01-10568	DR. MATTHEW SCHAFER					
		I-07012025	621-44600-42200	PROFESSIONAL 2025 3RD QTR PAYMENT	207809	1,500.00
				DEPARTMENT 4600 EMS	TOTAL:	2,570.17
				FUND 621 EMERGENCY MEDICAL SERVICE	TOTAL:	2,570.17

PACKET: 07419 MEETING 08-04-2025 A-L
VENDOR SET: 01
FUND : 700 AGENCY FUNDS
DEPARTMENT: 5300 AGENCY FUNDS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-07322	RAILROAD VEGETATION MAN					
		I-07222025	700-45300-42900	BID DEPOSITS HYDRANT METER DEPOSIT	207802	2,000.00
DEPARTMENT 5300 AGENCY FUNDS					TOTAL:	2,000.00

FUND 700 AGENCY FUNDS					TOTAL:	2,000.00

PACKET: 07419 MEETING 08-04-2025 A-L
VENDOR SET: 01
FUND : 710 SPECIAL ASSESSMENT-710
DEPARTMENT: 5000 SIDEWALK CONSTRUCTION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01036	REXWINKEL CONCRETE INC.					
		I-24202A	710-45000-42900	SIDEWALK CONS ASSESMENT STREET OVERLAY	207803	400.00
DEPARTMENT 5000 SIDEWALK CONSTRUCTION TOTAL:						400.00

FUND 710 SPECIAL ASSESSMENT-710 TOTAL:						400.00
REPORT GRAND TOTAL:						1,574,266.01

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL	BUDGET	OVER	ANNUAL	BUDGET	OVER
				BUDGET	AVAILABLE	BUDG	BUDGET	AVAILABLE	BUDG
2025-2026	101-41110-42300	LEGAL PUBLICATIONS	1,028.35	13,000	3,225.53				
	101-41110-42600	SUPPLIES & MATERIALS	15.00	1,000	479.31				
	101-41420-42700	TRAVEL	268.44	6,550	3,278.20				
	101-41440-42231	EMPLOYEE PHYSICALS, DRUG TE	945.00	45,851	19,555.90				
	101-41440-42232	EMPLOYEE RECOGNITION	83.00	17,550	14,025.98				
	101-41920-42520	REPAIR-CITY HALL	66.84	4,500	2,672.58				
	101-41935-42250	MANAGED PRINT SERVICES	5,359.46	59,000	25,985.44				
	101-41935-42615	POSTAGE	587.22	7,500	3,370.34				
	101-41935-42640	COPY MACHINE SUPPLIES	127.48	2,700	1,198.94				
	101-41935-42920	COMPUTER SOFTWARE	15,897.67	116,115	1,378.44				
	101-41935-43510	COMPUTER HARDWARE	7,198.00	144,000	81,189.26				
	101-42110-42500	REPAIR & MAINTENANCE	15.90	11,970	1,131.66-	Y			
	101-42110-42600	SUPPLIES	3.24	31,019	7,650.03				
	101-42110-42610	GAS OIL TIRES	4,047.86	65,000	37,843.30				
	101-42110-42800	TELEPHONE	192.86	14,500	7,203.04				
	101-42110-42902	ALCOHOL TASK FORCE	122.42	2,000	1,490.06				
	101-42130-42500	REPAIRS	19.92	6,000	1,063.85				
	101-42130-42510	STORAGE BUILDING REPAIR	700.00	700	0.00				
	101-42130-42520	EMERGENCY SIREN UTILITIES	192.30	2,900	1,096.92				
	101-42130-42530	TRAFFIC LIGHTS MAINT	1,284.90	16,000	6,215.57				
	101-42130-42535	LIGHT MAINTENANCE	3,597.50	27,000	18,870.51				
	101-42130-42545	PAINT	4,145.57	21,000	2,348.11				
	101-42130-42550	CONSTRUCTION SIGNING	1,975.76	2,500	524.24				
	101-42130-42570	REPAIRS-TRAFFIC ACCIDENTS	15.00	80,000	75,501.59				
	101-42130-42600	SUPPLIES	1,460.38	4,500	2,334.54				
	101-42130-42610	GAS, OIL, TIRES	393.03	5,000	2,208.58				
	101-42130-42810	UTILITIES-TRAFFIC LIGHTS	1,064.58	38,000	16,997.94				
	101-42130-42835	UTILITIES-STREET LIGHTS	1,498.31	305,000	154,172.02				
	101-42130-43343	7TH & 1ST INTER SIGNAL LIG	882.75	880,095	814,169.37				
	101-42130-43420	RADIOS	0.00	33,500	4,747.71				
	101-42200-42500	REPAIR & MAINTENANCE	68.24-	17,650	7,555.59				
	101-42200-42600	SUPPLIES	277.53	24,950	11,823.55				
	101-42200-42610	GAS & OIL	1,363.50	11,150	6,396.03				
	101-42200-42800	TELEPHONE	100.07	2,500	1,385.40				
	101-43100-42500	REPAIRS	20,364.03	150,000	103,154.14				
	101-43100-42600	SUPPLIES	2,037.25	20,000	61,954.40-	Y			
	101-43100-42610	GAS	7,222.15	87,000	59,106.34				
	101-43100-42620	ASPHALT MIX	16,979.80	100,000	49,199.90				
	101-43100-42650	UNIFORMS	19.99	3,750	2,226.92				
	101-43100-43421	FUEL SYSTEM UPGRADE	21,102.77	22,500	1,397.23				
	101-43100-43602	STREET SWEEPER	200,000.00	310,000	110,000.00				
	101-43110-42500	REPAIRS	7.93	1,000	513.89				
	101-43110-42600	SUPPLIES	196.33	4,200	1,083.41-	Y			
	101-43110-42610	GAS	701.49	7,000	3,553.15				
	101-43110-42750	PLANNING COMMISSION EXPENS	125.86	1,200	471.81				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	101-43110-42916	NUISANCE ABATEMENT	1,007.50	15,000	11,582.83				
	101-43120-42520	HAZARDOUS SIDEWALK REPAIR	2,801.40	25,000	22,198.60				
	101-43120-42521	SIDEWALK CONSTRUCT	1,970.26	75,000	63,187.84				
	101-43120-42526	BRIDGE INSPECT/ENGIN/REPAI	1,069.34	1,200	431.88-	Y			
	101-43120-42670	CHIP SEAL AGGREGATE	2,067.80	77,000	27,585.84				
	101-43120-42680	CHIP SEAL ASPHALT	181,773.98	340,000	158,226.02				
	101-43120-43300	STREET OVERLAY MAINT	41,352.52	1,635,250	1,110,981.09				
	101-43150-42800	UTILITIES	29.07	350	102.24				
	101-43150-43307	3RD & MAIN	4,165.09	20,000	4,924.35				
	101-43700-42600	SUPPLIES & MATERIALS	225.35	16,000	6,168.16				
	101-43700-42602	CHEMICALS	1,682.39	8,500	2,348.29				
	101-43700-42603	WEED EATERS SUPPLIES	105.98	1,500	211.37				
	101-43700-42800	UTILITIES	468.73	5,500	2,513.71				
	101-43700-43200	BUILDINGS	21,406.28	27,000	5,593.72				
	101-45000-42910	AREA COMMUNITY THEATRE	10,625.00	42,500	10,625.00				
	101-45500-42600	SUPPLIES & MATERIALS	427.86	12,000	5,574.05				
	101-45500-42930	ATRIUM	3,530.00	3,500	30.00-	Y			
	101-45500-43300	BUILDING	21,108.00	15,000	6,108.00-	Y			
	101-45500-43420	BOOKS	2,500.29	47,000	17,778.78				
	101-45500-43421	AUDIO-VISUAL	110.18	4,000	2,696.67				
	101-46500-42900	MITCHELL AREA DEVELOPMENT	45,500.00	182,000	45,500.00				
	101-46500-42911	REGIONAL ECON DEVELOPMENT	6,250.00	25,000	6,250.00				
	101-46500-42918	MITCHELL MAIN ST & BEYOND	11,250.00	45,000	11,250.00				
	101-46500-43100	PROPERTY ACQUISITION	106.97	1,000,000	2,941.83				
	201-45110-42250	PROGRAMMING SERVICES	2,397.69	16,000	8,526.90				
	201-45110-42500	REPAIR & MAINTENANCE	850.55	9,000	6,584.14				
	201-45110-42600	SUPPLIES & MATERIALS	188.00	10,000	3,833.73				
	201-45110-42601	CONCESSION SUPPLIES	3,064.92	25,000	91.54				
	201-45110-42602	POOL CHEMICALS	14,261.51	45,000	8,577.62				
	201-45110-42605	SUPPLIES & MAT-AQUATICS	1,403.65	6,750	1,407.92				
	201-45140-42300	PUBLISHING	2,120.00	46,500	18,710.00				
	201-45140-42500	REPAIR & MAINTENANCE	831.27	34,000	18,866.81				
	201-45140-42600	SUPPLIES & MATERIALS	1,221.79	35,027	14,401.01				
	201-45140-42601	CONCESSION SUPPLIES	187.54	15,000	7,942.09				
	201-45140-42602	CHEMICALS	150.00	18,000	8,791.33				
	201-45140-42650	UNIFORMS	57.45	1,250	744.58				
	201-45140-42800	UTILITIES	14,775.32	159,440	53,461.43				
	201-45140-43300	CAPITAL IMPROVEMENTS - OTH	507.00	26,048	879.34				
	201-45140-43400	CAPITAL EQUIPMENT	68,000.00	100,000	24,000.00				
	201-45160-42500	REPAIR & MAINTENANCE	4,926.12	98,284	55,053.69				
	201-45160-42600	SUPPLIES & MATERIALS	4,670.57	68,128	28,096.15				
	201-45160-42603	SMALL EQUIPMENT	84.15	3,000	1,435.86				
	201-45160-42610	GAS & FUEL	2,520.88	15,000	8,871.24				
	201-45160-42800	UTILITIES	2,687.10	156,420	71,828.36				
	201-45165-42600	SUPPLIES	32.96	1,000	853.82				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE
	201-45165-42610	COST OF GOODS SOLD	13,788.92	33,000	11,903.19-	Y		
	201-45210-42200	PROFESSIONAL SERVICES	2,295.40	65,000	62,704.60			
	201-45210-42300	PUBLISHING	0.73	0	3.65-	Y		
	201-45210-42500	REPAIR & MAINTENANCE	2,501.14	88,080	64,299.94			
	201-45210-42600	SUPPLIES & MATERIALS	7,266.35	90,300	13,262.18			
	201-45210-42602	CHEMICALS	2,750.50	6,000	1,604.57			
	201-45210-42604	TREES	36.95	3,000	2,571.91			
	201-45210-42610	GAS & FUEL	4,183.11	33,000	15,640.74			
	201-45210-42650	UNIFORMS	84.85	2,100	624.32			
	201-45210-42800	UTILITIES	1,881.14	79,200	57,243.47			
	201-45220-42100	INSURANCE	272.83	103,628	30,696.43-	Y		
	201-45220-42600	SUPPLIES & MATERIALS	277.67	900	522.60			
	203-45220-42550	TESTING	1,294.54	6,400	3,883.92			
	203-45220-43300	LAKE IMPROVEMENTS	21,697.50	27,110,360	25,305,086.83			
	214-43500-42600	SUPPLIES & MATERIALS	4.28	965	844.07			
	214-43500-42650	UNIFORMS	254.20	1,030	655.80			
	218-45150-42500	REPAIR AND MAINTENANCE	86.52	9,500	5,547.82			
	218-45150-42511	GARAGE REPAIR & MAINTENANC	1,343.47	20,000	10,665.55			
	218-45150-42600	SUPPLIES & MATERIALS	4,020.88	8,800	1,154.14			
	218-45150-42610	GAS OIL TIRES	5,985.41	100,000	60,592.83			
	218-45180-42600	SUPPLIES & MATERIALS	209.93	5,900	3,511.71			
	219-45140-42530	VEHICLE MAINTENANCE	432.02	400	85.42-	Y		
	219-45140-42605	MEAL SUPPLIES	159.99	4,000	2,317.14			
	219-45140-42610	GAS, OIL, TIRES	176.80	2,500	1,285.75			
	219-45140-42911	CONTRACT SERVICES-MEALS	5,664.90	211,490	103,452.62			
	230-43500-42500	REPAIR & MAINTENANCE	8,538.47	10,000	1,869.34-	Y		
	230-43500-42600	SUPPLIES & MATERIALS	188.36	8,500	5,960.09			
	230-43500-42800	UTILITIES	284.79	19,500	7,908.93			
	230-43500-43330	RUNWAY ENVIRON & DESIGN	27,678.83	0	27,678.83-	Y		
	602-43330-42600	SUPPLIES & MATERIALS	2,003.22	18,000	995.34-	Y		
	602-43330-42610	GAS & FUEL	747.67	3,000	510.39			
	602-43330-42620	CHEMICAL SERVICE CONTRACT	5,752.50	32,000	11,480.00			
	602-43330-42800	UTILITIES	4,191.89	200,000	127,532.02			
	602-43340-42225	PROFESSIONAL SERVICES	15,300.06	355,000	219,215.26			
	602-43340-42600	SUPPLIES & MATERIALS	7,582.66	125,000	5,534.96-	Y		
	602-43340-42610	GAS & FUEL	1,491.25	14,000	6,541.07			
	602-43340-42660	POSTAGE	39.78	10,000	4,351.04			
	602-43340-42700	TRAVEL, CONF & DUES	150.00	10,765	3,212.25			
	602-43340-43333	HIGHWAY 37 WATER MAIN REPL	112,242.63	1,013,372	465,301.75-	Y		
	602-43340-43334	3RD & MAIN	2,380.05	0	8,138.51-	Y		
	602-43340-43355	ABOVE GROUND STORAGE	5,263.42	2,319,688	1,450,939.54			
	604-43200-42500	REPAIRS	1,543.04	20,000	5,085.26-	Y		
	604-43200-42600	SUPPLIES	1,897.72	25,000	5,757.27-	Y		
	604-43200-42610	GAS & FUEL	1,138.38	10,000	6,340.20			
	604-43200-42650	UNIFORMS	92.00	1,750	872.18			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
604-43200-42660	POSTAGE	39.78	9,000	3,493.78					
604-43200-42700	TRAVEL, CONF, DUES	150.00	2,500	1,927.28					
604-43200-42800	UTILITIES	9,015.00	215,000	99,256.45					
604-43210-42700	TRAVEL CONFERENCE & DUES	150.00	1,200	891.00					
604-43250-42200	PROFESSIONAL SERVICES	9,824.53	300,000	182,875.07					
604-43250-42600	SUPPLIES	1,065.56	50,000	15,895.13					
604-43250-42610	GAS	389.47	6,000	4,079.69					
604-43250-42800	UTILITIES	999.60	50,000	16,968.38					
604-43250-43336	LIVESAY UTILITIES	264.00	100,000	98,520.31					
604-43250-43346	3RD & MAIN	1,785.02	0	6,103.87-		Y			
604-43250-43347	23RD & OHLMAN LIFT STATION	21,548.70	1,665,149	338,993.73					
604-43250-43348	HIGHWAY 37 UTILITIES	278,440.82	1,440,936	961,631.32					
604-43250-43349	N HARMON/AIRPORT LIFT STAT	9,365.45	2,100,000	560,250.54					
604-43250-43350	S HARMON/OHLMAN LIFT STATI	11,123.96	1,284,850	178,159.97					
612-43220-42200	CONTRACT-MILLENNIUM	1,121.66	30,000	21,085.42					
612-43220-42500	REPAIR & MAINTENANCE	275.00	10,000	6,158.22					
612-43220-42600	SUPPLIES	219.48	18,000	13,037.36					
612-43220-42800	UTILITIES	92.62	6,000	3,386.60					
612-43220-43200	BUILDINGS	160.00	675,428	93,117.23					
612-43230-42500	REPAIRS	558.66	15,000	5,121.77-		Y			
612-43230-42600	SUPPLIES	24.09	42,000	14,992.18					
612-43230-42610	GAS & OIL	4,614.00	60,000	40,821.87					
612-43230-42660	POSTAGE	39.78	8,000	3,421.86					
612-43230-42950	MECHANIC SALARY REIMBURSEM	90,278.00	95,000	4,722.00					
612-43240-42210	STATE GARBAGE FEES	3,097.32	35,000	17,428.05					
612-43240-42500	REPAIR AND MAINTENANCE	2,141.76	32,000	15,135.35					
612-43240-42550	LAB FEES	2,494.00	21,000	12,088.25					
612-43240-42600	SUPPLIES	2,100.01	60,000	2,199.44-		Y			
612-43240-42610	GAS & OIL	9,223.88	110,000	73,648.45					
612-43240-42800	UTILITIES	854.18	13,000	4,530.42					
613-45650-42320	ADVERTISING/PRINTING	1,012.00	0	14,831.26-		Y			
613-45650-42500	REPAIRS & MAINTENANCE	497.71	0	21,817.33-		Y			
613-45650-42600	SUPPLIES & MATERIALS	722.05	0	32,633.47-		Y			
613-45650-42610	COST OF GOODS SOLD	2,522.73	0	107,058.90-		Y			
613-45650-42620	GAS & FUEL	382.09	0	881.58-		Y			
613-45650-42650	UNIFORMS	884.40	0	1,210.82-		Y			
613-45650-42660	SHIPPING/POSTAGE	2.92	0	890.80-		Y			
613-45650-42900	TICKETING FEES	276.30	0	4,069.12-		Y			
613-45650-42907	PRE-STURGIS PARTY	580.90	0	17,529.90-		Y			
614-45250-42200	GOLF PRO CONTRACT	10,880.16	73,840	4,421.52					
614-45250-42400	RENTALS	200.00	3,000	2,800.00					
614-45250-42600	SUPPLIES & MATERIALS	482.84	25,000	2,282.41					
614-45250-42602	CHEMICALS	188.87	25,000	548.36					
614-45250-42800	UTILITIES	3,604.73	20,180	8,202.58					
619-45220-42500	REPAIR & MAINTENANCE	30.98	8,000	4,231.50					

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	619-45220-42600	SUPPLIES	84.47	2,500	841.10				
	619-45220-42620	COMPUTER SOFTWARE	140.00	4,144	1,022.05-	Y			
	619-45220-42800	UTILITIES	77.95	21,150	14,688.60				
	621-44600-42200	PROFESSIONAL SERVICES	1,500.00	19,900	15,266.33				
	621-44600-42600	SUPPLIES	6.00	30,400	18,017.06				
	621-44600-42610	GAS & OIL	904.07	13,775	8,906.89				
	621-44600-42800	UTILITIES	160.10	3,200	1,465.38				
	700-45300-42900	BID DEPOSITS	2,000.00	0	8,000.00-	Y			
	710-45000-42900	SIDEWALK CONSTRUCTION	400.00	0	400.00-	Y			
** 2025-2026 YEAR TOTALS **			1,574,266.01						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1110	CITY COUNCIL	1,043.35
101-1420	FINANCE	268.44
101-1440	HUMAN RESOURCES	1,028.00
101-1920	MUNICIPAL BUILDINGS	66.84
101-1935	INFORMATION TECHNOLOGY	29,169.83
101-2110	POLICE DEPARTMENT	4,382.28
101-2130	TRAFFIC DEPARTMENT	17,230.00
101-2200	FIRE DEPARTMENT	1,672.86
101-3100	STREET DEPARTMENT	267,725.99
101-3110	PUBLIC WORKS ADMIN	2,039.11
101-3120	STREET & SIDEWALK CONST	231,035.30
101-3150	STORM DRAINAGE	4,194.16
101-3700	CEMETERY	23,888.73
101-5000	CULTURE & RECREATION	10,625.00
101-5500	LIBRARY	27,676.33
101-6500	ECONOMIC DEVELOPMENT	63,106.97

101 TOTAL	GENERAL	685,153.19
201-5110	RECREATION & AQUATICS	22,166.32
201-5140	RECREATION CENTER	87,850.37
201-5160	SPORTS COMPLEXES	14,888.82
201-5165	CADWELL CONCESSIONS	13,821.88
201-5210	PARKS	21,000.17
201-5220	SUPERVISION	550.50

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT

201 TOTAL	PARK FUND	160,278.06
203-5220	LAKE	22,992.04

203 TOTAL	LAKE MITCHELL	22,992.04
214-3500	E-911	258.48

214 TOTAL	E-911 EMERGENCY	258.48
218-5150	PALACE TRANSIT	11,436.28
218-5180	JVCC	209.93

218 TOTAL	COMMUNITY SERVICES	11,646.21
219-5140	NUTRITION	6,433.71

219 TOTAL	NUTRITION	6,433.71
230-3500	AIRPORT	36,690.45

230 TOTAL	AIRPORT	36,690.45
602-3330	WATER TREATMENT PLANT	12,695.28
602-3340	WATER DISTRIBUTION	144,449.85

602 TOTAL	WATER	157,145.13
604-3200	WASTE WATER TREATMENT	13,875.92
604-3210	WASTE WATER IND PRETREAT	150.00
604-3250	WASTE WATER COLLECTION	334,807.11

604 TOTAL	SEWER	348,833.03

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
612-3220	RECYCLING PROGRAM	1,868.76
612-3230	WASTE COLLECTION	95,514.53
612-3240	LANDFILL	19,911.15

612 TOTAL	SANITATION	117,294.44
613-5650	CORN PALACE	6,881.10

613 TOTAL	CORN PALACE	6,881.10
614-5250	GOLF COURSE	15,356.60

614 TOTAL	GOLF COURSE	15,356.60
619-5220	CAMPGROUND	333.40

619 TOTAL	CAMPGROUND	333.40
621-4600	EMS	2,570.17

621 TOTAL	EMERGENCY MEDICAL SERVICE	2,570.17
700-5300	AGENCY FUNDS	2,000.00

700 TOTAL	AGENCY FUNDS	2,000.00
710-5000	SIDEWALK CONSTRUCTION	400.00

710 TOTAL	SPECIAL ASSESSMENT-710	400.00

** TOTAL **		1,574,266.01

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
E01 5311-FY18/19	GAMAJNT Garage Maintenance	1,343.47
	GASUP Garage Supplies	34.84
	MAINT Maintenance/Repairs	86.52
	OFFSUP Office Supplies	3,986.04
	TIR Tires	604.27
	** PROJECT E01 TOTAL **	6,055.14
H01 SPORTS COMPLEX EQUIPMENT	42500 REPAIR/MAINTENANCE	146.90
	42600 SUPPLIES/MAINTENANCE	367.74
	** PROJECT H01 TOTAL **	514.64
H04 BASEBALL	42500 REPAIR/MAINTENANCE	450.00
	42600 SUPPLIES/MATERIALS	63.64
	42800 UTILITIES	1,471.46
	** PROJECT H04 TOTAL **	1,985.10
H05 SOFTBALL	42500 REPAIR/MAINTENANCE	3,144.49
	42600 SUPPLIES/MATERIALS	3,421.90
	42603 SMALL EQUIPMENT	84.15
	** PROJECT H05 TOTAL **	6,650.54
H06 ARENA-NORTH RINK	42500 REPAIR-MAINTENANCE	59.73
	42600 SUPPLIES-MATERIALS	337.31
	42800 UTILITIES	1,176.57
	** PROJECT H06 TOTAL **	1,573.61
H07 PEPSI COMPLEX	42500 REPAIR/MAINTENANCE	1,125.00
	42600 SUPPLIES/MATERIALS	376.44
	** PROJECT H07 TOTAL **	1,501.44
H10 MUNROE PARK	42600 SUPPLIES/MATERIALS	103.54
	** PROJECT H10 TOTAL **	103.54
H13 ARENA-SOUTH RINK	42800 UTILITIES	39.07
	** PROJECT H13 TOTAL **	39.07
H50 PARKS EQUIPMENT	42500 REPAIR/MAINTENANCE	801.39
	42600 SUPPLIES/MATERIALS	35.62
	42610 GAS/FUEL	4,183.11
	** PROJECT H50 TOTAL **	5,020.12

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
H51 PARK SHOP	42600	SUPPLIES/MATERIALS	929.60
	42602	CHEMICALS	2,750.50
	42800	UTILITIES	369.15
		** PROJECT H51 TOTAL **	4,049.25
H52 FORESTRY	42600	SUPPLIES/MATERIALS	36.95
		** PROJECT H52 TOTAL **	36.95
H54 DOTY PARK	42600	SUPPLIES/MATERIALS	175.69
		** PROJECT H54 TOTAL **	175.69
H55 DRY RUN CREEK PARK	42600	SUPPLIES/MATERIALS	42.42
		** PROJECT H55 TOTAL **	42.42
H56 HITCHCOCK PARK	42500	REPAIR/MAINTENANCE	1,651.10
	42600	SUPPLIES/MATERIALS	1,623.44
	42800	UTILITIES	941.59
		** PROJECT H56 TOTAL **	4,216.13
H60 NORTHRIDGE PARK	42600	SUPPLIES/MATERIALS	119.90
		** PROJECT H60 TOTAL **	119.90
H61 PIONEER PARK	42600	SUPPLIES/MATERIALS	230.46
		** PROJECT H61 TOTAL **	230.46
H65 AMPHITHEATER	42800	UTILITIES	102.11
		** PROJECT H65 TOTAL **	102.11
H67 DAY CAMP	42600	SUPPLIES/MATERIALS	265.00
		** PROJECT H67 TOTAL **	265.00
H68 FRANKS BAY	42600	SUPPLIES/MAINTENANCE	187.25
		** PROJECT H68 TOTAL **	187.25
H71 KIWANIS WOODLOT	42800	UTILITIES	41.84
		** PROJECT H71 TOTAL **	41.84
H77 SPORTSMANS CLUB	42500	REPAIR/MAINTENANCE	285.74
	42600	SUPPLIES/MATERIALS	137.57
		** PROJECT H77 TOTAL **	423.31

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
H79 LAKE PARK ACCESS AREAS	42800	UTILITIES	12.00
		** PROJECT H79 TOTAL **	12.00
H85 LAKE MITCHELL WATER	42500	REPAIR-MAINTENANCE	1,294.54
	42600	SUPPLIES-MAINTENANCE	285.00
		** PROJECT H85 TOTAL **	1,579.54
H87 PATTON YOUNG	42600	SUPPLIES-MAINTENANCE	3,275.78
	42800	UTILITIES	128.71
		** PROJECT H87 TOTAL **	3,404.49
J02 INDOOR AQUATIC CTR		CHEMICAL CHEMICALS	150.00
		** PROJECT J02 TOTAL **	150.00
J05 REC CTR CONCESSIONS		CONC SUP CONCESSION SUPPLY	180.16
		** PROJECT J05 TOTAL **	180.16
J06 REC CTR-GENERAL BLDG	RM-ELEC	REPAIR/MAINT-ELECTRICAL	105.98
	RM-PLUMB	REPAIR/MAINT-PLUMBING	725.29
	SM-BLDG	SUPPLIES/MATERIAL-BLDG	578.33
	SM-ELEC	SUPPLIES/MATERIAL-ELECTRICAL	8.98
	SM-HVAC	SUPPLIES/MATERIAL-HVAC	122.04
	SM-JANIT	SUPPLIES/MATERIAL-JANITORIAL	413.05
	SM-OFFIC	SUPPLIES/MATERIAL-OFFICE	50.00
	SM-PLUMB	SUPPLIES/MATERIAL-PLUMBING	7.78
		** PROJECT J06 TOTAL **	2,011.45
J08 REC CTR PUBLISHING	ICAN	PUBLISHING-ICAN	750.00
	MIDCO	PUBLISHING-MIDCO	1,370.00
		** PROJECT J08 TOTAL **	2,120.00
J09 REC CTR UTILITIES	ELE/GAS	UTILITIES-ELECTRIC/GAS	14,775.32
		** PROJECT J09 TOTAL **	14,775.32
J10 REC CTR UNIFORMS	THOMAS	UNIFORMS-THOMAS	57.45
		** PROJECT J10 TOTAL **	57.45
J50 OUTDOOR AQUATIC CENTER	CHEM	CHEMICALS	14,261.51
	CONCESS	CONCESSIONS	3,064.92
	RM-BLDG	REPAIR/MAINT-GENERAL BLDG	23.58

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
		RM-ELEC REPAIR/MAINT-ELECTRICAL	101.38
		RM-HVAC REPAIR-MAINT-HVAC	698.77
		RM-PLUMB REPAIR/MAINT-PLUMBING	26.82
		SM-BLDG SUPPLIES/MATERIAL-BLDG	985.36
		SM-CONC SUPPLIES/MATERIAL-CONCESSIONS	6.08
		SM-JANIT SUPPLIES/MATERIAL-JANITORIAL	600.21
		** PROJECT J50 TOTAL **	19,768.63
L05 104	42500	REPAIR MAINTENANCE	93.80
	42600	SUPPLIES MATERIALS	133.99
		** PROJECT L05 TOTAL **	227.79
L13 110	42600	SUPPLIES MATERIALS	243.46
		** PROJECT L13 TOTAL **	243.46
L21 121	42500	REPAIRS MAINTENANCE	556.39
		** PROJECT L21 TOTAL **	556.39
L25 127	42500	REPAIRS MAINTENANCE	1,720.91
		** PROJECT L25 TOTAL **	1,720.91
L37 138	42600	SUPPLIES MATERIALS	276.23
		** PROJECT L37 TOTAL **	276.23
L3C 197	42600	SUPPLIES MATERIALS	512.54
		** PROJECT L3C TOTAL **	512.54
L45 146	42600	SUPPLIES MATERIALS	107.62
		** PROJECT L45 TOTAL **	107.62
L51 155	42500	REPAIR MAINTENANCE	6,580.39
		** PROJECT L51 TOTAL **	6,580.39
L55 156	42500	REPAIR MAINTENANCE	54.96
		** PROJECT L55 TOTAL **	54.96
L56 160	42600	SUPPLIES MATERIALS	16.02
		** PROJECT L56 TOTAL **	16.02
L59 163	42500	REPAIR MAINTENANCE	592.47
		** PROJECT L59 TOTAL **	592.47

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
L5A 952	42600 SUPPLIES MATERIALS	61.76
	** PROJECT L5A TOTAL **	61.76
L8A 181	42500 REPAIR MAINTENANCE	1,932.10
	42600 SUPPLIES MATERIALS	350.32
	** PROJECT L8A TOTAL **	2,282.42
L8B 192	42600 SUPPLIES MATERIALS	30.47
	** PROJECT L8B TOTAL **	30.47
L92 178	42600 SUPPLIES MATERIALS	61.76
	** PROJECT L92 TOTAL **	61.76
L94 920	42600 SUPPLIES MATERIALS	95.96
	** PROJECT L94 TOTAL **	95.96
W08 PRESTURGIS	42907 PRE STURGIS PARTY	580.90
	** PROJECT W08 TOTAL **	580.90

NO ERRORS

** END OF REPORT **

VENDOR SET: 01 City of Mitchell

ITEMS PRINTED: PAID, UNPAID

PACKET: 07418 Payables EFT 08-04-25 MTG

FUND : 101 GENERAL

DEPARTMENT: 1935 INFORMATION TECHNOLOGY

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09050	MICROSOFT CORPORATION	I-E0300X2167	101-41935-42920	JUL-AUG 2025 ONLINE SUBSCRIPT	000028	2.00
01-09050	MICROSOFT CORPORATION	I-E0300X2168	101-41935-42920	JUL-AUG ONLINE SUBSCRIPTN	000028	908.00
DEPARTMENT 1935 INFORMATION TECHNOLOGY TOTAL:						910.00
FUND 101 GENERAL TOTAL:						910.00

VENDOR SET: 01 City of Mitchell

ITEMS PRINTED: PAID, UNPAID

PACKET: 07418 Payables EFT 08-04-25 MTG

FUND : 652 HEALTH INSURANCE

DEPARTMENT: 1970 HEALTH INSURANCE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
=====						
01-09301	WAGeworks INC	I-INV7975513	652-41970-42100	JUNE 2025 FSA ADMIN FEES	000029	165.00
01-09301	WAGeworks INC	I-INV8070165	652-41970-42100	JULY 2025 FSA ADIN FEES	000029	165.00
01-09301	WAGeworks INC	I-INV8072621	652-41970-42100	JULY 2025 ADMIN FEES	000029	187.50
DEPARTMENT 1970 HEALTH INSURANCE TOTAL:						517.50

FUND 652 HEALTH INSURANCE TOTAL:						517.50
REPORT GRA TOTAL:						1,427.50

** G/L ACCOUNT TOTALS **

		=====LINE ITEM=====			=====GROUP BUDGET=====		
YEAR	ACCOUNT	NAME	ANNUAL AMOUNT	BUDGET BUDGET	OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2025	101-41935-42920	COMPUTER SOFTWARE	910.00	116,115	17,276.11		
	652-41970-42100	ADMINISTRATION FEES	517.50	0	436,462.01-	Y	
** 2025 YEAR TOTALS			1,427.50				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1935	INFORMATION TECHNOLOGY	910.00
101 TOTAL	GENERAL	910.00
652-1970	HEALTH INSURANCE	517.50
652 TOTAL	HEALTH INSURANCE	517.50
** TOTAL **		1,427.50

NO ERRORS

** END OF REPORT **

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	August 4, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on an Application for James Bauder-Variance Permit		
Explanation/Background of Agenda Item Requested:	James Bauder has applied for a Variance Permit for a rear yard setback of 14' vs 25' for an attached accessory building. This is located at 700 W Norway Ave, legally described as Lot E, Block 43, University Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single-family Residential District. Planning Commission motioned to recommend approval. All present voting aye; motion carried. See Planning Commission Unsigned Minutes from 07-28-2025.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** \$250 application due with the application.

- Applicant is request to rezone property from [Click or tap here to enter text.](#) District to [Click or tap here to enter text.](#) District.

☒ **Variance** \$150 application fee due with application.

- Description of Variance: Rear yard setback of 14' vs 25' for an attached garage
- Description of Hardship: Has an existing single stahl detached garage on a corner lot and would like to remove and put an attached 30' wide x 34' deep. House is already set back from the center of the lot so rear yard setback for the house is already under the required 25'.

☐ **Conditional Use Permit** \$150 application fee due with application

- Description of Conditional Use: [Click or tap here to enter text.](#)

☐ **Plat Application** \$100 application fee due with application

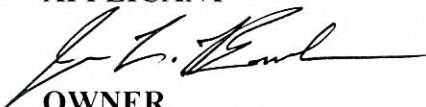
This Application is for the following described real property:

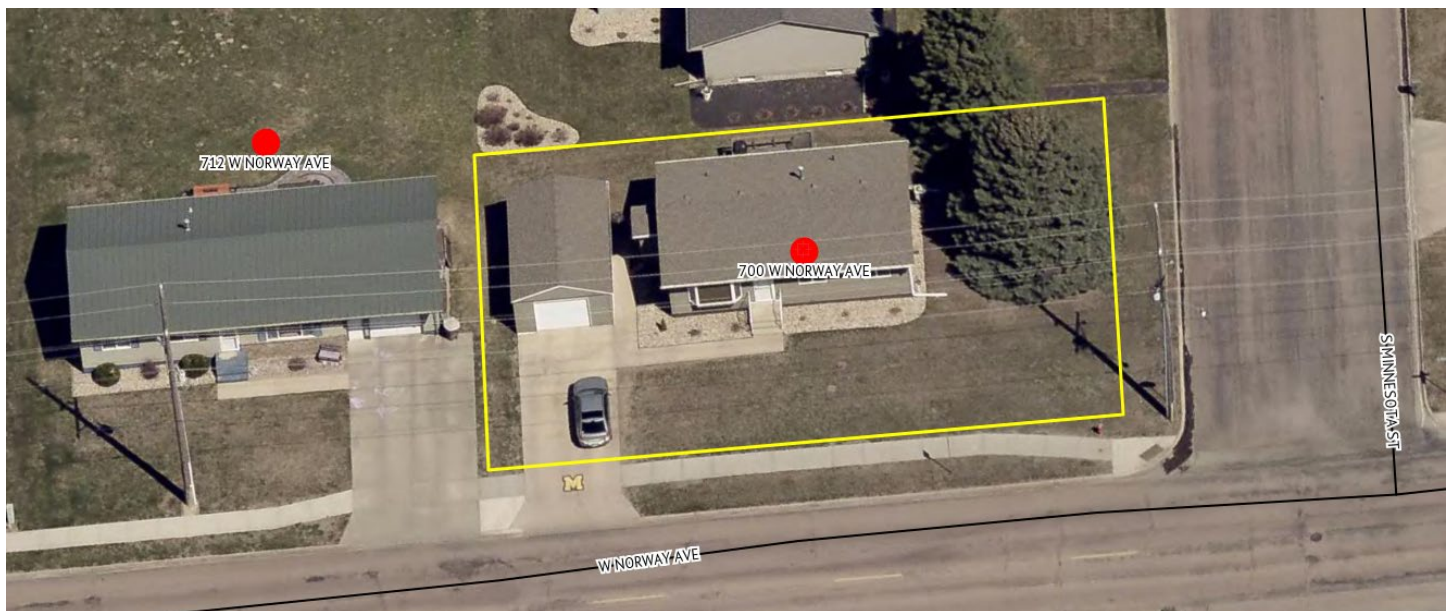
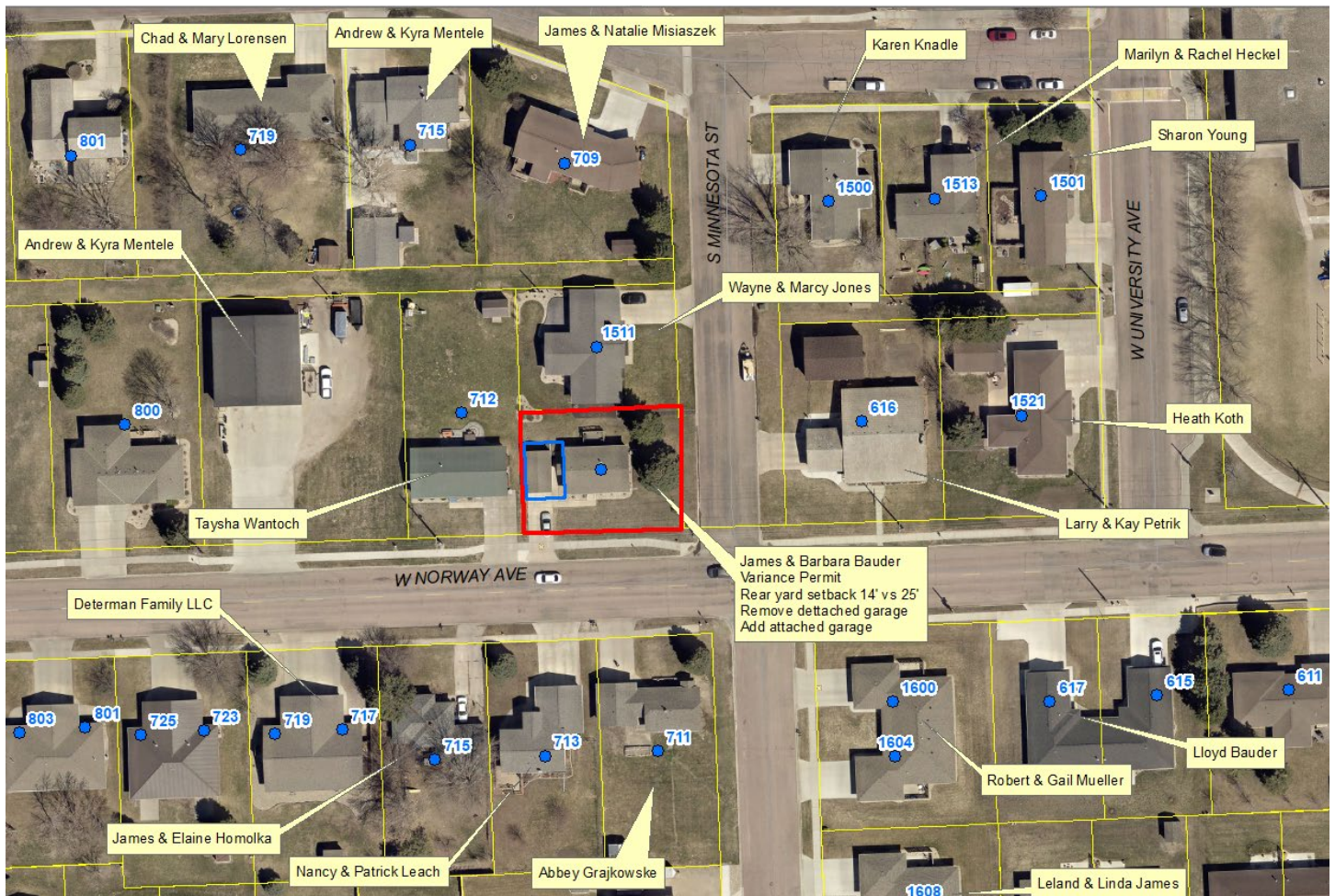
Legal Description: **Lot E, Block 43, University Addition, City of Mitchell, Davison County, South Dakota**

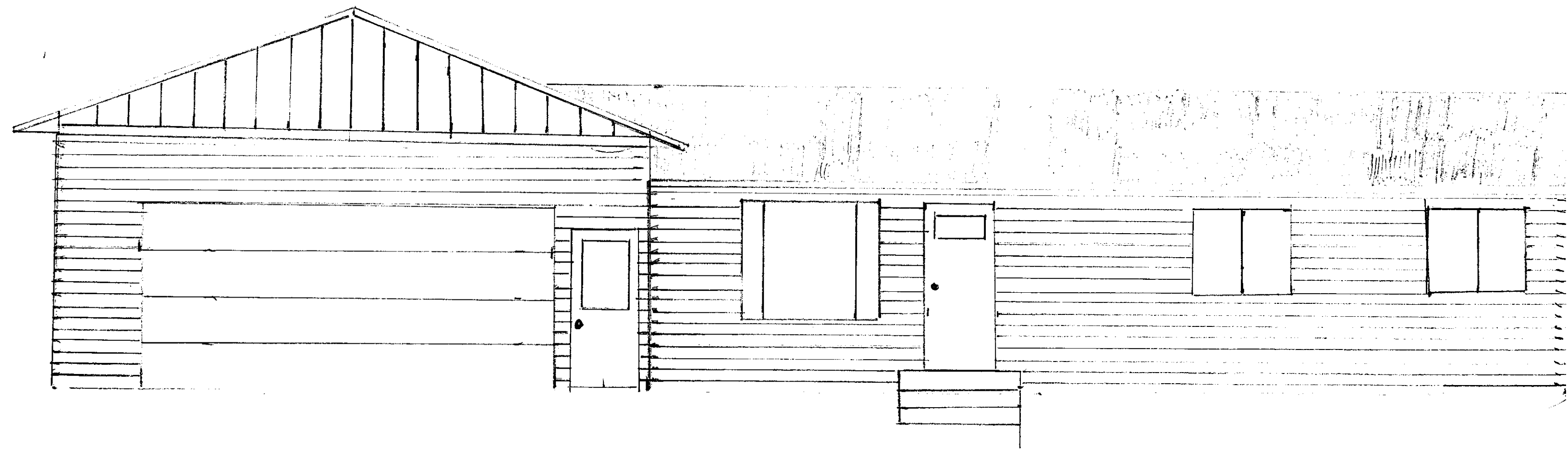
Property Address: **700 W Norway Ave**

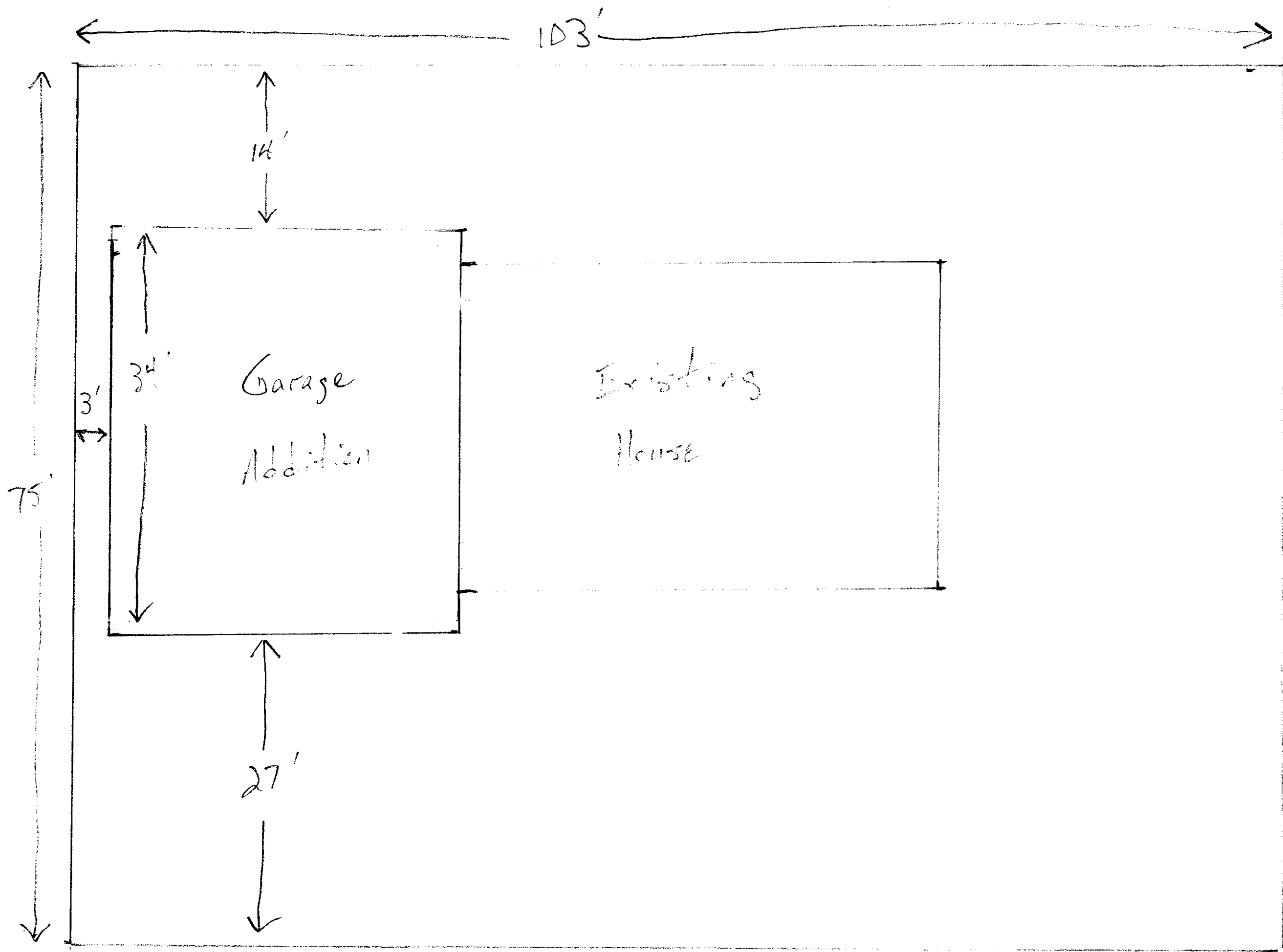
Dated this 26 of June , 2025.

James Bauder
APPLICANT


OWNER







NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED that James Bauder has applied for a Variance Permit for a rear yard setback of 14' vs 25' for an attached accessory building. This is located at 700 W Norway Ave, legally described as Lot E, Block 43, University Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single-family Residential District.

YOU ARE FURTHER NOTIFIED, that public hearings will be held by the City Planning Commission on Monday, July 28, 2025, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, August 4, 2025 at 6:00 P.M., at the Council Chambers, Mitchell City Hall, 612 N Main St. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

Dated this 10th day of July, 2025.

Michelle Bathke

FINANCE OFFICER

Publish once: 16th day of July, 2025

Approximate Cost:

James & Barbara Bauder
700 W Norway Ave
Mitchell, SD 57301

Chad & Mary Lorensen
719 Kynette Pl
Mitchell, SD 57301

Andrew & Kyra Mentele
715 Kynette Pl
Mitchell, SD 57301

James & Natalie Misiaszek
709 Kynette Pl
Mitchell, SD 57301

Karen Knadle
1500 S Minnesota St
Mitchell, SD 57301

Marilyn & Rachel Heckel
1513 Mitchell Blvd
Mitchell, SD 57301

Sharon Young
1501 W University Ave
Mitchell, SD 57301

Taysha Wantoch
712 W Norway Ave
Mitchell, SD 57301

Wayne & Marcy Jones
Joint Revocable Trust
1511 N Minnesota St
Mitchell, SD 57301

Larry & Kay Petrik
616 W Norway Ave
Mitchell, SD 57301

Heath Koth
1521 W University Ave
Mitchell, SD 57301

Determan Family LLC
PO Box 193
Mitchell, SD 57301

James & Elaine Homolka
715 W Norway Ave
Mitchell, SD 57301

Nancy & Patrick Leach
713 W Norway Ave
Mitchell, SD 57301

Abbey Grajkowske
711 W Norway Ave
Mitchell, SD 57301

Robert & Gail Mueller
99 S Harmon Dr
Mitchell, SD 57301

Lloyd Bauder
617 W Norway Ave
Mitchell, SD 57301

Leland & Linda James
1608 S Minnesota St
Mitchell, SD 57301

July 16, 2025

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that James Bauder has applied for a Variance Permit for a rear yard setback of 14' vs 25' for an attached accessory building. This is located at 700 W Norway Ave, legally described as Lot E, Block 43, University Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single-family Residential District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing and make their recommendation to the Board of Adjustment on this application on Monday, July 28, 2025, 12:00 P.M. (Noon) and the Board of Adjustment will render the final decision at a hearing on Monday, August 4, 2025 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD. All interested parties may attend the hearings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

The complete application and all supporting documents can be found on the City of Mitchell's agenda center located @ <https://mitchellsd.portal.civicclerk.com/>. If you have any questions regarding this matter, you can reach Mark Jenniges at the above location and phone number or by email @ mark.jenniges@cityofmitchellsd.gov.

I/We

Jim Bauder

OWNER

700 W. Norway

ADDRESS

X

APPROVE

DISAPPROVE

COMMENTS:



July 16, 2025

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that James Bauder has applied for a Variance Permit for a rear yard setback of 14' vs 25' for an attached accessory building. This is located at 700 W Norway Ave, legally described as Lot E, Block 43, University Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single-family Residential District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing and make their recommendation to the Board of Adjustment on this application on **Monday, July 28, 2025, 12:00 P.M. (Noon)** and the Board of Adjustment will render the final decision at a hearing on **Monday, August 4, 2025 at 6:00 P.M.**, all meetings will be in the **Council Chambers, City Hall, 612 N. Main St, Mitchell, SD.** All interested parties may attend the hearings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

The complete application and all supporting documents can be found on the City of Mitchell's agenda center located @ <https://mitchellsd.portal.civicclerk.com/>. If you have any questions regarding this matter, you can reach Mark Jenniges at the above location and phone number or by email @ mark.jenniges@cityofmitchellsd.gov.

I/We Lloyd Bauder (Tim Bauder PR)
OWNER
612 West Norway
ADDRESS

X APPROVE

_____ DISAPPROVE

COMMENTS:



July 16, 2025

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that James Bauder has applied for a Variance Permit for a rear yard setback of 14' vs 25' for an attached accessory building. This is located at 700 W Norway Ave, legally described as Lot E, Block 43, University Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single-family Residential District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing and make their recommendation to the Board of Adjustment on this application on Monday, July 28, 2025, 12:00 P.M. (Noon) and the Board of Adjustment will render the final decision at a hearing on Monday, August 4, 2025 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD. All interested parties may attend the hearings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

The complete application and all supporting documents can be found on the City of Mitchell's agenda center located @ <https://mitchellsd.portal.civicclerk.com/>. If you have any questions regarding this matter, you can reach Mark Jenniges at the above location and phone number or by email @ mark.jenniges@cityofmitchellsd.gov.

I/We

Robert & Gail Mueller

OWNER

99 S. Harmon Dr. Mitchell SD 57301

ADDRESS

X

APPROVE

DISAPPROVE

COMMENTS:

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	August 4, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on an Application for Mitchell Telecom-Variance Permit		
Explanation/Background of Agenda Item Requested:	Mitchell Telecom has applied for a Variance Permit for a front yard setback of 25' vs 30' for an attached accessory building. This is located at 1524 Commerce St, legally described as S 166' of Lot 2, Block 4, Westwood First Addition, City of Mitchell, Davison County, South Dakota. The property is zoned HB Highway Oriented Business District. Planning Commission motioned to recommend approval of the variance but removing the word attached in the description. All present voting aye; motion carried. See Planning Commission Unsigned Minutes from 07-28-2025.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** \$250 application due with the application.

- Applicant is request to rezone property from [Click or tap here to enter text.](#) District to [Click or tap here to enter text.](#) District.

☒ **Variance** \$150 application fee due with application.

- Description of Variance: Front yard setback of 25' vs 30'
- Description of Hardship: We are requesting to leave the building roughly five feet to the west due to low wet ground to the east, the structure is a small communications hut that will not have daily traffic and sits on a floating slab, it is also sitting along a drainage ditch so it should not effect anything being built in the future

☐ **Conditional Use Permit** \$150 application fee due with application

- Description of Conditional Use: [Click or tap here to enter text.](#)

☐ **Plat Application** \$100 application fee due with application

This Application is for the following described real property:

Legal Description: S 166' of Lot 2, Block 4, Westwood First Addition, City of Mitchell, Davison County, South Dakota

Property Address: 1524 Commerce St

Dated this July 9th of , 2025.

APPLICANT

ATV Holdings LLC/Mitchell Telecom
OWNER



NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED that Mitchell Telecom has applied for a Variance Permit for a front yard setback of 25' vs 30' for an attached accessory building. This is located at 1524 Commerce St, legally described as S 166' of Lot 2, Block 4, Westwood First Addition, City of Mitchell, Davison County, South Dakota. The property is zoned HB Highway Oriented Business District.

YOU ARE FURTHER NOTIFIED, that public hearings will be held by the City Planning Commission on Monday, July 28, 2025, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, August 4, 2025 at 6:00 P.M., at the Council Chambers, Mitchell City Hall, 612 N Main St. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

Dated this 10th day of July, 2025.

Michelle Bathke

FINANCE OFFICER

Publish once: 16th day of July, 2025

Approximate Cost:

ATV Holdings LLC
Mitchell Telecom
1691 N Main St
Mitchell, SD 57301

CJM Consulting Inc
3240 Maui Dr
Mitchell, SD 57301

Mitchell Christian Ed Association
805 W 18th Ave
Mitchell, SD 57301

Kayla Lux
617 W 11th Ave
Mitchell, SD 57301

City of Mitchell
612 N Main St
Mitchell, SD 57301

July 16, 2025

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that Mitchell Telecom has applied for a Variance Permit for a front yard setback of 25' vs 30' for an attached accessory building. This is located at 1524 Commerce St, legally described as S 166' of Lot 2, Block 4, Westwood First Addition, City of Mitchell, Davison County, South Dakota. The property is zoned HB Highway Oriented Business District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing and make their recommendation to the Board of Adjustment on this application on Monday, July 28, 2025, 12:00 P.M. (Noon) and the Board of Adjustment will render the final decision at a hearing on Monday, August 4, 2025 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD. All interested parties may attend the hearings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

The complete application and all supporting documents can be found on the City of Mitchell's agenda center located @ <https://mitchellsd.portal.civicclerk.com/>. If you have any questions regarding this matter, you can reach Mark Jenniges at the above location and phone number or by email @ mark.jenniges@cityofmitchellsd.gov.

I/We

Kayla Lux
OWNER
1308 W 15th ave Mitchell
ADDRESS

X APPROVE

DISAPPROVE

COMMENTS:

This doesn't effect us. Wish our neighbor luck!

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	August 4, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Set Date for Board of Adjustment Hearing 8-11-25		
Explanation/Background of Agenda Item Requested:	Amanda Nava has applied for a conditional use permit for family residential daycare; located in the 516 W 10<sup>th</sup> Ave, legally described as Lot 8, Block 39 of Capital Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** *\$250 application due with the application.*

- Applicant is request to rezone property from [Click or tap here to enter text.](#) District to [Click or tap here to enter text.](#) District.

☐ **Variance** *\$150 application fee due with application.*

- Description of Variance: [Click or tap here to enter text.](#)
- Description of Hardship: [Click or tap here to enter text.](#)

☒ **Conditional Use Permit** *\$150 application fee due with application*

- Description of Conditional Use: Family Residential Daycare

☐ **Plat Application** *\$100 application fee due with application*

This Application is for the following described real property:

Legal Description: Lot 8, Block 39 of Capital Addition, City of Mitchell, Davison County, South Dakota

Property Address: **516 W 10th Ave**

Dated this 17th of July, 2025.

APPLICANT

Amanda Walz Nava
OWNER



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	August 4, 2025	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Action to Approve Special Event Permit Application in the Corn Palace Plaza for Dr. Feel Good on August 9, 2025		
Explanation/Background of Agenda Item Requested:	The World's Only Corn Palace is requesting a Special Event Permit for Plaza Dr. Feel Good, which takes place on Saturday, August 9th, 2025, from 5:00 PM until 10:00 PM at The World's Only Corn Palace Plaza Stage. This event will be held in a City facility (The World's Only Corn Palace Plaza Stage). The total anticipated attendance is 100-300. Please refer to the attached Special Event Permit Application for more details about the event. The Special Event Permit Application requests the following: • Parking Lot Closure (\$50 fee) • Noise Permit (\$0 fee) The following parking lot closure is requested from 4:00 PM to 10:00 PM on Saturday, August 9th: • Corn Palace Plaza parking lot. Please reference the attached Parking Lot Closure Map 2025 for further information. Also, the Special Event Permit Application is requesting a Noise Permit. • The Noise Permit with sound amplification will be used from 5:00 PM until 10:00 PM, with sound checks being performed at 4:00 PM. A Certificate of Liability Insurance form has been provided. *Approval of the submitted Special Event Permit Application will be contingent upon payment of the respective fee. Staff recommends City Council approval of the requested Special Event Permit as outlined in the Special Event Permit Application.		

Print**Special Event Permit Application - Submission #4216****Date Submitted: 7/29/2025****Special Event Permit Application**

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

Plaza Dr. Feel Good

Event Date:

8/9/2025

Event Hours:*

05:00 PM

—

10:00 PM

Event Date(s):

mm/dd/yyyy

—

mm/dd/yyyy

Permit(s) & License(s) requests included in this application:*

- ☒ Parking Lot Closure (\$50 Fee)
- ☐ Street Closure (\$100 Fee)
- ☐ City Park Closure (\$100 Fee)
- ☐ Parade Permit (\$50 Fee)
- ☐ Parade Permit - w/ Escort (\$250 Fee)
- ☐ Special Event Liquor License (\$200 Fee)
- ☐ Consumption Permit (\$50 Fee)
- ☐ Consumption Permit - with Special Event Liquor License (\$0 Fee)
- ☐ Fireworks Permit (\$50 Fee)
- ☒ Noise Permit (\$0 Fee)

Time Requested for Parking Lot Closure

8/9/2025 04:00 PM — 8/9/2025 10:00 PM

Time Requested for Street Closure

mm/dd/yyyy hh:mm am/pm — mm/dd/yyyy hh:mm am/pm

Time Requested for City Park Closure

mm/dd/yyyy hh:mm am/pm — mm/dd/yyyy hh:mm am/pm

Event Information:

Overall Event Description:*

Free to the Public Music and Food. Summer night in the Plaza for visitors and guests.

Please check all that apply:*

- ☒ This is a first time event.
- ☒ This event is open to the public.
- ☐ Admission will be charged.
- ☒ Vendor and / or participant fees are required.
- ☒ The event includes the sale or use of alcoholic beverages.
- ☐ Items and / or services will be sold at the event.
- ☐ The event will be held in a City Park or Facility.

Total anticipated attendance:*

100-300

Organization:*

Dave Sietsema Corn Palace

Address:*

612 N. Main Street

City:*

Mitchell

State:*

SD

Zip Code:*

57301

Event Application Contact Person:*

Dave Sietsema

Contact Person Email:*

dave.sietsema@cornpalace.com

Contact Person Phone Number: *

605-770-1442

Day of Event Contact Person:*

Same

Contact Person Email:*

dave.sietsema@cornpalace.com

Contact Person Phone Number:*

Same

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

600 N. Main St.

Plaza Parking Lot South Of Stage

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter - air conditioning (\$159.30/day - Park & Rec Fee)
- ☐ Indoor Park Shelter - no air conditioning (\$116.82/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.41/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☐ Picnic Table Rental (\$25 each/day- Park & Rec Fee)
- ☐ Bleacher Rental (\$35 each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

Corn Palace Staff will act as security. Food Trucks in the Parking Lot. Normal SOP for individuals with disabilities, first aid.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- ☒ Yes
- ☐ No

What time will sound amplification be used?

05:00 PM

—

10:00 PM

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ☒ Yes
☐ No

When will sound checks be performed?

04:00 PM

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Corn Palace Plaza Parking Lot

Address

600 N. Main St.

City

Mitchell

State

SD

Zip Code

57301

Phone Number

Email Address

Date of Display

mm/dd/yyyy

Time of Display

hh:mm am/pm

— hh:mm am/pm

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
☐ Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
 - A minimum of \$500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents"** as an additional insured.

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- ☒ Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability per occurrence

Name of Insurance Company

Corn Palace

Agent's Name

Dave Sietsema

Policy Number

Phone Number

605-770-1442

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Dave Sietsema

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Dave Sietsema

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Dave Sietsema

I have attached the following items:

- ☐ Parking Lot Closure Map
- ☐ Street Closure Map
- ☐ City Park Closure Map
- ☐ Parade Route Map
- ☐ Special Event Liquor License Boundaries with Map
- ☐ Consumption Permit Boundaries with Map
- ☐ Fireworks Map
- ☐ Event Layout Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Certificate of Fireworks Liability Insurance
- ☐ Additional Document(s)

Parking Lot Closure Map

Choose File No file chosen

Street Closure Map

Choose File No file chosen

City Park Closure Map

Choose File No file chosen

Parade Route Map

Choose File No file chosen

Special Event Liquor License Boundaries with Map

Choose File No file chosen

Consumption Permit Boundaries with Map

Choose File No file chosen

Fireworks Map

Choose File No file chosen

Event Layout Map

Choose File No file chosen

Certificate of Liability Insurance

No file chosen

Certificate of Liquor Liability Insurance

No file chosen

Certificate of Fireworks Liability Insurance

No file chosen

Additional Document

No file chosen

Additional Document

No file chosen

Action of City Council _____

Finance Officer

Mayor

(Seal)

Date Approved: _____

Amount of Fees Paid: _____



SOUTH DAKOTA PUBLIC ASSURANCE ALLIANCE

CERTIFICATE OF COVERAGE

This Certificate is issued as a matter of information only and confers no rights upon the Certificate holder. This Certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the Risk Sharing Certificate listed below.

NAME AND ADDRESS OF MEMBER: City of Mitchell

612 N. Main St., Mitchell, SD 57301

RISK SHARING/MEMBER NO.: 005

This is to certify that the Risk Sharing Certificates listed below have been issued to the Member named above and is in force at this time. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this Certificate may be issued or may pertain, the coverage afforded by the Risk Sharing Certificate described herein is subject to all the terms, exclusions and conditions of such Risk Sharing Certificate and the Intergovernmental Contract under which it is issued.

EFFECTIVE DATES	TYPE OF COVERAGE	LIMIT OF COVERAGE	
<u>1/01/2025 -</u> <u>1/01/2026</u>	Governmental General Liability		
	General Cvg	<u>\$3,000,000</u>	Each Occurrence
		<u>\$5,000</u>	Deductible Each Claim Including LAE
<u>1/01/2025 -</u> <u>1/01/2026</u>	Governmental Automobile Liability		
	General Cvg	<u>\$3,000,000</u>	Each Occurrence
		<u>\$0</u>	Deductible Each Claim Including LAE
<u>1/01/2025 -</u> <u>1/01/2026</u>	Municipal Property		
	Buildings - Blanket Coverage	<u>\$117,218,575</u>	<u>\$5,000</u> Deductible
	Contents - Blanket Coverage	<u>\$15,087,335</u>	<u>\$5,000</u> Deductible

This certificate does not affirmatively or negatively amend, extend, or alter the coverage afforded by the coverage document. In the event the coverage document is cancelled prior to the expiration date, notice will be delivered in accordance with the coverage provisions.

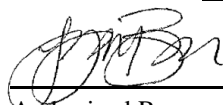
NAME AND ADDRESS OF CERTIFICATE HOLDER:

City of Mitchell

612 N. Main St.

Mitchell, SD 57301

DATE ISSUED: 3/10/2025



Authorized Representative

South Dakota Public Assurance Alliance
PO Box 91348
Sioux Falls, SD 57106

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	August 4, 2025	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	604-43200-43310, \$23,130,800		
Agenda Item:	Amendment #1 to Agreement #A2022-51, South Plant Construction Phase with HDR for Waste Water Treatment Plant Improvement Project Phase II Project #2022-01		
Explanation/Background of Agenda Item Requested:	The City Council approved design and bidding phase services for the South Wastewater Plant Improvements at their November 21, 2022 council meeting. The bid was awarded to John T. Jones at the June 17, 2024 Council Meeting. The attached amendment provides construction phase services for project management, construction administration and operations manual development with HDR Engineering. City staff recommends City Council approving the agreement with HDR Engineering, Inc. on a hourly not to exceed basis total of \$1,448,000 as outlined in the attached amendment. The new total contract amount is \$3,356,860. Project Cost \$37,304,528.00 - Current Total Project Cost with 5% Contingency Revenue \$4,361,478 - High Plains Processing Estimated Cost \$17,099,386 - ARPA Dollars and Grants for the Project \$1,598,000 - Remaining funding from North Wastewater Treatment Project \$12,899,436 - Existing approved loan \$1,937,860 - Dollars spent from Enterprise Fund Total = \$37,896,160 Project Contingency - \$725,632.00 Project Background: HDR completed a facility plan for the wastewater treatment system and presented their findings at the May 18, 2020 council meeting. The wastewater treatment plant was originally constructed in 1978. The total project cost is estimated to be \$30,000,000. The existing south plant is in need of many improvements which includes equipment upgrades, underground pipe improvements, bank stabilization on the existing pond slopes, new aeration system, new aerobic sludge digester, clarifier improvements and other miscellaneous repairs. The project also includes equalization at the north wastewater treatment plant.		



July 15, 2025

Mr. Joe Schroeder
City of Mitchell
612 N Main
Mitchell, SD 57301

Re: Proposal for Construction Services Wastewater Treatment Plant –
Phase 2 South Plant Improvements Project

Dear Mr. Schroeder,

HDR's current contract was for design and bidding services of the Wastewater Treatment Plant – Phase 2 South Plant Improvements Project. The proposal attached to this letter is an amendment for the construction administration services. Due to efficiencies during the design and bidding phase, there was fee remaining that was utilized for the initial start of construction. This remaining fee expired in June and we are requesting this amendment to finish construction.

Original Contract Value \$1,908,860

Amendment: \$1,448,000

New Contract Value: \$3,356,860

We would like to thank the City of Mitchell for offering HDR the opportunity to work with you on this important project. If you have questions or need additional information, please feel free to contact us at (605) 977-7740.

Sincerely,
HDR Engineering, Inc.

Jason Kjenstad, PE
Area Manager, Sr Vice President

Gabe Laber, PE
Senior Project Manager

Enclosures



City of Mitchell, South Dakota
Wastewater Treatment Plant – Phase 2 South Plant Improvements Project
Construction Administration Amendment

The project tasks HDR shall complete for this portion of the construction phase for this project are as follows:

TASK SERIES 100 - PROJECT MANAGEMENT

HDR will work with the City throughout the project to obtain consensus on construction issues and other issues and objectives for the project. Specific tasks include:

Task 110 Management Plan/ Initiation Meeting

Subtask 111 - Project Manual.

A project manual will be developed to present procedures and scope, schedule, contacts and responsibilities for the project.

Subtask 112 - QA/QC, Project Reviews.

HDR has established an effective QC program to verify that all work meets the standard of HDR and our clients. The QA/QC representative for this project will be involved throughout the project and can be contacted at any point if the quality of services becomes a concern and the situation will be corrected. The QA/QC representative's tasks involve a detailed internal review of the project documents that is separate from the on-going checking and review process that occurs during the design of the project.

In addition to the technical reviews of the project, Management Reviews will also be conducted periodically to monitor the project schedule and budget to identify any issues early on so they can be corrected before they jeopardize the successful completion of the project. HDR clearly understands the construction methods required for this project, as well as the requirements of the client.

Subtask 113 - Project Management.

Project management activities listed to be provided for the duration of construction activities:

- Provide project monitoring and reporting
- Provide resource management and allocation based on project schedules and activities
- Provide budget and invoice management
- Provide coordination with owner and subconsultants
- Conduct periodic team meetings for project coordination
- Quality Assurance and Quality Control:
 - Review all work activities and project deliverables for conformance with quality control requirements and project standards. Monitor project activities for potential changes, anticipate changes whenever possible, and with City's approval, modify project tasks and approach to keep the overall project within budget and on schedule.

Deliverable:

- Meeting minutes will be prepared and distributed to City by HDR.
- Invoicing



Task 120 Geotech Coordination

This task includes the preparation of the scope of services for the selection of Geotechnical services. A Geotechnical firm will be contacted to provide services as relevant for the work to be construction as a direct hire by the City.

Deliverable:

- Scope of Services for Geotechnical Service.

TASK SERIES 600 - CONSTRUCTION ADMINISTRATION

Task 610 Pre-Construction Conference

HDR will prepare an agenda and administer a pre-construction conference to be attended by the City, Contractor, appropriate subcontractors, HDR's Project Manager and HDR's Resident Project Representative. This meeting will clarify communications channels, identify project procedures and clarify requirements.

Task 620 Construction Administration

During construction, HDR design engineers will make monthly visits to the project to observe the progress and quality of work, to advise the City on work progress and quality and to make recommendations on acceptability of the work.

Review Contractor's Initial Construction schedule for major elements of the Project and for conformance to any specified schedule sequences and completion dates. Notify Contractor with acceptance or rejection noting observed deficiencies and requesting correction of them and resubmittal.

On a monthly basis, monitor construction progress relative to construction schedule and notify Contractor of observed schedule deficiencies.

HDR will conduct formal monthly construction meetings with the contractor and City. The meetings will discuss project issues, progress, submittal requirements and issues, and other necessary items for completion of the construction project. HDR will provide a meeting agenda and will complete meeting minutes for recording construction activities.

HDR will review and comment on up to 200 shop drawings, O&M manuals, equipment diagrams, material samples, test results and other data the contractor submits. HDR places special emphasis on this task to ensure that products are provided as specified or shown on the drawings. HDR will furnish the City with two sets of approved shop drawing records for their files. A shop drawing log will be maintained documenting the schedule and status of shop drawings.

HDR will respond to up to 100 Contractor requests for information (RFI's) and maintain a log and written documentation of responses.

HDR will review monthly progress payment requests, submit payment recommendations and prepare change orders. A log of change proposal requests and change orders will be maintained, and a copy provided to the City.

HDR will assist the Contractor in coordinating construction activities with operation of the existing



plant to ensure that discharge requirements are met throughout the construction period and to ensure that the needs of the operating staff are met.

HDR will conduct interim inspections to verify contractor payment requests and to provide a deficiency list to the contractor for work completion.

Task 630 Construction Observation

Perform daily/weekly construction observation in accordance with the plans and specifications. Assumed 45 hours per week for construction observation.

- Attend weekly construction meetings with City, Contractor and private utility companies.
- Observe, record, and report the Contractor's work progress to assess the work is in general conformance with the requirements of the Contract Documents and to guard against defects in materials and workmanship. Document activity observed making notes of observed deficiencies and any issues requiring resolution.
- Resolve field problems, which may involve adjusting a design element of the project.
- Provide plan clarifications & revisions as required for a final construction product that meets the project's design intent.
- Maintain red-line field plans for tracking changes and to prepare and submit record/as-builts plans.
- Coordinate and review materials testing
- Project photo and video documentation

Task 640 Construction Staking

HDR will utilize SPN & Associates as a subconsultant to perform construction staking services as needed and coordinate with the contractor as follows:

- Prepare Data Collector
- Checking of Site Control / Benchmarks
- Watermain / Water Services
- Sanitary Manholes/ Sanitary Sewer
- Storm Sewer
- Finished Subgrade Blue-tops / Checks
- Finished Gravel Blue-tops/ Checks
- Finished Concrete Surfacing
- Miscellaneous Staking / Re-staking / Re-checking
- As-Built Survey
- GPS, Total Station, and a level will be used during the staking process.

Task 650 As-Recorded Drawings

HDR will coordinate the preparation of final record drawings, which conform, to construction records. HDR will furnish the Construction Contractor with a full-size copy of the project drawings for recording construction information. Progress payment processing will be predicated upon the status of the Contractor's record drawings. HDR will submit to the City the final approved product.

HDR will provide the City with the record drawings on full size reproducible sheets as well as one set of record drawings in electronic format in PDF. These drawings will be based on construction records from the Contractor, resident project representative, and City.

Task 660 Startup and Training Assistance

The following are task items that will be completed as part of Startup Assistance:

- Project Management
 - o Engineer shall provide project management activities over project startup duration including planning, organizing and monitoring project team activities, attending meetings, budget management, subconsultant management, and liaison with Owner.
- Startup Assistance
 - o Engineer shall work with Owner and Contractor to assist in system startup. Provide facility overview training for Owner operations and maintenance staff.
 - o Assist in process decisions associated with startup of facility equipment and systems by providing technical input from which the Contractor can make decisions for system startup, testing and demonstration.
 - o Review Contractor's Startup Plan and provide comments.
 - o Witness the following activities during functional testing.
 - Equipment performance testing
 - SCADA system functional testing
 - Assist the Owner staff in assuming operation of the facility following start-up by the Contractor.
- Monitor assembly and delivery of Operation and Maintenance Manuals from the Contractor as required by the contract documents.

Task 670 Construction Contract Close-Out

HDR will conduct a final inspection of the project jointly with representatives of the City and state agencies having jurisdiction and submit a written report recommending final settlement of the contract.

HDR will provide a declaration of construction completion in accordance with SD DANR requirements.

HDR will provide the City with a list of construction deficiencies, inspection of the correction of these deficiencies, review final payment application make recommendation to the City for final payment and give written notice to the City and Contractor that work is acceptable and complete.

- Pre-construction Conference meeting minutes.
- Submittal review comment letters responding to Contractors submittals.
- Construction meeting minutes.
- Field logs including daily reports.
- Responses to requests for information.
- Response to contract change proposals.
- Contract change orders.
- Deficiency punch lists.
- Final recommendation for payment and contract closeout.
- Record drawings.
- Hyperlinked document to O&M submittal pdfs. Submittals will be accessible during construction on HDR Newforma program.

City Involvement:

- Participate in pre-construction conference.
- Participate in construction meetings.
- Coordinate plant operations with HDR and general contractor.

TASK SERIES 700 – OPERATIONS MANUAL DEVELOPMENT

Task 710 Manual Format and Layout

An eOM Manual Format Workshop will be held to discuss manual layout and content. These meetings will include at a minimum four in-person meetings with the remaining to be virtual (Teams or equivalent).

During the eOM Manual Format Workshop the Consultant and Owner will determine the layout of the eOM Manual. An example manual outline is summarized in the following table.

eOM Manual Organization

Chapter	Title
1	Introduction
2	Regulatory Requirements
3	Personnel
4	Safety
5	Utilities
6	Emergency Operations and Response Plan
7	Reports
8	Laboratory
9	Electrical Control Systems
10	Unit Process – Operation and Control
11	Equipment Maintenance and Maintenance Record System

Task 720 Operations Manual Development

Consultant will develop an electronic operations and maintenance manual (eOM) for the “Mitchell Wastewater Treatment Facility” based on the available data from the project and the client. The eOM provides electronic access to information to operate and maintain the systems in an efficient and reliable manner. Using the eOM manual, Owner’s staff will be able to access this information via an easy-to-use graphical user interface on a desktop or laptop computer, tablet, or smartphone.

The eOM will contain a variety of content, including:

- Facility and equipment descriptions
- Process control narratives
- Process and instrumentation diagrams (P&IDs)
- Photos
- Design drawings
- Equipment manuals
- Preventive maintenance recommendations and schedules
- Procedures for normal and alternative operations
- Manufacturer reference information for mechanical equipment

The scope of services is based on the following considerations:

- The eOM will be developed as a web application in the ConcreteCMS, a PHP and MySQL/MariaDB-based system compatible with Apache, Nginx, and IIS web servers.
- The eOM will be internally accessible on supported browsers and will not be accessible by the public.
- The eOM will be editable by approved staff without knowledge of web coding required.
- Equipment manuals will be provided to the Consultant by the Owner in PDF format. The Consultant will then reformat the scans into searchable documents and create bookmarks to enable the reader to quickly find the desired information.
- The Consultant and Owner will develop specific system customizations, including screen layouts, file formats, administration and integration needs during the eOM Manual Format Workshop discussed above.
- Technology issues related to the installation on the web server will be identified.
- Prepare written O&M descriptions for each of the facilities where improvements are being made. O&M Descriptions to include process flow diagram, description of operational sequence and controls, and maintenance procedures. O&M Descriptions to be included in the overall plant eO&M Manual.

Preparation of Standard Operating Procedures (SOPs).

- Septage Receiving
- Vactor Receiving
- Influent Flow Measurement
- Pretreatment Screening and Grit Removal
- Clarifiers
- Aeration Basins
- Dewatering
- Blower Building

Task 730 EOM Manual Preparation

The following tasks will be conducted to prepare the eOM Manual:

- A. Determine eOM hosting. Identify desired hosting solution and verify appropriate server requirements are met or cloud-based options are available.
- B. Prepare eOM Content. Consultant will prepare the eOM content with associated files provided separately via an approved file-sharing service. Figures will be developed from the contract drawings for communicating to plant O&M staff the design intent, and operation of the unit processes. The figures will be prepared in AutoCAD and converted to PDF files format for inclusion in the eOM manual. The as-built drawings, when available, will be included in the manual. The content will be developed in accordance with the workshop outcomes described above. One in-person meeting is included to discuss operational procedures with Owner's operation and maintenance staff.

- C. Prepare eOM platform and user access. Install the eOM platform in the final server environment (if cloud-based) or on a staging server (if the eOM will be installed within the Owner's server environment) and set up single-sign-on user access via Active Directory, including access for consultant developers. Access will be limited to the Consultant and the Owner.
- D. Develop eOM staging site. The draft eOM will be designed and populated with content based on the outcomes of the workshop and the final approved content document. The draft and final versions will be available to Owner's staff via the internet for review prior to launch (if cloud-based) or deployment to the Owner's server environment.
- E. Consultant will discuss and review the operations manual with the Owner in a Manual Review Workshop. Input from the Owner will be compiled and used to help refine manual content before final submission.

Task 740 Operations Manual Installation & Training

Consultant will coordinate installation of the final eOM on the Owner's server with the Owner's information technology (IT) staff near the end of the project if the eOM is determined to be installed within the Owner's environment. If the eOM will be placed on a cloud-based host, installation steps will not be necessary, and access will be granted to the Owner's IT staff.

- eOM web server hardware minimum requirements are outlined here: <https://documentation.concrete5.org/developers/introduction/system-requirements>
- Additional recommendations for content authors/editors
 - MS Office Suite (latest version)
 - Adobe Acrobat Standard (latest version)
 - Microsoft Edge
- Consultant will facilitate two (in-person), 2-hour training sessions (4 hours total) for the Owner's operation and maintenance staff on how to use and maintain the eOM. The training sessions will provide general instruction and use of the eOM and will provide instruction on how the staff can edit and revise the eOM.

Assumptions:

The following items are not provided by Consultant in this task.

- Network server and personal computers, including standard network software.
- Path to and necessary server storage space on the Owner's network server to house the eOM if the Owner chooses to host the eOM within their server environment.
- Maintenance of the eOM website following installation of the Final eOM Manual.

Project Schedule

The following are the completion dates that are included with the construction contract. If the Contractor does not meet these dates, HDR reserves the right to request an amendment for additional fee to complete the construction services.

- Substantial Completion – September 23, 2026
- Final Completion – October 3, 2026



Personnel Hours

The services fee of **\$1,448,000** as required for this project/ contract.

- HDR would like to note that scope revisions and follow-up discussions may require a revision to the fee.

Estimated Fee with Amendment

Including this Amendment, the fee for services as outlined above is estimated at a not to exceed amount of \$1,448,000 as shown in attached fee sheet which is the amended value of \$3,356,860 added to the original contract value of \$1,908,860 for the construction services.

EXHIBIT A - AMENDMENT TO OWNER-ENGINEER AGREEMENT

AMENDMENT TO OWNER-ENGINEER AGREEMENT

Amendment No. 1

Owner: **City of Mitchell, South Dakota**
Engineer: **HDR Engineering, Inc.**
Project: **Wastewater Treatment Plant Phase 2 South Plant Improvements Project**

Effective Date of Owner-Engineer Agreement: **November 21, 2022**

Nature of Amendment: (Check those that apply)

- ☒ Additional Services to be performed by Engineer
☒ Modifications to services of Engineer
☐ Modifications to responsibilities of Owner
☒ Modifications of payment to Engineer
☒ Modifications to time(s) for rendering services
☐ Modifications to other terms and conditions of the Agreement

Description of Modifications:

Exhibit A, shall be amended to include the attached scope of work.

Agreement Summary:	Construction Phase Services
Original agreement amount:	\$1,908,860
Net change for prior amendments:	\$0
This amendment amount:	\$1,448,000
Adjusted Agreement amount:	\$3,356,860
Change in time for services (days or date, as applicable):	

Upon Notice to Proceed, HDR is authorized to proceed with Task 100 Project Management and Task 600 Construction Inspection and Staking for a fee of \$420,000. Owner provided subsequent authorization in February 2026 to proceed with the remaining amount of \$1,028,000.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. The Effective Date of the Amendment is **July 15, 2025**.

Owner
City of Mitchell, South Dakota
(typed or printed name of organization)

By: _____
(individual's signature)

Date: _____
(date signed)

Name: _____
(typed or printed)

Title: _____
(typed or printed)

Engineer
HDR Engineering, Inc.
(typed or printed name of organization)

By: Jason L. Kjenstad
(individual's signature)

Date: 7-15-2025
(date signed)

Name: Jason Kjenstad
(typed or printed)

Title: Senior Vice President
(typed or printed)

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

Airport Improvement Program (AIP)
Assistance Listings Number: 20.106
Federal Award Date: July 10, 2025

Agreement Number _____

STATE OF SOUTH DAKOTA
DEPARTMENT OF TRANSPORTATION
DIVISION OF FINANCE AND MANAGEMENT
OFFICE OF AIR, RAIL, AND TRANSIT
AGREEMENT FOR PROJECT NO. 3-46-0037-33-2025

This Agreement is made and entered into by and between the State of South Dakota, acting by and through its Department of Transportation, referred to in this Agreement as the "STATE," and the city of Mitchell, South Dakota, referred to in this Agreement as the "SPONSOR."

1. BACKGROUND:

- A. On November 15, 2021, the President of the United States signed the Infrastructure Investment and Jobs Act (IIJA) aka Bipartisan Infrastructure Law (BIL) of 2021 into law. The IIJA authorizes One Trillion Two Hundred Billion Dollars (\$1,200,000,000,000.00) for transportation and infrastructure spending with Five Hundred Fifty Billion (\$550,000,000,000.00) towards new investments and programs.
- B. The IIJA continues the Airport Improvement Grants (AIP) to public agencies for the planning and development of public-use airports that are included in the National Plan of Integrated Airport Systems (NPIAS).
- C. In May of 2024, the Federal Aviation Administration (FAA) Reauthorization Act of 2024 was signed into law and provides congressional direction for FAA activities through fiscal year 2028, including funding for operations, facilities, and airport infrastructure improvements.
- D. The STATE and the SPONSOR have entered into an agency agreement for the purpose of establishing, constructing, and maintaining an airport on a portion of Section Twenty Eight (28), Twenty Nine (29) and Thirty Three (33), of Township One Hundred Four North (104N), Range Sixty West (60W) of the 5th Prime Meridian, Davison County, South Dakota, referred to in this Agreement as the "Airport."
- E. The STATE concurs with SPONSOR'S development of the Airport.
- F. The SPONSOR proposes the development of the Airport will consist of the following described revenue producing item(s), referred to in this Agreement as the "Project":

Phase 2 Construct Hangar (216'x50') - Construction of 162'x50'(3 of 4 Bays)

- G. As may be applicable, the "Conditions" and "Assurances" contained in the Airport Improvement Program (AIP) Grant Agreement for Project No. **3-46-0037-33-2025** are included in and incorporated into this Agreement by reference and said "Conditions" and "Assurances" will be interpreted and applied consistent with the FAA Reauthorization Act of 2024.

NOW, THEREFORE, in consideration of these facts and the mutual covenants contained in this Agreement, the Parties agree as follows:

2. TERM

The effective date of this Agreement is **July 10, 2025**. This Agreement will end four (4) years from the date of signature by the STATE.

3. PAYMENT

- A. Pursuant to and for the purposes of carrying out the provisions of South Dakota Codified Law (SDCL) § 50-7-15, the STATE will reimburse the SPONSOR with allocated funds for **Ninety Five percent (95%)** of eligible Project costs, not to exceed **One Million Seventy Thousand Six Hundred Fifty Dollars and No Cents (\$1,070,650.00)**. The STATE will determine eligible costs in the same manner as for the Federal Aviation Administration (FAA) Grant Agreement Project Number 3-46-0037-33-2025. The SPONSOR is responsible for the **Five percent (5%)** match. The STATE will make progress payments to the SPONSOR up to ninety percent (90%) of the eligible Project costs listed in this section. Once the eligible Project costs have reached 90% of the approved maximum limiting amount listed in this section, the STATE will withhold the remaining ten percent (10%) of eligible Project costs until the FAA has approved the Quality Closeout Report. The STATE will pay the remaining 10% of the eligible Project costs to the SPONSOR upon notification of the FAA'S approval of the Quality Closeout Report. The SPONSOR will be one hundred percent (100%) responsible for the SPONSOR'S 5% match, any Project costs that are not eligible for reimbursement and any costs which exceed One Million Seventy Thousand Six Hundred Fifty Dollars and No Cents (\$1,070,650.00).
- B. Eligible costs for this Agreement will be as indicated in the AIP Grant as determined by the FAA.
- C. The SPONSOR will pay subcontractors or suppliers within fifteen (15) days of receiving payment for work that is submitted for progress payment by the STATE. If the SPONSOR withholds payment beyond this time period, the SPONSOR will submit written justification to the STATE, upon request. If it is determined that a subcontractor or supplier has not received payment due without just cause, the STATE may withhold future estimated payments or may direct the SPONSOR to make such payment to the subcontractor or supplier.

4. TERMINATION

- A. For Convenience. The STATE may, with the concurrence of the SPONSOR, terminate and cancel this Agreement if both parties agree, in writing, that the continuation of the Project would not produce beneficial results commensurate with the further expenditure of funds.
- B. For Cause. The STATE may, by written notice to the SPONSOR, terminate the Project and cancel this Agreement for any of the following reasons:
 - i. The SPONSOR takes any action pertaining to this Agreement without the STATE'S approval when, under the terms of this Agreement, the STATE'S approval is required.
 - ii. The commencement, prosecution, or timely completion of the Project by the SPONSOR is, for any reason, rendered improbable, impossible, or illegal.
 - iii. The SPONSOR is default under any provision of this Agreement.
- C. Pursuant to the terms of the Federal Grant Agreement entered into between the SPONSOR and the FAA, the SPONSOR may request that the FAA terminate the Federal Grant Agreement consistent with its terms.
- D. The parties understand pursuant to the terms of the Federal Grant Agreement entered into between the SPONSOR and the FAA, the FAA may terminate the Federal Grant Agreement and all obligations under the Federal Grant Agreement if the SPONSOR fails to abide by the Federal Grant Agreement terms, and the FAA may terminate the Federal Grant Agreement, electing to consider only the interests of the FAA and the public in general.

5. SPONSOR ASSURANCES

- A. The SPONSOR will not exercise, grant, or permit any exclusive right for the use of the Airport. This provision will not be construed to prohibit the granting or exercising of an exclusive right for the furnishing of non-aviation products and supplies or any services of a non-aeronautical nature.
- B. The SPONSOR will suitably operate and maintain the Airport and all facilities on or connected with which are necessary for airport purposes. The SPONSOR will not allow facilities on Airport property which would interfere with the SPONSOR'S use for aeronautical purposes in a safe manner. Essential facilities, including night lighting systems, when installed, will be operated in such a manner as to assure their availability to all users of the Airport.
- C. Insofar as is within the SPONSOR'S powers, the SPONSOR will prevent the use of any land either within or outside the boundaries of the Airport in any manner, including construction, which would create a hazard to the landing, taking-off, or maneuvering of aircraft at the Airport, or otherwise limit the usefulness of the Airport. The SPONSOR will notify the STATE as soon as any information is known which may cause or create such hazards to the Airport.
- D. The SPONSOR will not enter into any transaction which would operate to deprive the SPONSOR of any of the rights and powers necessary to perform any or all of the covenants made in this Agreement, unless by such transaction the obligation to perform all such covenants is assumed by another public agency. If an arrangement is made for management or operation of Airport by an agency or person other than the SPONSOR or an employee of the SPONSOR, the SPONSOR will reserve sufficient powers and authority to ensure that the Airport will be operated and maintained in accordance with these covenants.

6. SPECIAL CONDITIONS

- A. The SPONSOR will operate the Airport as such for the use and benefit of the public. The SPONSOR will operate and maintain the Airport as a public use facility for a minimum of twenty (20) years from the date of this Agreement.
- B. The SPONSOR must submit any proposed change affecting the Project to the STATE, in writing, for the STATE'S approval prior to any change.

7. AMENDMENT

This Agreement may not be amended, except in writing, which writing will be expressly identified as a part of this Agreement and be signed by an authorized representative of each of the parties to this Agreement.

8. INDEMNIFICATION

The SPONSOR will indemnify the STATE, its officers, agents, and employees against any and all actions, suits, damages, liability, or other proceeding which may arise as a result of the SPONSOR performing services under this Agreement. This section does not require the SPONSOR to be responsible for or defend against claims or damages arising solely from acts or omissions of the STATE, its officer, agents, or employees.

9. SUBCONTRACTORS

The SPONSOR will include provisions in its subcontracts requiring its subcontractors to comply with the applicable provisions of this Agreement, to indemnify the STATE, and to provide insurance coverage for the benefit of the STATE in a manner consistent with this Agreement. The SPONSOR will cause its subcontractors, agents, and employees to comply with applicable federal, state, and local laws, regulations, ordinances, guidelines, permits, and requirements and will adopt such review and inspection procedures as are necessary to assure such compliance. Failure to comply with federal

requirements related to right-of-way, environmental clearances, utilities, contract provisions, and the bid letting process could jeopardize future federal funding.

10. FUNDING AVAILABILITY

This Agreement depends upon the continued availability of appropriated funds and expenditure authority from the Legislature for this purpose. If for any reason the Legislature fails to appropriate funds or grant expenditure authority, or funds become unavailable by operation of law or federal funds reductions, the Agreement may be terminated by the STATE. Termination for any of these reasons is not a default by the STATE nor does it give rise to a claim against the STATE.

11. AUDIT

The SPONSOR will maintain an accurate cost accounting system for all costs incurred under this Agreement with costs clearly identified with activities performed under this Agreement. All Project charges will be subject to audit in accordance with the STATE'S current procedures and 2 CFR Part 200.

12. INELIGIBLE OR UNALLOWABLE COSTS

The SPONSOR is prohibited from including any costs in the Federal Grant funded portions of the Project that the FAA has determined to be ineligible or unallowable, including costs to carry out airport development implementing policies and initiatives repealed by Executive Order 14148, provided such costs are not otherwise permitted by statute. The SPONSOR will be responsible for any costs deemed ineligible or unallowable.

13. IMPROPER USE OF FEDERAL FUNDS AND MANDATORY DISCLOSURE

Pursuant to the terms of the Federal Grant, the SPONSOR must promptly comply with the mandatory disclosure requirements as established under 2 CFR § 200.113, including reporting requirements related to recipient integrity and performance in accordance with Appendix XII to 2 CFR Part 200.

14. EXAMINATION OF RECORDS

Upon reasonable notice, the SPONSOR will allow the STATE or U.S. Department of Transportation representatives to examine all records of the SPONSOR related to this Agreement during the SPONSOR'S normal business hours. The SPONSOR will keep all such records for a period of three (3) years after the date of final payment by the STATE under this Agreement and all other pending matters are closed.

15. SINGLE AGENCY AUDIT

If the SPONSOR expends One Million Dollars (\$1,000,000.00) or more in federal funds during any SPONSOR fiscal year covered, in whole or in part, under this Agreement, the SPONSOR will be subject to the single agency audit requirements under the U. S. Office of Management and Budget (OMB) regulations, found at 2 CFR Part 200 subpart F. If the SPONSOR expends less than One Million Dollars (\$1,000,000.00) in federal funds during any SPONSOR fiscal year, the STATE may perform a more limited program or performance audit related to the completion of Agreement objectives, the allowability of services or costs and adherence to Agreement provisions.

16. AMERICANS WITH DISABILITIES

The SPONSOR will provide services in compliance with the American with Disabilities Act of 1990 and any amendments.

17. TITLE VI OF THE CIVIL RIGHTS ACT AND GENERAL FEDERAL REQUIREMENTS

The SPONSOR certifies it will be bound by the Standard Title VI / Nondiscrimination Assurances and the General Federal Requirements attached to and incorporated in this Agreement as **Exhibit A**.

18. APPLICABLE FEDERAL ANTI-DISCRIMINATION LAWS

Pursuant to Section (3)(b)(iv), Executive Order 14173, Ending Illegal Discrimination and Restoring Merit-Based Opportunity, the SPONSOR:

- A. Agrees that its compliance in all respects with all applicable Federal anti-discrimination laws is material to the government's payment decisions for purposes of 31 U.S.C. 3729(b)(iv); and
- B. Certifies that it does not operate any programs promoting diversity, equity, and inclusion (DEI) initiatives that violate any applicable Federal anti-discrimination laws.

19. FEDERAL LAW AND PUBLIC POLICY REQUIREMENTS.

The SPONSOR shall ensure that Federal funding is expended in full accordance with the United States Constitution, Federal law, and statutory and public policy requirements: including, but not limited to, those protecting free speech, religious liberty, public welfare, the environment, and prohibiting discrimination; and the SPONSOR will cooperate with Federal officials in the enforcement of Federal law, including cooperating with and not impeding U.S. Immigration and Customs Enforcement (ICE) and other Federal offices and components of the Department of Homeland Security in and the enforcement of Federal immigration law.

20. TITLE 8 - U.S.C., CHAPTER 12, SUBCHAPTER II – IMMIGRATION

The SPONSOR will follow applicable federal laws pertaining to Subchapter 12 and be subject to the penalties set forth in 8 U.S.C. § 1324, Bringing in and harboring certain aliens, and 8 U.S.C. § 1327, Aiding or assisting certain aliens to enter.

21. ENVIRONMENTAL STANDARDS

The SPONSOR is required to comply with all applicable environmental standards, as further defined in the Federal Grant Assurances, for all projects associated with the grant. If the SPONSOR fails to comply with this requirement, the FAA may suspend, cancel, or terminate the Federal Grant Agreement.

22. CERTIFICATION REGARDING LOBBYING

- A. The SPONSOR certifies, to the best of the SPONSOR'S knowledge and belief, that no federal appropriated funds have been paid or will be paid, by or on behalf of the SPONSOR, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a federal contract, grant, loan, or cooperative agreement. If any funds other than federal appropriated funds have been paid or will be paid to any of the above-mentioned parties, the SPONSOR will complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- B. The SPONSOR will require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients will certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite

for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification will be subject to a civil penalty of not less than \$10,000.00 and not more than \$100,000.00 for each such failure.

23. DEBARMENT

The SPONSOR certifies, by signing this Agreement, that neither the SPONSOR nor the SPONSOR'S principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency.

24. COMPLIANCE

In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the SPONSOR is encouraged to:

- A. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging while driving when performing any work for or on behalf of the federal government, including work relating to a grant or subgrant.
- B. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - i. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - ii. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

25. NOTICE

Any notice or communication required under this Agreement will be in writing and sent to the following addresses:

South Dakota Department of Transportation
Attn: Program Manager
700 East Broadway Avenue
Pierre, South Dakota 57501

City of Mitchell, South Dakota
Attn: Mayor Jordan Hanson
612 N. Main St.
Mitchell, SD 57301

26. CERTIFICATION OF NO PROHIBITED STATE LEGISLATOR INTEREST

The SPONSOR (i) understands neither a state legislator nor a business in which a state legislator has an ownership interest may be directly or indirectly interested in any contract with the State that was authorized by any law passed during the term for which that legislator was elected, or within one year thereafter, and (ii) has read South Dakota Constitution Article 3, Section 12 and has had the opportunity to seek independent legal advice on the applicability of that provision to this Agreement. By signing this Agreement, the SPONSOR hereby certifies that this Agreement is not made in violation of the South Dakota Constitution Article 3, Section 12.

27. SIGNATURE AUTHORITY

The SPONSOR has designated its **Mayor** as the SPONSOR'S authorized representative and has empowered the **Mayor** with the authority to sign this Agreement on behalf of the SPONSOR. A copy of the SPONSOR'S Council or Commission minutes or resolution authorizing the execution of this Agreement by the **Mayor** as the SPONSOR'S authorized representative is attached to this Agreement as **Exhibit B**.

This Agreement has been executed by the STATE and the SPONSOR acting by and through their duly authorized representatives.

City of Mitchell, South Dakota

State of South Dakota
Department of Transportation

By: _____

By: _____

Printed Name: _____

Printed Name: Jack Dokken

Its: **Mayor**

Its: Program Manager

Date: _____

Date: _____

Attest:

By: _____

Printed Name: _____

City Financial Officer

(City Seal)

SPONSOR CERTIFICATION OF GENERAL FEDERAL REQUIREMENTS

The SPONSOR hereby assures and certifies, with respect to this grant that, the Sponsor will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Grant. Performance under this agreement shall be governed by and in compliance with the following requirements, as applicable, to the type of organization of the SPONSOR and any applicable sub-recipients. The applicable provisions to this agreement include, but are not limited to, the following:

FEDERAL LEGISLATION

- a. 49 U.S.C. subtitle VII, as amended.
- b. Davis-Bacon Act, as amended — 40 U.S.C. §§ 3141-3144, 3146, and 3147, et seq.
- c. Federal Fair Labor Standards Act — 29 U.S.C. § 201, et seq.
- d. Hatch Act — 5 U.S.C. § 1501, et seq.
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. § 4601, et seq.
- f. National Historic Preservation Act of 1966 — Section 106 — 54 U.S.C. § 306108.
- g. Archeological and Historic Preservation Act of 1974 — 54 U.S.C. § 312501, et seq.
- h. Native Americans Grave Repatriation Act — 25 U.S.C. § 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended — 42 U.S.C. § 7401, et seq.
- j. Coastal Zone Management Act, P.L. 92-583, as amended — 16 U.S.C. § 1451, et seq.
- k. Flood Disaster Protection Act of 1973 — Section 102(a) — 42 U.S.C. § 4012a.
- l. 49 U.S.C. § 303, (formerly known as Section 4(f)).
- m. Rehabilitation Act of 1973 — 29 U.S.C. § 794.
- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin).
- o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.) (prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 — 42 U.S.C. § 6101, et seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968, as amended — 42 U.S.C. § 4151, et seq.
- s. Powerplant and Industrial Fuel Use Act of 1978 — Section 403 — 42 U.S.C. § 8373.
- t. Contract Work Hours and Safety Standards Act — 40 U.S.C. § 3701, et seq.
- u. Copeland Anti-kickback Act — 18 U.S.C. § 874.
- v. National Environmental Policy Act of 1969 — 42 U.S.C. § 4321, et seq.
- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended — 16 U.S.C. § 1271, et seq.
- x. Single Audit Act of 1984 — 31 U.S.C. § 7501, et seq.
- y. Drug-Free Workplace Act of 1988 — 41 U.S.C. §§ 8101 through 8105.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (P.L. 109-282, as amended by section 6202 of P.L. 110-252).
- aa. Civil Rights Restoration Act of 1987, P.L. 100-259.
- bb. Infrastructure Investment and Jobs Act, P.L. 117-58, Title VIII.
- cc. Build America, Buy America Act, P.L. 117-58, Title IX.
- dd. Endangered Species Act — 16 U.S.C. 1531, et seq.
- ee. Title IX of the Education Amendments of 1972, as amended — 20 U.S.C. 1681–1683 and 1685–1687.
- ff. Drug Abuse Office and Treatment Act of 1972, as amended — 21 U.S.C. 1101, et seq.
- gg. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended — 42 U.S.C. 4541, et seq.
- hh. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended — 42 U.S.C. 4541, et seq.
- ii. Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions — 31 U.S.C. 1352.

- jj. Buying Goods Produced in the United States – 49 U.S.C. 50101.
- kk. The Build America, Buy America Act of 2021, P.L. 117-58.
- ll. National Defense Authorization Act, P.L. 115-232 § 889(f).

EXECUTIVE ORDERS

- a. Executive Order 11990 – Protection of Wetlands
- b. Executive Order 11988 – Floodplain Management
- c. Executive Order 12372 – Intergovernmental Review of Federal Programs
- d. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction¹
- e. Executive Order 14005 – Ensuring the Future is Made in all of America by All of America's Workers
- f. Executive Order 14149 – Restoring Freedom of Speech and Ending Federal Censorship
- g. Executive Order 14151 – Ending Radical and Wasteful Government DEI Programs and Preferencing
- h. Executive Order 14154 – Unleashing American Energy
- i. Executive Order 14168 – Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government
- j. Executive Order 14173 – Ending Illegal Discrimination and Restoring Merit-Based Opportunity

FEDERAL REGULATIONS

- a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 and 1201 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.
- d. 14 CFR Part 13 – Investigative and Enforcement Procedures.
- e. 14 CFR Part 16 – Rules of Practice for Federally-Assisted Airport Enforcement Proceedings.
- f. 14 CFR Part 150 – Airport Noise Compatibility Planning.
- g. 28 CFR Part 35 – Nondiscrimination on the Basis of Disability in State and Local Government Services.
- h. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for the Enforcement of Title VI of the Civil Rights Act of 1964.
- i. 29 CFR Part 1 – Procedures for Predetermination of Wage Rates.
- j. 29 CFR Part 3 – Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States.
- k. 29 CFR Part 5 – Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (Also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act).
- l. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally-assisted contracting requirements).
- m. 49 CFR Part 20 – New Restrictions on Lobbying.
- n. 49 CFR Part 21 – Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964.
- o. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.
- p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally-Assisted Programs.
- q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.
- r. 49 CFR Part 27 – Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance.
- s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation.
- t. 49 CFR Part 30 – Denial of Public Works Contracts to Suppliers of Goods and Services of Countries That Deny Procurement Market Access to U.S. Contractors.
- u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance).
- v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).

- w. 49 CFR Part 38 – Americans with Disabilities Act (ADA) Accessibility Specifications for Transportation Vehicles.
- x. 49 CFR Part 41 – Seismic Safety.

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CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	August 4, 2025	Requested By:	Justin Johnson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Agreement #A2025-47, Acknowledgment Agreement with South Dakota Housing Development Authority (SDHDA) for Tax Increment District 36 (TID 36)		
Explanation/Background of Agenda Item Requested:	The City was requested to sign off on this acknowledgment agreement by Mitchell Area Housing, Inc. (MAHI) and South Dakota Housing Development Authority (SDHDA). The agreement does not change how TID 36 operates under the project plan and developer's agreement that were previously approved. The agreement just acknowledges that MAHI will be passing increment on to SDHDA as part of their financing arrangement after the City pays increment to MAHI.		

AGREEMENT

This Agreement is made and entered into this 11th day of July, 2025 by and among the City of Mitchell, State of South Dakota ("**City**"), Mitchell Area Housing, Inc., a South Dakota Nonprofit Corporation ("**Developer**") and South Dakota Housing Development Authority ("**SDHDA**").

WHEREAS, The City created Tax Increment District Number Thirty-six (TID #36) by resolution dated July 1, 2024. The purpose of TID #36 is to provide funds to assist in the development of an affordable housing project that will consist of up to 69 single-family dwellings, to be completed in two separate housing projects known as the "South Lake Project" and the "Ridgeview Development" with legal descriptions as set forth on Exhibit A attached to this agreement; and

WHEREAS, the City and Developer entered into a Development Agreement dated July 16, 2024 (hereafter referred to as the "Contract"), a copy of which is attached hereto as Exhibit B and incorporated herein by reference, wherein the Developer agreed to construct the improvements called for in the Contract and the City agreed to pay, subject to such terms and conditions as are outlined in the Contract, to the Developer or its designee all positive tax increments received in TID #36; and

WHEREAS, said positive tax increments are to be deposited by the City into a special fund to be known as the Tax Increment District Number Thirty-six Fund ("Fund"); and

WHEREAS, Developer may assign its right to the payment of the positive tax increments as security for a certain loan or loans to be obtained by Developer to finance its performance of its obligations under the contract; and

WHEREAS, SDHDA has agreed to extend a loan to the Developer secured by a first position lien and assignment by Developer of the positive tax increment to be paid to Developer by the City under TID 36; and

WHEREAS, as a condition of the SDHDA Loan, the Developer has agreed to assign to SDHDA said right to the payment of positive tax increments; and

WHEREAS, City has agreed to distribute the positive tax increments in accordance with the terms and conditions set forth herein.

NOW, THEREFORE, for good and valuable consideration, the undersigned stipulate and agree as follows:

1. **Assignment.** Developer hereby unconditionally assigns to SDHDA all of Developer's right, title and interest in and to the payment of positive tax increments from TID #36 as security for the SDHDA loan. Developer directs and consents to the City distributing the positive tax increments from TID #36 as described herein. The City hereby consents to the assignment by the Developer to SDHDA of the Developer's right to the payment of positive tax

increments from TID 36. Developer further consents to SDHDA filing or recording any documents necessary to perfect their security interest in the positive tax increments from TID 36.

2. **Payment of Tax Increments to Developer.** The City agrees to pay directly to Developer the positive tax increments from TID 36. Developer agrees to make the HIFP payment from the proceeds of the positive tax increments from TID 36 to SDHDA until such time as Developer's loan obligations with SDHDA are satisfied in full. Nothing in this section shall serve to extend the life of the TID 36 beyond the termination date provided in the TID 36 Project Plan and Developer Agreement.

3. **No Liability.** The City assumes no liability for the payment of the loan owed to SDHDA.

4. **Notices.** Any notice or other communication shall be in writing and shall be deemed to have been given or made (i) on the date of deliver in the case of hand delivery, (ii) on the next business day if sent by a nationally recognized overnight courier (receipt requested), (iii) three (3) business days after deposit in the United States Registered Mail, postage prepaid, or (iv) upon receipt if transmitted electronic means, addressed (in any case) as follows:

If to City: City of Mitchell Finance Office
612 N Main St.
Mitchell, SD 57301
Attn: City Finance Officer

If to SDHDA: South Dakota Housing
3060 E Elizabeth St.
PO Box 1237
Pierre, SD 57501
Attn: Amy Eldridge
Email: amy@sdhda.org

If to Developer: Mitchell Area Housing, Inc.
601 N Main St.
Mitchell, SD 57301
Attn: President

Or to such other address as any party may from time to time designate by written notice to the other.

5. **Proof of Payments.** SDHDA agrees to provide to the City, on a bi-annual basis, proof of Developer's loan payments in the form of a copy of the payment.

6. **TID Dissolution.** TID 36 shall dissolve as provided by the TID 36 Project Plan and Developer Agreement.

CITY OF MITCHELL

By: _____
Its: _____

ATTEST:

City Finance Officer

MITCHELL AREA HOUSING, INC.

By: _____
Its: _____

SOUTH DAKOTA HOUSING
DEVELOPMENT AUTHORITY

By: Chas Olson
Its: Executive Director

EXHIBIT A

LOTS 3 THROUGH 6, BLOCK 14, AND VACATED ALLEY ABUTTING, AND
LOTS 8 THROUGH 10, BLOCK 15, AND VACATED ALLEY ABUTTING, OF
INDIAN HEAD THIRD ADDITION TO THE CITY OF MITCHEL;

LOTS 22 THROUGH 46, BLOCK 5 AND LOTS 1 THROUGH 5, BLOCK 6 OF
SOUTH LAKE ESTATES SUBDIVISION TO THE CITY OF MITCHELL;

THAT PORTION OF SOUTH HARMON DRIVE R-O-W THAT ALIGNS WITH
DAKOTA AVENUE R-O-W EXTENDED;

THAT PORTION OF DAKOTA AVENUE R-O-W LYING BETWEEN THE
WESTERLY R-O-W OF SOUTH HARMON DRIVE AND THE EASTERLY R-O-W
OF INDIAN HEAD DRIVE;

THAT PORTION OF INDIAN HEAD DRIVE R-O-W THAT ALIGNS WITH THE
NORTHERLY R-O-W OF DAKOTA AVENUE AND EXTENDS TO THE NORTH
PROPERTY LINE OF BLOCK 15 OF INDIAN HEAD THIRD ADDITION; THENCE
WESTERLY CONTINUING ALONG AND INCLUDING THAT PORTION OF
INDIAN HEAD DRIVE R-O-W TO THE INTERSECTION OF THE EAST R-O-W OF
NORTH OHLMAN STREET;

THAT PORTION OF NORTH OHLMAN STREET R-O-W WITHIN CITY LIMITS
FROM A POINT THAT IS PERPENDICULAR TO THE NORTH PROPERTY LINE
OF LOT 46, BLOCK 5 OF SOUTH LAKE ESTATES SUBDIVISION, THENCE
SOUTH TO A POINT THAT ALIGNS WITH THE SOUTH R-O-W OF INDIAN
VILLAGE ROAD;

THAT PORTION OF INDIAN VILLAGE ROAD R-O-W LYING BETWEEN THE
EAST R-O-W OF NORTH OHLMAN STREET AND THE NORTH R-O-W OF WEST
23RD AVENUE;

THAT PORTION OF WEST / EAST 23RD AVENUE R-O-W FROM A POINT THAT
ALIGNS WITH THE WEST R-O-W OF INDIAN VILLAGE ROAD, THENCE EAST
TO A POINT THAT ALIGNS WITH THE EAST R-O-W OF NORTH KIMBALL
STREET;

THAT PORTION OF NORTH KIMBALL STREET R-O-W FROM A POINT THAT
ALIGNS WITH THE SOUTH R-O-W OF EAST 23RD AVENUE, THENCE SOUTH TO
A POINT THAT ALIGNS WITH THE NORTH R-O-W OF EAST 11TH AVENUE;

EXHIBIT A

(cont.)

THAT PORTION OF EAST 11TH AVENUE R-O-W FROM A POINT THAT ALIGNS WITH THE WEST R-O-W OF NORTH KIMBALL STREET, THENCE EAST TO A POINT THAT ALIGNS WITH THE WEST R-O-W OF NORTH FOSTER STREET;

THAT PORTION OF NORTH FOSTER STREET R-O-W FROM A POINT THAT ALIGNS WITH THE NORTH R-O-W OF EAST 11TH AVENUE, THENCE SOUTH TO A POINT THAT ALIGNS WITH THE SOUTH R-O-W OF NAGLE LANE;

THAT PORTION OF NAGLE LANE R-O-W FROM A POINT THAT ALIGNS WITH THE EAST R-O-W OF NORTH FOSTER STREET, THENCE EAST TO A POINT THAT ALIGNS WITH THE WEST R-O-W OF NORTH CALHOUN STREET;

THAT PORTION OF NORTH CALHOUN STREET R-O-W FROM A POINT THAT ALIGNS WITH THE NORTH R-O-W OF NAGLE LANE, THENCE SOUTH TO A POINT THAT ALIGNS WITH THE SOUTH R-O-W OF BRIDLE DRIVE;

ALL OF PEACE PLACE R-O-W LOCATED BETWEEN NAGLE LANE R-O-W AND EAST 8TH AVENUE R-O-W;

ALL OF NURSIA DRIVE R-O-W LOCATED BETWEEN NAGLE LANE R-O-W AND PEACE PLACE R-O-W; and

LOT 6, BLOCK 1-A; BLOCK 2-A; LOTS 1 THROUGH 9, BLOCK 3-A; AND LOTS 1 THROUGH 13, BLOCK 5-A; ALL IN RIDGE VIEW ON FOSTER ADDITION TO THE CITY OF MITCHELL.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	August 4, 2025	Requested By:	Joe Schroeder
Desired Action of City Council:	Action to Approve		
Amount Budgeted in current fiscal year for this item (if applicable):	203-45220-43300, Lake Improvements - \$22,050,000		
Agenda Item:	Action to Approve Agreement #A2025-48, Work Order No. 3 with Barr Engineering		
Explanation/Background of Agenda Item Requested:	Barr Engineering was approved to proceed with Work Order No. 1 on April 5, 2021, and Work Order No. 2 on May 16, 2022. Work Order no. 1 analyzed hydraulic versus mechanical dredging, dredge spoil sites, drawdown feasibility and provided a report on their findings. Phase 2 of the design focused on the lake drawdown project, continued design of the dredging project and water quality evaluation. Additional services for Work Order No. 2 included design iterations to accommodate the pedestrian bridge over the spillway, review of previous alum treatments with presentation, maintaining irrigation to city facilities, permitting efforts for the dredge portion of the project, review of possible water quality improvements at the Kiner property, providing additional materials and attending meetings for public information. Work Order No. 3 will provide services to finalize and bid the lake water drawdown project, finalize the lake shore assessment, services to finalize and bid the dredge project, finalize permitting and continue project management. This does not include construction phase services. Staff recommends City Council approval of the attached agreement from Barr Engineering at an hourly not-to-exceed contract amount of \$798,500 for civil engineering design services described therein. Current Project Budget - \$25,000,000 Estimated Expenses Design Work Order No. 3 - \$798,500 Drawdown Project - \$3,500,000 Dredging Portion of Project - \$16,500,000 Estimated Construction Phase Services - \$1,000,000 Project Contingency - \$3,201,500		

**Work Order No. 3
Scope of Work
Lake Mitchell Restoration Project**

Applicable to Agreement Dated April 5, 2021

Between

Barr Engineering Co. (Barr)
4300 MarketPointe Drive
Minneapolis, MN 55435

City of Mitchell, South Dakota (Client or City)
612 North Main Street
Mitchell, SD 57301

Designated Representative:

Eric Lund, PE

Designated Representative:

Joe Schroeder, PE

I. Scope of Work

City requests that Barr perform the work described below in accordance with the terms of the above referenced Agreement. The tasks associated with this Scope of Work, which are detailed in the following paragraphs include: final design of the Lake Mitchell restoration project, coordination with permitting agencies and submittal of permit applications, and project management tasks. This Work Order No. 3 builds on previous work orders and includes final design and bidding of the following two project phases:

- Phase I – Drawdown
- Phase II – Dredging, Disposal, and Dam Reconstruction

Work Order No. 3 does not include construction services or future project phases (i.e. alternative treatment methods for the sediment outside of the proposed dredge prisms, watershed-scale water quality improvements, etc.) As directed by the City, additional services were provided as part of Work Order No. 2 that were not included in the original scope. Those items include, but are not limited to, the following:

- Design iterations to accommodate the South Dakota DOT pedestrian bridge being constructed over the spillway
- Evaluation of previous Lake Mitchell alum treatment efforts and presentation on results restoration
- Evaluation of maintaining irrigation supply to City parks and recreational areas
- Preparation of permit documents for both phases of the project (drawdown and internal load control) rather than as individual projects
- Completion of a Special Aquatic Sites survey and performance of a desktop cultural resources evaluation as part of permitting efforts associated with Phase 2

- Development of dredging and disposal site designs, associated with Phase 2, for inclusion in permit applications
- Development of conceptual designs and permit evaluations for upstream water quality improvements at the parcel acquired by the City
- Preparation and participation in numerous additional meetings including monthly project and permitting agency meetings, as well as City Council, Lions Club and other public meetings.
- More than two additional years of project services beyond the anticipated duration of Work Order No. 2

Due to the additional referenced scope items, certain elements of Work Order No. 2, including finalizing the lake drawdown design and bidding documents, were not completed and are included in Work Order No. 3. The current status of design for both phases of the project is considered permit-level (approximately 60%).

Barr shall proceed and perform the following tasks after receiving an executed Work Order No. 3 from the City:

Task A – Final Engineering (Phase I – Drawdown)

This task will advance the City-selected project from the current permit-level design phase through the Final Design stage. The Final Design for Phase I will consist of the following components:

1. Initial Drawdown
 - a. Develop performance-based plans and specifications for initially lowering the lake level. Performance-based plans and specifications were defined through discussions with the City to allow for flexibility in contractor means and methods. Performance elements of the design will include maximum allowable drawdown rates based on geotechnical analysis and allowable flow rates and water quality and erosion control requirements.
 - b. Develop the design for removing a section of the concrete spillway, protecting and stabilizing the channel that is excavated from the spillway to a deeper part of the lake to facilitate positive drainage, and protecting the adjacent concrete spillway.
 - c. Install dataloggers in embankment to monitor water levels and pore pressures prior to the drawdown. The data loggers would be utilized throughout the duration of both project phases.
2. Initial Sediment Disposal
 - a. Design an interim storage area at Firesteel Park to accommodate the sediment/soils that will be dredged to construct the channel
3. Lake Infrastructure Impact Evaluation
 - a. Settlement Analysis of Adjacent Soils
 - i. Subcontract with licensed driller to perform soil borings in City-owned properties around lake
 - ii. Perform settlement analysis to evaluate effect of drawdown on adjacent structures

- b. Condition Assessment
 - i. Perform visual assessment, photo documentation and survey of vertical structures above the current waterline around the lake
 - ii. Maintain the photo logs and survey data through the duration of the drawdown and construction. Scope does not include developing and providing individual property reports to the property owners.
 4. Contract Documents
 - a. Plans
 - i. prepare 90% drawings for City review and incorporate City review comments into final design drawings (scope assumes one iteration of review)
 - ii. Plan sheets are anticipated to include approximately twenty plan sheets
 - b. Front end documents and technical specification
 - i. Prepare contract documents using the Engineer's Joint Contract Documents Committee (EJCDC) format and incorporating additional requirements per South Dakota State Revolving Fund (SRF) regulations
 - ii. Prepare 90% front end document and technical specifications for City review and incorporate City review comments into final contract documents.
 5. Prepare Engineer's Opinion of Probable Construction Cost

Deliverables:

- 90% and Final Design Drawings
- 90% and Final Technical Specifications
- Opinion of Construction Cost Estimate

Task B – Bid Phase Support (Phase I – Drawdown)

This task will include supporting the City's bid efforts in the following tasks:

1. Respond to bidder questions and prepare bid addenda as needed
2. Evaluate bids and assist City in identifying a lowest qualified bidder

Deliverables:

- Bid Documents
- Bid Addenda (as needed)
- Bid Review Summary Spreadsheet

Task C – Final Engineering (Phase II – Dredging, Disposal, and Dam Reconstruction)

This task will advance the City-selected dredging project through the Final Design stages. The Final Design builds on the concept presented at the May 1, 2023 City Council meeting and will consist of the following components:

1. In-Lake Design

- a. After the lake has been drawn down, perform additional data collection as feasible, including:
 - i. Perform an updated topographic survey of lakebed utilizing aerial survey technology (drone).
 - ii. Complete push probes, as feasible, to further define the bottom of the accumulated sediment layer.
 - b. Update dredge prisms from the current design stage for inclusion in the 90% and Final designs based on the results of the additional data collection and City review comments.
 2. Dredged Material Storage and Dewatering Design
 - a. Complete slope stability analysis
 - i. Subcontract with licensed driller to perform additional soil borings at Firesteel Park, including 3 cone penetration test (CPT) borings, 3 dilatometer test (DMT) borings, and installation of 3 vibrating wire piezometers
 - ii. Complete slope stability analyses for up to three additional sections using data from the geotechnical investigation
 - iii. Complete a geotechnical evaluation report which includes investigation summary, parameter development, and modeling results.
 - b. Develop the final site plan, incorporating results of slope stability analysis and water management and dredged material management controls.
 - c. Prepare closure plan that addresses restoration and erosion control. Plan will consist of final grading and plantings to meet final design requirements of NPDES construction permit.
 3. Dam Reconstruction
 - a. Finalize hydraulic and structural analyses in support of dam reconstruction.
 - b. Design the concrete and reinforcement of the removed section of spillway
 - c. Design a permanent low-level drawdown structure for use for future smaller-scale lake drawdown. Design to include: intake structure, control valve, and pipe through reconstructed concrete spillway.
 4. Irrigation Supply
 - a. Evaluate the current irrigation system network
 - b. Conduct a site visit, accompanied by City staff with knowledge of the network, to review intake structures and pipes to resolve uncertainties in the available information
 - c. Evaluate each irrigation system, including modeling of intake piping system, evaluating power supply needs, and developing options for maintaining water supply
 - d. Design a pumping and piping system to deliver water from the areas of the lake that will remain inundated during the partially drained period to the irrigation supply network
 5. Final Design:
 - a. Final engineering and design of the following tasks:
 - i. In-Lake Design
 - ii. Dredged Material Storage and Dewatering Design
 - iii. Dam Reconstruction
 - iv. Irrigation Supply
 6. Contract Documents
 - a. Plans

- i. prepare 90% drawings for City review and incorporate City review comments into final design drawings (scope assumes one iteration of review)
 - ii. Plan sheets are anticipated to include approximately 60 drawings.
 - b. Front end documents and technical specification
 - i. Prepare contract documents using the Engineer's Joint Contract Documents Committee (EJCDC) format and incorporating additional requirements per South Dakota State Revolving Fund (SRF) regulations
 - ii. Prepare 90% front end document and technical specifications for City review and incorporate City review comments into final contract documents.
7. Prepare Engineer's Opinion of Probable Construction Cost

Deliverables:

- 90%, and Final Design Drawings
- 90% and Final Specifications
- Geotechnical evaluation report
- Engineer's Opinion of Probable Construction Cost

Task D – Bid Phase Support (Phase II – Dredging, Disposal, and Dam Reconstruction)

The following tasks include supporting the City's bid efforts:

1. Organize and attend pre-bid meeting
2. Respond to bidder questions and prepare bid addenda as needed
3. Evaluate bids and assist City in identifying the lowest, responsible and responsive bidder
4. Bid advertisement, distribution of bidding documents and scheduling bid opening to be performed by City

Deliverables:

- Bid Documents
- Bid Addenda (as needed)
- Bid Review Summary Spreadsheet

Task E – Permitting (Phase I and Phase II)

Barr will consult with regulatory agencies and prepare and submit applications for the required permits to construct the proposed project. Provided below is our opinion on the likely federal and state permits that may be required to construct the project, as informed by coordination that has been completed to date. We assume that there will be no City permits, as indicated by the City. The final list of permits will be refined as needed based on the selected project and consultation with the regulatory agencies.

1. South Dakota DANR – based on the publication *One-Stop Environmental Permitting and Regulation Guide (2020 Edition)*, the following permits are potentially needed for "Lake Dredging" projects:

- a. Mining Permit/License – we assume this will not be required because the dredged material will not be extracted for sale as soil or soil amendment.
 - b. Surface Water Discharge Permit – we assume this may be required for returning water from the disposal site.
 - c. Stormwater Discharge Permit – we assume this will be required because the project will disturb more than one acre of land. We will also prepare a Stormwater Pollution Prevention Plan as part of the design.
 - d. Solid Waste Permit – we assume this is not required based on preliminary conversations with DANR.
 - e. Water Rights Permit – we assume this will not be required for a mechanical dredging project.
 - f. Section 401 Water Quality Certification – we assume that this will be required because there will be federal permits associated with the project (see below). The DANR is responsible for providing 401 certifications for federally regulated projects.
2. U.S. Army Corps of Engineers (USACE)
 - a. Section 404 – through coordination with the USACE, it has been determined that a permit is required under Section 404 because Lake Mitchell is considered a Public Water of the U.S. The USACE has indicated that the work can be completed under Nationwide Permit 3 (Maintenance). Significant work associated with this permitting effort that has been completed includes evaluation of aquatic resources, threatened and endangered species, historic properties, and cultural resources. The remaining efforts are associated with finalizing the permitting application and coordinating with USACE during the permit review.
 - b. Section 10 – we assume that a permit is not required under Section 10 because Lake Mitchell is not considered a navigable water of the U.S.
 3. Local Permits – the City has indicated that local (City and County) permits will not be required.

Deliverables:

- Permit Applications

Task F – Project Management, Meetings, Site Visits

1. Project management tasks including regular and timely communication and coordination w/City staff, subconsultant and stakeholders, internal project management and meetings, administration tasks, invoicing etc.
2. Monthly meetings/conference calls with City staff to discuss project developments, outline upcoming activities, and obtain City feedback.
3. Two in-person presentations to City staff, City Council, and/or stakeholders, assumed to be at City Hall.

4. Assist the City with scoping "alternative treatment methods" for the sediment outside of the proposed dredge prisms.

Deliverables:

- Periodic Communications
- Meeting agenda and notes
- Copies of presentations

II. Maximum Compensation and Assumptions ("Service Assumptions") Upon Which Maximum is Based

Work covered by this Work Order will be charged on a time and materials basis. The cost of the services will not exceed the total budget shown on the attached exhibit (Exhibit A), without prior approval by the City.

Service Assumptions:

1. Scope does not include evaluation or review of fisheries and aquaculture impacts due to dredging.
2. Scope does not include design of "alternative treatment methods" for the sediment outside of the proposed dredge prisms.
3. Barr will participate in periodic progress meetings with City, with remote participation optional.
4. Budget assumes work is completed during 2025 and 2026.
5. Based on preliminary discussion with the City, we assume minimal agency comments that may include addressing agency questions and minor plan revisions. Scope does not include significant revisions to the project that results in reworking dredge prisms and the disposal site.
6. Project will be permitted under a USACE Nationwide Permit.
7. Each permitting task assumes that the City will be responsible for paying all applicable permitting fees directly to the appropriate entity and will review all permit application materials prior to agency submittal.
8. Scope assumes that no significant cultural resources are identified, and no mitigation is required.
9. Due to the numerous trees at Firesteel Park, the scope does not include a detailed survey and measurement of individual trees or tree classification; general tree limits will be shown on the drawings, as necessary.
10. Contract documents will be prepared in EJCDC format.
11. All deliverables will be provided in Portable Document Formats (PDF).

12. Scope does not include construction related services or construction observation. These tasks will likely be included in a future work order.

III. Schedule and Assumptions Upon Which Schedule is Based

Barr will begin work upon written authorization to proceed. We understand the City will issue Work Orders for components of the overall scope. Schedule will be coordinated with the City.

ACCEPTED AND AGREED TO:

BARR ENGINEERING CO.

CITY OF MITCHELL, SOUTH DAKOTA

By: _____

By: _____

Title: Vice President

Title: _____

Date: _____

Date: _____

Work Order No. 3
Exhibit A - Budget
Lake Mitchell Restoration Project

Task	Labor and Expenses (Barr + Brosz)	Subcontractors (Driller)	Total
A - Final Engineering (Phase I - Drawdown)	\$218,200	\$16,500	\$234,700
B - Bid Phase Support (Phase I - Drawdown)	\$27,900	\$0	\$27,900
C - Final Engineering (Phase II - Dredge, Diposal, and Dam Reconstruction)	\$395,200	\$33,000	\$428,200
D - Bid Phase Support (Phase II - Dredge, Diposal, and Dam Reconstruction)	\$29,900	\$0	\$29,900
E - Permitting (Both Phases)	\$29,000	\$0	\$29,000
F - Project Management and Meetings	\$48,800	\$0	\$48,800
Total	\$749,000	\$49,500	\$798,500

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	August 4, 2025	Requested By:	
Desired Action of City Council:	Action to Approve Resolution #R2025- : A Resolution for Honorific Naming of City Land.		
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2025-58, A Resolution for Honorific Naming of City Land		
Explanation/Background of Agenda Item Requested:	<input and="" beach\"="" by="" city="" contributions="" enhancing="" former="" in="" life="" lou="" made="" mayor="" mitchell."="" of="" qualify="" recognition="" sebert="" sebert's="" the="" to="" type="text" value="Mayor Hanson is requesting that the City Council consider the honorific naming of Public Beach as \" well-being=""/>		

Resolution #R2025-
A Resolution for Honorific Naming of City Land

WHEREAS, the Mitchell City Council adopted a Naming policy for the City of Mitchell in Resolution R2018-12;

WHEREAS, the Naming Policy allows the City Council to approve honorific naming for City land, facilities, and amenities if approved by resolution and adopted with a majority vote of the Council;

WHEREAS, Lou Sebert have made significant contributions in enhancing the quality of life and well-being of the City of Mitchell including:

- Served as Mayor of the City of Mitchell from 2006 to 2012;
- Represented the Mitchell Area as a State Legislator from 1999-2006;
- Inducted to the South Dakota Hall of Fame in 1996 in the professional category;
- Received the 1995 Governor’s Volunteer of the Year Award from Governor Janklow;
- Served as chairman of the following organizations: Mitchell Elks Lodge, Life Quest, Mitchell Area Development Corp, St. Joseph Hospital (now Avera Queen of Peace Hospital), Mitchell Area Chamber of Commerce, Holy Spirt School Board, and the Mitchell Community Foundation;
- Participated in additional community organizations including the Knights of Columbus, Avera Queen of Peace Foundation Board, Mitchell Exchange Club, Mitchell Moose Lodge, Mitchell Life Quest Foundation Board, Mitchell Lion’s Club;
- Promoted family activities including Boy Scouts, softball leagues, youth football, and serving as Santa Claus at the Elks Lodge;

WHEREAS, the City Council believes these contributions are significant, and warrant the honorific naming in honor of those contributions;

WHEREAS, according to the Policy outlined in Resolution R2018-12, honorific namings are in place for fifteen years from the date of the passage of the approving resolution;

NOW THEREFORE, BE IT RESOLVED that Public Beach is hereby renamed “Sebert’s Beach” in honor of the contributions made by Lou Sebert to the Mitchell Community.

Dated this _____ day of _____, 2025

Signed: _____

Mayor Jordan Hanson

ATTEST: _____
Finance Officer
(SEAL)

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	August 4, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and First Reading on Ordinance #O2025-10, Amending Title 10 Zoning Regulations: 10-6A-3-Neighborhood Shopping Conditional Use Permit-Alcohol Sales (on-sale)		
Explanation/Background of Agenda Item Requested:	That 10-6A-3: Conditional Uses in Neighborhood Shopping District, be amended by adding 'ALCOHOL SALES (ON-SALE).'

Planning Commission motioned to recommend approval. All present voting aye, motion carried.

See Planning Commission Unsigned Minutes 07-28-25		

ORDINANCE O2025-10

**An Ordinance amending 10-6A-3: Conditional Uses in Neighborhood Shopping District,
Title 10 Zoning Regulations, City of Mitchell Municipal Code**

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MITCHELL,
DAVISON COUNTY, SOUTH DAKOTA:**

Section 1.

That 10-6A-3: Conditional Uses in Neighborhood Shopping District, be amended by
adding “ALCOHOL SALES (ON-SALE).”

Section 2.

The City Finance Officer shall cause notice of adoption of this ordinance to be published
in the official newspaper and twenty (20) days after the completed publication, unless the
referendum is invoked, this ordinance shall become effective.

Adopted by majority vote of the Mitchell SD City Council in regular session this ____
day of _____, 2025.

Jordan Hanson – Mayor

Attest:

(seal)

Michelle Bathke – City Finance Officer

First Reading: _____

Second Reading: _____

Adoption: _____

Published: _____

Publish three times: July 16 & 23, 2025 and August 6, 2025

Approximate Costs:

NOTICE OF HEARING

TO: The City of Mitchell Planning Commission, City Council of the City of Mitchell, and the General Public.

The City Planning Commission has scheduled a public hearing and action on the following ordinance. The Planning Commission hearing will be Monday, July 28, 2025 at 12:00 P.M., the City Council will consider 1st Reading of the Ordinance on Monday, August 4, 2025 at 6:00 P.M. and 2nd Reading and Adoption on Monday, August 18, 2025 at 6:00 P.M. all meetings will be held in the Council Chambers, City Hall, 612 N Main St, Mitchell, SD. All interested parties are encouraged to attend the meetings.

ORDINANCE O2025-

An Ordinance amending 10-6A-3: Conditional Uses in Neighborhood Shopping District, Title 10 Zoning Regulations, City of Mitchell Municipal Code

NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA:

Section 1.

That 10-6A-3: Conditional Uses in Neighborhood Shopping District, be amended by adding “ALCOHOL SALES (ON-SALE).”

Section 2.

The City Finance Officer shall cause notice of adoption of this ordinance to be published in the official newspaper and twenty (20) days after the completed publication, unless the referendum is invoked, this ordinance shall become effective.

Adopted by majority vote of the Mitchell SD City Council in regular session this ____ day of _____, 2025.

Jordan Hanson – Mayor

Attest:

(seal)

Michelle Bathke – City Finance Officer

First Reading: _____
Second Reading: _____
Adoption: _____
Published: _____

Publish three times: July 16 & 23, 2025 and August 6, 2025
Approximate Costs:

