

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

**August 4, 2025
6:00 P.M.**

PRESENT: Marty Barington, Mike Bathke, John Doescher, Tim Goldammer
Kevin McCardle, Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT:

PRESIDING: Mayor Jordan Hanson

AGENDA:

Moved by Goldammer, seconded by Tjarks, to approve the following items on the consent agenda:

- a. City Council Minutes
 - 1. City Council July 21, 2025
- b. Committee Reports
 - 1. Planning Commission July 14, 2025
 - 2. Planning Commission July 28, 2025 (unsigned)
 - 3. Library Board May 13, 2025
 - 4. Library Board July 15, 2025
- c. Automatic Supplement
 - 1. Parks-Supplies in the amount of \$6,551.56 from a donation of funds
- d. Raffle Permits
 - 1. First Circuit CASA with the drawing to be held on November 22, 2025
- e. Special Event Permit Application for Central Electric Cooperative Annual Meeting on September 9, 2025
- f. Special Event Permit Application for The 437 Project on September 27, 2025
- g. Special Event Permit Application for VFW Post 2750 Annual Chili Cook Off on October 11, 2025
- h. Volunteer Board Appointments
 - 1. Bryce Berletic to the Parks & Recreation Board for a term of July 2025-June 2028
- i. Change Order #3-Final for 3rd & Main Streetscape Improvements Project #2022-26 decreasing the contract amount by \$32,569.00 to Schoenfelder Construction adjust contract amount to \$1,487,530.25
- j. Set date 6:00 P.M., August 18, 2025 for public hearing for Proposed Special Assessments for Fiala Road Improvements
- k. Set date 1:30 P.M., August 12, 2025 for bid opening for Cadwell Infield Improvements Project #2025-23 Rebid
- l. Set Date of August 18, 2025 for Hearing and Action on the following Alcohol License

Applications:

1. Jeff and Denise Del Favero dba Bread and Vine Bistro LLC, 312 North Main Street for a new Retail (on-off sale) Wine and Cider License (Video lottery is not included)
2. Jeff and Denise Del Favero dba Bread and Vine Bistro LLC, 312 North Main Street for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License (Video lottery is not included)

m. Pay Estimates August 4, 2025

Pay Estimate #60 in the amount of \$5,263.42 for Above Ground Storage Tank #2020-20 contracted to Infrastructure Design Group

Pay Estimate #41 in the amount of \$19,547.50 for Lake Mitchell-Phase II #2021-20 contracted to Barr Engineering

Pay Estimate #19 in the amount of \$264.00 for Livesay Lane Utilities #2021-25 contracted to Infrastructure Design Group

Pay Estimate #29 in the amount of \$160.00 for Recycling Building #2021-30 contracted to Helms & Associates

Pay Estimate #49 in the amount of \$7,777.13 for Highway 37 Utilities #2021-45 contracted to SPN & Associates

Pay Estimate #50 in the amount of \$16,131.00 for Highway 37 Utilities #2021-45 contracted to SPN & Associates

Pay Estimate #9 in the amount of \$366,775.32 for Highway 37 Utilities #2021-45 contracted to Michels Road & Stone

Pay Estimate #7 in the amount of \$18,855.00 for 23rd & Ohlman Lift Station #2022-03 contracted to Halme Inc

Pay Estimate #23 in the amount of \$2,693.70 for 23rd & Ohlman Lift Station #2022-03 contracted to SPN & Associates

Pay Estimate #24 in the amount of \$882.75 for 1st/7th & Main Traffic Signals #2022-08 contracted to HR Green

Pay Estimate #11 in the amount of \$14,875.30 for 3rd & Main Streetscape #2022-26 contracted to Schoenfelder Construction

Pay Estimate #26 in the amount of \$2,150.00 for Jetty & Marina Improvements #2023-03 contracted to Brosz Engineering

Pay Estimate #25 in the amount of \$2,165.45 for North Harmon Sanitary Sewer Outfall #2023-06 contracted to SPN & Associates

Pay Estimate #11 in the amount of \$7,200.00 for North Harmon Sanitary Sewer Outfall #2023-06 contracted to Halme Inc

Pay Estimate #22 in the amount of \$1,439.06 for Ohlman/S Harmon Lift Station #2023-16 contracted to SPN & Associates

Pay Estimate #7 in the amount of \$9,684.90 for Ohlman/S Harmon Lift Station #2023-16 contracted to Halme Inc

Pay Estimate #10 in the amount of \$2,621.25 for Water Distribution System Model #2024-37 contracted to AE2S

Pay Estimate #6 in the amount of \$3,630.00 for North Ohlman-23rd to Kemper #2025-01 contracted to SPN & Associates

Pay Estimate #6 in the amount of \$18,873.34 for 1st Avenue-Burr to Foster #2025-06 contracted to SPN & Associates

Pay Estimate #2 in the amount of \$2,067.80 for Rock Chips #2025-10 contracted to Spencer Quarries

Pay Estimate #1 in the amount of \$21,102.77 for Islander Prime Fuel Management System #2025-22 contracted to Midwest Petroleum Equipment

Pay Estimate #1 in the amount of \$2,295.40 for Hitchcock Tennis Courts #2025-34 contracted to SPN & Associates

Pay Estimate #1 in the amount of \$200,000.00 for Street Sweeper #2025-38 contracted to Environmental Equipment & Service

Pay Estimate #7 in the amount of \$27,678.83 for AIP '34 Airport Runway 18/36 Reconstruction contracted to Helms & Associates

Pay Estimate #1 in the amount of \$1,069.34 for 2025 Bridge Inspections contracted to SD Department of Transportation

n. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer

PAYROLL JULY 6, 2025 – JULY 19, 2025: City Council \$3,735.28, Mayor \$1,614.57, City Administrator \$6,841.52, Administrative Boards \$2,442.65, Attorney \$5,601.88, Finance \$16,996.38, Human Resources \$4,601.44, Municipal Building \$5,484.65, Information Technology \$3,453.08, Police \$92,252.68, Traffic \$5,920.05, Fire \$42,809.29, Street \$37,898.50, Public Works \$26,601.87, Cemetery \$7,773.23, Library \$17,179.77, Recreation & Aquatics \$32,118.62, Recreation Center \$16,451.22 Sports Complexes \$22,504.00, Ballpark Concessions-\$2,545.04, Parks \$27,950.60, Supervision \$4,418.10, E911 \$23,270.43, Palace Transit \$28,109.16, JVCC \$2,120.64, Nutrition \$4,756.81, Airport \$2,669.37, Water Distribution \$15,597.23, Sewer \$15,006.47, Recycling Program \$9,423.08, Waste Collection \$7,097.60, Landfill \$12,190.50, Corn Palace \$31,495.94, Golf Course \$13,101.16, Campground \$2,553.60, Emergency Medical Services \$42,289.64

NEW HIRES:

CORN PALACE: Joel Salmonson-\$13.70

E-911: Kyleena Dumas-\$23.151

RECREATION & AQUATICS: Reegan Nydum-\$16.20

SALARY ADJUSTMENTS:

E-911: Kalla Sauvage-\$24.569

FIRE: Joseph Doyle-\$21.289, Adam Squires-\$21.289

PARKS: Bradley Gates-\$31.151

POLICE: Jaclyn Larson-\$31.767, Paul Wilson-\$39.104

RECREATION CENTER: Macey Bohl-\$13.70

WATER DISTRIBUTION: Thomas Schuman-\$33.383

TERMINATION:

PALACE TRANSIT: Theresa Horsemanko

WARRANTS: A&B Business Solutions, Supplies-\$5,359.46; A-Ox Welding Supply, Supplies-\$471.96; AAA Collections, Pre-Collection Letters-\$15.00; AAA Lawn Care and Maintenance, Mowing-\$1,007.50; Advanced Engineering and Environmental Services, 2024-37 P.E.#10-\$2,621.25; AFLAC, Aflac Withholding-\$9,268.12; AFSCME Council 65, Union Dues-\$546.63; Amazon Capital Services, Supplies-\$1,485.70; Aqua-Pure, Service Contract-\$5,752.50; Area Community Theatre, 2025 3rd Allocation-\$10,625.00; Avera Occupational Medicine, Screenings-\$945.00; Baker & Taylor, Book-\$958.27; Barking Dog Interpretive Design, Supplies-\$3,275.78; Barr Engineering, 2021-20 P.E. #PH2-38-\$47,674.50; BBBB's of South Dakota, Supplies-\$187.25; Bechen Electric, Maintenance-\$1,343.47; Big Daddy D's, Sr Meals-\$5,664.90; Blackstone Publishing, Audio Book-\$43.99; Book Systems, Subscription-\$3,530.00; Brosz Engineering, 2023-3 P.E.#26-\$2,150.00; Butler Machinery, Maintenance-\$1,370.89; C&B Operations, Supplies-\$524.02; Central Electric, Utilities-\$14,912.50; Century Link, Utilities-\$73.16; CHS Farmers Alliance, Repair-\$9,842.62; City of Mitchell, Golf Course Deductions-\$1,470.12; City of Mitchell, Recreation Deductions-\$2,328.87; Civicplus, Annual Fee-\$5,955.75; CK Bicycles & Locks, Supplies-\$15.00; Column Software, Advertising-\$1,028.35; Commercial Asphalt, Supplies-\$16,979.80; Community Services, Reimbursement Mechanic-\$90,278.00; Core & Main, Supplies-\$6,447.40; Core-Mark US, Supplies-\$14,771.77; Corn Palace, Supplies-\$15.00; Dakota Fluid Power, Repairs-\$6,635.35; Dakota Heartland Development, 2025 3rd Quarter Allocation-\$6,250.00; Dakota Supply Group, Supplies-\$1,362.96; Davison County Sheriff's Office, Compliance Check Reimbursement-\$122.42; Davison Rural Water Systems, Water Usage-\$60.30; Delta Dental Plan of South Dakota, Dental Insurance-\$17,139.00; Demco, Supplies-\$183.53; Department of Agriculture, Solid Waste Management-\$3,097.32; Department of Social Services, Child Support-\$359.54; Dr. Matthew Schafer, 2025 3rd Quarter Payment-\$1,500.00; Dakota Wesleyan University Football, Football Program Services-\$2,293.58; Elfstrand's Ace Hardware, Supplies-\$170.49; Environmental Equipment & Services, 2025-38 P.E.#1-\$200,000.00; Eric Hieb, Contract Services-\$10,880.16; ETix, Ticketing Fees-\$276.30; Eurofins Environment Testing, Lab-\$2,494.00; Fleetpride, Supplies-\$133.99; Flowbird America, Supplies-\$140.00; Gavyn Degen, Reimbursement-\$65.00; Gerry Degelder, Re-Tree-\$36.95; Grainger, Supplies-\$376.44; Halme, 2022-3 P.E.#7-\$35,739.90; Hawkins, Supplies-\$14,271.51; Helms and Associates, 2021-30 P.E.#29-\$27,838.83; Henry Schein, Supplies-\$6.00; Honda of Mitchell, Supplies-\$205.13; Howes Oil, Supplies-\$19,973.56; HR Green, 2022-8 P.E.#24-\$882.75; ICan, Supplies-\$750.00; Independent Viking Glass, Repair-\$775.38; Infrastructure Design Group, 2020-20 P.E.#60-\$5,527.42; Ingram Library Services, Books-\$1,505.67; Intellipro Security, Supplies-\$7,198.00; Interstate Office Products, Supplies-\$323.81; James Valley Landscape Solutions, Repair-\$1,125.00; JCL Solutions, Supplies-\$413.05; Jebro, Supplies-\$181,264.53; Johnstone Supply of Sioux Falls, Maintenance-\$166.86; Jones Supplies, Supplies-\$2,276.83; Kimball Midwest, Supplies-\$156.52; Krohmer Plumbing, Supplies-\$805.74; Larry's I-90 Service, Supplies-\$604.27; Lawson Products, Supplies-\$310.61; Legacy Links, Rental-

\$200.00; Make it Mine Designs, Supplies-\$57.45; MC&R Pools, Maintenance-\$725.29; McLeod's Printing, Supplies-\$1,073.78; Menard's, Supplies-\$3,215.17; Messerli & Kramer, Garnishment-\$397.77; Michelle Bathke, Annual Conference-\$268.44; Michels Road & Stone, 2021-45 P.E.#9-\$366,775.32; Microsoft, Subscription-\$910.00; Midcontinent Communication, Utilities-\$95.39; Midcontinent Communication, Advertising-\$1,870.00; Midway Service dba Vollan Oil, Supplies-\$16,692.77; Midwest Laboratories, Lab-\$1,294.54; Midwest Oil, Repairs-\$558.66; Midwest Petroleum Equipment, 2025-22 P.E.#1-\$21,375.52; Millennium Recycling, Single Stream Fee-\$1,121.66; Minnesota Valley Testing, Lab-\$92.00; Mitchell Area Development, 2025 3rd Quarter Allocation-\$45,500.00; Mitchell Concrete Product, Supplies-\$168.00; Mitchell Iron & Supply, Supplies-\$22.80; Mitchell Main Street and Beyond, 2025 3rd Quarter Allocation-\$11,250.00; Mitchell Telecom, Internet Service-\$77.95; Mitchell Towing and Recovery, Tow-\$360.00; Mitchell United Way, United Way Deductions-\$141.00; Mobotrex, Supplies-\$653.00; Mueller Lumber, Supplies-\$77.24; Muth Electric, Supplies-\$27,644.49; N-Able Technologies, Supplies-\$9,941.92; Napa Central, Supplies-\$38.97; Nepstads Flower Shop, Green Plant-\$83.00; North Central Seed, Supplies-\$700.00; Northwest Pipe Fittings, Repair-\$1,681.97; Northwestern Energy, Utilities-\$26,399.22; Optilegra Vision Plan-\$259.84; OVR Performance, Capital Improvements-\$507.00; Paulson Sheet Metal, Capital Equipment-\$12,000.00; Pepsi Cola, Supplies-\$5,402.16; Peterbilt of Sioux Falls, Supplies-\$486.27; Pfeifer Implement, Supplies-\$26.47; Playtime, Capital Equipment-\$56,000.00; Premier Pest Control, Maintenance-\$445.00; Priority Plumbing & Heating, Maintenance-\$254.98; Pro-Vision Solutions, Supplies-\$3,986.04; Public Health Laboratory, Lab-\$505.00; Qualified Presort Service, Postage-\$791.97; Railroad Vegetation Management, Hydrant Meter Deposit-\$2,000.00; Rexwinkel Concrete, Maintenance-\$37,233.40; Riggs Construction, Maintenance-\$21,406.28; Runnings, Supplies-\$1,108.81; S&M Printing, Supplies-\$50.00; Saga Communications of South Dakota, Advertising-\$512.00; Schoenfelder Construction, 2022-26 P.E.#11-\$14,875.30; Schoenfelder Portables, Rental-\$1,225.00; Schumacher Elevator, Maintenance-\$242.73; South Dakota Department of Transportation, 2025 P.E.#1-\$1,069.34; South Dakota Public Assurance Alliance, Insurance-\$272.83; South Dakota Retirement System, Retirement Contributions-\$129,966.82; South Dakota-Supplemental, Supplemental Retirement-\$3,325.00; South Dakota-Supplemental Roth 457, Roth 457 Contributions-\$2,122.50; South Dakota Water Wastewater, Conference-\$450.00; Sherwin-Williams, Supplies-\$4,356.28; Sign Pro, Supplies-\$188.00; Sign Solutions USA, Supplies-\$2,270.08; Siteone Landscape Supply, Supplies-\$3,926.94; Spencer Quarries, 2025-10 P.E.#2-\$2,067.80; SPN & Associates, 2021-45 P.E.#49-\$55,005.08; Standard Insurance, Life Insurance-\$2,667.90; Staples, Supplies-\$34.84; Sturdevants Auto Value Mitchell, Supplies-\$3,745.14; Subway, Planning Meals-\$125.86; Sun Gold Sports, Supplies-\$1,326.60; Tate Williams, Supplies/Labor-\$1,920.00; Taylor Concrete Construction, Maintenance-\$1,849.36; Tessier's, Maintenance-\$20,335.03; Thune True Value & Appliance, Supplies-\$158.59; Titan Machinery-Mitchell, Supplies-\$241.25; TMA Stores, Repair-\$65.94; Transource, Supplies-\$735.05; Transwest - Sioux Falls, Repair-\$1,682.49; Upper Midwest Garage Door, Maintenance-\$1,224.49; United Parcel Service Store #4227, Shipping Charges-\$158.82; USA Bluebook, Supplies-\$2,796.91; Van Diest Supply, Chemicals-\$2,750.50; Verizon Wireless, Utilities-\$340.19; Vern Eide Ford, Maintenance-\$263.03; Vestis, Mats-\$159.83; Wageworks, Administration Fees-\$517.50; Walmart/Capital One, Supplies-\$169.72; Your Shop, Program Services-\$104.11; South Dakota Department of Revenue, Sales Tax Payment-\$30,375.04

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

CITIZENS INPUT:

Special Events Coordinator Aaron Hieb thanked everyone involved and everyone that attended the PreSturgis Party held on Thursday, July 31st.

Council Member Susan Tjarks thought the Mayor should have attended the Presturgis event; however, Mayor Hanson stated he was unable to attend.

Mitchell resident, Heather Darrington stated the weekend before PreSturgis, Mayor Hanson was at Arts in the Park for multiple days helping out and did not see any City Council members in attendance except for Council Member Mike Bathke.

Lacey Bollock suggested the City Council is disconnected from the people in the community.

Reed Bender stated that he appreciated the Mayor bringing his thoughts and opinions whether they are good or bad.

Council Member McCardle denied any allegations presented by Council Member Bathke at the last meeting and stated everyone needs to do a better job and work together.

Mitchell resident, Doug Backlund stated the City Council should show Roger Musick the respect and attention he deserves.

BOARD OF ADJUSTMENT:

Moved by Goldammer, seconded by McCardle, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

It was advised that this is the date and time set for hearing on the application of James Bauder for a rear-yard variance of 14' vs 25' for an attached accessory building located at 700 West Norway Avenue, legally described as Lot E, Block 43, University Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District. The Planning Commission recommended approval of said application. Moved by Tjarks, seconded by McCardle, to approve said application. Motion carried.

It was advised that this is the date and time set for hearing on the application of Mitchell Telecom for a front-yard variance of 25' vs 30' for an accessory building located at 1524 Commerce Street, legally described as S 166' of Lot 2, Block 4, Westwood First Addition, City of Mitchell, Davison County, South Dakota. The property is zoned HB Highway Oriented Business District. The Planning Commission recommended approval of said application. Moved by Goldammer, seconded by Bathke, to approve said application. Motion carried.

Moved by Goldammer, seconded by Barington, to set date for August 18, 2025 on the application of Amanda Nava for a conditional use permit for a family residential daycare located at 516 West 10th Avenue, legally described as Lot 8, Block 39, Capital Addition, City of Mitchell, Davison County, South Dakota. Motion carried.

Moved by Bathke, seconded by Goldammer, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

CONSIDER APPROVAL:

Moved by McCardle, seconded by Goldammer, to approve the Special Event Application in the Corn Palace Plaza for Dr. Feel Good on August 9, 2025. Motion carried.

Moved by Smith, seconded by Goldammer, to approve Amendment #1 to Agreement #A2022-51, South Plant Construction Phase with HDR for Wastewater Treatment Plant Improvement Project Phase II Project #2022-01. Motion carried.

Moved by McCardle, seconded by Goldammer, to approve Agreement #A2025-46, Financial Assistance Agreement with South Dakota Department of Transportation Division of Air, Rail, and Transit for Infrastructure Investment and Jobs Act (IIJA) Airport Infrastructure Grant (AIG) for the Construction of a Revenue Producing Hangar AIP #3-46-4600-37-2025 and to grant authorization for the Mayor to sign. Motion carried.

Moved by Sabers, seconded by Goldammer, to approve Agreement #A2025-47, Acknowledgment Agreement with South Dakota Housing Development Authority (SDHDA) for Tax Increment District 36 (TID #36). Motion carried.

Moved by Tjarks, seconded by Bathke, to approve Agreement #A2025-48, Work Order No. 3 with Barr Engineering in an amount not to exceed \$798,500.00. Motion carried.

RESOLUTION:

Moved by McCardle, seconded by Sabers, to approve Resolution #R2025-58, A Resolution for Honorific Naming of City Land, as follows:

Resolution #R2025-58 A Resolution for Honorific Naming of City Land

WHEREAS, the Mitchell City Council adopted a Naming policy for the City of Mitchell in Resolution R2018-12;

WHEREAS, the Naming Policy allows the City Council to approve honorific naming for City land, facilities, and amenities if approved by resolution and adopted with a majority vote of the Council;

WHEREAS, Lou Sebert has made significant contributions in enhancing the quality of life and well-being of the City of Mitchell including:

- Served as Mayor of the City of Mitchell from 2006 to 2012;
- Represented the Mitchell Area as a State Legislator from 1999-2006;
- Inducted to the South Dakota Hall of Fame in 1996 in the professional category;
- Received the 1995 Governor's Volunteer of the Year Award from Governor Janklow;
- Served as chairman of the following organizations: Mitchell Elks Lodge, Life Quest, Mitchell Area Development Corp, St. Joseph Hospital (now Avera Queen of Peace Hospital), Mitchell Area Chamber of Commerce, Holy Spirt School Board, and the Mitchell Community Foundation;
- Participated in additional community organizations including the Knights of Columbus, Avera Queen of Peace Foundation Board, Mitchell Exchange Club, Mitchell Moose Lodge, Mitchell Life Quest Foundation Board, Mitchell Lion's Club;
- Promoted family activities including Boy Scouts, softball leagues, youth football, and serving as Santa Claus at the Elks Lodge;

WHEREAS, the City Council believes these contributions are significant, and warrant the honorific naming in honor of those contributions;

WHEREAS, according to the Policy outlined in Resolution R2018-12, honorific namings are in place for fifteen years from the date of the passage of the approving resolution;

NOW THEREFORE, BE IT RESOLVED that Public Beach is hereby renamed "Sebert's Beach" in honor of the contributions made by Lou Sebert to the Mitchell Community.

Motion carried and resolution declared duly adopted.

ORDINANCE:

Moved by Goldammer, seconded by Smith, to place Ordinance #O2025-10, Amending Title 10 Zoning Regulations: 10-6A-3-Neighborhood Shopping Conditional Use Permit-Alcohol Sales (on-sale) on first reading. Motion carried.

EXECUTIVE SESSION:

Moved by Goldammer, seconded by Barington, to go into Executive Session as permitted by SDCL 1-25-2(1) Personnel and 1-25-2(3) Legal. Motion carried.

Mayor Hanson declared the board out of executive session at 8:14 p.m. and the City Council to reconvene in regular session at 8:15 p.m.

ADJOURN:

There being no further business to come before the meeting, Mayor Hanson adjourned the meeting.


Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.