



Golf and Cemetery Board Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
September 9, 2025

- 1. 5:45 PM Call to Order**
- 2. Citizen's Input**
If you need to address the board on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
- 3. Delegations**
- 4. Additions or Deletions then Approve Agenda**
- 5. Minutes**
- 6. Approve Financial Reports**
- 7. Clubhouse Report**
- 8. Superintendent Report**
- 9. Approval of West Location Cemetery Expansion Design Proposal w/Option for Negotiating East Proposal to Stay within Approved \$20K Budget**
- 10. Discussion: Dogs in Cemetery Policy**
- 11. Discussion: 2026 Budget**
- 12. Board Meetings Cancellation Protocol Based Upon Lack of Agenda Items or Other**
- 13. Next Meeting Date**
- 14. Adjournment**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

Golf and Cemetery Board Meeting Minutes
City Council Chambers
July 14, 2025

The meeting was called to order at 5:45 p.m. by board president Jeff McEntee.

Board members present: Joel Reinesch, Joe Schlimgen, Tom Young, Jeff McEntee, Terry Reitveld, Mark Graham, and city council rep Dan Sabers

Staff present: Eric Hieb, Jason Gunnare, and Kevin Nelson

Absent: Lynette Shattuck

Citizen's Input: Reinesch brought up the issue regarding the proposed addition of a restroom on the grounds of the Servicemen's Cemetery, just south of the current shelter. Reinesch further explained that he had attended the most recent Servicemen's Cemetery Board meeting at which he had expressed his displeasure with the Servicemen's Board for not honoring the intent of the agreement for the process to construct said restroom.

Delegations: Reinesch and Sabers took a moment to publicly recognize the achievements of the Mitchell High School Girl's Golf Team and their coach, Brian Eliason, who were in attendance at the meeting. The coach noted that he had captured individuals honors for 2nd, 7th and 9th places at the State tournament.

Additions or Deletions to the Agenda: None. Motion to approve by Reinesch and seconded by Reitveld. Motion carried.

The board minutes from the June 9, 2025 meeting were motioned to be approved by Reinesch and seconded by Graham. Motion carried.

Next, was a review of the **financial reports**. A motion was made by Schlimgen and seconded by Young to approve the financial reports for both the cemetery and golf course. Motion carried.

Next, was an overview of the **clubhouse report was presented by Eric Hieb**.

Next, was the **superintendent report by Jason Gunnare**. Gunnare noted that Duinnick would be coming to Lakeview on Thursday with a laser level and related machinery to address the needed tee box (top) work on hole 15 (for which they are responsible) and that the work should be completed within the same day. Gunnare explained that it'd be about a month before the tee boxes would be usable. He further explained that he believes they pulled material from the 'fill' pile but also that they were not thorough in mixing the sand and dirt, as it should have been three inches of dirt combined with through inches of black dirt.

McEntee asked if Gunnare could remind course maintenance staff about changing the pin on the par 3 tee box.

The next meeting was set for August 11, but due to a lack of agenda items, no meeting was held, so the next meeting was to be held on September 9 at 5:45pm.

The meeting was adjourned at 6:55pm.

PACKET: 07406 MEETING 07.21.2025 A

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: APBNC

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|--------------------------|-------------------------|-------------------|------------------|---|--------|----------|
| 01-00850 | GRAHAM TIRE CO | | | | | |
| | | I-404191396 | 101-43700-42500 | REPAIR & MAIN BALANCER COMPUTER SPIN | 207570 | 299.54 |
| | | I-404191398 | 101-43700-42500 | REPAIR & MAIN DISMOUNT AND MOUNT TITAN HD | 207570 | 900.00 |
| 01-01199 | STURDEVANTS AUTO VALUE | | | | | |
| | | I-815058637 | 101-43700-42600 | SUPPLIES & MA EZ BATTERY | 207645 | 146.87 |
| 01-01355 | MIDWEST TURF & IRRIGATI | | | | | |
| | | I-3952206-01 | 101-43700-42600 | SUPPLIES & MA BELT | 207605 | 70.77 |
| 01-01518 | VERIZON WIRELESS | | | | | |
| | | I-6117222175 | 101-43700-42800 | UTILITIES ACCT #886931646-00001 | 207655 | 73.31 |
| 01-01830 | NORTHWESTERN ENERGY | | | | | |
| | | I-2591642-2,06.25 | 101-43700-42800 | UTILITIES 600 W 23RD AVE PMP | 207615 | 233.18 |
| 01-01964 | DAKOTA SUPPLY GROUP | | | | | |
| | | I-S104699048.001 | 101-43700-42600 | SUPPLIES & MA PVC PIPE CLEAR PVC CEMENT | 207554 | 162.31 |
| 01-08281 | VESTIS | | | | | |
| | | I-6380297807 | 101-43700-42600 | SUPPLIES & MA MAT | 207656 | 33.26 |
| 01-08594 | MAKE IT MINE DESIGNS | | | | | |
| | | I-42173 | 101-43700-42650 | UNIFORMS CLOTHING ALLOWANCE-9654 | 207599 | 30.00 |
| DEPARTMENT 3700 CEMETERY | | | | | TOTAL: | 1,949.24 |

PACKET: 07409 CREDIT CARDS 07.23.2025

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: APENK

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|----------|-------------------------|-----------------|------------------|--------------------------|--------|--------|
| 01-07141 | FIRST NATIONAL BANK CNA | | | | | |
| | | I-07092025.6468 | 101-43700-42600 | SUPPLIES & MA 6468 | 207660 | 297.48 |
| | | | | DEPARTMENT 3700 CEMETERY | TOTAL: | 297.48 |

PROJECT: 0419 WESTING 05-04-2118 A-1

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: ABNKK

BUDGET TO USE: 08-CURRENT BUDGET

| VENDOR | NAME | ITEM # | S/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|--------------------------|------------------------|-------------------|------------------|--|--------|-----------|
| 01-00474 | RUNNINGS SUPPLY INC | | | | | |
| | | 1-20387149 | 101-43700-42600 | SUPPLIES & MA REPLACEMENT PUMP | 207805 | 59.99 |
| | | 1-2108034 | 101-43700-42600 | WEGO WATERS & TRIMMER LINE | 207805 | 175.74 |
| 01-00985 | HONDA OF MITCHELL | | | | | |
| | | 1-133933 | 101-43700-42600 | SUPPLIES & MA THROTTLE TRIGGER | 207738 | 9.33 |
| 01-01130 | PIMBALL MIDWEST | | | | | |
| | | 1-10356223 | 101-43700-42600 | SUPPLIES & MA CLEANER | 207750 | 18.76 |
| 01-01830 | NORTHWESTERN ENERGY | | | | | |
| | | 1-2591633-6.07.25 | 101-43700-42600 | UTILITIES 100 W 23RD AVE | 207785 | 201.31 |
| | | 1-2591641-4.07.25 | 101-43700-42600 | UTILITIES W 23RD | 207785 | 15.26 |
| | | 1-2591642-2.07.25 | 101-43700-42600 | UTILITIES 600 W 23RD AVE PMP | 207785 | 252.16 |
| 01-01980 | TRUNE TRU VALOR & APPL | | | | | |
| | | 1-45999938 | 101-43700-42600 | SUPPLIES & MA CIT GEL DEODORIZER | 207829 | 63.96 |
| 01-04665 | RIGGS CONSTRUCTION | | | | | |
| | | 1-1602 | 101-43700-43200 | BUILDINGS PUT STEEL ON SOUTH SIDE OF MAI | 207804 | 21,406.28 |
| 01-08281 | WESTIE | | | | | |
| | | 1-6350301079 | 101-43700-42600 | SUPPLIES & MA MAT | 207840 | 33.26 |
| 01-09055 | SIVONE LANDSCAPE SUPPL | | | | | |
| | | 1-156076209-001 | 101-43700-42600 | CHEMICALS HERBICIDES | 207819 | 1,652.39 |
| DEPARTMENT 3700 CEMETERY | | | | | TOTAL: | 23,998.73 |

PACKET : 07441 07442 07443

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|--------------------------|-------------------------|----------------|------------------|------------------------------------|--------|----------|
| 01-00712 | NAPA CENTRAL | | | | | |
| | | I-618007 | 101-43700-42600 | SUPPLIES & MA OIL | 207983 | 52.80 |
| 01-01355 | MIDWEST TURF & IRRIGATI | | | | | |
| | | I-3953045-00 | 101-43700-42600 | SUPPLIES & MA ACCELERATOR CABLE | 207971 | 171.09 |
| 01-01518 | VERIZON WIRELESS | | | | | |
| | | I-6119740848 | 101-43700-42800 | UTILITIES ACCT #886931646-00001 | 208048 | 65.27 |
| 01-08281 | VESTIS | | | | | |
| | | I-6380291181 | 101-43700-42600 | SUPPLIES & MA MAT CLEANING | 208049 | 33.26 |
| | | I-6380304389 | 101-43700-42600 | SUPPLIES & MA MAT CLEANING | 208049 | 33.26 |
| 01-09058 | SITEONE LANDSCAPE SUPPL | | | | | |
| | | I-15722594-001 | 101-43700-42602 | CHEMICALS FERTILIZER,HERBICIDE | 208026 | 1,096.52 |
| | | I-15722594-001 | 101-43700-42600 | SUPPLIES & MA FERTILIZER,HERBICIDE | 208026 | 1,132.00 |
| DEPARTMENT 3700 CEMETERY | | | | | TOTAL: | 2,584.20 |

PACKET : 07466 07467 07468

VENDOR SET: Multi

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT | |
|----------|-------------------------|-----------------|------------------|--|--------------------------|----------|----------|
| 01-00436 | CHS FARMERS ALLIANCE | | | | | | |
| | | I-IG3102 | 101-43700-42610 | GAS & FUEL GOLF MAINT UNLEADED GAS | 208114 | 1,348.34 | |
| 01-00712 | NAPA CENTRAL | | | | | | |
| | | C-818293 | 101-43700-42600 | SUPPLIES & MA RETURNED SERP BELT | 208177 | 40.56- | |
| | | I-818143 | 101-43700-42600 | SUPPLIES & MA FHP BELT | 208177 | 11.27 | |
| | | I-818289 | 101-43700-42600 | SUPPLIES & MA SERPENTINE BELT | 208177 | 40.56 | |
| 01-01199 | STURDEVANTS AUTO VALUE | | | | | | |
| | | I-815061241 | 101-43700-42600 | SUPPLIES & MA PREMIUM AUTOMOTIVE | 208209 | 56.99 | |
| | | I-815061674 | 101-43700-42600 | SUPPLIES & MA BATTERY | 208209 | 99.94 | |
| 01-01355 | MIDWEST TURF & IRRIGATI | | | | | | |
| | | I-3955129-00 | 101-43700-42600 | SUPPLIES & MA SEAL KIT | 208168 | 102.11 | |
| 01-01490 | MUELLER LUMBER CO. INC. | | | | | | |
| | | I-303207 | 101-43700-42600 | SUPPLIES & MA MASONRY BITS | 208173 | 53.52 | |
| 01-02679 | MENARD'S INC | | | | | | |
| | | I-91890A | 101-43700-42600 | SUPPLIES & MA FOUNDATIONS | 208162 | 49.00 | |
| 01-02880 | THUNE TRUE VALUE & APPL | | | | | | |
| | | I-B307663 | 101-43700-42600 | SUPPLIES & MA STAKEFLAG | 208214 | 16.00 | |
| 01-08281 | VESTIS | | | | | | |
| | | I-6380307708 | 101-43700-42600 | SUPPLIES & MA MAT CLEANING | 208221 | 33.26 | |
| 01-09058 | SITEONE LANDSCAPE SUPPL | | | | | | |
| | | I-157015802-001 | 101-43700-42602 | CHEMICALS LIQUID GROWTH REGULATOR,HERB | 208204 | 1,269.88 | |
| | | | | | DEPARTMENT 3700 CEMETERY | TOTAL: | 3,040.31 |

PACKET: 07406 MEETING 07.21.2025 A

VENDOR SET: 01

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: APENK

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT | |
|----------|-------------------------|------------------|------------------|---|-----------------------------|--------|----------|
| 01-01518 | VERIZON WIRELESS | | | | | | |
| | | I-6117222175 | 614-45250-42900 | UTILITIES ACCT #886931646-00001 | 207655 | 42.73 | |
| 01-02485 | SCHOENFELDER CONSTRUCTI | | | | | | |
| | | I-16011 | 614-45250-42600 | SUPPLIES & MA 5 LOADS BLACK DIRT END DUMP | 207634 | 300.00 | |
| 01-07716 | SAGA COMMUNICATIONS OF | | | | | | |
| | | I-IN-12506111135 | 614-45250-42500 | PUBLISHING ADVERTISING | 207631 | 200.00 | |
| 01-09058 | SITEONE LANDSCAPE SUPPL | | | | | | |
| | | I-154143397-001 | 614-45250-42600 | SUPPLIES & MA LESCO SOIL KIT | 207639 | 139.80 | |
| | | | | | DEPARTMENT 5250 GOLF COURSE | TOTAL: | 1,182.53 |
| | | | | | FUND 614 GOLF COURSE | TOTAL: | 1,182.53 |

BALLET: 17418 MEETING 04-04-2015 A+0

VENDOR SET: 01

FUN: 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: AFENK

BUDGET TO USE: 01-SUPPLEMENT BUDGET

| VENDOR NAME | ITEM # | QTY | ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|----------------------------------|-------------------|-----|----------------------|-------------------------------------|--------|-----------|
| ----- | | | | | | |
| 01-01130 KIMBALL MODWEST | | | | | | |
| | 1-103556023 | | 614-45250-42600 | SUPPLIES & MA CLEANER | 207751 | 75.25 |
| 01-01810 NORTHWESTERN ENERGY | | | | | | |
| | 1-2581619-8.07.25 | | 614-45250-42600 | UTILITIES 700 W BIRD AVE | 207755 | 201.52 |
| | 1-2581649-0.07.25 | | 614-45250-42600 | UTILITIES GOLF PUMP 100 R | 207755 | 1,397.99 |
| | 1-2581675-8.07.25 | | 614-45250-42600 | UTILITIES GOLF CLUB HOUSE | 207755 | 525.44 |
| | 1-2581676-8.07.25 | | 614-45250-42600 | UTILITIES GOLF JANT BIRD | 207755 | 54.54 |
| | 1-2581670-2.07.25 | | 614-45250-42600 | UTILITIES 875 INDIAN VILLAGE RD | 207755 | 445.16 |
| 01-02151 MIDCONTINENT COMMUNICAT | | | | | | |
| | 1-02151640714810 | | 614-45250-42600 | UTILITIES ACCT #026516702 | 207753 | 92.44 |
| 01-07104 LEGACY LINKS, LLC | | | | | | |
| | 1-LX00-2025A | | 614-45250-42600 | RENTALS GOLF CART RENTAL | 207754 | 200.00 |
| 01-09889 ERIC HIEB | | | | | | |
| | 1-07252025 | | 614-45250-42200 | GOLF PRO CONT BASE CONTRACT | 207735 | 4,870.00 |
| | 1-07252025 | | 614-45250-42200 | GOLF PRO CONT FUN PASS CART | 207735 | 185.40 |
| | 1-07252025 | | 614-45250-42200 | GOLF PRO CONT CLOVER CART | 207735 | 3,025.25 |
| | 1-07252025 | | 614-45250-42200 | GOLF PRO CONT RANGE MEMBERSHIP | 207735 | 39.15 |
| | 1-07252025 | | 614-45250-42200 | GOLF PRO CONT RANGE BUCKETS | 207735 | 444.04 |
| | 1-07252025A | | 614-45250-42200 | GOLF PRO CONT CREDIT CARD FEES | 207735 | 2,139.50 |
| | 1-07252025A | | 614-45250-42200 | GOLF PRO CONT CLOVER SERVICE FEES | 207735 | 132.59 |
| 01-09158 SITEONE LANDSCAPE SUPPL | | | | | | |
| | 1-145050508-001 | | 614-45250-42600 | CHEMICALS V CUSTOMER REBATE | 207819 | 299.10 |
| | 1-145667191-001 | | 614-45250-42600 | CHEMICALS 2024 EXPIRING POINT REDEM | 207819 | 94.10 |
| | 1-155578927-001 | | 614-45250-42600 | SUPPLIES & MA HOSE | 207819 | 404.58 |
| | 1-156074345-001 | | 614-45250-42600 | CHEMICALS HERBICIDE | 207819 | 470.38 |
| | 1-156076209-001 | | 614-45250-42600 | CHEMICALS HERBICIDES | 207819 | 110.59 |
| | | | | | | |
| | | | | DEPARTMENT 5250 GOLF COURSE | TOTAL: | 15,356.60 |
| ----- | | | | | | |
| | | | FUND 614 GOLF COURSE | | TOTAL: | 15,356.60 |

PACKET : 07441 07442 07443

VENDOR SET: Multi

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|----------|-------------------------|------------------|------------------|---|-----------------------------|------------------|
| 01-00356 | QUALIFIED RESORT SERVI | | | | | |
| | | I-2279-5092 | 614-45250-42600 | SUPPLIES & MA POSTAGE 07.19.2025 07.31.2025 | 208008 | 3.12 |
| 01-00436 | CHS FARMERS ALLIANCE | | | | | |
| | | I-IG2906 | 614-45250-42610 | GAS & FUEL LAKEVIEW UNLEADED GAS | 207886 | 1,638.01 |
| | | I-IG2908 | 614-45250-42610 | GAS & FUEL GOLF UNLEADED GAS | 207886 | 1,145.21 |
| 01-01355 | MIDWEST TURF & IRRIGATI | | | | | |
| | | I-3922983-00 | 614-45250-43400 | MACHINERY & E MULTIPRO 5800-G SPRAYER | 207971 | 72,187.00 |
| | | I-3953779-00 | 614-45250-42500 | REPAIR & MAIN ENGINE HARNESS WIRE,PARTS | 207971 | 3,085.42 |
| 01-01518 | VERIZON WIRELESS | | | | | |
| | | I-6119740848 | 614-45250-42800 | UTILITIES ACCT #886931646-00001 | 208048 | 39.70 |
| 01-02811 | JONES SUPPLIES | | | | | |
| | | I-153155 | 614-45250-42600 | SUPPLIES & MA T-TISSUE,ROLL TOWELS | 207941 | 328.75 |
| 01-03490 | WAN WALL EQUIPMENT INC | | | | | |
| | | I-6643528 | 614-45250-42600 | SUPPLIES & MA BEARING KIT | 208047 | 422.17 |
| 01-07696 | FERGUSON WATERWORKS #25 | | | | | |
| | | I-0527555 | 614-45250-42600 | SUPPLIES & MA SOLENOID KIT | 207913 | 639.24 |
| 01-07716 | SAGA COMMUNICATIONS OF | | | | | |
| | | I-IN-12507111342 | 614-45250-42300 | PUBLISHING LAKEVIEW ADVERTISING | 208015 | 225.00 |
| | | I-IN-12507111356 | 614-45250-42300 | PUBLISHING LAKEVIEW ADVERTISING | 208015 | 250.00 |
| 01-09058 | SITEONE LANDSCAPE SUPPL | | | | | |
| | | I-156164972-001 | 614-45250-42600 | SUPPLIES & MA TURF MARKING PAINT | 208026 | 205.00 |
| | | I-15722584-001 | 614-45250-42602 | CHEMICALS FERTILIZER,HERBICIDE | 208026 | 706.17 |
| | | | | | DEPARTMENT 5250 GOLF COURSE | TOTAL: 80,874.79 |
| | | | | | FUND 614 GOLF COURSE | TOTAL: 80,874.79 |

PACKET : 07466 07467 07468

VENDOR SET: Multi

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|----------|-------------------------|------------------|------------------|--|-----------------------------|------------------|
| 01-00009 | ELFSTRAND'S ACE HARDWAR | I-37360 | 614-45250-42600 | SUPPLIES & MA AERATOR | 208126 | 4.79 |
| 01-00436 | CHS FARMERS ALLIANCE | I-IG3124 | 614-45250-42610 | GAS & FUEL LAKEVIEW UNLEADED GAS | 208114 | 1,634.24 |
| | | I-IG3125 | 614-45250-42610 | GAS & FUEL GOLF MAINT RUBY FIELDMASTER | 208114 | 1,567.18 |
| 01-01370 | MITCHELL AREA CHAMBER O | I-25272 | 614-45250-42300 | PUBLISHING PALACE PERK BOOK AD-LAKEVIEW | 208170 | 150.00 |
| 01-01590 | MCLEOD'S PRINTING | I-86081 | 614-45250-42600 | SUPPLIES & MA ROLLS | 208161 | 55.92 |
| 01-02051 | MIDCONTINENT COMMUNICAT | I-02630670214887 | 614-45250-42300 | UTILITIES ACCT #026306702 | 208166 | 95.39 |
| 01-02840 | TESSIERS MECHANICAL CON | I-30012764 | 614-45250-42500 | REPAIR & MAIN RIGHT CONDENSER FAN REPAIR | 208212 | 951.60 |
| 01-02880 | THUNE TRUE VALUE & APPL | I-A599309 | 614-45250-42600 | SUPPLIES & MA AIR FILTERS | 208214 | 15.98 |
| | | I-B307531 | 614-45250-42600 | SUPPLIES & MA AERATOR | 208214 | 4.99 |
| 01-07696 | FERGUSON WATERWORKS #25 | I-0519326 | 614-45250-42920 | COMPUTER SOFT CIRRUS PRO UPGRADE | 208130 | 3,089.79 |
| 01-07954 | REITER ENTERPRISES | I-8891 | 614-45250-42400 | RENTALS 10 CARTS ONE DAY RENT | 208196 | 750.00 |
| 01-08130 | C & B OPERATIONS LLC | I-13371417 | 614-45250-42600 | SUPPLIES & MA OIL FILTER,OIL | 208107 | 78.57 |
| 01-08892 | ERIC HIEB | I-08252025 | 614-45250-42200 | GOLF PRO CONT BASE CONTRACT 09.2025 | 208141 | 3,293.43 |
| | | I-082525 | 614-45250-42200 | GOLF PRO CONT CLOVER CC FEES 09.2025 | 208141 | 2,341.97 |
| 01-09703 | AMAZON CAPITAL SERVICES | I-13LL-Q17R-LYW4 | 614-45250-42600 | SUPPLIES & MA PHONE BATTERY | 208092 | 23.32 |
| | | | | | DEPARTMENT 5250 GOLF COURSE | TOTAL: 19,057.17 |
| | | | | | FUND 614 GOLF COURSE | TOTAL: 19,057.17 |

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2025

101-GENERAL
 FINANCIAL SUMMARY

| | CURRENT BUDGET | CURRENT PERIOD | PRIOR YEAR YTD ACTUAL | CURRENT YTD ACTUAL | BUDGET BALANCE | % YTD BUDGET |
|------------------------------------|-------------------|-------------------|--------------------------|-----------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| CHARGES-GOODS & SERVICES | <u>138,400</u> | <u>14,180.00</u> | <u>73,528.69</u> | <u>88,274.00</u> | <u>50,126.00</u> | <u>63.78</u> |
| TOTAL REVENUES | 138,400 | 14,180.00 | 73,528.69 | 88,274.00 | 50,126.00 | 36.22 |
| <u>EXPENDITURE SUMMARY</u> | | | | | | |
| <u>CEMETERY</u> | | | | | | |
| SALARIES | 261,590 | 22,247.96 | 148,481.97 | 145,536.24 | 116,053.76 | 55.64 |
| CURRENT EXPENSES | 73,700 | 5,849.04 | 34,096.53 | 25,154.25 | 48,545.75 | 34.13 |
| CAPITAL OUTLAY | <u>77,950</u> | <u>0.00</u> | <u>47,050.00</u> | <u>14,799.00</u> | <u>63,151.00</u> | <u>18.99</u> |
| TOTAL CEMETERY | <u>413,240</u> | <u>28,097.00</u> | <u>229,628.50</u> | <u>185,489.49</u> | <u>227,750.51</u> | <u>55.11</u> |
| TOTAL EXPENDITURES | 413,240 | 28,097.00 | 229,628.50 | 185,489.49 | 227,750.51 | 55.11 |
| REVENUE OVER/ (UNDER) EXPENDITURES | (274,840) | (13,917.00) | (156,099.81) | (97,215.49) | (177,624.51) | 64.63 |

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2025

101-GENERAL

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | PRIOR YEAR YDT ACTUAL | CURRENT YTD ACTUAL | BUDGET BALANCE | % YTD BUDGET |
|-------------------------------------|----------------|----------------|-----------------------|--------------------|-----------------|--------------|
| <u>CHARGES-GOODS & SERVICES</u> | | | | | | |
| 101-348 CEMETERY PERMITS | 5,000 | 930.00 | 2,875.00 | 2,780.00 | 2,220.00 | 55.60 |
| 101-3481 CEMETERY OPENINGS | 60,000 | 7,050.00 | 30,525.00 | 41,900.00 | 18,100.00 | 69.83 |
| 101-3482 CEMETERY LOT SALES | 38,000 | 5,850.00 | 16,854.30 | 18,066.20 | 19,933.80 | 47.54 |
| 101-3483 CEMETERY SAT FUNERAL FEE | 5,000 | 350.00 | 1,900.00 | 2,000.00 | 3,000.00 | 40.00 |
| 101-3484 CEMETERY MAINTENANCE FEES | 22,000 | 0.00 | 21,374.39 | 23,527.80 | (1,527.80) | 106.94 |
| 101-3485 COLUMBARIUM LOT SALES | <u>8,400</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>8,400.00</u> | <u>0.00</u> |
| TOTAL CHARGES-GOODS & SERVICES | 138,400 | 14,180.00 | 73,528.69 | 88,274.00 | 50,126.00 | 36.22 |
| <hr/> | | | | | | |
| TOTAL REVENUE | 138,400 | 14,180.00 | 73,528.69 | 88,274.00 | 50,126.00 | 36.22 |

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2025

101-GENERAL
CEMETERY

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | PRIOR YEAR YDT ACTUAL | CURRENT YTD ACTUAL | BUDGET BALANCE | % YTD BUDGET |
|--|----------------|----------------|-----------------------|--------------------|------------------|--------------|
| <u>SALARIES</u> | | | | | | |
| 101-43700-41100 SALARIES | 149,717 | 11,326.78 | 80,259.23 | 84,322.25 | 65,394.75 | 56.32 |
| 101-43700-41110 OVERTIME | 1,250 | 150.75 | 1,302.38 | 642.12 | 607.88 | 51.37 |
| 101-43700-41120 PART-TIME | 30,308 | 4,337.14 | 22,364.18 | 15,970.67 | 14,337.33 | 52.69 |
| 101-43700-41200 SOCIAL SECURITY/MEDICARE | 13,868 | 1,146.85 | 7,511.52 | 7,281.54 | 6,586.46 | 52.51 |
| 101-43700-41300 RETIREMENT | 9,058 | 679.60 | 4,827.44 | 5,071.78 | 3,986.22 | 55.99 |
| 101-43700-41500 GROUP INSURANCE | 57,389 | 4,606.84 | 32,217.22 | 32,247.88 | 25,141.12 | 56.19 |
| 101-43700-41700 COMPENSATED ABSENCES | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL SALARIES | 261,590 | 22,247.96 | 148,481.97 | 145,536.24 | 116,053.76 | 44.36 |
| <u>CURRENT EXPENSES</u> | | | | | | |
| 101-43700-42200 PROFESSIONAL FEES/SERVIC | 22,000 | 0.00 | 0.00 | 0.00 | 22,000.00 | 0.00 |
| 101-43700-42500 REPAIR & MAINTENANCE | 3,000 | 1,199.54 | 3,960.92 | 1,813.94 | 1,186.06 | 60.46 |
| 101-43700-42510 HEADSTONE REPAIR & MAINT | 1,000 | 0.00 | 2,800.00 | 0.00 | 1,000.00 | 0.00 |
| 101-43700-42600 SUPPLIES & MATERIALS | 16,000 | 1,450.48 | 8,471.47 | 9,606.49 | 6,393.51 | 60.04 |
| 101-43700-42602 CHEMICALS | 8,500 | 529.22 | 7,736.14 | 4,469.32 | 4,030.68 | 52.58 |
| 101-43700-42603 WEED EATERS SUPPLIES | 1,500 | 448.99 | 635.92 | 1,182.65 | 317.35 | 78.84 |
| 101-43700-42604 TREES, SOD & SEED | 2,000 | 0.00 | 725.00 | 0.00 | 2,000.00 | 0.00 |
| 101-43700-42610 GAS & FUEL | 10,000 | 1,274.78 | 3,879.14 | 3,459.97 | 6,540.03 | 34.60 |
| 101-43700-42650 UNIFORMS | 500 | 165.00 | 203.37 | 165.00 | 335.00 | 33.00 |
| 101-43700-42690 CHANGE IN INVENTORY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-43700-42700 TRAVEL, CONF. & DUES | 500 | 0.00 | 566.76 | 225.00 | 275.00 | 45.00 |
| 101-43700-42800 UTILITIES | 5,500 | 726.08 | 2,285.19 | 2,517.56 | 2,982.44 | 45.77 |
| 101-43700-42830 UTILITIES-WATER/SEWER | 2,000 | 0.00 | 296.12 | 206.62 | 1,793.38 | 10.33 |
| 101-43700-42950 CREDIT CARD FEES | 0 | 54.95 | 0.00 | 507.70 | (507.70) | 0.00 |
| 101-43700-42999 REFUND OF FEES | <u>1,200</u> | <u>0.00</u> | <u>2,536.50</u> | <u>1,000.00</u> | <u>200.00</u> | <u>83.33</u> |
| TOTAL CURRENT EXPENSES | 73,700 | 5,849.04 | 34,096.53 | 25,154.25 | 48,545.75 | 65.87 |
| <u>CAPITAL OUTLAY</u> | | | | | | |
| 101-43700-43200 BUILDINGS | 27,000 | 0.00 | 0.00 | 0.00 | 27,000.00 | 0.00 |
| 101-43700-43300 IMPROVEMENTS | 19,000 | 0.00 | 0.00 | 0.00 | 19,000.00 | 0.00 |
| 101-43700-43400 MACHINERY & EQUIPMENT | <u>31,950</u> | <u>0.00</u> | <u>47,050.00</u> | <u>14,799.00</u> | <u>17,151.00</u> | <u>46.32</u> |
| TOTAL CAPITAL OUTLAY | 77,950 | 0.00 | 47,050.00 | 14,799.00 | 63,151.00 | 81.01 |
| TOTAL CEMETERY | 413,240 | 28,097.00 | 229,628.50 | 185,489.49 | 227,750.51 | 55.11 |
| ===== | | | | | | |
| TOTAL EXPENDITURES | 413,240 | 28,097.00 | 229,628.50 | 185,489.49 | 227,750.51 | 55.11 |
| ===== | | | | | | |
| REVENUE OVER/(UNDER) EXPENDITURES | (274,840) | (13,917.00) | (156,099.81) | (97,215.49) | (177,624.51) | 64.63 |
| ===== | | | | | | |

WARNING 2,238 RESTRICTED ACCOUNT(S) OMITTED FROM THIS REPORT

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2025

101-GENERAL
 FINANCIAL SUMMARY

| | CURRENT BUDGET | CURRENT PERIOD | PRIOR YEAR YTD ACTUAL | CURRENT YTD ACTUAL | BUDGET BALANCE | % YTD BUDGET |
|------------------------------------|-------------------|-------------------|--------------------------|-----------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| CHARGES-GOODS & SERVICES | <u>138,400</u> | <u>10,080.00</u> | <u>81,173.69</u> | <u>98,354.00</u> | <u>40,046.00</u> | <u>71.07</u> |
| TOTAL REVENUES | 138,400 | 10,080.00 | 81,173.69 | 98,354.00 | 40,046.00 | 28.93 |
| <u>EXPENDITURE SUMMARY</u> | | | | | | |
| <u>CEMETERY</u> | | | | | | |
| SALARIES | 261,590 | 22,590.10 | 167,387.50 | 168,126.34 | 93,463.66 | 64.27 |
| CURRENT EXPENSES | 73,700 | 5,121.60 | 42,483.76 | 30,275.85 | 43,424.15 | 41.08 |
| CAPITAL OUTLAY | <u>77,950</u> | <u>21,406.28</u> | <u>47,050.00</u> | <u>36,205.28</u> | <u>41,744.72</u> | <u>46.45</u> |
| TOTAL CEMETERY | <u>413,240</u> | <u>49,117.98</u> | <u>256,921.26</u> | <u>234,607.47</u> | <u>178,632.53</u> | <u>43.23</u> |
| TOTAL EXPENDITURES | 413,240 | 49,117.98 | 256,921.26 | 234,607.47 | 178,632.53 | 43.23 |
| REVENUE OVER/ (UNDER) EXPENDITURES | (274,840) | (39,037.98) | (175,747.57) | (136,253.47) | (138,586.53) | 50.42 |

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2025

101-GENERAL

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | PRIOR YEAR YDT ACTUAL | CURRENT YTD ACTUAL | BUDGET BALANCE | % YTD BUDGET |
|-------------------------------------|----------------|----------------|-----------------------|--------------------|-----------------|--------------|
| <u>CHARGES-GOODS & SERVICES</u> | | | | | | |
| 101-348 CEMETERY PERMITS | 5,000 | 1,130.00 | 2,995.00 | 3,910.00 | 1,090.00 | 78.20 |
| 101-3481 CEMETERY OPENINGS | 60,000 | 7,250.00 | 36,500.00 | 49,150.00 | 10,850.00 | 81.92 |
| 101-3482 CEMETERY LOT SALES | 38,000 | 1,300.00 | 18,054.30 | 19,366.20 | 18,633.80 | 50.96 |
| 101-3483 CEMETERY SAT FUNERAL FEE | 5,000 | 400.00 | 2,250.00 | 2,400.00 | 2,600.00 | 48.00 |
| 101-3484 CEMETERY MAINTENANCE FEES | 22,000 | 0.00 | 21,374.39 | 23,527.80 | (1,527.80) | 106.94 |
| 101-3485 COLUMBARIUM LOT SALES | <u>8,400</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>8,400.00</u> | <u>0.00</u> |
| TOTAL CHARGES-GOODS & SERVICES | 138,400 | 10,080.00 | 81,173.69 | 98,354.00 | 40,046.00 | 28.93 |
| <hr/> | | | | | | |
| TOTAL REVENUE | 138,400 | 10,080.00 | 81,173.69 | 98,354.00 | 40,046.00 | 28.93 |

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2025

101-GENERAL
 CEMETERY

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | PRIOR YEAR YDT ACTUAL | CURRENT YTD ACTUAL | BUDGET BALANCE | % YTD BUDGET |
|--|----------------|----------------|-----------------------|--------------------|------------------|--------------|
| <u>SALARIES</u> | | | | | | |
| 101-43700-41100 SALARIES | 149,717 | 11,436.66 | 91,145.12 | 95,758.91 | 53,958.09 | 63.96 |
| 101-43700-41110 OVERTIME | 1,250 | 0.00 | 1,302.38 | 642.12 | 607.88 | 51.37 |
| 101-43700-41120 PART-TIME | 30,308 | 4,689.71 | 28,320.71 | 20,660.38 | 9,647.62 | 68.17 |
| 101-43700-41200 SOCIAL SECURITY/MEDICARE | 13,868 | 1,170.69 | 8,779.83 | 8,452.23 | 5,415.77 | 60.95 |
| 101-43700-41300 RETIREMENT | 9,058 | 686.20 | 5,480.58 | 5,757.98 | 3,300.02 | 63.57 |
| 101-43700-41500 GROUP INSURANCE | 57,389 | 4,606.84 | 32,358.88 | 36,854.72 | 20,534.28 | 64.22 |
| 101-43700-41700 COMPENSATED ABSENCES | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL SALARIES | 261,590 | 22,590.10 | 167,387.50 | 168,126.34 | 93,463.66 | 35.73 |
| <u>CURRENT EXPENSES</u> | | | | | | |
| 101-43700-42200 PROFESSIONAL FEES/SERVIC | 22,000 | 0.00 | 0.00 | 0.00 | 22,000.00 | 0.00 |
| 101-43700-42500 REPAIR & MAINTENANCE | 3,000 | 0.00 | 5,881.59 | 1,813.94 | 1,186.06 | 60.46 |
| 101-43700-42510 HEADSTONE REPAIR & MAINT | 1,000 | 0.00 | 2,800.00 | 0.00 | 1,000.00 | 0.00 |
| 101-43700-42600 SUPPLIES & MATERIALS | 16,000 | 1,647.76 | 10,556.96 | 11,254.25 | 4,745.75 | 70.34 |
| 101-43700-42602 CHEMICALS | 8,500 | 2,778.91 | 7,736.14 | 7,248.23 | 1,251.77 | 85.27 |
| 101-43700-42603 WEED EATERS SUPPLIES | 1,500 | 105.98 | 1,705.75 | 1,288.63 | 211.37 | 85.91 |
| 101-43700-42604 TREES, SOD & SEED | 2,000 | 0.00 | 2,000.00 | 0.00 | 2,000.00 | 0.00 |
| 101-43700-42610 GAS & FUEL | 10,000 | 0.00 | 5,271.79 | 3,459.97 | 6,540.03 | 34.60 |
| 101-43700-42650 UNIFORMS | 500 | 0.00 | 203.37 | 165.00 | 335.00 | 33.00 |
| 101-43700-42690 CHANGE IN INVENTORY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-43700-42700 TRAVEL, CONF. & DUES | 500 | 0.00 | 566.76 | 225.00 | 275.00 | 45.00 |
| 101-43700-42800 UTILITIES | 5,500 | 534.00 | 2,928.78 | 3,051.56 | 2,448.44 | 55.48 |
| 101-43700-42830 UTILITIES-WATER/SEWER | 2,000 | 0.00 | 296.12 | 206.62 | 1,793.38 | 10.33 |
| 101-43700-42950 CREDIT CARD FEES | 0 | 54.95 | 0.00 | 562.65 | (562.65) | 0.00 |
| 101-43700-42999 REFUND OF FEES | <u>1,200</u> | <u>0.00</u> | <u>2,536.50</u> | <u>1,000.00</u> | <u>200.00</u> | <u>83.33</u> |
| TOTAL CURRENT EXPENSES | 73,700 | 5,121.60 | 42,483.76 | 30,275.85 | 43,424.15 | 58.92 |
| <u>CAPITAL OUTLAY</u> | | | | | | |
| 101-43700-43200 BUILDINGS | 27,000 | 21,406.28 | 0.00 | 21,406.28 | 5,593.72 | 79.28 |
| 101-43700-43300 IMPROVEMENTS | 19,000 | 0.00 | 0.00 | 0.00 | 19,000.00 | 0.00 |
| 101-43700-43400 MACHINERY & EQUIPMENT | <u>31,950</u> | <u>0.00</u> | <u>47,050.00</u> | <u>14,799.00</u> | <u>17,151.00</u> | <u>46.32</u> |
| TOTAL CAPITAL OUTLAY | 77,950 | 21,406.28 | 47,050.00 | 36,205.28 | 41,744.72 | 53.55 |
| TOTAL CEMETERY | 413,240 | 49,117.98 | 256,921.26 | 234,607.47 | 178,632.53 | 43.23 |
| ===== | | | | | | |
| TOTAL EXPENDITURES | 413,240 | 49,117.98 | 256,921.26 | 234,607.47 | 178,632.53 | 43.23 |
| ===== | | | | | | |
| REVENUE OVER/(UNDER) EXPENDITURES | (274,840) | (39,037.98) | (175,747.57) | (136,253.47) | (138,586.53) | 50.42 |

WARNING 2,238 RESTRICTED ACCOUNT(S) OMITTED FROM THIS REPORT

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2025

614-GOLF COURSE
FINANCIAL SUMMARY

| | CURRENT BUDGET | CURRENT PERIOD | PRIOR YEAR YTD ACTUAL | CURRENT YTD ACTUAL | BUDGET BALANCE | % YTD BUDGET |
|--------------------------|-------------------|-------------------|--------------------------|-----------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| INTERGOVERNMENTAL REV | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CHARGES-GOODS & SERVICES | 554,200 | 101,290.67 | 491,757.38 | 570,553.95 (| 16,353.95) | 102.95 |
| MISCELLANEOUS REVENUE | <u>16,500</u> | <u>2,526.34</u> | <u>9,382.39</u> | <u>11,705.73</u> | <u>4,794.27</u> | <u>70.94</u> |
| TOTAL REVENUES | 570,700 | 103,817.01 | 501,139.77 | 582,259.68 (| 11,559.68) | 2.03- |

EXPENDITURE SUMMARY

| <u>GOLF COURSE</u> | | | | | | |
|--------------------|----------------|------------------|-------------------|---------------------|--------------------|---------------|
| OTHER | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| SALARIES | 245,907 | 32,977.15 | 133,327.54 | 154,711.17 | 91,195.83 | 62.91 |
| CURRENT EXPENSES | 211,322 | 20,189.75 | 135,734.24 | 144,732.98 | 66,589.02 | 68.49 |
| CAPITAL OUTLAY | <u>111,500</u> | <u>0.00</u> | <u>35,000.00</u> | <u>264,891.00</u> (| <u>153,391.00)</u> | <u>237.57</u> |
| TOTAL GOLF COURSE | <u>568,729</u> | <u>53,166.90</u> | <u>304,061.78</u> | <u>564,335.15</u> | <u>4,393.85</u> | <u>0.77</u> |
| TOTAL EXPENDITURES | 568,729 | 53,166.90 | 304,061.78 | 564,335.15 | 4,393.85 | 0.77 |

| | | | | | | |
|-----------------------------------|-------|-----------|------------|-------------|------------|---------|
| REVENUE OVER/(UNDER) EXPENDITURES | 1,971 | 50,650.11 | 197,077.99 | 17,924.53 (| 15,953.53) | 809.41- |
|-----------------------------------|-------|-----------|------------|-------------|------------|---------|

| | | | | | | |
|---------------|---|------|------|------------|-----------|------|
| OTHER SOURCES | 0 | 0.00 | 0.00 | 3,470.00 (| 3,470.00) | 0.00 |
| OTHER USES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| | | | | | | |
|--|-------|-----------|------------|-------------|------------|------|
| REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES) | 1,971 | 50,650.11 | 197,077.99 | 21,394.53 (| 19,423.53) | 0.00 |
|--|-------|-----------|------------|-------------|------------|------|

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2025

614-GOLF COURSE

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | PRIOR YEAR YDT ACTUAL | CURRENT YTD ACTUAL | BUDGET BALANCE | % YTD BUDGET |
|---|----------------|-----------------|-----------------------|--------------------|----------------|--------------|
| <u>INTERGOVERNMENTAL REV</u> | | | | | | |
| 614-33930 FEMA DISAST ASST-CFDA #97.036 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-33931 STATE OF SD-DISASTER ASSIST | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL INTERGOVERNMENTAL REV | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>CHARGES-GOODS & SERVICES</u> | | | | | | |
| 614-3461 MEMBERSHIP FEES | 166,000 | 10,637.55 | 154,912.44 | 181,232.41 (| 15,232.41) | 109.18 |
| 614-3462 RANGE MEMBERSHIP | 23,000 | 1,333.97 | 22,440.35 | 25,585.91 (| 2,585.91) | 111.24 |
| 614-34620 RANGE BALLS | 23,000 | 6,106.70 | 23,599.80 | 29,450.84 (| 6,450.84) | 128.05 |
| 614-34622 ADULT GREEN FEES | 120,000 | 38,028.92 | 88,842.36 | 104,417.38 | 15,582.62 | 87.01 |
| 614-34623 ADULT 9/18 SPLIT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-34626 PUNCH CARDS | 17,000 | 764.92 | 15,774.24 | 15,596.96 | 1,403.04 | 91.75 |
| 614-3463 ELECTRIC CART & STORAGE FEE | 21,000 | 676.78 | 7,963.86 | 7,749.93 | 13,250.07 | 36.90 |
| 614-34630 1.5% TOURISM TAX~RANGE BALLS | 300 | 94.19 | 353.99 | 444.35 (| 144.35) | 148.12 |
| 614-34631 CART RENTAL | 135,000 | 38,386.19 | 136,853.58 | 168,948.09 (| 33,948.09) | 125.15 |
| 614-34632 LAWN BOWLING MAINTENANCE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-3464 ANNUAL TRAIL FEES | 18,000 | 453.22 | 16,150.56 | 15,389.73 | 2,610.27 | 85.50 |
| 614-34641 LOCKER FEE | 1,200 | 0.00 | 823.95 | 823.93 | 376.07 | 68.66 |
| 614-3465 TOURNAMENT SPONSOR FEE | 24,000 | 4,509.98 | 18,641.45 | 16,102.27 | 7,897.73 | 67.09 |
| 614-3466 MISC/GAS/PROG/CLUBHOUSE | 1,700 | 298.25 | 1,239.64 | 832.15 | 867.85 | 48.95 |
| 614-3467 ADVERTISING REVENUE (NO TAX) | 4,000 | 0.00 | 4,161.16 | 3,980.00 | 20.00 | 99.50 |
| 614-3469 INTEREST EARNED | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL CHARGES-GOODS & SERVICES | 554,200 | 101,290.67 | 491,757.38 | 570,553.95 (| 16,353.95) | 2.95- |
| <u>MISCELLANEOUS REVENUE</u> | | | | | | |
| 614-367 CONTRIBUTION FR PRIVATE SOURCE | 0 | 0.00 | 116.18 | 0.00 | 0.00 | 0.00 |
| 614-3671 CONTR FR PRIVATE SOURCE LAWN B | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-3672 CITY CONTRIBUTION | 4,500 | 0.00 | 0.00 | 0.00 | 4,500.00 | 0.00 |
| 614-369 REFUNDS AND REIMBURSEMENTS | <u>12,000</u> | <u>2,526.34</u> | <u>9,266.21</u> | <u>11,705.73</u> | <u>294.27</u> | <u>97.55</u> |
| TOTAL MISCELLANEOUS REVENUE | 16,500 | 2,526.34 | 9,382.39 | 11,705.73 | 4,794.27 | 29.06 |
| TOTAL REVENUE | 570,700 | 103,817.01 | 501,139.77 | 582,259.68 (| 11,559.68) | 2.03- |

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2025

614-GOLF COURSE
 GOLF COURSE

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | PRIOR YEAR YDT ACTUAL | CURRENT YTD ACTUAL | BUDGET BALANCE | % YTD BUDGET |
|--|----------------|----------------|-----------------------|--------------------|----------------|--------------|
| <u>OTHER</u> | | | | | | |
| 614-45250-21610 ACCRUED LEAVE EXPENSE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-45250-21620 PENSION EXPENSE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-45250-21630 OPEB EXPENSE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-45250-21670 DEPRECIATION EXPENSE | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL OTHER | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>SALARIES</u> | | | | | | |
| 614-45250-41100 SALARIES | 112,122 | 8,608.74 | 61,121.85 | 64,565.56 | 47,556.44 | 57.59 |
| 614-45250-41110 OVERTIME | 1,000 | 9.53 | 1,302.82 | 291.46 | 708.54 | 29.15 |
| 614-45250-41120 PART-TIME | 67,136 | 17,345.70 | 34,820.47 | 45,914.03 | 21,221.97 | 68.39 |
| 614-45250-41200 SOCIAL SECURITY/MEDICARE | 13,790 | 1,907.52 | 7,017.78 | 7,925.32 | 5,864.68 | 57.47 |
| 614-45250-41300 RETIREMENT | 6,787 | 516.54 | 3,697.32 | 3,890.96 | 2,896.04 | 57.33 |
| 614-45250-41500 GROUP INSURANCE | 45,072 | 4,589.12 | 25,367.30 | 32,123.84 | 12,948.16 | 71.27 |
| 614-45250-41700 COMPENSATED ABSENCES | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL SALARIES | 245,907 | 32,977.15 | 133,327.54 | 154,711.17 | 91,195.83 | 37.09 |
| <u>CURRENT EXPENSES</u> | | | | | | |
| 614-45250-42100 INSURANCE | 12,000 | 0.00 | 11,436.40 | 13,032.46 (| 1,032.46) | 108.60 |
| 614-45250-42200 GOLF PRO CONTRACT | 73,840 | 11,136.14 | 51,511.54 | 58,538.32 | 15,301.68 | 79.28 |
| 614-45250-42250 PROFESSIONAL SERVICES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-45250-42300 PUBLISHING | 2,000 | 879.90 | 1,040.26 | 1,165.30 | 834.70 | 58.27 |
| 614-45250-42400 RENTALS | 3,000 | 0.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 614-45250-42500 REPAIR & MAINTENANCE | 12,000 | 127.55 | 6,872.15 | 931.58 | 11,068.42 | 7.76 |
| 614-45250-42600 SUPPLIES & MATERIALS | 25,000 | 1,100.70 | 23,675.14 | 22,234.75 | 2,765.25 | 88.94 |
| 614-45250-42601 SUPPLIES-LAWN BOWLING | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-45250-42602 CHEMICALS | 25,000 | 0.00 | 17,758.76 | 24,262.77 | 737.23 | 97.05 |
| 614-45250-42603 SAND/GOLF COURSE | 6,000 | 1,740.41 | 1,668.47 | 1,740.41 | 4,259.59 | 29.01 |
| 614-45250-42604 TREES & SOD | 2,500 | 0.00 | 290.00 | 875.00 | 1,625.00 | 35.00 |
| 614-45250-42610 GAS & FUEL | 15,000 | 2,643.86 | 6,847.75 | 6,121.28 | 8,878.72 | 40.81 |
| 614-45250-42650 UNIFORMS | 500 | 0.00 | 125.97 | 39.99 | 460.01 | 8.00 |
| 614-45250-42690 CHANGE IN INVENTORY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-45250-42700 TRAVEL, CONF. & DUES | 2,950 | 0.00 | 955.86 | 2,561.26 | 388.74 | 86.82 |
| 614-45250-42800 UTILITIES | 20,180 | 2,478.38 | 6,677.16 | 8,372.69 | 11,807.31 | 41.49 |
| 614-45250-42830 UTILITIES-WATER/SEWER | 3,218 | 0.00 | 1,146.15 | 796.82 | 2,421.18 | 24.76 |
| 614-45250-42920 COMPUTER SOFTWARE | 7,834 | 0.00 | 4,830.91 | 3,710.25 | 4,123.75 | 47.36 |
| 614-45250-42931 SALES TAX | 300 | 82.81 | 277.72 | 350.10 (| 50.10) | 116.70 |
| 614-45250-42940 LIABILITY CLAIM | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-45250-42999 REFUNDS | <u>0</u> | <u>0.00</u> | <u>620.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL CURRENT EXPENSES | 211,322 | 20,189.75 | 135,734.24 | 144,732.98 | 66,589.02 | 31.51 |

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2025

614-GOLF COURSE
 GOLF COURSE

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | PRIOR YEAR YDT ACTUAL | CURRENT YTD ACTUAL | BUDGET BALANCE | % YTD BUDGET |
|---------------------------------------|----------------|----------------|-----------------------|--------------------|----------------------|---------------|
| <u>CAPITAL OUTLAY</u> | | | | | | |
| 614-45250-43200 BUILDINGS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-45250-43300 IMPROVEMENTS | 20,000 | 0.00 | 0.00 | 0.00 | 20,000.00 | 0.00 |
| 614-45250-43400 MACHINERY & EQUIPMENT | <u>91,500</u> | <u>0.00</u> | <u>35,000.00</u> | <u>264,891.00</u> | <u>(173,391.00)</u> | <u>289.50</u> |
| TOTAL CAPITAL OUTLAY | 111,500 | 0.00 | 35,000.00 | 264,891.00 | (153,391.00) | 137.57- |
| TOTAL GOLF COURSE | 568,729 | 53,166.90 | 304,061.78 | 564,335.15 | 4,393.85 | 0.77 |
| | ===== | ===== | ===== | ===== | ===== | ===== |
| TOTAL EXPENDITURES | 568,729 | 53,166.90 | 304,061.78 | 564,335.15 | 4,393.85 | 0.77 |

REVENUE OVER/(UNDER) EXPENDITURES 1,971 50,650.11 197,077.99 17,924.53 (15,953.53) 809.41-

OTHER FINANCING SOURCES

| | | | | | | |
|--|----------|-------------|-------------|-----------------|--------------------|-------------|
| 614-3900 FROM GENERAL FUND | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-39104 DAMAGE/LOSS REIMB-CAPITAL ASSE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-39127 NOTE PROCEEDS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-39131 SALE OF FIXED ASSETS~EQUIP | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>3,470.00</u> | <u>(3,470.00)</u> | <u>0.00</u> |
| TOTAL OTHER FINANCING SOURCES | 0 | 0.00 | 0.00 | 3,470.00 | (3,470.00) | 0.00 |

OTHER FINANCING USES

| | | | | | | |
|---|----------|-------------|-------------|-------------|-------------|-------------|
| 614-49000-51100 TRANSFER OUT TO GENERAL | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL OTHER USES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES) 1,971 50,650.11 197,077.99 21,394.53 (19,423.53) 985.47-

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2025

614-GOLF COURSE
FINANCIAL SUMMARY

| | CURRENT BUDGET | CURRENT PERIOD | PRIOR YEAR YTD ACTUAL | CURRENT YTD ACTUAL | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|--------------------------|-----------------------|---------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| INTERGOVERNMENTAL REV | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CHARGES-GOODS & SERVICES | 554,200 | 86,208.60 | 558,207.71 | 656,762.55 (| 102,562.55) | 118.51 |
| MISCELLANEOUS REVENUE | <u>16,500</u> | <u>1,041.57</u> | <u>11,009.55</u> | <u>12,747.30</u> | <u>3,752.70</u> | <u>77.26</u> |
| TOTAL REVENUES | 570,700 | 87,250.17 | 569,217.26 | 669,509.85 (| 98,809.85) | 17.31- |
| <u>EXPENDITURE SUMMARY</u> | | | | | | |
| <u>GOLF COURSE</u> | | | | | | |
| OTHER | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| SALARIES | 245,907 | 30,337.62 | 148,448.32 | 185,048.79 | 60,858.21 | 75.25 |
| CURRENT EXPENSES | 211,322 | 24,138.58 | 157,172.77 | 168,871.56 | 42,450.44 | 79.91 |
| CAPITAL OUTLAY | <u>111,500</u> | <u>72,187.00</u> | <u>36,127.50</u> | <u>337,078.00</u> | <u>(225,578.00)</u> | <u>302.31</u> |
| TOTAL GOLF COURSE | <u>568,729</u> | <u>126,663.20</u> | <u>341,748.59</u> | <u>690,998.35</u> | <u>(122,269.35)</u> | <u>21.50-</u> |
| TOTAL EXPENDITURES | 568,729 | 126,663.20 | 341,748.59 | 690,998.35 (| 122,269.35) | 21.50- |
| REVENUE OVER/(UNDER) EXPENDITURES | 1,971 (| 39,413.03) | 227,468.67 (| 21,488.50) | 23,459.50 | 1,190.23 |
| <u>OTHER SOURCES</u> | | | | | | |
| OTHER SOURCES | 0 | 0.00 | 0.00 | 3,470.00 (| 3,470.00) | 0.00 |
| OTHER USES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES) | 1,971 (| 39,413.03) | 227,468.67 (| 18,018.50) | 19,989.50 | 0.00 |

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2025

614-GOLF COURSE

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | PRIOR YEAR YDT ACTUAL | CURRENT YTD ACTUAL | BUDGET BALANCE | % YTD BUDGET |
|---|----------------|-----------------|-----------------------|--------------------|-----------------|---------------|
| <u>INTERGOVERNMENTAL REV</u> | | | | | | |
| 614-33930 FEMA DISAST ASST-CFDA #97.036 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-33931 STATE OF SD-DISASTER ASSIST | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL INTERGOVERNMENTAL REV | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>CHARGES-GOODS & SERVICES</u> | | | | | | |
| 614-3461 MEMBERSHIP FEES | 166,000 | 8,969.85 | 161,346.61 | 190,202.26 (| 24,202.26) | 114.58 |
| 614-3462 RANGE MEMBERSHIP | 23,000 | 544.53 | 23,000.06 | 26,130.44 (| 3,130.44) | 113.61 |
| 614-34620 RANGE BALLS | 23,000 | 5,545.53 | 26,852.82 | 34,996.37 (| 11,996.37) | 152.16 |
| 614-34622 ADULT GREEN FEES | 120,000 | 20,822.21 | 114,384.33 | 125,239.59 (| 5,239.59) | 104.37 |
| 614-34623 ADULT 9/18 SPLIT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-34626 PUNCH CARDS | 17,000 | 895.52 | 16,417.89 | 16,492.48 | 507.52 | 97.01 |
| 614-3463 ELECTRIC CART & STORAGE FEE | 21,000 | 469.62 | 8,387.70 | 8,219.55 | 12,780.45 | 39.14 |
| 614-34630 1.5% TOURISM TAX~RANGE BALLS | 300 | 86.47 | 402.78 | 530.82 (| 230.82) | 176.94 |
| 614-34631 CART RENTAL | 135,000 | 29,398.74 | 159,198.79 | 198,346.83 (| 63,346.83) | 146.92 |
| 614-34632 LAWN BOWLING MAINTENANCE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-3464 ANNUAL TRAIL FEES | 18,000 | 262.38 | 16,184.46 | 15,652.11 | 2,347.89 | 86.96 |
| 614-34641 LOCKER FEE | 1,200 | 32.96 | 922.83 | 856.89 | 343.11 | 71.41 |
| 614-3465 TOURNAMENT SPONSOR FEE | 24,000 | 17,919.59 | 25,512.64 | 34,021.86 (| 10,021.86) | 141.76 |
| 614-3466 MISC/GAS/PROG/CLUBHOUSE | 1,700 | 221.20 | 1,435.64 | 1,053.35 | 646.65 | 61.96 |
| 614-3467 ADVERTISING REVENUE (NO TAX) | 4,000 | 1,040.00 | 4,161.16 | 5,020.00 (| 1,020.00) | 125.50 |
| 614-3469 INTEREST EARNED | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL CHARGES-GOODS & SERVICES | 554,200 | 86,208.60 | 558,207.71 | 656,762.55 (| 102,562.55) | 18.51- |
| <u>MISCELLANEOUS REVENUE</u> | | | | | | |
| 614-367 CONTRIBUTION FR PRIVATE SOURCE | 0 | 0.00 | 116.18 | 0.00 | 0.00 | 0.00 |
| 614-3671 CONTR FR PRIVATE SOURCE LAWN B | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-3672 CITY CONTRIBUTION | 4,500 | 0.00 | 0.00 | 0.00 | 4,500.00 | 0.00 |
| 614-369 REFUNDS AND REIMBURSEMENTS | <u>12,000</u> | <u>1,041.57</u> | <u>10,893.37</u> | <u>12,747.30</u> (| <u>747.30</u>) | <u>106.23</u> |
| TOTAL MISCELLANEOUS REVENUE | 16,500 | 1,041.57 | 11,009.55 | 12,747.30 | 3,752.70 | 22.74 |
| TOTAL REVENUE | 570,700 | 87,250.17 | 569,217.26 | 669,509.85 (| 98,809.85) | 17.31- |

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2025

614-GOLF COURSE
GOLF COURSE

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | PRIOR YEAR YDT ACTUAL | CURRENT YTD ACTUAL | BUDGET BALANCE | % YTD BUDGET |
|--|----------------|----------------|-----------------------|--------------------|----------------|--------------|
| <u>OTHER</u> | | | | | | |
| 614-45250-21610 ACCRUED LEAVE EXPENSE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-45250-21620 PENSION EXPENSE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-45250-21630 OPEB EXPENSE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-45250-21670 DEPRECIATION EXPENSE | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL OTHER | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>SALARIES</u> | | | | | | |
| 614-45250-41100 SALARIES | 112,122 | 8,608.74 | 69,315.97 | 73,174.30 | 38,947.70 | 65.26 |
| 614-45250-41110 OVERTIME | 1,000 | 239.59 | 1,302.82 | 531.05 | 468.95 | 53.11 |
| 614-45250-41120 PART-TIME | 67,136 | 14,663.65 | 40,135.48 | 60,577.68 | 6,558.32 | 90.23 |
| 614-45250-41200 SOCIAL SECURITY/MEDICARE | 13,790 | 1,719.98 | 8,033.09 | 9,645.30 | 4,144.70 | 69.94 |
| 614-45250-41300 RETIREMENT | 6,787 | 516.54 | 4,188.96 | 4,407.50 | 2,379.50 | 64.94 |
| 614-45250-41500 GROUP INSURANCE | 45,072 | 4,589.12 | 25,472.00 | 36,712.96 | 8,359.04 | 81.45 |
| 614-45250-41700 COMPENSATED ABSENCES | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL SALARIES | 245,907 | 30,337.62 | 148,448.32 | 185,048.79 | 60,858.21 | 24.75 |
| <u>CURRENT EXPENSES</u> | | | | | | |
| 614-45250-42100 INSURANCE | 12,000 | 0.00 | 11,436.40 | 13,032.46 (| 1,032.46) | 108.60 |
| 614-45250-42200 GOLF PRO CONTRACT | 73,840 | 10,880.16 | 61,200.84 | 69,418.48 | 4,421.52 | 94.01 |
| 614-45250-42250 PROFESSIONAL SERVICES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-45250-42300 PUBLISHING | 2,000 | 475.00 | 1,170.25 | 1,640.30 | 359.70 | 82.02 |
| 614-45250-42400 RENTALS | 3,000 | 200.00 | 0.00 | 200.00 | 2,800.00 | 6.67 |
| 614-45250-42500 REPAIR & MAINTENANCE | 12,000 | 3,085.42 | 7,664.78 | 4,017.00 | 7,983.00 | 33.48 |
| 614-45250-42600 SUPPLIES & MATERIALS | 25,000 | 2,081.12 | 24,363.29 | 24,315.87 | 684.13 | 97.26 |
| 614-45250-42601 SUPPLIES-LAWN BOWLING | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-45250-42602 CHEMICALS | 25,000 | 895.04 | 22,154.75 | 25,157.81 (| 157.81) | 100.63 |
| 614-45250-42603 SAND/GOLF COURSE | 6,000 | 0.00 | 1,668.47 | 1,740.41 | 4,259.59 | 29.01 |
| 614-45250-42604 TREES & SOD | 2,500 | 0.00 | 1,080.24 | 875.00 | 1,625.00 | 35.00 |
| 614-45250-42610 GAS & FUEL | 15,000 | 2,783.22 | 9,481.89 | 8,904.50 | 6,095.50 | 59.36 |
| 614-45250-42650 UNIFORMS | 500 | 0.00 | 125.97 | 39.99 | 460.01 | 8.00 |
| 614-45250-42690 CHANGE IN INVENTORY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-45250-42700 TRAVEL, CONF. & DUES | 2,950 | 0.00 | 955.86 | 2,561.26 | 388.74 | 86.82 |
| 614-45250-42800 UTILITIES | 20,180 | 3,644.43 | 8,918.15 | 12,017.12 | 8,162.88 | 59.55 |
| 614-45250-42830 UTILITIES-WATER/SEWER | 3,218 | 0.00 | 1,146.15 | 796.82 | 2,421.18 | 24.76 |
| 614-45250-42920 COMPUTER SOFTWARE | 7,834 | 0.00 | 4,830.91 | 3,710.25 | 4,123.75 | 47.36 |
| 614-45250-42931 SALES TAX | 300 | 94.19 | 354.82 | 444.29 (| 144.29) | 148.10 |
| 614-45250-42940 LIABILITY CLAIM | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-45250-42999 REFUNDS | <u>0</u> | <u>0.00</u> | <u>620.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL CURRENT EXPENSES | 211,322 | 24,138.58 | 157,172.77 | 168,871.56 | 42,450.44 | 20.09 |

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2025

614-GOLF COURSE
GOLF COURSE

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | PRIOR YEAR YDT ACTUAL | CURRENT YTD ACTUAL | BUDGET BALANCE | % YTD BUDGET |
|---------------------------------------|-------------------|-------------------|--------------------------|-----------------------|-----------------------|-----------------|
| <u>CAPITAL OUTLAY</u> | | | | | | |
| 614-45250-43200 BUILDINGS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-45250-43300 IMPROVEMENTS | 20,000 | 0.00 | 1,127.50 | 0.00 | 20,000.00 | 0.00 |
| 614-45250-43400 MACHINERY & EQUIPMENT | <u>91,500</u> | <u>72,187.00</u> | <u>35,000.00</u> | <u>337,078.00</u> | (<u>245,578.00</u>) | <u>368.39</u> |
| TOTAL CAPITAL OUTLAY | 111,500 | 72,187.00 | 36,127.50 | 337,078.00 | (225,578.00) | 202.31- |
| TOTAL GOLF COURSE | 568,729 | 126,663.20 | 341,748.59 | 690,998.35 | (122,269.35) | 21.50- |
| | ===== | ===== | ===== | ===== | ===== | ===== |

| | | | | | | |
|--------------------|---------|------------|------------|------------|----------------|--------|
| TOTAL EXPENDITURES | 568,729 | 126,663.20 | 341,748.59 | 690,998.35 | (122,269.35) | 21.50- |
|--------------------|---------|------------|------------|------------|----------------|--------|

| | | | | | | |
|-----------------------------------|-------|---------------|------------|---------------|-----------|----------|
| REVENUE OVER/(UNDER) EXPENDITURES | 1,971 | (39,413.03) | 227,468.67 | (21,488.50) | 23,459.50 | 1,190.23 |
|-----------------------------------|-------|---------------|------------|---------------|-----------|----------|

| | | | | | | |
|--|----------|-------------|-------------|-----------------|---------------------|-------------|
| <u>OTHER FINANCING SOURCES</u> | | | | | | |
| 614-3900 FROM GENERAL FUND | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-39104 DAMAGE/LOSS REIMB-CAPITAL ASSE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-39127 NOTE PROCEEDS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614-39131 SALE OF FIXED ASSETS~EQUIP | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>3,470.00</u> | (<u>3,470.00</u>) | <u>0.00</u> |
| TOTAL OTHER FINANCING SOURCES | 0 | 0.00 | 0.00 | 3,470.00 | (3,470.00) | 0.00 |

| | | | | | | |
|---|----------|-------------|-------------|-------------|-------------|-------------|
| <u>OTHER FINANCING USES</u> | | | | | | |
| 614-49000-51100 TRANSFER OUT TO GENERAL | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL OTHER USES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| | | | | | | |
|--|-------|---------------|------------|---------------|-----------|----------|
| REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES) | 1,971 | (39,413.03) | 227,468.67 | (18,018.50) | 19,989.50 | 1,014.18 |
|--|-------|---------------|------------|---------------|-----------|----------|

July/August Lakeview Golf Course Clubhouse Report

- July was another busy month with plenty of play and a lot activities/events going on.
- July's and first part of August weather was decent with some rain and storms that hindered played
 - First Tee Junior Program ended on Tuesday, July 29th
- Junior Golf activity and junior golfers out at Lakeview has increased with a ton of more junior golfers and families playing
- Events and fundraisers at Lakeview
 - Vermeulen Open – July 4th
 - Sanford Series Junior Event – July 7th
 - DWU Football Fundraiser – July 11th
 - City Tournament at Lakeview – July 12th & 13th
 - BFLF Par 3 Tournament – July 14th
 - GPS Senior Tour Tournament – July 15th
 - SDGA Adult/Junior Championship – July 20th
 - SDGA Junior Championship – July 21st through July 23rd
 - Member/Guest Tournament – August 1st through August 3rd
 - Pepsi Cola 2 Woman Scramble – August 6th
- High School Boys Golf and DWU Men's and Women's Golf Team start practice on Monday, August 11th
- Some events coming up in August
 - Emery High School Fundraiser – Saturday, August 9th
 - Zion Lutheran Church – Sunday, August 10th
 - House of GOP Fundraiser – Monday, August 11th
 - Meadowbrook Masters – Friday, August 15th & Saturday, August 16th
 - MHS Boys JV Quadrangular – Tuesday, August 19th
 - Big Dummy's Bar & Grill 2 Person Scramble – Saturday, August 23rd
 - MHS Boys Marchand Cup – Tuesday, August 26th
 - Stifel/Nicolaus Golf Outing – Friday, August 29th

Thanks,

Eric Hieb

2025 Rounds Played & Membership Numbers

Rounds

Total Rounds Played in 2023 = 25,416
Total Rounds Played in 2024 = 37,155
2025 Month of July Rounds = 6,516
Total Rounds Played Through July 2025 = 20,938

Membership

2022 Numbers

Single: 159
Couples: 110
College: 14
Student: 33
Family: 232
Total: 548

2023 Numbers

Single: 160
Couples: 104
College: 17
Student: 34
Family: 228
Total: 543

2024 Numbers

Single: 168
Couples: 102
College: 23
Student: 43
Family: 349
Total: 685

2025 Numbers

Single: 203
Couples: 104
College: 24
Student: 41
Family: 371
Total: 743

Single Range Passes: 71 (74 in 2024)

Family Range Passes: 58 (39 in 2024)

New Members: 85

Punch cards:

- 17 without Cart (9 Holes)
- 40 with Cart (9 Holes)
- 9 without Cart (18 Holes)
- 7 with Cart (18 Holes)

**Income Breakdown for City for the:
2025 SDGA State Adult/Junior & Junior
Championship
Sunday – Wednesday, July 20th – 23rd, 2025**

| | <u>Green Fees</u> | <u>Carts</u> | <u>Range</u> |
|------------------------------|-------------------|--------------|--------------|
| Sat. Practice Round | \$2,000.00 | \$1,400.00 | \$300.00 |
| Pre-Paid Carts to SDGA to us | | \$5,064.00 | |
| Sunday, Adult/Junior | \$1,700.00 | \$1,266.00 | \$328.00 |
| Monday Junior Day 1 | \$1,500.00 | \$2,940.00 | \$317.00 |
| Tuesday Junior Day 2 | \$1,500.00 | \$2,680.00 | \$317.00 |
| Wed. Junior Day 3 | \$1,500.00 | \$1,320.00 | \$317.00 |

Total: \$24,449.00

August/September Lakeview Golf Course Clubhouse Report

- July was another busy month with plenty of play and a lot activities/events going on.
- July's and first part of August's weather was decent with some rain and storms that hindered played
 - First Tee Junior Program ended on Tuesday, July 29th
- Junior Golf activity and junior golfers out at Lakeview has increased with a ton of more junior golfers and families playing
- High School Boys Golf and DWU Men's and Women's Golf Team start practice on Monday, August 11th
- Some events that were in August
 - Emery High School Fundraiser – Saturday, August 9th
 - Zion Lutheran Church – Sunday, August 10th
 - House of GOP Fundraiser – Monday, August 11th
 - Meadowbrook Masters – Friday, August 15th & Saturday, August 16th
 - MHS Boys JV Quadrangular – Tuesday, August 19th
 - Big Dummy's Bar & Grill 2 Person Scramble – Saturday, August 23rd
 - MHS Boys Marchand Cup – Tuesday, August 26th
 - Stifel/Nicolaus Golf Outing – Friday, August 29th
 - Lakeview 2 Person Scramble – Sunday, August 31st
- Events in September
 - MHS Boys Marchand Cup – Tuesday, September 2nd
 - Parkston HS Varsity Invite – Friday, September 5th
 - Doorn/Zens Family Reunion Golf Outing – Saturday, September 6th
 - MHS Boys JV ESD Meet – Monday, September 15th
 - Pork Producers Fundraiser – Wednesday, September 17th
 - MHS Boys Varsity Invite – Friday, September 19th
 - GPS Senior Men' Tournament – Tuesday, September 23rd
 - DWU Baseball Fundraiser – Saturday, September 27th
 - Tim Smith 27 Hole Shootout – Sunday, September 28th
 - Region 3A Boys Tournament – Monday, September 29th

Thanks,

Eric Hieb

2025 Rounds Played & Membership Numbers

Rounds

Total Rounds Played in 2023 = 25,416
Total Rounds Played in 2024 = 37,155
2025 Month of August Rounds = 6,902
Total Rounds Played Through August 2025 = 27,840

Membership

2022 Numbers

Single: 159
Couples: 110
College: 14
Student: 33
Family: 232
Total: 548

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Single: 160
Couples: 104
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Single: 168
Couples: 102
College: 23
Student: 43
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2025 Numbers

Single: 203
Couples: 104
College: 27
Student: 41
Family: 371
Total: 746

Single Range Passes: 71 (74 in 2024)

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New Members: 93

Punch cards:

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- July's and first part of August weather was decent with some rain and storms that hindered played
 - First Tee Junior Program ended on Tuesday, July 29th
- Junior Golf activity and junior golfers out at Lakeview has increased with a ton of more junior golfers and families playing
- Events and fundraisers at Lakeview
 - Vermeulen Open – July 4th
 - Sanford Series Junior Event – July 7th
 - DWU Football Fundraiser – July 11th
 - City Tournament at Lakeview – July 12th & 13th
 - BFLF Par 3 Tournament – July 14th
 - GPS Senior Tour Tournament – July 15th
 - SDGA Adult/Junior Championship – July 20th
 - SDGA Junior Championship – July 21st through July 23rd
 - Member/Guest Tournament – August 1st through August 3rd
 - Pepsi Cola 2 Woman Scramble – August 6th
- High School Boys Golf and DWU Men's and Women's Golf Team start practice on Monday, August 11th
- Some events coming up in August
 - Emery High School Fundraiser – Saturday, August 9th
 - Zion Lutheran Church – Sunday, August 10th
 - House of GOP Fundraiser – Monday, August 11th
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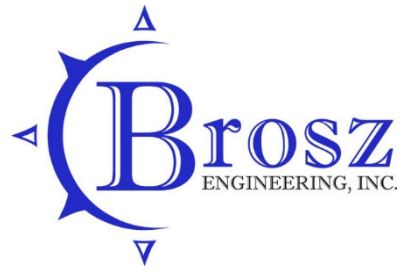
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**FEE ESTIMATE
FOR PROFESSIONAL SERVICES**

| | |
|---|--|
| TO: City of Mitchell | BROSZ ID #: P25-16-1 |
| CONTACT: Jasson Gunnare | BROSZ PROJECT #: - |
| ADDRESS: 612 North Main St Mitchell, SD 57301 | JOB TITLE: |
| OFFICE PHONE: 605-656-1324 | JOB DESCRIPTION: Graceland Cemetery – West Improvements |
| CELL PHONE: 605-656-1324 | JOB LOCATION: Mitchell, SD |
| EMAIL: Jason.Gunnare@cityofmitchellsd.gov | |

BROSZ ENGINEERING WILL PROVIDE ENGINEERING SERVICES TO THE CLIENT AS SET FORTH BELOW:

Compensation

The total fee for services as outlined in Exhibit A is estimated to be **Lump Sum fee of \$12,200 (+taxes).**

| | |
|-----------------------------|--------------------------------|
| Task 1: Conceptual Design | \$12,200 |
| Task 2: Additional Services | Hourly (not included in quote) |
| Total | \$12,200 (+ taxes) |

This work order/proposal incorporates and includes the attached General Conditions.

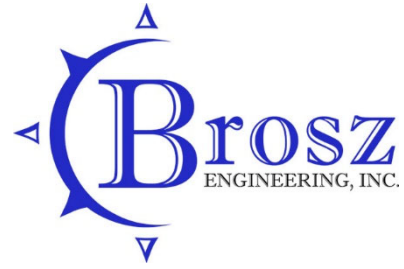
ACCEPTANCE & AUTHORITY:

| | |
|-------------------|--|
| ACCEPTED: | ACCEPTED: Brosz Engineering, Inc. |
| SIGNATURE: | SIGNATURE: <i>AJ Welder</i> |
| PRINTED: | PRINTED: AJ Welder, PE |
| TITLE: | TITLE: Project Engineer |
| DATE: | DATE: 8/18/2025 |

*Please note all prices are good for 2025. If Owner elects to pause the project at any time and any task extends into future years, a contract amendment will be necessary for revised yearly wage rates.

EXHIBIT A

TYPICAL SCOPE OF SERVICES FOR FEE ESTIMATE



Date: 8/18/2025

PROJECT INFORMATION

Information from this proposal comes from conversations with City of Mitchell and Brad Lawrence. The existing site is approximately 20 acres and is depicted on the west red square area. The green line indicates the proposed location for sidewalk. Sidewalk and graded slopes to tie into the existing topography and the proposed cemetery topography will be up to a 60' wide corridor. The scope of this concept work will provide two alternate concepts of the west site.

This scope does not include any conceptual or design work on the east site. This scope does not include any preliminary grading for either location.

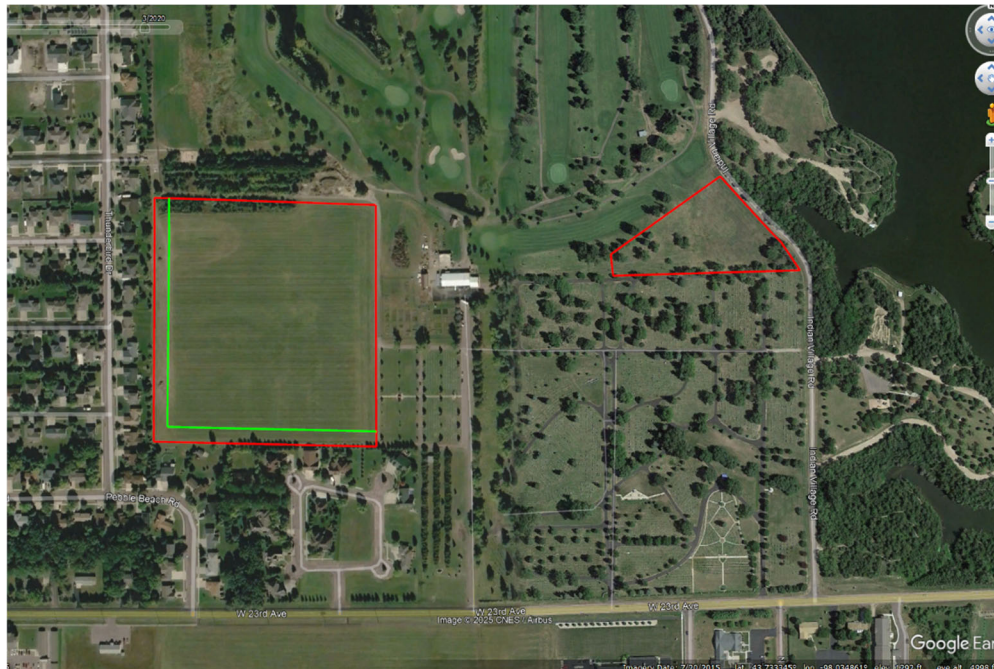
The concepts will include the layout of the perimeter sidewalk and asphalt road locations.

One concept will be to maximize the amount of gravestone spots with straight alignment roads. Second concept will have a monument location with circular road(s) around it promoting a focal theme of the cemetery.

It is unknown whether wetlands exist on this site, and therefore Brosz makes no guarantees that wetlands are not present. No wetlands are listed on the National Wetlands Inventory so it is assumed none are present.

Online FEMA map does not show this site on a floodplain or floodway. As a result, none of the typical design requirements and regulations are assumed with floodplains or floodways on this site.

No detention pond is assumed to be necessary for the site.



ANTICIPATED DEVELOPMENT TASK INCLUDED IN ESTIMATE:

Task 1: Concept Design – work performed in 2025

- Have up to three (3) one-hour virtual meetings with Owner to discuss concept.
- Use Lidar data and plat information to provide existing topography and boundary locations.
 - Survey will be needed for plan production but is not included in this phase
- Provide two differing concept layouts depicting the road layout and perimeter sidewalk.
- Revise concept per Owner comments one time.
- Opinion of Cost – 1 for each concept

Deliverables: Concept 1, Concept 2, Revised Concept 1 or 2, Opinion of Cost – Concept 1, Opinion of Cost – Concept 2

Billing Milestones (as a percentage of the total Task fee):

- Concept provided to Owner 100%

SERVICES NOT INCLUDED:

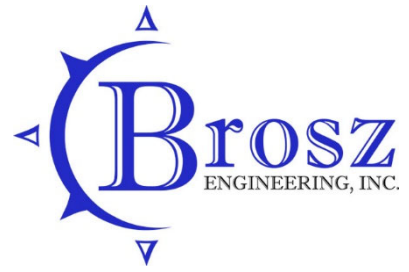
Services not included in this estimate (but can be provided as an additional service):

- Topographic and Boundary survey
- Geotechnical Services
- Permitting
- Electrical/Lighting Design
- Bid Letting Services
- Floodplain Development Permit
- Engineer’s Opinion of Probable Cost/Quantities.
- Landscape Design.
- Irrigation Design.
- Traffic Study
- Construction Services (Staking, Testing, Observation, Administration, Shop Drawing Review)
- Wetland Delineation, Wetland Delineation Report – none identified by National Wetlands Inventory
- Section 404 Permit – no regulatory floodway or floodplain identified by FEMA
- Detention Pond Design
- Pavement Recommendation – From Geotechnical Report or City of Mitchell required pavement depth

OWNER SHALL PROVIDE THE FOLLOWING WORK ITEMS FOR THE PROJECT:

- Attendance to all meetings and feedback in accordance with this agreement

NOTE: Unforeseen events which are outside of Engineer’s control may have an adverse impact on the project schedule provided within this agreement. Upon encountering such events, Engineer shall revise the project schedule and notify/coordinate with the Owner and all applicable agencies of any said changes to the project schedule, without incurring penalty.



**FEE ESTIMATE
FOR PROFESSIONAL SERVICES**

| | | | |
|----------------------|---|-------------------------|--|
| TO: | City of Mitchell | BROSZ ID #: | P25-16-2 |
| CONTACT: | Jasson Gunnare | BROSZ PROJECT #: | - |
| ADDRESS: | 612 North Main St Mitchell, SD 57301 | JOB TITLE: | |
| OFFICE PHONE: | 605-656-1324 | JOB DESCRIPTION: | Graceland Cemetery – East Improvements |
| CELL PHONE: | 605-656-1324 | JOB LOCATION: | Mitchell, SD |
| EMAIL: | Jason.Gunnare@cityofmitchellsd.gov | | |

BROSZ ENGINEERING WILL PROVIDE ENGINEERING SERVICES TO THE CLIENT AS SET FORTH BELOW:

Compensation

The total fee for services as outlined in Exhibit A is estimated to be **Lump Sum fee of \$8,500 (+taxes).**

| | |
|-----------------------------|--------------------------------|
| Task 1: Conceptual Design | \$8,500 |
| Task 2: Additional Services | Hourly (not included in quote) |
| Total | \$8,500 (+ taxes) |

This work order/proposal incorporates and includes the attached General Conditions.

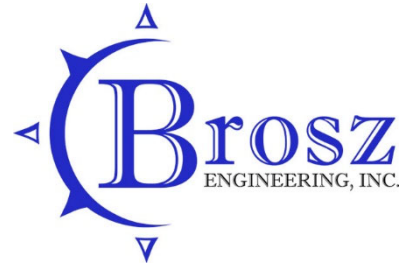
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*Please note all prices are good for 2025. If Owner elects to pause the project at any time and any task extends into future years, a contract amendment will be necessary for revised yearly wage rates.

EXHIBIT A

TYPICAL SCOPE OF SERVICES FOR FEE ESTIMATE



Date: 8/18/2025

PROJECT INFORMATION

Information from this proposal comes from conversations with City of Mitchell and Brad Lawrence. The existing site is approximately 3 acres and is depicted on the east red square area. One concept layout depicting the proposed roads will be provided.

This scope does not include any conceptual or design work on the west site. This scope does not include any preliminary grading for either location..

The concepts will include the layout of and asphalt road locations.

It is unknown whether wetlands exist on this site, and therefore Brosz makes no guarantees that wetlands are not present. No wetlands are listed on the National Wetlands Inventory so it is assumed none are present.

Online FEMA map does not show this site on a floodplain or floodway. As a result, none of the typical design requirements and regulations are assumed with floodplains or floodways on this site.

No detention pond is assumed to be necessary for the site.



ANTICIPATED DEVELOPMENT TASK INCLUDED IN ESTIMATE:

Task 1: Concept Design – work performed in 2025

- Have up to 3 one-hour virtual meetings with Owner to discuss concept.
- Use Lidar data and plat information to provide existing topography and boundary locations.
 - Survey will be needed for plan production but is not included in this phase
- Provide concept of site.
- Revise concept per Owner comments one time.
- Opinion of Cost

Deliverables: Concept 1, Revised Concept, Opinion of Cost

Billing Milestones (as a percentage of the total Task fee):

- Concept provided to Owner 100%

SERVICES NOT INCLUDED:

Services not included in this estimate (but can be provided as an additional service):

- Topographic and Boundary survey
- Geotechnical Services
- Permitting
- Electrical/Lighting Design
- Bid Letting Services
- Floodplain Development Permit
- Landscape Design.
- Irrigation Design.
- Traffic Study
- Construction Services (Staking, Testing, Observation, Administration, Shop Drawing Review)
- Wetland Delineation, Wetland Delineation Report – none identified by National Wetlands Inventory
- Section 404 Permit – no regulatory floodway or floodplain identified by FEMA
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