

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

**September 2, 2025
6:00 P.M.**

PRESENT: Marty Barington, Mike Bathke, John Doescher, Tim Goldammer
Kevin McCardle, Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT:

PRESIDING: Mayor Jordan Hanson

AGENDA:

Moved by McCardle, seconded by Goldammer, to approve the following items on the consent agenda:

- a. City Council Minutes
 - 1. City Council August 18, 2025
- b. Committee Reports
 - 1. Planning Commission August 11, 2025
 - 2. Planning Commission August 25, 2025 (unsigned)
- c. Automatic Supplements
 - 1. General Fund-Police in the amount of \$78,642.00 from insurance proceeds
 - 2. General Fund-Police in the amount of \$4,500.00 from state funds
- d. Raffle Permits
 - 1. First Circuit CASA with the drawing to be held on November 22, 2025(ag raffle)
 - 2. First Circuit CASA with the drawing to be held on November 22, 2025(urban raffle)
 - 3. Mitchell Booster Club with the drawings to be held during September and Boys/Girls Basketball Double Headers
 - 4. LB Williams PTO with the drawing to be held on October 25, 2025
 - 5. Trinity Lutheran Church with the drawing to be held on October 5, 2025
- e. Special Event Permit Application for DWU Blue & White Days Parade on Saturday, October 25, 2025
- f. Declare Surplus Property-1st Avenue (Lot 4) to be destroyed
- g. Volunteer List
- h. Set date 6:00 P.M., September 15, 2025 for Public Hearing on Assessment Roll for Collection of Special Assessments Rolls for 2024 Construction Projects and 2024 Nuisance Abatements
- i. Set date September 15, 2025 for hearing and action on the following alcohol license applications
 - 1. The Crown & Eye Culinary Company dba The Green Room, 623 South Sanborn Boulevard for a new Retail (on-off sale) Wine and Cider License (Video lottery is not included)
 - 2. The Crown & Eye Culinary Company dba The Green Room, 623 South Sanborn Boulevard for

a new Retail (on-off sale) Malt Beverage & SD Farm Wine License (Video lottery is not included)
j. Approval of Gas and Fuel Quotations

<u>Howes Oil Company</u>	<u>Requested Gallons</u>	<u>Bid Gallons</u>	<u>Price per Product</u>	<u>Total Bid</u>
On Road Diesel #2	2,900	2,900	\$2.6965	\$7,819.85
Off Road Diesel #2	4,600	4,600	\$2.4215	\$11,138.90
Total Bid:				\$18,958.75

k. Pay Estimates September 2, 2025

Pay Estimate #61 in the amount of \$13,437.25 for Above Ground Storage Tank #2020-20 contracted to Infrastructure Design Group

Pay Estimate #42 in the amount of \$10,457.00 for Lake Mitchell-Phase II #2021-20 contracted to Barr Engineering

Pay Estimate #20 in the amount of \$317.00 for Livesay Lane Utilities #2021-25 contracted to Infrastructure Design Group

Pay Estimate #17 in the amount of \$5,052.50 for Wastewater Treatment Plant Improvements #2021-31 contracted to GeoTek Engineering

Pay Estimate #51 in the amount of \$13,713.73 for Highway 37 Utilities #2021-45 contracted to SPN & Associates

Pay Estimate #52 in the amount of \$4,347.66 for Highway 37 Utilities #2021-45 contracted to SPN & Associates

Pay Estimate #10 in the amount of \$211,157.06 for Highway 37 Utilities #2021-45 contracted to Michels Road & Stone

Pay Estimate #8 in the amount of \$132,809.00 for 23rd & Ohlman Lift Station #2022-03 contracted to Halme Inc

Pay Estimate #24 in the amount of \$4,916.27 for 23rd & Ohlman Lift Station #2022-03 contracted to SPN & Associates

Pay Estimate #25 in the amount of \$296.00 for 1st/7th & Main Traffic Signals #2022-08 contracted to HR Green

Pay Estimate #4 in the amount of \$100,801.35 for Hitchcock Pickle Ball Courts #2023-14 contracted to Rexwinkel Construction

Pay Estimate #16 in the amount of \$3,393.95 for Hitchcock Pickle Ball Courts #2023-14 contracted to SPN & Associates

Pay Estimate #8 in the amount of \$90,499.54 for Ohlman/S Harmon Lift Station #2023-16 contracted to Halme Inc

Pay Estimate #23 in the amount of \$2,396.42 for Ohlman/S Harmon Lift Station #2023-16 contracted to SPN & Associates

Pay Estimate #4 in the amount of \$112,805.41 for 2nd/4th & Main Streetscape #2023-21 contracted to Schoenfelder Construction

Pay Estimate #11 in the amount of \$1,327.50 for West End Bridge #2023-23 contracted to Brosz Engineering

Pay Estimate #11 in the amount of \$358.50 for Water Distribution System Model #2024-37 contracted to AE2S

Pay Estimate #7 in the amount of \$35,511.54 for North Ohlman-23rd to Kemper #2025-01 contracted to SPN & Associates

Pay Estimate #7 in the amount of \$5,109.33 for 1st Avenue-Burr to Foster #2025-06 contracted to SPN & Associates

Pay Estimate #1 in the amount of \$136,693.00 for Sheepsfoot Soil Compactor #2025-21 contracted to Transource Truck & Equipment

Pay Estimate #6 in the amount of \$4,498.75 for Cadwell Park Infield Improvements #2025-23 contracted to SPN & Associates

Pay Estimate #2 in the amount of \$2,035.00 for Hitchcock Tennis Courts #2025-34 contracted to SPN & Associates

1. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer

PAYROLL AUGUST 3, 2025 – AUGUST 16, 2025: City Council \$3,735.28, Mayor \$1,614.57, City Administrator \$6,841.52, Administrative Boards \$2,442.65, Attorney \$5,601.88, Finance \$7,793.28, Human Resources \$4,601.44, Municipal Building \$5,515.60, Information Technology \$3,453.08, Police \$88,164.36, Traffic \$5,920.06, Fire \$42,296.78, Street \$37,919.13 Public Works \$26,736.69, Cemetery \$7,741.76, Library \$17,223.76, Recreation & Aquatics \$29,885.56, Recreation Center \$14,909.69 Sports Complexes \$19,715.94, Ballpark Concessions-\$1,274.34, Parks \$29,156.74, Supervision \$4,418.10, E911 \$24,565.07, Palace Transit \$29,722.43, JVCC \$2,002.78, Nutrition \$4,832.92, Airport \$2,669.37, Water Distribution \$19,015.03, Sewer \$18,896.36, Recycling Program \$9,348.05, Waste Collection \$10,718.95, Landfill \$11,345.50, Corn Palace \$33,754.34, Golf Course \$10,978.86 Campground \$2,553.60, Emergency Medical Services \$40,800.31

NEW HIRES:

CORN PALACE: Bradley Kyburz-\$13.70, Madelynn Volk-\$11.50

SALARY ADJUSTMENTS:

EMS: Tristian Johnson-\$24.937

FIRE: Chad Cody-\$29.218, Daniel Pollreisz-\$34.217

LANDFILL: Clayton Moore-\$33.391

MUNICIPAL BUILDINGS: Melissa Hobaugh-\$19.769

PARKS: Brady Andera-\$25.561

POLICE: Andrew Becker-\$35.766, Wyatt Hunt-\$30.833

STREET: Randall Hanten-\$34.059

WASTE WATER: Connor Davis-\$24.324

TERMINATION:

LANDFILL: Aaron Siemsen

SPORTS COMPLEX: Dayton Adams, Nolan Dvorak, Jaxson Hartman, Carter McCormick, Gavin Paul, Ralph Riggert, Collin Weier, Nolan Widstrom

WARRANTS:

A&B Business Solutions, Supplies-\$4,694.51; A-Ox Welding Supply, Supplies-\$112.40; Accounts Management, Garnishment-\$561.52; Advanced Engineering and Environmental Services, 2024-37 P.E. #11-\$358.50; AFLAC, Aflac Withholding-\$9,199.48; AFSCME Council 65, Union Dues-\$546.63; Air Delights, Supplies-\$56.39; Amazon Capital Services, Supplies-\$1,780.82; American Engineering Testing, Lab Fees-\$64.00; AMG-Avera Occupational Medicine, Labs-\$113.10; Automatic Building Control, Monitoring-\$300.00; Avera Occupational Medicine, Physicals-\$391.00; Avera Queen of Peace Hospital, Supplies-\$563.18; Bailey Metal Fabricators, Maintenance-\$1,688.00; Baker & Taylor, Books-\$49.71; Barr Engineering, 2021-20 P.E. #PH2-42-\$10,457.00; Bechen Electric, Maintenance-\$438.44; Bender Sewer & Drain, Maintenance-\$14,061.85; Blackstone Publishing, Audiobooks-\$163.95; Brendan J Poore, Travel-\$221.06; Brosz Engineering, 2023-23 P.E. #11-\$1,327.50; Butler Machinery, Supplies-\$190.00; C&B Operations, Supplies-\$1,391.58; Carquest Auto Parts, Supplies-\$35.99; Central Electric, Utilities-\$58,083.95; Century Link, Repair-\$518.75; CHR Solutions, Billing-\$3,962.06; CHS Farmers Alliance, Repair-\$6,612.08; City of Mitchell, Street Expense-\$200.00; City of Mitchell, Golf Course Deductions-\$1,470.12; City of Mitchell, Recreation Deductions-\$2,296.30; Climate Systems, Maintenance-\$160.00; Color Bee Body Art, Pre Sturgis Party-\$350.00; Column Software, Advertising-\$1,003.88; Commercial Asphalt, Supplies-\$2,671.80; Core & Main, Supplies-\$27,587.60; Core-Mark US, Supplies-\$300.05; Corporate Translation Service, Translation Service-\$229.15; Dakota Supply Group, Supplies-\$327.61; Davison County, Return Fund-TID #16 Dissolved-\$35,069.02; Davison County Treasurer, Title, Plate Registration-\$26.70; Delta Dental Plan of South Dakota, Dental Insurance-\$17,554.78; Demco, Supplies-\$229.16; Department of Social Services, Child Support-\$359.54; Elfstrand's Ace Hardware, Supplies-\$659.19; Elliott Equipment, Supplies-\$659.96; Environmental Equipment & Service, Supplies-\$788.92; Eric Hieb, Contract Services-\$10,635.40; Ferguson Waterworks #2516, Supplies-\$3,089.79; First National Bank Omaha, Supplies-\$8,572.90; Fisher Scientific, Supplies-\$980.88; Fleetpride, Supplies-\$1,189.08; Floor to Ceiling Store, Supplies-\$867.04; Galls, Supplies-\$1,550.89; Geotek Engineering & Testing, 2021-31 P.E. #17-\$5,052.50; Great Western Tire, Supplies-\$1,871.60; Hach, Supplies-\$1,917.70; Halme, 2022-3 P.E. #8-\$223,308.54; Hawkins, Supplies-\$2,296.55; Howes Oil, Supplies-\$36,055.13; HR Green, 2022-8 P.E. #25-\$296.00; Hunter Lehmann, Travel-\$102.00; I-State Truck Center, Supplies-\$4,102.48; Infrastructure Design Group, 2020-20 P.E. #61-\$13,754.25; Ingram Library Services, Books-\$1,776.52; Innovative Systems, TID#16-\$12,893.90; Intec Services, Supplies-\$27,240.00; International Code Council, Membership-\$170.00; Jason Tuttle, Reimbursement-\$63.00; Jebro, Supplies-\$65,829.65; Jessica Pickett, Travel-

\$143.38; Jones, Supplies-\$611.48; Kimball Midwest, Supplies-\$212.48; Larry's I-90 Service, Repair-\$36.23; Lawson Products, Supplies-\$227.98; Levi Stevens, Refund-\$50.00; Light & Siren, Supplies-\$8,627.28; Luke Nagel, Reimbursed-\$65.00; M&T Fire and Safety, Supplies-\$5,070.56; Matt Geidel, Training-\$102.00; McLeod's Printing, Supplies-\$55.92; Menard's, Supplies-\$729.59; Messerli & Kramer, Garnishment-\$330.99; Mettler Implement, Supplies-\$1,200.92; Michels Road & Stone, 2021-45 P.E. #10-\$211,157.06; Microsoft, Subscription-\$910.00; Midcontinent Communication, Utilities-\$95.39; Midwest Fire & Safety, Maintenance-\$115.00; Midwest Turf & Irrigation, Supplies-\$102.11; Millennium Recycling, Single Stream Fee-\$2,153.76; Clarke, Refund-\$2,298.93; Mitchell Area Chamber of Commerce-\$300.00; Mitchell Community Scholar, Scholarships-\$1,302.29; Mitchell Plumbing & Heating, Supplies-\$7,420.11; Mitchell Telecom, Utilities-\$82.93; Mitchell United Way, United Way Deductions-\$141.00; Mueller Lumber, Supplies-\$122.67; Muth Electric, Maintenance-\$11,873.93; N-Able Technologies, Software-\$105.60; Napa Central, Supplies-\$52.25; North Central Seed, Supplies-\$54.50; North Dakota Library, Travel-\$225.00; Northwest Pipe Fittings, Supplies-\$1,080.14; Northwestern Energy, Utilities-\$5,179.83; Optilegra, Vision Plan Deductions-\$259.84; Overdrive, Ebooks-\$311.91; Palace City Peddlers, Sports Authority Promo-\$2,500.00; Paulson Sheet Metal, Capital Equipment-\$3,500.00; Peterbilt of Sioux Falls, Supplies-\$670.99; Pfeifer Implement, Supplies-\$19.27; Pioneer Manufacturing, Supplies-\$1,216.65; Playtime, Capital Equipment-\$16,000.00; Power Play Hockey Clinic, Sports Authority Promo-\$2,000.00; Premier Pest Control, Contract Services-\$795.00; Public Health Laboratory, Lab Testing-\$300.00; Qualified Presort Service, Postage-\$518.80; Reiter Enterprises, Rentals-\$750.00; Rexwinkel Concrete, 2023-14 P.E. #4-\$100,801.35; Robert McCardle, Travel-\$93.80; Runnings Supply, Supplies-\$1,400.98; Sanitation Products, Supplies-\$1,475.83; Santel Communications, Utilities-\$30.00; Schoenfelder Construction, 2023-21 P.E. #4-\$112,805.41; South Dakota Retirement System, Retirement Contributions-\$129,645.68; South Dakota-Supplemental, Supplemental Retirement-\$3,455.00; South Dakota-Supplemental Roth 457, Roth 457 Contributions-\$2,122.50; South Dakota Solid Waste Management, Membership Renewal-\$550.00; Sherwin-Williams, Supplies-\$169.65; Siteone Landscape Supply, Supplies-\$1,269.88; SPN & Associates, 2021-45 P.E. #51-\$76,257.00; Standard Insurance, Life Insurance-\$2,674.50; Staples, Supplies-\$122.95; Strider Education Foundation, Pre-Sturgis Party-\$1,452.00; Sturdevants, Supplies-\$671.09; Subway, Planning Commission Meals-\$71.92; Taylor Concrete Construction, Repair-\$4,812.62; Tessiers Mechanical Contractors, Repair-\$1,283.10; Thomas L Price, Screening-\$350.00; Thune True Value & Appliance, Supplies-\$293.29; Titan Machinery-Application, Supplies-\$334.27; TMA Stores, Repair-\$663.18; Transource, 2025-21 P.E. #1-\$136,693.00; Tristian Johnson, Travel-\$148.30; UPS Store #4227, Shipping-\$14.14; Verizon Wireless, Utilities-\$340.19; Vestis, Mat Cleaning-\$249.33; Walmart/Capital One, Supplies-\$180.24; Xtreme Fire Protection, Maintenance-\$505.89; Global Payments, Credit Card-\$27,335.73; Clover, Credit Card-\$114.25; Gladys & Joseph Chasse, Property Acquisition-\$500.00; Gracie Larvie, Property Acquisition-\$550.00; Ellwein Brothers, Supplies-\$8,069.95; Building Sprinkler, Professional Service-\$1,505.00; Della Sticker & Cody Zephie, Property Acquisition-\$800.00; Erin & Jordan Vadenbos, Property Acquisition-\$700.00; Rachael Fischer, Property Acquisition-\$500.00; John Running Horse Jr and Mag, Property Acquisition-\$675.00; Lookout Books, Books-\$262.65; Matt McDonald and Roseanne, Property Acquisition-\$750.00; Randy & Brandi Hamman, Property Acquisition-\$550.00

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

CITIZENS INPUT:

Mitchell resident, Troy Helleloid, asked what is going to happen to the lake, will it be drained, will it be dredged? Helleloid stated there are a lot of rumors and issues. Mayor Hanson commented stating that there will be a timeline presented from Barr Engineering at the next City Council meeting on September 15th.

BOARD OF ADJUSTMENT:

Moved by Goldammer, seconded by Barington, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

It was advised that this is the date and time set for hearing on the application of Marci Stults for a conditional use permit for a family residential daycare located at 308 South Mentzer Street, legally described as Lots 7 and 8, Block 9, Applegate Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R4 High Density Residential District. The Planning Commission recommended approval of said application with the following conditions, the permit is non-transferable, a new application would be required if the business ceases operation for six months, and passes a fire inspection. Moved by Sabers, seconded by Goldammer, to approve said application. Motion carried.

Moved by Goldammer, seconded by Barington, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

CONSIDER APPROVAL:

Moved by Goldammer, seconded by McCardle, to approve a Special Event Permit Application for Opening Night presented by Bradley's on September 19, 2025. Motion carried.

Moved by Goldammer, seconded by Smith, to approve participation in the Secondary Manufacturers Settlement (Opioid Litigation). Motion carried.

Moved by Sabers, seconded by Goldammer, to approve the request for a handicapped parking spot at 920 West Ash. Motion carried.

Moved by Sabers, seconded by Barington, to approve the quote for 2025 Corn Palace Murals Project #2025-40 to Pro Contracting in the amount of \$75,420.46. Motion carried.

Moved by McCardle, seconded by Bathke, to approve the quote for Golf & Cemetery Bike Path Project #2024-23 to Taylor Concrete Construction, LLC in the amount of \$93,176.70. Motion carried.

AWARD BID:

Bids were opened and read on Lakeshore Development Sanitary Sewer Project #2025-42 on the 27th day of August, 2025. Moved by Bathke, seconded by Barington, to award, as follows:

**LAKESHORE DEVELOPMENT SANITARY SEWER
PROJECT #2025-42**

SiteWorks, Inc, 4825 N Wilcox Drive, Sioux Falls, SD 57104

Total Bid \$152,436.94

Motion carried.

CONSIDER APPROVAL:

Moved by McCardle, seconded by Goldammer, to approve Agreement #A2025-50, Electric Service at the South Wastewater Treatment Plant with Central Electric, as follows:

- A. #A2025-50A-Dewatering Building in the amount of \$26,020.46
- B. #A2025-50B-Blower Building in the amount of \$10,765.33

Motion carried.

Moved by Goldammer, seconded by Smith, to approve Agreement #A2025-51, Permanent Easements for the 1st & Main and 7th & Main Traffic Light Improvements Project #2022-08, as follows:

- A. #A2025-51A-Area Community Theatre, Inc (Northeast Corner of Main Street and 7th Avenue)
- B. #A2025-51B-CJG Properties, LLC (Northwest Corner of Main Street and 7th Avenue)
- C. #A2025-51C-Caseys Retail Company (Southeast Corner of Main Street and 1st Avenue)

Motion carried.

Moved by Goldammer, seconded by McCardle, to approve Agreement #A2025-54, Airport Improvement Program Grant for Runway 18-36 MHE-GLG3-46-0037-034-2025. Motion carried.

RESOLUTIONS:

Moved by Goldammer, seconded by Tjarks, to approve Resolution #R2025-64, Dissolving Tax Increment District #16, as follows:

**RESOLUTION #R2025-64
Resolution Dissolving Tax Increment District #16**

PREAMBLE:

WHEREAS, Tax Increment District #16, hereinafter referred to as TID #16, was established on or about September 19, 2011; and

WHEREAS, the positive tax increments during the term of this TID have been deposited in a special fund denominated "Tax Increment District Number Sixteen", for the payment of the incurred authorized debt and expenses of the TID; and

WHEREAS, all debts and expenses of TID #16 have been paid in full, and pursuant to SDCL 11-9-46, the TID shall terminate and the District will be dissolved when the payment of all projected costs and all tax incremental bonds and notes have been paid;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MITCHELL:

That Tax Increment District #16 be, and it is hereby, dissolved, inasmuch as the payment of all projected costs and all tax incremental bonds and notes have been paid in full.

Motion carried and resolution declared duly adopted.

EXECUTIVE SESSION:

Moved by Goldammer, seconded by McCardle, to go into Executive Session as permitted by SDCL 1-25-2(3) Legal. Motion carried.

Mayor Hanson declared the board out of executive session at 7:48 p.m. and the City Council to reconvene in regular session at 7:49 p.m.

ADJOURN:

There being no further business to come before the meeting, Mayor Hanson adjourned the meeting.


Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.