



Public Library Board of Trustees Minutes
Mitchell Public Library, 221 N. Duff Street
July 15, 2025

1. Call to Order

Board President Nath called the meeting to order at 5:15 p.m. New board member Megan Luther was welcomed to the Board.

2. Roll Call

The following member was present in person: Deb Everson, and Megan Luther. Board member Dennis Nath attended via Zoom. Board members Diana Goldammer, Ann Temple, and Susan Tjarks were excused. Also present was Kevin Kenkel, Library Director.

3. Approval of Agenda

There were no changes to the agenda. Motion by Everson, seconded by Luther, to approve the agenda. All members present voted "Aye". Motion passed.

4. Approval of Minutes

Board members reviewed the minutes from the May 13, 2025 board meeting. Motion by Everson, seconded by Luther, to approve these minutes. All members present voted "Aye". Motion passed.

5. Director's Report

Board members reviewed written reports and monthly statistics for May and June 2025. Kenkel provided additional comments regarding the written reports and projects from the strategic plan. Motion by Luther, seconded by Everson, to approve the director's report. All members present voted "Aye". Motion passed.

6. Financial Report & Approval of Bills

Board members reviewed the May and June 2025 bank statements and financial reports. Motion by Everson, seconded by Luther, to approve payment of the submitted bills and to approve the financial reports. All members present voted "Aye". Motion passed.

7. Business Items

A. Annual Meeting Actions

Kenkel presided over the selection of a Board President for the coming year. Everson nominated Dennis Nath as President for 2025-2026. Motion by Everson, seconded



by Luther, to close nominations and elect Nath by acclamation. All members present voted "Aye". Motion passed.

At this point, re-elected Board President Nath again presided at the meeting and asked for nominations for Vice-president. Everson nominated Goldammer for 2025-2026. Motion by Luther, seconded by Everson, to close nominations and elect Goldammer by acclamation. All members present voted "Aye". Motion passed.

Board members reaffirmed the third Tuesday at 5:15 p.m. of each odd month as the meeting date for board meetings. Board members will continue having training sessions as needed the third Tuesday of each even month at Mitchell Public Library. These sessions will be at 5:15 p.m.

B. Review of 2025 Library Budget Request

Kenkel presented the draft 2026 budget request for city funding. Board members reviewed and asked questions about a number of items. Board members affirmed the draft request.

Due to poor audio quality for Nath's Zoom connection, board member Everson was asked to run the remainder of the meeting.

8. Committee Reports

There were no committee reports.

9. Board Input

Luther asked about progress on the window in the children's area that shattered in June. Kenkel informed board members that the replacement window was ordered, but hasn't arrived yet.

10. Citizen's Input

No citizen's input was given.

11. Adjournment

The next Board of Trustees meeting is scheduled for September 16, 2025 at 5:15 p.m. in City Council Chambers at City Hall. With summer schedules there will be no August training session.

There being no further business, Board member Everson declared the meeting adjourned at 6:03 p.m.