Special City Council Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
September 29, 2025

1. **5:00 PM Call to Order**
2. **Pledge Of Allegiance**
3. **Roll Call**
4. **Public Comment**
   If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
5. **Action to Approve Resolution #R2025-70, Ohlman Street-23rd to Kemper Utility and Street Improvements State Revolving Fund Application**
6. **Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	September 29, 2025	**Requested By:**	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	2026 Budget		
Agenda Item:	Action to Approve Resolution #R2025-70, Ohlman Street-23rd to Kemper Utility and Street Improvements State Revolving Fund Application		
Explanation/Background of Agenda Item Requested:	Resolution #R2025-70 authorizes the City Council to approve and execute an application for financial assistance through the South Dakota Board of Water and Natural Resources. The resolution also designates the Mayor to execute and submit the application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the project. The application for financial assistance is in an amount not to exceed $3,930,000. The loan term will be 30-years at a rate of 3.75%. Staff recommends approval of Resolution 2025-70.		

Sanitary/Storm Sewer Facilities Funding Application

Clean Water State Revolving Fund Program (CWSRF)
Consolidated Water Facilities Construction Program (CWFCP)

Applicant:	Proposed Funding Package	
City of Mitchell		
Address:	Requested Funding	$3,930,000
612 N. Main St Mitchell, SD 57301	Local Cash	
	Other:	
Subapplicant:	Other:	
Unique Entity ID:	Other:	
JXEFNSSK2VF4	TOTAL	$3,930,000

Project Title: North Ohlman Street Utility Improvements Project

Description:

The City of Mitchell is requesting funding for a project that will upgrade utility infrastructure along North Ohlman Street from 23rd Avenue to Kemper Avenue. Sanitary sewer improvements will include the replacement of old clay sewer lines with approximately 3,250 linear feet of new PVC line, along with the installation of eight sewer manholes. Storm sewer upgrades will include the installation of approximately 2,200 linear feet of storm sewer main and inlet piping, 20 storm sewer inlets, and approximately 9,400 linear feet of curb and gutter.

The Applicant Certifies That:

I declare and affirm under the penalties of perjury that this application has been examined by me and, to the best of my knowledge and belief, is in all things true and correct.

Jordan Hanson, Mayor

Name & Title of Authorized Signatory (Typed) | Signature | Date

Cost and Effectiveness Certification Form

This is to certify compliance with Subtitle A, Section 5002, Subsection 602(b)(13) of the Water Resources Reform Development Act of 2014 in that project has been studied and evaluated for the cost and effectiveness of the processes, materials, techniques, and technologies for carrying out the proposed project or activity for which assistance is sought; and to the maximum extent practicable, the project or activity selected maximizes the potential for efficient water use, reuse, recapture, and conservation, and energy conservation, taking into account (i) the cost of constructing the project; (ii) the cost of operating and maintaining the project over the life of the project; and (iii) the cost of replacing the project.

Applicant Name: City of Mitchell

Project Name: N. Ohlman Street Utility Improvements

We certify that the proposed project is in compliance as described above.

Applicant's Authorized Signatory

Signature: _____

Printed Name: Jordan Hanson

Title: Mayor

Date: _____

Project Engineer

Signature: Jacob Sonne

Printed Name: Jacob Sonne

License #: 15046

Date: 9/17/2025

Category	Definition	Loan Amount
IX	Energy Conservation - Renewable. Costs for the production of renewable energy such as wind, solar, methane capture and energy conversion equipment, co-digestion, combined heat and power (CHP) systems, hydroelectric systems that harness wastewater flows to, from, or within treatments.	
X	Water Conservation - Efficiency. Costs that reduce the demand for POTW capacity through reduced water consumption including water meters, plumbing fixture retrofits or replacement, water efficient appliances, water efficient irrigation equipment, and education programs.	
XI	Water Conservation - Reuse. Costs for the treatment and conveyance of treated wastewater that is being reused (recycled water), including rehabilitation/replacement needs.	
	TOTAL:	$3,930,000

Jordan Hanson, Mayor

Name & Title of Authorized Representative

Signature of Authorized Representative

Date

Certification Regarding Debarment, Suspension, and Other Responsibility Matters

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;

(b) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forger, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and

(d) Have not within a three year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 U.S.C. § 1001, a false statement may result in a fine of up to $10,000 or imprisonment for up to 5 years, or both.

Jordan Hanson, Mayor

Name & Title of Authorized Representative

Signature of Authorized Representative

Date

☐ I am unable to certify to the above statements. Attached is my explanation

RESOLUTION #R2025-70

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS the City of Mitchell (the "City") has determined it is necessary to proceed with the **North Ohlman Street Utility Improvements Project** (the "Project"); and

WHEREAS the City has determined that financial assistance will be necessary to undertake the Project and an application for the additional financial assistance to the South Dakota Board of Water and Natural Resources is being prepared; and

WHEREAS it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of a Clean Water SRF application for financial assistance in an amount not to exceed **$3,930,000** to the South Dakota Board of Water and Natural Resources for the Project.
2. The Mayor is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.
3. The Mayor is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at Mitchell, South Dakota, this 29th day of September 2025.

APPROVED:

_____

(Seal)

Jordan Hanson, Mayor
City of Mitchell

Attest: _____
Michelle Bathke, Municipal Finance Officer
City of Mitchell