City Council Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
November 3, 2025

1. **6:00 PM Call to Order**
2. **Pledge Of Allegiance**
3. **Invocation: Word of Life**
4. **Roll Call**
5. **Approval Of Consent Agenda Items**
   Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

   A. City Council Minutes

   B. Committee Reports

   C. Automatic Supplements
   General Fund-Fire in the amount of $2,943.36 from grant funds

   D. Raffle Permits

   E. Volunteer Board Appointment:

   - **Appoint Jesse Stroud to the Corn Palace Events & Entertainment Board to fill an unexpired term to run November 2025-September 2026**

   F. Acknowledge Acceptance of Audit Report for 2024

   G. Change Order #2 to H&W Contracting for Pump Station and Ground Storage Reservoir Project #2020-20

   H. Change Order #3 to Michels Road & Stone for Highway 37 Utilities Project #2021-45

   I. Change Order #3 to Halme Inc. for 23rd Avenue Lift Station Project #2022-3

   J. Change Order #2 to Siteworks, Inc. for Lake Shore Development Sanitary Sewer Project #2025-42

   K. Set Date for November 17th, 2025 for Hearing and Action on the following Alcohol License Applications

   a. On the Application to Transfer RB-30207 Retail (on-off sale) Malt Beverage & SD Farm Wine license from Palace City Brewing Company, 227 West Railroad Ave to Palace City Brewing Company, 227 West Railroad Ave due to configuration of the boundary lines

b. On the Application to Transfer RW-30208 Retail (on-off sale) Wine and Cider license from Palace City Brewing Company, 227 West Railroad Ave to Palace City Brewing Company, 227 West Railroad Ave due to configuration of the boundary lines

L. Approval of Gasoline & Fuel Quotes

M. Pay Estimates

N. Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer

6. Motion To Approve, Request Public Comment, Roll Call

7. Public Comment

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. BOARD OF ADJUSTMENT: Entertain a Motion For The City Council To Recess And Sit As The Board Of Adjustment

A. Action to Set Date for Board of Adjustment Hearing 11-17-25

Habitat for Humanity has applied for a Variance Permit for east side yard setback of 0' vs 3' on Lot 8, Block 13; west side yard setback of 0' vs 3' on Lot 9, Block 13 to build a twin home across property lines. This is located at 1204 & 1208 E 1st Ave, legally described as the Lot 8 & 9, Block 13, Gleeson's Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R4 High Density Residential District.

9. RECONVENE AS CITY COUNCIL: Entertain a Motion For The Board of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

10. Presentation by Roger Musick on Proposed Recruitment & Growth Strategy Discussion

11. Hearing and Action on the Application of Cody Foreman dba Bullseyes and Birdies,1307 North Main Street for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License (Video lottery is not included)

12. Action to Approve the Application for Modification and Renewal of 2026 Medical Cannabis Dispensary License for The Flower Shop, LLC

13. Action to Approve the Application for Renewal of 2026 Medical Cannabis Dispensary License for Raftis Enterprise Mitchell dba Superior Buds

14. Action to Approve the Applications for Renewal of 2026 Liquor and Wine Licenses

15. Action to Approve Request for 4-Way Stop sign at 1st Avenue and Foster Street Intersection

16. **Action to Award Bid for Tornado Safe Room at City of Mitchell Campground, Project #2023-33**
17. **Action to Approve Agreement #A2025-65, Transfer Agreement with Muller Lumber Company**
18. **Action to Approve Agreement #A2025-66, Tax Increment District #44 Developer Agreement**
19. **Action to Approve Agreement #A2025-67, Agreement for Rotational Towing Services**
20. **Action to Approve Agreement #A2025-68, Tier 2 Non-Methane Organic Compound Emissions Testing with GeoTek Engineering & Testing Services, Inc**
21. **Action to Approve Resolution #R2025-74, Plat of Tract A of Julie's Addition, in the NE 1/4 of the NE 1/4 of Section 30, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota**
22. **Action to Approve Resolution #R2025-75, Plat of Tract 1 of Verna Hofer's Addition, in the W 1/2 of the NW 1/4 of Section 13, T 102 N, R 60 W of the 5th P.M., Davison County South Dakota**
23. **Action to Approve Resolution #R2025-76, Plat of Lot 14C, Block 14, Morningview Addition**
24. **Action to Approve Resolution #R2025-77, Plat of Lot 1 of Brunsen's Addition in the South 1/2 of the SE 1/4 of Section 21 and the North 1/2 of the NE 1/4 of Section 28, All in T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota**
25. **Second Reading on Ordinance #O2025-12, Rezoning Lot 5, Block 1, CJM Second Addition in the NW 1/4 of Section 32, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota from CJM Second Addition Planned Unit Development to Urban Development**
26. **Motion to Adopt Ordinance #O2025-12, Request Public Comment, Roll Call**
27. **Second Reading on Ordinance #O2025-13, Amending CJM Second Addition Planned Unit Development District**
28. **Motion to Adopt Ordinance #O2025-13, Request Public Comment, Roll Call**
29. **Second Reading on Ordinance #O2025-14, Fireworks for New Years**
30. **Motion to Adopt Ordinance #O2025-14, Request Public Comment, Roll Call**
31. **First Reading on Ordinance #02025-11, Revising Mitchell City Code Section 5-3-4(l) In Regards to Nuisance Vegetation**
32. **First Reading on Ordinance #O2025-15, 2026 Annual Appropriation Ordinance**
33. **First Reading on Ordinance #O2025-16, Franchise Agreement with Northwestern Energy**
34. **Review of South Dakota Open Meeting Materials**
35. **Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.