



Park and Recreation Board Agenda
City Council Chambers, City Hall, 612 N. Main Street
November 13, 2025

- 1. 6:00 PM Call to Order**
- 2. Citizen's Input**
If you need to address the board on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
- 3. DELEGATIONS**
- 4. ADDITIONS OR DELETIONS**
- 5. Approval of Minutes from October 16**
- 6. Approval of Financial Reports**
- 7. Department Reports**
- 8. Approval of 2025 Agreement with Mitchell Tennis Association**
- 9. Approval of Modifications and Clarification of Rules and Regulations within the Mobile Vending Permit**
- 10. Approval of Proposed Minor Additions to Dog Park by Local Girl Scouts Troop**
- 11. Review of South Dakota Open Meeting Laws**
- 12. Next Meeting Date**
- 13. Adjournment**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

**Parks & Recreation Board Meeting Minutes
City Council Chambers, City Hall, 612 N. Main Street
October 16, 2025**

Present: Pat Skinner, Dennis Thompson, Luke Norden, Adam Schulz, and council liaison Dan Sabers

Absent: Ed Goff, Shaun Davis, and Bryce Berletic

Staff Present: Kevin Nelson, Jeremy Nielsen, Thomas Gulledge, and Steve Roth

Others Present: None

1. Call to Order

The meeting was called to order by Kevin Nelson at 6:00pm.

2. Citizen's Input: None

3. Delegations: None

4. Additions or Deletions to Agenda: Request from Hot Shots Coffee to Vend Outside the Rec at Two Swim Meets, at the Request of Swim Club – Item listed below as #10.

Motion by Schulz and seconded by Thompson to approve the agenda. Motion carried.

5. Minutes

Minutes of the September 14, 2025 regular meeting were reviewed. Motion by Schulz and seconded by Thompson to approve as reviewed. Motion carried.

6. Approve Financial Reports

July financials were reviewed. Motion was made by Norden and seconded by Schulz to approve the Bills and Financial Reports as submitted. Motion carried.

7. Department Reports

Department managerial staff provided brief overviews of their written reports.

8. Next was a proposal to adopt a policy of ‘no smoking within 100 feet of entrances and exits to the Rec Center.’ Following an explanation by Gulledge as to the need, a motion was made by Norden and seconded by Skinner to approve. Motion carried.

9. Next was a request by Phil Lee of Mitchell Hockey to add exhaust fans, jointly vented to outside the building, to the Toshiba Rink locker rooms. A motion was made by Thompson and was seconded Skinner to approved the request. Motion carried.

10. Request from Hot Shots Coffee: The board discussed and agreed that it conflicted with park board policy. No action was taken other than notifying Hot Shots to seek alternative location from which to vend at swim meets.

11. Next Meeting Date: It was determined that the next monthly board meeting would be held on Thursday, September 11.

12. Adjournment: There being no further business, the board meeting adjourned at 6:49pm.

PACKET : 07515 07516 07517
 VENDOR SET: Multi
 FUND : 619 CAMPGROUND
 DEPARTMENT: 5220 CAMPGROUND
 BUDGET USE: DB-CURRENT BUDGET

BACK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00711	KAPA CENTRAL					
		I-820339	619-45220-42500	REPAIR & MAIN LAB GRIND VAL	208828	74.00
01-01199	STURDEVANTS AUTO VALUE					
		I-815063477	619-45220-42500	REPAIR & MAIN REG 25 AMP	208866	180.43
		I-815063479	619-45220-42500	REPAIR & MAIN STANDARD HALOGEN	208866	10.99
		I-815063936	619-45220-42500	REPAIR & MAIN BELT,WATER PUMP,TRP HORSEPW	208866	384.55
01-01830	NORTHWESTERN ENERGY					
		I-3394102-2.09.25	619-45220-42800	UTILITIES 2601 N MAIN ST	208932	1,616.53
		I-3394130-3.09.25	619-45220-42800	UTILITIES 2601 N MAIN ST TRLR	208932	111.58
		I-3394458-0.09.25	619-45220-42800	UTILITIES 2601 N MAIN ST SHWR	208932	15.39
01-02679	MENARD'S INC					
		I-93390	619-45220-42600	SUPPLIES RED MULCH,MARKING FLAG	208809	26.97
01-02694	TMA STORES					
		I-111429	619-45220-42500	REPAIR & MAIN LOOSE FLAT REPAIR	208874	15.59
01-03489	FLOWBIRD AMERICA INC					
		I-A1003369	619-45220-42620	COMPUTER SOFT ALARM MONITORING	208772	71.00
01-06750	MITCHELL TELECOM					
		I-11116794	619-45220-42800	UTILITIES ACCT #00029239-J	208914	77.95
01-09665	CITY OF MITCHELL					
		I-10012025	619-45220-42935	BID TAX SEPT 2025 HOTEL TAX	208743	476.00
					DEPARTMENT 5220 CAMPGROUND	TOTAL: 3,060.78
					FUND 619 CAMPGROUND	TOTAL: 3,060.78

PACKET: 07540 CREDIT CARDS 10.20.2025

VENDOR SET: 01

FUND : 619 CAMPGROUND

DEPARTMENT: 5220 CAMPGROUND

BANK: APSNY

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07141	FIRST NATIONAL BANK OMA					
		I-10082025.7021	619-45220-42200	PROFESSIONAL SEPT 2025 RESERVATION FEES	008901	434.40
		I-10082025.7022	619-45220-42600	COMPUTER SOFT SEPT 2025 RESERVATION FEES	008901	34.70
			DEPARTMENT 5220	CAMPGROUND	TOTAL:	469.10
			FUND	619 CAMPGROUND	TOTAL:	469.10

PACKET : 07544 07545 07546

VENDOR SET: Multi

FUND : 619 CAMPGROUND

DEPARTMENT: 5100 CAMPGROUND

BANK: Multi

BUDGET TO USE: DB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03488	BLOWSIRD AMERICA INC					
		I-A1002968	619-45220-42600	COMPUTER SOFT ALARM MONITORING	104964	71.00
			DEPARTMENT 5100	CAMPGROUND	TOTAL:	71.00
			FUND	619 CAMPGROUND	TOTAL:	71.00

PACKET : 07525 07526 07527

VENDOR SET: Multi

FUND : 201 PARK FUND

DEPARTMENT: 5110 RECREATION & AQUATICS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00940	HARVE'S SPORT SHOP					
		I-8902752	201-45110-42600	SUPPLIES & MA FOOTBALL MOUTH GUARDS	208779	129.99
	PROC: J51-SM-PROGR	P&A YOUTH PROGRAMS		SUPPLIES/MATERIAL-PROGRAMS		
		I-0002753	201-45110-42600	SUPPLIES & MA FOOTBALL REFEREE PENALTY FLAGS	208779	20.97
	PROC: J51-SM-PROGR	P&A YOUTH PROGRAMS		SUPPLIES/MATERIAL-PROGRAMS		
01-01404	MITCHELL IRON & SUPPLY					
		I-86862	201-45110-42500	REPAIR & MAINT FINANCE CHARGE	208822	19.44
	PROC: J50-RM-GENE	OUTDOOR AQUATIC CENTER		REPAIR/MAINT-GENERAL		
01-01830	NORTHWESTERN ENERGY					
		I-2868739-0.10.25	201-45110-42850	UTILITIES-AQU 1201 E HANSON ST POOL	208832	389.52
	PROC: J50-ELE/GAS	OUTDOOR AQUATIC CENTER		UTILITIES-ELECTRIC/GAS		
01-02567	S & M PRINTING INC					
		I-84837	201-45110-42600	SUPPLIES & MA OUTSIDE EXPECTATION AD	208852	25.00
	PROC: J53-SM-OFFIC	P&A SPECIAL EVENTS		SUPPLIES/MATERIAL-OFFICE		
01-02790	SUN GOLD SPORTS LLC					
		I-34706	201-45110-42250	PROGRAMMING S REC PROGRAM SHIRTS	208869	1,229.93
	PROC: J51-SM-PROGR	P&A YOUTH PROGRAMS		SUPPLIES/MATERIAL-PROGRAMS		
01-06750	MITCHELL TELECOM					
		I-11114426	201-45110-42800	UTILITIES ACCT #00223662-2	208824	1.44
01-07266	MITCHELL HIGH SCHOOL VO					
		I-09292025	201-45110-42250	PROGRAMMING S MHS VOLLEYBALL PROGRAM	208821	2,392.19
01-08515	SD DEPT OF PUBLIC SAFET					
		I-118693	201-45110-42500	REPAIR & MAIN BOILER CERTIFICATE FEE	208858	300.00
	PROC: J50-RM-EVAC	OUTDOOR AQUATIC CENTER		REPAIR-MAINT-EVAC		
DEPARTMENT 5110 RECREATION & AQUATICS					TOTAL:	4,503.43

PACKET : 07518 07518 07517
 WEEKEND SET: Mult
 FUND : 201 PARK FUND
 DEPARTMENT: 5140 RECREATION CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORDEWESTERN ENERGY					
		I-2773861-6.10.25	201-45140-42800	UTILITIES 1300 N MAIN ST UNIT 15	208832	1,366.94
	PROC: 508-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
01-02527	S & M PRINTING INC					
		I-85060	201-45140-42600	SUPPLIES & MA MY PLACE DAY PASSES	208852	28.00
	PROC: 506-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
01-02673	MENARD'S INC					
		I-94010A	201-45140-42600	SUPPLIES & MA ACID BRUSH, LINERS, SHOWER HOSE	208809	66.92
	PROC: 506-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
		I-94122	201-45140-42600	SUPPLIES & MA BATH BENCH, BANDAIDS	208809	59.33
	PROC: 502-SM-JANIT	INDOOR AQUATIC CTR		SUPPLIES/MATERIALS-JANITORIAL		
		I-94395	201-45140-42600	SUPPLIES & MA KF THICK N HARDY	208809	16.99
	PROC: 506-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
01-02880	THUNE TRUE VALVE & APPL					
		I-A204665	201-45140-42600	SUPPLIES & MA NUTS, BOLTS	208873	6.48
	PROC: 506-SM-EQUIP	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-EQUIPMENT		
		I-B309529	201-45140-42600	SUPPLIES & MA TILEX REMOVER	208873	13.99
	PROC: 506-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
01-04293	JCL SOLUTIONS					
		I-2018649	201-45140-42600	SUPPLIES & MA TOILET TISSUE, BOWL CLEANER, LIN	208789	470.55
	PROC: 506-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
01-04950	MIDCONTINENT COMMUNICAT					
		I-BIL-554225	201-45140-42300	PUBLISHING ADVERTISING	208813	200.00
	PROC: 508-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-557491	201-45140-42300	PUBLISHING ADVERTISING	208813	300.00
	PROC: 508-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-565000	201-45140-42300	PUBLISHING ADVERTISING	208813	117.00
	PROC: 508-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-565197	201-45140-42300	PUBLISHING ADVERTISING	208813	198.00
	PROC: 508-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-565198	201-45140-42300	PUBLISHING ADVERTISING	208813	650.00
	PROC: 508-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-565429	201-45140-42300	PUBLISHING ADVERTISING	208813	37.50
	PROC: 508-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-565925	201-45140-42300	PUBLISHING ADVERTISING	208813	140.00
	PROC: 508-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
01-06750	MITCHELL TELECOM					
		I-11113415	201-45140-42800	UTILITIES ACCT #00037690-1	208824	118.90
	PROC: 509-TV	REC CTR UTILITIES		UTILITIES-TV		
01-07716	SAGA COMMUNICATIONS OF					
		I-MC-12509111925	201-45140-42300	PUBLISHING ADVEPTISING	208854	595.00
	PROC: 508-KMIT	REC CTR PUBLISHING		PUBLISHING-EMIT		

PACKET : 07525 07526 07527

VENDOR SET: Multi

FUND : 201 PARK FUND

DEPARTMENT: 5140 RECREATION CENTER

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02594	MAKE IT MINE DESIGNS					
		I-44436	201-45140-42650	UNIFORMS LACHNIT LOGO SHIRTS	208806	122.55
PROJ: 510-SHAWN	REC CTR UNIFORMS			UNIFORMS-SHAWN		
		I-44449	201-45140-42600	SUPPLIES & MA LOGO SHIRTS	208806	38.25
PROJ: 506-SM-OFFIC	REC CTR-GENERAL BLDG			SUPPLIES/MATERIAL-OFFICE		
		I-44457	201-45140-42600	SUPPLIES & MA GULLEDGE LOGO SHIRT	208806	50.00
PROJ: 506-SM-PROGR	REC CTR-GENERAL BLDG			SUPPLIES/MATERIAL-PROGRAMS		
01-09126	IDENTISYS INC					
		I-739078	201-45140-42600	SUPPLIES & MA KEY TAGS	208794	385.00
PROJ: 506-SM-OFFIC	REC CTR-GENERAL BLDG			SUPPLIES/MATERIAL-OFFICE		
01-09143	ICAN INC					
		I-129926	201-45140-42300	PUBLISHING ADVERTISING	208793	750.00
PROJ: 506-ICAN	REC CTR PUBLISHING			PUBLISHING-ICAN		
01-09633	STAPLES					
		I-6044785296	201-45140-42600	SUPPLIES & MA GLOVES	208865	64.05
PROJ: 506-SM-JANIT	REC CTR-GENERAL BLDG			SUPPLIES/MATERIAL-JANITORIAL		
01-09703	AMAZON CAPITAL SERVICES					
		I-17FY-KXVC-X604	201-45140-42600	SUPPLIES & MA SEALANT, SOAP DISPENSER	208724	55.34
PROJ: 506-SM-BLDG	REC CTR-GENERAL BLDG			SUPPLIES/MATERIAL-BLDG		
		I-19WV-7PRH-671Q	201-45140-42601	CONCESSION SU CANDY	208724	219.50
PROJ: 505-COCC SUP	REC CTR CONCESSIONS			CONCESSION SUPPLY		
		I-19Y6-3W4R-4J4E	201-45140-42600	SUPPLIES & MA SEALS,PUMPS	208724	53.51
PROJ: 506-SM-BLDG	REC CTR-GENERAL BLDG			SUPPLIES/MATERIAL-BLDG		
DEPARTMENT 5140 RECREATION CENTER					TOTAL:	6,113.99

PACKET : 07525 07526 07527
 VENDOR SET: Multi
 FUND : 201 PARK FUND
 DEPARTMENT: 5100 SPORTS COMPLEXES
 BUDGET TO USE: 05-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00009	ELFSTRAND'S ACE HARDWAR					
		I-42216	201-45160-42600	SUPPLIES & MA MISC FASTENERS	209765	1.50
	PROJ: H05-42600		SOFTBALL	SUPPLIES/MATERIALS		
		I-43397	201-45160-42600	SUPPLIES & MA BUSHINGS	209765	24.75
	PROJ: H05-42600		SOFTBALL	SUPPLIES/MATERIALS		
		I-44319	201-45160-42600	SUPPLIES & MA FLEATED FILTERS	209765	309.24
	PROJ: H13-42600		ARENA-SOUTH RINK	SUPPLIES-MAINTENANCE		
		I-44960	201-45160-42600	SUPPLIES & MA WORKLIGHT	209765	69.00
	PROJ: H07-42600		PEPSI COMPLEX	SUPPLIES/MATERIALS		
		I-46535	201-45160-42600	SUPPLIES & MA DRAIN FIBER, SHOVEL	209765	58.95
	PROJ: H05-42600		SOFTBALL	SUPPLIES/MATERIALS		
		I-47262	201-45160-42600	SUPPLIES & MA MISC FASTENERS	209765	0.25
	PROJ: H06-42600		ARENA-NORTH RINK	SUPPLIES-MATERIALS		
01-00436	DES INC					
		I-IG5440	201-45160-42610	GAS & FUEL HOCKEY LP BOTTLE FILL	209741	79.00
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
01-01355	MIDWEST TUBE & IRRIGATI					
		I-3956770-00	201-45160-42500	REPAIR & MAIN TEES,GASKETS,O-RINGS	209916	974.39
	PROJ: H01-42500		SPORTS COMPLEX EQUIPMENT	REPAIR/MAINTENANCE		
01-01490	MUELLER LUMBER CO. INC.					
		I-303859	201-45160-42600	SUPPLIES & MA CONCRETE MIX	209926	127.33
	PROJ: H05-42600		SOFTBALL	SUPPLIES/MATERIALS		
01-01519	VERIZON WIRELESS					
		I-6124712905	201-45160-42900	UTILITIES ACCT #886931646-00001	209979	39.72
01-01919	NORTHWEST PIPE FITTINGS					
		I-473996	201-45160-42500	REPAIR & MAIN SLEEVES,PVC RESTRAINT,BOLT,NUT	209931	783.70
	PROJ: H05-42500		SOFTBALL	REPAIR/MAINTENANCE		
01-01922	MINNESOTA KNIFE					
		I-12514	201-45160-42500	REPAIR & MAIN KNIFE SUPER FINISH	209919	660.00
	PROJ: H01-42500		SPORTS COMPLEX EQUIPMENT	REPAIR/MAINTENANCE		
01-02804	TMA STORES					
		I-111303	201-45160-42500	REPAIR & MAIN LOOSE FLAT REPAIR,TUBE	209974	39.33
	PROJ: H01-42500		SPORTS COMPLEX EQUIPMENT	REPAIR/MAINTENANCE		
01-02911	JONES SUPPLIES					
		I-154177	201-45160-42600	SUPPLIES & MA BATH TISSUE,TOWELS,ORINAL SCRUB	209793	514.27
	PROJ: H06-42600		ARENA-NORTH RINK	SUPPLIES-MATERIALS		
01-07911	JEREMY NIELSEN					
		I-10032025	201-45160-42610	GAS & FUEL MILEAGE FEIMB-PICKUP BLADES	209930	67.63
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		

PACKET : 07515 07516 07517

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09281	WESTIS					
		I-2330317359	201-45160-43500	REPAIR & MAINT MAT CLEANING	205890	59.73
	PROC: H06-43500		ARENA-NORTH RINK	REPAIR-MAINTENANCE		
01-09349	HOWES OIL CO					
		I-364262	201-45160-42610	GAS & FUEL OFF ROAD FUEL	205782	943.42
DEPARTMENT 5160 SPORTS COMPLEXES					TOTAL:	4,651.15

PACKET : 07525 07524 07527

VENDOR SET: Multi

FUND : 001 PARK FUND

DEPARTMENT: 5110 PARKS

BANK: Multi

BUDGET TO USE: DE-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00358	QUALIFIED PRESORT SERVI					
		I-2079-6619	201-45210-42300	PUBLISHING POSTAGE 09.16-30.2005	208845	0.75
01-00424	RUNNINGS SUPPLY INC					
		I-2142174	201-45210-42600	SUPPLIES & MA ANTIFREEZE	208850	376.74
	PROC: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
		I-2143104	201-45210-42600	SUPPLIES & MA LED LIGHT BULBS	208850	69.99
	PROC: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-00532	A-OK WELDING SUPPLY CO					
		I-0000335548	201-45210-42600	SUPPLIES & MA CO2 CYLINDER FILLS	208701	102.97
	PROC: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-01193	KROEMER PLUMBING INC					
		I-92694	201-45210-42600	SUPPLIES & MA OUTSIDE HYDRANT REPAIRS	208795	393.46
	PROC: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
01-01450	MUTH ELECTRIC INC					
		I-804041	201-45210-42500	REPAIR & MAIN DISCONNECT SHELTER POWER	208827	211.63
	PROC: H66-42500	CAMP ARROYA		REPAIR/MAINTENANCE		
		I-804331	201-45210-42600	SUPPLIES & MA LOCATE WIRING BY PICKLEBALL CR	208807	101.39
	PROC: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
01-01490	MUELLER LUMBER CO. INC.					
		I-10012025	201-45210-42600	SUPPLIES & MA INSTALL WINDOW CAMP ARROYA	208826	726.77
	PROC: H66-42600	CAMP ARROYA		SUPPLIES/MATERIALS		
		I-100125	201-45210-42600	SUPPLIES & MA INSTALL WINDOW HITCHCOCK PARK	208826	853.60
	PROC: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
01-01518	VERIZON WIRELESS					
		I-6124712905	201-45210-42600	UTILITIES ACCT #886931646-00001	208879	39.72
01-01830	NORTHWESTERN ENERGY					
		I-2573053-2.10.25	201-45210-42600	UTILITIES 421 S FOSTER ST SHOP	208832	227.66
	PROC: H51-42600	PARK SHOP		UTILITIES		
		I-2573054-0.10.25	201-45210-42600	UTILITIES 401 S FOSTER TRCT	208832	93.60
	PROC: H56-42600	HITCHCOCK PARK		UTILITIES		
		I-2573055-7.09.25	201-45210-42600	UTILITIES 1001 E BIPCH AVE SW PWSP P SHL	208832	35.90
	PROC: H56-42600	HITCHCOCK PARK		UTILITIES		
		I-2573056-5.09.25	201-45210-42600	UTILITIES 1001 E BIPCH AVE PWSP COND 5	208832	11.04
	PROC: H56-42600	HITCHCOCK PARK		UTILITIES		
		I-2580326-2.09.25	201-45210-42600	UTILITIES 900 E 11TH AVE	208832	10.36
	PROC: H60-42600	NORTHRIDGE PARK		UTILITIES		
		I-2581610-9.09.25	201-45210-42600	UTILITIES PUBLIC BEACH	208832	71.32
	PROC: H74-42600	PUBLIC BEACH		UTILITIES		
		I-2581644-8.10.25	201-45210-42600	UTILITIES KIWANIS WOODLOT	208832	40.79
	PROC: H71-42600	KIWANIS WOODLOT		UTILITIES		
		I-2581648-9.09.25	201-45210-42600	UTILITIES ACCESS LOT LITE	208832	13.36
	PROC: H79-42600	LAKE PARK ACCESS AREAS		UTILITIES		

PACKET : 07515 07506 07517

VENDOR SET: Multi

FUND : 201 PARK FUND

DEPARTMENT: 5210 PARKS

BANK: Multi

BUDGET TO USE: 00-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01930	NORTHWESTERN ENERGY		continued			
		I-2591649-7.09.25	201-45210-42900	UTILITIES DAY CAMP	208930	51.15
PROC: H67-42900		DAY CAMP		UTILITIES		
		I-2593204-9.09.25	201-45210-42900	UTILITIES 1001 S MINNESOTA PARK JENNEWEL	208930	17.49
PROC: H58-42900		JENNEWEL PARK		UTILITIES		
		I-2594325-1.09.25	201-45210-42900	UTILITIES 1300 S ROWLEY ST PARK PICKER	208932	21.16
PROC: H61-42900		PIONEER PARK		UTILITIES		
		I-2594526-4.09.25	201-45210-42900	UTILITIES DRY RUN RESTROOM 20	208932	16.02
PROC: H55-42900		DRY RUN CREEK PARK		UTILITIES		
		I-2707036-6.10.25	201-45210-42900	UTILITIES W TENNIS COURT 11	208932	124.08
PROC: H56-42900		HITCHCOCK PARK		UTILITIES		
		I-2787941-2.10.25	201-45210-42900	UTILITIES 421 S FOSTER SHOP	208932	133.40
PROC: H51-42900		PARK SHOP		UTILITIES		
		I-2787942-0.09.25	201-45210-42900	UTILITIES 1001 E BIRCH AVE LT SB	208932	12.00
PROC: H56-42900		HITCHCOCK PARK		UTILITIES		
		I-2810976-9.10.25	201-45210-42900	UTILITIES 1001 E HANSON AVE PWSP P SHLTR	208932	69.61
PROC: H56-42900		HITCHCOCK PARK		UTILITIES		
		I-2973566-9.09.25	201-45210-42900	UTILITIES 621 N MAIN ST	208932	15.29
PROC: H62-42900		ROTARY PARK		UTILITIES		
		I-3045799-8.09.25	201-45210-42900	UTILITIES 311 1/2 N HARMON	208932	86.68
PROC: H66-42900		CAMP ARROYA		UTILITIES		
		I-3329555-2.09.25	201-45210-42900	UTILITIES 425 S BURR	208932	65.79
PROC: H55-42900		DRY RUN CREEK PARK		UTILITIES		
		I-3449572-1.09.25	201-45210-42950	UTILITIES-VET 101 N MAIN ST	208932	63.94
PROC: H63-42950		VETERANS PARK		UTILITIES/VETERANS PARK		
		I-3600484-4.09.25	201-45210-42900	UTILITIES 745 N HARMON DR RSTA	208932	42.44
PROC: H76-42900		SANDY BEACH		UTILITIES		
01-01964	DAKOTA SUPPLY GROUP					
		I-S105095591.001	201-45210-42600	SUPPLIES & MA PVC PIPE BE	208759	70.85
PROC: H56-42600		HITCHCOCK PARK		SUPPLIES/MATERIALS		
		I-S105092312.001	201-45210-42600	SUPPLIES & MA CAP PVC	208759	15.29
PROC: H56-42600		HITCHCOCK PARK		SUPPLIES/MATERIALS		
		I-S105102944.001	201-45210-42600	SUPPLIES & MA PENTAGON KEY,HANDLE	208759	61.10
PROC: H51-42600		PARK SHOP		SUPPLIES/MATERIALS		
01-02207	JD CONCRETE PRODUCTS					
		I-38368	201-45210-42600	SUPPLIES & MA CONCRETE PATTON YOUNG PARK	208790	447.50
PROC: H97-42600		PATTON YOUNG		SUPPLIES-MAINTENANCE		
01-02679	MENARD'S INC					
		I-92190	201-45210-42600	SUPPLIES & MA FOUNDATION	208809	49.00
PROC: H56-42600		HITCHCOCK PARK		SUPPLIES/MATERIALS		
		I-93940A	201-45210-42600	SUPPLIES & MA CEMENT,CLEANER,ELBOW	208809	79.15
PROC: H56-42600		HITCHCOCK PARK		SUPPLIES/MATERIALS		
		I-94013A	201-45210-42600	SUPPLIES & MA PVC BUSHING,FEMALE ADAPTER	208809	17.40
PROC: H56-42600		HITCHCOCK PARK		SUPPLIES/MATERIALS		
		I-94024	201-45210-42600	SUPPLIES & MA PVC CAPS	208809	23.02
PROC: H56-42600		HITCHCOCK PARK		SUPPLIES/MATERIALS		

PACKET : 07525 07526 07527

VENDOR SET: Multi

FUND : 201 PARK FUND

DEPARTMENT: 5010 PARKS

BANK: Multi

BUDGET TO USE: OB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECF#	AMOUNT
01-02804	TWA STORES					
		I-111469	201-45210-42500	REPAIR & MAINT LOOSE FLAT REPAIR, TUBE	208874	39.33
	PROC: H50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE		
01-02811	JONES SUPPLIES					
		I-154233	201-45210-42600	SUPPLIES & MA ROLL TOWELS, BATH TISSUE	208893	281.60
	PROC: H67-42600		PATTON YOUNG	SUPPLIES-MAINTENANCE		
01-02880	TRUNE TRUE VALUE & APPL					
		I-B309545	201-45210-42600	SUPPLIES & MA GFCI SELF TEST	208873	22.99
	PROC: H60-42600		NORTHRIDGE PARK	SUPPLIES/MATERIALS		
01-09004	DAKTECH INC					
		I-IN90348976	201-45210-42600	SUPPLIES & MA COMPUTER SYSTEM	208759	905.00
	PROC: H51-42600		PARK SHOP	SUPPLIES/MATERIALS		
01-10154	SCHOENFELDER PORTABLES					
		I-4777	201-45210-42600	SUPPLIES & MA TOILET RENTALS	208857	265.00
	PROC: H67-42600		DAY CAMP	SUPPLIES/MATERIALS		
DEPARTMENT 5010 PARKS					TOTAL:	6,319.42

PACKET : 07515 07526 07527

VENDOR SST: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5220 SUPERVISION

BAKE: Mult:

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT		
01-01518	VEPTON WIRELESS							
		I-6124712905	201-45220-42800	UTILITIES	ACCT #886931646-00001	208978	39.72	
01-02624	SD PUBLIC ASSURANCE ALL							
		I-31256-4221	201-45220-42100	INSURANCE	ADDITIONAL PROPERTY COVERAGE	208959	13.09	
01-06750	MITCHELL TELECOM							
		I-11114426	201-45220-42800	UTILITIES	ACCT #00223662-0	208924	1.11	
01-10599	KEVIN NELSON							
		I-10142025	201-45220-42700	TRAVEL, CONF. SPEARFISH SDPP CONF-MEALS,MILE	208829	547.62		
					DEPARTMENT 5220 SUPERVISION	TOTAL:	601.53	

					FUND	201 PARK FUND	TOTAL:	22,194.50

PACKET: 07540 CPEDIT CARDS 10.22.2025

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5110 RECREATION & AQUATICS

BANK: APBKK

BUDGET TO USE: DE-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07141	FIRST NATIONAL BANK OMA					
		I-10092025.0011	201-45110-42200	PROFESSIONAL LIFEGUARD RECERTIFICATIONS	203901	141.00
	PROJ: 350-PROF FEE	OUTDOOR AQUATIC CENTER		CONCESSION CERTIFICATION		
				DEPARTMENT 5110 RECREATION & AQUATICS	TOTAL:	141.00

PACKET: 07540 CREDIT CARDS 10.02.2005

VENDOR SET: 01

FUND : 001 PARK FUND

DEPARTMENT: 5140 RECREATION CENTER

BANK: APERN

BUDGET TO USE: 06-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07141	FIRST NATIONAL BANK OMA					
		I-10092025.7726	201-45140-41600	SUPPLIES & MA REARCP	009901	193.92
	EPAC: 006-SM-BLDG		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-BLDG		
DEPARTMENT 5140 RECREATION CENTER					TOTAL:	193.92

PACKET: 07540 CREDIT CARDS 10.01.2025

VENDOR SET: 01

FUND : 001 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: ABEKK

BUDGET TO USE: 05-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01530	NORTHWESTERN ENERGY					
		I-25792265-6.09.25	201-45160-42900	UTILITIES 1101 N EDWARDS FWSP M SELTP	208905	26.10
PROC: H10-42900	MUNROE PARK			UTILITIES		
		I-2599121-3.09.25	201-45160-42900	UTILITIES 313 N HARMON DP	208905	751.97
PROC: H07-42900	PEPSI COMPLEX			UTILITIES		
		I-2596402-3.09.25	201-45160-42900	UTILITIES TOURNEY HDQT	208905	123.05
PROC: H04-42900	BASEBALL			UTILITIES		
		I-2596410-9.09.25	201-45160-42900	UTILITIES 1301 N MINNESOTA LIFT	208905	30.96
PROC: H05-42900	SOFTBALL			UTILITIES		
		I-2718054-6.09.25	201-45160-42900	UTILITIES 5925 TOWER RD	208905	515.09
PROC: H07-42900	PEPSI COMPLEX			UTILITIES		
		I-2797244-9.09.25	201-45160-42900	UTILITIES D E CONCESSION	208905	69.77
PROC: H05-42900	SOFTBALL			UTILITIES		
		I-2797247-2.09.25	201-45160-42900	UTILITIES WEST ELEC D E	208905	69.60
PROC: H05-42900	SOFTBALL			UTILITIES		
		I-2797248-0.09.25	201-45160-42900	UTILITIES WEST ELEC F G	208905	132.27
PROC: H05-42900	SOFTBALL			UTILITIES		
		I-2797249-3.09.25	201-45160-42900	UTILITIES H I J K SHOP	208905	261.95
PROC: H05-42900	SOFTBALL			UTILITIES		
		I-2797283-7.09.25	201-45160-42900	UTILITIES SOCCER FIELD	208905	93.20
PROC: H07-42900	PEPSI COMPLEX			UTILITIES		
		I-2797285-2.09.25	201-45160-42900	UTILITIES CADWELL PARK CONCESSION	208905	14.39
PROC: H04-42900	BASEBALL			UTILITIES		
		I-2825237-7.09.25	201-45160-42900	UTILITIES 1301 N MINNESOTA	208905	165.23
PROC: H04-42900	BASEBALL			UTILITIES		
		I-2920373-4.09.25	201-45160-42900	UTILITIES STAD SCOREBOARD 23	208905	193.79
PROC: H04-42900	BASEBALL			UTILITIES		
		I-4312071-6.09.25	201-45160-42900	UTILITIES 1301 N MINNESOTA PARK	208905	53.04
PROC: H04-42900	BASEBALL			UTILITIES		
01-02679	MENARD'S INC					
		I-94501	201-45160-42600	SUPPLIES & MA EARPLUGS,BLANKET,SCREWDRIVER	208904	134.21
PROC: H07-42600	PEPSI COMPLEX			SUPPLIES/MATERIALS		
01-07141	FIRST NATIONAL BANK OMA					
		I-10092025.0560	201-45160-42610	GAS & FUEL FUEL	208901	73.06
PROC: H01-42610	SPORTS COMPLEX EQUIPMENT			GAS-FUEL		
DEPARTMENT 5160 SPORTS COMPLEXES					TOTAL:	2,796.10

PACKET: 07540 CREDIT CARDS 10.11.2025

VENDOR SET: 01

FUND : 001 PARK FUND

DEPARTMENT: 5210 PARKS

BANK: APBNK

BUDGET TO USE: 08-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07141	FIRST NATIONAL BANK OMA					
		I-10062025.0736	201-45210-42500	REPAIR & MAIN KOHLER SHORT BLOCK	103301	1,286.25
	PROC: H50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE		
				DEPARTMENT 5210 PARKS	TOTAL:	1,286.25
			FUND 001 PARK FUND		TOTAL:	4,327.27

PACKET : 07544 07545 07546

VENDOR SET: Mult

FUND : 101 PARK FUND

DEPARTMENT: 5110 RECREATION & AQUATICS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	BUNNINGS SUPPLY INC					
		I-2149927	201-45110-42500	REPAIR & MAIN BULK BIK	209939	6.90
	PROC: 050-RM-BLDG		OUTDOOR AQUATIC CENTER	REPAIR/MAINT-GENERAL BLDG		
01-00679	MEMARD'S INC					
		I-93606	201-45110-42550	REPAIR & MAIN BACKER PODS,GROUT	209997	99.67
	PROC: 050-RM-BLDG		OUTDOOR AQUATIC CENTER	REPAIR/MAINT-GENERAL BLDG		
		I-93701	201-45110-42500	REPAIR & MAIN VOLKEM WHITE	209997	47.89
	PROC: 050-RM-PLUMB		OUTDOOR AQUATIC CENTER	REPAIR/MAINT-PLUMBING		
DEPARTMENT 5110 RECREATION & AQUATICS					TOTAL:	143.35

PACKET : 07544 07545 07546

VENDOR SET: Multi

FUND : 001 PARK FUND

DEPARTMENT: 5140 RECREATION CENTER

BANK: Multi

BUDGET TO USE: DE-CURRENT BUDGET

VENDOR	NAME	ITEM #	S/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWARE					
		I-51355	201-45140-42600	SUPPLIES & MA FILTERS	209959	39.94
	PROC: J06-SM-PLUMB		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-PLUMBING		
01-01410	MITCHELL SCHOOL DISTRICT					
		I-2701763-1.09.25	201-45140-42900	UTILITIES 1301 N KIMBALL ST-CITY SHARE	209010	2,274.79
	PROC: J09-ELE/GAS		REC CTR UTILITIES	UTILITIES-ELECTRIC/GAS		
01-01630	NORTHWESTERN ENERGY					
		I-3510942-2.10.25	201-45140-42900	UTILITIES 1300 N MAIN BLDG AQUATICS	209018	5,353.99
	PROC: J02-ELE/GAS		INDOOR AQUATIC CTR	UTILITIES-ELECTRIC/GAS		
01-02679	HEWARD'S INC					
		I-95091	201-45140-42600	SUPPLIES & MA PLEATED FILTERS,BLUE MASK TAPE	209997	44.93
	PROC: J06-SM-EVAC		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-HVAC		
01-03211	MIDWESTERN'S BAETE FORS					
		I-236251	201-45140-42600	REPAIR & MAIN SPRINKLER LINE LEAKING	209907	2,337.17
	PROC: J06-RM-EVAC		REC CTR-GENERAL BLDG	REPAIR/MAINT-HVAC		
01-09633	STAPLES					
		I-6045335921	201-45140-42600	SUPPLIES & MA SOAP DISPENSER	209050	24.52
	PROC: J06-SM-JANIT		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-JANITORIAL		
01-09703	AMAZON CAPITAL SERVICES					
		I-146P-GC69-CE6G	201-45140-42500	REPAIR & MAIN ROUND HEAD LIGHT	209917	45.99
	PROC: J06-SM-BLDG		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-BLDG		
		I-1KYY-6LWD-W93K	201-45140-42600	SUPPLIES & MA CLOROX BLEACH	209917	16.82
	PROC: J06-SM-JANIT		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-JANITORIAL		
		I-1NGC-LL9C-CW1C	201-45140-42601	CONCESSION SU HALLOWEEN CANDY, STRAWS	209917	265.64
	PROC: J05-CONC SUP		REC CTR CONCESSIONS	CONCESSION SUPPLY		
		I-1PYE-R4V1-WFXK	201-45140-42600	SUPPLIES & MA OFFICE CHAIR	209917	129.89
	PROC: J06-SM-OFFIC		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-OFFICE		
		I-1WPI-G6TL-DC37	201-45140-42600	SUPPLIES & MA HAND TOWELS	209917	144.35
	PROC: J06-SM-EQUIP		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-EQUIPMENT		
01-10463	ECHO GROUP, INC					
		I-S011365907.001	201-45140-42600	SUPPLIES & MA REPLACEMENT RELAY	209258	73.00
	PROC: J06-SM-ELEC		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-ELECTRICAL		
DEPARTMENT 5140 RECREATION CENTER					TOTAL:	10,741.16

PACKET : 07544 07545 07546

VENDOR SET: Multi

FUND : 001 PARE FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: DE-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00429	CARQUEST AUTO PARTS INC					
		I-4977-345333	201-45160-42500	REPAIR & MAIN BATTERY	209936	207.45
	PROC: H01-42500		SPORTS COMPLEX EQUIPMENT	REPAIR/MAINTENANCE		
01-00436	CBS INC					
		I-IG5476	201-45160-42610	GAS & FUEL HOCKEY BOTTLE FILL	209940	79.00
	PROC: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
		I-IG5501	201-45160-42610	GAS & FUEL HOCKEY LP BOTTLE FILL	209940	26.00
	PROC: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
		I-IG5536	201-45160-42610	GAS & FUEL HOCKEY LP BOTTLE FILL	209940	50.00
	PROC: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
01-00671	VAN DIEST SUPPLY CO					
		I-660	201-45160-42602	CHEMICALS SCIMITAR GC	209063	1,573.20
	PROC: H04-42602		BASEBALL	CHEMICALS		
		I-661	201-45160-42602	CHEMICALS CB PREMIUM.METHYLATED, CLEANER	209063	552.70
	PROC: H05-42602		SOFTBALL	CHEMICALS		
		I-662	201-45160-42602	CHEMICALS HERBICIDE, FUNGICIDE, INSECTICID	209063	3,123.20
	PROC: H07-42602		PEPSI COMPLEX	CHEMICALS		
		I-663	201-45160-42602	CHEMICALS SUBBUO MAXX	209063	1,246.00
	PROC: H05-42602		SOFTBALL	CHEMICALS		
		I-664	201-45160-42602	CHEMICALS ROUNDUP QUIKPRO	209063	4,725.00
	PROC: H05-42602		SOFTBALL	CHEMICALS		
		I-665	201-45160-42602	CHEMICALS STRESSMASTER	209063	429.00
	PROC: H07-42602		PEPSI COMPLEX	CHEMICALS		
01-01054	JAMES VALLEY LANDSCAPE					
		I-2006573	201-45160-42600	SUPPLIES & MA BUSHING	209933	26.01
	PROC: H05-42600		SOFTBALL	SUPPLIES/MATERIALS		
		I-2006590	201-45160-42500	REPAIR & MAIN TWO WIRE CONTROL	209933	165.00
	PROC: H04-42500		BASEBALL	REPAIR/MAINTENANCE		
01-01075	JOHNSON CONTROLS					
		I-1-136539533934	201-45160-42500	REPAIR & MAIN CONDENSER FAN MOTOR/BLADE	209925	4,324.80
	PROC: H13-42500		ARENA-SOUTH RINK	REPAIR-MAINTENANCE		
01-01199	STURDEVANTS AUTO VALVE					
		I-815063473	201-45160-42500	REPAIR & MAIN BATTERY	209055	107.62
	PROC: H01-42500		SPORTS COMPLEX EQUIPMENT	REPAIR/MAINTENANCE		
01-01450	MUTH ELECTRIC INC					
		I-804335	201-45160-42500	REPAIR & MAIN INSTALL GFI IN TRAINING ROOM	209013	153.61
	PROC: H07-42500		PEPSI COMPLEX	REPAIR/MAINTENANCE		
01-01819	NORTHWEST PIPE FITTINGS					
		I-474590	201-45160-42500	REPAIR & MAIN PVC RESTRAINT, GASKET, BOLT, NUT	209017	372.00
	PROC: H05-42500		SOFTBALL	REPAIR/MAINTENANCE		
		I-474713	201-45160-42500	REPAIR & MAIN TOP BOLT COUPLING	209017	371.51
	PROC: H04-42500		BASEBALL	REPAIR/MAINTENANCE		

PACKET : 07544 07545 07546

VENDOR SET: Multi

FUND : 101 PAPP FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	S/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-01819	NORTHWEST PIPE FITTINGS	continued					
		I-474731	201-45160-42600	SUPPLIES & MA RUBBER EXPANSION JOINT	209017	351.57	
	PROC: H05-42600	SOFTBALL		SUPPLIES/MATERIALS			
		I-474731-1	201-45160-42600	SUPPLIES & MA IRRIGATION PART	209017	47.44	
	PROC: H05-42600	SOFTBALL		SUPPLIES/MATERIALS			
		I-474965	201-45160-42500	REPAIR & MAIN TOP BOLT COUPLINGS	209017	719.00	
	PROC: H04-42500	BASEBALL		REPAIR/MAINTENANCE			
		I-S6361	201-45160-42600	SUPPLIES & MA FINANCE SERVICE CHARGE	209017	4.96	
	PROC: H05-42600	SOFTBALL		SUPPLIES/MATERIALS			
01-01830	NORTHWESTERN ENERGY						
		I-2579141-9.10.25	201-45160-42900	UTILITIES 1001 W MINNESOTA ENTR	209015	15,495.29	
	PROC: H06-42900	ARENA-NORTH RINK		UTILITIES			
		I-2894109-7.10.25	201-45160-42900	UTILITIES LAKE MITCHELL PUMP CADWELL	209015	557.95	
	PROC: H04-42900	BASEBALL		UTILITIES			
		I-2991007-2.10.25	201-45160-42900	UTILITIES 1001 W MINNESOTA GNTR	209015	1,900.70	
	PROC: H13-42900	ARENA-SOUTH RINK		UTILITIES			
01-01964	DAKOTA SUPPLY GROUP						
		I-S105112350.001	201-45160-42500	REPAIR & MAIN PVC PIPE, CEMENT, PRIMER CLEANER	209054	139.50	
	PROC: H04-42500	BASEBALL		REPAIR/MAINTENANCE			
01-02210	ENGINEERING UNLIMITED,						
		I-INV069545	201-45160-42600	SUPPLIES & MA PADLOCK, BRASS KEY	208960	167.01	
	PROC: H05-42600	SOFTBALL		SUPPLIES/MATERIALS			
01-02679	MENARD'S INC						
		I-94659	201-45160-42600	SUPPLIES & MA STEP IN POST	208997	29.85	
	PROC: H07-42600	PEPSI COMPLEX		SUPPLIES/MATERIALS			
		I-94721	201-45160-42600	SUPPLIES & MA FVP RV MARINE	208997	322.92	
	PROC: H05-42600	SOFTBALL		SUPPLIES/MATERIALS			
01-02990	TRONE TRUE VALUE & APPL						
		I-A605720	201-45160-42600	SUPPLIES & MA BATTERY	209058	19.49	
	PROC: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS			
01-07410	WILLIAMS MASCKRY INC						
		I-153	201-45160-43300	CAPITAL IMPRO PARTIAL PAYMENT-BOGBOUT STEPS	209066	40,000.00	
	PROC: H04-43300	BASEBALL		CAPITAL IMPROVEMENTS			
01-09349	HOWES OIL CO						
		I-365797	201-45160-42610	GAS & FUEL CULEADED GAS	208978	522.74	
					DEPARTMENT 5160 SPORTS COMPLEXES	TOTAL:	77,935.25

PACKET : 07544 07545 07546

VENDOR SET: Mult

FUND : 101 PARK FUND

DEPARTMENT: 5210 PARKS

BANK: Multi

BUDGET TO USE: DE-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00404	BURNINGS SUPPLY INC					
		I-2153557	201-45210-42600	SUPPLIES & MA PAINT BRUSHES	209019	42.76
	PROC: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
		I-2153842	201-45210-42600	SUPPLIES & MA ANTIFFREEZE	209019	27.99
	PROC: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-00436	DHS INC					
		I-IG3615	201-45210-42610	GAS & FUEL P&R UNLEADED GAS	209042	1,075.75
	PROC: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
		I-IG3640	201-45210-42610	GAS & FUEL P&R RUBY FIELDMASTER	209042	1,324.33
	PROC: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
01-01930	WORTHWESTERN ENERGY					
		I-2573055-7.10.25	201-45210-42900	UTILITIES 1001 E BIRCH AVE SW PWSP SHLTR	209018	33.97
	PROC: H56-42900	HITCHCOCK PARK		UTILITIES		
		I-2573056-5.10.25	201-45210-42900	UTILITIES 1001 E BIRCH AVE PWSP CONC 5	209018	10.19
	PROC: H56-42900	HITCHCOCK PARK		UTILITIES		
		I-2573203-3.10.25	201-45210-42900	UTILITIES 1001 E HANSON AVE UNIT 91013	209018	26.21
	PROC: H56-42900	HITCHCOCK PARK		UTILITIES		
		I-2581647-1.10.25	201-45210-42900	UTILITIES 950 INDIAN VILLAGE RD	209018	49.64
	PROC: H77-42900	SPORTSMANS CLUB		UTILITIES		
		I-2582639-7.10.25	201-45210-42900	UTILITIES PATTON YOUNG	209018	59.23
	PROC: H97-42900	PATTON YOUNG		UTILITIES		
		I-2748463-1.10.25	201-45210-42900	UTILITIES ACCESS LOT METER	209018	12.00
	PROC: H79-42900	LAKE PARK ACCESS AREAS		UTILITIES		
		I-2787942-0.10.25	201-45210-42900	UTILITIES 1001 E BIRCH AVE LT SB	209018	41.29
	PROC: H56-42900	HITCHCOCK PARK		UTILITIES		
		I-2967874-5.10.25	201-45210-42900	UTILITIES 3100 INDIAN VILLAGE RD	209018	51.75
	PROC: H65-42900	AMPHITHEATER		UTILITIES		
		I-2997129-8.10.25	201-45210-42900	UTILITIES 800 E 11TH AVE	209018	23.71
	PROC: H60-42900	NORTHRIDGE PARK		UTILITIES		
		I-3975323-1.10.25	201-45210-42900	UTILITIES 502 S LAWLER ST	209018	72.61
	PROC: H55-42900	DRY RUN CREEK PARK		UTILITIES		
		I-3975325-6.10.25	201-45210-42900	UTILITIES 615 W ASH AVE	209018	44.96
	PROC: H55-42900	DRY RUN CREEK PARK		UTILITIES		
01-00490	SPK & ASSOCIATES					
		I-20025-03 P.E. #7	201-45210-43300	CAPITAL IMPRO 2025-03 P.E. #7	209051	16,724.01
01-02672	MERAP'S INC					
		I-94690	201-45210-42600	SUPPLIES & MA WIRE ROPE, CABLE, SPLICE	209097	18.65
	PROC: H79-42600	LAKE PARK ACCESS AREAS		SUPPLIES/MATERIALS		
		I-95199	201-45210-42600	SUPPLIES & MA FIP BRASS	209097	9.39
	PROC: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
01-03344	DIAMOND MOWERS LLC					
		I-095493	201-45210-42900	REPAIR & MAINT STABILIZER BAR	209056	152.64
	PROC: H50-42900	PARKS EQUIPMENT		REPAIR/MAINTENANCE		

PACKET : 07544 07545 07546

VENDOR SET: Mult

FUND : 001 PARK FUND

DEPARTMENT: 5210 PARKS

BANK: Mult

BUDGET TO USE: DE-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09188	LT COMPANIES					
		I-2025-23R P.E. #1	201-45210-43300	CAPITAL IMPRO 2025-23R P.E. #1	209992	223,844.60
01-09209	SHAWN KENWORTHY					
		I-9	201-45210-42500	REPAIR & MAIN CHIMNEY,POCK REPAIR	209997	3,710.00
	PROC: 627-42500	DAY CAMP		REPAIR/MAINTENANCE		
DEPARTMENT 5210 PARKS					TOTAL:	247,554.60

PACFET : 07544 07545 07546

VENDOR SET: Multi

FUND : 201 PARK FUND

DEPARTMENT: 5000 SUPERVISION

BANK: Multi

BUDGET TO USE: DE-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-93594	MAKE IT NINE DESIGNS	I-44624	201-45020-42650	UNIFORMS STEWART LOGO JACKET	109994	60.00
					DEPARTMENT 5000 SUPERVISION	TOTAL: 60.00
					FUND 201 PARK FUND	TOTAL: 335,969.69

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2025

619-CAMPGROUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS REVENUE	(3,100)	30,609.37	(3,020.62)	30,616.57	(33,716.57)	987.63-
CHARGES-GOODS & SERVICES	<u>118,100</u>	<u>6,340.86</u>	<u>111,906.04</u>	<u>113,833.59</u>	<u>4,266.41</u>	<u>96.39</u>
TOTAL REVENUES	115,000	36,950.23	108,885.42	144,450.16	(29,450.16)	25.61-

EXPENDITURE SUMMARY

<u>CAMPGROUND</u>						
OTHER	0	0.00	0.00	0.00	0.00	0.00
SALARIES	32,450	5,514.24	31,730.72	30,254.88	2,195.12	93.24
CURRENT EXPENSES	42,394	4,459.23	34,503.16	39,966.74	2,427.26	94.27
CAPITAL OUTLAY	<u>800,202</u>	<u>0.00</u>	<u>45,238.50</u>	<u>60,811.00</u>	<u>739,391.00</u>	<u>7.60</u>
TOTAL CAMPGROUND	<u>875,046</u>	<u>9,973.47</u>	<u>111,472.38</u>	<u>131,032.62</u>	<u>744,013.38</u>	<u>85.03</u>
TOTAL EXPENDITURES	875,046	9,973.47	111,472.38	131,032.62	744,013.38	85.03

REVENUE OVER/(UNDER) EXPENDITURES	(760,046)	26,976.76	(2,586.96)	13,417.54	(773,463.54)	101.77
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OTHER SOURCES	0	0.00	120,000.00	0.00	0.00	0.00
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REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(760,046)	26,976.76	117,413.04	13,417.54	(773,463.54)	0.00
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CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2025

619-CAMPGROUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>INTERGOVERNMENTAL REV</u>						
619-3310 FEMA GRANT-EMERGENCY SHELTER	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS REVENUE</u>						
619-369 REFUNDS & REIMBURSEMENTS	0	30,609.37	(4.00)	30,616.37	(30,616.37)	0.00
619-3692 CREDIT CARD FEES	(3,100)	0.00	(3,016.62)	0.20	(3,100.20)	0.01-
TOTAL MISCELLANEOUS REVENUE	(3,100)	30,609.37	(3,020.62)	30,616.57	(33,716.57)	1,087.63
<u>CHARGES-GOODS & SERVICES</u>						
619-3771 FEES	110,000	5,827.30	108,318.35	100,927.17	9,072.83	91.75
619-3773 CONCESSIONS	1,100	46.67	1,059.50	1,700.57	(600.57)	154.60
619-3774 LAUNDRY/CLEANING/DAMAGES	500	65.91	682.66	1,421.41	(921.41)	284.28
619-3775 RENTALS	5,000	0.00	215.61	2,394.16	2,605.84	47.88
619-37790 SALES TAX-TOURISM	1,500	84.98	1,629.92	1,568.96	(68.96)	104.60
619-37795 BID #4 TAX	0	316.00	0.00	5,821.32	(5,821.32)	0.00
TOTAL CHARGES-GOODS & SERVICES	118,100	6,340.86	111,906.04	113,833.59	4,266.41	3.61
TOTAL REVENUE	115,000	36,950.23	108,885.42	144,450.16	(29,450.16)	25.61-

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2025

619-CAMPGROUND
 CAMPGROUND

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>OTHER</u>						
619-45220-21670 DEPRECIATION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER	0	0.00	0.00	0.00	0.00	0.00
<u>SALARIES</u>						
619-45220-41100 SALARIES	0	0.00	0.00	0.00	0.00	0.00
619-45220-41120 PART TIME	30,144	5,122.40	29,475.80	28,104.80	2,039.20	93.24
619-45220-41200 SOCIAL SECURITY/MEDICARE	2,306	391.84	2,254.92	2,150.08	155.92	93.24
619-45220-41300 RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
619-45220-41500 GROUP INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES	32,450	5,514.24	31,730.72	30,254.88	2,195.12	6.76
<u>CURRENT EXPENSES</u>						
619-45220-42100 INSURANCE	0	0.00	0.00	0.00	0.00	0.00
619-45220-42200 PROFESSIONAL SERVICES	0	434.40	2,740.54	962.40 (962.40)	0.00
619-45220-42300 ADVERTISING/PROMOTION	1,200	56.94	1,131.00	906.94	293.06	75.58
619-45220-42500 REPAIR & MAINTENANCE	8,000	846.15	5,700.16	5,901.04	2,098.96	73.76
619-45220-42600 SUPPLIES	2,500	56.94	2,036.13	2,252.20	247.80	90.09
619-45220-42610 COST OF GOODS SOLD	0	0.00	0.00	0.00	0.00	0.00
619-45220-42620 COMPUTER SOFTWARE	4,144	105.70	2,004.79	6,034.71 (1,890.71)	145.63
619-45220-42650 MINOR EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
619-45220-42800 UTILITIES	21,150	1,821.25	14,603.88	14,249.93	6,900.07	67.38
619-45220-42931 TOURISM TAX-1.5%	1,600	145.08	1,536.66	1,480.67	119.33	92.54
619-45220-42935 BID TAX	3,800	476.00	4,750.00	4,148.00 (348.00)	109.16
619-45220-42950 CREDIT CARD FEES	0	516.77	0.00	4,030.85 (4,030.85)	0.00
TOTAL CURRENT EXPENSES	42,394	4,459.23	34,503.16	39,966.74	2,427.26	5.73
<u>CAPITAL OUTLAY</u>						
619-45220-43200 BUILDINGS	800,202	0.00	0.00	50,862.00	749,340.00	6.36
619-45220-43400 EQUIPMENT	0	0.00	45,238.50	9,949.00 (9,949.00)	0.00
TOTAL CAPITAL OUTLAY	800,202	0.00	45,238.50	60,811.00	739,391.00	92.40
TOTAL CAMPGROUND	875,046	9,973.47	111,472.38	131,032.62	744,013.38	85.03
=====						
TOTAL EXPENDITURES	875,046	9,973.47	111,472.38	131,032.62	744,013.38	85.03
=====						
REVENUE OVER/(UNDER) EXPENDITURES	(760,046)	26,976.76 (2,586.96)	13,417.54 (773,463.54)	101.77

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2025

619-CAMPGROUND
 CAMPGROUND

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>OTHER FINANCING SOURCES</u>						
619-3900 FROM GENERAL FUND	0	0.00	120,000.00	0.00	0.00	0.00
619-39104 DAMAGE/LOSS REIMB-CAP ASSETS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER FINANCING SOURCES	0	0.00	120,000.00	0.00	0.00	0.00
<u>REVENUES & OTHER SOURCES OVER</u>						
(UNDER) EXPENDITURES & OTHER (USES)	(760,046)	26,976.76	117,413.04	13,417.54	(773,463.54)	101.77

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2025

201-PARK FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
INTERGOVERNMENTAL REV	152,500	1,785.00	54,382.89	27,393.62	125,106.38	17.96
CHARGES-GOODS & SERVICES	1,066,973	74,834.45	895,356.15	1,012,513.85	54,459.15	94.90
MISCELLANEOUS REVENUE	<u>16,532</u>	<u>0.00</u>	<u>40,231.19</u>	<u>54,523.07</u>	<u>(37,991.07)</u>	<u>329.80</u>
TOTAL REVENUES	1,236,005	76,619.45	989,970.23	1,094,430.54	141,574.46	11.45
<u>EXPENDITURE SUMMARY</u>						
<u>RECREATION & AQUATICS</u>						
SALARIES	453,400	24,369.61	346,337.80	395,771.59	57,628.41	87.29
CURRENT EXPENSES	212,750	6,700.41	189,839.87	153,272.37	59,477.63	72.04
CAPITAL OUTLAY	<u>0</u>	<u>0.00</u>	<u>26,384.23</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL RECREATION & AQUATICS	666,150	31,070.02	562,561.90	549,043.96	117,106.04	17.58
<u>RECREATION CENTER</u>						
SALARIES	726,977	60,912.27	529,319.85	528,758.76	198,218.24	72.73
CURRENT EXPENSES	316,217	24,202.99	297,591.30	255,826.33	60,390.67	80.90
CAPITAL OUTLAY	<u>126,048</u>	<u>0.00</u>	<u>91,951.38</u>	<u>119,723.20</u>	<u>6,324.80</u>	<u>94.98</u>
TOTAL RECREATION CENTER	1,169,242	85,115.26	918,862.53	904,308.29	264,933.71	22.66
<u>SPORTS COMPLEXES</u>						
SALARIES	497,857	44,725.09	360,123.41	403,572.68	94,284.32	81.06
CURRENT EXPENSES	566,333	25,794.99	231,700.39	273,413.72	292,918.98	48.28
CAPITAL OUTLAY	<u>489,529</u>	<u>16,250.00</u>	<u>473,596.68</u>	<u>63,176.98</u>	<u>426,352.02</u>	<u>12.91</u>
TOTAL SPORTS COMPLEXES	1,553,719	86,770.08	1,065,420.48	740,163.38	813,555.32	52.36
<u>CADWELL CONCESSIONS</u>						
SALARIES	14,300	0.00	4,517.81	15,030.23	(730.23)	105.11
CURRENT EXPENSES	35,500	0.00	26,708.32	45,842.75	(10,342.75)	129.13
CAPITAL OUTLAY	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CADWELL CONCESSIONS	49,800	0.00	31,226.13	60,872.98	(11,072.98)	22.23-
<u>PARKS</u>						
SALARIES	740,197	58,859.14	505,580.57	567,409.71	172,787.29	76.66
CURRENT EXPENSES	404,819	25,866.34	189,144.67	284,408.40	120,411.01	70.26
CAPITAL OUTLAY	<u>1,092,000</u>	<u>72,620.88</u>	<u>148,935.33</u>	<u>678,310.54</u>	<u>413,689.46</u>	<u>62.12</u>
TOTAL PARKS	2,237,016	157,346.36	843,660.57	1,530,128.65	706,887.76	31.60

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2025

201-PARK FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SUPERVISION</u>						
SALARIES	233,484	15,408.99	180,010.82	134,601.75	98,882.25	57.65
CURRENT EXPENSES	108,343	686.52	115,935.59	136,943.85	(28,600.85)	126.40
CAPITAL OUTLAY	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPERVISION	<u>341,827</u>	<u>16,095.51</u>	<u>295,946.41</u>	<u>271,545.60</u>	<u>70,281.40</u>	<u>20.56</u>
TOTAL EXPENDITURES	6,017,754	376,397.23	3,717,678.02	4,056,062.86	1,961,691.25	32.60
REVENUE OVER/(UNDER) EXPENDITURES	(4,781,749)	(299,777.78)	(2,727,707.79)	(2,961,632.32)	(1,820,116.79)	38.06
OTHER SOURCES	3,735,493	0.00	3,041,726.18	3,736,828.00	(1,335.00)	100.04
OTHER USES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(1,046,256)	(299,777.78)	314,018.39	775,195.68	(1,821,451.79)	0.00

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2025

201-PARK FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>INTERGOVERNMENTAL REV</u>						
201-33105 FEMA CFDA #97.036	0	0.00	0.00	1,252.92 (1,252.92)	0.00
201-33115 HOMELAND SECURITY-CFDA #97.067	0	0.00	0.00	0.00	0.00	0.00
201-33120 LWCF GRANT-CFDA #	98,500	0.00	0.00	0.00	98,500.00	0.00
201-33410 STATE OF SD-DOH (PREV&HEALTH)	40,000	1,785.00	42,382.89	26,140.70	13,859.30	65.35
201-33931 STATE OF SD-DISASTER ASSIST	0	0.00	0.00	0.00	0.00	0.00
201-33932 STATE OF SD-DOH (WEST NILE)	<u>14,000</u>	<u>0.00</u>	<u>12,000.00</u>	<u>0.00</u>	<u>14,000.00</u>	<u>0.00</u>
TOTAL INTERGOVERNMENTAL REV	152,500	1,785.00	54,382.89	27,393.62	125,106.38	82.04
<u>CHARGES-GOODS & SERVICES</u>						
201-34602 SWIMMING POOL	107,833	660.47	104,824.85	114,734.90 (6,901.90)	106.40
201-34603 RECREATION CENTER	562,100	54,962.25	521,029.04	556,061.06	6,038.94	98.93
201-34604 SWIM POOL-OTHER SALES	37,461	0.00	22,948.21	27,251.53	10,209.47	72.75
201-34605 REC CENTER-POOL	23,000	0.00	22,917.41	25,767.63 (2,767.63)	112.03
201-3462 CAPITAL IMPROVEMENT FEE	6,630	216.06	3,283.23	4,797.30	1,832.70	72.36
201-34622 MISC NON-TAXABLE FUNDS	0	0.00	0.00	10,000.00 (10,000.00)	0.00
201-3463 PLAYGROUNDS & ATHLETICS	73,300	6,148.60	58,913.72	59,981.69	13,318.31	81.83
201-34631 ADVERTISING REVENUE	0	0.00	0.00	0.00	0.00	0.00
201-346369REFUNDS AND REIMBURSEMENTS	6,249	56.39	6,251.79	6,860.07 (611.07)	109.78
201-3464 PARKS AND BOULEVARDS	25,000	3,659.00	27,798.39	35,381.87 (10,381.87)	141.53
201-3467 CADWELL SPORTS COMPLEX	50,400	2,426.00	20,492.12	37,372.77	13,027.23	74.15
201-3468 CADWELL CONCESSIONS	55,000	4,190.67	38,729.77	67,218.18 (12,218.18)	122.21
201-34690 ICE ARENA	<u>120,000</u>	<u>2,515.01</u>	<u>68,167.62</u>	<u>67,086.85</u>	<u>52,913.15</u>	<u>55.91</u>
TOTAL CHARGES-GOODS & SERVICES	1,066,973	74,834.45	895,356.15	1,012,513.85	54,459.15	5.10
<u>MISCELLANEOUS REVENUE</u>						
201-3622 RENTALS	0	0.00	0.00	0.00	0.00	0.00
201-367 P&A-CONTRIB FR/PRIVATE SOURCE	0	0.00	3,925.00	2,225.00 (2,225.00)	0.00
201-3671 PARK-CONTRIB FR/PRIVATE SOURCE	0	0.00	100.00	6,162.87 (6,162.87)	0.00
201-3672 REC-CONTRIB FROM PRIVATE SOURC	0	0.00	0.00	0.00	0.00	0.00
201-3673 CONT FR/PRIV SOURCE-UN WAY	3,000	0.00	3,500.00	5,250.00 (2,250.00)	175.00
201-3674 CONTR PRIV SRC-SANFORD	15,000	0.00	10,000.00	0.00	15,000.00	0.00
201-3675 CONTR PRIV SRC-CADWELL	0	0.00	32,898.00	39,114.50 (39,114.50)	0.00
201-3676 CITY CONTRIBUTION	9,000	0.00	0.00	0.00	9,000.00	0.00
201-3692 CREDIT CARD FEES	(12,200)	0.00 (11,962.81) (0.30) (12,199.70)	0.00
201-3698 HAYLAND LEASE	<u>1,732</u>	<u>0.00</u>	<u>1,771.00</u>	<u>1,771.00 (</u>	<u>39.00)</u>	<u>102.25</u>
TOTAL MISCELLANEOUS REVENUE	16,532	0.00	40,231.19	54,523.07 (37,991.07)	229.80-
TOTAL REVENUE	1,236,005	76,619.45	989,970.23	1,094,430.54	141,574.46	11.45

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2025

201-PARK FUND
 RECREATION & AQUATICS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SALARIES</u>						
201-45110-41100 SALARIES	179,378	18,405.39	134,945.40	139,107.54	40,270.46	77.55
201-45110-41110 OVERTIME	1,000	0.00	133.93	928.95	71.05	92.90
201-45110-41120 PART TIME-REC	35,671	3,120.88	153,456.46	118,783.54 (83,112.54)	333.00
201-45110-41125 PART TIME-AQUATICS	150,862	0.00	1,131.90	39,168.55	111,693.45	25.96
201-45110-41200 SOCIAL SECURITY/MEDICARE	28,069	1,612.03	21,643.51	22,044.67	6,024.33	78.54
201-45110-41300 RETIREMENT	10,823	1,104.33	8,104.80	8,402.22	2,420.78	77.63
201-45110-41500 GROUP INSURANCE	47,597	126.98	26,921.80	40,707.80	6,889.20	85.53
201-45110-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>26,628.32</u> (<u>26,628.32)</u>	<u>0.00</u>
TOTAL SALARIES	453,400	24,369.61	346,337.80	395,771.59	57,628.41	12.71
<u>CURRENT EXPENSES</u>						
201-45110-42200 PROFESSIONAL FEES & SERV	2,600	141.00	1,156.00	2,321.00	279.00	89.27
201-45110-42250 PROGRAMMING SERVICES	16,000	3,622.12	7,487.89	11,095.22	4,904.78	69.35
201-45110-42300 PUBLISHING	4,500	0.00	4,294.97	4,487.22	12.78	99.72
201-45110-42350 PUBLISHING-AQUATICS	500	0.00	160.00	0.00	500.00	0.00
201-45110-42500 REPAIR & MAINTENANCE	9,000	816.61	0.00	7,054.15	1,945.85	78.38
201-45110-42550 REPAIR & MAINT-AQUATICS	0	0.00	3,299.93	0.00	0.00	0.00
201-45110-42600 SUPPLIES & MATERIALS	10,000	417.01	6,601.84	7,114.70	2,885.30	71.15
201-45110-42601 CONCESSION SUPPLIES	25,000	164.15	24,462.22	25,072.61 (72.61)	100.29
201-45110-42602 POOL CHEMICALS	45,000	0.00	47,273.66	47,274.74 (2,274.74)	105.05
201-45110-42605 SUPPLIES & MAT-AQUATICS	6,750	0.00	5,489.09	5,427.85	1,322.15	80.41
201-45110-42610 GAS & FUEL	0	0.00	0.00	0.00	0.00	0.00
201-45110-42650 UNIFORMS	500	250.00	161.63	282.55	217.45	56.51
201-45110-42693 COMPUTER SOFTWARE	4,000	0.00	3,472.87	3,646.52	353.48	91.16
201-45110-42695 COMP SOFTWARE-AQUATICS	4,000	0.00	3,472.88	3,646.52	353.48	91.16
201-45110-42700 TRAVEL, CONF. & DUES	0	0.00	130.00	0.00	0.00	0.00
201-45110-42750 TRAVEL, CONF, DUES-AQUAT	0	0.00	0.00	0.00	0.00	0.00
201-45110-42800 UTILITIES	400	91.44	286.81	295.76	104.24	73.94
201-45110-42850 UTILITIES-AQUATICS	84,000	408.14	82,090.08	25,075.05	58,924.95	29.85
201-45110-42950 CREDIT CARD FEES	0	789.94	0.00	10,478.48 (10,478.48)	0.00
201-45110-42999 REFUND OF FEES	<u>500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	212,750	6,700.41	189,839.87	153,272.37	59,477.63	27.96
<u>CAPITAL OUTLAY</u>						
201-45110-43200 CAPITAL BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
201-45110-43300 CAPITAL IMPROVEMENTS - O	0	0.00	0.00	0.00	0.00	0.00
201-45110-43400 CAPITAL EQUIPMENT	0	0.00	26,384.23	0.00	0.00	0.00
201-45110-43410 COMPUTER HARDWARE	0	0.00	0.00	0.00	0.00	0.00
201-45110-43421 VEHICLE	0	0.00	0.00	0.00	0.00	0.00
201-45110-43460 POOL EQUIPMENT	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0	0.00	26,384.23	0.00	0.00	0.00
TOTAL RECREATION & AQUATICS	666,150	31,070.02	562,561.90	549,043.96	117,106.04	17.58
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CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

201-PARK FUND
RECREATION CENTER

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SALARIES</u>						
201-45140-41100 SALARIES	322,518	31,189.24	238,691.36	217,340.27	105,177.73	67.39
201-45140-41110 OVERTIME	250	0.00	45.57	150.55	99.45	60.22
201-45140-41120 PART-TIME	230,983	23,049.83	161,321.04	171,522.75	59,460.25	74.26
201-45140-41200 SOCIAL SECURITY/MEDICARE	42,362	4,144.67	29,759.88	28,793.31	13,568.69	67.97
201-45140-41300 RETIREMENT	21,366	2,211.08	15,783.84	14,795.11	6,570.89	69.25
201-45140-41500 GROUP INSURANCE	109,498	317.45	68,043.91	83,165.56	26,332.44	75.95
201-45140-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>15,674.25</u>	<u>12,991.21</u>	<u>(12,991.21)</u>	<u>0.00</u>
TOTAL SALARIES	726,977	60,912.27	529,319.85	528,758.76	198,218.24	27.27
<u>CURRENT EXPENSES</u>						
201-45140-42200 PROFESSIONAL SERVICES	0	0.00	38.00	45.00	(45.00)	0.00
201-45140-42210 CONTRACT LABOR	0	0.00	0.00	0.00	0.00	0.00
201-45140-42250 PROGRAMMING SERVICES	0	0.00	0.00	0.00	0.00	0.00
201-45140-42300 PUBLISHING	46,500	2,977.50	42,020.89	34,284.50	12,215.50	73.73
201-45140-42400 LEASE-EXERCISE EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
201-45140-42500 REPAIR & MAINTENANCE	34,000	730.69	76,435.92	19,481.35	14,518.65	57.30
201-45140-42510 REC CENTER ROOFING	0	0.00	0.00	0.00	0.00	0.00
201-45140-42600 SUPPLIES & MATERIALS	35,027	3,195.05	24,150.84	29,852.26	5,174.74	85.23
201-45140-42601 CONCESSION SUPPLIES	15,000	1,529.84	9,585.62	10,244.60	4,755.40	68.30
201-45140-42602 CHEMICALS	18,000	4,685.71	12,063.55	14,279.28	3,720.72	79.33
201-45140-42610 GAS & FUEL	0	0.00	0.00	0.00	0.00	0.00
201-45140-42650 UNIFORMS	1,250	372.85	934.90	941.88	308.12	75.35
201-45140-42700 TRAVEL, CONF & DUES	1,500	0.00	659.00	1,063.37	436.63	70.89
201-45140-42800 UTILITIES	159,440	10,578.55	127,309.70	140,149.37	19,290.63	87.90
201-45140-42920 SOFTWARE	4,000	0.00	4,392.88	3,646.52	353.48	91.16
201-45140-42950 CREDIT CARD FEES	0	132.80	0.00	1,838.20	(1,838.20)	0.00
201-45140-42999 REFUNDS	<u>1,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	316,217	24,202.99	297,591.30	255,826.33	60,390.67	19.10
<u>CAPITAL OUTLAY</u>						
201-45140-43200 CAPITAL BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
201-45140-43300 CAPITAL IMPROVEMENTS - O	26,048	0.00	91,951.38	20,143.20	5,904.80	77.33
201-45140-43400 CAPITAL EQUIPMENT	<u>100,000</u>	<u>0.00</u>	<u>0.00</u>	<u>99,580.00</u>	<u>420.00</u>	<u>99.58</u>
TOTAL CAPITAL OUTLAY	126,048	0.00	91,951.38	119,723.20	6,324.80	5.02
TOTAL RECREATION CENTER	1,169,242	85,115.26	918,862.53	904,308.29	264,933.71	22.66
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CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2025

201-PARK FUND
 SPORTS COMPLEXES

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SALARIES</u>						
201-45160-41100 SALARIES	255,629	33,426.81	191,798.96	221,213.87	34,415.13	86.54
201-45160-41110 OVERTIME	4,000	10.42	4,439.71	317.64	3,682.36	7.94
201-45160-41120 PART-TIME	120,778	5,997.25	97,221.52	101,891.29	18,886.71	84.36
201-45160-41200 SOCIAL SECURITY/MEDICARE	29,101	2,992.29	22,115.43	24,183.63	4,917.37	83.10
201-45160-41300 RETIREMENT	15,578	2,006.26	11,767.15	13,292.03	2,285.97	85.33
201-45160-41500 GROUP INSURANCE	72,771	292.06	32,780.64	42,674.22	30,096.78	58.64
201-45160-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	497,857	44,725.09	360,123.41	403,572.68	94,284.32	18.94
<u>CURRENT EXPENSES</u>						
201-45160-42200 PROFESSIONAL SERVICES	201,200	0.00	1,143.50	953.00	200,247.00	0.47
201-45160-42500 REPAIR & MAINTENANCE	98,284	6,581.52	50,907.34	82,291.72	15,992.48	83.73
201-45160-42600 SUPPLIES & MATERIALS	68,129	3,925.77	38,865.03	61,002.39	7,126.11	89.54
201-45160-42602 CHEMICALS	22,000	0.00	20,420.70	9,280.00	12,720.00	42.18
201-45160-42603 SMALL EQUIPMENT	3,000	0.00	944.27	1,564.14	1,435.86	52.14
201-45160-42610 GAS & FUEL	15,000	2,011.97	10,147.29	9,632.95	5,367.05	64.22
201-45160-42650 UNIFORMS	1,400	0.00	588.92	319.39	1,080.61	22.81
201-45160-42700 TRAVEL, CONF & DUES	900	0.00	85.00	130.88	769.12	14.54
201-45160-42800 UTILITIES	156,420	13,271.99	108,598.34	107,552.98	48,867.02	68.76
201-45160-42950 CREDIT CARD FEES	<u>0</u>	<u>3.74</u>	<u>0.00</u>	<u>686.27</u>	<u>(686.27)</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	566,333	25,794.99	231,700.39	273,413.72	292,918.98	51.72
<u>CAPITAL OUTLAY</u>						
201-45160-43200 CAPITAL BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
201-45160-43300 CAPITAL IMPROVEMENTS - O	476,287	16,250.00	100,708.36	53,358.29	422,928.71	11.20
201-45160-43310 CAPITAL IMPROV-CADWELL B	0	0.00	0.00	0.00	0.00	0.00
201-45160-43320 CAPITAL IMPROV-PRESS BOX	13,242	0.00	254,027.32	9,818.69	3,423.31	74.15
201-45160-43340 CAPITAL IMPROV-LIGHT POL	0	0.00	0.00	0.00	0.00	0.00
201-45160-43400 CAPITAL EQUIPMENT	<u>0</u>	<u>0.00</u>	<u>118,861.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	489,529	16,250.00	473,596.68	63,176.98	426,352.02	87.09
TOTAL SPORTS COMPLEXES	1,553,719	86,770.08	1,065,420.48	740,163.38	813,555.32	52.36
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CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2025

201-PARK FUND
 CADWELL CONCESSIONS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SALARIES</u>						
201-45165-41110 OVERTIME	0	0.00	0.00	0.00	0.00	0.00
201-45165-41120 PART-TIME	13,284	0.00	4,196.73	13,962.10 (678.10)	105.10
201-45165-41200 SOCIAL SECURITY/MEDICARE	<u>1,016</u>	<u>0.00</u>	<u>321.08</u>	<u>1,068.13</u> (<u>52.13)</u>	<u>105.13</u>
TOTAL SALARIES	14,300	0.00	4,517.81	15,030.23 (730.23)	5.11-
<u>CURRENT EXPENSES</u>						
201-45165-42500 REPAIR & MAINTENANCE	1,000	0.00	332.98	0.00	1,000.00	0.00
201-45165-42600 SUPPLIES	1,000	0.00	178.87	146.18	853.82	14.62
201-45165-42610 COST OF GOODS SOLD	33,000	0.00	25,738.87	45,696.57 (12,696.57)	138.47
201-45165-42660 MINOR EQUIPMENT	<u>500</u>	<u>0.00</u>	<u>457.60</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	35,500	0.00	26,708.32	45,842.75 (10,342.75)	29.13-
<u>CAPITAL OUTLAY</u>						
201-45165-43300 CAPITAL IMPROVEMENTS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CADWELL CONCESSIONS	49,800	0.00	31,226.13	60,872.98 (11,072.98)	22.23-
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CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2025

201-PARK FUND
 PARKS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SALARIES</u>						
201-45210-41100 SALARIES	369,746	43,991.34	272,002.55	312,520.88	57,225.12	84.52
201-45210-41110 OVERTIME	4,000	368.18	2,496.26	2,195.63	1,804.37	54.89
201-45210-41120 PART-TIME	143,404	7,535.75	104,241.33	109,008.08	34,395.92	76.01
201-45210-41200 SOCIAL SECURITY/MEDICARE	39,562	3,956.87	28,031.39	31,353.38	8,208.62	79.25
201-45210-41300 RETIREMENT	22,425	2,661.57	16,334.09	18,882.98	3,542.02	84.21
201-45210-41500 GROUP INSURANCE	161,060	345.43	82,474.95	93,448.76	67,611.24	58.02
201-45210-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	740,197	58,859.14	505,580.57	567,409.71	172,787.29	23.34
<u>CURRENT EXPENSES</u>						
201-45210-42200 PROFESSIONAL SERVICES	65,000	0.00	0.00	4,330.40	60,669.60	6.66
201-45210-42300 PUBLISHING	0	1.56	0.00	5.21 (5.21)	0.00
201-45210-42500 REPAIR & MAINTENANCE	94,243	11,497.85	28,241.99	86,201.75	8,041.10	91.47
201-45210-42520 VANDAL RESTITUTION REPAI	0	0.00	0.00	122.08 (122.08)	0.00
201-45210-42550 TESTING-LAKE MITCHELL	0	0.00	0.00	0.00	0.00	0.00
201-45210-42600 SUPPLIES & MATERIALS	96,852	8,634.41	64,580.09	89,200.54	7,651.02	92.10
201-45210-42602 CHEMICALS	6,000	0.00	5,007.70	4,395.43	1,604.57	73.26
201-45210-42604 TREES	3,000	100.00	999.98	731.08	2,268.92	24.37
201-45210-42605 COMMUNITY CHRISTMAS LIGH	0	0.00	0.00	0.00	0.00	0.00
201-45210-42610 GAS & FUEL	33,000	3,751.28	28,164.35	26,610.69	6,389.31	80.64
201-45210-42650 UNIFORMS	2,100	316.41	1,387.20	1,792.09	307.91	85.34
201-45210-42660 SMALL EQUIPMENT	2,500	0.00	1,299.99	0.00	2,500.00	0.00
201-45210-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
201-45210-42700 TRAVEL, CONF. & DUES	1,800	0.00	539.38	351.75	1,448.25	19.54
201-45210-42800 UTILITIES	79,200	1,500.89	39,439.91	49,997.55	29,202.45	63.13
201-45210-42850 UTILITIES-VETERAN'S PARK	5,625	63.94	4,519.92	6,541.68 (916.68)	116.30
201-45210-42900 MOSQUITO PROGRAM	14,000	0.00	14,214.16	12,628.15	1,371.85	90.20
201-45210-42901 MSHA WEED SPRAYING	0	0.00	0.00	0.00	0.00	0.00
201-45210-42902 FIREWORKS CLEANUP	1,500	0.00	750.00	1,500.00	0.00	100.00
201-45210-42931 SALES TAX	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	404,819	25,866.34	189,144.67	284,408.40	120,411.01	29.74
<u>CAPITAL OUTLAY</u>						
201-45210-43200 CAPITAL BUILDINGS	26,000	0.00	10,989.00	8,763.44	17,236.56	33.71
201-45210-43300 CAPITAL IMPROVEMENTS - O	831,000	72,620.88	40,133.13	456,219.29	374,780.71	54.90
201-45210-43400 CAPITAL EQUIPMENT	235,000	0.00	97,813.20	213,327.81	21,672.19	90.78
201-45210-43430 MOSQUITO PROGRAM CAPITAL	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	1,092,000	72,620.88	148,935.33	678,310.54	413,689.46	37.88
TOTAL PARKS	2,237,016	157,346.36	843,660.57	1,530,128.65	706,887.76	31.60
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CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2025

201-PARK FUND
 SUPERVISION

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SALARIES</u>						
201-45220-41100 SALARIES	163,989	13,254.30	135,239.29	97,198.20	66,790.80	59.27
201-45220-41110 OVERTIME	200	0.00	85.65	0.00	200.00	0.00
201-45220-41120 PART-TIME	0	0.00	0.00	0.00	0.00	0.00
201-45220-41200 SOCIAL SECURITY/MEDICARE	12,560	1,296.85	9,646.39	7,221.87	5,338.13	57.50
201-45220-41300 RETIREMENT	9,851	795.27	8,119.53	5,831.98	4,019.02	59.20
201-45220-41500 GROUP INSURANCE	46,884	62.57	26,919.96	24,349.70	22,534.30	51.94
201-45220-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	233,484	15,408.99	180,010.82	134,601.75	98,882.25	42.35
<u>CURRENT EXPENSES</u>						
201-45220-42100 INSURANCE	103,628	13.08	114,078.09	134,337.51 (30,709.51)	129.63
201-45220-42200 PROFESSIONAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
201-45220-42300 PUBLISHING	0	0.00	0.00	0.73 (0.73)	0.00
201-45220-42500 REPAIR & MAINTENANCE	0	0.00	14.97	0.00	0.00	0.00
201-45220-42600 SUPPLIES & MATERIALS	900	0.00	675.30	650.87	249.13	72.32
201-45220-42650 UNIFORMS	500	84.99	0.00	84.99	415.01	17.00
201-45220-42700 TRAVEL, CONF. & DUES	2,675	547.62	727.17	1,451.03	1,223.97	54.24
201-45220-42800 UTILITIES	640	40.83	440.06	418.72	221.28	65.43
201-45220-42920 COMPUTER SOFTWARE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	108,343	686.52	115,935.59	136,943.85 (28,600.85)	26.40-
<u>CAPITAL OUTLAY</u>						
201-45220-43200 CAPITAL BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
201-45220-43300 CAPITAL IMPROVE-OTHER	0	0.00	0.00	0.00	0.00	0.00
201-45220-43400 CAPITAL EQUIPMENT	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPERVISION	341,827	16,095.51	295,946.41	271,545.60	70,281.40	20.56
=====						
TOTAL EXPENDITURES	6,017,754	376,397.23	3,717,678.02	4,056,062.86	1,961,691.25	32.60

REVENUE OVER/(UNDER) EXPENDITURES (4,781,749) (299,777.78) (2,727,707.79) (2,961,632.32) (1,820,116.79) 38.06

<u>OTHER FINANCING SOURCES</u>						
201-3900 FROM GENERAL FUND	3,735,493	0.00	2,930,000.00	3,735,493.00	0.00	100.00
201-3901 FROM DEBT SERVICE-INDOOR POOL	0	0.00	0.00	0.00	0.00	0.00
201-39104 DAMAGE/LOSS REIMB-CAPIT ASSETS	0	0.00	111,476.18	0.00	0.00	0.00
201-39131 SALE OF CAPITAL ASSETS	0	0.00	250.00	1,335.00 (1,335.00)	0.00
201-3920 TRANSFER IN	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER FINANCING SOURCES	3,735,493	0.00	3,041,726.18	3,736,828.00 (1,335.00)	0.04-

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2025

201-PARK FUND
 SUPERVISION

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>OTHER FINANCING USES</u>						
201-49000-51100 TRAN OUT TO	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER USES	0	0.00	0.00	0.00	0.00	0.00
<hr/>						
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(1,046,256)	(299,777.78)	314,018.39	775,195.68	(1,821,451.79)	174.09

Thomas Gullledge:

Recreation Center:

Our numbers stay strong, and we are still right on pace to get to 100,000 check-ins for the year. As of November 6, we have 3,688 members, and that number is continuing to grow as we get into our cool season. Adam has been busy on the fitness floor with members and athletes, and has a city employee blood drive planned for December. Adam has also been coordinating our annual Weekend Snackpack “adopt a week”, which we do with Sanford Health Mitchell and Midco. We will be picking up food, packing and delivering 502 packs for the program on the week of November 17th. Afterschool is still busier than ever, and we are in between sports seasons, so we have more middle and high school students coming to use the center. We have had a few families rent our indoor playground area for birthday parties, and the feedback has been good so far.

We are prepping for 2026 and figuring out what we want to prioritize for programming, possible equipment purchasing, software rates and aesthetic upgrades. One of the programs we will be adding is funded by the SD DOH, and we were awarded an additional grant from the University of Utah and the University of Nebraska at Kearny to participate in a randomized study and implement the program. We will receive the curriculum, technical support, training and \$6,000 in additional funding to start the program up. The curriculum alone would have cost \$14,000, so if we hadn’t received this grant, we would not be able to run the program. The program is called Building Healthy Families, which was created to address childhood obesity through utilization of a family-centered approach.

Indoor Aquatics:

We have continued to have local elementary schools use our pools after school. LBW finished getting all of their kids through in October, and GBR has started back up in November. As the weather cools, our usage goes up, and space is limited. Jamie has done a wonderful job keeping a balance between the swim club and our members, and is in constant contact with the coach to maintain flow throughout the facility. The swim club has meets coming up in December, January and February, and we will do everything we can to support them during these competitions.

Programs:

- Our Fall Tennis Program is in full swing with 34 participants enjoying great instruction and competitive play. This month, we’re also kicking off our Coed Volleyball League, which has drawn enough interest to form two separate leagues, a great sign of growing community involvement.
- We’ll wrap up the month with our popular Lil Kernel Basketball Camp, which continues to be a huge hit for the kids. The coaches and players are doing an outstanding job creating a fun and engaging learning environment.
- We also just finished another successful season of Adult Flag Football, with plenty of great games and sportsmanship on display. Meanwhile, the after-school hours are starting to fill up as fall sports wind down. It’s wonderful to see students of all ages coming together, building friendships, and having fun through a wide variety of activities.

Roger Prewett:

Cadwell:

- The Cadwell Stadium infield project is nearing completion. They have a few things to do and quite a bit of clean up remaining, as well as putting a section of fence back up.
- There will need to be some warranty work done on the irrigation of the infield, and potentially on the ground settling around the dugouts.
- Outdoor groups have finished up for the year.
- DWU Baseball has come and helped with some winter clean-up.
- Bathrooms have all been blown out and are being winterized.
- The irrigation is winterized.
- We are working on cleaning and putting things away for the winter.
- We're also working on getting some more trees, shrubs, and perennials trimmed back for the winter.

Ice Arena:

- MSHA has full practice schedule and preseason hockey games and jamborees going on.
- Figure skating has also started their full practice schedule.
- Men's league as well has started their practice/game schedule.
- Open skate and bumper cars are in full swing.

Soccer:

- DWU soccer has finished up their season. They are practicing as weather permits.
- We are putting things away for the winter here as well.
- Also winterizing the soccer bathrooms/locker rooms.
- The Pepsi soccer complex irrigation has been winterized.

Steve:

Parks:

- Finished winterizing shelters, restrooms and irrigation systems
- Winterized the Campground
- Finished dirt work and seeded around the pickleball courts
- Dirt work and seeded around the new concrete pad at Camp Arroya
- Tree remove around the last of the trailer houses to be moved out
- Pulled the flowers out of the flower gardens and Patton Young and tilled the beds
- Working on X-mas lights changing bulbs and getting them ready to be put up
- Pulled the Westend Boat dock out of the water
- Removed all the tree watering bags from the trees
- Putting equipment away for the winter
- Getting the snow removal equipment out
- Mulching leaves

Director Nelson:

Tweak of Policy and Wording Related to Vending within Park Properties

Board members will be requested to consider changes to the vending policy, as follows:

- 1) Adjust wording that indicates "...not within 200 yards of..." to specify that "...vendors cannot set up in the park within 200 yards of...", as the park board cannot dictate policy outside of the park. The current policy implies that the park board can control vendors within the right-of-way or on private property, and this is not the case. Note: Space constraints on the 2-page (back-to-back) contract will make it challenging but not impossible to include the additional wording.
- 2) Adjust the wording to allow for the renter of the facility where vending is done to choose the primary vendor or accompanying vendor.

Case in point: Mitchell Hockey runs concessions within the arena. In April of this year, the Men's Hockey Tournament was being held at the arena, and at the end of the ice season, Mitchell Hockey has very little product remaining on hand to vend, so they were fine with another organization vending within the arena parking lot, so it was allowed (on a permitted basis).

Case in point #2: In 2024, Mitchell Soccer was running one of their tournaments, and they were fine having a non-competing vendor nearby to operate just outside the entrance (on land that the rodeo leases from the city). Thus, it was allowed.

Note: In all cases the actual location of mobile vendors will have to be approved by the City's Park and Rec Director, to make certain that the locations is not impeding traffic, parked within a playing area or on irrigation, etc.

Dedication of Storywalk at Patton Young Park

This event is scheduled for 8:15 the morning of our November board meeting. All are welcome to attend. The Chamber media will have reps presents, as will a DWU education class and the local Kiwanis Club.

Playground (LWCF) and Trail (RTP) Grant Applications

Updates:

- 1) The proposed trail improvement (from 23rd Avenue going along the railroad to West Harmon Drive): Council voted not to fund the remaining (approximately 2/3 of the cost) in 2026, but it will be re-visited.
- 2) We still have not yet received word on the LWCF Grant request for a planned new playground at Jennewein Park.

Trees Grant Work

Along the south(west) paved bike trails and the cemetery expansion trail is where the plantings will be happening prior to the next board meeting.

New Trail Around Southwest Perimeter of the to-be Cemetery Expansion

The concrete trail around the to-be cemetery expansion is completed.

Incoming Sports Complex Superintendent

We experienced a change of heart during the on-boarding process, as Brad re-considered and will now be staying at Hitchcock in his crew leader position. Approximately one week ago,

Roger Prewett, who had been until then the crew leader at Cadwell, is now hired on in the Cadwell Superintendent role, and he had five days to train with Jeremy before Jeremy was scheduled to move. Jeremy delayed his end date by two days to assist Roger in this training process.

Beavers (Multiple) in the Creek within Dry Run Creek Park

We will be determining and pursuing the method of dispatching the critters in house.

Volunteer-Paid Construction Projects

The shelter at the boat launch (John and Linda McLeod Park) has now been completed, and some additional landscaping and tree planting has been completed, as well. Some grass seeding will take place along the perimeter of the parking area yet this fall.

Minor Additions to Dog Park

The troop leader for a local girl group reached out to me with some ideas that her scouts had regarding what might be good additions, that they could make or assist in making, to place within the dog park for its users and/or their pets. These proposed additions would be:

- 1) First Aid Kits (suspended from the fence on each side of the park, and their troop would keep it stocked)
- 2) Toy Boxes (also suspended from the fence on each side, which their troop would keep stocked with tennis balls)
- 3) Leash Racks (also suspended from the fence on each side, so when dog owners let their dog[s] off leash, they will have a place to ~~back~~ park their leash[es])

Mitchell Tennis Association Agreement for 2025

The agreement is a part of the packet, and it is later than usual, as we're nearly to the season to approve the 2026 agreement, but all of the terms are fine with Mitchell Tennis. All are the same (as 2024) with the exception that the per player fee increased by \$1.

**FACILITY USE AGREEMENT 2025
CITY OF MITCHELL**

This agreement (“Agreement”) entered into this _____ day of November, 2025 between the City of Mitchell a municipal corporation, by and through its Park and Recreation Board, (the “City”) and the Tennis Association, a non-profit corporation (“Athletic Club”), as follows:

WITNESSETH

1. Subject to the terms, provisions and mutual obligations of the parties as provided in this agreement, the City shall allow the Athletic Club the use of the Tennis Courts (the “Facility”), including access to the Tennis Courts, restrooms and all pertinent property for parking purposes for the program purposes of the Athletic Club for the duration of the 2025 Seasonal Use Period (“Seasonal Use Period” shall be March 1, 2025 through February 28, 2026). This Agreement shall automatically renew on a year-to-year basis unless a party hereto intending to terminate this agreement gives notice to the other party, on or before thirty (30) days prior to the commencement of the next Seasonal Use Period, that it does not intend to renew the agreement. Each such renewal shall be upon the same terms and conditions as set forth in this agreement unless amended in writing by mutual agreement of the parties. Fees shall be subject to modification by the Parks and Recreation Board and/or Mitchell City Council during the Off Season at least thirty (30) days prior to the commencement of the next Seasonal Use Period.
2. Athletic Club agrees to pay to the City as rent for use of the Facility the Tennis Courts of Fourteen Dollars (\$14.00) per athlete. Billing and payment shall be made in lump sum at the end of the season.
3. Athletic Club agrees to abide by all rules and guidelines in the Sports Complex policy manual. Repeated violations shall be grounds for termination of this agreement.
4. The City shall retain the final management and control authority in respect to the Facility. Athletic Club shall have no management or control authority in respect to the Facility except as permitted by the City.
5. The City shall provide and/or perform the following functions within the Facility:

- a. Oversee and coordinate the scheduling of the Facility and maintain a master schedule regarding the use of the Facility.
6. During the term of each Seasonal Use Period, or any time the Athletic Club shall use the Facility, Athletic Club shall have in force the following insurances:
 - a. Comprehensive general liability insurance, including products, bodily injury and property damage with combined single limits of \$1,000,000 for each occurrence. Insurance policies required by this paragraph shall name Athletic Club as insured and the City of Mitchell as an additional insured.
 - b. A copy of additional insured endorsements required hereunder shall be delivered to the City prior to any use of the Facility by Athletic Club. Such policies or certifications shall provide that the insurance coverage may not be cancelled or materially changed unless thirty (30) days advance notice is given to the City.
 - c. The Athletic Club shall be responsible for insuring any of its personal property that is stored in the building and stores such personal property in the building at its sole risk. Athletic Club agrees to indemnify and hold harmless the City from any and all liability arising from the use of the Facility for programs carried on by the Athletic Club. Such agreement to indemnify and hold harmless does not include any sports program that the City would sponsor and supervise, or which may be operated within the Facility by any person or entity other than the Athletic Club.
 - d. The parties shall reassess insurance needs at least once per contract year to determine whether or not the coverage required by this agreement is adequate.
7. For activities within the Facility sponsored solely by the Athletic Club, all revenue generated in connection with the activity shall be retained by the Athletic Club.
 - a. Athletic Club shall meet with the Hitchcock Park Manager prior to each season to discuss the previous season and goals for the upcoming season. Athletic Club will file an annual revenue and expense statement of gross receipts generated as a result of programs offered at Hitchcock.

These records shall be provided to the City no later than March 15th of the following year. The City shall have the right to examine any books, records, documents, and papers related to this Agreement, including State and Federal tax records.

8. Revenue generated by the City for the letting of the Facility to persons or parties other than the Athletic Club at any time while this agreement is in effect shall be retained by the City. Athletic Club shall have no authority to rent the Facility to other parties.
 - a. Revenues generated by Athletic Club as a result of selling advertising panels which are affixed to the Facility shall be retained by the Athletic Club. The placement and size of advertising panels within the Facility building must be approved by the City prior to sale and placement. Cost of panel sales will be addressed in an advertisement plan approved by the City.
 - b. Per previous agreement with the Park and Recreation Board, Athletic Club shall have no advertisement regarding specific alcoholic beverages or tobacco products, via signage sponsorship. City retains a general right to reject content it deems inappropriate for its Facility.
9. The Athletic Club agrees to use the Facility in a responsible manner for the purpose of conducting youth and recreational tennis programs in cooperation with the City, and shall not allow the Facility to be misused.
 - a. Food serving or preparation areas must be approved by the city prior to all events.
 - b. Concession Operator shall be subject to any exclusive product supplier agreements to which the City is a party. If no such agreement is in effect at the start of the Term, Concession Operator may utilize whichever product supplier it deems appropriate during that Term only. In either event, Concession Operator shall maintain its right to retain all profits from sales.
 - c. Observe and comply with all State and Federal laws and City Ordinances applying to the operation of said concession stands. Food handler requirements must be met.
 - d. The Athletic Club shall, on an annual basis, prior to or on December 31 of each year, reimburse or pay all non-insured expenses for repair or replacement to the Facility, courts, and any other City items or

equipment, arising from Athletic Club's use of the Facility during the Seasonal Use Period or Off Season, normal wear and tear excepted. The City shall be responsible for structural and equipment repair and maintenance for the Facility.

10. Nothing in this Agreement shall limit Athletic Club from cooperating with the City in caring for, maintaining, supervising, and/or constructing improvements, in the furtherance of this Agreement. Athletic Club shall make no alteration, addition, or improvement to the Facility without the advance consent and approval of the City.

- a. The parties acknowledge that any permanent improvements to be placed on the Facility premises shall have prior approval from the City and shall meet all applicable City codes and ordinances, including any planning and development requirements of City for such improvements. Athletic Club will be responsible for obtaining all necessary permits and approvals and for providing any required paper work, fees and/or exhibits required to obtain the permits or approvals or to otherwise complete the planning and development review process. Any construction of buildings or any other improvements at or on the Facility premises shall be in conformity with the regulatory codes of the City and subject to the written approval of the Parks and Recreation Director or his designee prior to issuance of building permits for construction.

All improvements to the Facility premises, upon completion of construction, shall be deemed to be the sole property of the City.

11. The Athletic Club shall not allow any lien to be placed against said improvements or the complex in general for any unpaid labor or materials and agrees to indemnify the City for any amounts of said liens and to hold the City harmless from any of Athletic Club's improvement expenses arising from this Agreement.
12. The City and Athletic Club shall make good faith efforts to accommodate the needs of each respective entity in order to maximize the overall use of the Facility. City and Athletic Club shall each designate a contact person to coordinate use of the facility.

13. This Agreement constitutes the entire agreement between the parties and shall not be modified unless mutually agreed by the City Park and Recreation Board and the Athletic Club in writing.
14. The Athletic Club shall have no right to assign any of the rights or benefits under this Agreement without prior written consent of the City.
15. Athletic Club agrees to engage in useful communication with the City and other User Groups to coordinate schedules and share use of the facilities.
16. If any section, or portion thereof, of this Agreement is found to be void, unenforceable, or unconstitutional, the improper portion shall be severed and the remaining provisions will remain in full force and effect to the maximum extent permitted by law.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

Approved and adopted by the Park & Recreation Board of the City of Mitchell, South Dakota, this _____ day of November 2025.

CITY OF MITCHELL, SOUTH DAKOTA
PARK AND RECREATION BOARD

By: _____
Title: Board President

Approved and adopted by the _____, this _____ day of November, 2025.

MITCHELL _____ ASSOCIATION

By: _____
Title: President



Parks and Recreation Department
612 North Main Street
Mitchell, SD 57301

2025 Mobile Vending Application/Permit

General Information

Applicant: _____
 Business Name: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Phone: (Home) _____ (Work) _____ (Cell) _____
 Email: _____ Website: _____

Vending Information

Vending Vehicle Type (Circle One) Truck Truck/Trailer Push Cart
 Expected Start Date: _____ Expected End Date: _____
 Proposed Hours of Operation: _____ to _____
 Proposed Day(s) of Operation: _____
 Proposed Location(s) of Operation (see next page): _____

*Mobile Food vendors must also comply with the "Rules and Requirements for Mobile Food Vending" (bottom half of reverse side of this document).

Attachments Required Prior to Submittal

- General Liability Certificate of Insurance naming City of Mitchell as Additional Insured in the minimum amount of \$2,000,000 aggregate and \$1,000,000 per occurrence.
- Copy of Sales Tax License.
- Copy of State Department of Health Food License (mobile food vendors only).
- Complete Menu, Including Pricing Information (mobile food vendors only).
- Application/Permit Fee: **\$25/day/event** or **\$60/calendar-year season**

I acknowledge this application is subject to all the ordinances, rules, and regulations for vending in the parks as established by the City Council or Parks and Recreation Board. I understand that any false statements or omissions may result in revocation of this permit and may jeopardize the approval of future permits. I further acknowledge that I have read the applicable rules and requirements attached to this permit and agree to fully comply with the regulations set forth by the City of Mitchell.

Applicant's Signature: _____ Date: _____

Department Approval

Approved by: _____ Date: _____

Rules and Requirements for Mobile Vending in Mitchell City Parks

The following rules and requirements shall apply to all mobile vending:

1. Application for permit must be received by Park & Rec Director a minimum of 10 days in advance of event.
2. Permits are good for the day/event or the calendar year and can be renewed.
3. Hours of operation are between 7:00 am and 10:00 pm.
4. Operations shall not obstruct the visibility of motorists nor obstruct parking lot circulation or block access to a public street, bike path, or sidewalk.
5. Vending operations shall obey all parking and traffic laws.
6. Approved permit must be kept with the mobile vending operation, and it must be provided to City staff and/or Law Enforcement when requested.
7. Operators shall be responsible for the storage and daily removal of all trash, refuse, and litter. Such material generated from the mobile food vending operation shall not be deposited in park trash cans nor bagged and left in the park.
8. Mobile vending vehicles, push carts, and other related to mobile vending shall be removed at the end of each business day.
9. No sale or distribution of alcohol is allowed.

Areas Prohibited for Vending of Any Sort:

- Lake Mitchell Campground and its Adjacent Parking Lot.
- Lakeview Golf Course and Cemetery Grounds.
- Mitchell Rec Center and its adjacent Parking Lot, except as per use agreement with the Dakota Riptide (swim team) within the Rec Center during swim meets that they hold on site.

Additional Rules and Requirements for Mobile Food Vendors

1. Sign(s) must be permanently affixed or painted on the vehicle or structure engaged in the mobile food vending operation. No other signage is permitted.

Mobile Food Vending is permitted in the following Mitchell Parks areas:

- Cadwell Complex Parking Lots and Fields 'A,' 'B,' and 'C' Access Trail/Road, except not within 200 yards of Cadwell Field Concession Stand during the State Amateur Baseball Tournament, not within 200 yards of the entrances to the north and/or south softball complexes on days when concessions stands within those complexes are or will be in operation, and not within 200 yards of the entrance to Mitchell Activities Center (the ice arena) during its season of operations.
- Hitchcock Park, except not within 200 yards of the Aquatic Center during its 'summer' season of operations.
- Mitchell Soccer Complex parking lots, except not on any day when Mitchell Soccer Association is or will be vending on site (be they inside the concessions building or outside of it).
- Parking Lots at Lake Public Access Areas and Parks, including, but not necessarily limited to, Sandy Beach, Public Beach, Frank's Bay, West End Boat Access, Sportsman's Club Boat Access (J & L McLeod Park), Sportsman's Club, Day Camp, Lion's Point Park, Kiwanis Woodlot Park, Windy Point, Substation Parking Lot along 23rd, and Camp Arroya.

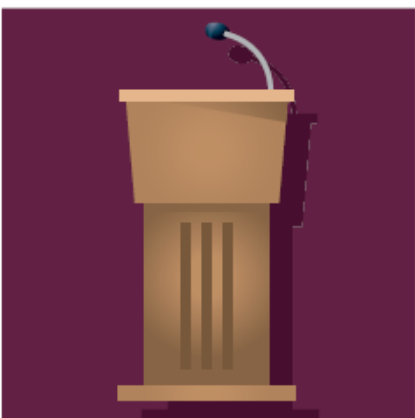
For Questions Regarding Mobile Food Vending Permits, Please Contact:

Mitchell Parks, Recreation, and Forestry Department

612 North Main Street

Mitchell, SD 57301

605-995-8450



Conducting the Public's Business in Public

A guide to South Dakota's
Open Meetings Laws
(Revised 2025)

Prepared by:
S.D. Attorney General's Office
in partnership with the
S.D. NewsMedia Association

Published by:
South Dakota NewsMedia Association
1125 32nd Ave. Brookings, SD 57006

Q: WHAT ARE SOUTH DAKOTA'S OPEN MEETINGS LAWS?

A: South Dakota's open meetings laws embody the principle that the public is entitled to the greatest possible information about public affairs and are intended to encourage public participation in government. SDCL Ch. 1-25 requires that official meetings of public bodies must be public and advance notice is to be given of such meetings. The statutes define an "official meeting" as one where a quorum of the public body is present and at which official business or public policy of the body is discussed or decided. Openness in government is encouraged.

Q: WHO DOES THE OPEN MEETINGS LAWS APPLY TO?

A: The open meetings laws apply to all public bodies of the state and its political subdivisions. SDCL 1-25-1, 1-25-12(3). This includes cities, counties, school boards and other public bodies created by ordinance or resolution, such as appointed boards, task forces, and committees, so long as they have authority to exercise sovereign power. SDCL 1-25-12(2). Although no court decisions have been issued on the subject, this probably does not include bodies that serve only in an advisory capacity. The State Constitution allows the Legislature and the Unified Judicial System to create rules regarding their own separate functions.

Q: ARE TELECONFERENCES CONSIDERED PUBLIC MEETINGS?

A: Yes. The open meetings laws allow meetings, including executive or closed meetings, to be conducted by teleconference – defined as an exchange of information by audio, video, or electronic means (including the internet) – if a place is provided for the public to participate. SDCL 1-25-1.5, 1-25-12(5). In addition, for teleconferences where

less than a quorum of the public body is present at the location open to the public, arrangements must also be made for the public to listen by telephone or internet (except for portions of meetings properly closed for executive sessions). SDCL 1-25-1.6. The media and public must be notified of teleconference meetings under the same notice requirements as any other meeting.

Q: HOW ARE THE PUBLIC AND MEDIA NOTIFIED WHEN PUBLIC BUSINESS IS BEING DISCUSSED?

A: SDCL 1-25-1.1 requires that all political subdivisions (except the state and its boards, commissions, or departments as provided in § 1-25-1.3) prominently post a notice and copy of the proposed agenda at the political subdivision's principal office. At a minimum, the proposed agenda must include the date, time, and location of the meeting and must be visible, readable, and accessible to the public for 24 continuous hours immediately preceding the meeting. Also, if the political subdivision has its own website, the notice must be posted on the website upon dissemination of the notice. For special or rescheduled meetings, political subdivisions must comply with the regular meeting notice requirements as much as circumstances permit. The notice must be delivered in person, by mail, by email, or by telephone to all local news media who have asked to be notified. It is good practice for local media to renew requests for notification of special or rescheduled meetings at least annually.

SDCL 1-25-1.3 varies slightly from SDCL 1-25-1.1 and requires the State and its agencies, boards, commissions, or departments to give notice by posting a proposed agenda at least 72 continuous hours before a meeting is scheduled to start (this does not include any weekend or legal holiday). The State is also required to give notice of a public meeting by posting its proposed agenda on <http://boardsandcommissions.sd.gov>.

Q: WHO ARE LOCAL NEWS MEDIA?

A: There is no definition of “local news media” in SDCL ch. 1-25. “News media” is defined in SDCL 13-1-57 generally as those personnel of a newspaper, periodical, news service, radio station, or television station regardless of the medium through which their content is delivered. The Attorney General is of the opinion that “local news media” is all news media – broadcast and print – that regularly carry news to the community.

Q: IS A PUBLIC COMMENT PERIOD REQUIRED AT PUBLIC MEETINGS?

A: Yes. Public bodies are required to provide at every official meeting a period of time on their agenda for public comment. SDCL 1-25-1. Each public body has the discretion to limit public comment as to the time allowed for each topic commented on, and as to the total time allowed for public comment. Public comment is not required at meetings held solely for an executive session, inauguration, presentation of an annual report, or swearing in of elected officials.

Q: CAN PUBLIC MEETINGS BE RECORDED?

A: Yes, SDCL 1-25-11 requires public bodies to allow recording (audio or video) of their meetings if the recording is reasonable, obvious, and not disruptive. This requirement does not apply to those portions of a meeting confidential or closed to the public.

Q: WHEN CAN A MEETING BE CLOSED TO THE PUBLIC AND MEDIA?

A: SDCL 1-25-2 allows a public body to close a meeting for the following purposes: 1) to discuss personnel issues pertaining to officers or employees; 2) consideration of the performance or discipline of a student, or the student’s participation in interscholastic activities; 3) consulting with legal counsel, or reviewing communications from legal counsel about proposed or pending litigation or

contractual matters; 4) employee contract negotiations; 5) to discuss marketing or pricing strategies of a publicly-owned competitive business; or 6) to discuss information related to the protection of public or private property such as emergency management response plans or other public safety information. The statute also recognizes that executive session may be appropriate to comport with other laws that require confidentiality or permit executive or closed meetings. Federal law pertaining to students and medical records will also cause school districts and other entities to conduct executive sessions or conduct meetings to refrain from releasing confidential information. Meetings may also be closed by cities and counties for certain economic development matters. SDCL 9-34-19.

Note that SDCL 1-25-2 and SDCL 9-34-19 do not require meetings be closed in any of these circumstances.

Any official action based on discussions in executive session must, however, be made at an open meeting.

Q: WHAT IS THE PROPER PROCEDURE FOR EXECUTIVE SESSIONS?

A: Motions for executive sessions must refer to the specific state or federal law allowing for the executive session i.e. “pursuant to SDCL 1-25-2(3).” Also, best practice to avoid public confusion would be that public bodies explain the reason for going into executive session. For example, the motion might state “motion to go into executive session pursuant to SDCL 1-25-2(1) for the purposes of discussing a personnel matter,” or “motion to go into executive session pursuant to SDCL 1-25-2(3) for the purposes of consulting with legal counsel.”

Discussion in the executive session must be strictly limited to the announced subject. No official votes may be taken on any matter during an executive session. The public body must return to open session before any official action can be taken.

Q: WHAT HAPPENS IF THE MEDIA OR PUBLIC IS IMPROPERLY EXCLUDED FROM A MEETING OR OTHER VIOLATIONS OF THE OPEN MEETING LAWS OCCUR?

A: Excluding the media or public from a meeting that has not been properly closed subjects the public body or the members involved to: (a) prosecution as a Class 2 misdemeanor punishable by a maximum sentence of 30 days in jail, a \$500 fine or both; or (b) a reprimand by the Open Meeting Commission ("OMC"). The same penalties apply if the agenda for the meeting is not properly posted, or other open meeting violations occur.

Also, action taken during any meeting that is not open or has not been properly noticed could, if challenged, be declared null and void.

Q: HOW ARE ISSUES REFERRED TO THE OPEN MEETINGS COMMISSION ("OMC")?

A: Persons alleging violations of the open meetings laws must make their complaints with law enforcement officials in the county where the offense occurred. After a signed and notarized complaint is made under oath, and any necessary investigation is conducted, the State's Attorney may: (a) prosecute the case as a misdemeanor; (b) find that the matter has no merits and file a report with the Attorney General for statistical purposes; or (c) forward the complaint to the OMC for a determination. The OMC is comprised of five State's Attorneys or Deputy State's Attorneys appointed by the Attorney General. The OMC examines whether a violation has occurred and makes written public findings explaining its reasons. If you have questions on the procedures or status of a pending case, you may contact the Attorney General's Office at 605-773-3215 to talk to an assistant for the OMC. Procedures for the OMC are posted on the website for the Office of Attorney General. <http://atg.sd.gov/>.

Q: WHAT DOES THE TERM "SOVEREIGN POWER" MEAN?

A: The open meetings laws do not define this term, but it generally means the power to levy taxes, impose penalties, make special assessments, create ordinances, abate nuisances, regulate the conduct of others, or perform other traditional government functions. The term may include the exercise of many other governmental functions. If an entity is unclear whether it is exercising "sovereign power" it should consult with legal counsel.

Q: MAY AGENDA ITEMS BE CONSIDERED IF THEY ARE ADDED LESS THAN 24 HOURS BEFORE A MEETING?

A: Proposed agendas for public meetings must be posted at least 24 hours in advance of the meeting. The purpose of providing advance notice of the topics to be discussed at a meeting is to provide information to interested members of the public concerning the governing body's anticipated business. Typically, the public body adopts the final agenda upon convening the meeting. At the time the final agenda is adopted, the governing body may add or delete agenda items and may also change the order of business. See *In re Yankton County Commission, Open Meetings Commission Decision # 20-03*, December 31, 2020. New items cannot be added after the agenda has been adopted by the governing body.

Public bodies are strongly encouraged to provide at least 24 hours' notice of all agenda items so as to be fair to the public and to avoid dispute.

For special or rescheduled meetings, public bodies are to comply to the extent circumstances permit. In other words, posting less than 24 hours in advance may be permissible in emergencies.

Q: ARE EMAIL DISCUSSIONS "MEETINGS" FOR PURPOSES OF THE OPEN MEETINGS LAWS?

A: The definition of an "official meeting" in SDCL 1-25-12(1) specifically includes meetings conducted by "electronic means, including electronic mail, instant messaging, social media, text message, or virtual meeting platform[.]" A quorum of a public body that discusses official business of that body via electronic means is conducting an official meeting for purposes of the open meetings laws. Electronic communications made solely for scheduling purposes do not fall within the definition of an official meeting.

Q: WHAT RECORDS MUST BE AVAILABLE TO THE PUBLIC IN CONJUNCTION WITH PUBLIC MEETINGS?

A: SDCL 1-25-1.4 requires state boards, commissions, or departments to make public meeting materials available on <http://boardsandcommissions.sd.gov>. SDCL 1-27-1.16 requires that any other public body must post meeting materials on the public body's website or make those materials available to the public at least twenty-four hours prior to the hearing or when made available to the members of the public body, whichever is later. Finally, SDCL 1-27-1.17 requires that draft minutes of public meetings must be made available to the public at the principal place of business for the public body within 10 business days after the meeting (or any audio and visual recording must be made available on the website for the public body within five business days).

These laws are in addition to any specific requirements for public bodies (i.e., publication requirements in state laws pertaining to cities, counties, or school districts). Enforcement of public records laws contained in SDCL Ch. 1-27 are handled by separate procedures found in SDCL 1-27-35, et. seq. rather than the open meeting procedures described above. Violations of SDCL 1-27-1.16 and 1-27-1.17 are also Class 2 misdemeanors.

Q: WHAT REQUIREMENTS APPLY TO TASK FORCES, COMMITTEES AND WORKING GROUPS?

A: Task forces and committees that exercise "sovereign power," and are created by statute, ordinance, or proclamation are required to comply with the open meetings laws. SDCL 1-25-12(1). Task forces, committees, and working groups that are not created by statute, ordinance, or proclamation, or are advisory only, may not be subject to the open meetings laws, but are encouraged to comply to the extent possible when public matters are discussed. Ultimately, if such advisory task forces, committees and working groups present any reports or recommendations to public bodies, the public bodies must wait until the next meeting (or later) before taking final action on the recommendations. SDCL 1-27-1.18.

Q: ARE PUBLIC BODIES REQUIRED TO REVIEW THE OPEN MEETINGS LAWS?

A: Public bodies must annually review an explanation of the open meetings laws provided by the Attorney General, along with any other material pertaining to the open meetings laws made available by the Attorney General. SDCL 1-25-13. Each public body must report in its minutes that the annual review of the open meetings laws was completed.

PERTINENT S.D. OPEN MEETINGS STATUTES
(other specific provisions may apply depending on the public body involved)



1-25-1. OPEN MEETINGS. An official meeting of a public body is open to the public unless a specific law is cited by the public body to close the official meeting to the public.

It is not an official meeting of one public body if its members provide information or attend the official meeting of another public body for which the notice requirements of § 1-25-1.1 or 1-25-1.3 have been met. It is not an official meeting of a public body if its members attend a press conference called by a representative of the public body.

For any event hosted by a nongovernmental entity to which a quorum of the public body is invited and public policy may be discussed, but the public body does not control the agenda, the public body may post a public notice of a quorum, in lieu of an agenda. The notice of a quorum must meet the posting requirements of § 1-25-1.1 or 1-25-1.3 and must contain, at a minimum, the date, time, and location of the event.

The public body shall reserve at every official meeting a period for public comment, limited at the public body's discretion as to the time allowed for each topic and the total time allowed for public comment, but not so limited as to provide for no public comment.

Public comment is not required at an official meeting held solely for the purpose of meeting in executive session, an inauguration, presentation of an annual report to the public body, or swearing in of a newly elected official, regardless of whether the activity takes place at the time and place usually reserved for an official meeting.

If a quorum of township supervisors, road district trustees, or trustees for a municipality of the third class meets solely for purposes of implementing previously publicly adopted policy; carrying out ministerial functions of that township, district, or municipality; or undertaking a factual investigation of conditions related to public safety; the meeting is not subject to the provisions of this chapter.

A violation of this section is a Class 2 misdemeanor.

1-25-1.1. PUBLIC NOTICE OF POLITICAL SUBDIVISIONS. Each political subdivision shall provide public notice, with proposed agenda, that is visible, readable, and accessible for at least an entire, continuous twenty-four hours immediately preceding any official meeting, by posting a copy of the notice, visible to the public, at the principal office of the political subdivision holding the meeting. The proposed agenda shall include the date, time, and location of the meeting. The notice shall also be posted on the political subdivision's website upon dissemination of the notice, if a website exists. For any special or rescheduled meeting, the information in the notice shall be delivered in person, by mail, by email, or by

telephone, to members of the local news media who have requested notice. For any special or rescheduled meeting, each political subdivision shall also comply with the public notice provisions of this section for a regular meeting to the extent that circumstances permit. A violation of this section is a Class 2 misdemeanor.

1-25-1.3. PUBLIC NOTICE OF STATE. The state shall provide public notice of a meeting by posting a copy of the proposed agenda at the principal office of the board, commission, or department holding the meeting. The proposed agenda shall include the date, time, and location of the meeting, and be visible, readable, and accessible to the public. The agenda shall be posted at least seventy-two hours before the meeting is scheduled to start according to the agenda. The seventy-two hours does not include Saturday, Sunday, or legal holidays. The notice shall also be posted on a state website, designated by the commissioner of the Bureau of Finance and Management. For any special or rescheduled meeting, the information in the notice shall be delivered in person, by mail, by email, or by telephone, to members of the local news media who have requested notice. For any special or rescheduled meeting, the state shall also comply with the public notice provisions of this section for a regular meeting to the extent that circumstances permit. A violation of this section is a Class 2 misdemeanor.

1-25-1.5. TELECONFERENCE MEETING. Any official meeting may be conducted by teleconference. A teleconference may be used to conduct a hearing or take final disposition regarding an administrative rule pursuant to § 1-26-4. A member is deemed present if the member answers present to the roll call conducted by teleconference for the purpose of determining a quorum. Each vote at an official meeting held by teleconference may be taken by voice vote. If any member votes in the negative, the vote shall proceed to a roll call vote.

1-25-1.6. TELECONFERENCE PARTICIPATION. At any official meeting conducted by teleconference, there shall be provided one or more places at which the public may listen to and participate in the teleconference meeting. For any official meeting held by teleconference, that has less than a quorum of the members of the public body participating in the meeting who are present at the location open to the public, arrangements shall be provided for the public to listen to the meeting via telephone or internet. The requirement to provide one or more places for the public to listen to the teleconference does not apply to official meetings closed to the public pursuant to specific law.

1-25-2. EXECUTIVE SESSION. Executive or closed meetings may be held for the sole purposes of:

(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term, employee, does not include any independent contractor;

(2) Discussing the expulsion, suspension, discipline, assignment of or the educational program of a student or the eligibility of a student to participate in interscholastic activities provided by the South Dakota High School Activities Association;

(3) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters;

(4) Preparing for contract negotiations or negotiating with employees or employee representatives;

(5) Discussing marketing or pricing strategies by a board or commission of a business owned by the state or any of its political subdivisions, when public discussion may be harmful to the competitive position of the business; or

(6) Discussing information pertaining to the protection of public or private property and any person on or within public or private property specific to:

(a) Any vulnerability assessment or response plan intended to prevent or mitigate criminal acts;

(b) Emergency management or response;

(c) Public safety information that would create a substantial likelihood of endangering public safety or property, if disclosed;

(d) Cyber security plans, computer, communications network schema, passwords, or user identification names;

(e) Guard schedules;

(f) Lock combinations;

(g) Any blueprint, building plan, or infrastructure record regarding any building or facility that would expose or create vulnerability through disclosure of the location, configuration, or security of critical systems of the building or facility; and

(h) Any emergency or disaster response plans or protocols, safety or security audits or reviews, or lists of emergency or disaster response personnel or material; any location or listing of weapons or ammunition; nuclear, chemical, or biological agents; or other military or law enforcement equipment or personnel.

However, any official action concerning the matters pursuant to this section shall be made at an open official meeting. An executive or closed meeting must be held only upon a majority vote of the members of the public body present and voting, and discussion during the closed meeting

is restricted to the purpose specified in the closure motion. Nothing in § 1-25-1 or this section prevents an executive or closed meeting if the federal or state Constitution or the federal or state statutes require or permit it. A violation of this section is a class 2 misdemeanor.

1-25-6. DUTY OF STATE'S ATTORNEY. If a complaint alleging a violation of chapter 1-25 is made pursuant to § 23A-2-1, the state's attorney shall take one of the following actions:

(1) Prosecute the case pursuant to Title 23A;

(2) Determine that there is no merit to prosecuting the case. Upon doing so, the state's attorney shall send a copy of the complaint and any investigation file to the attorney general. The attorney general shall use the information for statistical purposes and may publish abstracts of such information, including the name of the government body involved for purposes of public education; or

(3) Send the complaint and any investigation file to the South Dakota Open Meetings Commission for further action.

1-25-6.1. DUTY OF STATE'S ATTORNEY (COUNTY COMMISSION ISSUES). If a complaint alleges a violation of this chapter by a board of county commissioners, the state's attorney shall take one of the following actions:

(1) Prosecute the case pursuant to Title 23A;

(2) Determine that there is no merit to prosecuting the case. The attorney general shall use the information for statistical purposes and may publish abstracts of the information as provided by § 1-25-6;

(3) Send the complaint and any investigation file to the South Dakota Open Meetings Commission for further action; or

(4) Refer the complaint to another state's attorney or to the attorney general for action pursuant to § 1-25-6.

1-25-7. REFERRAL TO OMC. Upon receiving a referral from a state's attorney or the attorney general, the South Dakota Open Meetings Commission shall examine the complaint and investigatory file submitted by the state's attorney or the attorney general and shall also consider signed written submissions by the persons or entities that are directly involved. Based on the investigatory file submitted by the state's attorney or the attorney general and any written responses, the commission shall issue a written determination on whether the conduct violates this chapter, including a statement of the reasons therefor and findings of fact on each issue and conclusions of law necessary for the proposed decision. The final decision shall be made by a majority of the commission members, with each member's vote set forth in the written decision. The final decision shall be filed with the attorney general and shall be provided to the public entity and or public officer involved, the state's attorney,

and any person that has made a written request for such determinations. If the commission finds a violation of this chapter, the commission shall issue a public reprimand to the offending official or governmental entity. However, no violation found by the commission may be subsequently prosecuted by the state's attorney or the attorney general. All findings and public censures of the commission shall be public records pursuant to § 1-27-1. Sections 1-25-6 to 1-25-9, inclusive, are not subject to the provisions of chapter 1-26.

1-25-8. OMC Members. The South Dakota Open Meeting Commission is comprised of five state's attorneys or deputy state's attorneys appointed by the attorney general. Each commissioner serves at the pleasure of the attorney general. The members of the commission shall choose a chair of the commission annually by majority vote.

1-25-12. DEFINITIONS. Terms used in the open meetings laws mean:

(1) "Official meeting," any meeting of a quorum of a public body at which official business or public policy of that public body is discussed or decided by the public body, whether in person or by means of teleconference or electronic means, including electronic mail, instant messaging, social media, text message, or virtual meeting platform, provided the term does not include communications solely to schedule a meeting or confirm attendance availability for a future meeting;

(2) "Political subdivision," any association, authority, board, municipality, commission, committee, council, county, school district, task force, town, township, or other local governmental entity, which is created by statute, ordinance, or resolution, and is vested with the authority to exercise any sovereign power derived from state law;

(3) "Public body," any political subdivision or the state;

(4) "State," each agency, board, commission, or department of the State of South Dakota, not including the Legislature; and

(5) "Teleconference," an exchange of information by any audio, video, or electronic medium, including the internet.

1-25-13. ANNUAL REVIEW OF OPEN MEETING LAWS. Any agency, as defined in § 1-26-1, or political subdivision of this state, that is required to provide public notice of its meetings pursuant to § 1-25-1.1 or 1-25-1.3 must annually review the following, during an official meeting of the agency or subdivision:

(1) The explanation of the open meeting laws of this state published by the attorney general, pursuant to § 1-11-1; and

(2) Any other material pertaining to the open meeting laws of this state provided by the attorney general.

The agency or subdivision must include in the minutes of the official meeting an acknowledgement that the review was completed.

1-27-1.16. MEETING PACKETS AND MATERIALS.

If a meeting is required to be open to the public pursuant to § 1-25-1 and if any printed material relating to an agenda item of the meeting is prepared or distributed by or at the direction of the governing body or any of its employees and the printed material is distributed before the meeting to all members of the governing body, the material shall either be posted on the governing body's website or made available at the official business office of the governing body at least twenty-four hours prior to the meeting or at the time the material is distributed to the governing body, whichever is later. If the material is not posted to the governing body's website, at least one copy of the printed material shall be available in the meeting room for inspection by any person while the governing body is considering the printed material. However, the provisions of this section do not apply to any printed material or record that is specifically exempt from disclosure under the provisions of this chapter or to any printed material or record regarding the agenda item of an executive or closed meeting held in accordance with § 1-25-2. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to printed material, records, or exhibits involving contested case proceedings held in accordance with the provisions of chapter 1-26.

1-27-1.17. DRAFT MINUTES. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

1-27-1.18. WORKING GROUP REPORTS. Any final recommendations, findings, or reports that result from a meeting of a committee, subcommittee, task force, or other working group which does not meet the definition of a political subdivision or public body pursuant to § 1-25-1, but was appointed by the governing body, shall be reported in open meeting to the governing body which appointed the committee, subcommittee, task force, or other working group. The governing body shall delay taking any official action on the recommendations, findings, or reports until the next meeting of the governing body.



Open Meetings Laws in South Dakota

Updated
November
2025

SDCL 1-25-13

In 2025, the legislature enacted SDCL 1-25-13 which requires an annual review of:

- (1) The explanation of the open meeting laws of this state published by the attorney general, pursuant to § 1-11-1; and
- (2) Any other material pertaining to the open meeting laws of this state provided by the attorney general.

Open Meeting Basics

South Dakota political subdivisions exercising sovereign power are required to follow the state's open meetings laws. This includes ensuring official meetings are open to the public, providing adequate notice to the public of meetings, and allowing public comment periods at official meetings.

This presentation is intended to highlight common issues, not cover all open meetings laws in detail.

For more information, please refer to the South Dakota Attorney General's Office brochure entitled "Conducting the Public's Business in Public" which has been provided for review.

Who must follow open meetings laws?

SD open meetings laws apply to political subdivisions of South Dakota which exercise sovereign power.

This means that any public body of the City that has the authority to exercise sovereign power, such as implementing taxes, creating regulations, imposing penalties, etc., must comply with the open meetings laws. Public bodies that are advisory only are not required to comply with the open meetings laws.

Each public body of the city that has the authority to exercise sovereign power must also review the open meetings laws annually.

What are open meetings?

Open meetings include all official meetings of the political subdivision. This is when a quorum of members are present and official business or public policy of the body is discussed or decided.

Open meetings include in person meetings, but also teleconferences, group texts, and group emails that include a quorum where official business or public policy of the political subdivision is discussed or decided.

How is the public notified?

Generally, a political subdivision is required to post a notice for an official meeting at least 24 hours in advance. Less than 24 hours' notice is permitted under certain circumstances, but as much notice as possible should still be provided.

The notice must include the date, time, and location of the meeting and the items proposed to be discussed. The notice must be posted at political subdivision's principal office and on its official website. It must also be delivered to all local news media that have asked to be notified.

The political subdivision is also required to provide meeting materials on its website at least 24 hours in advance or when the materials are provided to board members, whichever is later.

How can the public participate?

The public is entitled to attend open meetings and may record the meetings if the recording is reasonable, obvious, and not disruptive.

The political subdivision must also allow public comment at official meetings, except for those held exclusively for certain purposes. The political subdivision may limit public comment as to the time allowed for each topic, and as to the total time allowed for public comment.

The public is not entitled to attend or participate in a political subdivision's executive sessions.

When can a meeting be closed?

A political subdivision can hold private, executive sessions that are closed to the public and media. SDCL 1-25-2 provides several categories of discussions that may be done in executive session. Executive session may also be held when the federal or state constitution or federal or state statutes require or permit it.

To enter executive session, the political subdivision must make a motion to enter executive session and cite the statute that applies to the discussions to be held. Discussions in executive session are limited to the cited statute.

No action may be taken during executive session. Any action to be taken relative to matters discussed in executive session must be done once the political subdivision has returned to open session.

Questions/Comments/Discussion

For more information, please refer to the South Dakota Attorney General's Office brochure entitled "Conducting the Public's Business in Public" and South Dakota Codified Laws Chapter 1-25.