



City Council Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
November 17, 2025

1. 6:00 PM Call to Order

2. Pledge Of Allegiance

3. Invocation: First Lutheran

4. Roll Call

5. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

B. Committee Reports

C. Department Reports

D. MADC Quarterly Report

E. Automatic Supplements

General Fund-Police in the amount of \$250.00 from a donation

F. Raffle Permits

G. Volunteer Boards

- **Appoint Sarah Deakins to the Corn Palace Events & Entertainment Board to fill an unexpired term to run December 2025-September 2026**
- **Re-appoint Johanna Allen to the Corn Palace Events & Entertainment Board (Chamber of Commerce) for a term to run December 2025-September 2028**
- **Appoint Jessica Stiedl to the Park & Recreation Board to fill an unexpired term to run November 2025-June 2026**
- **Appoint Sam Helleloid to the Planning & Zoning Commission for a term to run July 2025-June 2028**

H. Declare Surplus Property-Police Department Tasers to the Davison County Sheriff's Office

I. Declare Surplus Property-Police Department Firearms to Kiesler Police Supply

J. Change Order #1 to Shane Taylor Construction for Golf/Cemetery Bike Path #2024-23

K. Change Order #1 to Commercial Asphalt for Paving & Overlay Project #2025-15

L. Change Order #1 to Toyne for Fire Engine Purchase Agreement #A2025-29

- M. **Set date of December 1, 2025 for Hearing and Action on the Application for a new Package Liquor License to Team Haus Inc, dba Westside Sinclair, 1905 West Havens Avenue**
- N. **2026 Renewal of Vehicle for Hire Company Applications**
D & J Fun Bus LLC
BJ's Party Bus LLC
- O. **2026 Renewal of Transportation Network Company Vehicle Application**
LYFT
- P. **Approval of Gasoline & Fuel Quotes**
- Q. **Pay Estimates**
- R. **Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer**
- 6. **Motion To Approve, Request Public Comment, Roll Call**
- 7. **Public Comment**
If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
- 8. **BOARD OF ADJUSTMENT: Entertain a Motion For The City Council To Recess And Sit As The Board Of Adjustment**
 - A. **Hearing and Action on an Application for Habitat for Humanity-Variance Permit**
Habitat for Humanity has applied for a Variance Permit for east side yard setback of 0' vs 3' on Lot 8, Block 13; west side yard setback of 0' vs 3' on Lot 9, Block 13 to build a twin home across property lines. This is located at 1204 & 1208 E 1st Ave, legally described as the Lot 8 & 9, Block 13, Gleeson's Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R4 High Density Residential District.
 - B. **Action to Set Date for Board of Adjustment Hearing 12-01-25**
NIEW LLC has applied for a conditional use permit for Alcohol Sales (on-site); located at 1208 E 1st Ave, legally described as Lots 11 & 12, Block 13, Gleeson's Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned NS Neighborhood Shopping District.
- 9. **RECONVENE AS CITY COUNCIL: Entertain a Motion For The Board of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**
- 10. **Hearing and Action on the following Alcohol License Applications**
 - a. **Transfer of RB-30207 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Palace City Brewing Company, 227 West Railroad Ave to Palace City Brewing Company, 227 West Railroad Ave due to configuration of the boundary lines**
 - b. **Transfer of RW-30208 Retail (on-off sale) Wine and Cider License from Palace City**

Brewing Company, 227 West Railroad Ave to Palace City Brewing Company, 227 West Railroad Ave due to configuration of the boundary lines

- 11. Action to Approve the Applications for Renewal of 2026 Liquor and Wine Licenses**
- 12. Brosz Engineering 2025 Bridge Inspections Update**
- 13. Action to Approve Street Light Request for South Lake Estates Phase I Development**
- 14. Action to Approve Amendment #1 for Agreement #A2025-46, Airport Revenue Producing Hangar with State of South Dakota 71880**
- 15. Action to Approve Agreement #A2025-69, Proposal for Geotechnical Exploration & Percolation Tests at the New Water Building on SD Highway #37 Project #2025-45 with GeoTek Engineering**
- 16. Action to Approve Resolution #R2025-78, A Resolution Approving the 2026 Compensation Plan for the City of Mitchell**
- 17. Action to Approve Resolution #R2025-79, Plat of Lots 1, 2 and 3, Mebius Addition , the NW 1/4 of Section 14, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota**
- 18. Action to Approve Resolution #R2025-80, Plat of Veterans Memorial Park Tract 1, a subdivision of the SE 1/4 of the WSE 1/4 of the SW 1/4 of Section 9, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota**
- 19. Action to Approve Resolution #R2025-81, Creating Tax Increment District #45 and Approving Project Plan**
- 20. Second Reading on Ordinance #O2025-11, Revising Mitchell City Code Section 5-3-4(I) In Regards to Nuisance Vegetation**
- 21. Motion to Adopt Ordinance #O2025-11, Request Public Comment, Roll Call**
- 22. Second Reading on Ordinance #O2025-15, 2026 Annual Appropriation Ordinance**
- 23. Motion to Adopt Ordinance #O2025-15, Request Public Comment, Roll Call**
- 24. Second Reading on Ordinance #O2025-16, Franchise Agreement with Northwestern Energy**
- 25. Motion to Adopt Ordinance #O2025-16, Request Public Comment, Roll Call**
- 26. First Reading on Ordinance #O2025-17, Supplemental Appropriations for FY2025**
- 27. Motion to Enter into Executive Session According to SDCL 9-34-19 Trade Secrets or Commercial or Financial Information, SDCL 1-25-2(3) Legal, SDCL 1-25-5 Pricing Strategies, and SDCL 19-19-502 Lawyer-Client Communications**
- 28. Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.