



City Council Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
December 1, 2025

- 1. 6:00 PM Call to Order**
- 2. Pledge Of Allegiance**
- 3. Invocation: Grace Reformed**
- 4. Roll Call**
- 5. Approval Of Consent Agenda Items**
Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.
 - A. City Council Minutes**
 - B. Committee Reports**
 - C. Raffle Permits**
 - D. 2024 Delinquent Utility Billing Account Write-Offs**
 - E. 2026 Renewal of Transportation for Hire Company Application
Granite Springs Lodge**
 - F. Surplus Items to be Sold via Purple Wave or Destroyed-Palace Transit**
 - G. Notice to City Council of Lakeview Rates for 2026 as Approved by Golf and Cemetery Board**
 - H. Change Order #2 to John T. Jones Construction Co. for South WWTP-Phase II Improvements Project #2022-1**
 - I. Change Order #1 to Pro Contracting for Corn Palace Murals Project #2025-40**
 - J. Pay Estimates**
 - K. Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer**
- 6. Motion To Approve, Request Public Comment, Roll Call**
- 7. Public Comment**
If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
- 8. BOARD OF ADJUSTMENT: Entertain a Motion For The City Council To Recess And**

Sit As The Board Of Adjustment

A. Hearing and Action on an Application for NIEW LLC-Conditional Use Permit

NIEW LLC has applied for a conditional use permit for Alcohol Sales (on-sale); located at 1218 E 1st Ave, legally described as Lots 11 & 12, Block 13, Gleeson's Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned NS Neighborhood Shopping District.

- 9. RECONVENE AS CITY COUNCIL: Entertain a Motion For The Board of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**
- 10. Hearing and Action on the Application for a new Package Liquor License**
- 11. Action to Approve the Applications for Renewal of 2026 Liquor and Wine Licenses**
- 12. Action to Approve Agreement #A2025-70, James Valley Drug Task Force Joint Powers Agreement**
- 13. Second Reading on Ordinance #O2025-17, Supplemental Appropriations for FY2025**
- 14. Motion to Adopt Ordinance #O2025-17, Request Public Comment, Roll Call**
- 15. Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

**November 17, 2025
6:00 P.M.**

PRESENT: Marty Barington, Mike Bathke, John Doescher, Tim Goldammer,
Kevin McCardle, Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT:

PRESIDING: Mayor Jordan Hanson

AGENDA:

Moved by Goldammer, seconded by McCardle, to approve the following items on the consent agenda:

- a. City Council Minutes
 - 1. City Council November 3, 2025
- b. Committee Reports
 - 1. Planning Commission October 27, 2025 (signed)
 - 2. Planning Commission November 10, 2025 (unsigned)
- c. Department Reports
 - 1. Sales Tax Collections (October)
 - 2. Finance (October)
 - 3. Building Permits (October)
 - 4. Police (October)
 - 5. Fire (October)
 - 6. Code Enforcement (October)
- d. MADC Quarterly Report
- e. Automatic Supplements
 - 1. General Fund-Police in the amount of \$250.00 from a donation of funds
- f. Raffle Permits
 - 1. Mitchell Technical College Accounting/Business Management Program with the drawing to be held in January 2026
 - 2. FDC-Mitchell Music Boosters with the drawings to be held April 9-11, 2026
 - 3. Mitchell Area Networking Association with the drawing to be held on January 14, 2026
 - 4. Music Booster-Mitchell Middle School with the drawing to be held on January 23, 2026
 - 5. Mitchell Area Council of the Arts with the drawing to be held on January 31, 2026 (2)
 - 6. FDC-Mitchell Music Boosters with the drawings to be held December 4-6, 2026
- g. Volunteer Boards
 - 1. Appoint Sarah Deakins to the Corn Palace Events & Entertainment Board to fill an unexpired

- term of December 2025-September 2026
2. Reappoint Johanna Allen to the Corn Palace Events & Entertainment Board (Chamber of Commerce) for a term of December 2025-September 2028
 3. Appoint Jessica Steidl to the Park & Recreation Board to fill an unexpired term of November 2025-June 2026
 4. Appoint Sam Helleloid to the Planning & Zoning Commission for a term of July 2025-June 2028
 - h. Declare surplus property-Police Department tasers to the Davison County Sheriff's Office
 - i. Declare surplus property-Police Department firearms to Kiesler Police Supply
 - j. Change Order #1 for Golf/Cemetery Bike Path Project #2024-23 increasing the contract amount by \$8,328.34 to Shane Taylor Construction adjust contract amount to \$101,505.04
 - k. Change Order #1 for Paving & Overlay Project #2025-15 increasing the contract amount by \$53,362.75 to Commercial Asphalt adjust contract amount to \$582,964.00
 - l. Change Order #1 for Fire Engine Purchase Agreement #A2025-29 increasing the contract amount by \$16,379.00 to Toyne adjust contract amount to \$775,003.48
 - m. Set date December 1, 2025 for hearing and action on the application for a new Package Liquor License to Team Haus Inc dba Westside Sinclair, 1905 West Havens Avenue
 - n. 2026 Renewal of Vehicle for Hire Company Applications
 1. D&J Fun Bus
 2. BJ's Party Bus LLC
 - o. 2026 Renewal of Transportation Network Company Vehicle Application
 1. Lyft
 - p. Approval of Gas and Fuel Quotations

<u>Vollan Oil</u>	<u>Requested Gallons</u>	<u>Bid Gallons</u>	<u>Price per Product</u>	<u>Total Bid</u>
On Road Diesel #2	2,900	2,900	\$2.746	\$7,963.40
Off Road Diesel #2	4,600	4,600	\$2.4974	\$11,488.04
Total Bid:				\$19,451.44

- q. Pay Estimates November 17, 2025
 - Pay Estimate #65 in the amount of \$2,284.50 for Above Ground Storage Tank #2020-20 contracted to Infrastructure Design Group
 - Pay Estimate #15 in the amount of \$681,311.19 for Wastewater Treatment Plant Improvements-Phase II #2022-01 contracted to John T. Jones Construction
 - Pay Estimate #1 in the amount of \$14,543.00 for Sidewalk #2023-04 contracted to ProContracting
 - Pay Estimate #1 in the amount of \$207,946.00 for Sidewalk #2023-04 contracted to Rexwinkel Concrete
 - Pay Estimate #2 in the amount of \$10,000.00 for Airport Snow Removal #2024-22 contracted to Quality Cut Lawn
 - Pay Estimate #2 in the amount of \$569,220.25 for Paving & Overlay #2025-15 contracted to Commercial Asphalt
 - Pay Estimate #2 in the amount of \$75,564.91 for Golf/Cemetery Bike Path #2025-43 contracted to Taylor Concrete Construction

Pay Estimate #13 in the amount of \$657.55 for AIP '33 Municipal Hangar Construction contracted to Helms & Associates

Pay Estimate #10 in the amount of \$30,754.26 for AIP '34 Airport Runway 18/36 Reconstruction contracted to Helms & Associates

r. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer

PAYROLL OCTOBER 26, 2025 – NOVEMBER 8, 2025: City Council \$3,735.28, Mayor \$1,614.57, City Administrator \$6,691.52, Administrative Boards \$2,442.65, Attorney \$5,601.88, Finance \$15,045.33, Human Resources \$4,614.98, Municipal Building \$5,515.61, Information Technology \$3,453.08, Police \$91,867.93, Traffic \$4,755.28, Fire \$39,397.09, Street \$34,934.69, Public Works \$26,736.69, Cemetery \$6,953.47, Library \$17,681.30, Recreation & Aquatics \$7,159.62, Recreation Center \$18,994.28 Sports Complexes \$23,896.16, Parks \$16,961.63, Supervision \$4,418.10, E911 \$24,760.11, Palace Transit \$32,984.50, JVCC \$2,279.82, Nutrition \$4,460.22, Airport \$2,669.37, Water Distribution \$17,202.86, Sewer \$17,814.61, Recycling Program \$7,828.03, Waste Collection \$7,179.67, Landfill \$11,447.33, Corn Palace \$21,379.87 Golf Course \$4,304.38, Emergency Medical Services \$38,547.43

NEW HIRES:

CORN PALACE: Jaycent Reimnitz-\$12.20

E-911: Cierra Dailey-\$23.151

RECREATION & AQUATICS: Dexter Payne-\$11.50

RECREATION CENTER: Savanna Hickman-\$14.20, Tyhler Kolpin-\$14.20, Alexander Mizesak-\$11.50

SPORTS COMPLEXES: Kinley Herrmann-\$11.50, Matthew Johnson-\$15.20, Dale Moke-\$14.20, Greyce Northrup-\$12.70

SALARY ADJUSTMENTS:

PALACE TRANSIT: Karol Iburg-\$25.819

POLICE: William Lutjen-\$33.375

RECREATION & AQUATICS: Thomas Berg-\$14.20

STREET: Connor Carlson-\$25.060

TERMINATION:

SPORTS COMPLEX: Jeremy Nielsen

WARRANTS: #1 Break Time Portables, Rental-\$160.00; A-Ox Welding Supply, Supplies-\$537.31; Accounts Management, Garnishment-\$561.52; AFSCME Council 65, Union Dues-\$ 546.63; Amazon Capital Services, Supplies-\$1,626.49; American Garage Door, Repair-\$127.55; Aqua-Pure, Service Contract-\$5,752.50; AT&T Mobility, Utilities-\$672.19; Aurora County Auditor's Office, Alcohol Task Force-\$77.89; Automatic Building Control, Alarm Monitoring-\$600.00; Avera Occupational Medicine, Physicals-\$1,427.00; Avera Queen of Peace, Supplies-\$422.09; B-Y Water District, Utilities-\$86,793.16; Bailey Metal Fabricators, Supplies-\$64.50; Bender Sewer & Drain, Repairs-\$1,540.00; Benjamin Tegethoff, Reimbursed\$213.28; Big Daddy D's, Contract Services-\$3,667.50; Blackstrap, Supplies-\$15,223.56; C&B Operations, Supplies-\$33.48; Carquest Auto Parts, Supplies-\$24.58; Carter Star, Reimburse-\$296.83; Casey Tegethoff, Reimburse-\$140.25; Cathedral Square Apartment, Contract Service-\$715.00; Central Electric, Repair-\$424.74; Century Link, Utilities-\$73.43; Chesterman, Supplies-\$818.50; CHS, Supplies-\$801.80; City of Mitchell, Street Expense-\$50.00; City of Mitchell, Veteran's Park Reimbursement-\$6,395.32; City of Mitchell, EMS Standby-\$1,531.25; City of Mitchell, Hotel Tax-\$306.00; Clubhouse Hotel & Suites, Travel-\$1,284.83; Coborns, Contract Services-\$1,581.25; Column Software, Advertising-\$347.94; Commercial Asphalt, Deposit Refund-\$569,220.25; Core & Main, Supplies-\$10,449.90; Core-Mark US, Supplies-\$1,902.27; Corn Palace, Supplies-\$30.00; Corporate Translation Service, Translation Services-\$221.57; County Fair, Contract Services-\$1,569.75; Dakota Pump, Repairs-\$29,381.79; Dakota Supply Group, Supplies-\$9,537.24; Daniel Fechner, Reimburse-\$348.96; Davison County Register of Deeds, Annexation-\$90.00; Davison Rural Water Systems, Utilities-\$128.75; Dean Knippling, Training-\$28.00; Department of Agriculture, Solid Waste Surcharge-\$3,106.77; Department of Social Services, Child Support-\$359.54; Dick's Body Shop, Repair-\$3,699.82; Display Sales, Supplies-\$532.95; Ebsco, Subscriptions-\$1,351.98; Elfstrand's Ace Hardware, Supplies-\$107.90; Farm & Home Publishers, Directories-\$325.00; Fleetpride, Supplies-\$601.21; Gaylen's Gourmet Popcorn, Supplies-\$741.60; Great Western Tire, Supplies-\$2,855.88; Guardian Alliance Technology, Supplies-\$50.00; Helms and Associates, Aip'33 Airport P.E. #13-\$31,411.81; Henry Schein, Supplies-\$917.74; Hillyard/Sioux Fall, Supplies-\$247.68; ICAN, Advertising-\$750.00; Industrial Chem Labs & Service, Supplies-\$773.26; Infrastructure Design Group, 2020-20 P.E. #65-\$2,284.50; Ingram Library Services, Books-\$728.43; Interstate Glass & Door, Supplies-\$46.55; Interstate Office Products, Supplies-\$269.60; Interstate Tire & Auto Center, Repair-\$60.00; Iverson, Supplies-\$93.31; James Valley Landscape Solutions, Supplies-\$31,219.73; JCL Solutions, Supplies-\$115.00; John T Jones Construction, 2022-1 P.E. #15-\$681,311.19; Johnson Controls, Repair-\$1,684.86; Jones Supplies, Supplies-\$803.48; Kiesler Police Supply, Supplies-\$17,426.06; Lakeview Veterinary Clinic, Management Fee-\$900.00; Leighton Family Farms, Supplies-\$1,017.60; M&T Fire and Safety, Supplies-\$658.86; Make it Mine Designs, Supplies-\$132.00; McLeod's Printing, Supplies-\$74.97; Menard's, Supplies-\$626.42; Messerli & Kramer, Garnishment-\$329.33; Midcontinent Communication, Advertising-\$1,241.00; Midwest Laboratories, Lab Testing-\$1,481.54; Midwest Oil, Supplies-\$1,498.55; Midwest Turf & Irrigation, Supplies-\$940.04; Mitchell Animal Rescue, Management Fee-\$350.00; Mitchell Boys Basketball, Kernel Camp Coaching-\$1,802.38; Mitchell Convention & Visitors Bureau, Entertainment Tax-\$21,875.00; Mitchell Girls Basketball, Kernel Camp Coaching-\$1,802.38; Mitchell Iron & Supply, Repair-\$100.84; Mitchell

School District, Utilities-\$2,134.27; Mitchell Telecom, Utilities-\$3,225.30; Mitchell Towing and Recovery, Towing-\$120.00; Mitchell United Way, United Way Deductions-\$136.00; Mount Vernon School District, Contract Services-\$147.00; Mueller Lumber, Supplies-\$46.33; Muth Electric, Repairs-\$1,862.73; North Central Seed, Supplies-\$162.50; Northwest Pipe Fittings, Supplies-\$3,528.27; Northwestern Energy, Utilities-\$57,344.77; One Source The Background, Background Check-\$198.00; Outsound Productions, Rental-\$1,121.50; Overdrive, Supplies-\$298.96; Paulson Sheet Metal, Maintenance-\$42,385.00; Pepper Opco, Entertainment-\$4,971.00; Peterbilt of Sioux Falls, Supplies-\$4,821.98; Pioneer Designs, Maintenance-\$1,100.00; Porter Distributing, Supplies-\$347.85; Premier Equipment, Supplies-\$5,319.66; Pro Contracting, 2023-4 P.E. #1-\$14,543.00; Public Health Laboratory, Lab Testing-\$120.00; Qualified Presort Service, Postage-\$369.64; Quality Cut Lawn & Tree Service, 2024-22R P.E. #2-2025-\$, 10,000.00; Rexwinkel Concrete, 2023-4 P.E. #1-\$207,946.00; Rinker Materials, Maintenance-\$9,104.12; Runnings Supply, Supplies-\$1,368.63; Saga Communications of South Dakota, Advertising-\$630.00; Santel Communications, Utilities-\$30.00; SCG, Hydrant Deposit Refund-\$2,000.00; Schoenfelder Construction, Supplies-\$1,632.66; Schoenfelder Portables, Rental-\$240.00; South Dakota-Supplemental, Supplemental Retirement-\$5,350.00; South Dakota-Supplemental Roth 457, Roth 457 Contributions-\$2,197.50; Sherwin-Williams, Supplies-\$216.80; Siteworks, Hydrant Deposit Refund-\$2,000.00; Standard Insurance, Life Insurance-\$446.43; Staples, Supplies-\$118.22; State Bar of South Dakota, 2026 Bar Dues-\$540.00; Stephanie Ellwein, Travel-\$388.46; Sturdevants Auto Value Mitchell, Repairs-\$1,944.11; Sun Gold Sports, Supplies-\$2,181.00 ; Swanny's Engines & Machine, Repairs-\$120.00; Taylor Concrete, 2025-43 P.E. #2-\$75,564.91; Teamsters Local No. 120, Union Dues-\$1,541.00; Tessiers Mechanical Contract, Maintenance-\$526.00; The Dugout, Contract Services-\$3,603.00; Thomson Reuters – West, Online Subscription-\$1,314.00; Thune True Value & Appliance, Supplies-\$149.57; TK Electric, Repair-\$4,259.34; Traditions Prepared Meals, Supplies-\$3,842.11; Transwest - Sioux Falls, Maintenance-\$4,450.67; USA Bluebook, Supplies-\$1,866.74; Verizon Wireless, Utilities-\$695.32; Vern Eide Ford, Maintenance-\$417.17; Vestis, Mat Cleaning-\$358.85; Wageworks FSA Administration Fees-\$330.00; Walmart/Capital One, Supplies-\$104.72; Money Movers, Credit Card-\$14.25; CSG Forte Payments, Credit Card-\$638.38; Global Payment, Credit Card-\$27,775.36; Clover, Credit Card-\$2338.64; Wage Works, October-\$6219.18; Wellmark, Administration, Prescriptions, Medical-\$304,731.18

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

PUBLIC COMMENT:

Elizabeth Luczak of Mitchell Main Street & Beyond informed the City Council and public of the upcoming events for December and January.

BOARD OF ADJUSTMENT:

Moved by Goldammer, seconded by Bathke, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

It was advised that this is the date and time set for hearing on the application of Habitat for Humanity for a variance for east side yard setback of 0' vs 3' on Lot 8, Block 13; west side yard setback of 0' vs 3' on Lot 9, Block 13 to build a twin home across property lines located at 1204 and 1208 East 1st Avenue, legally described as Lot 8 & 9, Block 13, Gleeson's Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R4 High Density Residential District. The Planning Commission recommended approval of said application. Moved by Goldammer, seconded by Bathke, to approve said application. Motion carried

Moved by Goldammer, seconded by McCardle, to set date for December 1, 2025 on the application of NIEW LLC for a conditional use permit for alcohol sales (on-sale) located at 1218 East 1st Avenue, legally described as Lots 11 & 12, Block 13, Gleeson's Addition, City of Mitchell, Davison County, South Dakota. Motion carried.

Moved by Goldammer, seconded by Barington, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

HEARING:

It was advised that this is the date and time set for hearing on the application to transfer RB-30207 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Palace City Brewing Company, 227 West Railroad Avenue to Palace City Brewing Company, 227 West Railroad Avenue due to configuration of the boundary lines. Notice of hearing has been given and affidavit of publication is on file. Moved by Goldammer, seconded by Barington, to approve said application. Motion carried.

It was advised that this is the date and time set for hearing on the application to transfer RW-30208 Retail (on-off sale) Wine and Cider License from Palace City Brewing Company, 227 West Railroad Avenue to Palace City Brewing Company, 227 West Railroad Avenue due to configuration of the boundary lines. Notice of hearing has been given and affidavit of publication is on file. Moved by McCardle, seconded by Goldammer, to approve said application. Motion carried.

CONSIDER APPROVAL:

Moved by Goldammer, seconded by McCardle, to approve the applications for renewal of 2026 Liquor and Wine Licenses. Motion carried.

UPDATE:

Eric Prunty of Brosz Engineering presented information on the yearly bridge inspections completed in 2025. Four locations were inspected, which included the Canal Bridge, Sanborn Bridge, the triple box culverts south of the Sanborn Bridge, and the Foster Street bridge south of Hitchcock Park.

CONSIDER APPROVAL:

Moved by McCardle, seconded by Sabers, to approve the request for five street lights for the South Lake Estates Phase I Development. Motion carried.

Moved by Goldammer, seconded by Barington, to approve Amendment #1 to Agreement #A2025-46, Airport Revenue Producing Hangar with State of South Dakota #71880 and authorize the Mayor to sign. The amendment modifies the grant agreement to reflect a multi-year agreement. Motion carried.

Moved by Smith, seconded by Tjarks, to approve Agreement #A2025-69, Proposal for Geotechnical Exploration & Percolation Tests at the New Water Building on SD Highway 37, Project #2025-45 with GeoTek Engineering at the estimated fee of \$5,200.00. Motion carried.

RESOLUTIONS:

Moved by Goldammer, seconded by McCardle, to approve Resolution #R2025-78, A Resolution Approving the 2026 Compensation Plan for the City of Mitchell, as follows:

RESOLUTION #R2025-78 A RESOLUTION APPROVING THE 2026 COMPENSATION PLAN FOR THE CITY OF MITCHELL

BE IT RESOLVED, THAT THE FOLLOWING COMPENSATION PLAN FOR THE CITY OF MITCHELL BE APPROVED FOR FY2026.

The purpose of the salary schedule is to establish the base compensation for employees, officers, and elected officials. Each approved grade that contains steps, allow employees to progress through the wage range annually, based on performance. The adopted compensation plan is the base pay provisions for the City of Mitchell, and does not reflect additional agreements made as part of collective bargaining unit agreements approved by the City of Mitchell.

ELECTED OFFICIALS

Mayor	\$ 43,238
City Councilors	\$ 12,504

APPOINTED/ HIRED FULL TIME POSITIONS

Dept	Job Title	Wage Grade	FLSA Status
ADM	City Administrator	27	E
PD	Chief of Police	25	E
CA	City Attorney	25	E
FIN	Finance Officer	25	E
PW	Public Works Director- City Engineer	25	E
FD	Chief of Fire/EMS	24	E
PR	Parks and Recreation Director	24	E
CS	Community Services Director	23	E
CP	Corn Palace Director	23	E
HR	Human Resources Director	23	E
FD	Assistant Chief of Fire/EMS	22	E
LIB	Library Director	22	E
PD	Police Lieutenant	22	E
PW	Street and Sanitation Superintendent	22	E
PW	Utilities Superintendent	22	E
FD	Battalion Chief (3 FTE)	21	N
PW	Building Official	21	E
PW	City Planner	21	E
PW	Engineer I	21	E
GC	Golf (Class A) & Cemetery Superintendent	21	E
PR	Parks Operation Superintendent	21	E

PR	Recreation Superintendent	21	E
PR	Sports Complex Superintendent	21	E
PW	Engineering Project Supervisor	20	E
PD	Police Sergeant (4 FTE)	20	N
PD	Police Sergeant- Investigations	20	N
PW	Airport Manager	19	E
CP	Assistant Corn Palace Director	19	E
PW	Assistant Street Superintendent	19	E*
FIN	Deputy Finance Officer	19	E
ADM	IT Administrator	19	E
PW	Solid Waste Manager	19	E*
CS	Transit Operations Supervisor	19	E
PW	Wastewater Services Supervisor	19	N
PW	Water Services Supervisor	19	N
PD	Communications Supervisor	18	E
FD	Firefighter/Paramedic (27 FTE)	18 ¹	N
PD	Detective (3 FTE)	18	N
PD	Police Officer (19 FTE)	17	N
PW	Shop Supervisor	17	N
PW	Traffic Technician Supervisor	17	E*
ADM	Administrative Coordinator- Special Events	16	E
LIB	Adult & Young Adult Services Librarian	16	N
GC	Cemetery Sexton	16	N
LIB	Children's Services Librarian	16	N
PW	Engineering Technician (2 FTE)	16	N
FD	Firefighter/EMT ¹	16 ¹	N
PD/ FD	Police/Fire Administrative Specialist	16	N
PR	Recreation Coordinator (3 FTE)	16	N
LIB	Cataloguer	14	N
PD	Code Enforcement (Non-Certified)	14	N
CS	Community Services Coordinator	14	N
PW	Mechanic (3 FTE)	14	N
PR	Parks Crew leader	14	N
FIN	Payroll and Accounts Receivable Specialist	14	N
PR	Sports Complex Crew leader	14	N
PW	Traffic Technician	14	N
PW	Heavy Equipment Operator (7 FTE)	13	N
PD	Lead Communications Specialist	13	N
CS	Transit Dispatch Coordinator	13	N
PW	Utility Operator I (Water / Wastewater) (8 FTE) ²	13 ²	N
PW	Waste-Water Pre-Treatment Assistant ²	13 ²	N
FIN	Accounting and Administrative Technician	12	N
FIN	Accounts Payable Technician	12	N
CS	Administrative Assistant	12	N
PW	Administrative Assistant (2 FTE)	12	N
CP	Building Maintenance Technician (3 FTE)	12	N
GC	Cemetery Maintenance Technician	12	N
PD	Communications Specialist (10 FTE)	12	N
GC	Golf Specialist	12	N
PR	Parks Specialist (7 FTE)	12	N
PR	Recreation Maintenance Specialist	12	N
PW	Refuse Collector/Driver (4 FTE)	12	N
PW	Truck Driver and Equipment Operator (6 FTE)	12	N
FIN	Utility Billing Technician	12	N

CS	Transit Operator (7 FTE)	11	N
PD	Administrative Secretary	10	N
PR	Administrative Secretary	10	N
LIB	Circulation Assistant (2 FTE)	10	N
PW	Landfill Scale Master	10	N
PW	Non-Certified Utility Operator ³	10 ³	N
PR	Personal Trainer	10	N
CP	Building Custodian (3 FTE)	8	N

¹ Firefighter EMTs are eligible to move up to firefighter/paramedic with possession of paramedic certification.

² Move to grade 14 with possession of Class II license, grade 15 with possession of Class III license.

³ Non-Certified Operators at hired at this level. Once they receive certification, they move to Utility Operator I.

* Meets FLSA Exemption, position is paid hourly

	A	B	C	D	E	F	G	H	I	J	K
1	28,811	29,387	29,975	30,574	31,186	31,810	32,446	33,095	33,757	34,432	35,120
2	30,269	30,875	31,492	32,122	32,765	33,420	34,088	34,770	35,466	36,175	36,898
3	31,802	32,438	33,087	33,748	34,423	35,112	35,814	36,530	37,261	38,006	38,766
4	33,412	34,080	34,762	35,457	36,166	36,889	37,627	38,380	39,147	39,930	40,729
5	35,103	35,805	36,521	37,252	37,997	38,757	39,532	40,323	41,129	41,952	42,791
6	36,880	37,618	38,370	39,138	39,921	40,719	41,533	42,364	43,211	44,076	44,957
7	38,747	39,522	40,313	41,119	41,942	42,780	43,636	44,509	45,399	46,307	47,233
8	40,709	41,523	42,354	43,201	44,065	44,946	45,845	46,762	47,697	48,651	49,624
9	42,770	43,625	44,498	45,388	46,296	47,222	48,166	49,129	50,112	51,114	52,136
10	44,935	45,834	46,751	47,686	48,639	49,612	50,604	51,616	52,649	53,702	54,776
11	47,210	48,154	49,117	50,100	51,102	52,124	53,166	54,230	55,314	56,420	57,549
12	49,600	50,592	51,604	52,636	53,689	54,762	55,858	56,975	58,114	59,277	60,462
13	52,111	53,153	54,216	55,301	56,407	57,535	58,686	59,859	61,056	62,278	63,523
14	54,749	55,844	56,961	58,100	59,262	60,448	61,656	62,890	64,147	65,430	66,739
15	57,521	58,671	59,845	61,042	62,262	63,508	64,778	66,073	67,395	68,743	70,118
16	60,433	61,642	62,874	64,132	65,414	66,723	68,057	69,418	70,807	72,223	73,667
17	63,492	64,762	66,057	67,379	68,726	70,101	71,503	72,933	74,391	75,879	77,397
18	66,707	68,041	69,402	70,790	72,205	73,649	75,122	76,625	78,157	79,721	81,315
19	70,084	71,485	72,915	74,373	75,861	77,378	78,925	80,504	82,114	83,756	85,431
20	73,632	75,104	76,606	78,138	79,701	81,295	82,921	84,580	86,271	87,997	89,756
21	81,275	82,901	84,559	86,250	87,975	89,735	91,529	93,360	95,227	97,132	99,074
22	89,713	91,507	93,337	95,204	97,108	99,050	101,031	103,052	105,113	107,215	109,360
23	99,026	101,007	103,027	105,087	107,189	109,333	111,520	113,750	116,025	118,346	120,712
24	109,306	111,493	113,722	115,997	118,317	120,683	123,097	125,559	128,070	130,631	133,244
25	120,654	123,067	125,528	128,039	130,600	133,212	135,876	138,593	141,365	144,193	147,076
26	133,179	135,843	138,560	141,331	144,158	147,041	149,982	152,981	156,041	159,162	162,345
27	147,005	149,945	152,944	156,003	159,123	162,305	165,552	168,863	172,240	175,685	179,198
L	M	N	O	P	Q	R	S	T	U	V	Grade
35,823	36,539	37,270	38,015	38,776	39,551	40,342	41,149	41,972	42,812	43,668	1
37,636	38,389	39,157	39,940	40,739	41,554	42,385	43,232	44,097	44,979	45,878	2
39,542	40,332	41,139	41,962	42,801	43,657	44,530	45,421	46,329	47,256	48,201	3
41,543	42,374	43,222	44,086	44,968	45,867	46,785	47,720	48,675	49,648	50,641	4
43,647	44,519	45,410	46,318	47,244	48,189	49,153	50,136	51,139	52,162	53,205	5
45,856	46,773	47,709	48,663	49,636	50,629	51,641	52,674	53,728	54,802	55,898	6
48,178	49,141	50,124	51,126	52,149	53,192	54,256	55,341	56,448	57,577	58,728	7
50,617	51,629	52,662	53,715	54,789	55,885	57,003	58,143	59,305	60,492	61,701	8

53,179	54,243	55,328	56,434	57,563	58,714	59,888	61,086	62,308	63,554	64,825	9
55,871	56,989	58,128	59,291	60,477	61,686	62,920	64,179	65,462	66,771	68,107	10
58,700	59,874	61,071	62,293	63,539	64,809	66,105	67,428	68,776	70,152	71,555	11
61,671	62,905	64,163	65,446	66,755	68,090	69,452	70,841	72,258	73,703	75,177	12
64,794	66,089	67,411	68,759	70,135	71,537	72,968	74,427	75,916	77,434	78,983	13
68,074	69,435	70,824	72,240	73,685	75,159	76,662	78,195	79,759	81,354	82,981	14
71,520	72,950	74,409	75,898	77,416	78,964	80,543	82,154	83,797	85,473	87,182	15
75,141	76,643	78,176	79,740	81,335	82,961	84,621	86,313	88,039	89,800	91,596	16
78,945	80,524	82,134	83,777	85,452	87,161	88,905	90,683	92,496	94,346	96,233	17
82,941	84,600	86,292	88,018	89,778	91,574	93,405	95,273	97,179	99,122	101,105	18
87,140	88,883	90,661	92,474	94,323	96,210	98,134	100,097	102,099	104,141	106,223	19
91,552	93,383	95,250	97,155	99,098	101,080	103,102	105,164	107,267	109,413	111,601	20
101,056	103,077	105,138	107,241	109,386	111,574	113,805	116,081	118,403	120,771	123,186	21
111,547	113,778	116,053	118,374	120,742	123,157	125,620	128,132	130,695	133,309	135,975	22
123,127	125,589	128,101	130,663	133,276	135,942	138,661	141,434	144,263	147,148	150,091	23
135,909	138,627	141,400	144,228	147,112	150,054	153,055	156,117	159,239	162,424	165,672	24
150,018	153,018	156,079	159,200	162,384	165,632	168,945	172,323	175,770	179,285	182,871	25
165,592	168,904	172,282	175,727	179,242	182,827	186,483	190,213	194,017	197,897	201,855	26
182,782	186,438	190,167	193,970	197,849	201,806	205,843	209,959	214,159	218,442	222,811	27

GRADED PART TIME / SEASONAL POSITIONS

Dept	Job Title	Grade
CP	Box Office/ Event/ Concessions (22 PT)	1
CS-JVCC	Janitorial (1 PT)	1
CS-Nutrition	Nutrition Site Coordinator (3 PT)	1
PR-PARKS	Park Explorers (3 PT)	1
PR- REC	Basketball Scorekeepers (8 PT)	1
PR-R&AQ	Coaches (20 PT)	1
PR-R&AQ	Concessions/Front Desk (6 PT) (Aquatics)	1
PR-R&AQ	Front Desk (4 PT) (Rec)	1
PR-REC	Front Desk (14 PT)	1
PR-REC	Janitorial (3 PT)	1
PR-SPORT	Concessions (10 PT)	1
PR-SPORT	Open Skate (7 PT)	1
PW-Street	Janitorial (1PT)	1
CS- nut/trans/jvcc	Office Assistant (1 PT)	2
CP	Camera Technicians (2 PT)	2
CP	Decorator I (10 PT)	2
LIB	Circulation Desk Staff (4 PT)	2
PR-REC	Program Instructors (10 PT)	2
PR-R&A	Program Instructors (20 PT) (Recreation)	2
CP	Decorator II (4 PT)	3
CS-Transit	Van Driver (1 PT)**	3*
CS- Transit	Van Driver (2 PT)	3
CS-Nutrition	Van Driver (1 PT)	3
GC- CEM	Grounds Maintenance I (2 PT)	3
GC- GOLF	Equipment Operators (5 PT)	3
PR-PARK	Grounds Maintenance I (11 PT)	3
PR-REC	Lifeguards (15 PT)	3- starting at step 2
PR-R&AQ	Lifeguards (20 PT) (Aquatics)	3- starting at step 2
PR-SPORT	Grounds Maintenance I (15 PT)	3
CP	Box Office/ Concessions Lead (2 PT)	4
CP	Decorator III (2 PT)	4

GC- CEM	Maintenance & Repair (2 PT)	4
GC- GOLF	Maintenance & Repair (3 PT)	4
PR-PARK	Grounds Maintenance II (5 PT)	4
PR- R&A	Aquatic Center Assistant Manager (10 PT)	4
PR- R&AQ	Concession Manager (2 PT)	4
PR-R&AQ	Lifeguard/Water Safety Instructor (20 PT)	4- starting at step 3
PR- R&AQ	Program Supervisors (11 PT) (Recreation)	4
PR-REC	Lifeguard/Water Safety Instructor (15 PT)	4- starting at step 3
PR-SPORT	Concession Supervisor (4 PT)	4
PR-SPORT	Grounds Maintenance II (3 PT)	4
PR-SPORT	Maintenance II- Ice Arena (8 PT)	4
CS- JVCC	Activity Coordinator (1 PT)	5
CS-JVCC/Transit	Activity/ Transit Coordinator (1 PT)**	5 **
PR-CAMP	Campground Hosts (4 PT)	5
PR- PARKS	Mosquito Control (1 PT)	5
PR-Parks	Park Explorer Supervisor (1PT)	5
PR- R&AQ	Aquatic Center Manager (4 PT) (Aquatics)	5
PR- REC	Aquatic Center Manager (4 PT)	5
PR-REC	Preschool Instructor (1 PT)**	5 **
PW-Collection	Maintenance (1 PT)	5
PW-Landfill	Maintenance (1 PT)	5
PW-Street	Maintenance (1 PT)	5
PW-Traffic	Traffic Assistant (2 PT)	5
PW-Water	Utilities Laborer (1 PT)	5

**PT positions that are authorized for SDRS

	A	B	C	D	E
1	\$11.85	\$12.32	\$12.82	\$13.33	\$13.86
2	\$12.56	\$13.06	\$13.59	\$14.13	\$14.69
3	\$13.31	\$13.85	\$14.40	\$14.98	\$15.58
4	\$14.11	\$14.68	\$15.27	\$15.88	\$16.51
5	\$14.96	\$15.56	\$16.18	\$16.83	\$17.50

NON- GRADED PART TIME POSITIONS

FIN	Finance Office Assistant (1 PT)	Grade 10.(FT Plan) step A only
PD	Evidence Technician (1 PT)	Grade 10 (FT Plan) step A only
CS-TRAN	Transit Operators (8 PT)	Grade 11 (FT Plan) step A only
CS-TRAN	Transit Operator (1PT)**	Grade 11 (FT Plan) step A only**
PD-E911	Communications Specialist (2 PT)	Grade 12 (FT Plan) step A only
ADMIN	Administrative Intern (1 PT)	\$18.00/hour
CP	Bartender- special events (5 PT)	\$15.00/hour
FIRE	EMS Only (1 PT)	per IAFF agreement (WG 14)
FIRE	Firefighter/ EMT (3 PT)	per IAFF agreement (WG 16)
FIRE	Firefighter/Paramedic (1 PT)	per IAFF agreement (WG 18)
GC-Golf	Mechanic (1 PT)	\$20.00/hour
PR-R&AQ	Officials & Referees (20 PT)	\$20.00/game
PR-REC	Fitness Instructors (8 PT)	\$16.00/hour
PR-REC	Officials & Referees (13 PT)	\$20.00/game
PR-REC	Preschool Administrator (1 PT)**	\$20.00/hour**
PW-Admin	PW Intern (1PT)	\$18.00/hour

**PT positions that qualify for SDRS

Motion carried and resolution declared duly adopted.

Moved by Goldammer, seconded by Bathke, to approve Resolution #R2025-79, Plat of Lots 1, 2 and 3, Mebius Addition, the NW ¼ of Section 14, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota, as follows:

RESOLUTION #R2025-79

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 10th day of November, 2025; and

WHEREAS, it appears from an examination of the PLAT OF LOTS 1, 2 AND 3, MEBIUS ADDITION, THE NW 1/4 OF SECTION 14, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Christopher John Groen, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOTS 1, 2 AND 3, MEBIUS ADDITION, THE NW 1/4 OF SECTION 14, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Christopher John Groen, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by McCardle, seconded by Bathke, to approve Resolution #R2025-80, Plat of Veterans Memorial Park, Tract 1, a subdivision of the SE ¼ of the WSE ¼ of the SW ¼ of Section 9, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota, as follows:

RESOLUTION #R2025-80

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 10th day of November, 2025; and

WHEREAS, it appears from an examination of the PLAT OF VETERANS MEMORIAL PARK TRACT 1, A SUBDIVISION OF THE SE 1/4 OF THE WSE 1/4 OF THE SW 1/4 OF SECTION 9, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF VETERANS MEMORIAL PARK TRACT 1, A SUBDIVISION OF THE SE 1/4 OF THE WSE 1/4 OF THE SW 1/4 OF SECTION 9, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by Sabers, seconded by Barington, to approve Resolution #R2025-81, Creating Tax Incremental District #45 and Approving Project Plan, as follows:

RESOLUTION R2025-81

A RESOLUTION PROVIDING FOR THE CREATION OF CITY OF MITCHELL TAX INCREMENTAL DISTRICT NUMBER FORTY-FIVE

WHEREAS, the City of Mitchell has the power, pursuant to SDCL 11-9-2, to create Tax Incremental District Number Forty-five (TID 45) and to define the district's boundaries; and

WHEREAS notice of the hearing before the city planning commission was provided pursuant to SDCL 11-9-3; and

WHEREAS, the City of Mitchell Planning Commission held a hearing on November 10, 2025 at which any interested parties were afforded a reasonable opportunity to express their views on the proposed creation of a tax incremental district; and

WHEREAS the City of Mitchell Planning Commission after said hearing has recommended the proposed plan for Tax Incremental District Number Forty-five and has recommended its creation, setting the boundaries as listed in the project plan, and recommending adoption of the project plan.

THEREFORE, IT IS HEREBY RESOLVED:

1. Pursuant to SDCL 11-9-5, there is hereby created, as of November 17, 2025, the City of Mitchell Tax Incremental District Number Forty-five (TID 45). TID 45 is legally described as follows:

Lot 3 of Singapore Slab Tract 1, a subdivision of the East 1/2 of the Southeast 1/4 of Section 32, T 104 N, R 60 W of The 5th P.M., City Of Mitchell, Davison County, South Dakota; and

The Sixty-Six Feet (66') of Irregular Tract Number 1 parallel and adjacent to the above-described Lot 3, all in Section 32, T 104 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota.

with a map showing said boundaries included in the Project Plan presented to Council on November 17, 2025.

2. A hearing by the City of Mitchell Planning Commission concerning the creation and boundaries of TID 45 was held on November 10, 2025.
3. The City Council, in consideration of the project plan, other documentary evidence, and testimony, hereby makes the following findings:
 - a. Pursuant to SDCL 11-9-8, not less than fifty percent (50%) by area of the real property within the proposed tax increment district will stimulate and develop the general economic welfare and prosperity of the City of Mitchell and State of South Dakota through the promotion and advancement of industrial, commercial, manufacturing, agricultural, or natural resources;
 - b. Further pursuant to SDCL 11-9-8, the improvement of the area is likely to enhance significantly the value of substantially all of the other real property in TID 45;
 - c. Pursuant to SDCL 11-9-13, the project plan for TID 45 includes information satisfying each of the 5 requirements contained therein;
 - d. Pursuant to SDCL 11-9-16, the project plan for TID 45 includes information satisfying each of the 6 requirements contained therein; and
 - e. The plan is feasible and in conformity with the master plan of the City.
 - f. The aggregate assessed value of the taxable property in the District, plus all other tax incremental districts does not exceed ten (10%) percent of the total assessed valuation of the City.
 - g. TID 45 will be designated as an Annual Appropriations TIF to ensure that it does NOT count against constitutional debt.
4. Based on the findings in Section 3 above, the City hereby approves and adopts the project plan and the proposed boundaries as recommended by the City of Mitchell Planning Commission.
5. The City hereby directs the City of Mitchell Finance Officer to take such action as is deemed necessary to accomplish SDCL 11-9-20.
6. There is hereby created, pursuant to SDCL 11-9-31, the Tax Incremental District Number Forty-five Fund (TID 45 Fund).
7. All tax increments collected pursuant to TID 45 shall be deposited into the TID 45 Fund.
8. All funds in the TID 45 Fund shall be used solely for the purposes expressly stated and reasonably inferred in SDCL 11-9.
9. The City finds that the aggregate assessed value of the taxable property in the district plus the tax incremental base of all other existing districts does not exceed ten percent of the total assessed value of taxable property in the municipality.

10. The project plan is on file with the City of Mitchell Finance Officer.

11. A Developer's Agreement consistent with the provisions of this Resolution and the Project Plan shall be approved by separate action of the City Council.

Motion carried and resolution declared duly adopted.

ORDINANCES:

Moved by Goldammer, seconded by Tjarks, to place Ordinance #O2025-11, Revising Mitchell City Code Section 5-3-4(I) in Regards to Nuisance Vegetation on second reading. Motion carried. Moved by Goldammer, seconded by Smith, to adopt Ordinance #O2025-11, Revising Mitchell City Code Section 5-3-4(I) in Regards to Nuisance Vegetation, as follows:

ORDINANCE #O2025-11

**AN ORDINANCE REVISING MITCHELL CITY CODE SECTION 5-3-4(I)
IN REGARDS TO NUISANCE VEGETATION**

WHEREAS the City of Mitchell has an existing nuisance code which contains a provision regarding maintenance and cutting of weeds and grass; and

WHEREAS the City desires to update this provision to provide more specific language regarding volunteer trees and shrubs; now therefore

BE IT ORDAINED BY THE CITY OF MITCHELL, SOUTH DAKOTA AS FOLLOWS:

Section 1.

That Mitchell City Code Section 5-3-4(I) be AMENDED to read as follows:

"I. Weeds Of Excess Height; Noxious Weeds: Permitting weeds to grow to maturity, permitting weeds or grass to grow in excess of seven inches (7") tall, or otherwise permitting landscaping that is characterized by uncontrolled growth or lack of maintenance on any platted property within the city. Woody plants, such as trees and shrubs, that appear spontaneously or unintentionally in a specific area without deliberate human planting or cultivation shall be considered landscaping characterized by uncontrolled growth. For unplatted property within the city, such length shall be ten inches (10"). Provided, however, that such limitations shall not apply to parks, gardens, arboreta, or similar facilities where plants in excess of the designated length are intentionally cultivated and maintained. All noxious weeds are prohibited."

Section 2.

All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 3.

The City Finance Officer shall cause notice of adoption of this ordinance to be published in the official newspaper and twenty (20) days after the completed publication, unless the referendum is invoked, this ordinance shall become effective.

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried and ordinance declared duly adopted.

Moved by McCardle, seconded by Goldammer, to place Ordinance #O2025-15, 2026 Annual Appropriation Ordinance on second reading. Motion carried. Moved by Tjarks, seconded by Goldammer, to adopt Ordinance #O2025-15, 2026 Annual Appropriation Ordinance.

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried and ordinance declared duly adopted.

This ordinance will be published separately from these proceedings.

Moved by Goldammer, seconded by Barington, to place Ordinance #O2025-16, Franchise Agreement with Northwestern Energy on second reading. Motion carried. Moved by Goldammer, seconded by McCardle, to adopt Ordinance #O2025-16, Franchise Agreement with Northwestern Energy, as follows:

Ordinance #O2025-16

An Ordinance granting NorthWestern Energy Public Service Corporation, a South Dakota corporation, its successors and assigns, a non-exclusive Franchise, right and privilege for a period of 10 years to erect, maintain, and operate a gas distribution system and any and all necessary pipes, mains, services, and all other appliances thereunto appertaining in, upon, over, across and along the streets, alleys, bridges, and public places of the City of Mitchell, South Dakota, as the same now are or may hereafter be extended, for the transmission, distribution, and sale of gas, whether artificial, natural, or otherwise, for cooking, heating, industrial, and all other uses and purposes in the City of Mitchell, South Dakota, and prescribing the terms and conditions under which said Franchisee is to operate; repealing all ordinances or parts of ordinances in conflict herewith; and providing for the effective date of this Ordinance, and publication thereof.

BE IT ORDAINED by the Mayor and City Council of the City of Mitchell, South Dakota:

Section 1.01. Definitions. As used in this Ordinance, the following words or phrases shall have the following meanings:

- A. "Customer" shall mean any individual person, corporation, company, partnership, firm, unincorporated association, trust, municipality, public corporation, or any other legal or non-legal entity served by Franchisee.

- B. "Distribution System" shall mean a system of pipes, pipelines, apparatus, machinery, structures, appliances, or fixtures, and appurtenances, which in any way relate to or are reasonably necessary for the transportation and distribution of natural gas by Franchisee to Customers.
- C. "Franchise" shall mean the rights and privileges granted by the City to Franchisee under this Ordinance.
- D. "Franchisee" shall mean NorthWestern Energy Public Service Corporation, a South Dakota corporation, doing business as NorthWestern Energy, its successors and assigns.
- E. "City" shall mean the City of Mitchell, South Dakota, and includes the area within the City limits, as the same now exists or as may be extended from time to time.
- F. "Install, operate and maintain" shall mean to acquire, erect, construct, install, extend, repair, remove, relocate, replace, or otherwise operate and maintain.
- G. "Public Way" shall mean any street, alley, avenue, boulevard, lane, park, parkway, sidewalk, driveway, utility easement, right of way, and any other public ways, places, areas, or grounds within the corporate limits of the City as now constituted or may be added hereafter.
- H. The terms "Franchise Agreement" and "Ordinance" as found herein shall be fully interchangeable in meaning.
- I. The terms "gas" and "natural gas" as found herein shall be fully interchangeable in meaning.
- J. The term "South Dakota Natural Gas Tariff" as found herein means Franchisee's South Dakota Gas Rate Schedule filed with the South Dakota Public Utilities Commission.

Section 1.02. Franchise Granted. Franchisee is hereby granted a non-exclusive Franchise, right and privilege for a period of 10 years to install, operate, and maintain a Distribution System upon, over, across and along the Public Ways, as the same now are or may hereafter be extended, for the transmission, distribution, and sale of gas, whether artificial, natural, or otherwise, for cooking, heating, industrial, and all other uses and purposes. The term of this Franchise Agreement shall be automatically extended for an additional 5-year period unless either party provides written notice of its intent not to renew at least 90 days prior to the expiration of the initial 10-year term.

Section 1.03. Franchisee's Agreement to Serve. Franchisee agrees that, for and during the term and period of this Franchise Agreement, it will maintain in the City an adequate, standard, and sufficient Distribution System and equipment and maintain and operate the same in a manner to meet the necessities and requirements of the City, its industries, and inhabitants. Franchisee will be deemed to have accepted the terms and conditions of this Franchise by supplying service to any Customer within the City limits after the effective date of this Franchise Agreement. Notwithstanding the foregoing, Franchisee does not guarantee uninterrupted or undisturbed service

of gas, and is not liable for causes beyond its reasonable control. However, Franchisee shall use all commercially reasonable efforts to prevent interruptions in service and, in accordance with prudent utility practices, restore service as soon as practicable in the event of an outage.

Section 1.04. Changes to Physical Plant; Extension of Service. Franchisee shall and hereby agrees to make such reasonable extensions of the Distribution System as may be reasonably required to furnish service to parties making application therefor located within the corporate limits of the City. Franchisee shall not be required to make any such extensions of the Distribution System nor install service lines for the purpose of serving any new Customer or Customers where the estimated revenue to be derived from such service is not sufficient to provide an adequate return upon the investment (after recognizing any Customer contribution-in-aid of construction) required to serve such Customer or Customers. All extensions of the Distribution System shall be made in compliance with the South Dakota Natural Gas Tariff.

Section 1.05. Relocation of Utility Facilities. Franchisee shall relocate its facilities or equipment at its own expense whenever the City, in the proper exercise of its police power grades, regrades, changes the line, or otherwise improves any Public Way or constructs or reconstructs any sewer or water system therein and, with due regard to seasonable working conditions, orders Franchisee to relocate permanently its facilities or equipment located in said Public Way. The City shall give Franchisee reasonable notice of plans requiring such relocation.

Section 1.06. Relocation When Right of Way Vacated. The City may not order Franchisee to relocate any of its facilities or equipment when a Public Way is vacated unless the reasonable cost of such relocation and the loss and expense resulting from such relocation are first paid to Franchisee. If the facilities are not relocated, the City shall grant Franchisee a permanent easement prior to the vacation of said public use.

Section 1.07. Restoration of Public Ways. In doing any work in connection with exercising the privileges herein granted, Franchisee shall avoid, so far as may be practicable, interfering with the use of any Public Way. Where a portion of the Public Way is disturbed, Franchisee shall at its own expense and in a manner reasonably satisfactory to the City Public Works Director, and in compliance with the City specifications, repair or replace such portion of the Public Way, including the subsurface elements and other items underneath such portion, in as good condition as it was in before such work was commenced. Franchisee shall comply with all other applicable rules and ordinances of the City which apply generally to all users of the right of way, such as the excavation permit process.

Section 1.08. Installation of Equipment. Franchisee shall install, maintain, and operate the Distribution System to not interfere with or obstruct the use of any water pipes, drains, sewers or other structures already installed. Further, Franchisee agrees to install, operate and maintain all underground piping according to current industry standards and all applicable codes, rules, regulations, statutes, and orders of local, state and federal agencies having authority in such matters. Franchisee will use reasonable efforts, where practicable and consistent with industry standards and safety considerations, to install components of the Distribution System underground. If underground installation is not feasible or practicable under these criteria, Franchisee will use reasonable efforts

to conceal or otherwise reduce the visual impact of above-ground components of the Distribution System. This obligation shall apply prospectively to the installation of new components of the Distribution System and, where practicable and consistent with industry standards and safety considerations, to the replacement of existing components of the Distribution System. Nothing herein shall require Franchisee to install underground or conceal components of the Distribution System where doing so would compromise safety or reliability or when doing so would impose an unreasonable financial burden on Franchisee.

Section 1.09. Installation and Ownership of Service Lines. Franchisee shall, at its own expense, furnish and install service pipe of suitable capacity to the Customer's point of delivery herein, defined as the inlet side of the first connection with Customer's premises or the outlet side of the meter if located beside, within, or attached to the premises. This delivery location shall be defined as "Customer's Point of Delivery." Service lines or gas main extensions may be subject to a Customer Contribution in Aid of Construction. Ownership of all service lines shall remain with Franchisee.

Section 1.10. Allocation of Gas Supplies. In the event of a shortage in the supply of natural gas for any reason beyond the control of Franchisee, it will allocate the available gas in a manner to conform to the general interest of the public, as required by applicable laws and regulations.

Section 1.11. Insurance Requirements. Franchisee shall be self-insured and/or maintain commercially reasonable insurance coverage of foreseen and unforeseen risks including, but not limited to, the following types: Workers' Compensation; Automotive Liability; Comprehensive General Liability, including contractual liability, explosion, collapse and underground, personal injury, products and completed operations, owner and contractors protective; and umbrella liability. Upon request, Franchisee shall deliver to the City proof of insurance coverage.

Section 1.12. Hold Harmless Clause. Franchisee shall at all times protect, indemnify, and save harmless the City from and against all claims and demands and from any and all loss, expense, and liability arising out of the intentional misconduct, negligence, or fault of Franchisee in the installation, operation, or maintenance of the Distribution System, except such as arises as a result of the intentional misconduct or the negligence of the City, its officers, employees, or agents.

Section 1.13. Municipal Authority. Franchisee agrees that all authority and rights in this Ordinance contained shall at all times be subject to all rights, power, and authority now or hereafter possessed by the City to regulate and control and direct or otherwise by ordinance or resolution legislate concerning the manner in which Franchisee shall use the Public Way.

Section 1.14. No Joint Venture. Nothing in this Franchise Agreement or any exhibit or attachment hereto creates or is intended to create an association, trust, partnership, joint venture, or other entity or similar legal relationship among or between the parties, or impose a trust, partnership or fiduciary duty, obligation, or liability on or with respect to the parties. Neither party is nor shall be deemed the agent or representative of the other party in any instance whatsoever.

Section 1.15. Third-Party Beneficiaries. The terms and provisions of this Franchise Agreement are intended solely for the benefit of the parties and their respective successors and permitted assigns.

and it is not the intention of the parties to confer third-party beneficiary rights upon any other person or entity.

Section 1.16. Dispute Resolutions. If either party to this Franchise Agreement asserts that the other party is in default in the performance of any obligation imposed by it, the complaining party shall notify the other party in writing of the default and the desired remedy. The parties shall meet and attempt in good faith to negotiate a resolution of the dispute. If the parties are unable to resolve the dispute within 60 days of the initial notification, either party may commence an action in circuit court to interpret and enforce this Franchise Agreement, or for such relief as may be permitted by law or equity for breach of contract, or either party may take any other action permitted by law.

Section 1.17. Termination. Either party may terminate this Franchise Agreement if the other party is materially in breach of its provisions. Upon the occurrence of a material breach, the nonbreaching party shall provide the breaching party with notification by certified mail specifying the alleged breach. The breaching party shall have 60 days to cure the breach, unless it notifies the nonbreaching party, and the parties agree upon a shorter or longer period for cure. If the breach is not cured within the cure period, the nonbreaching party may terminate this franchise; provided, however, that if the breach cannot, with reasonable and appropriate efforts, be cured within the designated cure period, the non-breaching party shall grant a reasonable extension upon written request, supported by assurances that the breaching party is actively pursuing a cure. Such an extension will not be considered or deemed a waiver by the non-breaching party of any such noncompliance. A party shall not be in breach of this franchise if it has complied with applicable local, state or federal law. Additionally, no breach shall be found to exist where the alleged noncompliance is the result of the actions or omissions of the other party or of a third party outside the control of the alleged breaching party.

Section 1.18. Interpretation of Law. This Franchise Agreement shall be deemed to have been made and shall be construed and interpreted in accordance with the laws of the State of South Dakota.

Section 1.19. Captions. Captions and other headings contained in this Franchise Agreement are for reference and identification purposes only and in no way alter, modify, amend, limit, or restrict the contractual obligation of the parties hereto.

Section 1.20. Compliance with Laws. Franchisee agrees to conduct its business under the terms of this Franchise Agreement in such a manner that it does not violate any federal, state, or local laws or regulations applicable to the conduct of its operations under the terms of this Franchise Agreement.

Section 1.21. Validity of Franchise. If any section, subsection, sentence, clause, phrase, or portion of this Franchise Agreement shall for any reason be held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 1.22. Acceptance. Franchisee shall deliver its unconditional acceptance of this Franchise Agreement to the City within 45 days after receipt of the notice of publication. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

This Ordinance shall be in full force and effect from and after its final passage, approval and publication as provided by law.

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried and ordinance declared duly adopted.

Moved by McCardle, seconded by Goldammer, to place Ordinance #O2025-17, Supplemental Appropriations for FY2025 on first reading. Motion carried.

EXECUTIVE SESSION:

Moved by Smith, seconded by Goldammer, to enter into Executive Session as permitted by SDCL 9-34-19 Trade Secrets or Commercial or Financial Information, SDCL 1-25-2(3) Legal, SDCL 1-25-5 Pricing Strategies, and SDCL 19-19-502 Lawyer-Client Communications. Motion carried.

Mayor Hanson declared the board out of executive session at 9:11 p.m. and the City Council to reconvene in regular session at 9:12 p.m.

ADJOURN:

There being no further business to come before the meeting, Mayor Hanson adjourned the meeting.



Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.



Planning Commission 11-10-25
City Council Chambers, City Hall, 612 N. Main Street
November 10, 2025

1. Call to Order

Chairperson Genzlinger called the November 10, 2025 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Bathke, Genzlinger, Gunkel, Havlik, Osterloo, Schmitz, Schreurs, Sonne.

Absent:

Staff Present: Boehmer, Dammann, Ellwein, Mayor Hanson, Jenniges, J Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests

Sonne item #10

Schreurs item #9.

4. Approve Agenda

Motion by Havlik, seconded by Sonne to approve the proposed agenda. All present voting aye; motion carried.

5. Approval of Previous Minutes: October 27, 2025

Motion by Schmitz, seconded by Osterloo to approve the proposed minutes of the October 27, 2025 Planning Commission Meeting. All present voting aye; motion carried.

6. Schedule Next Meeting: November 24, 2025

Motion by Sonne, seconded by Havlik to set the date for the next Planning Commission Meeting for November 24, 2025. All present voting aye; motion carried.

7. Variance Permit: Habitat for Humanity

Habitat for Humanity has applied for a Variance Permit for east side yard setback of 0' vs 3' on Lot 8, Block 13; west side yard setback of 0' vs 3' on Lot 9, Block 13 to build a twin home across property lines. This is located at 1204 & 1208 E 1st Ave, legally described as the Lot 8 & 9, Block 13, Gleeson's Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R4 High Density Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There was one response in favor of two different addresses. The applicant was present to answer questions.

Jenniges stated the applicant would like to build a twin home and sell each half, which means they will have a shared wall on the property line, which is why they are requesting the variance permit. If they were to plat the two existing lots into one, they would have to replat again at the time of selling each side of the duplex or sell off half of the new plat and then become a legal non-conforming lot.

Motion by Schmitz, seconded by Schreurs to recommend approval of the variance. All present voting aye; motion carried.

8. Plat: Marc & Michelle Mebius & Mebius Holdings LLC

Lots 1, 2 and 3, Mebius Addition, the NW 1/4 of Section 14, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota.

Jenniges gave an overview of the area using GIS. He explained that it is just outside the city limits but within the ETJ, so it is still the city's zoning jurisdiction. The applicant is platting this for future plans. There is an easement to get to lot 3 through lot 1. The County Planning Commission heard it at their last meeting and the County Commission will hear it on Nov 13. The applicants were not present to answer questions.

Motion by Schreurs, seconded by Sonne to approve the plat. All present voting aye; motion carried.

9. Plat: Servicemen's Memorial Cemetery Association

Plat of Veterans Memorial Park Tract 1, a subdivision of the SE 1/4 of the WSE 1/4 of the SW 1/4 of Section 9, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota.

Jenniges gave an overview of the area using GIS. He stated this was postponed at a previous meeting. The applicants have agreed to the size and easements for this updated plat. This is still in the county but within the ETJ so it's the city's zoning jurisdiction. The County Planning Commission has approved the plat and the County Commission will hear it at their next meeting. Jenniges noted that the pdf within the packet does not have the Highway Road Authority signature block but the mylar does. The applicant was present to answer questions.

Dwight Stadler, secretary of the Servicemen's Memorial Cemetery Association, wished the USMC a happy 250th birthday. He also mentioned that Tuesday would be Veterans Day, and he thanked all veterans for their service. He said the plat was redone to their liking by adding a couple of feet to the width and length and also including the utility easement and that they now support the plat as presented.

Doctor Marty Christensen said this plat will aid in the process of getting the restroom built out there. They plan for construction in the spring and the additional footage will give enough room for maintenance.

Motion by Havlik, seconded by Schmitz to approve the plat with the addition of the Highway Road Authority signature block. All present voting aye with Schreurs abstaining; motion

carried.

10. Hearing & Action on Establishing the Boundaries and Approval of the Project Plan for Tax Increment Financing District #45

Jenniges gave a GIS overview of the area for Legacy Shores LLC TIF #45. City staff did a review of the proposed TIF. This is for an event center and is classified as an economic development TIF. This will create 5 plus new jobs in the community as well as increase business to surrounding hotels, restaurants, florists, salons, and photographers. This project will create a venue for weddings, corporate meetings, fundraisers and similar functions. There will be an 8,620 sq ft of useable event space to include 300+ capacity in the main ballroom, a dedicated bride and groom suite, a designated commercial kitchen area, a conference room and landscaped gardens. The "but for" statement is on page 4 of the proposal. All land within the TIF has been annexed into the city limits. The TIF has an estimated annual economic impact of \$330,000. The existing land has an estimated base value by Davison County DOE of \$24,304. The active TIF's within the City of Mitchell are still under 10% of its current taxable value. It is actually under 2%. TIF eligible costs are \$250,000 for the City of Mitchell under administrative costs, which will be spent on infrastructure expenses and \$937,464 to the developer for discretionary costs and grants. The two total \$1,187,464, which is what the applicant is requesting. However, the projected increment created will be \$943,980.30. There will be no interest associated with this project and the length of the TIF shall not exceed 20 years. The applicant is also waiving their right to the discretionary tax abatement. The applicant will have to certify the costs to the City for reimbursements. Jenniges noted the table on page 13 was not updated and should be the same cost breakdown as on page 9. He noted the 2024 property tax rate/levy and stated the entities were notified of the TIF. A GIS view of the boundary is in the TIF document as well as a site plan. There will be no zoning changes since this was rezoned previously to a PUD and the SD DOR has submitted a preliminary classification of TIF #45 to be Economic Development. The applicant was present to answer any questions.

Steve Sibson stated he is not against the project, and he feels that it is a great project. He believes the TIF process has to be modified for all parties involved. He has sent a letter to the SD DOR stating he does not believe the TIF should be classified as Economic Development but has not heard back from them. The "but for" statement should be analyzed by a 3rd party because it is dealing with a public/private partnership. He believes the true value of the land is not correct, which will change the outcome of the increment.

Genzlinger asked Johnson if he had any concerns with the TIF as presented. Johnson stated the city did its internal review, and it meets the city's requirements as well as the states, and he has no legal concerns with the TIF.

Motion by Schmitz, seconded by Havlik, to set the boundaries for TIF District #45 to include the following:

Lot 3 of Singapore Slab Tract 1, a subdivision of the East 1/2 of the SE 1/4 of Section 32, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota;

The Sixty-six feet (66') of Irregular Tract Number 1 Parallel and Adjacent to the above described Lot 3 all in Section 32, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota;

All present voting aye with Sonne abstaining; motion carried.

Motion by Schmitz, seconded by Havlik to approve the project plan with the update on page 15 and recommend approval of TIF District #45. All present voting aye with Sonne abstaining; motion carried.

11. Other Business:

None.

12. Public Input:

Dwight Stadler believes the board should start with the Pledge of Allegiance like City Council does.

13. Adjourn

Chairperson Genzlinger adjourned the meeting at 12:32 P.M.

A handwritten signature in blue ink, appearing to read "Kevin Genzlinger".

Kevin Genzlinger
Planning Commission Chairperson



Planning Commission 11-24-25
City Council Chambers, City Hall, 612 N. Main Street
November 24, 2025

1. Call to Order

Chairperson Genzlinger called the November 24, 2025 City Planning Commission Meeting to order at 12:04 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.
Present: Bathke, Genzlinger, Helleloid, Osterloo, Sonne.
Absent: Gunkel, Schmitz, Schreurs.
Staff Present: Boehmer, Jenniges, J Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests

None.

4. Approve Agenda

Motion by Osterloo, seconded by Sonne to approve the proposed agenda. All present voting aye; motion carried.

5. Approval of Previous Minutes: November 10, 2025

Motion by Osterloo, seconded by Sonne to approve the proposed minutes of the November 10, 2025 Planning Commission Meeting. All present voting aye; motion carried.

6. Schedule Next Meeting: December 8, 2025

Motion by Osterloo, seconded by Sonne to set the date for the next Planning Commission Meeting for December 8, 2025. All present voting aye; motion carried.

7. Conditional Use Permit: NIEW LLC

NIEW LLC has applied for a conditional use permit for Alcohol Sales (on-sale); located at 1218 E 1st Ave, legally described as Lots 11 & 12, Block 13, Gleeson's Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned NS Neighborhood Shopping District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were five responses in favor that made the packet, one in favor that did not make the packet and two responses opposed in the packet. The applicant

was present to answer questions.

Jenniges went over the documents provided by the applicant. They included a GIS showing consumption would only be inside the building. The proposed parking layout and the layout of the interior of the building.

Jenniges gave some history of the land. He said previous owners, in July 2010, applied for a CUP for a gas station that was approved within the R4 district but no alcohol sales are allowed within R4. In October 2010 there was an application to be rezoned from R4 to Highway Orientated Business District, but that was ultimately withdrawn. In November 2010, an application to be rezoned from R4 to Neighborhood Shopping District was approved. Alcohol Sales (off-sale) is a permitted use within NS. In August 2025, NS zoning was amended to have Alcohol Sales (on-sale) as a CUP as proposed by the mayor.

Bathke questioned the outline of the building for the consumption permit. Jenniges went through the process. The conditional use permit is the first step in the process. The applicant is just provided a drawing showing where the consumption permit would be requested.

Council would have the final say with that during the approval of the alcohol sales (on-sale) license. The applicants would then have to come back for a plan approval through the Planning Commission because of the building permit.

Genzlinger reminded the board and audience that the Planning Commission only makes a recommendation to the Board of Adjustment. This board is only looking at the property and if it's an appropriate use of the site.

Sonne questioned if there would be enough parking with this change of use. Jenniges answered that they would have plenty of parking if they add a total of 10 machines, which would only require 4 parking spaces and their drawings indicate they would have enough.

Jim Taylor, representing the applicant, wanted to reiterate the 2010 applicants were completely different people. The current owners purchased the business 12 years ago. They are in the early stages of the process of acquiring a retail wine license. There will be no expansion of the building, just remodeling of the interior for ingress/egress and isolating the casino floor from other retail areas. He also wanted to clarify that this would not be a bar, it would be adjunct to their convenience store operation.

Sarah Reyelts, owner, said they would only have a couple of machines and not be a bar. They will have cans or bottles of beer available for people to drink while they gamble. The intent is to not have people coming in to sit outside the casino and have a beer.

Bathke stated his concerns about the age of workers there. Reyelts answered they currently only have one clerk under the age of 21 and will have to work through that issue. Taylor said they will have to comply with all SD Gaming Commission rules prior to opening.

Motion by Sonne, seconded by Osterloo to recommend approval of the Conditional Use.

Genzlinger opened the floor for public comment.

Martin Eilts stated he has lived kiddy-corner from the establishment for the past 40 years. They stopped this 15 years ago and believe nothing has changed in the family-friendly

neighborhood. The churches, schools and hospital are still there. He believes the neighborhood doesn't want this and the people he talked to were against it. Having this approved might detour people from moving into the future development across the street to the south.

Genzlinger questioned if there were any other similar locations to this within the City.

Jenniges said there have been three over the years; this location, the old Rob's Shortstop and 5th and Sanborn. Genzlinger said he can see the mixed-use locations on corners of neighborhoods. He sees it in bigger cities. He questions whether, if it's not here, then where can it be?

Taylor said because of the significant redevelopment that will occur on the south side of this location with modern zoning and modern urban development with mixed-use development, the applicants are trying to become a community retail center. This will give them a broader scope of operations and help with redevelopment of the land across the street. Also, this will have minimal impact on the neighborhood.

Osterloo stated he doesn't see any problem with it. Dispensaries have distances they have to abide by, but these types of locations do not.

Sonne said he has some reservations based on the available space and traffic it could bring. The newly placed stop signs should greatly help the safety in the area. Future projects on First Ave should help with ingress/egress into the lot. He does not have any issues with the proposed use.

Eilts stated they sell a lot of beer for off-sale already and when trucks are there for delivery it can be difficult for safety. There is no parking for a half block on each side for the delivery trucks because it's all driveway.

Taylor said while on his way to work this morning he was blocked by a US food truck in the middle of the street at 4th Ave. The applicants plan to direct their distributors to use the alley.

Genzlinger requested a roll call vote: Genzlinger – aye, Gunkel – absent, Helleloid – aye, Osterloo – aye, Schmitz – absent, Schreurs – absent, Sonne – aye. 4 aye, 0 nay, 3 absent; motion carried.

8. Plan Approval: Porter Distributing Company

Jenniges gave an overview of the area using GIS. The applicant would like to build an addition onto the south side of their existing building. This is zoned Central Business District and has a 0' setback. The applicant was present to answer questions.

Genzlinger questioned if they had a licensed engineer or architect working on the project. The applicant stated they have Butler to stamp the building drawings, an architect in Sioux Falls for the concrete and Larry Jirsa for the fire code.

Motion by Osterloo, seconded by Sonne to approve the plan. All present voting aye; motion carried.

9. Other Business:

None.

10. Public Input:

None.

11. Adjourn

Chairperson Genzlinger adjourned the meeting at 12:27 P.M.

Kevin Genzlinger
Planning Commission Chairperson

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: 11/25/2025

Organization: The Mitchell Figure Skating Club

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☐ Educational organization
☐ Fraternal organization	☒ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Brian Buttje (Officer)

Address: PO Box 233 Mitchell SD 57301

Phone #: (605) 680-0931

Email: themitchellfigureclub.org or brianb@cedvalcc.coop

501(c) 3 - (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: Dec. 21, 2025

Date of Raffle Drawing: Dec 21, 2025

Value of Raffle Prize: \$400 to \$800

Proceeds Benefitting: Mitchell Figure Skating Club

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 11-25-2025

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer _____

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 11-20-2025

Organization: MTC Accounting/Business Management Program

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☒ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Jordan Voneye

Address: 1800 E Spruce St. Mitchell SD

Phone #: 605 350 7580

Email: jordan.voneye@mitchelltech.edu

501(c) 3 – (Non-Profit): yes ☐ no ☒ eligible ☐

Dates of Ticket Sales: 12-20-25

Date of Raffle Drawing: 2-1-25

Value of Raffle Prize: \$500

Proceeds Benefitting: Class trip

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 11-24-25

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 11-12-25

Organization: Big Friend Little Friend of the Mitchell Area

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☒ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Linda McEntee, Executive Director

Address: 104 W 5th Ave

Phone #: 605-292-4444

Email: mitchellbfff@gmail.com

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: 1-1-2026

Date of Raffle Drawing: 1-31-2026

Value of Raffle Prize: Various prizes, raffles conducted at our fundraiser. From \$50 - \$1000 values

Proceeds Benefitting: Big Friend Little Friend of the Mitchell Area

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 11-17-2025

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: 11.13.2025

Organization: Whitetails Unlimited, Inc.

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☒ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Cynthia Tourmo

Address: PO Box 720 Sturgeon Bay, WI 54235

Phone #: 920-743-6777 Ex: 104

Email: ctourmo@whitetailsunlimited.com

501(c) 3 - (Non-Profit): yes ☒ , no ☐ eligible ☐

Dates of Ticket Sales: 01.03.2026

Date of Raffle Drawing: 01.03.2026

Value of Raffle Prize: ≈ \$18,000 (Multiple Prizes)

Proceeds Benefiting: Research, Wildlife Agency Assistance, Habitat Enhancement, Scholarships, Hunter Safety Education, Anti-Poaching Measures, Cooperative projects with other conservation organizations.

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer _____

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 11/19/2025

Organization: Palace City Baseball Association

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☐ Educational organization
☐ Fraternal organization	☒ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Jordan Widstrom (Treasurer, Palace City Baseball Association)

Address: PO Box 52, Mitchell, SD 57301

Phone #: 605-999-2702

Email: palacecitybaseball@gmail.com

501(c) 3 – (Non-Profit): yes ☐ no ☐ eligible ☒

Our 501(c)(3) application is pending with the IRS.

Dates of Ticket Sales: December 2025 or ASAP through May 2026

Date of Raffle Drawing: June 1, 2026

Value of Raffle Prize: Multiple prizes. Total value up to \$5000.

Proceeds Benefitting: Palace City Baseball Summer Baseball Program (13U - 18U)

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 11-19-2025

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 21 NOV 2025

Organization: VFW

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☒ Chartered veterans' organization
☐ Charitable organization
☐ Fraternal organization
☐ Political party
☐ Political action committee or political committee on behalf of any candidate for a political office
☐ Religious organization
☐ Educational organization
☐ Local civic or service club
☐ Volunteer fire department

Contact Information:

Name: MARTIN J. CHRISTENSEN

Address: 250 W. 4th Ave Mitchell, SD

Phone #: 605 933-2220

Email: mchristensen @ Sanki.net

501(c) 3 - (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: 20 Jan - ~~2025~~ Sept. 2026

Date of Raffle Drawing: 26 Sept 2025

Value of Raffle Prize: 4 Prosthetic Neckline \$2000

Proceeds Benefitting: VFW Post 2750 + ALS CHARTER for Research, etc

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 11-21-2025

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 1, 2025	Requested By:	Michelle Bathke
Desired Action of City Council:	Approval		
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	2024 Delinquent Utility Billing Account Write-Offs		
Explanation/Background of Agenda Item Requested:	In 2024, total utility account billings on 6,094 accounts were \$12,247,592.00. I am requesting write-off of utilities in the amount of \$31,866.28. The write-off request represents less than 1% (.26%) of total billings. Collections are pursued by the Finance Office staff until these delinquent accounts are turned over to our collection agency. Collections have averaged 43.6%.		

Utility Account Write-Offs							
Write-Off							
Year:	For:	TOTAL:	Water	Sewer	Sanitation	Recycling	Compost
2005	2004	\$18,428.04	7,079.36	4,438.85	5,793.51	1,116.32	
2006	2005	\$19,901.33	8,270.43	5,028.76	5,407.62	1,194.52	
2007	2006	\$20,515.44	8,298.73	4,886.02	6,179.39	1,151.30	
2008	2007	\$33,631.25	18,632.23	5,414.86	8,372.01	1,220.03	
2009	2008	\$30,492.57	10,172.91	10,175.55	8,481.09	1,663.02	
2010	2009	\$20,510.88	8,559.79	5,049.69	5,448.94	1,385.41	69.05
2011	2010	\$16,298.40	5,434.77	4,096.31	5,408.83	1,311.25	47.24
2012	2011	\$18,824.11	7,361.95	4,755.86	5,299.25	1,340.25	66.80
2013	2012	\$19,358.51	7,274.01	5,125.40	5,588.76	1,369.77	
2014	2013	\$17,128.45	6,383.17	4,316.38	5,163.69	1,150.49	114.72
2015	2014	\$20,635.08	7,553.33	6,448.04	5,363.22	1,240.63	29.86
2016	2015	\$24,106.21	8,012.57	8,087.22	6,382.49	1,576.87	47.06
2017	2016	\$29,055.79	10,061.72	9,087.56	7,882.99	2,014.86	8.66
2018	2017	\$21,445.11	8,319.96	5,997.55	5,669.92	1,410.04	47.64
2019	2018	\$20,593.93	7,687.03	6,608.77	4,816.41	1,445.69	36.03
2020	2019	\$24,908.62	9,351.60	7,583.16	6,065.58	1,838.65	69.63
2021	2020	\$15,300.85	5,734.58	4,989.22	3,417.35	1,120.51	39.19
2022	2021	\$26,335.98	9,556.38	9,754.05	5,268.33	1,727.16	30.06
2023	2022	\$16,287.97	5,557.91	6,773.46	2,948.18	982.86	25.56
2024	2023	\$24,398.24	9,357.58	10,707.34	2,980.07	1,276.08	77.17
2025	2024	\$31,866.28	14,500.63	12,512.24	3,436.05	1,354.77	62.59

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 1, 2025	Requested By:	CINDY ROTH
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	2026 Renewal of Transportation for Hire Company Application Granite Springs Lodge		
Explanation/Background of Agenda Item Requested:	All required documents have been submitted.		

CITY OF MITCHELL, SOUTH DAKOTA
APPLICATION FOR RIDE SERVICE COMPANY LICENSE

Is this application for a:

NEW LICENSE _____

RENEWAL X

Is the applicant a:

TNC _____

VFHC _____

Granite Springs Lodge
Company Name In Full

25840 422nd Ave Alexandria, SD 57311
Company Address

Manager(s):

Ansly Berg
Name In Full

25840 422nd Ave
Address

Alexandria, SD 57311

K. Granites@gmail.com
Email

605-770-4211
Phone#

Owner(s) (if natural person):

Jeff Larson
Name In Full

25840 422nd Ave Alexandria
Address

SD 57311

Email

Phone #

Previous experience in providing Ride Services:

Yes

Number of vehicles in fleet for VFHC: 2

Note: VFHCs must identify their fleet vehicles. If more than 5, attach a separate document.

	Make	Year	Model	Serial No.	License No.	Seat Capacity
1.	Ford	2017	Transit 350	1FB2X2YMHKB	34P683	10
2.	Ford	2016	Ecoline E	1FDFE4FS96065259	79858C	14
3.						
4.						
5.						

Application Fee: The application and License fee for a VFHC is \$100.00 plus \$50.00 for each additional vehicle in the fleet over 1, with a maximum of \$500.00. The application and License fee for a TNC is \$500.00.

Narrative: Please attach a general statement of information you would like considered with your application and include information as to the need in the community for your Ride Service Company.

Financial Responsibility: VFH Companies, please attach proof of liability insurance in the amount of at least \$300,000.00 dollars for each occurrence (if such insurance contains a general aggregate limit, it must no less than two times the occurrence limit) which lists the City as an additional insured. Both TNC's and VFH companies must also maintain automobile insurance with coverage amounts equal to or exceeding those set under SDCL 32-40-9.

Dated this 13 Day of November, 2025.


Applicant

By: _____

-----FOR OFFICIAL USE ONLY-----

The within application received on the 17th day of November, 2025.


Finance Office

ACTION OF CITY COUNCIL

The within application for a License in the City of Mitchell was presented to the City Council on the _____ day of _____, 20____.

Motion by the City Council was as follows:

Dated this _____ day of _____, 20____.

Mayor

Attest:

(seal)

Finance Office

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 1, 2025	Requested By:	Jessica Pickett
Desired Action of City Council:	Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	NA		
Agenda Item:	Surplus Items to be Sold via Purple Wave or Destroyed-Palace Transit		
Explanation/Background of Agenda Item Requested:	The Community Services Department request the surplus of the following items: Tires = Seventy-Two (72) used 225/75R16 and 225/70R19.5 bus tires. These are all used transit bus tires that no longer meet tread/wear inspection standards. Radios = Motorola mounted radios, handset/microphone & speakers. These are no longer utilized in transit vehicles and have met/surpassed their useful life expectancy.		

2026 Fee Justification

	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
9-hole		\$ 18.00	\$ 18.00	\$ 18.00	\$ 20.00	\$ 20.00	\$ 22.00	\$ 22.00	\$ 23.00	25
18-hole		\$ 28.00	\$ 28.00	\$ 28.00	\$ 30.00	\$ 30.00	\$ 32.00	\$ 32.00	\$ 33.00	35
9-hole weekend								\$25	\$ 26.00	30
18-hole weekend								\$35	\$ 36.00	40
Youth 9		\$ 10.00	\$ 10.00	\$ 10.00	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00	12
Youth 18		\$ 16.00	\$ 16.00	\$ 16.00	\$ 18.00	\$ 18.00	\$ 18.00	\$ 18.00	\$ 18.00	18
College 9									\$ 15.00	16
College 18									\$ 20.00	22
9 Cart/seat		\$ 9.00	\$ 9.00	\$ 9.00	\$ 12.00	\$ 12.00	\$ 14.00	\$ 14.00	\$ 15.00	16
18 Cart/seat		\$ 15.00	\$ 15.00	\$ 15.00	\$ 18.00	\$ 18.00	\$ 20.00	\$ 20.00	\$ 21.00	23
Small Range Bucket		\$ 3.00	\$ 3.00	\$ 3.00	\$ 4.00	\$ 4.00	\$ 4.00	5	\$ 5.00	6
Large Range Bucket		\$ 5.00	\$ 5.00	\$ 5.00	\$ 6.00	\$ 6.00	\$ 6.00	8	\$ 8.00	9
10 Buckets	\$ 35.00	\$ 40.00	\$ 40.00	\$ 45.00	\$ 54.00	\$ 54.00	\$ 54.00	72	\$ 72.00	82
25 Buckets	\$ 65.00	\$ 75.00	\$ 75.00	\$ 85.00	\$ 100.00	\$ 100.00	\$ 100.00	150	\$ 150.00	180
Punch Cards										
12 9-hole PC	\$ 150.00	\$ 170.00	\$ 170.00	\$ 175.00	\$ 200.00	\$ 200.00	\$ 220.00	\$230	\$ 240.00	250
Include Cart	\$ 230.00	\$ 260.00	\$ 260.00	\$ 270.00	\$ 320.00	\$ 320.00	\$ 360.00	\$370	\$ 380.00	410
18-hole PC							\$ 320.00	\$330	\$ 340.00	350
18-hole PC / Cart							\$ 520.00	\$530	\$ 540.00	580
Senior / Veteran Weekday	\$ 25.00	\$ 28.00	\$ 28.00	\$ 28.00	\$ 28.00	\$ 32.00	\$ 32.00	\$ 32.00	\$ 38.00	
Twilight	\$ 25.00	\$ 28.00	\$ 28.00	\$ 28.00	\$ 30.00	\$ 32.00	\$ 35.00	\$ 35.00	\$ 40.00	
Membership										
Single Adult	\$ 495.00	\$ 525.00	\$ 525.00	\$ 575.00	\$ 575.00	\$ 600.00	\$ 620.00	\$ 620.00	\$ 650.00	670
Couples	\$ 720.00	\$ 760.00	\$ 760.00	\$ 825.00	\$ 825.00	\$ 860.00	\$ 885.00	\$ 885.00	\$ 930.00	960
Family	\$ 795.00	\$ 830.00	\$ 830.00	\$ 900.00	\$ 900.00	\$ 940.00	\$ 970.00	\$ 970.00	\$ 1,020.00	1050
Student	\$ 140.00	\$ 150.00	\$ 150.00	\$ 170.00	\$ 170.00	\$ 180.00	\$ 185.00	\$ 185.00	\$ 195.00	195
College	\$ 200.00	\$ 250.00	\$ 250.00	\$ 275.00	\$ 275.00	\$ 290.00	\$ 300.00	\$ 300.00	\$ 325.00	325
Single Cart	\$ 395.00	\$ 410.00	\$ 410.00	\$ 450.00	\$ 450.00	\$ 475.00	\$ 500.00	\$ 500.00	\$ 525.00	550
Family Cart	\$ 525.00	\$ 540.00	\$ 540.00	\$ 575.00	\$ 600.00	\$ 600.00	\$ 625.00	\$ 625.00	\$ 655.00	685
Single Range	\$ 100.00	\$ 125.00	\$ 125.00	\$ 150.00	\$ 150.00	\$ 170.00	\$ 180.00	200	\$ 210.00	230
Family Range	\$ 150.00	\$ 175.00	\$ 175.00	\$ 200.00	\$ 200.00	\$ 220.00	\$ 230.00	250	\$ 260.00	300

Misc. Fees											
Cart Open Storage	\$ 125.00	\$ 150.00	\$ 150.00	\$ 165.00	\$ 165.00	\$ 170.00	\$ 170.00	\$ 170.00	\$ 170.00	185	
Cart Private Storage	\$ 175.00	\$ 200.00	\$ 200.00	\$ 213.00	\$ 213.00	\$ 220.00	\$ 220.00	\$ 220.00	\$ 220.00	235	
Electric Cart Storage	\$ 65.00	\$ 65.00	\$ 65.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 80.00	\$ 80.00	\$ 80.00	80	
Annual Cart Trail Fees	\$ 150.00	\$ 175.00	\$ 175.00	\$ 190.00	\$ 190.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	215	
Locker Rent Fee	\$ 25.00	\$ 30.00	\$ 30.00	\$ 32.00	\$ 32.00	\$ 32.00	\$ 32.00	\$35	\$ 35.00	40	
Handicap Card Fee	\$ 25.00	\$ 30.00	\$ 30.00	\$ 32.00	\$ 32.00	\$ 32.00	\$ 32.00	\$35	\$ 35.00	40/15	
Daily Trail Fee				\$ 10.00	\$ 10.00	\$ 10.00	\$ 12.00	\$ 12.00	\$ 12.00	12	
Tee Advertisement		\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$ 350.00	350	
Tee Advertisement + Single Membership		\$750	\$750	\$750	\$750	\$750	\$750	\$850	\$ 850.00	850	
Credit Card / Debit Card Fee								3%			
Shotgun Fee Monday Through Thursday				\$ 100.00	\$ 100.00	\$ 100.00	\$ 200.00	\$ 200.00	\$ 300.00	300	
Shotgun Fee Weekend and Holidays				\$ 200.00	\$ 200.00	\$ 200.00	\$ 300.00	\$ 300.00	\$ 500.00	500	
Tournament Entry (Per Player)				\$ 15.00	\$ 15.00	\$ 15.00	\$ 20.00	\$ 20.00	\$ 20.00	20	
High School Entry (Per Player)				\$ 10.00	\$ 10.00	\$ 15.00	\$ 20.00	\$ 20.00	20/25 w rang	20/25 w range	
18-Hole Small Corporate Outing				\$ 31.00	\$ 33.00	\$ 33.00	\$ 35.00	\$ 35.00	\$ 37.00		
9-Hole Small Corporate Outing				\$ 19.00	\$ 21.00	\$ 21.00	\$ 24.00	\$ 24.00	\$ 26.00		
Tournament Entry (large 80 +) w/Cart							\$ 38.00	\$ 38.00	\$ 40.00		
Discounts											
Veteran's Discount									Memberships and Daily fees.	10%	
Corporate Discount					10%	10%	10%	10%	10%		
Golf/Cemetery Board	40%	40%	40%	40%	40%	40%	40%	40%	40%		

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

CHANGE ORDER NO. 2

Owner: City of Mitchell, SD Owner's Project No.:
 Engineer: HDR Engineering, Inc. Engineer's Project No.: 10359481
 Contractor: John T Jones Construction Co. Contractor's Project No.:
 Project: City of Mitchell South WWTP Phase II Improvements
 Contract Name: City of Mitchell South WWTP Phase II Improvements
 Date Issued: 11/21/2025 Effective Date of Change Order: 11/21/2025

The Contract is modified as follows upon execution of this Change Order:

Description:

Additional wiring for shifting the Lift Station near the Dewatering Building	\$7,511.00
Additional conduit wiring and VFD items for the Rotary Screw Blowers	\$32,927.00
Shifting 18" INF line south under clarifier #3, adding 1 stick of 18" DIP with 90 degree bend.	\$24,384.00
Removing grout around the valve in control structure B	\$20,354.00
Adding power to the dewatering building's garage doors	\$26,108.00
Adding power to the blower building's garage storage door	\$4,767.00
Deduct for using a sealant for the walls instead of painting the walls	-\$14,670.00
Attachments: See attached supporting documentation	

Change In Contract Price	Change In Contract Times
Original Contract Price: \$31,328,750.00	Original Contract Times: Substantial Completion: 9/3/2026 Ready for final payment: 10/3/2026
[Increase] from previously approved Change Orders No. 0 to No. 1 \$366,252.00	[Increase][Decrease] from previously approved Change Orders No.1 to No. [0] : Substantial Completion: _____0 Ready for Final Payment: _____0
Contract Price prior to this Change Order: \$31,695,002.00	Contract Times prior to this Change Order: Substantial Completion: _____9/3/2026 Ready for final payment: _____10/3/2026
Increase this Change Order: \$101,381.00	[Increase][Decrease] this Change Order: Substantial Completion: _____0 Ready for Final Payment: _____0
Contract Price incorporating this Change Order: \$31,796,383.00	Contract Times with all approved Change Orders: Substantial Completion: _____9/3/2026 Ready for Final Payment: _____10/3/2026

Recommended by Engineer (if required)
By: [Signature]
Title: Project Manager
Date: 11/21/25
Authorized By Owner
By: _____
Title: _____
Date: _____

Authorized by Contractor
[Signature]
VP
11-21-25

Project Name: Mitchell, SD WWTP

Location: Mitchell, SD

PROPOSED CHANGE ORDER

REQUEST # 11C

JTJ PROJECT # 2401

DATE 06/05/25

(Per HDR's PCO#9)

PROPOSED CHANGE: Moving manholes down 31' feet by dewatering building to accommodate cities admin build

SUMMARY SHEET

1 MATERIAL			
2 Material Cost			992
3 Sales Tax	@	6.80%	67
4 Material Handling Cost	@	5%	50
5 Expendable Material Cost	@	5%	50
6 TOTAL MATERIAL COST			\$1,159
7 LABOR			
Manhours	0.0 @	\$48.00	\$0
Supervision (Superintendent)	0.0 @	\$161.00	\$0
8 Fringe Benefits	0.0 @	\$10.67	\$0
9 Hourly Labor Cost			\$0
10 Labor Overhead	@	45%	\$0
11 Tool Replacement Cost	@	5%	\$0
12 TOTAL LABOR COST			\$0
13 EQUIPMENT COSTS			\$0
14 OTHER DIRECT COSTS			\$662
15	SUBTOTAL		\$1,821
16 MARKUP	@	15%	\$273.10
17	SUBTOTAL		\$2,094
18 SUBCONTRACT COST			\$4,948
19 MARKUP	@	5%	\$247
20 TOTAL SUB CONTRACT COST			\$5,195
21	SUBTOTAL		\$7,289
22 BOND COST	@	1%	\$73
23 BUILDERS RISK	@	0%	\$0
24 SD EXCISE TAX	@	2.04%	\$149
25	SUBTOTAL		\$7,511

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

Rates subject to Change after March 31, 2026

25	CHANGE REQUEST TOTAL	\$7,511
	CONTRACT DURATION CHANGE REQUEST	0 DAYS

LABOR & MATERIAL WORKSHEET #1

[illegible]

DIRECT COSTS

DESCRIPTION -----	TIME USED -----	COST RATE -----	LUMP SUM -----	TOTAL COST -----
ENGINEERING OR DESIGN				
OFFICER	0.00	\$200.00	0.00	\$0.00
PROJECT MANAGER	4.00	\$139.00	0.00	\$556.00
ASSISTANT PROJECT M	1.00	\$106.00	0.00	\$106.00
ADMIN. ASSISTANT	0.00	\$61.00	0.00	\$0.00
PROJECT ENGINEER	0.00	\$110.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$110.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$139.00	0.00	\$0.00
DRAFTING	0.00	\$139.00	0.00	\$0.00
SCHEDULER	0.00	\$139.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
COPIER (per sheet)	0.00	\$0.09	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$50.00	0.00	\$0.00
COMPUTER TIME				
PLOTTING (per sheet)	0.00	\$15.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (1/2 Ton Pick	0.00	\$0.67	0.00	\$0.00
SITE VISIT (3/4 or 1T Pic	0.00	\$1.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$1,200.00	0.00	\$0.00
Lodging	0.00	\$150.00	0.00	\$0.00
Meals	0.00	\$100.00	0.00	\$0.00
OTHER EXPENSE				
Shop Labor	0.00	\$76.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TOTAL DIRECT COST		\$662.00		

Rates subject to Change after March 31, 2025

SUBCONTRACTS

SUBCONTRACTOR #1

Muth Electric	\$4,948.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00

TOTAL	\$4,948.00

SUBCONTRACTOR #2

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL	\$0.00

SUBCONTRACTOR #3

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL	\$0.00

SUBCONTRACTOR #4

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL	\$0.00

SUBCONTRACTOR TOTAL	\$4,948.00
---------------------	------------



Muth Electric Inc.



1400 S Burr St • PO Box 1400 • Mitchell, SD 57301
PHONE (605) 996-3983 • FAX (605) 996-2203
***.muthelectric.com

April 30, 2025

John T Jones Construction
2213 7th Ave N
Fargo, ND 58102

Attn: Will Widmer

RE: Mitchell WWTP PH 2
Mitchell, SD
Muth Job# 1559

PR #09 – add 30' lengths
Muth CO# C004 - #63882

Dear Will,

Muth Electric, Inc. would like to propose the following change order pricing for PR #09 – added lengths of 30' – added trench, wire, conduit on feeds to relocated meter and valve vaults, quantity (13) conduits in total. The total cost of the change order request is an ADD of **\$4,948.00**.

Our proposal excludes any potential tariffs that may be imposed upon us in the future. In the event of any cost or price increases from manufacturers, subcontractors, or other suppliers, caused by, but not limited to, currency fluctuations, raw material or labor prices, fuel or transportation cost increases, and any import tariff, taxes, fees, or surcharges, Muth Electric, Inc. reserves the exclusive right to change it's pricing at the time of shipping and will provide notice and documentation of any such change to its customers upon cost being incurred.

Upon Acceptance of this Change Order and Approved Submittals if required, Muth Electric, Inc. will require zero weeks added to the contract schedule in order to allow time for Completion / Lead time of Materials.

This change order pricing is good for 30 days.

If you have any questions regarding the pricing of this change order, please call me at (605)-996-7300. Thank you for working with us on the project, we greatly appreciate your business.

Sincerely,
Muth Electric, Inc.

Gary Schoenfelder
Project Manager
C004 – PR #09
GAS/amk

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted.
You are authorized to do the work as specified.
Date of Acceptance: _____

Signature: _____

Muth Electric, Inc.

Bid Summary Sheet

Estimate #: 63882 Location: Mitchell

Muth Job Number: 1559

Customer: JOHN T JONES

Address

Description: PR #09

Estimated By: GAS

Checked By:

Estimate Date: 4/30/2025

Revision Date:

Submission Date

Change Order
Status

☐ Approved

☐ Proposed

GC C/O #

Approval Date

☐ Executed

☐ Void

Muth C/O #:

C004

Coordination Time	Hours
Superintendent Time:	0.00
Travel Time:	0.00
Miscellaneous Time:	0.00
Total (A)	0.00

	Material Cost	Labor Hours
Total from Estimate Item Detail	\$872.73	35.91
Misc Material and Labor: 3.00 %	\$26.18	1.08
Coordination Time		0.00
TOTAL MATERIAL (C) AND LABOR (D)	\$898.92	36.99
36.99 Regular Labor Hours @ \$60.00		\$2,219.24

Job Expense			
Tools, Scaffolds -	10 % of Labor Total	\$299.60	
Safety -	6 % of Labor Total	\$179.76	
Clean Up -	4 % of Labor Total	\$119.84	
Warranty -	3 % of Labor Total	\$89.88	
BIM Coordination -	4 % of Labor Total	\$119.84	
Temporary Power		\$0.00	
Cutting, Patching, Painting		\$0.00	
Misc. Equipment Used		\$27.74	
Use/Sales Tax 4.20 %		\$37.75	
Inspection and Permit Fees		\$0.00	
Field Incentive \$0.75 per hour		\$27.74	
Material Storage		\$0.00	
Freight		\$0.00	
Mileage 0 Miles @ \$1.05 per Mile		\$0.00	
Muth Equipment (Trench/Plow/Bhoe)		\$0.00	
Equipment/Tools - Rental		\$0.00	
Mini Ex	2 Units x \$75.00	\$150.00	
Muth Equipment #2	0 Units x \$0.00	\$0.00	
Meals/ Lodging		\$0.00	
Total Job Expenses (B)		\$1,052.15	

0.00 Overtime Hours @ \$0.00		\$0.00
Labor Burden 35 %		\$776.73
Labor Total		\$2,995.97
Subcontracts		\$0.00
Job Expense (B)		\$1,052.15
Material Cost		\$898.92
Total Direct Cost		\$4,947.03
Overhead 0 %		\$0.00
Sub Total		\$4,947.03
Profit 0 %		\$0.00
Sub Total		\$4,947.03
SD Contractors Excise Tax 0 %		\$0.00
Sub Total		\$4,947.03
Performance Bond		\$0.00
Total		\$4,947.03

SubContractor Report

Subcontractor Name:	PO Number:	Phase:	Amount:
NONE	0	0	\$0.00
			\$0.00

30-Apr-25 04:29 PM

Muth Electric - Estimate Detail Report

Muth Job Number: 1559

Estimate#: 63882 Estimated By: GAS

Customer: JOHN T JONES

Job Desc: PR #09

Location: Mitchell

Muth Item #	Description	Quantity	Material Cost	Material Extension	Labor Units	Labor Units
					Extension	Extension
PVC100	1" SCH 40 PVC CONDUIT	390	1.05435	\$411.20	0.0585	22.82
	16-2 TSP	60	1.188	\$71.28	0.0077	0.46
THHN14STR	#14 THHN COPPER WIRE STRD	960	0.162	\$155.52	0.0044	4.18
THHN10	#10 THHN COPPER WIRE STRD	630	0.3402	\$214.33	0.0077	4.82
THHN12STR	#12 THHN COPPER WIRE STRD	90	0.2268	\$20.41	0.0072	0.65
	BACKHOE	1	0	\$0.00	3.0000	3.00
		Totals		\$872.74		35.93

Project Name: Mitchell, SD WWTP

Location: Mitchell, SD

PROPOSED CHANGE ORDER

REQUEST # 14

JTJ PROJECT # 2401

DATE 06/03/25

PROPOSED CHANGE: Adder for the additional wiring, conduit, VFD items for rotary screw blowers.

PCO per email chain and request from HDR Engineering.

SUMMARY SHEET

1 MATERIAL				
2 Material Cost			0	
3 Sales Tax	@	4.20%	0	
4 Material Handling Cost	@	5%	0	
5 Expendable Material Cost	@	5%	0	
6 TOTAL MATERIAL COST				\$0
7 LABOR				
Manhours	0.0 @	\$48.00	\$0	
Supervision (Superintendent)	0.0 @	\$161.00	\$0	
8 Fringe Benefits	0.0 @	\$10.67	\$0	
9 Hourly Labor Cost			\$0	
10 Labor Overhead	@	45%	\$0	
11 Tool Replacement Cost	@	5%	\$0	
12 TOTAL LABOR COST				\$0
13 EQUIPMENT COSTS				\$0
14 OTHER DIRECT COSTS				\$817
15	SUBTOTAL			\$817
16 MARKUP	@	15%	\$122.55	
17	SUBTOTAL			\$940
18 SUBCONTRACT COST			\$29,539	
19 MARKUP	@	5%	\$1,477	
20 TOTAL SUB CONTRACT COST				\$31,016
21	SUBTOTAL			\$31,956
22 BOND COST	@	1%		\$320
23 BUILDERS RISK	@	0%		\$0
24 SD EXCISE TAX	@	2.04%		\$652
25	SUBTOTAL			\$32,927

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

Rates subject to Change after March 31, 2025

25	CHANGE REQUEST TOTAL	\$32,927
	CONTRACT DURATION CHANGE REQUEST	0 DAYS

DIRECT COSTS

DESCRIPTION -----	TIME USED -----	COST RATE -----	LUMP SUM -----	TOTAL COST -----
ENGINEERING OR DESIGN				
OFFICER	0.00	\$200.00	0.00	\$0.00
PROJECT MANAGER	5.00	\$139.00	0.00	\$695.00
ASSISTANT PROJECT M	0.00	\$106.00	0.00	\$0.00
ADMIN. ASSISTANT	2.00	\$61.00	0.00	\$122.00
PROJECT ENGINEER	0.00	\$110.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$110.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$139.00	0.00	\$0.00
DRAFTING	0.00	\$139.00	0.00	\$0.00
SCHEDULER	0.00	\$139.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
COPIER (per sheet)	0.00	\$0.09	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$50.00	0.00	\$0.00
COMPUTER TIME				
PLOTTING (per sheet)	0.00	\$15.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (1/2 Ton Pick	0.00	\$0.67	0.00	\$0.00
SITE VISIT (3/4 or 1T Pic	0.00	\$1.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$1,200.00	0.00	\$0.00
Lodging	0.00	\$150.00	0.00	\$0.00
Meals	0.00	\$100.00	0.00	\$0.00
OTHER EXPENSE				
Shop Labor	0.00	\$76.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TOTAL DIRECT COST		\$817.00		

Rates subject to Change after March 31, 2025

SUBCONTRACTS

SUBCONTRACTOR #1

Muth Electric	\$31,039.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00

TOTAL	----- \$31,039.00
-------	----------------------

SUBCONTRACTOR #2

Dakota Pump INC.	(\$1,500.00)
	\$0.00
	\$0.00
	\$0.00
	\$0.00

TOTAL	----- (\$1,500.00)
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SUBCONTRACTOR #3

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL	----- \$0.00
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SUBCONTRACTOR #4

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL	----- \$0.00
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SUBCONTRACTOR TOTAL	\$29,539.00
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Muth Electric Inc.



1400 S Burr St • PO Box 1400 • Mitchell, SD 57301
PHONE (605) 996-3983 • FAX (605) 996-2203
***.muthelectric.com

June 2, 2025

John T Jones Construction
2213 7th Ave. North
Fargo, ND 58102

Attn: Will Widmer

RE: Mitchell WWTP PH
Mitchell, SD
Muth Job# 1559

VFD Changes
Muth CO# C005

Dear Will,

Muth Electric, Inc. would like to propose the following change order pricing for VFD Changes. The total cost of the change order request is an ADD of **\$31,039.00.**

Our proposal excludes any potential tariffs that may be imposed upon us in the future. In the event of any cost or price increases from manufacturers, subcontractors, or other suppliers, caused by, but not limited to, currency fluctuations, raw material or labor prices, fuel or transportation cost increases, and any import tariff, taxes, fees, or surcharges, Muth Electric, Inc. reserves the exclusive right to change it's pricing at the time of shipping and will provide notice and documentation of any such change to its customers upon cost being incurred.

Upon Acceptance of this Change Order and Approved Submittals if required, Muth Electric, Inc. will require zero weeks added to the contract schedule in order to allow time for Completion / Lead time of Materials.

This change order pricing is good for 30 days.

If you have any questions regarding the pricing of this change order, please call me at (605)-996-7300. Thank you for working with us on the project, we greatly appreciate your business.

Sincerely,
Muth Electric, Inc.

Gary Schoenfelder
Project Manager
1559 C004 VFD Changes
GAS/amk

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted.
You are authorized to do the work as specified.

Date of Acceptance: _____

Signature: _____

Muth Electric, Inc.

Bid Summary Sheet

Estimate #: 64138 Location: Mitchell

Muth Job Number: 1559

Customer: JOHN T JONES

Address

Description: VFD CHANGES

Estimated By: GAS

Checked By:

Estimate Date: 6/2/2025

Revision Date:

Submission Date

Change Order
Status

☐ Approved

☐ Proposed

GC C/O #

Approval Date

☐ Executed

☐ Void

Muth C/O #: C005

Coordination Time	Hours
Superintendent Time:	0.00
Travel Time:	0.00
Miscellaneous Time:	0.00
Total (A)	0.00

	Material Cost	Labor Hours
Total from Estimate Item Detail	\$17,107.17	117.93
Misc Material and Labor: 3.00 %	\$513.22	3.54
Coordination Time		0.00
TOTAL MATERIAL (C) AND LABOR (D)	\$17,620.39	121.47
121.47 Regular Labor Hours @ \$60.00		\$7,288.07

Job Expense			
Tools, Scaffolds -	10 % of Labor Total	\$983.89	
Safety -	6 % of Labor Total	\$590.33	
Clean Up -	4 % of Labor Total	\$393.56	
Warranty -	3 % of Labor Total	\$295.17	
BIM Coordination -	4 % of Labor Total	\$393.56	
Temporary Power		\$0.00	
Cutting, Patching, Painting		\$0.00	
Misc. Equipment Used		\$91.10	
Use/Sales Tax 4.20 %		\$740.06	
Inspection and Permit Fees		\$0.00	
Field Incentive \$0.75 per hour		\$91.10	
Material Storage		\$0.00	
Freight		\$0.00	
Mileage 0 Miles @ \$1.05 per Mile		\$0.00	
Muth Equipment (Trench/Plow/Bhoe)		\$0.00	
Equipment/Tools - Rental		\$0.00	
Muth Equipment 0 Units x \$0.00		\$0.00	
Muth Equipment #2 0 Units x \$0.00		\$0.00	
Meals/ Lodging		\$0.00	
Total Job Expenses (B)		\$3,578.76	

0.00 Overtime Hours @ \$0.00		\$0.00
Labor Burden 35 %		\$2,550.83
Labor Total		\$9,838.90
Subcontracts		\$0.00
Job Expense (B)		\$3,578.76
Material Cost		\$17,620.39
Total Direct Cost		\$31,038.05
Overhead 0 %		\$0.00
Sub Total		\$31,038.05
Profit 0 %		\$0.00
Sub Total		\$31,038.05
SD Contractors Excise Tax 0 %		\$0.00
Sub Total		\$31,038.05
Performance Bond		\$0.00
Total		\$31,038.05

SubContractor Report

Subcontractor Name:	PO Number:	Phase:	Amount:
NONE	0	0	\$0.00
			\$0.00

02-Jun-25 04:57 PM

Muth Electric - Estimate Detail Report

Muth Job Number: 1559
 Estimate#: 64138 Estimated By: GAS
 Customer: JOHN T JONES
 Job Desc: VFD CHANGES
 Location: Mitchell

Muth Item #	Description	Quantity	Material Cost	Material Extension	Labor Units	Labor Units Extension
	30A 3-POLE 600VAC DISC NEMA 4X	6	1039.0005	\$6,234.00	0.4950	2.97
	20A 600VAC FUSES	24	5.832	\$139.97	0.1050	2.52
	STAINLESS STEEL 1-1/2" STRUT	120	13.9995	\$1,679.94	0.0780	9.36
GRC75	3/4" RIGID CONDUIT	210	4.4388	\$932.15	0.0780	16.38
GRC100	1" RIGID CONDUIT	250	6.31125	\$1,577.81	0.0915	22.88
GRCCP75	3/4" GRC COUPLING THRD	12	3.830625	\$45.97	0.0015	0.02
GRCCP100	1" GRC COUPLING THRD	15	5.535	\$83.02	0.0015	0.02
STST75	3/4" STRUT STRAP	25	1.2474	\$31.18	0.0750	1.88
STST100	1" STRUT STRAP	20	1.215	\$24.30	0.0750	1.50
GRC7590	3/4" GRC SWEEP 90 EL"	20	10.141875	\$202.84	0.2220	4.44
GRC10090	1" GRC SWEEP 90 EL"	25	15.305625	\$382.64	0.2505	6.26
LBS100	1" LB STEEL W/ COV & GASK	6	27.54135	\$165.25	0.7020	4.21
LBS75	3/4" LB STEEL W/ COV & GASK	6	20.52405	\$123.14	0.6165	3.70
CEE75	3/4 CEE	6	20.52405	\$123.14	0.7935	4.76
UNS75	3/4" UNION STEEL 3 PC COUP	12	4.640625	\$55.69	0.3300	3.96
UNS100	1" UNION STEEL 3 PC COUP	20	11.71125	\$234.22	0.3615	7.23
	16-2 TSP CABLE	300	3.9015	\$1,170.45	0.0120	3.60
THHN10	#10 THHN COPPER WIRE STRD	700	0.46008	\$322.06	0.0077	5.36
HPP	HARDWARE PER POUND	5	4.75065	\$23.75	0.0000	0.00
STDANC25225	1/4 X 2-1/4 STUD ANCHOR	55	1.08	\$59.40	0.1332	7.33
MHUB75	3/4" WEATHERPROOF MEYERS HUB	12	6.3342	\$76.01	0.2655	3.19
MHUB100	1" WEATHERPROOF MEYERS HUB	24	9.175275	\$220.21	0.2655	6.37
	VFD FUSEBLOCKS QTY 6	1	3199.9995	\$3,200.00	0.0000	0.00
		Totals		\$17,107.14		117.94



PROPOSAL # W2024-068

Change Order 1 Blower VFD

PROJECT NAME: South Plant Improvements

PROJECT LOCATION: Mitchell, SD

Dakota will provided a 16 port Switch in the panel as needed to make things communicate. The cost change is low enough that we will do this as no cost.

Removal of the LCP 40001 and LCS 70001 will result in a \$1,500 deduct. The reason for a low deduct is all the submittals have been done and the equipment for these panels has been purchased. The deduct is limited to the labor left for these two items.

Total Change in Cost: \$1,500.00

Note:

- Taxes are NOT included in the above pricing.
- Installation of all equipment listed above is by others.
- Termination of all wiring by others.
- Dakota Pump will not accept liquidated damages or financial penalties of any type due to factors outside of our control.
- The World Health Organization (WHO) declared of the outbreak of COVID-19 to be a public health emergency of international concern. Dakota Pump and our suppliers may experience interruptions to our supply chains and difficulties with ordered products delivered on time. Based on the declaration from WHO and the measures taken by various suppliers and supply chains, we consider the cause of any delay to be an extraordinary situation outside of Dakota Pump's reasonable control. Because of the declaration from WHO, all estimated deliveries are subject to change. Dakota Pump will continue to monitor the situation and keep our customers updated.

Price: \$1,017,679.38

TERMS – Net 30 days – TAXES/FEES – No Federal, State or Local taxes are included. (No taxes/fees are included).

The proposed price contained herein is firm provided this proposal is signed and returned within 15 days of date bid.

Accepted _____ 20 _____

Submitted: April 17 2025.

by _____
(Signed) (Title)

(Company)

(Address)

Will Lind
DAKOTA PUMP INCORPORATED



(Phone Number)

(FAX Number)

NOTE: All orders subject to DPI standard terms and conditions.

DAKOTA PUMP INC. STANDARD TERMS AND CONDITIONS

1. Proposals on specific CONTRACTS are void unless accepted by buyer within 45 days of the date on the Proposal, unless extended in writing. Dakota Pump Incorporated's, (hereafter referred to as Seller), acceptance of order is subject to the approval of the Seller's credit department.
2. Sizes, items, and quantities represent only our interpretation of the plans and specifications, and are not to be construed as being correct and exact. Any equipment not specifically mentioned on the Proposal, may not be included and Buyer should contact seller for written clarification, should questions arise. Any State, Local or Federal inspections or permits, required for electrical systems, maintenance lift, or other furnished equipment, shall be at the expense of the Buyer.
3. This Proposal shall be considered as the CONTRACT, when signed by an Authorized Agent of the Buyer, and accepted and acknowledged by an Authorized Representative of the Seller's home office in Mitchell, South Dakota. No condition, representation, or agreement altering, detracting from, or adding to the provisions of this order shall be valid unless such condition, representation, or agreement is in writing and approved by the Buyer and an Authorized Representative of the Seller's home office in Mitchell, South Dakota.
4. Any taxes, tariffs, or duties which may be levied on this material, are the Buyer's liability, and are not included in this Proposal.
5. Seller's payment terms are Net due 30 days after date of billing. Seller may ship in a "when ready" basis and partial invoice that equipment shipped. Partial invoices are bound by the same terms and conditions as those invoices submitted upon complete shipment of equipment. Service Charges at the maximum legal rate per month allowed by the State in which the sale is made, will be charged to the Buyer on the unpaid balance of all billings over 30 days old.
6. The Buyer accepts that no retentions or back charges shall be withheld from the TOTAL SELL PRICE of this Proposal, without the approval of the Seller by written Purchase Order.
7. Prices quoted are F.O.B. Factory with full freight allowed, based on current applicable freight rates, any increase thereof shall be passed on to the Buyer. Delivery by trucker or common carrier will be made to the nearest point reasonably accessible by same, as determined by the driver. Buyer will furnish and pay for any labor and/or equipment required for unloading the transport(s).
8. Seller shall not be responsible for delays in shipment caused by Acts of God, Strikes, Labor Disturbances, Accidents, Fire, Shortages of Labor, Materials or Transportation, Governmental Restrictions, Laws or Regulations, Delays in Transportation, or other Conditions of Delay, which are beyond the control of the Seller. Seller shall not be responsible for any back charges or liquidated damages caused by delays in shipment/shipping.
9. Buyer shall accept delivery as per the date set at the original agreement. If delivery of the unit is postponed at the request of the Buyer, interest at the maximum legal rate per month, dictated by the State in which the sale is made and on the full purchase price, plus storage charges will be added to the agree purchase price.
10. This order is not subject to cancellation by the Buyer, except prior to shipment, and then only on the payment to the Seller for the cost of labor and materials already performed, plus 10% of the Total Sell Price, as liquidated damages, which the Buyer agrees to pay.
11. Title to all goods sold under this CONTRACT shall remain in the Seller's name until completely paid for and acknowledged as such by the Seller. The goods shall remain strictly personal property, however affixed to realty or fixtures of the Buyer. Buyer shall keep the property insured and free from all liens and encumbrances, pay all taxes thereon, make good all loss, damage, or deterioration, and take steps necessary to preserve the Seller's title, including the execution and filing or otherwise recording of all instruments necessary for such purpose. Seller shall have, and in the event of default in the terms hereof, may exercise excessively and not in the alternative, all rights and remedies provided by the applicable laws and jurisdiction relative to conditional sales, and if expressed herein and so provided, and, insofar as permitted by such laws, may declare all sums immediately due and payable and take possession of the property or any part thereof wherever found, and may sell same at public or private sale on such terms as it may deem advisable, giving Buyer ten days written notice of the time and place of said sale. In the event of non-payment of this contract within the stated terms, Seller shall have the right to re-posses any and all equipment sold under this CONTRACT and shall charge the Buyer with any excess expense involved in such a transaction.
12. The Seller does not assume any responsibility or liability with respect to use, purpose, or suitability of this equipment, and shall not be liable for damages of any character, whether direct or consequential, caused by defect in equipment, delay in transit, or otherwise. Seller's sole liability and obligation being confined to the replacement of defectively manufactured guaranteed parts, failing within the warranty time set by the Seller's standard warranty (12 months after start-up or 15 months from shipment from Seller's factory). No representation is made that any equipment manufactured or sold by Dakota Pump Inc. does or does not meet existing State or Federal OSHA Standards.



PHONE 605.996.6636
EMAIL Sales@DakotaPump.com

WEB DakotaPump.com

ADDRESS 25524 413th Ave, Mitchell, SD 57301

13. Since this agreement is closed upon acceptance by an Authorized Representative of the Seller's home office in Mitchell, South Dakota, it is understood by all parties that the laws of the State of South Dakota will govern the contract. Any legal remedies sought by either Buyer or Seller, shall take place in a South Dakota Court.

Project Name: Mitchell, SD WWTP

Location: Mitchell, SD

PROPOSED CHANGE ORDER

REQUEST #

16B Option #2-B

Revised 7/21/25

JTJ PROJECT # 2401

DATE

07/21/25

PROPOSED CHANGE:

Sliding 18" INF line south under clarifier, adding 1 stick of 18" DIP, 1- 18" DIP 90 with hardware. Using pipe encasement as center pit.

SUMMARY SHEET

1	MATERIAL			
2	Material Cost		\$15,794	
3	Sales Tax	@	4.20%	\$663
4	Material Handling Cost	@	5%	\$790
5	Expendable Material Cost	@	5%	\$790
6	TOTAL MATERIAL COST			\$18,037
7	LABOR			
	Manhours	14.3 @	\$48.00	\$684
	Supervision (Superintendent)	2.1 @	\$161.00	\$344
8	Fringe Benefits	14.3 @	\$10.67	\$152
9	Hourly Labor Cost			\$1,180
10	Labor Overhead	@	45%	\$531
11	Tool Replacement Cost	@	5%	\$59
12	TOTAL LABOR COST			\$1,770
13	EQUIPMENT COSTS			\$0
14	OTHER DIRECT COSTS			\$771
15	SUBTOTAL			\$20,578
16	MARKUP	@	15%	\$3,086.68
17	SUBTOTAL			\$23,665
18	SUBCONTRACT COST			\$0
19	MARKUP	@	5%	\$0
20	TOTAL SUB CONTRACT COST			\$0
21	SUBTOTAL			\$23,665
22	BOND COST	@	1%	\$237
23	BUILDERS RISK	@	0%	\$0
24	SD EXCISE TAX	@	2.04%	\$483
25	SUBTOTAL			\$24,384

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

Rates subject to Change after March 31, 2026

25	CHANGE REQUEST TOTAL	\$24,384
	CONTRACT DURATION CHANGE REQUEST	TBD

LABOR & MATERIAL WORKSHEET #1

[illegible]

DIRECT COSTS

DESCRIPTION	TIME USED	COST RATE	LUMP SUM	TOTAL COST
ENGINEERING OR DESIGN				
OFFICER	0.00	\$200.00	0.00	\$0.00
PROJECT MANAGER	5.00	\$142.00	0.00	\$710.00
ASSISTANT PROJECT M	0.00	\$110.00	0.00	\$0.00
ADMIN. ASSISTANT	1.00	\$61.00	0.00	\$61.00
PROJECT ENGINEER	0.00	\$110.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$110.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$139.00	0.00	\$0.00
DRAFTING	0.00	\$139.00	0.00	\$0.00
SCHEDULER	0.00	\$139.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
COPIER (per sheet)	0.00	\$0.09	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$50.00	0.00	\$0.00
COMPUTER TIME				
PLOTTING (per sheet)	0.00	\$15.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (1/2 Ton Pick	0.00	\$0.67	0.00	\$0.00
SITE VISIT (3/4 or 1T Pic	0.00	\$1.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$1,200.00	0.00	\$0.00
Lodging	0.00	\$150.00	0.00	\$0.00
Meals	0.00	\$100.00	0.00	\$0.00
OTHER EXPENSE				
Shop Labor	0.00	\$76.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TOTAL DIRECT COST		\$771.00		

Rates subject to Change after March 31, 2026



Bid Proposal for Mitchell, SD - South WWTP Items

All Bidders**Job Location:** Mitchell, SD**Bid Date:** 07/10/2025**Core & Main Bid #:** 4318231**Core & Main**

5145 211th Street West

Farmington, MN 55024

Phone: 6514636090**Fax:** 6514634554

Seq#	Qty	Description	Units	Price	Ext Price
THIS PROJECT IS BEING BID IN ACCORDANCE WITH AIS REQUIREMENTS.					
20		PLEASE ADVISE IF NEOPRENE GASKETS ARE REQUIRED			
40	20	18" TJ CL53 DI PIPE SPRAY ZINC COATED P401	FT	235.97	4,719.40
50	1	18 MJ 90 C110 P401 ZN USA	EA	7,317.34	7,317.34
60	1	18 MJ 45 C110 P401 ZN USA	EA	5,705.34	5,705.34
70	1	18 MJ 22 C110 P401 ZN USA	EA	5,822.67	5,822.67
80	1	10 MJ L/P SLV C153 P401 ZN USA	EA	930.67	930.67
90	1 2	18" MJ DI RESTRAINT	EA	329.55	1,318.20
100	1 2	18" MJ GASKET	EA	28.35	113.40
110	48	3/4" X 5" BLUE MJ B&N USA	EA	5.94	285.12
120	1	10" MJ DI RESTRAINT	EA	87.67	87.67
130	1	10" MJ GLAND	EA	31.00	31.00
140	1	10" MJ GASKET	EA	9.51	9.51
150	1	10" MJ IPS TRANSITION GASKET	EA	15.74	15.74
160	16	3/4" X 4" BLUE MJ B&N USA	EA	5.31	84.96
				Sub Total	26,441.02
				Tax	0.00
				Total	26,441.02

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/terms-of-sale/>

THIS BID MAY INCLUDE GLOBALLY SOURCED (IMPORTED) MATERIALS THAT ARE SUBJECT TO CHANGING TARIFFS. PRICES ARE SUBJECT TO CHANGE DUE TO POTENTIAL ADDITIONAL TARIFFS IMPOSED BY THE U.S. GOVERNMENT. IF IMPOSED, PRICES WILL INCREASE BY THE SAME PERCENTAGE AND WILL BE EFFECTIVE ON THE DATE THAT THE NEW TARIFFS ARE IMPLEMENTED. THESE ITEMS SHOULD BE PURCHASED WITH HASTE TO AVOID ANY ADDITIONAL RISING TARIFF COSTS.

Project Name: Mitchell, SD WWTP

Location: Mitchell, SD

PROPOSED CHANGE ORDER

REQUEST # 17 T&M

JTJ PROJECT # 2401

DATE 07/22/25

PROPOSED CHANGE: Removing grout around valve in control structure B, replacing grout as needed.
Time and Materials per agreement with HDR

SUMMARY SHEET

1	MATERIAL				
2	Material Cost			\$	-
3	Sales Tax	@	4.20%	\$	-
4	Material Handling Cost	@	5%	\$	-
5	Expendable Material Cost	@	5%	\$	-
6	TOTAL MATERIAL COST				\$0
7	LABOR				
	Manhours	135.0 @	\$48.00		\$6,480
	Supervision (Superintendent)	20.3 @	\$161.00		\$3,260
8	Fringe Benefits	135.0 @	\$10.67		\$1,440
9	Hourly Labor Cost				\$11,181
10	Labor Overhead	@	45%		\$5,031
11	Tool Replacement Cost	@	5%		\$559
12	TOTAL LABOR COST				\$16,771
13	EQUIPMENT COSTS				\$0
14	OTHER DIRECT COSTS				\$406
15	SUBTOTAL				\$17,177
16	MARKUP	@	15%	\$2,576.56	
17	SUBTOTAL				\$19,754
18	SUBCONTRACT COST				\$0
19	MARKUP	@	5%		\$0
20	TOTAL SUB CONTRACT COST				\$0
21	SUBTOTAL				\$19,754
22	BOND COST	@	1%		\$198
23	BUILDERS RISK	@	0%		\$0
24	SD EXCISE TAX	@	2.04%		\$403
25	SUBTOTAL				\$20,354

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

Rates subject to Change after March 31, 2026

25	CHANGE REQUEST TOTAL	\$20,354
	CONTRACT DURATION CHANGE REQUEST	TBD

DIRECT COSTS

DESCRIPTION	TIME USED	COST RATE	LUMP SUM	TOTAL COST
ENGINEERING OR DESIGN				
OFFICER	0.00	\$200.00	0.00	\$0.00
PROJECT MANAGER	2.00	\$142.00	0.00	\$284.00
ASSISTANT PROJECT M	0.00	\$110.00	0.00	\$0.00
ADMIN. ASSISTANT	2.00	\$61.00	0.00	\$122.00
PROJECT ENGINEER	0.00	\$110.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$110.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$139.00	0.00	\$0.00
DRAFTING	0.00	\$139.00	0.00	\$0.00
SCHEDULER	0.00	\$139.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
COPIER (per sheet)	0.00	\$0.09	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$50.00	0.00	\$0.00
COMPUTER TIME				
PLOTTING (per sheet)	0.00	\$15.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (1/2 Ton Pick	0.00	\$0.67	0.00	\$0.00
SITE VISIT (3/4 or 1T Pic	0.00	\$1.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$1,200.00	0.00	\$0.00
Lodging	0.00	\$150.00	0.00	\$0.00
Meals	0.00	\$100.00	0.00	\$0.00
OTHER EXPENSE				
Shop Labor	0.00	\$76.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TOTAL DIRECT COST		\$406.00		

Rates subject to Change after March 31, 2026

Project Name: Mitchell, SD WWTP

Location: Mitchell, SD

PROPOSED CHANGE ORDER

REQUEST # 20A

JTJ PROJECT # 2401

DATE 10/01/25

PROPOSED CHANGE: Adding power to the Dewatering Building Garage Doors (Per RFI #45)

SUMMARY SHEET

1	MATERIAL			
2	Material Cost			0
3	Sales Tax	@	6.20%	0
4	Material Handling Cost	@	5%	0
5	Expendable Material Cost	@	5%	0
6	TOTAL MATERIAL COST			\$0
7	LABOR			
	Manhours	0.0 @	\$48.00	\$0
	Supervision (Superintendent)	0.0 @	\$161.00	\$0
8	Fringe Benefits	0.0 @	\$10.67	\$0
9	Hourly Labor Cost			\$0
10	Labor Overhead	@	45%	\$0
11	Tool Replacement Cost	@	5%	\$0
12	TOTAL LABOR COST			\$0
13	EQUIPMENT COSTS			\$0
14	OTHER DIRECT COSTS			\$345
15	SUBTOTAL			\$345
16	MARKUP	@	15%	\$51.75
17	SUBTOTAL			\$397
18	SUBCONTRACT COST			\$23,753
19	MARKUP	@	5%	\$1,188
20	TOTAL SUB CONTRACT COST			\$24,941
21	SUBTOTAL			\$25,337
22	BOND COST	@	1%	\$253
23	BUILDERS RISK	@	0%	\$0
24	SD EXCISE TAX	@	2.04%	\$517
25	SUBTOTAL			\$26,108

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

Rates subject to Change after March 31, 2025

25	CHANGE REQUEST TOTAL	\$26,108
	CONTRACT DURATION CHANGE REQUEST	TBD

DIRECT COSTS

DESCRIPTION	TIME USED	COST RATE	LUMP SUM	TOTAL COST
ENGINEERING OR DESIGN				
OFFICER	0.00	\$200.00	0.00	\$0.00
PROJECT MANAGER	2.00	\$142.00	0.00	\$284.00
ASSISTANT PROJECT M	0.00	\$110.00	0.00	\$0.00
ADMIN. ASSISTANT	1.00	\$61.00	0.00	\$61.00
PROJECT ENGINEER	0.00	\$110.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$110.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$139.00	0.00	\$0.00
DRAFTING	0.00	\$139.00	0.00	\$0.00
SCHEDULER	0.00	\$139.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
COPIER (per sheet)	0.00	\$0.09	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$50.00	0.00	\$0.00
COMPUTER TIME				
PLOTTING (per sheet)	0.00	\$15.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (1/2 Ton Pick	0.00	\$0.67	0.00	\$0.00
SITE VISIT (3/4 or 1T Pic	0.00	\$1.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$1,200.00	0.00	\$0.00
Lodging	0.00	\$150.00	0.00	\$0.00
Meals	0.00	\$100.00	0.00	\$0.00
OTHER EXPENSE				
Shop Labor	0.00	\$76.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TOTAL DIRECT COST		\$345.00		

Rates subject to Change after March 31, 2025

SUBCONTRACTS

SUBCONTRACTOR #1

Muth Electric	\$23,753.00
(Muth CO#007)	\$0.00
	\$0.00
	\$0.00
	\$0.00

TOTAL	\$23,753.00
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SUBCONTRACTOR #2

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL	\$0.00
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SUBCONTRACTOR #3

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL	\$0.00
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SUBCONTRACTOR #4

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL	\$0.00
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SUBCONTRACTOR TOTAL	\$23,753.00
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Muth Electric Inc.

1400 S Burr St • PO Box 1400 • Mitchell, SD 57301
PHONE (605) 996-3983 • FAX (605) 996-2203
www.muthelectric.com



October 1, 2025

John T Jones Construction
2213 7th Ave. North
Fargo, ND 58102

Attn: Will Widmer

RE: Mitchell WWTP PH
Mitchell, SD
Muth Job# 1559

Overhead doors and push buttons – Dewatering Building
Muth CO# C007

Dear Will,

Muth Electric, Inc. would like to propose the following change order pricing for overhead doors and push buttons in the Dewatering Building. The total cost of the change order request is an ADD of **\$23,753.00**.

Our proposal excludes any potential tariffs that may be imposed upon us in the future. In the event of any cost or price increases from manufacturers, subcontractors, or other suppliers, caused by, but not limited to, currency fluctuations, raw material or labor prices, fuel or transportation cost increases, and any import tariff, taxes, fees, or surcharges, Muth Electric, Inc. reserves the exclusive right to change it's pricing at the time of shipping and will provide notice and documentation of any such change to its customers upon cost being incurred.

Upon Acceptance of this Change Order and Approved Submittals if required, Muth Electric, Inc. will require zero weeks added to the contract schedule in order to allow time for Completion / Lead time of Materials.

This change order pricing is good for 30 days.

If you have any questions regarding the pricing of this change order, please call me at (605)-996-7300. Thank you for working with us on the project, we greatly appreciate your business.

Sincerely,
Muth Electric, Inc.

Gary Schoenfelder
Project Manager
1559 C007 OH Doors & Push Buttons-Dewatering Bldg
GAS/amk

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorized to do the work as specified.

Date of Acceptance: _____

Signature: _____

Muth Electric, Inc.

Bid Summary Sheet

Estimate #: 65198 Location: Mitchell

Muth Job Number: 1559

Customer: JOHN T JONES

Address

Description: DEWATERING BLDG-OH DOORS & PUSH BUTTONS

Estimated By: GAS

Checked By:

Estimate Date: 9/30/2025

Revision Date:

Submission Date

Change Order
Status

☐ Approved

☐ Proposed

GC C/O #

Approval Date

☐ Executed

☐ Void

Muth C/O #: C007

Coordination Time	Hours
Superintendent Time:	0.00
Travel Time:	0.00
Miscellaneous Time:	0.00
Total (A)	0.00

	Material Cost	Labor Hours
Total from Estimate Item Detail	\$16,017.39	61.04
Misc Material and Labor: 3.00 %	\$480.52	1.83
Coordination Time		0.00
TOTAL MATERIAL (C) AND LABOR (D)	\$16,497.91	62.87
62.87 Regular Labor Hours @ \$60.00		\$3,771.96

Job Expense			
Tools, Scaffolds -	10 % of Labor Total	\$509.22	
Safety -	6 % of Labor Total	\$305.53	
Clean Up -	4 % of Labor Total	\$203.69	
Warranty -	3 % of Labor Total	\$152.76	
BIM Coordination -	4 % of Labor Total	\$203.69	
Temporary Power		\$0.00	
Cutting, Patching, Painting		\$0.00	
Misc. Equipment Used		\$47.15	
Use/Sales Tax 4.20 %		\$692.91	
Inspection and Permit Fees		\$0.00	
Field Incentive \$0.75 per hour		\$47.15	
Material Storage		\$0.00	
Freight		\$0.00	
Mileage 0 Miles @ \$1.05 per Mile		\$0.00	
Muth Equipment (Trench/Plow/Bhoe)		\$0.00	
Equipment/Tools - Rental		\$0.00	
Muth Equipment 0 Units x \$0.00		\$0.00	
Muth Equipment #2 0 Units x \$0.00		\$0.00	
Meals/ Lodging		\$0.00	
Total Job Expenses (B)		\$2,162.09	

0.00 Overtime Hours @ \$0.00		\$0.00
Labor Burden 35 %		\$1,320.19
Labor Total		\$5,092.15
Subcontracts		\$0.00
Job Expense (B)		\$2,162.09
Material Cost		\$16,497.91
Total Direct Cost		\$23,752.15
Overhead 0 %		\$0.00
Sub Total		\$23,752.15
Profit 0 %		\$0.00
Sub Total		\$23,752.15
SD Contractors Excise Tax 0 %		\$0.00
Sub Total		\$23,752.15
Performance Bond		\$0.00
Total		\$23,752.15

SubContractor Report

Subcontractor Name:	PO Number:	Phase:	Amount:
NONE	0	0	\$0.00
			\$0.00

01-Oct-25 09:10 AM

Muth Electric - Estimate Detail Report

Muth Job Number: 1559

Estimate#: 65198 Estimated By: GAS

Customer: JOHN T JONES

Job Desc: DEWATERING BLDG-OH DOORS & PUSH BUTTONS

Location: Mitchell

Muth Item #	Description	Quantity	Material Cost	Material Extension	Labor Units	Labor Units Extension
CCG75	3/4" PVC COATED GRC	350	13.516875	\$4,730.91	0.0810	28.35
	MIN75 S/S	50	0.675	\$33.75	0.0555	2.77
CCG7590	3/4" PVC COATED GRC SWEEP 90	15	58.0554	\$870.83	0.2220	3.33
CCGCP75	3/4" PVC COATED GRC COUP	35	13.8996	\$486.49	0.0465	1.63
	PVC COATED UNION	12	92.1915	\$1,106.30	0.0465	0.56
	PVC COATED TEE	6	109.1745	\$655.05	0.0465	0.28
	PRVC COATED LB	6	83.7135	\$502.28	0.0465	0.28
	PVC COATED MYERS HUB	6	63.882	\$383.29	0.0465	0.28
	PVC COATED SEALTITE CONN	12	79.5015	\$954.02	0.0465	0.56
RB7550	3/4" X 1/2" REDUCING BUSHING	6	1.94805	\$11.69	0.0300	0.18
GRC75	3/4" RIGID CONDUIT	30	4.3254	\$129.76	0.0765	2.30
MIN75	3/4" MINERALAC STRAPS	6	0.57915	\$3.47	0.0555	0.33
GRC7590	3/4" GRC SWEEP 90 EL"	3	10.141875	\$30.43	0.2220	0.67
GRCCP75	3/4" GRC COUPLING THRD	6	3.830625	\$22.98	0.0015	0.01
UNS75	3/4" UNION STEEL 3 PC COUP	3	4.640625	\$13.92	0.3300	0.99
LBS75	3/4" LB STEEL W/ COV & GASK	3	20.52405	\$61.57	0.6165	1.85
MHUB75	3/4" WEATHERPROOF MEYERS HUB	3	6.3342	\$19.00	0.2655	0.80
THHN14STR	#14 THHN COPPER WIRE STRD	900	0.23814	\$214.33	0.0044	3.91
THHN12STR	#12 THHN COPPER WIRE STRD	800	0.35154	\$281.23	0.0072	5.76
O/B	WIRENUT ORANGE BLUE	25	0.13365	\$3.34	0.0060	0.15
SOW143	14/3 SOW CORD	5	1.7577	\$8.79	0.0120	0.06
CGCN50	1/2" WATERTITE CORD GRIP CONN	9	12.1473	\$109.33	0.1500	1.35
	1-POLE 20A EATON BREAKER	1	10.7514	\$10.75	0.1890	0.19
	30A SS EATON NEMA 12 DISC NON-FUSED	3	1782	\$5,346.00	0.4950	1.48
HPP	HARDWARE PER POUND	5	5.57685	\$27.88	0.0000	0.00
	HAMMER DRILL HOLE	6	0	\$0.00	0.4950	2.97
Totals				\$16,017.39		61.04

Project Name: Mitchell, SD WWTP

Location: Mitchell, SD

PROPOSED CHANGE ORDER

REQUEST # 20B-1

JTJ PROJECT # 2401

DATE 11/04/25

PROPOSED CHANGE: Adding power to the Blower Building Garage Door (Per RFI #45)
Storage Room Garage Door Only

SUMMARY SHEET

1	MATERIAL			
2	Material Cost			0
3	Sales Tax	@	6.20%	0
4	Material Handling Cost	@	5%	0
5	Expendable Material Cost	@	5%	0
6	TOTAL MATERIAL COST			\$0
7	LABOR			
	Manhours	0.0 @	\$48.00	\$0
	Supervision (Superintendent)	0.0 @	\$161.00	\$0
8	Fringe Benefits	0.0 @	\$10.67	\$0
9	Hourly Labor Cost			\$0
10	Labor Overhead	@	45%	\$0
11	Tool Replacement Cost	@	5%	\$0
12	TOTAL LABOR COST			\$0
13	EQUIPMENT COSTS			\$0
14	OTHER DIRECT COSTS			\$487
15	SUBTOTAL			\$487
16	MARKUP	@	15%	\$73.05
17	SUBTOTAL			\$560
18	SUBCONTRACT COST			\$3,873
19	MARKUP	@	5%	\$194
20	TOTAL SUB CONTRACT COST			\$4,067
21	SUBTOTAL			\$4,627
22	BOND COST	@	1%	\$46
23	BUILDERS RISK	@	0%	\$0
24	SD EXCISE TAX	@	2.04%	\$94
25	SUBTOTAL			\$4,767

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

Rates subject to Change after March 31, 2025

25	CHANGE REQUEST TOTAL	\$4,767
	CONTRACT DURATION CHANGE REQUEST	0

DIRECT COSTS

DESCRIPTION	TIME USED	COST RATE	LUMP SUM	TOTAL COST
ENGINEERING OR DESIGN				
OFFICER	0.00	\$200.00	0.00	\$0.00
PROJECT MANAGER	3.00	\$142.00	0.00	\$426.00
ASSISTANT PROJECT M	0.00	\$110.00	0.00	\$0.00
ADMIN. ASSISTANT	1.00	\$61.00	0.00	\$61.00
PROJECT ENGINEER	0.00	\$110.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$110.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$139.00	0.00	\$0.00
DRAFTING	0.00	\$139.00	0.00	\$0.00
SCHEDULER	0.00	\$139.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
COPIER (per sheet)	0.00	\$0.09	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$50.00	0.00	\$0.00
COMPUTER TIME				
PLOTTING (per sheet)	0.00	\$15.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (1/2 Ton Pick	0.00	\$0.67	0.00	\$0.00
SITE VISIT (3/4 or 1T Pic	0.00	\$1.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$1,200.00	0.00	\$0.00
Lodging	0.00	\$150.00	0.00	\$0.00
Meals	0.00	\$100.00	0.00	\$0.00
OTHER EXPENSE				
Shop Labor	0.00	\$76.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TOTAL DIRECT COST		\$487.00		

Rates subject to Change after March 31, 2025

SUBCONTRACTS

SUBCONTRACTOR #1

Muth Electric	\$3,873.00
(Muth CO 006)	\$0.00
	\$0.00
	\$0.00
	\$0.00

TOTAL	\$3,873.00
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SUBCONTRACTOR #2

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL	\$0.00
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SUBCONTRACTOR #3

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL	\$0.00
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SUBCONTRACTOR #4

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL	\$0.00
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SUBCONTRACTOR TOTAL	\$3,873.00
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November 4, 2025

John T Jones Construction
2213 7th Ave N
Fargo, ND 58102

Attn: Will Widmer

RE: Mitchell WWTP Ph 2
Mitchell, SD
Muth Job# 1559

Overhead doors – Blower Building
Muth CO# CO06 - REVISED

Muth Electric, Inc. would like to propose the following change order pricing revision for overhead doors in the Blower Building. The total cost of the change order request is an ADD of **\$3,873.00**.

Our proposal excludes any potential tariffs that may be imposed upon us in the future. In the event of any cost or price increases from manufacturers, subcontractors, or other suppliers, caused by, but not limited to, currency fluctuations, raw material or labor prices, fuel or transportation cost increases, and any import tariff, taxes, fees, or surcharges, Muth Electric, Inc. reserves the exclusive right to change it's pricing at the time of shipping and will provide notice and documentation of any such change to its customers upon cost being incurred.

Upon Acceptance of this Change Order and Approved Submittals if required, Muth Electric, Inc. will require zero weeks added to the contract schedule in order to allow time for Completion / Lead time of Materials.

This change order pricing is good for 30 days.

If you have any questions regarding the pricing of this change order, please call me at (605)-996-7300. Thank you for working with us on the project, we greatly appreciate your business.

Sincerely,
Muth Electric, Inc.



Gary Schoenfelder
Division Manager
1559 CO06 REVISED
GS/amk

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorized to do the work as specified.

Date of Acceptance: _____

Signature: _____

Muth Electric, Inc.

Bid Summary Sheet

Estimate #: 65512 Location: Mitchell

Muth Job Number: 1559

Customer: JOHN T JONES

Address

Description: Blower Bldg-OH doors

Estimated By: GAS

Checked By:

Estimate Date: 11/3/2025

Revision Date: 11/3/2025

Submission Date

Change Order
Status

☐ Approved

☐ Proposed

GC C/O #

Approval Date

☐ Executed

☐ Void

Muth C/O #: CO06 REV

Coordination Time	Hours
Superintendent Time:	0.00
Travel Time:	0.00
Miscellaneous Time:	0.00
Total (A)	0.00

	Material Cost	Labor Hours
Total from Estimate Item Detail	\$2,338.81	12.68
Misc Material and Labor: 3.00 %	\$70.16	0.38
Coordination Time		0.00
TOTAL MATERIAL (C) AND LABOR (D)	\$2,408.97	13.06
13.06 Regular Labor Hours @ \$60.00		\$783.32

Job Expense		
Tools, Scaffolds -	10 % of Labor Total	\$105.75
Safety -	6 % of Labor Total	\$63.45
Clean Up -	4 % of Labor Total	\$42.30
Warranty -	3 % of Labor Total	\$31.72
BIM Coordination -	4 % of Labor Total	\$42.30
Temporary Power		\$0.00
Cutting, Patching, Painting		\$0.00
Misc. Equipment Used		\$9.79
Use/Sales Tax 4.20 %		\$101.18
Inspection and Permit Fees		\$0.00
Field Incentive \$0.75 per hour		\$9.79
Material Storage		\$0.00
Freight		\$0.00
Mileage 0 Miles @ \$1.05 per Mile		\$0.00
Muth Equipment (Trench/Plow/Bhoe)		\$0.00
Equipment/Tools - Rental		\$0.00
Muth Equipment 0 Units x \$0.00		\$0.00
Muth Equipment #2 0 Units x \$0.00		\$0.00
Meals/ Lodging		\$0.00
Total Job Expenses (B)		\$406.28

0.00 Overtime Hours @ \$0.00		\$0.00
Labor Burden 35 %		\$274.16
Labor Total		\$1,057.48
Subcontracts		\$0.00
Job Expense (B)		\$406.28
Material Cost		\$2,408.97
Total Direct Cost		\$3,872.72
Overhead 0 %		\$0.00
Sub Total		\$3,872.72
Profit 0 %		\$0.00
Sub Total		\$3,872.72
SD Contractors Excise Tax 0 %		\$0.00
Sub Total		\$3,872.72
Performance Bond		\$0.00
Total		\$3,872.72

SubContractor Report

Subcontractor Name:	PO Number:	Phase:	Amount:
NONE	0	0	\$0.00
			\$0.00

04-Nov-25 08:42 AM

Muth Electric - Estimate Detail Report

Muth Job Number: 1559
 Estimate#: 65512 Estimated By: GAS
 Customer: JOHN T JONES
 Job Desc: Blower Bldg-OH doors
 Location: Mitchell

Muth Item #	Description	Quantity	Material Cost	Material Extension	Labor Units	Labor Units Extension
GRC75	3/4" RIGID CONDUIT	60	4.3254	\$259.52	0.0765	4.59
MIN75	3/4" MINERALAC STRAPS	15	0.57915	\$8.69	0.0555	0.83
GRC7590	3/4" GRC SWEEP 90 EL"	4	10.141875	\$40.57	0.2220	0.89
GRCCP75	3/4" GRC COUPLING THRD	10	3.830625	\$38.31	0.0015	0.02
UNS75	3/4" UNION STEEL 3 PC COUP	2	4.640625	\$9.28	0.3300	0.66
TEE75	3/4" STEEL TEE W/ COV & GASK	1	25.86465	\$25.86	0.4305	0.43
LBS75	3/4" LB STEEL W/ COV & GASK	1	20.52405	\$20.52	0.6165	0.62
MHUB75	3/4" WEATHERPROOF MEYERS HUB	4	6.3342	\$25.34	0.2655	1.06
ST75	3/4" SEALTIGHT CONDUIT	5	2.1222	\$10.61	0.0555	0.28
STCNS75	3/4 STR SEALTITE STEEL CONN IT	2	4.9896	\$9.98	0.1605	0.32
RB7550	3/4" X 1/2" REDUCING BUSHING	2	1.94805	\$3.90	0.0300	0.06
THHN14STR	#14 THHN COPPER WIRE STRD	100	0.23814	\$23.81	0.0044	0.43
THHN12STR	#12 THHN COPPER WIRE STRD	180	0.35154	\$63.28	0.0072	1.30
O/B	WIRENUT ORANGE BLUE	6	0.13365	\$0.80	0.0060	0.04
QO120	SQ D 20 AMP 1 POLE BREAKER	1	10.7514	\$10.75	0.1890	0.19
	NEMA12 30A DISCONNECT	1	1782	\$1,782.00	0.4950	0.50
HPP	HARDWARE PER POUND	1	5.57685	\$5.58	0.0000	0.00
	HAMMER DRILL HOLE	1	0	\$0.00	0.4950	0.50
Totals				\$2,338.80		12.72

Project Name: Mitchell, SD WWTP

Location: Mitchell, SD

PROPOSED CHANGE ORDER

REQUEST # 19 A

JTJ PROJECT # 2401

DATE 10/03/25

PROPOSED CHANGE: Deducting the painting of the walls in the Dewatering Building #30 per Protechs deduct quc
Adding Seal coat to walls of dewatering building per HDR/Cities request.

SUMMARY SHEET

1	MATERIAL			
2	Material Cost		0	
3	Sales Tax	@	4.20%	0
4	Material Handling Cost	@	5%	0
5	Expendable Material Cost	@	5%	0
6	TOTAL MATERIAL COST			\$0
7	LABOR			
	Manhours	0.0 @	\$48.00	\$0
	Supervision (Superintendent)	0.0 @	\$161.00	\$0
8	Fringe Benefits	0.0 @	\$10.67	\$0
9	Hourly Labor Cost			\$0
10	Labor Overhead	@	45%	\$0
11	Tool Replacement Cost	@	5%	\$0
12	TOTAL LABOR COST			\$0
13	EQUIPMENT COSTS			\$0
14	OTHER DIRECT COSTS			\$548
15	SUBTOTAL			\$548
16	MARKUP	@	15%	\$82.20
17	SUBTOTAL			\$630
18	SUBCONTRACT COST			(\$15,300)
19	MARKUP	@	0%	\$0
20	TOTAL SUB CONTRACT COST			(\$15,300)
21	SUBTOTAL			(\$14,670)
22	BOND COST	@	0%	\$0
23	BUILDERS RISK	@	0%	\$0
24	SD EXCISE TAX	@	0.00%	\$0
25	SUBTOTAL			(\$14,670)

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

Rates subject to Change after March 31, 2025

25	CHANGE REQUEST TOTAL	(\$14,670)
	CONTRACT DURATION CHANGE REQUEST	TBD

DIRECT COSTS

DESCRIPTION	TIME USED	COST RATE	LUMP SUM	TOTAL COST
ENGINEERING OR DESIGN				
OFFICER	0.00	\$200.00	0.00	\$0.00
PROJECT MANAGER	3.00	\$142.00	0.00	\$426.00
ASSISTANT PROJECT M	0.00	\$110.00	0.00	\$0.00
ADMIN. ASSISTANT	2.00	\$61.00	0.00	\$122.00
PROJECT ENGINEER	0.00	\$110.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$110.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$139.00	0.00	\$0.00
DRAFTING	0.00	\$139.00	0.00	\$0.00
SCHEDULER	0.00	\$139.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
COPIER (per sheet)	0.00	\$0.09	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$50.00	0.00	\$0.00
COMPUTER TIME				
PLOTTING (per sheet)	0.00	\$15.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (1/2 Ton Pick	0.00	\$0.67	0.00	\$0.00
SITE VISIT (3/4 or 1T Pic	0.00	\$1.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$1,200.00	0.00	\$0.00
Lodging	0.00	\$150.00	0.00	\$0.00
Meals	0.00	\$100.00	0.00	\$0.00
OTHER EXPENSE				
Shop Labor	0.00	\$76.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TOTAL DIRECT COST		\$548.00		

Rates subject to Change after March 31, 2025

SUBCONTRACTS

SUBCONTRACTOR #1

Protech Contracting	(\$32,100.00)
Deduct Painting	\$0.00
	\$0.00
	\$0.00
	\$0.00

TOTAL	-----	(\$32,100.00)
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SUBCONTRACTOR #2

Protech Contracting	\$16,800.00
Add Seal Coat Dewatering	\$0.00
	\$0.00
	\$0.00
	\$0.00

TOTAL	-----	\$16,800.00
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SUBCONTRACTOR #3

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL	-----	\$0.00
-------	-------	--------

SUBCONTRACTOR #4

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL	-----	\$0.00
-------	-------	--------

SUBCONTRACTOR TOTAL		(\$15,300.00)
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(701) 235-9243
Toll Free (800) 825 9243
Fax (701) 235-6720

C/O Quotation

Quote Date: 10/02/25
Quote No.: CO Q25-1002
Page No.: 1 of 1

To: John T. Jones Construction, Co.
2213 7th Avenue North
Fargo ND 58102

Project: Deduct Epoxy Wall Paint and provide option for Clears Sealer (CPR#19), South WWTP Phase 2 Improvements, City of Mitchell, SD

I. Scope of work: Remove coating of the precast concrete walls in the Dewatering Building as shown in the Room Finish Schedule (PLAN PAGE 30A601) at the **City of Mitchell Wastewater Treatment Plant (WWTP) – Phase 2 South Plant Improvements project**. The specific section included in this deduct quotation is SECTION 09 9600 HIGH-PERFORMANCE INDUSTRIAL COATINGS. An Optional Price is to seal the walls with one coat of Sika Sikaguard -400 Enviroseal water-based 40% silane reactive penetrating sealer. Pricing is as follows:

II. Pricing:

Deduct wall coating as per the Room Finish Schedule (PLAN PAGE 30A601) & Section 09 9600 High-Performance Industrial Coatings in rooms:

30-101 DEWATERING
30-102 CONTAINMENT
30-201 DEWATERING ROOM

Total deduct to remove architectural wall painting in Dewatering Building: \$32,100.00*

CHANGE PROPOSAL REQUEST #19 Option:

Apply one coat of Sika Sikagard -400 Enviroseal penetrating sealer instead of epoxy paint: **\$16,800.00**

***Please note:** Price is to remove architectural painting of walls in the building; deduct or sealer option does not include other required painting on the project or the floor coating in the containment room.

III. Terms and Requirements:

1. Price includes all labor, materials, freight, equipment, and insurance. Price includes prevailing wage rates.
2. Price is for sealing walls only in Dewatering building, not the floor or ceiling. Price does not include sealing the building exterior. Price does not include the Boiler Building.

Above prices quoted for acceptance within 30 days from date. Prices quoted apply only to project specified.

Quoted by: Dale Mulvaney **Customer approval by:** _____

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 1, 2025	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	604-43200-43310, \$30,000,000		
Agenda Item:	Change Order #1 to Pro Contracting for Corn Palace Murals Project #2025-40		
Explanation/Background of Agenda Item Requested:	Change Order No. 1 reflects nails supplied by the City of Mitchell. Please see the attached documents for detailed costs. Change in Contract Price Original Contract - \$75,412.83 Current Contract - \$75,412.83 Deduct of this Change Order - \$836.40 Contract Price Including this Change Order = \$74,576.43 Staff recommends approval of Change Order No. 1 with Pro Contracting for the Corn Palace Mural Project and authorize the Mayor to sign on their behalf.		

CHANGE ORDER NO.: 1

Owner: City of Mitchell
Contractor: Pro Contracting
Project: Corn Palace Mural Project
Date Issued: 12/1/2025

City's Project No.: 2025-40

Effective Date of Change Order: 12/1/2025

The Contract is modified as follows upon execution of this Change Order:

The contract is being amended to reflect nails supplied by the City of Mitchell.

Attachments: See Attached

Change in Contract Price	Change in Contract Time
Original Contract Price: \$75,412.83	Original Contract Times: Substantial Completion: <u>November 15, 2025</u> Ready for final payment: <u>December 16, 2025</u>
Increase from previously approved Change Order No.	[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order]: Substantial Completion: <u>NA</u> Ready for final payment: <u>NA</u>
Contract Price prior to this Change Order: \$75,412.83	Contract Times prior to this Change Order: Substantial Completion: <u>November 15, 2025</u> Ready for final payment: <u>December 16, 2025</u>
Increase of this Change Order: -\$836.40	Increase of this Change Order: Substantial Completion: _____ Ready for final payment: _____
Contract Price incorporating this Change Order: \$74,576.43	Contract Times with all approved Change Orders: Substantial Completion: <u>November 15, 2025</u> Ready for final payment: <u>December 16, 2025</u>

Approved by Contractor

By: _____
Title: _____
Date: _____

Recommended for Approval

By: _____
Title: _____
Date: _____

Approved by Owner

By: _____
Title: _____
Date: _____

EJCDC® C-941, Change Order.

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Page 1 of 1

Change Order - Unit Price Work

CHANGE ORDER NO.: 1

Owner: City of Mitchell						City's Project No.: 2025-40			
Contractor: Pro Contracting									
Project: Corn Palace Mural Project									
Effective Date of Change Order: 12/01/25									
A	B	C	D	E	F	G	H		J
Bid Item No.	Description	Current Contract Information				Proposed Contract Change			New Contract Amount (H + I) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Proposed Item Quantity Change	Units	Proposed Item Quantity	
BASE BID									
1	Mobilization	1	LS	\$ 6,490.57	\$ 6,490.57		LS	1.00	\$ 6,490.57
2	Mural No. 1	605	SF	\$ 24.38	\$ 14,749.90		SF	605.00	\$ 14,749.90
3	Mural No. 2	605	SF	\$ 24.38	\$ 14,749.90		SF	605.00	\$ 14,749.90
4	Mural No. 3	605	SF	\$ 24.38	\$ 14,749.90		SF	605.00	\$ 14,749.90
5	Mural No. 4	132	SF	\$ 24.38	\$ 3,218.16		SF	132.00	\$ 3,218.16
6	Mural No. 5	132	SF	\$ 24.38	\$ 3,218.16		SF	132.00	\$ 3,218.16
7	Mural No. 6	132	SF	\$ 24.38	\$ 3,218.16		SF	132.00	\$ 3,218.16
8	Mural No. 7	132	SF	\$ 24.38	\$ 3,218.16		SF	132.00	\$ 3,218.16
9	Mural No. 8	132	SF	\$ 24.38	\$ 3,218.16		SF	132.00	\$ 3,218.16
10	Mural No. 9	352	SF	\$ 24.38	\$ 8,581.76		SF	352.00	\$ 8,581.76
CO #1-1	Deduct for City Supplied Nails		LS	\$ (836.40)	\$ -	1	LS	1.00	\$ (836.40)
Totals					\$ 75,412.83				\$ 74,576.43

PAY ESTIMATES FOR DECEMBER 1, 2025

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
GeoTek Engineering & Testing	#2021-31 North WWTP Improvements	#20	\$ 4,405.00	\$ 104,766.15	
PKG Contracting Inc.	#2021-31 North Waste Water Improvements	#25	\$ 76,055.61	\$ 15,057,083.36	\$ 15,339,963.20
Michels Road & Stone Inc.	#2021-45 North Hwy #37 Utility Improvements	#13	\$ 72,932.04	\$ 3,117,394.27	\$ 4,087,224.01
SPN & Associates	#2021-45 Highway #37 Utility -Water	#57	\$ 9,083.52		
SPN & Associates	#2021-45 Highway #37 Utility -Sewer	#58	\$ 2,839.24	\$ 256,509.90	\$ 280,000.00
HDR Engineering Inc.	#2022-1 WWTP -Phase II - South Plant	#34	\$ 82,259.28	\$ 2,246,010.34	\$ 2,328,860.00
GeoTek	#2022-1 South WWTP - Phase II - Schedule A	#14A	\$ 3,425.00	\$ 56,275.60	\$ 70,350.00
Halme, Inc.	#2022-3 23rd & Ohlman Lift Station Replacement	#10	\$ 21,150.00	\$ 1,598,189.45	\$ 1,598,189.45
SPN & Associates	#2022-3 23rd & Ohlman Lift Station Replacement	#26	\$ 1,050.00	\$ 88,769.80	\$ 203,525.12
Muth Electric	#2022-8R 1st & Main/7th & Main Signals	#1	\$ 549,295.25	\$ 549,295.25	\$ 576,035.36
HR Green Inc.	#2022-8R 1st & Main/7th & Main Signals	#28	\$ 2,752.00	\$ 96,469.78	\$ 155,456.40
Brosz Engineering, Inc.	#2023-3 Jetty & Marina Bike Trail	#27	\$ 290.00	\$ 309,550.50	\$ 309,630.00
Halme, Inc.	#2023-6 North Harmon Sanitary Sewer Outfall	#13	\$ 173,210.96	\$ 3,168,743.22	\$ 3,352,029.18
SPN & Associates	#2023-6 North Harmon Sanitary Sewer Outfall	#28	\$ 2,374.46	\$ 267.00	\$ 619,000.00
Halme Inc.	#2023-16 Ohlman & S. Harmon Lift Station	#10	\$ 21,370.00	\$ 1,332,931.66	\$ 1,332,931.66
SPN & Associates	#2023-16 Ohlman & S. Harmon Lift Station	#25	\$ 1,928.70	\$ 73,913.82	\$ 96,900.00
Brosz Engineering	#2023-23 West End Bridge (BIG Grant)	#14	\$ 615.00	\$ 63,140.00	\$ 106,400.00
SPN & Associates	#2025-1 North Ohlman 23rd to Kemper	#10	\$ 17,765.00	\$ 181,352.52	\$ 245,000.00
HDR Engineering	#2025-3 FEMA Risk Management Plan	#3	\$ 2,915.00	\$ 10,780.00	\$ 27,645.00
McLaury Engineering	#2025-8 13th & Wisconsin Drainage Study	#7	\$ 3,925.00	\$ 59,443.55	\$ 79,000.00
LT Companies Inc.	#2025-23R Cadwell Park Infield Improvements	#2	\$ 58,614.86	\$ 282,259.46	\$ 323,699.00
LT Companies Inc.	#2025-35 Mitchell Regional Landfill Fencing	#1-Final	\$ 98,548.00	\$ 98,548.00	\$ 98,548.00
Pro Contracting	#2025-40 Corn Palace Mural Project	#2	\$ 58,528.42	\$ 74,576.43	\$ 74,576.43
Clavarella Design, Inc.	#2026-1 Water Dept. Maintenance Facility	#1	\$ 28,660.00	\$ 28,660.00	\$ 143,300.00
	TOTALS		\$ 1,293,992.34	\$ 28,854,930.06	\$ 31,448,262.81

Prepared by Deb Hanson-Sudbeck

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1110 CITY COUNCIL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03498	COLUMN SOFTWARE PBC					
		I-35882B15-0265	101-41110-42300	LEGAL PUBLICA TRANSFER RETAIL MALT LICENSE	209253	19.23
		I-35882B15-0266	101-41110-42300	LEGAL PUBLICA 11.03.2025 REGULAR COUNCIL MIN	209253	422.98
		I-35882B15-0267	101-41110-42300	LEGAL PUBLICA NIEW LLC NOTICE OF HEARING	209253	13.95
DEPARTMENT 1110 CITY COUNCIL						TOTAL: 456.16

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1420 FINANCE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02790	SUN GOLD SPORTS LLC					
		I-35502	101-41420-42650	UNIFORMS PETERSON LOGOD SHIRTS	209354	128.69
		I-35502	101-41420-42650	UNIFORMS DIERKS LOGOD SHIRTS	209354	102.48
		I-35519	101-41420-42650	UNIFORMS JANSEN LOGOING FEE	209354	18.00
01-05955	MARILYN JANSEN					
		I-11062025	101-41420-42650	UNIFORMS LOGOD SHIRTS REIMBURSED	209289	160.91
DEPARTMENT 1420 FINANCE						TOTAL: 410.08

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1440 HUMAN RESOURCES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02790	SUN GOLD SPORTS LLC					
		I-35571	101-41440-42650	UNIFORMS KITCHENS LOGOING FEE	209354	70.00
01-04779	AVERA OCCUPATIONAL MEDI					
		I-00127684-00	101-41440-42231	EMPLOYEE PHYS DOT DRUG SCREENINGS	209238	1,107.00
01-09056	AMG-AVERA OCCUPATIONAL					
		I-00127460-00	101-41440-42231	EMPLOYEE PHYS LAB	209237	37.70
DEPARTMENT 1440 HUMAN RESOURCES					TOTAL:	1,214.70

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1460 INSURANCE & BONDS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09118	MOBOTREX					
		I-285971	101-41460-42111	LIABILITY CLA TRAFFIC LIGHT BOX,UNIT,INTERFA	209314	5,000.00
DEPARTMENT 1460 INSURANCE & BONDS						TOTAL: 5,000.00

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1935 INFORMATION TECHNOLOGY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-7767	101-41935-42615	POSTAGE POSTAGE 11.01-15.2025	209336	323.54
		I-632457	101-41935-42615	POSTAGE FLAT POSTAGE 11.01-15.2025	209336	12.91
01-03678	INTERSTATE OFFICE PRODU					
		I-01EI5741	101-41935-42640	COPY MACHINE COPY PAPER	209287	218.10
01-09769	N-ABLE TECHNOLOGIES LTD					
		I-4855312	101-41935-42920	COMPUTER SOFT OCT 2025 DATA RECOVERY	209317	105.60
				DEPARTMENT 1935 INFORMATION TECHNOLOGY TOTAL:		660.15

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2110 POLICE DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01050	IVERSON					
		I-STD-0007778	101-42110-42902	ALCOHOL TASK VEHICLE RENTAL	209288	101.96
01-01199	STURDEVANTS AUTO VALUE					
		I-815065696	101-42110-42500	REPAIR & MAIN OIL,CABIN AIR FILTERS	209352	54.01
01-02679	MENARD'S INC					
		I-95829	101-42110-42600	SUPPLIES WOOD SCREWS,ANCHORS	209303	3.85
01-03018	KONE					
		I-871842619	101-42110-42500	REPAIR & MAIN QUARTERLY ELEVATOR MAINTENANCE	209293	999.57
01-03267	WALMART/CAPITAL ONE					
		I-8858A.10302025	101-42110-42905	CRIME PREVENT CANDY	209364	74.75
01-04352	UPS STORE #4227					
		I-102425	101-42110-42200	PROFESSIONAL POSTAGE	209359	99.06
01-07526	O'REILLY AUTOMOTIVE INC					
		I-2090-194442	101-42110-42500	REPAIR & MAIN HEADLIGHT	209326	8.87
01-09423	SAMSON MCKISSACK					
		I-11102025	101-42110-42640	UNIFORM ALLOW BOOTS,PANTS,SHIRTS REIMBURSED	209300	287.08
DEPARTMENT 2110 POLICE DEPARTMENT					TOTAL:	1,629.15

PACKET : 07569 07570 07571
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 2130 TRAFFIC DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00712	NAPA CENTRAL					
		I-822019	101-42130-42600	SUPPLIES PUNCH	209318	17.23
01-01450	MUTH ELECTRIC INC					
		C-805020	101-42130-42530	TRAFFIC LIGHT 1ST & SANBORN PARTIAL REFUNDED	209316	3,916.05-
		I-2022-8R P.E. #1	101-42130-43320	UPGRADE SIGNA 2022-8R P.E. #1	209316	549,295.25
		I-804051	101-42130-42530	TRAFFIC LIGHT 1ST & SANBORN NEW BOARD INSTAL	209316	105.82
		I-805020	101-42130-42530	TRAFFIC LIGHT 1ST & SANBORN PARTIAL BILLING	209316	3,916.05
		I-805742	101-42130-42570	REPAIRS-TRAFF REINSTALLED HIT LIGHT POLE	209316	1,358.10
01-01490	MUELLER LUMBER CO. INC.					
		I-304560	101-42130-42535	LIGHT MAINTEN MARKING PAINT	209315	45.85
01-01830	NORTHWESTERN ENERGY					
		I-2576730-2.11.25	101-42130-42810	UTILITIES-TRA N SANBORN AND 5TH AVE	209321	87.27
		I-2577687-3.11.25	101-42130-42810	UTILITIES-TRA N SANBORN AND 7TH AVE	209321	69.10
		I-2577895-2.11.25	101-42130-42810	UTILITIES-TRA 710 N MINNESOTA ST	209321	12.56
		I-2578443-0.11.25	101-42130-42840	BUILDING UTIL 705 N CAPITAL ST	209321	255.72
		I-2579139-3.11.25	101-42130-42810	UTILITIES-TRA 901 N MINNESOTA ST	209321	13.11
		I-2579461-1.11.25	101-42130-42810	UTILITIES-TRA N SANBORN AND 12TH AVE	209321	68.68
		I-2580311-5.11.25	101-42130-42810	UTILITIES-TRA 1204 N KIMBALL ST	209321	13.84
		I-2580312-3.11.25	101-42130-42810	UTILITIES-TRA N MAIN AND 12TH AVE	209321	47.65
		I-2580491-5.11.25	101-42130-42810	UTILITIES-TRA 1403 N KIMBALL ST	209321	13.48
		I-2581249-6.11.25	101-42130-42520	EMERGENCY SIR E GOLF COURSE SIREN	209321	26.75
		I-2581250-4.11.25	101-42130-42520	EMERGENCY SIR 800 W 8TH AVE	209321	25.23
		I-2581252-0.11.25	101-42130-42520	EMERGENCY SIR 100 MATTIE ST	209321	28.96
		I-2581521-8.11.25	101-42130-42810	UTILITIES-TRA W HAVENS AND OHLMAN	209321	104.21
		I-2582741-1.11.25	101-42130-42835	UTILITIES-STR I 90 AND OHLMAN	209321	739.67
		I-2583138-9.11.25	101-42130-42810	UTILITIES-TRA W UNIV AND NORWAY	209321	14.03
		I-2583147-0.11.25	101-42130-42810	UTILITIES-TRA 310 W NORWAY	209321	13.85
		I-2583319-5.11.25	101-42130-42810	UTILITIES-TRA HAVENS AND MINN ST	209321	72.80
		I-2719916-5.11.25	101-42130-42520	EMERGENCY SIR CABELA AND SPRUCE SIRENS	209321	25.82
		I-2734281-5.11.25	101-42130-42520	EMERGENCY SIR 900 BLOCK OF E 11TH ST SIREN	209321	28.17
		I-2735044-6.11.25	101-42130-42835	UTILITIES-STR 801 N KIMBALL ST	209321	12.00
		I-2745956-9.11.25	101-42130-42520	EMERGENCY SIR W END BOAT RAMP	209321	24.72
		I-2943370-3.11.25	101-42130-42810	UTILITIES-TRA SPRUCE AND CABELA DR SIGNAL	209321	73.01
01-02880	THUNE TRUE VALUE & APPL					
		I-A606764	101-42130-42600	SUPPLIES USB-C BRAIDED CABLE	209356	20.99
		I-A607274	101-42130-42600	SUPPLIES CABLE,CABLE CLAMP	209356	3.42
		I-A607529	101-42130-42600	SUPPLIES SHEETS	209356	2.99
		I-A607539	101-42130-42600	SUPPLIES NUTS,BOLTS	209356	2.85
01-03686	NEWMAN SIGNS INC					
		I-TRFINV063265	101-42130-43343	7TH & 1ST INT 1ST&7TH/MAIN SIGNALS POSTS	209320	324.42
01-08524	HR GREEN INC					
		I-2022-8R P.E. #28	101-42130-43320	UPGRADE SIGNA 2022-8R P.E. #28	209283	2,752.00

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2130 TRAFFIC DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09118	MOBOTREX					
		I-284172	101-42130-42530	TRAFFIC LIGHT RACK DET ASSEMBLY	209314	309.00
		I-284343	101-42130-42530	TRAFFIC LIGHT TRAVEL REIMBURSMENT	209314	345.00
		I-284544	101-42130-42530	TRAFFIC LIGHT HARNESS ASSEMBLY	209314	80.00
		I-285971	101-42130-42530	TRAFFIC LIGHT TRAFFIC LIGHT BOX,UNIT,INTERFA	209314	4,859.00
01-09991	DAKOTA PRO STRIPING & I					
		I-5213	101-42130-43343	7TH & 1ST INT 1ST & 7TH/MAIN GRIND ARROWS	209260	1,632.66
				DEPARTMENT 2130 TRAFFIC DEPARTMENT	TOTAL:	562,925.21

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2200 FIRE DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01199	STURDEVANTS AUTO VALUE					
		I-815066000	101-42200-42500	REPAIR & MAIN AIR DOMESTIC	209352	23.75
01-02679	MENARD'S INC					
		I-95719	101-42200-42600	SUPPLIES GALVINIZED NIPPLE	209303	3.79
01-10414	MIDWAY SERVICE dba VOLL					
		I-88240	101-42200-42610	GAS & OIL ON ROAD FUEL #2	209307	444.10
				DEPARTMENT 2200 FIRE DEPARTMENT	TOTAL:	471.64

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3100 STREET DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00436	CHS INC					
		I-IA4477	101-43100-42500	REPAIRS TIRE REPAIR	209250	30.00
	PROJ: L05-42500	104		REPAIR MAINTENANCE		
01-00917	DAKOTA FLUID POWER INC					
		C-7345732	101-43100-42500	REPAIRS RETURNED PRESSURE FILTER	209258	670.00-
	PROJ: L61-42500	165		REPAIR MAINTENANCE		
		I-7402760	101-43100-43419	DUMP TRUCK RESERVIOR,AIR SYSTEM	209258	33,224.97
	PROJ: L55-42500	156		REPAIR MAINTENANCE		
01-01117	FLEETPRIDE					
		I-129911433	101-43100-42500	REPAIRS MUFFLER	209274	215.00
	PROJ: L24-42500	125		REPAIRS MAINTENANCE		
01-01199	STURDEVANTS AUTO VALUE					
		I-815065694	101-43100-42600	SUPPLIES FUEL FLEET,HALOGEN LAMP	209352	115.83
01-02555	TWO WAY SOLUTIONS INC					
		I-2476	101-43100-42500	REPAIRS REPEATER DEAD, REPAIRED	209358	401.25
01-02679	MENARD'S INC					
		I-96180	101-43100-42600	SUPPLIES RV MARINE	209303	35.88
	PROJ: L12-42600	109		SUPPLIES MATERIALS		
01-03884	COMMERCIAL ASPHALT INC					
		I-0022326-IN	101-43100-42620	ASPHALT MIX HOT MIX	209254	4,058.80
01-04066	TRANSWEST - SIOUX FALLS					
		I-094P16673	101-43100-42500	REPAIRS ENGINE PARTS,MDL-CHM V5,DEC	209357	708.74
	PROJ: L71-42500	903		REPAIR MAINTENANCE		
		I-094P16711	101-43100-42500	REPAIRS TURBOCHARGER KIT	209357	7,250.66
	PROJ: L71-42500	903		REPAIR MAINTENANCE		
01-06406	JIM CRANNY					
		I-11192025	101-43100-42600	SUPPLIES CDL LICENSE REIMBURSED	209257	63.00
01-07526	O'REILLY AUTOMOTIVE INC					
		I-2090-194705	101-43100-42500	REPAIRS WIRE TIES	209326	21.98
	PROJ: L58-42500	162		REPAIR MAINTENANCE		
01-08452	JEFF HURT					
		I-11242025	101-43100-42650	UNIFORMS PANTS, LOGOD HOODIE REIMBURSED	209284	249.95
01-08594	MAKE IT MINE DESIGNS					
		I-45186	101-43100-42600	SUPPLIES CLEAR OVERLAMINATE	209299	550.00
01-08886	RIVERSIDE TECHNOLOGIES					
		I-IN0457811	101-43100-42500	REPAIRS DUAL BAND,ANTENNAS,CONTROLLER	209339	1,242.00

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3110 PUBLIC WORKS ADMIN

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2163600	101-43110-42650	UNIFORMS HEGG LOGOD TEES	209340	41.97
		I-2168342	101-43110-42650	UNIFORMS THURMAN LOGOD SHIRTS	209340	46.97
		I-2171869	101-43110-42650	UNIFORMS THURMAN LOGOD JACKET	209340	129.99
01-02790	SUN GOLD SPORTS LLC					
		I-35866	101-43110-42650	UNIFORMS THURMAN LOGOD SHIRT	209354	52.00
01-03114	SUBWAY					
		I-2/A-699470	101-43110-42750	PLANNING COMM 11.10.25 PLANNING COMM MEALS	209353	71.92
DEPARTMENT 3110 PUBLIC WORKS ADMIN					TOTAL:	342.85

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3120 STREET & SIDEWALK CONST

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00250	BIERSCHBACH EQUIPMENT &					
	I-183202	101-43120-42521	SIDEWALK CONS CAST IRON PLATES-ADA SIDEWALKS	209242	5,980.00	
01-01450	MUTH ELECTRIC INC					
	I-805601	101-43120-43310	PARKING LOT/A CP DECOR LIGHT BOX REPLACED	209316	616.24	
01-06294	BROSZ ENGINEERING INC					
	I-2023-23 P.E. #14	101-43120-43312	WEST END BRID 2023-23 P.E. #14	209246	615.00	
01-09336	LEE HEATH					
	I-417203	101-43120-43300	STREET OVERLA CRACKS,TILE,CAULKING ENTRANCE	209280	1,173.00	
01-09869	MCLAURY ENGINEERING INC					
	I-2025-8 P.E. #7	101-43120-42200	PROF SERVICES 2025-8 P.E. #7	209301	3,925.00	
01-09991	DAKOTA PRO STRIPING & I					
	I-5212	101-43120-43300	STREET OVERLA 4TH & MAIN NEW POLE SIGNS	209260	306.12	
DEPARTMENT 3120 STREET & SIDEWALK CONST TOTAL:					12,615.36	

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3130 SNOW REMOVAL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09459	BLACKSTRAP INC					
		I-158859	101-43130-42600	SUPPLIES & MA ROAD SALT	209244	1,865.59
		I-158897	101-43130-42600	SUPPLIES & MA ROAD SALT	209244	2,298.11
		I-159017	101-43130-42600	SUPPLIES & MA ROAD SALT	209244	1,871.02
		I-159092	101-43130-42600	SUPPLIES & MA ROAD SALT	209244	1,854.72
DEPARTMENT 3130 SNOW REMOVAL						TOTAL: 7,889.44

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3150 STORM DRAINAGE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00081	RINKER MATERIALS					
		I-32511365	101-43150-42600	SUPPLIES & MA ADJUSTING RING	209338	226.20
01-01395	MITCHELL CONCRETE PRODU					
		I-112586	101-43150-42600	SUPPLIES & MA 1808 SNEED ST CONCRETE	209311	840.00
		I-112592	101-43150-42600	SUPPLIES & MA 1808 SNEED ST CONCRETE	209311	168.00
		I-112651	101-43150-42600	SUPPLIES & MA SNEED & TIGER CONCRETE	209311	170.25
		I-112724	101-43150-42600	SUPPLIES & MA 7TH/LAWLER PARKING LOTCONCRETE	209311	170.50
01-01830	NORTHWESTERN ENERGY					
		I-3288018-9.11.25	101-43150-42800	UTILITIES CABELA DR	209321	40.47
01-06546	PRO CONTRACTING INC					
		I-2314	101-43150-42500	REPAIR & MAIN CURB REMOVAL,REPLACEMENT	209334	300.00
				DEPARTMENT 3150 STORM DRAINAGE	TOTAL:	1,915.42

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00436	CHS INC					
		I-IG3895	101-43700-42610	GAS & FUEL GOLF MAINT UNLEADED GAS	209250	174.82
		I-IG3923	101-43700-42610	GAS & FUEL GOLF MAINT RUBY FIELDMASTER	209250	426.56
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8.11.25	101-43700-42800	UTILITIES 700 W 23RD AVE	209321	145.04
		I-2581641-4.11.25	101-43700-42800	UTILITIES W 23RD	209321	16.80
		I-2939180-2.11.25	101-43700-42800	UTILITIES 825 INDIAN VILLAGE RD	209321	19.38
01-08281	VESTIS					
		I-6380327743	101-43700-42600	SUPPLIES & MA MAT CLEANING	209362	33.26
				DEPARTMENT 3700 CEMETERY	TOTAL:	815.86

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 5500 LIBRARY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00553	DEMCO INC					
		I-7724718	101-45500-42600	SUPPLIES & MA BOOK TAPE,FILAMENT TAPE	209264	252.71
01-00891	EBSCO					
		I-2601368	101-45500-42692	PERIODICALS NEWSPAPER SUBSCRIPTION	209270	143.00
01-01015	INGRAM LIBRARY SERVICES					
		I-90417953	101-45500-43420	BOOKS BOOKS	209286	44.99
		I-91580305	101-45500-43420	BOOKS BOOKS	209286	20.39
		I-91680850	101-45500-43420	BOOKS BOOKS	209286	310.94
		I-91739231	101-45500-43420	BOOKS BOOKS	209286	82.19
		I-91752054	101-45500-43420	BOOKS BOOK	209286	24.60
		I-91776564	101-45500-43420	BOOKS BOOKS	209286	409.05
		I-91844724	101-45500-43420	BOOKS BOOKS	209286	296.97
		I-91949717	101-45500-43420	BOOKS BOOKS	209286	111.27
01-02811	JONES SUPPLIES					
		I-154844	101-45500-42600	SUPPLIES & MA TOILET TISSUE,PAPER TOWELS	209292	100.03
01-07385	BROAD REACH BOOKS					
		I-ARI2100987	101-45500-43420	BOOKS CHILDREN'S BOOKS	209245	402.14
01-07586	DEARREADER.COM LLC					
		I-INV-35046	101-45500-42691	DATABASE SYS ONLINE BOOK CLUB	209263	350.00
01-08223	OVERDRIVE INC					
		I-02495DA25356307	101-45500-42693	E-BOOKS/AUDIO EBOOKS,EAUDIOBOOKS	209328	363.96
01-08281	VESTIS					
		I-6380327754	101-45500-42600	SUPPLIES & MA MAT CLEANING	209362	63.95
01-08904	LOOKOUT BOOKS					
		I-ARL2301057	101-45500-43420	BOOKS CHILDREN'S BOOKS	209297	76.97
01-10434	EASTWEST BOOKS					
		I-ARN2401216	101-45500-43420	BOOKS CHILDREN'S BOOKS	209269	56.98
DEPARTMENT 5500 LIBRARY					TOTAL:	3,110.14

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 6500 ECONOMIC DEVELOPMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09453	MEYER PROPERTY MANAGEME					
		I-8888	101-46500-42916	GREEN MEADOWS CITY GRANT PROPERTY CLEANUP	209304	1,000.00
				DEPARTMENT 6500 ECONOMIC DEVELOPMENT	TOTAL:	1,000.00

				FUND 101 GENERAL	TOTAL:	658,124.56

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5110 RECREATION & AQUATICS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06345	SD DEPT OF HEALTH					
		I-11012025	201-45110-42200	PROFESSIONAL LICENSE #13650 RENEWAL	209343	140.00
	PROJ: J50-PROF FEE		OUTDOOR AQUATIC CENTER	CONCESSION CERTIFICATION		
				DEPARTMENT 5110 RECREATION & AQUATICS	TOTAL:	140.00

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-7767	201-45140-42600	SUPPLIES & MA POSTAGE 11.01-15.2025	209336	0.78
01-01497	GRAINGER					
		I-9714309565	201-45140-42500	REPAIR & MAIN BABY CHANGING STATION	209277	296.86
	PROJ: J06-RM-BLDG	REC CTR-GENERAL BLDG		REPAIR/MAINT-BUILDING		
01-01830	NORTHWESTERN ENERGY					
		I-2773861-6.11.25	201-45140-42800	UTILITIES 1300 N MAIN ST UNIT 15	209321	1,619.29
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
		I-3510842-2.11.25	201-45140-42800	UTILITIES 1300 N MAIN BLDG AQUATICS	209321	4,476.50
	PROJ: J02-ELE/GAS	INDOOR AQUATIC CTR		UTILITIES-ELECTRIC/GAS		
01-02679	MENARD'S INC					
		I-95824	201-45140-42600	SUPPLIES & MA ORGANIZERS,CORNER BRACE	209303	68.08
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
01-02840	TESSIERS MECHANICAL CON					
		I-30015371	201-45140-42500	REPAIR & MAIN INVESTIGATE ROOF LEAKS	209355	502.25
	PROJ: J06-RM-HVAC	REC CTR-GENERAL BLDG		REPAIR/MAINT-HVAC		
01-02880	THUNE TRUE VALUE & APPL					
		I-A607240	201-45140-42600	SUPPLIES & MA GASKET MAKER	209356	10.99
	PROJ: J06-SM-PLUMB	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-PLUMBING		
		I-A607494	201-45140-42600	SUPPLIES & MA SYRINGE	209356	9.79
	PROJ: J06-SM-PLUMB	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-PLUMBING		
		I-B311014	201-45140-42600	SUPPLIES & MA CORN BRACE	209356	8.49
	PROJ: J06-SM-EQUIP	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-EQUIPMENT		
		I-B311024	201-45140-42600	SUPPLIES & MA PADLOCK	209356	13.99
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
01-03700	CORE-MARK US LLC					
		I-2430003	201-45140-42601	CONCESSION SU CANDY,TAFFY,CHIPS,COOKIES,BRWN	209256	1,073.71
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY		
01-04293	JCL SOLUTIONS					
		I-2021734	201-45140-42600	SUPPLIES & MA BOWL CLEANER,CLEAN BY PEROXY	209290	377.80
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
01-08594	MAKE IT MINE DESIGNS					
		I-45203	201-45140-42600	SUPPLIES & MA CRANNY LOGOD SHIRTS,SWEATSHIRT	209299	81.45
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
01-09633	STAPLES					
		I-6047979172	201-45140-42600	SUPPLIES & MA COPY PAPER,PENS,TAPE	209350	474.05
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
		I-6048247642	201-45140-42600	SUPPLIES & MA LAUNDRY DETERGENT	209350	61.64
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
		I-6048247643	201-45140-42600	SUPPLIES & MA TRURAY WHITE	209350	14.45
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00008	ELFSTRAND'S ACE HARDWAR					
	I-57806	201-45160-42600	SUPPLIES & MA LED LIGHT BULBS		209271	69.95
	PROJ: H06-42600	ARENA-NORTH RINK	SUPPLIES-MATERIALS			
	I-57919	201-45160-42603	SMALL EQUIPME OUTDOOR TIMER,EXTENSION CORD		209271	67.98
	PROJ: H01-42603	SPORTS COMPLEX EQUIPMENT	SMALL EQUIPMENT			
01-00424	RUNNINGS SUPPLY INC					
	I-2169745	201-45160-42650	UNIFORMS	TEGELS GLOVES,PANTS	209340	56.98
01-00436	CHS INC					
	I-IG5660	201-45160-42610	GAS & FUEL	HOCKEY LP BOTTLE FILLS	209250	78.00
	PROJ: H13-42610	ARENA-SOUTH RINK	GAS-FUEL			
	I-IG5689	201-45160-42610	GAS & FUEL	HOCKEY LP BOTTLE FILLS	209250	52.00
	PROJ: H13-42610	ARENA-SOUTH RINK	GAS-FUEL			
01-00972	OFFICE ADVANTAGE					
	I-IN82347	201-45160-42500	REPAIR & MAIN BENCH FEE,LABOR,WATT POWER		209327	270.50
	PROJ: H05-42500	SOFTBALL	REPAIR/MAINTENANCE			
01-01450	MUTH ELECTRIC INC					
	I-805573	201-45160-42500	REPAIR & MAIN REC WOMEN'S LOCKER ROOM REPAIR		209316	432.09
	PROJ: H07-42500	PEPSI COMPLEX	REPAIR/MAINTENANCE			
	I-805587	201-45160-43300	CAPITAL IMPRO MONROE DEMOED POLES		209316	15,580.00
	PROJ: H10-43300	MUNROE PARK	IMPROVEMENTS-OTHER			
	I-805588	201-45160-43300	CAPITAL IMPRO HITCHCOCK BOXES,LIGHTS INSTALL		209316	12,986.00
	PROJ: H56-43300	HITCHCOCK PARK	CAPITAL IMPROVEMENTS			
	I-805620	201-45160-42500	REPAIR & MAIN STREET TRAFFIC SIGNAL PIPE REP		209316	233.73
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT	REPAIR/MAINTENANCE			
01-01490	MUELLER LUMBER CO. INC.					
	I-304535	201-45160-42600	SUPPLIES & MA TREATED WOOD,PLYWOOD,HINGES		209315	158.38
	PROJ: H05-42600	SOFTBALL	SUPPLIES/MATERIALS			
01-01830	NORTHWESTERN ENERGY					
	I-2579141-9.11.25	201-45160-42800	UTILITIES	1001 N MINNESOTA EMTR	209321	11,382.91
	PROJ: H06-42800	ARENA-NORTH RINK	UTILITIES			
01-02679	MENARD'S INC					
	I-95725A	201-45160-43300	CAPITAL IMPRO PLIERS WRENCH,TARP		209303	145.72
	PROJ: H05-43300	SOFTBALL	IMPROVEMENTS-OTHER			
	I-96179	201-45160-42600	SUPPLIES & MA LEATHER GLOVES,LAWN BLANKET		209303	102.97
	PROJ: H07-42600	PEPSI COMPLEX	SUPPLIES/MATERIALS			
01-02811	JONES SUPPLIES					
	I-154873	201-45160-42600	SUPPLIES & MA DISPENSER,AIR FRESHNERS		209292	217.72
	PROJ: H13-42600	ARENA-SOUTH RINK	SUPPLIES-MAINTENANCE			
01-02880	THUNE TRUE VALUE & APPL					
	I-A607650	201-45160-42600	SUPPLIES & MA BATTERY,BOOSTER CABLES		209356	87.98
	PROJ: H07-42600	PEPSI COMPLEX	SUPPLIES/MATERIALS			

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09076	ROGER PREWETT II					
		I-11202025	201-45160-42650	UNIFORMS PANTS REIMBURSED	209333	249.95
01-09188	LT COMPANIES					
		I-2025-23R P.E. #2	201-45160-43300	CAPITAL IMPRO 2025-23R P.E. #2	209298	58,614.86
01-09882	ICE BUMPER CARS INTERNA					
		I-1398	201-45160-42600	SUPPLIES & MA CHARGER, CASTER WHEELS	209285	351.64
	PROJ: H13-42600		ARENA-SOUTH RINK	SUPPLIES-MAINTENANCE		
01-10414	MIDWAY SERVICE dba VOLL					
		I-88240	201-45160-42610	GAS & FUEL ON ROAD FUEL #2	209307	608.53
				DEPARTMENT 5160 SPORTS COMPLEXES	TOTAL:	101,747.89

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-7767	201-45210-42300	PUBLISHING POSTAGE 11.01-15.2025	209336	0.78
01-00424	RUNNINGS SUPPLY INC					
		I-2166026	201-45210-42600	SUPPLIES & MA WIPER BLADES	209340	23.97
	PROJ: H50-42600	PARKS EQUIPMENT		SUPPLIES/MATERIALS		
		I-2167788	201-45210-42650	UNIFORMS GATES JEANS	209340	59.99
01-00671	VAN DIEST SUPPLY CO					
		I-266875	201-45210-42900	MOSQUITO PROG BIOMIST 3	209360	5,434.00
	PROJ: H51-42900	PARK SHOP		MOSQUITO PROGRAM		
01-01450	MUTH ELECTRIC INC					
		I-805574	201-45210-42600	SUPPLIES & MA DRY RUN/WEST ASH	209316	521.28
	PROJ: H55-42600	DRY RUN CREEK PARK		SUPPLIES/MATERIALS		
01-01830	NORTHWESTERN ENERGY					
		I-2573053-2.11.25	201-45210-42800	UTILITIES 421 S FOSTER ST SHOP	209321	232.65
	PROJ: H51-42800	PARK SHOP		UTILITIES		
		I-2573054-0.11.25	201-45210-42800	UTILITIES 401 S FOSTER TCNT	209321	133.24
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2573055-7.11.25	201-45210-42800	UTILITIES 1001 E BIRCH AVE SW P SHLTR	209321	65.93
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2573056-5.11.25	201-45210-42800	UTILITIES 1001 E BIRCH AVE PWSP CONC 5	209321	21.73
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2573203-3.11.25	201-45210-42800	UTILITIES 1001 E HANSON AVE UNIT 91013	209321	55.88
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2581644-8.11.25	201-45210-42800	UTILITIES KIWANIS WOODLOT	209321	46.23
	PROJ: H71-42800	KIWANIS WOODLOT		UTILITIES		
		I-2707036-6.11.25	201-45210-42800	UTILITIES W TENNIS COURT 11	209321	132.24
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2745956-9.11.25	201-45210-42800	UTILITIES W END BOAT RAMP	209321	113.83
	PROJ: H78-42800	WEST END BOAT LAUNCH		UTILITIES		
		I-2787841-2.11.25	201-45210-42800	UTILITIES 421 S FOSTER SHOP	209321	147.20
	PROJ: H51-42800	PARK SHOP		UTILITIES		
		I-2787842-0.11.25	201-45210-42800	UTILITIES 1001 E BIRCH AVE LT SB	209321	123.22
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2810876-9.11.25	201-45210-42800	UTILITIES 1001 E HANSON AVE PWSP SHLTR	209321	45.50
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2997129-8.11.25	201-45210-42800	UTILITIES 800 E 11TH AVE	209321	12.37
	PROJ: H60-42800	NORTHBRIDGE PARK		UTILITIES		
		I-3975323-1.11.25	201-45210-42800	UTILITIES 502 S LAWLER ST	209321	74.40
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES		
01-07717	VERN EIDE FORD					
		I-25051642	201-45210-42500	REPAIR & MAIN SEAL	209361	30.83
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-08130	C & B OPERATIONS LLC					

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5210 PARKS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-08130	C & B OPERATIONS LLC		continued			
		I-13506119	201-45210-42500	REPAIR & MAIN RADIATOR HOSE,COOL GARD	209247	98.95
	PROJ: H50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE		
					DEPARTMENT 5210 PARKS	TOTAL: 7,374.22

					FUND 201 PARK FUND	TOTAL: 118,352.23

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 203 LAKE MITCHELL

DEPARTMENT: 5220 LAKE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-06294	BROSZ ENGINEERING INC					
		I-2023-3 P.E. #27	203-45220-43300	LAKE IMPROVEM 2023-3 P.E. #27	209246	290.00
DEPARTMENT 5220 LAKE					TOTAL:	290.00

FUND 203 LAKE MITCHELL					TOTAL:	290.00

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 209 BUSINESS IMPROV DIST #4

DEPARTMENT: 6530 BUSINESS IMPROV #4

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-04181	ND COUNTRY FEST LLC					
		I-4422	209-46530-42920	SPORTS AUTHOR ND COUNTRY FEST-THE FRONTMEN	209319	5,000.00
DEPARTMENT 6530 BUSINESS IMPROV #4					TOTAL:	5,000.00
FUND 209 BUSINESS IMPROV DIST #4					TOTAL:	5,000.00

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5150 PALACE TRANSIT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01199	STURDEVANTS AUTO VALUE					
		I-815065693	218-45150-42500	REPAIR AND MA HALOGEN BULB,OIL,AIR FILTERS	209352	112.69
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-01322	LARRY'S I-90 SERVICE IN					
		I-108860	218-45150-42610	GAS OIL TIRES MOUNT & BALANCE 2 TIRES	209294	309.41
	PROJ: E01-TIR	5311-FY18/19		Tires		
		I-109203	218-45150-42610	GAS OIL TIRES TIRE REPAIR	209294	31.05
	PROJ: E01-TIR	5311-FY18/19		Tires		
		I-109349	218-45150-42610	GAS OIL TIRES MOUNT & BALANCE TIRES	209294	339.41
	PROJ: E01-TIR	5311-FY18/19		Tires		
		I-109476	218-45150-42610	GAS OIL TIRES MOUNT & BALANCE FOUR TIRES	209294	641.20
	PROJ: E01-TIR	5311-FY18/19		Tires		
01-01457	MIDWEST FIRE & SAFETY					
		I-30015530	218-45150-42500	REPAIR AND MA FIRE EXTINGUISHER SERVICE	209308	404.00
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-04066	TRANSWEST - SIOUX FALLS					
		I-094S223886	218-45150-42500	REPAIR AND MA HEADLIGHT BULB	209357	28.83
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-07526	O'REILLY AUTOMOTIVE INC					
		I-2090-194704	218-45150-42500	REPAIR AND MA LICENSE PLATE LIGHT	209326	5.46
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
		I-2090-195565	218-45150-42500	REPAIR AND MA LOCK RING	209326	12.41
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-07717	VERN EIDE FORD					
		I-25051508	218-45150-42500	REPAIR AND MA HINGE ASSEMBLY	209361	11.26
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-09516	BECHEN ELECTRIC INC					
		I-5543	218-45150-42511	GARAGE REPAIR BUS BARN LIGHTING REPAIR	209241	209.45
	PROJ: E01-GAMaint	5311-FY18/19		Garage Maintenance		
01-10414	MIDWAY SERVICE dba VOLL					
		I-88240	218-45150-42610	GAS OIL TIRES ON ROAD FUEL #2	209307	973.24
DEPARTMENT 5150 PALACE TRANSIT					TOTAL:	3,078.41

FUND 218 COMMUNITY SERVICES					TOTAL:	3,078.41

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 219 NUTRITION

DEPARTMENT: 5140 NUTRITION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09069	BIG DADDY D'S INC					
		I-1020	219-45140-42911	CONTRACT SERV SR MEALS 11.03-07.2025	209243	2,107.50
		I-1021	219-45140-42911	CONTRACT SERV SR MEALS 11.10-14.2025	209243	1,447.50
DEPARTMENT 5140 NUTRITION						TOTAL: 3,555.00

FUND 219 NUTRITION						TOTAL: 3,555.00

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 230 AIRPORT

DEPARTMENT: 3500 AIRPORT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00436	CHS INC					
		I-II7382	230-43500-42600	SUPPLIES & MA ALBAUGH	209250	393.30
01-08515	SD DEPT OF PUBLIC SAFET					
		I-SD36694	230-43500-42500	REPAIR & MAIN BOILER CERTIFICATE FEE	209344	80.00
				DEPARTMENT 3500 AIRPORT	TOTAL:	473.30
				FUND 230 AIRPORT	TOTAL:	473.30

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 602 WATER

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-08797	MN FARM BUREAU					
		I-11182025	602-38101	WATER SALES HYDRANT USAGE REFUNDED	209313	10.25
			DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	10.25

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 602 WATER

DEPARTMENT: 3330 WATER TREATMENT PLANT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2165650	602-43330-42600	SUPPLIES & MA VALVE BALL	209340	32.99
01-02143	HDR ENGINEERING INC					
		I-2025-3 P.E. #3	602-43330-42200	CO2 TANK INSP 2025-3 P.E. #3	209279	2,915.00
01-02602	PUBLIC HEALTH LABORATOR					
		I-10623997	602-43330-42550	LAB FEES LAB TESTINGS	209335	300.00
01-06656	PREMIER PEST CONTROL LL					
		I-55792	602-43330-42600	SUPPLIES & MA NOV 2025 PEST CONTROL	209332	75.00
01-10414	MIDWAY SERVICE dba VOLLL					
		I-88240	602-43330-42610	GAS & FUEL ON ROAD FUEL #2	209307	292.24
				DEPARTMENT 3330 WATER TREATMENT PLANT	TOTAL:	3,615.23

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00081	RINKER MATERIALS					
		I-32511366	602-43340-42600	SUPPLIES & MA CONNECTORS,GASKETS,JOINT SEAL	209338	6,990.63
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-7767	602-43340-42660	POSTAGE POSTAGE 11.01-15.2025	209336	59.80
01-00424	RUNNINGS SUPPLY INC					
		I-2163601	602-43340-42600	SUPPLIES & MA VINYL TUBING	209340	18.81
		I-2167253	602-43340-42600	SUPPLIES & MA BOOSTER CABLE,TAPE MEASURE	209340	99.97
		I-2169963	602-43340-42650	UNIFORMS SCHUMAN PANTS	209340	113.97
01-00786	SOUTH DAKOTA 811					
		I-SD25-03147	602-43340-42200	LOCATES OCTOBER 2025 MESSAGE FEES	209347	166.43
01-01830	NORTHWESTERN ENERGY					
		I-2576810-2.11.25	602-43340-42600	SUPPLIES & MA 1224 1/2 W 5TH AVE	209321	209.88
		I-2941237-6.11.25	602-43340-42800	UTILITIES 1416 E SPRUCE ST	209321	26.92
01-02470	CORE & MAIN LP					
		I-Y066832	602-43340-42600	SUPPLIES & MA MJ TEES	209255	1,028.86
01-02480	SPN & ASSOCIATES					
		I-2021-45 P.E. #57	602-43340-43333	HIGHWAY 37 WA 2021-45 P.E. #57	209348	9,083.52
		I-2025-1 P.E. #10	602-43340-42225	PROFESSIONAL 2025-1 P.E. #10	209348	9,770.75
01-02555	TWO WAY SOLUTIONS INC					
		I-2476	602-43340-42500	REPAIR & MAIN REPEATER DEAD, REPAIRED	209358	401.25
01-03576	MICHELS ROAD & STONE IN					
		I-2021-45 P.E. #13	602-43340-43333	HIGHWAY 37 WA 2021-45 P.E. #13	209305	49,613.04
01-03589	DAKOTA MAINSTEM					
		I-11182025	602-43340-42700	TRAVEL, CONF ANNUAL BASE CHARGE	209259	6,912.75
01-04431	CIAVARELLA DESIGN INC					
		I-2026-1 P.E. #1	602-43340-43200	BUILDINGS 2026-1 P.E. #1	209251	28,660.00
01-04740	SDWWA					
		I-2025.1831	602-43340-42700	TRAVEL, CONF RENEWAL-SCHUMAN	209345	10.00
		I-2025.1834	602-43340-42700	TRAVEL, CONF RENEWAL-SIBSON	209345	10.00
		I-2025.2536	602-43340-42700	TRAVEL, CONF RENEWAL-MCCARDLE	209345	10.00
01-06546	PRO CONTRACTING INC					
		I-2315	602-43340-42510	WATER PROJ SI CURB REPLACEMENT	209334	1,550.00
01-06656	PREMIER PEST CONTROL LL					
		I-55765	602-43340-42600	SUPPLIES & MA NOV 2025 PEST CONTROL	209332	75.00
01-08466	CHR SOLUTIONS INC					

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 602 WATER

DEPARTMENT: 3340 WATER DISTRIBUTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-08466	CHR SOLUTIONS INC		continued			
		I-772454	602-43340-42660	POSTAGE OCT 2025 MAILING,BILLING SERVI	209249	959.57
		I-772454	602-43340-42910	BILLING OFFIC OCT 2025 MAILING,BILLING SERVI	209249	437.05
DEPARTMENT 3340 WATER DISTRIBUTION						TOTAL: 116,208.20

FUND 602 WATER						TOTAL: 119,833.68

BANK: Multi

Page 124 of 191

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00525	DAKOTA PUMP					
		I-12458	604-43250-42600	SUPPLIES CYBER POWER BATTERY	209261	612.58
		I-12459	604-43250-42500	REPAIRS VACUUM GASKET,RINGS,VALVES	209261	2,453.29
01-00786	SOUTH DAKOTA 811					
		I-SD25-03147	604-43250-42200	PROFESSIONAL OCTOBER 2025 MESSAGE FEES	209347	166.42
01-01830	NORTHWESTERN ENERGY					
		I-2572870-0.11.25	604-43250-42800	UTILITIES 1511 N COMMERCE	209321	65.12
		I-2582739-5.11.25	604-43250-42800	UTILITIES 1300 W NORWAY AVE	209321	129.97
		I-2809477-9.11.25	604-43250-42800	UTILITIES 1423 COUNTRY DR	209321	95.30
		I-4276036-3.11.25	604-43250-42800	UTILITIES 1527 W 23RD AVE	209321	202.85
01-02470	CORE & MAIN LP					
		I-X994184	604-43250-42600	SUPPLIES NEENAH 4" RINGS ONLY	209255	2,013.04
01-02480	SPN & ASSOCIATES					
		I-2021-45 P.E. #58	604-43250-43348	HIGHWAY 37 UT 2021-45 P.E. #58	209348	2,839.24
		I-2022-3 P.E. #26	604-43250-43347	23RD & OHLMAN 2022-3 P.E. #26	209348	1,050.00
		I-2023-16 P.E. #25	604-43250-43350	S HARMON/OHLM 2023-16 P.E. #25	209348	1,928.70
		I-2023-6 P.E. #28	604-43250-43349	N HARMON/AIRP 2023-6 P.E. #28	209348	2,374.46
		I-2025-1 P.E. #10	604-43250-42200	PROFESSIONAL 2025-1 P.E. #10	209348	7,994.25
01-02551	DAKOTA RIGGERS & TOOL S					
		I-3046463	604-43250-42600	SUPPLIES HOOK 3T SWIVEL WITH LATCH	209262	141.93
01-02555	TWO WAY SOLUTIONS INC					
		I-2476	604-43250-42500	REPAIRS REPEATER DEAD, REPAIRED	209358	401.25
01-02650	STAN HOUSTON EQUIP CO I					
		I-2741720	604-43250-42600	SUPPLIES DIAMOND CUT WHEEL,BLADE	209349	432.95
01-03495	HALME INC					
		I-2022-3 P.E. #10	604-43250-43347	23RD & OHLMAN 2022-3 P.E. #10	209278	21,150.00
		I-2023-16 P.E. #10	604-43250-43350	S HARMON/OHLM 2023-16 P.E. #10	209278	21,370.00
		I-2023-6 P.E. #13	604-43250-43349	N HARMON/AIRP 2023-6 P.E. #13	209278	173,210.96
01-03576	MICHELS ROAD & STONE IN					
		I-2021-45 P.E. #13	604-43250-43348	HIGHWAY 37 UT 2021-45 P.E. #13	209305	23,319.00
01-06656	PREMIER PEST CONTROL LL					
		I-55770	604-43250-42600	SUPPLIES NOV 2025 PEST CONTROL	209332	95.00
01-08466	CHR SOLUTIONS INC					
		I-772454	604-43250-42910	BILLING OFFIC OCT 2025 MAILING,BILLING SERVI	209249	437.05
01-09355	JET LINE SALES & SERVIC					
		I-1170	604-43250-42600	SUPPLIES DIE SET,PUSHER TOP,MENDER	209291	722.92
		I-1191	604-43250-42600	SUPPLIES PIRANHA SPOR,HOSE,REEL	209291	2,112.00

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3250 WASTE WATER COLLECTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09682	DIESEL LAPTOPS LLC					
		I-QUO47236	604-43250-42600	SUPPLIES YEAR LICENSE CUMMINS INSITE	209266	1,545.00
01-10414	MIDWAY SERVICE dba VOLL					
		I-88240	604-43250-42610	GAS ON ROAD FUEL #2	209307	148.02
DEPARTMENT 3250 WASTE WATER COLLECTION					TOTAL:	267,011.30
FUND 604 SEWER					TOTAL:	434,898.50

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 612 SANITATION

DEPARTMENT: 3220 RECYCLING PROGRAM

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00559	DICKS TOWING LLC					
		I-T5413	612-43220-42500	REPAIR & MAIN TRUCK DAYTIME TOWING	209265	375.00
	PROJ: L95-42500	921		REPAIR MAINTENANCE		
01-01199	STURDEVANTS AUTO VALUE					
		I-815065697	612-43220-42600	SUPPLIES WET OR DRY PAPER SHEET	209352	14.98
01-01830	NORTHWESTERN ENERGY					
		I-3750165-7.11.25	612-43220-42800	UTILITIES 2801 E HAVENS ST	209321	253.40
01-02418	SANITATION PRODUCTS INC					
		I-94857	612-43220-42500	REPAIR & MAIN BEARING,ROLL KIT,DUMP CYLINDER	209342	2,879.68
	PROJ: L92-42500	178		REPAIR MAINTENANCE		
01-06656	PREMIER PEST CONTROL LL					
		I-55767	612-43220-42500	REPAIR & MAIN NOV 2025 PEST CONTROL	209332	275.00
01-09891	MILLENNIUM RECYCLING					
		I-1309496	612-43220-42200	CONTRACT-MILL OCT 2025 SINGLE STREAM FEE	209310	2,270.88
01-10554	MIDWEST OIL COMPANY					
		I-1038315	612-43220-42600	SUPPLIES VP ULTRA POWER SYN	209309	103.49
	PROJ: L92-42600	178		SUPPLIES MATERIALS		
				DEPARTMENT 3220 RECYCLING PROGRAM	TOTAL:	6,172.43

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 612 SANITATION

DEPARTMENT: 3230 WASTE COLLECTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-7767	612-43230-42660	POSTAGE POSTAGE 11.01-15.2025	209336	59.80
01-08466	CHR SOLUTIONS INC					
		I-772454	612-43230-42660	POSTAGE OCT 2025 MAILING,BILLING SERVI	209249	959.58
		I-772454	612-43230-42910	BILLING OFFIC OCT 2025 MAILING,BILLING SERVI	209249	437.04
01-10414	MIDWAY SERVICE dba VOLL					
		I-88240	612-43230-42610	GAS & OIL ON ROAD FUEL #2	209307	4,122.69
				DEPARTMENT 3230 WASTE COLLECTION	TOTAL:	5,579.11

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 612 SANITATION

DEPARTMENT: 3240 LANDFILL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI	I-2279-7767	612-43240-42600	SUPPLIES POSTAGE 11.01-15.2025	209336	43.90
01-00712	NAPA CENTRAL	I-821831	612-43240-42600	SUPPLIES HAND DEF PUMP	209318	272.94
01-02555	TWO WAY SOLUTIONS INC	I-2476	612-43240-42500	REPAIR AND MA REPEATER DEAD, REPAIRED	209358	401.24
01-06543	EUROFINS ENVIRONMENT TE	I-3100165132	612-43240-42205	MONITOR GROUN OLD LANDFILL TESTING	209273	2,406.00
01-09188	LT COMPANIES	I-2025-35PE#1-FINAL	612-43240-43320	FENCING 2025-35 P.E. #1-FINAL	209298	98,548.00
01-10414	MIDWAY SERVICE dba VOLL	I-88240	612-43240-42610	GAS & OIL ON ROAD FUEL #2	209307	925.94
		I-88240	612-43240-42610	GAS & OIL ON ROAD FUEL #2	209307	2,437.34
01-10554	MIDWEST OIL COMPANY	I-1038149	612-43240-42600	SUPPLIES BIGFOOT GREASE	209309	227.80
DEPARTMENT 3240 LANDFILL					TOTAL:	105,263.16
FUND 612 SANITATION					TOTAL:	117,014.70

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00210	BAILEY METAL FABRICATOR					
		I-65814	613-45650-42500	REPAIRS & MAI REPAIR POPCORN MACHINE	209240	519.75
01-01590	MCLEOD'S PRINTING					
		I-87681	613-45650-42600	SUPPLIES & MA CHAIR MATS	209302	121.24
01-01830	NORTHWESTERN ENERGY					
		I-4153312-6.11.25	613-45650-42800	UTILITIES 614 N LAWLER ST	209321	26.52
01-02560	PEPSI COLA COMPANY					
		I-97830415	613-45650-42610	COST OF GOODS MT DEW, PEPSI, BUBBLRS	209329	352.60
01-02679	MENARD'S INC					
		I-95701A	613-45650-42600	SUPPLIES & MA ROLLERS, PAINT, TRIM KITS, BLADES	209303	136.43
		I-95780	613-45650-42600	SUPPLIES & MA KNOBS, PINE TAPERED, PANELS	209303	238.47
		I-95793	613-45650-42600	SUPPLIES & MA CASE SET, COVER TOGGLE, HANDYBOX	209303	76.66
		I-95828	613-45650-42600	SUPPLIES & MA FRAMES, COVERS, HOOK RAIL, SPRAY	209303	482.05
01-02811	JONES SUPPLIES					
		I-154700	613-45650-42600	SUPPLIES & MA URINAL SCREENS, CLEANER, LINERS	209292	135.74
01-02995	G & R CONTROLS, INC					
		I-155066	613-45650-42500	REPAIRS & MAI COPY/ADMIN UNIT REPAIR	209275	168.37
01-03700	CORE-MARK US LLC					
		I-2427314	613-45650-42610	COST OF GOODS COCONUT OIL, BUNS, MARSHMALLOWS	209256	1,172.12
		I-2438798	613-45650-42610	COST OF GOODS CORNRUTS, CANDY, CUPS, PRETZELS	209256	1,768.99
01-04352	UPS STORE #4227					
		I-10162025	613-45650-42660	SHIPPING/POST POSTAGE	209359	89.05
		I-10242025	613-45650-42660	SHIPPING/POST POSTAGE	209359	44.40
01-06546	PRO CONTRACTING INC					
		I-2025-40 P.E. #2	613-45650-42502	CONTRACT SERV 2025-40 P.E. #2	209334	58,528.42
01-06656	PREMIER PEST CONTROL LL					
		I-55761	613-45650-42500	REPAIRS & MAI NOV 2025 PEST CONTROL	209332	200.00
01-07344	CHESTERMAN COMPANY					
		I-11896336	613-45650-42610	COST OF GOODS MONSTERS, SLIM ENERGY, CUPS	209248	695.10
01-08281	VESTIS					
		I-6380329169	613-45650-42600	SUPPLIES & MA MAT CLEANING	209362	42.29
01-08594	MAKE IT MINE DESIGNS					
		I-45328	613-45650-42650	UNIFORMS DYKES LOGOD JACKET, POLOS, TEES	209299	243.97
01-09314	REPUBLIC NATIONAL DISTR					
		I-1958730	613-45650-42615	COGS-ALCOHOL MALIBU RUM, FREIGHT	209337	447.00

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 613 CORN PALACE

DEPARTMENT: 5650 CORN PALACE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09449	DR FEELGOOD					
		I-11202025	613-45650-42905	ENTERTAINMENT DR FEELGOOD CONCERT 11.2025	209268	1,200.00
01-10254	LEIGHTON FAMILY FARMS					
		I-2762	613-45650-42610	COST OF GOODS POPCORN	209295	897.60
01-10353	DIMOCK DAIRY INC					
		I-251103134	613-45650-42610	COST OF GOODS CHEESE VARIETIES	209267	321.00
				DEPARTMENT 5650 CORN PALACE	TOTAL:	67,907.77
				FUND 613 CORN PALACE	TOTAL:	67,907.77

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00436	CHS INC					
		I-IG3895	614-45250-42610	GAS & FUEL GOLF MAINT UNLEADED GAS	209250	174.82
		I-IG3898	614-45250-42610	GAS & FUEL LAKEVIEW UNLEADED GAS	209250	149.34
		I-IG3923	614-45250-42610	GAS & FUEL GOLF MAINT RUBY FIELDMASTER	209250	426.56
01-01199	STURDEVANTS AUTO VALUE					
		I-815065695	614-45250-42600	SUPPLIES & MA HD AIR FLEET	209352	100.05
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8.11.25	614-45250-42800	UTILITIES 700 W 23RD AVE	209321	145.04
		I-2581875-8.11.25	614-45250-42800	UTILITIES GOLF CLUB HOUSE	209321	367.94
		I-2581876-6.11.25	614-45250-42800	UTILITIES GOLF CART SHED	209321	24.90
01-02051	MIDCONTINENT COMMUNICAT					
		I-02630670215057	614-45250-42800	UTILITIES ACCT #026306702	209306	95.39
01-05099	EMME SAND & GRAVEL INC					
		I-12174	614-45250-42603	SAND/GOLF COU TON TOP DRESSING SAND	209272	1,671.64
01-08892	ERIC HIEB					
		I-11212025	614-45250-42200	GOLF PRO CONT BASE CONTRACT 12.2025	209282	5,189.16
		I-112125	614-45250-42200	GOLF PRO CONT CLOVER CC FEES 12.2025	209282	674.19
01-09470	STEIN SIGN DISPLAY					
		I-54260	614-45250-43300	IMPROVEMENTS INSTALL NEW GOLF COURSE SIGN	209351	21,632.69
DEPARTMENT 5250 GOLF COURSE					TOTAL:	30,651.72
FUND 614 GOLF COURSE					TOTAL:	30,651.72

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 621 EMERGENCY MEDICAL SERVICE

DEPARTMENT: 4600 EMS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01199	STURDEVANTS AUTO VALUE					
		I-815065710	621-44600-42600	SUPPLIES FUEL TANK CAP	209352	17.43
01-02700	HENRY SCHEIN INC					
		I-49284992	621-44600-42600	SUPPLIES COT SHEETS,STIFNECK COLLAR,GAZ	209281	434.02
01-03478	AVERA QUEEN OF PEACE					
		I-CINV-013221	621-44600-42600	SUPPLIES GRAVITY SET	209239	719.44
01-08340	LEWIS FAMILY DRUG LLC					
		I-082601900	621-44600-42600	SUPPLIES ASPIRIN	209296	5.99
		I-473283	621-44600-42600	SUPPLIES GLUOCARDS	209296	9.97
01-10414	MIDWAY SERVICE dba VOLL					
		I-88240	621-44600-42610	GAS & OIL ON ROAD FUEL #2	209307	95.93
DEPARTMENT 4600 EMS					TOTAL:	1,282.78
FUND 621 EMERGENCY MEDICAL SERVICE						TOTAL: 1,282.78

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 652 HEALTH INSURANCE

DEPARTMENT: 1970 HEALTH INSURANCE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00896	CITY OF MITCHELL					
		I-10312025	652-41970-42165	CONTRIBUTIONS 2025 EMPLOYEE MEMBERSHIP FEE	209252	4,500.00
01-04741	MITCHELL RECREATION CEN					
		I-10312025	652-41970-42165	CONTRIBUTIONS 2025 EMPLOYEE MEMBERSHIP FEE	209312	9,000.00
				DEPARTMENT 1970 HEALTH INSURANCE	TOTAL:	13,500.00
				FUND 652 HEALTH INSURANCE	TOTAL:	13,500.00
					REPORT GRAND TOTAL:	1,573,962.65

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2025-2026	101-41110-42300	LEGAL PUBLICATIONS	456.16	13,000	617.15-	Y			
	101-41420-42650	UNIFORMS	410.08	1,500	680.45				
	101-41440-42231	EMPLOYEE PHYSICALS, DRUG TE	1,144.70	45,851	6,721.00				
	101-41440-42650	UNIFORMS	70.00	250	11.12				
	101-41460-42111	LIABILITY CLAIMS	5,000.00	5,000	0.00				
	101-41935-42615	POSTAGE	336.45	7,500	766.75				
	101-41935-42640	COPY MACHINE SUPPLIES	218.10	2,700	26.92-	Y			
	101-41935-42920	COMPUTER SOFTWARE	105.60	116,115	3,850.40-	Y			
	101-42110-42200	PROFESSIONAL SERVICES	99.06	9,800	1,894.81				
	101-42110-42500	REPAIR & MAINTENANCE	1,062.45	11,970	7,792.05-	Y			
	101-42110-42600	SUPPLIES	3.85	31,019	301.67				
	101-42110-42640	UNIFORM ALLOWANCE	287.08	7,000	693.73				
	101-42110-42902	ALCOHOL TASK FORCE	101.96	2,000	1,310.21				
	101-42110-42905	CRIME PREVENTION	74.75	675	600.25				
	101-42130-42520	EMERGENCY SIREN UTILITIES	159.65	2,900	193.23				
	101-42130-42530	TRAFFIC LIGHTS MAINT	5,698.82	16,000	5,698.66-	Y			
	101-42130-42535	LIGHT MAINTENANCE	45.85	27,000	14,203.94				
	101-42130-42570	REPAIRS-TRAFFIC ACCIDENTS	1,358.10	80,000	73,557.42				
	101-42130-42600	SUPPLIES	47.48	4,500	1,893.20				
	101-42130-42810	UTILITIES-TRAFFIC LIGHTS	603.59	38,000	5,749.33				
	101-42130-42835	UTILITIES-STREET LIGHTS	751.67	305,000	55,549.51				
	101-42130-42840	BUILDING UTILITIES	255.72	6,000	1,526.24				
	101-42130-43320	UPGRADE SIGNAL LIGHTS	552,047.25	19,977	532,070.25-	Y			
	101-42130-43343	7TH & 1ST INTER SIGNAL LIG	1,957.08	880,095	756,844.80				
	101-42200-42500	REPAIR & MAINTENANCE	23.75	17,650	7,768.04-	Y			
	101-42200-42600	SUPPLIES	3.79	24,950	2,517.42				
	101-42200-42610	GAS & OIL	444.10	11,196	3,929.71				
	101-43100-42500	REPAIRS	9,606.23	150,000	61,721.72				
	101-43100-42600	SUPPLIES	1,525.48	20,000	83,339.13-	Y			
	101-43100-42610	GAS	9,002.97	87,000	31,244.66				
	101-43100-42620	ASPHALT MIX	4,058.80	100,000	8,766.57				
	101-43100-42650	UNIFORMS	249.95	3,750	1,828.52				
	101-43100-43419	DUMP TRUCK	33,224.97	97,928	19,138.03				
	101-43110-42650	UNIFORMS	270.93	2,000	1,575.37				
	101-43110-42750	PLANNING COMMISSION EXPENS	71.92	1,200	139.18				
	101-43120-42200	PROF SERVICES-DESIGN	3,925.00	79,000	19,157.40				
	101-43120-42521	SIDEWALK CONSTRUCT	5,980.00	75,000	715.37				
	101-43120-43300	STREET OVERLAY MAINT	1,479.12	1,635,250	478,644.50				
	101-43120-43310	PARKING LOT/ALLEY PAVING	616.24	73,000	68,043.06				
	101-43120-43312	WEST END BRIDGE	615.00	294,229	57,693.14				
	101-43130-42600	SUPPLIES & MATERIALS	7,889.44	75,000	28,284.37				
	101-43150-42500	REPAIR & MAINTENANCE	300.00	4,500	2,640.00				
	101-43150-42600	SUPPLIES & MATERIALS	1,574.95	10,000	7,232.55				
	101-43150-42800	UTILITIES	40.47	350	49.50-	Y			
	101-43700-42600	SUPPLIES & MATERIALS	33.26	16,000	2,413.33				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	101-43700-42610	GAS & FUEL	601.38	10,000	1,700.32				
	101-43700-42800	UTILITIES	181.22	5,500	1,036.63				
	101-45500-42600	SUPPLIES & MATERIALS	416.69	12,000	1,463.67				
	101-45500-42691	DATABASE SYS UPDATE	350.00	1,900	382.00-	Y			
	101-45500-42692	PERIODICALS	143.00	5,250	1,661.82				
	101-45500-42693	E-BOOKS/AUDIO BOOKS	363.96	19,350	3,191.29				
	101-45500-43420	BOOKS	1,836.49	47,000	3,865.60				
	101-46500-42916	GREEN MEADOWS	1,000.00	0	1,000.00-	Y			
	201-45110-42200	PROFESSIONAL FEES & SERVIC	140.00	2,600	139.00				
	201-45140-42500	REPAIR & MAINTENANCE	799.11	34,000	9,787.86				
	201-45140-42600	SUPPLIES & MATERIALS	1,121.51	35,027	2,974.92				
	201-45140-42601	CONCESSION SUPPLIES	1,073.71	15,000	3,087.57				
	201-45140-42800	UTILITIES	6,095.79	159,440	931.10-	Y			
	201-45160-42500	REPAIR & MAINTENANCE	936.32	98,284	8,411.63				
	201-45160-42600	SUPPLIES & MATERIALS	988.64	68,128	4,432.57				
	201-45160-42603	SMALL EQUIPMENT	67.98	3,000	1,367.88				
	201-45160-42610	GAS & FUEL	738.53	15,000	3,845.78				
	201-45160-42650	UNIFORMS	306.93	1,400	564.80				
	201-45160-42800	UTILITIES	11,382.91	156,420	17,463.82				
	201-45160-43300	CAPITAL IMPROVEMENTS - OTH	87,326.58	476,287	71,957.53				
	201-45210-42300	PUBLISHING	0.78	0	32.11-	Y			
	201-45210-42500	REPAIR & MAINTENANCE	129.78	94,242	1,396.90				
	201-45210-42600	SUPPLIES & MATERIALS	545.25	96,851	5,164.25				
	201-45210-42650	UNIFORMS	59.99	2,100	247.92				
	201-45210-42800	UTILITIES	1,204.42	79,200	26,782.65				
	201-45210-42900	MOSQUITO PROGRAM	5,434.00	14,000	4,062.15-	Y			
	203-45220-43300	LAKE IMPROVEMENTS	290.00	27,110,360	24,836,495.65				
	209-46530-42920	SPORTS AUTHORITY PROMO	5,000.00	194,640	54,740.00				
	218-45150-42500	REPAIR AND MAINTENANCE	574.65	9,500	1,454.43				
	218-45150-42511	GARAGE REPAIR & MAINTENANC	209.45	20,000	10,361.11				
	218-45150-42610	GAS OIL TIRES	2,294.31	100,000	35,604.19				
	219-45140-42911	CONTRACT SERVICES-MEALS	3,555.00	211,490	41,821.28				
	230-43500-42500	REPAIR & MAINTENANCE	80.00	10,000	3,906.59-	Y			
	230-43500-42600	SUPPLIES & MATERIALS	393.30	8,500	5,083.71				
	602-38101	WATER SALES *NON-EXPENS	10.25	6,890,000-	1,212,458.66-				
	602-43330-42200	CO2 TANK INSPECTION	2,915.00	0	8,115.00-	Y			
	602-43330-42550	LAB FEES	300.00	15,000	9,387.00				
	602-43330-42600	SUPPLIES & MATERIALS	107.99	18,000	11,782.14-	Y			
	602-43330-42610	GAS & FUEL	292.24	3,000	1,919.77-	Y			
	602-43340-42200	LOCATES	166.43	2,000	589.82				
	602-43340-42225	PROFESSIONAL SERVICES	9,770.75	355,000	158,503.06				
	602-43340-42500	REPAIR & MAINTENANCE	401.25	18,500	15,269.34				
	602-43340-42510	WATER PROJ SIDEWALK/C&G RE	1,550.00	6,000	22,827.71-	Y			
	602-43340-42600	SUPPLIES & MATERIALS	8,423.15	125,000	125,058.46-	Y			
	602-43340-42650	UNIFORMS	113.97	1,250	536.39				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	602-43340-42660	POSTAGE	1,019.37	10,000	403.37-	Y			
	602-43340-42700	TRAVEL, CONF & DUES	6,942.75	10,765	5,243.30-	Y			
	602-43340-42800	UTILITIES	26.92	11,000	375.86				
	602-43340-42910	BILLING OFFICE	437.05	10,700	35,575.88-	Y			
	602-43340-43200	BUILDINGS	28,660.00	0	28,660.00-	Y			
	602-43340-43333	HIGHWAY 37 WATER MAIN REPL	58,696.56	1,013,372	773,093.53-	Y			
	604-43200-42600	SUPPLIES	62.44	25,000	14,586.35-	Y			
	604-43200-42610	GAS & FUEL	411.42	10,000	3,689.87				
	604-43200-42650	UNIFORMS	225.96	1,750	293.36				
	604-43200-42660	POSTAGE	1,022.49	9,000	1,223.73-	Y			
	604-43200-42700	TRAVEL, CONF, DUES	20.00	2,500	1,535.28				
	604-43200-43300	NORTH PLANT IMPROVEMENTS	80,460.61	2,430,601	2,309,261.49				
	604-43200-43310	SOUTH PLANT IMPROVEMENTS	85,684.28	23,130,800	10,494,092.53				
	604-43250-42200	PROFESSIONAL SERVICES	8,160.67	300,000	133,445.41				
	604-43250-42500	REPAIRS	2,854.54	20,000	18,907.70-	Y			
	604-43250-42600	SUPPLIES	7,675.42	50,000	19,918.95-	Y			
	604-43250-42610	GAS	148.02	6,000	3,093.18				
	604-43250-42800	UTILITIES	493.24	50,000	5,954.27				
	604-43250-42910	BILLING OFFICE	437.05	8,000	38,276.37-	Y			
	604-43250-43347	23RD & OHLMAN LIFT STATION	22,200.00	1,665,149	93,372.42				
	604-43250-43348	HIGHWAY 37 UTILITIES	26,158.24	1,440,936	314,477.53				
	604-43250-43349	N HARMON/AIRPORT LIFT STAT	175,585.42	2,100,000	343,525.65				
	604-43250-43350	S HARMON/OHLMAN LIFT STATI	23,298.70	1,284,850	7,808.07-	Y			
	612-43220-42200	CONTRACT-MILLENNIUM	2,270.88	30,000	12,686.98				
	612-43220-42500	REPAIR & MAINTENANCE	3,529.68	10,000	16,879.96-	Y			
	612-43220-42600	SUPPLIES	118.47	18,000	12,055.52				
	612-43220-42800	UTILITIES	253.40	6,000	2,758.15				
	612-43230-42610	GAS & OIL	4,122.69	60,000	27,823.99				
	612-43230-42660	POSTAGE	1,019.38	8,000	1,292.53-	Y			
	612-43230-42910	BILLING OFFICE	437.04	8,000	38,275.36-	Y			
	612-43240-42205	MONITOR GROUND WATER-OLD L	2,406.00	11,500	8,544.75-	Y			
	612-43240-42500	REPAIR AND MAINTENANCE	401.24	32,000	6,336.16				
	612-43240-42600	SUPPLIES	544.64	60,000	6,759.69-	Y			
	612-43240-42610	GAS & OIL	3,363.28	110,000	58,426.12				
	612-43240-43320	FENCING	98,548.00	0	98,548.00-	Y			
	613-45650-42500	REPAIRS & MAINTENANCE	888.12	0	65,840.84-	Y			
	613-45650-42502	CONTRACT SERVICES	58,528.42	0	145,543.22-	Y			
	613-45650-42600	SUPPLIES & MATERIALS	1,232.88	0	56,428.07-	Y			
	613-45650-42610	COST OF GOODS SOLD	5,207.41	0	172,155.46-	Y			
	613-45650-42615	COGS-ALCOHOL	447.00	0	32,710.64-	Y			
	613-45650-42650	UNIFORMS	243.97	0	1,794.71-	Y			
	613-45650-42660	SHIPPING/POSTAGE	133.45	0	1,451.86-	Y			
	613-45650-42800	UTILITIES	26.52	0	74,938.01-	Y			
	613-45650-42905	ENTERTAINMENT	1,200.00	0	305,516.34-	Y			
	614-45250-42200	GOLF PRO CONTRACT	5,863.35	73,840	29,752.60-	Y			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	614-45250-42600	SUPPLIES & MATERIALS	100.05	27,500	2,490.81				
	614-45250-42603	SAND/GOLF COURSE	1,671.64	6,000	2,587.95				
	614-45250-42610	GAS & FUEL	750.72	15,000	891.61-	Y			
	614-45250-42800	UTILITIES	633.27	20,180	979.78-	Y			
	614-45250-43300	IMPROVEMENTS	21,632.69	20,000	1,632.69-	Y			
	621-44600-42600	SUPPLIES	1,186.85	30,400	9,981.25				
	621-44600-42610	GAS & OIL	95.93	13,775	6,323.03				
	652-41970-42165	CONTRIBUTIONS-GOLF/REC	13,500.00	0	13,500.00-	Y			
** 2025-2026 YEAR TOTALS **			1,573,962.65						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1110	CITY COUNCIL	456.16
101-1420	FINANCE	410.08
101-1440	HUMAN RESOURCES	1,214.70
101-1460	INSURANCE & BONDS	5,000.00
101-1935	INFORMATION TECHNOLOGY	660.15
101-2110	POLICE DEPARTMENT	1,629.15
101-2130	TRAFFIC DEPARTMENT	562,925.21
101-2200	FIRE DEPARTMENT	471.64
101-3100	STREET DEPARTMENT	57,668.40
101-3110	PUBLIC WORKS ADMIN	342.85
101-3120	STREET & SIDEWALK CONST	12,615.36
101-3130	SNOW REMOVAL	7,889.44
101-3150	STORM DRAINAGE	1,915.42
101-3700	CEMETERY	815.86
101-5500	LIBRARY	3,110.14
101-6500	ECONOMIC DEVELOPMENT	1,000.00

101 TOTAL	GENERAL	658,124.56
201-5110	RECREATION & AQUATICS	140.00
201-5140	RECREATION CENTER	9,090.12
201-5160	SPORTS COMPLEXES	101,747.89
201-5210	PARKS	7,374.22

201 TOTAL	PARK FUND	118,352.23

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
203-5220	LAKE	290.00

203 TOTAL	LAKE MITCHELL	290.00
209-6530	BUSINESS IMPROV #4	5,000.00

209 TOTAL	BUSINESS IMPROV DIST #4	5,000.00
218-5150	PALACE TRANSIT	3,078.41

218 TOTAL	COMMUNITY SERVICES	3,078.41
219-5140	NUTRITION	3,555.00

219 TOTAL	NUTRITION	3,555.00
230-3500	AIRPORT	473.30

230 TOTAL	AIRPORT	473.30
602	NON-DEPARTMENTAL	10.25
602-3330	WATER TREATMENT PLANT	3,615.23
602-3340	WATER DISTRIBUTION	116,208.20

602 TOTAL	WATER	119,833.68
604-3200	WASTE WATER TREATMENT	167,887.20
604-3250	WASTE WATER COLLECTION	267,011.30

604 TOTAL	SEWER	434,898.50
612-3220	RECYCLING PROGRAM	6,172.43
612-3230	WASTE COLLECTION	5,579.11
612-3240	LANDFILL	105,263.16

612 TOTAL	SANITATION	117,014.70

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
613-5650	CORN PALACE	67,907.77

613 TOTAL	CORN PALACE	67,907.77
614-5250	GOLF COURSE	30,651.72

614 TOTAL	GOLF COURSE	30,651.72
621-4600	EMS	1,282.78

621 TOTAL	EMERGENCY MEDICAL SERVICE	1,282.78
652-1970	HEALTH INSURANCE	13,500.00

652 TOTAL	HEALTH INSURANCE	13,500.00

** TOTAL **		1,573,962.65

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
E01 5311-FY18/19	GAMAIMT Garage Maintenance	209.45
	MAINT Maintenance/Repairs	574.65
	TIR Tires	1,321.07
	** PROJECT E01 TOTAL **	2,105.17
H01 SPORTS COMPLEX EQUIPMENT	42500 REPAIR/MAINTENANCE	233.73
	42603 SMALL EQUIPMENT	67.98
	** PROJECT H01 TOTAL **	301.71
H05 SOFTBALL	42500 REPAIR/MAINTENANCE	270.50
	42600 SUPPLIES/MATERIALS	158.38
	43300 IMPROVEMENTS-OTHER	145.72
	** PROJECT H05 TOTAL **	574.60
H06 ARENA-NORTH RINK	42600 SUPPLIES-MATERIALS	69.95
	42800 UTILITIES	11,382.91
	** PROJECT H06 TOTAL **	11,452.86

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
H07 PEPSI COMPLEX	42500	REPAIR/MAINTENANCE	432.09
	42600	SUPPLIES/MATERIALS	190.95
		** PROJECT H07 TOTAL **	623.04
H10 MUNROE PARK	43300	IMPROVEMENTS-OTHER	15,580.00
		** PROJECT H10 TOTAL **	15,580.00
H13 ARENA-SOUTH RINK	42600	SUPPLIES-MAINTENANCE	569.36
	42610	GAS-FUEL	130.00
		** PROJECT H13 TOTAL **	699.36
H50 PARKS EQUIPMENT	42500	REPAIR/MAINTENANCE	129.78
	42600	SUPPLIES/MATERIALS	23.97
		** PROJECT H50 TOTAL **	153.75
H51 PARK SHOP	42800	UTILITIES	379.85
	42900	MOSQUITO PROGRAM	5,434.00
		** PROJECT H51 TOTAL **	5,813.85
H55 DRY RUN CREEK PARK	42600	SUPPLIES/MATERIALS	521.28
	42800	UTILITIES	74.40
		** PROJECT H55 TOTAL **	595.68
H56 HITCHCOCK PARK	42800	UTILITIES	577.74
	43300	CAPITAL IMPROVEMENTS	12,986.00
		** PROJECT H56 TOTAL **	13,563.74
H60 NORTHRIDGE PARK	42800	UTILITIES	12.37
		** PROJECT H60 TOTAL **	12.37
H71 KIWANIS WOODLOT	42800	UTILITIES	46.23
		** PROJECT H71 TOTAL **	46.23
H78 WEST END BOAT LAUNCH	42800	UTILITIES	113.83
		** PROJECT H78 TOTAL **	113.83
J02 INDOOR AQUATIC CTR	ELE/GAS	UTILITIES-ELECTRIC/GAS	4,476.50
		** PROJECT J02 TOTAL **	4,476.50
J05 REC CTR CONCESSIONS	CONC SUP	CONCESSION SUPPLY	1,073.71
		** PROJECT J05 TOTAL **	1,073.71

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
J06 REC CTR-GENERAL BLDG	RM-BLDG REPAIR/MAINT-BUILDING	296.86
	RM-HVAC REPAIR/MAINT-HVAC	502.25
	SM-BLDG SUPPLIES/MATERIAL-BLDG	459.87
	SM-EQUIP SUPPLIES/MATERIAL-EQUIPMENT	8.49
	SM-JANIT SUPPLIES/MATERIAL-JANITORIAL	61.64
	SM-OFFIC SUPPLIES/MATERIAL-OFFICE	569.95
	SM-PLUMB SUPPLIES/MATERIAL-PLUMBING	20.78
	** PROJECT J06 TOTAL **	1,919.84
J09 REC CTR UTILITIES	ELE/GAS UTILITIES-ELECTRIC/GAS	1,619.29
	** PROJECT J09 TOTAL **	1,619.29
J50 OUTDOOR AQUATIC CENTER	PROF FEE CONCESSION CERTIFICATION	140.00
	** PROJECT J50 TOTAL **	140.00
L01 101	42600 SUPPLIES/MATERIALS	180.00
	** PROJECT L01 TOTAL **	180.00
L05 104	42500 REPAIR MAINTENANCE	30.00
	** PROJECT L05 TOTAL **	30.00
L12 109	42600 SUPPLIES MATERIALS	35.88
	** PROJECT L12 TOTAL **	35.88
L24 125	42500 REPAIRS MAINTENANCE	215.00
	** PROJECT L24 TOTAL **	215.00
L55 156	42500 REPAIR MAINTENANCE	33,224.97
	** PROJECT L55 TOTAL **	33,224.97
L58 162	42500 REPAIR MAINTENANCE	21.98
	** PROJECT L58 TOTAL **	21.98
L61 165	42500 REPAIR MAINTENANCE	670.00CR
	** PROJECT L61 TOTAL **	670.00CR
L71 903	42500 REPAIR MAINTENANCE	7,959.40
	** PROJECT L71 TOTAL **	7,959.40
L75 907	42500 REPAIR MAINTENANCE	406.60
	** PROJECT L75 TOTAL **	406.60

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
L92 178	42500 REPAIR MAINTENANCE	2,879.68
	42600 SUPPLIES MATERIALS	103.49
	** PROJECT L92 TOTAL **	2,983.17
L95 921	42500 REPAIR MAINTENANCE	375.00
	** PROJECT L95 TOTAL **	375.00

NO ERRORS

** END OF REPORT **

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09703	AMAZON CAPITAL SERVICES I-1CYX-VRP9-Q7JD		101-42200-42600	CEILING SPEAKER	000036	60.71
DEPARTMENT 2200 FIRE DEPARTMENT					TOTAL:	60.71

VENDOR SET: 01 City of Mitchell
PACKET: 07567 MEETING 12.01.2025
FUND : 101 GENERAL
DEPARTMENT: 5500 LIBRARY

ITEMS PRINTED: PAID, UNPAID

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09703	AMAZON CAPITAL SERVICES	I-1QJF-WVL3-73KV	101-45500-42600	FILAMENT PAPER, PENS	000036	40.87
DEPARTMENT 5500 LIBRARY					TOTAL:	40.87
FUND 101 GENERAL					TOTAL:	101.58

VENDOR SET: 01 City of Mitchell
PACKET: 07567 MEETING 12.01.2025
FUND : 201 PARK FUND
DEPARTMENT: 5140 RECREATION CENTER

ITEMS PRINTED: PAID, UNPAID

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09703	AMAZON CAPITAL SERVICES	I-1QYM-9HF7-39XX	201-45140-42601	FOAM SHEETS,CANDY,CHIPS	000036	98.92
01-09703	AMAZON CAPITAL SERVICES	I-1QYM-9HF7-39XX	201-45140-42600	FOAM SHEETS,CANDY,CHIPS	000036	30.98
DEPARTMENT 5140 RECREATION CENTER					TOTAL:	129.90

VENDOR SET: 01 City of Mitchell

ITEMS PRINTED: PAID, UNPAID

PACKET: 07567 MEETING 12.01.2025

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09703	AMAZON CAPITAL SERVICES	I-1L6N-L9NX-QVG1	201-45160-42600	TONER CARTRIDGE	000036	38.61
DEPARTMENT 5160 SPORTS COMPLEXES					TOTAL:	38.61

VENDOR SET: 01 City of Mitchell
PACKET: 07567 MEETING 12.01.2025
FUND : 201 PARK FUND
DEPARTMENT: 5210 PARKS

ITEMS PRINTED: PAID, UNPAID

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09703	AMAZON CAPITAL SERVICES	I-1FVV-3D7H-P37C	201-45210-42600	DRIVEWAY MARKERS	000036	324.65
DEPARTMENT 5210 PARKS					TOTAL:	324.65
FUND 201 PARK FUND					TOTAL:	493.16

VENDOR SET: 01 City of Mitchell

ITEMS PRINTED: PAID, UNPAID

PACKET: 07567 MEETING 12.01.2025

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5150 PALACE TRANSIT

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09703	AMAZON CAPITAL SERVICES	I-1QGN-VC77-6K4L	218-45150-42511	FIXING OUTSIDE VACUUM HOSE	000036	14.99
DEPARTMENT 5150 PALACE TRANSIT					TOTAL:	14.99

VENDOR SET: 01 City of Mitchell
PACKET: 07567 MEETING 12.01.2025
FUND : 218 COMMUNITY SERVICES
DEPARTMENT: 5180 JVCC

ITEMS PRINTED: PAID, UNPAID

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09703	AMAZON CAPITAL SERVICES	I-1K1N-7X4G-LD4K	218-45180-42600	SIGN HOLDERS	000036	46.87
DEPARTMENT 5180 JVCC					TOTAL:	46.87
FUND 218 COMMUNITY SERVICES					TOTAL:	61.86

VENDOR SET: 01 City of Mitchell
PACKET: 07567 MEETING 12.01.2025
FUND : 602 WATER
DEPARTMENT: 3340 WATER DISTRIBUTION

ITEMS PRINTED: PAID, UNPAID

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09703	AMAZON CAPITAL SERVICES	I-1GLW-HF4J-LW4P	602-43340-42600	CLIPBOARD STORAGE	000036	74.43
DEPARTMENT 3340 WATER DISTRIBUTION						TOTAL: 74.43
FUND 602 WATER						TOTAL: 74.43

VENDOR SET: 01 City of Mitchell

ITEMS PRINTED: PAID, UNPAID

PACKET: 07567 MEETING 12.01.2025

FUND : 613 CORN PALACE

DEPARTMENT: 5650 CORN PALACE

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09703	AMAZON CAPITAL SERVICES	I-1WFC-3WN6-JNM4	613-45650-42600	DOOR TRIM	000036	24.97
DEPARTMENT 5650 CORN PALACE					TOTAL:	24.97
FUND 613 CORN PALACE					TOTAL:	24.97
REPORT GRA TOTAL:						756.00

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2025	101-42200-42600	SUPPLIES	60.71	24,950	2,521.21				
	101-45500-42600	SUPPLIES & MATERIALS	40.87	12,000	1,880.36				
	201-45140-42600	SUPPLIES & MATERIALS	30.98	35,027	4,096.43				
	201-45140-42601	CONCESSION SUPPLIES	98.92	15,000	4,161.28				
	201-45160-42600	SUPPLIES & MATERIALS	38.61	68,128	5,421.21				
	201-45210-42600	SUPPLIES & MATERIALS	324.65	96,851	5,709.50				
	218-45150-42511	GARAGE REPAIR & MAINTENANC	14.99	20,000	10,570.56				
	218-45180-42600	SUPPLIES & MATERIALS	46.87	5,900	1,606.69				
	602-43340-42600	SUPPLIES & MATERIALS	74.43	125,000	116,635.31-	Y			
	613-45650-42600	SUPPLIES & MATERIALS	24.97	0	55,195.19-	Y			
		** 2025 YEAR TOTALS	756.00						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-2200	FIRE DEPARTMENT	60.71
101-5500	LIBRARY	40.87

101 TOTAL	GENERAL	101.58
201-5140	RECREATION CENTER	129.90
201-5160	SPORTS COMPLEXES	38.61
201-5210	PARKS	324.65

201 TOTAL	PARK FUND	493.16
218-5150	PALACE TRANSIT	14.99
218-5180	JVCC	46.87

218 TOTAL	COMMUNITY SERVICES	61.86
602-3340	WATER DISTRIBUTION	74.43

602 TOTAL	WATER	74.43

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
613-5650	CORN PALACE	24.97

613 TOTAL	CORN PALACE	24.97

** TOTAL **		756.00

NO ERRORS

** END OF REPORT **

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 1, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on an Application for NIEW LLC-Conditional Use Permit		
Explanation/Background of Agenda Item Requested:	NIEW LLC has applied for a conditional use permit for Alcohol Sales (on-sale); located at 1218 E 1st Ave, legally described as Lots 11 & 12, Block 13, Gleeson's Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned NS Neighborhood Shopping District. Planning Commission motioned to recommend approval; 4 aye, 0 nay and 3 absent. Motion carried. See Planning Commission Unsigned Minutes 11-24-25.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** \$250 application fee due with the application.

- Applicant is request to rezone property from Click or tap here to enter text. District to Click or tap here to enter text. District.

☐ **Variance** \$150 application fee due with application.

- Description of Variance: Click or tap here to enter text.
- Description of Hardship: Click or tap here to enter text.

☒ **Conditional Use Permit** \$150 application fee due with application

- Description of Conditional Use: Alcohol Sales (on-sale)

☐ **Plat Application** \$100 application fee due with application

This Application is for the following described real property:

Legal Description: Lots 11 & 12, Block 13, Gleeson's Addition, City of Mitchell, Davison County, South Dakota.

Property Address: 1218 E 1st Ave

Dated this 5th day of November , 2025.

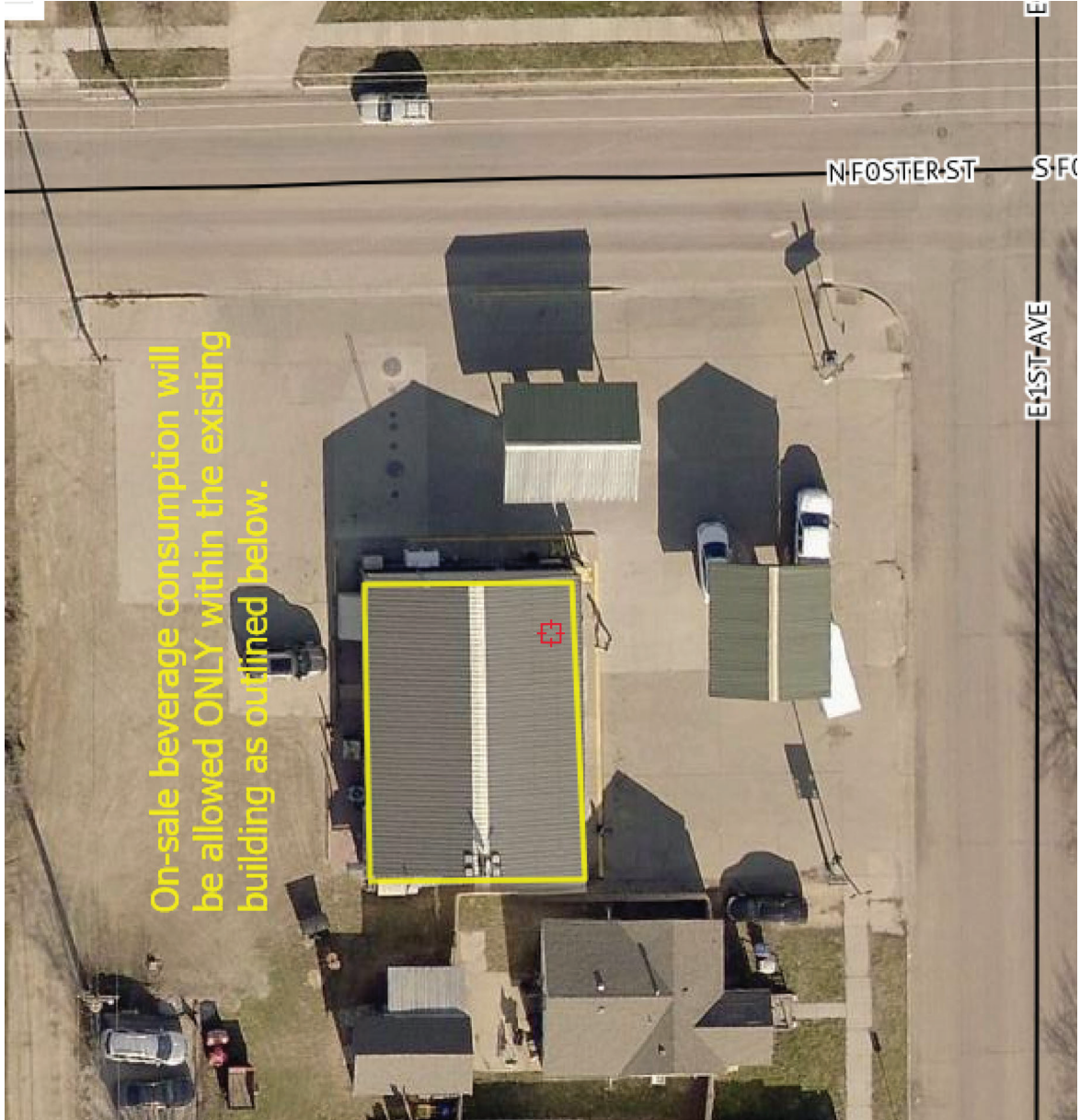
NIEW LLC, a South Dakota limited liability company

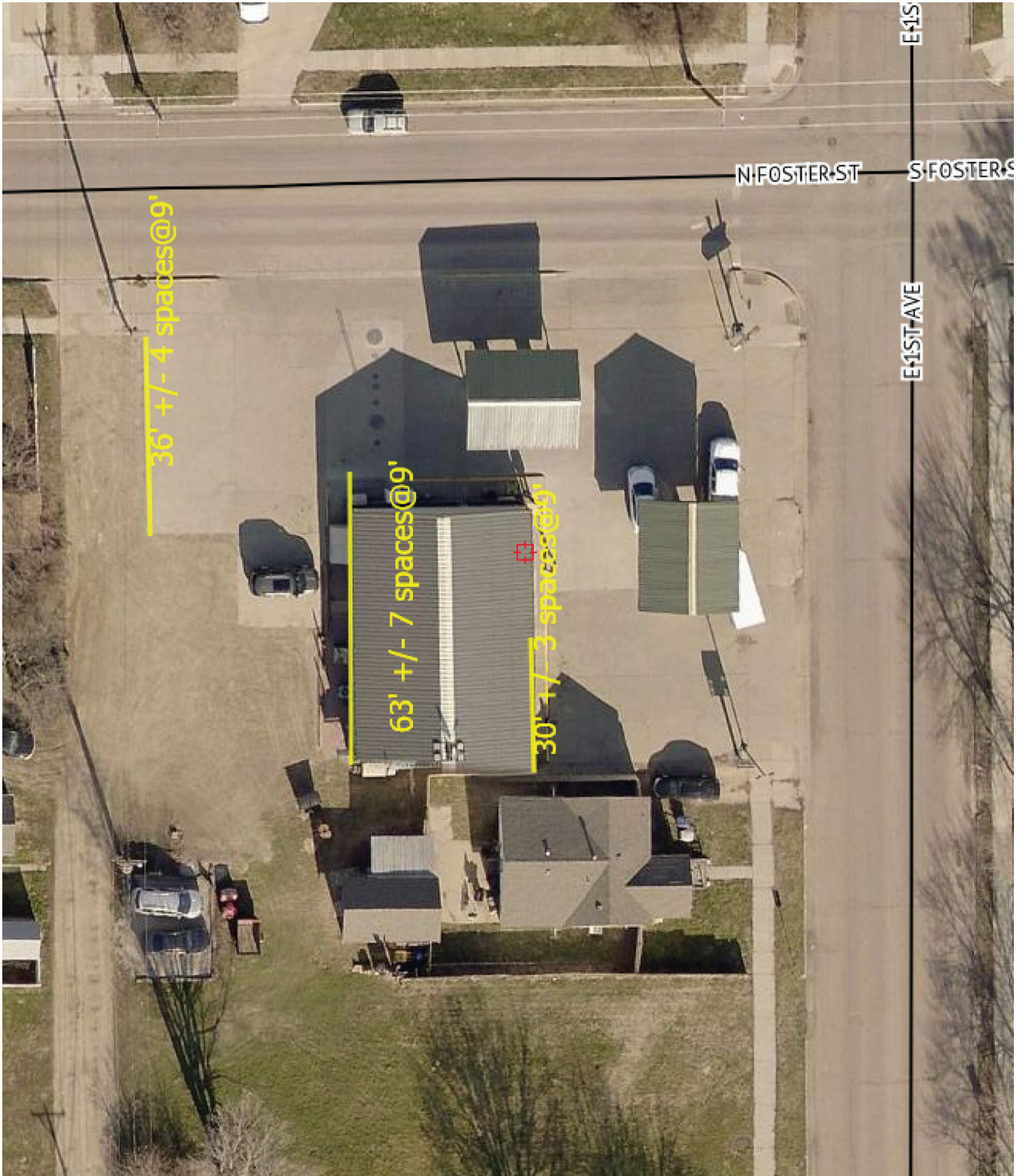
APPLICANT

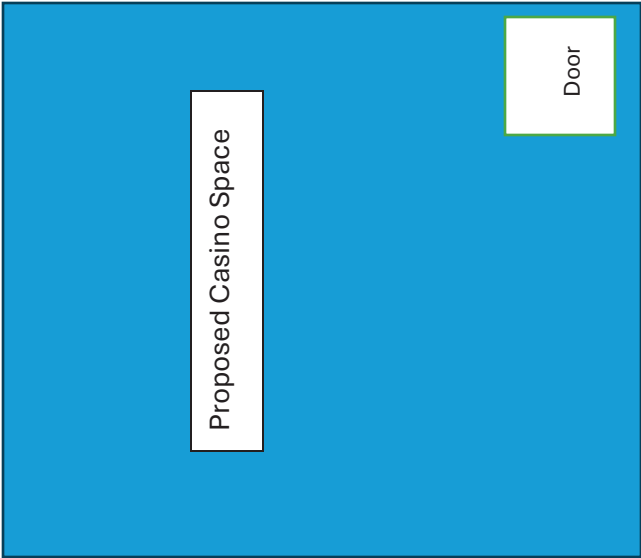
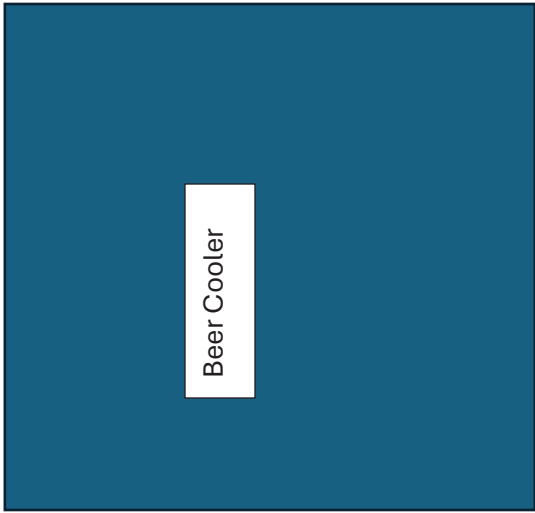
 authorized member

NIEW LLC

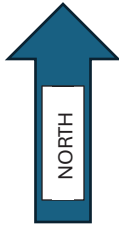
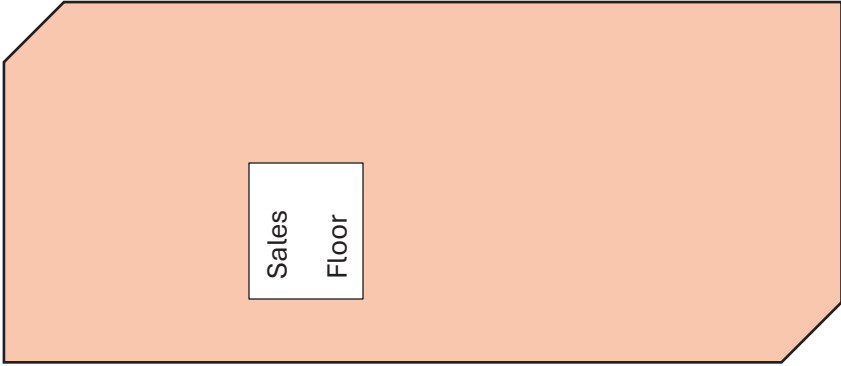
OWNER







NOTE: All improvements to effectuate on-sale malt beverage/wine will be within the current building footprint.



NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED that NIEW LLC has applied for a conditional use permit for Alcohol Sales (on-site); located at 1208 E 1st Ave, legally described as Lots 11 & 12, Block 13, Gleeson's Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned NS Neighborhood Shopping District.

YOU ARE FURTHER NOTIFIED, that public hearings will be held by the City Planning Commission on Monday, November 24, 2025, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, December 1, 2025 at 6:00 P.M., at the Council Chambers, Mitchell City Hall, 612 N Main St. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

Dated this 5th day of November, 2025.

Michelle Bathke

FINANCE OFFICER

Publish once: 12th day of November, 2025

Approximate Cost:

NIEW LLC
1218 E 1st Ave
Mitchell, SD 57301

Habitat for Humanity
Rachel Hagenbaugh
417 N Main St #117
Mitchell, SD 57301

Mary Rodriguez
PO Box 701
Mitchell, SD 57301

Jerry Fischer
Julia Fischer
1209 E 2nd Ave
Mitchell, SD 57301

Kimberly Vanwalleghen
40813 241st St
Letcher, SD 57359

Aaron & April Miller
1219 E 2nd Ave
Mitchell, SD 57301

Chad Gerlach
1225 E 2nd Ave
Mitchell, SD 57301

Lyle Johnson
114 N Foster ST
Mitchell, SD 57301

Ruth Kaley
118 N Foster St
Mitchell, SD 57301

Carrie Roth
1313 E 2nd Ave
Mitchell, SD 57301

Curtis Gakin
102 N Foster St
Mitchell, SD 57301

Martin & Lila Eilts
1301 E 1st Ave
Mitchell, SD 57301

Andrew Hoffman
1303 E 1ST Ave
Mitchell, SD 57301

Larry & Jane Sexton
1317 E 1st Ave
Mitchell, SD 57301

City of Mitchell
612 N Main
Mitchell, SD 57301

November 12, 2025

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that NIEW LLC has applied for a conditional use permit for Alcohol Sales (on-site); located at 1208 E 1st Ave, legally described as Lots 11 & 12, Block 13, Gleeson's Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned NS Neighborhood Shopping District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing and make their recommendation to the Board of Adjustment on this application on Monday, November 24, 2025, 12:00 P.M. (Noon) and the Board of Adjustment will render the final decision at a hearing on Monday, December 1, 2025 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD. All interested parties may attend the hearings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

The complete application and all supporting documents can be found on the City of Mitchell's agenda center located @ <https://mitchellsd.portal.civicclerk.com/>. If you have any questions regarding this matter, you can reach Mark Jenniges at the above location and phone number or by email @ mark.jenniges@cityofmitchellsd.gov.

I/We

JERRY FISCHER

OWNER

1209 EAST 2ND AVE MITCHELL SD, 57301

ADDRESS

 APPROVE

X DISAPPROVE

COMMENTS: I HOPE THE PLANNING COMMISSION THINKS ABOUT ALL THE KIDS THAT ARE AT THE PARK SWIMMING AND WOULD GO TO A PLACE WITH A BAR, PLUS SCHOOL KIDS GO THERE ALSO (NOT A PLACE FOR KIDS) THE PLACE ISN'T THAT BIG TO PUT A BAR, NOT MUCH PARKING AREA, IT GETS BUSY WITH TRAFFIC AND THE ALLEY WITH TRUCKS AND PEOPLE AND KIDS WALKING, THIS IS A QUIET NEIGHBORHOOD WITH ELDERLY PEOPLE WE DON'T NEED TROUBLE MAKERS AT A BAR. WE ~~BE~~ BELIEVE THIS IS ALL ABOUT HAVING VIDEO LOTTERY

Outside expectations

November 12, 2025

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that NIEW LLC has applied for a conditional use permit for Alcohol Sales (on-site); located at 1208 E 1st Ave, legally described as Lots 11 & 12, Block 13, Gleeson's Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned NS Neighborhood Shopping District.

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The complete application and all supporting documents can be found on the City of Mitchell's agenda center located @ <https://mitchellsd.portal.civicclerk.com/>. If you have any questions regarding this matter, you can reach Mark Jenniges at the above location and phone number or by email @ mark.jenniges@cityofmitchellsd.gov.

I/We Martin Edts / Dila Edts
OWNER
1301 EAST First
ADDRESS

☒ APPROVE
☒ DISAPPROVE

COMMENTS: *This was brought up several years ago and was rejected then. I don't know what has changed to allow on-sale Alcohol in this neighborhood*

Dear city of Mitchell

I am in favor of approving Arnie's conditional use permit at first and foster. I believe Arnie's is a part of our community and I support it's growth. I am a local customer who lives a block away. Thanks

Shawna Claussen
1310 e 2nd
Mitchell SD 57301

I support the conditional use permit in favor of Arnie's on foster. Thank you.
Trey Diedrich

I am writing to show support for a conditional use permit in favor of Arnie's first and foster. I live close and support with the growth of Arnie's. I stop to and from work almost on the daily.

Byron Martin Jr

November 12, 2025

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that NIEW LLC has applied for a conditional use permit for Alcohol Sales (on-site); located at 1208 E 1st Ave, legally described as Lots 11 & 12, Block 13, Gleeson's Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned NS Neighborhood Shopping District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing and make their recommendation to the Board of Adjustment on this application on Monday, November 24, 2025, 12:00 P.M. (Noon) and the Board of Adjustment will render the final decision at a hearing on Monday, December 1, 2025 at 6:00 P.M., all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD. All interested parties may attend the hearings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

The complete application and all supporting documents can be found on the City of Mitchell's agenda center located @ <https://mitchellsd.portal.civicclerk.com/>. If you have any questions regarding this matter, you can reach Mark Jenniges at the above location and phone number or by email @ mark.jenniges@cityofmitchellsd.gov.

I/We Sarah Reynolds, partner, Niew LLC
OWNER
1212 E 1st Ave Mitchell
ADDRESS

X APPROVE

 DISAPPROVE

COMMENTS:

Outside expectations

Goodmorning,

I just wanted to reach out to say I fully support this opportunity for Arnie's to receive a conditional use permit. As a renter right next door, this sounds like such a great idea to bring to the community.

Gabriella Garrels

November 12, 2025

TO WHOM IT MAY CONCERN:

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I/We Larry & Jane Sutton
OWNER
1307 E. 1st Ave Mitchell SD 57301
ADDRESS

X APPROVE

 DISAPPROVE

COMMENTS:

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:
The original amended bill was 35-4-10; No more than two off-sale licenses issued for the first one thousand people in the population. The new bill sets the license limit at no more than three for the first one thousand in the population and one for each additional 1,500 residents or fraction thereof.

Due to an additional package liquor license as of July 1, 2025, staff published a notice for the bid opening for the license and invited applicants to apply. Bids were opened on November 6, 2025 in City Hall at 12:00 p.m. Two applications were received as follows:

Niew LLC dba Arnie's 1218 East 1st Avenue Mitchell SD 57301	\$18,501.00
TEAM Haus Inc dba Westside Sinclair 1905 North Main Street PO Box 483 Mitchell SD 57301 Mitchell SD 57301	\$20,601.00

Following the bid award, staff published a notice that the application would be heard and acted upon at the December 1, 2025 City Council meeting.

Staff recommends approving the application of TEAM Haus Inc. doing business as Westside Sinclair based on their submission of the application and its high bid amount of \$20,601.00. The license will become active as of January 1, 2026.

NOTICE OF APPLICATION FOR SALE OF ALCOHOLIC BEVERAGES

The City of Mitchell has opened the application process for an Off-Sale Package Liquor License. The application period will be open from Monday, October 20, 2025 until Thursday, November 6, 2025 at 12:00 PM. Interested applicants may obtain an application from the City of Mitchell Finance Office. The State of South Dakota caps the number of Off-Sale Package Liquor Licenses available within cities. The City of Mitchell currently has one Off-Sale Package liquor license for sale. The amount of the license is determined by a sealed bid and per SDCL 35-4-2, "The cost for an off-sale License cannot be less than \$300.00 and the renewal fee may not exceed \$500.00." That consideration is expected to occur at the November 17, 2025 City Council Meeting.

Sealed bids must contain a completed Off-Sale Package Liquor License application. Sealed bids must also contain a certified check, cashier's check or bank draft issued upon a National or State Bank made payable to the City of Mitchell in the amount of the applicant's bid. All bid materials must be sealed in an envelope. The envelope must be clearly and legibly labeled **Off-Sale Package Liquor License bid** and list the applicant's name and address.

Sealed bids will be publicly opened and read in the City Council Chambers of City Hall at the above time. Any proposal otherwise submitted will be deemed non-conforming and ineligible for consideration for the award of the bid. City reserves the right to reject any and all bids and to waive any and all informalities. Except as to rejected bids, the City Council will award the license to the highest qualifying bidder. Checks of the unsuccessful bidders will be returned after award of the contract.

Important Dates and Information for Off-Sale Package Liquor License:

- Application Period: Monday, October 20, 2025-Thursday, November 6, 2025 at 12:00 PM
- Bidders of the license cannot have a felony conviction on their record.
- Bid Opening: November 6, 2025 at 12:00 pm
- The City Council will award bid at the November 17th City Council meeting.
- License will be effective as of January 1, 2026.
- Agendas for the City Council meetings can be viewed at: www.cityofmitchell.org/AgendaCenter.

Dated this 15th day of October, 2025.

Michelle Bathke
Finance Officer

Outside expectations

**NOTICE OF HEARING UPON APPLICATION
FOR
SALE OF ALCOHOLIC BEVERAGES**

It appearing that application for license for the sale of alcoholic beverages, in the City of Mitchell, South Dakota, as the same is defined and classified under the provision of 1967 SDCL, Title 35, and Acts Amendatory thereof, has been presented to the governing body and filed in the office of the Finance Officer, as follows:

On the application of Team Haus Inc, dba Westside Sinclair, 1905 West Havens Avenue, Mitchell, SD for a new Retail (Off-Sale) Package Liquor License

Notice is hereby given that the above described applications will be considered by the City Council of Mitchell, South Dakota, at 6:00 p.m. on December 1, 2025 in the Council Chambers of City Hall of the City of Mitchell, Davison County, South Dakota, at which time and place any and all persons interested in the approval or rejection of such applications may appear and be heard.

Dated this 18th day of November, 2025.

BY ORDER OF THE CITY COUNCIL:


Michelle Bathke, Finance Officer

Published once at the approximate cost of _____.

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

TEAM. Haus Inc.
1905 N. Main St. P.O. Box 483
Mitchell, SD 57301-0483

Owner's Telephone #: 605-999-7777

B. Business Name and Address

Westside Sinclair
1527 W. Havens Ave.
Mitchell, SD 57301-4104

Business Telephone #: 605-995-1130

Place of business is located in a municipality? ☒ Yes ☐ No

County: Davison

Do you own or lease this property? ☒ Own ☐ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☒ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this license in active use? ☐ Yes ☐ No will be

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☒ Yes ☐ No If Yes, please list on the back page.

D. Legal description of licensed premise:

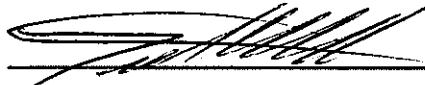
North 151 ft. of West 167 ft.
of Block 4
Sunnyside Addition

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1027-6571-ST

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 11-3-2025 Print Name Tim Wiebelhaus Signature 

H. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC T.E.A.M. Haus Inc.

Address of office and principal place of business of corporation/partnership/LP/LLC 1905 N. Main St. Box 483 Mitchell, SD 57301

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<u>Tim Wiebelhaus</u>		<u>40765 241st St. Litcher SD</u>	<u>Retail - pres.</u>
<u>Lorrie Wiebelhaus</u>		<u>57359</u>	<u>J.P. - retail</u>

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
<u>Tim Wiebelhaus</u>	<u>RW-6598, RB-25700, RW-6507, RB-25701,</u>
<u>Lorrie Wiebelhaus</u>	<u>PB 1280, PL-4657, RL 5764</u>

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

T.E.A.M. Haus Inc. 1905 N. Main St. Mitchell, SD 57301

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

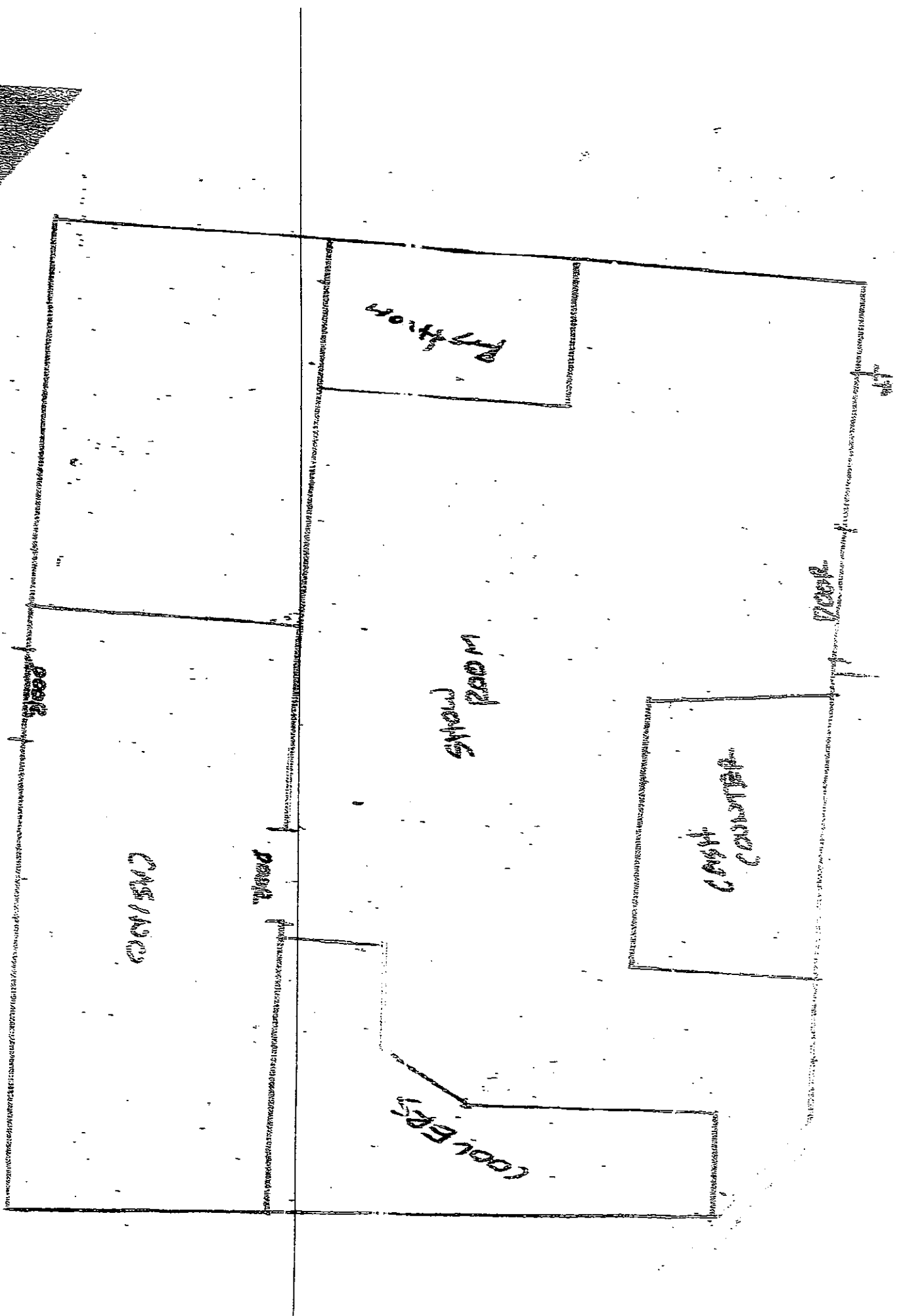
We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



11-3-2025



CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 1, 2025	Requested By:	CINDY ROTH
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve the Applications for Renewal of 2026 Liquor and Wine Licenses		
Explanation/Background of Agenda Item Requested:	Background check have been paid and property taxes are current.		



It appearing that application for license for the sale of alcoholic beverages, in the City of Mitchell South Dakota, as the same are defined and classified under the provision of 1967 SDCL, title 35, and Acts Amendatory thereof, has been presented to the governing body and filed in the office of the Finance Officer, as follows:

License #	Retail (On-Sale) Liquor Licenses	Business Address
RL-30753	JTZ Properties LLC	400 North Harmon Drive
RR-30362	Commerce Marketing Group II LLC	Lot 2 B a Subdivision of Lot 2, Block 4 of Westwood First Addition, a Subdivision of the NW ¼ of Section 16, Township 103 N, Range 60, W of the 5 th PM. Portions of which lie within the City of Mitchell (Lot North of 1524 North Commerce Street)

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 1, 2025	Requested By:	Dean Knippling
Desired Action of City Council:	Approve		
Amount Budgeted in current fiscal year for this item (if applicable):	NA		
Agenda Item:	Action to Approve Agreement #A2025-70, James Valley Drug Task Force Joint Powers Agreement		
Explanation/Background of Agenda Item Requested:	The James Valley Multi-Jurisdictional Drug Task Force Joint Powers Agreement would be made between the City of Mitchell and the following counties: -Aurora County -Davison County -Hanson County -Sanborn County The agreement's purpose and objective are to create the James Valley Drug Task Force for the purpose of combining and coordinating their law enforcement investigative services. This agreement shall begin on January 1st, 2026, and continue for a period of one year. This agreement will be considered for approval by the members every year thereafter. It is requested that approval be given to Mayor Jordan Hanson and Chief Dean Knippling to be authorized to sign this agreement.		

JAMES VALLEY MULTI-JURISDICTIONAL DRUG TASK FORCE JOINT POWERS AGREEMENT

AGREEMENT made between the following:

1. The County of Aurora, a duly created and existing county under and by virtue of the Constitution and laws of South Dakota, acting by and through its elected and authorized County Commissioner and its duly elected Sheriff;
2. The County of Davison, a duly created and existing county under and by virtue of the Constitution and laws of South Dakota, acting by and through its elected and authorized County Commissioner and its duly elected Sheriff;
3. The County of Hanson, a duly created and existing county under and by virtue of the Constitution and laws of South Dakota, acting by and through its elected and authorized County Commissioner and its duly elected Sheriff;
4. The County of Sanborn, a duly created and existing county under and by virtue of the Constitution and laws of South Dakota, acting by and through its elected and authorized County Commissioner and its duly elected Sheriff;
5. The City of Mitchell, acting by and through its duly elected and authorized Mayor and its duly appointed Chief of Public Safety; and that all of the above enumerated entities listed in item one through four (1-4) shall hereinafter be referred to as Parties.

RECITALS

WHEREAS, SDCL 1-24-2 et seq. authorizes any county, municipality or other public agency of the State of South Dakota to jointly exercise and enjoy powers, privileges or authority; and,

WHEREAS, SDCL 34-20B-58 et seq. authorizes the several counties and municipalities of the State to establish funds and make appropriations and expend such funds confidentially for the purpose of making purchases and acquisitions of drugs and substances which are illegal, when such purchases are necessary to obtaining drug convictions; and,

WHEREAS, the sale and distribution of illicit drugs within the James Valley Multi-Jurisdictional Drug Task Force's (hereinafter Task Force) geographical area has spread beyond county lines and has become a regional concern; and,

WHEREAS the parties to this AGREEMENT have met to determine how best to stop the increased sale and distribution of illicit drugs; and,

WHEREAS, the Attorney's General's Task Force on Drugs is required by law to initiate asset and conveyance forfeitures under SDCL 34-20B; and,

WHEREAS, it is the consensus of opinion of the Parties hereto that current drug enforcement is too localized, fragmented and understaffed, resulting in piecemeal investigations and prosecution; and,

WHEREAS, the Parties agree that there is a need for a more regionalized concept for drug enforcement, to include, but not limited to, one central reporting and drug enforcement information system and at least one full time Special Drug Investigator employed by the Mitchell Police Division operating primarily within the geographical area of the Multi-Jurisdictional Drug Task Force; and the assistance of the Division of Criminal Investigation and,

WHEREAS, each governing body has reviewed and approved this Agreement and has designated its governing body representative to execute this Agreement herein referred to as the Task Force Agreement.

NOW THEREFORE, in consideration of the mutual promises and obligations herein contained, and in consideration of the participation in the benefits to be derived from the Task Force Agreement, the Parties hereto agree as follows:

PURPOSES AND OBJECTIVES

1. The aforementioned Parties, having organized Sheriff's Offices and Police Departments, hereby enter into this Agreement to create the JAMES VALLEY DRUG TASK FORCE for the purpose of combining and coordinating their law enforcement investigative services to do the following:
 - a. Establish a regional unit to accept, catalog, file and collect information concerning the use, sale and distribution of illicit drugs, marijuana, and controlled substances, which information will be shared with and by the Criminal Statistics Analysis Center, South Dakota Office of Attorney General.
 - b. Arrange for the exchange of information between City, County, State and Federal law enforcement agencies concerning the use, sale and trafficking of illicit drugs, marijuana, and controlled substances.
 - c. To employ at least one full time Special Drug Investigator who is employed by the Mitchell Police Division and who shall be cross-deputized as a law enforcement officer for each jurisdiction within the Task Force, and pay for the expenses as determined by the Board of Directors (Drug

Advisory Board) for the purpose of providing drug-related investigative assistance to local law enforcement agencies within the Task Force.

- d. Enhance the investigation, prosecution, and conviction of multi-jurisdiction illicit drug, marijuana, and controlled substances conspiracies and conspirators.
- e. Reduce the number of fractional and duplicative investigations and prosecutions.
- f. Increase the use of civil remedies to recover assets traceable to criminal activity.

BOARD OF DIRECTORS (DRUG ADVISORY BOARD)

A. Composition.

- 1. The Board of Directors for the James Valley Drug Task Force shall consist of at least five (5) members consisting of the following:

- a. The duly elected or appointed Sheriff from each participating county, or their authorized representative.
- b. The Chief of Public Safety from the City of Mitchell, or their authorized representative.

Plus three ex-officio members:

- c. One (1) representative from the South Dakota Division of Criminal Investigation. Ex-officio.
- d. One (1) representative from the South Dakota Highway Patrol. Ex-officio.
- e. The Project Coordinator. Ex-officio.

B. General Powers.

- 1. The Board of Directors may:
 - a. Adopt, amend and repeal bylaws, rules and regulations consistent with South Dakota law.
 - b. Maintain an office at such place or places within the State as it may designate.

- c. Make and execute contracts and all other instruments necessary or convenient for the performance of its duties and the exercise of its powers.
- d. Receive and accept from any source aid or contributions of moneys, property, labor, or other things of value to be held, used and applied to carry out the mission of the Task Force.
- e. Cooperate with and exchange services, personnel and information with any Federal, State, or Local government agency.
- f. Do any act necessary or convenient to carry out the purposes of this Agreement.

C. Duties and Functions.

1. Functions of the Board of Directors of the Task Force:

- a. The Coordinator, who shall be a law enforcement officer, elected from the Board membership shall preside at the Board of Director meetings.
- b. The Coordinator shall file with the Chief Executive Officer of each participating governing body an annual written report setting forth necessary information to satisfy South Dakota law concerning the accounting of funds. In addition, the Coordinator shall report on the operations and activities to the extent he can do so. In making reports to the governing bodies he shall take proper precautions to maintain security and protect confidential information and sources.
- c. The Coordinator shall act as the immediate supervisor of the Special Drug Investigator(s) and any personnel assigned to the Task Force, and of the day-to-day activities of the overall project. The Coordinator may authorize expenditures up to \$1,500 for the routine operating expenses of the Task Force. The Coordinator shall report to the Board of Directors.
- d. Have the authority to appoint at least one (1) Special Drug Investigator for the purpose of providing drug-related investigative assistance to local law enforcement agencies within the geographical area of the Task Force to gather evidence of criminal violations of South Dakota laws relating to the production, use, possession and trafficking of illicit drugs, marijuana, and controlled substances, and investigation of related criminal activity.
- e. The agent that is appointed will be cross-deputized as a Drug Investigator(s) from each jurisdiction participating in the Task Force.

- f. Authorize the expenditures of funds to hire any other employees, which are necessary to fulfill the objectives of the Task Force. The Board of directors shall determine the salary of all employees and authorize expenditures for their expenses at State approved rates. Confidential Informants used by the Task Force shall not be subject to board approval, but shall be hired by the Coordinator.
- g. The agent appointed as Drug Investigator will remain a full-time employee with the City of Mitchell and shall receive all the benefits of a City of Mitchell Police Officer.

D. Voting Requirements.

- a. The Board shall hold at least two (2) regular meetings each year to review and oversee the operations and activities of the Task Force.
- b. A quorum of the members of the Board of Directors must be present to hold a meeting. Each member shall have one equal vote on all decisions put before the Board.
- c. All substantive policy decisions and fiscal authorizations of more than one thousand five hundred dollars (\$1,500.00) shall require approval of a majority of the members present.
- d. Special meetings may be called at the discretion of the Chairman, the Project Coordinator, or when requested by a majority of the membership.
- e. A two-thirds majority of the voting members of the Board of Directors must approve any amendment to the bylaws drafted by the participants. This Agreement may not be amended without the mutual consent of the Board.

FUNDING AND LIABILITY SHARING

- 1. Appropriations from the participating counties and municipalities and monies from the Attorney General's Task Force on drugs and other available sources shall finance the operation and activities of the Task Force. Each Party's share shall be based upon a reasonable formula as agreed upon by the Board of Directors of the Task Force.
 - A. The Parties based upon the pro rata formula agreed upon by the Board of Directors shall provide funds necessary to fulfill the purposes of this Agreement.

- B. Drug buy funds shall be deposited in a Federally insured institution within the State of South Dakota, in a separate account, and under no circumstances shall such funds be commingled with any other funds from any source. This account shall be separate from the account referred to in 1.A immediately above.
 - C. Asset forfeiture funds shared with the Drug Task Force shall be deposited in a Federally insured institution within the State of South Dakota. This account shall be separate from the accounts referred to in 1.B.
- 2. Any liability, occurring as a consequence of the activities of any employee hired by the Task Force, while operating within the scope of their assigned duties, over and above the sum covered by any insurance policy, shall be shared on a pro rata basis proportionate to the sum invested by each participating unit of local government. Nothing within this Agreement, however, is intended or shall be construed as a waiver of any Party's sovereign immunity.
 - 3. Property belonging to the Task Force may be assigned or checked out to various members of the Task Force. Any property that is checked out shall be insured by the member's employer. Any uninsured loss of property checked out to members, shall be the responsibility of the member's employer.

MISCELLANEOUS PROVISIONS

- 1. County and municipal law enforcement shall cooperate with the Special Drug Investigator position of the Mitchell Police Division in the following manner:
 - A. Whenever local law enforcement gathers information or evidence concerning the use, sale and distribution of illicit drugs, marijuana, and controlled substances, that information shall be promptly forwarded to the Task Force's Special Drug Investigator of the Mitchell Police Division to be cataloged and filed.
 - B. Execute and serve search warrants, arrest warrants, administrative inspection warrants, subpoenas and summons at no cost to the Task Force, seizures of property, cooperate and assist Special Drug Investigator of the Mitchell Police Division in ongoing investigations as might be requested.
- 2. Any motor vehicle, boat, aircraft, conveyance or asset which shall be seized by a participating law enforcement agency in connection with arrest of any individual as a result of a Task Force investigation in accordance with South Dakota law, shall become the property of the State of South Dakota for its use in drug related activities, at the discretion of the Attorney General.

3. All disputes between participating law enforcement agencies arising from the operations and activities of the Task Force shall be settled by the Board of Directors.
4. All news releases pertaining to drug arrests within the geographical area of the Task Force region shall be formulated by the Board of Directors and released by the Project Coordinator or designee of the Board of Directors.
5. This agreement shall begin on the 1st Day of January 2026 and continue for a period of one year. This agreement will be considered for approval by the members every year thereafter.

TERMINATION

1. Any Party desiring to terminate its participation in this Agreement shall indicate such intent in writing by its Chief Executive Officer or elected official to the Board of Directors, Attorney General, and other participating governing body's Task Force members. Termination of participation in the Agreement by such participant shall be deemed to be effective sixty (60) days after receipt of such notice. Individual Parties terminating the Agreement are not entitled to a refund of any monies paid into all bank accounts, however, all other assets accumulated by the Task Force shall be dispersed to the terminating member based upon the same pro-rata formula used for assessments.
2. This Agreement may be terminated and the Task Force dissolved upon majority vote of the Board. Upon termination **by all** of the participants, the Parties shall dispose of all property or assets remaining based upon the same pro rata formula used for assessments.

IN WITNESS WHEREOF, **we have set our hand and seal this ____**, day of ____
_____, **2025** (*Complete date).

Chairperson, Aurora County
Board of Commissioners

Aurora County Sheriff

*add date that agreement was signed to the top of this page

Chairperson, Davison County
Board of Commissioners

Davison County Sheriff

*add date that agreement was signed to the top of this page

Chairperson, Hanson County
Board of Commissioners

Hanson County Sheriff

*add date that agreement was signed to the top of this page

Chairperson, Sanborn County
Board of Commissioners

Sanborn County Sheriff

*add date that agreement was signed to the top of this page

Mayor
City of Mitchell

Chief of Public Safety
City of Mitchell

*add date that agreement was signed to the top of this page

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: Requested By:

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

General Fund

- City Council- Safehouse. This item is a pass through Community Development Block Grants (CDBG) where the City is the conduit to the organization for the grant funds. This supplemental appropriation is funded by the grant funds received for the grant.
- Mayor- Veteran's Park. This is for the maintenance of the veteran's park. This supplemental appropriation is funded from designated funds in reserves for this purpose. This is done annually at the end of the year.
- **TRAFFIC- Traffic Light Maintenance. This item was added since the 1st reading of the supplemental ordinance. The supplement is for the repairs made to traffic lights from storm damage. The costs will be reimbursed by insurance, but the reimbursement may not be received before the end of the year.**
- Storm Drainage- Professional Services. This is for the Design of the Storm Water Improvements at 13th & Wisconsin. This supplement was included in the overview of projects and budget calculations during the approval of the April 2025 supplemental ordinance. However, it was omitted from the actual ordinance. This is a carry forward from the 2024 budgets.

Park Fund

- Recreation & Aquatics- Credit Card Fees. Previously, this was done as an adjustment against revenue, and has been moved to an expenditure line. This will not impact budget as it was previously included in the revenue budget.
- Recreation Center- Credit Card Fees. Previously, this was done as an adjustment against revenue, and has been moved to an expenditure line. This will not impact budget as it was previously included in the revenue budget.
- Sports Complex- Credit Card Fees. Previously, this was done as an adjustment against revenue, and has been moved to an expenditure line. This will not impact budget as it was previously included in the revenue budget.
- Cadwell Concessions- These items had revenue that was received to support the costs. This supplemental appropriation will be funded by that revenue.

Business Improvement District #4

This is to cover the cost of the play easy subscription that was approved by the BID 4 board. The supplemental appropriation will be funded by the BID 4 Fund revenue received in 2025.

Business Improvement District #3

The project improvements, streetscape final payments, and publication costs will be funded by the BID 3 revenue received in 2025.

Community Services

Palace Transit- Credit Card Fees. Previously, this was done as an adjustment against revenue, and has been moved to an expenditure line. This will not impact budget as it was previously included in the revenue budget.

Nutrition

Credit Card Fees. Previously, this was done as an adjustment against revenue, and has been moved to an expenditure line. This will not impact budget as it was previously included in the revenue budget.

Library Fines

This appropriation is for projects funded by the Library Board of Trustees. It is funded out of the revenue received in 2025 for this purpose.

ORDINANCE NO. 02025-17
SUPPLEMENTAL APPROPRIATION ORDINANCE
CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

BE IT ORDAINED, BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, that the following sums be appropriated to authorize certain expenditures and to meet certain obligations for the year 2025 according to statute. All appropriations will come from cash balance and financing in the listed funds.

GENERAL FUND

CITY COUNCIL

101-41110-42950	CDBG Safehouse	\$650,000
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MAYOR

101-41210-43300	Veteran's Park	\$ 7,165
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TRAFFIC

101-42130-42530	Traffic Light Maintenance	\$65,000
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STORM DRAINAGE

101-43150-42200	Professional Services	\$79,000
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PARK FUND

RECREATION & AQUATICS

201-45110-42950	Credit Card Fees	\$12,080
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RECREATION CENTER

201-45140-42950	Credit Card Fees	\$ 2,118
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SPORTS COMPLEX

201-45160-42950	Credit Card Fees	\$ 1,000
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CADWELL CONCESSIONS

201-45165-41120	Part-Time	\$ 680
201-45165-41200	Social Security/Medicare	\$ 100
201-45165-42610	Cost of Goods Sold	\$12,700

BUSINESS IMPROVEMENT DISTRICT #4

209-46530-42900	Board Projects	\$5,000
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BUSINESS IMPROVEMENT DISTRICT #3

213-46311-42900	Project Improvements	\$1,000
213-46311-42910	Streetscape	\$20,500
213-46311-42950	Publication Costs	\$625

COMMUNITY SERVICES

PALACE TRANSIT

218-45150-42950	Credit Card Fees	\$3,400
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219-45140-42950	<u>Nutrition</u> Credit Card Fees	\$1,200
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226-45500-42900	<u>LIBRARY FINES</u> Other Expenses	\$20,000
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Attest:	Mayor
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Finance Officer [Seal]

First Reading:	November 17, 2025
Second Reading:	December 1, 2025
Adoption:	December 1, 2025