

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

December 1, 2025

6:00 P.M.

PRESENT: Marty Barington, Mike Bathke, John Doescher, Tim Goldammer,
Kevin McCardle, Jeffrey Smith, Susan Tjarks

ABSENT: Dan Sabers

PRESIDING: Mayor Jordan Hanson

AGENDA:

Moved by Goldammer, seconded by Barington, to approve the following items on the consent agenda, excluding Item g.-Lakeview Rates:

- a. City Council Minutes
 - 1. City Council November 17, 2025
- b. Committee Reports
 - 1. Planning Commission November 10, 2025 (signed)
 - 2. Planning Commission November 24, 2025 (unsigned)
- c. Raffle Permits
 - 1. Mitchell Figure Skating Club with the drawing to be held on December 21, 2025
 - 2. Mitchell Technical College Accounting/Business Management Program with the drawing to be held on February 1, 2026
 - 3. Big Friend/Little Friend with the drawing to be held on January 31, 2026
 - 4. Whitetails Unlimited, Inc with the drawing to be held on January 3, 2026
 - 5. Palace City Baseball Association with the drawing to be held on June 1, 2026
 - 6. VFW with the drawing to be held on September 26, 2026
- d. 2024 Delinquent Utility Billing Account Write-Offs
- e. 2026 Renewal of Vehicle for Hire Company Applications
 - 1. Granite Springs Lodge
- f. Declare surplus property-Palace Transit to be sold via Purple Wave or destroyed
- h. Change Order #2 for South Wastewater Treatment Plant-Phase II Project #2022-01 increasing the contract amount by \$101,381.00 to John T. Jones Construction Co. adjust contract amount to \$31,796,383.00
- i. Change Order #1 for Corn Palace Murals Project #2025-40 decreasing the contract amount by \$836.40 to Pro Contracting adjust contract amount to \$74,576.43
- j. Pay Estimates December 1, 2025
Pay Estimate #20 in the amount of \$4,405.00 for North Wastewater Treatment Plant Improvements #2021-31 contracted to GeoTek

Pay Estimate #25 in the amount of \$76,055.61 for North Wastewater Treatment Plant Improvements #2021-31 contracted to PKG Contracting

Pay Estimate #13 in the amount of \$72,932.04 for North Highway 37 Utilities #2021-45 contracted to Michels Road & Stone

Pay Estimate #57 in the amount of \$9,083.52 for North Highway 37 Utilities #2021-45 contracted to SPN & Associates

Pay Estimate #58 in the amount of \$2,839.24 for North Highway 37 Utilities #2021-45 contracted to SPN & Associates

Pay Estimate #34 in the amount of \$82,259.28 for Wastewater Treatment Plant Improvements-Phase II #2022-01 contracted to HDR Engineering

Pay Estimate #14 in the amount of \$3,425.00 for Wastewater Treatment Plant Improvements-Phase II #2022-01 contracted to GeoTek

Pay Estimate #10 in the amount of \$21,150.00 for 23rd & Ohlman Lift Station #2022-03 contracted to Halme Inc

Pay Estimate #26 in the amount of \$1,050.00 for 23rd & Ohlman Lift Station #2022-03 contracted to SPN & Associates

Pay Estimate #1 in the amount of \$549,295.25 for 1st/7th & Main Traffic Signals #2022-08 contracted to Muth Electric

Pay Estimate #28 in the amount of \$2,752.00 for 1st/7th & Main Traffic Signals #2022-08 contracted to HR Green

Pay Estimate #27 in the amount of \$290.00 for Jetty & Marina Project #2023-03 contracted to Brosz Engineering

Pay Estimate #13 in the amount of \$173,210.96 for North Harmon Sanitary Sewer Outfall #2023-06 contracted to Halme Inc

Pay Estimate #28 in the amount of \$2,374.46 for North Harmon Sanitary Sewer Outfall #2023-06 contracted to SPN & Associates

Pay Estimate #10 in the amount of \$21,370.00 for Ohlman/South Harmon Lift Station #2023-16 contracted to Halme Inc

Pay Estimate #25 in the amount of \$1,928.70 for Ohlman/South Harmon Lift Station #2023-16 contracted to SPN & Associates

Pay Estimate #14 in the amount of \$615.00 for West End Bridge #2023-23 contracted to Brosz Engineering

Pay Estimate #10 in the amount of \$17,765.00 for North Ohlman-23rd to Kemper #2025-01 contracted to SPN & Associates

Pay Estimate #3 in the amount of \$2,915.00 for FEMA Risk Management Plan #2025-03 contracted to HDR Engineering

Pay Estimate #7 in the amount of \$3,925.00 for 13th & Wisconsin Drainage Study #2025-08 contracted to McLaury Engineering

Pay Estimate #2 in the amount of \$58,614.86 for Cadwell Park Infield Improvements #2025-23 contracted to LT Companies Inc

Pay Estimate #1-Final in the amount of \$98,548.00 for Mitchell Regional Landfill Fencing #2025-35 contracted to LT Companies Inc

Pay Estimate #2 in the amount of \$58,528.42 for Corn Palace Mural Project #2025-40 contracted to ProContracting

Pay Estimate #1 in the amount of \$28,660.00 for Water Department Maintenance Facility #2026-01 contracted to Ciavarella Design

k. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer

PAYROLL NOVEMBER 9, 2025 – NOVEMBER 22, 2025: City Council \$3,735.28, Mayor \$1,614.57, City Administrator \$6,841.52, Administrative Boards \$2,442.65, Attorney \$5,601.88, Finance \$15,202.63, Human Resources \$4,614.98, Municipal Building \$5,515.61, Information Technology \$3,453.08, Police \$91,701.25, Traffic \$4,755.29, Fire \$38,761.95, Street \$34,686.80 Public Works \$26,799.87, Cemetery \$5,718.35, Library \$17,365.38, Recreation & Aquatics \$6,649.99, Recreation Center \$20,264.85 Sports Complexes \$10,995.82, Parks \$15,924.57, Supervision \$4,418.10, E911 \$23,226.82, Palace Transit \$31,681.97, JVCC \$2,165.89, Nutrition \$4,388.88, Airport \$2,669.37, Water Distribution \$15,997.47, Sewer \$17,990.77, Recycling Program \$8,194.95, Waste Collection \$7,315.71, Landfill \$10,637.50, Corn Palace \$21,930.45 Golf Course \$4,304.37, Emergency Medical Services \$37,800.20

NEW HIRES:

PUBLIC WORKS: Kaylen Spotted Bear-\$18.00

SALARY ADJUSTMENTS:

RECREATION & AQUATICS: Jamie Henkel-\$37.964

SPORTS COMPLEXES: Andrew Gunnare-\$14.20, Roger Prewett II-\$78,908.25

TERMINATION:

E911: Sidney Overbay

WASTEWATER: Connor Davis

WARRANTS: AAA Collections, Collections Fee-\$145.00; Accounts Management, Garnishment-\$561.52; AFLAC, Aflac Withholding-\$9,139.28; AFSCME Council 65, Union Dues-\$546.63; Amazon Capital Services, Supplies-\$756.00; AMG-Avera Occupational Medicine, Lab-\$37.70; Avera Occupational Medicine, Testing-\$1,107.00; Avera Queen of Peace, Supplies-\$719.44; Bailey Metal Fabricators, Repair-\$519.75; Bechen Electric, Repair-\$209.45; Bierschbach Equipment & Supplies, Maintenance-\$5,980.00; Big Daddy D's, Contract Services-\$3,555.00; Blackstrap, Supplies-\$7,889.44; Broad Reach Books, Books-\$402.14; Brosz Engineering, 2023-23 P.E. #14-\$905.00; C&B Operations, Supplies-\$98.95; Central Electric, Utilities-\$24,106.79; Chesterman, Supplies-\$695.10; CHR Solutions, Billing Service-\$4,189.86; CHS, Repair-\$1,905.40; Ciavarella Design, 2026-1 P.E. #1-\$28,660.00; City of Mitchell, Golf Course Deductions-\$1,411.28; City of Mitchell, Membership Fee-\$4,500.00; City of Mitchell, Recreation Deductions-\$2,247.28; Column Software, Advertising-\$456.16; Commercial Asphalt, Supplies-\$4,058.80; Core & Main, Supplies-

\$3,041.90; Core-Mark US, Supplies-\$4,014.82; Cortrust Bank, Hohn-TID #21-\$8,578.61; Dakota Fluid Power, Supplies-\$32,554.97; Dakota Mainstem. Training-\$6,912.75; Dakota Pro Striping & Irrigation, Supplies-\$1,938.78; Dakota Pump, Supplies-\$3,065.87; Dakota Riggers & Tool Supplies, Supplies-\$141.93; Davison County, Reimburse Fund-TIF #16-\$47,962.92; Dearreader.Com, Database Update-\$350.00; Delta Dental Plan of South Dakota, Dental Insurance-\$17,729.54; Demco, Supplies-\$252.71; Department of Agriculture, 2004-RLA-303-Loan 2-\$14,317.43; Department of Social Services, Child Support-\$359.54; Dicks Towing, Towing-\$375.00; Diesel Laptops, Supplies-\$1,545.00; Dimock Dairy, Supplies-\$321.00; Dr Feelgood, Entertainment-\$1,200.00; Eastwest Books, Books-\$56.98; Ebsco, Subscription-\$143.00; Elfstrand's Ace Hardware, Supplies-\$137.93; Emme Sand & Gravel, Supplies-\$1,671.64; Eric Hieb, Contract Services-\$5,863.35; Eugene Wagaman, Reimburse-\$71.97; Eurofins Environment Testing, Testing-\$2,406.00; First Dakota National Bank, Indoor Aquatic Center-\$165,439.26; First National Bank Omaha, Cash Back Redemption-\$9,616.80; Fleetpride, Supplies-\$215.00; G&R Controls, Repair-\$168.37; Geotek Engineering & Testing, 2021-31 P.E. #20-\$7,830.00; Grainger, Supplies-\$296.86; Halme, 2022-3 P.E. #10-\$215,730.96; HDR Engineering, 2022-1 P.E. #34-\$85,174.28; Henry Schein, Supplies-\$434.02; HR Green, 2022-8R P.E. #28-\$2,752.00; Ice Bumper Cars International, Supplies-\$351.64; Ingram Library Services, Books-\$1,300.40; Interstate Office Products, Supplies-\$218.10; Iverson, Rental-\$101.96; JCL Solutions, Supplies-\$377.80; Jeff Hurt, Reimburse-\$249.95; Jet Line Sales & Service, Supplies-\$2,834.92; Jim Cranny, Reimburse-\$63.00; Jones Supplies, Supplies-\$453.49; Kone, Maintenance-\$999.57; Larry's I-90 Service, Repair-\$1,321.07; Lee Heath, Maintenance-\$1,173.00; Leighton Family Farms, Supplies-\$897.60; Lewis Family Drug, Supplies-\$15.96; Lookout Books, Books-\$76.97; Loren Skinner, Loss of Cells #3 & #4-\$1,230.60; LT Companies, 2025-23R P.E. #2-\$157,162.86; Make it Mine Designs, Supplies-\$875.42; Marilyn Jansen, Reimbursed-\$160.91; McLaury Engineering, 2025-8 P.E. #7-\$3,925.00; McLeod's Printing, Supplies-\$121.24; Menard's, Supplies-\$1,293.90; Messerli & Kramer, Garnishment-\$354.16; Meyer Property Management, City Grant-\$1,000.00; Michels Road & Stone, 2021-45 P.E. #13-\$72,932.04; Midcontinent Communication, Utilities-\$95.39; Midway Service dba Vollan Oil, Supplies-\$20,043.19; Midwest Fire & Safety, Fire Extinguisher Service-\$404.00; Midwest Oil, Supplies-\$331.29; Millennium Recycling, Single Stream Fee-\$2,270.88; Mitchell Concrete Product, Supplies-\$1,348.75; Mitchell Recreation Center, Membership Fee-\$9,000.00; Mitchell United Way, United Way Deductions-\$136.00; MN Farm Bureau, Hydrant Usage Refunded-\$10.25; Mobotrex, Supplies-\$10,593.00; Mueller Lumber, Supplies-\$204.23; Muth Electric, Maintenance-\$581,128.51; N-Able Technologies, Data Recovery-\$105.60; Napa Central, Supplies-\$290.17; ND Country Fest, Sports Authority Promo-\$5,000.00; Newman Signs, Supplies-\$324.42; Northwestern Energy, Utilities-\$24,562.45; O'Reilly Automotive, Supplies-\$48.72; Office Advantage, Maintenance-\$270.50; Optilegra, Vision Plan-\$259.84; Overdrive, Ebooks-\$363.96; Pepsi Cola, Supplies-\$352.60; PKG Contracting, 2021-31 P.E. #25-\$76,055.61; Premier Equipment, Repairs-\$586.60; Premier Pest Control, Repair-\$720.00; Pro Contracting, 2025-40 P.E. #2-\$60,378.42; Public Health Laboratory, Testing-\$300.00; Qualified Presort Service, Postage-\$564.43; Republic National Distribution, Credit Adjustment-\$441.00; Rinker Materials, Supplies-\$7,216.83; Riverside Technologies, Supplies-\$1,242.00; Roger Prewett II, Reimburse-\$249.95; Runnings Supply, Supplies-\$838.04; Samson McKissack, Reimburse-\$287.08; Sanitation Products, Supplies-\$2,879.68; South Dakota Department of Health, License Renewal-\$140.00; South Dakota Department of Public Safety, Maintenance-\$80.00; South Dakota Retirement System, Retirement Contributions-\$128,501.90; South Dakota-Supplemental, Supplemental Retirement-\$5,600.00; South Dakota-Supplemental Roth 457, Roth 457

Contributions-\$2,247.50; South Dakota Water and Wastewater, Renewal-\$50.00; Sign Pro. Supplies-\$4.00; South Dakota 811, Message Fees-\$332.85; SPN & Associates, 2021-45 P.E. #57-\$35,040.92; Stan Houston Equipment. Supplies-\$432.95; Standard Insurance, Life Insurance-\$2,771.62; Staples, Supplies-\$550.14; Stein Sign Display, Improvements-\$21,632.69; Sturdevants Auto Value, Supplies-\$438.74; Subway, Planning Commission Meals-\$71.92; Sun Gold Sports, Supplies-\$371.17; Tessiers Mechanical Contracting, Repair-\$502.25; Thune True Value & Appliance, Supplies-\$161.49; Transwest - Sioux Falls, Repairs-\$7,988.23; Two Way Solutions, Repairs-\$1,604.99; UPS Store #4227, Postage-\$232.51; Van Diest Supply, Program-\$5,434.00; Verizon Wireless, Utilities-\$340.19; Vern Eide Ford, Maintenance-\$42.09; Vestis, Supplies-\$206.34; Walmart/Capital One, Supplies-\$74.75; Wells Fargo Bank, Pepsi-TID #14-\$31,939.84; Clover, Credit Card-\$29.95; South Dakota Department of Revenue, Sales Tax Payment-\$20,625.55; US Bank, Bond Payments-\$1,968,108.14; Ellwein Brothers, Supplies-\$2,079.00; Wageworks, Flexible Spending-\$165.00

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Smith, Tjarks. Members present voting nay: none. Motion carried.

Moved by McCardle, seconded by Barington, to approve Item g.-Notice to City Council of Lakeview rates for 2026 as approved by the Golf and Cemetery Board. Motion carried.

PUBLIC COMMENT:

Karen Pooley of the Mitchell Food Pantry stated that there were 261 Thanksgiving meal boxes given out on November 22nd.

Jesse Stroud of the Mitchell Area Community Theatre updated the public on the upcoming performances at the theatre.

Council Member Tim Goldammer stated the Young Professionals Group is meeting at Bread & Vine on Tuesday, December 9th.

Council Member Susan Tjarks reminded the public of the Parade of lights, Christmas at the Palace, and Christmas Shopping for Kids.

Council Member Jeff Smith asked Public Works Director Joe Schroeder how the lake study is going. Schroeder stated the next meeting is on Friday with SD DANR and Houston Engineering.

BOARD OF ADJUSTMENT:

Moved by Goldammer, seconded by Tjarks, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

It was advised that this is the date and time set for hearing on the application of NIEW LLC for a conditional use permit for alcohol sales (on-sale) located at 1218 East 1st Avenue, legally described as Lots 11 & 12, Block 13, Gleeson's Addition, City of Mitchell, Davison County, South Dakota.

The property is zoned NS Neighborhood Shopping District. The Planning Commission recommended approval of said application. Moved by Goldammer, seconded by Smith, to approve said application.

Members present voting aye: Barington, Bathke, Doescher, McCardle, Smith, Tjarks. Members present voting nay: Goldammer. Motion carried.

Moved by McCardle, seconded by Bathke, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

HEARING:

It was advised that this is the date and time set for hearing on the application of TEAM Haus Inc. dba Westside Sinclair, 1905 North Main Street for a new Package Liquor License. Notice of hearing has been given and affidavit of publication is on file. Moved by Goldammer, seconded by Barington, to approve said application. Motion carried.

CONSIDER APPROVAL:

Moved by Goldammer, seconded by McCardle, to approve the applications for renewal of 2026 Liquor and Wine Licenses. Motion carried.

CONSIDER APPROVAL:

Moved by Goldammer, seconded by Bathke, to approve Agreement #A2025-70, James Valley Drug Task Force Joint Powers Agreement. Motion carried.

ORDINANCES:

Moved by Goldammer, seconded by Barington, to place Ordinance #O2025-17, Supplemental Appropriations for FY2025 on second reading. Motion carried. Moved by Goldammer, seconded by Smith, to adopt Ordinance #O2025-17, Supplemental Appropriations for FY2025, as follows:

ORDINANCE NO. O2025-17 SUPPLEMENTAL APPROPRIATION ORDINANCE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

BE IT ORDAINED, BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, that the following sums be appropriated to authorize certain expenditures and to meet certain obligations for the year 2025 according to statute. All appropriations will come from cash balance and financing in the listed funds.

GENERAL FUND

CITY COUNCIL

101-41110-42950	CDBG Safehouse	\$650,000
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MAYOR

101-41210-43300	Veteran's Park	\$ 7,165
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TRAFFIC

101-42130-42530	Traffic Light Maintenance	\$65,000
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STORM DRAINAGE

101-43150-42200	Professional Services	\$79,000
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PARK FUND

RECREATION & AQUATICS

201-45110-42950	Credit Card Fees	\$12,080
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RECREATION CENTER

201-45140-42950	Credit Card Fees	\$ 2,118
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SPORTS COMPLEX

201-45160-42950	Credit Card Fees	\$ 1,000
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CADWELL CONCESSIONS

201-45165-41120	Part-Time	\$ 680
201-45165-41200	Social Security/Medicare	\$ 100
201-45165-42610	Cost of Goods Sold	\$12,700

BUSINESS IMPROVEMENT DISTRICT #4

209-46530-42900	Board Projects	\$5,000
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BUSINESS IMPROVEMENT DISTRICT #3

213-46311-42900	Project Improvements	\$1,000
213-46311-42910	Streetscape	\$20,500
213-46311-42950	Publication Costs	\$625

COMMUNITY SERVICES

218-45150-42950	PALACE TRANSIT Credit Card Fees	\$3,400
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Nutrition

219-45140-42950	Credit Card Fees	\$1,200
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LIBRARY FINES

226-45500-42900	Other Expenses	\$20,000
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Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Smith, Tjarks.
Members present voting nay: none. Motion carried and ordinance declared duly adopted.

ADJOURN:

There being no further business to come before the meeting, Mayor Hanson adjourned the meeting.



Michelle Bathke
Finance Officer

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