



Park and Recreation Board Agenda
City Council Chambers, City Hall, 612 N. Main Street
December 11, 2025

- 1. 6:00 PM Call to Order**
- 2. Citizen's Input**
If you need to address the board on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
- 3. Delegations**
- 4. Additions or Deletions/Approve Agenda**
- 5. Approve Minutes from November 13 Park Board Meeting**
- 6. Approve November Financial Reports**
- 7. Department Reports**
- 8. Approve 2026 Rates for Outdoor Aquatic Center**
- 9. Approve 2025-2026 Concession Facility Operation Agreement for Mitchell Hockey**
- 10. Approve Lucky Devils Adult Hockey 2025 Facility Use Agreement**
- 11. Approve Palace City Youth Football 2025 Facility Use Agreement**
- 12. Approve Mitchell Figure Skating Club 2025 Facility Use Agreement**
- 13. Review Amended Mobile Vendor Application/Permit for 2026**
- 14. Discuss Possible Rec Center Discount for Park Board**
- 15. Next Meeting Date**
- 16. Adjournment**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

**Parks & Recreation Board Meeting Minutes
City Council Chambers, City Hall, 612 N. Main Street
November 13, 2025**

Present: Ed Goff, Pat Skinner, Dennis Thompson, Luke Norden, Adam Schulz, Shaun Davis, Bryce Berletic, and council liaison Dan Sabers

Absent: Roger Prewett

Staff Present: Kevin Nelson, Thomas Gullede, and Steve Roth

Others Present: None

1. Call to Order

The meeting was called to order by Norden at 6:00pm.

2. Citizen's Input: None

3. Delegations: None

4. Additions or Deletions to Agenda: None

5. Minutes

Minutes of the October 16, 2025 regular meeting were reviewed. Motion by Schulz and seconded by Thompson to approve as reviewed. Motion carried.

6. Approve Financial Reports

October financials were reviewed. Motion was made by Norden and seconded by Davis to approve the Bills and Financial Reports as submitted. Motion carried.

7. Department Reports

Department managerial staff provided brief overviews of their written reports.\

8. Approval of 2025 Agreement with Mitchell Tennis Association

The agreement was reviewed with an indication that this was taking place post season with the terms already verbally agreed upon by MTA. Motion was made by Berletic and seconded by Schulz to approve the agreement. Motion carried.

9. Approval of Modifications and Clarifications of Rules and Regulations within the Mobile Vending Permit

Some proposed policy changes as they relate to mobile vending were discussed, the first being to allow for the renter (of the softball complex during tournaments) to determine who will be vending on the premises. It was noted that the City (Parks Dept.) currently vends and that this is part of budgeted revenue for the Sports Complex. Said proposal died for lack of a motion.

The second proposed change was allowing for (permitted) secondary vendors, if permission was given by the primary vendor. Nelson explained the various scenarios in which this has already been permitted. Consensus was to allow.

The third proposed change had to do with clarification of the '200 yards...' regulation, Nelson noted that the Park Board has no jurisdiction to regulate within the right-of-way or on private property, even if within

200 yards. Board consensus was to make the needed clarifications within the document. Nelson explained that he would bring the revised document to the next board meeting for further review.

10. Proposed Minor Additions to the Dog Park by Local Girl Scout Troop

Postponed to a future meeting when they are prepared to present.

11. Next, Nelson provided a brief overview of South Dakota Open Meeting Laws.

12. Next Meeting Date: It was determined that the next monthly board meeting would be held on Thursday, December 11.

13. Adjournment: There being no further business, the board meeting adjourned at 7:05pm.

PACKET : 07554 07555 07556

VENDOR SET: Mult

FUND : 619 CAMPGROUND

DEPARTMENT: 5220 CAMPGROUND

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-01830	NORTHWESTERN ENERGY						
		I-3394102-2.10.25	619-45220-42800	UTILITIES 2601 N MAIN ST	209165	931.86	
		I-3394130-3.10.25	619-45220-42800	UTILITIES 2601 N MAIN ST TRLR	209165	80.88	
		I-3988458-0.10.25	619-45220-42800	UTILITIES 2601 N MAIN ST SHWR	209165	14.54	
01-06750	MITCHELL TELECOM						
		I-11119523	619-45220-42800	UTILITIES ACCT #00028238-4	209158	77.95	
01-08130	C & B OPERATIONS LLC						
		C-13427453	619-45220-42500	REPAIR & MAIN H50	209084	115.52-	
01-09665	CITY OF MITCHELL						
		I-11032025	619-45220-42935	BID TAX NOVEMBER 2025 HOTEL TAX	209094	306.00	
					DEPARTMENT 5220 CAMPGROUND	TOTAL:	1,295.71
					FUND 619 CAMPGROUND	TOTAL:	1,295.71

PACKET: 07568 CREDIT CARDS 11.18.2025

VENDOR SET: 01

FUND : 619 CAMPGROUND

DEPARTMENT: 5220 CAMPGROUND

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07141	FIRST NATIONAL BANK OMA					
		I-11072025.7022	619-45220-42620	COMPUTER SOFT SEPT 2025 RESERVATION FEE	209230	156.55
		I-11072025.7022	619-45220-42200	PROFESSIONAL CAMPGROUND SOFTWARE SUPPORT	209230	435.60
		I-11072025.7022	619-45220-42620	COMPUTER SOFT SEPT 2025 RESERVATION FEE	209230	28.10
		I-11072025.7022	619-45220-42620	COMPUTER SOFT OCT 2025 RESERVATION FEE	209230	124.60
DEPARTMENT 5220 CAMPGROUND					TOTAL:	744.85
FUND 619 CAMPGROUND					TOTAL:	744.85

PACKET : 07554 07555 07556

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5110 RECREATION & AQUATICS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-7389	201-45110-42600	SUPPLIES & MA POSTAGE 10.15-31.2025	209184	1.56
01-02790	SUN GOLD SPORTS LLC					
		I-35450	201-45110-42250	PROGRAMMING S BASKETBALL TSHIRTS	209202	1,300.02
	PROJ: J51-SM-PROGR		P&A YOUTH PROGRAMS	SUPPLIES/MATERIAL-PROGRAMS		
		I-35450	201-45110-42600	SUPPLIES & MA BASKETBALL TSHIRTS	209202	623.98
	PROJ: J51-SM-PROGR		P&A YOUTH PROGRAMS	SUPPLIES/MATERIAL-PROGRAMS		
		I-35631	201-45110-42600	SUPPLIES & MA FOOTBALL TSHIRTS	209202	207.00
	PROJ: J52-SM-EQUIP		P&A ADULT PROGRAMS	SUPPLIES/MATERIAL-EQUIPMENT		
01-06750	MITCHELL TELECOM					
		I-11118896	201-45110-42800	UTILITIES ACCT #00223662-2	209158	1.57
01-08126	MITCHELL GIRLS BASKETBA					
		I-11042025	201-45110-42250	PROGRAMMING S KERNEL CAMP COACHING	209155	1,802.38
	PROJ: J51-SM-PROGR		P&A YOUTH PROGRAMS	SUPPLIES/MATERIAL-PROGRAMS		
01-08377	MITCHELL BOYS BASKETBAL					
		I-11042025	201-45110-42250	PROGRAMMING S KERNEL CAMP COACHING	209153	1,802.38
	PROJ: J51-SM-PROGR		P&A YOUTH PROGRAMS	SUPPLIES/MATERIAL-PROGRAMS		
DEPARTMENT 5110 RECREATION & AQUATICS					TOTAL:	5,738.89

PACKET : 07554 07555 07556

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5140 RECREATION CENTER

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-55400	201-45140-42600	SUPPLIES & MA GASKET MAKER RED	209114	29.98
	PROJ: J06-SM-PLUMB		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-PLUMBING		
01-00531	PAULSON SHEET METAL INC					
		I-50655	201-45140-43300	CAPITAL IMPRO REPLACE WATER SOURCE HEAT PUMP	209176	42,385.00
	PROJ: J06-RM-EVAC		REC CTR-GENERAL BLDG	REPAIR/MAINT-EVAC		
01-01410	MITCHELL SCHOOL DISTRIC					
		I-2701763-1.10.25	201-45140-42800	UTILITIES 1301 N KIMBALL ST-CITY SHARE	209157	2,134.27
	PROJ: J09-ELE/GAS		REC CTR UTILITIES	UTILITIES-ELECTRIC/GAS		
01-01830	NORTHWESTERN ENERGY					
		I-2580493-1.10.25	201-45140-42800	UTILITIES 1300 N MAIN	209165	4,244.00
	PROJ: J09-ELE/GAS		REC CTR UTILITIES	UTILITIES-ELECTRIC/GAS		
01-02602	PUBLIC HEALTH LABORATOR					
		I-10623781	201-45140-42602	CHEMICALS LAB TESTINGS	209183	120.00
	PROJ: J02-CHEMICAL		INDOOR AQUATIC CTR	CHEMICALS		
01-02679	MENARD'S INC					
		I-95403	201-45140-42600	SUPPLIES & MA STORAGE ORGANIZER, FILTERS, CAN	209146	146.84
	PROJ: J06-SM-EQUIP		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-EQUIPMENT		
		I-95773	201-45140-42600	SUPPLIES & MA ORGANIZERS	209146	79.43
	PROJ: J06-SM-EQUIP		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-EQUIPMENT		
01-02840	TESSIERS MECHANICAL CON					
		I-30015121	201-45140-42500	REPAIR & MAIN OLD GYMNASISTICS UNIT NOT WRKNG	209207	226.00
	PROJ: J06-RM-EVAC		REC CTR-GENERAL BLDG	REPAIR/MAINT-EVAC		
01-02880	THEUNE TRUE VALUE & APPL					
		I-B310109	201-45140-42600	SUPPLIES & MA ALCOHOL, TILEX REMOVER, COUPLING	209209	13.77
	PROJ: J06-SM-PLUMB		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-PLUMBING		
01-03267	WALMART/CAPITAL ONE					
		I-7726.10292025	201-45140-42600	SUPPLIES & MA CHOCOLATE	209217	29.97
	PROJ: J06-SM-GENER		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL		
01-04950	MIDCONTINENT COMMUNICAT					
		I-BIL-554226	201-45140-42300	PUBLISHING ADVERTISING	209148	200.00
	PROJ: J08-MIDCO		REC CTR PUBLISHING	PUBLISHING-MIDCO		
		I-BIL-565094	201-45140-42300	PUBLISHING ADVERTISING	209148	300.00
	PROJ: J08-MIDCO		REC CTR PUBLISHING	PUBLISHING-MIDCO		
		I-BIL-565097	201-45140-42300	PUBLISHING ADVERTISING	209148	300.00
	PROJ: J08-MIDCO		REC CTR PUBLISHING	PUBLISHING-MIDCO		
		I-BIL-566055	201-45140-42300	PUBLISHING ADVERTISING	209148	197.00
	PROJ: J08-MIDCO		REC CTR PUBLISHING	PUBLISHING-MIDCO		
		I-BIL-566397	201-45140-42300	PUBLISHING ADVERTISING	209148	25.00
	PROJ: J08-MIDCO		REC CTR PUBLISHING	PUBLISHING-MIDCO		

PACKET : 07554 07555 07556

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5140 RECREATION CENTER

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-04950	MIDCONTINENT COMMUNICAT	continued				
		I-BIL-566818	201-45140-42300	PUBLISHING ADVERTISING	209148	34.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-567264	201-45140-42300	PUBLISHING ADVERTISING	209148	185.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
01-06750	MITCHELL TELECOM					
		I-11121173	201-45140-42800	UTILITIES ACCT #0037690-1	209158	118.90
	PROJ: J09-TV	REC CTR UTILITIES		UTILITIES-TV		
01-07716	SAGA COMMUNICATIONS OF					
		I-MC-12510112193	201-45140-42300	PUBLISHING ADVERTISING	209190	630.00
	PROJ: J08-KMIT	REC CTR PUBLISHING		PUBLISHING-KMIT		
01-08594	MAKE IT MINE DESIGNS					
		I-45099	201-45140-42600	SUPPLIES & MA NO SMOKING SIGNS	209144	107.00
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
		I-45102	201-45140-42650	UNIFORMS CRANNY, FOSNESS LOGO FEE	209144	5.00
	PROJ: J10-CHRIS	REC CTR UNIFORMS		UNIFORMS-CHRIS		
		I-45102	201-45140-42650	UNIFORMS CRANNY, FOSNESS LOGO FEE	209144	20.00
	PROJ: J10-ADAM	REC CTR UNIFORMS		UNIFORMS-ADAM		
01-09143	ICAN INC					
		I-129580	201-45140-42300	PUBLISHING ADVERTISING	209125	750.00
	PROJ: J08-ICAN	REC CTR PUBLISHING		PUBLISHING-ICAN		
DEPARTMENT 5140 RECREATION CENTER					TOTAL:	52,281.16

PACKET : 07554 07555 07556

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-52483	201-45160-42600	SUPPLIES & MA GORILLA GLUE	209114	4.59
	PROJ: E05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-00424	RUNNINGS SUPPLY INC					
		I-2154588	201-45160-42600	SUPPLIES & MA HOSE CLAMPS	209188	9.90
	PROJ: E01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
		I-2157576	201-45160-42600	SUPPLIES & MA DIESEL FLUID SUPPLEMENT	209188	83.94
	PROJ: E01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
		I-2158109	201-45160-42650	UNIFORMS SCHLIMGEN GLOVES,PANTS,SHOES	209188	208.88
01-00436	CES INC					
		I-IG5573	201-45160-42610	GAS & FUEL HOCKEY LP BOTTLE FILL	209090	52.00
	PROJ: E01-42610	SPORTS COMPLEX EQUIPMENT		GAS-FUEL		
		I-IG5609	201-45160-42610	GAS & FUEL CO2 LP BOTTLE FILLS	209090	52.00
	PROJ: E13-42610	ARENA-SOUTH RINK		GAS-FUEL		
01-01054	JAMES VALLEY LANDSCAPE					
		I-2006584	201-45160-42600	SUPPLIES & MA VALVE METERING,SOLENOID,STEM	209133	274.63
	PROJ: E02-42600	CADWELL STADIUM		SUPPLIES/MATERIALS		
01-01199	STURDEVANTS AUTO VALUE					
		I-815065317	201-45160-42600	SUPPLIES & MA HD AIR CONSTRUCTION,OIL FILTER	209200	89.57
	PROJ: E01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
01-01518	VERIZON WIRELESS					
		I-6127199988	201-45160-42800	UTILITIES ACCT #886931646-00001	209214	39.73
01-01830	NORTHWESTERN ENERGY					
		I-2579265-6.10.25	201-45160-42800	UTILITIES 1101 N EDMUNDS PWSP M SHLTR	209165	27.93
	PROJ: E10-42800	MUNROE PARK		UTILITIES		
		I-2585121-3.10.25	201-45160-42800	UTILITIES 313 N HARMON DR	209165	446.76
	PROJ: E07-42800	PEPSI COMPLEX		UTILITIES		
		I-2586408-3.10.25	201-45160-42800	UTILITIES TOURNEY HDQT	209165	71.60
	PROJ: E02-42800	CADWELL STADIUM		UTILITIES		
		I-2586410-9.10.25	201-45160-42800	UTILITIES 1301 N MINNESOTA LIFT	209165	25.19
	PROJ: E03-42800	OLD SOCCER FIELDS		UTILITIES		
		I-2718054-6.10.25	201-45160-42800	UTILITIES 5825 POWER RD	209165	460.12
	PROJ: E07-42800	PEPSI COMPLEX		UTILITIES		
		I-2787244-9.10.25	201-45160-42800	UTILITIES D E CONCESSION	209165	19.16
	PROJ: E05-42800	SOFTBALL		UTILITIES		
		I-2787247-2.10.25	201-45160-42800	UTILITIES WEST ELEC D E	209165	31.15
	PROJ: E05-42800	SOFTBALL		UTILITIES		
		I-2787248-0.10.25	201-45160-42800	UTILITIES WEST ELEC F G	209165	83.05
	PROJ: E05-42800	SOFTBALL		UTILITIES		
		I-2787249-8.10.25	201-45160-42800	UTILITIES H I J K SHOP	209165	270.71
	PROJ: E05-42800	SOFTBALL		UTILITIES		
		I-2787283-7.10.25	201-45160-42800	UTILITIES SOCCER FIELD	209165	97.83
	PROJ: E07-42800	PEPSI COMPLEX		UTILITIES		

PACKET : 07554 07555 07556

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY			continued		
		I-2787285-2.10.25	201-45160-42800	UTILITIES CADWELL PARK CONCESSION	209165	12.00
	PROJ: E02-42800		CADWELL STADIUM	UTILITIES		
		I-2825237-7.10.25	201-45160-42800	UTILITIES 1301 N MINNESOTA	209165	241.11
	PROJ: E02-42800		CADWELL STADIUM	UTILITIES		
		I-2920373-4.10.25	201-45160-42800	UTILITIES STAD SCOREBOARD 23	209165	202.91
	PROJ: E02-42800		CADWELL STADIUM	UTILITIES		
		I-4312071-6.10.25	201-45160-42800	UTILITIES 1301 N MINNESOTA PARK	209165	37.07
	PROJ: E02-42800		CADWELL STADIUM	UTILITIES		
01-02679	MENARD'S INC					
		I-95404	201-45160-42600	SUPPLIES & MA STABILIZER, BLADE, GLUE TRAP	209146	62.40
	PROJ: E01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
01-02880	THUNE TRUE VALUE & APPL					
		I-A606341	201-45160-42600	SUPPLIES & MA VACUUM BELT	209209	11.99
	PROJ: E06-42600		ARENA-NORTH RINK	SUPPLIES-MATERIALS		
01-08281	VESTIS					
		I-6380324019	201-45160-42500	REPAIR & MAIN MAT CLEANING	209216	59.73
	PROJ: E06-42500		ARENA-NORTH RINK	REPAIR-MAINTENANCE		
01-08867	#1 BREAK TIME PORTABLES					
		I-2750	201-45160-42600	SUPPLIES & MA PORTABLE TOILET RENTALS	209070	160.00
	PROJ: E07-42600		PEPSI COMPLEX	SUPPLIES/MATERIALS		
DEPARTMENT 5160 SPORTS COMPLEXES					TOTAL:	3,135.95

PACKET : 07554 07555 07556
 VENDOR SET: Mult
 FUND : 201 PARK FUND
 DEPARTMENT: 5210 PARKS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-7389	201-45210-42300	PUBLISHING POSTAGE 10.15-31.2025	209184	23.40
01-00424	RUNNINGS SUPPLY INC					
		I-2157414	201-45210-42600	SUPPLIES & MA BATTERY,CABLE TIES,BRAKE CLEAN	209183	141.84
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-00532	A-OX WELDING SUPPLY CO					
		I-0000337636	201-45210-42600	SUPPLIES & MA CO2 CYLINDERS FILL	209071	99.90
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-01199	STURDEVANTS AUTO VALUE					
		I-815064614	201-45210-42500	REPAIR & MAIN DISTRIBUTOR ROTOR,CAPS,SENSOR	209200	157.89
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815064960	201-45210-42500	REPAIR & MAIN HYDRAULIC CONSTRUCTION.IGNITN	209200	155.54
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-01355	MIDWEST TURF & IRRIGATI					
		I-3957507-00	201-45210-42500	REPAIR & MAIN PRIMARY CLUTCH,HEF SCREW	209151	940.04
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-01450	MUTH ELECTRIC INC					
		I-805026	201-45210-42500	REPAIR & MAIN LIGHTS,BALLASTS,BULBS REPAIRS	209162	1,326.42
	PROJ: H56-42500	HITCHECOCK PARK		REPAIR/MAINTENANCE		
01-01518	VERIZON WIRELESS					
		I-6127199988	201-45210-42800	UTILITIES ACCT #886931646-00001	209214	39.73
01-01787	NORTE CENTRAL SEED CO					
		I-26655	201-45210-42600	SUPPLIES & MA GOLD STAR LAWN MIX	209163	162.50
	PROJ: H66-42600	CAMP ARROYA		SUPPLIES/MATERIALS		
01-01830	NORTEWESTERN ENERGY					
		I-2580826-2.10.25	201-45210-42800	UTILITIES 800 E 11TH AVE	209165	10.90
	PROJ: H60-42800	NORTHRIDGE PARK		UTILITIES		
		I-2581610-9.10.25	201-45210-42800	UTILITIES PUBLIC BEACH	209165	62.68
	PROJ: H74-42800	PUBLIC BEACH		UTILITIES		
		I-2581648-9.10.25	201-45210-42800	UTILITIES ACCESS LOT LITE	209165	10.90
	PROJ: H79-42800	LAKE PARK ACCESS AREAS		UTILITIES		
		I-2581649-7.10.25	201-45210-42800	UTILITIES DAY CAMP	209165	60.59
	PROJ: H67-42800	DAY CAMP		UTILITIES		
		I-2583204-9.10.25	201-45210-42800	UTILITIES 1201 S MINNESOTA PARK JENNEWEL	209165	18.46
	PROJ: H58-42800	JENNEWEL PARK		UTILITIES		
		I-2584325-1.10.25	201-45210-42800	UTILITIES 1300 S ROWLEY ST PARK PIONEER	209165	21.15
	PROJ: H61-42800	PIONEER PARK		UTILITIES		
		I-2584526-4.10.25	201-45210-42800	UTILITIES DRY RUN RESTROOM 20	209165	14.58
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES		
		I-2973566-9.10.25	201-45210-42800	UTILITIES 621 N MAIN ST	209165	15.12
	PROJ: H62-42800	ROTARY PARK		UTILITIES		

PACKET : 07554 07555 07556

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5210 PARKS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01330	NORTEHWESTERN ENERGY		continued			
		I-3045799-8.10.25	201-45210-42800	UTILITIES 311 1/2 N HARMON	209165	58.06
	PROJ: E66-42800	CAMP ARROYA		UTILITIES		
		I-3328555-2.10.25	201-45210-42800	UTILITIES 425 S BURR	209165	68.78
	PROJ: E55-42800	DRY RUN CREEK PARK		UTILITIES		
		I-3449572-1.10.25	201-45210-42850	UTILITIES-VET 101 N MAIN ST	209165	62.61
	PROJ: E63-42850	VETERANS PARK		UTILITIES/VETERANS PARK		
		I-3600484-4.10.25	201-45210-42800	UTILITIES 745 N HARMON DR RSTA	209165	54.62
	PROJ: E76-42800	SANDY BEACH		UTILITIES		
01-02537	SHERWIN-WILLIAMS COMPAN					
		I-2643-4	201-45210-42600	SUPPLIES & MA PAINT	209195	100.90
	PROJ: E66-42600	CAMP ARROYA		SUPPLIES/MATERIALS		
01-02880	HEUNE TRUE VALUE & APPL					
		I-B310345	201-45210-42600	SUPPLIES & MA BOILER DRAIN	209209	38.97
	PROJ: E87-42600	PATTON YOUNG		SUPPLIES-MAINTENANCE		
01-02961	DISPLAY SALES COMPANY					
		I-INV8640	201-45210-42600	SUPPLIES & MA TRANSPARENT BULBS	209111	532.95
	PROJ: E84-42600	CHRISTMAS DECORATIONS		SUPPLIES/MATERIALS		
01-10154	SCHOENFELDER PORTABLES					
		I-4854	201-45210-42600	SUPPLIES & MA TOILET RENTAL BOAT DOCK, DAY CM	209194	240.00
	PROJ: E67-42600	DAY CAMP		SUPPLIES/MATERIALS		
DEPARTMENT 5210 PARKS					TOTAL:	4,418.53

PACKET : 07554 07555 07556

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5220 SUPERVISION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-01518	VERIZON WIRELESS						
		I-6127199988	201-45220-42800	UTILITIES ACCT #886931646-00001	209214	39.73	
01-06750	MITCHELL TELECOM						
		I-11118896	201-45220-42800	UTILITIES ACCT #00223662-2	209158	1.33	
					DEPARTMENT 5220 SUPERVISION	TOTAL:	41.06
					FUND 201 PARK FUND	TOTAL:	65,615.59

VENDOR SET: 01 City of Mitchell

ITEMS PRINTED: PAID, UNPAID

PACKET: 07551 MEETING 11.17.2025

FUND : 201 PARK FUND

DEPARTMENT: 5210 PARKS

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09703	AMAZON CAPITAL SERVICES	I-1GDE-DMX7-3FH7	201-45210-42600	LIFT TRAILER GATE ASSIST	000035	27.88
01-09703	AMAZON CAPITAL SERVICES	I-1JR9-7VME-4GRX	201-45210-42600	AIR FILTERS	000035	93.76
01-09703	AMAZON CAPITAL SERVICES	I-1P1U-W4KK-3CMX	201-45210-42600	STROBE LIGHT BAR	000035	78.80
DEPARTMENT 5210 PARKS					TOTAL:	200.44
FUND 201 PARK FUND					TOTAL:	652.22

PACKET: 07568 CREDIT CARDS 11.18.2025

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5110 RECREATION & AQUATICS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07141	FIRST NATIONAL BANK OMA					
		I-11072025.7726	201-45110-42600	SUPPLIES & MA CANDY	209230	20.17
	PROJ: J51-SM-PROGR		P&A YOUTH PROGRAMS	SUPPLIES/MATERIAL-PROGRAMS		
DEPARTMENT 5110 RECREATION & AQUATICS					TOTAL:	20.17

PACKET: 07568 CREDIT CARDS 11.18.2025

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5140 RECREATION CENTER

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07141	FIRST NATIONAL BANK OMA					
		I-11072025.0011	201-45140-42500	REPAIR & MAIN LIFT OPERATOR BATTERY	209230	658.54
PROJ:	J02-RM-EQUIP	INDOOR AQUATIC CTR		REPAIR/MAINT-EQUIPMENT		
		I-11072025.7726	201-45140-42600	SUPPLIES & MA BANDAGES,CUTLERY	209230	54.93
PROJ:	J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
		I-11072025.7726	201-45140-42500	REPAIR & MAIN 2 WIRE LEVEL SWITCH	209230	119.73
PROJ:	J06-RM-PLUMB	REC CTR-GENERAL BLDG		REPAIR/MAINT-PLUMBING		
		I-11072025.7726	201-45140-42500	REPAIR & MAIN PCBA POWER SUPPLY	209230	26.25
PROJ:	J06-RM-PLUMB	REC CTR-GENERAL BLDG		REPAIR/MAINT-PLUMBING		
		I-11072025.7726	201-45140-42600	SUPPLIES & MA CANDY	209230	29.97
PROJ:	J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
		I-11072025.7726	201-45140-42600	SUPPLIES & MA POSTAGE	209230	15.25
PROJ:	J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
		I-11072025.7726	201-45140-42600	SUPPLIES & MA HD SHIP 4PK	209230	16.98
PROJ:	J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
		I-11072025.7726	201-45140-42500	REPAIR & MAIN 2 WIRE LEVEL SWITCH,PCBA POWER	209230	518.00
PROJ:	J06-RM-PLUMB	REC CTR-GENERAL BLDG		REPAIR/MAINT-PLUMBING		
DEPARTMENT 5140 RECREATION CENTER					TOTAL:	1,439.65

PACKET: 07568 CREDIT CARDS 11.19.2025

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5165 CADWELL CONCESSIONS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07141	FIRST NATIONAL BANK OMA	I-11072025.0560	201-45165-42600	SUPPLIES SD DEPT HEALTH FOOD LICENSE	209230	140.00
					DEPARTMENT 5165 CADWELL CONCESSIONS TOTAL:	140.00

PACKET: 07568 CREDIT CARDS 11.18.2025

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5210 PARKS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07141	FIRST NATIONAL BANK OMA					
		I-11072025.0796	201-45210-42500	REPAIR & MAIN OIL, GAS FILTERS	209230	61.89
	PROJ: H50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE		
		I-11072025.7022	201-45210-42300	PUBLISHING POSTAGE	209230	2.72
DEPARTMENT 5210 PARKS					TOTAL:	64.61
FUND 201 PARK FUND					TOTAL:	1,664.43

VENDOR SET: 01 City of Mitchell
 PACKET: 07551 MEETING 11.17.2025
 FUND : 201 PARK FUND
 DEPARTMENT: 5140 RECREATION CENTER

ITEMS PRINTED: PAID, UNPAID

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09703	AMAZON CAPITAL SERVICES	I-14V3-9FKP-9X73	201-45140-42650	FOSNESS LOGOD JACKET,PULLOVER	000035	112.66
01-09703	AMAZON CAPITAL SERVICES	I-14V3-9FKP-9X73	201-45140-42650	CRANNY LOGOD JACKET,PULLOVER	000035	19.97
01-09703	AMAZON CAPITAL SERVICES	I-1CCX-X9CX-CF6F	201-45140-42601	SKITTLES,GUMBALLS,M&M'S	000035	172.42
01-09703	AMAZON CAPITAL SERVICES	I-1H6P-WJ1J-C43D	201-45140-42600	PORTABLE AIR COMPRESSOR	000035	43.69
01-09703	AMAZON CAPITAL SERVICES	I-1U4N-R61R-9L49	201-45140-42600	SHAFT SEALS	000035	45.90
01-09703	AMAZON CAPITAL SERVICES	I-1QGQ-64DT-7N34	201-45140-42601	SNACK VARIETY PACKS	000035	57.14
DEPARTMENT 5140 RECREATION CENTER					TOTAL:	451.78

VENDOR SET: 01 City of Mitchell

ITEMS PRINTED: PAID, UNPAID

PACKET: 07567 MEETING 12.01.2025

FUND : 201 PARK FUND

DEPARTMENT: 5140 RECREATION CENTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09703	AMAZON CAPITAL SERVICES I-1QYM-9EF7-39XX		201-45140-42601	FOAM SHEETS,CANDY,CHIPS	000036	98.92
01-09703	AMAZON CAPITAL SERVICES I-1QYM-9EF7-39XX		201-45140-42600	FOAM SHEETS,CANDY,CHIPS	000036	30.98
DEPARTMENT 5140 RECREATION CENTER					TOTAL:	129.90

VENDOR SET: 01 City of Mitchell
PACKET: 07567 MEETING 12.01.2025
FUND : 201 PARK FUND
DEPARTMENT: 5160 SPORTS COMPLEXES

ITEMS PRINTED: PAID, UNPAID

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09703	AMAZON CAPITAL SERVICES I-1L6N-L9NX-QVG1		201-45160-42600	TONER CARTRIDGE	000036	38.61
DEPARTMENT 5160 SPORTS COMPLEXES					TOTAL:	38.61

VENDOR SET: 01 City of Mitchell
PACKET: 07567 MEETING 12.01.2025
FUND : 201 PARK FUND
DEPARTMENT: 5210 PARKS

ITEMS PRINTED: PAID, UNPAID

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09703	AMAZON CAPITAL SERVICES	I-1FVV-3D7H-P37C	201-45210-42600	DRIVEWAY MARKERS	000036	324.65
DEPARTMENT 5210 PARKS					TOTAL:	324.65
FUND 201 PARK FUND					TOTAL:	493.16

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5110 RECREATION & AQUATICS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06345	SD DEPT OF HEALTH					
		I-11012025	201-45110-42200	PROFESSIONAL LICENSE #13650 RENEWAL	209343	140.00
	PROJ: 050-PROF FEE		OUTDOOR AQUATIC CENTER	CONCESSION CERTIFICATION		
DEPARTMENT 5110 RECREATION & AQUATICS					TOTAL:	140.00

PACKET : 07569 07570 07571
 VENDOR SET: Mult
 FUND : 201 PARK FUND
 DEPARTMENT: 5140 RECREATION CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI	I-2279-7767	201-45140-42600	SUPPLIES & MA POSTAGE 11.01-15.2025	209336	0.78
01-01497	GRAINGER	I-9714309565	201-45140-42500	REPAIR & MAIN BABY CHANGING STATION	209277	296.86
	PROJ: J06-RM-BLDG	REC CTR-GENERAL BLDG		REPAIR/MAINT-BUILDING		
01-01830	NORTHWESTERN ENERGY	I-2773861-6.11.25	201-45140-42800	UTILITIES 1300 N MAIN ST UNIT 15	209321	1,619.29
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
	I-3510842-2.11.25	201-45140-42800		UTILITIES 1300 N MAIN BLDG AQUATICS	209321	4,476.50
	PROJ: J02-ELE/GAS	INDOOR AQUATIC CTR		UTILITIES-ELECTRIC/GAS		
01-02679	MENARD'S INC	I-95824	201-45140-42600	SUPPLIES & MA ORGANIZERS,CORNER BRACE	209303	68.08
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
01-02840	TESSIERS MECHANICAL CON	I-30015371	201-45140-42500	REPAIR & MAIN INVESTIGATE ROOF LEAKS	209355	502.25
	PROJ: J06-RM-EVAC	REC CTR-GENERAL BLDG		REPAIR/MAINT-EVAC		
01-02880	THEUNE TRUE VALUE & APPL	I-A607240	201-45140-42600	SUPPLIES & MA GASKET MAKER	209356	10.99
	PROJ: J06-SM-PLUMB	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-PLUMBING		
	I-A607494	201-45140-42600		SUPPLIES & MA SYRINGE	209356	9.79
	PROJ: J06-SM-PLUMB	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-PLUMBING		
	I-B311014	201-45140-42600		SUPPLIES & MA CORN BRACE	209356	8.49
	PROJ: J06-SM-EQUIP	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-EQUIPMENT		
	I-B311024	201-45140-42600		SUPPLIES & MA PADLOCK	209356	13.99
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
01-03700	CORE-MARK US LLC	I-2430003	201-45140-42601	CONCESSION SU CANDY,TAFFY,CHIPS,COOKIES,BRWN	209256	1,073.71
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY		
01-04293	JCL SOLUTIONS	I-2021734	201-45140-42600	SUPPLIES & MA BOWL CLEANER,CLEAN BY PEROXY	209290	377.80
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
01-08594	MAKE IT MINE DESIGNS	I-45203	201-45140-42600	SUPPLIES & MA CRANNY LOGOD SHIRTS,SWEATSHIRT	209299	81.45
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
01-09633	STAPLES	I-6047979172	201-45140-42600	SUPPLIES & MA COPY PAPER,PENS,TAPE	209350	474.05
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
	I-6048247642	201-45140-42600		SUPPLIES & MA LAUNDRY DETERGENT	209350	61.64
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
	I-6048247643	201-45140-42600		SUPPLIES & MA TRURAY WHITE	209350	14.45
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		

DEPARTMENT 5140 RECREATION CENTER TOTAL: 9,090.12

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00009	ELFSTRAND'S ACE HARDWAR					
		I-57806	201-45160-42600	SUPPLIES & MA LED LIGHT BULBS	209271	69.95
	PROJ: H06-42600		ARENA-NORTH RINK	SUPPLIES-MATERIALS		
		I-57919	201-45160-42603	SMALL EQUIPME OUTDOOR TIMER,EXTENSION CORD	209271	67.98
	PROJ: H01-42603		SPORTS COMPLEX EQUIPMENT	SMALL EQUIPMENT		
01-00424	RUNNINGS SUPPLY INC					
		I-2169745	201-45160-42650	UNIFORMS TEGELS GLOVES,PANTS	209340	56.98
01-00436	CBS INC					
		I-IG5660	201-45160-42610	GAS & FUEL HOCKEY LP BOTTLE FILLS	209250	78.00
	PROJ: H13-42610		ARENA-SOUTH RINK	GAS-FUEL		
		I-IG5689	201-45160-42610	GAS & FUEL HOCKEY LP BOTTLE FILLS	209250	52.00
	PROJ: H13-42610		ARENA-SOUTH RINK	GAS-FUEL		
01-00972	OFFICE ADVANTAGE					
		I-IN82347	201-45160-42500	REPAIR & MAIN BENCH FEE,LABOR,WATT POWER	209327	270.50
	PROJ: H05-42500		SOFTBALL	REPAIR/MAINTENANCE		
01-01450	MUTH ELECTRIC INC					
		I-805573	201-45160-42500	REPAIR & MAIN REC WOMEN'S LOCKER ROOM REPAIR	209316	432.09
	PROJ: H07-42500		PEPSI COMPLEX	REPAIR/MAINTENANCE		
		I-805587	201-45160-43300	CAPITAL IMPRO MONROE DEMOED POLES	209316	15,580.00
	PROJ: H10-43300		MUNROE PARK	IMPROVEMENTS-OTHER		
		I-805588	201-45160-43300	CAPITAL IMPRO HITCHCOCK BOXES,LIGHTS INSTALL	209316	12,986.00
	PROJ: H56-43300		HITCHCOCK PARK	CAPITAL IMPROVEMENTS		
		I-805620	201-45160-42500	REPAIR & MAIN STREET TRAFFIC SIGNAL PIPE REP	209316	233.73
	PROJ: H01-42500		SPORTS COMPLEX EQUIPMENT	REPAIR/MAINTENANCE		
01-01490	MUELLER LUMBER CO. INC.					
		I-304535	201-45160-42600	SUPPLIES & MA TREATED WOOD,PLYWOOD,HINGES	209315	158.38
	PROJ: H05-42600		SOFTBALL	SUPPLIES/MATERIALS		
01-01830	NORTHWESTERN ENERGY					
		I-2579141-9.11.25	201-45160-42800	UTILITIES 1001 N MINNESOTA EMTR	209321	11,382.91
	PROJ: H06-42800		ARENA-NORTH RINK	UTILITIES		
01-02679	MENARD'S INC					
		I-95725A	201-45160-43300	CAPITAL IMPRO PLIERS WRENCH,TARP	209303	145.72
	PROJ: H05-43300		SOFTBALL	IMPROVEMENTS-OTHER		
		I-96179	201-45160-42600	SUPPLIES & MA LEATHER GLOVES,LAWN BLANKET	209303	102.97
	PROJ: H07-42600		PEPSI COMPLEX	SUPPLIES/MATERIALS		
01-02811	JONES SUPPLIES					
		I-154873	201-45160-42600	SUPPLIES & MA DISPENSER,AIR FRESHNERS	209292	217.72
	PROJ: H13-42600		ARENA-SOUTH RINK	SUPPLIES-MAINTENANCE		
01-02880	THUNE TRUE VALUE & APPL					
		I-A607650	201-45160-42600	SUPPLIES & MA BATTERY,BOOSTER CABLES	209356	87.98
	PROJ: H07-42600		PEPSI COMPLEX	SUPPLIES/MATERIALS		

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09076	ROGER BREWERT II					
		I-11202025	201-45160-42650	UNIFORMS PANTS REIMBURSED	209333	249.95
01-09188	LT COMPANIES					
		I-2025-23R P.E. #2	201-45160-43300	CAPITAL IMPRO 2025-23R P.E. #2	209298	58,614.86
01-09882	ICE BUMPER CARS INTERNA					
		I-1398	201-45160-42600	SUPPLIES & MA CHARGER,CASTER WHEELS	209285	351.64
	PROJ: H13-42600		ARENA-SOUTH RINK	SUPPLIES-MAINTENANCE		
01-10414	MIDWAY SERVICE dba VOLL					
		I-88240	201-45160-42610	GAS & FUEL ON ROAD FUEL #2	209307	608.53
DEPARTMENT 5160 SPORTS COMPLEXES					TOTAL:	101,747.89

PACKET : 07569 07570 07571
 VENDOR SET: Mult
 FUND : 201 PARK FUND
 DEPARTMENT: 5210 PARKS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-7767	201-45210-42300	PUBLISHING POSTAGE 11.01-15.2025	209336	0.78
01-00424	RUNNINGS SUPPLY INC					
		I-2166026	201-45210-42600	SUPPLIES & MA WIPER BLADES	209340	23.97
	PROJ: H50-42600		PARKS EQUIPMENT	SUPPLIES/MATERIALS		
		I-2167788	201-45210-42650	UNIFORMS GATES JEANS	209340	59.99
01-00671	VAN DIEST SUPPLY CO					
		I-266875	201-45210-42900	MOSQUITO PROG BIOMIST 3	209360	5,434.00
	PROJ: H51-42900		PARK SHOP	MOSQUITO PROGRAM		
01-01450	MUTH ELECTRIC INC					
		I-805574	201-45210-42600	SUPPLIES & MA DRY RUN/WEST ASH	209316	521.28
	PROJ: H55-42600		DRY RUN CREEK PARK	SUPPLIES/MATERIALS		
01-01830	NORDEWESTERN ENERGY					
		I-2573053-2.11.25	201-45210-42800	UTILITIES 421 S FOSTER ST SHOP	209321	232.65
	PROJ: H51-42800		PARK SHOP	UTILITIES		
		I-2573054-0.11.25	201-45210-42800	UTILITIES 401 S FOSTER TCNT	209321	133.24
	PROJ: H56-42800		HITCHCOCK PARK	UTILITIES		
		I-2573055-7.11.25	201-45210-42800	UTILITIES 1001 E BIRCH AVE SW P SHLTR	209321	65.93
	PROJ: H56-42800		HITCHCOCK PARK	UTILITIES		
		I-2573056-5.11.25	201-45210-42800	UTILITIES 1001 E BIRCH AVE PWSP CONC 5	209321	21.73
	PROJ: H56-42800		HITCHCOCK PARK	UTILITIES		
		I-2573203-3.11.25	201-45210-42800	UTILITIES 1001 E HANSON AVE UNIT 91013	209321	55.88
	PROJ: H56-42800		HITCHCOCK PARK	UTILITIES		
		I-2581644-8.11.25	201-45210-42800	UTILITIES KIWANIS WOODLOT	209321	46.23
	PROJ: H71-42800		KIWANIS WOODLOT	UTILITIES		
		I-2707036-6.11.25	201-45210-42800	UTILITIES W TENNIS COURT 11	209321	132.24
	PROJ: H56-42800		HITCHCOCK PARK	UTILITIES		
		I-2745956-9.11.25	201-45210-42800	UTILITIES W END BOAT RAMP	209321	113.83
	PROJ: H78-42800		WEST END BOAT LAUNCH	UTILITIES		
		I-2787841-2.11.25	201-45210-42800	UTILITIES 421 S FOSTER SHOP	209321	147.20
	PROJ: H51-42800		PARK SHOP	UTILITIES		
		I-2787842-0.11.25	201-45210-42800	UTILITIES 1001 E BIRCH AVE LT SB	209321	123.22
	PROJ: H56-42800		HITCHCOCK PARK	UTILITIES		
		I-2810876-9.11.25	201-45210-42800	UTILITIES 1001 E HANSON AVE PWSP SHLTR	209321	45.50
	PROJ: H56-42800		HITCHCOCK PARK	UTILITIES		
		I-2997129-8.11.25	201-45210-42800	UTILITIES 800 E 11TH AVE	209321	12.37
	PROJ: H60-42800		NORTHRIDGE PARK	UTILITIES		
		I-3975323-1.11.25	201-45210-42800	UTILITIES 502 S LAWLER ST	209321	74.40
	PROJ: H55-42800		DRY RUN CREEK PARK	UTILITIES		
01-07717	VERN EIDE FORD					
		I-25051642	201-45210-42500	REPAIR & MAIN SEAL	209361	30.83
	PROJ: H50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE		
01-08130	C & B OPERATIONS LLC					

PACKET : 07569 07570 07571

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5210 PARKS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-08130	C & B OPERATIONS LLC		continued			
		I-13506119	201-45210-42500	REPAIR & MAIN RADIATOR HOSE,COOL GARD	209247	98.95
	PROJ: H50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE		
					DEPARTMENT 5210 PARKS	TOTAL: 7,374.22
					FUND 201 PARK FUND	TOTAL: 118,352.23

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2025

619-CAMPGROUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS REVENUE	(3,100)	0.00	(3,218.69)	30,616.57	(33,716.57)	987.63-
CHARGES-GOODS & SERVICES	<u>118,100</u>	<u>1,748.39</u>	<u>112,479.53</u>	<u>115,684.71</u>	<u>2,415.29</u>	<u>97.95</u>
TOTAL REVENUES	115,000	1,748.39	109,260.84	146,301.28	(31,301.28)	27.22-
<u>EXPENDITURE SUMMARY</u>						
<u>CAMPGROUND</u>						
OTHER	0	0.00	0.00	0.00	0.00	0.00
SALARIES	32,450	0.00	31,730.72	30,254.88	2,195.12	93.24
CURRENT EXPENSES	42,394	2,526.38	36,578.54	42,523.07	(129.07)	100.30
CAPITAL OUTLAY	<u>800,202</u>	<u>0.00</u>	<u>45,238.50</u>	<u>60,811.00</u>	<u>739,391.00</u>	<u>7.60</u>
TOTAL CAMPGROUND	<u>875,046</u>	<u>2,526.38</u>	<u>113,547.76</u>	<u>133,588.95</u>	<u>741,457.05</u>	<u>84.73</u>
TOTAL EXPENDITURES	875,046	2,526.38	113,547.76	133,588.95	741,457.05	84.73
REVENUE OVER/(UNDER) EXPENDITURES	(760,046)	(777.99)	(4,286.92)	12,712.33	(772,758.33)	101.67
OTHER SOURCES	0	0.00	120,000.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(760,046)	(777.99)	115,713.08	12,712.33	(772,758.33)	0.00

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2025

619-CAMPGROUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>INTERGOVERNMENTAL REV</u>						
619-3310 FEMA GRANT-EMERGENCY SHELTER	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS REVENUE</u>						
619-369 REFUNDS & REIMBURSEMENTS	0	0.00	(4.00)	30,616.37	(30,616.37)	0.00
619-3692 CREDIT CARD FEES	(3,100)	0.00	(3,214.69)	0.20	(3,100.20)	0.01-
TOTAL MISCELLANEOUS REVENUE	(3,100)	0.00	(3,218.69)	30,616.57	(33,716.57)	1,087.63
<u>CHARGES-GOODS & SERVICES</u>						
619-3771 FEES	110,000	1,639.76	108,883.39	102,661.77	7,338.23	93.33
619-3773 CONCESSIONS	1,100	0.00	1,059.50	1,700.57	(600.57)	154.60
619-3774 LAUNDRY/CLEANING/DAMAGES	500	0.00	682.66	1,421.41	(921.41)	284.28
619-3775 RENTALS	5,000	0.00	215.61	2,394.16	2,605.84	47.88
619-37790 SALES TAX-TOURISM	1,500	24.63	1,638.37	1,597.48	(97.48)	106.50
619-37795 BID #4 TAX	0	84.00	0.00	5,909.32	(5,909.32)	0.00
TOTAL CHARGES-GOODS & SERVICES	118,100	1,748.39	112,479.53	115,684.71	2,415.29	2.05
TOTAL REVENUE	115,000	1,748.39	109,260.84	146,301.28	(31,301.28)	27.22-

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2025

619-CAMPGROUND
 CAMPGROUND

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>OTHER</u>						
619-45220-21670 DEPRECIATION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER	0	0.00	0.00	0.00	0.00	0.00
<u>SALARIES</u>						
619-45220-41100 SALARIES	0	0.00	0.00	0.00	0.00	0.00
619-45220-41120 PART TIME	30,144	0.00	29,475.80	28,104.80	2,039.20	93.24
619-45220-41200 SOCIAL SECURITY/MEDICARE	2,306	0.00	2,254.92	2,150.08	155.92	93.24
619-45220-41300 RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
619-45220-41500 GROUP INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES	32,450	0.00	31,730.72	30,254.88	2,195.12	6.76
<u>CURRENT EXPENSES</u>						
619-45220-42100 INSURANCE	0	0.00	0.00	0.00	0.00	0.00
619-45220-42200 PROFESSIONAL SERVICES	0	435.60	2,740.54	1,398.00	(1,398.00)	0.00
619-45220-42300 ADVERTISING/PROMOTION	1,200	0.00	1,253.00	906.94	293.06	75.58
619-45220-42500 REPAIR & MAINTENANCE	8,000	(115.52)	6,170.58	5,785.52	2,214.48	72.32
619-45220-42600 SUPPLIES	2,500	0.00	2,284.89	2,252.20	247.80	90.09
619-45220-42610 COST OF GOODS SOLD	0	0.00	0.00	0.00	0.00	0.00
619-45220-42620 COMPUTER SOFTWARE	4,144	380.25	2,093.40	6,414.96	(2,270.96)	154.80
619-45220-42650 MINOR EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
619-45220-42800 UTILITIES	21,150	1,105.23	15,474.55	15,355.16	5,794.84	72.60
619-45220-42931 TOURISM TAX-1.5%	1,600	86.81	1,625.58	1,567.48	32.52	97.97
619-45220-42935 BID TAX	3,800	306.00	4,936.00	4,454.00	(654.00)	117.21
619-45220-42950 CREDIT CARD FEES	0	328.01	0.00	4,388.81	(4,388.81)	0.00
TOTAL CURRENT EXPENSES	42,394	2,526.38	36,578.54	42,523.07	(129.07)	0.30-
<u>CAPITAL OUTLAY</u>						
619-45220-43200 BUILDINGS	800,202	0.00	0.00	50,862.00	749,340.00	6.36
619-45220-43400 EQUIPMENT	0	0.00	45,238.50	9,949.00	(9,949.00)	0.00
TOTAL CAPITAL OUTLAY	800,202	0.00	45,238.50	60,811.00	739,391.00	92.40
TOTAL CAMPGROUND	875,046	2,526.38	113,547.76	133,588.95	741,457.05	84.73
=====						
TOTAL EXPENDITURES	875,046	2,526.38	113,547.76	133,588.95	741,457.05	84.73
=====						
REVENUE OVER/(UNDER) EXPENDITURES	(760,046)	(777.99)	(4,286.92)	12,712.33	(772,758.33)	101.67

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2025

619-CAMPGROUND
 CAMPGROUND

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>OTHER FINANCING SOURCES</u>						
619-3900 FROM GENERAL FUND	0	0.00	120,000.00	0.00	0.00	0.00
619-39104 DAMAGE/LOSS REIMB-CAP ASSETS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER FINANCING SOURCES	0	0.00	120,000.00	0.00	0.00	0.00
<u>REVENUES & OTHER SOURCES OVER</u>						
(UNDER) EXPENDITURES & OTHER (USES)	(760,046)	(777.99)	115,713.08	12,712.33	(772,758.33)	101.67

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2025

201-PARK FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
INTERGOVERNMENTAL REV	152,500	195,000.00	59,105.35	222,393.62 (69,893.62)	145.83
CHARGES-GOODS & SERVICES	1,066,973	63,001.17	964,951.05	1,075,515.02 (8,542.02)	100.80
MISCELLANEOUS REVENUE	<u>16,532</u>	<u>95,000.00</u>	<u>41,070.16</u>	<u>149,523.07</u> (<u>132,991.07)</u>	<u>904.45</u>
TOTAL REVENUES	1,236,005	353,001.17	1,065,126.56	1,447,431.71 (211,426.71)	17.11-
<u>EXPENDITURE SUMMARY</u>						
<u>RECREATION & AQUATICS</u>						
SALARIES	453,400	15,698.11	371,849.93	411,469.70	41,930.30	90.75
CURRENT EXPENSES	224,830	6,701.52	198,668.37	159,973.89	64,856.11	71.15
CAPITAL OUTLAY	<u>0</u>	<u>0.00</u>	<u>26,384.23</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL RECREATION & AQUATICS	678,230	22,399.63	596,902.53	571,443.59	106,786.41	15.74
<u>RECREATION CENTER</u>						
SALARIES	726,977	44,053.61	593,815.76	572,812.37	154,164.63	78.79
CURRENT EXPENSES	318,335	22,513.03	342,749.90	278,339.36	39,995.64	87.44
CAPITAL OUTLAY	<u>126,048</u>	<u>42,385.00</u>	<u>91,951.38</u>	<u>162,108.20</u> (<u>36,060.20)</u>	<u>128.61</u>
TOTAL RECREATION CENTER	1,171,360	108,951.64	1,028,517.04	1,013,259.93	158,100.07	13.50
<u>SPORTS COMPLEXES</u>						
SALARIES	497,857	39,061.69	396,657.50	442,634.37	55,222.63	88.91
CURRENT EXPENSES	567,333	40,984.86	277,311.91	314,398.58	252,934.12	55.42
CAPITAL OUTLAY	<u>489,529</u>	<u>263,644.60</u>	<u>731,096.24</u>	<u>326,821.58</u>	<u>162,707.42</u>	<u>66.76</u>
TOTAL SPORTS COMPLEXES	1,554,719	343,691.15	1,405,065.65	1,083,854.53	470,864.17	30.29
<u>CADWELL CONCESSIONS</u>						
SALARIES	15,080	0.00	4,517.81	15,030.23	49.77	99.67
CURRENT EXPENSES	48,200	140.00	26,848.32	45,982.75	2,217.25	95.40
CAPITAL OUTLAY	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CADWELL CONCESSIONS	63,280	140.00	31,366.13	61,012.98	2,267.02	3.58
<u>PARKS</u>						
SALARIES	740,197	37,525.30	558,630.30	604,935.01	135,261.99	81.73
CURRENT EXPENSES	404,819	41,060.58	210,080.90	325,468.98	79,350.43	80.40
CAPITAL OUTLAY	<u>1,092,000</u>	<u>16,724.01</u>	<u>205,730.03</u>	<u>695,034.55</u>	<u>396,965.45</u>	<u>63.65</u>
TOTAL PARKS	2,237,016	95,309.89	974,441.23	1,625,438.54	611,577.87	27.34

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2025

201-PARK FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SUPERVISION</u>						
SALARIES	233,484	10,080.37	211,797.15	144,682.12	88,801.88	61.97
CURRENT EXPENSES	108,343	121.06	116,393.01	137,064.91 (28,721.91)	126.51
CAPITAL OUTLAY	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPERVISION	<u>341,827</u>	<u>10,201.43</u>	<u>328,190.16</u>	<u>281,747.03</u>	<u>60,079.97</u>	<u>17.58</u>
TOTAL EXPENDITURES	6,046,432	580,693.74	4,364,482.74	4,636,756.60	1,409,675.51	23.31
REVENUE OVER/ (UNDER) EXPENDITURES	(4,810,427)	(227,692.57)	(3,299,356.18)	(3,189,324.89)	(1,621,102.22)	33.70
OTHER SOURCES	3,735,493	0.00	3,041,726.18	3,736,828.00 (1,335.00)	100.04
OTHER USES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(1,074,934)	(227,692.57)	(257,630.00)	547,503.11 (1,622,437.22)	0.00

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2025

201-PARK FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>INTERGOVERNMENTAL REV</u>						
201-33105 FEMA CFDA #97.036	0	0.00	0.00	1,252.92 (1,252.92)	0.00
201-33115 HOMELAND SECURITY-CFDA #97.067	0	0.00	0.00	0.00	0.00	0.00
201-33120 LWCF GRANT	98,500	195,000.00	0.00	195,000.00 (96,500.00)	197.97
201-33410 STATE OF SD-DOH (PREV&HEALTH)	40,000	0.00	47,105.35	26,140.70	13,859.30	65.35
201-33931 STATE OF SD-DISASTER ASSIST	0	0.00	0.00	0.00	0.00	0.00
201-33932 STATE OF SD-DOH (WEST NILE)	<u>14,000</u>	<u>0.00</u>	<u>12,000.00</u>	<u>0.00</u>	<u>14,000.00</u>	<u>0.00</u>
TOTAL INTERGOVERNMENTAL REV	152,500	195,000.00	59,105.35	222,393.62 (69,893.62)	45.83-
<u>CHARGES-GOODS & SERVICES</u>						
201-34602 SWIMMING POOL	107,833	102.63	105,029.16	114,837.53 (7,004.53)	106.50
201-34603 RECREATION CENTER	562,100	48,622.33	566,569.70	604,683.39 (42,583.39)	107.58
201-34604 SWIM POOL-OTHER SALES	37,461	0.00	22,948.21	27,251.53	10,209.47	72.75
201-34605 REC CENTER-POOL	23,000	3,628.73	22,917.41	29,396.36 (6,396.36)	127.81
201-3462 CAPITAL IMPROV FEE-CADWELL	6,630	0.00	4,116.91	4,797.30	1,832.70	72.36
201-34621 CAPITAL IMPROV FEE-PARKS	0	777.78	0.00	777.78 (777.78)	0.00
201-34622 MISC NON-TAXABLE FUNDS	0	0.00	0.00	10,000.00 (10,000.00)	0.00
201-3463 PLAYGROUNDS & ATHLETICS	73,300	1,553.68	61,355.33	61,535.37	11,764.63	83.95
201-34631 ADVERTISING REVENUE	0	0.00	0.00	0.00	0.00	0.00
201-346369REFUNDS AND REIMBURSEMENTS	6,249	6,395.32	6,682.20	13,255.39 (7,006.39)	212.12
201-3464 PARKS AND BOULEVARDS	25,000	300.00	28,804.13	35,681.87 (10,681.87)	142.73
201-3467 CADWELL SPORTS COMPLEX	50,400	25.12	36,332.17	37,397.89	13,002.11	74.20
201-3468 CADWELL CONCESSIONS	55,000	39.08	38,904.89	67,257.26 (12,257.26)	122.29
201-34690 ICE ARENA	<u>120,000</u>	<u>1,556.50</u>	<u>71,290.94</u>	<u>68,643.35</u>	<u>51,356.65</u>	<u>57.20</u>
TOTAL CHARGES-GOODS & SERVICES	1,066,973	63,001.17	964,951.05	1,075,515.02 (8,542.02)	0.80-
<u>MISCELLANEOUS REVENUE</u>						
201-3622 RENTALS	0	0.00	0.00	0.00	0.00	0.00
201-367 P&A-CONTRIB FR/PRIVATE SOURCE	0	0.00	3,925.00	2,225.00 (2,225.00)	0.00
201-3671 PARK-CONTRIB FR/PRIVATE SOURCE	0	95,000.00	100.00	101,162.87 (101,162.87)	0.00
201-3672 REC-CONTRIB FROM PRIVATE SOURC	0	0.00	0.00	0.00	0.00	0.00
201-3673 CONT FR/PRIV SOURCE-UN WAY	3,000	0.00	5,250.00	5,250.00 (2,250.00)	175.00
201-3674 CONTR PRIV SRC-SANFORD	15,000	0.00	10,000.00	0.00	15,000.00	0.00
201-3675 CONTR PRIV SRC-CADWELL	0	0.00	32,898.00	39,114.50 (39,114.50)	0.00
201-3676 CITY CONTRIBUTION	9,000	0.00	0.00	0.00	9,000.00	0.00
201-3692 CREDIT CARD FEES	(12,200)	0.00 (12,873.84) (0.30) (12,199.70)	0.00
201-3698 HAYLAND LEASE	<u>1,732</u>	<u>0.00</u>	<u>1,771.00</u>	<u>1,771.00 (</u>	<u>39.00)</u>	<u>102.25</u>
TOTAL MISCELLANEOUS REVENUE	16,532	95,000.00	41,070.16	149,523.07 (132,991.07)	804.45-
TOTAL REVENUE	1,236,005	353,001.17	1,065,126.56	1,447,431.71 (211,426.71)	17.11-

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2025

201-PARK FUND
 RECREATION & AQUATICS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SALARIES</u>						
201-45110-41100 SALARIES	179,378	12,329.76	154,280.05	151,437.30	27,940.70	84.42
201-45110-41110 OVERTIME	1,000	0.00	133.93	928.95	71.05	92.90
201-45110-41120 PART TIME-REC	35,671	1,479.85	156,657.07	120,263.39 (84,592.39)	337.15
201-45110-41125 PART TIME-AQUATICS	150,862	0.00	1,131.90	39,168.55	111,693.45	25.96
201-45110-41200 SOCIAL SECURITY/MEDICARE	28,069	1,021.73	23,337.12	23,066.40	5,002.60	82.18
201-45110-41300 RETIREMENT	10,823	739.79	9,264.88	9,142.01	1,680.99	84.47
201-45110-41500 GROUP INSURANCE	47,597	126.98	27,044.98	40,834.78	6,762.22	85.79
201-45110-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>26,628.32</u> (<u>26,628.32)</u>	<u>0.00</u>
TOTAL SALARIES	453,400	15,698.11	371,849.93	411,469.70	41,930.30	9.25
<u>CURRENT EXPENSES</u>						
201-45110-42200 PROFESSIONAL FEES & SERV	2,600	0.00	1,156.00	2,321.00	279.00	89.27
201-45110-42250 PROGRAMMING SERVICES	16,000	4,904.78	11,744.89	16,000.00	0.00	100.00
201-45110-42300 PUBLISHING	4,500	0.00	4,294.97	4,487.22	12.78	99.72
201-45110-42350 PUBLISHING-AQUATICS	500	0.00	160.00	0.00	500.00	0.00
201-45110-42500 REPAIR & MAINTENANCE	9,000	54.68	0.00	7,108.83	1,891.17	78.99
201-45110-42550 REPAIR & MAINT-AQUATICS	0	88.67	6,367.93	88.67 (88.67)	0.00
201-45110-42600 SUPPLIES & MATERIALS	10,000	852.71	7,425.23	7,967.41	2,032.59	79.67
201-45110-42601 CONCESSION SUPPLIES	25,000	0.00	24,462.22	25,072.61 (72.61)	100.29
201-45110-42602 POOL CHEMICALS	45,000	0.00	47,273.66	47,274.74 (2,274.74)	105.05
201-45110-42605 SUPPLIES & MAT-AQUATICS	6,750	0.00	5,489.09	5,427.85	1,322.15	80.41
201-45110-42610 GAS & FUEL	0	0.00	0.00	0.00	0.00	0.00
201-45110-42650 UNIFORMS	500	0.00	369.80	282.55	217.45	56.51
201-45110-42693 COMPUTER SOFTWARE	4,000	0.00	3,472.87	3,646.52	353.48	91.16
201-45110-42695 COMP SOFTWARE-AQUATICS	4,000	0.00	3,472.88	3,646.52	353.48	91.16
201-45110-42700 TRAVEL, CONF. & DUES	0	0.00	130.00	0.00	0.00	0.00
201-45110-42750 TRAVEL, CONF, DUES-AQUAT	0	0.00	140.00	0.00	0.00	0.00
201-45110-42800 UTILITIES	400	1.57	288.72	297.33	102.67	74.33
201-45110-42850 UTILITIES-AQUATICS	84,000	0.00	82,420.11	25,075.05	58,924.95	29.85
201-45110-42950 CREDIT CARD FEES	12,080	799.11	0.00	11,277.59	802.41	93.36
201-45110-42999 REFUND OF FEES	<u>500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	224,830	6,701.52	198,668.37	159,973.89	64,856.11	28.85
<u>CAPITAL OUTLAY</u>						
201-45110-43200 CAPITAL BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
201-45110-43300 CAPITAL IMPROVEMENTS - O	0	0.00	0.00	0.00	0.00	0.00
201-45110-43400 CAPITAL EQUIPMENT	0	0.00	26,384.23	0.00	0.00	0.00
201-45110-43410 COMPUTER HARDWARE	0	0.00	0.00	0.00	0.00	0.00
201-45110-43421 VEHICLE	0	0.00	0.00	0.00	0.00	0.00
201-45110-43460 POOL EQUIPMENT	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0	0.00	26,384.23	0.00	0.00	0.00
TOTAL RECREATION & AQUATICS	678,230	22,399.63	596,902.53	571,443.59	106,786.41	15.74
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CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2025

201-PARK FUND
 RECREATION CENTER

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SALARIES</u>						
201-45140-41100 SALARIES	322,518	20,843.18	271,883.12	238,183.45	84,334.55	73.85
201-45140-41110 OVERTIME	250	0.00	45.57	150.55	99.45	60.22
201-45140-41120 PART-TIME	230,983	18,415.95	185,705.67	189,938.70	41,044.30	82.23
201-45140-41200 SOCIAL SECURITY/MEDICARE	42,362	2,998.57	34,142.83	31,791.88	10,570.12	75.05
201-45140-41300 RETIREMENT	21,366	1,478.46	18,074.05	16,273.57	5,092.43	76.17
201-45140-41500 GROUP INSURANCE	109,498	317.45	68,290.27	83,483.01	26,014.99	76.24
201-45140-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>15,674.25</u>	<u>12,991.21</u>	<u>(12,991.21)</u>	<u>0.00</u>
TOTAL SALARIES	726,977	44,053.61	593,815.76	572,812.37	154,164.63	21.21
<u>CURRENT EXPENSES</u>						
201-45140-42200 PROFESSIONAL SERVICES	0	0.00	38.00	45.00	(45.00)	0.00
201-45140-42210 CONTRACT LABOR	0	0.00	0.00	0.00	0.00	0.00
201-45140-42250 PROGRAMMING SERVICES	0	0.00	0.00	0.00	0.00	0.00
201-45140-42300 PUBLISHING	46,500	2,621.00	44,680.89	36,905.50	9,594.50	79.37
201-45140-42400 LEASE-EXERCISE EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
201-45140-42500 REPAIR & MAINTENANCE	34,000	3,931.68	102,574.60	23,413.03	10,586.97	68.86
201-45140-42510 REC CENTER ROOFING	0	0.00	0.00	0.00	0.00	0.00
201-45140-42600 SUPPLIES & MATERIALS	35,027	1,047.33	26,638.61	30,899.59	4,127.41	88.22
201-45140-42601 CONCESSION SUPPLIES	15,000	495.20	11,297.88	10,739.80	4,260.20	71.60
201-45140-42602 CHEMICALS	18,000	120.00	12,153.55	14,399.28	3,600.72	80.00
201-45140-42610 GAS & FUEL	0	0.00	0.00	0.00	0.00	0.00
201-45140-42650 UNIFORMS	1,250	157.63	1,035.87	1,099.51	150.49	87.96
201-45140-42700 TRAVEL, CONF & DUES	1,500	0.00	659.00	1,063.37	436.63	70.89
201-45140-42800 UTILITIES	159,440	14,125.94	138,081.64	154,275.31	5,164.69	96.76
201-45140-42920 SOFTWARE	4,000	0.00	5,589.86	3,646.52	353.48	91.16
201-45140-42950 CREDIT CARD FEES	2,118	14.25	0.00	1,852.45	265.55	87.46
201-45140-42999 REFUNDS	<u>1,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	318,335	22,513.03	342,749.90	278,339.36	39,995.64	12.56
<u>CAPITAL OUTLAY</u>						
201-45140-43200 CAPITAL BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
201-45140-43300 CAPITAL IMPROVEMENTS - O	26,048	42,385.00	91,951.38	62,528.20	(36,480.20)	240.05
201-45140-43400 CAPITAL EQUIPMENT	<u>100,000</u>	<u>0.00</u>	<u>0.00</u>	<u>99,580.00</u>	<u>420.00</u>	<u>99.58</u>
TOTAL CAPITAL OUTLAY	126,048	42,385.00	91,951.38	162,108.20	(36,060.20)	28.61-
TOTAL RECREATION CENTER	1,171,360	108,951.64	1,028,517.04	1,013,259.93	158,100.07	13.50
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CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2025

201-PARK FUND
 SPORTS COMPLEXES

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SALARIES						
201-45160-41100 SALARIES	255,629	30,650.23	219,713.13	251,864.10	3,764.90	98.53
201-45160-41110 OVERTIME	4,000	360.12	4,439.71	677.76	3,322.24	16.94
201-45160-41120 PART-TIME	120,778	3,881.63	101,472.36	105,772.92	15,005.08	87.58
201-45160-41200 SOCIAL SECURITY/MEDICARE	29,101	2,671.06	24,563.30	26,854.69	2,246.31	92.28
201-45160-41300 RETIREMENT	15,578	1,239.62	13,442.00	14,531.65	1,046.35	93.28
201-45160-41500 GROUP INSURANCE	72,771	259.03	33,027.00	42,933.25	29,837.75	59.00
201-45160-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	497,857	39,061.69	396,657.50	442,634.37	55,222.63	11.09
CURRENT EXPENSES						
201-45160-42200 PROFESSIONAL SERVICES	201,200	0.00	1,143.50	953.00	200,247.00	0.47
201-45160-42500 REPAIR & MAINTENANCE	98,284	6,644.53	88,748.74	88,936.25	9,347.95	90.49
201-45160-42600 SUPPLIES & MATERIALS	68,129	1,666.29	40,102.68	62,668.68	5,459.82	91.99
201-45160-42602 CHEMICALS	22,000	11,649.10	20,420.70	20,929.10	1,070.90	95.13
201-45160-42603 SMALL EQUIPMENT	3,000	0.00	944.27	1,564.14	1,435.86	52.14
201-45160-42610 GAS & FUEL	15,000	782.74	11,203.46	10,415.69	4,584.31	69.44
201-45160-42650 UNIFORMS	1,400	208.88	588.92	528.27	871.73	37.73
201-45160-42700 TRAVEL, CONF & DUES	900	0.00	85.00	130.88	769.12	14.54
201-45160-42800 UTILITIES	156,420	20,020.29	114,074.64	127,573.27	28,846.73	81.56
201-45160-42950 CREDIT CARD FEES	<u>1,000</u>	<u>13.03</u>	<u>0.00</u>	<u>699.30</u>	<u>300.70</u>	<u>69.93</u>
TOTAL CURRENT EXPENSES	567,333	40,984.86	277,311.91	314,398.58	252,934.12	44.58
CAPITAL OUTLAY						
201-45160-43200 CAPITAL BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
201-45160-43300 CAPITAL IMPROVEMENTS - O	476,287	263,644.60	358,207.92	317,002.89	159,284.11	66.56
201-45160-43310 CAPITAL IMPROV-CADWELL B	0	0.00	0.00	0.00	0.00	0.00
201-45160-43320 CAPITAL IMPROV-PRESS BOX	13,242	0.00	254,027.32	9,818.69	3,423.31	74.15
201-45160-43340 CAPITAL IMPROV-LIGHT POL	0	0.00	0.00	0.00	0.00	0.00
201-45160-43400 CAPITAL EQUIPMENT	<u>0</u>	<u>0.00</u>	<u>118,861.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	489,529	263,644.60	731,096.24	326,821.58	162,707.42	33.24
TOTAL SPORTS COMPLEXES	1,554,719	343,691.15	1,405,065.65	1,083,854.53	470,864.17	30.29
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CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2025

201-PARK FUND
 CADWELL CONCESSIONS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SALARIES</u>						
201-45165-41110 OVERTIME	0	0.00	0.00	0.00	0.00	0.00
201-45165-41120 PART-TIME	13,964	0.00	4,196.73	13,962.10	1.90	99.99
201-45165-41200 SOCIAL SECURITY/MEDICARE	<u>1,116</u>	<u>0.00</u>	<u>321.08</u>	<u>1,068.13</u>	<u>47.87</u>	<u>95.71</u>
TOTAL SALARIES	15,080	0.00	4,517.81	15,030.23	49.77	0.33
<u>CURRENT EXPENSES</u>						
201-45165-42500 REPAIR & MAINTENANCE	1,000	0.00	332.98	0.00	1,000.00	0.00
201-45165-42600 SUPPLIES	1,000	140.00	318.87	286.18	713.82	28.62
201-45165-42610 COST OF GOODS SOLD	45,700	0.00	25,738.87	45,696.57	3.43	99.99
201-45165-42660 MINOR EQUIPMENT	<u>500</u>	<u>0.00</u>	<u>457.60</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	48,200	140.00	26,848.32	45,982.75	2,217.25	4.60
<u>CAPITAL OUTLAY</u>						
201-45165-43300 CAPITAL IMPROVEMENTS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
 TOTAL CADWELL CONCESSIONS	 63,280	 140.00	 31,366.13	 61,012.98	 2,267.02	 3.58
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CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2025

201-PARK FUND
 PARKS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SALARIES</u>						
201-45210-41100 SALARIES	369,746	29,747.55	312,352.65	342,268.43	27,477.57	92.57
201-45210-41110 OVERTIME	4,000	238.15	2,630.88	2,433.78	1,566.22	60.84
201-45210-41120 PART-TIME	143,404	2,900.50	110,509.43	111,908.58	31,495.42	78.04
201-45210-41200 SOCIAL SECURITY/MEDICARE	39,562	2,494.53	31,588.70	33,847.91	5,714.09	85.56
201-45210-41300 RETIREMENT	22,425	1,799.15	18,763.15	20,682.13	1,742.87	92.23
201-45210-41500 GROUP INSURANCE	161,060	345.42	82,785.49	93,794.18	67,265.82	58.24
201-45210-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	740,197	37,525.30	558,630.30	604,935.01	135,261.99	18.27
<u>CURRENT EXPENSES</u>						
201-45210-42200 PROFESSIONAL SERVICES	65,000	0.00	0.00	4,330.40	60,669.60	6.66
201-45210-42300 PUBLISHING	0	26.12	0.00	31.33 (31.33)	0.00
201-45210-42500 REPAIR & MAINTENANCE	94,243	6,514.42	31,226.70	92,716.17	1,526.68	98.38
201-45210-42520 VANDAL RESTITUTION REPAI	0	0.00	0.00	122.08 (122.08)	0.00
201-45210-42550 TESTING-LAKE MITCHELL	0	0.00	0.00	0.00	0.00	0.00
201-45210-42600 SUPPLIES & MATERIALS	96,852	1,616.87	65,760.20	90,817.41	6,034.15	93.77
201-45210-42602 CHEMICALS	6,000	0.00	5,007.70	4,395.43	1,604.57	73.26
201-45210-42604 TREES	3,000	29,225.10	1,047.97	29,956.18 (26,956.18)	998.54
201-45210-42605 COMMUNITY CHRISTMAS LIGH	0	0.00	0.00	0.00	0.00	0.00
201-45210-42610 GAS & FUEL	33,000	2,400.08	30,559.81	29,010.77	3,989.23	87.91
201-45210-42650 UNIFORMS	2,100	0.00	1,387.20	1,792.09	307.91	85.34
201-45210-42660 SMALL EQUIPMENT	2,500	0.00	1,299.99	0.00	2,500.00	0.00
201-45210-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
201-45210-42700 TRAVEL, CONF. & DUES	1,800	0.00	539.38	351.75	1,448.25	19.54
201-45210-42800 UTILITIES	79,200	1,215.38	53,709.18	51,212.93	27,987.07	64.66
201-45210-42850 UTILITIES-VETERAN'S PARK	5,625	62.61	4,578.61	6,604.29 (979.29)	117.41
201-45210-42900 MOSQUITO PROGRAM	14,000	0.00	14,214.16	12,628.15	1,371.85	90.20
201-45210-42901 MSHA WEED SPRAYING	0	0.00	0.00	0.00	0.00	0.00
201-45210-42902 FIREWORKS CLEANUP	1,500	0.00	750.00	1,500.00	0.00	100.00
201-45210-42931 SALES TAX	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	404,819	41,060.58	210,080.90	325,468.98	79,350.43	19.60
<u>CAPITAL OUTLAY</u>						
201-45210-43200 CAPITAL BUILDINGS	26,000	0.00	10,989.00	8,763.44	17,236.56	33.71
201-45210-43300 CAPITAL IMPROVEMENTS - O	831,000	16,724.01	52,282.83	472,943.30	358,056.70	56.91
201-45210-43400 CAPITAL EQUIPMENT	235,000	0.00	142,458.20	213,327.81	21,672.19	90.78
201-45210-43430 MOSQUITO PROGRAM CAPITAL	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	1,092,000	16,724.01	205,730.03	695,034.55	396,965.45	36.35
TOTAL PARKS	2,237,016	95,309.89	974,441.23	1,625,438.54	611,577.87	27.34
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CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2025

201-PARK FUND
SUPERVISION

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SALARIES</u>						
201-45220-41100 SALARIES	163,989	8,836.20	151,391.06	106,034.40	57,954.60	64.66
201-45220-41110 OVERTIME	200	0.00	149.89	0.00	200.00	0.00
201-45220-41120 PART-TIME	0	0.00	0.00	0.00	0.00	0.00
201-45220-41200 SOCIAL SECURITY/MEDICARE	12,560	651.42	10,860.80	7,873.29	4,686.71	62.69
201-45220-41300 RETIREMENT	9,851	530.18	9,092.49	6,362.16	3,488.84	64.58
201-45220-41500 GROUP INSURANCE	46,884	62.57	27,039.63	24,412.27	22,471.73	52.07
201-45220-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>13,263.28</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	233,484	10,080.37	211,797.15	144,682.12	88,801.88	38.03
<u>CURRENT EXPENSES</u>						
201-45220-42100 INSURANCE	103,628	0.00	114,078.09	134,337.51 (30,709.51)	129.63
201-45220-42200 PROFESSIONAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
201-45220-42300 PUBLISHING	0	0.00	0.00	0.73 (0.73)	0.00
201-45220-42500 REPAIR & MAINTENANCE	0	0.00	14.97	0.00	0.00	0.00
201-45220-42600 SUPPLIES & MATERIALS	900	0.00	843.54	650.87	249.13	72.32
201-45220-42650 UNIFORMS	500	80.00	239.75	164.99	335.01	33.00
201-45220-42700 TRAVEL, CONF. & DUES	2,675	0.00	727.17	1,451.03	1,223.97	54.24
201-45220-42800 UTILITIES	640	41.06	489.49	459.78	180.22	71.84
201-45220-42920 COMPUTER SOFTWARE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	108,343	121.06	116,393.01	137,064.91 (28,721.91)	26.51-
<u>CAPITAL OUTLAY</u>						
201-45220-43200 CAPITAL BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
201-45220-43300 CAPITAL IMPROVE-OTHER	0	0.00	0.00	0.00	0.00	0.00
201-45220-43400 CAPITAL EQUIPMENT	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPERVISION	341,827	10,201.43	328,190.16	281,747.03	60,079.97	17.58
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TOTAL EXPENDITURES	6,046,432	580,693.74	4,364,482.74	4,636,756.60	1,409,675.51	23.31

REVENUE OVER/ (UNDER) EXPENDITURES (4,810,427) (227,692.57) (3,299,356.18) (3,189,324.89) (1,621,102.22) 33.70

<u>OTHER FINANCING SOURCES</u>						
201-3900 FROM GENERAL FUND	3,735,493	0.00	2,930,000.00	3,735,493.00	0.00	100.00
201-3901 FROM DEBT SERVICE-INDOOR POOL	0	0.00	0.00	0.00	0.00	0.00
201-39104 DAMAGE/LOSS REIMB-CAPIT ASSETS	0	0.00	111,476.18	0.00	0.00	0.00
201-39131 SALE OF CAPITAL ASSETS	0	0.00	250.00	1,335.00 (1,335.00)	0.00
201-3920 TRANSFER IN	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER FINANCING SOURCES	3,735,493	0.00	3,041,726.18	3,736,828.00 (1,335.00)	0.04-

CITY OF MITCHELL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2025

201-PARK FUND
 SUPERVISION

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>OTHER FINANCING USES</u>						
201-49000-51100 TRAN OUT TO	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER USES	0	0.00	0.00	0.00	0.00	0.00
<u>REVENUES & OTHER SOURCES OVER</u>						
(UNDER) EXPENDITURES & OTHER (USES)	(1,074,934)	(227,692.57)	(257,630.00)	547,503.11	(1,622,437.22)	150.93

Thomas Gullede:

Rec Center: We are ahead of pace to reach 100,000 check-ins for the year. As of 12/4, we have had over 93,300 check-ins at the center, while in all of 2024 we had 88,000. This is reflected by our members and memberships, with 1546 active memberships and 3758 active members.

We have been dealing with a lot of maintenance issues surrounding our hot tub and steam room. Shawn has been excellent diving into both problems and limping us along until we get our new hot tub system next year. These are amenities we know are important to our members, but they also bring a high cost of repair with them.

Adam and Aaron have been working on the floor with members, athletes and potential customers, along with training alongside Ethan to get ready to deliver our childhood obesity prevention program, Building Healthy Families. This is a wonderful grant/research program developed by the University of Utah and University of Nebraska at Kearney. We are proud to be chosen as the first site in South Dakota to deliver this program, and look forward to helping additional communities get started.

Indoor Aquatics: We have a Dakota Riptide swim meet coming up the 12th-14th at the indoor aquatic center. This is a major undertaking for Jamie and her staff, but she has had great success in the past, and will continue that with this meet. She is still working with GBR to have their afterschool kids come down a couple times a week, along with our normal guarded swim times. The group classes in the morning and evening have been well attended, and we will be looking for a new evening aquacise instructor in January.

Programs: As we move through the season, we will be wrapping up our Fall Tennis Program this month. Participants have been having a great time on the courts while learning new skills and improving each week.

Our Coed Volleyball League is now in full stride, featuring competitive matches and great energy from all teams involved.

Looking ahead, we're currently organizing teams for our Recreation League Basketball, which will begin in January. This year, we're excited to introduce a new 3-on-3 Women's League with hopes of growing it into a traditional 5-on-5 league in the future.

We are also actively working on launching Building Healthy Families, a new program we are thrilled about and eager to bring to the community in the near future.

Roger Prewett:

Sports Complex:

- Getting settled in as the Sports Complex Superintendent, as well as Jesse Schlimgen finding his place as the new Sports Complex Crew Leader.
- Currently working on hiring a Parks Specialist to fill Jesse's former position.
- Our shared Parks Specialist with Parks & Forestry is getting to know his way around. He had some time around Cadwell and is now learning the ice arena.
- Staff are working on getting all the snow equipment serviced.

- We are currently working on being able to take on a larger role in snow removal operations by expanding the area our dept. covers, along with maintaining more snow removal equipment on our site.
- Preparing for some large projects in the coming year, such as the 13th Street drainage and retention pond in Cadwell Park, MAC parking lot, and MAC roofing project.

Cadwell:

- Working on a change in the turf maintenance plan and schedule.
- The Exchange Club is working on the design and proposal of their sunshade structure.
- Staff will complete a couple more park bathroom projects this winter.

Ice Arena:

- We are working on the ice, edging, and shaving to improve quality and maintain the ice surface.
- The middle school has started coming to skate during the school day.
- Hockey is in full swing with all levels practicing. League and non-league games started for the season. They have 32 scheduled games remaining for December.
- Figure Skating is running their regular practice times as scheduled, and have their Winter Holiday Show for Dec. 21.
- Hockey is seeking to add another locker room for the coaches of the girl's program.
- Ice rentals have picked up a bit with a few schools from out of town coming in and holiday rentals. Since 21-Nov. we have had 4 ice rentals with 3 more scheduled, 1 ice/bumper car rental with 2 more scheduled.
- As of 4-Dec-25 open skate has made \$2,729.50 in gross sales. This includes 11 bumper car rides at \$6.00 per ride.

Soccer:

- Planning on spending time familiarizing a new staff member with the facilities of the Pepsi Soccer Complex during the off season.

Director Nelson:

Tweak of Policy and Wording Related to Vending within Parks Properties

Board members made it clear at the November Park Board Meeting that that they didn't wish to give up vending 'first rights' within the Cadwell Softball Complex but that the other tweaks of the current mobile vendor rules as were discussed (clarification of '200 yards' and 'secondary vendor') made sense. A modified document is included in the packet for your review and discussion at the board meeting. The other question mark that has a risen is vending at Drake Field: What if a youth tournament were to be hosted at Drake Field whilst the State Amateur Tournament is being hosted at Cadwell Baseball Field, as another group has expressed interest in running concession out of the concessions stand at Drake?

LWCF Grant Funding

We received word on December 2 that the State preliminarily approved matching funding (\$94,000) toward the cost of replacing the playground at Jennewein Park. Given that final

approval will (likely) not happen until spring, we will be looking at a 2027 install, as the schedule for installers fills early. Keep in mind that we'll already have Gainer Park Playground on the schedule for replacement in the summer 2026.

Trees Grant Work

The 81 trees have now been planted, the majority of which are lining the west and south sides of the new trail along the to-be cemetery expansion. The first cycle (of three annual) trees grant reports has been submitted for billing.

Beavers (Multiple) in the Creek within Dry Run Creek Park

Two beavers were trapped within weeks one of two of November; no further sightings or signs of them have been reported since that time. That's good news for the remaining trees lining the creek bank in the park. The dams can hopefully be removed (via backhoe or excavator) over the winter months.

Coyote Sighting Within Cadwell Park

On the morning of December 1, a young coyote was spotted in the tree line outside the dog park. It was not aggressive, but being a young one, it wasn't afraid of the person who had seen it. It is likely that canine scents attracted the pup to the dog park that is located on the edge of city limits. Dog Park users will be keeping watch over the area surrounding the dog park in the coming weeks.

Interview for Parks Specialist Position Opening

Interviews were scheduled this past week as a step in our pursuit seeking to fill the open position at the Sports Complex. A decision will be made by early next week.

Boat Lift and Dock Storage Invoicing

Remaining (as-of-yet unpaid) individuals who store their boat docks and/or boat lifts at either the Sportsmen's Club boat landing or Sebert's Beach have now been invoiced. Now that a number of individuals from this grouping have been entered into the City's accounting system, it will be relatively easy to replicate this invoicing process in future years.

Ice Arena Concessions Agreement with Mitchell Hockey

A draft updated agreement is being reviewed by legal and may be ready by the board meeting.

Rec Center Membership Discount for Park Board – Discussion

There was an article in the Republic this week regarding discounts offered to city employees (including city council) and the golf/cemetery board. Thus, it warrants discussion at the Park Board Meeting regarding a possible Rec Center discount for those on the park board.

Minor Additions to Dog Park – *Now a January Agenda Item*

The troop leader for a local girl group reached out to me with some ideas that her scouts had regarding what might be good additions, that they could make or assist in making, to place within the dog park for its users and/or their pets. These proposed additions would be:

- 1) First Aid Kits (suspended from the fence on each side of the park, and their troop would keep it stocked)

- 2) Toy Boxes (also suspended from the fence on each side, which their troop would keep stocked with tennis balls)
- 3) Leash Racks (also suspended from the fence on each side, so when dog owners let their dog[s] off leash, they will have a place to ~~bark~~ park their leash[es])

Proposed 2026 Rates for Outdoor Aquatic Center

			2025	2026
Individual			\$85.00	\$93.50
Family			\$167.70	\$184.50
Family scholarship			\$125.77	\$138.50
Outdoor pool day pass				
Individual			\$6.00	\$7.00

The averages for comps in the state are as follows:

Individual season: \$86.71

Family (many only 3-5, we allow 6): \$207.95

Individual day pass: \$8.75

ICE ARENA CONCESSION FACILITY OPERATION AGREEMENT 2025-2026

THIS AGREEMENT, made and entered as of the date subscribed below, by and between the Mitchell Parks and Recreation Board of the City of Mitchell, hereafter “City”, and the Mitchell Skating and Hockey Association, hereafter “Concession Operator”; and

WHEREAS this Agreement shall relate to the operation of one (1) Concession Facility, as further described below, by the Concession Operator.

THEREFORE, upon the consideration of the mutual covenants and obligations hereafter stated, the parties hereby agree as follows:

A. The City agrees to:

1. Permit the Concession Operator to operate one (1) Concession Facility located at the Mitchell Activity Center for the 2025 season (9/21/2025-04/30/2026), hereafter “Term”.
2. To furnish a detailed list of scheduled games and tournaments to Concession Operator.
3. To work in cooperation with the Concession Operator in updating the schedule, making every effort to provide two (2) days’ notice of all schedule changes.
4. Provide the garbage receptacles on the premises for containing all waste and refuse materials as a result of said concession operation.
5. Dispose of all refuse in containers as provided by the Parks and Recreation Department.

B. Concession Operator agrees to:

1. Operate the above-described concession stand and sell pop, candy, and related merchandise and to retain personally all profits therefrom; provided, however, that all prices charged shall be subject to approval of the Parks and Recreation Board. The City hereby authorizes Concession Operator to use the appropriate Concession Facility to provide the services stemming from this Agreement for the entire Term. The City reserves the right to withdraw such authorization during the Term if necessary to protect the Concession Facility or its visitors.
 - a. Concessions Facility as used herein means the building, utility systems, fixtures, equipment, and other improvements assigned hereunder and constructed or acquired by the City and provided by the City for the purpose of this lease.
 - b. The City shall have a right to enter all facilities utilized by the Concession Operator to ensure the proper administration of the terms of this agreement and other purposes the City deems necessary, so long as the same does not substantially interfere with Concession Operator’s operations, and for emergency purposes. Such entry shall not be deemed an eviction.
2. Pay the City \$400.00, included in the second half of hockey season billing.

3. Pay all bills incurred in connection with the operation of said Concession Facility.
4. Indemnify and hold harmless the City of Mitchell from any and all claims of any kind whatsoever arising from or in connection with the Concession Operator's operation of said Concession Facility.
5. Obtain, and maintain throughout the Term, liability insurance satisfactory to the City, and provide a copy to the Park and Recreation Department.
 - a. Comprehensive general liability insurance, including products, bodily injury and property damage with combined single limits of \$1,000,000 for each occurrence plus have listed 'City of Mitchell' as additional insured.
6. Keep the Concession Facility and the surrounding area in a clean and reasonable tidy condition. Concession Operator shall have the continuing duty to perform cleanup of this area as needed, at the discretion of the Sports Complex Manager, but in no event less often than once per day.
7. Provide building maintenance as further described below:
 - a. Concession Operator, at its sole expense, will physically maintain and repair all facilities used by Concession Operator pursuant to this Agreement and conduct all necessary housekeeping activities associated with such operations to the satisfaction of the City.
 - b. The Concession Operator, with the written approval of the City, may construct or install facility upgrades necessary for the operations arising out of this Agreement and any improvement constructed by Concession Operator which is attached to the realty shall become part of said realty and be deemed the sole property of the City.
 - c. If during the term hereof, a Concession Facility requires major repairs and/or improvements, which costs exceed \$1,000 per incident, said costs will be paid for by the City, as determined by the City.
 - d. If the Concession Facility is damaged through the negligence of the Concession Operator or its customers, it will be the responsibility of the Concession Operator to make necessary repairs, at its sole expense, to the satisfaction of the City.
8. Provide and maintain appliances necessary for a commercial food service operation.
9. Use the premises solely for the purpose of operating said concession.
10. Never transfer or assign this Agreement or any part hereof except with the express written consent of the Parks and Recreation Board. Should the Concession Operator desire to assign this agreement before its expiration date, it may do so according to the Sports Complex Policy and only to an assignee acceptable to the City who shall agree to be bound by the terms of this

Agreement and said assignment shall be for a consideration not to exceed the amount as described in this Agreement.

11. Keep said Concession Facility open for business during league play and tournaments as scheduled by the Sports Complex Superintendent. Hours of operation shall include one-half hour before scheduled start of games.
 12. Observe and comply with all State and Federal laws and City Ordinances applying to the operation of said concession stands. Food handler requirements must be met.
 13. Ensure that any pop machine or other vending equipment is located in a safe and accessible site subject to approval by the City, and to accept all responsibility associated with said machine.
 14. All concession utilities shall be at the expense of the Concession Operator if meters are present. It is the responsibility of the Concession Operator to activate such utilities necessary to conduct the operations of the concession stand.
 15. The Concession Operator shall meet with the Sports Complex Superintendent prior to each season to discuss the previous season and goals for the upcoming season. The Concession Operator will file an annual accounting statement of gross receipts and expenses and a profit or loss statement. These records shall be provided to the City no later than March 15th of the following year. The City shall have the right to examine any of Concession Operator's books, records, documents, and papers related to this Agreement, including State and Federal income tax records.
- C. Concession Operator shall be subject to any exclusive product supplier agreements to which the City is a party. If no such agreement is in effect at the start of the Term, Concession Operator may utilize whichever product supplier it deems appropriate during that Term only. In either event, Concession Operator shall maintain its right to retain all profits from sales. At the time of entering this agreement, the City currently has an exclusive product agreement relating to: Beverage products: Operator shall only sell, dispense, or otherwise make available Pepsi-Cola products.
- D. Notwithstanding any other provision to the contrary, it is further agreed by the parties that the City reserves the right to cancel or terminate this Agreement upon notice to the Concession Operator, with no liability to the City, upon the determination by the City that the performance by the Concessions Operator is unsatisfactory to the City, which determination shall be at the sole discretion of the City to be exercised in good faith.

IN WITNESS WHEREOF, the parties, being duly authorized, affixed their signatures this _____ day of _____, 2025.

Mitchell Parks and Recreation

By: _____
Board President

Concession Operator (Print)

By: _____

Its: _____

**FACILITY USE AGREEMENT 2025-2026
CITY OF MITCHELL
LUCKY DEVILS ADULT HOCKEY**

This agreement ("Agreement") entered into this 5th day of September, 2025 between the City of Mitchell a municipal corporation, by and through its Park and Recreation Board, (the "City") and the Lucky Devils Adult Hockey, a non-profit corporation ("LDAH"), as follows:

WITNESSETH

1. Subject to the terms, provisions and mutual obligations of the parties as provided in this agreement, the City shall allow the LDAH the use of the Toshiba Rink (North Rink) and/or the Innovative Rink (South Rink), including access to the ice arena lobby, locker rooms, restrooms and all pertinent property for parking purposes for the hockey program purposes of the LDAH for the duration of the 2025-2026 LDAH Seasonal Use Period ("LDAH Seasonal Use Period" being defined as the hockey season term commencing on the third (3rd) Wednesday of September, 2025 through April 30, 2026; times outside of the said LDAH Seasonal Use Period are defined as the ("Off Season"). This agreement is renewable annually upon mutual agreement by both parties.
2. LDAH agrees to pay to the City:
 - a. An Athlete Fee of Twenty-Three Dollars (\$24.00) per athlete ages 13 and up.
 - b. An Ice Time Fee of Eighty-Three Dollars (\$83) per rink, per hour, for Peak Hours. Peak Hours are defined as: Monday thru Friday 3:30pm-8:00am, all weekends, and all day when school is not in session. An Ice Time Fee of Forty One Dollars and Fifty Cents (\$41.50) per rink, per hour, for Off Peak Hours. Off Peak Hours are defined as all other times which are not Peak Hours. The Innovative rink is available to rent outside of the LDAH Seasonal Use Period, without ice, for Twenty-Five Dollars (\$25) per hour. If LDAH rents the Innovative rink outside of the LDAH Seasonal Use Period, then this agreement shall apply to such rentals. The Ice Time Fee includes all hours that a rink is scheduled for use, regardless of whether it is actually used or if resurfacing is required or requested during that time period. LDAH will not be billed separately for resurfacing occurring before or after a scheduled session and such resurfacing will not be considered ice time for purposes of calculating the Ice Time Fee.
 - c. No refunds will be given for cancellations within fourteen (14) days of the scheduled time. The City may allow refunds if the reason for cancellation is beyond the reasonable control of LDAH.
 - d. Billing and payment shall be made in two lump sum payments on: December 1st for the period from the start of the Seasonal Use Period through December 31st; and April 30th for the period starting January 1st through the end of the Seasonal Use Period. In the event that hours vary after the schedule is completed by December 1, or other changes to the invoice are necessary, City will provide an updated invoice at the end of the Seasonal Use Period which will be paid by LDAH within 14 days after issuance.

9. The City shall procure and keep in force the following insurances:
 - a. Comprehensive general liability insurance, including products, bodily injury and property damage with combined single limits of \$1,000,000 for each occurrence.
 - b. Fire, Vandalism, Malicious Mischief and extended coverage insurance covering the building.
10. During the term of each LDAH Seasonal Use Period, or any time the LDAH shall be operating within the Facility, LDAH shall have in force the following insurances:
 - a. Comprehensive general liability insurance, including products, bodily injury and property damage with combined single limits of \$1,000,000 for each occurrence. Insurance policies required by this paragraph shall name LDAH as insured and the City of Mitchell as an additional insured.
 - b. A copy of additional insured endorsements required hereunder shall be delivered to the City prior to commencement of an LDAH Seasonal Use Period or other LDAH occupation of the Facility. Such policies or certifications shall provide that the insurance coverage may not be cancelled or materially changed unless thirty (30) days advance notice is given to the City.
 - c. The LDAH shall be responsible for insuring any equipment that is used by the LDAH that is stored in the building that is not permanently affixed or is not a part of the building. LDAH agrees to indemnify and hold harmless the City from any and all liability arising from the use of the Facility for programs carried on by the LDAH. The LDAH agreement to indemnify and hold harmless does not include any recreational skating program that the City would sponsor and supervise, or which may be operated within the Facility by any person or entity other than the LDAH.
 - d. The parties shall reassess insurance needs at least once per contract year to determine whether or not the coverage required by this agreement is adequate.
11. For activities within the Facility sponsored solely by the LDAH, all revenue generated in connection with the activity shall be retained by the LDAH.
12. Revenue generated by the City for the letting of the Facility to persons or parties other than LDAH at any time while this agreement is in effect shall be retained by the City. LDAH shall have no authority to rent the Facility to other parties.
13. Revenues generated by LDAH as a result of selling advertising panels which are affixed to the Facility building shall be retained by the LDAH. The placement and size of advertising panels within the Facility building must be approved by the City prior to sale and placement. Cost of panel sales will be addressed in an advertisement plan approved by the City.

- a. The City shall use reasonable efforts to schedule tournament activities in a manner which will minimize disruption to other groups who traditionally use the Facility during the proposed tournament times. The Sports Complex Supervisor shall have sole discretion over whether such an accommodation can reasonably be made.
21. LDAH shall indemnify and hold the City, its officials, employees, and agents, harmless from and against any and all liabilities, claims, demands, damages, actions, lawsuits, judgments, penalties, losses, costs, or expenses, of any kind or nature, including but not limited to costs of investigation, attorneys' fees, experts' fees, and costs through trial and appeal, arising out of, incidental to, or in any way connected with Tenant's possession, use, occupancy, operation, or maintenance of the Premises, and any act or omission of Tenant or Tenant's members, officers, directors, employees, volunteers, agents, representatives, participants, guests, contractors, subcontractors, and other invitees.
22. In the event of a material breach of this Agreement, the non-breaching party shall provide written notice of the breach to the breaching party. The breaching party shall then have an opportunity to cure the breach within Seven (7) days of receiving the notice. If the breach is not cured, the agreement may be terminated by the non-breaching party. The non-enforcement of this provision by either party shall not constitute a waiver as to future or subsequent breach.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

Approved and adopted by the Park & Recreation Board of the City of Mitchell, South Dakota, this ____ day of _____, 2025.

CITY OF MITCHELL, SOUTH DAKOTA
PARK AND RECREATION BOARD

By: _____
_____ : President

Approved and adopted by the Lucky Devils Adult Hockey, this 5th day of September, 2025.

LUCKY DEVILS ADULT HOCKEY

By: _____
Title: President

**FACILITY USE AGREEMENT
PALACE CITY YOUTH FOOTBALL 2025
CITY OF MITCHELL**

This agreement (“Agreement”) entered into this 4th day of August, 2025 between the City of Mitchell a municipal corporation, by and through its Park and Recreation Board, (the “City”) and _____, Team Name Palace City youth ~~sports~~ football (“Athletic Club”), as follows:

WITNESSETH

1. Subject to the terms, provisions and mutual obligations of the parties as provided in this agreement, the City shall allow the Athletic Club the use of the Sports Complex (the “Facility”), including access to Cadwell Complex Fields, restrooms and all pertinent property for parking purposes for the program purposes of the Athletic Club for the duration of the 2025 Seasonal Use Period (“Seasonal Use Period” shall be August 1, 2025 through October 31, 2025; times outside of the said Seasonal Use Period are defined as the “Off Season”). This Agreement shall automatically renew on a year to year basis unless a party hereto intending to terminate this agreement gives notice to the other party, on or before thirty (30) days prior to the commencement of the next Seasonal Use Period that it does not intend to renew the agreement. Each such renewal shall be upon the same terms and conditions as set forth in this agreement unless amended in writing by mutual agreement of the parties. Fees shall be subject to modification by the Parks and Recreation Board and/or Mitchell City Council during the Off Season at least thirty (30) days prior to the commencement of the next Seasonal Use Period.
2. Athletic Club agrees to pay to the City as rent for use of the Facility the Diamond & Field Practice Fee of Fourteen Dollars (\$14.00) per athlete ages 12 and under, the Diamond & Field Game Fee of Thirty Eight Dollars (\$38.00) per diamond/field per day if field painted by Athletic Club and Sixty Dollars (\$60.00) if field painted by the City and Twenty Four Dollars (\$24.00) per diamond/field per hour for lights. Billing and payment shall be made in lump sum at the end of the season.
3. Athletic Club agrees to abide by all rules and guidelines in the Sports Complex policy manual.
4. The City shall retain the final management and control authority in respect to the Facility. Athletic Club shall have no management or control authority in respect to the Facility except as permitted by the City.

5. The City shall provide and/or perform the following functions within the Facility:
 - a. Oversee and coordinate the scheduling of the Facility and maintain a master schedule regarding the use of the Facility.
 - b. Provide supplemental manpower as required for the daily maintenance and upkeep for the diamond/field and other necessary maintenance duties during the Seasonal Use Period consistent with the Sports Complex policy manual.
6. The Athletic Club shall, on an annual basis, prior to or on December 31 of each year, reimburse or pay all non-insured expenses for repair or replacement to the Facility, complex, bleachers, scoreboards and any other City items or equipment, arising from Athletic Club's use of the Facility during the Seasonal Use Period or Off Season, normal wear and tear excepted. The City shall be responsible for structural and equipment repair and maintenance for the Facility.
7. During the term of each Seasonal Use Period, or any time the Athletic Club shall use the Facility, Athletic Club shall have in force the following insurances:
 - a. Comprehensive general liability insurance, including products, bodily injury and property damage with combined single limits of \$1,000,000 for each occurrence. Insurance policies required by this paragraph shall name Athletic Club as insured and the City of Mitchell as an additional insured.
 - b. A copy of additional insured endorsements required hereunder shall be delivered to the City prior to any use of the Facility by Athletic Club. Such policies or certifications shall provide that the insurance coverage may not be cancelled or materially changed unless thirty (30) days advance notice is given to the City.
 - c. The Athletic Club shall be responsible for insuring any of its personal property that is stored in the building and stores such personal property in the building at its sole risk. Athletic Club agrees to indemnify and hold harmless the City from any and all liability arising from the use of the Facility for programs carried on by the Athletic Club. Such agreement to indemnify and hold harmless does not include any sports program that the City would sponsor and supervise, or which may be

operated within the Facility by any person or entity other than the Athletic Club.

- d. The parties shall reassess insurance needs at least once per contract year to determine whether or not the coverage required by this agreement is adequate.
8. For activities within the Facility sponsored solely by the Athletic Club, all revenue generated in connection with the activity shall be retained by the Athletic Club.
 - a. Athletic Club shall meet with the Sports Complex Manager prior to each season to discuss the previous season and goals for the upcoming season. Athletic Club will file an annual revenue and expense statement of gross receipts generated as a result of programs offered at Cadwell Sports Complex. These records shall be provided to the City no later than March 15th of the following year. The City shall have the right to examine any books, records, documents, and papers related to this Agreement, including State and Federal tax records.
 9. Revenue generated by the City for the letting of the Facility to persons or parties other than the Athletic Club at any time while this agreement is in effect shall be retained by the City. Athletic Club shall have no authority to rent the Facility to other parties.
 - a. Revenues generated by Athletic Club as a result of selling advertising panels which are affixed to the Facility shall be retained by the Athletic Club. The placement and size of advertising panels within the Facility building must be approved by the City prior to sale and placement. Cost of panel sales will be addressed in an advertisement plan approved by the City.
 - b. Per previous agreement with the Park and Recreation Board, Athletic Club shall have no advertisement regarding specific alcoholic beverages or tobacco products, via signage sponsorship. City retains a general right to reject content it deems inappropriate for its Facility.
 10. The Athletic Club agrees to use the Facility in a responsible manner for the purpose of conducting youth and recreational baseball programs in cooperation with the City, and shall not allow the Facility to be misused.

- a. Food serving or preparation areas must be approved by the city prior to all events.

11. Nothing in this Agreement shall limit Athletic Club from cooperating with the City in caring for, maintaining, supervising, and/or constructing improvements, in the furtherance of this Agreement. Athletic Club shall make no alteration, addition, or improvement to the Facility without the advance consent and approval of the City.

All improvements to the Facility premises, upon completion of construction, shall be deemed to be the sole property of the City.

12. The Athletic Club shall not allow any lien to be placed against said improvements or the complex in general for any unpaid labor or materials and agrees to indemnify the City for any amounts of said liens and to hold the City harmless from any of Athletic Club's improvement expenses arising from this Agreement.
13. The City and Athletic Club shall make good faith efforts to accommodate the needs of each respective entity in order to maximize the overall use of the Facility. City and Athletic Club shall each designate a contact person to coordinate use of the facility.
14. This Agreement constitutes the entire agreement between the parties and shall not be modified unless mutually agreed by the City Park and Recreation Board and the Athletic Club in writing.
15. The Athletic Club shall have no right to assign any of the rights or benefits under this Agreement without prior written consent of the City.
16. Athletic Club agrees to engage in useful communication with the City and other User Groups to coordinate schedules and share use of the facilities.
17. If any section, or portion thereof, of this Agreement is found to be void, unenforceable, or unconstitutional, the improper portion shall be severed and the remaining provisions will remain in full force and effect to the maximum extent permitted by law.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

Approved and adopted by the Park & Recreation Board of the City of Mitchell, South Dakota, ____ day of, _____, 2025.

CITY OF MITCHELL, SOUTH DAKOTA
PARK AND RECREATION BOARD

By: _____
Title: Mitchell Park & Recreation Board President

Approved and adopted by (print name) _____, this ____ day of _____, 2025.

(ATHLETIC CLUB)

By: 
Title: President (HEAD COACH)

**FACILITY USE AGREEMENT 2025-2026
CITY OF MITCHELL
MITCHELL FIGURE SKATING CLUB**

This agreement ("Agreement") entered into this 1st day of August, 2025, by and between the City of Mitchell a municipal corporation, by and through its Park and Recreation Board, (the "City") and the Mitchell Figure Skating Club, a non-profit corporation ("MFSC"), as follows:

WITNESSETH

1. Subject to the terms, provisions and mutual obligations of the parties as provided in this agreement, the City shall allow the MFSC the use of the Toshiba Rink (North Rink) and/or the Innovative Rink (South Rink), including access to the ice arena lobby, locker rooms, restrooms and all pertinent property for parking purposes for the skating and youth hockey program purposes of the MFSC for the duration of the 2025-2026 MFSC Seasonal Use Period ("MFSC Seasonal Use Period" being defined as the season term commencing on the third (3rd) Wednesday of September, 2025 through April 30, 2026; times outside of the said MFSC Seasonal Use Period are defined as the "Off Season").
2. MFSC agrees to pay to the City:
 - a. An Athlete Fee of Twenty-Four Dollars (\$24.00) per athlete ages 13 and up, and Fourteen Dollars (\$14.00) per athlete ages 12 and under.
 - b. An Ice Time Fee of Eighty-Three Dollars (\$83) per rink, per hour, for Peak Hours. Peak Hours are defined as: Monday thru Friday 3:30pm-8:00am, all weekends, and all day when school is not in session. An Ice Time Fee of Forty One Dollars and Fifty Cents (\$41.50) per rink, per hour, for Off Peak Hours. Off Peak Hours are defined as all other times which are not Peak Hours. The Innovative rink is available to rent outside of the MFSC Seasonal Use Period, without ice, for Twenty-Five Dollars (\$25) per hour. If MFSC rents the Innovative rink outside of the MFSC Seasonal Use Period, then this agreement shall apply to such rentals. The Ice Time Fee includes all hours that a rink is scheduled for use, regardless of whether it is actually used or if resurfacing is required or requested during that time period.
 - c. No refunds will be given for cancellations within fourteen (14) days of the scheduled time. The City may allow refunds if the reason for cancellation is beyond the reasonable control of MFSC.
 - d. Billing and payment shall be made in two lump sum payments on: December 1st for the period from the start of the Seasonal Use Period through December 31st; and April 30th for the period starting January 1st through the end of the Seasonal Use Period. In the event that hours vary after the schedule is completed by December 1, or other changes to the invoice

are necessary, City will provide an updated invoice at the end of the Seasonal Use Period which will be paid by MFSC within 14 days after issuance.

3. MFSC agrees to abide by all rules and guidelines in the Sports Complex policy manual.
4. The City shall retain the final management and control authority in respect to the Facility. MFSC shall have no management or control authority in respect to the Facility except as permitted by the City.
5. The City shall provide and/or perform the following functions within the Facility:
 - a. Oversee and coordinate the scheduling of the Facility and maintain a master schedule regarding the use of the Facility.
 - b. Provide supplemental manpower as required for the daily maintenance and upkeep for the ice surface and other necessary maintenance duties in the building during the MFSC Seasonal Use Period.
 - c. Provide on an annual basis, preventative maintenance on compressors, electrical, natural gas, water, heating units and other equipment, by trained & licensed HVAC and Electrical Service Professionals to ensure the compressors and utilities are in working order.
 - d. Skate sharpening services conducted by MFSC staff, on equipment provided by MFSC, shall be the sole responsibility of the MFSC. Any sharpening fees generated by MFSC staff will be retained by the MFSC. All sharpening fees generated by city employees will be retained by the City of Mitchell.
6. The MFSC shall, on an annual basis, prior to or on December 31 of each year, reimburse the City for, or pay as the case may be, the following:
 - a. All non-insured expense incurred in respect to the repair of any property damage to the Facility which may occur during an MFSC Seasonal Use Period and which is attributable to MFSC use of the Facility; including such repair expenses of the hockey rink, bleachers, scoreboards and any other items or equipment associated with operation of the MFSC Programs.
 - b. The City shall be responsible for structural or equipment repair and maintenance for the Facility. If there are repairs and or maintenance required that are not due to normal wear due to Facility use and are agreed upon by the City and MFSC, the City and MFSC will negotiate a shared cost for such agreed upon repairs.
7. Ice time shall be scheduled at the discretion of the Parks and Recreation Department staff. Times to be scheduled shall be determined and finalized no later September 15th for the fall schedule and no later than December 1st of each year for the winter and spring schedule.

8. Notwithstanding the expected Seasonal Use Period dates or the expected total allowance of ice time, the City reserves the right to close down and remove the ice sheet/s if internal or external climate conditions would make such an action advisable for maintaining the condition of the Facility. Such a closure shall not be a material breach of this Agreement.
9. The City shall procure and keep in force the following insurances:
 - a. Comprehensive general liability insurance, including products, bodily injury and property damage with combined single limits of \$1,000,000 for each occurrence.
 - b. Fire, Vandalism, Malicious Mischief and extended coverage insurance covering the building.
10. During the term of each MFSC Seasonal Use Period, or any time the MFSC shall be operating within the Facility, MFSC shall have in force the following insurances:
 - a. Comprehensive general liability insurance, including products, bodily injury and property damage with combined single limits of \$1,000,000 for each occurrence. Insurance policies required by this paragraph shall name MFSC as insured and the City of Mitchell as an additional insured.
 - b. A copy of additional insured endorsements required hereunder shall be delivered to the City prior to commencement of an MFSC Seasonal Use Period or other MFSC occupation of the Facility. Such policies or certifications shall provide that the insurance coverage may not be cancelled or materially changed unless thirty (30) days advance notice is given to the City.
 - c. The MFSC shall be responsible for insuring any equipment that is used by the MFSC that is stored in the building that is not permanently affixed or is not a part of the building. MFSC agrees to indemnify and hold harmless the City from any and all liability arising from the use of the Facility for programs carried on by the MFSC. The MFSC agreement to indemnify and hold harmless does not include any recreational skating program that the City would sponsor and supervise, or which may be operated within the Facility by any person or entity other than the MFSC.
 - d. The parties shall reassess insurance needs at least once per contract year to determine whether or not the coverage required by this agreement is adequate.
11. For activities within the Facility sponsored solely by the MFSC, all revenue generated in connection with the activity shall be retained by the MFSC.
12. Revenue generated by the City for the letting of the Facility to persons or parties other than MFSC at any time while this agreement is in effect shall be retained by the City. MFSC shall have no authority to rent the Facility to other parties.

13. Revenues generated by MFSC as a result of selling advertising panels which are affixed to the Facility building shall be retained by the MFSC. The placement and size of advertising panels within the Facility building must be approved by the City prior to sale and placement. Cost of panel sales will be addressed in an advertisement plan approved by the City.
 - a. Per previous agreement with the Park and Recreation Board, MFSA shall have no advertisement regarding specific alcoholic beverages or tobacco products, via signage sponsorship or in ice advertising.

14. The MFSC agrees to use the Facility in a responsible manner for the purpose of conducting youth and recreational skating programs in cooperation with the City, and shall not allow the Facility to be misused.
 - a. Food serving or preparation areas must be approved by the city prior to the MFSC event.

15. Nothing in this Agreement shall limit MFSC from cooperating with the City in caring for, maintaining, supervising, and/or constructing improvements, in the furtherance of this Agreement. MFSC shall make no alteration, addition, or improvement to the Facility without the advance consent and approval of the City.
 - a. All improvements to the premises, upon completion of construction, shall be deemed to be property of the City.

16. The MFSC shall not allow any lien to be placed against said building for any unpaid labor or materials and agrees to indemnify the City for any amounts of said liens and to hold the City harmless from any improvements that are made pursuant to this Agreement by MFSC.

17. The City and MFSC shall make good faith efforts to accommodate the needs of each respective entity in order to maximize the overall use of the Facility. The Mitchell Parks and Recreation Director and President of the MFSC shall each designate a person to coordinate use of the facility.

18. This Agreement may be amended or supplemented from time to time by action of both the City Park and Recreation Board and the MFSC.

19. The MFSC shall have no right to assign any of the rights or benefits under this Agreement without prior written consent of the City.

20. The Sports Complex Supervisor shall establish and maintain a master schedule for the facilities and MFSC agrees to engage in useful communication with the City and other User Groups to coordinate schedules through the Sports Complex Supervisor.
 - a. The City shall use reasonable efforts to schedule tournament activities in a manner which will minimize disruption to other groups who traditionally use the Facility during the

proposed tournament times. The Sports Complex Supervisor shall have sole discretion over whether such an accommodation can reasonably be made.

21. MFSC shall indemnify and hold the City, its officials, employees, and agents, harmless from and against any and all liabilities, claims, demands, damages, actions, lawsuits, judgments, penalties, losses, costs, or expenses, of any kind or nature, including but not limited to costs of investigation, attorneys' fees, experts' fees, and costs through trial and appeal, arising out of, incidental to, or in any way connected with Tenant's possession, use, occupancy, operation, or maintenance of the Premises, and any act or omission of Tenant or Tenant's members, officers, directors, employees, volunteers, agents, representatives, participants, guests, contractors, subcontractors, and other invitees.

22. City and MFSC further agree that MFSC may conduct its own "Free Skate" sessions at the facility under the following terms and conditions:

- a. Instead of the fee structure outlined in Section 2 of this Agreement, MFSC shall solicit participant fees and pay to the City all gross proceeds generated as a result of MFSC Free Skate sessions.
- b. MFSC Free Skate sessions will be scheduled pursuant to Section 7 of this Agreement.
- c. MFSC shall be solely responsible for the monitoring and supervision of all attendees and participants for MFSC Free Skate sessions. All insurance and indemnification duties of MFSC under this Agreement shall also apply to MFSC Free Skate sessions.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

Approved and adopted by the Park & Recreation Board of the City of Mitchell, South Dakota, this ____ day of _____, 2025.

CITY OF MITCHELL, SOUTH DAKOTA
PARK AND RECREATION BOARD

By: _____
_____ : President

Approved and adopted by the Mitchell Figure Skating Club, this 1st day of August,
2025.

MITCHELL FIGURE SKATING CLUB

By: Gill Barnwatt
Title: President



Parks and Recreation Department
612 North Main Street
Mitchell, SD 57301

2026 Mobile Vending Application/Permit

General Information

Applicant: _____

Business Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: (Home) _____ (Work) _____ (Cell) _____

Email: _____ Website: _____

Vending Information

Vending Vehicle Type (Circle One) Truck Truck/Trailer Push Cart

Expected Start Date: _____ Expected End Date: _____

Proposed Hours of Operation: _____ to _____

Proposed Day(s) of Operation: _____

Proposed Location(s) of Operation (see next page): _____

*Mobile Food vendors must also comply with the "Rules and Requirements for Mobile Food Vending" (bottom half of reverse side of this document).

Attachments Required Prior to Submittal

- General Liability Certificate of Insurance naming City of Mitchell as Additional Insured in the minimum amount of \$2,000,000 aggregate and \$1,000,000 per occurrence.
- Copy of Sales Tax License.
- Copy of State Department of Health Food License (mobile food vendors only).
- Complete Menu, Including Pricing Information (mobile food vendors only).
- Application/Permit Fee: **\$25/day/event** or **\$60/calendar-year season**

I acknowledge this application is subject to all the ordinances, rules, and regulations for vending in the parks as established by the City Council or Parks and Recreation Board. I understand that any false statements or omissions may result in revocation of this permit and may jeopardize the approval of future permits. I further acknowledge that I have read the applicable rules and requirements attached to this permit and agree to fully comply with the regulations set forth by the City of Mitchell.

Applicant's Signature: _____ Date: _____

Department Approval

Approved by: _____ Date: _____

Rules and Requirements for Mobile Vending in Mitchell City Parks

The following rules and requirements shall apply to all mobile vending:

1. Application for permit must be received by Park & Rec Director a minimum of 10 days in advance of event.
2. Permits are good for the day/event or the calendar year and can be renewed.
3. Hours of vending operation are between 7:00 am and 10:00 pm.
4. Operations shall not obstruct the visibility of motorists nor obstruct parking lot circulation or block access to a public street, bike path, or sidewalk.
5. Vending operations shall obey all parking and traffic laws.
6. Approved permit must be kept with the mobile vending operation, and it must be provided to City staff and/or Law Enforcement when requested.
7. Operators shall be responsible for the storage and daily removal of all trash, refuse, and litter. Such material generated from the mobile food vending operation shall not be deposited in park trash cans nor bagged and left in the park.
8. Mobile vending vehicles, push carts, and other related to mobile vending shall be removed at the end of each business day.
9. No sale or distribution of alcohol is allowed.

Areas Prohibited for Vending of Any Sort:

- Lake Mitchell Campground and its Adjacent Parking Lot.
- Lakeview Golf Course and Cemetery Grounds.
- Mitchell Rec Center and its adjacent Parking Lot, except as per use agreement with the Dakota Riptide (swim team) within the Rec Center during swim meets that they hold on site.

Additional Rules and Requirements for Mobile Food Vendors

- Sign(s) must be permanently affixed or painted on the vehicle or structure engaged in the mobile food vending operation. No other signage is permitted.
- Entity owning or renting on-site concessions stand is considered to be the Primary Vendor. Secondary (complimentary or substitute) Vendors may be considered, if in agreement with both Primary Vendor and Park and Rec Director.

Mobile Food Vending is permitted in the following Mitchell Parks areas:

- Cadwell Complex Parking Lots and Fields 'A,' 'B,' and 'C' Access Trail/Road, except not (whilst in the park) within 200 yards of Cadwell Field Concession Stand during the State Amateur Baseball Tournament, not (whilst in the park) within 200 yards of the entrances to the north and/or south softball complexes on days when concessions stands within those complexes are or will be in operation, and not (whilst in the park) within 200 yards of the entrance to Mitchell Activities Center (the ice arena) during its season of operations.
- Hitchcock Park, except not (whilst in the park) within 200 yards of the Aquatic Center during its 'summer' season of operations.
- Mitchell Soccer Complex parking lots, except not on any day when Mitchell Soccer Association is or will be vending on site (be they inside the concessions building or outside of it).
- Parking Lots at Lake Public Access Areas and Parks, including, but not necessarily limited to, Sandy Beach, Public Beach, Frank's Bay, West End Boat Access, Sportsman's Club Boat Access (J & L McLeod Park), Sportsman's Club, Day Camp, Lion's Point Park, Kiwanis Woodlot Park, Windy Point, Substation Parking Lot along 23rd Ave., and Camp Arroya.

For Questions Regarding Mobile Food Vending Permits, Please Contact:

Mitchell Parks, Recreation, and Forestry Department
612 North Main Street
Mitchell, SD 57301
605-995-8450