



City Council Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
December 15, 2025

- 1. 6:00 PM Call to Order**
- 2. Pledge Of Allegiance**
- 3. Invocation: Trinity Lutheran**
- 4. Roll Call**
- 5. Approval Of Consent Agenda Items**
Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.
 - A. City Council Minutes**
 - B. Committee Reports**
 - C. Department Reports**
 - D. Automatic Supplements**
 - TID #16-Innovative in the amount of \$48,000.00 from tax revenue
 - TID #24-Performance Pet in the amount of \$43,000.00 from tax revenue
 - TID #27-Fiala in the amount of \$14,000.00 from tax revenue
 - TID #31-15th Street in the amount of \$9,000.00 from tax revenue
 - Parks-Rec Center in the amount of \$2,800.00 from a donation of funds
 - Parks-Sports Complex in the amount of \$29,000.00 from a donation of funds
 - E. Raffle Permits**
 - F. Municipal Election to be Combined with Mitchell School District and Davison County Primary Election to be held on June 2, 2026**
 - G. Purchase of Playground Equipment Including Install off of Omnia Contract for \$191,574.13**
 - H. Surplus Items for Trade-In or to be Sold on Purple Wave**
 - I. 2026 Renewal of Transportation for Hire Company Application**
Kongo, Inc Don Livesay
 - J. Set date for January 5, 2026 for Hearing and Action on the Application to Transfer RL-19079 Retail (on-sale) Liquor License from Anisa Deinert dba Jades, 107 North Main Street to VFW Post #2750, 215 North Main Street (Basement)**
 - K. Change Order No 1 to SFC Civil Constructors for West End Bridge Preservation Grant, Project #2023-23**
 - L. Change Order #2 to Pro Contracting Inc. for Corn Palace Murals Project #2025-40**

- M. Approval of Gasoline & Fuel Quotes**
 - N. Pay Estimates**
 - O. Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer**
- 6. Motion To Approve, Request Public Comment, Roll Call**
 - 7. Public Comment**

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
 - 8. Action to Approve Request from Jensen Design Build for Reimbursement for Demo Fees at Mitchell Regional Landfill**
 - 9. Action to Approve Amendment Request Letter to the South Dakota Board of Water and Natural Resources for the Consolidated Water Facilities Construction Program Grant Agreement, #A2022-26, Project #2022-1**
 - 10. Action to Approve Amendment #1 to Agreement #A2025-56, Water Department Distribution Building Project #2026-1 with Ciavarella Design**
 - 11. Action to Approve Agreement #A2025-71, Use of Fuel Tax Funds with SD Department of Transportation Air, Rail, and Transit**
 - 12. Action to Approve Agreement #A2025-72, Contract for E911 Services between Mitchell and Surrounding Counties**
 - 13. Action to Approve Agreement #A2025-73, Release of Easement for 1016 West Williams Avenue**
 - 14. Action to Approve Resolution #R2025-82, Plat of Lot 53 of Maui Farms Second Addition**
 - 15. Action to Approve Resolution #R2025-83, Plat of Lot 5, Block 3 of Westwood First Addition**
 - 16. Action to Approve Resolution #R2025-84, Plat of Lot 1 of Haring Addition**
 - 17. Action to Approve Resolution #R2025-85, Plat of Lots BC and D, Block 5, Sunnyside Addition**
 - 18. Action to Approve Resolution #R2025-86, Plat of Lot A in Block 3 of Mitchell Christian Addition**
 - 19. Action to Approve Resolution #R2025-87, SRF Application for 13th & Wisconsin Drainage Project and Authorize the Mayor to Sign**
 - 20. Action to Approve Resolution #R2025-88, Contingency Transfers for FY2025**
 - 21. Action to Approve Resolution #R2025-89, Application to the South Dakota**

Department of Transportation Bridge Improvement Grant Program

22. Adjourn

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

December 1, 2025

6:00 P.M.

PRESENT: Marty Barington, Mike Bathke, John Doescher, Tim Goldammer,
Kevin McCardle, Jeffrey Smith, Susan Tjarks

ABSENT: Dan Sabers

PRESIDING: Mayor Jordan Hanson

AGENDA:

Moved by Goldammer, seconded by Barington, to approve the following items on the consent agenda, excluding Item g.-Lakeview Rates:

- a. City Council Minutes
 - 1. City Council November 17, 2025
- b. Committee Reports
 - 1. Planning Commission November 10, 2025 (signed)
 - 2. Planning Commission November 24, 2025 (unsigned)
- c. Raffle Permits
 - 1. Mitchell Figure Skating Club with the drawing to be held on December 21, 2025
 - 2. Mitchell Technical College Accounting/Business Management Program with the drawing to be held on February 1, 2026
 - 3. Big Friend/Little Friend with the drawing to be held on January 31, 2026
 - 4. Whitetails Unlimited, Inc with the drawing to be held on January 3, 2026
 - 5. Palace City Baseball Association with the drawing to be held on June 1, 2026
 - 6. VFW with the drawing to be held on September 26, 2026
- d. 2024 Delinquent Utility Billing Account Write-Offs
- e. 2026 Renewal of Vehicle for Hire Company Applications
 - 1. Granite Springs Lodge
- f. Declare surplus property-Palace Transit to be sold via Purple Wave or destroyed
- h. Change Order #2 for South Wastewater Treatment Plant-Phase II Project #2022-01 increasing the contract amount by \$101,381.00 to John T. Jones Construction Co. adjust contract amount to \$31,796,383.00
- i. Change Order #1 for Corn Palace Murals Project #2025-40 decreasing the contract amount by \$836.40 to Pro Contracting adjust contract amount to \$74,576.43
- j. Pay Estimates December 1, 2025
Pay Estimate #20 in the amount of \$4,405.00 for North Wastewater Treatment Plant Improvements #2021-31 contracted to GeoTek

Pay Estimate #25 in the amount of \$76,055.61 for North Wastewater Treatment Plant Improvements #2021-31 contracted to PKG Contracting

Pay Estimate #13 in the amount of \$72,932.04 for North Highway 37 Utilities #2021-45 contracted to Michels Road & Stone

Pay Estimate #57 in the amount of \$9,083.52 for North Highway 37 Utilities #2021-45 contracted to SPN & Associates

Pay Estimate #58 in the amount of \$2,839.24 for North Highway 37 Utilities #2021-45 contracted to SPN & Associates

Pay Estimate #34 in the amount of \$82,259.28 for Wastewater Treatment Plant Improvements-Phase II #2022-01 contracted to HDR Engineering

Pay Estimate #14 in the amount of \$3,425.00 for Wastewater Treatment Plant Improvements-Phase II #2022-01 contracted to GeoTek

Pay Estimate #10 in the amount of \$21,150.00 for 23rd & Ohlman Lift Station #2022-03 contracted to Halme Inc

Pay Estimate #26 in the amount of \$1,050.00 for 23rd & Ohlman Lift Station #2022-03 contracted to SPN & Associates

Pay Estimate #1 in the amount of \$549,295.25 for 1st/7th & Main Traffic Signals #2022-08 contracted to Muth Electric

Pay Estimate #28 in the amount of \$2,752.00 for 1st/7th & Main Traffic Signals #2022-08 contracted to HR Green

Pay Estimate #27 in the amount of \$290.00 for Jetty & Marina Project #2023-03 contracted to Brosz Engineering

Pay Estimate #13 in the amount of \$173,210.96 for North Harmon Sanitary Sewer Outfall #2023-06 contracted to Halme Inc

Pay Estimate #28 in the amount of \$2,374.46 for North Harmon Sanitary Sewer Outfall #2023-06 contracted to SPN & Associates

Pay Estimate #10 in the amount of \$21,370.00 for Ohlman/South Harmon Lift Station #2023-16 contracted to Halme Inc

Pay Estimate #25 in the amount of \$1,928.70 for Ohlman/South Harmon Lift Station #2023-16 contracted to SPN & Associates

Pay Estimate #14 in the amount of \$615.00 for West End Bridge #2023-23 contracted to Brosz Engineering

Pay Estimate #10 in the amount of \$17,765.00 for North Ohlman-23rd to Kemper #2025-01 contracted to SPN & Associates

Pay Estimate #3 in the amount of \$2,915.00 for FEMA Risk Management Plan #2025-03 contracted to HDR Engineering

Pay Estimate #7 in the amount of \$3,925.00 for 13th & Wisconsin Drainage Study #2025-08 contracted to McLaury Engineering

Pay Estimate #2 in the amount of \$58,614.86 for Cadwell Park Infield Improvements #2025-23 contracted to LT Companies Inc

Pay Estimate #1-Final in the amount of \$98,548.00 for Mitchell Regional Landfill Fencing #2025-35 contracted to LT Companies Inc

Pay Estimate #2 in the amount of \$58,528.42 for Corn Palace Mural Project #2025-40 contracted to ProContracting

Pay Estimate #1 in the amount of \$28,660.00 for Water Department Maintenance Facility #2026-01 contracted to Ciavarella Design

k. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer

PAYROLL NOVEMBER 9, 2025 – NOVEMBER 22, 2025: City Council \$3,735.28, Mayor \$1,614.57, City Administrator \$6,841.52, Administrative Boards \$2,442.65, Attorney \$5,601.88, Finance \$15,202.63, Human Resources \$4,614.98, Municipal Building \$5,515.61, Information Technology \$3,453.08, Police \$91,701.25, Traffic \$4,755.29, Fire \$38,761.95, Street \$34,686.80 Public Works \$26,799.87, Cemetery \$5,718.35, Library \$17,365.38, Recreation & Aquatics \$6,649.99, Recreation Center \$20,264.85 Sports Complexes \$10,995.82, Parks \$15,924.57, Supervision \$4,418.10, E911 \$23,226.82, Palace Transit \$31,681.97, JVCC \$2,165.89, Nutrition \$4,388.88, Airport \$2,669.37, Water Distribution \$15,997.47, Sewer \$17,990.77, Recycling Program \$8,194.95, Waste Collection \$7,315.71, Landfill \$10,637.50, Corn Palace \$21,930.45 Golf Course \$4,304.37, Emergency Medical Services \$37,800.20

NEW HIRES:

PUBLIC WORKS: Kaylen Spotted Bear-\$18.00

SALARY ADJUSTMENTS:

RECREATION & AQUATICS: Jamie Henkel-\$37.964

SPORTS COMPLEXES: Andrew Gunnare-\$14.20, Roger Prewett II-\$78,908.25

TERMINATION:

E911: Sidney Overbay

WASTEWATER: Connor Davis

WARRANTS: AAA Collections, Collections Fee-\$145.00; Accounts Management, Garnishment-\$561.52; AFLAC, Aflac Withholding-\$9,139.28; AFSCME Council 65, Union Dues-\$546.63; Amazon Capital Services, Supplies-\$756.00; AMG-Avera Occupational Medicine, Lab-\$37.70; Avera Occupational Medicine, Testing-\$1,107.00; Avera Queen of Peace, Supplies-\$719.44; Bailey Metal Fabricators, Repair-\$519.75; Bechen Electric, Repair-\$209.45; Bierschbach Equipment & Supplies, Maintenance-\$5,980.00; Big Daddy D's, Contract Services-\$3,555.00; Blackstrap, Supplies-\$7,889.44; Broad Reach Books, Books-\$402.14; Brosz Engineering, 2023-23 P.E. #14-\$905.00; C&B Operations, Supplies-\$98.95; Central Electric, Utilities-\$24,106.79; Chesterman, Supplies-\$695.10; CHR Solutions, Billing Service-\$4,189.86; CHS, Repair-\$1,905.40; Ciavarella Design, 2026-1 P.E. #1-\$28,660.00; City of Mitchell, Golf Course Deductions-\$1,411.28; City of Mitchell, Membership Fee-\$4,500.00; City of Mitchell, Recreation Deductions-\$2,247.28; Column Software, Advertising-\$456.16; Commercial Asphalt, Supplies-\$4,058.80; Core & Main, Supplies-

\$3,041.90; Core-Mark US, Supplies-\$4,014.82; Cortrust Bank, Hohn-TID #21-\$8,578.61; Dakota Fluid Power, Supplies-\$32,554.97; Dakota Mainstem. Training-\$6,912.75; Dakota Pro Striping & Irrigation, Supplies-\$1,938.78; Dakota Pump, Supplies-\$3,065.87; Dakota Riggers & Tool Supplies, Supplies-\$141.93; Davison County, Reimburse Fund-TIF #16-\$47,962.92; Dearreader.Com, Database Update-\$350.00; Delta Dental Plan of South Dakota, Dental Insurance-\$17,729.54; Demco, Supplies-\$252.71; Department of Agriculture, 2004-RLA-303-Loan 2-\$14,317.43; Department of Social Services, Child Support-\$359.54; Dicks Towing, Towing-\$375.00; Diesel Laptops, Supplies-\$1,545.00; Dimock Dairy, Supplies-\$321.00; Dr Feelgood, Entertainment-\$1,200.00; Eastwest Books, Books-\$56.98; Ebsco, Subscription-\$143.00; Elfstrand's Ace Hardware, Supplies-\$137.93; Emme Sand & Gravel, Supplies-\$1,671.64; Eric Hieb, Contract Services-\$5,863.35; Eugene Wagaman, Reimburse-\$71.97; Eurofins Environment Testing, Testing-\$2,406.00; First Dakota National Bank, Indoor Aquatic Center-\$165,439.26; First National Bank Omaha, Cash Back Redemption-\$9,616.80; Fleetpride, Supplies-\$215.00; G&R Controls, Repair-\$168.37; Geotek Engineering & Testing, 2021-31 P.E. #20-\$7,830.00; Grainger, Supplies-\$296.86; Halme, 2022-3 P.E. #10-\$215,730.96; HDR Engineering, 2022-1 P.E. #34-\$85,174.28; Henry Schein, Supplies-\$434.02; HR Green, 2022-8R P.E. #28-\$2,752.00; Ice Bumper Cars International, Supplies-\$351.64; Ingram Library Services, Books-\$1,300.40; Interstate Office Products, Supplies-\$218.10; Iverson, Rental-\$101.96; JCL Solutions, Supplies-\$377.80; Jeff Hurt, Reimburse-\$249.95; Jet Line Sales & Service, Supplies-\$2,834.92; Jim Cranny, Reimburse-\$63.00; Jones Supplies, Supplies-\$453.49; Kone, Maintenance-\$999.57; Larry's I-90 Service, Repair-\$1,321.07; Lee Heath, Maintenance-\$1,173.00; Leighton Family Farms, Supplies-\$897.60; Lewis Family Drug, Supplies-\$15.96; Lookout Books, Books-\$76.97; Loren Skinner, Loss of Cells #3 & #4-\$1,230.60; LT Companies, 2025-23R P.E. #2-\$157,162.86; Make it Mine Designs, Supplies-\$875.42; Marilyn Jansen, Reimbursed-\$160.91; McLaury Engineering, 2025-8 P.E. #7-\$3,925.00; McLeod's Printing, Supplies-\$121.24; Menard's, Supplies-\$1,293.90; Messerli & Kramer, Garnishment-\$354.16; Meyer Property Management, City Grant-\$1,000.00; Michels Road & Stone, 2021-45 P.E. #13-\$72,932.04; Midcontinent Communication, Utilities-\$95.39; Midway Service dba Vollan Oil, Supplies-\$20,043.19; Midwest Fire & Safety, Fire Extinguisher Service-\$404.00; Midwest Oil, Supplies-\$331.29; Millennium Recycling, Single Stream Fee-\$2,270.88; Mitchell Concrete Product, Supplies-\$1,348.75; Mitchell Recreation Center, Membership Fee-\$9,000.00; Mitchell United Way, United Way Deductions-\$136.00; MN Farm Bureau, Hydrant Usage Refunded-\$10.25; Mobotrex, Supplies-\$10,593.00; Mueller Lumber, Supplies-\$204.23; Muth Electric, Maintenance-\$581,128.51; N-Able Technologies, Data Recovery-\$105.60; Napa Central, Supplies-\$290.17; ND Country Fest, Sports Authority Promo-\$5,000.00; Newman Signs, Supplies-\$324.42; Northwestern Energy, Utilities-\$24,562.45; O'Reilly Automotive, Supplies-\$48.72; Office Advantage, Maintenance-\$270.50; Optilegra, Vision Plan-\$259.84; Overdrive, Ebooks-\$363.96; Pepsi Cola, Supplies-\$352.60; PKG Contracting, 2021-31 P.E. #25-\$76,055.61; Premier Equipment, Repairs-\$586.60; Premier Pest Control, Repair-\$720.00; Pro Contracting, 2025-40 P.E. #2-\$60,378.42; Public Health Laboratory, Testing-\$300.00; Qualified Presort Service, Postage-\$564.43; Republic National Distribution, Credit Adjustment-\$441.00; Rinker Materials, Supplies-\$7,216.83; Riverside Technologies, Supplies-\$1,242.00; Roger Prewett II, Reimburse-\$249.95; Runnings Supply, Supplies-\$838.04; Samson McKissack, Reimburse-\$287.08; Sanitation Products, Supplies-\$2,879.68; South Dakota Department of Health, License Renewal-\$140.00; South Dakota Department of Public Safety, Maintenance-\$80.00; South Dakota Retirement System, Retirement Contributions-\$128,501.90; South Dakota-Supplemental, Supplemental Retirement-\$5,600.00; South Dakota-Supplemental Roth 457, Roth 457

Contributions-\$2,247.50; South Dakota Water and Wastewater, Renewal-\$50.00; Sign Pro. Supplies-\$4.00; South Dakota 811, Message Fees-\$332.85; SPN & Associates, 2021-45 P.E. #57-\$35,040.92; Stan Houston Equipment, Supplies-\$432.95; Standard Insurance, Life Insurance-\$2,771.62; Staples, Supplies-\$550.14; Stein Sign Display, Improvements-\$21,632.69; Sturdevants Auto Value, Supplies-\$438.74; Subway, Planning Commission Meals-\$71.92; Sun Gold Sports, Supplies-\$371.17; Tessiers Mechanical Contracting, Repair-\$502.25; Thune True Value & Appliance, Supplies-\$161.49; Transwest - Sioux Falls, Repairs-\$7,988.23; Two Way Solutions, Repairs-\$1,604.99; UPS Store #4227, Postage-\$232.51; Van Diest Supply, Program-\$5,434.00; Verizon Wireless, Utilities-\$340.19; Vern Eide Ford, Maintenance-\$42.09; Vestis, Supplies-\$206.34; Walmart/Capital One, Supplies-\$74.75; Wells Fargo Bank, Pepsi-TID #14-\$31,939.84; Clover, Credit Card-\$29.95; South Dakota Department of Revenue, Sales Tax Payment-\$20,625.55; US Bank, Bond Payments-\$1,968,108.14; Ellwein Brothers, Supplies-\$2,079.00; Wageworks, Flexible Spending-\$165.00

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Smith, Tjarks. Members present voting nay: none. Motion carried.

Moved by McCardle, seconded by Barington, to approve Item g.-Notice to City Council of Lakeview rates for 2026 as approved by the Golf and Cemetery Board. Motion carried.

PUBLIC COMMENT:

Karen Pooley of the Mitchell Food Pantry stated that there were 261 Thanksgiving meal boxes given out on November 22nd.

Jesse Stroud of the Mitchell Area Community Theatre updated the public on the upcoming performances at the theatre.

Council Member Tim Goldammer stated the Young Professionals Group is meeting at Bread & Vine on Tuesday, December 9th.

Council Member Susan Tjarks reminded the public of the Parade of lights, Christmas at the Palace, and Christmas Shopping for Kids.

Council Member Jeff Smith asked Public Works Director Joe Schroeder how the lake study is going. Schroeder stated the next meeting is on Friday with SD DANR and Houston Engineering.

BOARD OF ADJUSTMENT:

Moved by Goldammer, seconded by Tjarks, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

It was advised that this is the date and time set for hearing on the application of NIEW LLC for a conditional use permit for alcohol sales (on-sale) located at 1218 East 1st Avenue, legally described as Lots 11 & 12, Block 13, Gleeson's Addition, City of Mitchell, Davison County, South Dakota.

The property is zoned NS Neighborhood Shopping District. The Planning Commission recommended approval of said application. Moved by Goldammer, seconded by Smith, to approve said application.

Members present voting aye: Barington, Bathke, Doescher, McCardle, Smith, Tjarks. Members present voting nay: Goldammer. Motion carried.

Moved by McCardle, seconded by Bathke, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

HEARING:

It was advised that this is the date and time set for hearing on the application of TEAM Haus Inc. dba Westside Sinclair, 1905 North Main Street for a new Package Liquor License. Notice of hearing has been given and affidavit of publication is on file. Moved by Goldammer, seconded by Barington, to approve said application. Motion carried.

CONSIDER APPROVAL:

Moved by Goldammer, seconded by McCardle, to approve the applications for renewal of 2026 Liquor and Wine Licenses. Motion carried.

CONSIDER APPROVAL:

Moved by Goldammer, seconded by Bathke, to approve Agreement #A2025-70, James Valley Drug Task Force Joint Powers Agreement. Motion carried.

ORDINANCES:

Moved by Goldammer, seconded by Barington, to place Ordinance #O2025-17, Supplemental Appropriations for FY2025 on second reading. Motion carried. Moved by Goldammer, seconded by Smith, to adopt Ordinance #O2025-17, Supplemental Appropriations for FY2025, as follows:

ORDINANCE NO. O2025-17 SUPPLEMENTAL APPROPRIATION ORDINANCE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

BE IT ORDAINED, BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, that the following sums be appropriated to authorize certain expenditures and to meet certain obligations for the year 2025 according to statute. All appropriations will come from cash balance and financing in the listed funds.

GENERAL FUND

CITY COUNCIL

101-41110-42950	CDBG Safehouse	\$650,000
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MAYOR

101-41210-43300	Veteran's Park	\$ 7,165
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TRAFFIC

101-42130-42530	Traffic Light Maintenance	\$65,000
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STORM DRAINAGE

101-43150-42200	Professional Services	\$79,000
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PARK FUND

RECREATION & AQUATICS

201-45110-42950	Credit Card Fees	\$12,080
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RECREATION CENTER

201-45140-42950	Credit Card Fees	\$ 2,118
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SPORTS COMPLEX

201-45160-42950	Credit Card Fees	\$ 1,000
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CADWELL CONCESSIONS

201-45165-41120	Part-Time	\$ 680
201-45165-41200	Social Security/Medicare	\$ 100
201-45165-42610	Cost of Goods Sold	\$12,700

BUSINESS IMPROVEMENT DISTRICT #4

209-46530-42900	Board Projects	\$5,000
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BUSINESS IMPROVEMENT DISTRICT #3

213-46311-42900	Project Improvements	\$1,000
213-46311-42910	Streetscape	\$20,500
213-46311-42950	Publication Costs	\$625

COMMUNITY SERVICES

218-45150-42950	PALACE TRANSIT Credit Card Fees	\$3,400
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Nutrition

219-45140-42950	Credit Card Fees	\$1,200
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LIBRARY FINES

226-45500-42900	Other Expenses	\$20,000
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Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Smith, Tjarks.
Members present voting nay: none. Motion carried and ordinance declared duly adopted.

ADJOURN:

There being no further business to come before the meeting, Mayor Hanson adjourned the meeting.



Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.



Planning Commission 11-24-25
City Council Chambers, City Hall, 612 N. Main Street
November 24, 2025

1. Call to Order

Chairperson Genzlinger called the November 24, 2025 City Planning Commission Meeting to order at 12:04 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Bathke, Genzlinger, Helleloid, Osterloo, Sonne.

Absent: Gunkel, Schmitz, Schreurs.

Staff Present: Boehmer, Jenniges, J Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests

None.

4. Approve Agenda

Motion by Osterloo, seconded by Sonne to approve the proposed agenda. All present voting aye; motion carried.

5. Approval of Previous Minutes: November 10, 2025

Motion by Osterloo, seconded by Sonne to approve the proposed minutes of the November 10, 2025 Planning Commission Meeting. All present voting aye; motion carried.

6. Schedule Next Meeting: December 8, 2025

Motion by Osterloo, seconded by Sonne to set the date for the next Planning Commission Meeting for December 8, 2025. All present voting aye; motion carried.

7. Conditional Use Permit: NIEW LLC

NIEW LLC has applied for a conditional use permit for Alcohol Sales (on-sale); located at 1218 E 1st Ave, legally described as Lots 11 & 12, Block 13, Gleeson's Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned NS Neighborhood Shopping District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were five responses in favor that made the packet, one in favor that did not make the packet and two responses opposed in the packet. The applicant

was present to answer questions.

Jenniges went over the documents provided by the applicant. They included a GIS showing consumption would only be inside the building. The proposed parking layout and the layout of the interior of the building.

Jenniges gave some history of the land. He said previous owners, in July 2010, applied for a CUP for a gas station that was approved within the R4 district but no alcohol sales are allowed within R4. In October 2010 there was an application to be rezoned from R4 to Highway Orientated Business District, but that was ultimately withdrawn. In November 2010, an application to be rezoned from R4 to Neighborhood Shopping District was approved. Alcohol Sales (off-sale) is a permitted use within NS. In August 2025, NS zoning was amended to have Alcohol Sales (on-sale) as a CUP as proposed by the mayor.

Bathke questioned the outline of the building for the consumption permit. Jenniges went through the process. The conditional use permit is the first step in the process. The applicant is just provided a drawing showing where the consumption permit would be requested.

Council would have the final say with that during the approval of the alcohol sales (on-sale) license. The applicants would then have to come back for a plan approval through the Planning Commission because of the building permit.

Genzlinger reminded the board and audience that the Planning Commission only makes a recommendation to the Board of Adjustment. This board is only looking at the property and if it's an appropriate use of the site.

Sonne questioned if there would be enough parking with this change of use. Jenniges answered that they would have plenty of parking if they add a total of 10 machines, which would only require 4 parking spaces and their drawings indicate they would have enough.

Jim Taylor, representing the applicant, wanted to reiterate the 2010 applicants were completely different people. The current owners purchased the business 12 years ago. They are in the early stages of the process of acquiring a retail wine license. There will be no expansion of the building, just remodeling of the interior for ingress/egress and isolating the casino floor from other retail areas. He also wanted to clarify that this would not be a bar, it would be adjunct to their convenience store operation.

Sarah Reyelts, owner, said they would only have a couple of machines and not be a bar. They will have cans or bottles of beer available for people to drink while they gamble. The intent is to not have people coming in to sit outside the casino and have a beer.

Bathke stated his concerns about the age of workers there. Reyelts answered they currently only have one clerk under the age of 21 and will have to work through that issue. Taylor said they will have to comply with all SD Gaming Commission rules prior to opening.

Motion by Sonne, seconded by Osterloo to recommend approval of the Conditional Use.

Genzlinger opened the floor for public comment.

Martin Eilts stated he has lived kiddy-corner from the establishment for the past 40 years. They stopped this 15 years ago and believe nothing has changed in the family-friendly

neighborhood. The churches, schools and hospital are still there. He believes the neighborhood doesn't want this and the people he talked to were against it. Having this approved might detour people from moving into the future development across the street to the south.

Genzlinger questioned if there were any other similar locations to this within the City.

Jenniges said there have been three over the years; this location, the old Rob's Shortstop and 5th and Sanborn. Genzlinger said he can see the mixed-use locations on corners of neighborhoods. He sees it in bigger cities. He questions whether, if it's not here, then where can it be?

Taylor said because of the significant redevelopment that will occur on the south side of this location with modern zoning and modern urban development with mixed-use development, the applicants are trying to become a community retail center. This will give them a broader scope of operations and help with redevelopment of the land across the street. Also, this will have minimal impact on the neighborhood.

Osterloo stated he doesn't see any problem with it. Dispensaries have distances they have to abide by, but these types of locations do not.

Sonne said he has some reservations based on the available space and traffic it could bring. The newly placed stop signs should greatly help the safety in the area. Future projects on First Ave should help with ingress/egress into the lot. He does not have any issues with the proposed use.

Eilts stated they sell a lot of beer for off-sale already and when trucks are there for delivery it can be difficult for safety. There is no parking for a half block on each side for the delivery trucks because it's all driveway.

Taylor said while on his way to work this morning he was blocked by a US food truck in the middle of the street at 4th Ave. The applicants plan to direct their distributors to use the alley.

Genzlinger requested a roll call vote: Genzlinger – aye, Gunkel – absent, Helleloid – aye, Osterloo – aye, Schmitz – absent, Schreurs – absent, Sonne – aye. 4 aye, 0 nay, 3 absent; motion carried.

8. Plan Approval: Porter Distributing Company

Jenniges gave an overview of the area using GIS. The applicant would like to build an addition onto the south side of their existing building. This is zoned Central Business District and has a 0' setback. The applicant was present to answer questions.

Genzlinger questioned if they had a licensed engineer or architect working on the project. The applicant stated they have Butler to stamp the building drawings, an architect in Sioux Falls for the concrete and Larry Jirsa for the fire code.

Motion by Osterloo, seconded by Sonne to approve the plan. All present voting aye; motion carried.

9. Other Business:

None.

10. Public Input:

None.

11. Adjourn

Chairperson Genzlinger adjourned the meeting at 12:27 P.M.

A handwritten signature in blue ink, appearing to read "Kevin Genzlinger", is written below the text.

Kevin Genzlinger
Planning Commission Chairperson



Planning Commission 12-8-25
City Council Chambers, City Hall, 612 N. Main Street
December 8, 2025

1. Call to Order

Chairperson Genzlinger called the December 8, 2025 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Bathke, Genzlinger, Helleloid, Osterloo, Schmitz, Schreurs, Sonne.

Absent: Gunkel

Staff Present: Boehmer, Dammann, Ellwein, Hegg, Jenniges, J Johnson.

3. Declaration Of Conflicts Of Interests

None.

4. Approve Agenda

Motion by Osterloo, seconded by Schmitz to approve the proposed agenda. All present voting aye; motion carried.

5. Approval of Previous Minutes: November 24, 2025

Motion by Schmitz, seconded by Sonne to approve the proposed minutes of the November 24, 2025 Planning Commission Meeting. All present voting aye; motion carried.

6. Schedule Next Meeting: January 12, 2026

Motion by Osterloo, seconded by Schreurs to set the date for the next Planning Commission Meeting for January 12, 2026. All present voting aye; motion carried.

7. Plan Approval: Commerce Marketing Group II LLC

Jenniges gave an overview of the area using GIS. This plan goes along with TIF #44 that was recently approved. This is located in the 1600 block of Commerce Street and will be the location of the new Chef Louis. Jenniges went over the plans that were presented in the packet, including site layout, parking, landscape and 3D renderings. The applicant will still have to follow standard building permit procedures and approvals. The applicant was present to answer questions.

Motion by Schmitz, seconded by Schreurs to approve the plan. All present voting aye; motion

carried.

8. Plat: Maui Farms Inc

Plat of Lot 53 of Maui Farms Second Addition, a subdivision of the SE 1/4 of Section 31, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Jenniges gave an overview of the area using GIS. The applicant was present to answer questions.

Motion by Osterloo, seconded by Schmitz to approve the plat. All present voting aye; motion carried.

9. Plat: CJM Consulting Inc

Plat of Lot 5, Block 3 of Westwood First Addition, a subdivision of the SW 1/4 of Section 16, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Jenniges gave an overview of the area using GIS. The plat has drainage easements around the outskirts of the boundary. The applicant was present to answer questions.

Motion by Schmitz, seconded by Schreurs to approve the plat. All present voting aye; motion carried.

10. Plat: Lyle & Jennifer Haring Trust

Plat of Lot 1 of Haring Addition in the SW 1/4 of the NW 1/4 and in the NW 1/4 of the SW 1/4, all in Section 32, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Jenniges gave an overview of the area using GIS. He noted the applicants had recently rezoned a portion of their land so they could vacate and combine their three parcels into one for taxing purposes. The applicant was not present to answer questions.

Motion by Sonne, seconded by Schmitz to approve the plat. All present voting aye; motion carried.

11. Plat: Dream Makers LLC & RW LLC

Plat of Lots BC and D, Block 5, Sunnyside Addition to the City of Mitchell, Davison County, South Dakota.

Jenniges gave an overview of the area using GIS. Jenniges showed a revised plat including a 20' wide ingress/egress easement instead of the original 10' and also a correction for the legal in the Owner's Certificate signature block. RW LLC is combining and vacating their two existing lots into one lot with this plat. The city will acquire Lot D, which is the drainage pond. The applicants were not present to answer questions.

Genzlinger questioned drainage requirements for the two lots to the west of the drainage pond. Jenniges said they will still be required to meet the City of Mitchell's drainage code for any future development

Motion by Sonne, seconded by Schmitz to approve the plat as amended. All present voting aye; motion carried.

12. Plat: Mitchell Christian Education Association

Plat of Lot A in Block 3 of Mitchell Christian Addition to the City of Mitchell, Davison County, South Dakota.

Jenniges gave an overview of the area using GIS. He went over changes to the proposed plat which include changing the legal description throughout the plat and updating the Owner's Certificate signature block. Jenniges said SD DOT has been working with the school to obtain this property for the purpose of building a shared use path next to the bypass. The proposed path cannot be adjacent to the bypass in this location because of the wetland, so the path will go around the wetland to the east and also connect to the existing sidewalk on 16th Ave. The City of Mitchell will get this land once the project is completed. The applicant was not present to answer questions.

Motion by Schmitz, seconded by Osterloo to approve the plat as amended. All present voting aye; motion carried.

13. Review of South Dakota Open Meeting Materials

City Attorney Justin Johnson reviewed the South Dakota Attorney General's information on open meeting laws as required by state statute to be reviewed annually.

14. Other Business:

None.

15. Public Input:

None.

16. Adjourn

Chairperson Genzlinger adjourned the meeting at 12:20 P.M.

Kevin Genzlinger
Planning Commission Chairperson



Community Services Board
City Council Chambers, City Hall, 612 N. Main Street
December 4, 2025

1. Call to Order

Jay called the December 4th, 2025, Community Services Advisory Board Meeting to order at 10:00am.

2. Roll Call

Member Present: Jay Larson, Penny Virchow, Cole Morgan, Kristi Bitterman, Al Jacklin, and Jan Quenzer

Members Absent: Wendy Linke and Sarah Beckstrom

Ex-Officio Absent: John Doescher

Staff Present: Jessica Pickett and Amy Hurt

3. Approval of the Agenda

A motion was made by Jan Quenzer second by Al Jacklin to approve the agenda. All members present voting aye, motion carried.

4. Approve Minutes From Previous Meeting

A motion was made by Kristi Bitterman second by Al Jacklin to approve the September 2025 meeting minutes. All members present voting aye, motion carried.

5. 4th of July Holiday Hours

The 4th of July holiday falls on Saturday this year and is observed on Friday by the City for full-time staff. Due to staffing issues, it was suggested we be closed both Friday and Saturday. Motion was made by Al Jacklin second by Jan Quenzer to close Palace Transit on both Friday and Saturday in observance of the 4th of July holiday. All members present voting aye, motion carried.

6. DOT Follow-Up Report

The 5311 and 5310 Compliance Follow-Up Report and Findings was given to all board members. The report showed minimal findings that either turned out to not be a finding or have been updated and approved by DOT.

7. Transit Vehicle Maintenance Program

After the tri-annual review was completed, the Vehicle Maintenance Program was updated. The goals of the vehicle maintenance program are to support safe, quality, and reliable transit

services while making maximum use of financial resources. The board was asked to approve the updated program. Motion was made by Al Jacklin second by Cole Morgan to approve the updated Vehicle Maintenance Program. All members present voting aye, motion carried.

8. Palace Transit Asset Maintenance Plan

After the DOT tri-annual review was completed, the Asset Maintenance Plan was updated. The plan needs to have the board's approval. A motion was made by Jan Quenzer second by Al Jacklin to approve the updated Asset Maintenance Plan for Palace Transit. All members present voting aye, motion carried.

9. Palace Transit 2025 Coordination Plan Update

The Palace Transit Coordination Plan Updates are due annually to the DOT. The plan showed some errors in the initial plan, the goals completed and not completed for the prior year, and any new goals for the application year.

10. FY 2024 Transit Statistical Report

The Transit Statistical Report for fiscal year 2024 was handed out to the board members. The report was prepared by the South Dakota Department of Transportation to provide citizens, transportation providers, public officials, and other stakeholders with an overview of transit in South Dakota. The report also provides a summary of transportation programs along with detailed operational and financial data.

11. Airport Transportation

Due to not having enough staff or vehicles, it was suggested that we discontinue services to the Sioux Falls Airport. The Sioux Falls Airport rides can be coordinated with Jefferson Lines, Peoples Transit, or River City Transit. Motion was made by Kristi Bitterman second by Al Jacklin to discontinue services to the Sioux Falls Airport. All members present voting aye, motion carried.

12. Staffing

Paul Morris, part-time driver, has filled in temporary for Jordon Sehnert while he is deployed to Germany. Shirley, the part-time dispatcher, has resigned and Robin has been hired to replace her starting next week. We have also hired a couple of part-time drivers. We are now fully staffed.

13. Nutrition Contract

The Adult Nutrition contract was provided for the board members. The contract shows the dollar amount that was approved for the Mitchell Adult Nutrition Program. Amendments to the contract will not be allowed for this fiscal year. If we go over the dollar amount, we will need to come up with a way to raise those funds. The meal projection for this fiscal year is 44,040 meals.

14. Nutrition Snow Flakes

The snowflakes are up, and we started collecting donations for the Adult Nutrition Program. These donations are used for seniors who can't afford a hot nutritious meal. The goal this year is \$10,700. The Daily Republic did an interview with Jessica.

15. Open Meeting Laws

The South Dakota Open Meeting Laws were provided for the board members. The Community Services is an Advisory Board and are not required to follow these rules, but since we are with the City of Mitchell, we still follow them.

16. Citizens Input

No citizens' input to record.

17. Department Reports

A. Palace Transit

The year-to-date Ridership Report for August, September, and October was given to the board members. The report breaks down the rides by special emphasis on elderly riders, handicap riders, school-age riders, and general public riders.

B. Adult Nutrition

Board members were given the September and October Nutrition reports. September was the end of the fiscal year, which had us down meals to our projection, but up in meals compared to last year. The October report is the start of the new fiscal year, which had us down slightly to our projections but up from last year.

C. Mitchell Volunteer Program

We currently have 131 volunteers enrolled in the Mitchell Volunteer Program. The report given to the board members shows the non-profits in the community where volunteers helped from September to November.

D. James Valley Community Center

The activity calendars for October and November were provided, to show all the activities that happened at the James Valley Community Center. In November, Orthopedic Institute provided a lunch and learn program on hips and knees. The new membership forms have gone out, along with the quilt raffle tickets. The After Holiday Party will be in January.

18. Next Meeting

The next meeting date will be on Thursday, March 5th, 2026 at 10:00am. This is a change for this month due to schedules.

19. Adjournment

The meeting was adjourned by Jay Larson at 10:40am.

CITY OF MITCHELL																
1ST & 2ND PENNY SALES TAX																
MONTHLY COLLECTION HISTORY																
YEAR	BUDGET AMOUNT:	TOTAL ACTUAL COLLECTIONS:	ACTUAL % INCREASE:	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	
2011+	4,750,000	4,916,440.28	3.66	250,103.91	365,260.54	382,726.95	412,828.04	393,665.81	369,634.88	432,490.26	545,861.28	329,552.31	385,888.30	469,123.49	579,304.51	
2012	4,975,000	5,368,608.63	9.20	346,788.91	449,455.86	346,919.80	430,304.87	380,434.30	407,381.77	437,148.87	539,313.62	441,628.13	439,166.07	577,488.90	572,577.53	
2013	5,228,000	5,213,186.08	(2.89)	284,189.92	465,006.00	387,230.64	362,587.02	351,657.77	476,842.89	352,938.41	534,399.25	512,032.79	374,128.92	529,966.32	582,206.15	
2014	5,375,000	5,408,745.24	3.75	288,281.34	488,723.56	355,134.60	426,999.34	431,734.62	318,581.73	617,399.39	425,433.42	461,037.24	495,377.71	536,821.64	563,220.65	
2015	5,375,000	5,560,346.84	2.80	339,858.56	484,146.43	422,302.23	381,710.90	460,723.61	268,597.26	646,185.82	427,106.91	469,656.13	515,639.93	439,824.99	704,594.07	
2016	5,590,000	5,471,800.14	(1.59)	262,045.44	454,696.09	404,757.42	457,175.98	427,186.92	304,652.26	636,229.69	495,486.87	509,235.58	491,896.66	386,211.17	642,226.06	
2017	5,590,000	5,472,944.38	0.02	314,226.16	439,907.44	414,473.29	428,428.32	360,943.07	383,528.56	703,067.14	450,666.82	565,721.51	395,455.72	467,453.85	549,072.50	
2018	5,471,800	5,724,840.89	4.60	383,276.70	505,707.15	447,184.03	402,686.59	443,340.74	283,989.97	720,544.06	546,190.43	527,070.30	378,035.60	429,741.17	657,074.15	
2019	5,521,800	5,645,323.19	(1.39)	380,964.38	475,050.96	439,829.32	286,501.27	595,560.40	226,352.24	617,301.74	648,368.69	463,520.66	487,890.04	535,978.36	488,005.13	
2020	5,378,333	5,615,768.74	(0.52)	482,425.98	401,397.66	398,890.87	476,968.75	422,410.65	154,761.72	820,662.75	494,907.24	464,629.72	520,474.40	441,945.44	536,293.56	
2021	5,593,333	6,187,725.34	10.18	504,793.07	370,090.20	389,887.56	596,963.70	510,380.97	148,174.57	935,626.32	509,241.13	581,897.23	540,337.38	461,781.44	638,551.77	
2022	5,715,769	6,775,812.09	9.50	583,303.14	371,021.69	530,565.79	581,055.46	484,781.15	556,110.56	656,824.67	536,419.86	653,776.19	614,839.88	529,332.04	677,781.66	
2023	5,900,000	7,250,061.70	7.00	540,211.39	535,030.61	518,010.54	587,336.88	552,642.54	569,536.97	740,477.38	532,185.96	721,465.80	595,898.42	622,051.08	735,214.13	
2024	6,526,817	7,658,645.68	5.64	523,359.33	671,681.61	560,936.87	521,925.50	716,780.80	287,271.97	875,526.51	801,243.12	615,917.54	672,847.10	735,394.79	675,760.54	Monthly
				523,359.33	1,195,040.94	1,755,977.81	2,277,903.31	2,994,684.11	3,281,956.08	4,157,482.59	4,958,725.71	5,574,643.25	6,247,490.35	6,982,885.14	7,658,645.68	YTD
						1,836,550.27			1,390,644.32			2,420,224.18			1,338,716.81	Quarter
2025	6,716,495	6,986,135.58	0.05	649,870.29	634,870.82	551,809.16	607,818.80	629,146.18	153,679.34	1,024,211.81	912,502.62	483,509.75	860,935.28	477,781.53		Monthly
				649,870.29	1,284,741.11	1,836,550.27	2,444,369.07	3,073,515.25	3,227,194.59	4,251,406.40	5,163,909.02	5,647,418.77	6,508,354.05	6,986,135.58	6,986,135.58	YTD
				24.17%	7.51%	4.59%	7.31%	2.63%	-1.67%	2.26%	4.14%	1.31%	4.18%	0.05%		YTD %
+ Adjusted for Sales Tax Repayment to the City of Mitchell from the Dept. of Revenue in the amount of \$179,411.96 (\$89,705.98 per penny).																

CITY OF MITCHELL															
3RD PENNY SALES TAX															
MONTHLY COLLECTION HISTORY															
YEAR	BUDGET AMOUNT:	TOTAL ACTUAL COLLECTIONS:	ACTUAL % INCREASE:	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2011	633,000	656,532.15	(1.21)	26,671.51	39,718.12	52,305.37	38,082.17	55,190.54	43,028.14	60,191.20	88,869.14	59,330.81	63,627.23	61,965.11	67,552.81
2012	685,000	697,676.11	6.27	35,495.28	50,249.85	40,223.92	53,342.71	41,471.21	53,061.04	66,511.13	70,424.58	66,513.28	78,163.66	70,292.30	71,927.15
2013	698,000	691,101.94	(0.94)	39,093.16	45,866.76	46,995.83	46,613.05	43,611.55	54,752.71	59,752.01	73,658.78	87,800.75	58,844.21	66,328.60	67,784.53
2014	722,000	725,646.21	5.00	40,589.02	55,025.37	39,932.15	52,364.46	50,247.07	39,537.64	84,347.73	60,746.51	80,425.22	79,444.10	76,788.99	66,197.95
2015	722,000	770,673.56	6.21	40,576.25	59,215.80	54,719.15	45,861.63	61,744.01	38,705.69	88,722.32	81,104.74	84,132.85	72,490.69	70,456.90	72,943.53
2016	750,000	793,240.17	2.93	41,867.71	51,009.46	52,674.42	63,143.71	49,546.19	44,965.73	86,758.93	77,118.75	86,148.78	89,887.83	68,789.53	81,329.13
2017	680,000	790,107.66	(0.39)	40,489.65	56,521.74	50,677.06	61,899.68	49,494.55	58,254.78	101,128.39	68,449.71	99,641.56	64,528.02	65,496.74	73,525.78
2018	820,000	789,559.57	(0.07)	41,017.18	62,200.06	60,841.78	50,561.37	49,355.07	43,471.88	107,048.99	85,942.83	85,336.14	55,490.48	63,417.12	84,876.67
2019	790,000	833,576.12	5.57	51,576.74	62,859.78	59,877.64	39,434.95	78,468.82	37,515.98	89,755.78	102,353.23	88,685.77	76,541.45	80,242.70	66,263.28
2020	790,000	755,428.66	(9.37)	59,397.75	56,494.36	56,549.98	60,882.27	40,520.39	22,918.06	96,077.01	74,822.08	75,068.34	83,093.78	57,532.07	72,072.57
2021	650,000	929,153.77	23.00	55,833.11	50,072.02	52,153.92	82,977.05	65,403.88	31,383.95	141,572.27	88,289.63	115,642.67	86,501.58	70,472.20	88,851.49
2022	755,000	974,002.42	4.83	69,159.45	43,370.47	71,726.38	88,038.67	65,622.79	79,575.08	101,833.57	86,884.13	111,617.49	86,439.65	81,092.65	88,642.09
2023	845,000	974,198.96	0.02	58,654.19	75,561.41	64,984.79	70,927.22	60,049.02	79,488.38	103,248.21	77,102.98	125,332.71	81,233.49	85,474.21	92,142.35
2024	929,195	1,034,854.90	6.23	61,771.89	83,007.31	62,861.51	56,488.20	92,082.15	46,335.69	119,713.09	118,739.00	99,474.20	100,572.32	108,687.09	85,122.45
				61,771.89	144,779.20	207,640.71	264,128.91	356,211.06	402,546.75	522,259.84	640,998.84	740,473.04	841,045.36	949,732.45	1,034,854.90
						238,539.31			200,542.96			379,313.66			188,111.15
2025	975,000	1,006,507.08	5.98	75,709.81	88,295.13	74,534.37	81,432.06	81,373.64	37,737.26	151,556.43	124,195.99	103,561.24	115,350.10	72,761.05	
				75,709.81	164,004.94	238,539.31	319,971.37	401,345.01	439,082.27	590,638.70	714,834.69	818,395.93	933,746.03	1,006,507.08	1,006,507.08
				22.56%	13.28%	14.88%	21.14%	12.67%	9.08%	13.09%	11.52%	10.52%	11.02%	5.98%	
															YTD %

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
GENERAL					
101-102 CASH CHANGE	200.00	0.00	0.00	200.00	0.00
101-1021 CASH CHANGE-PS	200.00	0.00	0.00	200.00	0.00
101-103 CASH CHANGE-FINANCE	300.00	0.00	0.00	300.00	0.00
101-104 CASH IN INT BEARING ACCTS	20,134,569.67	34,103,529.90	(39,159,870.72)	15,078,228.85	(5,056,340.82)
101-1044 INVESTMENT-FIT	408,022.83	14,868.65	0.00	422,891.48	14,868.65
101-1046 ASSIGN CASH-LAKE MITCH IMPROV	4,684,100.00	0.00	(4,684,100.00)	0.00	(4,684,100.00)
101-10465DESIGNATED CASH-VETERAN'S PARK	38,874.49	0.00	0.00	38,874.49	0.00
101-10467ASSIGNED CASH-CAPITAL PROJECTS	0.00	5,750,000.00	0.00	5,750,000.00	5,750,000.00
101-10471ASSIGNED CASH-MIT TOWNSHIP	61,635.00	0.00	0.00	61,635.00	0.00
101-10472ASSIGNED CASH-SAT FIRE STAT	40,166.21	0.00	0.00	40,166.21	0.00
101-10473ASSIGNED CASH-LAKE SHORE STABI	0.00	0.00	0.00	0.00	0.00
101-10474ASSIGNED CASH-JETTY/BOAT DOCKS	0.00	0.00	0.00	0.00	0.00
101-10475ASSIGNED CASH-ASSESSMENTS	500,000.00	0.00	0.00	500,000.00	0.00
101-1048 ASSIGNED CASH-EMS EQUIP REPL	0.00	0.00	0.00	0.00	0.00
101-1049 ASSIGNED CASH-27TH PAYROLL	0.00	0.00	0.00	0.00	0.00
101-1051 CERTIFICATE OF DEPOSIT-FIT	0.00	0.00	0.00	0.00	0.00
101-1053 CERT OF DEPOSIT-GENERAL FUND	750,000.00	0.00	0.00	750,000.00	0.00
101-1054 CERT OF DEPOSIT-GENERAL FUND	0.00	0.00	0.00	0.00	0.00
101-1076 RESTRICTED SAVINGS-BID #2/SA	0.00	0.00	0.00	0.00	0.00
101-1077 RESTRICTED-CLFRF FUNDS	0.00	0.00	0.00	0.00	0.00
101-1079 RESTRICTED-STP PURPOSES	53,581.71	1,176,653.84	(1,162,501.90)	67,733.65	14,151.94
TOTAL 101-GENERAL	26,671,649.91	41,045,052.39	(45,006,472.62)	22,710,229.68	(3,961,420.23)
 PARK FUND					
201-102 CASH CHANGE	510.00	0.00	0.00	510.00	0.00
201-104 CASH IN INT BEARING ACCTS	860,868.93	5,336,954.38	(4,757,172.37)	1,440,650.94	579,782.01
201-1045 DESIGNATED CASH-SKATEPARK	0.00	0.00	0.00	0.00	0.00
201-1046 DESIGNATED CASH-CADWELL	0.00	0.00	0.00	0.00	0.00
201-1047 DESIGNATED CASH-CAP IMPROV FEE	11,823.09	0.00	0.00	11,823.09	0.00
201-1048 DESIGNATED-LIFEQUEST	99,907.07	0.00	(99,907.07)	0.00	(99,907.07)
201-1049 DESIGNATED-DISC GOLF	0.00	970.00	0.00	970.00	970.00
201-107 RESTRICTED CASH	0.00	0.00	0.00	0.00	0.00
TOTAL 201-PARK FUND	973,109.09	5,337,924.38	(4,857,079.44)	1,453,954.03	480,844.94
 CORN PALACE FUND					
202-102 ATM CASH CHANGE	0.00	0.00	0.00	0.00	0.00
202-1021 CASH CHANGE	0.00	0.00	0.00	0.00	0.00
202-104 CASH IN INT BEARING ACCTS	0.00	5,355.90	(5,355.90)	0.00	0.00
202-1074 DESIGNATED-PRE STURGIS PARTY	0.00	0.00	0.00	0.00	0.00
TOTAL 202-CORN PALACE FUND	0.00	5,355.90	(5,355.90)	0.00	0.00

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>LAKE MITCHELL</u>					
203-104 CASH IN INT BEARING ACCTS	<u>4,031,927.21</u>	<u>5,794,988.46</u>	<u>(3,293,714.35)</u>	<u>6,533,201.32</u>	<u>2,501,274.11</u>
TOTAL 203-LAKE MITCHELL	4,031,927.21	5,794,988.46	(3,293,714.35)	6,533,201.32	2,501,274.11
<u>BUSINESS IMPROV DIST #4</u>					
209-104 CASH IN INT BEARING ACCTS	<u>268,612.50</u>	<u>298,648.00</u>	<u>(169,895.00)</u>	<u>397,365.50</u>	<u>128,753.00</u>
TOTAL 209-BUSINESS IMPROV DIST #4	268,612.50	298,648.00	(169,895.00)	397,365.50	128,753.00
<u>ENTERTAINMENT TAX</u>					
211-104 CASH IN INT BEARING ACCTS	<u>1,058,380.01</u>	<u>1,046,298.59</u>	<u>(1,458,897.06)</u>	<u>645,781.54</u>	<u>(412,598.47)</u>
211-1041 ASSIGNED CASH-STREETSCAPE	<u>10,567.94</u>	<u>0.00</u>	<u>0.00</u>	<u>10,567.94</u>	<u>0.00</u>
211-1042 ASSIGNED-CP PLAZA EXPANSION	<u>100,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>	<u>0.00</u>
211-1043 ASSIGNED CASH-CP CAP IMP FACIL	<u>0.00</u>	<u>600,000.00</u>	<u>0.00</u>	<u>600,000.00</u>	<u>600,000.00</u>
211-107 RESTRICTED CASH-BONDS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 211-ENTERTAINMENT TAX	1,168,947.95	1,646,298.59	(1,458,897.06)	1,356,349.48	187,401.53
<u>BUSINESS IMPROV DIST #3</u>					
213-104 CASH IN INT BEARING ACCTS	<u>88,486.90</u>	<u>204,882.75</u>	<u>(247,496.66)</u>	<u>45,872.99</u>	<u>(42,613.91)</u>
TOTAL 213-BUSINESS IMPROV DIST #3	88,486.90	204,882.75	(247,496.66)	45,872.99	(42,613.91)
<u>E-911 EMERGENCY</u>					
214-104 CASH IN INT BEARING ACCTS	<u>1,016,807.58</u>	<u>921,116.36</u>	<u>(822,166.13)</u>	<u>1,115,757.81</u>	<u>98,950.23</u>
TOTAL 214-E-911 EMERGENCY	1,016,807.58	921,116.36	(822,166.13)	1,115,757.81	98,950.23
<u>SPECIAL ASSESS REVOLVING</u>					
216-104 CASH IN INT BEARING ACCTS	<u>176,915.99</u>	<u>0.00</u>	<u>0.00</u>	<u>176,915.99</u>	<u>0.00</u>
TOTAL 216-SPECIAL ASSESS REVOLVING	176,915.99	0.00	0.00	176,915.99	0.00
<u>COMMUNITY SERVICES</u>					
218-102 CASH CHANGE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
218-104 CASH IN INT BEARING ACCTS	<u>119,498.91</u>	<u>1,341,681.07</u>	<u>(1,302,800.43)</u>	<u>158,379.55</u>	<u>38,880.64</u>
218-1045 DESIGNATED CASH-IMPROVEMENTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 218-COMMUNITY SERVICES	119,498.91	1,341,681.07	(1,302,800.43)	158,379.55	38,880.64
<u>NUTRITION</u>					
219-102 CASH CHANGE	<u>25.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25.00</u>	<u>0.00</u>
219-104 CASH IN INT BEARING ACCTS	<u>278,444.89</u>	<u>276,236.77</u>	<u>(345,361.64)</u>	<u>209,320.02</u>	<u>(69,124.87)</u>
TOTAL 219-NUTRITION	278,469.89	276,236.77	(345,361.64)	209,345.02	(69,124.87)
<u>LIBRARY FINES FUND</u>					
226-104 CASH IN INT BEARING ACCTS	<u>107,012.15</u>	<u>27,462.16</u>	<u>(47,080.31)</u>	<u>87,394.00</u>	<u>(19,618.15)</u>
TOTAL 226-LIBRARY FINES FUND	107,012.15	27,462.16	(47,080.31)	87,394.00	(19,618.15)

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>AIRPORT</u>					
230-104 CASH IN INT BEARING ACCTS	<u>116,320.93</u>	<u>616,024.55</u>	<u>(439,589.77)</u>	<u>292,755.71</u>	<u>176,434.78</u>
TOTAL 230-AIRPORT	116,320.93	616,024.55	(439,589.77)	292,755.71	176,434.78
 <u>DEBT SER-TID #7 WSTWD ADD</u>					
303-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 303-DEBT SER-TID #7 WSTWD ADD	0.00	0.00	0.00	0.00	0.00
 <u>DEBT SER-TID #8 CONF CTR</u>					
304-104 CASH IN INT BEARING ACCTS	<u>75,533.49</u>	<u>223,606.21</u>	<u>(82,500.00)</u>	<u>216,639.70</u>	<u>141,106.21</u>
TOTAL 304-DEBT SERV-TID #8-HIGHLAND	75,533.49	223,606.21	(82,500.00)	216,639.70	141,106.21
 <u>DEBT SERV-TID #9 VANTAGE</u>					
305-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>89,002.87</u>	<u>(61,313.07)</u>	<u>27,689.80</u>	<u>27,689.80</u>
TOTAL 305-DEBT SERV-TID #9-VANTAGE	0.00	89,002.87	(61,313.07)	27,689.80	27,689.80
 <u>TID #14 - PEPSI WIS-PAK</u>					
308-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>63,879.68</u>	<u>(63,879.68)</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 308-TID #14 - PEPSI WIS-PAK	0.00	63,879.68	(63,879.68)	0.00	0.00
 <u>TID #16 - INNOVATIVE SYS</u>					
310-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>95,925.84</u>	<u>(47,962.92)</u>	<u>47,962.92</u>	<u>47,962.92</u>
TOTAL 310-DEBT SERV-TID #16-INNOVAT	0.00	95,925.84	(47,962.92)	47,962.92	47,962.92
 <u>TID #19 - ANTACH/MHA</u>					
313-104 CASH IN INT BEARING ACCTS	<u>12,584.43</u>	<u>25,931.33</u>	<u>(25,550.09)</u>	<u>12,965.67</u>	<u>381.24</u>
TOTAL 313-TID #19 ANTACH/MHA	12,584.43	25,931.33	(25,550.09)	12,965.67	381.24
 <u>TID #20 - MORRIS</u>					
314-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>22,508.42</u>	<u>(11,254.21)</u>	<u>11,254.21</u>	<u>11,254.21</u>
TOTAL 314-TID #20-MORRIS	0.00	22,508.42	(11,254.21)	11,254.21	11,254.21
 <u>TID #21 - HOHN ENTERPR.</u>					
315-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>17,157.22</u>	<u>(17,157.22)</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 315-TID #21 HOHN ENTERPRISES	0.00	17,157.22	(17,157.22)	0.00	0.00
 <u>TID #24 - PERFORMANCE PET</u>					
318-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>192,620.97</u>	<u>0.00</u>	<u>192,620.97</u>	<u>192,620.97</u>
TOTAL 318-TID #24-PERFORMANCE PET	0.00	192,620.97	0.00	192,620.97	192,620.97
 <u>TID #26 - WESTERN BLDG</u>					
319-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>9,712.89</u>	<u>0.00</u>	<u>9,712.89</u>	<u>9,712.89</u>
TOTAL 319-TID #26-WESTERN BUILDING	0.00	9,712.89	0.00	9,712.89	9,712.89

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>TID #27 - FIALA HOUSING</u>					
320-104 CASH IN INT BEARING ACCTS	1,049.76	27,301.33	0.00	28,351.09	27,301.33
TOTAL 320-TID#27-FIALA HOUSING	1,049.76	27,301.33	0.00	28,351.09	27,301.33
<u>TID #28 - FLATS ON HAVENS</u>					
321-104 CASH IN INT BEARING ACCTS	0.00	5,084.61	0.00	5,084.61	5,084.61
TOTAL 321-TID #28-FLATS ON HAVENS	0.00	5,084.61	0.00	5,084.61	5,084.61
<u>TID #29 - WOOLWORTH</u>					
322-104 CASH IN INT BEARING ACCTS	0.00	3,452.23	0.00	3,452.23	3,452.23
TOTAL 322-TID #29-WOOLWORTH	0.00	3,452.23	0.00	3,452.23	3,452.23
<u>TID #30 - SHARPSTONE</u>					
323-104 CASH IN INT BEARING ACCTS	101.37	9,651.59	0.00	9,752.96	9,651.59
TOTAL 323-TID #30-SHARPSTONE	101.37	9,651.59	0.00	9,752.96	9,651.59
<u>TID #31 - 15TH STREET</u>					
324-104 CASH IN INT BEARING ACCTS	0.00	8,292.17	0.00	8,292.17	8,292.17
TOTAL 324-TID #31-15TH STREET	0.00	8,292.17	0.00	8,292.17	8,292.17
<u>INDOOR SWIMMING POOL</u>					
350-104 CASH IN INT BEARING ACCTS	633,610.17	46,500.00	(261,945.94)	418,164.23	(215,445.94)
TOTAL 350-INDOOR SWIMMING POOL	633,610.17	46,500.00	(261,945.94)	418,164.23	(215,445.94)
<u>WATER</u>					
602-104 CASH IN INT BEARING ACCTS	9,056,450.00	9,714,930.42	(7,477,909.43)	11,293,470.99	2,237,020.99
602-1072 WATER OPERATING CERT OF DEPOSIT	0.00	0.00	0.00	0.00	0.00
TOTAL 602-WATER	9,056,450.00	9,714,930.42	(7,477,909.43)	11,293,470.99	2,237,020.99
<u>SEWER</u>					
604-104 CASH IN INT BEARING ACCTS	4,052,234.07	23,094,092.95	(24,455,817.50)	2,690,509.52	(1,361,724.55)
604-10701DESIGNATED CASH-STORM SEWER	0.00	0.00	0.00	0.00	0.00
604-1071 RESTRICTED CASH-SEWER REPLACE	0.00	0.00	0.00	0.00	0.00
TOTAL 604-SEWER	4,052,234.07	23,094,092.95	(24,455,817.50)	2,690,509.52	(1,361,724.55)
<u>AIRPORT</u>					
606-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 606-AIRPORT	0.00	0.00	0.00	0.00	0.00
<u>SANITATION</u>					
612-102 CASH CHANGE	300.00	200.00	0.00	500.00	200.00
612-104 CASH IN INT BEARING ACCTS	3,372,869.97	3,604,196.92	(4,602,503.91)	2,374,562.98	(998,306.99)
612-1041 LANDFILL CLOSURE RESERVES	0.00	0.00	0.00	0.00	0.00
612-1042 MRLF CLOSURE/POST CLOSURE RESE	0.00	0.00	0.00	0.00	0.00
612-1043 MRLF CELL CONSTRUCTION RESERVE	0.00	0.00	0.00	0.00	0.00
612-1046 INVESTMENT FOR LF POST-CLOSURE	678,720.19	39,470.85	0.00	718,191.04	39,470.85
612-1047 INVESTMENT FOR MRLF CL/POST-C	978,219.87	46,925.20	(3,448.13)	1,021,696.94	43,477.07
612-1071 RESTRICTED CASH-2004 RLFL #1	13,622.00	0.00	0.00	13,622.00	0.00
612-1072 RESTRICTED CASH-2004 RLFL #2	14,318.00	0.00	0.00	14,318.00	0.00
TOTAL 612-SANITATION	5,058,050.03	3,690,792.97	(4,605,952.04)	4,142,890.96	(915,159.07)

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>CORN PALACE</u>					
613-102 ATM CASH CHANGE	10,000.00	0.00	0.00	10,000.00	0.00
613-1021 CASH CHANGE	6,620.00	0.00	0.00	6,620.00	0.00
613-104 CASH IN INT BEARING ACCTS	314,338.73	2,219,937.94	(2,415,209.96)	119,066.71	(195,272.02)
613-1072 DESIGNATED CP TILES-PHASE 2	0.00	0.00	0.00	0.00	0.00
613-1073 DESIGNATED FOR CAPITAL IMPROVE	0.00	0.00	0.00	0.00	0.00
613-1074 DESIGNATED-PRE STURGIS PARTY	6,906.32	0.00	(6,906.32)	0.00	(6,906.32)
TOTAL 613-CORN PALACE	337,865.05	2,219,937.94	(2,422,116.28)	135,686.71	(202,178.34)
<u>GOLF COURSE</u>					
614-104 CASH IN INT BEARING ACCTS	414,652.02	1,112,055.91	(1,248,552.40)	278,155.53	(136,496.49)
614-1045 DESIGNATED-CART REPLACEMENT	0.00	50,000.00	0.00	50,000.00	50,000.00
614-1046 DESIGNATED-PHASE III	0.00	250,000.00	0.00	250,000.00	250,000.00
TOTAL 614-GOLF COURSE	414,652.02	1,412,055.91	(1,248,552.40)	578,155.53	163,503.51
<u>CAMPGROUND</u>					
619-102 CASH CHANGE	100.00	0.00	0.00	100.00	0.00
619-104 CASH IN INT BEARING ACCTS	218,359.09	146,610.75	(144,795.66)	220,174.18	1,815.09
TOTAL 619-CAMPGROUND	218,459.09	146,610.75	(144,795.66)	220,274.18	1,815.09
<u>EMERGENCY MEDICAL SERVICE</u>					
621-104 CASH IN INT BEARING ACCTS	591,209.08	1,715,021.74	(1,727,801.35)	578,429.47	(12,779.61)
621-1045 ASSIGNED CASH-AMBULANCE REPL	0.00	0.00	0.00	0.00	0.00
621-1046 ASSIGNED CASH-UTV	0.00	0.00	0.00	0.00	0.00
TOTAL 621-EMERGENCY MEDICAL SERVICE	591,209.08	1,715,021.74	(1,727,801.35)	578,429.47	(12,779.61)
<u>HEALTH INSURANCE</u>					
652-104 CASH IN INT BEARING ACCTS	4,574,665.08	3,179,004.07	(2,861,335.32)	4,892,333.83	317,668.75
TOTAL 652-HEALTH INSURANCE	4,574,665.08	3,179,004.07	(2,861,335.32)	4,892,333.83	317,668.75
<u>AGENCY FUNDS</u>					
700-104 CASH IN INT BEARING ACCTS	0.00	837,950.96	(837,950.96)	0.00	0.00
700-1041 BID DEPOSITS	55,800.00	36,200.00	(30,000.00)	62,000.00	6,200.00
700-10411CORN PALACE GAMES	22,395.57	181,026.41	(199,751.98)	3,670.00	(18,725.57)
700-1042 REVENUE FOR STATE	24,564.56	189,182.54	(197,599.22)	16,147.88	(8,416.68)
700-1044 PARKS & RECREATION	3,627.46	0.00	0.00	3,627.46	0.00
700-1045 MCSF ROUND-UP	730.74	877.08	(1,302.29)	305.53	(425.21)
700-1050 PUBLIC SAFETY-DARE	1,365.29	0.00	0.00	1,365.29	0.00
TOTAL 700-AGENCY FUNDS	108,483.62	1,245,236.99	(1,266,604.45)	87,116.16	(21,367.46)
<u>SPECIAL ASSESSMENT-710</u>					
710-104 CASH IN INT BEARING ACCTS	574,489.22	28,728.68	(400.00)	602,817.90	28,328.68
TOTAL 710-SPECIAL ASSESSMENT-710	574,489.22	28,728.68	(400.00)	602,817.90	28,328.68

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
2011 STREET CONST					
724-104 CASH IN INT BEARING ACCTS	<u>267,050.11</u>	<u>63,483.61</u>	(<u>22,882.00</u>)	<u>307,651.72</u>	<u>40,601.61</u>
TOTAL 724-STREET CONSTRUCTION	267,050.11	63,483.61	(22,882.00)	307,651.72	40,601.61
FLEXIBLE SPENDING ACCT					
753-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>113,360.69</u>	(<u>114,099.63</u>)	(<u>738.94</u>)	(<u>738.94</u>)
TOTAL 753-FLEXIBLE SPENDING ACCT	0.00	113,360.69	(114,099.63)	(738.94)	(738.94)
GRAND TOTAL	60,994,245.60	4,979,555.46	(4,915,738.50)	61,058,062.56	63,816.96
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*** END OF REPORT ***

Date:

To: Mayor & City Council
Re: Nov. 2025 Bldg. Permits



	Permit #	Name	Address	Building	Contractor	Cost	Fee	Category
1	15549	David Mutzinger	425 E. Hackberry Ave.	Reroof Garage	ECL	\$ 10,000.00	\$ 20.00	Re-roof/shingle
2	15550	Travis Kelly	608 E. 14th Ave.	Reroof Home	Karl Knight	\$ 20,800.00	\$ 20.00	Re-roof/shingle
3	15551	Jason & Noelle Stoeber	910 Firesteel Dr.	Home Addn.	Schmitz Const.	\$ 90,960.00	\$ 406.00	Residential Additions
4	15552	Wal-Mart	1101 E. Spruce St.	New Doors	United Inc.	\$ 100,000.00	\$ 640.00	Commercial Additions
5	15553	Jennifer Coats	1400 S. Minn. Ave.	Home Addn.	ECL	\$ 84,560.00	\$ 390.00	Residential Additions
6	15554	D&S Properties	926 N. Main St.	Add Office \Rework roof	Schmitz Const.	\$ 40,200.00	\$ 350.00	Commercial Additions
7	15555	Austin Schoenfelder	25413 407th Ave.	New Home	Owner	\$ 268,260.00	\$ 855.00	New Residential
8	15556	Lori Adams	152 S. Harmon Dr.	Reroof Home	E. River Ext.	\$ 12,500.00	\$ 20.00	Re-roof/shingle
9	15557	Bryan VanderPol	2308 Deam Dr.	Reroof Home	E. River Ext.	\$ 60,000.00	\$ 20.00	Re-roof/shingle
10	15558	Malissa Meyers	512 E. 6th Ave.	Reroof Home	E. River Ext.	\$ 2,500.00	\$ 20.00	Re-roof/shingle
11	15559	Casey & Hiedi Eitelmler	25330 406th Ave.	Reroof Home	E. River Ext.	\$ 25,000.00	\$ 20.00	Re-roof/shingle
12	15560	Life Quest (7) micro Homes	1000,02,04,06,08,10,12 E 8th	7 Micro Homes	Peutz Const.	\$ 1,000,000.00	\$ 3,540.00	New Residential
13	15561	County Fair Foods	1305 W. Havens Ave.	Rework for Dairy Store	DCB	\$ 18,000.00	\$ 198.00	Commercial Additions
14	15562	Hoffman Duplex	1208-1210 W. Hurst Ave.	New Duplex	Quality Homes	\$ 332,570.00	\$ 1,014.00	New Residential
15	15563	Adrew Krohmer	1100 Woods Cr.	Garage Addn.	ECL	\$ 17,500.00	\$ 128.00	Garages/Sheds
16	15564	Habitat for Humanity	1204-1208 E. 1st. Ave	New Duplex	MTC	\$ 301,800.00	\$ 938.00	New Residential
17	15565	Porter Dist.	212 S. Langdon St.	Addn.	Palace Builders	\$ 751,000.00	\$ 2,793.00	Commercial Additions
18	15566	Kevin Mennenga	2916 Maui Dr.	Reside Home	Lehte Const.	\$ 22,000.00	\$ 20.00	Re-roof/shingle
19								
20								
21								
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								
32								
Total						\$ 3,157,650.00	\$ 11,392.00	

Sincerely,
John D. Hegg

Building Official

MITCHELL POLICE DEPARTMENT

ACTIVITY REPORT FOR NOVEMBER 2025

NOV 2024	NOV 2025	YEAR TO DATE 2025
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CALLS			
Calls for Service (6 Counties)	803	859	9,320
Calls for Service (City of Mitchell)	713	609	8,882
Case Reports Written (City Mitchell)	195	186	2,031
TOTAL CALLS ANSWERED	1711	1654	20,233

TRAFFIC STOPS PERFORMED			
Mitchell Police	275	391	3,479
All other counties	831	652	9,686
TOTAL TRAFFIC STOPS	1106	1043	13,165

ACCIDENTS			
TOTAL ACCIDENTS REPORTED	25	22	251

TICKETS ISSUED	124	160	1,392
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WARNING TICKETS ISSUED	226	318	2,842
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PARKING TICKETS ISSUED	42	158	417
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Dean Knippling
Chief of Police

Mitchell Fire Rescue Monthly reports for 2025

Amb Call Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Total amb calls	171	181	132	162	182	161	155	163	199	191	175		1872
Amb. Transfers Out of Town	9	4	3	1	7	6	1	0	1	5	1		38
													1910
Fire Call Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Total fire calls	19	38	24	29	31	18	42	59	59	28	14		361
City fire calls	16	32	18	23	7	11	36	59	54	28	13		297
County fire calls	3	6	6	6	4	7	6	0	5	0	1		44
EMS assist calls	53	75	42	45	69	63	54	24	21	45	46		537
Total Responses													1239
Fire Preven. Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Fire Inspections	0	32	7	20	39	48	63	45	122	61	29		466
Consultations/Plans	13	28	70	58	73	80	140	60	47	45	55		669
Public Education	3	3	2	5	3	1	3	1	1	18	5		45
Fire Investigations	0	0	1	1	2	1	10	1	1	0	2		19
Total Activity													1199
Dept. Other Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Total Activities	22	27	19	19	18	16	17	12	18	22	20		210
Dept. tours	8	3	2	7	11	4	5	6	0	4	1		51
Public Education	3	5	10	3	3	5	3	1	1	18	5		57
Total Activity													318
Total CFS/Activity													Total
													4628



November 2025 monthly Code Enforcement report:

-As of 12/09/25 Code Enforcement is currently monitoring 9 properties in the city of Mitchell.

-There were no properties mowed in the month of November.

Sincerely,



Ryan Erickson | Department of Public Safety
City of Mitchell
201 W. 1st Street, Mitchell. SD 57301
605-995-8400
Ryan.Erickson@cityofmitchellsd.gov

CITY OF MITCHELL

MONTHLY WATER TREATMENT CHEMICAL CONSUMPTION REPORT MONTH / YEAR—October, 2025----- Jon Vermeulen – Utilities Superintendent

Chlorine = 38.4# or 0.0- TON'S X \$1.45/LB. = \$55.68

Poly Phosphate = 55.5 Gallons X \$11.51 Gallons = \$638.81

Ammonia = 21# or 0.0- TON'S X \$2.17 /LB. = \$45.57

TOTAL = \$638.81

B-Y- Water (INFLUENT) 66.805 MG----- or 2.155 MGD-----or----- PEAK DAY 2.812 MG

Chemical cost = 638.81 = \$9.56 per MG or 0.008 cents per Unit (750 GALLONS).

CHEMICAL FEED RATES IN Mg/L

Chlorine = 4 Mg/L -- 38.4 lbs. / 11.75 lbs. per Gallon / Raw Water

Poly Phosphate = 1.50 Mg/L-- 55.5 gal. / 10.5 lbs. per Gallon / Raw Water

Ammonia = 1 Mg/L -- 21 lbs. / 5.15 lbs. per Gallon / Raw Water

CITY OF MITCHELL

Monthly - Chemical Inventory at the Water Treatment Plant

Date: 11/1/25

Coagulant – (AF-1102) 0 Gallons

Lime 159,104 lbs. or 79.552 Ton's

Fluoride 720 Gallon's

Sodium Chlorite – (PHI-3125) 80 Gallon's

,

Polymer-(PHI-2386) 0 Gallon's
(AF-84500) 0 Gallon's

Activated Carbon 6,650 lbs. or 3.325 Ton's

Chlorine 535.6 lbs. or 0.268 Ton

Poly-phosphate 389 Gallons

Carbon Dioxide 0 Lbs. or 0 Ton's

Ammonia 274.2 lbs. or 0.137 Ton's

MONTHLY -- B-Y WATER- GALLON AND CHEMICAL USAGE REPORT

MONTH --- October YEAR - 2025

Influent ----- 66.805-- Million Gallon's

Chemical costs for B-Y Water:

Chlorine usage ----- 38.4 lbs. @ \$1.45 per lb. = \$55.68

Ammonia usage ----- 21 lbs. @ \$2.17 per lb. = \$45.57

Poly -phosphate----- 55.5 gall. @ \$11.51 per gall. = \$638.81

Total = \$740.06

Cost per Unit (750 gallon) = \$0.008

Cost per 1,000 gallons of water = \$0.011

2025 - WATER CONSUMPTION

DATE	B-Y Rual Water Influent					
10/1/2025	2.538					
10/2/2025	2.217					
10/3/2025	1.876					
10/4/2025	2.812					
10/5/2025	1.559					
10/6/2025	2.188					
10/7/2025	2.082					
10/8/2025	2.194					
10/9/2025	4.233					
10/10/2025	2.230					
10/11/2025	1.926					
10/12/2025	1.600					
10/13/2025	1.868					
10/14/2025	1.598					
10/15/2025	1.816					
10/16/2025	1.367					
10/17/2025	1.768					
10/18/2025	1.335					
10/19/2025	1.765					
10/20/2025	12.899					
10/21/2025	1.342					
10/22/2025	1.364					
10/23/2025	1.752					
10/24/2025	1.367					
10/25/2025	0.723					
10/26/2025	1.770					
10/27/2025	1.264					
10/28/2025	1.080					
10/29/2025	1.609					
10/30/2025	1.534					
10/31/2025	1.127					
TOTALS	66.805					

<u>Date</u>	<u>Source</u>	<u>Site</u>	<u>Chlorine PPM</u> 0.5PPM-4.00PPM	<u>Bacteria</u>
10/6/2025	Arnies	#8	2.69	Absent
10/6/2025	Culvers	#10	2.45	Absent
10/6/2025	City Library	#12	2.51	Absent
10/6/2025	City Park Dept	#13	2.70	Absent
10/6/2025	Casey's	#14	2.53	Absent
10/6/2025	City Hall	#15	2.57	Absent
10/6/2025	Mitchell Tech Inst	#16	2.55	Absent
10/6/2025	Mitchell Middle School	#18	2.25	Absent
10/14/2025	East Cuby's Store	#4	2.26	Absent
10/14/2025	J Mart Sinclair	#5	1.60	Absent
10/14/2025	Dakota Medical Specialis	#6	2.42	Absent
10/14/2025	Erickson Oil	#7	2.20	Absent
10/14/2025	Wesley Acers	#9	1.71	Absent
10/14/2025	Moose Lodge	#11	1.80	Absent
10/14/2025	Holy Family	#17	2.29	Absent
Average			2.30	Absent

B-Y WATER DISTRICT
31039 428th AVENUE PO BOX 248
TABOR SD 57063

Phone (605) 463-2531 Toll Free (800) 286-3654
E-mail msmudder@hcinet.net or srwoods@hcinet.net

Office Hours:
Monday-Friday 8:00 A.M. to 4:30 P.M.

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301

Service Address

Acct #
06771

Date Printed
NOV 3 25

Monthly Billing Statement

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
NOV 1 25	592,784,000	539,990,000	52,794,000	86,582.16		86,582.16

0.00

Balance Due Upon Receipt \$ 86,582.16

If not paid by the 20th of the month, we will apply a \$25.00 late fee to your bill.

B-Y Water District is an Equal Opportunity Employer and Provider
PLEASE RETURN BOTTOM PORTION WITH YOUR PAYMENT

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301



* 0 6 7 7 1 *

NOV 3 25

CUST ACCT #

06771

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
NOV 1 25	592,784,000	539,990,000	52,794,000	86,582.16		86,582.16

0.00

Service Address

Balance Due Upon Receipt \$ 86,582.16

Remit to:

B-Y WATER DISTRICT
P O BOX 248
TABOR SD 57063

TOTAL
PAYMENT

\$

B-Y WATER DISTRICT
31039 428th AVENUE PO BOX 248
TABOR SD 57063

Phone (605) 463-2531 Toll Free (800) 286-3654
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CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301

Service Address

Acct #
06771

Date Printed
NOV 3 25

Monthly Billing Statement

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
NOV 1 25	592,784,000	592,784,000	0	211.00		211.00
						0.00

OVERAGE USAGE

Balance Due Upon Receipt \$ 211.00

If not paid by the 20th of the month, we will apply a \$25.00 late fee to your bill.

B-Y Water District is an Equal Opportunity Employer and Provider
PLEASE RETURN BOTTOM PORTION WITH YOUR PAYMENT

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301



* 0 6 7 7 1 *

NOV 3 25
CUST ACCT # **06771**

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
NOV 1 25	592,784,000	592,784,000	0	211.00		211.00
OVERAGE USAGE						0.00

Service Address

Balance Due Upon Receipt \$ 211.00

Remit to:

B-Y WATER DISTRICT
P O BOX 248
TABOR SD 57063

TOTAL
PAYMENT \$

City of Mitchell Water Rate Charged

11/1/2025

	Base Rate (1,000 Gallons)	Added Rate (1,000 Gallons)	Combined Rate (1,000 Gallons)
Use below 2.65 MGD =	\$1.64	\$0.00	\$1.64
Use between 2.65 MGD to 2.90 MGD =	\$1.64	\$1.00	\$2.64
Use between 2.90 MGD to 3.15 MGD =	\$1.64	\$1.50	\$3.14
All use over 3.15 MGD =	\$1.64	\$2.00	\$3.64

Month: 10

Year: 2025

Billing Month: 11

Day of Month	24 Hour Use(Kgal)	Use Above 2.65 MGD	Base Rate Use	Base Rate Cost	2.65 - 2.9 MGD Usage	2.65 - 2.9 MGD Added Cost	2.9 - 3.15 MGD Usage	2.9 - 3.15 MGD Added Cost	All Use Over 3.15 MGD	All Use Over 3.15 MGD Cost	Total Daily Cost
1	2,150,000	0	2,150,000	\$3,526.00	0	\$0.00	0	\$0.00	0	\$0.00	\$3,526.00
2	2,861,000	211,000	2,861,000	\$4,692.04	211,000	\$211.00	0	\$0.00	0	\$0.00	\$4,903.04
3	1,877,000	0	1,877,000	\$3,078.28	0	\$0.00	0	\$0.00	0	\$0.00	\$3,078.28
4	1,953,000	0	1,953,000	\$3,202.92	0	\$0.00	0	\$0.00	0	\$0.00	\$3,202.92
5	2,612,000	0	2,612,000	\$4,283.68	0	\$0.00	0	\$0.00	0	\$0.00	\$4,283.68
6	1,729,000	0	1,729,000	\$2,835.56	0	\$0.00	0	\$0.00	0	\$0.00	\$2,835.56
7	2,273,000	0	2,273,000	\$3,727.72	0	\$0.00	0	\$0.00	0	\$0.00	\$3,727.72
8	2,136,000	0	2,136,000	\$3,503.04	0	\$0.00	0	\$0.00	0	\$0.00	\$3,503.04
9	2,133,000	0	2,133,000	\$3,498.12	0	\$0.00	0	\$0.00	0	\$0.00	\$3,498.12
10	1,709,000	0	1,709,000	\$2,802.76	0	\$0.00	0	\$0.00	0	\$0.00	\$2,802.76
11	2,080,000	0	2,080,000	\$3,411.20	0	\$0.00	0	\$0.00	0	\$0.00	\$3,411.20
12	1,875,000	0	1,875,000	\$3,075.00	0	\$0.00	0	\$0.00	0	\$0.00	\$3,075.00
13	1,945,000	0	1,945,000	\$3,189.80	0	\$0.00	0	\$0.00	0	\$0.00	\$3,189.80
14	1,782,000	0	1,782,000	\$2,922.48	0	\$0.00	0	\$0.00	0	\$0.00	\$2,922.48
15	1,491,333	0	1,491,333	\$2,445.79	0	\$0.00	0	\$0.00	0	\$0.00	\$2,445.79
16	1,491,333	0	1,491,333	\$2,445.79	0	\$0.00	0	\$0.00	0	\$0.00	\$2,445.79
17	1,491,333	0	1,491,333	\$2,445.79	0	\$0.00	0	\$0.00	0	\$0.00	\$2,445.79
18	1,491,333	0	1,491,333	\$2,445.79	0	\$0.00	0	\$0.00	0	\$0.00	\$2,445.79
19	1,491,333	0	1,491,333	\$2,445.79	0	\$0.00	0	\$0.00	0	\$0.00	\$2,445.79
20	1,491,333	0	1,491,333	\$2,445.79	0	\$0.00	0	\$0.00	0	\$0.00	\$2,445.79
21	1,410,000	0	1,410,000	\$2,312.40	0	\$0.00	0	\$0.00	0	\$0.00	\$2,312.40
22	1,404,000	0	1,404,000	\$2,302.56	0	\$0.00	0	\$0.00	0	\$0.00	\$2,302.56
23	1,468,000	0	1,468,000	\$2,407.52	0	\$0.00	0	\$0.00	0	\$0.00	\$2,407.52
24	919,000	0	919,000	\$1,507.16	0	\$0.00	0	\$0.00	0	\$0.00	\$1,507.16
25	2,112,000	0	2,112,000	\$3,463.68	0	\$0.00	0	\$0.00	0	\$0.00	\$3,463.68
26	865,000	0	865,000	\$1,418.60	0	\$0.00	0	\$0.00	0	\$0.00	\$1,418.60
27	930,000	0	930,000	\$1,525.20	0	\$0.00	0	\$0.00	0	\$0.00	\$1,525.20
28	1,742,000	0	1,742,000	\$2,856.88	0	\$0.00	0	\$0.00	0	\$0.00	\$2,856.88
29	1,720,000	0	1,720,000	\$2,820.80	0	\$0.00	0	\$0.00	0	\$0.00	\$2,820.80
30	727,000	0	727,000	\$1,192.28	0	\$0.00	0	\$0.00	0	\$0.00	\$1,192.28
31	1,434,000	0	1,434,000	\$2,351.76	0	\$0.00	0	\$0.00	0	\$0.00	\$2,351.76
TOTALS	52,794,000	211,000	52,794,000	\$86,582.16	211,000	\$211.00	0	\$0.00	0	\$0.00	\$86,793.16

Previous Month Read = 539,990,000
 Current Month Read = 592,784,000
 Current Month Use = 52,794,000

	Total Cost	Gallons Used	Base Cost	Cost Over 2.65MGD
Days billed in October =	\$86,793.16	52,794,000	\$86,582.16	\$211.00
Days carried from previous month =	\$0.00	0	\$0.00	\$0.00
Total bill for October =	\$86,793.16	52,794,000	\$86,582.16	\$211.00

Days that will be billed in November = \$0.00

Numbers in Red are due to SCADA failure. Read was averaged equally over time span.

Note: November billing meter was read on November 3rd therefore no October days will be included in December billing.

CITY OF MITCHELL

MONTHLY WATER TREATMENT CHEMICAL CONSUMPTION REPORT MONTH / YEAR—November, 2025----- Jon Vermeulen – Utilities Superintendent

Chlorine = 145.6# or 0.0- TON'S X \$1.45/LB. = \$211.12

Poly Phosphate = 62.5 Gallons X \$11.51 Gallons = \$719.38

Ammonia = 25.6# or 0.0- TON'S X \$2.17 /LB. = \$55.55

TOTAL = \$938.05

B-Y- Water (INFLUENT) 40.029 MG----- or 1.334 MGD-----or----- PEAK DAY 2.252 MG

Chemical cost = 938.05 = \$23.43 per MG or 0.011 cents per Unit (750 GALLONS).

CHEMICAL FEED RATES IN Mg/L

Chlorine = 4 Mg/L -- 145.6 lbs. / 11.75 lbs. per Gallon / Raw Water

Poly Phosphate = 1.50 Mg/L-- 62.5 gal. / 10.5 lbs. per Gallon / Raw Water

Ammonia = 1 Mg/L -- 25.6 lbs. / 5.15 lbs. per Gallon / Raw Water

CITY OF MITCHELL

Monthly - Chemical Inventory at the Water Treatment Plant

Date: 12/1/25

Coagulant – (AF-1102) 0 Gallons

Lime 159,104 lbs. or 79.552 Ton's

Fluoride 720 Gallon's

Sodium Chlorite – (PHI-3125) 80 Gallon's

Polymer-(PHI-2386) 0 Gallon's
(AF-84500) 0 Gallon's

Activated Carbon 6,650 lbs. or 3.325 Ton's

Chlorine 382.6 lbs. or 0.191 Ton

Poly-phosphate 319.4 Gallons

Carbon Dioxide 0 Lbs. or 0 Ton's

Ammonia 250.8 lbs. or 0.125 Ton's

MONTHLY -- B-Y WATER- GALLON AND CHEMICAL USAGE REPORT

MONTH --- November YEAR - 2025

Influent ----- 40.029-- Million Gallon's

Chemical costs for B-Y Water:

Chlorine usage ----- 145.6 lbs. @ \$1.45 per lb. = \$211.12

Ammonia usage ----- 25.6 lbs. @ \$2.17 per lb. = \$55.55

Poly -phosphate----- 62.5 gall. @ \$11.51 per gall. = \$719.38

Total = \$938.05

Cost per Unit (750 gallon) = \$0.017

Cost per 1,000 gallons of water = \$0.023

<u>Date</u>	<u>Source</u>	<u>Site</u>	<u>Chlorine PPM</u> 0.5PPM-4.00PPM	<u>Bacteria</u>
11/13/2025	Queen of Peace	#3	3.21	Absent
11/13/2025	East Cuby's Store	#4	3.35	Absent
11/13/2025	Holy Family	#7	3.11	Absent
11/13/2025	Arnies	#8	3.59	Absent
11/13/2025	City Hall	#15	3.38	Absent
11/13/2025	Brady Memorial Home	#19	1.70	Absent
11/13/2025	Abra Body Shop	#20	2.73	Absent
10/17/2025	Water Plant	#1	2.74	Absent
10/17/2025	Fire Dept	#2	2.77	Absent
10/17/2025	J Mart Sinclair	#5	1.94	Absent
10/17/2025	Dakota Medical Specialis	#6	3.42	Absent
10/17/2025	Wesley Acers	#9	2.25	Absent
10/17/2025	Mitchell Tech Inst	#16	3.11	Absent
10/17/2025	Mitchell Middle School	#18	2.51	Absent
Average			2.84	Absent

2025 - WATER CONSUMPTION

DATE	B-Y Rual Water Influent					
11/1/2025	0.707					
11/2/2025	1.333					
11/3/2025	2.207					
11/4/2025	1.246					
11/5/2025	1.214					
11/6/2025	1.205					
11/7/2025	1.818					
11/8/2025	1.169					
11/9/2025	2.252					
11/10/2025	1.116					
11/11/2025	1.203					
11/12/2025	1.805					
11/13/2025	1.030					
11/14/2025	0.956					
11/15/2025	1.416					
11/16/2025	1.804					
11/17/2025	1.128					
11/18/2025	1.232					
11/19/2025	1.345					
11/20/2025	1.903					
11/21/2025	1.138					
11/22/2025	1.033					
11/23/2025	1.125					
11/24/2025	1.605					
11/25/2025	1.119					
11/26/2025	1.088					
11/27/2025	1.759					
11/28/2025	0.980					
11/29/2025	1.029					
11/30/2025	1.065					
TOTALS	40.029					

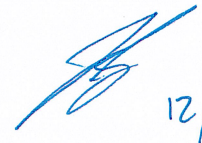
B-Y WATER DISTRICT
31039 428th AVENUE PO BOX 248
TABOR SD 57063

Phone (605) 463-2531 Toll Free (800) 286-3654
E-mail msmudder@hcinet.net or srwoods@hcinet.net

Office Hours:
Monday-Friday 8:00 A.M. to 4:30 P.M.

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301

B-Y WATER
602-43330-42850

 12/4/25

Service Address

Acct #
06771

Date Printed
DEC 1 25

Monthly Billing Statement

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
DEC 1 25	632,130,000	592,784,000	39,346,000	64,527.44		64,527.44

0.00

Balance Due Upon Receipt \$ 64,527.44

If not paid by the 20th of the month, we will apply a \$25.00 late fee to your bill.

B-Y Water District is an Equal Opportunity Employer and Provider
PLEASE RETURN BOTTOM PORTION WITH YOUR PAYMENT

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301



DEC 1 25

CUST ACCT #

06771

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
DEC 1 25	632,130,000	592,784,000	39,346,000	64,527.44		64,527.44

0.00

Service Address

Balance Due Upon Receipt \$ 64,527.44

Remit to:

B-Y WATER DISTRICT
P O BOX 248
TABOR SD 57063

TOTAL
PAYMENT \$

City of Mitchell Water Rate Charged

	Base Rate (1,000 Gallons)	Added Rate (1,000 Gallons)	Combined Rate (1,000 Gallons)
Use below 2.65 MGD =	\$1.64	\$0.00	\$1.64
Use between 2.65 MGD to 2.90 MGD =	\$1.64	\$1.00	\$2.64
Use between 2.90 MGD to 3.15 MGD =	\$1.64	\$1.50	\$3.14
All use over 3.15 MGD =	\$1.64	\$2.00	\$3.64

12/1/2025

Month: 11 Year: 2025 Billing Month: 12

Day of Month	24 Hour Use(Kgal)	Use Above 2.65 MGD	Base Rate Use	Base Rate Cost	2.65 - 2.9 MGD Usage	2.65 - 2.9 MGD Added Cost	2.9 - 3.15 MGD Usage	2.9 - 3.15 MGD Added Cost	All Use Over 3.15 MGD	All Use Over 3.15 MGD Cost	Total Daily Cost
1	1,333,000	0	1,333,000	\$2,186.12	0	\$0.00	0	\$0.00	0	\$0.00	\$2,186.12
2	2,036,000	0	2,036,000	\$3,339.04	0	\$0.00	0	\$0.00	0	\$0.00	\$3,339.04
3	1,163,000	0	1,163,000	\$1,907.32	0	\$0.00	0	\$0.00	0	\$0.00	\$1,907.32
4	1,244,000	0	1,244,000	\$2,040.16	0	\$0.00	0	\$0.00	0	\$0.00	\$2,040.16
5	1,104,000	0	1,104,000	\$1,810.56	0	\$0.00	0	\$0.00	0	\$0.00	\$1,810.56
6	1,244,000	0	1,244,000	\$2,040.16	0	\$0.00	0	\$0.00	0	\$0.00	\$2,040.16
7	1,756,000	0	1,756,000	\$2,879.84	0	\$0.00	0	\$0.00	0	\$0.00	\$2,879.84
8	999,000	0	999,000	\$1,638.36	0	\$0.00	0	\$0.00	0	\$0.00	\$1,638.36
9	1,139,000	0	1,139,000	\$1,867.96	0	\$0.00	0	\$0.00	0	\$0.00	\$1,867.96
10	1,293,000	0	1,293,000	\$2,120.52	0	\$0.00	0	\$0.00	0	\$0.00	\$2,120.52
11	1,785,000	0	1,785,000	\$2,927.40	0	\$0.00	0	\$0.00	0	\$0.00	\$2,927.40
12	1,114,000	0	1,114,000	\$1,826.96	0	\$0.00	0	\$0.00	0	\$0.00	\$1,826.96
13	1,090,000	0	1,090,000	\$1,787.60	0	\$0.00	0	\$0.00	0	\$0.00	\$1,787.60
14	1,337,000	0	1,337,000	\$2,192.68	0	\$0.00	0	\$0.00	0	\$0.00	\$2,192.68
15	2,013,000	0	2,013,000	\$3,301.32	0	\$0.00	0	\$0.00	0	\$0.00	\$3,301.32
16	1,127,000	0	1,127,000	\$1,848.28	0	\$0.00	0	\$0.00	0	\$0.00	\$1,848.28
17	1,034,000	0	1,034,000	\$1,695.76	0	\$0.00	0	\$0.00	0	\$0.00	\$1,695.76
18	1,067,000	0	1,067,000	\$1,749.88	0	\$0.00	0	\$0.00	0	\$0.00	\$1,749.88
19	1,679,000	0	1,679,000	\$2,753.56	0	\$0.00	0	\$0.00	0	\$0.00	\$2,753.56
20	1,020,000	0	1,020,000	\$1,672.80	0	\$0.00	0	\$0.00	0	\$0.00	\$1,672.80
21	1,750,000	0	1,750,000	\$2,870.00	0	\$0.00	0	\$0.00	0	\$0.00	\$2,870.00
22	1,126,000	0	1,126,000	\$1,846.64	0	\$0.00	0	\$0.00	0	\$0.00	\$1,846.64
23	1,704,000	0	1,704,000	\$2,794.56	0	\$0.00	0	\$0.00	0	\$0.00	\$2,794.56
24	1,120,000	0	1,120,000	\$1,836.80	0	\$0.00	0	\$0.00	0	\$0.00	\$1,836.80
25	1,088,000	0	1,088,000	\$1,784.32	0	\$0.00	0	\$0.00	0	\$0.00	\$1,784.32
26	1,560,000	0	1,560,000	\$2,558.40	0	\$0.00	0	\$0.00	0	\$0.00	\$2,558.40
27	1,178,000	0	1,178,000	\$1,931.92	0	\$0.00	0	\$0.00	0	\$0.00	\$1,931.92
28	1,029,000	0	1,029,000	\$1,687.56	0	\$0.00	0	\$0.00	0	\$0.00	\$1,687.56
29	1,065,000	0	1,065,000	\$1,746.60	0	\$0.00	0	\$0.00	0	\$0.00	\$1,746.60
30	1,149,000	0	1,149,000	\$1,884.36	0	\$0.00	0	\$0.00	0	\$0.00	\$1,884.36
31	0	0	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	\$0.00
TOTALS	39,346,000	0	39,346,000	\$64,527.44	0	\$0.00	0	\$0.00	0	\$0.00	\$64,527.44

Previous Month Read = 592,784,000
 Current Month Read = 632,130,000
 Current Month Use = 39,346,000

Total Cost	Gallons Used	Base Cost	Cost Over 2.65MGD
Days billed in November = \$64,527.44	39,346,000	\$64,527.44	\$0.00
Days carried from previous month = \$0.00	0	\$0.00	\$0.00
Total bill for November = \$64,527.44	39,346,000	\$64,527.44	\$0.00

Days that will be billed in December = \$0.00

Numbers in Red are due to SCADA failure. Read was averaged equally over time span.

Note: December billing meter was read on December 1st therefore no November days will be included in January billing.

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

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Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:
Budget line # to be supplemented: Budget line description:
Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

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☐ yes ☒ no

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What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Funds from donations to cover a non-budgeted program expense.

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

Related expenses were incurred in 2025.

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department:	Parks - Sports Complex	Date Submitted:	12/15/2025
Budget line # to be supplemented:	201-45160-43300	Budget line description:	Sports Complex Capital Improvement
Supplemental amount requested:	\$29,000	Submitted by:	Kevin Nelson

Describe the need for the supplemental funds:

An unbudgeted project was completed as completed at Cadwell Baseball Field, and this donation paid for approximately 50% of it. Request is to supplement the expense line from the donation of funds line.

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

N/A

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

N/A, as the expense was incurred in 2025

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 12-01-25

Organization: South Dakota Shooting Sports Foundation

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☐ Educational organization
☐ Fraternal organization	☒ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Steve Thuringer

Address: 25853 409th Ave. Mitchell

Phone #: 605-630-0045

Email: steve.thuringer@hotmail.com

501(c) 3 - (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: 01-05-26 to 05-31-26

Date of Raffle Drawing: 06-01-26

Value of Raffle Prize: \$3000

Proceeds Benefitting: Shoot Sports Activities in South Dakota

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 12-1-2025

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer _____

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 14 DEC 2025

Organization: VFW Post 2750

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

- | | |
|--|--|
| ☒ Chartered veterans' organization | ☐ Religious organization |
| ☐ Charitable organization | ☐ Educational organization |
| ☐ Fraternal organization | ☐ Local civic or service club |
| ☐ Political party | ☐ Volunteer fire department |
| ☐ Political action committee or political committee on behalf of any candidate for a political office | |

Contact Information:

Name: Marvin Johnson
Address: 25044 43rd Ave Mitchell, SD 57301
Phone #: 605-533-2770
Email: mchristensen@janeb.net

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: 1 JAN 26 - 31 DEC 2026

Date of Raffle Drawing: Sunday AT 7pm VFW Post 2750

Value of Raffle Prize: 50% OF SETBACK TRUST FUND BALANCE

Proceeds Benefitting: (VFW Post 2750)

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 12-4-2025

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer _____

CITY OF MITCHELL
RAFFLE PERMIT

Date of Application: December 9, 2025

Organization: Mitchell Community Scholarship Fund

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☒ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Julie Brookbank

Address: 1200 W. University Ave., Mitchell, SD 57301

Phone #: 605.995.2613

Email: julie.brookbank@dwu.edu

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: January/February 2026

Date of Raffle Drawing: February 23, 2026

Value of Raffle Prize: minimum \$250

Proceeds Benefitting: Mitchell Community Scholarship Fund

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 12-9-2025

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: 12.12.25

Organization: Pheasant country

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☒ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: DAVE Allen

Address: 205 S. Wallace

Phone #: 605-933-0570

Email: _____

501(c) 3 – (Non-Profit): yes X no _____ eligible _____

Dates of Ticket Sales: ~~10-31-2025~~ 1-11-2026

Date of Raffle Drawing: 11-30-2026

Value of Raffle Prize: 20-⁰⁰ 100⁰⁰

Proceeds Benefitting: Habitat - Youville

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 12.11.2025

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

MITCHELL GOVERNING BODY

ELECTION DATA

MAYOR/ COUNCIL MEMBER:	Original Date of Oath of Office:	Position/ Ward:	TERM EXPIRES:
Jordan Hanson	07-01-2024	Mayor	2027
Susan Tjarks	01-21-2013	4	2026
John Doescher	07-01-2017	2	2026
Tim Goldammer	07-05-2023	1	2026
Mike Bathke	07-05-2023	3	2026
Marty Barington	05-01-2006	3	2027
Jeff Smith	05-01-2006	4	2027
Kevin McCardle	07-01-2017	2	2027
Dan Sabers	07-02-2018	1	2027
FEBRUARY 2	Earliest date to begin petition circulation and earliest date to file nominating petition		
MARCH 24 (5:00 P.M.)	Deadline for filing nominating petition		
JUNE 2	Election Day (polls open 7:00 am-7:00 pm)		

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 15, 2025	Requested By:	Kevin Nelson								
Desired Action of City Council:	Approval										
Amount Budgeted in current fiscal year for this item (if applicable):	\$207,500 including the matching grant funding through a grant from Game Fish and Parks, Land and Water Conservation Fund										
Agenda Item:	Purchase of Playground Equipment Including Install off of Omnia Contract for \$191,574.13										
Explanation/Background of Agenda Item Requested:	Request approval of Purchase of Playground Equipment for Gainer Park via Omnia Including Installation for \$191,574.13 through Cunningham Recreation. A playground purchase and installation for Gainer Park was budgeted and approved for 2025. However, finalization of the Land and Water Conservation Fund grant match wasn't completed until recently, and 2025 pricing is still available for a short while. This will still be a 2026 installation. Related amounts: <table><tr><td>Playground Equipment:</td><td>\$69,216.63</td></tr><tr><td>Install of Equipment, Concrete Curbing, and EWF:</td><td>\$56,890.00</td></tr><tr><td>Poured-in-place surfacing:</td><td>\$65,467.50</td></tr><tr><td>Total:</td><td>\$191,574.63</td></tr></table> Some other incidental costs will be incurred during site prep, etc. Omnia Contract Number 2017001134 Initial Term: July 1, 2017 through June 30, 2022 Renewal Options: Option to renew for two (2) additional two-year periods through June 30, 2026 Renewed through June 30, 2026 Staff recommends approval.			Playground Equipment:	\$69,216.63	Install of Equipment, Concrete Curbing, and EWF:	\$56,890.00	Poured-in-place surfacing:	\$65,467.50	Total:	\$191,574.63
Playground Equipment:	\$69,216.63										
Install of Equipment, Concrete Curbing, and EWF:	\$56,890.00										
Poured-in-place surfacing:	\$65,467.50										
Total:	\$191,574.63										



GameTime c/o Cunningham Recreation
 PO Box 240981
 Charlotte, NC 28224
 800.438.2780
 704.525.7356 FAX

11/25/2025
 Quote #
 169929-02-04

Gainer Park PIP Surfacing (Updated)

City of Mitchell
 Attn: Kevin Nelson
 1300 North Main Street
 Mitchell, SD 57301
 United States
 Phone: 605-995-8450
 knelson@cityofmitchellsd.org

Ship to Zip 57301

Quantity	Part #	Description	Unit Price	Amount
2175	PIP	GT-Impax - Per SF Poured in Place Rubber Surfacing- • Price includes materials, shipping, installation, and trash removal • Site security after installation not included. • 3.75" thick for 8' CFH • Includes turndown into EWF • 50/50 Black/Standard Color: _____ • Small granules quoted under spinning seat. • Aromatic binder included. Selected colors may amber. • 5 year standard warranty	\$25.05	\$54,483.75
2175	STONE	GT-Impax - Per SF 4" Stone Base	\$5.05	\$10,983.75
Contract: OMNIA #2017001134			Sub Total	\$65,467.50
			Total	\$65,467.50

Comments

- Site must be free of obstructions and accessible.
- Customer responsible for all site prep, including concrete curbs.



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

11/25/2025
Quote #
169929-02-04

Gainer Park PIP Surfacing (Updated)

GAMETIME - TERMS & CONDITIONS:

- **PRICING:** Due to fluctuating economic conditions, pricing is valid for 30 days and is subject to change. Please request updated pricing if your quote is older than 30 days before making a purchase.
- **TERMS OF SALE:** For equipment & material purchases, Net 30 days from date of invoice for governmental agencies and those with approved credit. All others, full payment for equipment, taxes and freight up front. Balance for services & materials due upon completion or as otherwise negotiated upon credit application review. Pre-payment may be required for equipment orders totaling less than \$5,000. Payment by VISA, MasterCard, or AMEX is accepted (**If you elect to pay by credit card, GameTime charges a 2.50% processing fee that is assessed on the amount of your payment. This fee is shown as a separate line item and included in the total amount charged to your credit card. You have the option to pay by check, ACH or Wire without any additional fees.**). Checks should be made payable to Playcore Wisconsin, Inc. dba GameTime unless otherwise directed. **Any order exceeding \$300,000 will require progress payments during the course of completion.**
- **CREDIT APPLICATION:** Required for all non-governmental agencies and those entities who have not purchased from GameTime within the previous twelve calendar months.
- **FINANCE CHARGE:** A 1.5% monthly finance charge (or maximum permitted by law) will be added to all invoices over 30 days past due.
- **CASH WITH ORDER DISCOUNT:** Orders for GameTime equipment paid in full at time of order via check or electronic funds transfer (EFT) are eligible for a 3% cash-with-order (CWO) discount. Consult local sales representative for CWO terms.
- **ORDERS:** All orders shall be in writing by purchase order, signed quotation or similar documentation. Purchase orders must be made out to Playcore Wisconsin, Inc. dba GameTime.
- **FREIGHT CHARGES:** Shipments shall be F.O.B. destination. Freight charges prepaid and added separately.
- **SHIPMENT:** **Standard Lead time is 6-8 weeks (some items may take longer)** after receipt and acceptance of purchase order, credit application, color selections and approved drawings or submittals.
- **PACKAGING:** All goods shall be packaged in accordance with acceptable commercial practices and marked to preclude confusion during unloading and handling.
- **RECEIPT OF GOODS:** Customer shall coordinate, receive, unload, inspect and provide written acceptance of shipment. Any damage to packaging or equipment must be noted when signing delivery ticket. If damages are noted, receiver must submit a claim to Cunningham Recreation within 15 Days. Receiver is also responsible for taking inventory of the shipment and reporting any concealed damage or discrepancy in quantities received within 60 days of receipt.
- **RETURNS:** Returns are only available on shipments delivered within the last 60 days. A 25% (min.) restocking fee will be deducted from any credit due. Customer is responsible for all packaging & shipping charges. Credit is based on condition of items upon return. All returns must be in unused and merchantable condition. GameTime reserves the right to deduct costs associated with restoring returned goods to merchantable condition. Uprights & custom products cannot be returned.
- **TAXES:** Sales tax is shown as a separate line item when included. A copy of your tax exemption certificate must be submitted at time of order or taxes will be added to your invoice.

ACCEPTANCE OF QUOTATION:

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Accepted By (printed): _____ Title: _____

Telephone: _____ Fax: _____

P.O. Number: _____ Date: _____

Purchase Amount: **\$65,467.50**

SALES TAX EXEMPTION CERTIFICATE #: _____

(PLEASE PROVIDE A COPY OF CERTIFICATE)

Salesperson's Signature

Customer Signature



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

11/25/2025
Quote #
169929-02-04

Gainer Park PIP Surfacing (Updated)

BILLING INFORMATION:

Bill to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____

SHIPPING INFORMATION:

Ship to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

08/26/2025
Quote #
169929-03-02

Gainer Park - Equipment Installation (Updated)

City of Mitchell
Attn: Kevin Nelson
1300 North Main Street
Mitchell, SD 57301
United States
Phone: 605-995-8450
knelson@cityofmitchellsd.org

Ship to Zip 57301

Quantity	Part #	Description	Unit Price	Amount
1	INSTALL	MISC - Installation of Equipment on Quote 169929-01-02 or -01-03	\$36,850.00	\$36,850.00
1	INSTALL	MISC - Installation of 92 CY of EWF	\$1,815.00	\$1,815.00
243	INSTALL	MISC - Provision and Installation of Concrete Curbs (per LF)	\$75.00	\$18,225.00
Contract: OMNIA #2017001134			Sub Total	\$56,890.00
			Total	\$56,890.00

Comments

- Site must be clear, flat, free of obstructions and accessible.
- All spoils to be left on site.
- Customer is responsible for removing/disposing of existing equipment, backfilling, drainage, and site preparation (excavating 12" for EWF and 7.75" for PIP). Any concrete flat work, including containment border will be the customer's responsibility.
- Installation of wood fiber surfacing not included.



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

08/26/2025
Quote #
169929-03-02

Gainer Park - Equipment Installation (Updated)

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- **TERMS OF SALE:** For equipment & material purchases, Net 30 days from date of invoice for governmental agencies and those with approved credit. All others, full payment for equipment, taxes and freight up front. Balance for services & materials due upon completion or as otherwise negotiated upon credit application review. Pre-payment may be required for equipment orders totaling less than \$5,000. Payment by VISA, MasterCard, or AMEX is accepted (**If you elect to pay by credit card, GameTime charges a 2.50% processing fee that is assessed on the amount of your payment. This fee is shown as a separate line item and included in the total amount charged to your credit card. You have the option to pay by check, ACH or Wire without any additional fees.**). Checks should be made payable to Playcore Wisconsin, Inc. dba GameTime unless otherwise directed. **Any order exceeding \$300,000 will require progress payments during the course of completion.**
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- **PACKAGING:** All goods shall be packaged in accordance with acceptable commercial practices and marked to preclude confusion during unloading and handling.
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- **TAXES:** Sales tax is shown as a separate line item when included. A copy of your tax exemption certificate must be submitted at time of order or taxes will be added to your invoice.

INSTALLATION CONDITIONS:

- **ACCESS:** The site must be clear, level, and provide unrestricted access for trucks and machinery. Any site that is inaccessible may incur additional charges.
- **STORAGE:** The customer is responsible for providing a secure area for off-loading and storing equipment during installation. Once equipment is delivered to the site, the owner assumes responsibility for any theft or vandalism unless alternative arrangements are made and documented in the quotation.
- **FOOTER EXCAVATION:** Installation pricing is based on footer excavation through earth/soil only, prior to the installation of drains, subbase, or surfacing. The customer is responsible for any unforeseen conditions such as buried utilities (public or private), tree stumps, rocks, or any other concealed materials or conditions that may result in additional labor or material costs.
- **UTILITIES:** The installer will contact 811 to locate all public utilities before layout and excavation of footer holes. The owner is responsible for identifying any private utilities. Cunningham Recreation and the installer are not liable for any damage to unmarked private utilities.
- **ADDITIONAL COSTS:** Pricing is based on a single mobilization for installation unless otherwise stated. The price includes only the items specified in this quotation. Additional site work or specialized equipment needs may result in price adjustments.
- **SITE CONDITIONS:** The site must have a slope of less than 1.5%. Any excavation or grading required to achieve an acceptable slope is the responsibility of others unless otherwise noted. All demolition and site preparation must be completed before the installation crew is mobilized.
- **GENERAL INSTALLATION NOTES:** Installation will be performed according to the manufacturer's specifications by a GameTime-certified installer. A one-year warranty on all labor is provided from the date of completion. Product warranty and service claims may not include labor.



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

08/26/2025
Quote #
169929-03-02

Gainer Park - Equipment Installation (Updated)

ACCEPTANCE OF QUOTATION:

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Accepted By (printed): _____ Title: _____

Telephone: _____ Fax: _____

P.O. Number: _____ Date: _____

Purchase Amount: **\$56,890.00**

SALES TAX EXEMPTION CERTIFICATE #: _____

(PLEASE PROVIDE A COPY OF CERTIFICATE)

Salesperson's Signature

Customer Signature

BILLING INFORMATION:

Bill to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____

SHIPPING INFORMATION:

Ship to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____



GameTime c/o Cunningham Recreation
 PO Box 240981
 Charlotte, NC 28224
 800.438.2780
 704.525.7356 FAX

11/25/2025
 Quote #
 169929-01-04

Gainer Park Playground & EWF Surfacing (Updated)

City of Mitchell
 Attn: Kevin Nelson
 1300 North Main Street
 Mitchell, SD 57301
 United States
 Phone: 605-995-8450
 knelson@cityofmitchellsd.org

Ship to Zip 57301

Quantity	Part #	Description	Unit Price	Amount
1	RDU	GameTime - Primetime Modular Structure for Ages 5-12 (per drawing) [Basic: _____] [RotoPlastic: _____] [Accent: _____] [Deck:Pvc: _____] [Tube: _____] [Fabric1: _____] [HDPE: _____] [2ColorHDPE: _____] [Arch: _____] [HDPE2: _____] [Accent2: _____]	\$93,365.00	\$93,365.00
		(1) 3908 -- Green Window 20" 1S		
		(1) 3915 -- Blue Window 12" 1S		
		(1) 3929 -- Fun Mirror 12" 2S		
		(3) 6232 -- Pod (1'-0")		
		(2) 6233 -- Pod (2'-0")		
		(2) 12023 -- 3 1/2" Uprt Ass'Y Alum 8'		
		(2) 12024 -- 3 1/2" Uprt Ass'Y Alum 9'		
		(3) 12026 -- 3 1/2" Uprt Ass'Y Alum 11'		
		(1) 12027 -- 3 1/2" Uprt Ass'Y Alum 12'		
		(2) 12068 -- 3 1/2"Uprt Ass'Y Alum 13'		
		(1) 12219 -- St Horiz Loop Ladder Atth		
		(1) 12729 -- Turning Bar P/T		
		(3) 18200 -- 36" Sq Punched Deck P/T 1.3125		
		(2) 18201 -- 36" Tri Punched Deck P/T		
		(1) 18766 -- Fun Seat 36"		
		(1) 18854 -- 10' Sunblox Umbrella Canopy		
		(2) 18855 -- 10' Sunblox Umbrella Canopy		
		(1) 19001 -- Entry Way		
		(1) 19122 -- Wave Zip Slide (2'-6" & 3')		
		(1) 19254 -- Scramble Up (4'6" & 5')		
		(1) 19313 -- Stego Climber 8'		
		(1) 19361 -- 7'-0"/8'-0" Dbl Bubble Climber Attac		
		(2) 19385 -- Straight Section Wilderslide li		
		(5) 19387 -- Right Curve Section Wilderslide li		



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 PO Box 240981
 Charlotte, NC 28224
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 704.525.7356 FAX

11/25/2025
 Quote #
 169929-01-04

Gainer Park Playground & EWF Surfacing (Updated)

Quantity	Part #	Description	Unit Price	Amount
		(2) 19391 -- Support Wilderslide li		
		(2) 19424 -- Long Exit (Use On 7' & 8' Slides)		
		(1) 19462 -- Bells Panel (Roto) Below Dk		
		(1) 19464 -- Double Entrance		
		(1) 19483 -- 360 Spiral Slide 5'6" w/roto hood		
		(1) 19586 -- Time & Place Above Deck		
		(1) 19698 -- Sloped Funnel Climber Barrier (Dbl)		
		(1) 19719 -- PT S Wave Up & On LNK (5'-5'6)		
		(1) 19786 -- Edge Climber Attachment 2'0/5'0		
		(1) 19917 -- Modern Transfer w/Guardrail 2' Rise		
		(1) G12026 -- 3 1/2" Uppt Ass'Y Galv 11'		
		(4) G12069 -- 3 1/2"Uppt Ass'Y Galv 14'		
		(1) H12027 -- 12' Heavy Wall Upright		
		(1) H12069 -- 14' Heavy Wall Upright		
		(1) H12077 -- 15' Heavy Wall Upright		
1	14927	GameTime - NDS Play On Sign Package		
1	6376	GameTime - Duo Spinner [Basic:_____] [Roto Plastic:_____]	\$2,751.00	\$2,751.00
1	RDU	GameTime - PrimeTime Swings [Basic:_____]	\$6,468.00	\$6,468.00
		(1) 5128 -- Expression Swing 3 1/2" X 8'		
		(1) 8696 -- Encl Seat 3 1/2"(8696)		
		(2) 8910 -- Belt Seat 3 1/2"Od(8910)		
		(1) 12583 -- Ada Primetime Swing Frame, 3 1/2" Od		
		(1) 12584 -- Ada Primetime Swing Aab, 3 1/2" Od		
1	5125	GameTime - Gadget Frame (F/S) [Basic:_____]	\$788.00	\$788.00
1	5188	GameTime - 3-in-A-Row 30" Gadget	\$1,546.00	\$1,546.00
1	6363	GameTime - Rocket Spring Rider [Accent:_____] [Basic:_____] [Roto Plastic:_____]	\$2,060.00	\$2,060.00
1	3274	GameTime - Sensory Wave Seat [Accent:_____] [Basic:_____] [Roto Plastic:_____]	\$2,753.00	\$2,753.00
1	28009	GT-Site - 6' P/S Bench W/Back Inground [Basic:_____] [Coated Site:_____]	\$1,061.00	\$1,061.00
92	EWF	GT-Impax - Engineered Wood Fiber Safety Surfacing (CY)- - Area: 1855 Sq.Ft. - Thickness (Compacted): 12"	\$21.45	\$1,973.40
1	178749	GameTime - Owner's Kit	\$92.08	\$92.08
Contract: OMNIA #2017001134			Sub Total	\$112,857.48



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

11/25/2025
Quote #
169929-01-04

Gainer Park Playground & EWF Surfacing (Updated)

Quantity	Part #	Description	Unit Price	Amount
			Discount	(\$54,341.31)
			Material Surcharge	\$3,357.56
			Freight	\$7,342.90
			Total	\$69,216.63

Comments

- Materials only quotation. Price does not include unloading or installation.
- Poured in place surfacing priced separately.
- Customer responsible for installation and site prep, including concrete curbs.

GAMETIME - TERMS & CONDITIONS:

- **PRICING:** Due to fluctuating economic conditions, pricing is valid for 30 days and is subject to change. Please request updated pricing if your quote is older than 30 days before making a purchase.
- **TERMS OF SALE:** For equipment & material purchases, Net 30 days from date of invoice for governmental agencies and those with approved credit. All others, full payment for equipment, taxes and freight up front. Balance for services & materials due upon completion or as otherwise negotiated upon credit application review. Pre-payment may be required for equipment orders totaling less than \$5,000. Payment by VISA, MasterCard, or AMEX is accepted (**If you elect to pay by credit card, GameTime charges a 2.50% processing fee that is assessed on the amount of your payment. This fee is shown as a separate line item and included in the total amount charged to your credit card. You have the option to pay by check, ACH or Wire without any additional fees.**). Checks should be made payable to Playcore Wisconsin, Inc. dba GameTime unless otherwise directed. **Any order exceeding \$300,000 will require progress payments during the course of completion.**
- **CREDIT APPLICATION:** Required for all non-governmental agencies and those entities who have not purchased from GameTime within the previous twelve calendar months.
- **FINANCE CHARGE:** A 1.5% monthly finance charge (or maximum permitted by law) will be added to all invoices over 30 days past due.
- **CASH WITH ORDER DISCOUNT:** Orders for GameTime equipment paid in full at time of order via check or electronic funds transfer (EFT) are eligible for a 3% cash-with-order (CWO) discount. Consult local sales representative for CWO terms.
- **ORDERS:** All orders shall be in writing by purchase order, signed quotation or similar documentation. Purchase orders must be made out to Playcore Wisconsin, Inc. dba GameTime.
- **FREIGHT CHARGES:** Shipments shall be F.O.B. destination. Freight charges prepaid and added separately.
- **SHIPMENT:** **Standard Lead time is 6-8 weeks (some items may take longer)** after receipt and acceptance of purchase order, credit application, color selections and approved drawings or submittals.
- **PACKAGING:** All goods shall be packaged in accordance with acceptable commercial practices and marked to preclude confusion during unloading and handling.
- **RECEIPT OF GOODS:** Customer shall coordinate, receive, unload, inspect and provide written acceptance of shipment. Any damage to packaging or equipment must be noted when signing delivery ticket. If damages are noted, receiver must submit a claim to Cunningham Recreation within 15 Days. Receiver is also responsible for taking inventory of the shipment and reporting any concealed damage or discrepancy in quantities received within 60 days of receipt.
- **RETURNS:** Returns are only available on shipments delivered within the last 60 days. A 25% (min.) restocking fee will be deducted from any credit due. Customer is responsible for all packaging & shipping charges. Credit is based on condition of items upon return. All returns must be in unused and merchantable condition. GameTime reserves the right to deduct costs associated with restoring returned goods to merchantable condition. Uprights & custom products cannot be returned.
- **TAXES:** Sales tax is shown as a separate line item when included. A copy of your tax exemption certificate must be submitted at time of order or taxes will be added to your invoice.

SUPPLY ONLY:

- All items are quoted supply only.
- Installation services are not included.
- Customer is responsible for coordinating delivery, receipt, unloading, and inventory equipment.
- Missing or damaged equipment must be reported within 60 days of delivery.



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

11/25/2025
Quote #
169929-01-04

Gainer Park Playground & EWF Surfacing (Updated)

ACCEPTANCE OF QUOTATION:

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Accepted By (printed): _____ Title: _____

Telephone: _____ Fax: _____

P.O. Number: _____ Date: _____

Purchase Amount: **\$69,216.63**

SALES TAX EXEMPTION CERTIFICATE #: _____

(PLEASE PROVIDE A COPY OF CERTIFICATE)

Salesperson's Signature

Customer Signature

BILLING INFORMATION:

Bill to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____

SHIPPING INFORMATION:

Ship to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____

State of South Dakota

Agreement for Land and Water Conservation Fund Assistance

By this agreement, entered into on this **15** day of **September 2025**, between the State of South Dakota, Department of Game, Fish and Parks, Division of Parks and Recreation, hereinafter called the “State”, and **Mitchell**, a political subdivision of the State of South Dakota, hereinafter called the “Participant”, the parties hereto agree to the following:

- A. The state obligates funds from the Land & Water Conservation Fund (LWCF) apportionment by agreeing to pay to the Participant an amount equal to 50% of the total eligible costs, but in no event shall such amount exceed **95000**; for:

Project Number, Title:	46-01604 - Mitchell Gainer Park Playground Equipment Replacement
Project Period:	9/15/2025 - 9/14/2027
Project Scope:	Replace an existing playground and merry-go-round with a new playground set at the Gainer City Park. Project work includes demolition of the existing playground, site preparation, and installation of the new playground equipment, edging and surfacing.

The State does not pledge the assets of the State of South Dakota, nor does it promise to pay any part of the contract sum to the participant from any monies of the State of South Dakota.

- B. The Participant pledges to accomplish the project scope, to submit all reports required and to maintain the finished project for public use, and outdoor recreation enjoyment. The Participant further agrees to reimburse the State for all losses suffered due to the failure of the Participant to meet the obligations as set in this agreement.
- C. The parties agree to the following:
1. This agreement may be rescinded, modified, or amended only through written approval of both parties. The Participant shall submit to the State written requests, and acquire its written approval prior to implementing any modifications in the “Project Scope, Project Period, or Cost”.
 2. The Participant may request reimbursement of eligible costs incurred for development and/or acquisition pursuant to the “Project Scope” by submitting to the state a billing report substantiated by carbon or photostatic copies of invoices issued to, and canceled warrants or checks issued by, the Participant in payment of such eligible costs.
 3. The Participant shall maintain, according to generally accepted accounting procedures, satisfactory financial accounts, documents, records of service, material, equipment, labor and real property pertinent to the project and shall retain such records and documents for five (5) years following project completion.
 4. The participant shall comply with the Federal Single Audit Act Amendments of 1996, Public Law 104-156, and OMB Circular A-133, “Audits of States, Local Governments, and Non-Profit Organizations”, in effect for the period covered by this contract. The Single Audit Act Amendments and OMB Circular A-133 require that recipients/sub-recipients of federal awards, whose expenditures of federal awards in the recipient/sub recipient’s fiscal year are \$750,000.00 or more,

shall have an audit made for that fiscal year. Additional, Participants shall comply with the audit requirements of SDCL 4-11, as applicable. Audits should be coordinated with the South Dakota Department of Legislative Audit.

5. Site Plans, location maps, structure plans and any other plans and/or specifications shall be submitted to the State for approval, and upon approval become a part of the terms of this agreement.
6. All new electric wires under 15KV and telephone wires located within the project boundaries, shall be placed underground. In no case shall mass recreation use areas (swimming, picnicking, etc.) be located under electrical wires.
7. The Participant shall comply with Executive Order 12432, Minority Business Development. It is national policy to place a fair share of purchases with minority business firms. In particular, recipients should:
 - A. Place minority business firms on bidders mailing lists.
 - B. Solicit these firms whenever they are potential sources of supplies, equipment, construction or services.
 - C. Where feasible, divide total requirements into smaller needs and set delivery schedules that will encourage participation by these firms.
 - D. Use the assistance of the minority business development agency of the Department of Commerce, the Small Business Administration, the Office of Small Disadvantaged Business Utilization, Department of the Interior, The Business Utilization and Development Specialists who reside in each Department of the Interior Bureau Office and similar State and local offices, where they exist.
8. The participant must comply with the overtime and minimum wage requirements of the Fair Labor Standards Act. This Act provides that any local government employees whose salaries are a part of the costs reimbursed with federal funds, must be paid no less than the federal minimum wage, one and one-half times their regular pay rates after 40 less hours of work in a week and certain limitations on the type of work that an employee less than 18 years of age can be allowed to do. If the state minimum wage should be raised above the federal minimum wage rate, the greater of the state or federal minimum wage must be paid.
9. The Participant shall award construction contracts in accordance with the statutory bidding requirements in SDCL 5-18, and shall submit a copy of the bid tab to the State.
10. The Participant shall inform all bidders on contracts for construction in excess of \$2,000 that federal funds will be used to assist in construction.
11. The Participant shall complete the project work in compliance with all applicable state and local laws and regulations, and in compliance with "project scope" and approved plans and specifications.
12. The Participant shall permit periodic site visits by the State to insure work progress is in accordance with the approved plans, specifications, and "Project Scope" including a final inspection upon project completion, as well as subsequent periodic inspections to insure adequate maintenance and proper operation.
13. The Participant agrees that if any real property acquired or developed under this agreement is converted to other than public outdoor recreational use, the Participant shall substitute for the converted real property other recreational properties of at least equal fair market value and of

reasonable size and equivalent usefulness. Replacement property shall be subject to approval by the State.

14. The Participant shall operate and maintain facilities developed pursuant to this agreement for public outdoor recreation purposes for the normal life expectancy of the facilities.
15. The Participant shall comply with applicable Federal environmental standards, particularly the Clean Air Act and the Clean Water Act. All projects involving flood plains and wetlands shall preserve and enhance the natural and beneficial values of such land and accordance with Executive orders 11988, "Flood Plain Management" and 11990, "Protection of Wetlands".
16. The Participant shall not discriminate against anyone on the basis of residence, except to the extent of reasonable differences in admission or other fees.
17. The Participant shall comply with the provision of Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving federal financial assistance. In short, as a recipient of Land and Water Conservation Fund assistance the participant must assure that their recreational facilities and programs are open to all persons, regardless of race, color, national origin, age or disability.
18. The Participant shall comply with the provision of the Department of Just 28 CFR Part 35. This regulation provides that no qualified disability person shall, on the basis of disability, be excluded from participation in, be denied the benefits of, be subjected to discrimination, or be denied access to any assisted facility or site under any program or activity receiving Federal financial assistance. In this regard all facilities designed, constructed or altered with LWCF assistance, must be accomplished in accordance with the specifications contained in 28 CFR Part 35.
19. The Catalog of Federal Domestic Assistance number (CFDA #) for the Land & Water Conservation Fund is 15.916, titled Outdoor Recreation, Acquisition, Development, & Planning.
20. The Participant shall comply with the applicable federal uniform administrative rules for domestic assistance programs of the US Department of the Interior, found in 2 CFR
21. The general public must be made aware of the Participant's nondiscrimination policy and the right to file complaints alleging violations of Title VI and Section 504. This must be done annually on a continuing basis and can be accomplished through newspaper notices and/or posters. In addition all major brochures, recreation schedules, or advertisements must contain this information. Suggested language is:

"Equal opportunity to participate in and benefit from recreational facilities or programs is available to all persons regardless of race, color, national origin, age or handicap. Complaints alleging discrimination should be sent to the South Dakota Department of Game, Fish and Parks, 523 E Capitol Avenue, Pierre, South Dakota 57501 or the Office for Equal Opportunity, U.S. Department of the Interior, Office of Secretary, Washington, DC 20240."
22. A conflict of interest policy is enforced within the recipient's or sub-recipient's organization.
23. The internal Revenue Service Form 990 has been filed, if applicable, in compliance with Federal Law, and is displayed immediately after filing on the recipient's or sub-recipient's website.
24. An effective internal control system is employed by the recipient's or sub-recipient's organization.
25. If applicable, the recipient or sub-recipient is in compliance with the Federal Single Audit Act, in compliance with §4-11-2.1, and audits are displayed on the recipient's or sub-recipient's website.

26. The Participant shall comply with all policies and procedures set forth in the National Park Service Land and Water Conservation Fund Grants Manual. Said manual is hereby incorporated into and made a part of this agreement.
27. Failure by the Participant to comply with the terms of the agreement shall be cause for suspension of all obligations of the State hereunder.

The following special project terms and conditions were added to this agreement before it was signed by the parties hereto:

None

In witness whereof, the parties hereto have executed this agreement as a date entered above:

Attest: PARTICIPANT

Jordan Hanson

Jordan Hanson (Nov 5, 2025 09:07:45 PST)

Signature

Jordan Hanson

Mayor, City of Mitchell

Michelle Bathke

Michelle Bathke (Nov 25, 2025 12:18:17 CST)

Signature

Michelle Bathke

Finance Officer, City of Mitchell

Attest: STATE

Jeffrey A. VanMeeteren

Jeffrey A. VanMeeteren (Sep 15, 2025 09:26:14 CDT)

Signature

Jeff VanMeeteren

Director, Division of Parks and Recreation

Kerri Richards

Kerri Richards (Nov 25, 2025 12:53:49 CST)

Signature

Kerri Richards

Grants Coordinator, Division of Parks & Recreation

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 15, 2025	Requested By:	Kevin Nelson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Surplus Items for Trade-In or to be Sold on Purple Wave		
Explanation/Background of Agenda Item Requested:	Two well-used mowers, one with a blown hydro unit, are to be traded in, and should the dealer change his mind, we plan to offer them on Purple Wave. The original invoice from when the units, including serial numbers, were purchased used in early 2010 is attached.		



Mail To:

Invoice

Abell Turf & Tractor
101 P. Rickman Ind Dr.
Canton, GA 30115

Date	Invoice #
1/13/2010	SS11311

Bill To		Ship To	
Lakeview Golf Course 3300 North Ohlman Mitchell, SD 57301		Lakeview Golf Course 3300 North Ohlman Mitchell, SD 57301	
E-mail	kthurn9@hotmail.com		
Phone	605-995-8461		
Fax			
		Ship Via	Ship Terms

Qty	Item	Description	Serial #	Hrs	Price Each	Amount
2	Equipmc...	Equipment Sales - Toro 3150 Green Mowers, 2WD, 11BLD DPA cutting units, **refurbished**	04357-260001182	850	12,000.00	24,000.00T
		Price includes delivery, and a full 90 day warranty starting from the date we are notified of equipment going into service	04357-260000756	920		
		Out-of-state sale, exempt from sales tax			0.00%	0.00

Please visit www.abellturfandtractor.com for all of your equipment needs!	Total	\$24,000.00
	Payments/Credits	\$-24,000.00
	Balance Due	\$0.00

Phone #	Fax #	E-mail	Web Site
678-296-0822	770-874-5838	fabell@abellturfandtractor.com	www.abellturfandtractor.com

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 15, 2025	Requested By:	CINDY ROTH
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	2026 Renewal of Transportation for Hire Company Application Kongo, Inc Don Livesay		
Explanation/Background of Agenda Item Requested:	All required documents have been submitted.		

CITY OF MITCHELL, SOUTH DAKOTA
APPLICATION FOR RIDE SERVICE COMPANY LICENSE

Is this application for a: NEW LICENSE _____ RENEWAL ✓
Is the applicant a: TNC _____ VFHC _____

Kougo, Inc 4901 North Main St, P.O. Box: 783
Company Name In Full Company Address

Don Livsey Mitchell, SD 57301
Manager(s): P.O. Box: 783 Mitchell SD
Name In Full Address

Email Phone#

Owner(s) (if natural person): Same as Above
Name In Full Address

Email Phone #

Previous experience in providing Ride Services:

yes

Number of vehicles in fleet for VFHC: 1

Note: VFHCs must identify their fleet vehicles. If more than 5, attach a separate document.

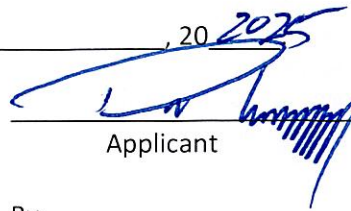
	Make	Year	Model	Serial No.	License No.	Seat Capacity
1.	<u>Dodge</u>	<u>2014</u>	<u>Grav-Corona</u>	<u>VIN</u>	<u>7</u>	<u>(7)</u>
2.					<u>2L4RDGCGSER323289</u>	
3.						
4.						
5.						

Application Fee: The application and License fee for a VFHC is \$100.00 plus \$50.00 for each additional vehicle in the fleet over 1, with a maximum of \$500.00. The application and License fee for a TNC is \$500.00.

Narrative: Please attach a general statement of information you would like considered with your application and include information as to the need in the community for your Ride Service Company.

Financial Responsibility: VFH Companies, please attach proof of liability insurance in the amount of at least \$300,000.00 dollars for each occurrence (if such insurance contains a general aggregate limit, it must no less than two times the occurrence limit) which lists the City as an additional insured. Both TNC's and VFH companies must also maintain automobile insurance with coverage amounts equal to or exceeding those set under SDCL 32-40-9.

Dated this 10 Day of Dec, 2025


Applicant

By: _____

-----FOR OFFICIAL USE ONLY-----

The within application received on the 10th day of December, 2025.


Cindy Roth
Finance Office

ACTION OF CITY COUNCIL

The within application for a License in the City of Mitchell was presented to the City Council on the _____ day of _____, 20____.

Motion by the City Council was as follows:

Dated this _____ day of _____, 20____.

Mayor

Attest:

(seal)

Finance Office

Date Received _____
Date Issued _____

License No. RL-

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

VFW Post 2750
215 N. MAIN STREET
MITCHELL, SD 57301

Owner's Telephone #: MARTIN CHRISTENSEN
605 933-7720

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☒ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders
hold any other alcohol retail, manufacturing, or
wholesaler licenses?

☒ Yes ☐ No If Yes, please list on the back page.

B. Business Name and Address

VFW 2750
215 N. MAIN STREET
MITCHELL, SD 57301

Business Telephone #: 605 996 9470

Place of business is located in a municipality? ☐ Yes ☐ No

County: DAVIDSON

Do you own or lease this property? ☒ Own ☐ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

Lot 5 Block B
City of Mitchell, SD

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1014-3693 ST

F. New license ☒ Transfer? (\$150) ☒ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 3 NOV 2025 Print Name Martin Christensen Signature [Signature] Om/ADJ VFW BS
2750

H. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Crown Palace Cigar Box 750

Address of office and principal place of business of corporation/partnership/LP/LLC 215 N. MAIN ST Mitchell SD

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
Arthur Escalante	Commander	807 E. 6th Ave Mitchell SD	Ret USN
Jerome White	S-Vice	40194 24th St Mitchell SD	Ret USAR
Lee Knudson	S-Vice	130 N. Rowley Mitchell SD	AKG
Martin Christensen	Om, AOS	25044 43rd Ave " "	Retired Principal & USN

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

VIEW BOX 750 with Quallen records / AOS

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



Martin Christensen
Om, AOS with Box 750

3 Nov 2025

NORTH

VFW BREWERY - (215 N MAIN)
MAIN STREET

SOUTH

Storage

(NORTH)

Office

Storage

Bar

Table

Exit
WALL
Storage

Chair

Stairs
↓
case
to
BREWERY

Furnace

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 15, 2025	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	101-43120-43312 - \$318,000
Grant - \$253,474.50
Local Cost - \$63,451.14		
Agenda Item:	Change Order No 1 to SFC Civil Constructors for West End Bridge Preservation Grant, Project #2023-23		
Explanation/Background of Agenda Item Requested:	Change Order No. 1 reflects actual quantities installed to date.

Please see the attached documents for detailed costs.

Change in Contract Price
Original Contract - \$208,978.80
Current Contract - \$208,978.80
Deduct of this Change Order - \$1,932.00
Contract Price Including this Change Order = \$207,046.80

Staff recommends approval of Change Order No. 1 with SFC Civil Constructors for the Bridge Deck Polymer Chip Seal Project and authorize the Mayor to sign on their behalf.		

Change Order No. 1F

Date of Issuance: 11/26/2025 Effective Date: 11/26/2025
 Owner: City of Mitchell Owner's Contract No.: 2023-23
 Contractor: SFC Civil Constructors Contractor's Project No.: N/A
 Engineer: Brosz Engineering Engineer's Project No.: 2507007

Project: BRF 3630(00)23-2, PCN 09GJ

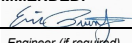
Contract Name: SN 18-129-061 Bridge Deck Polymer Chip Seal

The Contract is modified as follows upon execution of this Change Order:

Item	Description	quantity	unit	\$ / unit	extended
9	4" Temporary Pavement Marking Tape Type 1	12	Ft	\$ 5.00	\$ 60.00
11	Longitudinal Pedestrian Barricade	-4	Ft	\$ 8.00	\$ (32.00)
The quantity of 4" Temporary Pavement Marking Tape Type 1 shall be increased 12 Ft and Longitudinal Pedestrian Barricades shall be decrease 4 Ft. This is a minor adjustment of the plans estimated quantities to safely provide passage for vehicles and pedestrians.					
13	Repair Galvanized Coating	4	Each	\$ 75.00	\$ 300.00
The quantity of Repair Galvanized Coating shall be increased 4 Each to properly repair additional areas during construction. This change is to adjust the contract from the original plan estimated quantity to the final as measured quantity.					
17	Concrete Removal, Class A	-0.8	SqYd	\$ 150.00	\$ (120.00)
18	Concrete Removal, Class B	-2	SqYd	\$ 160.00	\$ (320.00)
19	Concrete Patching Material, Bridge Deck	-5.2	CuFt	\$ 350.00	\$ (1,820.00)
The quantities of Concrete Removal and Concrete Patching Material shall be decreased to the as-measured quantities. These changes are to adjust the contract from the original plan estimated quantities to the final as measured quantity.					

Attachments Included: None

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ 208,978.80	Contract Time: n/a Substantial Completion: October 31, 2025 <i>days or dates</i>
Increase from previously approved Change Orders No. \$ -	[Increase] [Decrease] from previous approved Change Orders No. XX to No. XX: None Contract Time: None Substantial Completion: October 31, 2025 <i>days or dates</i>
Contract Price prior to this Change Order: \$ 208,978.80	Contract Times prior to this Change Order: Contract Time: - Substantial Completion: October 31, 2025 <i>days or dates</i>
Decrease of this Change Order: \$ (1,932.00)	[Increase] [Decrease] of this Change Order: Contract Time: none Substantial Completion: none <i>days or dates</i>
Contract Price incorporating this Change Order: \$ 207,046.80	Contract Times with all approved Change Orders: Contract Time: n/a Substantial Completion: October 31, 2025 <i>days or dates</i>

RECOMMENDED:
 By: 
 Title: Engineer
 Date: 11/26/2025

ACCEPTED:
 By: _____
 Title: Owner (authorized signature)
 Date: _____

ACCEPTED:
 By: Hunter Deckert
 Title: Project Manager
 Date: 12-1-2025



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 15, 2025	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	613-45650-42502		
Agenda Item:	Change Order #2 to Pro Contracting Inc. for Corn Palace Murals Project #2025-40		
Explanation/Background of Agenda Item Requested:	Change Order No. 2 reflects adding the front marque. Please see the attached documents for detailed costs. Change in Contract Price Original Contract - \$75,412.83 Decrease of Change Order No. 1 - \$836.40 Current Contract - \$74,576.43 Increase of this Change Order - \$6,350.99 Contract Price Including this Change Order = \$80,927.42 Staff recommends approval of Change Order No. 2 with Pro Contracting for the Corn Palace Mural Project and authorize the Mayor to sign on their behalf.		

CHANGE ORDER NO.: 2

Owner: City of Mitchell
 Contractor: Pro Contracting
 Project: Corn Palace Mural Project
 Date Issued: 12/15/2025

City's Project No.: 2025-40

Effective Date of Change Order: 12/15/2025

The Contract is modified as follows upon execution of this Change Order:

The contract is being amended to reflect nails supplied by the City of Mitchell.

Attachments: See Attached

Change in Contract Price	Change in Contract Time
Original Contract Price: \$75,412.83	Original Contract Times: Substantial Completion: <u>November 15, 2025</u> Ready for final payment: <u>December 16, 2025</u>
Increase from previously approved Change Order No. -\$836.40	[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order] : Substantial Completion: <u>NA</u> Ready for final payment: <u>NA</u>
Contract Price prior to this Change Order: \$74,576.43	Contract Times prior to this Change Order: Substantial Completion: <u>November 15, 2025</u> Ready for final payment: <u>December 16, 2025</u>
Increase of this Change Order: \$6,350.99	Increase of this Change Order: Substantial Completion: _____ Ready for final payment: _____
Contract Price incorporating this Change Order: \$80,927.42	Contract Times with all approved Change Orders: Substantial Completion: <u>November 15, 2025</u> Ready for final payment: <u>December 16, 2025</u>

Approved by Contractor

By: _____
 Title: _____
 Date: _____

Recommended for Approval

By: _____
 Title: _____
 Date: _____

Approved by Owner

By: _____
 Title: _____
 Date: _____

EJCDC® C-941, Change Order.

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Page 1 of 1

Change Order - Unit Price Work

CHANGE ORDER NO.: 2

Owner: City of Mitchell						City's Project No.: 2025-40			
Contractor: Pro Contracting									
Project: Corn Palace Mural Project									
Effective Date of Change Order: 12/15/25									
A	B	C	D	E	F	G	H		J
Bid Item No.	Description	Current Contract Information				Proposed Contract Change			New Contract Amount (H + I) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Proposed Item Quantity Change	Units	Proposed Item Quantity	
BASE BID									
1	Mobilization	1	LS	\$ 6,490.57	\$ 6,490.57		LS	1.00	\$ 6,490.57
2	Mural No. 1	605	SF	\$ 24.38	\$ 14,749.90		SF	605.00	\$ 14,749.90
3	Mural No. 2	605	SF	\$ 24.38	\$ 14,749.90		SF	605.00	\$ 14,749.90
4	Mural No. 3	605	SF	\$ 24.38	\$ 14,749.90		SF	605.00	\$ 14,749.90
5	Mural No. 4	132	SF	\$ 24.38	\$ 3,218.16		SF	132.00	\$ 3,218.16
6	Mural No. 5	132	SF	\$ 24.38	\$ 3,218.16		SF	132.00	\$ 3,218.16
7	Mural No. 6	132	SF	\$ 24.38	\$ 3,218.16		SF	132.00	\$ 3,218.16
8	Mural No. 7	132	SF	\$ 24.38	\$ 3,218.16		SF	132.00	\$ 3,218.16
9	Mural No. 8	132	SF	\$ 24.38	\$ 3,218.16		SF	132.00	\$ 3,218.16
10	Mural No. 9	352	SF	\$ 24.38	\$ 8,581.76		SF	352.00	\$ 8,581.76
CO #1-1	Deduct for City Supplied Nails	1	LS	\$ (836.40)	\$ (836.40)		LS	1.00	\$ (836.40)
CO #2-1	Additional Hanging		SF	\$ 24.38	\$ -	260.5	SF	260.50	\$ 6,350.99
Totals					\$ 74,576.43				\$ 80,927.42



December 2, 2025

TO: MAYOR & CITY COUNCIL

RE: On Road & Off-Road Diesel Fuel & Unleaded Gasoline

Howes Oil Company Inc.

On Road Diesel- #2	0	0	\$0	\$0
Unleaded Gas-10% Ethanol	7500	7500	\$1.971	\$14,782.50*
Unleaded Gas-No Ethanol	0	0	\$0	\$0
Off Road Diesel- #2	0	0	\$0	\$0
Total:				\$14,782.50*

Vollan Oil

On Road Diesel- #2	0	0	\$0	\$0
Unleaded Gas-10% Ethanol	7500	7500	\$1.9919	\$14,939.25
Unleaded Gas-No Ethanol	0	0	\$0	\$0
Off Road Diesel- #2	0	0	\$0	\$0
Total:				\$14,939.25

Howes Oil was the low quote for the items marked with asterisk. They were awarded the quote.

Sincerely,
 Kevin Roth
 Street & Sanitation Superintendent

cc: Howe's Oil Company
 Vollan Oil

Outside expectations

PAY ESTIMATES FOR DECEMBER 15, 2025

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
Barr Engineering Co.	#2021-20 Lake Mitchell - Phase III	#PH3-2	\$ 25,530.14	\$ 171,149.52	\$ 798,500.00
John T. Jones Construction Comp	#2022-1 WWTP -Phase II - South Plant	#16	\$ 780,638.10	\$ 17,168,227.32	\$ 31,695,002.00
SPN & Associates	#2023-14 Hitchcock Pickle Ball Courts	#17	\$ 3,507.50	\$ 61,337.67	\$ 62,500.00
SFC Civil Constructors	#2023-23 West End Bridge Deck Sealing (BIG Grant)	#4	\$ 4,140.94	\$ 207,046.80	\$ 207,046.80
Quality Cut Lawn	#2024-22R Airport Snow Removal	#3-2025	\$ 10,000.00	\$ 30,000.00	\$ 75,000.00
McLaury Engineering	#2025-8 13th & Wisconsin Drainage Study	#8	\$ 750.00	\$ 60,193.55	\$ 79,000.00
Bailey Metal Fabricators	#2025-18A CP Seating Floor Prep	#4	\$ 22,992.50	\$ 65,000.00	\$ 65,000.00
SPN & Associates	#2025-23 Cadwell Park Infield Improvements	#8	\$ 1,273.30	\$ 33,872.80	\$ 33,000.00
GeoTek Engineering & Testing	#2025-28 Old Landfill Leachate Monitoring	#5	\$ 2,160.00	\$ 10,333.75	\$ 11,500.00
GeoTek Engineering & Testing	#2025-29 New Landfill Monitoring	#5	\$ 3,715.00	\$ 18,186.25	\$ 23,635.00
SPN & Associates	#2025-34 Hitchcock Tennis Courts Recon&Lighting	#3	\$ 3,580.00	\$ 7,910.40	\$ 52,700.00
Pro Contracting	#2025-40 Corn Palace Mural Project	#3	\$ 6,350.99	\$ 80,927.42	\$ 80,927.42
SPN & Associates	#2026-1 Mitchell Water Dept. Building	#1	\$ 485.22	\$ 485.22	
Northern Escrow Inc. (Pro -Contra	AIP '33 Revenue Producing Hangar	#1	\$ 39,094.71	\$ 39,094.71	\$ 1,271,327.36
Helms & Associates	AIP '33 Municipal Hangar Construction	#14	\$ 3,178.18	\$ 117,579.09	\$ 202,251.30
Helms & Associates	AIP '34 Airport Runway 18/36 Reconstruction	#11	\$ 92,262.80	\$ 301,559.83	\$ 981,619.00
	TOTALS		\$ 974,129.24	\$ 18,201,754.81	\$ 34,840,508.88

Prepared by Deb Hanson-Sudbeck

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1110 CITY COUNCIL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03498	COLUMN SOFTWARE PBC					
		I-35882B15-0268	101-41110-42300	LEGAL PUBLICA PUBLIC HEARING NOTICE	209435	15.19
		I-35882B15-0270	101-41110-42300	LEGAL PUBLICA MEETING MINUTES 11.17.2025	209435	931.92
				DEPARTMENT 1110 CITY COUNCIL	TOTAL:	947.11

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1220 CITY ADMINISTRATOR

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02615	SD MUNICIPAL LEAGUE					
		I-200003472	101-41220-42700	TRAVEL, CONF, ELLWEIN-LEGS LTV RIB DINNER	209536	35.00
01-06750	MITCHELL TELECOM					
		I-11123363	101-41220-42800	UTILITIES-TEL ACCT #00223662-2	209496	0.12
				DEPARTMENT 1220 CITY ADMINISTRATOR	TOTAL:	35.12

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1230 ADMINISTRATIVE BOARDS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02790	SUN GOLD SPORTS LLC					
		I-35772	101-41230-42650	UNIFORMS	ELLWEIN LOGOD SWEATERS	209551
						197.43
DEPARTMENT 1230 ADMINISTRATIVE BOARDS TOTAL:						197.43

PACKET : 07598 07599 07600 07601
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 1410 ATTORNEY'S OFFICE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02615	SD MUNICIPAL LEAGUE					
		I-200003473	101-41410-42700	TRAVEL, CONF J JOHNSON-LEGSLTV RIB DINNER	209537	35.00
01-06739	THOMSON REUTERS - WEST					
		I-852869166	101-41410-42610	WEST GROUP LA NOV 2025 ONLINE SUBSCRIPTION	209553	1,314.00
01-06750	MITCHELL TELECOM					
		I-11123363	101-41410-42810	UTILITIES-TEL ACCT #00223662-2	209496	0.24
DEPARTMENT 1410 ATTORNEY'S OFFICE					TOTAL:	1,349.24

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1420 FINANCE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01590	MCLEOD'S PRINTING					
		I-89126	101-41420-42600	SUPPLIES & MA WINDOW ENVELOPES,DEAN BUSNS CR	209484	117.46
01-02679	MENARD'S INC					
		I-97365	101-41420-42600	SUPPLIES & MA BAGGIES,PLEDGE,DUSTER	209485	65.52
01-02790	SUN GOLD SPORTS LLC					
		C-08242023	101-41420-42650	UNIFORMS OVERPAYMENT ON INVOICE	209551	59.00-
		I-35667	101-41420-42650	UNIFORMS MILLER EMBROIDERY FEE	209551	60.00
		I-35704	101-41420-42650	UNIFORMS BATHKE EMBROIDERY FEE	209551	60.00
01-04392	CINDY ROTH					
		I-12102025	101-41420-42700	TRAVEL PIERRE FO SCHOOL MEALS,MILAGE	209527	167.56
01-06750	MITCHELL TELECOM					
		I-11123363	101-41420-42800	UTILITIES - T ACCT #00223662-2	209496	2.47
01-08200	CLUBHOUSE HOTEL & SUITE					
		I-13274	101-41420-42700	TRAVEL C ROTH PIERRE FO SCHOOL ROOM	209433	224.00
01-08850	STOREY KENWORHTY/MATT P					
		I-PINV1294173	101-41420-42620	CHECKS, RCPTS LASER TAX FORMS	209547	633.69
01-09004	DAKTECH INC					
		I-INV0349418	101-41420-42600	SUPPLIES & MA COMPUTERS	209440	905.00
01-10473	HUB INTERNATIONAL GREAT					
		I-4395140	101-41420-42200	PROFESSIONAL 2025 GASB ACTUARIAL VALUATION	209460	6,300.00
DEPARTMENT 1420 FINANCE					TOTAL:	8,476.70

BUDGET TO USE: CB-CURRENT BUDGET

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PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1920 MUNICIPAL BUILDINGS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00445	CITY OF MITCHELL					
		I-04.000600.00.12.25	101-41920-42812	UTILITIES-CIT 612 N MAIN ST	209427	327.28
01-01830	NORTHWESTERN ENERGY					
		I-2587293-8.11.25	101-41920-42811	UTILITIES-CIT 612 N MAIN ST	209504	1,824.33
		I-2830632-2.11.25	101-41920-42810	UTILITIES-STO 5951 AIRPORT RD	209504	412.58
01-08281	VESTIS					
		I-6380332468	101-41920-42520	REPAIR-CITY H MAT CLEANING	209565	66.84
				DEPARTMENT 1920 MUNICIPAL BUILDINGS	TOTAL:	2,631.03

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1935 INFORMATION TECHNOLOGY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-8142	101-41935-42615	POSTAGE POSTAGE 11.15-30.2025	209524	219.83
		I-633220	101-41935-42615	POSTAGE FLAT POSTAGE 11.15-30.2025	209524	7.54
01-05195	A & B BUSINESS SOLUTION					
		I-IN1315809	101-41935-42250	MANAGED PRINT CT 9857-02 PAYMENT	209399	4,706.78
01-06750	MITCHELL TELECOM					
		I-11123363	101-41935-42850	UTILITIES/TEL ACCT #00223662-2	209496	2,502.38
		I-11123363	101-41935-42850	UTILITIES/TEL ACCT #00223662-2	209496	1.28
01-09044	INTELLIPRO SECURITY LLC					
		I-4399	101-41935-42920	COMPUTER SOFT WINDSX SQP SOFTWARE UPGRADE	209465	1,450.00
01-09769	N-ABLE TECHNOLOGIES LTD					
		I-4923825	101-41935-42920	COMPUTER SOFT NOV 2025 DATA BACKUP & RECOVERY	209500	105.60
				DEPARTMENT 1935 INFORMATION TECHNOLOGY TOTAL:		8,993.41

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2110 POLICE DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00445	CITY OF MITCHELL					
		I-04.001200.00.12.25	101-42110-42810	UTILITIES 201 W 1ST AVE	209427	828.63
		I-04.001250.00.12.25	101-42110-42810	UTILITIES 122 S ROWLEY ST	209427	51.83
01-00809	GALLS LLC					
		I-033232063	101-42110-42640	UNIFORM ALLOW DOUGLASS BOOT	209456	173.79
		I-033232063	101-42110-42640	UNIFORM ALLOW MCLAUGHLIN BOOTS,ATHLETICS	209456	300.00
		I-033232063	101-42110-42640	UNIFORM ALLOW BUYSSSE GLOVES,BASE,LINER	209456	109.28
		I-033271111	101-42110-42640	UNIFORM ALLOW BUYSSSE BOOTS	209456	190.40
01-01031	INTOXIMETERS INC					
		I-801837	101-42110-42600	SUPPLIES PBT MOUTHPIECE	209466	175.00
01-01199	STURDEVANTS AUTO VALUE					
		I-815066087	101-42110-42500	REPAIR & MAIN OIL FILTERS	209548	7.93
		I-815066786	101-42110-42500	REPAIR & MAIN OIL FILTERS	209548	7.93
01-01210	LAKEVIEW VETERINARY CLI					
		I-341377	101-42110-42670	SERVICE DOG S K9 NEXGARD	209472	86.99
01-01322	LARRY'S I-90 SERVICE IN					
		I-109256	101-42110-42610	GAS OIL TIRES FIREHAWK TIRES	209473	621.34
		I-109431	101-42110-42610	GAS OIL TIRES FIREHAWK TIRES	209473	621.34
01-01532	FEDEX					
		I-9-064-66091	101-42110-42200	PROFESSIONAL EVIDENCE MAILING	209452	23.73
01-01830	NORTHWESTERN ENERGY					
		I-2949839-1.12.25	101-42110-42810	UTILITIES 122 S ROWLEY ST	209504	79.81
01-02790	SUN GOLD SPORTS LLC					
		I-35914	101-42110-42600	SUPPLIES AWARDS,PLATES	209551	42.00
		I-36157	101-42110-42600	SUPPLIES AWARDS,PLATES	209551	5.00
01-02811	JONES SUPPLIES					
		I-154816	101-42110-42600	SUPPLIES SKIN CLEANER,BATH TISSUE,TOWEL	209471	166.12
01-02880	THUNE TRUE VALUE & APPL					
		I-A608467	101-42110-42600	SUPPLIES KEY	209554	2.99
01-05234	DANIEL FECHNER					
		I-12032025	101-42110-42640	UNIFORM ALLOW BOOTS REIMBURSED	209451	204.01
		I-12082025	101-42110-42640	UNIFORM ALLOW PANTS,PULLOVER,SWEATER REIMB	209451	125.22
01-06750	MITCHELL TELECOM					
		I-11123363	101-42110-42800	TELEPHONE ACCT #00223662-2	209496	18.98
		I-11127023	101-42110-42810	UTILITIES ACCT #00241863-3	209496	61.43
01-08281	VESTIS					

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

PACKET : 07598 07599 07600 07601
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 2130 TRAFFIC DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR					
	I-65919	101-42130-42535	LIGHT MAINTEN	LABOR TO MODIFY PUNCH	209412	108.00
01-00445	CITY OF MITCHELL					
	I-04.001700.00.12.25	101-42130-42830	UTILITIES-WAT	705 N CAPITAL ST	209427	106.03
01-01322	LARRY'S I-90 SERVICE IN					
	I-109593	101-42130-42600	SUPPLIES	PIN	209473	4.87
01-01450	MUTH ELECTRIC INC					
	I-805847	101-42130-42535	LIGHT MAINTEN	FALL LIGHT REPAIRS	209499	7,322.00
	I-806257	101-42130-42535	LIGHT MAINTEN	FALL LIGHT REPAIRS	209499	1,673.10
	I-806280	101-42130-42535	LIGHT MAINTEN	BUILD LIGHTS OUTSIDE STREET SH	209499	109.39
01-01518	VERIZON WIRELESS					
	I-6129699193	101-42130-42820	TELEPHONE	ACCT #886931646-00001	209563	79.74
01-01590	MCLEOD'S PRINTING					
	I-88010	101-42130-42600	SUPPLIES	DAILY PLANNER	209484	57.98
	I-89126	101-42130-42600	SUPPLIES	WINDOW ENVELOPES,DEAN BUSNS CR	209484	39.90
01-01830	NORTHWESTERN ENERGY					
	I-2573393-2.12.25	101-42130-42810	UTILITIES-TRA	E 1ST AND GAMBLE ST	209504	21.31
	I-2573626-5.12.25	101-42130-42810	UTILITIES-TRA	1030 E 1ST AVE	209504	13.87
	I-2581243-9.11.25	101-42130-42835	UTILITIES-STR	STREET LIGHTS	209504	19,134.84
	I-2581251-2.11.25	101-42130-42520	EMERGENCY SIR	1221 S MINNESOTA ST	209504	23.82
	I-2583139-7.11.25	101-42130-42810	UTILITIES-TRA	1309 W UNIVERSITY AVE	209504	13.66
	I-2583145-4.11.25	101-42130-42810	UTILITIES-TRA	1522 W UNIVERSITY AVE	209504	13.29
	I-2583840-0.11.25	101-42130-42810	UTILITIES-TRA	S SANBORN AND HAVEN ST	209504	138.01
	I-2585321-9.11.25	101-42130-42810	UTILITIES-TRA	E HAVENS AND BURR ST	209504	214.09
	I-2585416-7.11.25	101-42130-42810	UTILITIES-TRA	700 E NORWAY AVE	209504	317.35
	I-2585457-1.11.25	101-42130-42810	UTILITIES-TRA	700 E KAY AVE	209504	195.24
	I-2586693-0.11.25	101-42130-42835	UTILITIES-STR	112 W 2ND AVE	209504	167.18
	I-2586929-8.11.25	101-42130-42835	UTILITIES-STR	111 W 5TH AVE	209504	152.30
	I-2586966-0.11.25	101-42130-42835	UTILITIES-STR	111 W 7TH AVE	209504	451.77
	I-2748245-4.11.25	101-42130-42810	UTILITIES-TRA	BURR & SPRUCE SIGNAL LIGHTS	209504	327.00
	I-2748246-2.11.25	101-42130-42810	UTILITIES-TRA	N RAMPS I 90 SIGNAL LIGHTS	209504	201.44
	I-2778164-0.12.25	101-42130-42810	UTILITIES-TRA	1ST AND SANBORN ST	209504	141.17
	I-2781011-8.12.25	101-42130-42520	EMERGENCY SIR	1001 E BIRCH AVE PWSP SIREN	209504	27.42
	I-2784889-4.11.25	101-42130-42810	UTILITIES-TRA	1120 W CEDAR	209504	13.29
	I-2784890-2.11.25	101-42130-42810	UTILITIES-TRA	1501 W CEDAR	209504	13.29
	I-2793476-9.12.25	101-42130-42810	UTILITIES-TRA	1ST AND BURR ST SIGNAL LIGHTS	209504	71.91
	I-2812391-7.11.25	101-42130-42520	EMERGENCY SIR	5861 TOWER RD	209504	29.05
	I-2860182-1.11.25	101-42130-42810	UTILITIES-TRA	MINNESOTA AND 16 AVE	209504	12.93
	I-2860183-9.11.25	101-42130-42810	UTILITIES-TRA	MINNESOTA AND 18 AVE	209504	12.93
	I-2942176-5.12.25	101-42130-42810	UTILITIES-TRA	809 E 1ST AVE	209504	13.67
	I-2955717-0.11.25	101-42130-42835	UTILITIES-STR	500 N MAIN LOT PARKING	209504	27.58
	I-2980768-2.11.25	101-42130-42810	UTILITIES-TRA	121 W HAVENS	209504	140.14
	I-3045379-9.11.25	101-42130-42810	UTILITIES-TRA	800 N CAPITAL	209504	13.11

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2130 TRAFFIC DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY	continued				
		I-3045401-1.11.25	101-42130-42810	UTILITIES-TRA 921 N CAPITAL	209504	12.92
		I-3480194-4.11.25	101-42130-42810	UTILITIES-TRA 111 W 7TH PWSP SIGNAL	209504	208.06
		I-3480195-1.11.25	101-42130-42810	UTILITIES-TRA 112 W 2ND PWSP SIGNAL	209504	171.22
		I-3480197-7.11.25	101-42130-42810	UTILITIES-TRA 111 W 5TH PWSP SIGNAL	209504	168.84
		I-3621835-2.11.25	101-42130-42810	UTILITIES-TRA S RAMPS I 90 SIGNAL LIGHTS	209504	209.67
		I-3701975-9.11.25	101-42130-42835	UTILITIES-STR N RAMPS I 90 STREET LIGHTS	209504	546.27
		I-3880132-0.11.25	101-42130-42810	UTILITIES-TRA 1808 N MINNESOTA AVE SGNL	209504	121.65
		I-4242942-3.11.25	101-42130-42835	UTILITIES-STR N HWY 37 STREET LIGHTS	209504	246.29
		I-4255820-5.11.25	101-42130-42835	UTILITIES-STR 103 S MAIN ST	209504	12.00
		I-4326744-2.12.25	101-42130-42835	UTILITIES-STR N WISCONSIN & HWY 37 BYPASS-OP	209504	57.35
01-02880	THUNE TRUE VALUE & APPL					
		I-A606688	101-42130-42535	LIGHT MAINTEN TORCH BLADE	209554	19.99
01-08010	METTLER IMPLEMENT INC-M					
		I-88829	101-42130-42500	REPAIRS BELT-DRIVE,CLUTCH	209487	1,042.57
		I-88829	101-42130-42610	GAS, OIL, TIR BELT-DRIVE,CLUTCH	209487	315.44
				DEPARTMENT 2130 TRAFFIC DEPARTMENT	TOTAL:	34,534.94

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2200 FIRE DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-57637	101-42200-42600	SUPPLIES SNOW PUSHERS	209447	213.96
01-00424	RUNNINGS SUPPLY INC					
		I-2178925	101-42200-42600	SUPPLIES CABLE TIES,BLADES	209528	146.78
01-00917	DAKOTA FLUID POWER INC					
		I-7408920	101-42200-42500	REPAIR & MAIN H SERIES MOTOR	209438	550.83
01-01830	NORTHWESTERN ENERGY					
		I-2583799-8.11.25	101-42200-42810	UTILITIES 201 W 1ST AVE FIRE	209504	3,430.91
		I-3566523-1.11.25	101-42200-42810	UTILITIES 5971 AIRPORT RD BLDG 21	209504	33.83
01-02679	MENARD'S INC					
		I-97132	101-42200-42600	SUPPLIES CABLE TIE	209485	11.45
01-02790	SUN GOLD SPORTS LLC					
		I-35914	101-42200-42600	SUPPLIES AWARDS, PLATES	209551	42.00
		I-36157	101-42200-42600	SUPPLIES AWARDS, PLATES	209551	5.00
01-02811	JONES SUPPLIES					
		I-154816	101-42200-42600	SUPPLIES SKIN CLEANER,BATH TISSUE,TOWEL	209471	23.23
		I-154829	101-42200-42600	SUPPLIES T-PAPER,ROLL TOWELS	209471	69.95
		I-154850	101-42200-42600	SUPPLIES ROLL TOWELS	209471	47.09
		I-154895	101-42200-42600	SUPPLIES SOAP DISPENSER	209471	79.84
		I-155009	101-42200-42600	SUPPLIES TOILET BOWL CLEANER,BATH TISSU	209471	236.35
01-04905	MIKE BARTELL					
		I-11252025	101-42200-42640	UNIFORMS SKELETOOL REIMBURSED	209414	27.86
01-05276	M & T FIRE AND SAFETY I					
		C-15345	101-42200-42600	SUPPLIES PUMP RETURNED	209478	892.45-
		I-15245-A	101-42200-42600	SUPPLIES CHAINSAW CHAIN	209478	49.57
		I-15337	101-42200-42500	REPAIR & MAIN FOAM PUMP	209478	2,151.68
		I-15342	101-42200-42600	SUPPLIES LIGHT BULBS	209478	95.00
		I-15348	101-42200-42600	SUPPLIES PORTAGAS	209478	185.00
		I-15356	101-42200-42641	PROTECTIVE CL BOOTS,BIBS,GLOVES	209478	2,135.00
		I-15357	101-42200-42640	UNIFORMS MANCHESTER HOOD	209478	67.50
01-06750	MITCHELL TELECOM					
		I-11123363	101-42200-42800	TELEPHONE ACCT #00223662-2	209496	2.28
		I-11127023	101-42200-42810	UTILITIES ACCT #00241863-3	209496	61.42
01-08555	BRANDON MANCHESTER					
		I-12052025	101-42200-42640	UNIFORMS FLASHLIGHT REIMBURSED	209481	40.50
01-08842	UL LLC					
		I-72020638755	101-42200-42200	PROFESSIONAL LADDER TESTING	209561	6,149.00

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2200 FIRE DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09643	ABIGAIL PEARSON					
		I-12082025	101-42200-42640	UNIFORMS KNIFE REIMBURSED	209517	67.50
01-10512	MASON BRUNS					
		I-12022025	101-42200-42640	UNIFORMS BOOTS,FLASHLIGHT REIMBURSED	209418	150.00
DEPARTMENT 2200 FIRE DEPARTMENT					TOTAL:	15,181.08

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3100 STREET DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2171910	101-43100-42650	UNIFORMS TUTTLE JEANS, SHOES	209528	135.93
01-00436	CHS INC					
		I-IA4231	101-43100-42500	REPAIRS TIRE REPAIR, BOOT PATCH	209425	32.50
		I-IA4555	101-43100-42500	REPAIRS TIRE REPAIR, BOOT PATCH	209425	34.50
		I-IA4675	101-43100-42500	REPAIRS TIRE REPAIR	209425	150.00
		I-IA4702	101-43100-42500	REPAIRS TIRE REPAIR, BOOT PATCH	209425	32.50
01-00445	CITY OF MITCHELL					
		I-04.001600.00.12.25	101-43100-42830	UTILITIES-WAT 1405 W 8TH AVE	209427	449.23
01-00446	CITY OF MITCHELL					
		I-12092025	101-43100-42600	SUPPLIES NEW TITLE FEE	209431	2.00
01-00917	DAKOTA FLUID POWER INC					
		I-7408918	101-43100-42500	REPAIRS FEMALE COUPLINGS	209438	622.64
01-01117	FLEETPRIDE					
		I-130516038	101-43100-42600	SUPPLIES CLAMPS	209454	46.62
		I-130553583	101-43100-42600	SUPPLIES CONNECTORS, U-BOLTS	209454	30.28
01-01198	SIGN PRO					
		I-76026	101-43100-42650	UNIFORMS HANTEN SCREEN PRINT FEE	209540	4.00
01-01199	STURDEVANTS AUTO VALUE					
		I-815066091	101-43100-42600	SUPPLIES AIR, CABIN AIR, OIL FLEET, ABSRT	209548	352.44
		I-815066504	101-43100-42600	SUPPLIES BRAKE FLUID, WIPERS	209548	48.98
01-01490	MUELLER LUMBER CO. INC.					
		I-304808	101-43100-42600	SUPPLIES HEM FIR SELECT	209498	238.27
01-02527	TRANSOURCE					
		I-41P67460	101-43100-42500	REPAIRS PIN, RETAINING RING, SPACER, SCRW	209559	246.92
		I-41P67461	101-43100-42500	REPAIRS BOLT ON EDGE, NECK SCREW, NUT	209559	1,862.87
01-02679	MENARD'S INC					
		I-96666	101-43100-42600	SUPPLIES STAND CHARGER, MINI LIGHT BAR	209485	69.98
01-04066	TRANSWEST - SIOUX FALLS					
		C-094P17072	101-43100-42500	REPAIRS RETURNED CHASSIS	209560	831.25-
		I-094P16711.04	101-43100-42500	REPAIRS TURBOCHARGER KIT	209560	6,420.63
		I-094P16856	101-43100-42500	REPAIRS GASKETS, TEMPERATURE SENSOR	209560	133.60
01-06750	MITCHELL TELECOM					
		I-11123363	101-43100-42800	UTILITIES ACCT #00223662-2	209496	0.73
01-06818	STERN					
		C-0492928-IN	101-43100-42600	SUPPLIES RETURNED OIL	209546	476.61-

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3100 STREET DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06818	STERN					
			continued			
		I-0497527-IN	101-43100-42600	SUPPLIES MOBILFLUID,GREASE	209546	3,023.31
01-06890	TITZE ELECTRIC & REMODE					
		I-2102A	101-43100-43421	FUEL SYSTEM U NEW CARD READER AT FUEL PUMP	209555	725.33
01-08339	I-STATE TRUCK CENTER					
		C-C261396145:01	101-43100-42500	REPAIRS RETURNED COMPRESSOR	209461	460.00-
	PROJ: L25-42500	127		REPAIRS MAINTENANCE		
01-08347	ETTERMAN ENTERPRISES					
		I-378335	101-43100-42600	SUPPLIES TERMINALS,WASHERS	209449	329.21
01-08380	PETERBILT OF SIOUX FALL					
		C-A733466	101-43100-42500	REPAIRS CORE CREDIT	209519	200.00-
		I-A731161	101-43100-42500	REPAIRS CLAMP	209519	31.62
	PROJ: L24-42500	125		REPAIRS MAINTENANCE		
		I-A732361	101-43100-42500	REPAIRS TURBO ACTUATOR KIT	209519	1,810.85
		I-A732362	101-43100-42500	REPAIRS CORE	209519	200.00
01-09044	INTELLIPRO SECURITY LLC					
		I-4557	101-43100-42500	REPAIRS REPLACE PTZ CAMERA COMPOSITE	209465	970.00
01-09282	DALE STAR					
		I-12102025	101-43100-42661	MECHANICS TOO SNAP ON BATTERY REMNG REIMB	209545	7.79
01-09671	PREMIER EQUIPMENT LLC					
		I-IH75263	101-43100-42500	REPAIRS HYDRAULIC CAP	209521	32.91
01-10554	MIDWEST OIL COMPANY					
		I-1038568	101-43100-42600	SUPPLIES MIDWEST ISO 32	209490	379.35
				DEPARTMENT 3100 STREET DEPARTMENT	TOTAL:	16,457.13

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3110 PUBLIC WORKS ADMIN

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2179691	101-43110-42650	UNIFORMS J HEGG PANT	209528	39.99
01-01199	STURDEVANTS AUTO VALUE					
		I-815066784	101-43110-42500	REPAIRS MIRO FUSED CIRCUIT,OIL FILTER	209548	17.84
01-01518	VERIZON WIRELESS					
		I-6129699193	101-43110-42800	UTILITIES ACCT #886931646-00001	209563	80.02
01-03114	SUBWAY					
		I-1/A-744158	101-43110-42750	PLANNING COMM 11.24.25 PLANNING COMM MEALS	209550	44.95
		I-2/A-701836	101-43110-42750	PLANNING COMM 12.08.25 PLANNING COMM MEALS	209550	71.92
01-06750	MITCHELL TELECOM					
		I-11123363	101-43110-42800	UTILITIES ACCT #00223662-2	209496	7.93
		I-11127210	101-43110-42916	NUISANCE ABAT ACCT #00019259-0	209496	5.31
01-08594	MAKE IT MINE DESIGNS					
		I-45623	101-43110-42650	UNIFORMS T JOHNSON LOGOD JACKET,PULLOVE	209480	117.54
		I-45628	101-43110-42650	UNIFORMS JENNIGES LOGOD POLOS	209480	252.69
01-10554	MIDWEST OIL COMPANY					
		I-1038454	101-43110-42500	REPAIRS VP SYN 0/20	209490	54.77
DEPARTMENT 3110 PUBLIC WORKS ADMIN					TOTAL:	692.96

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3120 STREET & SIDEWALK CONST

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-06546	PRO CONTRACTING INC					
	I-2341	101-43120-43300	STREET OVERLA	JAMES VALLEY CONCRETE REMOVAL	209522	4,029.64
01-06964	SFC CIVIL CONSTRUCTORS					
	I-2023-23 P.E. #4	101-43120-43312	WEST END BRID	2023-23 P.E. #4	209539	4,140.94
01-09058	SITEONE LANDSCAPE SUPPL					
	I-160789381-001	101-43120-43305	BIKE PATH CON	SEED STARTER,MIXTURE,SURFACTN	209541	2,215.76
01-09869	MCLAURY ENGINEERING INC					
	I-2025-8 P.E. #8	101-43120-42200	PROF SERVICES	2025-8 P.E. #8	209483	750.00
DEPARTMENT 3120 STREET & SIDEWALK CONST TOTAL:						11,136.34

PACKET : 07598 07599 07600 07601
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 3130 SNOW REMOVAL
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
	I-2174130	101-43130-42600	SUPPLIES & MA REFLECTIVE TAPE MARKERS	209528	137.88	
01-01239	BUTLER MACHINERY INC					
	I-13PS0090406	101-43130-42600	SUPPLIES & MA CUTTING EDGES	209420	5,431.00	
01-02418	SANITATION PRODUCTS INC					
	I-95125	101-43130-42600	SUPPLIES & MA DIRECTIONAL SET	209533	707.53	
DEPARTMENT 3130 SNOW REMOVAL					TOTAL:	6,276.41

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3150 STORM DRAINAGE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01395	MITCHELL CONCRETE PRODU					
		I-112162	101-43150-42600	SUPPLIES & MA CRUSHED GRAVEL	209492	237.88
		I-112212	101-43150-42600	SUPPLIES & MA CONCRETE MIX	209492	170.50
				DEPARTMENT 3150 STORM DRAINAGE	TOTAL:	408.38

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2180501	101-43700-42650	UNIFORMS CUNNINGHAM LOGOD TEES,HOODIES	209528	105.92
		I-2180503	101-43700-42603	WEED EATERS S BAR OIL,ENGINE OIL	209528	39.93
01-00445	CITY OF MITCHELL					
		I-04.006500.00.12.25	101-43700-42830	UTILITIES-WAT COMMUNITY GARDEN	209427	2,072.84
01-00712	NAPA CENTRAL					
		I-822497	101-43700-42600	SUPPLIES & MA OIL FILTER,ANTIFREEZE TESTER	209501	56.43
		I-822636	101-43700-42600	SUPPLIES & MA HYDRAULIC HOSE,FITTINGS	209501	69.53
01-01054	JAMES VALLEY LANDSCAPE					
		I-4524	101-43700-42604	TREES, SOD & TREES	209468	1,714.30
01-01518	VERIZON WIRELESS					
		I-6129699193	101-43700-42800	UTILITIES ACCT #886931646-00001	209563	65.33
01-01830	NORTHWESTERN ENERGY					
		I-2581642-2.11.25	101-43700-42800	UTILITIES 600 W 23RD AVE PMP	209504	0.20
01-02607	SD FEDERAL PROPERTY AGE					
		I-553767504	101-43700-42600	SUPPLIES & MA MOSQUITO SPRAY,TISSUE,CLIPS	209535	87.00
01-08281	VESTIS					
		I-6380331201	101-43700-42600	SUPPLIES & MA MAT CLEANING	209565	33.26
				DEPARTMENT 3700 CEMETERY	TOTAL:	4,244.74

PACKET : 07598 07599 07600 07601
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 4120 ANIMAL CONTROL
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01210	LAKEVIEW VETERINARY CLI					
	I-341654	101-44120-42900	IMPOUNDING DO NOV 2025 MANAGEMENT FEE		209472	900.00
01-02017	DAVISON RURAL WATER SYS					
	I-4837.12.25	101-44120-42800	UTILITIES-POU NOV 2025 WATER USAGE		209442	60.30
01-09865	MITCHELL ANIMAL RESCUE					
	I-12012025	101-44120-42900	IMPOUNDING DO DEC 2025 MANAGEMENT FEE		209491	350.00
DEPARTMENT 4120 ANIMAL CONTROL					TOTAL:	1,310.30

12/11/2025 10:09 AM
PACKET : 07598 07599 07600 07601
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 5500 LIBRARY
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 23

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00335	THE PENWORTHY COMPANY L					
	I-0613129-IN	101-45500-43420	BOOKS	CHILDREN'S BOOKS	209552	528.90
01-00445	CITY OF MITCHELL					
	I-04.001100.00.12.25	101-45500-42830	UTILITIES-WAT	221 N DUFF ST	209427	268.63
01-00483	COUNTY FAIR					
	I-10152025	101-45500-42600	SUPPLIES & MA	COOKIES	209437	31.50
01-00553	DEMCO INC					
	I-7729546	101-45500-42600	SUPPLIES & MA	GLOSSY LABELS,BOOK TAPE	209444	85.16
01-01015	INGRAM LIBRARY SERVICES					
	I-91976905	101-45500-43420	BOOKS	BOOKS	209464	45.60
	I-91976906	101-45500-43420	BOOKS	BOOK	209464	20.99
	I-92004963	101-45500-43420	BOOKS	BOOKS	209464	84.38
	I-92017355	101-45500-43420	BOOKS	BOOKS	209464	43.20
	I-92062253	101-45500-43420	BOOKS	BOOKS	209464	414.57
	I-92241504	101-45500-43420	BOOKS	BOOKS	209464	61.77
	I-92308387	101-45500-43420	BOOKS	BOOKS	209464	680.14
	I-92443947	101-45500-43420	BOOKS	BOOKS	209464	179.68
01-01327	LEXISNEXIS MATTHEW BEND					
	I-47166088	101-45500-43420	BOOKS	LEXIS SD COURT RULES 2025	209475	234.10
01-01830	NORTHWESTERN ENERGY					
	I-2585828-3.11.25	101-45500-42800	UTILITIES	211 N DUFF ST	209504	3,056.46
01-03269	FARM & HOME PUBLISHERS					
	I-2025-2607766	101-45500-43420	BOOKS	COUNTY DIRECTORIES	209450	65.00
	I-2025-2607769	101-45500-43420	BOOKS	COUNTY DIRECTORIES	209450	33.60
01-03745	SMART APPLE MEDIA					
	I-ARG2001448	101-45500-43420	BOOKS	CHILDREN'S BOOKS	209542	104.95
01-06026	CENTER POINT LARGE PRIN					
	I-2211429	101-45500-43420	BOOKS	LARGE PRINT BOOKS	209423	99.48
01-06750	MITCHELL TELECOM					
	I-11123363	101-45500-42800	UTILITIES	ACCT #00223662-2	209496	1.14
	I-11126490	101-45500-42800	UTILITIES	ACCT #00217267-0	209496	77.95
01-08223	OVERDRIVE INC					
	I-02495CO25385640	101-45500-42693	E-BOOKS/AUDIO	EBOOK,EAUDIOBOOKS	209514	1,168.52
	I-02495CP25376041	101-45500-42693	E-BOOKS/AUDIO	EAUDIOBOOKS	209514	48.24
	I-02495DA25364560	101-45500-42693	E-BOOKS/AUDIO	EBOOKS,EAUDIOBOOKS	209514	299.98
	I-02495DA25383560	101-45500-42693	E-BOOKS/AUDIO	EBOOK	209514	11.24
01-08281	VESTIS					

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 5500 LIBRARY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-08281	VESTIS			continued		
		I-6380321098A	101-45500-42600	SUPPLIES & MA MICROFIBER CHARGE	209565	11.00
01-08904	LOOKOUT BOOKS					
		I-ARL2300484	101-45500-43420	BOOKS CHILDREN'S BOOKS	209476	204.55
01-09359	TRAF-SYS INC					
		I-0037950	101-45500-42600	SUPPLIES & MA ANNUAL DATA HOSTING	209558	240.00
01-09703	AMAZON CAPITAL SERVICES					
		I-1HF1-4YG1-7XD9	101-45500-43421	AUDIO-VISUAL MOVIES	000038	92.89
				DEPARTMENT 5500 LIBRARY	TOTAL:	8,193.62

PACKET : 07598 07599 07600 07601
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 6500 ECONOMIC DEVELOPMENT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01830	NORTHWESTERN ENERGY					
		I-4279212-7.12.25	101-46500-43100	PROPERTY ACQU 1201 E 1ST AVE HSE	209504	58.90
DEPARTMENT 6500 ECONOMIC DEVELOPMENT						TOTAL: 58.90

FUND 101 GENERAL						TOTAL: 153,000.43

BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
		I-2178275	201-45140-42600	SUPPLIES & MA MILWAUKEE BLOWER	209528	129.00
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
01-01450	MUTH ELECTRIC INC					
		I-806224	201-45140-42500	REPAIR & MAIN NEW LIGHTS INSTALLED IN GYM	209499	3,912.00
	PROJ: J06-RM-ELEC	REC CTR-GENERAL BLDG		REPAIR/MAINT-ELECTRICAL		
01-01518	VERIZON WIRELESS					
		I-6129699193	201-45140-42800	UTILITIES ACCT #886931646-00001	209563	39.73
01-01830	NORTHWESTERN ENERGY					
		I-2580493-1.11.25	201-45140-42800	UTILITIES 1300 N MAIN	209504	3,896.07
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
01-02602	PUBLIC HEALTH LABORATOR					
		I-10624260	201-45140-42602	CHEMICALS LAB TESTINGS	209523	80.00
	PROJ: J02-CHEMICAL	INDOOR AQUATIC CTR		CHEMICALS		
01-02679	MENARD'S INC					
		I-96552	201-45140-42600	SUPPLIES & MA DRILL BITS,TAPCON	209485	31.96
	PROJ: J06-SM-EQUIP	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-EQUIPMENT		
		I-96982	201-45140-42600	SUPPLIES & MA MOEN FAUCET,WRENCH SET	209485	69.98
	PROJ: J06-SM-PLUMB	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-PLUMBING		
01-02880	THUNE TRUE VALUE & APPL					
		I-B311099	201-45140-42600	SUPPLIES & MA KWIK SEAL	209554	9.79
	PROJ: J06-SM-PLUMB	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-PLUMBING		
01-04293	JCL SOLUTIONS					
		I-2021734-1	201-45140-42600	SUPPLIES & MA WOODFORCE STRATEGIC CLNR	209469	61.92
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
01-04950	MIDCONTINENT COMMUNICAT					
		I-BIL-554227	201-45140-42300	PUBLISHING NOV 2025 ADVERTISING	209488	200.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-565095	201-45140-42300	PUBLISHING NOV 2025 ADVERTISING	209488	300.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-565098	201-45140-42300	PUBLISHING NOV 2025 ADVERTISING	209488	300.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-567564	201-45140-42300	PUBLISHING NOV 2025 ADVERTISING	209488	247.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-567990	201-45140-42300	PUBLISHING NOV 2025 ADVERTISING	209488	66.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-567991	201-45140-42300	PUBLISHING NOV 2025 ADVERTISING	209488	12.50
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-568378	201-45140-42300	PUBLISHING NOV 2025 ADVERTISING	209488	540.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-568438	201-45140-42300	PUBLISHING NOV 2025 ADVERTISING	209488	185.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		

PACKET : 07598 07599 07600 07601
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5140 RECREATION CENTER
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-04950	MIDCONTINENT COMMUNICAT	continued				
	I-BIL-568439	201-45140-42300	PUBLISHING	NOV 2025 ADVERTISING	209488	28.86
	PROJ: J08-MIDCO	REC CTR PUBLISHING	PUBLISHING-MIDCO			
	I-BIL-568636	201-45140-42300	PUBLISHING	NOV 2025 ADVERTISING	209488	37.50
	PROJ: J08-MIDCO	REC CTR PUBLISHING	PUBLISHING-MIDCO			
	I-BIL-568915	201-45140-42300	PUBLISHING	NOV 2025 ADVERTISING	209488	25.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING	PUBLISHING-MIDCO			
01-06232	COBORNS INC					
	I-11172025	201-45140-42600	SUPPLIES & MA	SNACK PACK ITEMS	209434	2,791.19
	PROJ: J06-SM-PROGR	REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-PROGRAMS			
01-07716	SAGA COMMUNICATIONS OF					
	I-MC-12511112472	201-45140-42300	PUBLISHING	ADVERTISING	209531	540.00
	PROJ: J08-KMIT	REC CTR PUBLISHING	PUBLISHING-KMIT			
01-09143	ICAN INC					
	I-130432	201-45140-42300	PUBLISHING	ADVERTISING	209462	750.00
	PROJ: J08-ICAN	REC CTR PUBLISHING	PUBLISHING-ICAN			
			DEPARTMENT 5140	RECREATION CENTER	TOTAL:	14,253.50

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00008	ELFSTRAND'S ACE HARDWAR					
	I-58458	201-45160-42600	SUPPLIES & MA LED FLASHLIGHT	209447	19.99	
	PROJ: H13-42600	ARENA-SOUTH RINK	SUPPLIES-MAINTENANCE			
	I-60438	201-45160-42600	SUPPLIES & MA MISC FASTENERS	209447	8.45	
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE			
01-00145	AMERICAN GARAGE DOOR CO					
	I-M45274	201-45160-42500	REPAIR & MAIN INSTALL NEW WIRELESS KEYPAD	209403	188.78	
	PROJ: H06-42500	ARENA-NORTH RINK	REPAIR-MAINTENANCE			
01-00424	RUNNINGS SUPPLY INC					
	I-2171481	201-45160-42603	SMALL EQUIPME SHOVEL PUSHER,AIR COMPRESSOR	209528	707.00	
	PROJ: H01-42603	SPORTS COMPLEX EQUIPMENT	SMALL EQUIPMENT			
01-00436	CHS INC					
	I-IG5728	201-45160-42610	GAS & FUEL HOCKEY LP BOTTLE FILL	209425	130.00	
	PROJ: H01-42610	SPORTS COMPLEX EQUIPMENT	GAS-FUEL			
01-00445	CITY OF MITCHELL					
	I-04.000300.00.12.25	201-45160-42800	UTILITIES CADWELL PARK BTHRM	209427	367.93	
	PROJ: H05-42800	SOFTBALL	UTILITIES			
	I-04.001000.00.12.25	201-45160-42800	UTILITIES 1001 N MINNESOTA ST	209427	124.03	
	PROJ: H06-42800	ARENA-NORTH RINK	UTILITIES			
	I-04.001001.00.12.25	201-45160-42800	UTILITIES ICE ARENA-SOUTH BLDG	209427	2,051.33	
	PROJ: H13-42800	ARENA-SOUTH RINK	UTILITIES			
	I-04.001150.00.12.25	201-45160-42800	UTILITIES 5951 AIRPORT RD	209427	119.58	
	PROJ: H07-42800	PEPSI COMPLEX	UTILITIES			
	I-04.001550.00.12.25	201-45160-42800	UTILITIES SOCCER COMPLEX	209427	408.58	
	PROJ: H07-42800	PEPSI COMPLEX	UTILITIES			
01-00712	NAPA CENTRAL					
	I-822461	201-45160-42600	SUPPLIES & MA BEAM WIPER BLADE	209501	41.78	
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE			
01-01322	LARRY'S I-90 SERVICE IN					
	I-109631	201-45160-42600	SUPPLIES & MA BLADE GUIDE SET	209473	38.95	
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE			
01-01830	NORTHWESTERN ENERGY					
	I-2585121-3.11.25	201-45160-42800	UTILITIES 313 N HARMON DR	209504	69.07	
	PROJ: H07-42800	PEPSI COMPLEX	UTILITIES			
	I-2787247-2.11.25	201-45160-42800	UTILITIES WEST ELEC D E	209504	31.33	
	PROJ: H05-42800	SOFTBALL	UTILITIES			
	I-2787283-7.11.25	201-45160-42800	UTILITIES SOCCER FIELD	209504	104.69	
	PROJ: H07-42800	PEPSI COMPLEX	UTILITIES			
	I-2834109-7.11.25	201-45160-42800	UTILITIES LAKE MITCHELL PUMP CADWELL	209504	115.06	
	PROJ: H02-42800	CADWELL STADIUM	UTILITIES			
01-01944	PFEIFER IMPLEMENT CO IN					

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01944	PFEIFER IMPLEMENT CO IN	continued				
		I-01-203433	201-45160-42600	SUPPLIES & MA KIT BLOCK HEATER	209520	95.92
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
01-01964	DAKOTA SUPPLY GROUP					
		C-S105232455.001	201-45160-42600	SUPPLIES & MA RETURNED LED LAMPS	209439	180.92-
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS		
		I-S104982100.001	201-45160-43300	CAPITAL IMPRO TOILET	209439	344.82
	PROJ: H05-43300	SOFTBALL		IMPROVEMENTS-OTHER		
		I-S105229389.001	201-45160-42600	SUPPLIES & MA GE LED LAMPS	209439	174.68
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS		
		I-S105229389.002	201-45160-42600	SUPPLIES & MA GE LED ENDED WIRING	209439	6.24
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS		
01-02480	SPN & ASSOCIATES					
		I-2025-23 P.E. #8	201-45160-43300	CAPITAL IMPRO 2025-23 P.E. #8	209543	1,273.30
01-02679	MENARD'S INC					
		I-96563	201-45160-42600	SUPPLIES & MA UTILITY BLADES	209485	7.99
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS		
01-02811	JONES SUPPLIES					
		I-155065	201-45160-42600	SUPPLIES & MA LINERS,BATH TISSUE,ROLL TOWELS	209471	442.58
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS		
01-02880	THUNE TRUE VALUE & APPL					
		I-A608315	201-45160-42600	SUPPLIES & MA SAFETY HASP,FENCE STAPLES,CLAM	209554	21.44
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-08281	VESTIS					
		I-6380330812	201-45160-42200	PROFESSIONAL MAT CLEANING	209565	59.73
	PROJ: H06-42200	ARENA-NORTH RINK		PROFESSIONAL SERVICES		
				DEPARTMENT 5160 SPORTS COMPLEXES	TOTAL:	6,772.33

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
		I-2174741	201-45210-42600	SUPPLIES & MA TAPE MEASURE AUTOLOCK	209528	47.37
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-2174817	201-45210-42600	SUPPLIES & MA STRAIGHT CLEVIS,BRUSH TELESCOP	209528	34.97
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-2174981	201-45210-42600	SUPPLIES & MA BOLTS,NUTS,WASHERS	209528	20.37
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-00436	CHS INC					
		I-IG3896	201-45210-42610	GAS & FUEL P&R UNLEADED GAS	209425	1,146.43
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
		I-IG3924	201-45210-42610	GAS & FUEL P&R RUBY FIELDMASTER	209425	1,788.20
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
		I-IG3925	201-45210-42610	GAS & FUEL P&R RUBY FIELDMASTER	209425	216.61
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
01-00445	CITY OF MITCHELL					
		I-04.000050.00.12.25	201-45210-42800	UTILITIES 5TH/N MAIN ST SPRINKLER	209427	1,579.06
	PROJ: H82-42800	DOWNTOWN BEAUTIFCATION		UTILITIES		
		I-04.000900.00.12.25	201-45210-42800	UTILITIES HITCHCOCK PARK	209427	6,159.78
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-04.000960.00.12.25	201-45210-42800	UTILITIES HITCHCOCK PARK OFFICE	209427	119.58
	PROJ: H51-42800	PARK SHOP		UTILITIES		
		I-04.001010.00.12.25	201-45210-42850	UTILITIES-VET 101 N MAIN ST	209427	2,032.16
	PROJ: H63-42850	VETERANS PARK		UTILITES/VETERANS PARK		
		I-04.002000.00.12.25	201-45210-42800	UTILITIES BELLA'S GARDEN	209427	400.84
	PROJ: H60-42800	NORTHRIDGE PARK		UTILITIES		
		I-04.002100.00.12.25	201-45210-42800	UTILITIES PIONEER PARK	209427	963.20
	PROJ: H61-42800	PIONEER PARK		UTILITIES		
		I-04.002200.00.12.25	201-45210-42800	UTILITIES PUBLIC BEACH	209427	1,159.04
	PROJ: H74-42800	PUBLIC BEACH		UTILITIES		
		I-04.002300.00.12.25	201-45210-42800	UTILITIES 800 E 11TH AVE	209427	140.08
	PROJ: H60-42800	NORTHRIDGE PARK		UTILITIES		
		I-04.002400.00.12.25	201-45210-42800	UTILITIES 745 N HARMON DR	209427	126.53
	PROJ: H76-42800	SANDY BEACH		UTILITIES		
		I-04.003111.00.12.25	201-45210-42800	UTILITIES 311 1/2 N HARMON DR	209427	65.38
	PROJ: H66-42800	CAMP ARROYA		UTILITIES		
		I-04.003600.00.12.25	201-45210-42800	UTILITIES KIWANIS WOODLOT PARK	209427	20.50
	PROJ: H71-42800	KIWANIS WOODLOT		UTILITIES		
		I-04.003950.00.12.25	201-45210-42800	UTILITIES 950 INDIAN VILLAGE RD	209427	255.08
	PROJ: H77-42800	SPORTSMANS CLUB		UTILITIES		
		I-04.009700.00.12.25	201-45210-42800	UTILITIES HITCHCOCK WOOD SHOP	209427	377.03
	PROJ: H51-42800	PARK SHOP		UTILITIES		
01-00532	A-OX WELDING SUPPLY CO					
		I-0000339713	201-45210-42600	SUPPLIES & MA CO2 CYLINDER FILLS	209400	102.97
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		

01-01199 STURDEVANTS AUTO VALUE

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5210 PARKS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01199	STURDEVANTS AUTO VALUE	continued				
		I-815066793	201-45210-42500	REPAIR & MAIN FUEL LINE,QUICK CONNECT	209548	9.97
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815066990	201-45210-42500	REPAIR & MAIN HYDRAULIC CONSTRUCTION	209548	13.40
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-01518	VERIZON WIRELESS					
		I-6129699193	201-45210-42800	UTILITIES ACCT #886931646-00001	209563	39.73
01-01830	NORTHWESTERN ENERGY					
		I-2582639-7.11.25	201-45210-42800	UTILITIES PATTON YOUNG	209504	73.51
	PROJ: H87-42800	PATTON YOUNG		UTILITIES		
		I-2967874-5.11.25	201-45210-42800	UTILITIES 3100 INDIAN VILLAGE RD	209504	50.14
	PROJ: H65-42800	AMPHITHEATER		UTILITIES		
		I-2973566-9.11.25	201-45210-42800	UTILITIES 621 N MAIN ST	209504	14.97
	PROJ: H62-42800	ROTARY PARK		UTILITIES		
		I-3328555-2.11.25	201-45210-42800	UTILITIES 425 S BURR	209504	73.17
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES		
		I-3975325-6.11.25	201-45210-42800	UTILITIES 612 W ASH AVE	209504	49.77
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES		
01-01944	PFEIFER IMPLEMENT CO IN					
		I-01-203647	201-45210-42610	GAS & FUEL FLUID HYDRAULIC MAX COOL	209520	299.80
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
01-02480	SPN & ASSOCIATES					
		I-2023-14 P.E. #17	201-45210-43300	CAPITAL IMPRO 2023-14 P.E. #17	209543	3,507.50
		I-2025-34 P.E. #3	201-45210-42200	PROFESSIONAL 2025-34 P.E. #3	209543	3,580.00
01-02650	STAN HOUSTON EQUIP CO I					
		I-2749636	201-45210-42600	SUPPLIES & MA SCOOP HANDLE,FLASHLIGHT,BATTER	209544	721.80
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-02679	MENARD'S INC					
		I-96417	201-45210-42600	SUPPLIES & MA ROLLER MOP,VALVES	209485	32.97
	PROJ: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
		I-96850	201-45210-42600	SUPPLIES & MA ROUGH PINE	209485	35.96
	PROJ: H66-42600	CAMP ARROYA		SUPPLIES/MATERIALS		
		I-96895	201-45210-42600	SUPPLIES & MA BEAM,WIRE,STEEL END FRAME	209485	276.55
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-08130	C & B OPERATIONS LLC					
		I-13523655	201-45210-42500	REPAIR & MAIN SEAL	209421	13.28
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-08594	MAKE IT MINE DESIGNS					
		I-45487	201-45210-42600	SUPPLIES & MA POLYMETAL SIGN	209480	98.00
	PROJ: H78-42600	WEST END BOAT LAUNCH		SUPPLIES/MATERIALS		

DEPARTMENT 5210 PARKS

TOTAL: 25,645.70

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5220 SUPERVISION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS					
		I-6129699193	201-45220-42800	UTILITIES ACCT #886931646-00001	209563	39.73
01-06750	MITCHELL TELECOM					
		I-11123363	201-45220-42800	UTILITIES ACCT #00223662-2	209496	0.47
01-10588	KEVIN NELSON					
		I-12012025	201-45220-42650	UNIFORMS NON-LOGOD JACKET REIMBURSED	209502	229.00
DEPARTMENT 5220 SUPERVISION					TOTAL:	269.20
FUND 201 PARK FUND					TOTAL:	47,394.09

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 203 LAKE MITCHELL

DEPARTMENT: 5220 LAKE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09239	MIDWEST LABORATORIES IN					
		I-1263767	203-45220-42550	TESTING LAB TESTINGS	209489	32.00
	PROJ: H85-42550		LAKE MITCHELL WATER	TESTING-LAKE MITCHELL		
01-10410	BARR ENGINEERING CO INC					
		I-2021-20PE#PH3-2	203-45220-43300	LAKE IMPROVEM 2021-20 P.E. #PH3-2	209413	25,530.14
				DEPARTMENT 5220 LAKE	TOTAL:	25,562.14
				FUND 203 LAKE MITCHELL	TOTAL:	25,562.14

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 209 BUSINESS IMPROV DIST #4

DEPARTMENT: 6530 BUSINESS IMPROV #4

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02301	SD REDBOOK FUND					
		I-4424	209-46530-42920	SPORTS AUTHOR SD FIRE INSTRUCTORS SOCIETY	209538	4,800.00
DEPARTMENT 6530 BUSINESS IMPROV #4					TOTAL:	4,800.00

FUND 209 BUSINESS IMPROV DIST #4					TOTAL:	4,800.00

PACKET : 07598 07599 07600 07601
VENDOR SET: Mult
FUND : 211 ENTERTAINMENT TAX
DEPARTMENT: 6311 ENTERTAINMENT TAX
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01396	MITCHELL CONVENTION & V					
		I-12012025	211-46311-42960	CONV VISITORS DEC 2025 ENTERTAINMENT TAX	209493	21,875.00
				DEPARTMENT 6311 ENTERTAINMENT TAX	TOTAL:	21,875.00

				FUND 211 ENTERTAINMENT TAX	TOTAL:	21,875.00

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 214 E-911 EMERGENCY

DEPARTMENT: 3500 E-911

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06750	MITCHELL TELECOM					
		I-11123363	214-43500-42800	UTILITIES - T ACCT #00223662-2	209496	16.14
01-10486	AT&T MOBILITY - POLICE					
		I-9001X11232025	214-43500-42800	UTILITIES - T ACCT #287283989001	209406	45.96
				DEPARTMENT 3500 E-911	TOTAL:	62.10
				FUND 214 E-911 EMERGENCY	TOTAL:	62.10

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5150 PALACE TRANSIT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00445	CITY OF MITCHELL					
		I-04.000200.00.12.25	218-45150-42810	UTILITIES-GAR BUS BARN/CAR WASH	209427	275.58
	PROJ: E01-GAUT	5311-FY18/19		Garage Utilities		
01-00712	NAPA CENTRAL					
		I-822698	218-45150-42500	REPAIR AND MA BRAKE PADS	209501	97.50
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-01199	STURDEVANTS AUTO VALUE					
		I-815066086	218-45150-42500	REPAIR AND MA GASKET,HEADLIGHT	209548	42.67
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
		I-815066785	218-45150-42500	REPAIR AND MA AIR,OIL FILTERS,WIPER BLADES	209548	119.02
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-01322	LARRY'S I-90 SERVICE IN					
		I-109639	218-45150-42610	GAS OIL TIRES TIRE REPAIR	209473	31.05
	PROJ: E01-TIR	5311-FY18/19		Tires		
01-06750	MITCHELL TELECOM					
		I-11123363	218-45150-42800	UTILITIES ACCT #00223662-2	209496	4.57
	PROJ: E01-OFFUT	5311-FY18/19		Office Utilities		
01-07987	AT&T MOBILITY - PALACE					
		I-3882X11232025	218-45150-42800	UTILITIES ACCT #287298243882	209405	68.02
	PROJ: E01-OFFUT	5311-FY18/19		Office Utilities		
		I-3882X11232025	218-45150-42920	COMPUTER SOFT ACCT #287298243882	209405	512.61
	PROJ: E01-SHAH	5311-FY18/19		Tablet/Radio Contract		
				DEPARTMENT 5150 PALACE TRANSIT	TOTAL:	1,151.02

PACKET : 07598 07599 07600 07601
VENDOR SET: Mult
FUND : 218 COMMUNITY SERVICES
DEPARTMENT: 5180 JVCC
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00140	AL'S ENGRAVING					
		I-19591	218-45180-42600	SUPPLIES & MA NAME PLATE-ROBIN	209402	5.95
01-00445	CITY OF MITCHELL					
		I-04.001400.00.12.25	218-45180-42800	UTILITIES 300 W 1ST AVE	209427	598.28
01-01830	NORTHWESTERN ENERGY					
		I-3358242-0.12.25	218-45180-42800	UTILITIES 300 W 1ST AVE	209504	1,646.52
01-07987	AT&T MOBILITY - PALACE					
		I-3882X11232025	218-45180-42800	UTILITIES ACCT #287298243882	209405	17.00
DEPARTMENT 5180 JVCC					TOTAL:	2,267.75

FUND 218 COMMUNITY SERVICES					TOTAL:	3,418.77

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 219 NUTRITION

DEPARTMENT: 5140 NUTRITION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00483	COUNTY FAIR					
		I-12012025	219-45140-42911	CONTRACT SERV NOV 2025 SR MEALS	209437	971.75
01-01221	MT VERNON SCHOOL DISTRI					
		I-11252025	219-45140-42911	CONTRACT SERV NOV 2025 SR MEALS-MT VERNON	209497	118.00
01-06232	COBORNS INC					
		I-12052025	219-45140-42911	CONTRACT SERV NOV 2025 SR MEALS	209434	1,213.25
01-06750	MITCHELL TELECOM					
		I-11123363	219-45140-42800	UTILITIES ACCT #00223662-2	209496	0.06
01-07987	AT&T MOBILITY - PALACE					
		I-3882X11232025	219-45140-42800	UTILITIES ACCT #287298243882	209405	17.00
01-09069	BIG DADDY D'S INC					
		I-1023	219-45140-42911	CONTRACT SERV SR MEALS 11.17-21.2025	209416	1,897.50
		I-1024	219-45140-42911	CONTRACT SERV SR MEALS 11.24-26.2025	209416	997.50
01-09403	TRADITIONS PREPARED MEA					
		I-INV22600007470	219-45140-42911	CONTRACT SERV FROZEN PREPARED MEALS	209557	4,843.76
01-10569	THE DUGOUT					
		I-12012025	219-45140-42911	CONTRACT SERV NOV 2025 SR MEALS-TRIPP	209446	3,081.00
DEPARTMENT 5140 NUTRITION					TOTAL:	13,139.82
FUND 219 NUTRITION					TOTAL:	13,139.82

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 230 AIRPORT

DEPARTMENT: 3500 AIRPORT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00145	AMERICAN GARAGE DOOR CO					
	I-M45283	230-43500-42500	REPAIR & MAIN AIRPORT REMOTE		209403	55.00
01-00281	HELMS AND ASSOCIATES					
	I-AIP'33AIRPORTPE#14	230-43500-43205	HANGAR AIP'33 AIRPORT P.E. #14		209458	3,178.18
	I-AIP'34AIRPORTPE#11	230-43500-43320	AIP-RECONSTRU AIP'34 AIRPORT P.E. #11		209458	92,262.80
01-00436	CHS INC					
	I-IG3897	230-43500-42610	GAS & OIL AIRPORT UNLEADED GAS		209425	131.30
	I-IG3928	230-43500-42610	GAS & OIL AIRPORT RUBY FIELDMASTER		209425	259.92
01-00445	CITY OF MITCHELL					
	I-04.000100.00.12.25	230-43500-42830	UTILITIES-WAT AIRPORT SHOP		209427	65.38
	I-04.000111.00.12.25	230-43500-42830	UTILITIES-WAT AIRPORT CRASH STN		209427	51.83
01-01199	STURDEVANTS AUTO VALUE					
	I-815066421	230-43500-42600	SUPPLIES & MA 12 VOLT BATTERIES,OUTRGS ORANG		209548	1,031.96
	I-815066580	230-43500-42600	SUPPLIES & MA DIESEL EXHAUST FLUID		209548	51.96
01-01450	MUTH ELECTRIC INC					
	I-806248	230-43500-42605	LIGHTING MAIN AIRPORT PRIVATE LOCATES		209499	111.73
01-01518	VERIZON WIRELESS					
	I-6129699193	230-43500-42800	UTILITIES ACCT #886931646-00001		209563	39.73
01-01830	NORTHWESTERN ENERGY					
	I-2585924-0.11.25	230-43500-42800	UTILITIES MITCHELL AIRPORT		209504	12.76
	I-2585926-5.11.25	230-43500-42800	UTILITIES AIRPORT SECURITY GATE		209504	13.30
	I-2585934-9.11.25	230-43500-42800	UTILITIES MITCHELL AIRPORT 5		209504	538.75
	I-2585936-4.11.25	230-43500-42800	UTILITIES 5971 AIRPORT RD BLDG 24		209504	83.54
	I-2585992-7.11.25	230-43500-42800	UTILITIES 6601 N MAIN		209504	428.61
	I-2830030-9.11.25	230-43500-42800	UTILITIES NG RD AND HWY 37 AP SIGN		209504	12.00
01-03100	CENTURY LINK					
	I-333866399.11.25	230-43500-42800	UTILITIES ACCT #333866399		209424	73.43
01-04871	SD DEPT OF TRANSPORTATI					
	I-S00143862A	230-43500-42510	PAVEMENT MAIN AIRPORT FUEL REIMB 2ND PYMNT		209534	4,000.00
01-06750	MITCHELL TELECOM					
	I-11126319	230-43500-42800	UTILITIES ACCT #00248999-0		209496	77.95
01-07059	NORTHERN ESCROW INC					
	I-AIP'33AIRPORTPE#1	230-43500-43205	HANGAR AIP'33 AIRPORT P.E. #1		209503	39,094.71
01-08339	I-STATE TRUCK CENTER					
	I-C261398874:01	230-43500-42500	REPAIR & MAIN HEADER-DEF		209461	789.11
01-08691	QUALITY CUT LAWN & TREE					

PACKET : 07598 07599 07600 07601
VENDOR SET: Mult
FUND : 230 AIRPORT
DEPARTMENT: 3500 AIRPORT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-08691	QUALITY CUT LAWN & TREE	continued				
	I-2024-22RPE#3-2025		230-43500-42520	SNOW REMOVAL 2024-22R P.E. #3-2025	209525	10,000.00
DEPARTMENT 3500 AIRPORT						TOTAL: 152,363.95

FUND 230 AIRPORT						TOTAL: 152,363.95

PACKET : 07598 07599 07600 07601
VENDOR SET: Mult
FUND : 602 WATER
DEPARTMENT: N/A NON-DEPARTMENTAL
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09652	TAYDEN MATHIS					
		I-08212025	602-381369	REFUNDS AND R WATER REFUND	209482	181.17
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 181.17

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 602 WATER

DEPARTMENT: 3330 WATER TREATMENT PLANT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2181576	602-43330-42600	SUPPLIES & MA DURAMOUNT HOOK	209528	19.98
		I-2181606	602-43330-42600	SUPPLIES & MA TUB/TILE SEAL,DRILL BIT	209528	15.78
01-00445	CITY OF MITCHELL					
		I-04.001900.00.12.25	602-43330-42830	UTILITIES-WAT 2800 N MAIN ST	209427	148.76
01-00752	MITCHELL PLUMBING & HEA					
		I-37068	602-43330-42600	SUPPLIES & MA FERNOX GALLON	209495	262.83
01-01199	STURDEVANTS AUTO VALUE					
		I-815066503	602-43330-42600	SUPPLIES & MA BATTERY,OIL FILTERS	209548	122.76
01-01404	MITCHELL IRON & SUPPLY					
		I-87324	602-43330-42600	SUPPLIES & MA SPHERICAL ROLLER	209494	473.62
01-01518	VERIZON WIRELESS					
		I-6129699193	602-43330-42800	UTILITIES ACCT #886931646-00001	209563	79.46
01-01830	NORTHWESTERN ENERGY					
		I-2585902-6.11.25	602-43330-42800	UTILITIES 2800 N MAIN ST	209504	2,901.93
		I-2586002-4.11.25	602-43330-42800	UTILITIES N LAKE MITCHELL	209504	139.39
		I-4240509-2.11.25	602-43330-42800	UTILITIES 41008 256TH ST	209504	55.89
01-02679	MENARD'S INC					
		I-96643A	602-43330-42600	SUPPLIES & MA RUBBER TILES,PVC COUPLING,ELBO	209485	93.29
01-04692	B-Y WATER DISTRICT					
		I-06771.12.25	602-43330-42850	B-Y WATER CHA NOV 2025 WATER USAGE	209411	64,527.44
01-09044	INTELLIPRO SECURITY LLC					
		I-4558	602-43330-42500	REPAIR & MAIN WTP TROUBLESHOOT CONTROLLERS	209465	557.50
DEPARTMENT 3330 WATER TREATMENT PLANT					TOTAL:	69,398.63

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 602 WATER

DEPARTMENT: 3340 WATER DISTRIBUTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2170747	602-43340-42600	SUPPLIES & MA GALVANIZED NIPPLES,CAPS,ELBOWS	209528	19.86
		I-2170957	602-43340-42600	SUPPLIES & MA FORGE BATTERY	209528	279.00
		I-2171276	602-43340-42600	SUPPLIES & MA LIFT SLING,QUICK LINK	209528	67.94
		I-2171844	602-43340-42650	UNIFORMS SIBSON BOOTS	209528	24.99
		I-2175136	602-43340-42650	UNIFORMS MCCARDLE PANTS	209528	109.98
01-00445	CITY OF MITCHELL					
		I-04.001800.00.12.25	602-43340-42830	UTILITIES-WAT WATER SHOP	209427	119.58
01-00446	CITY OF MITCHELL					
		I-12092025	602-43340-43341	5TH AVE-BURR POSTAGE	209431	11.10
01-00532	A-OX WELDING SUPPLY CO					
		I-0000339703	602-43340-42600	SUPPLIES & MA CO2 CYLINDER FILL	209400	22.99
01-00917	DAKOTA FLUID POWER INC					
		I-7405204	602-43340-42600	SUPPLIES & MA PUMP REPAIR	209438	628.56
01-01199	STURDEVANTS AUTO VALUE					
		I-815066089	602-43340-42600	SUPPLIES & MA BATTERY	209548	138.59
01-01590	MCLEOD'S PRINTING					
		I-89126	602-43340-42910	BILLING OFFIC WINDOW ENVELOPES,DEAN BUSNS CR	209484	117.48
01-01830	NORTHWESTERN ENERGY					
		I-2958403-4.11.25	602-43340-42800	UTILITIES 1800 VAN DYKE SR	209504	444.34
01-02470	CORE & MAIN LP					
		I-Y152542	602-43340-42600	SUPPLIES & MA OMNI METERS	209436	5,454.90
		I-Y166087	602-43340-42600	SUPPLIES & MA BALLCORP STOP,BRASS SADDLE	209436	1,478.28
01-02480	SPN & ASSOCIATES					
		I-2026-1 P.E. #1	602-43340-43200	BUILDINGS 2026-1 P.E. #1	209543	485.22
01-02679	MENARD'S INC					
		I-96419	602-43340-42600	SUPPLIES & MA BACKFLOW PRCVTR	209485	55.98
		I-96791	602-43340-42600	SUPPLIES & MA CONCRETE MIX	209485	25.48
01-02939	DEPARTMENT OF AGRICULTU					
		I-SDR10P323	602-43340-43355	ABOVE GROUND SDR10P323 PERMIT-PUMP GRND STR	209445	100.00
		I-SDR10P323.24	602-43340-43355	ABOVE GROUND SDR10P323-2024 PERMIT-GRND STR	209445	100.00
01-06750	MITCHELL TELECOM					
		I-11123363	602-43340-42800	UTILITIES ACCT #00223662-2	209496	0.16
01-09004	DAKTECH INC					
		I-INV0349418	602-43340-42910	BILLING OFFIC COMPUTERS	209440	301.67

DEPARTMENT 3340 WATER DISTRIBUTION TOTAL: 9,986.10

FUND 602 WATER

TOTAL: Page 134 of 283

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3200 WASTE WATER TREATMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2170946	604-43200-42600	SUPPLIES HOOK RAKE	209528	54.99
		I-2171871	604-43200-42650	UNIFORMS KING GLOVES	209528	13.99
		I-2171875	604-43200-42650	UNIFORMS DAUGHTERS GLOVES	209528	10.99
		I-2179886	604-43200-42600	SUPPLIES WASHER FLUID	209528	13.74
		I-2180906	604-43200-42600	SUPPLIES SLEDGE HAMMER	209528	31.99
01-00445	CITY OF MITCHELL					
		I-04.001500.00.12.25	604-43200-42830	UTILITIES-WAT 2141 E HAVENS AVE	209427	268.98
01-00446	CITY OF MITCHELL					
		I-12092025	604-43200-43310	SOUTH PLANT I POSTAGE	209431	11.50
01-01021	JOHN T JONES CONSTRUCTI					
		I-2022-1 P.E. #16	604-43200-43310	SOUTH PLANT I 2022-1 P.E. #16	209470	780,638.10
01-01050	IVERSON					
		I-5031119	604-43200-42600	SUPPLIES TRAILER TOW ADAPTER	209467	61.12
01-01450	MUTH ELECTRIC INC					
		I-806278	604-43200-42500	REPAIRS REPLACE TRANSFORMER-PUMP	209499	2,885.99
01-01518	VERIZON WIRELESS					
		I-6129699193	604-43200-42800	UTILITIES ACCT #886931646-00001	209563	39.73
01-01590	MCLEOD'S PRINTING					
		I-87914	604-43200-42600	SUPPLIES PORC BOARD	209484	169.90
01-01830	NORTHWESTERN ENERGY					
		I-2581292-6.11.25	604-43200-42800	UTILITIES 2141 E HAVENS ST PLNT SWR	209504	8,183.78
01-02679	MENARD'S INC					
		I-96663	604-43200-42600	SUPPLIES BARB COUPLING	209485	5.04
		I-97302	604-43200-42600	SUPPLIES TAPE ALUMINUM,MULTIPURPOSE ROL	209485	30.96
01-02939	DEPARTMENT OF AGRICULTU					
		I-SDR10L004	604-43200-43300	NORTH PLANT I SDR10L004 PERMIT-BASIN IMPRVMN	209445	100.00
		I-SDR10L004.24	604-43200-43300	NORTH PLANT I SDR10L004-2024 BASIN IMPRVMNTS	209445	100.00
01-03014	ADVANCE AUTO PARTS					
		I-5761533676672	604-43200-42600	SUPPLIES MARINE BATTERY	209401	121.64
01-07717	VERN EIDE FORD					
		I-25052058	604-43200-42600	SUPPLIES WIPER	209564	65.00
01-10554	MIDWEST OIL COMPANY					
		I-1038455	604-43200-42600	SUPPLIES VP SYN 0/20	209490	54.77

DEPARTMENT 3200 WASTE WATER TREATMENT TOTAL: 792,862.21

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR					
	I-59292	604-43250-42600	SUPPLIES	OUTDOOR CORD HANG,EXTENSION	209447	51.98
01-00081	RINKER MATERIALS					
	I-32614855	604-43250-42600	SUPPLIES	COUPLINGS,GASKETS	209526	2,922.88
01-00236	BENDER SEWER & DRAIN LL					
	I-38969	604-43250-43317	CIPP	AUGUSTA AVE SEWER LINE VACD	209415	4,580.00
01-00424	RUNNINGS SUPPLY INC					
	I-2170692	604-43250-42600	SUPPLIES	BALL MOUNTS,RECEIVER PIN & CLI	209528	31.98
	I-2170700	604-43250-42600	SUPPLIES	HITCH PIN	209528	9.99
	I-2179017	604-43250-42600	SUPPLIES	DIGITAL CLAMP METER	209528	89.99
	I-2179942	604-43250-42600	SUPPLIES	CABLE TIES	209528	88.98
01-00446	CITY OF MITCHELL					
	I-12092025	604-43250-43351	5TH AVE-BURR	POSTAGE	209431	11.10
01-01590	MCLEOD'S PRINTING					
	I-89126	604-43250-42910	BILLING OFFIC	WINDOW ENVELOPES,DEAN BUSNS CR	209484	117.48
01-01830	NORTHWESTERN ENERGY					
	I-2579460-3.11.25	604-43250-42800	UTILITIES	N SANBORN AND 13TH AVE	209504	78.00
	I-2581214-0.11.25	604-43250-42800	UTILITIES	N FOSTER ST	209504	873.99
	I-2581650-5.11.25	604-43250-42800	UTILITIES	KIPPES CV	209504	49.41
	I-2581719-8.11.25	604-43250-42800	UTILITIES	3600 N OHLMAN ST	209504	159.85
	I-2581747-9.11.25	604-43250-42800	UTILITIES	S HARMON DR	209504	59.73
	I-2828568-2.11.25	604-43250-42800	UTILITIES	5709 ISLAND CT	209504	30.58
	I-3907866-2.11.25	604-43250-42800	UTILITIES	1040 N HARMON DR LIFT	209504	144.93
	I-4328427-2.11.25	604-43250-42800	UTILITIES	1529 NURSIA DR-OPENING BILL	209504	99.08
	I-4328427-2.12.25	604-43250-42800	UTILITIES	1529 NURSIA DR	209504	52.45
01-02679	MENARD'S INC					
	I-96855	604-43250-42600	SUPPLIES	BLEACH,PINE-SOL,GLASS CLNR,SPR	209485	79.98
01-02939	DEPARTMENT OF AGRICULTU					
	I-SDR10P324	604-43250-43336	LIVESAY UTILI	SDR10P324 PERMIT-LIVESAY IMPRV	209445	250.00
	I-SDR10P5CV	604-43250-43349	N HARMON/AIRP	SDR10P5CV PERMIT-N HARMON SWR	209445	250.00
01-06750	MITCHELL TELECOM					
	I-11123363	604-43250-42800	UTILITIES	ACCT #00223662-2	209496	0.05
01-07430	ELLIOTT EQUIPMENT CO					
	I-190090	604-43250-42600	SUPPLIES	MULTI VALVE	209448	1,053.88
01-09004	DAKTECH INC					
	I-INV0349418	604-43250-42910	BILLING OFFIC	COMPUTERS	209440	301.67
DEPARTMENT 3250 WASTE WATER COLLECTION					TOTAL:	11,387.98

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 612 SANITATION

DEPARTMENT: 3220 RECYCLING PROGRAM

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01199	STURDEVANTS AUTO VALUE					
		I-815066092	612-43220-42600	SUPPLIES ABSORBENT FLOOR	209548	127.12
		I-815066499	612-43220-42600	SUPPLIES CRC TYME CARB/COLD	209548	43.99
01-02939	DEPARTMENT OF AGRICULTU					
		I-SDR10P5AP	612-43220-43200	BUILDINGS SDR10P5AP PERMIT-RECYCLING BLD	209445	100.00
01-08380	PETERBILT OF SIOUX FALL					
		I-A730726	612-43220-42500	REPAIR & MAIN GASKET,COMPRESSOR PIPE,BOLT	209519	115.04
	PROJ: L95-42500	921		REPAIR MAINTENANCE		
		I-A733218	612-43220-42500	REPAIR & MAIN O-RING INJECTOR	209519	51.60
		I-A735343	612-43220-42500	REPAIR & MAIN EXHAUST GASKETS	209519	191.62
01-10554	MIDWEST OIL COMPANY					
		I-1038384	612-43220-42600	SUPPLIES UP ULTRA POWER SYN	209490	206.98
				DEPARTMENT 3220 RECYCLING PROGRAM	TOTAL:	836.35

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 612 SANITATION

DEPARTMENT: 3230 WASTE COLLECTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		C-2147524	612-43230-42500	REPAIRS RETURNED FITTINGS,BALL VALVE	209528	6.77-
		I-2174147	612-43230-42650	UNIFORMS DUFEEK JEANS	209528	174.95
01-01590	MCLEOD'S PRINTING					
		I-89126	612-43230-42910	BILLING OFFIC WINDOW ENVELOPES,DEAN BUSNS CR	209484	117.48
01-02623	TOTER LLC					
		I-20INV000842286	612-43230-43413	AUTOMATED GAR RECYCLING,GARBAGE TOTERS	209556	2,441.00
01-09004	DAKTECH INC					
		I-INV0349418	612-43230-42910	BILLING OFFIC COMPUTERS	209440	301.66
				DEPARTMENT 3230 WASTE COLLECTION	TOTAL:	3,028.32

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 612 SANITATION

DEPARTMENT: 3240 LANDFILL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00436	CHS INC					
		I-IA4617	612-43240-42500	REPAIR AND MA RDMSTR TIRE, MOUNT	209425	245.55
		I-IG3926	612-43240-42610	GAS & OIL LANDFILL RUBY FIELDMASTER	209425	2,406.88
		I-IG3927	612-43240-42610	GAS & OIL LANDFILL RUBY FIELDMASTER	209425	220.83
01-00469	GEOTEK ENGINEERING & TE					
		I-2025-28 P.E. #5	612-43240-42205	MONITOR GROUN 2025-28 P.E. #5	209457	2,160.00
		I-2025-29 P.E. #5	612-43240-42550	LAB FEES 2025-29 P.E. #5	209457	3,715.00
01-00917	DAKOTA FLUID POWER INC					
		I-7408922	612-43240-42500	REPAIR AND MA JIC SWIVEL,FEMALE PIPE	209438	306.84
01-02017	DAVISON RURAL WATER SYS					
		I-5095.12.25	612-43240-42800	UTILITIES NOV 2025 WATER USAGE	209442	60.30
01-02484	DARRINGTON WATER COND					
		I-49197.11.25	612-43240-42500	REPAIR AND MA WATER COOLER RENTAL	209441	37.00
01-02527	TRANSOURCE					
		I-41P67441	612-43240-42600	SUPPLIES ANGULAR UNIONS	209559	186.38
01-02939	DEPARTMENT OF AGRICULTU					
		I-12022025	612-43240-42210	STATE GARBAGE NOV 2025 SOLID WASTE SURCHARGE	209445	3,493.70
01-09466	MACK METAL SALES INC					
		I-121909	612-43240-42600	SUPPLIES SQUARE TUBES	209479	759.48
01-10554	MIDWEST OIL COMPANY					
		I-1038558	612-43240-42600	SUPPLIES HD ELE RED,POLY HAND PUMP	209490	450.88
				DEPARTMENT 3240 LANDFILL	TOTAL:	14,042.84
				FUND 612 SANITATION	TOTAL:	17,907.51

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 613 CORN PALACE

DEPARTMENT: 5650 CORN PALACE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR					
		I-2025-18A P.E. #4	613-45650-43460	SEATING REPLA 2025-18A P.E. #4	209412	22,992.50
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-8142	613-45650-42660	SHIPPING/POST POSTAGE 11.15-30.2025	209524	2.34
01-00424	RUNNINGS SUPPLY INC					
		I-2173802	613-45650-42600	SUPPLIES & MA GOLF CART BATTERY,WIRE BRUSH	209528	133.98
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-347365	613-45650-42600	SUPPLIES & MA RELAY	209422	31.62
01-00445	CITY OF MITCHELL					
		I-04.000700.00.12.25	613-45650-42830	UTILITIES-WAT 604 N MAIN ST	209427	4,152.28
		I-04.000701.00.12.25	613-45650-42830	UTILITIES-WAT 6TH AVE PLAZA	209427	1,191.68
01-00531	PAULSON SHEET METAL INC					
		I-S20503	613-45650-42500	REPAIRS & MAI INSTALL CONTROL BOARDS	209515	1,793.88
01-00712	NAPA CENTRAL					
		I-822565	613-45650-42600	SUPPLIES & MA ECHLIN ACCESSORY RELAY	209501	28.18
01-01199	STURDEVANTS AUTO VALUE					
		I-815066502	613-45650-42600	SUPPLIES & MA AIR DOOR ACTUATOR	209548	41.99
01-01830	NORTHWESTERN ENERGY					
		I-2587291-2.12.25	613-45650-42800	UTILITIES 600 N MAIN ST	209504	900.99
		I-2587292-0.11.25	613-45650-42800	UTILITIES 600 N MAIN ST	209504	4,900.08
		I-3219913-5.11.25	613-45650-42800	UTILITIES 617 N MAIN	209504	12.00
		I-3458684-2.11.25	613-45650-42850	CP PLAZA UTIL 6TH AVE PARK	209504	70.89
01-02560	PEPSI COLA COMPANY					
		I-97831189	613-45650-42610	COST OF GOODS POP BIBS,BUBBLRS	209518	316.24
01-02679	MENARD'S INC					
		I-96569	613-45650-42600	SUPPLIES & MA WHITE BULLNO,SPRAY PAINT,TOOLB	209485	23.34
		I-96851	613-45650-42600	SUPPLIES & MA LEVER NUTS,DL TW DLED	209485	49.97
01-02811	JONES SUPPLIES					
		I-154920	613-45650-42600	SUPPLIES & MA ROLL TOWELS,T-TISSUE	209471	141.16
		I-154972	613-45650-42600	SUPPLIES & MA T-TISSUE,LINERS	209471	103.51
		I-154973	613-45650-42600	SUPPLIES & MA BLACK LINERS	209471	32.75
01-04352	UPS STORE #4227					
		I-11062025	613-45650-42660	SHIPPING/POST POSTAGE	209562	172.59
01-06546	PRO CONTRACTING INC					
		I-2025-40 P.E. #3	613-45650-42502	CONTRACT SERV 2025-40 P.E. #3	209522	6,350.99

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 613 CORN PALACE

DEPARTMENT: 5650 CORN PALACE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06750	MITCHELL TELECOM					
		I-11123363	613-45650-42800	UTILITIES ACCT #00223662-2	209496	0.70
		I-11125188	613-45650-42800	UTILITIES ACCT #00239559-9	209496	94.95
01-08281	VESTIS					
		I-6380332467	613-45650-42600	SUPPLIES & MA MAT CLEANING	209565	42.29
01-10541	BUILDERS FIRST SOURCE					
		I-92053125	613-45650-42600	SUPPLIES & MA STRAIGHT FINISHING NAILS	209419	442.80
		I-92102010	613-45650-42600	SUPPLIES & MA LOCKER REPAIR	209419	68.68
DEPARTMENT 5650 CORN PALACE					TOTAL:	44,092.38
FUND 613 CORN PALACE					TOTAL:	44,092.38

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-8142	614-45250-42600	SUPPLIES & MA POSTAGE 11.15-30.2025	209524	1.56
01-00424	RUNNINGS SUPPLY INC					
		I-2172061	614-45250-42600	SUPPLIES & MA TANK CLEANER,GLOVES,ANTIFREEZE	209528	68.92
		I-2180505	614-45250-42650	UNIFORMS DAGEN LOGOD TEES,HOODIES	209528	172.94
01-00445	CITY OF MITCHELL					
		I-04.000400.00.12.25	614-45250-42830	UTILITIES-WAT 600 W 23RD AVE	209427	146.68
		I-04.000800.00.12.25	614-45250-42830	UTILITIES-WAT 3300 N OHLMAN ST	209427	374.66
01-01341	BOHLMANN INC.					
		I-6880	614-45250-42600	SUPPLIES & MA RECESS,METAL PLAQUE	209417	995.32
01-01518	VERIZON WIRELESS					
		I-6129699193	614-45250-42800	UTILITIES ACCT #886931646-00001	209563	39.73
01-01830	NORTHWESTERN ENERGY					
		I-2581643-0.11.25	614-45250-42800	UTILITIES GOLF PUMP 100 H	209504	571.21
01-02679	MENARD'S INC					
		I-96828	614-45250-42600	SUPPLIES & MA RV MARINE	209485	53.82
01-09044	INTELLIPRO SECURITY LLC					
		I-4559	614-45250-42500	REPAIR & MAIN REPLACE PROXIMITY CARD READER	209465	220.00
DEPARTMENT 5250 GOLF COURSE					TOTAL:	2,644.84
FUND 614 GOLF COURSE					TOTAL:	2,644.84

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 619 CAMPGROUND

DEPARTMENT: 5220 CAMPGROUND

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00445	CITY OF MITCHELL					
		I-04.002601.00.12.25	619-45220-42800	UTILITIES 2601 N MAIN ST-CAMPGROUND	209427	1,106.58
		I-04.002602.00.12.25	619-45220-42800	UTILITIES 2601 N MAIN ST-CAMPSITES	209427	96.93
01-03488	FLOWBIRD AMERICA INC					
		I-AI003849	619-45220-42620	COMPUTER SOFT ALARM MONITORING	209455	71.00
01-06354	DEGEN'S DOCK & LIFT SER					
		I-1429	619-45220-42500	REPAIR & MAIN LIFT REMOVAL	209443	200.00
01-06750	MITCHELL TELECOM					
		I-11124884	619-45220-42800	UTILITIES ACCT #00028238-4	209496	77.95
01-09665	CITY OF MITCHELL					
		I-12012025	619-45220-42935	BID TAX NOVEMBER 2025 HOTEL TAX	209432	84.00
					DEPARTMENT 5220 CAMPGROUND	TOTAL: 1,636.46
					FUND 619 CAMPGROUND	TOTAL: 1,636.46

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 621 EMERGENCY MEDICAL SERVICE

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09596	NTCA GROUP HEALTH PROGR					
		I-12042025	621-369	REFUNDS & REI M UHRE REFUND	209512	19.12
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						19.12

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 621 EMERGENCY MEDICAL SERVICE

DEPARTMENT: 4600 EMS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00532	A-OX WELDING SUPPLY CO	I-0000339705	621-44600-42600	SUPPLIES O2 CYLINDER FILLS	209400	52.28
01-01518	VERIZON WIRELESS	I-6129699193	621-44600-42800	UTILITIES ACCT #886931646-00001	209563	102.40
01-02700	HENRY SCHEIN INC	I-49694277	621-44600-42600	SUPPLIES AIRWAYS,COLD COMPRESS,FLIPS	209459	139.21
01-03478	AVERA QUEEN OF PEACE	I-CINV-014239	621-44600-42600	SUPPLIES AMBULANCE PHARMACY MEDS	209409	187.77
01-04905	MIKE BARTELL	I-11252025	621-44600-42640	UNIFORMS SKELETOOL REIMBURSED	209414	27.87
01-05276	M & T FIRE AND SAFETY I	I-15357	621-44600-42640	UNIFORMS MANCHESTER HOOD	209478	67.50
01-08340	LEWIS FAMILY DRUG LLC	I-473316	621-44600-42600	SUPPLIES GLUOCARDS	209474	29.91
01-08555	BRANDON MANCHESTER	I-12052025	621-44600-42640	UNIFORMS FLASHLIGHT REIMBURSED	209481	40.50
01-08771	PCC AMBULANCE BILLING S	I-39675	621-44600-42250	CONTRACT-QMC SEPT 2025 AMBULANCE BILLING	209516	3,190.98
		I-39866	621-44600-42250	CONTRACT-QMC OCT 2025 AMBULANCE BILLING	209516	4,417.87
01-09563	FERNO-WASHINGTON INC	I-964192	621-44600-42600	SUPPLIES SCOOP,RESTRAINT KIT	209453	1,657.81
01-09643	ABIGAIL PEARSON	I-12082025	621-44600-42640	UNIFORMS KNIFE REIMBURSED	209517	67.50
01-10512	MASON BRUNS	I-12022025	621-44600-42640	UNIFORMS BOOTS,FLASHLIGHT REIMBURSED	209418	150.00
DEPARTMENT 4600 EMS					TOTAL:	10,131.60
FUND 621 EMERGENCY MEDICAL SERVICE					TOTAL:	10,150.72

PACKET : 07598 07599 07600 07601

VENDOR SET: Mult

FUND : 700 AGENCY FUNDS

DEPARTMENT: 5300 AGENCY FUNDS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-08589	AUSTREIM LANDSCAPING					
		I-12022025	700-45300-42900	BID DEPOSITS HYDRANT DEPOSIT REFUNDED	209407	2,000.00
				DEPARTMENT 5300 AGENCY FUNDS	TOTAL:	2,000.00

				FUND 700 AGENCY FUNDS	TOTAL:	2,000.00
					REPORT GRAND TOTAL:	1,383,864.30

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE
2025-2026	101-41110-42300	LEGAL PUBLICATIONS	947.11	13,000	1,564.26-	Y		
	101-41220-42700	TRAVEL, CONF, DUES	35.00	5,500	946.86			
	101-41220-42800	UTILITIES-TELEPHONE	0.12	250	99.28			
	101-41230-42650	UNIFORMS	197.43	250	52.57			
	101-41410-42610	WEST GROUP LAW DATABASE	1,314.00	15,000	3,481.08			
	101-41410-42700	TRAVEL, CONF & DUES	35.00	6,200	4,299.00			
	101-41410-42810	UTILITIES-TELEPHONE	0.24	100	92.58			
	101-41420-42200	PROFESSIONAL SERVICES	6,300.00	57,250	5,119.23-	Y		
	101-41420-42600	SUPPLIES & MATERIALS	1,087.98	6,120	1,981.72			
	101-41420-42620	CHECKS, RCPTS, FORMS	633.69	2,140	1,335.09-	Y		
	101-41420-42650	UNIFORMS	61.00	1,500	619.45			
	101-41420-42700	TRAVEL	391.56	6,550	2,390.16			
	101-41420-42800	UTILITIES - TELEPHONE	2.47	260	86.50			
	101-41440-42210	PROFESSIONAL SERVICES	264.00	12,338	7,424.55			
	101-41440-42215	WELLNESS	1,149.40	3,500	2,350.60			
	101-41440-42231	EMPLOYEE PHYSICALS, DRUG TE	895.40	45,851	5,825.60			
	101-41440-42800	UTILITIES	0.91	250	94.25			
	101-41920-42520	REPAIR-CITY HALL	66.84	4,500	1,424.07			
	101-41920-42810	UTILITIES-STORAGE BLDG	412.58	2,400	287.47-	Y		
	101-41920-42811	UTILITIES-CITY HALL	1,824.33	19,000	3,274.74			
	101-41920-42812	UTILITIES-CITY HALL W/S	327.28	1,500	364.25			
	101-41935-42250	MANAGED PRINT SERVICES	4,706.78	59,000	7,195.13			
	101-41935-42615	POSTAGE	227.37	7,500	539.38			
	101-41935-42850	UTILITIES/TELEPHONE	2,503.66	16,690	13,485.51-	Y		
	101-41935-42920	COMPUTER SOFTWARE	1,555.60	116,115	5,406.00-	Y		
	101-42110-42200	PROFESSIONAL SERVICES	155.91	9,800	1,738.90			
	101-42110-42500	REPAIR & MAINTENANCE	15.86	11,970	7,807.91-	Y		
	101-42110-42600	SUPPLIES	391.11	31,019	89.44-	Y		
	101-42110-42610	GAS OIL TIRES	1,242.68	65,000	20,172.67			
	101-42110-42640	UNIFORM ALLOWANCE	1,121.76	7,000	428.03-	Y		
	101-42110-42670	SERVICE DOG SUPPLY	86.99	2,280	4.36			
	101-42110-42693	COMPUTER SOFTWARE	21,383.90	108,358	78.02			
	101-42110-42800	TELEPHONE	18.98	14,500	2,528.94			
	101-42110-42810	UTILITIES	2,080.69	7,150	1,843.17-	Y		
	101-42110-43400	MACHINERY AND EQUIPMENT	3,068.00	280,246	4,273.62-	Y		
	101-42130-42500	REPAIRS	1,042.57	6,000	1,111.89-	Y		
	101-42130-42520	EMERGENCY SIREN UTILITIES	80.29	2,900	112.94			
	101-42130-42535	LIGHT MAINTENANCE	9,232.48	27,000	4,971.46			
	101-42130-42600	SUPPLIES	102.75	4,500	1,790.45			
	101-42130-42610	GAS, OIL, TIRES	315.44	5,000	549.24			
	101-42130-42810	UTILITIES-TRAFFIC LIGHTS	2,780.06	38,000	2,969.27			
	101-42130-42820	TELEPHONE	79.74	1,200	241.98-	Y		
	101-42130-42830	UTILITIES-WATER/SEWER	106.03	630	314.15			
	101-42130-42835	UTILITIES-STREET LIGHTS	20,795.58	305,000	34,753.93			
	101-42200-42200	PROFESSIONAL SERVICES	6,149.00	13,650	1,728.00			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE
	101-42200-42500	REPAIR & MAINTENANCE	2,702.51	17,650	10,470.55-	Y		
	101-42200-42600	SUPPLIES	312.77	24,950	2,204.65			
	101-42200-42640	UNIFORMS	353.36	4,900	272.02			
	101-42200-42641	PROTECTIVE CLOTHING	2,135.00	44,925	1,713.45			
	101-42200-42800	TELEPHONE	2.28	2,500	746.65			
	101-42200-42810	UTILITIES	3,526.16	44,000	1,463.45			
	101-43100-42500	REPAIRS	11,090.29	150,000	80,202.63			
	101-43100-42600	SUPPLIES	4,043.83	20,000	87,382.96-	Y		
	101-43100-42650	UNIFORMS	139.93	3,750	1,688.59			
	101-43100-42661	MECHANICS TOOL ALLOWANCE	7.79	1,400	700.00			
	101-43100-42800	UTILITIES	0.73	15,000	3,056.29			
	101-43100-42830	UTILITIES-WATER/SEWER	449.23	720	1,175.72-	Y		
	101-43100-43421	FUEL SYSTEM UPGRADE	725.33	22,500	671.90			
	101-43110-42500	REPAIRS	72.61	1,000	332.50-	Y		
	101-43110-42650	UNIFORMS	410.22	2,000	1,165.15			
	101-43110-42750	PLANNING COMMISSION EXPENS	116.87	1,200	22.31			
	101-43110-42800	UTILITIES	87.95	2,000	208.18			
	101-43110-42916	NUISANCE ABATEMENT	5.31	15,000	9,346.28			
	101-43120-42200	PROF SERVICES-DESIGN	750.00	79,000	18,407.40			
	101-43120-43300	STREET OVERLAY MAINT	4,029.64	1,635,250	474,614.86			
	101-43120-43305	BIKE PATH CONSTRUCTION	2,215.76	155,000	51,279.20			
	101-43120-43312	WEST END BRIDGE	4,140.94	294,229	53,552.20			
	101-43130-42600	SUPPLIES & MATERIALS	6,276.41	75,000	22,007.96			
	101-43150-42600	SUPPLIES & MATERIALS	408.38	10,000	6,824.17			
	101-43700-42600	SUPPLIES & MATERIALS	246.22	16,000	2,167.11			
	101-43700-42603	WEED EATERS SUPPLIES	39.93	1,500	171.44			
	101-43700-42604	TREES, SOD & SEED	1,714.30	2,000	35.70			
	101-43700-42650	UNIFORMS	105.92	500	229.08			
	101-43700-42800	UTILITIES	65.53	5,500	971.10			
	101-43700-42830	UTILITIES-WATER/SEWER	2,072.84	2,000	425.18-	Y		
	101-44120-42800	UTILITIES-POUND	60.30	2,400	214.56			
	101-44120-42900	IMPOUNDING DOGS	1,250.00	15,300	979.67			
	101-45500-42600	SUPPLIES & MATERIALS	367.66	12,000	1,096.01			
	101-45500-42693	E-BOOKS/AUDIO BOOKS	1,527.98	19,350	1,663.31			
	101-45500-42800	UTILITIES	3,135.55	43,375	3,359.85			
	101-45500-42830	UTILITIES-WATER/SEWER	268.63	2,100	1,254.48-	Y		
	101-45500-43420	BOOKS	2,800.91	47,000	1,080.19			
	101-45500-43421	AUDIO-VISUAL	92.89	4,000	1,465.24			
	101-46500-43100	PROPERTY ACQUISITION	58.90	1,000,000	8,265.04-	Y		
	201-45110-42650	UNIFORMS	168.97	500	48.48			
	201-45110-42800	UTILITIES	2.50	400	100.17			
	201-45110-42850	UTILITIES-AQUATICS	281.89	84,000	58,643.06			
	201-45140-42300	PUBLISHING	3,231.86	46,500	6,362.64			
	201-45140-42500	REPAIR & MAINTENANCE	3,912.00	34,000	5,875.86			
	201-45140-42600	SUPPLIES & MATERIALS	3,093.84	35,027	118.92-	Y		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	201-45140-42602	CHEMICALS	80.00	18,000	3,520.72		
	201-45140-42800	UTILITIES	3,935.80	159,440	4,866.90-	Y	
	201-45160-42200	PROFESSIONAL SERVICES	59.73	201,200	200,187.27		
	201-45160-42500	REPAIR & MAINTENANCE	188.78	98,284	8,222.85		
	201-45160-42600	SUPPLIES & MATERIALS	677.10	68,128	3,755.47		
	201-45160-42603	SMALL EQUIPMENT	707.00	3,000	660.88		
	201-45160-42610	GAS & FUEL	130.00	15,000	3,715.78		
	201-45160-42800	UTILITIES	3,391.60	156,420	14,072.22		
	201-45160-43300	CAPITAL IMPROVEMENTS - OTH	1,618.12	476,287	70,339.41		
	201-45210-42200	PROFESSIONAL SERVICES	3,580.00	65,000	57,089.60		
	201-45210-42500	REPAIR & MAINTENANCE	36.65	94,242	1,360.25		
	201-45210-42600	SUPPLIES & MATERIALS	1,370.96	96,851	3,793.29		
	201-45210-42610	GAS & FUEL	3,451.04	33,000	538.19		
	201-45210-42800	UTILITIES	11,667.39	79,200	15,115.26		
	201-45210-42850	UTILITIES-VETERAN'S PARK	2,032.16	5,625	3,011.45-	Y	
	201-45210-43300	CAPITAL IMPROVEMENTS - OTH	3,507.50	831,000	354,549.20		
	201-45220-42650	UNIFORMS	229.00	500	106.01		
	201-45220-42800	UTILITIES	40.20	640	140.02		
	203-45220-42550	TESTING	32.00	6,400	1,838.25-	Y	
	203-45220-43300	LAKE IMPROVEMENTS	25,530.14	27,110,360	24,810,965.51		
	209-46530-42920	SPORTS AUTHORITY PROMO	4,800.00	194,640	49,940.00		
	211-46311-42960	CONV VISITORS BUR	21,875.00	262,500	0.00		
	214-43500-42800	UTILITIES - TELEPHONE	62.10	2,102	170.01		
	218-45150-42500	REPAIR AND MAINTENANCE	259.19	9,500	1,195.24		
	218-45150-42610	GAS OIL TIRES	31.05	100,000	35,573.14		
	218-45150-42800	UTILITIES	72.59	1,565	528.89		
	218-45150-42810	UTILITIES-GARAGE	275.58	12,722	4,996.56		
	218-45150-42920	COMPUTER SOFTWARE/SUPPORT	512.61	50,750	599.93-	Y	
	218-45180-42600	SUPPLIES & MATERIALS	5.95	5,900	1,600.74		
	218-45180-42800	UTILITIES	2,261.80	32,302	9,911.37		
	219-45140-42800	UTILITIES	17.06	415	224.30		
	219-45140-42911	CONTRACT SERVICES-MEALS	13,122.76	211,490	28,698.52		
	230-43500-42500	REPAIR & MAINTENANCE	844.11	10,000	4,750.70-	Y	
	230-43500-42510	PAVEMENT MAINTENANCE	4,000.00	200,000	186,190.20		
	230-43500-42520	SNOW REMOVAL CONTRACT	10,000.00	85,000	20,000.00		
	230-43500-42600	SUPPLIES & MATERIALS	1,083.92	8,500	3,999.79		
	230-43500-42605	LIGHTING MAINTENANCE	111.73	1,500	1,048.14		
	230-43500-42610	GAS & OIL	391.22	5,700	1,109.82		
	230-43500-42800	UTILITIES	1,280.07	19,500	1,077.89		
	230-43500-42830	UTILITIES-WATER/SEWER	117.21	500	64.37		
	230-43500-43205	HANGAR	42,272.89	1,721,129	1,655,946.70		
	230-43500-43320	AIP-RECONSTRUCT RUNWAY	92,262.80	319,600	64,339.60		
	602-381369	REFUNDS AND REI*NON-EXPENS	181.17	0	397.09-		
	602-43330-42500	REPAIR & MAINTENANCE	557.50	10,000	27,166.73-	Y	
	602-43330-42600	SUPPLIES & MATERIALS	988.26	18,000	12,770.40-	Y	

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	602-43330-42800	UTILITIES	3,176.67	200,000	93,958.89		
	602-43330-42830	UTILITIES-WATER/SEWER	148.76	7,000	5,884.50		
	602-43330-42850	B-Y WATER CHARGES	64,527.44	975,000	45,430.07-	Y	
	602-43340-42600	SUPPLIES & MATERIALS	8,171.58	125,000	133,230.04-	Y	
	602-43340-42650	UNIFORMS	134.97	1,250	401.42		
	602-43340-42800	UTILITIES	444.50	11,000	68.64-	Y	
	602-43340-42830	UTILITIES-WATER/SEWER	119.58	1,000	591.27		
	602-43340-42910	BILLING OFFICE	419.15	10,700	35,995.03-	Y	
	602-43340-43200	BUILDINGS	485.22	0	29,145.22-	Y	
	602-43340-43341	5TH AVE-BURR TO FOSTER	11.10	1,600,000	1,577,773.50		
	602-43340-43355	ABOVE GROUND STORAGE	200.00	2,319,688	1,004,537.81		
	604-43200-42500	REPAIRS	2,885.99	20,000	13,672.26-	Y	
	604-43200-42600	SUPPLIES	609.15	25,000	15,195.50-	Y	
	604-43200-42650	UNIFORMS	24.98	1,750	268.38		
	604-43200-42800	UTILITIES	8,223.51	215,000	23,253.54-	Y	
	604-43200-42830	UTILITIES-WATER/SEWER	268.98	1,500	728.66		
	604-43200-43300	NORTH PLANT IMPROVEMENTS	200.00	2,430,601	2,309,061.49		
	604-43200-43310	SOUTH PLANT IMPROVEMENTS	780,649.60	23,130,800	9,713,442.93		
	604-43250-42600	SUPPLIES	4,329.66	50,000	24,248.61-	Y	
	604-43250-42800	UTILITIES	1,548.07	50,000	4,406.20		
	604-43250-42910	BILLING OFFICE	419.15	8,000	38,695.52-	Y	
	604-43250-43317	CIPP	4,580.00	650,000	626,106.35		
	604-43250-43336	LIVESAY UTILITIES	250.00	100,000	17,324.83-	Y	
	604-43250-43349	N HARMON/AIRPORT LIFT STAT	250.00	2,100,000	343,275.65		
	604-43250-43351	5TH AVE-BURR TO FOSTER	11.10	1,550,000	1,511,239.31		
	612-43220-42500	REPAIR & MAINTENANCE	358.26	10,000	17,238.22-	Y	
	612-43220-42600	SUPPLIES	378.09	18,000	11,677.43		
	612-43220-43200	BUILDINGS	100.00	675,428	93,017.23		
	612-43230-42500	REPAIRS	6.77-	15,000	17,246.36-	Y	
	612-43230-42650	UNIFORMS	174.95	750	453.13		
	612-43230-42910	BILLING OFFICE	419.14	8,000	38,694.50-	Y	
	612-43230-43413	AUTOMATED GARBAGE CONTAINERS	2,441.00	40,000	2,224.00		
	612-43240-42205	MONITOR GROUND WATER-OLD L	2,160.00	11,500	10,704.75-	Y	
	612-43240-42210	STATE GARBAGE FEES	3,493.70	35,000	2,722.77		
	612-43240-42500	REPAIR AND MAINTENANCE	589.39	32,000	5,746.77		
	612-43240-42550	LAB FEES	3,715.00	21,000	6,690.75		
	612-43240-42600	SUPPLIES	1,396.74	60,000	8,156.43-	Y	
	612-43240-42610	GAS & OIL	2,627.71	110,000	55,798.41		
	612-43240-42800	UTILITIES	60.30	13,000	805.96		
	613-45650-42500	REPAIRS & MAINTENANCE	1,793.88	0	67,634.72-	Y	
	613-45650-42502	CONTRACT SERVICES	6,350.99	0	151,894.21-	Y	
	613-45650-42600	SUPPLIES & MATERIALS	1,140.27	0	57,568.34-	Y	
	613-45650-42610	COST OF GOODS SOLD	316.24	0	172,471.70-	Y	
	613-45650-42660	SHIPPING/POSTAGE	174.93	0	1,626.79-	Y	
	613-45650-42800	UTILITIES	5,908.72	0	80,846.73-	Y	

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	613-45650-42830	UTILITIES-WATER/SEWER	5,343.96	0	20,312.91-	Y	
	613-45650-42850	CP PLAZA UTILITIES	70.89	0	1,670.70-	Y	
	613-45650-43460	SEATING REPLACEMENT	22,992.50	650,000	85,727.78		
	614-45250-42500	REPAIR & MAINTENANCE	220.00	12,000	4,436.46		
	614-45250-42600	SUPPLIES & MATERIALS	1,119.62	27,500	1,371.19		
	614-45250-42650	UNIFORMS	172.94	500	287.07		
	614-45250-42800	UTILITIES	610.94	20,180	1,590.72-	Y	
	614-45250-42830	UTILITIES-WATER/SEWER	521.34	3,218	840.78		
	619-45220-42500	REPAIR & MAINTENANCE	200.00	8,000	2,014.48		
	619-45220-42620	COMPUTER SOFTWARE	71.00	4,144	2,341.96-	Y	
	619-45220-42800	UTILITIES	1,281.46	21,150	4,513.38		
	619-45220-42935	BID TAX	84.00	3,800	738.00-	Y	
	621-369	REFUNDS & REIMB*NON-EXPENS	19.12	4,150	837.89-		
	621-44600-42250	CONTRACT-QMC	7,608.85	54,000	8,142.42		
	621-44600-42600	SUPPLIES	2,066.98	30,400	7,914.27		
	621-44600-42640	UNIFORMS	353.37	3,600	89.17-	Y	
	621-44600-42800	UTILITIES	102.40	3,200	267.29		
	700-45300-42900	BID DEPOSITS	2,000.00	0	32,000.00-	Y	
** 2025-2026 YEAR TOTALS **			1,383,864.30				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1110	CITY COUNCIL	947.11
101-1220	CITY ADMINISTRATOR	35.12
101-1230	ADMINISTRATIVE BOARDS	197.43
101-1410	ATTORNEY'S OFFICE	1,349.24
101-1420	FINANCE	8,476.70
101-1440	HUMAN RESOURCES	2,309.71
101-1920	MUNICIPAL BUILDINGS	2,631.03
101-1935	INFORMATION TECHNOLOGY	8,993.41
101-2110	POLICE DEPARTMENT	29,565.88
101-2130	TRAFFIC DEPARTMENT	34,534.94
101-2200	FIRE DEPARTMENT	15,181.08
101-3100	STREET DEPARTMENT	16,457.13
101-3110	PUBLIC WORKS ADMIN	692.96
101-3120	STREET & SIDEWALK CONST	11,136.34
101-3130	SNOW REMOVAL	6,276.41
101-3150	STORM DRAINAGE	408.38
101-3700	CEMETERY	4,244.74

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-4120	ANIMAL CONTROL	1,310.30
101-5500	LIBRARY	8,193.62
101-6500	ECONOMIC DEVELOPMENT	58.90

101 TOTAL	GENERAL	153,000.43
201-5110	RECREATION & AQUATICS	453.36
201-5140	RECREATION CENTER	14,253.50
201-5160	SPORTS COMPLEXES	6,772.33
201-5210	PARKS	25,645.70
201-5220	SUPERVISION	269.20

201 TOTAL	PARK FUND	47,394.09
203-5220	LAKE	25,562.14

203 TOTAL	LAKE MITCHELL	25,562.14
209-6530	BUSINESS IMPROV #4	4,800.00

209 TOTAL	BUSINESS IMPROV DIST #4	4,800.00
211-6311	ENTERTAINMENT TAX	21,875.00

211 TOTAL	ENTERTAINMENT TAX	21,875.00
214-3500	E-911	62.10

214 TOTAL	E-911 EMERGENCY	62.10
218-5150	PALACE TRANSIT	1,151.02
218-5180	JVCC	2,267.75

218 TOTAL	COMMUNITY SERVICES	3,418.77
219-5140	NUTRITION	13,139.82

219 TOTAL	NUTRITION	13,139.82

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
230-3500	AIRPORT	152,363.95

230 TOTAL	AIRPORT	152,363.95
602	NON-DEPARTMENTAL	181.17
602-3330	WATER TREATMENT PLANT	69,398.63
602-3340	WATER DISTRIBUTION	9,986.10

602 TOTAL	WATER	79,565.90
604-3200	WASTE WATER TREATMENT	792,862.21
604-3250	WASTE WATER COLLECTION	11,387.98

604 TOTAL	SEWER	804,250.19
612-3220	RECYCLING PROGRAM	836.35
612-3230	WASTE COLLECTION	3,028.32
612-3240	LANDFILL	14,042.84

612 TOTAL	SANITATION	17,907.51
613-5650	CORN PALACE	44,092.38

613 TOTAL	CORN PALACE	44,092.38
614-5250	GOLF COURSE	2,644.84

614 TOTAL	GOLF COURSE	2,644.84
619-5220	CAMPGROUND	1,636.46

619 TOTAL	CAMPGROUND	1,636.46
621	NON-DEPARTMENTAL	19.12
621-4600	EMS	10,131.60

621 TOTAL	EMERGENCY MEDICAL SERVICE	10,150.72

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
700-5300	AGENCY FUNDS	2,000.00

700 TOTAL	AGENCY FUNDS	2,000.00

** TOTAL **		1,383,864.30

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
E01 5311-FY18/19	GAUT	Garage Utilities	275.58
	MAINT	Maintenance/Repairs	259.19
	OFFUT	Office Utilities	72.59
	SHAH	Tablet/Radio Contract	512.61
	TIR	Tires	31.05
	** PROJECT E01 TOTAL **		1,151.02
H01 SPORTS COMPLEX EQUIPMENT	42600	SUPPLIES/MAINTENANCE	185.10
	42603	SMALL EQUIPMENT	707.00
	42610	GAS-FUEL	130.00
	** PROJECT H01 TOTAL **		1,022.10
H02 CADWELL STADIUM	42800	UTILITIES	115.06
	** PROJECT H02 TOTAL **		115.06
H05 SOFTBALL	42600	SUPPLIES/MATERIALS	21.44
	42800	UTILITIES	399.26
	43300	IMPROVEMENTS-OTHER	344.82
	** PROJECT H05 TOTAL **		765.52
H06 ARENA-NORTH RINK	42200	PROFESSIONAL SERVICES	59.73
	42500	REPAIR-MAINTENANCE	188.78
	42600	SUPPLIES-MATERIALS	450.57
	42800	UTILITIES	124.03
	** PROJECT H06 TOTAL **		823.11
H07 PEPSI COMPLEX	42800	UTILITIES	701.92
	** PROJECT H07 TOTAL **		701.92
H13 ARENA-SOUTH RINK	42600	SUPPLIES-MAINTENANCE	19.99
	42800	UTILITIES	2,051.33
	** PROJECT H13 TOTAL **		2,071.32

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
H50 PARKS EQUIPMENT	42500	REPAIR/MAINTENANCE	36.65
	42610	GAS/FUEL	3,451.04
		** PROJECT H50 TOTAL **	3,487.69
H51 PARK SHOP	42600	SUPPLIES/MATERIALS	1,204.03
	42800	UTILITIES	496.61
		** PROJECT H51 TOTAL **	1,700.64
H55 DRY RUN CREEK PARK	42800	UTILITIES	122.94
		** PROJECT H55 TOTAL **	122.94
H56 HITCHCOCK PARK	42600	SUPPLIES/MATERIALS	32.97
	42800	UTILITIES	6,159.78
		** PROJECT H56 TOTAL **	6,192.75
H60 NORTHRIDGE PARK	42800	UTILITIES	540.92
		** PROJECT H60 TOTAL **	540.92
H61 PIONEER PARK	42800	UTILITIES	963.20
		** PROJECT H61 TOTAL **	963.20
H62 ROTARY PARK	42800	UTILITIES	14.97
		** PROJECT H62 TOTAL **	14.97
H63 VETERANS PARK	42850	UTILITES/VETERANS PARK	2,032.16
		** PROJECT H63 TOTAL **	2,032.16
H65 AMPHITHEATER	42800	UTILITIES	50.14
		** PROJECT H65 TOTAL **	50.14
H66 CAMP ARROYA	42600	SUPPLIES/MATERIALS	35.96
	42800	UTILITIES	65.38
		** PROJECT H66 TOTAL **	101.34
H71 KIWANIS WOODLOT	42800	UTILITIES	20.50
		** PROJECT H71 TOTAL **	20.50
H74 PUBLIC BEACH	42800	UTILITIES	1,159.04
		** PROJECT H74 TOTAL **	1,159.04

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
H76 SANDY BEACH	42800	UTILITIES	126.53
		** PROJECT H76 TOTAL **	126.53
H77 SPORTSMANS CLUB	42800	UTILITIES	255.08
		** PROJECT H77 TOTAL **	255.08
H78 WEST END BOAT LAUNCH	42600	SUPPLIES/MATERIALS	98.00
		** PROJECT H78 TOTAL **	98.00
H82 DOWNTOWN BEAUTIFCATION	42800	UTILITIES	1,579.06
		** PROJECT H82 TOTAL **	1,579.06
H85 LAKE MITCHELL WATER	42550	TESTING-LAKE MITCHELL	32.00
		** PROJECT H85 TOTAL **	32.00
H87 PATTON YOUNG	42800	UTILITIES	73.51
		** PROJECT H87 TOTAL **	73.51
J02 INDOOR AQUATIC CTR		CHEMICAL CHEMICALS	80.00
		** PROJECT J02 TOTAL **	80.00
J06 REC CTR-GENERAL BLDG	RM-ELEC	REPAIR/MAINT-ELECTRICAL	3,912.00
	SM-BLDG	SUPPLIES/MATERIAL-BLDG	129.00
	SM-EQUIP	SUPPLIES/MATERIAL-EQUIPMENT	31.96
	SM-JANIT	SUPPLIES/MATERIAL-JANITORIAL	61.92
	SM-PLUMB	SUPPLIES/MATERIAL-PLUMBING	79.77
	SM-PROGR	SUPPLIES/MATERIAL-PROGRAMS	2,791.19
		** PROJECT J06 TOTAL **	7,005.84
J08 REC CTR PUBLISHING	ICAN	PUBLISHING-ICAN	750.00
	KMIT	PUBLISHING-KMIT	540.00
	MIDCO	PUBLISHING-MIDCO	1,941.86
		** PROJECT J08 TOTAL **	3,231.86
J09 REC CTR UTILITIES	ELE/GAS	UTILITIES-ELECTRIC/GAS	3,896.07
		** PROJECT J09 TOTAL **	3,896.07
J50 OUTDOOR AQUATIC CENTER	ELE/GAS	UTILITIES-ELECTRIC/GAS	281.89
		** PROJECT J50 TOTAL **	281.89

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
J54 P&A UNIFORMS	JAMIE UNIFORMS-JAMIE	168.97
	** PROJECT J54 TOTAL **	168.97
L24 125	42500 REPAIRS MAINTENANCE	31.62
	** PROJECT L24 TOTAL **	31.62
L25 127	42500 REPAIRS MAINTENANCE	460.00CR
	** PROJECT L25 TOTAL **	460.00CR
L95 921	42500 REPAIR MAINTENANCE	115.04
	** PROJECT L95 TOTAL **	115.04

NO ERRORS

** END OF REPORT **

VENDOR SET: 01 City of Mitchell

ITEMS PRINTED: PAID, UNPAID

PACKET: 07585 MEETING EFT 12.15.2025

FUND : 101 GENERAL

DEPARTMENT: 1110 CITY COUNCIL

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09703	AMAZON CAPITAL SERVICES C-1CGQ-GWLL-M3CC		101-41110-42600	DIGITAL POINTER	000040	44.16CR
01-09703	AMAZON CAPITAL SERVICES I-1V96-VPCG-6JXT		101-41110-42600	MINI SURGE PROTECTOR,STRIPS	000040	79.84
DEPARTMENT 1110 CITY COUNCIL					TOTAL:	35.68

VENDOR SET: 01 City of Mitchell

ITEMS PRINTED: PAID, UNPAID

PACKET: 07585 MEETING EFT 12.15.2025

FUND : 101 GENERAL

DEPARTMENT: 1220 CITY ADMINISTRATOR

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09703	AMAZON CAPITAL SERVICES	I-1V96-VPCG-6JXT	101-41220-42600	MINI SURGE PROTECTOR,STRIPS	000040	13.99
DEPARTMENT 1220 CITY ADMINISTRATOR					TOTAL:	13.99

VENDOR SET: 01 City of Mitchell

ITEMS PRINTED: PAID, UNPAID

PACKET: 07585 MEETING EFT 12.15.2025

FUND : 101 GENERAL

DEPARTMENT: 1420 FINANCE

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09703	AMAZON CAPITAL SERVICES	C-1CGT-16KL-TDND	101-41420-42650	RETURNED MILLER SWEATER	000040	27.99CR
01-09703	AMAZON CAPITAL SERVICES	C-1CR6-G9PL-DDN3	101-41420-42650	MILLER RETURNED JACKET	000040	36.99CR
01-09703	AMAZON CAPITAL SERVICES	C-1L46-7V46-QPP9	101-41420-42650	C ROTH PULLOVER RETURNED	000040	26.99CR
01-09703	AMAZON CAPITAL SERVICES	C-1QTW-YRMV-WXHK	101-41420-42650	C ROTH RETURNED SWEATER	000040	14.44CR
01-09703	AMAZON CAPITAL SERVICES	C-1WXJ-MF9K-W6N6	101-41420-42650	RETURNED MILLER CARDIGAN	000040	66.57CR
01-09703	AMAZON CAPITAL SERVICES	I-14PF-TKT4-6DKT	101-41420-42650	MILLER LOGOD SWEATER	000040	27.99
01-09703	AMAZON CAPITAL SERVICES	I-17F7-4NHD-3N49	101-41420-42650	MILLER LOGOD SWEATER	000040	58.76
01-09703	AMAZON CAPITAL SERVICES	I-1JN9-HJ1Y-16GX	101-41420-42650	MILLER LOGOD SWEATERS	000040	178.14
DEPARTMENT 1420 FINANCE					TOTAL:	91.91

VENDOR SET: 01 City of Mitchell

ITEMS PRINTED: PAID, UNPAID

PACKET: 07585 MEETING EFT 12.15.2025

FUND : 101 GENERAL

DEPARTMENT: 1440 HUMAN RESOURCES

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09703	AMAZON CAPITAL SERVICES	I-14PF-TKT4-6DKT	101-41440-42600	PAPER PLATES	000040	17.95
DEPARTMENT 1440 HUMAN RESOURCES					TOTAL:	17.95

VENDOR SET: 01 City of Mitchell

ITEMS PRINTED: PAID, UNPAID

PACKET: 07585 MEETING EFT 12.15.2025

FUND : 101 GENERAL

DEPARTMENT: 1935 INFORMATION TECHNOLOGY

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09050	MICROSOFT CORPORATION	I-E0300Y6ZAK	101-41935-42920	OCT-NOV 2025 ONLINE SUBSCRIPT	000039	2.00
01-09050	MICROSOFT CORPORATION	I-E0300Y71GA	101-41935-42920	OCT-NOV 2025 SUBSCRIPTION	000039	908.00
01-09703	AMAZON CAPITAL SERVICES	I-1VV1-W1QQ-4T6D	101-41935-42600	CABLE,VIDEO CONFERENCING SYST	000040	763.98
DEPARTMENT 1935 INFORMATION TECHNOLOGY TOTAL:						1,673.98

FUND 101 GENERAL TOTAL:						1,833.51

VENDOR SET: 01 City of Mitchell

ITEMS PRINTED: PAID, UNPAID

PACKET: 07585 MEETING EFT 12.15.2025

FUND : 201 PARK FUND

DEPARTMENT: 5140 RECREATION CENTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09703	AMAZON CAPITAL SERVICES I-1GNY-NL7W-P3J1		201-45140-42600	SEAL KIT, FLOW PUMPS	000040	72.29
DEPARTMENT 5140 RECREATION CENTER					TOTAL:	72.29
FUND 201 PARK FUND					TOTAL:	72.29

VENDOR SET: 01 City of Mitchell

ITEMS PRINTED: PAID, UNPAID

PACKET: 07585 MEETING EFT 12.15.2025

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5150 PALACE TRANSIT

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09703	AMAZON CAPITAL SERVICES	I-1LCV-MP7L-KHRG	218-45150-42511	DOOR SENSOR	000040	19.98
DEPARTMENT 5150 PALACE TRANSIT					TOTAL:	19.98

VENDOR SET: 01 City of Mitchell

ITEMS PRINTED: PAID, UNPAID

PACKET: 07585 MEETING EFT 12.15.2025

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5180 JVCC

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09703	AMAZON CAPITAL SERVICES	I-1746-RQ3K-94PV	218-45180-42500	EXIT DETECTOR TIMER	000040	117.23
01-09703	AMAZON CAPITAL SERVICES	I-1YKR-GJVD-4J1H	218-45180-42600	SIGN HOLDER	000040	29.49
DEPARTMENT 5180 JVCC					TOTAL:	146.72
FUND 218 COMMUNITY SERVICES					TOTAL:	166.70

VENDOR SET: 01 City of Mitchell

ITEMS PRINTED: PAID, UNPAID

PACKET: 07585 MEETING EFT 12.15.2025

FUND : 613 CORN PALACE

DEPARTMENT: 5650 CORN PALACE

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09703	AMAZON CAPITAL SERVICES	I-1XH9-3QFG-97C6	613-45650-42600	STUD FINDER	000040	33.97
DEPARTMENT 5650 CORN PALACE						TOTAL: 33.97
FUND 613 CORN PALACE						TOTAL: 33.97
REPORT GRA TOTAL:						2,106.47

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2025	101-41110-42600	SUPPLIES & MATERIALS	35.68	1,000	373.68				
	101-41220-42600	SUPPLIES & MATERIALS	13.99	500	199.22				
	101-41420-42650	UNIFORMS	91.91	1,500	527.54				
	101-41440-42600	SUPPLIES & MATERIALS	17.95	3,500	1,148.12				
	101-41935-42600	SUPPLIES	763.98	1,000	1,184.14-	Y			
	101-41935-42920	COMPUTER SOFTWARE	910.00	116,115	6,316.00-	Y			
	201-45140-42600	SUPPLIES & MATERIALS	72.29	35,027	191.21-	Y			
	218-45150-42511	GARAGE REPAIR & MAINTENANC	19.98	20,000	10,341.13				
	218-45180-42500	REPAIR & MAINTENANCE	117.23	5,000	1,227.15				
	218-45180-42600	SUPPLIES & MATERIALS	29.49	5,900	1,571.25				
	613-45650-42600	SUPPLIES & MATERIALS	33.97	0	57,602.31-	Y			
** 2025 YEAR TOTALS			2,106.47						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1110	CITY COUNCIL	35.68
101-1220	CITY ADMINISTRATOR	13.99
101-1420	FINANCE	91.91
101-1440	HUMAN RESOURCES	17.95
101-1935	INFORMATION TECHNOLOGY	1,673.98

101 TOTAL	GENERAL	1,833.51
201-5140	RECREATION CENTER	72.29

201 TOTAL	PARK FUND	72.29
218-5150	PALACE TRANSIT	19.98
218-5180	JVCC	146.72

218 TOTAL	COMMUNITY SERVICES	166.70
613-5650	CORN PALACE	33.97

613 TOTAL	CORN PALACE	33.97

** TOTAL **		2,106.47

NO ERRORS

** END OF REPORT **

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 15, 2025	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Request from Jensen Design Build for Reimbursement for Demo Fees at Mitchell Regional Landfill		
Explanation/Background of Agenda Item Requested:	Jeremy Jensen, owner of Jensen Design Build, LLC has requested reimbursement of landfill fees for the demolition of an older out-building. Mr. Jensen plans on building a storage building in the location of the demolished building. The existing building is approximately 136' by 22'. It is estimated that approximately 40 tons would be hauled to the landfill which the landfill would charge \$48 per ton for a total estimated cost of \$1,920.		







CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

December 1, 2025

Jerry Soholt, Chairman
SD Board of Water and Natural Resources
SD Dept. of Environmental and Natural Resources PMB 2020
Joe Foss Building 523 East Capitol
Pierre, South Dakota 57501-3182

Dear Chairman Soholt,

The City of Mitchell received a \$1,519,868 Consolidated Water Facilities Construction Program Grant (2023G-100) in April 2022, the intent of which was to assist with financing construction of Phase 2 of the City's wastewater treatment facility improvements project. Due to the scope of the project and necessary preparatory work, construction did not begin until the summer of 2024. Although the City has spent approximately \$14.2 million thus far on the project, it does not appear we will be able to draw the full amount of the grant by the April 2026 expiration date. Therefore, the City of Mitchell respectfully requests the Board of Water and Natural Resources to amend the grant agreement by increasing the grant percentage rate from 5.1% to 10%. This increase, coupled with the remaining project expenses, will enable the City to access the entire CWFCP award prior to the grant's expiration date.

If you have questions regarding this matter, please contact city engineer Joe Schroeder at (605) 995-8433. Thank you.

Yours Sincerely,

Mr. Jordan Hanson, Mayor
City of Mitchell

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 15, 2025	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	602-43340-43200, \$2,500,000 (2026 Budget Item)		
Agenda Item:	Action to Approve Amendment #1 to Agreement #A2025-56, Water Department Distribution Building Project #2026-1 with Ciavarella Design		
Explanation/Background of Agenda Item Requested:	The City Council approved a design agreement with Ciavarella Design for a new Water Distribution building which would be located east of the current ground storage tank and pumping facility. Staff has requested that Ciavarella Design include a precast building alternate to the bid package. Original Contract Amount - \$143,300 Amendment No. 1 - \$6,500 New Contract Amount - \$149,800 Staff recommends Council approval of the attached amendment with Ciavarella Design and authorize the Mayor to sign on their behalf. Additional Project Background The new building will include two offices, break room/conference room, shop space to accommodate our equipment, cold storage and a location to store pipe material. The old building at the previous water treatment plant site will be repurposed for a City use, to be determined.		



Ciavarella Design, Inc.
1600 N Main St
Mitchell, SD 57301
(605) 996-3735

AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Project: Mitchell Water Department Maintenance Facility

Date: 11/24/2025

Owner: City of Mitchell

Architect: Ciavarella Design, Inc.

Agreement Date: September 15, 2025

Description of Amendment:

The Agreement is hereby amended to include design services for a **precast building alternate** in lieu of a pre-engineered metal building, as requested by the Owner.

Compensation:

The Owner shall pay the Architect an additional **\$6,500** for the services described above. This additional fee shall be incorporated into the compensation provisions of the Agreement.

All Other Terms:

All other terms and conditions of the original Agreement remain unchanged.

Signatures:

Owner: _____ Date: _____

Architect: *Ken Ding* Date: 11/25/2025

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 15, 2025	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	230-43500-42510, \$10,000		
Agenda Item:	Action to Approve Agreement #A2025-71, Use of Fuel Tax Funds with SD Department of Transportation Air, Rail, and Transit		
Explanation/Background of Agenda Item Requested:	The City of Mitchell Airport participated in the state wide Airport Maintenance program in 2024 which completed chip sealing work on various taxiways. The total project cost was \$276,195.96 of which the City was responsible for \$13,809.80. City staff requested to be reimbursed for a portion of the improvements from the South Dakota Department of Transportation Fuel Tax Fund. The attached agreement reimburses the City \$4,000 for the improvements. Staff recommends council approval and to grant authorization for the Mayor to sign.		

Assistance Listings No. 20.106

**STATE OF SOUTH DAKOTA
DEPARTMENT OF TRANSPORTATION
DIVISION OF FINANCE & MANAGEMENT
OFFICE OF AIR, RAIL, AND TRANSIT
BECKER-HANSEN BUILDING
PIERRE, SOUTH DAKOTA
FOR
PROJECT NO. AP0037-2025**

This Agreement is made and entered into by and between the State of South Dakota, acting by and through its Department of Transportation, referred to in this Agreement as the "STATE," and the city of Mitchell, South Dakota, referred to in this Agreement as the "SPONSOR."

1. BACKGROUND:

- A. The STATE and the SPONSOR have entered into an Agency Agreement for the purpose of establishing, constructing, and maintaining an airport on a portion of Sections Twenty Eight (28), Twenty Nine (29), and Thirty Three (33) of Township One Hundred Four North (104N), Range Sixty West (60W), Fifth (5th) Prime Meridian, Davison County, South Dakota, referred to in this Agreement as the "Airport."
- B. The SPONSOR requested financial assistance from the STATE for the development of the Airport.
- C. The SPONSOR acquired satisfactory title to the property on which the Airport will be located and indicated the SPONSOR'S desire to use the same for an Airport.
- D. The SPONSOR proposes the development of the Airport will consist of the following described items, referred to in this Agreement as the "Project":

Reimbursement for a portion of local share costs of the 2024 pavement maintenance project

- E. The total estimated cost of the Project is shown on the Engineer's Estimate, entitled "Summary of Project Costs," attached to this Agreement as Exhibit A.

NOW, THEREFORE, in consideration of these facts and the mutual covenants contained in this Agreement, the Parties agree as follows:

2. TERM

The effective date of this Agreement is **November 20, 2025**.

3. PAYMENT

- A. Pursuant to and for the purposes of carrying out the provisions of SDCL 50-7-15, the STATE will share in the cost of the Project in the amount of **one hundred percent (100%) of the total eligible Project costs, but in no event will the STATE'S TOTAL SHARE exceed the amount of Four Thousand Dollars and No Cents (\$4000.00)**. The STATE will pay the STATE'S share of the eligible Project costs from the SPONSOR'S allocated fuel tax account.
- B. The SPONSOR will pay subcontractors or suppliers within fifteen (15) days of receiving payment for work that is submitted for progress payment by the STATE. If the SPONSOR withholds payment

beyond this time period, the SPONSOR will submit written justification to the STATE, upon request. If it is determined that a subcontractor or supplier has not received payment due without just cause, the STATE may withhold future estimated payments or may direct the SPONSOR to make such payment to the subcontractor or supplier.

4. TERMINATION

- A. For Convenience. The STATE may, with the concurrence of the SPONSOR, terminate and cancel this Agreement if both parties agree in writing that the continuation of the Project would not produce beneficial results commensurate with the further expenditure of funds.
- B. For Cause. The STATE may, by written notice to the SPONSOR, terminate the Project and cancel this Agreement for any of the following reasons:
 - i. The SPONSOR takes any action pertaining to this Agreement without the STATE'S approval when, under the terms of this Agreement, the STATE'S approval is required.
 - ii. The commencement, prosecution, or timely completion of the Project by the SPONSOR is, for any reason, rendered improbable, impossible, or illegal.
 - iii. The SPONSOR is in default under any provision of this Agreement.

5. SPONSOR ASSURANCES

- A. The SPONSOR will operate the Airport as such for the use and benefit of the public. The SPONSOR will operate and maintain the Airport as a public use facility for a minimum of twenty (20) years from the date of this Agreement.
- B. The SPONSOR will not exercise, grant, or permit any exclusive right for the use of the Airport. This provision will not be construed to prohibit the granting or exercising of an exclusive right for the furnishing of non-aviation products and supplies or any services of a non-aeronautical nature.
- C. The SPONSOR will suitably operate and maintain the Airport and all facilities on or connected with which are necessary for airport purposes. The SPONSOR will not allow facilities on Airport property which would interfere with the SPONSOR'S use for aeronautical purposes in a safe manner. Essential facilities, including night lighting systems, when installed, will be operated in such a manner as to assure their availability to all users of the Airport.
- D. Insofar as is within the SPONSOR'S powers, the SPONSOR will prevent the use of any land either within or outside the boundaries of Airport in any manner, including construction, which would create a hazard to the landing, taking-off, or maneuvering of aircraft at the Airport, or otherwise limit the usefulness of the Airport. The SPONSOR will notify the STATE as soon as any information is known which may cause or create such hazards to the Airport.
- E. The SPONSOR will not enter into any transaction which would operate to deprive the SPONSOR of any of the rights and powers necessary to perform any or all of the covenants made in this Agreement, unless by such transaction the obligation to perform all such covenants is assumed by another public agency. If an arrangement is made for management or operation of Airport by an agency or person other than the SPONSOR or an employee of the SPONSOR, the SPONSOR will reserve sufficient powers and authority to ensure that the Airport will be operated and maintained in accordance with these covenants.

6. SPECIAL CONDITIONS

The SPONSOR must submit any proposed change affecting the Project to the STATE in writing for the STATE'S approval prior to any change.

7. SUBCONTRACTORS

The SPONSOR will include provisions in its subcontracts requiring its subcontractors to comply with the applicable provisions of this Agreement, to indemnify the STATE, and to provide insurance coverage for the benefit of the STATE in a manner consistent with this Agreement. The SPONSOR will cause its subcontractors, agents, and employees to comply with applicable federal, state, and local laws, regulations, ordinances, guidelines, permits, and requirements and will adopt such review and inspection procedures as are necessary to assure such compliance. Failure to comply with federal requirements related to right-of-way, environmental clearances, utilities, contract provisions, and the bid letting process could jeopardize future federal funding.

8. AMENDMENT

This Agreement may not be amended, except in writing, which writing will be expressly identified as a part of this Agreement and be signed by an authorized representative of each of the parties to this Agreement.

9. INDEMNIFICATION

The SPONSOR will indemnify the STATE, its officers, agents, and employees against any and all actions, suits, damages, liability, or other proceeding which may arise as a result of the SPONSOR performing services under this Agreement. This section does not require the SPONSOR to be responsible for or defend against claims or damages arising solely from acts or omissions of the STATE, its officer, agents, or employees.

10. FUNDING AVAILABILITY

This Agreement depends upon the continued availability of appropriated funds and expenditure authority from the Legislature for this purpose. If for any reason the Legislature fails to appropriate funds or grant expenditure authority, or funds become unavailable by operation of law or federal funds reductions, the Agreement may be terminated by the STATE. Termination for any of these reasons is not a default by the STATE nor does it give rise to a claim against the STATE.

11. AUDIT

The SPONSOR will maintain an accurate cost accounting system for all costs incurred under this Agreement with costs clearly identified with activities performed under this Agreement. All Project charges will be subject to audit in accordance with the STATE'S current procedures and 2 CFR Part 200.

12. EXAMINATION OF RECORDS

Upon reasonable notice, the SPONSOR will allow the STATE or U.S. Department of Transportation representatives to examine all records of the SPONSOR related to this Agreement during the SPONSOR'S normal business hours. The SPONSOR will keep all such records for a period of three (3) years after the date of final payment by the STATE under this Agreement and all other pending matters are closed.

13. AMERICANS WITH DISABILITIES ACT

The SPONSOR will provide services in compliance with the American with Disabilities Act of 2016, and any amendments.

14. DISBARMENT

The SPONSOR certifies, by signing this Agreement, that neither the SPONSOR nor the SPONSOR'S principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency.

15. COMPLIANCE

In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the SPONSOR is encouraged to:

- A. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging while driving when performing any work for or on behalf of the federal government, including work relating to a grant or subgrant.
- B. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - i. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - ii. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

16. CERTIFICATION OF NO PROHIBITED STATE LEGISLATOR INTEREST

The SPONSOR (i) understands neither a state legislator nor a business in which a state legislator has an ownership interest may be directly or indirectly interested in any contract with the State that was authorized by any law passed during the term for which that legislator was elected, or within one year thereafter, and (ii) has read South Dakota Constitution Article 3, Section 12 and has had the opportunity to seek independent legal advice on the applicability of that provision to this Agreement. By signing this Agreement, the SPONSOR hereby certifies that this Agreement is not made in violation of the South Dakota Constitution Article 3, Section 12.

17. SIGNATURE AUTHORITY

The SPONSOR has designated its Mayor as the SPONSOR'S authorized representative and has empowered the Mayor with the authority to sign this Agreement on behalf of the SPONSOR. A copy of the SPONSOR'S Commission minutes or resolution authorizing the execution of this Agreement by the Mayor as the SPONSOR'S authorized representative is attached to this Agreement as **Exhibit B**.

[SIGNATURE PAGE FOLLOWS]

This Agreement has been executed by the STATE and the SPONSOR, acting by and through their duly authorized representatives.

City of Mitchell, South Dakota

State of South Dakota
Department of Transportation

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Its: Mayor

Its: Program Manager
Office of Air, Rail, and Transit

Date: _____

Date: _____

Attest:

By: _____

Printed Name: _____

City Auditor/Clerk

(City Seal)

City of Mitchell | Engineering
612 North Main Street | Mitchell, SD 57301
Phone: 605-995-8435 | Fax: 605-995-8410
CityOfMitchell.org



November 4, 2025

**Nancy Hiller, Transportation Specialist
Division of Finance & Management
Office of Air-Rail-Transit-SDDOT
700 East Broadway Avenue
Pierre, SD 57501-2586**

**RE: City of Mitchell Fuel Tax Fund
Mitchell Municipal Airport
Project #3-46-4600-30-2024
Pavement Maintenance**

Dear Ms. Hiller

The City of Mitchell is requesting to use a portion of its Fuel Tax Funds in the amount of \$4,000.00 for partial payment of Invoice # S00143862 dated 10-8-2025.

Enclosed is a copy of the bill and the City of Mitchell check paying \$9,809.80 of the invoice.

If you have any questions, please contact the below signed.

Thank you!

A handwritten signature in blue ink, appearing to read "Joe Schroeder".

**Joe Schroeder, P.E.
Public Works Director
Joe.Schroeder@cityofmitchellsd.gov**

**cc: Finance Officer
File**

\$9,809.52 fuel tax account balance
Outside expectations

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: December 15, 2025 Requested By: Dean Knippling

Desired Action of City Council: Approve

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item: Action to Approve Agreement #A2025-72, Contract for E911 Services between Mitchell and Surrounding Counties

Explanation/Background of Agenda Item Requested: The City has been providing E-911 and traffic services to nearby counties for many years. In an effort to simplify the process, staff has refashioned the terms previously in place that will now require the contracted counties to submit 95% of the 9-1-1 surcharge money received each month to the City of Mitchell. In addition, each county will pay an annual capital services fee of \$3,000 and the traffic services fee that increases by 5% per year, continuing from the 2025 contract amount.

Projected Revenues:

Mitchell Regional 911
Projected 2026 Revenue
E-911 County Contracts

	2022	2023	2024	2025	2026
Aurora	\$33,793.70	\$36,503.70	\$39,430.50	\$42,574.10	\$56,217.39
Traffic	5,069.06	5,475.56	5,914.58	6,386.12	6,796.98
Brule/Lyman	\$72,213.77	\$78,004.77	\$84,259.05	\$90,976.61	\$97,207.69
Traffic	10,832.07	11,700.72	12,638.86	13,646.49	14,509.45
Hanson	\$41,537.57	\$44,868.57	\$48,466.05	\$52,330.01	\$62,759.85
Traffic	6,230.64	6,730.29	7,269.91	7,849.50	8,563.64
Hutchinson	\$91,567.21	\$98,910.21	\$106,840.65	\$115,358.53	\$122,127.52
Traffic	13,735.08	14,836.53	16,026.10	17,303.78	18,376.82
McCook	\$70,056.46	\$75,674.46	\$81,741.90	\$88,258.78	\$96,674.96
Traffic	10,508.47	11,351.17	12,261.29	13,238.82	14,059.11
Capital Fee For All Five Counties	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
TOTAL	\$370,544.03	\$399,055.98	\$429,848.89	\$462,922.74	\$512,293.41

County Population Info: (Based on 2010 Data)

Aurora: 2,747
Brule/Lyman: 5,864
Hanson: 3,461
Hutchinson: 7,427
McCook: 5,682

CONTRACT FOR E-911 SERVICES BETWEEN
THE CITY OF MITCHELL AND HUTCHINSON COUNTY

Whereas, Hutchinson County, South Dakota, ("County"), recognizes the need for the efficient and consolidated E-911 service and for specific Public Safety Answering Point ("PSAP") service; and

Whereas, County desires to obtain the said service through the E-911 and PSAP system operated by the City of Mitchell, ("City"), by and through its Police Department; and

Whereas, the City agrees with County to provide E-911 and PSAP service to the citizens and persons within County's geographic jurisdiction, which includes such municipalities as Parkston, Freeman, Menno, Tripp, Dimock and Olivet, for and on behalf of County, on the following considerations stated herein, it is AGREED by and between the City and County as follows:

1. **TERM OF CONTRACT.** This contract shall run for a term of 5 years commencing January 1, 2026 ending on December 31, 2030 consistent with the further terms provided herein.

2. **FEES AND CHARGES.** In consideration of the service to be provided by City, County agrees to pay the following charges:

- A. *E-911 Surcharge.* County agrees to pay to City 95% of the revenues received by County from the E-911 telephone surcharge distributed by the South Dakota Department of Public Safety. County shall make such payment to City each month within ten (10) business days of receipt of such funds from the South Dakota Department of Public Safety.
- B. *Annual Capital Fee.* County shall pay an annual fee of \$3,000 each year this agreement is in effect which City agrees to use for capital improvements to the E-911 and related systems. City will send an invoice to County in January of each year and County will pay the Annual Capital Fee no later than January 31st of each year this contract remains in effect.
- C. *Traffic Services Fee.* If County has opted for City to provide Traffic Services, County shall pay any fees applicable under the Traffic Services Attachment.
- D. All payments to be mailed to Dawn Niehoff at the address provided under Section 6B below.

3. **COUNTY RESPONSIBILITIES.** County shall:

- A. Provide, at its sole expense, all requisite telephone, radio links, and other connections necessary to connect to the City's system, to the extent

required by the City in its sole discretion. Failure of County to provide and maintain said systems shall excuse City from its duty to provide services pursuant to this agreement.

- B. Provide to the City, a continuously updated list of emergency contact numbers to the public safety and/or emergency service contact points or persons within County, who shall be notified by the City upon receipt by City of an E-911 call from within County. The County representative that provides and/or updates the emergency contact numbers shall attest to the accuracy of the information provided. County shall notify the City in writing at least 3 days prior to the effective date of any change to the list of emergency contact numbers and the notice must specify the exact date and time that the change is to be implemented. The City is entitled to rely on the list of emergency contact numbers as provided and updated by County and the City is not responsible for inaccurate numbers provided by or on behalf of the County. County must confirm in writing the accuracy of the numbers at least annually. County shall provide the list and any updates directly to the City's point of contact specified herein. The City will confirm receipt of the list and any updates in writing. No update to the list shall be effective until the City has provided the written notice of receipt.

4. **SERVICES TO BE PROVIDED BY CITY.** The City, by and through its Police Department, shall:

- A. Provide telephone, radio, recording, and computer equipment necessary for E-911 telephone connection completion at the location of the Mitchell Police Department.
- B. Provide monthly activity reports to County as shall be deemed appropriate by the City's Chief of Police.
- C. The Mitchell Police Department will answer all incoming E-911 calls it receives coming from County's jurisdiction and will:
 - (1) Relay notification of request for emergency services and/or other applicable information received by E-911 call from within County's jurisdiction to the appropriate County agency pursuant to the list of emergency contact numbers, or via other communication methods as mutually agreed. In any event, notification to the County's Sheriff, or Sheriff's Deputy, shall constitute completed relay of notice and information under this agreement.
 - (2) Acknowledge receipt of such relayed request for emergency services and/or applicable information from the responding

units of the appropriate public safety agency. The City shall not be obligated to provide support services beyond notification and receipt or acknowledgement of notification as provided herein.

- D. Provide other services as may be specified in the Traffic Services Attachment attached hereto and incorporated by reference.

5. GENERAL PROVISIONS.

- A. The City WILL NOT DISPATCH, and has no dispatch or other operational control or authority over, any County agency, employee, or other representative for support services, NCIC, NLETS, status of units, nor for any other purpose, pursuant to the terms of this contract.
- B. Security or fire alarm terminations at City's Police Department will not be permitted or accepted via 911-telephone service connection.
- C. County agrees that it shall indemnify and hold harmless the City, its agents, representatives, and employees, from and against all claims, damages, losses, and expenses resulting from any negligent act or omission of County and from any discontinuation of service due to circumstances beyond the City's control.
- D. Nothing contained herein shall prevent or inhibit the City, County, and/or any public safety or emergency service agency within County's jurisdiction, from establishing any standard operating procedure consistent with this agreement, for carrying out the operations to be conducted pursuant to this agreement.
- E. The City shall not be responsible under this agreement for providing any emergency service within County's jurisdiction. No provision of this agreement shall be interpreted so as to impose any responsibility upon the City for providing any emergency service within County's jurisdiction. This provision shall not prevent the City, or any of its public safety or emergency service agencies from providing emergency assistance to County or any agency or governmental subdivision within County's jurisdiction, to the same effect as such emergency assistance may be provided outside of this agreement.
- F. County shall be responsible for providing its own technical support for any equipment necessary for it to connect to City's system pursuant to this agreement. If there is a disruption in service, County should first conduct troubleshooting on their own equipment prior to contacting City. If City staff identify and/or resolve a technical issue with County's equipment in order to restore service, County shall be responsible for the costs of said

City staff member's time and expenses in identifying and resolving said County equipment issue. In such event, City will provide a separate bill for such services which County shall pay within 30 days. City will not bill for issues where the disruption arose from a problem with City equipment.

6. OFFICIAL NOTICES.

- A. All official written notices required to be provided by the City to County shall be given to the following person(s) at the contact information provided here:

Name:
Phone:
Fax:
Email:
Address:

Name:
Phone:
Fax:
Email:
Address:

- B. All official written notices required to be provided by County to City shall be given to the following person(s) at the contact information provided here:

Name: Police Chief Dean Knippling
Phone: 605-995-8400
Fax: 605-995-8486
Email: dean.knippling@cityofmitchellsd.gov
Address: 201 W 1st Ave, Mitchell SD 57301

Name: Communications Supervisor Dawn Niehoff
Phone: 605-995-8400
Fax: 605-995-8486
Email: dawn.niehoff@cityofmitchellsd.gov
Address: 201 W 1st Ave, Mitchell SD 57301

- C. The persons and contact information listed in this section may be changed at any time by either party by providing written notice to the other party of the change.

7. AMENDMENT TO CONTRACT. This contract may only be amended upon authorization of the respective governing bodies of each party.

8. **TERMINATION.** Either party may terminate this agreement upon six (6) months written notice of intent to terminate. In the event of such termination, County shall be obligated to pay the City all charges which shall accrue under this contract through the termination date. Should County default in the payment of charges payable to the City, then City may discontinue service and terminate this agreement; provided however that service shall not be terminated unless City shall first give written notice of default to County, and County fails to cure such default within 30 days of such notice. Termination of service by the City in the event any such default is not timely cured shall not operate as a waiver or release of County from any claims the City may have against County for breach of contract, or for any other resultant cause of action.

9. **CONTRACT BETWEEN GOVERNMENT ENTITIES.** Nothing herein shall be deemed to extend any governmental or proprietary responsibilities of the City to any person who may be affected by the performance or non-performance by the City under this agreement. This agreement is solely between the respective governing entities of the City and County, as is authorized and provide by law. The obligations and duties of the City hereunder are solely contractual with County.

10. **IMMUNITIES.** City expressly reserves any and all immunities and defenses available to it and/or its agents, representatives, and employees. The City does not waive any defense or immunities otherwise available by entering into this agreement.

11. **FORCE MAJEURE.** City shall be excused from performance in the event of acts or circumstances outside of City's control which prevent City from carrying out its contractual duties and obligations or make such performance impracticable. In such event, City will seek to reestablish performance as soon as practicable. If City determines that it is unable to reasonably resume performance due to such circumstances, City may terminate this Contract without any penalty or liability.

This agreement is approved and authorized by the respective governing bodies of the parties hereto in conformance with SDCL 1-24-8.

[SIGNATURE PAGE TO FOLLOW]

HUTCHINSON COUNTY, SOUTH DAKOTA

Bruce Henke
(name)
Hutchinson County Commission Chairperson

Date: 9/23/25

Matthew Cox, Deputy Auditor
(name)
Hutchinson County Auditor



CITY OF MITCHELL, SOUTH DAKOTA

Jordan Hanson
Mayor

Date: _____

ATTEST:

Michelle Bathke
City Finance Officer

(seal)

TRAFFIC SERVICES ATTACHMENT

In addition to the base Contract for E-911 Services between the parties, County and City further agree to the supplementary terms and conditions relating to Traffic Services contained in this attachment.

1. City will provide the following Traffic Services by and through its operation of the Mitchell Regional 911 Center.
 - A. County may radio into Mitchell Regional 911 Center upon making a traffic stop.
 - B. To radio into Mitchell Regional 911 Center for Driver's License and Vehicle Registration Checks related to traffic stops.
 - C. Mitchell Regional 911 Center monitors the traffic stop and do timed status checks until the traffic stop is complete.
2. The annual fee for such Traffic Services will be \$18,376.82 for the first year and such fee shall increase by five (5) percent each year. City will send an invoice to County in January of each year and County will pay the annual fee for Traffic Services no later than January 31st of each year this contract remains in effect.
3. County agrees that this service is not to be used for routine requests with reference to driver's license and vehicle registration checks. This will only be done in conjunction with a traffic stop. The routine checks which do not involve a traffic stop should use other means to secure that information.
4. County further agrees that the purpose of this attachment is to assist with traffic stops (10-44) and is not for routine police radio traffic.
5. That this attachment for Traffic Services shall have the same term as the base Contract unless the parties mutually agree to a different term in writing.
6. In the event of a conflict between the terms of this attachment and the base Contract, the terms of the base Contract shall have priority over the terms of this attachment.

CONTRACT FOR E-911 SERVICES BETWEEN
THE CITY OF MITCHELL AND MCCOOK COUNTY

Whereas, McCook County, South Dakota, ("County"), recognizes the need for the efficient and consolidated E-911 service and for specific Public Safety Answering Point ("PSAP") service; and

Whereas, County desires to obtain the said service through the E-911 and PSAP system operated by the City of Mitchell, ("City"), by and through its Police Department; and

Whereas, the City agrees with County to provide E-911 and PSAP service to the citizens and persons within County's geographic jurisdiction, which includes such municipalities as Salem, Spencer, Montrose, Canistota and Bridgewater, for and on behalf of County, on the following considerations stated herein, it is AGREED by and between the City and County as follows:

1. **TERM OF CONTRACT.** This contract shall run for a term of 5 years commencing January 1, 2026 ending on December 31, 2030 consistent with the further terms provided herein.
2. **FEES AND CHARGES.** In consideration of the service to be provided by City, County agrees to pay the following charges:
 - A. *E-911 Surcharge.* County agrees to pay to City 95% of the revenues received by County from the E-911 telephone surcharge distributed by the South Dakota Department of Public Safety. County shall make such payment to City each month within ten (10) business days of receipt of such funds from the South Dakota Department of Public Safety.
 - B. *Annual Capital Fee.* County shall pay an annual fee of \$3,000 each year this agreement is in effect which City agrees to use for capital improvements to the E-911 and related systems. City will send an invoice to County in January of each year and County will pay the Annual Capital Fee no later than January 31st of each year this contract remains in effect.
 - C. *Traffic Services Fee.* If County has opted for City to provide Traffic Services, County shall pay any fees applicable under the Traffic Services Attachment.
 - D. All payments to be mailed to Dawn Niehoff at the address provided under Section 6B below.
3. **COUNTY RESPONSIBILITIES.** County shall:
 - A. Provide, at its sole expense, all requisite telephone, radio links, and other connections necessary to connect to the City's system, to the extent

required by the City in its sole discretion. Failure of County to provide and maintain said systems shall excuse City from its duty to provide services pursuant to this agreement.

- B. Provide to the City, a continuously updated list of emergency contact numbers to the public safety and/or emergency service contact points or persons within County, who shall be notified by the City upon receipt by City of an E-911 call from within County. The County representative that provides and/or updates the emergency contact numbers shall attest to the accuracy of the information provided. County shall notify the City in writing at least 3 days prior to the effective date of any change to the list of emergency contact numbers and the notice must specify the exact date and time that the change is to be implemented. The City is entitled to rely on the list of emergency contact numbers as provided and updated by County and the City is not responsible for inaccurate numbers provided by or on behalf of the County. County must confirm in writing the accuracy of the numbers at least annually. County shall provide the list and any updates directly to the City's point of contact specified herein. The City will confirm receipt of the list and any updates in writing. No update to the list shall be effective until the City has provided the written notice of receipt.

4. SERVICES TO BE PROVIDED BY CITY. The City, by and through its Police Department, shall:

- A. Provide telephone, radio, recording, and computer equipment necessary for E-911 telephone connection completion at the location of the Mitchell Police Department.
- B. Provide monthly activity reports to County as shall be deemed appropriate by the City's Chief of Police.
- C. The Mitchell Police Department will answer all incoming E-911 calls it receives coming from County's jurisdiction and will:
 - (1) Relay notification of request for emergency services and/or other applicable information received by E-911 call from within County's jurisdiction to the appropriate County agency pursuant to the list of emergency contact numbers, or via other communication methods as mutually agreed. In any event, notification to the County's Sheriff, or Sheriff's Deputy, shall constitute completed relay of notice and information under this agreement.
 - (2) Acknowledge receipt of such relayed request for emergency services and/or applicable information from the responding

units of the appropriate public safety agency. The City shall not be obligated to provide support services beyond notification and receipt or acknowledgement of notification as provided herein.

- D. Provide other services as may be specified in the Traffic Services Attachment attached hereto and incorporated by reference.

5. GENERAL PROVISIONS.

- A. The City WILL NOT DISPATCH, and has no dispatch or other operational control or authority over, any County agency, employee, or other representative for support services, NCIC, NLETS, status of units, nor for any other purpose, pursuant to the terms of this contract.
- B. Security or fire alarm terminations at City's Police Department will not be permitted or accepted via 911-telephone service connection.
- C. County agrees that it shall indemnify and hold harmless the City, its agents, representatives, and employees, from and against all claims, damages, losses, and expenses resulting from any negligent act or omission of County and from any discontinuation of service due to circumstances beyond the City's control.
- D. Nothing contained herein shall prevent or inhibit the City, County, and/or any public safety or emergency service agency within County's jurisdiction, from establishing any standard operating procedure consistent with this agreement, for carrying out the operations to be conducted pursuant to this agreement.
- E. The City shall not be responsible under this agreement for providing any emergency service within County's jurisdiction. No provision of this agreement shall be interpreted so as to impose any responsibility upon the City for providing any emergency service within County's jurisdiction. This provision shall not prevent the City, or any of its public safety or emergency service agencies from providing emergency assistance to County or any agency or governmental subdivision within County's jurisdiction, to the same effect as such emergency assistance may be provided outside of this agreement.
- F. County shall be responsible for providing its own technical support for any equipment necessary for it to connect to City's system pursuant to this agreement. If there is a disruption in service, County should first conduct troubleshooting on their own equipment prior to contacting City. If City staff identify and/or resolve a technical issue with County's equipment in order to restore service, County shall be responsible for the costs of said

City staff member's time and expenses in identifying and resolving said County equipment issue. In such event, City will provide a separate bill for such services which County shall pay within 30 days. City will not bill for issues where the disruption arose from a problem with City equipment.

6. OFFICIAL NOTICES.

- A. All official written notices required to be provided by the City to County shall be given to the following person(s) at the contact information provided here:

Name: Brad Stiefvater, Jr, Emergency Manager
Phone: 605-421-8392
Fax: 605-425-2555
Email: mcems2@triotel.net
Address: PO Box 309, Salem SD 57058

Name: Geralyn Sherman, McCook County Auditor
Phone: 605-4725-2791
Fax: n/a
Email: mccoekaud@triotel.net
Address: PO Box 190, Salem SD 57058

- B. All official written notices required to be provided by County to City shall be given to the following person(s) at the contact information provided here:

Name: Police Chief Dean Knippling
Phone: 605-995-8400
Fax: 605-995-8486
Email: dean.knippling@cityofmitchellsd.gov
Address: 201 W 1st Ave, Mitchell SD 57301

Name: Communications Supervisor Dawn Niehoff
Phone: 605-995-8400
Fax: 605-995-8486
Email: dawn.niehoff@cityofmitchellsd.gov
Address: 201 W 1st Ave, Mitchell SD 57301

- C. The persons and contact information listed in this section may be changed at any time by either party by providing written notice to the other party of the change.

7. AMENDMENT TO CONTRACT. This contract may only be amended upon authorization of the respective governing bodies of each party.

8. TERMINATION. Either party may terminate this agreement upon six (6) months written notice of intent to terminate. In the event of such termination, County shall be obligated to pay the City all charges which shall accrue under this contract through the termination date. Should County default in the payment of charges payable to the City, then City may discontinue service and terminate this agreement; provided however that service shall not be terminated unless City shall first give written notice of default to County, and County fails to cure such default within 30 days of such notice. Termination of service by the City in the event any such default is not timely cured shall not operate as a waiver or release of County from any claims the City may have against County for breach of contract, or for any other resultant cause of action.

9. CONTRACT BETWEEN GOVERNMENT ENTITIES. Nothing herein shall be deemed to extend any governmental or proprietary responsibilities of the City to any person who may be affected by the performance or non-performance by the City under this agreement. This agreement is solely between the respective governing entities of the City and County, as is authorized and provide by law. The obligations and duties of the City hereunder are solely contractual with County.

10. IMMUNITIES. City expressly reserves any and all immunities and defenses available to it and/or its agents, representatives, and employees. The City does not waive any defense or immunities otherwise available by entering into this agreement.

11. FORCE MAJEURE. City shall be excused from performance in the event of acts or circumstances outside of City's control which prevent City from carrying out its contractual duties and obligations or make such performance impracticable. In such event, City will seek to reestablish performance as soon as practicable. If City determines that it is unable to reasonably resume performance due to such circumstances, City may terminate this Contract without any penalty or liability.

This agreement is approved and authorized by the respective governing bodies of the parties hereto in conformance with SDCL 1-24-8.

[SIGNATURE PAGE TO FOLLOW]

MCCOOK COUNTY, SOUTH DAKOTA

Charles Medlbeck
(name)

McCook County Commission Chairperson

Date: 9-4-2025



Geraldyn Sherman
(name)

McCook County Auditor

CITY OF MITCHELL, SOUTH DAKOTA

Jordan Hanson
Mayor

Date: _____

ATTEST:

Michelle Bathke
City Finance Officer

(seal)

TRAFFIC SERVICES ATTACHMENT

In addition to the base Contract for E-911 Services between the parties, County and City further agree to the supplementary terms and conditions relating to Traffic Services contained in this attachment.

1. City will provide the following Traffic Services by and through its operation of the Mitchell Regional 911 Center.
 - A. County may radio into Mitchell Regional 911 Center upon making a traffic stop.
 - B. To radio into Mitchell Regional 911 Center for Driver's License and Vehicle Registration Checks related to traffic stops.
 - C. Mitchell Regional 911 Center monitors the traffic stop and do timed status checks until the traffic stop is complete.
2. The annual fee for such Traffic Services will be \$14,509.11 for the first year and such fee shall increase by five (5) percent each year. City will send an invoice to County in January of each year and County will pay the annual fee for Traffic Services no later than January 31st of each year this contract remains in effect.
3. County agrees that this service is not to be used for routine requests with reference to driver's license and vehicle registration checks. This will only be done in conjunction with a traffic stop. The routine checks which do not involve a traffic stop should use other means to secure that information.
4. County further agrees that the purpose of this attachment is to assist with traffic stops (10-44) and is not for routine police radio traffic.
5. That this attachment for Traffic Services shall have the same term as the base Contract unless the parties mutually agree to a different term in writing.
6. In the event of a conflict between the terms of this attachment and the base Contract, the terms of the base Contract shall have priority over the terms of this attachment.

CONTRACT FOR E-911 SERVICES BETWEEN
THE CITY OF MITCHELL AND AURORA COUNTY

Whereas, Aurora County, South Dakota, ("County"), recognizes the need for the efficient and consolidated E-911 service and for specific Public Safety Answering Point ("PSAP") service; and

Whereas, County desires to obtain the said service through the E-911 and PSAP system operated by the City of Mitchell, ("City"), by and through its Police Department; and

Whereas, the City agrees with County to provide E-911 and PSAP service to the citizens and persons within County's geographic jurisdiction, which includes such municipalities as Plankinton, White Lake and Stickney, for and on behalf of County, on the following considerations stated herein, it is AGREED by and between the City and County as follows:

1. **TERM OF CONTRACT.** This contract shall run for a term of 5 years commencing January 1, 2026 ending on December 31, 2030 consistent with the further terms provided herein.
2. **FEES AND CHARGES.** In consideration of the service to be provided by City, County agrees to pay the following charges:
 - A. *E-911 Surcharge.* County agrees to pay to City 95% of the revenues received by County from the E-911 telephone surcharge distributed by the South Dakota Department of Public Safety. County shall make such payment to City each month within ten (10) business days of receipt of such funds from the South Dakota Department of Public Safety.
 - B. *Annual Capital Fee.* County shall pay an annual fee of \$3,000 each year this agreement is in effect which City agrees to use for capital improvements to the E-911 and related systems. City will send an invoice to County in January of each year and County will pay the Annual Capital Fee no later than January 31st of each year this contract remains in effect.
 - C. *Traffic Services Fee.* If County has opted for City to provide Traffic Services, County shall pay any fees applicable under the Traffic Services Attachment.
 - D. All payments to be mailed to Dawn Niehoff at the address provided under Section 6B below.
3. **COUNTY RESPONSIBILITIES.** County shall:
 - A. Provide, at its sole expense, all requisite telephone, radio links, and other connections necessary to connect to the City's system, to the extent required by the City in its sole discretion. Failure of County to provide and maintain said systems shall excuse City from its duty to provide services pursuant to this agreement.

- B. Provide to the City, a continuously updated list of emergency contact numbers to the public safety and/or emergency service contact points or persons within County, who shall be notified by the City upon receipt by City of an E-911 call from within County. The County representative that provides and/or updates the emergency contact numbers shall attest to the accuracy of the information provided. County shall notify the City in writing at least 3 days prior to the effective date of any change to the list of emergency contact numbers and the notice must specify the exact date and time that the change is to be implemented. The City is entitled to rely on the list of emergency contact numbers as provided and updated by County and the City is not responsible for inaccurate numbers provided by or on behalf of the County. County must confirm in writing the accuracy of the numbers at least annually. County shall provide the list and any updates directly to the City's point of contact specified herein. The City will confirm receipt of the list and any updates in writing. No update to the list shall be effective until the City has provided the written notice of receipt.
4. SERVICES TO BE PROVIDED BY CITY. The City, by and through its Police Department, shall:
- A. Provide telephone, radio, recording, and computer equipment necessary for E-911 telephone connection completion at the location of the Mitchell Police Department.
 - B. Provide monthly activity reports to County as shall be deemed appropriate by the City's Chief of Police.
 - C. The Mitchell Police Department will answer all incoming E-911 calls it receives coming from County's jurisdiction and will:
 - (1) Relay notification of request for emergency services and/or other applicable information received by E-911 call from within County's jurisdiction to the appropriate County agency pursuant to the list of emergency contact numbers, or via other communication methods as mutually agreed. In any event, notification to the County's Sheriff, or Sheriff's Deputy, shall constitute completed relay of notice and information under this agreement.
 - (2) Acknowledge receipt of such relayed request for emergency services and/or applicable information from the responding units of the appropriate public safety agency. The City shall not be obligated to provide support services beyond notification and receipt or acknowledgement of notification as provided herein.

- D. Provide other services as may be specified in the Traffic Services Attachment attached hereto and incorporated by reference.

5. GENERAL PROVISIONS.

- A. The City WILL NOT DISPATCH, and has no dispatch or other operational control or authority over, any County agency, employee, or other representative for support services, NCIC, NLETS, status of units, nor for any other purpose, pursuant to the terms of this contract.
- B. Security or fire alarm terminations at City's Police Department will not be permitted or accepted via 911-telephone service connection.
- C. County agrees that it shall indemnify and hold harmless the City, its agents, representatives, and employees, from and against all claims, damages, losses, and expenses resulting from any negligent act or omission of County and from any discontinuation of service due to circumstances beyond the City's control.
- D. Nothing contained herein shall prevent or inhibit the City, County, and/or any public safety or emergency service agency within County's jurisdiction, from establishing any standard operating procedure consistent with this agreement, for carrying out the operations to be conducted pursuant to this agreement.
- E. The City shall not be responsible under this agreement for providing any emergency service within County's jurisdiction. No provision of this agreement shall be interpreted so as to impose any responsibility upon the City for providing any emergency service within County's jurisdiction. This provision shall not prevent the City, or any of its public safety or emergency service agencies from providing emergency assistance to County or any agency or governmental subdivision within County's jurisdiction, to the same effect as such emergency assistance may be provided outside of this agreement.
- F. County shall be responsible for providing its own technical support for any equipment necessary for it to connect to City's system pursuant to this agreement. If there is a disruption in service, County should first conduct troubleshooting on their own equipment prior to contacting City. If City staff identify and/or resolve a technical issue with County's equipment in order to restore service, County shall be responsible for the costs of said City staff member's time and expenses in identifying and resolving said County equipment issue. In such event, City will provide a separate bill for such services which County shall pay within 30 days. City will not bill for issues where the disruption arose from a problem with City equipment.

6. OFFICIAL NOTICES.

- A. All official written notices required to be provided by the City to County shall be given to the following person(s) at the contact information provided here:

Name:
Phone:
Fax:
Email:
Address:

Name:
Phone:
Fax:
Email:
Address:

- B. All official written notices required to be provided by County to City shall be given to the following person(s) at the contact information provided here:

Name: Police Chief Dean Knippling
Phone: 605-995-8400
Fax: 605-995-8486
Email: dean.knippling@cityofmitchellsd.gov
Address: 201 W 1st Ave, Mitchell SD 57301

Name: Communications Supervisor Dawn Niehoff
Phone: 605-995-8400
Fax: 605-995-8486
Email: dawn.niehoff@cityofmitchellsd.gov
Address: 201 W 1st Ave, Mitchell SD 57301

- C. The persons and contact information listed in this section may be changed at any time by either party by providing written notice to the other party of the change.

7. AMENDMENT TO CONTRACT. This contract may only be amended upon authorization of the respective governing bodies of each party.

8. TERMINATION. Either party may terminate this agreement upon six (6) months written notice of intent to terminate. In the event of such termination, County shall be obligated to pay the City all charges which shall accrue under this contract through the termination date. Should County default in the payment of charges payable to the City, then City may discontinue service and terminate this agreement; provided however that service shall not be terminated unless City shall first give written notice of default to County, and County fails to cure such default within 30 days of such notice. Termination of service by the City in the event any such default is not timely cured shall not operate as a waiver or release of County from any claims the City may have against County for breach of contract, or for any other resultant cause of action.

9. **CONTRACT BETWEEN GOVERNMENT ENTITIES.** Nothing herein shall be deemed to extend any governmental or proprietary responsibilities of the City to any person who may be affected by the performance or non-performance by the City under this agreement. This agreement is solely between the respective governing entities of the City and County, as is authorized and provide by law. The obligations and duties of the City hereunder are solely contractual with County.

10. **IMMUNITIES.** City expressly reserves any and all immunities and defenses available to it and/or its agents, representatives, and employees. The City does not waive any defense or immunities otherwise available by entering into this agreement.

11. **FORCE MAJEURE.** City shall be excused from performance in the event of acts or circumstances outside of City's control which prevent City from carrying out its contractual duties and obligations or make such performance impracticable. In such event, City will seek to reestablish performance as soon as practicable. If City determines that it is unable to reasonably resume performance due to such circumstances, City may terminate this Contract without any penalty or liability.

This agreement is approved and authorized by the respective governing bodies of the parties hereto in conformance with SDCL 1-24-8.

[SIGNATURE PAGE TO FOLLOW]

AURORA COUNTY, SOUTH DAKOTA

Clyde D...
(name)
Aurora County Commission Chairperson

Date: 9-18-25

Alexander Urban
(name)
Aurora County Auditor

(seal)

CITY OF MITCHELL, SOUTH DAKOTA

Jordan Hanson
Mayor

Date: _____

ATTEST:

Michelle Bathke
City Finance Officer

(seal)

TRAFFIC SERVICES ATTACHMENT

In addition to the base Contract for E-911 Services between the parties, County and City further agree to the supplementary terms and conditions relating to Traffic Services contained in this attachment.

1. City will provide the following Traffic Services by and through its operation of the Mitchell Regional 911 Center.
 - A. County may radio into Mitchell Regional 911 Center upon making a traffic stop.
 - B. To radio into Mitchell Regional 911 Center for Driver's License and Vehicle Registration Checks related to traffic stops.
 - C. Mitchell Regional 911 Center monitors the traffic stop and do timed status checks until the traffic stop is complete.
2. The annual fee for such Traffic Services will be \$6,796.98 for the first year and such fee shall increase by five (5) percent each year. City will send an invoice to County in January of each year and County will pay the annual fee for Traffic Services no later than January 31st of each year this contract remains in effect.
3. County agrees that this service is not to be used for routine requests with reference to driver's license and vehicle registration checks. This will only be done in conjunction with a traffic stop. The routine checks which do not involve a traffic stop should use other means to secure that information.
4. County further agrees that the purpose of this attachment is to assist with traffic stops (10-44) and is not for routine police radio traffic.
5. That this attachment for Traffic Services shall have the same term as the base Contract unless the parties mutually agree to a different term in writing.
6. In the event of a conflict between the terms of this attachment and the base Contract, the terms of the base Contract shall have priority over the terms of this attachment.

CONTRACT FOR E-911 SERVICES BETWEEN
THE CITY OF MITCHELL AND BRULE COUNTY

Whereas, Brule County, South Dakota, ("County"), recognizes the need for the efficient and consolidated E-911 service and for specific Public Safety Answering Point ("PSAP") service; and

Whereas, County desires to obtain the said service through the E-911 and PSAP system operated by the City of Mitchell, ("City"), by and through its Police Department; and

Whereas, the City agrees with County to provide E-911 and PSAP service to the citizens and persons within County's geographic jurisdiction, which includes such municipalities as Chamberlain, Pukwana, Kimball and the City of Oacoma (Lyman Co), for and on behalf of County, on the following considerations stated herein, it is AGREED by and between the City and County as follows:

1. **TERM OF CONTRACT.** This contract shall run for a term of 5 years commencing January 1, 2026 ending on December 31, 2030 consistent with the further terms provided herein.
2. **FEES AND CHARGES.** In consideration of the service to be provided by City, County agrees to pay the following charges:
 - A. *E-911 Surcharge.* County agrees to pay to City 95% of the revenues received by County from the E-911 telephone surcharge distributed by the South Dakota Department of Public Safety. County shall make such payment to City each month within ten (10) business days of receipt of such funds from the South Dakota Department of Public Safety.
 - B. *Annual Capital Fee.* County shall pay an annual fee of \$3,000 each year this agreement is in effect which City agrees to use for capital improvements to the E-911 and related systems. City will send an invoice to County in January of each year and County will pay the Annual Capital Fee no later than January 31st of each year this contract remains in effect.
 - C. *Traffic Services Fee.* If County has opted for City to provide Traffic Services, County shall pay any fees applicable under the Traffic Services Attachment.
 - D. All payments to be mailed to Dawn Niehoff at the address provided under Section 6B below.
3. **COUNTY RESPONSIBILITIES.** County shall:
 - A. Provide, at its sole expense, all requisite telephone, radio links, and other connections necessary to connect to the City's system, to the extent

required by the City in its sole discretion. Failure of County to provide and maintain said systems shall excuse City from its duty to provide services pursuant to this agreement.

- B. Provide to the City, a continuously updated list of emergency contact numbers to the public safety and/or emergency service contact points or persons within County, who shall be notified by the City upon receipt by City of an E-911 call from within County. The County representative that provides and/or updates the emergency contact numbers shall attest to the accuracy of the information provided. County shall notify the City in writing at least 3 days prior to the effective date of any change to the list of emergency contact numbers and the notice must specify the exact date and time that the change is to be implemented. The City is entitled to rely on the list of emergency contact numbers as provided and updated by County and the City is not responsible for inaccurate numbers provided by or on behalf of the County. County must confirm in writing the accuracy of the numbers at least annually. County shall provide the list and any updates directly to the City's point of contact specified herein. The City will confirm receipt of the list and any updates in writing. No update to the list shall be effective until the City has provided the written notice of receipt.

4. SERVICES TO BE PROVIDED BY CITY. The City, by and through its Police Department, shall:

- A. Provide telephone, radio, recording, and computer equipment necessary for E-911 telephone connection completion at the location of the Mitchell Police Department.
- B. Provide monthly activity reports to County as shall be deemed appropriate by the City's Chief of Police.
- C. The Mitchell Police Department will answer all incoming E-911 calls it receives coming from County's jurisdiction and will:
 - (1) Relay notification of request for emergency services and/or other applicable information received by E-911 call from within County's jurisdiction to the appropriate County agency pursuant to the list of emergency contact numbers, or via other communication methods as mutually agreed. In any event, notification to the County's Sheriff, or Sheriff's Deputy, shall constitute completed relay of notice and information under this agreement.
 - (2) Acknowledge receipt of such relayed request for emergency services and/or applicable information from the responding

units of the appropriate public safety agency. The City shall not be obligated to provide support services beyond notification and receipt or acknowledgement of notification as provided herein.

- D. Provide other services as may be specified in the Traffic Services Attachment attached hereto and incorporated by reference.

5. GENERAL PROVISIONS.

- A. The City WILL NOT DISPATCH, and has no dispatch or other operational control or authority over, any County agency, employee, or other representative for support services, NCIC, NLETS, status of units, nor for any other purpose, pursuant to the terms of this contract.
- B. Security or fire alarm terminations at City's Police Department will not be permitted or accepted via 911-telephone service connection.
- C. County agrees that it shall indemnify and hold harmless the City, its agents, representatives, and employees, from and against all claims, damages, losses, and expenses resulting from any negligent act or omission of County and from any discontinuation of service due to circumstances beyond the City's control.
- D. Nothing contained herein shall prevent or inhibit the City, County, and/or any public safety or emergency service agency within County's jurisdiction, from establishing any standard operating procedure consistent with this agreement, for carrying out the operations to be conducted pursuant to this agreement.
- E. The City shall not be responsible under this agreement for providing any emergency service within County's jurisdiction. No provision of this agreement shall be interpreted so as to impose any responsibility upon the City for providing any emergency service within County's jurisdiction. This provision shall not prevent the City, or any of its public safety or emergency service agencies from providing emergency assistance to County or any agency or governmental subdivision within County's jurisdiction, to the same effect as such emergency assistance may be provided outside of this agreement.
- F. County shall be responsible for providing its own technical support for any equipment necessary for it to connect to City's system pursuant to this agreement. If there is a disruption in service, County should first conduct troubleshooting on their own equipment prior to contacting City. If City staff identify and/or resolve a technical issue with County's equipment in order to restore service, County shall be responsible for the costs of said

City staff member's time and expenses in identifying and resolving said County equipment issue. In such event, City will provide a separate bill for such services which County shall pay within 30 days. City will not bill for issues where the disruption arose from a problem with City equipment.

6. OFFICIAL NOTICES.

- A. All official written notices required to be provided by the City to County shall be given to the following person(s) at the contact information provided here:

Name: Darrell Miller
Phone: 605-234-4443
Fax: 605-234-4446
Email: miller@midstatesd.net
Address: 300 S. Courtland, Ste. 112, Chamberlain, SD 57325

Name: Pamela Petrak
Phone: 605-234-4430
Fax: 605-234-4430
Email: pam.petrak@brulecounty.gov
Address: 300 S Courtland, Ste 103, Chamberlain, SD 57325

- B. All official written notices required to be provided by County to City shall be given to the following person(s) at the contact information provided here:

Name: Police Chief Dean Knippling
Phone: 605-995-8400
Fax: 605-995-8486
Email: dean.knippling@cityofmitchellsd.gov
Address: 201 W 1st Ave, Mitchell SD 57301

Name: Communications Supervisor Dawn Niehoff
Phone: 605-995-8400
Fax: 605-995-8486
Email: dawn.niehoff@cityofmitchellsd.gov
Address: 201 W 1st Ave, Mitchell SD 57301

- C. The persons and contact information listed in this section may be changed at any time by either party by providing written notice to the other party of the change.

7. AMENDMENT TO CONTRACT. This contract may only be amended upon authorization of the respective governing bodies of each party.

8. TERMINATION. Either party may terminate this agreement upon six (6) months written notice of intent to terminate. In the event of such termination, County shall be obligated to pay the City all charges which shall accrue under this contract through the termination date. Should County default in the payment of charges payable to the City, then City may discontinue service and terminate this agreement; provided however that service shall not be terminated unless City shall first give written notice of default to County, and County fails to cure such default within 30 days of such notice. Termination of service by the City in the event any such default is not timely cured shall not operate as a waiver or release of County from any claims the City may have against County for breach of contract, or for any other resultant cause of action.

9. CONTRACT BETWEEN GOVERNMENT ENTITIES. Nothing herein shall be deemed to extend any governmental or proprietary responsibilities of the City to any person who may be affected by the performance or non-performance by the City under this agreement. This agreement is solely between the respective governing entities of the City and County, as is authorized and provide by law. The obligations and duties of the City hereunder are solely contractual with County.

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11. FORCE MAJEURE. City shall be excused from performance in the event of acts or circumstances outside of City's control which prevent City from carrying out its contractual duties and obligations or make such performance impracticable. In such event, City will seek to reestablish performance as soon as practicable. If City determines that it is unable to reasonably resume performance due to such circumstances, City may terminate this Contract without any penalty or liability.

This agreement is approved and authorized by the respective governing bodies of the parties hereto in conformance with SDCL 1-24-8.

[SIGNATURE PAGE TO FOLLOW]

BRULE COUNTY, SOUTH DAKOTA

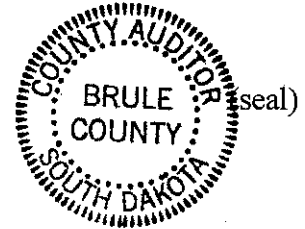
Dan Dulan
(name)

Brule County Commission Chairperson

Date: 9-18-25

Parula Petrab
(name)

Brule County Auditor



CITY OF MITCHELL, SOUTH DAKOTA

Jordan Hanson
Mayor

Date: _____

ATTEST:

Michelle Bathke
City Finance Officer

(seal)

TRAFFIC SERVICES ATTACHMENT

In addition to the base Contract for E-911 Services between the parties, County and City further agree to the supplementary terms and conditions relating to Traffic Services contained in this attachment.

1. City will provide the following Traffic Services by and through its operation of the Mitchell Regional 911 Center.
 - A. County may radio into Mitchell Regional 911 Center upon making a traffic stop.
 - B. To radio into Mitchell Regional 911 Center for Driver's License and Vehicle Registration Checks related to traffic stops.
 - C. Mitchell Regional 911 Center monitors the traffic stop and do timed status checks until the traffic stop is complete.
2. The annual fee for such Traffic Services will be \$14,509.45 for the first year and such fee shall increase by five (5) percent each year. City will send an invoice to County in January of each year and County will pay the annual fee for Traffic Services no later than January 31st of each year this contract remains in effect.
3. County agrees that this service is not to be used for routine requests with reference to driver's license and vehicle registration checks. This will only be done in conjunction with a traffic stop. The routine checks which do not involve a traffic stop should use other means to secure that information.
4. County further agrees that the purpose of this attachment is to assist with traffic stops (10-44) and is not for routine police radio traffic.
5. That this attachment for Traffic Services shall have the same term as the base Contract unless the parties mutually agree to a different term in writing.
6. In the event of a conflict between the terms of this attachment and the base Contract, the terms of the base Contract shall have priority over the terms of this attachment.

CONTRACT FOR E-911 SERVICES BETWEEN
THE CITY OF MITCHELL AND HANSON COUNTY

Whereas, Hanson County, South Dakota, ("County"), recognizes the need for the efficient and consolidated E-911 service and for specific Public Safety Answering Point ("PSAP") service; and

Whereas, County desires to obtain the said service through the E-911 and PSAP system operated by the City of Mitchell, ("City"), by and through its Police Department; and

Whereas, the City agrees with County to provide E-911 and PSAP service to the citizens and persons within County's geographic jurisdiction, which includes such municipalities as Alexandria, Emery, Fulton, Farmer and Epiphany, for and on behalf of County, on the following considerations stated herein, it is AGREED by and between the City and County as follows:

1. **TERM OF CONTRACT.** This contract shall run for a term of 5 years commencing January 1, 2026 ending on December 31, 2030 consistent with the further terms provided herein.
2. **FEES AND CHARGES.** In consideration of the service to be provided by City, County agrees to pay the following charges:
 - A. *E-911 Surcharge.* County agrees to pay to City 95% of the revenues received by County from the E-911 telephone surcharge distributed by the South Dakota Department of Public Safety. County shall make such payment to City each month within ten (10) business days of receipt of such funds from the South Dakota Department of Public Safety.
 - B. *Annual Capital Fee.* County shall pay an annual fee of \$3,000 each year this agreement is in effect which City agrees to use for capital improvements to the E-911 and related systems. City will send an invoice to County in January of each year and County will pay the Annual Capital Fee no later than January 31st of each year this contract remains in effect.
 - C. *Traffic Services Fee.* If County has opted for City to provide Traffic Services, County shall pay any fees applicable under the Traffic Services Attachment.
 - D. All payments to be mailed to Dawn Niehoff at the address provided under Section 6B below.
3. **COUNTY RESPONSIBILITIES.** County shall:
 - A. Provide, at its sole expense, all requisite telephone, radio links, and other connections necessary to connect to the City's system, to the extent required by the City in its sole discretion. Failure of County to provide

and maintain said systems shall excuse City from its duty to provide services pursuant to this agreement.

- B. Provide to the City, a continuously updated list of emergency contact numbers to the public safety and/or emergency service contact points or persons within County, who shall be notified by the City upon receipt by City of an E-911 call from within County. The County representative that provides and/or updates the emergency contact numbers shall attest to the accuracy of the information provided. County shall notify the City in writing at least 3 days prior to the effective date of any change to the list of emergency contact numbers and the notice must specify the exact date and time that the change is to be implemented. The City is entitled to rely on the list of emergency contact numbers as provided and updated by County and the City is not responsible for inaccurate numbers provided by or on behalf of the County. County must confirm in writing the accuracy of the numbers at least annually. County shall provide the list and any updates directly to the City's point of contact specified herein. The City will confirm receipt of the list and any updates in writing. No update to the list shall be effective until the City has provided the written notice of receipt.

4. SERVICES TO BE PROVIDED BY CITY. The City, by and through its Police Department, shall:

- A. Provide telephone, radio, recording, and computer equipment necessary for E-911 telephone connection completion at the location of the Mitchell Police Department.
- B. Provide monthly activity reports to County as shall be deemed appropriate by the City's Chief of Police.
- C. The Mitchell Police Department will answer all incoming E-911 calls it receives coming from County's jurisdiction and will:
 - (1) Relay notification of request for emergency services and/or other applicable information received by E-911 call from within County's jurisdiction to the appropriate County agency pursuant to the list of emergency contact numbers, or via other communication methods as mutually agreed. In any event, notification to the County's Sheriff, or Sheriff's Deputy, shall constitute completed relay of notice and information under this agreement.
 - (2) Acknowledge receipt of such relayed request for emergency services and/or applicable information from the responding units of the appropriate public safety agency. The City shall

not be obligated to provide support services beyond notification and receipt or acknowledgement of notification as provided herein.

- D. Provide other services as may be specified in the Traffic Services Attachment attached hereto and incorporated by reference.

5. GENERAL PROVISIONS.

- A. The City WILL NOT DISPATCH, and has no dispatch or other operational control or authority over, any County agency, employee, or other representative for support services, NCIC, NLETS, status of units, nor for any other purpose, pursuant to the terms of this contract.
- B. Security or fire alarm terminations at City's Police Department will not be permitted or accepted via 911-telephone service connection.
- C. County agrees that it shall indemnify and hold harmless the City, its agents, representatives, and employees, from and against all claims, damages, losses, and expenses resulting from any negligent act or omission of County and from any discontinuation of service due to circumstances beyond the City's control.
- D. Nothing contained herein shall prevent or inhibit the City, County, and/or any public safety or emergency service agency within County's jurisdiction, from establishing any standard operating procedure consistent with this agreement, for carrying out the operations to be conducted pursuant to this agreement.
- E. The City shall not be responsible under this agreement for providing any emergency service within County's jurisdiction. No provision of this agreement shall be interpreted so as to impose any responsibility upon the City for providing any emergency service within County's jurisdiction. This provision shall not prevent the City, or any of its public safety or emergency service agencies from providing emergency assistance to County or any agency or governmental subdivision within County's jurisdiction, to the same effect as such emergency assistance may be provided outside of this agreement.
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Address:

Name:
Phone:
Fax:
Email:
Address:

- B. All official written notices required to be provided by County to City shall be given to the following person(s) at the contact information provided here:

Name: Police Chief Dean Knippling
Phone: 605-995-8400
Fax: 605-995-8486
Email: dean.knippling@cityofmitchellsd.gov
Address: 201 W 1st Ave, Mitchell SD 57301

Name: Communications Supervisor Dawn Niehoff
Phone: 605-995-8400
Fax: 605-995-8486
Email: dawn.niehoff@cityofmitchellsd.gov
Address: 201 W 1st Ave, Mitchell SD 57301

- C. The persons and contact information listed in this section may be changed at any time by either party by providing written notice to the other party of the change.

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8. TERMINATION. Either party may terminate this agreement upon six (6) months written notice of intent to terminate. In the event of such termination, County shall be obligated to pay the City all charges which shall accrue under this contract through the termination date. Should County default in the payment of charges payable to the City, then City may discontinue service and terminate this agreement; provided however that service shall not be terminated unless City shall first give written notice of default to County, and County fails to cure such default within 30 days of such notice. Termination of service by the City in the event any such default is not timely cured shall not operate as a waiver or release of County from any claims the City may have against County for breach of contract, or for any other resultant cause of action.

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11. FORCE MAJEURE. City shall be excused from performance in the event of acts or circumstances outside of City's control which prevent City from carrying out its contractual duties and obligations or make such performance impracticable. In such event, City will seek to reestablish performance as soon as practicable. If City determines that it is unable to reasonably resume performance due to such circumstances, City may terminate this Contract without any penalty or liability.

This agreement is approved and authorized by the respective governing bodies of the parties hereto in conformance with SDCL 1-24-8.

[SIGNATURE PAGE TO FOLLOW]

HANSON COUNTY, SOUTH DAKOTA


(name)

Hanson County Commission Chairperson

Date: 9-16-25


(name)

Hanson County Auditor

(seal)

CITY OF MITCHELL, SOUTH DAKOTA

Jordan Hanson
Mayor

Date: _____

ATTEST:

Michelle Bathke
City Finance Officer

(seal)

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 15, 2025	Requested By:	Justin Johnson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Agreement #A2025-73, Release of Easement for 1016 West Williams Avenue		
Explanation/Background of Agenda Item Requested:	This item was requested by 605 Title Company in relation to 1016 West Williams Avenue and an encroachment identified at that location. The document releases a combined 10' x 64.36' area on the northern boundary of the 1016 West Williams Avenue property and the south side of the adjacent lot to the north. The easements were originally granted for utility and drainage purposes but have not been used by the City.		

Prepared by:

Shad E. Christman
Bassford Remele, PA, PC
Steel District Office Tower
150 E. 4th Place, Suite 206
Sioux Falls, SD 57104
P: 605-812-3025

RELEASE OF EASEMENT

This Release of Easement is made this ____ day of _____ 2025, by the City of Mitchell, South Dakota, a South Dakota municipal corporation, of 612 North Main Street, Mitchell, South Dakota (“City”);

WITNESSETH:

James & Grace Radke Land, LLC, are the owners of the following described real property (“Radke Property”), to-wit:

Lot 5B5, less the West One Hundred Three Feet (W103’) of Lot 5B5, Block Eight (8), Sunnyside Addition to the City of Mitchell, Davison County, South Dakota.

A five (5’) foot utility and drainage easement, as shown on the recorded plat, is reserved along the North boundary of Lot 5B5 as recorded with the Davison County Register of Deeds on June 24, 2015, in Book 31 of Plats on Page 18 (“**Easement 1**”).

An eighty (80’) foot by one hundred fifty-nine and thirty-six hundredths (159.36’) foot drainage facility easements, as shown on the recorded plat, is reserved along the South side of lot 7B, Block Eight, (8), Sunnyside Addition to the City of Mitchell, Davison County, South Dakota, as recorded with the Davison County Register of Deeds on June 24, 2015, in Book 31 of Plats on Page 18 (“**Easement 2**”).

By the execution of this Release of Easement, the City hereby RELEASES that portion of Easement 1 located within the Radke Property (“**Released Area 1**”). By execution of this Release of Easement, the City hereby RELEASES the South five (5’) feet of Easement 2 only as to the portion lying immediately adjacent to the Radke Property (“**Released Area 2**”).

Released Area 1 and Released Area 2 are shown on Exhibit A, which is attached hereto and incorporated herein by reference.

This Release of Easement shall not affect any other easements on the properties, such as the areas of Easement 1 and Easement 2 which are not included within Released Area 1 or Released Area 2, and they shall remain in full force and effect.

This Release of Easement shall run with the land and shall be binding on and shall inure to the benefit of the parties hereto and their respective heirs, personal representatives, successors in interest and assigns.

Dated this ____ day of _____, 2025.

CITY OF MITCHELL

By: _____

Name: Jordan Hanson

Title: Mayor

ATTEST:

[SEAL]

Name: Michelle Bathke

Title: City Finance Officer

STATE OF SOUTH DAKOTA)
) ss.
COUNTY OF DAVISON)

On this ____ day of _____, 2025, before me the undersigned officer personally appeared Jordan Hanson and Michelle Bathke, who acknowledged themselves to be the Mayor and City Finance Officer, respectively, of the City of Mitchell, South Dakota, a South Dakota municipal corporation, and that they as such Mayor and City Finance Officer being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the City of Mitchell, South Dakota, by themselves as Mayor and City Finance Officer, respectively.

In witness whereof I hereunto set my hand and official seal.

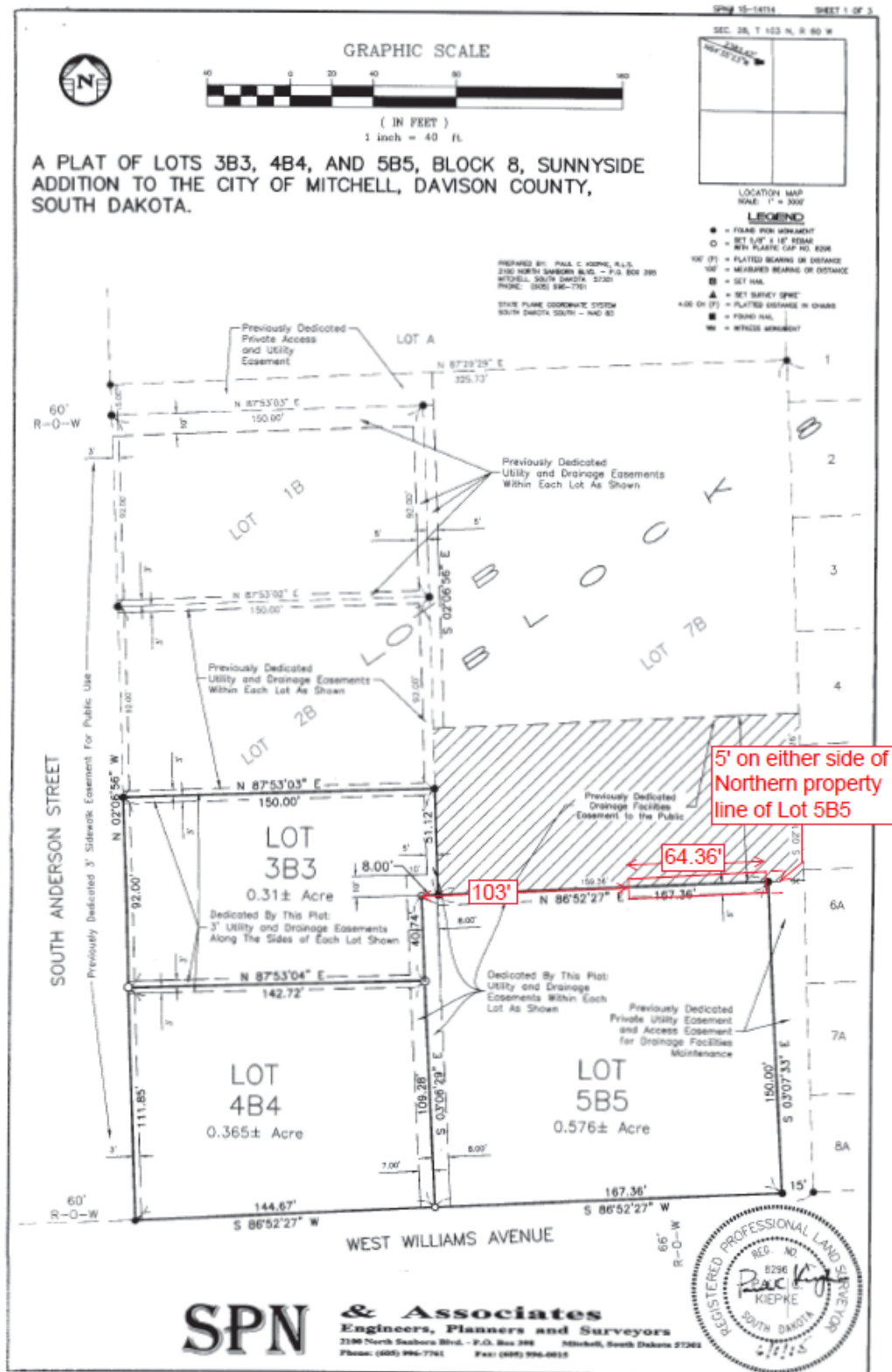
[SEAL]

Name: _____

Notary Public of the State of South Dakota

My Commission Expires: _____

**EXHIBIT A – Released Area 1 and 2
(both included in 10' x 64.36' box shown below)**



CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 15, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2025-82, Plat of Lot 53 of Maui Farms Second Addition		
Explanation/Background of Agenda Item Requested:	Plat of Lot 53 of Maui Farms Second Addition, a subdivision of the SE 1/4 of Section 31, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; as requested by Maui Farms Inc. Planning Commission motioned to approve. All present voting aye; motion carried. See Planning Commission Unsigned Minutes 12-08-2025.		

RESOLUTION #R2025-82

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 8th day of December, 2025; and

WHEREAS, it appears from an examination of the PLAT OF LOT 53 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOT 53 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 15th day of December, 2025.

MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}





GRAPHIC SCALE



(IN FEET)
1 inch = 60 ft.

Easements within Lot 53 Dedicated by this Plat:

Rear and Sides = 5' Drainage and Utility Easement
Front Along Maui Drive = 10' Utility Easement

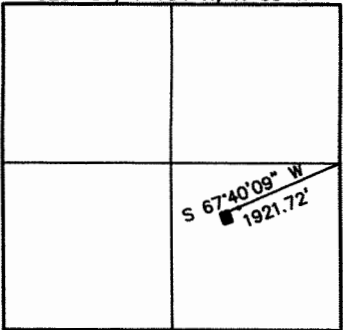
LEGEND

- = FOUND IRON MONUMENT
- = SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 13714
- 100' (P) = PLATTED BEARING OR DISTANCE
- 100' = MEASURED BEARING OR DISTANCE
- ⊠ = SET NAIL
- ▲ = SET SURVEY SPIKE
- 4.00 CH (P) = PLATTED DISTANCE IN CHAINS
- = FOUND NAIL
- ◇ = SET 3/8" X 12" SPIKE W/WASHER JAW-13714
- WM = WITNESS MONUMENT

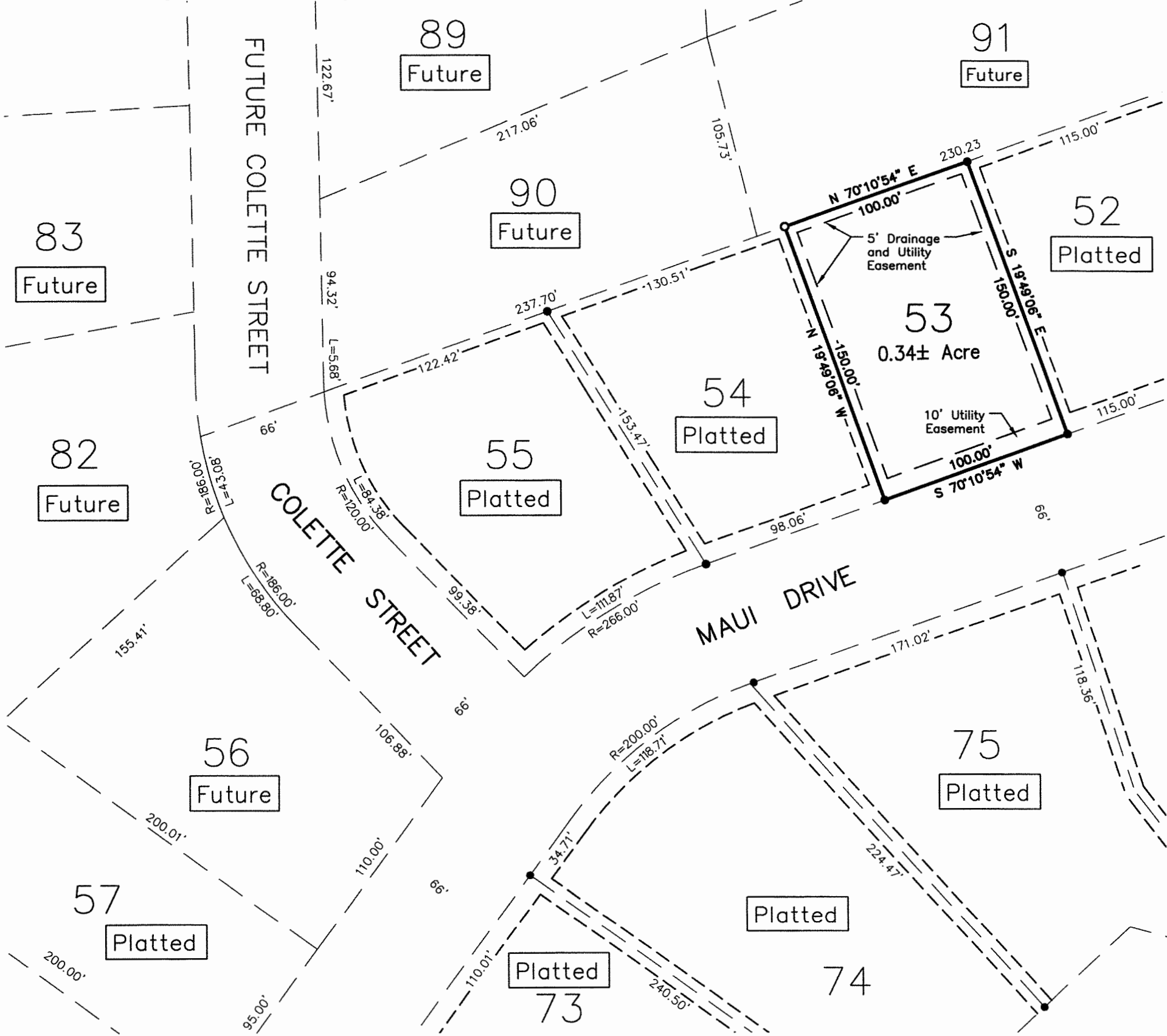
PREPARED BY: JEREMY A. WOLBRINK, R.L.S.
2100 NORTH SANBORN BLVD. - P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

BEARINGS ARE BASED ON AN ASSUMED COORDINATE SYSTEM USING GPS GRID BEARINGS/GROUND DISTANCES

SEC. 31, T 104 N, R 60 W



LOCATION MAP
SCALE: 1" = 3000'



A PLAT OF LOT 53 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA
SURVEYOR'S CERTIFICATE

I, Jeremy A. Wolbrink, the undersigned, do hereby certify that I am a Registered Land Surveyor in and for the State of South Dakota. At the request of Maui Farms Inc., a South Dakota corporation, as owner, and under its direction for purposes indicated therein, I did on or prior to December 2, 2025, survey those parcels of land described as follows: LOT 53 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

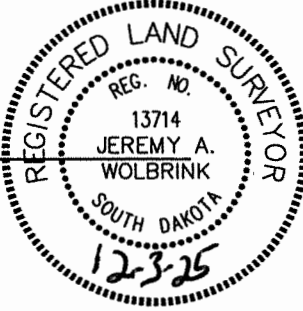
In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this 3rd day of December, 2025.

SPN

& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

Jeremy A. Wolbrink
Registered Land Surveyor #SD13714



A PLAT OF LOT 53 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

OWNER'S CERTIFICATE, DEDICATION AND AGREEMENT OF PROTECTION OF WATER

KNOW ALL MEN BY THESE PRESENTS that I, the undersigned, hereby certify that Maui Farms Inc., a South Dakota corporation, is the absolute and unqualified owner of all of the land included in the within and foregoing plat; the plat is of a parcel of ground located in THE SE 1/4 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at the request of Maui Farms Inc., a South Dakota corporation, and under its direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as LOT 53 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and Maui Farms Inc., a South Dakota corporation, hereby dedicates to the public, for public use forever as such, the streets and alleys, if any, as shown and marked on said plat; and that development of the land included within the boundaries of said Lot 53 shall conform to all existing applicable zoning, subdivision, erosion, sediment control and drainage regulations and ordinances; further that there now exists Maui Drive. Pursuant to SDCL 11-3-8.1 and 11-3-8.2 the developer of the property described within this plat shall be responsible for protecting any waters of the state located adjacent to or within such platted area from pollution from sewage from such subdivision and shall, in prosecution of such protections conform to and follow all regulations of the South Dakota Department of Environment and Natural Resources relating to the same. Additionally, the developer of the property described within this plat shall be liable for any pollution that occurs from failure to execute such protections or follow such regulations, exception being those lots in subdivisions that show documentation that wastewater drainage shall be connected to a municipal system.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2025.

Charles J. Mauszycki, Jr., Vice President of Maui Farms, Inc., a South Dakota corporation

CORPORATION ACKNOWLEDGMENT

STATE OF SOUTH DAKOTA))SS
COUNTY OF DAVISON)

On this, the _____ day of _____, 2025, before me, _____, the undersigned officer, personally appeared Charles J. Mauszycki, Jr., of Maui Farms Inc., a South Dakota corporation, and that he, as such Vice President, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as Vice President.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public, South Dakota
My Commission Expires:

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of LOT 53 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

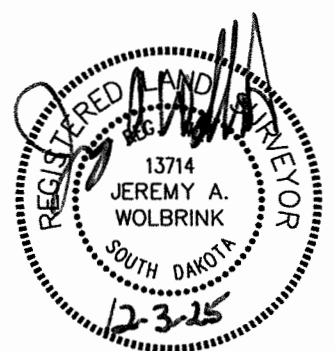
NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOT 53 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

The undersigned hereby certifies that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 2025.

Chairperson/Vice Chairperson of the City Planning Commission



& Associates
Engineers, Planners and Surveyors
 2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
 Phone: (605) 996-7761 Fax: (605) 996-0015



WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the _____ day of _____, 2025; and

WHEREAS, it appears from an examination of the plat of LOT 53 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOT 53 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

The undersigned hereby certifies that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the

day of _____, 2025.

Finance Officer/Deputy Finance Officer of the City of Mitchell

The undersigned hereby certifies that all taxes which would, if not paid, be liens upon any of the land included in the within and foregoing plat, as shown by the records of this office, have been fully paid.

Treasurer/Deputy Treasurer, Davison County

Date _____

The undersigned hereby certifies that a copy of the plat of LOT 53 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, has been received by me and is filed in this office.

Director of Equalization/Deputy Director of Equalization

Date _____

STATE OF SOUTH DAKOTA))SS
COUNTY OF DAVISON)

FILED for record this _____ day of _____, 2025, at _____, and recorded in Book _____ of Plats on _____

Page(s) _____ therein.

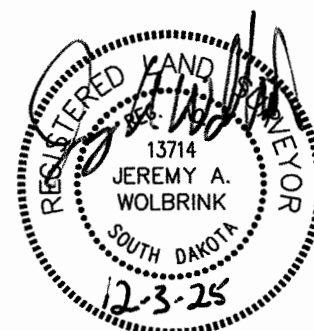
Register of Deeds, Davison County

By _____

Deputy



& Associates
Engineers, Planners and Surveyors
 2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
 Phone: (605) 996-7761 Fax: (605) 996-0015



CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 15, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2025-83, Plat of Lot 5, Block 3 of Westwood First Addition		
Explanation/Background of Agenda Item Requested:	Plat of Lot 5, Block 3 of Westwood First Addition, a subdivision of the SW 1/4 of Section 16, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; as requested by CJM Consulting Inc. Planning Commission motioned to approve. All present voting aye; motion carried. See Planning Commission Unsigned Minutes 12-08-2025.		

RESOLUTION #R2025-83

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 8th day of December, 2025; and

WHEREAS, it appears from an examination of the PLAT OF LOT 5, BLOCK 3 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOT 5, BLOCK 3 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 15th day of December, 2025.

MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}



LEGEND

- = FOUND IRON MONUMENT
- = SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 13714
- = PLATTED BEARING OR DISTANCE
- 100' (P) = MEASURED BEARING OR DISTANCE
- 100' = SET NAIL
- = SET SURVEY SPIKE
- ▲ = FOUND NAIL
- = SET 3/8" X 12" SPIKE W/WASHER JAW-13714
- WM = WITNESS MONUMENT

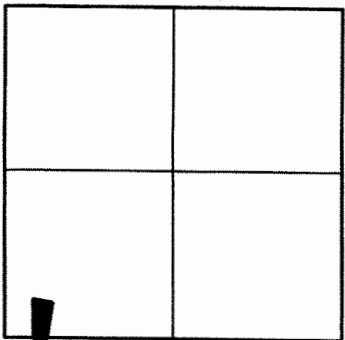
PREPARED BY: JEREMY A. WOLBRINK, R.L.S.
2100 NORTH SANBORN BLVD. - P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

BEARINGS ARE BASED ON AN ASSUMED COORDINATE SYSTEM USING GPS GRID BEARINGS/GROUND DISTANCES

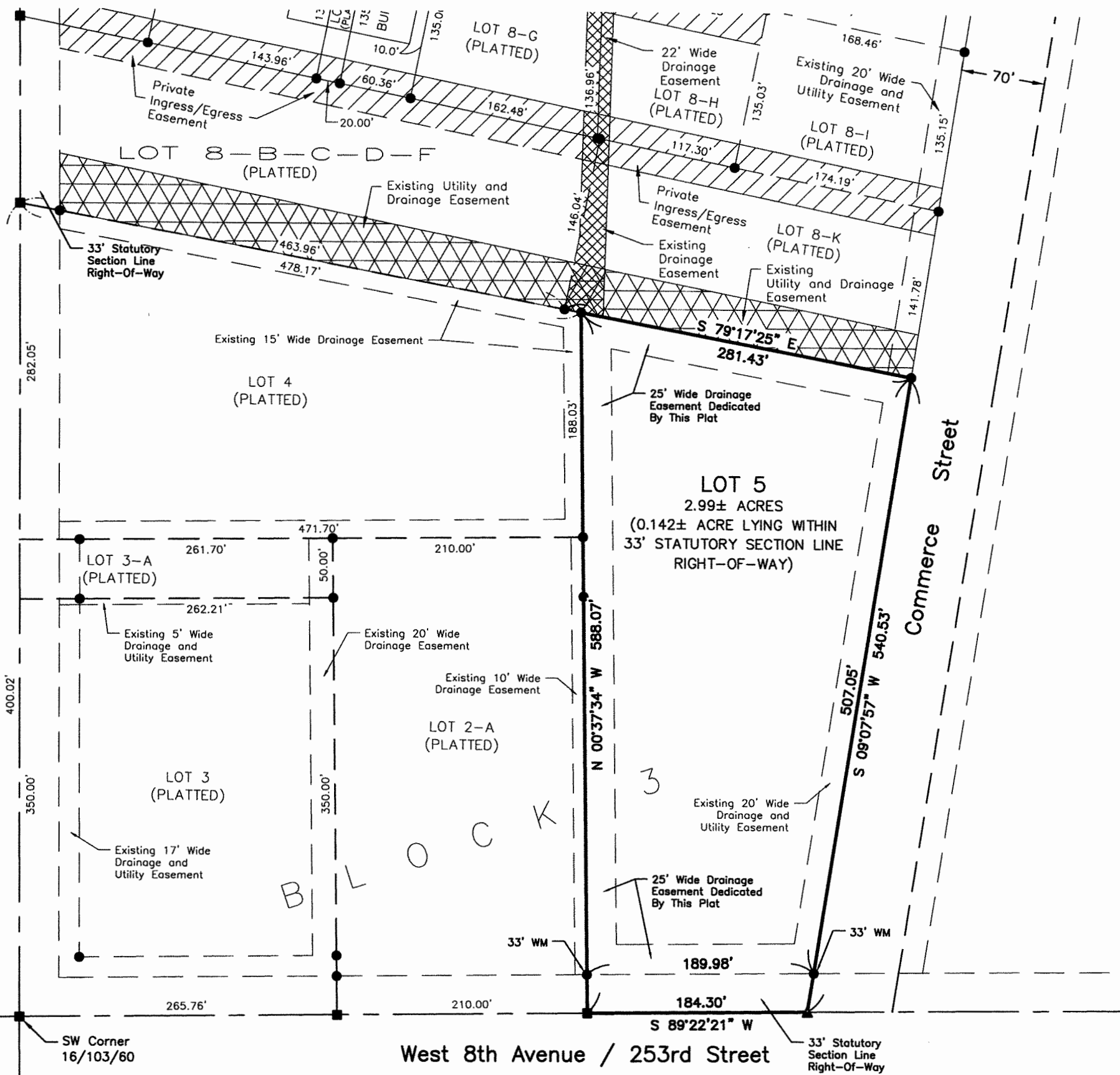
NOTE: THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT OR TITLE COMMITMENT. EASEMENTS OF RECORD WERE NOT RESEARCHED AND ARE NOT SHOWN UNLESS OTHERWISE NOTED.



1 Inch = 100 Feet



LOCATION MAP
SCALE: 1" = 3000'

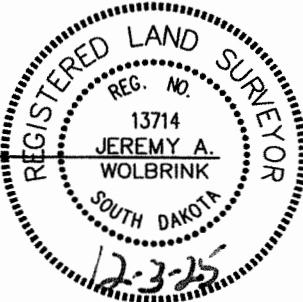


A PLAT LOT 5, BLOCK 3 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA
SURVEYOR'S CERTIFICATE

I, Jeremy A. Wolbrink, the undersigned, do hereby certify that I am a Registered Land Surveyor in the State of South Dakota. At the request of CJM Consulting, Inc., a South Dakota corporation, as owner, and under its direction for purposes indicated therein, I did on or prior to December 2, 2025, survey those parcels of land described as follows: LOT 5, BLOCK 3 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.
Dated this 3rd day of December, 2025.

[Signature]
Registered Land Surveyor #SD13714



SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT LOT 5, BLOCK 3 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

OWNER'S CERTIFICATE, DEDICATION AND AGREEMENT OF PROTECTION OF WATER

KNOW ALL MEN BY THESE PRESENTS that I, the undersigned, hereby certify that CJM Consulting, Inc., a South Dakota corporation, is the absolute and unqualified owner of all of the land included in the within and foregoing plat; the plat is of a parcel of ground located in THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at the request of CJM Consulting, Inc., a South Dakota corporation, and under its direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as LOT 5, BLOCK 3 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and CJM Consulting, Inc., a South Dakota corporation, hereby dedicates to the public, for public use forever as such, the streets and alleys, if any, as shown and marked on said plat; and that development of the land included within the boundaries of said Lot 5, Block 3 shall conform to all existing applicable zoning, subdivision, erosion, sediment control and drainage regulations and ordinances; further that there now exists West 8th Avenue / 253rd St. and Commerce Street, and this plat shall dedicate the public utility and drainage easement along the north, west and south property line of Lot 5 as shown. Pursuant to SDCL 11-3-8.1 and 11-3-8.2 the developer of the property described within this plat shall be responsible for protecting any waters of the state located adjacent to or within such platted area from pollution from sewage from such subdivision and shall, in prosecution of such protections conform to and follow all regulations of the South Dakota Department of Agriculture and Natural Resources relating to the same. Additionally, the developer of the property described within this plat shall be liable for any pollution that occurs from failure to execute such protections or follow such regulations, exception being those lots in subdivisions that show documentation that wastewater drainage shall be connected to a municipal system.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2025.

Charles J. Mauszycki, Jr., Vice President of CJM Consulting, Inc., a South Dakota corporation

CORPORATION ACKNOWLEDGMENT

STATE OF SOUTH DAKOTA))SS
COUNTY OF DAVISON)

On this, the _____ day of _____, 2025, before me, _____, the undersigned officer, personally appeared Charles J. Mauszycki, Jr., of CJM Consulting, Inc., a South Dakota corporation, and that he, as such Vice President, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as Vice President.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public, South Dakota
My Commission Expires:

RESOLUTION OF CITY PLANNING COMMISSION

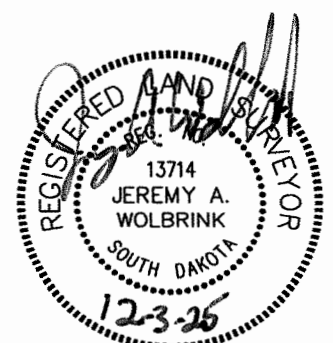
WHEREAS, the plat of LOT 5, BLOCK 3 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOT 5, BLOCK 3 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

The undersigned does hereby certify that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 2025.

Chairperson/Vice Chairperson of the City of Mitchell
Planning Commission



SPN

& Associates

Engineers, Planners and Surveyors

2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

Finance Officer/Deputy Finance Officer of the City of Mitchell

Treasurer/Deputy Treasurer of Davison County

Date _____

Director of Equalization/Deputy Director of Equalization of Davison County

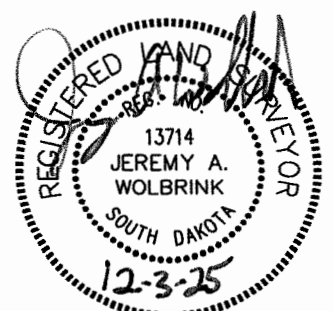
Date _____

Register of Deeds, Davison County

By _____ Deputy



& Associates
Engineers, Planners and Surveyors
 2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
 Phone: (605) 996-7761 Fax: (605) 996-0015



CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 15, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2025-84, Plat of Lot 1 of Haring Addition		
Explanation/Background of Agenda Item Requested:	Plat of Lot 1 of Haring Addition in the SW 1/4 of the NW 1/4 and in the NW 1/4 of the SW 1/4, all in Section 32, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; as requested by Lyle & Jennifer Haring Trust. Planning Commission motioned to approve. All present voting aye; motion carried. See Planning Commission Unsigned Minutes 12-08-2025.		

RESOLUTION #R2025-84

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 8th day of December, 2025; and

WHEREAS, it appears from an examination of the PLAT OF LOT 1 OF HARING ADDITION IN THE SW 1/4 OF THE NW 1/4 AND IN THE NW 1/4 OF THE SW 1/4, ALL IN SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOT 1 OF HARING ADDITION IN THE SW 1/4 OF THE NW 1/4 AND IN THE NW 1/4 OF THE SW 1/4, ALL IN SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 15th day of December, 2025.

MAYOR

ATTEST:

FINANCE OFFICER

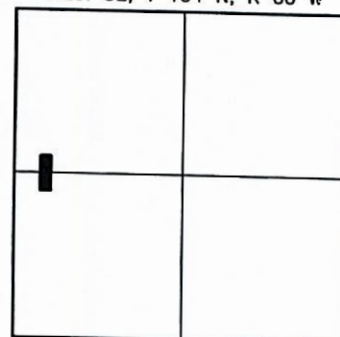
{SEAL}



GRAPHIC SCALE



(IN FEET)
1 inch = 200 ft.



LOCATION MAP
SCALE: 1" = 3000'

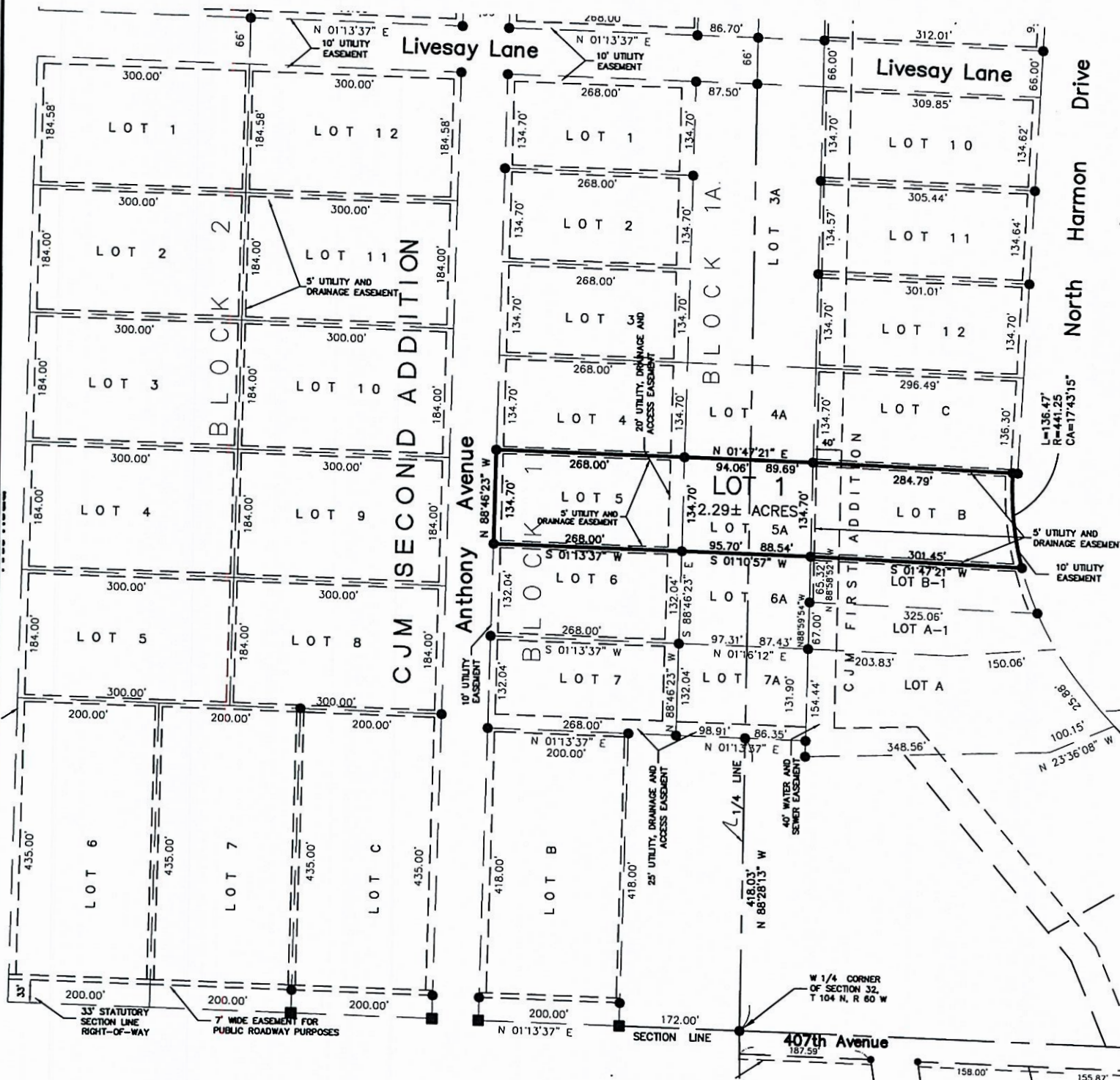
LEGEND

- = FOUND IRON MONUMENT
- = SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 6702
- 100' (P) = PLATTED BEARING OR DISTANCE
- 100' = MEASURED BEARING OR DISTANCE
- ⊠ = SET NAIL
- ▲ = SET SURVEY SPIKE
- 4.00 CH (P) = PLATTED DISTANCE IN CHAINS
- = FOUND NAIL
- ◇ = SET 3/8" X 12" SPIKE W/WASHER PJR-6702
- WM = WITNESS MONUMENT

PREPARED BY: JEREMY A. WOLBRINK, R.L.S.
2100 NORTH SANBORN BLVD. - P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

COORDINATE SYSTEM IS SOUTH DAKOTA SOUTH ZONE,
STATE PLANE - NORTH AMERICAN
DATUM 1983 - GEOID 18.
GRID BEARINGS AND GROUND DISTANCES ARE SHOWN.

NOTE:
THIS SURVEY WAS PERFORMED WITHOUT
THE BENEFIT OF A TITLE REPORT OR TITLE
COMMITMENT. EASEMENTS OF RECORD WERE
NOT RESEARCHED AND ARE NOT SHOWN
UNLESS OTHERWISE NOTED.



A PLAT OF LOT 1 OF HARING ADDITION, IN THE SW 1/4 OF THE NW 1/4 AND IN THE NW 1/4 OF THE SW 1/4, ALL IN SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

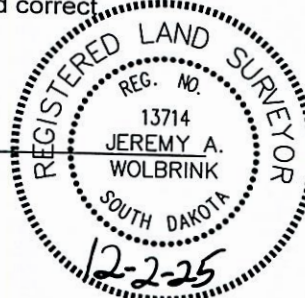
SURVEYOR'S CERTIFICATE

I, Jeremy A. Wolbrink, the undersigned, do hereby certify that I am a Registered Land Surveyor in the State of South Dakota. At the request of Lyle T. Haring and Jennifer J. Haring, Trustees of the Lyle T. Haring and Jennifer J. Haring Joint Revocable Living Trust dated the 28th day of November, 2018, and under their direction for purposes indicated therein, I did on or prior to July 22, 2025, survey the parcel of land described as follows: LOT 1 OF HARING ADDITION, IN THE SW 1/4 OF THE NW 1/4 AND IN THE NW 1/4 OF THE SW 1/4, ALL IN SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA. This plat does hereby vacate previously platted LOT B OF CJM FIRST ADDITION, A SUBDIVISION OF IRREGULAR TRACT NO. 3 IN THE SW 1/4 OF SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 20 ON PAGE 9; A PORTION OF IRREGULAR TRACT NO. 3 IN THE SW 1/4 OF SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 3 ON PAGE 18; LOT 5, BLOCK 1 OF CJM SECOND ADDITION IN THE NW 1/4 OF SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 21 ON PAGE 36; LOT 5A, BLOCK 1A OF CJM SECOND ADDITION, A SUBDIVISION OF A PORTION OF PREVIOUSLY PLATTED BLOCK 1A OF CJM SECOND ADDITION IN THE NW 1/4 OF SECTION 32, AND A SUBDIVISION OF AN UNPLATTED PORTION OF THE SW 1/4 OF SECTION 32, ALL IN T 104 N R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 23 ON PAGE 23; AND A PORTION OF BLOCK 1A OF SECTION 32, AND A SUBDIVISION OF AN UNPLATTED PORTION OF THE SW 1/4 OF SECTION 32, ALL IN T 104 N R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 18 ON PAGE 59.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this 2nd day of December, 2025.

Registered Land Surveyor #SD13714



SPN

& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOT 1 OF HARING ADDITION, IN THE SW 1/4 OF THE NW 1/4 AND IN THE NW 1/4 OF THE SW 1/4, ALL IN SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

OWNER'S CERTIFICATE, DEDICATION AND AGREEMENT OF PROTECTION OF WATER

KNOW ALL MEN BY THESE PRESENTS that we, the undersigned, hereby certify that we are the Trustees of the Lyle T. Haring and Jennifer J. Haring Joint Revocable Living Trust dated the 28th day of November, 2018, and that said Trust is the absolute and unqualified owner of all of the land included in the within and foregoing plat; the plat is of a parcel of ground located in previously platted LOT B OF CJM FIRST ADDITION, A SUBDIVISION OF IRREGULAR TRACT NO. 3 IN THE SW 1/4 OF SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA; LOT 5, BLOCK 1 OF CJM SECOND ADDITION IN THE NW 1/4 OF SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA; AND LOT 5A, BLOCK 1A OF CJM SECOND ADDITION, A SUBDIVISION OF A PORTION OF PREVIOUSLY PLATTED BLOCK 1A OF CJM SECOND ADDITION IN THE NW 1/4 OF SECTION 32, AND A SUBDIVISION OF AN UNPLATTED PORTION OF THE SW 1/4 OF SECTION 32, ALL IN T 104 N R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at our request, and under our direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as LOT 1 OF HARING ADDITION, IN THE SW 1/4 OF THE NW 1/4 AND IN THE NW 1/4 OF THE SW 1/4, ALL IN SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA., as shown by this plat; and that we, hereby dedicates to the public, for public use forever as such, the streets and alleys, if any, as shown and marked on said plat; and that development of the land included within the boundaries of said Lot 1 shall conform to all existing applicable zoning, subdivision, and erosion and sediment control regulations; further that there now exists North Harmon Drive and Anthony Avenue.

Pursuant to SDCL 11-3-8.1 and 11-3-8.2 the developer of the property described within this plat shall be responsible for protecting any waters of the state located adjacent to or within such platted area from pollution from sewage from such subdivision and shall, in prosecution of such protections, conform to and follow all regulations of the South Dakota Department of Agriculture and Natural Resources relating to the same. Additionally, the developer of the property described within this plat shall be liable for any pollution that occurs from failure to execute such protections or follow such regulations, exception being those lots in subdivisions that show documentation that wastewater drainage shall be connected to a municipal system.

This plat does hereby vacate previously platted LOT B OF CJM FIRST ADDITION, A SUBDIVISION OF IRREGULAR TRACT NO. 3 IN THE SW 1/4 OF SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 20 ON PAGE 9; A PORTION OF IRREGULAR TRACT NO. 3 IN THE SW 1/4 OF SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 3 ON PAGE 18; LOT 5, BLOCK 1 OF CJM SECOND ADDITION IN THE NW 1/4 OF SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 21 ON PAGE 36; LOT 5A, BLOCK 1A OF CJM SECOND ADDITION, A SUBDIVISION OF A PORTION OF PREVIOUSLY PLATTED BLOCK 1A OF CJM SECOND ADDITION IN THE NW 1/4 OF SECTION 32, AND A SUBDIVISION OF AN UNPLATTED PORTION OF THE SW 1/4 OF SECTION 32, ALL IN T 104 N R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 23 ON PAGE 23; AND A PORTION OF BLOCK 1A OF CJM SECOND ADDITION, A SUBDIVISION OF A PORTION OF PREVIOUSLY PLATTED BLOCK 1A OF CJM SECOND ADDITION IN THE NW 1/4 OF SECTION 32, AND A SUBDIVISION OF AN UNPLATTED PORTION OF THE SW 1/4 OF SECTION 32, ALL IN T 104 N R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 18 ON PAGE 59.

IN WITNESS WHEREOF, we have hereunto set our hands this _____ day of _____, 2025.

Lyle T. Haring, Trustee of the Lyle T. Haring and Jennifer J. Haring Joint Revocable Living Trust dated the 28th day of November, 2018

Jennifer J. Haring, Trustees of the Lyle T. Haring and Jennifer J. Haring Joint Revocable Living Trust dated the 28th day of November, 2018

STATE OF SOUTH DAKOTA)
COUNTY OF DAVISON)SS

On this, the _____ day of _____, 2025, before me, _____, the undersigned officer, personally appeared Lyle T. Haring and Jennifer J. Haring, Trustees of the Lyle T. Haring and Jennifer J. Haring Joint Revocable Living Trust dated the 28th day of November, 2018, known to me or satisfactorily proven to be the persons described in the foregoing instrument, and acknowledged to me that they executed the same in the capacity therein stated and for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public, South Dakota
My Commission Expires: _____

RESOLUTION OF CITY PLANNING COMMISSION

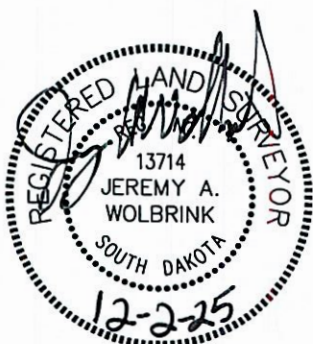
WHEREAS, the plat of LOT 1 OF HARING ADDITION, IN THE SW 1/4 OF THE NW 1/4 AND IN THE NW 1/4 OF THE SW 1/4, ALL IN SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOT 1 OF HARING ADDITION, IN THE SW 1/4 OF THE NW 1/4 AND IN THE NW 1/4 OF THE SW 1/4, ALL IN SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

The undersigned does hereby certify that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 2025.

Chairperson/Vice Chairperson of the City of Mitchell
Planning Commission



SPN

& Associates

Engineers, Planners and Surveyors

2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 15, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2025-85, Plat of Lots BC and D, Block 5, Sunnyside Addition		
Explanation/Background of Agenda Item Requested:	Plat of Lots BC and D, Block 5, Sunnyside Addition to the City of Mitchell, Davison County, South Dakota; as requested by Dream Makers LLC & RW LLC. Planning Commission motioned to approve the amended plat. All present voting aye; motion carried. See Planning Commission Unsigned Minutes 12-08-2025.		

RESOLUTION #R2025-85

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 8th day of December, 2025; and

WHEREAS, it appears from an examination of the PLAT OF LOTS BC AND D, BLOCK 5, SUNNYSIDE ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOTS BC AND D, BLOCK 5, SUNNYSIDE ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

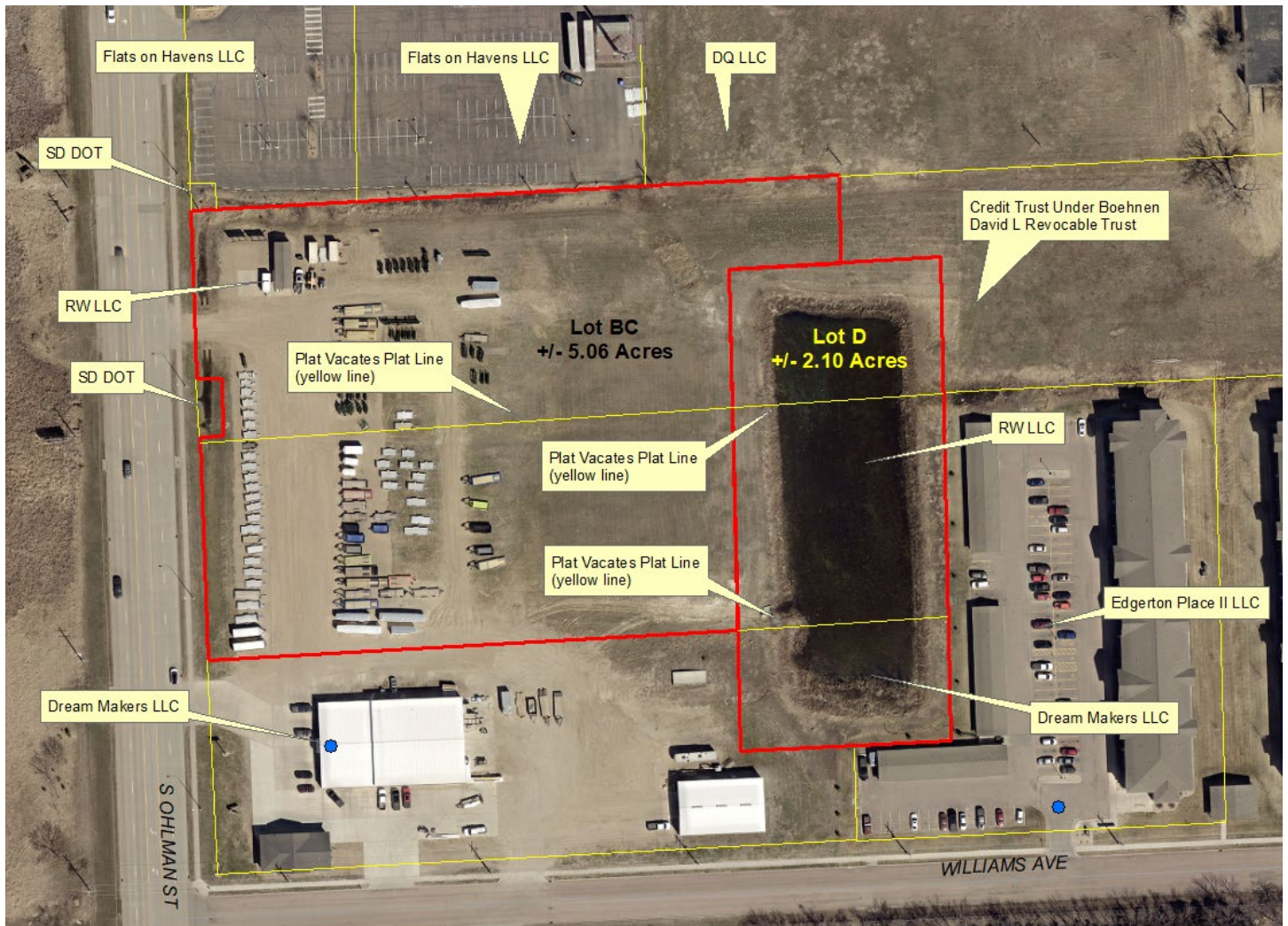
I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 15th day of December, 2025.

MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}





1 Inch = 100 Feet

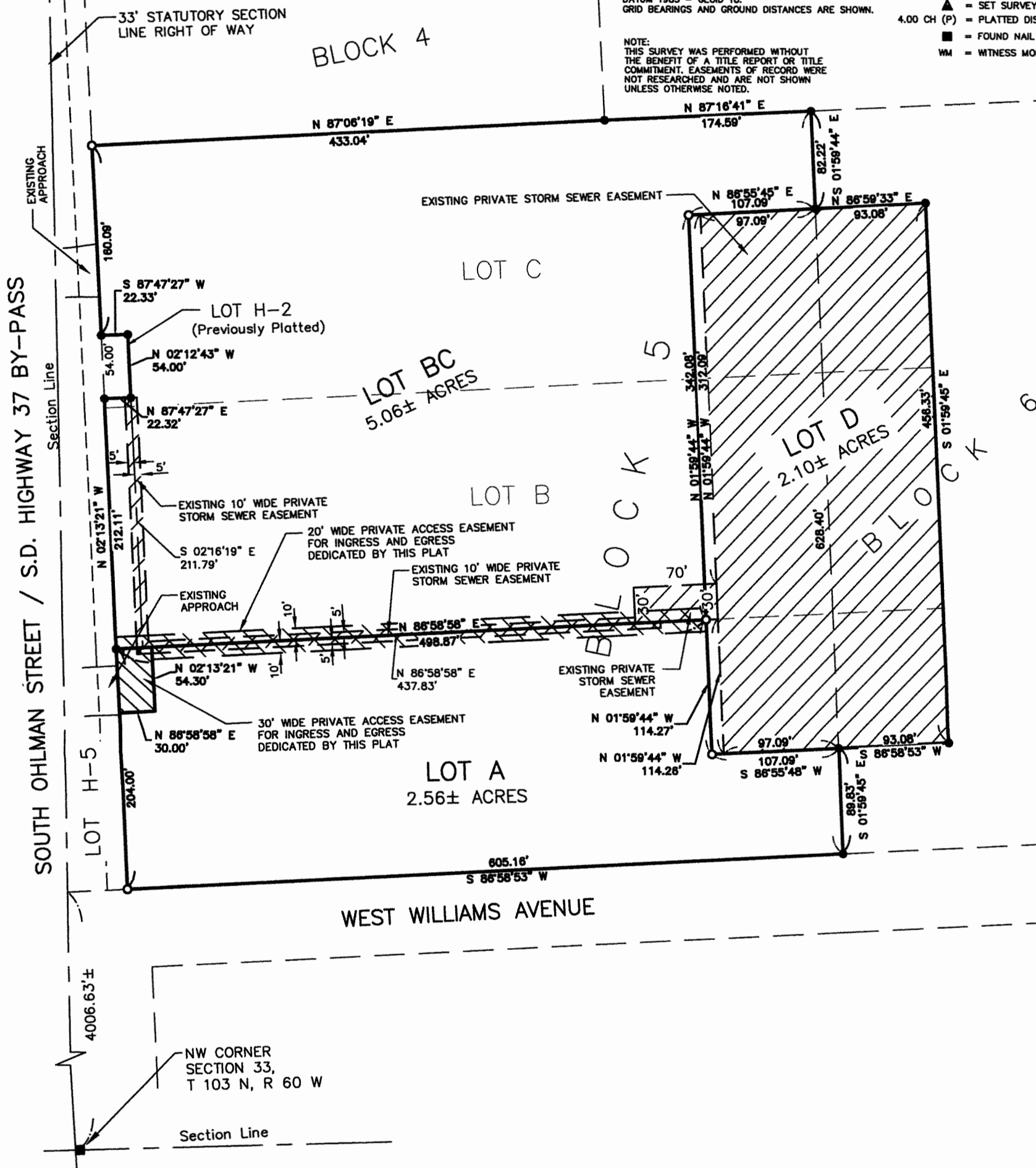
PREPARED BY: JEREMY A. WOLBRINK, R.L.S.
2100 NORTH SANBORN BLVD. - P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

COORDINATE SYSTEM IS SOUTH DAKOTA SOUTH ZONE,
STATE PLANE - NORTH AMERICAN
DATUM 1983 - GEOD 18.
GRID BEARINGS AND GROUND DISTANCES ARE SHOWN.

NOTE:
THIS SURVEY WAS PERFORMED WITHOUT
THE BENEFIT OF A TITLE REPORT OR TITLE
COMMITMENT. EASEMENTS OF RECORD WERE
NOT RESEARCHED AND ARE NOT SHOWN
UNLESS OTHERWISE NOTED.

LEGEND

- = FOUND IRON MONUMENT
- = SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 13714
- 100' (P) = PLATTED BEARING OR DISTANCE
- 100' = MEASURED BEARING OR DISTANCE
- ⊠ = SET NAIL
- ▲ = SET SURVEY SPIKE
- 4.00 CH (P) = PLATTED DISTANCE IN CHAINS
- = FOUND NAIL
- WM = WITNESS MONUMENT



LOTS BC AND D, BLOCK 5, SUNNYSIDE ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

THIS PLAT VACATES LOTS B AND C AND A PORTION OF LOT A, BLOCK 5, SUNNYSIDE ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

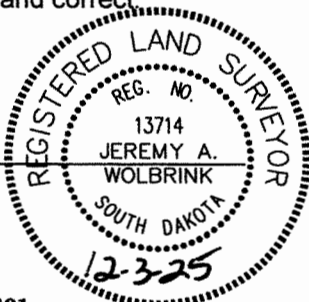
SURVEYOR'S CERTIFICATE

I, Jeremy A. Wolbrink, the undersigned, do hereby certify that I am a Registered Land Surveyor in the State of South Dakota. At the request of the owners as listed in the Owner's Certificate, Dedication and Agreement of Protection of Water, and under their direction for purposes indicated therein, I did on or prior to December 2, 2025, survey the parcel of land described as follows: LOTS BC AND D, BLOCK 5, SUNNYSIDE ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA. This plat does hereby vacate previously platted LOTS B AND C AND A PORTION OF LOT A, BLOCK 5, SUNNYSIDE ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 29 ON PAGE 4.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this 3rd day of December, 2025.

Jeremy A. Wolbrink
Registered Land Surveyor #SD13714



SPN

& Associates

Engineers, Planners and Surveyors

2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

LOTS BC AND D, BLOCK 5, SUNNYSIDE ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.
THIS PLAT VACATES LOTS B AND C AND A PORTION OF LOT A, BLOCK 5, SUNNYSIDE ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of LOTS BC AND D, BLOCK 5, SUNNYSIDE ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and
WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;
NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOTS BC AND D, BLOCK 5, SUNNYSIDE ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.
The undersigned does hereby certify that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 2025.

Chairperson/Vice Chairperson of the City of Mitchell
Planning Commission

RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the _____ day of _____, 2025; and
WHEREAS, it appears from an examination of the plat of LOTS BC AND D, BLOCK 5, SUNNYSIDE ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;
THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOTS BC AND D, BLOCK 5, SUNNYSIDE ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.
The undersigned does hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the _____ day of _____, 2025.

Finance Officer/Deputy Finance Officer of the City of Mitchell

SDDOT CERTIFICATE OF HIGHWAY AUTHORITY

Access to S.D. Highway 37 By-Pass is approved. This access approval does not replace the need for any permits required by law to establish the precise access location, including permit requirements set forth in Administrative Rule of South Dakota 70:09:01:02.

By: _____ Title: _____ Date: _____
Highway Authority

CERTIFICATE OF COUNTY TREASURER

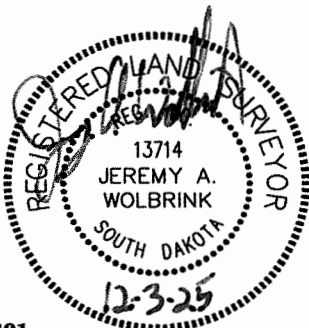
The undersigned hereby certifies that all taxes which would, if not paid, be liens upon any of the land included in the within and foregoing plat, as shown by the records of this office, have been fully paid.

Treasurer/Deputy Treasurer of Davison County

Date



& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015



LOTS BC AND D, BLOCK 5, SUNNYSIDE ADDITION TO THE CITY OF MITCHELL,
DAVISON COUNTY, SOUTH DAKOTA.
THIS PLAT VACATES LOTS B AND C AND A PORTION OF LOT A, BLOCK 5, SUNNYSIDE ADDITION TO THE
CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

DIRECTOR OF EQUALIZATION

The undersigned does hereby certify that a copy of the plat of LOTS BC AND D, BLOCK 5, SUNNYSIDE ADDITION TO THE CITY OF
MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, has been received by me and is filed in this office.

Director of Equalization/Deputy Director of Equalization of Davison County Date

REGISTER OF DEEDS

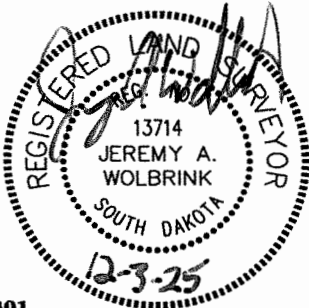
STATE OF SOUTH DAKOTA)
COUNTY OF DAVISON)SS

FILED for record this _____ day of _____, 2025, at _____, and recorded in Book _____ of Plats on Page(s)
_____ therein.

Register of Deeds, Davison County By _____ Deputy



& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 15, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2025-86, Plat of Lot A in Block 3 of Mitchell Christian Addition		
Explanation/Background of Agenda Item Requested:	Plat of Lot A in Block 3 of Mitchell Christian Addition to the City of Mitchell, Davison County, South Dakota; as requested by Mitchell Christian Education Association. Planning Commission motioned to approve the amended plat. All present voting aye; motion carried. See Planning Commission Unsigned Minutes 12-08-2025.		

RESOLUTION #R2025-86

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 8th day of December, 2025; and

WHEREAS, it appears from an examination of the PLAT OF LOT A IN BLOCK 3 OF MITCHELL CHRISTIAN ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Joseph A. Poppenga, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOT A IN BLOCK 3 OF MITCHELL CHRISTIAN ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Joseph A. Poppenga, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 15th day of December, 2025.

MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}



PLAT OF LOT A

in Block 3 of Mitchell Christian Addition to the City of Mitchell,

DAVISON COUNTY, SOUTH DAKOTA

Showing a parcel of land

Scale: 1 inch = 100 feet

SHEET 1 OF 3

LEGEND

- = found R.O.W. corner
- = set R.O.W. corner
- = found property corner
- = set property corner

	Bearing	Length	Chord	Radius
L1	N 11°44'08" E	123.25		
C1	N 17°31'58" E	247.52	247.10	1223.14 R
L2	S 16°09'10" W	19.31		
C2	S 17°11'04" E	116.37	109.91	100.00 L
L3	S 50°31'17" E	121.43		
C3	S 29°12'22" E	93.01	90.88	125.00 R
L4	S 87°53'36" W	23.14		
L5	S 2°12'27" E	66.43		
L6	S 87°53'36" W	244.28		
C4	N 42° 19' 08" E	810.75	795.99	1223.14 R

WESTWOOD FIRST
ADDITION

BLOCK 4

Lot 2

BLOCK 3

MITCHELL CHRISTIAN ADDITION

MITCHELL

INSET A

NOT TO SCALE

SEE INSET A

250'

L2

C1

C2

L3

C3

Lot A
containing
1.09 ac
(47582 sq ft),
more or less

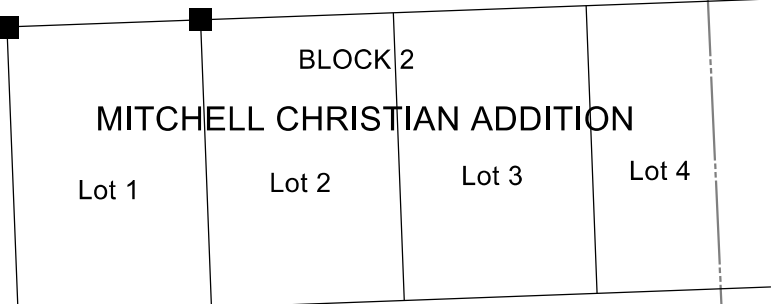
L1

BLOCK 1

CADWELL PARK
FIRST ADDITION

NW1/4

66' Iowa Street



BLOCK 2

MITCHELL CHRISTIAN ADDITION

Lot 1

Lot 2

Lot 3

Lot 4

66' West 16th Avenue

Lot 1

Lot 2

Lot 3

Lot 4

BLOCK 1

MITCHELL CHRISTIAN ADDITION

Revised Date: 12/8/2025 JAP

Drawn By Joseph Poppenga Date 2/27/2024
Checked By Kim McLaury Date 2/27/2024

Note1: The coordinates, bearings, distances and areas shown on this plat are based on the South Dakota State Plane Coordinate System Grid North - South Zone NAD 83(2011) epoch 2010.00 Geoid 12A SF=0.9998489736

Note 2: All monumentation will be set upon project completion.

SURVEYOR'S CERTIFICATE

TO: THE MITCHELL CHRISTIAN EDUCATION ASSOCIATION

I, JOSEPH A. POPPENG, REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF SOUTH DAKOTA, DO HEREBY CERTIFY THAT AT THE DIRECTION OF THE OWNER, THAT PARCEL OF LAND DESCRIBED AS "A PORTION OF BLOCK 3 OF MITCHELL CHRISTIAN ADDITION TO THE CITY OF MITCHELL, EXCEPT LOTS 1 AND 2 IN BLOCK 3 OF MITCHELL CHRISTIAN ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA", WAS SURVEYED BY ME OR UNDER MY DIRECT SUPERVISION FOLLOWING GENERALLY ACCEPTED PROFESSIONAL STANDARDS FOR SURVEYING AND PLATTING IN THE STATE OF SOUTH DAKOTA, AND I HAVE SUBDIVIDED THE SAME AS SHOWN ON THE ATTACHED PLAT.

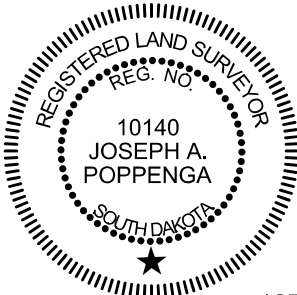
THE SAME SHALL HEREAFTER BE KNOWN AND DESCRIBED AS LOT A IN BLOCK 3 OF MITCHELL CHRISTIAN ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

DATED THIS _____ DAY OF _____, 20 ____.

REGISTERED LAND SURVEYOR - JOSEPH A. POPPENG, R.L.S. SD-10140

ANY CERTIFICATION EXPRESSED OR IMPLIED HEREIN APPLIES ONLY TO THE INDIVIDUAL(S), ASSOCIATION(S), AGENCY(S), AND/OR CORPORATION(S) EXPLICITLY LISTED. ANY CERTIFICATION EXPRESSED OR IMPLIED IS INVALID WITHOUT THE SIGNATURE AND ORIGINAL SEAL OF "JOSEPH A. POPPENG, STATE OF SOUTH DAKOTA, REGISTERED PROFESSIONAL LAND SURVEYOR, NUMBER 10140".

06WT
NH 0037(166)73



PLAT OF LOT A

in Block 3 of Mitchell Christian Addition to the City of Mitchell,

DAVISON COUNTY, SOUTH DAKOTA

Showing a parcel of land

Not to Scale

SHEET 2 OF 3

OWNER'S CERTIFICATE:

I, MATT NIELSEN, BOARD PRESIDENT OF THE MITCHELL CHRISTIAN EDUCATION ASSOCIATION, DO HEREBY CERTIFY THAT THE MITCHELL CHRISTIAN EDUCATION ASSOCIATION IS THE OWNER OF THE LAND INCLUDED IN THE ABOVE PLAT AND THAT SAID PLAT HAS BEEN MADE AT MY REQUEST AND IN ACCORDANCE WITH MY INSTRUCTIONS ON BEHALF OF THE SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION FOR THE PURPOSE OF LOCATING, MONUMENTING AND PLATTING, AND THAT THE DEVELOPMENT OF THIS LAND SHALL CONFORM TO ALL EXISTING APPLICABLE ZONING, SUBDIVISION, EROSION AND SEDIMENT CONTROL REGULATIONS.

MATT NIELSEN, BOARD PRESIDENT DATE
MITCHELL CHRISTIAN EDUCATION ASSOCIATION

ACKNOWLEDGMENT OF OWNER:

STATE OF COUNTY OF
ON THIS DAY OF , 20 , BEFORE ME,
,THE UNDERSIGNED OFFICER,
PERSONALLY APPEARED MATT NIELSEN, WHO ACKNOWLEDGED HIMSELF TO BE THE BOARD PRESIDENT OF THE MITCHELL CHRISTIAN EDUCATION ASSOCIATION, AND THAT HE AS BOARD PRESIDENT, BEING AUTHORIZED TO DO SO, EXECUTED THE FOREGOING INSTRUMENT FOR THE PURPOSES THEREIN CONTAINED.

IN WITNESS WHEREOF I HEREUNTO SET MY HAND AND OFFICIAL SEAL.

NOTARY PUBLIC
MY COMMISSION EXPIRES

RESOLUTION OF CITY PLANNING COMMISSION:

WHEREAS, THE PLAT OF LOT A IN BLOCK 3 OF MITCHELL CHRISTIAN ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, PREPARED BY JOSEPH A. POPPENG, DULY LICENSED LAND SURVEYOR IN AND FOR THE STATE OF SOUTH DAKOTA, HERETOFORE FILED IN THE OFFICE OF THE CITY FINANCE OFFICER OF MITCHELL, SOUTH DAKOTA, HAS BEEN SUBMITTED TO THE CITY PLANNING COMMISSION OF THE SAID CITY OF MITCHELL, SOUTH DAKOTA; AND

WHEREAS, THE CITY PLANNING COMMISSION, IN REGULAR MEETING ASSEMBLED, HAD DULY CONSIDERED SAID PLAT AND FINDS AS A FACT THAT SAID PLAT IS IN CONFORMITY AND DOES NOT CONFLICT WITH THE MASTER PLAN FOR THE CITY OF MITCHELL, SOUTH DAKOTA, HERETOFORE ADOPTED BY THIS COMMISSION;

NOW THEREFORE, BE IT RESOLVED BY THE CITY PLANNING COMMISSION OF MITCHELL, SOUTH DAKOTA, THAT THE PLAT OF LOT A IN BLOCK 3 OF MITCHELL CHRISTIAN ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, PREPARED BY JOSEPH A. POPPENG, A LAND SURVEYOR, BE AND THE SAME IS HEREBY APPROVED AND ITS ADOPTION BY THE CITY COUNCIL OF THE CITY OF MITCHELL, SOUTH DAKOTA, IS HEREBY RECOMMENDED.

THE UNDERSIGNED HEREBY CERTIFIES THAT THE FOREGOING RESOLUTION WAS PASSED BY THE CITY PLANNING COMMISSION OF MITCHELL, SOUTH DAKOTA, AT A MEETING THEREOF HELD

ON THE DAY OF , 20 .

CHAIRPERSON/VICE-CHAIRPERSON
MITCHELL CITY PLANNING COMMISSION

RESOLUTION OF CITY COUNCIL:

WHEREAS, IT APPEARS THAT THE CITY PLANNING COMMISSION OF THE CITY OF MITCHELL, SOUTH DAKOTA, DID DULY CONSIDER AND DID RECOMMEND THE APPROVAL AND ADOPTION OF THE HEREINAFTER DESCRIBED PLAT, AT ITS MEETING HELD ON THE DAY OF , 20 , AND

WHEREAS, IT APPEARS FROM AN EXAMINATION OF THE PLAT OF LOT A IN BLOCK 3 OF MITCHELL CHRISTIAN ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS PREPARED BY JOSEPH A. POPPENG, A DULY LICENSED LAND SURVEYOR IN AND FOR THE STATE OF SOUTH DAKOTA, THAT SAID PLAT IS IN ACCORDANCE WITH THE SYSTEM OF STREETS AND ALLEYS SET FORTH IN THE MASTER PLAN ADOPTED BY THE CITY PLANNING COMMISSION OF THE CITY OF MITCHELL, SOUTH DAKOTA, AND THAT SUCH PLAT HAS BEEN PREPARED ACCORDING TO LAW;

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MITCHELL, SOUTH DAKOTA, THAT THE PLAT OF LOT A IN BLOCK 3 OF MITCHELL CHRISTIAN ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, PREPARED BY JOSEPH A. POPPENG, BE AND THE SAME IS HEREBY APPROVED AND THE DESCRIPTION SET FORTH THEREIN AND THE ACCOMPANYING SURVEYOR'S CERTIFICATE SHALL PREVAIL.

THE UNDERSIGNED HEREBY CERTIFIES THAT THE FOREGOING WAS PASSED BY THE CITY OF MITCHELL, SOUTH DAKOTA, AT A MEETING HELD

ON THE DAY OF , 20 .

FINANCE OFFICER/DEPUTY FINANCE OFFICER
CITY OF MITCHELL

APPROVAL OF HIGHWAY AUTHORITY:

STATE OF SOUTH DAKOTA - COUNTY OF DAVISON

NO ACCESS TO SD HIGHWAY 37 IS APPROVED. THIS ACCESS APPROVAL DOES NOT REPLACE THE NEED FOR ANY PERMITS REQUIRED BY LAW TO ESTABLISH THE PRECISE ACCESS LOCATION, INCLUDING PERMIT REQUIREMENTS SET FORTH IN ADMINISTRATIVE RULE OF SOUTH DAKOTA 70:09:01:02.

DATED THIS DAY OF , 20 .

HIGHWAY AUTHORITY DATE

PLAT OF LOT A

in Block 3 of Mitchell Christian Addition to the City of Mitchell,

DAVISON COUNTY, SOUTH DAKOTA

Showing a parcel of land

Not to Scale

SHEET 3 OF 3

CERTIFICATE OF COUNTY TREASURER:

STATE OF SOUTH DAKOTA - COUNTY OF DAVISON

I DO HEREBY CERTIFY THAT ALL TAXES WHICH ARE LIENS UPON ANY LAND INCLUDED IN THE ABOVE PLAT, AS SHOWN BY THE RECORDS OF MY OFFICE, HAVE BEEN PAID IN FULL.

DATED THIS DAY OF , 20 .

TREASURER/DEPUTY TREASURER DAVISON COUNTY, SOUTH DAKOTA

CERTIFICATE OF DIRECTOR OF EQUALIZATION:

STATE OF SOUTH DAKOTA - COUNTY OF DAVISON

I DO HEREBY CERTIFY THAT I HAVE RECEIVED A COPY OF THE ABOVE PLAT AND SAID PLAT HAS BEEN FILED AT MY OFFICE.

DATED THIS DAY OF , 20 .

DIRECTOR OF EQUALIZATION/ DAVISON COUNTY, SOUTH DAKOTA
DEPUTY DIRECTOR OF EQUALIZATION

CERTIFICATE OF REGISTER OF DEEDS

STATE OF SOUTH DAKOTA - COUNTY OF DAVISON

FILED FOR RECORD THIS DAY OF , 20 ,

AT O'CLOCK M., AND RECORDED IN BOOK OF PLATS

ON PAGE THEREIN.

REGISTER OF DEEDS DAVISON COUNTY, SOUTH DAKOTA

BY:
DEPUTY

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 15, 2025	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	2026 Budget		
Agenda Item:	Action to Approve Resolution #R2025-87, SRF Application for 13th & Wisconsin Drainage Project and Authorize the Mayor to Sign		
Explanation/Background of Agenda Item Requested:	Resolution 2025-87 authorizes the City Council to approve and execute an application for financial assistance through the South Dakota Board of Water and Natural Resources. The resolution also designates the Mayor to execute and submit the application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the project. The application for financial assistance is in an amount not to exceed \$1,560,000. The loan term will be 30-years at a rate of 4.00%. Staff recommends approval of Resolution 2025-87.		

Sanitary/Storm Sewer Facilities Funding Application

Clean Water State Revolving Fund Program (CWSRF)
Consolidated Water Facilities Construction Program (CWFCP)

Applicant: City of Mitchell Address: 612 N. Main St Mitchell, SD 57301 Subapplicant: Unique Entity ID: JXEFNSSK2VF4	<table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: center; border-bottom: 1px solid black;">Proposed Funding Package</td> </tr> <tr> <td style="text-align: right; padding-right: 20px;">Requested Funding</td> <td style="text-align: right; border-bottom: 1px solid black;">\$1,560,000</td> </tr> <tr> <td style="text-align: right; padding-right: 20px;">Local Cash</td> <td style="text-align: right; border-bottom: 1px solid black;">\$ 499,425</td> </tr> <tr> <td style="text-align: right; padding-right: 20px;">Other: _____</td> <td style="text-align: right; border-bottom: 1px solid black;">_____</td> </tr> <tr> <td style="text-align: right; padding-right: 20px;">Other: _____</td> <td style="text-align: right; border-bottom: 1px solid black;">_____</td> </tr> <tr> <td style="text-align: right; padding-right: 20px;">Other: _____</td> <td style="text-align: right; border-bottom: 1px solid black;">_____</td> </tr> <tr> <td style="text-align: right; padding-right: 20px;">TOTAL</td> <td style="text-align: right; border-bottom: 3px double black;">\$2,059,425</td> </tr> </table>	Proposed Funding Package		Requested Funding	\$1,560,000	Local Cash	\$ 499,425	Other: _____	_____	Other: _____	_____	Other: _____	_____	TOTAL	\$2,059,425
Proposed Funding Package															
Requested Funding	\$1,560,000														
Local Cash	\$ 499,425														
Other: _____	_____														
Other: _____	_____														
Other: _____	_____														
TOTAL	\$2,059,425														

Project Title: Mitchell 13th Avenue Improvements Project

Description:

The City of Mitchell is requesting funding for a project primarily designed to improve drainage along 13th Avenue between Wisconsin Street and Minnesota Street, an area that is prone to flooding. The primary goal of the project is to reroute stormwater flow west toward a proposed detention pond that will be located near the SD Hwy 37 Bypass. The project will include full roadway reconstruction as well as replacement of the existing clay sanitary sewer lines and water main. Sanitary sewer and water main will be replaced with same size pipes.

The Applicant Certifies That:

I declare and affirm under the penalties of perjury that this application has been examined by me and, to the best of my knowledge and belief, is in all things true and correct.

Jordan Hanson, Mayor

Name & Title of Authorized Signatory
(Typed)

Signature

Date

Cost and Effectiveness Certification Form

This is to certify compliance with Subtitle A, Section 5002, Subsection 602(b)(13) of the Water Resources Reform Development Act of 2014 in that project has been studied and evaluated for the cost and effectiveness of the processes, materials, techniques, and technologies for carrying out the proposed project or activity for which assistance is sought; and to the maximum extent practicable, the project or activity selected maximizes the potential for efficient water use, reuse, recapture, and conservation, and energy conservation, taking into account (i) the cost of constructing the project; (ii) the cost of operating and maintaining the project over the life of the project; and (iii) the cost of replacing the project.

Applicant Name: City of Mitchell

Project Name: 13th Avenue Improvements

We certify that the proposed project is in compliance as described above.

Applicant's Authorized Signatory

Signature: _____

Printed Name: Jordan Hanson

Title: Mayor

Date: _____

Project Engineer

Signature:  _____

Printed Name: Ryan Murtha

License #: 12063

Date: 12/3/2025

IX	<u>Energy Conservation - Renewable.</u> Costs for the production of renewable energy such as wind, solar, methane capture and energy conversion equipment, co-digestion, combined heat and power (CHP) systems, hydroelectric systems that harness wastewater flows to, from, or within treatments.	_____
X	<u>Water Conservation - Efficiency.</u> Costs that reduce the demand for POTW capacity through reduced water consumption including water meters, plumbing fixture retrofits or replacement, water efficient appliances, water efficient irrigation equipment, and education programs.	_____
XI	<u>Water Conservation - Reuse.</u> Costs for the treatment and conveyance of treated wastewater that is being reused (recycled water), including rehabilitation/replacement needs.	_____

TOTAL:

\$1,560,000

Jordan Hanson, Mayor

Name & Title of Authorized Representative

Signature of Authorized Representative

Date

Certification Regarding Debarment, Suspension, and Other Responsibility Matters

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
- (b) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- (d) Have not within a three year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 U.S.C. § 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Jordan Hanson, Mayor

Name & Title of Authorized Representative

Signature of Authorized Representative

Date

☐ I am unable to certify to the above statements. Attached is my explanation

RESOLUTION NO. #R2025-87

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS the City of Mitchell (the “City”) has determined it is necessary to proceed with the **13th Avenue Improvements Project** (the “Project”); and

WHEREAS the City has determined that financial assistance will be necessary to undertake the Project and an application for the additional financial assistance to the South Dakota Board of Water and Natural Resources is being prepared; and

WHEREAS it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of a Clean Water SRF application for financial assistance in an amount not to exceed **\$1,560,000** to the South Dakota Board of Water and Natural Resources for the Project.
2. The Mayor is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.
3. The Mayor is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at Mitchell, South Dakota, this 15th day of December 2025.

APPROVED:

(Seal)

Jordan Hanson, Mayor
City of Mitchell

Attest: _____
Michelle Bathke, Municipal Finance Officer
City of Mitchell

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested: The attached contingency resolution will transfer budget authority from the contingency budget to the respective budgets listed below. The contingency requests total \$440,650 and represents approximately 45% of the \$804,628 contingency budget for 2025.

The contingency budget was included and approved as part of the 2025 Annual Appropriation ordinance as is allowed by state law.

General Fund

City Council to cover the increased cost to the Mitchell Republic for legal publications (\$3,000) and SDML Dues- \$150 to cover the dues increase to the SDML. Neither of these items were anticipated in the 2024 budget.

Election to cover the required notices published in the Mitchell Republic for the 2026 election (\$500).

Insurance Bonds to cover the cost of the liability and property insurance premiums (\$35,000) due to items added to coverage in 2025 and increased premiums and additional funds for the deductibles (\$10,000) for anticipated liability claims that occurred in 2025 and were not anticipated in the 2025 budget.

Municipal Buildings: to cover the cost of moving a budgeted maintenance employee from the library budget to the municipal building budget (\$45,000), increased insurance premiums (\$1,000) utility increases (\$9,000) and an HVAC repair (\$5,000) in 2025 that were not anticipated in the approved budget

Information Technology for increased utility costs (\$16,000) and an increase in software licensing costs (\$6,000) that were not anticipated in the 2025 budget.

Storm Drainage for professional services to complete the FEMA mapping project (\$28,000) authorized by the City Council in 2025 after the approval of the 2025 budget, and the final payment for the Spruce Street railroad crossing project (\$6,5000) that was not included in the 2025 budget.

Animal Control for a repair (\$500) made at the animal shelter and additional funds for the impounding dog contract (\$500) based on utilization. Neither item was anticipated in the 2025 budget.

Transfers Out to provide authorization for staff to transfer funds from the General Fund to the Park fund in the amount of up to \$50,000 to provide additional cash to the park and rec fund (if needed) and to transfer up to \$175,000 to the Corn Palace (if needed) for the end of the year cash balances.

Park & Rec Fund

Recreation & Aquatics for increased utility costs (\$10,000) due to utility rate increases that were not anticipated in the 2025 budget.

Rec Center for increased utility costs (\$39,000) due to utility rate increases that were not anticipated in the 2025 budget.

Staff recommends approval of Resolution R2025-88, contingency transfers for 2025.

RESOLUTION #R2025-88 CONTINGENCY TRANSFER

WHEREAS, the City of Mitchell has included in the 2025 Annual Budget a contingency item which may be appropriated by resolution of the governing board to any other appropriation amount that is deemed insufficient during the year, and

WHEREAS, the budget item for the following is insufficient and it was deemed necessary that appropriation be transferred for the 2025 budget, as follows:

<u>GENERAL FUND</u>		
CITY COUNCIL		
101-41110-42300	Legal Publications	\$3,000
101-41110-42710	SDML Dues	\$ 150
ELECTION		
101-41300-42900	Election (publications)	\$ 500
INSURANCE & BONDS		
101-41460-42110	Liability, Property Insurance	\$35,000
101-41460-42111	Liability Claims	\$10,000
MUNICIPAL BUILDINGS		
101-41920-41100	Salaries	\$45,000
101-41920-42100	Insurance- Storage Building	\$1,000
101-41920-42620	Supplies	\$500
101-41920-42811	Utilities Telephone	\$9,000
101-41920-43410	Repairs- City Hall	\$5,000
INFORMATION TECHNOLOGY		
101-41935-42850	Utilities & Telephone	\$16,000
101-41935-42920	Computer Software	\$6,000
STORM DRAINAGE		
101-43150-42200	Professional Services- FEMA Mapping	\$28,000
101-43150-43319	Spruce Street RR Crossing	\$6,500
ANIMAL CONTROL		
101-44120-42500	Repairs	\$500
101-44120-42900	Impounding Dogs	\$500
TRANSFERS OUT		
101-49000-51101	Transfer to Park	\$50,000
101-49000-51105	Transfer to Corn Palace	\$175,000
<u>PARK FUND</u>		
RECREATION & AQUATICS		
201-45110-42850	Utilities- Aquatics	\$10,000
REC CENTER		
201-45140-42800	Utilities	\$39,000

NOW THEREFORE, BE IT RESOLVED, that the transfer from contingency be approved. Dated this _____ day of _____, 2025.

Mayor

Attest:

Finance Officer

[SEAL]

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 15, 2025	Requested By:	Joe Schroeder
Desired Action of City Council:	Action to Approve		
Amount Budgeted in current fiscal year for this item (if applicable):	If awarded the design would not start until 2027 to allow for funding to be in place.		
Agenda Item:	Action to Approve Resolution #R2025-89, Application to the South Dakota Department of Transportation Bridge Improvement Grant Program		
Explanation/Background of Agenda Item Requested:	The attached resolution and application is for a South Dakota Bridge Preservation Improvement Grant (BIG) application for improvements to the Canal Bridge which spans over Firesteel Creek. The project would include a single span, 86'-6" prestressed concrete girder bridge with berm abutments and related improvements. A detailed estimate is included in the application. The estimated costs for the design and construction is \$3,537,391.90. The City's commitment to the project is 20% or \$862,878.38. The attached application is provided by Brosz Engineering, Inc., along with the resolution required for the application. The award of the grant is anticipated to be announced in the spring of 2026. The design would not start until 2027, when funding would be approved. Staff recommends Council approval of the resolution and grant application and to authorize the Mayor to sign on their behalf.		



**2026 APPLICATION FOR BRIDGE IMPROVEMENT GRANT
(BIG) FUNDS PRESERVATION OR REHAB/REPLACE
ALSO SUBMIT FOR PRESERVATION PRE-APPS,
APPLICATIONS MUST BE SUBMITTED TO THE SDDOT/LGA SFTP SITE BY
THE LPA'S ENGINEER OF RECORD (IN FOLDER "000 2026 BIG
APPLICATIONS"). WHEN DONE, SEND E-MAIL NOTIFICATION TO:
DOT.LOCGOVASSISTOFFICE@state.sd.us**

Must be postmarked by January 2, 2026

Identification	Bridge ID # <u>18-129-060</u>	Location: <u>Harmon Drive in Mitchell, SD</u>	
	Owner: <u>City of Mitchell</u>	Over: <u>Lake Mitchell Canal</u>	
	Anticipated Year of Letting: <u>2027</u>	Road/Street/Avenue Name: <u>Harmon Drive</u>	
	Preservation Score: _____ OR BIG Score (Rehab/Repl): <u>36.67</u> (Attach breakdown) Preliminary Engineering: ☐ Paid by Local OR ☒ Paid by BIG Grant PCN <u>099C</u> (DO NOT REUSE THIS NUMBER WITHIN THE APPLICATION)		
Grant	Total Project Cost Breakdown Current SDDOT Construction Price Index 2.5% \$ <u>193,500.00</u> Design Cost (include subsurface investigation if not done by SDDOT) - \$0 FOR BID READY - + \$ <u>2,456,449.48</u> Construction Cost + \$ <u>397,492.42</u> 15% Overall Project Contingency (Design + Constr. ONLY) + \$ <u>---</u> Subsurface Invest. (80% BIG / 20% State if done by SDDOT) + \$ <u>194,250.00</u> Ineligible Costs (100% local funds) + \$ <u>295,700.00</u> CE Cost (80% BIG / 20% Local – in addition to grant cap)		Proposed Grant \$ <u>3,047,441.90</u> Total (Design, subsurface invest. if not done by SDDOT, Construction) Grant Funds \$2,437,953.52 (80% max. or other _____%) Local Match \$ <u>609,488.38</u> (20% min. or other _____%)
	☐ Preservation BIG (\$37,500 min. = \$30,000 + \$7,500 Local Match of 20% min.) ☐ *PRE-APPLICATION DUE SEPT. 1, 2025 ☒ Major Rehab/Replacement BIG (\$125,000 min. = \$100,000 + \$25,000 Local Match of 20% min.)		
	Select if Applicable: ☐ Project involves Right of Way on Tribal Lands ☐ Bid Ready Plans Packet (Required items: final plans, final hydraulics, load rating, design calculations and check design, certifications, permits, joint powers agreements, engineer's estimate, bid proposal, bid specifications, & construction management plan.) PE COSTS NOT ELIGIBLE		
	County Applicant: Amount of County Wheel Tax per wheel for >6000 lb classification: <u>N/A</u> ☐ True ☐ False - Is the structure listed in the Approved County 5-Year Plan All Projects: (Attach separate sheet with explanation if any of the following are False) ☒ True ☐ False - Structure serves multiple residences, farms, ranches or a multi-lot development? ☒ True ☐ False - Structure is located on a Full Maintenance Road? ☒ True ☐ False - Roadway does not terminate into a field entrance, driveway, single residence, farm, or ranch? ☒ True ☐ False - Local Public Agency (LPA) is in full compliance with Federal and State NBIS requirements? ☒ True ☐ False - Has general maintenance been performed on the structure? (Maintenance records must be attached.) Note: If a deviation from duties, as listed in section VII of the BIG Procedures, has been obtained/approved by the Secretary of Transportation, please check here and attach documentation. ☐ Preservation Appl. Requirements: CHECKLIST, description of requested work; design and CE cost proposals in DOT format, shown separately; engineer's estimate for construction with eligible and non-eligible items shown separately (lump sum contingency NOT ELIGIBLE and cannot be shown on estimate), photos of existing conditions to be addressed, delamination survey for low slump overlay and 2 coat polymer seals. Major Rehab/Replacement Appl. Requirements: CHECKLIST, Type, Size, & Location (TS&L) report; joint powers agreement if applicable, design & CE cost proposals in DOT format, shown separately; engineer's estimate for construction with eligible & non-eligible items shown separately (lump sum contingency NOT ELIGIBLE - cannot be shown on estimate.)		
Work Description	<u>Construction of a 86.5 ft Single Span Prestressed Concrete Girder Bridge at a 0 degree skew.</u>		
LPA Authorization	<u>Joe Schroeder, Public Works Director</u> LPA Contact (print) Contact email and phone number: <u>jschroeder@cityofmitchell.org</u> <u>605-995-8433</u> - Attach 2026 Resolution from Commission/Council authorizing application for grant -		

**2026 BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS**

WHEREAS, City of Mitchell wishes to submit an application(s)
for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER(S) AND LOCATION(S):

Str. No. 18-129-060 - City of Mitchell
on Harmon Drive over Lake Mitchell Canal

and WHEREAS, N/A certifies that the project(s) are listed in
the county's Five-Year County Highway and Bridge Improvement Plan ◀;

and WHEREAS, City of Mitchell agrees to pay the 20 % match on the
Bridge Improvement Grant funds and 100% of ineligible expenses;

and WHEREAS, City of Mitchell hereby authorizes the Bridge
Improvement Grant application(s) and any required funding commitments. **

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the
attached Bridge Improvement Grant application(s).

Vote of Commissioners/Council: Yes _____ No _____

Dated at _____, SD, this _____ day of _____, _____.

ATTEST:

County Auditor/City Finance Officer

Chairman/Mayor

NOTES

◀ Not applicable for cities applying for the grant – simply mark 'NA'

Minimum required for Bridge Improvement Grant is 20%; must match percent shown on application.

****After receiving a grant award, the county/city and SDDOT will enter into a grant agreement within 30 calendar days of Transportation Commission award. Failure to sign a grant agreement may result in the Transportation Commission reallocating available grant funds to another eligible applicant within the associated grant cycle.**

BRIDGE IMPROVEMENT GRANT PROGRAM

MAJOR REHAB/REPLACEMENT APPLICATION CHECKLIST

APPLICABLE CHECKLIST REQUIRED WITH EACH APPLICATION

ALL ITEMS MUST BE CHECKED OFF AND ATTACHED TO BE CONSIDERED A COMPLETE APPLICATION

◀ **DO NOT INCLUDE FORMER PROJECT NUMBERS WITHIN THESE ITEMS – USE STRUCTURE # ONLY**

Major Rehab/Replacement Application Requirements – DUE JANUARY 2, 2026

N/A

- ☐ Structure IS IN AN APPROVED 5-Year County Highway Plan
- OR**
- ☐ Structure IS NOT in Approved 5-Year County Highway Plan – Plan Amendment with required County Commission signed resolution is attached
- ☒ **2026** BIG Application for BIG Funds Preservation or Rehab/Replacement
- ☒ BIG Score Breakdown (Print from on-line BIG Score Calculator or use custom print out)
- ☒ Resolution (**2026** VERSION, UNALTERED, SIGNED & SEALED) ▶
- ☒ Submittal of this Checklist for Major Rehab/Replacement Application Requirements
- ☒ Type, Size, & Location (TS&L) Report/Letter
- ☒ Final Hydraulic Data Sheet
- ☐ Joint Powers Agreement (Ex. if replacement will be a non-NBI structure where jurisdiction will switch to a Township) ▶
- ☒ Design Cost Proposal in DOT Format
- ☒ Construction Engineering Cost Proposal in DOT Format
- ☒ Engineer's Estimate for Construction (Show Non-Eligible Items separately from Eligible Items)

IF PE DONE LOCALLY

- ☐ Geotechnical Report (completed by firm on DOT Geotech Retainer List)
- OR**
- ☐ DOT is requested to do the geotechnical investigation

Cost Estimate for 86'-6" Single Span Prestressed Girder Berm Type Bridge
Lake Mitchell Canal Bridge
Structure Number: 18-129-060
Location: Northwest Edge of Lake Mitchell
Date: 11/11/2025



ITEM	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
Eligible Bid Items					
1	Mobilization	1	LS	\$200,000.00	\$200,000.00
2	Salvage Traffic Sign	17	Each	\$130.00	\$2,210.00
3	Unclassified Excavation	1000	CY	\$20.00	\$20,000.00
4	Contractor Furnished Borrow Excavation	2000	CY	\$35.00	\$70,000.00
5	Placing Topsoil	700	CY	\$12.00	\$8,400.00
6	Salvage and Stockpile Asphalt Mix & Granular Base	500	Ton	\$20.00	\$10,000.00
7	Base Course, Salvaged	500	Ton	\$30.00	\$15,000.00
8	Remove Asphalt Concrete Pavement	2500	SY	\$15.00	\$37,500.00
9	2.0"x2.0" Perforated Tube Post	22	FT	\$35.00	\$770.00
10	Install State Furnished Sign	2	Each	\$250.00	\$500.00
11	Traffic Control Signs	134	SqFt	\$30.00	\$4,020.00
12	Traffic Control, Miscellaneous	1	LS	\$10,000.00	\$10,000.00
13	Type 3 Barricade	6	Each	\$175.00	\$1,050.00
14	Seeding, Fertilizing, & Mulching	1	LS	\$15,000.00	\$15,000.00
15	Erosion Control	1	LS	\$30,000.00	\$30,000.00
16	Salvage W Beam Guardrail	350	Ft	\$6.00	\$2,100.00
17	MGS Guardrail	900	Ft	\$70.00	\$63,000.00
18	W Beam Guardrail to MGS transition	4	Each	\$2,800.00	\$11,200.00
19	MGS MASH Tangent End Terminal	3	Each	\$6,500.00	\$19,500.00
20	Incidental Work, Grading	1	LS	\$10,000.00	\$10,000.00
21	Base Course	870	Ton	\$45.00	\$39,150.00
22	24" RCP Class 2, Furnish	62	Ft	\$75.00	\$4,650.00
23	24" RCP, Install	62	Ft	\$85.00	\$5,270.00
24	24" RCP Safety End with Bars, Furnish	2	Each	\$1,000.00	\$2,000.00
25	24" RCP Safety End, Install	2	Each	\$450.00	\$900.00
26	Verify Utilities	1	Each	\$350.00	\$350.00
27	Type D Permanent Seed Mixture	30	Lb	\$15.00	\$450.00
28	Hydroseeding	6300	SqYd	\$1.50	\$9,450.00
29	Low Flow Silt Fence	215	Ft	\$5.75	\$1,236.25
30	Mucking Silt Fence	15	CuYd	\$20.00	\$300.00
31	Repair Silt Fence	54	Ft	\$2.50	\$135.00
32	Incidental Work, Structure	1	LS	\$125,000.00	\$125,000.00
33	Salvage Bridge Rail	90	Ft	\$6.00	\$540.00
34	Membrane Sealant Expansion Joint	130	Ft	\$150.00	\$19,500.00
35	Structure Excavation, Bridge	320	Cu Yd	\$225.00	\$72,000.00
36	Bridge End Embankment	640	Cu Yd	\$50.00	\$32,000.00
37	Granular Bridge End Backfill	460	Cu Yd	\$250.00	\$115,000.00
38	Approach Slab Underdrain Excavation	11	Cu Yd	\$450.00	\$4,950.00
39	Class A45 Concrete, Bridge Deck	150	Cu Yd	\$2,400.00	\$360,000.00
40	Class A45 Concrete, Bridge	50	Cu Yd	\$2,200.00	\$110,000.00
41	Concrete Approach Slab for Bridge	150	Sq Yd	\$425.00	\$63,750.00
42	Concrete Approach Sleeper Slab for Bridge	49	Sq Yd	\$500.00	\$24,569.44
43	Reinforcing Steel	11250	Lb	\$5.00	\$56,250.00
44	Epoxy Coated Reinforcing Steel	45000	Lb	\$6.00	\$270,000.00
45	T101 Bridge Rail	190	Ft	\$275.00	\$52,250.00
46	HP 10x42 Steel Test Pile, Furnish and Drive	20	Ft	\$200.00	\$4,000.00

47	HP 10x42 Steel Bearing Pile, Furnish and Drive	440	Ft	\$85.00	\$37,400.00
48	HP 10x42 Pile Tip Reinforcement	28	Each	\$150.00	\$4,200.00
49	36" Minnesota Shape Prestressed Concrete Beam	432.5	Ft	\$550.00	\$237,875.00
50	Structural Steel, Miscellaneous	1	LS	\$20,000.00	\$20,000.00
51	4" Underdrain Pipe	360	Ft	\$40.00	\$14,400.00
52	Porous Backfill	55	Ton	\$150.00	\$8,250.00
53	Overburden Excavation for Riprap	100	CY	\$300.00	\$30,000.00
54	Class C Riprap	850	Ton	\$90.00	\$76,500.00
55	Type B Drainage Fabric	690	Sq Yd	\$10.00	\$6,900.00
				Sub-Total	\$2,339,475.69

SDDOT Construction Price Index (2.5% x assumed 2 years) \$116,973.78

Eligible bid items Construction Total \$2,456,449.48

Ineligible Bid Items					
1	Wetland Mitigation	1	LS	\$50,000.00	\$50,000.00
2	Asphalt Concrete Composite	600	Ton	\$225.00	\$135,000.00
				Sub-Total	\$185,000.00

SDDOT Construction Price Index (2.5% x assumed 2 years) \$9,250.00

Ineligible bid items Construction Total \$194,250.00

Total Project Cost \$2,650,699.48

Estimated Design Engineering Cost
Brosz Engineering, Inc.
BIG Project for Structure Number: 18-129-060
City of Mitchell
Retainer Agreement Number: 410863

Direct Labor Salary Cost:	Estimated Hours	Hourly Rate	Estimated Cost
Doug Wessel - Senior Principal	100	\$82.50	\$8,250.00
Eric Prunty - Sr. Engineer I	80	\$70.30	\$5,624.00
Don Hammond - Sr. Engineer I	320	\$68.19	\$21,820.80
Spencer Dockter - Engineer III	240	\$44.02	\$10,564.80
Bruce Wilsey - Sr. Engineer Tech I	240	\$51.19	\$12,285.60
Total Direct Labor Cost	980		\$58,545.20

Labor Overhead Cost:	190.11%	\$111,300.28
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Fixed Fee - Max. Allowable for <u>Structure Replacements</u>	13.00%	\$22,079.91
---	---------------	--------------------

Capital Cost of Money	2.688%	\$1,573.69
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Direct Expenses:

Mileage	0	\$0.00	\$0.00
Meals (Per Diem)	0	\$0.00	\$0.00
Lodging	0	\$0.00	\$0.00
Photocopies	0	\$0.00	\$0.00
Postage	0	\$0.00	\$0.00
Miscellaneous	1	\$0.91	\$0.91

Total Direct Expenses		\$0.91
------------------------------	--	---------------

Subsurface Investigation (if contracting out)		\$0.00
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Total Cost for Application		\$193,500.00
-----------------------------------	--	---------------------

INFO ONLY IF SDDOT TO DO - NOT part of the cap & State pays match (NO bill to local)

Estimate for Subsurface Investigation (Min. of \$5,500 assuming a box will be selected / Min. of \$11,500 assuming a 1-span bridge OR \$15,000 assuming a multi-span bridge will be selected.)	\$0.00
--	--------

Brosz Engineering 2025 Rates - SDDOT

Name	40 Hr/Wk	45 Hr/Wk	50 Hr/Wk
Doug Wessel - Senior Principal	\$ 82.50	\$ 82.50	\$ 82.50
Eric Prunty - Sr. Engineer I	\$ 66.60	\$ 70.30	\$ 73.26
Don Hammond - Sr. Engineer I	\$ 64.60	\$ 68.19	\$ 71.06
Spencer Dockter - Engineer III	\$ 41.70	\$ 44.02	\$ 45.87
Bruce Wilsey - Sr. Engineer Tech I	\$ 48.50	\$ 51.19	\$ 53.35

Estimated Construction Engineering Cost
Brosz Engineering, Inc.
BIG Project for Structure Number: 18-129-060
City of Mitchell
Retainer Agreement Number: 410863

Direct Labor Salary Cost:	Estimated Hours	Hourly Rate	Estimated Cost
Eric Prunty - Sr. Engineer I	160	\$70.30	\$11,248.00
Don Hammond - Sr. Engineer I	240	\$68.19	\$16,365.60
Spencer Dockter - Engineer III	120	\$44.02	\$5,282.40
Kyle Fredrick - Engineer Tech I	1400	\$38.50	\$53,900.00
Eric Kor - Survey Manager	80	\$43.28	\$3,462.40
Total Direct Labor Cost	2000		\$90,258.40
Labor Overhead Cost:		190.11%	\$171,590.24
Fixed Fee - Max. Allowable for <u>CM Services</u>		12.00%	\$31,421.84
Capital Cost of Money		2.688%	\$2,426.15
Direct Expenses:			
Mileage	0	\$0.00	\$0.00
Meals (Per Diem)	0	\$0.00	\$0.00
Lodging	0	\$0.00	\$0.00
Photocopies	0	\$0.00	\$0.00
Postage	0	\$0.00	\$0.00
Miscellaneous	1	\$3.37	\$3.37
Total Direct Expenses			\$3.37
Total Cost for Application			\$295,700.00

Brosz Engineering 2025 Rates - SDDOT

Name	40 Hr/Wk	45 Hr/Wk	50 Hr/Wk
Eric Prunty - Sr. Engineer I	\$ 66.60	\$ 70.30	\$ 73.26
Don Hammond - Sr. Engineer I	\$ 64.60	\$ 68.19	\$ 71.06
Spencer Dockter - Engineer III	\$ 41.70	\$ 44.02	\$ 45.87
Kyle Fredrick - Engineer Tech I	\$ 35.00	\$ 36.94	\$ 38.50
Eric Kor - Survey Manager	\$ 41.00	\$ 43.28	\$ 45.10

Bridge Improvement Grant (BIG) Ranking Score

Ref: 2026 Bridge Improvement Grant (BIG) Procedure, dated 06/26/2025

County/City: **City of Mitchell**
Structure: **18-129-060**

County: **No**
City: **Yes**

Prepared on: **11/12/2025**

Eligible for Replacement (Section IV, Part D, Paragraph 2; page 15 of 26)

1. Condition Rating of 4 or less for Deck, Substructure, Superstructure, or Culvert:

Deck (B.C.01) =	6	Not Eligible
Superstructure (B.C.02) =	7	Not Eligible
Substructure (B.C.03) =	3	Eligible
Culvert (B.C.04) =	N/A	Not Eligible

**Only required for
Rehabilitation or
Replacement Grants**

VI. Ranking Criteria (100 points total maximum)

Ranking Points

1. Bridge Condition (50 points maximum)

a. Load Rated/Posted (28 points maximum)

As defined by the Controlling Legal Load Rating Factor (B.LR.07) (See Table VI-1, page 17 of 26)

Controlling Legal Load Rating Factor (B.LR.07) = **0.50**

28

b. Substructure Condition (6 points maximum)

As defined by the NBI Item B.C.03. (See Table VI-2, page 18 of 26)

Substructure Condition Rating = **3**

3

c. Superstructure Condition (6 points maximum)

As defined by the NBI Item B.C.02. (See Table VI-2, page 18 of 26)

Superstructure Condition Rating = **7**

0

d. Culvert Condition (12 points maximum)

As defined by the NBI Item B.C.04.

Ranking Points awarded at 2 times the value shown in Table VI-2, page 18 of 26.

Culvert Condition Rating = **N/A**

0

e. Nonredundant Steel Tension Member (NSTM) (5 points or zero points)

Ranking Points awarded if structure is determine to be NSTM (B.C.14).

NSTM (Yes or No) = **No**

0

f. Scour Critical (5 points or zero points)

Ranking Points awarded if structure is determine to be Scour Critical (B.AP.03).

Scour Value = **B**

Scour Critical Structure (Yes or No) = **No**

0

Bridge Improvement Grant (BIG) Ranking Score

Ref: 2026 Bridge Improvement Grant (BIG) Procedure, dated 06/26/2025

County: **City of Mitchell**
Structure: **18-129-060**

VI. Ranking Criteria (100 points total maximum) (Cont.)

Ranking Points (Cont.)

2. User Impact (20 points maximum)

User Impact (On-System) = (ADT x Detour Length (miles)) / 350

User Impact (Off-System) = (ADT x Detour Length (miles)) / 100

Average Daily Traffic (ADT) (B.H.09) = **350**

Detour Length (miles) (B.H.17) = **2**

On-System or Off-System (On or Off) (FA Route) = **On**

Formula Denominator = 350

Ranking Points = 2.00

2.00

3. Local Planning (30 points maximum for Counties / 20 points maximum for Cities)

a. Wheel Tax (10 points maximum) (See Table VI-3, page 19 of 26)

Ranking Points = Actual \$ Amount x 2

County Assessment/Wheel = **N/A** /wheel

Ranking Points = 0.00

0.00

b. Bid Review Ready (10 points or zero points)

- Project is ready for SDDOT review

(See Bid Review Ready definition on page 4 of 26 for items to be submitted with application)

Project Bid Review Ready (Yes or No) = **No**

0

c. LPA Financial Commitment (10 points maximum)

Additional points for any increased local match beyond required 20%.

As shown in See Table VI-4, page 19 of 26).

LPA Share (%) = **20** %

Ranking Points = 0.00

0.00

Total Score = **33.00**

County Score = **N/A**

City Score = **36.67**

BIG Score

Bridge

18129060

Wheel Tax

\$

0

0.00 - 5.00

LPA Financial Commitment

0.00

0.00 - 10.00

☐ Bid Ready

Calculate

BIG Score 36.67

Export

[Rules](#)

[Wheel Tax](#)

[LPA Financial Commitment](#)

Calculated Score Values

1: Bridge Condition

31

2: User Impact

2.00

3: Local Planning

0.00

Values Used in Calculations

Score Calc

(1+2+3)*10/9

Owner

L03

Controlling Rating Factor

0.50

FA Route

3630

Wheel Tax

\$

0

Substructure

3

Recent ADT

350.00

Bid Ready

0

Superstructure

7

Detours (Length)

2.00

LPA Financial

0.00

Culvert

N

Fracture Critical

N

Scour Critical

B

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[Accessibility](#)

[Disclaimer](#)

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Administration Program
Local Government Assistance Office
700 East Broadway Avenue
Pierre, SD 57501-2586
O: 605.773.2995 | F: 605.773.4870
dot.sd.gov

November 07, 2024

Joanne Hight
Administration Program Manager
700 East Broadway Ave.
Pierre, South Dakota 57501

RE: BRF 3630(00)23-1, City of Mitchell, PCN 099C, Structure 18-129-060
Located 2.1 W & 4 N of Mitchell on Harmon Dr over Lake Mitchell Canal

Dear Joanne,

A Type, Size, and Location inspection was held on October 7, 2024, for the above-referenced project. The following personnel were in attendance:

Joe Schroeder, City of Mitchell
Terry Johnson, City of Mitchell
JoElle Dammann, City of Mitchell

Eric Prunty, Brosz Engineering
Don Hammond, Brosz Engineering
Tom Kallemeyn, SD DOT
Matt Lacey, LGA – SD DOT

The following personnel were invited, but could not attend:

John Yale, Brosz Engineering

Jess Ellingson, Brosz Engineering

The following resulted from the inspection:

Provide a single span, 86'-6" Prestressed Concrete Girder Bridge with Berm Abutments and a 30'-6" foot deck (28' clear width) at 0° skew. Crown slope of the structure will be 0.02 ft./ft. The bridge location will be shown on the Final Hydraulic Data Sheet and will be centered at approximately station 10+00. Concrete Rail will be shown in the plans. Approach rail will be needed. Fence anchor eyes will not be provided. Debris and ice are not a concern at this location.

The riprap is to be countersunk a minimum of 1' for aquatic organisms. The stream has suitable habitat for Topeka Shiners and special provisions may apply. This needs to be documented on both the final hydraulic data sheet and the structure general drawing plan sheet if applicable.

The Contractor will remove and dispose of the existing structure. The abutments will be removed to 1' below the bottom of the riprap.

Project limits will be from station 5+99 to station 15+00. A signed detour will be shown in the plans.

The final surfacing will be asphalt, which will be furnished and installed by the city. The finished roadway will consist of 2 – 12' lanes and 2 - 2' shoulders. Approach slabs will be used with the approach subgrade to taper from the approach slabs matching the existing subgrade. Clear zone for this site has been set at 10' as per the Mitchell Area Master Transportation Plan. Unless otherwise stated, the design speed within the project limits will be 25 mph.

The Consultant will provide erosion protection recommendations with the Final Hydraulic Data Sheet.

No channel change and no channel cleanout will be necessary at this site.

The Contractor will be responsible for traffic control, placing topsoil, and seeding.

The city will be responsible for the following items without Federal or Bridge Improvement Grant Participation:

- 1) Right-of-way acquisition
- 2) Temporary and permanent easements
- 3) Coordination of any utility adjustments
- 4) Furnish and install the final surfacing
- 5) Furnish and install temporary and/or permanent fencing
- 6) Furnish and install new permanent signing
- 7) Remove silt fence in permanently seeded areas
- 8) Wetland mitigation

The DOT Geotechnical Engineering Activity office will provide foundation and backfill recommendations.

The Consultant will provide the name, address, and phone number of adjacent landowners. Utility Company contact information is also needed in the plans for any utilities that exist within the project area.

If there are any questions or comments, please contact me at 605-773-6649.

Sincerely,



Matt Lacey

LGA Consultant Management Engineer **Matt.Lacey**

Digitally signed by Matt.Lacey
DN: E=Matt.Lacey@state.sd.us,
CN=Matt.Lacey
Reason: I am the author of this
document
Date: 2024.11.07 11:45:45-06'00'

Attachment – Drainage Data Sheet and map, Plan/Profile for selected option

CC: Don Hammond, Eric Prunty - Brosz Engineering
Travis Dressen - Mitchell Region
Jay Peppel - Mitchell Area
JoElle Dammann, Terry Johnson, Joe Schroeder - City of Mitchell
LGA – Doug Kinniburgh, Noël Clocksin
Bridge Office – Tom Kallemeyn, Kevin Marton
Geotechnical Engineering Activity – Kevin Griesse
'U' Drive file

SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION

HYDRAULIC DATA SHEET

County Davison Project No. BRF 3630(00)23-1 PCN 099C Sec. 31 Township 104N Range 60W
 Existing Station 10+00 Over Lake Mitchell Canal Drainage Area 631.7 sq. mi. Direction of Flow (N S(E)W)
 Preliminary Final X Q-Design Yr. Frequency 25 Year Observed H.W. Elev. Not Provided (a)
 BRIDGE NO. 18-129-060 LOCATION 2.1 mi. West and 4.0 mi. North of Mitchell, SD on Harmon Drive
 Latitude 43°45'47.77"N Longitude 98°04'13.64"W

Cross Section	Q _d cfs	W.W. Area sq ft	V fps	S _o ft/ft	Bottom		H.W. ft	d _n ft	C.L. FL Elev.	D.H.W. Elev.		Ch. Ch.	Degree Skew
					Structure	Ch.				Culv. Inlet	Bridge		
Proposed Trapezoid 2:1 SS	1628 (b)	429	3.8	0.0005 (c)		Natural		11.6	1255.8'		1267.7'	No	0°

Type: Proposed: Berm Type Girder Bridge

Size: Proposed: See Proposed Location

Proposed Location: Proposed: Sta. Abutment Toe: Sta. 9+92.3
and Sta. 10+07.7, Elev. 1255.8'

Notes or Remarks: (a) The 2022 Bridge Inspection Report states that the highwater elevation appears to be approximately 5 to 6 feet below the bottom of the deck, but no specific highwater elevation is provided.
(b) The 25-year peak flow of 7520 cfs is split between SN 18-129-060 and a structure to the South (SN 18-129-061).
(c) General Local Overall Stream Slope (2200' upstream and 50' downstream from the structure).

Condition	HW ₂ (ft)	HW ₂₅ (ft)	HW ₁₀₀ (ft)	V _{max} (fps)	Q _{OT} (cfs)	OT _{freq.}	OT _{Elev.}	OT _{Sta.}
Existing	1257.6	1267.7	1270.3	10.3 (100yr)	11000	59.2yr	1269.6	-1+50
Proposed: Conc. Girder Bridge	1257.1	1267.7	1270.3	8.7 (100yr)	11100	60.7yr	1269.6	-1+50

Distribution

Hydraulics _____
 Bridge _____
 Bridge Maint. _____
 Rd. Design _____
 Foundations _____
 Environmental _____
 Right-of-Way _____
 PIC _____
 FHWA _____
 City _____
 County _____
 Region _____
 Area Engineer _____
 Checked JBE - Brosz

Hydrology: Stream-Gage 06477500 – Firesteel CR near Mount Vernon SD. SRI 2008-5104 Table and Data (631.7 mi²). Peak-Flow Magnitude for un-gaged site near a gaging station on the same stream resulted in the following flows that were utilized:
 Q2=620 cfs Q5=2405 cfs Q10=4331 cfs Q25=7520 Q50=10406 cfs Q100=13647 cfs Q500=22834 cfs
Soils: Ethan-Betts Loams, 9 to 15 percent slopes (Web Soil Survey)
Scour: LTD and contraction scour calculations indicate 3.5' of scour below existing ground for the proposed structure.
Riprap: Calculations indicate the proposed structure will require 3.50' thick Class C Riprap countersunk 3.5' below the natural flowline that will extend 29' from the berm toes. This embankment coverage will be wrapped 29' back beyond the abutment face on the upstream and downstream sides.
 (d) City of Mitchell is a participating community in NFIP
 (e) Zone A, FIRM Panel 46035C0075C eff 9/29/2010
Vertical Datum Used: NAVD 88: X NGVD 29: _____ Unknown: _____
Topeka Shiner Stream: Yes X No _____ **404 Permit:** Yes X No _____
Community Participating in NFIP: Yes X (d) No _____
Site in Identified NFIP Floodplain: Yes X (e) No _____
In-Place Structure: 45'-0" Long – Single-Span Precast Prestressed Concrete Bridge
100-Yr. HW Elev. (existing): 1270.3' **OHW Elev. =** 1257.6'

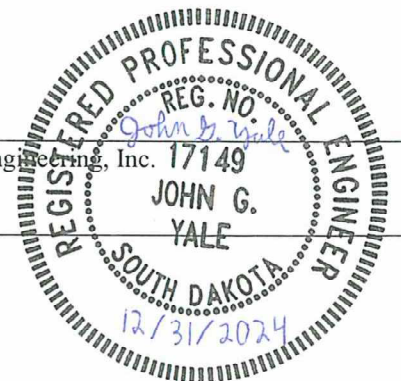
Revision No. _____ Date: _____
 Supplement No. _____ Date: _____

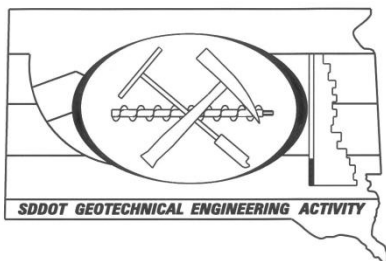
Reviewed By: SDDOT Bridge Hydraulic Engineer

Prepared By: John Yale, PE – Brosz Engineering, Inc.

Date: _____

Date: _____





Department of Transportation
Division of Planning/Engineering
Office of Materials and Surfacing
Geotechnical Engineering Activity
700 E Broadway Avenue
Pierre, South Dakota 57501-2586
605.773.3401

REPORT OF FOUNDATION INVESTIGATION

November 14, 2024

PROJECT: BRF 3630(00)23-1, Davison County, PCN 099C

LOCATION: Str. No. 18-129-060, 2.1 W and 4.0 N of Mitchell on Harmon Dr., over Lake Mitchell Canal

METHOD OF INVESTIGATION:

All soundings are made according to the Standard South Dakota Subsurface Investigation Techniques and AASHTO Specifications. Penetration Test holes are drilled with a 6-5/8-inch continuous hollow stem auger. Penetration tests are conducted by dropping a 140-pound hammer 30 inches to obtain 2-inch nominal diameter samples and to measure the resistance to penetration of the soil. Drive Test holes are performed using 2-7/8-inch diameter PK rod drill stem. Drive tests are conducted by dropping a 490-pound hammer 30 inches to measure the resistance to penetration of the soil. All laboratory tests are performed in accordance with standard AASHTO or SDDOT laboratory procedures.

RECOMMENDATIONS:

Pile Size	Anticipated Tip Elevation	LRFD Maximum Factored Pile Bearing Resistance	Nominal Pile Bearing Resistance (Verified by SDDOT's Modified ENR Formula)
HP 10x42	1227 ft.	77 tons	192 tons

DISCUSSION:

The proposed 86.5' single-span structure is underlain by brown clay silt at flowline, which overlies brown sand.

Piles: Design information for Steel HP 10x42 piling is listed in the recommendations.

Commercial cast steel pile tips will be required to prevent damage to the piles.

Steel piling was evaluated for driveability at the LRFD Strength Limit State. Settlement of the substructure units was evaluated at the LRFD Service Limit State.

AASHTO requires the minimum spacing of driven pile to be 2.5 times the pile diameter (B) or 30 inches, whichever is greater. When evaluating horizontal pile foundation movement, group effects can be ignored and a group efficiency factor of 1.0 can be used with no reduction in lateral resistance required if the center to center spacing is greater than 5B.

Settlement: Pile tips will be founded in sand. Past experience for deep foundations located in this material has shown that up to an inch of settlement has occurred. Therefore, one inch of total settlement can be used in the design of the substructure units.

Soil Parameters: The following soil parameters can be used for hydraulic design:

	D95	D50
Brown clay silt	1.1 mm	0.027 mm
Brown sand	0.41 mm	0.14 mm

NRCS Web Soil Survey data indicates the soils in the vicinity of the proposed structure have a low risk of corrosion to concrete. Modification to cement specifications to protect against corrosion will not be required.

Site Plan and Subsurface Profile Sheet: Groundwater elevations as of July 2023, along with the average skin friction values measured over the length of the drive tests, are listed on the Site Plan and Subsurface Profile Sheet.

Place the following notes in the appropriate section of the structure plans:

A driveability analysis was performed using the wave equation analysis program (GRLWEAP). A list of acceptable hammers is provided below. Pile hammers not listed will require evaluation and approval prior to use from the Geotechnical Engineering Activity. Requests for evaluation of hammers not listed will be submitted a minimum of 5 business days prior to installation of piles.

Delmag D19-42 APE D19-42 MVE M-19

Any questions about the recommendations, other desired pile types or bearings, or the subsurface conditions can be directed to the Geotechnical Engineering Activity.



Stevie Holmes
Foundation Engineer

cc: Kevin Marton – Hydraulics
Joanne Hight – Administration Program Manager
Jay Peppel – Mitchell Area Engineer
File

Date: 12/05/2025

RE: Maintenance Records for Canal Bridge

Structure No. 18-129-060

The following is a compiled list of Maintenance Records for the Canal Bridge.

- 1.) Yearly street/bridge deck sweeping and cleaning.
- 2.) Yearly roadway maintenance of road surface adjacent to bridge.
- 3.) In April of 2014 the guardrail was hit during a hit and run. City hired Hollaway Construction Co., Inc. from Mitchell, SD to replace sections of the guardrail. The costs of the repair was \$9,640.00.
- 4.) November 11, 2015 Traffic Division repaired the guardrail end cap, posts and anchors due to a hit and run. The parts were purchased by the Traffic Department from Guardrail Enterprises Inc. for the amount of \$667.00 in materials.
- 5.) July 2020 City of Mitchell moved the bike trail from the northwest side of the roadway to the southeast side of the roadway on the north side of the bridge to eliminate the concern of bikers and pedestrians crossing the roadway on the north side of the bridge.
- 6.) August 2021 City of Mitchell rented equipment and completed a speed study on the roadway which included the bridge and curve on the north side of the bridge.
- 7.) August 2021 Street Department installed a chip seal surfacing to the roadway around the curve up to the bridge to provide better traction.
- 8.) October 2021 City of Mitchell added additional signs before and after the bridge including chevron arrows, added centerline paint striping around the curve to enhance the use of caution around the curve.

Please let me know if you have any questions.

Thanks,



Terry Johnson
Engineering Project Supervisor

RESOLUTION #2025-89
BRIDGE IMPROVEMENT GRANT PROGRAM
AUTHORIZING SUBMISSION OF APPLICATION
CITY OF MITCHELL

WHEREAS the City of Mitchell wishes to submit an application for consideration of award for the Bridge Grant Program:

Str. No. 18-129-060 – City of Mitchell on Harmon Drive Over Lake Mitchell Canal

AND WHEREAS the City of Mitchell agrees to pay the 20% match on the Bridge Improvement Grant funds and 100% ineligible expenses;

AND WHEREAS the City of Mitchell hereby authorizes the Bridge Improvement Grant application and any required funding commitments.

NOW THEREFORE BE IT RESOLVED that the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application.

Recorded this 15th day of December 2025.

Jordan Hanson, Mayor, City of Mitchell

ATTEST:

Michelle Bathke, City Finance Officer