



Public Library Board of Trustees Minutes
City Council Chambers, City Hall, 612 N. Main Street
January 27, 2026

1. Call to Order

Board President Nath called the meeting to order at 5:15 p.m.

2. Roll Call

The following members were present in person: Dennis Nath, Diana Goldammer, Deb Everson. Board members Megan Luther and Susan Tjarks attended via Zoom. Board member Ann Temple was excused. Also present was Kevin Kenkel, Library Director.

3. Approval of Agenda

There were no changes to the agenda. Motion by Goldammer, seconded by Everson, to approve the agenda. All members present voted "Aye". Motion passed.

4. Approval of Minutes

Board members reviewed the minutes from the November 18, 2025 board meeting. Motion by Goldammer, seconded by Everson, to approve these minutes. All members present voted "Aye". Motion passed.

5. Director's Report

Board members reviewed written reports and monthly statistics for December 2025. Kenkel provided additional comments regarding the written reports. Additional discussion about the library's total 2025 usage by patrons was held. Board members encouraged Kenkel to draft a press release regarding the increased usage for the year. Motion by Goldammer, seconded by Everson, to approve the director's report. All members present voted "Aye". Motion passed.

6. Financial Report & Approval of Bills

Board members reviewed the November and December 2025 bank statements and financial reports. Motion by Everson, seconded by Goldammer, to approve the financial reports. All members present voted "Aye". Motion passed.

7. Business Items

A. Action to Approve Funding Requests for January 2026

Kenkel presented six funding requests.

Program/Project	Requestor	Amount
PLA Conference Attendance	Kevin Kenkel	\$ 1,725.00
PLA Conference Attendance	Max Velasquez	\$ 1,725.00
Bookopoly prizes for Adults/Teens	Max Velasquez	\$ 1,800.00
Adult/Teen Summer Reading Programming	Max Velasquez	\$ 3,000.00
Bookopoly prizes for children	Jean Patrick	\$ 1,550.00
Children's Summer Reading Programming	Jean Patrick	\$ 9,100.00
Total Requested:		\$ 18,900.00

The conference attendance requests from Kenkel and Velasquez include the \$364.00 early bird registration amount already approved at the Board’s November 2025 meeting. The individual amounts requested by both for the remainder costs of the conference is \$1,361.00. The total new requested amount for the meeting was \$18,172.00. These funding requests are the major requests for the year. Motion by Everson, seconded by Goldammer, to approve the six funding requests totaling \$18,172.00. All members present voted "Aye". Motion passed.

B. Open Meetings Presentation

Library Director Kevin Kenkel reviewed the South Dakota Attorney General’s information on open meeting laws as required by state statute to be reviewed annually by certain city boards.

8. Committee Reports

There were no committee reports.

9. Board Input

Board member Goldammer expressed thanks to the volunteers who manage the used book sale for all their work in 2025. Their efforts are greatly appreciated. She also reminded library staff to share our year end report with the public.

10. Citizen’s Input

No citizen’s input was given.

11. Adjournment

Board members determined that the February training session will be held at 5:15 p.m. February 17, 2026 at the library. Kenkel will determine the topic. The next Board of Trustees meeting is scheduled for March 17, 2026 at 5:15 p.m. in City Council Chambers at City Hall.

There being no further business, at 5:58 p.m. Nath call for a motion to adjourn. Motion by Goldammer, seconded by Everson, to adjourn. All members present voted "Aye". Motion passed.

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