



**City Council Meeting Agenda**  
City Council Chambers, City Hall, 612 N. Main Street  
February 2, 2026

- 1. 6:00 PM Call to Order**
- 2. Pledge Of Allegiance**
- 3. Invocation: Harvest Community**
- 4. Roll Call**
- 5. Approval Of Consent Agenda Items**

*Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.*

  - A. City Council Minutes**
  - B. Committee Reports**
  - C. MADC Quarterly Report**
  - D. Surplus Pay Loader from Golf Course/Cemetery**
  - E. Raffle Permits**
  - F. Volunteer Board Appointments**
    - **Appoint Scott Morgan to the Sports & Events Committee for a term to run from February 2026-June 2028**
    - **Appoint Dave Helleloid to the Business Improvement District (BID) 4 Board for a term to run from January 2026-December 2028**
    - **Reappoint Jason Bradley to the Business Improvement District (BID) 4 Board for a term to run from January 2026-December 2028**
    - **Reappoint Blake Sabers to the Business Improvement District (BID) 3 Board for a term to run from January 2026-December 2028**
    - **Reappoint Mark Graham to the Golf/Cemetery Board for a term to run from July 2025-June 2028**
    - **Reappoint Lynette Shattuck to the Golf/Cemetery Board for a term to run from July 2025-June 2028**
    - **Reappoint Joe Schlimgen to the Golf/Cemetery Board for a term to run from July 2025-June 2028**
  - G. Set Date 1:30 PM, February 12, 2026, in City Council Chambers for Bid Opening for Tornado Room Project #2023-33**
  - H. Set Date 1:30 PM, February 11, 2026, in City Council Chambers for Bid Opening for 200-500 Blocks of East 6th Avenue Project #2026-03**
  - I. Set date February 17, 2026 for Hearing and Action on the Application of LifeQuest for a Special Event Wine and Cider and Malt Beverage & SD Farm**

Wine License located at 401 Create, 401 North Main on February 28th, 2026 for a Jazz & Wine Night

- J. Pay Estimates
  - K. Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer
6. Motion To Approve, Request Public Comment, Roll Call
  7. Public Comment

*If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.*
  8. **BOARD OF ADJUSTMENT: Entertain a Motion For The City Council To Recess And Sit As The Board Of Adjustment**
    - A. **Hearing and Action on an Application for Kelsey Poppens-Conditional Use Permit**

Kelsey Poppens has applied for a conditional use permit for childcare, family residential; located at 501 E 16th Ave, legally described as Lot 1, Block 7, Green Acres Subdivision, City of Mitchell, Davison County, South Dakota. The said real property is zoned R1 Single-family Residential District.
  9. **RECONVENE AS CITY COUNCIL: Entertain a Motion For The Board of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**
  10. **Hearing and Action on the Application to Transfer RB-2169 Retail (on-off sale) Malt Beverage & SD Farm Wine License from LAB LLC, 501 South Sanborn to Blarneys LLC dba Rookies Casino, 2100 Highland Way, Suite Q**
  11. **Action to Approve the Vehicle for Hire Application of Jake's Automotive Repair LLC dba Mitchell Taxi for 2026**
  12. **Action to Approve Amendment #1 to Agreement #A2022-26, Wastewater Facility Improvements Phase II with SD DANR Project #2022-01**
  13. **Action to Approve Agreement #A2026-13, Old Landfill Leachate Monitoring and Agreement #A2026-14, New Landfill Monitoring with GeoTek Engineering & Testing**
  14. **Action to Approve Agreement #A2026-15, Axon Fleet Camera**
  15. **Action to Approve Agreement #A2026-16, Public Safety Building Rooftop Air Handling Unit with Roby, Quintal & Everson-Project #2026-16**
  16. **Action to Approve Agreement #A2026-17, Tax Increment District #45 Developer's Agreement-Legacy Shores LLC**
  17. **Action to Approve Agreement #A2026-18, East 1st Avenue Redevelopment Agreement**
  18. **Action to Approve Agreement #A2026-05, An Agreement between the City of**

### **Mitchell and Retail Strategies**

- 19. Action to Approve Resolution #R2026-07, 2026 Bridge Inspections Consultant**
- 20. Action to Approve Resolution #R2026-08, Plat of Lot 11 in the Replat of Tract A, Wild Oak Golf Club Addition**
- 21. Reconsider Action to Approve Agreement #A2026-12, Par 3 Golf Concept Plan with Norby pursuant to Mayoral Veto**
- 22. Second Reading on Ordinance #O2026-02, Rezoning Lot 12, Block 15; Lots 7-9, 11 & 12, Block 10; W ½ of vacated alley starting 5' S of Lot 10 and running south to the southerly lot line of Lot 7, Block 10; all in M.H. Rowley's Second Addition to Town (now City) of Mitchell, Davison County, South Dakota; be changed from Single Family Residential District to Neighborhood Shopping District**
- 23. Motion to Adopt Ordinance #O2026-02, Request Public Comment, Roll Call**
- 24. Second Reading on Ordinance #O2026-03, Rezoning Lot A-1 of N. Boyden First Addition Less Lot A-3 of N. Boyden First Addition all in the SE ¼ of the NE ¼ of Section 23, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota; be changed from High Density Residential District to Urban Development District**
- 25. Motion to Adopt Ordinance #O2026-03, Request Public Comment, Roll Call**
- 26. Discussion on Adding \$1 Admission Fee to the World's Only Corn Palace**
- 27. Motion to Enter into Executive Session According to SDCL 1-25-2 (3) Consulting with Legal Counsel and SDCL 19-19-502 Lawyer-Client Communications.**
- 28. Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

**REGULAR MEETING OF THE CITY COUNCIL  
COUNCIL CHAMBERS, CITY HALL  
MITCHELL, SOUTH DAKOTA**

**January 20 2026  
6:00 P.M.**

**PRESENT:** Marty Barington, Mike Bathke, John Doescher, Tim Goldammer,  
Kevin McCardle, Dan Sabers, Jeffrey Smith, Susan Tjarks

**ABSENT:**

**PRESIDING:** Mayor Jordan Hanson

**AGENDA:**

Moved by Goldammer, seconded by McCardle, to approve the following items on the consent agenda:

- a. City Council Minutes
  1. City Council January 5, 2026
- b. Committee Reports
  1. Planning Commission December 8, 2025 (signed)
  2. Planning Commission January 12, 2026 (unsigned)
- c. Department Reports
  1. Sales Tax Collections (December)
  2. Finance (December)
  3. Building Permits (December)
  4. Police (December)
  5. Fire (December)
  6. Code Enforcement (December)
  7. Water (December)
- d. Raffle Permits
  1. South Dakota Shooting Sports Foundation with the drawing to be held on September 12, 2026
  2. Mitchell Lions Club with the drawing to be held on April 7, 2026
- e. Purchase of Volvo Loader for Airport off of Sourcewell Contract-Project #2026-22
- f. Purchase of Skid Loader for Wastewater off of Sourcewell Contract-Project #2026-30
- g. Purchase of Pay Loader for Cemetery and Golf Course off of Sourcewell Contract
- h. Purchase of 3 Patrol vehicles off of state bid
- i. Changes to the 2026 Personnel Policies and Procedures Manual, the 2026 Safety Manual, and the 2026 Drug and Alcohol Policy
- j. Increases to the Unreimbursed Medical and Dependent Care Maximum Deductions to match increases in federal limits
- k. Volunteer Board Appointments

- 1. Pat McGeough to the Park Board to fill an unexpired term to run January 2026-June 2026
- l. Change Order #5 for North Harmon Sanitary Sewer Outfall Project #2023-06 decreasing the contract amount by \$10,933.80 to Halme Inc, adjust contract amount to \$3,341,095.38
- m. Change Order #1 for Island Watermain Bore Project #2025-27 decreasing the contract amount by \$8,719.00 to Halme Inc, adjust contract amount to \$95,501.00
- n. Set date for February 2, 2026 for hearing and action on the application to transfer RB-2169 Retail (on-off sale) Malt Beverage & SD Farm Wine License from LAB LLC, 501 South Sanborn to Blarneys LLC dba Rookies Casino, 2100 Highland Way, Suite Q
- o. Approval of Gas and Fuel Quotations

<b>Howes Oil</b>	<b><u>Requested Gallons</u></b>	<b><u>Bid Gallons</u></b>	<b><u>Price per Product</u></b>	<b><u>Total Bid</u></b>
Unleaded Gas-10% Ethanol	7,500	7,500	\$1.9515	\$14,636.25
	<b>Total Bid:</b>			<b>\$14,636.25</b>

- p. Pay Estimates January 20, 2026
- Pay Estimate #14 in the amount of \$134,182.15 for Highway 37 Utilities #2021-45 contracted to Michels Road & Stone
- Pay Estimate #17 in the amount of \$630,326.28 for Wastewater Treatment Plant Improvements-Phase II #2022-01 contracted to John T. Jones Construction Company
- Pay Estimate #36 in the amount of \$40,261.76 for Wastewater Treatment Plant Improvements-Phase II #2022-01 contracted to HDR Engineering
- Pay Estimate #16 in the amount of \$2,177.50 for Wastewater Treatment Plant Improvements-Phase II #2022-01 contracted to GeoTek Engineering
- Pay Estimate #20 in the amount of \$670.00 for Water & Wastewater Fee Analysis #2022-22 contracted to HDR Engineering
- Pay Estimate #14 in the amount of \$169,707.36 for North Harmon Sanitary Sewer Outfall #2023-06 contracted to Halme Inc.
- Pay Estimate #4 in the amount of \$10,000.00 for Airport Snow Removal #2024-22 contracted to Quality Cut Lawn
- Pay Estimate #5 in the amount of \$2,960.00 for FEMA Risk Management Plan #2025-03 contracted to HDR Engineering
- Pay Estimate #9 in the amount of \$2,390.00 for 13<sup>th</sup> & Wisconsin Drainage Study #2025-08 contracted to McLaury Engineering
- Pay Estimate #1 in the amount of \$95,501.00 for Canal Watermain Project #2025-27 contracted to Halme Inc.
- Pay Estimate #1 in the amount of \$12,200.00 for Graceland Cemetery-West #2026-23 contracted to Brosz Engineering
- Pay Estimate #1 in the amount of \$7,800.00 for Graceland Cemetery-East #2026-24 contracted to Brosz Engineering
- Pay Estimate #15 in the amount of \$4,005.64 for AIP '33 Municipal Hangar Construction contracted to Helms & Associates
- Pay Estimate #12 in the amount of \$15,377.13 for AIP '34 Airport Runway 18/36 Reconstruction contracted to Helms & Associates

q. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer

**PAYROLL DECEMBER 21, 2025 – JANUARY 3, 2026:** City Council \$3,847.36, Mayor \$1,663.00, City Administrator \$7,030.12, Administrative Boards \$2,566.25, Attorney \$5,885.34, Finance \$15,692.86, Human Resources \$4,834.28, Municipal Building \$5,681.12, Information Technology \$3,627.80, Police \$98,524.57, Traffic \$5,070.52, Fire \$43,443.08, Street \$35,927.31 Public Works \$28,159.79, Cemetery \$6,314.90, Library \$15,459.74, Recreation & Aquatics \$6,685.92, Recreation Center \$17,112.93, Sports Complexes \$13,916.92, Parks \$15,398.11, Supervision \$4,641.65, E911 \$27,710.55, Palace Transit \$30,631.18, JVCC \$1,940.50, Nutrition \$4,402.40, Airport \$2,804.44, Water Distribution \$15,321.81, Sewer \$16,392.50, Recycling Program \$5,985.68, Waste Collection \$7,973.16, Landfill \$11,753.78, Corn Palace \$24,812.71 Golf Course \$4,522.16, Emergency Medical Services \$42,235.21

**NEW HIRES:**

CEMETERY: Abraham Gunnare-\$14.20

CORN PALACE: Owen Kopfmann-\$12.32

PALACE TRANSIT: Dustin Cole-\$22.697

RECREATION & AQUATICS: Roxanne Brown-\$16.00, Raeana Eggert-\$14.11

RECREATION CENTER: Susan Bennett-\$16.00, Elizabeth Luczak-\$16.00, Doreen Nelson-\$16.00

**SALARY ADJUSTMENTS:**

EMS: Bryce Fuchs-\$26.322, Joshua Harvey-\$26.848, Mark White-\$26.322

FIRE: Paul Bernard-\$23.270, Joseph Dolezal-\$32.070, Samantha Pulse-\$26.730, Thomas Schaffner-\$28.933, Scott Tschetter-\$21.928

GOLF: Alex Dagen-\$26.328

JVCC: Betty Anderson-\$15.56, Pamella Van Overschelde-\$13.59

NUTRITION: James Higgs-\$14.98, Darlys Kruse-\$13.86, Marjorie Novak-\$13.86, Elaine Schaefer-\$13.86, Diane Schulz-\$13.86, Beverly Thompson-\$12.32

PALACE TRANSIT: Paul Morris-\$26.322, Claire Stan Ruff-\$13.85, Jade Shouldis-\$13.85

POLICE: Andrew Becker-\$38.327

SPORTS COMPLEXES: Ryland DeVries-\$25.812

STREET: Brodie Long-\$13.33

WASTE WATER: Carson Berg-\$25.053

**TERMINATION:**

PALACE TRANSIT: Michael Boehm

**WARRANTS:** A&B Business Solutions, Supplies-\$4,694.51; A-Ox Welding Supply, Supplies-\$1,568.32; AAA Collections, Pre Collection Letters-\$85.00; ABC Harris Publishing, Advertising-\$100.00; ACE K9, Subscription, \$168.00; AFSCME Council 65, Union Dues-\$482.04; Amazon Capital Services, Supplies-\$1,499.06; American Legal Publishing, Supplies-\$686.00; AMG-Avera Occupational Medicine, Labs-\$75.40; AT&T Mobility-Palace Transit, Utilities-\$690.41; Automatic Building Control, Monitor-\$756.00; Avera Occupational Medicine, Testing-\$1,028.00; Avera Queen of Peace, Supplies-\$554.74; B-Y Water District, Water Usage-\$65,144.08; Badger Daylighting, Deposit Refund-\$2,000.00; Big Daddy D's, Contract Services-\$4,042.50; Blackstone Publishing, Books-\$63.98; Blackstrap, Supplies-\$9,451.10; BMI, Annual License-\$459.00; Bound Tree Medical, Warranty-\$7,999.98; Brosz Engineering, 2026-23 P.E. #1-\$20,000.00; Buhl's Drycleaners & Linen, Laundry Services-\$99.00; C&D Pedal Pulls, Entertainment-\$4,000.00; Carolina Software, Supplies-\$500.00; Carquest Auto Parts, Supplies-\$7.99; CDW Government, Supplies-\$7,256.55; Cellebrite, Supplies-\$10,740.00; Center Point Large Print, Books-\$99.48; Century Link, Utilities-\$73.43; Chesterman, Supplies-\$2,687.90; CHS, Supplies-\$6,732.32; City of Mitchell, Utilities-\$1.74; City of Mitchell, Hotel Tax-\$42.00; Civicplus, Supplies-\$36,451.22; Cloudcover USA, Firewall Renewal-\$6,100.00; Coborns, Contract Services-\$1,331.94; Colliers Securities, CD Services-\$500.00; Colours 59, Supplies-\$296.62; Column Software, Advertising-\$419.56; Commercial Asphalt, Supplies-\$16,196.54; Connections, Training-\$1,957.50; Core & Main, Supplies-\$4,417.35; Core-Mark US, Supplies-\$11,282.82; Corn Palace, Corn Palace Games-\$8,647.45; Corporate Translation Service, Translation Services-\$175.16; County Fair, Contract Services-\$977.50; Crane Sales & Service, Repairs-\$3,417.85; Creekside Veterinary Clinic, Service-\$50.00; Dakota Counseling, 2026 1st Quarter Allocation-\$3,250.00; Dakota Fluid Power, Repairs-\$1,022.11; Dakota Heartland Development, 2026 1st Quarter Allocation-\$6,250.00; Darrington Water Conditioning, Rental-\$47.00; Davison Rural Water Systems, Water Usage-\$125.20; Department of Agriculture, Solid Waste Surcharge-\$2,823.42; Department of Social Services, Child Support-\$359.54; Dimock Dairy, Supplies-\$58.77; Dog Waste Depot, Supplies-\$977.88; Elfstrand's Ace Hardware, Supplies-\$39.62; Equipment Blades, Supplies-\$4,690.00; Fire Protection Solutions, Extinguisher Fee-\$40.00; Fleetpride, Supplies-\$1,755.98; Flowbird America, Alarm Monitoring-\$71.00; Frontier Precision, Equipment-\$30,241.50; Galls, Supplies-\$493.49; Geotek Engineering & Testing, 2022-1 P.E. #16A-\$2,177.50; Governors Inn Travelodge, Travel-\$107.00; Graham Tire, Supplies-\$51.97; Guardian Alliance Technology, Software-\$50.00; Guardrail Enterprises, Deposit Refund-\$2,000.00; Halme, 2023-6 P.E. #14-\$265,208.36; HDR Engineering, 2022-1 P.E. #36-\$43,891.76; Heiman, Maintenance-\$992.00; Helms and Associates, AIP'33 Airport #15-\$19,382.77; Henry Schein, Supplies-\$486.86; Hoop City Basketball Club, Corn Palace Games-\$28,710.33; Horsemen's Sport, 2026 1st Quarter Allocation-\$9,194.50; Hunter Heating & Cooling, Maintenance-\$2,298.44; I-State Truck Center, Supplies-\$390.24; ICan, Advertising-\$750.00; Ingram Library Services, Books-\$532.68; Innovative Office Solution, Supplies-\$16.10; Intellipro Security, Supplies-

\$4,248.40; Interstate Glass & Door, Supplies-\$63.72; Interstate Office Products, Supplies-\$218.10; Interstate Tire & Auto Center, Repair-\$685.00; Intoximeters, Supplies-\$449.00; Iverson, Repair-\$120.75; Jefferson Lines, Reimbursement Cameron Parker-\$80.65; John T Jones Construction, 2022-1 P.E. #17-\$630,326.28; Johnson Controls. Quarterly Maintenance-\$5,074.50; Jones Supplies, Supplies-\$1,224.51; Lakeview Veterinary Clinic, Impound-\$991.31; Larry's I-90 Service, Supplies-\$590.94; Lawson Products, Supplies-\$415.91; Leighton Family Farms, Supplies-\$720.00; LSC Environmental Products, Supplies-\$22,842.00; M&T Fire and Safety, Supplies-\$175.00; Make It Mine Designs, Supplies-\$41.64; Marco Technologies, Supplies-\$373.00; MC&R Pools, Supplies-\$229.59; McLaury Engineering, 2025-8 P.E. #9-\$2,390.00; McLeod's Printing, Supplies-\$1,176.86; Menard's, Supplies-\$624.29; Messerli & Kramer, Garnishment-\$423.65; Michels Road & Stone, 2021-45 P.E. #14-\$134,182.15; Mid-American Research Chemical, Supplies-\$469.00; Mid-States Organized Crime, Membership-\$200.00; Midcontinent Communication, Advertising-\$2,033.50; Midwest Turf & Irrigation, Supplies-\$3,725.18; Mike Carpentier, Testing-\$150.00; Minnesota Valley Testing, Lab-\$207.00; Nielson, Sally, Water Refund-\$146.47; Mitchell Animal Rescue, Management Fee-\$350.00; Mitchell Area Development, 1st Quarter Allocation-\$45,500.00; Mitchell Convention & Visitors Bureau, Entertainment Tax District-\$21,875.00; Mitchell Main Street and Beyond, 1st Quarter Allocation-\$12,250.00; Mitchell Plumbing & Heating, Maintenance-\$5,860.19; Mitchell Rotary Club, Dues-\$115.50; Mitchell School District, Utilities-\$1,966.73; Mitchell Telecom, Utilities-\$3,083.83; Mitchell United Way, United Way Deductions-\$160.00; Model 1 Commercial Vehicle, New Bus-\$24,280.35; Mueller Lumber, Supplies-\$208.49; Muth Electric, Maintenance-\$2634.12; N-Able Technologies , Backup-\$105.60; Napa Central, Supplies-\$197.95; Newman Signs, Supplies-\$2,089.50; Northwestern Energy, Utilities-\$79,552.81; O'Reilly Automotive, Supplies-\$21.84; One Source The Background, Background Checks-\$220.00; Overdrive, Eaudiobooks-\$3,040.12; PCC Ambulance Billing Service, Ambulance Billing-\$1,773.77; Pepsi Cola, Supplies-\$683.61; Peterbilt of Sioux Falls, Supplies-\$71.80; Pioneer Designs, Equipment-\$550.00; Planning & Development District III, Membership Dues-\$14,887.00; Qualified Presort Service, Postage-\$482.45; Quality Cut Lawn & Tree Service, 2024-22R P.E. #4-2025-\$10,000.00; Ron's Saw Shop, Supplies-\$349.97; Runge Enterprises, Deposit Refund-\$2,000.00; Runnings, Supplies-\$1,277.13; Saga Communications of South Dakota, Advertising-\$585.00; Santel Communications, Utilities-\$30.00; South Dakota Association of Rural Water, Registration-\$350.00; South Dakota Municipal League, Membership-\$10,545.00; South Dakota-Supplemental Retirement, Supplemental Retirement-\$5,400.00; South Dakota-Supplemental Roth 457, Roth 457 Contributions-\$2,247.50; Sherwin-Williams, Supplies-\$468.01; Sign Pro, Supplies-\$42.00; Spectrum Technologies, Subscription-\$224.00; SPN and Associates, 2021-45 P.E. #59-\$43,606.39; Standard Insurance, Life Insurance-\$438.66; Staples, Supplies-\$30.68; Stern, Finance Charge-\$59.32; Sturdevants Auto Value Mitchell, Finance Charge-\$2,593.90; Subway, Planning Commission Meals-\$62.93; Teamsters Local No. 120, Union Dues-\$1,541.00; The Dugout, Contract Services-\$3,432.00; Thomas L Price, Screening-\$1,600.00; Thomson Reuters West, Online Subscription-\$1,314.00; Thune True Value & Appliance, Supplies-\$61.67; Titan Machinery-Mitchell, Skid Loader-\$65,000.00; TMA Stores, Supplies-\$564.28; Traffic Control, Supplies-\$530.00; Transource, Loader-\$249,809.85; UPS Store #4227, Shipping Charges-\$897.45; Verizon Wireless, Utilities-\$695.32; Vestis, Service-\$318.54; Watertown Wholesale, Supplies-\$510.30; Zacharias Construction, Supplies-\$98,900.00; South Dakota Department of Revenue. Sales Tax-\$25,561.86; Clover, Credit Card-\$2,345.29; Global, Credit Card-\$25,603.83; Authorize.net, Fees-

\$129.48; CSG Forte Payment, Credit Card Fees-\$298.76; My Fitness Reward, Expense-\$14.50; Wellmark, Administration, Prescription, Medical-\$250,701.14.

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

**PUBLIC COMMENT:**

Council Member Bathke stated Horseman's Inc. at the old rodeo grounds wanted to thank the City Council again for the 2026 funding allocation for the bucking shoots. The group was able to bring in another rodeo on June 27-28, 2026.

**BOARD OF ADJUSTMENT:**

Moved by Goldammer, seconded by Tjarks, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

It was advised that this is the date and time set for hearing on the application of Bart & Nikki Fredericksen for a front yard (lake side) variance of 8' vs 35' for the existing addition in 2019 and a new addition of 20'-8" vs 35' located at 129 South Harmon Drive, legally described as Lots 65-68 of Indian Head Subdivision, City of Mitchell, Davison County, South Dakota. The property is zoned RL Lake Residential District. The Planning Commission recommended approval of said application. Moved by McCardle, seconded by Barington, to approve said application. Bathke opposed. Motion carried.

Moved by Goldammer, seconded by McCardle, to set date for February 2, 2026 on the application of Kelsey Poppens for a conditional use permit for childcare, family residential located at 501 East 16<sup>th</sup> Avenue, legally described as Lot 1, Block 7, Green Acres Subdivision, City of Mitchell, Davison County, South Dakota. Motion carried.

Moved by Goldammer, seconded by Tjarks, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

**HEARING:**

It was advised that this is the date and time set for hearing on the application to transfer RL-5353 Retail (on-sale) Liquor License from LAB LLC. 501 South Sanborn to FUPA Adventures LLC dba Double D's, 512 South Sanborn. Notice of hearing has been given and affidavit of publication is on file. Moved by Sabers, seconded by McCardle, to approve said application. Motion carried.

**CONSIDER APPROVAL:**

Moved by Goldammer, seconded by Tjarks, to approve the Special Event Permit Application for WoodieFest on Saturday, June 27, 2026. Motion carried.

Moved by Sabers, seconded by Goldammer, to approve Agreement #A2026-07, 6<sup>th</sup> Avenue Reconstruction Engineering Services with McLaury Engineering-Project #2024-01 in an amount not to exceed \$248,000.00. Motion carried.

Moved by Goldammer, seconded by Tjarks, to approve Agreement #A2026-08, Water Study Agreement with SPN & Associates-Project #2026-26 in the amount of \$133,000.00. Motion carried.

Moved by Tjarks, seconded by Smith, to approve Agreement #A2026-09, Wastewater Study Agreement with SPN & Associates-Project #2026-27 in the amount of \$192,000.00. Motion carried.

Moved by McCardle, seconded by Goldammer, to approve Agreement #A2026-10, Design and Bidding Services with AE2S for a Meter Vault for Randall Rural Water Project in an amount not to exceed \$40,380.00. Motion carried.

Moved by Goldammer, seconded by McCardle, to approve Agreement #A2026-11, Equitable Sharing Agreement. Motion carried.

Moved by Tjarks, seconded by Smith, to approve Agreement #A2026-12, Par 3 Golf Concept Plan with Norby in the amount of \$9,400.00. Motion carried.

**RESOLUTIONS:**

Moved by Tjarks, seconded by Goldammer, to amend Resolution #R2026-05 to include requests of up to \$5,000 will be approved administratively; requests over \$5,000 will go to the City Council for final review & approval. Motion carried. Moved by Smith, seconded by Goldammer, to approve Resolution #R2026-05, Property Clean-up Incentive Policy, as amended, as follows:

**Resolution #R2026-05**

**A Resolution Establishing a Property Clean-up Incentive Program in the City of Mitchell.**

**WHEREAS**, landfill fees are a dedicated revenue source for the costs of maintaining the Mitchell Regional Landfill;

**WHEREAS**, the Mitchell Regional Landfill is a self-supporting enterprise fund that sets fees and charges at a rate that will fully cover the costs of maintaining the landfill;

**WHEREAS**, the policy of the Mitchell Regional Landfill is that users of the landfill must pay the fees as set by the City Council as part of the fees resolution;

**WHEREAS**, the City of Mitchell has received requests to waive landfill fees in order to facilitate property clean-up for housing and economic development opportunities in the City of Mitchell;

**WHEREAS**, there are times that the property clean-up will result in additional tax dollars to the City of Mitchell either through property tax valuation increases or sales tax increases;

**WHEREAS**, the City of Mitchell would like to provide refunds as an incentive to developers that are looking to improve property conditions within the City of Mitchell;

**WHEREAS**, the City of Mitchell believes the refund incentive program should be established and available to all who meet the criteria as a method to encourage economic development and growth in the community;

**THEREFORE, BE IT RESOLVED** that the Landfill Fee Refund Incentive Program be established for new or expanding developments in the City of Mitchell if the following program criteria are met:

- The refund program is available for properties that have existing conditions that require the removal of structures or other items in order to use the property for new development.
- A refund of the landfill costs is available if improvements are made on the property within 24 months of the cleanup. The improvements require an increase in the assessed value for the property.
- The reimbursement program is limited by the amount of budgeted funds available in a fiscal year.
- The reimbursement cannot exceed the landfill costs as documented by the Mitchell Regional Landfill.
- To qualify for the grant incentive program, an application must be made on the approved City form and approved prior to the clean-up of the property.
- Requests of up to \$5,000 will be approved administratively; requests over \$5,000 will go to the City Council for final review & approval.

Motion carried and resolution declared duly adopted.

Moved by McCardle, seconded by Tjarks, to approve Resolution #R2026-06, Vacation of Public Right-of-Way, portion of Bailey Metal Fab Alley which is adjacent to the GHB Property, the Sheesley Property and the Duff Dens Property, as follows:

#### **RESOLUTION #R2026-06**

WHEREAS, The petitions and consent in writing of GHB LLC, owner of Lots One (1), Two (2), Three (3), Four (4), and Five (5), Block Fifty-six (56), Capital Addition to the City of Mitchell, Davison County, South Dakota, according to the recorded plat thereof as filed for the record in Book 8 of Miscellaneous Records, Page 198 thereof on June 15, 1903 in the records of the Register of Deeds Davison County, South Dakota; Greg & Cindy Sheesley owner of Lot Six (6), Block Fifty-six (56), Capital Addition to the City of Mitchell, Davison County, South Dakota, according to the recorded plat thereof & the 91.3 x 300 feet South of Lots Five (5) and Six (6), Block Fifty-six (56),

Capital Addition to the City of Mitchell, Davison County, South Dakota, according to the recorded plat thereof; Duff Dens LLC, owner of Lots Seven (7), Eight (8), Nine (9) and Ten (10), Block Fifty-six (56), Capital Addition to the City of Mitchell, Davison County, South Dakota, according to the recorded plat thereof; respectfully in due and proper for, are requesting the Governing Body of the City of Mitchell to vacate right-of way described as set forth below pursuant to the statues in such cases made, and provided, particularly SDCL 9-45-7, et. Sep and petitioners respectfully show and represent the following:

That portion of Bailey Metal Fab Alley which is adjacent to the GHB Property, the Sheesley Property and the Duff Dens Property.

WHEREAS, true copies of which are attached to the Petition on file with the City Finance Officer.

WHEREAS, the petition was presented to the City Council of Mitchell, South Dakota, in a regular meeting assembled on the 20<sup>th</sup> day of January, 2026.

WHEREAS, this council did thereupon consider said petition and did find that said Petition and Consent in writing requesting and consenting to the vacation of said alley was signed by all the owners of property abutting the road sought to be vacated; and,

WHEREAS, this Council did, by proper motion, made, seconded and carried in regular meeting assembled on the 20<sup>th</sup> day of January, 2026 deem it proper that the matter be proceeded with and did order that the said Petition be filed with the City Finance Officer and did order said Finance Officer to give notice of a hearing thereon, by publication, as required by law, that said Petition had been filed and that the same would be heard and considered by the Governing Body of the City on the 20<sup>th</sup> day of January, 2026 at 6:00 PM. In the Chambers of the City Council of the City of Mitchell Davison County South Dakota;

WHEREAS, said Council did meet to consider and hear said Petition on the 20<sup>th</sup> day of January, 2026 at the time and place specified in said Notice, and that the said Petition was duly heard and considered by this Council, the Petitioners and consideration of those objecting were heard by Council were presented in regards to said Petition. writing or otherwise; and,

WHEREAS, this Council having duly heard and considered said Petition finds:

1. That due notice of the hearing of said Petition was given by the City Finance Officer by publication of a Notice thereof in the form prescribed by law in the *Mitchell Republic*, a newspaper, printed and published in the City of Mitchell, South Dakota, for two (2) successive weeks, to-wit: December 31, 2025 and January, 7, 2026.
2. That the Petitioners are the sole owners of all of the property abutting the alley right-of-way requested to be vacated and have requested that the said alley right-of-way be vacated. Said owners having consented in writing to the vacation of the said alley and which consent is made part of the said Petition.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Mitchell, South Dakota, in a regular meeting, on the 20<sup>th</sup> day of January, 2026 that alley identified as that portion Bailey Metal Fab Alley which is adjacent to the GHB Property, the Sheesley Property and the Duff Dens Property owned by GHB LLC, Greg & Cindy Sheesley and Duff Dens LLC is hereby vacated.

Motion carried and resolution declared duly adopted.

**ORDINANCES:**

Moved by Tjarks, seconded by Goldammer, to place Ordinance #O2026-01, Modifying Redevelopment Neighborhood Boundaries for Discretionary Formula Purposes on second reading. Motion carried. Moved by Goldammer, seconded by Sabers, to adopt Ordinance #O2026-01, Modifying Redevelopment Neighborhood Boundaries for Discretionary Formula Purposes, as follows:

**ORDINANCE #O2026-01**

**AN ORDINANCE MODIFYING REDEVELOPMENT NEIGHBORHOOD BOUNDARIES FOR DISCRETIONARY FORMULA PURPOSES**

WHEREAS, the City of Mitchell desires to designate new residential redevelopment neighborhoods in order to encourage improvements to deteriorating properties through property tax discretionary formula eligibility.

**THEREFORE, BE IT ORDAINED BY THE CITY OF MITCHELL, SOUTH DAKOTA AS FOLLOWS:**

**Section 1.**

That the Mitchell West Central Residential Redevelopment Neighborhood as defined in Mitchell City Code Section 2-7-3(B) is hereby REPEALED.

**Section 2.**

That a NEW SUBSECTION be ADDED to the Mitchell City Code as Section 2-7-3(C) to read as follows:

2-7-3(C): Mitchell Core West Residential Redevelopment Neighborhood. The Mitchell Core West Residential Redevelopment Neighborhood is hereby established for discretionary formula purposes. Pursuant to SDCL Section 11-7-3, the Mitchell Core West Residential Redevelopment Neighborhood area is a blighted area due to the predominance of deteriorated site improvements. The Mitchell Core West Residential Redevelopment Neighborhood includes all property within the following boundary:

Beginning at the intersection of Main Street and 12<sup>th</sup> Avenue, then heading west to the intersection of 12<sup>th</sup> Avenue and Minnesota Street,

then south on Minnesota Street until the intersection of Minnesota Street and 8<sup>th</sup> Avenue, then west on 8<sup>th</sup> Avenue until the intersection of 8<sup>th</sup> Avenue and Ohlman Street, then South on Ohlman Street until the intersection of Ohlman Street and Hanson Avenue, then east along Hanson Avenue until the intersection of Hanson Avenue and Minnesota Street, then north on Minnesota Street until the intersection of Minnesota Street and Ringneck & Western Railroad right-of-way, then east along Ringneck & Western Railroad right-of-way until the intersection of Ringneck & Western Railroad right-of-way with Sanborn Boulevard, then north along Sanborn Boulevard until the intersection of Sanborn Boulevard and Railroad Avenue, then east on Railroad Avenue until the intersection of Railroad Avenue and Main Street, then north on Main Street to the point of beginning.

### **Section 3.**

That a NEW SUBSECTION be ADDED to the Mitchell City Code as Section 2-7-3(D) to read as follows:

2-7-3(D): Mitchell Core East Residential Redevelopment Neighborhood. The Mitchell Core East Residential Redevelopment Neighborhood is hereby established for discretionary formula purposes. Pursuant to SDCL Section 11-7-3, the Mitchell Core East Residential Redevelopment Neighborhood area is a blighted area due to the predominance of deteriorated site improvements. The Mitchell Core East Residential Redevelopment Neighborhood includes all property within the following boundary:

Beginning at the intersection of Main Street and 12<sup>th</sup> Avenue, then heading east along 12<sup>th</sup> Avenue to the intersection of 12<sup>th</sup> Avenue and Capital Street, then south along Capital Street to the intersection of Capital Street and 11<sup>th</sup> Avenue, then east along 11<sup>th</sup> Avenue to the intersection of 11<sup>th</sup> Avenue and Foster Street, then south along Foster Street to the intersection of Foster Street and Nagle Lane, then east along Nagle Lane to the intersection of Nagle Lane and Calhoun Street, then south along Calhoun Street to the intersection of Calhoun Street and 2<sup>nd</sup> Avenue, then west along 2<sup>nd</sup> Avenue to the intersection of 2<sup>nd</sup> Avenue and Wallace Street, then south along Wallace Street to the intersection of Wallace Street and 1<sup>st</sup> Avenue, then east along 1<sup>st</sup> Avenue until the intersection of 1<sup>st</sup> Avenue and Tiger Street, then south along Tiger Street until the intersection of Tiger Street and Hanson Avenue, then west along Hanson Avenue until the intersection of Hanson Avenue and Charles Street, then south along Charles Street until the intersection of Charles Street and Birch Avenue, then west along Birch Avenue until the intersection of Birch Avenue and Wallace Street, then south along Wallace Street until the intersection of Wallace Street with the corporate limits of the City of Mitchell, then

tracing west and south along the corporate limits of the City of Mitchell until the intersection of the corporate limits of the City of Mitchell and Ringneck & Western Railroad right-of-way, then west along Ringneck & Western Railroad right-of-way until the intersection of Ringneck & Western Railroad right-of-way and Railroad Avenue, then west along Railroad Avenue until the intersection of Railroad Avenue and Main Street, then north on Main Street to the point of beginning.

**Section 4.**

That a NEW SUBSECTION be ADDED to the Mitchell City Code as Section 2-7-3(E) to read as follows:

2-7-3(E): Mitchell Core South Residential Redevelopment Neighborhood. The Mitchell Core South Residential Redevelopment Neighborhood is hereby established for discretionary formula purposes. Pursuant to SDCL Section 11-7-3, the Mitchell Core South Residential Redevelopment Neighborhood area is a blighted area due to the predominance of deteriorated site improvements. The Mitchell Core South Residential Redevelopment Neighborhood includes all property within the following boundary:

Beginning at the intersection of Havens Avenue and North Ohlman Street, then north on Ohlman Street to the intersection of Ohlman Street and Hanson Avenue, then east along Hanson Avenue until the intersection of Hanson Avenue and Minnesota Street, then north on Minnesota Street until the intersection of Minnesota Street and Ringneck & Western Railroad right-of-way, then east along Ringneck & Western Railroad right-of-way until the intersection of Ringneck & Western Railroad right-of-way and Burr Street, then south on Burr Street until the intersection of Burr Street and Havens Avenue, then west on Havens Avenue to the point of beginning.

**Section 5.**

All ordinances and parts of ordinances in conflict herewith are hereby repealed.

**Section 6.**

The City Finance Officer shall cause notice of adoption of this ordinance to be published in the official newspaper and, unless the referendum is invoked within twenty (20) days after the completed publication, this ordinance shall become effective for taxes assessed in calendar year 2023 and payable in calendar year 2024 and each successive taxation year thereafter unless repealed by the City Council of the City of Mitchell, South Dakota.

Pursuant to SDCL Section 10-6-137.1 and Section 10-6-140, any real property receiving benefit from the previously adopted Discretionary Taxation Ordinance, will continue to be assessed and taxed through the course of the said discretionary formula.

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried and ordinance declared duly adopted.

Moved by Sabers, seconded by Goldammer, to place Ordinance #O2026-02, Rezoning Lot 12, Block 15; Lots 7-9, 11 & 12, Block 10; W ½ of vacated alley starting 5' S of Lot 10 and running south to the southerly lot line of Lot 7, Block 10; all in M.H. Rowley's Second Addition to Town (now City) of Mitchell, Davison County, South Dakota; be changed from Single Family Residential District to Neighborhood Shopping District on first reading. Motion carried.

Moved by Tjarks, seconded by Sabers, to place Ordinance #O2026-03, Rezoning Lot A-1 of N. Boyden First Addition Less Lot A-3 of N. Boyden First Addition all in the SE ¼ of the NE ¼ of Section 23, T 103 N, R 60 W of the 5<sup>th</sup> P.M., Davison County, South Dakota; be changed from High Density Residential District to Urban Development District on first reading. Motion carried.

**DISCUSSION:**

Council Member Bathke brought forward the issue of requiring a survey before acquiring a building permit for discussion purposes.

**ADJOURN:**

There being no further business to come before the meeting, Mayor Hanson adjourned the meeting.



Michelle Bathke  
Finance Officer

Published once at the approximate cost of \_\_\_\_\_.



Planning Commission 1-12-26  
City Council Chambers, City Hall, 612 N. Main Street  
January 12, 2026

### **1. Call to Order**

Chairperson Genzlinger called the January 12, 2026 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

### **2. Roll Call**

Quorum is met, simple majority vote required for all items.

Present: Bathke, Genzlinger, Gunkel, Helleloid, Osterloo, Schmitz, Schreurs.

Absent: Sonne

Staff Present: Dammann, Ellwein, Mayor Hanson, Hegg, Jenniges, J Johnson, Schroeder.

### **3. Declaration Of Conflicts Of Interests**

Genzlinger item #10.

### **4. Approve Agenda**

Motion by Schmitz, seconded by Osterloo to approve the proposed agenda. All present voting aye; motion carried.

### **5. Approval of Previous Minutes: December 8, 2025**

Motion by Osterloo, seconded by Schreurs to approve the proposed minutes of the December 8, 2025 Planning Commission Meeting. All present voting aye; motion carried.

### **6. Schedule Next Meeting: January 26, 2026**

Motion by Schmitz, seconded by Schreurs to set the date for the next Planning Commission Meeting for January 26, 2026. All present voting aye; motion carried.

### **7. Recommendation on Street Vacation**

GHB LLC, Greg & Cindy Sheesley and Duff Dens LLC have petitioned to vacate the portion Bailey Metal Fab Alley which is adjacent to the GHB Property, the Sheesley Property and the Duff Dens Property.

Jenniges gave an overview of the property using GIS. He stated that the petitioned alley is a dead end because it butted into where the railroad used to be located. An applicant was present to answer any questions.

Heidi Bailey stated she would like to see the alley vacated for safety reasons. They haul 24' long bars of steel and there is a blind corner while doing so. There have been a few close calls in the past.

Genzlinger questioned if the city had any plans for this alley in the future or any utilities within it. Jenniges answered there are no plans and no city utilities located within the alley.

Motion by Schreurs, seconded by Schmitz to recommend approval of the vacation. All present voting aye; motion carried.

### **8. Rezone Hearing & Recommendation: River Tree Church, 524 N Edmunds & Portions of 600 Block of N Edmunds**

River Tree Church has requested the following properties legally described as; Lot 12, Block 15; Lots 7-9, 11 & 12, Block 10; W ½ of vacated alley starting 5' S of Lot 10 and running south to the southerly lot line of Lot 7, Block 10; all in M.H. Rowley's Second Addition to Town (now City) of Mitchell, Davison County, South Dakota; be changed from Single-Family Residential District to Neighborhood Shopping District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were two responses in favor that made the packet and one in favor that did not make the packet. The applicant was not present to answer questions.

Jenniges gave an overview of the property using GIS. He said the applicant has a purchase agreement on 524 N Edmunds contingent on the rezone being approved. They would like to rezone the property to create more parking lot. While looking at the zoning the applicant decided to clean up the zoning for the parcels where the church and parking lot is currently located.

Osterloo questioned if anything was happening at 612 N Edmunds, to which Jenniges replied there was nothing. The alley behind it is not being vacated; the legal description published is for the portion of the vacated alley with the land to the south of that residence which had previously been vacated. Nothing will change to his property.

Genzlinger asked if this would set a precedent for expanding Neighborhood Shopping past the one half block off of Sanborn Street. Jenniges pulled up the zoning map showing Whitteir Lofts a few blocks to the south had been expanded at some point in time past the half block.

Motion by Osterloo, seconded by Schmitz to recommend approval of the rezone. All present voting aye; motion carried.

### **9. Rezone Hearing & Recommendation: Railroad Pines LLC, land abutting 2212 E 1st Ave**

Railroad Pines LLC has requested the following property legally described as; Lot A-1 of N. Boyden First Addition Less Lot A-3 of N. Boyden First Addition, all in the SE ¼ of the NE ¼ of Section 23, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota; be changed from High Density Residential District to Urban Development District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were three responses in favor that made the packet and three in favor that did not make the packet. The applicant was not present to answer questions.

Jenniges gave an overview of the property using GIS. He stated the applicants purchased the land a few years ago and platted off the house. They also own the abutting land to the north and their intention is to combine the two parcels with one plat for taxing purposes, but in order to do that they need to be the same zoning. It was also mentioned that the land to the north, east and south is already zoned Urban Development. Urban Development is more restrictive when it comes to businesses and dwelling lot sizes than the R4 district.

Motion by Schmitz, seconded by Osterloo to recommend approval of the rezone. All present voting aye; motion carried.

#### **10. Variance Permit: Bart & Nikki Fredericksen**

Bart & Nikki Fredericksen have applied for a Variance Permit for front yard (lake side) setback of 8' vs 35' for the existing addition in 2019 and a new addition of 20'-8" vs 35'. This is located at 129 S Harmon Dr, legally described as Lots 65-68 of Indian Head Subdivision, City of Mitchell, Davison County, South Dakota. The property is zoned RL Lake Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were three responses in favor. The applicant was not present to answer questions.

Jenniges gave an overview of the property using GIS. He stated the building permit in 2019 and said the addition met setbacks when it did not. They would have an issue selling the house because no variance was approved at that time. They would currently like to put an addition on that would be more setback than the 2019 variance that should have been requested.

Motion by Schreurs, seconded by Osterloo to recommend approval of the variance. All present voting aye with Genzlinger abstaining; motion carried.

#### **11. Other Business:**

None.

#### **12. Public Input:**

None.

#### **13. Adjourn**

Chairperson Genzlinger adjourned the meeting at 12:15 P.M.



Kevin Genzlinger  
Planning Commission Chairperson



Planning Commission 1-26-26  
City Council Chambers, City Hall, 612 N. Main Street  
January 26, 2026

### **1. Call to Order**

Chairperson Genzlinger called the January 26, 2026 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

### **2. Roll Call**

Quorum is met, simple majority vote required for all items.

Present: Bathke, Genzlinger, Gunkel, Helleloid, Osterloo, Schreurs, Sonne.

Absent: Schmitz.

Staff Present: Boehmer, Dammann, Hegg, Jenniges, J Johnson.

### **3. Declaration Of Conflicts Of Interests**

None.

### **4. Approve Agenda**

Motion by Sonne, seconded by Osterloo to approve the proposed agenda. All present voting aye; motion carried.

### **5. Approval of Previous Minutes: January 12, 2026**

Motion by Schreurs, seconded by Osterloo to approve the proposed minutes of the January 12, 2026 Planning Commission Meeting. All present voting aye; motion carried.

### **6. Schedule Next Meeting: February 9, 2026**

Motion by Osterloo, seconded by Sonne to set the date for the next Planning Commission Meeting for February 9, 2026. All present voting aye; motion carried.

### **7. Conditional Use Permit: Kelsey Poppens**

Kelsey Poppens has applied for a conditional use permit for childcare, family residential; located at 501 E 16<sup>th</sup> Ave, legally described as Lot 1, Block 7, Green Acres Subdivision, City of Mitchell, Davison County, South Dakota. The said real property is zoned R1 Single-family Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There was one response that didn't make the packet that was in favor but had no comment. The applicant has passed a fire inspection for the first floor of her

house. The applicant was not present to answer questions.

Motion by Schreurs, seconded by Sonne to recommend approval of the conditional use with the following conditions; 1) the permit is non-transferable, 2) if the business ceases to operate for six months, then a new application would be required, 3) pass fire inspection. All present voting aye; motion carried.

**8. Plat: Firesteel Links LLC**

Plat of Lot 11 in the Replat of Tract A, Wild Oak Golf Club Addition to the City of Mitchell, Davison County, South Dakota.

Jenniges gave an overview of the area using GIS. This plat follows the master plan and meets zoning requirements. The applicant was not present to answer questions.

Motion by Osterloo, seconded by Schreurs to approve the plat. All present voting aye; motion carried.

**9. Other Business:**

None.

**10. Public Input:**

None.

**11. Adjourn**

Chairperson Genzlinger adjourned the meeting at 12:04 P.M.

Kevin Genzlinger  
Planning Commission Chairperson



**Public Library Board of Trustees Minutes**  
Mitchell Public Library, 221 N. Duff Street  
November 18, 2025

**1. Call to Order**

President Nath attended the meeting via Zoom, so Vice President Goldammer presided over the meeting. Goldammer called the meeting to order at 5:15 p.m.

**2. Roll Call**

The following members were present in person: Diana Goldammer, Megan Luther, Ann Temple, and Susan Tjarks. Dennis Nath attended via Zoom. Board member Deb Everson was excused. Also present was Kevin Kenkel, Library Director.

**3. Approval of Agenda**

Motion by Luther, seconded by Temple, to approve the agenda as amended. All members present voted "Aye". Motion passed.

**4. Approval of Minutes**

Board members reviewed the minutes from the September 16, 2025 board meeting. No changes were suggested. Motion by Luther, seconded by Temple, to approve these minutes. All members present voted "Aye". Motion passed.

**5. Director's Report**

Board members reviewed written reports and monthly statistics for September and October 2025. Kenkel added to the report that the library will be closed for Thanksgiving and the day after Thanksgiving so employees can have their "administrative day" off. Luther asked a couple of clarification questions relating to the reports. Kenkel highlighted that as of October 2025 the library has checked out more physical items (e.g., books, movies, audiobooks on CD, etc.) than were checked out in 2024. The Mitchell community continues to use the library more. Motion by Temple, seconded by Luther, to approve the director's report. All members present voted "Aye". Motion passed.

**6. Financial Report & Approval of Bills**

No bills were submitted for approval.

Board members reviewed the September and October 2025 bank statements and financial reports. Motion by Tjarks, seconded by Temple, to approve the financial reports. All members present voted "Aye". Motion passed.

## **7. Business Items**

### **A. Action to Approve Funding Requests for November 2025**

Kenkel presented five funding requests totaling \$3,885.50. Two of these funding requests were for registration, hotel, and travel costs for the 2026 Public Library Association Convention in Minneapolis April 1-3, 2026 for Kenkel and Max Velasquez. One request was for purchasing 55 copies of the book for the annual "Read for the Record" event. Two requests were for makerspace programs in December and January 2026.

Board members discussed the costs for the PLA convention and decided to approve the registration fee at this point and act on the travel costs at a later date. Motion by Tjarks, seconded by Luther, to approve the PLA Convention "early bird" registration fee for Kenkel (\$364) and Velasquez (\$364). All members present voted "Aye". Motion passed.

Board members then discussed the Read for the Record funding request (\$475), the Family Ornament Makerspace funding request (\$300), and the Creativity Day funding request (\$300). Kenkel reminded board members that the Masons have pledged to cover the costs of the Read for the Record event, so that amount will be covered by a donation. Motion by Luther, seconded by Temple, to approve these three funding requests totaling \$1,075. All members present voted "Aye". Motion passed.

## **8. Committee Reports**

There were no committee reports.

## **9. Board Input**

Goldammer thanked the library for coming to the DWU library for a library card signup drive. Luther thanked the library for collaborating with the new after-school program.

## **10. Citizen's Input**

No citizen's input was given.

## **11. Adjournment**

Kenkel announced that since December is a busy month there will be no training session for board members. The next Board of Trustees meeting is scheduled for January 20, 2026 at 5:15 p.m. in City Council Chambers at City Hall.

There being no further business, Goldammer declared the meeting adjourned at 5:57 p.m.

**Public Library Board of Trustees Minutes**  
City Council Chambers, City Hall, 612 N. Main Street  
January 27, 2026

**1. Call to Order**

Board President Nath called the meeting to order at 5:15 p.m.

**2. Roll Call**

The following members were present in person: Dennis Nath, Diana Goldammer, Deb Everson. Board members Megan Luther and Susan Tjarks attended via Zoom. Board member Ann Temple was excused. Also present was Kevin Kenkel, Library Director.

**3. Approval of Agenda**

There were no changes to the agenda. Motion by Goldammer, seconded by Everson, to approve the agenda. All members present voted "Aye". Motion passed.

**4. Approval of Minutes**

Board members reviewed the minutes from the November 18, 2025 board meeting. Motion by Goldammer, seconded by Everson, to approve these minutes. All members present voted "Aye". Motion passed.

**5. Director's Report**

Board members reviewed written reports and monthly statistics for December 2025. Kenkel provided additional comments regarding the written reports. Additional discussion about the library's total 2025 usage by patrons was held. Board members encouraged Kenkel to draft a press release regarding the increased usage for the year. Motion by Goldammer, seconded by Everson, to approve the director's report. All members present voted "Aye". Motion passed.

**6. Financial Report & Approval of Bills**

Board members reviewed the November and December 2025 bank statements and financial reports. Motion by Everson, seconded by Goldammer, to approve the financial reports. All members present voted "Aye". Motion passed.

**7. Business Items**

**A. Action to Approve Funding Requests for January 2026**

Kenkel presented six funding requests.

<b>Program/Project</b>	<b>Requestor</b>	<b>Amount</b>
PLA Conference Attendance	Kevin Kenkel	\$ 1,725.00
PLA Conference Attendance	Max Velasquez	\$ 1,725.00
Bookopoly prizes for Adults/Teens	Max Velasquez	\$ 1,800.00
Adult/Teen Summer Reading Programming	Max Velasquez	\$ 3,000.00
Bookopoly prizes for children	Jean Patrick	\$ 1,550.00
Children's Summer Reading Programming	Jean Patrick	\$ 9,100.00
<b>Total Requested:</b>		<b>\$ 18,900.00</b>

The conference attendance requests from Kenkel and Velasquez include the \$364.00 early bird registration amount already approved at the Board’s November 2025 meeting. The individual amounts requested by both for the remainder costs of the conference is \$1,361.00. The total new requested amount for the meeting was \$18,172.00. These funding requests are the major requests for the year. Motion by Everson, seconded by Goldammer, to approve the six funding requests totaling \$18,172.00. All members present voted "Aye". Motion passed.

**B. Open Meetings Presentation**

Library Director Kevin Kenkel reviewed the South Dakota Attorney General’s information on open meeting laws as required by state statute to be reviewed annually by certain city boards.

**8. Committee Reports**

There were no committee reports.

**9. Board Input**

Board member Goldammer expressed thanks to the volunteers who manage the used book sale for all their work in 2025. Their efforts are greatly appreciated. She also reminded library staff to share our year end report with the public.

**10. Citizen’s Input**

No citizen’s input was given.

## 11. Adjournment

Board members determined that the February training session will be held at 5:15 p.m. February 17, 2026 at the library. Kenkel will determine the topic. The next Board of Trustees meeting is scheduled for March 17, 2026 at 5:15 p.m. in City Council Chambers at City Hall.

There being no further business, at 5:58 p.m. Nath call for a motion to adjourn. Motion by Goldammer, seconded by Everson, to adjourn. All members present voted "Aye". Motion passed.

DRAFT

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

<b>Meeting Date Requested:</b>	<input type="text" value="February 2, 2026"/>	<b>Requested By:</b>	<input type="text"/>
<b>Desired Action of City Council:</b>	<input type="text"/>		
<b>Amount Budgeted in current fiscal year for this item (if applicable):</b>	<input type="text"/>		
<b>Agenda Item:</b>	<input type="text" value="MADC Quarterly Report"/>		
<b>Explanation/Background of Agenda Item Requested:</b>	<input https:="" qp4lwknn0g8"="" type="text" value="Link to the Quarterly Report Video: &lt;a href=" youtu.be=""/> https://youtu.be/qp4LwkNN0g8"/>		



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# QUARTER 4 REPORT

# 2025

# Mitchell Area Chamber of Commerce

## New members

- PMT
- Better Homes and Gardens Real Estate
- West Elm Apartments
- Morgan Law PLLC
- We Build Champions
- Van Buskirk Real Estate



First Friday Coffee at FNBO



Leadership Mitchell at POET



Optimal Tan Ribbon Cutting



Anchor'D Recovery Ribbon Cutting



Pre-Legislative Luncheon

## Ribbon cuttings

- Optimal Tan + Wellness - October 6
- Sebert's Beach - October 15
- MAHI Ridgeview on Foster - October 23
- Power Pilates - October 24
- Kiwanis Story Walk - November 13
- Morgan Law - November 13
- PMT - November 19
- Lee's Red Barn - November 24
- Adamo's - November 25
- We Build Champions - December 16
- Anchor'D Recovery - December 17

# 1

## Agri-Business

### Livestock/Commodities Seminar

- Scheduled for February 2026

### AG in the Classroom

- Scheduled for March 24, 2026

# 2

## Government Affairs

### Leadership Mitchell

- October 16: Personal and Community Leadership
- November 20: Agriculture and Industry

### Pre-Legislative Luncheon

- November 20<sup>th</sup>
- Ryan Budmayr spoke

# 3

## Connect Mitchell

### First Friday Coffee's

- Kore Cares (10/3)
- Klock Werks (11/7)
- FNBO (12/5)

### Lunch & Learn's

- SD Rehab Services (10/9)
- Big Friend Little Friend (11/13)
- Embracing Change Counseling (12/15)

### Mix & Mingle's

- Safe Place of ESD (10/2)
- United Way (11/13)

### Groundbreaking's

- LifeQuest Micro Homes (12/4)

# Mitchell Convention & Visitors Bureau



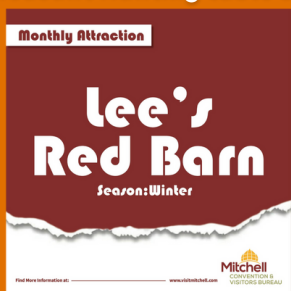
Pheasant Hunting table at Cabela's



Staff at the Parade of Lights



SESD Sportsman's Guide Advertisement



November Attraction Spotlight



Social media for Pheasant Hunting



Welcoming busses to the Corn Palace

# 1

## Tourism Marketing

- **Pheasant Hunting Season**
  - Social media and print advertisements
- **Bus Tours**
  - 180 total bus tours for 2025
  - Brilliant Adventures won the Summer Dinner Theatre promotion
- **Amperage Marketing**
  - Confirmed 2026 plans
  - Focusing on local event promotion a long with tourism and hunting
- **Travel SD Community Co-Op**
  - Confirmed 2026 plans
  - Tourism peak season marketing
- **Entertainment Tax**
  - As of November, we are up 5.98% for the year
- **Hotel Occupancy**
  - As of November, we are up for the year 2.7%

# 2

## Tourism Events

- **Pheasant Opener Weekend**
  - Handing out Mitchell items and information to Hunters at Cabela's and the airport
  - Helped at the Pheasant Forever Banquet
- **Parade of Lights**
  - Participated in the parade

# 3

## Local Marketing

- **Motor Magazine**
  - Advertisements for Hunting in Mitchell
- **MIDCO**
  - Television advertisement for shopping local
- **SESD Sportsman's Guide**
  - Inside cover promoting hunting in Mitchell
- **Attraction Spotlight**
  - October: Mitchell Prehistoric Indigenous Archeological Site & Museum
  - November: Lee's Red Barn

# Mitchell Area Development Corporation



## Workforce Development

- In October, we partnered with the South Dakota Department of Labor and Regulation to host a virtual hiring event, connecting employers with job seekers and supporting local workforce needs.
- **Young Professionals**
  - The Mitchell Young Professionals Group experienced a very active and successful quarter, supporting talent retention and social connectivity.
  - In October, the group hosted a Horror Movie Trivia Night at Bradley’s Pub & Grille, drawing strong participation and local sponsorships from Atomik Comics and Odyssey Luxury 5 Theatre. The group also held a Financial Intelligence Workshop led by Matt McManus, focused on budgeting, investing, and insurance fundamentals.
  - In November and December, Young Professionals continued momentum with:
    - Christmas Trivia Night at Bread & Vine, featuring live music, an ugly sweater contest, and sponsorship from The Tumbleweed
    - Participation in the Parade of Lights, in partnership with the Chamber.

## Workforce Housing

- In October, we were notified that South Dakota Housing Development Authority approved \$343,000 in grant funding for Mitchell-area housing initiatives.
- This included:
  - \$214,000 through the HOME Program for our home rehabilitation grant program
  - \$129,000 from the Housing Opportunity Fund (HOF) for down payment loan assistance
- Through the HOME rehabilitation program, we completed one of the largest single home rehab projects in our organization’s history, totaling \$58,000. Improvements included siding, gutters, windows, and doors—significantly enhancing the home’s safety, energy efficiency, and long-term viability.
- In December, continued progress was made in new housing development. A total of eight homes are on land between the Ridgeview on Foster and Southlake developments:
  - Two Mitchell Technical College homes located at Ridgeview on Foster
  - Three Governor’s Houses at Ridgeview on Foster
  - Three Governor’s Houses at Southlake
- As of December:
  - Two homes have been sold
  - Three homes are actively listed for sale
- In October, the Ridgeview on Foster Development officially held a ribbon cutting and open house, showcasing newly completed two- and three-bedroom homes, providing the community and potential buyers an opportunity to view attainable, high-quality housing options.



Southlake Estates



Virtual Hiring Event



Ridgeview on Foster Ribbon Cutting

# Mitchell Area Development Corporation



## Workforce Housing Cont.

- Additionally, in December we were notified that Mitchell received \$340,000 in down payment assistance funding from the Federal Home Loan Bank. These funds will directly support income-qualified individuals and families in achieving homeownership, further strengthening Mitchell's workforce housing pipeline.

## Community Development/Misc

- **Community Concierge**
  - The Community Concierge Program continued to play a vital role in helping new residents integrate into the community. In October, the program hosted a successful Newcomer "Mumkin" Event in partnership with Nepstad's Flowers & Gifts, offering a welcoming, hands-on experience for new residents. In November, newcomers participated in "Spruce It Up: Christmas Porch Pots," hosted with James Valley Landscape Solutions and Culver's, continuing strong attendance and engagement.
  - As of December, the Community Concierge Program has 174 newcomers enrolled, reflecting continued in-migration and strong engagement. VIP community tours were also provided for new professionals, including:
    - Tonya Dunsmore, Sales & Marketing at Edgewood Senior Living
    - Vamshi Dodda, Muth Electric
    - New Dakota Wesleyan University faculty members
- **Move to Mitchell Program**
  - The Move to Mitchell Program remained active throughout the quarter, welcoming multiple individuals and families relocating for employment with organizations such as POET, Dakota Physical Therapy & Home Health, True Fitness, Enertech, Edgewood Senior Living, and others. New residents received welcome packets, local gift cards, and Palace Perk Books, which are supported by dozens of local businesses and help immediately connect newcomers to the community.
- **Business Recruitment & Economic Development**
  - In October, the Mitchell Area Development Corporation participated in the South Dakota Governor's Hunt.
  - In November, the Mitchell Area Development Corporation hosted its own pheasant hunt as a business recruitment tool, hosting two business prospects and showcasing Mitchell.
  - On October 27, we welcomed Bill Even, Commissioner of the South Dakota Governor's Office of Economic Development, for a visit and discussion focused on Mitchell's growth, opportunities, and future collaboration.
  - A major milestone occurred in November with the announcement that the Davison County Regional Railroad Authority received approval for an additional \$5.7 million in low-interest loan funding to complete rail infrastructure for High Plains Processing. This brings the total rail investment to \$18.3 million.
- **Manufacturing & Workforce Training**
  - Mitchell continued to lead the state in Lean manufacturing and leadership training.
  - In December, seven regional manufacturing professionals graduated from the Lean + Leadership for Supervisors Program, hosted at the Mitchell Chamber of Commerce in partnership with South Dakota Manufacturing & Technology Solutions (SD MTS).



*Palace Perk Book*



*Bill Even in Mitchell*



*High Plains Processing Loan*

# Dakota Heartland Development Association



**Kaylor Agriservices**



**Corsica Nursing Home**

## 1

### Business Development

#### PARKSTON/CORSICA –

- Kaylor AgriServices continues to grow with the opening of a new soybean roasting facility in Parkston’s Agri-Business Park. This fall, the facility processed over 2 million bushels of high oleic soybeans.
- Corsica’s Senior Health Care Taskforce continues efforts to maintain senior health care services in Douglas County. Community leaders are working with regional partners to develop a plan to sustain a local nursing home. In October, Good Samaritan Society announced the closure of the Corsica facility.

## 2

### Housing

#### Tripp/Parkston –

- A 1,200 sq. ft. Iseman Home was delivered in late December and placed on a full-basement. A garage is currently being completed with a concrete driveway to be completed in the next 30 days (weather permitting).
- Parkston Development is preparing a lot for a 3 bedroom Governor’s Home that may arrive as soon as February. Price point with garage is low \$200,000.
- Ethan Coop Lumber continues to build single family spec homes with one nearly completed and another just beginning in their new housing subdivision along SD Hwy. 37 in Parkston.
- White Lake has received a lot from the local school district to place a new 3 bedroom Governor’s Home.

## 3

### Advocacy

#### Corsica/Armour-

- Corsica and Armour’s Development Corp.’s individually invited their District 21 State Legislators for a community leaders breakfast to share successes and discuss concerns with their local representatives.
- Corsica and Armour’s Development Corp.’s will again be in Pierre on February 24<sup>th</sup> for Armour/Corsica Day at the Legislature. This annual event allows development corp. members to visit with all the legislators while providing Dakota Tom Sandwiches, Chips, beverages, and a sweet treat. A tradition for over 20 years, community leaders share highlights of community successes, specific legislation of interest and thank legislators for their service.

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

<b>Meeting Date Requested:</b>	February 2, 2026	<b>Requested By:</b>	Kevin Nelson
<b>Desired Action of City Council:</b>	Approval of request to surplus the item.		
<b>Amount Budgeted in current fiscal year for this item (if applicable):</b>	N/A		
<b>Agenda Item:</b>	Surplus Pay Loader from Golf Course/Cemetery		
<b>Explanation/Background of Agenda Item Requested:</b>	Komatsu Pay Loader Model WA-95, Serial Number H20804 was traded in when acquiring a new Pay Loader this past week. Trade-in value offered and accepted was \$18,800.		

**CITY OF MITCHELL  
RAFFLE PERMIT**

Date of Application: 1/22/26

Organization: Dakota Riptide Swim Team

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

<input type="checkbox"/> Chartered veterans' organization	<input type="checkbox"/> Religious organization
<input type="checkbox"/> Charitable organization	<input type="checkbox"/> Educational organization
<input type="checkbox"/> Fraternal organization	<input checked="" type="checkbox"/> Local civic or service club
<input type="checkbox"/> Political party	<input type="checkbox"/> Volunteer fire department
<input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Jessica Pickett - Dakota Riptide

Address: PO Box 1371, Mitchell, SD 57301

Email: dakotaswimteam@gmail.com

501(c) 3 – (Non-Profit): yes  no  eligible

Dates of Ticket Sales: Feb. 26, 2026 - Mar. 1, 2026

Date of Raffle Drawing: March 1, 2026

Value of Raffle Prize: 50/50 Raffle

Proceeds Benefiting: Dakota Riptide Swim Team

\*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: \_\_\_\_\_

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For Finance Office Use Only:

Council Approval Date: \_\_\_\_\_

Signature:

\_\_\_\_\_  
Finance Officer

**CITY OF MITCHELL  
RAFFLE PERMIT**

Date of Application: 22 Jan 2026

Organization: VFW Post 2750

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Chartered veterans' organization   | <input type="checkbox"/> Religious organization      |
| <input type="checkbox"/> Charitable organization   | <input type="checkbox"/> Educational organization    |
| <input type="checkbox"/> Fraternal organization  | <input type="checkbox"/> Local civic or service club |
| <input type="checkbox"/> Political party   | <input type="checkbox"/> Volunteer fire department   |
| <input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office |  |

Contact Information:

Name: Martin Christensen

Address: 25044 413th Ave Mitchell SD 57301

Phone #: 605 933-2220

Email: MCHRISTENSEN@Sattel.NET

501(c) 3 - (Non-Profit): yes  no  eligible

Dates of Ticket Sales: 1 MARCH - 31 DEC 2026

Date of Raffle Drawing: ~(31 DEC 2026)

Value of Raffle Prize: 1400 M11 GRAND TRUCK

Proceeds Benefitting: (VFW Post 2750 For Veterans Projects)

\*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 1-22-2026

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For Finance Office Use Only:

Council Approval Date: \_\_\_\_\_

Signature: \_\_\_\_\_

\_\_\_\_\_  
Finance Officer

**CITY OF MITCHELL  
RAFFLE PERMIT**

Date of Application: January 23rd, 2026

Organization: Mitchell Technical College Foundation

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

- |  |  |
|--|--|
| <input type="checkbox"/> Chartered veterans' organization  | <input type="checkbox"/> Religious organization              |
| <input type="checkbox"/> Charitable organization   | <input checked="" type="checkbox"/> Educational organization |
| <input type="checkbox"/> Fraternal organization  | <input type="checkbox"/> Local civic or service club         |
| <input type="checkbox"/> Political party   | <input type="checkbox"/> Volunteer fire department           |
| <input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office |  |

Contact Information:

Name: Heather Kulm

Address: 1800 E Spruce St, Mitchell, SD 57301

Phone #: (605) 995-7342

Email: heather.kulm@mitchelltech.edu

501(c) 3 – (Non-Profit): yes  no  eligible

Dates of Ticket Sales: March 1st - April 17th, 2026

Date of Raffle Drawing: April 17th, 2026

Value of Raffle Prize: TBD

Proceeds Benefitting: MTCF Alumni Legacy Scholarship

\*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: \_\_\_\_\_

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For Finance Office Use Only:

Council Approval Date: \_\_\_\_\_

Signature: \_\_\_\_\_

\_\_\_\_\_  
Finance Officer

**CITY OF MITCHELL  
RAFFLE PERMIT**

Date of Application: 1/26/26

Organization: DAVISON COUNTY DEMOCRATIC CENTRAL COMMITTEE

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

- |  |  |
|--|--|
| <input type="checkbox"/> Chartered veterans' organization  | <input type="checkbox"/> Religious organization      |
| <input type="checkbox"/> Charitable organization   | <input type="checkbox"/> Educational organization    |
| <input type="checkbox"/> Fraternal organization  | <input type="checkbox"/> Local civic or service club |
| <input checked="" type="checkbox"/> Political party  | <input type="checkbox"/> Volunteer fire department   |
| <input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office |  |

Contact Information:

Name: DAVE MITCHELL

Address: 621 SOUTH PINE

Phone #: 605-990-5977

Email: DAVE.MITCHELL@DWC.EDU

501(c) 3 – (Non-Profit): yes  no  eligible

Dates of Ticket Sales: FEB 23 - MAY 25 2026

Date of Raffle Drawing: MAY 25 2026

Value of Raffle Prize: \$100, \$50, \$50

Proceeds Benefitting: CANDIDATES FOR OFFICES

\*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 1/26, 26

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For Finance Office Use Only:

Council Approval Date: \_\_\_\_\_

Signature: \_\_\_\_\_

\_\_\_\_\_  
Finance Officer

**CITY OF MITCHELL  
RAFFLE PERMIT**

Date of Application: 1/15/2026

Organization: Mitchell Main Street & Beyond

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

- |  |  |
|--|--|
| <input type="checkbox"/> Chartered veterans' organization  | <input type="checkbox"/> Religious organization      |
| <input checked="" type="checkbox"/> Charitable organization  | <input type="checkbox"/> Educational organization    |
| <input type="checkbox"/> Fraternal organization  | <input type="checkbox"/> Local civic or service club |
| <input type="checkbox"/> Political party   | <input type="checkbox"/> Volunteer fire department   |
| <input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office |  |

Contact Information:

Name: Elizabeth M. Luczak

Address: 601 N Main Street, Mitchell SD 57301

Phone #: 605-990-4500

Email: mmsevents@MitchellSD.com

501(c) 3 - (Non-Profit): yes  no  eligible

Dates of Ticket Sales: April 1, 2026

Date of Raffle Drawing: August 6, 2026

Value of Raffle Prize: \$2,000

Proceeds Benefitting: STRIDER BIKES - Volga Christian School

\*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 1-15-2026

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For Finance Office Use Only:

Council Approval Date: \_\_\_\_\_

Signature:

\_\_\_\_\_  
Finance Officer

Date Received \_\_\_\_\_  
Date Issued \_\_\_\_\_

License No. \_\_\_\_\_

### Uniform Alcoholic Beverage License Application

**A. Owner Name and Address**

*Event*

Life Quest 401 Create by LifeQuest  
804 N. Mentzer - 401 N. Main  
Mitchell, SD 57301 - Mitchell, SD 57301

**B. Business Name and Address**

LifeQuest 401 Create by LifeQuest  
804 N. Mentzer - 401 N. Main  
Mitchell, SD 57301 - Mitchell, SD 57301

Owner's Telephone #: 605-940-7812

Business Telephone #: 605-770-7039

**C. Indicate the class of license being applied for**  
(submit separate application for each class of license).

- Retail (on-sale) Liquor
- Retail (on-sale) Liquor - Restaurant
- Convention Center (on-sale) Liquor
- Package (off-sale) Liquor
- Retail (on-off sale) Wine and Cider
- Retail (on-off sale) Malt Beverage & SD Farm Wine
- Package Delivery
- Hunting Preserve
- Other Special Event Jazz: Wine

Place of business is located in a municipality?  Yes  No

County: Davidson

Do you own or lease this property?  Own  Lease

Are real property taxes paid to date?  Yes  No

**D. Legal description of licensed premise:**

401 N Main  
Mitchell SD 57301

Is this license in active use?  Yes  No February 28th 2026

Have you ever been convicted of a felony?  Yes  No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

E. State Sales Tax Number \_\_\_\_\_

Yes  No If Yes, please list on the back page.

F. New license  Transfer? (\$150)  Re-issuance

**G. CERTIFICATE:** The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 1-16-2026 Print Name Pam Hanna - LifeQuest Signature Pam Hanna LifeQuest

**H. APPROVAL OF LOCAL GOVERNING BODY** - Notice of hearing was published on \_\_\_\_\_. Public hearing on the application was held \_\_\_\_\_, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held   
Amount of fee collected with application \$ \_\_\_\_\_  
Amount of fee retained \$ \_\_\_\_\_  
Forwarded with application \$ \_\_\_\_\_

For Local Government Use

Transferred (State Use)

(Seal) \_\_\_\_\_  
Mayor or Chairman

From: \_\_\_\_\_

Sales tax approval \_\_\_\_\_ Date \_\_\_\_\_

STATE LIQUOR AUTHORITY:

APPROVAL \_\_\_\_\_ REVIEW \_\_\_\_\_

If disapproved, endorse reason thereon and return to applicant

**Company supplement information  
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC \_\_\_\_\_

Address of office and principal place of business of corporation/partnership/LP/LLC \_\_\_\_\_

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony?  Yes  No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
Chris Weier	President		Board of Directors
Kim Mohr	Vice President		Board of Director
Lisa Thompson	Sec. - Treas.		Board of Director

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

**With signature the applicant agrees to the following:**

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

Tom Down - Lyle Quast

1-16-2026

## PAY ESTIMATES FOR FEBRUARY 2, 2026

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
SPN & Associates	#2021-45 Highway #37 Utility -Sewer	#61	\$ 5,497.50	\$ 264,266.48	\$ 280,000.00
John T. Jones Construction Comp	#2022-1 WWTP -Phase II - South Plant	#18	\$ 1,024,162.69	\$ 18,822,716.29	\$ 31,796,383.00
AES2	#2024-37 Mitchell Water Distribution System Model	#14	\$ 2,661.25	\$ 24,335.75	\$ 30,000.00
SPN & Associates	#2025-1 North Ohlman 23rd to Kemper	#12	\$ 32,574.26	\$ 240,256.01	\$ 245,000.00
SPN & Associates	#2025-34 Hitchcock Tennis Courts Recon&Lighting	#5	\$ 3,886.25	\$ 18,750.17	\$ 52,700.00
Northern Escrow Inc. (Pro-Contra	AIP '33 Revenue Producing Hangar	#2	\$ 171,534.21	\$ 210,628.92	\$ 1,271,327.36
	<b>TOTALS</b>		<b>\$ 1,240,316.16</b>	<b>\$ 19,580,953.62</b>	<b>\$ 33,675,410.36</b>

*Prepared by Deb Hanson-Sudbeck*

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1110 CITY COUNCIL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03498	COLUMN SOFTWARE PBC					
		I-35882B15-0282	101-41110-42300	LEGAL PUBLICA GHB LLC PUBLIC NOTICE	210106	45.22
		I-35882B15-0284	101-41110-42300	LEGAL PUBLICA PUBLIC NOTICES	210106	66.92
		I-35882B15-0285	101-41110-42300	LEGAL PUBLICA PUBLIC NOTICES	210106	70.95
		I-35882B15-0287	101-41110-42300	LEGAL PUBLICA NOTICE OF HEARING	210106	13.95
		I-35882B15-0288	101-41110-42300	LEGAL PUBLICA CONDITIONAL USE PUBLIC NOTICE	210106	12.09
		I-35882B15-0289	101-41110-42300	LEGAL PUBLICA RETAIL LIQUOR PUBLIC NOTICE	210106	17.06
DEPARTMENT 1110 CITY COUNCIL					TOTAL:	226.19

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1420 FINANCE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01590	MCLEOD'S PRINTING					
		I-90011	101-41420-42600	SUPPLIES & MA CALCULATOR INK	210147	23.96
01-09703	AMAZON CAPITAL SERVICES					
		I-1H1G-L4RP-JN37	101-41420-42600	SUPPLIES & MA FILE JACKETS,BINDING COMBS	000048	67.38
		I-1XYK-J9XL-N76G	101-41420-42600	SUPPLIES & MA PENS	000048	35.18
DEPARTMENT 1420 FINANCE					TOTAL:	126.52

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1440 HUMAN RESOURCES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-04779	AVERA OCCUPATIONAL MEDI	I-00129420-00	101-41440-42231	EMPLOYEE PHYS NEW FF PHYSICALS	210092	8,256.00
01-07617	DOUG STEWART	I-01232026	101-41440-42220	CDL TRAINING ELDT CDL LICENSE REIMBURSED	210196	129.38
01-08900	THOMAS L PRICE INC	I-01272026	101-41440-42231	EMPLOYEE PHYS PSYCHOLOGICAL SCREENING	210204	400.00
01-09703	AMAZON CAPITAL SERVICES	I-1T9Y-H474-KWHR	101-41440-42600	SUPPLIES & MA MANILLA ENVELOPES,LAMNTG POUCH 000048		39.88
DEPARTMENT 1440 HUMAN RESOURCES					TOTAL:	8,825.26

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1460 INSURANCE & BONDS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00565	SDML WORKERS' COMPENSAT	I-27842	101-41460-42120	WORKMEN'S COM 2026 WORK COMP RENEWAL	210189	54,562.00
DEPARTMENT 1460 INSURANCE & BONDS					TOTAL:	54,562.00

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1920 MUNICIPAL BUILDINGS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-08281	VESTIS	I-6380342324	101-41920-42520	REPAIR-CITY H MAT CLEANING	210212	46.11
DEPARTMENT 1920 MUNICIPAL BUILDINGS					TOTAL:	46.11

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1935 INFORMATION TECHNOLOGY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-299	101-41935-42615	POSTAGE POSTAGE 01.01-15.2026	210176	1,212.41
		I-636013	101-41935-42615	FLATS POSTAGE 01.01-15.2026	210176	11.45
DEPARTMENT 1935 INFORMATION TECHNOLOGY					TOTAL:	1,223.86

1/28/2026 1:48 PM  
 PACKET : 07682 07683 07684 07685  
 VENDOR SET: Mult  
 FUND : 101 GENERAL  
 DEPARTMENT: 2110 POLICE DEPARTMENT  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR	I-69783	101-42110-42600	SUPPLIES DAP PATCH PLASTER	210116	18.99
01-00428	CARQUEST AUTO PARTS INC	I-4977-350321	101-42110-42500	REPAIR & MAIN TOGGLE SWITCH	210101	3.77
		I-4977-350333	101-42110-42500	REPAIR & MAIN MINI CIRCUIT	210101	10.25
01-00712	NAPA CENTRAL	C-824158	101-42110-42500	REPAIR & MAIN RETURNED BRACKETED CALIPER	210161	142.21-
		I-824143	101-42110-42500	REPAIR & MAIN DISC BRAKE PADS,ADAPTIVE ONE	210161	226.23
		I-824384	101-42110-42500	REPAIR & MAIN WASHER NOZZLE	210161	27.51
01-01020	CENTRAL ELECTRIC COOPER	I-14579002.01.26	101-42110-42810	UTILITIES 25647 412TH AVE	210102	281.46
01-01532	FEDEX	I-9-138-29499	101-42110-42200	PROFESSIONAL EVIDENCE MAILING	210117	19.50
01-02684	STREICHER'S - MINNEAPOL	I-I1805877	101-42110-42600	SUPPLIES VESTS	210197	1,335.00
01-02700	HENRY SCHEIN INC	I-52010865	101-42110-42600	SUPPLIES GLOVES	210125	315.06
01-02811	JONES SUPPLIES	I-155596	101-42110-42600	SUPPLIES BATH TISSUE,ROLL TOWELS,LINERS	210137	212.81
		I-155729	101-42110-42600	SUPPLIES SHOVEL	210137	125.00
01-03518	HUNTER HEATING & COOLIN	I-5206	101-42110-43200	BUILDINGS EAST BUILDING HEATER REPAIR	210128	3,484.27
01-07142	ULINE	I-202554029	101-42110-42600	SUPPLIES CARPET CHAIR MAT	210209	299.96
01-08281	VESTIS	I-6380343177	101-42110-42200	PROFESSIONAL MAT CLEANING	210212	66.09
01-09349	HOWES OIL CO	I-372160	101-42110-42610	GAS OIL TIRES UNLEADED GAS	210127	4,916.08
01-09388	AXON ENTERPRISE INC	I-INUS414551	101-42110-42693	COMPUTER SOFT 2026 BODYCAM CONTRACT	210093	46,193.04
01-09509	INNOVATIVE OFFICE SOLUT	I-IN5024299	101-42110-42600	SUPPLIES BATTERIES,TAPE,FOLDERS,PAPER	210132	143.09
		I-IN5028979	101-42110-42600	SUPPLIES SNOWBRUSH,SCRAPER	210132	14.25
01-09568	INDEPENDENCE UPFITTERS	I-INV-1073	101-42110-43400	MACHINERY AND INSTALL EQUIPMNT 2025 EXPLORER	210130	5,377.50

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2110 POLICE DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09568	INDEPENDENCE UPFITTERS		continued			
		I-INV-1074	101-42110-43400	MACHINERY AND DECOMMISSION CHARGE UNIT 025	210130	800.00
01-09703	AMAZON CAPITAL SERVICES					
		I-14L7-X7TM-LWXX	101-42110-42600	SUPPLIES PHOTO BATTERIES	000048	71.70
01-10269	KRAV MAGA WORLDWIDE					
		I-FTD8769	101-42110-42700	TRAVEL, CONF CASSINGHAM INSTRUCTOR REG	210142	995.00
01-10486	AT&T MOBILITY - POLICE					
		I-9001X01232026	101-42110-42800	TELEPHONE ACCT #287283989001	210091	1,071.83
DEPARTMENT 2110 POLICE DEPARTMENT					TOTAL:	65,866.18

1/28/2026 1:48 PM  
 PACKET : 07682 07683 07684 07685  
 VENDOR SET: Mult  
 FUND : 101 GENERAL  
 DEPARTMENT: 2130 TRAFFIC DEPARTMENT  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00145	AMERICAN GARAGE DOOR CO					
		I-M45767	101-42130-42500	REPAIRS SHORT STEM ROLLER	210090	9.50
01-01199	STURDEVANTS AUTO VALUE					
		I-815069653	101-42130-42600	SUPPLIES BATTERY,CORE RETURN	210198	140.08
01-01450	MUTH ELECTRIC INC					
		I-807472	101-42130-42530	TRAFFIC LIGHT 1ST & SANBORN LIGHTNING REPAIR	210160	7,154.00
01-01652	DAKOTA R BENNETT					
		I-01272026	101-42130-42570	REPAIRS-TRAFF RESTITUTION REFUND,PD TWICE	210096	77.28
01-01830	NORTHWESTERN ENERGY					
		I-2576730-2.01.26	101-42130-42810	UTILITIES-TRA N SANBORN AND 5TH AVE	210164	117.21
		I-2577687-3.01.26	101-42130-42810	UTILITIES-TRA N SANBORN AND 7TH AVE	210164	99.20
		I-2577895-2.01.26	101-42130-42810	UTILITIES-TRA 710 N MINNESOTA ST	210164	12.56
		I-2578443-0.01.26	101-42130-42840	BUILDING UTIL 705 N CAPITAL ST	210164	584.18
		I-2579139-3.01.26	101-42130-42810	UTILITIES-TRA 901 N MINNESOTA ST	210164	13.48
		I-2579461-1.01.26	101-42130-42810	UTILITIES-TRA N SANBORN AND 12TH AVE	210164	79.51
		I-2580311-5.01.26	101-42130-42810	UTILITIES-TRA 1204 N KIMBALL ST	210164	14.24
		I-2580312-3.01.26	101-42130-42810	UTILITIES-TRA N MAIN AND 12TH AVE	210164	57.77
		I-2580491-5.01.26	101-42130-42810	UTILITIES-TRA 1403 N KIMBALL ST	210164	13.87
		I-2581249-6.01.26	101-42130-42520	EMERGENCY SIR E GOLF COURSE SIREN	210164	29.52
		I-2581250-4.01.26	101-42130-42520	EMERGENCY SIR 800 W 8TH AVE	210164	27.09
		I-2581252-0.01.26	101-42130-42520	EMERGENCY SIR 100 MATTIE ST	210164	34.17
		I-2581521-8.01.26	101-42130-42810	UTILITIES-TRA W HAVENS AND OHLMAN	210164	162.40
		I-2583138-9.01.26	101-42130-42810	UTILITIES-TRA W UNIV AND NORWAY	210164	14.24
		I-2583147-0.01.26	101-42130-42810	UTILITIES-TRA 310 W NORWAY	210164	14.05
		I-2583319-5.01.26	101-42130-42810	UTILITIES-TRA HAVENS AND MINN ST	210164	118.23
		I-2719916-5.01.26	101-42130-42520	EMERGENCY SIR CABELA AND SPRUCE EMERGENCY	210164	31.38
		I-2734281-5.01.26	101-42130-42520	EMERGENCY SIR 900 BLOCK OF E 11TH ST SIREN	210164	31.56
		I-2745956-9.01.26	101-42130-42520	EMERGENCY SIR W END BOAT RAMP	210164	30.63
		I-2943370-3.01.26	101-42130-42810	UTILITIES-TRA SPRUCE AND CABELA DR SIGNAL	210164	95.80
		I-3045379-9.01.26	101-42130-42810	UTILITIES-TRA 800 N CAPITAL	210164	13.12
		I-3045401-1.01.26	101-42130-42810	UTILITIES-TRA 921 N CAPITAL	210164	13.12
		I-4326744-2.01.26	101-42130-42835	UTILITIES-STR N WISCONSIN & HWY 37 BYPASS	210164	151.36
01-02880	THUNE TRUE VALUE & APPL					
		I-A612131	101-42130-42530	TRAFFIC LIGHT LITHIUM BATTERY	210205	18.99
01-03099	LAWSON PRODUCTS INC					
		I-9313131698	101-42130-42540	SIGNS SELF DRILLING SCREWS	210144	352.13
01-03686	NEWMAN SIGNS INC					
		I-TRFINV065174	101-42130-42540	SIGNS SHEETED BLANKS	210162	881.09
01-07335	TAPCO					
		I-I817532	101-42130-42693	SOFTWARE NEW SIGN PROGRAM SOFTWARE	210201	500.00
		I-I817532	101-42130-42540	SIGNS NEW SIGN PROGRAM SOFTWARE	210201	700.00

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2130 TRAFFIC DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-08216	ALTEC INDUSTRIES INC	I-51920147	101-42130-42500	REPAIRS BUCKET TRUCK INSPCTN REPAIR	210089	1,046.68
01-09118	MOBOTREX	I-288246	101-42130-42530	TRAFFIC LIGHT TURN ON ASSISTANCE LABOR	210158	700.00
01-09349	HOWES OIL CO	I-372160	101-42130-42610	GAS, OIL, TIR UNLEADED GAS	210127	289.31
01-09703	AMAZON CAPITAL SERVICES	I-1JJP-JFLV-7VVW	101-42130-42500	REPAIRS REGULATOR FOR DRINK FOUNTAIN	000048	74.49
DEPARTMENT 2130 TRAFFIC DEPARTMENT					TOTAL:	13,702.24

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2200 FIRE DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00428	CARQUEST AUTO PARTS INC	I-4977-350583	101-42200-42600	SUPPLIES ABSORBER CLOTHS	210101	74.95
01-01199	STURDEVANTS AUTO VALUE	I-815069652	101-42200-42500	REPAIR & MAIN SILICONE SEALANT	210198	121.45
01-05276	M & T FIRE AND SAFETY I	I-15453	101-42200-42640	UNIFORMS REITER PARTICULATE HOOD,BRACKE	210146	118.00
		I-15474	101-42200-42500	REPAIR & MAIN PROBE COOLANT 3-WIRE	210146	100.84
01-09021	W L CONSTRUCTION SUPPLY	I-37105	101-42200-42600	SUPPLIES MASTER DIAMOND BLADES	210213	421.00
01-09349	HOWES OIL CO	I-372160	101-42200-42610	GAS & OIL UNLEADED GAS	210127	158.28
01-09509	INNOVATIVE OFFICE SOLUT	I-IN5024299	101-42200-42600	SUPPLIES BATTERIES,TAPE,FOLDERS,PAPER	210132	82.15
DEPARTMENT 2200 FIRE DEPARTMENT					TOTAL:	1,076.67

1/28/2026 1:48 PM  
 PACKET : 07682 07683 07684 07685  
 VENDOR SET: Mult  
 FUND : 101 GENERAL  
 DEPARTMENT: 3100 STREET DEPARTMENT  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00262	GREAT WESTERN TIRE CO					
		I-1-669741	101-43100-42500	REPAIRS TIRES,NAIL REPAIR	210122	1,551.80
01-00436	CHS INC					
		I-IA5303	101-43100-42500	REPAIRS TIRE REPAIR	210105	30.00
	PROJ: L59-42500	163		REPAIR MAINTENANCE		
		I-IA5437	101-43100-42500	REPAIRS TIRE REPAIR	210105	30.00
	PROJ: L23-42500	124		REPAIR MAINTENANCE		
01-00712	NAPA CENTRAL					
		I-824356	101-43100-42500	REPAIRS VALVE COVER GASKET SET	210161	29.41
	PROJ: L1E-42500	517		REPAIR MAINTENANCE		
01-00917	DAKOTA FLUID POWER INC					
		I-7421758	101-43100-42600	SUPPLIES FORGE ELBOW,AEROKOIL,PIPE SEAL	210107	330.42
	PROJ: L24-42600	125		SUPPLIES MATERIALS		
01-01117	FLEETPRIDE					
		I-131521362	101-43100-42500	REPAIRS CONTITECH AIR SPRING	210119	213.99
	PROJ: L9B-42500	194		REPAIR MAINTENANCE		
		I-131659142	101-43100-42600	SUPPLIES LAMPS,LED MINIBAR	210119	516.81
	PROJ: L5I-42600	123		SUPPLIES & MAINTENANCE		
		I-131696022	101-43100-42600	SUPPLIES LED LAMP,PIGTAIL,CORROSION ARE	210119	470.42
	PROJ: L5I-42600	123		SUPPLIES & MAINTENANCE		
01-01199	STURDEVANTS AUTO VALUE					
		I-815069026	101-43100-42600	SUPPLIES MAXI FUSE BLADE,FUEL/WATER SEP	210198	160.24
	PROJ: L71-42600	903		SUPPLIES MATERIALS		
		I-815069650	101-43100-42600	SUPPLIES SERVICE GAGE,CHEMICAL VULCANZN	210198	187.23
	PROJ: L05-42600	104		SUPPLIES MATERIALS		
		I-815069650	101-43100-42600	SUPPLIES SERVICE GAGE,CHEMICAL VULCANZN	210198	119.88
	PROJ: L5I-42600	123		SUPPLIES & MAINTENANCE		
		I-815069650	101-43100-42600	SUPPLIES SERVICE GAGE,CHEMICAL VULCANZN	210198	14.98
	PROJ: L58-42600	162		SUPPLIES MATERIALS		
		I-815069650	101-43100-42600	SUPPLIES SERVICE GAGE,CHEMICAL VULCANZN	210198	63.93
	PROJ: L1E-42600	517		SUPPLIES MATERIALS		
		I-815069650	101-43100-42600	SUPPLIES SERVICE GAGE,CHEMICAL VULCANZN	210198	105.92
	PROJ: L5I-42600	123		SUPPLIES & MAINTENANCE		
01-01830	NORTHWESTERN ENERGY					
		I-2576521-5.01.26	101-43100-42800	UTILITIES 1405 W 8TH AVE	210164	1,554.95
01-02607	SD FEDERAL PROPERTY AGE					
		I-553767555	101-43100-42600	SUPPLIES GLOVES	210187	200.00
01-02679	MENARD'S INC					
		I-98896	101-43100-42600	SUPPLIES DEEP ORGANIZER,JIGSAW BLADE	210148	36.97
		I-99240	101-43100-42600	SUPPLIES ENGINE DEGREASER	210148	25.83
	PROJ: L1E-42600	517		SUPPLIES MATERIALS		

PACKET : 07682 07683 07684 07685  
 VENDOR SET: Mult  
 FUND : 101 GENERAL  
 DEPARTMENT: 3100 STREET DEPARTMENT  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02811	JONES SUPPLIES					
		I-155539	101-43100-42600	SUPPLIES PAPER TOWELS,WIPERS, TISSUE	210137	895.16
01-03090	DALE STAR					
		I-01222026	101-43100-42650	UNIFORMS COMP TOE BOOT	210195	179.95
01-03099	LAWSON PRODUCTS INC					
		I-9313131699	101-43100-42600	SUPPLIES ANNULAR CUTS,CENTER PINS	210144	290.11
01-08380	PETERBILT OF SIOUX FALL					
		I-A740412	101-43100-42500	REPAIRS VALVE COVER	210170	1,174.38
	PROJ: L05-42500	104		REPAIR MAINTENANCE		
01-09349	HOWES OIL CO					
		I-372160	101-43100-42610	GAS UNLEADED GAS	210127	359.00
01-09682	DIESEL LAPTOPS LLC					
		I-50045	101-43100-42600	SUPPLIES TRUCK/OFF HWY RENEWAL	210114	1,268.50
01-10414	MIDWAY SERVICE dba VOLL					
		I-96267	101-43100-42600	SUPPLIES DIESEL EXHAUST FLUID	210151	311.44
01-10554	MIDWEST OIL COMPANY					
		I-1039354	101-43100-42600	SUPPLIES VP SYN SAE 5/30 DEXOS	210152	773.71
DEPARTMENT 3100 STREET DEPARTMENT					TOTAL:	10,895.03

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3110 PUBLIC WORKS ADMIN

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-70761	101-43110-42600	SUPPLIES MARK PAINT	210116	19.98
01-03114	SUBWAY					
		I-2/A-705948	101-43110-42750	PLANNING COMM 01.26.2026 PLANNING COMM MEALS	210199	62.93
01-03678	INTERSTATE OFFICE PRODU					
		I-01EJ1709	101-43110-42600	SUPPLIES HIGHLIGHTERS	210133	10.71
01-04352	UPS STORE #4227					
		I-01132026	101-43110-42600	SUPPLIES SHIPPING CHARGE	210210	182.93
01-09172	AAA LAWN CARE AND MAINT					
		I-964	101-43110-42916	NUISANCE ABAT NUISANCE MOWINGS	210085	390.00
01-09349	HOWES OIL CO					
		I-372160	101-43110-42610	GAS UNLEADED GAS	210127	460.49
01-09703	AMAZON CAPITAL SERVICES					
		I-144G-CXL1-6D9W	101-43110-42600	SUPPLIES GEL PENS	000048	30.66
		I-1F7D-JN11-94CK	101-43110-42600	SUPPLIES PENS,NOTEBOOKS,CLIPS	000048	59.02
		I-1JJP-JFLV-D69N	101-43110-42600	SUPPLIES EXECUTIVE CHAIRS	000048	239.97
		I-1Y44-R3FW-FFYQ	101-43110-42600	SUPPLIES CLOROX SPRAY,WIPES	000048	42.44
DEPARTMENT 3110 PUBLIC WORKS ADMIN					TOTAL:	1,499.13

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3120 STREET & SIDEWALK CONST

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR	I-66083	101-43120-43300	STREET OVERLA 2ND/MAIN HANDRAIL EXTENSIONS	210094	1,655.00
01-09991	DAKOTA PRO STRIPING & I	I-INV-196	101-43120-43300	STREET OVERLA 2ND & MAIN DECOR POLES AUGER	210109	1,020.41
DEPARTMENT 3120 STREET & SIDEWALK CONST					TOTAL:	2,675.41

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3150 STORM DRAINAGE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY					
		I-3288018-9.01.26	101-43150-42800	UTILITIES CABELA DR	210164	43.05
DEPARTMENT 3150 STORM DRAINAGE					TOTAL:	43.05

1/28/2026 1:48 PM  
 PACKET : 07682 07683 07684 07685  
 VENDOR SET: Mult  
 FUND : 101 GENERAL  
 DEPARTMENT: 3700 CEMETERY  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00436	CHS INC					
		I-IG4470	101-43700-42610	GAS & FUEL GOLF RUBY FIELDMASTER	210105	79.53
01-00712	NAPA CENTRAL					
		I-824168	101-43700-42600	SUPPLIES & MA COOLANT	210161	8.69
		I-824371	101-43700-42600	SUPPLIES & MA OIL FILTER	210161	10.90
01-01239	BUTLER MACHINERY INC					
		I-13SS00001938	101-43700-43400	MACHINERY & E CATERPILLAR WHEEL LOADER	210099	49,600.00
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8.01.26	101-43700-42800	UTILITIES 700 W 23RD AVE	210164	260.38
		I-2581641-4.01.26	101-43700-42800	UTILITIES W 23RD	210164	18.15
		I-2939180-2.01.26	101-43700-42800	UTILITIES 825 INDIAN VILLAGE RD	210164	17.00
01-02607	SD FEDERAL PROPERTY AGE					
		I-553767554	101-43700-42600	SUPPLIES & MA SNAP ON TOOL,WRENCH SET,GLOVES	210187	129.00
01-02679	MENARD'S INC					
		I-99523	101-43700-42600	SUPPLIES & MA CLAMPS,WALL PLATE,MOUNT,TOOLBO	210148	51.66
01-02939	SD DEPARTMENT OF AGRICU					
		I-145504	101-43700-42700	TRAVEL, CONF. CUNNINGHAM APPLICATOR LICENSE	210184	35.00
		I-146091	101-43700-42700	TRAVEL, CONF. WILLIS APPLICATOR LICENSE	210186	35.00
01-08281	VESTIS					
		I-6380344335	101-43700-42500	REPAIR & MAIN MAT CLEANING	210212	33.26
01-09484	KARL'S					
		I-173642517	101-43700-42600	SUPPLIES & MA 55" UHD SMART TV	210139	150.00
01-09554	TEXAS REFINERY CORP					
		I-310057	101-43700-42600	SUPPLIES & MA CASE OF GREASE TUBES	210203	304.00
01-09703	AMAZON CAPITAL SERVICES					
		I-1G9L-JWYN-1GX3	101-43700-42600	SUPPLIES & MA DESK CALENDAR,DANGER DECALS	000048	138.19
01-10465	SDSU EXTENSION					
		I-14071380733	101-43700-42700	TRAVEL, CONF. D CUNNINGHAM LICENSE,TAX EXEMP	210190	30.00
		I-14144674593	101-43700-42700	TRAVEL, CONF. A WILLIS LICENSE, TAX EXEMPT	210190	30.00
DEPARTMENT 3700 CEMETERY					TOTAL:	50,930.76

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 4120 ANIMAL CONTROL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01450	MUTH ELECTRIC INC	I-807619	101-44120-42500	REPAIRS ANIMAL SHELTER REPLC LED LIGHT	210160	1,225.00
01-02679	MENARD'S INC	I-99084	101-44120-42600	SUPPLIES TIE WIRES,PANEL	210148	90.81
01-02880	THUNE TRUE VALUE & APPL	I-A611477	101-44120-42600	SUPPLIES NUTS,BOLTS	210205	10.80
01-09865	MITCHELL ANIMAL RESCUE	I-02012026	101-44120-42900	IMPOUNDING DO FEB 2026 MANAGEMENT FEE	210154	350.00
DEPARTMENT 4120 ANIMAL CONTROL					TOTAL:	1,676.61

1/28/2026 1:48 PM  
 PACKET : 07682 07683 07684 07685  
 VENDOR SET: Mult  
 FUND : 101 GENERAL  
 DEPARTMENT: 5500 LIBRARY  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC	I-2210128	101-45500-42600	SUPPLIES & MA SALMONSON LOGOD HOODIE	210177	69.99
01-00553	DEMCO INC	I-7752839	101-45500-42600	SUPPLIES & MA JACKET COVER,BOOK TAPE	210111	356.01
01-01015	INGRAM LIBRARY SERVICES	I-93412572	101-45500-43420	BOOKS BOOKS	210131	45.00
		I-93412573	101-45500-43420	BOOKS BOOK	210131	27.00
		I-93480564	101-45500-43420	BOOKS BOOKS	210131	642.86
		I-93500162	101-45500-43420	BOOKS BOOKS	210131	234.43
		I-93533416	101-45500-43420	BOOKS BOOKS	210131	78.86
		I-93565759	101-45500-43420	BOOKS BOOKS	210131	79.26
		I-93611140	101-45500-43420	BOOKS BOOKS	210131	33.19
		I-93700471	101-45500-43420	BOOKS BOOKS	210131	63.57
		I-93700472	101-45500-43420	BOOKS BOOKS	210131	154.16
		I-93700473	101-45500-43420	BOOKS BOOK	210131	28.79
		I-93735761	101-45500-43420	BOOKS BOOKS	210131	32.96
		I-93845780	101-45500-43420	BOOKS BOOKS	210131	233.77
01-01095	JUNIOR LIBRARY GUILD	I-734599	101-45500-43420	BOOKS BOOKS	210138	2,972.58
01-01964	DAKOTA SUPPLY GROUP	I-S105380363.001	101-45500-42600	SUPPLIES & MA REPAIR KIT	210110	10.87
01-02811	JONES SUPPLIES	I-155631	101-45500-42600	SUPPLIES & MA PAPER TOWELS	210137	37.56
		I-155773	101-45500-42600	SUPPLIES & MA BLACK LINERS	210137	58.42
01-03014	ADVANCE AUTO PARTS	I-5761601644541	101-45500-42600	SUPPLIES & MA FUSES	210086	2.99
01-05088	BLACKSTONE PUBLISHING	I-2223350	101-45500-43421	AUDIO-VISUAL AUDIOBOOKS	210098	159.93
01-09633	STAPLES	I-6053160796	101-45500-42600	SUPPLIES & MA THERMAL TIME CARDS	210194	58.24
01-09703	AMAZON CAPITAL SERVICES	I-1LFN-GRNP-31FY	101-45500-42600	SUPPLIES & MA VINYL MATTE GRASS	000048	41.88
		I-1X3C-JG4X-CVLX	101-45500-43421	AUDIO-VISUAL MOVIES	000048	142.75
01-10315	ALL FLAGS LLC	I-71206	101-45500-42600	SUPPLIES & MA FLAGS	210088	241.83
01-10449	LAKEVIEW BOOKS	I-ARP2501926	101-45500-43420	BOOKS CHILDREN'S BOOKS	210143	83.96
					DEPARTMENT 5500 LIBRARY	TOTAL: 5,890.86

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5110 RECREATION & AQUATICS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01450	MUTH ELECTRIC INC					
		I-807383	201-45110-42550	REPAIR & MAIN LIGHT BULBS	210160	136.68
	PROJ: J50-RM-ELEC		OUTDOOR AQUATIC CENTER	REPAIR/MAINT-ELECTRICAL		
01-01830	NORTHWESTERN ENERGY					
		I-2868739-0.01.26	201-45110-42850	UTILITIES-AQU 1201 E HANSON ST POOL	210164	178.94
	PROJ: J50-ELE/GAS		OUTDOOR AQUATIC CENTER	UTILITIES-ELECTRIC/GAS		
01-09703	AMAZON CAPITAL SERVICES					
		I-113M-RY6K-7CKJ	201-45110-42600	SUPPLIES & MA SOCCER GOALS	000048	183.98
	PROJ: J52-SM-EQUIP		P&A ADULT PROGRAMS	SUPPLIES/MATERIAL-EQUIPMENT		
DEPARTMENT 5110 RECREATION & AQUATICS					TOTAL:	499.60

1/28/2026 1:48 PM  
 PACKET : 07682 07683 07684 07685  
 VENDOR SET: Mult  
 FUND : 201 PARK FUND  
 DEPARTMENT: 5140 RECREATION CENTER  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI	I-2279-299	201-45140-42300	PUBLISHING POSTAGE 01.01-15.2026	210176	93.60
01-01102	KORN/KQRN RADIO	I-26010009-PC	201-45140-42300	PUBLISHING 2026 CAMPAIGN	210141	5,000.00
	PROJ: J08-KORN	REC CTR PUBLISHING		PUBLISHING-KORN		
01-01199	STURDEVANTS AUTO VALUE	I-815068547	201-45140-42500	REPAIR & MAIN CLASSICAL SECTION	210198	19.99
	PROJ: J06-RM-HVAC	REC CTR-GENERAL BLDG		REPAIR/MAINT-HVAC		
01-01404	MITCHELL IRON & SUPPLY	I-87669	201-45140-42500	REPAIR & MAIN V BELTS	210155	127.13
	PROJ: J06-RM-HVAC	REC CTR-GENERAL BLDG		REPAIR/MAINT-HVAC		
01-01497	GRAINGER	I-9765365573	201-45140-42500	REPAIR & MAIN SLIP	210121	23.49
	PROJ: J06-RM-BLDG	REC CTR-GENERAL BLDG		REPAIR/MAINT-BUILDING		
	I-9765753323	201-45140-42500		REPAIR & MAIN PINNED BRUSH ROLL ASSEMBLY	210121	37.22
	PROJ: J06-RM-BLDG	REC CTR-GENERAL BLDG		REPAIR/MAINT-BUILDING		
	I-9778674805	201-45140-42500		REPAIR & MAIN HOT SURFACE IGNITOR	210121	208.56
	PROJ: J06-RM-PLUMB	REC CTR-GENERAL BLDG		REPAIR/MAINT-PLUMBING		
	I-9781662904	201-45140-42500		REPAIR & MAIN ANTI-SIPHON VALVE,STEAM	210121	149.95
	PROJ: J06-RM-PLUMB	REC CTR-GENERAL BLDG		REPAIR/MAINT-PLUMBING		
01-02567	S & M PRINTING INC	I-85647	201-45140-42600	SUPPLIES & MA POLICIES FORMS	210179	123.00
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
01-02679	MENARD'S INC	I-99466	201-45140-42600	SUPPLIES & MA CUPS, SPRAY BOTTLES	210148	11.20
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
	I-99518	201-45140-42600		SUPPLIES & MA HANDY PACK,PVC VALVE,ELBOW	210148	64.62
	PROJ: J06-SM-PLUMB	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-PLUMBING		
01-02790	SUN GOLD SPORTS LLC	I-36869	201-45140-42650	UNIFORMS GULLEDGE LOGOD TSHIRTS	210200	60.00
	PROJ: J10-THOMAS	REC CTR UNIFORMS		UNIFORMS-THOMAS		
01-02880	THUNE TRUE VALUE & APPL	I-B312944	201-45140-42600	SUPPLIES & MA OUTLETS,SQUARE BOX,RISE COVER	210205	15.36
	PROJ: J06-SM-PLUMB	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-PLUMBING		
01-04293	JCL SOLUTIONS	I-2025640	201-45140-42600	SUPPLIES & MA URINAL SCREENS,BOWL CLEANERS	210135	450.82
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
	I-2026340	201-45140-42600		SUPPLIES & MA GARBAGE CONTAINERS	210135	98.00
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		

PACKET : 07682 07683 07684 07685  
 VENDOR SET: Mult  
 FUND : 201 PARK FUND  
 DEPARTMENT: 5140 RECREATION CENTER  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09126	IDENTISYS INC					
		I-751158	201-45140-42600	SUPPLIES & MA COMPATIBLE KEY TAGS	210129	380.00
	PROJ: J06-SM-OFFIC		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-OFFICE		
01-09633	STAPLES					
		I-6052349917	201-45140-42600	SUPPLIES & MA GLOVES	210194	64.05
	PROJ: J06-SM-JANIT		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-JANITORIAL		
		I-6053532887	201-45140-42600	SUPPLIES & MA STAPLES,MANILLA ENVELOPES	210194	33.22
	PROJ: J06-SM-OFFIC		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-OFFICE		
01-09703	AMAZON CAPITAL SERVICES					
		I-1T9Y-H474-MGMQ	201-45140-42601	CONCESSION SU CANDY,CHIPS	000048	114.96
	PROJ: J05-CONC SUP		REC CTR CONCESSIONS	CONCESSION SUPPLY		
		I-1TD3-LCDW-7XC1	201-45140-42601	CONCESSION SU CALCULATOR ROLLS,BABY THERMOMT	000048	53.98
	PROJ: J05-CONC SUP		REC CTR CONCESSIONS	CONCESSION SUPPLY		
		I-1TD3-LCDW-7XC1	201-45140-42600	SUPPLIES & MA CALCULATOR ROLLS,BABY THERMOMT	000048	49.61
	PROJ: J06-SM-OFFIC		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-OFFICE		
DEPARTMENT 5140 RECREATION CENTER					TOTAL:	7,178.76

PACKET : 07682 07683 07684 07685  
VENDOR SET: Mult  
FUND : 201 PARK FUND  
DEPARTMENT: 5160 SPORTS COMPLEXES  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-67958	201-45160-42600	SUPPLIES & MA CORNER BRACE	210116	4.59
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
01-00424	RUNNINGS SUPPLY INC					
		I-2201400	201-45160-42650	UNIFORMS STEWART PANTS	210177	209.97
		I-2202925	201-45160-42600	SUPPLIES & MA SPRAY PAINT	210177	7.99
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
		I-2206327	201-45160-42650	UNIFORMS TEGELS PANTS	210177	84.98
		I-2206328	201-45160-42600	SUPPLIES & MA COMBINATION WRENCH	210177	18.99
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
01-00436	CHS INC					
		I-IG6392	201-45160-42610	GAS & FUEL HOCKEY LP BOTTLE FILLS	210105	104.00
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
01-01450	MUTH ELECTRIC INC					
		I-807600	201-45160-42500	REPAIR & MAIN MONROE PARK WIRE LIGHTS	210160	1,179.55
	PROJ: H10-42500		MUNROE PARK	REPAIR/MAINTENANCE		
01-01830	NORTHWESTERN ENERGY					
		I-2579141-9.01.26	201-45160-42800	UTILITIES 1001 N MINNESOTA EMTR	210164	12,414.88
	PROJ: H06-42800		ARENA-NORTH RINK	UTILITIES		
01-01944	PFEIFER IMPLEMENT CO IN					
		I-01-205703	201-45160-42600	SUPPLIES & MA SEAL KITS	210171	214.89
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
01-02607	SD FEDERAL PROPERTY AGE					
		I-553767556	201-45160-42600	SUPPLIES & MA GLOVES	210187	100.00
	PROJ: H13-42600		ARENA-SOUTH RINK	SUPPLIES-MAINTENANCE		
01-02679	MENARD'S INC					
		I-98680	201-45160-42600	SUPPLIES & MA COMBO WRENCHES	210148	10.44
	PROJ: H13-42600		ARENA-SOUTH RINK	SUPPLIES-MAINTENANCE		
01-02804	TMA STORES					
		I-113392	201-45160-42600	SUPPLIES & MA TIRES,MOUNT & BALANCE	210206	495.35
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
01-02811	JONES SUPPLIES					
		I-155749	201-45160-42600	SUPPLIES & MA BATH TISSUE,URINAL SCREEN,TANK	210137	565.74
	PROJ: H13-42600		ARENA-SOUTH RINK	SUPPLIES-MAINTENANCE		
01-02880	THUNE TRUE VALUE & APPL					
		I-A611340	201-45160-42600	SUPPLIES & MA STORAGE BINS	210205	180.00
	PROJ: H13-42600		ARENA-SOUTH RINK	SUPPLIES-MAINTENANCE		
		I-A611372	201-45160-42600	SUPPLIES & MA KEYS	210205	11.96
	PROJ: H13-42600		ARENA-SOUTH RINK	SUPPLIES-MAINTENANCE		

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02880	THUNE TRUE VALUE & APPL		continued			
		I-A611373	201-45160-42600	SUPPLIES & MA BOLT SNAP	210205	4.99
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
01-03490	VAN WALL EQUIPMENT INC					
		I-6790767	201-45160-42600	SUPPLIES & MA GREASE,O-RINGS,SPRING PIN,SPAC	210211	274.50
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
01-08130	C & B OPERATIONS LLC					
		I-13559665	201-45160-42600	SUPPLIES & MA CAP SCREWS	210100	43.25
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
		I-13563333	201-45160-42600	SUPPLIES & MA CAP SCREW,FLAT WASHER	210100	50.53
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
01-08281	VESTIS					
		I-6380343956	201-45160-42600	SUPPLIES & MA MAT CLEANING	210212	79.20
	PROJ: H06-42600		ARENA-NORTH RINK	SUPPLIES-MATERIALS		
01-09076	ROGER PREWETT II					
		I-01212026	201-45160-42700	TRAVEL, CONF PREWETT II-OPTR LICNS RECERT	210174	48.15
01-09349	HOWES OIL CO					
		I-372160	201-45160-42610	GAS & FUEL UNLEADED GAS	210127	202.32
01-09703	AMAZON CAPITAL SERVICES					
		I-1WXK-FL6F-6WF7	201-45160-42600	SUPPLIES & MA BRAKE WHEEL CYLINDER	000048	38.99
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
01-10446	JESSE SCHLIMGEN					
		I-01212026	201-45160-42700	TRAVEL, CONF SCHLIMGEN-OPTR LICNS RECERT	210181	47.79
DEPARTMENT 5160 SPORTS COMPLEXES					TOTAL:	16,393.05

1/28/2026 1:48 PM  
 PACKET : 07682 07683 07684 07685  
 VENDOR SET: Mult  
 FUND : 201 PARK FUND  
 DEPARTMENT: 5210 PARKS  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-70267	201-45210-42600	SUPPLIES & MA BAR VISE	210116	34.99
	PROJ: H50-42600		PARKS EQUIPMENT	SUPPLIES/MATERIALS		
01-00424	RUNNINGS SUPPLY INC					
		I-2205248	201-45210-42600	SUPPLIES & MA WHITE HARD HAT	210177	11.19
	PROJ: H51-42600		PARK SHOP	SUPPLIES/MATERIALS		
		I-2208463	201-45210-42600	SUPPLIES & MA STIHL PARTS	210177	15.98
	PROJ: H51-42600		PARK SHOP	SUPPLIES/MATERIALS		
		I-2209700	201-45210-42600	SUPPLIES & MA OIL ABSORBENT, JACK, RATCHET	210177	130.42
	PROJ: H51-42600		PARK SHOP	SUPPLIES/MATERIALS		
		I-2209814	201-45210-42600	SUPPLIES & MA HINGE, SCREW, NUTS, HANDLE CHEST	210177	43.44
	PROJ: H51-42600		PARK SHOP	SUPPLIES/MATERIALS		
		I-2210042	201-45210-42600	SUPPLIES & MA PREMIUM ATF, H-K ALL FLEET	210177	34.48
	PROJ: H50-42600		PARKS EQUIPMENT	SUPPLIES/MATERIALS		
01-00436	CHS INC					
		I-IG4453	201-45210-42610	GAS & FUEL UNLEADED GAS	210105	1,308.06
	PROJ: H50-42610		PARKS EQUIPMENT	GAS/FUEL		
01-01199	STURDEVANTS AUTO VALUE					
		I-815069654	201-45210-42500	REPAIR & MAIN OIL FILTERS FOR DOME	210198	7.05
	PROJ: H50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE		
		I-815069673	201-45210-42500	REPAIR & MAIN OIL FILTER	210198	11.99
	PROJ: H50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE		
01-01490	MUELLER LUMBER CO. INC.					
		I-305288	201-45210-42600	SUPPLIES & MA HEM FIR, PLYWOOD	210159	348.70
	PROJ: H51-42600		PARK SHOP	SUPPLIES/MATERIALS		
		I-305296	201-45210-42600	SUPPLIES & MA PLYWOOD	210159	57.66
	PROJ: H51-42600		PARK SHOP	SUPPLIES/MATERIALS		
01-01830	NORTHWESTERN ENERGY					
		I-2573053-2.01.26	201-45210-42800	UTILITIES 421 S FOSTER ST SHOP	210164	645.94
	PROJ: H51-42800		PARK SHOP	UTILITIES		
		I-2573054-0.01.26	201-45210-42800	UTILITIES 401 S FOSTER TNCT	210164	12.00
	PROJ: H56-42800		HITCHCOCK PARK	UTILITIES		
		I-2573055-7.01.26	201-45210-42800	UTILITIES 1001 E BIRCH AVE SW PWSP SHLTR	210164	13.12
	PROJ: H56-42800		HITCHCOCK PARK	UTILITIES		
		I-2573056-5.01.26	201-45210-42800	UTILITIES 1001 E BIRCH AVE PWSP CONC 5	210164	10.79
	PROJ: H56-42800		HITCHCOCK PARK	UTILITIES		
		I-2573203-3.01.26	201-45210-42800	UTILITIES 1001 E HANSON AVE UNIT 91013	210164	24.26
	PROJ: H56-42800		HITCHCOCK PARK	UTILITIES		
		I-2581644-8.01.26	201-45210-42800	UTILITIES KIWANIS WOODLOT	210164	82.42
	PROJ: H71-42800		KIWANIS WOODLOT	UTILITIES		
		I-2581647-1.01.26	201-45210-42800	UTILITIES 950 INDIAN VILLAGE RD	210164	30.58
	PROJ: H77-42800		SPORTSMANS CLUB	UTILITIES		
		I-2707036-6.01.26	201-45210-42800	UTILITIES W TENNIS COURT 11	210164	12.00
	PROJ: H56-42800		HITCHCOCK PARK	UTILITIES		

1/28/2026 1:48 PM  
 PACKET : 07682 07683 07684 07685  
 VENDOR SET: Mult  
 FUND : 201 PARK FUND  
 DEPARTMENT: 5210 PARKS  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 26

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY		continued			
		I-2748483-1.01.26	201-45210-42800	UTILITIES ACCESS LOT METER	210164	12.00
PROJ: H79-42800		LAKE PARK ACCESS AREAS		UTILITIES		
		I-2787841-2.01.26	201-45210-42800	UTILITIES 421 S FOSTER SHOP	210164	329.37
PROJ: H51-42800		PARK SHOP		UTILITIES		
		I-2810876-9.01.26	201-45210-42800	UTILITIES 1001 E HANSON AVE PWSP P SHLTR	210164	17.40
PROJ: H51-42800		PARK SHOP		UTILITIES		
		I-2967874-5.01.26	201-45210-42800	UTILITIES 3100 INDIAN VILLAGE RD	210164	61.46
PROJ: H65-42800		AMPHITHEATER		UTILITIES		
		I-2997129-8.01.26	201-45210-42800	UTILITIES 800 E 11TH AVE	210164	12.38
PROJ: H60-42800		NORTHRIDGE PARK		UTILITIES		
		I-3975323-1.01.26	201-45210-42800	UTILITIES 502 S LAWLER ST	210164	93.60
PROJ: H55-42800		DRY RUN CREEK PARK		UTILITIES		
01-01944	PFEIFER IMPLEMENT CO IN					
		I-01-206239	201-45210-42500	REPAIR & MAIN BRISTLE, FILTER ELEMENT, OIL ENG	210171	1,168.50
PROJ: H50-42500		PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-02480	SPN & ASSOCIATES					
		I-2025-34 P.E. #5	201-45210-42200	PROFESSIONAL 2025-34 P.E. #5	210193	3,886.25
01-02527	TRANSOURCE					
		I-41P69350	201-45210-42500	REPAIR & MAIN CHECK VALVE	210207	525.75
PROJ: H50-42500		PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-02679	MENARD'S INC					
		I-99455	201-45210-42600	SUPPLIES & MA WRENCH, PLIERS, HAMMER, SCRWDVR	210148	199.47
PROJ: H51-42600		PARK SHOP		SUPPLIES/MATERIALS		
		I-99469	201-45210-42600	SUPPLIES & MA CARBON BLOCK FILTERS, ROLLER MO	210148	71.36
PROJ: H51-42600		PARK SHOP		SUPPLIES/MATERIALS		
		I-99592	201-45210-42600	SUPPLIES & MA RUG PAD	210148	6.79
PROJ: H51-42600		PARK SHOP		SUPPLIES/MATERIALS		
01-03014	ADVANCE AUTO PARTS					
		I-5761601638109	201-45210-42500	REPAIR & MAIN CONTACT MANUFACTURER WARRANTY	210086	22.51
PROJ: H50-42500		PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-08216	ALTEC INDUSTRIES INC					
		I-51918261	201-45210-42500	REPAIR & MAIN INSPECTION, DIELECTRIC TEST	210089	1,383.00
PROJ: H50-42500		PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-09349	HOWES OIL CO					
		I-372160	201-45210-42610	GAS & FUEL UNLEADED GAS	210127	24.60
01-09703	AMAZON CAPITAL SERVICES					
		I-1JLP-GY37-7JTG	201-45210-42600	SUPPLIES & MA INK CARTRIDGES, CONGEYOR BELT	000048	314.20
PROJ: H51-42600		PARK SHOP		SUPPLIES/MATERIALS		
DEPARTMENT 5210 PARKS					TOTAL:	10,963.71

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5220 SUPERVISION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00565	SDML WORKERS' COMPENSAT					
		I-27842	201-45220-42100	INSURANCE 2026 WORK COMP RENEWAL	210189	3,961.00
		I-27842	201-45220-42100	INSURANCE 2026 WORK COMP RENEWAL	210189	17,983.00
		I-27842	201-45220-42100	INSURANCE 2026 WORK COMP RENEWAL	210189	314.00
		I-27842	201-45220-42100	INSURANCE 2026 WORK COMP RENEWAL	210189	1,134.00
					DEPARTMENT 5220 SUPERVISION	TOTAL: 23,392.00
					FUND 201 PARK FUND	TOTAL: 58,427.12

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 209 BUSINESS IMPROV DIST #4

DEPARTMENT: 6530 BUSINESS IMPROV #4

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00174	DAKOTA OYATE CHALLENGE	I-4541	209-46530-42920	SPORTS AUTHOR DAKOTA OYATE CHALLENGE 02.26	210108	7,000.00
01-03947	MITCHELL SKATING & HOCK	I-4557	209-46530-42920	SPORTS AUTHOR MSHA GIRLS VARSITY STATE TOURN	210157	5,000.00
01-04818	SDMEA	I-4538	209-46530-42920	SPORTS AUTHOR SD MIDDLE SCHOOL ALL STATE BAN	210188	2,000.00
01-08715	POWDERHORN RANCH REGULA	I-4536	209-46530-42920	SPORTS AUTHOR POWDERHORN RANCH EVNT 06.2026	210172	5,000.00
01-08857	DWU ATHLETICS	I-4539	209-46530-42920	SPORTS AUTHOR CULVER'S DWU HS CLASSIC 02.26	210115	5,000.00
01-10479	DEPARTMENT OF SOUTH DAK	I-4544	209-46530-42920	SPORTS AUTHOR DEPT OF SD VFW & AUX 06.26	210112	3,200.00
					DEPARTMENT 6530 BUSINESS IMPROV #4	TOTAL: 27,200.00
					FUND 209 BUSINESS IMPROV DIST #4	TOTAL: 27,200.00

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 213 BUSINESS IMPROV DIST #3

DEPARTMENT: 6311 BUSINESS IMPROV DIST #3

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01564	JASON BATES					
		I-01142026	213-46311-42900	PROJECT IMPRO AWNING REPLACEMENT,BID 3	210095	4,700.00
DEPARTMENT 6311 BUSINESS IMPROV DIST #3 TOTAL:						4,700.00
FUND 213 BUSINESS IMPROV DIST #3 TOTAL:						4,700.00

PACKET : 07682 07683 07684 07685  
 VENDOR SET: Mult  
 FUND : 214 E-911 EMERGENCY  
 DEPARTMENT: 3500 E-911  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00565	SDML WORKERS' COMPENSAT	I-27842	214-43500-42100	INSURANCE 2026 WORK COMP RENEWAL	210189	1,257.00
01-09703	AMAZON CAPITAL SERVICES	I-1CVQ-NCHT-44PL	214-43500-42600	SUPPLIES & MA CALENDARS	000048	46.51
		I-1GWY-PN6D-QFJN	214-43500-42600	SUPPLIES & MA CHAIR CASTERS	000048	167.97
01-10486	AT&T MOBILITY - POLICE	I-9001X01232026	214-43500-42800	UTILITIES - T ACCT #287283989001	210091	46.52
					DEPARTMENT 3500 E-911	TOTAL: 1,518.00
					FUND 214 E-911 EMERGENCY	TOTAL: 1,518.00

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5150 PALACE TRANSIT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00565	SDML WORKERS' COMPENSAT					
		I-27842	218-45150-42110	INSURANCE 2026 WORK COMP RENEWAL	210189	429.00
		I-27842	218-45150-42110	INSURANCE 2026 WORK COMP RENEWAL	210189	12,629.00
01-09349	HOWES OIL CO					
		I-372160	218-45150-42610	GAS OIL TIRES UNLEADED GAS	210127	4,979.98
01-09703	AMAZON CAPITAL SERVICES					
		C-1QR4-6GW7-JDJY	218-45150-42600	SUPPLIES & MA MISSING SCREEN PROTECTOR	000048	5.20-
PROJ: E01-GASUP		5311-FY18/19		Garage Supplies		
		I-1G4P-KRD7-LLJP	218-45150-42600	SUPPLIES & MA BUS IPAD SCREEN PROTECTORS	000048	78.09
PROJ: E01-GASUP		5311-FY18/19		Garage Supplies		
		I-1HNP-RKDD-QHH1	218-45150-42600	SUPPLIES & MA PRESENTATION BOOK	000048	58.20
PROJ: E01-GASUP		5311-FY18/19		Garage Supplies		
		I-1TRQ-M4K9-JXND	218-45150-42600	SUPPLIES & MA SCREEN PROTECTOR	000048	28.35
PROJ: E01-GASUP		5311-FY18/19		Garage Supplies		
DEPARTMENT 5150 PALACE TRANSIT					TOTAL:	18,197.42

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5180 JVCC

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00565	SDML WORKERS' COMPENSAT	I-27842	218-45180-42120	INSURANCE 2026 WORK COMP RENEWAL	210189	117.00
01-02314	FIRE PROTECTION SOLUTIO	I-1646	218-45180-42500	REPAIR & MAIN INSPECT KITCHEN HOOD FIRE SUPP	210118	307.50
01-09703	AMAZON CAPITAL SERVICES	I-1G1Q-XKNQ-MG1Y	218-45180-42600	SUPPLIES & MA PENS	000048	6.12
					DEPARTMENT 5180 JVCC	TOTAL: 430.62
					FUND 218 COMMUNITY SERVICES	TOTAL: 18,628.04

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 219 NUTRITION

DEPARTMENT: 5140 NUTRITION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00565	SDML WORKERS' COMPENSAT	I-27842	219-45140-42100	INSURANCE 2026 WORK COMP RENEWAL	210189	283.00
01-09069	BIG DADDY D'S INC	I-1034	219-45140-42911	CONTRACT SERV SR MEALS 01.12-16.2026	210097	1,935.00
01-09349	HOWES OIL CO	I-372160	219-45140-42610	GAS, OIL, TIR UNLEADED GAS	210127	215.46
					DEPARTMENT 5140 NUTRITION	TOTAL: 2,433.46
					FUND 219 NUTRITION	TOTAL: 2,433.46

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 230 AIRPORT

DEPARTMENT: 3500 AIRPORT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00565	SDML WORKERS' COMPENSAT					
		I-27842	230-43500-42100	INSURANCE 2026 WORK COMP RENEWAL	210189	1,184.00
01-07059	NORTHERN ESCROW INC					
		I-AIP'33AIRPORTPE#2	230-43500-43205	HANGAR AIP '33 AIRPORT P.E. #2	210163	171,534.21
					DEPARTMENT 3500 AIRPORT	TOTAL: 172,718.21
					FUND 230 AIRPORT	TOTAL: 172,718.21

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 602 WATER

DEPARTMENT: 3330 WATER TREATMENT PLANT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00520	HAWKINS INC					
		I-7307799	602-43330-42600	SUPPLIES & MA CHLORINE,AMMONIA CYLINDERS	210124	20.00
		I-7307800	602-43330-42600	SUPPLIES & MA CHLORINE CYLINDERS	210124	30.00
01-00565	SDML WORKERS' COMPENSAT					
		I-27842	602-43330-42100	INSURANCE 2026 WORK COMP RENEWAL	210189	27.00
		I-27842	602-43330-42100	INSURANCE 2026 WORK COMP RENEWAL	210189	6,148.00
01-00752	MITCHELL PLUMBING & HEA					
		I-37175	602-43330-42500	REPAIR & MAIN PROPRESS TEE,HOSE BIB,COUPLING	210156	648.29
01-02602	PUBLIC HEALTH LABORATOR					
		I-10624935	602-43330-42550	LAB FEES LAB TESTINGS	210175	300.00
01-06656	PREMIER PEST CONTROL LL					
		I-56269	602-43330-42600	SUPPLIES & MA JAN 2026 PEST CONTROL	210173	75.00
01-09349	HOWES OIL CO					
		I-372160	602-43330-42610	GAS & FUEL UNLEADED GAS	210127	337.22
					DEPARTMENT 3330 WATER TREATMENT PLANT TOTAL:	7,585.51

PACKET : 07682 07683 07684 07685  
VENDOR SET: Mult  
FUND : 602 WATER  
DEPARTMENT: 3340 WATER DISTRIBUTION  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI	I-2279-299	602-43340-42660	POSTAGE POSTAGE 01.01-15.2026	210176	66.82
01-00424	RUNNINGS SUPPLY INC	I-2205497	602-43340-42600	SUPPLIES & MA AQUASCOOP SKIMMER SET	210177	12.99
		I-2205835	602-43340-42600	SUPPLIES & MA TOUGH TOTE	210177	26.97
		I-2210585	602-43340-42600	SUPPLIES & MA BULK BIN,FUEL FILTER	210177	14.09
		I-2210735	602-43340-42600	SUPPLIES & MA WIRE STRIPPER	210177	14.79
		I-2212031	602-43340-42600	SUPPLIES & MA PROPANE	210177	29.98
01-00428	CARQUEST AUTO PARTS INC	I-4977-351266	602-43340-42600	SUPPLIES & MA FREE ALL	210101	20.38
01-00712	NAPA CENTRAL	I-824242	602-43340-42600	SUPPLIES & MA 2.5 DEF	210161	51.96
01-00786	SOUTH DAKOTA 811	I-SD25-03678	602-43340-42200	LOCATES DEC 2025 MESSAGE FEES	210192	42.00
01-01050	IVERSON	I-5031432	602-43340-42600	SUPPLIES & MA OIL	210134	93.31
01-01313	FRONTIER PRECISION INC	I-INV341256	602-43340-43440	TRIMBLE SURVE AUTOLEVEL NIKON,LEVELING ROD	210120	2,287.28
		I-INV341423	602-43340-43440	TRIMBLE SURVE DATA COLLECTOR HARDWARE	210120	301.50
01-01733	O'CONNOR COMPANY	I-145618	602-43340-42600	SUPPLIES & MA SHAFT SLEEVE,SLINGER WASHER	210169	544.62
01-01830	NORTHWESTERN ENERGY	I-2576810-2.01.26	602-43340-42800	UTILITIES 1224 1/2 W 5TH AVE	210164	413.75
		I-2941237-6.01.26	602-43340-42800	UTILITIES 1416 E SPRUCE ST	210164	36.03
01-02480	SPN & ASSOCIATES	I-2025-1 P.E. #12	602-43340-42225	PROFESSIONAL 2025-1 P.E. #12	210193	17,915.85
01-02679	MENARD'S INC	I-99566	602-43340-42600	SUPPLIES & MA REFLECTIVE,DRY ERASE,MARKERS	210148	9.78
01-06656	PREMIER PEST CONTROL LL	I-56274	602-43340-42800	UTILITIES JAN 2026 PEST CONTROL	210173	75.00
01-08466	CHR SOLUTIONS INC	I-772827	602-43340-42660	POSTAGE DEC 2025 MAILING,BILLING	210104	953.15
		I-772827	602-43340-42910	BILLING OFFIC DEC 2025 MAILING,BILLING	210104	434.79
01-09349	HOWES OIL CO	I-372160	602-43340-42610	GAS & FUEL UNLEADED GAS	210127	1,202.10

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 602 WATER

DEPARTMENT: 3340 WATER DISTRIBUTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09439	ADVANCED ENGINEERING AN					
		I-2024-37 P.E. #14	602-43340-42225	PROFESSIONAL 2024-37 P.E. #14	210087	2,661.25
					DEPARTMENT 3340 WATER DISTRIBUTION	TOTAL: 27,208.39
					FUND 602 WATER	TOTAL: 34,793.90

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3200 WASTE WATER TREATMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI	I-2279-299	604-43200-42660	POSTAGE	210176	63.70
				POSTAGE 01.01-15.2026		
01-00424	RUNNINGS SUPPLY INC	I-2204886	604-43200-42600	SUPPLIES	210177	22.99
		I-2205676	604-43200-42650	UNIFORMS	210177	84.98
				HOLLEMAN PANTS		
01-00565	SDML WORKERS' COMPENSAT	I-27842	604-43200-42100	INSURANCE	210189	26.00
		I-27842	604-43200-42100	INSURANCE	210189	6,159.00
				2026 WORK COMP RENEWAL		
				2026 WORK COMP RENEWAL		
01-01021	JOHN T JONES CONSTRUCTI	I-2022-1 P.E. #18	604-43200-43310	SOUTH PLANT I 2022-1 P.E. #18	210136	1,024,162.69
01-01404	MITCHELL IRON & SUPPLY	I-87778	604-43200-42800	UTILITIES	210155	229.56
				V BELTS		
01-02840	TESSIERS MECHANICAL CON	I-30017301	604-43200-42500	REPAIRS	210202	515.00
				WWTP MAU NOT WORKING		
01-02939	SD DEPARTMENT OF AGRICU	I-01302026	604-43200-42210	ENVIRONMENTAL NPDES MUNICIPAL FEES	210182	15,500.00
01-08466	CHR SOLUTIONS INC	I-772827	604-43200-42660	POSTAGE	210104	953.15
				DEC 2025 MAILING,BILLING		
01-09349	HOWES OIL CO	I-372160	604-43200-42610	GAS & FUEL	210127	438.64
				UNLEADED GAS		
DEPARTMENT 3200 WASTE WATER TREATMENT					TOTAL:	1,048,155.71

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3250 WASTE WATER COLLECTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-70730	604-43250-42600	SUPPLIES CLEANING TERRY CLOTH	210116	15.98
		I-70951	604-43250-42600	SUPPLIES MOP HANDLE	210116	19.99
01-00424	RUNNINGS SUPPLY INC					
		I-2210058	604-43250-42600	SUPPLIES SYNTHETIC OIL	210177	15.96
		I-2211822	604-43250-42600	SUPPLIES STEEL WOOL, SCRUBBER, LIME-AWAY	210177	18.17
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-350512	604-43250-42600	SUPPLIES DIESEL EXHAUST FLUID	210101	46.28
01-00786	SOUTH DAKOTA 811					
		I-SD25-03678	604-43250-42200	PROFESSIONAL DEC 2025 MESSAGE FEES	210192	42.00
01-01830	NORTHWESTERN ENERGY					
		I-2572870-0.01.26	604-43250-42800	UTILITIES 1511 N COMMERCE	210164	146.80
		I-2582739-5.01.26	604-43250-42800	UTILITIES 1300 W NORWAY AVE	210164	169.75
		I-2809477-9.01.26	604-43250-42800	UTILITIES 1423 COUNTRY DR	210164	175.26
		I-4276036-3.01.26	604-43250-42800	UTILITIES 1527 W 23RD AVE	210164	524.38
01-02480	SPN & ASSOCIATES					
		I-2021-45 P.E. #61	604-43250-43348	HIGHWAY 37 UT 2021-45 P.E. #61	210193	5,497.50
		I-2025-1 P.E. #12	604-43250-42200	PROFESSIONAL 2025-1 P.E. #12	210193	14,658.41
01-02537	SHERWIN-WILLIAMS COMPAN					
		I-06711154580126	604-43250-42600	SUPPLIES PAINT	210191	363.24
01-02679	MENARD'S INC					
		I-99531	604-43250-42600	SUPPLIES SQUEEGEE	210148	8.49
01-06656	PREMIER PEST CONTROL LL					
		I-56267	604-43250-42600	SUPPLIES JAN 2026 PEST CONTROL	210173	95.00
01-08466	CHR SOLUTIONS INC					
		I-772827	604-43250-42910	BILLING OFFIC DEC 2025 MAILING, BILLING	210104	434.80
01-09349	HOWES OIL CO					
		I-372160	604-43250-42610	GAS UNLEADED GAS	210127	56.35

DEPARTMENT 3250 WASTE WATER COLLECTION TOTAL: 22,288.36

FUND 604 SEWER TOTAL: 1,070,444.07

PACKET : 07682 07683 07684 07685  
 VENDOR SET: Mult  
 FUND : 612 SANITATION  
 DEPARTMENT: 3220 RECYCLING PROGRAM  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01117	FLEETPRIDE					
		I-131536997	612-43220-42500	REPAIR & MAIN SILICONE HEATER HOSE	210119	51.72
	PROJ: L95-42500	921		REPAIR MAINTENANCE		
01-01199	STURDEVANTS AUTO VALUE					
		I-815069030	612-43220-42600	SUPPLIES HD OIL FLEET,AIR DOMESTIC,FILT	210198	54.92
	PROJ: L92-42600	178		SUPPLIES MATERIALS		
		I-815069030	612-43220-42600	SUPPLIES HD OIL FLEET,AIR DOMESTIC,FILT	210198	152.42
	PROJ: L4C-42600	198		SUPPLIES MATERIALS		
01-01830	NORTHWESTERN ENERGY					
		I-3750165-7.01.26	612-43220-42800	UTILITIES 2801 E HAVENS ST	210164	467.50
01-03662	WS CONSTRUCTION MANAGEM					
		I-1409	612-43220-43200	BUILDINGS STORM DAMAGE REPAIR	210215	2,065.89
01-06656	PREMIER PEST CONTROL LL					
		I-56268	612-43220-42500	REPAIR & MAIN JAN 2026 PEST CONTROL	210173	275.00
01-08380	PETERBILT OF SIOUX FALL					
		C-A740825	612-43220-42500	REPAIR & MAIN RETURNED MOUNTING SENSOR BLCK	210170	147.80-
	PROJ: L95-42500	921		REPAIR MAINTENANCE		
		C-A740826	612-43220-42500	REPAIR & MAIN RETURN AIR INTAKE GASKET	210170	27.59-
	PROJ: L95-42500	921		REPAIR MAINTENANCE		
		I-A739843	612-43220-42500	REPAIR & MAIN WINDSHIELD WASHER PUMP	210170	32.62
	PROJ: L92-42500	178		REPAIR MAINTENANCE		
		I-A740183	612-43220-42500	REPAIR & MAIN BLEEDER PLUG,FUEL FILTER WASHE	210170	7.22
	PROJ: L95-42500	921		REPAIR MAINTENANCE		
		I-A740983	612-43220-42500	REPAIR & MAIN BOLT FLANGE	210170	0.50
	PROJ: L95-42500	921		REPAIR MAINTENANCE		
01-09682	DIESEL LAPTOPS LLC					
		I-50045	612-43220-42600	SUPPLIES TRUCK/OFF HWY RENEWAL	210114	1,268.50
01-09891	MILLENNIUM RECYCLING					
		I-1309631	612-43220-42200	CONTRACT-MILL DEC 2025 SINGLE STREAM FEE	210153	2,525.86
DEPARTMENT 3220 RECYCLING PROGRAM					TOTAL:	6,726.76

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 612 SANITATION

DEPARTMENT: 3230 WASTE COLLECTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI	I-2279-299	612-43230-42660	POSTAGE POSTAGE 01.01-15.2026	210176	62.92
01-00565	SDML WORKERS' COMPENSAT	I-27842	612-43230-42100	INSURANCE 2026 WORK COMP RENEWAL	210189	26.00
		I-27842	612-43230-42100	INSURANCE 2026 WORK COMP RENEWAL	210189	8,312.00
		I-27842	612-43230-42100	INSURANCE 2026 WORK COMP RENEWAL	210189	4,337.00
		I-27842	612-43230-42100	INSURANCE 2026 WORK COMP RENEWAL	210189	1,032.00
		I-27842	612-43230-42100	INSURANCE 2026 WORK COMP RENEWAL	210189	7,947.00
01-00917	DAKOTA FLUID POWER INC	I-7418609	612-43230-42600	SUPPLIES CYLINDER REPAIR,WELD LEAKS	210107	448.66
		I-7421756	612-43230-42500	REPAIRS CYLINDER REPAIR,LEAKING TDI	210107	2,268.58
	PROJ: L3A-42500	950		REPAIR MAINTENANCE		
01-01130	KIMBALL MIDWEST	I-104087353	612-43230-42600	SUPPLIES DRY LUBE,GREASE,PUMISHER	210140	1,144.12
01-01199	STURDEVANTS AUTO VALUE	I-815069027	612-43230-42600	SUPPLIES HD OIL FLEET,AIR CONSTRUCTION	210198	469.61
	PROJ: L97-42600	173		SUPPLIES MATERIALS		
		I-815069027	612-43230-42600	SUPPLIES HD OIL FLEET,AIR CONSTRUCTION	210198	54.92
	PROJ: L3A-42600	950		SUPPLIES SUPPLIES		
		I-815069027	612-43230-42600	SUPPLIES HD OIL FLEET,AIR CONSTRUCTION	210198	54.92
	PROJ: L5A-42600	952		SUPPLIES MATERIALS		
		I-815069027	612-43230-42600	SUPPLIES HD OIL FLEET,AIR CONSTRUCTION	210198	179.31
	PROJ: L98-42600	175		SUPPLIES MATERIALS		
01-01830	NORTHWESTERN ENERGY	I-2576522-3.01.26	612-43230-42800	UTILITIES 1404 W 5TH AVE SHED	210164	38.83
01-02418	SANITATION PRODUCTS INC	I-95430	612-43230-42600	SUPPLIES ROLL KIT ASSEMBLY,PIN,SPACER	210180	1,186.95
		I-95520	612-43230-42500	REPAIRS RVS CABLE	210180	69.66
	PROJ: L3A-42500	950		REPAIR MAINTENANCE		
01-04066	TRANSWEST - SIOUX FALLS	I-094P17848	612-43230-42500	REPAIRS GAS CYLINDER	210208	79.13
	PROJ: L97-42500	173		REPAIR MAINTENANCE		
01-08466	CHR SOLUTIONS INC	I-772827	612-43230-42660	POSTAGE DEC 2025 MAILING,BILLING	210104	953.16
		I-772827	612-43230-42910	BILLING OFFIC DEC 2025 MAILING,BILLING	210104	434.80
01-09682	DIESEL LAPTOPS LLC	I-50045	612-43230-42600	SUPPLIES TRUCK/OFF HWY RENEWAL	210114	1,268.50
DEPARTMENT 3230 WASTE COLLECTION					TOTAL:	30,368.07

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 612 SANITATION

DEPARTMENT: 3240 LANDFILL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI	I-2279-299	612-43240-42600	SUPPLIES POSTAGE 01.01-15.2026	210176	35.32
01-00436	CHS INC	I-IG4471	612-43240-42610	GAS & OIL LANDFILL RUBY FIELDMASTER	210105	474.79
		I-IG4472	612-43240-42610	GAS & OIL LANDFILL RUBY FIELDMASTER	210105	267.31
01-01020	CENTRAL ELECTRIC COOPER	I-13061001.01.26	612-43240-42800	UTILITIES ACCT #13061001	210102	1,239.70
01-01199	STURDEVANTS AUTO VALUE	I-815069028	612-43240-42600	SUPPLIES OIL CONSTRUCTION,CABIN AIR FLT	210198	309.02
	PROJ: L8A-42600 181	I-815069028	612-43240-42600	SUPPLIES MATERIALS HD AIR CONSTRUCTION	210198	205.68
	PROJ: L3C-42600 197	I-815069028	612-43240-42600	SUPPLIES MATERIALS BATTERY	210198	306.38
	PROJ: L04-42600 103	I-815069028	612-43240-42600	SUPPLIES MATERIALS CABLE OVERMOLDE	210198	57.57
		I-815069188	612-43240-42600	SUPPLIES TRACTOR OIL FILTER	210198	25.99
	PROJ: L8B-42600 192			SUPPLIES MATERIALS		
01-02527	TRANSOURCE	I-41P68740	612-43240-42500	REPAIR AND MA HYDRAULIC CYLINDER,SEAL KIT	210207	6,432.78
	PROJ: L3C-42500 197			REPAIR MAINTENANCE		
01-02679	MENARD'S INC	I-98798	612-43240-42600	SUPPLIES LINEN,WIPES,FEBREEZE PLUG INS	210148	33.93
01-02880	THUNE TRUE VALUE & APPL	I-A611378	612-43240-42600	SUPPLIES KEYS	210205	11.96
01-04066	TRANSWEST - SIOUX FALLS	I-094P17935	612-43240-42500	REPAIR AND MA BATTERY CONNECTOR	210208	96.99
	PROJ: L04-42500 103			REPAIR MAINTENANCE		
01-09349	HOWES OIL CO	I-372160	612-43240-42610	GAS & OIL UNLEADED GAS	210127	118.02
01-09682	DIESEL LAPTOPS LLC	I-50045	612-43240-42600	SUPPLIES TRUCK/OFF HWY RENEWAL	210114	1,268.50
01-09703	AMAZON CAPITAL SERVICES	I-1R7L-KNRN-G3JV	612-43240-42600	SUPPLIES BATTERY REPLACEMENT	000048	27.76
01-10414	MIDWAY SERVICE dba VOLL	I-96268	612-43240-42600	SUPPLIES DIESEL EXHAUST FLUID	210151	393.88
					DEPARTMENT 3240 LANDFILL	TOTAL: 11,305.58

FUND 612 SANITATION TOTAL: 48,400.41

1/28/2026 1:48 PM  
 PACKET : 07682 07683 07684 07685  
 VENDOR SET: Mult  
 FUND : 613 CORN PALACE  
 DEPARTMENT: 5650 CORN PALACE  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-299	613-45650-42660	SHIPPING/POST POSTAGE 01.01-15.2026	210176	38.22
01-00565	SDML WORKERS' COMPENSAT					
		I-27842	613-45650-42100	INSURANCE 2026 WORK COMP RENEWAL	210189	7,522.00
		I-27842	613-45650-42100	INSURANCE 2026 WORK COMP RENEWAL	210189	2,711.00
		I-27842	613-45650-42100	INSURANCE 2026 WORK COMP RENEWAL	210189	297.00
		I-27842	613-45650-42100	INSURANCE 2026 WORK COMP RENEWAL	210189	288.00
01-01117	FLEETPRIDE					
		I-131581973	613-45650-42600	SUPPLIES & MA BATTERY	210119	387.98
01-01830	NORTHWESTERN ENERGY					
		I-2735044-6.01.26	613-45650-42850	CP PLAZA UTIL 801 N KIMBALL ST	210164	12.00
		I-4153312-6.01.26	613-45650-42800	UTILITIES 614 N LAWLER ST	210164	17.78
01-02679	MENARD'S INC					
		C-99222	613-45650-42600	SUPPLIES & MA RETURNED BASEBOARD	210148	39.99-
		I-99115	613-45650-42600	SUPPLIES & MA RIVETS, DRIVES, HOOKS, FOAM BRUSH	210148	79.02
		I-99120	613-45650-42600	SUPPLIES & MA LIGHT BULBS, STRAW	210148	41.55
		I-99178	613-45650-42600	SUPPLIES & MA VOLT CABLE, BASEBOARD, WIRES	210148	248.06
01-02811	JONES SUPPLIES					
		I-155555	613-45650-42600	SUPPLIES & MA LINERS, DISH DETERGENT	210137	120.26
		I-155556	613-45650-42600	SUPPLIES & MA ROLL TOWELS, T-TISSUE, LINERS	210137	487.92
		I-155609	613-45650-42600	SUPPLIES & MA SOCKET BALL KIT, LABOR, TRIP CHR	210137	149.54
		I-155627	613-45650-42600	SUPPLIES & MA LAUNDRY DETERGENT	210137	107.66
01-07344	CHESTERMAN COMPANY					
		I-11947610	613-45650-42610	COST OF GOODS MONSTERS, GOLD PEAK TEAS, COKE	210103	966.05
01-09349	HOWES OIL CO					
		I-372160	613-45650-42620	GAS & FUEL UNLEADED GAS	210127	58.03
01-09703	AMAZON CAPITAL SERVICES					
		I-113M-RY6K-6PNW	613-45650-42600	SUPPLIES & MA MAKITA BATTERY, CHARGER, PORTABL	000048	233.12
		I-131F-XMLN-JVT3	613-45650-42600	SUPPLIES & MA STORAGE CONTAINERS, FRAMES	000048	110.90
		I-1T9Y-H474-KWHR	613-45650-42600	SUPPLIES & MA MANILLA ENVELOPES, LAMNTG POUCH	000048	20.89
		I-1WXK-FL6F-3QTL	613-45650-42600	SUPPLIES & MA DOOR HINGE TOOL	000048	30.39
		I-1XKC-Y3GG-7TC3	613-45650-42600	SUPPLIES & MA GAMING OFFICE MONITOR	000048	89.99
		I-1YFT-PKFF-97DL	613-45650-42600	SUPPLIES & MA DUCT TAPE, AIR DUSTERS, STRAPS	000048	114.95
01-10254	LEIGHTON FAMILY FARMS					
		I-2803	613-45650-42610	COST OF GOODS POPCORN	210145	240.00
					DEPARTMENT 5650 CORN PALACE	TOTAL: 14,332.32
					FUND 613 CORN PALACE	TOTAL: 14,332.32

PACKET : 07682 07683 07684 07685  
VENDOR SET: Mult  
FUND : 614 GOLF COURSE  
DEPARTMENT: 5250 GOLF COURSE  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI	I-2279-299	614-45250-42600	SUPPLIES & MA POSTAGE 01.01-15.2026	210176	10.14
01-00436	CHS INC	I-IG4452	614-45250-42610	GAS & FUEL GOLF UNLEADED GAS	210105	90.27
01-00565	SDML WORKERS' COMPENSAT	I-27842	614-45250-42100	INSURANCE 2026 WORK COMP RENEWAL	210189	3,263.00
01-00712	NAPA CENTRAL	I-823976	614-45250-42600	SUPPLIES & MA OIL	210161	138.72
01-01239	BUTLER MACHINERY INC	I-13SS00001938	614-45250-43400	MACHINERY & E CATERPILLAR WHEEL LOADER	210099	49,600.00
01-01830	NORTHWESTERN ENERGY	I-2581639-8.01.26	614-45250-42800	UTILITIES 700 W 23RD AVE	210164	260.39
		I-2581875-8.01.26	614-45250-42800	UTILITIES GOLF CLUB HOUSE	210164	322.68
		I-2581876-6.01.26	614-45250-42800	UTILITIES GOLF CART SHED	210164	18.15
01-02051	MIDCONTINENT COMMUNICAT	I-02630670215170	614-45250-42800	UTILITIES ACCT #026306702	210150	95.65
01-02607	SD FEDERAL PROPERTY AGE	I-553767554	614-45250-42600	SUPPLIES & MA SNAP ON TOOL,WRENCH SET,GLOVES	210187	129.00
01-02679	MENARD'S INC	I-99523	614-45250-42600	SUPPLIES & MA CLAMPS,WALL PLATE,MOUNT,TOOLBO	210148	51.65
01-02939	SD DEPARTMENT OF AGRICU	I-145373	614-45250-42700	TRAVEL, CONF. GUNNARE APPLICATOR LICENSE	210183	35.00
		I-146017	614-45250-42700	TRAVEL, CONF. DAGEN APPLICATOR LICENSE	210185	35.00
01-08130	C & B OPERATIONS LLC	I-7072020	614-45250-43400	MACHINERY & E JOHN DEERE TRACTOR 4066R	210100	53,000.00
01-08892	ERIC HIEB	I-01262026	614-45250-42200	GOLF PRO CONT BASE CONTRACT 02.2026	210126	5,361.14
		I-012626	614-45250-42200	GOLF PRO CONT CLOVER CC FEES 02.2026	210126	202.57
01-09484	KARL'S	I-173642517	614-45250-42600	SUPPLIES & MA 55" UHD SMART TV	210139	149.99
01-09554	TEXAS REFINERY CORP	I-310057	614-45250-42600	SUPPLIES & MA CASE OF GREASE TUBES	210203	304.00
01-10465	SDSU EXTENSION	I-14056631093	614-45250-42700	TRAVEL, CONF. J GUNNARE LICENSE,TAX EXEMPT	210190	30.00
		I-14069734153	614-45250-42700	TRAVEL, CONF. A DAGEN LICENSE,TAX EXEMPT	210190	30.00

DEPARTMENT 5250 GOLF COURSE TOTAL: 113,127.35

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 621 EMERGENCY MEDICAL SERVICE

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07084	BRENT WIECZOREK					
		I-01212026	621-369	REFUNDS & REI AMBULANCE REFUNDS	210214	879.00
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 879.00

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 621 EMERGENCY MEDICAL SERVICE

DEPARTMENT: 4600 EMS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00565	SDML WORKERS' COMPENSAT					
		I-27842	621-44600-42100	INSURANCE 2026 WORK COMP RENEWAL	210189	35,951.00
		I-27842	621-44600-42100	INSURANCE 2026 WORK COMP RENEWAL	210189	260.00
01-00712	NAPA CENTRAL					
		I-824584	621-44600-42530	REPAIR & MAIN CONTROL ARM	210161	184.03
01-02700	HENRY SCHEIN INC					
		I-51675278	621-44600-42600	SUPPLIES ELECTRODE QUIK, VENTED TIP	210125	566.82
		I-51769211	621-44600-42600	SUPPLIES CATHETERS, FLUSH, TUBING, AIRWAYS	210125	326.62
		I-51807268	621-44600-42600	SUPPLIES PILLOWCASES	210125	67.60
01-02804	TMA STORES					
		I-113339	621-44600-42530	REPAIR & MAIN TIRES, MOUNT & BALANCE	210206	290.14
01-05276	M & T FIRE AND SAFETY I					
		I-15453	621-44600-42640	UNIFORMS REITER PARTICULATE HOOD, BRACKE	210146	118.00
01-07371	DICK'S BODY SHOP					
		I-B11127	621-44600-42530	REPAIR & MAIN ALIGNMENT	210113	90.00
01-09349	HOWES OIL CO					
		I-372160	621-44600-42610	GAS & OIL UNLEADED GAS	210127	824.03
01-10318	605 CPR LLC					
		I-0000345	621-44600-42700	TRAVEL, TRAIN ACLS/PALS CERTIFICATES	210084	4,000.00
					DEPARTMENT 4600 EMS	TOTAL: 42,678.24
					FUND 621 EMERGENCY MEDICAL SERVICE	TOTAL: 43,557.24

PACKET : 07682 07683 07684 07685

VENDOR SET: Mult

FUND : 700 AGENCY FUNDS

DEPARTMENT: 5300 AGENCY FUNDS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03495	HALME INC					
		I-01202026	700-45300-42900	BID DEPOSITS HYDRANT METER DEPOSIT REFUND	210123	2,000.00
				DEPARTMENT 5300 AGENCY FUNDS	TOTAL:	2,000.00
				FUND 700 AGENCY FUNDS	TOTAL:	2,000.00
					REPORT GRAND TOTAL:	1,831,546.00

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2026-2027	101-41110-42300	LEGAL PUBLICATIONS	226.19	13,000	12,412.93		
	101-41420-42600	SUPPLIES & MATERIALS	126.52	5,560	5,164.33		
	101-41440-42220	CDL TRAINING	129.38	5,375	5,245.62		
	101-41440-42231	EMPLOYEE PHYSICALS, DRUG TE	8,656.00	54,506	44,250.00		
	101-41440-42600	SUPPLIES & MATERIALS	39.88	3,500	3,460.12		
	101-41460-42120	WORKMEN'S COMPENSATION	54,562.00	76,500	21,938.00		
	101-41920-42520	REPAIR-CITY HALL	46.11	6,910	6,863.89		
	101-41935-42615	POSTAGE	1,223.86	7,200	5,976.14		
	101-42110-42200	PROFESSIONAL SERVICES	85.59	11,540	11,420.85		
	101-42110-42500	REPAIR & MAINTENANCE	125.55	12,550	12,416.52		
	101-42110-42600	SUPPLIES	2,535.86	37,204	34,668.14		
	101-42110-42610	GAS OIL TIRES	4,916.08	55,000	50,083.92		
	101-42110-42693	COMPUTER SOFTWARE	46,193.04	123,465	47,436.05		
	101-42110-42700	TRAVEL, CONF & DUES	995.00	12,500	11,305.00		
	101-42110-42800	TELEPHONE	1,071.83	14,200	13,031.74		
	101-42110-42810	UTILITIES	281.46	8,200	7,857.12		
	101-42110-43200	BUILDINGS	3,484.27	0	3,484.27-	Y	
	101-42110-43400	MACHINERY AND EQUIPMENT	6,177.50	268,092	261,914.50		
	101-42130-42500	REPAIRS	1,130.67	6,000	4,869.33		
	101-42130-42520	EMERGENCY SIREN UTILITIES	184.35	3,000	2,784.09		
	101-42130-42530	TRAFFIC LIGHTS MAINT	7,872.99	17,000	8,597.01		
	101-42130-42540	SIGNS	1,933.22	12,000	7,495.28		
	101-42130-42570	REPAIRS-TRAFFIC ACCIDENTS	77.28	0	77.28-	Y	
	101-42130-42600	SUPPLIES	140.08	4,500	4,359.92		
	101-42130-42610	GAS, OIL, TIRES	289.31	5,500	5,210.69		
	101-42130-42693	SOFTWARE	500.00	0	500.00-	Y	
	101-42130-42810	UTILITIES-TRAFFIC LIGHTS	838.80	39,000	37,854.93		
	101-42130-42835	UTILITIES-STREET LIGHTS	151.36	300,000	299,163.64		
	101-42130-42840	BUILDING UTILITIES	584.18	5,500	4,915.82		
	101-42200-42500	REPAIR & MAINTENANCE	222.29	27,400	27,177.71		
	101-42200-42600	SUPPLIES	578.10	31,500	30,910.93		
	101-42200-42610	GAS & OIL	158.28	9,850	9,684.60		
	101-42200-42640	UNIFORMS	118.00	4,500	4,382.00		
	101-43100-42500	REPAIRS	3,029.58	10,000	6,970.42		
	101-43100-42600	SUPPLIES	5,771.55	161,250	155,177.37		
	101-43100-42610	GAS	359.00	80,000	79,641.00		
	101-43100-42650	UNIFORMS	179.95	3,750	3,570.05		
	101-43100-42800	UTILITIES	1,554.95	15,000	13,369.11		
	101-43110-42600	SUPPLIES	585.71	4,200	3,227.82		
	101-43110-42610	GAS	460.49	8,000	7,539.51		
	101-43110-42750	PLANNING COMMISSION EXPENS	62.93	1,200	1,074.14		
	101-43110-42916	NUISANCE ABATEMENT	390.00	15,000	14,604.69		
	101-43120-43300	STREET OVERLAY MAINT	2,675.41	1,991,919	1,989,243.59		
	101-43150-42800	UTILITIES	43.05	500	456.95		
	101-43700-42500	REPAIR & MAINTENANCE	33.26	3,910	3,791.51		

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	101-43700-42600	SUPPLIES & MATERIALS	792.44	17,000	16,080.89		
	101-43700-42610	GAS & FUEL	79.53	9,000	8,920.47		
	101-43700-42700	TRAVEL, CONF. & DUES	130.00	500	370.00		
	101-43700-42800	UTILITIES	295.53	5,500	5,204.47		
	101-43700-43400	MACHINERY & EQUIPMENT	49,600.00	81,600	32,000.00		
	101-44120-42500	REPAIRS	1,225.00	2,000	775.00		
	101-44120-42600	SUPPLIES	101.61	100	1.61-	Y	
	101-44120-42900	IMPOUNDING DOGS	350.00	15,300	14,600.00		
	101-45500-42600	SUPPLIES & MATERIALS	877.79	11,500	10,478.34		
	101-45500-43420	BOOKS	4,710.39	47,000	42,289.61		
	101-45500-43421	AUDIO-VISUAL	302.68	3,000	2,669.33		
	201-45110-42550	REPAIR & MAINT-AQUATICS	136.68	6,000	5,863.32		
	201-45110-42600	SUPPLIES & MATERIALS	183.98	10,000	9,816.02		
	201-45110-42850	UTILITIES-AQUATICS	178.94	92,000	91,821.06		
	201-45140-42300	PUBLISHING	5,093.60	46,500	41,406.40		
	201-45140-42500	REPAIR & MAINTENANCE	566.34	37,450	36,883.66		
	201-45140-42600	SUPPLIES & MATERIALS	1,289.88	41,500	40,210.12		
	201-45140-42601	CONCESSION SUPPLIES	168.94	12,000	11,831.06		
	201-45140-42650	UNIFORMS	60.00	1,250	1,190.00		
	201-45160-42500	REPAIR & MAINTENANCE	1,179.55	63,500	62,320.45		
	201-45160-42600	SUPPLIES & MATERIALS	2,101.41	49,400	46,087.17		
	201-45160-42610	GAS & FUEL	306.32	15,000	14,615.68		
	201-45160-42650	UNIFORMS	294.95	1,650	1,355.05		
	201-45160-42700	TRAVEL, CONF & DUES	95.94	900	804.06		
	201-45160-42800	UTILITIES	12,414.88	162,320	149,838.36		
	201-45210-42200	PROFESSIONAL SERVICES	3,886.25	0	3,886.25-	Y	
	201-45210-42500	REPAIR & MAINTENANCE	3,118.80	62,500	59,381.20		
	201-45210-42600	SUPPLIES & MATERIALS	1,268.68	72,100	70,376.40		
	201-45210-42610	GAS & FUEL	1,332.66	34,000	32,667.34		
	201-45210-42800	UTILITIES	1,357.32	79,200	77,842.68		
	201-45220-42100	INSURANCE	23,392.00	140,000	116,608.00		
	209-46530-42920	SPORTS AUTHORITY PROMO	27,200.00	150,000	110,800.00		
	213-46311-42900	PROJECT IMPROVEMENTS-GRANT	4,700.00	74,392	69,692.00		
	214-43500-42100	INSURANCE	1,257.00	3,500	2,243.00		
	214-43500-42600	SUPPLIES & MATERIALS	214.48	965	750.52		
	214-43500-42800	UTILITIES - TELEPHONE	46.52	2,102	1,932.88		
	218-45150-42110	INSURANCE	13,058.00	21,616	8,558.00		
	218-45150-42600	SUPPLIES & MATERIALS	159.44	12,063	4,418.19		
	218-45150-42610	GAS OIL TIRES	4,979.98	111,000	105,988.97		
	218-45180-42120	INSURANCE	117.00	100	17.00-	Y	
	218-45180-42500	REPAIR & MAINTENANCE	307.50	5,000	4,679.51		
	218-45180-42600	SUPPLIES & MATERIALS	6.12	4,000	3,781.32		
	219-45140-42100	INSURANCE	283.00	240	43.00-	Y	
	219-45140-42610	GAS, OIL, TIRES	215.46	2,500	2,284.54		
	219-45140-42911	CONTRACT SERVICES-MEALS	1,935.00	216,874	213,184.00		

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	230-43500-42100	INSURANCE	1,184.00	17,000	15,816.00		
	230-43500-43205	HANGAR	171,534.21	0	171,534.21-	Y	
	602-43330-42100	INSURANCE	6,175.00	40,000	33,825.00		
	602-43330-42500	REPAIR & MAINTENANCE	648.29	10,000	9,351.71		
	602-43330-42550	LAB FEES	300.00	15,000	14,700.00		
	602-43330-42600	SUPPLIES & MATERIALS	125.00	18,000	17,831.05		
	602-43330-42610	GAS & FUEL	337.22	3,000	2,662.78		
	602-43340-42200	LOCATES	42.00	2,000	1,958.00		
	602-43340-42225	PROFESSIONAL SERVICES	20,577.10	258,000	239,297.62		
	602-43340-42600	SUPPLIES & MATERIALS	818.87	140,000	138,972.45		
	602-43340-42610	GAS & FUEL	1,202.10	14,000	12,797.90		
	602-43340-42660	POSTAGE	1,019.97	10,000	8,980.03		
	602-43340-42800	UTILITIES	524.78	13,000	12,475.22		
	602-43340-42910	BILLING OFFICE	434.79	70,000	69,565.21		
	602-43340-43440	TRIMBLE SURVEY EQUIP	2,588.78	32,500	330.28-	Y	
	604-43200-42100	INSURANCE	6,185.00	90,000	83,815.00		
	604-43200-42210	ENVIRONMENTAL FEES	15,500.00	16,000	500.00		
	604-43200-42500	REPAIRS	515.00	15,000	14,485.00		
	604-43200-42600	SUPPLIES	22.99	25,000	24,933.03		
	604-43200-42610	GAS & FUEL	438.64	10,000	9,561.36		
	604-43200-42650	UNIFORMS	84.98	1,900	1,430.09		
	604-43200-42660	POSTAGE	1,016.85	9,000	7,983.15		
	604-43200-42800	UTILITIES	229.56	225,750	214,712.44		
	604-43200-43310	SOUTH PLANT IMPROVEMENTS	1,024,162.69	225,750	798,412.69-	Y	
	604-43250-42200	PROFESSIONAL SERVICES	14,700.41	312,000	298,833.44		
	604-43250-42600	SUPPLIES	583.11	60,000	59,416.89		
	604-43250-42610	GAS	56.35	6,000	5,943.65		
	604-43250-42800	UTILITIES	1,016.19	63,000	61,673.81		
	604-43250-42910	BILLING OFFICE	434.80	60,000	59,565.20		
	604-43250-43348	HIGHWAY 37 UTILITIES	5,497.50	60,000	54,502.50		
	612-43220-42200	CONTRACT-MILLENNIUM	2,525.86	30,000	27,474.14		
	612-43220-42500	REPAIR & MAINTENANCE	191.67	10,000	9,329.88		
	612-43220-42600	SUPPLIES	1,475.84	0	1,531.83-	Y	
	612-43220-42800	UTILITIES	467.50	4,000	3,532.50		
	612-43220-43200	BUILDINGS	2,065.89	20,000	17,934.11		
	612-43230-42100	INSURANCE	21,654.00	36,500	14,846.00		
	612-43230-42500	REPAIRS	2,417.37	20,000	17,582.63		
	612-43230-42600	SUPPLIES	4,806.99	45,000	40,193.01		
	612-43230-42660	POSTAGE	1,016.08	10,000	8,983.92		
	612-43230-42800	UTILITIES	38.83	750	711.17		
	612-43230-42910	BILLING OFFICE	434.80	70,000	69,565.20		
	612-43240-42500	REPAIR AND MAINTENANCE	6,529.77	30,000	23,470.23		
	612-43240-42600	SUPPLIES	2,675.99	70,000	67,324.01		
	612-43240-42610	GAS & OIL	860.12	100,000	99,139.88		
	612-43240-42800	UTILITIES	1,239.70	13,000	11,608.30		

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	613-45650-42100	INSURANCE	10,818.00	50,143	39,325.00		
	613-45650-42600	SUPPLIES & MATERIALS	2,182.24	53,500	49,672.47		
	613-45650-42610	COST OF GOODS SOLD	1,206.05	200,000	187,999.34		
	613-45650-42620	GAS & FUEL	58.03	2,000	1,941.97		
	613-45650-42660	SHIPPING/POSTAGE	38.22	3,300	3,261.78		
	613-45650-42800	UTILITIES	17.78	98,000	97,982.00		
	613-45650-42850	CP PLAZA UTILITIES	12.00	1,567	1,555.00		
	614-45250-42100	INSURANCE	3,263.00	14,000	10,737.00		
	614-45250-42200	GOLF PRO CONTRACT	5,563.71	80,000	68,835.80		
	614-45250-42600	SUPPLIES & MATERIALS	783.50	41,079	40,245.28		
	614-45250-42610	GAS & FUEL	90.27	15,000	14,909.73		
	614-45250-42700	TRAVEL, CONF. & DUES	130.00	1,530	1,400.00		
	614-45250-42800	UTILITIES	696.87	21,000	20,303.13		
	614-45250-43400	MACHINERY & EQUIPMENT	102,600.00	188,200	85,600.00		
	621-369	REFUNDS & REIMB*NON-EXPENS	879.00	4,150	3,296.00		
	621-44600-42100	INSURANCE	36,211.00	45,000	8,789.00		
	621-44600-42530	REPAIR & MAINT-VEHICLE	564.17	8,500	7,935.83		
	621-44600-42600	SUPPLIES	961.04	28,400	27,409.16		
	621-44600-42610	GAS & OIL	824.03	12,375	11,550.97		
	621-44600-42640	UNIFORMS	118.00	7,500	7,382.00		
	621-44600-42700	TRAVEL, TRAINING & CONFERE	4,000.00	18,590	14,590.00		
	700-45300-42900	BID DEPOSITS	2,000.00	18,590	10,590.00		

\*\* 2026-2027 YEAR TOTALS \*\* 1,831,546.00

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101-1110	CITY COUNCIL	226.19
101-1420	FINANCE	126.52
101-1440	HUMAN RESOURCES	8,825.26
101-1460	INSURANCE & BONDS	54,562.00
101-1920	MUNICIPAL BUILDINGS	46.11
101-1935	INFORMATION TECHNOLOGY	1,223.86
101-2110	POLICE DEPARTMENT	65,866.18
101-2130	TRAFFIC DEPARTMENT	13,702.24
101-2200	FIRE DEPARTMENT	1,076.67
101-3100	STREET DEPARTMENT	10,895.03
101-3110	PUBLIC WORKS ADMIN	1,499.13
101-3120	STREET & SIDEWALK CONST	2,675.41
101-3150	STORM DRAINAGE	43.05

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101-3700	CEMETERY	50,930.76
101-4120	ANIMAL CONTROL	1,676.61
101-5500	LIBRARY	5,890.86
-----		
101 TOTAL	GENERAL	219,265.88
201-5110	RECREATION & AQUATICS	499.60
201-5140	RECREATION CENTER	7,178.76
201-5160	SPORTS COMPLEXES	16,393.05
201-5210	PARKS	10,963.71
201-5220	SUPERVISION	23,392.00
-----		
201 TOTAL	PARK FUND	58,427.12
209-6530	BUSINESS IMPROV #4	27,200.00
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209 TOTAL	BUSINESS IMPROV DIST #4	27,200.00
213-6311	BUSINESS IMPROV DIST #3	4,700.00
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213 TOTAL	BUSINESS IMPROV DIST #3	4,700.00
214-3500	E-911	1,518.00
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214 TOTAL	E-911 EMERGENCY	1,518.00
218-5150	PALACE TRANSIT	18,197.42
218-5180	JVCC	430.62
-----		
218 TOTAL	COMMUNITY SERVICES	18,628.04
219-5140	NUTRITION	2,433.46
-----		
219 TOTAL	NUTRITION	2,433.46
230-3500	AIRPORT	172,718.21
-----		
230 TOTAL	AIRPORT	172,718.21

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
602-3330	WATER TREATMENT PLANT	7,585.51
602-3340	WATER DISTRIBUTION	27,208.39
-----		
602 TOTAL	WATER	34,793.90
604-3200	WASTE WATER TREATMENT	1,048,155.71
604-3250	WASTE WATER COLLECTION	22,288.36
-----		
604 TOTAL	SEWER	1,070,444.07
612-3220	RECYCLING PROGRAM	6,726.76
612-3230	WASTE COLLECTION	30,368.07
612-3240	LANDFILL	11,305.58
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612 TOTAL	SANITATION	48,400.41
613-5650	CORN PALACE	14,332.32
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613 TOTAL	CORN PALACE	14,332.32
614-5250	GOLF COURSE	113,127.35
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614 TOTAL	GOLF COURSE	113,127.35
621	NON-DEPARTMENTAL	879.00
621-4600	EMS	42,678.24
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621 TOTAL	EMERGENCY MEDICAL SERVICE	43,557.24
700-5300	AGENCY FUNDS	2,000.00
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700 TOTAL	AGENCY FUNDS	2,000.00
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	** TOTAL **	1,831,546.00

## \*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE ITEM	AMOUNT
E01 5311-FY18/19	GASUP Garage Supplies	159.44
	** PROJECT E01 TOTAL **	159.44
H01 SPORTS COMPLEX EQUIPMENT	42600 SUPPLIES/MAINTENANCE	1,154.07
	42610 GAS-FUEL	104.00
	** PROJECT H01 TOTAL **	1,258.07
H06 ARENA-NORTH RINK	42600 SUPPLIES-MATERIALS	79.20
	42800 UTILITIES	12,414.88
	** PROJECT H06 TOTAL **	12,494.08
H10 MUNROE PARK	42500 REPAIR/MAINTENANCE	1,179.55
	** PROJECT H10 TOTAL **	1,179.55
H13 ARENA-SOUTH RINK	42600 SUPPLIES-MAINTENANCE	868.14
	** PROJECT H13 TOTAL **	868.14
H50 PARKS EQUIPMENT	42500 REPAIR/MAINTENANCE	3,118.80
	42600 SUPPLIES/MATERIALS	69.47
	42610 GAS/FUEL	1,308.06
	** PROJECT H50 TOTAL **	4,496.33
H51 PARK SHOP	42600 SUPPLIES/MATERIALS	1,199.21
	42800 UTILITIES	992.71
	** PROJECT H51 TOTAL **	2,191.92
H55 DRY RUN CREEK PARK	42800 UTILITIES	93.60
	** PROJECT H55 TOTAL **	93.60
H56 HITCHCOCK PARK	42800 UTILITIES	72.17
	** PROJECT H56 TOTAL **	72.17
H60 NORTHRIDGE PARK	42800 UTILITIES	12.38
	** PROJECT H60 TOTAL **	12.38
H65 AMPHITHEATER	42800 UTILITIES	61.46
	** PROJECT H65 TOTAL **	61.46
H71 KIWANIS WOODLOT	42800 UTILITIES	82.42
	** PROJECT H71 TOTAL **	82.42

\*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE ITEM	AMOUNT
H77 SPORTSMANS CLUB	42800 UTILITIES	30.58
	** PROJECT H77 TOTAL **	30.58
H79 LAKE PARK ACCESS AREAS	42800 UTILITIES	12.00
	** PROJECT H79 TOTAL **	12.00
J05 REC CTR CONCESSIONS	CONC SUP CONCESSION SUPPLY	168.94
	** PROJECT J05 TOTAL **	168.94
J06 REC CTR-GENERAL BLDG	RM-BLDG REPAIR/MAINT-BUILDING	60.71
	RM-HVAC REPAIR/MAINT-HVAC	147.12
	RM-PLUMB REPAIR/MAINT-PLUMBING	358.51
	SM-JANIT SUPPLIES/MATERIAL-JANITORIAL	612.87
	SM-OFFIC SUPPLIES/MATERIAL-OFFICE	597.03
	SM-PLUMB SUPPLIES/MATERIAL-PLUMBING	79.98
	** PROJECT J06 TOTAL **	1,856.22
J08 REC CTR PUBLISHING	KORN PUBLISHING-KORN	5,000.00
	** PROJECT J08 TOTAL **	5,000.00
J10 REC CTR UNIFORMS	THOMAS UNIFORMS-THOMAS	60.00
	** PROJECT J10 TOTAL **	60.00
J50 OUTDOOR AQUATIC CENTER	ELE/GAS UTILITIES-ELECTRIC/GAS	178.94
	RM-ELEC REPAIR/MAINT-ELECTRICAL	136.68
	** PROJECT J50 TOTAL **	315.62
J52 P&A ADULT PROGRAMS	SM-EQUIP SUPPLIES/MATERIAL-EQUIPMENT	183.98
	** PROJECT J52 TOTAL **	183.98
L04 103	42500 REPAIR MAINTENANCE	96.99
	42600 SUPPLIES MATERIALS	306.38
	** PROJECT L04 TOTAL **	403.37
L05 104	42500 REPAIR MAINTENANCE	1,174.38
	42600 SUPPLIES MATERIALS	187.23
	** PROJECT L05 TOTAL **	1,361.61
L1E 517	42500 REPAIR MAINTENANCE	29.41
	42600 SUPPLIES MATERIALS	89.76
	** PROJECT L1E TOTAL **	119.17

## \*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE ITEM	AMOUNT
L23 124	42500 REPAIR MAINTENANCE	30.00
	** PROJECT L23 TOTAL **	30.00
L24 125	42600 SUPPLIES MATERIALS	330.42
	** PROJECT L24 TOTAL **	330.42
L3A 950	42500 REPAIR MAINTENANCE	2,338.24
	42600 SUPPLIES SUPPLIES	54.92
	** PROJECT L3A TOTAL **	2,393.16
L3C 197	42500 REPAIR MAINTENANCE	6,432.78
	42600 SUPPLIES MATERIALS	205.68
	** PROJECT L3C TOTAL **	6,638.46
L4C 198	42600 SUPPLIES MATERIALS	152.42
	** PROJECT L4C TOTAL **	152.42
L58 162	42600 SUPPLIES MATERIALS	14.98
	** PROJECT L58 TOTAL **	14.98
L59 163	42500 REPAIR MAINTENANCE	30.00
	** PROJECT L59 TOTAL **	30.00
L5A 952	42600 SUPPLIES MATERIALS	54.92
	** PROJECT L5A TOTAL **	54.92
L5I 123	42600 SUPPLIES & MAINTENANCE	1,213.03
	** PROJECT L5I TOTAL **	1,213.03
L71 903	42600 SUPPLIES MATERIALS	160.24
	** PROJECT L71 TOTAL **	160.24
L8A 181	42600 SUPPLIES MATERIALS	309.02
	** PROJECT L8A TOTAL **	309.02
L8B 192	42600 SUPPLIES MATERIALS	25.99
	** PROJECT L8B TOTAL **	25.99
L92 178	42500 REPAIR MAINTENANCE	32.62
	42600 SUPPLIES MATERIALS	54.92
	** PROJECT L92 TOTAL **	87.54

\*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE ITEM	AMOUNT
L95 921	42500 REPAIR MAINTENANCE	115.95CR
	** PROJECT L95 TOTAL **	115.95CR
L97 173	42500 REPAIR MAINTENANCE	79.13
	42600 SUPPLIES MATERIALS	469.61
	** PROJECT L97 TOTAL **	548.74
L98 175	42600 SUPPLIES MATERIALS	179.31
	** PROJECT L98 TOTAL **	179.31
L9B 194	42500 REPAIR MAINTENANCE	213.99
	** PROJECT L9B TOTAL **	213.99

NO ERRORS

\*\* END OF REPORT \*\*

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**



**TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.**

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

**Rezoning** \$250 application due with the application.

- Applicant is request to rezone property from \_\_\_\_\_ District to \_\_\_\_\_ District.

**Variance** \$150 application fee due with application.

- Description of Variance: \_\_\_\_\_
- Description of Hardship: \_\_\_\_\_

**Conditional Use Permit** \$150 application fee due with application

- Description of Conditional Use: In-home Daycare

**Plat Application** \$100 application fee due with application

**This Application is for the following described real property:**

Legal Description: lot 1 Block 7 Green Acres Sub - Mitchell City - NW

Property Address: 501 East 16<sup>th</sup> Avenue, Mitchell, SD 57301

Dated this 31<sup>st</sup> of December, 2025

Kelsey Poppens  
**APPLICANT**

Kelsey Poppens  
**OWNER**



## NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

**YOU ARE HEREBY NOTIFIED** that Kelsey Poppens has applied for a conditional use permit for childcare, family residential; located at 501 E 16<sup>th</sup> Ave, legally described as Lot 1, Block 7, Green Acres Subdivision, City of Mitchell, Davison County, South Dakota. The said real property is zoned R1 Single-family Residential District.

**YOU ARE FURTHER NOTIFIED**, that public hearings will be held by the City Planning Commission on Monday, January 26, 2026, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, February 2, 2026 at 6:00 P.M., at the Council Chambers, Mitchell City Hall, 612 N Main St. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

Dated this 8<sup>th</sup> day of January, 2026.

Michelle Bathke

---

FINANCE OFFICER

Publish once: 14<sup>th</sup> day of January, 2026

**Approximate Cost:**

Joseph & Kelsey Poppens  
501 E 16<sup>th</sup> Ave  
Mitchell, SD 57301

Krohmer Properties LLC  
PO Box 1264  
Mitchell, SD 57301

Frank & Christine Krohmer  
PO Box 1264  
Mitchell, SD 57301

Prill Family Trust  
512 E 16<sup>th</sup> Ave  
Mitchell, SD 57301

Kiley & Eliza Krantz  
518 E 16<sup>th</sup> Ave  
Mitchell, SD 57301

North Division Partners 99  
1717 Pierce St  
Sioux City, IA 51105-1173

Benjamin Krohmer  
PO Box 1087  
Mitchell, SD 57301

Allison Russell Revoc Living Trust  
513 E 16<sup>th</sup> Ave  
Mitchell, SD 57301

Donna Lepke  
414 E 15<sup>th</sup> Ave  
Mitchell, SD 57301

Michele Tuschen Living Trust  
25314 428<sup>th</sup> Ave  
Alexandria, SD 57311

Ryan Marler  
1501 N Davison St  
Mitchell, SD 57301

John & Marilyn Flowers  
500 E 15<sup>th</sup> Ave  
Mitchell, SD 57301

Tyra Sinkie  
506 E 15<sup>th</sup> Ave  
Mitchell, SD 57301

Stephanie & Brice Kattner  
512E 15<sup>th</sup> Ave  
Mitchell, SD 57301

Jarod Guthmiller  
Patricia Guthmiller  
518 E 15<sup>th</sup> Ave  
Mitchell, SD 57301

Wanda Hohn  
415 E 15<sup>th</sup> Ave  
Mitchell, SD 57301

Dwight Wudel  
Rachel Hoelsing  
421 E 15<sup>th</sup> Ave  
Mitchell, SD 57301

Ashley Green  
427 E 15<sup>th</sup> Ave  
Mitchell, SD 57301

Jon & Annie Royals  
501 E 15<sup>th</sup> Ave  
Mitchell, SD 57301

Kim Miller  
507 E 15<sup>th</sup> Ave  
Mitchell, SD 57301

Steven Anderson  
Patricia Anderson  
513 E 15<sup>th</sup> Ave  
Mitchell, SD 57301

Thomas & Cynthia Riddle  
519 E 15<sup>th</sup> Ave  
Mitchell, SD 57301



January 14, 2026

**TO WHOM IT MAY CONCERN:**

**YOU ARE HEREBY NOTIFIED** that Kelsey Poppens has applied for a conditional use permit for childcare, family residential; located at 501 E 16<sup>th</sup> Ave, legally described as Lot 1, Block 7, Green Acres Subdivision, City of Mitchell, Davison County, South Dakota. The said real property is zoned R1 Single-family Residential District.

**YOU ARE FURTHER NOTIFIED** that the City Planning Commission will be conducting a hearing and make their recommendation to the Board of Adjustment on this application on Monday, January 26, 2026, 12:00 P.M. (Noon) and the Board of Adjustment will render the final decision at a hearing on Monday, February 2, 2026 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD. All interested parties may attend the hearings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

The complete application and all supporting documents can be found on the City of Mitchell's agenda center located @ <https://mitchellsd.portal.civicclerk.com/>. If you have any questions regarding this matter, you can reach Mark Jenniges at the above location and phone number or by email @ [mark.jenniges@cityofmitchellsd.gov](mailto:mark.jenniges@cityofmitchellsd.gov).

I/We Thomas M. Riddle (Thomas Riddle)  
OWNER  
519 E 15th Ave Mitchell SD 57301  
ADDRESS

APPROVE  
 DISAPPROVE

COMMENTS:



January 14, 2026

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① We Marilyn Flowers  
OWNER  
500 E. 15th Mitchell SD 57301  
ADDRESS

APPROVE  
 DISAPPROVE

COMMENTS:



January 14, 2026

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**YOU ARE FURTHER NOTIFIED** that the City Planning Commission will be conducting a hearing and make their recommendation to the Board of Adjustment on this application on Monday, January 26, 2026, 12:00 P.M. (Noon) and the Board of Adjustment will render the final decision at a hearing on Monday, February 2, 2026 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD. All interested parties may attend the hearings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

The complete application and all supporting documents can be found on the City of Mitchell's agenda center located @ <https://mittchellsd.portal.civicclerk.com/>. If you have any questions regarding this matter, you can reach Mark Jenniges at the above location and phone number or by email @ [mark.jenniges@cityofmittchellsd.gov](mailto:mark.jenniges@cityofmittchellsd.gov) .

I/We Frank + Chris Krohmer  
OWNER  
500 E 16<sup>th</sup> Ave  
ADDRESS

APPROVE

DISAPPROVE

COMMENTS:

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

<b>Meeting Date Requested:</b>	<input type="text" value="February 2, 2026"/>	<b>Requested By:</b>	<input type="text" value="CINDY ROTH"/>
<b>Desired Action of City Council:</b>	<input type="text"/>		
<b>Amount Budgeted in current fiscal year for this item (if applicable):</b>	<input type="text"/>		
<b>Agenda Item:</b>	<input type="text" value="Hearing and Action on the Application to Transfer RB-2169 Retail (on-off sale) Malt Beverage &amp; SD Farm Wine License from LAB LLC, 501 South Sanborn to Blarneys LLC dba Rookies Casino, 2100 Highland Way, Suite Q"/>		
<b>Explanation/Background of Agenda Item Requested:</b>	<input type="text" value="All required documents have been submitted."/>		

Date Received \_\_\_\_\_  
Date Issued \_\_\_\_\_

License No. RB-2169

### Uniform Alcoholic Beverage License Application

**A. Owner Name and Address**

Blarneys LLC  
2100 Highland Hwy Suite W  
Mitchell SD 57301

Owner's Telephone #: \_\_\_\_\_

**B. Business Name and Address**

Blarneys LLC  
~~Sports Bar~~  
DBA - Rookies Casino  
2100 Highland Hwy  
Suite W

Business Telephone #: \_\_\_\_\_  
Place of business is located in a municipality?  Yes  No

County: Douglas  
Do you own or lease this property?  Own  Lease

Are real property taxes paid to date?  Yes  No

**C. Indicate the class of license being applied for (submit separate application for each class of license).**

- Retail (on-sale) Liquor
- Retail (on-sale) Liquor - Restaurant
- Convention Center (on-sale) Liquor
- Package (off-sale) Liquor
- Retail (on-off sale) Wine and Cider
- Retail (on-off sale) Malt Beverage & SD Farm Wine
- Package Delivery
- Hunting Preserve
- Other \_\_\_\_\_

**D. Legal description of licensed premise:**

\* L+5 + L+AB2 Highland Business Park  
Addition - SE

Have you ever been convicted of a felony?  Yes  No

Is this license in active use?  Yes  No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?  
 Yes  No If Yes, please list on the back page.

State Sales Tax Number 1011-8797-ST

F. New license  Transfer? (\$150)  Re-issuance

CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

1/5/2026 Print Name Scott Morgan Signature [Signature]

APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on \_\_\_\_\_ . Public hearing on the application was held \_\_\_\_\_, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Public hearing - no public hearing held   
Amount of fee collected with application \$ \_\_\_\_\_  
Amount of fee retained \$ \_\_\_\_\_  
Amount of fee paid with application \$ \_\_\_\_\_

For Local Government Use

Transferred (State Use)

From: \_\_\_\_\_  
Sales tax approval \_\_\_\_\_ Date \_\_\_\_\_

STATE LIQUOR AUTHORITY:

APPROVAL \_\_\_\_\_ REVIEW \_\_\_\_\_

\_\_\_\_\_  
Mayor or Chairman

I have read and approved, endorse reason thereon and return to applicant

**Company supplement information  
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Blauney's LLC

Address of office and principal place of business of corporation/partnership/LP/LLC ~~1301~~ 2100 Highway

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony?  Yes  No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

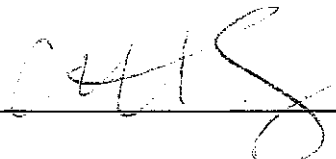
Name	Office	Address	Occupation
Scott Morgan	President	1301 Eitel Drive Mitchell SD 57301	Owner
Stacy Morgan	V-President	1301 Eitel Drive Mitchell SD 57301	Retiree

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
3-27313	Beer on/off Scott + Stacy 50%/50% 2100 Highway
RL-5732	on sale liquor Scott + Stacy 50%/50% 2100 Highway

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?  
2100 H. Scott Morgan 2100 Highway Mitchell SD 57301

**With signature the applicant agrees to the following:**  
 That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.  
 We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner  Date 11/5/2026

AFFIDAVIT

STATE OF SOUTH DAKOTA

SS

COUNTY OF DAVISON


Doug Backlund, one of the Members of LAB LLC, a South Dakota limited liability company ("LAB"), being first duly sworn on oath deposes and says: That on the 22<sup>nd</sup> day of December, 2025, LAB was the owner of retail malt beverage license no. RB-2169 situated at 501 South Sanborn Boulevard in the city/county of Mitchell, Davison County, South Dakota and that on the said date it made a transfer of said license operated under an alcoholic beverage license to Blarney's LLC, a South Dakota limited liability company, of 2100 Highland Way, Suite W, Mitchell, South Dakota.

LAB LLC

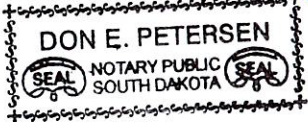
SELLER

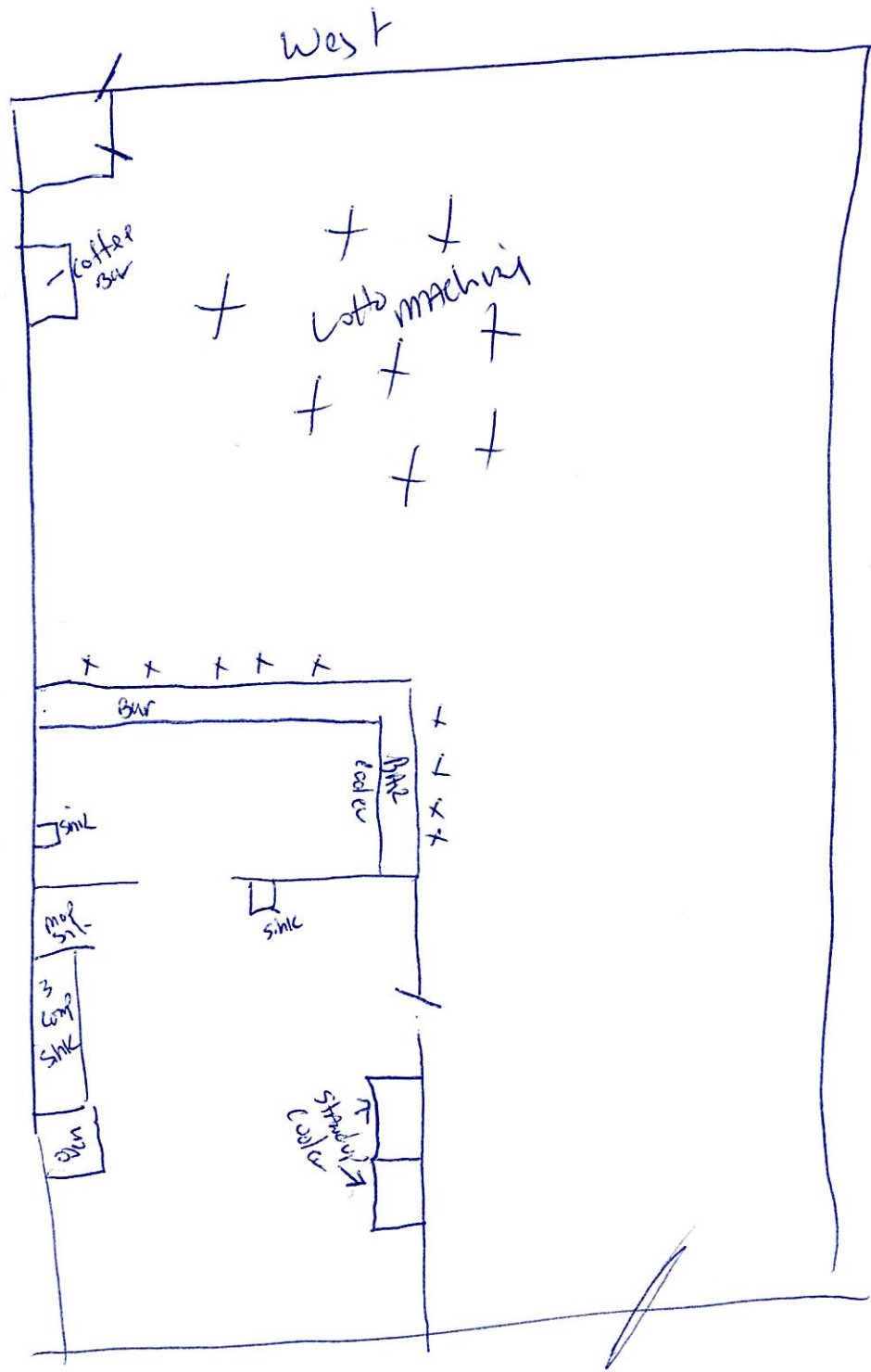
By   
Doug Backlund, One of Its Members

Subscribed and sworn to before me this 22 day of December, 2025.

  
Notary Public

My Commission Expires: 8/25/29





# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

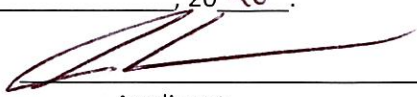
**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**



**Financial Responsibility:** VFH Companies, please attach proof of liability insurance in the amount of at least 300,000.00 dollars for each occurrence (if such insurance contains a general aggregate limit, it must no less than two times the occurrence limit) which lists the City as an additional insured. Both TNC's and VFH companies must also maintain automobile insurance with coverage amounts equal to or exceeding those set under SDCL 32-40-9.

Dated this 1 Day of 27, 2026.

  
Applicant

By: \_\_\_\_\_

-----**FOR OFFICIAL USE ONLY**-----

The within application received on the 20<sup>th</sup> day of January, 2026.

  
Finance Office

**ACTION OF CITY COUNCIL**

The within application for a License in the City of Mitchell was presented to the City Council on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Motion by the City Council was as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Mayor

Attest:

(seal)

\_\_\_\_\_  
Finance Office



# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



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**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**   
**Grant Background**  
Council authorized an application for financial assistance to DANR on December 20, 2021 for five separate projects totaling \$34,760,000 for various wastewater projects. The City has received a \$1,519,868 grant from the DANR from their Consolidated Water Facilities Construction Program for the South Wastewater Treatment Facility project which was approved at their June 6, 2022 council meeting. The grant is for 5.1% of approved costs, not to exceed the award amount. The grant expires on April 13, 2026. The City requested the grant percentage be changed from 5.1% to 10% of eligible costs up to the max grant award of \$1,519,868 at the December 15, 2025. This will allow the grant to be spent in full prior to the grant expiration.



**DEPARTMENT of AGRICULTURE  
and NATURAL RESOURCES**

JOE FOSS BUILDING  
523 E CAPITOL AVE  
PIERRE SD 57501-3182  
danr.sd.gov

January 20, 2026

Enclosed please find the grant agreement for your review and signature. Kindly sign and return the agreement at your earliest convenience so we may proceed with processing the grant.

If you have any questions or need additional information, please do not hesitate to contact our office. We appreciate your prompt attention to this matter and look forward to continuing working with you.

Thank you!

Sincerely,  
Shayenne Ritzman  
Program Assistant I  
Environmental Funding Program  
605.773.4046  
[Shayenne.Ritzman@state.sd.us](mailto:Shayenne.Ritzman@state.sd.us)

**South Dakota  
Consolidated Water Facilities Construction Program  
Grant Agreement**

<b>Recipient</b>	City of Mitchell	<b>Award Type</b> Grant	<b>ID Number</b> 2023G-100
<b>Address</b>	612 N. Main Street Mitchell, SD 57301	<b>Date of Award</b> April 13, 2022	<b>Type of Action</b> AMENDMENT #1
<b>Certifying Officer (name, title)</b>	Jordan Hanson, Mayor (605) 995-8420	<b>Total Project Cost</b> \$30,000,000	<b>CWFCP Amount</b> \$1,519,868

**Project Title/Description**                      Mitchell Wastewater Treatment Facility Phase 2

The city of Mitchell proposes various major upgrades at the wastewater treatment facility including a new laboratory facility, headworks process improvements, refurbishing of the electrical building, equalization at the South Plant, new activated sludge blower building, new clarifier, and new aerobic sludge digestion and dewatering. **Amendment #1 is to increase the grant percentage so the grantee can draw all the funds within the grant period.**

**Award Conditions**


**General:** The grantee covenants and agrees that it will expeditiously initiate and timely complete the project above described in accordance with this agreement in four years or less from the date of award. The grantee warrants, represents, and agrees that it will comply: (1) with all applicable provisions of SDCL Chapter 46A-1-63.1 and ARSD 74:05:07; (2) with any special conditions set forth in this agreement; and (3) with the attached Assurances, Terms, and Conditions.

**Special:** None

**Offer**

The State of South Dakota hereby offers assistance to the city of Mitchell for up to 10.0% of all approved total project costs not to exceed \$1,519,868 for the support of the approved project as described above (including all application modifications).

Signature of Award Official

  
 Typed Name and Title  
 Jerry Soholt, Chairman  
 Board of Water and Natural Resources

Date

January 8, 2026

**Acceptance**

In accepting this award or amendment and any payment made pursuant thereto, (1) the undersigned represents that he/she is duly authorized to act on behalf of the recipient, and (2) the recipient agrees (a) to comply with the provisions of this agreement, and (b) any payments found by the State of South Dakota to have been overpaid will be refunded or credited in full to the State. To the best of my knowledge and belief, data in this agreement are true and correct.

Signature of Designated Official

By and On Behalf of The Recipient  
Typed Name and Title

Date

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

<b>Meeting Date Requested:</b>	February 2, 2026	<b>Requested By:</b>	Joe Schroeder
<b>Desired Action of City Council:</b>			
<b>Amount Budgeted in current fiscal year for this item (if applicable):</b>	612-43240-42205, \$18,000 612-43240-42550, \$25,000		
<b>Agenda Item:</b>	Action to Approve Agreement #A2026-13, Old Landfill Leachate Monitoring and Agreement #A2026-14, New Landfill Monitoring with GeoTek Engineering & Testing		
<b>Explanation/Background of Agenda Item Requested:</b>	<p>The Department of Environmental and Natural Resources sets the requirements for monitoring and testing of the old and new landfill. Based off that monitoring plan, Geotek has provided a fee for their services to satisfy the testing requirements. Testing will include groundwater level monitoring and groundwater and methane sampling.</p> <p>Staff recommends council approval of the agreement with Geotek Engineering and Testing Services, Inc. at the estimated amount of \$26,690 for the new landfill and \$13,380 for the old landfill and grant authorization for the Mayor to sign.</p>		



**GEOTEK ENGINEERING  
& TESTING SERVICES, INC.**

909 East 50<sup>th</sup> Street North  
Sioux Falls, South Dakota 57104  
Phone 605-335-5512 Fax 605-335-0773

January 13, 2026

City of Mitchell  
612 N. Main Street  
Mitchell, SD 57301

Attn: Kevin Roth

Subj: Cost Proposal  
2025 Annual Report & 2026 Groundwater & Methane Monitoring  
Old Mitchell Landfill  
Mitchell, South Dakota  
GeoTek #19-372

Introduction

This correspondence provides a cost proposal for work associated with the Old Mitchell Landfill. The work includes completion and submittal of the 2025 Annual Report and 2026 groundwater and methane monitoring and associated activities.

The attached cost proposal includes semi-annual groundwater monitoring, statistical analysis, and completion and submittal of an annual report as required by the South Dakota Department of Agriculture and Natural Resources (DANR). The cost proposal also includes quarterly groundwater elevations and methane monitoring.

2026 Groundwater & Methane Monitoring

The DANR approved Groundwater Monitoring Plan for the Old Mitchell Landfill requires quarterly groundwater elevations from the following locations: MW-2, MW-4, MW-5, MW-7, MW-11 and Middle Creek. In conjunction with each quarterly groundwater elevation event, quarterly methane monitoring will be completed at MW-2, MW-4, MW-5, MW-7, MW-11 and in each accessible site building.

Semi-Annual groundwater sampling and analysis for the Old Landfill is required at MW-4, MW-7, MW-11, and the West Creek and East Creek sample locations.

### Scope of Work

Based on our understanding of the project, the Old Landfill scope of work includes the following:

1. Obtain methane measurements (percent lower explosive limit (%LEL) as methane) on a quarterly basis from the wells and site buildings noted above.
2. Obtain water level measurements on a quarterly basis from the wells noted above and from the Middle Creek location.
3. Mobilize environmental personnel to the site for two groundwater sampling events, to be completed during the 2<sup>nd</sup> and 4<sup>th</sup> Quarters. These semi-annual groundwater monitoring events will include water level measurements/methane monitoring as noted above.

For the Old Landfill the semi-annual groundwater samples for laboratory analysis will be collected from MW-4, MW-7, MW-11, West Creek and East Creek. Prior to sample collection, field parameters will be measured using a YSI Multi-Parameter Probe. Field measurements will include temperature, conductivity, total dissolved solids (TDS), dissolved oxygen (DO), pH and oxygen reduction potential (ORP).

During the 2<sup>nd</sup> Quarter monitoring event, a sample will also be collected from the leachate manhole for laboratory analysis.

4. Submit collected groundwater samples from the monitoring wells and surface water samples from the Creek locations to Eurofins Laboratory in Cedar Falls, Iowa for analysis of specific conductance, total dissolved solids (TDS), total organic carbon (TOC), ammonia as nitrogen (N), nitrate/nitrite as N, chlorides, sulfate, total and dissolved iron and manganese, alkalinity, sulfide, biochemical oxygen demand (BOD), chemical oxygen demand (COD), methane, ethane, and volatile organic chemicals (Appendix I VOCs).

Submit the collected leachate sample to Eurofins for analysis of the parameters listed above and also for total suspended solids (TSS), total Kjeldahl nitrogen (TKN), phenol, and 16 total metals (Sb, As, Be, Cd, Cr, Cu, Fe, Pb, Mn, Hg, Mo, Ni, Se, Ag, Tl, Zn).

5. Prepare the 2025 Annual Report for the Old Mitchell Landfill that summarizes field and analytical data and includes statistical analysis of the data. The 2025 Annual Report is to be submitted to the SD DANR by April 1, 2026.

### Costs

Attachment A provides the estimated costs for the 2026 site activities at the Old Mitchell Landfill and the preparation and submittal of the 2025 Annual Report.

Schedule

We estimate the field work for the semi-annual groundwater sampling/monitoring events (2<sup>nd</sup> and 4<sup>th</sup> Quarters) and the quarterly methane monitoring and water level measurement events (1<sup>st</sup> and 3<sup>rd</sup> Quarters) will take approximately one day each, weather permitting. Analysis of samples by the laboratory is expected to be completed approximately two to four weeks after each sampling event. We intend to complete and submit the Annual Report within the time frame required by the DANR.

Conditions

Our “General Conditions” are attached (Attachment B) and are considered part of our proposal.

Acceptance

If our proposal is accepted, please indicate your acceptance by signing and dating in the indicated area below and returning a copy of the proposal to our office.

Remarks

GeoTek appreciates the opportunity to provide its services for this project. If there are any questions or comments concerning this correspondence or the cost proposal, please contact our office.

Respectfully submitted,

GeoTek Engineering & Testing Services, Inc.

*Keith DeLange*

Keith DeLange  
Sr. Project Manager

Acceptance:

Client Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

**ATTACHMENT A**  
**Cost Estimate**  
**2025 Annual Report & 2026 Groundwater Monitoring Activities**  
**Old Mitchell Landfill**

<u>DESCRIPTION</u>	<u>ESTIMATED UNITS</u>	<u>UNIT COST</u>	<u>EXTENSION</u>
<b><u>2025 ANNUAL REPORT</u></b>			
1. Project Management	2 hours	\$ 205.00	\$ 410.00
2. Drafting/Tables	3 hours	\$ 80.00	\$ 240.00
3. Statistical Analysis	10 hours	\$ 190.00	\$ 1,900.00
4. Annual Report	14 hours	\$ 205.00	\$ 2,870.00
5. Clerical	2 hours	\$ 70.00	\$ 140.00
<b><u>2026 GROUNDWATER &amp; METHANE MONITORING</u></b>			
<b>1st Quarter Groundwater Elevations/Methane Monitoring</b>			
1. Travel	2.5 hours	\$ 115.00	\$ 287.50
2. Mileage	150 miles	\$ 0.70	\$ 105.00
3. Site Time	3 hours	\$ 115.00	\$ 345.00
4. Equipment	1 event	\$ 130.00	\$ 130.00
<b>2nd Quarter Semi-Annual Groundwater &amp; Methane Monitoring</b>			
1. Travel	2.5 hours	\$ 115.00	\$ 287.50
2. Mileage	150 miles	\$ 0.70	\$ 105.00
4. Site Time	6 hours	\$ 115.00	\$ 690.00
5. Equipment	1 event	\$ 380.00	\$ 380.00
<b>3rd Quarter Groundwater Elevations/Methane Monitoring</b>			
1. Travel	2.5 hours	\$ 115.00	\$ 287.50
2. Mileage	150 miles	\$ 0.70	\$ 105.00
3. Site Time	3 hours	\$ 115.00	\$ 345.00
4. Equipment	1 event	\$ 130.00	\$ 130.00
<b>4th Quarter Semi-Annual Groundwater &amp; Methane Monitoring</b>			
1. Travel	2.5 hours	\$ 115.00	\$ 287.50
2. Mileage	150 miles	\$ 0.70	\$ 105.00
4. Site Time	6 hours	\$ 115.00	\$ 690.00
5. Equipment	1 event	\$ 380.00	\$ 380.00
<b>Project Management/Data Review &amp; Entry</b>			
1. Project Management	8 hours	\$ 205.00	\$ 1,640.00
3. Statistical Analysis	8 hours	\$ 190.00	\$ 1,520.00
<b>ESTIMATED TOTAL</b>			<b>\$ 13,380.00</b>

*Note: If field work can be completed in conjunction with other projects in the area, travel & mileage costs will be pro-rated*

**GENERAL CONDITIONS (for Environmental & Industrial Hygiene Services)****SECTION 1: AGREEMENT**

1.1 These General Conditions and the accompanying written proposal, along with any referenced attachments, shall constitute the "Agreement" between Client and GeoTek, as defined within the Cost Proposal to which these General Conditions are incorporated. This Agreement supersedes prior agreements and may only be modified in writing. The Cost Proposal assumes acceptance of these General Conditions. GeoTek reserves the right to modify the Cost Proposal if Client requests modifications to these General Conditions.

1.2 Client shall provide written acceptance of the Agreement. Written or electronic notification to proceed also constitutes acceptance of the Agreement and all terms herein.

**SECTION 2: CLIENT RESPONSIBILITIES**

2.1 Client will make available to GeoTek all known information regarding existing and proposed conditions, requirements, and all other information that may affect the cost, progress, safety, and performance of the Work. If new information becomes available during GeoTek's performance of the Work, Client will provide such information in a timely manner.

2.2 Client will at all times, provide for safe and legal right-of-entry of GeoTek's personnel and equipment necessary to complete the Work. If Client is not the owner of the site, Client warrants that it has obtained all necessary or appropriate easements, licenses, permits, authorizations, and permission for GeoTek to carry out Work on the job site. For purposes of the Cost Proposal and this Agreement, the site is anywhere the proposed Work is performed for Client.

2.3 Client will determine, inform GeoTek of, and be responsible for the accuracy of the property lines and markers.

2.4 Client is responsible for obtaining permits and approvals required by law. GeoTek will, however, assist the Client in obtaining such required permits and approvals.

2.5 Client agrees to render reasonable assistance requested by GeoTek to enable performance of tests and/or observations without delay or interference, and, upon request of GeoTek, to provide suitable work space.

2.6 Client shall inform GeoTek of any known or suspected hazardous materials or unsafe conditions at the work site.

2.7 Client shall make all disclosures required by law. If Client does not own the site, then the Client acknowledges that it has the duty to inform the property owner of hazardous materials or other contaminants discovered during performance of the Work.

**SECTION 3: GEOTEK RESPONSIBILITIES**

3.1 GeoTek will perform services consistent with the level of care and skill normally performed by other firms in the same profession at the time of our service, geographic area, and under similar budgetary constraints. No other warranty, expressed or implied, is made.

3.2 GeoTek shall only be responsible for the safety of GeoTek employees at the Site. GeoTek employees are authorized by Client to refuse to work under conditions that may be unsafe, in the sole discretion of GeoTek.

3.3 GeoTek is not responsible for the interpretations or modifications of GeoTek's recommendations by other parties.

**SECTION 4: UNDERGROUND UTILITIES AND STRUCTURES**

4.1 If GeoTek's services include subsurface exploration, GeoTek will contact public utility companies using the state's One-Call system to have public utilities located and marked prior to performing the Work. Locating and marking of private underground utilities or structures prior to the Work is the responsibility of the Client unless GeoTek has accepted that responsibility in writing.

4.2 In performing its Work, GeoTek will take reasonable precautions to avoid damage or injury to utilities or other structures identified and marked by such utility companies, the Client or others. Client agrees to save, defend, indemnify, and hold harmless GeoTek, its employees and agents, from and against all amounts, damages, injuries, claims, actions, costs and liabilities relative to any unmarked, mismarked, or unknown utility or structure.

**SECTION 5: SAMPLES AND SUBSURFACE CONDITIONS**

5.1 In the normal course of GeoTek's work, sampling is often necessary. GeoTek will take reasonable precautions to minimize damages to the site, however Client understands that collection of these samples may result in some damage to real property, the restoration of which is not part of the Agreement nor is it GeoTek's responsibility.

5.2 GeoTek will reference the location of borings or collected samples or field observations to reference points that are available at the time our services are performed. These locations are typically based on estimates made by GeoTek personnel or are provided by one or more third parties. Client understands that the locations described in our reports or shown on sketches, images or maps are not surveyed and are approximate only, unless surveyed by others. GeoTek does not provide surveying services.

5.3 Client understands that there are limitations in sampling subsurface conditions. The subsurface conditions between sampling locations and between samples may differ from those described in our report. Client assumes the risk with such variation in subsurface conditions.

5.4 GeoTek will retain nonhazardous samples for a maximum period of thirty (30) days after the date of any written report. Upon written request from Client, samples can be shipped or stored at the Client's expense.

**SECTION 6: STORAGE TANKS**

6.1 Unless otherwise agreed to in writing, Consultant's scope of service specifically excludes purging and/or inerting any storage tanks prior to removal. Client is advised that tank removal and/or abandonment can be dangerous and life-threatening if proper purging and/or inerting procedures are not followed.

**SECTION 7: REPORTS AND RECORDS**

7.1 Reports and other documents prepared by GeoTek are considered instruments of services that will remain the property of GeoTek. GeoTek reserves the right to provide our reports in electronic format. GeoTek will retain these records for a period of three years, during which time the documents will be available to the Client during normal business hours.

7.2 Reports and other work furnished to Client or its agents, which are not paid in full, will be returned upon demand to GeoTek and will not be used for any purpose.

7.3 Client may use GeoTek's reports in their entirety but shall not disclose to others any portions of a report constituting less than the entire report.

7.4 Documents provided by Client or others may be discarded at GeoTek's discretion.

**SECTION 8: INDEMNITY AND LIMITATION OF LIABILITY**

8.1 GeoTek will indemnify, defend, and hold harmless Client against any claim, loss, judgement, liability or expense for damage to any property or for the death or injury to any person caused by or arising from the negligent acts or omissions or willful misconduct of GeoTek, its agents and employees pursuant to the performance of this Agreement.

8.2 The Client will indemnify, defend, and hold harmless GeoTek against any claim, loss, judgment, liability or expense for damage to any property or for the death or injury to any person caused by or arising from the negligent acts or omissions or willful misconduct of the Client, its agents and employees pursuant to the performance of this Agreement.

8.3 Client agrees that GeoTek's aggregate liability for all claims will not exceed the fee paid for our services or \$50,000, whichever is greater. This limitation of liability does not pertain to claims arising out of the willful misconduct of GeoTek.

8.4 Notwithstanding any other provision of this Agreement, in no event shall Client or GeoTek be liable for punitive, special, incidental, consequential, business output or lost profit damages of any kind or nature, regardless of the form of the action to which such damages are sought.

**SECTION 9: INSURANCE**

9.1 GeoTek will carry Workers Compensation insurance as required by law. Additionally, GeoTek will carry public liability and property damage insurance with a minimum limit of liability of \$1,000,000 per occurrence and \$2,000,000 aggregate. GeoTek will furnish Certificates of Insurance to the Client upon request. Any claim as an additional Insured shall be limited to losses caused by our negligence.

**SECTION 10: PAYMENT**

10.1 GeoTek may submit invoices on a monthly basis and a final invoice upon completion of services. Payment is due upon receipt of the invoice and is past due thirty (30) days after the invoice date. Past due invoices are subject to interest charges of up to 1.5% per month.

10.2 Client is responsible for informing GeoTek of any disagreements or corrections within fifteen (15) days of the invoice date. Unless so informed, the invoices are deemed correct.

10.3 The amount of any local, state or federal sales tax or other taxes that may be imposed is not included in the rates for the services provided. The applicable taxes will be added to the actual billings for services. Client agrees to pay all sales and other required taxes.

10.4 Client's obligation to pay for GeoTek's performance of the Work is not contingent on Client's ability to obtain financing, regulatory permits, or receipt of payment from a third party.

10.5 Client will pay all reasonable litigation expenses or collection expenses incurred, including attorneys' fees that GeoTek incurs in collecting any delinquent amount the Client owes under this Agreement.

**SECTION 11: MISCELLANEOUS**

11.1 The Work performed by GeoTek will not relieve other parties of their responsibilities to perform work in accordance with the contract documents or specifications.

11.2 This Agreement may be terminated by either party for justifiable reasons after seven (7) days written notice. The Client agrees to pay GeoTek for all Work performed, including reporting costs to complete the file.

11.3 Neither party may assign duties or interest in this Agreement without the written consent of the other party. Amendments to this Agreement may be amended only by written amendments signed by both the Client and GeoTek.

11.4 If GeoTek is delayed in performance of the Work due to any cause beyond its reasonable control, such as strike, fire, act of God, government action, acts of a third party, or the Client, a reasonable time extension for performance of the Work shall be granted and GeoTek shall receive an equitable fee adjustment.

11.5 This Agreement shall be construed in accordance with laws of the State in which the project is located and any dispute associated with this Agreement and/or the Work, shall be venued only where the site of the Work is located.

11.6 If a provision of this Agreement is held to violate a law or regulation, that provision shall be deemed void, but all remaining provisions shall continue in force. The Client and GeoTek will, in good faith, attempt to replace the invalid or unenforceable provision with one that is valid and enforceable, and which comes as close as possible to expressing the original intent of the provision.



**GEOTEK ENGINEERING  
& TESTING SERVICES, INC.**

909 East 50<sup>th</sup> Street North  
Sioux Falls, South Dakota 57104  
Phone 605-335-5512 Fax 605-335-0773

January 13, 2026

Mitchell Regional Landfill  
City of Mitchell  
612 N. Main Street  
Mitchell, SD 57301

Attn: Kevin Roth

Subj: Cost Proposal  
2025 Annual Report & 2026 Groundwater & Methane Monitoring  
Mitchell Regional Landfill  
Mitchell, South Dakota  
GeoTek #19-120

Introduction

This correspondence provides a cost proposal for work associated with the Mitchell Regional Landfill. The work includes completion and submittal of the 2025 Annual Report and 2026 groundwater and methane monitoring and associated activities.

The attached cost proposal includes semi-annual groundwater monitoring, statistical analysis, and completion and submittal of annual reports as required by the South Dakota Department of Agriculture and Natural Resources (DANR). The cost proposal also includes quarterly groundwater elevations and methane monitoring.

2026 Groundwater & Methane Monitoring

The DANR approved Groundwater Monitoring Plan for the Mitchell Regional Landfill requires quarterly groundwater elevations from 15 locations with nested monitoring wells. For each quarterly event, methane monitoring will also be completed at each monitoring well and the site buildings.

Semi-Annual groundwater sampling and analysis for the Regional Landfill is currently required at seven locations: MW-1s, MW-2s, MW-3s, MW-4s, MW-4m, MW-7s and MW-8.

Additional methane monitoring events may be necessary in the area of MW2s/MW-2d and the six soil gas points (SG-1 thru SG-6). The number of additional monitoring events will be dependent on the methane levels at these locations.

### Scope of Work

Based on our understanding of the project, the Regional Landfill scope of work includes the following:

1. Obtain methane measurements (percent lower explosive limit (%LEL) as methane) on a quarterly basis from all site monitoring wells and site buildings.
2. Obtain water level measurements on a quarterly basis from all site monitoring wells.
3. Complete additional methane monitoring events as needed in the area of MW-2s/MW-2d and the six soil gas points (SG-1 thru SG-6). For cost estimate purposes, we have included 4 events in addition to the required quarterly events.
3. Mobilize environmental personnel to the site for two groundwater sampling events, to be completed during the 2<sup>nd</sup> and 4<sup>th</sup> Quarters. These semi-annual groundwater monitoring events will include water level measurements/methane monitoring as noted above.

For the Regional Landfill, the semi-annual groundwater samples for laboratory analysis will be collected from MW-1s, MW-2s, MW-3s, MW-4s, MW-4m, MW-7s and MW-8. Prior to sample collection, field parameters will be measured using a YSI Multi-Parameter Probe. Field measurements will include temperature, conductivity, total dissolved solids (TDS), dissolved oxygen (DO), pH and oxygen reduction potential (ORP).

During the semi-annual monitoring events a sample will also be collected from the leachate manhole for laboratory analysis.

4. Submit collected groundwater samples from the monitoring wells and the sample from the leachate manhole to Eurofins/Test America Laboratory in Cedar Falls, Iowa for analysis of specific conductance, total dissolved solids (TDS), total organic carbon (TOC), ammonia as nitrogen (N), nitrate/nitrite as N, chlorides, sulfate, total and dissolved iron and manganese, alkalinity, sulfide, and volatile organic chemicals (Appendix I VOCs).
5. Prepare the 2025 Annual Report for the Mitchell Regional Landfill that summarizes field and analytical data and includes statistical analysis of the data. The 2025 Annual Report is to be submitted to the SD DANR by April 1, 2026.

### Costs

Attachment A provides the estimated costs for the 2026 site activities at the Mitchell Regional Landfill and the preparation and submittal of the 2025 Annual Report.

### Schedule

We estimate the field work for the semi-annual groundwater sampling/monitoring events (2<sup>nd</sup> and 4<sup>th</sup>

Quarters) will take approximately one day each, weather and site conditions permitting. Methane monitoring and water level measurement events for the 1<sup>st</sup> and 3<sup>rd</sup> Quarters and for any additional methane monitoring events are also expected to be completed in one day, weather permitting. Analysis of samples by the laboratory is expected to be completed approximately two to four weeks after each sampling event. We intend to complete and submit the Annual Report within the time frame required by the DANR.

Conditions

Our “General Conditions” are attached (Attachment B) and are considered part of our proposal.

Acceptance

If our proposal is accepted, please indicate your acceptance by signing and dating in the indicated area below and returning a copy of the proposal to our office.

Remarks

GeoTek appreciates the opportunity to provide its services for this project. If there are any questions or comments concerning this correspondence or the cost proposal, please contact our office.

Respectfully submitted,

GeoTek Engineering & Testing Services, Inc.

*Keith DeLange*

Keith DeLange  
Sr. Project Manager

Acceptance:

Client Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

---

GeoTek Engineering and Testing Services, Inc.

**ATTACHMENT A**  
**Cost Estimate**  
**2025 Annual Report & 2026 Groundwater Monitoring Activities**  
**Mitchell Regional Landfill**

<u>DESCRIPTION</u>	<u>ESTIMATED UNITS</u>	<u>UNIT COST</u>	<u>EXTENSION</u>
<b><u>2025 ANNUAL REPORT</u></b>			
1. Project Management	4 hours	\$ 205.00	\$ 820.00
2. Drafting/Tables	5 hours	\$ 80.00	\$ 400.00
3. Statistical Analysis	25 hours	\$ 190.00	\$ 4,750.00
4. Annual Report	30 hours	\$ 205.00	\$ 6,150.00
5. Clerical	2 hours	\$ 70.00	\$ 140.00
<b><u>2026 GROUNDWATER &amp; METHANE MONITORING</u></b>			
<b>1st Quarter Groundwater Elevations/Methane Monitoring</b>			
1. Travel	2.5 hours	\$ 115.00	\$ 287.50
2. Mileage	150 miles	\$ 0.70	\$ 105.00
3. Site Time	4.5 hours	\$ 115.00	\$ 517.50
4. Equipment	1 event	\$ 130.00	\$ 130.00
<b>2nd Quarter Semi-Annual Groundwater &amp; Methane Monitoring</b>			
1. Travel (2 persons)	2.5 hours	\$ 250.00	\$ 625.00
2. Mileage	150 miles	\$ 0.70	\$ 105.00
4. Site Time (2 persons)	7 hours	\$ 250.00	\$ 1,750.00
5. Equipment	1 event	\$ 380.00	\$ 380.00
<b>3rd Quarter Groundwater Elevations/Methane Monitoring</b>			
1. Travel	2.5 hours	\$ 115.00	\$ 287.50
2. Mileage	150 miles	\$ 0.70	\$ 105.00
3. Site Time	4.5 hours	\$ 115.00	\$ 517.50
4. Equipment	1 event	\$ 130.00	\$ 130.00
<b>4th Quarter Semi-Annual Groundwater &amp; Methane Monitoring</b>			
1. Travel (2 persons)	2.5 hours	\$ 250.00	\$ 625.00
2. Mileage	150 miles	\$ 0.70	\$ 105.00
4. Site Time (2 persons)	7 hours	\$ 250.00	\$ 1,750.00
5. Equipment	1 event	\$ 380.00	\$ 380.00
<b><u>2026 ADDITIONAL METHANE MONITORING (4 EVENTS)</u></b>			
1. Travel	10 hours	\$ 115.00	\$ 1,150.00
2. Mileage	600 miles	\$ 0.70	\$ 420.00
3. Site Time	12 hours	\$ 115.00	\$ 1,380.00
4. Equipment	4 events	\$ 130.00	\$ 520.00
<b>Project Management/Data Review &amp; Entry</b>			
1. Project Management	8 hours	\$ 205.00	\$ 1,640.00
3. Statistical Analysis	8 hours	\$ 190.00	\$ 1,520.00
<b>ESTIMATED TOTAL</b>			<b>\$ 26,690.00</b>

*Note: If field work can be completed in conjunction with other projects in the area, travel & mileage costs will be pro-rated*

**GENERAL CONDITIONS (for Environmental & Industrial Hygiene Services)****SECTION 1: AGREEMENT**

1.1 These General Conditions and the accompanying written proposal, along with any referenced attachments, shall constitute the "Agreement" between Client and GeoTek, as defined within the Cost Proposal to which these General Conditions are incorporated. This Agreement supersedes prior agreements and may only be modified in writing. The Cost Proposal assumes acceptance of these General Conditions. GeoTek reserves the right to modify the Cost Proposal if Client requests modifications to these General Conditions.

1.2 Client shall provide written acceptance of the Agreement. Written or electronic notification to proceed also constitutes acceptance of the Agreement and all terms herein.

**SECTION 2: CLIENT RESPONSIBILITIES**

2.1 Client will make available to GeoTek all known information regarding existing and proposed conditions, requirements, and all other information that may affect the cost, progress, safety, and performance of the Work. If new information becomes available during GeoTek's performance of the Work, Client will provide such information in a timely manner.

2.2 Client will at all times, provide for safe and legal right-of-entry of GeoTek's personnel and equipment necessary to complete the Work. If Client is not the owner of the site, Client warrants that it has obtained all necessary or appropriate easements, licenses, permits, authorizations, and permission for GeoTek to carry out Work on the job site. For purposes of the Cost Proposal and this Agreement, the site is anywhere the proposed Work is performed for Client.

2.3 Client will determine, inform GeoTek of, and be responsible for the accuracy of the property lines and markers.

2.4 Client is responsible for obtaining permits and approvals required by law. GeoTek will, however, assist the Client in obtaining such required permits and approvals.

2.5 Client agrees to render reasonable assistance requested by GeoTek to enable performance of tests and/or observations without delay or interference, and, upon request of GeoTek, to provide suitable work space.

2.6 Client shall inform GeoTek of any known or suspected hazardous materials or unsafe conditions at the work site.

2.7 Client shall make all disclosures required by law. If Client does not own the site, then the Client acknowledges that it has the duty to inform the property owner of hazardous materials or other contaminants discovered during performance of the Work.

**SECTION 3: GEOTEK RESPONSIBILITIES**

3.1 GeoTek will perform services consistent with the level of care and skill normally performed by other firms in the same profession at the time of our service, geographic area, and under similar budgetary constraints. No other warranty, expressed or implied, is made.

3.2 GeoTek shall only be responsible for the safety of GeoTek employees at the Site. GeoTek employees are authorized by Client to refuse to work under conditions that may be unsafe, in the sole discretion of GeoTek.

3.3 GeoTek is not responsible for the interpretations or modifications of GeoTek's recommendations by other parties.

**SECTION 4: UNDERGROUND UTILITIES AND STRUCTURES**

4.1 If GeoTek's services include subsurface exploration, GeoTek will contact public utility companies using the state's One-Call system to have public utilities located and marked prior to performing the Work. Locating and marking of private underground utilities or structures prior to the Work is the responsibility of the Client unless GeoTek has accepted that responsibility in writing.

4.2 In performing its Work, GeoTek will take reasonable precautions to avoid damage or injury to utilities or other structures identified and marked by such utility companies, the Client or others. Client agrees to save, defend, indemnify, and hold harmless GeoTek, its employees and agents, from and against all amounts, damages, injuries, claims, actions, costs and liabilities relative to any unmarked, mismarked, or unknown utility or structure.

**SECTION 5: SAMPLES AND SUBSURFACE CONDITIONS**

5.1 In the normal course of GeoTek's work, sampling is often necessary. GeoTek will take reasonable precautions to minimize damages to the site, however Client understands that collection of these samples may result in some damage to real property, the restoration of which is not part of the Agreement nor is it GeoTek's responsibility.

5.2 GeoTek will reference the location of borings or collected samples or field observations to reference points that are available at the time our services are performed. These locations are typically based on estimates made by GeoTek personnel or are provided by one or more third parties. Client understands that the locations described in our reports or shown on sketches, images or maps are not surveyed and are approximate only, unless surveyed by others. GeoTek does not provide surveying services.

5.3 Client understands that there are limitations in sampling subsurface conditions. The subsurface conditions between sampling locations and between samples may differ from those described in our report. Client assumes the risk with such variation in subsurface conditions.

5.4 GeoTek will retain nonhazardous samples for a maximum period of thirty (30) days after the date of any written report. Upon written request from Client, samples can be shipped or stored at the Client's expense.

**SECTION 6: STORAGE TANKS**

6.1 Unless otherwise agreed to in writing, Consultant's scope of service specifically excludes purging and/or inerting any storage tanks prior to removal. Client is advised that tank removal and/or abandonment can be dangerous and life-threatening if proper purging and/or inerting procedures are not followed.

**SECTION 7: REPORTS AND RECORDS**

7.1 Reports and other documents prepared by GeoTek are considered instruments of services that will remain the property of GeoTek. GeoTek reserves the right to provide our reports in electronic format. GeoTek will retain these records for a period of three years, during which time the documents will be available to the Client during normal business hours.

7.2 Reports and other work furnished to Client or its agents, which are not paid in full, will be returned upon demand to GeoTek and will not be used for any purpose.

7.3 Client may use GeoTek's reports in their entirety but shall not disclose to others any portions of a report constituting less than the entire report.

7.4 Documents provided by Client or others may be discarded at GeoTek's discretion.

**SECTION 8: INDEMNITY AND LIMITATION OF LIABILITY**

8.1 GeoTek will indemnify, defend, and hold harmless Client against any claim, loss, judgement, liability or expense for damage to any property or for the death or injury to any person caused by or arising from the negligent acts or omissions or willful misconduct of GeoTek, its agents and employees pursuant to the performance of this Agreement.

8.2 The Client will indemnify, defend, and hold harmless GeoTek against any claim, loss, judgment, liability or expense for damage to any property or for the death or injury to any person caused by or arising from the negligent acts or omissions or willful misconduct of the Client, its agents and employees pursuant to the performance of this Agreement.

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# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

<b>Meeting Date Requested:</b>	February 2, 2026	<b>Requested By:</b>	Dean Knippling
<b>Desired Action of City Council:</b>	Approve		
<b>Amount Budgeted in current fiscal year for this item (if applicable):</b>	\$3520.00		
<b>Agenda Item:</b>	Action to Approve Agreement #A2026-15, Axon Fleet Camera		
<b>Explanation/Background of Agenda Item Requested:</b>	The Police Department is requesting authorization to sign a three-year agreement with Axon for (1) Axon Fleet Camera system and related equipment with warranty through 12/31/28. The total cost of \$9859.00 is due in three payments of \$3286.48 a year. This item was budgeted for in the 2026 budget with a three-year contract for a total cost of \$10,560. This Axon Fleet Camera system will be used to install a camera in the Community Resource Officer vehicle, which currently does not have a camera system.		



Axon Enterprise, Inc.  
 17800 N 85th St  
 Scottsdale, Arizona 85255  
 United States  
 VAT: 86-0741227  
 Domestic:(800) 978-2737  
 International: +1.800.978.2737

Q-793763-46035KP

Issued: 01/13/2026

Quote Expiration: 01/30/2026

Estimated Contract Start Date: 03/01/2026

Account Number: 108130

Payment Terms: N30

Mode of Delivery: UPS-GND

Credit/Debit Amount: \$0.00

SHIP TO	BILL TO
Mitchell Police Department - SD 201 W 1st Ave Mitchell, SD 57301-2512 USA	Mitchell Police Department - SD 201 W 1st Ave Mitchell SD 57301-2512 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Kevin Pirehpour Phone: Email: kpirehpour@axon.com Fax:	Dean Knippling Phone: 605-995-8400 Email: deank@mitchelldps.com Fax: (605) 995-8486

**Quote Summary**

Program Length	34 Months
<b>TOTAL COST</b>	<b>\$9,859.46</b>
<b>ESTIMATED TOTAL W/ TAX</b>	<b>\$9,859.46</b>

**Discount Summary**

Average Savings Per Year	\$2,676.62
<b>TOTAL SAVINGS</b>	<b>\$7,583.75</b>

**Payment Summary**

<b>Date</b>	<b>Subtotal</b>	<b>Tax</b>	<b>Total</b>
Mar 2026	\$3,286.48	\$0.00	\$3,286.48
Mar 2027	\$3,286.49	\$0.00	\$3,286.49
Mar 2028	\$3,286.49	\$0.00	\$3,286.49
<b>Total</b>	<b>\$9,859.46</b>	<b>\$0.00</b>	<b>\$9,859.46</b>

Quote Unbundled Price:	\$17,444.32
Quote List Price:	\$11,263.46
Quote Subtotal:	\$9,859.46

## Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
<b>Program</b>									
80462	TRUE UP - FLEET 3 ADVANCED WITH TAP	26	1		\$108.00	\$54.00	\$1,404.00	\$0.00	\$1,404.00
Fleet3A	Fleet 3 Advanced	1	34	\$430.48	\$248.69	\$248.69	\$8,455.46	\$0.00	\$8,455.46
<b>Total</b>							<b>\$9,859.46</b>	<b>\$0.00</b>	<b>\$9,859.46</b>

## Delivery Schedule

### Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
Fleet 3 Advanced	101675	AXON FLEET - ERICSSON CRADLEPOINT R980-5GD-A+5YR NETCLOUD	1	1	02/01/2026
Fleet 3 Advanced	101924	AXON FLEET - TAOGLAS ANT - 7-IN-1 4CELL 2WIFI 1GNSS INT	1	1	02/01/2026
Fleet 3 Advanced	70112	AXON SIGNAL - VEHICLE	1	1	02/01/2026
Fleet 3 Advanced	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	1	1	02/01/2026
Fleet 3 Advanced	72040	AXON FLEET - TAP REFRESH 1 - 2 CAMERA KIT	1	1	12/31/2028

### Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Fleet 3 Advanced	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	1	03/01/2026	12/31/2028
Fleet 3 Advanced	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	1	03/01/2026	12/31/2028
Fleet 3 Advanced	80402	AXON FLEET - LICENSE - REAL-TIME LOCATION, ALERTS, & LIVESTREAM	1	03/01/2026	12/31/2028
Fleet 3 Advanced	80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	2	03/01/2026	12/31/2028

### Services

Bundle	Item	Description	QTY
Fleet 3 Advanced	100738	AXON FLEET 3 - SIM INSERTION - VZW 4FF	1
Fleet 3 Advanced	73391	AXON FLEET 3 - DEPLOYMENT PER VEHICLE - NOT OVERSIZED	1

### Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Fleet 3 Advanced	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	1	02/01/2027	12/31/2028
Fleet 3 Advanced	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	1	02/01/2027	12/31/2028



## Shipping Locations

Location Number	Street	City	State	Zip	Country
1	201 W 1st Ave	Mitchell	SD	57301-2512	USA

## Payment Details

### Mar 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 1	80462	TRUE UP - FLEET 3 ADVANCED WITH TAP	26	\$468.00	\$0.00	\$468.00
Annual Payment 1	Fleet3A	Fleet 3 Advanced	1	\$2,818.48	\$0.00	\$2,818.48
<b>Total</b>				<b>\$3,286.48</b>	<b>\$0.00</b>	<b>\$3,286.48</b>

### Mar 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 2	80462	TRUE UP - FLEET 3 ADVANCED WITH TAP	26	\$468.00	\$0.00	\$468.00
Annual Payment 2	Fleet3A	Fleet 3 Advanced	1	\$2,818.49	\$0.00	\$2,818.49
<b>Total</b>				<b>\$3,286.49</b>	<b>\$0.00</b>	<b>\$3,286.49</b>

### Mar 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 3	80462	TRUE UP - FLEET 3 ADVANCED WITH TAP	26	\$468.00	\$0.00	\$468.00
Annual Payment 3	Fleet3A	Fleet 3 Advanced	1	\$2,818.49	\$0.00	\$2,818.49
<b>Total</b>				<b>\$3,286.49</b>	<b>\$0.00</b>	<b>\$3,286.49</b>

**Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.**

## Standard Terms and Conditions

### Axon Enterprise Inc. Sales Terms and Conditions

#### Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

#### ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at [www.axon.com/legal/sales-terms-and-conditions](http://www.axon.com/legal/sales-terms-and-conditions)), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

#### Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

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Signature

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Date Signed

1/13/2026



# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

<b>Meeting Date Requested:</b>	February 2, 2026	<b>Requested By:</b>	Joe Schroeder
<b>Desired Action of City Council:</b>			
<b>Amount Budgeted in current fiscal year for this item (if applicable):</b>	101-42110-42990 - \$169,500 2026 Supplemental Request		
<b>Agenda Item:</b>	Action to Approve Agreement #A2026-16, Public Safety Building Rooftop Air Handling Unit with Roby, Quintal & Everson-Project #2026-16		
<b>Explanation/Background of Agenda Item Requested:</b>	<p>The Public Safety building is in need of replacing four (4) rooftop air handling units. Roby, Quintal &amp; Everson has been requested to provide professional engineering services for this project. Services will include specifying new units and include efficiencies within that design. An alternate will be included to upgrade the controls to allow for additional zone controls of the units. Services include design, bidding, shop drawing review, and two site visits during the project. Please see the attached agreement for additional information.</p> <p>Staff recommends approval of the proposed agreement with Roby Quintal &amp; Everson as outlined at a lump sum fee of \$8,285.00.</p>		

**ROBY, QUINTAL & EVERSON**  
CONSULTING ENGINEERS

2000 N. KIMBALL — P.O. BOX 368 — MITCHELL, SOUTH DAKOTA 57301  
rqe@rqece.com (605) 996-7543 January 27, 2026

Joe Schroeder PE  
Public Works Director – City of Mitchell  
612 North Main Street  
Mitchell, SD 57301

RE: Replace Rooftop Units  
Public Safety Building  
Mitchell, SD

Mr. Schroeder:

We propose to provide the design, and bidding documents, for the four (4) rooftop air handling units on the Public Safety Building for a lump sum fee of \$8,285.00.

We will select four (4) new rooftop units with modulating gas-forced air heat and digital compressors for cooling, to allow modulation of the equipment rather than running at 100% heating or cooling when on. The units will be sized to be similar to the existing units being removed. We will include an add alternate to upgrade the controls to allow some additional zone control of the units. The modification of the controls will allow for better energy efficiencies and reduction of outside air using CO2 sensors to modulate the amount of outside air provided by each unit. The base bid will be reconnection of the existing single zone thermostat for each unit. This will allow the City to see the cost to improve the building controls.

The units specified for this project will include double wall construction using 2" of foam insulation. The units currently have 1/2" of fiberglass insulation and are single wall construction.

We will include ductwork modifications and attempt to minimize that work.

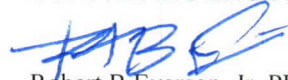
We have included a site visit as construction progresses and an inspection for substantial completion.

We **have not included** sales tax, excise tax, or construction administration beyond shop drawing review and the two (2) site visits. If we are requested to perform further CA whether a site visit or material review, it would be billed a \$195.00 per hour, any drafting or clerical work would be billed at \$150.00 per hour. If we are not provided a sales tax exemption form our fee will increase by 6.2% to add local sales tax.

We also have not included any fees to accommodate re-bidding should the project exceed the budgeted amount. We would help evaluate some options to reduce the price of the bids should they exceed the budgeted amount.

Sincerely yours,

ROBY, QUINTAL & EVERSON  
CONSULTING ENGINEERS

  
Robert B Everson, Jr. PE, LEED AP

ACCEPTED: \_\_\_\_\_  
Jordan Hanson – Mayor City of Mitchell

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**

A2026-17

**CONTRACT FOR  
PRIVATE DEVELOPMENT  
TAX INCREMENT DISTRICT  
NUMBER FORTY-FIVE  
CITY OF MITCHELL,  
DAVISON COUNTY, SOUTH DAKOTA**

Between

**Legacy Shores, LLC,**  
a South Dakota limited liability company

and the

**City of Mitchell, South Dakota**

Dated as of February 2, 2026

THIS AGREEMENT is made effective as of the 2nd day of February, 2026, between Legacy Shores LLC, a South Dakota limited liability company (“Developer”), and the CITY OF MITCHELL, a municipal corporation and political subdivision of the State of South Dakota (hereinafter referred to as the “City”).

SECTION 1. The City created Tax Increment District Number Forty-five (TID #45) by resolution dated November 17, 2025. The purpose of TID #45 is to provide funds to assist in the development of a new event venue (the “Event Venue”). The Event Venue is located in the City of Mitchell, South Dakota, with a legal description of Lot 3 Singapore Slab Tract 1 a subdivision of the East 1/2 of the Southeast 1/4 of Section 32, T 104 N, R 60 W of the 5<sup>th</sup> P.M., City of Mitchell, Davison County, South Dakota, plus adjacent North Harmon Drive, pursuant to the City of Mitchell Tax Increment District Number 45 Project Plan (the “Project Plan”).

SECTION 2. The City approved the Project Plan for TID #45 on November 17, 2025.

SECTION 3. The estimated Project costs to be paid by TID #45, as originally set forth in the Plan, are as follows:

Eligible Costs:

Kind of Project	Location <sup>1</sup>	Amount	Reference <sup>2</sup>
Capital Costs (Street, Water & Sewer) (cleaning & grading of land & associated costs) <sup>2</sup>	District		11-9-15(1)
Financing Costs	District		11-9-15(2)
Real Property Assembly	District		11-9-15(3)
Professional Fees	District		11-9-15(4)
Administrative Costs	District	<b>\$250,000</b>	11-9-15(5)
Relocation Costs	District		11-9-15(6)
Organizational Costs	District		11-9-15(7)
Discretionary Costs and Grants	District	<b>\$937,464</b>	11-9-15(8)
<b>Eligible Project Costs</b>		<b>\$1,187,464</b>	

Except as modified by Section 6 below, City agrees to pay to Developer Available Tax Increment Funds revenues it receives from the District, the total of which shall not exceed \$1,187,464 during the life of the TIF, as follows: up to the sum of \$937,464 for TIF eligible costs associated with the Event Venue. Once the Developer increment is paid as provided in the project plan, up to an additional \$250,000 may be paid to City for administrative costs as provided for in the project plan.

SECTION 4. The right to receive the Available Tax Increment Funds referred to in Section 3 is a Grant Under Chapter 11-9 of the South Dakota Codified Laws (the “Act”). Subject to the constitutional debt provisions contained in the project plan, the Grant is a personal property right vested with the Developer on the date of execution of this Agreement. The Grant shall constitute a specific project cost under the Act and is deemed made on the date of the

execution of this Agreement. Notwithstanding any other term of this Agreement, City shall have no obligation to pay, and Developer shall not have the right to receive accumulated tax increment to Developer unless the conditions specifically described in Section 11 of this Agreement have been met or are waived in writing, either in full or upon further conditions, by the City.

SECTION 5. The base value of the property located in TID #45 has or will be certified by the South Dakota Department of Revenue at approximately \$24,304.

SECTION 6. Financing for TID #45 shall be secured by the Developer procuring financing to fund the TID improvements through financing from a commercial lender, at Developer's sole risk and expense. Developer represents that it understands and agrees that the City will not issue any certified tax revenue bonds pursuant to SDCL Chapter 6-8B to cover any cost directly or indirectly relating to Developer's improvement of the TID under this Agreement. The Grant shall constitute "proceeds" under SDCL Chapter 11-9 as being acquired upon the exchange of this monetary obligation. Developer and City acknowledge that this is a "zero interest" TID, meaning that City's only obligation is to pay on the tax increment received from TID #45 to Developer pursuant to the terms of the Project Plan.

It is understood by the parties that the Developer may spend all or any portion of the approved TID funds designated towards the Event Venue as set forth in Section 3 above in its sole discretion as the Developer shall determine, in its sole discretion, the amounts if any which shall be spent from TID funds for public improvements in the tax increment district. Developer TID proceeds, as defined herein, shall be utilized only to pay eligible TID project costs or reimbursement for eligible project costs advanced by Developer, notwithstanding any other provision in this Agreement.

SECTION 7. City and Developer acknowledge that the property upon which the development will occur (other than public rights of way) is or will be owned by Developer, and the property shall not be transferred to any entity which would make the totality of the real property tax exempt until such time as the Grant funds are fully paid. Developer may use any or part of the TID property as collateral for the construction loan or loans as required for the financing of the Project.

Developer understands that only improvements incurred for TIF-eligible expenses, as described and undertaken in the approved Project Plan, which are completed by the Developer within five (5) years of the date of the creation of this TID #45 shall be eligible to be reimbursed via the passthrough of the proceeds of the positive tax increment from TID #45.

SECTION 8. All positive tax increments received in Tax Increment District Number Forty-five shall, upon receipt by the City, be deposited in a special fund to be known as the "Tax Increment District Number Forty-five Fund," hereinafter referred to as the "Fund," pursuant to SDCL 11-9-31 and paid out pursuant to SDCL 11-9-32, and as set forth in Section 7 above.

SECTION 9. It is specifically a condition of this Agreement that the City's obligation to pay is limited to the proceeds of the positive tax increment from Tax Increment District Number 45 receipted into the Fund specified in Section 8. The obligation of the City to pay pursuant to this Agreement does not constitute a general indebtedness of the City or a charge

against the City's general taxing power. It is also specifically agreed that the City has made no representation that the proceeds from such Fund shall be sufficient to retire the indebtedness incurred by Developer under Section 8 hereof. The parties further acknowledge that SDCL 11-9-25 limits the duration of allocability of the positive tax increment payments and the fund created by TID #45. The provisions of SDCL 11-9-25 are specifically incorporated herein by this reference.

SECTION 10. Developer represents that it understands that any contributions made by Developer in anticipation of reimbursement from Available Tax Increment Funds shall not be, nor be construed to be, a general obligation of the City. The funds are payable only out of the account created under SDCL §11-9-31 of the Act. THIS AGREEMENT OR THE PROJECT PLAN SHALL NOT CONSTITUTE A GENERAL INDEBTEDNESS OF THE CITY OR A CHARGE AGAINST ITS GENERAL TAXING POWER. Developer shall bear all risks including, but not limited to: income estimates of tax increment, changes in tax rates or tax collections, or a change in state law; however, the State of South Dakota pursuant to §11-9-39.1 of the Act has pledged not to alter any of the rights vested in this Agreement until they are fully met and discharged.

THIS AGREEMENT DOES NOT CONSTITUTE A DEBT WITHIN THE MEANING OF ARTICLE 13 SECTION 4 OF THE SOUTH DAKOTA CONSTITUTION. NO OBLIGATION IS CREATED BEYOND A FISCAL YEAR IN WHICH AN ANNUAL APPROPRIATION HAS BEEN MADE.

Subject to annual appropriation, the right to receive the available tax increment funds is a grant. The grant is a personal property right vested with Developer and shall constitute a specific project cost as of the date of execution of this Agreement.

SECTION 11. Developer agrees to immediately satisfy any and all mechanic's liens or materialman's liens that arise as a result of this project. This provision shall not prevent Developer from subsequently seeking compensation from subcontractors or others who may be responsible for such liens or for such payment.

SECTION 12. Developer agrees to certify project costs in relation to the project to the City for reimbursement. Developer shall also complete any other reporting requirements established in the Project Plans.

SECTION 13. This document, along with the Project Plan for Tax Increment District Number 45, constitutes the entire Agreement of the parties. No other promises or consideration form a part of this Agreement. All prior discussions and negotiations are merged into these documents or intentionally omitted.

SECTION 14. This Agreement shall be construed and the parties' actions governed by the laws of the State of South Dakota. Any disputes arising out of or related to this Agreement shall be litigated in the First Judicial Circuit Court for the State of South Dakota, located in Mitchell, Davison County, South Dakota.

SECTION 15. This Agreement may be executed in separate counterparts, all of which executed counterparts shall constitute one complete document.

SECTION 16. Assignment of Payments. The City represents that Developer may rely upon the payments to be made to it out of the Available Tax Increment Funds as specified in this Agreement and that Developer may assign its rights to such payments, either in full or in trust, for the purposes of financing its obligations related to this Agreement, but Developer's right to such payments is subject to the other limitations of this Agreement. The City will issue a check or other form of payment made payable to the Developer or its assigns.

SECTION 17. Default and Termination. In the event that Developer fails to commence construction of the Project, fails to complete construction of the Project, or fails to perform any other obligation pursuant to the terms of this Agreement, City may terminate this Agreement if Developer does not take adequate steps to cure its failure within ninety (90) calendar days after receiving written notice from City requesting the failure be cured.

SECTION 18. Insurance. Developer shall maintain a policy of liability insurance, acceptable to the City, with liability limits of at least one million dollars \$1,000,000.00 that names the City of Mitchell as an additional insured. Such a policy shall remain in effect until the City accepts any public improvements.

SECTION 19. Indemnification. Developer covenants and agrees to fully indemnify and hold harmless, the City (and the elected officials, employees, officers, directors, and representatives of City) from and against any and all costs, claims, liens, damages, losses, expenses, fees, fines, penalties, proceedings, actions, demands, causes of action, liability and suits of any kind and nature, including but not limited to, personal injury or death and property damage, made upon City directly or indirectly arising out of, resulting from or related to Developer's negligence, willful misconduct or criminal conduct in its activities under this Agreement, including any such acts or omissions of Developer, any agent, officer, director, representative, employee, consultant or subconsultants of Developer, and their respective officers, agents, employees, directors and representatives while in the exercise or performance of the rights or duties under this Agreement, all without, however, waiving any governmental immunity available to City under South Dakota Law and without waiving any defenses of the parties under South Dakota Law. The provisions of this indemnification are solely for the benefit of the parties hereto and not intended to create or grant any rights, contractual or otherwise, to any other person or entity. Developer shall promptly advise City in writing of any claim or demand against City related to or arising out of Developer's activities under this Agreement and shall see to the investigation and defense of such claim or demand at Developer's cost to the extent required under the Indemnity in this paragraph. City shall have the right, at their option and at their own expense, to participate in such defense without relieving Developer of any of its obligations under this

Section 20. Venue and Governing Law. This Agreement shall be construed under and in accordance with the laws of the state of South Dakota. Any legal action or proceeding brought or maintained, directly or indirectly, as a result of this Agreement shall be heard and determined in Davison County, South Dakota

SECTION 21. The parties hereto agree that execution of a facsimile or electronic copy of this Agreement shall have the same force and effect as an executed original and shall be binding upon the parties hereto.

Dated this \_\_\_\_ day of February, 2026.

LEGACY SHORES LLC

By \_\_\_\_\_  
Justin Thiesse, Manager

STATE OF SOUTH DAKOTA  
SS  
COUNTY OF BROOKINGS

On this the \_\_\_\_ day of February, 2026, before me, the undersigned officer, personally appeared Justin Thiesse, who acknowledged himself to be a Manager of Legacy Shores LLC, a South Dakota limited liability company, and that he as such Manager being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the limited liability company by himself as its Member.

In Witness Whereof I hereunto set my hand and official seal.

\_\_\_\_\_  
Notary Public  
My Commission Expires:

[SEAL]

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to accommodate City of Mitchell signature page]



# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**

## TRANSFER AND REDEVELOPMENT AGREEMENT

### EAST 1<sup>ST</sup> AVENUE PROJECT – A2026-18

This Agreement, made and effective as of the date subscribed below, by and between the City of Mitchell, a South Dakota municipal corporation, hereafter “City”, and Mitchell Area Development Corporation, a South Dakota nonprofit corporation, hereafter “Redeveloper”, or it’s Assignee (as set forth in Section 18 below) collectively as the “parties”.

**WHEREAS** this Agreement relates to property located in the 1100 and 1200 Blocks of East 1<sup>st</sup> Avenue, Mitchell, SD 57301, hereafter “Property”, which is legally described as:

- (a) Lots One through Five (1-5) and Eight through Twelve (8-12), Block One (1), Driving Park Addition to the City of Mitchell, Davison County, South Dakota; and
- (b) Lots Two through Six (2-6), Block Two (2), Driving Park Addition to the City of Mitchell, Davison County, South Dakota; and
- (c) Lots Seven through Twelve (7-12), Block Fourteen (14), Gleeson’s Addition to the City of Mitchell, Davison County, South Dakota; and
- (d) Lot Six (6), Block One (1), Driving Park Addition to the City of Mitchell, Davison County, South Dakota, including the North One Hundred and Forty-Two (142’) Feet of vacated South Hunter Street adjacent thereto; and
- (e) Lot One (1), Block Two (2), Driving Park Addition to the City of Mitchell, Davison County, South Dakota, including the North One Hundred and Forty-Two (142’) Feet of vacated South Hunter Street adjacent thereto; and
- (f) Lot Seven (7), Block One (1), Driving Park Addition to the City of Mitchell, Davison County, South Dakota, but excluding that portion of vacated South Hunter Street adjacent thereto; and
- (g) Excluding any other portion of vacated South Hunter Street adjacent to lots in Driving Park Addition which are not explicitly stated to be included above.

The Property is depicted on **Exhibit A** which is attached hereto and incorporated by reference.

**WHEREAS** the City purchased the Property in May 2025, subject to existing residential leases, for the purpose of abating nuisance structures and conditions; and

**WHEREAS**, all residential leases have now expired, the Property has been cleared of nuisance structures, and the site is in condition for redevelopment; and

**WHEREAS** both parties desire to see the area redeveloped and recognize that Mitchell Area Development Corporation is uniquely positioned to facilitate redevelopment due to its status as a nonprofit enterprise acting as a local industrial development corporation.

**THEREFORE**, upon the mutual consideration outlined in this Agreement, the Recitals of which are a contractual part hereof, the City and Redeveloper agree as follows:

1. Upon approval of this Agreement, and for in and consideration of One Dollar (\$1.00) and other good and valuable consideration, City will transfer the Property to Redeveloper by warranty deed as soon as practicable. Redeveloper agrees to accept the Property AS-IS/WHERE-IS with no guarantee or warranty as to the condition of the property. The mayor is authorized to make such transfer without further action of the City Council upon approval of this Agreement.

In further consideration of the transfer, Redeveloper agrees to complete a redevelopment project for the Property to include the construction of 24 new housing units intended for owner-occupancy for the purpose of providing additional housing stock to Mitchell area workers and help create more permanent ties to the city of Mitchell. The redevelopment project will be completed consistent with the further provisions of this Agreement.

2. As to part (a) of the Property described above, the redevelopment will include the construction of ten (10) single family villa units each with slab-on-grade construction, at least 1,200 sq. ft., two-bedrooms, two-bathrooms, and a two-stall garage.

3. As to part (b) of the Property described above, the redevelopment will include the construction of seven (7) ranch-style townhome units with five (5) units being three-bedrooms and two (2) units being two-bedrooms, all with their own two-stall garage.

4. As to part (c) of the Property described above, the redevelopment will include the construction of seven (7) ranch-style townhome units with five (5) units being three-bedrooms and two (2) units being two-bedrooms, all with their own two-stall garage.

5. The redevelopment is expected to include a request by Redeveloper to rezone the property to a Planned Unit Development in order to accommodate the type of construction expected. City would hear such request in due course.

6. The redevelopment is expected to include a request by Redeveloper to re-plat the existing lots in order to accommodate the type of construction expected. City would hear such matter in due course.

7. As part of the redevelopment, a drainage pond will be required to be constructed to service the improvements. City would consider such matter as part of the building permit process.

- 8.** The redevelopment is expected to include a request by Redeveloper for Tax Increment Financing, with a portion of those proceeds expected to be applied to the City for administrative costs relating to acquisition of the property, site improvements, and infrastructure upgrades. City would hear this matter in due course.
- 9.** All constructed units will have primary access facing the alley side of the lots. No vehicular access will be granted off of 1<sup>st</sup> Avenue or Hanson Avenue. No vehicular access, other than alley access, will be granted off of Foster Street, Hunter Street, or Kittridge Street.
- 10.** Base sale prices for the units will be no greater than \$304,900 for the villa units, \$236,700 for the three-bedroom townhome units, and \$219,900 for the two-bedroom townhome units. Base sale prices may be adjusted for inflation annually. Any buyer-requested cost increases above and beyond the base unit package are not considered for the purposes of complying with this section.
- 11.** City may approve minor modifications to the structure details provided under Sections 2, 3, or 4 above as well as to the price points set under Section 10 above.
- 12.** Redeveloper will include a covenant in each deed to all third-party buyers requiring the unit to be owner occupied for a period of at least 10 years from initial sale.
- 13.** The first unit to be constructed will be a villa style unit. City agrees to pay to Redeveloper an amount equal to the costs of construction for the first villa unit. Redeveloper will reimburse City for the amount City pays Redeveloper in relation to the first villa unit at the time of sale of the first villa unit. After City is reimbursed, Redeveloper will be entitled to any further proceeds from the sale of the first villa unit.
- 14.** Redeveloper shall begin construction in spring 2026 and complete construction within 36 months from the date construction first begins. City reserves the right to extend the construction deadline at City's sole discretion.
- 15.** City will install concrete surfacing in all the alleys adjacent to each area of the Property at no cost to Redeveloper.
- 16.** Redeveloper shall not sell, gift, grant, or otherwise transfer any interest in the Property except as to a third-party buyer of a completed unit. Such a transfer to a third-party buyer shall be for only the individual lot upon which the completed unit is located. This section does not prohibit Redeveloper from entering into a purchase agreement with a third-party buyer prior to the end of construction, but the sale may not be closed until after the unit is completed.
- 17.** Mitchell Area Development Corporation may assign this Agreement in full to a third party with the written consent of the City which will not be unreasonably withheld. In such event, Mitchell Area Development Corporation will be fully released from all rights, duties, and obligations hereunder, and said assignee will be fully bound by all terms and provisions of this Agreement as if such assignee was the original Redeveloper. Notwithstanding Section 16 above, Mitchell Area Development Corporation shall transfer any property obtained pursuant to this

Agreement and still held by Mitchell Area Development Corporation to the third party assignee at the time of assignment. The mayor, without further approval by the City Council, is authorized to provide written consent to an assignment of this Agreement on behalf of the City in the event that Mitchell Area Development Corporation requests to assign this Agreement to a third party.

**18.** Redeveloper reserves the right to terminate this Agreement at any time prior to the expiration of the 36-month completion deadline set under Section 14 above.

**19.** In the event of termination under Section 18, or in the event that the project is not complete by the end of the 36-month construction deadline set under Section 14 above, or by the end of the period of any extension to the construction deadline if extended by City, then the following provisions shall apply.

**A.** All of the Property which remains undeveloped shall revert to the City. Redeveloper and City shall complete any deeds or other documentation at that time necessary to complete such a transfer to City.

**B.** If there is a completed unit on a lot which has not yet been sold to a third party, Redeveloper shall maintain ownership of such lot and unit until such lot and unit is sold to a third-party buyer.

**C.** If there is a partially constructed unit on a lot and no purchase agreement has been signed with a third-party buyer, Redeveloper shall be responsible for finishing construction of the unit. Redeveloper shall maintain ownership of such a lot and unit until such lot and unit is sold to a third-party buyer. However, if City determines that Redeveloper has not used reasonable efforts to complete construction and sell the lot and unit, Redeveloper shall transfer the partially constructed lot or unit to City at no cost. City may then complete construction, sell the lot and unit, and shall be entitled to all proceeds from such sale.

**D.** No provision of this Agreement is intended to require the reversion of any lot or unit of the Property once a bona fide sale of a completed unit and lot to a third party has been closed.

**20.** City will be responsible for any real estate taxes accruing up to the recording of the warranty deed. Redeveloper will be responsible for any real estate taxes accruing after the recording of the warranty deed. Closing costs, if applicable, will be paid by City.

**21.** If any provision or part of a provision of this Agreement is determined to be unenforceable, the remaining provisions or parts of provisions shall continue in full force and effect to the maximum extent permitted by law.

**22.** This Agreement constitutes the full and final agreement of the parties and supersedes any prior agreement, verbal or written, in relation to the subject matter addressed herein.

23. This Agreement does not bestow any rights or interests upon any third-party beneficiary and is for the sole benefit of the parties hereto and to any party accepting assignment of the Agreement by Mitchell Area Development Corporation.

Effective this \_\_\_\_ day of February, 2026.

**CITY:**  
CITY OF MITCHELL, SOUTH DAKOTA

Attest: (seal)

\_\_\_\_\_  
Jordan Hanson, Mayor

\_\_\_\_\_  
Michelle Bathke, Finance Officer

STATE OF SOUTH DAKOTA     )  
  :SS  
COUNTY OF DAVISON         )

Jordan Hanson and Michelle Bathke, being first duly sworn on oath, depose and say that each is the Mayor and Finance Officer respectively of the City of Mitchell, South Dakota, a South Dakota municipal corporation, and, being duly authorized to do so, have hereto executed the foregoing instrument on behalf of the City of Mitchell, SD in their official capacity.

Subscribed and sworn to before me this \_\_\_\_ day of February, 2026.

\_\_\_\_\_  
Notary Public  
My Commission Expires: \_\_\_\_\_

(seal)

[second signature page to follow]

**REDEVELOPER:**  
MITCHELL AREA DEVELOPMENT CORPORATION

\_\_\_\_\_  
Mike Lauritsen, CEO

STATE OF SOUTH DAKOTA     )  
  :SS  
COUNTY OF DAVISON        )

Mike Lauritsen, being first duly sworn on oath, deposes and says that he is the CEO of Mitchell Area Development Corporation, a South Dakota nonprofit corporation, and, being duly authorized to do so, has hereto executed the foregoing instrument on behalf of Mitchell Area Development Corporation in his official capacity.

Subscribed and sworn to before me this \_\_\_\_ day of February, 2026.

\_\_\_\_\_  
Notary Public  
My Commission Expires: \_\_\_\_\_

(seal)

**Exhibit A – Boundaries of the Property**



# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**

**AGREEMENT TO PROVIDE  
CONSULTING SERVICES**

This Agreement to Provide Consulting Services (this “Agreement”) sets forth the mutual understanding of (the “Client”) the City of Mitchell, SD and Retail Strategies, LLC, an Alabama limited liability company (the “Consultant”) on this \_\_\_\_\_ day of \_\_\_\_\_ 2026 (the “Execution Date”), for the provision of professional consulting services as more fully set forth below.

R E C I T A L S:

The Consultant possesses a high degree of professional skill and experience and is a unique provider of professional consulting services in retail recruitment.

The Client desires to hire the Consultant to provide professional consulting services because of its professional skill and experience.

**NOW, THEREFORE**, in consideration of the foregoing and the mutual covenants and agreements set forth in this Agreement, the Client and the Consultant, intending to be legally bound, do hereby agree as follows:

**1. CONSULTING SERVICES.** The Consultant agrees to provide the following professional services to the Client as detailed in Exhibit A (a copy of which is attached hereto and incorporated herein by reference) (the “Services”):

**2. TERM.** The Consultant’s engagement and provision of Services will commence upon the Execution Date as set forth above. The Consultant’s engagement and this Agreement will terminate automatically on the third anniversary of the Execution Date (the “Term”) unless earlier terminated as provided in Section 6 below. At the end of the Term, the Client, acting by and through the Client Representative, may extend the Term at its option for successive periods on such terms and conditions as the Client Representative, acting for and on behalf of the Client, and the Consultant may agree upon in writing.

**3. CONSULTING FEE.**

**A. Consulting Fee.** In consideration for providing the Services, the Client agrees to pay the Consultant a consulting fee (the “Consulting Fee”). The Consulting Fee will be paid in installments of immediately available funds as follows:

Contract Period	Payment Date	Payment Amount
Year One	Within 30 days of execution of this agreement	\$50,000
Year Two	On or before the 1st anniversary of the Execution Date	\$50,000
Year Three	On or before the 2 <sup>nd</sup> anniversary of the Execution Date	\$50,000

**B. Payment Default.** If the Client fails to pay any portion of the Consulting Fee on the requisite payment date, then after 30 days from the date of the missed payment the Consultant suspend all Services identified in Exhibit A until such time as the payment is made in full. Additionally, if the payment is more than 30 days late, the delinquent amount shall bear interest at the rate of one and one-half percent (1.5%) per month beginning from the original due date until the date payment is made in full. If Consultant shall engage an attorney to collect any unpaid amount due hereunder, or institutes legal action to enforce the provisions of this Agreement, Consultant shall be entitled to receive from Client, in addition to such unpaid amount plus interest, a reasonable attorney fee and all expenses incurred by Consultant as awarded by a court of competent jurisdiction.

**4. CLIENT INFORMATION AND ACCESS.**

A. Consultant may request access to relevant personnel, facilities, records, reports, and other information of Client's (including any information specified in the Consultant's proposal to the Client). Client, in Client's sole discretion, will provide the Consultant with access to the requested information which Client determines to be appropriate. The Client acknowledges and agrees that the Consultant's scheduled delivery of the Services is dependent upon the timely access to such personnel, facilities, records, reports and other requested information. Consultant shall treat all information obtained from Client, except information which is otherwise publicly available, as confidential and take reasonable steps to ensure the data is not accessed by any third party without the written consent of Client.

B. To facilitate such access and Consultant's delivery of the Services, the Client designates the Mayor (the "Client Representative"), currently Jordan Hanson. The Client Representative will serve as the primary liaison between the Consultant and the Client. The Client Representative will have responsibility for regular communications between the Client and the Consultant, including providing updates in a timely manner through Basecamp. The Client Representative's communications to the Consultant will include information regarding retail growth and development, such as actual and prospective business openings and closings, changes in economic drivers (e.g., significant increases or decreases in workforce of major employers, school enrollments, housing or healthcare services) and changes in the ownership of targeted real estate (e.g., transfers of real estate or changes in the finances of ownership). The Client Representative will also be responsible for disseminating updates relative to consultants' activities related to scope of work to members of local stakeholder groups of the Client (e.g. City Council, Economic Development Boards, and Chamber of Commerce etc.).

C. The Client hereby authorizes the Client Representative (i) to act on behalf of the Client in the day-to-day administration and operation of this Agreement and the arrangements it contemplates and (ii) to execute and deliver on behalf of the Client, such notices, approvals, consents, instruments, amendments or other documents as may be necessary or desirable to facilitate or assist the Consultant with the provision of the Services.

**5. INTELLECTUAL PROPERTY.** As part of the Services, the Consultant will prepare periodic and final reports including demographic and other research reports that will become the property of the Client upon delivery from the Consultant. Any other reports, memoranda, electronic mail, facsimile transmissions, or other written documents prepared or used by the

Consultants in connection with the Services will remain the property of the Consultant. With the Consultant's prior permission, the Client may use other information provided by the Consultant, such as specifics related to retailers, developers, site information or other "confidential information" for internal purposes while taking reasonable steps to so limit the use of such materials and maintain its confidentiality.

**6. TERMINATION.**

- A. **By the Client At-Will.** The Client may terminate this Agreement at any time for any or no reason upon delivery of 30 days' prior written notice to the Consultant. Any portion of the Consulting Fee paid prior to such termination of this Agreement is earned when paid and nonrefundable.
- B. **By the Client Upon the Consultant's Default.** The Client may notify the Consultant within 90 days of the day that the Client knows or should have known that the Consultant breached this Agreement. The Consultant will have 30 days following receipt of such notice to cure any alleged breach. If the Consultant fails to cure any alleged breach within that 30-day period, then the Client may terminate this Agreement. Within 30 days of such termination of this Agreement, the Consultant will refund a pro rata portion of the installment of the Consulting Fee previously paid for the contract period during which such termination occurs based upon the number of days remaining in such contract period.
- C. **By the Consultant At-Will.** The Consultant may terminate this Agreement at any time for any or no reason upon delivery of 30 days' prior written notice to the Client. Within 30 days of such termination of this Agreement, the Consultant will refund a pro rata portion of the installment of the Consulting Fee previously paid for the period during which such termination occurs based upon the number of days remaining in such period.
- D. **By the Consultant Upon the Client's Default.** The Consultant may notify the Client within 90 days of the day that the Consultant knows or should have known that the Client breached this Agreement. The Client will have 30 days following receipt of such notice to cure any alleged breach. If the Client fails to cure any alleged breach within that 30-day period, then the Consultant may terminate this Agreement. Any portion of the Consulting Fee paid prior to such termination of this Agreement is earned when paid and nonrefundable.

7. **NOTICES.** Any notice or communication in connection with this Agreement will be in writing and either delivered personally, sent by certified or registered mail, postage prepaid, delivered by a recognized overnight courier service, or transmitted via facsimile or other electronic transmission, addressed as follows:

Client: City of Mitchell  
612 N Main St  
Mitchell, SD 57301  
Jordan Hanson, Mayor  
Jordan.hanson@cityofmitchellsd.gov

Consultant: Retail Strategies, LLC  
2200 Magnolia Ave. South, Suite 100

Birmingham, AL 35205  
Email: ccraft@retailstrategies.com  
Fax: (205) 313-3677  
Attention: Clay Craft | Vice President, Client Services

or to such other address as may be furnished in writing by either party in the preceding manner. Notice shall be deemed to have been properly given for all purposes: (i) if sent by a nationally recognized overnight carrier for next business day delivery, on the first business day following deposit of such notice with such carrier, (ii) if personally delivered, on the actual date of delivery, (iii) if sent by certified U.S. Mail, return receipt requested postage prepaid, on the third business day following the date of mailing, or (iv) if sent by facsimile or email of a PDF document (with confirmation of transmission), then on the actual date of delivery if sent prior to 5 p.m. Central Time, and on the next business day if sent after such time.

**8. INDEPENDENT CONTRACTOR.** The Consultant, in its capacity as a professional consultant to the Client, is and will be at all times an independent contractor. The Consultant does not have the express, implied or apparent authority either (A) to act as the Client's agent or legal representative or (B) to legally bind the Client, its officers, agents or employees.

**9. STANDARD TERMS.**

- A. **Affiliated Services:** Client acknowledges that affiliates of consultant act in the capacity of a real estate brokerage service business and may earn fees for services including brokerage, development, leasing and management fees in the performance of such affiliates services which may encompass a portion of the Project. In no event will the Client be responsible for any such fees, to the extent they are earned pursuant to this paragraph.
- B. **Applicable Laws:** The Consultant will abide by all laws, rules and regulations applicable to the provision of the Services.
- C. **Insurance:** The Consultant will carry all employee insurance necessary to comply with applicable state and federal laws.
- D. **Third Party Beneficiaries:** This Agreement is for the sole benefit of the parties to this Agreement and their permitted successors and assigns. Nothing in this Agreement, whether express or implied, is intended to or will confer upon any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.
- E. **Publicity:** The Client agrees that the Consultant may, from time-to-time, use the Client's name, logo and other identifying information on the Consultant's website and in marketing and sales materials. Consultant will provide Client with a written description of the proposed use of Client's logo or other intellectual property and must receive Client's written permission prior to using Client's logo or other intellectual property.
- F. **Entire Agreement:** This Agreement, together with any exhibits or amendments hereto, constitutes the entire agreement of the parties, as a complete and final integration thereof with respect to its subject matter. Any prior written or oral understandings and agreements between the parties are merged into this Agreement, which alone fully and completely

expresses their understanding. No representation, warranty, or covenant made by any party which is not contained in this Agreement or expressly referred to herein has been relied on by any party in entering into this Agreement.

- G. **Further Assurances**: Each party hereby agrees to perform any further acts and to execute and deliver any documents which may be reasonably necessary to carry out the provisions of this Agreement.
- H. **Force Majeure**: Neither party to this Agreement will hold the other party responsible for damages or delay in performance caused by acts of God, strikes, lockouts or other circumstances beyond the reasonable control of the other or the other party's employees, agents or contractors.
- I. **Limitation on Liability; Sole Remedy**: Each party's liability to the other party arising out of or related to this Agreement or the Services will not exceed the amount of the Consulting Fee. The Client's sole remedy in the event of any alleged breach of this Agreement by the Consultant will be the notice, cure, and refund provisions of Section 6(B) of this Agreement.
- J. **Amendment in Writing**: This Agreement may not be amended, modified, altered, changed, terminated, or waived in any respect whatsoever, except by a further agreement in writing, properly executed by a duly authorized officer of the Consultant and the Client Representative, acting for and on behalf of the Client.
- K. **Binding Effect**: This Agreement will bind the parties and their respective successors and assigns. If any provision in this Agreement will be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions will not in any way be affected or impaired thereby.
- L. **Captions**: The captions of this Agreement are for convenience and reference only, are not a part of this Agreement and in no way define, describe, extend, or limit the scope or intent of this Agreement.
- M. **Construction**: This Agreement will be construed in its entirety according to its plain meaning and will not be construed against the party who provided or drafted it.
- N. **Prohibition on Assignment**: No party to this Agreement may assign its interests or obligations hereunder without the written consent of the other party obtained in advance of any such assignment. No such assignment will in any manner whatsoever relieve any party from its obligations and duties hereunder and such assigning party will in all respects remain liable hereunder irrespective of such assignment.
- O. **Waiver**: Non-enforcement of any provision of this Agreement by either party will not constitute a waiver of that provision, nor will it affect the enforceability of that provision or of the remaining terms and conditions of this Agreement.
- P. **Survival**: Section 5 and Section 9(H) will survive termination of this Agreement.

Q. **Counterparts; Electronic Transmission:** This Agreement may be executed in counterparts, each of which will be deemed to be an original, and such counterparts will, together, constitute and be one and the same instrument. A signed copy of this Agreement delivered by telecopy, electronic transmission or other similar means will be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

[SIGNATURE PAGES FOLLOW]

IN WITNESS WHEREOF, the Client and the Consultant have caused this Agreement to be executed by their duly authorized officers to be effective as of the Executed Date.

**CLIENT:**

CITY OF MITCHELL, SOUTH DAKOTA

By: \_\_\_\_\_

Name:

Title:

Date:

**CONSULTANT:**

RETAIL STRATEGIES, LLC

By: \_\_\_\_\_

Name:

Title:

Date:

**EXHIBIT A**  
**RETAIL RECRUITMENT**

**I. CONSULTANT AGREEMENT**

*This section outlines what Retail Strategies (the “consultant”) will provide to the City of Mitchell, SD (the “client”).*

**A. RESEARCH**

1. Identify market retail trade area using political boundaries, drive times and radii and custom boundary geographies
2. Perform market and retail GAP analysis for trade area (i.e. leakage and surplus)
3. Conduct retail peer market analysis
4. Tapestry lifestyles – psychographic profile of trade area / market segmentation analysis
5. Customized retail market guide including aerial map with existing national retailer brands and traffic counts
6. Identification of at minimum 30 retail prospects to be targeted for recruitment
7. Updates provided on retail industry trends
8. Custom on-demand demographic research – historical, current, and projected demographics – to include market trade areas by radius/drive time, and custom trade area

**B. REAL ESTATE ANALYSIS**

1. Identify/Evaluate/Catalog priority commercial properties for development, re-development and higher and best use opportunities
2. Identification of priority business categories for recruitment and/or local expansion
3. Active outreach to local brokers and landowners

**C. RETAIL RECRUITMENT**

1. Retail recruitment plan delivered to client summarizing all customized analytics, target zones for real estate and retail categories for recruitment focus.
2. Pro-active retail recruitment for targeted zones
3. Will contact a minimum of 30 retailers, restaurants, brokers and/or developers
4. Updates on new activity will be provided to Client’s designated primary point of contact via Basecamp, telephone, or email on a monthly and/or as needed basis
5. One market visit per calendar year included in agreement, any travel outside of the agreement shall be approved and paid for by the contracting entity
6. Conference representation- updates provided according to the yearly conference schedule

**EXHIBIT A**  
(Continued)

**II. CLIENT AGREEMENT**

*This section outlines what the City of Mitchell, SD (the “Client”) will provide for Retail Strategies (the “Consultant”).*

**A. Point of Contact**

1. One individual shall be specifically designated by Client and identified to Consultant as the primary point of contact (“POC”)
2. POC will be responsible for regular communications between Client and Consultant
3. POC will be responsible for communicating all of Consultants updates and activities to Client as necessary
4. POC will be the primary facilitator of communication as it relates to concerns from board members, city council and/or other decision making community leaders
5. POC will be competent to aid Consultant in navigation of local political landscape
6. POC will have access to Basecamp and will post messages and on –going local updates in a timely manner

**B. Information and Material Requested by Consultant:**

1. Consultant will provide POC with no less than 3 business days’ notice before materials and other information are needed
2. Client/ POC understands that Consultant’s ability to stay on schedule will depend on receiving requested information by the requested deadline
3. Client/ POC will provide consultant with ongoing updates related to retail growth and development, including but not limited to: (i) businesses that open, close, or rumors associated, as such; (ii) changes in economic drivers (i.e. significant increase or decrease in employees for major employment, school enrollments, housing or medical); (iii) new ownership of real estate or changes in the owner’s personal situation that may affect willingness to sell property
4. Client/ POC will inform Consultant of plans to attend ICSC conferences providing ample time to assist in planning

**C. Information and Material Requested by Client:**

1. POC will provide Consultant with no less than 3 business days’ notice before a full update is needed
2. Client/ POC understand the confidentiality of communication containing retailer specific information and will notify Consultant before sharing such information publicly

# Implementation Timeline

## Discovery Phase

\*These are proposed dates, and we will work directly with you to adjust any dates and times as needed

**January 6**

Contract Signed

**January 14**

Kick-Off Call

**February 14**

Questionnaire Due

**March 19**

Marketing Guide Due

**March 19**

Market Visit

**April 15**

Recruitment Plan Presentation



# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**

**BRIDGE REINSPECTION  
PROGRAM RESOLUTION  
FOR USE WITH SDDOT RETAINER CONTRACTS**

**WHEREAS**, 23 CFR 650, Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

**THEREFORE**, the City of \_\_\_\_\_ is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The City requests SDDOT to hire \_\_\_\_\_ (Consulting Engineers) for the inspection work. SDDOT will secure Federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the City for 20% of the cost. The City will be responsible for the required 20% matching funds.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2026, at \_\_\_\_\_, South Dakota.  
(city)

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Auditor/Clerk

# 2026 - 2028

## LOCAL – BRIDGE INSPECTION

AECOM TECHNICAL SERVICES, INC.
BANNER ASSOCIATES, INC.
BROSZ ENGINEERING, INC.
CIVIL DESIGN INC.
COLLINS ENGINEERS, INC.
CONSOR ENGINEERS, LLC.
FICKETT STRUCTURAL SOLUTIONS, INC.
HDR ENGINEERING, INC.
HOUSTON ENGINEERING, INC.
IMEG CONSULTANTS CORP.
JEO CONSULTING GROUP, INC.
KIRKHAM MICHAEL & ASSOCIATES INC
KLJ ENGINEERING
MARINE SOLUTIONS, INC.
SCHEMMER ASSOCIATES, INC.
SHORT ELLIOTT HENDRICKSON INC.
STANTEC CONSULTING SERVICES INC.
ULTEIG OPERATIONS, LLC.
WISS, JANNEY, ELSTNER ASSOCIATES INC.

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**

**RESOLUTION #R2026-08**

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 26<sup>th</sup> day of January, 2026; and

WHEREAS, it appears from an examination of the PLAT OF LOT 11 IN THE REPLAT OF TRACT A, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Nathan L. Jibben, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOT 11 IN THE REPLAT OF TRACT A, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Nathan L. Jibben, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 2<sup>nd</sup> day of February, 2026.

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MAYOR

ATTEST:

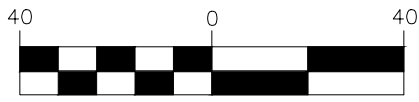
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FINANCE OFFICER

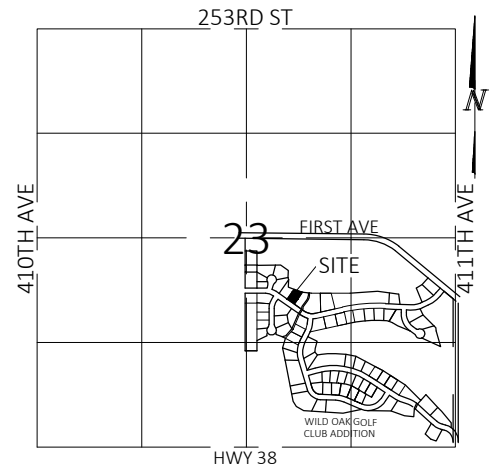
{SEAL}



PLAT OF  
**LOT 11 IN THE REPLAT OF TRACT A,  
 WILD OAK GOLF CLUB ADDITION**  
 TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA



- = FOUND IRON PIN
- = SET 5/8" REBAR W/CAP #8295
- UE = UTILITY EASEMENT



**VICINITY MAP**  
 SEC 23, T103N, R60W



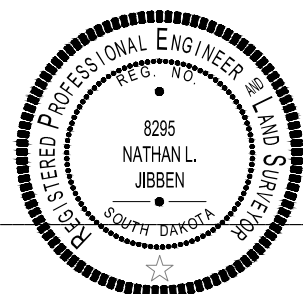
SURVEYOR'S CERTIFICATE

I, NATHAN L. JIBBEN, OF JSA CONSULTING ENGINEERS/LAND SURVEYORS, INC., A REGISTERED LAND SURVEYOR IN THE STATE OF SOUTH DAKOTA, DO HEREBY CERTIFY THAT I DID, ON OR BEFORE DECEMBER 23, 2025, SURVEY A PORTION OF THE REPLAT OF TRACT A, WILD OAK GOLF CLUB ADDITION, IN THE SE1/4 OF SECTION 23, T103N, R60W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA AS SHOWN ON THE ABOVE PLAT. THAT PORTION OF LAND SHALL HEREAFTER BE KNOWN AND DESCRIBED AS LOT 11 IN THE REPLAT OF TRACT A, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, CONTAINING 0.34 ACRES±.

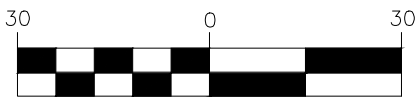
I FURTHER CERTIFY THAT TO THE BEST OF MY KNOWLEDGE THE ABOVE PLAT CORRECTLY REPRESENTS THE SAME, IS TRUE AND CORRECT AND THAT IT WAS MADE UNDER MY DIRECT SUPERVISION.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 202\_\_\_\_\_.

NATHAN L. JIBBEN, RLS 8295



PLAT OF  
**LOT 11 IN THE REPLAT OF TRACT A,  
 WILD OAK GOLF CLUB ADDITION**  
 TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA



TC 1300.00 = EXISTING TOP OF CONCRETE CURB ELEVATION 12/16/2025  
 FG 1300.00 = PROPOSED FINISH GROUND ELEVATION  
 MGE 1300.00 = MINIMUM GROUND ELEVATION AT REAR OF STRUCTURE  
 ← = DRAINAGE ARROW

**NOTES:**

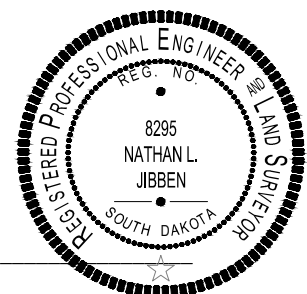
1. DRAINAGE ARROWS SHOW RECOMMENDED DRAINAGE PATTERNS.
2. THE MGE MAY NEED TO BE ADJUSTED TO ASSURE PROPER DRAINAGE AWAY FROM STRUCTURE DEPENDING ON THE FINAL STRUCTURE PLAN.
3. TOP OF FOUNDATION ELEVATION SHALL BE 2.0' ABOVE THE HIGHEST CURB ELEVATION IN FRONT OF THE STRUCTURE.
4. ALL ELEVATIONS LISTED ARE NAVD88.
5. ELEVATIONS SHOWN ARE RECOMMENDED ELEVATIONS. ACTUAL ELEVATIONS SHALL BE DETERMINED AND BASED ON STRUCTURE TYPE, STRUCTURE LOCATION AND EXISTING ADJACENT PROPERTY ELEVATIONS.



**ENGINEER'S CERTIFICATE**

I, THE UNDERSIGNED, A REGISTERED PROFESSIONAL ENGINEER AND LAND SURVEYOR DO HEREBY CERTIFY THAT THE FOLLOWING GRADING PLAN WAS COMPLETED BY ME OR UNDER MY DIRECT SUPERVISION.

DATE: \_\_\_\_\_ BY: \_\_\_\_\_



PLAT OF  
**LOT 11 IN THE REPLAT OF TRACT A,  
WILD OAK GOLF CLUB ADDITION**  
TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

**OWNER'S CERTIFICATE**

I, THE UNDERSIGNED, DO HEREBY CERTIFY THAT WE ARE THE OWNERS OF ALL LAND INCLUDED IN THE ABOVE PLAT AND THAT SAID PLAT HAS BEEN MADE AT OUR REQUEST AND IN ACCORDANCE WITH OUR INSTRUCTIONS FOR THE PURPOSE OF TRANSFER, AND THAT THE DEVELOPMENT OF THIS LAND SHALL CONFORM TO ALL EXISTING APPLICABLE ZONING, SUBDIVISION, EROSION AND SEDIMENT CONTROL REGULATIONS.

WE HEREBY DEDICATE TO THE PUBLIC FOR PUBLIC USE FOREVER THE STREETS, ROADS AND ALLEYS, PARKS AND PUBLIC GROUNDS, IF ANY, AS SHOWN ON SAID PLAT, INCLUDING ALL SEWERS, CULVERTS, BRIDGES, WATER DISTRIBUTION LINES, SIDEWALKS AND OTHER IMPROVEMENTS ON OR UNDER THE STREETS, ALLEYS, PARKS AND PUBLIC GROUNDS WHETHER SUCH IMPROVEMENTS ARE SHOWN OR NOT. WE ALSO HEREBY GRANT EASEMENTS TO RUN WITH THE LAND FOR GOLF PATH STREET CROSSINGS, WATER, DRAINAGE, SEWER, GAS, ELECTRIC, TELEPHONE OR OTHER PUBLIC UTILITY LINES OR SERVICES UNDER, ON OR OVER THOSE STRIPS OF LAND DESIGNATED HEREON AS EASEMENTS.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
DOUGLAS BACKLUND, MEMBER  
FIRESTEEL LINKS, LLC, OWNER

STATE OF SOUTH DAKOTA

COUNTY OF \_\_\_\_\_

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BEFORE ME, THE UNDERSIGNED OFFICER, APPEARED DOUGLAS BACKLUND, WHO ACKNOWLEDGED HIMSELF TO BE AN AUTHORIZED MEMBER OF FIRESTEEL LINKS LLC, OWNER, AND KNOWN TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME FOR THE PURPOSES THEREIN CONTAINED.

IN WITNESS THEREOF, I HAVE HEREUNTO SET MY HAND AND OFFICIAL SEAL

MY COMMISSION EXPIRES: \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

PLAT OF  
**LOT 11 IN THE REPLAT OF TRACT A,  
WILD OAK GOLF CLUB ADDITION**  
TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

**RESOLUTION OF CITY PLANNING COMMISSION**

WHEREAS, THE PLAT OF LOT 11 IN THE REPLAT OF TRACT A, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, HERETOFORE FILED IN THE OFFICE OF THE CITY FINANCE OFFICER OF MITCHELL, SOUTH DAKOTA, HAS BEEN SUBMITTED TO THE CITY PLANNING COMMISSION OF THE SAID CITY OF MITCHELL, SOUTH DAKOTA; AND

WHEREAS, THE CITY PLANNING COMMISSION, IN REGULAR MEETING ASSEMBLED, HAD DULY CONSIDERED SAID PLAT AND FINDS AS A FACT THAT SAID PLAT IS IN CONFORMITY AND DOES NOT CONFLICT WITH THE MASTER PLAN FOR THE CITY OF MITCHELL, SOUTH DAKOTA, HERETOFORE ADOPTED BY THIS COMMISSION;

NOW THEREFORE, BE IT RESOLVED BY THE CITY PLANNING COMMISSION OF MITCHELL, SOUTH DAKOTA, THAT THE PLAT OF LOT 11 IN THE REPLAT OF TRACT A, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, BE AND THE SAME IS HEREBY APPROVED AND ITS ADOPTION BY THE CITY COUNCIL OF THE CITY OF MITCHELL, SOUTH DAKOTA, IS HEREBY RECOMMENDED.

I, \_\_\_\_\_, CHAIRMAN OF THE CITY PLANNING COMMISSION FOR THE CITY OF MITCHELL, SOUTH DAKOTA, DO HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS PASSED BY THE CITY PLANNING COMMISSION OF MITCHELL, SOUTH DAKOTA, AT A MEETING THEREOF HELD ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
CHAIRMAN CITY PLANNING COMMISSION

**RESOLUTION OF CITY COUNCIL**

WHEREAS, IT APPEARS THAT THE CITY PLANNING COMMISSION OF THE CITY OF MITCHELL, SOUTH DAKOTA, DID DULY CONSIDER AND DID RECOMMEND THE APPROVAL AND ADOPTION OF THE HEREINAFTER DESCRIBED PLAT, AT ITS MEETING HELD ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_; AND

WHEREAS, IT APPEARS FROM AN EXAMINATION OF THE PLAT OF LOT 11 IN THE REPLAT OF TRACT A, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, THAT SAID PLAT IS IN ACCORDANCE WITH THE SYSTEM OF STREETS AND ALLEYS SET FORTH IN THE MASTER PLAN ADOPTED BY THE CITY PLANNING COMMISSION OF THE CITY OF MITCHELL, SOUTH DAKOTA, AND THAT SUCH PLAT HAS BEEN PREPARED ACCORDING TO LAW;

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MITCHELL, SOUTH DAKOTA, THAT THE PLAT OF LOT 11 IN THE REPLAT OF TRACT A, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA BE AND THE SAME IS APPROVED AND THE DESCRIPTION SET FORTH THEREIN AND THE ACCOMPANYING SURVEYOR'S CERTIFICATE SHALL PREVAIL.

I, \_\_\_\_\_, FINANCE OFFICER OF THE CITY OF MITCHELL, SOUTH DAKOTA, HEREBY CERTIFY THAT THE FORGOING RESOLUTION WAS PASSED BY THE CITY OF MITCHELL, SOUTH DAKOTA, AT A MEETING THEREOF HELD ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
FINANCE OFFICER

**COUNTY TREASURER'S CERTIFICATE**

I, TREASURER/DEPUTY TREASURER OF DAVISON COUNTY, SOUTH DAKOTA, HEREBY CERTIFY THAT ALL TAXES WHICH ARE LIENS UPON ANY LAND SHOWN IN THE ABOVE PLAT AS SHOWN BY THE RECORDS OF MY OFFICE, HAVE BEEN PAID IN FULL.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
TREASURER/DEPUTY TREASURER,  
DAVISON COUNTY, SD

**DIRECTOR OF EQUALIZATION**

I, DIRECTOR OF EQUALIZATION OF DAVISON COUNTY, SOUTH DAKOTA, DO HEREBY CERTIFY THAT A COPY OF THE ABOVE PLAT HAS BEEN FILED AT MY OFFICE.

\_\_\_\_\_  
DIRECTOR OF EQUALIZATION/  
DEPUTY DIRECTOR OF EQUALIZATION,  
DAVISON COUNTY, SD

**REGISTER OF DEEDS**

FILED FOR RECORD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, AT \_\_\_\_\_ O'CLOCK, \_\_\_\_\_ M., AND RECORDED IN BOOK

\_\_\_\_\_ OF PLATS ON PAGE \_\_\_\_\_ THEREIN AND RECORDED ON MICROFILM NUMBER \_\_\_\_\_.

\_\_\_\_\_  
REGISTER OF DEEDS/  
DEPUTY REGISTER OF DEEDS,  
DAVISON COUNTY, SD

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

<b>Meeting Date Requested:</b>	February 2, 2026	<b>Requested By:</b>	Michelle Bathke
<b>Desired Action of City Council:</b>	Consideration of Mayoral Veto		
<b>Amount Budgeted in current fiscal year for this item (if applicable):</b>			
<b>Agenda Item:</b>	Reconsider Action to Approve Agreement #A2026-12, Par 3 Golf Concept Plan with Norby pursuant to Mayoral Veto		
<b>Explanation/Background of Agenda Item Requested:</b>	Mayor Jordan Hanson filed a notice of Veto with Michelle Bathke, Finance Officer on Wednesday, January 21, 2026 in accordance with SDCL 9-19-10. State law requires that the Finance Officer present the veto to the Council at the next meeting for reconsideration. Two-thirds vote of the Council is required to override the Mayor's veto.		

**To:** Michelle Bathke, Finance Officer

**From:** Mayor Jordan Hanson

**RE:** Veto on Council Action on approval of Agreement A2026-12, the concept plan for the Par 3 Golf Course Project, given on January 20, 2026.

The Golf Course is an enterprise fund, which means it should cover the costs of operations and improvements with user fees. Because of this, it is my opinion that the City should not use general fund dollars for the Golf Course Par 3 Project, and that is why I am issuing a **VETO of the Council action on January 20, 2026, approving Agreement #A2026-12, Par 3 Golf Concept Plan with Norby.**

I believe general fund dollars would be best used for projects that benefit the whole community (such as utility projects like water, sewer, or drainage) instead of the Golf Course Par 3 Project.

This is also why I **did not** include this project as part of the 2026 Proposed Budget.

Mayor Jordan Hanson

January 21, 2026



# NORBY

## Golf Course Design, Inc.

Agreement dated January 7, 2026 between the City of Mitchell, South Dakota (City) and Norby Golf Course Design, Inc. (Golf Course Designer) for design and consulting services relating to the design of a new par 3 short course at Lakeview Golf Course in Mitchell, South Dakota. This proposal is based upon a fixed fee for the scope of work defined below.

### SCOPE OF SERVICES;

Norby Golf Course Design, Inc. shall provide the following additional services:

#### I. Par 3 Concept Plan

Prepare a preliminary conceptual plan for a new par three golf course to be located north of the existing clubhouse. It is assumed that the par 3 course will be 5 to 8 holes. The Concept Plan will indicate the proposed course routing as well as the yardage for each hole and the approximate location of tees and bunkers.

Following review by the Owner, the Golf Course Designer will make any requested revisions and then prepare a full-color plan suitable for public display and fundraising.

Prepare a Preliminary Estimate of Probable Construction Cost.

### COST OF SERVICES

The Golf Course Designer shall be compensated on a fixed fee basis for the services described herein. The total fee for the described services shall be ninety-four hundred dollars (\$9,400.00).

All direct project expenses for travel, telephone, postage, shipping, printing and reproductions shall be considered reimbursable and are *included in the above referenced fee*.

### TERMS OF PAYMENT

Requests for payment shall be made as follows:

\$7,000.00 upon completion of the Preliminary Concept Plan

\$1,600.00 upon completion of the full color Concept Plan\

\$800.00 upon completion of the cost estimate

Payments shall be due thirty (30) days from the invoice date. Any unpaid balance, after 30 days, shall be subject to a 1.25% (15% annually) monthly service charge.

### OWNER'S RESPONSIBILITIES

The Owner shall:

- a. Provide information, aerial photography, topographic mapping, surveys, reports and professional recommendations, including but not limited to, boundary survey, topographic survey, existing irrigation system as-built drawings, soil data, existing vegetation and wetlands data for use by the Golf Course Designer. Course mapping shall include fairway outlines and the locations of tees, greens, bunkers, trees, cart paths, buildings, fencing and other planimetric features. The Golf

Course Designer shall not be responsible for surveying the property and is entitled to rely on the accuracy and completeness of the information provided by the Owner or others. Aerial photography and topographic mapping shall be provided as a digital file which is compatible with AutoCadd 2024 software and scaleable to 1"=100' with a 2 foot contour interval.

- b. Provide all surveying and engineering including SWPP plans, pipe sizing, storm water calculations, etc. if required.
- c. Submittal of plans, applications and fees to governing agencies for permits and required approvals prior to construction of the golf course improvements.

## MISCELLANEOUS PROVISIONS

This Agreement is the entire and integrated Agreement between the Owner and the Golf Course Designer, and supersedes all prior negotiation, statements or agreement, either written or oral. This Agreement may be amended only by written instruments signed by both the Owner and the Golf Course Designer.

The Golf Course Designer shall have no responsibility for addressing subsurface environmental, off-site drainage, storm water run-off, pipe sizing, wetland mitigation, utilities design, bridge design, surveying, civil engineering or any other related items that may impact the Project or that the *State of South Dakota* requires to be performed by a registered engineer or other licensed design professional.

It is understood that golf course design is a unique and specialized profession which is not licensed in the *State of South Dakota*. Any services or work products which require the signature of a licensed professional shall be provided by others.

Either party may terminate this agreement upon seven (7) days written notice without cause. Upon termination, the Golf Course Designer shall be entitled only to the compensation due for work performed to said date.

This Agreement shall be governed by South Dakota State Law.

This proposal does not include preparation of detailed plans or specifications.

This proposal does not include the collection or payment of sales tax or use tax. Should the payment of taxes be required, said taxes will be billed to the Owner or paid by the Owner.

Any claim, dispute or other matter in question arising out of or related to this Agreement shall be construed and governed by the law of the State of South Dakota.

All instruments of professional service prepared by us, including, but not limited to, Drawings and Specifications, shall be jointly owned by the Owner and the Golf Course Designer and shall not be used (1) on other projects; (2) for additions to this Project; or (3) for completion of this Project, without written consent from both the Golf Course Designer and the Owner.

## SCHEDULE

The Golf Course Designer will begin work within approximately 8 weeks from acceptance of this agreement. It is anticipated that the Conceptual Plan and cost estimate will require 3 weeks to complete. The Golf Course Designer's services shall be performed as expeditiously as is consistent with professional skill and care and the orderly progress of the work.

**ACCEPTANCE**

Submitted by:

**Norby Golf Course Design, Inc.  
Carver, MN**



By \_\_\_\_\_

President \_\_\_\_\_

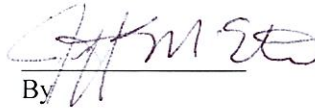
Its \_\_\_\_\_

January 7, 2026

Date

Agreed:

**City of Mitchell  
Mitchell, SD**



By \_\_\_\_\_

President \_\_\_\_\_

Its \_\_\_\_\_

1/12/2026

Date



Park & Rec Director

1/12/26

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**

**ORDINANCE NO. O2026-02**

AN ORDINANCE OF THE CITY OF MITCHELL, THAT CHANGES THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Lot 12, Block 15; Lots 7-9, 11 & 12, Block 10; W ½ of vacated alley starting 5' S of Lot 10 and running south to the southerly lot line of Lot 7, Block 10; all in M.H. Rowley's Second Addition to Town (now City) of Mitchell, Davison County, South Dakota; be changed from Single-Family Residential District to Neighborhood Shopping District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

BE IT ORDAINED BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA:

Section 1: THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Lot 12, Block 15; Lots 7-9, 11 & 12, Block 10; W ½ of vacated alley starting 5' S of Lot 10 and running south to the southerly lot line of Lot 7, Block 10; all in M.H. Rowley's Second Addition to Town (now City) of Mitchell, Davison County, South Dakota; be changed from Single-Family Residential District to Neighborhood Shopping District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

Section 2. The City Finance Officer shall publish notice of this ordinance and the same shall be effective 20 days after the completed publication thereof, unless the referendum shall be invoked as provided by law.

Passed and approved this the \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
FINANCE OFFICER

{SEAL}

FIRST READING: January 20, 2026  
SECOND READING: February 2, 2026  
ADOPTION: February 2, 2026



**TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.**

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

**Rezoning** \$250 application due with the application.

- Applicant is request to rezone property from R2 District to NS District.

**Variance** \$150 application fee due with application.

- Description of Variance: [Click or tap here to enter text.](#)
- Description of Hardship: [Click or tap here to enter text.](#)

**Conditional Use Permit** \$150 application fee due with application

- Description of Conditional Use: [Click or tap here to enter text.](#)

**Plat Application** \$100 application fee due with application

**This Application is for the following described real property:**

Legal Description: **Lot 12, Block 15; Lots 7-9, 11 & 12, Block 10; W 1/2 of vacated alley starting 5' S of Lot 10 and running south to the southerly lot line of Lot 7, Block 10; all in M.H. Rowley's Second Addition to Town (now City) of Mitchell, Davison County, South Dakota.**

Property Address: **524 N Edmunds & Portions of the 600 Block of N Edmunds**

**Dated this** 10th **of** December , 2025.

Dan Ziebarth – Lead Pastor, RiverTree Church  
**APPLICANT**

524 N Edmunds-Glanzer Asset Management LLC (seller) River Tree Church (buyer)  
600 Block of N Edmunds-River Tree Church  
**OWNER**



**NOTICE OF HEARING**

**TO: Mitchell City Planning Commission, City Council, and the General Public:**

**The City Planning Commission has scheduled a public hearing and action on the following ordinance. The Planning Commission hearing will be Monday January 12, 2026 at 12:00 p.m., the City Council will consider 1<sup>st</sup> Reading of the Ordinance on Tuesday, January 20, 2026 at 6:00 p.m. and 2<sup>nd</sup> Reading and Adoption on Monday, February 2, 2026 at 6:00 p.m. all meetings will be held in the Council Chambers, City Hall, 612 N Main St, Mitchell, SD. All interested parties are encouraged to attend the meetings.**

**ORDINANCE NO. O2026-**

AN ORDINANCE OF THE CITY OF MITCHELL, THAT CHANGES THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Lot 12, Block 15; Lots 7-9, 11 & 12, Block 10; W ½ of vacated alley starting 5’ S of Lot 10 and running south to the southerly lot line of Lot 7, Block 10; all in M.H. Rowley’s Second Addition to Town (now City) of Mitchell, Davison County, South Dakota; be changed from Single-Family Residential District to Neighborhood Shopping District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

BE IT ORDAINED BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA:

Section 1: THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Lot 12, Block 15; Lots 7-9, 11 & 12, Block 10; W ½ of vacated alley starting 5’ S of Lot 10 and running south to the southerly lot line of Lot 7, Block 10; all in M.H. Rowley’s Second Addition to Town (now City) of Mitchell, Davison County, South Dakota; be changed from Single-Family Residential District to Neighborhood Shopping District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

Section 2. The City Finance Officer shall publish notice of this ordinance and the same shall be effective 20 days after the completed publication thereof, unless the referendum shall be invoked as provided by law.

Passed and approved this the \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
FINANCE OFFICER

{SEAL}

FIRST READING: January 20, 2026  
SECOND READING: February 2, 2026

ADOPTION: February 2, 2026

Published three times: December 31, 2025 & January 7 & 21, 2026

Approximate Costs:

Dakota District of the Wesleyan Church  
601 N Sanborn Blvd  
Mitchell, SD 57301

Dennis Hohn  
612 N Edmunds St  
Mitchell, SD 57301

Mitchell Concrete Products Co Inc  
721 N Edmunds St  
Mitchell, SD 57301

Dean & Joann Robideau  
2500 Shanard Rd  
Mitchell, SD 57301

Boyd Reimnitz Revoc Liv Trust  
817 N Sanborn Blvd  
Mitchell, SD 57301

Midwest Mexican Food Inc  
1788 E 10<sup>th</sup> St  
Sioux Falls, SD 57103-1863

Michael Reimnitz  
619 N Edmunds St  
Mitchell, SD 57301

Vincent Bertagnole  
1963 E 3900 S  
Salt Lake City, UT 84124-1646

Michael & Jeanie Hauser  
2021 W23rd Ave  
Mitchell, SD 57301

Corey Lapka  
508 W 6<sup>th</sup> Ave  
Mitchell, SD 57301

Janet Thill  
517 N Edmunds St  
Mitchell, SD 57301

Douglas Weber  
Lynn Gay  
512 W 3<sup>rd</sup> Ave  
Mitchell, SD 57301

Todd & Alisa Thill  
511 N Edmunds St  
Mitchell, SD 57301

Glanzer Asset Management LLC  
928 Kippes Cove  
Mitchell, SD 57301

Marshall Sudbeck  
516 N Edmunds St  
Mitchell, SD 57301

Mid Dakota Properties X LLC  
817 N Sanborn Blvd  
Mitchell, SD 57301

Krohmer Properties LLC  
PO Box 1264  
Mitchell, SD 57301

Dustin Kubik  
510 N Edmunds St  
Mitchell, SD 57301



**December 31, 2025**

**TO WHOM IT MAY CONCERN:**

**YOU ARE HEREBY NOTIFIED** that River Tree Church is requesting the following properties legally described as; Lot 12, Block 15; Lots 7-9, 11 & 12, Block 10; W ½ of vacated alley starting 5' S of Lot 10 and running south to the southerly lot line of Lot 7, Block 10; all in M.H. Rowley's Second Addition to Town (now City) of Mitchell, Davison County, South Dakota; be changed from Single-Family Residential District to Neighborhood Shopping District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

**YOU ARE FURTHER NOTIFIED** that the City Planning Commission will be conducting a hearing on this application on Monday, January 12, 2026 at 12:00 p.m., the City Council will consider 1<sup>st</sup> Reading of the Ordinance on Tuesday, January 20, 2026 at 6:00 p.m. and 2<sup>nd</sup> Reading and Adoption on Monday, February 2, 2026 at 6:00p.m. all meetings will be held in the Council Chambers, City Hall, 612 N Main St, Mitchell, SD. All interested parties are encouraged to attend the meetings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

The complete application and all supporting documents can be found on the City of Mitchell's agenda center located @ <https://mitchellsd.portal.civicclerk.com/>. If you have any questions regarding this matter, you can reach Mark Jenniges at the above location and phone number or by email @ [mark.jenniges@cityofmitchellsd.gov](mailto:mark.jenniges@cityofmitchellsd.gov).

I/We Glanzer Asset Management, LLC  
OWNER  
524 N Edmunds St  
ADDRESS

APPROVE

DISAPPROVE

COMMENTS:



**December 31, 2025**

**TO WHOM IT MAY CONCERN:**

**YOU ARE HEREBY NOTIFIED** that River Tree Church is requesting the following properties legally described as; Lot 12, Block 15; Lots 7-9, 11 & 12, Block 10; W ½ of vacated alley starting 5' S of Lot 10 and running south to the southerly lot line of Lot 7, Block 10; all in M.H. Rowley's Second Addition to Town (now City) of Mitchell, Davison County, South Dakota; be changed from Single-Family Residential District to Neighborhood Shopping District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

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I/We River Tree Church - Dan Ziebartz (Lead Pastor)  
OWNER  
601 N Sanborn Blvd.  
ADDRESS

X APPROVE

\_\_\_\_\_ DISAPPROVE

COMMENTS:



**December 31, 2025**

**TO WHOM IT MAY CONCERN:**

**YOU ARE HEREBY NOTIFIED** that River Tree Church is requesting the following properties legally described as; Lot 12, Block 15; Lots 7-9, 11 & 12, Block 10; W ½ of vacated alley starting 5' S of Lot 10 and running south to the southerly lot line of Lot 7, Block 10; all in M.H. Rowley's Second Addition to Town (now City) of Mitchell, Davison County, South Dakota; be changed from Single-Family Residential District to Neighborhood Shopping District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

**YOU ARE FURTHER NOTIFIED** that the City Planning Commission will be conducting a hearing on this application on Monday, January 12, 2026 at 12:00 p.m., the City Council will consider 1<sup>st</sup> Reading of the Ordinance on Tuesday, January 20, 2026 at 6:00 p.m. and 2<sup>nd</sup> Reading and Adoption on Monday, February 2, 2026 at 6:00p.m. all meetings will be held in the Council Chambers, City Hall, 612 N Main St, Mitchell, SD. All interested parties are encouraged to attend the meetings.

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The complete application and all supporting documents can be found on the City of Mitchell's agenda center located @ <https://mitchellsd.portal.civicclerk.com/>. If you have any questions regarding this matter, you can reach Mark Jenniges at the above location and phone number or by email @ [mark.jenniges@cityofmitchellsd.gov](mailto:mark.jenniges@cityofmitchellsd.gov).

I/We Janet Hill  
OWNER  
517 North Edmunds  
ADDRESS

APPROVE  
 DISAPPROVE

COMMENTS:

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**

**ORDINANCE NO. O2026-03**

AN ORDINANCE OF THE CITY OF MITCHELL, THAT CHANGES THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Lot A-1 of N. Boyden First Addition Less Lot A-3 of N. Boyden First Addition all in the SE ¼ of the NE ¼ of Section 23, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota; be changed from High Density Residential District to Urban Development District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

BE IT ORDAINED BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA:

Section 1: THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Lot A-1 of N. Boyden First Addition Less Lot A-3 of N. Boyden First Addition all in the SE ¼ of the NE ¼ of Section 23, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota; be changed from High Density Residential District to Urban Development District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

Section 2. The City Finance Officer shall publish notice of this ordinance and the same shall be effective 20 days after the completed publication thereof, unless the referendum shall be invoked as provided by law.

Passed and approved this the \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
FINANCE OFFICER

{SEAL}

FIRST READING: January 20, 2026  
SECOND READING: February 2, 2026  
ADOPTION: February 2, 2026



**TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.**

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

**Rezoning** \$250 application due with the application.

- Applicant is request to rezone property from R4 District to UD District.

**Variance** \$150 application fee due with application.

- Description of Variance: [Click or tap here to enter text.](#)
- Description of Hardship: [Click or tap here to enter text.](#)

**Conditional Use Permit** \$150 application fee due with application

- Description of Conditional Use: [Click or tap here to enter text.](#)

**Plat Application** \$100 application fee due with application

**This Application is for the following described real property:**

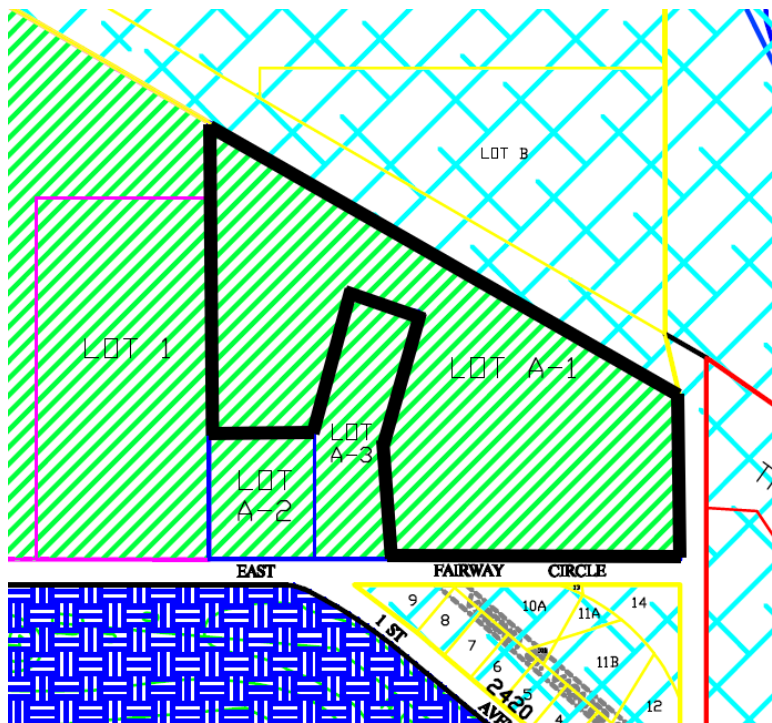
**Legal Description: Lot A-1 of N. Boyden First Addition Less Lot A-3 of N. Boyden First Addition all in the SE ¼ of the NE ¼ of Section 23, T 103 N, R 60 W of the 5<sup>th</sup> P.M., Davison County, South Dakota.**

**Property Address: Land abutting 2212 E 1<sup>st</sup> Ave**

**Dated this 8th of December, 2025.**

  
**APPLICANT**

Railroad Pines LLC  
**OWNER**



	R-1		CN
	R-2		CB
	R-3		TWC
	R-4		I
	R-5		PL
	NS		PD
	UD		RL
	HB		

**NOTICE OF HEARING**

**TO: Mitchell City Planning Commission, City Council, and the General Public:**

**The City Planning Commission has scheduled a public hearing and action on the following ordinance. The Planning Commission hearing will be Monday January 12, 2026 at 12:00 p.m., the City Council will consider 1<sup>st</sup> Reading of the Ordinance on Tuesday, January 20, 2026 at 6:00 p.m. and 2<sup>nd</sup> Reading and Adoption on Monday, February 2, 2026 at 6:00 p.m. all meetings will be held in the Council Chambers, City Hall, 612 N Main St, Mitchell, SD. All interested parties are encouraged to attend the meetings.**

**ORDINANCE NO. O2026-**

AN ORDINANCE OF THE CITY OF MITCHELL, THAT CHANGES THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Lot A-1 of N. Boyden First Addition Less Lot A-3 of N. Boyden First Addition all in the SE ¼ of the NE ¼ of Section 23, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota; be changed from High Density Residential District to Urban Development District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

BE IT ORDAINED BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA:

Section 1: THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Lot A-1 of N. Boyden First Addition Less Lot A-3 of N. Boyden First Addition all in the SE ¼ of the NE ¼ of Section 23, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota; be changed from High Density Residential District to Urban Development District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

Section 2. The City Finance Officer shall publish notice of this ordinance and the same shall be effective 20 days after the completed publication thereof, unless the referendum shall be invoked as provided by law.

Passed and approved this the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
FINANCE OFFICER

{SEAL}

FIRST READING: January 20, 2026  
SECOND READING: February 2, 2026  
ADOPTION: February 2, 2026

Published three times: December 31, 2025 & January 7 & 21, 2026  
Approximate Costs:

Railroad Pines LLC  
401 N Gale Road  
Mitchell, SD 57301

Daniel & Diane Deslauriers  
Revoc Living Trust  
401 N Gale Road  
Mitchell, SD 57301

William & Barbara Goldammer  
Joint Revoc Living Trust  
2040 E 8<sup>th</sup> ve  
Mitchell, SD 57301

FUPA Adventures LLC  
2202 E 1<sup>st</sup> Ave  
Mitchell, SD 57301

Drew Boyden  
PO Box 884  
Mitchell, SD 57301

Shawn & Patricia Murtha  
Joint Revoc Living Trust  
220 N Gale Road  
Mitchell, SD 57301

Firesteel Links LLC  
2202 E 1<sup>st</sup> Ave  
Mitchell, SD 57301

GL Wild Oak LLC  
2500 E 1<sup>st</sup> Ave  
Mitchell, SD 57301

Ronald Kristensen  
801 E 1<sup>st</sup> St  
Plankinton, SD 57368-2278

Douglas Oster  
2400 E 1<sup>st</sup> Ave  
Mitchell, SD 57301

Amy Zens  
2401 Fairway Cr  
Mitchell, SD 57301

Dennis & Janet Everson  
2441 Fairway Cr  
Mitchell, SD 57301

Michael & Julia Chan  
2420 E 1<sup>st</sup> Ave  
Mitchell, SD 57301



**December 31, 2025**

**TO WHOM IT MAY CONCERN:**

**YOU ARE HEREBY NOTIFIED** that Railroad Pines LLC is requesting the following properties legally described as; Lot A-1 of N. Boyden First Addition Less Lot A-3 of N. Boyden First Addition all in the SE ¼ of the NE ¼ of Section 23, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota; be changed from High Density Residential District to Urban Development District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

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I/We Bill + Barb Goldammer  
OWNER  
2040 E 8th Ave Mitchell, SD 57301  
ADDRESS

X APPROVE

\_\_\_\_\_ DISAPPROVE

COMMENTS:



**December 31, 2025**

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I/We Linda Cimpl  
OWNER  
2212 E 1st Ave Mitchell SD 57301  
ADDRESS

X APPROVE  
       DISAPPROVE

COMMENTS:



**December 31, 2025**

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I/We Shawn Murtha

OWNER

220 N. Gale Rd

ADDRESS

X

APPROVE

\_\_\_\_\_

DISAPPROVE

COMMENTS:



**December 31, 2025**

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I/We Judi Chan  
OWNER  
2420 E 1st Ave Mitchell SD 57301  
ADDRESS

APPROVE  
 DISAPPROVE

COMMENTS:



**December 31, 2025**

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I/We

*[Handwritten Signature]*

OWNER

*[Handwritten Address]* 2401 Fairview Circle, Mitchell, SD 57301

ADDRESS

*[Handwritten X mark]*

APPROVE

\_\_\_\_\_

DISAPPROVE

COMMENTS:





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I/We DENNIS & JANET EVERSON  
OWNER  
2441 Fairway Circle, Mitchell, SD 57301  
ADDRESS

APPROVE  
 DISAPPROVE

COMMENTS: