City Council Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
April 6, 2026

1. **6:00 PM Call to Order**
2. **Pledge Of Allegiance**
3. **Invocation: River Tree Wesleyan**
4. **Roll Call**
5. **Approval Of Consent Agenda Items**
   Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.
   - **A. City Council Minutes**
   - **B. Committee Reports**
   - **C. Automatic Supplements**
     General Fund-Police in the amount of $2000 from a donation of funds
     General Fund-Police in the amount of $1428.95 from a donation of funds
   - **D. Raffle Permits**
   - **E. Resolution #R2026-17, Application for Land and Water Grant Funding for Replacement of Restroom at Cadwell (Drake) Field**
   - **F. Amendment to Agreement #A2025-72, Adding E911 Services between Mitchell and Sanborn County to the E911 Services Contract**
   - **G. Application for Palace Transit Section 5311 & Title IIIB Grant Funding**
   - **H. 2025 Annual Report**
   - **I. Property Tax Abatements for 2025 Taxes Payable in 2026**
   - **J. Special Event Permit Application for Corn Palace Shrine Circus from April 26–29, 2026**
     - Parking Lot Closure (*$50 Fee*)
     - Street Closure (*$100 Fee*)
   - **K. Special Event Permit Application for Mitchell Main Street & Beyond 1st Friday's on Main on May 1, June 5, July 3, and September 4, 2026**
     - Parking Lot Closure (*$50 Fee*)
     - Street Closure (*$100 Fee*)
     - Consumption Permit (*$50 Fee*)

- Noise Permit (*$0 Fee*)

L. Special Event Permit Application for Mitchell Main Street & Beyond Memorial Weekend in Mitchell on Saturday, May 23, 2026

- Parking Lot Closure (*$50 Fee*)
- Street Closure (*$100 Fee*)
- City Park Closure (*$100 Fee*)
- Special Event Liquor License — w/Consumption Permit (*$200 Fee*)
- Noise Permit (*$0 Fee*)

M. Special Event Permit Application for Avera Queen of Peace Employee Picnic on June 17, 2026

- Noise Permit (*$0 Fee*)

N. Special Event Permit Application for Arts in the Park on July 24–26, 2026

- Parking Lot Closure (*$50 Fee*)
- Street Closure (*$100 Fee*)
- City Park Closure (*$100 Fee*)
- Special Event Liquor License w/ Consumption Permit (*$200 Fee*)
- Noise Permit (*$0 Fee*)

O. Special Event Permit Application for Mitchell Main Street & Beyond Oktoberfest | 301 Rodz & Ridez Car Show on Saturday, September 19, 2026

- Parking Lot Closure (*$50 Fee*)
- Street Closure (*$100 Fee*)
- Special Event Liquor License — w/Consumption Permit (*$200 Fee*)
- Noise Permit (*$0 Fee*)

P. Special Event Permit Application for Mitchell Main Street & Beyond Parade of Lights on Tuesday, December 1, 2026

- Parking Lot Closure (*$50 Fee*)
- Street Closure (*$100 Fee*)
- Parade Permit — w/Escort (*$250 Fee*)
- Noise Permit (*$0 Fee*)

Q. Set date of April 20, 2026 for hearing and action on the application to transfer RB-2833 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Eric Hieb dba Lakeview Golf to Lakeview Golf LLC dba Lakeview Golf LLC, 3300 North Ohlman St from personal to business and to update sales tax license

R. Set Date for Bid Openings:

1. **1:30 PM, April 14th-Ohlman Utility and Street Improvements #2025-01**
2. **1:30 PM, April 22nd-13th Avenue Reconstruction #2025-08**

S. Approval of Gasoline & Fuel Quotes

T. Pay Estimates

U. Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer

6. Motion To Approve, Request Public Comment, Roll Call

7. Public Comment

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. Hearing and Action on the Application of The Crown & Culinary Co, LLC dba The Green Room for a Special Event Liquor License located at The Green Room, 623 South Sanborn Blvd for April 17, 2026 for a Birthday Party

9. Update on Lake Mitchell Improvement Project

10. Public Hearing on Proposed Resolution of Necessity for Construction of Sidewalk on North Ohlman Street

11. Action to Approve Resolution #R2026-12, Resolution of Necessity for the Construction of Sidewalk on North Ohlman Street

12. Action to Approve Special Event Permit Application for SwitchYard Social on Saturday, June 6, 2026

- Special Event Liquor License w/Consumption Permit (*$200 Fee*)

13. Action to Approve Request for No Parking in the 600 Block of North Hunter

14. Action to Approve Water Main Extension to South Wastewater Treatment Facility Project #2026-41 to Menning Excavating Inc.

15. Action to Award Bid for Ice Arena Roof Replacement Project #2025-24

16. Action to Award Bid for Miscellaneous Concrete Project #2026-04

17. Action to Award Bid for Randall Rural Water Meter Vault Project #2026-07

18. Action to Award Bid for Rock Chip Supply Project #2026-10

19. Action to Award Bid for Petroleum Products Project #2026-13

20. Action to Award Bid for Paving & Overlay Project #2026-15

21. **Action to Approve Agreement #A2026-29, Professional Design Agreement for the Corn Palace Plaza Expansion**

22. **Action to Approve Resolution #R2026-13, Plat of Tract 5 in Lot 1-A, Block C of Westview Addition**

23. **Action to Approve Resolution #R2026-14, Plat of Lot 1 of Deslauriers Addition, in the NE 1/4 of Section 23, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota**

24. **Action to Approve Resolution #R2026-15, Plat of Roundabout Tracts 1 and 2, in the SE 1/4 of Section 8; Roundabout Tract 3, in the SW 1/4 of Section 9; and Roundabout Tract 4, in the NW 1/4 of Section 16; all in T 103 N, R 60 W of the 5th P.M., Portions of which lie within the City of Mitchell, Davison County, South Dakota**

25. **Action to Approve Resolution #R2026-16, Annexation of Lot 4 of Signapore Slab Tract 1, a subdivision of the East 1/2 of the SE 1/4 of Section 32, T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota**

26. **First Reading on Ordinance #O2026-04, A Supplemental Appropriation Ordinance for FY2026**

27. **Motion to Enter into Executive Session According to SDCL 1-25-2 (3) Consulting with Legal Counsel and SDCL 19-19-502 Lawyer-Client Communications**

28. **Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA

March 16, 2026
6:00 P.M.

PRESENT: Marty Barington, Mike Bathke, John Doescher, Tim Goldammer, Kevin McCardle, Dan Sabers, Jeffrey Smith

ABSENT: Susan Tjarks

PRESIDING: Mayor Jordan Hanson

AGENDA:

Moved by Goldammer, seconded by Bathke, to approve the following items on the consent agenda:

a. City Council Minutes
   1. City Council March 2, 2026
   2. City Council March 5, 2026
b. Committee Reports
   1. Planning Commission February 23, 2026 (signed)
   2. Planning Commission March 9, 2026 (unsigned)
   3. Historic Preservation Commission October 28, 2025 (signed)
   4. Historic Preservation Commission March 3, 2026 (unsigned)
c. Department Reports
   1. Sales Tax Collections (February)
   2. 2025 Sales Tax Report
   3. TIF Report (2/28/2026)
   4. Building Permits (February)
   5. Police (February)
   6. Fire (February)
   7. Code Enforcement (February
   8. Water (February)
d. Automatic Supplement to Parks-Cadwell in the amount of $1,590.00 from insurance proceeds
e. Raffle Permits
   1. Abbott House with the drawings to be held weekly
f. Special Event Permit Application for Corn Palace Stampede Rodeo Parade on Saturday, July 18, 2026
g. Surplus items to be sold via Purple Wave or destroyed-Police Department
h. Surplus items to be sold via Purple Wave or destroyed-Community Services
i. Change Order #2 increasing the contract amount by $8,056.10 for 2nd/4th & Main Streetscape Improvements Project #2023-10 to Schoenfelder Construction, adjust contract amount to

$967,954.41

j. Pay Estimates March 16, 2026

Pay Estimate #18 in the amount of $230.00 for Wastewater Treatment Plant-Phase II #2022-01 contracted to GeoTek Engineering

Pay Estimate #19 in the amount of $833,163.19 for Wastewater Treatment Plant-Phase II #2022-01 contracted to John T. Jones Construction

Pay Estimate #38 in the amount of $65,829.18 for Wastewater Treatment Plant-Phase II #2022-01 contracted to HDR Engineering

Pay Estimate #3 in the amount of $11,377.31 for 1st/7th & Main Traffic Signals #2022-08 contracted to Muth Electric

Pay Estimate #7 in the amount of $129,993.20 for 2nd/4th & Main Streetscapes #2023-21 contracted to Schoenfelder Construction

Pay Estimate #6 in the amount of $3,470.00 for Lake Mitchell Tornado Shelter #2023-33 contracted to LL Jirsa Architect

Pay Estimate #6 in the amount of $10,000.00 for Airport Snow Removal #2024-22 contracted to Quality Cut Lawn

Pay Estimate #7 in the amount of $3,445.00 for FEMA Risk Management Plan #2025-03 contracted to HDR Engineering

Pay Estimate #11 in the amount of $4,395.00 for 13th & Wisconsin Drainage Study #2025-08 contracted to McLaury Engineering

Pay Estimate #1 in the amount of $3,700.00 for Hitchcock Tennis Courts #2025-34 contracted to GeoTek Engineering

Pay Estimate #2 in the amount of $13,467.50 for 200-500 Blocks East 6th Avenue Utility Upgrade #2026-03 contracted to McLaury Engineering

Pay Estimate #2 in the amount of $16,200.00 for Ice Arena Roof Replacement #2026-21 contracted to designArc Group

Pay Estimate #1 in the amount of $6,300.00 for Old Landfill Leachate Monitoring #2026-28 contracted to GeoTek Engineering

Pay Estimate #2 in the amount of $1,232.50 for Regional Landfill Ground Water Monitoring #2026-29 contracted to GeoTek Engineering

Pay Estimate #1 in the amount of $266,756.00 for Oil Distributor #2026-33 contracted to TranSource Truck & Equipment

k. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer

PAYROLL FEBRUARY 15, 2026 – FEBRUARY 28, 2026: City Council $3,847.36, Mayor $1,663.00, City Administrator $7,030.12, Administrative Boards $2,566.25, Attorney $5,885.34, Finance $15,887.27, Human Resources $4,834.28, Municipal Building $5,923.29, Information Technology $3,627.80, Police $97,926.01, Traffic $4,952.96, Fire $41,027.50, Street $35,988.39 Public Works $28,373.24 Cemetery $6,005.13, Library $15,956.41, Recreation & Aquatics $6,727.23, Recreation Center $20,722.95, Sports Complexes $12,874.57, Parks $15,505.49, Supervision $4,641.65, E911 $27,034.63, Palace Transit $31,943.31, JVCC $2,374.02, Nutrition $4,789.57, Airport $2,804.44, Water Distribution $17,250.34, Sewer $18,315.86, Recycling Program

$8,236.23, Waste Collection $7,344.88, Landfill $11,184.98, Corn Palace $21,226.59 Golf Course $5,386.63, Emergency Medical Services $52,286.27

NEW HIRES:

EMS: David Jensen-$29.635

PALACE TRANSIT: Aletheia Underhile-$14.96

SALARY ADJUSTMENTS:

CORN PALACE: Jeffery Hanson-$35.417

LIBRARY: Quincy Salmen-$24.810

POLICE: Shanden Reiners-$31.136

STREET: Spencer James-$26.328

TRAFFIC: Joshua Harvey-$35.064

TERMINATIONS:

PALACE TRANSIT: Jon Gamber

WARRANTS: A-Ox Welding Supply, Supplies-$715.45; Advanced Police Concepts, Investigations-$5,250.00; AFSCME Council 65, Union Dues-$482.04; Al's Engraving, Supplies-$6.95; Alex Air Apparatus 2, Repair-$3,927.66; Amazon Capital Services, Supplies-$3,741.02; AMG-Avera Occupational Med, Labs-$75.40; AT&T Mobility, Utilities-$1,327.55; AT&T Mobility, Utilities-$1,118.35; Auto Value Mitchell, Supplies-$2,866.61; Avera Health Plans, Claim-$811.76; Avera Occupational Medicine, Labs-$5,390.00; Avera Queen of Peace, Supplies-$121.67; B-Y Water District, Water Usage-$60,489.76; Bailey Metal Fabricators, Maintenance-$56.63; Bender Sewer & Drain, Maintenance-$425.00; Big Daddy D's, Contract Services-$3,292.50; Blackstone Publishing, Audiobooks-$168.75; Buhl's Drycleaners & Linen, Service-$51.50; Butler Machinery, Repair-$726.91; Capital Journal, Advertising-$23.08; Carquest Auto Parts, Supplies-$292.33; CDW Government, Equipment-$1,614.29; Center Point Large Print, Books-$99.48; Central Electric, Utilities-$357.43; Century Link, Utilities-$73.33; Chad Cody, Reimbursement-$175.00; Chesterman, Supplies-$2,732.70; CHS, Maintenance-$326.94; City of Mitchell, Utilities-$14,930.66; City of Mitchell, Employee Recognition-$5,750.00; City of Mitchell, Feb 2026 Hotel Tax-$182.00; Coborns, Contract Services-$1,040.75; Column Software, Advertising-$709.37; Convergeone, Annual Renewal-$5,907.71; Core & Main, Supplies-$50,855.47; Core-Mark US, Supplies-$15,282.66; Corn Palace, Dakota Oyate BB Rent-$9,871.45; Corporate Translation Service, Translation Services-$99.96; Corsica Stickney School District, Corn Palace Games-$1,705.05; County Fair, Contract Services-$1,104.00; Cummins Sales & Service, Supplies-$323.34; Dakota Data Shred, Supplies-$3.00; Dakota Fluid Power, Supplies-$1,536.92; Dakota Oyate

Challenge, Corn Palace Games-$2,452.50; Dakota Pro Striping & Irrigation, Supplies-$3,850.00; Dakota Pump, Annual Contract-$8,821.80; Dakota Supply Group, Supplies-$443.28; Dale's A-1 Transmission, Repair-$2,478.95; Darrington Water Conditioning, Rental-$63.00; David Rumbolz, Refund-$400.00; Davison County Register of Deeds, Easement-$36.00; Davison County Treasurer, Title Plate-$57.40; Davison Rural Water Systems, Water Usage-$125.20; Department of Social Services, Child Support-$359.54; Designarc Group, 2026-21 P.E. #2-$16,200.00; Dakota Wesleyan University Baseball, Labor-$2,000.00; Easyvista, Renewal License-$428.00; Elfstrand's Ace Hardware, Supplies-$210.96; Federal Signal, Supplies-$500.00; Fedex, Mailing-$19.50; Fleetpride, Supplies-$1,307.04; Flowbird America, Alarm Monitoring-$71.00; Galls, Supplies-$256.99; Game Time, Equipment-$64,720.23; Geotek Engineering & Testing, 2022-1 P.E. #18A-$11,462.50; Grainger, Supplies-$328.08; Guardian Alliance Technology, Professional Service-$100.00; HHR Engineering, 2022-1 P.E. #38-$69,274.18; Healthequity, Administration Fee-$172.50; Henry Schein, Supplies-$10.80; Holiday Inn Express, Travel-$224.00; Hoop City Basketball Club, Classic 2025-$28,710.33; Hubert, Supplies-$655.96; Ican, Advertising-$750.00; Identisys, Supplies-$380.00; Industrial Chem Labs & Service, Supplies-$558.78; Ingram Library Services, Books-$3,851.36; Innovative Office Solution, Supplies-$268.91; Interstate Glass & Door, Maintenance-$290.63; Interstate Office Products, Supplies-$4.79; Iverson Powersports, Supplies-$1,247.85; JCL Solutions, Supplies-$383.50; John T Jones Construction, 2022-1 P.E. #19-$833,163.19; Johnson Controls Building, Maintenance-$877.00; Jones, Supplies-$2,121.17; Krohmer Plumbing, Maintenance-$285.62; L.L. Jirsa Architect, 2023-33 P.E. #6-$3,470.00; Larry's I-90 Service, Supplies-$1,501.53; Lawson Products, Supplies-$1,085.45; Lewis Family Drug, Supplies-$9.99; M&T Fire and Safety, Supplies-$2,343.02; Macqueen, Supplies-$205.42; Make it Mine Designs, Service-$264.00; McLaury Engineering, 2025-8 P.E. #11-$17,862.50; McLeod's Printing, Supplies-$485.00; Menard's, Supplies-$985.24; Mettler Implement, Supplies-$2,394.91; Michaels Fence & Supply, Supplies-$870.00; Micromarketing, Books-$69.76; Midcontinent Communication, Utilities-$138.64; Midcontinent Communication, Advertising-$2,061.31; Midwest Oil, Supplies-$858.70; Midwest Turf & Irrigation, Supplies-$1,140.52; Miiller Electric, Maintenance-$2,490.00; Espinosa, Israel, Water Refund-$46.27; Mitchell Animal Rescue, Management Fee-$350.00; Mitchell Convention & Visitors Bureau, Entertainment Tax-$21,875.00; Mitchell Iron & Supply, Supplies-$237.38; Mitchell Local 4166, Training-$3,000.00; Mitchell Plumbing & Heating, Supplies-$1,898.28; Mitchell Telecom, Utilities-$3,317.65; Mitchell United Way, United Way-$110.00; Moose Lodge #875, Employee Banquet-$850.00; Mount Vernon School District, Contract Services-$131.00; Mueller Lumber, Supplies-$5.08; Muth Electric, 2022-8R P.E. #3-$14,097.25; Napa Central, Supplies-$759.01; ND Country Fest, Corn Palace Games-$8,000.00; Northwestern Energy, Utilities-$77,911.38; One Source The Background, Background Checks-$268.45; Overdrive, Eaudiobooks-$51.00; PCC Ambulance Billing Service, Ambulance Billing-$6,009.26; Pepsi Cola, Supplies-$467.76; Peterbilt of Sioux Falls, Supplies-Repairs-$2,587.01; Pfeifer Implement, Mower-$6,236.96; Premier Pest Control, Pest Control-$275.00; Qualified Presort Service, Postage-$327.28; Quality Cut Lawn & Tree Service, 2024-22R P.E. #6-2025-$10,000.00; Range Servant America, Membership-$24,153.75; Runnings Supply, Supplies-$1,796.37; S & M Printing, Supplies-$47.00; Saga Communications of South Dakota, Advertising-$1,500.00; Santel Communications, Utilities-$30.00; Schoenfelder Construction, 2023-21 P.E. #7-$129,993.20; South Dakota Department of Agriculture, Solid Waste Surcharge-$2,683.56; South Dakota Department of Revenue, License Plates-$6.00; South Dakota Municipal League, Membership-$90.00; South Dakota Secretary of State, Notary Fee-$30.00; South Dakota-Supplemental Retirement, Supplemental Retirement-

$6,121.94; South Dakota-Supplemental Roth 457, Roth 457 Contributions-$2,297.50; Sherwin-Williams, Supplies-$51.95; Sign Pro, Supplies-$564.00; South Dakota 811, Message Fees-$80.85; Standard Insurance, Life Insurance-$454.20; Staples, Supplies-$119.78; Subway, Planning Comm Meals-$53.94; Sun Gold Sports, Supplies-$80.00; Teamsters Local No. 120, Union Dues-$1,541.00; Teleflex, Supplies-$600.00; Tessiers Mechanical Contractors, Repair-$199.48; The Dugout, Contract Services-$3,285.00; Thomson Reuters-West, Subscription-$1,314.00; Thune True Value & Appliance, Supplies-$240.64; Tim Deats, Employee Banquet-$3,000.00; TMA Stores, Repair-$121.66; Transource, 2026-33 P.E. #1-$268,256.15; Transwest Sioux Falls, Supplies-$71.00; Tricare For Life, Refund-$57.75; UPS Store #4227, Shipping-$90.54; Vestis, Supplies-$287.43; Wellmark, Administration, Prescription, Medical-$133,702.80; South Dakota Department of Revenue, Sales Tax-$17,354.24; Roger Prewett II, Reimbursement-$15.00

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith. Members present voting nay: none. Motion carried.

PUBLIC COMMENT:

Elizabeth Luczak of Mitchell Main Street & Beyond reminded the public that Wingapalooza is still happening and of all the other events going on in March and coming up.

Corn Palace Director, Dave Sietsema, thanked the community for the involvement and help with hosting the 1st and 2nd rounds of the NAIA Women's National Tournament at the Corn Palace this past weekend. Council Member McCardle also thanked everyone as well as the Corn Palace staff.

Boyd Reimnitz apologized to Finance Officer Bathke for stating he received the petition form from Bathke at the March 5th meeting. Reimnitz stated it did not come from Bathke. Reimnitz also stated he submitted the petitions on the East 1st Avenue development and would like to continue having discussions with City Council on the matter.

BOARD OF ADJUSTMENT:

Moved by Goldammer, seconded by Bathke, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

It was advised that this is the date and time set for hearing on the application of Stephen and Trudy Morgan for a side corner yard variance of 17.5' vs 20' to remove the existing 10' x 10' screened-in porch and replace with a 14' x 14' addition located at 1421 Mitchell Boulevard, legally described as Lots 6 & 7 and East ½ of Vacated Alley, Block 31, University Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District. The Planning Commission recommended approval of said application. Moved by Sabers, seconded by McCardle, to approve said application. Motion carried.

It was advised that this is the date and time set for hearing on the application of David Baker for a front yard variance of 9.9' vs 25' to remove an existing deck and replace with a three seasons porch addition located at 400 West 14th Avenue, legally described as Lot 12, Block 12, Capital Addition,

City of Mitchell, Davison County, South Dakota. The property is zoned R4 High Density Residential District. The Planning Commission recommended denial of said application. Moved by Smith, seconded by Bathke, to approve said application. Motion carried.

Moved by Goldammer, seconded by Bathke, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

CONSIDER APPROVAL:

Moved by McCardle, seconded by Goldammer, to approve the Special Event Permit Application for Jordan Hanson's L.I.T. Seminar at The Pepsi Theatre on April 9, 2026. Smith opposed. Motion carried.

Moved by McCardle, seconded by Smith, to deny approval of the Special Event Permit Application for Into The Woods Musical at the Area Community Theatre on Friday, April 17-Sunday, April 19 and Friday, April 24-Sunday, April 26, 2026. Motion carried.

Moved by Goldammer, seconded by Bathke, to approve the Special Event Permit Application for Thursday Night Live at The Pepsi Theatre on Thursday, April 30, 2026. Roll call vote was taken.

Members present voting aye: Barington, Bathke, Goldammer, Sabers. Members present voting nay: Doescher, McCardle, Smith. Motion carried.

Moved by Sabers, seconded by Goldammer, to approve the Special Event Permit Application for Great Faces Rally by Christian Motorcyclists Association Bike Show on Friday, July 17, 2026. Motion carried.

Moved by Goldammer, seconded by Barington, to approve a request from Craig Ryan for one additional 15-minute parking sign from 8AM to 5PM; Monday-Saturday at the southwest corner of 5th & Main. Roll call vote was taken.

Members present voting aye: none. Members present voting nay: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith. Motion failed.

Moved by McCardle, seconded by Barington, to approve a request from Mitchell Main Street & Beyond to install American -Themed Main Street Banners. Motion carried.

AWARD BID:

Bids were opened and read on East 5th Avenue Reconstruction Project #2024-02 on the 25th day of February, 2026. Moved by Goldammer, seconded by Sabers, to award, contingent upon Department of Agriculture and Natural Resources approval, as follows:

EAST 5TH AVENUE RECONSTRUCTION
PROJECT #2024-02

Halme Inc, 44769 SD Hwy 28, Lake Norden, SD 57248

Total Bid	$2,209,458.28

Motion carried.

Bids were opened and read on Water Distribution Building Project #2026-01 on the 4th day of March, 2026. Moved by Bathke, seconded by Barington, to award, as follows:

WATER DISTRIBUTION BUILDING
PROJECT #2026-01

Visions Construction Group, 27160 470th Avenue Ste A, Tea , SD 57064

Base Bid	$1,968,000.00
Alternate 2	$ 519,000.00
Sidewalk-Unit Price	$ 7.00/sq ft

Motion carried.

Bids were opened and read on Public Safety Rooftop Units Project #2026-16 on the 10th day of March, 2026. Moved by Sabers, seconded by Smith, to award, as follows:

PUBLIC SAFETY ROOFTOP UNITS
PROJECT #2026-16

Baete-Forseth, 4700 N Northview, Sioux Falls, SD 57118

Base Bid	$238,000.00
Alternate 1	$ 3,740.00
Alternate 2	$ 3,660.00
Total	$245,400.00

Motion carried.

Bids were opened and read on Wastewater Treatment Lagoons-Trap and Remove Minnows Project #2026-34 on the 11th day of March, 2026. Moved by McCardle, seconded by Goldammer, to award, as follows:

WASTEWATER TREATMENT LAGOONS-TRAP & REMOVE MINNOWS
PROJECT #2026-34

Skinner Bait Farm, LLC, 25845 SD Hwy 37, Mitchell, SD 57301

Yearly Lease/3-year Contract $2,123.00/year

Motion carried.

CONSIDER APPROVAL:

Moved by Smith, seconded by Goldammer, to approve Amendment #1 in the amount of $15,000.00 to Agreement #A2025-06, Design Engineering for North Ohlman Street-23rd to Kemper with SPN & Associates-Project #2025-01. Motion carried.

Moved by Goldammer, seconded by Barington, to approve Agreement #A2026-22, Safety Action Plan and Safe Streets and Roads for All Grant Application with HDR Engineering, Inc. in an amount not to exceed $78,560.00. Motion carried.

Moved by Goldammer, seconded by McCardle, to approve Agreement #A2026-23, Pavement Survey Proposal with IMS Project #2026-35 in an estimated amount of $40,674.60. Motion carried.

Moved by Smith, seconded by Goldammer, to approve Agreement #A2026-24, Mitchell Drainage Study with HDR Engineering Inc. in an amount not to exceed $129,953.00. Motion carried.

Moved by McCardle, seconded by Goldammer, to approve Agreement #A2026-25, Water Building Staking and Testing with SPN & Associates-Project #2026-01 in an amount not to exceed $33,000.00. Motion carried.

Moved by Goldammer, seconded by Barington, to approve Agreement #A2026-26, Water Distribution Construction Phase Services with GeoTek Engineering & Testing-Project #2026-01 in an amount not to exceed $18,000.00. Motion carried.

Moved by Goldammer, seconded by Barington, to approve Agreement #A2026-27, East 5th Avenue Reconstruction Construction Phase Services with Brosz Engineering-Project #2024-02 in an amount not to exceed $334,680.00. Motion carried.

EXECUTIVE SESSION:

Moved by Goldammer, seconded by McCardle, to go into Executive Session as permitted by SDCL 1-25-2(3) Consulting with Legal Counsel and SDCL 19-19-502 Lawyer-Client Communications. Motion carried.

Mayor Hanson declared the board out of executive session at 7:34 p.m. and the City Council to reconvene in regular session at 7:35 p.m.

DISCUSSION:

Mitchell business owner, Jeremy Jensen, discussed his thoughts regarding subsidized housing in the City of Mitchell. Jensen stated subsidized housing is taking first-time homebuyers away from buying entry level homes on the market and is also decreasing the value of homes.

ADJOURN:

There being no further business to come before the meeting, Mayor Hanson adjourned the meeting.

Michelle Bathke

Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.

Planning Commission 3-9-26
City Council Chambers, City Hall, 612 N. Main Street
March 9, 2026

1. Call to Order
Chairperson Genzlinger called the March 9, 2026 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call
Quorum is met, simple majority vote required for all items.
Present: Bathke, Genzlinger, Helleloid, Osterloo, Schreurs, Sonne.
Absent: Gunkel, Schmitz.
Staff Present: Dammann, Ellwein, Mayor Hanson, Hegg, Jenniges, J Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests
None.

4. Approve Agenda
Motion by Sonne, seconded by Osterloo to approve the proposed agenda. All present voted aye; motion carried.

5. Approval of Previous Minutes: February 23, 2026
Motion by Osterloo, seconded by Sonne to approve the proposed minutes of the February 23, 2026 Planning Commission Meeting. All present voted aye; motion carried.

6. Schedule Next Meeting: March 23, 2026
Motion by Sonne, seconded by Osterloo to set the date for the next Planning Commission Meeting for March 23, 2026. All present voted aye; motion carried.

7. Variance Permit: Stephen & Trudy Morgan
Stephen & Trudy Morgan have applied for a Variance Permit for a side corner yard setback of 17.5’ vs 20’ to remove the existing 10' x 10' screen in porch and replace it with a 14' x 14'

addition. It is located at 1421 Mitchell Blvd, legally described as Lots 6 & 7 and E ½ of Vacated Alley, Block 31, University Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single-family Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were four responses in favor that made the packet and two responses in favor that did not make the packet. The applicant was not present to answer questions.

Jenniges gave an overview of the area using GIS.

Genzlinger questioned what the hardship actually was.

Bathke noted that the pine tree to the east would block more sight lines than the proposed addition.

Motion by Osterloo, seconded by Schreurs to recommend approval of the variance. All present voted aye; motion carried.

8. Variance Permit: David Baker

David Baker has applied for a Variance Permit for front yard setback of 9.9' vs 25' for a three-season porch addition. It is located at 400 W 14th Ave, legally described as Lot 12, Block 12, Capital Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R4 High Density Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were no responses in favor or opposed. The applicant was not present to answer questions.

Jenniges gave an overview of the area using GIS. He said the applicant is replacing his sewer and water line, so the deck will have to get taken off. He would like to replace the removed deck with a three-season porch that would have a roof. The applicant had shared previously with Jenniges that the roof above the entrance was becoming dilapidated, and he originally just thought about replacing it, but since he is removing the deck for the water and sewer lines, he thought he'd apply for the variance for the porch.

Genzlinger stated that he struggles to approve the variance and brought up the previous variances that were approved for the residential dwelling.

Schreurs questioned what would stop the applicant from enclosing the porch in the future, to which Hegg answered it would not meet the building envelope and building code, but it has happened in other places around town. He inspects footings, framing and final, but he does not go back a year or more after the project was completed to see if they are enclosed further.

Motion by Schreurs, seconded by Osterloo to recommend approval of the variance. Roll call vote: Genzlinger – nay, Gunkel – absent, Helleloid – aye, Osterloo – nay, Schmitz – absent, Schreurs – nay, Sonne – nay. 1 aye, 4 nay, 2 absent; motion carried.

9. Plan Approval: Hot Shots Espresso

Jenniges gave an overview of the area using GIS. This land is zoned Highway Oriented Business District. The applicant would like to replace the existing 8' x 12' structure that was approved by Planning Commission in 2013 with a new 12' x 16' structure. They will still meet the 30' front yard setback. The applicant was not available for questions.

Motion by Schreurs, seconded by Sonne to approve the plan. All present voted aye; motion carried.

10. Other Business:

None.

11. Public Input:

None.

12. Adjourn

Chairperson Genzlinger adjourned the meeting at 12:13 P.M.



Kevin Genzlinger
Planning Commission Chairperson

Planning Commission 3-23-26
City Council Chambers, City Hall, 612 N. Main Street
March 23, 2026

1. Call to Order
Chairperson Genzlinger called the March 23, 2026 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call
Quorum is met, simple majority vote is required for all items.
Present: Bathke, Genzlinger, Gunkel, Helleloid, Osterloo, Schmitz, Schreurs.
Absent: Sonne
Staff Present: Boehmer, Dammann, Ellwein, Mayor Hanson, Hegg, Jenniges, J Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests
None.

4. Approve Agenda
Motion by Osterloo, seconded by Schmitz to approve the proposed agenda. All present voted aye; motion carried.

5. Approval of Previous Minutes: March 9, 2026
Motion by Osterloo, seconded by Schreurs to approve the proposed minutes of the March 9, 2026 Planning Commission Meeting. All present voted aye; motion carried.

6. Schedule Next Meeting: April 13, 2026
Motion by Osterloo, seconded by Schreurs to set the date for the next Planning Commission Meeting for April 13, 2026. All present voted aye; motion carried.

7. Plat: Top Grade Properties LLC
Plat of Tract 5 in Lot 1-A, Block C of Westview Addition in the SE 1/4 of Section 20, T 103 N, R

60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Jenniges gave an overview of the area using GIS. Jenniges said the applicant had requested a building permit across lot lines, so they have to replat the property with the proposed bigger tract. The applicant was not present to answer questions.

Motion by Schreurs, seconded by Schmitz to approve the plat. All present voted aye; motion carried.

8. Plat: Deslauriers & Railroad Pines LLC

Plat of Lot 1 of Deslauriers Addition, in the NE 1/4 of Section 23, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota.

Jenniges gave an overview of the area using GIS. Jenniges said this is the last stage in their process to be able to combine two lots into one for ag status. Jenniges noted this is outside city limits but within the ETJ and the county will have to hear this as well. The applicant was not present to answer questions.

Motion by Osterloo, seconded by Schreurs to approve the plat. All present voted aye; motion carried.

9. Plat-City of Mitchell & RT LLC

Plat of Roundabout Tracts 1 and 2, in the SE 1/4 of Section 8; Roundabout Tract 3, in the SW 1/4 of Section 9; and Roundabout Tract 4, in the NW 1/4 of Section 16; all in T 103 N, R 60 W of the 5th P.M., Portions of which lie within the City of Mitchell, Davison County, South Dakota.

Jenniges gave an overview of the area using GIS. Jenniges said these lots will be used for the roundabout project at 23rd Ave and Ohlman and will therefore be treated as "H" lots for right-of-way. The city will have a purchase agreement in place with RT LLC before the plat is recorded. Jenniges noted this is outside city limits but within the ETJ and the county will have to hear this as well. The applicant was present to answer questions.

Motion by Schreurs, seconded by Schmitz to approve the plat. All present voted aye; motion carried.

10. Plan Approval: Jokerz Casino

Jenniges gave an overview of the area using GIS. It is located at 716 N Rowley St and zoned as Central Business District. Jenniges went over the provided building plans submitted showing an addition to the building for more video lottery. The applicant was not present to answer questions.

Genzlinger asked Hegg if he had any issues with the proposed addition. Hegg answered that the building is fully sprinkled and has no concerns about the addition.

Motion by Schmitz, seconded by Osterloo to approve the plat. All present voted aye; motion

carried.

11. Other Business:
None.

12. Public Input:

None.

13. Adjourn
Chairperson Genzlinger adjourned the meeting at 12:05 P.M.

Kevin Genzlinger
Planning Commission Chairperson

Public Library Board of Trustees Minutes

City Council Chambers, City Hall, 612 N. Main Street
March 17, 2026

DRAFT

1. **Call to Order**
   Board member Luther called the meeting to order at 5:15 p.m.

2. **Roll Call**
   The following members were present in person: Diana Goldammer, Deb Everson and Megan Luther. Board members Denny Nath attended via Zoom. Board members Ann Temple and Susan Tjarks were excused. Also present was Kevin Kenkel, Library Director. Vice-president Goldammer arrived a few minutes after the start of the meeting. Once she arrived, she presided over the rest of the meeting.

3. **Approval of Agenda**
   There were no changes to the agenda. Motion by Everson, seconded by Luther, to approve the agenda. All members present voted "Aye". Motion passed.

4. **Approval of Minutes**
   Board members reviewed the minutes from the January 27, 2026 board meeting. Motion by Everson, seconded by Luther, to approve these minutes. All members present voted "Aye". Motion passed.

5. **Director's Report**
   Board members reviewed written reports and monthly statistics for January and February 2026. Kenkel provided additional comments regarding the written reports. Kenkel pointed out that circulation and visits to the library for January and February increased again compared to the same months in 2025. Kenkel also shared that approximately 70 people attended Jean Patrick's author talk March 2. Motion by Luther, seconded by Everson, to approve the director's report. All members present voted "Aye". Motion passed.

6. **Financial Report & Approval of Bills**
   Kenkel submitted two bills for approval.

Gabrielle Esposito	$150.00
County Fair	$55.76
Total	$205.76

These bills were for a writing workshop in March and cookies for Jean Patrick's author talk the day her new book was released. Motion by Everson, seconded by Goldammer, to approve payment of this bill. Board members Goldammer, Everson, and Nath voted "Aye". Board member Luther abstained. Motion passed.

Board members reviewed the January and February 2026 bank statements and financial reports. Motion by Luther, seconded by Everson, to approve the financial reports. All members present voted "Aye". Motion passed.

7. Business Items

A. Action to Approve Funding Requests for March 2026

Kenkel presented three funding requests.

Program/Project	Requestor		Amount
Desktop Computer	Kevin Kenkel	$	1,155.00
Laptop Computer	Kevin Kenkel	$	550.00
Summer Writing Workshop Series	Max Velasquez	$	450.00
Total Requested:		**$**	**2,155.00**

The desktop computer is for Rachel Soulek's new position. The laptop is to replace an old laptop used for managing our public computers and public printing. The summer writing workshop series will be conducted as part of our summer reading program. Motion by Goldammer, seconded by Luther, to approve the three funding requests totaling $2,155.00 with allowing additional funds if the cost of a refurbished laptop ends up being higher than the requested amount. All members present voted "Aye". Motion passed.

B. Review and Approve 2025 Public Library Survey Responses

Board members reviewed the responses to the 2025 Annual Public Library Survey that will be submitted to the South Dakota State Library before then end of March. Board members commented on the variety of statistics that are collected for this survey. Board members requested that Kenkel add answers to two optional questions relating to special partnerships with other community organizations and any stories how the library helped individuals or groups in 2025. Board members wanted Kenkel to highlight partnerships with preschools in town and with the Mitchell School District's new after-school program. They also want Kenkel to share that the library was able to restart our bilingual story time every other Saturday. Motion by Everson, seconded by Luther, to approve the responses to the 2025 Public Library Survey with the additions requested. All members present voted "Aye". Motion passed.

DRAFT

8. **Committee Reports**
   There were no committee reports.

9. **Board Input**
   Board member Goldammer expressed thanks for the completion of the annual survey and all the work the library staff accomplishes. Luther informed Kenkel that the library's hours are incorrect on the library's entry in Google Maps. Kenkel said he would get that fixed the next day.

10. **Citizen's Input**
    No citizen's input was given.

11. **Adjournment**
    Board members decided to not hold a training session in April. The next Board of Trustees meeting is scheduled for May 21, 2026 at 5:15 p.m. in City Council Chambers at City Hall.

    There being no further business, at 6:15 p.m. Goldammer called for a motion to adjourn. Motion by Luther, seconded by Everson, to adjourn. All members present voted "Aye". Motion passed.

DRAFT

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department:	Police	Date Submitted:	04/06/2026
Budget line # to be supplemented:	101-42110-42905	Budget line description:	Crime Prevention
Supplemental amount requested:	$2000.00	Submitted by:	Dean Knippling

Describe the need for the supplemental funds:

Donation received from Walmart to go towards the annual Shop With a First Responder.

Is this a re-appropriation of a previous year's budget? ○ yes ◉ no

What budget line # is the re-appropriation from? 101-33412

What is the amount of the budget line was unspent? NA

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

NA

Is this an automatic supplement request due to grant funds or other unanticipated revenue received? ◉ yes ○ no

Amount of funds received: $2000.00

Funds received from: Walmart

Explain the impact of waiting until the next fiscal year to budget for this item:

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department:	Police	Date Submitted:	04/06/2026
Budget line # to be supplemented:	101-42110-42600	Budget line description:	Supplies
Supplemental amount requested:	$1428.95	Submitted by:	Dean Knippling

Describe the need for the supplemental funds:

Donation received from a private source to go towards training items to be used for defensive tactic and use of force training.

Is this a re-appropriation of a previous year's budget? ○ yes ◉ no

What budget line # is the re-appropriation from? 101-367

What is the amount of the budget line was unspent? NA

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

NA

Is this an automatic supplement request due to grant funds or other unanticipated revenue received? ◉ yes ○ no

Amount of funds received: $1428.95

Funds received from: Private Source

Explain the impact of waiting until the next fiscal year to budget for this item:

CITY OF MITCHELL
RAFFLE PERMIT

Date of Application: 3-10-2026

Organization: Mitchell Regional Habitat for Humanity

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

_____Chartered veterans' organization
X Charitable organization
_____Fraternal organization
_____Political party
_____Political action committee or political committee on behalf of any candidate for a political office

_____Religious organization
_____Educational organization
_____Local civic or service club
_____Volunteer fire department

Contact Information:

Name: Rachel Hagenbaugh

Address: PO BOX 1331 - 417 N Main St #117 Mitchell SD 57301

Phone #: 605-630-3259

Email: [redacted]



501(c) 3 – (Non-Profit): yes X no_____ eligible_____

Dates of Ticket Sales: May 1st 2026

Date of Raffle Drawing: June 5th 2026

Value of Raffle Prize: $150-200

Proceeds Benefitting: Mitchell Housing

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 3-13-2026

For Finance Office Use Only:

Council Approval Date: _____

Signature:

_____
Finance Officer

CITY OF MITCHELL
RAFFLE PERMIT

Date of Application: 3-26-26

Organization: Big Friend Little Friend of the Mitchell Area

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

_____Chartered veterans' organization	_____Religious organization
__x__Charitable organization	_____Educational organization
_____Fraternal organization	_____Local civic or service club
_____Political party	_____Volunteer fire department

_____Political action committee or political committee on behalf of any candidate for a political office

Contact Information:

Name: Linda McEntee

Address: 104 W 5th Ave

Phone #: 605-292-4444

[redacted]

501(c) 3 – (Non-Profit): yes_x__ no_____ eligible_____

Dates of Ticket Sales: May 1 - July 19

Date of Raffle Drawing: July 20

Value of Raffle Prize: total values add to 17,500

Proceeds Benefitting: Big Friend Little Friend of the Mitchell Area

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 3-26-26

For Finance Office Use Only:

Council Approval Date: _____

Signature:

_____

Finance Officer

CITY OF MITCHELL
RAFFLE PERMIT

Date of Application: 3-27-24

Organization: Moose Lodge 875 Stake Your Claim

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

_____Chartered veterans' organization	_____Religious organization
_____Charitable organization	_____Educational organization
✓ Fraternal organization	_____Local civic or service club
_____Political party	_____Volunteer fire department

_____Political action committee or political committee on behalf of any candidate for a political office

Contact Information:

Name: Carol Schoenfelder

Address: 2665 S. Rowley, Mitchell SD 57301

Phone #: 605-933-0804

[redacted]

501(c) 3 – (Non-Profit): yes ✓ no_____ eligible_____

Dates of Ticket Sales: 4-27-24 - ASAP

Date of Raffle Drawing: July 18th, 2024

Value of Raffle Prize: $50.00 a square - 250.00 paid out 250.00 goes to children + youth programs.

Proceeds Benefitting: Children + Youth

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 3-27-24

For Finance Office Use Only:

Council Approval Date: _____

Signature:

_____

Finance Officer

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Kevin Nelson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	None in the 2026 budget. A 50% matching amount will be requested as a part of the 2027 budget year request.		
Agenda Item:	Resolution #R2026-17, Application for Land and Water Grant Funding for Replacement of Restroom at Cadwell (Drake) Field		
Explanation/Background of Agenda Item Requested:	Restroom building at Drake A/B/C Fields is sorely in need of replacement due to age of the facility and cracked underlying sewer line. A 50% matching amount will be requested as a part of the 2027 budget year request.		

Resolution #R2026-17

WHEREAS, the United States of America and the State of South Dakota have authorized the making of grants from the Land and Water Conservation Fund (LWCF) to public bodies to aid in financing the acquisition and/or construction of specific public outdoor recreation projects:

NOW, THEREFORE BE IT RESOLVED:

1. That **Mayor Jordan Hanson** is hereby authorized to execute and file an application on behalf of the **City of Mitchell** with the National Park Service, U.S. Department of the Interior, through the State of South Dakota, Department of Game, Fish and Parks, Division of Parks and Recreation, for an LWCF grant to aid in financing the **Cadwell Park Restroom Facility** for the **City of Mitchell**, South Dakota and its Environs.

2. That **Michelle Bathke**, Municipal Finance Officer, is hereby authorized and directed to furnish such information as the above mentioned federal and/or state agencies may reasonably request in connection with the application which is hereby authorized to be filed.

3. That the **City of Mitchell** shall provide a minimum of 50% of the total cost of the project; and will assume all responsibility in the operation and maintenance of the project upon completion of construction, for the reasonable life expectancy of the facility.

Certification of Recording Officer

The undersigned duly qualified and acting Municipal Finance Officer of the **City of Mitchell** does hereby certify: That the attached Resolution is a true and correct copy of the Resolution, authorizing the filing of application with the National Park Service as regularly adopted at a legally convened meeting of the **City of Mitchell** duly held on the **6th day of April, 2026**, and further that such Resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hand this 6th day of April, 2026.

Approved by: _____

Jordan Hanson, Mayor

Recording Officer Signature: _____

Michelle Bathke, Municipal Finance Officer

Seal (notary or city)

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Dean Knippling
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Amendment to Agreement #A2025-72, Adding E911 Services between Mitchell and Sanborn County to the E911 Services Contract		
Explanation/Background of Agenda Item Requested:	Approval to add Sanborn County to the E911 Service contract, effective April 1st, 2026. Rates will be prorated due to the late start date.		

CONTRACT FOR E-911 SERVICES BETWEEN

THE CITY OF MITCHELL AND SANBORN COUNTY

Whereas, Sanborn County, South Dakota, ("County"), recognizes the need for the efficient and consolidated E-911 service and for specific Public Safety Answering Point ("PSAP") service; and

Whereas, County desires to obtain the said service through the E-911 and PSAP system operated by the City of Mitchell, ("City"), by and through its Police Department; and

Whereas, the City agrees with County to provide E-911 and PSAP service to the citizens and persons within County's geographic jurisdiction, which includes such municipalities as Letcher, Woonsocket, Artesian and Forestburg, for and on behalf of County, on the following considerations stated herein, it is AGREED by and between the City and County as follows:

1. TERM OF CONTRACT. This contract shall run for a term of 4.75 years commencing April 1, 2026 ending on December 31, 2030 consistent with the further terms provided herein.

2. FEES AND CHARGES. In consideration of the service to be provided by City, County agrees to pay the following charges:

A. *E-911 Surcharge*. County agrees to pay to City 95% of the revenues received by County from the E-911 telephone surcharge distributed by the South Dakota Department of Public Safety. County shall make such payment to City each month within ten (10) business days of receipt of such funds from the South Dakota Department of Public Safety.

B. *Annual Capital Fee*. County shall pay an annual fee of $3,000 (pro-rated to $2,250) due to April 1, 2026 start date) each year this agreement is in effect which City agrees to use for capital improvements to the E-911 and related systems. City will send an invoice to County in January of each year and County will pay the Annual Capital Fee no later than January 31st of each year this contract remains in effect.

C. *Traffic Services Fee*. If County has opted for City to provide Traffic Services, County shall pay any fees applicable under the Traffic Services Attachment.

D. All payments to be mailed to Dawn Niehoff at the address provided under Section 6B below.

3. COUNTY RESPONSIBILITIES. County shall:

A. Provide, at its sole expense, all requisite telephone, radio links, and other connections necessary to connect to the City's system, to the extent

required by the City in its sole discretion. Failure of County to provide and maintain said systems shall excuse City from its duty to provide services pursuant to this agreement.

B. Provide to the City, a continuously updated list of emergency contact numbers to the public safety and/or emergency service contact points or persons within County, who shall be notified by the City upon receipt by City of an E-911 call from within County. The County representative that provides and/or updates the emergency contact numbers shall attest to the accuracy of the information provided. County shall notify the City in writing at least 3 days prior to the effective date of any change to the list of emergency contact numbers and the notice must specify the exact date and time that the change is to be implemented. The City is entitled to rely on the list of emergency contact numbers as provided and updated by County and the City is not responsible for inaccurate numbers provided by or on behalf of the County. County must confirm in writing the accuracy of the numbers at least annually. County shall provide the list and any updates directly to the City's point of contact specified herein. The City will confirm receipt of the list and any updates in writing. No update to the list shall be effective until the City has provided the written notice of receipt.

4. SERVICES TO BE PROVIDED BY CITY. The City, by and through its Police Department, shall:

A. Provide telephone, radio, recording, and computer equipment necessary for E-911 telephone connection completion at the location of the Mitchell Police Department.

B. Provide monthly activity reports to County as shall be deemed appropriate by the City's Chief of Police.

C. The Mitchell Police Department will answer all incoming E-911 calls it receives coming from County's jurisdiction and will:

(1) Relay notification of request for emergency services and/or other applicable information received by E-911 call from within County's jurisdiction to the appropriate County agency pursuant to the list of emergency contact numbers, or via other communication methods as mutually agreed. In any event, notification to the County's Sheriff, or Sheriff's Deputy, shall constitute completed relay of notice and information under this agreement.

(2) Acknowledge receipt of such relayed request for emergency services and/or applicable information from the responding

units of the appropriate public safety agency. The City shall not be obligated to provide support services beyond notification and receipt or acknowledgement of notification as provided herein.

D. Provide other services as may be specified in the Traffic Services Attachment attached hereto and incorporated by reference.

5. GENERAL PROVISIONS.

A. The City WILL NOT DISPATCH, and has no dispatch or other operational control or authority over, any County agency, employee, or other representative for support services, NCIC, NLETS, status of units, nor for any other purpose, pursuant to the terms of this contract.

B. Security or fire alarm terminations at City's Police Department will not be permitted or accepted via 911-telephone service connection.

C. County agrees that it shall indemnify and hold harmless the City, its agents, representatives, and employees, from and against all claims, damages, losses, and expenses resulting from any negligent act or omission of County and from any discontinuation of service due to circumstances beyond the City's control.

D. Nothing contained herein shall prevent or inhibit the City, County, and/or any public safety or emergency service agency within County's jurisdiction, from establishing any standard operating procedure consistent with this agreement, for carrying out the operations to be conducted pursuant to this agreement.

E. The City shall not be responsible under this agreement for providing any emergency service within County's jurisdiction. No provision of this agreement shall be interpreted so as to impose any responsibility upon the City for providing any emergency service within County's jurisdiction. This provision shall not prevent the City, or any of its public safety or emergency service agencies from providing emergency assistance to County or any agency or governmental subdivision within County's jurisdiction, to the same effect as such emergency assistance may be provided outside of this agreement.

F. County shall be responsible for providing its own technical support for any equipment necessary for it to connect to City's system pursuant to this agreement. If there is a disruption in service, County should first conduct troubleshooting on their own equipment prior to contacting City. If City staff identify and/or resolve a technical issue with County's equipment in order to restore service, County shall be responsible for the costs of said

City staff member's time and expenses in identifying and resolving said County equipment issue. In such event, City will provide a separate bill for such services which County shall pay within 30 days. City will not bill for issues where the disruption arose from a problem with City equipment.

6. OFFICIAL NOTICES.

A. All official written notices required to be provided by the City to County shall be given to the following person(s) at the contact information provided here:

Name: Josh Starzman
Phone: 605-933-9400 or 605-796-4511
Fax: 605-796-4504
Email: joshs@sanborncounty.net
Address: PO Box 426, Woonsocket SD 57385

Name: Kami Moody
Phone: 605-796-4513
Fax: 605-796-4509
Email: kamim@sanborncounty.net
Address: PO Box 7, Woonsocket SD 57385

B. All official written notices required to be provided by County to City shall be given to the following person(s) at the contact information provided here:

Name: Police Chief Dean Knippling
Phone: 605-995-8400
Fax: 605-995-8486
Email: dean.knippling@cityofmitchellsd.gov
Address: 201 W 1st Ave, Mitchell SD 57301

Name: Communications Supervisor Dawn Niehoff
Phone: 605-995-8400
Fax: 605-995-8486
Email: dawn.niehoff@cityofmitchellsd.gov
Address: 201 W 1st Ave, Mitchell SD 57301

C. The persons and contact information listed in this section may be changed at any time by either party by providing written notice to the other party of the change.

7. AMENDMENT TO CONTRACT. This contract may only be amended upon authorization of the respective governing bodies of each party.

8. TERMINATION. Either party may terminate this agreement upon six (6) months written notice of intent to terminate. In the event of such termination, County shall be obligated to pay the City all charges which shall accrue under this contract through the termination date. Should County default in the payment of charges payable to the City, then City may discontinue service and terminate this agreement; provided however that service shall not be terminated unless City shall first give written notice of default to County, and County fails to cure such default within 30 days of such notice. Termination of service by the City in the event any such default is not timely cured shall not operate as a waiver or release of County from any claims the City may have against County for breach of contract, or for any other resultant cause of action.

9. CONTRACT BETWEEN GOVERNMENT ENTITIES. Nothing herein shall be deemed to extend any governmental or proprietary responsibilities of the City to any person who may be affected by the performance or non-performance by the City under this agreement. This agreement is solely between the respective governing entities of the City and County, as is authorized and provide by law. The obligations and duties of the City hereunder are solely contractual with County.

10. IMMUNITIES. City expressly reserves any and all immunities and defenses available to it and/or its agents, representatives, and employees. The City does not waive any defense or immunities otherwise available by entering into this agreement.

11. FORCE MAJEURE. City shall be excused from performance in the event of acts or circumstances outside of City's control which prevent City from carrying out its contractual duties and obligations or make such performance impracticable. In such event, City will seek to reestablish performance as soon as practicable. If City determines that it is unable to reasonably resume performance due to such circumstances, City may terminate this Contract without any penalty or liability.

This agreement is approved and authorized by the respective governing bodies of the parties hereto in conformance with SDCL 1-24-8.

[SIGNATURE PAGE TO FOLLOW]

SANBORN COUNTY, SOUTH DAKOTA

Jeff Ebersdorfer
Sanborn County Commission Chairperson

Date: 3/17/26



(seal)

Kami Moody
Sanborn County Auditor

CITY OF MITCHELL, SOUTH DAKOTA

Jordan Hanson
Mayor

Date:_____

ATTEST:

Michelle Bathke
City Finance Officer

(seal)

TRAFFIC SERVICES ATTACHMENT

In addition to the base Contract for E-911 Services between the parties, County and City further agree to the supplementary terms and conditions relating to Traffic Services contained in this attachment.

1. City will provide the following Traffic Services by and through its operation of the Mitchell Regional 911 Center.

   A. County may radio into Mitchell Regional 911 Center upon making a traffic stop.
   B. To radio into Mitchell Regional 911 Center for Driver's License and Vehicle Registration Checks related to traffic stops.
   C. Mitchell Regional 911 Center monitors the traffic stop and do timed status checks until the traffic stop is complete.

2. The annual fee for such Traffic Services will be $5,972.42 for the first year (pro-rated to $4,479.32 due to April 1, 2026 start date) and such fee shall increase by five (5) percent each year. City will send an invoice to County in January of each year and County will pay the annual fee for Traffic Services no later than January 31st of each year this contract remains in effect.

3. County agrees that this service is not to be used for routine requests with reference to driver's license and vehicle registration checks. This will only be done in conjunction with a traffic stop. The routine checks which do not involve a traffic stop should use other means to secure that information.

4. County further agrees that the purpose of this attachment is to assist with traffic stops (10-44) and is not for routine police radio traffic.

5. That this attachment for Traffic Services shall have the same term as the base Contract unless the parties mutually agree to a different term in writing.

6. In the event of a conflict between the terms of this attachment and the base Contract, the terms of the base Contract shall have priority over the terms of this attachment.

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Jessica Pickett
Desired Action of City Council:	Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	NA		
Agenda Item:	Application for Palace Transit Section 5311 & Title IIIB Grant Funding		
Explanation/Background of Agenda Item Requested:	Palace Transit is requesting approval to apply for its annual Administrative and Operating grant funding through the South Dakota Department of Transportation. The transit funding fiscal year runs from October 1, 2026, through September 30, 2027. Palace Transit is a subgrantee under the SD DOT for Surface Transportation Funds provided through the Federal Transit Administration as well as Title IIIB funding. Funding Breakdown: Administrative = 80% Federal & 20% Local Operating = 50% Federal & 50% Local Title IIIB = No local match requirement State Funds = No local match requirement		

Section 5311 & Title III-B Application and Guide for Fiscal Year 2027





Section 5311 Program

The Surface Transportation Assistance Act authorized the Section 5311 Program. The U.S. Department of Transportation selected the Federal Transit Administration (FTA) for federal liaison, and the Governor of South Dakota has designated the South Dakota Department of Transportation (SDDOT) for state administration.

There are three categories of public transportation assistance: 1) administrative costs, 2) operating costs, 3) capital. Administrative costs are reimbursed using 82.82% federal funds; examples are project director salaries, vehicle insurance and secretary and bookkeeper salaries. Operating costs are reimbursed using federal funds to pay 51.76% of the operating deficit examples are driver and dispatcher salaries, oil and fuel costs, vehicle maintenance and repair costs, licenses, and bus barn utilities. Capital costs are reimbursed using federal funds to pay 80% of the capital deficit; examples are vehicle and facility preventive maintenance and rolling stock (Inter-city bus provider only). The local share must be provided from sources other than federal funds except where specific legislative language of a federal program permit. Projects eligible for Section 5311 assistance must benefit residents in non-urban areas of South Dakota with less than 50,000 population.

Title III-B Program

The Administration for Community Living (ACL) authorizes the Older Americans Act (OAA) Title III B Supportive Services program to make transportation affordable and accessible for people with disabilities, older adults, and caregivers for work travel, volunteering, spending time with family and friends, and engagement in their community while living in their homes avoiding institutionalized care. The U.S. Department of Health and Human Services selected the Administration on Aging (AoA) as the federal liaison and the Governor of South Dakota has designated the South Dakota Department of Human Services (SDDHS), Division of Long-Term Services and Supports as state liaison.

Older Adults aged 60 and over qualify for rides under Title III-B and may contribute back to the transit program by making donations. Any qualifying older individual aged 60 and over cannot be turned away due to inability to pay. A suggested donation should be determined. That amount may be posted and show the full cost of services by stating the cost per mile or trip. The schedule shall be posted as a public announcement in the transit office, senior center, in the vehicle and printed in brochures and newsletters.

There are two categories of Title III-B assistance: 1) administrative costs and 2) service/operating costs. Examples of administrative costs include director salaries, travel, and office supplies. service/operating cost examples include driver salaries, travel, insurance, oil, fuel, maintenance, and repair costs.

Title III-B administrative and service/operating costs are combined into total costs. This total cost is reduced by reimbursements and participant donations equaling net cost. Assistance may be sought using federal/state funds to pay 75% of the net cost. The remaining 25% of net cost must be provided by the applicant in the form of cash match.

Projects eligible for Title III-B assistance may serve people in urbanized and/or non-urbanized areas.

Technical Assistance

SDDOT and SDDHS will assist any prospective applicants in the preparation of applications for projects under this program including those that provide service to predominately low-income and minority populations. Applications prepared with SDDOT and SDDHS assistance will be evaluated on the same basis as those which are not.

Any applicant seeking assistance in preparing an application should contact:

Terri Geigle
Office of Air, Rail & Transit
South Dakota Department of Transportation
700 East Broadway Avenue
Pierre, South Dakota 57501-2586
Phone: 605-773-3014
E-mail: Terri.Geigle@state.sd.us

Jess Marlow
Office of Air, Rail & Transit
South Dakota Department of Transportation
700 East Broadway Avenue
Pierre, South Dakota 57501-2586
Phone: 605-773-7038
E-mail: Jess.Marow@state.sd.us

Taylor McLennan
Division of Long-Term Services and Supports
South Dakota Department of Human Services
3800 E. Highway 34
C/O 500 East Capitol
Pierre, South Dakota 57501-5070
Phone: 605-773-3656
E-Mail: Taylor.McLennan@state.sd.us

Application Instructions

An application must be submitted for each project by the appropriate applicant/grantee. Below are a list of definitions and a list of application submittal requirements that must be included in the application submission. The required submittals are described in greater detail later in this application.

Definitions

- **Designated State Agency** - SDDOT, Secretariat and SDDHS, Division of Long-Term Services and Supports.
- **Applicant/Grantee** - the organization undertaking legal responsibility for carrying out project.
- **Eligible applicants** – State Agencies, Local Public Bodies and Agencies thereof (cities-counties), Indian Tribes and Nonprofit Organizations. Private for-profit providers of service are eligible recipients through purchase of service agreements with a local eligible applicant for the provision of public transportation services.

Application Submittal Requirements

Required Document	Required if submitting for 5311 Only	Required if submitting for both 5311 / Title III-B	Required if submitting for Title III-B Only
Application Cover Sheet – Attachment 1	X	X	X
System Description and Level/Use of Service – Attachment 2	X	X	X
Project Description and Justification – Attachment 3	X	X	X
Assurance – Attachment 4	X	X	
Project Budget - Attachment 5	X	X	
Published Public Notice-Attachment 6	X	X	
Transportation Service Projections - Title III-B Projects – Attachment 7			X
Transportation Objectives and Budget – Title III-B Projects – Attachment 8			X
Indirect Cost Documentation - Attachment 9	X	X	
Sam.gov: Proof of good standing, not debarred or suspended	X	X	X
Secretary of States- in good standing	X	X	X
FFATA Form- Attachment 10			X

IMPORTANT SUBMISSION INFORMATION

To apply for funding, please fill out the required information below and submit your budgets and documentation via the BlackCat Transit system. If you do not currently have access to the BlackCat System but would like to apply, please reach out to Jess Marlow Jess.Marlow@state.sd.us or (605)773-7038 Terri.Geigle@state.sd.us or (605)773-3014 with the SDDOT Office of Air, Rail and Transit.

SDDOT will not accept applications outside of the BlackCat system.

All applicants requesting Title III-B funds ***only*** shall submit applications to the South Dakota Department of Human Services, Division of Long-Term Services and Supports.

Applications not received by the SDDOT imposed deadline will be considered ineligible for consideration. Subrecipients considered non-compliant with grant regulations at the time of project selection may be determined to not have the technical capacity to receive funding.

Any subrecipient considered non-compliant with SDDOT or FTA rules and regulations will be notified of the non-compliance by SDDOT. The subrecipient will have 90 days from the notification date to resolve all non-compliant issues. If the subrecipient fails to resolve compliance issue(s), allocated funding will be redistributed to eligible subrecipients.

Subrecipients will have 90 days to execute the funding agreement provided by the SDDOT. If the subrecipient fails to meet the deadline, the allocated funding will be re- distributed to eligible subrecipients.

All subrecipients applying for the above listed funds will be required to complete a Subrecipient Questionnaire. The Subrecipient Questionnaire will be reviewed and ranked to determine the subrecipient's financial risk. Based on the risk assessment, additional technical assistance and monitoring may be required. It may also result in SDDOT making the decision to withhold or not award federal funds to the applicant.

Applications are due to SDDOT:

May 1, 2026

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ATTACHMENTS

Attachment	Title	Pages
1	Application Cover Sheet	12
2	System Description and Level/Use of Service	13-14
3	Project Description and Justification	15
4	Assurance	16
5	Project Budget Information	17-22
6	Public Notice	22
7	Title III-B Transportation - Service Projections	23
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	Objective	24-27
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	Project Supporting Budget Schedule	34
	Local Match Available	35
9	Indirect Cost Documentation	36
10	FFATA Subrecipient Information Request Form	37-39

Attachment 1
Cover Sheet

Each agency must include a cover sheet to enclose this entire application.

Attachment 2
System Description and Level and Use of Service

These worksheets allow the applicant to describe system characteristics and service level characteristics.

Attachment 3
Project Description and Justification

All applications must include the following information that is not found elsewhere in the application. The narrative must include the following paragraph headings and information for approval:

Purpose

The purpose of applying and how the subrecipient will benefit from this funding.

Project Description/Justification

This section must include a description of the proposed project, including a summary of any proposed or implemented improvements within the current year and/or expansions or reductions in current service, if applicable. This description must include the following supportive information, but it is not limited to these items:

1. Description of proposed service to all users including general public, low-income, elderly, citizens with disabilities and minority populations.
2. The benefits to all users: general public, low-income, elderly, citizens with disabilities, and minority populations.
3. Current map of service area showing communities served or routes.
4. Description of how the general public including low-income, elderly, citizens with disabilities and minority populations will be informed of the service.
5. Preventive Maintenance: The preventive maintenance allocation is based on revenue miles driven by non-5310 funded revenue vehicles from the prior year's performance data by applying an allocated amount per mile allowable. An applicant can submit justification to adjust the rate used for consideration based on preventive maintenance cost history and state of good repair.
6. For Title III-B funds a description of how the project aids those with the greatest economic or social need with particular attention to low-income older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas.

Project Coordination Initiative

All Section 5311 subrecipients that also receive section 5310 are encouraged to use the Statewide Coordinated Public Transit-Human Services Transportation and individual agency Plan of Action to address coordination from the statewide plan. For more details refer to the subrecipient manual.

Public Involvement

This illustrates the extent of public involvement in preparing the application. Any meetings, hearings or public notices pertaining to the application or project must be described.

Private Enterprise Involvement

This section describes existing private mass transportation companies in the service area to be covered by the project. If the project provides service in competition with or supplementary to service provided by an existing mass transportation company, the description must outline how the project is essential and how the recipient, to the maximum extent feasible, provides for the participation of the private companies. This description shows the project's efforts to include private providers and other forms of private enterprise in the project. A copy of the required public notice must be sent by direct mail to each private and public provider in your service area. The description must include or describe the results of the mailing. If the recipient contracts directly with a private company for the transportation service, this description is not required.

Provisions for Elderly Persons and Persons with Disabilities and Low-Income or Minority Populations

This section must describe how the needs of the elderly persons and persons with disabilities, especially wheelchair users and semi-ambulatory persons, will be met. The applicant must make every effort to ensure that elderly persons and persons with disabilities will be able to use the public transportation service effectively. In addition, applicants must provide a balanced description of the needs of all users, including low-income or minority users. Applicants are advised that the needs of all populations are to be weighed equally, including those of the general public.

Attachment 4
Standard Assurance
(Section 5311 Applications and Title III-B Applications)

The assurances in attachment 4 for Section 5311 are statements assuring compliance with the laws and administrative requirements described in the attachment. Attachment 4 may simply be reproduced, signed, dated, and submitted. However, the submission must use each assurance verbatim.

Before signing the master list of assurances, an applicant is advised to examine the assurances carefully to become fully aware of the obligations being undertaken. While the majority of assurances are self-explanatory, others may require referring to the cited Federal Regulations.

Attachment 5
Project Budget

Each application must include an individual project budget for each service area location. If an area has its own Board of Directors, then a budget will be required. The budget guidance is located in Attachment 5 for Section 5311 applicants and in Attachment 12 for Title III-B applicants.

All increases from the previous year must be clearly identified for each line item along with supportive justifications for the proposed increases.

Attachment 6
Public Notice
(Section 5311 Applications)

Before the application can be approved by SDDOT, the applicant must publish a public notice offering the opportunity for a public hearing on the proposed Section 5311 project and invite service proposals from private and public transit providers.

The applicant must publish the public notice in newspaper(s) of general circulation in the service area. This notice shall be published at least twice, with the first publication at least ten days before the application is submitted to SDDOT. The public should be given thirty days from the first publication to respond. If a sample cover letter and sample public notice are needed, please contact the SDDOT Transit office.

The applicant must document the results of the public notice. If there is a request for a hearing, SDDOT will publish a notice with intent to hold a public hearing in a newspaper of general circulation in the service area. This notice shall be published at least twice before the public hearing with the first publication occurring not less than thirty days before the date of the hearing. SDDOT will make a transcript of the hearing.

A copy of the PUBLIC NOTICE must be sent by direct mail to all public and private transit or paratransit providers in the proposed service area at the time the notice is sent to the newspaper(s) for publishing. Any response to this mailing must be documented.

Attachment 7, 8
Transportation Service Projections
(Title III-B Applications)

All Title III-B applications must include completed forms in these sections.

Attachment 9
Indirect Cost
(Section 5311 Application)

Provide Cost Allocation plan and approval by cognizant agency, if applicable. Attachment 10

Attachment 10
FATA Subrecipient Information Request Form
(Tittle III-B-ONLY applicants must fill out this form)

The FFATA legislation requires information on federal awards (federal financial assistance and expenditures) to be made available to the public via a single, searchable website. Federal awards include grants, subgrants, cooperative agreements, subrecipient agreements and other forms of financial assistance as well as contracts and subcontracts.

Attachment 1
Application Cover Sheet
(Section 5311 and Title III-B)

PROJECT PERIOD

Beginning:		Ending:	

INDICATE FUNDING REQUESTED

Check the funding requested:

☐Section 5311 ☐Section 5311/Title III-B ☐Title III-B

APPLICANT AGENCY

Name:	
Address:	
City:	
State:	
Zip Code:	

The applicant certifies that to the best of its knowledge and belief, the statements in this application are true and correct, and that it will comply with the attached assurances.

Printed Name of Authorized Representative of Board	
Title	*Telephone Number*
Signature of Authorized Person	*Date of Application*

CONTACT PERSON FOR QUESTIONS PERTAINING TO THIS APPLICATION

Name:	
Address:	
Telephone Number:	
E-Mail Address:	

Attachment 2
System Description
Section 5311 and Title III-B

1. Type of service (check all that apply):
   ☐ Fixed Route ☐ Demand/Response
   ☐ Deviated Fixed Route

   *If Fixed Route, describe how you meet the requirements of the Americans with Disabilities Act. *You will need to provide a Complementary Paratransit Plan to SDDOT office.*

   **If Demand/Response is this:

   ☐ Curb-to-curb ☐ Door-to-door
   ☐ Door-through-door ☐ Reservations required***

   If reservations are required, how far in advance? _____

2. Service Area:
   Check one: ☐ City ☐ County ☐ multi-County ☐ Other (specify):

3. Population:
   What is the population of your service area?

4. Connectivity:
   Do you connect with other modes of transportation? Check all that apply.

   ☐ Urban Public Systems ☐ Airports/Trains
   ☐ Intercity Carriers ☐ Other Rural Operators in Your Region ***(please list below):***

As stated in the state management plan, the intercity bus provider is required to perform yearly meetings with all agencies who provide feeder service to ensure the local communities needs are being met.

If applicable, please provide date the meeting was conducted. ☐

Attachment 2
Level and Use of Service
Section 5311 Applicants

1. Ridership:
   Estimate the average number of rides:

Per Day:		Per Year:	

   Projected growth or decline in rides over last year:

Per Day:		Per Year:	

2. Passenger Type: Indicate percent. Must total 100%.

	Elderly (60 and over)
	Disabled
	General Public
	Youth

3. Trip Purpose: Indicate percent. Must total 100%.

	Medical		Employment
	Nutrition		Social/Recreation
	Education		Shopping/Personal
	Other (specify)		

4. Days/Hours of Service:
   List days of the week and hours transit provider is in service.

5. Marketing or Advertising:
   Explain how people know about or can access the transit provider for service.

6. Annual Miles of Service:

   Total annual mileage of all vehicles:

7. What percent of the public transit overall budget is federally subsidized?

8. Provide the local match source that will be used to match the Section 5311 funds.

9. Provide an explanation of the economic impact transit provided to the service area.

Attachment 3
Project Description and Justification

Please refer to the attachment description at the beginning of the application regarding project description and justification as required.

Use additional pages as necessary.

Attachment 4
Assurance
(Section 5311 Applications)

The		hereby assures and certifies the following:

1. That "special efforts are being made in its service area to provide transportation that people with disabilities, unable to use the recipient's service for the general public, can use. This transportation service shall be reasonable in comparison to the service provided to the general public and shall meet a significant fraction of the actual transportation needs of such persons within a reasonable time."
2. Have the requisite fiscal, managerial, technical, and legal capability to carry out the Section 5311program and to receive and disburse Federal funds.
3. Some combination of state, local, or private funding sources has been and will be committed to provide the required local share.
4. Have, or will have by the time of delivery, sufficient funds to operate and maintain the vehicles and/or equipment purchased under this project, as applicable.
5. To the maximum extent feasible coordinated with other transportation providers and users, including social service agencies capable of purchasing service.
6. The subrecipient will adhere to the 200CFR Part 200 requirements as it pertains to this funding.

Date: _____ By: _____

Signature of Authorized Official

Attachment 5
5311 Project Budget Information
(Section 5311 Applications)

In preparing Section 5311 project budgets, applicants shall itemize entries under each revenue and expense category. Each entry must outline the proposed increase from the previous year with justification for the proposed increase in each budget submitted. It is particularly important that the itemization of revenues and expenses be sufficient for SDDOT to verify the calculations of eligible operating expenses, net project cost, local match, and eligible Section 5311 assistance. For example, the national RTAP has a cost allocation tool available at https://www.nationalrtap.org/Technology-Tools/Cost-Allocation-Calculator/Support.

The budget is developed by Section 5311 applicants on the basis of revenue and expense statements. The budget serves three basic and interrelated purposes:

1. The project budget must fully describe estimated transit operating expenses, the identification of expenses, the application of state and local government funds and other sources of local match, and the resulting eligibility for Section 5311 assistance.
2. To demonstrate the manner in which the eligible expenses are covered by transit operating revenues, state/local government funds, other non-federal income sources, and Section 5311 operating assistance.
3. To demonstrate the required matching of federal funds by a local match. (Throughout this section, the term "local match" is used synonymously with "non-federal share", and may include state funds, county funds, funds provided by regional bodies, certain non-fare box transit revenues, and unrestricted federal funds which are eligible as local match.) For operating assistance, the amount represented as local match must be equal to or greater than the amount of Section 5311 funds requested.

Appropriate documentation in support of the project budget may be provided to demonstrate the proper allocation of revenues to non-operating expenses and such other reconciliations as may be necessary to clarify estimates or projections of financial conditions during the project year. Certification of project budgets based on estimates or projections is not required. Section 5311 funds are disbursed on a reimbursement basis only. The project budget shows estimated Section 5311 funds, but reimbursements are made on all eligible actual costs up to the limiting contract amount.

Use the excel format budget and modify as directed to fit the agency's operations. The budget line items and amounts should match the administrative, operating, and capital expenses of the agency.

1. To calculate Capital Preventive Maintenance Line item for FY27 use .08 per revenue mile. Non-5310 Revenue vehicle miles are to be used from prior year ridership verified with SDDOT for this calculation.

2. Facility Preventative Maintenance - Complete the Facility Maintenance tab to provide details of the projects included in the budget line item. The total from this tab needs to be entered into the budget line item on the budget tab.

All expenses applied for in this application are to be directly related to your transit program and shall relate to an actual cost incurred by the organization while providing public transportation for people. If staff work on multiple programs in your organization, you must only submit bills for work related to the transit program.

The project budget submitted in this exhibit contains several basic line items, as follows:

- **Eligible Expenses**
  - Administrative and Overhead - Some of the more common eligible administrative and overhead expenses are the project director's salary, secretary and bookkeeper salaries, office supplies, office rent, utilities, travel expenses, vehicle insurance, vehicle lease, and training.
  - Operating - Eligible operating expenses are fuel, oil, replacement tires, replacement parts, drivers' and mechanics' salaries, dispatcher salaries, and vehicle licenses. Expenses for contractual services directly incidental to the management and operation of transportation services and which are not otherwise reimbursed are also included. In practice, eligible operating expenses are derived as the remainder when various categories of non-eligible expenses are subtracted from total expenses.

    - The following three items are generally **ineligible** for Section 5311 assistance:
      1. Costs of advisory councils, unless prior SDDOT approval has been granted.
      2. Indirect transit-related functions or activities of regional or local entities performed as a normal or direct aspect of general public administration (e.g., expenses of a City Council in considering transit matters).
      3. Expenses for contingencies or capital acquisitions, including contributions to a capital reserve account or fund.
  - Capital - Eligible expenses include facility and vehicle preventive maintenance. Refer to SDDOT eligible and ineligible guidance located on SDDOT Website. Rolling stock is only eligible for intercity bus providers.

- **Vehicle and Other Income**
  As indicated above, all funds used to cover eligible operating expenses must be represented in the project budget. This line represents those revenues used to cover eligible expenses. This can include all or part of a service contract.

- **Revenue**
  Revenue items that directly offset transit expenses and which are subtracted from the total project costs to determine net project costs eligible for Section 5311 assistance include:
  - All fares must be reported at 100%.
  - Interest income earned on working capital.
  - Proceeds from the sale of equipment in excess of the depreciated value (Private Operators only).
  - Sale of concessions and advertising.
  - Cash discounts and refunds that directly offset accrued expenses.
  - Insurance claims and reimbursements that directly offset accrued liabilities.

- **Net Project Cost**
  - Administrative: Net administrative cost equals Total Administrative Costs minus Vehicle & Other Income. This is the amount of eligible administrative expenses that is eligible to be covered by Section 5311 funds and the required local match funds. The reimbursement for administration expenses shall not exceed 82.82% of net project costs.

- Operating: Net operating cost equals Total Operating Cost minus Vehicle and Other Income. This is the amount of eligible operating expenses that is eligible to be covered by Section 5311 funds and the required local match funds. The reimbursement for Operating expenses shall not exceed 51.76% of Net Operating Costs.

- Capital: Net Capital costs equal Total Capital Costs minus Vehicle and Other Income. This is the amount of eligible capital expenses to be covered by Section 5311 funds and the required local match funds. The reimbursement for capital expenses shall not exceed 80% of Net Capital Costs

- **Local Match**
  - Local match (i.e., non-federal share) includes all funds that can be used to match Section 5311 funds. The local match must be 17.18% of the net administrative cost, 48.24% of the net operating cost, and 20% for capital. Local match may include state funds, county funds, contracts, Medicaid, funds provided by regional bodies, non-operating revenues and unrestricted funds from other federal programs.

  - Non-operating revenues are public grants, service contracts, and income generated from other activities of the local agency not directly related to transit vehicle operation and maintenance, such as ferry operations, airport operations, and interstate carrier ticket sales.

  - Unrestricted funds are Federal funds allowed by the Federal agency administering them to be used to match other Federal dollars, such as Title III-B funds. However, the applicant must have documentation that authorization has been received from the Federal agency to use funds for matching purposes.

  - Project applicants are ultimately responsible for identifying unrestricted funds because they are held accountable by the other federal agencies involved.

- **Section 5311 Funds Requested**
  - This is the amount determined to be the estimated Section 5311 share. The estimated Section 5311 share is 82.82% of the net administrative cost, 51.76% of the net operating cost, and 80% of the total cost of capital. Total Section 5311 Funds - This amount represents the total of estimated Section 5311 funds requested for administrative, operating, and capital.

- **Summary Of All Funds**
  - These amounts summarize the funds breakdown provided in the above budget.

- **Intercity Bus (ICB) Feeder Budget Guidance**
  - Complete the ICB feeder budget tab in the excel budget template to include all eligible ICB feeder service costs for your agency. The ICB budget will be added to the budget summary tab to include an overall proposed budget in the application.

Attachment 5
Project Budget Summary – Instructions
Projects requesting Section 5311/Title III-B Funds

TOTAL PROPOSED BUDGET –

Line 1 - Enter Proposed Budget Subtotals from Administrative, Operating, and Capital Budget sheets.

Line 1 – Total Column – Sum of Line 1 Administrative, Operating, and Capital Columns.

BUS AND OTHER INCOME –All revenues directly derived from the bus must be identified in this category.

Line 2a – Vehicle Donations/Fares – Enter estimated donations and fares to be collected. 100% of fares are required to be reported during the month they are received.

Line 2b - Advertising – Enter estimated income from sale of advertisements on the vehicles.

Line 2c – Medicaid – Enter estimated or projected Medicaid reimbursements.

Line 2d – Vehicle Contracts. Show each contract on a separate line. Add lines if necessary.

Line 2e - Other Local Funds – Specify other income that is used to directly offset transit operating or administration expenses, interest income earned on working capital, insurance claims and reimbursements which directly offset accrued liabilities, sale of equipment, cash discounts and refunds that directly offset accrued expenses, etc.

TOTAL VEHICLE AND OTHER INCOME

Line 3 - Sum of Lines 2a through 2e.

Line 3 - Total Column - Sum of Line 3 Administrative, Operating, and Capital Columns.

NET PROJECT COSTS – This calculation is the difference between the total proposed budget and revenues directly coming from the operation of the vehicles indicated per category.

Line 4 - Result of Line 1 minus Line 3.

REQUESTED 5311 FUNDS

Line 6 - Result of Line 4 times the percentage on Line 5. This is the maximum amount that may be requested and reimbursed in Section 5311 program funds.

Line 6 - Total Column – Sum of Line 6 Administrative, Operating, and Capital Columns.

LOCAL MATCH – This category is the match requirements for the Section 5311 program, as follows 17.18% of net administrative project costs, 48.24% of net operating project costs and 20% of net capital project costs**.**

Match funds may include State funds, county funds, funds provided by regional bodies, non-operating revenues, and unrestricted funds from other federal programs or contracts. Unrestricted funds are Federal funds allowed by the administering agency to be used as match, such as Title III-B funds. The applicant must have documentation that authorization has been received from the Federal agency to use the funds for matching purposes.

Line 7a – Enter the amount of Title III-B Funds being requested. Title III-B funds will be provided at the same level as FY 2026.
Line 7b – Enter state funds received prior year.
Line 7c – Local Funds to be used as local match.
Line 7d – Other Funds to be used as local match.

REQUIRED LOCAL MATCH

Local Match is Required for administrative, operating, and capital.

Line 8 – Sum of Lines 7a through 7d. Administrative Column must equal 17.18% of Line 4 Administrative Column, Operating Column must equal 48.24% of Line 4 Operating Column and Capital Column must equal 20% of Line 4 Capital Column.

Line 8 – Total Column – Sum of Line 8 Administrative, Operating and Capital Columns.

TOTAL REQUESTED SECTION 5311 FUNDS

Line 9 – Enter the amount from Line 6 Total Column.

TOTAL REQUESTED TITLE III-B FUNDS

Line 10 – Enter the sum of Line 7a Administrative, Operating and Capital Columns.

TOTAL REQUESTED STATE FUNDS

Line 11 – Enter the amount received in the current year of State Funds. State Funds will be granted at same levels as FY 2026 based on availability.

TOTAL LOCAL EFFORT

Line 12 – Enter the difference of Line 4 Total Column minus Lines 9, 10, and 11.

TOTAL FUNDING

Line 13 – Enter the sum of Lines 3 and 9 through 12. This should equal Line 1's Total Column.

Attachment 5
Project Budget Summary – Instructions
Projects requesting Section 5311/Title III-B Funds

Please complete Excel FY2027 Budget Template that accompanies the application. This form will allow for easier customization of the budget lines items. By accurately identifying the positions and budget line items, it allows us to capture the data more accurately. This will help us to better identify each agency's needs while assisting with oversight requirements. The agency's request form is required to match the approved budget line items. If you have a budget line item not listed in the approved budget, please insert or replace an unused budget line item.

These funds are a request and are not a guarantee of an award amount.

Attachment 6
Public Notice
(Section 5311 Applications)

Applicants must provide documentation of a public notice and copy of the paper affidavit that the notice was in the paper.

Attachment 7
Title III-B Transportation Service Projections
(Title III-B Application)

PROJECT NAME:

1.

Estimate TOTAL COSTS	$
Estimate the TOTAL number of miles to be driven	
Estimate the cost per mile: (total costs divided by total miles)	$

2.

Estimate Units of Service (one-way trips)			
Total Units:		Cost per Unit:	$
Title III-B Units of Service (for individuals 60 years of age and older):			

3.

Estimate the total number of unduplicated Title III-B participants to be served (60 years of age and older):	

4.

Estimate the following unduplicated Title III-B participants:	
A. Minority	
B. Greatest Economic Need	
C. Frail/Disabled	

5.

Estimate the number of outreach attempts that will be made to encourage community members to utilize your transportation services	

Attachment 8
TITLE III-B - TRANSPORTATION
Instructions

Objective:
Complete the objective with the total number of units to be provided and the total number of unduplicated or different people to be served by the end of the grant period.

1. Service Projections:
   Fill in the total number of units of service and the total number of unduplicated older persons to be served during each quarter. Individual of greatest economic need have an income at or below the current Bureau of Census poverty threshold. Individuals of greatest social needs may include older adults with low-income including low-income minority individuals, older individuals with limited English proficiency, and older adults residing in rural areas.

2. Geographic Area to be Served:
   Enter the area to be served by name of town(s) and surrounding vicinities.

3. Supporting Data:
   This section is a request for the information you have which shows that there is a need for the particular service in your geographic area. The answer should include the source of this information and the names, if any, of other agencies providing the services in the area.

4. Self-explanatory.

5. Action Steps:

   In this section, please provide a step-by-step explanation of how you will achieve the objectives of the grant. Each entry is called an action step that describes the activities that will occur during the grant year. Indicate the timeframe or completion date for each action step. Please include how each of the following areas will be addressed.

   A Promotion/Advertising
   B Service Analysis & Planning
      i. Evaluations
      ii. Community surveys
   C Budget
      i. Fundraising or local support
      ii. Donations (methods for encouraging & collecting)
      iii. Cost Analyses
   D Policy Planning (operating & administrative)
   E Involvement with DHS field staff and other agencies.

   Provide time frames for completion of the following activities:

   A. Driver Evaluations
   B. Establishment of transportation advisory board

Attachment 8
Title III-B Objectives and Budget
(Title III-B Applications)

Objective: To provide _____ units of service to _____ unduplicated older persons by _____

1. Service Projections:

	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Total
Units:					
Unduplicated Persons:					

Of the number of unduplicated persons:	
	are of greatest economical need
	are of greatest social need
	are minority

2. Geographic Area to be Served: (County/Town)

3. What data do you have that indicates the need for this service in your area?
(Source of information, other agencies providing services in your area, etc.)

Estimated average number of miles to be driven each month:	

Estimated average number of miles to be driven each year:	

Scheduling - Describe the hours and days of week service is in operation. Attach schedules.

List vehicles to be used and source of acquisition:

Are vehicles used by any other agency or organization? _____

If so, who and on what basis?

Indicate other vehicles and transportation systems available in your community, e.g., school buses or vehicles owned by other agencies, and explain efforts made to coordinate services or share vehicle use.

Attach additional sheets as necessary

4. Action Steps Completion Date

Attachment 8
TITLE III-B - TRANSPORTATION
Service Operation Costs - Instructions

1. Personnel:
   List each individual whose salary and fringe benefits will be a cost to the grant. Fringe benefits may include Social Security, unemployment compensation, Workers Compensation, health insurance, life insurance and retirement. List by title of position, number of hours per day, times hourly rate per hour, times days per year, plus fringe benefits.
   EXAMPLE: Driver: 4 hours/day x $5.00 x 260 days = $5,200 + $980 (fringe benefits) = $6,180.

   ***Attach an itemization of fringe benefits for full and part-time employees.**

2. Travel:
   This item is for staff travel for the purpose of supporting the objective as described in the application. List travel by trips, number of miles and purpose. Any out-of-state travel will require approval by the Division of Long-Term Services and Supports.

   Include here any mileage reimbursement for volunteers. Reimbursement may not exceed .70/c per mile. Meal costs may not exceed $6.00 for breakfast, $14.00 for lunch, and $20.00 for dinner. Lodging may not exceed $110.00 plus tax. Adult Services and Aging will consider higher lodging costs if rate has been approved by the grantee board of directors.

3. Supplies:
   List any supplies that are needed for operation of the grant.

4. Other Costs:
   List gas, oil, maintenance, repairs, mileage paid to volunteers for transporting eligible individuals and other items not included in the above categories.

5. Vehicle/Volunteer Insurance:
   List vehicle/volunteer insurance.

6. Total:
   Enter the total of all costs listed in the above budget categories.

Attachment 8
TITLE III-B - TRANSPORTATION
Service Operation Costs

Applicant Name: _____

Budget Category: _____ **Total:** _____

1. **Personnel**

Position	Hours/Day	Rate/Hour	Days/Year	Fringe Benefits	Total

2. **Travel**

3. **Supplies**

4. **Other Costs (Itemize)**

5. **Vehicle/Volunteer Insurance**

6. **Total**

Attachment 8
TITLE III-B - TRANSPORTATION
Administration Budget - Instructions

1. Personnel:
   List each individual whose salary and fringe benefits will be a cost to the grant. List by title of position, number of hours per day spent in this program times hourly rate times days per year plus fringe benefits. Fringe benefits may include Social Security, unemployment compensation, Workers Compensation, health insurance, life insurance and retirement. Use example in service operation costs instructions.

   Administrative personnel include project directors, coordinators, secretaries and bookkeepers whose time cannot be tied directly to a specific service objective.

2. Travel:
   This item is for staff travel for the purpose of supporting the objective as described in the application. List travel by trips, number of miles and purpose. Any out-of-state travel will require approval by the Division of Long-Term Services and Supports.

   Include here any mileage reimbursement for volunteers. Reimbursement may not exceed .70c/ per mile. Meal costs may not exceed $10.00 for breakfast, $14.00 for lunch, and $20.00 for dinner. Lodging may not exceed $110.00 plus tax. Division of Long-Term Services and Supports will consider higher lodging costs if rate has been approved by the grantee board of directors.

3. Supplies:
   List here office supplies such as paper, stamps, pencils, stamps, file folders, etc., and printing costs.

4. Other Costs:
   List here such costs as telephone, DTA dues and other administrative costs not entered in the categories above.

5. Total:
   Enter the total of all costs listed in the above budget categories.

Attachment 8
TITLE III-B - TRANSPORTATION
Administration Budget

Applicant Name: _____

Budget Category: _____ **Total:** _____

1. **Personnel** (Include fringe benefits)

Position	Hours/Day	Rate/Hour	Days/Year	Fringe Benefits	Total

2. **Travel**

3. **Supplies** (Office)

4. **Other Costs** (Itemize)

5. **Total**

Attachment 8
TITLE III-B - TRANSPORTATION
Project Summary - Instructions

A. Total Project Budget:

Bring forward totals from service operation costs and administration costs to each budget category and total.

B. Funding:

1. Total Cost:	Enter the total of project income.
2. Less Reimbursement:	Enter the total estimated reimbursements.
3. Less Participant Donations:	Enter the total of donations.
4. Net Costs:	Line 1 minus Lines 2 and 3.
5. Local Match:	Enter total match (local cash) from the Supporting Budget Schedule. This figure should be at least 25% of Line 4. (Net Costs)
6. Federal/State Title III-B Funds Requested:	Line 4 (Net Costs) minus Line 5 (Local Match).

C. Enter the total estimated units of service to be provided.

To determine cost per unit, divide the Total Cost from Line B.1. by the number of units.
Total Cost ($20,000) / Units of Service (10,000) = $2.00/unit.

D. To be completed by transportation providers only:

Total miles to be driven: Enter the estimated number of miles to be driven during the year.

Cost per mile: Calculate the cost per mile by dividing total cost from Line B.1 by the total number of miles to be driven.

Example: Total Operating Cost: $5,100
Miles to be driven: 6,000

$5,100 divided by 6,000 miles = $.85 per mile

Attachment 8
TITLE III-B - TRANSPORTATION
Project Summary

A.

Total Project Budget:	Total Service Operation Costs	Administrative Costs	Total
Personnel:			
Travel:			
Supplies:			
Other Costs:			
Vehicle Insurance:			
Total Costs:			

B.

Funding:

1. Total Cost	
2. Less Reimbursements	
3. Less Participant Donations	
4. Net Costs	
5. Local Match Percentage	%
6. Federal/State Title III-B Funds Requested	

C.

Service/Cost Projections:	
Estimated units of service: *	
Cost per unit of service:	

D.

Transportation Providers:	
Total Miles to be driven: *	
Cost per mile:	

*Use your current units and miles to project year-end totals.

Attachment 8
TITLE III-B - TRANSPORTATION
Project Supporting Budget Schedule – Instructions

Local cash match for Title III-B must be a minimum of 25% of the net costs (total cost less project income).

1. Local Cash Resources
   List the amount of cash contributions and source. Attach letters of commitment from contributing organizations. If through fundraising, explain tentative plans.

2. Total
   Add the cash resources and enter on the Project Summary Sheet as local match.

3. Other
   Some programs have staff whose salaries are paid through Green Thumb, Job Training Partnership Act (JTPA) or other federal programs. These staff are undoubtedly essential to the operation of the program. Please identify those staff persons and their salaries. Also, show volunteer hours per day or other resources available to the program that are not claimed as match.

Attachment 8
TITLE III-B - TRANSPORTATION
Project Supporting Budget Schedule
Local Match Available

Source: _____ Amount: _____

1. **Local Cash Resources** (Itemize and attach letters of commitment)**:**

2. Total:

3. Other (Explain)**:**

Attachment 9
Indirect Cost
(Section 5311 Application)

Provide Cost Allocation plan and approval by cognizant agency, if applicable.

Attachment 10
FFATA Subrecipient Information Request Form
(Tittle III-B-ONLY applicants must fill out this form)

State of South Dakota, Department of Human Services

FFATA SUBRECIPIENT INFORMATION REQUEST FORM

Federal Funding Accountability and Transparency Act (FFATA)

The FFATA legislation requires information on federal awards (federal financial assistance and expenditures) to be made available to the public via a single, searchable website. Federal awards include grants, subgrants, cooperative agreements, subrecipient agreements and other forms of financial assistance as well as contracts and subcontracts.

To Be Completed by Subrecipient:

Agency Name: _____

SAM.gov (Unique Identity ID):_____

Tax ID Number: _____

Parent Entity Unique Identity ID: _____

Parent Entity Tax ID Number:_____

Registered with SAM? (https://sam.gov/SAM/pages/public/searchRecords/search.jsf) ◯ YES ◯ NO

System for Award Management (SAM) is a registrant database for the U.S. Federal Government. SAM collects, validates, stores and disseminates data in support of agency acquisition missions, including Federal agency contract and assistance awards. SAM consolidates former systems including the Central Contractor Registry (CCR).

Subrecipient Physical Location Where Services Will Be Performed:

Street Address: (Not PO Box)_____

City: _____

State: _____

Zip+4: _____

Entity Email Address: _____

Subrecipient Federal Indirect Rate Agreement

Does your Agency have an Indirect Rate Negotiation Agreement with a cognizant Federal government agency (e.g., Dept. of Health and Human Services, DOE, etc.)? YES NO

If your Agency does have Indirect Rate Negotiation Agreement(s), attach a copy of the current year and previous year negotiated agreements to this FFATA Form. Are the Agreements attached? YES NO N/A

If your Agency does NOT currently have an Indirect Rate Agreement, is your Agency submitting a proposal to a Federal agency for an Indirect Rate Agreement? Circle Yes, no or N/A. YES NO N/A

Subrecipient IRS Form 990 (To be completed by Tax-Exempt Organizations)

What is the latest reporting period of your organization's Form 990 submitted to the IRS in accordance with Federal law? Begin Date _____ End Date _____

Attach the latest Form 990 to this FFATA Form. Is the 990 attached to this FFATA Form?

YES NO

Is the latest Form 990 displayed on your organization's website?

YES NO Do Not have a website

If the response to the previous question is 'No', what date will the Form 990 be displayed on the organization's website? Date_____

What is the organization's website name used to display the Form 990? _____

_____

Please answer the following sections as required (All Organizations):

Part A:

1. In the preceding fiscal year did you receive 80% or more of annual gross revenues in federal awards? YES NO (if yes, see question 2; if No, then Skip to part C)

2. Did you receive $25,000,000 or more in annual gross revenue from Federal awards?
   YES NO (if yes, see questions 3, if No, then skip to part C)

3. Does the public have access to information about the compensation of senior executives of the entity through periodical\ reporting to the SEC?
   YES NO (if yes, skip to part C; if No and questions 1 and 2 were answered yes, then you are required by the Transparency Act to provide the information required in Part B.)

Subrecipient Executive Compensation
Part B:

If qualifications were met in part A, the Transparency Act requires us to provide the names and total compensation** of the five most highly compensated officers. Please attach a list of this information to this form or complete the information below.

1. _____ $ _____

2. _____ $ _____

3. _____ $ _____

4. _____ $ _____

5. _____ $ _____

***Total compensation is defined as cash and noncash value earned by the executive during the past fiscal year including the following: salary & bonus, award of stocks. stock options and stock appreciation rights. Earnings for services under non-equity incentive plans, change in pension value, above market earnings on deferred compensation and other compensation > $10,000.*

Part C:I certify that to the best of my knowledge that all information on this form is correct.

_____

Signature Date

Please provide contact information below:

_____

_____

_____

_____

FFATA 04/2022

MUNICIPALITY OF MITCHELL
BALANCE SHEET
GOVERNMENTAL FUNDS
December 31, 2025

		General Fund	Park Fund	Fund	Fund	Other Governmental Funds	Total Governmental Funds
	ASSETS AND DEFERRED OUTFLOWS OF RESOURCES:						
	Assets:						
	Cash and Cash Equivalents	23,026,661.99	1,345,209.10			11,681,950.65	36,053,821.74
106	Cash with Fiscal Agent						0.00
151	Investments						0.00
110	Taxes Receivable--Delinquent	128,511.28					128,511.28
115	Accounts Receivable, Net					15,991.25	15,991.25
117	Unbilled Accounts Receivable						0.00
121	Special Assessments Receivable--Current	9,971.33					9,971.33
122	Special Assessments Receivable--Delinquent	16,414.00					16,414.00
123	Special Assessments Receivable--Noncurrent	3,018.48					3,018.48
125	Interest Receivable--Special Assessments						0.00
126	Governmental Unit's Share of Assessment Improvement Costs						0.00
128	Notes Receivable						0.00
131	Due from Other Funds	242,000.00					242,000.00
132	Due from Other Governments	1,995,374.45	3,110.00			142,024.32	2,140,508.77
129	Due from Component Unit						0.00
135	Interest Receivable						0.00
136	Accrued Interest on Investments Purchased						0.00
137	Dividend Receivable						0.00
141	Inventory of Supplies	470,355.31	40,729.59			4,353.39	515,438.29
142	Inventory of Stores Purchased for Resale						0.00
154	Deposits						0.00
155	Prepaid Expenses						0.00
157	Unamortized Discounts on Bonds Sold						0.00
133	Advance to _____ Fund						0.00
107.1	Restricted Cash and Cash Equivalents	67,733.65					67,733.65
107.2	Restricted Investments						0.00
	Total Assets	25,960,040.49	1,389,048.69	0.00	0.00	11,844,319.61	39,193,408.79
	Deferred Outflows of Resources:						
198	Other Deferred Outflows of Resources						0.00
	Total Deferred Outflows of Resources	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	25,960,040.49	1,389,048.69	0.00	0.00	11,844,319.61	39,193,408.79

MUNICIPALITY OF MITCHELL
BALANCE SHEET
GOVERNMENTAL FUNDS
December 31, 2025

		General Fund	Park Fund	Fund	Fund	Other Governmental Funds	Total Governmental Funds
	LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:						
	Liabilities:						
201	Claims Payable	312,761.16	95,420.41			179,946.48	588,128.05
202	Accounts Payable						0.00
203	Judgments Payable						0.00
204	Annuities Payable						0.00
205	Notes Payable						0.00
206	Contracts Payable						0.00
207	Contracts Payable--Retained Percentage						0.00
208	Due to General Fund						0.00
209	Due to _____ Government						0.00
210	Due to Resigned Employees						0.00
211	Matured Bonds Payable						0.00
212	Matured Interest Payable						0.00
213	Incurred but Not Reported Claims						0.00
215	Accrued Interest Payable						0.00
216	Accrued Wages Payable						0.00
217	Accrued Taxes Payable						0.00
218	Amount Held for Special Assessment Debt Service						0.00
219	Amounts Held for Others					150.00	150.00
220	Customer Deposits						0.00
221	Due to Fiscal Agent						0.00
223	Unearned Revenue						0.00
225	Registered Warrants						0.00
226	Bonds Payable Current:						
226.01	General Obligation						0.00
226.02	Revenue						0.00
226.03	Special Assessment						0.00
227	Unamortized Premiums on Bonds Sold						0.00
228	Payable from Restricted Assets						0.00
229	Due to Component Unit						0.00
230	Compensated Absences Payable -- Current						0.00
236	Advance from _____ Fund						0.00
	Total Liabilities	312,761.16	95,420.41	0.00	0.00	180,096.48	588,278.05

MUNICIPALITY OF MITCHELL
BALANCE SHEET
GOVERNMENTAL FUNDS
December 31, 2025

		General Fund	Park Fund	Fund	Fund	Other Governmental Funds	Total Governmental Funds
	Deferred Inflows of Resources:						
244	Unavailable Revenue--Sales and Use Taxes	1,438,106.46				82,610.80	1,520,717.26
245	Unavailable Revenue--Property Taxes	128,511.28					128,511.28
246	Unavailable Revenue--Special Assessments	29,403.81					29,403.81
247	Other Deferred Inflows of Resources						0.00
	Total Deferred Inflows of Resources	1,596,021.55	0.00	0.00	0.00	82,610.80	1,678,632.35
	Fund Balances:						
263	Nonspendable	470,355.31	40,729.59			4,353.39	515,438.29
264	Restricted	67,733.65	1,240,105.60			9,386,169.28	10,694,008.53
265	Committed		12,793.09				12,793.09
266	Assigned	10,282,340.92				2,191,089.66	12,473,430.58
267	Unassigned	13,230,827.90					13,230,827.90
	Total Fund Balances	24,051,257.78	1,293,628.28	0.00	0.00	11,581,612.33	36,926,498.39
	TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	25,960,040.49	1,389,048.69	0.00	0.00	11,844,319.61	39,193,408.79

The notes to the financial statements are an integral part of this statement.

MUNICIPALITY OF MITCHELL
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
December 31, 2025

		203 Lake Fund	209 BID #4 Fund	211 Ent Tax Fund	213 BID #3 Fund	214 E-911 Fund	216 SA Fund	218 Comm Serv Fund	219 Nutrition Fund	226 Library Fund	Total Nonmajor Governmental Funds
	ASSETS AND DEFERRED OUTFLOWS OF RESOURCES:										
	Assets:										
	Cash and Cash Equivalents	7,098,263.82	408,369.50	1,435,990.19	64,282.72	1,210,947.97	176,915.99	197,908.39	210,997.80	90,363.17	10,894,039.55
106	Cash with Fiscal Agent										0.00
151	Investments										0.00
110	Taxes Receivable--Delinquent										0.00
115	Accounts Receivable, Net	15,991.25									15,991.25
117	Unbilled Accounts Receivable										0.00
121	Special Assessments Receivable--Current										0.00
122	Special Assessments Receivable--Delinquent										0.00
123	Special Assessments Receivable--Noncurrent										0.00
125	Interest Receivable--Special Assessments										0.00
126	Governmental Unit's Share of Assessment Improvement Costs										0.00
128	Notes Receivable										0.00
131	Due from _____ Fund										0.00
132	Due from Other Governments			103,205.83				2,439.29	32,379.20		138,024.32
129	Due from Component Unit										0.00
135	Interest Receivable										0.00
136	Accrued Interest on Investments Purchased										0.00
137	Dividend Receivable										0.00
141	Inventory of Supplies							534.84			534.84
142	Inventory of Stores Purchased for Resale										0.00
154	Deposits										0.00
155	Prepaid Expenses										0.00
157	Unamortized Discounts on Bonds Sold										0.00
133	Advance to _____ Fund										0.00
107.1	Restricted Cash and Cash Equivalents										0.00
107.2	Restricted Investments										0.00
	Total Assets	7,114,255.07	408,369.50	1,539,196.02	64,282.72	1,210,947.97	176,915.99	200,882.52	243,377.00	90,363.17	11,048,589.96
	Deferred Outflows of Resources:										
198	Other Deferred Outflows of Resources										0.00
	Total Deferred Outflows of Resources	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	7,114,255.07	408,369.50	1,539,196.02	64,282.72	1,210,947.97	176,915.99	200,882.52	243,377.00	90,363.17	11,048,589.96

MUNICIPALITY OF MITCHELL
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
December 31, 2025

		203 Lake Fund	209 BID #4 Fund	211 Ent Tax Fund	213 BID #3 Fund	214 E-911 Fund	216 SA Fund	218 Comm Serv Fund	219 Nutrition Fund	226 Library Fund	Total Nonmajor Governmental Funds
	LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:										
	Liabilities:										
201	Claims Payable	61,505.00	5,000.00	383.50		52,280.00		12,691.90	10,183.55		142,043.95
202	Accounts Payable										0.00
203	Judgments Payable										0.00
204	Annuities Payable										0.00
205	Notes Payable										0.00
206	Contracts Payable										0.00
207	Contracts Payable--Retained Percentage										0.00
208	Due to _____ Fund										0.00
209	Due to _____ Government										0.00
210	Due to Resigned Employees										0.00
211	Matured Bonds Payable										0.00
212	Matured Interest Payable										0.00
213	Incurred but Not Reported Claims										0.00
215	Accrued Interest Payable										0.00
216	Accrued Wages Payable										0.00
217	Accrued Taxes Payable										0.00
218	Amount Held for Special Assessment Debt Service										0.00
219	Amounts Held for Others							150.00			150.00
220	Customer Deposits										0.00
221	Due to Fiscal Agent										0.00
223	Unearned Revenue										0.00
225	Registered Warrants										0.00
226	Bonds Payable Current:										0.00
226.01	General Obligation										0.00
226.02	Revenue										0.00
226.03	Special Assessment										0.00
227	Unamortized Premiums on Bonds Sold										0.00
228	Payable from Restricted Assets										0.00
229	Due to Component Unit										0.00
230	Compensated Absences Payable -- Current										0.00
236	Advance from _____ Fund										0.00
	Total Liabilities	61,505.00	5,000.00	383.50	0.00	52,280.00	0.00	12,841.90	10,183.55	0.00	142,193.95

MUNICIPALITY OF MITCHELL
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
December 31, 2025

	203 Lake Fund	209 BID #4 Fund	211 Ent Tax Fund	213 BID #3 Fund	214 E-911 Fund	216 SA Fund	218 Comm Serv Fund	219 Nutrition Fund	226 Library Fund	Total Nonmajor Governmental Funds
Deferred Inflows of Resources:										
244 Unavailable Revenue--Sales and Use Taxes			82,610.80							82,610.80
245 Unavailable Revenue--Property Taxes										0.00
246 Unavailable Revenue--Special Assessments										0.00
247 Other Deferred Inflows of Resources										0.00
Total Deferred Inflows of Resources	0.00	0.00	82,610.80	0.00	0.00	0.00	0.00	0.00	0.00	82,610.80
Fund Balances:										
263 Nonspendable							534.84			534.84
264 Restricted	7,052,750.07		332,988.78	43,890.72	1,158,667.97				90,363.17	8,678,660.71
265 Committed										0.00
266 Assigned		403,369.50	1,123,212.94	20,392.00		176,915.99	187,505.78	233,193.45		2,144,589.66
267 Unassigned										0.00
Total Fund Balances	7,052,750.07	403,369.50	1,456,201.72	64,282.72	1,158,667.97	176,915.99	188,040.62	233,193.45	90,363.17	10,823,785.21
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	7,114,255.07	408,369.50	1,539,196.02	64,282.72	1,210,947.97	176,915.99	200,882.52	243,377.00	90,363.17	11,048,589.96

The notes to the financial statements are an integral part of this statement.

MUNICIPALITY OF MITCHELL
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
December 31, 2025

		230 AIRPORT Fund	304 HIGHLAND WAY Fund	313 ANTACH/MHA Fund	320 FIALA HOUSING Fund	323 SHARPSTONE Fund	350 INDOOR SWIM POOL Fund	Total Nonmajor Governmental Funds
	ASSETS AND DEFERRED OUTFLOWS OF RESOURCES:							
	Assets:							
	Cash and Cash Equivalents	133,224.41	201,037.70	12,965.67	9,040.19	13,478.90	418,164.23	787,911.10
106	Cash with Fiscal Agent							0.00
151	Investments							0.00
110	Taxes Receivable--Delinquent							0.00
115	Accounts Receivable, Net							0.00
117	Unbilled Accounts Receivable							0.00
121	Special Assessments Receivable--Current							0.00
122	Special Assessments Receivable--Delinquent							0.00
123	Special Assessments Receivable--Noncurrent							0.00
125	Interest Receivable--Special Assessments							0.00
126	Governmental Unit's Share of Assessment Improvement Costs							0.00
128	Notes Receivable							0.00
131	Due from _____ Fund							0.00
132	Due from Other Governments	4,000.00						4,000.00
129	Due from Component Unit							0.00
135	Interest Receivable							0.00
136	Accrued Interest on Investments Purchased							0.00
137	Dividend Receivable							0.00
141	Inventory of Supplies	3,818.55						3,818.55
142	Inventory of Stores Purchased for Resale							0.00
154	Deposits							0.00
155	Prepaid Expenses							0.00
157	Unamortized Discounts on Bonds Sold							0.00
133	Advance to _____ Fund							0.00
107.1	Restricted Cash and Cash Equivalents							0.00
107.2	Restricted Investments							0.00
	Total Assets	141,042.96	201,037.70	12,965.67	9,040.19	13,478.90	418,164.23	795,729.65
	Deferred Outflows of Resources:							
198	Other Deferred Outflows of Resources							0.00
	Total Deferred Outflows of Resources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	141,042.96	201,037.70	12,965.67	9,040.19	13,478.90	418,164.23	795,729.65

MUNICIPALITY OF MITCHELL
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
December 31, 2025

		230 AIRPORT	304 HIGHLAND WAY	313 ANTACH/MHA	320 FIALA HOUSING	323 SHARPSTONE	350 INDOOR SWIM POOL	Total Nonmajor Governmental Funds
	LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:							
	Liabilities:							
201	Claims Payable	37,902.53						37,902.53
202	Accounts Payable							0.00
203	Judgments Payable							0.00
204	Annuities Payable							0.00
205	Notes Payable							0.00
206	Contracts Payable							0.00
207	Contracts Payable--Retained Percentage							0.00
208	Due to General Fund							0.00
209	Due to _____ Government							0.00
210	Due to Resigned Employees							0.00
211	Matured Bonds Payable							0.00
212	Matured Interest Payable							0.00
213	Incurred but Not Reported Claims							0.00
215	Accrued Interest Payable							0.00
216	Accrued Wages Payable							0.00
217	Accrued Taxes Payable							0.00
218	Amount Held for Special Assessment Debt Service							0.00
219	Amounts Held for Others							0.00
220	Customer Deposits							0.00
221	Due to Fiscal Agent							0.00
223	Unearned Revenue							0.00
225	Registered Warrants							0.00
226	Bonds Payable Current:							0.00
226.01	General Obligation							0.00
226.02	Revenue							0.00
226.03	Special Assessment							0.00
227	Unamortized Premiums on Bonds Sold							0.00
228	Payable from Restricted Assets							0.00
229	Due to Component Unit							0.00
230	Compensated Absences Payable -- Current							0.00
236	Advance from _____ Fund							0.00
	Total Liabilities	37,902.53	0.00	0.00	0.00	0.00	0.00	37,902.53

MUNICIPALITY OF MITCHELL
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
December 31, 2025

	230 AIRPORT	304 HIGHLAND WAY	313 ANTACH/MHA	320 FIALA HOUSING	323 SHARPSTONE	350 INDOOR SWIM POOL	Total Nonmajor Governmental Funds
Deferred Inflows of Resources:							
244 Unavailable Revenue--Sales and Use Taxes							0.00
245 Unavailable Revenue--Property Taxes							0.00
246 Unavailable Revenue--Special Assessments							0.00
247 Other Deferred Inflows of Resources							0.00
Total Deferred Inflows of Resources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balances:							
263 Nonspendable	3,818.55						3,818.55
264 Restricted	99,321.88	201,037.70	12,965.67	9,040.19	13,478.90	371,664.23	707,508.57
265 Committed							0.00
266 Assigned						46,500.00	46,500.00
267 Unassigned							0.00
Total Fund Balances	103,140.43	201,037.70	12,965.67	9,040.19	13,478.90	418,164.23	757,827.12
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	141,042.96	201,037.70	12,965.67	9,040.19	13,478.90	418,164.23	795,729.65

The notes to the financial statements are an integral part of this statement.

MUNICIPALITY OF MITCHELL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Year Ended December 31, 2025

		General Fund	Park Fund	Fund	Fund	Other Governmental Funds	Total Governmental Funds
	Revenues:						
310	Taxes:						
311	General Property Taxes	6,735,938.39				679,202.47	7,415,140.86
312	Airflight Property Tax						0.00
313	General Sales and Use Taxes	15,746,427.48				1,568,503.82	17,314,931.30
314	Gross Receipts Business Taxes	171,294.17					171,294.17
315	Amusement Taxes						0.00
317	Excise Tax						0.00
318	Tax Deed Revenue						0.00
319	Penalties and Interest on Delinquent Taxes	12,130.11					12,130.11
320	Licenses and Permits	407,306.61					407,306.61
330	Intergovernmental Revenue:						
331	Federal Grants	677,022.97	30,478.02			1,727,177.95	2,434,678.94
332	Federal Shared Revenue						0.00
333	Federal Payments in Lieu of Taxes						0.00
334	State Grants	860,245.01	227,623.20			178,586.48	1,266,454.69
335	State Shared Revenue:						
335.01	Bank Franchise Tax	41,928.68					41,928.68
335.02	Prorate License Fees	17,074.58					17,074.58
335.03	Liquor Tax Reversion (25%)	77,511.34					77,511.34
335.04	Motor Vehicle Licenses	124,135.11					124,135.11
335.06	Fire Insurance Premiums Reversion	113,740.25					113,740.25
335.08	Local Government Highway and Bridge Fund	460,891.93					460,891.93
335.09	911 Remittances					440,342.79	440,342.79
335.2	Other						0.00
336	State Payments in Lieu of Taxes						0.00
338	County Shared Revenue:						
338.01	County Road Tax (25%)						0.00
338.02	County Road and Bridge Tax (25%)						0.00
338.03	County Wheel Tax	1.00					1.00
338.99	Other						0.00
339	Other Intergovernmental Revenues	1,301.64					1,301.64
340	Charges for Goods and Services:						
341	General Government	6,808.50					6,808.50
342	Public Safety	141,873.73				435,532.87	577,406.60
343	Highways and Streets	4,630.00					4,630.00

MUNICIPALITY OF MITCHELL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Year Ended December 31, 2025

		General Fund	Park Fund	Fund	Fund	Other Governmental Funds	Total Governmental Funds
344	Sanitation						0.00
345	Health					404,336.65	404,336.65
346	Culture and Recreation		1,241,861.94			853,559.70	2,095,421.64
347	Ambulance						0.00
348	Cemetery	134,894.00					134,894.00
349	Other					7,341.78	7,341.78
350	Fines and Forfeits:						
351	Court Fines and Costs	336.56					336.56
352	Animal Control Fines	5,484.00					5,484.00
353	Parking Meter Fines	23,905.00					23,905.00
354	Library					31,214.44	31,214.44
359	Other						0.00
360	Miscellaneous Revenue:						
361	Investment Earnings	1,018,731.05					1,018,731.05
362	Rentals	15,275.00				184,289.47	199,564.47
363	Special Assessments	12,069.57				57,077.08	69,146.65
364	Maintenance Assessments						0.00
367	Contributions and Donations from Private Sources	1,000.00	190,302.37			70,684.00	261,986.37
368	Liquor Operating Agreement Income						0.00
369	Other	94,268.76	1,771.00			98,350.89	194,390.65
	Total Revenue	26,906,225.44	1,692,036.53	0.00	0.00	6,736,200.39	35,334,462.36
	Expenditures:						
410	General Government:						
411	Legislative	764,632.23					764,632.23
412	Executive	366,687.46					366,687.46
413	Elections	30.15					30.15
414	Financial Administration	1,390,843.30					1,390,843.30
419	Other	727,876.30					727,876.30
	Total General Government	3,250,069.44	0.00	0.00	0.00	0.00	3,250,069.44
420	Public Safety:						
421	Police	5,255,440.46					5,255,440.46
422	Fire	2,078,243.36					2,078,243.36
423	Protective Inspection						0.00

MUNICIPALITY OF MITCHELL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Year Ended December 31, 2025

		General Fund	Park Fund	Fund	Fund	Other Governmental Funds	Total Governmental Funds
429	Other Protection					933,743.76	933,743.76
	Total Public Safety	7,333,683.82	0.00	0.00	0.00	933,743.76	8,267,427.58
430	Public Works:						
431	Highways and Streets	5,957,599.95					5,957,599.95
432	Sanitation						0.00
433	Water						0.00
434	Electricity						0.00
435	Airport					587,748.02	587,748.02
436	Parking Facilities						0.00
437	Cemeteries	353,829.93					353,829.93
438	Natural Gas						0.00
439	Transit						0.00
	Total Public Works	6,311,429.88	0.00	0.00	0.00	587,748.02	6,899,177.90
440	Health and Welfare:						
441	Health	33,000.00				1,762,876.24	1,795,876.24
442	Home Health						0.00
443	Mental Health Centers						0.00
444	Humane Society	18,185.85					18,185.85
445	Drug Education						0.00
446	Ambulance						0.00
447	Hospitals, Nursing Homes and Rest Homes						0.00
449	Other						0.00
	Total Health and Welfare	51,185.85	0.00	0.00	0.00	1,762,876.24	1,814,062.09
450	Culture and Recreation:						
451	Recreation	113,000.00	3,129,482.42				3,242,482.42
452	Parks		2,005,721.17			2,989,638.82	4,995,359.99
455	Libraries	799,731.04				47,863.42	847,594.46
456	Auditorium						0.00
457	Historical Preservation						0.00
458	Museums						0.00
	Total Culture and Recreation	912,731.04	5,135,203.59	0.00	0.00	3,037,502.24	9,085,436.87

MUNICIPALITY OF MITCHELL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Year Ended December 31, 2025

		General Fund	Park Fund	Fund	Fund	Other Governmental Funds	Total Governmental Funds
460	Conservation and Development:						
463	Urban Redevelopment and Housing					81,281.26	81,281.26
465	Economic Development and Assistance					190,445.00	190,445.00
466	Economic Opportunity	1,261,329.87				435,623.16	1,696,953.03
	Total Conservation and Development	1,261,329.87	0.00	0.00	0.00	707,349.42	1,968,679.29
470	Debt Service	848,257.50				1,177,816.50	2,026,074.00
480	Intergovernmental Expenditures						0.00
485	Capital Outlay						0.00
490	Miscellaneous:						
491	Judgements and Losses						0.00
492	Other Expenditures						0.00
493	Liquor Operating Agreements						0.00
	Total Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
	Total Expenditures	19,968,687.40	5,135,203.59	0.00	0.00	8,207,036.18	33,310,927.17
	Excess of Revenues Over (Under) Expenditures	6,937,538.04	(3,443,167.06)	0.00	0.00	(1,470,835.79)	2,023,535.19
	Other Financing Sources (Uses):						
391.01	Transfers In		3,785,493.00			5,318,591.00	9,104,084.00
391.03	Sale of Municipal Property	34,544.00	1,335.00				35,879.00
391.04	Compensation for Loss or Damage to Capital Assets	78,642.00	4,111.83			2,244.13	84,997.96
391.2	Long-Term Debt Issued						0.00
511	Transfers Out	(10,797,877.00)				(420,000.00)	(11,217,877.00)
512	Discount on Bonds Issued						0.00
513	Payments to Refunded Debt Escrow Agent						0.00
	Total Other Financing Sources (Uses)	(10,684,691.00)	3,790,939.83	0.00	0.00	4,900,835.13	(1,992,916.04)
361.06/(514)	Special Items-Refunding Bond Payment						0.00
391.05/(515)	Extraordinary Items						0.00
	Net Change in Fund Balances	(3,747,152.96)	347,772.77	0.00	0.00	3,429,999.34	30,619.15

MUNICIPALITY OF MITCHELL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Year Ended December 31, 2025

	General Fund	Park Fund	Fund	Fund	Other Governmental Funds	Total Governmental Funds
Changes in Nonspendable						0.00
Fund Balance - Beginning	27,798,410.74	945,855.51			8,151,612.99	36,895,879.24
Adjustments:						
						0.00
_____						0.00
Adjusted Fund Balance - Beginning	27,798,410.74	945,855.51	0.00	0.00	8,151,612.99	36,895,879.24
FUND BALANCE- ENDING	24,051,257.78	1,293,628.28	0.00	0.00	11,581,612.33	36,926,498.39

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2025

		203 Lake Fund	209 BID #4 Fund	211 Ent Tax Fund	213 BID #3 Fund	214 E-911 Fund	216 Spec Assess Fund	218 Comm Serv Fund	219 Nutrition Fund	226 Library Fund	Total Nonmajor Governmental Funds
	Revenues:										
310	Taxes:										
311	General Property Taxes										0.00
312	Airflight Property Tax										0.00
313	General Sales and Use Taxes		325,202.00	1,128,617.82							1,453,819.82
314	Gross Receipts Business Taxes										0.00
315	Amusement Taxes										0.00
317	Excise Tax										0.00
318	Tax Deed Revenue										0.00
319	Penalties and Interest on Delinquent Taxes										0.00
320	Licenses and Permits										0.00
330	Intergovernmental Revenue:										
331	Federal Grants	803,936.14						657,081.08	182,633.86		1,643,651.08
332	Federal Shared Revenue										0.00
333	Federal Payments in Lieu of Taxes										0.00
334	State Grants							152,302.32	26,284.16		178,586.48
335	State Shared Revenue:										
335.01	Bank Franchise Tax										0.00
335.02	Prorate License Fees										0.00
335.03	Liquor Tax Reversion (25%)										0.00
335.04	Motor Vehicle Licenses										0.00
335.06	Fire Insurance Premiums Reversion										0.00
335.08	Local Government Highway and Bridge Fund										0.00
335.09	911 Remittances					440,342.79					440,342.79
335.2	Other										0.00
336	State Payments in Lieu of Taxes										0.00
338	County Shared Revenue:										0.00
338.01	County Road Tax (25%)										0.00
338.02	County Road and Bridge Tax (25%)										0.00
338.03	County Wheel Tax										0.00
338.99	Other										0.00
339	Other Intergovernmental Revenue										0.00
340	Charges for Goods and Services:										
341	General Government										0.00
342	Public Safety					435,532.87					435,532.87
343	Highways and Streets										0.00
344	Sanitation										0.00
345	Health							298,908.04	105,428.61		404,336.65
346	Culture and Recreation	853,559.70									853,559.70
347	Ambulance										0.00
348	Cemetery										0.00
349	Other										0.00
350	Fines and Forfeits:										
351	Court Fines and Costs										0.00
352	Animal Control Fines										0.00
353	Parking Meter Fines										0.00
354	Library									31,214.44	31,214.44
359	Other										0.00
360	Miscellaneous Revenue:										
361	Investment Earnings										0.00
362	Rentals										0.00
363	Special Assessments				57,077.08						57,077.08
364	Maintenance Assessments										0.00
367	Contributions and Donations from Private Sources							11,014.00	13,170.00		24,184.00

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2025

		203 Lake Fund	209 BID #4 Fund	211 Ent Tax Fund	213 BID #3 Fund	214 E-911 Fund	216 Spec Assess Fund	218 Comm Serv Fund	219 Nutrition Fund	226 Library Fund	Total Nonmajor Governmental Funds
368	Liquor Operating Agreement Income										0.00
369	Other							94,349.21			94,349.21
	Total Revenue	1,657,495.84	325,202.00	1,128,617.82	57,077.08	875,875.66	0.00	1,213,654.65	327,516.63	31,214.44	5,616,654.12
	Expenditures:										
410	General Government:										
411	Legislative										0.00
412	Executive										0.00
413	Elections										0.00
414	Financial Administration										0.00
419	Other										0.00
	Total General Government	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
420	Public Safety:										
421	Police										0.00
422	Fire										0.00
423	Protective Inspection										0.00
429	Other Protection					933,743.76					933,743.76
	Total Public Safety	0.00	0.00	0.00	0.00	933,743.76	0.00	0.00	0.00	0.00	933,743.76
430	Public Works:										
431	Highways and Streets										0.00
432	Sanitation										0.00
433	Water										0.00
434	Electricity										0.00
435	Airport										0.00
436	Parking Facilities										0.00
437	Cemeteries										0.00
438	Natural Gas										0.00
439	Transit										0.00
	Total Public Works	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
440	Health and Welfare:										
441	Health							1,390,381.75	372,494.49		1,762,876.24
442	Home Health										0.00
443	Mental Health Centers										0.00
444	Humane Society										0.00
445	Drug Education										0.00
446	Ambulance										0.00
447	Hospitals, Nursing Homes and Rest Homes										0.00
449	Other										0.00
	Total Health and Welfare	0.00	0.00	0.00	0.00	0.00	0.00	1,390,381.75	372,494.49	0.00	1,762,876.24
450	Culture and Recreation:										
451	Recreation										0.00
452	Parks	2,989,638.82									2,989,638.82
455	Libraries									47,863.42	47,863.42
456	Auditorium										0.00
457	Historical Preservation										0.00
458	Museums										0.00
	Total Culture and Recreation	2,989,638.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	47,863.42	3,037,502.24
460	Conservation and Development:										
463	Urban Redevelopment and Housing				81,281.26						81,281.26
465	Economic Development and Assistance		190,445.00								190,445.00

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2025

		203 Lake Fund	209 BID #4 Fund	211 Ent Tax Fund	213 BID #3 Fund	214 E-911 Fund	216 Spec Assess Fund	218 Comm Serv Fund	219 Nutrition Fund	226 Library Fund	Total Nonmajor Governmental Funds
466	Economic Opportunity			435,623.16							435,623.16
	Total Conservation and Development	0.00	190,445.00	435,623.16	81,281.26	0.00	0.00	0.00	0.00	0.00	707,349.42
470	Debt Service	294,237.50									294,237.50
480	Intergovernmental Expenditures										0.00
485	Capital Outlay										0.00
490	Miscellaneous:										
491	Judgements and Losses										0.00
492	Other Expenditures										0.00
493	Liquor Operating Agreements										0.00
	Total Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Total Expenditures	3,283,876.32	190,445.00	435,623.16	81,281.26	933,743.76	0.00	1,390,381.75	372,494.49	47,863.42	6,735,709.16
	Excess of Revenue Over (Under) Expenditures	(1,626,380.48)	134,757.00	692,994.66	(24,204.18)	(57,868.10)	0.00	(176,727.10)	(44,977.86)	(16,648.98)	(1,119,055.04)
	Other Financing Sources (Uses):										
391.01	Transfers In	4,684,100.00				200,000.00		92,787.00			4,976,887.00
391.03	Sale of Municipal Property										0.00
391.04	Compensation for Loss or Damage to Capital Assets							2,244.13			2,244.13
391.2	Long-Term Debt Issued										0.00
511	Transfers Out			(420,000.00)							(420,000.00)
512	Discount on Bonds Issued										0.00
513	Payments to Refunded Debt Escrow Agent										0.00
	Total Other Financing Sources (Uses)	4,684,100.00	0.00	(420,000.00)	0.00	200,000.00	0.00	95,031.13	0.00	0.00	4,559,131.13
361.06/(514)	Special Items										0.00
391.05/(515)	Extraordinary Items										0.00
	Net Change in Fund Balances	3,057,719.52	134,757.00	272,994.66	(24,204.18)	142,131.90	0.00	(81,695.97)	(44,977.86)	(16,648.98)	3,440,076.09
	Changes in Nonspendable										0.00
	Fund Balance - Beginning	3,995,030.55	268,612.50	1,183,207.06	88,486.90	1,016,536.07	176,915.99	269,736.59	278,171.31	107,012.15	7,383,709.12
	Adjustments:										
	_____										0.00
	_____										0.00
	Adjusted Fund Balance - Beginning	3,995,030.55	268,612.50	1,183,207.06	88,486.90	1,016,536.07	176,915.99	269,736.59	278,171.31	107,012.15	7,383,709.12
	FUND BALANCE- ENDING	7,052,750.07	403,369.50	1,456,201.72	64,282.72	1,158,667.97	176,915.99	188,040.62	233,193.45	90,363.17	10,823,785.21

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2025

		230 AIRPORT Fund	304 TID #8 HIGHLAND Fund	305 TID#9 VANTAGE PT Fund	308 TID #14 WIS-PAC Fund	310 TID #16 INNOVATIVE Fund	313 TID#19 ANTACH/MHA Fund	314 TID#20 MORRIS Fund	Total Nonmajor Governmental Funds
	Revenues:								
310	Taxes:								
311	General Property Taxes		118,320.21	114,560.77	63,879.68	47,962.92	25,931.33	22,508.42	393,163.33
312	Airflight Property Tax								0.00
313	General Sales and Use Taxes		114,684.00						114,684.00
314	Gross Receipts Business Taxes								0.00
315	Amusement Taxes								0.00
317	Excise Tax								0.00
318	Tax Deed Revenue								0.00
319	Penalties and Interest on Delinquent Taxes								0.00
320	Licenses and Permits								0.00
330	Intergovernmental Revenue:								
331	Federal Grants	83,526.87							83,526.87
332	Federal Shared Revenue								0.00
333	Federal Payments in Lieu of Taxes								0.00
334	State Grants								0.00
335	State Shared Revenue:								
335.01	Bank Franchise Tax								0.00
335.02	Prorate License Fees								0.00
335.03	Liquor Tax Reversion (25%)								0.00
335.04	Motor Vehicle Licenses								0.00
335.06	Fire Insurance Premiums Reversion								0.00
335.08	Local Government Highway and Bridge Fund								0.00
335.09	911 Remittances								0.00
335.2	Other								0.00
336	State Payments in Lieu of Taxes								0.00
338	County Shared Revenue:								
338.01	County Road Tax (25%)								0.00
338.02	County Road and Bridge Tax (25%)								0.00
338.03	County Wheel Tax								0.00
338.99	Other								0.00
339	Other Intergovernmental Revenue								0.00
340	Charges for Goods and Services:								
341	General Government								0.00
342	Public Safety								0.00
343	Highways and Streets								0.00

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2025

		230 AIRPORT Fund	304 TID #8 HIGHLAND Fund	305 TID#9 VANTAGE PT Fund	308 TID #14 WIS-PAC Fund	310 TID #16 INNOVATIVE Fund	313 TID#19 ANTACH/MHA Fund	314 TID#20 MORRIS Fund	Total Nonmajor Governmental Funds
344	Sanitation								0.00
345	Health								0.00
346	Culture and Recreation								0.00
347	Ambulance								0.00
348	Cemetery								0.00
349	Other	7,341.78							7,341.78
350	Fines and Forfeits:								
351	Court Fines and Costs								0.00
352	Animal Control Fines								0.00
353	Parking Meter Fines								0.00
354	Library								0.00
359	Other								0.00
360	Miscellaneous Revenue:								
361	Investment Earnings								0.00
362	Rentals	184,289.47							184,289.47
363	Special Assessments								0.00
364	Street Assessments								0.00
367	Contributions and Donations from Private Sources								0.00
368	Liquor Operating Agreement Income								0.00
369	Other	4,001.68							4,001.68
	Total Revenue	279,159.80	233,004.21	114,560.77	63,879.68	47,962.92	25,931.33	22,508.42	787,007.13
	Expenditures:								
410	General Government:								
411	Legislative								0.00
412	Executive								0.00
413	Elections								0.00
414	Financial Administration								0.00
419	Other								0.00
	Total General Government	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
420	Public Safety:								
421	Police								0.00
422	Fire								0.00
423	Protective Inspection								0.00

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2025

		230 AIRPORT Fund	304 TID #8 HIGHLAND Fund	305 TID#9 VANTAGE PT Fund	308 TID #14 WIS-PAC Fund	310 TID #16 INNOVATIVE Fund	313 TID#19 ANTACH/MHA Fund	314 TID#20 MORRIS Fund	Total Nonmajor Governmental Funds
429	Other Protection								0.00
	Total Public Safety	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
430	Public Works:								
431	Highways and Streets								0.00
432	Sanitation								0.00
433	Water								0.00
434	Electricity								0.00
435	Airport	587,748.02							587,748.02
436	Parking Facilities								0.00
437	Cemeteries								0.00
438	Natural Gas								0.00
439	Transit								0.00
	Total Public Works	587,748.02	0.00	0.00	0.00	0.00	0.00	0.00	587,748.02
440	Health and Welfare:								
441	Health								0.00
442	Home Health								0.00
443	Mental Health Centers								0.00
444	Humane Society								0.00
445	Drug Education								0.00
446	Ambulance								0.00
447	Hospitals, Nursing Homes and Rest Homes								0.00
449	Other								0.00
	Total Health and Welfare	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	Culture and Recreation:								
451	Recreation								0.00
452	Parks								0.00
455	Libraries								0.00
456	Auditorium								0.00
457	Historical Preservation								0.00
458	Museums								0.00
	Total Culture and Recreation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2025

		230 AIRPORT Fund	304 TID #8 HIGHLAND Fund	305 TID#9 VANTAGE PT Fund	308 TID #14 WIS-PAC Fund	310 TID #16 INNOVATIVE Fund	313 TID#19 ANTACH/MHA Fund	314 TID#20 MORRIS Fund	Total Nonmajor Governmental Funds
460	Conservation and Development:								
463	Urban Redevelopment and Housing								0.00
465	Economic Development and Assistance								0.00
466	Economic Opportunity								0.00
	Total Conservation and Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
470	Debt Service		82,500.00	114,560.77	63,879.68	47,962.92	25,550.09	22,508.42	356,961.88
480	Intergovernmental Expenditures								0.00
485	Capital Outlay								0.00
490	Miscellaneous:								
491	Judgements and Losses								0.00
492	Other Expenditures								0.00
493	Liquor Operating Agreements								0.00
	Total Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Total Expenditures	587,748.02	82,500.00	114,560.77	63,879.68	47,962.92	25,550.09	22,508.42	944,709.90
	Excess of Revenue Over (Under) Expenditures	(308,588.22)	150,504.21	0.00	0.00	0.00	381.24	0.00	(157,702.77)
	Other Financing Sources (Uses):								
391.01	Transfers In	341,704.00							341,704.00
391.03	Sale of Municipal Property								0.00
391.04	Compensation for Loss or Damage to Capital Assets								0.00
391.2	Long-Term Debt Issued								0.00
511	Transfers Out								0.00
512	Discount on Bonds Issued								0.00
513	Payments to Refunded Debt Escrow Agent								0.00
	Total Other Financing Sources (Uses)	341,704.00	0.00	0.00	0.00	0.00	0.00	0.00	341,704.00
361.06/(514)	Special Items								0.00
391.05/(515)	Extraordinary Items								0.00
	Net Change in Fund Balances	33,115.78	150,504.21	0.00	0.00	0.00	381.24	0.00	184,001.23

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2025

	230 AIRPORT Fund	304 TID #8 HIGHLAND Fund	305 TID#9 VANTAGE PT Fund	308 TID #14 WIS-PAC Fund	310 TID #16 INNOVATIVE Fund	313 TID#19 ANTACH/MHA Fund	314 TID#20 MORRIS Fund	Total Nonmajor Governmental Funds
Changes in Nonspendable								0.00
Fund Balance - Beginning	70,024.65	50,533.49	0.00	0.00	0.00	12,584.43	0.00	133,142.57
Adjustments:								
								0.00
_____								0.00
Adjusted Fund Balance - Beginning	70,024.65	50,533.49	0.00	0.00	0.00	12,584.43	0.00	133,142.57
FUND BALANCE- ENDING	103,140.43	201,037.70	0.00	0.00	0.00	12,965.67	0.00	317,143.80

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2025

		315 TID#21 HOHN ENT Fund	318 TID#24 PERFORM PET Fund	319 TID #26 WEST BLDG Fund	320 TID #27 FIALA HOUS Fund	321 TID #28 FLATS HAVENS Fund	322 TID #29 WOOLWORTH Fund	323 TID #30 SHARPSTONE Fund	324 TID #31 15TH STREET Fund	350 INDOOR SWIM POOL Fund	Total Nonmajor Governmental Funds
	Revenues:										
310	Taxes:										
311	General Property Taxes	17,157.22	192,620.97	9,712.89	36,341.52	5,084.61	3,452.23	13,377.53	8,292.17		286,039.14
312	Airflight Property Tax										0.00
313	General Sales and Use Taxes										0.00
314	Gross Receipts Business Taxes										0.00
315	Amusement Taxes										0.00
317	Excise Tax										0.00
318	Tax Deed Revenue										0.00
319	Penalties and Interest on Delinquent Taxes										0.00
320	Licenses and Permits										0.00
330	Intergovernmental Revenue:										
331	Federal Grants										
332	Federal Shared Revenue										0.00
333	Federal Payments in Lieu of Taxes										
334	State Grants										0.00
335	State Shared Revenue:										
335.01	Bank Franchise Tax										0.00
335.02	Prorate License Fees										0.00
335.03	Liquor Tax Reversion (25%)										0.00
335.04	Motor Vehicle Licenses										0.00
335.06	Fire Insurance Premiums Reversion										0.00
335.08	Local Governemnt Highway and Bridge Fund										0.00
335.09	911 Remittances										0.00
335.2	Other										0.00
336	State Payments in Lieu of Taxes										0.00
338	County Shared Revenue:										
338.01	County Road Tax (25%)										0.00
338.02	County Road and Bridge Tax (25%)										0.00
338.03	County Wheel Tax										0.00
338.99	Other										0.00
339	Other Intergovernmental Revenue										0.00
340	Charges for Goods and Services:										
341	General Government										0.00
342	Public Safety										0.00
343	Highways and Streets										0.00
344	Sanitation										0.00
345	Health										0.00
346	Culture and Recreation										0.00
347	Ambulance										0.00
348	Cemetery										0.00
349	Other										0.00
350	Fines and Forfeits:										
351	Court Fines and Costs										0.00
352	Animal Control Fines										0.00
353	Parking Meter Fines										0.00
354	Library										0.00

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2025

		315 TID#21 HOHN ENT Fund	318 TID#24 PERFORM PET Fund	319 TID #26 WEST BLDG Fund	320 TID #27 FIALA HOUS Fund	321 TID #28 FLATS HAVENS Fund	322 TID #29 WOOLWORTH Fund	323 TID #30 SHARPSTONE Fund	324 TID #31 15TH STREET Fund	350 INDOOR SWIM POOL Fund	Total Nonmajor Governmental Funds
359	Other										0.00
360	Miscellaneous Revenue:										
361	Investment Earnings										0.00
362	Rentals										0.00
363	Special Assessments										0.00
364	Street Assessments										0.00
367	Contributions and Donations from Private Sources									46,500.00	46,500.00
368	Liquor Operating Agreement Income										0.00
369	Other										0.00
	Total Revenue	17,157.22	192,620.97	9,712.89	36,341.52	5,084.61	3,452.23	13,377.53	8,292.17	46,500.00	332,539.14

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2025

	315 TID#21 HOHN ENT Fund	318 TID#24 PERFORM PET Fund	319 TID #26 WEST BLDG Fund	320 TID #27 FIALA HOUS Fund	321 TID #28 FLATS HAVENS Fund	322 TID #29 WOOLWORTH Fund	323 TID #30 SHARPSTONE Fund	324 TID #31 15TH STREET Fund	350 INDOOR SWIM POOL Fund	Total Nonmajor Governmental Funds
Expenditures:										
410 General Government:										
411 Legislative										0.00
412 Executive										0.00
413 Elections										0.00
414 Financial Administration										0.00
419 Other										0.00
Total General Government	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
420 Public Safety:										
421 Police										0.00
422 Fire										0.00
423 Protective Inspection										0.00
429 Other Protection										0.00
Total Public Safety	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
430 Public Works:										
431 Highways and Streets										0.00
432 Sanitation										0.00
433 Water										0.00
434 Electricity										0.00
435 Airport										0.00
436 Parking Facilities										0.00
437 Cemeteries										0.00
438 Natural Gas										0.00
439 Transit										0.00
										0.00
Total Public Works	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
440 Health and Welfare:										
441 Health										0.00
442 Home Health										0.00
443 Mental Health Centers										0.00
444 Humane Society										0.00
445 Drug Education										0.00
446 Ambulance										0.00
447 Hospitals, Nursing Homes and Rest Homes										0.00
449 Other										0.00
										0.00
Total Health and Welfare	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2025

	315 TID#21 HOHN ENT Fund	318 TID#24 PERFORM PET Fund	319 TID #26 WEST BLDG Fund	320 TID #27 FIALA HOUS Fund	321 TID #28 FLATS HAVENS Fund	322 TID #29 WOOLWORTH Fund	323 TID #30 SHARPSTONE Fund	324 TID #31 15TH STREET Fund	350 INDOOR SWIM POOL Fund	Total Nonmajor Governmental Funds
450 Culture and Recreation:										
451 Recreation										0.00
452 Parks										0.00
455 Libraries										0.00
456 Auditorium										0.00
457 Historical Preservation										0.00
458 Museums										0.00
										0.00
Total Culture and Recreation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460 Conservation and Development:										
463 Urban Redevelopment and Housing										0.00
465 Economic Development and Assistance										0.00
466 Economic Opportunity										0.00
										0.00
Total Conservation and Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
470 Debt Service	17,157.22	192,620.97	9,712.89	28,351.09	5,084.61	3,452.23		8,292.17	261,945.94	526,617.12
480 Intergovernmental Expenditures										0.00
485 Capital Outlay										0.00
490 Miscellaneous:										
491 Judgements and Losses										0.00
492 Other Expenditures										0.00
493 Liquor Operating Agreements										0.00
Total Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	17,157.22	192,620.97	9,712.89	28,351.09	5,084.61	3,452.23	0.00	8,292.17	261,945.94	526,617.12
Excess of Revenue Over (Under) Expenditures	0.00	0.00	0.00	7,990.43	0.00	0.00	13,377.53	0.00	(215,445.94)	(194,077.98)
Other Financing Sources (Uses):										
391.01 Transfers In										0.00
391.03 Sale of Municipal Property										0.00
391.04 Compensation for Loss or Damage to Capital Assets										0.00
391.2 Long-Term Debt Issued										0.00
511 Transfers Out										0.00
512 Discount on Bonds Issued										0.00
513 Payments to Refunded Debt Escrow Agent										0.00
										0.00
Total Other Financing Sources (Uses)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
361.06/(514) Special Items										0.00
391.05/(515) Extraordinary Items										0.00
Net Change in Fund Balances	0.00	0.00	0.00	7,990.43	0.00	0.00	13,377.53	0.00	(215,445.94)	(194,077.98)

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2025

	315 TID#21 HOHN ENT Fund	318 TID#24 PERFORM PET Fund	319 TID #26 WEST BLDG Fund	320 TID #27 FIALA HOUS Fund	321 TID #28 FLATS HAVENS Fund	322 TID #29 WOOLWORTH Fund	323 TID #30 SHARPSTONE Fund	324 TID #31 15TH STREET Fund	350 INDOOR SWIM POOL Fund	Total Nonmajor Governmental Funds
Changes in Nonspendable										0.00
Fund Balance - Beginning	0.00	0.00	0.00	1,049.76	0.00	0.00	101.37	0.00	633,610.17	634,761.30
Adjustments:										
										0.00
_____										0.00
Adjusted Fund Balance - Beginning	0.00	0.00	0.00	1,049.76	0.00	0.00	101.37	0.00	633,610.17	634,761.30
FUND BALANCE- ENDING	0.00	0.00	0.00	9,040.19	0.00	0.00	13,478.90	0.00	418,164.23	440,683.32

MUNICIPALITY OF MITCHELL
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
December 31, 2025

		Enterprise Funds								
		Water Fund	Sewer Fund	Sanitation Fund	Corn Palace Fund	Golf Course Fund	Campground Fund	EMS Fund	Totals	Internal Service Funds
	ASSETS:									
	Current Assets:									
	Cash and Cash Equivalents	12,602,266.57	2,475,253.35	2,440,496.65	298,156.69	553,806.92	216,226.35	589,642.56	19,175,849.09	4,741,236.57
106	Cash with Fiscal Agent								0.00	
151	Investments								0.00	
115	Accounts Receivable, Net	372,263.34	353,604.75	221,594.19	3,717.08				951,179.36	
117	Unbilled Accounts Receivable	527,516.64	391,250.02	89,167.42					1,007,934.08	
121	Special Assessments Receivable--Current	83.70							83.70	
122	Special Assessments Receivable--Delinquent	251.10							251.10	
123	Special Assessments Receivable--Noncurrent	502.19							502.19	
125	Interest Receivable--Special Assessments								0.00	
126	Governmental Unit's Share of Asessment Improvement Costs								0.00	
128	Notes Receivable								0.00	
131	Due from _____ Fund								0.00	
132	Due from Other Government		942,726.72						942,726.72	
129	Due from Component Unit								0.00	
135	Interest Receivable								0.00	
136	Accrued Interest on Investments Purchased								0.00	
137	Dividend Receivable								0.00	
141	Inventory of Supplies	689,508.94	33,686.71	41,939.35	8,021.20	19,479.16		21,875.16	814,510.52	
142	Inventory of Stores Purchased for Resale				38,696.96				38,696.96	
155	Prepaid Expenses								0.00	
	Total Current Assets	14,192,392.48	4,196,521.55	2,793,197.61	348,591.93	573,286.08	216,226.35	611,517.72	22,931,733.72	4,741,236.57
	Noncurrent Assets:									
107.1	Restricted Cash and Cash Equivalents			14,318.00					14,318.00	
107.2	Restricted Investments			1,794,411.09					1,794,411.09	
154	Deposits								0.00	
157	Unamortized Discounts on Bonds Sold								0.00	
133	Advance to _____ Fund								0.00	
189	Net Pension Asset	1,165.81	1,161.77	1,908.15	1,139.39	312.81		3,702.85	9,390.78	
	Capital Assets:									
160	Land	329,365.19	163,091.98	550,372.84	50,650.00	169,842.84			1,263,322.85	
162	Buildings	12,935,319.04	344,324.25	4,672,960.76	8,445,555.64	314,500.00	67,500.00		26,780,159.69	
164	Improvements Other Than Buildings	27,336,034.94	15,417,784.79	3,698,199.36	1,539,115.51	1,861,160.68			49,852,295.28	
166	Furnishings and Equipment	5,103,225.41	8,405,791.46	6,206,277.57	1,379,905.25	786,549.27	111,425.82	633,412.00	22,626,586.78	
168	Construction/Development in Progress	18,326,797.62	46,963,973.97						65,290,771.59	
169	Infrastructure	3,761,747.83	4,036,078.82						7,797,826.65	
	Less: Accumulated Depreciation (Credit)	(20,632,718.95)	(10,451,495.11)	(6,041,180.19)	(3,894,935.48)	(1,724,296.04)	(76,812.30)	(100,695.49)	(42,922,133.56)	( )
171	Intangible Assets		2,500.00						2,500.00	
172	Accumulated Amortization (Credit)	( )	( )	( )	( )	( )	( )	( )	0.00	( )
	Total Noncurrent Assets	47,160,936.89	64,883,211.93	10,897,267.58	7,521,430.31	1,408,069.56	102,113.52	536,419.36	132,509,449.15	0.00
	TOTAL ASSETS	61,353,329.37	69,079,733.48	13,690,465.19	7,870,022.24	1,981,355.64	318,339.87	1,147,937.08	155,441,182.87	4,741,236.57

MUNICIPALITY OF MITCHELL
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
December 31, 2025

		Enterprise Funds								
		Water Fund	Sewer Fund	Sanitation Fund	Corn Palace Fund	Golf Course Fund	Campground Fund	EMS Fund	Totals	Internal Service Funds
	DEFERRED OUTFLOWS OF RESOURCES:									
196	Pension Related Deferred Outflows	123,994.81	122,969.59	204,058.54	121,516.87	33,143.00		388,309.44	993,992.25	
197	Deferred Charge on Refunding								0.00	
198	Other Deferred Outflows of Resources								0.00	
	TOTAL DEFERRED OUTFLOWS OF RESOURCES	123,994.81	122,969.59	204,058.54	121,516.87	33,143.00	0.00	388,309.44	993,992.25	0.00
	LIABILITIES:									
	Current Liabilities:									
201	Claims Payable	351,588.14	1,264,453.13	64,099.74	32,996.59	6,453.52	1,163.38	12,865.08	1,733,619.58	175,831.75
202	Accounts Payable								0.00	
203	Judgments Payable								0.00	
204	Annuities Payable								0.00	
205	Notes Payable								0.00	
206	Contracts Payable								0.00	
207	Contracts Payable--Retained Percentage								0.00	
208	Due to General Fund					242,000.00			242,000.00	
209	Due to _____ Government								0.00	
210	Due to Resigned Employees								0.00	
211	Matured Bonds Payable								0.00	
212	Matured Interest Payable								0.00	
213	Incurred but Not Reported Claims								0.00	208,000.00
215	Accrued Interest Payable								0.00	
216	Accrued Wages Payable								0.00	
217	Accrued Taxes Payable								0.00	
218	Amount Held for Special Assessment Debt Service								0.00	
219	Amounts Held for Others								0.00	
220	Customer Deposits								0.00	
221	Due to Fiscal Agent								0.00	
223	Unearned Revenue								0.00	
225	Registered Warrants								0.00	
226	Bonds Payable Current:									
226.01	General Obligation								0.00	
226.02	Revenue	708,339.11	1,320,782.23	28,003.35					2,057,124.69	
226.03	Special Assessment								0.00	
227	Unamortized Premiums on Bonds Sold								0.00	
228	Payable from Restricted Assets								0.00	
229	Due to Component Unit								0.00	
230	Compensated Absences Payable -- Current	8,109.09	10,550.16	7,749.71	5,868.32	2,829.65		4,284.20	39,391.13	
	Total Current Liabilities	1,068,036.34	2,595,785.52	99,852.80	38,864.91	251,283.17	1,163.38	17,149.28	4,072,135.40	383,831.75

MUNICIPALITY OF MITCHELL
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
December 31, 2025

		Enterprise Funds								
		Water Fund	Sewer Fund	Sanitation Fund	Corn Palace Fund	Golf Course Fund	Campground Fund	EMS Fund	Totals	Internal Service Funds
	Noncurrent Liabilities:									
231	Bonds Payable:									
231.01	General Obligation								0.00	
231.02	Revenue	20,942,472.99	34,770,156.99						55,712,629.98	
231.03	Special Assessment								0.00	
232	Special Assessment Debt with Governmental Commitment								0.00	
233	Accrued Leave Payable	24,327.28	31,650.49	23,249.13	17,604.95	8,488.94		12,852.59	118,173.38	
234	Accrued Leave Payable								0.00	
235	Accrued Landfill Closure and Postclosure Care Costs			1,192,948.15					1,192,948.15	
236	Advance from _____ Fund								0.00	
238	Net OPEB Obligation	25,492.00	30,126.00	46,348.00	27,809.00	7,879.00		60,253.00	197,907.00	
237	Other Long-Term Liabilities								0.00	
239	Net Pension Liability								0.00	
	Total Noncurrent Liabilities	20,992,292.27	34,831,933.48	1,262,545.28	45,413.95	16,367.94	0.00	73,105.59	57,221,658.51	0.00
	TOTAL LIABILITIES	22,060,328.61	37,427,719.00	1,362,398.08	84,278.86	267,651.11	1,163.38	90,254.87	61,293,793.91	383,831.75
	DEFERRED INFLOWS OF RESOURCES:									
247	Other Deferred Inflows of Resources								0.00	
248	Pension Related Deferred Inflows	63,227.90	62,252.57	104,737.27	62,189.17	16,846.86		194,548.55	503,802.32	
	TOTAL DEFERRED INFLOWS OF RESOURCES	63,227.90	62,252.57	104,737.27	62,189.17	16,846.86	0.00	194,548.55	503,802.32	0.00
	NET POSITION:									
253.1	Net Investment in Capital Assets	25,508,958.98	28,791,110.94	9,058,626.99	7,520,290.92	1,165,756.75	102,113.52	532,716.51	72,679,574.61	
253.2	Restricted for:									
253.21	Revenue Bond Debt Service	68,665.00		14,318.00					82,983.00	
253.22	Revenue Bond Retirement								0.00	
253.23	Revenue Bond Contingency								0.00	
253.24	Special Assessment Bond Guarantee								0.00	
253.25	Special Assessment Bond Sinking								0.00	
253.26	Equipment Repair and/or Replacement								0.00	
253.27	Landfill Closure and Post Closure Costs			1,794,411.09					1,794,411.09	
253.28	Permanently Restricted Purposes								0.00	
253.29	SDRS Pension Purposes	61,932.72	61,878.79	101,229.42	60,467.09	16,608.95		197,463.74	499,580.71	
253.29	Other Purposes								0.00	
253.9	Unrestricted	13,097,392.89	2,859,741.77	1,458,802.88	264,313.07	547,634.97	215,062.97	521,262.85	18,964,211.40	4,357,404.82
	TOTAL NET POSITION	38,736,949.59	31,712,731.50	12,427,388.38	7,845,071.08	1,730,000.67	317,176.49	1,251,443.10	94,020,760.81	4,357,404.82

The notes to the financial statements are an integral part of this statement.

MUNICIPALITY OF MITCHELL
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS
For the Year Ended December 31, 2025

		Enterprise Funds								
		Water Fund	Sewer Fund	Sanitation Fund	Corn Palace Fund	Golf Course Fund	Campground Fund	EMS Fund	Totals	Internal Service Funds
	Operating Revenue:									
371	Surcharge as Security for Debt	1,168,775.19	3,048,634.01						4,217,409.20	
372-389	Charges for Goods and Services	6,326,912.28	2,029,239.62	2,804,693.79	1,195,396.11	803,000.26	147,213.19	791,575.56	14,098,030.81	
380.05	Lottery Sales								0.00	
367	Contributions and Donations				10,143.22	7,000.00			17,143.22	
369	Miscellaneous								0.00	3,558,021.82
	Total Operating Revenue	7,495,687.47	5,077,873.63	2,804,693.79	1,205,539.33	810,000.26	147,213.19	791,575.56	18,332,583.23	3,558,021.82
	Operating Expenses:									
410	Personal Sevices	577,168.74	553,024.89	931,211.06	754,055.79	242,210.68	30,254.88	1,351,121.73	4,439,047.77	
420	Other Current Expense	791,274.73	480,354.54	1,286,999.26	981,997.07	261,692.22	119,255.52	96,788.86	4,018,362.20	3,318,917.53
426.2	Materials (Cost of Goods Sold)	1,085,574.15			215,950.67				1,301,524.82	
453	Amortization								0.00	
457	Depreciation	802,315.71	567,121.70	771,897.87	241,916.22	100,016.69	10,611.30	58,901.01	2,552,780.50	
	Total Operating Expenses	3,256,333.33	1,600,501.13	2,990,108.19	2,193,919.75	603,919.59	160,121.70	1,506,811.60	12,311,715.29	3,318,917.53
	Operating Income (Loss)	4,239,354.14	3,477,372.50	(185,414.40)	(988,380.42)	206,080.67	(12,908.51)	(715,236.04)	6,020,867.94	239,104.29
	Nonoperating Revenue (Expense):									
330	Operating Grants	2,174.25	9,389,141.91	912,979.92				189,561.14	10,493,857.22	
361	Investment Earnings	522,331.53	212,652.33	169,722.59					904,706.45	
362	Rental Revenue								0.00	
442	Interest Expense (Enter as Negative)	(541,686.33)	(476,773.24)	(3,638.73)					(1,022,098.30)	
(492)366	Gain (Loss) on Disposition of Assets		2,600.00	68,700.00	2,742.50	3,470.00			77,512.50	
(429)369.01	Other								0.00	
	Total Nonoperating Revenue (Expense)	(17,180.55)	9,127,621.00	1,147,763.78	2,742.50	3,470.00	0.00	189,561.14	10,453,977.87	0.00

MUNICIPALITY OF MITCHELL
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS
For the Year Ended December 31, 2025

		Enterprise Funds								
		Water Fund	Sewer Fund	Sanitation Fund	Corn Palace Fund	Golf Course Fund	Campground Fund	EMS Fund	Totals	Internal Service Funds
	Income (Loss) Before Contributions, Special Items, Extraordinary Items and Transfers	4,222,173.59	12,604,993.50	962,349.38	(985,637.92)	209,550.67	(12,908.51)	(525,674.90)	16,474,845.81	239,104.29
391.07	Capital Contributions								0.00	
391.1	Transfers In				1,313,386.00			800,407.00	2,113,793.00	
511	Transfers Out (Enter as Negative)								0.00	
391.06/(514)	Special Items								0.00	
391.05/(515)	Extraordinary Items								0.00	
	Change in Net Position	4,222,173.59	12,604,993.50	962,349.38	327,748.08	209,550.67	(12,908.51)	274,732.10	18,588,638.81	239,104.29
	Net Position - Beginning	34,514,776.00	19,107,738.00	11,465,039.00	7,517,323.00	1,520,450.00	330,085.00	976,711.00	75,432,122.00	4,118,300.53
	Adjustments:									
									0.00	
									0.00	
	Adjusted Net Position - Beginning	34,514,776.00	19,107,738.00	11,465,039.00	7,517,323.00	1,520,450.00	330,085.00	976,711.00	75,432,122.00	4,118,300.53
	NET POSITION - ENDING	38,736,949.59	31,712,731.50	12,427,388.38	7,845,071.08	1,730,000.67	317,176.49	1,251,443.10	94,020,760.81	4,357,404.82

MUNICIPALITY OF MITCHELL
STATEMENT OF FIDUCIARY NET POSITION
December 31, 2025

	Private-Purpose Trust Funds	Custodial Funds
ASSETS:		
Cash and Cash Equivalents		1,041,108.17
Investments, at Fair Value		
Other Assets		96,802.93
TOTAL ASSETS	0.00	1,137,911.10
LIABILITIES:		
Accounts Payable and Other Payables		
Amounts Held for Others		
Due to Other Governments		
Total Liabilities	0.00	0.00
NET POSITION		
Restricted (list by category)		
		1,137,911.10
TOTAL NET POSITION	0.00	1,137,911.10

MUNICIPALITY OF MITCHELL
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
For the Year Ended December 31, 2025

	Private-Purpose Trust Funds	Custodial Funds
ADDITIONS:		
Contributions and Donations		$ 676,061.05
Investment Earnings:		
Net Increase in Fair Value of Investments		
Interest and Dividends		
Other Investments Earnings		
Total Investment Earnings	0.00	0.00
Less Investment Costs:		
Investment Activity Costs		
Other Investment Costs		
Net Investment Earnings	0.00	0.00
Property Tax Collections for Other Governments		
State Shared Revenue Collections for Other Governments		
Other Additions		
Total Additions	0.00	676,061.05
DEDUCTIONS:		
Trust Deductions for _____		
Payments of Property Tax to Other Governments		
Payments of State Shared Revenue to Other Governments		
Other Deductions		633,586.63
Total Deductions	0.00	633,586.63
Change in Net Position	0.00	42,474.42
Net Position - Beginning		1,095,436.68
NET POSITION - ENDING	$ -	$ 1,137,911.10

The notes to the financial statements are an integral part of this statement.

REQUIRED SUPPLEMENTARY INFORMATION
MUNICIPALITY OF MITCHELL
BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
GENERAL FUND
For the Year Ended December 31, 2025

		Budgeted Amounts		Actual Amounts	Variance with Final Budget -
		Original	Final	(Budgetary Basis)	Positive (Negative)
	Revenues:				
310	Taxes:				
311	General Property Taxes	6,775,536.00	6,775,536.00	6,735,938.39	(39,597.61)
312	Airflight Property Tax				0.00
313	General Sales and Use Taxes	13,432,990.00	13,432,990.00	15,746,427.48	2,313,437.48
314	Gross Receipts Business Taxes	188,000.00	188,000.00	171,294.17	(16,705.83)
315	Amusement Taxes				0.00
317	Excise Tax				0.00
318	Tax Deed Revenue				0.00
319	Penalties and Interest on Delinquent Taxes	13,000.00	13,000.00	12,130.11	(869.89)
320	Licenses and Permits	260,500.00	260,500.00	407,306.61	146,806.61
330	Intergovernmental Revenue:				
331	Federal Grants	18,029.00	18,029.00	677,022.97	658,993.97
332	Federal Shared Revenue				0.00
333	Federal Payments in Lieu of Taxes				0.00
334	State Grants	582,500.00	582,500.00	860,245.01	277,745.01
335	State Shared Revenue:				
335.01	Bank Franchise Tax	82,000.00	82,000.00	41,928.68	(40,071.32)
335.02	Prorate License Fees	17,000.00	17,000.00	17,074.58	74.58
335.03	Liquor Tax Reversion (25%)	108,000.00	108,000.00	77,511.34	(30,488.66)
335.04	Motor Vehicle Licenses	130,000.00	130,000.00	124,135.11	(5,864.89)
335.06	Fire Insurance Premiums Reversion	80,000.00	80,000.00	113,740.25	33,740.25
335.08	Local Government Highway and Bridge Fund	450,000.00	450,000.00	460,891.93	10,891.93
335.09	911 Remittances				
335.2	Other				
336	State Payments in Lieu of Taxes				0.00
338	County Shared Revenue:				0.00
338.01	County Road Tax (25%)				0.00
338.02	County Road and Bridge Tax (25%)				0.00
338.03	County Wheel Tax	1.00	1.00	1.00	0.00
338.99	Other				0.00
339	Other Intergovernmental Revenues			1,301.64	1,301.64
340	Charges for Goods and Services:				
341	General Government	4,800.00	4,800.00	6,808.50	2,008.50
342	Public Safety	141,654.00	141,654.00	141,873.73	219.73
343	Highways and Streets	12,000.00	12,000.00	4,630.00	(7,370.00)
344	Sanitation				0.00
345	Health				0.00
346	Culture and Recreation				0.00
347	Ambulance				0.00
348	Cemetery	138,400.00	138,400.00	134,894.00	(3,506.00)
349	Other				0.00
350	Fines and Forfeits:				
351	Court Fines and Costs	4,000.00	4,000.00	336.56	(3,663.44)
352	Animal Control Fines	8,000.00	8,000.00	5,484.00	(2,516.00)
353	Parking Meter Fines	21,000.00	21,000.00	23,905.00	2,905.00
354	Library				0.00
359	Other				0.00
360	Miscellaneous Revenue:				
361	Investment Earnings	915,000.00	915,000.00	1,018,731.05	103,731.05
362	Rentals			15,275.00	15,275.00
363	Special Assessments	25,000.00	25,000.00	12,069.57	(12,930.43)
364	Maintenance Assessments				0.00

REQUIRED SUPPLEMENTARY INFORMATION
MUNICIPALITY OF MITCHELL
BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
GENERAL FUND
For the Year Ended December 31, 2025

		Budgeted Amounts		Actual Amounts	Variance with Final Budget -
		Original	Final	(Budgetary Basis)	Positive (Negative)
367	Contributions and Donations from Private Sources			1,000.00	1,000.00
368	Liquor Operating Agreement Income				0.00
369	Other	37,573.00	37,573.00	94,268.76	56,695.76
	Total Revenue	23,444,983.00	23,444,983.00	26,906,225.44	3,461,242.44
	Expenditures:				
410	General Government:				
411	Legislative	145,958.00	799,108.00	764,632.23	34,475.77
411.5	Contingency	804,628.00	804,628.00		
	Amount Transferred		(547,850.00)		256,778.00
412	Executive	380,218.00	387,383.00	366,687.46	20,695.54
413	Elections	0.00	500.00	30.15	469.85
414	Financial Administration	1,439,660.00	1,527,360.00	1,390,843.30	136,516.70
419	Other	701,100.00	813,100.00	727,876.30	85,223.70
	Total General Government	3,471,564.00	3,784,229.00	3,250,069.44	534,159.56
420	Public Safety:				
421	Police	4,704,006.00	5,909,470.00	5,255,440.46	654,029.54
422	Fire	2,150,795.00	2,287,788.00	2,078,243.36	209,544.64
423	Protective Inspection				0.00
429	Other Protection				0.00
	Total Public Safety	6,854,801.00	8,197,258.00	7,333,683.82	863,574.18
430	Public Works:				
431	Highways and Streets	6,571,150.00	9,456,701.00	5,957,599.95	3,499,101.05
432	Sanitation				0.00
433	Water				0.00
434	Electricity				0.00
435	Airport				0.00
436	Parking Facilities				0.00
437	Cemeteries	369,290.00	413,240.00	353,829.93	59,410.07
438	Natural Gas				0.00
439	Transit				0.00
	Total Public Works	6,940,440.00	9,869,941.00	6,311,429.88	3,558,511.12
440	Health and Welfare:				
441	Health	33,000.00	33,000.00	33,000.00	0.00
442	Home Health				0.00
443	Mental Health Centers				0.00
444	Humane Society	20,050.00	21,050.00	18,185.85	2,864.15
445	Drug Education				0.00
446	Ambulance				0.00
447	Hospitals, Nursing Homes and Rest Homes				0.00
449	Other				0.00
	Total Health and Welfare	53,050.00	54,050.00	51,185.85	2,864.15
450	Culture and Recreation:				
451	Recreation	113,000.00	113,000.00	113,000.00	0.00
452	Parks				0.00
455	Libraries	872,851.00	927,851.00	799,731.04	128,119.96
456	Auditorium				0.00
457	Historical Preservation				0.00
458	Museums				0.00

REQUIRED SUPPLEMENTARY INFORMATION
MUNICIPALITY OF MITCHELL
BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
GENERAL FUND
For the Year Ended December 31, 2025

		Budgeted Amounts		Actual Amounts	Variance with Final Budget -
		Original	Final	(Budgetary Basis)	Positive (Negative)
	Total Culture and Recreation	985,851.00	1,040,851.00	912,731.04	128,119.96
460	Conservation and Development:				
463	Urban Redevelopment and Housing				0.00
465	Economic Development and Assistance	302,000.00	1,302,000.00	1,261,329.87	40,670.13
466	Economic Opportunity				0.00
	Total Conservation and Development	302,000.00	1,302,000.00	1,261,329.87	40,670.13
470	Debt Service	848,500.00	848,500.00	848,257.50	242.50
480	Intergovernmental Expenditures				0.00
490	Miscellaneous:				
491	Judgements and Losses				0.00
492	Other Expenditures				0.00
493	Liquor Operating Agreements				0.00
	Total Miscellaneous	0.00	0.00	0.00	0.00
	Total Expenditures	19,456,206.00	25,096,829.00	19,968,687.40	5,128,141.60
	Excess of Revenue Over (Under) Expenditures	3,988,777.00	(1,651,846.00)	6,937,538.04	8,589,384.04
	Other Financing Sources (Uses):				
391.01	Transfers In				0.00
391.03	Sale of Municipal Property			34,544.00	34,544.00
391.04	Compensation for Loss or Damage to Capital Assets			78,642.00	78,642.00
391.2	Long-Term Debt Issued	1,150,000.00	1,150,000.00		(1,150,000.00)
511	Transfers Out	(9,822,877.00)	(10,797,877.00)	(10,797,877.00)	0.00
512	Discount on Bonds Issued				0.00
513	Payments to Refunded Debt Escrow Agent				0.00
	Total Other Financing Sources (Uses)	(8,672,877.00)	(9,647,877.00)	(10,684,691.00)	(1,036,814.00)
391.06 (514)	Special Items-Refunding Bond Payment				0.00
391.05 (515)	Extraordinary Items				0.00
	Net Change in Fund Balances	(4,684,100.00)	(11,299,723.00)	(3,747,152.96)	7,552,570.04
	Changes in Nonspendable				0.00
	Fund Balance - Beginning	27,798,410.74	27,798,410.74	27,798,410.74	0.00
	Adjustments:				
					0.00
					0.00
					0.00
	Adjusted Fund Balance - Beginning	27,798,410.74	27,798,410.74	27,798,410.74	0.00
	FUND BALANCE - ENDING	23,114,310.74	16,498,687.74	24,051,257.78	7,552,570.04

REQUIRED SUPPLEMENTARY INFORMATION
MUNICIPALITY OF MITCHELL
BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
SPECIAL REVENUE FUND-PARK FUND
For the Year Ended December 31, 2025

		Budgeted Amounts		Actual Amounts	Variance with Final Budget -
		Original	Final	(Budgetary Basis)	Positive (Negative)
	Revenues:				
310	Taxes:				
311	General Property Taxes				0.00
312	Airflight Property Tax				0.00
313	General Sales and Use Taxes				0.00
314	Gross Receipts Business Taxes				0.00
315	Amusement Taxes				0.00
317	Excise Tax				0.00
318	Tax Deed Revenue				0.00
319	Penalties and Interest on Delinquent Taxes				0.00
320	Licenses and Permits				0.00
330	Intergovernmental Revenue:				
331	Federal Grants	98,500.00	98,500.00	225,478.02	126,978.02
332	Federal Shared Revenue				0.00
333	Federal Payments in Lieu of Taxes				0.00
334	State Grants	54,000.00	54,000.00	32,623.20	(21,376.80)
335	State Shared Revenue:				0.00
335.01	Bank Franchise Tax				0.00
335.02	Prorate License Fees				0.00
335.03	Liquor Tax Reversion (25%)				0.00
335.04	Motor Vehicle Licenses				0.00
335.06	Fire Insurance Premiums Reversion				0.00
335.08	Local Government Highway and Bridge Fund				0.00
335.09	911 Remittances				0.00
335.2	Other				0.00
336	State Payments in Lieu of Taxes				0.00
338	County Shared Revenue:				0.00
338.01	County Road Tax (25%)				0.00
338.02	County Road and Bridge Tax (25%)				0.00
338.03	County Wheel Tax				0.00
338.99	Other				0.00
339	Other Intergovernmental Revenues				0.00
					0.00
340	Charges for Goods and Services:				0.00
341	General Government				0.00
342	Public Safety				0.00
343	Highways and Streets				0.00
344	Sanitation				0.00
345	Health				0.00
346	Culture and Recreation	1,054,773.00	1,054,773.00	1,241,861.94	187,088.94
347	Ambulance				
348	Cemetery				0.00
349	Other				0.00
350	Fines and Forfeits:				
351	Court Fines and Costs				0.00
352	Animal Control Fines				0.00
353	Parking Meter Fines				0.00
354	Library				0.00
359	Other				0.00
360	Miscellaneous Revenue:				
361	Investment Earnings				0.00
362	Rentals				0.00
363	Special Assessments				0.00
364	Maintenance Assessments				0.00
367	Contributions and Donations from Private Sources	27,000.00	27,000.00	190,302.37	163,302.37

REQUIRED SUPPLEMENTARY INFORMATION
MUNICIPALITY OF MITCHELL
BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
SPECIAL REVENUE FUND-PARK FUND
For the Year Ended December 31, 2025

		Budgeted Amounts		Actual Amounts	Variance with Final Budget -
		Original	Final	(Budgetary Basis)	Positive (Negative)
368	Liquor Operating Agreement Income				0.00
369	Other	1,732.00	1,732.00	1,771.00	39.00
	Total Revenue	1,236,005.00	1,236,005.00	1,692,036.53	456,031.53
	Expenditures:				
410	General Government:				
411	Legislative				0.00
411.5	Contingency				
	Amount Transferred				0.00
412	Executive				0.00
413	Elections				0.00
414	Financial Administration				0.00
419	Other				0.00
					0.00
	Total General Government	0.00	0.00	0.00	0.00
420	Public Safety:				
421	Police				0.00
422	Fire				0.00
423	Protective Inspection				0.00
429	Other Protection				0.00
					0.00
	Total Public Safety	0.00	0.00	0.00	0.00
430	Public Works:				
431	Highways and Streets				0.00
432	Sanitation				0.00
433	Water				0.00
434	Electricity				0.00
435	Airport				0.00
436	Parking Facilities				0.00
437	Cemeteries				0.00
438	Natural Gas				0.00
439	Transit				0.00
					0.00
	Total Public Works	0.00	0.00	0.00	0.00
440	Health and Welfare:				
441	Health				0.00
442	Home Health				0.00
443	Mental Health Centers				0.00
444	Humane Society				0.00
445	Drug Education				0.00
446	Ambulance				0.00
447	Hospitals, Nursing Homes and Rest Homes				0.00
449	Other				0.00
	Total Health and Welfare	0.00	0.00	0.00	0.00
450	Culture and Recreation:				
451	Recreation	3,205,369.00	3,548,389.00	3,129,482.42	418,906.58
452	Parks	1,866,129.00	2,578,843.00	2,005,721.17	573,121.83
455	Libraries				0.00
456	Auditorium				0.00
457	Historical Preservation				0.00
458	Museums				0.00
					0.00
	Total Culture and Recreation	5,071,498.00	6,127,232.00	5,135,203.59	992,028.41

REQUIRED SUPPLEMENTARY INFORMATION
MUNICIPALITY OF MITCHELL
BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
SPECIAL REVENUE FUND-PARK FUND
For the Year Ended December 31, 2025

		Budgeted Amounts		Actual Amounts	Variance with Final Budget -
		Original	Final	(Budgetary Basis)	Positive (Negative)
460	Conservation and Development:				
463	Urban Redevelopment and Housing				0.00
465	Economic Development and Assistance				
466	Economic Opportunity				
	Total Conservation and Development	0.00	0.00	0.00	0.00
470	Debt Service				
480	Intergovernmental Expenditures				0.00
490	Miscellaneous:				
491	Judgements and Losses				0.00
492	Other Expenditures				0.00
493	Liquor Operating Agreements				0.00
	Total Miscellaneous				0.00
	Total Expenditures	5,071,498.00	6,127,232.00	5,135,203.59	992,028.41
	Excess of Revenue Over (Under) Expenditures	(3,835,493.00)	(4,891,227.00)	(3,443,167.06)	1,448,059.94
	Other Financing Sources (Uses):				
391.01	Transfers In	3,735,493.00	3,735,493.00	3,785,493.00	50,000.00
391.03	Sale of Municipal Property			1,335.00	1,335.00
391.04	Compensation for Loss or Damage to Capital Assets			4,111.83	4,111.83
391.2	Long-Term Debt Issued				0.00
511	Transfers Out				0.00
512	Discount on Bonds Issued				0.00
513	Payments to Refunded Debt Escrow Agent				0.00
	Total Other Financing Sources (Uses)	3,735,493.00	3,735,493.00	3,790,939.83	55,446.83
391.06 (514)	Special Items				0.00
391.05 (515)	Extraordinary Items				0.00
	Net Change in Fund Balances	(100,000.00)	(1,155,734.00)	347,772.77	1,503,506.77
	Changes in Nonspendable				0.00
	Fund Balance - Beginning	945,855.51	945,855.51	945,855.51	0.00
	Adjustments:				
					0.00
					0.00
					0.00
	Adjusted Fund Balance - Beginning	945,855.51	945,855.51	945,855.51	0.00
	FUND BALANCE - ENDING	845,855.51	(209,878.49)	1,293,628.28	1,503,506.77

MUNICIPALITY OF MITCHELL
SCHEDULE OF CHANGES IN LONG-TERM DEBT
For the Year Ended December 31, 2025

Indebtedness	Long-Term Debt January 1, 2025	Add New Debt	Less Debt Retired	Long-Term Debt December 31, 2025
Governmental Long-Term Debt:				
231.01 General Obligation Bonds				
231.02 Revenue Bonds	6,237,830.41		893,205.66	5,344,624.75
231.03 Special Assessment Bonds				
236 Advance from Other Funds				
237 Other Long-Term Liabilities	747,000.86		241,792.24	505,208.62
238 Net OPEB Liability	683,755.00		52,027.00	631,728.00
Enterprise Long-Term Debt: (only cash basis entities need to complete the enterprise section)				
231.01 General Obligation Bonds				
231.02 Revenue Bonds				
231.03 Special Assessment Bonds				
235 Accrued Landfill Closure and Postclosure Care Costs				
236 Advance from Other Funds				
237 Other Long-Term Liabilities				
238 Net OPEB Liability				
Total	**7,668,586.27**	**0.00**	**1,187,024.90**	**6,481,561.37**

(Do not include interest in the above figures)

MUNICIPALITY OF MITCHELL
SCHEDULE OF CHANGES IN LONG-TERM DEBT
For the Year Ended December 31, 2025

Indebtedness	Long-Term Debt January 1, 2025	Add New Debt	Less Debt Retired	Long-Term Debt December 31, 2025
Governmental Long-Term Debt:				
231.02 Revenue Bonds				
2010 TID #14-Pepsi	155,997.18		56,679.37	99,317.81
2012 TID #16-Innovative Systems	12,893.90		12,893.90	0.00
2013 TID #19-Antach Corporation	92,272.59		19,235.47	73,037.12
2013 TID # 20-Morris Equipment	101,376.49		15,303.77	86,072.72
2015 TID # 21-Hohn Enterprises	210,614.30		19,417.20	191,197.10
2017 TID # 9-Vantage Point	59,675.95		59,675.95	0.00
2019 Community Projects (2012)	5,605,000.00		710,000.00	4,895,000.00
	6,237,830.41	**0.00**	**893,205.66**	**5,344,624.75**
237 Other Long-Term Liabilities				
2017 Indoor Pool-Cert of Participation	747,000.86		241,792.24	505,208.62
	747,000.86	**0.00**	**241,792.24**	**505,208.62**
238 Net OPEB Obligation	**683,755.00**		**52,027.00**	**631,728.00**
Total	**7,668,586.27**	**0.00**	**1,187,024.90**	**6,481,561.37**

Indebtedness		Long-Term Debt January 1, 2025	Add New Debt	Less Debt Retired	Long-Term Debt December 31, 2025
Enterprise Funds Long-Term Debt:					
231.02 Revenue Bonds					
2004	Landfill Construction-SRF	90,301.39		90,301.39	0.00
2004	Regional Landfill Loan	13,420.63		13,420.63	0.00
2005	Regional Landfill Loan	55,185.00		27,181.65	28,003.35
2009	Foster Street Lift Station-SRF	546,650.28		82,949.17	463,701.11
2009	Water Tower-SRF	720,403.90		90,332.03	630,071.87
2009	NPS Gabions-SRF	57,860.12		8,088.13	49,771.99
2013	Norway Ave Lift Station -SRF	305,312.01		27,379.92	277,932.09
2019	Near Lake Property	3,290,000.00		190,000.00	3,100,000.00
2019	Sanborn Ph II & III-SRF (DW-03)	868,404.63		43,194.44	825,210.19
2019	E Central Drain-SRF (DW-04)	583,053.07		30,071.89	552,981.18
2019	Sanborn Ph II & III-SRF (CW-05)	7,142,071.23		385,778.00	6,756,293.23
2019	E Central Drain-SRF (CW-06)	3,363,573.43		175,737.71	3,187,835.72
2021	E Central Drain II-SRF (CW-07)	1,018,769.70		46,630.15	972,139.55
2021	Dailey Dr Lift Stat-SRF (CW-08)	1,612,930.97		43,620.79	1,569,310.18
2022	WWTP Improve-SRF (CW-09)	17,675,902.00		379,560.94	17,296,341.06
2022	Livesay Lane-SRF (CW-12)	1,021,246.88		25,472.39	995,774.49
2023	West Water Tower-SRF (DW-05)	1,163,238.48		108,422.62	1,054,815.86
2023	Ground Storage Tank-SRF (DW-06)	16,000,000.00			16,000,000.00
2024	Water System Improv-SRF (DW-07)	2,840,000.00			2,840,000.00
2024	WWTP Improv-Phase II-SRF (CW-10)	12,899,436.00			12,899,436.00
2024	WW System Improv-SRF (CW-11)	4,760,000.00		28,459.09	4,731,540.91
2025	East 5th-Burr to Foster-SRF (DW-08)	0.00	1,325,000.00		1,325,000.00
2025	South WWTP Improv-SRF (CW-13)	0.00	5,000,000.00		5,000,000.00
2025	East 5th-Burr to Foster-SRF (CW-15)	0.00	2,350,000.00		2,350,000.00
		76,027,759.72	**8,675,000.00**	**1,796,600.94**	**82,906,158.78**
237	Other Long-Term Liabilities				
238	Net OPEB Obligation	**214,206.00**		**16,299.00**	**197,907.00**
Total		**76,241,965.72**	**8,675,000.00**	**1,812,899.94**	**83,104,065.78**
Grand Total		**83,910,551.99**	**8,675,000.00**	**2,999,924.84**	**89,585,627.15**

(Interest not included in the above figures)

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable 2026 - 46
Tax Bill # 2025 - 6470

NAME Corn Palace Stampede Inc. (City of Mitchell)
MAILING ADDRESS PO Box 177
CITY Mitchell STATE SD ZIP CODE 57301

Legal Description of Property _____

Parcel # 15990-03300-201-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

X The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

X Other / Comments: Property purchased by exempt entity City owns buildings. Stampede only leases the property

No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement On property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Applicant's Signature

Subscribed and sworn to, before me this 11th Day of March, 2026

Leah Vissia
Notary / Auditor / Deputy Auditor
My commission Expires 7-23-27

Approved / Disapproved by City or Township Board _____ Date _____

Approved / Disapproved by County Chairman Randy Leeder Date 3/17/26

DATE RECEIVED in the County Auditor's office _____ Received by _____

Current Tax: $ 3605.76
Adjusted Tax: $ 0
Amt **Abated**/Refunded: $ 3605.76

Date Approved: _____

Check Number if Refunded: _____

CORN PALACE STAMPEDE, INC.
P.O. BOX 177
MITCHELL, SD 57301

JIM MISKIMINS, PRESIDENT
PHONE: (605) 770-4919
EMAIL: sentient1z@yahoo.com

March 11, 2026

Davison County Director of Equalization
200 E. 4th Ave.
Mitchell, SD 57301

HAND DELIVERED

Re: Abatement of 2025 real estate tax assessment

Good morning,

Please consider this letter a request to abate the assessment of real estate tax, if any, against Corn Palace Stampede, Inc. for the year 2025.

Corn Palace Stampede, Inc. owns no improvements made to any property in Davison County, South Dakota. Corn Palace Stampede, Inc. owned no improvements to any real property in Davison County, South Dakota in 2025. Therefore, its board of directors believes that the assessment against Corn Palace Stampede, Inc. is in error and that any real estate tax previously imposed should be abated.

Respectfully,

Jim Miskimins, President
Corn Palace Stampede, Inc.

Tax Bill #2025-6470

Parcel Details

Parcel Number:	15990-03300-20100
Taxpayer:	CORN PALACE STAMPEDE INC
Mailing Address:	CORN PALACE STAMPEDE INC PO BOX 177 MITCHELL, SD 57301
Legal:	BLDG ON LEASED SITE
Acres:	0
Property Address:	6320 N OHLMAN ST MITCHELL
County	DAVISON COUNTY
School	MITCHELL 17-2
Tax	MITCHELL CITY
Other	MITCHELL FIRE
Other	JAMES RIVER WATER

Breakout

CITY	$910.94
COUNTY	$684.49
JAMES RIVER WATER	$11.97
SCHOOL-OT	$1,998.36
First Payment	**$1,802.88**
Second Payment	**$1,802.88**
Total	**$3,605.76**
Outstanding	**$3,605.76**
Interest	**$0.00**
Total Outstanding	**$3,605.76**
Treasurer Trust	No

Tax Deed started Distress Warrant issued Over 70

Edit

Payment

Payment Lines

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable 2026-29
Tax Bill # 2025-4931

NAME City of Mitchell
MAILING ADDRESS 612 N Main St
CITY Mitchell STATE SD ZIP CODE 57301

Legal Description of Property Leased Site Lot 22 Parkview Mobile Home Court

Parcel # 15995-00070-002-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

X Other / Comments: Property purchased by exempt entity Mobile Home destroyed 5-8-25

No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Michelle Bathke
Applicant's Signature

Subscribed and sworn to, before me this _____ Day of _____, _____

_____
Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board _____ Date _____

Approved / Disapproved by County Chairman Randy Reider Date _____

DATE RECEIVED in the County Auditor's office _____ Received by _____

Current Tax: $ 180.16
Adjusted Tax: $ 60.05
Amt **Abated**/Refunded: $ 120.11

Date Approved _____

Check Number if Refunded: _____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

001204

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 1201 E 1ST AVE LOT 22
Legal Desc: LEASED SITE-LOT 22 PARKVIEW MOBILE HOME COURT

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

TAX BILL #: 2025-4931
PARCEL #: 15995-00070-02200

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX *OPT-OUT
CITY	4.2603	$10,682.00	$45.51
COUNTY	3.2012	$10,682.00	$34.21
JAMES RIVER WATER	0.0560	$10,682.00	$0.60
SCHOOL-OT	9.3460	$10,682.00	$99.84

FIRST PAYMENT	**$90.08**
SECOND PAYMENT	**$90.08**
TOTAL TAXES DUE	**$180.16**

180.16 ÷ 12 = 15.01 x 4 = 60.05
180.16 - 60.05 = 120.11

Destroyed 5/8/25

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.

***** IMPORTANT INFORMATION - PLEASE READ *****
If your taxes are included in your mortgage payment,retain this notice as reference.
Not all mortgage companies pay Special Assessments which are due April 30th.
If this tax notice includes any Special Assessments please contact your mortgage holder to determine who is responsible.
SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-4931
PARCEL#: 15995-00070-02200

1st HALF TAX AMOUNT DUE **$90.08**
Or
FULL AMOUNT TAX OPTION **$180.16**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-4931
PARCEL#: 15995-00070-02200

2nd HALF TAX AMOUNT DUE **$90.08**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable 2026-30
Tax Bill # 2025-10822

NAME City of Mitchell
MAILING ADDRESS 612 N Main St.
CITY Mitchell STATE SD ZIP CODE 57301

Legal Description of Property Leased site Lot 2 Parkview mobile Court

Parcel # 15995-00070-002-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

X Other / Comments: Property purchased by exempt entity Mobile Home destroyed 5-8-2025

No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Michelle Bathke
Applicant's Signature

Subscribed and sworn to, before me this _____
Day of _____, _____

_____
Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board _____ Date _____

Approved / Disapproved by County Chairman Randy Reider Date _____

DATE RECEIVED in the County Auditor's office _____ Received by _____

Current Tax: $ 152.00
Adjusted Tax: $ 50.66
Amt **Abated**/Refunded: $ 101.34

Date Approved: _____

Check Number if Refunded: _____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

001182

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 1105 E 1ST AVE LOT 2
Legal Desc: LEASED SITE-LOT 2 PARKVIEW MOBILE HOME COURT

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

000077-123

TAX BILL #: 2025-10822
PARCEL #: 15995-00070-00200

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX	*OPT-OUT
CITY	4.2603	$9,014.00	$38.40	
COUNTY	3.2012	$9,014.00	$28.86	
JAMES RIVER WATER	0.0560	$9,014.00	$0.50	
SCHOOL-OT	9.3460	$9,014.00	$84.24	

FIRST PAYMENT	**$76.00**
SECOND PAYMENT	**$76.00**
TOTAL TAXES DUE	**$152.00**

152 ÷ 12 = 12.67 × 4 = 50.66
15200 − 50.66 = 151.34

Destroyed 5/18/25

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.
***** IMPORTANT INFORMATION - PLEASE READ *****
If your taxes are included in your mortgage payment,retain this notice as reference.
Not all mortgage companies pay Special Assessments which are due April 30th.
If this tax notice includes any Special Assessments please contact your mortgage holder to determine who is responsible.
SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-10822
PARCEL#: 15995-00070-00200

1st HALF TAX AMOUNT DUE **$76.00**
Or
FULL AMOUNT TAX OPTION **$152.00**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-10822
PARCEL#: 15995-00070-00200

2nd HALF TAX AMOUNT DUE **$76.00**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable 2026-23
Tax Bill # 2025- 9544

NAME City of Mitchell
MAILING ADDRESS 612 N Main St.
CITY Mitchell **STATE** SD **ZIP CODE** 57301

Legal Description of Property Leased Site Lot 12 Parkview Mobile Home Court

Parcel # 15995-00070-012-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

__X__ Other / Comments: Property purchased by exempt entity City Purchased May 2025. Mobile Home Sold to Dan Ries - 9-3-2025

No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Mitchell Bathke
Applicant's Signature

Subscribed and sworn to, before me this _____
Day of _____, _____

_____
Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board _____ Date _____

Approved / Disapproved by County Chairman Randy Reider Date _____

DATE RECEIVED in the County Auditor's office _____ Received by Nancy Wright

Current Tax: $ 17.66
Adjusted Tax: $ 11.77
Amt **Abated**/Refunded: $ 5.89

Date Approved: _____

Check Number if Refunded: _____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

001202

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 1201 E 1ST AVE LOT 12
Legal Desc: LEASED SITE-LOT 12 PARKVIEW MOBILE HOME COURT

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

TAX BILL #: 2025-9544
PARCEL #: 15995-00070-01200

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX	*OPT-OUT
CITY	4.2603	$1,047.00	$4.46	
COUNTY	3.2012	$1,047.00	$3.36	
JAMES RIVER WATER	0.0560	$1,047.00	$0.06	
SCHOOL-OT	9.3460	$1,047.00	$9.78	

FIRST PAYMENT	**$17.66**
SECOND PAYMENT	**$0.00**
TOTAL TAXES DUE	**$17.66**

17.66 ÷ 12 = 1.47 x 8 = 11.77

17.66 - 11.77 = 5.89

Dan Lies purchased 9/3/25 - moved to East Burly

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.
***** IMPORTANT INFORMATION - PLEASE READ *****
If your taxes are included in your mortgage payment,retain this notice as reference.
Not all mortgage companies pay Special Assessments which are due April 30th.
If this tax notice includes any Special Assessments please contact your mortgage holder to determine who is responsible.
SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-9544
PARCEL#: 15995-00070-01200

1st HALF TAX AMOUNT DUE **$17.66**
Or
FULL AMOUNT TAX OPTION **$17.66**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

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DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-9544
PARCEL#: 15995-00070-01200

2nd HALF TAX AMOUNT DUE **$0.00**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable 2026-24
Tax Bill # 2025-6236

NAME City of Mitchell
MAILING ADDRESS 612 N Main St.
CITY Mitchell **STATE** SD **ZIP CODE** 57301

Legal Description of Property Leased Site Lot 11 Parkview Mobile Home Court

Parcel # 15995-00070-011-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

X Other / Comments: Property purchased by exempt entity City purchased in May 2025 Mobile Home sold to Dan Ries 11-1-2025

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Michelle Batke
Applicant's Signature

Subscribed and sworn to, before me this ____ Day of ____, ____

Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board ____ Date ____

Approved / Disapproved by County Chairman Randy Reider Date ____

DATE RECEIVED in the County Auditor's office ____ Received by ____

Current Tax: $ 68.52
Adjusted Tax: $ 28.55
Amt **Abated**/Refunded: $ 39.95

Date Approved: ____

Check Number if Refunded: ____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

001201

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 1201 E 1ST AVE LOT 11
Legal Desc: LEASED SITE-LOT 11 PARKVIEW MOBILE HOME COURT

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

TAX BILL #: 2025-6236
PARCEL #: 15995-00070-01100

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX *OPT-OUT
CITY	4.2603	$4,062.00	$17.31
COUNTY	3.2012	$4,062.00	$13.01
JAMES RIVER WATER	0.0560	$4,062.00	$0.23
SCHOOL-OT	9.3460	$4,062.00	$37.97

FIRST PAYMENT	**$34.26**
SECOND PAYMENT	**$34.26**
TOTAL TAXES DUE	**$68.52**

68.52 ÷ 12 = 5.71 x 5 = 28.55

68.52 - 28.55 = 39.95

Dan Lies purchased - moved by 11/1/2025.

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.
***** IMPORTANT INFORMATION - PLEASE READ *****
If your taxes are included in your mortgage payment,retain this notice as reference.
Not all mortgage companies pay Special Assessments which are due April 30th.
If this tax notice includes any Special Assessments please contact your mortgage holder to determine who is responsible.
SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-6236
PARCEL#: 15995-00070-01100

1st HALF TAX AMOUNT DUE **$34.26**
Or
FULL AMOUNT TAX OPTION **$68.52**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

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DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-6236
PARCEL#: 15995-00070-01100

2nd HALF TAX AMOUNT DUE **$34.26**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Tax Year Payable 2026-25

Board of County Commissioners of Davison County, South Dakota

Tax Bill # 2025-3490

NAME City of Mitchell

MAILING ADDRESS 612 N Main St.

CITY Mitchell STATE SD ZIP CODE 57301

Legal Description of Property Leased Site Lot 38 Parkview Mobile Home Court

Parcel # 15995-00070-038-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

X Other / Comments: Property purchased by exempt entity City purchased May 2025, sold Mobile Home to Dan Ries on 11/1/2025

No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement On property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Mitchell Bathke

Applicant's Signature

Subscribed and sworn to, before me this ____ Day of ____, ____

Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board ____ Date ____

Approved / Disapproved by County Chairman Randy Reider Date ____

DATE RECEIVED in the County Auditor's office ____ Received by ____

Current Tax: $ 134.70

Adjusted Tax: $ 56.13

Amt Abated/Refunded: $ 78.57

Date Approved: ____

Check Number if Refunded: ____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

001199

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 1116 E 1ST AVE LOT 38
Legal Desc: LEASED SITE-LOT 38 PARKVIEW MOBILE HOME COURT

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

TAX BILL #: 2025-3490
PARCEL #: 15995-00070-03800

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX *OPT-OUT
CITY	4.2603	$7,988.00	$34.03
COUNTY	3.2012	$7,988.00	$25.57
JAMES RIVER WATER	0.0560	$7,988.00	$0.45
SCHOOL-OT	9.3460	$7,988.00	$74.65

FIRST PAYMENT	**$67.35**
SECOND PAYMENT	**$67.35**
TOTAL TAXES DUE	**$134.70**

134.70 ÷ 12 = 11.22 X 5 = 56.13
134.70 - 56.13 = 78.57

Dan Kies purchased - moved by 11/1/2025.

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.
***** IMPORTANT INFORMATION - PLEASE READ *****
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SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-3490
PARCEL#: 15995-00070-03800

1st HALF TAX AMOUNT DUE **$67.35**
Or
FULL AMOUNT TAX OPTION **$134.70**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

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DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-3490
PARCEL#: 15995-00070-03800

2nd HALF TAX AMOUNT DUE **$67.35**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable 2026-26
Tax Bill # 2025-5706

NAME City of Mitchell
MAILING ADDRESS 612 N Main St.
CITY Mitchell STATE SD ZIP CODE 57301

Legal Description of Property Leased Site Lot 20 Parkview Mobile Home Court

Parcel # 15995-00070-020-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

X Other / Comments: Property purchased by exempt entity City purchased May 2025 + sold mobile Home to Randy Kruth 7-30-2025

No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement On property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Michelle Lothke
Applicant's Signature

Subscribed and sworn to, before me this ____ Day of ____, ____

Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board Randy Reider Date ____

Approved / Disapproved by County Chairman ____ Date ____

DATE RECEIVED in the County Auditor's office ____ Received by ____

Current Tax: $ 202.60
Adjusted Tax: $ 151.94
Amt Abated/Refunded: $ 50.66

Date Approved: ____

Check Number if Refunded: ____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

001194

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 1201 E 1ST AVE LOT 20
Legal Desc: LEASED SITE-LOT 20 PARKVIEW MOBILE HOME COURT

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

TAX BILL #: 2025-5706
PARCEL #: 15995-00070-02000

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX *OPT-OUT
CITY	4.2603	$12,013.00	$51.18
COUNTY	3.2012	$12,013.00	$38.47
JAMES RIVER WATER	0.0560	$12,013.00	$0.67
SCHOOL-OT	9.3460	$12,013.00	$112.28

FIRST PAYMENT	**$101.30**
SECOND PAYMENT	**$101.30**
TOTAL TAXES DUE	**$202.60**

202.60 ÷ 12 = 16.88 × 9 = 151.94

202.60 - 151.94 = 50.66

Randy Kuoth purchased 7-30
- moved to East Subs

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.
***** IMPORTANT INFORMATION - PLEASE READ *****
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Not all mortgage companies pay Special Assessments which are due April 30th.
If this tax notice includes any Special Assessments please contact your mortgage holder to determine who is responsible.
SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-5706
PARCEL#: 15995-00070-02000

1st HALF TAX AMOUNT DUE **$101.30**
Or
FULL AMOUNT TAX OPTION **$202.60**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

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DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-5706
PARCEL#: 15995-00070-02000

2nd HALF TAX AMOUNT DUE **$101.30**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Tax Year Payable 2026-27

Board of County Commissioners of Davison County, South Dakota

Tax Bill # 2025-10803

NAME City of Mitchell

MAILING ADDRESS 612 N Main St

CITY Mitchell STATE SD ZIP CODE 57301

Legal Description of Property Leased site Lot 27 Parkview Mobile Home Court

Parcel # 15995-00070-027-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

X Other / Comments: Property purchased by exempt entity City Purchased in May 2025, Sold mobile Home to Dan Ries. 5-25-

No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement On property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Michelle Bathke

Applicant's Signature

Subscribed and sworn to, before me this ____ Day of _____, _____

_____

Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board Randy Reider Date _____

Approved / Disapproved by County Chairman _____ Date _____

DATE RECEIVED in the County Auditor's office _____ Received by _____

Current Tax: $ 16.36

Adjusted Tax: $ 14.99

Amt Abated/Refunded: $ 1.37

Date Approved: _____

Check Number if Refunded: _____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

001190

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 1201 E 1ST AVE LOT 27
Legal Desc: LEASED SITE-LOT 27 PARKVIEW MOBILE HOME COURT

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

TAX BILL #: 2025-10803
PARCEL #: 15995-00070-02700

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX	*OPT-OUT
CITY	4.2603	$970.00	$4.13	
COUNTY	3.2012	$970.00	$3.12	
JAMES RIVER WATER	0.0560	$970.00	$0.05	
SCHOOL-OT	9.3460	$970.00	$9.06	

FIRST PAYMENT	**$16.36**
SECOND PAYMENT	**$0.00**
TOTAL TAXES DUE	**$16.36**

16.36 ÷ 12 = 1.36 X 11 = 14.99

16.36 - 14.99 = 1.37

5-25-2025
Dan lies purchased
- moved to East Birch
- Moved to lot 30
1401 E Birch

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.
***** IMPORTANT INFORMATION - PLEASE READ *****
If your taxes are included in your mortgage payment,retain this notice as reference.
Not all mortgage companies pay Special Assessments which are due April 30th.
If this tax notice includes any Special Assessments please contact your mortgage holder to determine who is responsible.
SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-10803
PARCEL#: 15995-00070-02700

1st HALF TAX AMOUNT DUE **$16.36**
Or
FULL AMOUNT TAX OPTION **$16.36**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-10803
PARCEL#: 15995-00070-02700

2nd HALF TAX AMOUNT DUE **$0.00**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable 2026-28
Tax Bill # 2005- 7998

NAME City of Mitchell
MAILING ADDRESS 612 N Main St
CITY Mitchell STATE SD ZIP CODE 57301

Legal Description of Property Leased site Lot 15 Parkview Mobile Home Court

Parcel # 15995-00070-015-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

X Other / Comments: Property purchased by exempt entity City purchased in May 2025, sold mobile Home 8-18-2025

No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement On property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Michelle Bathke
Applicant's Signature

Subscribed and sworn to, before me this ____ Day of ____, ____

____
Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board ____ Date ____

Approved / Disapproved by County Chairman Randy Reider Date ____

DATE RECEIVED in the County Auditor's office ____ Received by ____

Current Tax: $ 234.24
Adjusted Tax: $ 165.92
Amt Abated/Refunded: $ 68.32

Date Approved: ____

Check Number if Refunded: ____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

001191

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 117 S FOSTER ST LOT 15
Legal Desc: LEASED SITE-LOT 15 PARKVIEW MOBILE HOME COURT

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

TAX BILL #: 2025-7998
PARCEL #: 15995-00070-01500

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX	*OPT-OUT
CITY	4.2603	$13,889.00	$59.17	
COUNTY	3.2012	$13,889.00	$44.47	
JAMES RIVER WATER	0.0560	$13,889.00	$0.78	
SCHOOL-OT	9.3460	$13,889.00	$129.82	

FIRST PAYMENT	**$117.12**
SECOND PAYMENT	**$117.12**
TOTAL TAXES DUE	**$234.24**

234.24 ÷ 12 = 19.52 x 8½ months = 165.92
234.24 - 165.92 = 68.32

4 months - Jan - April
4½ Aug - Dec.

Billy McDonald 8/18/25 purchased - moved to West 2nd ?

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.
***** IMPORTANT INFORMATION - PLEASE READ *****
If your taxes are included in your mortgage payment,retain this notice as reference.
Not all mortgage companies pay Special Assessments which are due April 30th.
If this tax notice includes any Special Assessments please contact your mortgage holder to determine who is responsible.
SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-7998
PARCEL#: 15995-00070-01500

1st HALF TAX AMOUNT DUE **$117.12**
Or
FULL AMOUNT TAX OPTION **$234.24**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-7998
PARCEL#: 15995-00070-01500

2nd HALF TAX AMOUNT DUE **$117.12**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable 2026-31
Tax Bill # 2025-5018

NAME City of Mitchell
MAILING ADDRESS 612 N Main St.
CITY Mitchell STATE S Dakota ZIP CODE 57301

Legal Description of Property Leased Site Lot 26 Parkview Mobile Home Court

Parcel # 15995-00700-026-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

X Other / Comments: Property purchased by exempt entity Mobile Home destroyed 5-8-2025

No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Michelle Bathke
Applicant's Signature

Subscribed and sworn to, before me this _____ Day of _____, _____

_____
Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board _____ Date _____

Approved / Disapproved by County Chairman Randy Reider Date _____

DATE RECEIVED in the County Auditor's office _____ Received by _____

Current Tax: $ 1413.66
Adjusted Tax: $ 47.88
Amt **Abated**/Refunded: $ 95.78

Date Approved _____

Check Number if Refunded: _____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

001183

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 1201 E 1ST AVE LOT 26
Legal Desc: LEASED SITE-LOT 26 PARKVIEW MOBILE HOME COURT

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

TAX BILL #: 2025-5018
PARCEL #: 15995-00070-02600

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX *OPT-OUT
CITY	4.2603	$8,519.00	$36.29
COUNTY	3.2012	$8,519.00	$27.27
JAMES RIVER WATER	0.0560	$8,519.00	$0.48
SCHOOL-OT	9.3460	$8,519.00	$79.62

FIRST PAYMENT	**$71.83**
SECOND PAYMENT	**$71.83**
TOTAL TAXES DUE	**$143.66**

143.66 ÷ 12 = 11.97 x 4 = 47.88
143.66 - 47.88 = 95.78

Destroyed 5/18/25

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.
***** IMPORTANT INFORMATION - PLEASE READ *****
If your taxes are included in your mortgage payment,retain this notice as reference.
Not all mortgage companies pay Special Assessments which are due April 30th.
If this tax notice includes any Special Assessments please contact your mortgage holder to determine who is responsible.
SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-5018
PARCEL#: 15995-00070-02600

1st HALF TAX AMOUNT DUE **$71.83**
Or
FULL AMOUNT TAX OPTION **$143.66**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-5018
PARCEL#: 15995-00070-02600

2nd HALF TAX AMOUNT DUE **$71.83**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable 2026-32
Tax Bill # 2025-5370

NAME City of Mitchell
MAILING ADDRESS 612 N Main St
CITY Mitchell STATE SD ZIP CODE 57301

Legal Description of Property Leased Site Lot 5 ParkView Mobile Home Court

Parcel # 15995-00070-005-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

X Other / Comments: Property purchased by exempt entity City Purchased - Mobile Home destroyed 5-8-2025

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Michelle Battke
Applicant's Signature

Subscribed and sworn to, before me this _____ Day of _____, _____

_____
Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board _____ Date _____

Approved / Disapproved by County Chairman Randy Reider Date _____

DATE RECEIVED in the County Auditor's office _____ Received by _____

Current Tax: $ 16.96
Adjusted Tax: $ 5.64
Amt **Abated**/Refunded: $ 11.32

Date Approved: _____

Check Number if Refunded: _____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

001184

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 1105 E 1ST AVE LOT 5
Legal Desc: LEASED SITE-LOT 5 PARKVIEW MOBILE HOME COURT

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

TAX BILL #: 2025-5370
PARCEL #: 15995-00070-00500

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX	*OPT-OUT
CITY	4.2603	$1,006.00	$4.29	
COUNTY	3.2012	$1,006.00	$3.22	
JAMES RIVER WATER	0.0560	$1,006.00	$0.06	
SCHOOL-OT	9.3460	$1,006.00	$9.39	

FIRST PAYMENT	**$16.96**
SECOND PAYMENT	**$0.00**
TOTAL TAXES DUE	**$16.96**

16.96 ÷ 12 = 1.41 x 4 = 5.64
16.96 - 5.64 = 11.32

Destroyed 5/18/25

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.
***** IMPORTANT INFORMATION - PLEASE READ *****
If your taxes are included in your mortgage payment,retain this notice as reference.
Not all mortgage companies pay Special Assessments which are due April 30th.
If this tax notice includes any Special Assessments please contact your mortgage holder to determine who is responsible.
SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-5370
PARCEL#: 15995-00070-00500

1st HALF TAX AMOUNT DUE **$16.96**
Or
FULL AMOUNT TAX OPTION **$16.96**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-5370
PARCEL#: 15995-00070-00500

2nd HALF TAX AMOUNT DUE **$0.00**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable 2026-33
Tax Bill # 2025-8665

NAME City of Mitchell
MAILING ADDRESS 612 N Main St
CITY Mitchell STATE SD ZIP CODE 57301

Legal Description of Property Leased Site Lot 37 Parkview Mobile Home Court

Parcel # 15995-00070-037-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

X Other / Comments: Property purchased by exempt entity City purchased May 2025 mobile Home destroyed 5-8-2025

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Michelle Sathre
Applicant's Signature

Subscribed and sworn to, before me this _____
Day of _____, _____

Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board _____ Date _____

Approved / Disapproved by County Chairman Randy Reider Date _____

DATE RECEIVED in the County Auditor's office _____ Received by Kathy Wright

Current Tax: $ 81.34
Adjusted Tax: $ 27.12
Amt **Abated**/Refunded: $ 54.22

Date Approved: _____

Check Number if Refunded: _____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

001185

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 1116 E 1ST AVE LOT 37
Legal Desc: LEASED SITE-LOT 37 PARKVIEW MOBILE HOME COURT

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

TAX BILL #: 2025-8665
PARCEL #: 15995-00070-03700

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX *OPT-OUT
CITY	4.2603	$4,823.00	$20.55
COUNTY	3.2012	$4,823.00	$15.44
JAMES RIVER WATER	0.0560	$4,823.00	$0.27
SCHOOL-OT	9.3460	$4,823.00	$45.08

FIRST PAYMENT	**$40.67**
SECOND PAYMENT	**$40.67**
TOTAL TAXES DUE	**$81.34**

81.34 ÷ 12 = 6.78 x 4 = 27.12
81.34 - 27.12 = 54.22

Destroyed 5/8/25

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.
***** IMPORTANT INFORMATION - PLEASE READ *****
If your taxes are included in your mortgage payment,retain this notice as reference.
Not all mortgage companies pay Special Assessments which are due April 30th.
If this tax notice includes any Special Assessments please contact your mortgage holder to determine who is responsible.
SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-8665
PARCEL#: 15995-00070-03700

1st HALF TAX AMOUNT DUE **$40.67**
Or
FULL AMOUNT TAX OPTION **$81.34**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-8665
PARCEL#: 15995-00070-03700

2nd HALF TAX AMOUNT DUE **$40.67**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable 2026-34
Tax Bill # 2025-8017

NAME City of Mitchell
MAILING ADDRESS 612 N Main St.
CITY Mitchell **STATE** SD **ZIP CODE** 57301

Legal Description of Property Leased Site Lot 35 Parkview Mobile Home Court

Parcel # 15995-00070-035-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

X Other / Comments: Property purchased by exempt entity City purchase in May destroyed Mobile Home 5-8-2025

No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Michelle Ballke
Applicant's Signature

Subscribed and sworn to, before me this _____ Day of _____, _____

_____
Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board _____ Date _____

Approved / Disapproved by County Chairman Randy Reider Date _____

DATE RECEIVED in the County Auditor's office _____ Received by _____

Current Tax: $ 60.40
Adjusted Tax: $ 20.12
Amt **Abated**/Refunded: $ 40.28

Date Approved: _____

Check Number if Refunded: _____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

001186

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 1116 E 1ST AVE LOT 35
Legal Desc: LEASED SITE-LOT 35 PARKVIEW MOBILE HOME COURT

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

TAX BILL #: 2025-8017
PARCEL #: 15995-00070-03500

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX	*OPT-OUT
CITY	4.2603	$3,581.00	$15.26	
COUNTY	3.2012	$3,581.00	$11.46	
JAMES RIVER WATER	0.0560	$3,581.00	$0.20	
SCHOOL-OT	9.3460	$3,581.00	$33.48	

FIRST PAYMENT	**$30.20**
SECOND PAYMENT	**$30.20**
TOTAL TAXES DUE	**$60.40**

60.40 ÷ 12 = 5.03 x 4 = 20.12
60.40 - 20.12 = 40.28

Destroyed 5/8/25

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.

***** IMPORTANT INFORMATION - PLEASE READ *****
If your taxes are included in your mortgage payment,retain this notice as reference.
Not all mortgage companies pay Special Assessments which are due April 30th.
If this tax notice includes any Special Assessments please contact your mortgage holder to determine who is responsible.
SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-8017
PARCEL#: 15995-00070-03500

1st HALF TAX AMOUNT DUE **$30.20**
Or
FULL AMOUNT TAX OPTION **$60.40**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

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DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-8017
PARCEL#: 15995-00070-03500

2nd HALF TAX AMOUNT DUE **$30.20**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable 2026-35
Tax Bill # 2025-11273

NAME Mitchell City
MAILING ADDRESS 612 N Main St.
CITY Mitchell STATE SD ZIP CODE 57301

Legal Description of Property Leased site Lot 7 Parkview Mobile Home Court

Parcel # 15995-00070-007-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

X Other / Comments: Property purchased by exempt entity City purchased May 2025 mobile Home destroyed May 8-2025

No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Michelle Bathke
Applicant's Signature

Subscribed and sworn to, before me this _____
Day of _____, _____

_____
Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board _____ Date _____

Approved / Disapproved by County Chairman Randy Reider Date _____

DATE RECEIVED in the County Auditor's office _____ Received by Kathy Wright

Current Tax: $ 16.26
Adjusted Tax: $ 5.44
Amt **Abated**/Refunded: $ 10.82

Date Approved _____

Check Number if Refunded: _____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

001187

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 1105 E 1ST AVE LOT 7
Legal Desc: LEASED SITE-LOT 7 PARKVIEW MOBILE HOME COURT

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

TAX BILL #: 2025-11273
PARCEL #: 15995-00070-00700

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX	*OPT-OUT
CITY	4.2603	$964.00	$4.11	
COUNTY	3.2012	$964.00	$3.09	
JAMES RIVER WATER	0.0560	$964.00	$0.05	
SCHOOL-OT	9.3460	$964.00	$9.01	

FIRST PAYMENT	**$16.26**
SECOND PAYMENT	**$0.00**
TOTAL TAXES DUE	**$16.26**

16.26 ÷ 12 = 1.36 x 4 = 5.44
16.26 - 5.44 = 10.82

Destroyed 5/8/25

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.

***** IMPORTANT INFORMATION - PLEASE READ *****
If your taxes are included in your mortgage payment,retain this notice as reference.
Not all mortgage companies pay Special Assessments which are due April 30th.
If this tax notice includes any Special Assessments please contact your mortgage holder to determine who is responsible.
SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-11273
PARCEL#: 15995-00070-00700

1st HALF TAX AMOUNT DUE **$16.26**
Or
FULL AMOUNT TAX OPTION **$16.26**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-11273
PARCEL#: 15995-00070-00700

2nd HALF TAX AMOUNT DUE **$0.00**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable 2026-36
Tax Bill # 2025- 2778

NAME City of Mitchell
MAILING ADDRESS 612 N Main St.
CITY Mitchell STATE SD ZIP CODE 57301

Legal Description of Property Leased Site Lot 14 Parkview Mobile Home Court

Parcel # 15995-00070-014-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

X Other / Comments: Property purchased by exempt entity City Purchased in May 2025 Mobile Home destroyed 5-8-2025

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Michelle Bathke
Applicant's Signature

Subscribed and sworn to, before me this _____ Day of _____, _____

_____
Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board _____ Date _____

Approved / Disapproved by County Chairman Randy Reider Date _____

DATE RECEIVED in the County Auditor's office _____ Received by _____

Current Tax: $ 17.38
Adjusted Tax: $ 5.80
Amt **Abated**/Refunded: $ 11.58

Date Approved: _____

Check Number if Refunded: _____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

001188

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 1201 E 1ST AVE LOT 14
Legal Desc: LEASED SITE-LOT 14 PARKVIEW MOBILE HOME COURT

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

TAX BILL #: 2025-2778
PARCEL #: 15995-00070-01400

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX	*OPT-OUT
CITY	4.2603	$1,030.00	$4.39	
COUNTY	3.2012	$1,030.00	$3.30	
JAMES RIVER WATER	0.0560	$1,030.00	$0.06	
SCHOOL-OT	9.3460	$1,030.00	$9.63	

FIRST PAYMENT	**$17.38**
SECOND PAYMENT	**$0.00**
TOTAL TAXES DUE	**$17.38**

17.38 ÷ 12 = 1.45 x 4 = 5.80
17.38 - 5.80 = 11.58

Destroyed 5/8/25

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.
***** IMPORTANT INFORMATION - PLEASE READ *****
If your taxes are included in your mortgage payment,retain this notice as reference.
Not all mortgage companies pay Special Assessments which are due April 30th.
If this tax notice includes any Special Assessments please contact your mortgage holder to determine who is responsible.
SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-2778
PARCEL#: 15995-00070-01400

1st HALF TAX AMOUNT DUE **$17.38**
Or
FULL AMOUNT TAX OPTION **$17.38**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

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DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-2778
PARCEL#: 15995-00070-01400

2nd HALF TAX AMOUNT DUE **$0.00**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable 2026-37
Tax Bill # 2025-683

NAME City of Mitchell
MAILING ADDRESS 612 N Main St.
CITY Mitchell STATE SD ZIP CODE 57301

Legal Description of Property Leased Site Lot 1 Parkview Mobile Home Court

Parcel # 15995-00070-001-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

X Other / Comments: Property purchased by exempt entity Mitchell City Purchased in May Mobile Home destroyed in 5-8-2025

No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Michelle Bathke
Applicant's Signature

Subscribed and sworn to, before me this _____
Day of _____, _____

_____
Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board _____ Date _____

Approved / Disapproved by County Chairman Randy Reider Date _____

DATE RECEIVED in the County Auditor's office _____ Received by _____

Current Tax: $ 118.96
Adjusted Tax: $ 39.64
Amt **Abated**/Refunded: $ 79.32

Date Approved: _____

Check Number if Refunded: _____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

001189

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 1105 E 1ST AVE LOT 1
Legal Desc: LEASED SITE-LOT 1 PARKVIEW MOBILE HOME COURT

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

TAX BILL #: 2025-683
PARCEL #: 15995-00070-00100

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX *OPT-OUT
CITY	4.2603	$7,054.00	$30.05
COUNTY	3.2012	$7,054.00	$22.58
JAMES RIVER WATER	0.0560	$7,054.00	$0.40
SCHOOL-OT	9.3460	$7,054.00	$65.93

FIRST PAYMENT	**$59.48**
SECOND PAYMENT	**$59.48**
TOTAL TAXES DUE	**$118.96**

118.96 ÷ 12 = 9.91 × 4 = 39.64
118.96 - 39.64 = 79.32

Destroyed 5/8/25

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.
***** IMPORTANT INFORMATION - PLEASE READ *****
If your taxes are included in your mortgage payment,retain this notice as reference.
Not all mortgage companies pay Special Assessments which are due April 30th.
If this tax notice includes any Special Assessments please contact your mortgage holder to determine who is responsible.
SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-683
PARCEL#: 15995-00070-00100

1st HALF TAX AMOUNT DUE **$59.48**
Or
FULL AMOUNT TAX OPTION **$118.96**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

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DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-683
PARCEL#: 15995-00070-00100

2nd HALF TAX AMOUNT DUE **$59.48**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable 2026-38
Tax Bill # 2025-3291

NAME City of Mitchell
MAILING ADDRESS 612 N Main St
CITY Mitchell STATE SD ZIP CODE 57301

Legal Description of Property Leased Site Lot 41 Parkview Mobile Home Court

Parcel # 15995-00070-041-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

X Other / Comments; Property purchased by exempt entity City Purchased in May 2025 + Mobile Home destroyed 5-8-2025

No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Michelle Bathke
Applicant's Signature

Subscribed and sworn to, before me this _____ Day of _____, _____

_____
Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board _____ Date _____

Approved / Disapproved by County Chairman Randy Reider Date _____

DATE RECEIVED in the County Auditor's office _____ Received by _____

Current Tax: $ 16.38
Adjusted Tax: $ 5.46
Amt **Abated**/Refunded: $ 10.92

Date Approved _____

Check Number if Refunded: _____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

001192

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 1116 E 1ST AVE LOT 41
Legal Desc: LEASED SITE-LOT 41 PARKVIEW MOBILE HOME COURT

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

TAX BILL #: 2025-3291
PARCEL #: 15995-00070-04100

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX	*OPT-OUT
CITY	4.2603	$971.00	$4.14	
COUNTY	3.2012	$971.00	$3.12	
JAMES RIVER WATER	0.0560	$971.00	$0.05	
SCHOOL-OT	9.3460	$971.00	$9.07	

FIRST PAYMENT	**$16.38**
SECOND PAYMENT	**$0.00**
TOTAL TAXES DUE	**$16.38**

16.38 ÷ 12 = 1.365 x 4 = 5.46
16.38 - 5.46 = 10.92

Destroyed 5/8/25

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.
***** IMPORTANT INFORMATION - PLEASE READ *****
If your taxes are included in your mortgage payment,retain this notice as reference.
Not all mortgage companies pay Special Assessments which are due April 30th.
If this tax notice includes any Special Assessments please contact your mortgage holder to determine who is responsible.
SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-3291
PARCEL#: 15995-00070-04100

1st HALF TAX AMOUNT DUE **$16.38**
Or
FULL AMOUNT TAX OPTION **$16.38**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-3291
PARCEL#: 15995-00070-04100

2nd HALF TAX AMOUNT DUE **$0.00**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable 2026-39
Tax Bill # 2025-6890

NAME City of Mitchell
MAILING ADDRESS 612 N Main St.
CITY Mitchell STATE SD ZIP CODE 57301

Legal Description of Property Leased Site Lot 39 Parkview Mobile Home Court

Parcel # 15995-00070-039-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

X Other / Comments: Property purchased by exempt entity City purchased in May 2025 Mobile Home destroyed 5-8-2025

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Michelle Barthke
Applicant's Signature

Subscribed and sworn to, before me this _____ Day of _____, _____

Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board _____ Date _____

Approved / Disapproved by County Chairman Randy Reider Date _____

DATE RECEIVED in the County Auditor's office _____ Received by Kathy Wright

Current Tax: $ 113.14
Adjusted Tax: $ 37.71
Amt **Abated**/Refunded: $ 75.43

Date Approved: _____

Check Number if Refunded: _____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

001193

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 1116 E 1ST AVE LOT 39
Legal Desc: LEASED SITE-LOT 39 PARKVIEW MOBILE HOME COURT

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

TAX BILL #: 2025-6890
PARCEL #: 15995-00070-03900

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX *OPT-OUT
CITY	4.2603	$6,709.00	$28.58
COUNTY	3.2012	$6,709.00	$21.48
JAMES RIVER WATER	0.0560	$6,709.00	$0.38
SCHOOL-OT	9.3460	$6,709.00	$62.70

FIRST PAYMENT	**$56.57**
SECOND PAYMENT	**$56.57**
TOTAL TAXES DUE	**$113.14**

113.14 ÷ 12 = 9.43 × 4 = 37.71
113.14 − 37.71 = 75.43

Destroyed 5/18/25

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.
***** IMPORTANT INFORMATION - PLEASE READ *****
If your taxes are included in your mortgage payment,retain this notice as reference.
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If this tax notice includes any Special Assessments please contact your mortgage holder to determine who is responsible.
SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-6890
PARCEL#: 15995-00070-03900

1st HALF TAX AMOUNT DUE **$56.57**
Or
FULL AMOUNT TAX OPTION **$113.14**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

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DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-6890
PARCEL#: 15995-00070-03900

2nd HALF TAX AMOUNT DUE **$56.57**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable 2026-40
Tax Bill # 2025-4814

NAME City of Mitchell
MAILING ADDRESS 612 N Main St.
CITY Mitchell STATE SD ZIP CODE 57301

Legal Description of Property Leased Site Lot 13 Park view Mobile Home Court

Parcel # 15995-00070-013-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

X Other / Comments: Property purchased by exempt entity City Purchased in May - Mobile Home destroyed May-8-2025

No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Michelle Kalke
Applicant's Signature

Subscribed and sworn to, before me this _____ Day of _____, _____

_____
Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board _____ Date _____

Approved / Disapproved by County Chairman Randy Reuer Date _____

DATE RECEIVED in the County Auditor's office _____ Received by Kathy Wright

Current Tax: $ 90.06
Adjusted Tax: $ 30.02
Amt **Abated**/Refunded: $ 60.04

Date Approved: _____

Check Number if Refunded: _____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

001195

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 1201 E 1ST AVE LOT 13
Legal Desc: LEASED SITE-LOT 13 PARKVIEW MOBILE HOME COURT

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

TAX BILL #: 2025-4814
PARCEL #: 15995-00070-01300

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX *OPT-OUT
CITY	4.2603	$5,341.00	$22.75
COUNTY	3.2012	$5,341.00	$17.10
JAMES RIVER WATER	0.0560	$5,341.00	$0.30
SCHOOL-OT	9.3460	$5,341.00	$49.91

FIRST PAYMENT	**$45.03**
SECOND PAYMENT	**$45.03**
TOTAL TAXES DUE	**$90.06**

90.06 ÷ 12 = 7.51 x 4 = 30.02
90.06 - 30.02 = 60.04

Destroyed 5/8/25

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.
***** IMPORTANT INFORMATION - PLEASE READ *****
If your taxes are included in your mortgage payment,retain this notice as reference.
Not all mortgage companies pay Special Assessments which are due April 30th.
If this tax notice includes any Special Assessments please contact your mortgage holder to determine who is responsible.
SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-4814
PARCEL#: 15995-00070-01300

1st HALF TAX AMOUNT DUE **$45.03**
Or
FULL AMOUNT TAX OPTION **$90.06**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-4814
PARCEL#: 15995-00070-01300

2nd HALF TAX AMOUNT DUE **$45.03**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable 2026-41
Tax Bill # 2025-1288

NAME City of Mitchell
MAILING ADDRESS 612 N Main St
CITY Mitchell STATE SD ZIP CODE 57301

Legal Description of Property Leased Site Lot 10 Parkview Mobile Home Court

Parcel # 15995-00070-010-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

X Other / Comments: Property purchased by exempt entity City Purchased in May 2025- Mobile Home destroyed 5-8-2025

No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Michelle Kolbke
Applicant's Signature

Subscribed and sworn to, before me this _____ Day of _____, _____

_____
Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board _____ Date _____

Approved / Disapproved by County Chairman Randy Reider Date _____

DATE RECEIVED in the County Auditor's office _____ Received by _____

Current Tax: $ 17.44
Adjusted Tax: $ 5.81
Amt **Abated**/Refunded: $ 11.63

Date Approved: _____

Check Number if Refunded: _____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

001196

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 1201 E 1ST AVE LOT 10
Legal Desc: LEASED SITE-LOT 10 PARKVIEW MOBILE HOME COURT

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

TAX BILL #: 2025-1288
PARCEL #: 15995-00070-01000

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX *OPT-OUT
CITY	4.2603	$1,034.00	$4.41
COUNTY	3.2012	$1,034.00	$3.31
JAMES RIVER WATER	0.0560	$1,034.00	$0.06
SCHOOL-OT	9.3460	$1,034.00	$9.66

FIRST PAYMENT	**$17.44**
SECOND PAYMENT	**$0.00**
TOTAL TAXES DUE	**$17.44**

17.44 ÷ 12 = 1.45 x 4 = 5.81
17.44 - 5.81 = 11.63

Destroyed 5/8/25

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.
***** IMPORTANT INFORMATION - PLEASE READ *****
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SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-1288
PARCEL#: 15995-00070-01000

1st HALF TAX AMOUNT DUE **$17.44**
Or
FULL AMOUNT TAX OPTION **$17.44**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

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DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-1288
PARCEL#: 15995-00070-01000

2nd HALF TAX AMOUNT DUE **$0.00**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable 2026-42
Tax Bill # 2025-1834

NAME City of Mitchell
MAILING ADDRESS 612 N Main St.
CITY Mitchell STATE SD ZIP CODE 57301

Legal Description of Property Leased Site Lot 21 Parkview Mobile Home Court

Parcel # 15 995- 00070-021-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

X Other / Comments: Property purchased by exempt entity City Purchased in May 2025- Mobile Home destroyed 5-8-2025

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Michelle Bathke
Applicant's Signature

Subscribed and sworn to, before me this _____ Day of _____, _____

_____
Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board _____ Date _____

Approved / Disapproved by County Chairman Randy Reider Date _____

DATE RECEIVED in the County Auditor's office _____ Received by _____

Current Tax: $ 112.30
Adjusted Tax: $ 37.43
Amt **Abated**/Refunded: $ 74.87

Date Approved: _____

Check Number if Refunded: _____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

001197

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 1201 E 1ST AVE LOT 21
Legal Desc: LEASED SITE-LOT 21 PARKVIEW MOBILE HOME COURT

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

TAX BILL #: 2025-1834
PARCEL #: 15995-00070-02100

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX	*OPT-OUT
CITY	4.2603	$6,659.00	$28.37	
COUNTY	3.2012	$6,659.00	$21.32	
JAMES RIVER WATER	0.0560	$6,659.00	$0.37	
SCHOOL-OT	9.3460	$6,659.00	$62.24	

FIRST PAYMENT	**$56.15**
SECOND PAYMENT	**$56.15**
TOTAL TAXES DUE	**$112.30**

112.30 ÷ 12 = 9.36 × 4 = 37.43
112.30 - 37.43 = 74.87

Destroyed 5/8/25

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.
***** IMPORTANT INFORMATION - PLEASE READ *****
If your taxes are included in your mortgage payment,retain this notice as reference.
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If this tax notice includes any Special Assessments please contact your mortgage holder to determine who is responsible.
SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-1834
PARCEL#: 15995-00070-02100

1st HALF TAX AMOUNT DUE **$56.15**
Or
FULL AMOUNT TAX OPTION **$112.30**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-1834
PARCEL#: 15995-00070-02100

2nd HALF TAX AMOUNT DUE **$56.15**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable 2026-43
Tax Bill # 2025- 235

NAME City of Mitchell
MAILING ADDRESS 612 N Main St.
CITY Mitchell STATE SD ZIP CODE 57301

Legal Description of Property Leased Site Lot 3 Parkview Mobile Home Court

Parcel # 15995-00070-003-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

X Other / Comments: Property purchased by exempt entity City purchased in May 2025. Mobile Home destroyed 5-8-2025

No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Michelle Bathke
Applicant's Signature

Subscribed and sworn to, before me this _____ Day of _____, _____

_____
Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board _____ Date _____

Approved / Disapproved by County Chairman Randy Reider Date _____

DATE RECEIVED in the County Auditor's office _____ Received by Kathy Wright

Current Tax: $ 17.36
Adjusted Tax: $ 5.79
Amt **Abated**/Refunded: $ 11.57

Date Approved: _____

Check Number if Refunded: _____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

001198

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 1105 E 1ST AVE LOT 3
Legal Desc: LEASED SITE-LOT 3 PARKVIEW MOBILE HOME PARK

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

TAX BILL #: 2025-235
PARCEL #: 15995-00070-00300

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX	*OPT-OUT
CITY	4.2603	$1,029.00	$4.38	
COUNTY	3.2012	$1,029.00	$3.30	
JAMES RIVER WATER	0.0560	$1,029.00	$0.06	
SCHOOL-OT	9.3460	$1,029.00	$9.62	

FIRST PAYMENT	**$17.36**
SECOND PAYMENT	**$0.00**
TOTAL TAXES DUE	**$17.36**

17.36 ÷ 12 = 1.45 × 4 = 5.79
17.36 - 5.79 = 11.57

Destroyed 5/8/25

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.
***** IMPORTANT INFORMATION - PLEASE READ *****
If your taxes are included in your mortgage payment,retain this notice as reference.
Not all mortgage companies pay Special Assessments which are due April 30th.
If this tax notice includes any Special Assessments please contact your mortgage holder to determine who is responsible.
SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-235
PARCEL#: 15995-00070-00300

1st HALF TAX AMOUNT DUE **$17.36**
Or
FULL AMOUNT TAX OPTION **$17.36**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-235
PARCEL#: 15995-00070-00300

2nd HALF TAX AMOUNT DUE **$0.00**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable 2026-44
Tax Bill # 2025- 10899

NAME City of Mitchell
MAILING ADDRESS 612 N Main St
CITY Mitchell STATE SD ZIP CODE 57301

Legal Description of Property Leased Site Lot 36 Park View Mobile Home Court

Parcel # 15995-00070-036-00

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

__X__ Other / Comments: Property purchased by exempt entity City purchased May 2025- Mobile Home destroyed 5-8-2026

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Michelle Lochbie
Applicant's Signature

Subscribed and sworn to, before me this _____ Day of _____, _____

_____
Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board _____ Date _____

Approved / Disapproved by County Chairman Randy Reider Date _____

DATE RECEIVED in the County Auditor's office _____ Received by Kathy Wright

Current Tax: $ 106.22
Adjusted Tax: $ 35.41
Amt **Abated**/Refunded: $ 70.81

Date Approved: _____

Check Number if Refunded: _____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

001200

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 1116 E 1ST AVE LOT 36
Legal Desc: LEASED SITE-LOT 36 PARKVIEW MOBILE HOME COURT

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

TAX BILL #: 2025-10899
PARCEL #: 15995-00070-03600

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX	*OPT-OUT
CITY	4.2603	$6,299.00	$26.84	
COUNTY	3.2012	$6,299.00	$20.16	
JAMES RIVER WATER	0.0560	$6,299.00	$0.35	
SCHOOL-OT	9.3460	$6,299.00	$58.87	

FIRST PAYMENT	**$53.11**
SECOND PAYMENT	**$53.11**
TOTAL TAXES DUE	**$106.22**

106.22 ÷ 12 = 8.85 x 4 = 35.41
106.22 - 35.41 = 70.81

Destroyed 5/8/25

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.

***** IMPORTANT INFORMATION - PLEASE READ *****
If your taxes are included in your mortgage payment,retain this notice as reference.
Not all mortgage companies pay Special Assessments which are due April 30th.
If this tax notice includes any Special Assessments please contact your mortgage holder to determine who is responsible.
SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-10899
PARCEL#: 15995-00070-03600

1st HALF TAX AMOUNT DUE **$53.11**
Or
FULL AMOUNT TAX OPTION **$106.22**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

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DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-10899
PARCEL#: 15995-00070-03600

2nd HALF TAX AMOUNT DUE **$53.11**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable 2026-45
Tax Bill # 2025-7687

NAME City of Mitchell
MAILING ADDRESS 612 N Main St
CITY Mitchell STATE SD ZIP CODE 57301

Legal Description of Property Leased Site Lot 4 Park View Mobile Home Court

Parcel # 15995-00070-00400

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss:

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

X Other / Comments: Property purchased by exempt entity City Purchased in 2025, May - Mobile Home destroyed 5-8-2025

No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Michelle Kalkhe
Applicant's Signature

Subscribed and sworn to, before me this _____ Day of _____, _____

_____
Notary / Auditor / Deputy Auditor

Approved / Disapproved by City or Township Board _____ Date _____

Approved / Disapproved by County Chairman Randy Reider Date _____

DATE RECEIVED in the County Auditor's office _____ Received by _____

Current Tax: $ 122.82
Adjusted Tax: $ 40.94
Amt **Abated**/Refunded: $ 81.88

Date Approved: _____

Check Number if Refunded: _____

2025 REAL ESTATE TAX NOTICE DUE IN 2026

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301
TEMP-RETURN SERVICE REQUESTED

Property Addresss: 1105 E 1ST AVE LOT 4
Legal Desc: LEASED SITE-LOT 4 PARKVIEW MOBILE HOME PARK

Please notify us of address changes.
605-995-8617
SEE TRS TAX SEARCH ON COUNTY
WEBSITE: www.davisoncounty.org/treasurer

CITY/TOWNSHIP: MITCHELL CITY
SCHOOL DISTRICT: MITCHELL 17-2
JAMES RIVER WATER DISTRICT

CITY OF MITCHELL
612 N MAIN ST
MITCHELL SD 57301

TAX BILL #: 2025-7687
PARCEL #: 15995-00070-00400

OWNER NAMES: CITY OF MITCHELL,

Contract Holder:

ENTITY	$/1000 LEVY	TAXABLE	TAX *OPT-OUT
CITY	4.2603	$7,282.00	$31.02
COUNTY	3.2012	$7,282.00	$23.32
JAMES RIVER WATER	0.0560	$7,282.00	$0.41
SCHOOL-OT	9.3460	$7,282.00	$68.07

FIRST PAYMENT	**$61.41**
SECOND PAYMENT	**$61.41**
TOTAL TAXES DUE	**$122.82**

122.82 ÷ 12 = 10.24 x 4 = 40.94
122.82 - 40.94 = 81.88

Destroyed 5/8/25

** INDICATES A LOCAL DECISION TO OPT OUT OF THE TAX LIMITATION*
Ag land taxable @ 85.00% of assessed value. Non Ag land taxable @ 97.40% of assessed value.
***** IMPORTANT INFORMATION - PLEASE READ *****
If your taxes are included in your mortgage payment,retain this notice as reference.
Not all mortgage companies pay Special Assessments which are due April 30th.
If this tax notice includes any Special Assessments please contact your mortgage holder to determine who is responsible.
SENIOR CITIZENS and DISABLED ASSESSMENT FREEZE * For DAVISON COUNTY RESIDENTS ONLY *
Filing Deadline.....April 1st (You MUST re-apply each year)
Minimum Age.....65 or older, or disabled before January 1st
Income Guidelines Apply.....Contact your County Treasurer's Office
Delinquent Taxes Will Accumulate Interest At .833% per Month!

WHEN MAKING PAYMENT BY MAIL OR IN PERSON, PLEASE INCLUDE THE PAYMENT STUB FOR EACH TAX BILL.

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 1

CITY OF MITCHELL

BILL#: 2025-7687
PARCEL#: 15995-00070-00400

1st HALF TAX AMOUNT DUE **$61.41**
Or
FULL AMOUNT TAX OPTION **$122.82**

1st HALF DELINQUENT AFTER APRIL 30th,2026
Detach and Return with First Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

CUT HERE

DAVISON COUNTY TREASURER
200 E 4TH AVE
MITCHELL SD 57301

PAYMENT 2

CITY OF MITCHELL

BILL#: 2025-7687
PARCEL#: 15995-00070-00400

2nd HALF TAX AMOUNT DUE **$61.41**

DELINQUENT AFTER OCTOBER 31st,2026
Detach and Return with Second Payment
NO RECEIPT MAILED UNLESS SELF-ADDRESSED POSTAGE PAID ENVELOPE IS ENCLOSED

☐ NOTE CHANGE OF ADDRESS INFORMATION ON REVERSE SIDE

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit Application for Corn Palace Shrine Circus from April 26–29, 2026		

Explanation/Background of Agenda Item Requested:

Dave Sietsema, Corn Palace Director, is requesting a Special Event Permit for the Shrine Circus from Sunday, April 26–Thursday, April 30, 2026.

The event has performances from Monday, April 27 through Wednesday, April 29, 2026.

This event is held within The World's Only Corn Palace as a ticketed event and is open to the public.

The total anticipated attendance is 6,000.

Circus personnel, animals, and equipment are staged in the parking lots/streets near City Hall.

Please refer to the attached Special Event Permit Application for more details about the event.

The Special Event Permit Application requests the following:

- Parking Lot Closure (*$50 Fee*)
- Street Closure (*$100 Fee*)

The following parking lot closure is requested for Sunday, April 26 at 5 PM until Thursday, April 30 at 12:00 PM (Noon):

- City Hall/Corn Palace parking lot.
    - Circus setup, teardown, overnight parking, housing animals, and campers for workers.

The following street closure is requested on Sunday, April 26, from 12:00 PM (Noon) until 5:00 PM:

- Lawler Street from 5th Ave. to 7th Ave.
    - Shriners setup for the circus.

The following street closure is requested on Tuesday, April 28, from 8:30 AM until 1 PM.

- Main Street from 6th Ave. to 7th Ave.

- FREE Performance for nursing home residents.
  - This request is for bus parking for those buses that deliver residents from area nursing homes.

***Parking lot and street closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested street(s).**

Please see the attached closure map for further information regarding street & parking lot closures.

A certificate of Liability Insurance will be submitted by Dave Sietsema as soon as it is available.

***If approved, approval of the submitted Special Event Permit Application will be contingent upon receipt of the Certificate of Liability Insurance and payment of the Special Event Permit fee prior to the day of the event.**

Staff recommends City Council approval of the Special Event Permit as stated in the Special Event Permit Application.

Print

Special Event Permit Application - Submission #4764

Date Submitted: 3/26/2026

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

Corn Palace Shrine Circus

Event Date:

Event Hours:*

09:00 AM — 10:00 PM

Event Dates:

4/26/2026 — 4/29/2026

Permit & License requests included in this application:*

- [x] Parking Lot Closure ($50 Fee)
- [x] Street Closure ($100 Fee)
- [ ] City Park Closure ($100 Fee)
- [ ] Parade Permit ($50 Fee)
- [ ] Parade Permit - w/ Escort ($250 Fee)
- [ ] Special Event Liquor License ($200 Fee)
- [ ] Special Event Liquor License w/ Consumption Permit ($200 Fee)
- [ ] Consumption Permit ($50 Fee)
- [ ] Fireworks Permit ($50 Fee)
- [ ] Noise Permit ($0 Fee)

Time Requested for Parking Lot Closure

4/26/2026	05:00 PM	—	4/30/2026	12:00 PM

Time Requested for Street Closure

4/28/2026	08:30 AM	—	4/28/2026	01:00 PM
4/26/2026	12:00 PM	—	4/26/2026	5:00 PM

Time Requested for City Park Closure

mm/dd/yyyy	hh:mm am/pm	—	mm/dd/yyyy	hh:mm am/pm

Event Information:

Overall Event Description:*

Dave Sietsema, Corn Palace Director, is requesting a Special Events Permit for the Shrine Circus April 26-29,2026 for set up, performances and teardown.

Performances Monday, 7:30 pm, Tuesday 10 a.m., 4:30 and 7:15 pm , Wednesday 4:30 and 7:15 pm

Permit is to request
-Road Closure for busses
-Parking lot closures for event

Main St. From 6th to 7th Ave. on Tuesday, April 28th from 8:30 to 1 pm for Free Performance for nursing homes

Lawler St. From 5th to 7th Ave. on Sunday noon to 5 pm until Thursday at noon. Setup

Parking Lot closure:

City Hall/Corn Palace Paring Lot on Sunday at 5 pm until Thursday at noon. to allow washing down and cleanup parking lot from circus.

Closures are for circus setup, teardown, overnight parking, housing animals and campers for workers

**Certificate of Liability Insurance will be submitted as soon as they receive signed agreement with Corn Palace.

See attachments for further information and descriptions.

Please check all that apply:*

- ☐ This is a first time event.
- ☑ This event is open to the public.
- ☑ Admission will be charged.
- ☐ Vendor and / or participant fees are required.
- ☐ The event includes the sale or use of alcoholic beverages.
- ☑ Items and / or services will be sold at the event.
- ☑ The event will be held in a City Park or Facility.

Total anticipated attendance:*

6000

Organization:*

Corn Palace Shrine Club/Corn Palace

Address:*

604 N. Main St.

City:*

Mitchell

State:*

SD

Zip Code:*

57301

Event Application Contact Person:*

Dave Sietsema

Contact Person Email:*

dave.sietsema@cornpalace.com

Contact Person Phone Number: *

6059958430

Day of Event Contact Person:*

Dave Sietsema

Contact Person Email:*

dave.sietsema@cornpalace.com

Contact Person Phone Number:*

6059958430

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. Also, please provide a detailed list and description of what parking lot/street closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

604 N. Main St.
World's Only Corn Palace

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter - air conditioning ($159.30/day - Park & Rec Fee)
- ☐ Indoor Park Shelter - no air conditioning ($116.82/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter ($58.41/day - Park & Rec Fee)
- ☑ City Facility or Other City Building
- ☐ Picnic Table Rental ($25 each/day- Park & Rec Fee)
- ☐ Bleacher Rental ($35 each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

The Shriners will provided supervision of the participants at the circus, the circus contractor provides for the safety of their performers and animal used in the performance that interact with the attendees. No additional security is required for the event.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- ○ Yes
- ◉ No

What time will sound amplification be used?

hh:mm am/pm — hh:mm am/pm

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ○ Yes
- ◉ No

When will sound checks be performed?

hh:mm am/pm

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a $1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City | **State** | **Zip Code**

Phone Number | **Email Address**

Date of Display

mm/dd/yyyy

Time of Display

hh:mm am/pm — hh:mm am/pm

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need $1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
    - A minimum of $500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require $1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured**.

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:*

- [x] Special Event Permit: $1,000,000 Commercial General Liability per occurrence
- [ ] Special Event Liquor License: $500,000 Liquor Liability per occurrence
- [ ] Fireworks Permit: $1,000,000 General Liability per occurrence

Name of Insurance Company

Provided by Shriners

Agent's Name

Provided by Shriners

Policy Number

Phone Number

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Dave Sietsema

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Dave Sietsema

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Dave Sietsema

I have attached the following items:

- [x] Parking Lot Closure Map
- [x] Street Closure Map
- [ ] City Park Closure Map
- [ ] Parade Route Map
- [ ] Special Event Liquor License Boundaries with Map
- [ ] Consumption Permit Boundaries with Map
- [ ] Fireworks Map
- [ ] Event Layout Map
- [ ] Certificate of Liability Insurance
- [ ] Certificate of Liquor Liability Insurance
- [ ] Certificate of Fireworks Liability Insurance
- [ ] Additional Document

Parking Lot Closure Map

Location Map 2025.pdf

Street Closure Map

Location Map 2025.pdf

City Park Closure Map

Choose File No file chosen

Parade Route Map

Choose File No file chosen

Special Event Liquor License Boundaries with Map

Choose File No file chosen

Consumption Permit Boundaries with Map

Choose File No file chosen

Fireworks Map

Choose File No file chosen

Event Layout Map

Choose File No file chosen

Certificate of Liability Insurance

No file chosen

Certificate of Liquor Liability Insurance

No file chosen

Certificate of Fireworks Liability Insurance

No file chosen

Additional Document

No file chosen

Action of City Council _____

_____

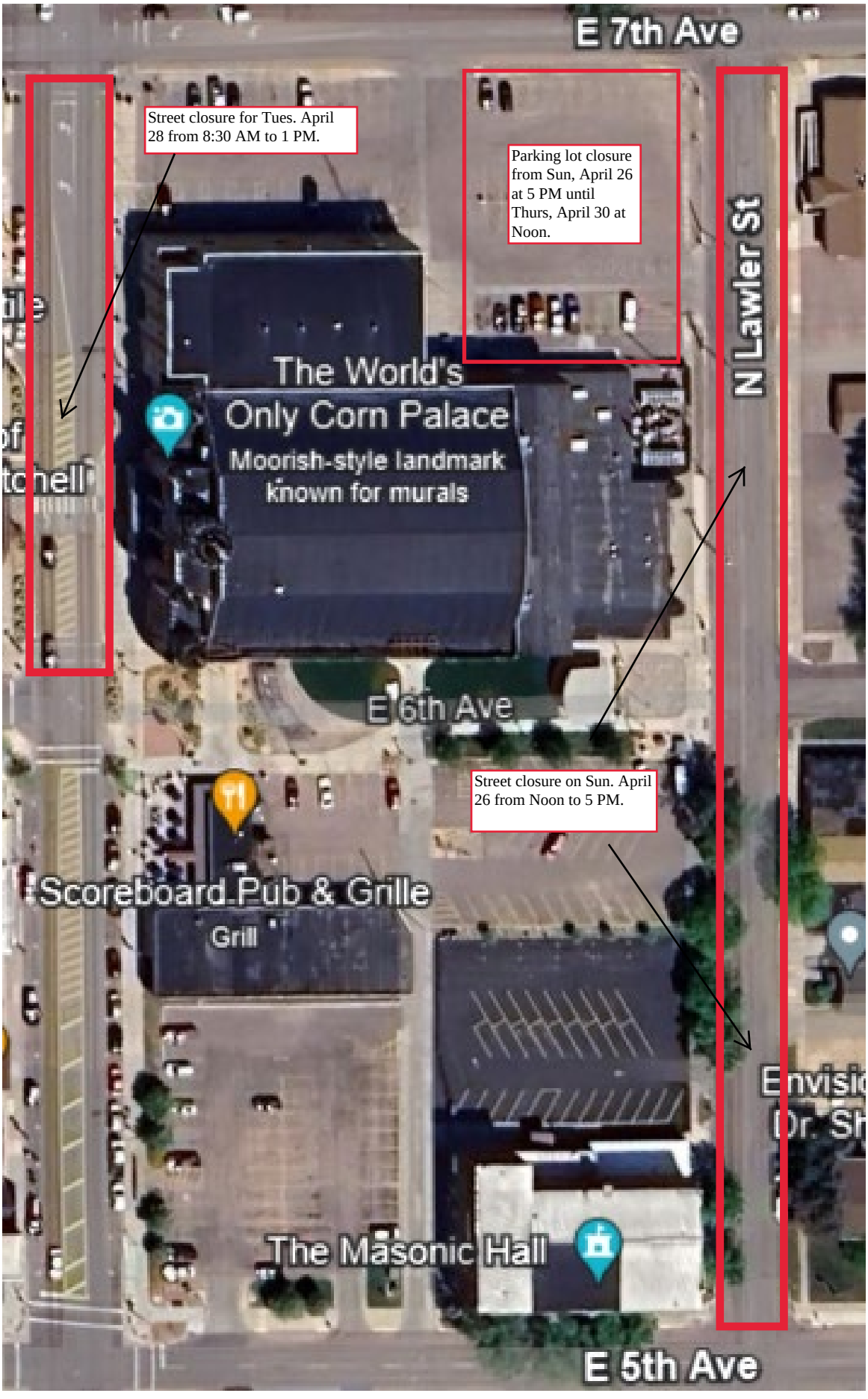
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_____ _____

Finance Officer Mayor

(Seal)

Date Approved: _____ Amount of Fees Paid: _____


E 7th Ave
Street closure for Tues. April 28 from 8:30 AM to 1 PM.
Parking lot closure from Sun, April 26 at 5 PM until Thurs, April 30 at Noon.
N Lawler St
The World's Only Corn Palace
Moorish-style landmark known for murals
E 6th Ave
Street closure on Sun. April 26 from Noon to 5 PM.
Scoreboard Pub & Grille
Grill
The Masonic Hall
E 5th Ave

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit Application for Mitchell Main Street & Beyond 1st Friday's on Main on May 1, June 5, July 3, and September 4, 2026		

Explanation/Background of Agenda Item Requested:

Mitchell Main Street & Beyond is requesting a Special Event Permit for their 1st Friday's on Main events for 2026.

The dates requested are as follows:

- May 1
- June 5
- July 3
- September 4

Event hours are from 5:00 PM until 9:00 PM.

1st Friday's on Main are free, open to the public, vendor and/or participant fees required, include the sale or use of alcoholic beverages, items and/or services will be sold, and are held on Mitchell Main Street.

The total anticipated attendance for each event is 2,500.

The events take place along Main Street and the Corn Palace Plaza, where attendees can enjoy live music, food trucks, vendors, family activities, and games in a safe, walkable festival environment.

Please refer to the attached Special Event Permit Application(s) for more details about the event(s).

The submitted Special Event Permit Application(s) requests the following:

- Parking Lot Closure (*$50 Fee*)
- Street Closure (*$100 Fee*)
- Consumption Permit (*$50 Fee*)
- Noise Permit (*$0 Fee*)

The following parking lots are requested from 3:00 PM until 11:00 PM on May 1, 2026:

- E. 5th Ave. and Main St. parking lot
  - Food Trucks w/ picnic tables
- Corn Palace Plaza parking lot

- Adult Games w/ bleachers

The following street closures are requested from 4:00 PM until 11:00 PM on May 1, 2026:

- Main St. from halfway between 4th & 5th Ave. to 7th Ave.
  - Kid Zone
  - Car Show & Shine
  - Vendors
- Alley from W. 7th Ave to the Mitchell Chamber
- W. 6th Ave. from alley to Main St.
- E. 5th Ave. from Main St. to alley
- Alley from Corn Palace Plaza to E. 4th Ave.
  - Creative Way

Additional Park & Rec equipment needed, along with fees and delivery instructions for May 1, 2026:

- 2 bleachers ($35/bleacher)
  - Delivered to Corn Palace Plaza
- 6 picnic tables ($25/picnic table)
  - Delivered to 5th Ave & Main Street parking lot
- Cones: As needed for street closure(s)
- Electricity in the Corn Palace Plaza Parking Lot and 5th Ave & Main Street parking lot for May 1, 2026.

The following parking lot is requested from 3:00 PM until 11:00 PM on June 5, July 3, and September 4, 2026:

- Corn Palace Plaza parking lot
  - Adult Games w/ bleachers
  - Food Trucks w/ picnic tables

The following street closures are requested from 4:00 PM until 11:00 PM on June 5, July 3, and September 4, 2026:

- Main St. from 5th Ave. to 7th Ave.
  - Car Show & Shine
  - Kid Zone
  - Vendors
- Alley from W. 7th Ave to the Mitchell Chamber
- W. 6th Ave. from alley to Main St.

Additional Park & Rec equipment needed, along with fees and delivery instructions for June 5, July 3, and September 4, 2026:

- 2 bleachers ($35/bleacher)
  - Delivered to Corn Palace Plaza
- 6 picnic tables ($25/picnic table)
  - Delivered to Corn Palace Plaza
- Cones: As needed for street closure(s)
- Electricity in the Corn Palace Plaza Parking Lot and 5th Ave & Main Street parking lot (For power to Main Street ONLY) for June 5, July 3, and September 4, 2026.

***Parking lot and street closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested parking lot and street(s).**

Please reference the attached event maps for further information.

A Noise Permit is requested for all 1st Friday's on Main events with sound checks being performed at 3:00 PM along with sound amplification from 5:00 PM until 9:00 PM.

Signage stating "No alcohol beyond this point" will be placed at all consumption permit boundaries.

MMS&B has provided the Certificate of Liability Insurance for all events.

***If approved, approval of the submitted Special Event Permit Application(s) will be contingent upon receipt of payment of the Special Event Permit fee(s) and Park & Rec equipment fee(s) prior to the day of the event.**

Staff recommends City Council approval of the Special Event Permit(s) as stated in the Special Event Permit Application(s).

Print

Special Event Permit Application - Submission #4660

Date Submitted: 3/16/2026

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

1st Friday's On Main

Event Date:

5/1/2026

Event Hours:*

05:00 PM — 09:00 PM

Event Dates:

—

Permit & License requests included in this application:*

- [x] Parking Lot Closure ($50 Fee)
- [x] Street Closure ($100 Fee)
- [ ] City Park Closure ($100 Fee)
- [ ] Parade Permit ($50 Fee)
- [ ] Parade Permit - w/ Escort ($250 Fee)
- [ ] Special Event Liquor License ($200 Fee)
- [x] Consumption Permit ($50 Fee)
- [ ] Consumption Permit - with Special Event Liquor License ($0 Fee)
- [ ] Fireworks Permit ($50 Fee)
- [x] Noise Permit ($0 Fee)

Time Requested for Parking Lot Closure

5/1/2026	03:00 PM	—	5/1/2026	11:00 PM

Time Requested for Street Closure

5/1/2026	04:00 PM	—	5/1/2026	11:00 PM

Time Requested for City Park Closure

mm/dd/yyyy	hh:mm am/pm	—	mm/dd/yyyy	hh:mm am/pm

Event Information:

Overall Event Description:*

Event Description:
1st Fridays on Main is a free, outdoor community festival held in Downtown Mitchell on May 1st, 2026. The event takes place along Main Street and the Corn Palace Plaza, adjacent to The World's Only Corn Palace. Attendees enjoy live music, food trucks, vendors, family activities, and games in a safe, walkable festival environment.

Date: May 1st, 2026
Event Hours: 5:00 PM – 9:00 PM

Location:
The World's Only Corn Palace & Plaza (6th Ave & Main Street)
Main Street corridor from 7th Ave - 5th Ave.
1/2 Block to the West on 6th Ave
Creative Way (Alley) to 4th Ave

Activities Included:
Live music on The World's Only Corn Palace Plaza
Food trucks & local restaurants providing food service
Vender booths (artisan, retail, nonprofit, service-based)
Kid Zone may include but not limited to: inflatables, kid pedal pull games, and family activities
Adult activity areas may include but not limited to: Corn Hole Games, Table Pong, & More
Creative Way featuring community art and hands-on activities

Alcohol Service Information:

Alcohol service is requested and permitted only from licensed local establishments/vendors.
Participating businesses may sell beer, wine, or liquor within their existing licensed boundaries.
21+ patrons may purchase drinks in the approved Special Event Cup, which must remain inside the designated boundary (map attached) Boundary will be mark for attendees.
No open containers allowed outside permitted zones.

Please check all that apply:*

- ☐ This is a first time event.
- ☑ This event is open to the public.
- ☐ Admission will be charged.
- ☑ Vendor and / or participant fees are required.
- ☑ The event includes the sale or use of alcoholic beverages.
- ☑ Items and / or services will be sold at the event.
- ☐ The event will be held in a City Park or Facility.

Total anticipated attendance:*

2,500

Organization:*

Mitchell Main Street and Beyond

Address:*

601 N Main Street

City:*

Mitchell

State:*

SD

Zip Code:*

57301

Event Application Contact Person:*

Elizabeth M. Luczak

Contact Person Email:*

MMSEvents@MitchellSD.com

Contact Person Phone Number: *

605.990.4500

Day of Event Contact Person:*

Elizabeth M. Luczak

Contact Person Email:*

MMSEvents@MitchellSD.com

Contact Person Phone Number:*

605.990.4500

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. Also, please provide a detailed list and description of what parking lot/street closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

The event layout for the May 1, 2026 1st Fridays on Main will be slightly larger than our traditional setup. Please refer to the map for updated food truck placements, picnic table locations, and power access requests. Thank you.

Location:
The World's Only Corn Palace & Plaza (6th Ave & Main Street)
Main Street corridor from 7th Ave - 5th Ave.
1/2 Block to the West on 6th Ave
Creative Way (Alley) to 4th Ave

Equipment & Setup Requests
Power access requested for:
Corn Palace Plaza
5th Ave/Main Street Parking Lot
6 Picnic Tables requested for:
5th Ave & Main Street Parking Lot
2 Bleachers requested for:
Corn Palace Plaza

Road closure signs and cones requested, to be set according to Traffic Department guidelines.
Parking Lot Closures | 3:00 PM | Food Trucks
2026 Request More Time for Set Up
Street Closure | 4:00 PM | Event Set Up

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter - air conditioning ($159.30/day - Park & Rec Fee)
- ☐ Indoor Park Shelter - no air conditioning ($116.82/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter ($58.41/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☑ Picnic Table Rental ($25 each/day- Park & Rec Fee)
- ☑ Bleacher Rental ($35 each/day- Park & Rec Fee)
- ☑ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

Road Closures

All road closures will be coordinated with the appropriate City Departments to ensure public safety throughout the event.
3:00 PM: Mitchell Main Street & Beyond (MMSB) staff will use cones and signage provided by the Traffic Department to close the designated parking lots.
4:00 PM: Mitchell Main Street & Beyond (MMSB) staff will use cones and signage provided by the Traffic Department to close the remaining designated event footprint.

MMSB staff and volunteers will monitor all cones and signage during the event to ensure they remain in the correct locations.
9:30 PM – 11:00 PM: MMSB will reopen the roadway once all equipment and materials have been removed from Main Street. Cones and signage will be returned to the Traffic Department's assigned areas.

Sanitation
All trash will be collected and disposed of in the appropriate receptacles throughout the event and during teardown to maintain a clean, safe, and welcoming environment. Additional Trash Cans will be present during event.

Alcohol Boundary Signage
"No Alcohol Beyond This Point" signs will be placed at all designated consumption boundary points.

Emergency Response
If necessary, MMSB staff or volunteers will contact local emergency services (EMS, Fire, Police, etc.).

Accessibility
Main Street is fully accessible for individuals using wheelchairs or requiring other mobility accommodations.

Noise Permit
Live bands will perform on the Corn Palace Plaza, and local artists will perform inside the Palace Park Mall.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- (●) Yes
- ( ) No

What time will sound amplification be used?

05:00 PM — 09:00 PM

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- (●) Yes
- ( ) No

When will sound checks be performed?

03:00 PM

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a $1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City **State** **Zip Code**

Phone Number **Email Address**

Date of Display

mm/dd/yyyy

Time of Display

hh:mm am/pm — hh:mm am/pm

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need $1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
  - A minimum of $500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require $1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured**.

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:*

- [x] Special Event Permit: $1,000,000 Commercial General Liability per occurrence
- [x] Special Event Liquor License: $500,000 Liquor Liability per occurrence
- [ ] Fireworks Permit: $1,000,000 General Liability per occurrence

Name of Insurance Company

Agent's Name

Policy Number

Phone Number

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Elizabeth M. Luczak

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Elizabeth M. Luczak

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Elizabeth M. Luczak

I have attached the following items:

- [x] Parking Lot Closure Map
- [x] Street Closure Map
- [ ] City Park Closure Map
- [ ] Parade Route Map
- [ ] Special Event Liquor License Boundaries with Map
- [x] Consumption Permit Boundaries with Map
- [ ] Fireworks Map
- [x] Event Layout Map
- [ ] Certificate of Liability Insurance
- [ ] Certificate of Liquor Liability Insurance
- [ ] Certificate of Fireworks Liability Insurance
- [ ] Additional Document

Parking Lot Closure Map

First Fridays on Main 05.01.2026.pdf

Street Closure Map

First Fridays on Main 05.01.2026.pdf

City Park Closure Map

Choose File No file chosen

Parade Route Map

Choose File No file chosen

Special Event Liquor License Boundaries with Map

Choose File No file chosen

Consumption Permit Boundaries with Map

First Fridays on Main 05.01.2026.pdf

Fireworks Map

Choose File No file chosen

Event Layout Map

First Fridays on Main 05.01.2026.pdf

Certificate of Liability Insurance

Choose File No file chosen

Certificate of Liquor Liability Insurance

Choose File No file chosen

Certificate of Fireworks Liability Insurance

Choose File No file chosen

Additional Document

Choose File No file chosen

Action of City Council _____

_____

_____

_____ _____

Finance Officer Mayor

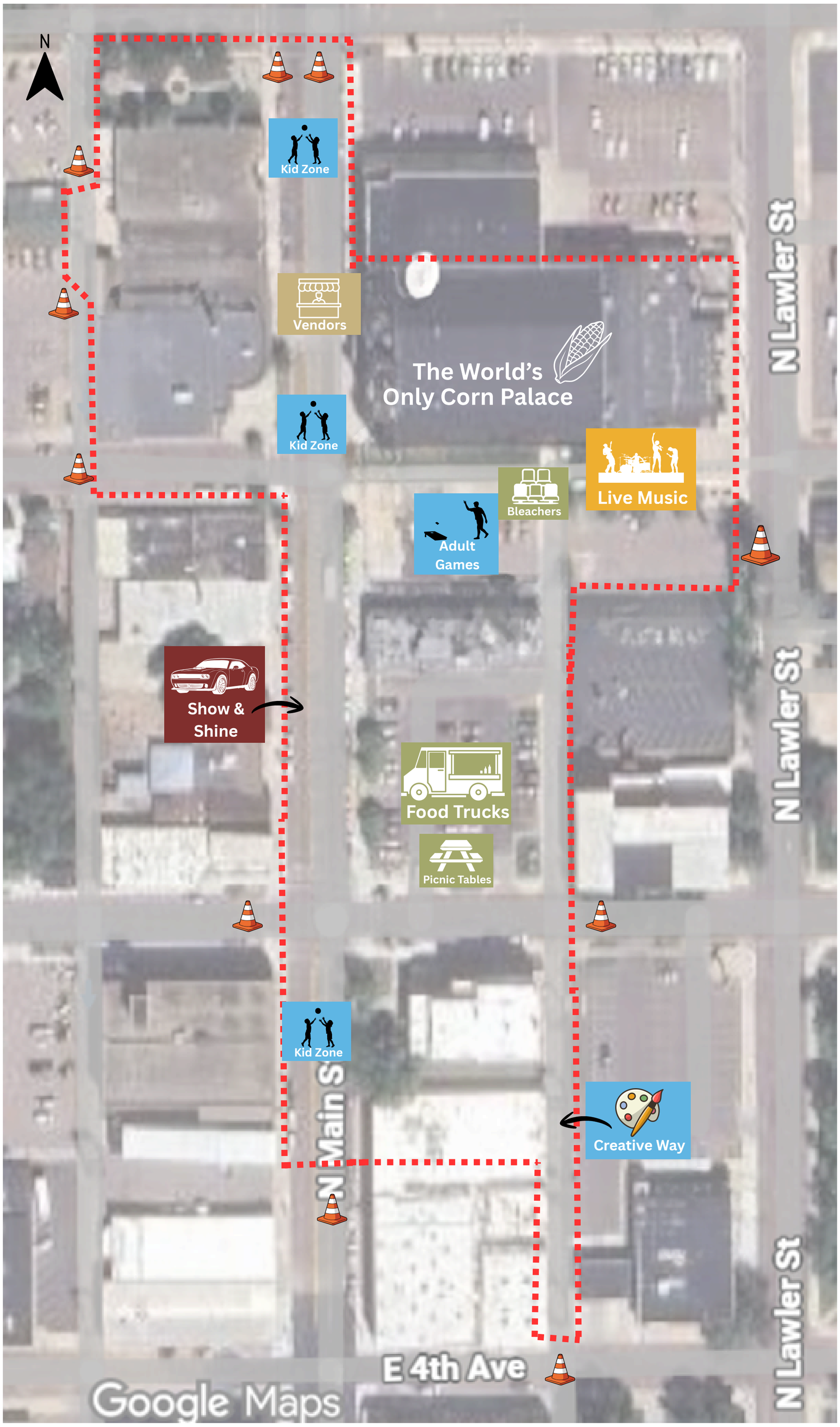
(Seal)

Date Approved: _____ Amount of Fees Paid: _____



Event Details

1st Fridays on Main is a FREE outdoor event for the Mitchell & Beyond community! Join us downtown by The World's Only Corn Palace and along Main Street for an evening filled with live music, vendors, and activities for all ages. And let's talk about the FOOD! Enjoy supper from delicious food trucks and local restaurants serving crowd favorites all night long. You can purchase beverages from participating local restaurants in the Special Event Cup and enjoy your drink while listening to music, exploring the event, or watching your family enjoy the games and activities.



May 1st, 2026 | 5:00 PM - 9:00 PM
Location: Main Street - MItchell, SD

Join us at 1st Fridays on Main for an evening filled with:

- Live Music
- Food Trucks & Local Food Vendors
- Shopping with Local Vendors
- Kid Zone Fun
- Creative Way Activities
- Adult Activities
- so much more for all ages!

Special Event Cup Boundary

- All 1st Friday Cups must remain within the designated red boundary area.
- Only local businesses/vendors with valid beer, wine, or liquor licenses/permits may serve within their approved boundaries.

Equipment & Setup Requests

- Power access requested for:
  - Corn Palace Plaza
  - 5th Ave/Main Street Parking Lot
- 6 Picnic Tables requested for:
  - 5th Ave & Main Street Parking Lot
- 2 Bleachers requested for:
  - Corn Palace Plaza

Road closure signs and cones requested, to be set according to Traffic Department guidelines.

- Parking Lot Closures | 3:00 PM | Food Trucks
  - 2026 Request More Time for Set Up
- Street Closure | 4:00 PM | Event Set Up

Contact:
Mitchell Main Street & Beyond
MitchellMainStreet.com
605.990.4500
MMSEvents@MitchellSD.com

Mitchell MAIN STREET & BEYOND

Print

Special Event Permit Application - Submission #4661

Date Submitted: 3/16/2026

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

1st Friday's on Main (June, July, and September)

Event Date:

Event Hours:*

05:00 PM — 09:00 PM

Event Dates:

6/5/2026 —

7/3/2026

9/4/2026

Permit & License requests included in this application:*

- [x] Parking Lot Closure ($50 Fee)
- [x] Street Closure ($100 Fee)
- [ ] City Park Closure ($100 Fee)
- [ ] Parade Permit ($50 Fee)
- [ ] Parade Permit - w/ Escort ($250 Fee)
- [ ] Special Event Liquor License ($200 Fee)
- [x] Consumption Permit ($50 Fee)
- [ ] Consumption Permit - with Special Event Liquor License ($0 Fee)
- [ ] Fireworks Permit ($50 Fee)
- [x] Noise Permit ($0 Fee)

Time Requested for Parking Lot Closure

6/5/2026	03:00 PM	—	6/5/2026	11:00 PM
7/3/2026		—	7/3/2026	
9/4/2026		—	9/4/2026	

Time Requested for Street Closure

6/5/2026	04:00 PM	—	6/5/2026	11:00 PM
7/3/2026		—	7/3/2026	
9/4/2026		—	9/4/2026	

Time Requested for City Park Closure

mm/dd/yyyy	hh:mm am/pm	—	mm/dd/yyyy	hh:mm am/pm

Event Information:

Overall Event Description:*

Event Description:
1st Fridays on Main is a free, outdoor community festival held in Downtown Mitchell on June 5th, July 3rd, and September 4th, 2026. The event takes place along Main Street and the Corn Palace Plaza, adjacent to The World's Only Corn Palace. Attendees enjoy live music, food trucks, vendors, family activities, and games in a safe, walkable festival environment.

Date: June 5th, July 3rd, and September 4th, 2026.
Event Hours: 5:00 PM – 9:00 PM

Location:
The World's Only Corn Palace & Plaza (6th Ave & Main Street)
Main Street corridor from 7th Ave - 5th Ave.
1/2 Block to the West on 6th Ave

Activities Included:
Live music on The World's Only Corn Palace Plaza
Food trucks & local restaurants providing food service
Vender booths (artisan, retail, nonprofit, service-based)
Kid Zone may include but not limited to: inflatables, kid pedal pull games, and family activities
Adult activity areas may include but not limited to: Corn Hole Games, Table Pong, & More

Alcohol Service Information:

Alcohol service is requested and permitted only from licensed local establishments/vendors.
Participating businesses may sell beer, wine, or liquor within their existing licensed boundaries.
21+ patrons may purchase drinks in the approved Special Event Cup, which must remain inside the designated boundary (map attached) Boundary will be mark for attendees.
No open containers allowed outside permitted zones.

Please check all that apply:*

- ☐ This is a first time event.
- ☑ This event is open to the public.
- ☐ Admission will be charged.
- ☑ Vendor and / or participant fees are required.
- ☑ The event includes the sale or use of alcoholic beverages.
- ☑ Items and / or services will be sold at the event.
- ☐ The event will be held in a City Park or Facility.

Total anticipated attendance:*

2,500

Organization:*

Mitchell Main Street and Beyond

Address:*

601 N Main Street

City:*

Mitchell

State:*

SD

Zip Code:*

57301

Event Application Contact Person:*

Elizabeth M. Luczak

Contact Person Email:*

MMSEvents@MitchellSD.com

Contact Person Phone Number: *

605.990.4500

Day of Event Contact Person:*

Elizabeth M. Luczak

Contact Person Email:*

MMSEvents@MitchellSD.com

Contact Person Phone Number:*

605.990.4500

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. Also, please provide a detailed list and description of what parking lot/street closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

The event layout for the June's, July's, and September's 1st Fridays on Main will be our traditional setup. Please refer to the map for updated food truck placements, picnic table locations, and power access requests. Thank you.

Location:
The World's Only Corn Palace & Plaza (6th Ave & Main Street)
Main Street corridor from 7th Ave - 5th Ave.
1/2 Block to the West on 6th Ave

Equipment & Setup Requests
Power access requested for:
Corn Palace Plaza
5th Ave/Main Street Parking Lot (For Street power access to Main Street Only)
6 Picnic Tables requested for:
Corn Palace Plaza
2 Bleachers requested for:
Corn Palace Plaza

Road closure signs and cones requested, to be set according to Traffic Department guidelines.
Parking Lot Closures | 3:00 PM | Food Trucks
2026 Request More Time for Set Up
Street Closure | 4:00 PM | Event Set Up

Alcohol Service Information:

Alcohol service is requested and permitted only from licensed local establishments/vendors.
Participating businesses may sell beer, wine, or liquor within their existing licensed boundaries.
21+ patrons may purchase drinks in the approved Special Event Cup, which must remain inside the designated boundary (map attached) Boundary will be mark for attendees.
No open containers allowed outside permitted zones.

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter - air conditioning ($159.30/day - Park & Rec Fee)
- ☐ Indoor Park Shelter - no air conditioning ($116.82/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter ($58.41/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☑ Picnic Table Rental ($25 each/day- Park & Rec Fee)
- ☑ Bleacher Rental ($35 each/day- Park & Rec Fee)
- ☑ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

Road Closures

All road closures will be coordinated with the appropriate City Departments to ensure public safety throughout the event.
3:00 PM: Mitchell Main Street & Beyond (MMSB) staff will use cones and signage provided by the Traffic Department to close the designated parking lots.
4:00 PM: Mitchell Main Street & Beyond (MMSB) staff will use cones and signage provided by the Traffic Department to close the remaining designated event footprint.

MMSB staff and volunteers will monitor all cones and signage during the event to ensure they remain in the correct locations.
9:30 PM – 11:00 PM: MMSB will reopen the roadway once all equipment and materials have been removed from Main Street. Cones and signage will be returned to the Traffic Department's assigned areas.

Sanitation
All trash will be collected and disposed of in the appropriate receptacles throughout the event and during teardown to maintain a clean, safe, and welcoming environment. Additional Trash Cans will be present during event.

Alcohol Boundary Signage
"No Alcohol Beyond This Point" signs will be placed at all designated consumption boundary points.

Emergency Response
If necessary, MMSB staff or volunteers will contact local emergency services (EMS, Fire, Police, etc.).

Accessibility
Main Street is fully accessible for individuals using wheelchairs or requiring other mobility accommodations.

Noise Permit
Live bands will perform on the Corn Palace Plaza, and local artists will perform inside the Palace Park Mall.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- (●) Yes
- ( ) No

What time will sound amplification be used?

05:00 PM — 09:00 PM

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- (●) Yes
- ( ) No

When will sound checks be performed?

03:00 PM

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a $1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City | **State** | **Zip Code**

Phone Number | **Email Address**

Date of Display

mm/dd/yyyy

Time of Display

hh:mm am/pm — hh:mm am/pm

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need $1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
  - A minimum of $500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require $1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured**.

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:*

- [x] Special Event Permit: $1,000,000 Commercial General Liability per occurrence
- [x] Special Event Liquor License: $500,000 Liquor Liability per occurrence
- [ ] Fireworks Permit: $1,000,000 General Liability per occurrence

Name of Insurance Company

Agent's Name

Policy Number

Phone Number

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Elizabeth M. Luczak

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Elizabeth M. Luczak

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Elizabeth M. Luczak

I have attached the following items:

- [x] Parking Lot Closure Map
- [x] Street Closure Map
- [ ] City Park Closure Map
- [ ] Parade Route Map
- [ ] Special Event Liquor License Boundaries with Map
- [x] Consumption Permit Boundaries with Map
- [ ] Fireworks Map
- [x] Event Layout Map
- [ ] Certificate of Liability Insurance
- [ ] Certificate of Liquor Liability Insurance
- [ ] Certificate of Fireworks Liability Insurance
- [ ] Additional Document

Parking Lot Closure Map

First Fridays on Main June - Sept 2026.pdf

Street Closure Map

First Fridays on Main June - Sept 2026.pdf

City Park Closure Map

Choose File No file chosen

Parade Route Map

Choose File No file chosen

Special Event Liquor License Boundaries with Map

Choose File No file chosen

Consumption Permit Boundaries with Map

First Fridays on Main June - Sept 2026.pdf

Fireworks Map

Choose File No file chosen

Event Layout Map

First Fridays on Main June - Sept 2026.pdf

Certificate of Liability Insurance

Choose File No file chosen

Certificate of Liquor Liability Insurance

Choose File No file chosen

Certificate of Fireworks Liability Insurance

Choose File No file chosen

Additional Document

Choose File No file chosen

Action of City Council _____

_____

_____

_____ _____

Finance Officer Mayor

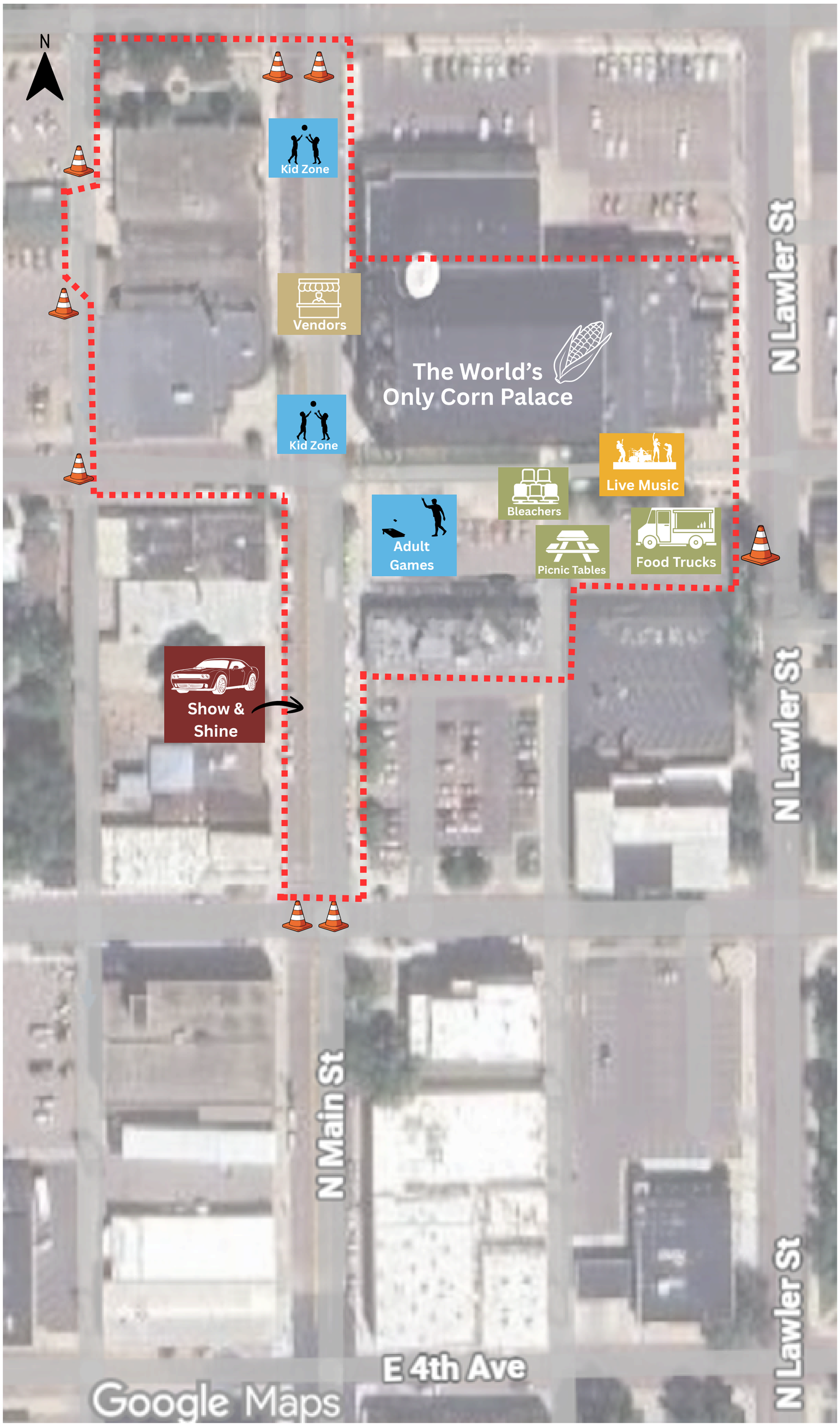
(Seal)

Date Approved: _____ Amount of Fees Paid: _____



Event Details

1st Fridays on Main is a FREE outdoor event for the Mitchell & Beyond community! Join us downtown by The World's Only Corn Palace and along Main Street for an evening filled with live music, vendors, and activities for all ages. And let's talk about the FOOD! Enjoy supper from delicious food trucks and local restaurants serving crowd favorites all night long. You can purchase beverages from participating local restaurants in the Special Event Cup and enjoy your drink while listening to music, exploring the event, or watching your family enjoy the games and activities.



June 5th, July 3rd, and September 4th, 2026
Location: Main Street - MItchell, SD

Join us at 1st Fridays on Main for an evening filled with:

- Live Music
- Food Trucks & Local Food Vendors
- Shopping with Local Vendors
- Kid Zone Fun
- Adult Activities
- & So much more for all ages!

Special Event Cup Boundary

- All 1st Friday Cups must remain within the designated red boundary area.
- Only local businesses/vendors with valid beer, wine, or liquor licenses/permits may serve within their approved boundaries.

Equipment & Setup Requests

- Power access requested for:
  - Corn Palace Plaza
  - 5th Ave/Main Parking Lot - Power Access to Main Street Only. No Food Trucks in parking lot.
- 6 Picnic Tables requested for:
  - Corn Palace Plaza Parking Lot
- 2 Bleachers requested for:
  - Corn Palace Plaza

Road closure signs and cones requested, to be set according to Traffic Department guidelines.

- Parking Lot Closures | 3:00 PM | Food Trucks
  - 2026 Request More Time for Set Up
- Street Closure | 4:00 PM | Event Set Up

Contact:
Mitchell Main Street & Beyond
MitchellMainStreet.com
605.990.4500
MMSEvents@MitchellSD.com

Mitchell MAIN STREET & BEYOND

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/16/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Meghan Tegels
Beukelman & Associates, Inc. Daniel Beukelman, Agent 708 N Sanborn Blvd Mitchell SD 57301	PHONE (A/C, No, Ext): 605-996-5181 FAX (A/C, No): 605-996-0180 E-MAIL ADDRESS: InsuranceStuff@amfam.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : United States Liability Insurance Company	
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Mitchell Main Street & Beyond

601 N Main Street
Mitchell SD 57301

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC OTHER:			NBP1572848A	01/20/2026	01/20/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Combined Limit	$ $ 100,000 $ 5,000 $ $ $ $ 1,000,000
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

1st Friday's on Main: May 1st, 2026
1st Friday's on Main: June 5th, 2026
1st Friday's on Main: July 3rd, 2026
1st Friday's on Main: August 6th, 2026
1st Friday's on Main: September 4th, 2026

CERTIFICATE HOLDER

City of Mitchell
Its Officers, Employees and Agents
601 N Main Street
Mitchell SD 57301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Meghan L Tegels

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CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit Application for Mitchell Main Street & Beyond Memorial Weekend in Mitchell on Saturday, May 23, 2026		

Explanation/Background of Agenda Item Requested:

Mitchell Main Street & Beyond is requesting a Special Event Permit for their Memorial Weekend in Mitchell on Saturday, May 23, 2026, from 11:00 AM until 6:00 PM.

Memorial Weekend in Mitchell is open to the public, vendor and/or participant fees required, includes the sale or use of alcoholic beverages, items and/or services will be sold and is being held on Mitchell Main Street.

The total anticipated attendance is 5,000.

This full-day community event will feature a variety of activities including:

- Rib Contest
- Poker Run
- Car Show & Shine
- SD Mud Races
- Much, Much More!

The event will also include the Movement for Mental Health Fun Run/Walk, hosted by Lost and Found, Tegan's Light, Rooted 23, and MMS&B.

Please refer to the attached Special Event Permit Application for more details about the event.

The submitted Special Event Permit Application requests the following:

- Parking Lot Closure (*$50 Fee*)
- Street Closure (*$100 Fee*)
- City Park Closure (*$100 Fee*)
- Special Event Liquor License — w/Consumption Permit (*$200 Fee*)
- Noise Permit (*$0 Fee*)

The following parking lot closures are requested from 4:00 PM on Friday, May 22 to Saturday, May 23 until 8:00 PM:

- The city parking lot west of Main St., adjacent to Railroad Avenue
  - Live Music
  - Kid Zone

- The city parking lot east of Main St., south of Casey's General Store and north of Marilyn's Designs
    - Rib Contest

The following street closures are requested on Saturday, May 23, from 7:00 AM until 8:00 PM:

- Main St. from 3rd Ave to The Depot
    - Car Show & Shine
    - Poker Run
    - Mud Races
    - Vendors
    - Kid Zone
    - Beer Garden
    - Live Music
- Railroad Avenue from 1/2 block west of Main St. to 1/2 block east of Main St.
    - Kid Zone
    - Beer Garden
    - Live Music

The following city park closure is requested on Saturday, May 23, from 7:00 AM until 8:00 PM.

- Veteran's Park
    - An opening ceremony and the Movement for Mental Health Fun Run/Walk, hosted by Lost and Found, Tegan's Light, Rooted 23, and MMS&B

Additional Park & Rec equipment needed, along with fees and delivery instructions for May 23, 2026:

- 2 bleachers ($35/bleacher)
    - Delivered to Railroad Avenue & Main Street parking lot
- 30 picnic tables ($25/picnic table)
    - Delivered to Railroad Avenue & Main Street parking lot
- Cones: As needed for street closure(s)
- Electricity in the Railroad Avenue & Main Street parking lot AND Veteran's Park.

***Parking lot and street closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested parking lot(s) and street(s).**

Please reference the attached event and Movement for Mental Health Fun Run/Walk map(s) for further information.

A Noise Permit is requested on Saturday, May 23, 2026, with sound checks being performed at 9:00 AM along with sound amplification from 10:00 AM until 7:00 PM.

Signage stating "No alcohol beyond this point" will be placed at all consumption permit boundaries.

MMS&B has provided the Certificate of Liability Insurance for the event.

***If approved, approval of the submitted Special Event Permit Application will be contingent upon receipt of payment of the Special Event Permit fee(s) and Park & Rec equipment fee(s) prior to the day of the event.**

Staff recommends City Council approval of the Special Event Permit as stated in the Special Event Permit Application.

Print

Special Event Permit Application - Submission #4662

Date Submitted: 3/16/2026

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

Memorial Weekend in Mitchell

Event Date:

5/23/2026

Event Hours:*

11:00 AM — 06:00 PM

Event Dates:

—

Permit & License requests included in this application:*

- [x] Parking Lot Closure ($50 Fee)
- [x] Street Closure ($100 Fee)
- [x] City Park Closure ($100 Fee)
- [ ] Parade Permit ($50 Fee)
- [ ] Parade Permit - w/ Escort ($250 Fee)
- [x] Special Event Liquor License ($200 Fee)
- [ ] Consumption Permit ($50 Fee)
- [x] Consumption Permit - with Special Event Liquor License ($0 Fee)
- [ ] Fireworks Permit ($50 Fee)
- [x] Noise Permit ($0 Fee)

Time Requested for Parking Lot Closure

5/22/2026 | 04:00 PM | — | 5/23/2026 | 08:00 PM

Time Requested for Street Closure

5/23/2026 | 07:00 AM | — | 5/23/2026 | 08:00 PM

Time Requested for City Park Closure

5/23/2026 | 07:00 AM | — | 5/23/2026 | 08:00 PM

Event Information:

Overall Event Description:*

Memorial Weekend Celebration & Rib Contest
The Annual Memorial Weekend Celebration will be held in Mitchell on Saturday, May 23, 2026, and we are pleased to bring the Rib Contest back to downtown. This full-day community event will feature a variety of activities, including a Poker Run, Car Show & Shine, Rib Competition, Cornhole Tournament, SD Mud Races Touch-A-Truck, Kid Tractor Pull (Ages 4–12), Inflatables, and additional family-friendly entertainment.
The event will also include the Movement for Mental Health Fun Run/Walk, hosted by Lost and Found, Tegan's Light, Rooted 23, and Mitchell Main Street & Beyond.
This year's fundraiser will benefit:

Helping With Horsepower
Lost & Found
Tegan's Light
Rooted 23
401 Create by LifeQuest
Mitchell Main Street & Beyond

Schedule of Events
Friday, May 22, 2026

4:00 PM – Closure of the Railroad Ave/Main Street parking lot and the north parking lot near Marilyn's for rib team setup and preparation.

Saturday, May 23, 2026

7:00 AM – Street closures for event operations begin
10:00 AM – Veterans Ceremony & Community Veteran Impact Award presentation, followed immediately by the Movement for Mental Health Fun Run/Walk
11:00 AM – Car Show & Shine Registration opens
— Poker Run Registration opens
— Cornhole Registration opens
— Beer Garden opens
— Music begins
11:30 AM – Poker Run begins
12:00 PM – Activities begin:
— Kid Pedal Pull Registration
— Inflatables open
— Local restaurants open to the public
— Touch-A-Truck begins
— Kid Zone opens
2:00 PM – Kid Tractor Pull begins; children's activities continue
4:00 PM – Ribs are ready to serve; judging begins
5:30 PM – Car Show awards announced
6:30 PM – Rib Contest awards announced
8:00 PM – Event cleanup complete; road reopened

Event Footprint & Road Impact
This event affects the south end of Mitchell Main Street, with a pedestrian walkway connecting The Depot Pub & Grill to Palace City Brewery.
Road closures will extend to the alleyways to allow safe vehicle maneuvering.
The intersection at 1st Ave & Main Street will be closed for event use; however, it will remain accessible as a clear emergency route.

Movement for Mental Health Fun Run/Walk
Date: May 23rd, 2026

Time: 10:00 AM
Location: Main Street - MItchell, SD

The Fun Walk/Run is hosted by Lost and Found, Tegan's Light, Rooted 23, & MMSB.

Participants will begin at Veterans Park, where a short opening ceremony will take place at 10:00 AM (power access requested for sound). After the ceremony, attendees will follow the designated walking/running route along public sidewalks.

Route Description
Participants will follow this looped route:
Start at Veterans Park
Travel Northbound on the west sidewalk toward The World's Only Corn Palace
Turn westbound onto 7th Avenue, staying on the South-side of the sidewalk
Turn Southbound on N. Duff Street, staying on the east-side sidewalk
Turn eastbound on W. 1st Avenue, remaining on the north-side sidewalk
Continue the loop back toward Veterans Park

Participants may complete 1, 2, or 3 loops based on preference. The finish line is also located at Veterans Park.

Safety & Operations
Signage will be placed along the route clearly marking all turns.
Volunteers will be stationed at intersections to assist with pedestrian safety and help guide participants.
Sidewalk use only; no roadway closures are required.
A cool-down group stretch will be offered at the conclusion of the event at Veterans Park.

Please check all that apply:*

- ☐ This is a first time event.
- ☑ This event is open to the public.
- ☐ Admission will be charged.
- ☑ Vendor and / or participant fees are required.
- ☑ The event includes the sale or use of alcoholic beverages.
- ☑ Items and / or services will be sold at the event.
- ☑ The event will be held in a City Park or Facility.

Total anticipated attendance:*

5,000

Organization:*

Mitchell Main Street and Beyond

Address:*

601 N Main Street

City:*

Mitchell

State:*

SD

Zip Code:*

57301

Event Application Contact Person:*

Elizabeth M. Luczak

Contact Person Email:*

MMSEvents@MitchellSD.com

Contact Person Phone Number: *

605.990.4500

Day of Event Contact Person:*

Elizabeth M. Luczak

Contact Person Email:*

MMSEvents@MitchellSD.com

Contact Person Phone Number:*

605.990.4500

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. Also, please provide a detailed list and description of what parking lot/street closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

Memorial Weekend in Mitchell | Event Footprint & Road Impact
This event affects the south end of Mitchell Main Street, with a pedestrian walkway connecting The Depot Pub & Grill to Palace City Brewery.
Road closures will extend to the alleyways to allow safe vehicle maneuvering.
The intersection at 1st Ave & Main Street will be closed for event use; however, it will remain accessible as a clear emergency route.

Fun Run/Walk Route Description
Participants will follow this looped route on the sidewalks. No road closure:
Start at Veterans Park
Travel Northbound on the west sidewalk toward The World's Only Corn Palace
Turn westbound onto 7th Avenue, staying on the South-side of the sidewalk
Turn Southbound on N. Duff Street, staying on the east-side sidewalk
Turn east-bound on W. 1st Avenue, remaining on the north-side sidewalk
Continue the loop back toward Veterans Park

Special Event Cup Boundary
All Special Event Cups must remain within the designated red boundary area (see event map).
Only local businesses/vendors with valid beer, wine, or liquor licenses/permits may serve within their approved boundaries.
Beer Garden will be located at Railroad Ave and Main Street.

Equipment & Setup Requests
Power access requested for:
Railroad & Main Lot
Veterans Park
30 Picnic Tables requested for:
Railroad Ave & Main Street Parking Lot
2 Bleachers requested for:
Railroad & Main Street Parking Lot

Road closure signs and cones requested, to be set according to Traffic Department guidelines.
Parking Lot Closures | May 22nd @ 4 PM through May 23rd @ 8 PM
(2026 Request More Time for Team Set Up and Prep Work)
Street Closure | May 23rd 7:00 AM for Event Set Up through May 23rd @ 8 PM

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter - air conditioning ($159.30/day - Park & Rec Fee)
- ☐ Indoor Park Shelter - no air conditioning ($116.82/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter ($58.41/day - Park & Rec Fee)
- ☑ City Facility or Other City Building
- ☑ Picnic Table Rental ($25 each/day- Park & Rec Fee)
- ☑ Bleacher Rental ($35 each/day- Park & Rec Fee)
- ☑ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

Road Closures

All road closures will be coordinated with the appropriate City Departments to ensure public safety throughout the event.
Mitchell Main Street & Beyond (MMSB) staff will use cones and signage provided by the Traffic Department to close the designated event footprint on May 22nd and May 23rd.

MMSB staff and volunteers will monitor all cones and signage during the event to ensure they remain in the correct locations.
6:30 PM - 8:00 PM: MMSB will reopen the roadway once all equipment and materials have been removed from Main Street. Cones and signage will be returned to the Traffic Department's assigned areas.

Sanitation
All trash will be collected and disposed of in the appropriate receptacles throughout the event and during teardown to maintain a clean, safe, and welcoming environment.

Alcohol Boundary Signage
"No Alcohol Beyond This Point" signs will be placed at all designated consumption boundary points.

Emergency Response
If necessary, MMSB staff or volunteers will contact local emergency services (EMS, Fire, Police, etc.).

Accessibility
Main Street is fully accessible for individuals using wheelchairs or requiring other mobility accommodations.

Noise Permit
Live bands will perform on a trailer at Railroad & Main Street from 11 AM - 7 PM
Ceremony at Veterans Park @ 10 AM

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- (•) Yes
- ( ) No

What time will sound amplification be used?

10:00 AM — 07:00 PM

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- (•) Yes
- ( ) No

When will sound checks be performed?

09:00 AM

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a $1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City

State

Zip Code

Phone Number

Email Address

Date of Display

mm/dd/yyyy

Time of Display

hh:mm am/pm — hh:mm am/pm

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need $1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
  - A minimum of $500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require $1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured**.

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:*

- ☑ Special Event Permit: $1,000,000 Commercial General Liability per occurrence
- ☑ Special Event Liquor License: $500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: $1,000,000 General Liability per occurrence

Name of Insurance Company

Agent's Name

Policy Number

Phone Number

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Elizabeth M. Luczak

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Elizabeth M. Luczak

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Elizabeth M. Luczak

I have attached the following items:

- [x] Parking Lot Closure Map
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- [x] Special Event Liquor License Boundaries with Map
- [x] Consumption Permit Boundaries with Map
- [ ] Fireworks Map
- [x] Event Layout Map
- [ ] Certificate of Liability Insurance
- [ ] Certificate of Liquor Liability Insurance
- [ ] Certificate of Fireworks Liability Insurance
- [ ] Additional Document

Parking Lot Closure Map

2026 MWIM Event Maps (1).pdf

Street Closure Map

2026 MWIM Event Maps (1).pdf

City Park Closure Map

2026 MWIM Event Maps (1).pdf

Parade Route Map

Choose File No file chosen

Special Event Liquor License Boundaries with Map

2026 MWIM Event Maps (1).pdf

Consumption Permit Boundaries with Map

2026 MWIM Event Maps (1).pdf

Fireworks Map

Choose File No file chosen

Event Layout Map

2026 MWIM Event Maps (1).pdf

Certificate of Liability Insurance

Choose File No file chosen

Certificate of Liquor Liability Insurance

Choose File No file chosen

Certificate of Fireworks Liability Insurance

Choose File No file chosen

Additional Document

Choose File No file chosen

Action of City Council _____

_____

_____

_____ _____

Finance Officer Mayor

(Seal)

Date Approved: _____ Amount of Fees Paid: _____

HEROES HELPING with HORSEPOWER™

MEMORIAL WEEKEND IN MITCHELL

MILITARY APPRECIATION EVENT

SATURDAY | MAY 23RD

Location: South Main Street - Mitchell, SD

BBQ RIBS – FUN RUN – CAR SHOW – POKER RUN – CORN HOLE TOURNAMENT– KID TRACTOR PULL – FAMILY FUN & MORE!

Date: May 23rd, 2026
Time: 10:00 AM - 6:00 PM
Location: Main Street - MItchell, SD

Join us at Memorial Weekend in Mitchell for a day filled with:

- Fun Run / Walk (Route Page 2)
- Veteran/VFW Ceremony
- BBQ Rib Contest
- Poker Run
- Show & Shine
- Kid Fun Zone | Kid Pedal Pull
- Corn Hole Tournament
- & So much more for all ages!

Special Event Cup Boundary

- All Special Event Cups must remain within the designated red boundary area.
- Only local businesses/vendors with valid beer, wine, or liquor licenses/permits may serve within their approved boundaries.

Equipment & Setup Requests

- Power access requested for:
  - Railroad & Main Lot
  - Veterans Park
- 30 Picnic Tables requested for:
  - Railroad Ave & Main Street Parking Lot
- 2 Bleachers requested for:
  - Railroad & Main Street Parking Lot

Road closure signs and cones requested, to be set according to Traffic Department guidelines.

- Parking Lot Closures | May 22nd @ 4 PM through May 23rd @ 8 PM
  - 2026 Request More Time for Team Set Up and Prep Work
- Street Closure | May 23rd 7:00 AM for Event Set Up through May 23rd until ~ 8 PM

Contact:
Mitchell Main Street & Beyond
MitchellMainStreet.com
605.990.4500
MMSEvents@MitchellSD.com

Mitchell MAIN STREET & BEYOND

HEROES HELPING with HORSEPOWER™

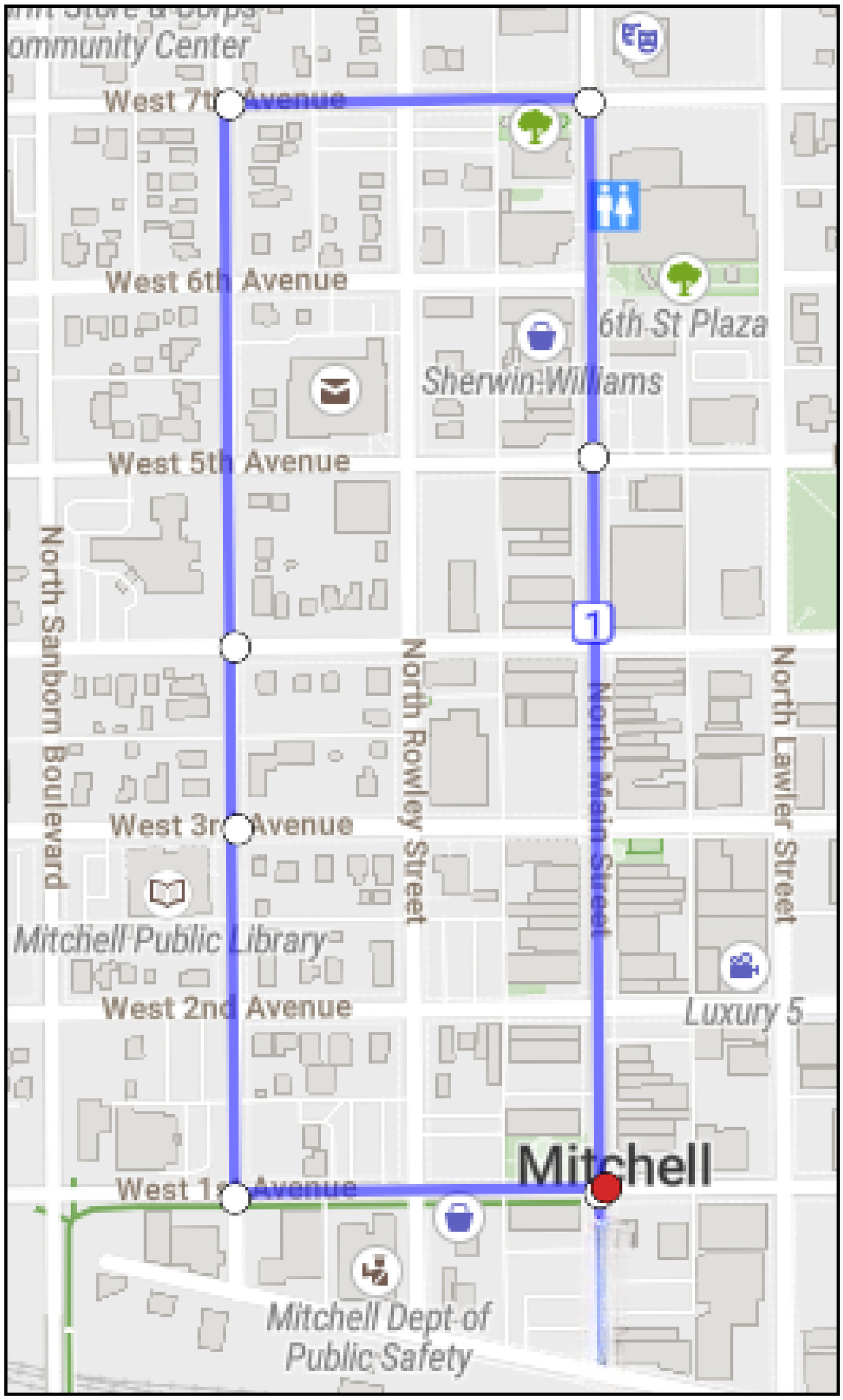
MEMORIAL WEEKEND IN MITCHELL

MILITARY APPRECIATION EVENT

SATURDAY | MAY 23RD

Location: South Main Street - Mitchell, SD

BBQ RIBS – FUN RUN – CAR SHOW – POKER RUN – CORN HOLE TOURNAMENT– KID TRACTOR PULL – FAMILY FUN & MORE!



Movement for Mental Health Fun Run/Walk
Date: May 23rd, 2026
Time: 10:00 AM
Location: Main Street - MItchell, SD

The Fun Walk/Run is hosted by Lost and Found, Tegan's Light, Rooted 23, & MMSB.

Participants will begin at Veterans Park, where a short opening ceremony will take place at 10:00 AM (power access requested for sound). After the ceremony, attendees will follow the designated walking/running route along public sidewalks.

Route Description
Participants will follow this looped route:

1. Start at Veterans Park
2. Travel Northbound on the west sidewalk toward The World's Only Corn Palace
3. Turn westbound onto 7th Avenue, staying on the South-side of the sidewalk
4. Turn Southbound on N. Duff Street, staying on the east-side sidewalk
5. Turn east-bound on W. 1st Avenue, remaining on the north-side sidewalk
6. Continue the loop back toward Veterans Park

Participants may complete 1, 2, or 3 loops based on preference. The finish line is also located at Veterans Park.

Safety & Operations

- Signage will be placed along the route clearly marking all turns.
- Volunteers will be stationed at intersections to assist with pedestrian safety and help guide participants.
- Sidewalk use only; no roadway closures are required.
- A cool-down group stretch will be offered at the conclusion of the event at Veterans Park.

Contact:
Mitchell Main Street & Beyond
MitchellMainStreet.com
605.990.4500
MMSEvents@MitchellSD.com

Mitchell MAIN STREET & BEYOND

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/16/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Meghan Tegels	
Beukelman & Associates, Inc. Daniel Beukelman, Agent 708 N Sanborn Blvd Mitchell SD 57301	PHONE (A/C, No, Ext): 605-996-5181	FAX (A/C, No): 605-996-0180
	E-MAIL ADDRESS: InsuranceStuff@amfam.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : United States Liability Insurance Company	
INSURED Mitchell Main Street & Beyond 601 N Main Street Mitchell SD 57301	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			NBP1572848A	01/20/2026	01/20/2027	EACH OCCURRENCE	$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
							PRODUCTS - COMP/OP AGG	$
							Combined Limit	$ 1,000,000
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					[ ] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Memorial Day Weekend In Mitchell
May 23rd, 2026

CERTIFICATE HOLDER

City of Mitchell
Its Officers, Employees and Agents
601 N Main Street
Mitchell SD 57301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Meghan L Tegels

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BUSINESSOWNERS GENERAL LIABILITY COVERAGE PART DECLARATIONS

Policy No. NBP1572848A

Effective Date: 01/20/2026
12:01 STANDARD TIME

LIMITS OF INSURANCE

Liability and Medical Expenses	**$1,000,000**
Medical Expense (per person)	**$5,000**
Damages To Premises Rented To You (Any One Premises)	**$100,000**

An Aggregate Limit of Liability applies to this Coverage as defined in SECTION II - LIABILITY, paragraph D.4. of the Businessowners Coverage Form.

LIABILITY DEDUCTIBLE **$0**

LOCATIONS OF ALL PREMISES YOU OWN, RENT OR OCCUPY

Location	*Address*	*Territory*
1	601 N Main St, Mitchell, SD 57301	001

PREMIUM COMPUTATION

				Rate		Advance Premium	
Loc	*Classification*	*Code No.*	*Premium Basis*	*Pr/Co*	*All Other*	*Pr/Co*	*All Other*
1	Membership Organization (Business) - Not-for-Profit only	41668	600 Per 1,000 Total Area	0.000	152.852	$0	$92
1	Blanket Special Events Liability - Non-Profit Organizations	00041	Flat	0.000	1,300.000	$0	$1,300
1	Blanket Special Events Liquor Liability coverage - Non-Profit Organizations	00043	Flat	0.000	400.000	$0	$400

MINIMUM PREMIUM FOR GENERAL LIABILITY COVERAGE PART: **$745**

TOTAL PREMIUM FOR GENERAL LIABILITY COVERAGE PART: **$1,792**

(This Premium may be subject to adjustment.) **MP - minimum premium**

Coverage Form(s)/Part(s) and Endorsement(s) made a part of this policy at time of issue:

See Form EOD (01/95)

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.

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CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Noise Permit		
Agenda Item:	Special Event Permit Application for Avera Queen of Peace Employee Picnic on June 17, 2026		

Explanation/Background of Agenda Item Requested:

Avera Queen of Peace is requesting a Special Event Permit for live music at their employee picnic on June 17, 2026, from 5:00 PM until 7:00 PM.

This is a staff event only, and closed to the public.

The total anticipated staff attendance is 300.

The band will be set up either on the patio at 5th Ave near 5th & Hunter or in the grassy area between the hospital buildings and west parking lot. The employee picnic is an annual event, with this year being the second year in a row with live music.

Please refer to the attached Special Event Permit Application and Noise Permit Location(s) Map for more details about the event.

The Special Event Permit Application requests the following from 5:00 PM until 7:00 PM on June 17:

- Noise Permit
  - No sound checks.

Safety, security, first aid, etc. will be provided by Avera staff along with parking in the Avera parking areas.

The Special Event Permit does not require a Certificate of Liability Insurance, since the event is being hosted on private property.

Staff recommends City Council approval of the requested Special Event Permit as outlined in the Special Event Permit Application.

Print

Special Event Permit Application - Submission #4767

Date Submitted: 3/31/2026

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

Avera Queen of Peace - Employee Picnic

Event Date:

6/17/2026

Event Hours:*

05:00 PM — 07:00 PM

Event Dates:

mm/dd/yyyy — mm/dd/yyyy

Permit & License requests included in this application:*

- ☐ Parking Lot Closure ($50 Fee)
- ☐ Street Closure ($100 Fee)
- ☐ City Park Closure ($100 Fee)
- ☐ Parade Permit ($50 Fee)
- ☐ Parade Permit - w/ Escort ($250 Fee)
- ☐ Special Event Liquor License ($200 Fee)
- ☐ Special Event Liquor License w/ Consumption Permit ($200 Fee)
- ☐ Consumption Permit ($50 Fee)
- ☐ Fireworks Permit ($50 Fee)
- ☑ Noise Permit ($0 Fee)

Time Requested for Parking Lot Closure

mm/dd/yyyy | hh:mm am/pm — mm/dd/yyyy | hh:mm am/pm

Time Requested for Street Closure

mm/dd/yyyy | hh:mm am/pm — mm/dd/yyyy | hh:mm am/pm

Time Requested for City Park Closure

mm/dd/yyyy | hh:mm am/pm — mm/dd/yyyy | hh:mm am/pm

Event Information:

Overall Event Description:*

Annual employee picnic - cookout, inflatables, yard games, live music. Same as previous years. Not a first time event, but the online form won't let me proceed without checking at least one of the "Please check all that apply" boxes below. We DO NOT have any special event insurance coverage for this event. The online form won't let me proceed without checking one option in the "I have the following coverage(s) and attached a copy of the Certificate(s) listed below: section.

Please check all that apply:*

- ☑ This is a first time event.
- ☐ This event is open to the public.
- ☐ Admission will be charged.
- ☐ Vendor and / or participant fees are required.
- ☐ The event includes the sale or use of alcoholic beverages.
- ☐ Items and / or services will be sold at the event.
- ☐ The event will be held in a City Park or Facility.

Total anticipated attendance:*

300

Organization:*

Avera Queen of Peace

Address:*

525 N Foster Street

City:*

Mitchell

State:*

SD

Zip Code:*

57301

Event Application Contact Person:*

Mike Blount

Contact Person Email:*

mike.blount@avera.org

Contact Person Phone Number: *

605-995-2243

Day of Event Contact Person:*

Same

Contact Person Email:*

mike.blount@avera.org

Contact Person Phone Number:*

Same

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. Also, please provide a detailed list and description of what parking lot/street closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

All activity on Avera Queen of Peace property, adjacent to 1100 block of 5th Ave.

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter - air conditioning ($159.30/day - Park & Rec Fee)
- ☐ Indoor Park Shelter - no air conditioning ($116.82/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter ($58.41/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☐ Picnic Table Rental ($25 each/day- Park & Rec Fee)
- ☐ Bleacher Rental ($35 each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

Safety, security, first aid, etc. provided by Avera staff. Parking in Avera parking areas.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- ◉ Yes
- ○ No

What time will sound amplification be used?

05:00 PM — 07:00 PM

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ○ Yes
- ● No

When will sound checks be performed?

hh:mm am pm

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a $1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City

State

Zip Code

Phone Number

Email Address

Date of Display

mm/dd/yyyy

Time of Display

hh:mm am pm — hh:mm am pm

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need $1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
  - A minimum of $500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require $1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured**.

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:*

- [x] Special Event Permit: $1,000,000 Commercial General Liability per occurrence
- [ ] Special Event Liquor License: $500,000 Liquor Liability per occurrence
- [ ] Fireworks Permit: $1,000,000 General Liability per occurrence

Name of Insurance Company

Agent's Name

Policy Number

Phone Number

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Mike Blount

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Mike Blount

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Mike Blount

I have attached the following items:

- ☐ Parking Lot Closure Map
- ☐ Street Closure Map
- ☐ City Park Closure Map
- ☐ Parade Route Map
- ☐ Special Event Liquor License Boundaries with Map
- ☐ Consumption Permit Boundaries with Map
- ☐ Fireworks Map
- ☐ Event Layout Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Certificate of Fireworks Liability Insurance
- ☐ Additional Document

Parking Lot Closure Map

Choose File No file chosen

Street Closure Map

Choose File No file chosen

City Park Closure Map

Choose File No file chosen

Parade Route Map

Choose File No file chosen

Special Event Liquor License Boundaries with Map

Choose File No file chosen

Consumption Permit Boundaries with Map

Choose File No file chosen

Fireworks Map

Choose File No file chosen

Event Layout Map

Choose File No file chosen

Certificate of Liability Insurance

No file chosen

Certificate of Liquor Liability Insurance

No file chosen

Certificate of Fireworks Liability Insurance

No file chosen

Additional Document

No file chosen

Action of City Council _____

_____

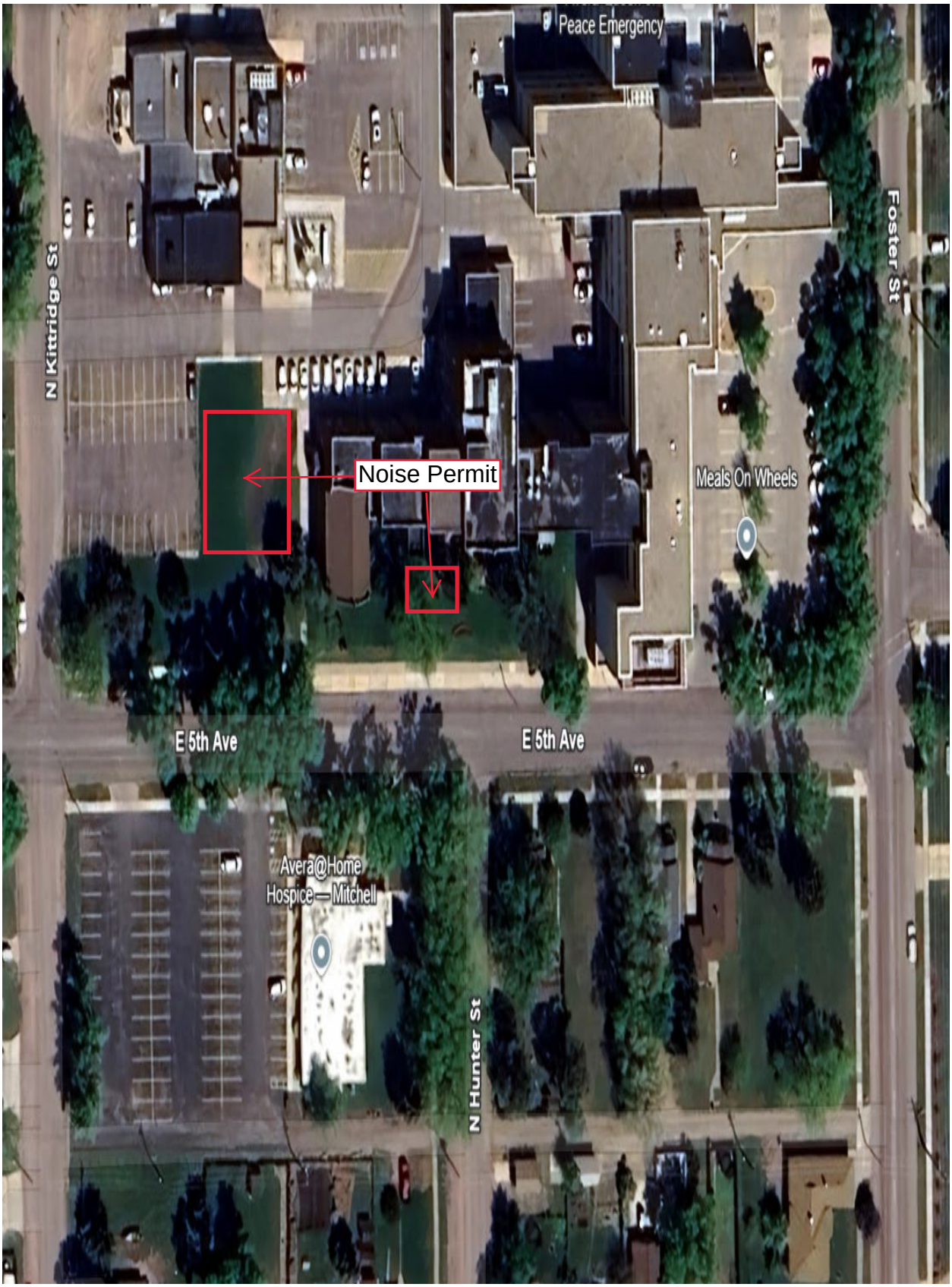
_____

_____ _____

Finance Officer Mayor

(Seal)

Date Approved: _____ Amount of Fees Paid: _____


Peace Emergency
N Kittridge St
Foster St
Noise Permit
Meals On Wheels
E 5th Ave
E 5th Ave
Avera@Home
Hospice — Mitchell
N Hunter St

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Aaron Hieb

Desired Action of City Council:	Authorization & Approval
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic
Agenda Item:	Special Event Permit Application for Arts in the Park on July 24–26, 2026

Explanation/Background of Agenda Item Requested:

Arts in the Park is requesting a Special Event Permit for Arts in the Park, which takes place Friday, July 24—Sunday, July 26, 2026.

Arts in the Park is open to the public, vendor and/or participant fees are required, there will be the sale and use of alcoholic beverages, items and/or services will be sold at the event, and it will take place in Hitchcock Park.

The total anticipated attendance for the entirety of the event is 12,000.

The event will host multiple vendors that are selling a variety of goods including arts/crafts, handmade items, produce, and other items. There will be multiple food trucks, live entertainment on the Band Shell, a car show, and various activities for kids and families.

Please refer to the attached Special Event Permit Application for more details about the event.

The Special Event Permit Application requests the following:

- Parking Lot Closure (*$50 Fee*)
- Street Closure (*$100 Fee*)
- City Park Closure (*$100 Fee*)
- Special Event Liquor License w/ Consumption Permit (*$200 Fee*)
- Noise Permit (*$0 Fee*)

The following parking lot closure(s) in Hitchcock Park are requested from July 24 at 12:00 PM (Noon) until July 26 at 7:00 PM:

- Ball Diamond parking lot
  - Motocycle and Car Show
- Tennis Court parking lot
  - Participant and Handicap Parking

The following street closure(s) in Hitchcock Park are requested from July 24 at 12:00 PM (Noon) until July 26 at 7:00 PM:

- Northwest entrance at the corner of East Hanson / South Gamble
- Southwest entrance at East Birch Ave.

***Parking lot and street closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested street(s).**

The requested City Park Closure (Hitchcock Park), which is outlined in blue on the Event Layout Map, is requested from July 24 at 12:00 PM (Noon) until July 26 at 7:00 PM.

The Special Event Liquor License and Consumption Permit boundaries are outlined in blue on the provided Event Layout Map.

- CAST certified volunteers will check ID's and wristbands along with signs being posted as well.

The Noise Permit requests the following:

- Sound amplification will be used from July 24 through July 26 from 9:00 AM to 10:00 PM.
- Sound checks will be performed at 8:30 AM each morning as well.

Please reference the attached Event Layout Map for more information.

Also, the event has requested the following equipment:

- Electrical hook-ups for food trucks (multiple - 50 AMP plug-ins)
- Water source for food trucks
- Electricity for the band shell
- The large roll-off dumpsters will need to be moved from their current location to further east in the park.

Additional Park & Rec shelter rentals requested, along with fees:

- Band Shell ($58.41/day X 3 days)
- Indoor Enclosed Shelter — air conditioning ($159.30/day X 3 days)

Arts in the Park will provide a Certificate of Liability Insurance as soon as it is available.

***If approved, approval of the submitted Special Event Permit Application will be contingent upon receipt of the Certificate of Liability Insurance and payment of the Special Event Permit and Park & Rec fee(s) prior to the day of the event.**

Staff recommends City Council approval of the requested Special Event Permit as outlined in the Special Event Permit Application.

Print

Special Event Permit Application - Submission #4765

Date Submitted: 3/30/2026

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

Arts In The Park

Event Date:

Event Hours:*

12:00 PM — 10:00 PM

Event Dates:

7/24/2026 — 7/26/2026

Permit & License requests included in this application:*

- [x] Parking Lot Closure ($50 Fee)
- [x] Street Closure ($100 Fee)
- [x] City Park Closure ($100 Fee)
- [ ] Parade Permit ($50 Fee)
- [ ] Parade Permit - w/ Escort ($250 Fee)
- [ ] Special Event Liquor License ($200 Fee)
- [x] Special Event Liquor License w/ Consumption Permit ($200 Fee)
- [ ] Consumption Permit ($50 Fee)
- [ ] Fireworks Permit ($50 Fee)
- [x] Noise Permit ($0 Fee)

Time Requested for Parking Lot Closure

7/24/2026 | 12:00 PM — 7/26/2026 | 7:00 PM

Time Requested for Street Closure

7/24/2026 | 12:00 PM — 7/26/2026 | 07:00 PM

Time Requested for City Park Closure

7/24/2026 | 12:00 PM — 7/26/2026 | 07:00 PM

Event Information:

Overall Event Description:*

Open to the public event located at Hitchcock Park that is hosting multiple vendors that are selling a variety of goods including arts/crafts, handmade items, produce, and other items. We will have multiple food trucks, live entertainment on the stage and various activities for kids and families. We will also have a car show.

Please check all that apply:*

- [ ] This is a first time event.
- [x] This event is open to the public.
- [ ] Admission will be charged.
- [x] Vendor and / or participant fees are required.
- [x] The event includes the sale or use of alcoholic beverages.
- [x] Items and / or services will be sold at the event.
- [x] The event will be held in a City Park or Facility.

Total anticipated attendance:*

12,000

Organization:*

Arts in the Park

Address:*

929 East Ash

City:*

Mitchell

State:*

SD

Zip Code:*

57301

Event Application Contact Person:*

Nancy Conzemius / Jordan Hanson

Contact Person Email:*

naconzem@outlook.com

Contact Person Phone Number: *

605-999-4489 / 605-999-2975

Day of Event Contact Person:*

Nancy Conzemius / Jordan Hanson

Contact Person Email:*

naconzem@outlook.com

Contact Person Phone Number:*

605-999-4489 / 605-999-2975

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. Also, please provide a detailed list and description of what parking lot/street closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

Areas to be used - Hitchcock Park indoor shelter area near tennis courts

Will need electrical hookups for food trucks (multiple 50amp plug ins) water source for food trucks. Electricity for band shelter (same as last year)

Street Closure the road that runs through the center of hitchcock park and the road that runs by the softball court that goes past the tennis courts as indicated by the red lines on the map.

Parking lot closure - parking area by softball court and parking lot by the tennis court. needed for participant/handicap parking

Will need large roll off dumpsters moved from their current location to a location further east (same as 2025)

Consumption area is marked off in blue on the event map. CAST certified volunteers will check ID's and wristbands and signs will be posted, security will enforce compliance.

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☑ Indoor Park Shelter - air conditioning ($159.30/day - Park & Rec Fee)
- ☐ Indoor Park Shelter - no air conditioning ($116.82/day - Park & Rec Fee)
- ☑ Outdoor Park Shelter ($58.41/day - Park & Rec Fee)
- ☑ City Facility or Other City Building
- ☐ Picnic Table Rental ($25 each/day- Park & Rec Fee)
- ☐ Bleacher Rental ($35 each/day- Park & Rec Fee)
- ☑ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☑ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

we will utilize volunteer and private security to handle crowd control issues. Will talk with local law enforcement to increase patrols in the area. Will have a designated parking area for handicap parking with a shuttle for elderly/disabled individuals. First aid stand will be located in the picknick shelter and will have a RN available. Will have phones available to call 911.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- (•) Yes
- ( ) No

What time will sound amplification be used?

09:00 AM — 10:00 PM

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- (•) Yes
- ( ) No

When will sound checks be performed?

08:30 AM

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a $1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City | **State** | **Zip Code**

Phone Number | **Email Address**

Date of Display

mm/dd/yyyy

Time of Display

hh:mm am/pm — hh:mm am/pm

Type of Fireworks

- [ ] Class B Explosive (special fireworks)
- [ ] Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need $1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
  - A minimum of $500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require $1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured**.

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:*

- [x] Special Event Permit: $1,000,000 Commercial General Liability per occurrence
- [x] Special Event Liquor License: $500,000 Liquor Liability per occurrence
- [ ] Fireworks Permit: $1,000,000 General Liability per occurrence

Name of Insurance Company

Farmers Union Insurance

Agent's Name

David Schelske

Policy Number

pending

Phone Number

605-292-3333

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

nancy conzemius

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

nancy conzemius

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

nancy conzemius

I have attached the following items:

- [ ] Parking Lot Closure Map
- [x] Street Closure Map
- [x] City Park Closure Map
- [ ] Parade Route Map
- [ ] Special Event Liquor License Boundaries with Map
- [x] Consumption Permit Boundaries with Map
- [ ] Fireworks Map
- [x] Event Layout Map
- [ ] Certificate of Liability Insurance
- [ ] Certificate of Liquor Liability Insurance
- [ ] Certificate of Fireworks Liability Insurance
- [ ] Additional Document

Parking Lot Closure Map

Choose File No file chosen

Street Closure Map

Choose File No file chosen

City Park Closure Map

event map.jpg

Parade Route Map

Choose File No file chosen

Special Event Liquor License Boundaries with Map

Choose File No file chosen

Consumption Permit Boundaries with Map

Choose File No file chosen

Fireworks Map

Choose File No file chosen

Event Layout Map

Choose File No file chosen

Certificate of Liability Insurance

Choose File No file chosen

Certificate of Liquor Liability Insurance

Choose File No file chosen

Certificate of Fireworks Liability Insurance

Choose File No file chosen

Additional Document

Choose File No file chosen

Action of City Council _____

_____

_____

_____ _____

Finance Officer Mayor

(Seal)

Date Approved: _____ Amount of Fees Paid: _____


E Hanson Ave
E Hanson Ave
E Hanson Ave
Bathrooms
Hitchcock Park
Food Trucks
Food Vendors
Vendor Tents
Music
Orange = Barricades for closure
Beer Garden??
S Gamble St
S Foster St
E Ash Ave
KIDS EVENTS
Hitchcock Park Tennis Courts
Bathroom
Inflatables
Corn Hole
Bull Riding, Contests and kids Games pedal pull overflow
PICKLEBALL
Bathrooms
E Birch Ave
Motorcycle and car show
E Birch Ave
2024 Airbus, CNES / Airbus, Maxar Technologies, USDA/FPAC/GEO, Map data ©2024
United States
Terms
Privacy

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit Application for Mitchell Main Street & Beyond Oktoberfest | 301 Rodz & Ridez Car Show on Saturday, September 19, 2026		

Explanation/Background of Agenda Item Requested:

Mitchell Main Street & Beyond is requesting a Special Event Permit for Oktoberfest | 301 Rodz & Ridez Car Show on Saturday, September 19, 2026, from 11:00 AM until 4:00 PM.

Oktoberfest | 301 Rodz & Ridez Car Show is open to the public, vendor and/or participant fees required, includes the sale or use of alcoholic beverages, items and/or services will be sold, and is held on Mitchell Main Street.

The total anticipated attendance is 5,000.

MMS&B and 301 RODZ are partnering to host a major community celebration!

Some of the events include:

- Large-scale Car Show
- Traditional German Foods
- Weiner Dog Races
- Stein Holding
- Pumpkin Throwing
- Much, Much More!

Please refer to the attached Special Event Permit Application for more details about the event.

The submitted Special Event Permit Application requests the following:

- Parking Lot Closure (*$50 Fee*)
- Street Closure (*$100 Fee*)
- Special Event Liquor License — w/Consumption Permit (*$200 Fee*)
- Noise Permit (*$0 Fee*)

The following parking lot closure is requested on Saturday, September 19, from 7:00 AM until 7:00 PM:

- The city parking lot west of Main St., adjacent to Railroad Avenue
  - Food Trucks w/Picnic Tables
  - Pumpkin Throw

The following street closures are requested on Saturday, September 19, from 7:00 AM until 7:00 PM:

- Main St. from 7th Ave. to The Depot with a walking path to the Palace City Brewery
    - Car Show & Shine
    - Vendors
    - Kid Zone
    - Dog Games
    - Beer Garden
    - Live Music
- East and west streets from Main St and 6th Ave. to Railroad, closing up to each alley on east and west streets.

Additional Park & Rec equipment needed, along with fees and delivery instructions for September 19, 2026:

- 2 bleachers ($35/bleacher)
    - Delivered to Railroad Avenue & Main Street parking lot
- 20 picnic tables ($25/picnic table)
    - Delivered to Railroad Avenue & Main Street parking lot
- Cones: As needed for street closure(s)
- Electricity in the Railroad Avenue & Main Street parking lot and Railroad Plaza

***Parking lot and street closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested parking lot(s) and street(s).**

Please reference the attached event map.

A Noise Permit is requested on Saturday, September 19, 2026, with sound checks being performed at 10:00 AM along with sound amplification from 11:00 AM until 4:00 PM.

Signage stating "No alcohol beyond this point" will be placed at all consumption permit boundaries.

MMS&B has provided the Certificate of Liability Insurance for the event.

***If approved, approval of the submitted Special Event Permit Application will be contingent upon receipt of payment of the Special Event Permit fee(s) and Park & Rec equipment fee(s) prior to the day of the event.**

Staff recommends City Council approval of the Special Event Permit as stated in the Special Event Permit Application.

Print

Special Event Permit Application - Submission #4663

Date Submitted: 3/16/2026

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

Oktoberfest | 301 Rodz & Ridz Car Show

Event Date:

9/19/2026

Event Hours:*

11:00 AM — 04:00 PM

Event Dates:

—

Permit & License requests included in this application:*

- [x] Parking Lot Closure ($50 Fee)
- [x] Street Closure ($100 Fee)
- [ ] City Park Closure ($100 Fee)
- [ ] Parade Permit ($50 Fee)
- [ ] Parade Permit - w/ Escort ($250 Fee)
- [x] Special Event Liquor License ($200 Fee)
- [ ] Consumption Permit ($50 Fee)
- [x] Consumption Permit - with Special Event Liquor License ($0 Fee)
- [ ] Fireworks Permit ($50 Fee)
- [x] Noise Permit ($0 Fee)

Time Requested for Parking Lot Closure

9/19/2026 | 07:00 AM | — | 9/19/2026 | 07:00 PM

Time Requested for Street Closure

9/19/2026 | 07:00 AM | — | 9/19/2026 | 07:00 PM

Time Requested for City Park Closure

mm/dd/yyyy | hh:mm am/pm | — | mm/dd/yyyy | hh:mm am/pm

Event Information:

Overall Event Description:*

Mitchell Main Street & Beyond (MMS&B) and 301 RODZ are partnering to host a major community celebration combining Oktoberfest and the 301 Rodz & Ridz Car Show. Together, we will fill Mitchell's Main Street with activities for all ages, inviting all local businesses, restaurants, and bars within the event area to participate.

Building on both traditions, this collaborative event will showcase the best of downtown Mitchell—pairing the energetic atmosphere of a large-scale car show with the food, culture, and fun of Oktoberfest. Attendees can look forward to a full day of entertainment stretching from the Corn Palace Plaza to the south end of Main Street, with coordinated activities, live music, food vendors, contests, and themed attractions designed to engage families, car enthusiasts, and festival-goers alike.

Oktoberfest programming will anchor the south end of Main Street and feature traditional German food and beverages, themed games, cultural activities, and live entertainment. Plans include the popular Wiener Dog Races and a growing lineup of German-inspired competitions such as Stein Holding, Pumpkin Tossing, Musical Chairs, and a Best Dressed Contest, with additional activities being finalized with community partners.

Meanwhile, 301 RODZ will oversee the car show operations at 5th Ave & Main, including vehicle check-in, parking coordination, and possible music throughout the day. The celebration will kick off with the 301 Rodz & Ridz Parade, to be managed under a separate Parade Permit to be submitted by 301 RODZ.

Date: September 19th, 2026
Time: 11 AM - 4 PM
Location: Mitchell's Main Street

Oktoberfest will take place on the south end of Main Street, featuring:
Traditional German foods and beverages
Themed games and competitions
Family-friendly activities
Live entertainment
Wiener Dog Races
German-themed games will include:
Stein Holding
Pumpkin Toss
Musical Chairs
Best Dressed Competition
Additional activities to be announced

MMS&B is actively collaborating with community partners to coordinate food, entertainment, and interactive experiences for this festive event.

301 RODZ will host their operations at 1st Ave & Main, which will include:
Vehicle check-in (5th Ave & Main)
Full Event Map View
Car parking coordination
Light music throughout the day
The event will kick off with 301 RODZ Parade, for which 301 RODZ will submit a separate Parade Permit at a later date.

Equipment & Setup Requests
Power access requested for:
Railroad & Main Lot
Railroad Plaza
20 Picnic Tables requested for:
Railroad Ave & Main Street Parking Lot
2 Bleachers requested for:
Railroad & Main Street Parking Lot

Road closure signs and cones requested, to be set according to Traffic Department guidelines.
Parking Lot Closures & Street Closures | 7:00 AM - 7:00 PM

Please check all that apply:*

- ☐ This is a first time event.
- ☑ This event is open to the public.
- ☐ Admission will be charged.
- ☑ Vendor and / or participant fees are required.
- ☑ The event includes the sale or use of alcoholic beverages.
- ☑ Items and / or services will be sold at the event.
- ☐ The event will be held in a City Park or Facility.

Total anticipated attendance:*

5,000

Organization:*

Mitchell Main Street and Beyond

Address:*

601 N Main Street

City:*

Mitchell

State:*

SD

Zip Code:*

57301

Event Application Contact Person:*

Elizabeth M. Luczak

Contact Person Email:*

MMSEvents@MitchellSD.com

Contact Person Phone Number: *

605.990.4500

Day of Event Contact Person:*

Elizabeth M. Luczak

Contact Person Email:*

MMSEvents@MitchellSD.com

Contact Person Phone Number:*

605.990.4500

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. Also, please provide a detailed list and description of what parking lot/street closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

Event Footprint & Road Impact
This event affects the south end of Mitchell Main Street, with a pedestrian walkway connecting The Depot Pub & Grill to Palace City Brewery.
Road closures will extend to the alleyways to allow safe vehicle maneuvering.
The intersection at 1st Ave & Main Street will be closed for event use; however, it will remain accessible as a clear emergency route.

Special Event Cup Boundary
All Special Event Cups must remain within the designated red boundary area (see event map).
Only local businesses/vendors with valid beer, wine, or liquor licenses/permits may serve within their approved boundaries.
Beer Garden will be located at Railroad Ave and Main Street

Equipment & Setup Requests
Power access requested for:
Railroad & Main Lot
Railroad Plaza
20 Picnic Tables requested for:
Railroad Ave & Main Street Parking Lot
2 Bleachers requested for:
Railroad & Main Street Parking Lot

Road closure signs and cones requested, to be set according to Traffic Department guidelines.
Parking Lot Closures & Street Closures | 7:00 AM - 7:00 PM

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter - air conditioning ($159.30/day - Park & Rec Fee)
- ☐ Indoor Park Shelter - no air conditioning ($116.82/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter ($58.41/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☑ Picnic Table Rental ($25 each/day- Park & Rec Fee)
- ☑ Bleacher Rental ($35 each/day- Park & Rec Fee)
- ☑ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

Road Closures

All road closures will be coordinated with the appropriate City Departments to ensure public safety throughout the event.
Mitchell Main Street & Beyond (MMSB) staff will use cones and signage provided by the Traffic Department to close the designated event footprint on September 19th, 2026.

MMSB staff and volunteers will monitor all cones and signage during the event to ensure they remain in the correct locations.
4:30 PM - 7:00 PM: MMSB will reopen the roadway once all equipment and materials have been removed from Main Street. Cones and signage will be returned to the Traffic Department's assigned areas.

Sanitation
All trash will be collected and disposed of in the appropriate receptacles throughout the event and during teardown to maintain a clean, safe, and welcoming environment.

Alcohol Boundary Signage
"No Alcohol Beyond This Point" signs will be placed at all designated consumption boundary points.

Emergency Response
If necessary, MMSB staff or volunteers will contact local emergency services (EMS, Fire, Police, etc.).

Accessibility
Main Street is fully accessible for individuals using wheelchairs or requiring other mobility accommodations.

Noise Permit
Live bands will perform on a trailer at Railroad & Main Street from 11 AM - 4 PM
Light Music at 5th Ave & Main from 11 AM - 4 PM

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- (•) Yes
- ( ) No

What time will sound amplification be used?

11:00 AM — 04:00 PM

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- (•) Yes
- ( ) No

When will sound checks be performed?

10:00 AM

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a $1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City

State

Zip Code

Phone Number

Email Address

Date of Display

mm/dd/yyyy

Time of Display

hh:mm am/pm — hh:mm am/pm

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need $1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
  - A minimum of $500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require $1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured**.

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:*

- ☑ Special Event Permit: $1,000,000 Commercial General Liability per occurrence
- ☑ Special Event Liquor License: $500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: $1,000,000 General Liability per occurrence

Name of Insurance Company

Agent's Name

Policy Number

Phone Number

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Elizabeth M. Luczak

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Elizabeth M. Luczak

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Elizabeth M. Luczak

I have attached the following items:

- [x] Parking Lot Closure Map
- [x] Street Closure Map
- [ ] City Park Closure Map
- [ ] Parade Route Map
- [x] Special Event Liquor License Boundaries with Map
- [x] Consumption Permit Boundaries with Map
- [ ] Fireworks Map
- [x] Event Layout Map
- [ ] Certificate of Liability Insurance
- [ ] Certificate of Liquor Liability Insurance
- [ ] Certificate of Fireworks Liability Insurance
- [ ] Additional Document

Parking Lot Closure Map

Oktoberfest 2026 (1).pdf

Street Closure Map

Oktoberfest 2026 (1).pdf

City Park Closure Map

Choose File No file chosen

Parade Route Map

Choose File No file chosen

Special Event Liquor License Boundaries with Map

Oktoberfest 2026 (1).pdf

Consumption Permit Boundaries with Map

Oktoberfest 2026 (1).pdf

Fireworks Map

Choose File No file chosen

Event Layout Map

Oktoberfest 2026 (1).pdf

Certificate of Liability Insurance

Choose File No file chosen

Certificate of Liquor Liability Insurance

Choose File No file chosen

Certificate of Fireworks Liability Insurance

Choose File No file chosen

Additional Document

Choose File No file chosen

Action of City Council _____

_____

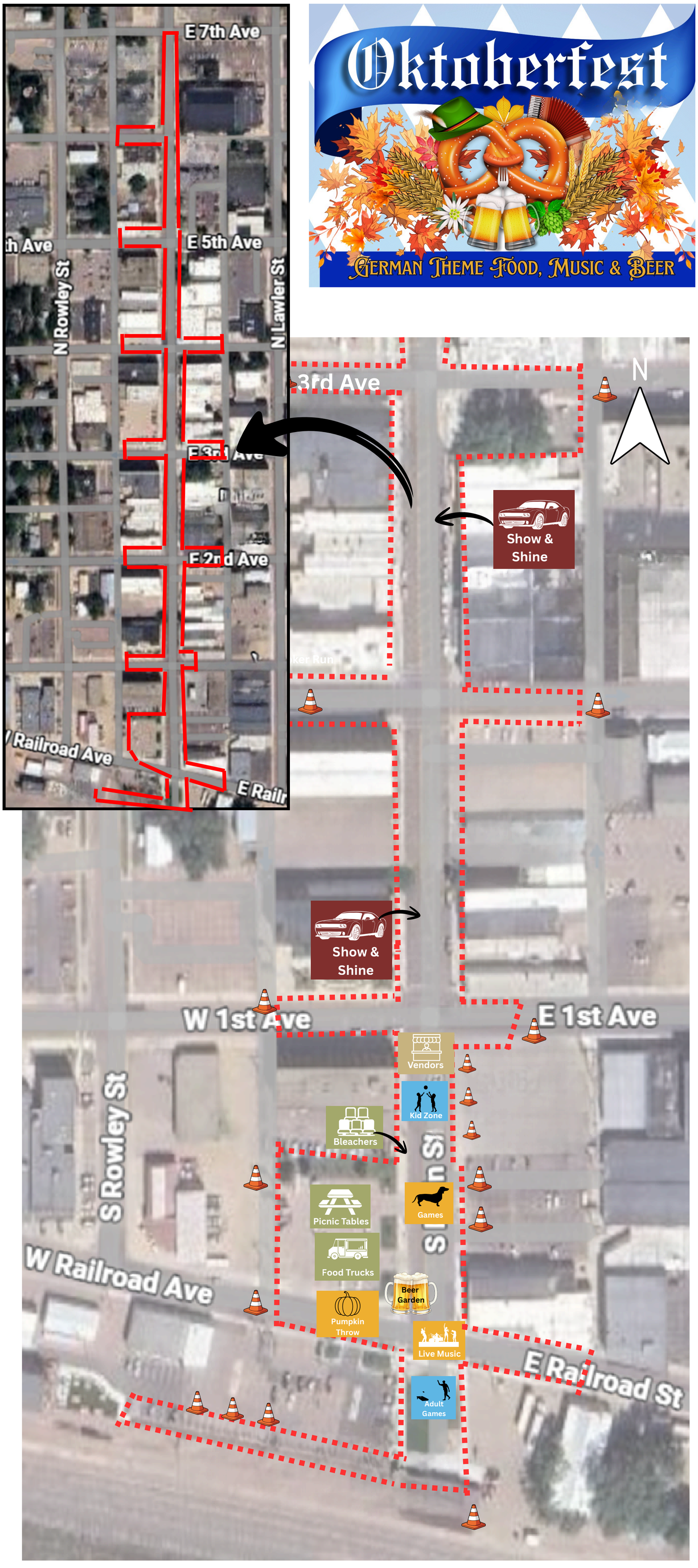
_____

_____ _____

Finance Officer Mayor

(Seal)

Date Approved: _____ Amount of Fees Paid: _____



Event Details:

Mitchell Main Street & Beyond (MMS&B) and 301 RODZ are partnering to host a major community celebration combining Oktoberfest and the 301 Rodz & Ridz Car Show. Together, we will fill Mitchell's Main Street with activities for all ages, inviting all local businesses, restaurants, and bars within the event area to participate.

Building on both traditions, this collaborative event will showcase the best of downtown Mitchell—pairing the energetic atmosphere of a large-scale car show with the food, culture, and fun of Oktoberfest. Attendees can look forward to a full day of entertainment stretching from the Corn Palace Plaza to the south end of Main Street, with coordinated activities, live music, food vendors, contests, and themed attractions designed to engage families, car enthusiasts, and festival-goers alike.

Date: September 19th, 2026
Time: 11 AM - 4 PM
Location: Mitchell's Main Street

Oktoberfest will take place on the south end of Main Street, featuring:

- Traditional German foods and beverages
- Themed games and competitions
- Family-friendly activities
- Live entertainment
- Wiener Dog Races

German-themed games will include:

- Stein Holding
- Pumpkin Toss
- Musical Chairs
- Best Dressed Competition
- Additional activities to be announced

MMS&B is actively collaborating with community partners to coordinate food, entertainment, and interactive experiences for this festive event.

301 RODZ will host their operations at 1st Ave & Main, which will include:

- Vehicle check-in (5th Ave & Main)
- Full Event Map View
- Car parking coordination
- Light music throughout the day

The event will kick off with 301 RODZ Parade, for which 301 RODZ will submit a separate Parade Permit at a later date.

Equipment & Setup Requests

- Power access requested for:
  - Railroad & Main Lot
  - Railroad Plaza
- 20 Picnic Tables requested for:
  - Railroad Ave & Main Street Parking Lot
- 2 Bleachers requested for:
  - Railroad & Main Street Parking Lot

Road closure signs and cones requested, to be set according to Traffic Department guidelines.

- Parking Lot Closures & Street Closures | 7:00 AM - 7:00 PM

Contact:
Mitchell Main Street & Beyond
MitchellMainStreet.com
605.990.4500
MMSEvents@MitchellSD.com

Mitchell MAIN STREET & BEYOND

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/16/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Meghan Tegels	
Beukelman & Associates, Inc. Daniel Beukelman, Agent 708 N Sanborn Blvd Mitchell SD 57301	PHONE (A/C, No, Ext): 605-996-5181	FAX (A/C, No): 605-996-0180
	E-MAIL ADDRESS: InsuranceStuff@amfam.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : United States Liability Insurance Company	
INSURED Mitchell Main Street & Beyond 601 N Main Street Mitchell SD 57301	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			NBP1572848A	01/20/2026	01/20/2027	EACH OCCURRENCE	$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
							PRODUCTS - COMP/OP AGG	$
							Combined Limit	$ 1,000,000
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					[ ] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Oktoberfest
September 19th, 2026

CERTIFICATE HOLDER

City of Mitchell
Its Officers, Employees and Agents
601 N Main Street
Mitchell SD 57301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Meghan L Tegels

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BUSINESSOWNERS GENERAL LIABILITY COVERAGE PART DECLARATIONS

Policy No. NBP1572848A

Effective Date: 01/20/2026
12:01 STANDARD TIME

LIMITS OF INSURANCE

Liability and Medical Expenses	**$1,000,000**
Medical Expense (per person)	**$5,000**
Damages To Premises Rented To You (Any One Premises)	**$100,000**

An Aggregate Limit of Liability applies to this Coverage as defined in SECTION II - LIABILITY, paragraph D.4. of the Businessowners Coverage Form.

LIABILITY DEDUCTIBLE **$0**

LOCATIONS OF ALL PREMISES YOU OWN, RENT OR OCCUPY

Location	*Address*	*Territory*
1	601 N Main St, Mitchell, SD 57301	001

PREMIUM COMPUTATION

					Rate	Advance Premium	
Loc	*Classification*	*Code No.*	*Premium Basis*	*Pr/Co*	*All Other*	*Pr/Co*	*All Other*
1	Membership Organization (Business) - Not-for-Profit only	41668	600 Per 1,000 Total Area	0.000	152.852	$0	$92
1	Blanket Special Events Liability - Non-Profit Organizations	00041	Flat	0.000	1,300.000	$0	$1,300
1	Blanket Special Events Liquor Liability coverage - Non-Profit Organizations	00043	Flat	0.000	400.000	$0	$400

MINIMUM PREMIUM FOR GENERAL LIABILITY COVERAGE PART: **$745**

TOTAL PREMIUM FOR GENERAL LIABILITY COVERAGE PART: **$1,792**

(This Premium may be subject to adjustment.) **MP - minimum premium**

Coverage Form(s)/Part(s) and Endorsement(s) made a part of this policy at time of issue:

See Form EOD (01/95)

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.

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CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit Application for Mitchell Main Street & Beyond Parade of Lights on Tuesday, December 1, 2026		

Explanation/Background of Agenda Item Requested:

Mitchell Main Street & Beyond is requesting a Special Event Permit for the Parade of Lights on Tuesday, December 1, 2026, from 7:00 PM until 8:00 PM.

The annual Parade of Lights is open to the public.

The total anticipated attendance is 2,000.

The Parade of Lights is Mitchell's annual downtown holiday celebration, bringing families, businesses, and visitors together for a festive evening on Main Street. This beloved community tradition features beautifully decorated floats, shimmering light displays, holiday music, and joyful seasonal spirit.

The Parade of Lights travels along Main Street, transforming the heart of downtown into a glowing corridor of holiday cheer. Spectators line the sidewalks to enjoy the illuminated entries, wave to familiar faces, and officially kick off the holiday season together.

The event brings together residents of all ages and creates an inviting, festive atmosphere for the entire Mitchell & Beyond community.

The Parade of Lights is designed to be safe, inclusive, and accessible, ensuring that everyone can share in the celebration as Main Street comes alive with the magic of the season.

Please refer to the attached Special Event Permit Application for more details about the event.

The submitted Special Event Permit Application requests the following:

- Parking Lot Closure (*$50 Fee*)
- Street Closure (*$100 Fee*)
- Parade Permit — w/Escort (*$250 Fee*)
- Noise Permit (*$0 Fee*)

The following parking lot closure is requested on Tuesday, December 1, from 4:00 PM until 8:30 PM:

- The city parking lot to the northwest of Main St and Railroad Ave. intersection.

- Pre-staging and check-in

The following street closures are requested on Tuesday, December 1, from 4:00 PM until 8:30 PM:

- Main St. from Railroad Ave. to 9th Avenue
- East and west streets from 1st to 9th Ave. to the alleys
- From alley west of Main St. on Railroad Ave. to S. Langdon St.
  - Staging Area
  - (This allows access to The Depot and keeps the doors on the south side of the Public Safety Building accessible in case of an emergency and the equipment inside needs to be used.)
- Half of the 9th Ave. block(s)
  - Parade Exit

Additional Park & Rec equipment needed, along with fees and delivery instructions for December 1, 2026:

- 2 bleachers ($35/bleacher)
  - Delivered to 5th & Main Street parking lot FACING Main Street

***Parking lot and street closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested parking lot(s) and street(s).**

Please reference the attached event map.

Additional request:

- **We would like to request that the streetlights and Christmas decor remain ON on Main Street at 7:00 PM.**

A Noise Permit is requested on Tuesday, December 1, 2026, with sound checks being performed at 6:00 PM along with sound amplification from 6:00 PM until 8:30 PM.

MMS&B has provided the Certificate of Liability Insurance for the event.

***If approved, approval of the submitted Special Event Permit Application will be contingent upon receipt of payment of the Special Event Permit fee(s) and Park & Rec equipment fee(s) prior to the day of the event.**

Staff recommends City Council approval of the Special Event Permit as stated in the Special Event Permit Application.

Print

Special Event Permit Application - Submission #4664

Date Submitted: 3/16/2026

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

Parade of Lights

Event Date:

12/1/2026

Event Hours:*

07:00 PM — 08:00 PM

Event Dates:

—

Permit & License requests included in this application:*

- [x] Parking Lot Closure ($50 Fee)
- [x] Street Closure ($100 Fee)
- [ ] City Park Closure ($100 Fee)
- [ ] Parade Permit ($50 Fee)
- [x] Parade Permit - w/ Escort ($250 Fee)
- [ ] Special Event Liquor License ($200 Fee)
- [ ] Consumption Permit ($50 Fee)
- [ ] Consumption Permit - with Special Event Liquor License ($0 Fee)
- [ ] Fireworks Permit ($50 Fee)
- [x] Noise Permit ($0 Fee)

Time Requested for Parking Lot Closure

12/1/2026 | 04:00 PM | — | 12/1/2026 | 08:30 PM

Time Requested for Street Closure

12/1/2026 | 04:00 PM | — | 12/1/2026 | 08:30 PM

Time Requested for City Park Closure

mm/dd/yyyy | hh:mm am/pm | — | mm/dd/yyyy | hh:mm am/pm

Event Information:

Overall Event Description:*

The Parade of Lights is Mitchell's annual downtown holiday celebration, bringing families, businesses, and visitors together for a festive evening on Main Street. This beloved community tradition features beautifully decorated floats, shimmering light displays, holiday music, and joyful seasonal spirit. Local organizations, businesses, and clubs are invited to participate by creating lighted floats or walking entries that showcase creativity and community pride.

The Parade of Lights travels along Main Street, transforming the heart of downtown into a glowing corridor of holiday cheer. Spectators line the sidewalks to enjoy the illuminated entries, wave to familiar faces, and officially kick off the holiday season together.

In addition to the parade itself, downtown businesses are encouraged to stay open and take part in the celebration, offering warm beverages, treats, specials, and family-friendly activities. The event brings together residents of all ages and creates an inviting, festive atmosphere for the entire Mitchell & Beyond community.

The Parade of Lights is designed to be safe, inclusive, and accessible, ensuring that everyone can share in the celebration as Main Street comes alive with the magic of the season.

Equipment & Setup Requests
Power: 2026 Leave Street Lights On
2 Bleachers requested for:
Both in the 5th Ave & Main Parking Lot - Facing Main Street (Please)

Parade Route:
Main Street Closure
• Main Street closure from 1st Ave through 9th Ave, traveling north.
Main Closure Timing
• 4:00 PM: Main Street fully closes; no parking is allowed on Main Street.
• East–west streets will remain open until 6:30 PM, and will reopen immediately after the parade has passed.
Railroad Lot Closure
• The City Lot at Railroad Street & Main Street will close at 4:00 PM.
Railroad Avenue Closure (4:00 PM)
• Closure from the alley west of Main Street on Railroad Avenue to S. Langdon Street.
• This maintains access to The Depot and ensures doors on the south side of the Public Safety Building remain accessible in case emergency equipment needs to be deployed.
• MMS&B staff and volunteers will redirect floats from parking in this area—this includes any late arrivals.
End of Route Float Exit
• Parade floats will turn east or west onto 9th Ave at the end of the parade.
• Half of the block on both sides of 9th Ave should remain closed and free of vehicles to allow enough room for large vehicles to complete their turn safely.

Street Lighting Request
• At 7:00 PM, Main Street street lights for 2026 remain on.
• Christmas décor lights should remain on.

Please check all that apply:*

- ☐ This is a first time event.
- ☑ This event is open to the public.
- ☐ Admission will be charged.
- ☐ Vendor and / or participant fees are required.
- ☐ The event includes the sale or use of alcoholic beverages.
- ☐ Items and / or services will be sold at the event.
- ☐ The event will be held in a City Park or Facility.

Total anticipated attendance:*

2,000

Organization:*

Mitchell Main Street and Beyond

Address:*

601 N Main Street

City:*

Mitchell

State:*

SD

Zip Code:*

57301

Event Application Contact Person:*

Elizabeth M. Luczak

Contact Person Email:*

MMSEvents@MitchellSD.com

Contact Person Phone Number: *

605.990.4500

Day of Event Contact Person:*

Elizabeth M. Luczak

Contact Person Email:*

MMSEvents@MitchellSD.com

Contact Person Phone Number:*

605.990.4500

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. Also, please provide a detailed list and description of what parking lot/street closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

Parade Route:

Main Street Closure
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Main Closure Timing
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Street Lighting Request
• At 7:00 PM, Main Street streetlights for 2026 remain on.
• Christmas décor lights should remain on.

Equipment & Setup Requests
Power: 2026 Leave Street Lights On
2 Bleachers requested for:
Both in the 5th Ave & Main Parking Lot - Facing Main Street (Please)

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter - air conditioning ($159.30/day - Park & Rec Fee)
- ☐ Indoor Park Shelter - no air conditioning ($116.82/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter ($58.41/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☐ Picnic Table Rental ($25 each/day- Park & Rec Fee)
- ☑ Bleacher Rental ($35 each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

Road Closures

All road closures will be coordinated with the appropriate City Departments to ensure public safety throughout the event.
Mitchell Main Street & Beyond (MMSB) staff, PD, and volunteers will use cones and signage provided by the Traffic Department to close the designated event footprint on December 1st, 2026.

MMSB staff and volunteers will monitor all cones and signage during the event to ensure they remain in the correct locations.
8:15 PM: MMSB, PD, and volunteers will reopen the roadway once all equipment and materials have been removed from Main Street. Cones and signage will be returned to the Traffic Department's assigned areas.

Sanitation
All trash will be collected and disposed of in the appropriate receptacles throughout the event and during teardown to maintain a clean, safe, and welcoming environment.

Emergency Response
If necessary, MMSB staff or volunteers will contact local emergency services (EMS, Fire, Police, etc.).

Accessibility
Main Street is fully accessible for individuals using wheelchairs or requiring other mobility accommodations.

Noise Permit
Parade Noise from 6:00 PM - 8:30 PM

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- (•) Yes
- ( ) No

What time will sound amplification be used?

06:00 PM — 08:30 PM

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- (•) Yes
- ( ) No

When will sound checks be performed?

06:00 PM

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a $1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City | **State** | **Zip Code**

Phone Number | **Email Address**

Date of Display

mm/dd/yyyy

Time of Display

hh:mm am/pm — hh:mm am/pm

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need $1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
  - A minimum of $500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require $1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured**.

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:*

- ☑ Special Event Permit: $1,000,000 Commercial General Liability per occurrence
- ☐ Special Event Liquor License: $500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: $1,000,000 General Liability per occurrence

Name of Insurance Company

Agent's Name

Policy Number

Phone Number

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Elizabeth M. Luczak

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Elizabeth M. Luczak

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Elizabeth M. Luczak

I have attached the following items:

- [x] Parking Lot Closure Map
- [x] Street Closure Map
- [ ] City Park Closure Map
- [x] Parade Route Map
- [ ] Special Event Liquor License Boundaries with Map
- [ ] Consumption Permit Boundaries with Map
- [ ] Fireworks Map
- [x] Event Layout Map
- [ ] Certificate of Liability Insurance
- [ ] Certificate of Liquor Liability Insurance
- [ ] Certificate of Fireworks Liability Insurance
- [ ] Additional Document

Parking Lot Closure Map

2026 Road Closure and Route Map.pdf

Street Closure Map

2026 Road Closure and Route Map.pdf

City Park Closure Map

Choose File No file chosen

Parade Route Map

2026 Road Closure and Route Map.pdf

Special Event Liquor License Boundaries with Map

Choose File No file chosen

Consumption Permit Boundaries with Map

Choose File No file chosen

Fireworks Map

Choose File No file chosen

Event Layout Map

2026 Road Closure and Route Map.pdf

Certificate of Liability Insurance

Choose File No file chosen

Certificate of Liquor Liability Insurance

Choose File No file chosen

Certificate of Fireworks Liability Insurance

Choose File No file chosen

Additional Document

Choose File No file chosen

Action of City Council _____

_____

_____

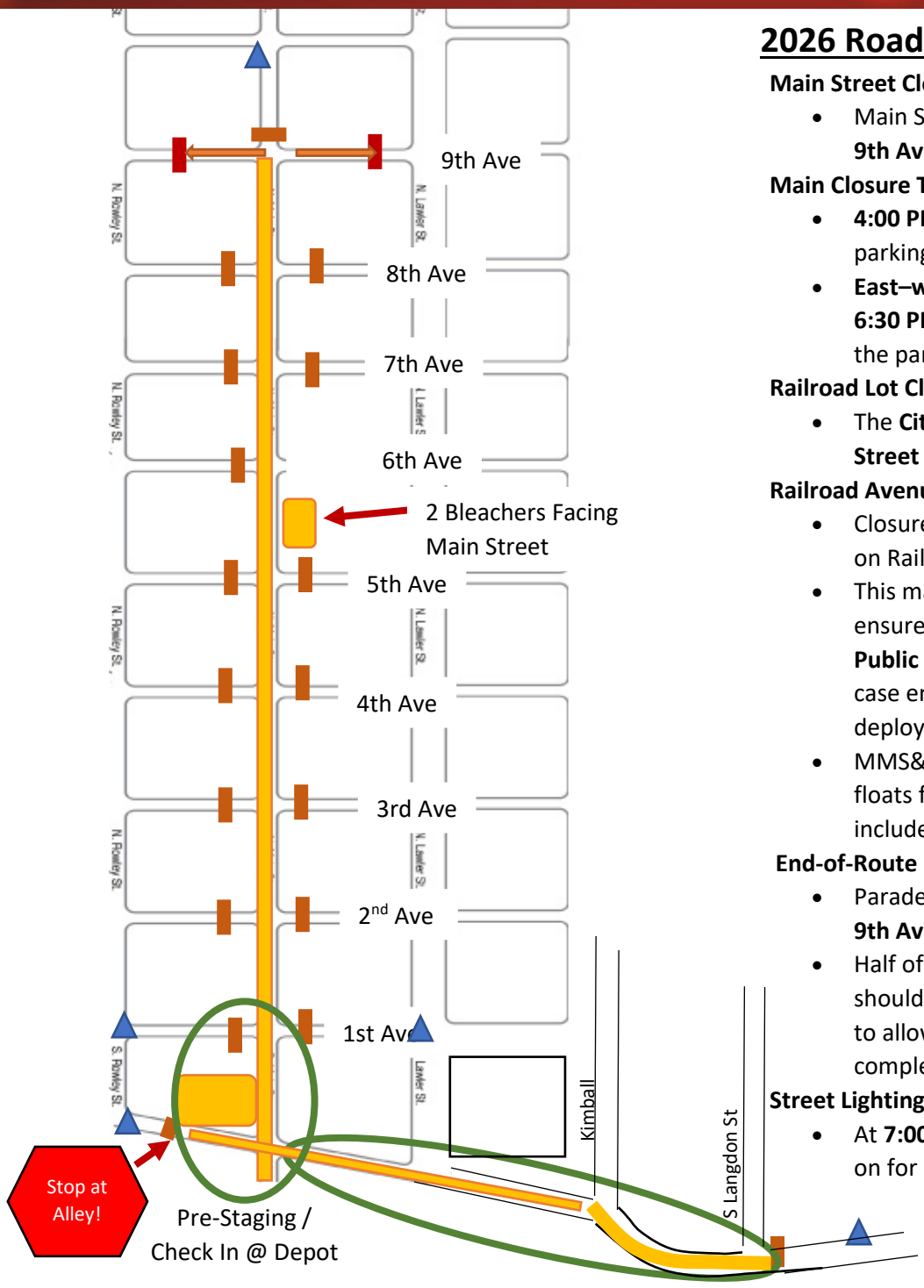
_____ _____

Finance Officer Mayor

(Seal)

Date Approved: _____ Amount of Fees Paid: _____

2026 Parade of Lights



2026 Road Closure & Map Route

Main Street Closure

- Main Street closure from **1st Ave through 9th Ave**, traveling north.

Main Closure Timing

- **4:00 PM:** Main Street fully closes; no parking is allowed on Main Street.
- **East–west streets** will remain open until **6:30 PM**, and will reopen immediately after the parade has passed.

Railroad Lot Closure

- The **City Lot at Railroad Street & Main Street** will close at **4:00 PM**.

Railroad Avenue Closure (4:00 PM)

- Closure from the **alley west of Main Street** on Railroad Avenue to **S. Langdon Street**.
- This maintains access to **The Depot** and ensures doors on the **south side of the Public Safety Building** remain accessible in case emergency equipment needs to be deployed.
- MMS&B staff and volunteers will redirect floats from parking in this area—this includes any late arrivals.

End-of-Route Float Exit

- Parade floats will turn **east or west onto 9th Ave** at the end of the parade.
- Half of the block on both sides of 9th Ave should remain **closed and free of vehicles** to allow enough room for large vehicles to complete their turn safely.

Street Lighting Request

- At **7:00 PM**, Main Street streetlights remain on for 2026.

Legend:

- Street Cones
- Parking Lot / Street Closed
- Road Closed Ahead Signs
- Pre-Staging Area

Contact:
Mitchell Main Street and Beyond
605.990.4500
MMSEvents@MitchellSD.com

Mitchell MAIN STREET & BEYOND

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/16/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Meghan Tegels	
Beukelman & Associates, Inc. Daniel Beukelman, Agent 708 N Sanborn Blvd Mitchell SD 57301	PHONE (A/C, No, Ext): 605-996-5181	FAX (A/C, No): 605-996-0180
	E-MAIL ADDRESS: InsuranceStuff@amfam.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : United States Liability Insurance Company	
INSURED Mitchell Main Street & Beyond 601 N Main Street Mitchell SD 57301	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			NBP1572848A	01/20/2026	01/20/2027	EACH OCCURRENCE	$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
							PRODUCTS - COMP/OP AGG	$
							Combined Limit	$ 1,000,000
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					[ ] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Parade of Lights
December 1st, 2026

CERTIFICATE HOLDER

City of Mitchell
Its Officers, Employees and Agents
601 N Main Street
Mitchell SD 57301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Meghan L Tegels

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Date Received_____
Date Issued_____

License No. RB - 2833

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Lakeview Golf LLC
3300 N. Ohlman St.
Mitchell, SD 57301

Owner's Telephone #: 605-999-0364

B. Business Name and Address

Lakeview Golf LLC
3300 N. Ohlman St.
Mitchell, SD 57301

Business Telephone #: 605-995-8460

Place of business is located in a municipality? [X] Yes [ ] No

County: Davison

Do you own or lease this property? [X] Own [ ] Lease

Are real property taxes paid to date? [X] Yes [ ] No

C. Indicate the class of license being applied for (submit separate application for each class of license).

- [ ] Retail (on-sale) Liquor
- [ ] Retail (on-sale) Liquor - Restaurant
- [ ] Convention Center (on-sale) Liquor
- [ ] Package (off-sale) Liquor
- [ ] Retail (on-off sale) Wine and Cider
- [X] Retail (on-off sale) Malt Beverage & SD Farm Wine
- [ ] Package Delivery
- [ ] Hunting Preserve
- [ ] Other_____

Is this license in active use? [X] Yes [ ] No

D. Legal description of licensed premise:

Clubhouse at golf course for sale of concessions

Have you ever been convicted of a felony? [ ] Yes [X] No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

[ ] Yes [X] No **If Yes, please list on the back page.**

E. State Sales Tax Number 1043-3784-ST

F. New license [ ] Transfer? ($150) [X] Re-issuance [ ]

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 3-12-2026 Print Name Eric Hieb Signature _____

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held [ ]

Amount of fee collected with application $_____

Amount of fee retained $_____

Forwarded with application $_____

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From:_____

Sales tax approval_____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL_____ REVIEW_____

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC Lakeview Golf LLC

Address of office and principal place of business of corporation/partnership/LP/LLC 3300 N. Ohlman St.

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? [X] Yes [ ] No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
Eric Hieb	Owner	25677 Kibbee Ct.	Clubhouse Manager

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
N/A	

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

Lakeview Golf Course

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner **Date**

3-12-2026

City of Mitchell | Street & Sanitation Department
612 North Main Street | Mitchell, SD 57301
Phone: 605-995-8465 | Fax: 605-995-8467
www.cityofmitchellsd.gov

March 23, 2026

TO: MAYOR & CITY COUNCIL

RE: On Road & Off-Road Diesel Fuel & Unleaded Gasoline

Howes Oil Company Inc.

On Road Diesel- #2	3100	3100	$4.05	$12,555.00
Unleaded Gas-10% Ethanol	0	0	$0	$0
Unleaded Gas-No Ethanol	0	0	$0	$0
Off Road Diesel- #2	4400	4400	$3.775	$16,610.00
				Total: $29,165.00

Vollan Oil

On Road Diesel- #2	3100	3100	$4.02	$12,462.00*
Unleaded Gas-10% Ethanol	0	0	$0	$0
Unleaded Gas-No Ethanol	0	0	$0	$0
Off Road Diesel- #2	4400	4400	$3.72	$16,368.00*
				Total: $28,830.00*

Vollan Oil was the low quote for the items marked with asterisk. They were awarded the quote.

Sincerely,
Kevin Roth
Street & Sanitation Superintendent

cc: Howe's Oil Company
Vollan Oil

PAY ESTIMATES FOR APRIL 6, 2026

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
SDDOT-Finance & Management	#2020-02 Rowley St. Sidewalk & Street Improve	#2	$ 265,780.94	$ 275,643.11	$ 275,643.11
Infrastructure Design Group	#2020-20 Ground Storage Tank - Piping	#69	$ 1,086.25	$ 1,567,255.43	$ 1,628,242.34
John T. Jones Construction Comp	#2022-1 WWTP -Phase II - South Plant	#20	$ 1,601,903.04	$ 21,257,782.52	$ 31,796,383.00
SPN & Associates	#2025-1 North Ohlman 23rd to Kemper	#14	$ 14,997.50	$ 259,994.41	$ 260,000.00
SPN & Associates	#2025-6 1st Avenue - Burr to Foster	#9	$ 18,003.38	$ 103,918.76	$ 265,000.00
SPN & Associates	#2025-34 Hitchcock Tennis Courts Recon&Lighting	#7	$ 3,526.25	$ 24,190.17	$ 52,700.00
SDDOT-Finance & Management	2025 Bridge Inspections	#3	$ 78.37	$ 1,821.35	
Clavarella Design, Inc.	#2026-1 Water Dept. Maintenance Facility	#4	$ 5,015.50	$ 116,073.00	$ 143,300.00
AE2S	#2026-7 Randall Rural Water Meter Pit	#2	$ 14,719.75	$ 17,948.50	$ 40,380.00
Roby, Quintal & Everson	#2026-16 Replace Rooftop Units-Public Safety	#2	$ 2,071.00	$ 7,042.00	$ 8,285.00
SPN & Associates	#2026-27 Waste Water Study	#1	$ 2,278.75	$ 2,278.75	$ 192,000.00
B-Y Water	#2026-36 RT2 Rehabilitation Expense	#1	$ 306,425.58	$ 306,425.58	
Northern Escrow Inc. (Pro-Contra	AIP '33 Revenue Producing Hangar	#4	$ 87,309.37	$ 737,931.46	$ 1,271,327.36
Helms & Associates	AIP '33 Municipal Hangar Construction	#18	$ 15,384.01	$ 148,030.54	$ 202,251.30
Helms & Associates	AIP '34 Airport Runway 18/36 Reconstruction	#14	$ 6,150.86	$ 301,391.80	$ 981,619.00
	TOTALS		$ 2,344,730.55	$ 25,127,727.38	$ 37,117,131.11

Prepared by Deb Hanson-Sudbeck

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 1110 CITY COUNCIL BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03498	COLUMN SOFTWARE PBC					
		I-35882B15-0303	101-41110-42300	LEGAL PUBLICA PUBLIC SAFETY REPLACE ROOFTOP	210816	50.80
		I-35882B15-0306	101-41110-42300	LEGAL PUBLICA ROCK CHIPS BID	210816	29.59
		I-35882B15-0307	101-41110-42300	LEGAL PUBLICA PETROLEUM BID	210816	30.71
		I-35882B15-0311	101-41110-42300	LEGAL PUBLICA CONCRETE BID	210816	51.36
		I-35882B15-0312	101-41110-42300	LEGAL PUBLICA RANDALL WATER VAULT BID	210816	50.24
		I-35882B15-0315	101-41110-42300	LEGAL PUBLICA 03.11.2026 MEETING MINUTES	210816	499.87
		I-35882B15-0316	101-41110-42300	LEGAL PUBLICA ICE ARENA BID	210816	49.68
		I-35882B15-0318	101-41110-42300	LEGAL PUBLICA R2026-12 NOTICE OF HEARING	210816	16.75
		I-35882B15-0319	101-41110-42300	LEGAL PUBLICA SPECIAL CITY COUNCIL MEETING	210816	19.26
		I-35882B15-0321	101-41110-42300	LEGAL PUBLICA ASPHALT BID PROPOSALS	210816	46.89
		I-35882B15-0322	101-41110-42300	LEGAL PUBLICA 03.16.26 MEETING MINUTES	210816	309.80
		I-35882B15-0325	101-41110-42300	LEGAL PUBLICA PROPOSED RESOLUTION	210816	16.75
		I-35882B15-0326	101-41110-42300	LEGAL PUBLICA RESOLUTION NO R2026-12	210816	79.39
01-04015	CORN PALACE					
		I-202603182244	101-41110-42600	SUPPLIES & MA CITY COUNCIL WATER	210819	15.00
				DEPARTMENT 1110 CITY COUNCIL TOTAL:		1,266.09

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 1220 CITY ADMINISTRATOR BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01590	MCLEOD'S PRINTING					
		I-91619	101-41220-42600	SUPPLIES & MA ELLWEIN BUSINESS CARDS	210894	39.90
01-04761	HOLIDAY INN EXPRESS					
		I-46143336	101-41220-42700	TRAVEL, CONF, ELLWEIN-PIERRE ROOM	210863	112.00
01-08815	STEPHANIE ELLWEIN					
		I-03312026	101-41220-42800	UTILITIES-TEL 2026 1ST QTR CELL PHONE	210839	45.00
01-09703	AMAZON CAPITAL SERVICES					
		I-1LVM-MRN4-X6F7	101-41220-42600	SUPPLIES & MA PENS,LAMINATED REFERENCE GUIDE	000058	12.55
				DEPARTMENT 1220 CITY ADMINISTRATOR TOTAL:		209.45

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 1230 ADMINISTRATIVE BOARDS BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10597	AARON HIEB					
		I-03312026	101-41230-42800	UTILITIES-TEL 2026 1ST QTR CELL PHONE	210860	45.00
				DEPARTMENT 1230 ADMINISTRATIVE BOARDS TOTAL:		45.00

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 1420 FINANCE BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01590	MCLEOD'S PRINTING					
		I-91684	101-41420-42620	CHECKS, RCPTS RECEIPT BOOKS	210894	625.90
01-04361	MICHELLE BATHKE					
		I-03312026	101-41420-42800	UTILITIES - T 2026 1ST QTR CELL PHONE	210791	45.00
01-09703	AMAZON CAPITAL SERVICES					
		I-1DDN-GP9T-339F	101-41420-42600	SUPPLIES & MA CALCULATOR RIBBON,SPEAKERS	000058	88.33
		I-1JHD-C3XD-63WN	101-41420-42600	SUPPLIES & MA CALCULATOR ROLLS	000058	59.39
				DEPARTMENT 1420 FINANCE TOTAL:		818.62

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 1440 HUMAN RESOURCES BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01590	MCLEOD'S PRINTING					
		I-91424	101-41440-42600	SUPPLIES & MA GOLD NOTARIAL SEALS	210894	16.58
01-04352	UPS STORE #4227					
		I-03102026	101-41440-42630	AED REPLACEME RETURN AED BATTERIES	210985	101.78
01-04779	AVERA OCCUPATIONAL MEDI					
		I-00132679-00	101-41440-42231	EMPLOYEE PHYS DOT SCREENINGS,PHYSICALS	210787	389.00
01-06686	LIZ KITCHENS					
		I-03312026	101-41440-42800	UTILITIES 2026 1ST QTR CELL PHONE	210879	45.00
01-08900	THOMAS L PRICE INC					
		I-03182026	101-41440-42231	EMPLOYEE PHYS PSYCHOLOGICAL SCREENING	210977	400.00
		I-03302026	101-41440-42231	EMPLOYEE PHYS MFD PSYCHOLOGICAL SCREENING	210977	400.00
		I-033026	101-41440-42231	EMPLOYEE PHYS MFD PSYCHOLOGICAL SCREENING	210977	400.00
01-09056	AMG-AVERA OCCUPATIONAL					
		I-00132327-00	101-41440-42231	EMPLOYEE PHYS LAB	210777	37.70
		I-00132560-00	101-41440-42231	EMPLOYEE PHYS LABS	210777	75.40
		I-00132822-00	101-41440-42231	EMPLOYEE PHYS LABS,PHYSICALS	210777	181.10
				DEPARTMENT 1440 HUMAN RESOURCES TOTAL:		2,046.56

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 1920 MUNICIPAL BUILDINGS BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00517	MELISSA HOBAUGH					
		I-03312026	101-41920-42800	UTILITIES - T 2026 1ST QTR CELL PHONE	210862	33.75
01-01830	NORTHWESTERN ENERGY					
		I-2830632-2.03.26	101-41920-42810	UTILITIES-STO 5951 AIRPORT RD	210917	554.55
01-02679	MENARD'S INC					
		I-2379	101-41920-42620	SUPPLIES-CITY LIGHT FIXTURES	210896	119.98
01-06866	QUINCY SALMEN					
		I-03312026	101-41920-42800	UTILITIES - T 2026 1ST QTR CELL PHONE	210950	45.00
01-08281	VESTIS					
		I-6380355396	101-41920-42520	REPAIR-CITY H MAT CLEANING	210989	48.42
		I-6380358921	101-41920-42520	REPAIR-CITY H MAT CLEANING	210989	51.76
01-09978	KEVIN DYKES					
		I-03312026	101-41920-42800	UTILITIES - T 2026 1ST QTR CELL PHONE	210836	45.00
				DEPARTMENT 1920 MUNICIPAL BUILDINGS TOTAL:		898.46

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 1935 INFORMATION TECHNOLOGY BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION		CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI						
		I-2279-1807	101-41935-42615	POSTAGE	POSTAGE 03.01-15.2026	210937	227.67
01-03678	INTERSTATE OFFICE PRODU						
		I-01EJ8033	101-41935-42640	COPY MACHINE	COPIER PAPER	210870	218.10
01-05195	A & B BUSINESS SOLUTION						
		I-IN1351065	101-41935-42250	MANAGED PRINT	CT9857-02 CONTRACT PAYMENT	210773	4,701.61
01-08827	ANDREW SCHNEIDER						
		I-03312026	101-41935-42850	UTILITIES/TEL	2026 1ST QTR CELL PHONE	210955	45.00
01-09050	MICROSOFT CORPORATION						
		I-E0300Z7YRS	101-41935-42920	COMPUTER SOFT	FEB-MAR 2026 SUBSCRIPTION	000057	914.00
		I-E0300Z8A1E	101-41935-42920	COMPUTER SOFT	FEB-MAR 2026 ONLINE SUBSCRIPTI	000057	2.00
01-09703	AMAZON CAPITAL SERVICES						
		I-1V31-YMNJ-7XTX	101-41935-42600	SUPPLIES	IPAD CASE,CHARGER	000058	89.51
					DEPARTMENT 1935 INFORMATION TECHNOLOGY TOTAL:		6,197.89

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 2110 POLICE DEPARTMENT BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION		CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC						
		I-2235397	101-42110-43400	MACHINERY AND	TRIMMER KIT,HEAD-POLE SAW	210944	558.00
01-01450	MUTH ELECTRIC INC						
		I-809165	101-42110-42500	REPAIR & MAIN	REPAIRED BROKEN CONDUIT-POLE	210912	154.57
01-01457	MIDWEST FIRE & SAFETY						
		I-30018723	101-42110-42200	PROFESSIONAL	FURNISH EXTINGUISHER	210902	85.00
01-01532	FEDEX						
		I-9-218-02428	101-42110-42200	PROFESSIONAL	EVIDENCE MAILING	210842	40.28
01-01777	ROBY QUINTAL & EVERSON,						
		I-2026-16 P.E. #2	101-42110-43300	IMPROV OTHER	2026-16 P.E. #2	210941	2,071.00
01-02679	MENARD'S INC						
		I-2473	101-42110-42600	SUPPLIES	SLIDING WRENCH	210896	27.99
		I-2622	101-42110-42600	SUPPLIES	BREAKER BAR	210896	15.92
01-06708	CDW GOVERNMENT INC						
		I-AI4AE3G	101-42110-43400	MACHINERY AND	SEA IRONWOLF PRO	210805	1,578.05
		I-AI5HG5M	101-42110-43400	MACHINERY AND	BROTHER 14FT CAR ADAPTER	210805	247.23
01-07142	ULINE						
		I-204958161	101-42110-42600	SUPPLIES	EVIDENCE BOXES	210984	81.50
01-07717	VERN EIDE FORD						
		I-26090055	101-42110-42500	REPAIR & MAIN	ALIGNMENT	210988	119.95
01-08281	VESTIS						
		I-6380356252	101-42110-42200	PROFESSIONAL	MAT CLEANING	210989	69.39
		I-6380359507	101-42110-42200	PROFESSIONAL	MAT CLEANING	210989	74.04
01-09004	DAKTECH INC						
		I-INV0349857	101-42110-43400	MACHINERY AND	WORKSTATION DESKTOP COMPUTER	210826	1,730.00
01-09509	INNOVATIVE OFFICE SOLUT						
		I-IN5078512	101-42110-42600	SUPPLIES	ENVELOPE MOISTENER,BAGS,PAPER	210869	114.38
01-09568	INDEPENDENCE UPFITTERS						
		I-1095	101-42110-43400	MACHINERY AND	RADAR INSTALL	210865	760.50
01-09703	AMAZON CAPITAL SERVICES						
		I-17PH-RT4R-WCML	101-42110-42600	SUPPLIES	IPHONE CASE,STRIKING SHIELD	000058	291.98
		I-1VP6-NQQF-TM7F	101-42110-43400	MACHINERY AND	DDR4 RAM KIT	000058	239.30
01-09707	NIKO ARNOLD						
		I-03182026	101-42110-42700	TRAVEL, CONF	VERMILLON TRAINING MEALS REIMB	210780	20.00

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 2110 POLICE DEPARTMENT BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10304	AUSTIN RESICK					
		I-03122026	101-42110-42640	UNIFORM ALLOW PANTS REIMBURSED	210939	199.94
01-10486	AT&T MOBILITY - POLICE					
		I-9001X03232026	101-42110-42800	TELEPHONE ACCT #287283989001	210783	1,071.83
01-10496	TYLER URBAN					
		I-03182026	101-42110-42700	TRAVEL, CONF VERMILLON TRAINING MEAL REIMB	210986	20.00
01-10617	JUSTIN STOLTENBURG					
		I-03182026	101-42110-42700	TRAVEL, CONF VERMILLON TRAINING MEALS REIMB	210971	20.00
				DEPARTMENT 2110 POLICE DEPARTMENT TOTAL:		9,590.85

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 2130 TRAFFIC DEPARTMENT BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-353929	101-42130-42530	TRAFFIC LIGHT FUSES,BRAKE CLEANER	210804	13.52
		I-4977-354103	101-42130-42500	REPAIRS TOGGLE ON-OFF	210804	8.54
		I-4977-354106	101-42130-42500	REPAIRS TOGGLE SWITCH	210804	14.09
01-01450	MUTH ELECTRIC INC					
		I-809168	101-42130-42560	SIREN REPAIR MIDDLE SCHOOL SIREN CHARGER	210912	204.74
		I-809180	101-42130-42535	LIGHT MAINTEN VARIOUS STREET LIGHT REPAIRS	210912	5,466.80
		I-809518	101-42130-42530	TRAFFIC LIGHT MINNESOTA BYPASS BREAKER REPR	210912	182.06
01-01490	MUELLER LUMBER CO. INC.					
		I-305360	101-42130-42540	SIGNS MACHINE BOLTS	210911	83.75
		I-305445	101-42130-42530	TRAFFIC LIGHT MARKING PAINT	210911	45.85
01-01805	FASTENAL COMPANY					
		I-SDMIT184570	101-42130-42530	TRAFFIC LIGHT ALKALINE BATTERY	210841	12.99
01-01830	NORTHWESTERN ENERGY					
		I-2579139-3.03.26	101-42130-42810	UTILITIES-TRA 901 N MINNESOTA ST	210917	13.30
		I-2579461-1.03.26	101-42130-42810	UTILITIES-TRA N SANBORN AND 12TH AVE	210917	77.35
		I-2580311-5.03.26	101-42130-42810	UTILITIES-TRA 1204 N KIMBALL ST	210917	13.87
		I-2580312-3.03.26	101-42130-42810	UTILITIES-TRA N MAIN AND 12TH AVE	210917	53.11
		I-2580491-5.03.26	101-42130-42810	UTILITIES-TRA 1403 N KIMBALL ST	210917	13.48
		I-2581249-6.03.26	101-42130-42520	EMERGENCY SIR E GOLF COURSE SIREN	210917	27.25
		I-2581250-4.03.26	101-42130-42520	EMERGENCY SIR 800 W 8TH AVE	210917	26.14
		I-2581251-2.03.26	101-42130-42520	EMERGENCY SIR 1221 S MINNESOTA ST	210917	24.46
		I-2581252-0.03.26	101-42130-42520	EMERGENCY SIR 100 MATTIE ST	210917	30.79
		I-2581521-8.03.26	101-42130-42810	UTILITIES-TRA W HAVENS AND OHLMAN	210917	137.69
		I-2582741-1.03.26	101-42130-42835	UTILITIES-STR I 90 AND OHLMAN	210917	618.27
		I-2583138-9.03.26	101-42130-42810	UTILITIES-TRA W UNIV AND NORWAY	210917	14.23
		I-2583139-7.03.26	101-42130-42810	UTILITIES-TRA 1309 W UNIVERSITY AVE	210917	13.68
		I-2583145-4.03.26	101-42130-42810	UTILITIES-TRA 1522 W UNIVERSITY AVE	210917	13.48
		I-2583147-0.03.26	101-42130-42810	UTILITIES-TRA 310 W NORWAY	210917	14.04
		I-2583319-5.03.26	101-42130-42810	UTILITIES-TRA HAVENS AND MINN ST	210917	101.76
		I-2583840-0.03.26	101-42130-42810	UTILITIES-TRA S SANBORN AND HAVEN ST	210917	137.58
		I-2585321-9.03.26	101-42130-42810	UTILITIES-TRA E HAVENS AND BURR ST	210917	209.68
		I-2585416-7.03.26	101-42130-42810	UTILITIES-TRA 700 E NORWAY AVE	210917	304.89
		I-2585457-1.03.26	101-42130-42810	UTILITIES-TRA 700 E KAY AVE	210917	191.06
		I-2719916-5.03.26	101-42130-42520	EMERGENCY SIR CABELA AND SPRUCE EMERGENCY	210917	27.82
		I-2745956-9.03.26	101-42130-42520	EMERGENCY SIR W END BOAT RAMP	210917	23.91
		I-2748245-4.03.26	101-42130-42810	UTILITIES-TRA BURR & SPRUCE SIGNAL LIGHTS	210917	311.55
		I-2748246-2.03.26	101-42130-42810	UTILITIES-TRA N RAMPS I 90 SIGNAL LIGHTS	210917	195.13
		I-2784889-4.03.26	101-42130-42810	UTILITIES-TRA 1120 W CEDAR	210917	13.48
		I-2784890-2.03.26	101-42130-42810	UTILITIES-TRA 1501 W CEDAR	210917	13.30
		I-2812391-7.03.26	101-42130-42520	EMERGENCY SIR 5861 TOWER RD	210917	33.02
		I-2860182-1.03.26	101-42130-42810	UTILITIES-TRA MINNESOTA AND 16 AVE	210917	12.93
		I-2860183-9.03.26	101-42130-42810	UTILITIES-TRA MINNESOTA AND 18 AVE	210917	13.30
		I-2943370-3.03.26	101-42130-42810	UTILITIES-TRA SPRUCE AND CABELA DR TRAFFIC	210917	79.04
		I-2980768-2.03.26	101-42130-42810	UTILITIES-TRA 121 W HAVENS	210917	153.29

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 2130 TRAFFIC DEPARTMENT BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY continued					
		I-3045379-9.03.26	101-42130-42810	UTILITIES-TRA 800 N CAPITAL	210917	12.93
		I-3045401-1.03.26	101-42130-42810	UTILITIES-TRA 921 N CAPITAL	210917	13.12
		I-3621835-2.03.26	101-42130-42810	UTILITIES-TRA S RAMPS I 90 SIGNAL LIGHTS	210917	185.84
		I-370175-9.03.26	101-42130-42835	UTILITIES-STR N RAMPS I 90 STREET LIGHT	210917	498.90
		I-3880132-0.03.26	101-42130-42810	UTILITIES-TRA 1808 N MINNESOTA AVE SGNL	210917	172.62
		I-4242942-3.03.26	101-42130-42835	UTILITIES-STR N HWY 37 STREET LIGHTS	210917	299.96
01-03126	LIGHT & SIREN					
		I-17619	101-42130-43400	MACHINERY & E 2026 CAN-AM LIGHT PACKAGE	210887	3,151.00
01-03678	INTERSTATE OFFICE PRODU					
		I-01EJ7858	101-42130-42570	REPAIRS-TRAFF SELF INKING STAMP	210870	21.98
01-06045	TRAFFIC CONTROL CORPORA					
		I-163906	101-42130-42530	TRAFFIC LIGHT CROSSWALK PEDESTAL BASE	210982	830.00
01-06845	RAYMOND DEAN					
		I-03312026	101-42130-42820	TELEPHONE 2026 1ST QTR CELL PHONE	210832	45.00
01-08010	METTLER IMPLEMENT INC-M					
		I-92704	101-42130-42610	GAS, OIL, TIR 2015 POLARIS OIL CHANGE	210899	265.20
		I-92740	101-42130-42500	REPAIRS BUSHING,SHAFT PIVOT,REAR SEAL	210899	542.96
				DEPARTMENT 2130 TRAFFIC DEPARTMENT TOTAL:		14,984.73

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 2200 FIRE DEPARTMENT BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION		CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC						
		I-2234884	101-42200-42500	REPAIR & MAIN	MUFFLER,BLACK NIPPLE	210944	19.28
01-01193	KROHMER PLUMBING INC						
		I-96780	101-42200-42500	REPAIR & MAIN	INSTALL BALL VALVES	210880	3,752.00
01-01199	AUTO VALUE MITCHELL						
		I-815071910	101-42200-42500	REPAIR & MAIN	HD OIL FLEET,COOLANT FILTER	210784	268.99
		I-815072532	101-42200-42500	REPAIR & MAIN	STANDARD HALOGEN	210784	7.49
		I-815072584	101-42200-42500	REPAIR & MAIN	LIFT SUPPORT	210784	45.98
		I-815072630	101-42200-42500	REPAIR & MAIN	EXHAUST PIPE,FREIGHT CHARGE	210784	167.40
01-01830	NORTHWESTERN ENERGY						
		I-2583799-8.03.26	101-42200-42810	UTILITIES	201 W 1ST AVE FIRE	210917	4,245.34
		I-3566523-1.03.26	101-42200-42810	UTILITIES	5971 AIRPORT RD BLDG 21	210917	120.69
01-02301	SD REDBOOK FUND						
		I-3229	101-42200-42600	SUPPLIES	FF SKILLS,HAZ MAT	210961	226.00
01-02679	MENARD'S INC						
		I-2004	101-42200-42600	SUPPLIES	DRAWER CABINET,CHEST	210896	919.98
		I-2108	101-42200-42600	SUPPLIES	FRAMELESS SOFT CLOSE,US FLAG	210896	84.47
		I-2292	101-42200-42500	REPAIR & MAIN	HEX BOLTS	210896	5.67
		I-2322	101-42200-42500	REPAIR & MAIN	BRASS BUSHINGS	210896	14.52
		I-2405	101-42200-42500	REPAIR & MAIN	CONDUIT,CAP,ELBOW,SPRAY PAINT	210896	37.52
01-05276	M & T FIRE AND SAFETY I						
		I-15723.1	101-42200-42500	REPAIR & MAIN	SMALLER PUMPS	210889	1,119.60
01-07045	ZACH DALRYMPLE						
		I-03312026	101-42200-42800	TELEPHONE	2026 1ST QTR CELL PHONE	210827	45.00
01-08176	LUKE RUML						
		I-03312026	101-42200-42800	TELEPHONE	2026 1ST QTR CELL PHONE	210943	45.00
01-09046	SHANNON SANDOVAL						
		I-03312026	101-42200-42800	TELEPHONE	2026 1ST QTR CELL PHONE	210951	45.00
01-09326	DAN POLLREISZ						
		I-03312026	101-42200-42800	TELEPHONE	2026 1ST QTR CELL PHONE	210932	45.00
01-09509	INNOVATIVE OFFICE SOLUT						
		I-IN5078512	101-42200-42600	SUPPLIES	ENVELOPE MOISTENER,BAGS,PAPER	210869	77.28
01-09879	TIFFANY BOEHMER						
		I-03312026	101-42200-42800	TELEPHONE	2026 1ST QTR CELL PHONE	210799	45.00
01-10356	CK BICYCLES & LOCKS LLC						
		I-17739	101-42200-42600	SUPPLIES	FIRE STATION KEYS	210814	36.00

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 2200 FIRE DEPARTMENT BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-10414	MIDWAY SERVICE dba VOLL						
		I-99566	101-42200-42610	GAS & OIL	ON ROAD FUEL #2	210901	754.56
					DEPARTMENT 2200 FIRE DEPARTMENT TOTAL:		12,127.77

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 3100 STREET DEPARTMENT BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00091	JGE INC dba BOBCAT OF A					
		I-01-10595	101-43100-42500	REPAIRS SCREW,MAN-FUEL SOLENOID	210798	882.97
	PROJ: L1E-42500	517		REPAIR MAINTENANCE		
01-00130	DAVISON COUNTY TREASURE					
		I-03262026	101-43100-42600	SUPPLIES 2024 PETERBILT TRUCK PLATE,TLE	210831	28.70
01-00424	RUNNINGS SUPPLY INC					
		I-2231376	101-43100-42500	REPAIRS BUSHING,BULK BIN	210944	13.16
	PROJ: L22-42500	122		REPAIR MAINTENANCE		
		I-2234062	101-43100-42600	SUPPLIES GARDEN HOSE	210944	49.99
		I-2234885	101-43100-42600	SUPPLIES HOLE SAW,HOLESAW KIT	210944	73.94
	PROJ: L59-42600	163		SUPPLIES MATERIALS		
		I-2235346	101-43100-42600	SUPPLIES RAINSUIT	210944	44.99
	PROJ: LL9-42600	2020 TYMCO 500X SWEEPER		SUPPLIES & MATERIALS		
01-00917	DAKOTA FLUID POWER INC					
		I-7443272	101-43100-42500	REPAIRS SNOW PLOW CYLINDER	210823	1,188.70
01-01117	FLEETPRIDE					
		I-133229231	101-43100-42600	SUPPLIES HYDRAULIC FILTER	210844	141.67
	PROJ: L59-42600	163		SUPPLIES MATERIALS		
		I-133282866	101-43100-42600	SUPPLIES AIR TOGGLE,PUSH-ON SWIVEL,CONN	210844	67.09
01-01199	AUTO VALUE MITCHELL					
		I-815071913	101-43100-42500	REPAIRS BLADE FUSE,FUSED CIRCUIT,LAMP	210784	14.90
	PROJ: L5I-42500	123		REPAIR & MAINTENANCE		
		I-815071913	101-43100-42500	REPAIRS BLADE FUSE,FUSED CIRCUIT,LAMP	210784	23.39
	PROJ: L59-42500	163		REPAIR MAINTENANCE		
		I-815072250	101-43100-42600	SUPPLIES HD AIR FLEET,CABIN AIR, OIL,FU	210784	214.39
	PROJ: L05-42600	104		SUPPLIES MATERIALS		
		I-815072250	101-43100-42600	SUPPLIES HD AIR FLEET,CABIN AIR, OIL,FU	210784	21.24
	PROJ: L71-42600	903		SUPPLIES MATERIALS		
		I-815072250	101-43100-42600	SUPPLIES HD AIR FLEET,CABIN AIR, OIL,FU	210784	31.17
	PROJ: L59-42600	163		SUPPLIES MATERIALS		
		I-815072632	101-43100-42600	SUPPLIES HD OIL FLEET,AIR,FUEL,BATTERY	210784	12.49
	PROJ: L21-42600	121		SUPPLIES MATERIALS		
		I-815072632	101-43100-42600	SUPPLIES HD OIL FLEET,AIR,FUEL,BATTERY	210784	211.78
	PROJ: L59-42600	163		SUPPLIES MATERIALS		
		I-815072632	101-43100-42600	SUPPLIES HD OIL FLEET,AIR,FUEL,BATTERY	210784	143.05
	PROJ: L15-42600	115		SUPPLIES MATERIALS		
01-01329	MICHAEL TODD INDUSTRIAL					
		I-222862	101-43100-42600	SUPPLIES LEATHER GLOVES,FIRST AID KIT	210900	223.74
01-01417	NEWVISION SECURITY LLC					
		I-31334	101-43100-42800	UTILITIES APR-JUN 2026 ALARM MONITORING	210914	81.75
01-01830	NORTHWESTERN ENERGY					

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 3100 STREET DEPARTMENT BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION		CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY continued						
		I-2576521-5.03.26	101-43100-42800	UTILITIES	1405 W 8TH AVE	210917	1,216.48
01-02418	SANITATION PRODUCTS INC						
		C-CN-01565	101-43100-42600	SUPPLIES	RETURNED EXTENSION BROOM	210952	1,348.65-
	PROJ: L10-42600 106			SUPPLIES MATERIALS			
01-02679	MENARD'S INC						
		I-1972	101-43100-42500	REPAIRS	MINI LIGHT BAR	210896	54.99
	PROJ: L15-42500 115			REPAIR MAINTENANCE			
		I-2157	101-43100-42500	REPAIRS	BULBS,BALLAST,TAPE,VANITY	210896	271.90
		I-2472	101-43100-42600	SUPPLIES	POTHOLE PATCH,LYSOL	210896	736.36
01-03099	LAWSON PRODUCTS INC						
		I-9313317903	101-43100-42600	SUPPLIES	PLUGS,SOCKETS,O-RING,PINS	210884	325.59
01-04081	STEVE ANDERSON						
		I-03312026	101-43100-42800	UTILITIES	2026 1ST QTR CELL PHONE	210779	45.00
01-04440	NATE HEGG						
		I-03312026	101-43100-42800	UTILITIES	2026 1ST QTR CELL PHONE	210856	45.00
01-06406	JIM CRANNY						
		I-03312026	101-43100-42650	UNIFORMS	LOGOD SHIRTS REIMBURSED	210820	44.97
01-08130	C & B OPERATIONS LLC						
		I-13615799	101-43100-42500	REPAIRS	O-RING,HOSE FITTINGS,TOUGH CVR	210802	256.75
	PROJ: L06-42500 105			REPAIR MAINTENANCE			
01-08558	KEVIN ROTH						
		I-03312026	101-43100-42800	UTILITIES	2026 1ST QTR CELL PHONE	210942	45.00
01-10414	MIDWAY SERVICE dba VOLL						
		I-99195	101-43100-42600	SUPPLIES	DIESEL EXHAUST FLUID	210901	174.04
		I-99566	101-43100-42610	GAS	ON ROAD FUEL #2	210901	851.38
		I-99566	101-43100-42610	GAS	OFF ROAD FUEL #2	210901	11,647.85
					DEPARTMENT 3100 STREET DEPARTMENT TOTAL:		17,835.77

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 3110 PUBLIC WORKS ADMIN BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00059	JOELLE DAMMANN						
		I-03312026	101-43110-42800	UTILITIES	2026 1ST QTR CELL PHONE	210828	45.00
01-00130	DAVISON COUNTY TREASURE						
		I-03192026	101-43110-42200	PROFESSIONAL	ROUNDABOUT PLAT APPLICATION	210830	100.00
01-00424	RUNNINGS SUPPLY INC						
		I-2237974	101-43110-42650	UNIFORMS	HEGG PANT	210944	26.24
01-01199	AUTO VALUE MITCHELL						
		I-815071912	101-43110-42500	REPAIRS	WATER PUMP,BELT DRIVE PULLEY	210784	128.97
01-03114	SUBWAY						
		I-2/A-711380	101-43110-42750	PLANNING COMM	03.23.26 PLANNING COMM MEALS	210973	62.93
01-03130	JOHN HEGG						
		I-03112026	101-43110-42650	UNIFORMS	PANTS REIMBURSED	210855	23.00
		I-03312026	101-43110-42800	UTILITIES	2026 1ST QTR CELL PHONE	210855	45.00
01-03678	INTERSTATE OFFICE PRODU						
		I-01EJ7297	101-43110-42600	SUPPLIES	FOLDERS	210870	27.02
		I-01EJ7860	101-43110-42600	SUPPLIES	FOLDERS	210870	13.51
		I-01EJ8622	101-43110-42600	SUPPLIES	LETTER FOLDERS	210870	27.02
01-06997	TERRY JOHNSON						
		I-03312026	101-43110-42800	UTILITIES	2026 1ST QTR CELL PHONE	210874	45.00
01-09620	JOE GALPIN						
		I-03312026	101-43110-42800	UTILITIES	2026 1ST QTR CELL PHONE	210846	45.00
01-09703	AMAZON CAPITAL SERVICES						
		I-139K-7DW4-6CGD	101-43110-42600	SUPPLIES	EXPANDABLE FILE	000058	46.16
		I-1LVM-MRN4-X6F7	101-43110-42600	SUPPLIES	PENS,LAMINATED REFERENCE GUIDE	000058	32.23
01-09767	JOE SCHROEDER						
		I-03312026	101-43110-42800	UTILITIES	2026 1ST QTR CELL PHONE	210957	45.00
01-10412	JON THURMAN						
		I-03312026	101-43110-42800	UTILITIES	2026 1ST QTR CELL PHONE	210979	45.00
					DEPARTMENT 3110 PUBLIC WORKS ADMIN TOTAL:		757.08

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 3120 STREET & SIDEWALK CONST BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-04871	SD DEPT OF TRANSPORTATI					
		I-2020-02 P.E. #2	101-43120-43325	NORWAY/ROWLEY 2020-02 P.E. #2	210960	265,780.94
		I-2025 BRIDGE P.E.#3	101-43120-42526	BRIDGE INSPEC 2025 BRIDGE P.E. #3	210960	78.37
				DEPARTMENT 3120 STREET & SIDEWALK CONST TOTAL:		265,859.31

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 3150 STORM DRAINAGE BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00081	RINKER MATERIALS					
		I-33268143	101-43150-42600	SUPPLIES & MA JOINT SEAL	210940	1,985.10
		I-33278739	101-43150-42600	SUPPLIES & MA GASKETS	210940	848.40
01-00525	DAKOTA PUMP					
		I-12890	101-43150-42600	SUPPLIES & MA DETENTION POND SPARE PUMP	210824	11,866.70
01-01830	NORTHWESTERN ENERGY					
		I-3288018-9.03.26	101-43150-42800	UTILITIES CABELA DR	210917	41.78
				DEPARTMENT 3150 STORM DRAINAGE TOTAL:		14,741.98

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 3700 CEMETERY BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00436	CHS INC						
		I-IG4912	101-43700-42610	GAS & FUEL	GOLF MAINT RUBY FIELDMASTER	210810	87.74
		I-IG4913	101-43700-42610	GAS & FUEL	GOLF MAINT UNLEADED GAS	210810	183.34
01-00712	NAPA CENTRAL						
		I-826553	101-43700-42600	SUPPLIES & MA	10W30 OIL	210913	52.80
01-00936	DOUG CUNNINGHAM						
		I-03312026	101-43700-42800	UTILITIES	2026 1ST QTR CELL PHONE	210821	45.00
01-01199	AUTO VALUE MITCHELL						
		I-815072103	101-43700-42600	SUPPLIES & MA	LAWN/GARDEN BELT	210784	15.99
01-01830	NORTHWESTERN ENERGY						
		I-2581639-8.03.26	101-43700-42800	UTILITIES	700 W 23RD AVE	210917	201.54
		I-2581641-4.03.26	101-43700-42800	UTILITIES	W 23RD	210917	16.65
		I-2939180-2.03.26	101-43700-42800	UTILITIES	825 INDIAN VILLAGE RD	210917	17.00
01-02650	STAN HOUSTON EQUIP CO I						
		I-2786982	101-43700-42603	WEED EATERS S	BATTERY	210969	209.00
01-08281	VESTIS						
		I-6380357390	101-43700-42500	REPAIR & MAIN	MAT CLEANING	210989	38.85
					DEPARTMENT 3700 CEMETERY	TOTAL:	867.91

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 4110 HEALTH & WELFARE BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01749	SAFE PLACE OF EASTERN S					
		I-997	101-44110-42950	SAFE PLACE OF 2026 2ND QTR ALLOCATION	210949	3,750.00
				DEPARTMENT 4110 HEALTH & WELFARE TOTAL:		3,750.00

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 4120 ANIMAL CONTROL BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY					
		I-2719777-1.03.26	101-44120-42800	UTILITIES-POU 2020 W HAVENS NEW BLDG	210917	150.42
				DEPARTMENT 4120 ANIMAL CONTROL TOTAL:		150.42

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 5000 CULTURE & RECREATION BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01407	MITCHELL MUNICIPAL BAND					
		I-03252026	101-45000-42904	MUNICIPAL BAN 2026 ALLOCATION	210908	14,500.00
01-01414	MITCHELL INDIGENOUS ARC					
		I-03022026	101-45000-42908	PREHISTORIC A 2026 2ND QTR ALLOCATION	210906	6,250.00
				DEPARTMENT 5000 CULTURE & RECREATION TOTAL:		20,750.00

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 5500 LIBRARY BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION		CHECK#	AMOUNT
01-00553	DEMCO INC						
		I-7775300	101-45500-42600	SUPPLIES & MA	REINFORCED FILAMENT TAPE,BOOK	210833	284.08
01-01015	INGRAM LIBRARY SERVICES						
		I-93395990	101-45500-43420	BOOKS	BOOKS	210867	281.72
		I-94968011	101-45500-43420	BOOKS	BOOKS	210867	413.38
		I-94968012	101-45500-43420	BOOKS	BOOKS	210867	193.41
		I-95001277	101-45500-43420	BOOKS	BOOKS	210867	366.64
		I-95018631	101-45500-43420	BOOKS	PART OF BOOK ORDER	210867	36.85
		I-95036199	101-45500-43420	BOOKS	PART OF BOOK ORDER	210867	79.76
		I-95036200	101-45500-43420	BOOKS	BOOK	210867	26.40
		I-95108375	101-45500-43420	BOOKS	BOOKS	210867	65.98
		I-95141423	101-45500-43420	BOOKS	BOOKS	210867	226.77
		I-95141424	101-45500-43420	BOOKS	BOOKS	210867	46.79
		I-95171741	101-45500-43420	BOOKS	BOOKS	210867	157.91
		I-95187221	101-45500-43420	BOOKS	BOOK	210867	19.19
		I-95203717	101-45500-43420	BOOKS	BOOKS	210867	56.98
		I-95271389	101-45500-43420	BOOKS	BOOKS	210867	235.04
		I-95367625	101-45500-43420	BOOKS	BOOKS	210867	64.20
		I-95438951	101-45500-43420	BOOKS	BOOKS	210867	273.23
		I-95454297	101-45500-43420	BOOKS	BOOKS	210867	50.99
01-01830	NORTHWESTERN ENERGY						
		I-2585828-3.03.26	101-45500-42800	UTILITIES	221 N DUFF ST	210917	3,873.37
01-02811	JONES SUPPLIES						
		I-156437	101-45500-42600	SUPPLIES & MA	PAPER TOWELS	210875	42.56
		I-156505	101-45500-42600	SUPPLIES & MA	TOILET TISSUE	210875	72.47
01-02880	THUNE TRUE VALUE & APPL						
		I-A614685	101-45500-42600	SUPPLIES & MA	NUTS,BOLTS	210978	6.36
01-05088	BLACKSTONE PUBLISHING						
		I-2228691	101-45500-43421	AUDIO-VISUAL	AUDIOBOOKS	210797	139.96
01-08223	OVERDRIVE INC						
		I-02495CO26080152	101-45500-42693	E-BOOKS/AUDIO	EBOOKS,EAUDIOBOOKS	210926	1,365.19
01-09703	AMAZON CAPITAL SERVICES						
		I-1RM6-XDFP-CYDG	101-45500-42600	SUPPLIES & MA	FOAM BOARD SHEETS,CANDY	000058	89.04
01-10205	KEVIN KENKEL						
		I-03312026	101-45500-42800	UTILITIES	2026 1ST QTR CELL PHONE	210876	45.00
				DEPARTMENT 5500	LIBRARY	TOTAL:	8,513.27
				FUND 101	GENERAL	TOTAL:	381,411.16

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5110 RECREATION & AQUATICS BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02840	TESSIERS MECHANICAL CON					
		I-30018373	201-45110-42550	REPAIR & MAIN UNIT HEATER NOT WORKING	210976	792.57
	PROJ: J50-RM-HVAC	OUTDOOR AQUATIC CENTER		REPAIR-MAINT-HVAC		
01-08101	JAMIE HENKEL					
		I-03312026	201-45110-42800	UTILITIES 2026 1ST QTR CELL PHONE	210858	45.00
01-08934	ADAM FOSNESS					
		I-03312026	201-45110-42800	UTILITIES 2026 1ST QTR CELL PHONE	210845	45.00
				DEPARTMENT 5110 RECREATION & AQUATICS TOTAL:		882.57

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5140 RECREATION CENTER BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2237328	201-45140-42600	SUPPLIES & MA STARTER KIT W/CHARGER,SAWZALL	210944	199.00
	PROJ: J06-SM-EQUIP	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-EQUIPMENT		
		I-2237802	201-45140-42600	SUPPLIES & MA GRINDER FUEL BARE,BATTERY	210944	229.00
	PROJ: J06-SM-EQUIP	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-EQUIPMENT		
01-01410	MITCHELL SCHOOL DISTRIC					
		I-2583796-4.02.26	201-45140-42800	UTILITIES 1301 N KIMBALL ST-CITY SHARE	210909	1,992.72
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
01-02602	PUBLIC HEALTH LABORATOR					
		I-10625595	201-45140-42602	CHEMICALS LAB TESTINGS	210935	120.00
	PROJ: J02-CHEMICAL	INDOOR AQUATIC CTR		CHEMICALS		
01-02679	MENARD'S INC					
		I-1913	201-45140-42600	SUPPLIES & MA BRUSH,ROLLER FRAME,LINERS,TRAY	210896	215.04
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
		I-2003	201-45140-42600	SUPPLIES & MA BROOM,DUST PAN,MOUSE TRAPS	210896	96.59
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
		I-2165	201-45140-42600	SUPPLIES & MA BRUSH,DRYDEXSPACKLING	210896	14.97
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
		I-2503	201-45140-42600	SUPPLIES & MA GLASS DIGITAL SCALE	210896	17.98
	PROJ: J06-SM-EQUIP	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-EQUIPMENT		
		I-2661	201-45140-42600	SUPPLIES & MA WRENCHES	210896	95.77
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
		I-2723	201-45140-42600	SUPPLIES & MA BED LINER,GLASS CLEANER,BATTER	210896	95.40
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
01-02811	JONES SUPPLIES					
		I-156511	201-45140-43300	CAPITAL IMPRO GYM FLOOR REFINISH PRODUCTS	210875	7,602.80
01-02880	THUNE TRUE VALUE & APPL					
		I-A615220	201-45140-42600	SUPPLIES & MA TILEX REMOVER	210978	7.99
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
		I-A615237	201-45140-42600	SUPPLIES & MA LED LIGHT BULBS	210978	8.29
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
		I-A615302	201-45140-42600	SUPPLIES & MA CONNECTORS	210978	10.99
	PROJ: J06-SM-PLUMB	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-PLUMBING		
		I-A615409	201-45140-42600	SUPPLIES & MA NUTS,BOLTS	210978	0.27
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
		I-A615680	201-45140-42600	SUPPLIES & MA INSECT KILLER	210978	8.99
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
01-03332	ASSOCIATED SUPPLY COMPA					
		I-A108188	201-45140-42602	CHEMICALS BLUE ACCU-TABS,ACID-RIDE TABS	210781	10,295.74
	PROJ: J02-CHEMICAL	INDOOR AQUATIC CTR		CHEMICALS		
01-04821	SHAWN LACHNIT					
		I-03312026	201-45140-42800	UTILITIES 2026 1ST QTR CELL PHONE	210881	45.00

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5140 RECREATION CENTER BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-05960	FITNESS BY DESIGN					
		I-1214	201-45140-42600	SUPPLIES & MA PARAMOUNT CABLE ASSEMBLY	210843	172.73
	PROJ: J06-SM-EQUIP	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-EQUIPMENT		
01-06627	THOMAS GULLEDGE					
		I-03312026	201-45140-42800	UTILITIES 2026 1ST QTR CELL PHONE	210851	45.00
01-08594	MAKE IT MINE DESIGNS					
		I-47692	201-45140-42300	PUBLISHING MITCHELL REC LOGOD APPAREL	210890	516.50
	PROJ: J08-GENERAL	REC CTR PUBLISHING		PUBLISHING-GENERAL		
01-08758	ETHAN MCCUNE					
		I-03312026	201-45140-42800	UTILITIES 2026 1ST QTR CELL PHONE	210893	45.00
01-09703	AMAZON CAPITAL SERVICES					
		I-137C-HJKN-91RJ	201-45140-42600	SUPPLIES & MA GYM CABLES,PULLEY SYSTEM	000058	487.41
	PROJ: J06-SM-EQUIP	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-EQUIPMENT		
		I-19RL-1WJQ-7CMH	201-45140-42600	SUPPLIES & MA WEBCAM	000058	42.20
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
		I-1KRG-63WD-9D6C	201-45140-42600	SUPPLIES & MA POOL CLEANER	000058	46.98
	PROJ: J06-SM-EQUIP	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-EQUIPMENT		
		I-1MFF-97DD-NF1F	201-45140-42600	SUPPLIES & MA FRITO LAY CHIPS	000058	89.85
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
		I-1PL7-WQQK-1XLL	201-45140-42600	SUPPLIES & MA SNACK MIX	000058	33.99
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
		I-1T13-PDFW-9YR3	201-45140-42600	SUPPLIES & MA DRY ERASE BOARD W/WHEELS,CHAIR	000058	377.97
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
		I-1T14-FK7M-KC6K	201-45140-42600	SUPPLIES & MA GARDETTO'S,AIRHEADS	000058	76.65
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
		I-1VNH-XYPW-9CHW	201-45140-42600	SUPPLIES & MA SPA DEFOAMER	000058	45.00
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
				DEPARTMENT 5140 RECREATION CENTER TOTAL:		23,035.82

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5160 SPORTS COMPLEXES BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION		CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR						
		I-77579	201-45160-42600	SUPPLIES & MA	ICE MELT	210837	53.98
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS			
		I-77623	201-45160-42600	SUPPLIES & MA	ICE MELT	210837	53.98
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS			
		I-80485	201-45160-42600	SUPPLIES & MA	HANG HOSE WALL MOUNT	210837	19.99
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS			
01-00404	NOLAN TEGELS						
		I-03312026	201-45160-42800	UTILITIES	2026 1ST QTR CELL PHONE	210975	45.00
01-00424	RUNNINGS SUPPLY INC						
		I-2224585	201-45160-42600	SUPPLIES & MA	FITTING ADAPTOR	210944	10.49
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE			
		I-2224614	201-45160-42650	UNIFORMS	R DEVRIES BOOTS,LOGO SHIRT	210944	164.99
		I-2228122	201-45160-42600	SUPPLIES & MA	BOLTS,WASHERS	210944	9.46
		I-2233238	201-45160-42600	SUPPLIES & MA	GRADE 5 BOLTS	210944	18.36
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS			
		I-2237707	201-45160-42600	SUPPLIES & MA	FITTINGS,NIPPLE,HOSE CLAMPS	210944	89.50
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS			
01-00428	CARQUEST AUTO PARTS INC						
		I-4977-354025	201-45160-42600	SUPPLIES & MA	MINI FUSES	210804	6.18
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE			
01-00436	CHS INC						
		I-IG6873	201-45160-42610	GAS & FUEL	HOCKEY LP BOTTLE FILL	210810	104.00
	PROJ: H01-42610	SPORTS COMPLEX EQUIPMENT		GAS-FUEL			
		I-IG7019	201-45160-42610	GAS & FUEL	HOCKEY LP BOTTLE FILL	210810	52.00
	PROJ: H01-42610	SPORTS COMPLEX EQUIPMENT		GAS-FUEL			
		I-IG7066	201-45160-42610	GAS & FUEL	HOCKEY LP BOTTLE FILLS	210810	104.00
	PROJ: H01-42610	SPORTS COMPLEX EQUIPMENT		GAS-FUEL			
		I-IG7183	201-45160-42610	GAS & FUEL	HOCKEY LP BOTTLE FILLS	210810	52.00
	PROJ: H01-42610	SPORTS COMPLEX EQUIPMENT		GAS-FUEL			
		I-IG7229	201-45160-42610	GAS & FUEL	HOCKEY LP BOTTLE FILL	210810	52.00
	PROJ: H01-42610	SPORTS COMPLEX EQUIPMENT		GAS-FUEL			
01-00445	CITY OF MITCHELL						
		I-04.000300.00.03.26	201-45160-42800	UTILITIES	CADWELL PARK BATHROOM	210813	97.63
	PROJ: H02-42800	CADWELL STADIUM		UTILITIES			
		I-04.001000.00.03.26	201-45160-42800	UTILITIES	1001 N MINNESOTA ST	210813	193.32
	PROJ: H06-42800	ARENA-NORTH RINK		UTILITIES			
		I-04.001001.00.03.26	201-45160-42800	UTILITIES	ICE ARENA-SOUGH BLDG	210813	2,574.62
	PROJ: H13-42800	ARENA-SOUTH RINK		UTILITIES			
		I-04.001150.00.03.26	201-45160-42800	UTILITIES	5951 AIRPORT RD	210813	52.53
	PROJ: H07-42800	PEPSI COMPLEX		UTILITIES			
		I-04.001550.00.03.26	201-45160-42800	UTILITIES	SOCCER COMPLEX	210813	371.03
	PROJ: H07-42800	PEPSI COMPLEX		UTILITIES			

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5160 SPORTS COMPLEXES BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01199	AUTO VALUE MITCHELL					
		I-815071575	201-45160-42600	SUPPLIES & MA 120PC MINI FUSES	210784	31.98
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
01-01404	MITCHELL IRON & SUPPLY					
		I-88187	201-45160-42500	REPAIR & MAIN ROUND SHAFT,CUTTING CHARGE	210907	78.60
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-01450	MUTH ELECTRIC INC					
		I-809529	201-45160-42500	REPAIR & MAIN LIGHT BAR ON POLE,NEW BRCKTS	210912	409.49
	PROJ: H05-42500	SOFTBALL		REPAIR/MAINTENANCE		
01-01490	MUELLER LUMBER CO. INC.					
		I-306023	201-45160-42600	SUPPLIES & MA PLYWOOD, PINE WOOD	210911	61.70
01-01497	GRAINGER					
		I-9859112105	201-45160-42600	SUPPLIES & MA CABLE TIES	210848	329.86
	PROJ: H07-42600	PEPSI COMPLEX		SUPPLIES/MATERIALS		
01-01590	MCLEOD'S PRINTING					
		I-91152	201-45160-42600	SUPPLIES & MA HANGING FRAME	210894	25.98
	PROJ: H13-42600	ARENA-SOUTH RINK		SUPPLIES-MAINTENANCE		
01-01819	NORTHWEST PIPE FITTINGS					
		C-12312025	201-45160-42600	SUPPLIES & MA FINANCE CHARGE REVERSED	210916	4.98-
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-01830	NORTHWESTERN ENERGY					
		I-2991007-2.03.26	201-45160-42800	UTILITIES 1001 N MINNESOTA GMTR	210917	1,536.16
	PROJ: H13-42800	ARENA-SOUTH RINK		UTILITIES		
01-02650	STAN HOUSTON EQUIP CO I					
		I-2786982	201-45160-42603	SMALL EQUIPME BATTERY	210969	209.00
	PROJ: H01-42603	SPORTS COMPLEX EQUIPMENT		SMALL EQUIPMENT		
01-02679	MENARD'S INC					
		I-2178	201-45160-42603	SMALL EQUIPME MALLET,SCREWDRIVER,PLIERS	210896	45.99
01-02790	SUN GOLD SPORTS LLC					
		I-37432	201-45160-42650	UNIFORMS R DEVRIES LOGOD SHIRTS	210974	45.00
01-02804	TMA STORES					
		I-114236	201-45160-42500	REPAIR & MAIN TIRE REPAIR	210980	41.60
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-02811	JONES SUPPLIES					
		I-156231	201-45160-42600	SUPPLIES & MA TOILET TANK CLEANER	210875	110.48
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS		

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5160 SPORTS COMPLEXES BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02880	THUNE TRUE VALUE & APPL					
		I-A613935	201-45160-42600	SUPPLIES & MA LOCK TAPE,WATCH BATTERY	210978	28.98
01-07526	O'REILLY AUTOMOTIVE INC					
		I-2090-205478	201-45160-42600	SUPPLIES & MA TERM CLEANER	210925	56.09
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
01-08010	METTLER IMPLEMENT INC-M					
		I-92355	201-45160-42500	REPAIR & MAIN TIRES	210899	432.98
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-09035	TYLER VETCH					
		I-03312026	201-45160-42800	UTILITIES 2026 1ST QTR CELL PHONE	210990	45.00
01-09039	CENTRAL PLAINS AUTOMATI					
		I-34552	201-45160-42500	REPAIR & MAIN STREET SWEEPER FLANGE	210807	90.42
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-09633	STAPLES					
		I-6058641660	201-45160-42600	SUPPLIES & MA WHITE TOWELS	210970	61.94
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS		
01-10154	SCHOENFELDER PORTABLES					
		I-5154	201-45160-42500	REPAIR & MAIN TOILET RENTALS	210956	595.00
	PROJ: H04-42500	BASEBALL		REPAIR/MAINTENANCE		
01-10446	JESSE SCHLIMGEN					
		I-03312026	201-45160-42800	UTILITIES 2026 1ST QTR CELL PHONE	210954	45.00
01-10598	RYLAND DEVRIES					
		I-03312026	201-45160-42800	UTILITIES 2026 1ST QTR CELL PHONE	210834	45.00
				DEPARTMENT 5160 SPORTS COMPLEXES TOTAL:		8,446.33

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5210 PARKS BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR					
		I-66449	201-45210-42600	SUPPLIES & MA HR PLATES, FLATS	210790	358.34
	PROJ: H67-42600	DAY CAMP		SUPPLIES/MATERIALS		
01-00424	RUNNINGS SUPPLY INC					
		I-2232779	201-45210-42600	SUPPLIES & MA H-K ALL FLEET,DEPTH STOP,OIL	210944	103.47
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-00436	CHS INC					
		I-IG4914	201-45210-42610	GAS & FUEL P&R RUBY FIELDMASTER	210810	291.96
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
		I-IG4915	201-45210-42610	GAS & FUEL P&R RUBY FIELDMASTER	210810	312.51
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
		I-IG4916	201-45210-42610	GAS & FUEL P&R UNLEADED GAS	210810	745.76
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
01-01054	JAMES VALLEY LANDSCAPE					
		I-4912	201-45210-42600	SUPPLIES & MA PLAYGROUND BULK MULCH	210871	9,621.00
	PROJ: H55-42600	DRY RUN CREEK PARK		SUPPLIES/MATERIALS		
01-01193	KROHMER PLUMBING INC					
		I-96691	201-45210-42500	REPAIR & MAIN PATTON YOUNG PARK TOILET REPLA	210880	2,056.89
	PROJ: H87-42500	PATTON YOUNG		REPAIR-MAINTENANCE		
01-01199	AUTO VALUE MITCHELL					
		I-815071911	201-45210-42500	REPAIR & MAIN MINI LAMPS,CHARGING TERMINAL	210784	30.59
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815071999	201-45210-42500	REPAIR & MAIN LAWN/GARDEN APPLICATOR,OIL FLT	210784	21.18
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815072132	201-45210-42500	REPAIR & MAIN SPARK PLUG,HD OIL FARM	210784	39.25
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815072248	201-45210-42500	REPAIR & MAIN OIL FILTERS,BATTERY,BELT DRIVE	210784	79.39
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815072635	201-45210-42500	REPAIR & MAIN OIL FILTERS FOR DOME	210784	12.89
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-01322	LARRY'S I-90 SERVICE IN					
		I-110830	201-45210-42500	REPAIR & MAIN GLAND NUT	210883	35.93
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-01450	MUTH ELECTRIC INC					
		I-809508	201-45210-42500	REPAIR & MAIN FLOAT SWITCH REPAIRED ON PUMP	210912	414.23
	PROJ: H77-42500	SPORTSMANS CLUB		REPAIR/MAINTENANCE		
01-01490	MUELLER LUMBER CO. INC.					
		I-03232026	201-45210-42500	REPAIR & MAIN CAMP ARROYA W & S WINDOWS	210911	2,930.28
	PROJ: H66-42500	CAMP ARROYA		REPAIR/MAINTENANCE		
01-01830	NORTHWESTERN ENERGY					

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5210 PARKS BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY continued					
		I-2581647-1.03.26	201-45210-42800	UTILITIES 950 INDIAN VILLAGE RD	210917	26.77
	PROJ: H77-42800	SPORTSMANS CLUB	UTILITIES			
		I-2582639-7.03.26	201-45210-42800	UTILITIES PATTON YOUNG	210917	130.23
	PROJ: H87-42800	PATTON YOUNG	UTILITIES			
		I-2748483-1.03.26	201-45210-42800	UTILITIES ACCESS LOT METER	210917	12.00
	PROJ: H79-42800	LAKE PARK ACCESS AREAS	UTILITIES			
		I-2967874-5.03.26	201-45210-42800	UTILITIES 3100 INDIAN VILLAGE RD	210917	51.46
	PROJ: H65-42800	AMPHITHEATER	UTILITIES			
		I-3328555-2.03.26	201-45210-42800	UTILITIES 425 S BURR	210917	71.75
	PROJ: H55-42800	DRY RUN CREEK PARK	UTILITIES			
		I-3975325-6.03.26	201-45210-42800	UTILITIES 612 W ASH AVE	210917	49.88
	PROJ: H55-42800	DRY RUN CREEK PARK	UTILITIES			
		I-4345227-5.03.26	201-45210-42800	UTILITIES JETTY PARKING LOT	210917	12.00
	PROJ: H78-42800	WEST END BOAT LAUNCH	UTILITIES			
01-01964	DAKOTA SUPPLY GROUP					
		I-S105481896.001	201-45210-42600	SUPPLIES & MA ASSEMBLY BREAKER VACUUM	210825	82.00
	PROJ: H87-42600	PATTON YOUNG	SUPPLIES-MAINTENANCE			
01-02480	SPN & ASSOCIATES					
		I-2025-34 P.E. #7	201-45210-42200	PROFESSIONAL 2025-34 P.E. #7	210968	3,526.25
01-02537	SHERWIN-WILLIAMS COMPAN					
		I-49675113390326	201-45210-42600	SUPPLIES & MA WHITE PAINT	210962	46.95
	PROJ: H51-42600	PARK SHOP	SUPPLIES/MATERIALS			
01-02679	MENARD'S INC					
		I-2710	201-45210-42600	SUPPLIES & MA POLEBARN,TRIM BRUSH,LAG SCREW	210896	44.62
	PROJ: H56-42600	HITCHCOCK PARK	SUPPLIES/MATERIALS			
		I-2798	201-45210-42600	SUPPLIES & MA PESTER TWIST	210896	11.99
	PROJ: H56-42600	HITCHCOCK PARK	SUPPLIES/MATERIALS			
01-02790	SUN GOLD SPORTS LLC					
		I-37552	201-45210-42650	UNIFORMS LOGOD CAPS FOR FULL TIME	210974	345.00
01-02880	THUNE TRUE VALUE & APPL					
		I-B314600	201-45210-42600	SUPPLIES & MA TOILET BOLT,GASKET,TANK REPAIR	210978	27.98
	PROJ: H67-42600	DAY CAMP	SUPPLIES/MATERIALS			
01-08130	C & B OPERATIONS LLC					
		I-610326	201-45210-43400	CAPITAL EQUIP Q810E COMM QUIKTRAK E SERIES	210803	12,614.93
	PROJ: H50-43400	PARKS EQUIPMENT	CAPITAL EQUIPMENT			
01-08371	BRAD GATES					
		I-03312026	201-45210-42800	UTILITIES 2026 1ST QTR CELL PHONE	210847	45.00
01-09703	AMAZON CAPITAL SERVICES					
		I-1NP6-P4H3-49NW	201-45210-42600	SUPPLIES & MA SLIP-JOINT CONNECTION	000058	32.61
	PROJ: H87-42600	PATTON YOUNG	SUPPLIES-MAINTENANCE			

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5210 PARKS BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10154	SCHOENFELDER PORTABLES					
		I-5154	201-45210-42600	SUPPLIES & MA TOILET RENTALS	210956	170.00
	PROJ: H65-42600 AMPHITHEATER			SUPPLIES/MATERIALS		
01-10414	MIDWAY SERVICE dba VOLL					
		I-99566	201-45210-42610	GAS & FUEL ON ROAD FUEL #2	210901	40.28
01-10453	BRADY ANDERA					
		I-03312026	201-45210-42800	UTILITIES 2026 1ST QTR CELL PHONE	210778	45.00
				DEPARTMENT 5210 PARKS TOTAL:		34,440.37
				FUND 201 PARK FUND TOTAL:		66,805.09

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 209 BUSINESS IMPROV DIST #4
DEPARTMENT: 6530 BUSINESS IMPROV #4 BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-08857	DWU ATHLETICS					
		I-4654	209-46530-42920	SPORTS AUTHOR NAIA CHAMPIONSHIP 1ST&2ND RND	210835	10,000.00
01-10334	301 RODZ					
		I-4653	209-46530-42920	SPORTS AUTHOR 301 RODZ&RIDEZ CAR SHOW 09.26	210772	1,500.00
01-10625	PALACE CITY BASEBALL AS					
		I-4668	209-46530-42920	SPORTS AUTHOR BASEBALL TOURNAMENTS 06.2026	210927	7,500.00
				DEPARTMENT 6530 BUSINESS IMPROV #4 TOTAL:		19,000.00
				FUND 209 BUSINESS IMPROV DIST #4 TOTAL:		19,000.00

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 214 E-911 EMERGENCY
DEPARTMENT: 3500 E-911 BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10486	AT&T MOBILITY - POLICE					
		I-9001X03232026	214-43500-42800	UTILITIES - T ACCT #287283989001	210783	46.52
				DEPARTMENT 3500 E-911 TOTAL:		46.52
				FUND 214 E-911 EMERGENCY TOTAL:		46.52

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 218 COMMUNITY SERVICES
DEPARTMENT: 5150 PALACE TRANSIT BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-79667	218-45150-42500	REPAIR AND MA MISC FASTENERS	210837	25.80
	PROJ: E01-GASUP	5311-FY18/19		Garage Supplies		
01-00145	AMERICAN GARAGE DOOR CO					
		I-M46118	218-45150-42511	GARAGE REPAIR S BUS BARN DOOR REPAIR	210776	177.55
	PROJ: E01-GAMAINT	5311-FY18/19		Garage Maintenance		
01-01198	SIGN PRO					
		I-76513	218-45150-42510	ACCIDENT REPA TRANSFER ADS FROM OLD-NEW BUS	210965	5,421.70
	PROJ: E01-ADS	5311-FY18/19		Marketing/Ads/Promotion		
01-01199	AUTO VALUE MITCHELL					
		I-815071915	218-45150-42500	REPAIR AND MA OIL FILTERS,ANTI-FREEZE,BATTER	210784	345.36
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
		I-815072251	218-45150-42500	REPAIR AND MA HD OIL FLEET,HALOGEN LAMP	210784	35.51
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
		I-815072629	218-45150-42500	REPAIR AND MA PREMIUM AUTOMOTIVE	210784	36.99
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-01900	PAUL MORRIS					
		I-03312026	218-45150-42800	UTILITIES 2026 1ST QTR CELL PHONE	210910	45.00
01-07526	O'REILLY AUTOMOTIVE INC					
		I-2090-206920	218-45150-42500	REPAIR AND MA LICENSE PLATE LIGHT	210925	6.68
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-07644	WANDA GRAVES					
		I-03312026	218-45150-42800	UTILITIES 2026 1ST QTR CELL PHONE	210849	45.00
01-07987	AT&T MOBILITY - PALACE					
		I-3882X03232026	218-45150-42800	UTILITIES ACCT #287298243882	210782	68.76
	PROJ: E01-OFFUT	5311-FY18/19		Office Utilities		
		I-3882X03232026	218-45150-42920	COMPUTER SOFT ACCT #287298243882	210782	847.90
	PROJ: E01-SHAH	5311-FY18/19		Tablet/Radio Contract		
01-09703	AMAZON CAPITAL SERVICES					
		I-16WC-JYQH-NVFD	218-45150-42600	SUPPLIES & MA POWER ADAPTER	000058	39.98
	PROJ: E01-OFFSUP	5311-FY18/19		Office Supplies		
		I-1Y71-1RLJ-3RP7	218-45150-42600	SUPPLIES & MA SNACK BAGS,BATTERY	000058	73.38
	PROJ: E01-OFFSUP	5311-FY18/19		Office Supplies		
01-10414	MIDWAY SERVICE dba VOLL					
		I-99566	218-45150-42610	GAS OIL TIRES ON ROAD FUEL #2	210901	1,652.33
				DEPARTMENT 5150 PALACE TRANSIT TOTAL:		8,821.94

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 218 COMMUNITY SERVICES
DEPARTMENT: 5180 JVCC BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-04293	JCL SOLUTIONS					
		I-2031701	218-45180-42600	SUPPLIES & MA CLEAN BY PEROXY	210872	115.00
01-07987	AT&T MOBILITY - PALACE					
		I-3882X03232026	218-45180-42800	UTILITIES ACCT #287298243882	210782	17.19
01-09633	STAPLES					
		I-6058959472	218-45180-42600	SUPPLIES & MA FOAM SOAP	210970	31.05
01-09703	AMAZON CAPITAL SERVICES					
		I-1MFF-97DD-VHXY	218-45180-42600	SUPPLIES & MA GLASS CLEANER	000058	35.98
		I-1NF3-7GMF-JCHH	218-45180-42600	SUPPLIES & MA SURFACE SANITIZER	000058	56.25
				DEPARTMENT 5180 JVCC	TOTAL:	255.47
				FUND 218 COMMUNITY SERVICES	TOTAL:	9,077.41

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 219 NUTRITION
DEPARTMENT: 5140 NUTRITION BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02811	JONES SUPPLIES					
		I-156504	219-45140-42605	MEAL SUPPLIES CONTAINERS,FOAM CUPS,LIDS	210875	317.53
01-07987	AT&T MOBILITY - PALACE					
		I-3882X03232026	219-45140-42800	UTILITIES ACCT #287298243882	210782	17.19
01-09069	BIG DADDY D'S INC					
		I-03112026	219-45140-42911	CONTRACT SERV SR MEALS 03.02-06.2026	210796	1,770.00
		I-1045	219-45140-42911	CONTRACT SERV SR MEALS 03.09-13.2026	210796	1,777.50
		I-1046	219-45140-42911	CONTRACT SERV SR MEALS 03.16-20.2026	210796	1,852.50
		I-1047	219-45140-42911	CONTRACT SERV SR MEALS 03.23-27.2026	210796	1,687.50
01-09633	STAPLES					
		I-6057911799	219-45140-42605	MEAL SUPPLIES FROZEN MEALS PLASTIC BAGS	210970	133.18
		I-6057911800	219-45140-42605	MEAL SUPPLIES LATEX GLOVES	210970	44.94
				DEPARTMENT 5140 NUTRITION TOTAL:		7,600.34
				FUND 219 NUTRITION TOTAL:		7,600.34

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 230 AIRPORT
DEPARTMENT: 3500 AIRPORT BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00281	HELMS AND ASSOCIATES						
		I-AIP'33AIRPORT#18	230-43500-43205	HANGAR	AIP '33 AIRPORT P.E. #18	210857	15,384.01
		I-AIP'34AIRPORT#14	230-43500-43320	AIP-RECONSTRU	AIP '34 AIRPORT P.E. #14	210857	6,150.86
01-00424	RUNNINGS SUPPLY INC						
		I-2228767	230-43500-42600	SUPPLIES & MA	STIHL BAR OIL,ENGINE OIL	210944	39.93
01-00436	CHS INC						
		I-IG4919	230-43500-42610	GAS & OIL	AIRPORT RUBY FIELDMASTER	210810	56.93
		I-IG4920	230-43500-42610	GAS & OIL	AIRPORT RUBY FIELDMASTER	210810	225.66
		I-IG4921	230-43500-42610	GAS & OIL	AIRPORT UNLEADED GAS	210810	107.81
01-01199	AUTO VALUE MITCHELL						
		I-815072037	230-43500-42600	SUPPLIES & MA	DIESEL EXHAUST FLUID	210784	45.96
01-01830	NORTHWESTERN ENERGY						
		I-2585924-0.03.26	230-43500-42800	UTILITIES	MITCHELL AIRPORT	210917	184.76
		I-2585926-5.03.26	230-43500-42800	UTILITIES	AIRPORT SECURITY GATE	210917	14.42
		I-2585934-9.03.26	230-43500-42800	UTILITIES	MITCHELL AIRPORT 5	210917	640.93
		I-2585936-4.03.26	230-43500-42800	UTILITIES	5971 AIRPORT RD BLDG 24	210917	169.89
		I-2585992-7.03.26	230-43500-42800	UTILITIES	6601 N MAIN	210917	823.67
01-02679	MENARD'S INC						
		I-2840	230-43500-42600	SUPPLIES & MA	WINDOW CLEANER,FEBREEZE	210896	16.42
01-02939	SD DEPARTMENT OF AGRICU						
		I-SDR00A241.26	230-43500-42700	TRAVEL, CONFE	STORMWATER INDUSTRIAL PERMIT	210959	200.00
01-07059	NORTHERN ESCROW INC						
		I-AIP'33AIRPORT#4	230-43500-43205	HANGAR	AIP '33 AIRPORT P.E. #4	210915	87,309.37
01-09516	BECHEN ELECTRIC INC						
		I-5782	230-43500-42800	UTILITIES	INSTALL NEW FUEL DIESEL PUMP	210792	411.56
01-09668	DAN LONDON						
		I-03312026	230-43500-42800	UTILITIES	2026 1ST QTR CELL PHONE	210888	45.00
01-10414	MIDWAY SERVICE dba VOLL						
		I-99566	230-43500-42610	GAS & OIL	OFF ROAD FUEL #2	210901	219.18

DEPARTMENT 3500 AIRPORT TOTAL: 112,046.36

FUND 230 AIRPORT TOTAL: 112,046.36

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 602 WATER
DEPARTMENT: 3330 WATER TREATMENT PLANT BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION		CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC						
		I-2235405	602-43330-42600	SUPPLIES & MA	PUSH FIT ELBOW	210944	27.98
01-00520	HAWKINS INC						
		I-7360842	602-43330-42600	SUPPLIES & MA	CHLORINE,AMMONIA CYLINDERS	210854	20.00
		I-7360843	602-43330-42600	SUPPLIES & MA	CHLORINE CYLINDERS	210854	30.00
01-00525	DAKOTA PUMP						
		I-12978	602-43330-42694	SCADA SYSTEM	CLOUD 9 CONTRACT C9C2026-225	210824	1,920.00
01-01450	MUTH ELECTRIC INC						
		I-809184	602-43330-42500	REPAIR & MAIN	SUMP PUMP REPAIR-PUMP STATION	210912	403.45
01-01830	NORTHWESTERN ENERGY						
		I-2586002-4.03.26	602-43330-42800	UTILITIES	N LAKE MITCHELL	210917	186.30
		I-2941237-6.03.26	602-43330-42600	SUPPLIES & MA	1416 E SPRUCE ST	210917	25.76
		I-4240509-2.03.26	602-43330-42800	UTILITIES	41008 256TH ST	210917	521.25
01-02470	CORE & MAIN LP						
		I-INV0027629	602-43330-42600	SUPPLIES & MA	CHLORINE TESTABS	210818	80.85
01-02602	PUBLIC HEALTH LABORATOR						
		I-10625811	602-43330-42550	LAB FEES	LAB TESTINGS	210935	440.00
01-04692	B-Y WATER DISTRICT						
		I-2026-36 P.E. #1	602-43330-42510	BY WATERLINE	2026-36 P.E. #1	210789	306,425.58
01-06656	PREMIER PEST CONTROL LL						
		I-56760	602-43330-42600	SUPPLIES & MA	MAR 2026 PEST CONTROL	210933	75.00

DEPARTMENT 3330 WATER TREATMENT PLANT TOTAL: 310,156.17

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 602 WATER
DEPARTMENT: 3340 WATER DISTRIBUTION BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI						
		I-2279-1807	602-43340-42660	POSTAGE	POSTAGE 03.01-15.2026	210937	53.30
01-00424	RUNNINGS SUPPLY INC						
		I-2234089	602-43340-42600	SUPPLIES & MA	GRADE 2 BOLTS	210944	71.61
		I-2235129	602-43340-42600	SUPPLIES & MA	SLEDGE HAMMER,OIL,OIL FILTER	210944	79.94
		I-2237142	602-43340-42600	SUPPLIES & MA	BOLTS,NUTS,WASHERS	210944	38.55
		I-2239593	602-43340-42600	SUPPLIES & MA	BOLTS	210944	15.12
		I-2239650	602-43340-42600	SUPPLIES & MA	RETURNED BOLTS,ROPE CLIP,BOLT	210944	0.69
01-00428	CARQUEST AUTO PARTS INC						
		I-4977-354083	602-43340-42600	SUPPLIES & MA	12V BATTERY	210804	120.00
01-01199	AUTO VALUE MITCHELL						
		I-815072634	602-43340-42600	SUPPLIES & MA	OIL FILTER	210784	5.73
01-01819	NORTHWEST PIPE FITTINGS						
		I-482277	602-43340-42600	SUPPLIES & MA	BUSHING,BOLTS,SCREWS,SADDLE	210916	10,457.79
01-01830	NORTHWESTERN ENERGY						
		I-2958403-4.03.26	602-43340-42800	UTILITIES	1800 VAN DYKE DR	210917	1,056.56
01-02470	CORE & MAIN LP						
		I-Y541836	602-43340-42600	SUPPLIES & MA	2026 WB67 HYDRANTS	210818	47,280.00
		I-Y595967	602-43340-42600	SUPPLIES & MA	MEGALUG,GASKETS,STEMS,VALVES	210818	8,390.54
		I-Y637373	602-43340-42600	SUPPLIES & MA	4 LUG CONVERSION FLANGE	210818	715.50
01-02480	SPN & ASSOCIATES						
		I-2025-1 P.E. #14	602-43340-42225	PROFESSIONAL	2025-1 P.E. #14	210968	8,248.63
		I-2025-6 P.E. #9	602-43340-42225	PROFESSIONAL	2025-6 P.E. #9	210968	10,261.92
01-02537	SHERWIN-WILLIAMS COMPAN						
		I-17213154580326	602-43340-42600	SUPPLIES & MA	BLUE PAINT	210962	343.06
01-02679	MENARD'S INC						
		I-2330	602-43340-42600	SUPPLIES & MA	TOILET TISSUE,CLEANER,FEBREZE	210896	56.28
		I-2499	602-43340-42600	SUPPLIES & MA	BRASS COUPLINGS,ADAPT,ECTCRL	210896	579.96
01-04431	CIAVARELLA DESIGN INC						
		I-2026-1 P.E. #4	602-43340-43200	BUILDINGS	2026-1 P.E. #4	210812	5,015.50
01-04721	TYLOR PETERSON						
		I-03312026	602-43340-42800	UTILITIES	2026 1ST QTR CELL PHONE	210931	45.00
01-06656	PREMIER PEST CONTROL LL						
		I-56758	602-43340-42600	SUPPLIES & MA	MAR 2026 PEST CONTROL	210933	75.00
01-08304	THOMAS SCHUMAN						
		I-03312026	602-43340-42800	UTILITIES	2026 1ST QTR CELL PHONE	210958	45.00

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 602 WATER
DEPARTMENT: 3340 WATER DISTRIBUTION BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-08417	INFRASTRUCTURE DESIGN G						
		I-2020-20 P.E. #69	602-43340-43355	ABOVE GROUND	2020-20 P.E. #69	210866	1,086.25
01-08466	CHR SOLUTIONS INC						
		I-773195	602-43340-42660	POSTAGE	FEB 2026 MAILING, BILLING	210809	944.79
		I-773195	602-43340-42910	BILLING OFFIC	FEB 2026 MAILING, BILLING	210809	431.73
01-08566	KEVIN SIBSON						
		I-03312026	602-43340-42800	UTILITIES	2026 1ST QTR CELL PHONE	210963	45.00
01-09439	ADVANCED ENGINEERING AN						
		I-2026-7 P.E. #2	602-43340-42225	PROFESSIONAL	2026-7 P.E. #2	210775	14,719.75
01-10599	ROBERT MCCARDLE						
		I-03312026	602-43340-42800	UTILITIES	2026 1ST QTR CELL PHONE	210892	45.00
					DEPARTMENT 3340 WATER DISTRIBUTION	TOTAL:	110,228.20
					FUND 602 WATER	TOTAL:	420,384.37

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 604 SEWER
DEPARTMENT: 3200 WASTE WATER TREATMENT BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI						
		I-2279-1807	604-43200-42660	POSTAGE	POSTAGE 03.01-15.2026	210937	100.01
		I-639566	604-43200-42660	POSTAGE	FLAT POSTAGE 03.01-15.2026	210937	9.13
01-00424	RUNNINGS SUPPLY INC						
		I-2230911	604-43200-42600	SUPPLIES	AIR FILTER CART,SPARK PLUG	210944	18.98
		I-2237936	604-43200-42600	SUPPLIES	BRUSHLESS BLOWER	210944	131.12
01-00991	JON VERMEULEN						
		I-03312026	604-43200-42800	UTILITIES	2026 1ST QTR CELL PHONE	210987	45.00
01-01021	JOHN T JONES CONSTRUCTI						
		I-2022-1 P.E. #20	604-43200-43310	SOUTH PLANT I	2022-1 P.E. #20	210873	1,601,903.04
01-01198	SIGN PRO						
		I-76188	604-43200-42650	UNIFORMS	VERMEULEN EMBROIDERY CLOTHES	210965	108.00
01-01450	MUTH ELECTRIC INC						
		I-809183	604-43200-42500	REPAIRS	WWTP MOTOR TESTED,TROUBLSHOOT	210912	314.23
		I-809520	604-43200-42500	REPAIRS	BAD VFD FOR LIFT PUMP	210912	409.49
		I-809527	604-43200-42600	SUPPLIES	REPLACED BAD FAN IN SWITCHGEAR	210912	457.52
01-01830	NORTHWESTERN ENERGY						
		I-2581292-6.03.26	604-43200-42800	UTILITIES	2141 E HAVENS ST PLNT SWR	210917	9,367.89
01-01932	KISTLER CRANE & HOIST						
		I-S029160-IN	604-43200-42500	REPAIRS	HOIST REPAIRS	210878	1,415.84
01-02679	MENARD'S INC						
		I-2123	604-43200-42600	SUPPLIES	WATER,FEBREEZE AIR FRESHNERS	210896	22.92
01-03540	JOSEPH KING						
		I-03312026	604-43200-42800	UTILITIES	2026 1ST QTR CELL PHONE	210877	37.50
01-06077	PYE-BARKER						
		I-IVN00372082	604-43200-42600	SUPPLIES	FIRE MONITORING ANNUAL FEE	210936	540.00
01-08335	BRIAN DAUGHTERS						
		I-03312026	604-43200-42800	UTILITIES	2026 1ST QTR CELL PHONE	210829	45.00
01-08466	CHR SOLUTIONS INC						
		I-773195	604-43200-42660	POSTAGE	FEB 2026 MAILING, BILLING	210809	944.80
01-09660	CARSON BERG						
		I-03312026	604-43200-42800	UTILITIES	2026 1ST QTR CELL PHONE	210794	45.00
01-09697	THOMAS HOLLEMAN						
		I-03312026	604-43200-42800	UTILITIES	2026 1ST QTR CELL PHONE	210864	45.00

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 604 SEWER
DEPARTMENT: 3200 WASTE WATER TREATMENT BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-10414	MIDWAY SERVICE dba VOLL						
		I-99566	604-43200-42610	GAS & FUEL	ON ROAD FUEL #2	210901	672.05
		I-99566	604-43200-42610	GAS & FUEL	OFF ROAD FUEL #2	210901	11.61
01-10554	MIDWEST OIL COMPANY						
		I-1040087	604-43200-42600	SUPPLIES	MOBILGEAR 600 XP	210903	557.11

DEPARTMENT 3200 WASTE WATER TREATMENT TOTAL: 1,617,201.24

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 604 SEWER
DEPARTMENT: 3250 WASTE WATER COLLECTION BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-79479	604-43250-42600 SUPPLIES	SLEDGE FIBERGLASS HANDLE	210837	41.99
01-00236	BENDER SEWER & DRAIN LL					
		I-39822	604-43250-43314 TRUNK LINE AT	RCP SEWER LINE LOCATE	210793	866.00
		I-39900	604-43250-43317 CIPP	HIGH PRESSURE WATER JET	210793	895.00
01-00424	RUNNINGS SUPPLY INC					
		I-2233731	604-43250-42600 SUPPLIES	BOLTS,NUTS,WASHERS	210944	4.19
		I-2234463	604-43250-42600 SUPPLIES	BULK BIN PRODUCT	210944	4.77
		I-2235495	604-43250-42600 SUPPLIES	GENERIC TOOLS	210944	49.95
		I-2239581	604-43250-42600 SUPPLIES	BATTERY PUMP,BATTERY,TAPE	210944	37.47
01-00436	CHS INC					
		I-IA6275	604-43250-42600 SUPPLIES	GLADIATOR TIRE,MOUNT TIRE	210810	96.25
		I-IA6471	604-43250-42600 SUPPLIES	TIE ROD,LABOR,ALIGNMENT	210810	301.59
01-01199	AUTO VALUE MITCHELL					
		I-815072249	604-43250-42600 SUPPLIES	OIL FILTERS,PERFECTSTOP CERM	210784	61.70
01-01830	NORTHWESTERN ENERGY					
		I-2572870-0.03.26	604-43250-42800 UTILITIES	1511 N COMMERCE	210917	185.59
		I-2579460-3.03.26	604-43250-42800 UTILITIES	N SANBORN AND 13TH AVE	210917	177.43
		I-2581214-0.03.26	604-43250-42800 UTILITIES	N FOSTER ST	210917	914.20
		I-2581650-5.03.26	604-43250-42800 UTILITIES	KIPPES CV	210917	151.04
		I-2581719-8.03.26	604-43250-42800 UTILITIES	3600 N OHLMAN ST	210917	406.00
		I-2581747-9.03.26	604-43250-42800 UTILITIES	S HARMON DR	210917	60.12
		I-2582739-5.03.26	604-43250-42800 UTILITIES	1300 W NORWAY AVE	210917	387.39
		I-2809477-9.03.26	604-43250-42800 UTILITIES	1423 COUNTRY DR	210917	274.42
		I-2828568-2.03.26	604-43250-42800 UTILITIES	5709 ISLAND CT	210917	34.67
		I-4276036-3.03.26	604-43250-42800 UTILITIES	1527 W 23RD AVE	210917	438.56
01-02480	SPN & ASSOCIATES					
		I-2025-1 P.E. #14	604-43250-42200 PROFESSIONAL	2025-1 P.E. #14	210968	6,748.87
		I-2025-6 P.E. #9	604-43250-42200 PROFESSIONAL	2025-6 P.E. #9	210968	7,741.46
		I-2026-27 P.E. #1	604-43250-42200 PROFESSIONAL	2026-27 P.E. #1	210968	2,278.75
01-02679	MENARD'S INC					
		I-2034	604-43250-42600 SUPPLIES	SAFETY GLASSES	210896	11.34
01-02880	THUNE TRUE VALUE & APPL					
		I-A615886	604-43250-42600 SUPPLIES	CHISEL,CAP HAND TRUCK	210978	150.98
01-03014	ADVANCE AUTO PARTS					
		I-5761608530169	604-43250-42600 SUPPLIES	BRAKE CLEANER	210774	45.00
01-03498	COLUMN SOFTWARE PBC					
		I-35882B15-0308	604-43250-42300 PUBLISHING	MINNOW REMOVAL NOTICE	210816	42.43

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 604 SEWER
DEPARTMENT: 3250 WASTE WATER COLLECTION BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-06656	PREMIER PEST CONTROL LL						
		I-56766	604-43250-42600	SUPPLIES	MAR 2026 PEST CONTROL	210933	95.00
01-07430	ELLIOTT EQUIPMENT CO						
		I-192221	604-43250-42600	SUPPLIES	TIGER TAIL	210838	184.41
01-08130	C & B OPERATIONS LLC						
		I-13601058	604-43250-42600	SUPPLIES	ELEC CONNECTOR TERMINAL	210801	1.23
01-08466	CHR SOLUTIONS INC						
		I-773195	604-43250-42910	BILLING OFFIC	FEB 2026 MAILING, BILLING	210809	431.74
01-10414	MIDWAY SERVICE dba VOLL						
		I-99566	604-43250-42610	GAS	OFF ROAD FUEL #2	210901	484.33

DEPARTMENT 3250 WASTE WATER COLLECTION TOTAL: 23,603.87

FUND 604 SEWER TOTAL: 1,640,805.11

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 612 SANITATION
DEPARTMENT: 3220 RECYCLING PROGRAM BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2234132	612-43220-42600	SUPPLIES SQUEEGEE,BROOM,DRILL BITS	210944	30.35
01-00436	CHS INC					
		I-IA6639	612-43220-42600	SUPPLIES MOUNT TIRE	210810	30.00
01-01117	FLEETPRIDE					
		I-133166682	612-43220-42500	REPAIR & MAIN COMBINATION BRAKE,HOSE,GSKT	210844	734.29
	PROJ: L95-42500 921			REPAIR MAINTENANCE		
		I-133267795	612-43220-42500	REPAIR & MAIN FORGED CLEVIS,COMBINATION BRAK	210844	74.08
	PROJ: L92-42500 178			REPAIR MAINTENANCE		
		I-133282030	612-43220-42500	REPAIR & MAIN SHOCKABSORBERS	210844	72.99
	PROJ: L95-42500 921			REPAIR MAINTENANCE		
01-01199	AUTO VALUE MITCHELL					
		I-815072331	612-43220-42600	SUPPLIES PROFESSIONAL 10 SQUE	210784	11.99
		I-815072628	612-43220-42500	REPAIR & MAIN HOSE ASSEMBLY	210784	17.69
	PROJ: L95-42500 921			REPAIR MAINTENANCE		
01-01417	NEWVISION SECURITY LLC					
		I-31324	612-43220-42800	UTILITIES APR-JUN 2026 ALARM MONITORING	210914	82.84
01-01830	NORTHWESTERN ENERGY					
		I-3750165-7.03.26	612-43220-42800	UTILITIES 2801 E HAVENS ST	210917	398.33
01-03099	LAWSON PRODUCTS INC					
		I-9313326603	612-43220-42600	SUPPLIES LOCK NUTS	210884	87.11
	PROJ: L95-42600 921			SUPPLIES MATERIALS		
01-06656	PREMIER PEST CONTROL LL					
		I-56759	612-43220-42500	REPAIR & MAIN MAR 2026 PEST CONTROL	210933	275.00
01-09891	MILLENNIUM RECYCLING					
		I-1309763	612-43220-42200	CONTRACT-MILL FEB 2026 SINGLE STREAM FEE	210904	2,159.16
				DEPARTMENT 3220 RECYCLING PROGRAM TOTAL:		3,973.83

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 612 SANITATION
DEPARTMENT: 3230 WASTE COLLECTION BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00262	GREAT WESTERN TIRE CO					
		I-1-672962	612-43230-42600 SUPPLIES	LUGNUTS RETORQUED	210850	387.90
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-1807	612-43230-42660 POSTAGE	POSTAGE 03.01-15.2026	210937	54.08
01-01117	FLEETPRIDE					
		I-133031249	612-43230-42600 SUPPLIES	FUEL FILTER	210844	92.03
	PROJ: L98-42600	175	SUPPLIES MATERIALS			
01-01199	AUTO VALUE MITCHELL					
		I-815072631	612-43230-42600 SUPPLIES	HD HYDRAULIC FLEET	210784	94.45
	PROJ: L30-42600	132	SUPPLIES MATERIALS			
01-01830	NORTHWESTERN ENERGY					
		I-2576522-3.03.26	612-43230-42800 UTILITIES	1404 W 5TH AVE SHED	210917	35.96
01-02418	SANITATION PRODUCTS INC					
		I-96253	612-43230-42500 REPAIRS	GRIP CYLINDER	210952	1,476.68
	PROJ: L98-42500	175	REPAIR MAINTENANCE			
01-08380	PETERBILT OF SIOUX FALL					
		C-A748151	612-43230-42500 REPAIRS	CREDIT ON ACUATOR,VALVE	210930	3,536.84-
		I-A749304	612-43230-42500 REPAIRS	FUEL PUMP	210930	6,040.53
	PROJ: L98-42500	175	REPAIR MAINTENANCE			
		I-A749305	612-43230-42500 REPAIRS	CORE	210930	350.00
	PROJ: L98-42500	175	REPAIR MAINTENANCE			
		I-A750083	612-43230-42500 REPAIRS	SEALING WASHERS,FUEL XFER PUMP	210930	23.02
	PROJ: L98-42500	175	REPAIR MAINTENANCE			
		I-A750310	612-43230-42500 REPAIRS	FUEL TRANSFER PUMP	210930	530.99
	PROJ: L98-42500	175	REPAIR MAINTENANCE			
		I-A750637	612-43230-42600 SUPPLIES	FUEL FILTER	210930	177.60
	PROJ: L98-42600	175	SUPPLIES MATERIALS			
01-08466	CHR SOLUTIONS INC					
		I-773195	612-43230-42660 POSTAGE	FEB 2026 MAILING, BILLING	210809	944.80
		I-773195	612-43230-42910 BILLING OFFIC	FEB 2026 MAILING, BILLING	210809	431.74
01-10414	MIDWAY SERVICE dba VOLL					
		I-99566	612-43230-42610 GAS & OIL	ON ROAD FUEL #2	210901	5,423.01
		I-99566	612-43230-42610 GAS & OIL	OFF ROAD FUEL #2	210901	206.10
01-10554	MIDWEST OIL COMPANY					
		I-1040167	612-43230-42600 SUPPLIES	VP ULTRA POWER 15/40	210903	549.31
				DEPARTMENT 3230 WASTE COLLECTION TOTAL:		13,281.36

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 612 SANITATION
DEPARTMENT: 3240 LANDFILL BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION		CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI						
		I-2279-1807	612-43240-42600	SUPPLIES	POSTAGE 03.01-15.2026	210937	36.88
01-00424	RUNNINGS SUPPLY INC						
		I-2232435	612-43240-42500	REPAIR AND MA	COUPLING	210944	11.98
	PROJ: L8B-42500 192			REPAIR MAINTENANCE			
01-00436	CHS INC						
		I-IG4917	612-43240-42610	GAS & OIL	LANDFILL RUBY FIELDMASTER	210810	2,283.10
		I-IG4918	612-43240-42610	GAS & OIL	LANDFILL RUBY FIELDMASTER	210810	1,953.65
01-00712	NAPA CENTRAL						
		I-826320	612-43240-42500	REPAIR AND MA	HYDRAULIC HOSE FITTING	210913	50.76
	PROJ: L7B-42500 191			REPAIR MAINTENANCE			
01-00917	DAKOTA FLUID POWER INC						
		I-7440377	612-43240-42500	REPAIR AND MA	MOTOR REPAIR	210823	1,630.10
	PROJ: L3C-42500 197			REPAIR MAINTENANCE			
01-01020	CENTRAL ELECTRIC COOPER						
		I-13061001.03.26	612-43240-42800	UTILITIES	257TH ST & 412TH ST	210806	966.08
01-01199	AUTO VALUE MITCHELL						
		C-815072636	612-43240-42600	SUPPLIES	RETURNED SECTION MO,SCWCP	210784	55.51-
	PROJ: L9A-42600 182			SUPPLIES MATERIALS			
		C-815072636	612-43240-42600	SUPPLIES	RETURNED SECTION MO,SCWCP	210784	28.64
	PROJ: L2B-42600 186			SUPPLIES MATERIALS			
01-01239	BUTLER MACHINERY INC						
		I-13PS0091775	612-43240-42500	REPAIR AND MA	SENSOR GP,SEAL O-RING	210800	236.35
	PROJ: L1B-42500 185			REPAIR MAINTENANCE			
01-01417	NEWVISION SECURITY LLC						
		I-31325	612-43240-42800	UTILITIES	APR-JUN 2026 ALARM MONITORING	210914	82.84
01-02527	TRANSOURCE						
		I-41P70490	612-43240-42600	SUPPLIES	ADAPTER	210983	251.68
	PROJ: L3C-42600 197			SUPPLIES MATERIALS			
01-02679	MENARD'S INC						
		I-2149	612-43240-42500	REPAIR AND MA	NIPPLE,COUPLING	210896	10.25
	PROJ: L8B-42500 192			REPAIR MAINTENANCE			
01-02711	JAYLON TOLLEFSON						
		I-03312026	612-43240-42800	UTILITIES	2026 1ST QTR CELL PHONE	210981	45.00
01-10414	MIDWAY SERVICE dba VOLL						
		I-99388	612-43240-42600	SUPPLIES	BULK DIESEL EXHAUST FLUID	210901	425.94
		I-99566	612-43240-42610	GAS & OIL	ON ROAD FUEL #2	210901	2,659.76

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 612 SANITATION
DEPARTMENT: 3240 LANDFILL BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION		CHECK#	AMOUNT
01-10414	MIDWAY SERVICE dba VOLL continued						
		I-99566	612-43240-42610	GAS & OIL	OFF ROAD FUEL #2	210901	3,802.65
01-10469	SABER SHRED SOLUTIONS,						
		I-109145	612-43240-42910	TIRE GRINDING	TIRE SHREDDING	210948	3,637.80
01-10554	MIDWEST OIL COMPANY						
		I-1040048	612-43240-42600	SUPPLIES	MIDWEST ISO 32	210903	419.35
				DEPARTMENT 3240	LANDFILL	TOTAL:	18,477.30
				FUND 612	SANITATION	TOTAL:	35,732.49

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 613 CORN PALACE
DEPARTMENT: 5650 CORN PALACE BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-1807	613-45650-42660	SHIPPING/POST POSTAGE 03.01-15.2026	210937	0.78
01-00424	RUNNINGS SUPPLY INC					
		I-2232061	613-45650-42600	SUPPLIES & MA AUTO EXTREME BATTERY	210944	99.99
		I-2234460	613-45650-42600	SUPPLIES & MA ROPE CLIP PLATE	210944	19.04
01-00517	MELISSA HOBAUGH					
		I-03312026	613-45650-42800	UTILITIES 2026 1ST QTR CELL PHONE	210862	11.25
01-00971	MAXIMUM PROMOTIONS INC					
		I-52774	613-45650-42600	SUPPLIES & MA CUSTOM PENNANT BANNERS	210891	1,598.81
01-01370	MITCHELL AREA CHAMBER O					
		I-03102026	613-45650-42600	SUPPLIES & MA CORN PALACE LANYARDS	210905	175.00
01-02560	PEPSI COLA COMPANY					
		I-97837006	613-45650-42610	COST OF GOODS MT DEW,BUBBLRS	210929	263.82
01-02614	SOUTHEAST SD TOURISM AS					
		I-2659	613-45650-42320	ADVERTISING/P GRAPHIC DESIGN CHARGE	210967	38.00
01-02679	MENARD'S INC					
		I-2096	613-45650-42600	SUPPLIES & MA VELCRO,SMALL HOOKS	210896	30.90
		I-2387	613-45650-42600	SUPPLIES & MA SNAP LOCKS,SCREWDRIVER,KNIFE	210896	31.58
		I-2457	613-45650-42600	SUPPLIES & MA CABLE TIES,SNAP LOCKS,BLADES	210896	223.19
01-02790	SUN GOLD SPORTS LLC					
		I-37585	613-45650-42650	UNIFORMS LEACH EMBROIDERY FEE	210974	110.00
01-02811	JONES SUPPLIES					
		I-156270	613-45650-42600	SUPPLIES & MA ROLL TOWELS,T-TISSUE,URINAL SC	210875	103.26
		I-156271	613-45650-42600	SUPPLIES & MA VINYL GLOVES	210875	42.69
		I-156385	613-45650-42600	SUPPLIES & MA LINERS,T-TISSUE,TOWELS,CLEANER	210875	260.77
		I-156501	613-45650-42600	SUPPLIES & MA ROLL TOWELS,T-TISSUE,HAND SOAP	210875	211.62
		I-156502	613-45650-42600	SUPPLIES & MA NAPKINS,VINYL GLOVES	210875	102.66
		I-156616	613-45650-42600	SUPPLIES & MA ROLL TOWELS,T-TISSUE,LINERS	210875	94.03
		I-156617	613-45650-42600	SUPPLIES & MA ROLL TOWELS	210875	38.43
01-03478	AVERA QUEEN OF PEACE					
		I-CINV-018420	613-45650-42502	CONTRACT SERV DAKOTA OYATE CHALLENGE COVERAG	210788	2,280.00
01-04107	JEFF HANSON					
		I-03312026	613-45650-42800	UTILITIES 2026 1ST QTR CELL PHONE	210853	45.00
01-04874	DAVE SIETSEMA					
		I-03312026	613-45650-42800	UTILITIES 2026 1ST QTR CELL PHONE	210964	45.00
01-07344	CHESTERMAN COMPANY					

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 613 CORN PALACE
DEPARTMENT: 5650 CORN PALACE BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07344	CHESTERMAN COMPANY continued					
		I-11990262	613-45650-42610	COST OF GOODS MONSTERS,POWERADES,WATER	210808	2,685.55
01-08281	VESTIS					
		I-6380358920	613-45650-42600	SUPPLIES & MA MAT CLEANING	210989	46.97
01-08741	KATHY HANKS					
		I-03312026	613-45650-42800	UTILITIES 2026 1ST QTR CELL PHONE	210852	45.00
01-09703	AMAZON CAPITAL SERVICES					
		C-11RL-C6R9-K9KC	613-45650-42600	SUPPLIES & MA REFUND SHIPPING CHARGE	000058	2.33-
		C-1KF1-KPRL-KJVV	613-45650-42600	SUPPLIES & MA REFUND SHIPPING CHARGE	000058	1.16-
		C-1XLD-TQNG-HPRN	613-45650-42600	SUPPLIES & MA REFUND SHIPPING CHARGES	000058	1.18-
		I-1WQR-VWLL-163J	613-45650-42600	SUPPLIES & MA TRASH BAGS	000058	76.82
01-10254	LEIGHTON FAMILY FARMS					
		I-2875	613-45650-42610	COST OF GOODS POPCORN	210886	720.00
01-10309	MICHAEL LEACH					
		I-03312026	613-45650-42800	UTILITIES 2026 1ST QTR CELL PHONE	210885	45.00
01-10425	ETIX INC					
		I-CP022826	613-45650-42900	TICKETING FEE FEB 2026 TICKETING FEES	210840	31.85
01-10438	CRAIG STUCKY					
		I-03312026	613-45650-42800	UTILITIES 2026 1ST QTR CELL PHONE	210972	45.00
01-10623	KARLEE COBB					
		I-03202026	613-45650-42600	SUPPLIES & MA NAIA TOURNEY BALLOON BAR	210815	300.00
				DEPARTMENT 5650 CORN PALACE TOTAL:		9,817.34
				FUND 613 CORN PALACE TOTAL:		9,817.34

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 614 GOLF COURSE
DEPARTMENT: 5250 GOLF COURSE BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00436	CHS INC						
		I-IG4912	614-45250-42610	GAS & FUEL	GOLF MAINT RUBY FIELDMASTER	210810	87.74
		I-IG4913	614-45250-42610	GAS & FUEL	GOLF MAINT UNLEADED GAS	210810	183.34
01-00525	DAKOTA PUMP						
		I-12923	614-45250-42920	COMPUTER SOFT	CLOUD 9 C9C2026-208	210824	960.00
		I-12923	614-45250-42500	REPAIR & MAIN	CLOUD 9 C9C2026-208	210824	224.25
01-01199	AUTO VALUE MITCHELL						
		I-815072499	614-45250-42600	SUPPLIES & MA	BATTERY	210784	57.99
01-01830	NORTHWESTERN ENERGY						
		I-2581639-8.03.26	614-45250-42800	UTILITIES	700 W 23RD AVE	210917	201.55
		I-2581875-8.03.26	614-45250-42800	UTILITIES	GOLF CLUB HOUSE	210917	323.53
		I-2581876-6.03.26	614-45250-42800	UTILITIES	GOLF CART SHED	210917	17.20
01-02880	THUNE TRUE VALUE & APPL						
		I-A615297	614-45250-42600	SUPPLIES & MA	TANK/BOWL BOLT SET	210978	6.99
		I-B314657	614-45250-42600	SUPPLIES & MA	TANK BOWL GASKET	210978	6.99
01-03501	ALEX DAGEN						
		I-03312026	614-45250-42800	UTILITIES	2026 1ST QTR CELL PHONE	210822	45.00
01-04678	LAKEVIEW GOLF COURSE						
		I-274694	614-45250-42600	SUPPLIES & MA	GOLF CART STARTER BELTS,SOLENO	210882	147.00
01-05227	PRESTIGE FLAG						
		I-768339	614-45250-42600	SUPPLIES & MA	GREEN FLAGS,FLAGSTICKS,CUPS	210934	703.18
01-08892	ERIC HIEB						
		I-03312026	614-45250-42200	GOLF PRO CONT	BASE CONTRACT 04.2026	210861	9,991.05
		I-033126	614-45250-42200	GOLF PRO CONT	CLOVER CC FEES 04.2026	210861	79.66
01-09058	SITEONE LANDSCAPE SUPPL						
		I-160193847-001	614-45250-42602	CHEMICALS	FUNGICIDES	210966	2,008.50
		I-162544817-001	614-45250-42602	CHEMICALS	FUNGICIDE,FERTILIZER,SEED	210966	3,342.93
01-09703	AMAZON CAPITAL SERVICES						
		I-1Q7P-KQ7K-PP1P	614-45250-42600	SUPPLIES & MA	FIRST AID KIT REFILLS	000058	109.95

DEPARTMENT 5250 GOLF COURSE TOTAL: 18,496.85

FUND 614 GOLF COURSE TOTAL: 18,496.85

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 621 EMERGENCY MEDICAL SERVICE
DEPARTMENT: 4600 EMS BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC						
		I-2234069	621-44600-42600	SUPPLIES	UTILITY TRAY	210944	6.91
01-02700	HENRY SCHEIN INC						
		I-53940596	621-44600-42600	SUPPLIES	ALCOHOL PREPS,IV FLUSH,NEEDLES	210859	1,027.83
		I-54280187	621-44600-42600	SUPPLIES	ELECTRODE FOAM,BLADE DISPOSAL	210859	491.92
		I-54460390	621-44600-42600	SUPPLIES	I-GEL PACKS	210859	400.20
		I-54565287	621-44600-42600	SUPPLIES	BLOOD PRESSURE,FOAM,NEEDLES	210859	2,032.83
01-03316	MEDICAL WASTE TRANSPORT						
		I-101570	621-44600-42200	PROFESSIONAL	NEEDLE DISPOSAL FEE	210895	133.67
01-08771	PCC AMBULANCE BILLING S						
		I-40296	621-44600-42250	CONTRACT-QMC	JAN 2026 AMBULANCE BILLING	210928	4,596.33
01-09858	PAUL BERNARD						
		I-03242026	621-44600-42700	TRAVEL, TRAIN	NREMT RECERT REIMBURSED	210795	25.00
01-10414	MIDWAY SERVICE dba VOLL						
		I-99566	621-44600-42610	GAS & OIL	ON ROAD FUEL #2	210901	412.65
01-10568	DR. MATTHEW SCHAFER						
		I-04012026	621-44600-42200	PROFESSIONAL	2026 2ND QTR PAYMENT	210953	1,500.00
					DEPARTMENT 4600 EMS TOTAL:		10,627.34
					FUND 621 EMERGENCY MEDICAL SERVICETOTAL:		10,627.34

PACKET : 07751 07752 07753 07754
VENDOR SET: Mult
FUND : 700 AGENCY FUNDS
DEPARTMENT: 5300 AGENCY FUNDS BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02567	S & M PRINTING INC					
		I-85991	700-45300-42904	CORN PALACE G NAIA TICKET ROUNDS	210947	456.00
01-04015	CORN PALACE					
		I-03232026	700-45300-42904	CORN PALACE G REGION 5B BOYS BB	210819	1,071.95
		I-03252026	700-45300-42904	CORN PALACE G 2026 HANSON BOYS & GIRLS BB	210819	5,092.00
01-04292	REGION 5B					
		I-03242026	700-45300-42904	CORN PALACE G REGION 5B BOYS	210938	3,567.05
				DEPARTMENT 5300 AGENCY FUNDS TOTAL:		10,187.00
				FUND 700 AGENCY FUNDS TOTAL:		10,187.00
				REPORT GRAND TOTAL:		2,742,037.38

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET OVER AVAILABLE BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET OVER AVAILABLE BUDG
2026-2027	101-41110-42300	LEGAL PUBLICATIONS	1,251.09	13,000	9,494.76		
	101-41110-42600	SUPPLIES & MATERIALS	15.00	1,000	637.71		
	101-41220-42600	SUPPLIES & MATERIALS	52.45	500	187.30		
	101-41220-42700	TRAVEL, CONF, DUES	112.00	6,500	5,972.50		
	101-41220-42800	UTILITIES-TELEPHONE	45.00	200	153.08		
	101-41230-42800	UTILITIES-TELEPHONE	45.00	230	185.00		
	101-41420-42600	SUPPLIES & MATERIALS	147.72	5,560	4,725.69		
	101-41420-42620	CHECKS, RCPTS, FORMS	625.90	3,200	2,574.10		
	101-41420-42800	UTILITIES - TELEPHONE	45.00	250	198.23		
	101-41440-42231	EMPLOYEE PHYSICALS,DRUG TE	1,883.20	54,506	32,799.10		
	101-41440-42600	SUPPLIES & MATERIALS	16.58	3,500	3,353.55		
	101-41440-42630	AED REPLACEMENT PROGRAM	101.78	19,500	5,250.30		
	101-41440-42800	UTILITIES	45.00	228	178.47		
	101-41920-42520	REPAIR-CITY HALL	100.18	6,910	6,479.57		
	101-41920-42620	SUPPLIES-CITY HALL	119.98	1,150	946.08		
	101-41920-42800	UTILITIES - TELEPHONE	123.75	200	76.25		
	101-41920-42810	UTILITIES-STORAGE BLDG	554.55	2,868	1,071.92		
	101-41935-42250	MANAGED PRINT SERVICES	4,701.61	56,400	42,195.13		
	101-41935-42600	SUPPLIES	89.51	1,600	1,705.61		
	101-41935-42615	POSTAGE	227.67	7,200	4,559.22		
	101-41935-42640	COPY MACHINE SUPPLIES	218.10	3,000	2,034.06		
	101-41935-42850	UTILITIES/TELEPHONE	45.00	30,180	22,635.92		
	101-41935-42920	COMPUTER SOFTWARE	916.00	158,512	61,751.56		
	101-42110-42200	PROFESSIONAL SERVICES	268.71	11,540	10,468.39		
	101-42110-42500	REPAIR & MAINTENANCE	274.52	12,550	8,457.44		
	101-42110-42600	SUPPLIES	531.77	37,204	28,043.88		
	101-42110-42640	UNIFORM ALLOWANCE	199.94	7,000	6,756.13		
	101-42110-42700	TRAVEL, CONF & DUES	60.00	12,500	201.47- Y		
	101-42110-42800	TELEPHONE	1,071.83	14,200	10,686.20		
	101-42110-43300	IMPROV OTHER THAN BLDGS	2,071.00	169,500	167,429.00		
	101-42110-43400	MACHINERY AND EQUIPMENT	5,113.08	268,092	182,423.70		
	101-42130-42500	REPAIRS	565.59	6,000	4,072.84		
	101-42130-42520	EMERGENCY SIREN UTILITIES	193.39	3,000	2,189.26		
	101-42130-42530	TRAFFIC LIGHTS MAINT	1,084.42	17,000	5,647.92		
	101-42130-42535	LIGHT MAINTENANCE	5,466.80	26,000	17,998.98		
	101-42130-42540	SIGNS	83.75	12,000	6,638.56		
	101-42130-42560	SIREN REPAIR	204.74	2,500	1,795.26		
	101-42130-42570	REPAIRS-TRAFFIC ACCIDENTS	21.98	0	114.26- Y		
	101-42130-42610	GAS, OIL, TIRES	265.20	5,500	3,464.79		
	101-42130-42810	UTILITIES-TRAFFIC LIGHTS	2,485.73	39,000	28,178.95		
	101-42130-42820	TELEPHONE	45.00	1,500	1,256.52		
	101-42130-42835	UTILITIES-STREET LIGHTS	1,417.13	300,000	251,515.44		
	101-42130-43400	MACHINERY & EQUIPMENT	3,151.00	35,000	1,331.81		
	101-42200-42500	REPAIR & MAINTENANCE	5,438.45	27,400	15,406.66		
	101-42200-42600	SUPPLIES	1,343.73	31,500	19,789.92		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET OVER AVAILABLE	OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET OVER AVAILABLE	OVER BUDG
	101-42200-42610	GAS & OIL	754.56	9,850	7,842.18				
	101-42200-42800	TELEPHONE	225.00	2,000	1,467.68				
	101-42200-42810	UTILITIES	4,366.03	44,000	29,546.28				
	101-43100-42500	REPAIRS	2,706.76	10,000	4,704.50-	Y			
	101-43100-42600	SUPPLIES	1,151.58	161,250	140,183.84				
	101-43100-42610	GAS	12,499.23	80,000	58,018.33				
	101-43100-42650	UNIFORMS	44.97	3,750	3,347.20				
	101-43100-42800	UTILITIES	1,433.23	15,000	10,396.63				
	101-43110-42200	PROFESSIONAL SERVICES	100.00	10,000	9,583.75				
	101-43110-42500	REPAIRS	128.97	1,000	1,721.54-	Y			
	101-43110-42600	SUPPLIES	145.94	4,200	2,542.98				
	101-43110-42650	UNIFORMS	49.24	2,000	1,925.77				
	101-43110-42750	PLANNING COMMISSION EXPENS	62.93	1,200	903.33				
	101-43110-42800	UTILITIES	270.00	2,200	1,755.61				
	101-43120-42526	BRIDGE INSPECT/ENGIN/REPAI	78.37	1,600	847.99				
	101-43120-43325	NORWAY/ROWLEY SIDEWALK	265,780.94	0	265,780.94-	Y			
	101-43150-42600	SUPPLIES & MATERIALS	14,700.20	10,000	4,700.20-	Y			
	101-43150-42800	UTILITIES	41.78	500	374.67				
	101-43700-42500	REPAIR & MAINTENANCE	38.85	3,910	3,449.08				
	101-43700-42600	SUPPLIES & MATERIALS	68.79	17,000	12,664.28				
	101-43700-42603	WEED EATERS SUPPLIES	209.00	1,500	1,291.00				
	101-43700-42610	GAS & FUEL	271.08	9,000	8,294.25				
	101-43700-42800	UTILITIES	280.19	5,500	4,507.90				
	101-44110-42950	SAFE PLACE OF EASTERN SD	3,750.00	15,000	7,500.00				
	101-44120-42800	UTILITIES-POUND	150.42	3,000	2,497.77				
	101-45000-42904	MUNICIPAL BAND	14,500.00	14,500	0.00				
	101-45000-42908	PREHISTORIC ARCH SITE	6,250.00	25,000	12,500.00				
	101-45500-42600	SUPPLIES & MATERIALS	494.51	11,500	9,620.69				
	101-45500-42693	E-BOOKS/AUDIO BOOKS	1,365.19	20,350	14,604.88				
	101-45500-42800	UTILITIES	3,918.37	47,460	34,980.19				
	101-45500-43420	BOOKS	2,595.24	47,000	31,156.40				
	101-45500-43421	AUDIO-VISUAL	139.96	3,000	2,251.32				
	201-45110-42550	REPAIR & MAINT-AQUATICS	792.57	6,000	5,070.75				
	201-45110-42800	UTILITIES	90.00	600	505.10				
	201-45140-42300	PUBLISHING	516.50	46,500	32,719.37				
	201-45140-42600	SUPPLIES & MATERIALS	2,373.06	41,500	33,133.90				
	201-45140-42602	CHEMICALS	10,415.74	19,000	8,145.00				
	201-45140-42800	UTILITIES	2,127.72	184,921	143,185.35				
	201-45140-43300	CAPITAL IMPROVEMENTS - OTH	7,602.80	33,000	25,397.20				
	201-45160-42500	REPAIR & MAINTENANCE	1,648.09	63,500	50,096.92				
	201-45160-42600	SUPPLIES & MATERIALS	963.97	49,400	38,678.37				
	201-45160-42603	SMALL EQUIPMENT	254.99	2,000	1,745.01				
	201-45160-42610	GAS & FUEL	364.00	15,000	13,407.45				
	201-45160-42650	UNIFORMS	209.99	1,650	689.28				
	201-45160-42800	UTILITIES	5,005.29	162,320	111,911.51				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET OVER AVAILABLE BUDG		GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET OVER AVAILABLE BUDG
	201-45210-42200	PROFESSIONAL SERVICES	3,526.25	0	13,026.25-	Y		
	201-45210-42500	REPAIR & MAINTENANCE	5,620.63	62,500	45,654.31			
	201-45210-42600	SUPPLIES & MATERIALS	10,498.96	72,100	53,275.86			
	201-45210-42610	GAS & FUEL	1,390.51	34,000	27,843.24			
	201-45210-42650	UNIFORMS	345.00	2,100	1,755.00			
	201-45210-42800	UTILITIES	444.09	79,200	70,170.19			
	201-45210-43400	CAPITAL EQUIPMENT	12,614.93	23,500	4,648.11			
	209-46530-42920	SPORTS AUTHORITY PROMO	19,000.00	150,000	69,900.00			
	214-43500-42800	UTILITIES - TELEPHONE	46.52	2,102	1,588.44			
	218-45150-42500	REPAIR AND MAINTENANCE	450.34	9,500	664.75			
	218-45150-42510	ACCIDENT REPAIR	5,421.70	0	5,421.70-	Y		
	218-45150-42511	GARAGE REPAIR & MAINTENANC	177.55	533	355.45			
	218-45150-42600	SUPPLIES & MATERIALS	113.36	12,063	3,179.00			
	218-45150-42610	GAS OIL TIRES	1,652.33	111,000	95,943.86			
	218-45150-42800	UTILITIES	158.76	1,565	1,257.71			
	218-45150-42920	COMPUTER SOFTWARE/SUPPORT	847.90	57,570	55,045.04			
	218-45180-42600	SUPPLIES & MATERIALS	238.28	4,000	3,356.99			
	218-45180-42800	UTILITIES	17.19	29,855	24,487.11			
	219-45140-42605	MEAL SUPPLIES	495.65	4,000	3,234.22			
	219-45140-42800	UTILITIES	17.19	450	397.89			
	219-45140-42911	CONTRACT SERVICES-MEALS	7,087.50	216,874	180,902.76			
	230-43500-42600	SUPPLIES & MATERIALS	102.31	8,500	6,946.63			
	230-43500-42610	GAS & OIL	609.58	5,000	3,026.80			
	230-43500-42700	TRAVEL, CONFERENCE, DUES	200.00	1,500	1,250.00			
	230-43500-42800	UTILITIES	2,290.23	20,000	12,934.42			
	230-43500-43205	HANGAR	102,693.38	0	725,822.57-	Y		
	230-43500-43320	AIP-RECONSTRUCT RUNWAY	6,150.86	11,115,000	10,998,491.42			
	602-43330-42500	REPAIR & MAINTENANCE	403.45	10,000	8,642.01			
	602-43330-42510	BY WATERLINE REPAIRS	306,425.58	358,000	51,574.42			
	602-43330-42550	LAB FEES	440.00	15,000	14,100.00			
	602-43330-42600	SUPPLIES & MATERIALS	259.59	18,000	15,980.66			
	602-43330-42694	SCADA SYSTEM SOFTWARE	1,920.00	2,000	80.00			
	602-43330-42800	UTILITIES	707.55	200,000	181,016.91			
	602-43340-42225	PROFESSIONAL SERVICES	33,230.30	258,000	189,097.82			
	602-43340-42600	SUPPLIES & MATERIALS	68,229.77	140,000	6,545.47			
	602-43340-42660	POSTAGE	998.09	10,000	6,982.44			
	602-43340-42800	UTILITIES	1,236.56	13,000	8,068.23			
	602-43340-42910	BILLING OFFICE	431.73	70,000	68,561.93			
	602-43340-43200	BUILDINGS	5,015.50	2,500,000	2,459,306.00			
	602-43340-43355	ABOVE GROUND STORAGE	1,086.25	0	2,710.00-	Y		
	604-43200-42500	REPAIRS	2,139.56	15,000	8,749.50			
	604-43200-42600	SUPPLIES	1,727.65	25,000	21,664.16			
	604-43200-42610	GAS & FUEL	683.66	10,000	8,174.90			
	604-43200-42650	UNIFORMS	108.00	1,900	1,322.09			
	604-43200-42660	POSTAGE	1,053.94	9,000	5,923.65			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET OVER AVAILABLE BUDG		GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET OVER AVAILABLE BUDG
	604-43200-42800	UTILITIES	9,585.39	225,750	171,252.14			
	604-43200-43310	SOUTH PLANT IMPROVEMENTS	1,601,903.04	0	3,581,446.12-	Y		
	604-43250-42200	PROFESSIONAL SERVICES	16,769.08	312,000	274,985.37			
	604-43250-42300	PUBLISHING	42.43	0	42.43-	Y		
	604-43250-42600	SUPPLIES	1,085.87	60,000	54,011.47			
	604-43250-42610	GAS	484.33	6,000	5,459.32			
	604-43250-42800	UTILITIES	3,029.42	63,000	40,325.25			
	604-43250-42910	BILLING OFFICE	431.74	60,000	58,561.91			
	604-43250-43314	TRUNK LINE AT FIRESTEEL CI	866.00	0	866.00-	Y		
	604-43250-43317	CIPP	895.00	200,000	196,980.00			
	612-43220-42200	CONTRACT-MILLENNIUM	2,159.16	30,000	23,164.60			
	612-43220-42500	REPAIR & MAINTENANCE	1,174.05	10,000	4,689.02			
	612-43220-42600	SUPPLIES	159.45	0	3,454.96-	Y		
	612-43220-42800	UTILITIES	481.17	4,000	2,592.23			
	612-43230-42500	REPAIRS	4,884.38	20,000	7,383.43			
	612-43230-42600	SUPPLIES	1,301.29	45,000	36,126.35			
	612-43230-42610	GAS & OIL	5,629.11	60,000	50,491.62			
	612-43230-42660	POSTAGE	998.88	10,000	6,985.53			
	612-43230-42800	UTILITIES	35.96	750	636.27			
	612-43230-42910	BILLING OFFICE	431.74	70,000	68,561.93			
	612-43240-42500	REPAIR AND MAINTENANCE	1,939.44	30,000	18,636.87			
	612-43240-42600	SUPPLIES	1,106.98	70,000	65,465.06			
	612-43240-42610	GAS & OIL	10,699.16	100,000	80,912.66			
	612-43240-42800	UTILITIES	1,093.92	13,000	8,708.53			
	612-43240-42910	TIRE GRINDING	3,637.80	0	3,637.80-	Y		
	613-45650-42320	ADVERTISING/PRINTING	38.00	27,700	27,652.60			
	613-45650-42502	CONTRACT SERVICES	2,280.00	124,000	121,720.00			
	613-45650-42600	SUPPLIES & MATERIALS	3,451.09	53,500	38,630.60			
	613-45650-42610	COST OF GOODS SOLD	3,669.37	200,000	150,483.16			
	613-45650-42650	UNIFORMS	110.00	1,750	1,163.20			
	613-45650-42660	SHIPPING/POSTAGE	0.78	3,300	2,452.33			
	613-45650-42800	UTILITIES	236.25	98,000	74,987.99			
	613-45650-42900	TICKETING FEES	31.85	8,000	7,468.68			
	614-45250-42200	GOLF PRO CONTRACT	10,070.71	80,000	53,298.24			
	614-45250-42500	REPAIR & MAINTENANCE	224.25	10,000	8,443.32			
	614-45250-42600	SUPPLIES & MATERIALS	1,032.10	41,079	34,352.20			
	614-45250-42602	CHEMICALS	5,351.43	29,000	23,648.57			
	614-45250-42610	GAS & FUEL	271.08	15,000	14,467.56			
	614-45250-42800	UTILITIES	587.28	21,000	18,877.44			
	614-45250-42920	COMPUTER SOFTWARE	960.00	12,175	7,287.72			
	621-44600-42200	PROFESSIONAL SERVICES	1,633.67	7,450	4,184.83			
	621-44600-42250	CONTRACT-QMC	4,596.33	55,000	44,394.41			
	621-44600-42600	SUPPLIES	3,959.69	28,400	18,602.87			
	621-44600-42610	GAS & OIL	412.65	12,375	10,166.44			
	621-44600-42700	TRAVEL, TRAINING & CONFERE	25.00	18,590	10,884.02			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET OVER AVAILABLE	LINE ITEM OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET OVER AVAILABLE	GROUP BUDGET OVER BUDG
	700-45300-42904	CORN PALACE GAMES	10,187.00	0	89,261.78-	Y			
	** 2026-2027 YEAR TOTALS **		2,742,037.38						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1110	CITY COUNCIL	1,266.09
101-1220	CITY ADMINISTRATOR	209.45
101-1230	ADMINISTRATIVE BOARDS	45.00
101-1420	FINANCE	818.62
101-1440	HUMAN RESOURCES	2,046.56
101-1920	MUNICIPAL BUILDINGS	898.46
101-1935	INFORMATION TECHNOLOGY	6,197.89
101-2110	POLICE DEPARTMENT	9,590.85
101-2130	TRAFFIC DEPARTMENT	14,984.73
101-2200	FIRE DEPARTMENT	12,127.77
101-3100	STREET DEPARTMENT	17,835.77
101-3110	PUBLIC WORKS ADMIN	757.08
101-3120	STREET & SIDEWALK CONST	265,859.31
101-3150	STORM DRAINAGE	14,741.98
101-3700	CEMETERY	867.91
101-4110	HEALTH & WELFARE	3,750.00
101-4120	ANIMAL CONTROL	150.42
101-5000	CULTURE & RECREATION	20,750.00
101-5500	LIBRARY	8,513.27
101 TOTAL	GENERAL	381,411.16
201-5110	RECREATION & AQUATICS	882.57
201-5140	RECREATION CENTER	23,035.82
201-5160	SPORTS COMPLEXES	8,446.33
201-5210	PARKS	34,440.37
201 TOTAL	PARK FUND	66,805.09

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
209-6530	BUSINESS IMPROV #4	19,000.00
209 TOTAL	BUSINESS IMPROV DIST #4	19,000.00
214-3500	E-911	46.52
214 TOTAL	E-911 EMERGENCY	46.52
218-5150	PALACE TRANSIT	8,821.94
218-5180	JVCC	255.47
218 TOTAL	COMMUNITY SERVICES	9,077.41
219-5140	NUTRITION	7,600.34
219 TOTAL	NUTRITION	7,600.34
230-3500	AIRPORT	112,046.36
230 TOTAL	AIRPORT	112,046.36
602-3330	WATER TREATMENT PLANT	310,156.17
602-3340	WATER DISTRIBUTION	110,228.20
602 TOTAL	WATER	420,384.37
604-3200	WASTE WATER TREATMENT	1,617,201.24
604-3250	WASTE WATER COLLECTION	23,603.87
604 TOTAL	SEWER	1,640,805.11
612-3220	RECYCLING PROGRAM	3,973.83
612-3230	WASTE COLLECTION	13,281.36
612-3240	LANDFILL	18,477.30
612 TOTAL	SANITATION	35,732.49

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
613-5650	CORN PALACE	9,817.34
613 TOTAL	CORN PALACE	9,817.34
614-5250	GOLF COURSE	18,496.85
614 TOTAL	GOLF COURSE	18,496.85
621-4600	EMS	10,627.34
621 TOTAL	EMERGENCY MEDICAL SERVICE	10,627.34
700-5300	AGENCY FUNDS	10,187.00
700 TOTAL	AGENCY FUNDS	10,187.00
	** TOTAL **	2,742,037.38

*** PROJECT TOTALS ***

PROJECT	LINE ITEM		AMOUNT
E01 5311-FY18/19	ADS	Marketing/Ads/Promotion	5,421.70
	GAMAINT	Garage Maintenance	177.55
	GASUP	Garage Supplies	25.80
	MAINT	Maintenance/Repairs	424.54
	OFFSUP	Office Supplies	113.36
	OFFUT	Office Utilities	68.76
	SHAH	Tablet/Radio Contract	847.90
		** PROJECT E01 TOTAL **	7,079.61
H01 SPORTS COMPLEX EQUIPMENT	42500	REPAIR/MAINTENANCE	643.60
	42600	SUPPLIES/MAINTENANCE	104.74
	42603	SMALL EQUIPMENT	209.00
	42610	GAS-FUEL	364.00
		** PROJECT H01 TOTAL **	1,321.34
H02 CADWELL STADIUM	42800	UTILITIES	97.63
		** PROJECT H02 TOTAL **	97.63

*** PROJECT TOTALS ***

PROJECT	LINE ITEM		AMOUNT
H04 BASEBALL	42500	REPAIR/MAINTENANCE	595.00
		** PROJECT H04 TOTAL **	595.00
H05 SOFTBALL	42500	REPAIR/MAINTENANCE	409.49
	42600	SUPPLIES/MATERIALS	122.87
		** PROJECT H05 TOTAL **	532.36
H06 ARENA-NORTH RINK	42600	SUPPLIES-MATERIALS	280.38
	42800	UTILITIES	193.32
		** PROJECT H06 TOTAL **	473.70
H07 PEPSI COMPLEX	42600	SUPPLIES/MATERIALS	329.86
	42800	UTILITIES	423.56
		** PROJECT H07 TOTAL **	753.42
H13 ARENA-SOUTH RINK	42600	SUPPLIES-MAINTENANCE	25.98
	42800	UTILITIES	4,110.78
		** PROJECT H13 TOTAL **	4,136.76
H50 PARKS EQUIPMENT	42500	REPAIR/MAINTENANCE	219.23
	42610	GAS/FUEL	1,350.23
	43400	CAPITAL EQUIPMENT	12,614.93
		** PROJECT H50 TOTAL **	14,184.39
H51 PARK SHOP	42600	SUPPLIES/MATERIALS	150.42
		** PROJECT H51 TOTAL **	150.42
H55 DRY RUN CREEK PARK	42600	SUPPLIES/MATERIALS	9,621.00
	42800	UTILITIES	121.63
		** PROJECT H55 TOTAL **	9,742.63
H56 HITCHCOCK PARK	42600	SUPPLIES/MATERIALS	56.61
		** PROJECT H56 TOTAL **	56.61
H65 AMPHITHEATER	42600	SUPPLIES/MATERIALS	170.00
	42800	UTILITIES	51.46
		** PROJECT H65 TOTAL **	221.46
H66 CAMP ARROYA	42500	REPAIR/MAINTENANCE	2,930.28
		** PROJECT H66 TOTAL **	2,930.28

*** PROJECT TOTALS ***

PROJECT	LINE ITEM		AMOUNT
H67 DAY CAMP	42600	SUPPLIES/MATERIALS	386.32
		** PROJECT H67 TOTAL **	386.32
H77 SPORTSMANS CLUB	42500	REPAIR/MAINTENANCE	414.23
	42800	UTILITIES	26.77
		** PROJECT H77 TOTAL **	441.00
H78 WEST END BOAT LAUNCH	42800	UTILITIES	12.00
		** PROJECT H78 TOTAL **	12.00
H79 LAKE PARK ACCESS AREAS	42800	UTILITIES	12.00
		** PROJECT H79 TOTAL **	12.00
H87 PATTON YOUNG	42500	REPAIR-MAINTENANCE	2,056.89
	42600	SUPPLIES-MAINTENANCE	114.61
	42800	UTILITIES	130.23
		** PROJECT H87 TOTAL **	2,301.73
J02 INDOOR AQUATIC CTR	CHEMICAL	CHEMICALS	10,415.74
		** PROJECT J02 TOTAL **	10,415.74
J06 REC CTR-GENERAL BLDG	SM-BLDG	SUPPLIES/MATERIAL-BLDG	535.32
	SM-EQUIP	SUPPLIES/MATERIAL-EQUIPMENT	1,153.10
	SM-GENER	SUPPLIES/MATERIAL-GENERAL	245.49
	SM-JANIT	SUPPLIES/MATERIAL-JANITORIAL	7.99
	SM-OFFIC	SUPPLIES/MATERIAL-OFFICE	420.17
	SM-PLUMB	SUPPLIES/MATERIAL-PLUMBING	10.99
		** PROJECT J06 TOTAL **	2,373.06
J08 REC CTR PUBLISHING	GENERAL	PUBLISHING-GENERAL	516.50
		** PROJECT J08 TOTAL **	516.50
J09 REC CTR UTILITIES	ELE/GAS	UTILITIES-ELECTRIC/GAS	1,992.72
		** PROJECT J09 TOTAL **	1,992.72
J50 OUTDOOR AQUATIC CENTER	RM-HVAC	REPAIR-MAINT-HVAC	792.57
		** PROJECT J50 TOTAL **	792.57
L05 104	42600	SUPPLIES MATERIALS	214.39
		** PROJECT L05 TOTAL **	214.39

*** PROJECT TOTALS ***

PROJECT	LINE ITEM		AMOUNT
L06 105	42500	REPAIR MAINTENANCE	256.75
		** PROJECT L06 TOTAL **	256.75
L10 106	42600	SUPPLIES MATERIALS	1,348.65CR
		** PROJECT L10 TOTAL **	1,348.65CR
L15 115	42500	REPAIR MAINTENANCE	54.99
	42600	SUPPLIES MATERIALS	143.05
		** PROJECT L15 TOTAL **	198.04
L1B 185	42500	REPAIR MAINTENANCE	236.35
		** PROJECT L1B TOTAL **	236.35
L1E 517	42500	REPAIR MAINTENANCE	882.97
		** PROJECT L1E TOTAL **	882.97
L21 121	42600	SUPPLIES MATERIALS	12.49
		** PROJECT L21 TOTAL **	12.49
L22 122	42500	REPAIR MAINTENANCE	13.16
		** PROJECT L22 TOTAL **	13.16
L2B 186	42600	SUPPLIES MATERIALS	28.64
		** PROJECT L2B TOTAL **	28.64
L30 132	42600	SUPPLIES MATERIALS	94.45
		** PROJECT L30 TOTAL **	94.45
L3C 197	42500	REPAIR MAINTENANCE	1,630.10
	42600	SUPPLIES MATERIALS	251.68
		** PROJECT L3C TOTAL **	1,881.78
L59 163	42500	REPAIR MAINTENANCE	23.39
	42600	SUPPLIES MATERIALS	458.56
		** PROJECT L59 TOTAL **	481.95
L5I 123	42500	REPAIR & MAINTENANCE	14.90
		** PROJECT L5I TOTAL **	14.90
L71 903	42600	SUPPLIES MATERIALS	21.24
		** PROJECT L71 TOTAL **	21.24

*** PROJECT TOTALS ***

PROJECT	LINE ITEM		AMOUNT
L7B 191	42500	REPAIR MAINTENANCE	50.76
		** PROJECT L7B TOTAL **	50.76
L8B 192	42500	REPAIR MAINTENANCE	22.23
		** PROJECT L8B TOTAL **	22.23
L92 178	42500	REPAIR MAINTENANCE	74.08
		** PROJECT L92 TOTAL **	74.08
L95 921	42500	REPAIR MAINTENANCE	824.97
	42600	SUPPLIES MATERIALS	87.11
		** PROJECT L95 TOTAL **	912.08
L98 175	42500	REPAIR MAINTENANCE	8,421.22
	42600	SUPPLIES MATERIALS	269.63
		** PROJECT L98 TOTAL **	8,690.85
L9A 182	42600	SUPPLIES MATERIALS	55.51CR
		** PROJECT L9A TOTAL **	55.51CR
LL9 2020 TYMCO 500X SWEEPER	42600	SUPPLIES & MATERIALS	44.99
		** PROJECT LL9 TOTAL **	44.99

NO ERRORS

** END OF REPORT **

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	CINDY ROTH
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on the Application of The Crown & Culinary Co, LLC dba The Green Room for a Special Event Liquor License located at The Green Room, 623 South Sanborn Blvd for April 17, 2026 for a Birthday Party		
Explanation/Background of Agenda Item Requested:	All required documents have been submitted.		

Date Received_____ License No._____
Date Issued_____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address
The Ground & Pecan Culinary Co, LLC
Anne Dailey
623 S. Sanborn Blvd
Mitchell SD 57301

B. Business Name and Address
The Green Room
623 S. Sanborn Blvd
Mitchell, SD 57301

Owner's Telephone #: 605 999 9027

Business Telephone #: 605 999 9027

Place of business is located in a municipality? ☒ Yes ☐ No

County: Davison

Do you own or lease this property? ☒ Own ☐ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☑ Retail (on-sale) Liquor
- ☐ Retail (on-sale) Liquor - Restaurant
- ☐ Convention Center (on-sale) Liquor
- ☐ Package (off-sale) Liquor
- ☐ Retail (on-off sale) Wine and Cider
- ☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
- ☐ Package Delivery
- ☐ Hunting Preserve
- ☐ Other Special Event on April 17, 2024 for Birthday party

D. Legal description of licensed premise:
623 S. SANBORN BLVD
S½ LT 4 & ALL LTS BY 53' OF NW OF E2' & ALL LT 6 BLK 15 VANEBS

Is this license in active use? ☒ Yes ☐ No

Have you ever been convicted of a felony? ☐ Yes ☒ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?
☒ Yes ☐ No **If Yes, please list on the back page.**

E. State Sales Tax Number 1042-4018-ST

F. New license ☒ Transfer? ($150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 1/30/2024 Print Name Anne Dailey Signature Anne E Dailey

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐
Amount of fee collected with application $_____
Amount of fee retained $_____
Forwarded with application $_____

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From:_____

Sales tax approval_____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL_____ REVIEW_____

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC The Crown & Eye Culinary Company dba The Green Room

Address of office and principal place of business of corporation/partnership/LP/LLC 623 S. Sanborn Blvd Mitchell, SD 57301

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
Anne Dailey		40751 - 241st Ave Mitchell SD 57301	Owner Interior Design
Kathy Shroyer		25286 Bobber Place Mitchell SD 57301	

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
The Green Room	RW - 30777 50/50

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

623 S. Sanborn Blvd Mitchell SD 57301

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner — **Date**

Anne E Dailey — 3/30/2026

NOTICE OF HEARING ON PROPOSED RESOLUTION OF NECESSITY

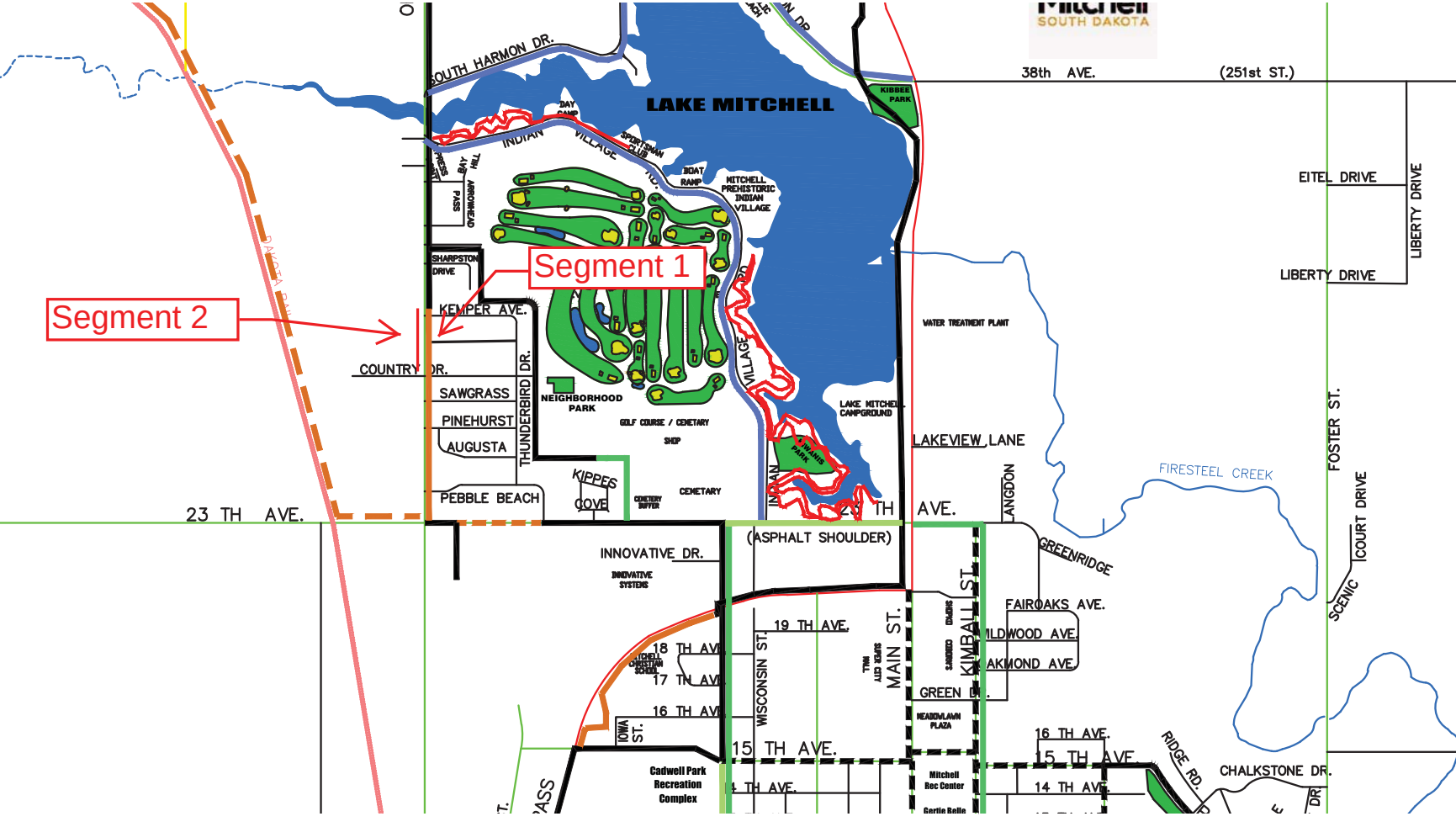
NOTICE IS HEREBY GIVEN, the foregoing proposed Resolution of Necessity hereto and published herewith proposed the construction of Sidewalk, Engineering Fees and Miscellaneous Expenses in the City of Mitchell, Davison County, South Dakota noted therein; and that the Engineering Department has filed in the office of the Finance Office assessment role where the same can be examined by all interested parties, and the cost of such construction shall be defrayed by special assessments to be levied pursuant to law. Plans and Specifications will be available in the Engineer's Office before construction.

A HEARING WILL BE HELD IN THE CITY COUNCIL CHAMBERS IN THE CITY HALL OF THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA ON THE 6TH DAY OF APRIL, 2026 AT 6:00 O'CLOCK P.M., upon a resolution directing the construction of such improvements in accordance with such plans and specifications and the levying of a special assessment to defray the expense thereof, at which time and place all persons interested and all property owners in the segments may appear and make objection to the construction of the improvements or to the plans and specifications therefore.

Dated this 2nd day of March, 2026.

Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.


Segment 1
Segment 2
LAKE MITCHELL
SOUTH HARMON DR.
38th AVE.
(251st ST.)
EITEL DRIVE
LIBERTY DRIVE
KEMPER AVE.
COUNTRY DR.
SAWGRASS
PINEHURST
AUGUSTA
THUNDERBIRD DR.
PEBBLE BEACH
NEIGHBORHOOD PARK
GOLF COURSE / CEMETARY
SHOP
CEMETARY
KIPPES COVE
VILLAGE RD.
WATER TREATMENT PLANT
LAKE MITCHELL CAMPGROUND
LAKEVIEW LANE
23 TH AVE.
INNOVATIVE DR.
(ASPHALT SHOULDER)
FIRESTEEL CREEK
FOSTER ST.
COURT DRIVE
LANGDON
GREENRIDGE
FAIROAKS AVE.
MAIN ST.
KIMBALL ST.
19 TH AVE.
18 TH AVE.
17 TH AVE.
16 TH AVE.
15 TH AVE.
14 TH AVE.
WISCONSIN ST.
IOWA ST.
Cadwell Park Recreation Complex
Mitchell Rec Center
RIDGE RD.
CHALKSTONE DR.
SCENIC

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Joe Schroeder

Desired Action of City Council:	
Amount Budgeted in current fiscal year for this item (if applicable):	Special Assessments
Agenda Item:	Action to Approve Resolution #R2026-12, Resolution of Necessity for the Construction of Sidewalk on North Ohlman Street
Explanation/Background of Agenda Item Requested:	Discussion and Action on the 2026 Resolution of Necessity on Proposed Sidewalk 2300-2800 North Ohlman Street. This is split up into 2 sections. Section 1: The east side of 2300 to 2800 North Ohlman Street 8' wide Biketrail/Sidewalk on the east side of North Ohlman from 23rd Ave to Kemper Avenue. This will connect the existing bike trail on 23rd Avenue and the existing bike trail than ends at Kemper Avenue and North Ohlman. Property Owners will be responsible for 5' of the 8' wide Bike Trail and the city will be responsible for the remaiing 3'. Section 2: The west side of 2700 to 2900 North Ohlman Street would include 5' wide sidewalk from Country Drive to the North End of the Apartment Complex which is near Kemper Avenue. This would connect residences from Country Drive Apartments to the North Ohlman Apartments and would also act as a connection point to cross the street to join up with the Proposed Bikepath on the east side of North Ohlman. There is currently sidewalk on all the apartments on Country Drive and this would connect this area to the Proposed Street Improvements. Our current Ordinance states anyone with curb and gutter should have sidewalk along their property if built after 1992. Notices were sent out to all property owners affected. Property Owners would receive a bill from the City in the fall of 2027 with their final sidewalk amounts and could pay it without any interest within 30 days of the collection hearing or can let it go on their taxes for 5 years with 8% interest.

RESOLUTION NO. R2026-12

**PROPOSED RESOLUTION DECLARING THE NECESSITY
FOR THE CONSTRUCTION OF
SIDEWALK, GRANULAR CUSHION, ENGINEERING FEES & MISCELLANEOUS EXPENSES ON
CERTAIN STREETS IN THE CITY OF MITCHELL, SOUTH DAKOTA**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MITCHELL, SOUTH DAKOTA

SECTION 1. That it is deemed necessary to improve certain streets in the City of Mitchell, South Dakota as follows:

THE PROPERTY OWNER WILL HAVE 30 DAYS AFTER THE COLLECTION HEARING TO PAY FOR THEIR ASSESMENT WITHOUT INTEREST. AFTER 30 DAYS, INTEREST WILL BE ADDED AT A RATE OF 8% OR AS DETERMINED BY THE CITY COUNCIL. IN NOVEMBER FOLLOWING THE COLLECTION HEARING, THE BALANCE DUE ON THE ASSESSMENT GETS SENT TO THE COUNTY AUDITOR AND SPLIT INTO 5 ANNUAL EQUAL PAYMENTS THAT WILL BE TAKEN OUT OF FIRST HALF OF THE TAX PAYMENT FOR THAT PROPERTY.

Segment 2026-01:

2300 to 2800 Block of North Ohlman Street (East Side):
Construction of Concrete Sidewalk, Granular Cushion, Engineering Fees and Miscellaneous Expenses and Accessories. Property owner responsible for 5’ wide Sidewalk and city responsible for 3’ wide concrete to equal 8’ wide bike trail.

	Lot	Block	Addition	Estimated Amount
*1	1 & W17 of 2	5	Lakeview 1st Addition	$6,600.00
*2	29	4	Lakeview 1st Addition	$7,000.00
*3	1	4	Lakeview 1st Addition	$8,750.00
*4	4	4	Lakeview 1st Addition	$2,355.00
*5	3	4	Lakeview 1st Addition	$8,260.00
*6	2	4	Lakeview 1st Addition	$4,745.00
*7	1	4	Lakeview 1st Addition	$4,500.00
*8	1	2	Lakeview 1st Addition	$7,000.00
*9	1	5	Lakeview 1st Addition	$6,570.00
*10	22 & W13 of 21	4	Lakeview 1st Addition	$6,635.00
*11	1	4	Lakeview 1st Addition	$6,635.00
*12	22	2	Lakeview 1st Addition	$6,625.00

*13	1	3	Lakeview 1st Addition	$6,625.00
*14	22	2	Lakeview 1st Addition	$6,625.00
*15	1	2	Lakeview 1st Addition	$6,625.00
TOTAL ASSESSMENT AMOUNT				$95,550.00

*** Lots assessed for <u>FRONT YARD</u> according to Section 2a and 2d.**

Segment 2026-02:

<u>2700 TO 2900 Block of North Ohlman Street (West Side):</u>
Construction of Concrete Sidewalk, Granular Cushion, Engineering Fees and Miscellaneous Expenses and Accessories.

	Lot	Block	Addition	Estimated Amount
*1	Block 2	2	Country Estates Addition	$6,000.00
*2	Block 1 and Block 5	1 and 5	Country Estates Addition	$39,950.00
TOTAL ASSESSMENT AMOUNT				$45,950.00

*** Lots assessed for <u>FRONT YARD</u> according to Section 2a and 2b.**

SECTION 2. That it is deemed necessary to levy a special assessment to defray the expense thereof, and that the cost thereof shall be proportioned as follows:

That the method of apportioning or assessing the cost of the said improvements or payment against all assessable lots, tracts and parcels of land shall be according to the following schedules:

a. The total Cost of the sidewalk improvements shall be assessed according to the front footage of the property fronting on the improvements.
b. Footage of the property fronting or abutting on the improvements. The estimated cost for the street portion is estimated at $50.00 a lineal foot.

BE IT FURTHER RESOLVED that the Engineering Department prepare and file in the office of the Finance Officer for the examination of all interested parties, plans, and specifications to be used in the construction thereof; and

BE IT FURTHER RESOLVED that a hearing will be held upon such construction of proposed street and alley improvements, as provided by statue and notice thereof be given as provided by law.

PASSED AND APPROVED THIS 6TH DAY OF APRIL, 2026

_____

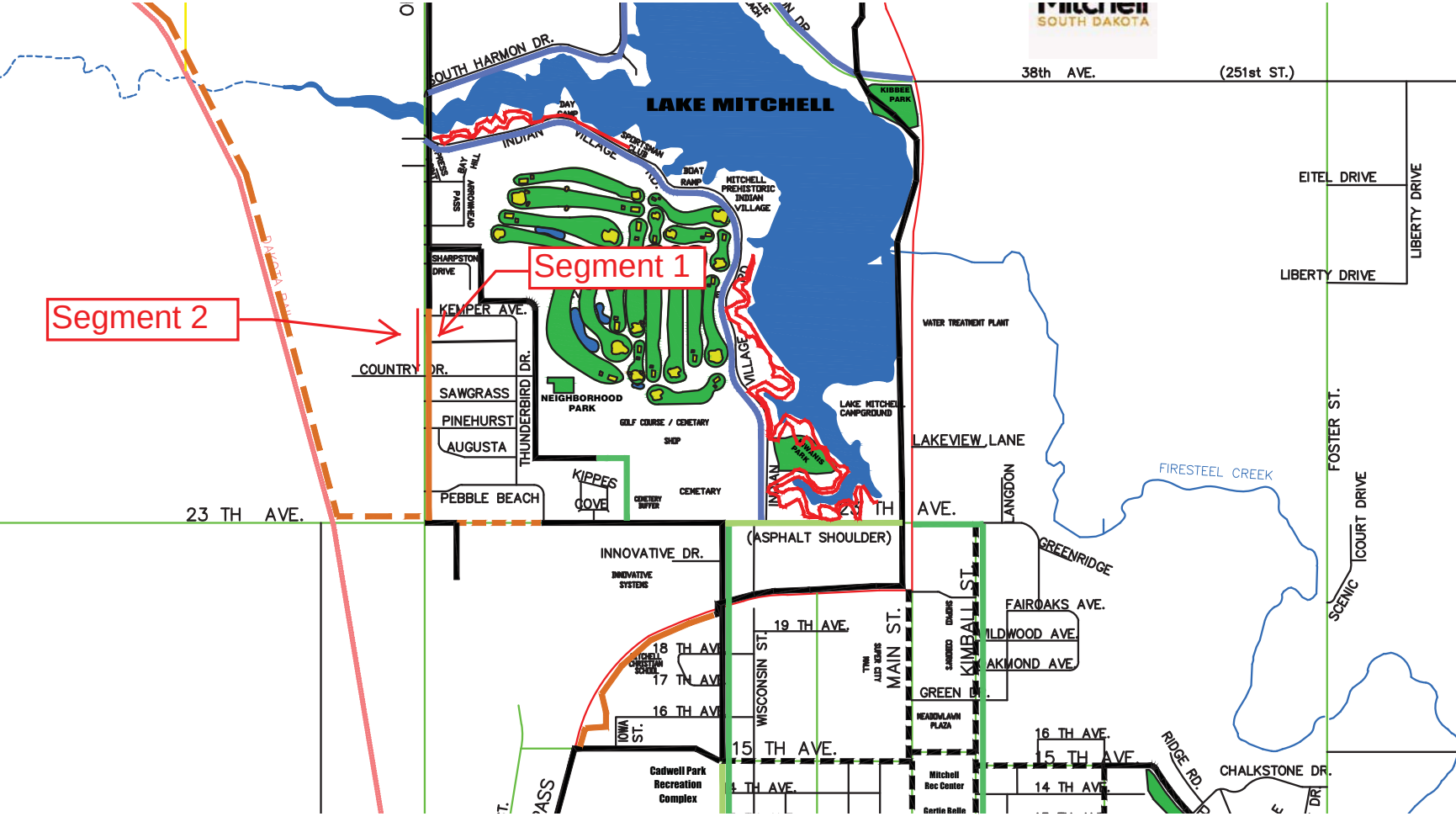
Jordan Hanson – Mayor

Attest:

_____

Michelle Bathke – City Finance Officer

(SEAL)


Segment 1
Segment 2
LAKE MITCHELL
SOUTH HARMON DR.
38th AVE.
(251st ST.)
EITEL DRIVE
LIBERTY DRIVE
KEMPER AVE.
COUNTRY DR.
SAWGRASS
PINEHURST
AUGUSTA
THUNDERBIRD DR.
PEBBLE BEACH
NEIGHBORHOOD PARK
GOLF COURSE / CEMETARY
SHOP
CEMETARY
KIPPES COVE
VILLAGE RD.
WATER TREATMENT PLANT
LAKE MITCHELL CAMPGROUND
LAKEVIEW LANE
23 TH AVE.
INNOVATIVE DR.
(ASPHALT SHOULDER)
FIRESTEEL CREEK
FOSTER ST.
COURT DRIVE
SCENIC
LANGDON
GREENRIDGE
FAIROAKS AVE.
KIMBALL ST.
MAIN ST.
19 TH AVE.
18 TH AVE.
17 TH AVE.
16 TH AVE.
15 TH AVE.
14 TH AVE.
WISCONSIN ST.
IOWA ST.
Cadwell Park Recreation Complex
Mitchell Rec Center
RIDGE RD.
CHALKSTONE DR.

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Aaron Hieb

Desired Action of City Council:	Authorization & Approval
Amount Budgeted in current fiscal year for this item (if applicable):	N/A
Agenda Item:	Action to Approve Special Event Permit Application for SwitchYard Social on Saturday, June 6, 2026
Explanation/Background of Agenda Item Requested:	Palace City Brewing is requesting a Special Event Permit for their 1st annual, SwitchYard Social on Saturday, June 6, 2026, from 12:00 PM (Noon) until 4:00 PM. This is a first time event, admission will be charged, and the event will include the sale and use of alcoholic beverages. The total anticipated attendance is 500. The event will feature multiple breweries serving samples of their beer to ticketed attendees. Breweries will be set up with tables under designated event tents where attendees can sample beer. Two 20' x 30' tents will be installed to accommodate brewery booths. Picnic tables will be placed in designated areas for attendee seating and gathering. Tickets will be sold in advance to the public. VIP ticket holders will be granted early entry beginning at 12:00 PM. General admission ticket holders will be admitted beginning at 1:00 PM. Designated driver tickets will also be available for individuals who wish to attend the event without consuming alcohol. The event will include three food trucks located in the designated areas shown on the event map. To support the event, five portable toilets and two hand-washing stations will be provided on site. Palace City Brewing's taproom will be open exclusively to festival attendees from 12:00 PM to 4:00 PM and will not be open to the general public during the event. Waste and cleanup will be managed throughout the event. Palace City Brewing will rent an extra-large dumpster from Miedema Sanitation to handle trash and recycling generated during the festival. All event elements, including brewery tents, food trucks, restroom facilities, seating areas, and waste disposal, will be located in the designated areas indicated on the event site map submitted with this application. Please refer to the attached Special Event Permit Application for more details about the event. The submitted Special Event Permit Application requests the following:

- Special Event Liquor License w/Consumption Permit (*$200 Fee*)

Also, the event is requesting the rental, delivery, and use of (5) picnic tables from the Park & Rec.

- (5) picnic tables at $25 each/day ($125 plus applicable taxes).

Please refer to the PCB Event Map for a detailed layout of the event.

Palace City Brewing has already provided the Certificate of Liabiliary Insurance for the event.

***If approved, approval of the submitted Special Event Permit Application will be contingent upon receipt of payment of the applicable fee(s) prior to the day of the event.**

Staff recommends City Council approval of the Special Event Permit as stated in the Special Event Permit Application.

Print

Special Event Permit Application - Submission #4657

Date Submitted: 3/12/2026

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

SwitchYard Social

Event Date:

6/6/2026

Event Hours:*

12:00 PM — 04:00 PM

Event Dates:

(—

Permit & License requests included in this application:*

- ☐ Parking Lot Closure ($50 Fee)
- ☐ Street Closure ($100 Fee)
- ☐ City Park Closure ($100 Fee)
- ☐ Parade Permit ($50 Fee)
- ☐ Parade Permit - w/ Escort ($250 Fee)
- ☑ Special Event Liquor License ($200 Fee)
- ☐ Consumption Permit ($50 Fee)
- ☑ Consumption Permit - with Special Event Liquor License ($0 Fee)
- ☐ Fireworks Permit ($50 Fee)
- ☐ Noise Permit ($0 Fee)

Time Requested for Parking Lot Closure

mm/dd/yyyy | hh:mm am/pm — mm/dd/yyyy | hh:mm am/pm

Time Requested for Street Closure

mm/dd/yyyy | hh:mm am/pm — mm/dd/yyyy | hh:mm am/pm

Time Requested for City Park Closure

mm/dd/yyyy | hh:mm am/pm — mm/dd/yyyy | hh:mm am/pm

Event Information:

Overall Event Description:*

Palace City Brewing will host a beer festival on June 6, 2026, from 12:00 PM to 4:00 PM. The event will feature multiple breweries serving samples of their beer to ticketed attendees. Approximately 500 guests are expected to attend.

Breweries will be set up with tables under designated event tents where attendees can sample beer. Two 20' x 30' tents will be installed to accommodate brewery booths. Picnic tables will be placed in designated areas for attendee seating and gathering.

Tickets will be sold in advance to the public. VIP ticket holders will be granted early entry beginning at 12:00 PM. General admission ticket holders will be admitted beginning at 1:00 PM. Designated driver tickets will also be available for individuals who wish to attend the event without consuming alcohol.

The event will include three food trucks located in the designated areas shown on the event map. To support the event, five portable toilets and two hand-washing stations will be provided on site.

Palace City Brewing's taproom will be open exclusively to festival attendees from 12:00 PM to 4:00 PM and will not be open to the general public during the event.

Waste and cleanup will be managed throughout the event. Palace City Brewing will rent an extra-large dumpster from Miedema Sanitation to handle trash and recycling generated during the festival.

All event elements including brewery tents, food trucks, restroom facilities, seating areas, and waste disposal will be located in the designated areas indicated on the event site map submitted with this application.

Please check all that apply:*

- [x] This is a first time event.
- [ ] This event is open to the public.
- [x] Admission will be charged.
- [ ] Vendor and / or participant fees are required.
- [x] The event includes the sale or use of alcoholic beverages.
- [ ] Items and / or services will be sold at the event.
- [ ] The event will be held in a City Park or Facility.

Total anticipated attendance:*

500

Organization:*

Palace City Brewing

Address:*

227 N. Railroad Ave.

City:*

Mitchell

State:*

South Dakota

Zip Code:*

57301

Event Application Contact Person:*

Lindsey George

Contact Person Email:*

lindsey@palacecitybrewing.com

Contact Person Phone Number: *

443-614-2757

Day of Event Contact Person:*

Lindsey George

Contact Person Email:*

lindsey@palacecitybrewing.com

Contact Person Phone Number:*

443-614-2757

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. Also, please provide a detailed list and description of what parking lot/street closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

SwitchYard Social will take place on the property owned by Palace City Brewing. This includes the outdoor area, parking lot and the inside of the taproom. Tents, tables and boundaries designating where attendees can participate in the event will be outsourced from other companies. We will need to rent 5 picnic tables from the City of Mitchell.

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter - air conditioning ($159.30/day - Park & Rec Fee)
- ☐ Indoor Park Shelter - no air conditioning ($116.82/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter ($58.41/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☑ Picnic Table Rental ($25 each/day- Park & Rec Fee)
- ☐ Bleacher Rental ($35 each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

The safety of all attendees, staff, and vendors is the event's highest priority. All exits and pathways will remain unobstructed at all times. Staff and volunteers will monitor crowd conditions throughout the event. Emergency access lanes will remain clear for police, fire, and EMS vehicles. First aid kits will be available on-site and staff will have access to emergency contact numbers.
In the event of severe weather or an emergency, event staff will coordinate with local authorities and provide clear instructions to attendees.

Security Plan
Designated event staff will monitor entrances, exits, and activity throughout the event area. Staff will be positioned at key points including entrances, stage areas, and high-traffic locations. Alcohol service (if applicable) will follow all state and local regulations and will be monitored by trained staff. Any disruptive or unsafe behavior will be addressed immediately by staff and local law enforcement will be contacted if necessary.

Crowd Control Procedures
Clearly marked entry and exit points will be established. Event staff and volunteers will guide attendees and help maintain orderly movement. Signage will be used to direct guests to entrances, restrooms, and event areas. Capacity levels will be monitored to prevent overcrowding. Staff will assist with managing lines and gathering areas as needed.

Internal Event Security
Event staff and volunteers will maintain communication via mobile phones. A designated event coordinator will oversee operations and serve as the main contact for city officials and emergency responders. Staff will regularly monitor vendor areas, equipment, and event infrastructure. Any safety concerns will be immediately reported to the event coordinator.

Parking Plan
Event attendees will utilize designated public parking areas near the event site. Clear signage will direct guests to available parking locations. Event staff may assist with directing vehicles during peak arrival times. Emergency access routes will remain open and unobstructed at all times.

Accessibility Plan
The event will be accessible to individuals with disabilities. Accessible parking spaces will be available in nearby public parking areas. Event areas, entrances, and pathways will be maintained to allow wheelchair access. Accessible restrooms will be available where required. Staff and volunteers will assist guests with disabilities as needed.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- ○ Yes
- ◉ No

What time will sound amplification be used?

hh:mm am/pm — hh:mm am/pm

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ○ Yes
- ◉ No

When will sound checks be performed?

hh:mm am/pm

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a $1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City | **State** | **Zip Code**

Phone Number | **Email Address**

Date of Display

mm/dd/yyyy

Time of Display

hh:mm am/pm — hh:mm am/pm

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need $1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
  - A minimum of $500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require $1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured**.

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:*

- [x] Special Event Permit: $1,000,000 Commercial General Liability per occurrence
- [x] Special Event Liquor License: $500,000 Liquor Liability per occurrence
- [ ] Fireworks Permit: $1,000,000 General Liability per occurrence

Name of Insurance Company

CorInsurance

Agent's Name

Briggs Havlik

Policy Number

CPSD0560141722

Phone Number

605-996-6070

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Lindsey George

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Lindsey George

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Lindsey George

I have attached the following items:

- [ ] Parking Lot Closure Map
- [ ] Street Closure Map
- [ ] City Park Closure Map
- [ ] Parade Route Map
- [ ] Special Event Liquor License Boundaries with Map
- [x] Consumption Permit Boundaries with Map
- [ ] Fireworks Map
- [x] Event Layout Map
- [x] Certificate of Liability Insurance
- [x] Certificate of Liquor Liability Insurance
- [ ] Certificate of Fireworks Liability Insurance
- [ ] Additional Document

Parking Lot Closure Map

Choose File No file chosen

Street Closure Map

Choose File No file chosen

City Park Closure Map

Choose File No file chosen

Parade Route Map

Choose File No file chosen

Special Event Liquor License Boundaries with Map

Choose File No file chosen

Consumption Permit Boundaries with Map

PCB Consumption Permit Boundary.jpg.png

Fireworks Map

Choose File No file chosen

Event Layout Map

PCB Event Map.png

Certificate of Liability Insurance

Palace City Brewing Co. COI Cert Hold City of Mitchell.pdf

Certificate of Liquor Liability Insurance

Palace City Brewing Co. COI Cert Hold City of Mitchell_13114427141137708581.pdf

Certificate of Fireworks Liability Insurance

Choose File No file chosen

Additional Document

Choose File No file chosen

Action of City Council _____

_____

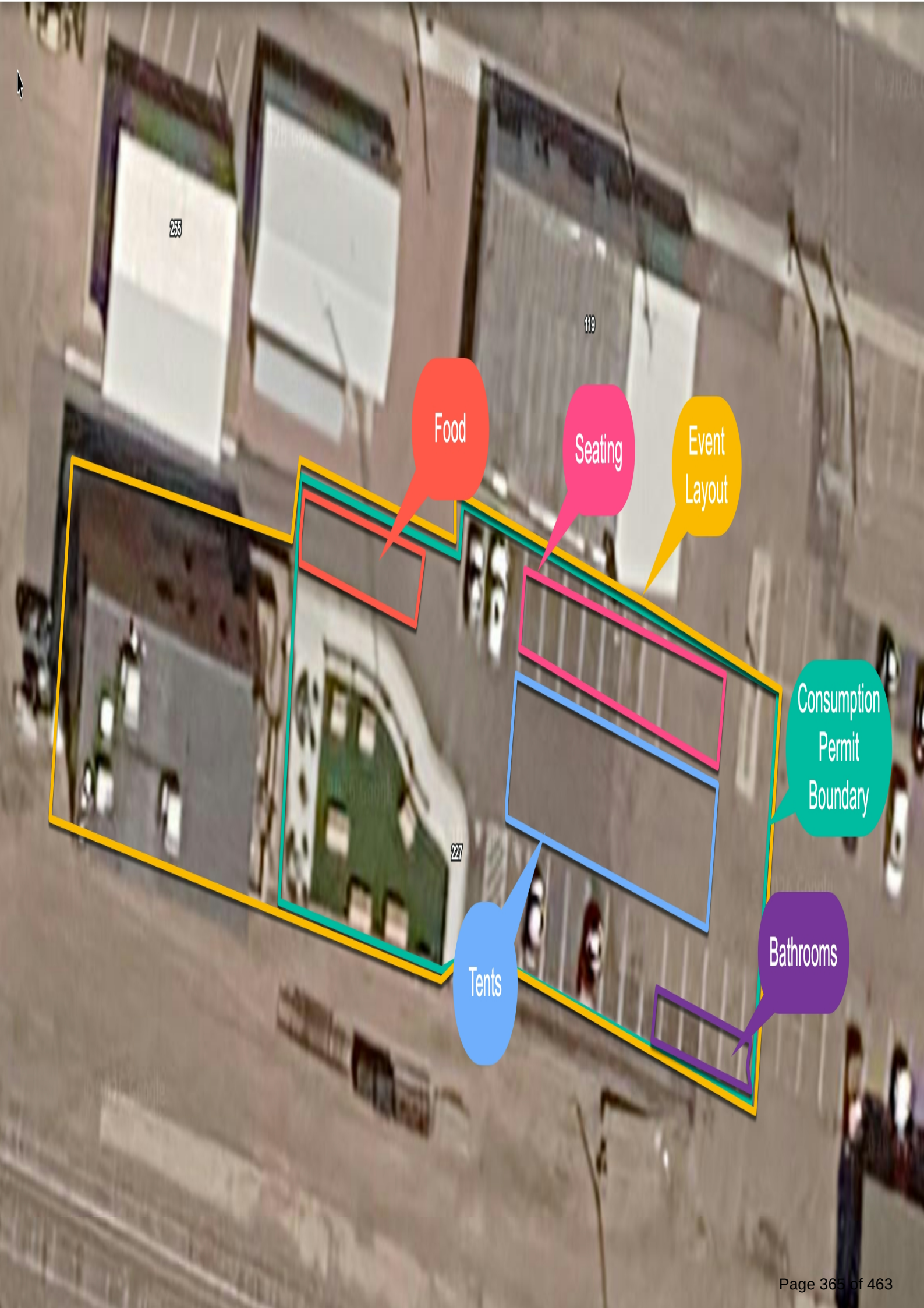
_____

_____ _____

Finance Officer Mayor

(Seal)

Date Approved: _____ Amount of Fees Paid: _____


255
119
227
Food
Seating
Event Layout
Consumption Permit Boundary
Tents
Bathrooms

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 3/9/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CorInsurance 715 N Main St Mitchell SD 57301	**CONTACT NAME:** Briggs Havlik **PHONE (A/C, No, Ext):** 605-996-6070 **FAX (A/C, No):** 605-996-0009 **E-MAIL ADDRESS:** bhavlik@corinsurance.com
	INSURER(S) AFFORDING COVERAGE / **NAIC #** **INSURER A :** Midwest Family Grp
INSURED PALACECI03 Palace City Brewing Co. PO Box 57 Mitchell SD 57301	**INSURER B :** **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 1415101713 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:	Y		CPSD0560141722	1/1/2026	1/1/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ $1,000,000 $ $50,000 $ $1000 $ $1,000,000 $ $2,000,000 $ $2,000,000
A	**AUTOMOBILE LIABILITY** ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			CPSD0560141722	1/1/2026	1/1/2027	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $1,000,000 $ $ $
A	X **UMBRELLA LIAB** ☒ OCCUR **EXCESS LIAB** ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $			CPSD0560141722	1/1/2026	1/1/2027	EACH OCCURRENCE AGGREGATE	$ $1,000,000 $ $1,000,000
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		CPSD0560141722	1/1/2026	1/1/2027	☐ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $1,000,000 $ $1,000,000 $ $1,000,000
A	Liquor liability			CPSD0560141722	1/1/2026	1/1/2027	Each Common Cause	$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event: Switchyard Social, 06/06/2026

City of Mitchell, its officers, employees, and agents is included as Additional Insured for ongoing operations under General Liability.

CERTIFICATE HOLDER

City of Mitchell, its officers, employees, and agents
612 N. Main St
Mitchell SD 57301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	NA/Traffic		
Agenda Item:	Action to Approve Request for No Parking in the 600 Block of North Hunter		
Explanation/Background of Agenda Item Requested:	Marius Laursen with Avera Queen of Peace has requested that "No Parking" be designated on the south half of the 600 Block of N Hunter Street as shown in the attached figure. The request is prompted for the need to improve first responder response and pedestrian safety due to the location of parking lots, accesses and crosswalks.		


Location Requested
for No Parking
N KITTRIDGE ST
E 7TH AVE
E 7TH AVE
N FOSTER ST
N H INTER ST
E 6TH AVE
E 6TH AVE

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	NA - Enterprise Fund		
Agenda Item:	Action to Approve Water Main Extension to South Wastewater Treatment Facility Project #2026-41 to Menning Excavating Inc.		
Explanation/Background of Agenda Item Requested:	City Staff has been working with Menning Excavating, Inc. on extending a water main to the South Wastewater Treatment Plant. Bid prices were utilized from the E 5th Ave Reconstruction Project No. #2024-02 which was bid on February 25, 2026 and awarded at the March 16, 2025 council meeting. Please see the attached map for the project location. The water main is being extended to serve new City facilities at the South Wastewater Treatment Plant. Staff recommends council approval to award the Water Main Extension to the South Wastewater Treament Plant Project to Menning Excavating, Inc. for $605,074.30.		

Menning Excavating, Inc.
25462 Cornerstone Ave
Mitchell, SD 57301
Phone: (605) 9996-4044
Fax: (605) 996-4424
Email: menningexcavating@gmail.com

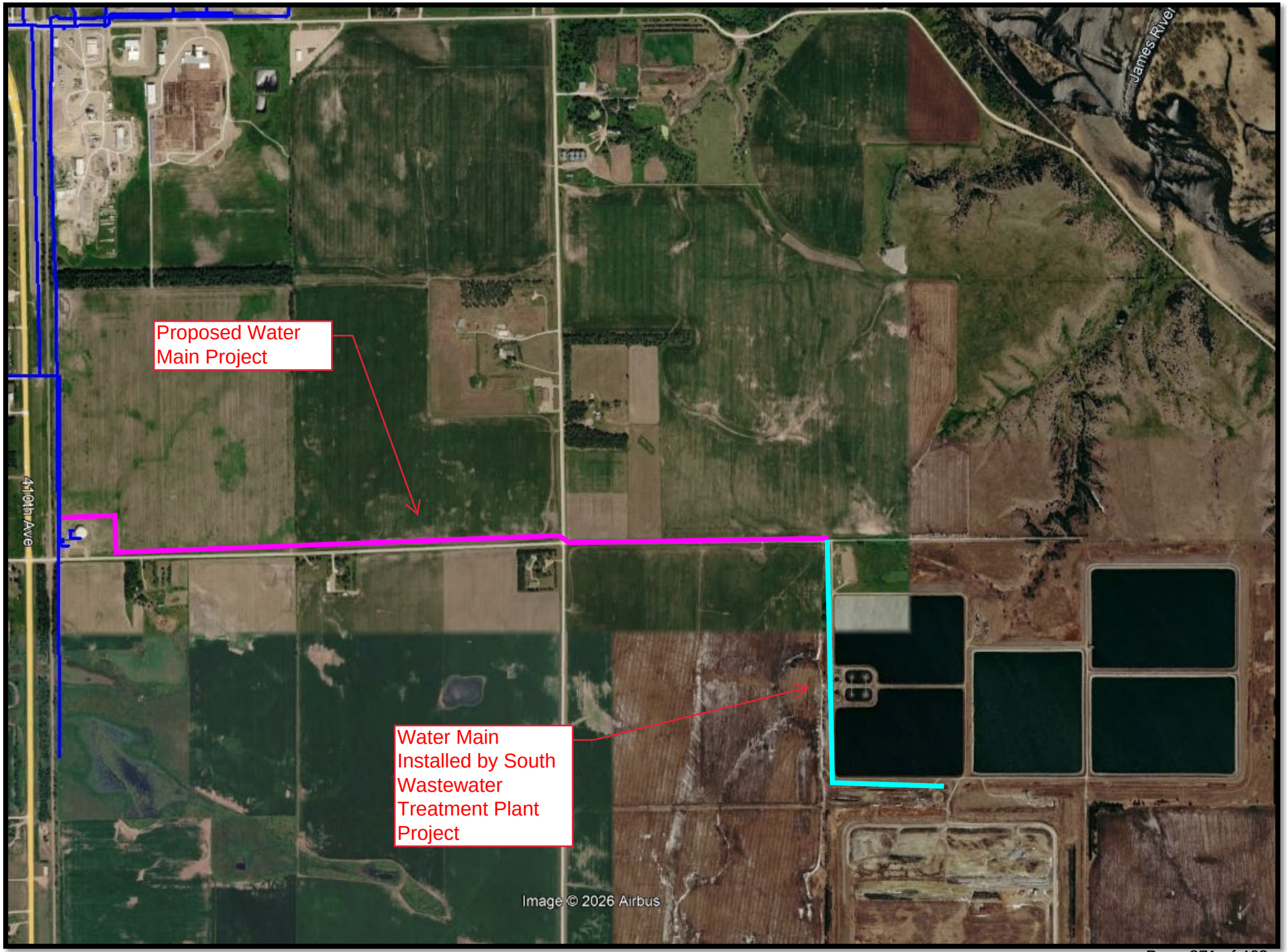
Southeast Water Main Extension
City of Mitchell

Item #	Description	Quantity	Unit Price	Total Price
1	Mobilization	1 LS	$20,300.00	$20,300.00
2	6" PVC Water Main	56 LF	$36.50	$2,044.00
3	8" PVC Water Main	2,698 LF	$44.25	$119,386.50
4	12" PVC Water Main	5,358 LF	$76.25	$408,547.50
5	Water Main Bedding Material	8,112.0 LF	$4.40	$35,692.80
6	12" x 6" MJ Tee	2 Each	$2,100.00	$4,200.00
7	8" x 8" Pipe Tee	1 Each	$1,300.00	$1,300.00
8	12" x 8" Pipe Reducer	1 Each	$2,100.00	$2,100.00
9	Smith Tap - 24" x 12" Gate Valve (Live Tap)	1 Each	$14,800.00	$14,800.00
10	12" Pipe Bend (45 Degree)	6 Each	$2,100.00	$12,600.00
11	12" Pipe Bend (90 Degree)	2 Each	$2,100.00	$4,200.00
12	12" MJ Plug with Megalug Restraints	1 Each	$1,533.50	$1,533.50
13	6" Gate Valve with Box	3 Each	$2,100.00	$6,300.00
14	8" Gate Valve with Box	2 Each	$2,980.00	$5,960.00
15	12" Gate Valve with Box - City Furnished	2 Each	$1,000.00	$2,000.00
16	Tracer Wire Access Box	18 Each	$350.00	$6,300.00
17	Standard Fire Hydrant - City Furnished	3 Each	$1,770.00	$5,310.00
18	Deduct for City Furnished Items as Listed Below	1 LS	-$47,500.00	-$47,500.00
		Total		**$605,074.30**

***Deduct for the Following City Furnished Items: 2698' 8" PVC Water Main, 1 8"x8" Pipe Tee, 3 6" Gate Valves with Box, 1 8" Gate Valve with Box**

Prepared By: Nick Menning - President

Menning Excavating, Inc.


Proposed Water Main Project
Water Main Installed by South Wastewater Treatment Plant Project
James River
410th Ave
Image © 2026 Airbus

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Joe Schroeder

Desired Action of City Council:	
Amount Budgeted in current fiscal year for this item (if applicable):	201-45160-43300, $1,250,000
Agenda Item:	Action to Award Bid for Ice Arena Roof Replacement Project #2025-24
Explanation/Background of Agenda Item Requested:	Bids were opened on March 31, 2026 in City Hall Council Chambers at 10:00 AM. One bid was received by Van Buskirk Construction, LLC for a lump sum bid of $1,668,000. Nicholas Kummer with designArc Group has reviewed the bid and recommends awarding the project to Van Buskirk Construction, LLC for the lump sum amount of $1,668,000. This project will give the Ice Arena roof a 20-year warranty. Project Budget - $1,250,000 Professional Services - $54,000 Project Bid Amount - $1,668,000 Estimated Electrical - $30,000 Total Project Cost - $1,752,000 Additional Funds Requested - $672,000 Contingency After Additional Request - $170,000 Staff recommends awarding the project to Van Buskirk Construction for the lump sum amount of $1,668,000.

3/31/26

Mitchell Ice Arena Roof Replacement
City of Mitchell
Mitchell, South Dakota

Re: Recommendation for Acceptance of Low Bid

To: Representative of the City of Mitchell South Dakota

We have reviewed the bids submitted for the above-referenced project. Upon further discussion and confirmation of the bid with the lowest bidder, designArc Group recommends awarding the project to Van Buskirk Construction, LLC to construct the above referenced project. Per discussion with the City of Mitchell, we are accepting the base bid of $1,668,000.00.

Attached with the acceptance recommendation is the bid tab for your reference.

The estimated start date for the project is 4/14/26 and the Substantial Completion Date established for the project is 9/30/26.

Respectfully Submitted,



Nicholas Kummer
designArc Group, LLC

Mitchell Ice Arena
Roof Replacement
1001 N Minnesota Street

Mitchell, SD 57301

City of Mitchell, So
650 N Main Street
Mitchell, SD 57301

Bid Tab

Tuesday, March 31, 2026
10:00 AM CT

CONTRACTOR	Van Buskirk
BASE BID	$1,668,000.00
MODIFICATION	$0.00
TOTAL	$1,668,000.00
ADDENDA	1
BID BOND	5%

Prepared By: Ali Kummer, DAG
Witnessed By: Sarah Hofer, DAG

uth Dakota

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Joe Schroeder

Desired Action of City Council:	
Amount Budgeted in current fiscal year for this item (if applicable):	101-43120-42520 - $25,000 101-43120-42521 - $169,000 101-43120-43307 - $30,000
Agenda Item:	Action to Award Bid for Miscellaneous Concrete Project #2026-04
Explanation/Background of Agenda Item Requested:	Bids were opened on March 18, 2026 in City Hall Council Chambers at 1:30 PM. Four bids were received with totals as follows: Rexwinkel Concrete Bid Schedule A - $49,809.000 Bid Schedule B - $63,212.50 Total - $113,021.50 Big-O-Concrete, LLC Bid Schedule A - $56,676.50 Bid Scheudle B - $78,634.50 Total - $135,311.00 Top Grade Concrete, LLC Bid Schedule A - $60,055.50 Bid Schedule B - $88,593.50 Total - $148,649.00 Black-Top Paving Bid Schedule A - $66,804.50 Bid Schedule B - $112,370.50 Total - $179,175.00 Engineer's Estimate Bid Schedule A - $46,470.00 Bid Schedule B - $63,141.00 Total - $109,611.00 Please see the attached bid tabulation for detailed information. Staff recommends awarding Bid Schedules A and B to Rexwinkel Concrete for $113,021.50.

BID TABULATION FOR CITY OF MITCHELL CONCRETE BID CITY PROJECT #2026-4

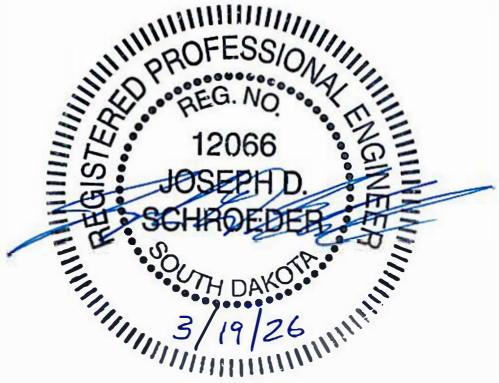
BID OPENING: 1:30 PM, March 18, 2026 - CITY HALL, MITCHELL, SD

				Rexwinkel Concrete 225 S Industrial Ave Corsica SD 57328		Big-O-Concrete, LLC 416 W 4th Ave Mitchell SD 57301		TOP GRADE CONCRETE, LLC 641 1ST AVENUE EMERY, SD 57332	
Bid Schedule A - Miscellaneous Curb and Concrete Areas									
Item	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Concrete and Asphalt Removal	289	SY	$ 24.00	$ 6,924.00	$ 24.00	$ 6,924.00	$ 27.00	$ 7,789.50
2	Curb & Gutter Removal	266	LF	$ 10.00	$ 2,660.00	$ 10.00	$ 2,660.00	$ 10.00	$ 2,660.00
3	24" Curb and Gutter Replacement	308	LF	$ 35.50	$ 10,934.00	$ 46.00	$ 14,168.00	$ 50.00	$ 15,400.00
4	4" Concrete Sidewalk	2,150	SF	$ 8.00	$ 17,200.00	$ 7.50	$ 16,125.00	$ 8.00	$ 17,200.00
5	6" Concrete Surfacing	269	SF	$ 9.00	$ 2,421.00	$ 9.50	$ 2,555.50	$ 9.00	$ 2,421.00
6	Remove Valley Gutter	52	SY	$ 60.00	$ 3,120.00	$ 97.00	$ 5,044.00	$ 100.00	$ 5,200.00
7	6" Reinforced Valley Gutter	52	SY	$ 125.00	$ 6,500.00	$ 175.00	$ 9,100.00	$ 180.00	$ 9,360.00
8	Sump Opening in Curb (Sump Pump I	1	Each	$ 50.00	$ 50.00	$ 100.00	$ 100.00	$ 25.00	$ 25.00
	Total for Bid Schedule A Inclusive			$	49,809.00	$	56,676.50	$	60,055.50
Bid Schedule B - Overlay Streets, Curb and Concrete Repairs									
Item	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Concrete and Asphalt Removal	131	SY	$ 25.00	$ 3,262.50	$ 24.00	$ 3,132.00	$ 27.00	$ 3,523.50
2	Curb & Gutter Removal	1,102	LF	$ 10.00	$ 11,020.00	$ 9.75	$ 10,744.50	$ 10.00	$ 11,020.00
3	24" Curb and Gutter Replacement	539	LF	$ 35.50	$ 19,134.50	$ 46.00	$ 24,794.00	$ 50.00	$ 26,950.00
4	32" Curb and Gutter Replacement	563	LF	$ 35.50	$ 19,986.50	$ 48.00	$ 27,024.00	$ 60.00	$ 33,780.00
5	4" Concrete Surfacing	160	SF	$ 8.00	$ 1,280.00	$ 8.00	$ 1,280.00	$ 8.00	$ 1,280.00
6	Remove Fillet Section	18	SY	$ 58.00	$ 1,044.00	$ 95.00	$ 1,710.00	$ 100.00	$ 1,800.00
7	6" Reinforced Fillet Section	18	SY	$ 145.00	$ 2,610.00	$ 175.00	$ 3,150.00	$ 180.00	$ 3,240.00
8	Remove Valley Gutter	25	SY	$ 65.00	$ 1,625.00	$ 97.00	$ 2,425.00	$ 100.00	$ 2,500.00
9	6" Reinforced Valley Gutter	25	SY	$ 130.00	$ 3,250.00	$ 175.00	$ 4,375.00	$ 180.00	$ 4,500.00
	Total for Bid Schedule B Inclusive			$	63,212.50	$	78,634.50	$	88,593.50
	Total for Bid Schedules A and B Inclusive $			$	113,021.50	$	135,311.00	$	148,649.00

BID TABULATION FOR CITY OF MITCHELL CONCRETE BID CITY PROJECT #2026-4

BID OPENING: 1:30 PM, March 18, 2026 - CITY HALL, MITCHELL, SD

				Black-Top Paving PO Box 2728 Sioux Falls SD 57101		Engineer's Estimate	
Bid Schedule A - Miscellaneous Curb and Concrete Areas							
Item	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total
1	Concrete and Asphalt Removal	289	SY	$ 21.00	$ 6,058.50	$ 10.00	$ 2,885.00
2	Curb & Gutter Removal	266	LF	$ 13.00	$ 3,458.00	$ 10.00	$ 2,660.00
3	24" Curb and Gutter Replacement	308	LF	$ 72.00	$ 22,176.00	$ 50.00	$ 15,400.00
4	4" Concrete Sidewalk	2,150	SF	$ 10.00	$ 21,500.00	$ 8.00	$ 17,200.00
5	6" Concrete Surfacing	269	SF	$ 12.00	$ 3,228.00	$ 9.00	$ 2,421.00
6	Remove Valley Gutter	52	SY	$ 22.00	$ 1,144.00	$ 12.00	$ 624.00
7	6" Reinforced Valley Gutter	52	SY	$ 170.00	$ 8,840.00	$ 90.00	$ 4,680.00
8	Sump Opening in Curb (Sump Pump	1	Each	$ 400.00	$ 400.00	$ 600.00	$ 600.00
	Total for Bid Schedule A Inclusive			$	66,804.50	$	46,470.00
Bid Schedule B - Overlay Streets, Curb and Concrete Repairs							
Item	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total
1	Concrete and Asphalt Removal	131	SY	$ 21.00	$ 2,740.50	$ 8.00	$ 1,044.00
2	Curb & Gutter Removal	1,102	LF	$ 13.00	$ 14,326.00	$ 8.00	$ 8,816.00
3	24" Curb and Gutter Replacement	539	LF	$ 72.00	$ 38,808.00	$ 40.00	$ 21,560.00
4	32" Curb and Gutter Replacement	563	LF	$ 80.00	$ 45,040.00	$ 45.00	$ 25,335.00
5	4" Concrete Surfacing	160	SF	$ 20.00	$ 3,200.00	$ 8.00	$ 1,280.00
6	Remove Fillet Section	18	SY	$ 22.00	$ 396.00	$ 12.00	$ 216.00
7	6" Reinforced Fillet Section	18	SY	$ 170.00	$ 3,060.00	$ 130.00	$ 2,340.00
8	Remove Valley Gutter	25	SY	$ 22.00	$ 550.00	$ 12.00	$ 300.00
9	6" Reinforced Valley Gutter	25	SY	$ 170.00	$ 4,250.00	$ 90.00	$ 2,250.00
	Total for Bid Schedule B Inclusive			$	112,370.50	$	63,141.00
	Total for Bid Schedules A and B Inclusive $			$	179,175.00	$	109,611.00



CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	NA - Enterprise Fund		
Agenda Item:	Action to Award Bid for Randall Rural Water Meter Vault Project #2026-07		
Explanation/Background of Agenda Item Requested:	Bids were opened on March 18, 2026 in City Hall Council Chambers at 1:30 PM. One bid was received by Dakota Pump, LLC for a lump sum bid of $400,160.00. Matt Erickson, PE with AE2S has reviewed the bid and recommends awarding the project to Dakota Pump, LLC, an Impel Company for a total contract price of $400,160. Staff recommends awarding the project to Dakota Pump, LLC, an Impel Company for $400,160. Project Background The Randall Rural Water to Mitchell project requires the City of Mitchell to add a meter vault downstream of the Randall Rural Water meter vault. City staff and AE2S have been working with Randall Rural Water and their design-build team on the project. During that process it was determined that the City would be required to have a separate vault from the vault included in the Randall Rural Water project. The City's meter vault will allow the City to monitor water quality and assist in controlling flow to the City.		

March 18, 2026

City of Mitchell
Joe Schroeder, PE
Public Works Director-City Engineer
612 North Main Street
Mitchell, SD 57301

Re: 2026-7 – Randall Rural Water Meter Vault
Recommendation to Award

Dear Mr. Schroeder:

Bids for the above referenced project were opened on Wednesday, March 18, 2026 with one (1) Contractor submitting a bid. Dakota Pump LLC, An Impel Company, with a location in Mitchell, South Dakota submitted the low bid. The Bid was reviewed for completeness following the bid opening and was deemed to be complete.

AE2S recommends award of the contract to Dakota Pump LLC, An Impel Company, for a total contract price of $400,160.00.

A copy of the bid tabulation summary is attached.

Thank you for the continued opportunity to provide professional engineering services to the City of Mitchell. Should you have any questions, comments, or concerns, please do not hesitate to contact us.

Sincerely,

AE2S

Matthew G Erickson

Matt Erickson, PE
Operations Manager

Attachments
1. Bid Tabulation

CITY OF MITCHELL
Randall Rural Water Meter Vault
Mitchell, SD
City Project #2026-7; AE2S Project #P05356-2026-001
Bid Deadline 1:30 PM CST/Bid Opening 1:30 PM CST, Wednesday, March 18, 2026

	Contractor	Bid Form	Bid Security	Statement of Qualifications	Non-collusion Affidavit	Certification of State Sales Tax License	Base Bid Construction, Delivery, and Startup of Prefabricated Vault for Randall Rural Water Meter Vault
1	Dakota Pump LLC, An Impel Company	✓	✓	✓	✓	✓	$400,160.00
2							
3							
4							
5							
	Engineer's Estimate						$500,000.00

Advanced Engineering and Environmental Services, LLC
2401 W Trevi Place, Suite 100
Sioux Falls, SD 57108
Tel: 605-275-5620

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Joe Schroeder

Desired Action of City Council:	
Amount Budgeted in current fiscal year for this item (if applicable):	101-43120-42670 - $60,000
Agenda Item:	Action to Award Bid for Rock Chip Supply Project #2026-10
Explanation/Background of Agenda Item Requested:	Bids were opened on March 12, 2026 at 1:30 PM in City Hall Chambers. Two bids were received as follows: Mitchell Quarry - Unit Pirce - $19.25, Total Price - $50,050 Spencer Quarries, Inc. - Unit Price - $20.60, Total Price - $53,560 Please see the attached bid tabulation for information. City staff recommends approving the Rock Chip bid to Mitchell Quarry for the above reference price. The project is under budget by $9,950.00.

BID TABULATION FOR ROCK CHIPS - CITY PROJECT #2026-10

BID OPENING: 1:30 PM - March 12, 2026 , CITY HALL, MITCHELL, SD

		Mitchell Quarry 41390 257th St Mitchell SD 57301		Spencer Quarries Inc. 25341 430th Avenue Spencer, SD 57374			
		UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1 Furnish Rock Chips	2600 Ton	$ 19.25 Source of Chips Mitchell Quarry	$ 50,050.00	$ 20.60 Source of Chips Spencer Quarries, Inc.	$ 53,560.00	$_____	$_____

2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
$ 13.30	$ 13.20	$ 13.20	$ 13.20	$ 13.20	$ 13.00	$ 13.00	$ 13.00	$ 12.75	$ 12.25

2020	2021	2022	2023	2024	2025
$ 13.50	$ 13.80	$ 13.80	$ 14.00	$ 17.60	$ 19.60

REGISTERED PROFESSIONAL ENGINEER
REG. NO.
12066
JOSEPH D.
SCHROEDER
SOUTH DAKOTA
3/19/26

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

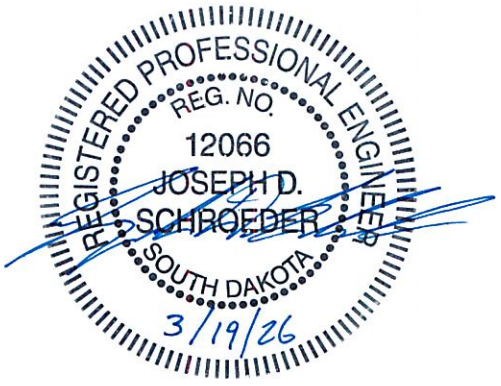
The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Joe Schroeder

Desired Action of City Council:	
Amount Budgeted in current fiscal year for this item (if applicable):	101-43120-42680 - $340,000
Agenda Item:	Action to Award Bid for Petroleum Products Project #2026-13
Explanation/Background of Agenda Item Requested:	Bids were opened on March 12, 2026 at 1:30 PM in City Hall Chambers for petroleum products for chip seal projects. One bid was received by Jebro, Inc. for CRS-2 P-Emulsion and CSS1H 75:25 Item #1 - CRS-2 P-Emulsion 2024 Unit Price - $737.52 per ton, Total Cost - $265,507.20 2025 Unit Price - $697.52 2024 Unit Price - $712.52 per ton Item #2 - CSS1H 75:25 2026 Unit Price - $569.52 per ton, Total Cost - $80,871.84 2025 Unit Price - $525.52 per ton 2024 Unit Price - $543.77 per ton Combined Total Cost - $346,379.04 Please see the attached bid tabulation for information. City staff recommends approving the bid to Jebro Inc. to supply the CRS-2 P-Emulsion and CSS1H 75:25 at the unit prices described above. The project as bid is over budget by $6,379.04. Approximately 220 city blocks or 13.5 miles are planned to be chip sealed this year. The City has approximately 150 miles of roadway.

BID TABULATION FOR PETROLEUM PRODUCTS CITY PROJECT #2026-13
BID OPENING: March 12, 2026 - 1:30 PM, CITY HALL, MITCHELL, SD

			JEBRO INC. 2303 BRIDGEPORT DRIVE SIOUX CITY, IA 51111					
ITEM	DESCRIPTION	QUANTITY UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	CRS-2 P-Emulsion delivered to Street Dept. storage tank in lots of approx 5000 gallons.	360 Ton	$ 737.52	$ 265,507.20				
2	CSS1H 75:25	142 Ton	$ 569.52	$ 80,871.84				



CRS-2 prices

2016 PRICE	2015 PRICE	2014 PRICE	2013 PRICE	2012 PRICE	2011 PRICE
$ 469.00	$ 532.61	$ 573.80	$ 565.00	$ 611.11	$ 532.00
2017 PRICE	**2018 PRICE**	**2018 PRICE**	**2019 PRICE**	**2020 PRICE**	**2021 PRICE**
$ 446.32	$ 452.61	$ 452.61	$ 557.50	$ 557.50	$ 557.50
2022 PRICE	**2023 PRICE**	**2024 PRICE**	**2025 PRICE**		
$ 776.62	$ 705.73	$ 712.52	$ 697.52		

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Joe Schroeder

Desired Action of City Council:	
Amount Budgeted in current fiscal year for this item (if applicable):	101-43120-43300 - $1,991,919 - Bid Schedule A 101-43100-42620 - $75,000 - Bid Schedule A/B
Agenda Item:	Action to Award Bid for Paving & Overlay Project #2026-15
Explanation/Background of Agenda Item Requested:	Bids were opened on March 31, 2026 in City Hall Council Chambers at 1:30 PM. One bid was received by Commercial Asphalt with totals as follows: Bid Schedule A - Paving and Overlay Projects $520,322.00 Bid Schedule B - Cost per ton for City to pick up asphalt at the plant $73 per ton Please see the attached bid tabulation for individual unit prices. The bid tabulation also shows previous years pricing. Staff recommends awarding Bid Schedules A and B to Commercial Asphalt. The composite asphalt for paving and overlay per ton is $105.10. The previous years composite asphalt cost was $108.65. The cost per ton for the City to pick up at the plant is $73 versus $78 in 2025. Contingencies for the project are approximately $9,000.

BID TABULATION FOR PAVING & OVERLAY CITY PROJECT #2026-15
BID OPENING: 1:30 PM, MARCH 31, 2026; CITY HALL, MITCHELL, SD

				Commercial Asphalt 25254 413th Avenue Mitchell, SD 57301		PREVIOUS YEARS UNIT PRICES													
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL	UNIT	UNIT	UNIT	UNIT	UNIT	UNIT	UNIT	UNIT	UNIT	UNIT	UNIT	UNIT	UNIT	UNIT
	BID SCHEDULE A					2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
1	Asphalt for Tack CSS-1H or RC-70	2,630	GAL	$ 5.00	$ 13,150.00	$ 4.75	$ 4.50	$ 4.40	$ 4.00	$ 2.60	$ 2.40	$ 600.00	$ 525.00	$ 500.00	$ 510.00	$ 575.00	$ 620.00	$ 590.00	$ 660.00
2	Asphalt Concrete Class "G" Type I New Paving & Reconstruction	1,630	TN	$ 60.00	$ 97,800.00	$ 58.00		$ 50.00	$ 47.00	$ 44.00	$ 42.00	$ 41.00	$ 40.00	$ 39.00	$ 39.00	$ 39.75	$ 34.50	$ 33.85	$ 32.85
3	Asphalt Concrete Class "G" Type II Overlays	2,320	TN	$ 60.00	$ 139,200.00	$ 58.00	$ 55.00	$ 50.00	$ 47.00	$ 44.00	$ 42.00	$ 41.00	$ 40.00	$ 39.00	$ 39.00	$ 39.75	$ 34.50	$ 33.85	$ 32.85
4	Asphalt Cement PG 64-22	220	TN	$ 750.00	$ 165,000.00	$ 800.00	$ 800.00	$ 850.00	$ 775.00	$ 605.00	$ 605.00	$ 614.00	$ 480.00	$ 430.00	$ 460.00	$ 601.00	$ 643.00	$ 610.00	$ 680.00
5	Cold Milling	26,293	SY	$ 4.00	$ 105,172.00	$ 3.75	$ 3.60	$ 3.50	$ 3.00	$ 2.60	$ 2.50	$ 2.25	$ 2.20	$ 2.80	$ 2.55	$ 2.55	$ 2.00	$ 1.95	$ 1.75
	TOTAL BID				$ 520,322.00														
	BID SCHEDULE B					2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
6	Hot Mix Picked Up At Plant*	1	TN	$ 73.00	$ 73.00	$ 78.00	$ 70.00	$ 73.00	$ 68.00	$ 58.00	$ 60.00	$ 60.00	$ 58.00	$ 58.00	$ 58.00	$ 65.00	$ 65.00	$ 65.00	$ 66.00

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Stephanie Ellwein

Desired Action of City Council:	
Amount Budgeted in current fiscal year for this item (if applicable):	$750,000
Agenda Item:	Action to Approve Agreement #A2026-29, Professional Design Agreement for the Corn Palace Plaza Expansion
Explanation/Background of Agenda Item Requested:	The enclosed agreement with Confluence is to provide Architectural and Engineering services for the expansion of the Corn Palace Plaza to the South of the existing plaza. The project includes the expanded entry plaza, new shade features, synthetic turf (with possible contouring), playground features (alternative), signage, and expanded green space with a budget of $750,000. The agreement covers design development, construction development, bidding & contract negotiation phase, and construction contract administration services. The total fees are $124,050 and includes design and engineering costs.

CONFLUENCE

February 12, 2026

Stephanie Ellwein, ICMA-CM
Administrator - City of Mitchell
612 North Main Street
Mitchell, SD 57301
sellwein@cityofmitchell.org

RE: Corn Palace Plaza Expansion | 24119-02
Professional Services Agreement

Stephanie:

We are pleased to submit this professional Services agreement for Landscape Architectural Services as provided herein between the City of Mitchell (*Client*) and Confluence (*Landscape Architect*). Please return one copy of the executed agreement to Confluence. We are looking forward to working on this next phase of the plaza!

Project

Planned Corn Palace Plaza expansion features include the following:

- Expanded Entry Plaza
- New Shade Features
- Playground Features (alternate)
- Synthetic Turf (possible contouring)
- Additional Interpretive and Identification Signage
- Conversion of Landscape area to Boardwalk
- Expanded Green Space at area of Current SE Parking

Design Team

Confluence: Design team lead, project management and landscape architecture
SPN Associates: Civil Engineer
Associated Consulting Engineers (ACE): Electrical Engineer
Structural Engineering Associates (SEA): Structural Engineer

Article 1: Landscape Architectural Services

1.1 Scope of Services. The Scope of Landscape Architectural Services to be provided under this agreement are detailed in "Exhibit B".

1.2 Supplemental Services. Supplemental Services are detailed in "Exhibit B" – Supplemental Services are beyond the basic Scope of Services, and when requested in writing by the Client, shall entitle the Landscape Architect to additional compensation (either on the hourly basis

stated in “Exhibit C” or the basis of a negotiated sum) beyond the Compensation stated in Article 4 Landscape Architect Compensation.

1.3 Standard of Care. The Landscape Architectural Services shall be performed with care and diligence in accordance with the professional standards applicable at the time and in the location of the Project and appropriate for a project of the nature and scope of this Project.

1.4 Coordination. The Landscape Architect shall coordinate the Services of its consultants and shall cooperate with the Client’s representatives and separate consultants in the best interest of the Project.

1.5 Representations. The Landscape Architect represents that it and its consultants have and shall maintain through the performance of the Landscape Architectural Services under this agreement the requisite licenses, registrations, and/or certifications required for the performance of these Services in the jurisdiction in which the Project is located.

1.6 Approval of Services/Changes to Approved Services. The Landscape Architect shall proceed with a phase or design package of the Landscape Architecture Services only after receiving the Client’s approval of the Services and deliverables provided in the previous phase and authorization to proceed into the next phase. Revisions to drawings or other documents shall constitute Supplemental Services made necessary because of Client-requested changes to previously approved drawings or other documents, or because of Client changes to previous Project budget parameters or Project requirements.

1.7 Opinions of Probable Construction Costs. Opinions of probable construction costs provided by the Landscape Architect are based on the Landscape Architects familiarity with the landscape construction industry and are provided only to assist the Client’s budget planning; such opinions shall not be construed to provide a guarantee or warranty that the actual construction costs will be within the Project budget parameters at the time construction bids are solicited or construction contracts negotiated. Unless expressly agreed to in writing and signed by the parties, no fixed limit of construction costs is established as a condition of this Agreement by the furnishing of opinions of probable construction costs.

1.8 Certifications. The Client shall not request certifications which would require legal opinions or knowledge or serviced beyond the scope of the Agreement. All such certifications shall be limited to professional opinions rendered in accordance with generally accepted standards of professional practice.

1.9 Construction Safety. The presence of the Landscape Architect, its employee’s, or consultants at the Project site shall not be deemed and assumption by the Landscape Architect of any obligations, duties, or responsibilities for safety, including but not limited to construction means, methods, sequences techniques, or procedures necessary for performing, superintending, or coordinating the work of the Project in accordance with the Construction Documents or regulatory health or safety requirements, if any. The Landscape Architect, its employees, and consultants have no authority to exercise any control over any construction contractor, its employees, or subcontractors in connection with their work or health and safety programs and procedures.

Article 2: Client's Responsibilities

2.1 Program. The Client shall provide the detailed Project description and budget parameters designated "Exhibit A" and attached hereto.

2.2 Information

2.2.1 The Client shall provide site surveys and legal information, including as applicable: written legal description of site, a land survey by a professional land surveyor who is licensed or registered under the law of the jurisdiction in which the property is located, rights-of-way, easements, encroachments, zoning, covenants, and deed or other restrictions, if any.

2.2.2 The Client shall provide for the Landscape Architect's right to enter from time to time, property owned by the Client or others so the Landscape Architect may perform the Landscape Architectural Services.

2.2.3 The Client shall be responsible for all legal, accounting, and insurance Services the Client may require or deem necessary in the interest of the Project.

2.3 Independent Testing. The Client shall provide independent testing Services when deemed necessary to determine site conditions such as soil and subsoil conditions, water, pollution, and hazardous waste presence and characteristics.

2.4 Reliance. The Landscape Architect shall be entitled to rely on the accuracy and completeness of the information, test results, and work provided by the Client and the Client's consultants. The Landscape Architect shall not be responsible for calculations, specifications, or designs based on erroneous, inaccurate, or incomplete information provided by the Client, provided that the Landscape Architect has acted in accordance with the standard of care described in section 1.1 above.

2.5 Client's Representative. The Client shall designate a representative with authority to act on the Client's behalf with regard to the Project. If for any reason the Client's designated representative is replaced during the progress of the Project, the Landscape Architect shall be notified of the change in a timely manner.

2.6 Approvals. Client's decisions, approvals, reviews, and responses shall be communicated to the Landscape Architect in a timely manner so as not to delay the performance of the Landscape Architectural Services. Comments from the Client's Representative shall be a consolidation of all comments of interested user groups or entities to provide clear direction of the Landscape Architect and to avoid delays.

2.7 Notice of Nonconformance. If the Client observes or becomes aware of any errors or omissions or inconsistencies in any documents provided by the Landscape Architect or any fault or defect in the Project, the Client shall promptly give written notice thereof to the Landscape Architect.

2.8 Project Permit and Review Fees. The Client shall pay all fees required to secure jurisdictional approvals for the Project.

Article 3: Ownership of Documents

3.1 The Landscape Architect shall be deemed the author and owner of all deliverables provided to the Client, including but not limited to plans, drawings, specifications, Construction Documents, displays, graphic art, photographs, and other images and devices in any medium, including electronic data or files, which are developed, created, or derived pursuant to this Agreement by the Landscape Architect (collectively, the "Design Materials").

3.2 Subject to payment by the Client of all Compensation and Reimbursable Expenses owed to the Landscape Architect, the Landscape Architect grants to the Client an irrevocable, non-exclusive license to reproduce the Design Materials solely for the construction of the Project and for information and reference with respect to the use of the Project. Termination of the Agreement prior to the completion of the Project shall terminate this license; all Design Materials and copies thereof in the Client's possession or control shall be returned to the Landscape Architect within 21 days of the notice of termination.

3.3 The Client, to the fullest extent permitted by law, shall indemnify and hold harmless the Landscape Architect for costs, including legal fees and defense costs, liability of loss, which result from unauthorized modification of the Design Materials, if any, or the use of Design Materials for any purpose other than the Project.

3.4 In the event this Agreement is terminated prior to the completion of the Project, the Landscape Architect shall have no liability to the Client or anyone claiming through the Client for any claims, liabilities, or damages resulting from the use, misuse, or modification of the Design Materials without the Landscape Architect's approval, and the Client agrees to indemnify and defend the Landscape Architect against all such claims.

Article 4: Landscape Architect Compensation

4.1 Compensation for the Scope of Services described in section 1.1 of "Exhibit B" under this agreement shall be the Hourly Fee Not to Exceed of $125,050.00 plus Reimbursable Expenses and applicable taxes as defined below, Supplemental Services described in Section 1.2 of "Exhibit B", when requested in writing by the Client, shall be compensated on an hourly basis at the rates provided in "Exhibit C" or on the basis of a negotiated fee provided in an amendment to this Agreement. The Compensation breaks out as follows:

SPN – Topo and Boundary Survey:	$3,400.00
Confluence – Design:	$45,500.00
Confluence – Construction Contract Administration:	$18,500.00
SPN – Design:	$10,600.00
SPN – Construction Contract Administration:	$7,900.00
SPN – Construction Staking and Testing:	$28,000.00
ACE – Design and Construction Contract Administration:	$6,650.00
SEA – Design:	$3,500.00
Total:	**$124,050.00**

4.2 Reimbursable Expenses are expenditures as made by the Landscape Architect, its employees, and consultants in the interest of the Project plus an administrative fee of 15%. Reimbursable Expenses include but are not limited to the following:

4.2.1 travel expenses in connection with the Project, living expenses in connection with out-of-town travel, long distance communications.

4.2.2 costs of reproductions, faxes, postage and handling of documents messenger and overnight delivery services;

4.2.3 costs of renderings photographs, models, and mock-ups requested by the Client;

4.2.4 expense of professional lability insurance dedicated exclusively to the Project, or additional insurance coverage of limits requested by the Client in excess of that normally carried by the Landscape Architect and its consultants;

4.2.5 costs of printing and delivering bid packages;

4.2.6 services of professional consultants which cannot be quantified at the time of contracting; and

4.2.7 other, similar direct Project-related expenditures.

4.3 Payments

4.3.1 Monthly payments to the Landscape Architect shall be based on (1) the percentage of Scope of Services completed in accordance with the Schedule of Services provided in "Exhibit D" herein and shall include payments for (2) Supplemental Services performed, and (3) Reimbursable Expenses incurred.

4.3.2 If the Client disputes, in good faith, all or any portion of any statement from the Landscape Architect for Landscape Architectural Services or Reimbursable Expenses, the Client shall notify the Landscape Architect in writing within seven (7) days of receipt of the disputed statement, describing the nature of the dispute ad including a reasonable detailed explanation of the reason for the dispute.

4.3.3 Payments are due and payable 45 days from the date of the Landscape Architect's invoice. Invoiced amounts unpaid 60 days after the invoice date shall be determined overdue and shall accrue 1.5% simple interest per month. In the event any portion or all of an account remains unpaid 120 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees. Pursuant to section 7.2, herein, at the Landscape Architect's option, overdue payments may be grounds for termination or suspension of Services.

4.4 Extended Services. If through no fault of the Landscape Architect, the Scope of Services described in section 1.1 of "Exhibit B" have not been completed within the term indicated in the Schedule of Services provided in "Exhibit D", the compensation for Services rendered after that time shall be renegotiated or shall be the basis of the hourly rates provided in "Exhibit C".

Article 5: Insurance, Indemnification, Consequential Damages & Limitation of Liability

5.1 Insurance. The Landscape Architect shall secure and maintain insurance coverages indicated as follows:

Coverage:	*Liability Limits*:
Professional Liability:	$5,000,000 per claim/$5,000,000 aggregate
Commercial General Liability:	$1,000,000 per claim/$2,000,000 aggregate
Comprehensive Automobile Liability:	$1,000,000 combined single limit
Umbrella Liability:	$3,000,000 each occurrence/$3,000,000 aggregate
Drone Aviation Liability:	$1,000,000 per claim
Workers Compensation:	$2,000,000 per claim/$2,000,000 policy limit

5.2 Indemnification

5.2.1 Client and Landscape Architect each agree to indemnify and hold harmless the other, and their respective officers, employees, and representatives, from and against liability for losses, damages, and expenses, including reasonable attorney's fees, to the extent such losses, damages or expenses are caused by the indemnifying party's negligent acts, errors, or omissions. In the event losses, damages or expenses are caused by the joint or concurrent negligence of the Client and Landscape Architect, they shall be borne by each party in proportion to its negligence.

5.2.2 Since it would be unfair for the Landscape Architect to be exposed to liability for its failure to perform a service that the Client has either refused to authorize or has instructed the Landscape Architect not to perform, the Client hereby waives all claims against the Landscape Architect and agrees to defend, indemnify and hold the Landscape Architect harmless from claims or liability for injury or loss allegedly arising from the Landscape Architect's failure to perform a service that the Client has either refused to authorize or has instructed the Landscape Architect not to perform.

5.3 Consequential Damages. The Landscape Architect and the Client waive consequential damages for claims, disputes, or other matters in question which arise of or are related to this Agreement, including but not limited to consequential damages due to the termination of this Agreement by either party in accordance with the provisions of Article 7 thereof.

5.4 Limitation of Liability. To the maximum extent permitted by law, the Client agrees to limit the Landscape Architect's liability for the Client's damages to the sum of the Landscape Architect's fee amount. This limitation shall apply regardless of the cause of action or legal theory pled or asserted.

5.5 Waiver of Subrogation. To the extent damages are covered and paid by property insurance during construction, the Client and the Landscape Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages. The Client and the Landscape Architect, respectively, shall require their contractors, consultants, agents and employees' similar waivers in favor of the parties enumerated herein.

5.6 Hazardous Material Waiver. Unless otherwise provided in the Agreement, the Landscape Architect and the Landscape Architect's consultants shall have no responsibility for the

discovery, presence, handing, removal, or disposal of or exposure of persons to hazardous materials in any form at the Project site including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances.

Article 6: Dispute Resolution

6.1 If a dispute arises out of or relates to this agreement, the parties shall endeavor to resolve their differences first through direct discussions between the parties or their representatives who shall have authority to settle the dispute. If the dispute has not been settled within 14 days of the initial discussions, the parties shall submit the dispute to mediation in accordance with section 6.2.

6.2 If the dispute is not settled pursuant to section 6.1, before recourse to any other dispute resolution procedure, the parties shall endeavor to settle the dispute by mediation under the current Construction Industry Mediation Rules of the American Arbitration Association. The location of the mediation shall be the location of the Project unless the parties agree otherwise. A request for mediation may be filed with the American Arbitration Association or any other mediation service acceptable to both parties. The parties agree to conclude the mediation within 60 days of filing the request. Unless otherwise agreed the cost of mediation shall be shared equally by both parties.

6.3 For any claim subject to, but not resolved by, mediation pursuant to 6.2, the method of binding dispute resolution shall be as follows:

☐ Arbitration pursuant to section 6.4 of this Agreement

☒ Litigation in a court of competent jurisdiction

6.4 If the parties have selected arbitration in section 6.3, claims, disputes, and other matters in question between the parties mutually agree otherwise, shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association then in effect. All arbitration hearings shall be conducted at the location of the mediation shall be the location of the Project unless the parties agree otherwise. This agreement to arbitrate shall be specifically enforceable under the prevailing arbitration law. Notice of the demand for arbitration shall be filed in writing with the other party to the Agreement and with the American Arbitration Association. The demand shall be made within a reasonable time after the claim, dispute or tother matter in question would be barred by the applicable statute of limitations. The award rendered by the arbitrator shall be final, and judgment may be entered upon it in accordance with the applicable law in any court having jurisdiction thereof.

6.5 Unless otherwise agreed in writing, the Landscape Architect agrees to continue to perform its Services during any dispute resolution proceedings. If the Landscape Architect continues to perform, the Client shall continue to make payments in accordance with this Agreement for amounts not in dispute.

6.6 Appropriate provisions for consolidation shall be included in other contracts relating to the Project so that all parties necessary to resolving a claim can be made parties to the same dispute resolution proceeding.

6.7 Nothing in these provisions shall limit rights or remedies not expressly waived under applicable lien laws.

Article 7: Suspension/Termination

7.1 This agreement may be terminated by either party on seven (7) days' written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination, provided the defaulting party has not cured or in good faith diligently commenced to cure the breach during the 7-day notice period.

7.2 The Client's failure to make payments to the Landscape Architect in accordance with the provisions of this agreement shall be deemed a substantial failure to perform and a cause for termination; however, in this circumstance the Landscape Architect, at its options, may elect to suspend its Services on seven (7) days written notice to the Client. The Landscape Architect shall have no liability to the Client for any delays caused by a suspension under this provision.

7.3 If the Client suspends the Landscape Architect's Services for any reason, the Landscape Architect shall be compensated for all Landscape Architectural Services performed to that date, and the Landscape Architect shall have no liability to the Client for any delays caused by the Client's decision to suspend the Services.

7.4 When suspended Services are resumed, the Landscape Architect shall be compensated for expenses incurred due to the interruption and resumption of the Landscape Architectural Services, and the Compensation and the Schedule of Services for the Services remaining to be performed shall be equitably adjusted.

7.5 A suspension of Services by either party for more than thirty (30) days may, at the Landscape Architect's option, be deemed grounds for termination of the Agreement.

7.6 If termination is not due to the fault of the Landscape Architect, the Client shall pay, in addition to Compensation and Reimbursable Expenses due at the time of termination, all actual costs and expenses reasonable incurred by the Landscape Architect in conne1ction with such termination. In addition, the Client shall comply and cooperate in accordance with the provisions of Article 3, Ownership of Documents.

7.7 The Client may terminate this Agreement for convenience and without cause with seven (7) days written notice to the Landscape Architect providing, in addition to the Compensation, Reimbursable Expenses, and compliance with the Ownership of the Documents provisions indicated in section 7.6, above.

Article 8: Other Terms & Conditions

8.1 Promotional Materials & Images. The Landscape Architect shall have the right to include photographic or artistic representations of the design of the Project among the Landscape Architect's promotional and professional materials. The Landscape Architect shall be given reasonable access to the completed Project to make such representations. However, the Landscape Architect's materials shall not include the Client's confidential or proprietary information if the Client has previously advised the Landscape Architect in writing of the specific information considered by the Client to be confidential or proprietary. The Client shall provide professional credit for the Landscape Architect in the Client's promotional materials for the Project.

8.2 Force Majeure. Either party, as applicable, shall be relieved of its obligations hereunder in the event and to the extent that performance hereunder is delayed or prevented by any cause beyond its control and not caused by the party claiming relief hereunder, including, without limitation, acts of God, public enemies, war, insurrection, acts or orders of governmental authorities, fire, flood, explosion, or the recovery from such cause ("Force Majeure"). The parties agree to make all reasonable efforts to mitigate the delays and damages of Force Majeure.

8.3 Notices. Notices required pursuant to this Agreement shall be sufficient if delivered personally or by registered mail, return receipt requested at the addresses indicated on the first page of this Agreement.

8.4 Assignment. Neither party shall assign their interest in this Agreement without the expressed written consent of the other, except as to the assignment of the proceeds.

8.5 Third Party Relationships. Nothing in this Agreement shall create a contractual relationship with, an obligation to, or a cause of action in favor of, any third party against either the Client or the Landscape Architect.

8.6 Severability. If any term or provision of the Agreement shall be found to be invalid or unenforceable, the remaining provisions shall, to the fullest extent permitted by law, remain in full force and effect.

8.7 Captions. Captions of articles, sections, paragraphs, or subparagraphs of this agreement are for convenience and reference only.

8.8 Governing Law. The laws of the State of South Dakota shall govern this agreement.

8.9 Complete Agreement. This Agreement represents the entire understanding between the Client and Landscape Architect and supersedes all prior negotiations, representations, or agreements, whether written or oral with respect to its subject matter. The person(s) signing this Agreement on behalf of the parties hereby individually warrant that they have full legal power to execute this Agreement on behalf of the respective parties and to bind and obligate the parties with respect to all provisions contained herein. This Agreement may be amended only in writing signed by both the Client and Landscape Architect.

8.10 Limitations Period. As between the parties to the Agreement: as to all acts or failures to act by either party to the Agreement, any applicable statute of limitations shall commence to run, and any alleged cause of action shall be deemed to have accrued in any and all events not later that the completion of Services under the Agreement.

Exhibits

The following Exhibits are incorporated in and made part of this Agreement:

"A" Client's Program
"B" Scope of Services and Supplemental Services
"C" Landscape Architect's Hourly Compensation Rates & Reimbursable Expenses Schedule
"D" Landscape Architect's Schedule of Services

Offered by:	**Accepted By:**
Confluence, Inc.	Stephanie Ellwein
 02-12-2026	
Signature & Date	Signature & Date
Lyle Pudwill, Associate Principal	
Printed Name & Title	Printed Name & Title

Confluence
440 East 8th Street, Suite 121
Sioux Falls, South Dakota 57103

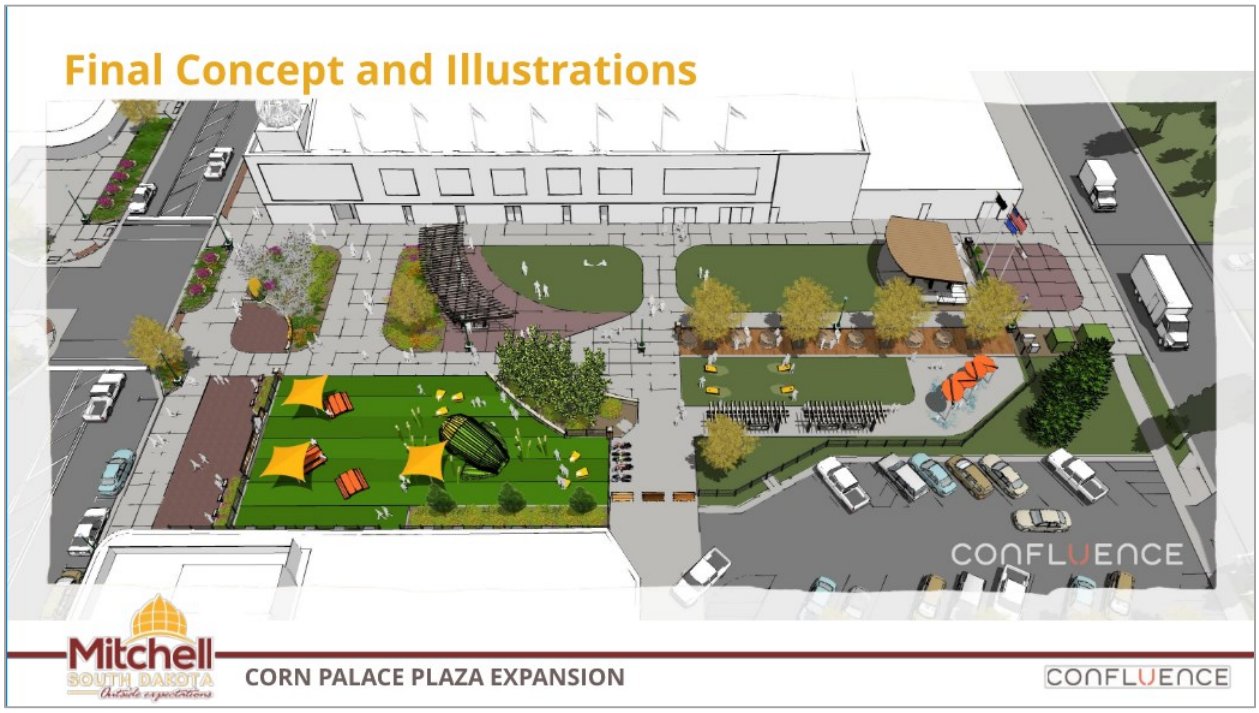
Copy: Jon Jacobson, Senior Principal/Senior Vice President
Confluence

Exhibit “A”: Client’s Program

This Project includes a southern expansion of the current plaza into the site of the previous Scoreboard restaurant, as well as an expansion into the existing parking lot south of the stage.

Improvements are planned to expand event space and programming opportunities. Concept planning for the expansion was completed in the Fall of 2024, with a presentation to City Council on January 21, 2025. The budget for the full concept plan was approximately $1.6 million. Council has approved a project with a reduced construction budget of $750,000. Anticipated features of the plaza addition include the following:

- Expanded Entry Plaza
- New Shade Features
- Synthetic Turf (possible contouring)
- Playground Features (alternate)
- Additional Interpretive and Identification Signage
- Conversion of Landscape area to Boardwalk
- Expanded Green Space at a portion of the area of Current SE Parking
- Accommodations for future storage within the plaza



End of Exhibit “A”

Exhibit "B": Scope of Services and Supplemental Services

1.1 Scope of Services

1.1.1 Design Development Phase. Based on the previous Schematic Design approved by the Client, the Landscape Architect shall refine and sufficiently detail the proposed form of the improvements to comprehensively convey the design intent through the following:

(a.) Revise and refine the Schematic Design plan to define the location of the proposed improvements in relation to both the existing site features and the other proposed improvements.

(b.) Prepare supplemental drawings as required to illustrate the design intent (*check all that apply*):

- (i) ☒ Site preparation/demolition plan
- (ii) ☒ Layout plans
- (iii) ☒ Grading and drainage plans
- (iv) ☒ Furnishings & amenities plan
- (v) ☒ Lighting and electrical plans
- (vi) ☒ Planting plan
- (vii) ☒ Irrigation plan

(c.) Update opinion of probable costs of the proposed improvements, indicating when appropriate the assumptions on which the opinion is based.

(d.) Submit the plans, details, cost opinion, and other deliverables as appropriate comprising the Design Development submittal to the Client for review and approval.

(a.) Attendance at the following meetings/hearings (*check all that apply*):

- (i) ☒ City design review meeting

1.1.2 Construction Document Phase. Based on the Design Development phase submission approved by the Client, the Landscape Architect shall prepare Construction Documents suitable for bidding for construction of the Project. The Landscape Architect shall:

(a.) Prepare construction plans including (*check all that apply*):

- (viii) ☒ Stormwater Pollution Prevention Plans
- (i) ☒ Site preparation/demolition plan
- (ii) ☒ Layout plans
- (iii) ☒ Grading and drainage plans
- (iv) ☒ Furnishings & amenities plan
- (v) ☒ Lighting and electrical plans
- (vi) ☐ Planting plan
- (vii) ☐ Irrigation plan

(b.) Prepare construction details to describe the materials, spatial relationships, connections, and finished suitable for constructing the proposed improvements.

(c.) Prepare construction specifications for the proposed improvements.

(d.) Coordinate the drawings and specifications prepared by the Landscape Architect's consultants.

(e.) Prepare documents suitable for review for compliance with applicable governmental requirements and assist the Client in the submission to governmental agencies.

(f.) Address timely and applicable review comments received from agencies and revise Construction Documents for compliance when required.
(g.) Submit a final opinion of probable costs.
(h.) Submit one electronic pdf set of the Construction Documents. Printed copies will be Reimbursable Expense as provided in Article 4.
(b.) Attendance at the following meetings/hearings (*check all that apply*):
(i) ☒ City design review meeting

1.1.3 Bidding & Contract Negotiation Phase. When the contracts are bid, the Landscape Architect shall assist the Client during the bidding process to identify the Contractor to construct the Project and establish a firm price to accomplish the work. Once the bidding results are known, the Landscape Architect shall assist the Client to establish the contract terms for construction of the Project. The Landscape Architect shall:

(a.) Coordinate the schedule for bid advertising, addenda, bid opening and the following bid process tasks (*check all that apply*):
(i) ☒ Pre-bid conference
(b.) Prepare and organize bid solicitation and proposal forms consistent with Client's requirements.
(c.) Arrange for printing (if applicable) and distribution of the bid documents.
(d.) Conduct pre-bid conference (if applicable) and document the proceedings.
(e.) Clarify the Construction Documents as required through the preparation and issuance of addenda including materials substitutions and equals.
(f.) Attend the bid opening.
(g.) Review bids including alternates and prepare a recommendation on the award of the contract to the Client.
(h.) Arrange for transmittal of Construction Documents to the selected contractor.
(i.) Meet with selected contractor to review the Construction Documents and the proposed improvements.
(j.) Provide clarification to the Construction Documents as reasonably required.

1.1.4 Construction Contract Administration Services. The Landscape Architect shall provide the following administration Services associate with the construction of the Project:

(a.) Take part in the pre-construction conference (if applicable).
(b.) Review and take appropriate action on (*check all that apply*):
(i) ☒ Contractor Request for Information and clarification's (RFI's).
(ii) ☒ Materials and equipment submitted by the Contractor for approval.
(iii) ☒ Product submittals and shop drawings.
(iv) ☒ Change Order requests by Contractor submitted for approval.
(v) ☒ Contractor progress applications for payment.
(c.) Undertake to observe the work in progress at intervals appropriate to the stage of the construction for conformance with Construction Documents.
(d.) Evaluate the completed work to determine acceptance or non-compliance based on conformity with Construction Documents.
(e.) Conduct observations to determine completion and acceptance of the work (*check all that apply*):
(i) ☒ Substantial Completion Review & punch-list creation.

(ii) ☒ Final Completion Review & punch-list review.

(f.) Review and approve a final Contractor pay application and recommend acceptance of the Project by the Client.

1.2 Supplemental Services

1.2.1 Design Phase Supplemental Services. Unless otherwise agreed to, the following are Supplemental Services:

(a.) Scale models.
(b.) 3D perspective images and/or "Birds-eye" views of the Project.
(c.) Jurisdictional & Permitting Services beyond those listed described in Section 1.1.
(d.) Life cycle costs.
(e.) Long-distance travel to inspect materials and equipment of potential suppliers.
(f.) Expert witness testimony.
(g.) Attendance at litigation or arbitration proceedings when the Landscape Architect is not a party.

1.2.2 Post-Construction Services. The following post-construction Services shall be considered Supplemental Services. When requested by the Client, the Landscape Architect shall:

(a.) Prepare record drawings of the actual construction based on marked-up drawings and other data furnished by the contractor.
(b.) Provide observations of work and/or warranty items at appropriate times.
(c.) Perform post-construction evaluation of functional and operational performance of the Project.

End of Exhibit "B"

Exhibit "C": Landscape Architect's Standard Hourly Rates & Reimbursable Expenses

STANDARD HOURLY RATES

Senior Principal	$175.00 - $275.00 per hour
Principal	$160.00 - $250.00 per hour
Associate Principal	$140.00 - $200.00 per hour
Associate	$115.00 - $185.00 per hour
Senior Project Manager	$105.00 - $165.00 per hour
Project Manager	$95.00 - $145.00 per hour
Senior Landscape Architect	$95.00 - $185.00 per hour
Landscape Architect	$85.00 - $135.00 per hour
Senior Project Planner	$95.00 - $145.00 per hour
Planner II	$85.00 - $135.00 per hour
Planner I	$75.00 - $125.00 per hour
Landscape Architect-In-Training / Landscape Designer	$75.00 - $125.00 per hour
Landscape Architect Intern / Landscape Designer	$65.00 - $100.00 per hour
Draftsperson	$55.00 - $100.00 per hour
Graphic Designer	$75.00 - $115.00 per hour
Clerical / System Staff	$75.00 - $135.00 per hour

REIMBURSABLE EXPENSES

Social Pinpoint Public Engagement Tool	$1,500.00
Costar Real Estate Tool	$1,000 (project use), $150 per report
Placer.AI Analytics Tool	1.15 x cost
Filing Fees	1.15 x cost
Materials and Supplies	1.15 x cost
Meals and Lodging	1.15 x cost
Mileage	$0.72.5 per mile
Postage	1.15 x cost
Printing by Vendor	1.15 x cost
B/W Photocopies/Prints 8½ x 11	$.10 each
B/W Photocopies/Prints 11x17	$.20 each
Color Photocopies/Prints 8½ x 11	$.75 each
Color Photocopies/Prints 11x17	$1.50 each
Large Format Plotting – Bond	$2.50/SF
Large Format Plotting - Mylar	$4.50/SF
Large Format Plotting - Photo	$5.00/SF
Flash Drives	$10.00 each
Booklet Binding (cover, coil, back)	$4.50 each
Foam Core	$8.00 each
Easel Pads	$32.75 each
Online Meeting Service	$35.00 Each

Effective 1/1/2025

End of Exhibit "C"

Exhibit “D”: Schedule of Services

The Landscape Architect shall begin providing Landscape Architectural Services on the Project promptly upon written notice to proceed and shall perform its Services as expeditiously as is consistent with the standard of care described in section 1 of the Agreement. All time frames are subject to the Client’s cooperation in accordance with the provisions in sections 1 and 2.

Service:	Anticipated Completion Date:	% Compensation:
Design Development	April-May, 2026	30%
Construction Documents	May-June, 2026	50%
Bidding & Contract Negotiation Phase	June-July, 2026	5%
Construction Contract Administration Services	June 1, 2027	15%

End of Exhibit “D”May-

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2026-13, Plat of Tract 5 in Lot 1-A, Block C of Westview Addition		
Explanation/Background of Agenda Item Requested:	Plat of Tract 5 in Lot 1-A, Block C of Westview Addition in the SE 1/4 of Section 20, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; as requested by Top Grade Properties LLC. Planning Commission motioned to approve. All present voted aye; motion carried. See Planning Commission Unsigned Minutes 03-23-2026.		

RESOLUTION #R2026-13

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 23rd day of March, 2026; and

WHEREAS, it appears from an examination of the PLAT OF TRACT 5 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE 1/4 OF SECTION 20, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Thomas Lynn Week, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF TRACT 5 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE 1/4 OF SECTION 20, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Thomas Lynn Week, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 6th day of April, 2026.

_____

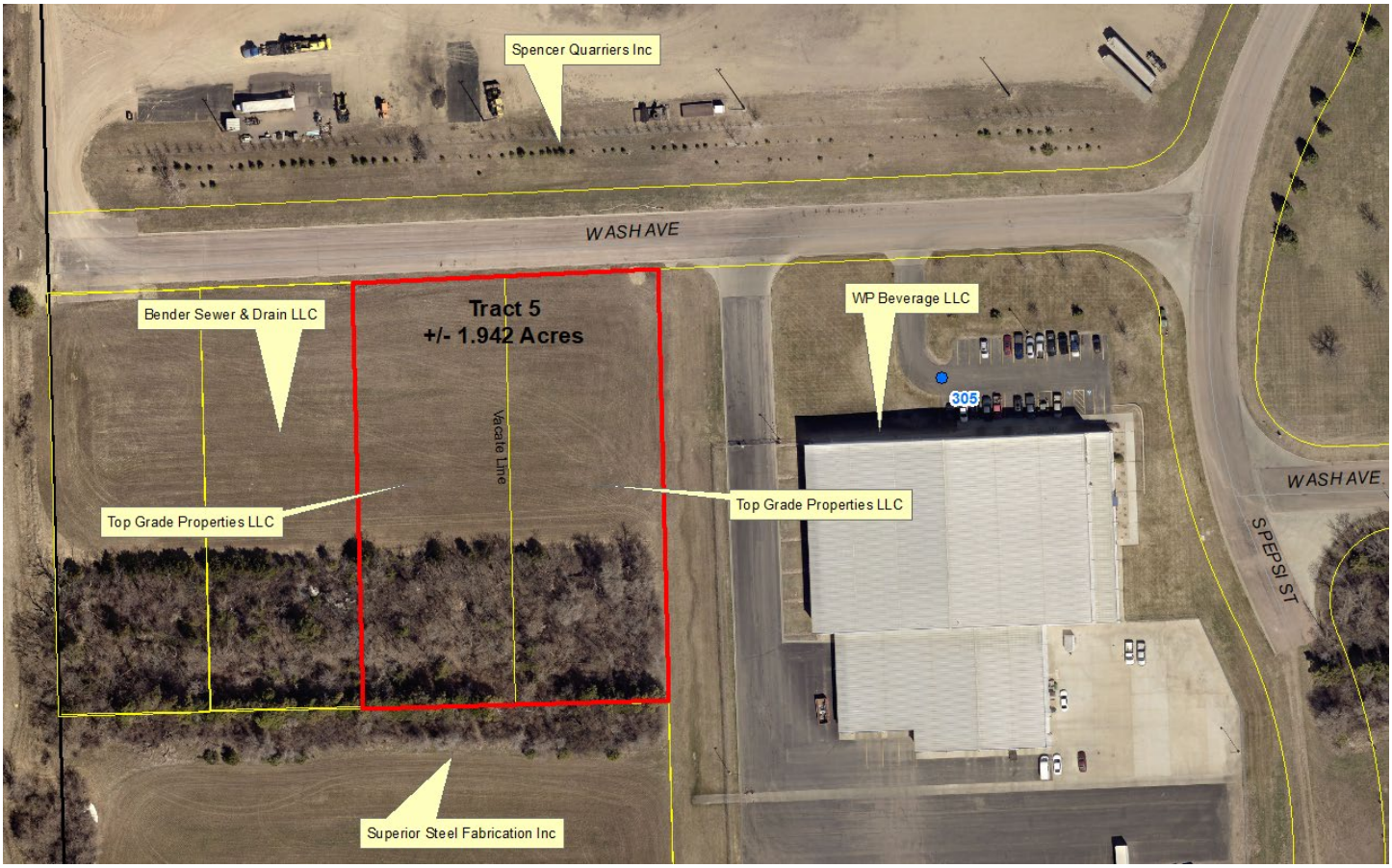
MAYOR

ATTEST:

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FINANCE OFFICER

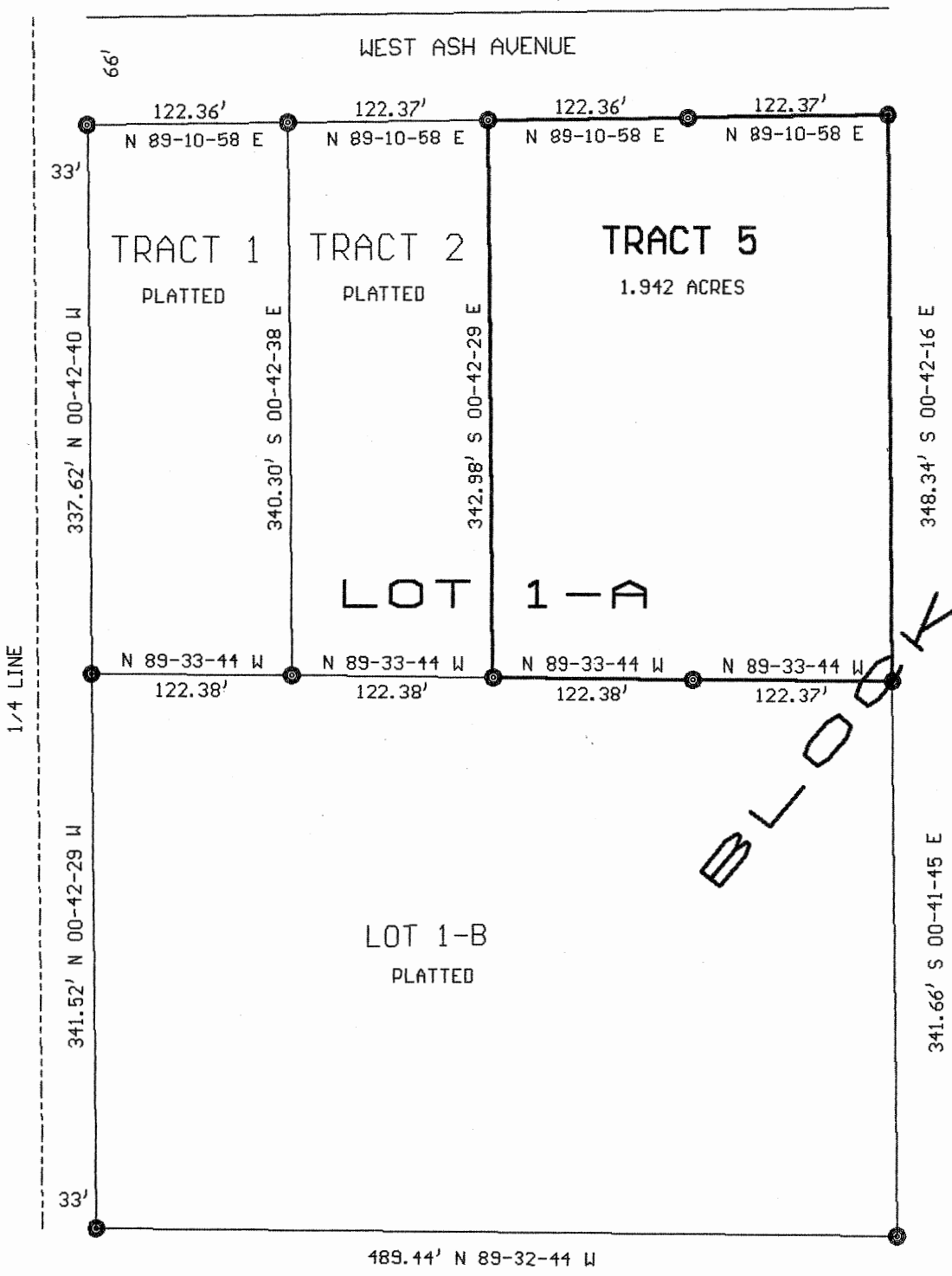
{SEAL}

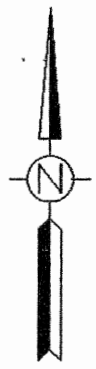

Spencer Quarriers Inc
WASH AVE
Bender Sewer & Drain LLC
Tract 5
+/- 1.942 Acres
Vacate Line
WP Beverage LLC
305
WASH AVE
SPEPSI ST
Top Grade Properties LLC
Top Grade Properties LLC
Superior Steel Fabrication Inc

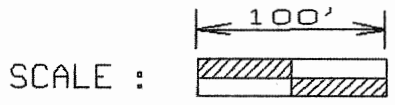

15890-003 00-001-00
WASH AVE

PLAT OF TRACT 5 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE1/4 OF SECTION 20, T103N, R60W OF THE 5TH. P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

THIS PLAT VACATES THE PREVIOUSLY PLATTED TRACTS 3 AND 4 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE1/4 OF SECTION 20, T103N, R60W OF THE 5TH. P.M., CITY MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.
FILED ON JUNE 21ST., 2024, AND RECORDED IN BOOK 40, PAGE 27.

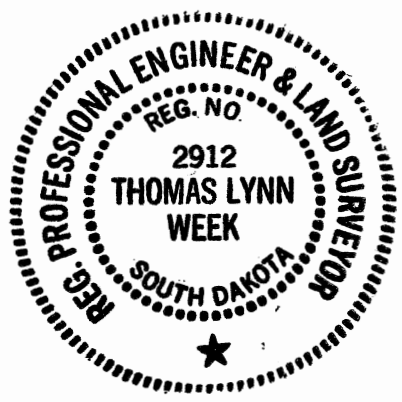






● FOUND REBAR WITH CAP

5' WIDE UTILITY EASEMENT EXISTS ON ALL LOT LINES.



SURVEYORS CERTIFICATE

I, THOMAS LYNN WEEK, REGISTERED LAND SURVEYOR IN YANKTON, SOUTH DAKOTA, HAVE AT THE DIRECTION OF THE OWNER, MADE A SURVEY OF TRACT 5 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE1/4 OF SECTION 20, T103N, R60W OF THE 5TH. P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA. I HAVE SET IRON PINS AS SHOWN AND SURVEY AND PLAT ARE CORRECT TO MY KNOWLEDGE AND BELIEF.

DATED THIS 6TH. DAY OF MARCH, 2026.

_____
THOMAS LYNN WEEK
REGISTERED LAND SURVEYOR
REG. NO. 2912

DIRECTOR OF EQUALIZATION CERTIFICATE

THE UNDERSIGNED, COUNTY DIRECTOR OF EQUALIZATION/DEPUTY DIRECTOR OF EQUALIZATION OF DAVISON COUNTY, SOUTH DAKOTA, HEREBY CERTIFIES THAT HE/SHE HAS RECEIVED A COPY OF THE FOREGOING PLAT. DATED THIS____DAY OF_____, _____.

_____
DIRECTOR OF EQUALIZATION/DEPUTY DIRECTOR OF EQUALIZATION, DAVISON COUNTY, S.D.

SHEET 1 OF 3

PLAT OF TRACT 5 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE1/4 OF SECTION 20, T103N, R60W OF THE 5TH. P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

OWNER'S CERTIFICATE AND AGREEMENT OF PROTECTION OF WATER

I, VICTOR RIDGEWAY, AS PRESIDENT OF TOP GRADE PROPERTIES, LLC., DO HEREBY CERTIFY THAT TOP GRADE PROPERTIES, LLC., IS THE ABSOLUTE AND UNQUALIFIED OWNER OF TRACT 5 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE1/4 OF SECTION 20, T103N, R60W OF THE 5TH. P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

THAT THE ABOVE SURVEY AND PLAT WERE MADE AT MY REQUEST AND UNDER MY DIRECTION FOR THE PURPOSE OF LOCATING, MARKING AND PLATTING THE SAME, AND THAT SAID PROPERTY IS FREE FROM ALL ENCUMBRANCES. THE DEVELOPMENT OF THIS LAND INCLUDED IN THE BOUNDARIES OF TRACT 5, SHALL CONFORM TO ALL EXISTING APPLICABLE ZONING SUBDIVISION AND EROSION AND SEDIMENT CONTROL REGULATIONS. PURSUANT TO SDCL 11-3-8.1 AND 11-3-8.2 THE DEVELOPER OF THIS PROPERTY DESCRIBED WITHIN THIS PLAT SHALL BE RESPONSIBLE FOR PROTECTING ANY WATERS OF THE STATE LOCATED ADJACENT TO OR WITHIN SUCH PLATTED AREA FROM POLLUTION FROM SEWAGE FROM SUCH ROAD SYSTEM, AND SHALL IN PROSECUTION OF SUCH PROTECTION CONFORM TO AND FOLLOW ALL REGULATIONS OF THE SOUTH DAKOTA DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES RELATING TO THE SAME. ADDITIONALLY THE DEVELOPER OF THIS PROPERTY DESCRIBED WITHIN THIS PLAT SHALL BE LIABLE FOR ANY POLLUTION THAT OCCURS FROM FAILURE TO EXECUTE SUCH PROTECTIONS OR FOLLOW SUCH REGULATIONS, EXCEPTION BEING THOSE LOTS IN SUBDIVISIONS THAT SHOW DOCUMENTATIONS THAT WASTE WATER DRAINAGE SHALL BE CONNECTED TO A MUNICIPAL SYSTEM.

DATED THIS____DAY OF_____, _____.

_____
VICTOR RIDGEWAY,
PRESIDENT

STATE OF _____
COUNTY OF _____
ON THIS____DAY OF_____, _____, BEFORE ME THE UNDERSIGNED OFFICER, PERSONALLY APPEARED VICTOR RIDGEWAY, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE WITHIN INSTRUMENT AND WHO ACKNOWLEDGED TO ME THAT HE AS PRESIDENT, EXECUTED THE SAME FOR THE PURPOSES THEREIN CONTAINED. IN WITNESS WHEREOF I HEREUNTO SET MY HAND AND OFFICIAL SEAL.

MY COMMISSION EXPIRES _____

_____
NOTARY PUBLIC

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, THE PLAT OF TRACT 5 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE1/4 OF SECTION 20, T103N, R60W OF THE 5TH. P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, PREPARED BY THOMAS LYNN WEEK, DULY LICENSED LAND SURVEYOR IN AND FOR THE STATE OF SOUTH DAKOTA, HERETOFORE FILED IN THE OFFICE OF CITY FINANCE OFFICER OF MITCHELL, SOUTH DAKOTA, HAS BEEN SUBMITTED TO THE CITY PLANNING COMMISSION OF THE SAID CITY OF MITCHELL, SOUTH DAKOTA; AND
WHEREAS, THE CITY PLANNING COMMISSION, IN REGULAR MEETING ASSEMBLED, HAD DULY CONSIDERED SAID PLAT AND FINDS AS A FACT THAT SAID PLAT IS IN CONFORMITY AND DOES NOT CONFLICT WITH THE MASTER PLAN FOR THE CITY OF MITCHELL, SOUTH DAKOTA, HERETOFORE ADOPTED BY THIS COMMISSION;
NOW THEREFORE, BE IT RESOLVED BY THE CITY PLANNING COMMISSION OF MITCHELL, SOUTH DAKOTA, THAT THE PLAT OF TRACT 5 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE1/4 OF SECTION 20, T103N, R60W OF THE 5TH. P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, PREPARED BY THOMAS LYNN WEEK, A LAND SURVEYOR, BE AND THE SAME IS HEREBY APPROVED AND ITS ADOPTION BY THE CITY COUNCIL OF THE CITY OF MITCHELL, SOUTH DAKOTA, IS HEREBY RECOMMENDED.

I, _____, CHAIRMAN OF THE CITY PLANNING COMMISSION FOR THE CITY OF MITCHELL, SOUTH DAKOTA, DO HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS PASSED BY THE CITY PLANNING COMMISSION OF MITCHELL, SOUTH DAKOTA, AT A MEETING THEREOF HELD ON THE _____ DAY OF _____, _____.

CITY PLANNING COMMISSION BY: _____

PLAT OF TRACT 5 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE1/4 OF SECTION 20, T103N, R60W OF THE 5TH. P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

RESOLUTION OF CITY COUNCIL

WHEREAS, IT APPEARS THAT THE CITY PLANNING COMMISSION OF THE CITY OF MITCHELL, SOUTH DAKOTA, DID DULY CONSIDER AND DID RECOMMEND THE APPROVAL AND ADOPTION OF THE HEREINAFTER DESCRIBED PLAT, AT ITS MEETING HELD ON THE _____ DAY OF _____, _____; AND WHEREAS, IT APPEARS FROM AN EXAMINATION OF THE PLAT OF TRACT 5 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE1/4 OF SECTION 20, T103N, R60W OF THE 5TH. P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS PREPARED BY THOMAS LYNN WEEK, A DULY LICENSED LAND SURVEYOR IN AND FOR THE STATE OF SOUTH DAKOTA, THAT SAID PLAT IS IN ACCORDANCE WITH THE SYSTEM OF STREETS AND ALLEYS SET FORTH IN THE MASTER PLAN ADOPTED BY THE CITY PLANNING COMMISSION OF THE CITY OF MITCHELL, SOUTH DAKOTA, AND THAT SUCH PLAT HAS BEEN PREPARED ACCORDING TO LAW;

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MITCHELL, SOUTH DAKOTA, THAT THE PLAT OF TRACT 5 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE1/4 OF SECTION 20, T103N, R60W OF THE 5TH. P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, PREPARED BY THOMAS LYNN WEEK, A LAND SURVEYOR, BE AND THE SAME IS HEREBY APPROVED AND THE DESCRIPTION SET FORTH HEREIN AND THE ACCOMPANYING SURVEYOR'S CERTIFICATE SHALL PREVAIL.

I, _____, FINANCE OFFICER OF THE CITY OF MITCHELL, SOUTH DAKOTA, HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS PASSED BY THE CITY OF MITCHELL, SOUTH DAKOTA, AT A MEETING HELD ON THE _____ DAY OF _____, _____.

FINANCE OFFICER BY: _____

TREASURER CERTIFICATE

THE UNDERSIGNED, COUNTY TREASURER\DEPUTY TREASURER OF DAVISON COUNTY, SOUTH DAKOTA, HEREBY CERTIFIES THAT ALL TAXES WHICH ARE LIENS UPON ANY LAND INCLUDED IN THE ABOVE PLAT, AS SHOWN BY THE RECORDS OF THIS OFFICE, HAVE BEEN PAID. DATED THIS_____ DAY OF_____, _____.

_____
TREASURER/DEPUTY TREASURER DAVISON COUNTY, S.D.

REGISTER OF DEEDS CERTIFICATE

THE UNDERSIGNED, REGISTER OF DEEDS\DEPUTY REGISTER OF DEEDS, DAVISON COUNTY, SOUTH DAKOTA, HEREBY CERTIFIES THAT THE ORIGINAL PLAT WAS FILED FOR RECORD THIS____DAY OF_____, _____,_____O'CLOCK __. M., AND DULY RECORDED IN BOOK _____, PAGE _____.

_____
REGISTER OF DEEDS/DEPUTY REGISTER OF DEEDS, DAVISON COUNTY, S.D.

PREPARED BY: TOM WEEK
407 REGAL DRIVE
YANKTON, SOUTH DAKOTA 57078
1-605-665-8333

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2026-14, Plat of Lot 1 of Deslauriers Addition, in the NE 1/4 of Section 23, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota		
Explanation/Background of Agenda Item Requested:	Plat of Lot 1 of Deslauriers Addition, in the NE 1/4 of Section 23, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota; as requested by Dan & Dianne Deslauriers. Planning Commission motioned to approve. All present voted aye; motion carried. See Planning Commission Unsigned Minutes 03-23-2026.		

RESOLUTION #R2026-14

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 23rd day of March, 2026; and

WHEREAS, it appears from an examination of the PLAT OF LOT 1 OF DESLAURIERS ADDITION, IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOT 1 OF DESLAURIERS ADDITION, IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 6th day of April, 2026.

_____

MAYOR

ATTEST:

_____

FINANCE OFFICER

{SEAL}


William & Barbara Goldammer Joint Revocable Trust
Daniel & Diane Deslauriers Revoc Living Trust
FUPA Adventures LLC
Shawn & Patricia Murth Joint Revocable Trust
Vacated Line
Lot 1 of
Deslauriers Addition
+/- 33.5 Acres
Railroad Pines LLC
220
220
Firesteel Links LLC
Boyden, Drew
2202
2202
E 1ST AVE
Railroad Pines LLC
Ronald Kristensen
Dennis & Janet Everson
Amy Zens
Oster, Douglas
2441

1 Inch = 200 Feet

LEGEND

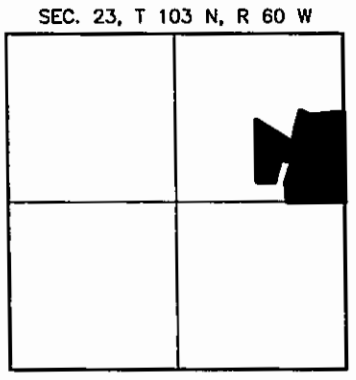
- = FOUND IRON MONUMENT
- O = SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 13714
- 100' (P) = PLATTED BEARING OR DISTANCE
- 100' = MEASURED BEARING OR DISTANCE
- □ = SET NAIL
- △ = SET SURVEY SPIKE
- 4.00 CH (P) = PLATTED DISTANCE IN CHAINS
- ⊠ = FOUND NAIL
- ◇ = SET 3/8" x 12" SPIKE W/WASHER JAW-13714
- WM = WITNESS MONUMENT

PREPARED BY: JEREMY A. WOLBRINK, R.L.S.
2100 NORTH SANBORN BLVD. – P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

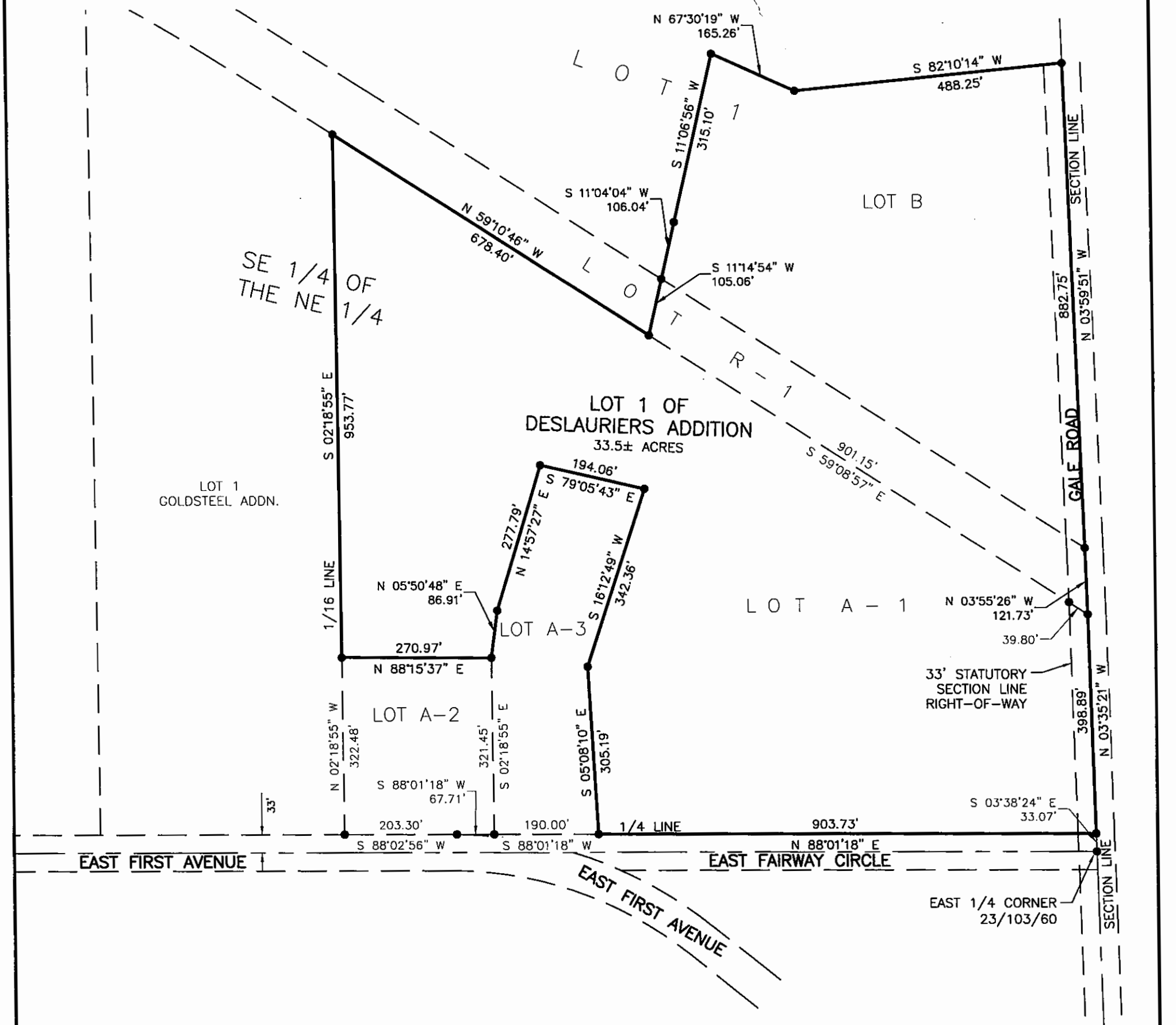
COORDINATE SYSTEM IS SOUTH DAKOTA SOUTH ZONE, STATE PLANE – NORTH AMERICAN DATUM 1983 – GEOID 18. GRID BEARINGS AND GROUND DISTANCES ARE SHOWN.

NOTE:
THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT OR TITLE COMMITMENT. EASEMENTS OF RECORD WERE NOT RESEARCHED AND ARE NOT SHOWN UNLESS OTHERWISE NOTED.

SEC. 23, T 103 N, R 60 W



LOCATION MAP
SCALE: 1" = 3000'



A PLAT OF LOT 1 OF DESLAURIERS ADDITION, IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

REGISTERED LAND SURVEYOR
REG. NO. 13714
JEREMY A. WOLBRINK
SOUTH DAKOTA
3-13-26

SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOT 1 OF DESLAURIERS ADDITION, IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

SURVEYOR'S CERTIFICATE

I, Jeremy A. Wolbrink, the undersigned, do hereby certify that I am a Registered Land Surveyor in the State of South Dakota. At the request of the owners as listed in the Owner's Certificate, Dedication and Agreement of Protection of Water, and under their direction for purposes indicated therein, I did on or prior to November 24, 2025, survey the parcel of land described as follows: LOT 1 OF DESLAURIERS ADDITION, IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA. This plat does hereby vacate A PORTION OF LOT A-1 OF N. BOYDEN ADDITION, A SUBDIVISION OF THE SE 1/4 OF THE NE 1/4 LYING SOUTH OF THE ABANDONED CHICAGO AND NORTHWESTERN TRANSPORTATION COMPANY RAILWAY, NOW KNOW AS LOT R-1, IN SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 25 ON PAGE 8; LOT B IN LOT 1 OF COLELLA'S SUBDIVISION AND IN A PORTION OF LOT R-1, ALL IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 16 ON PAGE 54; A PORTION OF LOT 1 OF COLELLA'S SUBDIVISION IN THE SE 1/4 OF SECTION 14, T 103 N, R 60 W OF THE 5TH P.M. AND IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 13 ON PAGE 83; AND A PORTION OF LOT R-1 IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 14 ON PAGE 27.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this 13TH day of March, 2026.

Registered Land Surveyor #SD13714

REGISTERED LAND SURVEYOR
REG. NO. 13714
JEREMY A. WOLBRINK
SOUTH DAKOTA
3-13-26

OWNER'S CERTIFICATE, DEDICATION AND AGREEMENT OF PROTECTION OF WATER

KNOW ALL MEN BY THESE PRESENTS that Daniel R. DesLauriers, the undersigned, hereby certifies that Railroad Pines, LLC, a South Dakota Limited Liability Company, is the absolute and unqualified owner of LOT A-1, EXCEPT LOTS A-2 AND A-3 PLATTED THEREIN, OF N. BOYDEN ADDITION, EAST FIRST AVENUE AND EAST FAIRWAY CIRCLE, A SUBDIVISION OF THE SE 1/4 OF THE NE 1/4 LYING SOUTH OF THE ABANDONED CHICAGO AND NORTHWESTERN TRANSPORTATION COMPANY RAILWAY, NOW KNOW AS LOT R-1, IN SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA; and that Daniel R. DesLauriers and Diane L. Deslauriers, the undersigned, hereby certify that we are the Trustees of the Daniel R. DesLauriers Revocable Living Trust Agreement dated the 27th day of October, 2016, and that said Trust is the absolute and unqualified owner of LOT B IN LOT 1 OF COLELLA'S SUBDIVISION AND IN A PORTION OF LOT R-1, ALL IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at our request, and under our direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as LOT 1 OF DESLAURIERS ADDITION, IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and that we hereby dedicate to the public, for public use forever as such, the streets and alleys, if any, as shown and marked on said plat; and that development of the land included within the boundaries of said Lot 1 shall conform to all existing applicable zoning, subdivision, and erosion and sediment control regulations; further that there now exists Gale Road and East Fairway Circle.

Pursuant to SDCL 11-3-8.1 and 11-3-8.2 the developer of the property described within this plat shall be responsible for protecting any waters of the state located adjacent to or within such platted area from pollution from sewage from such subdivision and shall, in prosecution of such protections, conform to and follow all regulations of the South Dakota Department of Agriculture and Natural Resources relating to the same. Additionally, the developer of the property described within this plat shall be liable for any pollution that occurs from failure to execute such protections or follow such regulations, exception being those lots in subdivisions that show documentation that wastewater drainage shall be connected to a municipal system.

This plat does hereby vacate A PORTION OF LOT A-1 OF N. BOYDEN ADDITION, A SUBDIVISION OF THE SE 1/4 OF THE NE 1/4 LYING SOUTH OF THE ABANDONED CHICAGO AND NORTHWESTERN TRANSPORTATION COMPANY RAILWAY, NOW KNOW AS LOT R-1, IN SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 25 ON PAGE 8; LOT B IN LOT 1 OF COLELLA'S SUBDIVISION AND IN A PORTION OF LOT R-1, ALL IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 16 ON PAGE 54; A PORTION OF LOT 1 OF COLELLA'S SUBDIVISION IN THE SE 1/4 OF SECTION 14, T 103 N, R 60 W OF THE 5TH P.M. AND IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 13 ON PAGE 83; AND A PORTION OF LOT R-1 IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 14 ON PAGE 27.

IN WITNESS WHEREOF, I have hereunto set my hand this 16 day of March, 2026.

Daniel R. DesLauriers, member of Railroad Pines, LLC,
a South Dakota limited liability company

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

On this, the 16 day of March, 2026, before me, Connie R. Warnke, the undersigned officer, personally appeared Daniel R. DesLauriers, who acknowledged himself to be a member of Railroad Pines, LLC, a South Dakota limited liability company, and that he, as such member, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the limited liability company by himself as a member.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Connie R. Warnke
Notary Public, South Dakota
My Commission Expires: 6-15-2031

SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOT 1 OF DESLAURIERS ADDITION, IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

IN WITNESS WHEREOF, we have hereunto set our hands this 16 day of March, 2026.

Daniel R. DesLauriers, Trustee of the Daniel R. DesLauriers Revocable Living Trust Agreement dated the 27th day of October, 2016

Diane L. Deslauriers, Trustee of the Daniel R. DesLauriers Revocable Living Trust Agreement dated the 27th day of October, 2016

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF Davison)

On this, the 16 day of March, 2026, before me, Connie R. Warnke, the undersigned officer, personally appeared Daniel R. DesLauriers and Diane L. Deslauriers, Trustees of the Daniel R. DesLauriers Revocable Living Trust Agreement dated the 27th day of October, 2016, known to me or satisfactorily proven to be the persons described in the foregoing instrument, and acknowledged to me that they executed the same in the capacity therein stated and for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Connie R. Warnke
Notary Public, South Dakota
My Commission Expires: 6-15-2031

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of LOT 1 OF DESLAURIERS ADDITION, IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOT 1 OF DESLAURIERS ADDITION, IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

The undersigned does hereby certify that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 2026.

Chairperson/Vice Chairperson of the City of Mitchell Planning Commission

RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the _____ day of _____, 2026; and

WHEREAS, it appears from an examination of the plat of LOT 1 OF DESLAURIERS ADDITION, IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOT 1 OF DESLAURIERS ADDITION, IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

The undersigned does hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the _____ day of _____, 2026.

Finance Officer/Deputy Finance Officer of the City of Mitchell

REGISTERED LAND SURVEYOR 13714 JEREMY A. WOLBRINK SOUTH DAKOTA 3-13-26

SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOT 1 OF DESLAURIERS ADDITION, IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

RESOLUTION OF COUNTY PLANNING COMMISSION

WHEREAS, the plat of LOT 1 OF DESLAURIERS ADDITION, IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the County Auditor of Davison County, South Dakota, has been submitted to the County Planning Commission of the said County of Davison, South Dakota; and

WHEREAS, the County Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the County of Davison, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the County Planning Commission of Davison County, South Dakota, that the plat of LOT 1 OF DESLAURIERS ADDITION, IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the Board of Commissioners of the County of Davison, South Dakota, is hereby recommended.

The undersigned hereby certifies that the foregoing resolution was passed by the County Planning Commission of Davison County, South Dakota, at a meeting thereof held on the _____ day of _____, 2026.

_____
Chairperson/Vice-Chairperson of Davison County Planning Commission

RESOLUTION BY BOARD OF COUNTY COMMISSIONERS

Be it resolved by the Board of County Commissioners of Davison County, South Dakota, that the plat of LOT 1 OF DESLAURIERS ADDITION, IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA which has been submitted for examination pursuant to law, is hereby approved and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated this _____ day of _____, 2026.

_____
Chairperson/Vice-Chairperson, Board of County Commissioners
of Davison County

AUDITOR'S CERTIFICATE

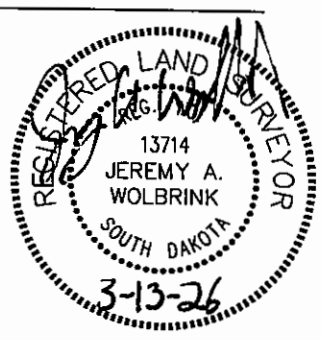
The undersigned does hereby certify that the above resolution was adopted by the Board of County Commissioners of Davison County, South Dakota, at a regular meeting held on _____, 2026, approving the above-named plat.

_____
Auditor/Deputy Auditor, Davison County

CERTIFICATE OF HIGHWAY AUTHORITY

The location of the existing/proposed approaches is hereby approved. Any change in the location of the existing/proposed approaches shall require additional approval.

By:_____ Title:_____ Date:_____
Highway Authority



SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOT 1 OF DESLAURIERS ADDITION, IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

CERTIFICATE OF COUNTY TREASURER

The undersigned hereby certifies that all taxes which would, if not paid, be liens upon any of the land included in the within and foregoing plat, as shown by the records of this office, have been fully paid.

_____ _____
Treasurer/Deputy Treasurer of Davison County Date

DIRECTOR OF EQUALIZATION

The undersigned does hereby certify that a copy of the plat of LOT 1 OF DESLAURIERS ADDITION, IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, has been received by me and is filed in this office.

_____ _____
Director of Equalization/Deputy Director of Equalization of Davison County Date

REGISTER OF DEEDS

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

FILED for record this _____ day of _____, 2026, at _____, and recorded in Book _____ of Plats on Page(s) _____ therein.

_____ By_____
Register of Deeds, Davison County Deputy

SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

REGISTERED LAND SURVEYOR
REG. NO.
13714
JEREMY A.
WOLBRINK
SOUTH DAKOTA
3-13-26

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Mark Jenniges

Desired Action of City Council:	
Amount Budgeted in current fiscal year for this item (if applicable):	
Agenda Item:	Action to Approve Resolution #R2026-15, Plat of Roundabout Tracts 1 and 2, in the SE 1/4 of Section 8; Roundabout Tract 3, in the SW 1/4 of Section 9; and Roundabout Tract 4, in the NW 1/4 of Section 16; all in T 103 N, R 60 W of the 5th P.M., Portions of which lie within the City of Mitchell, Davison County, South Dakota
Explanation/Background of Agenda Item Requested:	Plat of Roundabout Tracts 1 and 2, in the SE 1/4 of Section 8; Roundabout Tract 3, in the SW 1/4 of Section 9; and Roundabout Tract 4, in the NW 1/4 of Section 16; all in T 103 N, R 60 W of the 5th P.M., Portions of which lie within the City of Mitchell, Davison County, South Dakota; as requested by City of Mitchell & RT LLC. Planning Commission motioned to approve. All present voted aye; motion carried. See Planning Commission Unsigned Minutes 03-23-2026.

RESOLUTION #R2026-15

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 23rd day of March, 2026; and

WHEREAS, it appears from an examination of the PLAT OF ROUNDABOUT TRACTS 1 AND 2, IN THE SE 1/4 OF SECTION 8; ROUNDABOUT TRACT 3, IN THE SW 1/4 OF SECTION 9; AND ROUNDABOUT TRACT 4, IN THE NW 1/4 OF SECTION 16; ALL IN T 103 N, R 60 W OF THE 5TH P.M., PORTIONS OF WHICH LIE WITHIN THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF ROUNDABOUT TRACTS 1 AND 2, IN THE SE 1/4 OF SECTION 8; ROUNDABOUT TRACT 3, IN THE SW 1/4 OF SECTION 9; AND ROUNDABOUT TRACT 4, IN THE NW 1/4 OF SECTION 16; ALL IN T 103 N, R 60 W OF THE 5TH P.M., PORTIONS OF WHICH LIE WITHIN THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 6th day of April, 2026.

_____

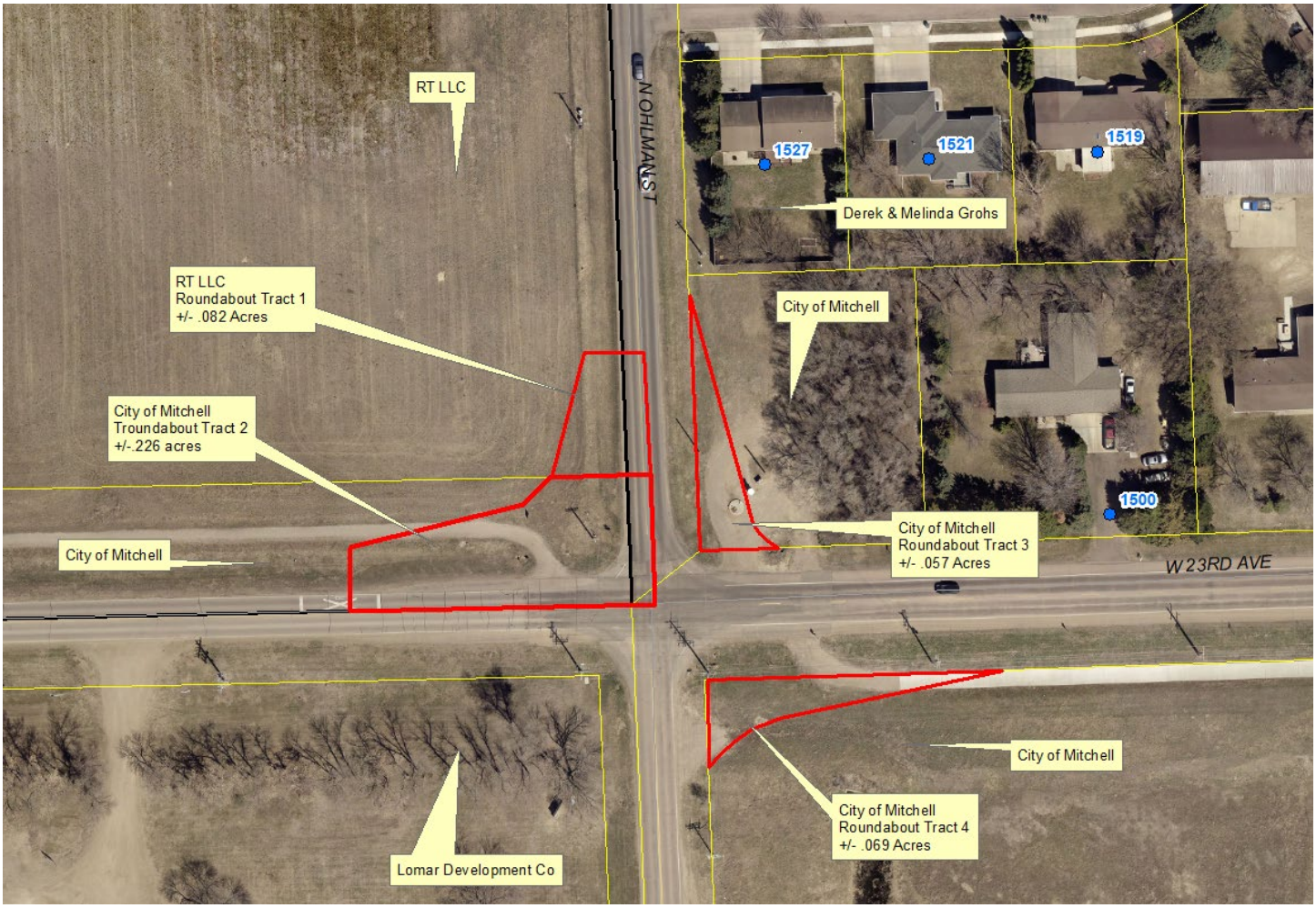
MAYOR

ATTEST:

_____

FINANCE OFFICER

{SEAL}


RT LLC
N OHLMAN ST
1527
1521
1519
Derek & Melinda Grohs
RT LLC
Roundabout Tract 1
+/- .082 Acres
City of Mitchell
City of Mitchell
Troundabout Tract 2
+/-.226 acres
1500
City of Mitchell
City of Mitchell
Roundabout Tract 3
+/- .057 Acres
W 23RD AVE
City of Mitchell
City of Mitchell
Roundabout Tract 4
+/- .069 Acres
Lomar Development Co

N

1 Inch = 100 Feet

LEGEND

- ● = FOUND IRON MONUMENT
- O = SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 13714
- 100' (P) = PLATTED BEARING OR DISTANCE
- 100' = MEASURED BEARING OR DISTANCE
- □ = SET NAIL
- △ = SET SURVEY SPIKE
- ▲ = FOUND SURVEY SPIKE
- 4.00 CH (P) = PLATTED DISTANCE IN CHAINS
- ■ = FOUND NAIL
- ◇ = SET 3/8" x 12" SPIKE W/WASHER JAW-13714
- WM = WITNESS MONUMENT
- X = CALCULATED CORNER

PREPARED BY: JEREMY A. WOLBRINK, R.L.S.
2100 NORTH SANBORN BLVD. – P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

COORDINATE SYSTEM IS SOUTH DAKOTA SOUTH ZONE, STATE PLANE – NORTH AMERICAN DATUM 1983 – GEOID 18. GRID BEARINGS AND GRID DISTANCES ARE SHOWN.

NOTE:
THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT OR TITLE COMMITMENT. EASEMENTS OF RECORD WERE NOT RESEARCHED AND ARE NOT SHOWN UNLESS OTHERWISE NOTED.

T 103 N, R 60 W

SE 1/4 SECTION 8	SW 1/4 SECTION 9
NE 1/4 SECTION 17	NW 1/4 SECTION 16

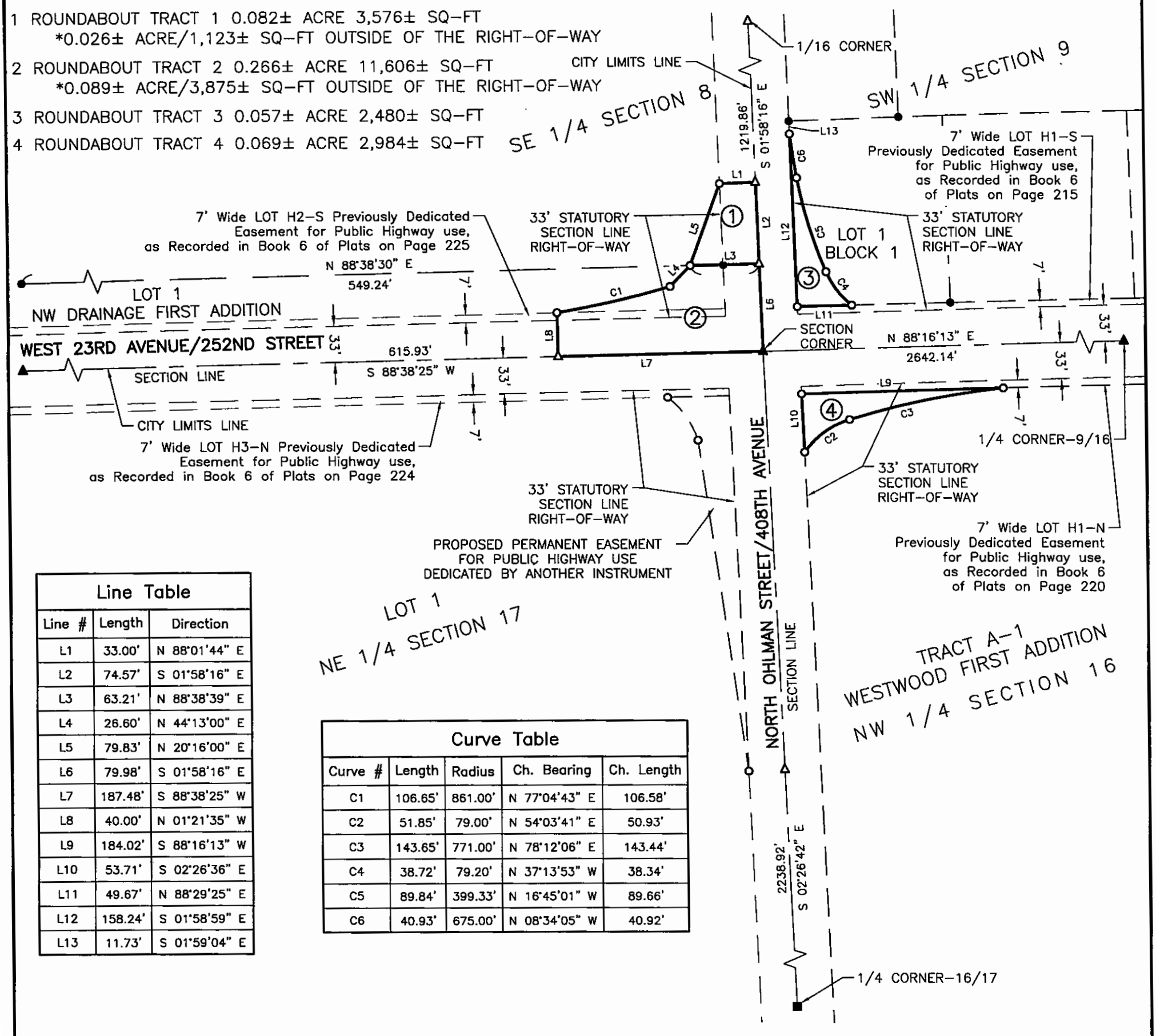
LOCATION MAP
SCALE: 1" = 3000'

1 ROUNDABOUT TRACT 1 0.082± ACRE 3,576± SQ-FT
*0.026± ACRE/1,123± SQ-FT OUTSIDE OF THE RIGHT-OF-WAY

2 ROUNDABOUT TRACT 2 0.266± ACRE 11,606± SQ-FT
*0.089± ACRE/3,875± SQ-FT OUTSIDE OF THE RIGHT-OF-WAY

3 ROUNDABOUT TRACT 3 0.057± ACRE 2,480± SQ-FT

4 ROUNDABOUT TRACT 4 0.069± ACRE 2,984± SQ-FT



Line Table		
Line #	Length	Direction
L1	33.00'	N 88°01'44" E
L2	74.57'	S 01°58'16" E
L3	63.21'	N 88°38'39" E
L4	26.60'	N 44°13'00" E
L5	79.83'	N 20°16'00" E
L6	79.98'	S 01°58'16" E
L7	187.48'	S 88°38'25" W
L8	40.00'	N 01°21'35" W
L9	184.02'	S 88°16'13" W
L10	53.71'	S 02°26'36" E
L11	49.67'	N 88°29'25" E
L12	158.24'	S 01°58'59" E
L13	11.73'	S 01°59'04" E

Curve Table				
Curve #	Length	Radius	Ch. Bearing	Ch. Length
C1	106.65'	861.00'	N 77°04'43" E	106.58'
C2	51.85'	79.00'	N 54°03'41" E	50.93'
C3	143.65'	771.00'	N 78°12'06" E	143.44'
C4	38.72'	79.20'	N 37°13'53" W	38.34'
C5	89.84'	399.33'	N 16°45'01" W	89.66'
C6	40.93'	675.00'	N 08°34'05" W	40.92'

A PLAT OF ROUNDABOUT TRACTS 1 AND 2, IN THE SE 1/4 OF SECTION 8; ROUNDABOUT TRACT 3, IN THE SW 1/4 OF SECTION 9; AND ROUNDABOUT TRACT 4, IN THE NW 1/4 OF SECTION 16; ALL IN T 103 N, R 60 W OF THE 5TH P.M., PORTIONS OF WHICH LIE WITHIN THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

REGISTERED LAND SURVEYOR
REG. NO.
13714
JEREMY A.
WOLBRINK
SOUTH DAKOTA
3-17-26

SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF ROUNDABOUT TRACTS 1 AND 2, IN THE SE 1/4 OF SECTION 8; ROUNDABOUT TRACT 3, IN THE SW 1/4 OF SECTION 9; AND ROUNDABOUT TRACT 4, IN THE NW 1/4 OF SECTION 16; ALL IN T 103 N, R 60 W OF THE 5TH P.M., PORTIONS OF WHICH LIE WITHIN THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

SURVEYOR'S CERTIFICATE

I, Jeremy A. Wolbrink, the undersigned, do hereby certify that I am a Registered Land Surveyor in the State of South Dakota. At the request of the owners as listed in the Owner's Certificate, Dedication and Agreement of Protection of Water, and under their direction for purposes indicated therein, I did on or prior to January 20, 2026, survey the parcel of land described as follows: ROUNDABOUT TRACTS 1 AND 2, IN THE SE 1/4 OF SECTION 8; ROUNDABOUT TRACT 3, IN THE SW 1/4 OF SECTION 9; AND ROUNDABOUT TRACT 4, IN THE NW 1/4 OF SECTION 16; ALL IN T 103 N, R 60 W OF THE 5TH P.M., PORTIONS OF WHICH LIE WITHIN THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA. This plat does hereby vacate A PORTION OF LOT 1 OF NW DRAINAGE FIRST ADDITION, IN THE SE 1/4 OF SECTION 8, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 23 ON PAGE 3; A PORTION OF LOT 1, BLOCK 1 OF EL RANCHO ADDITION IN THE SW 1/4 OF THE SW 1/4 OF SECTION 9, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 6 ON PAGE 88; AND A PORTION OF TRACT A-1 OF WESTWOOD FIRST ADDITION IN THE NW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 29 ON PAGE 17.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this 17th day of March, 2026.

Registered Land Surveyor #SD13714

REGISTERED LAND SURVEYOR
REG. NO. 13714
JEREMY A. WOLBRINK
SOUTH DAKOTA
3-17-26

OWNER'S CERTIFICATE, DEDICATION AND AGREEMENT OF PROTECTION OF WATER

KNOW ALL MEN BY THESE PRESENTS that Tanner D. Musick, the undersigned, hereby certifies that RT, LLC, a South Dakota Limited Liability Company, is the absolute and unqualified owner of THE SE 1/4 OF SECTION 8, T 103 N, R 60 W OF THE 5TH P.M., LYING EAST OF THE CHICAGO, MILWAUKEE AND ST. PAUL RAILRODAD RIGHT-OF-WAY, LESS COUNTRY ESTATES ADDITION THEREIN AND LESS LOT 1 OF NW DRAINAGE FIRST ADDITION THEREIN, DAVISON COUNTY, SOUTH DAKOTA; and that the City of Mitchell, South Dakota, a South Dakota municipal corporation, hereby certifies that it is the absolute and unqualified owner of LOT 1 OF NW DRAINAGE FIRST ADDITION, IN THE SE 1/4 OF SECTION 8, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, INCLUDING LOT H2-S-; THE SOUTH 170 FEET OF LOT 1, BLOCK 1 OF EL RANCHO ADDITION IN THE SW 1/4 OF THE SW 1/4 OF SECTION 9, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA; AND TRACT A-1 OF WESTWOOD FIRST ADDITION IN THE NW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at our request, and under our direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as ROUNDABOUT TRACTS 1 AND 2, IN THE SE 1/4 OF SECTION 8; ROUNDABOUT TRACT 3, IN THE SW 1/4 OF SECTION 9; AND ROUNDABOUT TRACT 4, IN THE NW 1/4 OF SECTION 16; ALL IN T 103 N, R 60 W OF THE 5TH P.M., PORTIONS OF WHICH LIE WITHIN THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and that we hereby dedicate to the public, for public use forever as such, the streets and alleys, if any, as shown and marked on said plat; and that development of the land included within the boundaries of said Roundabout Tracts 1, 2, 3 and 4 shall conform to all existing applicable zoning, subdivision, and erosion and sediment control regulations; further that there now exists West 23rd Avenue / 252nd Street and North Ohlman Street / 408th Avenue.

Pursuant to SDCL 11-3-8.1 and 11-3-8.2 the developer of the property described within this plat shall be responsible for protecting any waters of the state located adjacent to or within such platted area from pollution from sewage from such subdivision and shall, in prosecution of such protections, conform to and follow all regulations of the South Dakota Department of Agriculture and Natural Resources relating to the same. Additionally, the developer of the property described within this plat shall be liable for any pollution that occurs from failure to execute such protections or follow such regulations, exception being those lots in subdivisions that show documentation that wastewater drainage shall be connected to a municipal system.

This plat does hereby vacate A PORTION OF LOT 1 OF NW DRAINAGE FIRST ADDITION, IN THE SE 1/4 OF SECTION 8, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 23 ON PAGE 3; A PORTION OF LOT 1, BLOCK 1 OF EL RANCHO ADDITION IN THE SW 1/4 OF THE SW 1/4 OF SECTION 9, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 6 ON PAGE 88; AND A PORTION OF TRACT A-1 OF WESTWOOD FIRST ADDITION IN THE NW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 29 ON PAGE 17.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2026.

Tanner D. Musick, member of RT, LLC,
a South Dakota limited liability company

CORPORATION ACKNOWLEDGMENT

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

On this, the _____ day of _____, 2026, before me, _____, the undersigned officer, personally appeared Tanner D. Musick, who acknowledged himself to be a member of RT, LLC, a South Dakota limited liability company, and that he, as such member, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the limited liability company by himself as a member.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public, South Dakota
My Commission Expires:_____

SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF ROUNDABOUT TRACTS 1 AND 2, IN THE SE 1/4 OF SECTION 8; ROUNDABOUT TRACT 3, IN THE SW 1/4 OF SECTION 9; AND ROUNDABOUT TRACT 4, IN THE NW 1/4 OF SECTION 16; ALL IN T 103 N, R 60 W OF THE 5TH P.M., PORTIONS OF WHICH LIE WITHIN THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2026.

The City of Mitchell, South Dakota, a South Dakota municipal corporation

_____
Jordan Hanson, Mayor

CORPORATION ACKNOWLEDGMENT

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

On this, the _____ day of _____, 2026, before me, _____, the undersigned officer, personally appeared Jordan Hanson, of the City of Mitchell, South Dakota, a South Dakota municipal corporation, and that he, as such Mayor, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the municipal corporation by himself as Mayor.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

_____
Notary Public, South Dakota
My Commission Expires:_____

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of ROUNDABOUT TRACTS 1 AND 2, IN THE SE 1/4 OF SECTION 8; ROUNDABOUT TRACT 3, IN THE SW 1/4 OF SECTION 9; AND ROUNDABOUT TRACT 4, IN THE NW 1/4 OF SECTION 16; ALL IN T 103 N, R 60 W OF THE 5TH P.M., PORTIONS OF WHICH LIE WITHIN THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of ROUNDABOUT TRACTS 1 AND 2, IN THE SE 1/4 OF SECTION 8; ROUNDABOUT TRACT 3, IN THE SW 1/4 OF SECTION 9; AND ROUNDABOUT TRACT 4, IN THE NW 1/4 OF SECTION 16; ALL IN T 103 N, R 60 W OF THE 5TH P.M., PORTIONS OF WHICH LIE WITHIN THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

The undersigned does hereby certify that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 2026.

_____
Chairperson/Vice Chairperson of the City of Mitchell
Planning Commission

RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the _____ day of _____, 2026; and

WHEREAS, it appears from an examination of the plat of ROUNDABOUT TRACTS 1 AND 2, IN THE SE 1/4 OF SECTION 8; ROUNDABOUT TRACT 3, IN THE SW 1/4 OF SECTION 9; AND ROUNDABOUT TRACT 4, IN THE NW 1/4 OF SECTION 16; ALL IN T 103 N, R 60 W OF THE 5TH P.M., PORTIONS OF WHICH LIE WITHIN THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of ROUNDABOUT TRACTS 1 AND 2, IN THE SE 1/4 OF SECTION 8; ROUNDABOUT TRACT 3, IN THE SW 1/4 OF SECTION 9; AND ROUNDABOUT TRACT 4, IN THE NW 1/4 OF SECTION 16; ALL IN T 103 N, R 60 W OF THE 5TH P.M., PORTIONS OF WHICH LIE WITHIN THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

The undersigned does hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the _____ day of _____, 2026.

_____
Finance Officer/Deputy Finance Officer of the City of Mitchell

REGISTERED LAND SURVEYOR
REG. NO.
13714
JEREMY A.
WOLBRINK
SOUTH DAKOTA
3-17-26

SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF ROUNDABOUT TRACTS 1 AND 2, IN THE SE 1/4 OF SECTION 8; ROUNDABOUT TRACT 3, IN THE SW 1/4 OF SECTION 9; AND ROUNDABOUT TRACT 4, IN THE NW 1/4 OF SECTION 16; ALL IN T 103 N, R 60 W OF THE 5TH P.M., PORTIONS OF WHICH LIE WITHIN THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

RESOLUTION OF COUNTY PLANNING COMMISSION

WHEREAS, the plat of ROUNDABOUT TRACTS 1 AND 2, IN THE SE 1/4 OF SECTION 8; ROUNDABOUT TRACT 3, IN THE SW 1/4 OF SECTION 9; AND ROUNDABOUT TRACT 4, IN THE NW 1/4 OF SECTION 16; ALL IN T 103 N, R 60 W OF THE 5TH P.M., PORTIONS OF WHICH LIE WITHIN THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the County Auditor of Davison County, South Dakota, has been submitted to the County Planning Commission of the said County of Davison, South Dakota; and

WHEREAS, the County Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the County of Davison, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the County Planning Commission of Davison County, South Dakota, that the plat of ROUNDABOUT TRACTS 1 AND 2, IN THE SE 1/4 OF SECTION 8; ROUNDABOUT TRACT 3, IN THE SW 1/4 OF SECTION 9; AND ROUNDABOUT TRACT 4, IN THE NW 1/4 OF SECTION 16; ALL IN T 103 N, R 60 W OF THE 5TH P.M., PORTIONS OF WHICH LIE WITHIN THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the Board of Commissioners of the County of Davison, South Dakota, is hereby recommended.

The undersigned hereby certifies that the foregoing resolution was passed by the County Planning Commission of Davison County, South Dakota, at a meeting thereof held on the _____ day of _____, 2026.

_____
Chairperson/Vice-Chairperson of Davison County Planning Commission

RESOLUTION BY BOARD OF COUNTY COMMISSIONERS

Be it resolved by the Board of County Commissioners of Davison County, South Dakota, that the plat of ROUNDABOUT TRACTS 1 AND 2, IN THE SE 1/4 OF SECTION 8; ROUNDABOUT TRACT 3, IN THE SW 1/4 OF SECTION 9; AND ROUNDABOUT TRACT 4, IN THE NW 1/4 OF SECTION 16; ALL IN T 103 N, R 60 W OF THE 5TH P.M., PORTIONS OF WHICH LIE WITHIN THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA which has been submitted for examination pursuant to law, is hereby approved and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated this _____ day of _____, 2026.

_____
Chairperson/Vice-Chairperson, Board of County Commissioners
of Davison County

AUDITOR'S CERTIFICATE

The undersigned does hereby certify that the above resolution was adopted by the Board of County Commissioners of Davison County, South Dakota, at a regular meeting held on _____, 2026, approving the above-named plat.

_____
Auditor/Deputy Auditor, Davison County

CERTIFICATE OF HIGHWAY AUTHORITY

The location of the existing/proposed approaches is hereby approved. Any change in the location of the existing/proposed approaches shall require additional approval.

By:_____ Title:_____ Date:_____
Highway Authority

REGISTERED LAND SURVEYOR
REG. NO.
13714
JEREMY A.
WOLBRINK
SOUTH DAKOTA
3-17-26

SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF ROUNDABOUT TRACTS 1 AND 2, IN THE SE 1/4 OF SECTION 8; ROUNDABOUT TRACT 3, IN THE SW 1/4 OF SECTION 9; AND ROUNDABOUT TRACT 4, IN THE NW 1/4 OF SECTION 16; ALL IN T 103 N, R 60 W OF THE 5TH P.M., PORTIONS OF WHICH LIE WITHIN THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

CERTIFICATE OF COUNTY TREASURER

The undersigned hereby certifies that all taxes which would, if not paid, be liens upon any of the land included in the within and foregoing plat, as shown by the records of this office, have been fully paid.

_____ _____
Treasurer/Deputy Treasurer of Davison County Date

DIRECTOR OF EQUALIZATION

The undersigned does hereby certify that a copy of the plat of ROUNDABOUT TRACTS 1 AND 2, IN THE SE 1/4 OF SECTION 8; ROUNDABOUT TRACT 3, IN THE SW 1/4 OF SECTION 9; AND ROUNDABOUT TRACT 4, IN THE NW 1/4 OF SECTION 16; ALL IN T 103 N, R 60 W OF THE 5TH P.M., PORTIONS OF WHICH LIE WITHIN THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, has been received by me and is filed in this office.

_____ _____
Director of Equalization/Deputy Director of Equalization of Davison County Date

REGISTER OF DEEDS

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

FILED for record this _____ day of _____, 2026, at _____, and recorded in Book _____ of Plats on Page(s) _____ therein.

_____ By_____
Register of Deeds, Davison County Deputy

REGISTERED LAND SURVEYOR
13714
JEREMY A.
WOLBRINK
SOUTH DAKOTA
3-17-26

SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	April 6, 2026	**Requested By:**	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2026-16, Annexation of Lot 4 of Signapore Slab Tract 1, a subdivision of the East 1/2 of the SE 1/4 of Section 32, T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota		
Explanation/Background of Agenda Item Requested:	JTZ Properties LLC has petitioned to annex the property legally described as Lot 4 of Singapore Slab Tract 1, a subdivision of the East 1/2 of the SE 1/4 of Section 32, T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota.		

RESOLUTION #R2026-16

ANNEXATION OF LOT 4 OF SINGAPORE SLAB TRACT 1, A SUBDIVISION OF THE EAST 1/2 OF THE SE 1/4 OF SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA.

WHEREAS, JTZ Properties LLC has petitioned to annex the real property legally described as Lot 4 of Singapore Slab Tract 1, a subdivision of the East 1/2 of the SE 1/4 of Section 32, T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota.

WHEREAS: JTZ Properties LLC is the sole owner and petitioners of the real property described in this resolution; and

WHEREAS: There are no registered voters residing in the territory sought to be annexed and

WHEREAS: there are no improvements located on the real property; and

WHEREAS: the real property is contiguous to the corporate limits of the City of Mitchell, Davison County, South Dakota; and

WHEREAS: an exhibit depiction is hereto attached.

NOW THEREFORE, be it resolved that in accordance with SDCL Chapter 9-4, the City Council of the City of Mitchell, Davison County South Dakota hereby annexes the above real property.

Adopted by the Mitchell, South Dakota City Council in regular session this 6th day of April, 2026 with:

____ votes cast in favor of adoption,
____ votes cast against adoption, and
____ votes abstaining.

_____

MAYOR

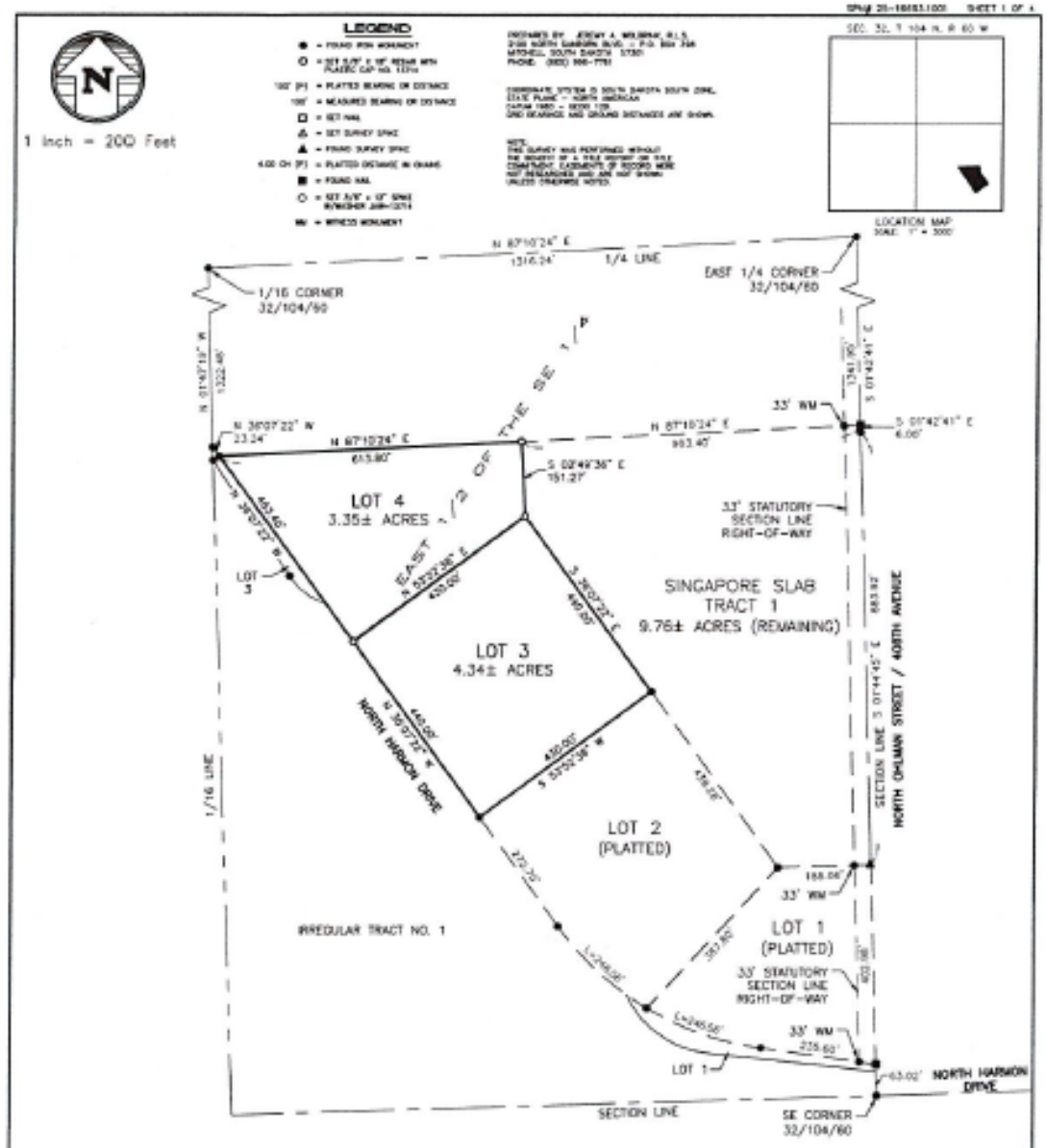
ATTEST:

_____

FINANCE OFFICER

{SEAL}

EXHIBIT A



A PLAT OF LOTS 3 AND 4 OF SINGAPORE SLAB TRACT 1, A SUBDIVISION OF THE EAST 1/2 OF THE SE 1/4 OF SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

SURVEYOR'S CERTIFICATE

I, Jeremy A. Wolbrink, the undersigned, do hereby certify that I am a Registered Land Surveyor in the State of South Dakota. At the request of JTZ Properties LLC, a South Dakota Limited Liability Company, as owner, and under its direction for purposes indicated therein, I did on or prior to June 13, 2025, survey those parcels of land described as follows: LOTS 3 AND 4 OF SINGAPORE SLAB TRACT 1, A SUBDIVISION OF THE EAST 1/2 OF THE SE 1/4 OF SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this _____ day of June, 2025.

Registered Land Surveyor #SD13714

REGISTERED LAND SURVEYOR
13714
JEREMY A. WOLBRINK
SOUTH DAKOTA

SPN & Associates
Engineers, Planners and Surveyors

PETITION FOR ANNEXATION OF REAL PROPERTY NOT THE CORPORATE LIMITS OF THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

I, Justin Thiesse, owner of JTZ Properties, LLC, hereby petition for the City Council of the City of Mitchell to annex the following real property, which is legally described as:

Lot 4 of Singapore Slab Tract 1, a Subdivision of the East ½ of the Southeast ¼ of Section 32, Township 104 North, Range 60 West of the 5th p.m., Davison County, South Dakota ("the Property").

An exhibit of the area to be annex is attached hereto and incorporated herein by this reference.

JTZ Properties, LLC, a South Dakota limited liability company, is the sole owner of the real property and sole petitioner.

There are no residents and no registered voters on the said real property.

There are no improvements located on the real property.

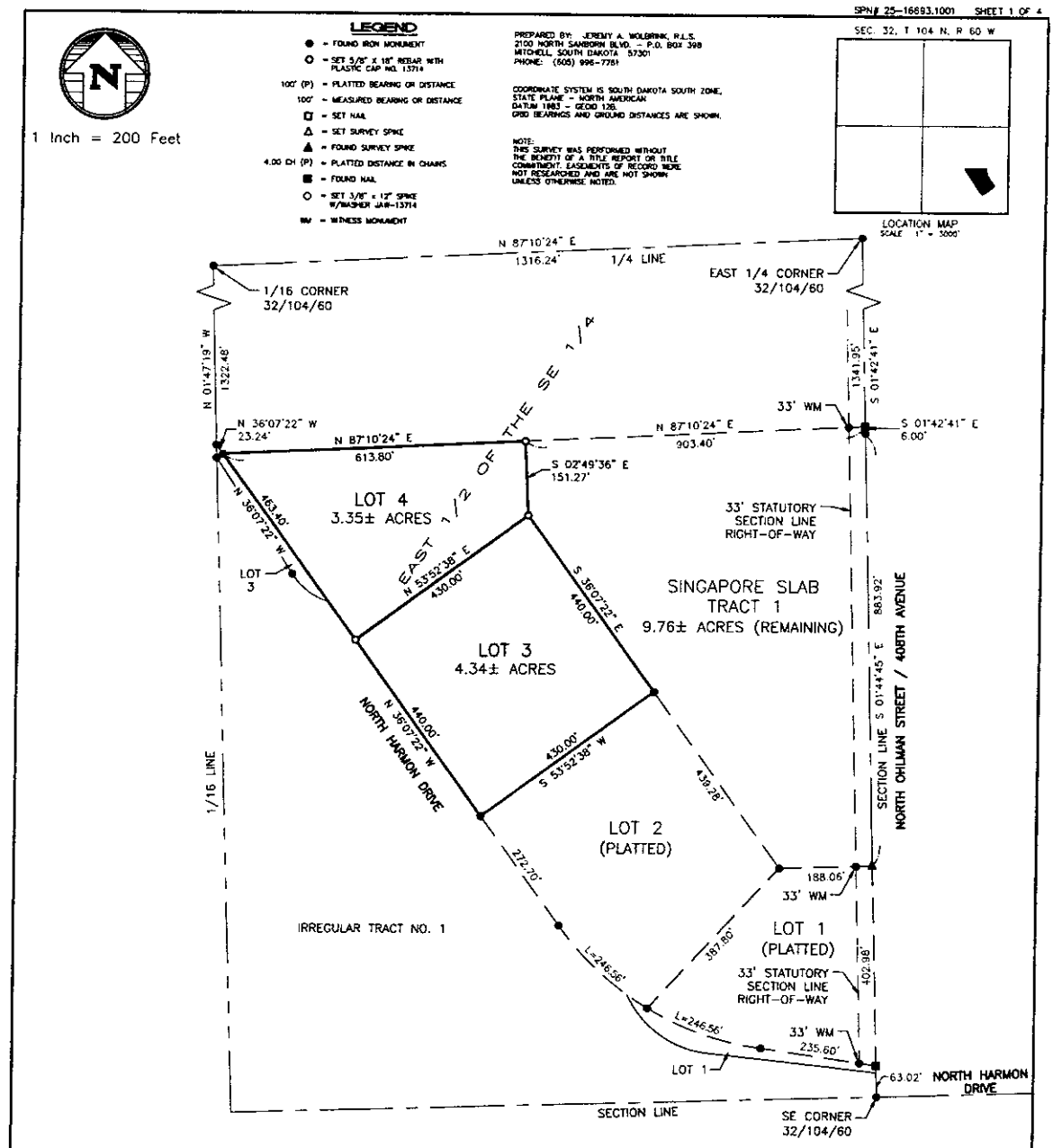
The real property is contiguous to the corporate limits of the City of Mitchell, South Dakota.

PETITIONER
Owner

Justin Thiesse 3/25/26

Justin Thiesse Date

EXHIBIT A



A PLAT OF LOTS 3 AND 4 OF SINGAPORE SLAB TRACT 1, A SUBDIVISION OF THE EAST 1/2 OF THE SE 1/4 OF SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

SURVEYOR'S CERTIFICATE

I, Jeremy A. Wolbrink, the undersigned, do hereby certify that I am a Registered Land Surveyor in the State of South Dakota. At the request of JTZ Properties LLC, a South Dakota Limited Liability Company, as owner, and under its direction for purposes indicated therein, I did on or prior to June 13, 2025, survey those parcels of land described as follows: LOTS 3 AND 4 OF SINGAPORE SLAB TRACT 1, A SUBDIVISION OF THE EAST 1/2 OF THE SE 1/4 OF SECTION 32, T 104 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this _____ day of June, 2025.

REGISTERED LAND SURVEYOR
REG. NO. 13714
JEREMY A WOLBRINK
SOUTH DAKOTA

Registered Land Surveyor #SD13714

SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015


Lot 4
+/- 3.35 Acres
JTZ Properties LLC
N HARMON DR
N OHLMAN ST

City of Mitchell | City Administrator
612 North Main Street | Mitchell, SD 57301
Phone: 605-995-8143
CityOfMitchellsd.gov

TO: Mayor & City Council Members
FROM: Stephanie Ellwein, City Administrator

2026 Supplemental Appropriation Budget Overview

Total Requested: The 2026 Supplemental Ordinance includes **$56.8 million** of recommended supplemental appropriations.

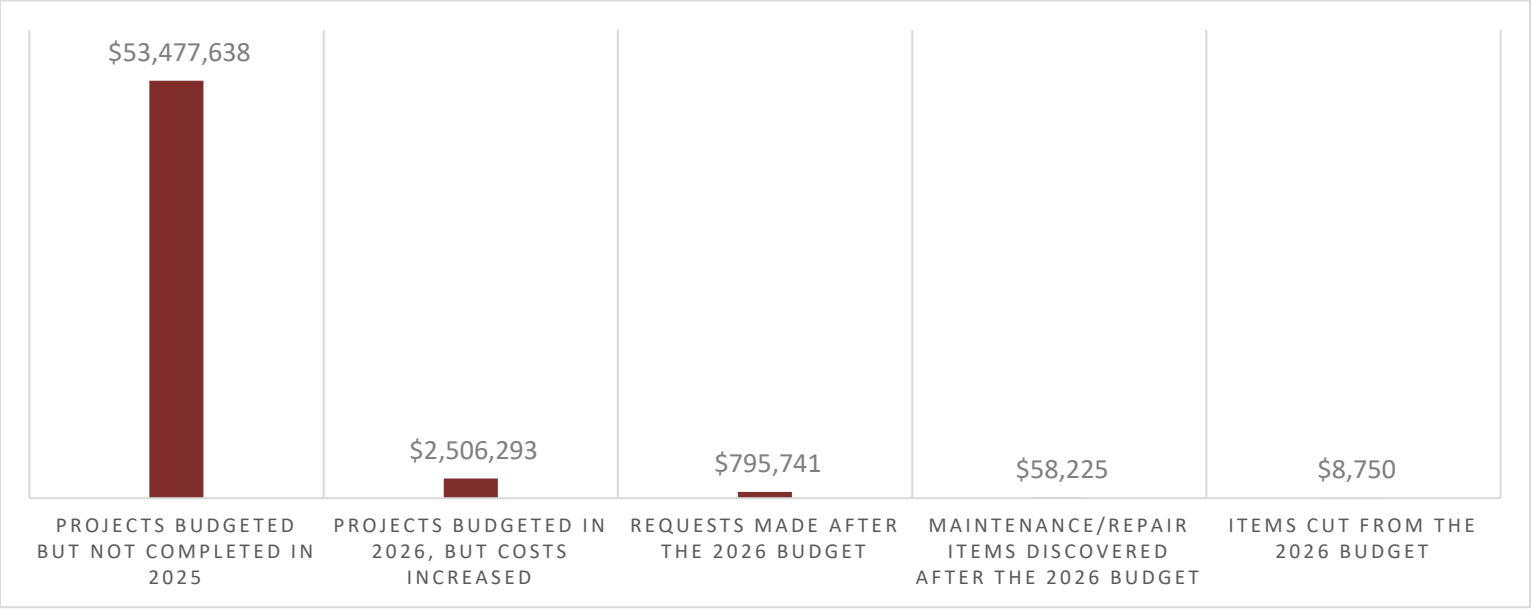
Projects carrying forward from 2025: The majority of these requests, **94% or $53.4 million**, are for projects that were budgeted, but not completed in 2025. This is a typical occurrence for City Projects. The project starts in the year that it is budgeted, but often carries forward to the next year in order to complete the project. In the data provided below there is a listing of the major projects (over $100,000).

Cost Increases after the 2026 budget was adopted: Approximately **4%** of the supplemental budget requests **($2.6 million)** are for projects where the costs have increased since the budget was adopted. By doing the supplements out of unspent 2025 funds, the City will not need to rely on contingency funding for these unanticipated cost increases.

New Budget Requests: Approximately **1.4%** of the supplemental budget requests **($.8 million)** are for projects that were not included in the original budget. An example is $75,00 towards projects that are funded from an Opioid Settlement that was received. Another $180,000 for professional services approved by the City Council in 2026, but not included in the 2026 budget. And $75,000 transfer to the Airport due to anticipated negative cash balances.

Maintenance items: Approximately **.1%** of the supplemental budget requests (**$58,000)** is going towards maintenance items that were discovered after the 2026 budget was finalized. These are paid for out of unspent 2025 funds, and the City will not need to relay on contingency funding for these unanticipated costs.

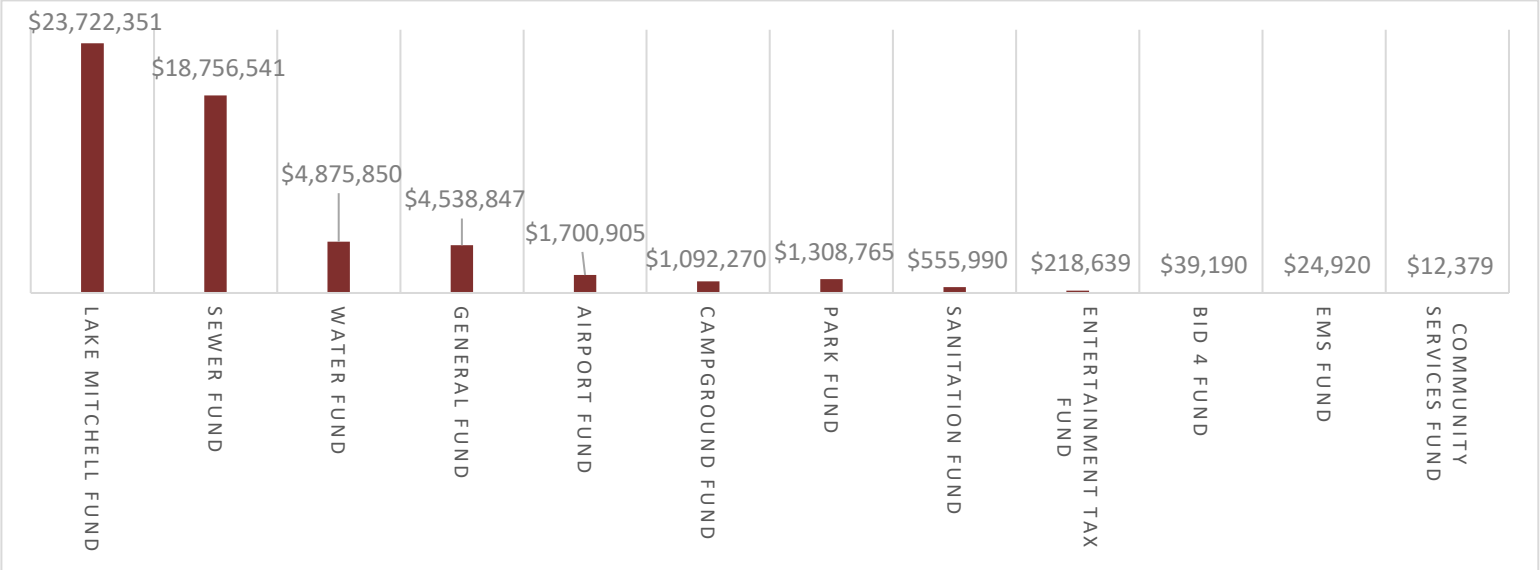
Items cut from the 2026 Budget: Approximately **.02% ($8,750)** of the supplemental budget is going towards replacement of youth football helmets. These items were requested, but cut from the 2026 budget.



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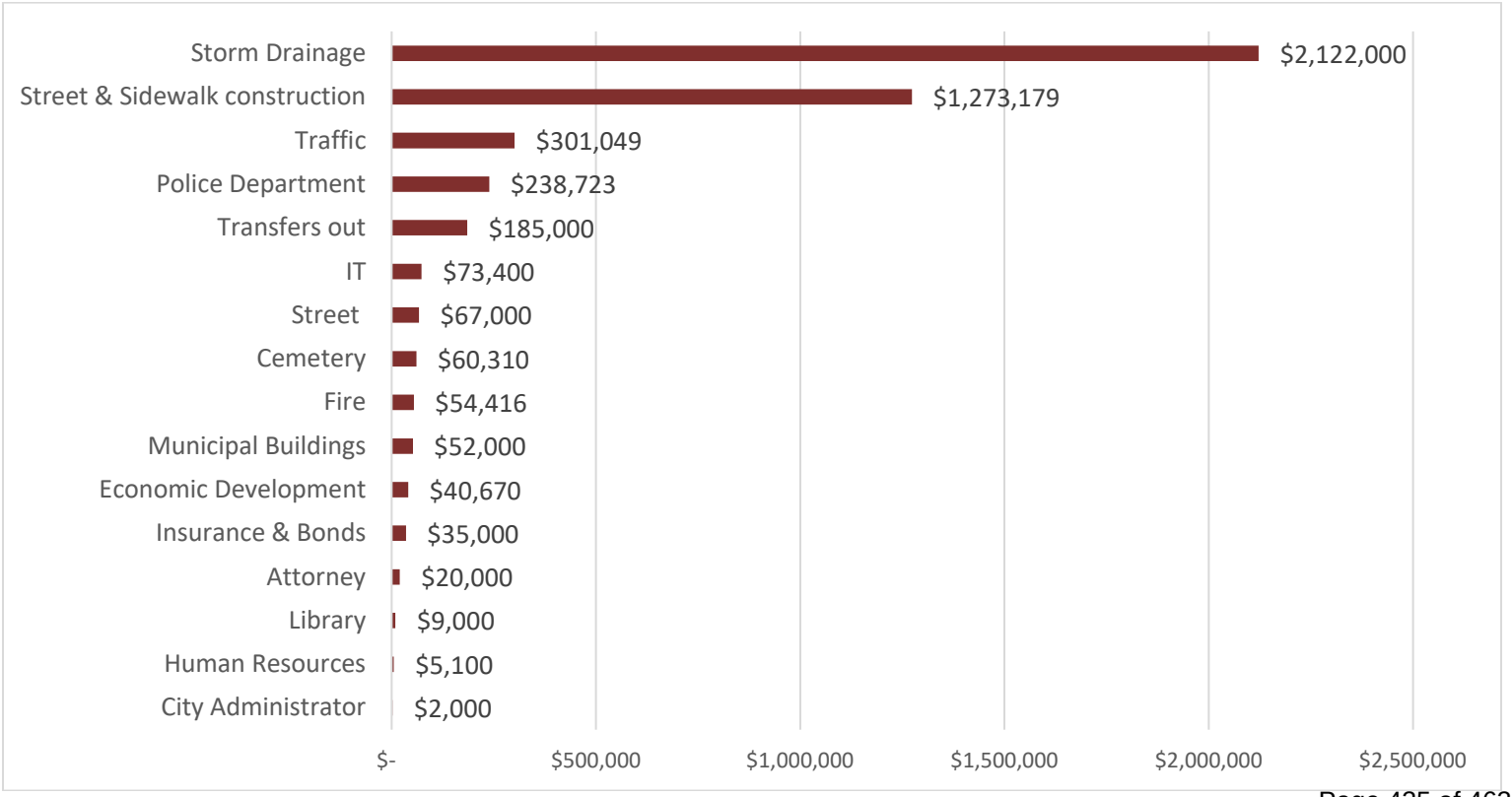
Supplements by Fund

The fund with the largest supplement is the Lake Mitchell Fund. This supplement is moving the budget authority for the Lake Improvement Project from 2025 to 2026. The Sewer Fund, Water Fund and Sanitation Fund are all moving projects from 2025 to 2026.



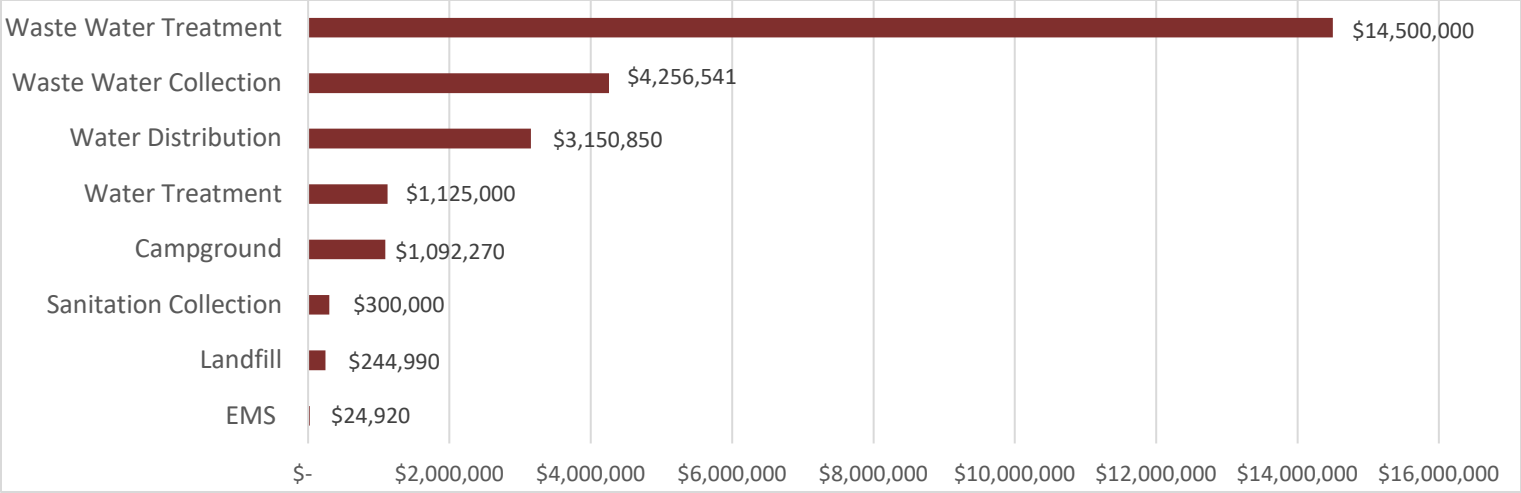
Supplements by Department

General Fund Departments: In the general Fund, $3.7 of the $4.4 million in supplements are infrastructure projects that are being moved from 2025 to 2026. Storm Drainage, Street & Sidewalk, and Traffic are all projects from 2025 that are being moved to 2026.



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Enterprise Fund Departments:
The Utility department supplements are for projects that are being moved from 2025 to 2026 and represent the majority of the enterprise department supplements.

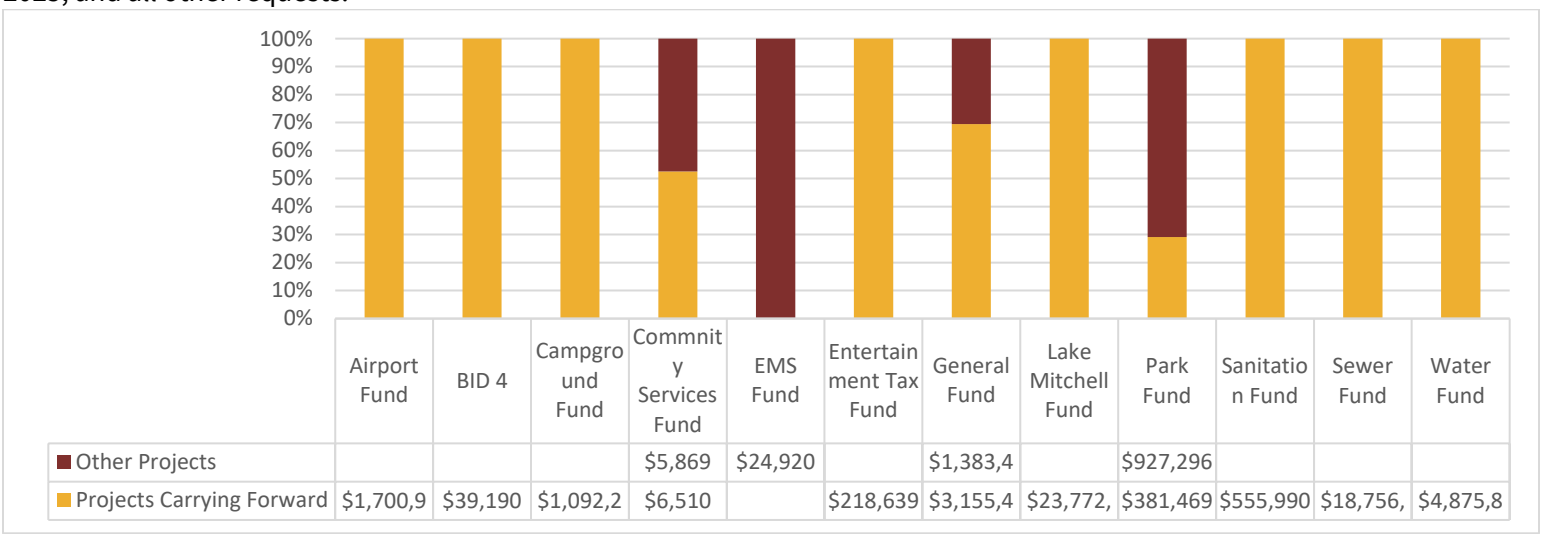


Park & Rec Fund Departments:
The Park & Rec Fund departments include $381,469 for projects that were budgeted in 2025 but carrying forward to 2026. The Parks budgets also include supplements for maintenance items and utility cost increases.



Recommended Supplements

The chart below represents the recommended supplements by fund, divided between projects that are carrying forward from 2025, and all other requests.



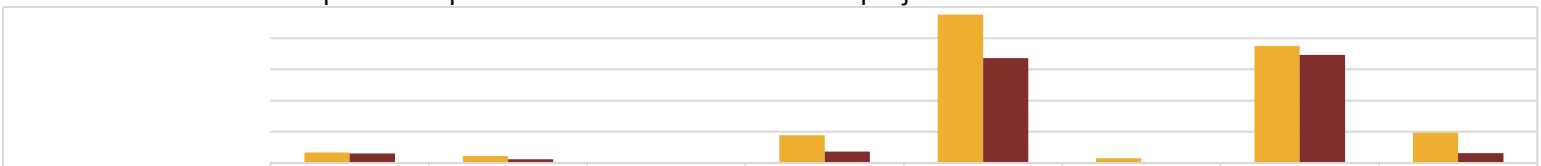
	Airport Fund	BID 4	Campground Fund	Community Services Fund	EMS Fund	Entertainment Tax Fund	General Fund	Lake Mitchell Fund	Park Fund	Sanitation Fund	Sewer Fund	Water Fund
Other Projects				$5,869	$24,920		$1,383,4		$927,296			
Projects Carrying Forward	$1,700,9	$39,190	$1,092,2	$6,510		$218,639	$3,155,4	$23,772,	$381,469	$555,990	$18,756,	$4,875,8

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Revenue Anticipated for Supplements:

The next chart shows funds that are anticipating revenue, that was unbudgeted, to offset some of the supplemental request.

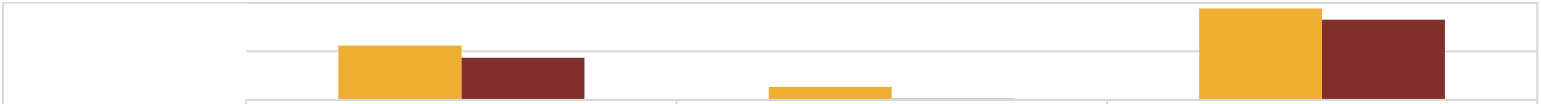
- **Airport Fund** anticipates FAA grant funds for the runway reconstruction project.
- **Campground Fund** anticipates FEMA grant funds for the storm shelter construction.
- **Community Services Fund** anticipates DOT grant funds and insurance reimbursements.
- **General Fund** anticipates grant funds for the library, dedicated reserves (Opioid Settlement) for the police department, and SRF proceeds for storm drainage projects.
- **Lake Mitchell Fund** anticipates SRF proceeds for the Lake Project.
- **Park Fund** anticipates grant funds for playground equipment.
- **Sewer Fund** anticipates SRF proceeds for sewer infrastructure projects.
- **Water Fund** anticipates SRF proceeds for water infrastructure projects.



	Airport Fund	Campground Fund	Commnity Services Fund	General Fund	Lake Mitchell Fund	Park Fund	Sewer Fund	Water Fund
Recommended	$1,700,905	$1,092,270	$12,379	$4,428,847	$23,772,351	$765,015	$18,756,541	$4,875,850
Outside Funding	$1,532,260	$594,769	$11,206	$1,817,223	$16,815,900	$98,500	$17,299,253	$1,577,760

Supplements Not Recommended

The proposed supplemental ordinance includes 99% of the requested supplements. The remaining 1% are not recommended in order to maintain a sufficient cash balance in the event 2026 projects come in over budget; or if the requests were new capital requests that should be considered during the normal budget cycle. The departmental budgets that were not recommended at the requested level are shown below.



	Parks	Rec Center	Sports Complex
Requested	$557,669	$134,050	$940,546
Recommended	$432,669	$11,000	$825,546

Requests that were not recommended:

$2,000	Replace skate aides (sports complex)
$2,250	Upgrade lighting in racquetball courts (rec center)
$14,000	Floor scrubber (sports complex)
$15,000	Purchase additional ice skates (sports complex)
$20,000	Replace dumbells, plate weights, and benches. (rec center)
$22,500	3 nustep machines (rec center)
$24,000	Restroom painting and patrician replacements at softball complex (sports complex)
$40,000	new outfront mower (parks)
$60,000	Construct block-walled skate room for arena staff use (sports complex)
$78,300	Replace Rec Center sign (rec center)
$85,000	Asphalt Park shop parking lot & expand to asphalt parking lot (parks)

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Supplemental Budget Requests compared to 2025 Budget Balances

Before recommending supplemental budget requests for 2026, I review the remaining balances for each fund at the end of the 2025 budget year. The chart below shows revenue received above budget, how much unspent budget was left in the expense budgets, and the recommended supplements. The last column shows the difference of the supplements compared to the 2025 budget surplus.

Community Services Fund: Although the Community Services Fund did not have remaining budget, the supplements are largely funded by outside funding. The remainder will come out of the community services fund reserve. There is sufficient reserves to cover the request.

Airport Fund: The Airport Fund looks like the revenue budget was significantly under what was expected. This is due to the timing of the construction Hangar and Runway Projects at the Airport. The City will receive those grant funds in 2026 which will offset the cost of the supplements.

Campground Fund: This fund shows a negative difference after supplements. This is due to the grant funds that will be received when the construction of the storm shelter is completed.

Fund	2025 Revenue Received Above Budget	2025 Unspent Expense Budget	2026 Recommended Supplements	Difference
General Fund	$2,433,731	$5,450,170	-$4,538,847	$3,345,054
Park Fund	$452,757	$1,092,337	-$1,308,765	$236,329
Lake Fund	$1,491,925	$24,227,384	-$23,722,351	$1,996,957
BID 4 Fund	$75,202	$39,195	-$39,190	$75,207
Ent. Tax Fund	$153,618	$623,062	-$219,639	$558,041
Community Services Fund	-$338,548	$172,410	-$12,379	-$178,517
Airport Fund	-$1,567,757	$1,920,701	-$1,700,905	-$1,355,960
Water Fund	$1,256,298	$4,531,715	-$4,875,850	$912,163
Sewer Fund	$14,888,705	$14,276,628	-$18,756,541	$10, 408,793
Sanitation Fund	$966,203	-$69,644	-$555,990	$340,389
Campground Fund	$32,213	$735,333	-$1,092,270	-$324,722
EMS Fund	$277,812	$92,547	-$24,920	$335,438

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Estimated Cash Balance Estimates after Supplements

The chart below shows the anticipated cash balances after the recommended supplemental budgets are considered.

Airport Fund: The adjusted balance for the Airport Fund includes a $75,000 transfer from general fund. This transfer will ensure there is a sufficient fund balance to operate in 2026.

Campground Fund: This balance will increase if the FEMA shelter project does not move forward. The project anticipates approximately $200,000 from the campground fund reserves from a previous general fund transfer for the project.

Park Fund: The Park fund is anticipated to have $567,356 remaining in reserves. This could be used for any cost increase on the budgeted ice arena roof replacement. If not used, it could be used for capital project requests in 2027.

Fund	2026 Beginning Balance	2026 Adjusted Balance	2026 Budgeted Revenue	% Reserves
Airport Fund	$95,322	$76,677		
BID 4	$519,070	$479,880		
Campground Fund	$242,926	$5,425		
Community Services Fund	$184,695	$183,522		
Corn Palace Fund	$266,313	$266,313		
EMS Fund	$312,539	$287,719	$2,202,714	14%
Entertainment Tax Fund	$422,962	$204,323		
General Fund	$16,191,218	$13,469,594	$31,310,456	43%
Lake Mitchell Fund	$7,040,930	$84,479		
Park Fund	$1,228,371	$18,106		
Sanitation Fund	$2,764,829	$2,208,839	$2,997,500	74%
Sewer Fund	$2,355,029	$897,741	$8,989.926	10%
Water Fund	$10,833,144	$7,535,054	$8,277,644	91%

Designated Reserve Balances

Only two proposed supplements will be using designated funds, the purchase of a scanner and a training in the police department. Both of these requests are funded out of the opioid settlement money the City of Mitchell received through the state of South Dakota.

Fund	2026 Beginning Balance	2026 Supplements	2026 Adjusted Balance
General Fund- Capital Improvements	$2,091,801		$2,091,801
Opioid Funds	$149,212	$75,223	$73,989
Veterans Park	$31,327		$31,327
Assessments	$500,000		$500,000
Park- CIP Fee	$11,823		$11,823
Park – Disc Golf	$970		$970
Ent. Tax- Capital Improvements, Facilities	$600,000		$600,000

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Major Projects Carrying Forward (over $100,000):

Airport Fund	$1,651,942	Hangar Project
Campground Fund	$1,059,270	Storm Shelter/Comfort Station ($594,769 Grant)
Entertainment Tax	$200,000	Streetscape Improvements (Roundabout, Spruce)
General Fund	$207,549	7th & 1st Signal Lights
	$275,000	6th Ave- Lawler to Burr Storm Sewer
	$250,000	Rowley Street I90 Final Payments
	$350,000	Street Overlay- Main Street 2nd & 4th, 6th Avenue Lawler to Burr
	$374,635	Norway/Rowley Sidewalk
	$1,150,000	5th Avenue Burr to Foster (SRF Funded- Storm Sewer)
Lake Mitchell Fund	$23,722,351	Lake Mitchell Improvement Project ($16,815,900 SRF Funded)
Park Fund	$196,833	Gainer Park Playground
Sanitation Fund	$300,000	Garbage Truck
	$144,990	Alley Maintenance
Sewer Fund	$625,000	CIPP
	$261,069	Highway 37 Utilities (SRF Funded)
	$1,511,239	5th Avenue Burr to Foster (SRF Funded)
	$700,000	6th Avenue Lawler to Foster
	$172,195	N. Harmon/Airport Lift Station (SRF Funded-

Other Requests Outside of Budget

Community Services	$5,869	Repair transmission in van that failed
	$6,510	Accident Repair
EMS	$600	Replace stryker cot that is damaged
	$24,320	SCBA masks for new staff
General Fund	$900	Attend SDPRA conference in Mitchell (cemetery)
	$2,100	Replace Batteries in portable radios that failed (fire)
	$2,500	Certification for fire & explosion Assistant Fire Chief (fire)
	$2,500	Back up for ICAC computer- investigations (police)
	$2,600	Replace damaged light pole (library)
	$2,793	Cemetery truck cost increase (park & rec)
	$3,500	Add heater to east storage building project (public safety)
	$5,000	Utility cost increases (municipal buildings)
	$5,100	AED cost increases (hr)
	$5,250	Host overdose investigations course-Grant Funded (police
	$5,400	Salaries- position change (library)

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$7,500	Equipment installation in patrol cars (police)
$10,000	Utilities (city hall)
$20,000	Professional Services- contracted (city attorney)
$20,647	Additional tuckpointing at the Cemetery (park & rec)
$25,000	Work comp premium increases (insurance & bonds)
$25,000	10 daniel defense arms rifles due to aging equipment (police)
$48,841	Additional bunker gear for new staff (fire)
$50,000	Upgrade to Incode 10 (information tech)
$50,000	Street maintenance scan
$60,000	Depot parking lot paving
$69,973	Metrohm tactic ID scanner -Grant Funded (police)
$75,000	Transfer out to Airport- due to estimated cash balance
$ 80,000	Additional MTP for grant applications (street & sidewalk)
$109,000	Additional costs for Public Safety HVAC project
$110,000	Transfer out to Campground – due to project cost increases of storm shelter
$590,000	N. Ohlman 23rd to Kemper due to cost increases (Storm) – SRF financed

Park Fund

$800	Trails map reprinting (supervision)
$2,700	Bucket Truck Training (required by insurance)
$3,046	Repair condenser fan (sports complex)
$4,000	Replace Clover units (sports complex)
$5,000	Chemicals for Zebra Mussels (sports complex)
$5,000	50% of chemical ejection equipment (sports complex)
$ 8,750	Replace youth football helmets (recreation and aquatics)
$10,000	Fabricate & install vent hoods at ice arena (sports complex)
$10,000	Utility cost increases (recreation and aquatics)
$11,000	Utility cost increases (rec center)
$15,000	Replace lighting in south rink (sports complex)
$20,000	Work comp insurance- premium increases (supervision)
$160,000	Towards campground shelter/comfort station due to cost increases (parks)
$672,000	Towards Ice Arena Roof Replacement due to cost increases (sports complex)

ORDINANCE NO. O2026-04
SUPPLEMENTAL APPROPRIATION ORDINANCE
CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

BE IT ORDAINED, BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, that the following sums be appropriated to authorize certain expenditures and to meet certain obligations for the year 2026 according to statute. All appropriations will come from cash balance and financing in the listed funds.

GENERAL FUND

	CITY ADMINISTRATOR	
101-41220-42700	Travel, Conference, Dues	$2,000
	ATTORNEY	
101-41410-42200	Professional Services	$20,000
	HUMAN RESOURCES	
101-41440-42630	AED Replacements	$5,100
	INSURANCE & BONDS	
101-41460-42111	Liability Claims	$10,000
101-41460-42120	Workmen's Compensation	$25,000
	MUNICIPAL BUILDINGS	
101-41920-42811	Utilities- City Hall	$10,000
101-41920-43300	Improvements Other Than Buildings	$42,000
	INFORMATION TECHNOLOGY	
101-41935-43510	Computer Hardware	$23,400
101-41935-43511	Computer Software	$50,000
	POLICE DEPARTMENT	
101-42110-42600	Supplies	$2,500
101-42110-42700	Travel, Conference, Dues	$5,250
101-42110-43300	Improvements Other Than Buildings	$127,500
101-42110-43400	Machinery & Equipment	$103,473
	TRAFFIC DEPARTMENT	
101-42130-42570	Repairs- Traffic Accident	$73,500
101-42130-43320	Upgrade Signal Lights	$20,000
101-42130-43343	7th & 1st Intersection Lights	$207,549
	FIRE	
101-42200-42500	Repair & Maintenance	$2,100
101-42200-42600	Supplies	$975
101-42200-42641	Protective Clothing	$48,841
101-42200-42700	Travel, Conference & Dues	$2,500
	STREET DEPARTMENT	
101-43100-42200	Professional Services	$50,000
101-43100-42630	Gravel- Base	$17,000

	STREET & SIDEWALK CONSTRUCTION	
101-43120-42200	Professional Services	$96,017
101-43120-42515	Sanborn Concrete Joint Repair	$90,000
101-43120-43300	Street Overlay Maintenance	$350,000
101-43120-43310	Parking Lot/ Alley Paving	$60,000
101-43120-43312	West End Bridge	$52,527
101-43120-43324	Rowley ST – I90	$250,000
101-43120-43325	Norway/Rowley Sidewalk	$374,635
	STORM DRAINAGE	
101-43150-42200	Professional Services	$17,000
101-43150-43330	5TH Ave Burr to Foster	$1,150,000
101-43150-43331	6th Ave Lawler to Burr	$275,000
101-43150-43334	N. Ohlman 23rd to Kemper	$590,000
101-43150-43343	2nd, 4th & Railroad	$90,000
	CEMETERY	
101-43700-42700	Travel, Conference & Dues	$900
101-43700-43200	Buildings	$19,000
101-43700-43300	Improvements	$20,467
101-43700-43400	Machinery & Equipment	$19,943
	LIBRARY	
101-45500-41100	Salaries	$5,400
101-45500-42500	Repairs & Maintenance	$2,600
101-45500-42600	Supplies & Materials	$1,000
	ECONOMIC DEVELOPMENT	
101-46500-42999	Landfill Fees- Reimbursement	$40,670
	TRANSFERS OUT	
101-4900-51104	Transfer out to Airport	$75,000
101-4900-51115	Transfer out to Campground	$110,000
	PARK FUND	
	RECREATION & AQUATICS	
201-45110-42850	Utilities	$10,000
201-45110-43400	Capital Equipment	$8,750
	RECREATION CENTER	
201-45140-42800	Utilities	$11,000
	SPORTS COMPLEX	
201-45160-42500	Repairs & Maintenance	$3,046
201-45160-42600	Supplies & Materials	$2,600
201-45160-42602	Chemicals	$5,000
201-45160-42603	Small Equipment	$4,000
201-45160-43300	Capital Improvements- Other	$805,900
201-45160-43400	Capital Equipment	$5,000

PARKS

201-45210-42200	Professional Services	$50,136
201-45210-42700	Travel, Conference, & Dues	$2,700
201-45210-43300	Capital Improvements- Other	$479,833

SUPERVISION

201-45220-42100	Insurance	$20,000
201-45220-42300	Publishing	$800

LAKE MITCHELL FUND

LAKE MITCHELL

203-45220-43300	Lake Improvements	$23,722,351

BUSINESS IMPROVEMENT DISTRICT #4 FUND

BUSINESS IMPROVEMENT DISTRICT #4

209-46530-42920	Sports Authority Promotion	$39,190

ENTERTAINMENT TAX FUND

ENTERTAINMENT TAX

203-45220-42963	Community Projects	$218,639

COMMUNITY SERVICES FUND

PALACE TRANSIT

218-45150-42500	Repair & Maintenance	$5,869
218-45150-42510	Accident Repair	$6,510

AIRPORT FUND

AIRPORT

230-43500-43205	Hangar	$1,651,942
230-43500-43320	AIP- Reconstruct Runway	$48,963

WATER FUND

WATER TREATMENT

602-43330-42510	BY Waterline Repairs	$1,125,000

WATER DISTRIBUTION

602-43340-42225	Professional Services	$143,090
602-43340-43333	Highway 37 Water Main	$350,000
602-43340-43338	2nd, 4th, Railroad, & Main	$40,000
602-43340-43341	5th Avenue- Burr to Foster	$1,577,760
602-43340-43342	6th Avenue- Lawler to Burr	$600,000
602-43340-43355	Above Ground Storage	$200,000
602-43340-43419	Dump Truck	$240,000

SEWER FUND

WASTE WATER TREATMENT

604-43200-43300	North Plant Improvements	$500,000
604-43200-43310	South Plant Improvements	$14,000,000

WASTE WATER COLLECTION

604-43250-42200	North Plant Improvements	$82,290
604-43250-43317	CIPP	$625,000
604-43250-43343	2nd, 4th, & Railroad	$50,000
604-43250-43347	23rd & Ohlman Lift Station	$89,749
604-43250-43348	Highway 37 Utilities	$261,068
604-43250-43349	N. Harmon/Airport Lift Station	$172,195
604-43250-43351	5th Ave Burr to Foster	$1,511,239
604-42350-43352	6th Avenue Lawler to Foster	$700,000
604-54250-43353	N. Ohlman 23rd to Kemper	$765,000

SANITATION FUND

WASTE COLLECTION

612-43230-43410	Garbage Truck	$300,000

LANDFILL

612-43240-42920	Alley Maintenance	$255,990

CAMPGROUND FUND

CAMPGROUND

619-45220-43200	Buildings	$1,059,270
619-45220-43400	Equipment	$33,000

EMS FUND

EMERGENCY MEDICAL SERVICES

621-44600-42600	Supplies	$600
621-44600-42641	Protective Equipment	$24,320

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Mayor

Attest:

_____
Finance Officer
[Seal]

First Reading: November 17, 2025
Second Reading: December 1, 2025
Adoption: April 1, 2025

Supplemental Requests- Detail By Fund

Department	Division	Fund	Dept Budget	GL Line	Description	Project	Reasons	Requested supplement	Recommended supplement	Total By Dept	2025 GL Remaining	Total by Fund	Type	Note	Other Source	Total Other Source Revenue by
Public Works	Airport	Airport	Airport	230-43500-43205	Hanger	The Hanger project	Project was budgeted in 2025, but not completed.	$ 1,651,942	$ 1,651,942		$ 1,651,942		1		$ 1,485,746	
Public Works	Airport	Airport	Airport	230-43500-43320	AIP Reconstruct Runway	The ongoing design costs for the Airport reconstruction project	Project was budgeted in 2025, but not completed.	$ 48,963	$ 48,963	**$ 1,700,905**	$ 48,963	$ 1,700,905	1		$ 46,514	$ 1,532,260
		BID4	Bid 4	209-46530-42900	Sports Authority Promotion	unpsent funds from 2025	Project was budgeted in 2025, but not completed.	$ 39,190	$ 39,190	**$ 39,190**	$ 39,190	$ 39,190	1			
Parks & Rec	Campground	Campground	Campground	619-45220-43200	Capital Outlay Buildings	Tornado shelter	budgeted in 2025, but not completed due to the bids coming in over budget. This will	$ 1,059,270	$ 1,059,270		$ 749,340		1		$ 594,769	
Parks & Rec	Campground	Campground	Campground	619-45220-43400	Sign	Sign	funds were received in 2025 as part of the DOT project	$ 33,000	$ 33,000	**$ 1,092,270**	$ (9,949)	$ 1,092,270	1			$ 594,769
Community Services	Palace Transit	Community Services	Palace Transit	218-45150-42500	Repairs & Maintenance	repair transmission in van 755	failure happened after the 2026 budget	$ 5,869	$ 5,869		$ 10,960		3		$ 4,696	
Community Services	Palace Transit	Community Services	Palace Transit	218-45150-42510	Accident Repair	Bus #705 repairs from accident.	accident happened after the 2026 budget. It will be reimbursed by insurance	$ 6,510	$ 6,510	**$ 12,379**	$ 9,659	$ 12,379	3		$ 6,510	$ 11,206
Fire/EMS	EMS	EMS	EMS	621-44600-42600	Supplies	Replace Stryker Cot Mattress	due to condition	$ 600	$ 600		$ (1,615)		3			
Fire/EMS	EMS	EMS	EMS	621-44600-42641	Protective Equipment	scba masks	for new staff	$ 24,320	$ 24,320	**$ 24,920**	$ -	$ 24,920	5			
Ent Tax	Ent Tax	Ent Tax	Ent Tax	211-46311042963	Community Projects	Round-about Improvements		$ 100,000	$ 100,000		$ 623,062		1			
Ent Tax	Ent Tax	Ent Tax	Ent Tax	211-4631142963	Community Projects	Street Improvements	Project was budgeted in 2025, but not completed.	$ 100,000	$ 100,000		$ 623,062		1			
Ent Tax	Ent Tax	Ent Tax	Ent Tax	211-46311-42963	Community Projects	new christmas tree in railroad plaza. Didn't receive until 2026		$ 18,639	$ 18,639	**$ 218,639**	$ 623,062	$ 218,639	1			
City Admin	City Admin	General	City Admin	101-41220-42800	Travel, Conference, Dues	renewal of certification	Project was budgeted in 2025, but not completed.	$ 2,000	$ 2,000	**$ 2,000**	$ 10,925		1			
City Admin	Municipal Buildings	General	Municipal Buildings	101-41920-43300	Improvements Other than Bldgs	window replacements/	Project was budgeted in 2025, but not completed.	$ 42,000	$ 42,000		$ 42,817		1			
City Admin	Municipal Buildings	General	Municipal Buildings	101-41920-42911	Utilities- City Hall	cost increases	Costs increased after budget approval	$ 10,000	$ 10,000	**$ 52,000**	$ -		2			
City Admin	IT	General	IT	101-41935-43511	Computer Software	Upgrade to Incode 10	Project was not anticipated in 2026	$ 50,000	$ 50,000		$ -		5			
City Admin	IT	General	IT	101-41935-43510	Computer Hardware	Camera & Computer Upgrades	Project was budgeted in 2025, but not completed.	$ 23,400	$ 23,400	**$ 73,400**	$ 23,400		1			
City Attorney	City Attorney	General	City Attorney	101-41410-42200	Professional Services	due to ongoing legal issue	not anticipated in the 2026 budget	$ 20,000	$ 20,000	**$ 20,000**	$ 21,934		5			
Fire/EMS	Fire	General	Fire	101-42200-42600	Supplies	Training Door	received a grant to purchase. The door is used to train firefighters on forcible entry of locked homes/building	$ 975	$ 975		$ 1,944		1			
Fire/EMS	Fire	General	Fire	101-42200-42500	Repair & Maintenance	replaced portable radio batteries	the batteries failed after budget	$ 2,100	$ 2,100		$ (71)		3			
Fire/EMS	Fire	General	Fire	101-42200-42641	Protective Clothing	Protective gear- additional bunker gear. Total of 13 sets	2nd set of gear all employees	$ 48,841	$ 48,841		$ 1,713		5			
Fire/EMS	Fire	General	Fire	101-42200-42700	Travel, Conference, Dues	Certified Fire & Explosing CFEI, certification in Salt Like City for Assistant Fire Chief		$ 2,500	$ 2,500	**$ 54,416**	$ 2,581		5			
HR	HR	General	AED	101-41440-42630	AED	increased cost		$ 5,100	$ 5,100	**$ 5,100**	$ 5,109		2			
HR	Insurance & bonds	General	Insurance	101-41460-42110	Liability Claims	liability claims that were incurred in 2025, but not yet paid		$ 10,000	$ 10,000		$ 10,000		1			
HR	Insurance & bonds	General	Insurance	101-41460-42120	Work Comp	price increases	budgeted, but costs have increased	$ 25,000	$ 25,000	**$ 35,000**	$ 11,591		2			
Library	library	General	library	101-45500-41100	Salaries	Due to position change to Library Specialist	this was approved in January 2026 by the City Council	$ 5,400	$ 5,400		$ 65,988		2			
Library	library	General	library	101-45500-42500	Repairs & Maintenance	replace light pole in parking lot.	due to unforseen maintenance	$ 2,600	$ 2,600		$ 5,119		3			
Library	library	General	library	101-45500-42600	Supplies	Grant Funds Received in December 2025 for equipment	received in december, and couldn't be supplemented before year end	$ 1,000	$ 1,000	**$ 9,000**	$ (3)		1		$ 1,000	
Park & REcreation	Cemetery	General	Cemetery	101-43700-42700	Travel, Conference, Dues	attend the SDPRA Conference in mitchell Oct 2026	it was not included in the 2026 budget	$ 900	$ 900		$ 133		5			
Park & Recreation	Cemetery	General	Cemetery	101-43700-43300	Capital Outlay Buildings	City Share of the Restroom at the Serviceman's Cemetery	project was budgeted, but not completed in 2025	$ 19,000	$ 19,000		$ 4		1			
Park & Recreation	Cemetery	General	Cemetery	101-43700-43300	Capital Improvements - Other	towards tuck pointing.	to supplement the 2026 budget of 35,000 to do the quoted work.	$ 20,467	$ 20,467		$ 19,000		5			
Park & Recreation	Cemetery	General	Cemetery	101-43700-43400	Capital Machinery & Equipment	Cab & Snowblower attachment	item was ordered, but not received in 2025	$ 17,150	$ 17,150		$ 17,151		1			
Park & Recreation	Cemetery	General	Cemetery	101-43700-43400	Capital Machinery & Equipment	To go towards used truck for the cemetery	Item is budgeted for 2026. Cost increase	$ 2,793	$ 2,793	**$ 60,310**	$ 17,151		2			
		General	Economic Development	101-46400-42917	Landfill Fees-Reimbursement	For Property Clean UP	unspent funds in 2026.	$ 40,670	$ 40,670	**$ 40,670**			1			
Police	Police	General	Police	101-4211042500	Supplies	Back up for ICAC computer used for investigation	discovered after the 2026 budget approved	$ 2,500	$ 2,500		$ (764)		3			
Police	Police	General	Police	101-42110-42700	Travel, Conference, Dues	Host Overdose Investigation Course	grant frunds received from the opiod settlement funds	$ 5,250	$ 5,250		$ 3,005		5		$ 5,250	
Police	Police	General	Police	101-42110-42990	Improvements Other than Buildings	Additional Funds needed to replace heater in east storage building	cost increases	$ 3,500	$ 3,500		$ 43,141		2			
Police	Police	General	Police	101-42110-43300	Improvements Other than Buildings	Window Replacements	Project was budgeted in 2025, but not completed.	$ 15,000	$ 15,000		$ 43,141		1			
Police	Police	General	Police	101-42110-43400	Machinery & Equipment	Center Counsel for K9 Vehicle	Grant was receved at the end of December, 2025 so could not be auto supplemented	$ 1,000	$ 1,000		$ 7,500		1		$ 1,000	
Police	Police	General	Police	101-42110-43300	Improvements Other than Buildings	Additional funds needed for HVAC at Public Safety	Project was budgeted in 2025, but costs have increased	$ 109,000	$ 109,000				2			

Supplemental Requests- Detail By Fund

Department	Division	Fund	Dept Budget	GL Line	Description	Project	Reasons	Requested supplement	Recommended supplement	Total By Dept	2025 GL Remaining	Total by Fund	Type	Note	Other Source	Total Other Source Revenue by
Police	Police	General	Police	101-42110-43400	Machinery & Equipment	Equipment Installation in new patrol cars	cost increases after budget	$ 7,500	$ 7,500		$ (14,044)		2			
Police	Police	General	Police	101-42110-43400	Machinery & Equipment	purchase 10 daniel defense arms AR15 rifles to replace the current, aging, AR 15 rifels.	Better optics for accuracy	$ 25,000	$ 25,000		$ (14,044)		5			
Police	Police	General	Police	101-42110-43400	Machinery & Equipment	Metrohm Tactic ID advanced scanner	grant frunds received from the opiod settlement funds	$ 69,973	$ 69,973	**$ 238,723**	$ (14,044)		5		$ 69,973	
Public Works	Storm Drainage	General	Storm Drainage	101-43150-42200	Professional Fees/ Services	Complete the HDR FEMA Study for Firesteel Creek	Project was budgeted in 2025, but not completed.	$ 17,000	$ 17,000		$ 95,375		1			
Public Works	Storm Drainage	General	Storm Drainage	101-43150-43330	5th Avenue - Burr to foster	5th Avenue - Burr to foster	Project was budgeted in 2025, but not completed.	$ 1,150,000	$ 1,150,000		$ 1,150,000		1		$ 1,150,000	
Public Works	Storm Drainage	General	Storm Drainage	101-43150-43331	6th Ave- Lawler to Burr	6th Ave- Lawler to Burr	Project was budgeted in 2025, but not completed.	$ 275,000	$ 275,000		$ 275,000		1			
Public Works	Storm Drainage	General	Storm Drainage	101-43150-43334	N Ohlman 23rd to Kemnper	N. Ohlman	Project was budgeted in 2026, but costs have increased	$ 590,000	$ 590,000				2		$ 590,000	
Public Works	Storm Drainage	General	Storm Drainage	101-43150-43343	2nd, 4th & Railroad	2nd, 4th & Railroad	Final Change Order/Payment	$ 90,000	$ 90,000	**$ 2,122,000**	$ 90,186		1			
Public Works	Street	General	Street	101-43100-42200		IMS Scan for street conditions		$ 50,000	$ 50,000				5			
Public Works	Street	General	Street	101-43100-42630	Gravel/Base		Project was budgeted in 2025, but not completed.	$ 17,000	$ 17,000	**$ 67,000**	$ 17,129		1			
Public Works	Street & Sidewalk Construction	General	Street & Sidewalk Construction	101-43120-42200	Professional Services- Design	13th Avenue Drainage Design	Project was budgeted in 2025, but not completed.	$ 16,017	$ 16,017		$ 16,017		1			
Public Works	Street & Sidewalk Construction	General	Street & Sidewalk Construction	101-43120-42200	Professional Services- Design	Additional Components of the Master Transportation Plan	to allow for grant applications for multi-use trails	$ 80,000	$ 80,000				5			
Public Works	Street & Sidewalk Construction	General	Street & Sidewalk Construction	101-43120-42515	Sanborn Concrete Joint Repair	Sanborn Concrete Joint Repair	Project was budgeted in 2025, but not completed.	$ 90,000	$ 90,000		$ 90,000		1			
Public Works	Street & Sidewalk Construction	General	Street & Sidewalk Construction	101-43120-43300	Street Overlay Maintenance	Main Street 2nd & 4th, (150,000) 6th Ave Lawler to Burr (200,000)	Project was budgeted in 2025, but not completed.	$ 350,000	$ 350,000		$ 466,559		1			
Public Works	Street & Sidewalk Construction	General	Street & Sidewalk Construction	101-43120-43310	Parking Lot/ Alley Paving	Reconstruction City Parking Lot southwest of the Main Street & Railroad intersection	was not requested in 2026	$ 60,000	$ 60,000		$ 61,647		5			
Public Works	Street & Sidewalk Construction	General	Street & Sidewalk Construction	101-43120-43312	West End Bridge	final payments on project	Project was budgeted in 2025, but not completed.	$ 52,527	$ 52,527		$ 52,527		1			
Public Works	Street & Sidewalk Construction	General	Street & Sidewalk Construction	101-43120-43324	Rowley Street I90	final payments on project- waiting on billing from SD DOT	Project was budgeted in 2025, but not completed.	$ 250,000	$ 250,000		$ 250,000		1			
Public Works	Street & Sidewalk Construction	General	Street & Sidewalk Construction	101-43120-43325	Norway/Rowley Sidewalk	final payments on project- waiting on billing from SD DOT	Project was budgeted in 2025, but not completed.	$ 374,635	$ 374,635	**$ 1,273,179**	$ 374,635		1			
		General	Transfers Out	101-49000-	Transfer out to Campground	Additional Funds needed for Campground Project	Project was budgeted in 2025, but not completed.	$ 110,000	$ 110,000				2			
		General	Transfers Out	101-49000-51104	Transfers out to Airport		due to cash balances after supplememnts	$ 75,000	$ 75,000	**$ 185,000**	$ -		5			
Public Works	Traffic	General	Traffic	101-42130-42570	Accident Repair	repairs from 2025 accidents		$ 73,500	$ 73,500		$ 73,558		1			
Public Works	Traffic	General	Traffic	101-42130-43320	Upgrade Signal Lights	upgrade push button at cabela drive and spruce street		$ 20,000	$ 20,000		$ 17,225		1			
Public Works	Traffic	General	Traffic	101-42130-43343	7th & 1st Signal lights	final payments on project	Project was budgeted in 2025, but not completed.	$ 207,549	$ 207,549	**$ 301,049**	$ 207,550	$ 4,538,847	1			$ 1,817,223
Lake Mitchell	Lake Mitchell	Lake	Lake Improvements	203-45220-43300	Lake Improvements	Lake Mitchell Drawdown/Dredge Project	Project was budgeted in 2025, but not completed.	$ 23,722,351	$ 23,722,351		$ 24,699,461		1		$ 16,815,900	
Lake Mitchell	Lake Mitchell	Lake	Lake Mitchell	203-45220-43300	Lake Improvements	Marina Dock Project	future installation?	$ 50,000		**$ 23,722,351**		$ 23,722,351	1	moved to designation	$ -	$ 16,815,900
Park & Recreation	Parks	Park	Parks	201-45210-42200	Professional Services- Design	Tennis Court Design	Project was budgeted in 2025, but not completed.	$ 50,136	$ 50,136				1			
Park & Recreation	Parks	Park	Parks	201-45210-42700	Travel, Conference, Dues	Bucket Truck Training	not anticipated in the 2026 budget, but required by insurance. Approved on 2/17 by Council	$ 2,700	$ 2,700				5			
Park & Recreation	Parks	Park	Parks	201-45210-43300	Capital Improvements	For basketball courts	Project was budgeted as asphalt in 2025, council decision to do concrete in 2026	$ 8,000	$ 8,000				1			
Park & Recreation	Parks	Park	Parks	201-45210-43300	Capital Improvements	Gainer Park Playground	Project was budgeted in 2025, but not completed.	$ 196,833	$ 196,833				1		$ 98,500	
Park & Recreation	Parks	Park	Parks	201-45210-43300	Capital Improvements	Siding on Pioneer Shelter Siding.	Project was budgeted in 2025, but not completed.	$ 15,000	$ 15,000				1			
Park & Recreation	Parks	Park	Parks	201-45210-43300	Capital Improvements	Asphalt Parking lot at Park Shop	project was requested, but cut from the 2026 budget	$ 85,000					4			
Park & Recreation	Parks	Park	Parks	201-45210-43400	Capital Equipment	New Out Front Parks Mower	was not requested in the 2026 budget	$ 40,000					5			
Park & Recreation	Parks	Park	Parks	201-45210-43300	Capital Improvements	Towards campground comfort station & shelter	project is budgeted, but costs have increased	$ 160,000	$ 160,000	**$ 432,669**			2			
Park & Recreation	Recreation	Park	Rec Center	201-45140-42500	Repair & Maintenance	Upgraded lighting for racquetball court	was not requested in the 2026 budget	$ 2,250					5			
Park & Recreation	Recreation	Park	Rec Center	201-45140-42800	Utilities	Utilities	anticipated cost increases	$ 11,000	$ 11,000				2			
Park & Recreation	Recreation	Park	Rec Center	201-45140-43300	Capital Equipment	Replace Rec Center Sign	was not requested in the 2026 budget	$ 78,300					5			
Park & Recreation	Recreation	Park	Rec center	201-45140-43400	Capital Equipment	replace 3 nustep machines	was cut from the 2026 budget requests	$ 22,500					4			
Park & Recreation	Recreation	Park	Rec Center	201-45140-43400	Capital Equipment	Replace dumbells, plate weights and benches.	scheduled for 2027, would like sooner	$ 20,000		**$ 11,000**			5			
Park & Recreation	Recreation	Park	Recreation & Aquatics	201-45110-42850	Utilities-Aquatics	Utilities costs	due to cost increases that are anticipated to be above budget	$ 10,000	$ 10,000		$ (4,125)		2			

Supplemental Requests- Detail By Fund

Department	Division	Fund	Dept Budget	GL Line	Description	Project	Reasons	Requested supplement	Recommended supplement	Total By Dept	2025 GL Remaining	Total by Fund	Type	Note	Other Source	Total Other Source Revenue by
Park & Recreation	Recreation	Park	Recreation & Aquatics	201-45110-43400	Capital Equipment	Replace Youth Football Helmets	requested, but cut from the 2026 budget request	$ 8,750	$ 8,750	**$ 18,750**	$ 13,000		**4**			
Park & Recreation	Sports Complex	Park	Sports Complex	201-45160-43400	Capital Equipment	Additional Ice Skates	was not requested in the 2026 budget	$ 15,000			$ -		5			
Park & Recreation	Sports Complex	Park	Sports Complex	201-45160-43400	Capital Equipment	purchase of floor scrubber	was not requested in 2026	$ 14,000			$ -		5			
Park & Recreation	Sports Complex	Park	Sports Complex	201-45160-43400	Capital Equipment	50% of chemical ejection equipment for golf course		$ 5,000	$ 5,000		$ -		3			
Park & Recreation	Sports Complex	Park	Sports Complex	201-45160-43300	Capital Improvement Other	Restroom Painting & Replace particians at Softball complex	requested in 2025, but removed to balance	$ 24,000			$ -		**4**			
Park & Recreation	Sports Complex	Park	Sports Complex	201-45160-43300	Capital Improvement Other	Cadwell Field Dugouts	Remaining funds for final payment in 2026	$ 18,500	$ 18,500		$ -		1			
Park & Recreation	Sports Complex	Park	Sports Complex	201-45160-43300	Capital Improvements	Replace Lighting in south rink	Lighting has to be removed for roof project, so would be ideal to replace now	$ 15,000	$ 15,000		$ -		3			
Park & Recreation	Sports Complex	Park	Sports Complex	201-45160-43300	Capital Improvements-Other	Cadwell Field Infield Project	Remaining funds for final payment in 2026	$ 80,000	$ 80,000		$ 71,447		1			
Park & Recreation	Sports Complex	Park	Sports Complex	201-45160-43300	Capital Improvements-Other	Replace Gate on North End of Cadwell.	budgeted, but not completed in 2025. Damaged	$ 5,400	$ 5,400		$ -		1			
Park & Recreation	Sports Complex	Park	Sports Complex	201-45160-43300	Capital Improvements-Other	Soccer Fence Installation	Project was budgeted in 2025, but not completed.	$ 5,000	$ 5,000		$ -		1			
Park & Recreation	Sports Complex	Park	Sports Complex	201-45160-43300	Capital Improvements-Other	Roof Replacement	Costs increased after budget approval	$ 672,000	$ 672,000				2			
Park & Recreation	Sports Complex	Park	Sports Complex	201-45160-43300	Capital Improvements-Other	Construction of block - walled Skate room for arena staff use	was not requested in the 2026 budget	$ 60,000			$ 71,447		5			
Park & Recreation	Sports Complex	Park	Sports Complex	201-45160-42600	Chemicals	chemicals for injections system due to zebra mussells	was not requested in 2026	$ 5,000	$ 5,000		$ 1,071		3			
Park & Recreation	Sports Complex	Park	Sports Complex	201-45160-43300	Capital Improvements-Other	fabrication and installation of two vent hoods on the west side of arena.	to address moisture	$ 10,000	$ 10,000		$ 4,096		3			
Park & Recreation	Sports Complex	Park	Sports Complex	201-45160-42500	Repairs & Maintenance	Repair a condenser Fan	condensor fan broke after budget approved	$ 3,046	$ 3,046		$ 4,096		3			
Park & Recreation	Sports Complex	Park	Sports Complex	201-45160-42603	Small Equipment	replace clover units	were notified in 2026 they need to be replaced in 2026	$ 4,000	$ 4,000		$ (12)		5			
Park & Recreation	Sports Complex	Park	Sports Complex	201-45160-42600	Supplies & Materials	Outfield fence yellow cap	budgeted, but not completed in 2025	$ 2,600	$ 2,600		$ (372)		1			
Park & Recreation	Sports Complex	Park	Sports Complex	201-45160-42600	Supplies & Materials	Replace skate aides	due to deterioration and breaking	$ 2,000		**$ 825,546**	$ (372)		3			
Park & Recreation	Supervision	Park	Supervision	201-45220-42100	Insurance	increased cost to cover bucket truck coverage	work comp quote	$ 20,000	$ 20,000		$ (30,710)		2			
Park & Recreation	Supervision	Park	Supervision	201-45220-42300	Publishing	Trails Map reprinting	was not requested in 2026	$ 800	$ 800	**$ 20,800**	$ (1)	$ 1,308,765	5			$ 98,500
Public Works	Street & Sanitation	Sanitation	Collection	612-43230-43410	Garbage Truck	Garbage truck	This was ordered in March of 2025, and will not arrive until spring of 2026	$ 300,000	$ 300,000	**$ 300,000**	$ 300,000		1			
Public Works	Street & Sanitation	Sanitation	Landfill	612-43240-42920	Alley Maintenance	Alley Plan	these are funds received for alley maintenance	$ 255,990	$ 255,990	**$ 255,990**	$ 255,990	$ 555,990	5			$ -
Public Works	Sewer	Sewer	Collection	604-43250-42200	Professional Services	1st Ave Burr to Foster Utilities $71,040; Ohlman Street 23rd to Kemper $11,250	Project was budgeted in 2025, but not completed.	$ 82,290	$ 82,290		$ 119,328		1			
Public Works	Sewer	Sewer	Collection	604-43250-43317	CIPP	Cast in place pipe project		$ 625,000	$ 625,000		$ 626,106		1			
Public Works	Sewer	Sewer	Collection	604-43250-43343	2nd, 4th & Railroad	final payments on project	Project was budgeted in 2025, but not completed.	$ 50,000	$ 50,000		$ 70,473		1			
Public Works	Sewer	Sewer	Collection	604-43250-43347	23rd &Ohlman Lift Station	final payments on project- warranty items	Project was budgeted in 2025, but not completed.	$ 89,749	$ 89,749		$ 89,750		1		$ 89,750	
Public Works	sewer	sewer	Collection	604-43250-43348	Highway 37 Utilities	highway 37 utiltiies-	Project is complete. Final pay request, changer order, and punch list items remaining	$ 261,068	$ 261,068		$ 261,068		1		$ 261,068	
Public Works	Sewer	Sewer	Collection	604-43250-43351	5th Avenue- Burr to Foster		Project was budgeted in 2025, but not completed.	$ 1,511,239	$ 1,511,239		$ 1,511,239		1		$ 1,511,239	
Public Works	Sewer	Sewer	Collection	604-43250-43352	6th Avenue Lawler to Burr		Project was budgeted in 2025, but not completed.	$ 700,000	$ 700,000		$ 700,000		1			
Public Works	Sewer	Sewer	Collection	604-43250-43353	N Ohlman 23rd to Kemnper		Project was budgeted in 2026, but costs have increased	$ 765,000	$ 765,000		$ -		2		$ 765,000	
Public Works	Sewer	Sewer	Collection	605-43250-43349	N Harmon / Airport Lift Station		Project was budgeted in 2025, but not completed.	$ 172,195	$ 172,195	**$ 4,256,541**	$ 172,196		1		$ 172,196	
Public Works	Sewer	Sewer	treatment	604-43200-43300	North Plant Improvements		project is complete. Warranty items remain	$ 500,000	$ 500,000		$ 2,306,164		1		$ 500,000	
Public Works	Sewer	Sewer	treatment	604-43200-43310	South Plant Improvements		Project was budgeted in 2025, but not completed.	$ 14,000,000	$ 14,000,000	**$ 14,500,000**	$ 8,899,033	$ 18,756,541	1		$ 14,000,000	$ 17,299,253
Public Works	Water	Water	treatment	602-43330-42510	BY Waterline Repairs		Tank Rehab at the Tripp Gound Storage Tank	$ 1,125,000	$ 1,125,000	**$ 1,125,000**	$ 984,096		1			
Public Works	Water	Water	Distribution	602-43340-42225	Professional Services	1st Ave Burr to Foster Utilities $88,960; Ohlman Street 23rd to Kemper $13,750; AE2S Meter Vault Design & Bidding $40,380	Project was budgeted in 2025, but not completed.	$ 143,090	$ 143,090		$ 141,009		1			
Public Works	Water	Water	Distribution	602-43340-43333	Highway 37 Water Main Replace		Project is compelte. Final pay request, change order, and punch list items remain	$ 350,000	$ 350,000		$ (856,116)		1			
Public Works	Water	Water	Distribution	602-43340-43338	2nd, 4th & Railroad		Project is finished. Waiting on final pay request and change order.	$ 40,000	$ 40,000		$ 12,095		1			

Supplemental Requests- Detail By Fund

Department	Division	Fund	Dept Budget	GL Line	Description	Project	Reasons	Requested supplement	Recommended supplement	Total By Dept	2025 GL Remaining	Total by Fund	Type	Note	Other Source	Total Other Source Revenue by
Public Works	Water	Water	Distribution	602-43340-43341	5th Ave- Burr to Foster		Project budgeted but not started in 2025	$ 1,577,760	$ 1,577,760		$ 1,577,774		1		$ 1,577,760	
Public Works	Water	Water	Distribution	602-43340-43342	6th Avenue Lawler to Burr		Project budgeted but not started in 2025	$ 600,000	$ 600,000		$ 600,000		1			
Public Works	Water	Water	Distribution	602-43340-43343	BY Water Main	To buy out By's 20% share of the distribution line between the new ground storage tank and the exting BY water meter located by MTC	Project was budgeted in 2025, but not completed.	$ 600,000	$ 600,000		$ 584,641		1			
Public Works	Water	Water	Distribution	602-43340-43355	Above Ground Storage Tank		Project is complete, punch items remain	$ 200,000	$ 200,000		$ 989,383		1			
Public Works	Water	Water	Distribution	602-43340-43419	Dump Truck		ordered in 2025, but not yet received	$ 240,000	$ 240,000	**$ 3,750,850**	$ 240,000	$ 3,750,850	1			$ 1,577,760
								$ 57,259,697	$ 56,846,647	$ 56,846,647	$ 52,328,715	$ 55,721,647			$ 39,746,871	$ 39,746,871

General Fund							
Revenue	**Budget**	**Actual**	**Designated**	**Difference**			
Taxes	$ 20,409,526	$ 22,665,790		$ 2,256,264			
Licenses and Permits	$ 260,500	$ 407,307		$ 146,807			
Intergovernmental Revenue	$ 1,467,530	$ 2,373,853		$ 906,323			
Charges for Goods & Services	$ 296,854	$ 288,206		$ (8,648)			
Misc Revenue	$ 1,010,573	$ 1,180,372		$ 169,799			
Other Sources	$ 1,150,000	$ 113,186		$ (1,036,814)			
Budgeted Cash Applied from Reserves- Designated Projects	$ 4,684,100	$ 4,684,100		$ -	Lake Project		
Totals	**$ 29,279,083**	**$ 31,712,814**	**$ -**	**$ 2,433,731**			

Expenses	**Budget**	**Actual**	**Difference**	**2026 Supplement**	**Note**	**2026 Revenue Anticipated**	**Balance**
CITY COUNCIL	$ 799,108	$ 764,632	$ 34,476				$ 34,476
CONTINGENCY	$ 804,628	$ 547,850	$ 256,778				$ 256,778
MAYOR'S OFFICE	$ 57,610	$ 52,969	$ 4,641				$ 4,641
CITY ADMINISTRATOR	$ 242,711	$ 231,786	$ 10,925	$ (2,000)	certification from 2025		$ 8,925
ADMINISTRATIVE BOARDS	$ 87,062	$ 81,933	$ 5,129				$ 5,129
ELECTION	$ 500	$ 30	$ 470				$ 470
ATTORNEY'S OFFICE	$ 229,384	$ 207,451	$ 21,934	$ (20,000)	additional legal fees		$ 1,934
FINANCE	$ 641,714	$ 602,947	$ 38,767				$ 38,767
HUMAN RESOURCES	$ 301,002	$ 246,785	$ 54,217	$ (5,100)	AEDs		$ 49,117
INSURANCE & BONDS	$ 355,260	$ 333,661	$ 21,599	$ (35,000)	increased premiums, deductible claims		$ (13,401)
MUNICIPAL BUILDINGS	$ 282,943	$ 231,910	$ 51,033	$ (52,000)	utilities, windwo replacements		$ (967)
INFORMATION TECHNOLOGY	$ 530,157	$ 495,966	$ 34,191	$ (73,400)	incode 10, hardware upgrades		$ (39,209)
POLICE DEPARTMENT	$ 4,139,330	$ 3,846,841	$ 292,489	$ (238,723)	grant funded equipment/training, cost increases on hvac, window replacements, rifle replacement	$ 75,223	$ 128,989
TRAFFIC DEPARTMENT	$ 1,770,140	$ 1,408,600	$ 361,540	$ (301,049)	accident repair, upgrade signal lights, 1st & 7th signal lights		$ 60,491
FIRE DEPARTMENT	$ 2,287,788	$ 2,078,243	$ 209,545	$ (54,416)	training door, protective gear, certification		$ 155,129
STREET DEPARTMENT	$ 2,562,155	$ 2,249,081	$ 313,074	$ (67,000)	IMS Scan, Gravel		$ 246,074
PUBLIC WORKS ADMIN	$ 1,078,433	$ 993,914	$ 84,519				$ 84,519
STREET & SIDEWALK CONST	$ 3,574,729	$ 2,222,543	$ 1,352,186	$ (1,273,179)	MTP , 13th Avenue, Sanborn Concrete,Stretty Overlay, City Parking Lot MS & Railroad, west end pbridge, rowley street, norway sidewalk,		$ 79,006
SNOW REMOVAL	$ 93,000	$ 67,133	$ 25,867				$ 25,867
STORM DRAINAGE	$ 2,148,384	$ 424,928	$ 1,723,456	$ (2,122,000)	FEMA Study, 5th Ave, 6th Ave, 2nd 4th & RR	$ 1,740,000	$ 1,341,456
CEMETERY	$ 413,240	$ 353,830	$ 59,410	$ (60,310)	Serviceman's Cemetery Restroom, tuckpointing, cab & snowblower attachment, Conference, used truck cost increases		$ (900)
HEALTH & WELFARE	$ 33,000	$ 33,000	$ -				$ -
ANIMAL CONTROL	$ 2,757	$ 2,864	$ (107)				$ (107)
CULTURE & RECREATION	$ 113,000	$ 113,000	$ -				$ -
LIBRARY	$ 927,851	$ 799,731	$ 128,120	$ (9,000)	salaries, light pole repair, grant funded supplies	$ 1,000	$ 120,120

General Fund								
ECONOMIC DEVELOPMENT	$ 1,302,000	$ 1,261,330	$ 40,670	$ (40,670)	Landfill fees		$ 0	
GENERAL LONG TERM DEBT	$ 848,500	$ 848,258	$ 243				$ 243	
TRANSFERS OUT	$ 10,797,877	$ 10,472,877	$ 325,000	$ (185,000)	to airport due to projected cash balances after supplements		$ 140,000	
Totals	**$ 36,424,263**	**$ 30,974,093**	**$ 5,450,170**	**$ (4,538,847)**		**$ 1,816,223**	**$ 2,727,546**	
2025 Rev. Surplus	$ 2,433,731				**Cash Balance as of 12/31/25**	**$ 16,503,623**		
2025 Budget Surplus	$ 5,450,170				Cash applied to 2026 Supplements	$ (2,721,624.40)		
Supplements	$ (4,538,847)				Cash applied in the 2026 budget	$ -		
2025 Remaining Budget- 2026 Supplemental Requests	**$ 3,345,054**				2025 Bills Paid in 2026	$ (312,405.11)		
					Estimated new Ending Fund Balance	**$ 13,469,594**		
Cash Balance Changes								
2026 Total General Fund supplements	$ (4,538,847)							
Anticipated Revenue for 2026 supplements	$ 1,817,223							
Supplements	**$ (2,721,624)**							

Park Fund

Revenue	Budget	Actual	Designated	Difference
Intergovernmental Revenue	$ 152,500	$ 257,226.32		$ 104,726.32
Charges for Goods & Services	$ 1,066,973	$ 1,241,862.24	$ 9,398.60	$ 165,490.64
Capital Improvement Fees	$ 6,630	$ 9,398.60	$ 9,398.60	
Misc Revenue	$ 16,532	$ 192,073.07	$ -	$ 175,541.07
Contributions P&A		*$ 2,225.00*		
Contributions Park		*$ 101,162.87*		
Contributions private source- Rec		*$ 2,800.00*		
Contributions Cadwell		*$ 9,000.00*		
Other Sources	$ 2,930,000	$ 3,041,726.18		$ 111,726.18
Cash Applied- from designated (budgeted)	*$ 98,000*	*$ 98,000.00*		$ 196,000.00
Totals	**$ 4,111,505**	**$ 4,573,661**	**$ 9,399**	**$ 452,757.89**

Expenses	Budget	Actual	Difference	2026 Supplement	Note	Balance
RECREATION & AQUATICS	$ 688,230	$ 663,928.74	$ 24,301.26	$ (18,750)	utility cost increases, youth football helmets	$ 5,551.26
RECREATION CENTER	$ 1,213,160	$ 1,126,588.13	$ 86,571.87	$ (11,000)	racquetball lighting upgrade, utility cost increases	$ 75,571.87
SPORTS COMPLEX	$ 1,583,719	$ 1,277,952.57	$ 305,766.43	$ (825,546)	chemical ejection equipment, bathroom particians, project carryforward, s. rink lighting, vent hoods, condensor fan, clover units, skate aids,	$ (519,779.57)
CADWELL CONCESSIONS	$ 63,280	$ 61,012.98	$ 2,267.02			$ 2,267.02
PARKS	$ 2,237,016	$ 1,613,276.18	$ 623,739.82	$ (432,669)	project carryforward, travel, campground additional funds,	$ 191,070.82
SUPERVISION	$ 341,827	$ 292,136.33	$ 49,690.67	$ (20,800)	work comp increase, publishing	$ 28,890.67
Totals	**$ 6,127,232**	**$ 5,034,894.93**	**$ 1,092,337.07**	**$ (1,308,765)**		**$ (216,427.93)**

Revenue Surplus	$ 452,757.89
Budget Surplus	$ 1,092,337.07
Supplements	$ (1,308,765.00)
2025 Remaining Budget- 2026 Supplemental Requests	**$ 236,329.96**

Cash Balance Changes	
Total Requested 2026 Supplements	$ (1,308,765)
Anticipated Revenue for 2026 supplements	$ 98,500
2025 Cash Applied for 2026 Supplements	**$ (1,210,265)**

Fund Balance as of 12/31/25	$ 1,331,906
Cash Applied for 2026 Supplements	$ (1,210,265)
2025 Bills Paid in 2026	$ (94,136)
Budgeted Cash Applied for 2026	$ -
Estimated new Ending Fund Balance	**$ 27,505**

Lake Fund

Revenue	Budget	Actual	Designated	Difference
Intergovernmental Revenue	$ -	$ 803,936		$ 803,936
Charges for Goods & Services	$ 165,571	$ 237,080		$ 71,509
Other Financing Sources		$ 616,480		$ 616,480
Totals	**$ 165,571**	**$ 1,657,496**	**$ -**	**$ 1,491,925**

Expenses	Budget	Actual	Difference	2026 Supplement	Note	2026 Revenue Anticipated	Note- Source	Balance
Current	$ 6,400	$ 8,238	$ (1,838)					$ (1,838)
Capital Outlay	$ 27,210,360	$ 2,981,401	$ 24,228,959	$ (23,722,351)		$ 16,815,900	SRF Loan	$ 17,322,508
Debt Service	$ 294,500	$ 294,238	$ 263					$ 263
Totals	**$ 27,511,260**	**$ 3,283,876**	**$ 24,227,384**	**$ (23,722,351)**		**$ 16,815,900**		**$ 17,320,933**

Revenue Surplus	$ 1,491,925	$ 25,000,000		
Budget Surplus	$ 24,227,384	$ 1,277,649	Prof. Fees Paid to BARR	
Supplements	$ (23,722,351)	**$ 23,722,351**		
2025 Remaining Budget- 2026 Supplemental Requests	**$ 1,996,957**			

Cash Balance Changes	
2026 Total supplements	$ (23,722,351)
2026 Anticipated, unbudgeted revenue for 2025 supplements	$ 16,815,900
Total 2022 Cash Needed for 2021 Supplements	**$ (6,906,451)**
Cash Balance as of 12/31/25	**$ 7,098,264**
Cash applied to 2026 Supplements	$ (6,906,451)
Designated for Boat Ramp Installations	$ (50,000)
2025 Bills Paid in 2026	$ (61,505)
Anticipated Revenue	
Cash applied in the 2026 Budget	$ 4,171
Estimated new Ending Fund Balance	**$ 84,479**

BID 4 Fund

Revenue	Budget	Actual	Designated	Difference
Taxes	$ 250,000	$ 325,202		$ 75,202
Totals	**$ 250,000**	**$ 325,202**	**$ -**	**$ 75,202**

Expenses	Budget	Actual	Difference	2026 Supplement	Balance
Board Projects	$ 35,000	$ 34,995	$ 5		$ 5
Sports & Events Authority Promotion	$ 194,640	$ 155,450	$ 39,190	$ (39,190)	$ -
Totals	**$ 229,640**	**$ 190,445**	**$ 39,195**	**$ (39,190)**	**$ 5**

Revenue Surplus	$ 75,202
Budget Surplus	$ 39,195
Supplements	$ (39,190)
2025 Remaining Budget- 2026 Supplemental Requests	**$ 75,207**
Cash Balance as of 12/31/25	**$ 408,370**
2025 Bills Paid in 2026	$ (5,000)
Supplements	$ (39,190)
Cash applied in the 2026 Budget	$ 115,700
Estimated new Ending Fund Balance	**$ 479,880**

Entertainment Tax

Revenue	Budget	Actual	Designated	Difference
Entertainment Tax	$ 975,000.00	$ 1,128,617.82		$ 153,617.82
Contributions/Donations				$ -
Totals	**$ 975,000.00**	**$ 1,128,617.82**	**$ -**	**$ 153,617.82**

Expenses	Budget	Actual	Difference	2026 Supplement	Note	2026 Revenue Anticipated	Note-Source	Balance
CVB	$ 262,500.00	$ 262,500.00	$ -					$ -
Community Projects	$ 796,185.00	$ 173,123.16	$ 623,061.84	$ (218,639)	streetscape-roundabout, spruce & tree			$ 404,422.84
Transfer to Corn Palace	$ 420,000.00	$ 420,000.00	$ -					$ -
Totals	**$ 1,478,685.00**	**$ 855,623.16**	**$ 623,061.84**	**$ (218,639)**		**$ -**		**$ 404,422.84**

Revenue Surplus	$ 153,618
Budget Surplus	$ 623,062
Supplements	$ (218,639)
2025 Remaining Budget- 2026 Supplemental Requests	**$ 558,041**

2025 Cash Balance Changes	
2026 Total supplements	$ (218,639)
2026 Anticipated Revenue for Supplements	$ -
Total 2024 Cash Needed for 2025 Supplements	**$ (218,639)**

Cash Balance as of 12/31/25	**$ 725,422**
Cash applied to 2026 Supplements	$ (218,639)
Cash applied in the 2026 Budget	$ (302,077)
Revenue for 2026 Supplements	$ -
2025 Bills Paid in 2026	$ (384)
Estimated new Ending Fund Balance	**$ 204,323**

Community Services Fund

Revenue	Budget	Actual	Designated	Difference
Intergovernmental Revenue	$ 1,009,941.00	$ 809,383.40		$ (200,557.60)
Charges for Goods & Services	$ 341,840.00	$ 298,908.04		$ (42,931.96)
Misc Revenue	$ 106,635.00	$ 105,363.21		$ (1,271.79)
Transfer in from GF	$ 93,787.00			$ (93,787.00)
Totals	**$ 1,552,203.00**	**$ 1,213,654.65**		**$ (338,548.35)**

Expenses	Budget	Actual	Difference	2026 Supplement	Note	2026 Revenue Anticipated	Balance
Palace Transit	$ 1,441,587.00	$ 1,286,558.00	$ 155,029.00	$ (12,379.00)	transmission, accident repairs	$ 11,205.96	$ 167,408.00
JVCC	$ 121,206.00	$ 103,825.00	$ 17,381.00				$ 17,381.00
Totals	**$ 1,562,793.00**	**$ 1,390,383.00**	**$ 172,410.00**	**$ (12,379.00)**		**$ 11,205.96**	**$ 184,789.00**

2025 Revenue Surplus	$ (338,548.35)
2025 Budget Surplus	$ 172,410.00
2026 Supplements	$ (12,379.00)
2025 Remaining Budget- 2026 Supplemental Requests	**$ (178,517.35)**

Cash Balance Changes	
Total Requested 2026 Supplements	$ (12,379)
Unanticipated Revenue for Supplements	$ 11,206
2025 Cash Applied for 2026 Supplements	$ (1,173)

Fund Balance as of 12/31/25	**$ 196,916**
Cash Applied for 2026 Supplements	$ (1,173)
2025 Bills Paid in 2026	$ (12,221)
Budgeted Cash Applied for 2026 Budget	$ -
Estimated new Ending Fund Balance	**$ 183,522**

Airport Fund

Revenue	Budget	Actual	Designated	Difference
Intergovernmental Revenue	$ 1,783,175.00	$ 83,526.87		$ (1,699,648.13)
Charges for Goods & Services	$ 163,742.00	$ 191,631.25		$ 27,889.25
Misc	$ -	$ 4,001.68		$ 4,001.68
Other Sources	$ 241,704.00	$ 341,704.00		$ 100,000.00
Totals	**$ 2,188,621.00**	**$ 620,863.80**		**$ (1,567,757.20)**

Expenses	Budget	Actual	Difference	2026 Supplement	Note	2026 Revenue Anticipated	Note- Source	Balance
Salaries	$ 107,021.00	$ 88,958.21	$ 18,062.79					$ 18,062.79
Current Expenses	$ 352,700.00	$ 158,964.34	$ 193,735.66					$ 193,735.66
Capital Outly	$ 2,040,729.00	$ 339,825.47	$ 1,700,903.53	$ (1,700,905.00)	hangar project, runway reconstruction	$ 1,532,260	FFA Grants	$ 1,532,258.53
Totals	**$ 2,500,450.00**	**$ 587,748.02**	**$ 1,912,701.98**	**$ (1,700,905.00)**		**$ 1,532,260**		**$ 1,744,056.98**

Revenue Surplus	$ (1,567,757.20)
Budget Surplus	$ 1,912,701.98
Supplements	$ (1,700,905.00)
2025 Remaining Budget- 2026 Supplemental Rec	**$ (1,355,960.22)**

Cash Balance Changes	
2026 Total supplements	$ (1,700,905.00)
2026 anticipated, unbudgeted revenue for 2026 supplements	$ 1,532,260.00
Total 2025 Cash Needed for 2026 Supplements	**$ (168,645.00)**
Cash Balance as of 12/31/25	**$ 133,224.41**
Cash applied to 2026 Supplements	$ (168,645.00)
2026 Budgeted Cash Applied	$ -
2025 bills paid in 2026	$ (37,902.53)
Estimated new Ending Fund Balance	**$ (73,323)**

Water Fund

Revenue	Budget	Actual		Difference			
Intergovernmental Revenue	$ -	$ 2,174		$ 2,174			
Charges for Goods & Services	$ 7,985,865	$ 8,006,509		$ 20,644			
Other Sources	$ 1,600,000	$ 2,833,480		$ 1,233,480	SRF Loan		
Totals	**$ 9,585,865**	**$ 10,842,163**		**$ 1,256,298**			

Expenses	Budget	Actual	Difference	2026 Supplement	Note	2026 Revenue Anticipated	Balance
Water Treatment Plant	$ 2,323,000	$ 1,387,990	$ 935,010	$ (1,125,000)	project carry forward		$ (189,990)
Water Distribution	$ 8,289,831	$ 4,965,552	$ 3,324,279	$ (3,750,850)	project carry forward	$ 1,577,760	$ (426,571)
Debt Service	$ 1,003,527	$ 731,100	$ 272,427				$ 272,427
Totals	**$ 11,616,358**	**$ 7,084,642**	**$ 4,531,716**	**$ (4,875,850)**		**$ 1,577,760**	**$ (344,134)**

2025 Rev. Surplus	$ 1,256,298.01
2025 Budget Surplus	$ 4,531,715.79
Supplements	$ (4,875,850.00)
2025 Remaining Budget- 2026 Supplemental Requests	**$ 912,163.80**

2025 Cash Balance Changes	
2026 Total supplements	$ (4,875,850.00)
2026 Anticipated, unbudgeted revenue for 2026 supplements	$ 1,577,760.00
Total Cash Needed for 20202625 Supplements	**$ (3,298,090.00)**

Cash Balance as of 12/31/25	**$ 12,602,267**
2026 supplements	$ (4,875,850)
2025 Bills paid in 2026	$ (329,116)
Cash applied in the 2026 Budget	$ (1,440,007)
Anticipated Revenue for 2026 supplements	$ 1,577,760
Estimated new Ending Fund Balance	**$ 7,535,054**

Sewer Fund

Revenue	Budget	Actual	Designated	Difference			
Intergovernmental Revenue	$ -	$ 9,389,142		$ 9,389,142			
Charges for Goods & Services	$ 5,450,141	$ 5,283,816		$ (166,325)			
Other Sources	$ 1,550,000	$ 7,215,888		$ 5,665,888	SRF Loan		
Totals	**$ 7,000,141**	**$ 21,888,846**		**$ 14,888,705**			

Expenses	Budget	Actual	Difference	2026 Supplement	Note	2026 Revenue Anticipated	Balance
Waste Water Treatment	$ 26,618,720	$ 15,394,277	$ 11,224,443	$ (14,500,000)	project carryforward	$ 14,500,000	$ 25,724,443
Independent Pre Treatment	$ 8,900	$ 12,767	$ (3,867)				$ (3,867)
Collection	$ 10,477,717	$ 7,445,686	$ 3,032,031	$ (4,256,541)	project carryforward	$ 2,799,253	$ 7,288,572
Debt Service	$ 1,704,472	$ 1,680,450	$ 24,022				$ 24,022
Totals	**$ 38,809,809**	**$ 24,533,181**	**$ 14,276,628**	**$ (18,756,541)**		**$ 17,299,253**	**$ 33,033,169**

2025 Rev. Surplus	$ 14,888,705
2025 Budget Surplus	$ 14,276,628
Supplements	$ (18,756,541)
2025 Remaining Budget- 2026 Supplemental Requests	**$ 10,408,793**

2025 Cash Balance Changes	
2026 Total supplements	$ (18,756,541)
2026 Anticipated, unbudgeted revenue for 2026 supplements	$ 17,299,253
Total 2025 Cash Needed for 2026 Supplements	**$ (1,457,288)**

Cash Balance as of 12/31/25	
Total 2026 Supplements	$ (18,756,541)
2025 Bills paid in 2026	$ (1,244,014)
Cash applied in the 2026 Budget	$ 1,123,790
Anticipated Revenue for 2026 supplements	$ 17,299,253
Estimated new Ending Fund Balance	**$ (1,577,512)**

Sanitation Fund

Revenue	Budget	Actual	Designated	Difference
Intergovernmental Revenue	$ -	$ 912,980		$ 912,980
Misc. Revenue	$ 148,300	$ 172,723		
Charges for Goods & Services	$ 2,824,650	$ 2,877,694		$ 53,044
Totals	**$ 2,972,950**	**$ 3,963,396**		**$ 966,024**

Expenses	Budget	Actual	Difference	2026 Supplement	Note	2026 Revenue Anticipated	Balance
Recycling	$ 1,060,257	$ 974,636	$ 85,621				$ 85,621
Waste Collection	$ 979,831	$ 707,494	$ 272,337	$ (300,000)	dump truck		$ 572,337
Landfill	$ 2,392,672	$ 2,755,951	$ (363,279)	$ (255,990)	alleys		$ (107,289)
Municipal Lanfill Project	$ -	$ 64,326	$ (64,326)				$ (64,326)
Debt Service	$ 134,546	$ 134,542	$ 4				$ 4
Totals	**$ 4,567,306**	**$ 4,636,950**	**$ (69,644)**	**$ (555,990)**		**$ -**	**$ 486,346**

2025 Rev. Surplus	$ 966,023.76
2025 Budget Surplus	$ (69,644.06)
Supplements	$ (555,990.00)
2025 Remaining Budget- 2026 Supplemental Requests	**$ 340,389.70**

2025 Cash Balance Changes	
2026 Total supplements	$ (555,990.00)
2026 anticipated, unbudgeted revenue for supplements	$ -
Total Cash Needed for 2026 Supplements	**$ (555,990.00)**

Cash Balance as of 12/31/25	**$ 2,426,875**
Total 2026 Supplements	$ (555,990)
2025 Bills paid in 2026	$ (55,610)
Cash applied in the 2026 Budget	$ 393,564
Anticipated Revenue for supplements	$ -
Estimated new Ending Fund Balance	**$ 2,208,839**

Campground

Revenue	Budget	Actual	Designated	Difference
Intergovernmental Revenue	$ -	$ -		$ -
Charges for Goods & Services	$ 118,100	$ 116,597		$ (1,503)
Misc Revenue	$ (3,100)	$ 30,617		$ 33,717
Other Sources				$ -
Totals	**$ 115,000**	**$ 147,213**		**$ 32,213**

Expenses	Budget	Actual	Difference	2026 Supplement	Note	2026 Revenue Anticipated	Balance
Salaries & Benefits	$ 32,450	$ 30,255	$ 2,195				$ 2,195
Current	$ 42,394	$ 48,646	$ (6,252)				$ (6,252)
Capital Outlay	$ 800,202	$ 60,811	$ 739,391	$ (1,092,270)	tornado shelter/ comfort station	$ 594,769	$ 241,890
Totals	**$ 875,046**	**$ 139,712**	**$ 735,334**	**$ (1,092,270)**		**$ 594,769**	**$ 237,833**

Rev. Surplus	$ 32,213.19
Budget Surplus	$ 735,333.93
Supplements	$ (1,092,270.00)
Remaining Budget- Supplemental Requests	**$ (324,722.88)**

Cash Balance Changes	
Total supplements	$ (1,092,270.00)
Anticipated, unbudgeted revenue for supplements	$ 594,768.90
Total Cash Needed for Supplements	**$ (497,501.10)**

Cash Balance as of 12/31/25	**$ 216,226**
Total Supplements	$ (1,092,270)
2025 Bills paid in 2026	$ (973)
Cash applied in the 2026 Budget	$ 27,673
Anticipated Revenue for 2026 supplements	$ 594,769
Estimated new Ending Fund Balance	**$ (254,575)**

EMS

Revenue	Budget	Actual	Designated	Difference
Intergovernmental Revenue	$ -	$ 189,561		$ 189,561
Charges for Goods & Services	$ 707,475	$ 796,563		$ 89,088
Misc Revenue	$ (4,150)	$ (4,988)		$ (838)
Other Sources				$ -
Totals	**$ 703,325**	**$ 981,137**		**$ 277,812**

Expenses	Budget	Actual	Difference	2026 Supplement	Note	2026 Revenue Anticipated	Balance
Salaries	$ 1,479,780	$ 1,432,129	$ 47,651				$ 47,651
Current Expenses	$ 387,126	$ 352,230	$ 34,896	$ (24,920)			$ 9,976
Capital Outlay	$ -	$ -	$ -				$ -
Totals	**$ 1,866,906**	**$ 1,784,359**	**$ 82,547**	**$ (24,920)**		**$ -**	**$ 57,627**

Rev. Surplus	$ 277,811.70
Budget Surplus	$ 82,546.90
Supplements	$ (24,920.00)
Remaining Budget- Supplemental Requests	**$ 335,438.60**

Cash Balance Changes	
Total supplements	$ (24,920.00)
Anticipated, unbudgeted revenue for supplements	$ -
Total Cash Needed for Supplements	**$ (24,920.00)**
Cash Balance as of 12/31/25	**$ 589,643**
Total Supplements	$ (24,920)
2025 Bills paid in 2026	$ (12,805)
Cash applied in the 2026 Budget	
Anticipated Revenue for 2026 supplements	$ (264,199)
Estimated new Ending Fund Balance	**$ 287,719**

Projected Unassigned Fund Balance

	2026 Beginning Balance	2025 Bills Paid (1/5/2026)	2025 Bills Paid (1/20/2026)	2025 Bills Paid- CC Bills (1/21/2025)	2025 Revenue - Designated	2026 Cash Applied in Budget (-)	2026 Adjusted Starting Fund Balance	2026 Supplements	2026 Designated Reserves	2026 Unbudgeted Revenue for Supplements	Adjusted 2026 Cash Balance Available	2026 Budgeted Revenue	% of Reserves	
101-General	$ 16,503,623	$ (95,741)	$ (215,617)	$ (1,048)			$ 16,191,218	$ (4,538,847)		$ 1,817,223	$ 13,469,594	$ 31,310,456	43%	
201-Parks	$ 1,331,906	$ (37,343)	$ (55,559)	$ (1,235)	$ (9,399)		$ 1,228,371	$ (1,308,765)		$ 98,500	$ 18,106	$ 6,442,426	0%	
203- Lake Mitchell	$ 7,098,264	$ (61,505)				$ 4,171	$ 7,040,930	$ (23,722,351)	$ (50,000)	$ 16,815,900	$ 84,479	$ 803,294	11%	boat dock
209- BID 4	$ 408,370	$ (5,000)				$ 115,700	$ 519,070	$ (39,190)			$ 479,880	$ 300,700	160%	
211-Entertainment Tax	$ 725,422			$ (384)		$ (302,077)	$ 422,962	$ (218,639)			$ 204,323	$ 1,150,000	18%	
213 BID 3	$ 64,283					$ (20,392)	$ 43,891				$ 43,891			
214-E911	$ 1,210,948	$ (52,325)	$ (24)	$ (54)			$ 1,158,545				$ 1,158,545	$ 1,085,600	107%	
216- Special Asses.	$ 176,916						$ 176,916				$ 176,916			
218-Community Services	$ 196,916	$ (7,943)	$ (2,833)	$ (1,445)			$ 184,695	$ (12,379)		$ 11,206	$ 183,522	$ 1,574,707	12%	
219-Nutrition	$ 210,998	$ (2,092)	$ (7,973)			$ (102,248)	$ 98,685				$ 98,685	$ 306,673	32%	
226- Library Fines	$ 90,363						$ 90,363				$ 90,363			
230- Airport	$ 133,224	$ (5,529)	$ (32,374)				$ 95,322	$ (1,700,905)		$ 1,717,260	$ 111,677	$ 11,887,186	1%	
350- Indoor Pool Debt Service	$ 418,164						$ 418,164				$ 418,164			
602-Water	$ 12,602,267	$ (75,501)	$ (253,614)	$ (0)		$ (1,440,007)	$ 10,833,144	$ (4,875,850)		$ 1,577,760	$ 7,535,054	$ 8,277,644	91%	
604-Sewer	$ 2,475,253	$ (324,539)	$ (919,413)	$ (62)		$ 1,123,790	$ 2,355,029	$ (18,756,541)		$ 17,299,253	$ 897,741	$ 8,989,926	10%	
612-Sanitation	$ 2,426,875	$ (24,008)	$ (31,602)			$ 393,564	$ 2,764,829	$ (555,990)			$ 2,208,839	$ 2,997,500	74%	
613-Corn Palace	$ 298,157	$ (8,141)	$ (23,588)	$ (116)			$ 266,313				$ 266,313	$ 1,944,043	14%	
614-Golf	$ 253,807	$ (2,076)	$ (4,377)			$ (125,000)	$ 122,353				$ 122,353	$ 1,327,650	9%	
619-Campground	$ 216,226		$ (890)	$ (83)		$ 27,673	$ 242,926	$ (1,092,270)		$ 754,769	$ (94,575)	$ 27,673	-342%	
621-EMS	$ 589,643	$ (1,402)	$ (11,403)			$ (264,199)	$ 312,639	$ (24,920)			$ 287,719	$ 2,202,714	13%	

Projected Designated Cash Balance

		2026 Beginning Balance		2026 Cash Applied in Budget (-)	2026 Supplements	2026 Unbudgeted Revenue for Supplements	Adjusted 2026 Cash Balance Available
101-General	Capital Improvements	$ 5,750,000		$ (3,658,199.00)			$ 2,091,801
101-General	Opioid Funds	$ 149,212					
101- General	Veterans Park	$ 31,327					$ 31,327
101- General	Fire/Mitchell Township	$ 61,635		$ (61,635.00)			$ -
101- General	Fire/ Satellite Fire Station	$ 40,166		$ (40,166.00)			$ 0
101- General	Assessments	$ 500,000					$ 500,000
101-General	STP	$ 67,734					$ 67,734
201- Park	Capital Improvement Fee	$ 11,823					$ 11,823
201- Park	Disc Golf	$ 970					$ 970
211- Ent Tax	Streetscape	$ 10,568		$ (10,568)			$ (0)
211-Ent Tax	Plaza Expansion	$ 100,000		$ (100,000)			$ -
211-Ent Tax	Capital Improvement- Facilities	$ 600,000					$ 600,000
614- Golf	Designated- Cart Replacement	$ 50,000		$ (50,000)			$ -
614- Golf	Designated- Phase III	$ 250,000		$ (250,000)			$ -