



**City Council Meeting Agenda**  
City Council Chambers, City Hall, 612 N. Main Street  
May 4, 2026

**1. 6:00 PM Call to Order**

**2. Pledge Of Allegiance**

**3. Invocation: First Lutheran**

**4. Roll Call**

**5. Recognitions**

**6. Approval Of Consent Agenda Items**

*Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.*

**A. City Council Minutes**

**B. Committee Reports**

**C. Automatic Supplements**

General-Fire in the amount of \$5,256.00 from insurance claims

General-Police in the amount of \$764.90 from insurance claims

**D. Raffle Permits**

**E. Special Event Permit Application for Mitchell Public Library Touch-a-Truck Summer Reading Program on Wednesday, June 24, 2026**

- Parking Lot Closure (\$50 Fee)

**F. Special Event Permit Application For Palace City Pre-Sturgis Party on Thursday, August 6, 2026**

- Parking Lot Closure (\$50 Fee)
- Street Closure (\$100 Fee)
- Parade Permit — w/Escort (\$250 Fee)
- Consumption Permit (\$50 Fee)
- Noise Permit (\$0 Fee)

**G. Special Event Permit Application For Palace City Brewing at the Palace City Pre-Sturgis Party on Thursday, August 6, 2026**

- Special Event Liquor License (\$200 Fee)

**H. Property Tax Abatements for 2025 Taxes Payable in 2026**

- I. **Change Order #1 to Visions Construction Group Inc. for Water Distribution Building Project #2026-01**
  - J. **Set Date 6:00 PM, May 18, 2026 for Special Assessment Hearing for 2026 Sidewalk Project #2026-04**
  - K. **Set date May 18, 2026 for Hearing and Action on the Application to Transfer RL-5763 (on-sale) Retail Liquor License from The Depot Mitchell LLC dba The Depot-Mitchell LLC, 210 South Main Street to The Depot Mitchell LLC dba The Depot-Mitchell LLC, 210 South Main due to the configuration of the license (Include the front patio)**
  - L. **Pay Estimates**
  - M. **Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer**
- 7. Motion To Approve, Request Public Comment, Roll Call**
- 8. Public Comment**  
*If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.*
- 9. BOARD OF ADJUSTMENT: Entertain a Motion For The City Council To Recess And Sit As The Board Of Adjustment**
- A. **Hearing and Action on an Application for Chelsey Prusha-Conditional Use Permit**  
  

Chelsey Prusha has applied for a conditional use permit for family residential daycare; located at 1008 E 7th Ave, legally described as Lot 13, Block 3 Robert Wilkinson's Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.
  - B. **Hearing and Action on an Application for JTRT Advertising-Conditional Use Permit**  
  

JTRT Advertising has applied for a conditional use permit for 10-6B-3-Off premises signs over 300 square feet to a maximum of 600 square feet; located at 2101 N Main St, legally described as Outlots 20 and 21 Less and Except Lot H1 and Lot H2 of Green's Outlots in the NW ¼ of Section 15, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The said real property is zoned HB Highway Oriented Business District.
  - C. **Hearing and Action on an Application for JTRT Advertising-Variance Permit**  
  

JTRT Advertising has applied for a variance permit for 9-4-6-4-C for an off-premise digital sign over 300 square feet but under 600 square feet; located at 2101 N Main St, legally described as Outlots 20 and 21 Less and Except Lot H1

and Lot H2 of Green's Outlots in the NW ¼ of Section 15, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The said real property is zoned HB Highway Oriented Business District.

10. **RECONVENE AS CITY COUNCIL: Entertain a Motion For The Board of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**
11. **Leadership Mitchell 7th & Main Traffic Signal Box Presentation**
12. **Action to Approve Special Event Permit Application For 301 Rodz & Ridez Car Show on September 18-20, 2026**
  - Parking Lot Closure (*\$50 Fee*)
  - Parade Permit — w/Escort (*\$250 Fee*)
13. **Action to Approve Agreement #A2026-35, Corn Palace Service Agreement**
14. **Action to Award Bid for Tornado Safe Room Project #2023-33 (Rebid 2)**
15. **Action to Award Bid for 13th Avenue Reconstruction Project #2025-08**
16. **Amendment #1 to Agreement #A2025-09, 13th & Wisconsin Reconstruction with McLaury Engineering-Project #2025-08**
17. **Action to Approve Agreement #A2026-34, Wastewater South Plant Watermain Extension Project #2026-41**
  - A. **Jim River Ridge Farms, LLP**
  - B. **JD Realty, LLC**
18. **Action to Approve Resolution #R2026-24, Petition of Exclusion of Territory from Municipality of Mitchell, South Dakota**
19. **Action to Approve Resolution #R2026-20, A Resolution Giving Approval to Certain Sewer Facilities Improvements; Giving Approval to the Issuance and Sale of a Revenue Bond to Finance, Directly or Indirectly, the Improvements to the Facilities; Approving the Form of the Loan Agreement and the Revenue Bond and Pledging Project Revenues and Collateral to Secure the Payment of the Revenue Bond; and Creating Special Funds and Accounts for the Administration of Funds for Operation of the System and Retirement of the Revenue Bond and Providing for a Segregated Special Charge or Surcharge for the Payment of the Bonds**
20. **Action to Approve Resolution #R2026-21, A Resolution Amending the 2026 Sewer Rates to Implement the Surcharge for CW-17**
21. **Action to Approve Resolution #R2026-22, Plat of Lots 1 and 2 of Square 9, Weaver's Squares**
22. **Action to Approve Resolution #R2026-23, Plat of Wilson Tracts 3, 4, and 5 in the East Half of Section 25, Township 103 North, Range 61 West of the 5th Principal Meridian, Davison County, South Dakota**
23. **Action to Authorize Proceeding with the Corn Palace Dome Flag Pole Replacement**

**Project, Funded Out of Corn Palace Reserves**

- 24. Second Reading on Ordinance #O2026-05, Repealing Mitchell City Code Section 4-3-1(B) Regarding Indoor Amusement Licenses**
- 25. Motion to Adopt Ordinance #O2026-05, Request Public Comment, Roll Call**
- 26. Second Reading on Ordinance #O2026-06, Modifying the Method of Electing Officers for the City Council**
- 27. Motion to Adopt Ordinance #O2026-06, Request Public Comment, Roll Call**
- 28. Hearing and First Reading on Ordinance #O2026-07, Amending Ridgeview on Foster Planned Development District**
- 29. Motion to Enter into Executive Session According to SDCL 1-25-2 (3) Consulting with Legal Counsel and SDCL 19-19-502 Lawyer-Client Communications**
- 30. Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

**REGULAR MEETING OF THE CITY COUNCIL  
COUNCIL CHAMBERS, CITY HALL  
MITCHELL, SOUTH DAKOTA**

**April 20, 2026  
6:00 P.M.**

**PRESENT:** Mike Bathke, John Doescher, Tim Goldammer,  
Kevin McCardle, Dan Sabers, Jeffrey Smith, Susan Tjarks

**ABSENT:** Marty Barington

**PRESIDING:** Mayor Jordan Hanson

**RECOGNITION:**

Mayor Hanson recognized Recreation Superintendent Thomas Gullede on receiving the 2026 Secretary's Partner in Health Award from the South Dakota Department of Health.

Mayor Hanson recognized the Dakota Wesleyan University Women's Basketball Team for an outstanding 2025-2026 season.

**AGENDA:**

Mayor Hanson moved Item #J to the end of the regular agenda.

Moved by McCardle, seconded by Goldammer, to approve the following items on the consent agenda:

- a. City Council Minutes
  - 1. City Council April 6, 2026
- b. Committee Reports
  - 1. Planning Commission March 23, 2026 (signed)
  - 2. Planning Commission April 13, 2026 (unsigned)
- c. Department Reports
  - 1. Sales Tax Collections (March)
  - 2. Finance (January-February-March)
  - 3. Building Permits (March)
  - 4. Police (March)
  - 5. Fire (March)
  - 6. Code Enforcement (March)
  - 7. Water (March)
- d. MADC Quarterly Report
- e. Raffle Permits
  - 1. Gertie Belle Rogers with the drawing to be held prior to the end of the school year

- 2. James River Gobblers with the drawing to be held when all tickets are sold
- f. Purchase of semi-tractor off of Sourcewell Contract-Project #2026-18
- g. Surplus playground equipment from Gainer Park to be destroyed or transferred to the city of Mt. Vernon
- h. Application for the 2027 SD Office of Highway Safety Grant for Speed and Seat Belt Enforcement
- i. Application for the 2027 SD Office of Highway Safety Grant for Alcohol Task Force
- k. Special Event Permit Application for Palace City Brewing during Mitchell Main Street & Beyond-1<sup>st</sup> Friday's on Main on May 1, 2026
- l. Change Order #3 increasing the contract amount by \$63,665.00 for South Wastewater Treatment Plant-Phase II Project #2022-01 to John T. Jones Construction, adjust contract amount to \$31,860,048.00
- m. Set Date 1:30 pm, April 28, 2026 for bid opening for Tornado Safe Room Project #2023-33R2
- n. Approval of Gas and Fuel Quotations

<b>Howes Oil</b>	<b><u>Requested Gallons</u></b>	<b><u>Bid Gallons</u></b>	<b><u>Price per Product</u></b>	<b><u>Total Bid</u></b>
Unleaded Gas-10% Ethanol	7,500	7,500	\$2.793	\$20,947.50
<b>Total Bid:</b>				\$20,947.50

- o. Pay Estimates April 20, 2026
  - Pay Estimate #3 in the amount of \$2,097.50 for Lake Mitchell-Phase III #2021-20 contracted to Barr Engineering
  - Pay Estimate #2 in the amount of \$35,623.50 for Lake Mitchell-Phase III #2021-20 contracted to Houston Engineering
  - Pay Estimate #7 in the amount of \$10,000.00 for Tornado Shelter #2023-33 contracted to LL Jirsa, Architect
  - Pay Estimate #7 in the amount of \$10,000.00 for Airport Snow Removal #2024-22 contracted to Quality Cut Lawn
  - Pay Estimate #3 in the amount of \$2,662.50 for 200-500 Blocks East 6<sup>th</sup> Avenue Utilities #2026-03 contracted to McLaury Engineering
  - Pay Estimate #3 in the amount of \$5,385.64 for Randall Rural Water Meter Pit #2026-07 contracted to AE2S
  - Pay Estimate #2 in the amount of \$12,150.00 for Second Fire Station #2026-08 contracted to designArc Group
  - Pay Estimate #3 in the amount of \$6,480.00 for Ice Arena Roof Replacement #2026-21 contracted to designArc Group
  - Pay Estimate #2 in the amount of \$110,309.28 for RT2 Rehabilitation #2026-36 contracted to B-Y Water
- p. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer

**PAYROLL MARCH 29, 2026 – APRIL 11, 2026:** City Council \$3,847.36, Mayor \$1,663.00, City Administrator \$7,180.12, Administrative Boards \$2,566.25, Attorney \$5,885.34, Finance \$15,860.27, Human Resources \$4,834.28, Municipal Building \$5,762.17, Information Technology \$3,627.80, Police \$96,415.04, Traffic \$5,448.25, Fire \$41,545.57, Street \$36,043.02 Public Works \$28,084.39 Cemetery \$6,240.41, Library \$17,661.24, Recreation & Aquatics \$6,445.54, Recreation Center \$17,955.11, Sports Complexes \$12,297.86, Parks \$15,606.57, Supervision \$4,641.65, E911 \$27,247.00, Palace Transit \$32,780.48, JVCC \$2,350.20, Nutrition \$4,460.04, Airport \$2,804.44, Water Distribution \$18,286.50, Sewer \$16,458.12, Recycling Program \$7,238.73, Waste Collection \$7,344.92, Landfill \$11,713.45, Corn Palace \$18,822.76 Golf Course \$5,870.11, Emergency Medical Services \$53,136.90

**NEW HIRES:**

CORN PALACE: Ava Fredrickson-\$11.85, Brad Zomer-\$11.85

E-911: Ashleigh Fry-\$23.846

EMS: Ky Becker-\$25.55

PALACE TRANSIT: Jay Whitley-\$22.697

PARKS: Roger Hartley-\$14.68, Kevin Hughes-\$15.27

RECREATION & AQUATICS: Autumn Lentz-\$13.85

RECREATION CENTER: Kipton Wede-\$13.31, Colin Wilson-\$13.31

SPORTS COMPLEXES: Dayton Adams-\$14.40, Jaxson Hartman-\$14.40, Carter McCormick-\$14.40

**SALARY ADJUSTMENTS:**

FIRE: Brandon Manchester -\$27.803

LANDFILL: Jaylon Tollefson-\$41.073, James Zard-\$29.941

PALACE TRANSIT: Kevin Kline-\$23.614

PUBLIC WORKS: Joseph Galpin-\$35.417

RECREATION CENTER: Adam Fosness-\$29.635

STREET: Mark Zard-\$28.491

**WARRANTS:**

A-Ox Welding Supply, Supplies-\$698.93; Advanced Engineering and Environmental Services, 2026-7 P.E. #3-\$5,385.64; AFLAC, Aflac Withholding-\$8,753.64; AFSCME Council 65, Union Dues-\$455.26; Amazon Capital Services, Refund Shipping Charge-\$2,374.05; Auto Value Mitchell, Supplies-\$2,493.07; Avera Occupational Medicine, Supplies-\$4,028.00; Avera Queen of Peace, Supplies-\$315.32; Axon Enterprise, Supplies-\$2,750.40; B-Y Water District, Utilities-\$175,733.80; Bailey Metal Fabricators, Supplies-\$409.07; Barr Engineering, 2021-20 P.E. #PH3-3-\$2,097.50; Bender Sewer & Drain, Maintenance-\$13,678.10; Big Daddy D's, Contract Services-\$3,577.50; Blackburn Manufacturing, Supplies-\$261.52; Blackstone Publishing, Audiobook-\$31.99; Brett Lowrie, Supplies-\$20,000.00; Buhl's Drycleaners & Linen, Laundry Service-\$72.65; C & B Operations, Supplies-\$279.66; Carolina Software, Repairs-\$500.00; Carquest Auto Parts, Supplies-\$79.69; Central Electric, Utilities-\$5,336.76; Century Link, Utilities-\$73.33; CHS, Repair-\$210.00; City of Mitchell, Golf Course Deductions-\$1,424.82; City of Mitchell, Recreation Deductions-\$2,326.29; City of Mitchell, Hotel Tax-\$364.00; CK Bicycles & Locks, Supplies-\$27.00; Coborns, Contract Services-\$989.00; Column Software, Advertising-\$102.95; Connections, 2026 2nd Payment-\$1,957.50; Connor Carlson, Reimbursement-\$45.00; Core & Main, Supplies-\$16,076.80; Core-Mark US, Supplies-\$6,639.9; Corn Palace, Corn Palace Games/Supplies-\$395.00; Corporate Translation Service, Translation Service-\$125.11; County Fair, Contract Services-\$874.00; Dakota Counseling Inst/Ste, 2026 2nd Quarter Allocation-\$3,250.00; Dakota Fluid Power, Supplies-\$3,020.69; Dakota Heartland Development, 2026 2nd Quarter Allocation-\$6,250.00; Dakota Pump, Supplies-\$661.15; Dakota Scuba, Supplies-\$18,920.40; Dakota Supply Group, Supplies-\$259.92; Dale Star, Reimbursement-\$232.74; Dan London, Reimbursement-\$87.99; Daniel Fechner, Travel-\$147.19; Darrington Water Conditioning, Rental-\$63.00; Davison County Treasurer, Property Acquisition-\$918.92; Davison Rural Water Systems, Water Usage-\$150.85; Delta Dental Plan of South Dakota, Dental Insurance-\$17,620.94; Department of Social Services, Child Support-\$359.54; Designarc Group, 2026-21 P.E. #3-\$18,630.00; Dicks Towing, Towing-\$90.00; Duet Resource Group, Supplies-\$2,556.58; Elfstrand's Ace Hardware, Supplies-\$204.89; Fleetpride, Supplies-\$41.80; Flowbird America, Alarm Monitoring-\$71.00; Fox Paint & Blinds, Supplies-\$560.10; Galls, Supplies-\$208.45; Gavyn Degen, Reimbursement-\$45.00; Gold Medal Products, Supplies-\$78.48; Healthquity, FSA Fees-\$176.25; Heiman, Supplies-\$657.33; Henry Schein, Supplies-\$32.50; Hohn's Carpet Cleaning, Maintenance-\$425.00; Houston Engineering, 2021-20 P.E. #2-\$35,623.50; Howes Oil, Supplies-\$20,952.83; ICAN, Advertising-\$750.00; Ingram Library Services, Books-\$901.49; International Municipal Lawyers, Membership Dues-\$669.00; Iverson, Supplies-\$251.20; Jay Whitley, Reimbursement-\$65.00; JCL Solutions, Supplies-\$247.25; Jim Cranny, Reimbursement-\$45.00; Jon Thurman, Reimbursement-\$45.00; Jones Supplies, Supplies-\$210.00; Justin Young Construction, Supplies-\$2,340.00; Karol Iburg, Reimbursement-\$43.00; L.L. Jirsa Architect, 2023-33 P.E. #7-\$10,000.00; Lakeview Veterinary Clinic, Management Fee-\$1,800.00; Larry's I-90 Service, Repair-\$411.27; M & T Fire and Safety, Supplies-\$6,350.00; McLaury Engineering, 2026-3 P.E. #3-\$2,662.50; McLeod's Printing, Supplies-\$1,355.86; Menard's, Supplies-\$4,332.87; Micromarketing, Book-\$19.99; Midcontinent Communication, Supplies-\$339.94; Midcontinent Communication, Advertising-\$4,158.61; Midwest Fire & Safety, Maintenance-\$1,141.50; Midwest Oil, Supplies-\$1,742.17; Ryan Redmann, Utilities-\$137.69; Mitchell Area Development, 2026 2nd Quarter Allocation-\$45,500.00; Mitchell Concrete Product, Supplies-\$504.00; Mitchell Convention & Visitors Bureau, Entertainment Tax-\$21,875.00; Mitchell Iron & Supply, Supplies-\$115.28; Mitchell Main Street and Beyond, 2026 2nd Quarter Allocation-\$12,250.00; Mitchell Plumbing & Heating, Maintenance-\$127.50; Mitchell Rotary Club, Dues-

\$57.75; Mitchell Technical College, Training-\$2,700.00; Mitchell Telecom, Utilities-\$3,662.83; Mitchell United Way, United Way Deductions-\$110.00; Mobotrex, Maintenance-\$1,923.00; Mount Vernon School District, Contract Services-\$148.00; Mueller Lumber, Supplies-\$48.40; Napa Central, Supplies-\$215.55; North Central Seed, Supplies-\$350.00; Northwestern Energy, Utilities-\$43,425.03; Office of Rural Health/EMS, Renewal 26-28-\$12.00; One Source The Background, Background Checks-\$515.00; Optilegra, Vision Plan-\$318.44; Overdrive, Supplies-\$49.59; Paul Morris, Reimbursement-\$43.00; Premier Pest Control, Maintenance-\$200.00; Public Health Laboratory, Testing-\$120.00; Qualified Presort Service, Postage-\$455.60; Quality Cut Lawn & Tree Service, 2024-22R P.E. #7-2025-\$10,000.00; Ramkota Hotel & Conference, Conference-\$141.00; Range Systems, Supplies-\$10,872.94; Rex Crockett, Reimbursement-\$45.00; Ron or Sandra Ruml, Rental Refund-\$135.00; Runnings Supply, Supplies-\$1,476.09; Saber Shred Solutions, Maintenance-\$2,467.50; Sanitation Products, Supplies-\$1,661.09; Santel Communications, Utilities-\$30.00; South Dakota Department of Agriculture, Solid Waste Surcharge-\$2,985.92; South Dakota Department of Transportation, Reimbursement 80% Damage/Loss-\$28,575.00; South Dakota Retirement System, Retirement Contributions-\$138,218.96; South Dakota-Supplemental Retirement, Supplemental Retirement-\$5,185.00; South Dakota-Supplemental Roth 457, Roth 457 Contributions-\$2,347.50; Sherwin-Williams, Supplies-\$719.21; Shi International, Supplies-\$8,121.00; Sign Pro, Supplies-\$9.00; South Dakota 811, Message Fees-\$128.10; Spencer James, Reimbursement-\$45.00; Standard Insurance, Life Insurance-\$2,744.26; Staples, Supplies-\$321.80; Stryker Sales, Maintenance-\$300.00; Subway, Planning Commission Meals-\$71.92; Sun Gold Sports, Supplies-\$925.71; Solid Waste Association of North America, Membership Dues-\$255.00; The Dugout, Contract Services-\$3,777.00; The Lodge at Deadwood, Conference-\$630.00; Thomas L Price, Testing-\$400.00; Thomson Reuters West, Subscription-\$1,314.00; Thune True Value & Appliance, Supplies-\$228.06; TMA Stores, Repair-\$83.40; Traditions Prepared Meals, Contract Services-\$4,751.14; Traffic Control, Supplies-\$144.00; Transource, Supplies-\$2,220.66; Transwest Sioux Falls, Supplies-\$184.61; Tri M Tunes, Supplies-\$1,935.00; Verizon Wireless, Utilities-\$645.33; Vern Eide Ford, Supplies-\$384.36; Vestis, Mat Cleaning-\$242.12; Vilhauer, Maintenance-\$5,462.77; AAA Collections, Billing-\$85.00; Central Electric, Utilities-\$4,436.46; Davison County Treasurer, Supplies-\$4,350.78; First National Bank, Credit Card-\$10,346.51; Northwestern Energy, Utilities-\$1,782.00.

Members present voting aye: Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks.  
Members present voting nay: none. Motion carried.

### **PUBLIC COMMENT:**

Lindsey George, Production Manger of Palace City Brewing stated that Switchyard Social will be on June 6, 2026 at the Palace City Brewing from 12:00 pm to 4:00 pm. There will be live music and food vendors on site, tickets will be sold online for the event.

Tom Fergen spoke about the risk of the current dam if dredging took place at Lake Mitchell.

### **BOARD OF ADJUSTMENT:**

Moved by Goldammer, seconded by Smith, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

Moved by Goldammer, seconded by Tjarks, to set date for May 4, 2026 on the following applications:

Chelsey Prusha for a conditional use permit for a 10-5E-3 family residential daycare located at 1008 East 7<sup>th</sup> Avenue, legally described as Lot 13, Block 3, Robert Wilkinson's Addition, City of Mitchell, Davison County, South Dakota;

JTRT Advertising for a conditional use permit for a 10-6B-3 off premises signs over 300 square feet to a maximum of 600 square feet located at 2101 North Main Street, legally described as Outlots 20 and 21 less and except Lot H1 and Lot H2 of Green's Outlots in the NW ¼ of Section 15, T 103 N, R 60 W of the 5<sup>th</sup> P.M., City of Mitchell, Davison County, South Dakota; and

JTRT Advertising for a variance permit for a 9-4-6-4-C for an off premise digital sign over 300 square feet but under 600 square feet located at 2101 North Main Street, legally described as Outlots 20 and 21 less and except Lot H1 and Lot H2 of Green's Outlots in the NW ¼ of Section 15, T 103 N, R 60 W of the 5<sup>th</sup> P.M., City of Mitchell, Davison County, South Dakota.

Motion carried.

Moved by Goldammer, seconded by McCardle, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

**HEARING:**

It was advised that this is the date and time set for hearing on the application to transfer RB-2833 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Eric Hieb dba Lakeview Golf to Lakeview Golf LLC dba Lakeview Golf LLC, 3300 North Ohlman Street from personal to business and to update sales tax license. Notice of hearing has been given and affidavit of publication is on file. Moved by Goldammer, seconded by Tjarks, to approve said application. Motion carried.

**AWARD BID:**

Bids were opened and read on North Ohlman Street-23<sup>rd</sup> to Kemper Project #2025-01 on the 14<sup>th</sup> day of April, 2026. Moved by Sabers, seconded by Goldammer, to award contingent upon SD DANR approval, as follows:

**NORTH OHLMAN STREET-23<sup>RD</sup> to KEMPER  
PROJECT #2025-01**

BX Civil & Construction Inc, 24663 475<sup>th</sup> Avenue, Dell Rapids, SD 57022

Total Bid                      \$3,332,000.00

Discussion took place and comments were heard from the public in attendance.

Roll call vote was taken.

Members present voting aye: Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks.  
Members present voting nay: none. Motion carried.

**CONSIDER APPROVAL:**

Moved by McCardle, seconded by Goldammer, to approve Special Event Permit Application for Mitchell Chamber: South Dakota Literacy Conference on Tuesday, June 16, 2026. Motion carried.

Moved by Goldammer, seconded by Bathke, to approve Amendment #1 to Agreement #A2024-25, Lake Mitchell Tornado Shelter with Larry Jirsa, Architect-Project #2023-33 in the amount of \$13,500.00. Motion carried.

Moved by Goldammer, seconded by Tjarks, to approve Amendment #1 to Agreement #A2025-62, Lake Mitchell PMF Study with Houston Engineering in the amount of \$24,162.00. Motion carried.

Moved by McCardle, seconded by Smith, to approve Amendment #2 to Agreement #A2025-06, North Ohlman Street-23<sup>rd</sup> to Kemper with SPN & Associates Project #2025-01 in the amount of \$556,500.00. Motion carried.

Moved by Goldammer, seconded by Sabers, to approve Agreement #A2026-28, Permanent Easements for the North Ohlman Street-23<sup>rd</sup> to Kemper Project #2025-06:

- A. Jayco Inc & Deeco Inc
- B. RT LLC
- C. Jeremy and Laura Wolbrink

Motion carried.

Moved by Sabers, seconded by Smith, to approve Agreement #A2026-32, Temporary Easements for the North Ohlman Street-23<sup>rd</sup> to Kemper Project #2025-06:

- A. Jayco Inc & Deeco Inc
- B. RT LLC

Motion carried.

Moved by Sabers, seconded by McCardle, to approve Agreement #A2026-33, Purchase Agreement with RT, LLC for the North Ohlman Street-23<sup>rd</sup> to Kemper Project #2025-06. Motion carried.

Moved by Goldammer, seconded by Bathke, to approve Agreement #A2026-30, South Dakota Department of Transportation 5339 Grant Funds for equipment. Motion carried.

Moved by McCardle, seconded by Tjarks, to approve Agreement #A2026-31, South Dakota Department of Transportation 5339 Grant Funds for vehicles. Motion carried.

**RESOLUTION:**

Moved by Tjarks, seconded by Goldammer, to approve Resolution #R2026-18, Plat of Tract A of Stewart's Addition, in the N ½ of the SE ¼ of the NE ¼ of the SE ¼ of Section 3, T 102 N, R 60 W of the 5<sup>th</sup> P.M., Davison County, South Dakota, as follows:

**RESOLUTION #R2026-18**

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 13<sup>th</sup> day of April, 2026; and

WHEREAS, it appears from an examination of the PLAT OF TRACT A OF STEWART'S ADDITION, IN THE N 1/2 OF THE SE 1/4 OF THE NE 1/4 OF THE SE 1/4 OF SECTION 3, T 102 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Thomas Lynn Week, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF TRACT A OF STEWART'S ADDITION, IN THE N 1/2 OF THE SE 1/4 OF THE NE 1/4 OF THE SE 1/4 OF SECTION 3, T 102 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Thomas Lynn Week, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 20<sup>th</sup> day of April, 2026.

Motion carried and resolution declared duly adopted.

**ORDINANCE:**

Moved by Goldammer, seconded by Tjarks, to place Ordinance #O2026-04, A Supplemental Appropriation Ordinance for FY2026 on second reading. Motion carried. Moved by Smith, seconded by Goldammer, to adopt Ordinance #O2026-04, A Supplemental Appropriation Ordinance for FY2026, as follows:

**ORDINANCE NO. O2026-04  
SUPPLEMENTAL APPROPRIATION ORDINANCE**

**CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA**

BE IT ORDAINED, BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, that the following sums be appropriated to authorize certain expenditures and to meet certain obligations for the year 2026 according to statute. All appropriations will come from cash balance and financing in the listed funds.

	<b>[REDACTED]</b>	
	<b>CITY ADMINISTRATOR</b>	
101-41220-42700	Travel, Conference, Dues	\$2,000
	<b>ATTORNEY</b>	
101-41410-42200	Professional Services	\$20,000
	<b>HUMAN RESOURCES</b>	
101-41440-42630	AED Replacements	\$5,100
	<b>INSURANCE &amp; BONDS</b>	
101-41460-42111	Liability Claims	\$10,000
101-41460-42120	Workmen's Compensation	\$25,000
	<b>MUNICIPAL BUILDINGS</b>	
101-41920-42811	Utilities- City Hall	\$10,000
101-41920-43300	Improvements Other Than Buildings	\$42,000
	<b>INFORMATION TECHNOLOGY</b>	
101-41935-43510	Computer Hardware	\$23,400
101-41935-43511	Computer Software	\$50,000
	<b>POLICE DEPARTMENT</b>	
101-42110-42600	Supplies	\$2,500
101-42110-42700	Travel, Conference, Dues	\$5,250
101-42110-43300	Improvements Other Than Buildings	\$127,500
101-42110-43400	Machinery & Equipment	\$103,473
	<b>TRAFFIC DEPARTMENT</b>	
101-42130-42570	Repairs- Traffic Accident	\$73,500
101-42130-43320	Upgrade Signal Lights	\$20,000
101-42130-43343	7 <sup>th</sup> & 1 <sup>st</sup> Intersection Lights	\$207,549
	<b>FIRE</b>	
101-42200-42500	Repair & Maintenance	\$2,100
101-42200-42600	Supplies	\$975
101-42200-42641	Protective Clothing	\$48,841
101-42200-42700	Travel, Conference & Dues	\$2,500

**STREET DEPARTMENT**

101-43100-42200	Professional Services	\$50,000
101-43100-42630	Gravel- Base	\$17,000

**STREET & SIDEWALK CONSTRUCTION**

101-43120-42200	Professional Services	\$96,017
101-43120-42515	Sanborn Concrete Joint Repair	\$90,000
101-43120-43300	Street Overlay Maintenance	\$350,000
101-43120-43310	Parking Lot/ Alley Paving	\$60,000
101-43120-43312	West End Bridge	\$52,527
101-43120-43324	Rowley ST – I90	\$250,000
101-43120-43325	Norway/Rowley Sidewalk	\$374,635

**STORM DRAINAGE**

101-43150-42200	Professional Services	\$17,000
101-43150-43330	5 <sup>TH</sup> Ave Burr to Foster	\$1,150,000
101-43150-43331	6 <sup>th</sup> Ave Lawler to Burr	\$275,000
101-43150-43334	N. Ohlman 23 <sup>rd</sup> to Kemper	\$590,000
101-43150-43343	2 <sup>nd</sup> , 4 <sup>th</sup> & Railroad	\$90,000

**CEMETERY**

101-43700-42700	Travel, Conference & Dues	\$900
101-43700-43200	Buildings	\$19,000
101-43700-43300	Improvements	\$20,467
101-43700-43400	Machinery & Equipment	\$19,943

**LIBRARY**

101-45500-41100	Salaries	\$5,400
101-45500-42500	Repairs & Maintenance	\$2,600
101-45500-42600	Supplies & Materials	\$1,000

**ECONOMIC DEVELOPMENT**

101-46500-42999	Landfill Fees- Reimbursement	\$40,670
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**TRANSFERS OUT**

101-49000-51104	Transfer out to Airport	\$75,000
101-49000-51115	Transfer out to Campground	\$110,000

**PARKING**

**RECREATION & AQUATICS**

201-45110-42850	Utilities	\$10,000
201-45110-43400	Capital Equipment	\$8,750

**RECREATION CENTER**

201-45140-42800	Utilities	\$11,000
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<b>SPORTS COMPLEX</b>		
201-45160-42500	Repairs & Maintenance	\$3,046
201-45160-42600	Supplies & Materials	\$2,600
201-45160-42602	Chemicals	\$5,000
201-45160-42603	Small Equipment	\$4,000
201-45160-43300	Capital Improvements- Other	\$805,900
201-45160-43400	Capital Equipment	\$5,000

<b>PARKS</b>		
201-45210-42200	Professional Services	\$50,136
201-45210-42700	Travel, Conference, & Dues	\$2,700
201-45210-43300	Capital Improvements- Other	\$479,833

<b>SUPERVISION</b>		
201-45220-42100	Insurance	\$20,000
201-45220-42300	Publishing	\$800

**LAKE MITCHELL**

203-45220-43300	Lake Improvements	\$23,722,351
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**BUSINESS IMPROVEMENT DISTRICT #4**

209-46530-42920	Sports Authority Promotion	\$39,190
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**ENTERTAINMENT TAX**

211-46311-42963	Community Projects	\$218,639
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**PALACE TRANSIT**

218-45150-42500	Repair & Maintenance	\$5,869
218-45150-42510	Accident Repair	\$6,510
218-45150-42600	Supplies	\$17,081

**AIRPORT**

230-43500-43205	Hangar	\$1,651,942
230-43500-43320	AIP- Reconstruct Runway	\$48,963

**WATER TREATMENT**

602-43330-42510	BY Waterline Repairs	\$1,125,000
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**WATER DISTRIBUTION**

602-43340-42225	Professional Services	\$143,090
602-43340-43333	Highway 37 Water Main	\$350,000
602-43340-43338	2 <sup>nd</sup> , 4 <sup>th</sup> , Railroad, & Main	\$40,000
602-43340-43341	5 <sup>th</sup> Avenue- Burr to Foster	\$1,577,760
602-43340-43342	6 <sup>th</sup> Avenue- Lawler to Burr	\$600,000
602-43340-43355	Above Ground Storage	\$200,000
602-43340-43419	Dump Truck	\$240,000

**WASTE WATER TREATMENT**

**WASTE WATER TREATMENT**

604-43200-43300	North Plant Improvements	\$500,000
604-43200-43310	South Plant Improvements	\$14,000,000

**WASTE WATER COLLECTION**

604-43250-42200	Professional Services	\$82,290
604-43250-43317	CIPP	\$625,000
604-43250-43343	2 <sup>nd</sup> , 4 <sup>th</sup> , & Railroad	\$50,000
604-43250-43347	23 <sup>rd</sup> & Ohlman Lift Station	\$89,749
604-43250-43348	Highway 37 Utilities	\$261,068
604-43250-43349	N. Harmon/Airport Lift Station	\$172,195
604-43250-43351	5 <sup>th</sup> Ave Burr to Foster	\$1,511,239
604-43250-43352	6 <sup>th</sup> Avenue Lawler to Foster	\$700,000
604-43250-43353	N. Ohlman 23 <sup>rd</sup> to Kemper	\$765,000

**WASTE COLLECTION**

**WASTE COLLECTION**

612-43230-43410	Garbage Truck	\$300,000
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**LANDFILL**

612-43240-42920	Alley Maintenance	\$255,990
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**CAMPGROUND**

**CAMPGROUND**

619-45220-43200	Buildings	\$1,059,270
619-45220-43400	Equipment	\$33,000

**EMERGENCY MEDICAL SERVICES**

**EMERGENCY MEDICAL SERVICES**

621-44600-42600	Supplies	\$600
621-44600-42641	Protective Equipment	\$24,320

Members present voting aye: Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks.  
Members present voting nay: none. Motion carried and ordinance declared duly adopted.

Moved by Tjarks, seconded by Smith, to place Ordinance #O2026-05, Repealing Mitchell City Code Section 4-3-1(B) Regarding Indoor Amusement Licenses on first reading. Motion carried.

Moved by Smith, seconded by Tjarks, to place Ordinance #O2026-06, Modifying the Method of Electing Officers for the City Council on first reading. Motion carried.

**DISCUSSION:**

Mitchell City residents discussed their concerns regarding the current ordinance leash law. Residents would like to see the ordinance changed to require leashes on dogs.

**CONSIDER APPROVAL:**

Moved by Goldammer, seconded by Smith, to approve Sam Weller Foundation for funding for Golf Course Short Course. Motion carried.


**EXECUTIVE SESSION:**

Moved by McCardle, seconded by Goldammer, to go into Executive Session as permitted by SDCL 1-25-2(3) Consulting with Legal Counsel and SDCL 19-19-502 Lawyer-Client Communications. Motion carried.

Mayor Hanson declared the board out of executive session at 8:24 p.m. and the City Council to reconvene in regular session at 8:25 p.m.

**ADJOURN:**

There being no further business to come before the meeting, Mayor Hanson adjourned the meeting.

  
\_\_\_\_\_  
Michelle Bathke  
Finance Officer

Published once at the approximate cost of \_\_\_\_\_.



Planning Commission 4-13-26  
City Council Chambers, City Hall, 612 N. Main Street  
April 13, 2026

### **1. Call to Order**

Chairperson Genzlinger called the April 13, 2026 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

### **2. Roll Call**

Quorum is met, simple majority vote required for all items.

Present: Bathke, Genzlinger, Helleloid, Osterloo, Schmitz, Schreurs, Sonne.

Absent: Gunkel.

Staff Present: Dammann, Hegg, Jenniges, J Johnson.

### **3. Declaration Of Conflicts Of Interests**

Sonne item #8.

### **4. Approve Agenda**

Motion by Schmitz, seconded by Sonne to approve the proposed agenda. All present voted aye; motion carried.

### **5. Approval of Previous Minutes: March 23, 2026**

Motion by Schreurs, seconded by Osterloo to approve the proposed minutes of the March 23, 2026 Planning Commission Meeting. All present voted aye; motion carried.

### **6. Schedule Next Meeting: April 27, 2026**

Motion by Osterloo, seconded by Sonne to set the date for the next Planning Commission Meeting for April 27, 2026. All present voted aye; motion carried.

### **7. Plat: Jean & Scott Stewart**

Plat of Tract A of Stewart's Addition, in the N 1/2 of the SE 1/4 of the NE 1/4 of the SE 1/4 of Section 3, T 102 N, R 60 W of the 5th P.M., Davison County, South Dakota.

Jenniges gave an overview of the area using GIS. He noted this is outside the city limits and the ETJ but within 3 miles of city limits. The county has heard and approved the plat. The property was described by measurements and the applicants were unable to apply for a building permit until it was platted. The applicant was not present to answer questions.

Motion by Schmitz, seconded by Sonne to approve the plat. All present voted aye; motion carried.

### **8. Plan Approval: Mabee Eye Care Clinic**

Jenniges gave an overview of the area using GIS. He said the property is zoned Highway Oriented Business District and the applicant would like to apply for a building permit at 1301 S Burr St. Jenniges reminded the board that this was the location of Perkins. He went over the plans as provided in the packet. The applicant was not present to answer questions.

Motion by Schmitz, seconded by Schreurs to approve the plan. All present voted aye with Sonne abstaining; motion carried.

### **9. Other Business:**

None.

### **10. Public Input:**

None.

### **11. Adjourn**

Chairperson Genzlinger adjourned the meeting at 12:05 P.M.



Kevin Genzlinger  
Planning Commission Chairperson



Planning Commission 4-27-26  
City Council Chambers, City Hall, 612 N. Main Street  
April 27, 2026

### **1. Call to Order**

Chairperson Genzlinger called the City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

### **2. Roll Call**

Quorum is met, simple majority vote required for all items.

Present: Bathke, Genzlinger, Gunkel, Helleloid, Osterloo, Schreurs.

Absent: Schmitz, Sonne.

Staff Present: Boehmer, Dammann, Jenniges, J Johnson, Schroeder.

### **3. Declaration Of Conflicts Of Interests**

None.

### **4. Approve Agenda**

Motion by Osterloo, seconded by Schreurs to approve the proposed agenda. All present voted aye; motion carried.

### **5. Approval of Previous Minutes: April 13, 2026**

Motion by Osterloo, seconded by Schreurs to approve the proposed minutes of the April 13, 2026 Planning Commission Meeting. All present voted aye; motion carried.

### **6. Schedule Next Meeting: May 11, 2026**

Motion by Osterloo, seconded by Schreurs to set the date for the next Planning Commission Meeting for May 11, 2026. All present voted aye; motion carried.

### **7. Conditional Use Permit: Chelsey Prusha**

Chelsey Prusha has applied for a conditional use permit for 10-5E-3-family residential daycare; located at 1008 E 7<sup>th</sup> Ave, legally described as Lot 13, Block 3 Robert Wilkinson's Addition, City

of Mitchell, Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were two responses returned in favor. The applicant was present to answer questions.

Jenniges stated the applicant had run a daycare previously at the same location, but she had been closed for more than six months, so a new application would have to be approved. She has also already passed the fire inspection.

Genzlinger asked if there were any issues during her previous time as a daycare provider, to which Jenniges replied, none that he was aware of.

Motion by Schreurs, seconded by Osterloo to recommend approval of the conditional use with the following conditions; 1) the permit is non-transferable, 2) if the business ceases to operate for six months, then a new application would be required, 3) pass fire inspection. All present voted aye; motion carried.

#### **8. Conditional Use Permit: JTRT Advertising**

JTRT Advertising has applied for a conditional use permit for 10-6B-3-Off premises signs over 300 square feet to a maximum of 600 square feet; located at 2101 N Main St, legally described as Outlots 20 and 21 Less and Except Lot H1 and Lot H2 of Green's Outlots in the NW ¼ of Section 15, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The said real property is zoned HB Highway Oriented Business District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There was one response opposed in the packet. The applicant was not present to answer questions.

Jenniges gave an overview of the area using GIS. He went over some of the regulations for distances from other off-premise signs, including the SD DOT 500' distance regulation. He stated that items 8 and 9 on the agenda are essentially the same, just item 8 deals with the zoning code and item 9 deals with the sign code. He said the SD DOT will also have to approve the sign and location with their permit, and originally they had sight line concerns, but they have met with the applicant on site and agreed on a location for the sign on the property.

Genzlinger had some concerns with traffic regarding the sign.

Schreurs stated his concerns about the size of the sign and set a precedent for more signs of this size to be applied for. He said he wished the opponent would have been present or commented as to why they were against it. He did say he liked the overall look of the sign but just has a concern about more of them down the road.

Gunkel said he likes the digital sign, and it adds to Mitchell.

Bathke said that he believes there will be a "Welcome to Mitchell" on the digital sign at all times.

Motion by Osterloo, seconded by Helleloid to recommend approval of the conditional use. All

present voted aye; motion carried.

### **9. Variance Permit: JTRT Advertising**

JTRT Advertising has applied for a variance permit for 9-4-6-4-C for an off premise digital sign over 300 square feet but under 600 square feet; located at 2101 N Main St, legally described as Outlots 20 and 21 Less and Except Lot H1 and Lot H2 of Green's Outlots in the NW ¼ of Section 15, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The said real property is zoned HB Highway Oriented Business District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There was one response opposed in the packet. The applicant was not present to answer questions.

Jenniges reminded the board that this item goes along with item 8, but this is the signage ordinance variance vs the conditional use for the zoning ordinance.

Motion by Schfuers, seconded by Gunkel to recommend approval of the conditional use. All present voted aye; motion carried.

### **10. Hearing and Recommendation: An Ordinance Amending 10-9H, Ridgeview on Foster Planned Unit Development District**

Ethan Coop Lumber is requesting to amend 10-9H Ridgeview on Foster Planned Unit Development District. They are requesting 10-9H Name, be amended by deleting "Ridge View on Foster" and adding "Lakeridge"; 10-9H-3-F: Maximum Building Height, be amended by deleting "two and one half (2 ½) stories or"; deleting "twenty-two feet (22')"; adding "twenty-five feet (25')".

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were no responses in favor or opposed, but there were two phone calls from neighbors with no concerns about the change. The applicant was not present to answer questions.

Jenniges stated there was an error when the PUD was being codified and got the wrong name on this PUD. The applicant had submitted a plan for a building permit that would have required a variance in height and after some discussion it was decided to change the height of the accessory buildings to eliminate a variance application for future building permits of accessory buildings. Jenniges stated he requested the deletion of the 2 1/2 stories of height to follow along with the proposed amendment to the whole ordinance to just stay with an overall height of 35'.

Motion by Schreurs, seconded by Gunkel to recommend approval of the ordinance amendment. All present voted aye; motion carried.

### **11. Plat: Boyd Reimnitz**

Plat of Lots 1 and 2 of Square 9, Weaver's Squares, an Addition to the City of Mitchell in the

NW 1/4 of Section 27, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota.

Jenniges gave an overview of the area using GIS. He stated the land was previously platted by a half block and the applicant is platting out two lots which both meet zoning requirements. The applicant was not present to answer questions.

Motion by Schreurs, seconded by Osterloo to approve the plat. All present voted aye; motion carried.

**12. Plat: Paul & Barbara Wilson, Teresa Wilson & Joan Jerke**

Plat of Wilson Tracts 3, 4, and 5 in the East Half of Section 25, Township 103 North, Range 61 West of the 5th Principal Meridian, Davison County, South Dakota.

Jenniges gave an overview of the area using GIS. He noted this is outside the ETJ but within three miles of city limits, so the city has to hear the plat as well. The county has zoning jurisdiction and the plat meets the requirements of their ordinance. The county will hear the plat at their May meetings. The applicants are platting the land for estate planning purposes. The applicant was not present to answer questions.

Motion by Schreurs, seconded by Osterloo to approve the plat. All present voted aye; motion carried.

**13. Other Business:**

None.

**14. Public Input:**

None.

**15. Adjourn**

Chairperson Genzlinger adjourned the meeting at 12:18 P.M.

Kevin Genzlinger  
Planning Commission Chairperson

# Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department:

Date Submitted:

Budget line # to be supplemented:

Budget line description:

Supplemental amount requested:

Submitted by:

Describe the need for the supplemental funds:

Is this a re-appropriation of a previous year's budget?                      yes                      no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?                      yes                      no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

# Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department:

Date Submitted:

Budget line # to be supplemented:

Budget line description:

Supplemental amount requested:

Submitted by:

Describe the need for the supplemental funds:

Is this a re-appropriation of a previous year's budget?                      yes                      no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?                      yes                      no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

# CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 04/23/2026

Organization: Heels to Mud

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

- |  |  |
|--|--|
| <input type="checkbox"/> Chartered veterans' organization  | <input type="checkbox"/> Religious organization      |
| <input checked="" type="checkbox"/> Charitable organization  | <input type="checkbox"/> Educational organization    |
| <input type="checkbox"/> Fraternal organization  | <input type="checkbox"/> Local civic or service club |
| <input type="checkbox"/> Political party   | <input type="checkbox"/> Volunteer fire department   |
| <input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office |  |

### Contact Information:

Name: Jasmine Johnson

Address: 409 S Montana St, Mitchell, SD 57301

Phone #: 605-630-5183



501(c) 3 – (Non-Profit): yes  no  eligible

Dates of Ticket Sales: As soon as we are allowed too

Date of Raffle Drawing: As soon as all tickets are sold

Value of Raffle Prize: \$500-\$1000

Proceeds Benefitting: Heels to Mud to help youth on pageant journeys

\*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 4-27-26

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### For Finance Office Use Only:

Council Approval Date: \_\_\_\_\_

Signature:

\_\_\_\_\_  
Finance Officer

**CITY OF MITCHELL  
RAFFLE PERMIT**

Date of Application: 4/24/2026

Organization: Area Community Theater in Mitchell

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

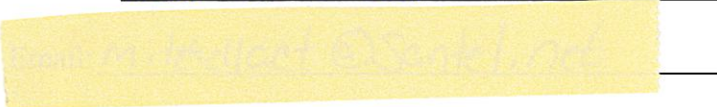
- |  |  |
|--|--|
| <input type="checkbox"/> Chartered veterans' organization  | <input type="checkbox"/> Religious organization      |
| <input checked="" type="checkbox"/> Charitable organization  | <input type="checkbox"/> Educational organization    |
| <input type="checkbox"/> Fraternal organization  | <input type="checkbox"/> Local civic or service club |
| <input type="checkbox"/> Political party   | <input type="checkbox"/> Volunteer fire department   |
| <input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office |  |

Contact Information:

Name: Jesse Stroud

Address: 700 N Main St PO Box 1181 Mitchell, SD 57301

Phone #: 605 996 9137



501(c) 3 – (Non-Profit): yes  no  eligible

Dates of Ticket Sales: 5/28/26 - 8/9/26

Date of Raffle Drawing: 8/9/26

Value of Raffle Prize: \$600

Proceeds Benefitting: Area Community Theater

\*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 4-27-26

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For Finance Office Use Only:

Council Approval Date: \_\_\_\_\_

Signature:

\_\_\_\_\_  
Finance Officer

**CITY OF MITCHELL  
RAFFLE PERMIT**

Date of Application: 4-28-26

Organization: Twin Rivers Old Iron Assoc.

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

- |  |  |
|--|--|
| <input type="checkbox"/> Chartered veterans' organization  | <input type="checkbox"/> Religious organization              |
| <input type="checkbox"/> Charitable organization   | <input checked="" type="checkbox"/> Educational organization |
| <input type="checkbox"/> Fraternal organization  | <input type="checkbox"/> Local civic or service club         |
| <input type="checkbox"/> Political party   | <input type="checkbox"/> Volunteer fire department           |
| <input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office |  |

Contact Information:

Name: Dan Fechner

Address: 618 S Iowa St. Mitchell

Phone #: 605-770-0173

Email: [REDACTED]

501(c) 3 – (Non-Profit): yes X no  eligible

Dates of Ticket Sales: 5-29-26

Date of Raffle Drawing: 9-13-26

Value of Raffle Prize: Choice of: Kid pedal tractor or \$500 beef bucks

Proceeds Benefitting: Twin Rivers old Iron

\*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 4-29-2026

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For Finance Office Use Only:

Council Approval Date: \_\_\_\_\_

Signature:

\_\_\_\_\_  
Finance Officer

**CITY OF MITCHELL  
RAFFLE PERMIT**

Date of Application: April 27, 2020

Organization: Purr N' Ruff Rescue

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

- Chartered veterans' organization
- Charitable organization
- Fraternal organization
- Political party
- Political action committee or political committee on behalf of any candidate for a political office
- Religious organization
- Educational organization
- Local civic or service club
- Volunteer fire department

Contact Information:

Name: Gail Hahne

Address: 1401 S. Main #1163

Phone #: 605-770-0037

Email: [Redacted]

501(c) 3 - (Non-Profit): yes  no  eligible

Dates of Ticket Sales: June 13, 2020

Date of Raffle Drawing: June 13, 2020

Value of Raffle Prize: \$ 2,000

Proceeds Benefitting: Purr N Ruff Rescue

\*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 4-27-20

For Finance Office Use Only:

Council Approval Date: \_\_\_\_\_

Signature:

\_\_\_\_\_  
Finance Officer

**CITY OF MITCHELL  
RAFFLE PERMIT**

Date of Application: 4-27-2026

Organization: Arts in the Park

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

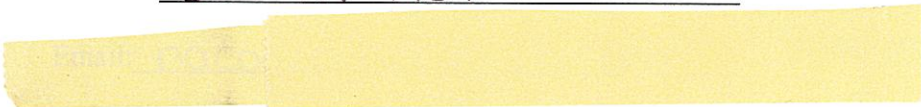
- |  |  |
|--|--|
| <input type="checkbox"/> Chartered veterans' organization  | <input type="checkbox"/> Religious organization      |
| <input checked="" type="checkbox"/> Charitable organization  | <input type="checkbox"/> Educational organization    |
| <input type="checkbox"/> Fraternal organization  | <input type="checkbox"/> Local civic or service club |
| <input type="checkbox"/> Political party   | <input type="checkbox"/> Volunteer fire department   |
| <input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office |  |

Contact Information:

Name: Nancy Conzemius

Address: 929 E Ash Mitchell, SD 57301

Phone #: 605-999-4489



501(c) 3 - (Non-Profit): yes  no  eligible

Dates of Ticket Sales: 7-24-26 to 7-26-26

Date of Raffle Drawing: 7-24-26 to 7-26-26

Value of Raffle Prize: depending on amount received 50/50

Proceeds Benefitting: Arts in the Park

\*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 4-27-2026

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For Finance Office Use Only:

Council Approval Date: \_\_\_\_\_

Signature:

\_\_\_\_\_  
Finance Officer

**CITY OF MITCHELL  
RAFFLE PERMIT**

Date of Application: April 21, 2026

Organization: Palace City Pedalers

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:


- |  |  |
|--|--|
| <input type="checkbox"/> Chartered veterans' organization  | <input type="checkbox"/> Religious organization      |
| <input checked="" type="checkbox"/> Charitable organization  | <input type="checkbox"/> Educational organization    |
| <input type="checkbox"/> Fraternal organization  | <input type="checkbox"/> Local civic or service club |
| <input type="checkbox"/> Political party   | <input type="checkbox"/> Volunteer fire department   |
| <input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office |  |

Contact Information:

Name: Kourtney Denne

Address: 25358 404th Ave Mitchell SD 57301

Phone #: 605-680-4023

Email: 

501(c) 3 - (Non-Profit): yes  no  eligible

Dates of Ticket Sales: August 14 and 15 2026

Date of Raffle Drawing: August 15 2026

Value of Raffle Prize: \$2,000

Proceeds Benefitting: Palace City Pedalers

\*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 4-21-2026

---

For Finance Office Use Only:

Council Approval Date: \_\_\_\_\_

Signature:

\_\_\_\_\_  
Finance Officer

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:** The Mitchell Public Library is requesting a Special Event Permit for their Touch-a-Truck Summer Reading Program on Wednesday, June 24, 2026, from 10:00 AM - 12:00 PM (Noon).

This event is open to the public and will be hosted in the Mitchell Public Library city parking lot.

The total anticipated attendance is 150.

This event will be part of the "Unearth a Story" Summer Reading Program. We plan to have equipment (excavators, dump trucks, etc.) for children to see and touch.

Please refer to the attached Special Event Permit Application for more details about the event.

The submitted Special Event Permit Application requests the following:

- Parking Lot Closure (*\$50 Fee*)

The following parking lot closure is requested on Wednesday, June 24, from 8:00 AM until 12:30 PM:

- Mitchell Public Library parking lot
  - A variety of city equipment will be on-site and parked in the parking lot, such as: excavators, dump trucks, etc.

**\*Parking lot closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested parking lot(s) and street(s).**

Please reference the attached Parking Lot Closure Map.

The Mitchell Public Library has already provided a copy of the City of Mitchell Certificate of Liability Insurance for the event.

**\*If approved, approval of the submitted Special Event Permit Application will be contingent upon receipt of payment of the Special Event Permit fee prior to the day of the event.**

Staff recommends City Council approval of the Special Event Permit as stated in the Special Event Permit Application.

Print

**Special Event Permit Application - Submission #4809**

Date Submitted: 4/27/2026



# Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

## Event Name:\*

Touch-a-Truck - Library Summer Reading Program

## Event Date:

6/24/2026

## Event Hours:\*

10:00 AM

—

12:00 PM

## Event Dates:

—

### Permit & License requests included in this application:\*

- Parking Lot Closure (\$50 Fee)
- Street Closure (\$100 Fee)
- City Park Closure (\$100 Fee)
- Parade Permit (\$50 Fee)
- Parade Permit - w/ Escort (\$250 Fee)
- Special Event Liquor License (\$200 Fee)
- Special Event Liquor License w/ Consumption Permit (\$200 Fee)
- Consumption Permit (\$50 Fee)
- Fireworks Permit (\$50 Fee)
- Noise Permit (\$0 Fee)

#### Time Requested for Parking Lot Closure

—

#### Time Requested for Street Closure

—

#### Time Requested for City Park Closure

—

## Event Information:

### Overall Event Description:\*

The library would like to use the library parking lot on Wed. June 24 for the Touch-a-Truck event. This event will be part of the "Unearth a Story" Summer Reading Program. We plan to have equipment (excavators, dump trucks, etc) for children to see and touch. The event will be held from 10:00am-noon.

### Please check all that apply:\*

- This is a first time event.
- This event is open to the public.
- Admission will be charged.
- Vendor and / or participant fees are required.
- The event includes the sale or use of alcoholic beverages.
- Items and / or services will be sold at the event.
- The event will be held in a City Park or Facility.

### Total anticipated attendance:\*

**Organization:\***

Mitchell Public Library

**Address:\***

221 N. Duff St.

**City:\***

Mitchell

**State:\***

SD

**Zip Code:\***

57301

**Event Application Contact Person:\***

Jean Patrick

**Contact Person Email:\***

Jean.Patrick@cityofmitchellgov.sd

**Contact Person Phone Number: \***

605-995-8480

**Day of Event Contact Person:\***

Jean Patrick or Rachel Soulek

**Contact Person Email:\***

Jean.Patrick@cityofmitchellgov.sd

**Contact Person Phone Number:\***

605-995-8480

# Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. Also, please provide a detailed list and description of what parking lot/street closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.\*

Per conversations with Joe Schroeder and Kevin Nelson, we plan to have a variety of city equipment onsite (excavator, dump truck, etc) at the library parking lot. We also plan to contact the fire department/EMS to request to have their vehicle/staff present.

### **This event will include the use of:**

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- Indoor Park Shelter - air conditioning (\$159.30/day - Park & Rec Fee)
- Indoor Park Shelter - no air conditioning (\$116.82/day - Park & Rec Fee)
- Outdoor Park Shelter (\$58.41/day - Park & Rec Fee)
- City Facility or Other City Building
- Picnic Table Rental (\$25 each/day- Park & Rec Fee)
- Bleacher Rental (\$35 each/day- Park & Rec Fee)
- Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- Water - Main Street Only (Confirm Fee with Corn Palace)

# Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.\*

The event will take place in the library parking lot with city vehicles. All trucks, etc. will be on ground level. Supervision will be provided by Jean Patrick (Children's Services Librarian), Rachel Soulek (Program Specialist) and volunteers. In addition, we also request that children be accompanied by a parent or caregiver. Insurance will be provided by the City of Mitchell. (See attached.)

# Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: [www.cityofmitchellsd.gov/specialevents](http://www.cityofmitchellsd.gov/specialevents)

### **Will sound amplification be used?**

- Yes
- No

### **What time will sound amplification be used?**

—

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- Yes
- No

When will sound checks be performed?

hh:mm am/pm

## Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

[Empty text box for Name]

Address

[Empty text box for Address]

City

[Empty text box for City]

State

[Empty text box for State]

Zip Code

[Empty text box for Zip Code]

Phone Number

[Empty text box for Phone Number]

Email Address

[Empty text box for Email Address]

Date of Display

mm/dd/yyyy

Time of Display

hh:mm am/pm — hh:mm am/pm

Type of Fireworks

- Class B Explosive (special fireworks)
- Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

# Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
  - A minimum of \$500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents"** as an additional insured.

Insurance coverage must be maintained for the duration of the event.

**I have the following coverage(s) and attached a copy of the Certificate(s) listed below:\***

- Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- Fireworks Permit: \$1,000,000 General Liability per occurrence

**Name of Insurance Company**

**Agent's Name**

South Dakota Public Assurance Alliance (attached)

**Policy Number**

**Phone Number**

# Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

**I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.\***

Jean Patrick

**I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.\***

Jean Patrick

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.\*

Jean Patrick

**I have attached the following items:**

- Parking Lot Closure Map
- Street Closure Map
- City Park Closure Map
- Parade Route Map
- Special Event Liquor License Boundaries with Map
- Consumption Permit Boundaries with Map
- Fireworks Map
- Event Layout Map
- Certificate of Liability Insurance
- Certificate of Liquor Liability Insurance
- Certificate of Fireworks Liability Insurance
- Additional Document

**Parking Lot Closure Map**

ParkingLotClosurePlan.pdf

**Street Closure Map**

Choose File No file chosen

**City Park Closure Map**

Choose File No file chosen

**Parade Route Map**

Choose File No file chosen

**Special Event Liquor License Boundaries with Map**

Choose File No file chosen

**Consumption Permit Boundaries with Map**

Choose File No file chosen

**Fireworks Map**

Choose File No file chosen

**Event Layout Map**

Choose File No file chosen

**Certificate of Liability Insurance**

Certificate of Liability Insurance.pdf

**Certificate of Liquor Liability Insurance**

Choose File No file chosen

**Certificate of Fireworks Liability Insurance**

Choose File No file chosen

**Additional Document**

Choose File No file chosen

Action of City Council \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Finance Officer

\_\_\_\_\_  
Mayor

(Seal)

Date Approved: \_\_\_\_\_

Amount of Fees Paid: \_\_\_\_\_





# SOUTH DAKOTA PUBLIC ASSURANCE ALLIANCE CERTIFICATE OF COVERAGE

This Certificate is issued as a matter of information only and confers no rights upon the Certificate holder. This Certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the Risk Sharing Certificate listed below.

NAME AND ADDRESS OF MEMBER: City of Mitchell  
612 N. Main St., Mitchell, SD 57301

RISK SHARING/MEMBER NO.: 005

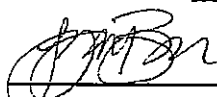
This is to certify that the Risk Sharing Certificates listed below have been issued to the Member named above and is in force at this time. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this Certificate may be issued or may pertain, the coverage afforded by the Risk Sharing Certificate described herein is subject to all the terms, exclusions and conditions of such Risk Sharing Certificate and the Intergovernmental Contract under which it is issued.

EFFECTIVE DATES	TYPE OF COVERAGE	LIMIT OF COVERAGE	
<u>1/01/2026 -</u> <u>1/01/2027</u>	Governmental General Liability		
	General Cvg	<u>\$3,000,000</u> Each Occurrence	
		<u>\$5,000</u> Deductible Each Claim Including LAE	
<u>1/01/2026 -</u> <u>1/01/2027</u>	Governmental Automobile Liability		
	General Cvg	<u>\$3,000,000</u> Each Occurrence	
		<u>\$0</u> Deductible Each Claim Including LAE	
<u>1/01/2026 -</u> <u>1/01/2027</u>	Municipal Property		
	Buildings - Blanket Coverage	<u>\$117,218,575</u>	<u>\$5,000</u> Deductible
	Contents - Blanket Coverage	<u>\$15,087,335</u>	<u>\$5,000</u> Deductible

This certificate does not affirmatively or negatively amend, extend, or alter the coverage afforded by the coverage document. In the event the coverage document is cancelled prior to the expiration date, notice will be delivered in accordance with the coverage provisions.

NAME AND ADDRESS OF CERTIFICATE HOLDER:  
City of Mitchell  
612 N. Main St.  
Mitchell, SD 57301

DATE ISSUED: 3/12/2026

  
 \_\_\_\_\_  
 Authorized Representative

South Dakota Public Assurance Alliance  
 PO Box 91348  
 Sioux Falls, SD 57106

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**

The City of Mitchell is requesting a Special Event Permit for the annual Palace City Pre-Sturgis Party on Thursday, August 6, 2026, from 5:00 PM until 10:00 PM.

The Palace City Pre-Sturgis Party has expanded to incorporate most of Main Street from 1st Ave. to 7th Ave, which will require street and parking lot closures, as well as additional permits and equipment to assist with the success of the Party.

The Palace City Pre-Sturgis Party is partnered with Mitchell Main Street & Beyond: 1st Fridays, so there will be various vendors, food trucks, and other musical entertainment and events on Main Street.

The Party is open to the public, vendor and/or participant fees required, includes the sale and use of alcoholic beverages, items and/or services will be sold, and will take place on Mitchell's Main Street.

The total anticipated attendance is between 5,000 and 7,000.

Please refer to the attached Special Event Permit Application for more details about the event.

The submitted Special Event Permit Application requests the following:

- Parking Lot Closure (*\$50 Fee*)
- Street Closure (*\$100 Fee*)
- Parade Permit — w/Escort (*\$250 Fee*)
- Consumption Permit (*\$50 Fee*)
- Noise Permit (*\$0 Fee*)

The following parking lot & street closures are requested on Thursday, August 6, from 3:00 PM until 11:00 PM:

- Main Street from 1st Avenue to 7th Avenue
- 2nd, 3rd, 4th, & 5th Avenues from west alley to east alley
- 6th Avenue from Main Street to west alley
- 2nd & Main Street parking lot
- 5th & Main Street parking lot

- Corn Palace Plaza/Bradley's parking lot

**\*Parking lot & street closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested street(s).**

Please reference the attached Street and Parking Lot Closures Map, and Event Map for further information.

Additional Park & Rec equipment requested, along with fees:

- 4 bleachers (\$35/bleacher)
- 30 picnic tables (\$25/picnic table)

Also, the Special Event Permit Application is requesting a Parade Permit with police escorts for the annual Palace City Pre-Sturgis Party Motorcycle Parade, which starts at 4:45 PM at Klock Werks, and will arrive between 5:30-5:45 PM on Main Street in front of The World's Only Corn Palace. For this motorcycle ride, we are requesting a police escort — lead car and a 2nd car to assist with the safety of the ride.

The Noise Permit will include sound amplification from 5:00 PM until 10:00 PM, with sound checks being performed at 4:00 PM. The music entertainment will take place on the Corn Palace Plaza Stage.

Finally, the Consumption Permit will allow alcoholic beverages to be carried within the closed area.

Please see the attached Special Event Permit Application, Motorcycle Parade Route Map and Cue Sheet, Street and Parking Lot Closure Map, Pre-Sturgis Event Map, and Certificate of Liability Insurance Form — City of Mitchell for more information.

**\*If approved, approval of the submitted Special Event Permit Application will be contingent upon receipt of payment of the Special Event Permit fee(s) and Park & Rec equipment rental fee(s) prior to the day of the event.**

Staff recommends City Council approval of the Special Event Permit as stated in the Special Event Permit Application.

Print

Special Event Permit Application - Submission #4804

Date Submitted: 4/24/2026



Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

**Event Name:\***

Palace City Pre-Sturgis Party

**Event Date:**

8/6/2026

**Event Hours:\***

05:00 PM — 10:00 PM

**Event Dates:**

mm/dd/yyyy — mm/dd/yyyy

# Permit & License requests included in this application:\*

- Parking Lot Closure (\$50 Fee)
- Street Closure (\$100 Fee)
- City Park Closure (\$100 Fee)
- Parade Permit (\$50 Fee)
- Parade Permit - w/ Escort (\$250 Fee)
- Special Event Liquor License (\$200 Fee)
- Special Event Liquor License w/ Consumption Permit (\$200 Fee)
- Consumption Permit (\$50 Fee)
- Fireworks Permit (\$50 Fee)
- Noise Permit (\$0 Fee)

### Time Requested for Parking Lot Closure

8/6/2026	03:00 PM	—	8/6/2026	11:00 PM
----------	----------	---	----------	----------

### Time Requested for Street Closure

8/6/2026	03:00 PM	—	8/6/2026	11:00 PM
----------	----------	---	----------	----------

### Time Requested for City Park Closure

mm/dd/yyyy	hh:mm am/pm	—	mm/dd/yyyy	hh:mm am/pm
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## Event Information:

**Overall Event Description:\***

On Thursday, August 6, 2026, from 5 PM until 10 PM, the City of Mitchell, The World's Only Corn Palace, Mitchell Chamber/CVB, Mitchell Main Street & Beyond and their 1st Fridays on Main, Klock Werks and Jack Daniel's, along with the many loyal partners and sponsors, are proud to host the annual, Palace City Pre-Sturgis Party!

The Palace City Pre-Sturgis Party is an annual gathering of motorcycle enthusiasts, as we hope to encourage a stop in Mitchell, SD while on their way out to the Sturgis Bike Rally. The Party has expanded over the years to incorporate most of Mitchell's Main Street from 1st Avenue to 7th Avenue. Because of this expansion, it will continue to require additional parking lot and street closures, as well as, the appropriate permits and licenses to assist with the continued success of the Party.

Consistent with past years, becoming an annual Palace City Pre-Sturgis Party tradition is the motorcycle ride around Mitchell that starts at Klock Werks at 4:45 PM and will arrive between 5:30-5:45 PM on Main Street in front of The World's Only Corn Palace. For this motorcycle ride, we are requesting a police escort-lead car, and 2nd car to assist in the safety of the ride.

One Wheel Revolution V-Twin Stunt Team will be making their first ever stop to the Party and have three performances (5:45, 7:30 & 9:30 PM) on Main Street at 2nd Avenue.

Also, there will be a Car Show hosted by The 301 Rodz and a Bike Show hosted by Shifters Crew on Main Street from 6th Avenue to 4th Avenue.

This Party is partnered with MMS&B and their 1st Friday event, so there will be a Kids Zone, various vendors, food trucks, a STRIDER BIKES course, and other entertainment options on Main Street.

New this year is the PowderHorn Ranch Regulators will be conducting (3) cowboy fast draw exhibitions that will take place just north of the crosswalk bump in front of The World's Only Com Palace.

Since 5th Avenue is closed for the event, 7th Avenue will remain open.

Please see the attached Motorcycle Ride Route Map and Event Map.

Finally, we are requesting a consumption permit. To follow suit with the past years, we have invited all the Mitchell Main Street restaurants/bars to continue their support and participation of the Palace City Pre-Sturgis Party with the STRIDER BIKES \$ 1/cup donation. Just like previous years, these specific, Palace City Pre-Sturgis Party Jack Daniel's Event Cup(s) need to be sold by the participating establishments and contain the alcoholic beverage, if attendees want to Party on Main Street and bring their alcoholic drink outside of the establishment, but within the designated consumption permit area(s). The \$1/cup donation will go towards providing a local school (Volga Christian School) with a STRIDER BIKES set.

**Please check all that apply:\***

- This is a first time event.
- This event is open to the public.
- Admission will be charged.
- Vendor and / or participant fees are required.
- The event includes the sale or use of alcoholic beverages.
- Items and / or services will be sold at the event.
- The event will be held in a City Park or Facility.

**Total anticipated attendance:\***

5,000-7,000

**Organization:\***

City of Mitchell

**Address:\***

612 North Main Street

**City:\***

Mitchell

**State:\***

SD

**Zip Code:\***

57301

**Event Application Contact Person:\***

Aaron Hieb

**Contact Person Email:\***

Aaron.Hieb@cityofmitchellsd.gov

**Contact Person Phone Number: \***

605-990-7942

**Day of Event Contact Person:\***

Aaron Hieb

**Contact Person Email:\***

Aaron.Hieb@cityofmitchellsd.gov

**Contact Person Phone Number:\***

605-366-8348

## **Facility Use, Impacted Areas, and Event Map**

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. Also, please provide a detailed list and description of what parking lot/street closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.\*

Parking Lot and Street Closures are requested to begin at 3 PM on Thursday, August 6, starting on the south end of Main Street on the north side of 1st Avenue, leaving 1st Avenue open for emergencies and community/pedestrian safety. Street closures from 1st Avenue to the south side of 7th Avenue will allow for parking of ATVs/UTVs, classic cars, motorcycles, and pedestrian traffic.

As stated above, since 5th Avenue is part of the street closure, 7th Avenue will remain open for emergencies and community/pedestrian safety.

Additional street closures consist of: 2nd, 3rd, 4th, and 5th Avenue from west alley to east alley, and 6th Avenue west to alley.

Parking lot closures will consist of: 2nd and Main Street parking lot (southeast), 5th and Main Street parking lot (southeast), Plaza parking lot and Bradley's parking lot.

Please see the attached Event Map and Street and Parking Lot Closure(s) Map.

Turning into an annual tradition, the Palace City Pre-Sturgis Party Motorcycle Ride around Mitchell that starts at Klock Werks at 4:45 PM and will end in front of The World's Only Corn Palace, south of the crosswalk bump. The motorcycle ride is also requesting a Mitchell PD lead car escort, along with a 2nd PD car to assist in the safety and success of the ride.

Please see the attached Motorcycle Ride Route Map.

We are requesting the use of the following additional equipment from the Park & Rec:

- 4 bleachers: Please provide (2) of the bleachers in the Corn Palace Plaza and (2) of the bleachers at the north end of the barricade event footprint, in front of Harve's Sports Shop for the One Wheel Revolution V-Twin Stunt Show facing south.

Please refer to the Event Map and the BLEACHERS symbol for location reference.

- 30 picnic tables: Please provide (20) picnic tables in the 5th & Main parking lot, (7) picnic tables placed on Main Street in front of The Diamond Store, and (3) picnic tables placed on the east side of Main Street against the curb line on the south side of 3rd Ave.

#### **— This event will include the use of:**

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- Indoor Park Shelter - air conditioning (\$159.30/day - Park & Rec Fee)
- Indoor Park Shelter - no air conditioning (\$116.82/day - Park & Rec Fee)
- Outdoor Park Shelter (\$58.41/day - Park & Rec Fee)
- City Facility or Other City Building
- Picnic Table Rental (\$25 each/day- Park & Rec Fee)
- Bleacher Rental (\$35 each/day- Park & Rec Fee)
- Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- Water - Main Street Only (Confirm Fee with Corn Palace)

## **Safety, Security, and Accessibility**

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.\*

We will partner with the City of Mitchell Law Enforcement for security and safety.

The City of Mitchell, Corn Palace, Mitchell Chamber/CYB, MMS&B, and volunteers will assist with the set-up and supervision of barriers for performances.

Signage will be placed on the edges of the consumption area(s) to inform about alcohol consumption and containment.

Adequate parking will still exist around the event area for attendees. Many of the attendees with qualifying vehicles (motorcycles and classic cars) will be parking on Main Street, as their vehicles are apart of and will be driven to the event.

## Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: [www.cityofmitchellsd.gov/specialevents](http://www.cityofmitchellsd.gov/specialevents)

**Will sound amplification be used?**

Yes  
 No

**What time will sound amplification be used?**

—

Please list the start time and finish time.

**Will sound checks be conducted prior to the event?**

Yes  
 No

**When will sound checks be performed?**

## Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

### Contact information for the person(s) in charge of firing the display:

**Name**

**Address**

City

State

Zip Code

Phone Number

Email Address

ahieb@cityofmitchell.org

Date of Display

Time of Display

—

Type of Fireworks

- Class B Explosive (special fireworks)
- Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

## Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
  - A minimum of \$500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured.**

Insurance coverage must be maintained for the duration of the event.

**—I have the following coverage(s) and attached a copy of the Certificate(s) listed below:\***

- Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- Fireworks Permit: \$1,000,000 General Liability per occurrence

**Name of Insurance Company**

**Agent's Name**

South Dakota Public Assurance Alliance

**Policy Number**

**Phone Number**

005

## **Affidavit of Applicant**

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

**I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.\***

Aaron Hieb

**I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.\***

Aaron Hieb

**I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.\***

Aaron Hieb

**I have attached the following items:**

- Parking Lot Closure Map
- Street Closure Map
- City Park Closure Map
- Parade Route Map
- Special Event Liquor License Boundaries with Map
- Consumption Permit Boundaries with Map
- Fireworks Map
- Event Layout Map
- Certificate of Liability Insurance
- Certificate of Liquor Liability Insurance
- Certificate of Fireworks Liability Insurance
- Additional Document

**Parking Lot Closure Map**

Parking Lot.Street Closures 2026.pdf

**Street Closure Map**

Parking Lot.Street Closures 2026.pdf

**City Park Closure Map**

No file chosen

**Parade Route Map**

Motorcycle Parade Route 2026.png

**Special Event Liquor License Boundaries with Map**

No file chosen

**Consumption Permit Boundaries with Map**

Parking Lot.Street Closures 2026.pdf

**Fireworks Map**

No file chosen

**Event Layout Map**

DRAFT Pre-Sturgis Party Event Map.pdf

**Certificate of Liability Insurance**

Certificate of Liability Insurance 2026.pdf

**Certificate of Liquor Liability Insurance**

No file chosen

**Certificate of Fireworks Liability Insurance**

No file chosen

**Additional Document**

1WheelRevolution - Social FINAL.png

Action of City Council \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Finance Officer

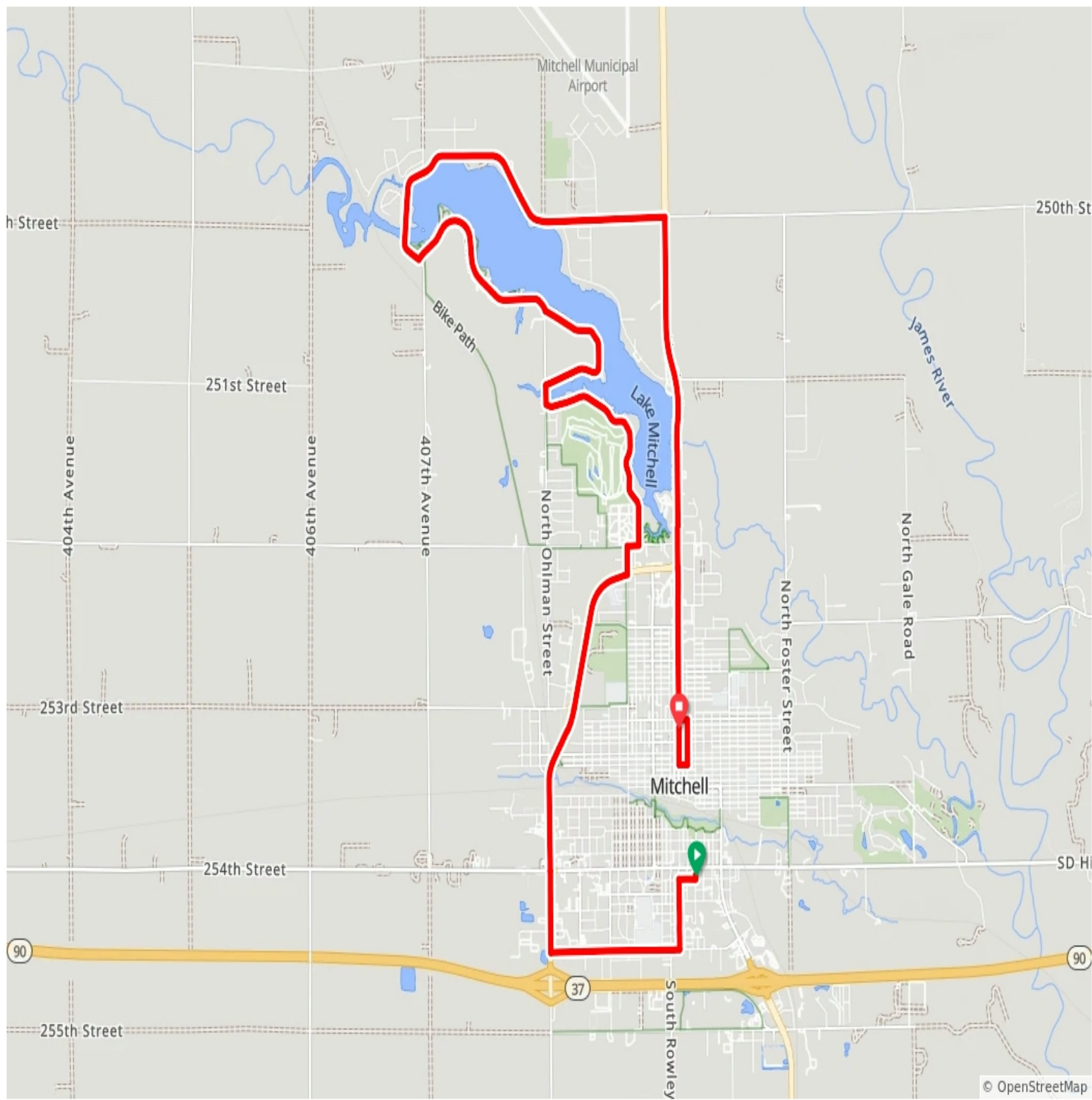
\_\_\_\_\_  
Mayor

(Seal)

Date Approved: \_\_\_\_\_

Amount of Fees Paid: \_\_\_\_\_





## Palace City Pre-Sturgis Party 2026

**15.5** mi  
DISTANCE

**391** ft  
ELEVATION GAIN

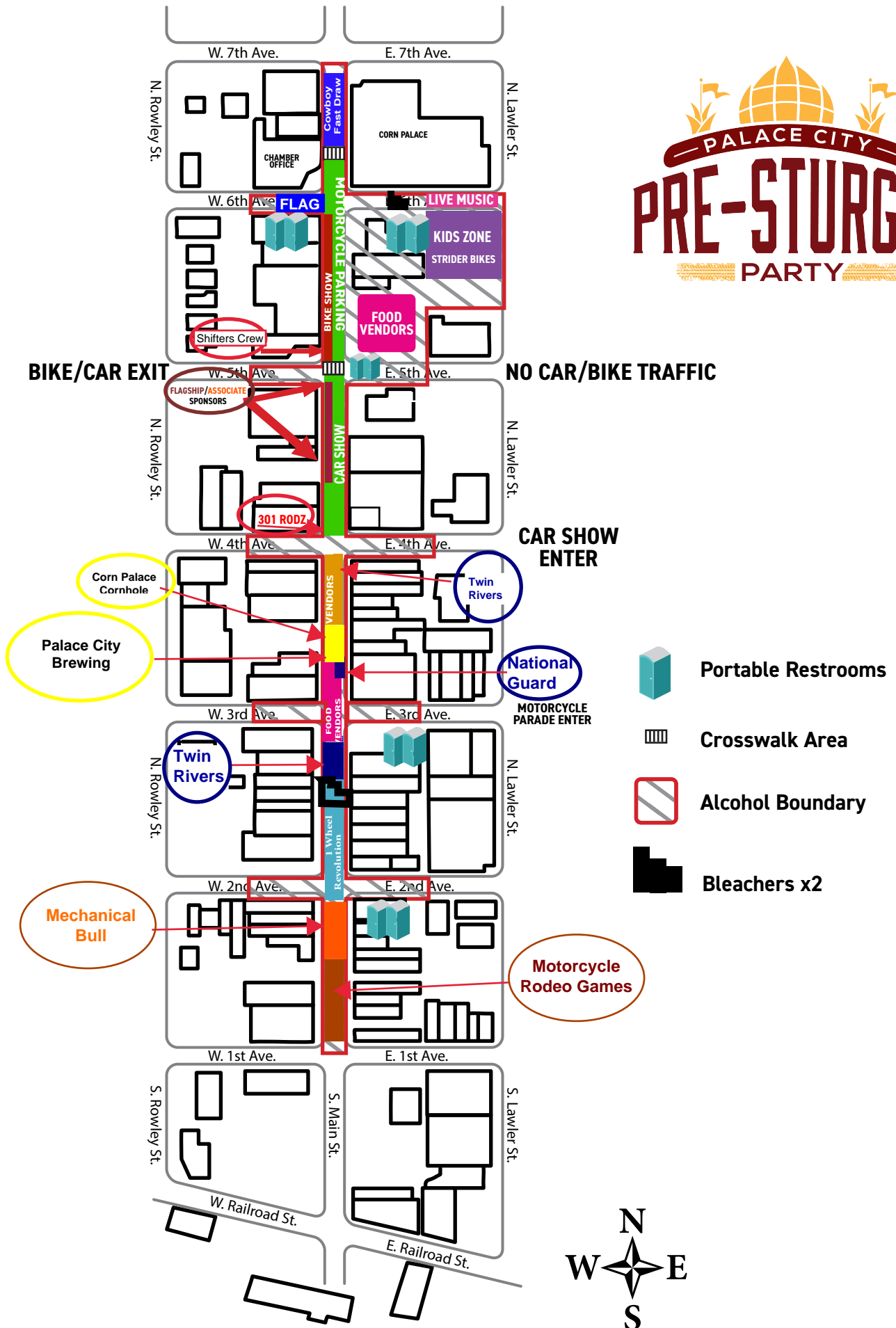
**4.9** %  
MAX GRADE



## Palace City Pre-Sturgis Party Motorcycle Parade Route

<b>Type</b>	<b>Notes</b>
Left	Turn left onto E. Hackberry Ave.
Left	Turn left onto S. Main St.
Right	Turn right onto W. Norway Ave.
Right	Turn right onto S. Ohlman St./Hwy 37 Bypass
Left	Turn left onto N. Minnesota St.
Right	Turn right onto W. 23rd Ave.
Left	Turn left onto Indian Village Rd
Right	Turn right onto N. Ohlman St.
Right	Turn right onto S. Harmon Dr.
Right	Turn right onto W. Harmon Dr.
Right	Turn right onto N. Navin Rd/N. Harmon Dr.
Continue	Continue on 250th St./National Guard Rd
Right	Turn right onto N. Main St./Hwy 37
Left	Turn left onto E. 7th Ave.
Right	Turn right onto N. Lawler St.
Right	Turn right onto E. 3rd Ave.
Right	Turn right on N. Main St.
Finish	The World's Only Corn Palace

# PALACE CITY PRE-STURGIS PARTY





JOIN US



8-6-2026

AT THE



# PALACE CITY PRE-STURGIS PARTY



5-10 PM

VENDOR BOOTH - \$50

Contact Aaron Hieb for more information.

[Aaron.Hieb@cityofmitchellsd.gov](mailto:Aaron.Hieb@cityofmitchellsd.gov)

605-990-7942

# SOUTH DAKOTA PUBLIC ASSURANCE ALLIANCE CERTIFICATE OF COVERAGE

This Certificate is issued as a matter of information only and confers no rights upon the Certificate holder. This Certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the Risk Sharing Certificate listed below.

NAME AND ADDRESS OF MEMBER: City of Mitchell  
612 N. Main St., Mitchell, SD 57301

RISK SHARING/MEMBER NO.: 005


This is to certify that the Risk Sharing Certificates listed below have been issued to the Member named above and is in force at this time. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this Certificate may be issued or may pertain, the coverage afforded by the Risk Sharing Certificate described herein is subject to all the terms, exclusions and conditions of such Risk Sharing Certificate and the Intergovernmental Contract under which it is issued.

EFFECTIVE DATES	TYPE OF COVERAGE	LIMIT OF COVERAGE	
<u>1/01/2026 -</u> <u>1/01/2027</u>	Governmental General Liability		
	General Cvg	<u>\$3,000,000</u> Each Occurrence	
		<u>\$5,000</u> Deductible Each Claim Including LAE	
<u>1/01/2026 -</u> <u>1/01/2027</u>	Governmental Automobile Liability		
	General Cvg	<u>\$3,000,000</u> Each Occurrence	
		<u>\$0</u> Deductible Each Claim Including LAE	
<u>1/01/2026 -</u> <u>1/01/2027</u>	Municipal Property		
	Buildings - Blanket Coverage	<u>\$117,218,575</u>	<u>\$5,000</u> Deductible
	Contents - Blanket Coverage	<u>\$15,087,335</u>	<u>\$5,000</u> Deductible

This certificate does not affirmatively or negatively amend, extend, or alter the coverage afforded by the coverage document. In the event the coverage document is cancelled prior to the expiration date, notice will be delivered in accordance with the coverage provisions.

NAME AND ADDRESS OF CERTIFICATE HOLDER:  
City of Mitchell  
612 N. Main St.  
Mitchell, SD 57301

DATE ISSUED: 3/12/2026

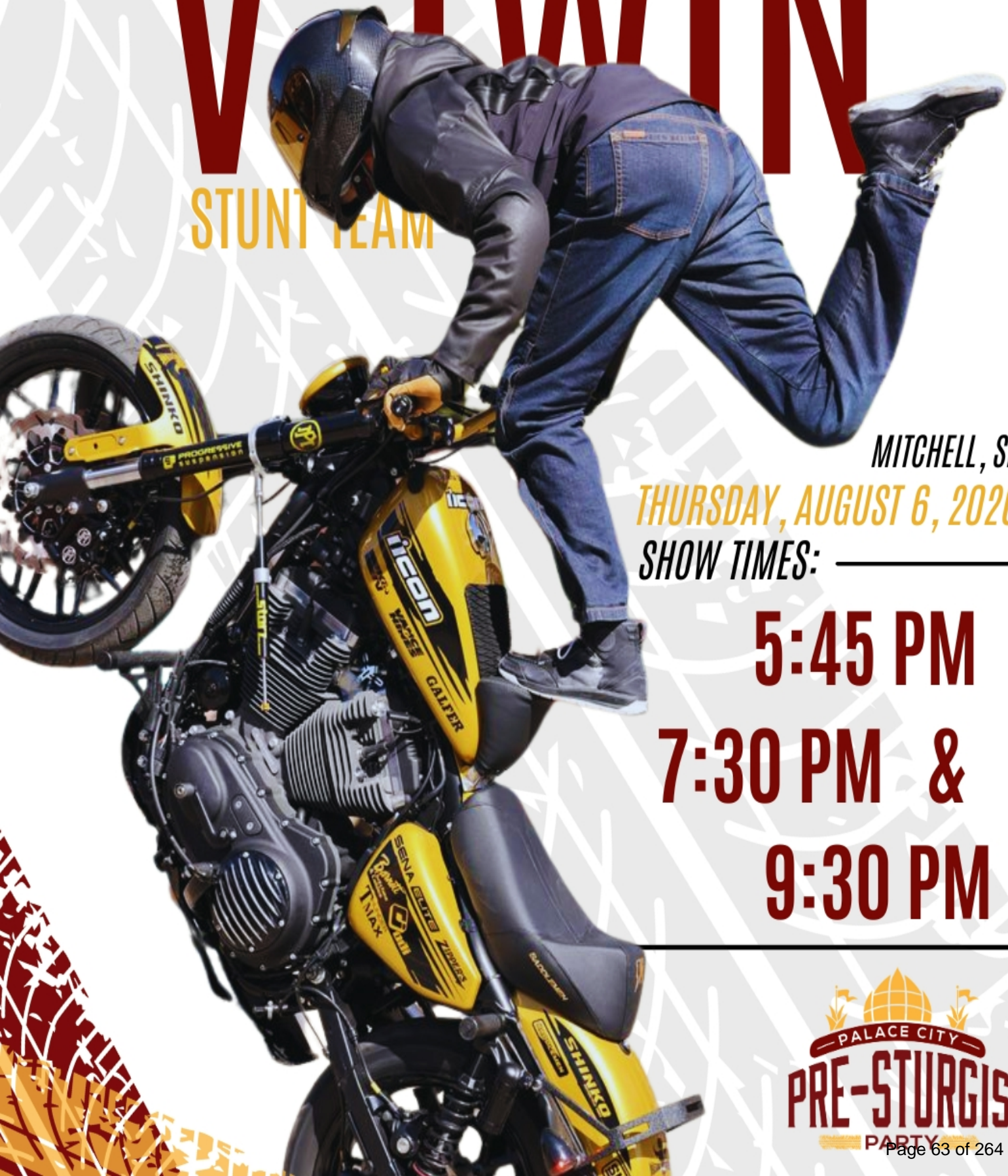
  
 \_\_\_\_\_  
 Authorized Representative

South Dakota Public Assurance Alliance  
 PO Box 91348  
 Sioux Falls, SD 57106

# WHEEL REVOLUTION

# W TWIN

STUNT TEAM



MITCHELL, SD

THURSDAY, AUGUST 6, 2026

SHOW TIMES:

5:45 PM

7:30 PM &

9:30 PM

PALACE CITY  
PRE-STURGIS  
PARTY

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**

**Print**

**Special Event Permit Application - Submission #4644**

**Date Submitted: 3/5/2026**



**Special Event Permit Application**

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

**Event Name:\***

Pre Sturgis Party
-------------------

**Event Date:**

8/6/2026
----------

**Event Hours:\***

05:00 PM	—	10:00 PM
----------	---	----------

**Event Dates:**

mm/dd/yyyy	—	mm/dd/yyyy
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### Permit & License requests included in this application:\*

- Parking Lot Closure (\$50 Fee)
- Street Closure (\$100 Fee)
- City Park Closure (\$100 Fee)
- Parade Permit (\$50 Fee)
- Parade Permit - w/ Escort (\$250 Fee)
- Special Event Liquor License (\$200 Fee)
- Consumption Permit (\$50 Fee)
- Consumption Permit - with Special Event Liquor License (\$0 Fee)
- Fireworks Permit (\$50 Fee)
- Noise Permit (\$0 Fee)

**Time Requested for Parking Lot Closure**

mm/dd/yyyy	hh:mm am/pm	—	mm/dd/yyyy	hh:mm am/pm
------------	-------------	---	------------	-------------

**Time Requested for Street Closure**

mm/dd/yyyy	hh:mm am/pm	—	mm/dd/yyyy	hh:mm am/pm
------------	-------------	---	------------	-------------

**Time Requested for City Park Closure**

mm/dd/yyyy	hh:mm am/pm	—	mm/dd/yyyy	hh:mm am/pm
------------	-------------	---	------------	-------------

## Event Information:

**Overall Event Description:\***

Pouring beer from Palace City at Mitchell's Pre Sturgis Party.

**Please check all that apply:\***

- This is a first time event.
- This event is open to the public.
- Admission will be charged.
- Vendor and / or participant fees are required.
- The event includes the sale or use of alcoholic beverages.
- Items and / or services will be sold at the event.
- The event will be held in a City Park or Facility.

**Total anticipated attendance:\***

5000
------

**Organization:\***

Palace City Brewing

**Address:\***

227 W. Railroad Ave

**City:\***

Mitchell

**State:\***

SD

**Zip Code:\***

57301

**Event Application Contact Person:\***

Lindsey George

**Contact Person Email:\***

lindsey@palacecitybrewing.com

**Contact Person Phone Number: \***

4436142757

**Day of Event Contact Person:\***

Lindsey George

**Contact Person Email:\***

lidnsey@palacecitybrewing.com

**Contact Person Phone Number:\***

4436142757

## Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. Also, please provide a detailed list and description of what parking lot/street closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.\*

We will be providing our own equipment for this event. We will have a pop up tent and be located in the designated vendor area set forth by the event coordinator. Palace City Brewing Co. will serve alcohol in the designated Palace City Pre-Sturgis Party Event Cup.

### **This event will include the use of:**

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- Indoor Park Shelter - air conditioning (\$159.30/day - Park & Rec Fee)
- Indoor Park Shelter - no air conditioning (\$116.82/day - Park & Rec Fee)
- Outdoor Park Shelter (\$58.41/day - Park & Rec Fee)
- City Facility or Other City Building
- Picnic Table Rental (\$25 each/day- Park & Rec Fee)
- Bleacher Rental (\$35 each/day- Park & Rec Fee)
- Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- Water - Main Street Only (Confirm Fee with Corn Palace)

## Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.\*

Coordinated by event management/City of Mitchell

## Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: [www.cityofmitchellsd.gov/specialevents](http://www.cityofmitchellsd.gov/specialevents)

### **Will sound amplification be used?**

- Yes
- No

### **What time will sound amplification be used?**

hh:mm am/pm — hh:mm am/pm

Please list the start time and finish time.

**Will sound checks be conducted prior to the event?**

- Yes
- No

**When will sound checks be performed?**

hh:mm am/pm

## Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

**Contact information for the person(s) in charge of firing the display:**

**Name**

**Address**

**City**

**State**

**Zip Code**

**Phone Number**

**Email Address**

**Date of Display**

mm/dd/yyyy

**Time of Display**

hh:mm am/pm

— hh:mm am/pm

**Type of Fireworks**

- Class B Explosive (special fireworks)
- Class C Common Fireworks

**Exact Location of Display:**

**What are the width perimeter requirements?**

# Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
  - A minimum of \$500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents"** as an additional insured.

Insurance coverage must be maintained for the duration of the event.

**I have the following coverage(s) and attached a copy of the Certificate(s) listed below:\***

- Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- Fireworks Permit: \$1,000,000 General Liability per occurrence

**Name of Insurance Company**

Midwest Family Mutual

**Agent's Name**

Briggs Havlik

**Policy Number**

CPSD0560141722

**Phone Number**

605-996-6070

# Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

**I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.\***

Lindsey George

**I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.\***

Lindsey George

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.\*

Lindsey George

**I have attached the following items:**

- Parking Lot Closure Map
- Street Closure Map
- City Park Closure Map
- Parade Route Map
- Special Event Liquor License Boundaries with Map
- Consumption Permit Boundaries with Map
- Fireworks Map
- Event Layout Map
- Certificate of Liability Insurance
- Certificate of Liquor Liability Insurance
- Certificate of Fireworks Liability Insurance
- Additional Document

**Parking Lot Closure Map**

Choose File No file chosen

**Street Closure Map**

Choose File No file chosen

**City Park Closure Map**

Choose File No file chosen

**Parade Route Map**

Choose File No file chosen

**Special Event Liquor License Boundaries with Map**

Choose File No file chosen

**Consumption Permit Boundaries with Map**

Choose File No file chosen

**Fireworks Map**

Choose File No file chosen

**Event Layout Map**

Choose File No file chosen

**Certificate of Liability Insurance**

Choose File No file chosen

**Certificate of Liquor Liability Insurance**

Palace City Brewing Co. COI Cert Hold City of Mitchell.pdf

**Certificate of Fireworks Liability Insurance**

Choose File No file chosen

**Additional Document**

Choose File No file chosen

Action of City Council \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

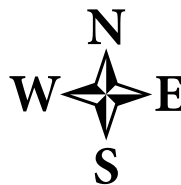
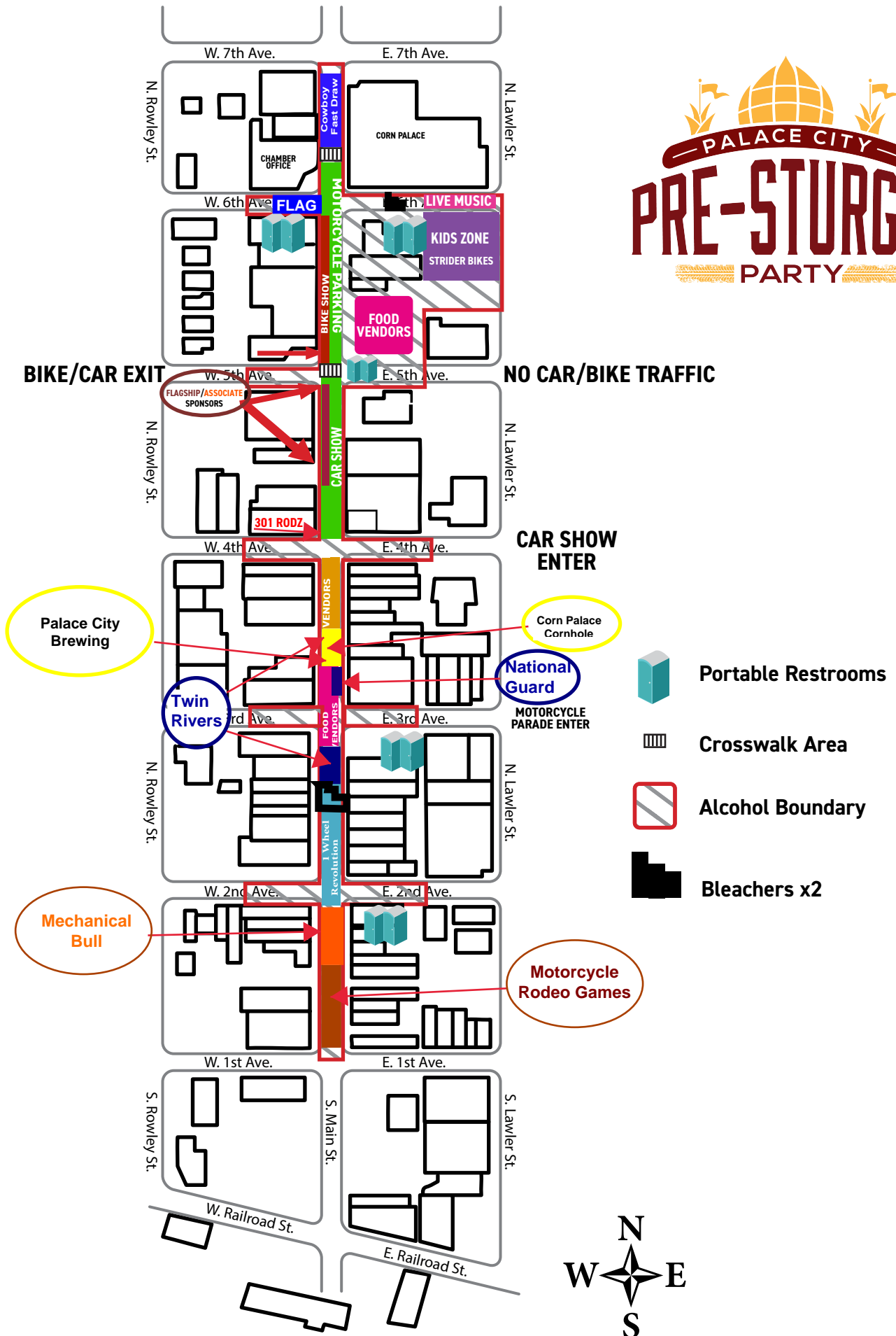
\_\_\_\_\_  
Finance Officer

\_\_\_\_\_  
Mayor  
(Seal)

Date Approved: \_\_\_\_\_

Amount of Fees Paid: \_\_\_\_\_

# PALACE CITY PRE-STURGIS PARTY





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/6/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> CorInsurance 715 N Main St Mitchell SD 57301	<b>CONTACT NAME:</b> Briggs Havlik <b>PHONE (A/C, No, Ext):</b> 605-996-6070 <b>FAX (A/C, No):</b> 605-996-0009 <b>E-MAIL ADDRESS:</b> bhavlik@corinsurance.com	
	<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A : Midwest Family Grp	<b>NAIC #</b>
<b>INSURED</b> Palace City Brewing Co. PO Box 57 Mitchell SD 57301	PALACECI03	<b>INSURER B :</b> <b>INSURER C :</b> <b>INSURER D :</b> <b>INSURER E :</b> <b>INSURER F :</b>

**COVERAGES**

CERTIFICATE NUMBER: 1559919987

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		CPSD0560141722	1/1/2026	1/1/2027	EACH OCCURRENCE \$ \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ \$50,000 MED EXP (Any one person) \$ \$1000 PERSONAL & ADV INJURY \$ \$1,000,000 GENERAL AGGREGATE \$ \$2,000,000 PRODUCTS - COMP/OP AGG \$ \$2,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CPSD0560141722	1/1/2026	1/1/2027	COMBINED SINGLE LIMIT (Ea accident) \$ \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			CPSD0560141722	1/1/2026	1/1/2027	EACH OCCURRENCE \$ \$1,000,000 AGGREGATE \$ \$1,000,000 \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <b>(Mandatory in NH)</b> If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	CPSD0560141722	1/1/2026	1/1/2027	<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$ \$1,000,000 E.L. DISEASE - POLICY LIMIT \$ \$1,000,000
A	Liquor liability			CPSD0560141722	1/1/2026	1/1/2027	Each Common Cause \$ \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event: Palace City Pre-Sturgis Party 8/6/2026

City of Mitchell, its officers, employees, and agents is included as Additional Insured for ongoing operations under General Liability.

**CERTIFICATE HOLDER****CANCELLATION**

City of Mitchell, its officers, employees, and agents  
 612 N. Main St  
 Mitchell SD 57301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Board of County Commissioners of Davison County, South Dakota

Tax Year Payable \_\_\_\_\_  
Tax Bill # 2025 6404

NAME Bradley A + Dahyrick J Clark  
MAILING ADDRESS 24988 406th Ave  
CITY Mitchell STATE SD ZIP CODE 57301

Legal Description of Property Lot 3B-1 DR Kiners 1st Addition

Parcel # 08310-10460-003-20

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

- An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;
- Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;
- The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;
- Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;
- The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;
- A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss: \_\_\_\_\_
- Structures have been removed after the assessment date (upon verification by the director of equalization)  
Date structures removed \_\_\_\_\_
- Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.
- Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.
- Tax bill generated in previous year to transfer the title or for relocation of a mobile home.
- Other / Comments: Property purchased by exempt entity

No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding – Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Subscribed and sworn to, before me this 24 Day of March, 2026

[Signature]  
Applicant's Signature

[Signature]  
Notary / Auditor / Deputy Auditor *my commission Expires 7-23-2027*

Approved / Disapproved by City or Township Board) \_\_\_\_\_ Date \_\_\_\_\_

Approved / Disapproved by County Chairman Kandy Reider \_\_\_\_\_ Date \_\_\_\_\_

DATE RECEIVED in the County Auditor's office \_\_\_\_\_ Received by \_\_\_\_\_

Current Tax:	\$ <u>3,710.08</u>	Date Approved:	_____
Adjusted Tax:	\$ <u>245.70</u>	Check Number if Refunded:	_____
Amount Abated/Refunded:	\$ <u>3,464.38</u>		

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**



# Change Order

Change Order # CO #1  
 Date 5/5/2026  
 Contract Date 3/18/2026

**To Contractor:**

Visons Construction Group, Inc.  
 27160 470th Ave, Suite A  
 Tea, SD 57064

**Project**

Mitchell Water Department Maintenance Facility

**Project Address**

256th St / Hwy 37  
 Mitchell, SD

**The Contract is modified as follows:**

*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*

RFP #1 - Match existing precast color and texture	\$17,018.42
The original Contract Sum was	\$2,487,000.00
The net change by previously authorized Change Orders	\$0.00
The Contract Sum prior to this Change Order was	\$2,487,000.00
The Contract Sum will be Increased by this Change Order in the amount of	\$17,018.42
<b>The new Contract Sum including this Change Order will be</b>	<b>\$2,504,018.42</b>
The Contract Time will be Unchanged (days)	0
The date of Substantial Completion, as of the date of this Change Order, therefore is	<b>5/14/2027</b>

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.****ARCHITECT**

Ciavarella Design Inc.

**ADDRESS**

1600 N Main St  
 Mitchell, SD 57301

**SIGNED**

**NAME**

Kevin Genzlinger, AIA

**DATE**

4/23/2026

**CONTRACTOR**

Visons Construction Group, Inc.

**ADDRESS**

27160 470th Ave, Suite A  
 Tea, SD 57064

**SIGNED**

**NAME**

Aaron Daniels

**DATE**

4/23/2026

**OWNER**

Jordan Hanson, Mayor

**ADDRESS**

612 N Main St  
 Mitchell, SD 57301

**SIGNED****NAME****DATE**

**Request for Proposal #1**  
*for Mitchell Water Department*

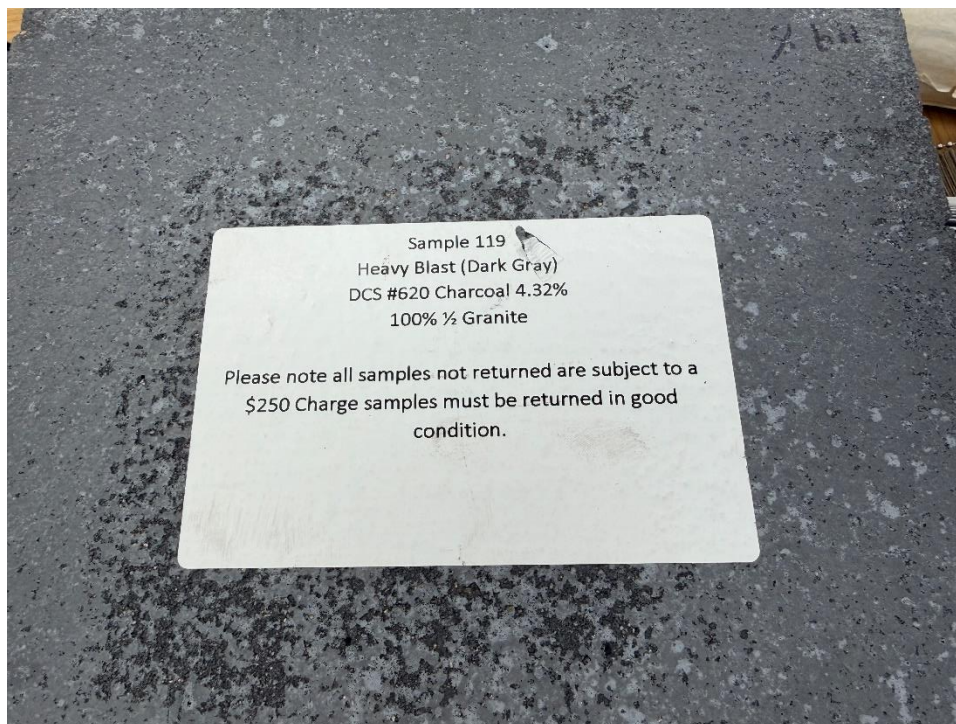
**Date**  
4/17/2026

**To**  
Aaron Daniels  
Visions Construction Group  
27160 470th Ave Ste A, Tea, SD 57064

Attach an itemized cost breakdown for proposed adjustments in contract sum and contract time resulting from the following proposed modification(s) to the contract documents. Summarize contract sum and time changes below. This is not a direction to proceed with the work.

**Item #1**  
State the amount to be added to or deducted from the contract:

- Match the precast color and finish on the existing building to the west of the new facility.



This Request for Proposal is necessary as a result of:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Owner-Directed Change | <input type="checkbox"/> Unknown or Concealed Condition |
| <input type="checkbox"/> Design-Related Change            | <input type="checkbox"/> Construction Delay             |
| <input type="checkbox"/> Contractor-Initiated Change      | <input type="checkbox"/> Contract Condition             |
| <input type="checkbox"/> _____                            |   |



---

**Response Needed by**

4/27/2026

**Issued By**

Kevin Genzlinger, AIA

---

**Response:**

PROPOSED ADJUSTMENTS: **Item #1:**

Contract Sum will  not change  increase  decrease .....\$ 17,018.42

Contract Time will  not change  increase  decrease ..... \_\_\_\_\_ days.

\_\_\_\_\_  
Contractor's Signature

04/20/2026  
Date



27160 470th Ave. Ste A  
Tea, SD 57064

License: 1028-6472-ET

**To:** City of Mitchell  
612 N Main Street  
Mitchell SD 57301

**Project:** 2026403  
Mitchell Water Department Maintenance Fa  
612 N Main Street  
Mitchell SD 57301

# RFP Response

RFP #: RFP #1

RFP Date: 04/20/2026

If accepted by the owner The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Architect RFP Attached  Plans Attached

**Ordered By:**

Specifications Attached

Description of Work	Amount
RFP #1-Collins Precast (Includes Sales Tax)	14,978.75
10% Overhead and Profit	1,497.88
Payment and Performance Bond (1%)	164.77
Builders Risk Insurance	36.62
2.041% Excise Tax	340.40

**Notes**

Negative changes will lower the overall contract price requiring no additional payment by owner.

**Amount of Change**

<b>17,018.42</b>
------------------

The Contract Time will be changed by ..... 0 Days

Owner: \_\_\_\_\_

Date: \_\_\_\_\_

Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

Architect: \_\_\_\_\_

Date: \_\_\_\_\_



19606 Collins Ave  
 Iroquois, SD 57353  
 (605) 625-3123  
 www.collinsprecast.com



**Change Order 2608-01**

<b>Project Name:</b> Mitchell Water Department	<b>Submit To:</b> Aaron Daniels
<b>Owner:</b> City of Mitchell	<b>From:</b> Dale Waldner (605) 881-6083 <a href="mailto:dale@collinshb.com">dale@collinshb.com</a>
<b>Architect/Engineer:</b>	<b>Submit Date:</b> April 13th, 2026
<b>General Contractor:</b> Visions Construction Group	<b>Thank you for your consideration of this proposal.</b>  <i>*Estimate may be withdrawn if not accepted within _30_ days.</i>

Description of Work	Cost Breakdown	NOTES:
Adding Dark Pigment 4.32% to Exterior Face.  500 Gallons of DCS #620 Pigment  Includes: DCS #620 pigment for exterior face Sandblast finish Taxes	Taxes: Included  Total Cost: \$14,978.75 <i>Fourteen thousand, nine hundred seventy-eight dollars and 75/100</i>	<i>*All material is guaranteed to be specified. All work to be completed in a substantial workmanlike manner according to specifications submitted. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. Interest rate of 1.5% will be applied beyond 30 days past delivery date. No backcharges will be honored without prior knowledge. All backcharges will be done in writing</i>

**Acceptance of Proposal:** The above prices and specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified.

**Date of Acceptance:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_

Submission Contact Information

Elias Wipf | Project Manager: (605)881-6499 [elias@collinsprecast.com](mailto:elias@collinsprecast.com)

Dale Waldner | Sales Representative: (605)881-6083 [dale@collinshb.com](mailto:dale@collinshb.com)

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

<b>Meeting Date Requested:</b>	May 4, 2026	<b>Requested By:</b>	Joe Schroeder
<b>Desired Action of City Council:</b>			
<b>Amount Budgeted in current fiscal year for this item (if applicable):</b>	Special Assessments		
<b>Agenda Item:</b>	Set Date 6:00 PM, May 18, 2026 for Special Assessment Hearing for 2026 Sidewalk Project #2026-04		
<b>Explanation/Background of Agenda Item Requested:</b>	This is to set the date for May 18th, 2026, at 6:00 PM in Council Chambers of City Hall to Proposed Special Assessment Hearing for the 2026 Sidewalk Project on S Minnesota St and Mitchell Boulevard. Notices will be sent out to all affected property owners.		

**NOTICE OF HEARING ON PROPOSED  
RESOLUTION OF NECESSITY**

**NOTICE IS HEREBY GIVEN**, the foregoing proposed Resolution of Necessity hereto and published herewith proposed the construction of New Sidewalks in the City of Mitchell, Davison County, South Dakota noted therein; and that the Engineering Department has filed in the office of the Finance Office assessment role where the same can be examined by all interested parties, and the cost of such construction shall be defrayed by special assessments to be levied pursuant to law. Plans and Specifications will be available in the Engineer's Office before construction.

**A HEARING WILL BE HELD IN THE CITY COUNCIL CHAMBERS IN THE CITY HALL OF THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA ON THE 18th DAY OF MAY, 2026, AT 6:00 O'CLOCK P.M.**, upon a resolution directing the construction of such improvements in accordance with such plans and specifications and the levying of a special assessment to defray the expense thereof, at which time and place all persons interested and all property owners in the segments may appear and make objection to the construction of the improvements or to the plans and specifications therefore.

Dated this 4th day of May, 2026

Michelle Bathke  
Finance Officer

Published once at the approximate cost of \_\_\_\_\_.

Date Received \_\_\_\_\_  
Date Issued \_\_\_\_\_

License No. RL-5763

### Uniform Alcoholic Beverage License Application

**A. Owner Name and Address**

Depot Mitchell LLC  
210 S Main St  
Mitchell SD 57301-3422

Owner's Telephone #: \_\_\_\_\_

**B. Business Name and Address**

LIC # RL-5763  
Depot Mitchell LLC  
210 S Main St  
Mitchell SD 57301-3422

Business Telephone #: (605) 996-9417

Place of business is located in a municipality?  Yes  No

County: Davison

Do you own or lease this property?  Own  Lease

Are real property taxes paid to date?  Yes  No

**C. Indicate the class of license being applied for (submit separate application for each class of license).**

- Retail (on-sale) Liquor
- Retail (on-sale) Liquor - Restaurant
- Convention Center (on-sale) Liquor
- Package (off-sale) Liquor
- Retail (on-off sale) Wine and Cider
- Retail (on-off sale) Malt Beverage & SD Farm Wine
- Package Delivery
- Hunting Preserve
- Other \_\_\_\_\_

Is this license in active use?  Yes  No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

Yes  No If Yes, please list on the back page.

**D. Legal description of licensed premise:**

Lot R-1 Depot Addition to the city of Mitchell in the N 1/2 of the SW 1/4 of 22, Township 103 N Range 62, West of the 5th PM Davison City SD

Have you ever been convicted of a felony?  Yes  No

E. State Sales Tax Number 1035-0251-ST

F. New license  Transfer? (\$150)  Re-issuance

**G. CERTIFICATE:** The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 4/16/26 Print Name Stephanie Vaughan Signature Stephanie Vaughan

**H. APPROVAL OF LOCAL GOVERNING BODY** - Notice of hearing was published on \_\_\_\_\_ . Public hearing on the application was held \_\_\_\_\_, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held   
Amount of fee collected with application \$ \_\_\_\_\_  
Amount of fee retained \$ \_\_\_\_\_  
Forwarded with application \$ \_\_\_\_\_

For Local Government Use

Transferred (State Use)

(Seal) \_\_\_\_\_  
Mayor or Chairman

From: \_\_\_\_\_

Sales tax approval \_\_\_\_\_ Date \_\_\_\_\_

STATE LIQUOR AUTHORITY:

APPROVAL \_\_\_\_\_ REVIEW \_\_\_\_\_

If disapproved, endorse reason thereon and return to applicant

**Company supplement information  
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Depot Mitchell LLC

Address of office and principal place of business of corporation/partnership/LP/LLC 210 S Main St Mitchell SD

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony?  Yes  No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<u>Stephanie Vaughan</u>	<u>Member</u>	<u>318 Charles St Mitchell SD</u>	<u>Manager</u>
<u>John Foster</u>	<u>Member</u>	<u>1815 Quiet Ln Mitchell SD</u>	<u>Manager</u>

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
<u>Stephanie Vaughan</u>	<u>Package (off-sale) #PL4691 49% 210 S Main St Mitchell SD</u>
<u>John Foster</u>	<u>Package (off-sale) #PL4691 51% 210 S Main St Mitchell SD</u>

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

James D Taylor Law Office Charter and By-Laws/A-R Brenda McPeck Home

**With signature the applicant agrees to the following:**

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

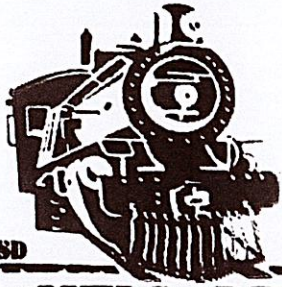
We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

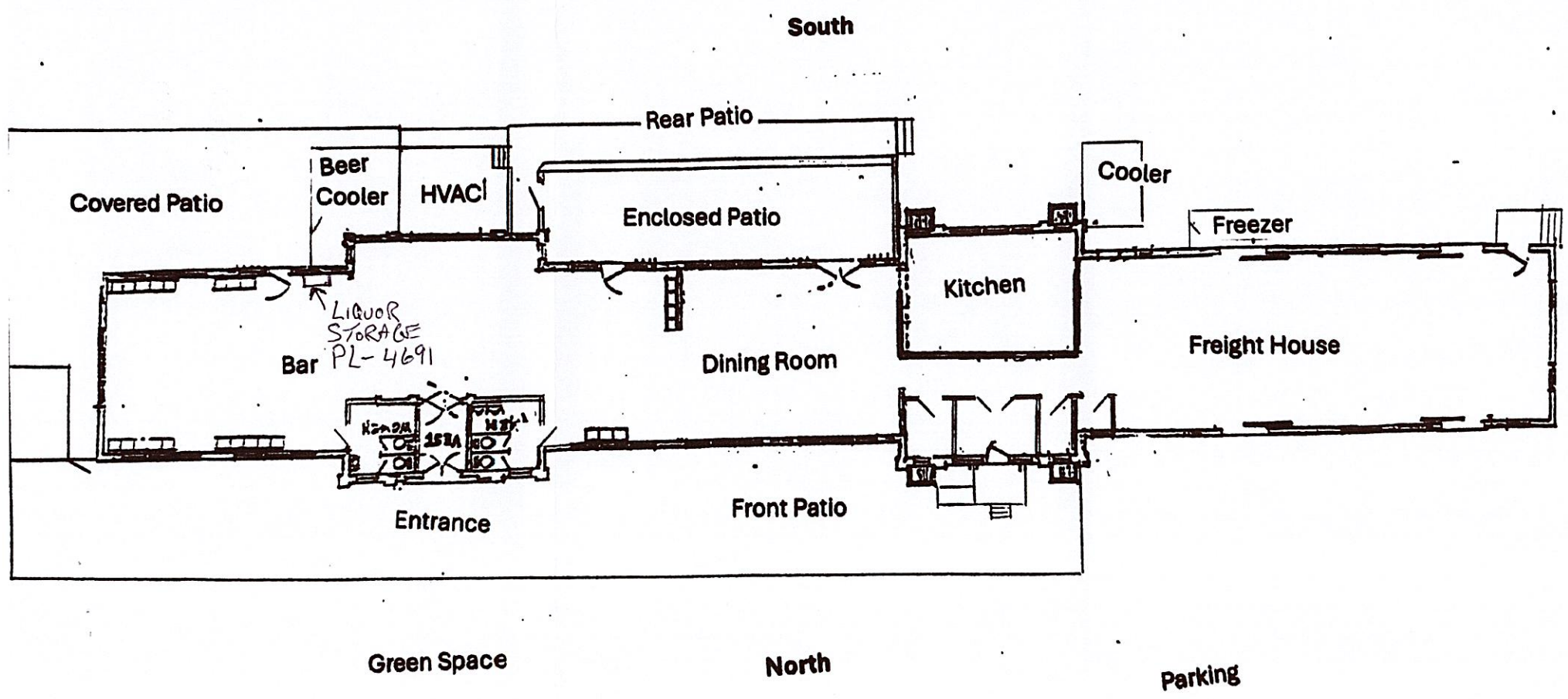
Date

Stephanie Vaughan, Member

4/16/26



MITCHELL, SD EST. '02  
**MITCHELL DEPOT**  
**PUB & GRILL**



# PAY ESTIMATES FOR MAY 4, 2026

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
SPN & Associates	#2021-45 Highway #37 Utility -Water	#64	\$ 514.20		
SPN & Associates	#2021-45 Highway #37 Utility -Sewer	#65	\$ 233.90	\$ 266,248.80	\$ 280,000.00
HDR Engineering Inc.	#2022-1 WWTP -Phase II - South Plant	#39	\$ 90,799.48	\$ 2,548,645.34	\$ 3,356,860.00
HR Green Inc.	#2022-8R 1st & Main/7th & Main Signals	#31	\$ 81.00		
HR Green Inc.	#2022-8R 1st & Main/7th & Main Signals	#32	\$ 3,282.55	\$ 100,962.33	\$ 155,456.40
Brosz Engineering Inc.	#2024-2 East 5th - Burr to Foster - Utilities	#16	\$ 5,765.00	\$ 244,475.00	\$ 238,710.00
SPN & Associates	#2025-1 North Ohlman 23rd to Kemper	#15	\$ 6,500.00	\$ 266,494.41	\$ 816,500.00
SPN & Associates	#2025-6 1st Avenue - Burr to Foster	#10	\$ 9,285.60	\$ 113,204.36	\$ 265,000.00
Clavarella Design Inc.	#2025-18 Corn Palace Railing & ADA Seating	#2	\$ 2,497.50	\$ 12,197.50	\$ 13,400.00
SPN & Associates	#2025-34 Hitchcock Tennis Courts Recon&Lighting	#8	\$ 5,191.25	\$ 29,381.42	\$ 52,700.00
SPN & Associates	#2026-14 12th & Rowley Lift Station	#1	\$ 14,012.85	\$ 14,012.85	\$ 95,000.00
SPN & Associates	#2026-26 Water Study	#1	\$ 1,893.75	\$ 1,893.75	\$ 133,000.00
SPN & Associates	#2026-27 Waste Water Study	#2	\$ 5,912.50	\$ 8,190.50	\$ 192,000.00
Northern Escrow Inc. (Pro-Contractor)	AIP '33 Revenue Producing Hangar	#5	\$ 40,395.20	\$ 778,326.66	\$ 1,271,327.36
	<b>TOTALS</b>		\$ 186,364.78	\$ 4,384,032.92	\$ 6,869,953.76

Prepared by Deb Hanson-Sudbeck

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 101 GENERAL  
 DEPARTMENT: 1110 CITY COUNCIL  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03498	COLUMN SOFTWARE PBC					
		I-35882B15-0324	101-41110-42300	LEGAL PUBLICA OHLMAN UTILITY BID NOTICE	211208	136.75
		I-35882B15-0329	101-41110-42300	LEGAL PUBLICA 13TH AVE RECONSTRUCTION BIDS	211208	98.25
		I-35882B15-0330	101-41110-42300	LEGAL PUBLICA TORNADO SAFEROOM BIDS	211208	55.26
		I-35882B15-0331	101-41110-42300	LEGAL PUBLICA LIQUOR HEARING NOTICE	211208	14.88
		I-35882B15-0332	101-41110-42300	LEGAL PUBLICA 04.15.2026 MEETING MINUTES	211208	476.70
		I-35882B15-0333	101-41110-42300	LEGAL PUBLICA PRUSHA HEARING NOTICE	211208	11.47
		I-35882B15-0334	101-41110-42300	LEGAL PUBLICA JTRT ADVERTISING HEARING NOTIC	211208	14.26
		I-35882B15-0337	101-41110-42300	LEGAL PUBLICA ANNUAL REPORT CITY COUNCIL	211208	105.96
01-04015	CORN PALACE					
		I-202604142365	101-41110-42600	SUPPLIES & MA CITY COUNCIL WATER	211210	15.00
DEPARTMENT 1110 CITY COUNCIL					TOTAL:	928.53

PACKET : 07790 07791 07792 07793

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1210 MAYOR'S OFFICE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00971	MAXIMUM PROMOTIONS INC	I-52957	101-41210-43300	VETERAN'S PAR US FLAGS,REPAIR	211252	195.69
DEPARTMENT 1210 MAYOR'S OFFICE					TOTAL:	195.69

PACKET : 07790 07791 07792 07793

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1420 FINANCE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00652	ELO PROF LLC					
		I-136195	101-41420-42200	PROFESSIONAL ANNUAL AUDIT FOR 2025	211223	30,742.04
				DEPARTMENT 1420 FINANCE	TOTAL:	30,742.04

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 101 GENERAL  
 DEPARTMENT: 1440 HUMAN RESOURCES  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00483	COUNTY FAIR	I-04222026	101-41440-42600	SUPPLIES & MA PARTY BAGS	211211	38.50
01-02676	JAMES ZARD	I-04212026	101-41440-42220	CDL TRAINING CDL ENDORSEMENT REIMBURSED	211320	45.00
01-04779	AVERA OCCUPATIONAL MEDI	I-00133486-00	101-41440-42231	EMPLOYEE PHYS DOT PHYSICALS, DRUG SCREENINGS	211192	3,294.00
01-06686	LIZ KITCHENS	I-04242026	101-41440-42700	TRAVEL, DUES, R ORLANDO NATIONAL SHRM CONF TCK	211247	238.79
01-08900	THOMAS L PRICE INC	I-04162026	101-41440-42231	EMPLOYEE PHYS MPD PSYCHOLOGICAL SCREENING	211312	400.00
01-09703	AMAZON CAPITAL SERVICES	I-1KN4-Y9KN-XYDW	101-41440-42600	SUPPLIES & MA 2" BINDERS	000063	37.99
01-10632	ISRAEL ESPINOSA	I-809415	101-41440-42950	EMPLOYEE BANQ TACO, NACHO BAR CATERED	211224	2,212.50
DEPARTMENT 1440 HUMAN RESOURCES					TOTAL:	6,266.78

PACKET : 07790 07791 07792 07793

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1460 INSURANCE & BONDS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00565	SDML WORKERS' COMPENSAT	I-28082	101-41460-42120	WORKMEN'S COM 2026 WORK COMP AUDIT BILL	211300	22,527.00
01-02624	SD PUBLIC ASSURANCE ALL	I-32273-4221	101-41460-42110	LIABILITY, PR ADDITIONAL FRGHTLNR, PTRBILT CV	211299	3,074.18
01-09175	ROSENBAUER SOUTH DAKOTA	I-31126	101-41460-42110	LIABILITY, PR LADDER TRUCK REPAIRS	211292	10,000.00
					DEPARTMENT 1460 INSURANCE & BONDS TOTAL:	35,601.18

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 101 GENERAL  
 DEPARTMENT: 1920 MUNICIPAL BUILDINGS  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY					
		I-4279212-7.4.26	101-41920-42810	UTILITIES-STO 1201 E 1ST AVE RETR-FINAL	211273	17.65
01-08281	VESTIS					
		I-6380365129	101-41920-42520	REPAIR-CITY H MAT CLEANING	211318	51.76
DEPARTMENT 1920 MUNICIPAL BUILDINGS					TOTAL:	69.41

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 101 GENERAL  
 DEPARTMENT: 1935 INFORMATION TECHNOLOGY  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-2551	101-41935-42615	POSTAGE POSTAGE 04.01-15.2026	211288	280.72
		I-641341	101-41935-42615	POSTAGE FLAT POSTAGE 04.01-15.2026	211288	18.07
01-03678	INTERSTATE OFFICE PRODU					
		I-01EK1450	101-41935-42640	COPY MACHINE COPY PAPER	211242	218.10
01-05195	A & B BUSINESS SOLUTION					
		I-IN1360794	101-41935-42250	MANAGED PRINT CT9857-02 CONTRACT PAYMENT	211182	4,694.51
01-06069	SHI INTERNATIONAL CORP					
		I-B21043941	101-41935-42920	COMPUTER SOFT ADOBE SOFTWARE	211302	4,635.36
01-08886	RIVERSIDE TECHNOLOGIES					
		I-IN0467681	101-41935-42645	COMPUTER HARD LITE SERIES SMARTPRO,SNGL-PHS	211291	7,180.00
01-09050	MICROSOFT CORPORATION					
		I-E0300ZH5J5	101-41935-42920	COMPUTER SOFT MAR-APR 2026 ONLINE SUBSCRIPTN	000062	2.00
		I-E0300ZH67Q	101-41935-42920	COMPUTER SOFT MAR-APR 2026 SUBSCRIPTION	000062	914.00
01-09769	N-ABLE TECHNOLOGIES LTD					
		I-5194203	101-41935-42920	COMPUTER SOFT FEB 2026 BACKUP,RECOVERY	211267	105.60
		I-5268226	101-41935-42920	COMPUTER SOFT MAR 2026 BACKUP,RECOVERY	211267	105.60
DEPARTMENT 1935 INFORMATION TECHNOLOGY TOTAL:						18,153.96

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 101 GENERAL  
 DEPARTMENT: 2110 POLICE DEPARTMENT  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01020	CENTRAL ELECTRIC COOPER	I-14579002.04.26	101-42110-42810	UTILITIES 25647 412TH AVE	211202	325.62
01-01072	DAVISON COUNTY SEARCH A	I-02272026	101-42110-42906	DAVISON COUNT 2026 ALLOCATION	211217	1,000.00
01-01199	AUTO VALUE MITCHELL	I-815073773	101-42110-42500	REPAIR & MAIN OIL FILTER,AIR,CABIN AIR FLTR	211190	114.26
		I-815074184	101-42110-42500	REPAIR & MAIN FREON	211190	159.96
01-01322	LARRY'S I-90 SERVICE IN	I-111286	101-42110-42610	GAS OIL TIRES DESTINATION TIRES,MOUNT&BALANC	211248	730.41
01-01518	VERIZON WIRELESS	I-6140412155	101-42110-42800	TELEPHONE ACCT #786752327-0002	211317	80.02
01-01590	MCLEOD'S PRINTING	I-92320	101-42110-42600	SUPPLIES WARNING TICKETS	211253	479.90
01-02811	JONES SUPPLIES	I-156995	101-42110-42600	SUPPLIES BATH TISSUE,ROLL TOWELS	211245	110.09
01-03518	HUNTER HEATING & COOLIN	I-5231	101-42110-42200	PROFESSIONAL 2026 1ST QTR MAINTENANCE	211239	387.24
01-04044	TYLOR CASSINGHAM	I-04182026	101-42110-42700	TRAVEL, CONF SF TRAINING MEALS,MILEAGE	211201	220.58
01-04459	ALCOPRO	I-0307589-IN	101-42110-42600	SUPPLIES DRY GAS	211184	253.68
01-08281	VESTIS	I-6380365992	101-42110-42200	PROFESSIONAL MAT CLEANING	211318	74.04
01-09253	CREEKSIDE VETERINARY CL	I-193752	101-42110-42670	SERVICE DOG S K9 DOG EXAM,VACCINATION	211213	542.85
01-09364	ELAN CITY INC	I-20-5013	101-42110-42600	SUPPLIES 11TH/GAMBLE RADAR SIGN	211221	468.00
01-10486	AT&T MOBILITY - POLICE	I-9001X04232026	101-42110-42800	TELEPHONE ACCT #287283989001	211189	1,071.55
DEPARTMENT 2110 POLICE DEPARTMENT					TOTAL:	6,018.20

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 101 GENERAL  
 DEPARTMENT: 2130 TRAFFIC DEPARTMENT  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01036	REXWINKEL CONCRETE INC.					
		I-26060	101-42130-42570	REPAIRS-TRAFF RAMP EXTENSION CONCRETE PAD	211290	9,396.00
01-01199	AUTO VALUE MITCHELL					
		I-815073906	101-42130-42560	SIREN REPAIR HITCHCOCK,MATTIE BATTERY	211190	1,000.00
		I-815074226	101-42130-42560	SIREN REPAIR WEST BOAT DOCK,NRIDGE BATTERY	211190	419.98
01-01450	MUTH ELECTRIC INC					
		I-810006	101-42130-42570	REPAIRS-TRAFF S OHLMAN/NORWAY BROKEN POLE	211266	1,299.68
		I-810013	101-42130-43415	CROSSWALK RRF RRFB NORWAY/WISCONSIN	211266	14,521.00
		I-810013	101-42130-42530	TRAFFIC LIGHT RRFB NORWAY/WISCONSIN	211266	3,622.00
01-01490	MUELLER LUMBER CO. INC.					
		I-306339	101-42130-42530	TRAFFIC LIGHT MARKING PAINT	211265	50.95
01-01805	FASTENAL COMPANY					
		I-SDMIT185054	101-42130-42530	TRAFFIC LIGHT BATTERIES	211225	245.23
01-01830	NORTHWESTERN ENERGY					
		I-2577687-3.04.26	101-42130-42810	UTILITIES-TRA N SANBORN AND 7TH AVE	211273	73.27
		I-2577895-2.04.26	101-42130-42810	UTILITIES-TRA 710 N MINNESOTA ST	211273	12.56
		I-2578443-0.04.26	101-42130-42840	BUILDING UTIL 705 N CAPITAL ST	211273	399.83
		I-2579139-3.04.26	101-42130-42810	UTILITIES-TRA 901 N MINNESOTA ST	211273	13.30
		I-2579461-1.04.26	101-42130-42810	UTILITIES-TRA N SANBORN AND 12TH AVE	211273	75.65
		I-2580311-5.04.26	101-42130-42810	UTILITIES-TRA 1204 N KIMBALL ST	211273	14.04
		I-2580312-3.04.26	101-42130-42810	UTILITIES-TRA N MAIN AND 12TH AVE	211273	51.75
		I-2580491-5.04.26	101-42130-42810	UTILITIES-TRA 1403 N KIMBALL ST	211273	13.68
		I-2581249-6.04.26	101-42130-42520	EMERGENCY SIR E GOLF COURSE SIREN	211273	28.92
		I-2581250-4.04.26	101-42130-42520	EMERGENCY SIR 800 W 8TH AVE	211273	25.95
		I-2581251-2.04.26	101-42130-42520	EMERGENCY SIR 1221 S MINNESOTA ST	211273	24.84
		I-2581252-0.04.26	101-42130-42520	EMERGENCY SIR 100 MATTIE ST	211273	31.90
		I-2581521-8.04.26	101-42130-42810	UTILITIES-TRA W HAVENS AND OHLMAN	211273	140.25
		I-2582741-1.04.26	101-42130-42835	UTILITIES-STR I 90 AND OHLMAN	211273	1,845.51
		I-2583138-9.04.26	101-42130-42810	UTILITIES-TRA W UNIV AND NORWAY	211273	14.23
		I-2583139-7.04.26	101-42130-42810	UTILITIES-TRA 1309 W UNIVERSITY AVE	211273	13.87
		I-2583145-4.04.26	101-42130-42810	UTILITIES-TRA 1522 W UNIVERSITY AVE	211273	13.87
		I-2583147-0.04.26	101-42130-42810	UTILITIES-TRA 310 W NORWAY	211273	14.23
		I-2583319-5.04.26	101-42130-42810	UTILITIES-TRA HAVENS AND MINN ST	211273	96.34
		I-2583840-0.04.26	101-42130-42810	UTILITIES-TRA S SANBORN AND HAVEN ST	211273	135.79
		I-2719916-5.04.26	101-42130-42520	EMERGENCY SIR CABELA AND SPRUCE EMERGENCY SI	211273	28.56
		I-2734281-5.04.26	101-42130-42520	EMERGENCY SIR 900 BLOCK OF E 11TH ST SIREN	211273	29.86
		I-2735044-6.04.26	101-42130-42835	UTILITIES-STR 801 N KIMBALL ST	211273	12.00
		I-2745956-9.04.26	101-42130-42520	EMERGENCY SIR W END BOAT RAMP	211273	25.02
		I-2784889-4.04.26	101-42130-42810	UTILITIES-TRA 1120 W CEDAR	211273	13.48
		I-2784890-2.04.26	101-42130-42810	UTILITIES-TRA 1501 W CEDAR	211273	13.48
		I-2943370-3.04.26	101-42130-42810	UTILITIES-TRA SPRUCE AND CABELA DR TRAFFIC	211273	80.74
		I-3045379-9.04.26	101-42130-42810	UTILITIES-TRA 800 N CAPITAL	211273	13.12
		I-3045401-1.04.26	101-42130-42810	UTILITIES-TRA 921 N CAPITAL	211273	12.93

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 101 GENERAL  
 DEPARTMENT: 2130 TRAFFIC DEPARTMENT  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06045	TRAFFIC CONTROL CORPORA					
		I-164546	101-42130-42530	TRAFFIC LIGHT S BURR/KAY BATTERY BACKUP CONT	211315	2,265.00
01-08524	HR GREEN INC					
		I-2022-8R P.E. #31	101-42130-43320	UPGRADE SIGNA 2022-8R P.E. #31	211238	81.00
		I-2022-8R P.E. #32	101-42130-43320	UPGRADE SIGNA 2022-8R P.E. #32	211238	3,282.55
01-09364	ELAN CITY INC					
		I-20-5040	101-42130-42530	TRAFFIC LIGHT 11TH/GAMBLE RADAR BOARD	211221	536.00
01-09703	AMAZON CAPITAL SERVICES					
		I-1MLX-JNCW-NTLC	101-42130-42540	SIGNS AIRPORT SIGNS	000063	14.98
DEPARTMENT 2130 TRAFFIC DEPARTMENT					TOTAL:	40,003.34

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 101 GENERAL  
 DEPARTMENT: 2200 FIRE DEPARTMENT  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC	I-2249516	101-42200-42600	SUPPLIES BATTERY	211293	299.00
01-00971	MAXIMUM PROMOTIONS INC	I-52957	101-42200-42600	SUPPLIES US FLAGS,REPAIR	211252	49.10
01-01199	AUTO VALUE MITCHELL	I-815073396	101-42200-42500	REPAIR & MAIN SOLENOID,BATTERY	211190	19.99
		I-815074268	101-42200-42600	SUPPLIES FREE ALL PENETRATING	211190	10.99
01-01518	VERIZON WIRELESS	I-6140412155	101-42200-42800	TELEPHONE ACCT #786752327-0002	211317	100.07
01-01964	DAKOTA SUPPLY GROUP	I-S105603460.001	101-42200-42600	SUPPLIES CORD POWER SUPPLY,CONNECTOR	211216	23.54
01-02679	MENARD'S INC	I-3962	101-42200-42600	SUPPLIES POWER GRAB CAULK,SURROUND	211254	33.94
01-02811	JONES SUPPLIES	I-157054	101-42200-42600	SUPPLIES FLOOR CLEANER, TISSUE, TOWELS	211245	277.64
01-03090	HAZTECH SYSTEMS INC	I-15019	101-42200-43400	MACHINERY AND HAZCAT KIT	211234	4,647.00
01-03518	HUNTER HEATING & COOLIN	I-5231	101-42200-42200	PROFESSIONAL 2026 1ST QTR MAINTENANCE	211239	242.03
01-05276	M & T FIRE AND SAFETY I	I-15722	101-42200-42641	PROTECTIVE CL MASKS WITH HAIRNETS	211250	24,507.12
		I-16162	101-42200-42600	SUPPLIES RETRACTABLE LANYARDS	211250	100.00
		I-16182	101-42200-42600	SUPPLIES WATER TRAP FILTER	211250	111.63
01-09175	ROSENBAUER SOUTH DAKOTA	I-31126	101-42200-42500	REPAIR & MAIN LADDER TRUCK REPAIRS	211292	5,256.00
01-09703	AMAZON CAPITAL SERVICES	I-11NF-FCHJ-69D6	101-42200-42600	SUPPLIES BATTERY TRAY WITH STRAP	000063	36.49
01-10634	INVESTIGATIONS INSTITUT	I-SLC139	101-42200-42700	TRAVEL, CONF FIRE INVESTIGATION TRAINING RE	211243	825.00
DEPARTMENT 2200 FIRE DEPARTMENT					TOTAL:	36,539.54

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 101 GENERAL  
 DEPARTMENT: 3100 STREET DEPARTMENT  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR					
		I-66581	101-43100-42500	REPAIRS FLATS	211193	21.56
	PROJ: L24-42500	125		REPAIRS MAINTENANCE		
01-00424	RUNNINGS SUPPLY INC					
		I-2251673	101-43100-42600	SUPPLIES HANDLES	211293	11.97
01-00917	DAKOTA FLUID POWER INC					
		I-7451495	101-43100-42500	REPAIRS SOLENOID VALVE	211215	317.51
	PROJ: L59-42500	163		REPAIR MAINTENANCE		
		I-7455312	101-43100-42600	SUPPLIES PIPES, ELBOWS, CABLE TIES, GAUGE	211215	486.02
01-01117	FLEETPRIDE					
		I-133733050	101-43100-42500	REPAIRS AUTO SLACK SPLINE, BRAKE DRUM	211228	1,223.88
	PROJ: L39-42500	140		REPAIRS MAINTENANCE		
		I-133752432	101-43100-42500	REPAIRS ANCHOR PIN WASHER	211228	6.40
	PROJ: L39-42500	140		REPAIRS MAINTENANCE		
		I-133802787	101-43100-42500	REPAIRS HYDRAULIC FILTER	211228	141.67
	PROJ: L71-42500	903		REPAIR MAINTENANCE		
		I-133809330	101-43100-42500	REPAIRS CLAMPS, ELBOWS, REDUCER	211228	430.68
	PROJ: L24-42500	125		REPAIRS MAINTENANCE		
		I-133920523	101-43100-42500	REPAIRS DRIVE AXLE TRACTOR SEAL	211228	51.29
	PROJ: L39-42500	140		REPAIRS MAINTENANCE		
		I-133925283	101-43100-42600	SUPPLIES DIESEL FILTER WRENCH	211228	45.69
	PROJ: L73-42600	905		SUPPLIES MATERIALS		
01-01130	KIMBALL MIDWEST					
		I-104366203	101-43100-42600	SUPPLIES STREET WELDING TOOLS	211246	236.50
01-01199	AUTO VALUE MITCHELL					
		I-815073779	101-43100-42600	SUPPLIES FUEL, AIR, OIL FILTERS, WIPER BLD	211190	552.47
		I-815074183	101-43100-42600	SUPPLIES HD OIL FLEET, OIL FILTER	211190	100.56
01-02418	SANITATION PRODUCTS INC					
		I-96644	101-43100-42500	REPAIRS SUCTION HOSE, CONNECTOR	211294	2,813.94
	PROJ: L10-42500	106		REPAIR MAINTENANCE		
01-02679	MENARD'S INC					
		I-3752	101-43100-42600	SUPPLIES PROPANE TORCHES, CYLINDERS	211254	55.90
	PROJ: L71-42600	903		SUPPLIES MATERIALS		
01-03099	LAWSON PRODUCTS INC					
		I-9313400497	101-43100-42600	SUPPLIES LOCK NUTS, HEX SCREWS, CABLES	211249	1,382.60
01-09282	DALE STAR					
		I-041426	101-43100-42661	MECHANICS TOO SERVICE WRENCH, BLOW GUN REIMB	211308	350.00
01-09817	LUKE NAGEL					
		I-04232026	101-43100-42650	UNIFORMS JEANS REIMBURSED	211268	167.97

PACKET : 07790 07791 07792 07793

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3100 STREET DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10554	MIDWEST OIL COMPANY					
		I-1040506	101-43100-42600	SUPPLIES VP MULTI-PURPOSE ATF	211256	529.58
DEPARTMENT 3100 STREET DEPARTMENT					TOTAL:	8,926.19

PACKET : 07790 07791 07792 07793

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3110 PUBLIC WORKS ADMIN

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00658	AMERICAN PUBLIC WORKS A					
		I-000920496	101-43110-42700	TRAVEL CONF D 2026 MEMBERSHIP RENEWAL	211187	281.00
01-03114	SUBWAY					
		I-1/A-765619	101-43110-42750	PLANNING COMM 04.27.26 PLANNING COMM MEALS	211309	62.93
DEPARTMENT 3110 PUBLIC WORKS ADMIN					TOTAL:	343.93

PACKET : 07790 07791 07792 07793

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3120 STREET & SIDEWALK CONST

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01490	MUELLER LUMBER CO. INC.					
		I-306489	101-43120-43300	STREET OVERLA NYLON WASHERS	211265	58.65
01-01939	PETERSON CONCRETE					
		I-298236	101-43120-43300	STREET OVERLA CURB REPLACEMENT FOR FRC	211282	1,067.43
01-02480	SPN & ASSOCIATES					
		I-2025-1 P.E. #15	101-43120-43300	STREET OVERLA 2025-1 P.E. #15	211306	1,235.00
					DEPARTMENT 3120 STREET & SIDEWALK CONST TOTAL:	2,361.08

PACKET : 07790 07791 07792 07793

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3150 STORM DRAINAGE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY					
		I-3288018-9.04.26	101-43150-42800	UTILITIES CABELA DR	211273	43.33
01-02480	SPN & ASSOCIATES					
		I-2025-1 P.E. #15	101-43150-43334	N OHLMAN-23RD 2025-1 P.E. #15	211306	2,080.00
01-06294	BROSZ ENGINEERING INC					
		I-2024-2 P.E. #16	101-43150-43330	5TH AVE-BURR 2024-2 P.E. #16	211198	1,193.93
DEPARTMENT 3150 STORM DRAINAGE					TOTAL:	3,317.26

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 101 GENERAL  
 DEPARTMENT: 3700 CEMETERY  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC	I-2254581	101-43700-42650	UNIFORMS WILLIS LOGOD TEES,HOODIES	211293	118.97
01-00436	CHS INC	I-IG5123	101-43700-42610	GAS & FUEL GOLF MAINT UNLEADED GAS	211204	315.61
		I-IG5145	101-43700-42610	GAS & FUEL GOLF MAINT RUBY FIELDMASTER	211204	110.28
01-00712	NAPA CENTRAL	I-827591	101-43700-42600	SUPPLIES & MA OIL FILTER,SYNTHETIC OIL	211269	48.63
01-00850	GRAHAM TIRE MITCHELL	I-404198472	101-43700-42600	SUPPLIES & MA TUBE	211230	35.97
01-01355	MIDWEST TURF & IRRIGATI	I-3958567-00	101-43700-43400	MACHINERY & E MIRROR KIT,LIGHTS,HEATER,ACTUA	211257	15,229.40
		I-3962032-00	101-43700-42600	SUPPLIES & MA PARKING BRAKE PAD KIT,BRAKE PA	211257	294.96
01-01787	NORTH CENTRAL SEED CO	I-27374	101-43700-42604	TREES, SOD & GOLD STAR LAWN MIX	211270	487.50
01-01830	NORTHWESTERN ENERGY	I-2581639-8.04.26	101-43700-42800	UTILITIES 700 W 23RD AVE	211273	188.87
		I-2581641-4.04.26	101-43700-42800	UTILITIES W 23RD	211273	16.46
01-02485	SCHOENFELDER CONSTRUCTI	I-16309	101-43700-42600	SUPPLIES & MA E DUMP FRM SHOP,BLACK DIRT	211296	320.00
01-02679	MENARD'S INC	I-4167	101-43700-42600	SUPPLIES & MA LAWN BLANKET,GARDEN STAPLES	211254	148.96
01-02880	THUNE TRUE VALUE & APPL	I-B315069	101-43700-42600	SUPPLIES & MA DUCT TAPE	211313	11.99
		I-B315677	101-43700-42600	SUPPLIES & MA GARBAGE BAGS,PAINT,DUCT TAPE	211313	48.55
		I-B315978	101-43700-42600	SUPPLIES & MA HYDRO NIPPLES	211313	7.58
01-03588	ZIMCO SUPPLY CO	I-INV-02113	101-43700-42602	CHEMICALS CORTEVA DEFENDER,HERBICIDE	211321	2,680.00
01-07371	DICK'S BODY SHOP	I-B11523	101-43700-42500	REPAIR & MAIN GUNNARE 2025 GMC PICKUP REPAIR	211218	1,842.30
01-08281	VESTIS	I-6380360602	101-43700-42500	REPAIR & MAIN MAT CLEANING	211318	38.85
		I-6380363892	101-43700-42500	REPAIR & MAIN MAT CLEANING	211318	38.85
01-10635	BAM LLC dba BROOKINGS A	I-41290	101-43700-43400	MACHINERY & E 2018 CHEVROLET COLORADO	211194	27,700.00
					TOTAL:	49,683.73

PACKET : 07790 07791 07792 07793

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 4120 ANIMAL CONTROL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY					
		I-2719777-1.04.26	101-44120-42800	UTILITIES-POU 2020 W HAVENS NEW BLDG	211273	118.66
01-09865	MITCHELL ANIMAL RESCUE					
		I-05012026	101-44120-42900	IMPOUNDING DO MAY 2025 MANAGEMENT FEE	211259	350.00
DEPARTMENT 4120 ANIMAL CONTROL					TOTAL:	468.66

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 101 GENERAL  
 DEPARTMENT: 5500 LIBRARY  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01015	INGRAM LIBRARY SERVICES					
		I-94579806	101-45500-43420	BOOKS BOOKS	211240	107.49
		I-94593385	101-45500-43420	BOOKS BOOKS	211240	207.63
		I-95719316	101-45500-43420	BOOKS BOOKS	211240	43.80
		I-95749636	101-45500-43420	BOOKS BOOKS	211240	296.33
		I-95764356	101-45500-43420	BOOKS BOOKS	211240	99.10
		I-95777940	101-45500-43421	AUDIO-VISUAL BOOKS	211240	40.18
		I-95777941	101-45500-43420	BOOKS BOOKS	211240	131.41
		I-95873870	101-45500-43420	BOOKS BOOKS	211240	313.19
		I-95932933	101-45500-43420	BOOKS BOOKS	211240	173.37
		I-95996902	101-45500-43420	BOOKS BOOKS	211240	148.99
		I-96016256	101-45500-43420	BOOKS BOOKS	211240	35.98
		I-96081270	101-45500-43420	BOOKS BOOKS	211240	29.38
01-01830	NORTHWESTERN ENERGY					
		I-2585828-3.04.26	101-45500-42800	UTILITIES 221 N DUFF ST	211273	3,445.77
01-02811	JONES SUPPLIES					
		I-157069	101-45500-42600	SUPPLIES & MA PAPER TOWELS,CELL BATTERY,LINE	211245	96.77
01-05088	BLACKSTONE PUBLISHING					
		I-2231587	101-45500-43421	AUDIO-VISUAL AUDIOBOOKS	211197	180.69
01-08223	OVERDRIVE INC					
		I-02495CO26125860	101-45500-42693	E-BOOKS/AUDIO EBOOKS,EAUDIOBOOKS	211280	1,178.27
01-09703	AMAZON CAPITAL SERVICES					
		I-1C9F-L9MN-3VW6	101-45500-42600	SUPPLIES & MA FILAMENT	000063	40.17
		I-1CNX-WDCT-CCHM	101-45500-43420	BOOKS BOOKS,MOVIES	000063	10.99
		I-1CNX-WDCT-CCHM	101-45500-43421	AUDIO-VISUAL BOOKS,MOVIES	000063	39.87
		I-1DFD-VPWL-KVWG	101-45500-42600	SUPPLIES & MA SHARPIES,TAPE	000063	44.76
		I-1HQT-MLWV-7HL4	101-45500-42600	SUPPLIES & MA 3D FILAMENT CARDBOARD	000063	42.28
		I-1P4J-PTDL-H9M7	101-45500-42600	SUPPLIES & MA INDEX CARD STOCK	000063	47.92
		I-1PH6-6C4M-X1PW	101-45500-42600	SUPPLIES & MA NINTENDO SWITCH SYSTEM	000063	449.00
		I-1RN6-4HJN-D6YY	101-45500-42600	SUPPLIES & MA JET CREATIONS DINOSAUR COLLECT	000063	94.99
DEPARTMENT 5500 LIBRARY					TOTAL:	7,298.33
-----						
					FUND	
					101 GENERAL	TOTAL: 246,917.85

PACKET : 07790 07791 07792 07793

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5110 RECREATION & AQUATICS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY					
		I-2868739-0.04.26	201-45110-42850	UTILITIES-AQU 1201 E HANSON ST POOL	211273	407.79
	PROJ: J50-ELE/GAS	OUTDOOR AQUATIC CENTER		UTILITIES-ELECTRIC/GAS		
01-10152	AMERICAN PLAYGROUND COM					
		I-PLA000329	201-45110-43300	CAPITAL IMPRO HYPERBOLIC UMBRELLA	211186	9,241.00
					DEPARTMENT 5110 RECREATION & AQUATICS TOTAL:	9,648.79

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 201 PARK FUND  
 DEPARTMENT: 5140 RECREATION CENTER  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00752	MITCHELL PLUMBING & HEA					
		I-37429	201-45140-42600	SUPPLIES & MA COUPLINGS,COPPER PIPE	211263	332.94
	PROJ: J06-RM-PLUMB	REC CTR-GENERAL BLDG		REPAIR/MAINT-PLUMBING		
01-01410	MITCHELL SCHOOL DISTRIC					
		I-2701763-1.03.26	201-45140-42800	UTILITIES 1301 N KIMBALL ST-CITY SHARE	211264	1,817.82
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
01-01830	NORTHWESTERN ENERGY					
		I-2773861-6.04.26	201-45140-42800	UTILITIES 1300 N MAIN ST UNIT 15	211273	3,395.67
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
		I-3510842-2.04.26	201-45140-42800	UTILITIES 1300 N MAIN BLDG AQUATICS	211273	4,957.25
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
01-02560	PEPSI COLA COMPANY					
		I-97839467	201-45140-42601	CONCESSION SU ROOT BEER, POP,GATORADES,WATER	211281	434.12
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY		
01-02679	MENARD'S INC					
		I-3455	201-45140-42600	SUPPLIES & MA SPRAY BOTTLE	211254	14.88
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
		I-3830	201-45140-42600	SUPPLIES & MA AIR FILTERS	211254	205.44
	PROJ: J06-SM-HVAC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-HVAC		
01-02880	THUNE TRUE VALUE & APPL					
		I-A617032	201-45140-42600	SUPPLIES & MA COMBINATION PADLOCK	211313	10.99
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
01-09633	STAPLES					
		I-6060760107	201-45140-42600	SUPPLIES & MA AVERY LABELS	211307	21.88
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
		I-6060835129	201-45140-42600	SUPPLIES & MA LAUNDRY DETERGENT	211307	92.46
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
01-09703	AMAZON CAPITAL SERVICES					
		I-11HC-LVGW-4VM6	201-45140-42600	SUPPLIES & MA ROUND WALL CLOCK	000063	15.83
	PROJ: J06-SM-EQUIP	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-EQUIPMENT		
		I-164M-HT1F-7QCN	201-45140-42600	SUPPLIES & MA PUMPS,RUMBLEROLLER	000063	322.45
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
		I-1G9M-7H4J-67T9	201-45140-42600	SUPPLIES & MA FOAM SOCCER BALLS,DODGEBALLS	000063	157.97
	PROJ: J06-SM-EQUIP	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-EQUIPMENT		
		I-1LNW-MN6C-66VW	201-45140-42600	SUPPLIES & MA DEADLIFT SQUAT ROW PRESS	000063	39.59
	PROJ: J06-SM-EQUIP	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-EQUIPMENT		
					TOTAL:	11,819.29

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 201 PARK FUND  
 DEPARTMENT: 5160 SPORTS COMPLEXES  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0008	ELFSTRAND'S ACE HARDWAR					
		I-82243	201-45160-42600	SUPPLIES & MA REPAIR COUPLINGS	211222	19.37
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
		I-85187	201-45160-42600	SUPPLIES & MA KEYKRAFTER	211222	5.99
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
01-00145	AMERICAN GARAGE DOOR CO					
		I-M46201	201-45160-42500	REPAIR & MAIN LIFTMASTER BUTTONS,REMOTES,REC	211185	2,004.09
	PROJ: H06-42500	ARENA-NORTH RINK		REPAIR-MAINTENANCE		
01-00424	RUNNINGS SUPPLY INC					
		I-2250570	201-45160-42650	UNIFORMS TEGELS PANTS	211293	54.99
01-00436	CHS INC					
		I-IA6886	201-45160-42610	GAS & FUEL LP BOTTLE FILL	211204	55.94
	PROJ: H01-42610	SPORTS COMPLEX EQUIPMENT		GAS-FUEL		
		I-IG7265	201-45160-42610	GAS & FUEL HOCKEY LP BOTTLE FILL	211204	26.00
	PROJ: H01-42610	SPORTS COMPLEX EQUIPMENT		GAS-FUEL		
		I-IG7312	201-45160-42600	SUPPLIES & MA HOCKEY BOTTLE FILL	211204	26.00
	PROJ: H01-42610	SPORTS COMPLEX EQUIPMENT		GAS-FUEL		
		I-IG7375	201-45160-42610	GAS & FUEL HOCKEY LP BOTTLE FILLS	211204	104.00
	PROJ: H01-42610	SPORTS COMPLEX EQUIPMENT		GAS-FUEL		
		I-IG7407	201-45160-42610	GAS & FUEL HOCKEY LP BOTTLE FILLS	211204	78.00
	PROJ: H01-42610	SPORTS COMPLEX EQUIPMENT		GAS-FUEL		
01-00839	PIONEER MANUFACTURING C					
		I-INV-293261	201-45160-42600	SUPPLIES & MA SOCCER NETS	211283	1,430.00
	PROJ: H07-42600	PEPSI COMPLEX		SUPPLIES/MATERIALS		
01-01075	JOHNSON CONTROLS BUILDI					
		I-1-137575157777	201-45160-42500	REPAIR & MAIN S RINK DEHUMIFIER FLAME FAILUR	211244	1,570.76
	PROJ: H06-42500	ARENA-NORTH RINK		REPAIR-MAINTENANCE		
		I-1-137575157777	201-45160-42500	REPAIR & MAIN S RINK DEHUMIFIER FLAME FAILUR	211244	1,570.76
	PROJ: H13-42500	ARENA-SOUTH RINK		REPAIR-MAINTENANCE		
01-01355	MIDWEST TURF & IRRIGATI					
		I-3961837-00	201-45160-42600	SUPPLIES & MA FLEX DRAW LATCH ASSEMBLY	211257	81.90
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
01-01395	MITCHELL CONCRETE PRODU					
		I-113323	201-45160-42500	REPAIR & MAIN CADWELL PARK 1/2 OFF MINN CONC	211261	188.40
	PROJ: H05-42500	SOFTBALL		REPAIR/MAINTENANCE		
01-01497	GRAINGER					
		I-9883325194	201-45160-42600	SUPPLIES & MA WIRE ROPE,U-BOLT	211231	579.57
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-01805	FASTENAL COMPANY					
		I-SDMIT185143	201-45160-42600	SUPPLIES & MA HEX NUTS,SOCKET CAP SCREWS	211225	141.60
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 201 PARK FUND  
 DEPARTMENT: 5160 SPORTS COMPLEXES  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01819	NORTHWEST PIPE FITTINGS					
		I-483595	201-45160-42600	SUPPLIES & MA PVC TEES,COUPLINGS,BOLTS	211272	1,470.19
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
01-01830	NORTHWESTERN ENERGY					
		I-2579141-9.04.26	201-45160-42800	UTILITIES 1001 N MINNESOTA EMTR	211273	5,580.65
	PROJ: H06-42800		ARENA-NORTH RINK	UTILITIES		
		I-2579141-9.04.26	201-45160-42800	UTILITIES 1001 N MINNESOTA EMTR	211273	5,580.64
	PROJ: H13-42800		ARENA-SOUTH RINK	UTILITIES		
		I-2991007-2.04.26	201-45160-42800	UTILITIES 1001 N MINNESOTA GMTR	211273	542.77
	PROJ: H06-42800		ARENA-NORTH RINK	UTILITIES		
		I-2991007-2.04.26	201-45160-42800	UTILITIES 1001 N MINNESOTA GMTR	211273	542.76
	PROJ: H13-42800		ARENA-SOUTH RINK	UTILITIES		
01-02679	MENARD'S INC					
		I-3049	201-45160-42600	SUPPLIES & MA HOSE CLAMP,ADAPTER,SCOOP	211254	27.34
	PROJ: H12-42600		DOG PARK	SUPPLIES/MATERIALS		
		I-3902	201-45160-42600	SUPPLIES & MA DIAMOND BRAID	211254	18.72
	PROJ: H04-42600		BASEBALL	SUPPLIES/MATERIALS		
01-02811	JONES SUPPLIES					
		I-156696	201-45160-42600	SUPPLIES & MA FIGHT BACTERIA,BLACK LINER	211245	119.71
	PROJ: H06-42600		ARENA-NORTH RINK	SUPPLIES-MATERIALS		
		I-156911	201-45160-42600	SUPPLIES & MA ROLL TOWELS,GLASS SURFACE,LINE	211245	475.60
	PROJ: H06-42600		ARENA-NORTH RINK	SUPPLIES-MATERIALS		
01-08245	XTREME FIRE PROTECTION					
		I-9618	201-45160-42200	PROFESSIONAL ANNUAL FIRE INSPECTION	211319	175.00
	PROJ: H06-42200		ARENA-NORTH RINK	PROFESSIONAL SERVICES		
		I-9618	201-45160-42200	PROFESSIONAL ANNUAL FIRE INSPECTION	211319	175.00
	PROJ: H13-42200		ARENA-SOUTH RINK	PROFESSIONAL SERVICES		
01-08281	VESTIS					
		I-6380350508	201-45160-42500	REPAIR & MAIN MAT CLEANING	211318	59.73
	PROJ: H06-42500		ARENA-NORTH RINK	REPAIR-MAINTENANCE		
		I-6380357268	201-45160-42500	REPAIR & MAIN MAT CLEANING	211318	59.73
	PROJ: H06-42500		ARENA-NORTH RINK	REPAIR-MAINTENANCE		
		I-6380363505	201-45160-42500	REPAIR & MAIN MAT CLEANING	211318	38.38
	PROJ: H06-42500		ARENA-NORTH RINK	REPAIR-MAINTENANCE		
		I-6380363505	201-45160-42500	REPAIR & MAIN MAT CLEANING	211318	38.38
	PROJ: H13-42500		ARENA-SOUTH RINK	REPAIR-MAINTENANCE		
01-08292	BSN SPORTS LLC					
		I-933904902	201-45160-42600	SUPPLIES & MA NYLON NET CLIPS,TWIST LOCK NET	211199	76.98
	PROJ: H07-42600		PEPSI COMPLEX	SUPPLIES/MATERIALS		
01-08901	CTM SERVICES INC					
		I-016524	201-45160-43400	CAPITAL EQUIP OLYMPIA BATTERY EDGER	211214	8,463.38
	PROJ: H01-43400		SPORTS COMPLEX EQUIPMENT	CAPITAL EQUIPMENT		

PACKET : 07790 07791 07792 07793

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10154	SCHOENFELDER PORTABLES					
		I-5194	201-45160-42500	REPAIR & MAIN PORTABLE TOILET RENTALS	211297	460.00
	PROJ: H04-42500	BASEBALL		REPAIR/MAINTENANCE		
01-10636	INJECT-O-METER MANUFACT					
		I-55698	201-45160-43400	CAPITAL EQUIP CHEM STAND,AGITATION,MOTOR	211241	4,150.60
	PROJ: H01-43400	SPORTS COMPLEX EQUIPMENT		CAPITAL EQUIPMENT		
DEPARTMENT 5160 SPORTS COMPLEXES					TOTAL:	35,992.93

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 201 PARK FUND  
 DEPARTMENT: 5210 PARKS  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-2551	201-45210-42600	SUPPLIES & MA POSTAGE 04.01-15.2026	211288	0.78
01-00424	RUNNINGS SUPPLY INC					
		I-2247338	201-45210-42500	REPAIR & MAIN HEAVY DUTY COUPLER	211293	8.29
	PROJ: H51-42500	PARK SHOP		REPAIR/MAINTENANCE		
01-01830	NORTHWESTERN ENERGY					
		I-3975323-1.04.26	201-45210-42800	UTILITIES 502 S LAWLER ST	211273	75.99
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES		
01-02480	SPN & ASSOCIATES					
		I-2025-34 P.E. #8	201-45210-42200	PROFESSIONAL 2025-34 P.E. #8	211306	5,191.25
01-08130	C & B OPERATIONS LLC					
		I-13643736	201-45210-42500	REPAIR & MAIN HYDRAULIC, FUEL FILTERS, O-RING	211200	214.28
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-09703	AMAZON CAPITAL SERVICES					
		I-1R49-J41X-GF4Q	201-45210-42600	SUPPLIES & MA FLOOR SWEEPER	000063	86.99
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-1RN6-4HJN-9WDV	201-45210-42600	SUPPLIES & MA MANILLA FOLDERS, PENS	000063	32.21
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-10154	SCHOENFELDER PORTABLES					
		I-5194	201-45210-42600	SUPPLIES & MA PORTABLE TOILET RENTALS	211297	345.00
	PROJ: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
01-10630	DISC GOLF DISTRIBUTION					
		I-INV329853	201-45210-43300	CAPITAL IMPRO VETERAN DISC GOLF BASKET, PARTS	211219	7,280.85
	PROJ: H55-43300	DRY RUN CREEK PARK		CAPITAL IMPROVEMENTS		
DEPARTMENT 5210 PARKS					TOTAL:	13,235.64

PACKET : 07790 07791 07792 07793

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5220 SUPERVISION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00565	SDML WORKERS' COMPENSAT					
		I-28082	201-45220-42100	INSURANCE 2026 WORK COMP AUDIT BILL	211300	109.00
		I-28082	201-45220-42100	INSURANCE 2026 WORK COMP AUDIT BILL	211300	528.00
		I-28082	201-45220-42100	INSURANCE 2026 WORK COMP AUDIT BILL	211300	33.00-
		I-28082	201-45220-42100	INSURANCE 2026 WORK COMP AUDIT BILL	211300	127.00
					TOTAL:	731.00
DEPARTMENT 5220 SUPERVISION						
					TOTAL:	71,427.65
FUND 201 PARK FUND						

PACKET : 07790 07791 07792 07793

VENDOR SET: Mult

FUND : 209 BUSINESS IMPROV DIST #4

DEPARTMENT: 6530 BUSINESS IMPROV #4

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02386	MITCHELL MAIN STREET AN	I-4791	209-46530-42920	SPORTS AUTHOR MEMORIAL WEEKEND IN MITCHELL	211262	1,500.00
01-06478	MITCHELL BASEBALL ASSOC	I-4790	209-46530-42920	SPORTS AUTHOR EARLY BIRD BASEBALL TOURNAMENT	211260	2,500.00
					DEPARTMENT 6530 BUSINESS IMPROV #4 TOTAL:	4,000.00
					FUND 209 BUSINESS IMPROV DIST #4 TOTAL:	4,000.00

PACKET : 07790 07791 07792 07793

VENDOR SET: Mult

FUND : 213 BUSINESS IMPROV DIST #3

DEPARTMENT: 6311 BUSINESS IMPROV DIST #3

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-05209	CRANE REALTY JX4 LLC					
		I-04232026	213-46311-42900	PROJECT IMPRO 200 N MAIN SECOND STORY REPAIR	211212	8,238.50
01-08883	FINGERPRINT GROUP LLC					
		I-04232026	213-46311-42900	PROJECT IMPRO 415 N MAIN TUCKPOINTING	211227	10,000.00
01-10631	THE WINDOW SHOP					
		I-04232026	213-46311-42900	PROJECT IMPRO SIDING REPLACEMENT,WINDOWS	211311	10,000.00
DEPARTMENT 6311 BUSINESS IMPROV DIST #3 TOTAL:						28,238.50
FUND 213 BUSINESS IMPROV DIST #3 TOTAL:						28,238.50

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 214 E-911 EMERGENCY  
 DEPARTMENT: 3500 E-911  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00565	SDML WORKERS' COMPENSAT	I-28082	214-43500-42100	INSURANCE 2026 WORK COMP AUDIT BILL	211300	6.00
01-03518	HUNTER HEATING & COOLIN	I-5231	214-43500-42910	SERVICE CONTR 2026 1ST QTR MAINTENANCE	211239	96.81
01-09703	AMAZON CAPITAL SERVICES	I-1GJJ-RMQY-4HY7	214-43500-42650	UNIFORMS LOGOD MEN'S POLOS	000063	69.97
01-10486	AT&T MOBILITY - POLICE	I-9001X04232026	214-43500-42800	UTILITIES - T ACCT #287283989001	211189	46.50
					DEPARTMENT 3500 E-911	TOTAL: 219.28
					FUND 214 E-911 EMERGENCY	TOTAL: 219.28

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 218 COMMUNITY SERVICES  
 DEPARTMENT: 5150 PALACE TRANSIT  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00565	SDML WORKERS' COMPENSAT					
		I-28082	218-45150-42110	INSURANCE 2026 WORK COMP AUDIT BILL	211300	73.00
		I-28082	218-45150-42110	INSURANCE 2026 WORK COMP AUDIT BILL	211300	412.00
01-01198	SIGN PRO					
		I-76678	218-45150-42650	UNIFORMS EMBROIDERY FEE FOR SHIRTS	211303	88.00
	PROJ: E01-UNIF	5311-FY18/19		Uniforms		
01-07987	AT&T MOBILITY - PALACE					
		I-3882X04232026	218-45150-42800	UTILITIES ACCT #287298243882	211188	68.74
	PROJ: E01-OFFUT	5311-FY18/19		Office Utilities		
		I-3882X04232026	218-45150-42920	COMPUTER SOFT ACCT #287298243882	211188	971.84
	PROJ: E01-SHAH	5311-FY18/19		Tablet/Radio Contract		
01-09100	MARK GRAN					
		I-04172026	218-45150-42231	DRUG TESTING/ CDL ENDORSEMENT REIMBURSED	211232	43.00
	PROJ: E01-CDLDUE	5311-FY18/19		CDL/Dues		
DEPARTMENT 5150 PALACE TRANSIT					TOTAL:	1,656.58

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 218 COMMUNITY SERVICES  
 DEPARTMENT: 5180 JVCC  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00565	SDML WORKERS' COMPENSAT	I-28082	218-45180-42120	INSURANCE 2026 WORK COMP AUDIT BILL	211300	2.00
01-07987	AT&T MOBILITY - PALACE	I-3882X04232026	218-45180-42800	UTILITIES ACCT #287298243882	211188	17.18
					DEPARTMENT 5180 JVCC	TOTAL: 19.18
					FUND 218 COMMUNITY SERVICES	TOTAL: 1,675.76

PACKET : 07790 07791 07792 07793

VENDOR SET: Mult

FUND : 219 NUTRITION

DEPARTMENT: 5140 NUTRITION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00565	SDML WORKERS' COMPENSAT	I-28082	219-45140-42100	INSURANCE 2026 WORK COMP AUDIT BILL	211300	15.00-
01-07987	AT&T MOBILITY - PALACE	I-3882X04232026	219-45140-42800	UTILITIES ACCT #287298243882	211188	17.18
01-09069	BIG DADDY D'S INC	I-1050	219-45140-42911	CONTRACT SERV SR MEALS 04.13-17.2026	211196	1,777.50
					DEPARTMENT 5140 NUTRITION	TOTAL: 1,779.68
					FUND 219 NUTRITION	TOTAL: 1,779.68

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 230 AIRPORT  
 DEPARTMENT: 3500 AIRPORT  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00145	AMERICAN GARAGE DOOR CO					
		I-M46282	230-43500-42500	REPAIR & MAIN BRAKE PLATE BROKEN	211185	179.85
01-00436	CHS INC					
		I-IG5149	230-43500-42610	GAS & OIL AIRPORT #1 RUBY FIELDMASTER	211204	303.00
		I-IG5150	230-43500-42610	GAS & OIL AIRPORT UNLEADED GAS	211204	278.51
		I-IH2772	230-43500-42500	REPAIR & MAIN FILLRITE METER/PARTS,PIPE,FLTR	211204	1,833.25
01-00565	SDML WORKERS' COMPENSAT					
		I-28082	230-43500-42100	INSURANCE 2026 WORK COMP AUDIT BILL	211300	6.00
01-01199	AUTO VALUE MITCHELL					
		I-815073777	230-43500-42600	SUPPLIES & MA HD OIL FARM,AIR FARM,FUEL CONS	211190	93.91
		I-815074189	230-43500-42600	SUPPLIES & MA BELT,BLADE,WHEEL ASSEMBLY	211190	395.61
01-07059	NORTHERN ESCROW INC					
		I-AIP'33AIRPORTPE#5	230-43500-43205	HANGAR AIP '33 AIRPORT P.E. #5	211271	40,395.20
					DEPARTMENT 3500 AIRPORT	TOTAL: 43,485.33
					FUND 230 AIRPORT	TOTAL: 43,485.33

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 602 WATER  
 DEPARTMENT: 3330 WATER TREATMENT PLANT  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2255481	602-43330-42600	SUPPLIES & MA NIPPLE	211293	5.95
01-00520	HAWKINS INC					
		I-7390945	602-43330-42600	SUPPLIES & MA CHLORINE CYLINDER	211233	20.00
		I-7390946	602-43330-42600	SUPPLIES & MA CHLORINE CYLINDERS	211233	30.00
01-00565	SDML WORKERS' COMPENSAT					
		I-28082	602-43330-42100	INSURANCE 2026 WORK COMP AUDIT BILL	211300	9.00
		I-28082	602-43330-42100	INSURANCE 2026 WORK COMP AUDIT BILL	211300	170.00
01-01830	NORTHWESTERN ENERGY					
		I-2941237-6.04.26	602-43330-42800	UTILITIES 1416 E SPRUCE ST	211273	33.02
		I-4240509-2.04.26	602-43330-42800	UTILITIES 41008 256TH ST	211273	324.03
01-01964	DAKOTA SUPPLY GROUP					
		C-S105575107.001	602-43330-42600	SUPPLIES & MA RETURNED PUMP EFFLUENT	211216	693.33-
		I-S105574379.001	602-43330-42600	SUPPLIES & MA PUMP EFFLUENT	211216	693.33
01-02602	PUBLIC HEALTH LABORATOR					
		I-10626556	602-43330-42550	LAB FEES LAB TESTINGS	211286	1,220.00
01-04312	USA BLUEBOOK					
		I-INV01028630	602-43330-42600	SUPPLIES & MA REAGENT SETS,CHLORINE SET,VALV	211316	2,177.17
DEPARTMENT 3330 WATER TREATMENT PLANT					TOTAL:	3,989.17

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 602 WATER  
 DEPARTMENT: 3340 WATER DISTRIBUTION  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI	I-2279-2551	602-43340-42660	POSTAGE POSTAGE 04.01-15.2026	211288	45.50
01-00424	RUNNINGS SUPPLY INC	I-2551393	602-43340-42600	SUPPLIES & MA SHOP TOWELS,SAW BLADES,PIPES	211293	114.42
01-00658	AMERICAN PUBLIC WORKS A	I-000920496	602-43340-42700	TRAVEL, CONF 2026 MEMBERSHIP RENEWAL	211187	282.00
01-01199	AUTO VALUE MITCHELL	I-815073858	602-43340-42600	SUPPLIES & MA HIGHWAY READY DUST	211190	9.99
		I-815074185	602-43340-42600	SUPPLIES & MA EXIT DOOR HANDLE,OIL FILTERS	211190	44.09
01-01787	NORTH CENTRAL SEED CO	I-27443	602-43340-42600	SUPPLIES & MA GOLD STAR LAWN MIX	211270	175.00
01-02470	CORE & MAIN LP	I-Y808888	602-43340-42600	SUPPLIES & MA IPERL REPROGRAM	211209	13,680.00
01-02480	SPN & ASSOCIATES	I-2021-45 P.E. #64	602-43340-43333	HIGHWAY 37 WA 2021-45 P.E. #64	211306	514.20
		I-2025-1 P.E. #15	602-43340-43370	N OHLMAN-23RD 2025-1 P.E. #15	211306	1,235.00
		I-2025-6 P.E. #10	602-43340-42225	PROFESSIONAL 2025-6 P.E. #10	211306	5,255.65
		I-2026-14 P.E. #1	602-43340-43318	13TH AVE LIFT 2026-14 P.E. #11	211306	2,326.14
		I-2026-26 P.E. #1	602-43340-42225	PROFESSIONAL 2026-26 P.E. #1	211306	1,893.75
01-03014	ADVANCE AUTO PARTS	I-5761610030677	602-43340-42600	SUPPLIES & MA LITTLE FUSE	211183	17.44
01-05904	CMC EXCAVATION INC	I-4939	602-43340-43305	MAIN EXT-S WW S WWTP WATER MAIN EXTENSION	211207	16,426.18
01-06294	BROSZ ENGINEERING INC	I-2024-2 P.E. #16	602-43340-42225	PROFESSIONAL 2024-2 P.E. #16	211198	2,257.57
01-06656	PREMIER PEST CONTROL LL	I-56983	602-43340-42600	SUPPLIES & MA APR 2026 PEST CONTROL	211285	75.00
01-08130	C & B OPERATIONS LLC	I-13644852	602-43340-42600	SUPPLIES & MA ENGINE CYLINDER,OUTER AIR FILT	211200	63.55
01-08466	CHR SOLUTIONS INC	I-773393	602-43340-42660	POSTAGE MAR 2026 MAILING,BILLING	211203	945.88
		I-773393	602-43340-42910	BILLING OFFIC MAR 2026 MAILING,BILLING	211203	431.19
					DEPARTMENT 3340 WATER DISTRIBUTION	TOTAL: 45,792.55
					FUND 602 WATER	TOTAL: 49,781.72

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 604 SEWER  
 DEPARTMENT: 3200 WASTE WATER TREATMENT  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-2551	604-43200-42660	POSTAGE	POSTAGE 04.01-15.2026	211288 43.94
01-00565	SDML WORKERS' COMPENSAT					
		I-28082	604-43200-42100	INSURANCE	2026 WORK COMP AUDIT BILL	211300 10.00
		I-28082	604-43200-42100	INSURANCE	2026 WORK COMP AUDIT BILL	211300 170.00
01-00658	AMERICAN PUBLIC WORKS A					
		I-000920496	604-43200-42700	TRAVEL, CONF, 2026 MEMBERSHIP RENEWAL	211187	281.00
01-01199	AUTO VALUE MITCHELL					
		I-815074042	604-43200-42600	SUPPLIES	HD OIL FARM,AIR FARM	211190 33.53
01-01388	PUETZ DESIGN BUILD					
		I-11404	604-43200-43310	SOUTH PLANT I SOUTH WWTP OFFICE BUILDING	211287	1,573.42
01-02143	HDR ENGINEERING INC					
		I-2022-1 P.E. #39	604-43200-43310	SOUTH PLANT I 2022-1 P.E. #39	211235	90,799.48
01-02495	TITAN MACHINERY-MITCHEL					
		I-PS1154776-1	604-43200-42600	SUPPLIES	HI-LIFT NOTCH	211314 68.55
01-08200	CLUBHOUSE HOTEL & SUITE					
		I-29296	604-43200-42700	TRAVEL, CONF, WAGAMAN-PIERRE SDWWA ROOMS	211206	523.56
01-08466	CHR SOLUTIONS INC					
		I-773393	604-43200-42660	POSTAGE	MAR 2026 MAILING,BILLING	211203 945.88
01-10633	SD LINING SOLUTIONS					
		I-926	604-43200-43310	SOUTH PLANT I RELINING 18' DUCTILE IRON PIPE	211298	34,112.31
					DEPARTMENT 3200 WASTE WATER TREATMENT TOTAL:	128,561.67

PACKET : 07790 07791 07792 07793

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3210 WASTE WATER IND PRETREAT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02880	THUNE TRUE VALUE & APPL					
		I-A617028	604-43210-42600	SUPPLIES COUPLER, PLASTIC CLIPS	211313	14.48
DEPARTMENT 3210 WASTE WATER IND PRETREAT TOTAL:						14.48

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 604 SEWER  
 DEPARTMENT: 3250 WASTE WATER COLLECTION  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00236	BENDER SEWER & DRAIN LL					
		I-40148	604-43250-43317	CIPP	E 13TH & N ROWLEY JETTING LINE 211195	2,889.90
01-00424	RUNNINGS SUPPLY INC					
		I-2251409	604-43250-42600	SUPPLIES	PLUG MALE,INFLATOR GAGE 211293	60.08
		I-2254858	604-43250-42600	SUPPLIES	DRIVER BIT SET 211293	9.99
		I-2255488	604-43250-42600	SUPPLIES	FERTILIZER SOLUTION HOSE 211293	3.79
01-01117	FLEETPRIDE					
		I-133918347	604-43250-42600	SUPPLIES	U-BOLT,DRYER CARTRIDGE 211228	73.57
01-01199	AUTO VALUE MITCHELL					
		I-815073775	604-43250-42600	SUPPLIES	OIL FILTERS,AIR DOMESTIC 211190	42.26
01-01830	NORTHWESTERN ENERGY					
		I-2572870-0.04.26	604-43250-42800	UTILITIES	1511 N COMMERCE 211273	159.21
		I-2582739-5.04.26	604-43250-42800	UTILITIES	1300 W NORWAY AVE 211273	404.77
		I-2809477-9.04.26	604-43250-42800	UTILITIES	1423 COUNTRY DR 211273	163.26
		I-4276036-3.04.26	604-43250-42800	UTILITIES	1527 W 23RD AVE 211273	410.67
01-02480	SPN & ASSOCIATES					
		I-2021-45 P.E. #65	604-43250-43348	HIGHWAY 37 UT 2021-45 P.E. #65	211306	233.90
		I-2025-1 P.E. #15	604-43250-43353	N OHLMAN-23RD 2025-1 P.E. #15	211306	1,950.00
		I-2025-6 P.E. #10	604-43250-42200	PROFESSIONAL 2025-6 P.E. #10	211306	4,029.95
		I-2026-14 P.E. #1	604-43250-43355	13TH AVE LIFT 2026-14 P.E. #11	211306	11,686.71
		I-2026-27 P.E. #2	604-43250-42200	PROFESSIONAL 2026-27 P.E. #2	211306	5,912.50
01-02679	MENARD'S INC					
		I-3671	604-43250-42600	SUPPLIES	PASSAGE TYLO KNOB,PRIVCY PB 211254	41.87
		I-3691	604-43250-42600	SUPPLIES	SUBFLOOR ADHESIVE,WAX RING KIT 211254	10.17
		I-3869	604-43250-42600	SUPPLIES	6" SEWER CAP 211254	8.47
01-02880	THUNE TRUE VALUE & APPL					
		I-A616861	604-43250-42600	SUPPLIES	POWER STRIP,EXTENTION CORD,MOP 211313	43.97
01-04138	THE OFFICE ADVANTAGE					
		I-IN85263	604-43250-42600	SUPPLIES	XEROX C235 COLOR PRINTER 211279	579.99
01-06294	BROSZ ENGINEERING INC					
		I-2024-2 P.E. #16	604-43250-43351	5TH AVE-BURR 2024-2 P.E. #16	211198	2,313.50
01-06656	PREMIER PEST CONTROL LL					
		I-56982	604-43250-42600	SUPPLIES	APR 2026 PEST CONTROL 211285	95.00
01-08466	CHR SOLUTIONS INC					
		I-773393	604-43250-42910	BILLING OFFIC MAR 2026 MAILING,BILLING	211203	431.20
01-10554	MIDWEST OIL COMPANY					
		I-1040665	604-43250-42600	SUPPLIES	VP ULTRA SYN 75/90 211256	101.32
DEPARTMENT 3250 WASTE WATER COLLECTION TOTAL:						31,656.05

FUND 604 SEWER TOTAL: 160,232.20

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 612 SANITATION  
 DEPARTMENT: 3220 RECYCLING PROGRAM  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01199	AUTO VALUE MITCHELL					
		I-815073776	612-43220-42600	SUPPLIES OIL FLEET,AIR FARM,OIL FILTER	211190	331.47
		I-815074190	612-43220-42600	SUPPLIES AD-IS CARTRIDGE FILTER	211190	147.19
01-01830	NORTHWESTERN ENERGY					
		I-3750165-7.04.26	612-43220-42800	UTILITIES 2801 E HAVENS ST	211273	376.82
01-06656	PREMIER PEST CONTROL LL					
		I-56981	612-43220-42500	REPAIR & MAIN APR 2026 PEST CONTROL	211285	275.00
01-09891	MILLENNIUM RECYCLING					
		I-1309811	612-43220-42200	CONTRACT-MILL MAR 2026 SINGLE STREAM FEE	211258	2,349.00
DEPARTMENT 3220 RECYCLING PROGRAM					TOTAL:	3,479.48

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 612 SANITATION  
 DEPARTMENT: 3230 WASTE COLLECTION  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-2551	612-43230-42660	POSTAGE	POSTAGE 04.01-15.2026	211288 43.94
01-00565	SDML WORKERS' COMPENSAT					
		I-28082	612-43230-42100	INSURANCE	2026 WORK COMP AUDIT BILL	211300 10.00
		I-28082	612-43230-42100	INSURANCE	2026 WORK COMP AUDIT BILL	211300 217.00
		I-28082	612-43230-42100	INSURANCE	2026 WORK COMP AUDIT BILL	211300 93.00
		I-28082	612-43230-42100	INSURANCE	2026 WORK COMP AUDIT BILL	211300 23.00
		I-28082	612-43230-42100	INSURANCE	2026 WORK COMP AUDIT BILL	211300 127.00
01-01199	AUTO VALUE MITCHELL					
		I-815073774	612-43230-42600	SUPPLIES	HD OIL FLEET,BATTERY	211190 416.22
01-08466	CHR SOLUTIONS INC					
		I-773393	612-43230-42660	POSTAGE	MAR 2026 MAILING,BILLING	211203 945.88
		I-773393	612-43230-42910	BILLING OFFIC	MAR 2026 MAILING,BILLING	211203 431.20
					DEPARTMENT 3230 WASTE COLLECTION	TOTAL: 2,307.24

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 612 SANITATION  
 DEPARTMENT: 3240 LANDFILL  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI	I-2279-2551	612-43240-42600	SUPPLIES POSTAGE 04.01-15.2026	211288	35.32
01-00424	RUNNINGS SUPPLY INC	I-2250405	612-43240-42600	SUPPLIES RATCHET TIE DOWNS,STRAPS	211293	61.98
01-01020	CENTRAL ELECTRIC COOPER	I-13061001.04.26	612-43240-42800	UTILITIES ACCT #13061001	211202	1,014.58
01-01199	AUTO VALUE MITCHELL	I-815073782	612-43240-42600	SUPPLIES BLACK CABLE TIES,FUEL,HYDRLC	211190	860.55
01-02679	MENARD'S INC	I-3678	612-43240-42600	SUPPLIES CAN,RATCHETX,FEBREEZE,BATTERY	211254	207.37
DEPARTMENT 3240 LANDFILL					TOTAL:	2,179.80
FUND 612 SANITATION					TOTAL:	7,966.52

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 613 CORN PALACE  
 DEPARTMENT: 5650 CORN PALACE  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-2551	613-45650-42660	SHIPPING/POST POSTAGE 04.01-15.2026	211288	2.34
01-00565	SDML WORKERS' COMPENSAT					
		I-28082	613-45650-42100	INSURANCE 2026 WORK COMP AUDIT BILL	211300	266.00
		I-28082	613-45650-42100	INSURANCE 2026 WORK COMP AUDIT BILL	211300	102.00
		I-28082	613-45650-42100	INSURANCE 2026 WORK COMP AUDIT BILL	211300	89.00
		I-28082	613-45650-42100	INSURANCE 2026 WORK COMP AUDIT BILL	211300	16.00-
01-01830	NORTHWESTERN ENERGY					
		I-4153312-6.04.26	613-45650-42800	UTILITIES 614 N LAWLER ST	211273	12.56
01-02537	SHERWIN-WILLIAMS COMPAN					
		I-19672154580426	613-45650-42600	SUPPLIES & MA EMERALD PAINT	211301	70.45
		I-20613154580426	613-45650-42600	SUPPLIES & MA EMERALD PAINT	211301	70.45
01-02614	SOUTHEAST SD TOURISM AS					
		I-2639	613-45650-42320	ADVERTISING/P LOCAL FLAVORS AD	211305	160.00
01-02679	MENARD'S INC					
		I-3329	613-45650-42600	SUPPLIES & MA PAINT PAIL,LINERS,BRUSH,ROLLER	211254	54.81
		I-3416	613-45650-42600	SUPPLIES & MA JUMPER CABLES	211254	29.99
		I-99771	613-45650-42600	SUPPLIES & MA MAG NUT DRIVER,IMPACT DRIVE	211254	44.97
01-02811	JONES SUPPLIES					
		I-156938	613-45650-42600	SUPPLIES & MA TOWEL,FOAMING SOAP,CLEANER	211245	150.62
		I-156939	613-45650-42600	SUPPLIES & MA VINYL GLOVES,BLACK LINER	211245	75.44
01-04431	CIAVARELLA DESIGN INC					
		I-2025-18 P.E. #2	613-45650-43460	SEATING REPLA 2025-18 P.E. #2	211205	2,497.50
01-04537	PORTER DISTRIBUTING CO					
		I-1021989	613-45650-42615	COGS-ALCOHOL COORS LIGHT,MILLER LITE	211284	576.45
01-09703	AMAZON CAPITAL SERVICES					
		I-14VN-T6JX-4PWG	613-45650-42600	SUPPLIES & MA SHIRT DISPLAY STAND,FOOD COLOR	000063	67.98
		I-17GG-CPFM-97LM	613-45650-42600	SUPPLIES & MA CAR BATTERY PORTABLE STARTER	000063	53.14
					DEPARTMENT 5650 CORN PALACE	TOTAL: 4,307.70
					FUND 613 CORN PALACE	TOTAL: 4,307.70

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 614 GOLF COURSE  
 DEPARTMENT: 5250 GOLF COURSE  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0008	ELFSTRAND'S ACE HARDWAR	I-84966	614-45250-42600	SUPPLIES & MA TANK SPRAYER ORTHO	211222	32.99
01-00424	RUNNINGS SUPPLY INC	I-2243816	614-45250-42650	UNIFORMS GUNNARE LOGOD POLOS,SHIRTS	211293	153.70
01-00436	CHS INC	I-IG5122	614-45250-42610	GAS & FUEL LAKEVIEW UNLEADED GAS	211204	571.48
		I-IG5123	614-45250-42610	GAS & FUEL GOLF MAINT UNLEADED GAS	211204	315.61
		I-IG5145	614-45250-42610	GAS & FUEL GOLF MAINT RUBY FIELDMASTER	211204	110.28
01-00565	SDML WORKERS' COMPENSAT	I-28082	614-45250-42100	INSURANCE 2026 WORK COMP AUDIT BILL	211300	174.00
01-01355	MIDWEST TURF & IRRIGATI	I-3961463-00	614-45250-42600	SUPPLIES & MA BALL BEARING,SCREW,SPACER	211257	34.43
01-01830	NORTHWESTERN ENERGY	I-2581639-8.04.26	614-45250-42800	UTILITIES 700 W 23RD AVE	211273	188.88
		I-2581643-0.04.26	614-45250-42800	UTILITIES GOLF PUMP 100 H	211273	403.65
		I-2581875-8.04.26	614-45250-42800	UTILITIES GOLF CLUB HOUSE	211273	522.91
		I-2581876-6.04.26	614-45250-42800	UTILITIES GOLF CART SHED	211273	34.51
		I-2939180-2.04.26	614-45250-42800	UTILITIES 825 INDIAN VILLAGE RD	211273	17.00
01-02495	TITAN MACHINERY-MITCHEL	I-PS1153199-1	614-45250-42600	SUPPLIES & MA HOSE TEES,SWIVELS	211314	93.70
01-02811	JONES SUPPLIES	I-156774	614-45250-42600	SUPPLIES & MA T-TISSUE,URINAL SCREEN,BOWL CL	211245	785.61
01-02880	THUNE TRUE VALUE & APPL	I-A616329	614-45250-42600	SUPPLIES & MA LEAK SENTRY VALVE KIT	211313	17.99
01-03588	ZIMCO SUPPLY CO	I-INV-02113	614-45250-42602	CHEMICALS CORTEVA DEFENDER,HERBICIDE	211321	1,683.76
		I-INV-03503	614-45250-42602	CHEMICALS K-MAG	211321	1,029.00
		I-INV-04236	614-45250-42602	CHEMICALS MINNEGROW,EPEC ARMAMENT	211321	4,992.00
01-07526	O'REILLY AUTOMOTIVE INC	I-2090-210165	614-45250-42600	SUPPLIES & MA GEAR LUBE	211278	45.98
01-07696	FERGUSON WATERWORKS #25	I-0547094	614-45250-42600	SUPPLIES & MA GOLF RTR,DECODER,SOLENOID KIT	211226	3,595.85
01-07760	RANGE SERVANT AMERICA I	I-SI-1007016	614-45250-42600	SUPPLIES & MA TOUR RANGE BALLS	211289	5,012.00
01-08594	MAKE IT MINE DESIGNS	I-48518	614-45250-42650	UNIFORMS FILM PRINTINGS	211251	25.00

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 614 GOLF COURSE  
 DEPARTMENT: 5250 GOLF COURSE  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-08892	ERIC HIEB					
		I-04272026	614-45250-42200	GOLF PRO CONT BASE CONTRACT 05.2026	211237	9,455.59
		I-042726	614-45250-42200	GOLF PRO CONT CLOVER CC FEES 05.2026	211237	1,752.28
01-09058	SITEONE LANDSCAPE SUPPL					
		I-164315549-001	614-45250-42602	CHEMICALS FERTILIZER,HERBICIDE,FUNGICIDE	211304	1,420.18
01-09734	FOREUP GOLF SOFTWARE					
		I-04-2026-68547	614-45250-42920	COMPUTER SOFT FOREUP BASE PLAN,TEE SHEETS	211229	1,817.52
01-10636	INJECT-O-METER MANUFACT					
		I-55698	614-45250-43400	MACHINERY & E CHEM STAND,AGITATION,MOTOR	211241	4,150.60
					DEPARTMENT 5250 GOLF COURSE	TOTAL: 38,436.50
					FUND 614 GOLF COURSE	TOTAL: 38,436.50

PACKET : 07790 07791 07792 07793  
 VENDOR SET: Mult  
 FUND : 621 EMERGENCY MEDICAL SERVICE  
 DEPARTMENT: 4600 EMS  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00565	SDML WORKERS' COMPENSAT					
		I-28082	621-44600-42100	INSURANCE 2026 WORK COMP AUDIT BILL	211300	19,091.00
		I-28082	621-44600-42100	INSURANCE 2026 WORK COMP AUDIT BILL	211300	13.00
01-01199	AUTO VALUE MITCHELL					
		I-815073396	621-44600-42530	REPAIR & MAIN SOLENOID,BATTERY	211190	330.66
01-01518	VERIZON WIRELESS					
		I-6140412154	621-44600-42800	UTILITIES ACCT #786752327-00001	211317	40.04
		I-6140412155	621-44600-42800	UTILITIES ACCT #786752327-0002	211317	120.06
01-02700	HENRY SCHEIN INC					
		I-55623086	621-44600-42600	SUPPLIES EXTENSION SET	211236	432.60
		I-55802206	621-44600-42600	SUPPLIES SODIUM CHLORIDE IV FLUSH,SHEET	211236	612.92
		I-5590346	621-44600-42600	SUPPLIES MEDIUM ADULT MASKS	211236	167.22
01-03518	HUNTER HEATING & COOLIN					
		I-5231	621-44600-42200	PROFESSIONAL 2026 1ST QTR MAINTENANCE	211239	242.03
01-05276	M & T FIRE AND SAFETY I					
		I-16138	621-44600-42641	PROTECTIVE EQ BUNKER GEAR	211250	18,903.03
01-09800	TELEFLEX LLC					
		I-9511437364	621-44600-42600	SUPPLIES NEEDLES	211310	550.00
01-10568	DR. MATTHEW SCHAFER					
		I-04152026	621-44600-42200	PROFESSIONAL DEA RENEWAL REIMBURSED	211295	888.00
DEPARTMENT 4600 EMS						TOTAL: 41,390.56
FUND 621 EMERGENCY MEDICAL SERVICE						TOTAL: 41,390.56

PACKET : 07790 07791 07792 07793

VENDOR SET: Mult

FUND : 700 AGENCY FUNDS

DEPARTMENT: 5300 AGENCY FUNDS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-04015	CORN PALACE					
		I-04292026	700-45300-42904	CORN PALACE G RENT FOR DWU WOMENS NTNL TRNY	211210	4,032.15
01-08857	DWU ATHLETICS					
		I-04292026	700-45300-42904	CORN PALACE G TICKET SALES FOR WOMENS TRNY	211220	21,154.85
				DEPARTMENT 5300 AGENCY FUNDS	TOTAL:	25,187.00
				FUND 700 AGENCY FUNDS	TOTAL:	25,187.00
					REPORT GRAND TOTAL:	725,046.25

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2026-2027	101-41110-42300	LEGAL PUBLICATIONS	913.53	13,000	8,478.28				
	101-41110-42600	SUPPLIES & MATERIALS	15.00	1,000	607.71				
	101-41210-43300	VETERAN'S PARK	195.69	0	234.69-			Y	
	101-41420-42200	PROFESSIONAL SERVICES	30,742.04	67,700	36,957.96				
	101-41440-42220	CDL TRAINING	45.00	5,375	4,885.62				
	101-41440-42231	EMPLOYEE PHYSICALS, DRUG TE	3,694.00	54,506	24,677.10				
	101-41440-42600	SUPPLIES & MATERIALS	76.49	3,500	3,277.06				
	101-41440-42700	TRAVEL, DUES, RESOURCE MANUA	238.79	6,500	6,261.21				
	101-41440-42950	EMPLOYEE BANQUET	2,212.50	10,850	3,706.64				
	101-41460-42110	LIABILITY, PROPERTY INS &	13,074.18	258,500	3,740.13				
	101-41460-42120	WORKMEN'S COMPENSATION	22,527.00	76,500	589.00-			Y	
	101-41920-42520	REPAIR-CITY HALL	51.76	6,910	6,376.05				
	101-41920-42810	UTILITIES-STORAGE BLDG	17.65	2,868	995.36				
	101-41935-42250	MANAGED PRINT SERVICES	4,694.51	56,400	37,500.62				
	101-41935-42615	POSTAGE	298.79	7,200	3,924.17				
	101-41935-42640	COPY MACHINE SUPPLIES	218.10	3,000	1,815.96				
	101-41935-42645	COMPUTER HARDWARE	7,180.00	17,740	10,560.00				
	101-41935-42920	COMPUTER SOFTWARE	5,762.56	158,512	55,772.06				
	101-42110-42200	PROFESSIONAL SERVICES	461.28	11,540	9,748.11				
	101-42110-42500	REPAIR & MAINTENANCE	274.22	12,550	6,956.68				
	101-42110-42600	SUPPLIES	1,311.67	38,632	16,815.44				
	101-42110-42610	GAS OIL TIRES	730.41	55,000	37,317.00				
	101-42110-42670	SERVICE DOG SUPPLY	542.85	3,230	2,594.52				
	101-42110-42700	TRAVEL, CONF & DUES	220.58	12,500	794.01-			Y	
	101-42110-42800	TELEPHONE	1,151.57	14,200	9,514.21				
	101-42110-42810	UTILITIES	325.62	8,200	4,463.32				
	101-42110-42906	DAVISON COUNTY SEARCH & RE	1,000.00	1,000	0.00				
	101-42130-42520	EMERGENCY SIREN UTILITIES	195.05	3,000	1,963.98				
	101-42130-42530	TRAFFIC LIGHTS MAINT	6,719.18	17,000	3,535.74-			Y	
	101-42130-42540	SIGNS	14.98	12,000	6,473.58				
	101-42130-42560	SIREN REPAIR	1,419.98	2,500	375.28				
	101-42130-42570	REPAIRS-TRAFFIC ACCIDENTS	10,695.68	0	10,809.94-			Y	
	101-42130-42810	UTILITIES-TRAFFIC LIGHTS	816.58	39,000	26,469.12				
	101-42130-42835	UTILITIES-STREET LIGHTS	1,857.51	300,000	228,943.78				
	101-42130-42840	BUILDING UTILITIES	399.83	5,500	3,339.81				
	101-42130-43320	UPGRADE SIGNAL LIGHTS	3,363.55	0	24,059.66-			Y	
	101-42130-43415	CROSSWALK RRFB	14,521.00	25,000	0.40-			Y	
	101-42200-42200	PROFESSIONAL SERVICES	242.03	13,150	12,907.97				
	101-42200-42500	REPAIR & MAINTENANCE	5,275.99	27,400	9,473.34				
	101-42200-42600	SUPPLIES	942.33	31,500	18,275.32				
	101-42200-42641	PROTECTIVE CLOTHING	24,507.12	25,200	24,891.46-			Y	
	101-42200-42700	TRAVEL, CONF & DUES	825.00	17,425	11,357.95				
	101-42200-42800	TELEPHONE	100.07	2,000	1,364.50				
	101-42200-43400	MACHINERY AND EQUIPMENT	4,647.00	318,500	304,204.00				
	101-43100-42500	REPAIRS	5,006.93	10,000	9,910.57-			Y	

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	101-43100-42600	SUPPLIES	3,401.29	161,250	130,125.29				
	101-43100-42650	UNIFORMS	167.97	3,750	3,170.23				
	101-43100-42661	MECHANICS TOOL ALLOWANCE	350.00	1,400	1,050.00				
	101-43110-42700	TRAVEL CONF DUES	281.00	7,100	5,402.00				
	101-43110-42750	PLANNING COMMISSION EXPENS	62.93	1,200	768.48				
	101-43120-43300	STREET OVERLAY MAINT	2,361.08	2,607,314	2,570,561.75				
	101-43150-42800	UTILITIES	43.33	500	331.34				
	101-43150-43330	5TH AVE-BURR TO FOSTER	1,193.93	0	1,296.43-			Y	
	101-43150-43334	N OHLMAN-23RD TO KEMPER	2,080.00	1,490,000	1,487,920.00				
	101-43700-42500	REPAIR & MAINTENANCE	1,920.00	3,910	1,529.08				
	101-43700-42600	SUPPLIES & MATERIALS	916.64	17,000	11,747.64				
	101-43700-42602	CHEMICALS	2,680.00	8,200	5,520.00				
	101-43700-42604	TREES, SOD & SEED	487.50	2,000	1,512.50				
	101-43700-42610	GAS & FUEL	425.89	9,000	7,868.36				
	101-43700-42650	UNIFORMS	118.97	500	381.03				
	101-43700-42800	UTILITIES	205.33	5,500	4,237.24				
	101-43700-43400	MACHINERY & EQUIPMENT	42,929.40	81,600	10,929.40-			Y	
	101-44120-42800	UTILITIES-POUND	118.66	3,000	2,316.51				
	101-44120-42900	IMPOUNDING DOGS	350.00	15,300	10,822.43				
	101-45500-42600	SUPPLIES & MATERIALS	815.89	11,500	8,604.06				
	101-45500-42693	E-BOOKS/AUDIO BOOKS	1,178.27	20,350	13,377.02				
	101-45500-42800	UTILITIES	3,445.77	47,460	31,449.98				
	101-45500-43420	BOOKS	1,597.66	47,000	28,637.26				
	101-45500-43421	AUDIO-VISUAL	260.74	3,000	1,893.35				
	201-45110-42850	UTILITIES-AQUATICS	407.79	92,000	90,258.19				
	201-45110-43300	CAPITAL IMPROVEMENTS - OTH	9,241.00	34,000	24,759.00				
	201-45140-42600	SUPPLIES & MATERIALS	1,214.43	41,500	30,198.79				
	201-45140-42601	CONCESSION SUPPLIES	434.12	12,000	7,131.02				
	201-45140-42800	UTILITIES	10,170.74	184,921	129,043.41				
	201-45160-42200	PROFESSIONAL SERVICES	350.00	1,600	1,250.00				
	201-45160-42500	REPAIR & MAINTENANCE	5,990.23	63,500	44,106.69				
	201-45160-42600	SUPPLIES & MATERIALS	4,472.97	50,990	35,795.40				
	201-45160-42610	GAS & FUEL	263.94	15,000	12,842.12				
	201-45160-42650	UNIFORMS	54.99	1,650	634.29				
	201-45160-42800	UTILITIES	12,246.82	162,320	97,842.96				
	201-45160-43400	CAPITAL EQUIPMENT	12,613.98	8,500	4,113.98-			Y	
	201-45210-42200	PROFESSIONAL SERVICES	5,191.25	0	18,217.50-			Y	
	201-45210-42500	REPAIR & MAINTENANCE	222.57	62,500	45,397.26				
	201-45210-42600	SUPPLIES & MATERIALS	464.98	72,100	50,336.60				
	201-45210-42800	UTILITIES	75.99	79,200	68,845.97				
	201-45210-43300	CAPITAL IMPROVEMENTS - OTH	7,280.85	775,813	703,811.92				
	201-45220-42100	INSURANCE	731.00	140,000	28,965.07-			Y	
	209-46530-42920	SPORTS AUTHORITY PROMO	4,000.00	150,000	65,900.00				
	213-46311-42900	PROJECT IMPROVEMENTS-GRANT	28,238.50	74,392	41,453.50				
	214-43500-42100	INSURANCE	6.00	3,500	11.21-			Y	

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	214-43500-42650	UNIFORMS	69.97	1,055	985.03				
	214-43500-42800	UTILITIES - TELEPHONE	46.50	2,102	1,417.41				
	214-43500-42910	SERVICE CONTRACTS	96.81	39,807	33,000.57				
	218-45150-42110	INSURANCE	485.00	21,616	4,314.83-	Y			
	218-45150-42231	DRUG TESTING/PHYSICALS	43.00	600	166.00				
	218-45150-42650	UNIFORMS	88.00	1,900	1,812.00				
	218-45150-42800	UTILITIES	68.74	1,565	1,185.49				
	218-45150-42920	COMPUTER SOFTWARE/SUPPORT	971.84	57,570	54,073.20				
	218-45180-42120	INSURANCE	2.00	100	19.00-	Y			
	218-45180-42800	UTILITIES	17.18	29,855	22,376.40				
	219-45140-42100	INSURANCE	15.00-	240	28.00-	Y			
	219-45140-42800	UTILITIES	17.18	450	379.64				
	219-45140-42911	CONTRACT SERVICES-MEALS	1,777.50	216,874	165,008.62				
	230-43500-42100	INSURANCE	6.00	17,000	755.22-	Y			
	230-43500-42500	REPAIR & MAINTENANCE	2,013.10	10,000	7,986.90				
	230-43500-42600	SUPPLIES & MATERIALS	489.52	8,500	6,413.64				
	230-43500-42610	GAS & OIL	581.51	5,000	2,420.29				
	230-43500-43205	HANGAR	40,395.20	0	766,217.77-	Y			
	602-43330-42100	INSURANCE	179.00	40,000	8,617.78				
	602-43330-42550	LAB FEES	1,220.00	15,000	12,880.00				
	602-43330-42600	SUPPLIES & MATERIALS	2,233.12	18,000	13,436.71				
	602-43330-42800	UTILITIES	357.05	200,000	174,534.26				
	602-43340-42225	PROFESSIONAL SERVICES	9,406.97	258,000	173,173.96				
	602-43340-42600	SUPPLIES & MATERIALS	14,179.49	140,000	24,466.10-	Y			
	602-43340-42660	POSTAGE	991.38	10,000	5,954.40				
	602-43340-42700	TRAVEL, CONF & DUES	282.00	13,765	12,265.12				
	602-43340-42910	BILLING OFFICE	431.19	70,000	68,102.40				
	602-43340-43305	MAIN EXT-S WW PLANT	16,426.18	0	16,426.18-	Y			
	602-43340-43318	13TH AVE LIFT STATION	2,326.14	480,000	477,673.86				
	602-43340-43333	HIGHWAY 37 WATER MAIN REPL	514.20	0	263,283.02-	Y			
	602-43340-43370	N OHLMAN-23RD TO KEMPER	1,235.00	802,000	800,765.00				
	604-43200-42100	INSURANCE	180.00	90,000	7,466.77				
	604-43200-42600	SUPPLIES	102.08	25,000	20,842.60				
	604-43200-42660	POSTAGE	989.82	9,000	4,897.95				
	604-43200-42700	TRAVEL, CONF, DUES	804.56	3,000	2,023.44				
	604-43200-43310	SOUTH PLANT IMPROVEMENTS	126,485.21	0	3,707,931.33-	Y			
	604-43210-42600	SUPPLIES	14.48	500	485.52				
	604-43250-42200	PROFESSIONAL SERVICES	9,942.45	312,000	264,978.87				
	604-43250-42600	SUPPLIES	1,070.48	60,000	47,787.40				
	604-43250-42800	UTILITIES	1,137.91	63,000	38,397.41				
	604-43250-42910	BILLING OFFICE	431.20	60,000	58,102.38				
	604-43250-43317	CIPP	2,889.90	200,000	180,412.00				
	604-43250-43348	HIGHWAY 37 UTILITIES	233.90	0	256,590.66-	Y			
	604-43250-43351	5TH AVE-BURR TO FOSTER	2,313.50	0	2,313.50-	Y			
	604-43250-43353	N OHLMAN-23RD TO KEMPER	1,950.00	1,085,000	1,083,050.00				

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
604-43250-43355		13TH AVE LIFT STATION	11,686.71	2,420,000	2,408,313.29				
612-43220-42200		CONTRACT-MILLENNIUM	2,349.00	30,000	20,815.60				
612-43220-42500		REPAIR & MAINTENANCE	275.00	10,000	4,384.02				
612-43220-42600		SUPPLIES	478.66	0	3,975.42-			Y	
612-43220-42800		UTILITIES	376.82	4,000	2,215.41				
612-43230-42100		INSURANCE	470.00	36,500	6,139.75-			Y	
612-43230-42600		SUPPLIES	416.22	45,000	35,699.89				
612-43230-42660		POSTAGE	989.82	10,000	5,959.83				
612-43230-42910		BILLING OFFICE	431.20	70,000	68,102.40				
612-43240-42600		SUPPLIES	1,165.22	70,000	64,148.39				
612-43240-42800		UTILITIES	1,014.58	13,000	7,605.70				
613-45650-42100		INSURANCE	441.00	50,143	4,855.11-			Y	
613-45650-42320		ADVERTISING/PRINTING	160.00	27,700	26,493.68				
613-45650-42600		SUPPLIES & MATERIALS	617.85	53,500	35,181.09				
613-45650-42615		COGS-ALCOHOL	576.45	20,000	17,383.15				
613-45650-42660		SHIPPING/POSTAGE	2.34	3,300	2,439.85				
613-45650-42800		UTILITIES	12.56	98,000	69,331.66				
613-45650-43460		SEATING REPLACEMENT	2,497.50	0	2,497.50-			Y	
614-45250-42100		INSURANCE	174.00	14,000	1,598.02-			Y	
614-45250-42200		GOLF PRO CONTRACT	11,207.87	80,000	42,090.37				
614-45250-42600		SUPPLIES & MATERIALS	9,618.55	41,079	24,693.66				
614-45250-42602		CHEMICALS	9,124.94	29,000	14,523.63				
614-45250-42610		GAS & FUEL	997.37	15,000	13,470.19				
614-45250-42650		UNIFORMS	178.70	500	321.30				
614-45250-42800		UTILITIES	1,166.95	21,000	17,469.46				
614-45250-42920		COMPUTER SOFTWARE	1,817.52	12,175	5,470.20				
614-45250-43400		MACHINERY & EQUIPMENT	4,150.60	188,200	58,411.40				
621-44600-42100		INSURANCE	19,104.00	45,000	20,741.32-			Y	
621-44600-42200		PROFESSIONAL SERVICES	1,130.03	7,450	2,982.15				
621-44600-42530		REPAIR & MAINT-VEHICLE	330.66	8,500	7,475.57				
621-44600-42600		SUPPLIES	1,762.74	28,400	13,886.06				
621-44600-42641		PROTECTIVE EQUIPMENT	18,903.03	37,720	18,816.97				
621-44600-42800		UTILITIES	160.10	5,125	4,177.40				
700-45300-42904		CORN PALACE GAMES	25,187.00	0	114,828.78-			Y	
** 2026-2027 YEAR TOTALS **			725,046.25						

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101-1110	CITY COUNCIL	928.53
101-1210	MAYOR'S OFFICE	195.69
101-1420	FINANCE	30,742.04
101-1440	HUMAN RESOURCES	6,266.78
101-1460	INSURANCE & BONDS	35,601.18
101-1920	MUNICIPAL BUILDINGS	69.41
101-1935	INFORMATION TECHNOLOGY	18,153.96
101-2110	POLICE DEPARTMENT	6,018.20
101-2130	TRAFFIC DEPARTMENT	40,003.34
101-2200	FIRE DEPARTMENT	36,539.54
101-3100	STREET DEPARTMENT	8,926.19
101-3110	PUBLIC WORKS ADMIN	343.93
101-3120	STREET & SIDEWALK CONST	2,361.08
101-3150	STORM DRAINAGE	3,317.26
101-3700	CEMETERY	49,683.73
101-4120	ANIMAL CONTROL	468.66
101-5500	LIBRARY	7,298.33
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101 TOTAL	GENERAL	246,917.85
201-5110	RECREATION & AQUATICS	9,648.79
201-5140	RECREATION CENTER	11,819.29
201-5160	SPORTS COMPLEXES	35,992.93
201-5210	PARKS	13,235.64
201-5220	SUPERVISION	731.00
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201 TOTAL	PARK FUND	71,427.65
209-6530	BUSINESS IMPROV #4	4,000.00
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209 TOTAL	BUSINESS IMPROV DIST #4	4,000.00
213-6311	BUSINESS IMPROV DIST #3	28,238.50
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213 TOTAL	BUSINESS IMPROV DIST #3	28,238.50
214-3500	E-911	219.28
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214 TOTAL	E-911 EMERGENCY	219.28

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
218-5150	PALACE TRANSIT	1,656.58
218-5180	JVCC	19.18
-----		
218 TOTAL	COMMUNITY SERVICES	1,675.76
219-5140	NUTRITION	1,779.68
-----		
219 TOTAL	NUTRITION	1,779.68
230-3500	AIRPORT	43,485.33
-----		
230 TOTAL	AIRPORT	43,485.33
602-3330	WATER TREATMENT PLANT	3,989.17
602-3340	WATER DISTRIBUTION	45,792.55
-----		
602 TOTAL	WATER	49,781.72
604-3200	WASTE WATER TREATMENT	128,561.67
604-3210	WASTE WATER IND PRETREAT	14.48
604-3250	WASTE WATER COLLECTION	31,656.05
-----		
604 TOTAL	SEWER	160,232.20
612-3220	RECYCLING PROGRAM	3,479.48
612-3230	WASTE COLLECTION	2,307.24
612-3240	LANDFILL	2,179.80
-----		
612 TOTAL	SANITATION	7,966.52
613-5650	CORN PALACE	4,307.70
-----		
613 TOTAL	CORN PALACE	4,307.70
614-5250	GOLF COURSE	38,436.50
-----		
614 TOTAL	GOLF COURSE	38,436.50

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
621-4600	EMS	41,390.56
-----		
621 TOTAL	EMERGENCY MEDICAL SERVICE	41,390.56
700-5300	AGENCY FUNDS	25,187.00
-----		
700 TOTAL	AGENCY FUNDS	25,187.00
-----		
** TOTAL **		725,046.25

\*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE	ITEM	AMOUNT
E01 5311-FY18/19	CDLDUE	CDL/Dues	43.00
	OFFUT	Office Utilities	68.74
	SHAH	Tablet/Radio Contract	971.84
	UNIF	Uniforms	88.00
	** PROJECT E01 TOTAL **		
H01 SPORTS COMPLEX EQUIPMENT	42600	SUPPLIES/MAINTENANCE	1,699.68
	42610	GAS-FUEL	289.94
	43400	CAPITAL EQUIPMENT	12,613.98
	** PROJECT H01 TOTAL **		
H04 BASEBALL	42500	REPAIR/MAINTENANCE	460.00
	42600	SUPPLIES/MATERIALS	18.72
	** PROJECT H04 TOTAL **		
H05 SOFTBALL	42500	REPAIR/MAINTENANCE	188.40
	42600	SUPPLIES/MATERIALS	598.94
	** PROJECT H05 TOTAL **		
H06 ARENA-NORTH RINK	42200	PROFESSIONAL SERVICES	175.00
	42500	REPAIR-MAINTENANCE	3,732.69
	42600	SUPPLIES-MATERIALS	595.31
	42800	UTILITIES	6,123.42
	** PROJECT H06 TOTAL **		
H07 PEPSI COMPLEX	42600	SUPPLIES/MATERIALS	1,506.98
** PROJECT H07 TOTAL **			1,506.98

## \*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE ITEM	AMOUNT
H12 DOG PARK	42600 SUPPLIES/MATERIALS	27.34
	** PROJECT H12 TOTAL **	27.34
H13 ARENA-SOUTH RINK	42200 PROFESSIONAL SERVICES	175.00
	42500 REPAIR-MAINTENANCE	1,609.14
	42800 UTILITIES	6,123.40
	** PROJECT H13 TOTAL **	7,907.54
H50 PARKS EQUIPMENT	42500 REPAIR/MAINTENANCE	214.28
	** PROJECT H50 TOTAL **	214.28
H51 PARK SHOP	42500 REPAIR/MAINTENANCE	8.29
	42600 SUPPLIES/MATERIALS	119.20
	** PROJECT H51 TOTAL **	127.49
H55 DRY RUN CREEK PARK	42800 UTILITIES	75.99
	43300 CAPITAL IMPROVEMENTS	7,280.85
	** PROJECT H55 TOTAL **	7,356.84
H56 HITCHCOCK PARK	42600 SUPPLIES/MATERIALS	345.00
	** PROJECT H56 TOTAL **	345.00
J05 REC CTR CONCESSIONS	CONC SUP CONCESSION SUPPLY	434.12
	** PROJECT J05 TOTAL **	434.12
J06 REC CTR-GENERAL BLDG	RM-PLUMB REPAIR/MAINT-PLUMBING	332.94
	SM-BLDG SUPPLIES/MATERIAL-BLDG	333.44
	SM-EQUIP SUPPLIES/MATERIAL-EQUIPMENT	213.39
	SM-HVAC SUPPLIES/MATERIAL-HVAC	205.44
	SM-JANIT SUPPLIES/MATERIAL-JANITORIAL	107.34
	SM-OFFIC SUPPLIES/MATERIAL-OFFICE	21.88
	** PROJECT J06 TOTAL **	1,214.43
J09 REC CTR UTILITIES	ELE/GAS UTILITIES-ELECTRIC/GAS	10,170.74
	** PROJECT J09 TOTAL **	10,170.74
J50 OUTDOOR AQUATIC CENTER	ELE/GAS UTILITIES-ELECTRIC/GAS	407.79
	** PROJECT J50 TOTAL **	407.79
L10 106	42500 REPAIR MAINTENANCE	2,813.94
	** PROJECT L10 TOTAL **	2,813.94

## \*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE ITEM	AMOUNT
L24 125	42500 REPAIRS MAINTENANCE	452.24
	** PROJECT L24 TOTAL **	452.24
L39 140	42500 REPAIRS MAINTENANCE	1,281.57
	** PROJECT L39 TOTAL **	1,281.57
L59 163	42500 REPAIR MAINTENANCE	317.51
	** PROJECT L59 TOTAL **	317.51
L71 903	42500 REPAIR MAINTENANCE	141.67
	42600 SUPPLIES MATERIALS	55.90
	** PROJECT L71 TOTAL **	197.57
L73 905	42600 SUPPLIES MATERIALS	45.69
	** PROJECT L73 TOTAL **	45.69

NO ERRORS

\*\* END OF REPORT \*\*

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**



**TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.**

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

**Rezoning** \$250 application fee due with the application.

- Applicant is request to rezone property from [Click or tap here to enter text.](#) District to [Click or tap here to enter text.](#) District.

**Variance** \$150 application fee due with application.

- Description of Variance: [Click or tap here to enter text.](#)
- Description of Hardship: [Click or tap here to enter text.](#)

**Conditional Use Permit** \$150 application fee due with application

- Description of Conditional Use: Family Residential Daycare

**Plat Application** \$100 application fee due with application

**This Application is for the following described real property:**

Legal Description: **Lot 13, Block 3 Robert Wilkinson's Addition, City of Mitchell, Davison County, South Dakota**

Property Address: **1008 E 7<sup>th</sup> Ave**

Dated this 30 of March, 2026

**APPLICANT**

A handwritten signature in black ink, appearing to read "Chelsey Prusha", is written over the printed name.

Chelsey Prusha  
**OWNER**



## NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

**YOU ARE HEREBY NOTIFIED** that Chelsey Prusha has applied for a conditional use permit for 10-5E-3-family residential daycare; located at 1008 E 7<sup>th</sup> Ave, legally described as Lot 13, Block 3 Robert Wilkinson's Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.

**YOU ARE FURTHER NOTIFIED**, that public hearings will be held by the City Planning Commission on Monday, April 27, 2026, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, May 4, 2026 at 6:00 P.M., at the Council Chambers, Mitchell City Hall, 612 N Main St. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

Dated this 9<sup>th</sup> day of April, 2026.

Michelle Bathke

---

FINANCE OFFICER

Publish once: 15<sup>th</sup> day of April, 2026

**Approximate Cost:**

Chelsey Prusha  
1008 E 7<sup>th</sup> Ave  
Mitchell, SD 57301

Sherylin Schuldt  
937 E 8<sup>th</sup> Ave  
Mitchell, SD 57301

Sarah Ludwig  
The Faith Home & School  
1009 E 6<sup>th</sup> Ave  
Mitchell, SD 57301

Palmer Place LLC  
3313 N Ohlman St  
Mitchell, SD 57301

Ralph Woodraska  
1009 E 8<sup>th</sup> Ave  
Mitchell, SD 57301

Douglas Stewart  
936 E 7<sup>th</sup> Ave  
Mitchell, SD 57301

Debra Eilts  
1000 E 7<sup>th</sup> Ave  
Mitchell, SD 57301

Dakota Land & Property Management  
PO Box 673  
Mitchell, SD 57301

James Stern  
Alicia Walton  
1014 E 7<sup>th</sup> Ave  
Mitchell, SD 57301

Matthew Heidinger  
1020 E 7<sup>th</sup> Ave  
Mitchell, SD 57301

Tara Klunder  
Scott Weber  
929 E 7<sup>th</sup> Ave  
Mitchell, SD 57301

Brian & Ann Reichelt  
935 E 7<sup>th</sup> Ave  
Mitchell, SD 57301

Joshua Williams  
1005 E 7<sup>th</sup> Ave  
Mitchell, SD 57301

Bradley Clark  
PO Box 93  
Mitchell, SD 57301

Marilyn Wise Vollbracht  
Revoc Trust  
PO Box 67  
Mitchell, SD 57301



**April 15, 2026**

**TO WHOM IT MAY CONCERN:**

**YOU ARE HEREBY NOTIFIED** that Chelsey Prusha has applied for a conditional use permit for family residential daycare; located at 1008 E 7<sup>th</sup> Ave, legally described as Lot 13, Block 3 Robert Wilkinson's Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.

**YOU ARE FURTHER NOTIFIED** that the City Planning Commission will be conducting a hearing and make their recommendation to the Board of Adjustment on this application on Monday, April 27, 2026, 12:00 P.M. (Noon) and the Board of Adjustment will render the final decision at a hearing on Monday, May 4, 2026 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD. All interested parties may attend the hearings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

The complete application and all supporting documents can be found on the City of Mitchell's agenda center located @ <https://mitchellsd.portal.civicclerk.com/>. If you have any questions regarding this matter, you can reach Mark Jenniges at the above location and phone number or by email @ [mark.jenniges@cityofmitchellsd.gov](mailto:mark.jenniges@cityofmitchellsd.gov).

I/We Debra Erilts

1000 E 7th Ave  
OWNER  
ADDRESS

X APPROVE

\_\_\_\_\_ DISAPPROVE

COMMENTS:



**April 15, 2026**

**TO WHOM IT MAY CONCERN:**

**YOU ARE HEREBY NOTIFIED** that Chelsey Prusha has applied for a conditional use permit for family residential daycare; located at 1008 E 7<sup>th</sup> Ave, legally described as Lot 13, Block 3 Robert Wilkinson's Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.

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① We *Douglas A. Stewart*  
OWNER  
936 E 7<sup>th</sup> Ave  
ADDRESS

X APPROVE

\_\_\_\_\_ DISAPPROVE

COMMENTS:

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**



**TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.**

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

**Rezoning** \$250 application due with the application.

- Applicant is request to rezone property from Click or tap here to enter text. District to Click or tap here to enter text. District.

**Variance** \$150 application fee due with application.

- Description of Variance: 9-4-6-4-C off premise digital sign over 300 square feet but under 600 square feet.
- Description of Hardship: Would like to install 16' x 24' digital billboards.

**Conditional Use Permit** \$150 application fee due with application

- Description of Conditional Use: 10-6B-3- Off premises signs over three hundred (300) square feet to a maximum of six hundred (600) square feet

**Plat Application** \$100 application fee due with application

**This Application is for the following described real property:**

**Legal Description: OUTLOTS 20 AND 21 LESS AND EXCEPT LOTS H1 AND LOTS H2 OF GREEN'S OUTLOTS IN THE NW ¼ OF SECTION 15, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA**

Property Address: **2101 N Main St**

Dated this 8<sup>th</sup> of April, 2026.

JTRT Advertising APPLICANT *Jeff Teruel* JEFF TERUELEN

Spencer Maeschen  
**OWNER**





## NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

**YOU ARE HEREBY NOTIFIED** that JTRT Advertising has applied for a conditional use permit for 10-6B-3-Off premises signs over 300 square feet to a maximum of 600 square feet and a variance permit for 9-4-6-4-C for an off premise digital sign over 300 square feet but under 600 square feet; located at 2101 N Main St, legally described as Outlots 20 and 21 Less and Except Lot H1 and Lot H2 of Green's Outlots in the NW ¼ of Section 15, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The said real property is zoned HB Highway Oriented Business District.

**YOU ARE FURTHER NOTIFIED**, that public hearings will be held by the City Planning Commission on Monday, April 27, 2026, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, May 4, 2026 at 6:00 P.M., at the Council Chambers, Mitchell City Hall, 612 N Main St. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

Dated this 9<sup>th</sup> day of April, 2026.

Michelle Bathke

---

FINANCE OFFICER

Publish once: 15<sup>th</sup> day of April, 2026  
**Approximate Cost:**

Spencer Maeschen  
706 N Kittridge St  
Mitchell, SD 57301

JTRT Advertising  
601 S Ohlman St  
Mitchell, SD 57301

Ronald Randall  
101 W 23<sup>rd</sup> Ave  
Mitchell, SD 57301

Credit Leasing of Mitchell  
PO Box 7  
Mitchell, SD 57301

Mitchell Investment Properties LLC  
219 E 1<sup>st</sup> Ave  
Mitchell, SD 57301

Kyle Claussen  
Timothy Bottum  
PO Box 1025  
Mitchell, SD 57301

Wiebelhaus Properties IV LLC  
800 E Kay Ave  
Mitchell, SD 57301

Mitchell Assembly of God  
220 W 19<sup>th</sup> Ave  
Mitchell, SD 57301

Wiebelhaus Properties I LLC  
1816 Quiett Lane  
Mitchell, SD 57301

Muth Properties LLC  
PO Box 1384  
Mitchell, SD 57301

Krohmer Properties LLC  
401 S Ohlman St  
Mitchell, SD 57301

SD Department of Transportation  
700 E Broadway Ave  
Pierre, SD 57501



April 15, 2026

**TO WHOM IT MAY CONCERN:**

**YOU ARE HEREBY NOTIFIED** that JTRT Advertising has applied for a variance permit for 9-4-6-4-C for an off premise digital sign over 300 square feet but under 600 square feet; located at 2101 N Main St, legally described as Outlots 20 and 21 Less and Except Lot H1 and Lot H2 of Green's Outlots in the NW ¼ of Section 15, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The said real property is zoned HB Highway Oriented Business District.

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I/We Krohmer Properties, LLC  
OWNER  
1900 N. Main, Mitchell  
ADDRESS

APPROVE  
 DISAPPROVE

COMMENTS:

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**

JTRT Advertising has applied for a variance permit for 9-4-6-4-C for an off-premise digital sign over 300 square feet but under 600 square feet; located at 2101 N Main St, legally described as Outlots 20 and 21 Less and Except Lot H1 and Lot H2 of Green's Outlots in the NW ¼ of Section 15, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The said real property is zoned HB Highway Oriented Business District.

Planning Commission motioned to recommend approval. All present voting aye; motion carried.

See Planning Commission Unsigned Minutes 04-27-2026.



**TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.**

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Property Address: **2101 N Main St**

Dated this 8<sup>th</sup> of April, 2026.

JTRT Advertising APPLICANT *Jeff Teruel* JEFF TERUELEN

Spencer Maeschen  
**OWNER**





## NOTICE OF HEARING

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Dated this 9<sup>th</sup> day of April, 2026.

Michelle Bathke

---

FINANCE OFFICER

Publish once: 15<sup>th</sup> day of April, 2026

**Approximate Cost:**

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706 N Kittridge St  
Mitchell, SD 57301

JTRT Advertising  
601 S Ohlman St  
Mitchell, SD 57301

Ronald Randall  
101 W 23<sup>rd</sup> Ave  
Mitchell, SD 57301

Credit Leasing of Mitchell  
PO Box 7  
Mitchell, SD 57301

Mitchell Investment Properties LLC  
219 E 1<sup>st</sup> Ave  
Mitchell, SD 57301

Kyle Claussen  
Timothy Bottum  
PO Box 1025  
Mitchell, SD 57301

Wiebelhaus Properties IV LLC  
800 E Kay Ave  
Mitchell, SD 57301

Mitchell Assembly of God  
220 W 19<sup>th</sup> Ave  
Mitchell, SD 57301

Wiebelhaus Properties I LLC  
1816 Quiett Lane  
Mitchell, SD 57301

Muth Properties LLC  
PO Box 1384  
Mitchell, SD 57301

Krohmer Properties LLC  
401 S Ohlman St  
Mitchell, SD 57301

SD Department of Transportation  
700 E Broadway Ave  
Pierre, SD 57501



April 15, 2026

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I/We Krohmer Properties, LLC  
OWNER  
1900 N. Main, Mitchell  
ADDRESS

APPROVE  
 DISAPPROVE

COMMENTS:

Leadership Mitchell – Class of 2026  
Mitchell, SD

City of Mitchell

Dear City of Mitchell,

I am writing on behalf of the Leadership Mitchell Class of 2026 requesting your support and approval from the City of Mitchell for our class community project. We collaborated with the Mitchell Main Street and Beyond initiative to improve Downtown aesthetics and community appeal. The project encompasses wrapping one utility box in downtown Mitchell SD. This enhances the visual appeal of our downtown area by transforming standard utility boxes into attractive, professionally wrapped displays. Our goal is to beautify public spaces, support downtown revitalization, and create a more welcoming environment for residents and visitors alike.

The box we are proposing to wrap is located on the corner of 7<sup>th</sup> and Main. The wrap showcases historical photos and facts of the Corn Palace gathered from the Carnegie Resource Center and a map highlighting the “Great 8” tourist stops in Mitchell. Other graphics include the Mitchell Corn Palace dome logo. See attachments for proof of the design.

Sign Pro, a local Mitchell company, is going to produce and install the wrap. We are requesting donations from local Mitchell businesses to fund the project. The total cost of the project is \$1,000. If we receive more funding, then required for this one box, we are going to work with the Mitchell Chamber of Commerce to set up an account to save the money for future wraps on other boxes and replacement wraps as they fade and require replacement. Donors are going to be recognized for their generosity through social media recognition and most importantly by playing a role in leaving a lasting and positive impact on downtown Mitchell.

Leadership Mitchell is dedicated to developing informed, engaged leaders who are committed to strengthening our community. This project represents our class’s commitment to giving back and investing in the future of Mitchell. Thank you for considering our project proposal. If you have any questions or would like additional information, please feel free to contact Tiffany Ellis at [Tiffany.Ellis@dwu.edu](mailto:Tiffany.Ellis@dwu.edu) or Dan Timblin at [dtimblin@trailing.com](mailto:dtimblin@trailing.com). We would be happy to visit with you in person as well.

Sincerely,  
Leadership Mitchell – Class of 2026

Welcome to



**Mitchell**  
SOUTH DAKOTA



MAIN STREET MITCHELL  
*Check out the Art Walk*



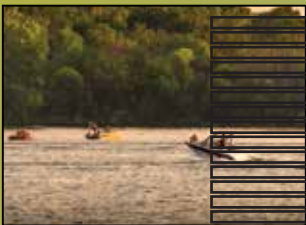
MITCHELL PREHISTORIC INDIAN VILLAGE



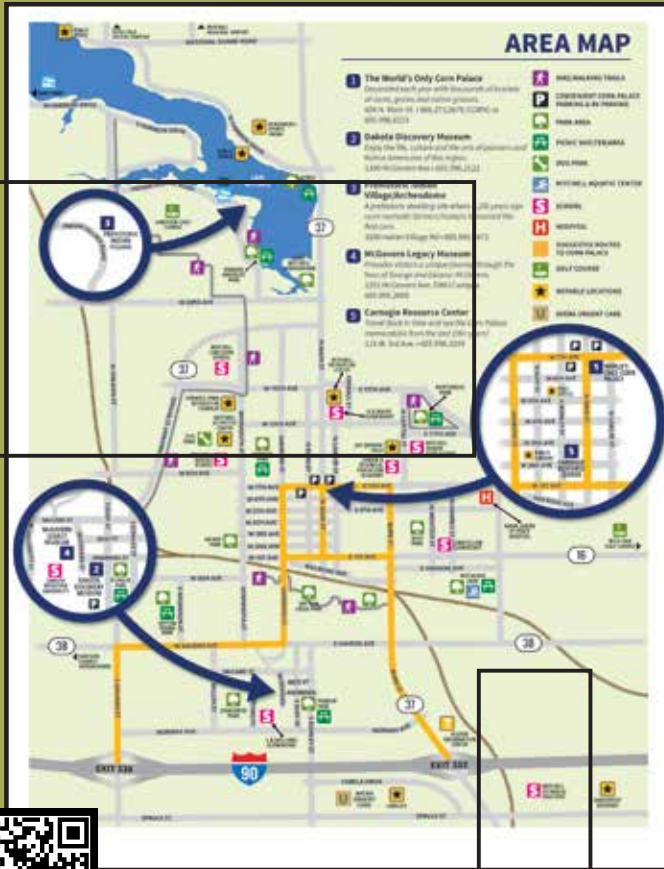
DAKOTA DISCOVERY MUSEUM



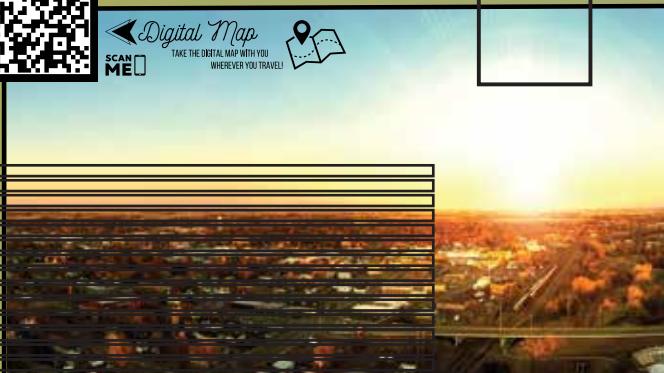
HITCHCOCK PARK



LAKE MITCHELL



Digital Map  
SCAN ME  
TAKE THE DIGITAL MAP WITH YOU  
WHEREVER YOU TRAVEL



MITCHELL OVERLOOK

Sponsored by  
Mitchell Leadership Class 2025-2026

# 7th & Main Street Traffic Box



West Side  
Main St Facing

# 7th & Main Street Traffic Box



East Side  
Sidewalk Facing

## DOWNTOWN MITCHELL, SD

Historic District

7th Avenue &  
Main Street



**First Corn Palace (1892 - 1904)**  
Northeast corner of 4th and Main

The first Corn Palace in Mitchell was built in 1892. It showcased the rich varieties of grains produced in the area to entice future settlers and acted as a gathering place where city residents and rural community members gathered for the Corn Belt Exposition - later renamed the Corn Palace Festival. Drought prevented annual celebrations from 1894 to 1899, yet since 1902 celebrations have been held annually.

The original 100' x 66' building was located on the northeast corner of Fourth and Main. In 1893, a 42' x 100' addition was built on the north side.

Materials courtesy of Carnegie Resource Center of Mitchell



**1893 Corn Palace**  
The original palace boasted seating accommodations for 2600



**Second Corn Palace (1905 - 1920)**  
Northeast corner of 5th and Main

In 1905 the second Corn Palace on the northeast corner of Fifth and Main was built in just 55 days and seated around 2500. Like the first, the front entryway faced south, toward Fifth Avenue. Increased attendance at the Corn Palace Festival prompted the construction of this new 125' x 145' building.

This palace was later replaced in 1920 when the location was moved to the northeast corner of Sixth and Main, where the current Corn Palace sits today.

Materials courtesy of Carnegie Resource Center of Mitchell



**Third Corn Palace (1921 - Present)**  
Northeast corner of 6th and Main



SCAN  
ME



More information on the  
Historic Walking Tour Brochure

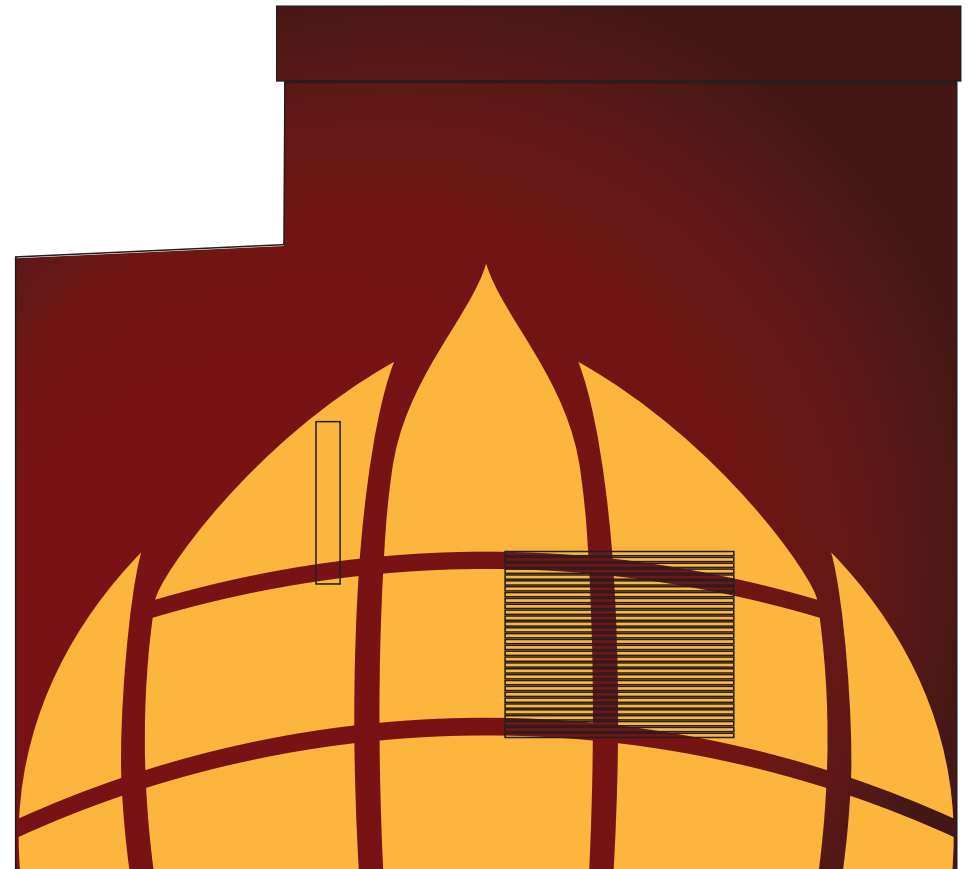
# 7th & Main Street Traffic Box



North Side  
7th Street Facing



South Side  
Parking Lot Facing



# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:  Requested By:

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

**Explanation/Background of Agenda Item Requested:** The 301 Rodz are requesting a Special Event Permit for their annual 301 Rodz & Ridez Car Show on Friday, September 18 — Sunday, September 20, 2026.

This year's 301 Rodz & Ridez Car Show will be in conjunction with Mitchell Main Street & Beyond Oktoberfest.

The event is open to the public, vendor and/or participant fees are required, items and/or services will be sold at the event, and will be held within Cadwel Sports Complex, Main Street, and Hitchcock Park.

The total anticipated attendance is 3,000.

Please refer to the attached Special Event Permit Application for more details about the event.

The submitted Special Event Permit Application requests the following:

- Parking Lot Closure (*\$50 Fee*)
- Parade Permit - w/ Escort (*\$250 Fee*)

The following parking lot closure is requested on Friday, September 18, from 3:00 PM until Saturday, September 19 at 12:00 PM (Noon):

- south parking lot of Cadwell Sports Complex
  - Registration for car show on Friday evening and Saturday morning.
    - **The 301 Rodz and their parking lot closure request will allow for numerous parking spots available for Dog Park users.**
    - **There are no overlapping events at the Cadwell Sports Complex.**

**\*Parking lot closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested parking lot(s) and street(s).**

The 301 Rodz & Ridez Car Show is requesting a police lead car escort and secondary car from Cadwell Sports Complex starting at 11:45 AM on Saturday, September 19.

- Primary Parade Route

- Leave Cadwell Sports Complex using the road on the south end by the Dog park - travel west on 8th until the by-pass - turn north on the by-pass until the stoplight at the intersection of North Main St and Hwy 37 by-pass - then turn back south on North Main St until they arrive at 7th Avenue in front of The World's Only Corn Palace.
  - **The event requests a secondary police car be positioned at the intersection of North Main St. and Hwy 37 By-pass to stop traffic as the parade turns back south on North Main St so no outsider cars get mixed into the classic cars parade.**
- Secondary Parade Route
  - Leave Cadwell Sports Complex at 13th - Travel north on Minnesota and turn right onto 15th - Travel east until North Main St. then turn south on North Main St until they arrive at 7th Avenue in front of The World's Only Corn Palace.

Please reference the attached Parade Escort Route Map for further information.

The event will include the use of the following Park & Rec equipment, along with fees:

- Outdoor Park Shelter (\$58.41/day)
  - Southwest shelter at Hitchcock Park

The 301 Rodz will provide the Certificate of Liability Insurance for the event, once it becomes available.

**\*If approved, approval of the submitted Special Event Permit Application will be contingent upon receipt of payment of the Special Event Permit fee(s) and Park & Rec Shelter fee(s) and receipt of the Certificate of Liability Insurance prior to the day of the event.**

Staff recommends City Council approval of the requested Special Event Permit as outlined in the Special Event Permit Application.

Print

Special Event Permit Application - Submission #4795

Date Submitted: 4/19/2026



Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

**Event Name:\***

301 Rodz and Ridez Car Show

**Event Date:**

[ ]

**Event Hours:\***

03:00 PM — 08:00 PM

**Event Dates:**

9/18/2026 — 9/20/2026

### Permit & License requests included in this application:\*

- Parking Lot Closure (\$50 Fee)
- Street Closure (\$100 Fee)
- City Park Closure (\$100 Fee)
- Parade Permit (\$50 Fee)
- Parade Permit - w/ Escort (\$250 Fee)
- Special Event Liquor License (\$200 Fee)
- Special Event Liquor License w/ Consumption Permit (\$200 Fee)
- Consumption Permit (\$50 Fee)
- Fireworks Permit (\$50 Fee)
- Noise Permit (\$0 Fee)

#### Time Requested for Parking Lot Closure

9/18/2026	03:00 PM	—	9/19/2026	12:00 PM
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#### Time Requested for Street Closure

mm/dd/y yy	hh:mm am/pm	—	mm/dd/yyyy	hh:mm am/pm
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#### Time Requested for City Park Closure

mm/dd/y yy	hh:mm am/pm	—	mm/dd/yyyy	hh:mm am/pm
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## Event Information:

### Overall Event Description:\*

The 301 Rodz and Ridez Carshow is a 3-day event starting on September 18 with a pre-registration at Cadwell Park's south lot followed by a cruise on Mitchell's Main Street. On Saturday, September 19, there will be a registration at Cadwell Park from 9-11:45 AM with a parade down Main St starting at 11:45 AM and the car show from 12-4 PM on Mitchell's Main Street. On Sunday, September 20, there will be donuts and coffee at Hitchcock Park from 8-11 AM.

### Please check all that apply:\*

- This is a first time event.
- This event is open to the public.
- Admission will be charged.
- Vendor and / or participant fees are required.
- The event includes the sale or use of alcoholic beverages.
- Items and / or services will be sold at the event.
- The event will be held in a City Park or Facility.

### Total anticipated attendance:\*

3000
------

**Organization:\***

301 Rodz

**Address:\***

PO Box 956

**City:\***

Mitchell

**State:\***

SD

**Zip Code:\***

57301

**Event Application Contact Person:\***

KayLynn Bren

**Contact Person Email:\***

the301rodz.sd@outlook.com

**Contact Person Phone Number: \***

605-770-0511

**Day of Event Contact Person:\***

Jerry Wright

**Contact Person Email:\***

the301rodz.sd@outlook.com

**Contact Person Phone Number:\***

605-770-0084

# Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. Also, please provide a detailed list and description of what parking lot/street closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.\*

We would like the south lot of Cadwell Park closed off from Friday, September 18 at 3 pm until Saturday, September 19 at 12 pm. We are requesting a lead and secondary police car(s) for the following route: Leave Cadwell Sports Complex using the road on the south end by the Dog park - travel west on 8th until the by-pass - turn north on the by-pass until the stoplight at the intersection of North Main St and Hwy 37 by-pass - then turn back south on North Main St until they arrive at 7th Ave where there will be volunteers to start parking cars down Main St.

**The event requests a secondary police car be positioned at the intersection of North Main St. and Hwy 37 By-pass to stop traffic as the parade turns back south on North Main St so no outsider cars get mixed into the classic cars parade.**

On Sunday, September 20, we would like to rent the southwest shelter of Hitchcock Park from 7 am until 12 pm for our coffee and donuts event.

### **This event will include the use of:**

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- Indoor Park Shelter - air conditioning (\$159.30/day - Park & Rec Fee)
- Indoor Park Shelter - no air conditioning (\$116.82/day - Park & Rec Fee)
- Outdoor Park Shelter (\$58.41/day - Park & Rec Fee)
- City Facility or Other City Building
- Picnic Table Rental (\$25 each/day- Park & Rec Fee)
- Bleacher Rental (\$35 each/day- Park & Rec Fee)
- Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- Water - Main Street Only (Confirm Fee with Corn Palace)

# Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.\*

Since we are teaming up with Oktoberfest again this year, we were told by Liz from Mitchell's Main Street and Beyond that this has been taken care of.

# Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: [www.cityofmitchellsd.gov/specialevents](http://www.cityofmitchellsd.gov/specialevents)

### **Will sound amplification be used?**

- Yes
- No

### **What time will sound amplification be used?**

—

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- Yes
- No

When will sound checks be performed?

hh:mm am/pm

# Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

[Empty text box for Name]

Address

[Empty text box for Address]

City

[Empty text box for City]

State

[Empty text box for State]

Zip Code

[Empty text box for Zip Code]

Phone Number

[Empty text box for Phone Number]

Email Address

the301rodz.sd@outlook.com

Date of Display

mm/dd/yyyy

Time of Display

hh:mm am/pm — hh:mm am/pm

Type of Fireworks

- Class B Explosive (special fireworks)
- Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

# Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
  - A minimum of \$500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured.**

Insurance coverage must be maintained for the duration of the event.

**I have the following coverage(s) and attached a copy of the Certificate(s) listed below:\***

- Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- Fireworks Permit: \$1,000,000 General Liability per occurrence

**Name of Insurance Company**

**Agent's Name**

We will be able to get insurance 30-days prior to the event.

**Policy Number**

**Phone Number**

# Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

**I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.\***

KayLynn Bren

**I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.\***

KayLynn Bren

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.\*

KayLynn Bren

**I have attached the following items:**

- Parking Lot Closure Map
- Street Closure Map
- City Park Closure Map
- Parade Route Map
- Special Event Liquor License Boundaries with Map
- Consumption Permit Boundaries with Map
- Fireworks Map
- Event Layout Map
- Certificate of Liability Insurance
- Certificate of Liquor Liability Insurance
- Certificate of Fireworks Liability Insurance
- Additional Document

**Parking Lot Closure Map**

Choose File No file chosen

**Street Closure Map**

Choose File No file chosen

**City Park Closure Map**

Choose File No file chosen

**Parade Route Map**

Parade route 2026.pdf

**Special Event Liquor License Boundaries with Map**

Choose File No file chosen

**Consumption Permit Boundaries with Map**

Choose File No file chosen

**Fireworks Map**

Choose File No file chosen

**Event Layout Map**

Choose File No file chosen

**Certificate of Liability Insurance**

Choose File No file chosen

**Certificate of Liquor Liability Insurance**

Choose File No file chosen

**Certificate of Fireworks Liability Insurance**

Choose File No file chosen

**Additional Document**

Choose File No file chosen

Action of City Council \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

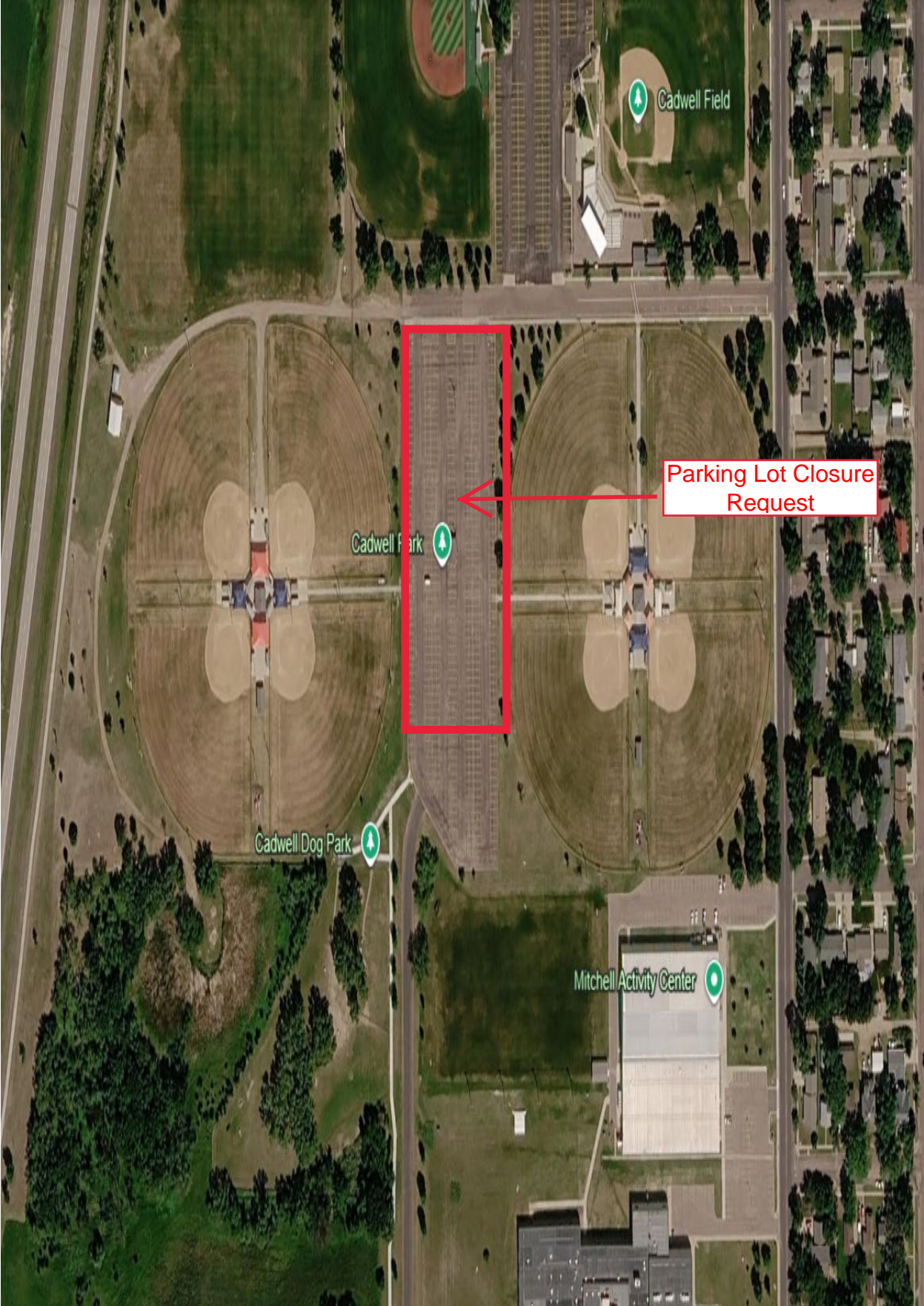
\_\_\_\_\_  
Finance Officer

\_\_\_\_\_  
Mayor

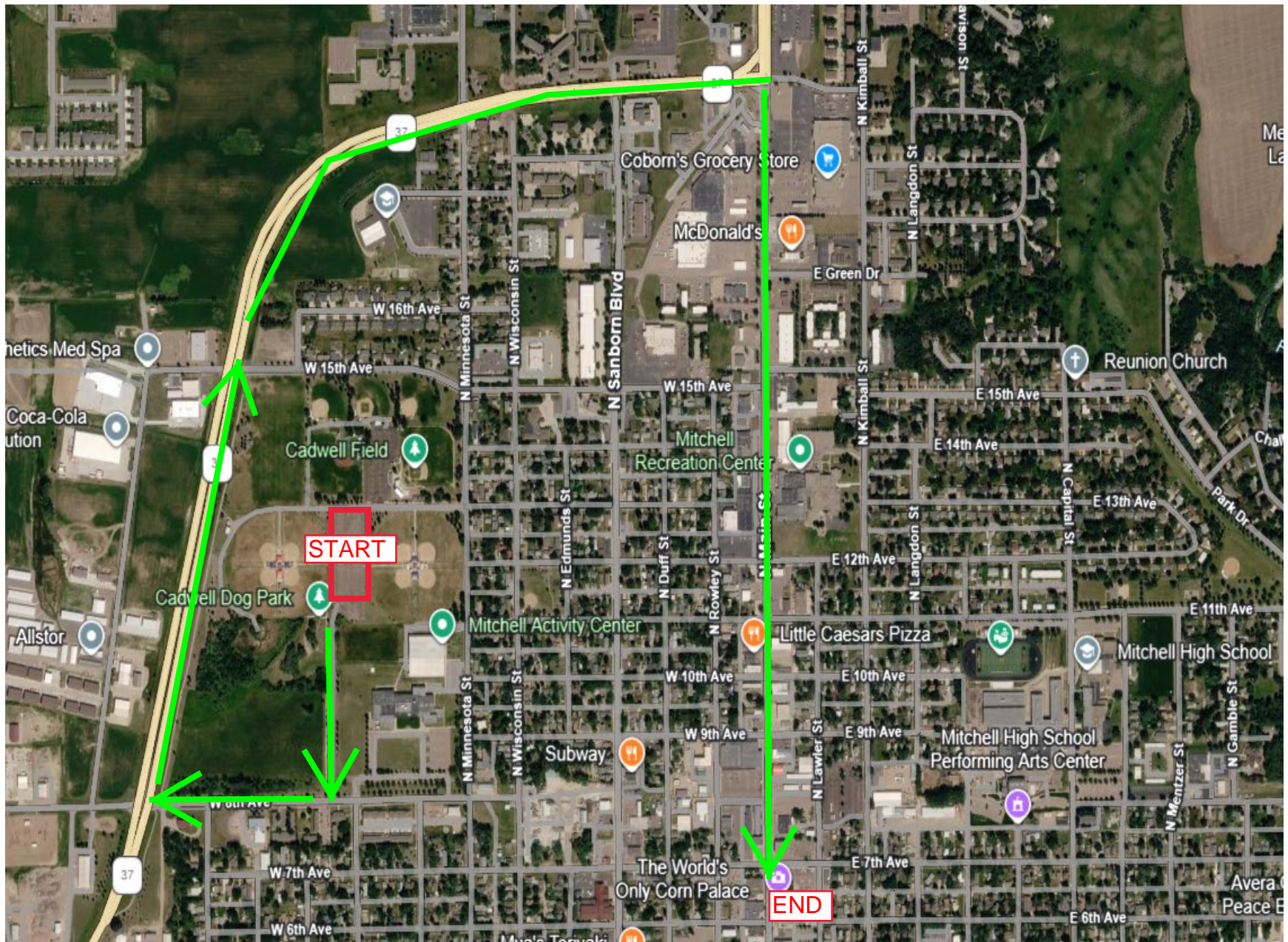
(Seal)

Date Approved: \_\_\_\_\_

Amount of Fees Paid: \_\_\_\_\_



Parking Lot Closure Request



# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

<b>Meeting Date Requested:</b>	<input type="text" value="May 4, 2026"/>	<b>Requested By:</b>	<input type="text" value="Stephanie Ellwein"/>
<b>Desired Action of City Council:</b>	<input type="text"/>		
<b>Amount Budgeted in current fiscal year for this item (if applicable):</b>	<input type="text"/>		
<b>Agenda Item:</b>	<input type="text" value="Action to Approve Agreement #A2026-35, Corn Palace Service Agreement"/>		
<b>Explanation/Background of Agenda Item Requested:</b>	<input type="text" value="This agreement will extend the City's existing agreement with the Chamber to run the gift shop on the Corn Palace floor for the 2027 summer season. The 2026 rental rate will be increased by the CPI-U as of March, 2026 as called for in the agreement. This will increase the annual rent from \$180,000 to \$185,900."/>		

MITCHELL CORN PALACE SERVICE AGREEMENT (A2026-)

AGREEMENT made and entered this 26<sup>th</sup> day of April, 2026, to take effect as set forth in Section 3 below, by and between the City of Mitchell, South Dakota, a municipal corporation (“City”), and the Mitchell Area Chamber of Commerce, a South Dakota non-profit corporation, (“Chamber”); WITNESSETH:

Definition of Terms:

- (a) “Chamber Enterprise Division Director” shall mean the individual employed by the Chamber for purposes of the implementation of this Agreement by the Chamber.
- (b) “Corn Palace” shall mean the municipal auditorium of the City and shall include the entry way, lobby, seating area, basketball floor area (sometimes called the “main floor area”), stage area, the hallways on the north and south insides of the building connecting the lobby area to the main floor area and the interior seating area on the west side of the building, and the rooms adjacent to the stage area.
- (c) “Gross Sales” shall mean the total amount of funds collected for all sales of gifts, souvenirs and novelty items upon the Premises by the Chamber, but shall not include any sums collected and remitted for any type of sales or excise tax, any exchange of gifts, souvenirs or novelty items, or the amount of any sale where some or all of the sale is returned and a refund is made.
- (d) “Premises” shall mean that portion of the Corn Palace which shall be used and occupied by the Chamber in its gift shop service operation within the Corn Palace, more particularly described as the main floor area, the stage area, and a room designated by the City for the use of the Chamber adjacent to the stage area.
- (e) “Price Keystone” shall mean the wholesale price for an item plus one hundred percent (100%) plus shipping costs.
- (f) “Service Agreement” shall mean the Agreement described in Section 1 of this Agreement.
- (g) “Summer Season” shall mean the period of time between the first to occur of Memorial Day weekend or after completion of the graduation ceremonies of Mitchell Technical College, Mitchell High School and Dakota Wesleyan University, and extending through the first to occur of

either the completion of Labor Day weekend or the commencement of Corn Palace Week.

1. PURPOSE - COOPERATION OF PARTIES. The City owns the Corn Palace which is a major tourist attraction for the City during the Summer Season. To enhance the tourist experience at the Corn Palace, the City desires to enter into a Service Agreement with a South Dakota non-profit entity for a term of one (1) year that will operate a gift shop-souvenir-novelty business on the main floor of the Corn Palace during the Summer Season. The non-profit entity will pay the City a set fee for the opportunity to provide said service, and would agree to use a portion of the profits earned by it from the operation of the gift shop business to promote and market the Corn Palace, provide tours and tour guides and Corn Palace greeters during the Summer Season. In addition, the non-profit entity will assist the City in the development of the Corn Palace and Corn Palace area. In addition to the above services, the non-profit entity will be required to perform other services and acts set forth within this Agreement. The City finds that in accordance with SDCL 5-18A-8 services it is seeking are of a unique nature and that the only non-profit entity in the area that is able to provide such services is the Chamber. The City further finds that said selection of the Chamber is based on the fact that the Chamber has provided these services on behalf of the City over the past many years and is the only practicable source to provide such services based on the uniqueness of the services the city is seeking. Therefore in accordance with SDCL 5-18A-8, the City has determined that this Service Agreement may be awarded to the Chamber without competition. **The parties acknowledge that the implementation of this Agreement is intended to provide benefits to each party. Accordingly, each party shall in good faith seek to cooperate in all respects with the other party; in particular, each party shall be cognizant of the needs of the other party in respect to the implementation and administration of this agreement and any decisions made in respect thereto. Should any conflict or disagreement arise between the parties regarding the implementation and administration of this Agreement which is not resolved by the respective representatives of the parties, each party shall have the right and opportunity to bring the disagreement before the governing board or council of the other party; which Board or Council shall in good faith seek to resolve the disagreement or conflict in a manner which mutually recognizes the needs of each party. Each party acknowledges that an amicable and cooperative relationship between the parties in respect to the implementation and administration of the terms of this Agreement is of paramount importance to the success of the venture undertaken herein for the benefit of each of the parties.**

2. CHAMBER'S USE OF PREMISES. Chamber shall have the exclusive right to operate a gift shop-souvenir-novelty business upon the Premises, which shall consist of sales of gifts (including gift baskets which may include prepackaged food), souvenirs, and novelty items. In addition, specific prepackaged food items, as listed on Exhibit A attached hereto and incorporated herein by reference, may also be sold by

Chamber. Exhibit A may be updated upon unanimous, signed agreement of the Corn Palace Director and City Administrator on behalf of the City and the Chamber Executive Director and Chamber Enterprise Director. Chamber shall be permitted to conduct tours of the Corn Palace outside of the Summer Season at times when the Corn Palace is open to the public.

3. TERM. The term of this Agreement shall be for a period commencing on May 1, 2027 and expiring on August 31, 2027.

4. ACCESS - KEY. For purposes of accommodating the set up and tear down by Chamber of its equipment and furnishings, five keys or other security devices to the Corn Palace will be provided by the City to the Chamber Enterprise Division Director which shall not be duplicated, and which shall be returned to the City upon the Completion of set up or tear down, as the case may be. The sole and only person who shall use that key/security device shall be the Chamber Enterprise Division Director, and/or their managers, except on express permission from the City Corn Palace Director or the Mayor of the City.

5. PAYMENT TO CITY. Chamber shall remit to City during the term, as consideration for the services Chamber will provide, the total sum of One Hundred Eighty Five Thousand Nine Hundred Forty (\$185,940.00) Dollars per Summer Season, payable in three equal installments commencing with the first payment due June 15, the second payment due July 15, the third payment due August 15. Any renewal of this Service Agreement by Chamber and City for any Summer Season will be agreed upon no later than May 1 of the year preceding the renewal period. By way of example, City and Chamber must agree on or before May 1, 2027 to renew the Service Agreement for the 2028 Summer Season, and on or before May 1, 2028, to renew the Service Agreement for the 2029 Summer Season, and so forth. If the Parties elect to renew, the Summer Season fee shall be increased by the rate of inflation as indexed to the Consumer Price Index for All Urban Consumers (CPI-U).

Chamber shall, at the time of payment, provide City with a Profit and Loss Statement for the Corn Palace Gift Shop for that year's operations which includes only revenue and expenses from the summer months directly related to Chamber operations in the Corn Palace itself. Any Chamber revenues or expenses which do not solely relate to the in Corn Palace Gift Shop, but are partially attributable to the same, shall be listed separately along with an estimated pro-rated share of the amount of the total revenue or expense that is attributable to the in Corn Palace Gift Shop operation.

6. RESPECTIVE USE OF SOUVENIR COIN MACHINES. City shall be permitted to operate City's souvenir coin machines in the lobby of the Corn Palace throughout the entire year. Chamber shall be permitted to operate Chamber's souvenir coin machines in the Premises during the Summer Season.

7. WORLD'S ONLY CORN PALACE LOGO LICENSE. City shall grant to Chamber a separate license to utilize the World's Only Corn Palace Logo for the purposes of promotion and placement onto merchandise which shall not have a shorter effective term than this Agreement. City shall not grant a license to any third party for the purpose of merchandising except with the written permission of Chamber. Notwithstanding the preceding, City may grant third parties a license to use the World's Only Corn Palace Logo in relation to events hosted by or held at the World's Only Corn Palace.

8. WORLD'S ONLY CORN PALACE BRANDED MERCHANDISE. Chamber and City shall work together to agree on designs for merchandise branded with the World's Only Corn Palace logo (Branded Merchandise). Branded Merchandise shall be subject to the following terms and conditions.

- (a) Branded Merchandise shall be physically sold exclusively in the Corn Palace. During the Summer Season, Chamber shall have exclusive rights to sell Branded Merchandise and non-branded merchandise in the Corn Palace. However, Chamber will not sell branded concession drink cups or branded popcorn bins sold in City's concessions stands.
- (b) Outside of the Summer Season, City shall have the exclusive right to sell Branded Merchandise and non-branded merchandise in the Corn Palace. In addition, City shall have the right to sell branded concession drink cups and branded popcorn bins in City's concession stands throughout the entire year. City, in its sole discretion, may allow other third parties to sell non-branded merchandise in the Corn Palace in connection with events held at the Corn Palace.
- (c) Terms relating to Branded Merchandise may be updated upon unanimous, signed agreement of the Corn Palace Director and City Administrator on behalf of the City and the Chamber Executive Director and Chamber Enterprise Director. Such modifications, should they take place, shall be attached to this agreement as an exhibit.

9. OFFICE/STORAGE SPACE WITHIN THE PREMISES. City shall permit Chamber to utilize portions of the Corn Palace and City Hall area for storage as designated by City. Such storage may not be available due to space constraints, construction/remodeling, or other circumstances making the provision of storage space impracticable. Chamber agrees that it shall store its property at its own risk and that the City is not liable in any manner for any damage, loss, or destruction of Chamber property so stored, and that the Chamber will hold City harmless from any claims by any persons, entities, or organizations for loss, damage, or destruction of Chamber property so stored.

10. INDEMNIFICATION/INSURANCE. Chamber does hereby release City from any and all liability for damages to both person and property of Chamber or its employees occurring incidental to the Chamber's operations upon or within the Premises pursuant to this Agreement, unless the same is caused by the negligent act or inaction of the City, City's employees or agents, and shall hold City harmless from all such claims or damages. Without cost or expense to the City, Chamber shall maintain in effect comprehensive general liability insurance, including property damage, bodily injury and products liability, insuring City and Chamber against all claims for damages arising from the Chamber's operations under this Agreement, with combined limits of at least one million dollars (\$1,000,000.00). Chamber further agrees that it shall hold harmless and indemnify City from any claim for damage arising from the operations under this Agreement. Chamber also agrees to carry fire and extended coverage insurance adequately covering Chamber's fixtures, personal property and equipment, installed in or used in conjunction with Chamber's operations; and Chamber shall maintain in effect workman's compensation insurance as required by law. Chamber shall provide to the City finance officer current certificates of insurance, evidencing such insurance coverage in full force and effect in a company acceptable to City.

11. COVENANTS OF CHAMBER. Chamber covenants and agrees that it shall:

- (a) observe and comply with such rules, directives and/or regulations as City may from time to time issue, including such as are in City's reasonable judgment necessary or desirable for the safety, care, and cleanliness of the Corn Palace, the Premises, and patrons;
- (b) not mark, print, drill into, or in any way deface the walls, ceilings, partitions, or floors, or suffer waste or damage to be committed on the Premises or within the Corn Palace;
- (c) provide all fixtures and equipment necessary to operate the gift, souvenir, and novelty business;
- (d) employ personnel to service its gift shop. All such employees and attendants engaged in the sale of merchandise shall be paid by Chamber, and at all times while being paid by the Chamber shall be employees of the Chamber and not of the City. The parties acknowledge that some employees may, on a given day, work part time for the Chamber and part time for the City;
- (e) not assign this Agreement nor any part hereof without the consent of the City.

- (f) abide by all ordinances of the City and all laws and regulations of the state of South Dakota and of the United States of America, to include, but not limited to licensing and other operations applicable regulations relating to the sale of food or drink for human consumption in all material respects.
- (g) not use the Premises for any purpose except as provided for herein;
- (h) at the end of each summer season, vacate the Premises leaving the same in as good a condition and repair as when such occupancy commenced, reasonable wear and tear excepted;
- (i) will not place on the basketball floor any item or items that will cause damage to the floor. City shall have the right to direct Chamber to alter the method of placement of those items of the basketball floor so as not to cause damage to the floor; and
- (j) will voice any concerns regarding Corn Palace maintenance, the Corn Palace building, or any other concerns through the Corn Palace Director and not directly to City staff.

12. COVENANTS OF CITY. In addition to all other covenants provided by City elsewhere in this Agreement, City also agrees as to the following:

- (a) to consult with Chamber regarding the performance of maintenance or construction upon the Premises or other portions of the Corn Palace, the undertaking of which may disrupt Chamber's operations; and to the extent reasonably possible, will undertake any such construction during a time and in a manner that will not interfere with the Summer Season operations;
- (b) to secure the Premises when the Chamber business is not open to the public. Chamber understands that the Corn Palace will at all times, as deemed appropriate by the City, be accessible to City workers, repairmen, maintenance personnel and other authorized personnel;
- (c) to refrain from selling Corn Palace related souvenirs in the Corn Palace or online except as permitted by Sections 6 and 8 of this Agreement or as may be further agreed by the parties upon unanimous, signed agreement of the Corn Palace Director and City Administrator on behalf of the City and the Chamber Executive Director and Chamber Enterprise Director.
- (d) will be responsible for directing or supervising work and activities of City employees working within the Corn Palace; and

- (e) will address any concerns it has regarding Chamber staff through a designated Chamber staff member.

13. PARTIALLY DESTROYED OR DAMAGED PREMISES. It is agreed that the City shall not be liable to the Chamber in the event that the Premises or other portions of the Corn Palace, or any part thereof, shall be destroyed or damaged by fire or other unavoidable casualty, act of nature or act of God, such that the same shall be unfit for occupancy and use by Chamber as provided in this Agreement.

City shall not be liable to Chamber in the event that the Premises or other portions of the Corn Palace become unusable for a period of time due to needed repairs, alterations to the structure, remodeling, or any other type of construction activity that would affect the usage of the Corn Palace or the Premises; however, City will consult and work with the Chamber to attempt to schedule such work so as to minimize its effect on Chamber's Summer Season operations.

14. DEFAULT. City shall give Chamber written notice of any default by Chamber in payment due the City or performance of any other obligation to be kept or performed by Chamber, and if such default continues for a period of thirty (30) days after receipt by Chamber of such written notice, City may thereafter without further notice or demand terminate this Agreement and forfeit all rights of the Chamber hereunder; however, if the nature of such default is such that more than thirty (30) days are reasonably required for its cure, then Chamber shall not be deemed to be in default if Chamber commenced such cure within said thirty (30) days period and thereafter diligently pursues such cure to completion. City's remedy provided in this provision is cumulative and shall in no way impair or prevent City from pursuing any other remedies at law or in equity. In the event of default on the part of the City, Chamber shall have such remedies as are provided by the laws of the state of South Dakota, to include specific performance.

15. GOVERNING LAW. This Agreement shall be governed and construed in accordance with the laws of the State of South Dakota.

16. SEVERABILITY. If any term or covenant of this Agreement or the application thereof to any person or circumstance shall be invalid or unenforceable, the remainder of this Agreement shall be valid and enforceable to the fullest extent provided by law. No waiver of the breach of any provision of this Agreement shall be a waiver of any continuing or subsequent breach of the same or other provision in this Agreement.

IN WITNESS WHEREOF, the parties have hereunto set their hands effective the day and date first above written.

CITY OF MITCHELL, SOUTH DAKOTA

By \_\_\_\_\_  
Jordan Hanson, Mayor

Attest:

\_\_\_\_\_  
Michelle Bathke, Finance Officer  
(Seal)

MITCHELL AREA CHAMBER OF COMMERCE

By Mike Lauritsen  
Mike Lauritsen, Executive Director

## **EXHIBIT A**

### List of Specific Prepackaged Food Items Permitted to be Sold under Section 2 of the Agreement

Gift Baskets

Individual corn suckers

Large packages of saltwater taffy of no less than thirty (30) pieces

Summer sausages

Specialty jams, jellies, honey, etc.

Unpopped popcorn

Seasonings and cooking mixes

Packages of tea and coffee beans or grounds

Cheese spread, salsa and sauces

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:** Bids were opened on April 28, 2026 in City Hall Council Chambers at 1:30 PM.

The explanation of the bid is as follows:  
Base Bid - Project package with block walls  
Alternate No. 1 - Change parking area from asphalt surfacing to concrete surfacing  
Alternate No. 2 - Remove Seeding from the Contract, to be completed by the City  
Alternate No. 3.1 - Change exterior block walls to poured-in-place concrete walls  
Alternate No. 3.2 - Add cast-in-place brick pattern to exterior walls  
Alternate No. 3.3 - Add cast-in-place horizontal wood siding pattern to exterior walls  
Alternate No. 3.4 - Add color to poured-in-place exterior walls  
Alternate No. 4 - Change interior block walls to poured-in-place walls  
Alternate No. 5 - Surface mount electrical components  
Alternate No. 6.1 - Change exterior block walls to precast concrete walls  
Alternate No. 6.2 - Change interior load bearing block walls to precast concrete walls  
Alternate No. 6.3 - Change interior non-load bearing block walls to precast concrete walls

Three bids were received as follows:

C. Eagle Construction, LLC  
Base Bid - \$816,211.00  
Alternate No. 1 - \$3,045.00  
Alternate No. 2 - \$(3,323.58)  
Alternate No. 3.1 - \$(35,612.62)  
Alternate No. 3.2 - \$9,015.93  
Alternate No. 3.3 - \$17,086.56  
Alternate No. 3.4 - \$7,593.34  
Alternate No. 4 - \$(7,646.54)  
Alternate No. 5 - \$(3,089.93)  
Alternate No. 6.1 - No Bid  
Alternate No. 6.2 - No Bid  
Alternate No. 6.3 - No Bid

Schmitz Construction, LLC  
Base Bid - \$818,388.00  
Alternate No. 1 - \$(1,255.00)  
Alternate No. 2 - \$(3,921.00)  
Alternate No. 3.1 - \$(20,000.00)  
Alternate No. 3.2 - \$3,600.00  
Alternate No. 3.3 - \$5,000.00  
Alternate No. 3.4 - \$4,800.00

Alternate No. 4 - \$(11,560.00)  
Alternate No. 5 - \$(3,150.00)  
Alternate No. 6.1 - No Bid  
Alternate No. 6.2 - No Bid  
Alternate No. 6.3 - No Bid

Lloyd Construction

Base Bid - \$855,000.00  
Alternate No. 1 - \$(10,900.00)  
Alternate No. 2 - \$(3,360.00)  
Alternate No. 3.1 - No Bid  
Alternate No. 3.2 - No Bid  
Alternate No. 3.3 - No Bid  
Alternate No. 3.4 - No Bid  
Alternate No. 4 - No Bid  
Alternate No. 5 - \$(740.00)  
Alternate No. 6.1 - No Bid  
Alternate No. 6.2 - No Bid  
Alternate No. 6.3 - No Bid

Staff is recommending awarding the project to C. Eagle Construction, LLC for the Base Bid, Alternate No. 2, Alternate No. 3.1, Alternate No. 3.4, Alternate No. 4, Alternate No. 5 for a total project cost of \$774,131.67.

The current project budget is as follows:

Professional Services - \$48,990.00  
Professional Services Amendment No. 1 - \$13,500  
Peer Review - \$14,800  
Proposed Awarded Bid - \$774,131.67  
Total Project Cost - \$851,421.67

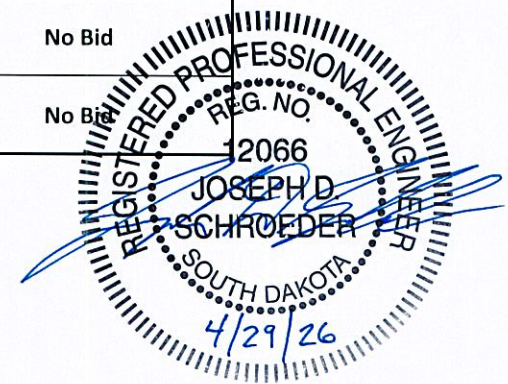
Current Funding

Available Budget \$1,059,270  
Hazard Mitigation Grant Award - \$594,768.90 (February 5, 2024)  
Available Dollars from Campground - \$464,501.10  
Project Contingency - \$207,848.33

**BID TABULATION FOR TORNADO SAFE ROOM REBID 2 AT CITY OF MITCHELL CAMPGROUND #2023-33R**

**BID OPENING: 1:30 PM, APRIL 28, 2026 - CITY HALL, MITCHELL, SD**

	C. Eagle Construction, LLC PO Box 296 Woonsocket, SD 57385	Schmitz Construction, LLC 1318 W Birch Ave Mitchell SD 57301	Lloyd Construction 150 E 4th PI Suite 600 Sioux Falls SD 57104
	TOTAL	TOTAL	TOTAL
<b>Tornado Safe Room-Rebid 2 Project Total Base Bid Price</b>	<b>\$ 816,211.00</b>	<b>\$ 818,388.00</b>	<b>\$ 855,000.00</b>
ALTERNATE NO. 1 Change the parking area on the North side of the building to 6" reinforced concrete in lieu of 3" asphalt surfacing as shown on the drawing, delete small patchback area of asphalt in existing road at new water service tie-in, patchback of asphalt road to be by Owner.	\$ 3,045.00	\$ (1,255.00)	\$ (10,900.00)
ALTERNATE NO. 2 Delete Grass Seeding and Fertilizer note. Grass seeding and fertilizing to be done by Owner, Contractor to include Silt fencing shown on drawing in the Base Bid.	\$ (3,323.58)	\$ (3,921.00)	\$ (3,360.00)
ALTERNATE NO. 3.1 Change the 8" thick load bearing concrete masonry unit walls to 8" thick reinforced poured-in-place concrete walls, smooth finish, no color.	\$ (35,612.62)	\$ (20,000.00)	No Bid
ALTERNATE NO. 3.2 Add cast-in-place brick pattern to exterior face of 8" thick poured-in place exterior concrete walls.	\$ 9,015.93	\$ 3,600.00	No Bid
ALTERNATE NO. 3.3 Add 8" wide cast-in place horizontal wood siding pattern to exterior face of 8" thick poured-in-place exterior concrete walls.	\$ 17,086.56	\$ 5,000.00	No Bid
ALTERNATE NO. 3.4 Add colored concrete to 8" thick poured-in-place exterior concrete walls. Color to be selected from standard concrete color samples.	\$ 7,593.34	\$ 4,800.00	No Bid
ALTERNATE NO. 4 Change the 6" interior load bearing CMU wall to 6" poured-in-place concrete wall, with smooth finish and no color.	\$ (7,646.54)	\$ (11,560.00)	No Bid
ALTERNATE NO. 5 Surface mount electrical boxes and conduits in lieu of concealing boxes and conduits within the concrete or concrete masonry walls.	\$ (3,089.93)	\$ (3,150.00)	\$ (740.00)
ALTERNATE NO. 6.1 Include all structural components for an 8" thick precast concrete exterior walls smooth finish, no color added in lieu of base bid 8" concrete masonry units.	No Bid	No Bid	No Bid
ALTERNATE NO. 6.2 Include all structural components for a 6" thick precast concrete load bearing interior walls in lieu of base bid 6" thick concrete masonry units.	No Bid	No Bid	No Bid
ALTERNATE NO. 6.3 Include all components for a 4" thick non-load bearing precast concrete interior walls in lieu of base bid 6" thick concrete masonry unit walls.	No Bid	No Bid	No Bid



# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**

April 23, 2026

Joe Schroeder, Public Works Director / City Engineer  
City of Mitchell  
612 N. Main Street  
Mitchell, SD 57301



Re: City of Mitchell, SD – 13<sup>th</sup> Avenue Reconstruction Project  
Project# 2025-08

Subject: Engineer’s Recommendation of Award

Dear Mr. Schroeder,

McLaury Engineering, Inc. recommends awarding the City of Mitchell’s 13<sup>th</sup> Avenue Reconstruction project to Menning Excavating, Inc. of Mitchell, SD based on their bid. The said contractor was the low responsive and responsible bidder at the April 22, 2026 bid opening.

McLaury Engineering, Inc. has determined that the requirements of the Instruction to Bidders were met and that no informalities have been found. The said Contractor’s unit prices for each item have been reviewed and tabulated. One error was found in the cost on Menning Excavating, Inc. bid which resulted in a change to the total bid amount. One error found in the total cost on VanderPol Dragline, Inc. bid which resulted in a change to the total bid amount. These errors caused no impact to the bid results and have been resolved in accordance with the contract documents.

The results of the Bid Tabulation are as follows:

Menning Excavating, Inc.	Halme, Inc.	VanderPol Dragline Inc.	First Rate Excavate, Inc.	H&W Contracting, LLC	TLC Olson Construction, LLC.	Metro Construction, Inc.	Site Works, Inc.
\$ 1,323,570.71	\$ 1,412,017.99	\$ 1,419,809.21	\$ 1,447,994.00	\$ 1,449,344.91	\$ 1,490,000.00	\$ 1,521,681.76	\$ 1,541,910.86

Low Bidder – Menning Excavating, Inc. - \$1,323,570.71

Based on the statements and bid results above, as well as review of Contractor’s previous experience, McLaury Engineering, Inc. therefore recommends awarding the contract of said project to Menning Excavating, Inc.

Sincerely,

Jordan Brandon, PE  
Project Engineer  
McLaury Engineering, Inc.



McLauryEngineering.com

**SIoux FALLS**  
6225 S Pinnacle Place  
Suite 202  
Sioux Falls, SD 57108  
(605) 271-8998

**ELK POINT**  
118 W. Main St.  
P.O. Box 1130  
Elk Point, SD 57025  
(605) 356-2308

**PARKSTON**  
110 N. 1st Street  
P.O. Box 916  
Parkston, SD 57366  
(605) 928-7676

**NORFOLK**  
120 S. 3rd St  
Suite B  
Norfolk, NE 68701  
(402) 316-2625

**BID TABULATION**  
**City of Mitchell -13th Avenue Reconstruction**  
**Bid Opening: April 22, 2026**

BASE BID				Engineer's Estimate		Menning Excavating Inc.		Halme, Inc.		VanderPol Dragline Inc.		First Rate Excavate, Inc.	
BID ITEM NUMBER	ITEM	QUANTITY	UNIT	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST
<b>General</b>													
1	Mobilization	1	Lump Sum	\$ 240,000.00	\$ 240,000.00	\$ 85,119.32	\$ 85,119.32	\$ 89,500.00	\$ 89,500.00	\$ 114,400.00	\$ 114,400.00	\$ 226,284.62	\$ 226,284.62
2	Remove Concrete Curb and/or Gutter	1906	Ft	\$ 5.50	\$ 10,483.00	\$ 3.72	\$ 7,090.32	\$ 2.40	\$ 4,574.40	\$ 3.50	\$ 6,671.00	\$ 4.00	\$ 7,624.00
3	Remove Asphalt Concrete Pavement	4327	SqYd	\$ 7.50	\$ 32,452.50	\$ 2.46	\$ 10,644.42	\$ 2.40	\$ 10,384.80	\$ 4.50	\$ 19,471.50	\$ 3.00	\$ 12,981.00
4	Remove Concrete Driveway Pavement	157	SqYd	\$ 11.00	\$ 1,727.00	\$ 15.22	\$ 2,389.54	\$ 10.00	\$ 1,570.00	\$ 10.00	\$ 1,570.00	\$ 5.00	\$ 785.00
5	Remove Concrete Sidewalk	519.4	SqYd	\$ 7.50	\$ 3,895.50	\$ 9.21	\$ 4,783.67	\$ 7.00	\$ 3,635.80	\$ 7.20	\$ 3,739.68	\$ 4.00	\$ 2,077.60
6	Remove Silt Fence	757	Ft	\$ 2.50	\$ 1,892.50	\$ 0.85	\$ 643.45	\$ 0.40	\$ 302.80	\$ 0.75	\$ 567.75	\$ 0.41	\$ 310.37
7	Remove and Reset Fence	65	Ft	\$ 100.00	\$ 6,500.00	\$ 58.52	\$ 3,803.80	\$ 54.00	\$ 3,510.00	\$ 80.00	\$ 5,200.00	\$ 52.57	\$ 3,417.05
8	Clear and Grub Tree	7	Each	\$ 350.00	\$ 2,450.00	\$ 468.79	\$ 3,281.53	\$ 220.00	\$ 1,540.00	\$ 250.00	\$ 1,750.00	\$ 950.00	\$ 6,650.00
9	Remove and Replace Top Soil	1	Lump Sum	\$ 15,000.00	\$ 15,000.00	\$ 26,118.53	\$ 26,118.53	\$ 31,000.00	\$ 31,000.00	\$ 11,000.00	\$ 11,000.00	\$ 20,000.00	\$ 20,000.00
10	Unclassified Excavation	9795	CuYd	\$ 14.50	\$ 142,027.50	\$ 6.99	\$ 68,467.05	\$ 7.50	\$ 73,462.50	\$ 7.80	\$ 76,401.00	\$ 4.50	\$ 44,077.50
11	Unclassified Excavation, Digouts	200	CuYd	\$ 17.00	\$ 3,400.00	\$ 15.89	\$ 3,178.00	\$ 12.00	\$ 2,400.00	\$ 10.00	\$ 2,000.00	\$ 5.50	\$ 1,100.00
12	Geotextile Fabric for Subgrade Stabilization	4894	SqYd	\$ 4.00	\$ 19,576.00	\$ 2.42	\$ 11,843.48	\$ 2.70	\$ 13,213.80	\$ 3.00	\$ 14,682.00	\$ 2.50	\$ 12,235.00
13	Base Course, City Furnished	3084	Ton	\$ 12.00	\$ 37,008.00	\$ 7.75	\$ 23,901.00	\$ 9.50	\$ 29,298.00	\$ 9.40	\$ 28,989.60	\$ 8.50	\$ 26,214.00
14	Asphalt Concrete Composite	772	Ton	\$ 98.00	\$ 75,656.00	\$ 125.11	\$ 96,584.92	\$ 120.00	\$ 92,640.00	\$ 114.40	\$ 88,316.80	\$ 121.00	\$ 93,412.00
15	6" PCC Approach Pavement	80.4	SqYd	\$ 70.00	\$ 5,628.00	\$ 85.30	\$ 6,858.12	\$ 83.00	\$ 6,673.20	\$ 81.75	\$ 6,572.70	\$ 82.50	\$ 6,633.00
16	6" PCC Fillet Section	77.6	SqYd	\$ 110.00	\$ 8,536.00	\$ 145.58	\$ 11,297.01	\$ 140.00	\$ 10,864.00	\$ 140.00	\$ 10,864.00	\$ 141.00	\$ 10,941.60
17	Traffic Control Signs	609.8	SqFt	\$ 7.00	\$ 4,268.60	\$ 4.55	\$ 2,774.59	\$ 4.30	\$ 2,622.14	\$ 4.60	\$ 2,805.08	\$ 4.40	\$ 2,683.12
18	Traffic Control, Miscellaneous	1	LS	\$ 15,000.00	\$ 15,000.00	\$ 22,266.15	\$ 22,266.15	\$ 22,000.00	\$ 22,000.00	\$ 25,000.00	\$ 25,000.00	\$ 21,535.00	\$ 21,535.00
19	Type 3 Barricade	28	Each	\$ 125.00	\$ 3,500.00	\$ 113.74	\$ 3,184.72	\$ 110.00	\$ 3,080.00	\$ 110.00	\$ 3,080.00	\$ 110.00	\$ 3,080.00
20	Longitudinal Pedestrian Barricade	130	Ft	\$ 10.00	\$ 1,300.00	\$ 11.37	\$ 1,478.10	\$ 11.00	\$ 1,430.00	\$ 12.00	\$ 1,560.00	\$ 11.00	\$ 1,430.00
21	Temporary Sidewalk	50	SqFt	\$ 10.00	\$ 500.00	\$ 7.96	\$ 398.00	\$ 18.00	\$ 900.00	\$ 7.50	\$ 375.00	\$ 7.70	\$ 385.00
22	6" Type B Concrete Curb and Gutter	1703	Ft	\$ 24.00	\$ 40,872.00	\$ 25.02	\$ 42,609.06	\$ 24.00	\$ 40,872.00	\$ 23.50	\$ 40,020.50	\$ 24.20	\$ 41,212.60
23	6" Type P Concrete Gutter	205	Ft	\$ 24.00	\$ 4,920.00	\$ 26.16	\$ 5,362.80	\$ 25.00	\$ 5,125.00	\$ 25.00	\$ 5,125.00	\$ 25.30	\$ 5,186.50
24	4" Concrete Sidewalk	5552	SqFt	\$ 6.25	\$ 34,700.00	\$ 7.79	\$ 43,250.08	\$ 7.50	\$ 41,640.00	\$ 7.40	\$ 41,084.80	\$ 7.54	\$ 41,862.08
25	4" Colored Concrete Sidewalk	645	SqFt	\$ 10.00	\$ 6,450.00	\$ 10.24	\$ 6,604.80	\$ 10.00	\$ 6,450.00	\$ 10.00	\$ 6,450.00	\$ 9.90	\$ 6,385.50
26	6" Concrete Sidewalk	771	SqFt	\$ 7.10	\$ 5,474.10	\$ 8.19	\$ 6,314.49	\$ 8.00	\$ 6,168.00	\$ 8.00	\$ 6,168.00	\$ 7.92	\$ 6,106.32
27	Type 1 Detectable Warnings	160	SqFt	\$ 52.00	\$ 8,320.00	\$ 80.75	\$ 12,920.00	\$ 77.00	\$ 12,320.00	\$ 75.00	\$ 12,000.00	\$ 78.10	\$ 12,496.00
28	Type D Permanent Seed Mixture	192	Lb	\$ 17.50	\$ 3,360.00	\$ 6.82	\$ 1,309.44	\$ 8.50	\$ 1,632.00	\$ 10.00	\$ 1,920.00	\$ 9.09	\$ 1,745.28
29	Type G Permanent Seed Mixture	1843	Lb	\$ 17.50	\$ 32,252.50	\$ 9.10	\$ 16,771.30	\$ 8.80	\$ 16,218.40	\$ 10.00	\$ 18,430.00	\$ 9.20	\$ 16,955.60
30	Fertilizing	3386	Lb	\$ 1.20	\$ 4,063.20	\$ 0.80	\$ 2,708.80	\$ 0.65	\$ 2,200.90	\$ 1.10	\$ 3,724.60	\$ 0.69	\$ 2,336.34
31	Fiber Mulching	4515	Lb	\$ 1.80	\$ 8,127.00	\$ 1.02	\$ 4,605.30	\$ 0.55	\$ 2,483.25	\$ 0.70	\$ 3,160.50	\$ 0.58	\$ 2,618.70
32	Irrigation Line Adjustment	1	Lump Sum	\$ 5,000.00	\$ 5,000.00	\$ 13,114.86	\$ 13,114.86	\$ 4,100.00	\$ 4,100.00	\$ 4,800.00	\$ 4,800.00	\$ 4,025.00	\$ 4,025.00
33	High Flow Silt Fence	757	Ft	\$ 5.00	\$ 3,785.00	\$ 3.41	\$ 2,581.37	\$ 3.00	\$ 2,271.00	\$ 3.50	\$ 2,649.50	\$ 3.16	\$ 2,392.12
34	Sediment Control at Inlet with Frame and Grate	7	Each	\$ 7.00	\$ 49.00	\$ 102.36	\$ 716.52	\$ 88.00	\$ 616.00	\$ 100.00	\$ 700.00	\$ 92.00	\$ 644.00
35	Sediment Control at Type 3 Reinforced Concrete Drop Inlet	108	Ft	\$ 14.50	\$ 1,566.00	\$ 102.36	\$ 11,054.88	\$ 4.50	\$ 486.00	\$ 8.50	\$ 918.00	\$ 4.70	\$ 507.60
36	Sweeping	10	Hour	\$ 140.00	\$ 1,400.00	\$ 176.56	\$ 1,765.60	\$ 160.00	\$ 1,600.00	\$ 100.00	\$ 1,000.00	\$ 125.00	\$ 1,250.00
<b>Storm Sewer</b>													
37	Remove Drop Inlet	8	Each	\$ 550.00	\$ 4,400.00	\$ 205.78	\$ 1,646.24	\$ 220.00	\$ 1,760.00	\$ 200.00	\$ 1,600.00	\$ 400.00	\$ 3,200.00
38	Remove Storm Sewer Manhole	2	Each	\$ 650.00	\$ 1,300.00	\$ 450.23	\$ 900.46	\$ 220.00	\$ 440.00	\$ 3,200.00	\$ 6,400.00	\$ 400.00	\$ 800.00
39	15" RCP Class 2, Furnish	88	Ft	\$ 35.00	\$ 3,080.00	\$ 33.87	\$ 2,980.56	\$ 37.00	\$ 3,256.00	\$ 35.70	\$ 3,141.60	\$ 31.00	\$ 2,728.00
40	15" RCP, Install	88	Ft	\$ 40.00	\$ 3,520.00	\$ 31.74	\$ 2,793.12	\$ 47.00	\$ 4,136.00	\$ 30.00	\$ 2,640.00	\$ 41.00	\$ 3,608.00
41	15" RCP SES, Furnish	4	Each	\$ 650.00	\$ 2,600.00	\$ 566.13	\$ 2,264.52	\$ 570.00	\$ 2,280.00	\$ 600.00	\$ 2,400.00	\$ 509.00	\$ 2,036.00
42	15" RCP SES, Install	4	Each	\$ 400.00	\$ 1,600.00	\$ 435.92	\$ 1,743.68	\$ 310.00	\$ 1,240.00	\$ 250.00	\$ 1,000.00	\$ 350.00	\$ 1,400.00
43	18" RCP Class 2, Furnish	337	Ft	\$ 35.00	\$ 11,795.00	\$ 29.13	\$ 9,816.81	\$ 30.00	\$ 10,110.00	\$ 31.00	\$ 10,447.00	\$ 27.00	\$ 9,099.00
44	18" RCP, Install	337	Ft	\$ 45.00	\$ 15,165.00	\$ 33.52	\$ 11,296.24	\$ 50.00	\$ 16,850.00	\$ 35.00	\$ 11,795.00	\$ 38.00	\$ 12,806.00
45	18" RCP Class 2 45 Degree Bend, Furnish	1	Each	\$ 400.00	\$ 400.00	\$ 798.07	\$ 798.07	\$ 800.00	\$ 800.00	\$ 850.00	\$ 850.00	\$ 716.00	\$ 716.00
46	18" RCP Class 2 45 Degree Bend, Install	1	Each	\$ 600.00	\$ 600.00	\$ 435.92	\$ 435.92	\$ 890.00	\$ 890.00	\$ 300.00	\$ 300.00	\$ 450.00	\$ 450.00
47	24" RCP Class 2, Furnish	79	Ft	\$ 45.00	\$ 3,555.00	\$ 34.94	\$ 2,760.26	\$ 35.00	\$ 2,765.00	\$ 36.50	\$ 2,883.50	\$ 32.00	\$ 2,528.00
48	24" RCP Class 2, Install	79	Ft	\$ 55.00	\$ 4,345.00	\$ 36.53	\$ 2,885.87	\$ 71.00	\$ 5,609.00	\$ 40.00	\$ 3,160.00	\$ 52.00	\$ 4,108.00
49	24" RCP Arch Class 2, Furnish	42	Ft	\$ 55.00	\$ 2,310.00	\$ 62.49	\$ 2,624.58	\$ 72.00	\$ 3,024.00	\$ 65.80	\$ 2,763.60	\$ 57.00	\$ 2,394.00
50	24" RCP Arch Class 2, Install	42	Ft	\$ 65.00	\$ 2,730.00	\$ 44.94	\$ 1,887.48	\$ 66.00	\$ 2,772.00	\$ 40.00	\$ 1,680.00	\$ 53.00	\$ 2,226.00
51	36" RCP Arch Class 2, Furnish	159	Ft	\$ 120.00	\$ 19,080.00	\$ 103.60	\$ 16,472.40	\$ 104.00	\$ 16,536.00	\$ 110.00	\$ 17,490.00	\$ 92.00	\$ 14,628.00
52	36" RCP Arch Class 2, Install	159	Ft	\$ 60.00	\$ 9,540.00	\$ 44.11	\$ 7,013.49	\$ 46.00	\$ 7,314.00	\$ 50.00	\$ 7,950.00	\$ 54.00	\$ 8,586.00

BASE BID				Engineer's Estimate		Menning Excavating Inc.		Halme, Inc.		VanderPol Dragline Inc.		First Rate Excavate, Inc.	
BID ITEM NUMBER	ITEM	QUANTITY	UNIT	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST
53	42" RCP Arch Class 2, Furnish	127	Ft	\$ 145.00	\$ 18,415.00	\$ 124.52	\$ 15,814.04	\$ 126.00	\$ 16,002.00	\$ 130.00	\$ 16,510.00	\$ 111.00	\$ 14,097.00
54	42" RCP Arch, Install	127	Ft	\$ 110.00	\$ 13,970.00	\$ 46.92	\$ 5,958.84	\$ 54.00	\$ 6,858.00	\$ 60.00	\$ 7,620.00	\$ 61.00	\$ 7,747.00
55	48" RCP Class 2, Furnish	350	Ft	\$ 140.00	\$ 49,000.00	\$ 112.12	\$ 39,242.00	\$ 114.00	\$ 39,900.00	\$ 120.00	\$ 42,000.00	\$ 101.00	\$ 35,350.00
56	48" RCP, Install	350	Ft	\$ 75.00	\$ 26,250.00	\$ 51.69	\$ 18,091.50	\$ 68.00	\$ 23,800.00	\$ 60.00	\$ 21,000.00	\$ 68.00	\$ 23,800.00
57	48" RCP Arch Class 2, Furnish	1280	Ft	\$ 180.00	\$ 230,400.00	\$ 153.43	\$ 196,390.40	\$ 156.00	\$ 199,680.00	\$ 162.00	\$ 207,360.00	\$ 136.40	\$ 174,592.00
58	48" RCP Arch, Install	1280	Ft	\$ 150.00	\$ 192,000.00	\$ 55.80	\$ 71,424.00	\$ 68.00	\$ 87,040.00	\$ 60.00	\$ 76,800.00	\$ 70.00	\$ 89,600.00
59	48" RCP Arch FES, Furnish	1	Each	\$ 2,200.00	\$ 2,200.00	\$ 1,596.17	\$ 1,596.17	\$ 1,610.00	\$ 1,610.00	\$ 1,700.00	\$ 1,700.00	\$ 1,432.00	\$ 1,432.00
60	48" RCP Arch FES, Install	1	Each	\$ 1,200.00	\$ 1,200.00	\$ 767.12	\$ 767.12	\$ 1,190.00	\$ 1,190.00	\$ 500.00	\$ 500.00	\$ 850.00	\$ 850.00
61	6" PVC Storm Sewer Pipe	50	Ft	\$ 30.00	\$ 1,500.00	\$ 44.00	\$ 2,200.00	\$ 48.00	\$ 2,400.00	\$ 50.00	\$ 2,500.00	\$ 35.00	\$ 1,750.00
62	10" PVC Storm Sewer Pipe	6	Ft	\$ 50.00	\$ 300.00	\$ 200.50	\$ 1,203.00	\$ 94.00	\$ 564.00	\$ 100.00	\$ 600.00	\$ 51.00	\$ 306.00
63	Connect to Existing Storm Sewer Pipe	3	Each	\$ 1,450.00	\$ 4,350.00	\$ 1,197.92	\$ 3,593.76	\$ 1,690.00	\$ 5,070.00	\$ 700.00	\$ 2,100.00	\$ 914.00	\$ 2,742.00
64	Triple 2' x 3' Type B Drop Inlet	1	Each	\$ 8,000.00	\$ 8,000.00	\$ 3,324.11	\$ 3,324.11	\$ 4,830.00	\$ 4,830.00	\$ 3,200.00	\$ 3,200.00	\$ 2,420.00	\$ 2,420.00
65	Double 2' x 3' Type B Drop Inlet	1	Each	\$ 7,500.00	\$ 7,500.00	\$ 2,595.19	\$ 2,595.19	\$ 3,910.00	\$ 3,910.00	\$ 2,800.00	\$ 2,800.00	\$ 1,980.00	\$ 1,980.00
66	2' x 3' Type B1 Drop Inlet	4	Each	\$ 3,500.00	\$ 14,000.00	\$ 2,822.67	\$ 11,290.68	\$ 3,700.00	\$ 14,800.00	\$ 3,000.00	\$ 12,000.00	\$ 2,200.00	\$ 8,800.00
67	5.5' x 3' Type B Drop Inlet	1	Each	\$ 5,000.00	\$ 5,000.00	\$ 3,665.32	\$ 3,665.32	\$ 5,180.00	\$ 5,180.00	\$ 3,500.00	\$ 3,500.00	\$ 2,750.00	\$ 2,750.00
68	Type B Frame and Grate Assembly	10	Each	\$ 950.00	\$ 9,500.00	\$ 736.28	\$ 7,362.80	\$ 1,100.00	\$ 11,000.00	\$ 1,050.00	\$ 10,500.00	\$ 952.00	\$ 9,520.00
69	10' SF Type Inlet	9	Each	\$ 9,000.00	\$ 81,000.00	\$ 6,288.32	\$ 56,594.88	\$ 9,140.00	\$ 82,260.00	\$ 5,650.00	\$ 50,850.00	\$ 5,362.00	\$ 48,258.00
70	12" x 12" Area Inlet	1	Each	\$ 500.00	\$ 500.00	\$ 1,237.46	\$ 1,237.46	\$ 1,720.00	\$ 1,720.00	\$ 1,000.00	\$ 1,000.00	\$ 962.00	\$ 962.00
71	4' x 4' Type 1 Junction Box	1	Each	\$ 6,500.00	\$ 6,500.00	\$ 7,154.99	\$ 7,154.99	\$ 8,610.00	\$ 8,610.00	\$ 6,400.00	\$ 6,400.00	\$ 5,940.00	\$ 5,940.00
72	SDDOT 6' x 6' Junction Box	4	Each	\$ 8,500.00	\$ 34,000.00	\$ 7,656.43	\$ 30,625.72	\$ 10,440.00	\$ 41,760.00	\$ 6,600.00	\$ 26,400.00	\$ 6,160.00	\$ 24,640.00
73	Type A7 Manhole Frame and Lid	5	Each	\$ 1,000.00	\$ 5,000.00	\$ 465.29	\$ 2,326.45	\$ 1,040.00	\$ 5,200.00	\$ 720.00	\$ 3,600.00	\$ 689.00	\$ 3,445.00
74	2" Inlet Adjusting Ring	6	Each	\$ 52.00	\$ 312.00	\$ 251.79	\$ 1,510.74	\$ 55.00	\$ 330.00	\$ 170.00	\$ 1,020.00	\$ 80.00	\$ 480.00
75	2" Manhole Adjusting Ring	8	Each	\$ 75.00	\$ 600.00	\$ 182.27	\$ 1,458.16	\$ 36.00	\$ 288.00	\$ 100.00	\$ 800.00	\$ 80.00	\$ 640.00

BASE BID				Engineer's Estimate		Menning Excavating Inc.		Halme, Inc.		VanderPol Dragline Inc.		First Rate Excavate, Inc.	
BID ITEM NUMBER	ITEM	QUANTITY	UNIT	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST
<b>Water Main</b>													
76	Remove Fire Hydrant	1	Each	\$ 575.00	\$ 575.00	\$ 359.21	\$ 359.21	\$ 220.00	\$ 220.00	\$ 790.00	\$ 790.00	\$ 700.00	\$ 700.00
77	Remove Gate Valve	1	Each	\$ 50.00	\$ 50.00	\$ 179.60	\$ 179.60	\$ 109.00	\$ 109.00	\$ 540.00	\$ 540.00	\$ 400.00	\$ 400.00
78	1" Water Service Piping	381	Ft	\$ 39.00	\$ 14,859.00	\$ 26.98	\$ 10,279.38	\$ 42.00	\$ 16,002.00	\$ 42.00	\$ 16,002.00	\$ 30.00	\$ 11,430.00
79	1" Water Service Tap	11	Each	\$ 540.00	\$ 5,940.00	\$ 596.36	\$ 6,559.96	\$ 370.00	\$ 4,070.00	\$ 790.00	\$ 8,690.00	\$ 575.00	\$ 6,325.00
80	1" Water Service Curb Stop with Box	11	Each	\$ 475.00	\$ 5,225.00	\$ 705.40	\$ 7,759.40	\$ 590.00	\$ 6,490.00	\$ 790.00	\$ 8,690.00	\$ 730.00	\$ 8,030.00
81	1" Water Service Reconnect	11	Each	\$ 620.00	\$ 6,820.00	\$ 482.78	\$ 5,310.58	\$ 790.00	\$ 8,690.00	\$ 540.00	\$ 5,940.00	\$ 772.00	\$ 8,492.00
82	Cut and Tie to Existing 6" Water Main	1	Each	\$ 1,675.00	\$ 1,675.00	\$ 2,446.36	\$ 2,446.36	\$ 2,760.00	\$ 2,760.00	\$ 3,750.00	\$ 3,750.00	\$ 2,450.00	\$ 2,450.00
83	Cut and Tie to Existing 14" Water Main	2	Each	\$ 2,100.00	\$ 4,200.00	\$ 5,737.00	\$ 11,474.00	\$ 5,660.00	\$ 11,320.00	\$ 5,500.00	\$ 11,000.00	\$ 4,680.00	\$ 9,360.00
84	6" PVC Water Main	434	Ft	\$ 60.00	\$ 26,040.00	\$ 46.81	\$ 20,315.54	\$ 45.00	\$ 19,530.00	\$ 70.00	\$ 30,380.00	\$ 48.00	\$ 20,832.00
85	14" PVC Water Main	80	Ft	\$ 90.00	\$ 7,200.00	\$ 85.48	\$ 6,838.40	\$ 116.00	\$ 9,280.00	\$ 130.00	\$ 10,400.00	\$ 97.00	\$ 7,760.00
86	6"x6" MJ Pipe Tee	1	Each	\$ 820.00	\$ 820.00	\$ 1,087.93	\$ 1,087.93	\$ 1,120.00	\$ 1,120.00	\$ 1,250.00	\$ 1,250.00	\$ 1,162.00	\$ 1,162.00
87	14"x6" MJ Pipe Tee	1	Each	\$ 1,600.00	\$ 1,600.00	\$ 2,784.29	\$ 2,784.29	\$ 4,040.00	\$ 4,040.00	\$ 3,500.00	\$ 3,500.00	\$ 2,903.00	\$ 2,903.00
88	14" MJ 45° Bend	4	Each	\$ 1,400.00	\$ 5,600.00	\$ 2,349.92	\$ 9,399.68	\$ 2,760.00	\$ 11,040.00	\$ 2,750.00	\$ 11,000.00	\$ 2,549.00	\$ 10,196.00
89	6" Gate Valve with Box	3	Each	\$ 1,525.00	\$ 4,575.00	\$ 2,552.58	\$ 7,657.74	\$ 2,320.00	\$ 6,960.00	\$ 2,500.00	\$ 7,500.00	\$ 2,493.00	\$ 7,479.00
90	14" Gate Valve with Box	2	Each	\$ 3,000.00	\$ 6,000.00	\$ 13,847.57	\$ 27,695.14	\$ 15,330.00	\$ 30,660.00	\$ 14,500.00	\$ 29,000.00	\$ 14,290.00	\$ 28,580.00
91	Valve Box Adjustment	5	Each	\$ 200.00	\$ 1,000.00	\$ 544.92	\$ 2,724.60	\$ 139.00	\$ 695.00	\$ 275.00	\$ 1,375.00	\$ 292.00	\$ 1,460.00
92	Standard Fire Hydrant	1	Each	\$ 4,025.00	\$ 4,025.00	\$ 1,686.99	\$ 1,686.99	\$ 2,940.00	\$ 2,940.00	\$ 3,150.00	\$ 3,150.00	\$ 2,700.00	\$ 2,700.00
93	Water Trench Stabilization Material	50	Ton	\$ 25.00	\$ 1,250.00	\$ 27.30	\$ 1,365.00	\$ 27.00	\$ 1,350.00	\$ 85.00	\$ 4,250.00	\$ 28.00	\$ 1,400.00
94	Temporary Water Service	11	Each	\$ 950.00	\$ 10,450.00	\$ 690.74	\$ 7,598.14	\$ 590.00	\$ 6,490.00	\$ 1,050.00	\$ 11,550.00	\$ 2,250.00	\$ 24,750.00
<b>Sanitary Sewer</b>													
95	Remove Sanitary Sewer Manhole	2	Each	\$ 700.00	\$ 1,400.00	\$ 438.35	\$ 876.70	\$ 220.00	\$ 440.00	\$ 1,050.00	\$ 2,100.00	\$ 300.00	\$ 600.00
96	8" PVC Sanitary Sewer Pipe	355	Ft	\$ 65.00	\$ 23,075.00	\$ 56.76	\$ 20,149.80	\$ 54.00	\$ 19,170.00	\$ 75.00	\$ 26,625.00	\$ 63.00	\$ 22,365.00
97	4" PVC Sanitary Sewer Service	469	Ft	\$ 50.00	\$ 23,450.00	\$ 26.77	\$ 12,555.13	\$ 44.00	\$ 20,636.00	\$ 53.00	\$ 24,857.00	\$ 39.00	\$ 18,291.00
98	6" PVC Sanitary Sewer Service	37	Ft	\$ 55.00	\$ 2,035.00	\$ 27.84	\$ 1,030.08	\$ 54.00	\$ 1,998.00	\$ 70.00	\$ 2,590.00	\$ 46.00	\$ 1,702.00
99	Sanitary Sewer Video Inspection	355	Ft	\$ 3.00	\$ 1,065.00	\$ 1.65	\$ 585.75	\$ 2.00	\$ 710.00	\$ 5.50	\$ 1,952.50	\$ 5.50	\$ 1,952.50
100	8"x4" Sewer Wye/Tap	13	Each	\$ 400.00	\$ 5,200.00	\$ 521.62	\$ 6,781.06	\$ 400.00	\$ 5,200.00	\$ 440.00	\$ 5,720.00	\$ 494.00	\$ 6,422.00
101	8"x6" Sewer Wye/Tap	1	Each	\$ 420.00	\$ 420.00	\$ 555.87	\$ 555.87	\$ 430.00	\$ 430.00	\$ 490.00	\$ 490.00	\$ 572.00	\$ 572.00
102	Reconnect Sewer Service	15	Each	\$ 575.00	\$ 8,625.00	\$ 609.52	\$ 9,142.80	\$ 790.00	\$ 11,850.00	\$ 790.00	\$ 11,850.00	\$ 1,685.00	\$ 25,275.00
103	Connect to Existing 8" Sanitary Sewer Main	1	Each	\$ 1,000.00	\$ 1,000.00	\$ 1,124.84	\$ 1,124.84	\$ 1,050.00	\$ 1,050.00	\$ 790.00	\$ 790.00	\$ 2,164.00	\$ 2,164.00
104	Sanitary Sewer Temporary Bypass	1	Lump Sum	\$ 15,000.00	\$ 15,000.00	\$ 3,799.06	\$ 3,799.06	\$ 300.00	\$ 300.00	\$ 3,200.00	\$ 3,200.00	\$ 10,000.00	\$ 10,000.00
105	48" Manhole	2	Each	\$ 5,500.00	\$ 11,000.00	\$ 4,652.97	\$ 9,305.94	\$ 5,620.00	\$ 11,240.00	\$ 7,000.00	\$ 14,000.00	\$ 5,174.00	\$ 10,348.00
106	Sewer Trench Stabilization Material	50	Ton	\$ 25.00	\$ 1,250.00	\$ 27.30	\$ 1,365.00	\$ 27.00	\$ 1,350.00	\$ 85.00	\$ 4,250.00	\$ 28.00	\$ 1,400.00
107	Connect to Existing Lift Station	1	Each	\$ 1,500.00	\$ 1,500.00	\$ 1,234.69	\$ 1,234.69	\$ 1,310.00	\$ 1,310.00	\$ 2,200.00	\$ 2,200.00	\$ 7,500.00	\$ 7,500.00
				<b>TOTAL:</b>	<b>\$1,791,580.40</b>		<b>\$ 1,323,570.71</b>		<b>\$ 1,412,017.99</b>		<b>\$ 1,419,809.21</b>		<b>\$ 1,447,994.00</b>

- Indicates tabulated value corrected from submitted bid value

**BID TABULATION**  
**City of Mitchell -13th Avenue Reconstruction**  
**Bid Opening: April 22, 2026**

BASE BID				Engineer's Estimate		H&W Contracting, LLC		TLC Olson Construction, LLC.		Metro Construction, Inc.		SiteWorks, Inc.	
BID ITEM NUMBER	ITEM	QUANTITY	UNIT	UNIT PRICE	COST	Unit Price	COST	Unit Price	COST	Unit Price	COST	Unit Price	COST
<b>General</b>													
1	Mobilization	1	Lump Sum	\$ 240,000.00	\$ 240,000.00	\$ 176,500.00	\$ 176,500.00	\$ 209,320.00	\$ 209,320.00	\$ 181,740.00	\$ 181,740.00	\$ 342,000.00	\$ 342,000.00
2	Remove Concrete Curb and/or Gutter	1906	Ft	\$ 5.50	\$ 10,483.00	\$ 4.00	\$ 7,624.00	\$ 4.50	\$ 8,577.00	\$ 4.00	\$ 7,624.00	\$ 4.25	\$ 8,100.50
3	Remove Asphalt Concrete Pavement	4327	SqYd	\$ 7.50	\$ 32,452.50	\$ 2.35	\$ 10,168.45	\$ 4.50	\$ 19,471.50	\$ 4.73	\$ 20,466.71	\$ 3.20	\$ 13,846.40
4	Remove Concrete Driveway Pavement	157	SqYd	\$ 11.00	\$ 1,727.00	\$ 8.00	\$ 1,256.00	\$ 9.00	\$ 1,413.00	\$ 7.00	\$ 1,099.00	\$ 7.50	\$ 1,177.50
5	Remove Concrete Sidewalk	519.4	SqYd	\$ 7.50	\$ 3,895.50	\$ 6.00	\$ 3,116.40	\$ 4.00	\$ 2,077.60	\$ 8.52	\$ 4,425.29	\$ 6.40	\$ 3,324.16
6	Remove Silt Fence	757	Ft	\$ 2.50	\$ 1,892.50	\$ 0.70	\$ 529.90	\$ 1.00	\$ 757.00	\$ 0.40	\$ 302.80	\$ 0.40	\$ 302.80
7	Remove and Reset Fence	65	Ft	\$ 100.00	\$ 6,500.00	\$ 75.60	\$ 4,914.00	\$ 50.00	\$ 3,250.00	\$ 51.59	\$ 3,353.35	\$ 51.00	\$ 3,315.00
8	Clear and Grub Tree	7	Each	\$ 350.00	\$ 2,450.00	\$ 750.00	\$ 5,250.00	\$ 500.00	\$ 3,500.00	\$ 800.00	\$ 5,600.00	\$ 750.00	\$ 5,250.00
9	Remove and Replace Top Soil	1	Lump Sum	\$ 15,000.00	\$ 15,000.00	\$ 20,500.00	\$ 20,500.00	\$ 16,000.00	\$ 16,000.00	\$ 18,000.00	\$ 18,000.00	\$ 19,170.00	\$ 19,170.00
10	Unclassified Excavation	9795	CuYd	\$ 14.50	\$ 142,027.50	\$ 9.25	\$ 90,603.75	\$ 5.00	\$ 48,975.00	\$ 9.25	\$ 90,603.75	\$ 8.55	\$ 83,747.25
11	Unclassified Excavation, Digouts	200	CuYd	\$ 17.00	\$ 3,400.00	\$ 11.00	\$ 2,200.00	\$ 20.00	\$ 4,000.00	\$ 9.25	\$ 1,850.00	\$ 10.65	\$ 2,130.00
12	Geotextile Fabric for Subgrade Stabilization	4894	SqYd	\$ 4.00	\$ 19,576.00	\$ 2.75	\$ 13,458.50	\$ 3.00	\$ 14,682.00	\$ 3.00	\$ 14,682.00	\$ 6.40	\$ 31,321.60
13	Base Course, City Furnished	3084	Ton	\$ 12.00	\$ 37,008.00	\$ 9.00	\$ 27,756.00	\$ 20.00	\$ 61,680.00	\$ 11.00	\$ 33,924.00	\$ 10.85	\$ 33,461.40
14	Asphalt Concrete Composite	772	Ton	\$ 98.00	\$ 75,656.00	\$ 118.80	\$ 91,713.60	\$ 118.00	\$ 91,096.00	\$ 118.80	\$ 91,713.60	\$ 117.00	\$ 90,324.00
15	6" PCC Approach Pavement	80.4	SqYd	\$ 70.00	\$ 5,628.00	\$ 81.00	\$ 6,512.40	\$ 85.00	\$ 6,834.00	\$ 81.00	\$ 6,512.40	\$ 80.00	\$ 6,432.00
16	6" PCC Fillet Section	77.6	SqYd	\$ 110.00	\$ 8,536.00	\$ 138.25	\$ 10,728.20	\$ 138.00	\$ 10,708.80	\$ 138.24	\$ 10,727.42	\$ 136.25	\$ 10,573.00
17	Traffic Control Signs	609.8	SqFt	\$ 7.00	\$ 4,268.60	\$ 4.32	\$ 2,634.34	\$ 5.00	\$ 3,049.00	\$ 4.32	\$ 2,634.34	\$ 4.25	\$ 2,591.65
18	Traffic Control, Miscellaneous	1	LS	\$ 15,000.00	\$ 15,000.00	\$ 25,000.00	\$ 25,000.00	\$ 20,000.00	\$ 20,000.00	\$ 21,143.16	\$ 21,143.16	\$ 20,850.00	\$ 20,850.00
19	Type 3 Barricade	28	Each	\$ 125.00	\$ 3,500.00	\$ 108.00	\$ 3,024.00	\$ 120.00	\$ 3,360.00	\$ 108.00	\$ 3,024.00	\$ 106.50	\$ 2,982.00
20	Longitudinal Pedestrian Barricade	130	Ft	\$ 10.00	\$ 1,300.00	\$ 10.80	\$ 1,404.00	\$ 12.00	\$ 1,560.00	\$ 10.80	\$ 1,404.00	\$ 10.50	\$ 1,365.00
21	Temporary Sidewalk	50	SqFt	\$ 10.00	\$ 500.00	\$ 7.60	\$ 380.00	\$ 7.00	\$ 350.00	\$ 7.56	\$ 378.00	\$ 7.50	\$ 375.00
22	6" Type B Concrete Curb and Gutter	1703	Ft	\$ 24.00	\$ 40,872.00	\$ 23.80	\$ 40,531.40	\$ 27.00	\$ 45,981.00	\$ 23.76	\$ 40,463.28	\$ 23.50	\$ 40,020.50
23	6" Type P Concrete Gutter	205	Ft	\$ 24.00	\$ 4,920.00	\$ 24.85	\$ 5,094.25	\$ 28.00	\$ 5,740.00	\$ 24.84	\$ 5,092.20	\$ 24.50	\$ 5,022.50
24	4" Concrete Sidewalk	5552	SqFt	\$ 6.25	\$ 34,700.00	\$ 7.40	\$ 41,084.80	\$ 9.00	\$ 49,968.00	\$ 7.40	\$ 41,084.80	\$ 7.60	\$ 42,195.20
25	4" Colored Concrete Sidewalk	645	SqFt	\$ 10.00	\$ 6,450.00	\$ 9.75	\$ 6,288.75	\$ 11.00	\$ 7,095.00	\$ 9.72	\$ 6,269.40	\$ 9.90	\$ 6,385.50
26	6" Concrete Sidewalk	771	SqFt	\$ 7.10	\$ 5,474.10	\$ 7.80	\$ 6,013.80	\$ 10.00	\$ 7,710.00	\$ 7.78	\$ 5,998.38	\$ 8.00	\$ 6,168.00
27	Type 1 Detectable Warnings	160	SqFt	\$ 52.00	\$ 8,320.00	\$ 76.70	\$ 12,272.00	\$ 78.00	\$ 12,480.00	\$ 76.68	\$ 12,268.80	\$ 75.75	\$ 12,120.00
28	Type D Permanent Seed Mixture	192	Lb	\$ 17.50	\$ 3,360.00	\$ 9.72	\$ 1,866.24	\$ 10.00	\$ 1,920.00	\$ 8.53	\$ 1,637.76	\$ 8.50	\$ 1,632.00
29	Type G Permanent Seed Mixture	1843	Lb	\$ 17.50	\$ 32,252.50	\$ 9.72	\$ 17,913.96	\$ 10.00	\$ 18,430.00	\$ 8.64	\$ 15,923.52	\$ 8.50	\$ 15,665.50
30	Fertilizing	3386	Lb	\$ 1.20	\$ 4,063.20	\$ 1.02	\$ 3,453.72	\$ 1.50	\$ 5,079.00	\$ 0.65	\$ 2,200.90	\$ 0.65	\$ 2,200.90
31	Fiber Mulching	4515	Lb	\$ 1.80	\$ 8,127.00	\$ 0.65	\$ 2,934.75	\$ 1.00	\$ 4,515.00	\$ 0.54	\$ 2,438.10	\$ 0.55	\$ 2,483.25
32	Irrigation Line Adjustment	1	Lump Sum	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,780.00	\$ 3,780.00	\$ 3,727.50	\$ 3,727.50
33	High Flow Silt Fence	757	Ft	\$ 5.00	\$ 3,785.00	\$ 3.35	\$ 2,535.95	\$ 3.50	\$ 2,649.50	\$ 2.97	\$ 2,248.29	\$ 3.00	\$ 2,271.00
34	Sediment Control at Inlet with Frame and Grate	7	Each	\$ 7.00	\$ 49.00	\$ 91.80	\$ 642.60	\$ 85.00	\$ 595.00	\$ 86.40	\$ 604.80	\$ 95.90	\$ 671.30
35	Sediment Control at Type 3 Reinforced Concrete Drop Inlet	108	Ft	\$ 14.50	\$ 1,566.00	\$ 8.10	\$ 874.80	\$ 5.00	\$ 540.00	\$ 4.42	\$ 477.36	\$ 4.50	\$ 486.00
36	Sweeping	10	Hour	\$ 140.00	\$ 1,400.00	\$ 162.00	\$ 1,620.00	\$ 150.00	\$ 1,500.00	\$ 150.00	\$ 1,500.00	\$ 155.00	\$ 1,550.00
<b>Storm Sewer</b>													
37	Remove Drop Inlet	8	Each	\$ 550.00	\$ 4,400.00	\$ 700.00	\$ 5,600.00	\$ 300.00	\$ 2,400.00	\$ 1,500.00	\$ 12,000.00	\$ 53.25	\$ 426.00
38	Remove Storm Sewer Manhole	2	Each	\$ 650.00	\$ 1,300.00	\$ 700.00	\$ 1,400.00	\$ 500.00	\$ 1,000.00	\$ 1,500.00	\$ 3,000.00	\$ 53.25	\$ 106.50
39	15" RCP Class 2, Furnish	88	Ft	\$ 35.00	\$ 3,080.00	\$ 36.75	\$ 3,234.00	\$ 29.00	\$ 2,552.00	\$ 40.00	\$ 3,520.00	\$ 33.65	\$ 2,961.20
40	15" RCP, Install	88	Ft	\$ 40.00	\$ 3,520.00	\$ 32.00	\$ 2,816.00	\$ 30.00	\$ 2,640.00	\$ 50.00	\$ 4,400.00	\$ 30.20	\$ 2,657.60
41	15" RCP SES, Furnish	4	Each	\$ 650.00	\$ 2,600.00	\$ 510.00	\$ 2,040.00	\$ 476.70	\$ 1,906.80	\$ 600.00	\$ 2,400.00	\$ 515.00	\$ 2,060.00
42	15" RCP SES, Install	4	Each	\$ 400.00	\$ 1,600.00	\$ 300.00	\$ 1,200.00	\$ 350.00	\$ 1,400.00	\$ 400.00	\$ 1,600.00	\$ 300.00	\$ 1,200.00
43	18" RCP Class 2, Furnish	337	Ft	\$ 35.00	\$ 11,795.00	\$ 32.55	\$ 10,969.35	\$ 25.00	\$ 8,425.00	\$ 35.00	\$ 11,795.00	\$ 27.00	\$ 9,099.00
44	18" RCP, Install	337	Ft	\$ 45.00	\$ 15,165.00	\$ 45.00	\$ 15,165.00	\$ 39.00	\$ 13,143.00	\$ 50.00	\$ 16,850.00	\$ 33.20	\$ 11,188.40
45	18" RCP Class 2 45 Degree Bend, Furnish	1	Each	\$ 400.00	\$ 400.00	\$ 710.00	\$ 710.00	\$ 672.00	\$ 672.00	\$ 900.00	\$ 900.00	\$ 726.00	\$ 726.00
46	18" RCP Class 2 45 Degree Bend, Install	1	Each	\$ 600.00	\$ 600.00	\$ 250.00	\$ 250.00	\$ 350.00	\$ 350.00	\$ 1,500.00	\$ 1,500.00	\$ 250.00	\$ 250.00
47	24" RCP Class 2, Furnish	79	Ft	\$ 45.00	\$ 3,555.00	\$ 37.35	\$ 2,950.65	\$ 30.00	\$ 2,370.00	\$ 43.00	\$ 3,397.00	\$ 35.00	\$ 2,765.00
48	24" RCP Class 2, Install	79	Ft	\$ 55.00	\$ 4,345.00	\$ 50.00	\$ 3,950.00	\$ 39.00	\$ 3,081.00	\$ 50.00	\$ 3,950.00	\$ 37.25	\$ 2,942.75
49	24" RCP Arch Class 2, Furnish	42	Ft	\$ 55.00	\$ 2,310.00	\$ 62.15	\$ 2,610.30	\$ 53.00	\$ 2,226.00	\$ 75.00	\$ 3,150.00	\$ 65.00	\$ 2,730.00
50	24" RCP Arch Class 2, Install	42	Ft	\$ 65.00	\$ 2,730.00	\$ 50.00	\$ 2,100.00	\$ 45.00	\$ 1,890.00	\$ 50.00	\$ 2,100.00	\$ 39.70	\$ 1,667.40
51	36" RCP Arch Class 2, Furnish	159	Ft	\$ 120.00	\$ 19,080.00	\$ 98.05	\$ 15,589.95	\$ 86.70	\$ 13,785.30	\$ 120.00	\$ 19,080.00	\$ 94.25	\$ 14,985.75
52	36" RCP Arch Class 2, Install	159	Ft	\$ 60.00	\$ 9,540.00	\$ 55.00	\$ 8,745.00	\$ 55.00	\$ 8,745.00	\$ 55.00	\$ 8,745.00	\$ 47.25	\$ 7,512.75

BASE BID				Engineer's Estimate		H&W Contracting, LLC		TLC Olson Construction, LLC.		Metro Construction, Inc.		SiteWorks, Inc.	
BID ITEM NUMBER	ITEM	QUANTITY	UNIT	UNIT PRICE	COST	Unit Price	COST	Unit Price	COST	Unit Price	COST	Unit Price	COST
53	42" RCP Arch Class 2, Furnish	127	Ft	\$ 145.00	\$ 18,415.00	\$ 116.30	\$ 14,770.10	\$ 104.00	\$ 13,208.00	\$ 145.00	\$ 18,415.00	\$ 113.50	\$ 14,414.50
54	42" RCP Arch, Install	127	Ft	\$ 110.00	\$ 13,970.00	\$ 68.00	\$ 8,636.00	\$ 60.00	\$ 7,620.00	\$ 60.00	\$ 7,620.00	\$ 53.75	\$ 6,826.25
55	48" RCP Class 2, Furnish	350	Ft	\$ 140.00	\$ 49,000.00	\$ 106.15	\$ 37,152.50	\$ 94.40	\$ 33,040.00	\$ 128.00	\$ 44,800.00	\$ 102.75	\$ 35,962.50
56	48" RCP, Install	350	Ft	\$ 75.00	\$ 26,250.00	\$ 78.00	\$ 27,300.00	\$ 60.00	\$ 21,000.00	\$ 70.00	\$ 24,500.00	\$ 60.20	\$ 21,070.00
57	48" RCP Arch Class 2, Furnish	1280	Ft	\$ 180.00	\$ 230,400.00	\$ 142.80	\$ 182,784.00	\$ 130.00	\$ 166,400.00	\$ 168.00	\$ 215,040.00	\$ 150.00	\$ 192,000.00
58	48" RCP Arch, Install	1280	Ft	\$ 150.00	\$ 192,000.00	\$ 70.00	\$ 89,600.00	\$ 65.00	\$ 83,200.00	\$ 70.00	\$ 89,600.00	\$ 65.75	\$ 84,160.00
59	48" RCP Arch FES, Furnish	1	Each	\$ 2,200.00	\$ 2,200.00	\$ 1,420.00	\$ 1,420.00	\$ 1,335.00	\$ 1,335.00	\$ 1,750.00	\$ 1,750.00	\$ 1,453.75	\$ 1,453.75
60	48" RCP Arch FES, Install	1	Each	\$ 1,200.00	\$ 1,200.00	\$ 600.00	\$ 600.00	\$ 700.00	\$ 700.00	\$ 1,500.00	\$ 1,500.00	\$ 550.00	\$ 550.00
61	6" PVC Storm Sewer Pipe	50	Ft	\$ 30.00	\$ 1,500.00	\$ 45.00	\$ 2,250.00	\$ 55.00	\$ 2,750.00	\$ 50.00	\$ 2,500.00	\$ 31.00	\$ 1,550.00
62	10" PVC Storm Sewer Pipe	6	Ft	\$ 50.00	\$ 300.00	\$ 64.00	\$ 384.00	\$ 80.00	\$ 480.00	\$ 60.00	\$ 360.00	\$ 135.00	\$ 810.00
63	Connect to Existing Storm Sewer Pipe	3	Each	\$ 1,450.00	\$ 4,350.00	\$ 1,000.00	\$ 3,000.00	\$ 500.00	\$ 1,500.00	\$ 2,500.00	\$ 7,500.00	\$ 1,147.50	\$ 3,442.50
64	Triple 2' x 3' Type B Drop Inlet	1	Each	\$ 8,000.00	\$ 8,000.00	\$ 3,800.00	\$ 3,800.00	\$ 4,200.00	\$ 4,200.00	\$ 2,376.00	\$ 2,376.00	\$ 2,350.00	\$ 2,350.00
65	Double 2' x 3' Type B Drop Inlet	1	Each	\$ 7,500.00	\$ 7,500.00	\$ 3,000.00	\$ 3,000.00	\$ 3,800.00	\$ 3,800.00	\$ 1,944.00	\$ 1,944.00	\$ 1,947.00	\$ 1,947.00
66	2' x 3' Type B1 Drop Inlet	4	Each	\$ 3,500.00	\$ 14,000.00	\$ 2,725.00	\$ 10,900.00	\$ 4,000.00	\$ 16,000.00	\$ 2,160.00	\$ 8,640.00	\$ 2,160.00	\$ 8,640.00
67	5.5' x 3' Type B Drop Inlet	1	Each	\$ 5,000.00	\$ 5,000.00	\$ 3,350.00	\$ 3,350.00	\$ 4,500.00	\$ 4,500.00	\$ 2,700.00	\$ 2,700.00	\$ 2,692.00	\$ 2,692.00
68	Type B Frame and Grate Assembly	10	Each	\$ 950.00	\$ 9,500.00	\$ 850.00	\$ 8,500.00	\$ 2,000.00	\$ 20,000.00	\$ 750.00	\$ 7,500.00	\$ 640.00	\$ 6,400.00
69	10' SF Type Inlet	9	Each	\$ 9,000.00	\$ 81,000.00	\$ 6,000.00	\$ 54,000.00	\$ 6,650.00	\$ 59,850.00	\$ 5,022.00	\$ 45,198.00	\$ 5,395.00	\$ 48,555.00
70	12" x 12" Area Inlet	1	Each	\$ 500.00	\$ 500.00	\$ 1,300.00	\$ 1,300.00	\$ 1,950.00	\$ 1,950.00	\$ 810.00	\$ 810.00	\$ 223.00	\$ 223.00
71	4' x 4' Type 1 Junction Box	1	Each	\$ 6,500.00	\$ 6,500.00	\$ 6,200.00	\$ 6,200.00	\$ 7,400.00	\$ 7,400.00	\$ 5,832.00	\$ 5,832.00	\$ 5,791.00	\$ 5,791.00
72	SDDOT 6' x 6' Junction Box	4	Each	\$ 8,500.00	\$ 34,000.00	\$ 6,500.00	\$ 26,000.00	\$ 7,600.00	\$ 30,400.00	\$ 6,048.00	\$ 24,192.00	\$ 6,004.00	\$ 24,016.00
73	Type A7 Manhole Frame and Lid	5	Each	\$ 1,000.00	\$ 5,000.00	\$ 650.00	\$ 3,250.00	\$ 1,000.00	\$ 5,000.00	\$ 500.00	\$ 2,500.00	\$ 405.00	\$ 2,025.00
74	2" Inlet Adjusting Ring	6	Each	\$ 52.00	\$ 312.00	\$ 100.00	\$ 600.00	\$ 200.00	\$ 1,200.00	\$ 162.00	\$ 972.00	\$ 85.00	\$ 510.00
75	2" Manhole Adjusting Ring	8	Each	\$ 75.00	\$ 600.00	\$ 85.00	\$ 680.00	\$ 125.00	\$ 1,000.00	\$ 540.00	\$ 4,320.00	\$ 22.00	\$ 176.00

BASE BID				Engineer's Estimate		H&W Contracting, LLC		TLC Olson Construction, LLC.		Metro Construction, Inc.		SiteWorks, Inc.	
BID ITEM NUMBER	ITEM	QUANTITY	UNIT	UNIT PRICE	COST	Unit Price	COST	Unit Price	COST	Unit Price	COST	Unit Price	COST
<b>Water Main</b>													
76	Remove Fire Hydrant	1	Each	\$ 575.00	\$ 575.00	\$ 400.00	\$ 400.00	\$ 250.00	\$ 250.00	\$ 500.00	\$ 500.00	\$ 53.25	\$ 53.25
77	Remove Gate Valve	1	Each	\$ 50.00	\$ 50.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 300.00	\$ 300.00	\$ 53.25	\$ 53.25
78	1" Water Service Piping	381	Ft	\$ 39.00	\$ 14,859.00	\$ 34.00	\$ 12,954.00	\$ 33.50	\$ 12,763.50	\$ 35.00	\$ 13,335.00	\$ 25.50	\$ 9,715.50
79	1" Water Service Tap	11	Each	\$ 540.00	\$ 5,940.00	\$ 700.00	\$ 7,700.00	\$ 800.00	\$ 8,800.00	\$ 650.00	\$ 7,150.00	\$ 483.50	\$ 5,318.50
80	1" Water Service Curb Stop with Box	11	Each	\$ 475.00	\$ 5,225.00	\$ 800.00	\$ 8,800.00	\$ 1,100.00	\$ 12,100.00	\$ 700.00	\$ 7,700.00	\$ 578.50	\$ 6,363.50
81	1" Water Service Reconnect	11	Each	\$ 620.00	\$ 6,820.00	\$ 850.00	\$ 9,350.00	\$ 400.00	\$ 4,400.00	\$ 650.00	\$ 7,150.00	\$ 192.00	\$ 2,112.00
82	Cut and Tie to Existing 6" Water Main	1	Each	\$ 1,675.00	\$ 1,675.00	\$ 2,250.00	\$ 2,250.00	\$ 1,210.00	\$ 1,210.00	\$ 3,500.00	\$ 3,500.00	\$ 1,012.00	\$ 1,012.00
83	Cut and Tie to Existing 14" Water Main	2	Each	\$ 2,100.00	\$ 4,200.00	\$ 4,500.00	\$ 9,000.00	\$ 4,300.00	\$ 8,600.00	\$ 4,500.00	\$ 9,000.00	\$ 2,260.00	\$ 4,520.00
84	6" PVC Water Main	434	Ft	\$ 60.00	\$ 26,040.00	\$ 60.00	\$ 26,040.00	\$ 45.00	\$ 19,530.00	\$ 60.00	\$ 26,040.00	\$ 50.50	\$ 21,917.00
85	14" PVC Water Main	80	Ft	\$ 90.00	\$ 7,200.00	\$ 150.00	\$ 12,000.00	\$ 180.00	\$ 14,400.00	\$ 90.00	\$ 7,200.00	\$ 75.50	\$ 6,040.00
86	6"x6" MJ Pipe Tee	1	Each	\$ 820.00	\$ 820.00	\$ 1,150.00	\$ 1,150.00	\$ 1,450.00	\$ 1,450.00	\$ 1,300.00	\$ 1,300.00	\$ 1,023.00	\$ 1,023.00
87	14"x6" MJ Pipe Tee	1	Each	\$ 1,600.00	\$ 1,600.00	\$ 2,800.00	\$ 2,800.00	\$ 4,300.00	\$ 4,300.00	\$ 3,000.00	\$ 3,000.00	\$ 2,363.00	\$ 2,363.00
88	14" MJ 45° Bend	4	Each	\$ 1,400.00	\$ 5,600.00	\$ 2,500.00	\$ 10,000.00	\$ 3,500.00	\$ 14,000.00	\$ 2,500.00	\$ 10,000.00	\$ 1,975.00	\$ 7,900.00
89	6" Gate Valve with Box	3	Each	\$ 1,525.00	\$ 4,575.00	\$ 2,250.00	\$ 6,750.00	\$ 3,200.00	\$ 9,600.00	\$ 2,500.00	\$ 7,500.00	\$ 2,015.00	\$ 6,045.00
90	14" Gate Valve with Box	2	Each	\$ 3,000.00	\$ 6,000.00	\$ 15,000.00	\$ 30,000.00	\$ 22,000.00	\$ 44,000.00	\$ 13,000.00	\$ 26,000.00	\$ 11,700.00	\$ 23,400.00
91	Valve Box Adjustment	5	Each	\$ 200.00	\$ 1,000.00	\$ 400.00	\$ 2,000.00	\$ 500.00	\$ 2,500.00	\$ 350.00	\$ 1,750.00	\$ 665.00	\$ 3,325.00
92	Standard Fire Hydrant	1	Each	\$ 4,025.00	\$ 4,025.00	\$ 1,400.00	\$ 1,400.00	\$ 1,765.00	\$ 1,765.00	\$ 1,500.00	\$ 1,500.00	\$ 1,479.00	\$ 1,479.00
93	Water Trench Stabilization Material	50	Ton	\$ 25.00	\$ 1,250.00	\$ 25.00	\$ 1,250.00	\$ 33.00	\$ 1,650.00	\$ 35.00	\$ 1,750.00	\$ 43.00	\$ 2,150.00
94	Temporary Water Service	11	Each	\$ 950.00	\$ 10,450.00	\$ 250.00	\$ 2,750.00	\$ 300.00	\$ 3,300.00	\$ 1,100.00	\$ 12,100.00	\$ 100.00	\$ 1,100.00
<b>Sanitary Sewer</b>													
95	Remove Sanitary Sewer Manhole	2	Each	\$ 700.00	\$ 1,400.00	\$ 700.00	\$ 1,400.00	\$ 500.00	\$ 1,000.00	\$ 1,500.00	\$ 3,000.00	\$ 53.25	\$ 106.50
96	8" PVC Sanitary Sewer Pipe	355	Ft	\$ 65.00	\$ 23,075.00	\$ 60.00	\$ 21,300.00	\$ 62.00	\$ 22,010.00	\$ 75.00	\$ 26,625.00	\$ 70.50	\$ 25,027.50
97	4" PVC Sanitary Sewer Service	469	Ft	\$ 50.00	\$ 23,450.00	\$ 45.00	\$ 21,105.00	\$ 28.00	\$ 13,132.00	\$ 55.00	\$ 25,795.00	\$ 55.40	\$ 25,982.60
98	6" PVC Sanitary Sewer Service	37	Ft	\$ 55.00	\$ 2,035.00	\$ 50.00	\$ 1,850.00	\$ 31.00	\$ 1,147.00	\$ 65.00	\$ 2,405.00	\$ 58.00	\$ 2,146.00
99	Sanitary Sewer Video Inspection	355	Ft	\$ 3.00	\$ 1,065.00	\$ 2.50	\$ 887.50	\$ 2.00	\$ 710.00	\$ 2.97	\$ 1,054.35	\$ 3.20	\$ 1,136.00
100	8"x4" Sewer Wye/Tap	13	Each	\$ 400.00	\$ 5,200.00	\$ 450.00	\$ 5,850.00	\$ 600.00	\$ 7,800.00	\$ 400.00	\$ 5,200.00	\$ 246.00	\$ 3,198.00
101	8"x6" Sewer Wye/Tap	1	Each	\$ 420.00	\$ 420.00	\$ 500.00	\$ 500.00	\$ 800.00	\$ 800.00	\$ 425.00	\$ 425.00	\$ 275.00	\$ 275.00
102	Reconnect Sewer Service	15	Each	\$ 575.00	\$ 8,625.00	\$ 1,050.00	\$ 15,750.00	\$ 600.00	\$ 9,000.00	\$ 750.00	\$ 11,250.00	\$ 295.00	\$ 4,425.00
103	Connect to Existing 8" Sanitary Sewer Main	1	Each	\$ 1,000.00	\$ 1,000.00	\$ 1,250.00	\$ 1,250.00	\$ 1,000.00	\$ 1,000.00	\$ 1,750.00	\$ 1,750.00	\$ 1,090.00	\$ 1,090.00
104	Sanitary Sewer Temporary Bypass	1	Lump Sum	\$ 15,000.00	\$ 15,000.00	\$ 1.00	\$ 1.00	\$ 5,000.00	\$ 5,000.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00
105	48" Manhole	2	Each	\$ 5,500.00	\$ 11,000.00	\$ 3,500.00	\$ 7,000.00	\$ 3,700.00	\$ 7,400.00	\$ 3,500.00	\$ 7,000.00	\$ 5,076.00	\$ 10,152.00
106	Sewer Trench Stabilization Material	50	Ton	\$ 25.00	\$ 1,250.00	\$ 35.00	\$ 1,750.00	\$ 33.00	\$ 1,650.00	\$ 35.00	\$ 1,750.00	\$ 43.00	\$ 2,150.00
107	Connect to Existing Lift Station	1	Each	\$ 1,500.00	\$ 1,500.00	\$ 1,650.00	\$ 1,650.00	\$ 2,500.00	\$ 2,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,250.00	\$ 6,250.00
				<b>TOTAL:</b>	<b>\$1,791,580.40</b>		<b>\$ 1,449,344.91</b>		<b>\$ 1,490,000.00</b>		<b>\$ 1,521,681.76</b>		<b>\$ 1,541,910.86</b>


 - Indicates tabulated value corrected from submitted

**Bid Opening: April 22, 2026**  
**City of Mitchell -13th Avenue Reconstruction**

	Engineer's Estimate	Menning Excavating, Inc.	Halme, Inc.	VanderPol Dragline Inc.	First Rate Excavate, Inc.	H&W Contracting, LLC	TLC Olson Construction, LLC.	Metro Construction, Inc.	SiteWorks, Inc.
<b>BASE BID</b>	\$1,791,580.40	\$ 1,323,570.71	\$ 1,412,017.99	\$ 1,419,809.21	\$ 1,447,994.00	\$ 1,449,344.91	\$ 1,490,000.00	\$ 1,521,681.76	\$ 1,541,910.86

I hereby certify the foregoing is an accurate representation and the tabulation of all bids received and the mathematics have been checked and is to the best of my knowledge correct.

- Indicates tabulated value corrected from submitted bid value

  
 Jordan Brandon, PE, Project Manager  
 McLaury Engineering, Inc.

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**

April 16, 2026

Joe Schroeder, PE  
City Engineer  
City of Mitchell  
612 North Main Street  
Mitchell, SD 57301



**RE: CITY OF MITCHELL – 13<sup>TH</sup> AVENUE RECONSTRUCTION PROJECT  
PROPOSED AMMENDMENT FOR FACILITY PLAN AND CONSTRUCTION ADMINISTRATION**

Dear Mr. Schroeder:

The following is a proposed amendment for engineering services for the City of Mitchell's 13<sup>th</sup> Avenue Reconstruction Project. This amendment is for the addition of services including completion of a Facility Plan and Construction Engineering services for the 13<sup>th</sup> Avenue Reconstruction Project. This scope amendment is to the current agreement A2025-08 between the City of Mitchell and McLaury Engineering, Inc.

**PREVIOUSLY COMPLETED SCOPE OF SERVICES**

The original scope of services included the following tasks. Tasks 1-5 have already been completed with Task 6 currently in progress.

- Task 1: Project Management
- Task 2: Survey
- Task 3: Preliminary (50%) Design Review
- Task 4: Final (95%) Plans, Specifications, and Bidding Documents
- Task 5: Documents for Bid Letting
- Task 6: Bidding

**AMMENDED SCOPE OF SERVICES**

The following tasks build on the original scope of services approved by the City of Mitchell in March of 2025. McLaury Engineering proposes to provide the following additional engineering services:

- TASK 7: SRF FACILITY PLAN & FUNDING**
  - a. Prepare Facility Plan for Project for DANR Funding
  - b. Prepare Cost Estimates for DANR Funding
  - c. Coordinate Funding Application with District III & City
  - d. Coordinate Plans & Specifications with SRF Funding Requirements
  
- TASK 8: CONSTRUCTION ADMINISTRATION**
  - a. Review contract documents and shop drawings
  - b. Schedule and conduct preconstruction meeting
  - c. Submit monthly progress reports
  - d. Submit monthly pay estimates
  - e. Participate in weekly construction meetings

- f. Submit project change orders
- g. Conduct substantial completion inspection
- h. Submit final inspection punch list
- i. Submit project closeout documents
- j. Prepare and submit asbuilt plan set
- k. Conduct 1 year warranty inspection

**TASK 9: CONSTRUCTION INSPECTION**

- a. Daily construction inspection
  - i. Daily notes – project personnel, weather, quantities for work being completed, and discussions / communications
  - ii. Daily construction pictures
  - iii. Coordination and correspondence with Contactor
  - iv. Coordination with Project Manager
- b. Weekly SWPPP Reporting
  - i. Rainfall totals
  - ii. Weekly SWPPP inspection
  - iii. Notes for changes/needs to BMP
- c. Project changes
  - i. Report / record all plan changes: elevations, locations, materials, and sizes
  - ii. Discuss change orders with Contractor, Project Engineer, and City of Mitchell

**TASK 10: MATERIAL ACCEPTANCE AND TESTING**

- a. Verify materials used on project meet City of Mitchell specifications
- b. Provide proctor for soils and aggregate used on project
- c. Trench density testing
- d. Subgrade density testing
- e. Basecourse density testing
- f. Fresh concrete / strength testing

**TASK 11: CONSTRUCTION STAKING**

- a. Watermain staking
- b. Sanitary sewer staking
- c. Storm sewer staking
- d. Subgrade grade staking
- e. Basecourse grade staking
- f. Concrete surfacing staking
- g. Asbuilt survey

**SCHEDULE**

This project will be constructed in 2026. McLaury Engineering will provide construction engineering services from the notice to proceed to the final completion of the project.



**SIoux FALLS**

6225 S Pinnacle Place  
Suite 202  
Sioux Falls, SD 57108  
(605) 271-8998

**ELK POINT**

118 W. Main St.  
P.O. Box 1130  
Elk Point, SD 57025  
(605) 356-2308

**PARKSTON**

110 N. 1st Street  
P.O. Box 916  
Parkston, SD 57366  
(605) 928-7676

**NORFOLK**

502 W. Madison Ave.  
Norfolk, NE 68701  
(402) 316-2625

## FEE

McLaury Engineering proposes to be compensated for this additional scope of services outlined in the Agreement on an "Hourly Not-to-Exceed Maximum Fee Amount" basis. McLaury Engineering will provide the scope of services for a total fee not to exceed **\$187,900**. Fees do not include any state and city taxes. Any taxes will be in addition to the amount listed above.

Task 7	\$9,800
Task 8	\$32,400
Task 9	\$123,400
Task 10	\$9,000
Task 11	\$13,300
<b>Total :</b>	<b>\$187,900</b>

- If additional work is required due to changes in project scope, schedule, or other unforeseen circumstances, that work would be completed on an hourly basis at our standard hourly rates.

## GENERAL PROVISIONS

- Per EJCDC E-520 Short Form of Agreement Between Owner and Engineer for Professional Services.
- The proposal outlined in this letter is valid for thirty (30) days.

## ADDITIONAL SERVICES

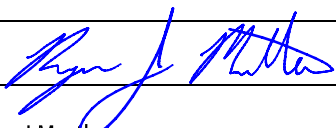
Services in addition to those described above will be provided only as requested by the OWNER. Payment to MCLAURY ENGINEERING, INC. as compensation for these services will be in addition to the contract amount identified above and shall be in conformance with our schedule of rates in effect at the time services are provided.

## EFFECTIVE DATE OF CONTRACT

This contract shall be effective upon execution by the parties.

## ACCEPTANCE

If you concur with the proposal outlined in this Letter of Agreement, please execute, and return to MCLAURY ENGINEERING, INC. Unless otherwise instructed by you in writing at the time you return the executed copy of this Letter Agreement, MCLAURY ENGINEERING, INC. will consider the executed Letter of Agreement as our notice to proceed.

SIGNATURE: _____	Date: _____
PRINTED NAME: _____	
TITLE: _____	
SIGNATURE:  _____	Date: 4/16/2026
PRINTED NAME: Ryan J Murtha	
TITLE: Engineering Manager	



# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**

PREPARED BY:  
Justin M. Johnson  
City Attorney, City of Mitchell  
612 North Main Street  
Mitchell, SD 57301  
(605) 990-7940

## **PERPETUAL EASEMENT AGREEMENT (City)**

### **WASTEWATER SOUTH PLANT WATERMAIN EXTENSION**

**Owner: JIM RIVER RIDGE FARMS, LLP**

This Agreement is made and entered into by and between the City of Mitchell acting by and through its City Council hereinafter referred to as "City" and Jim River Ridge Farms, LLP, whose postal address is 1215 W Ralph Rogers Rd, Sioux Falls SD 57101, hereinafter referred to as "Grantor";

WHEREAS, Grantor is the record Owner of real property located in Davison County, South Dakota legally described as:

The Southeast Quarter (SE1/4) of Section 35, Except Spruce Acres Tract A, in Township 103 North, Range 60 West of the 5<sup>th</sup> P.M., Davison County, South Dakota

WHEREAS, City needs the following easements for construction, operation, and maintenance of underground utilities as illustrated in the surveyor's affidavit made part of this easement agreement as Exhibit A and the permanent easement legally described as:

The North 20 Feet (N. 20') of the South 53 Feet (S 53') of the Southeast Quarter (SE ¼) of Section Thirty-five (35), Township One Hundred Three (103) North, Range Sixty (60), West of the 5<sup>th</sup> P.M., Davison County, South Dakota, Except the East 33 Feet (E 33') Thereof.

NOW, THEREFORE, Grantor and City hereby agree as follows:

1. Grantor does hereby voluntarily grant and donate to City, for and in consideration of One Dollar (\$1.00) and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by Grantor, the above described easements.

2. Grantor understands Grantor's right to have an appraisal prepared and Grantor's right to receive just compensation for the above described perpetual easement in accordance with the Uniform Relocation Assessment and Real Property Acquisition Act of 1970, as amended.

3. Grantor shall not erect fences, structures, or obstacles within the perpetual easement except that Grantor may maintain, repair, and replace the existing fence in its current location, and may place, construct, maintain, repair, replace, and use driveways, concrete driveways, entryways, and any type of surfacing for driveway or entryway access within the perpetual easement, so long as the same do not unreasonably interfere with the City's use of the perpetual easement for the purposes set forth herein.

4. The City shall not restrict the Grantor's ability to place, construct, maintain, repair, replace, and use driveways, concrete driveways, entryways, and any type of surfacing for said driveway or entryway access within the perpetual easement, including use by agricultural equipment, construction equipment, trucks, tractors, combines, trailers, and other heavy equipment, and the City shall bear sole risk, liability, and responsibility for any damage to the underground utilities or related facilities resulting from such use.

5. Grantor grants permission to City or City's agent to enter upon above described easement as reasonably necessary upon approval of this Agreement to construct, install, operate, inspect, maintain, repair, replace, and remove the utilities. All such work shall be performed in a good and workmanlike manner, and the City shall, at its sole cost and expense, restore, repair, replace, or pay Grantor for any damage caused by such work. All disturbed areas shall be restored to substantially the same condition as existed prior to such work, or to a better condition, with a clean, neat, and finished grade. To the extent any disturbed area or damaged property cannot be restored to substantially the same condition as existed prior to such work, or to a better condition, the City shall pay Grantor for such damage. Covered damage shall include, without limitation, damage to crops, soil, grading, drainage, ditch lines, fences, gates, driveways, entryways, surfacing, roads, improvements, and other property of Grantor.

6. The City will be responsible for reimbursing Grantor for crop damages due to the construction. Damages will be limited to the area disturbed in acres multiplied by Four Hundred Dollars (\$400.00) per acre.

7. Grantor, and Grantor's affiliates, successors, and assigns, shall have the continuing right to connect to and hook into the underground utilities and related facilities located within the perpetual easement in the future, without being charged a connection fee, for the use, service, and development of Grantor's property.

8. The perpetual easement shall be in effect until the utilities are abandoned by the proper action of the City Council.

The Grantor grants permission to the City to enter upon the above described property to commence construction upon the approval of this AGREEMENT, the above and foregoing AGREEMENT is entered into on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, and in the witness whereof the Grantor hereunto subscribes by signature.

*(Rest of page left intentionally blank. Signature page to follow.)*



CITY

City of Mitchell

\_\_\_\_\_  
Jordan Hanson, Mayor

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Michelle Bathke, Finance Officer

(Seal)

STATE OF SOUTH DAKOTA     )  
  )SS  
COUNTY OF DAVISON         )

On this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, before me \_\_\_\_\_, the undersigned officer, personally appeared Jordan Hanson and Michelle Bathke of the City of Mitchell, South Dakota as the case may be of Mayor and Finance Officer, respectively, known to me or satisfactorily proven to be the person described in the foregoing instrument, and acknowledged that he and she executed the same in the capacity therein stated and for the purposes therein contained.

In witness whereof I hereunto set my hand and official seal.

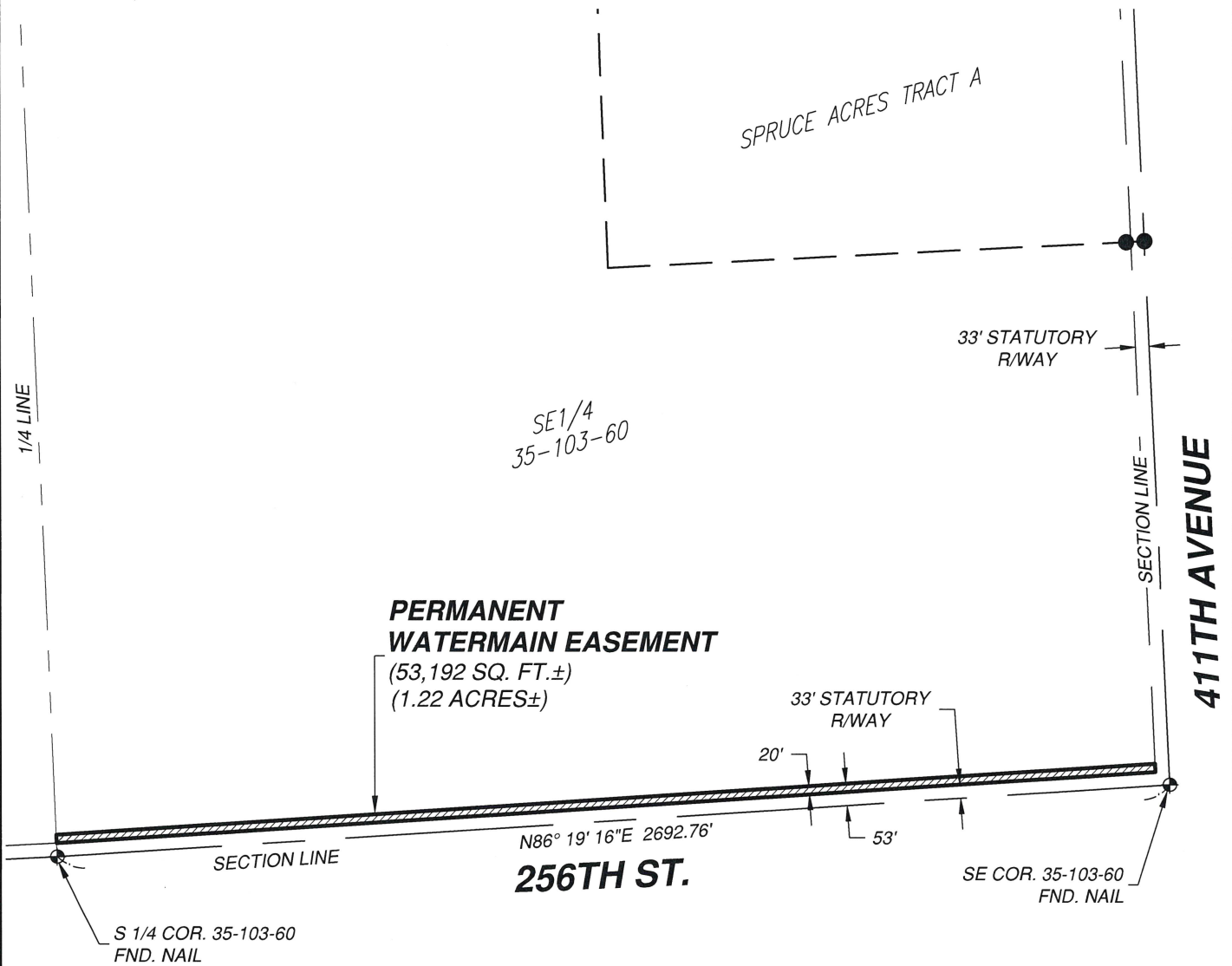
(SEAL)

\_\_\_\_\_  
Notary Public-South Dakota




My commission expires: \_\_\_\_\_

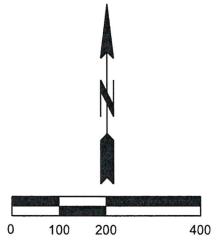
# EXHIBIT A

PERMANENT WATERMAIN EASEMENT  
SECTION 35, T103N, R60W  
DAVISON COUNTY, SOUTH DAKOTA



### LEGEND

-  -PERMANENT EASEMENT
-  -EXISTING PROPERTY LINE
-  -FOUND MONUMENT AS NOTED



PREPARED BY:



520 N LAWLER STREET  
SUITE. 400  
MITCHELL, SD 57301  
PHONE: 605-271-5527  
WEB: [infrastructureedg.com](http://infrastructureedg.com)

## EXHIBIT A

PROJ. NO. 26059  
DATE: 04/01/2026  
DRAWN BY: BMK  
CHECKED BY: RDK  
SHEET NO: 1 OF 2

# EXHIBIT A

PERMANENT WATERMAIN EASEMENT  
SECTION 35, T103N, R60W  
DAVISON COUNTY, SOUTH DAKOTA

## PARENT PARCEL DESCRIPTION

THE SOUTHEAST QUARTER (SE 1/4) OF SECTION 35, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

## PERMANENT WATERMAIN EASEMENT DESCRIPTION

A STRIP OF LAND FOR PERMANENT WATERMAIN EASEMENT PURPOSES LOCATED IN THE SOUTHEAST QUARTER (SE 1/4) OF SECTION 35, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, SAID EASEMENT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

THE NORTH 20 FEET (N. 20') OF THE SOUTH 53 FEET (S. 53') OF THE SOUTHEAST QUARTER (SE 1/4) OF SECTION 35, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, EXCEPT THE EAST 33 FEET (E. 33') THEREOF.

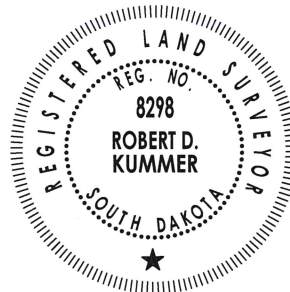
SAID EASEMENT CONTAINS 53,192 SQUARE FEET OR 1.22 ACRES, MORE OR LESS.

## SURVEYOR'S CERTIFICATION

I, ROBERT D. KUMMER, REGISTERED LAND SURVEYOR IN THE STATE OF SOUTH DAKOTA, HEREBY CERTIFY THAT THIS EXHIBIT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT THE INFORMATION SHOWN IS TRUE AND CORRECT TO THE BEST OF KNOWLEDGE.

DATED THIS 2<sup>nd</sup> DAY OF April, 2026

  
ROBERT D. KUMMER, RLS NO. 8298



PREPARED BY:

**infr**structure  
design group, inc.

520 N LAWLER STREET  
SUITE. 400  
MITCHELL, SD 57301  
PHONE: 605-271-5527  
WEB: [infrastructuredg.com](http://infrastructuredg.com)

EXHIBIT A

PROJ. NO. 26059  
DATE: 04/01/2026  
DRAWN BY: BMK  
CHECKED BY: RDK  
SHEET NO: 2 OF 2

PREPARED BY:  
Justin M. Johnson  
City Attorney, City of Mitchell  
612 North Main Street  
Mitchell, SD 57301  
(605) 990-7940

## **PERPETUAL EASEMENT AGREEMENT (City)**

### **WASTEWATER SOUTH PLANT WATERMAIN EXTENSION**

**Owner: JD REALTY, LLC**

This Agreement is made and entered into by and between the City of Mitchell acting by and through its City Council hereinafter referred to as "City" and JD Realty, LLC, whose postal address is PO Box 955, Mitchell SD 57301, hereinafter referred to as "Grantor";

WHEREAS, Grantor is the record Owner of real property located in Davison County, South Dakota legally described as:

That portion of the Southwest Quarter (SW1/4) lying East of the railroad right-of-way and except Tract 1 of Mitchell Waterworks 1<sup>st</sup> Addition platted therein, of Section Thirty-five (35), Township One Hundred Three (103) North, Range Sixty (60), West of the 5<sup>th</sup> P.M., Davison County, South Dakota; and

North Two Hundred Sixty-six Feet (N.266') of Tract 1 of Mitchell Waterworks 1<sup>st</sup> Addition in the Southwest Quarter of the Southwest Quarter (SW1/4, SW1/4) of Section Thirty-five (35), Township One Hundred Three (103) North, Range Sixty (60), West of the 5<sup>th</sup> P.M., Davison County, South Dakota, according to the plat filed in Book 37 of Plats, Page 8 on March 5, 2021, in the office of the Register of Deeds, Davison County, South Dakota.

WHEREAS, City needs the following easements for construction, operation, and maintenance of underground utilities as illustrated in the surveyor's affidavit made part of this easement agreement as Exhibit A and the permanent easement legally described as:

The North 20 Feet (N. 20') of the South 53 Feet (S 53') of the Southwest Quarter (SW ¼) of Section Thirty-five (35), Township One Hundred Three (103) North, Range Sixty (60), West of the 5<sup>th</sup> P.M., Davison County, South Dakota, Except Tract 1 of Mitchell Waterworks 1<sup>st</sup> Addition, Except Lot H1, Except Railroad Right-of-Way, & Except that Portion of the Southwest Quarter (SW/4) Lying West of the Railroad Right-of-Way Contained Therein.

NOW, THEREFORE, Grantor and City hereby agree as follows:

1. Grantor does hereby voluntarily grant and donate to City, for and in consideration of One Dollar (\$1.00) and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by Grantor, the above described easements.
2. Grantor understand Grantor's right to have an appraisal prepared and Grantor's right to receive just compensation for the above described perpetual easement in accordance with the Uniform Relocation Assessment and Real Property Acquisition Act of 1970, as amended.
3. Grantor shall not erect, structures, or obstacles within the perpetual easement except for at property lines as necessary.
4. Grantor grants permission to City or City's agent to enter upon above described easement upon approval of this Agreement.
5. The City will be responsible for reimbursing Grantor for crop damages due to the construction. Damages will be limited to the area disturbed in acres multiplied by the cash rent value with is \$200.
6. The perpetual easement shall be in effect until the utilities are abandoned by the proper action of the City Council.

The Grantor grants permission to the City to enter upon the above described property to commence construction upon the approval of this AGREEMENT, the above and foregoing AGREEMENT is entered into on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, and in the witness whereof the Grantor hereunto subscribes by signature.

*(Rest of page left intentionally blank. Signature page to follow.)*



CITY

City of Mitchell

\_\_\_\_\_  
Jordan Hanson, Mayor

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Michelle Bathke, Finance Officer

(Seal)

STATE OF SOUTH DAKOTA    )  
  )SS  
COUNTY OF DAVISON        )

On this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, before me \_\_\_\_\_, the undersigned officer, personally appeared Jordan Hanson and Michelle Bathke of the City of Mitchell, South Dakota as the case may be of Mayor and Finance Officer, respectively, known to me or satisfactorily proven to be the person described in the foregoing instrument, and acknowledged that he and she executed the same in the capacity therein stated and for the purposes therein contained.

In witness whereof I hereunto set my hand and official seal.

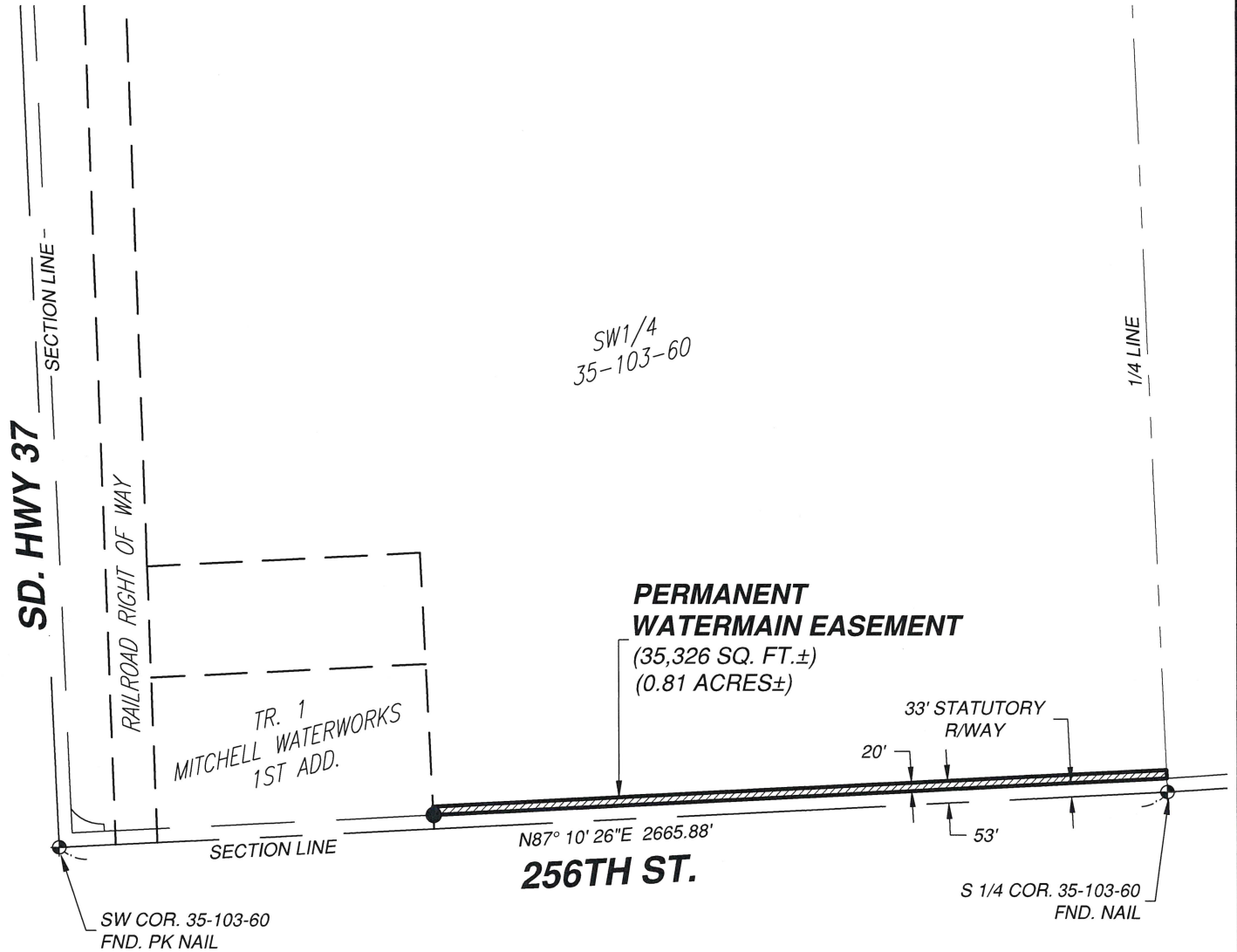
(SEAL)

\_\_\_\_\_  
Notary Public-South Dakota




My commission expires: \_\_\_\_\_

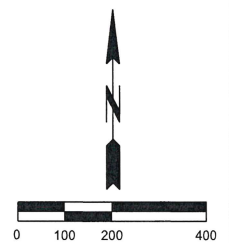
# EXHIBIT A

PERMANENT WATERMAIN EASEMENT  
SECTION 35, T103N, R60W  
DAVISON COUNTY, SOUTH DAKOTA



## LEGEND

-  -PERMANENT EASEMENT
-  -EXISTING PROPERTY LINE
-  -FOUND MONUMENT AS NOTED



PREPARED BY:

**infrastructure**  
design group, inc.

520 N LAWLER STREET  
SUITE. 400  
MITCHELL, SD 57301  
PHONE: 605-271-5527  
WEB: [infrastructuredg.com](http://infrastructuredg.com)

**EXHIBIT A**

PROJ. NO. 26059  
DATE: 04/01/2026  
DRAWN BY: BMK  
CHECKED BY: RDK  
SHEET NO: 1 OF 2

# EXHIBIT A

PERMANENT WATERMAIN EASEMENT  
SECTION 35, T103N, R60W  
DAVISON COUNTY, SOUTH DAKOTA

## PARENT PARCEL DESCRIPTION

THE SOUTHWEST QUARTER (SW 1/4) OF SECTION 35, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

## PERMANENT WATERMAIN EASEMENT DESCRIPTION

A STRIP OF LAND FOR PERMANENT WATERMAIN EASEMENT PURPOSES LOCATED IN THE SOUTHWEST QUARTER (SW 1/4) OF SECTION 35, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, SAID EASEMENT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

THE NORTH 20 FEET (N. 20') OF THE SOUTH 53 FEET (S. 53') OF THE SOUTHWEST QUARTER (SW 1/4) OF SECTION 35, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, EXCEPT TRACT 1 OF MITCHELL WATERWORKS 1ST ADDITION, EXCEPT LOT H1, EXCEPT RAILROAD RIGHT OF WAY, & EXCEPT THAT PORTION OF THE SOUTHWEST QUARTER (SW 1/4) LYING WEST OF THE RAILROAD RIGHT OF WAY CONTAINED THEREIN.

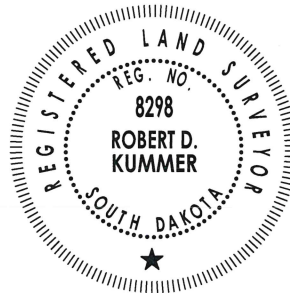
SAID EASEMENT CONTAINS 35,326 SQUARE FEET OR 0.81 ACRES, MORE OR LESS.

## SURVEYOR'S CERTIFICATION

I, ROBERT D. KUMMER, REGISTERED LAND SURVEYOR IN THE STATE OF SOUTH DAKOTA, HEREBY CERTIFY THAT THIS EXHIBIT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT THE INFORMATION SHOWN IS TRUE AND CORRECT TO THE BEST OF KNOWLEDGE.

DATED THIS 2<sup>nd</sup> DAY OF April, 2026

  
ROBERT D. KUMMER, RLS NO. 8298



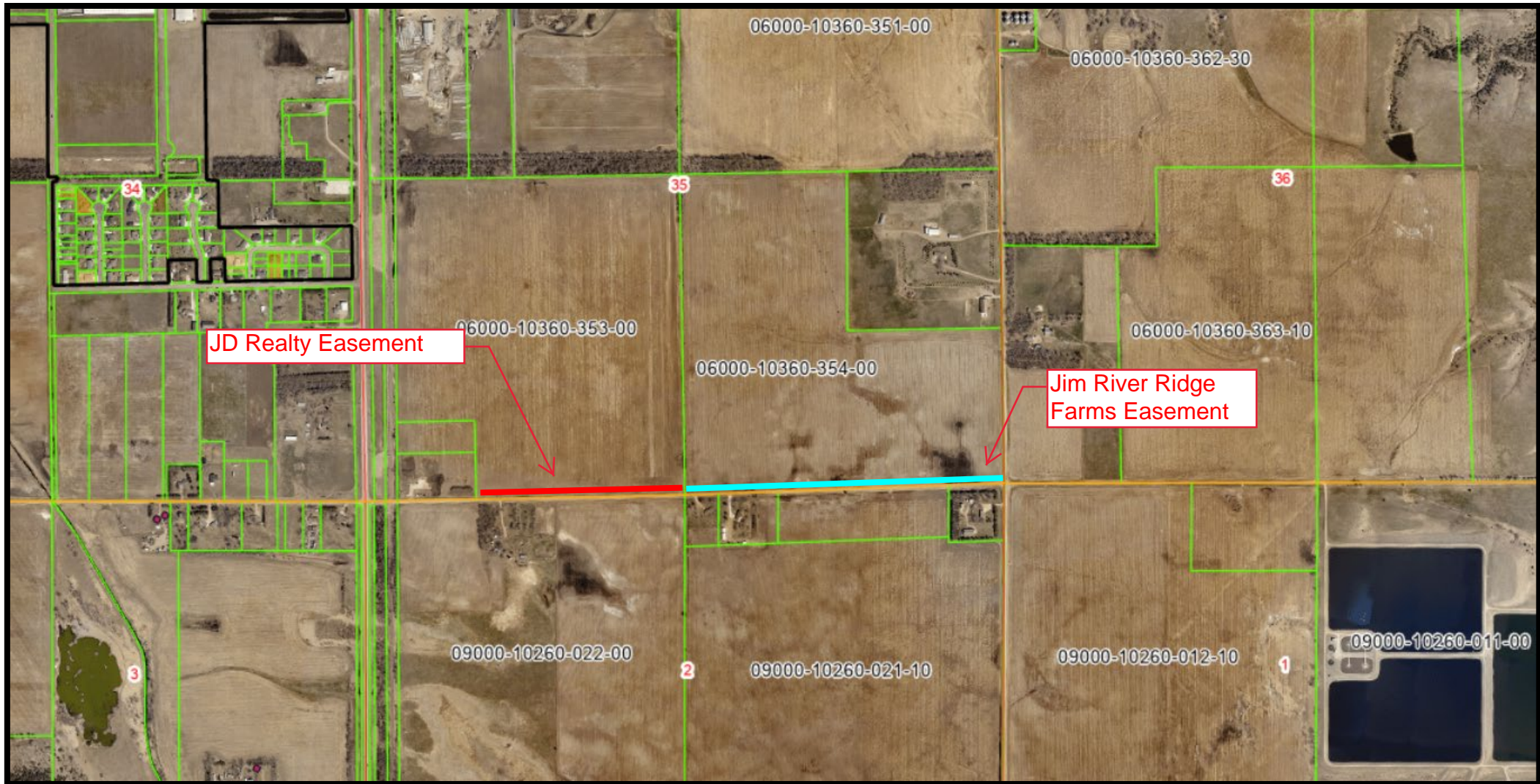
PREPARED BY:

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EXHIBIT A

PROJ. NO. 26059  
DATE: 04/01/2026  
DRAWN BY: BMK  
CHECKED BY: RDK  
SHEET NO: 2 OF 2



JD Realty Easement

Jim River Ridge Farms Easement

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**   
Tract F, Wild Oak Golf Club Addition, City of Mitchell, in the Southeast Quarter (SE ¼) of Section Twenty-three (23), Township One Hundred Three (103) North, Range (60), West of the 5<sup>th</sup> P.M., Davison County, South Dakota."/>

**RESOLUTION #R2026-24**

Real Property legally described as Tract F, Wild Oak Golf Club Addition, City of Mitchell, in the Southeast Quarter (SE1/4) of Section Twenty-three (23), Township One Hundred Three (103) North, Range Sixty (60), West of the 5<sup>th</sup> P.M., Davison County, South Dakota.

WHEREAS: Ronald L. Kristensen, the petitioner and sole owner of the real property legally described above, and Legacy Links LLC, a South Dakota limited liability company, petitioner and operator of a golf course upon said real property, have filed a petition for exclusion; and

WHEREAS: The owner owns more than three-fourths (3/4) of the value of the property in the territory to be excluded from the corporate limits of the City of Mitchell, South Dakota; and

WHEREAS: The notice of the hearing in compliance with SDCL 9-4-7 has been published on April 18, 2026 and April 25, 2026, in the legal newspaper of the City of Mitchell, South Dakota; and

WHEREAS: The property listed above has not been laid out into lots or blocks, as such lots and blocks of cities are usually laid out for convenience in city use; and

WHEREAS: there are no registered voters residing on the area to be excluded; and

WHEREAS: The City Council conducted a public hearing and all interested parties were provided an opportunity to testify on the petition; and

NOW, THEREFORE, BE IT RESOLVED, that in accordance with SDCL 9-4-6, the City of Mitchell, Davison County, South Dakota hereby excludes the property described above.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 4<sup>th</sup> day of May, 2026.

---

MAYOR

ATTEST:

---

FINANCE OFFICER

{SEAL}

PETITION FOR EXCLUSION  
OF TERRITORY FROM MUNICIPALITY  
OF MITCHELL, SOUTH DAKOTA

TO THE HONORABLE MAYOR AND THE CITY COUNCIL OF THE CITY OF  
MITCHELL, SOUTH DAKOTA:

The undersigned, Ronald L. Kristensen ("Property Owner") and Legacy Links LLC, a  
South Dakota limited liability company ("Operator") hereby state as follows:

Property Owner owns the following described real property, to-wit:

Tract F, Wild Oak Golf Club Addition, City of Mitchell, in the Southeast Quarter  
(SE1/4) of Section Twenty-three (23), Township One Hundred Three (103) North,  
Range Sixty (60), West of the 5th P.M., Davison County, South Dakota (the  
"Property"),

which Property is utilized by Operator in the operation of its golf course, and which Property is  
contiguous to other real property located in Davison County, South Dakota, owned by Property  
Owner, utilized by Operator in the operation of its golf course, and legally described as Tract M  
and Tract N, Wild Oak Golf Club Addition, in the Southeast Quarter (SE1/4) of Section Twenty-  
three (23), Township One Hundred Three (103) North, Range Sixty (60), West of the 5th P.M.,  
Davison County, South Dakota.

Petitioner and Operator petition this governing body, pursuant to SDCL 9-4-6, to exclude  
the above described real property from the City of Mitchell, South Dakota.

The undersigned Property Owner and Operator represent that the Property is currently  
located within the municipality of Mitchell, South Dakota. It is on the border thereof, and the  
property has not been laid out into lots or blocks, as such lots and blocks of cities are usually laid  
out for convenience in city use. There are currently no residents residing in the area in which the  
undersigned is seeking to exclude from the municipality, and there are no registered voters  
residing in the area of the territory sought to be excluded.

WHEREFORE, the undersigned Property Owner and Operator hereby respectfully  
request that a resolution be adopted excluding the Property hereinabove described from the  
municipality of Mitchell, South Dakota.

4-13-26  
Date

Ronald L. Kristensen  
Ronald L. Kristensen      PROPERTY OWNER

LEGACY LINKS LLC      OPERATOR

By Chase M. Kristensen, Member  
Chase M. Kristensen, One of Its Members

## NOTICE OF HEARING

**TO:** The Honorable Mayor, City Council of the City of Mitchell, Mitchell South Dakota, and to the general public:

**YOU ARE HEREBY NOTIFIED** that Ronald L. Kristensen (“Property Owner”) and Legacy Links LLC, a South Dakota Limited Liability company (“Operator”) have petitioned the City Council of the City of Mitchell, Davison County, South Dakota for Exclusion of Territory from Municipality of Mitchell, South Dakota for the following property:

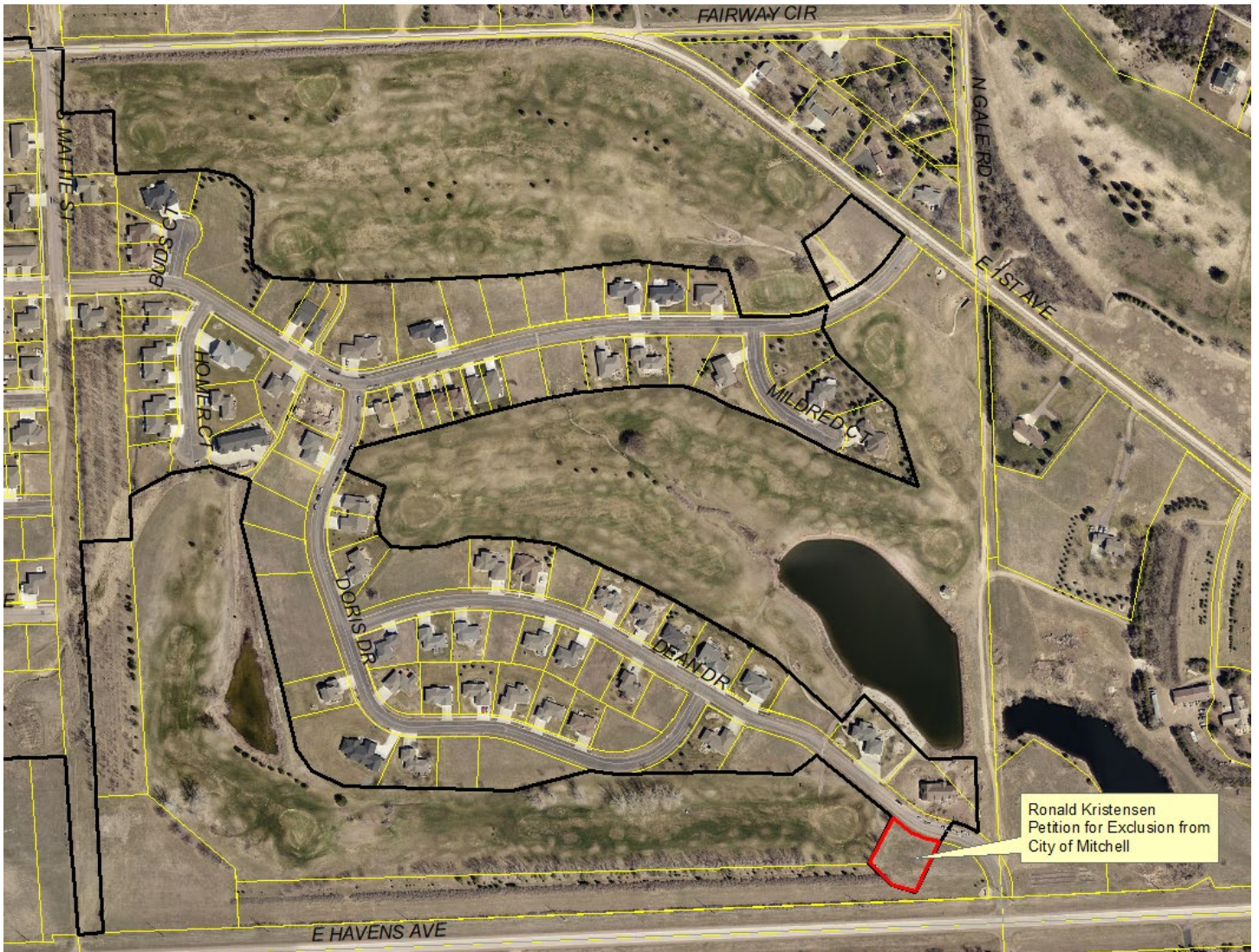
Tract F, Wild Oak Golf Club Addition, City of Mitchell, in the Southeast Quarter (SE ¼) of Section Twenty-three (23), Township One Hundred Three (103) North, Range (60), West of the 5<sup>th</sup> P.M., Davison County, South Dakota.

You are hereby notified that a public hearing by the City Council on Monday May 4, 2026 at 6:00 P.M., in the City Council Chambers, City Hall, 612 N. Main St, Mitchell, SD to consider the petition and resolution for Exclusion of Territory from Municipality of Mitchell, South Dakota. All interested parties may attend and be heard at the public hearing.

Dated this the 14<sup>th</sup> day of April, 2026

Michelle Bathke  
Finance Officer

Published twice: April 18 & 25, 2026  
Approximate Cost:



# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**

RESOLUTION NO. R2026-20

**RESOLUTION GIVING APPROVAL TO CERTAIN SEWER FACILITIES IMPROVEMENTS; GIVING APPROVAL TO THE ISSUANCE AND SALE OF A REVENUE BOND TO FINANCE, DIRECTLY OR INDIRECTLY, THE IMPROVEMENTS TO THE FACILITIES; APPROVING THE FORM OF THE LOAN AGREEMENT AND THE REVENUE BOND AND PLEDGING PROJECT REVENUES AND COLLATERAL TO SECURE THE PAYMENT OF THE REVENUE BOND; AND CREATING SPECIAL FUNDS AND ACCOUNTS FOR THE ADMINISTRATION OF FUNDS FOR OPERATION OF THE SYSTEM AND RETIREMENT OF THE REVENUE BOND AND PROVIDING FOR A SEGREGATED SPECIAL CHARGE OR SURCHARGE FOR THE PAYMENT OF THE BONDS.**

**WHEREAS**, one of the purposes of SDCL Chapter 9-40 (the “Act”) as found and determined by the Legislature is to provide for financing the acquisition, maintenance, operation, extension or improvement of any system or part of any system for the collection, treatment and disposal of sewage and other domestic, commercial and industrial wastes; or any system for the control of floods and drainage; or any combination thereof, together with extensions, additions, and necessary appurtenances; and,

**WHEREAS**, a municipality is authorized by Section 6 of the Act to issue revenue bonds to defray the cost of extensions, additions and improvements to any utility previously owned without pledging its credit and is authorized to pledge the net income or revenues from the Project in accordance with Section 15 of the Act; and,

**WHEREAS**, the City of Mitchell (the “City”) currently operates a sewer system for the collection, treatment and disposal of sewage and other domestic, commercial and industrial wastes; and for the control of floods and drainage and has determined that improvements to the sewer facilities are necessary for the conduct of its governmental programs and qualifies as an improvement, extension or addition to its sewer system; and,

**WHEREAS**, the City has determined to issue its revenue bonds to finance the improvements to its sewer system for the purpose of collecting, treating and disposing of sewage and other domestic, commercial and industrial wastes (the “System”) and has applied to the South Dakota Conservancy District (the “District”) for a Clean Water State Revolving Fund Loan to finance the improvements;

**WHEREAS**, the City shall adopt special rates or surcharges for the improvements to be pledged, segregated and used for the payment of the Bonds.

**NOW THEREFORE BE IT RESOLVED** by the City as follows:

**SECTION 1. Definitions.** The terms when used in this Resolution shall have the following meanings set forth in this section unless the context clearly requires otherwise. All terms used in this

Resolution which are not defined herein shall have the meanings assigned to them in the Loan Agreement unless the context clearly otherwise requires.

“**Act**” means South Dakota Codified Laws Chapter 9-40.

“**Loan**” means the Loan made by the South Dakota Conservancy District to the City pursuant to the terms of the Loan Agreement and as evidenced by the Revenue Bond.

“**Project**” means the City of Mitchell 13<sup>th</sup> Avenue Improvements Project .

“**Revenue Bond**” means the revenue bond or bonds issued the date of the Loan Agreement by the City to the South Dakota Conservancy District to evidence the City’s obligation to repay the principal of and pay interest and Administrative Expense Surcharge on the Loan.

“**System**” means the City’s system of collecting, treating, and disposing of sewage and other domestic, commercial, and industrial wastes.

**SECTION 2. Declaration of Necessity and Findings.**

**2.1.1. Declaration of Necessity.** The City hereby determines and declares it is necessary to construct and finance improvements to its System described as the Project.

**2.2. Findings.** The City does hereby find as follows:

**2.2.1.** The City hereby expressly finds that if the Project is not undertaken, the System will pose a health hazard to the City and its inhabitants and will make the City unable to comply with state and federal law.

**2.2.2.** Because of the functional interdependence of the various portions of the System, the fact that the System may not lawfully operate unless it complies with State and federal laws, including SDCL Chapter 34A-2, and the federal Clean Water Act, and the nature of the improvements financed, the City hereby finds and determines that the Project will substantially benefit the entire System and all of its users within the meaning of Sections 15 and 17 of the Act.

**2.2.3.** The City hereby determines and finds that for the purposes of the Act, including, in particular, Sections 15 and 17 of the Act, only the net income from the Project financed by the Revenue Bond be pledged for its payment.

**SECTION 3. Authorization of Loan, Pledge of Revenue and Security.**

**3.1. Authorization of Loan.** The City hereby determines and declares it necessary to finance up to \$1,560,000 of the costs of the Project through the issuance of bonds payable from the revenue of the Project and other funds secured by the City. The City hereby determines that because the Revenue Bond is issued in connection with a financing agreement

described in SDCL 46A-1-49, pursuant to Section 15 of the Act no election is required to issue the Revenue Bond.

**3.2. Approval of Loan Agreement.** The execution and delivery of the Revenue Obligation Loan Agreement (the “Loan Agreement”), the form of which is on file with the Finance Officer (the “Finance Officer”) and open to public inspection, between the City as Borrower and the District, is hereby in all respects authorized, approved and confirmed, and the Mayor and Finance Officer are hereby authorized and directed to execute and deliver the Loan Agreement in the form and content attached hereto, with such changes as the Attorney for the City deems appropriate and approves, for and on behalf of the City. The Mayor and Finance Officer are hereby further authorized and directed to implement and perform the covenants and obligations of the City set forth in or required by the Loan Agreement. The Loan Agreement herein referred to and made a part of this Resolution is on file in the office of the Finance Officer and is available for inspection by any interested party.

**3.3. Approval of Revenue Bond.** The issuance of a revenue bond in a principal amount not to exceed \$1,560,000 as determined according to the Loan Agreement in the form and content set forth in Appendix B attached to the form of Loan Agreement (the “Revenue Bond”) shall be and the same is, in all respects, hereby authorized, approved, and confirmed and the Mayor, Finance Officer, and other appropriate officials shall be and are hereby authorized and directed to execute and seal the Revenue Bond and deliver the Revenue Bond to the District, for and on behalf of the City, upon receipt of the purchase price, and to use the proceeds thereof in the manner set forth in the Loan Agreement. The Mayor and Finance Officer are hereby authorized to approve the final terms of the Revenue Bond, and their execution and delivery thereof shall evidence that approval. The Revenue Bond shall be issued under the authority of SDCL Chapter 9-40 and SDCL Chapter 6-8B, and the provisions of the Act are hereby expressly incorporated herein as provided in Section 19 of the Act.

**3.4. Pledge of Revenues.** The Revenue Bond together with the interest thereon, shall not constitute a charge against the City's general credit or taxing power, but shall be a limited obligation of the City payable solely out of the Project Debt Service Account, which payments, revenues and receipts are hereby and in the Loan Agreement pledged and assigned for the equal and ratable payments of the Revenue Bond and shall be used for no other purpose than to pay the principal of, interest and Administrative Surcharge on the Revenue Bond, except as may be otherwise expressly authorized in the Loan Agreement (including the purpose of securing Additional Bonds issued as permitted by the terms thereof). The City covenants and agrees to charge rates for all services from the Project or establish special charges or surcharges which will be sufficient to provide for the payments upon the Revenue Bond issued hereunder as and when the same become due, and as may be necessary to provide for the operation and maintenance and repairs of the Project, and depreciation, and the Rate Resolution shall be revised from time to time so as to produce these amounts. The City hereby reserves the right to determine on a periodic basis the appropriate allocation of operation and maintenance expenses, depreciation, repair and

reserves associated with the facilities financed with the Revenue Bond, provided that such determination of allocable operation and maintenance expenses shall in no event abrogate, abridge or otherwise contravene the covenant of the City set forth in this Section 3 or any other covenant or agreement in the Loan Agreement.

**SECTION 4. Special Charge or Surcharge for Revenue Bond.**

**4.1.** The City does hereby create the Revenue Bond Special-Surcharge District (the “Surcharge District”) which shall include all users which benefit from the Project. There shall be charged a special charge or surcharge pursuant to Section 15 of the Act for the services provided by Project financed by the Revenue Bond. The special charge or surcharge shall be segregated from other revenues of the System and shall be used for the payment of the Revenue Bond. The special charge or surcharge shall create net income, remaining from time to time after first paying all reasonable and current expenses of maintenance, repairs, replacements, and operation, sufficient to fund interest, reserve and debt service fund annual requirements and shall be 110% of the debt service requirements on the Revenue Bond.

**4.2. Rates and collection.** The rate herein specific will be collected as a special charge or surcharge for the Project. This special charge or surcharge shall remain in effect until such time as the Revenue Bond is defeased or paid in full.

**4.3. Initial Surcharge.** The initial special charge or surcharge shall be set by resolution and collected at the same time as other charges of the utility. All users within the Surcharge District which benefit from the Project, current and future, shall be charged the special charge or surcharge. The special charge or surcharge is found to be equitable for the services provided by the Project. The special charge or surcharge shall begin at such time as will produce sufficient revenue to pay principal of, interest and Administrative Surcharge on the Revenue Bond when due.

**4.4. Segregation.** The Finance Officer shall set up bookkeeping accounts in accordance with South Dakota Legislative Audit guidelines for the segregation of the revenue, special charges, and surcharges.

**4.5. Periodic review.** The amount of the surcharge shall be reviewed from time to time, not less than yearly, and shall be modified in order to produce such funds as are necessary and required to comply with the Loan Agreement’s rate covenant and to pay principal of, interest and Administrative Surcharge on the Revenue Bond when due. The surcharge may be set by resolution in accordance with this Section. The rate resolution shall be necessary for the support of government and shall be effective upon passage.

**SECTION 5. Additional Bonds.** As permitted by Sections 8 and 9 of the Act, Additional Bonds payable from revenues and income of the System or Project may be issued, as permitted in the Loan Agreement, and no provision of this Resolution shall have the effect of restricting the issuance of, or impairing the lien of, such additional parity bonds with respect to the net revenues

or income from the extensions, additions or improvements. The City shall have the right to issue additional bonds secured by a lien subordinate to the lien from the Revenue Bond pursuant to the Loan Agreement.

**SECTION 6. Project Fund Accounts.** For the purpose of application and proper allocation of the income of the Project and to secure the payment of principal, Administrative Surcharge and interest on the Revenue Bond, the following mandatory asset segregations shall be included in the sewer system account of the City and shall be used solely for the following respective purposes until payment in full of the principal of and interest on the Revenue Bond:

**6.1. Project Revenue Account.** There shall be deposited periodically into the Project Revenue Account the net revenues as defined in Section 17 of the Act derived from the operation of the Project collected pursuant to the resolutions and ordinances of the City of Mitchell, South Dakota (collectively the “Rate Resolution”). Moneys from the Project Revenue Account shall be transferred periodically into separate funds and accounts as provided below.

**6.2. Project Debt Service Account.** Out of the revenues in the Project Revenue Account, there shall be set aside no later than the 25<sup>th</sup> day of each month into the account designated Project Debt Service Account, a sum sufficient to provide for the payment as the same become due of the next maturing principal of, interest and Administrative Surcharge on the Revenue Bonds and any reserve determined by the City’s governing body to be necessary. The amount set aside monthly shall be not less than one-third of the total principal, interest, and Administrative Surcharge payable on the following February 15, May 15, August 15 or November 15 and if there shall be any deficiency in the amount previously set aside, then the amount of such deficiency shall be added to the current requirement.

**6.3. Depreciation Account.** There shall be established a General Depreciation Account. Out of the revenues of the Project Revenue Account there shall be set aside each month into the General Depreciation Account an amount determined by the Common Council to be a proper and adequate amount for repair and depreciation of the Project.

**6.4. Project Surplus Account.** There shall be established the Project Surplus Account. Revenues remaining in the Project Revenue Account at the end of any fiscal year after all periodic transfers have been made therefrom as above required, shall be deemed to be surplus and shall be transferred to the Project Surplus Account. If at any time there shall exist any default in making any periodic transfer to the Project Debt Service Account, the Common Council shall authorize the Finance Officer to rectify such default so far as possible by the transfer of money from the Project Surplus Account. If any such default shall exist as to more than one account or fund at any time, then such transfer shall be made in the order such funds and accounts are listed above.

When not required to restore a current deficiency in the Project Debt Service Account, moneys in the Project Surplus Account from time to time may be used for any of the following purposes and not otherwise:

- (a) To redeem and prepay the Revenue Bond when and as such Revenue Bond becomes prepayable according to its terms;
- (b) To pay for repairs of or for the construction and installation of improvements or additions to the System; and, if the balances in the Project Debt Service Account and the Project Depreciation Account are sufficient to meet all payments required or reasonably anticipated to be made there from prior to the end of the then current fiscal year, then:
- (c) To be held as a reserve for redemption and prepayment of any bonds of the System which are not then but will later be prepayable according to their terms; or
- (d) To be used for any other authorized municipal purpose designated by the Common Council.
- (e) No moneys shall at any time be transferred from the Project Surplus Account or any other account of the Fund to any other fund of the City, nor shall such moneys at any time be loaned to other municipal funds or invested in warrants, special improvements bonds or other obligations payable from other funds, except as provided in this Section.

**SECTION 7. Approval of Paying Agent/Registrar.** The Revenue Bond shall be payable at the office of U.S. Bank National Association, St. Paul, Minnesota, hereby designated as paying agent and registrar.

**SECTION 8. Approval of Bond Counsel.** Meierhenry Sargent LLP is hereby retained as Bond Counsel with respect to the Revenue Bond.

**SECTION 9. Tax Matters.** The Interest on the Revenue Bond shall be excludable from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended (“the Code”) and applicable Treasury Regulations (the “Regulations”).

**SECTION 10. Covenants.** The City hereby covenants and agrees with the District and other owners of the Revenue Bond as follows:

**10.1.** The City will punctually perform all duties with reference to the Project, the System and the Revenue Bond required by the constitution and laws of the State of South Dakota and by this Resolution.

**10.2.** The City agrees and covenants that it will promptly construct the improvements included in the Project.

**10.3.** The City covenants and agrees that pursuant to Sections 25 through 27 of the Act, the lawful holders of the Revenue Bond shall have a statutory mortgage lien upon the Project and the extensions, additions and improvements thereto acquired pursuant to the Act, until the payment in full of the principal and interest on the Revenue Bond, and the City agrees not to sell or otherwise dispose of the System, the Project, or any substantial part thereof, except as provided in the Loan Agreement and shall not establish, authorize or grant a franchise for the operation of any other utility supplying like products or services in competition therewith, or permit any person, firm or corporation to compete with it in the distribution of water for municipal, industrial, and domestic purposes within the City.

**10.4.** The City covenants and agrees with the District and other owners of the Revenue Bond that it will maintain the System in good condition and operate the same in an efficient manner and at a reasonable cost, so long as any portion of the Revenue Bond remains outstanding; that it will maintain insurance on the System for the benefit of the holders of the Revenue Bond in an amount which usually would be carried by private companies in a similar type of business; that it will prepare, keep and file records, statements and accounts as provided for in this Resolution and the Loan Agreement. The Revenue Bond shall refer expressly to this Resolution and the Act and shall state that it is subject to all provisions and limitations thereof pursuant to Section 19 of the Act.

**SECTION 11. Depositories.** The Finance Officer shall cause all moneys pertaining to the Funds and Accounts to be deposited as received with one or more banks which are duly qualified public depositories under the provisions of SDCL Ch. 4-6A, in a deposit account or accounts, which shall be maintained separate and apart from all other accounts of the City, so long as any of the Bonds and the interest thereon shall remain unpaid. Any of such moneys not necessary for immediate use may be deposited with such depository banks in savings or time deposits. No money shall at any time be withdrawn from such deposit accounts except for the purposes of the Funds and Accounts as authorized in this Resolution; except that moneys from time to time on hand in the Funds and Accounts may at any time, in the discretion of the City's governing body, be invested in securities permitted by the provisions of SDCL 4-5-6; provided, however, that the Depreciation Fund may be invested in such securities maturing not later than ten years from the date of the investment. Income received from the deposit or investment of moneys shall be credited to the Fund or Account from whose moneys the deposit was made, or the investment was purchased, and handled and accounted for in the same manner as other moneys therein.

**SECTION 12. Consent to Appointment.** In the event of mismanagement of the Project, a default in the payment of the principal or interest of the Revenue Bond, or in any other condition thereof materially affecting the lawful holder of the Revenue Bond, or if the revenues of the Project are dissipated, wasted or diverted from their proper application as set forth in the Loan Agreement, Revenue Bond, or herein, the City hereby consents to the appointment of a receiver pursuant to Section 33 of the Act, and agrees that the receiver will have the powers set forth therein, and in

Sections 34 and 35 of the Act to operate and administer the Project, and charge and collect rates as described therein.

**SECTION 13. Severability.** If any section, paragraph, clause or provision of this Resolution, the Loan Agreement, the Revenue Bond, or any other Loan Document shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Resolution or said Loan Agreement, Revenue Bond, or any other Loan Document.

**SECTION 14. Repeal of Resolution.** At such time as the Revenue Bond is defeased or paid in full, this Resolution and the special charge or surcharge shall automatically be repealed without any further action of the City.

**SECTION 15. Authorization of City Officials.** The Mayor, Finance Officer, City Attorney and City officials shall be and they are hereby authorized to execute and deliver for and on behalf of the City any and all other certificates, documents or other papers and to perform such other acts as they may deem necessary or appropriate in order to implement and carry out the actions authorized herein.

**SECTION 16. Effective Date.** This Resolution shall take effect on the 20<sup>th</sup> day following its publication, unless suspended by a referendum.

Adopted at Mitchell, South Dakota, this \_\_\_\_ day of \_\_\_\_\_ 2026.

APPROVED:

\_\_\_\_\_  
Mayor

(SEAL)

Attest: \_\_\_\_\_  
Finance Officer

First reading: \_\_\_\_\_

Published: \_\_\_\_\_

Effective: \_\_\_\_\_

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

<b>Meeting Date Requested:</b>	May 4, 2026	<b>Requested By:</b>	Stephanie Ellwein
<b>Desired Action of City Council:</b>			
<b>Amount Budgeted in current fiscal year for this item (if applicable):</b>			
<b>Agenda Item:</b>	Action to Approve Resolution #R2026-21, A Resolution Amending the 2026 Sewer Rates to Implement the Surcharge for CW-17		
<b>Explanation/Background of Agenda Item Requested:</b>	The enclosed resolution will implement a surcharge of \$1.45 per user per month for the debt service payment on the SRF loan for CW-17. This surcharge is taken from the existing rates and is pledged towards the repayment of the bonds.		

**Resolution R2026-21**

**A RESOLUTION AMENDING CITY OF MITCHELL SEWER RATES FOR 2026 BY IMPLEMENTING A SURCHARGE FOR CW-17.**

**WHEREAS**, the City of Mitchell has been involved in a comprehensive infrastructure planning process, and many of these projects will include state revolving loan financing that the city will be obligated to repay through rates,

**WHEREAS**, these improvements are necessary to meet expected demands of current customers in the next 5-10 years, as well as any future demands from growth and development within the City of Mitchell;

**WHEREAS**, in addition to the other charges, the City hereby establishes a surcharge of \$1.45 payable to each customer of its system who receives or benefits from the services of the project financed by the CW-17 loan with the borrower bond. The collection of the surcharge shall start on June 1<sup>st</sup>, 2026. The Surcharge shall remain in effect until such time as the borrow bond is paid in full. The surcharge shall be collected at the same time as the other charges of the system, and establish a surcharge account to segregate the income from other system income for bookkeeping purposes to be pledged to the South Dakota Conservancy District. The surcharge shall be reviewed year to year and modified in order to provide the required 100 percent debt coverage.

**THEREFORE, BE IT RESOLVED**, by the City Council of the City of Mitchell, the surcharge will be taken out of the rate amounts approved and shown below.

**Sewer Rates**

		<b>10/1/2025</b>
Residential	Base	\$ 32.03
	Volume	\$ 4.41
Non Residential	Base	\$ 32.03
	Volume	\$ 5.51
Industrial	Base	\$ 32.03
	Volume	\$ 4.39
	BOD	\$ 0.96
	TSS	\$ 1.42
	TKN	\$ 5.29

Sewer rates include the following surcharges that are segregated from the total fees collected:

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\$8.05/month/user	CW-05	Sanborn Phase II
\$3.70/month/user	CW-06	East Central Drainage Phase I
\$.99/month/user	CW-07	East Central Drainage Phase II
\$1.11/month/user	CW-08	Daily Drive Lift Station
\$11.60/month/user	CW-09	Waste Water Treatment Plant Improvements Phase I
\$9.36/month/user	CW-10	Waste Water Treatment Plant Improvements Phase II
\$3.47/month/user	CW-11	Waste Water System Improvements

\$ .77/month/user	CW-12	Livesay Improvements
\$4.12/month/user	CW-13	S. Wastewater Treatment Plant Improvements
\$2.60/month/user	CW-15	5 <sup>th</sup> Street Burr to Foster
\$3.55/month/user	CW-16	Ohlman Street- 23 <sup>rd</sup> to Kemper
\$1.45/month/user	CW-17	13 <sup>th</sup> Avenue Reconstruction Project

Adopted by the Mitchell, South Dakota City Council in regular session on the \_\_\_\_\_ day of \_\_\_\_\_, 2026 with:

\_\_\_ votes cast in favor of adoption,  
 \_\_\_ votes cast against adoption,  
 \_\_\_ votes abstaining.

\_\_\_\_\_  
 Jordan Hanson, Mayor

Attest:

\_\_\_\_\_  
 Michelle Bathke, Finance Officer

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

<b>Meeting Date Requested:</b>	<input type="text" value="May 4, 2026"/>	<b>Requested By:</b>	<input type="text" value="Mark Jenniges"/>
<b>Desired Action of City Council:</b>	<input type="text"/>		
<b>Amount Budgeted in current fiscal year for this item (if applicable):</b>	<input type="text"/>		
<b>Agenda Item:</b>	<input type="text" value="Action to Approve Resolution #R2026-22, Plat of Lots 1 and 2 of Square 9, Weaver's Squares"/>		
<b>Explanation/Background of Agenda Item Requested:</b>	<input type="text" value="Plat of Lots 1 and 2 of Square 9, Weaver's Squares, an Addition to the City of Mitchell in the NW 1/4 of Section 27, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota; as requested by Boyd Reimnitz.&lt;br/&gt;&lt;br/&gt;Planning Commission motioned to approve. All present voted aye; motion carried.&lt;br/&gt;&lt;br/&gt;See Planning Commission Unsigned Minutes 04-27-2026."/>		

**RESOLUTION #R2026-22**

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 27<sup>th</sup> day of April, 2026; and

WHEREAS, it appears from an examination of the PLAT OF LOTS 1 AND 2 OF SQUARE 9, WEAVER'S SQUARES, AN ADDITION TO THE CITY OF MITCHELL IN THE NW 1/4 OF SECTION 27, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOTS 1 AND 2 OF SQUARE 9, WEAVER'S SQUARES, AN ADDITION TO THE CITY OF MITCHELL IN THE NW 1/4 OF SECTION 27, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 4<sup>th</sup> day of May, 2026.

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MAYOR

ATTEST:

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FINANCE OFFICER

{SEAL}





1 Inch = 50 Feet

**LEGEND**

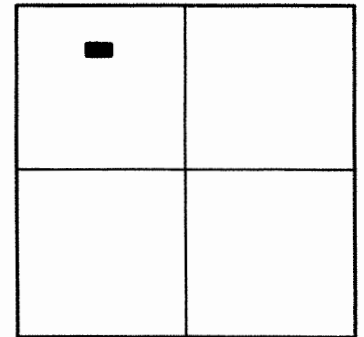
- = FOUND IRON MONUMENT
- = SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 13714
- 100' (P) = PLATTED BEARING OR DISTANCE
- 100' = MEASURED BEARING OR DISTANCE
- = SET NAIL
- △ = SET SURVEY SPIKE
- 4.00 CH (P) = PLATTED DISTANCE IN CHAINS
- = FOUND NAIL
- ◇ = SET 3/8" X 12" SPIKE W/WASHER JAW-13714
- WM = WITNESS MONUMENT

PREPARED BY: JEREMY A. WOLBRINK, R.L.S.  
2100 NORTH SANBORN BLVD. - P.O. BOX 398  
MITCHELL, SOUTH DAKOTA 57301  
PHONE: (605) 996-7761

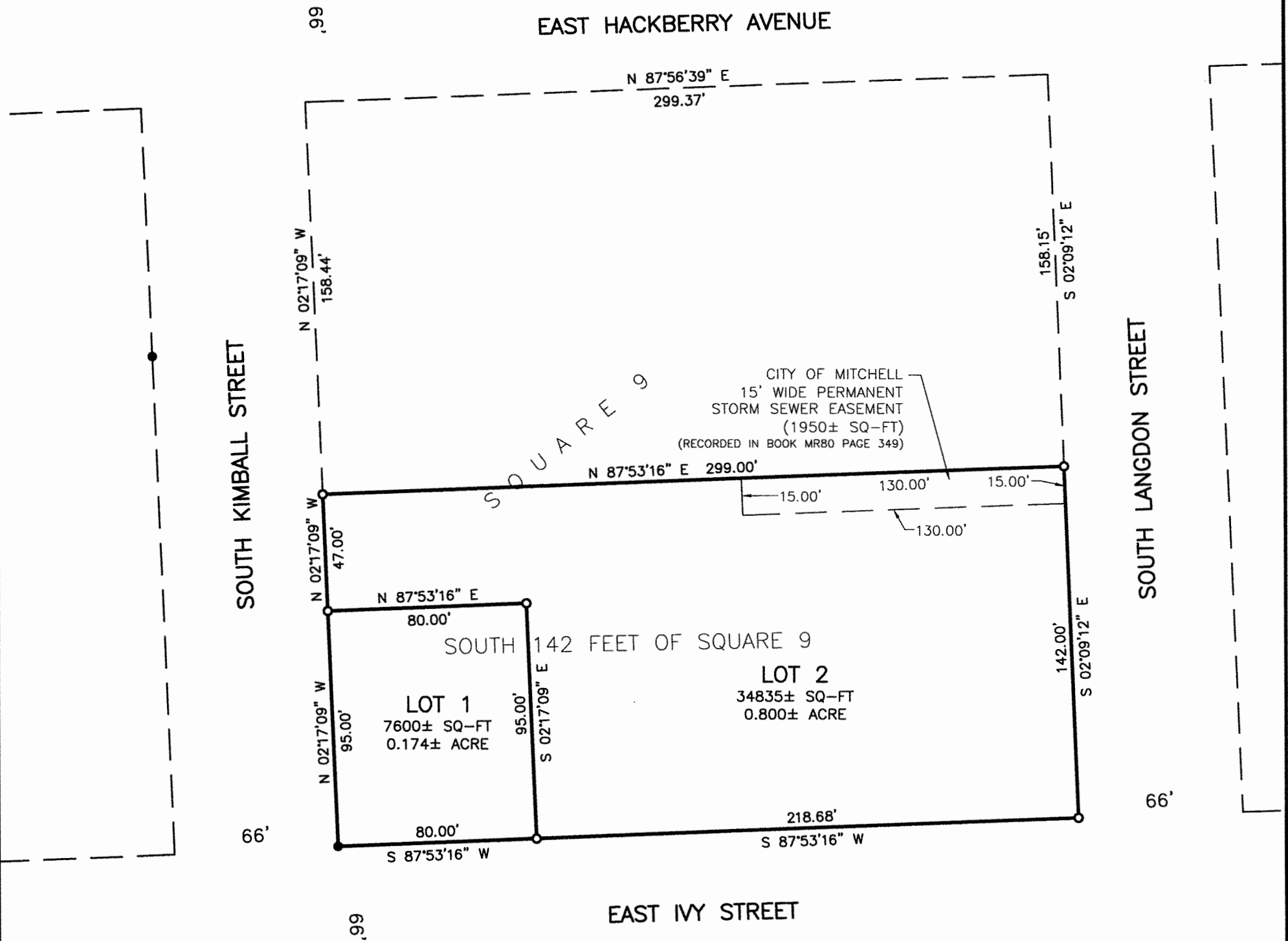
COORDINATE SYSTEM IS SOUTH DAKOTA SOUTH ZONE,  
STATE PLANE - NORTH AMERICAN  
DATUM 1983 - GEOD 18.  
GRID BEARINGS AND GROUND DISTANCES ARE SHOWN.

NOTE:  
THIS SURVEY WAS PERFORMED WITHOUT  
THE BENEFIT OF A TITLE REPORT OR TITLE  
COMMITMENT. EASEMENTS OF RECORD WERE  
NOT RESEARCHED AND ARE NOT SHOWN  
UNLESS OTHERWISE NOTED.

SEC. 27, T 103 N, R 60 W



LOCATION MAP  
SCALE: 1" = 3000'



**A PLAT OF LOTS 1 AND 2 OF SQUARE 9, WEAVER'S SQUARES, AN ADDITION TO THE CITY OF MITCHELL IN NW 1/4 OF SECTION 27, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA**

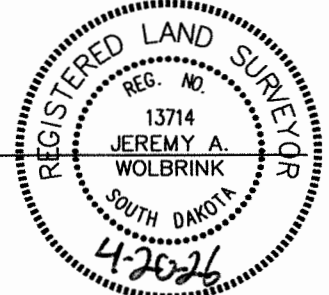
**SURVEYOR'S CERTIFICATE**

I, Jeremy A. Wolbrink, the undersigned, do hereby certify that I am a Registered Land Surveyor in the State of South Dakota. At the request of Boyd A. Reimnitz, as owner, and under his direction for purposes indicated therein, I did on or prior to April 20, 2026, survey those parcels of land described as follows: LOTS 1 AND 2 OF SQUARE 9, WEAVER'S SQUARES, AN ADDITION TO THE CITY OF MITCHELL IN NW 1/4 OF SECTION 27, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this 20th day of April, 2026.

*[Signature]*  
Registered Land Surveyor #SD13714



**SPN & Associates**  
Engineers, Planners and Surveyors  
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301  
Phone: (605) 996-7761 Fax: (605) 996-0015



A PLAT OF LOTS 1 AND 2 OF SQUARE 9, WEAVER'S SQUARES, AN ADDITION TO THE CITY OF MITCHELL IN NW 1/4 OF SECTION 27, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2026; and

WHEREAS, it appears from an examination of the plat of LOTS 1 AND 2 OF SQUARE 9, WEAVER'S SQUARES, AN ADDITION TO THE CITY OF MITCHELL IN NW 1/4 OF SECTION 27, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOTS 1 AND 2 OF SQUARE 9, WEAVER'S SQUARES, AN ADDITION TO THE CITY OF MITCHELL IN NW 1/4 OF SECTION 27, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

The undersigned does hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Finance Officer/Deputy Finance Officer of the City of Mitchell

CERTIFICATE OF COUNTY TREASURER

The undersigned does hereby certify that all taxes which would, if not paid, be liens upon any of the land included in the within and foregoing plat, as shown by the records of this office, have been fully paid.

Treasurer/Deputy Treasurer of Davison County

Date

DIRECTOR OF EQUALIZATION

The undersigned does hereby certify that a copy of the plat of LOTS 1 AND 2 OF SQUARE 9, WEAVER'S SQUARES, AN ADDITION TO THE CITY OF MITCHELL IN NW 1/4 OF SECTION 27, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, has been received by me and is filed in this office.

Director of Equalization/Deputy Director of Equalization of Davison County

Date

REGISTER OF DEEDS

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

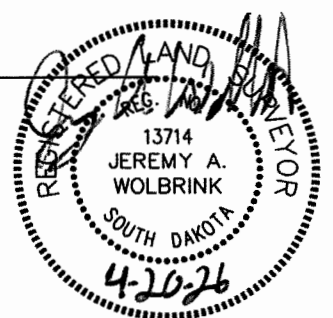
FILED for record this \_\_\_\_\_ day of \_\_\_\_\_, 2026, at \_\_\_\_\_, and recorded in Book \_\_\_\_\_ of Plats on Page(s) \_\_\_\_\_ therein.

Register of Deeds, Davison County

By \_\_\_\_\_ Deputy



& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015



# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**

**RESOLUTION #R2026-23**

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 27<sup>th</sup> day of April, 2026; and

WHEREAS, it appears from an examination of the PLAT OF WILSON TRACTS 3, 4, AND 5 IN THE EAST HALF OF SECTION 25, TOWNSHIP 103 NORTH, RANGE 61 WEST OF THE 5TH PRINCIPAL MERIDIAN, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeffery C. Schievelbein, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF WILSON TRACTS 3, 4, AND 5 IN THE EAST HALF OF SECTION 25, TOWNSHIP 103 NORTH, RANGE 61 WEST OF THE 5TH PRINCIPAL MERIDIAN, DAVISON COUNTY, SOUTH DAKOTA as prepared by Jeffery C. Schievelbein, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 4<sup>th</sup> day of May, 2026.

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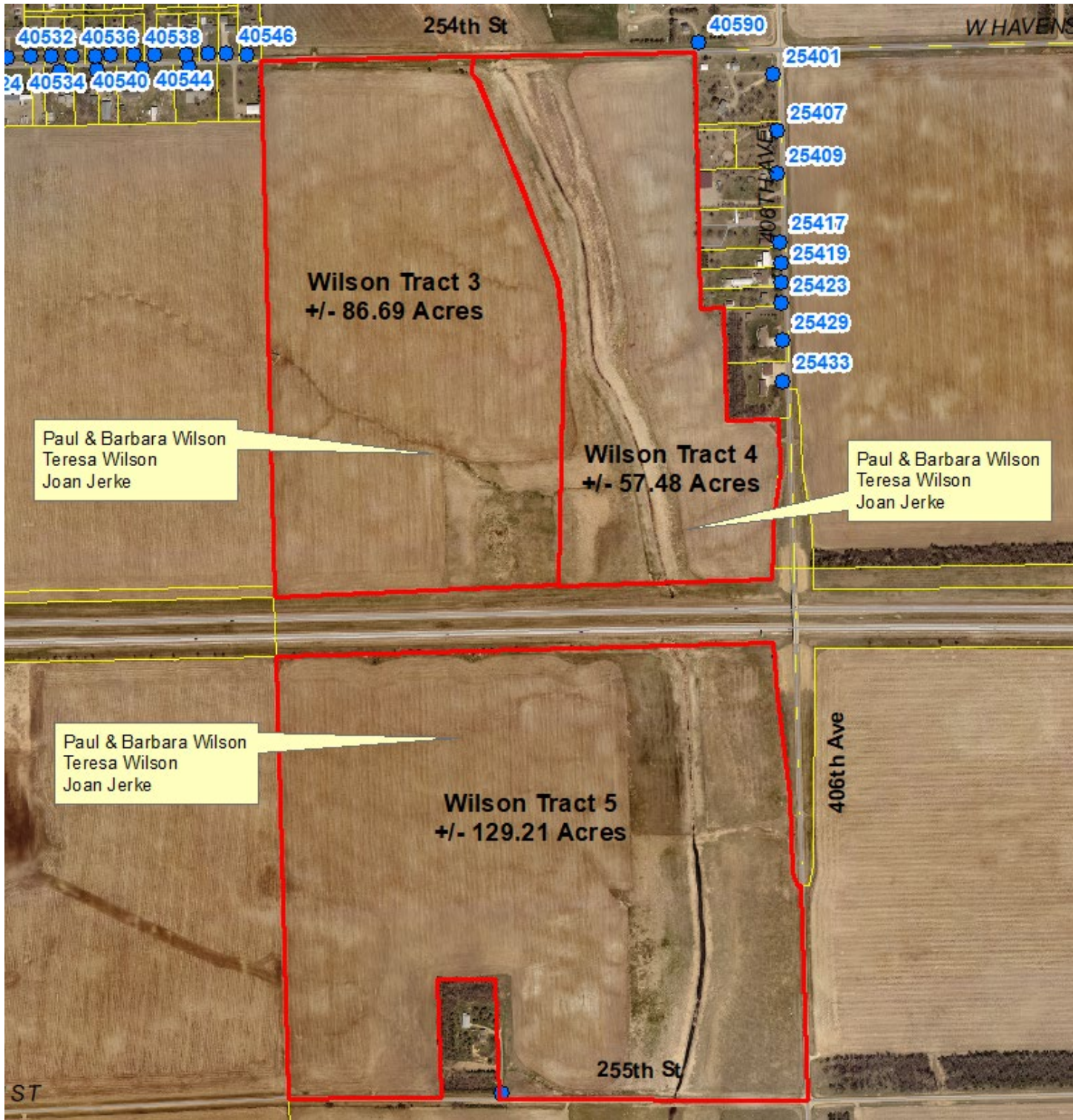
MAYOR

ATTEST:

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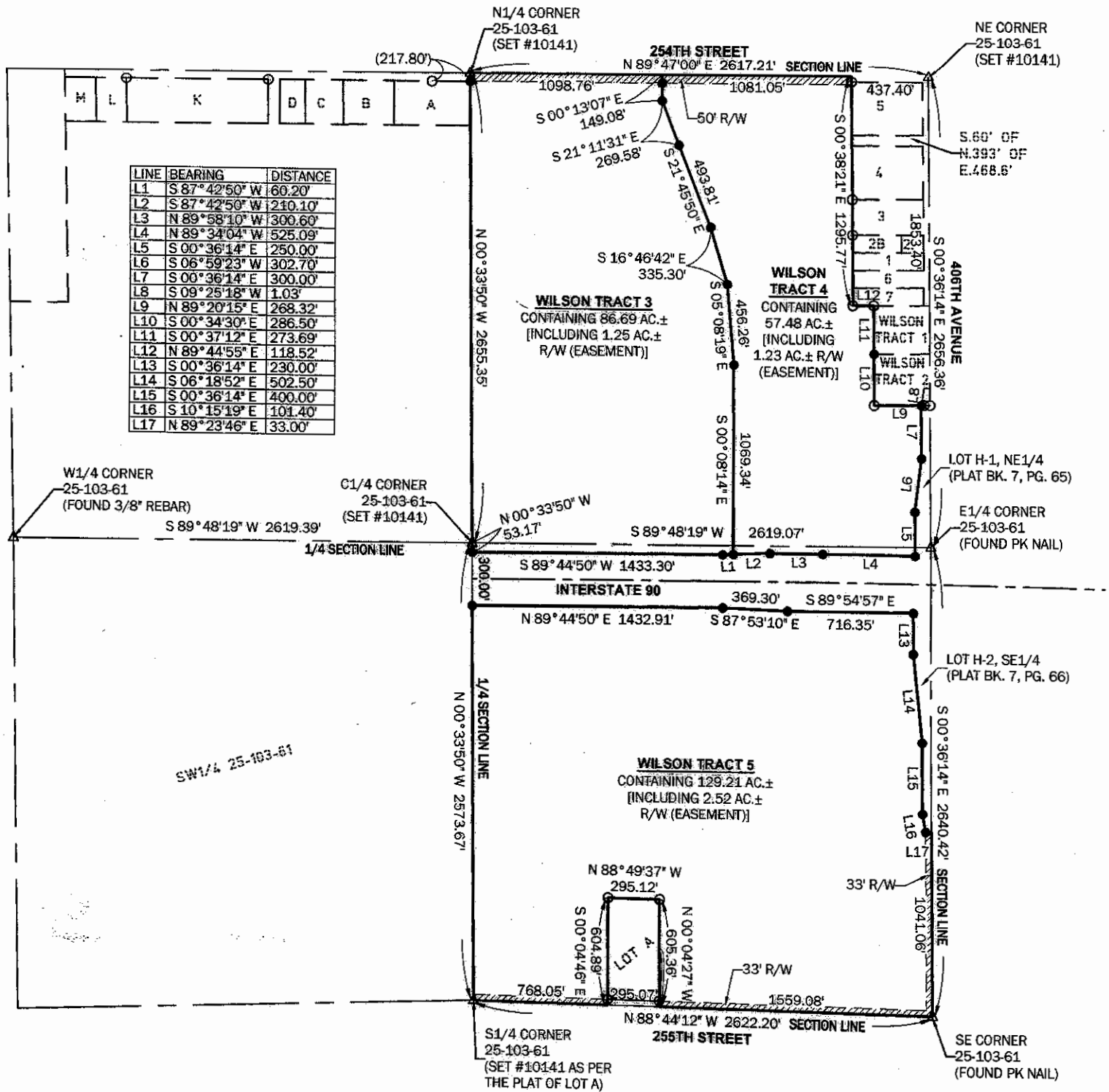
FINANCE OFFICER

{SEAL}



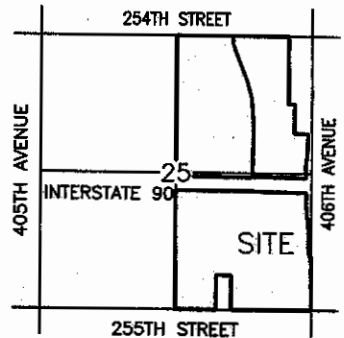
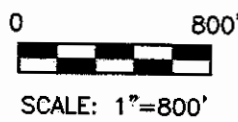
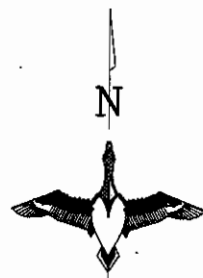
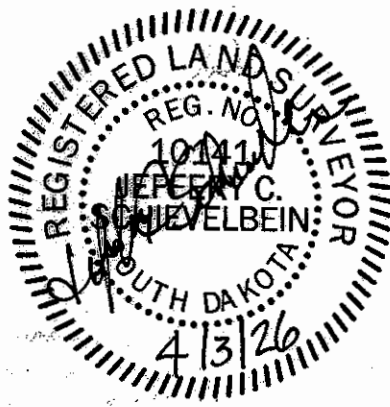
# A PLAT OF WILSON TRACTS 3, 4, AND 5

IN THE EAST HALF OF SECTION 25, TOWNSHIP 103 NORTH, RANGE 61 WEST OF THE 5TH PRINCIPAL MERIDIAN, DAVISON COUNTY, SOUTH DAKOTA.



### LEGEND:

- SET 5/8" REBAR W/CAP #10141
- FD. MONUMENT
- △ SECTION CORNER (AS NOTED)
- AC. ACRES
- R/W RIGHT-OF-WAY
- N.T.S. NOT TO SCALE
- PREVIOUSLY PLATTED LINE
- - - RIGHT OF WAY LINE



**AREA MAP** N.T.S.  
SECTION 25, T103N, R61W  
5TH P.M.

NOTES:  
BASIS OF BEARINGS IS UTM-ZONE 14  
THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT.  
EASEMENTS OF RECORD WERE NOT RESEARCHED AND ARE NOT SHOWN ON THE PLAT.



211 E. 14th street, Sioux Falls, SD 57104 | Phone: (605) 339-8901

# A PLAT OF WILSON TRACTS 3, 4, AND 5

IN THE EAST HALF OF SECTION 25, TOWNSHIP 103 NORTH, RANGE 61 WEST OF THE 5TH PRINCIPAL MERIDIAN, DAVISON COUNTY, SOUTH DAKOTA.

## SURVEYOR'S CERTIFICATE

I, Jeffery C. Schievelbein, of Midwest Land Surveying, a Registered Land Surveyor in the State of South Dakota, do hereby state that I did, on or before this date, survey a portion of the East Half of Section 25 in Township 103 North, Range 61 West of the 5th Principal Meridian, Davison County, South Dakota, and platted the same into WILSON TRACTS 3, 4, AND 5 IN THE EAST HALF OF SECTION 25 IN TOWNSHIP 103 NORTH, RANGE 61 WEST OF THE 5TH PRINCIPAL MERIDIAN, DAVISON COUNTY, SOUTH DAKOTA, as shown on the foregoing PLAT.

The same shall be known and described as WILSON'S TRACTS 3, 4, AND 5 N THE EAST HALF OF SECTION 25 IN TOWNSHIP 103 NORTH, RANGE 61 WEST OF THE 5TH PRINCIPAL MERIDIAN, DAVISON COUNTY, SOUTH DAKOTA.

I further certify that the above PLAT correctly represents the same, is true and correct and that it was made at the request of the owners.

Dated this 3RD day of APRIL, 2026



*Jeffery C. Schievelbein*  
Jeffery C. Schievelbein, Registered Land Surveyor No. 10141

## RESOLUTION OF COUNTY PLANNING COMMISSION

WHEREAS, the plat of WILSON'S TRACTS 3, 4, AND 5 N THE EAST HALF OF SECTION 25 IN TOWNSHIP 103 NORTH, RANGE 61 WEST OF THE 5TH PRINCIPAL MERIDIAN, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeffery C. Schievelbein, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the County Auditor of Davison County, South Dakota, has been submitted to the County Planning Commission of the said County of Davison, South Dakota; and

WHEREAS, the County Planning Commission, in regular meeting assembled, had duly considered said plat is in conformity and does not conflict with the Master Plan for the County of Davison, South Dakota, heretofore adopted by this commission;

NOW THEREFORE, be it resolved by the County Planning Commission of Davison County, South Dakota, that the plat of WILSON'S TRACTS 3, 4, AND 5 N THE EAST HALF OF SECTION 25 IN TOWNSHIP 103 NORTH, RANGE 61 WEST OF THE 5TH PRINCIPAL MERIDIAN, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeffery C. Schievelbein, a Land Surveyor, be and the same is hereby approved and its adoption by the Board of Commissioners of the County of Davison, South Dakota, is hereby recommended.

I, \_\_\_\_\_, Chairman of the County Planning Commission for the County of Davison, South Dakota, do hereby certify that the foregoing resolution was passed by the Planning Commission of Davison County, South Dakota, at a meeting hereof held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

COUNTY PLANNING COMMISSION --- BY: \_\_\_\_\_

## RESOLUTION BY BOARD OF COUNTY COMMISSIONER

Be it resolved by the Board of County Commissioners of Davison County, South Dakota, that the plat of WILSON'S TRACTS 3, 4, AND 5 N THE EAST HALF OF SECTION 25 IN TOWNSHIP 103 NORTH, RANGE 61 WEST OF THE 5TH PRINCIPAL MERIDIAN, DAVISON COUNTY, SOUTH DAKOTA, which has been submitted for examination pursuant to law, is hereby approved and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Chairperson, Board of County Commissioners  
Davison County, South Dakota

## AUDITOR'S CERTIFICATE

The undersigned does hereby certify that the above resolution was adopted by the Board of County Commissioners of Davison County, South Dakota, at a regular meeting held on \_\_\_\_\_, 20\_\_\_\_.

Auditor/Deputy Auditor of Davison County \_\_\_\_\_ Date \_\_\_\_\_

## CERTIFICATE OF COUNTY TREASURER

The undersigned does hereby certify that all taxes which are liens upon any land included in the above plat, as shown by the records of this office, have been paid.

Treasurer/Deputy Treasurer of Davison County \_\_\_\_\_ Date \_\_\_\_\_

## DIRECTOR OF EQUALIZATION

The undersigned does hereby certify that a copy of the Plat of WILSON'S TRACTS 3, 4, AND 5 N THE EAST HALF OF SECTION 25 IN TOWNSHIP 103 NORTH, RANGE 61 WEST OF THE 5TH PRINCIPAL MERIDIAN, DAVISON COUNTY, SOUTH DAKOTA, has been received by me and is filed in this office.

Director of Equalization/Deputy Director of Equalization of Davison County \_\_\_\_\_ Date \_\_\_\_\_

## REGISTER OF DEEDS

Filed for record this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at

\_\_\_\_\_ o'clock, \_\_\_\_\_ m., and recorded in Book \_\_\_\_\_ of Plats on Page \_\_\_\_\_ therein

and recorded on Microfilm Number \_\_\_\_\_

REGISTER OF DEEDS, DAVISON COUNTY By: \_\_\_\_\_ DEPUTY

## RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of WILSON'S TRACTS 3, 4, AND 5 N THE EAST HALF OF SECTION 25 IN TOWNSHIP 103 NORTH, RANGE 61 WEST OF THE 5TH PRINCIPAL MERIDIAN, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeffery C. Schievelbein, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota;

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this commission;

NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of WILSON'S TRACTS 3, 4, AND 5 N THE EAST HALF OF SECTION 25 IN TOWNSHIP 103 NORTH, RANGE 61 WEST OF THE 5TH PRINCIPAL MERIDIAN, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeffery C. Schievelbein, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

I, \_\_\_\_\_, Chairman of the City Planning Commission for the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting hereof held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Chairman/Vice Chairman of the City of Mitchell  
Planning Commission

## RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and

WHEREAS, it appears from an examination of the plat of WILSON'S TRACTS 3, 4, AND 5 N THE EAST HALF OF SECTION 25 IN TOWNSHIP 103 NORTH, RANGE 61 WEST OF THE 5TH PRINCIPAL MERIDIAN, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeffery C. Schievelbein, duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of WILSON'S TRACTS 3, 4, AND 5 N THE EAST HALF OF SECTION 25 IN TOWNSHIP 103 NORTH, RANGE 61 WEST OF THE 5TH PRINCIPAL MERIDIAN, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeffery C. Schievelbein, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, \_\_\_\_\_, Finance Officer of the City of Mitchell, South Dakota, hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Finance Officer/Deputy Finance Officer of the City of Mitchell

## CERTIFICATE OF HIGHWAY AUTHORITY

The location of the existing approaches is hereby approved. Any change in the location of the existing approaches shall require additional approval.

By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
HIGHWAY AUTHORITY



211 E. 14th street, Sioux Falls, SD 57104 | Phone: (605) 339-8901

# A PLAT OF WILSON TRACTS 3, 4, AND 5

IN THE EAST HALF OF SECTION 25, TOWNSHIP 103 NORTH, RANGE 61 WEST OF THE 5TH PRINCIPAL MERIDIAN, DAVISON COUNTY, SOUTH DAKOTA.

## OWNER'S CERTIFICATE

We, the undersigned, do hereby certify that we are the owners of all land included in the above plat and that said plat has been made at our request and in accordance with our instructions for the purposes of locating, monument, and platting the same, and the development of this land shall conform to all existing applicable zoning, subdivision and erosion and sediment control laws, ordinances, and regulations. It is further provided that any streets, roads, alleys, and/or other easements shown on this plat are hereby, or have been previously dedicated for the purposes indicated thereon.

Dated this 30<sup>th</sup> day of March, 2026

Paul Vern Wilson  
Paul Vern Wilson

Barbara Jean Wilson  
Barbara Jean Wilson

State of South Dakota  
County of Davison  
On this the 30<sup>th</sup> day of March, 2026 before me, the undersigned officer, personally appeared Paul Vern Wilson and Barbara Jean Wilson, known to me or satisfactorily proven to be the persons whose names are subscribed to the within instrument and acknowledged that they executed the same for the purposes therein contained.

In witness whereof I hereunto set my hand and official seal.

Kevin L. Wieman  
Notary Public - State of South Dakota  
My Commission Expires: 3-12-32



Dated this 30<sup>th</sup> day of March, 2026

Teresa Lucille Wilson  
Teresa Lucille Wilson

State of South Dakota  
County of Davison  
On this the 30<sup>th</sup> day of March, 2026 before me, the undersigned officer, personally appeared Teresa Lucille Wilson, known to me or satisfactorily proven to be the persons whose names are subscribed to the within instrument and acknowledged that they executed the same for the purposes therein contained.

In witness whereof I hereunto set my hand and official seal.

Kevin L. Wieman  
Notary Public - State of South Dakota  
My Commission Expires: 3-12-32



## OWNER'S CERTIFICATE

Dated this 13<sup>th</sup> day of April, 2026

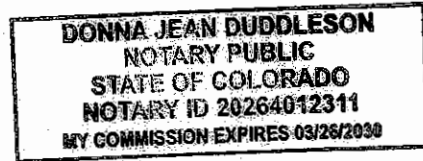
Joan L. Jerke  
Joan L. Jerke

State of Colorado  
County of Grand

On this the 13<sup>th</sup> day of April, 2026 before me, the undersigned officer, personally appeared Joan L. Jerke, known to me or satisfactorily proven to be the persons whose names are subscribed to the within instrument and acknowledged that they executed the same for the purposes therein contained.

In witness whereof I hereunto set my hand and official seal.

Donna Jean Duddleson  
Notary Public - State of Colorado  
My Commission Expires: 9/26/2030



# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

<b>Meeting Date Requested:</b>	May 4, 2026	<b>Requested By:</b>	Stephanie Ellwein
<b>Desired Action of City Council:</b>			
<b>Amount Budgeted in current fiscal year for this item (if applicable):</b>	\$0		
<b>Agenda Item:</b>	Action to Authorize Proceeding with the Corn Palace Dome Flag Pole Replacement Project, Funded Out of Corn Palace Reserves		
<b>Explanation/Background of Agenda Item Requested:</b>	<p>Mayor Hanson has been approached by members of the public requesting that the City start flying flags on top of the Corn Palace again. Staff was asked to look at the costs for replacing the flag poles in the domes that are damaged, and to make modifications inside the domes so that flags can be lowered raised without damaging the flags or the domes when they are lowered or raised.</p> <p>The project is not budgeted and would be required to be paid for out of Corn Palace Reserves. The Corn Palace is estimated to have \$266,000 in reserves, assuming the 2026 budget numbers are met.</p>		

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**

**ORDINANCE #O2026-05**

**AN ORDINANCE REPEALING MITCHELL CITY CODE SECTION 4-3-1(B) REGARDING INDOOR AMUSEMENT LICENSES.**

WHEREAS the Mitchell City Council desires to repeal the requirement that person must have a city license to conduct or operate an indoor opera house, theater or moving picture show.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY OF MITCHELL, SOUTH DAKOTA AS FOLLOWS:**

Section 1.

That subsection B of Mitchell City Code Section 4-3-1: Licenses Required is hereby repealed.

Section 2.

All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 3.

The City Finance Officer shall cause notice of adoption of this ordinance to be published in the official newspaper and twenty (20) days after the completed publication, unless the referendum is invoked, this ordinance shall become effective.

Adopted by majority vote of the Mitchell SD City Council in regular session this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Jordan Hanson – Mayor

Attest:

(seal)

\_\_\_\_\_  
Michelle Bathke – City Finance Officer

First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Adoption: \_\_\_\_\_  
Published: \_\_\_\_\_

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**

**ORDINANCE #O2026-06**

**AN ORDINANCE MODIFYING THE METHOD OF ELECTING OFFICERS FOR THE CITY COUNCIL.**

**BE IT ORDAINED BY THE CITY OF MITCHELL, SOUTH DAKOTA AS FOLLOWS:**

**Section 1.**

That subsection D of Mitchell City Code Section 1-5-6: Method of Electing Council Officers, be AMENDED to read as follows:

“D. In the event of an election for an officer position on the council where there are three or more candidates and no single candidate receives five votes, the council will re-vote. However, before the re-vote, the candidate who received the fewest number of votes shall be automatically removed from contention. If there are multiple candidates that received the same number of votes which is also the lowest number of votes, then the chair of the meeting shall select a candidate to be removed from contention. Once only two candidates remain, and upon re-vote of the last two remaining candidates neither receives five votes, then neither candidate shall be removed automatically. At that point, the winning candidate shall be selected from the two remaining candidates by the chair of the meeting and be awarded the position.”

**Section 2.**

All ordinances and parts of ordinances in conflict herewith are hereby repealed.

**Section 3.**

The City Finance Officer shall cause notice of adoption of this ordinance to be published in the official newspaper and twenty (20) days after the completed publication, unless the referendum is invoked, this ordinance shall become effective.

Adopted by majority vote of the Mitchell SD City Council in regular session this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Jordan Hanson – Mayor

Attest:

(seal)

\_\_\_\_\_  
Michelle Bathke – City Finance Officer

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Adoption: \_\_\_\_\_

Published: \_\_\_\_\_

# CITY OF MITCHELL

City Council Meeting  
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

**Meeting Date Requested:**  **Requested By:**

**Desired Action of City Council:**

**Amount Budgeted in current fiscal year for this item (if applicable):**

**Agenda Item:**

**Explanation/Background of Agenda Item Requested:**

An Ordinance amending 10-9H Name, Ridge View on Foster Planned Development District and 10-9H-3-F, Maximum Building Height, Title 10 Zoning Regulations, City of Mitchell Municipal Code

NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA:

Section 1.

That 10-9H: Name, be amended by deleting "Ridge View on Foster" and adding "Lakeridge": so, to be read as follows:

ARTICLE H. LAKERIDGE PLANNED UNIT DEVELOPMENT DISTRICT

Section 2.

That 10-9H-3-F: Maximum Building Height, be amended by deleting "two and one half (2 1/2) stories or"; deleting "twenty-two feet (22)"; adding "twenty-five feet (25)": so, to be read as follows:

F. Maximum Building Height: No principal building shall exceed thirty-five feet (35') in height and no detached accessory building shall exceed twenty-five feet (25') in height.

Planning Commission motioned to recommend approval. All present voting aye, motion carried.

See Planning Commission Unsigned Minutes 04-27-26

**ORDINANCE #O2026-07**

**An Ordinance amending 10-9H Name, Ridge View on Foster Planned Development District and 10-9H-3-F, Maximum Building Height, Title 10 Zoning Regulations, City of Mitchell Municipal Code**

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA:**

Section 1.

That 10-9H: Name, be amended by deleting “Ridge View on Foster” and adding “Lakeridge”: so, to be read as follows:

**ARTICLE H. LAKERIDGE PLANNED UNIT DEVELOPMENT DISTRICT**

Section 2.

That 10-9H-3-F: Maximum Building Height, be amended by deleting “two and one half (2 ½) stories or”; deleting “twenty-two feet (22’)””; adding “twenty-five feet (25’)””: so, to be read as follows:

F. Maximum Building Height: No principal building shall exceed thirty-five feet (35’) in height and no detached accessory building shall exceed twenty-five feet (25’) in height.

Section 3.

The City Finance Officer shall cause notice of adoption of this ordinance to be published in the official newspaper and twenty (20) days after the completed publication, unless the referendum is invoked, this ordinance shall become effective.

Adopted by majority vote of the Mitchell SD City Council in regular session this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Jordan Hanson – Mayor

Attest:

(seal)

\_\_\_\_\_  
Michelle Bathke – City Finance Officer

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Adoption: \_\_\_\_\_

Published: \_\_\_\_\_

**Publish three times: April 15 & 22, 2026 and May 6, 2026**

**Approximate Costs:**



**TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.**

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

**Rezoning** \$250 application due with the application.

- Applicant is request to amend portions of 10-9H PUD to include the name to Lakeridge Planned Development District and 10-9H-3-F removing 2 ½ stories as a qualifier for height of principal buildings and increasing height of detached accessory buildings to 25' instead of 22'.

**Variance** \$150 application fee due with application.

- Description of Variance: Click or tap here to enter text.
- Description of Hardship: Click or tap here to enter text.

**Conditional Use Permit** \$150 application fee due with application

- Description of Conditional Use: [Click or tap here to enter text.](#)

**Plat Application** \$100 application fee due with application

**This Application is for the following described real property:**

Legal Description: Blocks 1, 2, and 3, Lakeridge Addition, a subdivision of Irregular Tracts Nos. 1 and 2 in the NW1/4 of Section 10, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Property Address: **Multiple**

**Dated** this 8th of April, 2026.

Ethan Coop Lumber  
**APPLICANT**

Ethan Coop Lumber, Kurt & Janice Schuler, Alexander & Mollie Loes, Desiraie & Eric Kayser,  
Austin & Taylor Koerner  
**OWNER**

**ARTICLE H. ~~RIDGE VIEW ON FOSTER~~ LAKERIDGE PLANNED DEVELOPMENT DISTRICT**

SECTION:

**10-9H-1: Legal Description**

**10-9H-2: Purpose**

**10-9H-3: Scope Of Regulations**

**10-9H-1: LEGAL DESCRIPTION:**

Blocks 1, 2, and 3, Lakeridge Addition, a subdivision of Irregular Tracts Nos. 1 and 2 in the NW1/4 of Section 10, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. (Ord. O2020-02, 3-16-2020; Ord. O2021-05, 5-17-2021)

**10-9H-2: PURPOSE:**

This district is provide primarily single-family residential opportunities and provide densities, which reflect both cost and best utilization of the land. (Ord. O2020-02, 3-16-2020; Ord. O2021-05, 5-17-2021)

**10-9H-3: SCOPE OF REGULATIONS:**

The regulations in this article or set forth elsewhere in Title 10 of the City of Mitchell Municipal when referred to in this article are the district regulations that shall be governed by the Lakeridge Planned Development District.

A. Permitted Uses:

1. Single Family Dwellings.
2. Designated Open Space.
3. Parks and Playground.

B. Conditional Uses:

1. Home Occupations that do not comply with section 10-5G-2.
2. Childcare, Family residential.

C. Accessory Uses:

1. Home Occupations that do comply with section 10-5G-2.
2. Detached accessory buildings and structures commonly referred to garages.

D. Parking Regulations shall be regulated according to existing code within Title 10.

E. Sign Regulations shall be regulated according to Title 9.

F. Maximum Building Height: No principal building shall exceed ~~two and one half (2 ½) stories or~~ thirty-five feet (35') in height and no detached accessory building shall exceed ~~twenty-two feet (22')~~ twenty-five feet (25') in height.

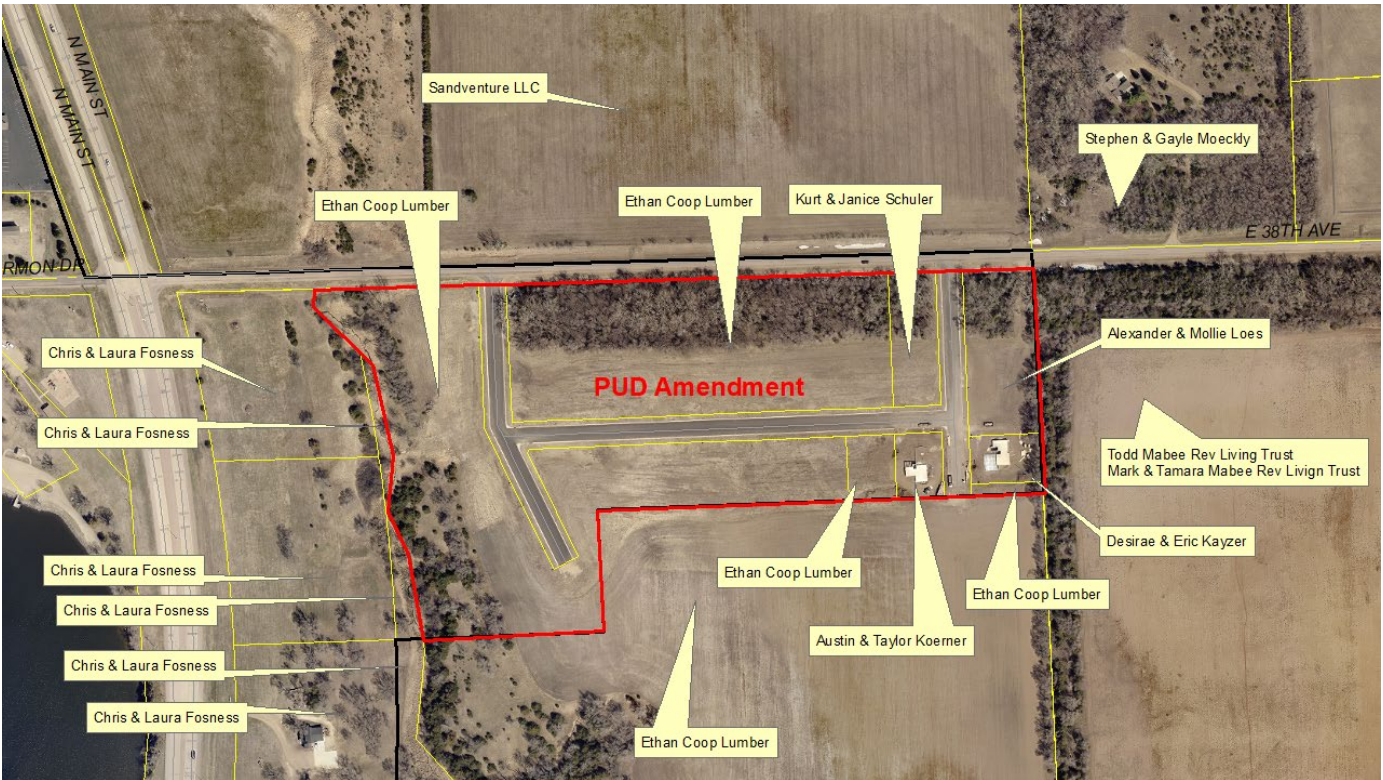
G. Maximum Coverage: No more than forty-five percent (45%) of the zoning lot shall be covered with structures that have a roof.

H. Accessory Buildings: Detached accessory buildings shall not exceed two thousand (2,000) square feet.

I. Minimum Zoning Lot Area and Width: The minimum zoning lot area shall be at least ten thousand (10,000) square feet and the minimum zoning lot width of not less than seventy feet (70').

J. Minimum Yard Requirements (Setbacks):

1. Front Yard: Thirty feet (30').
2. Back Yard: Thirty feet (30').
3. Side Yard: Six feet (6').
4. Side Yard on a corner zoning lot: Fifteen feet (15'). (Ord. O2020- 02, 3-16-2020; Ord. O2021-05, 5-17-2021)



## **NOTICE OF HEARING**

**TO: The City of Mitchell Planning Commission, City Council of the City of Mitchell, and the General Public.**

**You are hereby notified that the following proposed ordinance will be heard and considered by the City Planning Commission on Monday, April 27, 2026 at 12:00 pm (Noon) and the City Council will consider first reading of the proposed ordinance on Monday, May 4, 2026 at 6:00 pm and consider second reading and final adoption on Monday, May 18, 2026 at 6:00 pm. All meetings will held in the Council Chambers, City Hall, 612 N Main St, Mitchell, South Dakota. All interested parties may attend the hearings and provide testimony.**

### **ORDINANCE O2026-**

**An Ordinance amending 10-9H Name, Ridge View on Foster Planned Development District and 10-9H-3-F, Maximum Building Height, Title 10 Zoning Regulations, City of Mitchell Municipal Code**

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA:**

**Section 1.**

That 10-9H: Name, be amended by deleting “Ridge View on Foster” and adding “Lakeridge”: so, to be read as follows:

**ARTICLE H. LAKERIDGE PLANNED UNIT DEVELOPMENT DISTRICT**

**Section 2.**

That 10-9H-3-F: Maximum Building Height, be amended by deleting “two and one half (2 ½) stories or”; deleting “twenty-two feet (22’)”; adding “twenty-five feet (25’)”: so, to be read as follows:

F. Maximum Building Height: No principal building shall exceed thirty-five feet (35’) in height and no detached accessory building shall exceed twenty-five feet (25’) in height.

**Section 3.**

The City Finance Officer shall cause notice of adoption of this ordinance to be published in the official newspaper and twenty (20) days after the completed publication, unless the referendum is invoked, this ordinance shall become effective.

Adopted by majority vote of the Mitchell SD City Council in regular session this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Jordan Hanson – Mayor

Attest:

(seal)

\_\_\_\_\_  
Michelle Bathke – City Finance Officer

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Adoption: \_\_\_\_\_

Published: \_\_\_\_\_

**Publish three times: April 15 & 22, 2026 and May 6, 2026**

**Approximate Costs:**

Ethan Coop Lumber  
PO Box 167  
Ethan, SD 57334

Chris & Laura Fosness  
PO Box 357  
Mitchell, SD 57301

Mitchell Sandventure LLC  
25351 405<sup>th</sup> Ave  
Mitchell, SD 57301

Stephen & Gayle Moeckly  
PO Box 1174  
Mitchell, SD 57301

Todd Mabee Rev Living Trust  
Mark & Tamara Mabee Rev Living Tst  
21535 Modoc LN  
Bend, OR 97702

Kurt & Janice Schuler  
608 Zeke Ave  
Mitchell, SD 57301

Alexander & Mollie Loes  
PO Box 167  
Mitchell, SD 57301

Austin & Taylor Koerner  
609 Zeke Ave  
Mitchell, SD 57301

Desirae & Eric Kayser  
3608 Hoppy Loop  
Mitchell, SD 57301