



**Public Library Board of Trustees Minutes**  
City Council Chambers, City Hall, 612 N. Main Street  
March 17, 2026

**1. Call to Order**

Board member Luther called the meeting to order at 5:15 p.m.

**2. Roll Call**

The following members were present in person: Diana Goldammer, Deb Everson and Megan Luther. Board members Denny Nath attended via Zoom. Board members Ann Temple and Susan Tjarks were excused. Also present was Kevin Kenkel, Library Director. Vice-president Goldammer arrived a few minutes after the start of the meeting. Once she arrived, she presided over the rest of the meeting.

**3. Approval of Agenda**

There were no changes to the agenda. Motion by Everson, seconded by Luther, to approve the agenda. All members present voted "Aye". Motion passed.

**4. Approval of Minutes**

Board members reviewed the minutes from the January 27, 2026 board meeting. Motion by Everson, seconded by Luther, to approve these minutes. All members present voted "Aye". Motion passed.

**5. Director's Report**

Board members reviewed written reports and monthly statistics for January and February 2026. Kenkel provided additional comments regarding the written reports. Kenkel pointed out that circulation and visits to the library for January and February increased again compared to the same months in 2025. Kenkel also shared that approximately 70 people attended Jean Patrick's author talk March 2. Motion by Luther, seconded by Everson, to approve the director's report. All members present voted "Aye". Motion passed.

**6. Financial Report & Approval of Bills**

Kenkel submitted two bills for approval.

Gabrielle Esposito	\$150.00
County Fair	\$55.76
Total	\$205.76



These bills were for a writing workshop in March and cookies for Jean Patrick’s author talk the day her new book was released. Motion by Everson, seconded by Goldammer, to approve payment of this bill. Board members Goldammer, Everson, and Nath voted “Aye”. Board member Luther abstained. Motion passed.

Board members reviewed the January and February 2026 bank statements and financial reports. Motion by Luther, seconded by Everson, to approve the financial reports. All members present voted “Aye”. Motion passed.

## 7. Business Items

### A. Action to Approve Funding Requests for March 2026

Kenkel presented three funding requests.

<b>Program/Project</b>	<b>Requestor</b>	<b>Amount</b>
Desktop Computer	Kevin Kenkel	\$ 1,155.00
Laptop Computer	Kevin Kenkel	\$ 550.00
Summer Writing Workshop Series	Max Velasquez	\$ 450.00
<b>Total Requested:</b>		<b>\$ 2,155.00</b>

The desktop computer is for Rachel Soulek’s new position. The laptop is to replace an old laptop used for managing our public computers and public printing. The summer writing workshop series will be conducted as part of our summer reading program. Motion by Goldammer, seconded by Luther, to approve the three funding requests totaling \$2,155.00 with allowing additional funds if the cost of a refurbished laptop ends up being higher than the requested amount. All members present voted "Aye". Motion passed.

### B. Review and Approve 2025 Public Library Survey Responses

Board members reviewed the responses to the 2025 Annual Public Library Survey that will be submitted to the South Dakota State Library before then end of March. Board members commented on the variety of statistics that are collected for this survey. Board members requested that Kenkel add answers to two optional questions relating to special partnerships with other community organizations and any stories how the library helped individuals or groups in 2025. Board members wanted Kenkel to highlight partnerships with preschools in town and with the Mitchell School District’s new after-school program. They also want Kenkel to share that the library was able to restart our bilingual story time every other Saturday. Motion by Everson, seconded by Luther, to approve the responses to the 2025 Public Library Survey with the additions requested. All members present voted “Aye”. Motion passed.



**8. Committee Reports**

There were no committee reports.

**9. Board Input**

Board member Goldammer expressed thanks for the completion of the annual survey and all the work the library staff accomplishes. Luther informed Kenkel that the library's hours are incorrect on the library's entry in Google Maps. Kenkel said he would get that fixed the next day.

**10. Citizen's Input**

No citizen's input was given.

**11. Adjournment**

Board members decided to not hold a training session in April. The next Board of Trustees meeting is scheduled for May 21, 2026 at 5:15 p.m. in City Council Chambers at City Hall.

There being no further business, at 6:15 p.m. Goldammer called for a motion to adjourn. Motion by Luther, seconded by Everson, to adjourn. All members present voted "Aye". Motion passed.