

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

**June 1, 2026
6:00 P.M.**

PRESENT: Marty Barington, Mike Bathke, John Doescher, Tim Goldammer,
Kevin McCardle, Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT:

PRESIDING: Mayor Jordan Hanson

RECOGNITIONS:

Mayor Hanson recognized Dr. Lucio Margallo for his five decades of medical service.

Mayor Hanson recognized Ward 4 City Council Member Susan Tjarks who was appointed as a Council Member in 2013. Tjarks decided to not seek another term in 2026 after serving over 13 years.

AGENDA:

Moved by McCardle, seconded by Goldammer, to approve the following items on the consent agenda:

- a. City Council Minutes
 1. City Council May 18, 2026
- b. Committee Reports
 1. Community Services Board May 14, 2026
- c. Automatic Supplement to the Parks-Recreation & Aquatics in the amount of \$2,100.00 from a donation of funds
- d. Raffle Permits
 1. Palace City Baseball Association with the drawing to be held on June 16, 2026
 2. Heels to Mud with the drawing to be held on July 3, 2026
 3. Davison County Child Protection Team with the drawing to be held on August 6, 2026
 4. Longfellow PTO with the drawing to be held on October 2, 2026
 5. 301 Rodz with the drawing to be held on September 19, 2026
 6. First Circuit CASA with the drawings to be held on November 7, 2026
- e. Authorization to apply for the Regional EMS Health Education & Workforce Hub Grant
- f. Change Order #1 increasing the contract amount by \$69,442.49 for East 5th-Burr to Foster Project #2024-02 to Halme Inc., adjust contract amount to \$2,278,900.77
- g. Change Order #1 decreasing the contract amount by \$811.90 for Watermain Extension to South

Wastewater Treatment Plant Project #2026-41 to Menning Excavating, adjust contract amount to \$604,262.40

- h. Set date 1:30 P.M., June 17, 2026 for bid opening for Runway 18/36 Reconstruction and Taxiway Improvements
- i. Set date June 15, 2026 for hearing and action on the application of Hut Dakotas LLC dba Pizza Hut, 616 East Havens Avenue for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License (Video lottery is not included)
- j. Pay Estimates June 1, 2026
 - Pay Estimate #40 in the amount of \$94,876.05 for Wastewater Treatment Plant Improvements-Phase II #2022-01 contracted to HDR Engineering
 - Pay Estimate #21 in the amount of \$1,822,841.39 for Wastewater Treatment Plant Improvements-Phase II #2022-01 contracted to John T. Jones Construction
 - Pay Estimate #22 in the amount of \$1,001,070.58 for Wastewater Treatment Plant Improvements-Phase II #2022-01 contracted to John T. Jones Construction
 - Pay Estimate #17 in the amount of \$25,557.50 for East 5th-Burr to Foster #2024-02 contracted to Brosz Engineering
 - Pay Estimate #1 in the amount of \$188,076.10 for East 5th-Burr to Foster #2024-02 contracted to Halme Inc.
 - Pay Estimate #16 in the amount of \$1,905.00 for Water Distribution System Model #2024-37 contracted to AE2S
 - Pay Estimate #16 in the amount of \$22,845.20 for North Ohlman-23rd to Kemper #2025-01 contracted to SPN & Associates
 - Pay Estimate #11 in the amount of \$3,328.05 for 1st Avenue-Burr to Foster #2025-06 contracted to SPN & Associates
 - Pay Estimate #1 in the amount of \$4,000.00 for 1st Avenue-Burr to Foster #2025-06 contracted to GeoTek Engineering
 - Pay Estimate #4 in the amount of \$15,940.50 for Randall Rural Water Meter Pit #2026-07 contracted to AE2S
 - Pay Estimate #2 in the amount of \$2,240.70 for 12th & Rowley Lift Station #2026-14 contracted to SPN & Associates
 - Pay Estimate #3 in the amount of \$10,753.20 for Wastewater Study #2026-27 contracted to SPN & Associates
 - Pay Estimate #1 in the amount of \$25,160.84 for Pavement Survey #2026-35 contracted to Infrastructure Management Services
 - Pay Estimate #1 in the amount of \$41,005.00 for Safety Action Plan & Safe Streets & Roads #2026-38 contracted to HDR Engineering
 - Pay Estimate #2 in the amount of \$91,775.94 for Watermain Extension to South Wastewater Treatment Plant Project #2026-41 contracted to Menning Excavating
 - Pay Estimate #7 in the amount of \$134,221.16 for AIP '33 Hangar Construction contracted to Northern Escrow Inc. (Pro Contracting)
- k. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer

PAYROLL MAY 10, 2026 – MAY 23, 2026: City Council \$3,847.36, Mayor \$1,663.00, City Administrator \$7,030.12, Administrative Boards \$2,566.25, Attorney \$5,885.34, Finance \$15,888.04, Human Resources \$4,834.28, Municipal Building \$5,762.16, Information Technology \$3,627.80, Police \$91,605.10, Traffic \$5,101.83, Fire \$39,979.47, Street \$36,659.22 Public Works \$28,717.90 Cemetery \$11,412.76, Library \$17,851.39, Recreation & Aquatics \$6,807.93, Recreation Center \$19,055.66, Sports Complexes \$15,139.40, Ballpark Concessions \$763.84, Parks \$23,358.94, Supervision \$4,641.65, E911 \$26,667.03, Palace Transit \$31,233.14, JVCC \$2,255.81, Nutrition \$4,494.19, Airport \$2,804.44, Water Distribution \$17,680.72, Sewer \$14,884.56, Recycling Program \$7,458.85, Waste Collection \$8,181.75, Landfill \$12,986.83, Corn Palace \$19,186.40, Golf Course \$10,882.18, Campground \$2,563.68, Emergency Medical Services \$51,759.36

NEW HIRES:

CADWELL CONCESSIONS: Connie Prewett-\$14.11, Meghan Tegels-\$11.85

CAMPGROUND: Phillip Coblentz-\$14.96, Martha Coblentz-\$14.96

CORN PALACE: Gavin Hinker-\$15.58, Kellan Larson-\$14.13, Noah Larson-\$15.58, Charles McCardle-\$15.88, Gavin Soukup-\$14.40, Dylan Soulek-\$15.58, Landen Soulek-\$13.85, Markus Talley-\$14.98

GOLF: Jordan Meyerink-\$13.85, Gavin Pischke-\$13.85

LANDFILL: Porter Geppert-\$15.56

PARKS: Conrad Krietlow-\$13.31, Greyce Northrup-\$13.85, Stratton Van Overschelde-\$13.85

PUBLIC WORKS: Summer Van Der Vliet-\$18.00

RECREATION & AQUATICS: Lisa Bruch-\$14.68, Treyson Schulz-\$15.58

RECREATION CENTER: Seth Carlson-\$13.31, Charleigh Collins-\$11.85, Dakota Jarding-\$11.85, Amelia Konrad-\$15.88, Michael LeBrun-\$11.85, Brynlee Sabers-\$12.32, Alexandra Stange-\$15.88, Kip Wede-\$13.85, Colin Wilson-\$13.85

STREET: Hudson Haley-\$14.96

SALARY ADJUSTMENTS:

FIRE: Cole Palmer-\$23.735, Benjamin Tegethoff-\$25.182, Hunter Lehmann-\$25.686, Luke Ruml-\$31.295

LIBRARY: Michele DeVries-\$35.426

POLICE: Christian Hanna-\$31.136

RECREATION CENTER: Aaron Black-\$22.036, Christina Cranny-\$30.250

STREET: Michael Dufek-\$35.081

TRAFFIC: Raymond Dean-\$27.385

WASTE COLLECTION: Travis Hohrman-\$29.643

WATER DISTRIBUTION: Kevin Sibson-\$33.710

TERMINATIONS:

E911: Ashleigh Fry

WASTEWATER: Eugene Wagaman

WARRANTS: 15th Round Boxing, Sports Authority Promo-\$1,000.00; A-Ox Welding Supply, Supplies-\$107.46; Advanced Engineering and Environmental Services, 2024-37 P.E. #16-\$17,845.50; Amazon Capital Services, Supplies-\$1,882.20; Arts in the Park, Sports Authority Promo-\$2,500.00; Associated Supply, Maintenance-\$2,173.59; Austin Resick, Reimbursement-\$110.00; Auto Value Mitchell, Supplies-\$2,601.45; B&B Upholstery, Repair-\$180.00; Big Daddy D's, Contract Services-\$3,292.50; Brad Zimmerman, Deposit Refund-\$2,000.00; Brady Andera, Reimbursement-\$45.00; Brodie Long, Reimbursement-\$40.00; Brosz Engineering, 2024-2 P.E. #17-\$25,557.50; Buhl's Drycleaners, Service-\$272.00; C&B Operations, Supplies-\$1,092.51; Carquest Auto Parts, Supplies-\$22.86; Carson Bergm, Reimbursement-\$195.00; CASA-First Circuit Court, 2026 1st & 2nd Quarter Allocation-\$2,500.00; Central Electric, Utilities-\$5,652.97; Certified Laboratories, Supplies-\$951.95; CHR Solutions, Billing-\$4,101.13; CHS, Repair-\$30.00; City of Mitchell, Golf Course Deductions-\$681.91; City of Mitchell, Recreation Deductions-\$1,146.27; Column Software, Advertising-\$127.08; Core-Mark US, Supplies-\$4,908.98; Corn Palace, Supplies-\$4,305.93; Cornbelt Team Camp, Sports Authority Promo-\$1,250.00; Custom Plus Collision Center, Repairs-\$1,764.90; Dakota Pump, Supplies-\$2,070.40; Dakota Supply Group, Supplies-\$905.62; Daktech, Equipment-\$5,580.00; Dance Expressions, Dance Recital-\$9,632.57; Davison County Register of Deeds, Professional Service-\$330.00; Davison County Treasurer, Title 2026 Dodge-\$28.70; Demco, Supplies-\$259.02; Department of Social Services, Child Support-\$359.54; Dog Waste Depot, Supplies-\$1,379.90; Doug Stewart, CDL License Endorsement-\$45.00; Elfstrand's Ace Hardware, Supplies-\$111.85; Elliott Equipment, Supplies-\$1,048.28; Eric Hieb, Base Contract-\$10,542.69; ETix, Ticketing Fee-\$2,132.75; Fire Protection Solutions, Inspection-\$207.50; First National Bank Omaha, Supplies-\$16,301.65; Fisher Scientific, Supplies-\$38.87; Fleetpride, Supplies-\$943.26; Flexible Pipe Tools & Equipment, Repair-\$2,096.60; Flowbird America, Monitoring-\$71.00; Geotek Engineering & Testing, 2025-6 P.E. #1-\$4,000.00; GF Advertising Services, Supplies-\$74.68; Grainger, Supplies-\$57.36; Halme, 2024-2 P.E. #1-\$188,076.10; Hawkins, Supplies-\$50.00; HDR Engineering, 2022-1 P.E. #40-\$135,881.05; Heiman, Repair-\$518.44; Henry Schein, Supplies-\$5,571.57; Honda of Mitchell, Supplies-\$31.98; Info USA Marketing, Books-\$455.00; Infrastructure Design Group, Survey-\$1,296.50; Ingram Library Services, Books-\$1,843.90; International Cybernetics, 2026-35 P.E. #1-\$25,160.84; Iverson, 2026

Dodge Ram-\$127,940.00; James Valley Landscape Solutions, Supplies-\$1,760.07; Jefferson Lines, Reimbursement-\$40.01; John T Jones Construction, 2022-1 P.E. #21-\$2,823,911.97; Johnson Bros of South Dakota, Supplies-\$953.87; Johnson Controls Building, Maintenance-\$6,183.45; Jones Supplies, Supplies-\$1,636.26; Kiwanis Club of Mitchell, Sports Authority Promo-\$1,000.00; Kone, Maintenance-\$1,066.53; Lakeview Golf Course, Sports Authority Promo-\$800.00; Lowell Rang Memorial Tourn, Sports Authority Promo-\$3,000.00; M&M Greenhouse, Supplies-\$109.00; M&T Fire and Safety, Supplies-\$422.00; Make it Mine Designs, Supplies-\$9,036.00; McLeod's Printing, Supplies-\$189.90; Menards, Supplies-\$796.95; Menning Excavating, 2026-41 P.E. #2-\$117,387.98; Mettler Implement, Maintenance-\$194.96; Microsoft, Subscription-\$916.00; Mid-Continental Restoration, Improvements-\$53,688.00; Midamerica Books, Books-\$287.60; Miiller Gravel, Supplies-\$8,789.40; Mike Carpentier, CDL Training-\$1,325.00; Mitchell Iron & Supply, Supplies-\$51.90; Mitchell School District, Utilities-\$1,973.60; Mitchell United Way, United Way Deductions-\$110.00; Mueller Lumber, Supplies-\$32.70; Muth Electric, Maintenance-\$7,960.78; Northern Escrow, AIP '33 Airport P.E. #7-\$134,221.16; Northwestern Energy, Utilities-\$14,967.79; Pepsi Cola, Supplies-\$3,065.54; Peter Arnold, Travel-\$85.83; Peterbilt of Sioux Falls, Maintenance-\$26.59; Pro Contracting, CDL Training-\$150.00; Public Health Laboratory, Lab Testing-\$160.00; Qualified Presort Service, Postage-\$573.56; Runnings Supply, Supplies-\$736.55; Schoenfelder Portables, Rental \$605.00; South Dakota Department of Agriculture, 2004-RLA-303-Loan 2-\$14,317.43; South Dakota Municipal League, Travel-\$150.00; South Dakota Public Assurance Alliance, Liability-\$471.62; South Dakota Retirement System, Retirement Contributions-\$67,891.94; South Dakota Secretary of State, World's Only Corn Palace-\$125.00; South Dakota-South Dakota Retirement System, Supplemental Retirement-\$3,835.00; South Dakota-Supplemental Roth 457, Roth 457 Contributions-\$2,347.50; Seth Vandenhoeck, Travel-\$216.44; Sherwin-Williams. Supplies-\$7,201.95; Sign Pro, Supplies-\$240.00; Smart Apple Media, Books-\$360.43; SPN and Associates, 2025-1 P.E. #16-\$41,917.45; Staples, Supplies-\$427.68; Thune True Value & Appliance, Supplies-\$226.61; Titan Machinery-Application, Supplies-\$97.56; TMA Stores, Maintenance-\$1,355.82; Transource, Supplies-\$606.92; UPS Store #4227, Shipping-\$47.76; Van Diest Supply, Supplies-\$1,699.40; Verizon Wireless, Utilities-\$340.19; Vestis, Service-\$85.82; Zimco Supply, Supplies-\$705.00; South Dakota Retirement System, Special Pay Plan-\$24,032.65; South Dakota Retirement System, Administration Fee-\$45.00; Wellmark, Administration, Prescription, Medical-\$275,096.69; South Dakota Department of Revenue, Sales Tax-\$27,725.22; My Fitness Reward, \$14.50; Clover, Credit Card-\$3,840.79; CSG Forte, Credit Card-\$372.41; Authorize.Net, Credit Card-\$161.96; Global, Credit Card-\$26,431.62; US Bank, Lakeland-\$47,943.75; US Bank, 2012 Refunding Bonds-\$58,178.75; CorTrust Bank, Hohn-TID #21-\$10,578.97; First Dakota National Bank, Indoor Aquatic Center-\$130,972.97; South Dakota Municipal League, Insurance-\$36,791.00; Wells Fargo Bank, Pepsi-TID #14-\$33,105.52

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

PUBLIC COMMENT:

Mitchell resident, Stewart Hanson, encouraged the public to vote for term limits.

BOARD OF ADJUSTMENT:

Moved by Goldammer, seconded by Tjarks, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

It was advised that this is the date and time set for hearing (postponed from May 4 and May 18, 2026) on the application of JTRT Advertising for a conditional use permit for a 10-6B-3 off premises signs over 300 square feet to a maximum of 600 square feet located at 2101 North Main Street, legally described as Outlots 20 and 21 less and except Lot H1 and Lot H2 of Green's Outlots in the NW ¼ of Section 15, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The property is zoned HB Highway Oriented Business District. The Planning Commission recommended approval of said application. Moved by Goldammer, seconded by Bathke, to approve said application with the conditions the sign is on two legs and the sign is ten feet off of the ground. Roll call vote was taken.

Members present voting aye: Barington, Bathke, Goldammer, Sabers, Tjarks. Members present voting nay: Doescher, McCardle, Smith. Motion failed.

Moved by Smith, seconded by Goldammer, to reconsider the JTRT Advertising conditional use permit. Roll call vote was taken.

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

Moved by Smith, seconded by Goldammer, to approve said application with the conditions the sign is on two legs, the sign is ten feet off of the ground, and the sign is a maximum of 320 square feet. Roll call vote was taken.

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

It was advised that this is the date and time set for hearing (postponed from May 4 and May 18, 2026) on the application of JTRT Advertising for a variance permit for a 9-4-6-4-C for an off premise digital sign over 300 square feet but under 600 square feet located at 2101 North Main Street, legally described as Outlots 20 and 21 less and except Lot H1 and Lot H2 of Green's Outlots in the NW ¼ of Section 15, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The property is zoned HB Highway Oriented Business District. The Planning Commission recommended approval of said application. Moved by Goldammer, seconded by Barington, to approve said application with the conditions the sign is on two legs, the sign is ten feet off of the ground, and the sign is a maximum of 320 square feet. Motion carried.

Moved by Goldammer, seconded by McCardle, to set date for June 15, 2026 on the following applications:

Cory Hauser for a variance for a combination of accessory buildings of 2,380 square feet vs 2,000 square feet located at 1420 East Birch Avenue, legally described as Lot 11 and 12, Block 6, Fairview Addition, City of Mitchell, Davison County, South Dakota and

Mueller Lumber Company on behalf of Dennis & Dianne Hartman for east and west side yard variances of 4' vs 8' located at 605 West Pine Avenue, legally described as Lot 2, Block 2 MLC Addition, a subdivision of Block 3, Morningview Addition, City of Mitchell, Davison County, South Dakota.

Motion carried.

Moved by Goldammer, seconded by Barington, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

AWARD BID:

Bids were opened and read on Randall Community Water District Pump Station Improvements Project #2026-31 on the 21st day of May, 2026. Moved by Goldammer, seconded by Tjarks, to award, as follows:

**RANDALL COMMUNITY WATER DISTRICT
PUMP STATION IMPROVEMENTS
PROJECT #2026-31**

605 Companies, Inc., 700 E 65th St N, Sioux Falls, SD 57104

Total Base Bid \$472,785.00

Motion carried.

CONSIDER APPROVAL:

Moved by McCardle, seconded by Goldammer, to approve Agreement #A2026-37, Perpetual Easement for Ohlman Utility and Street Improvements with Lomar Development Company, LLP. Motion carried.

Moved by Goldammer, seconded by Tjarks, to approve Agreement #A2026-39, Tax Increment District 30 Assignment Agreement. Bathke abstained. Motion carried.

Moved by Goldammer, seconded by Bathke, to approve Agreement #A2026-40, GeoComm Dispatch Map Software renewal in the amount of \$6,685.29. The contract will run from June 1, 2026 through May 31, 2027. Motion carried.

RESOLUTION:

Moved by McCardle, seconded by Goldammer, to approve Resolution #R2026-29, Application of a Building Resilient Infrastructure and Communities Grant, as follows:

RESOLUTION #R2026-29

A RESOLUTION APPROVING APPLICATION FOR A BUILDING RESILIENT INFRASTRUCTURE AND COMMUNITIES (BRIC) PROGRAM GRANT ADMINISTERED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)

WHEREAS the City of Mitchell wishes to submit an application for consideration of award for a Building Resilient Infrastructure and Communities Grant; and

WHEREAS the City of Mitchell agrees to pay the 25% match required; and

WHEREAS the City of Mitchell hereby authorizes the Building Resilient Infrastructure and Communities Grant application and any required funding commitments; and

THEREFORE, BE IT RESOLVED by the City Council of Mitchell, SD that application for a Building Resilient Infrastructure and Communities Program Grant be approved for application to the Federal Emergency Management Agency.

Motion carried and resolution declared duly adopted.

CONSIDER APPROVAL:


Moved by Goldammer, seconded by Tjarks, to approve Agreement #A2026-38, Wastewater Infrastructure Risk Reduction and Emergency Power Project Grant with AE2S Project #2026-43 in an amount not to exceed \$18,000.00. Motion carried.

PRESENTATION:

City Administrator Stephanie Ellwein demonstrated the City of Mitchell Report & Connect App, which allows users to submit and track non-emergency issue requests.

ADJOURN:

There being no further business to come before the meeting, Mayor Hanson adjourned the meeting.



Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.