Public Library Board of Trustees Minutes
City Council Chambers, City Hall, 612 N. Main Street
September 15, 2026

1. **Call to Order**
   Board President Nath called the meeting to order at 5:15 p.m.

2. **Roll Call**
   The following members were present in person: Dennis Nath, Diana Goldammer, Kitty Allen, and Deb Everson. Board members Megan Luther and Jeff Smith were excused. Also present was Kevin Kenkel, Library Director.

3. **Approval of Agenda**
   Kenkel informed Board members of an additional funding request added to the agenda. Motion by Goldammer, seconded by Everson, to approve the agenda as amended. All members present voted "Aye". Motion passed.

4. **Approval of Minutes**
   Board members reviewed the minutes from the July 21, 2026 board meeting. Motion by Goldammer, seconded by Allen, to approve these minutes. All members present voted "Aye". Motion passed.

5. **Director's Report**
   Board members reviewed written reports and monthly statistics for July and August 2026. Kenkel provided additional comments regarding the written reports and shared additional information Jean Patrick about the number of children's programs offered this summer. There were 79 in person programs and seven self-directed programs offered for children. Motion by Goldammer, seconded by Everson, to approve the director's report. All members present voted "Aye". Motion passed.

6. **Financial Report & Approval of Bills**
   Board members reviewed July and August 2026 bank statements and financial reports. Kenkel submitted three bills for approval. Motion by Goldammer, seconded by Everson, to approve the financial reports payment of bills. All members present voted "Aye". Motion passed.

DRAFT

Mitchell Library

7. **Business Items**

A. Action to Approve Policy Updates

Board members reviewed updates to the Circulation Policy and Library Card Policy. Kenkel explained the justification for the proposed changes. He informed Board members that the Circulation Policy may need additional categories and circulation periods added in the future. He asked for permission to make those minor changes without bring the policy to the Board for additional approval. Motion by Goldammer, seconded by Allen, to approve these policy updates and grant Kenkel permission to update the Circulation Policy's chart of materials circulated without further Board approval. All members present voted "Aye". Motion passed.

B. Action to Approve Funding Requests for September 2026

Kenkel presented two funding requests.

Program/Project	Requestor	Amount
Native American Heritage Month Program	Rachel Soulek	$ 350.00
Funding for a Board member to attend the 2026 SDLA annual conference	Kevin Kenkel	$ 900.00
Total Requested:		**$ 1,250.00**

Rachel Soulek is planning a program for Native American Heritage Month in November. She requested funds for a stipend and travel. Kenkel informed Board members that President Nath would like to attend the 2026 SDLA conference in Pierre September 30 – October 2. He requested $900 for registration, hotel, and travel costs. Kenkel asked if any other Board member would like to attend the conference. Motion by Everson, seconded by Goldammer, to approve these requests along with funding for an additional Board member to attend the SDLA conference if someone decides to. All members present voted "Aye". Motion passed.

DRAFT

8. **Committee Reports**

There were no committee reports.

9. **Board Input**

No Board input was given.

10. **Citizen's Input**

No citizen's input was given.

11. **Adjournment**

Kenkel reminded the Board about the State Library training scheduled for October 21 that will be held at Mitchell Public Library. Board members are invited to participate in this training. The next Board of Trustees meeting is scheduled for November 17, 2026 at 5:15 p.m. in City Council Chambers at City Hall.

There being no further business President Nath called the meeting adjourned at 5:43.

DRAFT